

Agenda of Special Meeting

The Board of Trustees Canutillo ISD

A Special meeting of the Board of Trustees of Canutillo ISD will be held May 16, 2007, beginning at 6:00 PM in the Canutillo ISD Administration Office, 7965 Artcraft, El Paso, TX 79932.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

1. General Functions
 - A. Call to Order
 - B. Roll Call
 1. Special Board Personnel Committee Members: Margarito (Mago) Arellano, Chairperson - Shonda Jordan and Armando Rodriguez
 2. Instruction and Student Affairs
 - A. NONE
 3. Personnel 2
 - A. Proposed Stipends:
 1. Tennis Coaches (2) - CHS
 2. Wrestling Coaches (2) - CHS
 - B. Reclassification of Positions:
 1. Central Office - Cashier Position at CHS to Part-Time Helper between CHS and Commodity Warehouse
 2. Facilities/Transportation - Part-time Monitor to Part-Time Clerk
 - C. Comments/Input from Community Members on items discussed by Personnel Committee
 4. Business and Finance
 - A. NONE
 5. Administration
 - A. NONE
 6. Adjournment
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If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

Personnel Committee – May 16, 2007

3. A. Proposed Stipends:

1. **Tennis Coaches (2) – CHS**
2. **Wrestling Coaches (2) – CHS**

Background Information and Rationale for Proposed Stipends, 3.A.1 and 3.A.2:

CHS: Mr. Padilla and Mr. Fry, Athletic Director at Canutillo High School is expanding the athletic department by providing tennis and wrestling for the 2007~2008 school year. The stipends will be paid to existing employees

3. B. Reclassification of Positions:

1. **Central Office – Cashier Position at CHS to Part-Time Helper between CHS and Commodity Warehouse**
2. **Facilities/Transportation – Part-Time Monitor to Part-Time Clerk**

Background Information and Rationale for Reclassification, 3.B.1.:

Central Office: ● Adele Balesh is recommending reclassifying the vacant cashier position at Canutillo High School to a part-time helper position to be shared between CHS and the commodity warehouse. The High School is no longer in need of 3 cashiers so Ms. Balesh would rather reclassify that position to a helper position. Cashier is Manual Trades Pay Grade 2 to Helper position Pay Grade 1.

Background Information and Rationale for Reclassification, 3.A.2.:

Facilities and Transportation: ● Yusuf Farran is recommending reclassifying the vacant part-time monitor position to part-time clerk. Mr. Farran feels that the transportation department is operating more efficiently so that a vacant part-time monitor position is not needed at this time. He would like to reclassify that vacant position to a part-time clerk position. The part-time monitor position is Manual Trades Pay Grade 1 to Clerical/Paraprofessional Pay Grade 3.

SUPERINTENDENT RECOMMENDATION

Approve recommended items to the Board of Trustees.

PERSONNEL COMMITTEE ACTION REQUESTED

Move to recommend approval of agenda items to the Board of Trustees.