

Agenda of Regular Meeting

The Board of Trustees Canutillo ISD

A Regular meeting of the Board of Trustees of Canutillo ISD will be held December 12, 2006, beginning at 6:00 PM in the Canutillo ISD Administration Office, 7965 Artcraft, El Paso, TX 79932.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

1. General Functions
 - A. Call to Order
 - B. Roll Call
 - C. "Pledge of Allegiance to the United States Flag" 3
 - D. "Texas Pledge of Allegiance" 4
 - E. "CISD Mission Statement" 5
 - F. Approval of Minutes
 1. Regular Board Meeting 11/14/06 6
 2. Special Board Meeting 11/15/06 16
 3. Special Board Meeting 11/30/06 22
 4. Special Board Work Session 12/2/06 28
 5. Special Board Meeting 12/5/06 32
 - G. Communications (Thirty Minute Open Forum)
 1. General Comments Portion
 2. Complaints Portion
 - H. Board of Trustee Business
 1. Review of events for December 36
 2. Authorization for Board Members to attend conference in January, 2007 in Corpus Christi
 - I. Committee Reports
 1. Instruction/Student Services Committee - Mrs. Jordan, Chairperson (November 27) 37
 2. Facilities/Planning Committee - Mr. Rodriguez, Chairperson (November 28 & December 6) 43
 3. Finance/Audit Committee - Mr. Lerma, Chairperson (December 6)
 4. Personnel Committee - Mr. Arellano, Chairperson (December 11)
 - J. Consent Agenda
 1. Creation of Position: District Lead Custodian 44
 2. Declaration of Surplus Property and Authorization for Disposal of Surplus Property 46
 3. Approval to implement (Primary Years Program) PYP at Jose Damian Elementary 47

4.	Approval of update to District Technology Plan	49
5.	Approval of Resolution supporting mandatory disclosure of real property sales prices to appraisal districts	62
6.	Approval of Audit Committee Charter	64
K.	Reports	
1.	Superintendent's Report	
a.	Project Avanza Final Grant Performance Report	
2.	Attendance, Financial and Warrant List for October 27-November 30, 2006 in the amount \$899,233.14	68
3.	Other Reports	
a.	DAC Report (Formative)	
2.	Instruction and Student Affairs	
A.	Presentation of and required Public Hearing of 2005~2006 Academic Excellence Indicator System Report	72
3.	Personnel	
A.	Administrative Personnel Actions (no Board action required - information item only)	152
1.	Superintendent approved employment of personnel (no Board action required)	
2.	Superintendent approved position changes for personnel (no Board action required)	
3.	Superintendent acceptance of resignations from personnel (no Board action required)	
4.	Superintendent acceptance of request for retirement	
5.	Employment Termination of Support Personnel (no Board action required)	
4.	Business and Finance	
A.	Approval of donations to CISD	154
5.	Administration	
A.	NONE	
6.	Adjournment	

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.



Pledge of Allegiance to the United States Flag

***I pledge allegiance to the flag of the United States of America
and to the republic for which it stands:
one nation under God, indivisible,
with liberty and justice for all.***

When reciting the pledge of allegiance, civilians should stand at attention or with the right hand over the heart. Men should remove their hats. Armed services personnel in uniform face the flag and give the military salute.



***Texas Pledge of Allegiance
Honor the Texas Flag; I pledge allegiance to thee, Texas, one and indivisible.***

The pledge of allegiance to the state flag should be rendered by all present except those in uniform by standing at attention facing the flag with the right hand over the heart. Individuals who are not in uniform and who are wearing a headdress that is easily removable should remove their headdress with their right hand and hold it at the left shoulder, with the hand over the heart. Individuals in uniform should remain silent, face the flag, and render the military salute.

The pledge of allegiance to the state flag may be recited at all public and private meetings at which the pledge of allegiance to the United States flag is recited and at state historical events and celebrations.

The pledge of allegiance to the state flag should be recited after the pledge of allegiance to the United States flag if both are recited.



MISSION STATEMENT

Canutillo I.S.D. will be a model of quality education to assure all students graduate on time and are prepared for higher education to become productive and responsible citizens.

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Regular Meeting Board of Trustees	
								Tuesday, November 14, 2006 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
	MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MR. LERMA	MR. REYES	MR. RODRIGUEZ	MRS. SANCHEZ		
Motion	X							F. Approval of Minutes	
Second							X	Minutes for the meetings of:	
Ayes	X	X	X	X	X	X	X	1. Regular Board Meeting 10/10/06	8
Nays								2. Special Board Meeting 10/23/06	22
Abstain								3. Special Board Meeting 10/24/06	28
								4. Special Board Meeting 11/1/06	30
								5. Special Board Meeting 11/6/06	33
								Motion to approve the minutes as presented (with reading waived), passed.	
								G. Communications (Thirty Minute Open Forum)	
								1. General Comments Portion	
								Mr. Johnny Gauna, CISD Employee, congratulated the two incumbents – Sergio Coronado and Yvonne Sanchez – for their successful election campaign.	
								2. Complaints Portion	
								No audience member addressed the Board during this portion of the meeting.	
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MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Regular Meeting Board of Trustees	
								Tuesday, November 14, 2006 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
	MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MR. LERMA	MR. REYES	MR. RODRIGUEZ	MRS. SANCHEZ		
Motion	X							H. Board of Trustee Business	
Second						X		1. Consider moving the dates of the Regular School Board Meeting in January and March	35
Ayes	X	X	X	X	X	X	X	Motion to approve moving the dates of the Regular School Board Meeting in January (to 1-17-07) and March (to 3-7-07), passed.	
Nays									
Abstain									
								2. Review of events for November	36
								The Board reviewed the calendar of events for November. No formal action was taken by the Board on this item.	
								I. Committee Reports	
								1. Personnel Committee - Mr. Arellano, Chairperson (November 1)	37
								Mr. Arellano, Personnel Committee Chairperson, reported that at the November 1 meeting, the Committee reviewed and recommended for approval the creation of an Early Childhood Caregiver Assistant position for the Eagles Nest Day Care Center, in accordance with the Texas Department of Protective and Regulatory Services' staff ratio standards.	
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MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

Regular Meeting Board of Trustees									
Tuesday, November 14, 2006 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas									
	MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MR. LERMA	MR. REYES	MR. RODRIGUEZ	MRS. SANCHEZ	Item:	Reference:
Motion						X		2. Attendance, Financial and Warrant List for September 28-October 26, 2006 in the amount \$1,677,209.91	64
Second						X		Motion to approve the attendance, financial and warrant list for September 28-October 26, 2006 in the amount \$1,677,209.91, passed.	
Ayes	X	X	X	X	X	X	X		
Nays									
Abstain									
								3. Other Reports	
								a. Year End Investment Report 2006 (to include last quarter) - Tony Reza	68
								Mr. Reza presented the End of the Year Investment Report including the Quarterly Summary of Investments ending August 31, 2006. He said that the District's accrued interest earned was \$625,684.57.	
								2. Instruction and Student Affairs	
								A. NONE	
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MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Special Meeting Board of Trustees																			
								Wednesday, November 15, 2006 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas																			
								Item:	Reference:																		
Present	X	X	X	X	X	X	X	<p>1. General Functions</p> <p style="padding-left: 20px;">A. Call to Order at 6:15 p.m.</p> <p style="padding-left: 20px;">B. Roll Call</p> <p>Mr. Coronado announced that Mrs. Sanchez’ father passed away this morning and requested a moment of silence. Mr. Coronado expressed his condolences on behalf of the Board of Trustees and Administration.</p> <p>Mr. Coronado wished Dr. Padilla a very happy birthday. He thanked Dr. Padilla for her dedication of the education of the students in the district.</p> <p style="padding-left: 40px;">C. Board of Trustee Business</p> <p style="padding-left: 60px;">1. Canvass Election Results for School Board Trustee Election held on Tuesday, November 7, 2006</p> <p>Mr. Coronado read the certified results submitted by Helen Jamison, Elections Administrator for El Paso County:</p> <table style="margin-left: 40px; border: none;"> <tr> <td>Rafael Reyes</td> <td style="text-align: right;">553 votes</td> </tr> <tr> <td>Shonda Jordan</td> <td style="text-align: right;">626 votes</td> </tr> <tr> <td>Yvonne Sapien Sanchez</td> <td style="text-align: right;">659 votes</td> </tr> <tr> <td>Jose M. Villarreal</td> <td style="text-align: right;">493 votes</td> </tr> <tr> <td>Dion Dorado</td> <td style="text-align: right;">346 votes</td> </tr> <tr> <td>Santos Lucero</td> <td style="text-align: right;">436 votes</td> </tr> <tr> <td>David Guzman Garcia</td> <td style="text-align: right;">300 votes</td> </tr> <tr> <td>Vince Limon, Jr.</td> <td style="text-align: right;">313 votes</td> </tr> <tr> <td>Sergio Coronado</td> <td style="text-align: right;">1087 votes</td> </tr> </table>	Rafael Reyes	553 votes	Shonda Jordan	626 votes	Yvonne Sapien Sanchez	659 votes	Jose M. Villarreal	493 votes	Dion Dorado	346 votes	Santos Lucero	436 votes	David Guzman Garcia	300 votes	Vince Limon, Jr.	313 votes	Sergio Coronado	1087 votes	4
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MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Special Meeting Board of Trustees	
								Wednesday, November 15, 2006 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
	MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MR. LERMA	MR. REYES	MR. RODRIGUEZ	MRS. SANCHEZ		
								Item:	Reference:
Motion								Mr. Coronado declared the winners and top three candidates: Shonda Jordan, Yvonne Sanchez and Sergio Coronado.	
Second	X							Mr. Coronado and Dr. Padilla presented Mr. Rafael Reyes with a plaque as a token of appreciation for his years of service to the community.	
Ayes	X	X	X	X	X	X	X	Mr. Reyes highlighted various Board accomplishments and his wish for the district to succeed. Mr. Reyes then departed the public meeting.	
Nays								Motion to approve the order by the Board of Trustees of the Canutillo Independent School District canvassing returns and declaring results of the election, passed.	
Abstain									
								2. Administer Oath of Office and Statement of Elected Officer to Newly Elected Members (no Board action required)	6
								Dr. Padilla administered the Oath of Office to Mrs. Jordan, Mrs. Sanchez and Mr. Coronado.	
								These individuals then filled out their Statement of Elected Officer forms.	
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MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

	MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MR. LERMA	MR. REYES	MR. RODRIGUEZ	MRS. SANCHEZ	<p>Special Meeting Board of Trustees</p> <p>Wednesday, November 15, 2006 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas</p>	
								Item:	Reference:
								<p style="text-align: center;">c. Personnel</p> <p style="text-align: center;">Margarito Arellano, Chairperson Shonda Jordan Armando Rodriguez</p> <p style="text-align: center;">d. Instruction & Student Services</p> <p style="text-align: center;">Shonda Jordan, Chairperson Yvonne Sapien Sanchez Carl Fietze</p> <p style="text-align: center;">e. Policy</p> <p style="text-align: center;">Yvonne Sapien Sanchez, Chairperson Shonda Jordan Carl Fietze</p> <p>2. Instruction and Student Affairs A. NONE</p> <p>3. Personnel A. NONE</p> <p>4. Business and Finance A. NONE</p> <p>5. Administration A. NONE</p>	<p>Special Board Mtg. Minutes Page 5</p>

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Special Meeting Board of Trustees	
								Thursday, November 30, 2006 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
Present	X	X	X	X	X	X	X	<p>1. General Functions</p> <p style="padding-left: 20px;">A. Call to Order at 6:06 p.m.</p> <p style="padding-left: 20px;">B. Roll Call (Mr. Lerma called he was unable to attend the meeting.)</p> <p>2. Instruction and Student Affairs</p> <p style="padding-left: 20px;">A. Presentation of Jose Damian Elementary School Incentive Plan</p> <p>Todd Fronce and Pam Mendoza, Damian Elementary School Teachers explained that their campus had been awarded the Texas Educator Excellence Grant based on the school’s demographics and high TAKS scores in 2005~06. This is a grant produced by the State House Bill 1 and Texas Education Agency. Mr. Fronce explained that this grant is unique in that it offer incentives for teachers based on the performance of the school and the teacher’s individual class. The State is using this program to reward excellence in teaching and in schools that are high performing. This grant is going to be based on the school’s performance on the 2006~07 TAKS test. Mrs. Mendoza stated that at Damian Elementary they believe that all teachers and support staff contribute to the success of students in the classroom. If the school meets the standards for a recognized campus, (70% of students reaching the passing score for Math and Reading) the incentive will be enacted for all teachers and support staff at the school.</p> <p>No formal action was taken by the Board on this agenda item.</p> <p>3. Personnel</p> <p style="padding-left: 20px;">A. NONE</p>	4

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Special Meeting Board of Trustees	
								Thursday, November 30, 2006 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
	MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MRS. JORDAN	MR. LERMA	MR. RODRIGUEZ	MRS. SANCHEZ	<p>4. Business and Finance</p> <p>A. Approval of Budget Amendment</p> <p>This agenda item was pulled as requested by the Administration. No formal action was taken on this item.</p> <p>B. Approval of Janitorial Consultant, Supplies & Related Services RFP #07-02</p> <p>Dr. Padilla explained that the proposal by Springtime/Hillyard <i>estimated cost</i> was \$195,974.00 which included the creation/salary of a lead custodian, supplies, equipment and provide essential training for staff. She cautioned the Board that this was merely an estimated cost and would have a more definite dollar figure after Springtime conducted a detailed analysis for each campus. Mr. Arellano asked Dr. Padilla who this new lead custodian would report to. Dr. Padilla stated that the new position of lead custodian would report to the Facilities/ Transportation Executive Director and would serve as the main contact between the district and Springtime.</p> <p>Motion to approve the janitorial consultant, supplies & related services RFP #07-02 with Springtime, a written contract will be reviewed by the district’s legal counsel and submitted to the Board, passed.</p>	6
Motion						X			
Second	X								
Ayes	X	X	X	X		X	X		
Nays									
Abstain									
								Special Board Mtg. Minutes Page 2	

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Special Meeting Board of Trustees	
								Thursday, November 30, 2006 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
	MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MRS. JORDAN	MR. LERMA	MR. RODRIGUEZ	MRS. SANCHEZ	Item:	Reference:
								<p><i>WHEREAS, the El Paso Economic Development estimates that 33 percent of the Horizon project’s sales would be new sales for this area;</i></p> <p><i>NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE CANUTILLO INDEPENDENT SCHOOL DISTRICT:</i></p> <ol style="list-style-type: none"> <i>1. The Board of Trustees wishes to express its full support for the completion of the Factory-outlet shopping center near the intersection of Interstate-10 and Transmountain Road;</i> <i>2. The Board of Trustees agrees with the City of El Paso in granting the Horizon Group a share of city retail sales taxes over five years and no property tax abatement from the city, school district, or county;</i> <i>3. The Board of Trustees recommends that the County of El Paso approve a rebate of 50 percent of the collected sales taxes generated by the shopping center, to be used for marketing efforts to attract shoppers from outside of the El Paso County area, not to exceed \$125,000 per year for five years, to ensure that the Horizon Group not move its project elsewhere;</i> <p><i>PASSED AND APPROVED this _____ day of _____, 2006.</i></p>	
Motion						X		Motion to approve the resolution supporting tax abatement from the City of El Paso and County of El Paso for Sun Valley Factory Shoppes	
Second	X							Factory-Outlet Center owned by Horizon Group Properties, Inc.,	
Ayes	X	X				X	X	passed.	
Nays			X	X					
Abstain									
									Special Board Mtg. Minutes Page 4

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Special Meeting Board of Trustees	
								Thursday, November 30, 2006 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
	MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MRS. JORDAN	MR. LERMA	MR. RODRIGUEZ	MRS. SANCHEZ		
Motion								X	<p style="text-align: center;">D. Presentation by First Southwest Co. regarding investment of proceeds from 2006B bonds</p> <p>Mr. Hector Zavaleta, First Southwest Company, spoke to the Board regarding reinvestment capabilities and options. No formal action was taken by the Board on this agenda item.</p> <p style="text-align: center;">E. Consider Repurchase Agreement or other investment arrangement for proceeds of 2006B bonds, and authorize the Superintendent or other district investment officer to invest proceeds and to execute necessary documents relating thereto</p> <p>Motion to approve the investment recommendation from First Southwest and authorize administration to enter into the flexible repurchase agreement for the investment of the proceeds of 2006B bonds (approximately fifteen million dollars), passed.</p> <p style="text-align: center;">F. Consider usage of District's unreserved and undesignated fund balance for the purchase of an energy management system at Canutillo High School</p> <p>This agenda item was pulled as requested by the Administration. No formal action was taken on this item.</p>
Second								X	
Ayes	X	X	X	X				X	
Nays								X	
Abstain									
									Special Board Mtg. Minutes Page 5

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Special Meeting Board of Trustees	
								Thursday, November 30, 2006 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
	MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MRS. JORDAN	MR. LERMA	MR. RODRIGUEZ	MRS. SANCHEZ		
Motion	X							G. Approval of purchase of the M.I.N.D. Institute Program	10
Second						X		Motion to approve the purchase of the M.I.N.D. Institute Program,	
Ayes	X	X	X	X		X	X	passed.	
Nays									
Abstain									
								5. Administration	
								A. NONE	
								6. Adjournment	
								Motion for adjournment of the public meeting at 8:07 p.m. passed by unanimous consent.	
									Special Board Mtg. Minutes Page 6

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Special Work Session Board of Trustees	
								Saturday, December 2, 2006 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
Present	X	X	X	X	X	X	X	<p>1. General Functions</p> <p style="padding-left: 20px;">A. Call to Order at 9:52 a.m.</p> <p style="padding-left: 20px;">B. Roll Call (Mr. Lerma was absent.)</p> <p style="padding-left: 20px;">C. Board of Trustee Business</p> <p style="padding-left: 40px;">1. Board Self-Evaluation</p> <p>Mr. Liner, Region 19 Field Agent, guided the Board through the Board Self Evaluation and will forward summary evaluation to Dr. Padilla for planning and follow-up. This will assist the Board to identify training needed.</p> <p style="text-align: center;">2. Update on Bond Accountability</p> <p>Administration will add a slide to the 5-Year Plan and Goal Setting power point regarding CBAC roles and responsibilities.</p> <p style="text-align: center;">3. Update on construction projects</p> <p>The Board directed Administration move to a final phase of clarifying what the district’s position is in respect to the outstanding high school construction issues with Dimensions and Banes.</p> <p>The Board felt there was a need to plan for a formal dedication ceremony for Rubalcava Blvd.</p> <p>E-Rate requires that the district stay on track with building timelines for campus #105 and #106 (including substantial completion of campus #106 by September, 2008)</p>	

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

	MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MRS. JORDAN	MR. LERMA	MR. RODRIGUEZ	MRS. SANCHEZ	<p>Special Work Session Board of Trustees</p> <p>Saturday, December 2, 2006 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas</p>	
								Item:	Reference:
								<p style="text-align: center;">5. Review of Superintendent Evaluation Document</p> <p>The Board felt that the following items should or must be included in the document:</p> <ul style="list-style-type: none"> • Student performance domain – report only for the first year • Evaluation of performance on competencies in Law (Broad Areas the Superintendent is responsible for) • Results of Short and Long Term Goals <p>Dr. Padilla suggested adding a Self-Report in order to provide input into the Superintendent Evaluation (accomplishments, unexpected circumstances).</p> <p>Superintendent Evaluation will take place in January (two meetings: one self-report and sharing and another to finalize and formalize the evaluation).</p> <p style="text-align: center;">6. Review/Revise Board Calendar & Board Goals</p> <p>Distribution of Board calendar Consider adding an item to February – Arbor Day – with tree planning at the campuses Review of Board Goals at a later date</p> <p>2. Instruction and Student Affairs A. NONE</p>	<p>Work Session Mtg. Minutes Page 3</p>

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Special Meeting Board of Trustees	
								Tuesday, December 5, 2006 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
Present	X	X	X	X	X	X	X	<p>1. General Functions</p> <p style="padding-left: 20px;">A. Call to Order at 6:04 p.m.</p> <p style="padding-left: 20px;">B. Roll Call (Mr. Lerma arrived at 6:05 p.m. and Mr. Fietze arrived at 6:11 p.m.)</p> <p>Mr. Coronado wanted the record to reflect that neither Mr. Fietze nor Mr. Lerma called to inform the office that they would be late.</p> <p>2. Instruction and Student Affairs</p> <p style="padding-left: 20px;">A. NONE</p> <p>3. Personnel</p> <p><i>With the consent of the Board, the agenda items under personnel were heard in closed session immediately following one another.</i></p> <p><i>The Board of Trustees adjourned into closed session from 6:15 p.m. through 8:45 p.m. under the authority of Texas Open Meetings Act, Texas Government Code Section 551-074.</i></p> <p style="padding-left: 40px;">A. Request for Level III Grievance by Sergio Mendoza</p> <p>Mr. Conners had a question regarding conducting the grievance in open session. Mr. Coronado ruled that the grievance would be held in closed session.</p> <p>Mr. Conners, legal representative for Mr. Mendoza questioned whether Mr. Margarito Arellano should participate in the proceeding since according to Mr. Conners, Mr. Arellano was directly involved in the grievance. Mr. Conners requested that Mr. Arellano excuse himself since he was the subject of the grievance. Mr. Conners requested that the record reflect his request.</p>	

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Special Meeting Board of Trustees	
								Tuesday, December 5, 2006 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
		MR. ARELLANO							
		MR. CORONADO							
		MR. FRIETZE							
		MRS. JORDAN							
		MR. LERMA							
		MR. RODRIGUEZ							
		MRS. SANCHEZ							
Motion			X						
<p>Mr. Baskind stated that Mr. Arellano was not a participant in the grievance, his name was merely mentioned. Mr. Baskind elaborated that many names were mentioned, not just Mr. Arellano's. Mr. Baskind felt there was no legal requirement prohibiting Mr. Arellano's participation in the proceeding.</p> <p>Mr. Arellano stated that he had been advised by the district's legal counsel and he was electing to stay and participate in the proceeding.</p> <p>Once the Board reconvened from closed session at 8:45 p.m., Mr. Coronado announced that the Board had three options in respect to Mr. Mendoza's grievance. The options are to 1. Grant the grievance (in whole or in part); 2. Deny the grievance or 3. Take no action. Mr. Coronado explained if no motion is presented that would mean that the Board has chosen to take no action.</p> <p>Motion to grant the grievance for Mr. Sergio Mendoza and honor the remedy as spelled out in the Level I grievance, Exhibit #12, failed due to lack of a second.</p> <p>No other motion was made by a Member of the Board of Trustees. Mr. Coronado stated that the Board would not take any action and stated that this concluded the Level III Grievance for Mr. Mendoza.</p> <p style="text-align: center;">B. Request for Level III Grievance by Enrique Sapien</p> <p>Mr. Coronado reiterated the three options in respect to Mr. Sapien's grievance. The options are to 1. Grant the grievance (in whole or in part); 2. Deny the grievance or 3. Take no action. Mr. Coronado explained if no motion is presented that would mean that the Board has chosen to take no action.</p>								Special Board Mtg. Minutes Page 2	

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Special Meeting Board of Trustees	
								Tuesday, December 5, 2006 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
	MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MRS. JORDAN	MR. LERMA	MR. RODRIGUEZ	MRS. SANCHEZ		
Motion			X					Motion to grant the grievance of Mr. Enrique Sapien and seek remedy as spelling out in Exhibit 1 and to direct Administration to conduct a climate survey in the Maintenance Department, failed.	
Second						X			
Ayes			X			X			
Nays	X	X		X	X		X		
Abstain									
								No other motion was made by a Member of the Board of Trustees. Mr. Coronado stated that the Board would not take any action and stated that this concluded the Level III Grievance for Mr. Enrique Sapien.	
								4. Business and Finance	
								A. Approve services for Minor Construction, Repair, Rehabilitation or Alteration for Facilities District Wide	4
Motion			X					Motion to approve services for minor construction, repair, rehabilitation or alteration for facilities district-wide, passed.	
Second						X			
Ayes	X	X	X	X	X	X	X		
Nays									
Abstain									
									Special Board Mtg. Minutes Page 3

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Special Meeting Board of Trustees	
								Tuesday, December 5, 2006 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
	MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MRS. JORDAN	MR. LERMA	MR. RODRIGUEZ	MRS. SANCHEZ		
Motion						X		B. Approval to renew Heating and Cooling - RFP #05-19	13
Second							X	Motion for approval, passed.	
Ayes	X	X	X	X	X	X	X		
Nays									
Abstain									
								5. Administration	
								A. NONE	
								6. Adjournment	
								Motion for adjournment of the public meeting at 9:15 p.m. passed by unanimous consent.	
									Special Board Mtg. Minutes Page 4

**CANUTILLO ISD
BOARD OF TRUSTEES
ANTICIPATED AGENDA ITEMS
2006-2007**

STANDARD AGENDA ITEMS-----

Minutes	Financial Statements
District Recognition/ Appreciation	School Enrollment/Attendance Report
Budget Amendments	Board Committee Reports
Thirty Minute Open Forum	Closed Session
Superintendent's Report	

DECEMBER-----

Action Items

Review and Approval of Financial Audit
Budget for Board Goals & Priorities for Coming School Year

Other Items

"Pre-evaluation" of Superintendent (Report on District Status)
Board Self-assessment
DAC Report (formative)

Important Dates

Pearl Harbor Day (Dec. 7)
Human Rights Day (Dec. 10)
Bill of Rights Day (Dec. 15)
Christmas (Dec. 25)

Events

Board Christmas Dinner

**INSTRUCTION & STUDENT SERVICES
COMMITTEE MEETING**

Minutes

Date: Monday, November 27, 2006
Location: Canutillo Administration Office
Time: 6:12 p.m. – 8:24 p.m.

Board Committee Members Present:

Shonda Jordan, Chairperson Yvonne Sanchez

Board Members Present:

Sergio Coronado Armando Rodriguez

Others Present:

Dr. Pam Padilla	Dr. Jim Steinhauser	Pauline Dow
Sylvia Parra	Socorro Lopez	Laura P. Hernandez
Cristina Vielledent	Diane Grado	Elizabeth N. Cruz
Heather Atherton	Rachel M. Quintana	Dora Rodriguez
Marsha Fintell	Maggie Grant	

CALL TO ORDER

Mrs. Jordan called the meeting to order at 6:12 p.m. A sign-in sheet was distributed for attendance. Mr. Coronado stated for the record that Mr. Lerma and Mr. Fietze had called in stating that they wouldn't be able to attend meeting.

**PRESENTATION ON PRIMARY YEARS PROGRAM (PYP) BY DAMIAN
ELEMENTARY SCHOOL**

Mrs. Grant and several faculty members were present to share their recent trip to Connecticut through the International School of Dundee and to provide a summary of what they have been doing at Damian since they received the ESTUDIOS Grant. The ESTUDIOS Grant has allowed them to apply for the Primary Years Program to become a PYP school through the International Baccalaureate. It is a prestigious offer and they have been working on it for three years. The team saw at the School of Dundee where they are headed and they are almost there and hopefully they will be awarded with prestigious award of being a Primary Year School within the next year. The staff composed of grade level representatives, science program, bilingual reading specialist, monolingual reading specialist, and AA lead teacher presented a PowerPoint presentation. The focus of this program is not just the academic; it focuses on the whole child. They work on the attitude, skills, knowledge, and well-balanced, reflective, open-minded child. This program involves all school staff including custodians, cafeteria workers, parents, librarians, volunteers, teacher assistants, children, etc. If one or two staff members do not believe in PYP, it won't be as successful as it can be. It reinforces the belief and gives them ownership of the program. All students have two portfolios. One portfolio is done throughout their school year and the other one moves with them throughout their school years. It includes a picture of the student and work samples. Students always ask themselves how are they being risk takers and how are they being reflective. In order for PYP to be successful they need 100%

participation. It is also important for teachers to be able to assess themselves as well as the students. It is necessary for teachers to grow by visiting other schools because in the future Damian Elementary might be visited in the future as a model. PYP is not a different way of teaching or a new program; it is just trying to make students world-wide learners. Among grade levels, there are several inconsistencies in teaching and PYP would bring everybody on board on doing the same thing even with different teaching methods but with the same concept in mind. PYP can be introduced in any topic and it is teaching the student how to ask questions, how to be risk takers. They are not moving away from the curriculum, they are enhancing it.

The staff was congratulated on their presentation by the board members. The teachers were asked if everyone in their school was buying it and they responded that they are all on board but not completely buying it. They stated that those staff that are on board that really want to do this, have been doing working so hard to do their planners, attend training sessions, get as much information, stay after school and do what they need to do to get this off the ground and are concerned with the new schools opening soon and want for the board to consider and be given the opportunity for them to stay at Damian and those that do not want to go through this can stay. Maybe an allowance is made to that other staff to transfer to another campus because this program requires that everyone be on board.

Mrs. Sanchez, stated that there is a board goal where every campus ought to have a program that works and they have always been looking at Jose Damian Elementary as being that "STAR" campus that always has something going and want to see in all the other campuses.

Dr. Padilla informed that the grant was written when TEA funded it. It took a while for the agency to provide the district support that was needed. District was not even aware what a planner was. The definitions they would get were not consistent and not information to bring it all together. Dr. Padilla that the district's strategy is to make them as strong as it possible is and then goes horizontal and to give them the most support we can. It has been a frustrating grant to manage.

Pauline Dow indicated that one of the reasons for miscommunication between TEA, ESTUDIOS, and the International Baccalaureate (PYP) are two distinct entities. One of the non-negotiable of this piece is that every student that participates in this PYP will have access to a second language which is Spanish. She also mentioned that it doesn't stop at the primary years. This is the opportunity to build your capacity from the ground up an International Baccalaureate Program like the one that Coronado High School has; the only high school in this region.

Mrs. Sanchez if it would be possible to not split up this group when the new school opens because they need to remain together. Dr. Padilla agreed with Mrs. Sanchez and that it is really the approach that they want to take. Dr. Padilla wants it to be as strong as it can possible be. The last thing the district is going to do is shove this down the throats of all elementary teachers because it takes a lot of work and dedication.

Mr. Coronado wanted to know what the grant provided. Mrs. Lopez responded that this was a 3-year grant at \$25,000 a year but they just added another year. The money granted is for travel and professional development.

Dr. Padilla stated that because of the way TEA funded it and because of the office that the support came out of TEA, it kind of makes you think that somehow it is a gifted and talented program and it is not. It is for everybody in the school. This program is very inquisitive, risk-takers, balanced. The International Baccalaureate Organization uses the PYP and the planners in the PYP as the system that continues to serve students once they get into middle school and then continues to serve them once they are in high school. It is part of a very carefully scope and sequence effort in their part. They have stated that when the district is ready think about what these students are going into in the middle school and they are ready to help the district. Jose Lopez is aware that the district is looking for anything that will help us extend horizontally and he is searching. Pauline also stated that because TEA has sought out for districts to implement the Primary Years Program are also looking for opportunities to apply for umbrella grants to support those school districts. The district is not sure whether this is going to happen but one of the things that they promised as a result of being able to continually support districts that want to move into middle school and high school. The board members thanked the staff for committing themselves.

Dr. Padilla stated that she would like to hear from the staff at the end of this school year to see what the next logical step is and not try to do something the district can't support.

Application A was just submitted and pending acceptance. By the end of the year Application B will be submitted. Once both applications are accepted, the district is in a roll on becoming a PYP school. A middle years programming is also available and then moves on to International Baccalaureate at high school level which graduates our students with International Group Diploma.

AEIS REVIEW

Dr. Steinhauser provided a brief PowerPoint Presentation (see attachment) indicating each campus's accomplishments and depicting state, district, and cohort data. It was noted that some campuses face a curriculum issue and efficacy on teachers. Some of the Spanish data presented had significant drops. The best scores presented were for Damian Elementary and Mrs. Sanchez inquired as to why aren't all the elementary campuses like this one. A response to her question was due to leadership at each campus and this is how it is going to be until administration gets curriculum aligned. Once curriculum is aligned, then decisions will be made about instruction. Mrs. Sanchez also commented that she has seen some letters from teachers who can't write and wonders what they are teaching our students.

Test scores in the middle school drop slightly in reading and more so in math. The decline is due primarily a lack of instructional alignment to the Texas Essential Knowledge and Skills. The division of school improvement has made secondary mathematics a priority in the many projects that need to be done in Canutillo ISD.

With high school results, the 9th grade is solid group gaining with the State. Dr. Steinhauser informed committee that he is meeting with high school math teachers a minimum of 2 times per month until math and science curriculum are aligned.

Administration will eventually be implementing a UTEP calculus model in the spring to 7th graders at Alderete Middle School. They will also have a summer program to offer Algebra I. In the elementary, science is a priority and teachers will be trained every 3 weeks.

IMPROVEMENT PLAN GOALS & OBJECTIVES

Dr. Padilla distributed a handbook containing District/Campus Improvement Plan Goals/Objectives. A different format was used for the district plan and printed out where an objective is coming from the different divisions. The same seven goals are listed and aligned with NCLB. The School Improvement Division has objectives that are broken out from curriculum alignment, RTI, Special Ed, and testing. The bulk of this belongs to the School Improvement Division which is what is expected. Each division, generally speaking, has a contribution to make even to academics. There are 3 objectives for the Student Support Division starting on page 3.

For Goal 2, it is the same as Goal 1 but addresses English learners and obviously that belongs to the Academic Language Services. They have one objective which is to reduce the gaps between English learners and non-English learners constantly reducing those gaps.

The 3rd Goal has to do mainly with qualified teachers, aides, principals, and administrators. The bulk of that belongs to the Human Resources Division starting on page 4 and going all the way through the half if page. The School Improvement Division has something to do with certifying ESL teachers. They use their resources to help get that done. Also, this reflects the reality that different funding sources have things that they can put toward their portion of meeting that goal of having the teachers highly qualified and providing staff development.

Goal 4 on page six has to do with a good learning environment. This includes Mr. Farran's area, Facilities. It also includes materials, equipment, the Technology Department. Mr. Farran has three important objectives. We had a visit from the state last year about our accessibility with people with disabilities and he is working with that at all campuses. He is working to decrease the number of disciplinary incidents on buses with some positive support training with the bus drivers. A great deal of what he does is embedded on Objective 4.3. He has quite a few strategies addressing this objective to get all of the facilities to normal operating condition. He is really speaking especially about the middle schools and then doing the preventive sustains at that level. There are also several divisions that contribute towards this goal of having the best learning environment that we can provide.

The 5th Goal is the heart of the mission statement on the bottom of page eight. This is the bottom line where if we don't get students to graduate from high school, it doesn't matter how well they did in 3rd, 4th, 5th, and 6th grade. The bottom line is that they've got to graduate and as our mission statement says graduate on time. Objectives in Goal 5 have to do in intervening appropriately. Maybe it is a gifted and talented student that has to have an appropriate program or maybe a student who is struggling who is at risk. The bulk of this goal has to do with how we support students to get them through those difficult transitions, keep them from being retained, get them on grade level if they are not and keep them on grade level so that they can hit that 11th grade TAKS test and pass it and hit 12th grade and have all their core courses that they need. Administration has a particular concern with this goal that might not be reflected well enough because the State Board did decide that this year's 8th graders, next years 9th graders have to have 4 credits of math and 4 credits of science in order to graduate. That is going to be very difficult for some students who have a particular hard time with Algebra I. If they are taking two years to pass Algebra I, then they have to pick up another credit and they are not going to have time to do it and graduate on time.

Goal 6 generally belongs to Student Support Division. We have other divisions that support the work that we do with parents and community members.

Goal 7 has to do administratively and internally that supports everyone and gets us where we want to be overall which is Recognized or Exemplary Campuses and making Adequate Yearly Progress in the federal system. It is pretty well distributed among the various offices.

Administration tried to capture things that Board communicated were important to them via the Board goals and the goals for the superintendent. Some of these were rolled over from the previous year. Some are real big re-writes. These plans are always the audit trails for the financial auditors and other external evaluators.

When you look at the Elementary and Middle Schools Plans, Dr. Padilla wanted to point out in particular that with the two middle schools She thinks that we are benefiting from a very close working relationship of the two principals. At one time, Dr. Monica Reyes-Garcia was at one time assistant principal at Childress and there are a lot of similarities in their improvement plans and the more those plans are similar the more to expect similar results and it is reasonable that the middle schools would both score at high and increasingly and improving levels. The closer that they can work together on their improvement plans the better off the kids are going to be.

When you go to the high school plan, instead of saying 2006-2007 it says 2006-2008 and that is a requirement for them because they are in Stage 1 of School Improvement in the Federal Accountability System. They too have to turn their plans and their goals and objectives and their strategies into their technical assistance provider and they've already been through one round of review with their technical assistance provider. She doesn't expect the objectives to change but they are constantly working on their strategies.

This is just an overview of what these are looking like and wanted to have an opportunity to share the format changes and the other things that might make them hard to read in a committee structure and then get them out to the rest of the board too. She needs board approval of the goals and objectives for the improvement plans and is intending to put that on the December regular board meeting agenda. She welcomes any communications when they have time to look at them. The financial auditors last year were finally little bit happy and it is our audit trail.

Mr. Coronado asked for a report and Dr. Padilla will provide a similar printout towards the late summer when all data is in. It will show the objective and what was actually accomplished and any comments, i.e. barriers encountered that were not anticipated, how we were able to do better than what our objective was. At that point roll in board goals with the same reporting format. She is trying to align what is done independently to meet state requirements and federal requirements with the Board calendar so that when principals are working on their new objectives for the following year, they've got the board's input as well at the same time. Some of the goals provided by the board actually are strategies that are in the plan, not really goals and are categorized and it is reasonable to do a single report that would address where we are and do it where it is still not too late to maybe make some budget adjustments. Dr. Padilla will look at the initial results in mid May so that the objectives that address that can be put in there. However, there is some significant data that is not received until mid July such as final dropout completion, statistics that the agency uses to base their rating on.

Dr. Steinhauser stated that the thing that will make it easier for administrators because really the complexity is when you have four different schools doing four different things but then you have 3 different teachers at that school doing three different things because they haven't found anything that works yet. An inconsistency in the data is reflected on the line graph. The division is purchasing district-wide that are going to get us to that goal. For example, math and music are going to be combined together and now that we don't have band in the elementary schools, we are going to put a piano lab at BCE. Students starting at kindergarten will attend the piano lab and will be taught patterns within curriculum for math and will be computer based. This is going to be our supplement to the math curriculum not having all grade levels buying different stuff because they are going to supplement with their TAKS stuff. Next year will be addressing the elementary textbooks – will have the supplements. The secondary teachers are already doing this with the math. As long as we get the same materials than we know where the weaknesses are so when the TAKS scores come in we are going to see consistencies and good stuff that happened and bad stuff that happened and can fix the bad stuff that summer. For now, it is a more directive approach to say these are the materials we need and we will figure out everybody uses the same materials. The teachers really are saying this is a better way to go. It is strange to see the results one year you are up 15 points, the next year you are down 8 points. It shouldn't happen if you are using aligned stuff than you wouldn't see that on the data.

Dr. Padilla also informed the committee that Dr. Steinhauser also brings to us a way of mining that data and looking at that data that we haven't had before and that is a Statistical Package that is used in the social science that is going to make it possible for us to really get into. One of the most important analyses that we will be able to do is to drill down to class. He has brought to us the beginnings of our own research and evaluation department which we really are too small to have but we have.

Mr. Coronado and Mrs. Sanchez wanted to know how do we evaluate the teachers and rate their performances. We need a teacher study team to study teachers and see what is going on. Dr. Padilla informed the members that administration is going to be working on a standard set of surveys this spring. Some of these objectives can't be measured without surveys. There will be a standard set for parents, staff, and students. We have a great survey system and we want to ask about food service, condition of the buildings and anything else that we think makes a difference to people that we are serving. Mrs. Sanchez added that even students surveying other students.

COMMENTS/INPUT FROM COMMUNITY MEMBERS ON ITEMS DISCUSSED BY INSTRUCTION/STUDENT SERVICES COMMITTEE

No comments

Adjournment

The meeting was adjourned at 8:24 p.m.



Canutillo Independent School District

7710 Cap Carter Road
Canutillo, TX 79835

Mailing Address: P.O. Box 100
Canutillo, Texas 79835

Yusuf E. Farran, P.E., R.S.
Executive Director
Facilities and Transportation

(915) 877-7712
FAX (915) 877-7740
yfarran@canutillo-isd.org

Facilities & Finance Committee Meeting Minutes November 28, 2006

Location: Administration Building

Time: 8:30 a.m. - 12:00 p.m.

Board Committee Members Present: Mr. Rodriguez and Mr. Arrellano

Others Present: Dr. Pam Padilla, Yusuf E. Farran, Hilario De La Rosa, Armando De Anda, Sandra Odenburg, Marcos Chavez, David Cordova, Frank Graf, Hector Arrellano, Mike Sierra, Mauer Master, Javier Barragan

The meeting was called to order at 8:30 a.m.

Mr. Rodriguez called the meeting to order.

4.0 Business and Finance

- A. Visit to Frank Macias Elementary School 14400 Golden Eagle Dr. to check references of custodial consultant under consideration for contract and inspection of Clint ISD campuses. The custodial consultant gave a brief presentation to the Board members how to properly use the cleaning products which are presently being used by Desert Hills School & Frank Macias Elementary. The members were also given a tour of the campuses.

Adjournment: Motion to adjourn by unanimous consensus.

Meeting adjourned at 12:00 pm.

Personnel Committee – December 11, 2006

3. A Creation of Position

**Facilities and Transportation Division:
District Lead Custodian**

Support Services

Background Information and Rationale for Reclassification, 3.A:

Facilities and Transportation Division: • A District Lead Custodian is necessary to work with the District's custodial consultant to understand and implement their recommendations, organize training, order equipment.

The District Lead Custodian will coordinate with the Maintenance Department to define the specific preventive maintenance activities for which the custodians will be responsible. The Maintenance Department will be responsible for all other preventive activities. For the summer, this person will also coordinate preventive maintenance activities that would best be done by teams of district employees, such as refinishing wood gym floors.

Finally, the person in this position will also serve as a substitute custodian for short term absences. Serving as a short-term substitute will allow the District Lead Custodian to become familiar with every facility and every cleaning task in the district.

This position will report to the Facilities and Transportation Executive Director and is a Manual Trades, Pay Grade 6 (\$13.19 to \$16.49 at midpoint). This position will be paid out of local funds. Job description is attached.

SUPERINTENDENT RECOMMENDATION

Approve recommended item to the Board of Trustees.

PERSONNEL COMMITTEE ACTION REQUESTED

Move to recommend approval of agenda item to the Board of Trustees.

Canutillo Independent School District Personnel Requisition Form

REQUIREMENTS

Campus/Division/Dept.: Facilities and Transportation Division Date: December 1, 2006

New Board Approved Position(s): yes no No. of Position(s): 1

Position Title: District Lead Custodian Full-time Part-time
Exempt Non-exempt

Pay Grade: Manual Trades, Pay Grade 6 Salary Range: \$13.19 to \$16.49

Funding: Local 199.51.6129.00.915.7.99

Work Calendar: 260 Reports to: Facilities and Transportation Executive Director

REMARKS/COMMENTS

Justification:

The District Lead Custodian will serve as the main contact between the District and the Custodial Services vendor who will be contracted to provide essential custodial training, supplies, and equipment. This position is charged with overseeing that all facilities are maintained and cleaned according to industry standards and expectations.

POSITION PROFILE (May include a job description)

Education/Credentials/License Requirements (Major/Minor, if applicable)

Knowledge/Skill/Abilities (Job-related)

Working Conditions/Restrictions:

Job description is attached with all pertinent information pertaining to the above.

CONCURRENCES

Signed P. Padilla 12-4-06
Superintendent Date

Signed _____
Associate Superintendent Date

Signed Lenie O'Brien 12-4-06
Human Resources Executive Director Date

Signed [Signature] 12/4/06
Comptroller Date

Signed P. Padilla 12-4-06
Originator Date

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS

Agenda Item: _____ Date: _____

Subject: **Declaration of Surplus Property and Authorization for Disposal of Surplus Property.**

Presented By: Ron Gatlin, Resource Services Coordinator Consent Agenda

ACTION

1. BACKGROUND INFORMATION:

As stated in CI (LEGAL), the Board may, in an appropriate manner, dispose of property that is no longer necessary for District operations.

This request is to dispose of a railroad boxcar that has been used for storage and is no longer of any practical use to the district.

The disposal of this item will be by donation to a community organization.

2. SUPERINTENDENT RECOMMENDATION:

Recommend that the district owned property be declared "salvage" and of "no value". Also to recommend that the administration be authorized to dispose of it by donation to a community organization.

3. BOARD ACTION REQUESTED:

The Board hereby approves the Superintendent's recommendation to declare listed items as "salvage" and of "no value" and authorize disposal of listed district owned property.

MOTION: _____ SECOND: _____

FOR: _____ AGAINST: _____

**CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS 79835**

Agenda Item: Jose Damian Elementary School – Primary Years Programme (PYP)

Date: December 12, 2006

Subject: Instruction: Primary Years Program Campus

Presented By: Maggie Grant Consent Agenda: 

ACTION

1. BACKGROUND INFORMATION

The Canutillo Independent School District applied for and was awarded the Enabling Students to understand and Demonstrate the Importance of Outstanding Scholarship (ESTUDIOS) grant for Jose Damian Elementary School. One of the requirements of the grant is to implement the International Baccalaureate Organization (IBO), Primary Years Programme (PYP).

The IBO aims to develop inquiring, knowledgeable and caring young people who help to create a better and more peaceful world through intercultural understanding and respect. The IBO has a philosophy of:

- learning based on cohesive and transdisciplinary programs
- a curricular frameworks that adapt to local, state and provincial requirements
- a global perspective, beginning with respect for one's own national identity
- extensive professional development opportunities for teachers and administrators
- criteria-referenced assessments that reflect an international standard
- classroom practices informed by best practices around the world
- a school-wide culture of continual improvement
- recognition by leading educators and universities around the world

Jose Damian Elementary School will be required to follow all application procedures for PYP candidate schools.

2. SUPERINTENDENT RECOMMENDATION

Approval to implement the PYP at Jose Damian Elementary.

3. BOARD ACTION REQUESTED:

Motion to approve implementing the PYP at Jose Damian Elementary School as recommended by the Superintendent.

MOTION: _____ SECOND: _____

FOR: _____ AGAINST: _____

Canutillo ISD
071907

Special Programs:
Jose Damian Elementary School - Primary Years Program (PYP) Campus

Primary Years Program (PYP) Campus

**CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS 79835**

Agenda Item: _____ Date: December 12, 2006.

Subject: Approval of update to District Technology Plan.

Presented By: Martha Veale Consent Agenda X.

ACTION

1. BACKGROUND INFORMATION

Each year the school district presents the District Technology Plan update. The District's Technology Plan has incorporated the changes of the campus plans and has passed the reviewers at both regional and state level. The revisions have incorporated provisions with e-rate alignment, No Child Left Behind, and the state's Long Range Plan for Technology with all correlates meeting a 100% alignment in each area.

2. SUPERINTENDENT RECOMMENDATION

The Superintendent recommends approval and acceptance of the District Technology Plan update that has met the SLD criteria and No Child Left Behind requirements.

3. BOARD ACTION REQUESTED

The Board of Trustees approves the District Technology Plan update that has met the SLD criteria and No Child Left Behind requirements, as recommended by the Superintendent.

MOTION _____

SECOND _____

FOR _____

AGAINST _____

CANUTILLO ISD Technology Plan for E-Rate Year 10
2007 - 2010

DR. PAM PADILLA
SUPERINTENDENT

DISTRICT PROFILE

ESC Region: 19
City, State Zip: CANUTILLO, TX 79835-0100
Phone: (915) 877-7400
Fax: (915) 877-7414

Number of Campuses: 7
Total Student Enrollment: 5505
District Size: 5,000 - 9,999
Percent Econ. Disadvantaged: 84.40%

Technology Expenditures: \$7,248,507.00
- Teaching and Learning Budget: \$2,050,800.00
- Educator Preparation and Development Budget: \$772,800.00
- Leadership, Administration and Support Budget: \$1,299,000.00
- Infrastructure for Technology Budget: \$3,125,907.00

Technology Expenditure Per Pupil: \$1,316.71
Number of Campuses with Direct Connection to Internet: 7
Percentage of Campuses with Direct Connection to Internet: 100.00%
Number of Classrooms with Direct Connection to Internet: 436
Percentage of Classrooms with Direct Connection to Internet: 100.00%
Computer/Student Ratio: 2 student(s) for every computer
Computer/Teacher Ratio: 1 teacher(s) for every computer
Number of campuses that need to complete the Texas Campus STaR Chart: 7
Percentage of campuses that have completed the Texas Campus STaR Chart: 100.00 %

PLAN INTRODUCTION

Plan Last Edited: 11/28/2006

Technology Planning Committee:

Special thanks go to these people for their active participation and contributions in the completion of this District Technology Plan - Martha Veale, Chairperson
Adrian Moreno- Student, JDE
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EXECUTIVE SUMMARY

This district technology plan is a road map that provides direction and helps users understand where the school district is now and where the school district plans to be in three years. The District Technology Plan represents the commitment by Canutillo ISD and the District Technology Committee to fulfill the current and future technology needs of Canutillo's students, teachers, staff, and community members.

Additionally, the district's technology plan meets the planning requirements for the federal schools and Libraries Universal Service Support Program (E-Rate), the STaR Chart, Title II, Part D Enhancing Education Through Technology Program of No Child Left Behind (NCLB), Texas Essential Knowledge and Skills (TEKS), and the recommendations as defined by the Texas Long-Range Plan for Technology for submission to the Texas e-Plan System.

The District Technology Plan is a reflection of the seven Campus Technology plans and is reviewed yearly to ensure alignment with the District Improvement Plan. All students must be technologically prepared for our Nation's increasingly complex and information-rich society. Canutillo ISD's reorganization is led by Dr. Pam Padilla, Superintendent. The Information Technology Department is under the Division of School Resources and the leadership of Martha Veale, Executive Director. In August 2006, Canutillo ISD began the 2006-2007 school year with 7 campuses (1 high school, 2 middle schools and 4 elementaries). Plans are now underway to construct a new library facility and a new science wing at Jose J. Alderete Middle School as well as two brand new elementary campuses.

The district's technology plan will focus on:

- Acceptable Use Policy
- Access: Internal/External
- Air Cards, Dial-up, Mobile, Wireless
- Budgeting
- Cabling, Electrical, & Air Conditioning Upgrades
- Community Tech Training
- Curriculum Integration
- Data Back-Up & Resumption Plan
- Digital Libraries
- Digital Video Streaming
- Educational Administration System
- Emerging Technologies
- Handheld Devices
- Hardware and Software Upgrades
- Innovative Instruct Approaches
- Internet Capability
- Internet Safety
- Integrated Data Systems
- Inventory Planning
- Network Security
- New Construction
- PBX Systems
- PVBX (Media Retrieval)
- Replacement Cycle
- Return on Investment (ROI)
- School Interoperability Framework (SIF)
- Security System
- Staff Development
- Standards: Existing & New Construction

Standards: Infrastructure Networks and Systems
 Teaching Technology Applications (TEKS)
 Technical Support
 Total Cost Ownership-TCO
 Virtual Learning
 Video Conferencing

Copies of the District Technology Plan are located at each campus facility and as a link on the school district's website.

Purpose

CANUTILLO ISD has prepared this Long-Range District Technology Plan to articulate a common vision for technology in the district and identify the strategies that will facilitate the use of advanced technology and technology integration in the district. The students entering Canutillo ISD today will graduate and live in the 21st century. Canutillo ISD is committed to preparing students to be productive citizens in this rapidly changing society. Decisions made today affect the quality and effectiveness of the education delivered to students of present and future.

Why Technology?

Our students need the technological tools and resources to assist them in the future. Teachers need to spend more time on instruction and less time on paperwork.

The school board and administration need information in timely, accurate, accessible, and usable form.

The Canutillo community needs to be able to access new technologies. In this Digital Age the district is a learning organization with Digital Age Learners.

Background

This plan is based on information drawn from many sources including:

- oA review of the literature to identify best practices

- oTCEA and TecSIG

- oEducational Leadership published by ASCD

- oPhi Delta Kappan published by PDK

- oTechnology Review published by MIT

- oT.H.E. Journal published by T.H.E. Journal L.L.C.

- oScholastic Administrator published by Scholastic Inc.

- oTechEdge published by Texas Computer Education Association

- oTechnology & Learning published by CMP Media LLC

- oDistrict Administration published by Professional Media Group

- oISTE books and manuals

- oTechnology based survey [hardware and instructional media]

- oYearly assessments

- oTechnology based survey [teachers, staff, and administrators]

- oYearly online survey

- oInterviews with site and district level administrators and representatives from the Canutillo community

- oYearly Community in-services, Technology Fairs, and District Planning meetings which provide the Information Technology Department with feedback

- oSchool site meetings

- oEach campus has a technology committee. Committees meet throughout the school year to provide guidance toward the campus infrastructure.

- o National Technology Plan 2004

- o Review of other district technology plans

- o Maintain TCEA , TECSIG, ISTE, NABE, TABE, ASCD, PDK memberships which enables us to keep current on technology and curriculum issues

- oNetworking with other school districts

- oRegional Technology Administrators Committee meetings through Region 19

- oCanutillo ISD is a member of COSN

- oConferences and workshops

Parameters

This Long-Range Technology Plan is driven by National Technology Plan standards, Texas state curriculum standards, and supports the educational mission and instructional goals of CANUTILLO ISD and by the No Child Left Behind Act of 2001. Specific attention is given to addressing student standards for technology as defined by the Technology Applications Texas Essential Knowledge and Skills (TEKS), required in the Texas Education Code, Section 28.002. The Technology Applications TEKS found in 19 TAC Chapter 126 describe what students should know and be able to do using technology. As a part of the enrichment curriculum, these TEKS are to be used as guidelines for providing instruction. The goal of the Technology Applications TEKS is for students to gain technology-based knowledge and skills and to apply them to all curriculum areas at all grade levels.

The plan stresses the importance of ongoing and sustained staff development in the integration of technology into the curriculum for teachers, principals, administrators, and school library media personnel to further the effective use of technology in the classroom or library media center. It also is consistent with the recommendations for LEAs as defined by the Texas Long-Range Plan for Technology in the areas of Teaching and Learning, Educator Preparation and Development, Administration and Support Services, and Infrastructure for Technology, as well as the e-rate applications guidelines, and other state standards, such as the newly adopted Technology Applications Standards for Beginning Teachers.

NEEDS ASSESSMENT**Assessment Process: Plan Introduction**

The District Technology Plan Three-Year plan covers 2007 – 2010. Canutillo Independent School District (Canutillo ISD) serves approximately 5500 students in grades Pre-K – 12.

Canutillo ISD's educational system influences the effectiveness of learning technology and compliments the national goals set forth by the President of the United States, the No Child Left Behind Act (NCLBA), and the Long-Range Plan for Technology set forth by the State Board of Education (SBOE). The school district has completed a Wide Area Network (WAN), which facilitates the use of a variety of technologies by students, staff, and community members alike. Functions such as payroll, personnel records, purchasing, financial reporting, grading, class scheduling, maintaining fixed assets, and student reporting are performed on the administrative system. The school district has developed Educaré Pavilion in response to 'accountability'. Educaré Pavilion is a web-based data mining portal that is available for teachers and administrators. Data driven decision making and accountability using longitudinal data will assist the district to improve teaching and learning. On the instructional side, the school district has seen a growth in: web-based studies, computer labs, local area networks, Internet capability, video conferencing, and the integration of technology into the curriculum. Community members have access to the district's technology. The plan introduces, implements, and monitors the District's Technology Plan using seven phases:

Phase 1 Maintaining the philosophy, mission, goals, and objectives for the school district;

Phase 2 Validating the goals and objectives and subsequently the action plans;

Phase 3 Integrating technology into the curriculum at all campus levels;

Phase 4 Keeping pace with the District's 5-Year growth plan;

Phase 5 Maintaining compliant hardware and software in a security free environment;

Phase 6 Providing the students staff and community with turn-key technology facilities; and

Phase 7 The yearly monitoring of the District's Technology Plan.

Understanding Technology Planning

Technology planning is long-term and continuous. The stakeholders in the planning process include students, parents, teachers, administrators, and community members. The implementation of the Canutillo ISD District Technology Plan maintains that a technology-rich educational environment embraces the use of computers, computer peripherals, software, computer accessories, video equipment, wireless networks, and handheld network capable devices. Canutillo ISD has incorporated the District's 5-Year Plan and has addressed the four areas in the State's Long-Range Plan for Technology adopted by the 78th Texas Legislature and the SBOE

_ Teaching and Learning

_ Educator Preparation and Development

_ Administration and Support Service

_ Infrastructure for Technology

Vision Statement

Canutillo ISD's School Board, administrators and staff members are committed to providing a quality education to meet the varied needs of its student body. With that in mind, Canutillo ISD recognizes that it is important to establish a high quality, technology-rich learning environment where students can use technology resources for solving problems and making informed decisions. The top twelve key investments toward that end are:

1. Acquire computers and software, which includes wireless communication (lease or purchase)

2. Develop adult and community education programs.

3. Encourage and develop quality curriculum and instruction.

4. Integrate technology into the curriculum.

5. Maintain focused staff development.

6. Make computers accessible to ALL students.

7. Provide the needed information as required under NCLB.

8. Retain highly qualified, positive, and supportive personnel.

9. Support technology policies and regulations.

10. Sustain a WAN for the school district's learning environment and yearly growth.

11. Extend library hours

12. Acquire Portable & Mobile Devices

Technology Mission Statement

Canutillo ISD is committed to providing the technological resources necessary to support exemplary teaching and learning of all students and to ensure effective and efficient administration and operations. District-wide technology planning and activities are centered on the students, faculty, and community members. CISD's technology motto is "Innovation, Integration, and Inspiration".

Technology facilitates learning by:

_ Encouraging problem solving, exploration, and learning in the classroom;

_ Providing student-centered learning;

_ Providing student and staff with state-of-the-art technology tools;

_ Providing a migration plan and growth potential for future needs;

_ Providing a user-friendly system;

_ Implementing a well developed data mining warehouse of information;

_ Providing challenging interactive curriculum;

_ Providing adult technology learning;

_ Complimenting Texas Essential Knowledge and Skills (TEKS);

_ Implementing a comprehensive information system;

_ Maintaining compliant hardware and software;

_ Sustaining a district-wide network that supports the growth of the district;

- _ Developing and supporting Instruction Technology Leadership;
- _ Providing ongoing staff development;
- _ Researching new technologies;
- _ Maintaining policies for Internet and Intranet use;
- _ Maintaining local, state, and federal guidelines and laws;
- _ Increasing use of Video Conferencing;
- _ Minimizing the opportunity for inappropriate web site encounters; and
- _ Providing effective communication regarding technology goals.
- _ Increasing use of PVBX (media retrieval) system in existing campuses (2).
- _ Acquiring PVBX (media retrieval) systems for the remaining campuses (5).
- _ Increase mobile technology use
- _ Increase PBX system use
- _ Increase Internal Connections
- _ Increase IT personnel
- _ Increase security monitoring

Organizational Issues

The Technology Committee's strategic plan reflects an understanding that education is no longer bound by the traditional classroom of four walls and a blackboard, but uses computerized networks as resources to enrich education. Support of this plan is an integral part of the success of technology for this district. More importantly, the staff and community shares in the development of technology by

outlining policies, training, facilities planning, fixed assets inventory, records management, Internet usage, system and equipment compliance, purchasing, setting specifications for technology infrastructure, maintaining an equipment migration plan, and addressing how emerging technologies will be supported by the School Board of Trustees, administration, faculty, staff, students, and the Canutillo community.

The Information Technology Department is responsible for software licensing, copyright issues, ethics, compliant equipment, maintenance, retaining quotes, purchase, and training. The IT Department encourages integrating technology into the curriculum.

The school district has developed a Data Back-up and Resumption Plan Planning Guide (Appendix A). The plan was developed to minimize loss of critical information resources necessary for the continuation of the school district's operations and information services following a disaster. The Data Back-up and Resumption Plan is now part of the Emergency Operation Plan (EOP).

Methodology

The District Technology Committee has helped develop a long-term technology plan for the District. As part of building the District Technology Plan each campus prepared an updated Campus Technology Plan. Each Campus Technology Plan has been prepared by the Campus Technology Committee and is reviewed and approved by its Campus Improvement Committee (CIC) for school board approval.

The technology committee has worked diligently

- > to identify resources
- > to formulate a plan
- > to apply existing district funds
- > to insure that all hardware and software requests are compatible with the CanutilloNet
- > to facilitate that both hardware and software are aligned with the needs of the students a process has been set-up to review all purchase requests; and
- > to sustain and accommodate district's growth.

Technology purchase requests are reviewed to insure compliance with district curriculum, District/Campus Improvement Plans, and budgets.

The direct link to providing technologies to district facilities is driven by:

- ▶ Providing equitable access for students to instruction of high quality, required courses of study, and information resources.
- ▶ Providing equitable access for teachers and administrators to high quality teaching tools, efficient management systems, and instruction in using technology.
- ▶ Providing policies and procedures to address copyright and acceptable use of CanutilloNet are found in the Acceptable Use Policy (CQ Legal & CQ Regulations is updated yearly) the school district maintains a digital signature file of all signed AUP's. (AUP) (Appendix B).

TEN STEPS were used in developing the District Technology Plan:

- STEP 1 Organization of District Technology Committee
- STEP 2 Research and Information Gathering
- STEP 3 Constructing Campus Plans
- STEP 4 Address Campus Goals and Objectives
- STEP 5 Review of Campus Technology Plans
- STEP 6 Review & Approval by Campus Improvement Committee
- STEP 7 Constructing District Technology Plan
- STEP 8 Review & Approval of District Tech Plan by DAC
- STEP 9 Approval of District Tech Plan by School Board
- STEP 10 Implementation, Yearly Evaluation, and Revision of Technology Plan

Sustainability and Supporting Resources
CANUTILLO ISD is committed to sustaining and improving the use of technology to increase the academic performance of all students. Beyond the state technology allotment, the district has contributed local funds in the past for technology enhancements and will continue to do so in the future. The technology staff is also active in working to ensure that all

training in technology integration and standardized classroom technology investments. Each campus library are model facilities with a standardized check-out system. Plans are underway to ensure that all libraries have a PVBX system. The District has completed a WAN pavilion environment that facilitates communication from inside and outside the district. The district wide ratio of computers to students for instruction is approximately 1:1.48 ratio [Nov. 2006]; this may vary from campus to campus. Email is available for students and staff district-wide. The basic structure of the school district network includes a gigabit back-bone.

Network design documents are located in (Appendix C).

A variety of technology tools are available: computers of various capacities, projection devices, overhead projection panels (LCD panels), CD-ROMs, DVDs, CD-RWs, wireless laptop carts, pocket PS's, disk drive units, digital cameras, zip drives, scanners, video discs, video cameras, a variety of printers (laser, color, and high speed network printers), VCRs, fax machines, multi-media kits, televisions, monitors, video conferencing equipment, laptops, document cameras and portable word processing units.

> The school district continues to grow and with the the latest bond issue [February 2006] for \$39.03M which will allow for land acquisition, renovations and new library for Alderete MS, construction of two new elementary buildings(campuses #105 & #106), renovations at existing campuses.

> In April 2003 CISD, voters passed a \$12.3M bond issue that allowed for the completion of 10 room additions [\$5M] at 3 campuses (Canutillo Middle School, Bill Childress Elementary, Jose Damian Elementary). The most dramatic change has been the addition of a new high school building [\$7.3M]. The new high school facility was completed December 2005. The facility is approximately 260,000 square feet at a cost of approximately \$32M.

> Campuses will have and will continue to see changes in the district-wide network, which has been brought about by upgrades to electronics and cabling.

> The school district continues to increase the usage of technology by students, staff, and administrators. The school district has engaged in TARGET grant participation that has increased video conferencing usage. The TARGET grant also provided some 100

teachers with laptops that has facilitated the use on technology for both students and staff. Additionally, a grant from the US Department of Education has enabled all campus libraries to receive approximately \$20,000 in reading materials. The grants have had a positive impact and the end result is reflected in STAR chart documents filed for school year 2005 - 2006.

> The TARGET grant has provided teachers with staff development, curriculum integrated lessons, portfolio building, and take home equipment.

> The Department of Education grant (IMAGINE) has brought about positive changes in each campus library. Spanish library books have been integrated, an increase in the purchase of Spanish library books, weeding(removal of outdated reading materials), catalog standards, and extended library hours for patrons.

District-Wide Technology with updated information (November 2006)

- Direct connection to the Internet via 10MB DS3 leased line, with anticipated upgrades to a 20MB pipe for Internet access.
- District web servers in place providing district information and student work.
- Written policies in place on acceptable use of the Internet, World Wide Web content, network management, and equipment donations.
- Each campus has a direct connection to the District via gigabit leased line.
- Each campus has servers that hold student work and projects.
- Each campus has a gigabit fiber-backbone, ethernet [10/100]-to-the-desktop.
- Each campus has a networked online card catalog, Internet access, and automated checkout in the library.
- Each classroom has ten network drops [7 data, 1 voice, 2 video].
- Digital projectors and digital cameras are provided at all campuses for technology integration.(check-out is available)
- Three portable video conferencing units at each campus for classroom checkout.
- All campuses schools have

o at least one networked or wireless computer lab=25

o at least five wireless carts with 8 laptops each=40

o a full-time technology lead teacher that facilitates technology implementation and training

o the district has full-time technical staff members that maintain computer repairs, software and hardware installations and network connectivity.

Instructional Technology

High School - There is a Local Area Network (LAN), which connects approximately 787 workstations/laptops via a fiber backbone with Internet capability. The High School has eight PC based computer labs, one MAC lab for journalism classes all of which are Internet

capable. Each classroom and office has voice, video and data capability. The High School has satellite-programming equipment.

Middle Schools - Canutillo Middle School has voice, video, and data capability in each classroom and office. The campus LAN connects approximately 497 workstations/laptops via a fiber backbone with Internet capability. There are two computer labs, a portable computer laptop cart, and an Internet capable library.

Alderete Middle School has voice, video, and data capability in each classroom and office. The campus LAN connects approximately 585 workstations/laptops via a fiber backbone with internet capability. There are two computer labs, a portable computer laptop cart, and an Internet capable library. AMS is adding a two story library and Science classrooms. The school district is seeking to purchase two PVBX Systems for AMS.

Elementary Campuses - The four elementary campuses with 1830 combined workstations/laptops also have voice, video, and data capability in each classroom and office. Each campus has a LAN that connects workstations via a fiber backbone with Internet capability. The district is adding two new elementary campuses (#105 j) within two years.

District Libraries - All campus libraries have twenty-four internet capable workstations, and are equipped with a LAN for reference use by patrons, library maintenance, and circulation tracking. Canutillo High School and Canutillo Middle School

have a PVBX (Media Retrieval) unit; and new library at Alderete Middle School should be completed by January 2007.

Software materials vary from campus to campus and within educational strands. The district has available network packages for word processing, spreadsheet, database, and library research. The school district purchases for hardware and software comply with state bidding requirements and uses qualified state vendors (QISV).

Educational software includes: District-wide licenses for Microsoft products, adaptive/assertive technology products, Nova Net, Accelerated Reader (AR), Destiny, FileMaker Pro, and numerous other software products. The school district is using open-source applications in the form of Linux for some server applications.

Administrative Technology

Canutillo ISD currently has an administrative network system that uses an ISeries-AS400 that provides the processing of CIMSIII: financial accounting, payroll, personnel, purchase orders, fixed assets, and student information applications. The school district has purchased a new M/S system that will be fully implemented by Fall 2007. There are approximately 75 district-wide workstations, which uses a MS Windows platform and the hardware is Windows 2000 or greater workstations. The Administrative System is available to nurses, counselors, campus administrators, support services personnel, security, and central office administrators. In addition to the ISeries-AS/400, Canutillo ISD has developed a NCLB compliant Data Warehouse, Educare Pavilion, which is a collection of relational databases to track and analyze student and staff performance. It has a Web based front-end for cross platform compatibility (interoperability), easy access, and user-friendly interface.

Communication

The school district provides homework hotlines and cellular services.

Inventory

The latest inventory of current technology available for student use in CANUTILLO ISD as of November 2006 is given in the chart below. Only current, non-obsolete student computers are listed. As of school year 2004 - 2005 the school district removed from inventory all Windows 95 workstations from network and Internet use (approximately 500 units). The list does not include administrative computers or file servers.

CAMPUS- NO.STUDENTS - TOT COMPUTERS-STUDENT:COMPUTER

CHS - 1490 - 787 - 1.89

AMS- 631 - 585 - 1.1

CMS - 646 - 497 - 1.29

BCElem - 690 - 433 - 1.59

CElem - 700 - 554 - 1.26

DDElem - 528 - 417 - 1.26

JDElem - 820 - 426 - 1.92

TOTALS - 5505 - 3699 - 1.48

A district-wide inventory is located in (Appendix D) and is addressed in each of the individual campus plan.

Technology Needs:

District Technology Needs

In order to maintain a realistic approach and address the needs of the students and faculty and provide equitable access, a yearly Needs Assessments (Appendix E) for curriculum and instruction technology usage is conducted. A comprehensive needs assessment utilizing teacher/student surveys, interviews, focus group sessions, inventories and the Texas Campus STaR Chart was conducted to

analyze the current status of technology in the district and determine future needs. Items analyzed included: infrastructure, hardware, software, programs, courses, student achievement, technology resources, staff development, and technical support. Also, meetings with students, staff, administrators, community members, and the District Advisory Committee (DAC) were held.

Assessment update:

>During school year 2005-2006 numerous assessments were provided to staff members and students. These assessments included:

Teacher Technology Assessment, STaR Chart completion, Library Assessment, TARGET Student Assessment, student benchmarks, and the student drug and alcohol survey.

Campus Priorities

Computer Labs: Upgrade two labs per year. Increase use of wireless laptop carts (COWS) for the use of technology integration. Ten unit CALVES will be the preferred cart size.

Electrical and Refrigeration Infrastructure: Upgrade and maintain electrical and air conditioning at all campus main and intermediate communication closets and central administration facility.

Software: Upgrade software needs and continue to purchase district site licenses. MS OFFICE is used at all campus sites.

Multimedia Equipment: Continue to purchase multimedia equipment for each campus that includes color laser printers, digital projectors, video cameras, and digital cameras.

Internet Connectivity: Continue to upgrade network electronics for Internet connection for voice, video, and data.

Security: Maintain logs, documents for temporary request to open URL, update web shields, verify audit trails.

PBX: PBX upgrades to all Campuses [Option 11] as needed.

Curriculum Integration: Integrate technology into the curriculum using the Technology Application [TA] (TEKS).

Repair and Maintenance: Budgeted yearly.

Training: Training for staff and community members.

Compliance: Software and hardware selections are to be reviewed for curriculum requirements and student needs.

Portability: Wireless Networks to include pocket PCs and a variety of other handheld devices.

Technology Applications Textbooks: Adoption of TA Textbooks K-12 and distribution for school year 2005 - 2006.

Updated District Priorities

2006-2007 Work through Bond Priority List,

Sustain WAN connections to all campus facilities,

Sustain LAN connections within a facility,

Sustain PAN connections within a facility,

Sustain VPN connections within a facility,

Sustain district-wide PBX system w/upgrade to Administration MC [Option 61] as needed, Sustain a video conferencing network to all campus facilities, Sustain video streaming projects to all campus facilities, Continue technology staff development for all staff and faculty,

Upgrade technology equipment at all campuses facilities on a rotating and or lease purchase basis,

Maintain software licensure compliance,

Maintain maintenance agreements for hardware and software, Maintain the Educaré Pavilion (data warehouse initiative),

Review different purchasing options for technology infrastructure and equipments,

Update policies and procedures related to technology as needed, Ensure equipment compatibility,

Investigate trends in SIF (System Interoperability Framework), Ensure use of adult education training facility for community members, Continue Technology/Curriculum Integration at all grade levels,

Provide adaptive/assistive technology structures for students with special needs, Modification of infrastructure specifications on a yearly basis,

Expand campus library collections, Extend campus library hours at all campuses, Update all campus standards to be equal or greater than state library standards, Upgrade to voice over IP extend to PVBX units for remaining campuses, and Enhancing existing network firewalls.

Replacement Cycle [hardware and software]

The school district currently has an informal replacement cycle of every three years and recycles workstations on an as needed basis.

Canutillo ISD has opted to use a lease purchase option.

Internet Needs

Upgrade system software yearly for DNS

Upgrade Internet firewall software yearly

Upgrade licensing on all software packages as needed

Upgrade uninterrupt power source (UPS) units every other year for all communication closets

Develop Web-based encryption

Increased Internet access pipe to 20MB

Increase mobile technology use

Increase PBX System use

Increase IT staff

Increase security monitoring

GOALS, OBJECTIVES, AND STRATEGIES**Goal 1: To improve Teaching and Learning Initiatives through the use of technology.****Objective 1.1:** Students and Teachers will have access to technology.

Budget for this objective: \$950,000.00

LRPT Category: Teaching and Learning

E-Rate Correlates: ER01

NCLB Correlates: 01 02 03 04a 07 08

Strategy 1.1.1: Administer a district-wide technology needs assessments for students and staff development, library issues, network needs, and security.

State: Revised

Status: Completed

Timeline: 2007-2010 Ongoing

Person(s) Responsible: IT Department_Technology Lead Teachers_Librarians

Evidence: Documented Data Results

Comments: Estimated Budget Indicated

LRPT Correlates: I03, LAS11, TL08, TL10, TL14

Strategy 1.1.2: Provide district-wide resources to create and maintain projects such as digital portfolios.

State: Original

Status: In Progress

Timeline: 2007-2010 Yearly

Person(s) Responsible: Campus Administrators_Executive Directors for School Improvement, School Resources, Directors of Special Ed., ALS_Technology Lead Teachers_Librarians

Evidence: Network Logs_Individual File Size requirements

Comments: Estimated Budget Indicated

LRPT Correlates: EP01, I01, I02, I07, LAS03, TL04, TL10, TL14

Strategy 1.1.3: Provide district-wide email.

State: Original
 Status: Completed
 Timeline: 2007-2010 Completed
 Person(s) Responsible: IT Department
 Evidence: Logs_AUPs
 Comments: Estimated Budget Indicated
 LRPT Correlates: I02, I07, I08, TL11, TL14

Strategy 1.1.4: Explore at home and extra-hour use of district network and facilities.

State: Original
 Status: In Progress
 Timeline: 2007-2010 Yearly
 Person(s) Responsible: Executive Directors of School Resources, School Improvement_Directors of ALS, Special Ed., Campus Administrators_Technology Lead Teachers_Librarians
 Evidence: Library and Computer Lab Logs_Counselor and Daycare documentation
 Comments: Estimated Budget Indicated
 LRPT Correlates: EP03, EP10, I08, LAS06, LAS10, TL14, TL16

Strategy 1.1.5: Evaluate Adaptive/Assistive technology devices.

State: Original
 Status: Completed
 Timeline: 2007-2010 Yearly
 Person(s) Responsible: Executive Directors of School Resources, School Improvement_Directors of ALS, Special Ed., Campus Administrators_Technology Lead Teachers_Librarians
 Evidence: Meetings, Adgendas, Staff Development Dates
 Comments: Estimated Budget Indicated
 LRPT Correlates: EP01, I05, TL07, TL16

Strategy 1.1.6: Provide CBATT Training for campuses and district for technology personnel

State: Original
 Status: In Progress
 Timeline: 2007-2010 Yearly
 Person(s) Responsible: Executive Directors of School Resources, School Improvement_Directors of ALS, Special Ed., Campus Administrators_Technology Lead Teachers
 Evidence: Meetings, Adgendas, Staff Development Dates
 Comments: Estimated Budget Indicated
 LRPT Correlates: EP05, I05, LAS01, TL07

Objective 1.2: Integrate Technologies into the curriculum.

Budget for this objective: \$1,100,800.00
 LRPT Category: Teaching and Learning
 E-Rate Correlates: ER01
 NCLB Correlates: 01 02 03 04a 07 08

Strategy 1.2.1: Provide staff development in technology integration addressing the Technology Application (TA) TEKS.

State: Original
 Status: In Progress
 Timeline: 2007-2010 Yearly
 Person(s) Responsible: Executive Directors of School Resources, School Improvement_Directors of ALS, Special Ed., Campus Administrators_Technology Lead Teachers
 Evidence: Logs_Sign-In sheets_Number of TA projects developed by teachers and number of video conferencing projects.
 Comments: Estimated Budget Indicated
 LRPT Correlates: EP01, EP02, EP04, I01, LAS01, LAS04, LAS13, LAS14, TL02, TL07, TL09, TL14

Strategy 1.2.2: Create an on-line database

State: Original
 Status: In Progress
 Timeline: 2007-2010 Yearly
 Person(s) Responsible: Executive Directors for School Resources, School Improvement, Directors of ALS, Special Ed.
 Evidence: Availability of Canopy in Educare Pavilion_Number of documents
 Comments: Estimated Budget indicated
 LRPT Correlates: EP04, TL01, TL06

Strategy 1.2.3: Evaluate the levels of curriculum integration used by students, teachers, librarians, and other professional staff.

State: Original
 Status: In Progress

Timeline: 2007-2010 Yearly

Person(s) Responsible: Executive Directors of School Resources, School Improvement_Directors of ALS, Special Ed_Campus Administrators_Technology Lead Teachers

Evidence: Data reports of competency levels.

Comments: Estimated Budget Indicated.

LRPT Correlates: EP03, EP09, EP10, I01, LAS01, LAS02, LAS06, TL11, TL14, TL15

Strategy 1.2.4: Increase academic achievement through the use of technology integration.

State: Original

Status: Planned

Timeline: 2007-2010 Yearly

Person(s) Responsible: Executive Directors of School Resources, School Improvement_Directors of ALS, Special Ed_Campus Administrators_Technology Lead Teachers

Evidence: Educare Pavillion_Logs_Increase Sign In's_Increase in online activities

Comments: Estimated Budget Indicated

LRPT Correlates: EP04, EP07, I01, LAS01, LAS04, LAS07, TL02, TL04, TL08

Goal 2: To improve Educator Preparation and Development Initiative through the use of technology.

Objective 2.1: All district educators will have the opportunity to participate in staff development.

Budget for this objective: \$616,800.00

LRPT Category: Educator Preparation and Development

E-Rate Correlates: ER02

NCLB Correlates: 01 04b 07 11

Strategy 2.1.1: Allocate at least 30% of Technology Budget for staff development needs to include substitute pay.

State: Original

Status: Completed

Timeline: 2007-2010 Yearly

Person(s) Responsible: Executive Directors for School Resources, School Improvement_Campus Administrators

Evidence: Purchase Requests_Substitute sign-ins_Teachers staff development as logged in course in-site

Comments: Estimated Budget Indicated

LRPT Correlates: EP01, EP04, EP09, TL06

Strategy 2.1.2: Assign technology proficient mentors (to include local staff, business and college/university members) for all new teachers and librarians

State: Original

Status: In Progress

Timeline: 2007-2010 Yearly

Person(s) Responsible: Executive Directors for School Improvement, School Resources

Evidence: C&E mentor assignments and contact hours

Comments: Estimated Budget Indicated

LRPT Correlates: EP09, EP10, I03, TL06, TL11

Strategy 2.1.3: Develop web-based calendar of staff development courses

State: Original

Status: In Progress

Timeline: 2007-2010 Yearly

Person(s) Responsible: Executive Directors for School Resources, Student Improvement_PI Officer_Directors of ALS, Special Ed_Campus Administrators_Technology Lead Teachers_Librarians

Evidence: Calendar_Logs_Campus and District Calendar of Events

Comments: Estimated Budget Indicated

LRPT Correlates: EP02, EP07, I08, LAS15, TL04

Strategy 2.1.4: Utilize the STaR Chart as a technology assessment tool.

State: Original

Status: Completed

Timeline: 2007-2010 Yearly

Person(s) Responsible: Executive Director for School Resources_Campus Technology Lead Teachers

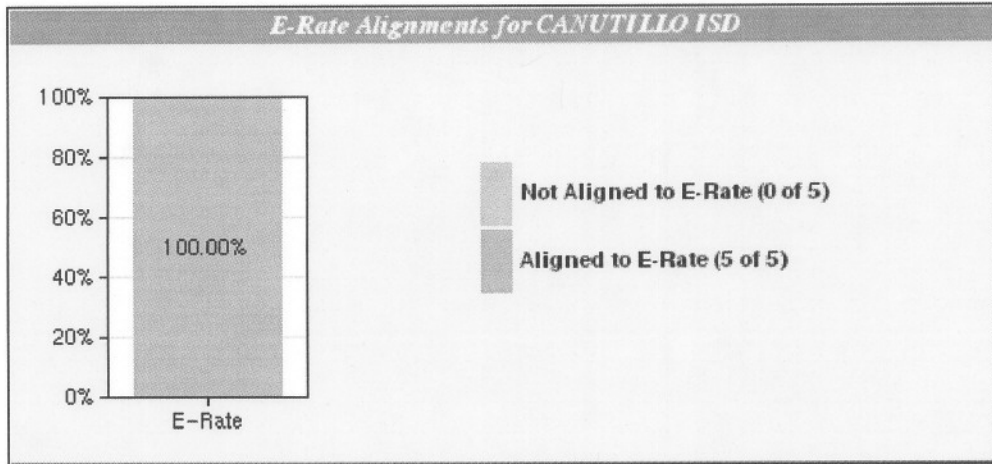
Evidence: Yearly submission of STaR Chart Information

Comments: Esti

CANUTILLO ISD DISTRICT TECHNOLOGY PLAN ALIGNMENT

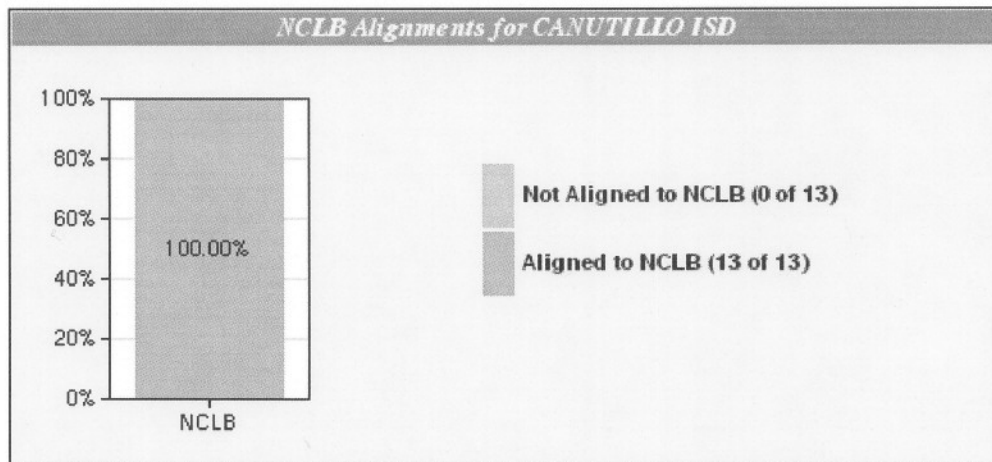
E-Rate Alignment Report- Year 10

Your technology plan matched 5 of 5 E-Rate correlates.



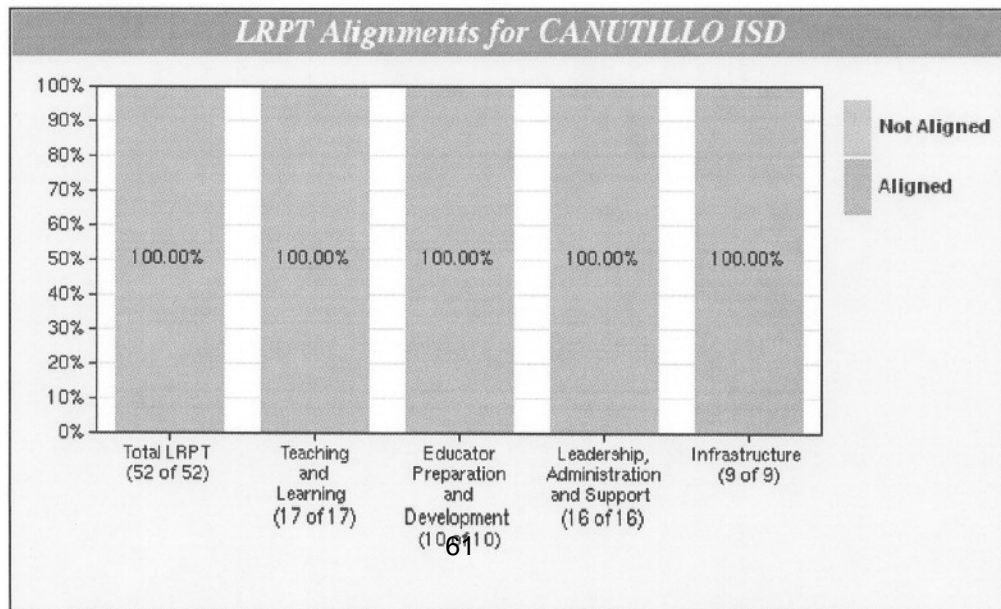
No Child Left Behind (NCLB) Alignment Report- Year 10

Your technology plan matched 13 of 13 NCLB correlates.



LRPT Alignment Report- Year 10

Strategies from your technology plan matched 52 of the 52 LEA-related LRPT correlates.



El Paso Central Appraisal District

BOARD OF DIRECTORS

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LISA COLQUITT-MUÑOZ, SECRETARY
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CRAIG PATTON



CORA VIESCAS, RPA, CTA
EXECUTIVE DIRECTOR
CHIEF APPRAISER

5801 TROWBRIDGE DRIVE
EL PASO, TEXAS 79925-3345
(PHONE) 915-780-2000
(FAX) 915-780-2130

November 14, 2006

Superintendent and Board of Trustees
Canutillo Independent School District
P.O. Box 100
Canutillo, TX 79835-0440

Re: Legislation Requiring Full Sales Disclosure

Dear Superintendent and Trustees:

The El Paso Central Appraisal District is joining with other Appraisal Districts across the State in asking each of their taxing units to support legislation that will require mandatory sales disclosure. We are requesting that you pass a resolution (see attached sample) asking the Governor and the Texas Legislature to adopt legislation requiring mandatory disclosure of real property sales prices to appraisal districts.

We strongly feel that without this sales information, billions of dollars are lost Statewide as a result of commercial, industrial and other high-value properties being under appraised. Your support will assist in ensuring fair and equitable assessment of property in Texas.

If you need further information or have any questions, please contact my office.

Sincerely,

Cora Viescas, R.P.A./C.T.A.
Executive Director/Chief Appraiser

rar

cc: Charley Hecker, Vice-Chairman
Board of Directors, El Paso Central Appraisal District

SALES DISCLOSURE RESOLUTION

WHEREAS, with the passage of the Property Tax Code by the Texas Legislature in 1979, all property is to be valued at fair market value; and

WHEREAS, the Property Tax Code requires the application of generally accepted appraisal methods and techniques; and

WHEREAS, appraisal districts in Texas must apply the techniques in compliance with the Uniform Standards of Professional Appraisal Practice; and

WHEREAS, the Uniform Standards of Professional Appraisal Practice and the Property Tax Code require the use of three methods of appraisal; the cost approach, the income approach, and the market data approach; and

WHEREAS, these three approaches to value require the use of real property sales data; and

WHEREAS, this data is mostly unavailable to appraisal districts in Texas; and

WHEREAS, the unavailability of sales data causes the inequitable under valuation of commercial property; and

WHEREAS, this inequitable under valuation of commercial property unfairly shifts the burden of taxation to homeowners; and

WHEREAS, the State of Texas and all taxing entities are losing billions of dollars in potential revenue due to the under valuation of commercial properties; and

WHEREAS, Texas is one of only five states that does not require mandatory sales price disclosure;

NOW, THEREFORE BE IT RESOLVED that the Canutillo Independent School District calls on the Governor of the State of Texas and our representatives in the Texas Legislature to adopt legislation requiring the mandatory disclosure of real property sales prices to appraisal districts to ensure the fair and equitable valuation and taxation of all real property in the State of Texas.

**CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS**

Agenda Item: _____

Date: December 12, 2006

Subject: Audit Committee Charter

Presented By: Martha Carrasco, Internal Auditor

Consent Agenda: X

ACTION

1. BACKGROUND INFORMATION:
TEA has recommended to school districts that the formation of an audit committee is a good business practice and would be one of the many steps that a district could take to diminish the risk of fraud. The Finance/Audit Committee for Canutillo Independent School District held its first meeting on December 6, 2006 and is recommending to the Board of Trustees the approval of the Audit Committee Charter which outlines the purpose, authority and responsibilities of this committee.

2. SUPERINTENDENT RECOMMENDATION:
Recommendation to approve "Audit Committee Charter"

3. BOARD ACTION REQUESTED:
Motion to approve "Audit Committee Charter"

MOTION: _____ SECOND: _____

FOR: _____ AGAINST: _____



Audit Committee Charter

Purpose: To assist the Board of Trustees in fulfilling its oversight responsibilities for (1) the financial reporting process, (2) the system of internal controls, (3) the audit process, and (4) the District's process for monitoring compliance with applicable local/state/federal regulations and laws, District policies, and procedures. This document serves to establish guidelines for the Audit Committee of the Canutillo Independent School District.

Authority: The Audit Committee may inquire into any matters within its scope of responsibility. It is empowered to:

- Recommend and review the work of the public accounting firm employed by the District to conduct the annual audit.
- Resolve any disagreements between administration and the internal or external auditor(s) regarding financial reporting and/or internal controls.
- Recommend to the Board of Trustees all auditing and permitted not-audit services.
- At least annually, review the internal audit charter, audit plan, scope and results of internal auditing procedures.
- Review the District's system of internal controls to ensure that an adequate system has been established and is being effectively maintained.
- Review any special projects and other amendments to the audit plan.
- Obtain input from legal counsel, accountants or other pertinent District personnel to assist or advise in any matter within its scope of responsibility.
- Seek any information it requires from employees – all of whom are directed to cooperate with the committee's request – or external parties.
- Meet with District administrators, external/internal auditors, legal counsel, as necessary.

Responsibility: The committee will carry out the following responsibilities:

Financial Statements

- Review significant accounting and reporting issues and understand their impact on the financial statements.
- Review the existence of any significant transactions outside the normal course of business, any changes in accounting principles, or any significant proposed adjustments.
- Review analyses prepared by administration and/or the external auditor setting forth significant financial reporting issues and judgments made in connection with the preparation of the financial statements.
- Review with administration and independent auditors the results of the external audit, including any difficulties encountered.

Internal Control

- Consider the effectiveness of the District's internal control system, including information technology security and control.

- Understand the scope of internal and external auditor's review of internal control over financial reporting and/or operations, and obtain reports on observations, findings and recommendations, together with administration's responses.
- Request investigations into matters within the scope of its duties, including investigations concerning compliance with the District's system of internal controls.

Internal Audit

- Review with administration and the internal auditor the charter, audit plan, activities, staffing and organizational structure of the internal audit function.
- Review the effectiveness of the internal audit function, including compliance with The Institute of Internal Auditors' Standards for the Professional Practice of Internal Auditing.
- Review internal audit reports and along with responses by administration.
- Monitor the adequacy and the timeliness of corrective actions taken in response to audit activities.

External Audit

- Review the external auditors' proposed audit scope and approach, including any coordination of audit effort with internal audit.
- Review performance of the external auditors and recommend approval or discharge of auditors. The committee should:
 1. Take into account the opinions/recommendations of administration and internal audit.
 2. If needed, obtain and review a report by the independent auditor describing the firm's internal quality-control procedures; any material issues raised by the most recent internal quality-control review, or peer review of the firm.
 3. Present its conclusions with respect to the external auditor to the Board of Trustees.
- Ensure the rotation of audit firm at least every five years.
- Ensure that there are clear hiring policies for employees or former employees of the independent auditors.

Composition: The audit committee is a subset of the Board of Trustees. It will consist of at least three members appointed by the Board President.

Meetings: The Audit Committee will meet at least four times a year, with authority to convene as circumstances require. All committee members are expected to attend each meeting. The committee may invite members of the administrative staff, auditors or others to attend meetings and provide pertinent information, as necessary. The meetings are open to the public. Meeting agendas will be prepared and provided in advance to members, along with appropriate briefing materials. It will also meet in executive session as needed. Minutes will be prepared.

Compliance: The committee will:

- Review the effectiveness of the system for monitoring compliance with District policies, laws and regulations and the results of administration's investigation and follow-up (including disciplinary action) of any instances of noncompliance.
- Establish procedures for: (i) the receipt, retention, and treatment of complaints received, and (ii) the confidential, anonymous submission by employees or the general public of concerns regarding questionable matters.

- Review the findings of any examination by regulatory agencies.
- Review the process for communicating ethics and fraud policies to District personnel.
- Obtain regular updates from administration and/or the internal auditor regarding compliance matters.

Reporting Responsibilities:

The committee will:

- Regularly report to administration and the Board of Trustees about committee activities and issues that arise with respect to the quality and integrity of the District's financial statements, internal controls, compliance with local, legal or regulatory requirements, the performance and independence of the external auditors, and the performance of the internal audit function.
- Provide an open avenue of communication between the internal auditor, the external auditors, administration, and the Board of Trustees.
- Review any other reports the District issues that relate to committee responsibilities.

Other Responsibilities:

The committee will:

- Perform other activities related to this charter as requested by the Board of Trustees.
- Review and assess the adequacy of the committee charter annually, requesting Board approval for proposed changes.
- Confirm annually that responsibilities outlined in this charter have been carried out.

This document shall be considered effective as of _____, 2006 and is approved by:

Sergio Coronado, President
Board of Trustees

Date

Endorsed by:

Frank Lerma, Audit Committee Chair

Date

Dr. Pam Padilla, Superintendent

Date



Canutillo Independent School District


7965 Artcraft Rd.
El Paso, TX 79932

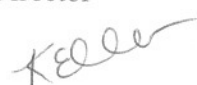
Mailing Address: P.O. Box 100
Canutillo, Texas 79835

Tony Reza
Comptroller

(915) 877-7430
FAX (915) 877-7877
treza@canutillo-isd.org

TO: Board of Trustees December 4, 2006

THROUGH: Tony Reza 
Executive Director

FROM: Kathy Ellis 

SUBJECT: Approval of Warrant List for October 27-November 30, 2006

Enclosed in your packet is the warrant list for October 27-November 30, 2006. I recommend its approval in the amount of: **\$ 899,233.14.**

The following Board members abstain from voting on individual payments as follows:

Mago Arellano	Am. Exp./lodging-TASA/TASB	\$	455.55	Page 10
Sergio Coronado	Adv. Rent-A-Car/car rental-TASA/TASB	\$	208.00	Page 1
	Am. Exp./lodging-TASA/TASB	\$	429.57	Page 9
Carl Fietze	Am. Exp./lodging-TASA/TASB	\$	429.57	Page 10
	Airport parking reimbursement	\$	29.88	Page 67
Frank Lerma	Am. Exp./lodging-TASA/TASB	\$	429.57	Page 9
Armando Rodriguez	Am. Exp./lodging-TASA/TASB	\$	429.57	Page 9
Yvonne Sanchez	Am. Exp./lodging-TASA/TASB	\$	572.76	Page 10

CANUTILLO INDEPENDENT SCHOOL DISTRICT

Monthly ADA and Last Day Enrollment
As of November 30, 2006

<u>Campus</u>	<u>November ADA</u>	<u>Enrollment 11/30/06</u>
Canutillo Elementary School	626.499	676
Deanna Davenport Elementary School	479.688	519
Jose H. Damian Elementary School	739.593	808
Bill Childress Elementary School	619.938	670
Canutillo Middle School	625.437	649
Jose J. Alderete Middle School	602.313	628
Canutillo High School	1373.187	1456
<hr style="width: 50%; margin-left: auto; margin-right: auto;"/>		
DISTRICT TOTALS	5066.655	5406
Ineligible students (Children of employees-out of state and ineligible PK students-not LEP or economically disadvantaged. Tuition is not collected.)		89
<hr style="width: 50%; margin-left: auto; margin-right: auto;"/>		
GRAND TOTAL ENROLLMENT		5495

CANUTILLO INDEPENDENT SCHOOL DISTRICT

Year-to-Date Average Daily Membership and ADA
 August 10, 2006 through November 30, 2006

<u>Campus</u>	<u>ADM</u>	<u>ADA</u>	<u>ATT %</u>
Canutillo Elementary School	648.851	628.021	96.8%
Deanna Davenport Elementary School	493.662	481.696	97.6%
Jose H. Damian Elementary School	752.662	731.879	97.2%
Bill Childress Elementary School	637.635	619.967	97.2%
Canutillo Middle School	643.167	623.014	96.9%
Jose J. Alderete Middle School	622.403	605.167	97.2%
Canutillo High School	1472.958	1399.139	95.0%
<hr/>			
*DISTRICT TOTALS	5271.338	5088.883	96.5%

*Does not include ineligible students

CANUTILLO INDEPENDENT SCHOOL DISTRICT

Monthly ADA Comparison November 2006

<u>Campus</u>	Previous month October 2006 <u>ADA</u>	Current month November 2006 <u>ADA</u>	Previous year November 2005 <u>ADA</u>
Canutillo Elementary School	630.976	626.499	717.106
Deanna Davenport Elementary School	480.045	479.688	585.369
Jose H. Damian Elementary School	734.773	739.593	750.053
Bill Childress Elementary School	618.863	619.938	694.553
Canutillo Middle School	621.545	625.437	789.000
Jose J. Alderete Middle School	607.954	602.313	
Canutillo High School	1398.317	1373.187	1246.052
 	<hr/>	<hr/>	<hr/>
*DISTRICT TOTALS	5092.473	5066.655	4782.133

*Does not include ineligible students 71

AEIS Report for 2005 - 2006

Presented to Canutillo ISD Trustees
and Superintendent
November 27, 2006

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El Paso County, Texas*

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Canutillo Elementary

Gold Performance Acknowledgements:
Attendance (2004-05)
Commended on Reading
Commended in Writing
Commended in Mathematics
Comparable Improvement: Reading/ELA

State Data
District Data
Cohort Data

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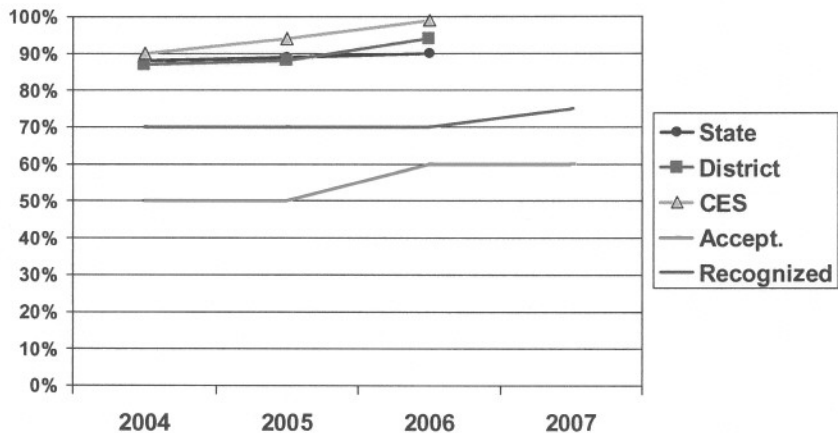
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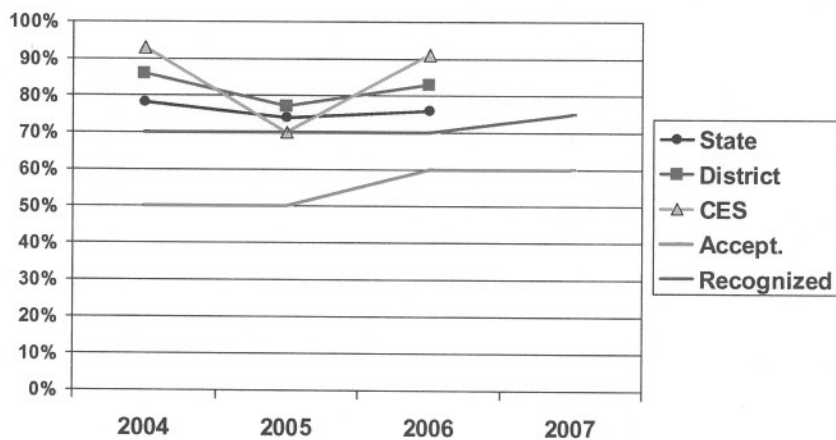
Third-grade Reading (English TAKS) 2004 – 2006 State, CISD, and Canutillo Elementary



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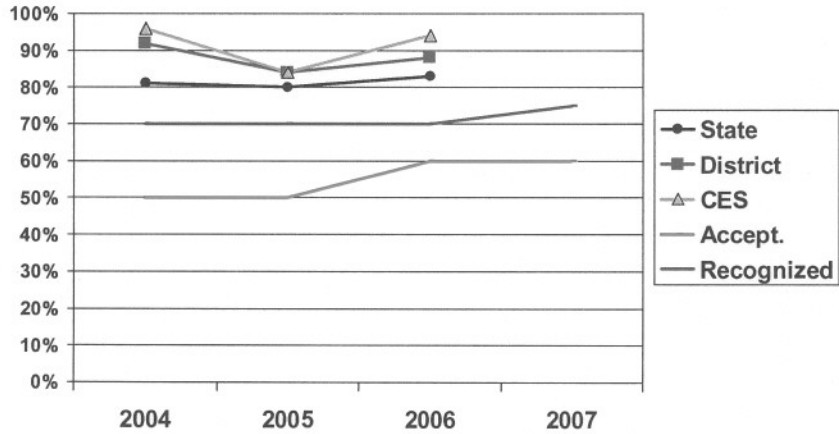
Third-grade Reading (Spanish TAKS) 2004 – 2006 State, CISD, and Canutillo Elementary



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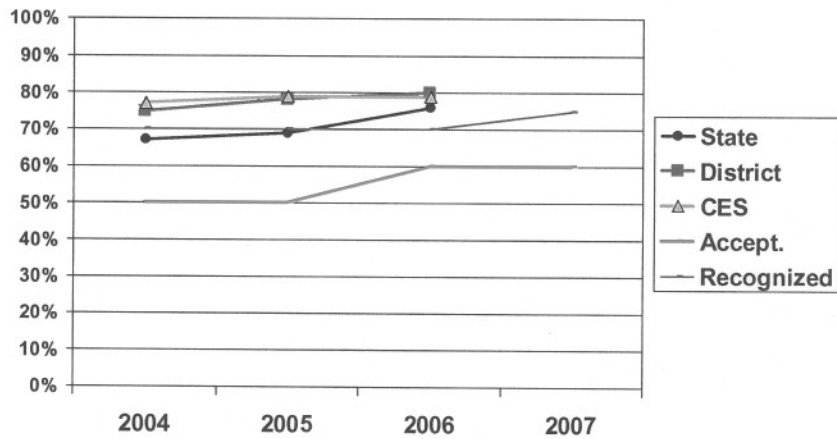
Fourth-grade Reading (English TAKS) 2004 – 2006 State, CISD, and Canutillo Elementary



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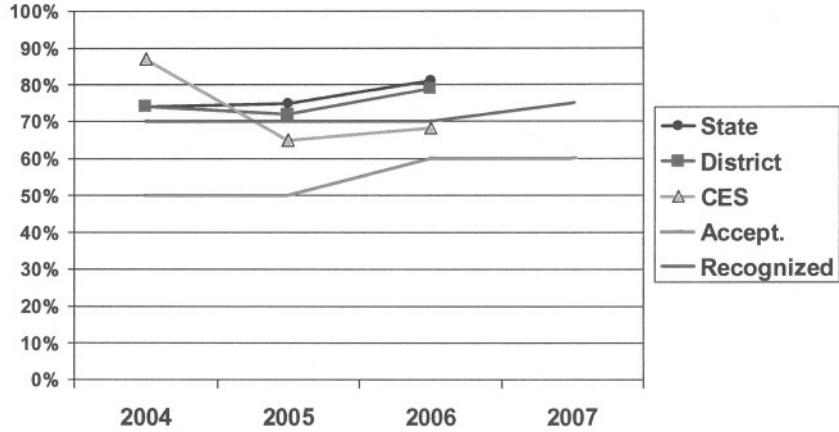
Fourth-grade Reading (Spanish TAKS) 2004 – 2006 State, CISD, and Canutillo Elementary



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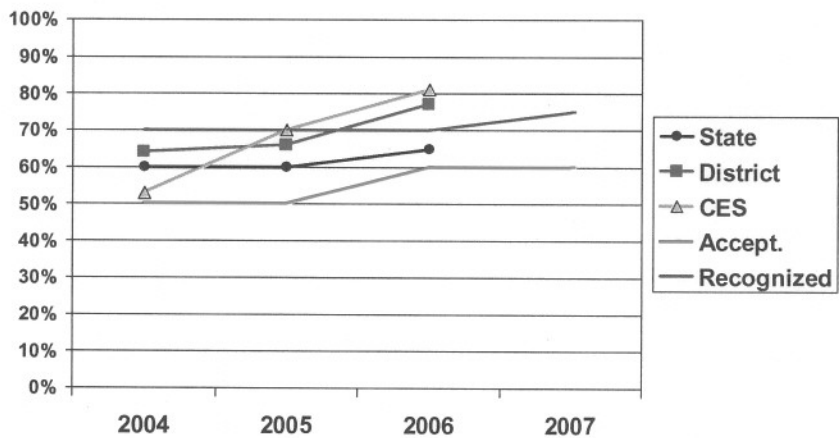
Fifth-grade Reading (English TAKS) 2004 – 2006 State, CISD, and Canutillo Elementary



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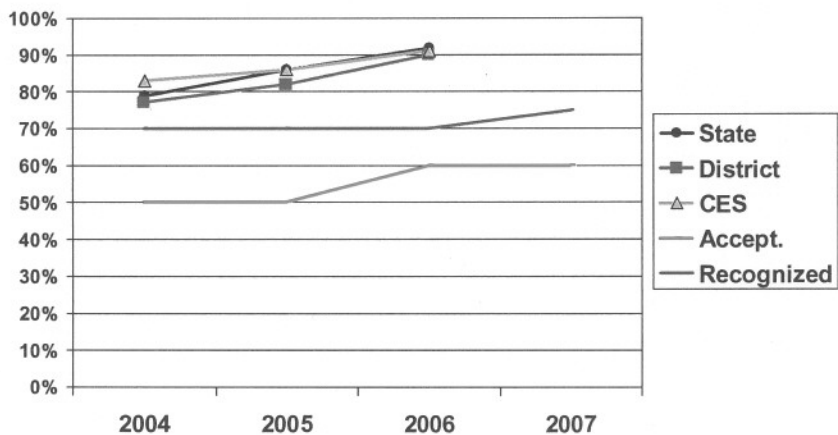
Fifth-grade Reading (Spanish TAKS) 2004 – 2006 State, CISD, and Canutillo Elementary



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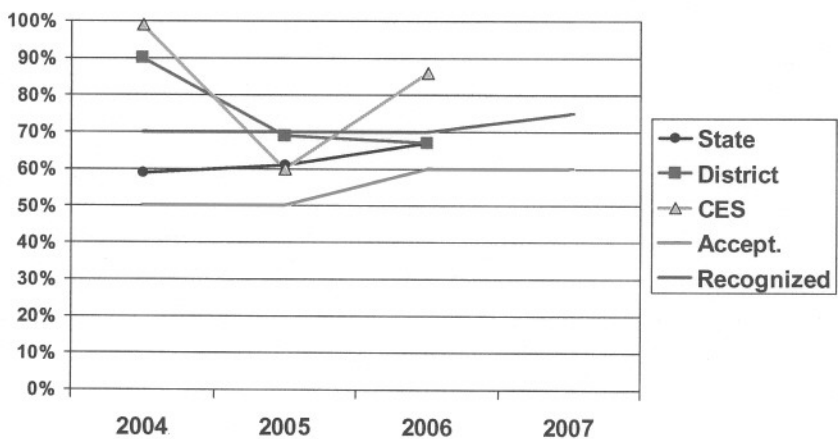
Sixth-grade Reading (English TAKS) 2004 – 2006 State, CISD, and Canutillo Elementary



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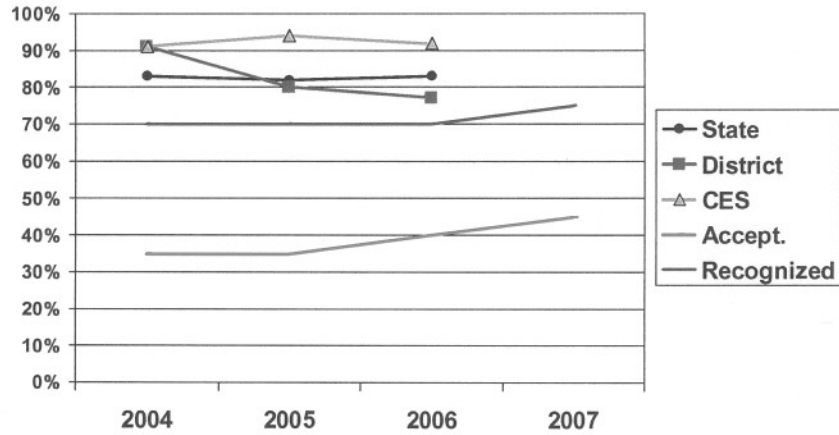
Sixth-grade Reading (Spanish TAKS) 2004 – 2006 State, CISD, and Canutillo Elementary



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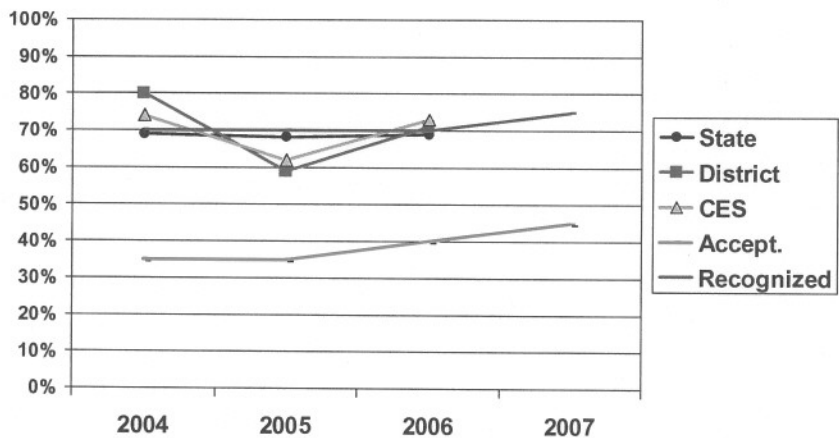
Third-grade Math (English TAKS) 2004 – 2006 State, CISD, and Canutillo Elementary



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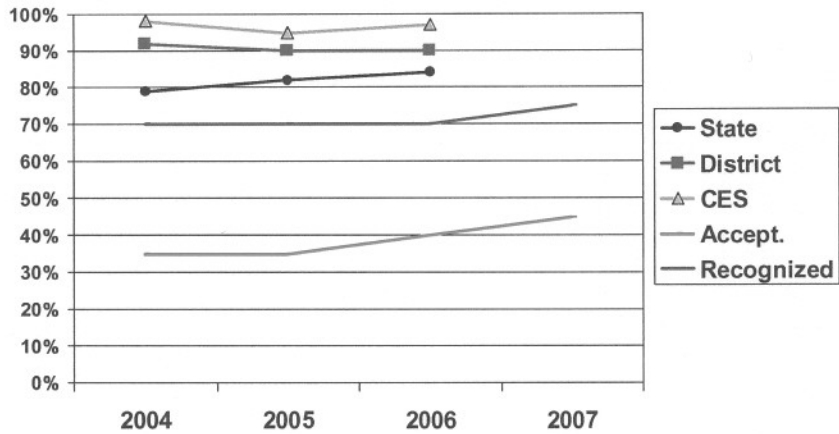
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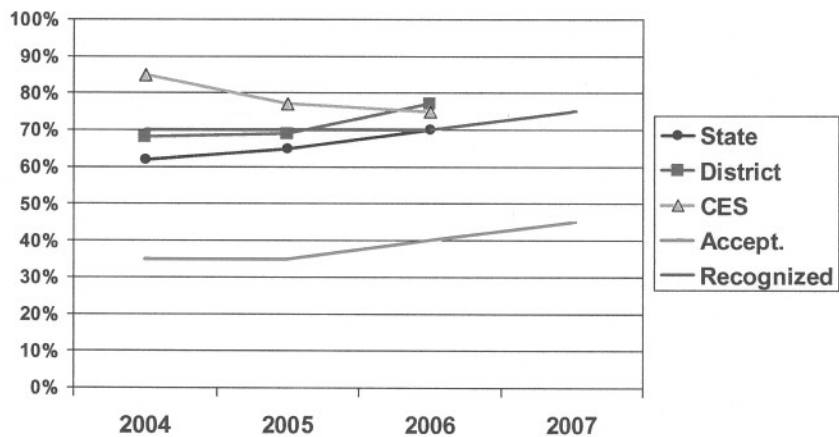
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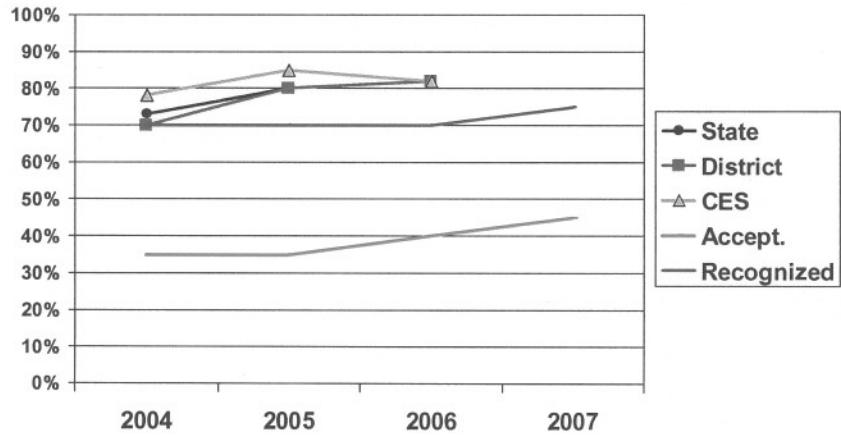
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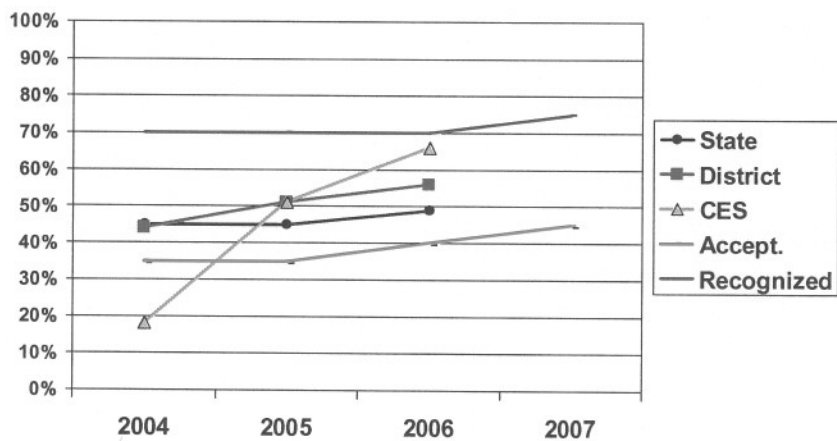
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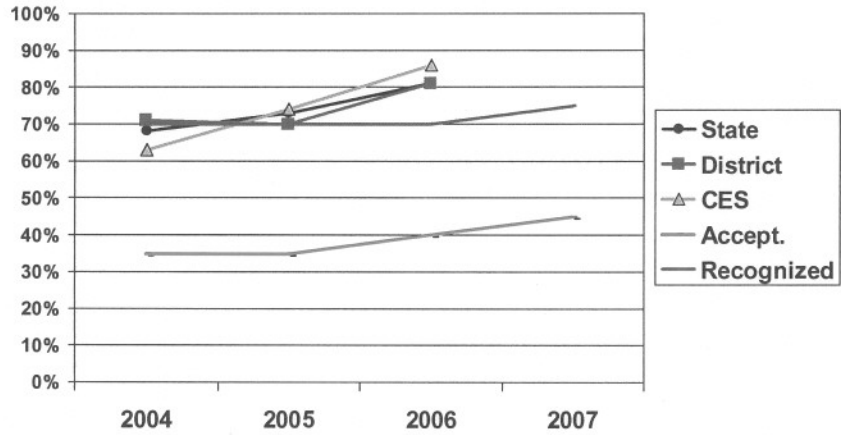
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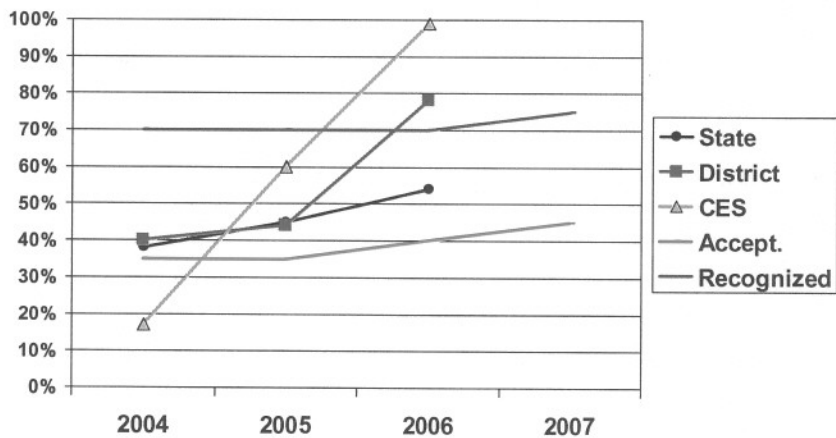
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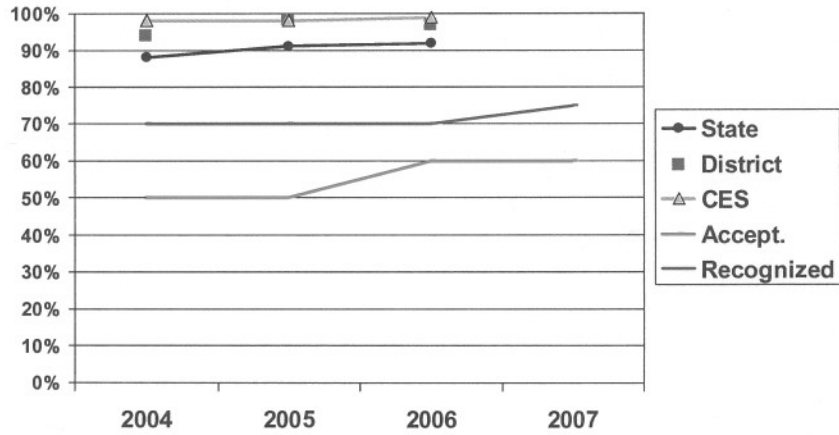
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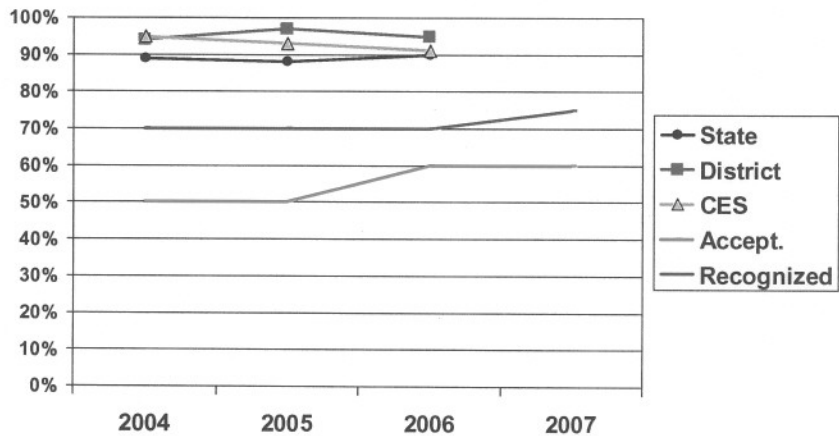
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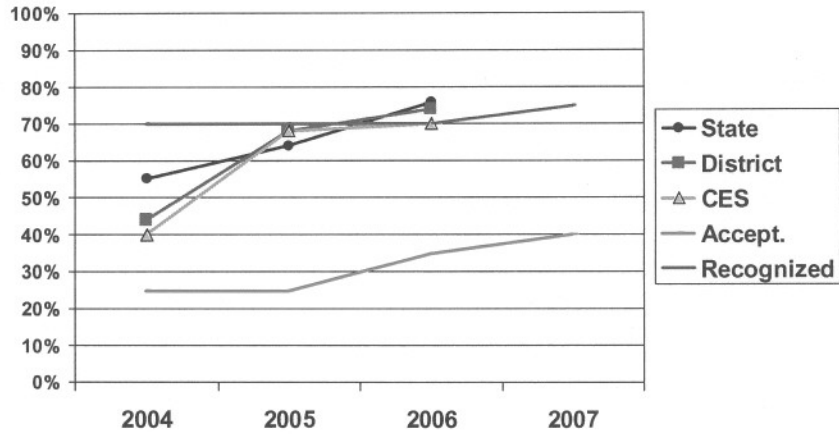
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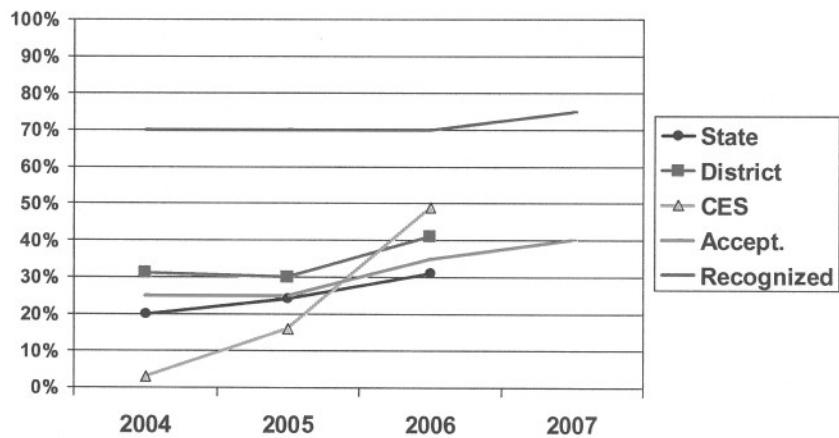
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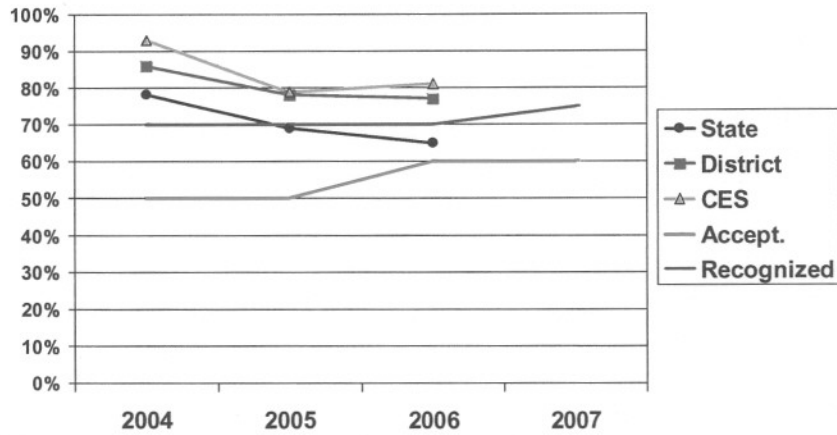
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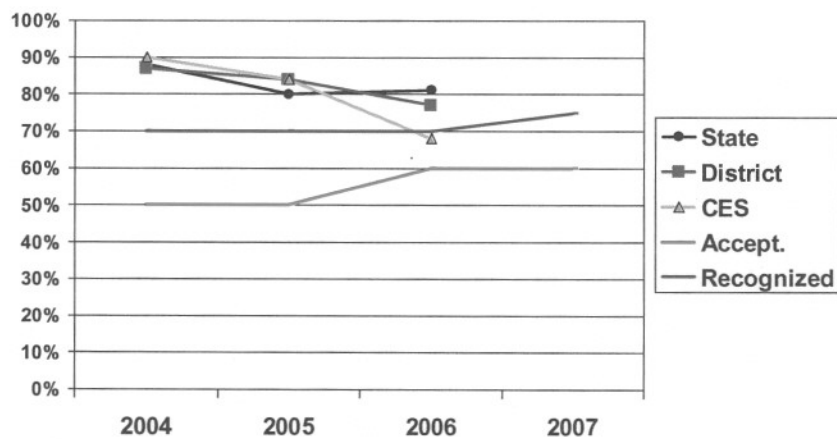


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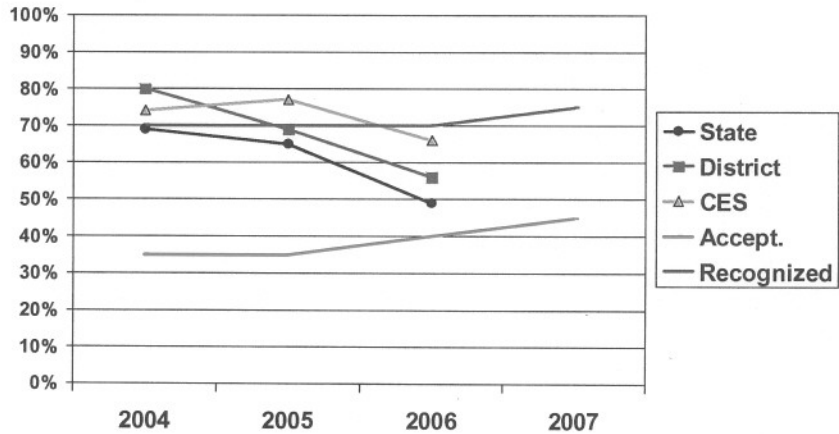


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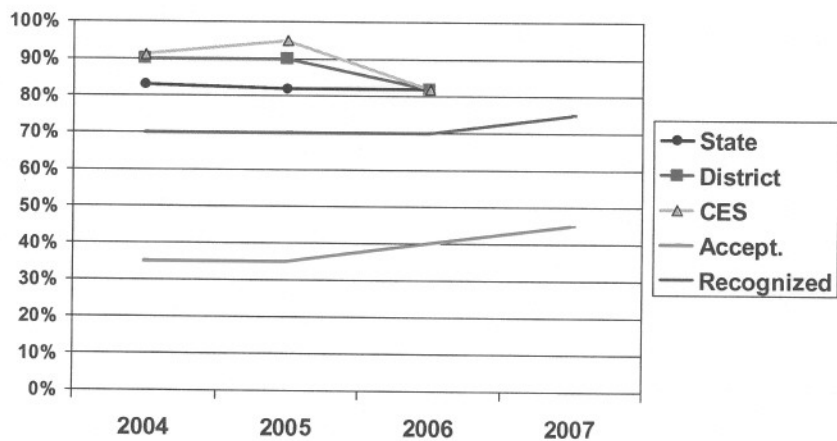


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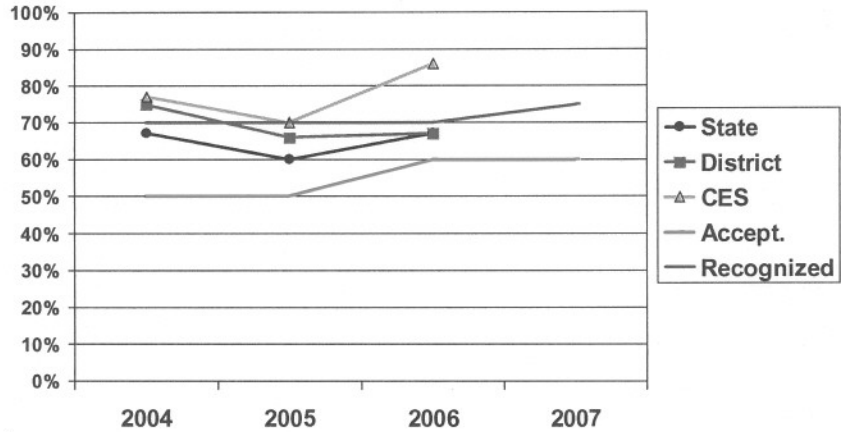


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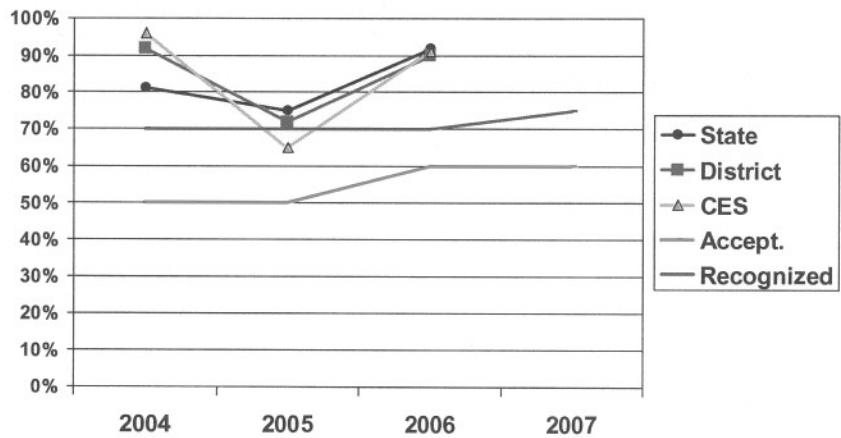


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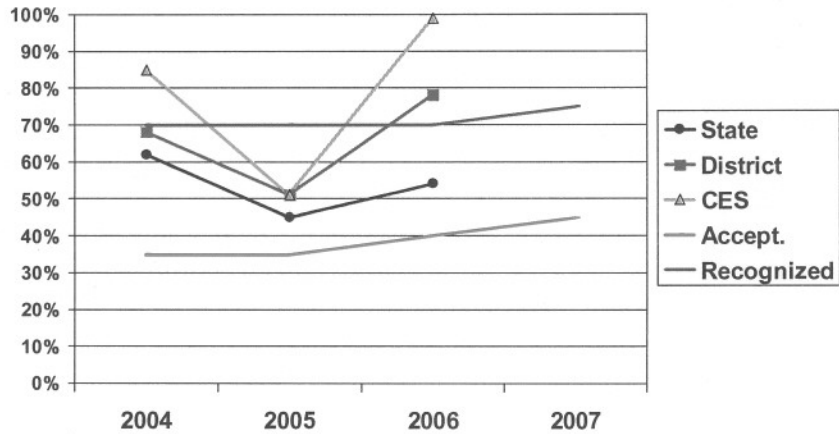


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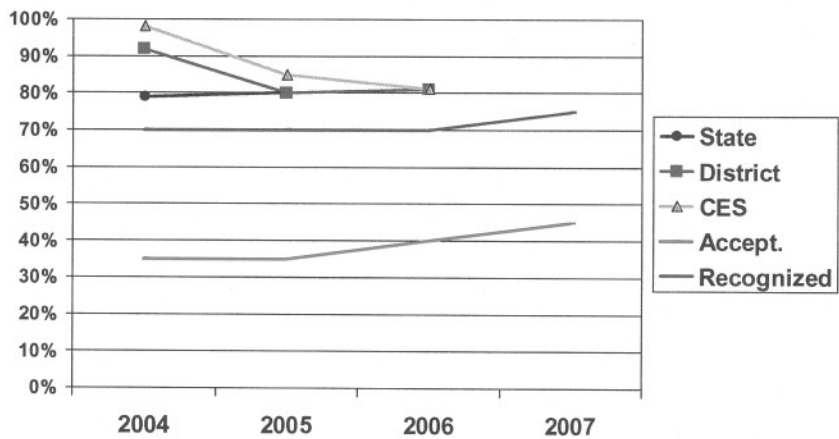


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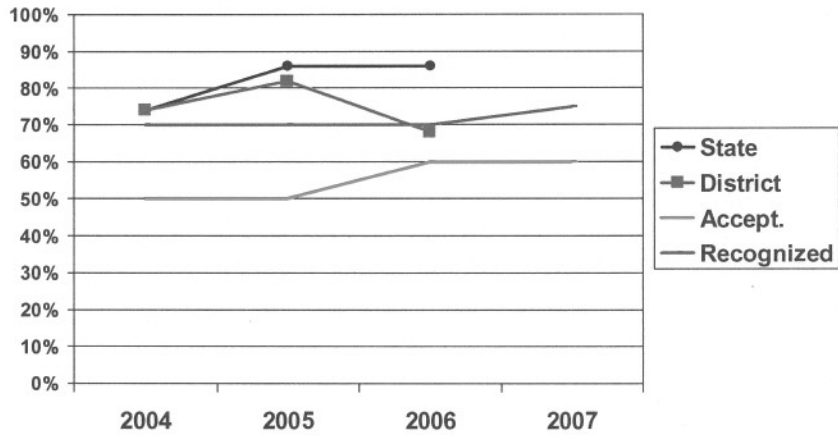


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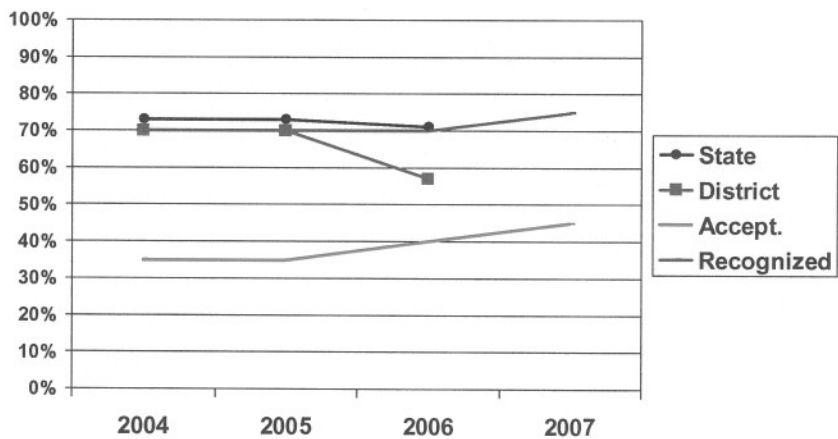


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Gold Performance Acknowledgements:
Attendance (2004-05)
Commended in Writing
Commended in Mathematics
Comparable Improvement: Reading/ELA

State Data
District Data
Cohort Data

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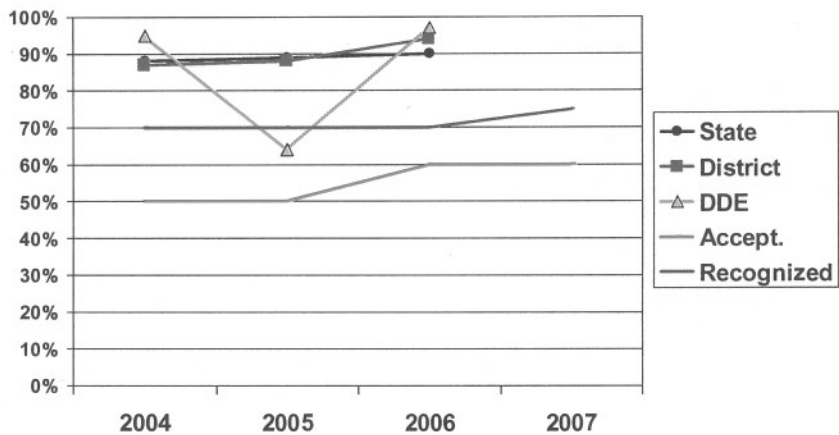
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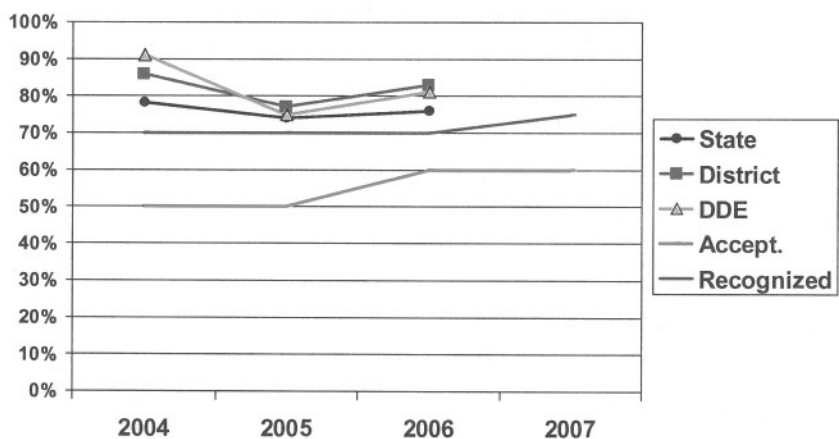
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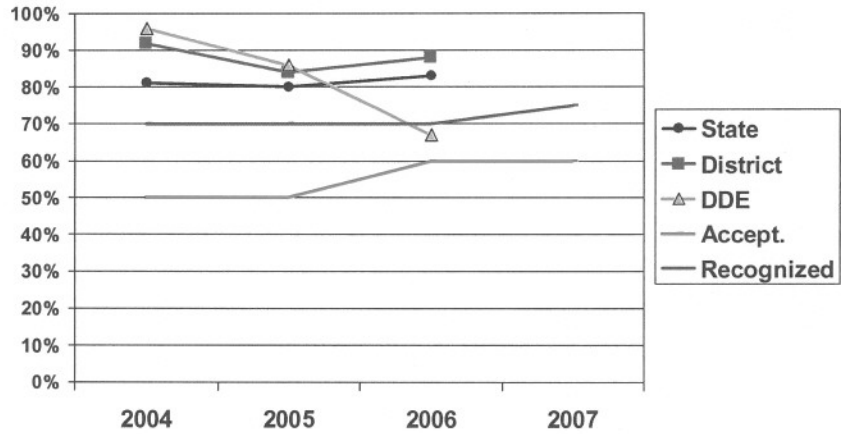
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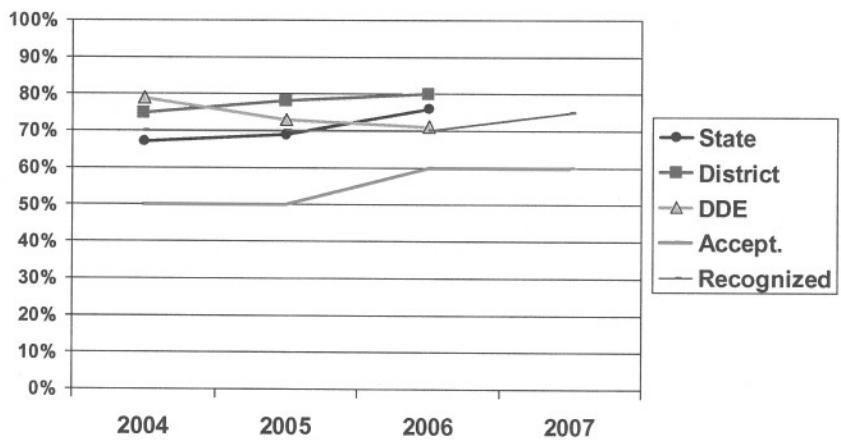
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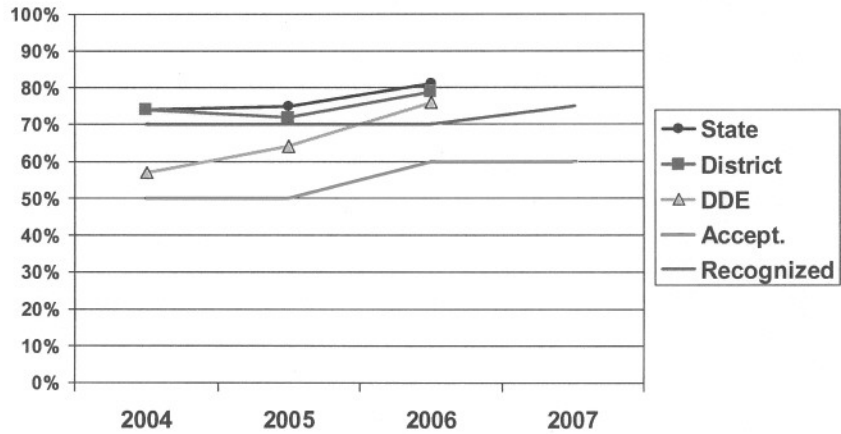
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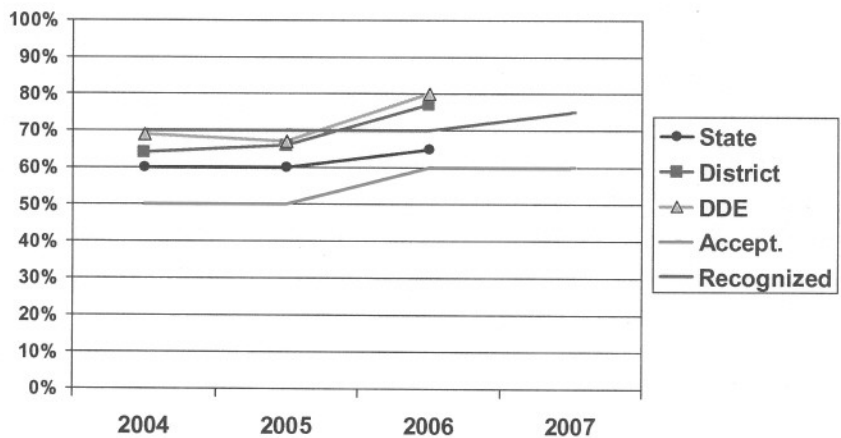
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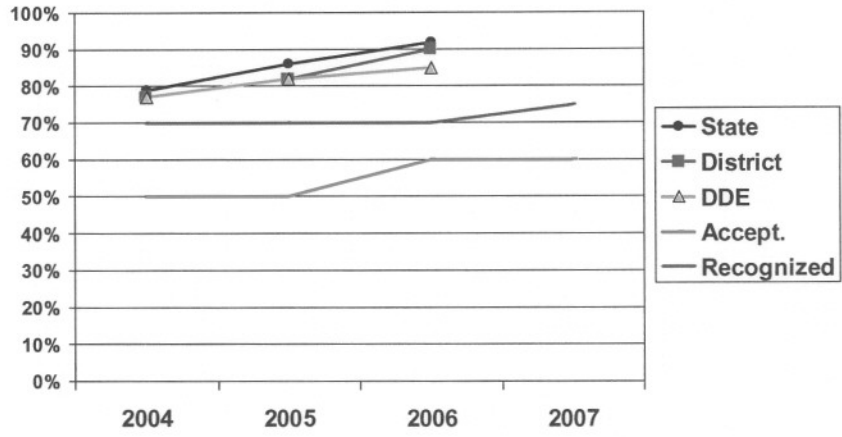
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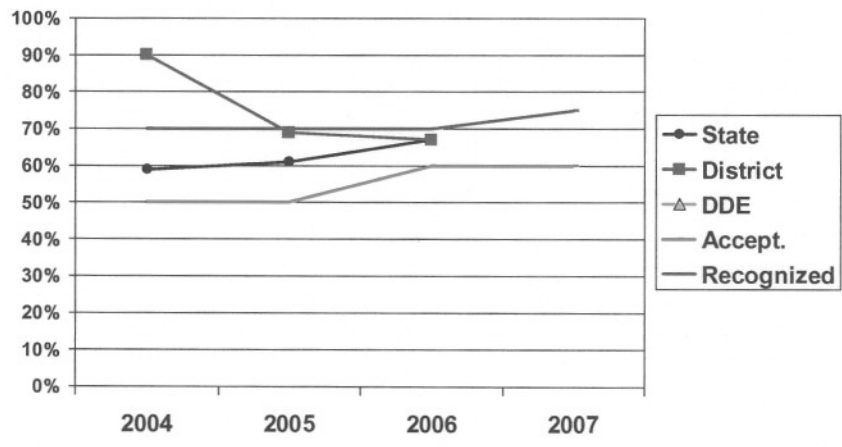
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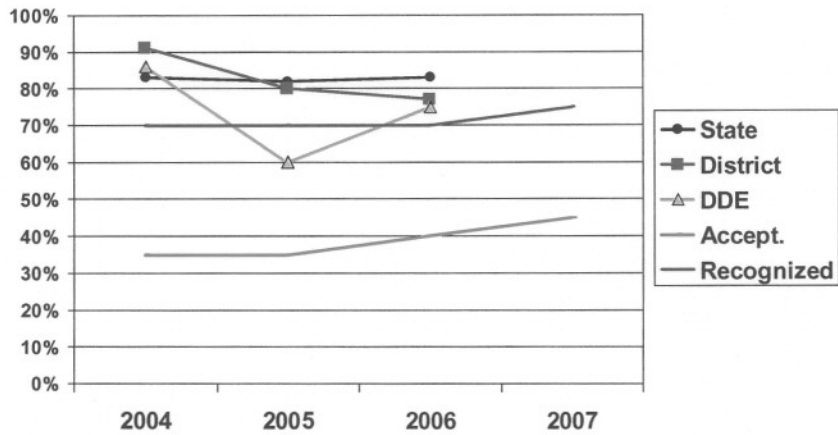
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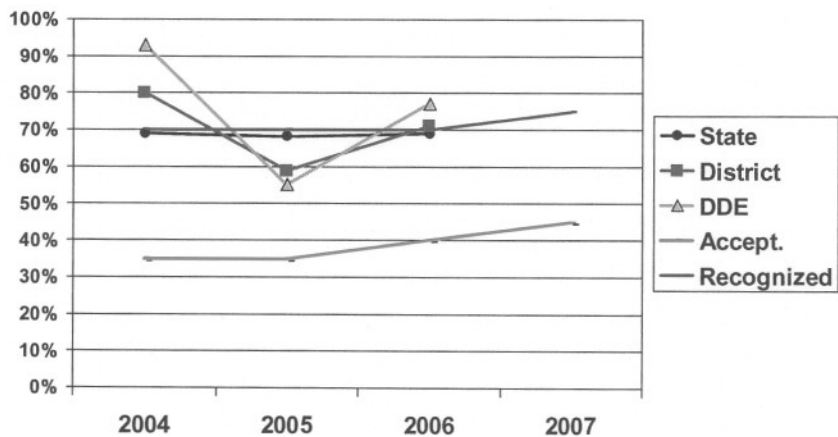
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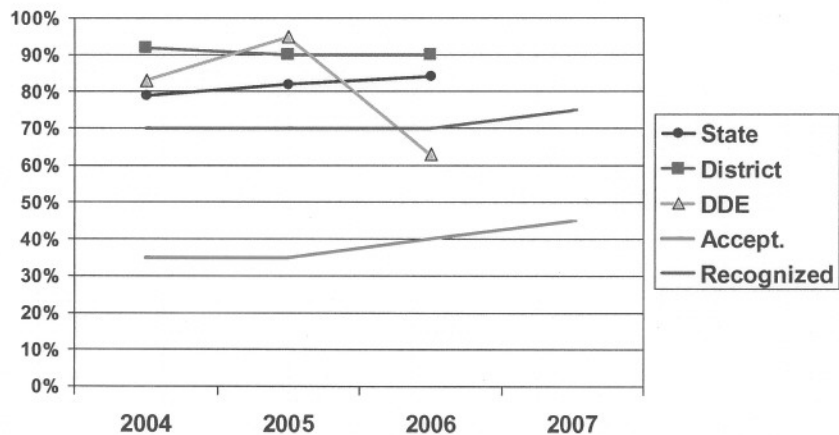
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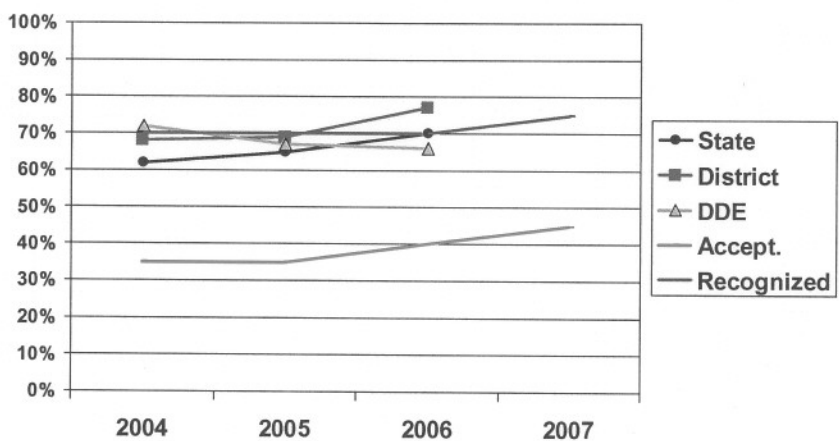
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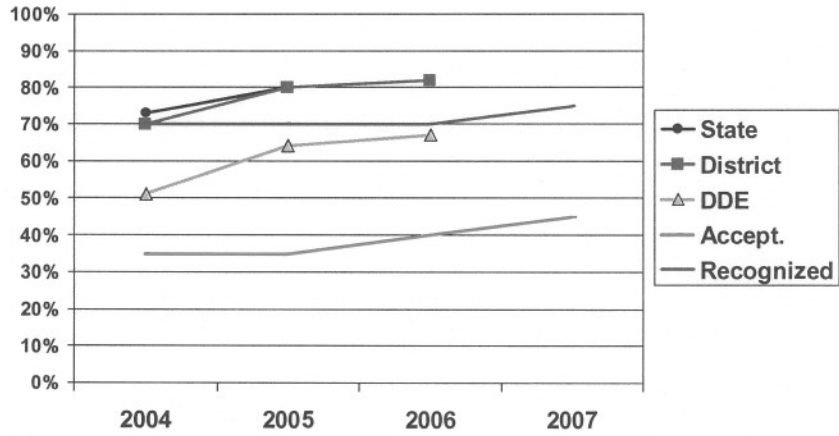
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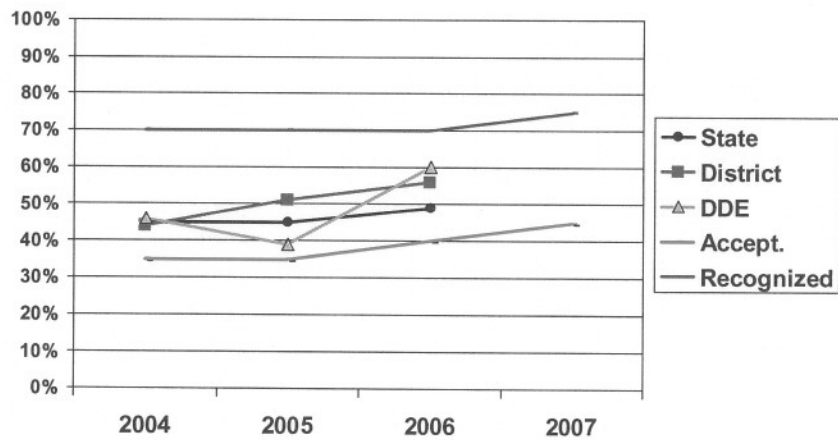
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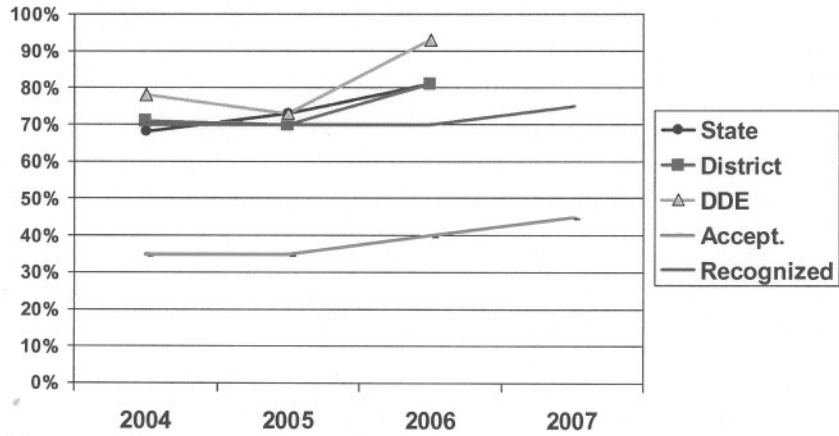
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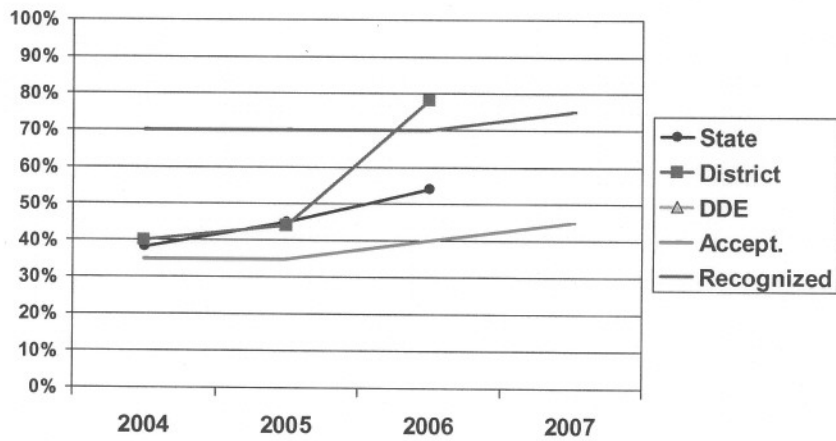
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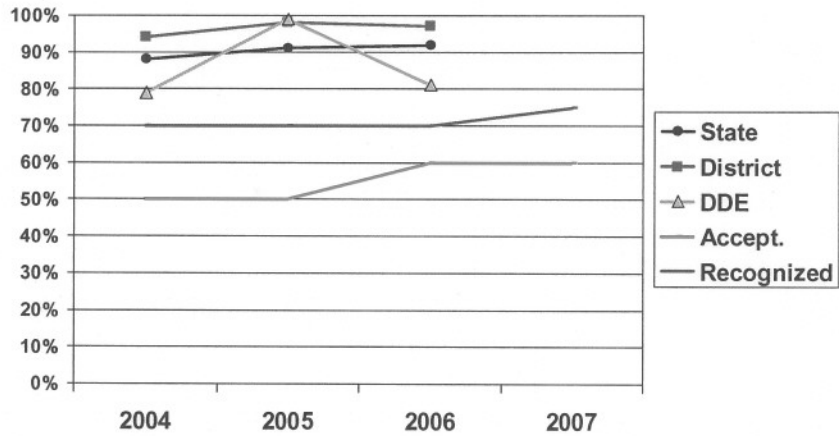
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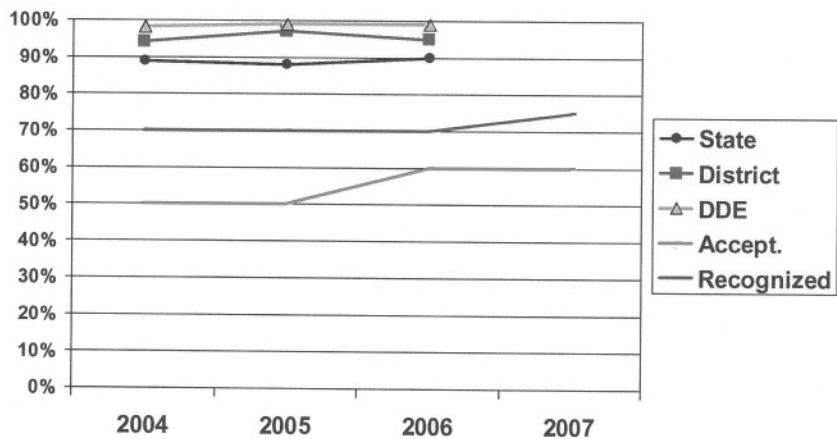
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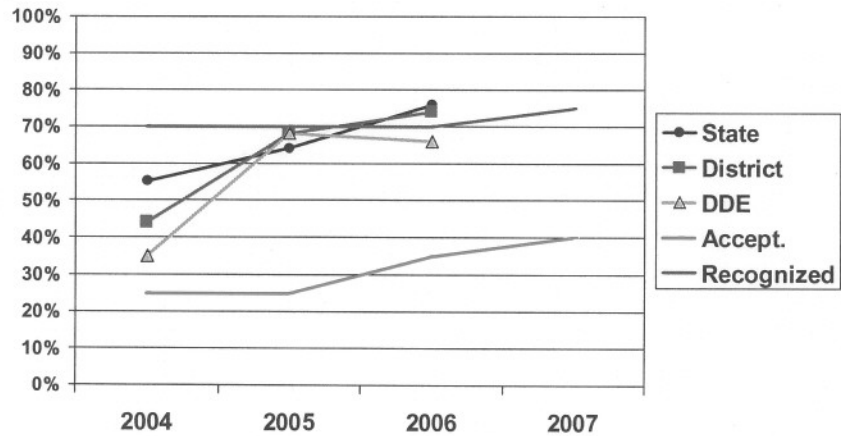
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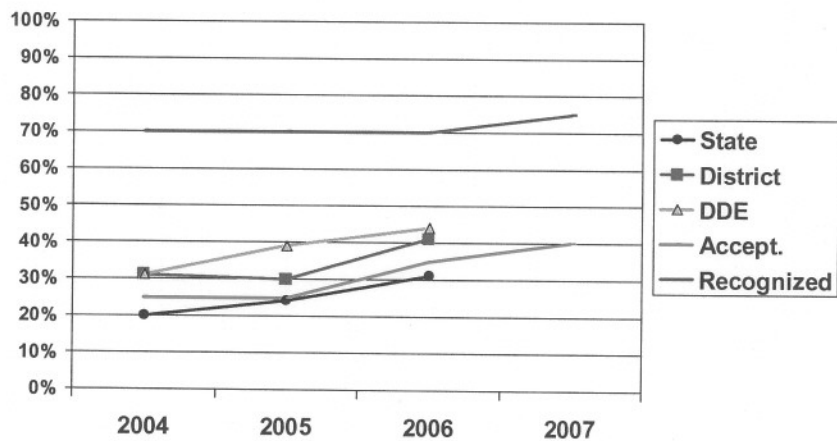
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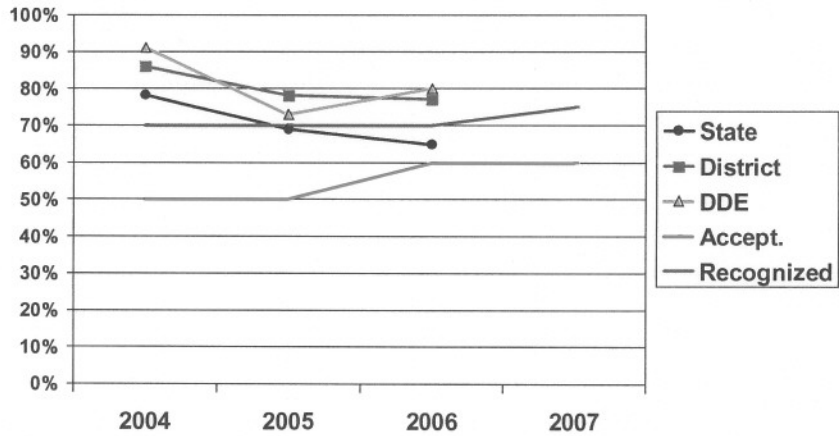
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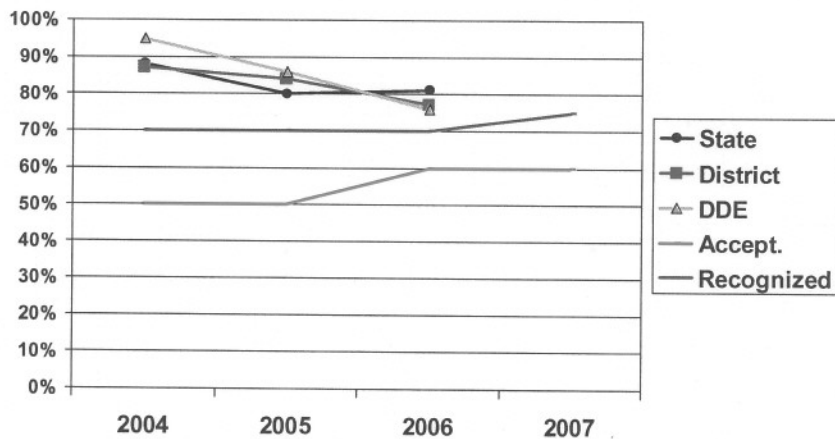
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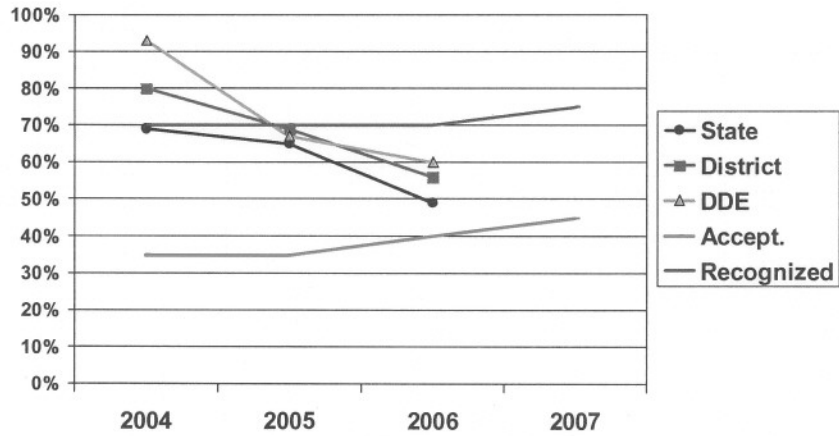
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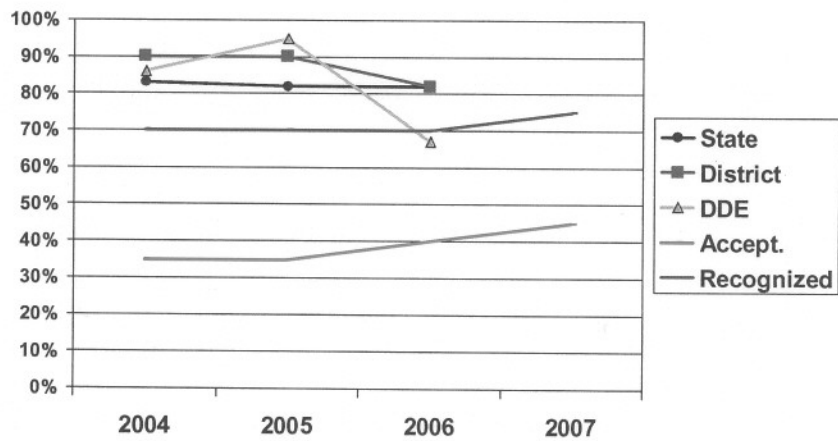
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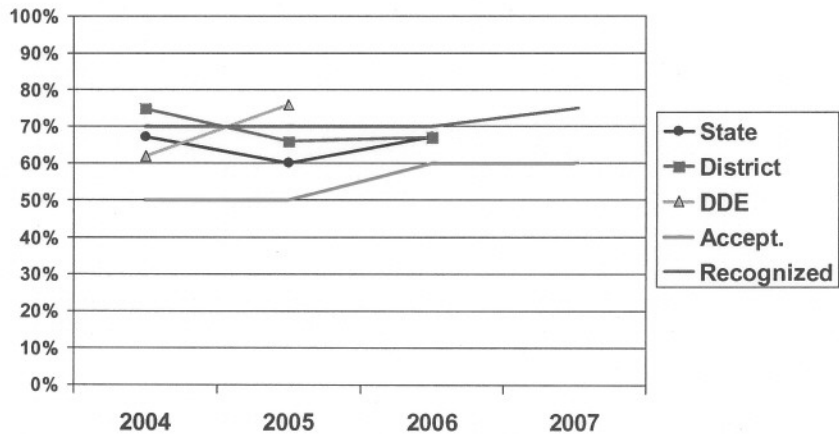
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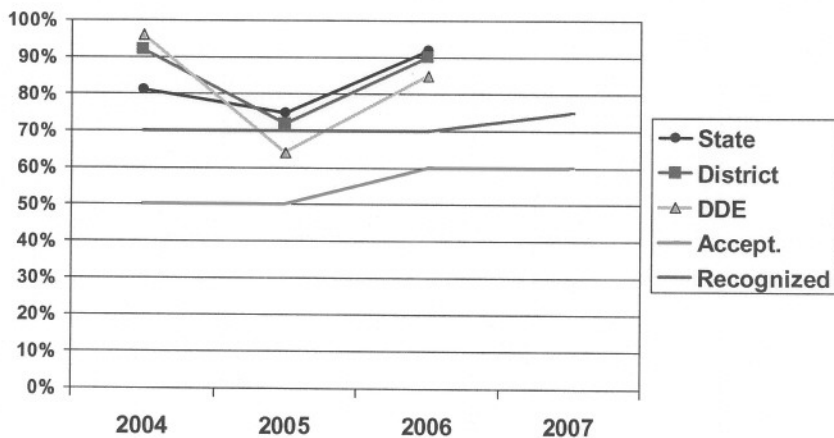
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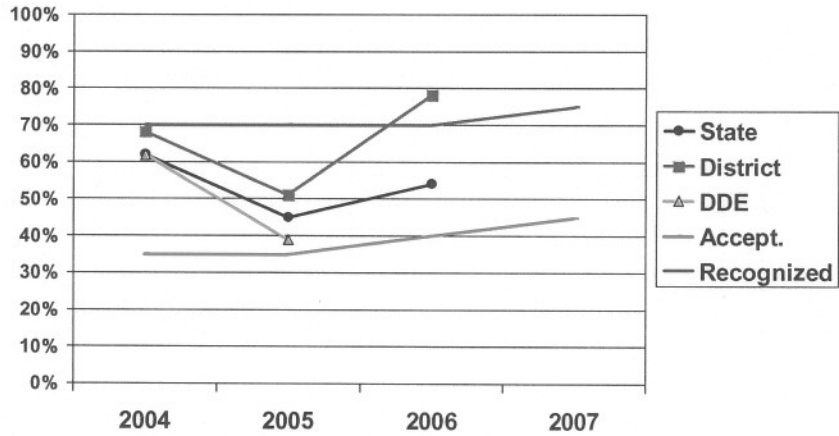
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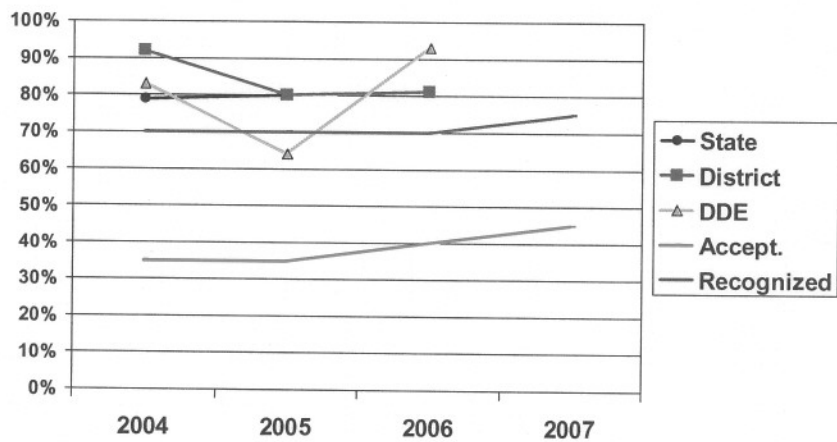
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Jose Damian Elementary

Gold Performance Acknowledgements:
Commended on Reading
Commended in Writing
Commended in Mathematics

State Data
District Data
Cohort Data

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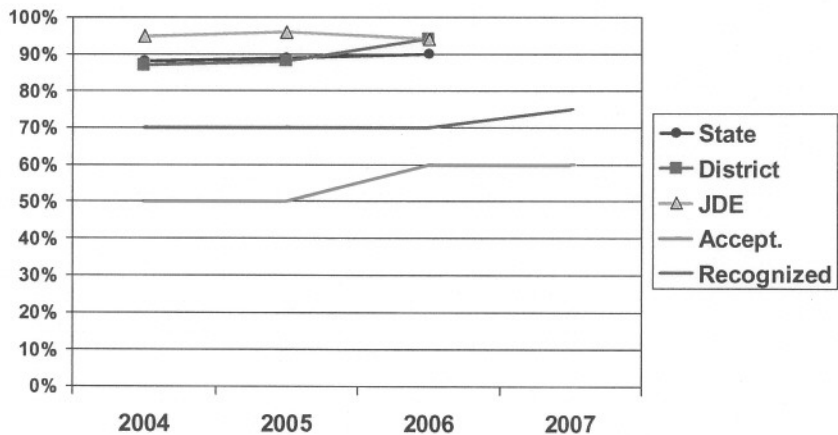
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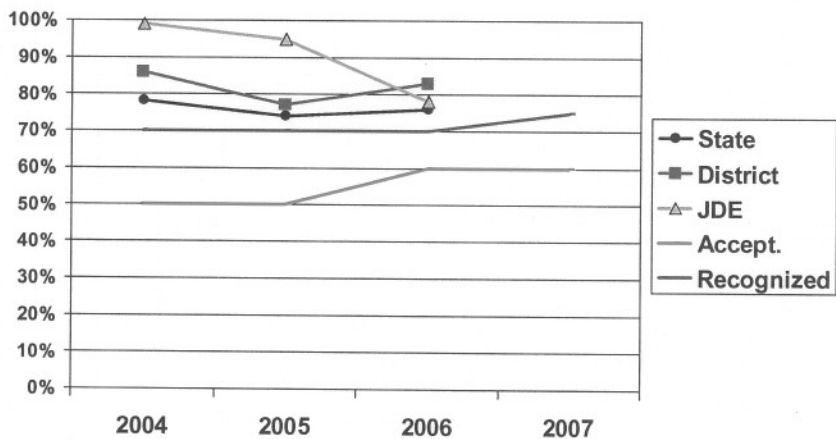
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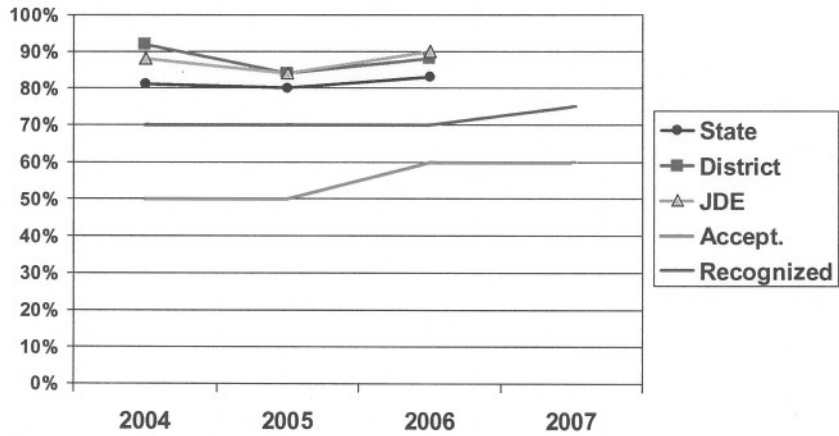
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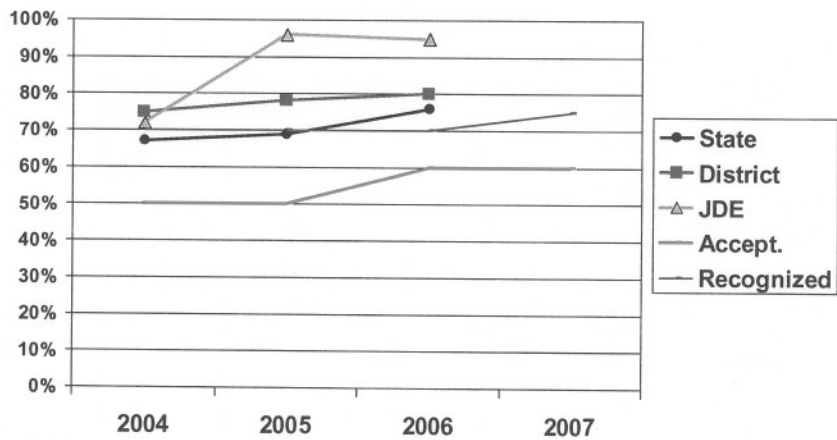
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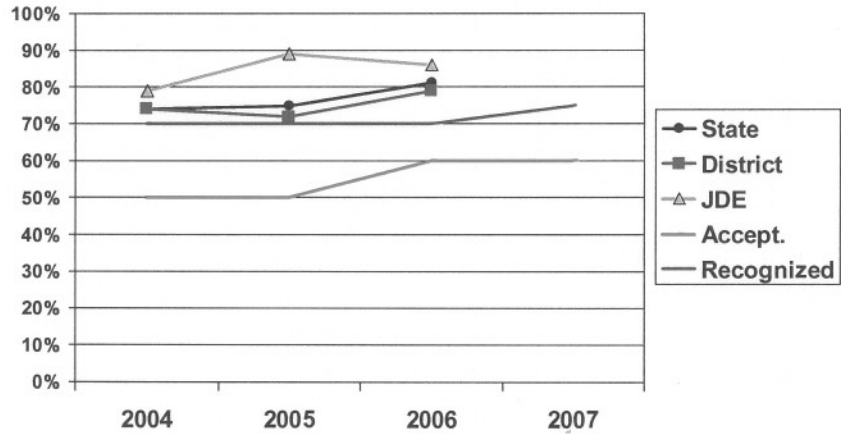
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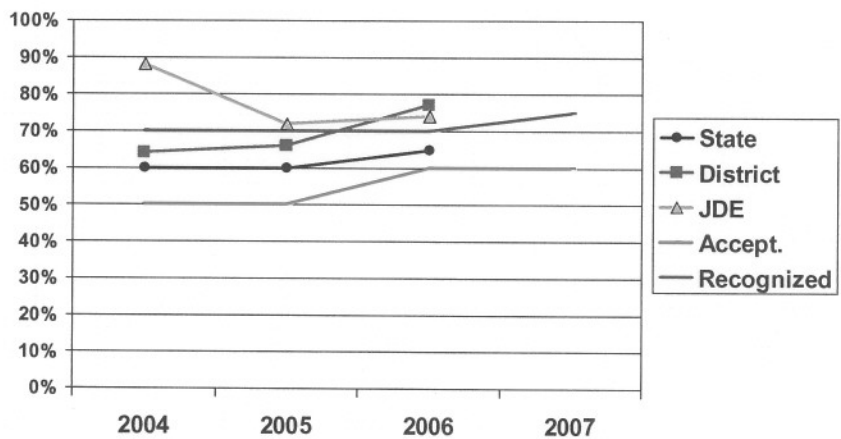
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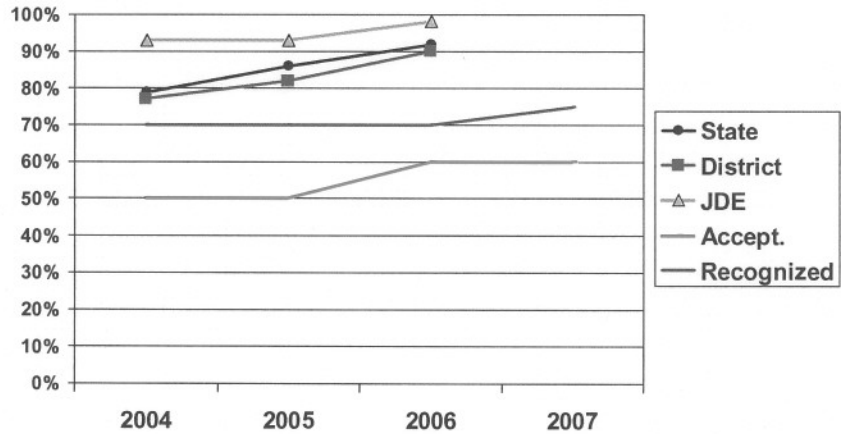
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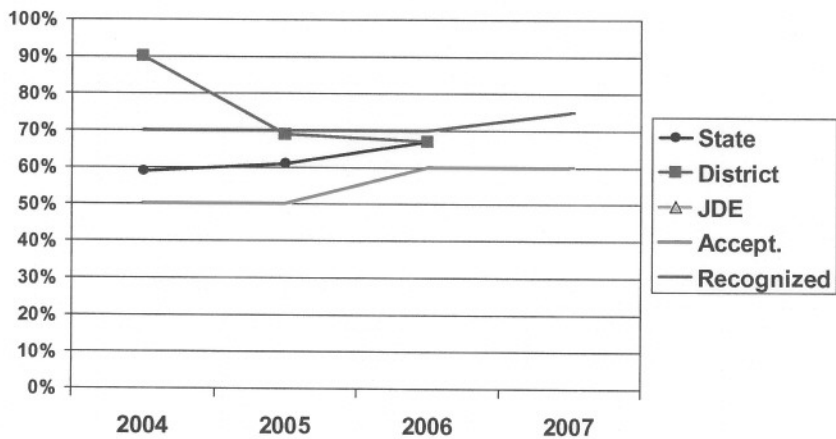
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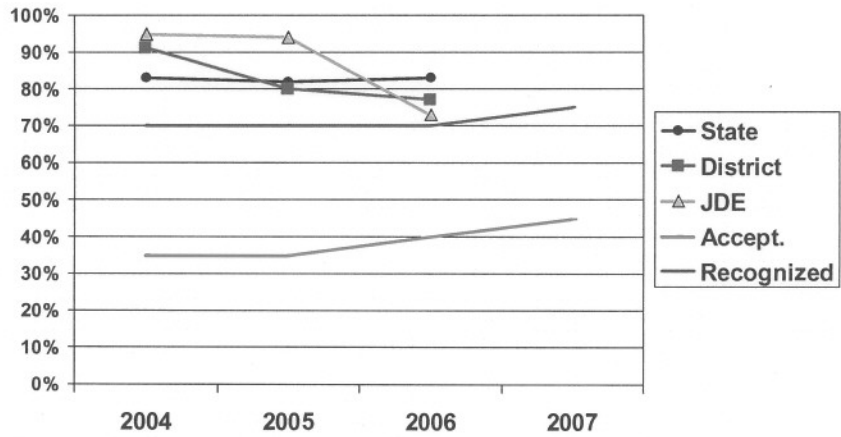
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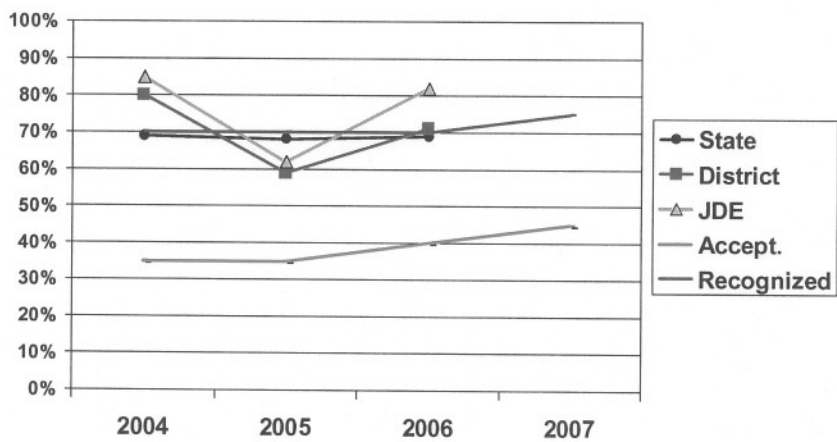
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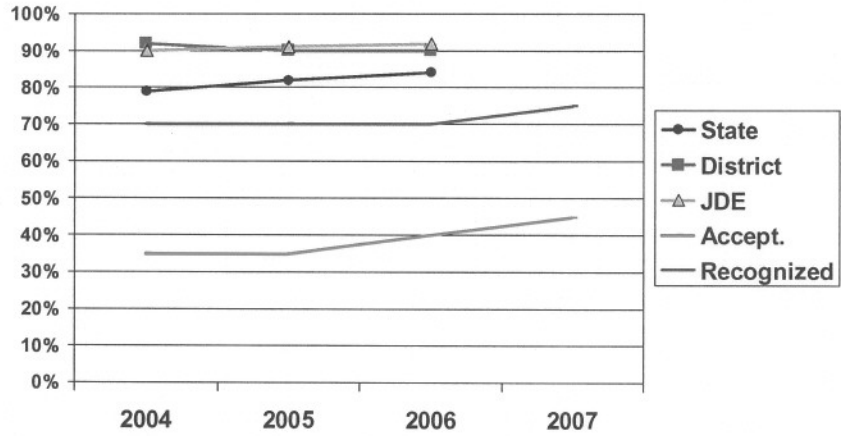
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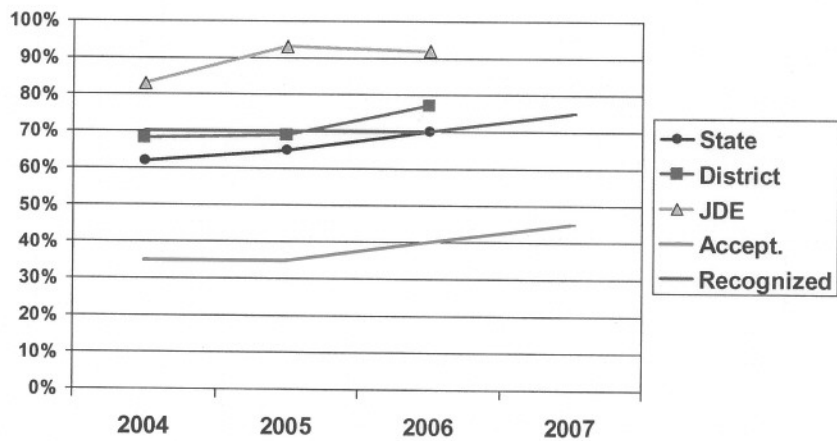
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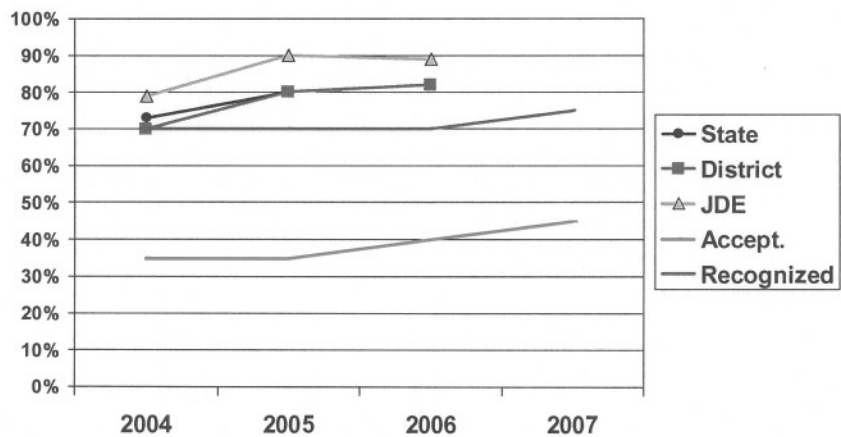
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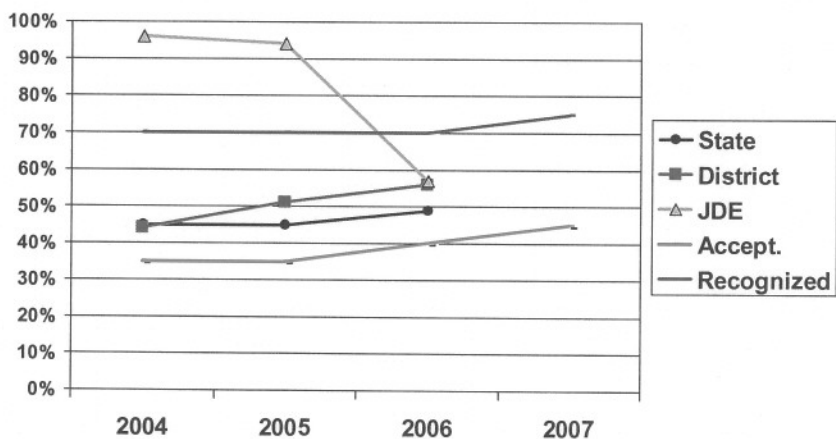
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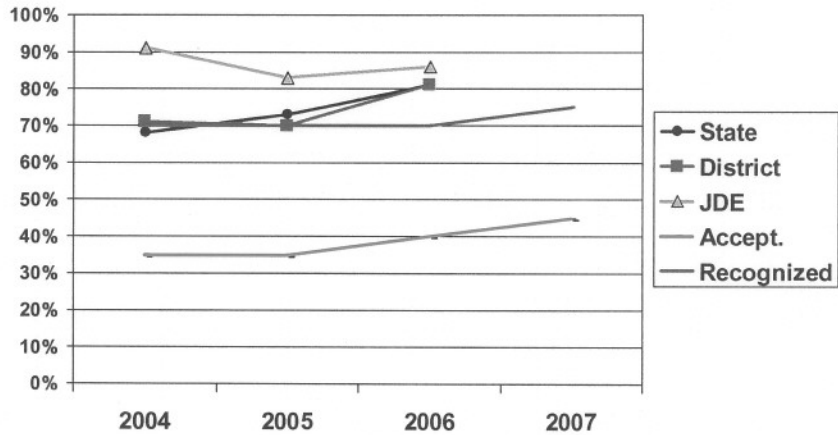
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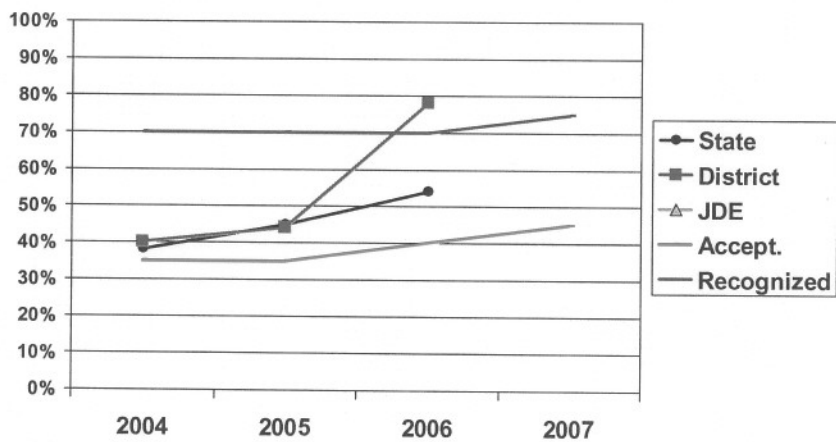
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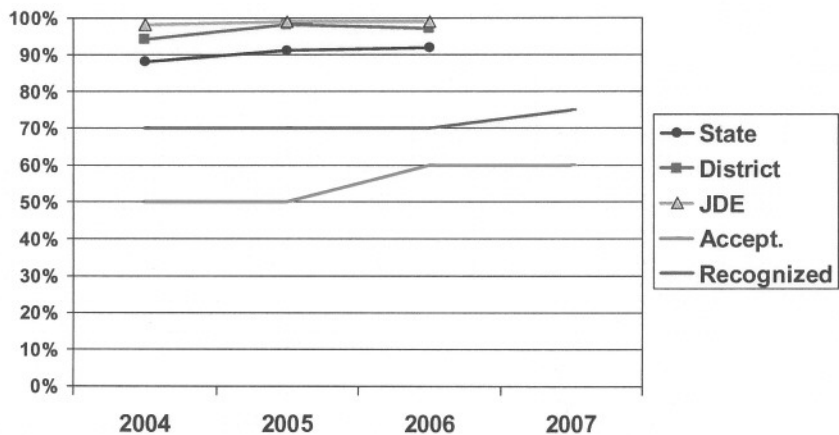
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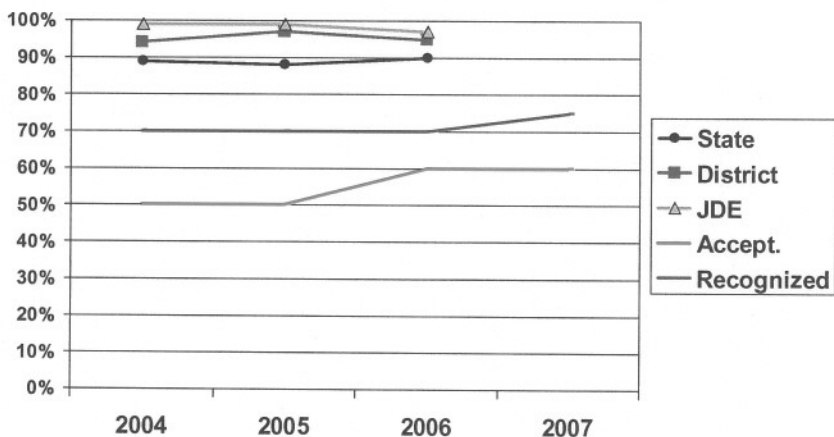
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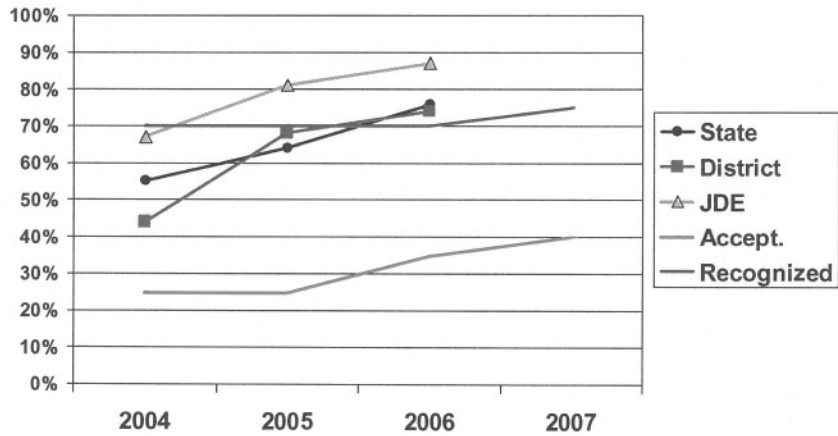
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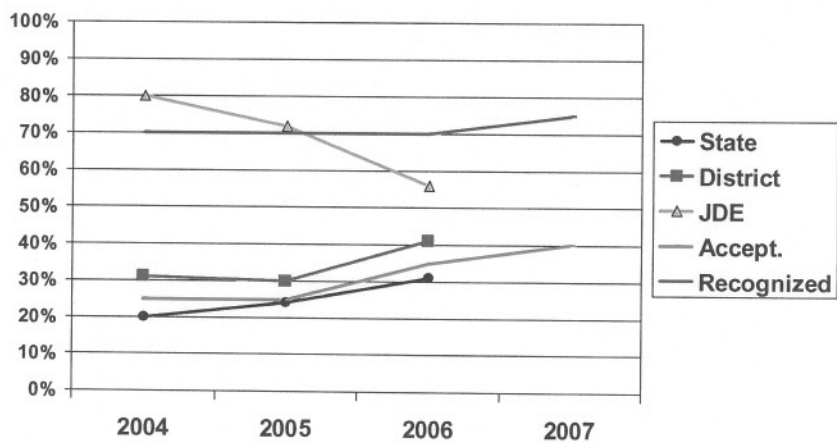
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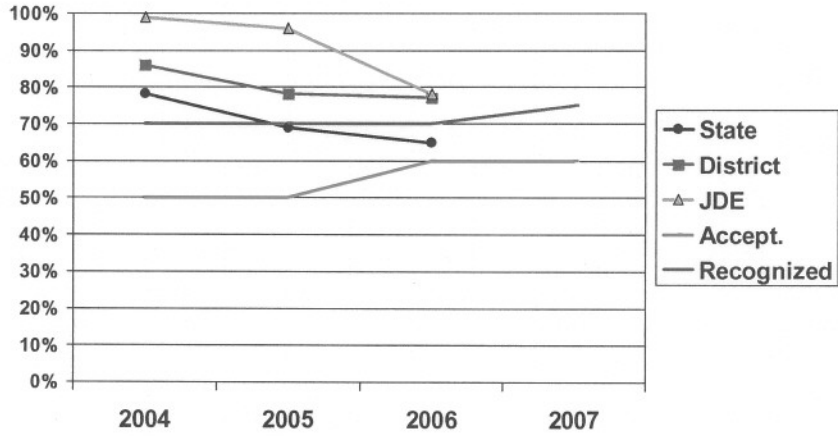
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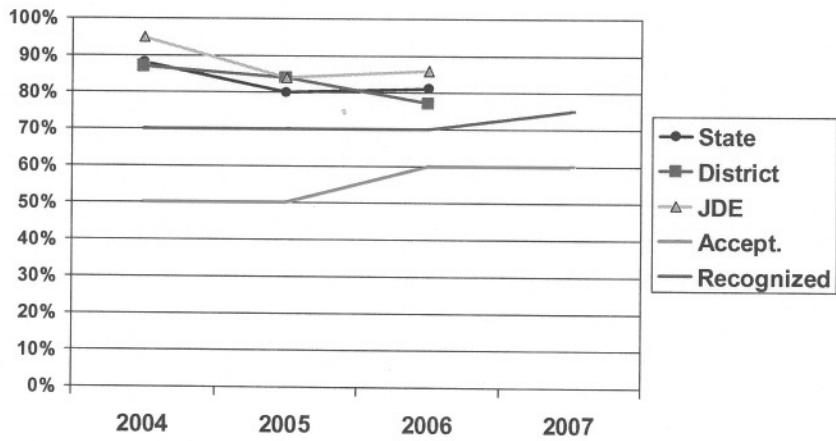
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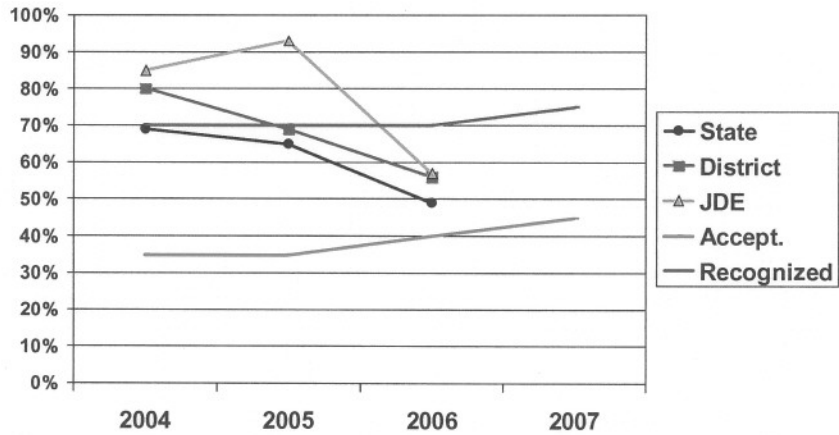
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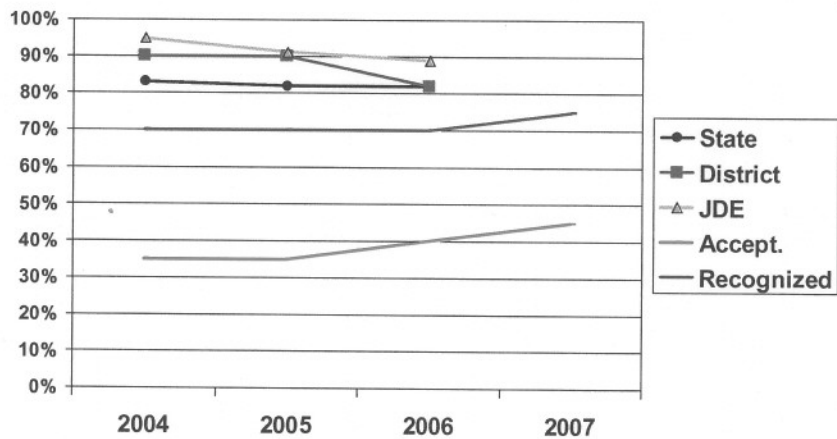
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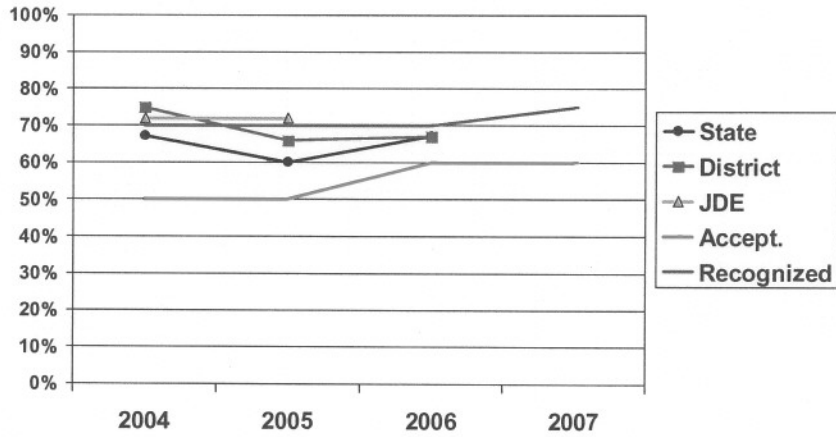
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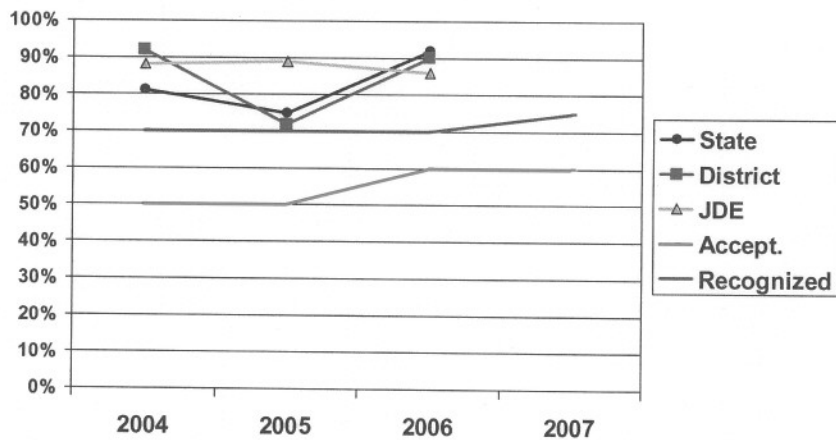
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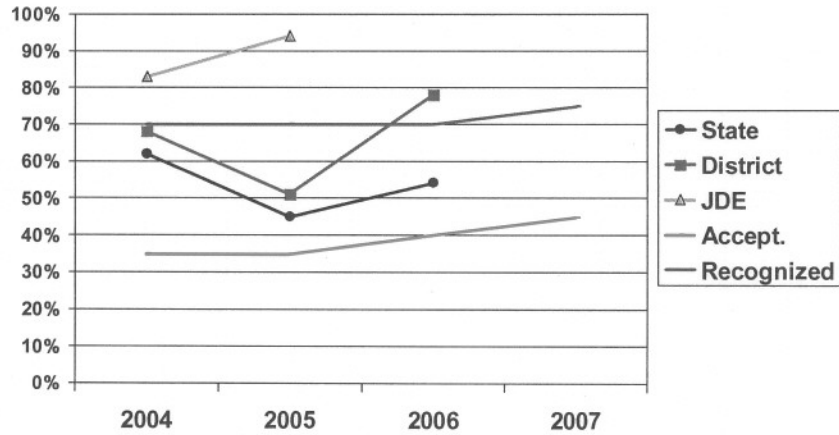
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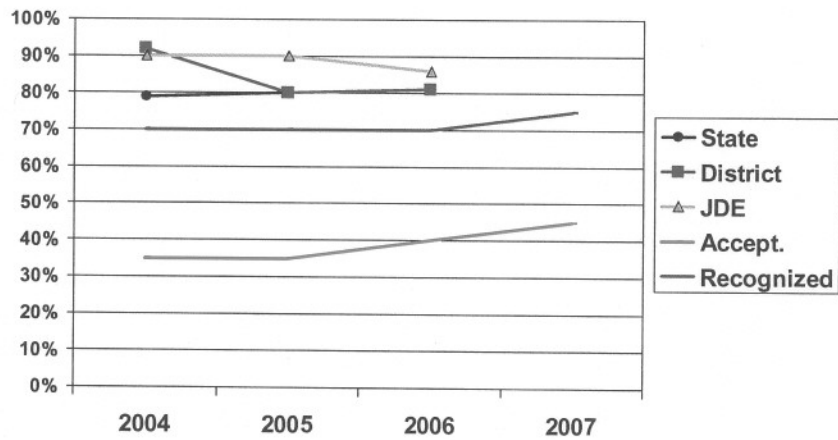
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Gold Performance Acknowledgements:
Attendance (2004-05)
Commended on Reading
Commended in Writing
Comparable Improvement: Reading/ELA

State Data
District Data
Cohort Data

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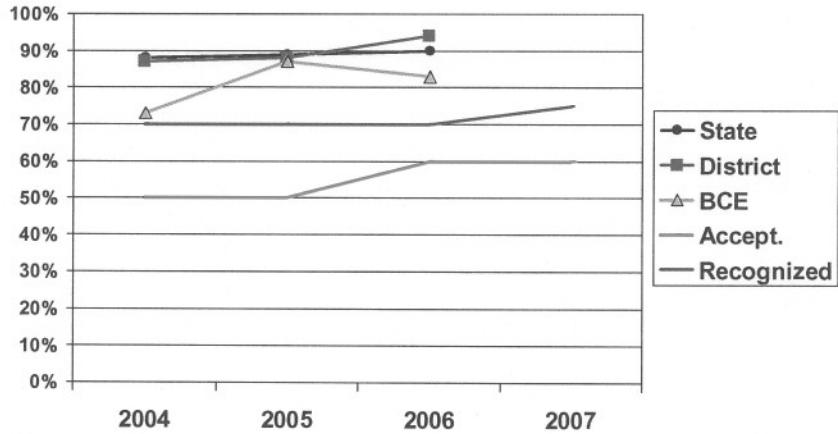
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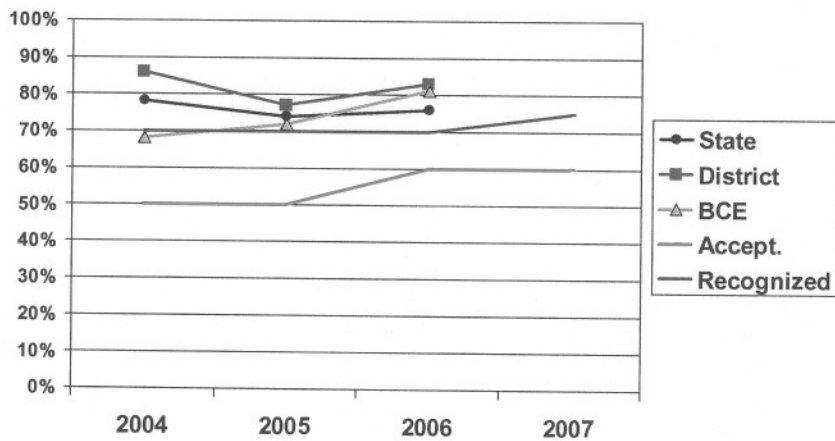
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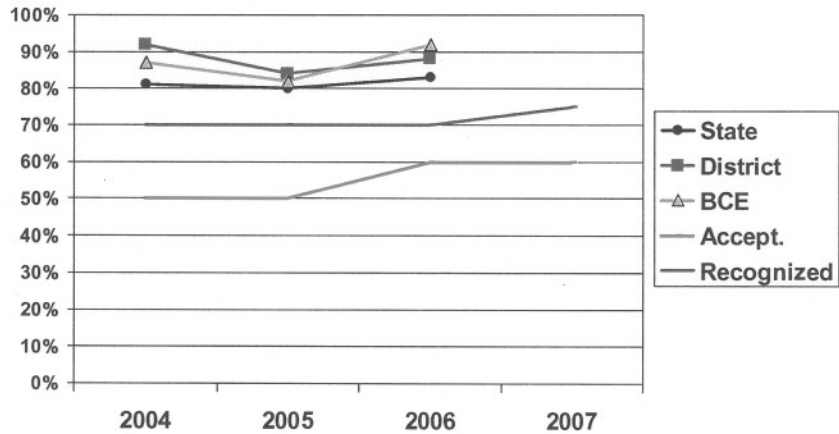
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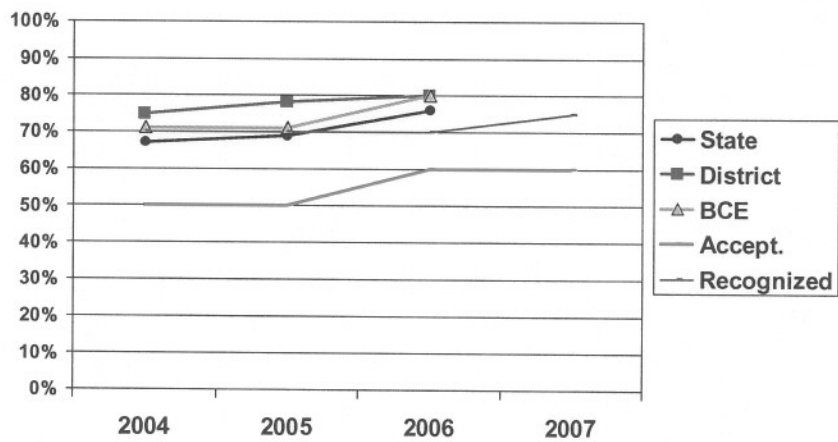
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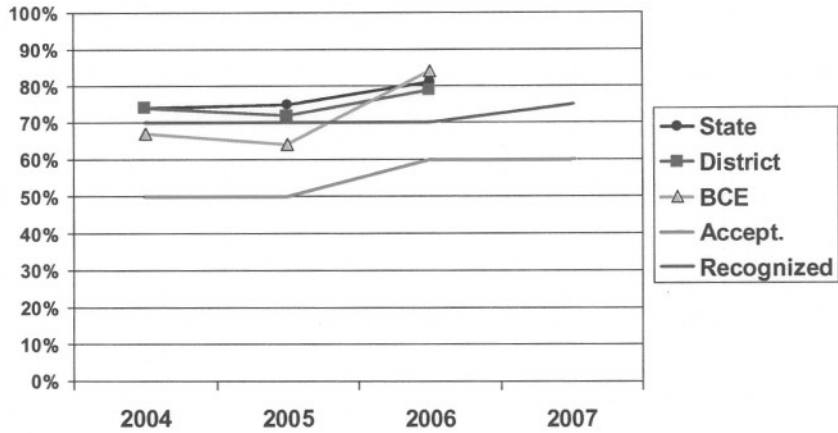
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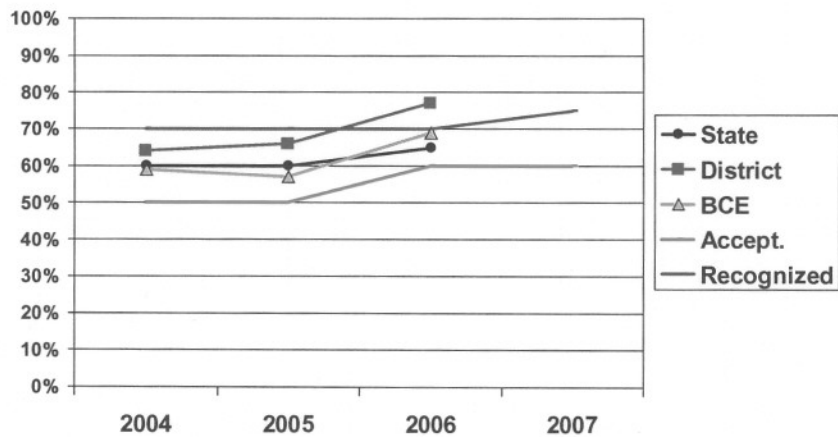
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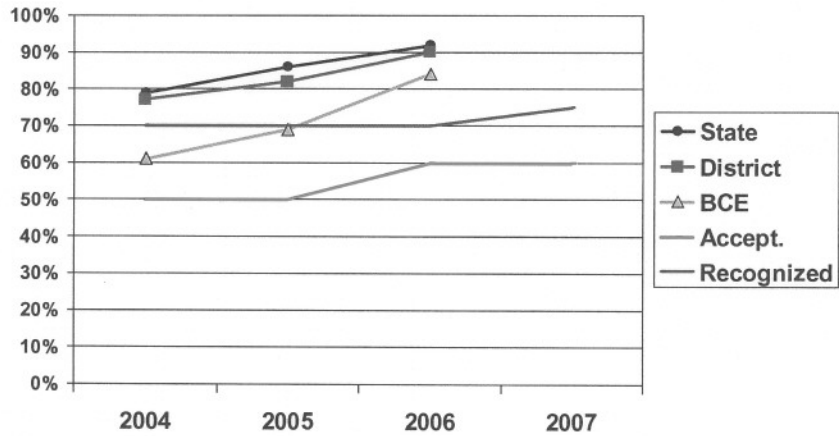
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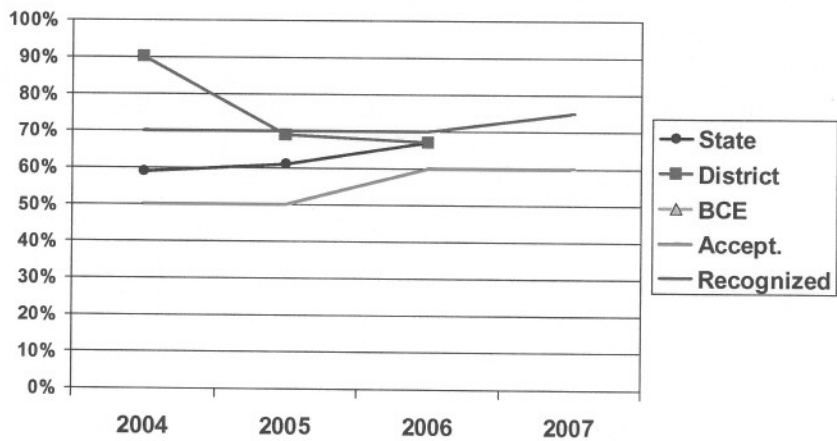
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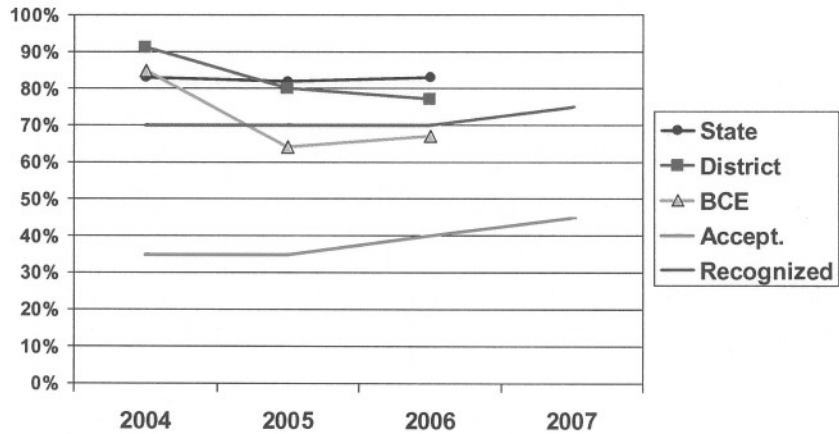
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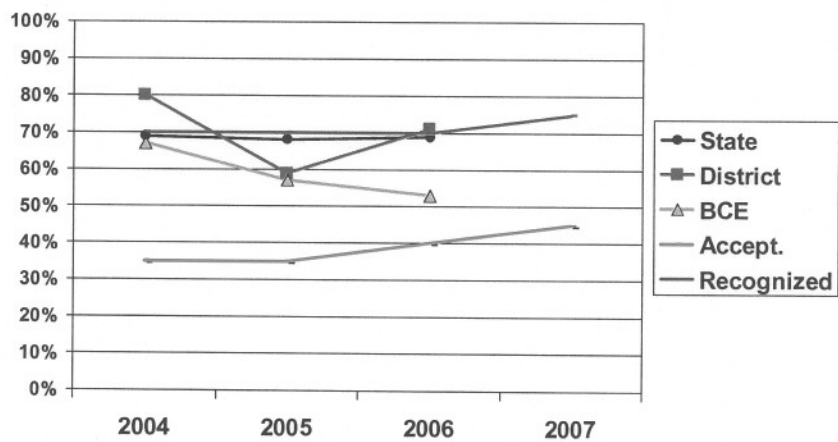
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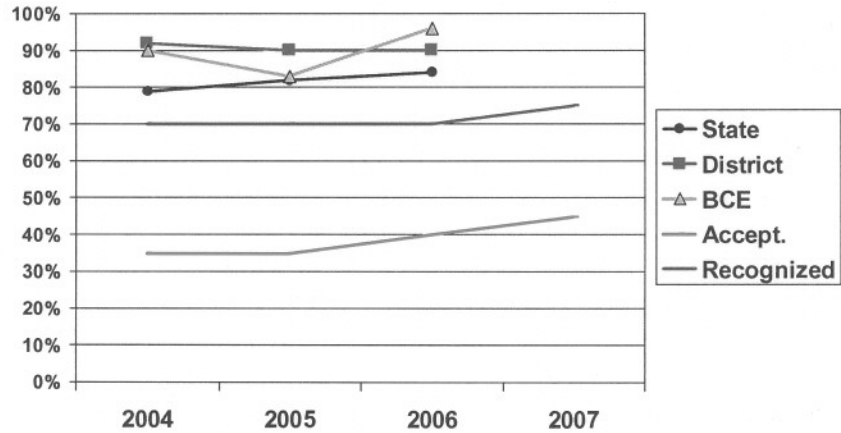
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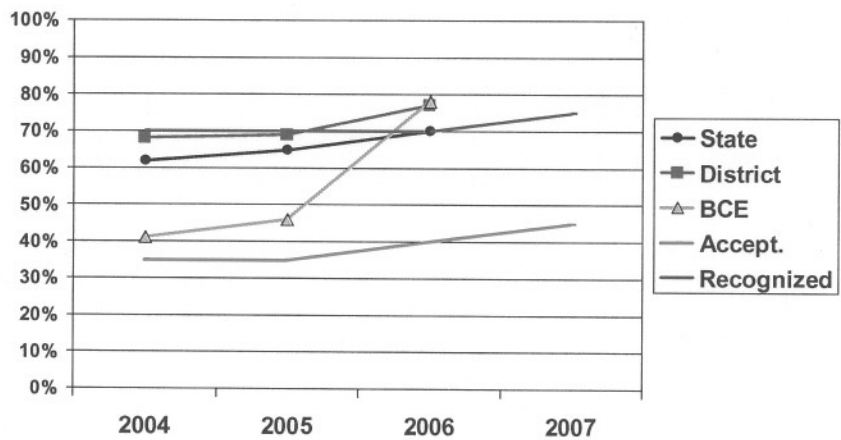
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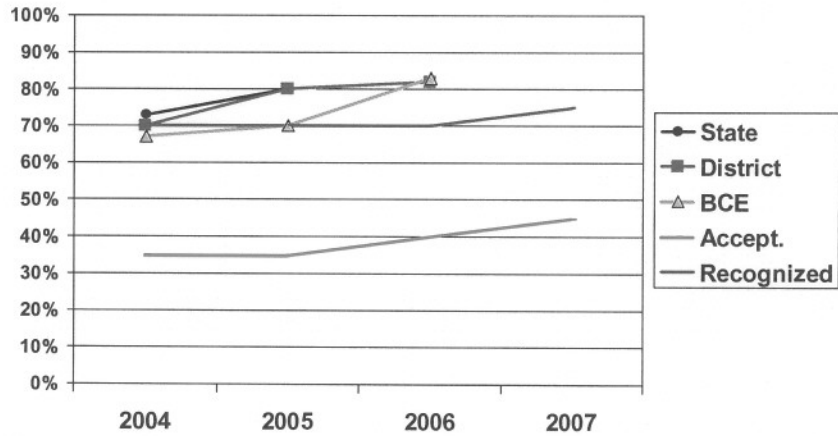
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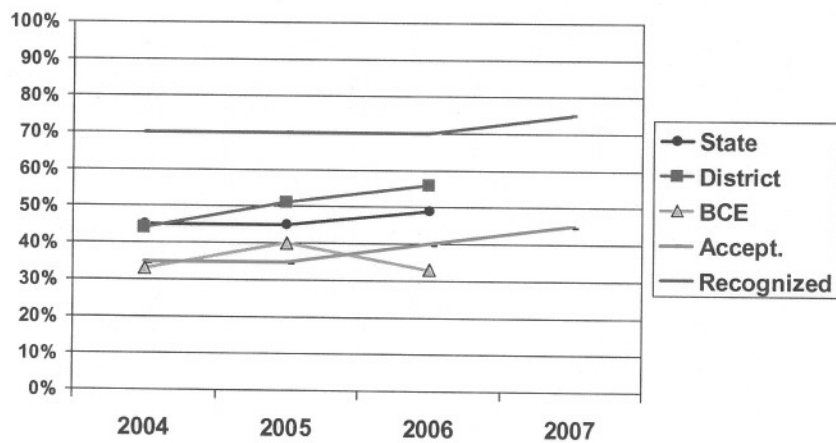
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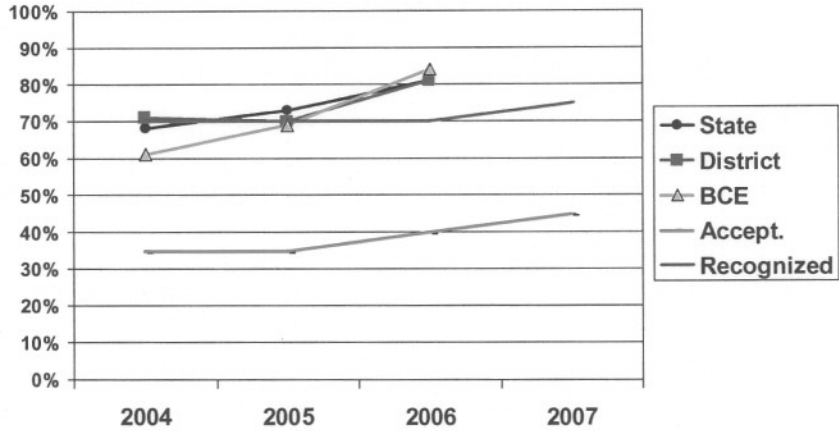
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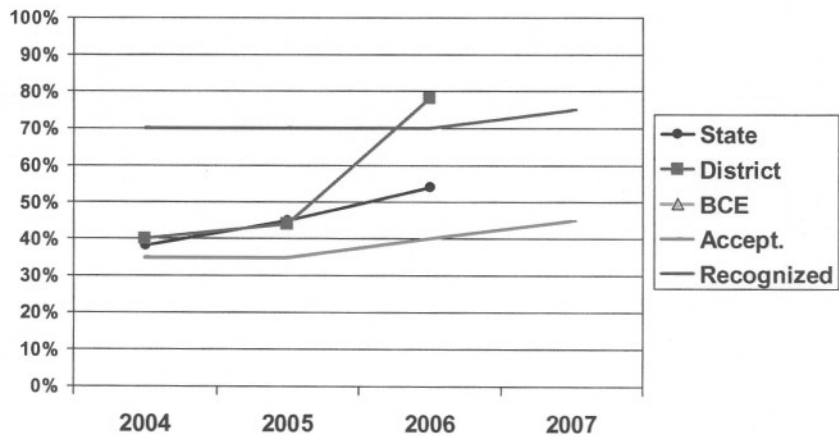
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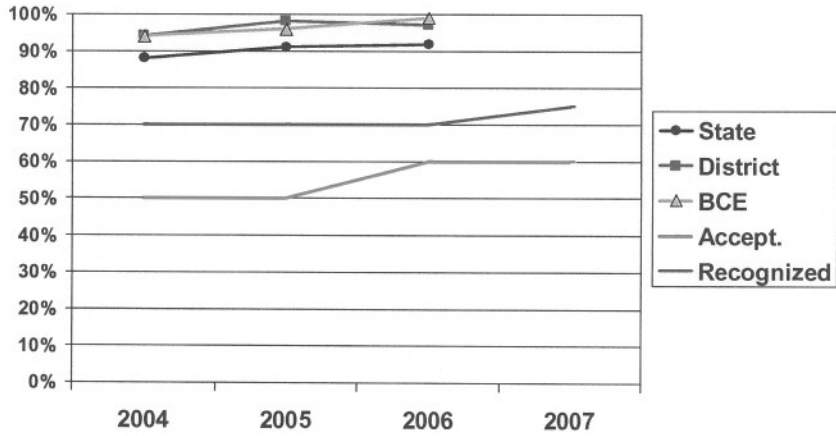
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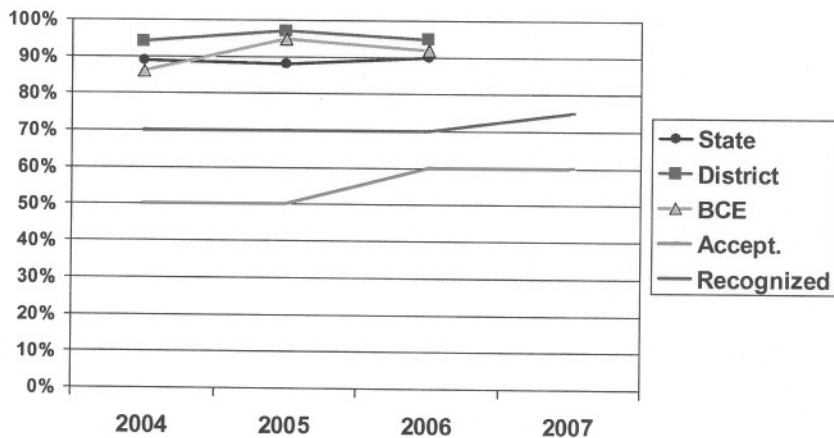
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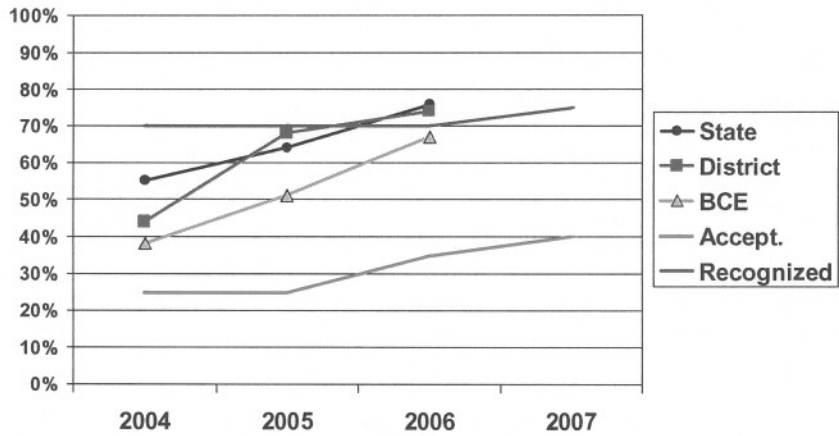
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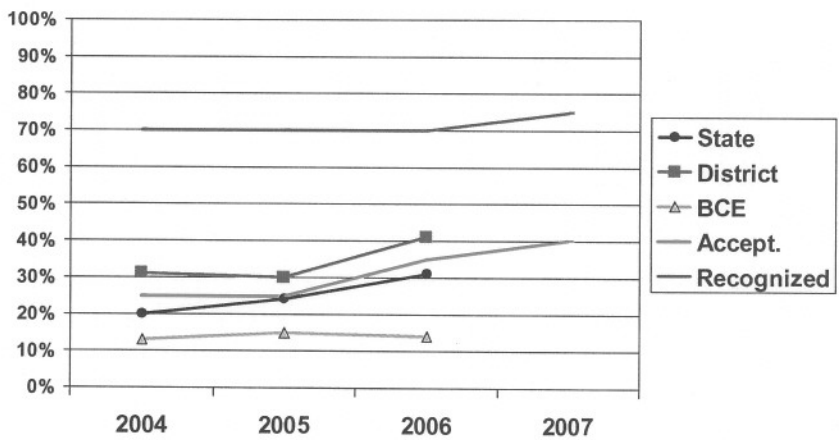
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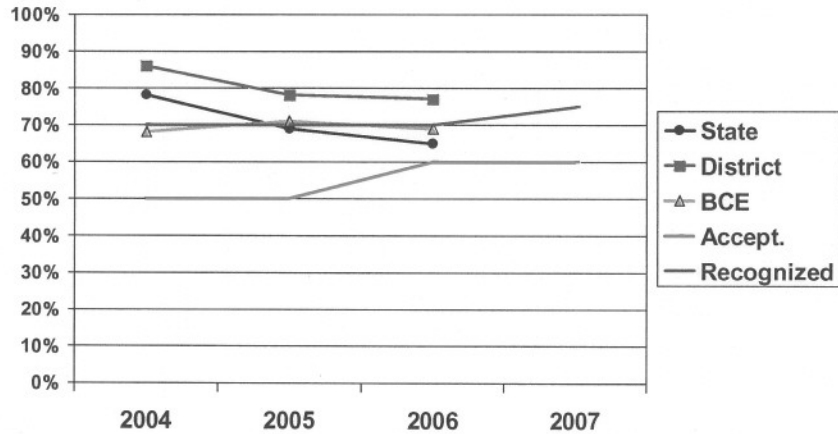
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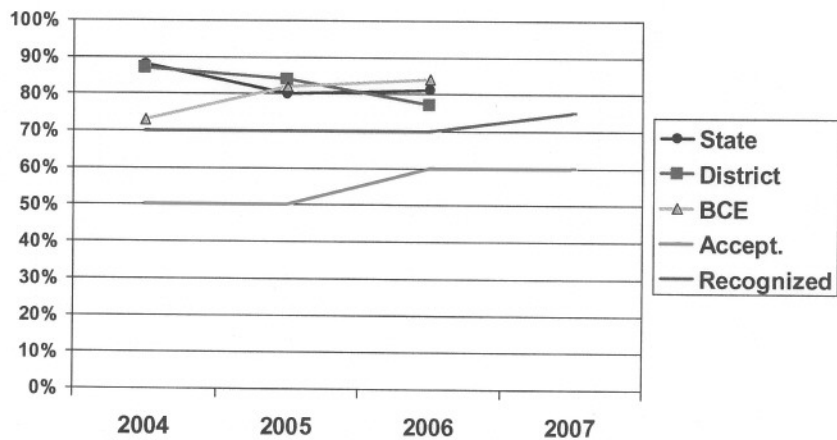
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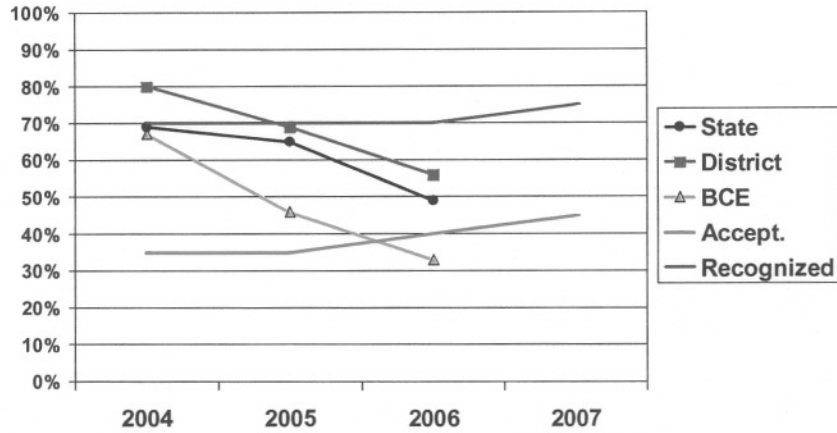
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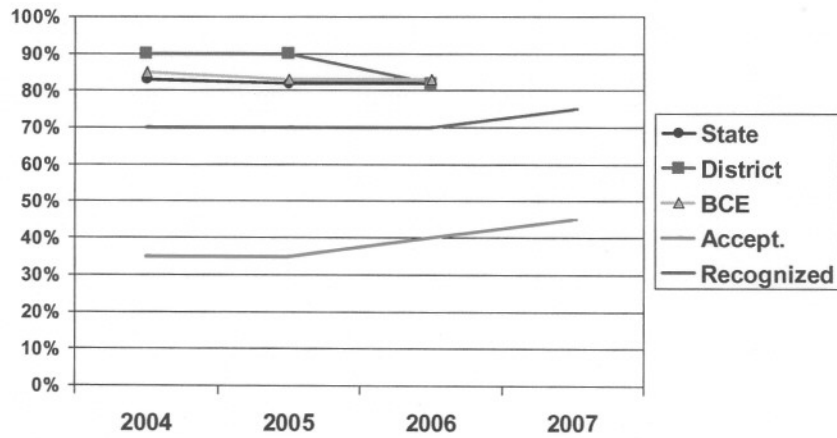
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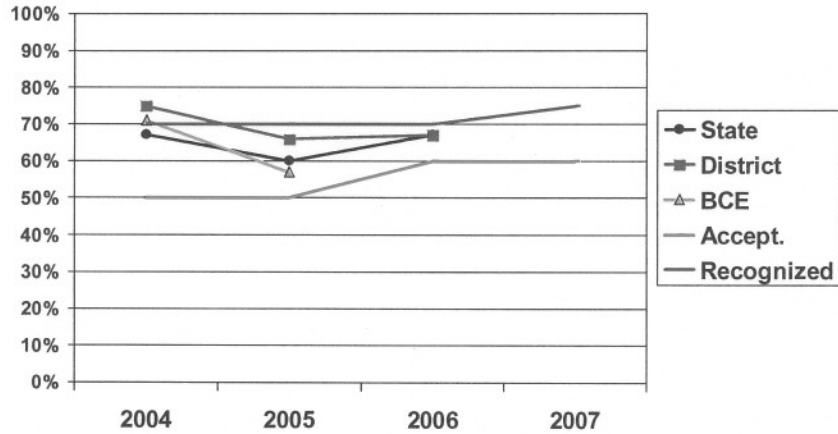
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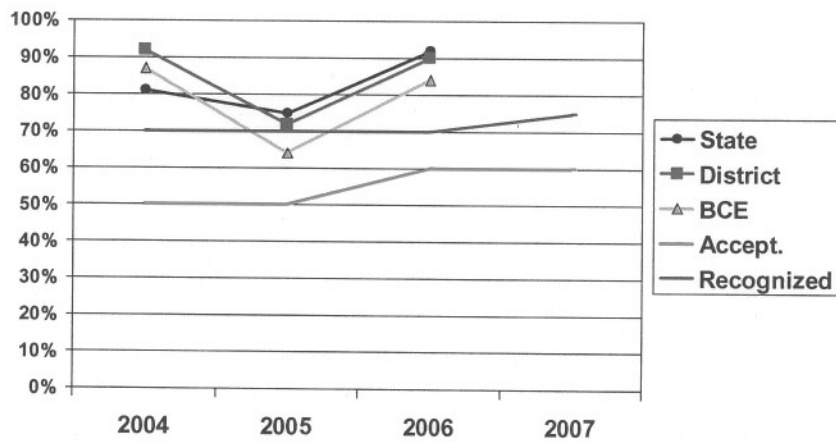
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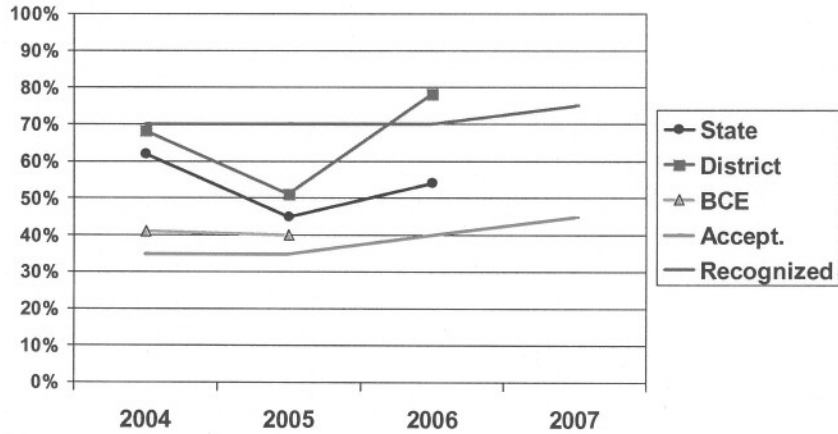
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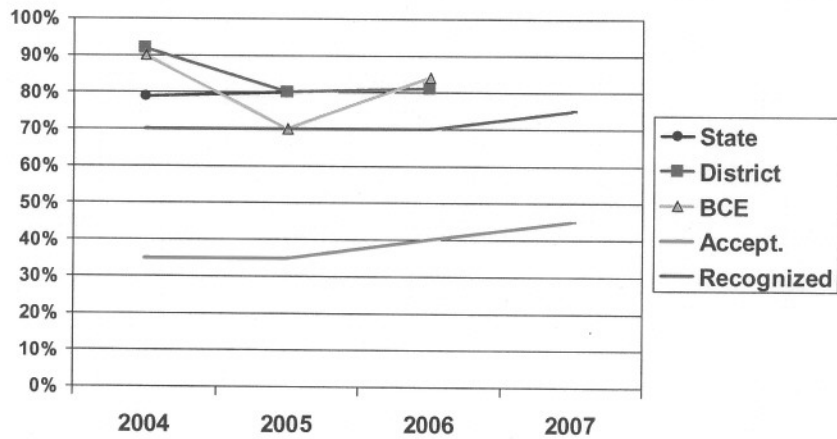
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Canutillo Middle School

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District Data
Cohort Data

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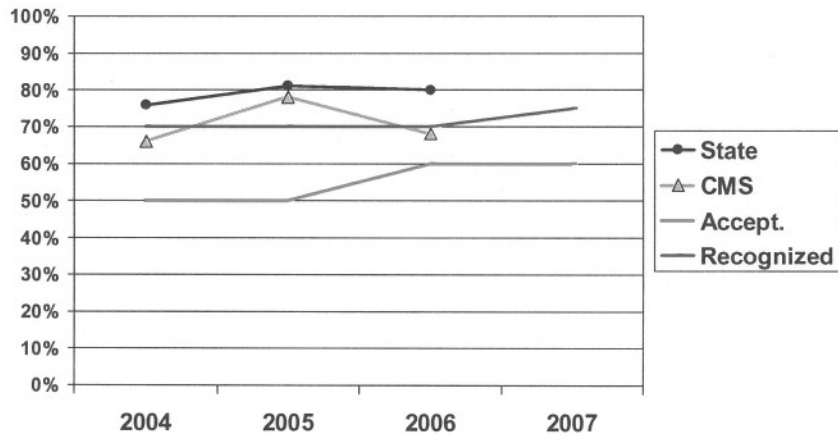
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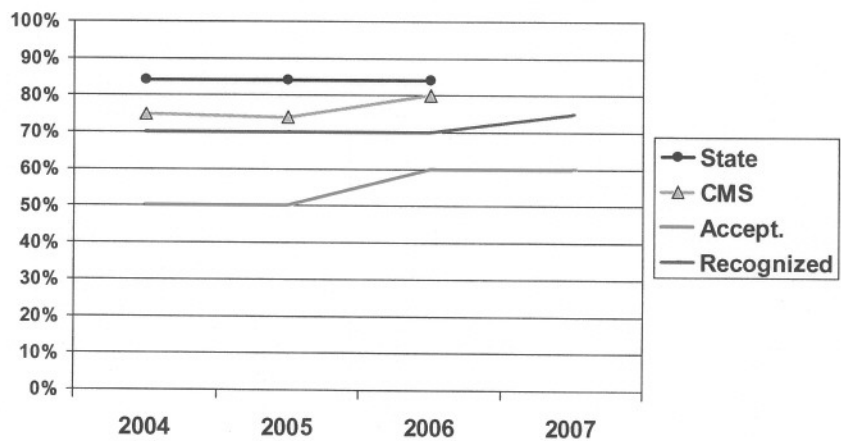
Seventh-grade Reading (TAKS) 2004 – 2006 State and Canutillo Middle School



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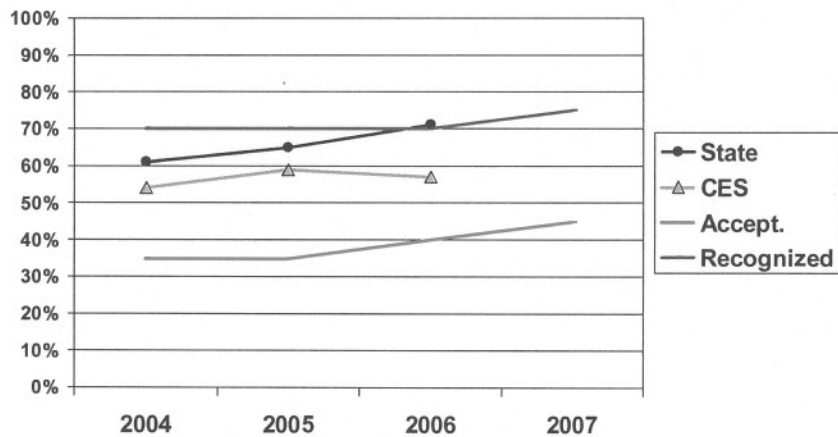
Eighth-grade Reading (TAKS) 2004 – 2006 State and Canutillo Middle School



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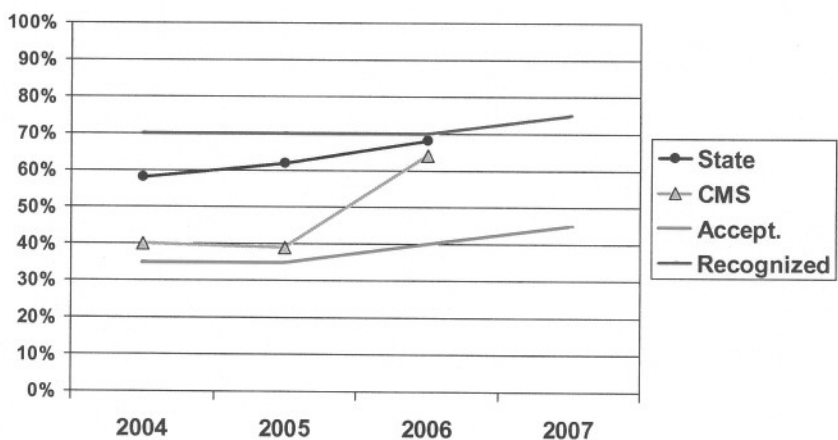
Seventh-grade Math (TAKS) 2004 – 2006 State and Canutillo Middle School



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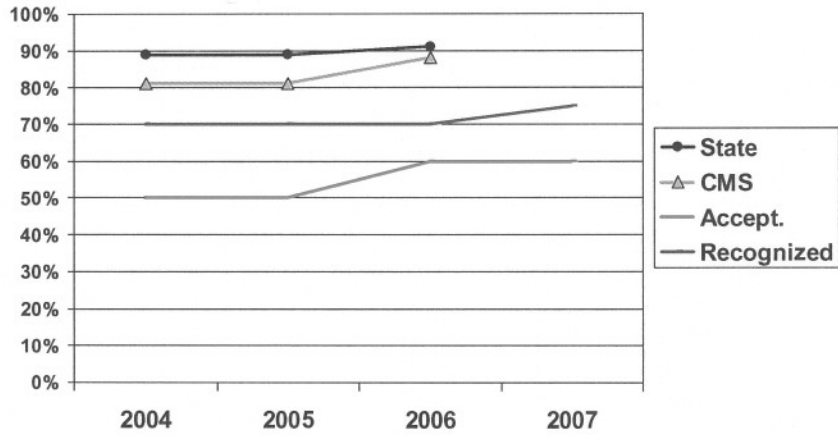
Eighth-grade Math (TAKS) 2004 – 2006 State and Canutillo Middle School



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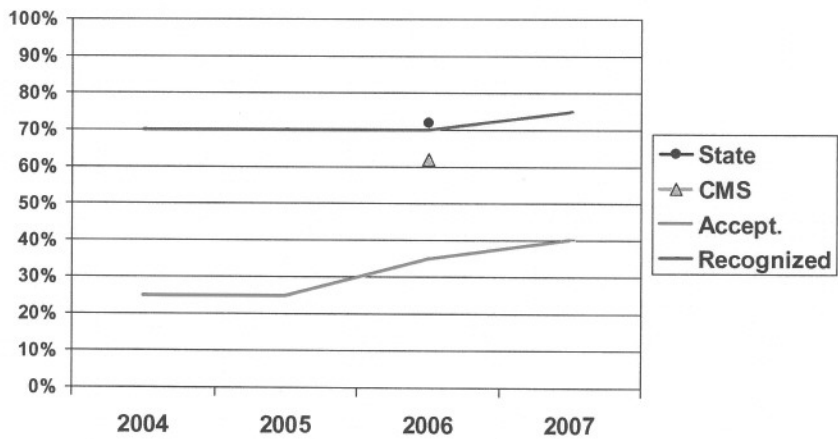
Seventh-grade Writing (TAKS) 2004 – 2006 State and Canutillo Middle School



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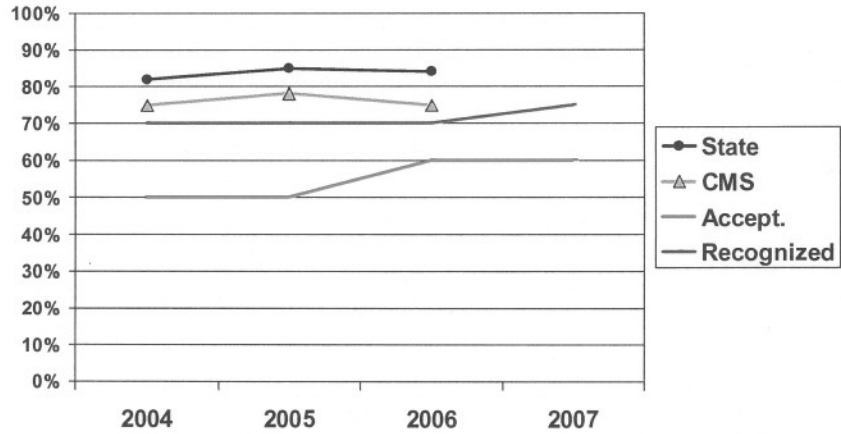
Eighth-grade Science (TAKS) 2004 – 2006 State and Canutillo Middle School



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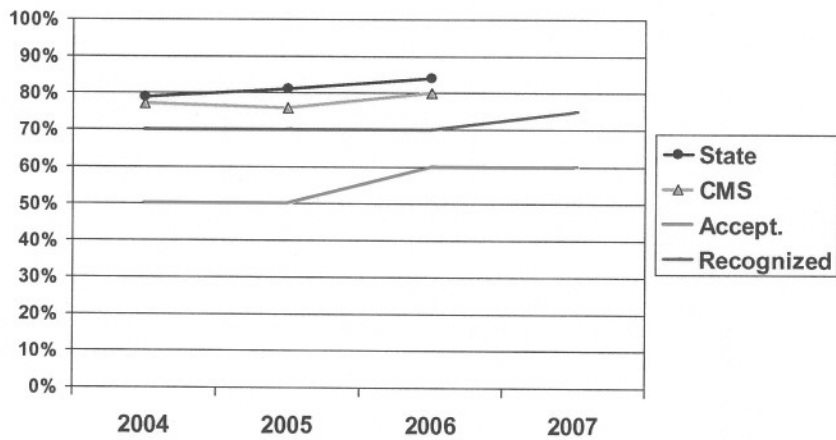
Eighth-grade Social Studies (TAKS) 2004 – 2006 State and Canutillo Middle School



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Cohort Grade 6* (2004) – Grade 8 (2006) Reading State, CISD, and Canutillo Middle School

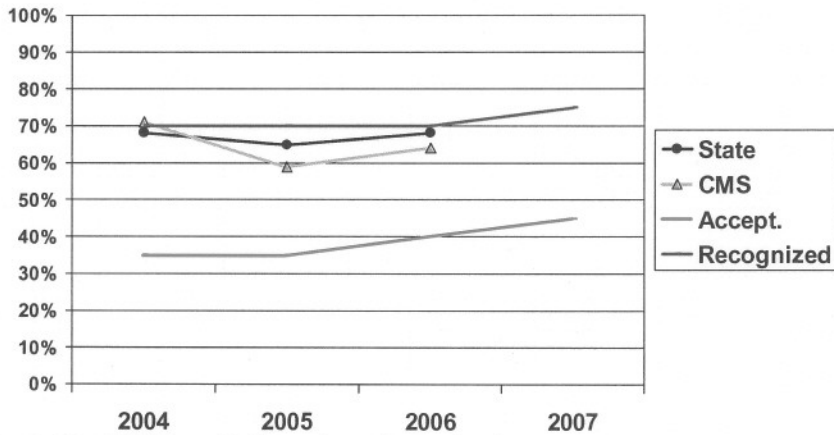


Grade 6 is district results from elementary schools

Class of 2010
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Cohort Grade 6* (2004) – Grade 8 (2006) Math State, CISD, and Canutillo Middle School

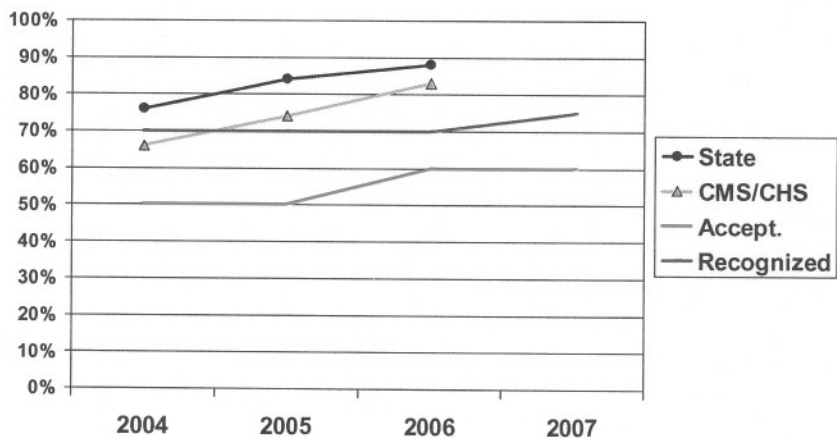


Grade 6 is district results from elementary schools

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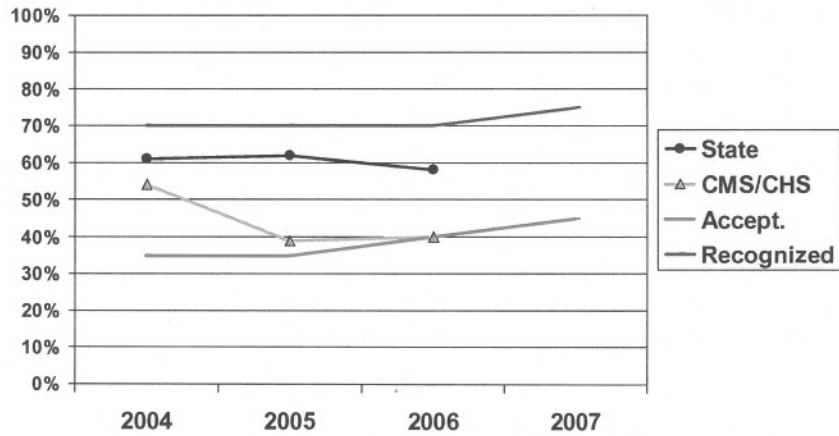
Cohort Grade 7 (2004) – Grade 9 (2006) Reading State and District



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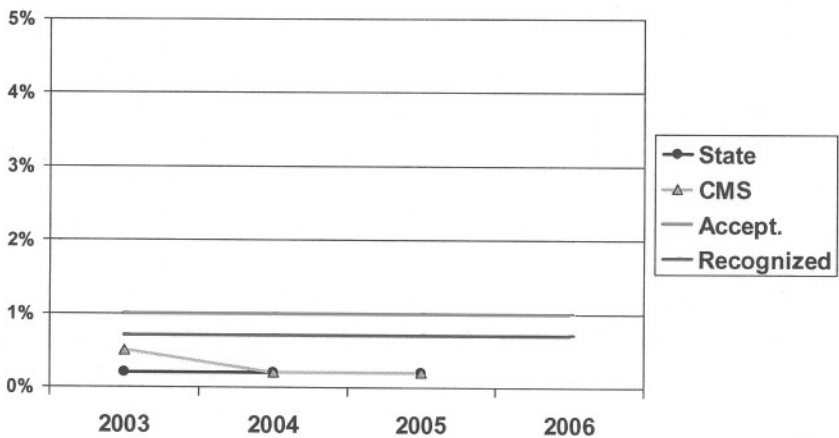
Cohort Grade 7 (2004) – Grade 9 (2006) Math State and District



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Dropout Rate State and District



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Canutillo High School

Gold Performance Acknowledgements:
Recommended High School Program (Class of 2005)

State Data
District Data
Cohort Data

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administration only.*

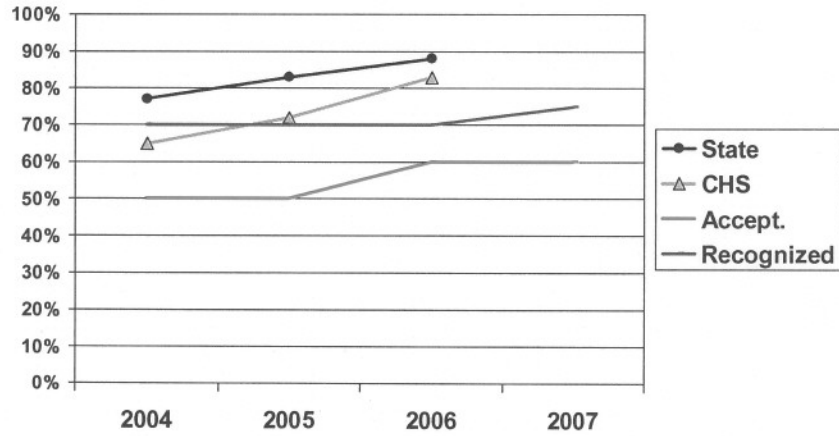
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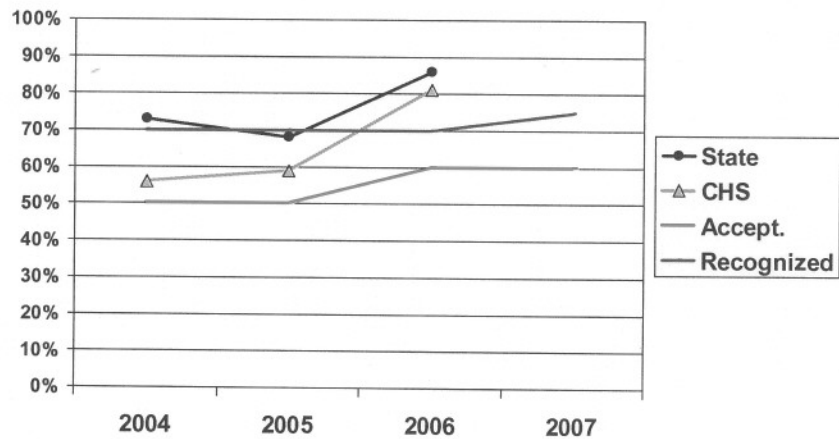
Ninth-grade Reading (TAKS) 2004 – 2006 State and Canutillo High School



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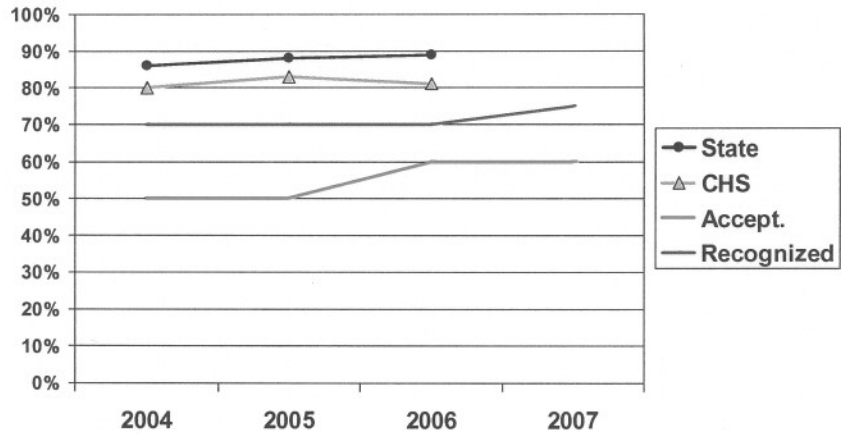
Tenth-grade English Language Arts (TAKS) 2004 – 2006 State and Canutillo High School



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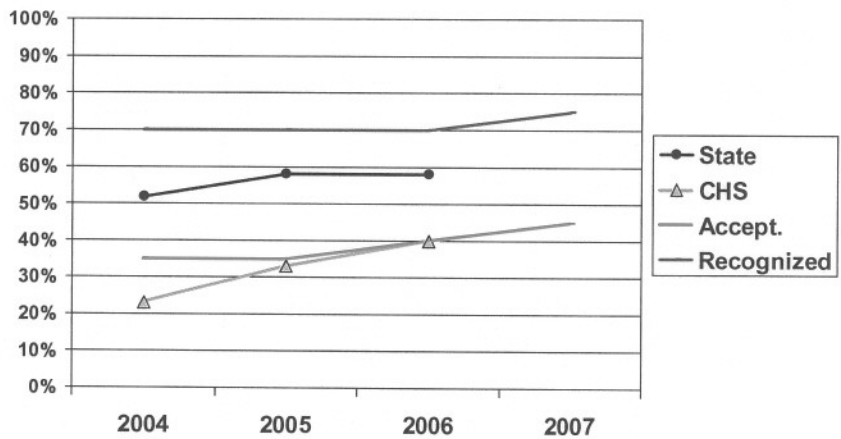
Eleventh-grade ELA (TAKS) 2004 – 2006 State and Canutillo High School



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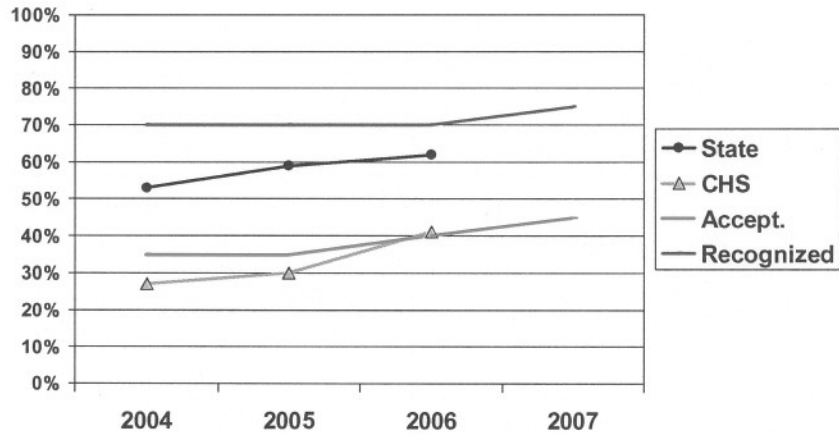
Ninth-grade Math (TAKS) 2004 – 2006 State and Canutillo High School



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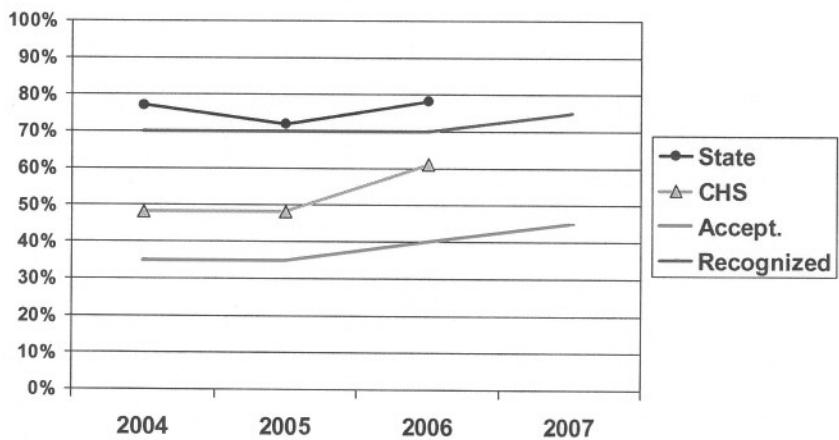
Tenth-grade Math (TAKS) 2004 – 2006 State and Canutillo High School



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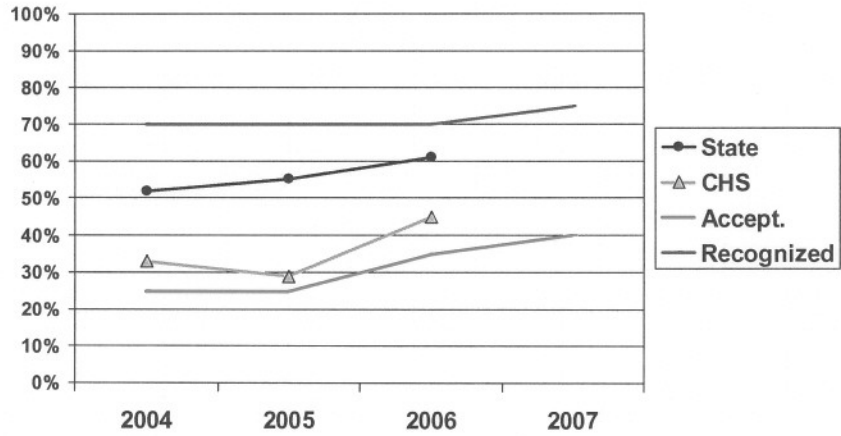
Eleventh-grade Math (TAKS) 2004 – 2006 State and Canutillo High School



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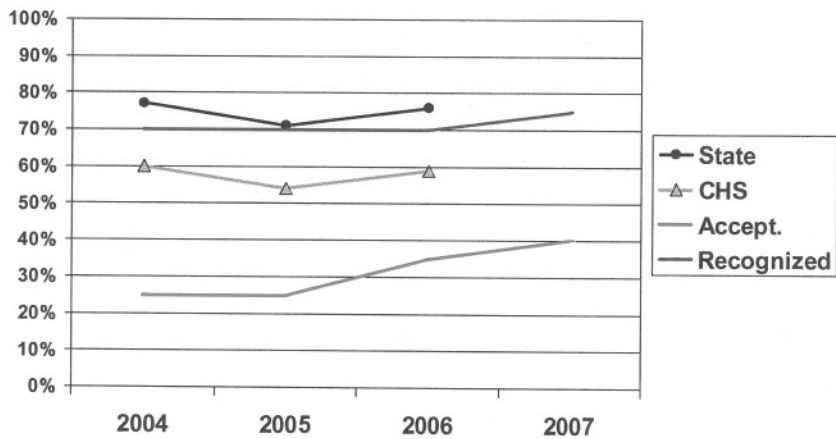
Tenth-grade Science (TAKS) 2004 – 2006 State and Canutillo High School



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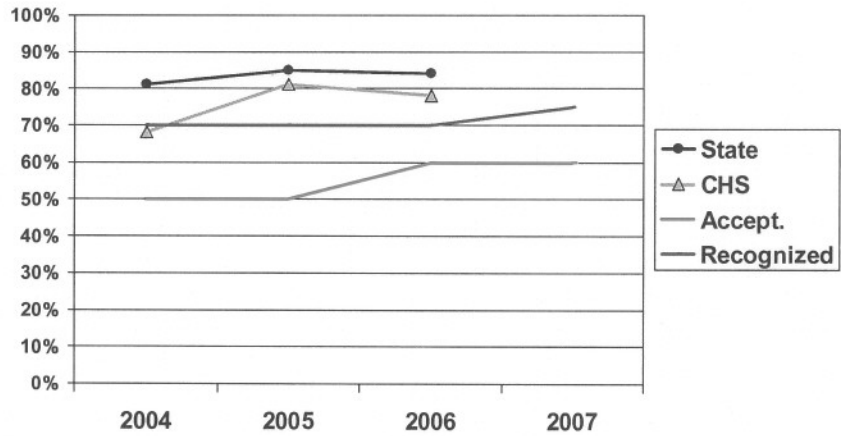
Eleventh-grade Science (TAKS) 2004 – 2006 State and Canutillo High School



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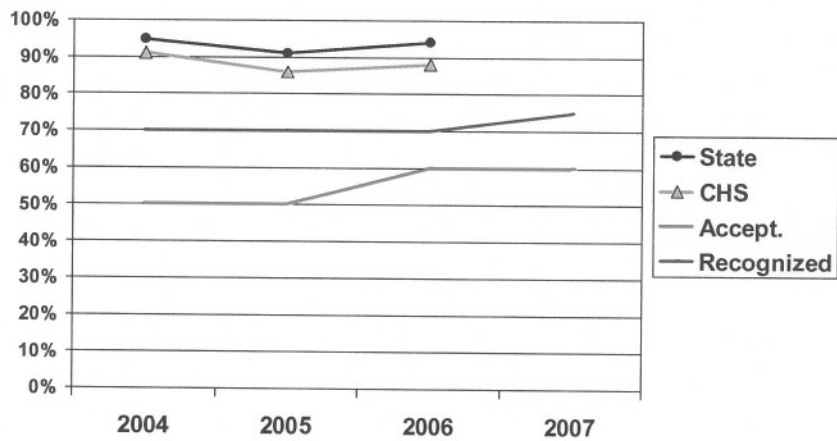
Tenth-grade Social Studies (TAKS) 2004 – 2006 State and Canutillo High School



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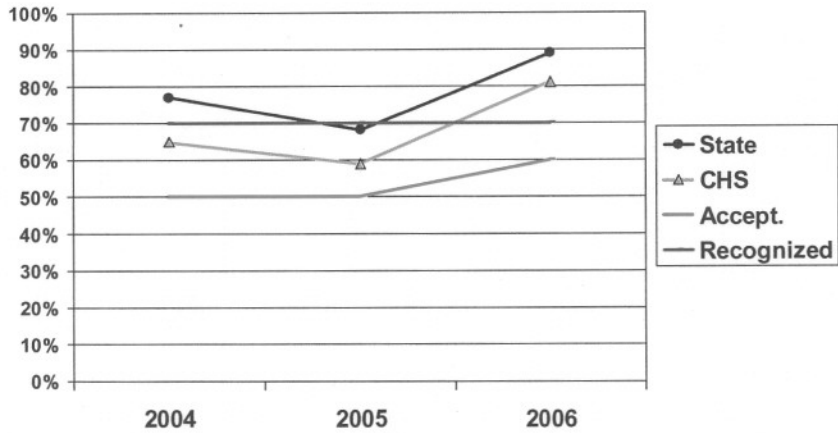
Eleventh-grade Social Studies (TAKS) 2004 – 2006 State and Canutillo High School



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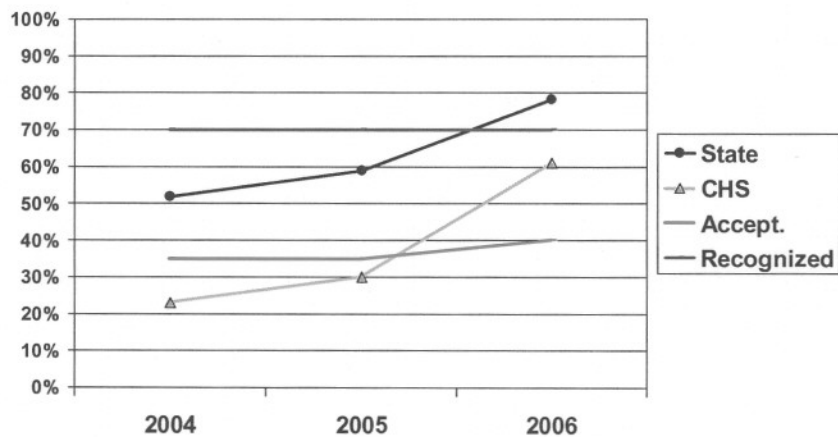
Cohort Grade 9 (2004) – Grade 11 (2006) Reading/ELA
State and Canutillo High School



Class of 2007
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 El Paso County, Texas

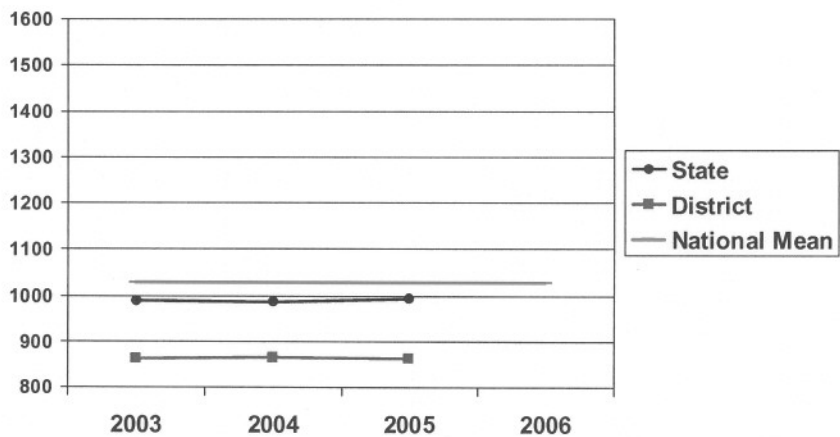
Cohort Grade 9 (2004) – Grade 11 (2006) Math
State and Canutillo High School



Class of 2007
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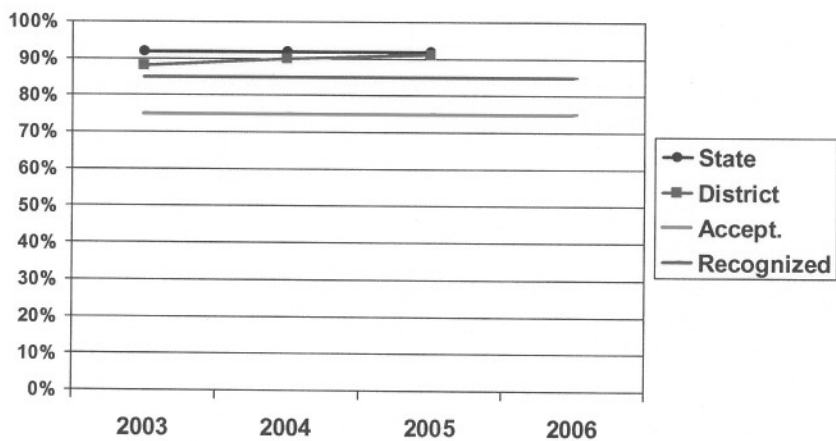
SAT Mean Scores State and District



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El Paso County, Texas

Completion Rate without GED State and District



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**CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS**

Subject: Administrative Personnel Actions for
Board of Trustee Information Only

Date: December 12, 2006

Presented by: Renée O'Donnell

Consent Agenda: _____

ACTION

1. BACKGROUND INFORMATION

Superintendent approved employment of personnel:

Alma Rosa García	FS Substitute, Effective 11/28/06
Irma Leticia González	FS Substitute, Effective 11/14/06
Frank Valdez	Custodian, CHS, Effective 11/13/06

Superintendent approved position changes for personnel:

Rosa Cardenas	FS Baker to FS Asst. Manager, CO, Effective 11/8/06
Margarita Deragowski	Sub Teacher to PE Assistant, AMS, Effective 12/04/06
Monica García	FS Substitute to FS Worker, CHS, Effective 11/17/06
Shirley Montgomery	PT PK Teacher, DDE, to FT PK Teacher, DDE/JDE, Effective 11/28/06
María Ocon	Custodian, JDE to Interim Asst. Lead Custodian, JDE, Effective 11/3/06
Ramon Sapien	Custodian, JDE, to Interim Lead Custodian, JDE, Effective 11/3/06

Superintendent approved resignations:

Jaime Leos

**Bilingual Teacher, BCE,
Effective 11/24/06**

Karen Woodward

**English Teacher, AMS,
Effective 11/9/06**

Superintendent approved retirements:

Raul Jacquez

**Lead Custodian, JDE,
Effective 11/6/06**

Termination of Support Personnel

See under separate cover

2. **BOARD ACTION REQUESTED**

No action required.

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS

Agenda Item: _____

Date: December 12, 2006

Subject: Acceptance of Donations to Canutillo ISD

Presented By: Tony Reza

Consent Agenda: _____

ACTION

1. BACKGROUND INFORMATION:

The following individuals/businesses have made a donation to the Canutillo Family Flood Relief:

Frank and Marilynn Christian - \$500.00
La Posta De Mesilla - \$100.00
Wet & Wild Water World - \$200.00
Access Administrators - \$500.00

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent recommends acceptance of the donations to Canutillo ISD.

3. ACTION REQUESTED:

The Board of Trustees accepts the donations to Canutillo ISD.

MOTION _____ SECOND _____

AYES _____ NAYS _____