

# Agenda of Regular Meeting

## The Board of Trustees Canutillo ISD

---

A Regular meeting of the Board of Trustees of Canutillo ISD will be held January 18, 2006, beginning at 6:00 PM in the Canutillo ISD Administration Office, 7965 Artcraft, El Paso, TX 79932.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

1. General Functions
  - A. Call to Order
  - B. Roll Call
  - C. "Pledge of Allegiance to the United States Flag" 3
  - D. "Texas Pledge of Allegiance" 4
  - E. "CISD Mission Statement" 5
  - F. Approval of Minutes
    1. Regular Board Meeting 12/13/05 6
    2. Special Board Meeting 1/10/06 17
  - G. Communications (Thirty Minute Open Forum)
    1. General Comments Portion
    2. Complaints Portion
  - H. Board of Trustee Business
    1. District recognition of employees regarding the move to the new high school
    2. District recognition of Maintenance Department
    3. Review of events for the month of January 19
  - I. Committee Reports
    1. Facilities/Finance Committee - Mr. Rodriguez, Chairperson 20  
(December 14 & January 11)
  - J. Consent Agenda
    1. Approval for Pauline Dow to serve as an additional second appraiser for PDAS Teacher Appraisal System 21
    2. Approval of Budget Amendments 21
    3. Approval to renew the Armored Car Service RFP #05-06 24
    4. Approval to renew the furniture and/or equipment RFP #05-01 26
    5. Purchase Copy Paper 28
  - K. Reports
    1. Superintendent's Report
      - a. Second Semester Activities/Significant Events
      - b. District Recognition/Appreciation of Board of Trustees
    2. Attendance, Financial and Warrant List for December 1-31, 2005 in the amount \$2,592,424.35 30

- 3. Other Reports
  - a. Progress Report on Construction of New High School - Dimensions  
Architects International & Banes General Contractor
- 2. Instruction and Student Affairs
  - A. NONE
- 3. Personnel
  - A. Administrative Personnel Actions (no Board action required - information item only) 33
    - 1. Superintendent approved employment of personnel (no Board action required)
    - 2. Superintendent approved position changes for personnel (no Board action required)
    - 3. Superintendent approved retirements (no Board action required)
    - 4. Superintendent approved military deployment of personnel (no Board action required)
    - 5. Superintendent acceptance of resignations from personnel (no Board action required)
    - 6. Termination of employment of Support Personnel (no Board action required)
- 4. Business and Finance
  - A. Acceptance of donations to Canutillo ISD 35
  - B. Award E-Rate 9 Projects 39
- 5. Administration
  - A. NONE
- 6. Adjournment

---

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.



### ***Pledge of Allegiance to the United States Flag***

***I pledge allegiance to the flag of the United States of America  
and to the republic for which it stands:  
one nation under God, indivisible,  
with liberty and justice for all.***

When reciting the pledge of allegiance, civilians should stand at attention or with the right hand over the heart. Men should remove their hats. Armed services personnel in uniform face the flag and give the military salute.



***Texas Pledge of Allegiance  
Honor the Texas Flag; I pledge allegiance to thee, Texas, one and indivisible.***

The pledge of allegiance to the state flag should be rendered by all present except those in uniform by standing at attention facing the flag with the right hand over the heart. Individuals who are not in uniform and who are wearing a headdress that is easily removable should remove their headdress with their right hand and hold it at the left shoulder, with the hand over the heart. Individuals in uniform should remain silent, face the flag, and render the military salute.

The pledge of allegiance to the state flag may be recited at all public and private meetings at which the pledge of allegiance to the United States flag is recited and at state historical events and celebrations.

The pledge of allegiance to the state flag should be recited after the pledge of allegiance to the United States flag if both are recited.



# **MISSION STATEMENT**

**Canutillo I.S.D. will be a model of quality education to assure all students graduate on time and are prepared for higher education to become productive and responsible citizens.**

**MINUTES**  
**CANUTILLO INDEPENDENT SCHOOL DISTRICT**  
**PUBLIC MEETING OF THE BOARD OF TRUSTEES**

**MEMBERS**

								Regular Meeting Board of Trustees							
								Tuesday, December 13, 2005 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas							
								<b>Item:</b>	<b>Reference:</b>						
Present	X	X	X	X	X	X	X	1. General Functions A. Call to Order at 6:12 p.m.  B. Roll Call (Mr. Lerma arrived at 6:17 p.m. during the Thirty Minute Open Forum portion of the meeting.)  C. "Pledge of Allegiance to the United States Flag"  Mr. Fietze led the group in reciting the Pledge of Allegiance.  D. "Texas Pledge of Allegiance"  Mr. Fietze also led the group in reciting the Texas Pledge of Allegiance.  E. "CISD Mission Statement"  Mr. Reyes read the following into the record:  <i>Canutillo I.S.D. will be a model of quality education to assure all students graduate on time and are prepared for higher education to become productive and responsible citizens.</i>  F. Approval of Minutes Minutes for the meetings of: 1. Regular Board Meeting 11/08/05 2. Special Board Meeting 11/16/05 3. Special Board Meeting 11/28/05 4. Special Board Meeting 12/6/05	5	6	7	8	23	26	30





**MINUTES**  
**CANUTILLO INDEPENDENT SCHOOL DISTRICT**  
**PUBLIC MEETING OF THE BOARD OF TRUSTEES**

**MEMBERS**

								Regular Meeting Board of Trustees	
								Tuesday, December 13, 2005 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								<b>Item:</b>	<b>Reference:</b>
								<p>J. Consent Agenda</p> <p>1. Request for Leave of Absence for Temporary Disability 34</p> <p>2. Consider resolution to increase attorney fees for the collection of delinquent taxes 35</p> <p>3. Purchase Reading Program - ARI Extended Day Program 40</p> <p>4. Approval to purchase services from Igniting Your World, Inc. 44</p> <p>5. Interlocal Agreement and Addendum between the County of El Paso and Canutillo ISD 49</p> <p>6. Adoption of changes to DC (Local) as recommended by Policy Committee (second reading) 55</p> <p>7. Adoption of TASB Localized Update 76 (second reading) 58</p>	
Motion							X	Motion to approve consent agenda items 1, 2, 4, 6 and 7, passed.	
Second	X								
Ayes	X	X	X	X	X	X	X		
Nays									
Abstain									
Motion							X	Motion to approve the purchase of the reading program – ARI Extended Day Program, passed.	
Second				X					
Ayes	X	X	X	X	X	X	X		
Nays									
Abstain									
									Reg. Board Mtg. Minutes Page 4

**MINUTES**  
**CANUTILLO INDEPENDENT SCHOOL DISTRICT**  
**PUBLIC MEETING OF THE BOARD OF TRUSTEES**

**MEMBERS**

								Regular Meeting Board of Trustees	
								Tuesday, December 13, 2005 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								<b>Item:</b>	<b>Reference:</b>
	MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MR. LERMA	MR. REYES	MR. RODRIGUEZ	MRS. SANCHEZ		
Motion						X		Motion to approve the Interlocal Agreement and Addendum between	
Second						X		County of El Paso and Canutillo ISD, passed.	
Ayes	X	X	X	X	X	X	X		
Nays									
Abstain									
								<p style="text-align: center;">K. Reports</p> <p style="text-align: center;">1. Superintendent's Report</p> <p style="text-align: center;">a. Report from Dr. Pam Padilla, Interim Superintendent</p> <p>Dr. Padilla reported on completion of the presentation for the bond issue. She stated that administration will be making their first presentation to the members of St. Patrick's Catholic Church on December 14<sup>th</sup>. A PAC (Political Action Committee) has been formed for the purpose of assisting with the bond issue. Mr. Sal Payan has agreed to become the chairman of this committee with over twenty-five members.</p> <p>Dr. Padilla stated that at the beginning of the new year, the administration's focus will be to provide more service to the campuses. Also, administration will continue to work on the new budget for the following school year.</p> <p style="text-align: center;">2. Attendance, Financial and Warrant List for November 1-30, 2005 in the amount \$1,392,013.66</p>	79
									Reg. Board Mtg. Minutes Page 5

**MINUTES**  
**CANUTILLO INDEPENDENT SCHOOL DISTRICT**  
**PUBLIC MEETING OF THE BOARD OF TRUSTEES**

**MEMBERS**

Regular Meeting Board of Trustees									
Tuesday, December 13, 2005 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas									
	MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MR. LERMA	MR. REYES	MR. RODRIQUEZ	MRS. SANCHEZ	<b>Item:</b>	<b>Reference:</b>
Motion								<p>X Motion to approve the attendance, financial and warrant list for November 1-30, 2005, in the amount \$1,392,013.66, passed.</p> <p style="text-align: center;">3. Other Reports</p> <p style="padding-left: 40px;">a. Progress Report on Construction of New High School - Dimensions Architects International &amp; Banes General Contractor</p> <p>Mr. Fred Siebert, Banes General Contractor provided the Board with a progress report. Mr. Siebert was happy to report that the school would be ready for the dedication ceremony on December 21<sup>st</sup>. Banes expressed some concern regarding the liability issue of the students going through the building on the morning of December 21<sup>st</sup>. Mr. Baskind concurred with the concerns expressed by Banes and felt another date might be more appropriate. It was agreed that administration and Banes would work cooperatively to ensure that the students would be able to view the high.</p> <p style="padding-left: 40px;">b. District Advisory Council (DAC) Formative Report - Antonio Del Campo</p> <p>Mr. Del Campo reported on staff/community members which comprise DAC. Mr. Del Campo also reported on the activities/ priorities accomplished by this committee.</p>	
Second	X								
Ayes	X	X	X	X	X	X	X		
Nays									
Abstain									
Reg. Board Mtg. Minutes Page 6									







**MINUTES**  
**CANUTILLO INDEPENDENT SCHOOL DISTRICT**  
**PUBLIC MEETING OF THE BOARD OF TRUSTEES**

**MEMBERS**

								Regular Meeting Board of Trustees	
								Tuesday, December 13, 2005 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								<b>Item:</b>	<b>Reference:</b>
	MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MR. LERMA	MR. REYES	MR. RODRIGUEZ	MRS. SANCHEZ	<p>Susan Haddad                      Speech Language Pathologist, Effective 11/4/05</p> <p>Adriana Rios                      Food Service Baker, DDE, Effective 11/17/05</p> <p>Victor Tavarez                      Temporary Driver, Effective 11/2/05</p> <p>Norma Villalva                      CEI Lab Assistant, CES, Effective 11/15/05</p> <p>Mary Westbrook                      Special Ed. Assistant, CHS, Effective 11/11/05</p> <p>4.      Business and Finance            A.      Acceptance of donations to Canutillo ISD</p>	84
Motion						X		X	Motion to approve the donations made to Project Harmony at Canutillo Elementary listed on pages 86-87, with a total of \$2,141.00, passed.
Second							X		
Ayes	X	X	X	X	X	X	X		
Nays									
Abstain									
									Reg. Board Mtg. Minutes Page 10

**MINUTES**  
**CANUTILLO INDEPENDENT SCHOOL DISTRICT**  
**PUBLIC MEETING OF THE BOARD OF TRUSTEES**

**MEMBERS**

	MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MR. LERMA	MR. REYES	MR. RODRIQUEZ	MRS. SANCHEZ	<p>Regular Meeting Board of Trustees</p> <p>Tuesday, December 13, 2005 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas</p>	
								<b>Item:</b>	<b>Reference:</b>
								<p style="padding-left: 40px;">B. Confirm that middle school building will continue to be named Jose J. Alderete, Sr.</p> <p>Mr. Reyes stated there was some confusion as to the name of 5<sup>th</sup> &amp; 6<sup>th</sup> grade school now changed to a middle or intermediate school, where the present middle school is located. Mr. Reyes wanted to clarify that the school would continue to be called Jose J. Alderete, Sr. whether it housed pre-kindergarten, elementary, middle school or high school students. Mr. Reyes then made a motion to that effect, but after much discussion the motion was withdrawn. At the recommendation of the administration, the district will now have two middle schools commencing the 2006-2007 school year. Jose J. Alderete School was named prior to the implementation of Board Policy CW (Local) which stipulates the naming of facilities. Many of the members of the Board felt that a motion was not needed for the purpose of clarification, Mr. Reyes' concerns were not necessary. It was suggested that legal counsel provide some guidance on this matter.</p> <p>5. Administration A. NONE</p> <p>6. Adjournment</p> <p>Adjournment of the public meeting at 8:40 p.m. was passed by unanimous consent.</p>	<p style="text-align: right;">Reg. Board Mtg. Minutes Page 11</p>

**MINUTES**  
**CANUTILLO INDEPENDENT SCHOOL DISTRICT**  
**PUBLIC MEETING OF THE BOARD OF TRUSTEES**

**MEMBERS**

							Special Meeting Board of Trustees	
	MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MR. LERMA	MR. REYES	MR. RODRIQUEZ	Tuesday, January 10, 2006 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
							<b>Item:</b>	<b>Reference:</b>
Present	X	X	X	X	X	X	<p>1. General Functions</p> <p style="padding-left: 20px;">A. Call to Order at 6:19 p.m.</p> <p style="padding-left: 20px;">B. Roll Call (Mr. Coronado and Mr. Lerma were absent.)</p> <p>Mr. Arellano, Vice-President presided over the meeting. Mr. Arellano requested a moment of silence for Mr. Coronado’s mother who is ill.</p> <p>2. Instruction and Student Affairs</p> <p style="padding-left: 20px;">A. NONE</p> <p>3. Personnel</p> <p style="padding-left: 20px;">A. Consultation with attorney regarding personnel matters</p> <p>The Board of Trustees adjourned into closed session from 6:20 p.m. through 7:12 p.m. under the authority of Texas Open Meetings Act, Texas Government Code Sections 551-071 and 551-074 on agenda items 3A and 4A.</p> <p>Mr. Arellano announced that the Board had discussed this item in closed session and no formal action would be taken on this item.</p> <p>4. Business and Finance</p> <p style="padding-left: 20px;">A. Consultation with attorney regarding mediation on request for change order by Enlink GeoEnergy Services</p> <p>Mr. Arellano announced that the Board had discussed this item in closed session and no formal action would be taken on this item.</p>	



## JANUARY

---

### Action Items

Superintendent Evaluation  
Action on Superintendent's Contract & Salary

### Other Items

Presentation of and required Public Hearing on District's Annual Report  
School Board Appreciation

### Important Dates

Sam Rayburn Day (Jan. 6, 2006)  
Martin Luther King, Jr.'s Birthday (Jan. 16, 2006)

### Events

District Community Forum – presentation of district accomplishments and  
dialogue with community



# Canutillo Independent School District

7965 Artcraft Rd.  
El Paso, TX 79932

Mailing Address: P.O. Box 100  
Canutillo, Texas 79835

**John P. Kessinger, Ed. D.**  
*Assistant Superintendent*

(915) 877-7475  
FAX (915) 877-7477  
jkessinger@canutillo.k12.tx.us

## Facilities & Finance Committee Meeting Minutes December 14, 2005

**Location:** Administration Building  
**Time:** 03:15 p.m. – 5:00 p.m.

**Board Committee Members Present:** Mr. Rodriguez

**Others Present:** Armando De Anda, Yusuf E. Farran, Rafael Reyes, Sergio Coronado, Ernesto Viramontes, Esmail Panahi, Fred Seibert, and Sergio Martinez.

The meeting was called to order at 3:15 p.m.

Mr. Rodriguez called meeting to order.

### 1. General Functions

#### A. Board of Trustees Business

1. **The committee will tour the new high school:** (Committee members will meet at the Administration Office and then take a bus to the site.) Mr. Rodriguez called the meeting to order at 3:15 p.m. and the group went to tour the new high school campus.

At the Conclusion of the tour, Mr. Rodriguez adjourned the meeting at 5:00 p.m.

Meeting adjourned at 5:00 p.m.

RMQ

CANUTILLO INDEPENDENT SCHOOL DISTRICT  
OFFICE OF THE SUPERINTENDENT  
POST OFFICE BOX 100  
CANUTILLO, TEXAS

Agenda Item: \_\_\_\_\_

Date: January 17, 2006

Subject: Technology Department – E-Rate

Presented By: Tony Reza

Consent Agenda:  X

---

ACTION

---

1. BACKGROUND INFORMATION:

The enclosed budget amendment is to budget for E-Rate #7 reimbursements received from SBC and Sprint Nextel and to rollover the remaining amount of E-Rate funds budgeted in fiscal year 2004-2005. These funds are to be used to fund ongoing E-Rate projects for the district.

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent recommends approval of the requested budget amendment.

3. ACTION REQUESTED:

The Board of Trustees approves the the requested budget amendment.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_

AYES \_\_\_\_\_ NAYS \_\_\_\_\_



**CANUTILLO INDEPENDENT SCHOOL DISTRICT  
OFFICE OF THE SUPERINTENDENT  
BOARD AMENDMENT EXECUTIVE SUMMARY SHEET**

**FUNDING SOURCE:**

The Schools and Libraries Universal Service Program

**IF GRANT, PLEASE PROVIDE THE FOLLOWING:**

-GRANT AWARD:

-GRANT PERIOD:

-GRANT OBJECTIVES:

-GRANTING AGENCY:

**PURPOSE OF THE AMENDMENT:**

This amendment is to increase the revenue and expenditure accounts for the technology department for E-Rate #7 reimbursements received from SBC and Sprint Nextel. This is also to rollover the remaining E-Rate funds budgeted in fiscal year 2004-2005 that were not expended. The federal government requires that these reimbursements be budgeted only for technology expenditures.

**HOW WILL THIS IMPACT EDUCATION:**

This amendment will budget for technology programs that will assist the district to implement its technology plan and to fund E-Rate projects for the district.

**WHAT DISTRICT OR CAMPUS GOALS WILL BE MET WITH THIS AMENDMENT:**

All district goals will be met.

TO: Dr. Pam Padilla, Interim Superintendent

THROUGH: Tony Reza, Comptroller


FROM: Kathy Ellis, Assistant Business Manager


SUBJECT: Technology Department - E-Rate

DATE: January 11, 2006

BUDGET CODE	CURRENT BUDGET	CHANGE	AMENDED BUDGET
199.00.5749.02.000.6.00 Misc Revenue - E-Rate	202,077.51	260,338.29	462,415.80
199.51.6257.26.728.6.99 Telephone - Gigaman	11,572.98	72,000.00	83,572.98
199.51.6299.26.728.6.99 Misc Contracted Svcs	177,804.53	135,539.64	313,344.17
199.51.6398.26.728.6.99 Fixed Assets < \$5,000	2,700.00	29,549.33	32,249.33
199.51.6399.26.728.6.99 General Supplies	10,000.00	23,249.32	33,249.32

REASON FOR AMENDMENT REQUEST - This budget amendment is to rollover the balance of E-Rate #6 funds budgeted in 2004/2005 fiscal year of \$91,839.64 and to record E-Rate #7 reimbursements from SBC for \$143,080.56 and Sprint Nextel for \$25,418.09. These funds will be used to fund ongoing E-Rate projects for the district.

  
\_\_\_\_\_  
Interim Superintendent

  
\_\_\_\_\_  
Comptroller

\_\_\_\_\_  
Date  
1/11/06  
\_\_\_\_\_  
Date

CANUTILLO INDEPENDENT SCHOOL DISTRICT  
OFFICE OF THE SUPERINTENDENT  
POST OFFICE BOX 100  
CANUTILLO, TEXAS

Agenda Item: Date: January 18, 2006

Subject: Approval to renew Armored Car Service RFP # 05-06

Presented By: Tony Reza Consent Agenda: X

---

ACTION

---

1. BACKGROUND INFORMATION:

The Finance Department has exercised Section three (3) , option to renew the contract for one more year. The renewal will be year two (2) of a possible three (3) year agreement. The agreement will be effective January 2006 through December 2006. *Azar Security Services, Inc.* provides pick-up and delivery service for six (6) campuses, Food Service and the Finance Department for no more than \$15,000.00 per year.

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent recommends approval to renew the service of armored car pick-up and delivery to *Azar Security Services, Inc.*

3. BOARD ACTION REQUESTED:

The Board of Trustees approves the Superintendent's recommendation.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_

AYES \_\_\_\_\_ NAYS \_\_\_\_\_

**AZAR SECURITY SERVICES, INC.  
PRIVATE INVESTIGATORS  
ARMORED CAR CO.**

114 N. Zaragoza El Paso, Texas 79907  
(915) 860-0644 Fax (915) 860-0647  
E-mail: AzarPI@aol.com

---

---

**December 13, 2005**

**Mr. Sam Garcia  
Canutillo ISD**

**Dear Mr. Garcia,**

**This letter is to inform you that our contract for the armored car services that we provide to the district will expire on December 31, 2005. We are ready to continue and renew our contract with the Canutillo district for the upcoming year. If you wish to renew this contract under the same guidelines and clauses please sign below and return it to us.**

**ACCEPTED BY:**

**Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**If you have any questions please give me a call at 915-478-1992.**

**Sincerely,**

  
**Roberto Azar Jr.  
Vice-President**

CANUTILLO INDEPENDENT SCHOOL DISTRICT  
OFFICE OF THE SUPERINTENDENT  
POST OFFICE BOX 100  
CANUTILLO, TEXAS

Agenda Item:

Date: January 18, 2006

Subject: Approval to renew Furniture and Equipment RFP # 05-01

Presented By: Tony Reza

Consent Agenda:  X

---

ACTION

---

1. BACKGROUND INFORMATION:

The Finance Department has exercised Section three (3) , option to renew the contract for one more year. The renewal will be year two (2) of a possible three (3) year agreement. The agreement will be effective January 2006 through December 2006. *Indeco Sales, Inc.* will provide furniture and/or equipment as needed in the amount of no more than \$100,000.00.

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent recommends approval to renew the Furniture and/or Equipment RFP # 05-01 to *Indeco Sales, Inc.*

3. BOARD ACTION REQUESTED:

The Board of Trustees approves the Superintendent's recommendation.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_

AYES \_\_\_\_\_ NAYS \_\_\_\_\_

# INDECO SALES, INC.



805 E. 4TH AVE. • BELTON, TEXAS 76513  
1-800-692-4256 • 1-254-939-5742  
FAX 1-254-939-5546  
www.indecosales.com

January 10, 2006

Canutillo Independent School District  
P. O. Box 100  
Canutillo, Texas 79835

Re: Bid #05-01

Attention: Mr. Sam Garcia

Dear Mr. Garcia:

We would like to take this opportunity to thank you and the Canutillo ISD school board for purchasing the furniture for the new High School and other campuses this past year.

We appreciate your business and would like to extend the contract pricing with a 5% increase through the end of 2006. We have contacted the factories and they have guaranteed to hold all increases to 5% on the cost of the products. To extend the contract we would be able to honor the current prices plus 5% in lieu of a new bid. Due to the price increase of the products, we feel this would be financially beneficial to the district.

We appreciate your business and are dedicated to keeping Canutillo ISD as one of our best customers. If I may be of further assistance, please do not hesitate to call.

Sincerely,

INDECO SALES, INC.

Jerry L. Mays  
Vice President

CANUTILLO INDEPENDENT SCHOOL DISTRICT  
OFFICE OF THE SUPERINTENDENT  
POST OFFICE BOX 100  
CANUTILLO, TEXAS

Agenda Item:

Date: January 18, 2006

Subject: Purchase Copy Paper

Presented By: Tony Reza

Consent Agenda: X

---

ACTION

---

1. BACKGROUND INFORMATION:

As stated in Board Policy CH(Local), any purchase that costs or aggregates to a cost of \$25,000 or more shall require Board approval before a transaction may take place. This request is to purchase 840 cases of copy paper for the Canutillo District. The paper is stored at the warehouse for distribution to campuses and departments upon request. The purchase will be done through the Texas Cooperative Purchasing Network (TCPN) program to *Xerox Corporation* in the amount of \$16,128.00.

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent recommends approval to purchase 840 cases of copy paper for Canutillo Independent School District.

3. BOARD ACTION REQUESTED:

The Board of Trustees approves the Superintendent's recommendation.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_

AYES \_\_\_\_\_ NAYS \_\_\_\_\_

Xerox Corporation  
5822 Cromo Drive  
El Paso, TX 79912  
(505) 496-7735 or (915) 584-4994  
Fax: (915) 231-9364



January 10, 2006

Canutillo ISD  
Purchasing Department  
Sam Garcia  
P.O. Box 100  
Canutillo, TX 79835

Dear Mr. Garcia:

Listed below are our prices we are offering members of TCPN for Mill Direct paper orders for deliveries made by March 31, 2006. The price quoted is F.O.B. destination from the Mill to your receiving dock. Please allow 14-21 business days for delivery.

No	Qty	Reorder#	Description	Price per carton.
1.	840	3r2047	8 ½ x 11 20lb White	\$19.20 ea. [Or \$18.99 each for 1680 cartons by 2/28/06]

There is an 840 carton minimum order for this price, which equals 8400 reams = 21 pallets, 400 reams per pallet (40 cartons). Shipments must be increments of 840 cartons.

If you have any questions, please feel free to contact me at the number above Monday through Friday.

I look forward to serving you with high quality Xerox products.

Please call me if you need any additional information,

Sincerely,

Nancy Kurtyka  
Document Supply Account Manager  
Xerox Corporation  
New Mexico/El Paso/Amarillo/N.E. Arizona



# Canutillo Independent School District

7965 Artcraft Rd.  
El Paso, TX 79932


Mailing Address: P.O. Box 100  
Canutillo, Texas 79835

**Tony Reza**  
Comptroller

(915) 877-7430  
FAX (915) 877-7877  
treza@canutillo-isd.org

January 10, 2006

TO: Board of Trustees

THROUGH: Tony Reza   
Comptroller

FROM: Kathy Ellis

SUBJECT: Approval of Warrant List for December 1-31, 2005

Enclosed in your packet is the warrant list for December 1-31, 2005. I recommend its approval in the amount of: **\$ 2,592,424.35.**

The following Board members abstain from voting on individual payments as follows:

Mago Arellano	Am. Exp./lodging-TASA/TASB	\$	454.53	Page 6
Sergio Coronado	Advantage Rent-A-Car	\$	110.00	Page 2
	Am. Exp./lodging-TASA/TASB	\$	454.53	Page 6
Carl Fietze	Advantage Rent-A-Car	\$	110.00	Page 3
	Am. Exp./lodging-TASA/TASB	\$	454.53	Page 6
	Parking reimbursement-TASA/TASB	\$	29.07	Page 71
Frank Lerma	Advantage Rent-A-Car	\$	202.22	Page 2
	Am. Exp./lodging-TASA/TASB	\$	454.53	Page 6
Armando Rodriguez	Am. Exp./lodging-TASA/TASB	\$	454.53	Page 6
Yvonne Sanchez	Am. Exp./lodging-TASA/TASB	\$	454.53	Page 6

# CANUTILLO INDEPENDENT SCHOOL DISTRICT

Year-to-Date Average Daily Membership and ADA  
August 11, 2005 through December 21, 2005

<u>Campus</u>	<u>ADM</u>	<u>ADA</u>	<u>ATT %</u>
Canutillo Elementary School	732.733	708.266	96.7%
Deanna Davenport Elementary School	606.500	587.700	96.9%
Jose H. Damian Elementary School	773.189	745.078	96.4%
Bill Childress Elementary School	711.783	693.500	97.4%
Canutillo Middle School	816.800	786.545	96.3%
Canutillo High School	1319.900	1252.118	94.9%
 	<hr/>	<hr/>	
*DISTRICT TOTALS	4960.905	4773.207	96.2%

\*Does not include ineligible students

# CANUTILLO INDEPENDENT SCHOOL DISTRICT

Monthly ADA and Last Day Enrollment  
As of December 21, 2005

<u>Campus</u>	<u>December ADA</u>	<u>Enrollment 12/21/05</u>
Canutillo Elementary School	701.133	770
Deanna Davenport Elementary School	565.134	628
Jose H. Damian Elementary School	719.166	802
Bill Childress Elementary School	679.134	728
Canutillo Middle School	766.000	812
Canutillo High School	1233.632	1313
<hr/>		
DISTRICT TOTALS	4664.199	5053
Ineligible students (Children of employees-out of state and ineligible PK students-not LEP or economically disadvantaged. Tuition is not collected.)		131
<hr/>		
GRAND TOTAL ENROLLMENT		5184

**CANUTILLO INDEPENDENT SCHOOL DISTRICT  
OFFICE OF THE SUPERINTENDENT  
POST OFFICE BOX 100  
CANUTILLO, TEXAS**

Subject: Administrative Personnel Actions for  
Board of Trustee Information Only

Date: January 17, 2006

Presented by: Renée O'Donnell

Consent Agenda: \_\_\_\_\_

---

**ACTION**

---

**1. BACKGROUND INFORMATION**

Interim Superintendent approved employment of personnel:

<b>Mary Sue Colley</b>	<b>School Counselor, CHS, Effective 12/14/05</b>
<b>Jesus Jimenez</b>	<b>Prevention Specialist for Alcohol Reduction, Effective 12/09/05</b>
<b>Martha Vargas</b>	<b>Food Service Substitute, Effective 12/1/05</b>
<b>Marta Patricia Winter</b>	<b>Speech Language Pathologist, Effective 12/12/05</b>

Interim Superintendent approved position changes for personnel:

<b>Patricia De Anda</b>	<b>Even Start Aide to Testing Inventory Clerk, Effective 12/14/05</b>
<b>Olympia Gutierrez</b>	<b>FS Worker to FS Interim Baker, DDE, Effective 11/18/05</b>
<b>Carmen Rangel</b>	<b>Temp Driver to PT Driver, Effective 10/27/05</b>
<b>Yolanda Rodriguez</b>	<b>PT Helper to Salad/Vegetable Cook, CHS, Effective 12/13/05</b>
<b>Ramon Rosalba</b>	<b>FS Sub to FS Baker, CHS, Effective 11/22/05</b>

Interim Superintendent approved retirements:

**Mary Byford**

**Secretary, TLC,  
Effective 12/31/05**

Interim Superintendent approved military deployment:

**Lynn Harkins**

**Technology Lead Teacher, CMS,  
Effective 1/3/06**

Interim Superintendent approved resignations:

**María Gandara**

**Bilingual Teacher, DDE,  
Effective 12/22/05**

**Gabriela Vega**

**FS Worker, CHS,  
Effective 11/18/05**

Termination of Support Personnel

**See under separate cover**

2. **BOARD ACTION REQUESTED**

No action required.

CANUTILLO INDEPENDENT SCHOOL DISTRICT  
OFFICE OF THE SUPERINTENDENT  
POST OFFICE BOX 100  
CANUTILLO, TEXAS

Agenda Item: \_\_\_\_\_

Date: January 17, 2006

Subject: Acceptance of Donations to Canutillo ISD

Presented By: Tony Reza

Consent Agenda: \_\_\_\_\_

---

ACTION

---

1. BACKGROUND INFORMATION:

The following businesses/individuals have made donations to Project Harmony at Canutillo Elementary.

Wal-Mart - \$500.00

United Way of El Paso - \$500.00

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent recommends acceptance of the donations made to Canutillo ISD.

3. ACTION REQUESTED:

The Board of Trustees accepts the donations made to Canutillo ISD.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_

AYES \_\_\_\_\_ NAYS \_\_\_\_\_




## Canutillo Elementary School

P.O. Box 100, 651 Canutillo Avenue  
Canutillo, Texas 79835

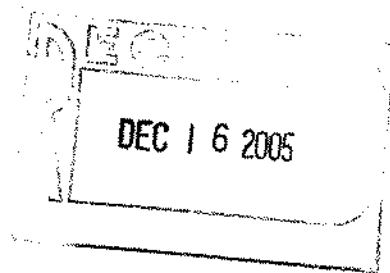
(915) 877-7600 • FAX (915) 877-7607

**HECTOR GIRÓN**  
*Principal*

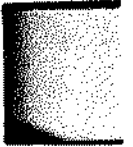
**JUAN GONZALEZ**  
*Assistant Principal*

To: Dr. Pam Padilla, Interim Superintendent  
From: Hector Girón   
Date: December 14, 2005  
Re: Donations to CES for Project Harmony

The purpose of this memo is to inform you that Canutillo Elementary School has received additional donations for Project Harmony. This money will be used to continue supporting Project Harmony which will provide food baskets for needy families throughout the District and Christmas gifts for children in the CES attendance zone. Accompanying this memo you will find a spreadsheet detailing all of the donors and their donations.



Project Harmony



THE BACK OF THIS DOCUMENT CONTAINS AN ARTIFICIAL WATERMARK - HOLD AT AN ANGLE TO VIEW

WAL\*MART STORES, INC.  
702 S.W. 8th St.  
BENTONVILLE, ARKANSAS 72716

**WAL\*MART**

HACHOVIA BANK, N.A.  
WINSTON-SALEM, NC

66-156  
531

VENDOR NUMBER	DATE OF CHECK	CHECK NUMBER
000681692	11/28/05	1158506

PAY: FIVE HUNDRED DOLLARS AND NO CENTS

NET AMOUNT
\$ *****500.00

WAL\*MART STORES, INC.

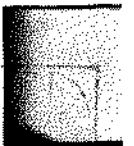
TO THE ORDER

CANUTILLO ELEMENTARY SCHOOL  
CANUTILLO TX  
WAL-MART # 1015  
7555 N. MESA  
EL PASO TX 79912

*Frank Matzain*

VICE PRESIDENT & TREASURER

⑈ 1158506 ⑈ ⑆ 053101561 ⑆ 2079900136854 ⑈



DEC 1 5 11
------------

*\* Project Harmony \**

UNITED WAY OF EL PASO COUNTY

Vendor Company Name		Vendor Number	Vendor Phone #	Check Date	Check	
Canutillo Elementary School		100482		12/08/05	1050	
Invoice Number	Inv. Date	Reference	Invoice Amount	Total Paid	Discount/Adj	Payment Am
200512	12/08/05		500.00	500.00	0.00	50
<b>TOTAL</b>			<b>500.00</b>	<b>500.00</b>	<b>0.00</b>	<b>50</b>



**UNITED WAY OF EL PASO COUNTY**  
 P. O. BOX 3488 (915) 533-2434  
 EL PASO, TEXAS 79923

WELLS FARGO BANK TEXAS, N.A.  
 EL PASO, TEXAS

88-6  
 1120

010503

1050

Sum of Five Hundred and 00/100 Dollars

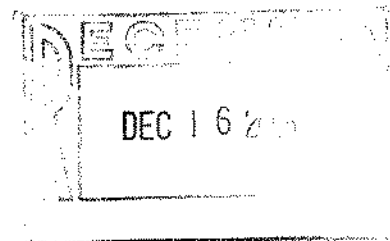
DATE 12/08/05 AMOUNT \$500.

PAY TO THE ORDER OF

Canutillo Elementary School  
 P.O. Box 100  
 Canutillo, TX 79835

*Deborah A. Zuloaga*  
*Nina [Signature]*  
 AUTHORIZED SIGNATURE

⑈010503⑈ ⑆112000066⑆7480017834⑈



CANUTILLO INDEPENDENT SCHOOL DISTRICT  
OFFICE OF THE SUPERINTENDENT  
POST OFFICE BOX 100  
CANUTILLO, TEXAS

Agenda Item:

Date: January 18, 2006

Subject: Approval to Award E-Rate 9 Projects

Presented By: Tony Reza and Martha Veale

Consent Agenda: \_\_\_\_\_

---

ACTION

---

1. BACKGROUND INFORMATION:

The Technology Department is reviewing and evaluating proposals for the E-Rate program. A recommendation will be included in the Friday packet on January 13, 2006.

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent recommends approval to award the E-rate project as recommended by the Technology Department.

3. BOARD ACTION REQUESTED:

The Board of Trustees approves the Superintendent's recommendation.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_

AYES \_\_\_\_\_ NAYS \_\_\_\_\_