

Agenda of Regular Meeting

The Board of Trustees Canutillo ISD

A Regular meeting of the Board of Trustees of Canutillo ISD will be held June 12, 2007, beginning at 6:00 PM in the Canutillo ISD Administration Office, 7965 Artcraft, El Paso, TX 79932.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

1. General Functions
 - A. Call to Order
 - B. Roll Call
 - C. "Pledge of Allegiance to the United States Flag" 3
 - D. "Texas Pledge of Allegiance" 4
 - E. "CISD Mission Statement" 5
 - F. Approval of Minutes
 1. Special Board Meeting 5/7/07 6
 2. Regular Board Meeting 5/8/07 8
 3. Special Board Work Session 5/9/07 22
 4. Special Board Meeting 5/16/07 24
 5. Special Board Meeting 5/17/07 29
 6. Special Board Meeting 5/22/07 36
 7. Special Board Meeting 5/30/07 41
 - G. Communications (Thirty Minute Open Forum)
 1. General Comments Portion
 2. Complaints Portion
 - H. Board of Trustee Business
 1. Review of events for June 44
 2. District recognition of Canutillo High School Class of 2007 Valedictorian and Salutatorian 45
 3. District recognition of SWABE 2007 Teacher of the Year, Connie Trujillo 46
 4. District recognition of Davenport Elementary Mex-Tex Dancers and Parent Volunteers
 5. Change date for July Regular School Board Meeting to July 18, 2007 47
 - I. Committee Reports
 1. Finance/Audit Committee - Mr. Lerma, Chairperson (June 5)
 2. Facilities/Planning Committee Meeting - Mr. Rodriquez, Chairperson (May 30) 48
 3. Personnel Committee - Mr. Arellano, Chairperson (May 16) 50

J. Consent Agenda	
1. Revision of GKD (Local) Community Relations, Nonschool Use of School Facilities (first reading)	52
2. Budget Amendments	56
3. Renew RFP #05-09 Radio and Communication Service	74
4. Renew RFCSP #06-06 Painting Contractor Service	76
5. Records Management Services RFP #07-26	78
6. AVID Path Training Program	79
K. Reports	
1. Superintendent's Report	
a. TAKS (Texas Assessment of Knowledge and Skills) Report	
2. Attendance, Financial and Warrant List for May 1-23, 2007 in the amount \$980,376.39	82
3. Other Reports	
a. Update on Preliminary Budget 2007~08 - Tony Reza	
b. Summative Report from District Advisory Council (DAC)	
c. Report on CHS Class of 2007 Scholarships	
2. Instruction and Student Affairs	
A. Approval of Tuition Waiver Requests for 2007~08	86
3. Personnel	
A. Administrative Personnel Actions (no Board action required - information item only)	89
1. Superintendent approved employment of personnel (no Board action required)	
2. Superintendent approved position changes for personnel (no Board action required)	
3. Superintendent acceptance of resignations from personnel (no Board action required)	
4. Superintendent acceptance of request for retirement	
5. Employment Termination of Support Personnel (no Board action required)	
a. NONE	
4. Business and Finance	
A. Acceptance of Donations	93
B. Consider issuing a Request for Qualification for Legal Counsel	
C. Consider conducting a district-wide energy management efficiency study	
5. Administration	
A. NONE	
6. Adjournment	

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.



Pledge of Allegiance to the United States Flag

***I pledge allegiance to the flag of the United States of America
and to the republic for which it stands:
one nation under God, indivisible,
with liberty and justice for all.***

When reciting the pledge of allegiance, civilians should stand at attention or with the right hand over the heart. Men should remove their hats. Armed services personnel in uniform face the flag and give the military salute.



***Texas Pledge of Allegiance
Honor the Texas Flag; I pledge allegiance to thee, Texas, one and indivisible.***

The pledge of allegiance to the state flag should be rendered by all present except those in uniform by standing at attention facing the flag with the right hand over the heart. Individuals who are not in uniform and who are wearing a headdress that is easily removable should remove their headdress with their right hand and hold it at the left shoulder, with the hand over the heart. Individuals in uniform should remain silent, face the flag, and render the military salute.

The pledge of allegiance to the state flag may be recited at all public and private meetings at which the pledge of allegiance to the United States flag is recited and at state historical events and celebrations.

The pledge of allegiance to the state flag should be recited after the pledge of allegiance to the United States flag if both are recited.



MISSION STATEMENT

Canutillo I.S.D. will be a model of quality education to assure all students graduate on time and are prepared for higher education to become productive and responsible citizens.

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Special Meeting Board of Trustees	
								Monday, May 7, 2007 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
Present	X	X	X			X	X	<p>1. General Functions</p> <p>A. Call to Order at 6:05 p.m.</p> <p>B. Roll Call (Mr. Lerma arrived at 6:25 p.m. while the Board was deliberating in closed session.)</p> <p>C. Board of Trustee Business</p> <ol style="list-style-type: none"> 1. Consider complaint of Leo Cardenas regarding public official (Executive Session) 2. Consider complaint of Leo Cardenas regarding personnel matter (Executive Session) 3. Consider complaint of Jose Villarreal regarding public official (Executive Session) 4. Consider complaint of Johnny Gauna regarding a public official (Executive Session) 5. Consultation with attorney regarding legal matters (Executive Session) <p>Mr. Coronado announced that the Board would adjourn into closed session on all five agenda items.</p> <p><i>The Board of Trustees adjourned into closed session on agenda items C.1. – C.5. from 6:05 p.m. through 8:21 p.m. under the authority of Texas Open Meetings Act, Texas Government Code Sections 551-071, 551-074 and 551-075.</i></p> <p>Mrs. Sanchez stated that a lot of information was received. Mr. Fietze wanted the record to reflect that he would like to consider these agenda items at a future meeting due to the amount of information received.</p>	

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Regular Meeting Board of Trustees				
								Tuesday, May 8, 2007 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas				
								Item:	Reference:			
Present	X	X	X	X	X	X	X	1. General Functions A. Call to Order at 6:10 p.m. B. Roll Call (Mr. Lerma arrived at 6:15 p.m. during the thirty minute open forum portion of the meeting) C. "Pledge of Allegiance to the United States Flag" D. "Texas Pledge of Allegiance" Mr. Coronado requested that the Eagle Einsteins from Canutillo Elementary led the group in reciting the pledges of allegiance. E. "CISD Mission Statement" Mrs. Jordan read the CISD Mission Statement into the record: <i>Canutillo I.S.D. will be a model of quality education to assure all students graduate on time and are prepared for higher education to become productive and responsible citizens.</i> F. Approval of Minutes Minutes for the meetings of: 1. Regular Board Meeting 4/10/07 2. Special Board Meeting 4/25/07	5	6	7	8 23

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Regular Meeting Board of Trustees		
								Tuesday, May 8, 2007 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas		
								Item:	Reference:	
Motion								X	Motion to approve the minutes as presented (with reading waived),	
Second	X								passed.	
Ayes	X	X	X	X		X	X			
Nays										
Abstain										
								G. Communications (Thirty Minute Open Forum)		
								1. General Comments Portion		
								Janet Flores, Parent, recommended that the Board set a time limit for Executive (Closed) Sessions during School Board meetings.		
								Art Gallegos, Resident, urged the Board to limit their use of Executive Sessions to allow for public input.		
								Johnny Gauna, Employee, expressed his gratitude for the opportunity to address the Board in Executive Session during the Special School Board meeting held Monday, May 7, 2007.		
								2. Complaints Portion		
								No audience member addressed the Board during this portion of the meeting.		
								<i>(Mr. Lerma arrived at 6:15 p.m. during the deliberation of this item.)</i>		
										Reg. Board Mtg. Minutes Page 2

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

Regular Meeting Board of Trustees								
Tuesday, May 8, 2007 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas								
							Item:	Reference:
MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MRS. JORDAN	MR. LERMA	MR. RODRIGUEZ	MRS. SANCHEZ		
							<p>WHEREAS, in April 2006 the NSBA Delegate Assembly re-affirmed its support of federal legislation is consistent with the NSBA draft legislation, and</p> <p>WHEREAS, in January 2007 Representative Don Young (R-AK) re-introduced legislation, the No Child Left Behind Improvements Act of 2007, H.R. 648, that is consistent with the NSBA draft legislation; now therefore, be it</p> <p>RESOLVED, that the Canutillo Independent School District urges Representative Silvestre Reyes (D-TX) to fully support H.R. 648 by becoming a co-sponsor of the bill, and be it further</p> <p>RESOLVED, that copies of this resolution be sent to members of Texas U.S. congressional delegation, to governor, members of the Texas Legislature, local public governing officials, and the Texas Commissioner of Education.</p> <p>Signed by Sergio Coronado, Board President Certified by Armando Rodriguez, Board Secretary</p>	
Motion					X		Motion to approve the resolution as read, passed.	
Second					X			
Ayes	X	X	X	X	X	X		
Nays								
Abstain								
								Reg. Board Mtg. Minutes Page 5

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Regular Meeting Board of Trustees	
								Tuesday, May 8, 2007 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
	MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MRS. JORDAN	MR. LERMA	MR. RODRIGUEZ	MRS. SANCHEZ	<p>Ruidoso Lodge – 1 night’s stay king suite Sam’s Club – 27” TV Sylvania Sierra Vista Growers - \$35.00 gift certificate Southwest Airlines - \$50.00 gift certificate towards airfare Sun Bowl Association – 2 tickets Sun Bowl game Taco Cabana – 3 \$5.99 gift cards Tennis West - \$800.00 value gift certificate for 3 mo. Members USAA Investment/Frank Christian - \$50.00 cash Western Playland – 2 tickets to Western Playland Wet & Wild Waterworld – 4 tickets to Wet & Wild Waterworld</p> <p style="padding-left: 40px;">B. Award RFP #07-23, 24/7 Online Courseware</p> <p>Administration requested that this item be pulled from the agenda. No formal action was taken.</p> <p style="padding-left: 40px;">C. Consider proposal from El Paso County Water Control & Improvement District regarding La Union Lateral (adjacent to Garcia Elementary School)</p> <p>There was a considerable amount of discussion on this item.</p>	120
Motion						X		Motion to approve the proposal dated 5/4/07 from El Paso County Water Control & Improvement No. 1 in reference to the application 0863 regarding surface use of a portion of La Union East Canal on Garcia Elementary School, passed.	
Second	X								
Ayes	X	X	X	X		X	X		
Nays									
Abstain									
								Reg. Board Mtg. Minutes Page 13	

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Special Work Session Meeting Board of Trustees	
								Wednesday, May 9, 2007 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
		MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MRS. JORDAN	MR. LERMA	MR. RODRIGUEZ		
							MRS. SANCHEZ		
Present	X	X	X	X		X	X	1. General Functions A. Call to Order B. Roll Call (Mr. Lerma arrived at 6:45 p.m.) C. Board of Trustee Business 1. "Team Building" Work Session provided by Dr. Kirby Dr. William Kirby provided training on "Team Building." No formal action was taken by the Board. 2. Instruction and Student Affairs A. NONE 3. Personnel A. NONE 4. Business and Finance A. NONE	

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Special Meeting Board of Trustees	
								Wednesday, May 16, 2007 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
	MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MRS. JORDAN	MR. LERMA	MR. RODRIGUEZ	MRS. SANCHEZ		
								2. Instruction and Student Affairs	
								A. NONE	
								3. Personnel	
								A. Approval of Proposed Stipends:	
								1. Tennis Coaches (2) - CHS	
								2. Wrestling Coaches (2) - CHS	8
Motion						X		Motion to approve (<i>stipends – Tennis Head Coach \$6,000.00 and Wrestling Head Coach \$3,500.00</i>), passed.	
Second	X								
Ayes	X	X	X	X		X	X		
Nays									
Abstain									
								B. Approval of reclassification of positions:	
								1. Central Office - Cashier Position at CHS to Part-Time Helper between CHS and Commodity Warehouse	
Motion						X		Motion to approve, passed.	
Second	X								
Ayes	X	X		X		X	X		
Nays			X						
Abstain									
									Special Board Mtg. Minutes Page 2

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Special Meeting Board of Trustees	
								Wednesday, May 16, 2007 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
	MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MRS. JORDAN	MR. LERMA	MR. RODRIGUEZ	MRS. SANCHEZ		
Motion						X		2. Facilities/Transportation - Part-Time Monitor to Part-Time Clerk	
Second	X							Motion to approve, passed.	
Ayes	X	X	X	X		X	X		
Nays									
Abstain									
								4. Business and Finance	
								A. Approval of recommendation for Third Party Administration of Group Medical Health Benefits, Pharmacy Benefit Management, and Group Basic & Supplemental Term Life Insurance RFP#07-14	9
								Mrs. Renee O'Donnell and Mr. Sam Garcia made a presentation on the proposal evaluation process and formation of the final recommendation to the Board of Trustees. To insure a thorough, fair, and ethical review process of all proposals under the guidance of Mr. Danny Avitia, Director of Purchasing and General Services for UTEP and contracted health benefits consultant, Randy McGraw. Mrs. O'Donnell thanked these individuals for their assistance and guidance during this long process. Mrs. O'Donnell introduced the members of the Health Benefit Committee which is comprised of 17 representatives from all categories of employees. Mrs. O'Donnell stated that the "Requests for Proposals" were advertised on February 9 and February 16, 2007 for Third Party Administration of Group Medical Health Benefits, Pharmacy Benefit Management and Group Basic & Supplemental Term Life Insurance. The proposals were opened on March 19, 2007 with twenty-two vendors responding. After review, analysis and presentations on May 9, 2007, the Health Benefit Committee ranked and recommends awarding the contract.	Special Board Mtg. Minutes Page 3

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Special Meeting Board of Trustees	
								Wednesday, May 16, 2007 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
	MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MRS. JORDAN	MR. LERMA	MR. RODRIGUEZ	MRS. SANCHEZ	<p>Mr. Arellano, Mrs. Jordan and Mrs. Sanchez were appointed by Mr. Sergio Coronado to observe the presentations on May 9, 2007. Mrs. Sanchez stated that the board members did not participate in the discussion but were merely present to make observations. Mrs. Sanchez felt that the members of the Health Benefit Committee were actively participating in asking questions and information was given to the committee. Mrs. Sanchez felt that the process used was not intimidating to the members of the Health Benefit Committee. Mrs. Shonda Jordan stated that the process used and the presentations conducted were in a very professional manner. Mr. Arellano echoed the sentiments expressed by Mrs. Sanchez and Mrs. Jordan. Mr. Arellano, Mrs. Jordan and Mrs. Sanchez felt it was a learning experience for them. Mr. Coronado stated that the board ad hoc committee comprised of Mr. Arellano, Mrs. Jordan and Mrs. Sanchez had completed their assignment and therefore now he would dissolve the committee.</p> <p>Mr. Coronado thanked the Health Benefit Committee and Mrs. O'Donnell.</p> <p>Mrs. Sanchez wanted the record to reflect that letters of confidentiality were signed by board members of the ad hoc committee. The Board Members took a few minutes to review the recommendation results by the Health Benefit Committee.</p>	
Motion						X		<p>X Motion to authorize administration to enter into final contract negotiations for services for Third Party Administration of Group Medical Health Benefits, Pharmacy Benefit Management, and Group Basic & Supplemental Term Life Insurance to include the possibility of an on-site clinic, advertised as RFP #07-14 for a proposed effective date of September 1, 2007 for an initial term of 3 years with the option to extend the contracts for 2 one year periods with Blue Cross Blue Shield of Texas and Fort Dearborn Life, passed.</p>	<p>Special Board Mtg. Minutes Page 4</p>
Second									
Ayes	X	X	X	X		X	X		
Nays									
Abstain									

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Special Meeting Board of Trustees	
								Wednesday, May 16, 2007 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								MR. ARELLANO MR. CORONADO MR. FRIETZE MRS. JORDAN MR. LERMA MR. RODRIGUEZ MRS. SANCHEZ	
								Item:	Reference:
								B. Approval of Amendment to Health Plan	10
								Mrs. O'Donnell read the Amendment No. 7 into the record:	
								<u>In the "General Limitations/Exclusions", Section 9, page 27, please insert:</u>	
								<i>MMM. Expenses incurred as a result of an intentionally self-inflicted illness or injury, or from a suicide or attempted suicide, unless the result of an underlying medical condition (even if the medical condition was not previously diagnosed).</i>	
								Motion for approval, passed.	
Motion				X					
Second							X		
Ayes	X	X	X	X		X	X		
Nays									
Abstain									
								5. Administration	
								A. NONE	
								6. Adjournment	
								Motion for adjournment of the public meeting at 7:45 p.m., passed.	
Motion	X								
Second							X		
Ayes	X	X	X	X		X	X		
Nays									
Abstain									
									Special Board Mtg. Minutes Page 5

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

							Special Meeting Board of Trustees											
							Thursday, May 17, 2007 Canutillo ISD Administration Office 7965 Artcraft – El Paso, Texas											
							Item:	Reference:										
	MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MRS. JORDAN	MR. LERMA	MR. RODRIGUEZ												
						MRS. SANCHEZ												
Present	X	X	X	X	X	X	<p>The meeting was posted to commence at 5:30 p.m. Mrs. Sanchez had called to let them know that she was running late since she had to work until 5:30 p.m.</p> <p>There was some discussion by the Board Members whether they should commence the meeting without her. Mr. Frieze stated that he objected to starting the meeting without Mrs. Sanchez since the meeting had already been delayed by waiting for Mr. Coronado to arrive.</p> <p>Mr. Coronado asked Mr. Baskind for some guidance. Mr. Baskind told him that it was up to the Board, whatever the Board wanted.</p> <p>Mr. Coronado then polled the Board regarding starting the meeting without Mrs. Sanchez:</p> <table style="margin-left: 40px;"> <tr><td>Mr. Arellano</td><td>Yes</td></tr> <tr><td>Mr. Frieze</td><td>No</td></tr> <tr><td>Mrs. Jordan</td><td>Yes</td></tr> <tr><td>Mr. Lerma</td><td>Yes</td></tr> <tr><td>Mr. Rodriguez</td><td>Yes</td></tr> </table> <p>Mr. Coronado stated that it was the Board’s desire to proceed with the commencement of the meeting.</p> <ol style="list-style-type: none"> 1. General Functions <ol style="list-style-type: none"> A. Call to Order at 5:52 p.m. B. Roll Call (Mrs. Sanchez arrived at 6:10 p.m. while the Board was deliberating in closed session.) <p>Mr. Coronado wanted the record to reflect that Mrs. Sanchez had called to let them know that she would be late.</p>	Mr. Arellano	Yes	Mr. Frieze	No	Mrs. Jordan	Yes	Mr. Lerma	Yes	Mr. Rodriguez	Yes	Special Board Mtg. Minutes Page 1
Mr. Arellano	Yes																	
Mr. Frieze	No																	
Mrs. Jordan	Yes																	
Mr. Lerma	Yes																	
Mr. Rodriguez	Yes																	

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Special Meeting Board of Trustees	
								Thursday, May 17, 2007 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
		MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MRS. JORDAN	MR. LERMA	MR. RODRIGUEZ	MRS. SANCHEZ	
Motion				X					<p>Mr. Coronado felt that items C.5. should be conducted in closed session.</p> <p>Motion that Mr. Arellano recuse himself from (<i>deliberations of</i>) agenda item 1.C.1, failed.</p> <p>Mr. Coronado requested some clarification on the motion. Mr. Baskind stated that this was a statement from the Board but that the Board does not have the ability to force Mr. Arellano to recuse himself from that item.</p> <p>Mr. Frietze made the motion that a public reprimand be issued to Mr. Arellano and that the Board rescind the naming of the new elementary school (#106) in his honor. It was determined by Mr. Baskind that this was not a proper motion since the item was not properly worded for this type of action. Mr. Baskind stated that Mr. Frietze could request that the motion appear on a future agenda for action. Mr. Baskind further stated that the same would be true of all of the agenda items 1-4, since no guidance was provided when posting of the agenda for the meeting.</p> <p>Mr. Baskind stated that complaints were handled differently than grievances. Grievances adhere to procedures with full hearings. The Board is then able to provide for the remedy sought, if they wish to do so. Complaints are different in that they need to be worded as to the remedy sought so that the Board can take action.</p>
Second					X				
Ayes			X	X					
Nays	X	X				X	X		
Abstain									
Special Board Mtg. Minutes Page 3									

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Special Meeting Board of Trustees	
								Thursday, May 17, 2007 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
	MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MRS. JORDAN	MR. LERMA	MR. RODRIGUEZ	MRS. SANCHEZ		
Motion			X					After hearing Mr. Baskind’s comment, Mr. Frietze was not sure what the purpose of this meeting was. Mr. Frietze acknowledge that he had requested this meeting but he felt he had made himself clear on the action he wanted the Board to consider. Mr. Frietze requested that the record reflect that he requested another meeting for all five items so that the Board could consider taking action on this agenda items.	
Second				X				Mr. Baskind stated that Mr. Frietze needed to be more specific on the action he wished the Board to consider. Mr. Frietze then repeated his motion that a public reprimand be issued to Mr. Arellano and that the Board rescind the naming of the new elementary school (#106) in his honor.	
Ayes			X	X				2. Consider complaint of Leo Cardenas regarding personnel matter (Executive Session)	
Nays	X	X				X	X	Motion to approve a thorough investigation on this issue by Administration and report back to the Board with its findings, failed.	
Abstain								3. Consider complaint of Jose Villarreal regarding public official (Executive Session)	
								Mr. Frietze made a motion to approve that both Mr. Arellano and Mr. Coronado issue out a formal written apology to the parties involved. Mr. Baskind felt it was not a proper motion. Mr. Frietze requested that the record reflect that he requested this be an agenda item at another meeting.	Special Board Mtg. Minutes Page 4

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Special Meeting Board of Trustees	
								Thursday, May 17, 2007 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
	MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MRS. JORDAN	MR. LERMA	MR. RODRIGUEZ	MRS. SANCHEZ		
Motion								X Mrs. Sanchez made a motion that items C.1., C.3., and C.4. be given to Administration for investigation and be brought back to the Board as a report. Mr. Baskind stated that this motion was not appropriate and repetitious of a previous motion. Board members concurred with Mr. Baskind’s opinion.	
								X Motion that item C.1. be given to Administration for investigation and be brought back to the Board as a report, failed due to a lack of a second.	
Motion								X Motion that item C.3. be given to Administration for investigation and be brought back to the Board as a report, failed.	
Second				X					
Ayes				X					
Nays	X	X				X	X		
Abstain									
Motion								X Motion that item C.4. be given to Administration for investigation and be brought back to the Board as a report, failed due to lack of a second.	
									Special Board Mtg. Minutes Page 6

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

	MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MRS. JORDAN	MR. LERMA	MR. RODRIGUEZ	MRS. SANCHEZ	<p>Special Meeting Board of Trustees</p> <p>Thursday, May 17, 2007 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas</p>	
								Item:	Reference:
								<p>2. Instruction and Student Affairs A. NONE</p> <p>3. Personnel A. NONE</p> <p>4. Business and Finance A. NONE</p> <p>5. Administration A. NONE</p> <p>6. Adjournment</p> <p>Motion for adjournment of the public meeting at 6:40 p.m. passed by unanimous consent.</p>	<p>Special Board Mtg. Minutes Page 7</p>

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

							Special Meeting Board of Trustees											
							Tuesday, May 22, 2007 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas											
							Item:	Reference:										
Present	X	X	X	X	X	X	<p>1. General Functions</p> <p style="padding-left: 20px;">A. Call to Order at 6:10 p.m.</p> <p style="padding-left: 20px;">B. Roll Call (Mr. Fietze arrived at 6:11 p.m. shortly after roll call. Mrs. Sanchez arrived at 7:00 p.m. during the deliberation of agenda item C.1.)</p> <p style="padding-left: 20px;">C. Board of Trustee Business</p> <p style="padding-left: 40px;">1. Receive public comment on waiving Board Policy FMH (Local): Commencement Exercises (The Board will receive public comment for not to exceed 1 hour. Each speaker will be allowed to speak for not more than 3 minutes.)</p> <p>Mr. Fietze questioned the time limit of one hour set by Mr. Coronado. Mr. Coronado polled the Board on the question if they were in agreement with the one hour time limit set on this item:</p> <table style="margin-left: 20px; border: none;"> <tr><td>Mr. Arellano</td><td style="text-align: right;">Yes</td></tr> <tr><td>Mr. Fietze</td><td style="text-align: right;">No</td></tr> <tr><td>Mrs. Jordan</td><td style="text-align: right;">Yes</td></tr> <tr><td>Mr. Lerma</td><td style="text-align: right;">Yes</td></tr> <tr><td>Mr. Rodriguez</td><td style="text-align: right;">Yes</td></tr> </table> <p>Mr. Coronado explained to the audience the procedures that would be followed when addressing the Board.</p> <p><i>(Mrs. Sanchez arrived at 7:00 p.m. during the deliberation of this agenda item.)</i></p>	Mr. Arellano	Yes	Mr. Fietze	No	Mrs. Jordan	Yes	Mr. Lerma	Yes	Mr. Rodriguez	Yes	4
Mr. Arellano	Yes																	
Mr. Fietze	No																	
Mrs. Jordan	Yes																	
Mr. Lerma	Yes																	
Mr. Rodriguez	Yes																	

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Special Meeting Board of Trustees		
								Tuesday, May 22, 2007 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas		
								Item:	Reference:	
	MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MRS. JORDAN	MR. LERMA	MR. RODRIGUEZ	MRS. SANCHEZ			
Motion			X					During the comments by the public, Mr. Dorado questioned whose fault was it that these students did not pass the TAKS. Mr. Frietze wanted the record to reflect that he as a Board Member had failed. Mr. Frietze then quoted the district’s Mission Statement which states “ <i>to assure that all students will graduate on time.</i> ” Since these students were not graduating on time, he felt the Board had failed in its mission.		
Second					X			Motion to waive Board Policy FMH (Local) Commencement Exercises, failed.		
Ayes			X		X					
Nays	X	X		X		X	X			
Abstain										
Motion						X		Motion to direct the Administration to start the preparations for a second formal graduation ceremony for 59+ students, passed.		
Second	X									
Ayes	X	X		X	X	X	X			
Nays			X							
Abstain										
Motion		X						Motion to waive Board Policy FMH (Local), as long as the parents and students sign an agreement of commitment to come back to attend tutoring and take TAKS until the student passes, that these students along with their parents commit to voluntarily enrolling a local elective credit course for which will be under compulsory attendance law (<i>if the student is underage, the parents will be taken to court-if the student is of age, the student will be taken to court</i>), that their name on the program indicate that they are not getting a diploma rather a certificate of completion, passed.		
Second						X				
Ayes		X	X		X	X	X			
Nays	X			X						
Abstain										
										Special Board Mtg. Minutes Page 3

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Special Meeting Board of Trustees	
								Tuesday, May 22, 2007 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
	MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MRS. JORDAN	MR. LERMA	MR. RODRIGUEZ	MRS. SANCHEZ		
Motion			X					An "Addendum to the Agenda" was posted on Friday, May 18, 2007 at 3:00 p.m. after the agenda had been posted. Mr. Coronado noted a typographical error in the addendum for the record. The numbers next to the items should read 3 and 4.	
Second				X				The Board of Trustees took a recess from 9:25 p.m. through 9:40 p.m.	
Ayes			X					3. Consider public reprimand of Board Member Margarito Arellano and rescind naming of elementary school after Margarito Arellano	
Nays	X	X		X	X	X	X	Motion for a public reprimand of Board Member Margarito Arellano and rescind naming of the elementary school after Margarito Arellano, failed.	
Abstain									
Motion			X					4. Consider requesting a written apology from Board Members Sergio Coronado and Margarito Arellano for actions occurring on April 10, 2007	
								Motion to request a written apology from Board Members Sergio Coronado and Margarito Arellano for action occurring on April 10, 2007, failed to a lack of a second.	
									Special Board Mtg. Minutes Page 4

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Special Meeting Board of Trustees		
								Wednesday, May 30, 2007 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas		
								Item:	Reference:	
		MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MRS. JORDAN	MR. LERMA	MR. RODRIGUEZ	MRS. SANCHEZ		
Present	X	X	X				X	X	1. General Functions A. Call to Order at 7:55 p.m. B. Roll Call (Mrs. Jordan arrived at 7:56 p.m. after roll call.)	
									2. Instruction and Student Affairs A. NONE	
									3. Personnel A. NONE	
									4. Business and Finance A. Award of Alderete Middle School - Rock Wall (RFCSP #07-30)	4
Motion	X								Motion to approve the award of Alderete Middle School – Rock Wall RFCSP #07-30 (to High Ridge General Contractor in the amount of	
Second				X					<i>\$165,000.00</i>), passed.	
Ayes	X	X	X	X			X	X		
Nays										
Abstain										

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Special Meeting Board of Trustees		
								Wednesday, May 30, 2007 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas		
								Item:	Reference:	
		MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MRS. JORDAN	MR. LERMA	MR. RODRIGUEZ	MRS. SANCHEZ		
Motion		X							B. Student Insurance Renewal for 2007~2008 School Year (RFP #06-12)	6
Second				X					Motion to approve student insurance renewal RFP #06-12 (<i>with Texas Monarch Management in the amount of \$31,825.00</i>), passed.	
Ayes		X	X	X	X		X	X		
Nays										
Abstain										
									C. Approval of lease with Project Bravo, Inc.	10
									Dr. Padilla stated that Project Bravo, Inc. had requested that this item be postponed until the regular meeting in June.	
									No formal action was taken on this item.	
									D. Authorize Administration and Legal Counsel to initiate negotiations with developer for purchase of land east of I-10 for AES	
Motion							X		Motion to authorize Administration and Legal Counsel to initiate negotiations with developer for purchase of land east of I-10 for AES,	
Second								X	passed.	
Ayes		X	X	X	X		X	X		
Nays										
Abstain										
								Special Board Mtg. Minutes Page 2		

**CANUTILLO ISD
BOARD OF TRUSTEES
ANTICIPATED AGENDA ITEMS
2006-2007**

STANDARD AGENDA ITEMS-----

Minutes	Financial Statements
District Recognition/ Appreciation	School Enrollment/Attendance Report
Budget Amendments	Board Committee Reports
Thirty Minute Open Forum	Closed Session
Superintendent's Report	

JUNE-----

Action Items

Valedictorian and Salutatorian

Other Items

Board Self-assessment

Discussion of Salary & Stipends Recommendations

Budget Workshop

Updated Revenue Projections and Effect on Recommendations

Important Dates

World Environment Day (June 5)

Flag Day (June 14)

Father's Day (June 17)

Events

Summer Leadership Institute

Canutillo Independent School District

P.O. Box 100

Canutillo, Texas 79835

Phone (915) 877-7482 / Fax 877-7483

To:

Contact person: Alfredo Vasquez, public information (877-7481)

Date: June 5, 2007

Slug: **Canutillo High School Class of 2007**

PRESS RELEASE

Canutillo High School Class of 2007 garnered more than \$5.8 million in scholarships and grants, as 270 seniors walked the stage during the graduation ceremony held Saturday night (May 26) at the Julius & Irene Lowenberg Eagles Stadium.

CHS Valedictorian for the Class of 2007 is Carlos Carrasco, and salutatorian is Erik Pavia. Both have been awarded the Presidential Scholarship to attend the University of Texas at El Paso. Carrasco was also awarded the U.T. Austin Longhorn Scholarship.

“Erik and I have been going to school together since we were in first grade. It’s not that we competed against each other; it’s just that we tried our best, and we helped each other along the way,” said Carrasco. Both plan to attend UTEP in the fall and major in business.

Some of the other CHS graduates receiving scholarships were: Andrew Lopez, \$35,000 to Briar Cliff University, in Sioux City, Iowa; Juan Carlos Gonzalez, \$40,000 to the College of Santa Fe; Marcus Maldonado, \$40,000 to Eastern New Mexico University; Oscar Trillo, \$74,000 to St. Mary’s University; Tahlia Leyva, \$42,000 to Texas State University in San Marcos; Anja Kruger, \$30,000 to U.T. Austin and \$10,000 to Marquette University; William Black, \$16,000 to UTEP; and Bernny Apodaca, \$44,000 to U.T. Austin.

Of the 270 seniors participating in the graduation ceremony, 59 have not successfully completed one or more of the TAKS assessments. They participated in the graduation ceremony because CISD Board of Trustees waived Board Policy to allow seniors, who have completed all course and attendance requirements but have not yet passed one or more of their TAKS tests, to participate in the graduation ceremony.

As part of the waiver, students, and their parents, were required to sign a contract stating that they will commit to voluntarily enroll in a local elective course for credit to prepare them to take the portion of the TAKS they need and that enrollment is subject to compulsory attendance laws. These students will attempt to pass the TAKS tests in July.

**Canutillo Independent School District
P.O. Box 100
Canutillo, Texas 79835
Phone (915) 877-7481 or (915) 877-7482
Fax (915) 877-7483**

To:

Contact person: Kim Guzman, Communications Specialist (877-7482)

Date: May 16, 2007

Slug: Canutillo ISD Teacher Selected SWABE 2007 Teacher of the Year

PRESS RELEASE

Connie Trujillo, 504 reading teacher at Jose J. Alderete Middle School, has been selected the 2007 South West Association for Bilingual Educators (SWABE) Teacher of the Year. This award qualifies her as a nominee for the Texas Association for Bilingual Educators (TABE) 2008 Teacher of the Year program along with sixteen other affiliate nominees.

SWABE is a non-profit organization whose purpose is to promote academic success for second language learners; to promote the affective, linguistic and cognitive needs of all second language learners; and to advocate multilingual/bicultural education.

Trujillo has been in the education field for 44 years, teaching in both New Mexico and Texas. She has been a teacher at Canutillo ISD for the past sixteen years, serving both as a classroom teacher and district lead teacher for the two-way dual language program.

“I feel that I must do the best I can to guide and prepare students to meet life’s challenges and be successful during the short time I have them. I am just one, but I can make a difference,” stated Trujillo.

Trujillo earned a Master of Arts in Education at New Mexico State University and a Bachelor of Arts in Education at New Mexico Highlands University.

**CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS 79835**

Agenda Item: 1.H.5. _____ Date: June 12, 2007 _____

Subject: Change Date for July Regular Board Meeting to July 18, 2007 _____

Presented By: Pam Padilla _____ Consent Agenda: _____

ACTION

1. BACKGROUND INFORMATION

Independence Day (4th of July) falls on a Wednesday and many staff members have scheduled non-duty days during this time. There is a need to move the regularly scheduled meeting in July to (Wednesday) July 18, 2006. This will provide the staff with sufficient time to prepare the agenda and exhibits for the board meeting.

2. SUPERINTENDENT RECOMMENDATION

Recommend that the Board Meeting be changed to July 18, 2007.

3. BOARD ACTION REQUESTED:

Motion to approve the Superintendent's recommendation to change the date of the meeting to July 18, 2007.

MOTION: _____ SECOND: _____

FOR: _____ AGAINST: _____



Canutillo Independent School District

7710 Cap Carter Road
Canutillo, TX 79835

Mailing Address: P.O. Box 100
Canutillo, Texas 79835

Yusuf E. Farran, P.E., R.S.
Executive Director
Facilities and Transportation

(915) 877-7712
FAX (915) 877-7740
yfarran@canutillo-isd.org

Facilities & Planning Committee Meeting Minutes May 30, 2007

Location: Administration Building
Time: 6:07 p.m. – 7:53 p.m.

Board Committee Members Present: Mr. Rodriguez, and Mr. Arellano

Others Present: Dr. Pam Padilla, Yvonne Sanchez, Tony Reza, Yusuf Farran, Carl Frieze, , Larry Baskind, Pauline Dow, Martha Veale, Renee O'Donnell, Shonda Jordan, , Mr. Gallegos, Mrs. Gallegos, Jorge Rodriguez, Danny Morales, Sylvia Gonzalez, Maggie Grant, Marta Carrasco, Dr. James Steinhauser, Anna Guerrero

The meeting was called to order at 6:07 p.m.

Mr. Rodriguez called the meeting to order. Mr. Rodriguez wanted the record to reflect that Ms. Sanchez had called to inform the committee that she was going to be late.

4.0 Business and Finance

- A. **Initiate negotiation with developer for the purchase of land east of I-10 for AES:** The committee adjourned into closed session under the authority of Texas Open Meetings Act Texas Government Code 551-071 and 551-072. It was the consensus of the committee to recommend this item to the full board.
- B. **Initiate a plan for construction of a warehouse and food service bldg. adjacent to Support Services:** The committee adjourned into closed session under the authority of Texas Open Meetings Act Texas Government Code 551-071 and 551-072. It was the consensus of the committee to recommend this item to the full board.
- C. **Discussion of future expansion of Administration Office and possible acquisition of land west of facility:** The committee adjourned into closed session under the authority of Texas Open Meetings Act Texas Government Code 551-071 and 551-072. It was the consensus of the committee to recommend this item to the full board.
- D. **Comments/Input from Community Members on items discussed by Facilities/Planning Committee:** There were no comments from the community members.
- E. **Update on completion and transition for Garcia Elementary:** *An addendum to the agenda was posted on Friday May 25, 2007 at 2:30 pm after the agenda had been posted. This agenda item was moved up by the committee and presented first. Pauline Dow introduced this item. Ms. Dow also gave the board information*

regarding the boundary realignment and how the information was disseminated to parents. Yusuf Farran spoke of the substantial completion of Garcia Elementary School. The substantial completion date of the major portion of the structure is December 31, 2007. Mr. Farran also gave a review of the status of the utilities for this campus. Sylvia Gonzalez and Maggie Grant shared details of bringing together two campuses to one location. Dr. Padilla and Pauline Dow answered questions from the board regarding the move to Garcia Elementary. Mr. Farran and Mr. Baskind answered questions regarding the substantial completion date and the utilities that were asked by the committee members. No formal action was taken on this item.

Adjournment: Motion to adjourn by unanimous consensus.

Meeting adjourned at 7:53 p.m.



Canutillo Independent School District

7965 Artcraft Rd.
El Paso, TX 79932

Mailing Address: P.O. Box 100
Canutillo, Texas 79835

Renée Rios O'Donnell
Exec. Dir., Human Resources

(915) 877-7400
FAX (915) 877-7407
rodonnell@canutillo-isd.org

PERSONNEL COMMITTEE MEETING MINUTES May 16, 2007

Location: Administration Building
Time: 6:10 p.m. – 6:26 p.m.

Board Committee Members Present: Mr. Arellano, Ms. Jordan, Mr. Rodriguez
Other Board Members Present: Mr. Coronado (arrived 6:25 pm), Mr. Fietze (arrived 6:14 pm), and Mrs. Sanchez
Others Present: Tony Reza, Pam Padilla, Renee O'Donnell, Max Padilla, Pauline Dow, Adele Balesh, Martha Carrasco, Sam Garcia, Larry Baskind, Alex Herrera, Jarrett Amerman, Sandra Soto, Rogelio Soto, Deborah Soto, Chalo Garcia, Art Gallegos, Irma Gallegos, Pedro Soto, Gerry Mangrum, Daniel Avina, Randy McGraw, Reuben Alvarez, Kevin Kruger, Veronica Alvarez, Estevan Alvarez, Anja Kruger, Beate Kruger, Duane E. Kruger, Jr. Charley Hecker, Marcella Van Hoove, Dan Kennedy, Raymundo Duran, Maria Chairez, Sandra Salais, Carmen Castaneda, and Frank Apodaca.

The meeting was called to order at 6:10 p.m.

3A Proposed Stipends

1. **Canutillo High School –**
 - a. **(2) Tennis Coaches**
 - b. **(2) Wrestling Coaches**

Ms. O'Donnell presented the proposed stipends for Canutillo High School. Ms. O'Donnell explained that Mr. Padilla and Mr. Fry were recommending to expand the athletic department by providing tennis and wrestling. Ms. O'Donnell further explained that upon approval, the human resources division would post in order to accept applications for candidates with expertise in these sports. The stipends will be paid to existing employees.

After some deliberation the committee moved to recommend approval of the stipends for tennis and wrestling coaches.

3B Reclassification of Positions:

1. Central Office – Cashier Position at CHS to Part-Time Helper between CHS and the Commodity Warehouse

Ms. O'Donnell explained that Ms. Balesh was recommending reclassifying the vacant cashier position at Canutillo High School to a part-time helper at CHS and at the commodity warehouse. This position is classified a pay grade 1.

After some deliberation the committee moved to recommend approval of the full-time vacant cashier position to part-time helper at CHS and part-time at the commodity warehouse.

2. Facilities/Transportation – Part-Time Monitor to Part-Time Clerk

Ms. O'Donnell reported that Mr. Farran had a vacant part-time monitor position that had not been filled, and was in need of a part-time clerk to assist the transportation department operate more efficiently. Ms. O'Donnell stated that Mr. Farran was proposing reclassifying the vacant monitor position to a part-time clerk position Pay Grade 3.

After some deliberation the committee moved to recommend approval of the reclassification of position from part-time monitor to part-time clerk at Facilities/Transportation.

3C Comments/Input from Community Members on Items Discussed by Personnel Committee

None

Adjournment: Motion to adjourn by unanimous consensus.

Meeting adjourned at 6:26p.m.

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS

Agenda Item: First Reading: GKD (LOCAL) COMMUNITY RELATIONS. NONSCHOOL
USE OF SCHOOL FACILITIES

Date: June 1, 2007

Subject: Revision to GKD (LOCAL)

Presented By: Pauline Dow, Associate Superintendent

Consent Agenda X

ACTION

1. BACKGROUND INFORMATION:

Amend language regarding contracting authority noted in the CONTRACTS section as per recommendation from legal counsel.

2. SUPERINTENDENT RECOMMENDATION:

First paragraph of the CONTRACTS section of GDK (LOCAL) to read as follows:
"The Superintendent **or the Superintendent's designee** is the only District agent authorized to enter into rental contracts for use of District facilities. "

3. BOARD ACTION REQUESTED:

Motion to recommend approval of first reading: **GKD (LOCAL) Community Relations—
Non-school Use of School Facilities"** as recommended by the Superintendent.

MOTION: _____ SECOND: _____

FOR: _____ AGAINST: _____

COMMUNITY RELATIONS
NONSCHOOL USE OF SCHOOL FACILITIES

GKD
(LOCAL)

PUBLIC USE The Board recognizes the capital investment the community has in the District facilities and equipment and believes that facilities and equipment should be available for legitimate community purposes, particularly for those activities that serve the best interests of students. The Board, therefore, permits public use of designated school facilities for educational, recreational, civic, or social activities, when these activities do not conflict with school use or with this policy.

APPROVAL OF USE All requests for use of District facilities or equipment shall be submitted to the Associate Superintendent.

Requests for use by individuals, groups, or organizations to use facilities or equipment for financial profit, partisan political reasons, religious purposes, or serving the individual or group self interest shall be approved by the Board.

All other requests shall be approved by the associate superintendent.

See the following policies for other information regarding facilities use:

- Use by employee professional organizations: DGA
- Use of facilities for school-sponsored and school-related activities: FM
- Use by noncurriculum-related student groups: FNAB
- Use by District-affiliated school-support organizations: GE

Approval shall not be granted for any purpose that would damage school property or to groups that are known to have damaged other rented property or when violence or vandalism has been threatened against school property or personnel.

EXCEPTION No approval shall be required for nonschool-related recreational use of the District's unlocked, outdoor recreational facilities, such as the track, playgrounds, tennis courts, and the like, when the facilities are not in use by the District or for a scheduled nonschool purpose.

AVAILABILITY Some school facilities may not be available on Saturdays, Sundays, or holidays. Unless special arrangements are made, facilities shall not be used later than 10:00 p.m.

CONTRACTS The Superintendent [or the Superintendent's designee](#) is the only

COMMUNITY RELATIONS
NONSCHOOL USE OF SCHOOL FACILITIES

GKD
(LOCAL)

District agent authorized to enter into rental contracts for use of District facilities.

All requests by individuals, groups, or business organizations desiring to use District facilities or equipment for financial profit shall be approved by the Board.

All contracts shall be reviewed by the associate superintendent and the executive director for business services before being forwarded to the Superintendent, or designee for approval and signature. All negotiations required before final execution of the contract shall be carried out by the Superintendent, or the Superintendent's designee.

The Board shall not be responsible for any debts incurred by individuals, groups, or business organizations using District facilities or equipment that are not directly under the control of the Board, except as expressly authorized by the Board or the administration. Vendors shall be so notified by the administration.

PRIORITIES

Priorities for scheduling the use of school facilities shall be as follows:

1. The requirements of the school program shall receive first consideration in the assignment of school facilities and equipment.
2. Approved youth groups within the community shall be given consideration over adult groups. Participating students who live in the Canutillo attendance zone will be given priority over students who live outside of the attendance zone.
3. School-related functions and organizations such as parent-teacher organizations and others shall be given priority over nonschool-related organizations and functions.
4. Other groups, serving the best interest of students for the betterment of the community, may use facilities or equipment on a fee basis.

FEES

Except for school-sponsored groups and school support groups, users shall be charged a fee for operation, supervision, and cleanup costs at designated facilities. School-sponsored organizations and approved youth groups may be charged a fee if use of facilities is at a time custodial staff are not normally on duty or if unusual demands are made of the custodial staff.

The Superintendent shall publish a schedule of fees for the use of facilities.

Facility fees shall not apply when school buildings are used as polling

COMMUNITY RELATIONS
NONSCHOOL USE OF SCHOOL FACILITIES

GKD
(LOCAL)

places for public elections, for precinct and county conventions, or for public meetings sponsored by state or local governmental agencies.

Facility fees shall not apply to meetings of employee organizations.

EMERGENCIES OR
DISASTERS

The Superintendent may authorize the use of school facilities by civil defense officials in the case of emergencies or disasters.

REQUIRED CONDUCT

Organizations using school facilities shall:

1. Conduct their business in an orderly manner.
2. Abide by all laws and policies, including but not limited to those prohibiting the use, sale, or possession of alcoholic beverages, illegal drugs, and firearms and the use of tobacco products on school property.
3. Make no alteration, temporary or permanent, to school property without prior written consent from the Superintendent.

RELEASE OF
LIABILITY

Organizations or individuals using school facilities shall release the District from liability for personal injury and/or damages to personal property. All groups using school facilities shall be responsible for the cost of damages incurred during their use.

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS

Agenda Item: _____

Date: June 12, 2007

Subject: Alderete Middle School – BJE # 3947

Presented By: Tony Reza

Consent Agenda X

ACTION

1. BACKGROUND INFORMATION:

The enclosed budget amendment is to reallocate funds from function 36 to function 51 for upgrades to campus facilities.

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent recommends approval of the requested budget amendment.

3. ACTION REQUESTED:

The Board of Trustees approves the requested budget amendment.

MOTION _____ SECOND _____

AYES _____ NAYS _____

Date: 5/15/07

Reason:

FUNDING SOURCE: LOCAL FUNDS FROM 36 ACCOUNTS TRANSFERRED TO 51 ACCOUNTS AT THE BUILDING LEVEL

PURPOSE OF THE AMMENDMENT: TO PURCHASE SINKS, COMMODES, NEW DOOR, FLOOR TILES, TRASH BINS FOR OUTSIDE, PAINT FOR LOCKER ROOMS AND CERAMIC TILE

HOW WILL THIS IMPACT EDUCATION: TO PROVIDE A CLEAN AND HEALTHY ENVIRONMENT TO ENHANCE STUDENT LEARNING

CAMPUS GOALS TO BE MET: GOAL 4, CREATE A LEARNING ENVIRONMENT THAT IS APPROPRIATE, SAFE AND CONDUCIVE TO LEARNING.

Mode: **Lookup**

Cancel? N

TO: Dr. Pam Padilla, Superintendent

THROUGH: Tony Reza, Executive Director Business Services

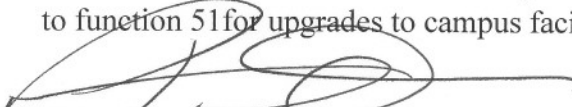
FROM: Kathy Ellis, Assistant Business Manager

SUBJECT: Alderete Middle School - BE # 3947

DATE: June 6, 2007

BUDGET CODE	CURRENT BUDGET	CHANGE	AMENDED BUDGET
199.36.6399.56.042.7.91 General Supplies	1,500.00	(1,149.23)	350.77
199.36.6399.62.042.7.91 General Supplies	2,163.00	(1,215.00)	948.00
199.36.6399.64.042.7.91 General Supplies	4,000.00	(1,308.56)	2,691.44
199.36.6399.67.042.7.91 General Supplies	7,000.00	(466.55)	6,533.45
199.36.6412.00.042.7.91 Student Travel	3,000.00	(3,000.00)	-
199.36.6249.57.042.7.91 Maintenance/Repairs	3,000.00	(1,016.79)	1,983.21
199.36.6494.00.042.7.91 Transportation Charges	15,000.00	(3,000.00)	12,000.00
199.36.6499.00.042.7.91 Misc Operating Expense	2,930.00	(452.63)	2,477.37
199.36.6399.59.042.7.91 General Supplies	1,200.00	(367.25)	832.75
199.36.6411.00.042.7.91 Employee Travel	900.00	(192.88)	707.12
199.36.6128.00.042.7.91 Extra Duty Pay	4,000.00	(2,151.21)	1,848.79
199.51.6319.00.042.7.99 Custodial Supplies	7,700.00	14,320.10	22,020.10

REASON FOR AMENDMENT REQUEST - This budget amendment is to reallocate funds from function 36 to function 51 for upgrades to campus facilities.



Superintendent

6-7-07
Date



Executive Director Business Services

6/6/07
Date

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS

Agenda Item: _____

Date: June 12, 2007

Subject: Alderete Middle School – BJE # 3972

Presented By: Tony Reza

Consent Agenda X

ACTION

1. BACKGROUND INFORMATION:

The enclosed budget amendment is to reallocate funds from function 12 to function 11 to purchase a piano and sound system for the choir program.

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent recommends approval of the requested budget amendment.

3. ACTION REQUESTED:

The Board of Trustees approves the requested budget amendment.

MOTION _____ SECOND _____

AYES _____ NAYS _____

Date: 5/19/07

Reason:

FUNDING SOURCE: REDIRECT LOCAL FUNDS TO FINE ARTS MUSIC ACCOUNT

PURPOSE OF THE AMMENDMENT: TO PURCHASE PIANO AND SOUND SYSTEM FOR OUR CHIOR CLASSES WHICH DID NOT HAVE THIS NECESSARY EQUIPMENT IN OUR FIRST YEAR AT A MS.

HOW WILL THIS IMPACT EDUCATION: TO PROVIDE A BALANCED AND RICH CURRICULUM AND CONNECT FINE ARTS WITH INSTRUCTIONAL CORE OBJECTIVES

CAMPUS GOALS TO BE MET: GOALS 1, 2 AND 3 OF THE CAMPUS ACTION PLAN

Mode: **Lookup**

Cancel? N

TO: Dr. Pam Padilla, Superintendent

THROUGH: Tony Reza, Executive Director Business Services

FROM: Kathy Ellis, Assistant Business Manager

SUBJECT: Alderete Middle School - BE # 3972

DATE: June 6, 2007


BUDGET CODE	CURRENT BUDGET	CHANGE	AMENDED BUDGET
199.12.6329.00.042.7.11 Reading Materials	6,325.00	(4,182.75)	2,142.25
199.12.6249.00.042.7.11 Maintenance/Repair	275.00	(118.45)	156.55
199.11.6399.22.042.7.11 General Supplies - Band	3,000.00	(1,625.46)	1,374.54
199.11.6412.22.042.7.11 Student Travel - Student	180.00	(180.00)	-
199.11.6397.14.042.7.11 Fixed Assets - Other	-	6,106.66	6,106.66

REASON FOR AMENDMENT REQUEST - This budget amendment is to reallocate funds from function 12 to function 11 purchase a piano and sound system for the choir at AMS.



Superintendent

6-7-07
Date



Executive Director Business Services

6/6/07
Date

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS

Agenda Item: _____

Date: June 12, 2007

Subject: Canutillo Elementary School – BJE # 3976

Presented By: Tony Reza

Consent Agenda X

ACTION

1. BACKGROUND INFORMATION:

The enclosed budget amendment is to reallocate funds from functions 12 and 36 to function 11 to provide funds for extra duty pay for summer school.

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent recommends approval of the requested budget amendment.

3. ACTION REQUESTED:

The Board of Trustees approves the requested budget amendment.

MOTION _____ SECOND _____

AYES _____ NAYS _____

Date: 5/22/07

Reason:

TRANSFER MONIES FROM: 199.12.6399.00.101.7.11 GENERAL SUPPLIES
\$373.42 TO: 199.11.6118.00.101.7.11 EXTRA DUTY PAY

TRANSFER MONIES FROM: 199.36.6399.60.101.7.99 GENERAL SUPPLIES U.I.L.
\$222.00 TO: 199.11.6118.00.101.7.11 EXTRA DUTY PAY

OBJECTIVES/REASON:

MONIES WILL BE USED TO PAY FOR ADDITIONAL TEACHER FOR THE SUMMER
SCHOOL PROGRAM TO HELP THIRD, FOURTH , FIFTH GRADE STUDENTS FOR RETESTING

GOAL NUMBER 1 WILL BE MET: ENABLE STUDENT TO ACHIEVE MASTERY OF THE SKILLS
OF PRECEPTION, CREATIVE EXPRESSION/PERFORMANCE AND CULTURAL HERITAGE

Mode: **Lookup**

Cancel? N

TO: Dr. Pam Padilla, Superintendent

THROUGH: Tony Reza, Executive Director Business Services


FROM: Kathy Ellis, Assistant Business Manager

SUBJECT: Canutillo Elementary School - BJE # 3976

Date: June 6, 2007

BUDGET CODE	CURRENT BUDGET	CHANGE	AMENDED BUDGET
199.12.6399.00.101.7.11 General Supplies	2,254.00	(373.42)	1,880.58
199.36.6399.60.101.7.99 General Supplies U.I.L.	722.00	(222.00)	500.00
199.11.6118.00.101.7.11 Extra Duty Pay	4,975.00	595.42	5,570.42

REASON FOR AMENDMENT REQUEST - This budget amendment is to reallocate funds from functions 12 and 36 to function 11 to provide funds for extra duty pay for summer school.



Superintendent

6-7-07
Date



Executive Director Business Services

6/6/07
Date

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS

Agenda Item: _____

Date: June 12, 2007

Subject: Academic Language Services - BJE #4052

Presented By: Tony Reza

Consent Agenda X

ACTION

1. BACKGROUND INFORMATION:

The enclosed budget amendment is to reallocate funds from function 13 to function 11 to provide funds for extra duty pay for summer school.

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent recommends approval of the requested budget amendment.

3. ACTION REQUESTED:

The Board of Trustees approves the requested budget amendment.

MOTION _____ SECOND _____



**CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
BOARD AMENDMENT EXECUTIVE SUMMARY SHEET**

FUNDING SOURCE:

State bilingual funds.

IF GRANT, PLEASE PROVIDE THE FOLLOWING:

- GRANT AWARD:
- GRANT PERIOD:
- GRANT OBJECTIVES:
- GRANTING AGENCY:

PURPOSE OF THE AMENDMENT:

This amendment will provide funds for instruction for the bilingual summer school program. Salary savings from a Lead Teacher position are being redirected for this program.

HOW WILL THIS IMPACT EDUCATION:

This item will provide direct instruction for bilingual students attending summer school.

WHAT DISTRICT OR CAMPUS GOALS WILL BE MET WITH THIS AMENDMENT:

District goals pertaining to education funding and facilities will be met.

TO: Dr. Pam Padilla, Superintendent

THROUGH: Tony Reza, Executive Director Business Services

FROM: Kathy Ellis, Assistant Business Manager

SUBJECT: Academic Language Services - BJE # 4052

DATE: June 6, 2007

BUDGET CODE	CURRENT BUDGET	CHANGE	AMENDED BUDGET
199.13.6119.00.919.7.25 Salaries	68,717.00	(38,000.00)	30,717.00
199.11.6118.00.699.7.25 Extra Duty Pay	1,000.00	38,000.00	39,000.00

REASON FOR AMENDMENT REQUEST - This budget amendment is to reallocate funds from function 13 to function 11 to provide funds for extra duty pay for summer school.



Superintendent

6-7-07
Date



Executive Director Business Services

6/6/07
Date

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS

Agenda Item: _____

Date: June 12, 2007

Subject: Davenport Elementary School – BJE #4059

Presented By: Tony Reza

Consent Agenda X

ACTION

1. BACKGROUND INFORMATION:

The enclosed budget amendment is to reallocate funds from function 11 to function 12 to provide funds for a library assistant for summer school.

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent recommends approval of the requested budget amendment.

3. ACTION REQUESTED:

The Board of Trustees approves the requested budget amendment.

MOTION _____ SECOND _____

AYES _____ NAYS _____



**CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
BOARD AMENDMENT EXECUTIVE SUMMARY SHEET**

FUNDING SOURCE:

State Compensatory Funds.

IF GRANT, PLEASE PROVIDE THE FOLLOWING:

- GRANT AWARD: N/A
- GRANT PERIOD: N/A
- GRANT OBJECTIVES: N/A
- GRANTING AGENCY: N/A

PURPOSE OF THE AMENDMENT:

This budget amendment will transfer funds for extra duty pay for personnel at the library at Deanna Davenport Elementary School.

HOW WILL THIS IMPACT EDUCATION:

The budget amendment will provide for library services to the students at Davenport Elementary.

WHAT DISTRICT OR CAMPUS GOALS WILL BE MET WITH THIS AMENDMENT:

District goals pertaining to education will be met.

TO: Dr. Pam Padilla, Superintendent

THROUGH: Tony Reza, Executive Director Business Services


FROM: Kathy Ellis, Assistant Business Manager

SUBJECT: Davenport Elementary School - BJE #4059

DATE: June 6, 2007

BUDGET CODE	CURRENT BUDGET	CHANGE	AMENDED BUDGET
199.11.6118.00.102.7.30 Extra Duty Pay	1,300.00	(1,088.00)	212.00
199.12.6118.00.102.7.30 Extra Duty Pay	-	1,088.00	1,088.00

REASON FOR AMENDMENT REQUEST - This budget amendment is to reallocate funds from function 11 to function 12 to provide funds for a library assistant for summer school.



Superintendent

6-7-07
Date



Executive Director Business Services

6/6/07
Date

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS

Agenda Item: _____

Date: June 12, 2007

Subject: Business Services Division - BJE # 4063

Presented By: Tony Reza

Consent Agenda X

ACTION

1. BACKGROUND INFORMATION:

The enclosed budget amendment is to reallocate funds from function 51 to function 23 for campus personnel hired for Garcia Elementary and function 41 for the accountant position in the Business Services Division and additional funds for operating expenses for the Board of Trustees through August 31, 2007.

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent recommends approval of the requested budget amendment.

3. ACTION REQUESTED:

The Board of Trustees approves the requested budget amendment.

MOTION _____ SECOND _____

AYES _____ NAYS _____

Date: 6/06/07

Reason:
FUNDING SOURCE: LOCAL FUNDS

PURPOSE OF AMENDMENT: TO PROVIDE FUNDS FOR BOARD SUPPLIES, ACTIVITIES,
MEALS TO FINISH THE YEAR. IN ADDITION, TO PAY FOR SALARIES FOR OFFICE
PERSONNEL AT GARCIA ELEMENTARY HIRED IN THE SUMMER AS WELL AS AN
ACCOUNTANT FOR THE BUSINESS SERVICES DIVISION.

HOW WILL THIS IMPACT EDUCATION: THIS AMENDMENT WILL PROVIDE FOR STAFFING
NECESSARY FOR THE NEW ELEMENTARY SCHOOL AS WELL AS THE BUSINESS SERVICES
DIVISION. IN ADDITION, THIS AMENDMENT WILL PROVIDE FUNDS FOR THE BOARD
TO FINISH THE YEAR.

Mode: **Lookup**

Cancel? N

TO: Dr. Pam Padilla

THROUGH: Tony Reza, Executive Director Business Services

FROM: Kathy Ellis, Assistant Business Manager

SUBJECT: Business Services Division- BJE #4063

DATE: June 6, 2007

BUDGET CODE	CURRENT BUDGET	CHANGE	AMENDED BUDGET
199.51.6129.00.915.7.99 Salaries	441,407	(16,000.00)	425,407.00
199.23.6129.00.105.7.99 Salaries	-	4,000.00	4,000.00
199.41.6119.00.727.7.99 Salaries	196,334.00	4,000.00	200,334.00
199.41.6499.00.702.7.99 Misc Operating Expense	16,066.00	8,000.00	24,066.00

REASON FOR BUDGET AMENDMENT REQUEST: To transfer funds from function 51 to functions 23 for campus personnel hired for Garcia Elementary, function 41 for salary for the accountant position for the Business Service Division and operating expenses for the Board of Trustees for the rest of the fiscal year.



Superintendent

6/7/07
Date



Executive Director Business Services

6/6/07
Date

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS

Agenda Item:

Date: June 12, 2007

Subject: Renew RFP # 05 - 09 Radio and Communication Services

Presented By: Tony Reza and Yusuf Farran

Consent Agenda: X

ACTION

1. BACKGROUND INFORMATION:

The Business Service Division has exercised its option to renew the Radio and Communication Services contract for one more year. The renewal will be for year three (3) of a four-year agreement with **Key Communications dba Southwestern Wireless**. The agreement will be effective May 2007 through April 2008. The contract consists of two way radio repeater service for the Transportation Department, purchase and maintenance of district radios.

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent recommends approval to renew the contract with **Key Communications Inc. dba Southwestern Wireless**.

3. BOARD ACTION REQUESTED:

The Board of Trustees approves the Superintendent's recommendation.

MOTION _____ SECOND _____

AYES _____ NAYS _____



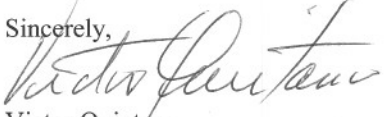
8901 GATEWAY BLVD. SOUTH
EL PASO, TX 79904
Office: (915) 843-0400 OFFICE: 915-843-0400
FAX: 915-759-6323

May 30, 2007

Canutillo Independent School District
Attn: Sam Garcia
7965 Artcraft Rd.
El Paso, TX 79932

Dear Mr. Garcia,

Your current contract with Key Communications, Inc. dba Southwestern Wireless for Proposal 05-09 expired April 2007. At your request, it is the intent of Key Communications dba Southwestern Wireless to renew this contract for an additional year, beginning May 1, 2007 and ending April 30, 2008.

Sincerely,

Victor Quintana
Manager
El Paso

SK
VIA FACSIMILE: 877-7415

2-Way Radios • Answering Service • Wireless Internet • Paging • Telemetry Systems • Tower Service



AUTHORIZED 2-WAY RADIO DEALER • AUTHORIZED CANOPY DEALER

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS

Agenda Item:

Date: June 12, 2007

Subject: Renew RFCSP # 06 - 06 Painting Contractor Services

Presented By: Tony Reza and Yusuf Farran

Consent Agenda: X

ACTION

1. BACKGROUND INFORMATION:

The Business Service Division has exercised its option to renew the Painting Contractor Services for one more year. The renewal will be for year two (2) of a three-year agreement with ***United Enterprise Builders, Inc.*** The agreement will be effective May 2007 through April 2008. The contract consists of providing painting services and related scope of work projects for the Facilities Division.

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent recommends approval to renew the contract with ***United Enterprise Builders, Inc.***

3. BOARD ACTION REQUESTED:

The Board of Trustees approves the Superintendent's recommendation.

MOTION _____ SECOND _____

AYES _____ NAYS _____



1451 Cherokee Ridge, El Paso Texas 79912
(505) 763-7724 – Fax (505) 763-3791
Jesus E. Hita (Eli) - New Mexico License #82113

RE: Renew contract

Canutillo Independent School District
Attn: Sam Garcia
7965 Aircraft Rd.
El Paso Texas 79932

Dear Mr. Garcia;

Your current contract with United Enterprise Builders Inc. RFCSP#06-06 expired April 2007. At your request, it is the intent of United Enterprise Builders Inc. to renew this contract for an additional year, beginning May 1, 2007 and ending April, 2008.

Sincerely,

A handwritten signature in cursive script that reads "Jesus Elias Hita".

Jesus Elias Hita
United Enterprise Builders, Inc.

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS

Agenda Item:

Date: June 12, 2007

Subject: Records Management Services RFP # 07-26

Presented By: Tony Reza and Martha Veale

Consent Agenda: X

ACTION

1. BACKGROUND INFORMATION:

Proposals for Record Management Services were received on Tuesday May 22, 2007 with three vendors responding. It is recommended to award the proposal to ***International Business Archives, Inc.*** which will provide document destruction (shredding), off-site electronic storage, rotation services, off-site hard copy storage, management of records, and any other related items based on scope of work projects.

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent recommends the approval of Record Management Services RFP # 07-26 as presented by the administration.

3. BOARD ACTION REQUESTED:

The Board of Trustees approves the Superintendent's recommendation.

MOTION _____ SECOND _____

AYES _____ NAYS _____

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS

Agenda Item:

Date: June 12, 2007

Subject: AVID Path Training Program

Presented By: Tony Reza and Jan Massie

Consent Agenda: X

ACTION

1. BACKGROUND INFORMATION:
As stated in Board Policy CH(Local), any single budgeted purchase of goods or services that costs \$25,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place. This request is to contract with Advancement Via Individual Determination (AVID) to provide staff development training for Canutillo High School, Canutillo Middle School and Alderete Middle School staff. The program will provide training for Write Path II, History/Social Studies, English/Language Arts, Life & Physical Science, Mathematics, Write Path English Language Learners, and Student Success Path High School. The two day training will be on August 22 & 23, 2007 at the Canutillo High School in the amount of \$32,478.00. Funding source will be the High School Allotment and Texas High School Completion and Success Grant.
2. SUPERINTENDENT RECOMMENDATION:
The Superintendent recommends approval to contract with AVID for the Path Training Program.
3. BOARD ACTION REQUESTED:
The Board of Trustees approves the Superintendent's recommendation.

MOTION _____ SECOND _____

AYES _____ NAYS _____

LETTER OF AGREEMENT BETWEEN AVID CENTER
AND

Canutillo Independent School District

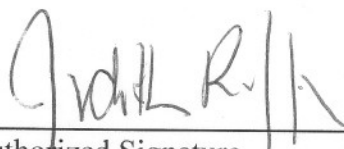
This Agreement is made and entered into this April 25, 2007, by and between **AVID Center**, a nonprofit corporation having its principal place of business at 5120 Shoreham Place, Suite 120, San Diego, California 92122 and **Canutillo Independent School District**.

Canutillo Independent School District has requested and **AVID Center** has agreed to dispatch 6 staff developers to present a 6-strand, two-day Path training on August 22-23, 2007. These strands will consist of Write Path II History/Social Studies, English/Language Arts, Life & Physical Science, Mathematics, Write Path English Language Learners, and Student Success Path High School.

In consideration, **Canutillo Independent School District** has agreed to pay AVID Center **\$32,478.00** for materials and services outlined in **Attachment A**. **AVID Center** will invoice **Canutillo Independent School District** and payment is due within 30 days from receipt of invoice.


Canutillo Independent School District understands and agrees that the **AVID Center** publications, guidebooks, and program materials (collectively "AVID Materials") are the sole and exclusive property of **AVID Center**, and are protected under federal copyright law. **Canutillo Independent School District** further agrees that photocopying, reproducing or otherwise duplicating all or part of the AVID Materials and Publications are strictly prohibited without prior written consent of **AVID Center**.

This agreement, together with the attachment hereto, represents the entire agreement and understandings of the parties thereto and no prior writings, conversations, or representations of any nature will be deemed to vary the provisions hereof. This agreement may not be amended in any way except by a writing duly executed by both parties hereto.


Authorized Signature
AVID Center

Judith Riffe
AVID Center
Vice President, Finance
858-623-2843

4/30/07
Date


Authorized Signature
Canutillo Independent School District

4/30/07
Date

**Attachment A
Canutillo ISD
TWO-DAY PATH TRAINING**

**Date: August 22-23
Time: 8:30am-3:30pm
Location: Canutillo HS**

Description	Quantity		Total
Staff	6	\$	14,400.00
Travel & Incidentals	6	\$	7,200.00
Staffing Subtotal		\$	21,600.00
Write Path II History/Social Studies	30	\$	1,650.00
Write Path II English/Language Arts Teacher Guides	30	\$	1,950.00
Write Path II Life & Physical Science Teacher Guides	30	\$	1,950.00
Write Path II Mathematics Teacher Guides	30	\$	1,650.00
Write Path English Lanuage Learners Teacher Guides	30	\$	2,250.00
The Student Success Path High School Teacher Guides	30	\$	1,650.00
10% Membership Discount			(1,110.00)
Shipping & Handling			888.00
Curriculum Subtotal		\$	10,878.00
Grand Total		\$	32,478.00

*Please note that the amounts listed above are good faith estimates and may be subject to change at any time prior to signature of a training agreement. Travel & Incidentals will be billed to Canutillo ISD as the actual amounts incurred by AVID Center not to exceed the amount listed above.



Canutillo Independent School District

7965 Arcraft Rd.
El Paso, TX 79932

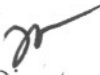
Mailing Address: P.O. Box 100
Canutillo, Texas 79835

Finance

(915) 877-7430
FAX (915) 877-7415

TO: Board of Trustees

May 29, 2007

THROUGH: Tony Reza 
Executive Director

FROM: Kathy Ellis

SUBJECT: Approval of Warrant List for May 1-23, 2007

Enclosed in your packet is the warrant list for May 1-23, 2007. I recommend its approval in the amount of: **\$ 980,376.39.**

The following Board members abstain from voting on individual payments as follows:

Carl Fietze	Parking reimbursement-NSBA	\$	32.42	Page 67
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CANUTILLO INDEPENDENT SCHOOL DISTRICT

Monthly ADA and Last Day Enrollment
As of May 25, 2007

<u>Campus</u>	<u>May ADA</u>	<u>Enrollment 5/25/07</u>
Canutillo Elementary School	638.317	684
Deanna Davenport Elementary School	482.421	519
Jose H. Damian Elementary School	744.264	789
Bill Childress Elementary School	629.737	678
Canutillo Middle School	619.737	647
Jose J. Alderete Middle School	603.159	626
Canutillo High School	1306.474	1408
<hr/>		
DISTRICT TOTALS	5024.109	5351
Ineligible students (Children of employees-out of state and ineligible PK students-not LEP or economically disadvantaged. Tuition is not collected.)		112
<hr/>		
GRAND TOTAL ENROLLMENT		5463

CANUTILLO INDEPENDENT SCHOOL DISTRICT

Monthly ADA Comparison May 2007

<u>Campus</u>	Previous month April 2007 <u>ADA</u>	Current month May 2007 <u>ADA</u>	Previous year May 2006 <u>ADA</u>
Canutillo Elementary School	636.200	638.317	751.315
Deanna Davenport Elementary School	480.850	482.421	578.632
Jose H. Damian Elementary School	740.150	744.264	774.264
Bill Childress Elementary School	627.625	629.737	699.948
Canutillo Middle School	619.300	619.737	804.579
Jose J. Alderete Middle School	606.450	603.159	
Canutillo High School	1322.150	1306.474	1229.474
*DISTRICT TOTALS	5032.725	5024.109	4838.212

*Does not include ineligible students 84

CANUTILLO INDEPENDENT SCHOOL DISTRICT

Year-to-Date Average Daily Membership and ADA
August 10, 2006 through May 25, 2007

<u>Campus</u>	<u>ADM</u>	<u>ADA</u>	<u>ATT %</u>
Canutillo Elementary School	653.869	630.456	96.4%
Deanna Davenport Elementary School	494.897	479.615	96.9%
Jose H. Damian Elementary School	758.763	732.196	96.5%
Bill Childress Elementary School	647.659	625.886	96.6%
Canutillo Middle School	645.486	622.016	96.4%
Jose J. Alderete Middle School	624.927	604.012	96.7%
Canutillo High School	1447.791	1363.621	94.2%
<hr/>			
*DISTRICT TOTALS	5273.392	5057.802	95.9%

*Does not include ineligible students

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS

Agenda Item: 2.A. Date: June 12, 2007

Subject: Approval of Tuition Waivers for 2007~08

Presented By: Pauline Dow Consent Agenda

ACTION

1. BACKGROUND INFORMATION:

The school district is requesting waiving tuition for approximately 10 students who reside out of the school district boundaries. Administration has interviewed the families involved. The families have submitted applications for consideration of tuition waivers under financial hardship basis.

Enclosed is Board Policy FDA (Local) which states:

WAIVERS The Board may waive tuition for a student based on financial hardship upon written application by the student, parent, or guardian.

2. SUPERINTENDENT RECOMMENDATION:

Recommend approval of tuition waivers as request.

3. BOARD ACTION REQUESTED:

Motion to approve the tuition waivers for 2007~08 as requested by the Superintendent.

MOTION: _____ SECOND: _____

FOR: _____ AGAINST: _____

ADMISSIONS
INTERDISTRICT TRANSFERS

FDA
(LOCAL)

AUTHORITY	<p>The Superintendent is authorized to accept or reject any transfer requests, provided that such action is without regard to race, religion, color, sex, disability, national origin, or ancestral language.</p> <p>A resident student who becomes a nonresident during the course of a semester shall be permitted to continue in attendance for the remainder of the semester.</p> <p>A graduating senior who becomes a nonresident and who attended the District high school in the preceding year shall be allowed to complete the senior year without payment of tuition.</p>
TRANSFER REQUESTS	<p>A nonresident student wishing to transfer into the District shall file an application for transfer each school year with the Superintendent or designee. Transfers shall be granted for one regular school year at a time.</p>
FACTORS	<p>In approving transfers, the Superintendent or designee shall consider availability of space and instructional staff and the student's disciplinary history and attendance records.</p>
REVOCAION OF TRANSFER	<p>A transfer student shall be notified in the written transfer agreement that he or she must follow all rules and regulations of the District, including those for student conduct and attendance, and that violation of the District's rules and regulations may result in revocation of the transfer agreement. The effective date of the revocation will be set in accordance with the written transfer agreement.</p> <p>Written notification of any transfer revocation shall be sent to the school district of residence.</p>
TUITION	<p>If the District charges tuition, the amount shall be set by the Board, within statutory limits.</p>
WAIVERS	<p>The Board may waive tuition for a student based on financial hardship upon written application by the student, parent, or guardian. [See FP]</p>
NONPAYMENT	<p>The District may initiate withdrawal of students whose tuition payments are delinquent.</p>
APPEALS	<p>Any appeals shall be made in accordance with FNG(LOCAL) and GF(LOCAL), as appropriate.</p>

**CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS**

Subject: Administrative Personnel Actions for Date: June 12, 2007
Board of Trustee Information Only

Presented by: Renée O'Donnell Consent Agenda: _____

ACTION

1. **BACKGROUND INFORMATION**

Superintendent approved employment of personnel:

Maria Casana	PT Bus Driver, Effective 5/8/07
Fernando Leyva	Grounds/Maintenance, Effective 5/21/07
Elena Olivera	Receptionist, CMS, Effective 5/21/07
Simon Sapien	FS Substitute, Effective 5/21/07
Carlos Simpson	Chef/Trainer, Test Kitchen, Effective 5/21/07
Blanca Rodriguez	Early Childhood Care Provider, Effective 5/14/07

Superintendent approved position changes for personnel:

Guillermina Avila	FS Helper, AMS, to FS Cook, GES, Effective 1/7/08
Jaime Bailleres	Interim Transportation Supervisor, To Bus Driver, Effective 5/29/07
Rosa Cardenas	Ass't. Manager, Test Kitchen, to Interim Manager, Test Kitchen, Effective 4/27/07
Sofia Carrasco	FS Sub to FS Helper, CHS, Effective 4/30/07

Superintendent approved position changes for personnel (cont.)

Alejandra Cooper	DAEP Assistant, CHS, to School Improvement, Effective 4/23/07
Alma Gatlin	Interim Administrative Clerk, School Improvement Division, Effective 5/2/07
Elizabeth Gutierrez	Library Asst., GES, to Library Asst., JDE, Effective 8/22/07
Norma Loya	Data Entry Clerk, School Resources Division to Data Entry Clerk/Receptionist, Food Service Department, Effective 7/2/07
Carol Hecker	Testing Coordinator, School Resources to Student Support, Effective 5/7/07
Teka Mutchler	Counselor, CMS/AMS, to Counselor, CMS, 100%, Effective 8/1/07
Yolanda Ontiveros	Title I Asst., BCE to Special Ed. Resource Asst., GES, Effective 8/22/07
Gabriela Ramirez	Receptionist, DDE to Interim Office Manager, DDE, Effective 5/14/07
Rosalba Ramos	FS Sub to FS Vegetable Cook, CHS, Effective 5/17/07
Isidro Reyes	Lead Custodian, BCE, District Lead Custodian, Effective 6/4/07
Jesusita Ruiz	FS Ass't. Manager, CMS, to FS Manager, CES, Effective 1/7/08
Martha Sanchez	Library Asst., JDE, to Library Asst., GES, Effective 8/22/07
Lilia Sotelo	Special Ed. Asst., CHS, to 504 Asst., GES, Effective 8/22/07
Jimmy Telles	Bus Driver, to Warehouseman, Effective 5/8/07

Superintendent approved position changes for personnel (cont.)

Ramona Varela	Baker, CES, to Baker, Test Kitchen, Effective 5/15/07
Gabriela Vega	FS Helper, CMS, to FS Helper, GES, Effective 1/7/08
Maria Villaseñor	FS Helper, BCE to FS Helper, GES, Effective 1/7/08

Superintendent approved resignations:

Gabriela Aleman	FS Helper, CHS, Effective 5/9/07
Norma Del Bosque	Social Studies Teacher, CHS, Effective 5/31/07
Hector Giron	Principal, CES, Effective 5/31/07
Ethel Guillen	Special Ed. Asst., CMS, Effective 5/25/07
Carolina Herrera	2nd (M) Teacher, JDE, Effective 5/29/07
Manuel Lopez	Science Teacher, CMS, Effective 5/29/07
Ana Magallanes	PE Teacher, CES, Effective 5/29/07
Leticia Mora	5th (B) Teacher, CES, Effective 5/29/07
Gema Salcedo	Math Teacher, CHS, Effective 5/29/07
Michel Tinnin	English Teacher, CHS, Effective 5/29/07
Robert Trujillo	Special Ed. Asst., CHS, Effective 5/25/07

Superintendent approved retirements:

Ali Bustillos

**Special Ed. Asst., DDE,
Effective 4/30/07**

Gerardo Cruz

**Mechanic,
Effective 1/31/08**

Joan Gil

**Technology Lead Teacher, DDE,
Effective 6/5/07**

Rogelio Montes

**Mechanic,
Effective 7/31/07**

Manuel Trevizo

**PE Teacher, CHS,
Effective 5/25/07**

2. **BOARD ACTION REQUESTED**

No action required.

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS

Agenda Item: _____

Date: June 12, 2007

Subject: Acceptance of Donations to Canutillo ISD

Presented By: Tony Reza

Consent Agenda _____

ACTION

1. BACKGROUND INFORMATION:

The following businesses/individuals have made donations to the Senior Class at CHS for Projection Graduation:

Paul & Maria Vranish - \$50.00
Senator Eliot Shapleigh - \$25.00

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent recommends acceptance of the donations

3. ACTION REQUESTED:

The Board of Trustees accepts the donations made to Canutillo ISD.

MOTION _____ SECOND _____

AYES _____ NAYS _____



CANUTILLO HIGH SCHOOL

6675 South Desert Blvd.

El Paso, Texas 79932

(915) 877-7800

Fax (915) 877-7807

Max Padilla
Principal

Fred Hurd
Asst. Principal
Ken Bailey
Asst. Principal
Jim Fry
Asst. Principal

February 26, 2007

To Whom It May Concern:

We the Canutillo High School Senior Class of 2007 are currently fundraising for Project Graduation. We are still limited on funds and are asking for a donation to purchase food and prizes for Project Graduation to be held at Adventure Zone on May 26, 2007. Any help you can give us would be greatly appreciated as we want to make sure that all Seniors can come together one last time in a setting that is safe, fun and alcohol free. Please contact us at the Canutillo High School (915) 877-7801 if you wish to make a donation. You will be given a receipt for your donation. We will be more than happy to pick up at your convenience.

Thank you,

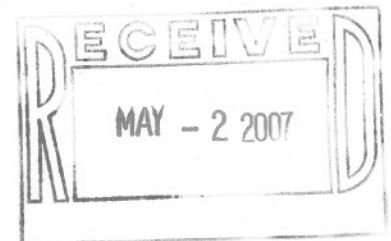
A handwritten signature in cursive script that reads "Norma N. Del Bosque".

Norma N. Del Bosque cell (915) 820-6045

Elizabeth Lopez cell (915) 526-7519

Senior Class Sponsors

Class of 2007



Canutillo Independent School District does not discriminate on the basis of race, color, national origin, sex, age, or disability in its employment practices or in providing education services, activities, and programs, including vocational programs. For additional information regarding Canutillo Independent School District's policy of nondiscrimination contact; Renee O'Donnell, 9915) 877-7423, 7965 Artcraft Road, El Paso, Texas 79932.



SENATOR ELIOT SHAPLEIGH

THE SENATE CHAMBER AUSTIN 78711

COMMITTEES
VETERAN AFFAIRS & MILITARY
INSTALLATIONS
SUBCOMMITTEE ON BASE
REALIGNMENT AND CLOSURE -
CHAIR
INTERNATIONAL RELATIONS
AND TRADE - VICE CHAIR
INFRASTRUCTURE DEVELOPMENT
AND SECURITY
NOMINATIONS

April 11, 2007

Ms. Norma N. Del Bosque
Canutillo High School
6675 South Deseret Blvd
El Paso, Texas 79932

Dear Ms. Bosque:

Enclosed is a donation check to support the project celebration for the
Senior Class of 2007.

Congratulations to the graduating class of 2007.

Very truly yours,

Eliot Shapleigh

E1.706 P.O. BOX 12068, AUSTIN, TEXAS 78711 512/463-0129 1-800-544-1990 FAX: 512/463-0218 Dial 711 for Relay Calls

800 WYOMING AVENUE, SUITE A, EL PASO, TEXAS 79902 915/544-1990 FAX: 915/544-1998
EASTSIDE DISTRICT OFFICE

1801 N. ZARAGOSA, SUITE C, EL PASO, TEXAS 79936 915/857-4800 FAX: 915/857-4854

E-MAIL: eliot.shapleigh@senate.state.tx.us

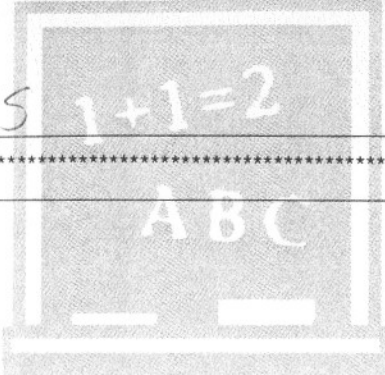


Paul & Marla Vranish
13733 Paseo Alegre Ave
Horizon City, TX 79928-8404
915-852-8716 ph
915-852-8717 fx

TEACHER FCU
6500 Olson Memorial Highway
Minneapolis, MN 55427
17-7508/2910

09739

04/01/07



PAY TO THE ORDER OF

Gifts -

Canutillo HS

1+1=2

\$ **50.00

Fifty and 00/100

DOLLARS



Security Features are included. Details on back.

Void after 90 days

[Signature]

MP

MEMO Project Graduation - Canutillo HS

⑈009739⑈ ⑆291075080⑆ 8100151227⑈



Security enhanced document. See back for details.

SHAPLEIGH FOR SENATE CAMPAIGN
701 N. ST. VRRAIN 542-1983
EL PASO, TEXAS 79902

4131

DATE 3-14-07 88-1761/1120 1

PAY TO THE ORDER OF Canutillo High School \$ 25.00

Twenty-five & 00/100 DOLLARS

W Bank of the West
P.O. Box 99100
El Paso, Texas 79999-9100

FOR donation - Project Graduation *[Signature]* MP

⑈004131⑈ ⑆112017619⑆ 480 254 3⑈