

Agenda of Special Meeting

The Board of Trustees Canutillo ISD

A Special meeting of the Board of Trustees of Canutillo ISD will be held September 29, 2005, beginning at 6:00 PM in the Canutillo ISD Administration Office, 7965 Artcraft, El Paso, TX 79932.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

1. General Functions
 - A. Call to Order
 - B. Roll Call
 1. Special Board Personnel Committee Members: Margarito (Mago) Arellano, Chairperson - Carl Frieze and Armando Rodriguez
 2. Instruction and Student Affairs
 - A. NONE
 3. Personnel 2
 - A. Creation of Positions
 1. One-on-One Aide
 - B. Reclassification of Positions
 - C. Grant-Funded Stipends
 - D. Comments/Input from Community Members on items discussed by Personnel Committee
 4. Business and Finance
 - A. NONE
 5. Administration
 - A. NONE
 6. Adjournment
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If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

Personnel Committee – September 29, 2005

3. A Creation of Positions

One-on-One Aide

Canutillo HS

3. B Reclassification of Positions

3.C Grant-Funded Stipends

Background Information and Rationale for Creation of Positions, 3.A:

Canutillo High School: •An Admission Review and Dismissal committee meeting was held on 9/19/05 to discuss the educational needs of a special education student that does not have functional use of arms and hands. An attempt was made at the start of the school year to utilize the current personnel at CHS to meet the demands of this student's specific educational needs in addition to their routine duties. This student's needs are such that a dedicated caregiver is necessary in order for the student to be able to function. This is a pay grade 3, Clerical/Paraprofessional, working a 183 calendar. This position is paid through state special education funds.

Background Information on Reclassification of Positions, 3.B:

Administration: •Administration requested a TASB review of our auxiliary positions for possible reclassification. This was a market-based review and recommendation based on data compiled by Texas Association of School Boards (TASB). These are the recommended reclassified positions:

- **Clerical and Paraprofessionals**
 1. Transportation Clerk increase from grade 2 to 4.
- **Manual Trades**
 1. HVAC certified pay grade 6 to pay grade 7 as a HVAC Certified Technician.

Background Information on Grant-Funded Stipends, 3.C:

Student and Community Services: The Upper Rio Grande Council has awarded an alcohol prevention grant that calls for awarding of two stipends paying \$1500 each.

SUPERINTENDENT RECOMMENDATION

Recommend approval to the Board of Trustees for creation of above-referenced position, personnel reclassifications, and creation of two grant-funded stipends.

PERSONNEL COMMITTEE ACTION REQUESTED

Move to recommend approval of agenda items to the Board of Trustees.