

Agenda of Regular Meeting

The Board of Trustees Canutillo ISD

A Regular meeting of the Board of Trustees of Canutillo ISD will be held September 13, 2005, beginning at 6:00 PM in the Canutillo ISD Administration Office, 7965 Artcraft, El Paso, TX 79932.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

1. General Functions
 - A. Call to Order
 - B. Roll Call
 - C. "Pledge of Allegiance to the United States Flag" 4
 - D. "Texas Pledge of Allegiance" 5
 - E. "CISD Mission Statement" 6
 - F. Approval of Minutes
 1. Regular Board Meeting 8/9/05 7
 2. Special Board Meeting 8/23/05 20
 3. Special Board Meeting (Public Hearing) 8/25/05 25
 4. Special Board Meeting 8/25/05 27
 5. Special Board Meeting 9/7/05 33
 - G. Communications (Thirty Minute Open Forum)
 1. General Comments Portion
 2. Complaints Portion
 - H. Board of Trustee Business
 1. Review of events for the month of September 35
 - I. Committee Reports
 1. Facilities/Finance Committee - Mr. Rodriguez, Chairperson (September 7)
 2. Policy Committee - Mrs. Sanchez, Chairperson (August 17) 36
 3. Personnel Committee - Mr. Arellano, Chairperson (August 11 & August 17 & September 1) 40
 - J. Consent Agenda
 1. Creation of Positions 43
 2. Food Service Child Nutrition Cooperative Purchasing Contracts 05~06 School Year 44
 3. Purchase Related Technology Equipment 45
 4. Purchase Copy Paper 57
 5. Purchase District-Wide Web Filtering Software 59
 6. Purchase District-Wide Servers 61
 7. Purchase District-Wide Webshield 64

8.	Interlocal Agreement for the Establishment & Operation of the El Paso County Juvenile Justice Alternative Education Programs	66
9.	Adoption of Recommended Changes to Board Policy CH (Local) (second reading)	85
10.	Adoption of Recommended Changes to Board Policy EIC (Local) (second reading)	88
K.	Reports	
1.	Superintendent's Report	
a.	Presentation of "Agronomics Center on the Rio Grande" Video	
2.	Attendance, Financial and Warrant List for July 27-August 22, 2005 in the amount \$1,636,018.88 and August 23-31, 2005 in the amount \$893,711.31	92
3.	Other Reports	
a.	"Start Something" Program Presentation by Denise Rojas, FCCLA (Family, Career and Community Leaders of America) Officer	95
b.	Presentation on Service Learning - Vicky Ludwig/Joan Gil	96
c.	Presentation by LULAC Council No. 4457 - Yolanda Lucero	97
d.	Progress Report on Construction of New High School - Dimensions Architects International & Banes General Contractor	
2.	Instruction and Student Affairs	
A.	Consultation with attorney regarding security issues at the high school	
3.	Personnel	
A.	Administrative Personnel Actions (no Board action required - information item only)	98
1.	Superintendent approved employment of personnel (no Board action required)	
2.	Superintendent approved position changes for personnel (no Board action required)	
3.	Superintendent acceptance of resignations from personnel (no Board action required)	
4.	Superintendent acceptance of requests for retirement	
5.	Termination of Support Service Personnel	
4.	Business and Finance	
A.	Approval of recommendation for Vending Machines RFP #05-18	102
B.	Consider an order calling for a bond election and making provisions for the conduct of the election	
5.	Administration	
A.	NONE	
6.	Adjournment	

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the

section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.



Pledge of Allegiance to the United States Flag

***I pledge allegiance to the flag of the United States of America
and to the republic for which it stands:
one nation under God, indivisible,
with liberty and justice for all.***

When reciting the pledge of allegiance, civilians should stand at attention or with the right hand over the heart. Men should remove their hats. Armed services personnel in uniform face the flag and give the military salute.



***Texas Pledge of Allegiance
Honor the Texas Flag; I pledge allegiance to thee, Texas, one and indivisible.***

The pledge of allegiance to the state flag should be rendered by all present except those in uniform by standing at attention facing the flag with the right hand over the heart. Individuals who are not in uniform and who are wearing a headdress that is easily removable should remove their headdress with their right hand and hold it at the left shoulder, with the hand over the heart. Individuals in uniform should remain silent, face the flag, and render the military salute.

The pledge of allegiance to the state flag may be recited at all public and private meetings at which the pledge of allegiance to the United States flag is recited and at state historical events and celebrations.

The pledge of allegiance to the state flag should be recited after the pledge of allegiance to the United States flag if both are recited.



MISSION STATEMENT

Canutillo I.S.D. will be a model of quality education to assure all students graduate on time and are prepared for higher education to become productive and responsible citizens.

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Regular Meeting Board of Trustees			
								Tuesday, August 9, 2005 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas			
								Item:	Reference:		
Present	X	X	X	X	X	X	X	1. General Functions A. Call to Order at 6:13 p.m. B. Roll Call (Mr. Reyes arrived at 6:15 p.m. during the reading of the CISD Mission Statement) C. "Pledge of Allegiance to the United States Flag" Mr. Frank Lerma led the group in reciting the Pledge of Allegiance to the United States Flag. D. "Texas Pledge of Allegiance" Mr. Lerma also led the group in reciting the Texas Pledge of Allegiance. E. "CISD Mission Statement" Mr. Coronado read the CISD Mission Statement into the record: <i>Canutillo ISD will be a model of quality education to assure that all students graduate on time and are prepared for higher education to become productive and responsible citizens.</i> Mr. Coronado stated that this new Mission Statement was the result of work session conducted by the Board recently and would be formally approved and accepted later this evening.	6	7	8

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Regular Meeting Board of Trustees	
								Tuesday, August 9, 2005 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
	MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MR. LERMA	MR. REYES	MR. RODRIGUEZ	MRS. SANCHEZ		
Motion	X							F. Approval of Minutes	
Second								Minutes for the meetings of:	
Ayes	X	X	X	X	X	X	X	1. Special Board Meeting 7/6/05	9
Nays								2. Special Board Meeting 7/11/05	12
Abstain								3. Regular Board Meeting 7/12/05	15
								4. Special Board Meeting 7/19/05	27
								5. Special Board Meeting 7/28/05	31
								6. Special Board Meeting 8/3/05	34
								Motion for approval of minutes as presented (with reading waived), passed.*	
								*Mr. Fietze abstained from approval of the minutes of July 11, 2005, since he was not present.	
								G. Communications (Thirty Minute Open Forum)	
								1. General Comments Portion	
								No audience member requested to address the Board under this agenda item.	
								2. Complaints Portion	
								No audience member requested to address the Board under this agenda item.	Reg. Board Mtg. Minutes Page 2

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Regular Meeting Board of Trustees	
								Tuesday, August 9, 2005 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
	MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MR. LERMA	MR. REYES	MR. RODRIGUEZ	MRS. SANCHEZ		
Motion	X							Motion to approve the items on the consent agenda as read, passed.	
Second							X		
Ayes	X	X	X	X	X	X	X		
Nays									
Abstain									
								<p style="text-align: center;">K. Reports</p> <p style="text-align: center;">1. Superintendent's Report</p> <p style="text-align: center;">a. Legislature Update</p> <p style="text-align: center;">b. Accountability Report</p> <p>Mr. Hart presented an update report on the State Legislature's Special Session regarding School Finance.</p> <p>The Superintendent also gave a report on the recent "Acceptable" state accountability ratings earned by the District and campuses. Dr. Padilla shared data, which shows that CISD came very close to earning "Recognized" ratings.</p>	
								<p style="text-align: center;">2. Financial and Warrant List for June 28th-July 26th 2005 in the amount \$1,828,766.03</p>	116
Motion							X	Motion to approve the financial and warrant list for June 28-July 26, 2005 in the amount \$1,828,766.03, passed.*	
Second							X		
Ayes	X	X	X	X	X	X	X		
Nays									
Abstain									
									Reg. Bd. Mtg. Minutes Page 6

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Regular Meeting Board of Trustees	
								Tuesday, August 9, 2005 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
	MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MR. LERMA	MR. REYES	MR. RODRIGUEZ	MRS. SANCHEZ		
Motion	X							D. Approval of recommendation from Textbook Committee	
Second							X	Motion to approve the recommendation from the Textbook Committee (textbooks for English as a Second Language), passed.	
Ayes	X	X	X	X	X	X	X		
Nays									
Abstain									
Motion	X							5. Administration A. NONE	
								6. Adjournment	
								Motion for adjournment of the public meeting at 9:22 p.m. passed by unanimous consensus.	
									Reg. Bd. Mtg. Minutes Page 13

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Special Meeting Board of Trustees				
								Tuesday, August 23, 2005 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas				
								Item:	Reference:			
Present	X	X	X	X	X	X	X	1. General Functions A. Call to Order at 6:10 p.m. B. Roll Call C. Consent Agenda 1. Creation of Positions: a. Library Aide at JDE b. MR Assistant at CES 2. Approval of Stipends: a. Food Service Maintenance Team Leader - \$1,000.00 b. Career Choices Instructor - \$1,500.00 c. Job Readiness Instructor - \$1,500.00 3. Review of recommended changes to Policy EIC (Local) (first reading) 4. Review of recommended changes to Policy CH (Local) (first reading)	4	12	16	20
Motion	X							X	Motion to approve the items listed on consent agenda as presented,			
Second								X	passed.			
Ayes	X	X	X	X	X	X	X					
Nays												
Abstain												
								2. Instruction and Student Affairs A. NONE				

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Special Meeting Board of Trustees	
								Tuesday, August 23, 2005 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
	MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MR. LERMA	MR. REYES	MR. RODRIGUEZ	MRS. SANCHEZ		
Motion			X					3. Personnel	
Second						X		A. Consider realignment of supervision of Transportation Department and Custodial Department	
Ayes		X	X			X		Motion to suspend the “rules” (Roberts Rules of Order) and allow the community/public/administrators and anyone from the audience to address the Board, failed.	
Nays	X	X		X	X		X		
Abstain									
Motion					X			There was an enormous amount of deliberation on this item. The Board’s legal counsel was unable to be present at this meeting. Many of the members felt that it was not in the best of the district to deliberate this matter without legal counsel. There was a call for the question, all Board Members responded affirmatively.	
Second	X					X		Motion to delete this item from the agenda (postpone until future date), passed.	
Ayes	X	X		X	X	X	X		
Nays			X						
Abstain									Special Bd. Mtg. Minutes Page 2

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Special Meeting Board of Trustees	
	MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MR. LERMA	MR. REYES	MR. RODRIGUEZ	MRS. SANCHEZ	Tuesday, August 23, 2005 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
								<p>Mr. Zavaleta further explained the impact on the tax rate. Mr. Zavaleta felt that the Board could approve the election order on September 13, 2005 with the Bond Election scheduled for February 4, 2006. Therefore the district could schedule selling the first bond issue in March 2006.</p> <p>Mr. Yusuf Farran, Construction Administrator reviewed existing renovation projects for each campus including Central Administration Office. Mr. Farran presented a summarization of renovation projects his department has completed with the existing bond money from 2001~02. Mr. Farran also presented detailed <i>proposed</i> renovation projects which have been included in the upcoming bond issue at an approximate cost of \$10.113M.</p> <p style="padding-left: 40px;">B. Consider authorizing Administration, Attorneys and Financial Advisor to proceed with planning for bond issue</p> <p>X Motion to authorize administration, attorneys and financial advisor to proceed with planning for bond issue, passed.</p> <p style="padding-left: 40px;">C. Update on Preliminary Budget for Fiscal Year 2005~2006</p> <p><i>Mr. Reyes departed the public meeting at 8:18 p.m.</i></p> <p>Mr. Reza conducted a work session on the preliminary budget for fiscal year 2005~2006. No formal action was taken on this item</p>	
Motion									
Second									
Ayes	X	X	X	X	X	X	X		
Nays									
Abstain									Special Bd. Mtg. Minutes Page 4

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

	MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MR. LERMA	MR. REYES	MR. RODRIGUEZ	MRS. SANCHEZ	Special Meeting Board of Trustees Tuesday, August 23, 2005 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
Motion Second	X						X	5. Administration A. NONE 6. Adjournment Motion for adjournment of the public meeting at 8:52 p.m. passed by acclamation.	Special Bd. Mtg. Minutes Page 5

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Special (Public Hearing) Meeting Board of Trustees	
								Thursday, August 25, 2005 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
Present	X	X	X	X	X	X	X	<p>1. General Functions</p> <p style="padding-left: 20px;">A. Call to Order at 6:10 p.m.</p> <p style="padding-left: 20px;">B. Roll Call</p> <p>2. Instruction and Student Affairs</p> <p style="padding-left: 20px;">A. NONE</p> <p>3. Personnel</p> <p style="padding-left: 20px;">A. NONE</p> <p>4. Business and Finance</p> <p style="padding-left: 20px;">A. The Board of Trustees will conduct a public hearing on 2005~2006 Proposed Budget and Proposed Property Tax Rate. The Public is encouraged to attend and participate. (No formal action will be taken)</p> <p>Mr. Reza presented the 2005~2006 proposed budget and proposed property tax rate. The Board and audience members were able to ask questions.</p> <p>Mr. Jose Villarreal and Mrs. Lily Maldonado participated in the public hearing regarding the budget.</p> <p>No formal action was taken.</p>	

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Special Meeting Board of Trustees	
								Thursday, August 25, 2005 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								MR. ARELLANO MR. CORONADO MR. FRIETZE MR. LERMA MR. REYES MR. RODRIGUEZ MRS. SANCHEZ	
								Item:	Reference:
Motion				X				Motion to approve the purchase of two vans for district use at a cost of approximately \$35,600.00, passed.	
Second						X			
Ayes	X	X	X	X	X	X	X		
Nays									
Abstain									
								2. Instruction and Student Affairs A. NONE	
								3. Personnel A. NONE	
								4. Business and Finance A. Adoption of 2005~2006 Budget	
Motion						X		Motion to approve the general fund budget in the amount of \$36,664,074 and that the additional \$6,000.00 is allocated to "Function 36 Co-curricular, specifically designated for middle school athletic department, passed.	
Second				X					
Ayes	X	X	X	X	X	X	X		
Nays									
Abstain									
Motion						X		Motion to adopt the 2005~2006 debt service budget of \$3,611,790, passed.	
Second	X								
Ayes	X	X	X	X	X	X	X		
Nays									
Abstain									

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MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Special Meeting Board of Trustees	
								Thursday, August 25, 2005 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
	MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MR. LERMA	MR. REYES	MR. RODRIGUEZ	MRS. SANCHEZ		
Motion		X						B. Adoption of Ordinance Approving Interest and Sinking Operations Property Tax Rate for Fiscal Year 2005~2006	
Second						X		Motion was read into the record and passed:	
Ayes	X	X	X	X	X	X	X	<i>The Board of Trustees published Notice of the proposed budget and the proposed tax rate as required by Section 44.004, Texas Education Code.</i>	
Nays								<i>The Board of Trustees has conducted a public hearing on the proposed budget and proposed tax rate on August 25, 2005.</i>	
Abstain								<i>The Board of Trustees has previously adopted a budget for the 2005~2006 school year in accordance with the provisions of Section 44.004(g), Texas Education Code.</i>	
								<i>NOW, THEREFORE, BE IT ORDAINED by the Board of Trustees of the Canutillo Independent School District as follows:</i>	
								<i>The Interest and Sinking Tax Rate per \$100.00 of valuation of property in the School District for the school year 2005~2006 shall be \$0.234946.</i>	Special Bd. Mtg. Minutes Page 4

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Special Meeting Board of Trustees	
								Thursday, August 25, 2005 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
	MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MR. LERMA	MR. REYES	MR. RODRIGUEZ	MRS. SANCHEZ		
Motion		X						C. Adoption of Ordinance Approving Maintenance and Operations Property Tax Rate for Fiscal Year 2005~2006	
Second	X							Motion was read into the record and passed:	
Ayes	X	X	X	X	X	X	X	<i>The Board of Trustees published Notice of the proposed budget and the proposed tax rate as required by Section 44.004, Texas Education Code.</i>	
Nays								<i>The Board of Trustees has conducted a public hearing on the proposed budget and proposed tax rate on August 25, 2005.</i>	
Abstain								<i>The Board of Trustees has previously adopted a budget for the 2005~2006 school year in accordance with the provisions of Section 44.004(g), Texas Education Code.</i>	
								<i>NOW, THEREFORE, BE IT ORDAINED by the Board of Trustees of the Canutillo Independent School District as follows:</i>	
								<i>The Maintenance and Operations Tax Rate per \$100.00 of valuation of property in the School District for the school year 2005~2006 shall be \$1.50000.</i>	Special Bd. Mtg. Minutes Page 5
								<i>THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.</i>	
								<i>THE TAX RATE WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$0.00.</i>	
								<i>APPROVED AND ADOPTED on this 25th day of August, 2005.</i>	

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Special Meeting Board of Trustees	
								Thursday, August 25, 2005 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
	MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MR. LERMA	MR. REYES	MR. RODRIGUEZ	MRS. SANCHEZ		
Motion			X					D. Approval of Budget Amendments	
Second							X	<i>Mr. Reyes departed the public meeting at 8:25 p.m. during the deliberation of this item.</i>	
Ayes	X	X	X	X		X	X	Motion to approve the requested budget amendments, passed.	
Nays									
Abstain									
Motion	X							5. Administration A. NONE	Special Bd. Mtg. Minutes Page 6
								6. Adjournment Motion for adjournment of the public meeting at 8:28 p.m. passed by acclamation.	

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Special Meeting Board of Trustees		
								Wednesday, September 7, 2005 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas		
								Item:	Reference:	
	MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MR. LERMA	MR. REYES	MR. RODRIGUEZ	MRS. SANCHEZ			
Present	X	X	X			X	X	1. General Functions		
								A. Call to Order at 6:28 p.m.		
								B. Roll Call (Mr. Lerma and Mr. Reyes were absent.)		
								C. Consent Agenda		
								1. Purchase Appliances for New High School	4	
								2. Participate in Region XIX Novanet Learning Consortium	7	
								3. Purchase District-Wide Applications Software (Renaissance Learning)	9	
								4. Purchase District-Wide Applications Software (Inspiration & Kidspiration)	18	
Motion	X							Motion to approve the consent agenda as presented, passed.		
Second							X			
Ayes	X	X	X			X	X			
Nays										
Abstain										
								2. Instruction and Student Affairs		
								A. NONE		
								3. Personnel		
								A. NONE		

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Special Meeting Board of Trustees	
	MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MR. LERMA	MR. REYES	MR. RODRIGUEZ	MRS. SANCHEZ	Wednesday, September 7, 2005 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
Motion						X		4. Business and Finance	
Second			X					A. Consider Authorizing Administration to approve changes in construction expenditures and change orders for high school and other construction projects without Board approval based on the following criteria: (i) any single change in expenditure does not exceed \$25,000.00, (ii) the change will be funded totally out of savings on the project, and (iii) there will be no increase in the Guaranteed Maximum Price or Contract Price of a project	
Ayes	X	X	X			X	X	X Motion to authorize Administration to approve changes in construction expenditures and change orders for high school and other construction projects without Board approval based on the following criteria: (i) any single change in expenditure does not exceed \$25,000.00, (ii) the change will be funded totally out of savings on the project, (iii) there will be no increase in the Guaranteed Maximum Price or Contract Price of a project, and (iv) the Board will be informed of any changes and/or change orders within ten (10) calendar days, passed.	
Nays									
Abstain									
								5. Administration	
								A. NONE	
								6. Adjournment	
								The public meeting adjourned at 6:35 p.m. by unanimous consent.	Special Board Mtg. Minutes Page 2

SEPTEMBER

Action Items

Approve Textbook Committee Membership

Other Items

N/A

Important Dates

Labor Day (Sept. 6)

International Literacy Day (Sept. 8)

Grandparents' Day (Sept. 12)

Hispanic Heritage Month (Sept. 15-Oct. 15)

Mexican Independence Day (Sept. 15-16)

Citizenship Day (Sept. 17)

International Day of Peace (Sept. 21)

Events

TASB Convention

District Recognition of Custodial/Maintenance Staff

POLICY COMMITTEE MEETING

Minutes

Date: Wednesday, August 17, 2005
Location: Canutillo Administration Office
Time: 6:11 p.m. – 6:44 p.m.

Board Committee Members Present:

Yvonne Sanchez, Chairperson Rafael Reyes Frank Lerma

Board Members Present:

Carl Frietze Armando Rodriguez Margarito Arellano
Sergio Coronado

Others Present:

Dr. Pam Padilla Martha Veale Dr. John Kessinger
Tony Reza Renee O'Donnell Larry Baskind
Mr. Charles Hart Adele Balesh Ron Gatlin
Larry Quintana Yvonne Duby Yusuf Farran
Max Padilla Carol Hecker Alfredo Vasquez
Armando De Anda

CALL TO ORDER

Mrs. Sanchez called the meeting to order at 6:12 p.m. A sign-in sheet was distributed for attendance.

A. DISCUSSION REGARDING DISTRICT'S POLICIES ON FRAUD AND LOSS PREVENTION AND CONTROLS AND POSSIBLE RECOMMENDATION TO THE BOARD

B. DISCUSSING REGARDING ESTABLISHING AND DEVELOPING DISTRICT-WIDE INTERNAL CONTROLS FOR ALL DEPARTMENTS TO INCLUDE A CONTINUOUS REPORTING SYSTEM AND POSSIBLE RECOMMENDATION TO THE SCHOOL BOARD

Mr. Reza informed the board that they had in front of them a compilation of the District's Controls and Loss Prevention procedures. He apologized for just delivering this to the board due to the fact that he was out of town this weekend and had called Mrs. Sanchez to get some direction as to what they would be looking at. The information compiled contains board policies with regards to loss prevention, campuses and department procedures with respect to what they are doing to prevent loss, fraud and have controls in place. Also, it includes what the district is doing with auditing (external, workers comp, health care). An assessment of risk will be for our district next school year. Mrs. Sanchez stated that the board had just received this booklet and the committee had not had time to look it over because it was just placed before them before the meeting.

A synopsis was also provided to the board regarding establishing a School board Audit Committee.

Section A includes board policy having to do with fraud (CAA (Local), DBD (Local), BBF (Local). In addition, there are regulations associated with fixed assets and controls and how to safeguard them, who is responsible, and what to do in case there is a theft.

Attachment B includes sign out sheets completed by the schools. The schools make sure that when everybody is checking out they review and check out each individual employee so that they don't leave with school property. This form will need to be standardized district³⁶wide because each school has its own forms.

The Food Service Department also has a perpetual inventory and they do periodic inventory check.

Technology also has inventory counts. They have a flow chart that shows the controls in place and that inventory is done on a yearly basis.

The Warehouse inventories, tags, and receives everything before shipping out to the schools or departments. The finance department also receives a copy of paperwork of merchandise received.

The external district auditors (Dunbar, Broadus, and Gibson) will be asked to audit health care claims this year.

A new firm will be hired to do Workers compensation claims this year.

Ms. Sanchez stated that some of the things that are in current policy are not being abided by. Mr. Reyes expressed that it will be difficult for the committee to formulate any kind of intelligent response, questions or inquiries about what has just been presented to them just before the meeting.

Mr. Reza explained again that he was just informed of this meeting on Thursday afternoon and he had already committed to go out of town on Friday and be back on Sunday night, and he apologized.

Mr. Arellano mentioned that these issues are very important.

Mrs. Sanchez reminded everyone about how important these issues are. If someone does not abide by the policies, we don't arbitrarily point a finger and say, "you messed up." If someone does not abide by these policies, we are now going to have to deal with them. She stated to her fellow board members that it is coming back to the board. That is why these policies are in place for those members that are attending trainings and conventions, this has been one of those items that has always been given to them and are reminded that if there is any fraud or theft happening in your school, as board members they can be held liable for this. She also stated that she is not going to have her name plastered in the newspaper and she is not going to force her to go to court to answer questions of which she has no answers and she will definitely not spend any time in jail or in prison because of this. She remembers when the board still met at the high school library and the board was told at that time that it had been recommended by the auditor that the district was to have an inventory system in place and that it was going to be a fabulous inventory system. Everything that comes into this school district is going to be tagged, it is going to have a number and we were going to know where it's at. If it's no good anymore, we can trace it because it had a number. Has it been done – NO! Have things been leaving this school? – YES. Have they been used – YES. Looking at the other two items: Discussion regarding establishing and developing district-wide internal controls for all departments to include a continuous reporting system and possible recommendation to the School Board **and** Discussion regarding establishing a School Board Audit Committee and possible recommendation to the School Board, they have some very important things that they have to discuss. However, she feels that she needs a little bit more time and she will publicly apologize to them for not having more information for them to review. At this point, she asked if they would prefer that she postpone these items for another time so that all of them can take the book and pour over it and highlight and question and ask and make notes and remember the things that they have heard and the things that they have been told and bring them with them to discuss them at a later time.

Mr. Arellano agreed and stated that this is important and they cannot do it in a very short time. They need time to go over this and also they can sit here for hours and try to revise, add or delete things from this policy and it does not matter if it is not enforced by administration. Yes they make the policy, and it is their job to enforce it, but how can they enforce it if they are not here in the establishment and it is the administration's duty to enforce policy. They can sit here forever but if it is not enforced by administration and the people that are working here it is not going to happen. He agrees that the board is liable for this.

Mr. Reyes asked Mr. Reza if he had ideas to revise the policies and procedures. Mr. Reza told him that administration intends to revise them. Mr. Reyes asked that if along with postponing in giving them time to review this document, can they have enough time to have Mr. Reza and his staff come up with revisions, suggestions, ideas on what they would like to see implemented to include some ideas on loss control. These ideas would be forwarded to the board so that they can have not only what they have in place now but some suggestions as Mr. Arellano said, from administration and staff as to what they would like to see as far as changing some of the procedures and some of these policies.

Mrs. Sanchez agreed. She asked if anybody else had another recommendation.

Mr. Coronado stated that this is a matter that needs a lot of attention to make recommendation for revised procedures.

Mr. Reza informed them that they are in the process of completing the budget and adoption for next year and asked if September would be appropriate to revisit this.

Mr. Frieze is in agreement with what he is hearing now. He commended Mr. Reza and his staff because there is a lot of information here. One thing that caught his attention was if the district had standardized forms for each campus because he is seeing different forms for different campuses. Consistency would make things so much easier.

Mr. Reza assumes responsibility for this and these forms will be standardized.

Mrs. Sanchez said there is no security here because she said she could easily prepare an inventory form or a sheet and depending on the number of hands who work with that piece of paper, it could be adjusted and it could be changed without her knowledge or whoever else's knowledge. Mr. Reza told her that we had the tags and the tags are there on those items and the issue is when they are checking out each campus has a different form to check out. That is just the checkout sheet. There is an inventory sheet to make sure that the furniture in that particular classroom has been reviewed. Mr. Reza told them to keep in mind that we are a growing school district and are buying additional materials and we have a limit on the manpower that we have. Mrs. Sanchez stated that that is the more the reason that we need to have stricter control – the bigger the district, the bigger the amounts that are purchased and the larger the territory for a lot of these things to hide and disappear. It is very irritating because there are a bunch of taxpayers out there who are paying for all these items. We have people who are in control of this system who are probably not taxpayers, but they are given a duty to make sure that things are in order. She wanted to know what happens when a manager has a lot of missing inventory. Mr. Reza answered if it is a theft, it is reported to the authorities. Mrs. Sanchez wanted to know how many reports have we had. Mr. Reza stated that it gets investigated. Mrs. Sanchez asked if there is a standard investigating procedure. She said that consistency is needed, that is where the procedure fails, and it has failed. She thinks that even waste has to be accounted for because someone paid for it and items don't walk away just because they are not being used anymore. There was money that was used for these assets and they are an asset until they are disposed of appropriately. She asked if the Committee would consider postponing all three items. She asked if there was any discussion on item C at this point or would they like to hold off on that as well.

C. DISCUSSION REGARDING ESTABLISHING A SCHOOL BOARD AUDIT COMMITTEE AND POSSIBLE RECOMMENDATION TO THE SCHOOL BOARD

Mrs. Sanchez said that Mr. Reza spoke to Mr. Tom Canby from TASBO and he was recommending that maybe this could be combined with the finance committee or possibly assigned to one of the other existing committees. The Board could create a new committee but that would have to be suggested and of course the school board president would have to consider that because he's the one who would name the committee. She asked them if they wanted to speak about that now or bring it back later as well.

Mr. Reyes requested that everything be postponed to give the Board enough time to be able to digest this information and also give Mr. Reza time to get done with his finalizing the budget and allow him and his staff to go over some of the things they would like to see implemented and some of the changes made. Also, this would give Mr. Reza time, at least eight days before the committee meets, to give the committee a chance to go over his suggestion and compare them with their notes.

Mr. Reza informed them that this is the document they are going to use as a basis to start for the risk assessment that the district needs to do as well as when contracting out with an outside firm to review internal controls.

Committee agreed to postpone these items for another meeting and Mrs. Sanchez will contact Dr. Padilla and to set a date for this meeting.

COMMENTS/INPUT FROM COMMUNITY MEMBERS ON ITEMS DICUSSED BY POLICY COMMITTEE

None.

Adjournment

The meeting was adjourned at 6:44 p.m.



Canutillo Independent School District

7965 Artcraft Rd.
El Paso, TX 79932

Mailing Address: P.O. Box 100
Canutillo, Texas 79835

John P. Kessinger, Ed. D.
Assistant Superintendent

Personnel Committee Meeting Minutes
August 11, 2005

(915) 877-7475
FAX (915) 877-7477
jkessinger@canutillo.k12.tx.us

Location: Administration Building
Time: 6:07 p.m. – 7:36 p.m.

Board Committee Members Present: Mr. Arellano, Mr. Rodriguez and Mr. Frieze

Others Present: Mr. Charles Hart, Dr. Kessinger, Dr. Padilla, Renee O'Donnell, Pauline Dow, Yusuf Farran, Adele Balesh, Hector Giron, Rafael Reyes, Yvonne Sanchez, Margarita Armendariz, Armando Rodriguez, Christopher Neal Rodriguez, and Sergio Coronado.

The meeting was called to order at 6:07 p.m.

3.0 Personnel

- A. Report from Mr. Giron on Custodial Schedules:** Mr. Arellano started the meeting by passing out a custodial time schedule from a campus. Mr. Giron also passed out a document on this issue. Mr. Giron explained that he what indicated on that memo is the summer schedule that his custodians followed right after school was out in May of 2005. It shows when the morning custodial staff came in and when the afternoon staff came in. Mr. Giron explained his work schedule for the new 2005-06 school year. The committee members asked Mr. Giron questions on how this schedule will work. Mr. Reyes expressed his concerns on the schedule Mr. Giron presented. Mr. Giron passed out another document that might help clarify some of the situation to the committee members. Mr. Giron explained everything in detail on all the activities that take place on his campus and why he needs this schedule to meet the needs of his campus on a daily basis. The personnel committee members requested to go into closed session. The Board of Trustees adjourned into closed session from 6:47 p.m. through 7:17 p.m. under the authority of Texas Open Meetings Act, Texas Government Code Section 551.074 and 551.082. After returning from executive session, Mr. Arellano asked to go on to the next item.
- B. Discussion of Adding a Stipend to Food Service Maintenance Team Leader at \$1,000.00:** Mr. Arellano said this item had been presented to the committee before now it has been brought back as a stipend to the committee. Mrs. Balesh hopes this will be a good incentive and keep her employees working in a positive work environment. Mrs. Balesh needs to keep her employees motivated in order to keep her employees working for her department or else they might leave and the district could loose very talented and hard working employees. The committee members asked Mrs. Balesh questions on this agenda item. Mrs. Balesh and Mrs. O'Donnell answered their questions. The Personnel Committee made the recommendation to add the stipend and take this recommendation to the full board.
- C. Comments/Input from Community Members on items discussed by Personnel Committee:**
There were no comments or input from community members.

Addendum to Agenda

- D. Approval of Grant Funded Stipends:** Mrs. O'Donnell explained that this is a stipend paid for through the Upper Rio Grand work force development board. It is for \$1,500.00 and comes directly from the Work Force Development Board. The grant does not cost the district anything and it provides a job readiness instructor and a career choices instructor. Some person already in the program will be eligible to apply for this stipend and receive an additional \$1,500.00. Mrs. O'Donnell asked Ms. Margarita Armendariz to explain what this program is and how this stipend works. The committee members asked Ms. Armendariz questions and the committee members recommended to add this stipend and take it to the full board.

Adjournment: Motion to adjourn by consensus 40
Meeting adjourned at 7:36 p.m.



Canutillo Independent School District

7965 Artcraft Rd.
El Paso, TX 79932

Mailing Address: P.O. Box 100
Canutillo, Texas 79835

John P. Kessinger, Ed. D.
Assistant Superintendent

Personnel Committee Meeting Minutes
August 17, 2005

(915) 877-7475
FAX (915) 877-7477
jkessinger@canutillo.k12.tx.us

Location: Administration Building
Time: 6:45 p.m. – 8:28 p.m.

Board Committee Members Present: Mr. Arellano, Mr. Rodriguez and Mr. Fietze

Others Present: Mr. Charles Hart, Dr. Kessinger, Dr. Padilla, Renee O'Donnell, Yusuf Farran, Adele Balesh, Rafael Reyes, Yvonne Sanchez, Sergio Coronado, Larry Baskind, Larry Quintana, Ron Gatlin, Yvonne Duby, Max Padilla, Carol Hecker, Charlie Hecker, and Armando De Anda.

The meeting was called to order at 6:45 p.m.

Mr. Arellano asked that agenda items 3.A & 3.B go into executive session. Mrs. Sanchez asked that they the committee to start with agenda item 3.C and then go to the remaining items since they are going into executive session for both items.

3.0 Personnel

A. Consultation with attorney regarding legal issues relating to personnel: The personnel committee members requested to go into closed session for both agenda items 3.A and 3.B. The Board of Trustees adjourned into closed session from 6:53 p.m. through 8:27 p.m. under the authority of Texas Open Meetings Act, Texas Government Code Section 551.074 and 551.082. Upon returning to regular session, no action was taken.

B. Discussion concerning superintendent's proposed re-organizational plan: This item was taken off of the agenda and there was no discussion.

C. Creation of Positions:

1. **Library Aide at Jose Damian Elementary school**

2. **One on One Special Education Aide at Canutillo Elementary**

Mrs. O'Donnell presented the recommendation for two positions to the personnel committee members. They are both paraprofessional assistants: one library aide at Jose Damian Elementary and one special education aide at Canutillo Elementary. Initially Canutillo Elementary needed a one on one aide for a special education student, but the student is now in a classroom and the aide will serve the whole classroom. The committee members asked Mrs. O'Donnell questions on these two positions. The committee members made the recommendation to create both positions.

D. Comments/Input from Community Members on items discussed by Personnel Committee:
There were no comments or input from community members.

Adjournment: Motion to adjourn by unanimous consensus

Meeting adjourned at 8:28 p.m.



Canutillo Independent School District

7965 Artcraft Rd.
El Paso, TX 79932

Mailing Address: P.O. Box 100
Canutillo, Texas 79835

John P. Kessinger, Ed. D.
Assistant Superintendent

Personnel Committee Meeting Minutes September 1, 2005

(915) 877-7475
FAX (915) 877-7477
jkessinger@canutillo.k12.tx.us

Location: Administration Building
Time: 6:10 p.m. – 7:41 p.m.

Board Committee Members Present: Mr. Arellano, Mr. Rodriguez and Mr. Fietze

Others Present: Mr. Charles Hart, Dr. Kessinger, Dr. Padilla, Renee O'Donnell, Alfredo Vasquez, Tony Reza, Sonny Monica Reyes-Garcia, Rafael Reyes, Yvonne Sanchez, Sergio Coronado, Larry Baskind, Larry Quintana, Ron Gatlin, Yvonne Doby, Yolanda Lucero, Rosa Linda Estorga, Daniel Sole, Sylvia Gonzalez, Annette Brigham, Maggie Porras-Grant, Ernesto Ontiveros, Shonda Jordan, Kendra Jordan, Sonny Jacquez, Alma Gatlin, Annelise Espinoza, Refugio Cervantes, Vicente Limon Sr., Vicente Limon Jr., Hector Romero, Kenneth J. Lauder, Micaela Vigil, Hector Giron, Manny Gauna, Leticia Gonzalez, and Raquel Frayre.

The meeting was called to order at 6:10 p.m.

3.0 Personnel

- A. Consultation with attorney on personnel items(s):** Mr. Arellano asked the committee's permission to take this item into executive session. Mr. Fietze had a question for the committee members through legal council. Mr. Fietze asked about the legalities of posting and wording of agenda items. Mr. Baskind stated the legal procedures for posting and wording of agenda items and explained why agenda items are worded a certain way. He also stated that sometimes it all depends on the nature of the item when consulting with your attorney. If the item is too specific, the Board can lose the ability to have the attorney client privilege. Mrs. Sanchez also asked Mr. Baskind questions on procedures for consulting with legal council. The personnel committee members requested to go into closed session for agenda item 3.A. The Board of Trustees adjourned into closed session from 6:20 p.m. through 7:31 p.m. under the authority of Texas Open Meetings Act, Texas Government Code Section 551.001, 551.071 and 551.07. Upon returning to regular session, no action was taken. Mr. Fietze asked to recognize that there is another agenda item in the agenda. Mr. Arellano apologized for over looking this item and because of the wording of the item and the fact that no discussion was held by the Board, no one from the audience could comment or have input on agenda item 3.A.
- B. Comments/Input from Community Members on items discussed by Personnel Committee:**
There were no comments or input from community members.

Adjournment: Motion to adjourn by unanimous consensus

Meeting adjourned at 7:41 p.m.

**CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS**

Subject: Creation of Positions

Date: September 13, 2005

Presented by: Renée O'Donnell

Consent Agenda

ACTION

1. **BACKGROUND INFORMATION**

(4) Elementary Bilingual Teachers
(1) PK Assistant

Elementary Campuses
Jose Damian Elementary

Rationale: • Five new positions are due to growth (4 elementary bilingual teachers and one PK assistant). These positions were approved by the personnel committee on August 19, 2004.

2. **SUPERINTENDENT RECOMMENDATION**

It is recommended that the Board approve the above-mentioned positions as recommended by the Personnel Committee on August 19, 2004.

3. **BOARD ACTION REQUESTED**

Motion to approve the creation of four elementary bilingual teacher positions and one PK assistant position as recommended by the Superintendent and Personnel Committee.

MOTION _____ **SECOND** _____

FOR _____ **AGAINST** _____

BOARD PRESIDENT: This Board will adjourn into closed session pursuant to the following section of the Texas Open Meetings Act, Texas Government Code Section 551.074 and 551.082, for evaluation and employment of a public officer or employee.

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS

Agenda Item:

Date: September 13, 2005

Subject: Food Service Child Nutrition Cooperative Purchasing Contracts
05-06 School Year

Presented By: Tony Reza and Adele Balesh

Consent Agenda: X

ACTION

1. BACKGROUND INFORMATION:
The Food Service Department participates in several cooperative purchasing programs which will aggregate to over \$10,000. Listed are the cooperative programs, products and awarded companies:

Southwest Texas Food Service Cooperative
Bakery – Flowers Baking Co.
Mexican Food – Isabellas
Dairy – Farmers Dairies

Defense Logistics Agency
Products – Segovia's

West Texas Cooperative
Food – Professional Food Systems (Pilgrims Foods)
Meat – Quinteros

Region XIX Educational Service Center
Equipment and Utensils – National Restaurant
Linen – Unifirst
Machine supplies and Extermination – ECO Lab
Paper and Chemical – Grainger, Laundry, Sun Set, SW Mills

Texas Building and Procurement Commission
Specialty Food Items – Ben E. Keith

2. SUPERINTENDENT RECOMMENDATION:
The Superintendent approves to purchase items, materials and supplies for the Food Service Child Nutrition Program from the listed cooperative purchasing programs.
3. BOARD ACTION REQUESTED:
The Board of Trustees approves the Superintendent's recommendation.

MOTION _____ SECOND _____

AYES _____ NAYS _____

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS

Agenda Item:

Date: September 13, 2005

Subject: Purchase Related Technology Equipment

Presented By: Tony Reza and Martha Veale

Consent Agenda: X

ACTION

1. BACKGROUND INFORMATION:

This is to request approval as stated in Board Policy CH(Local), any single-item purchase that costs more than \$10,000 shall require Board approval before a transaction may take place. The Technology Department through the CISV system for related technology equipment and computers under the Government Code, Section 2157.0611 requirement request approval for spending approximately \$250,000.00 in related technology equipment and computers over the next 120 days. The Technology Department recommends awarding the related technology equipment as per the attached list to *CDW Government* for supplies/equipment and *Dell* for computers and lap-tops.

2. SUPERINTENDENT RECOMMENDATION

The Superintendent recommends approval to purchase related technology equipment and computers through the CISV system and approval of purchases over \$10,000.00.

3. BOARD ACTION REQUESTED:

The Board of Trustees approves the Superintendent's recommendation.

MOTION _____ SECOND _____

AYES _____ NAYS _____



CDW Government, Inc
Vendor #9506
Attn: Rob Wehman
Fax Numbers: 312-705-9178
Phone Number: 866-339-7397
Email: robweh@cdwg.com

	Unit Price
Inkjet Printers	
HP Deskjet 5650 (C6490A) Inkjet Printer (Non-Networked) w/6ft USB Cable	\$ 123.00
HP Deskjet 6840 (C9029A) InkJet Printer (Networked) w/6ft USB Cable	\$ 179.00
HP DesignJet 30 (C7790D) Clr Autocad paper 13X19 w/6ft USB Cable (Non-	\$ 683.00
HP Deskjet 450CI (C8111A) Mobile Printer (Non-Networked) w/ 6ft USB Cable	\$ 215.00
HP Deskjet 6127 (C8959B) USB2.0 /Ethernet (Networked)	\$ 223.00
HP Deskjet 6122 (C8954B) Parellel, USB (Non-Networked) w/ 6ft USB Cable	\$ 160.00
HP Deskjet 9800 (C8165A) Inkjet Wide-Format (Non-Networked) w/ 6ft USB Cable	\$ 290.00
HP Business InkJet 3000N (C8117A) Networked	\$ 785.00
HP Business InkJet 2300N (C8126A) Networked	\$ 700.00
B/W Laser Printers	
HP LaserJet Black & White 1320N (Q5928A) Networked	\$ 465.00
HP LaserJet Black & White 1320 (Q5927A) Non-Networked w/ 6ft USB Cable	\$ 370.00
HP LaserJet Black & White 1022 (Q5912A) Non-Networked w/ 6ft USB Cable	\$ 195.00
HP LaserJet Black & White 1160 (Q5933A) Non-Networked w/ 6ft USB Cable	\$ 305.00
HP LaserJet Black & White 2420 (Q5956A) Non-Networked w/ 6ft USB Cable	\$ 510.00
HP LaserJet Black & White 2420DN (Q5957A)Duplex & Networked	\$ 595.00
HP LaserJet Black & White 4250 Non-Networked Printer (Q5400A)with 64MB	\$ 845.00
HP LaserJet Black & White 4250N Network Printer (Q5401A)with 64MB	\$ 1,160.00
HP LaserJet Black & White 4350N (Q5407A) with 80MB Networked	\$ 1,535.00
HP LaserJet Black & White 8150N (C4266A) Network Printer With 64MB Ram	\$ 2,295.00
Brother Black & White Dplx Laser Printer HL-5170DN with 32MB	\$ 280.00
Brother Black & White Printer - HL-6050DN with 32MB	\$ 520.00
Color Laser Printers	
HP LaserJet Color 2550L (Q3702A) Non-Networked	\$ 395.00
HP LaserJet Color 2550LN (Q3703A) Networked	\$ 495.00
HP LaserJet Color 2550N (Q3704A) Networked	\$ 595.00
HP LaserJet Color 4650N (Q3669A) Networked	\$ 1,930.00
HP LaserJet Color 4650DN Duplex Printer (Q3670A) Networked	\$ 2,090.00
HP LaserJet Color 5550N (Q3714A) Networked	\$ 3,265.00
HP LaserJet Color 5550DN (Q3715A) Networked	\$ 3,410.00
Inkjet Cartridges	
HP 40 InkJet Cartridge Black compatible with: HP Deskjet 1200C and 1200C/PS printers, and HP Copyjet and Copyjet M copier-	\$ 26.15
HP 40 InkJet Cartridge Cyan compatible with: HP Deskjet 1200C and 1200C/PS printers, and HP Copyjet and Copyjet M copier-	\$ 26.75
HP 40 InkJet Cartridge Yellow compatible with: HP Deskjet 1200C and 1200C/PS printers, and HP Copyjet and Copyjet M copier-	\$ 26.75
HP 40 InkJet Cartridge Magenta compatible with: HP Deskjet 1200C and 1200C/PS printers, and HP Copyjet and Copyjet M copier-	\$ 26.75
46	
HP DesignJet 30 Black Cartridge #84 (C5016A)	\$ 43.00
HP DesignJet 30 Black Printhead # 84 (C5019A)	\$ 39.00



	CDW Government, Inc
	Vendor #9506
HP DesignJet 30 Cyan Cartridge # 85 (C9425A)	\$ 33.00
HP DesignJet 30 Cyan Printhead # 85 (C9420A)	\$ 34.00
HP DesignJet 30 Light Cyan Cartridge #85 (C9428A)	\$ 44.00
HP DesignJet 30 Light Cyan Printhead # 85 (C9423A)	\$ 34.00
HP DesignJet 30 Light Magenta Cartridge #85 (C9429A)	\$ 44.00
HP DesignJet 30 Light Magenta Printhead # 85 (C9424A)	\$ 34.00
HP DesignJet 30 Magenta Cartridge #85 (C9426A)	\$ 34.00
HP DesignJet 30 Magenta Printhead # 85 (C9421A)	\$ 34.00
HP DesignJet 30 Yellow #85 (C9427A)	\$ 44.00
HP DesignJet 30 Yellow Printhead # 85 (C9422A)	\$ 34.00
HP 9800 Black # 96 Cartridge (C8767WN)	\$ 26.25
HP 9800 Tri-Color # 97 Cartridge (C9363WN)	\$ 28.25
HP 9800 Photo # 99 Cartridge (C9369WN)	\$ 21.10
HP 9800 Gray # 100 Cartridge (C9368AN)	\$ 21.10
HP 20 Inkjet Black Cartridge compatible with: HP Deskjet 610C, 612C, 630, 640C, 656C Color Inkjet printer series, and HP Fax	\$ 24.50
HP 26 Inkjet Black Cartridge compatible with: HP Deskjet, Deskjet Plus, HP Deskjet 400 Series, 500 Series, HP Deskwriter C, HP Deskwriter 500 Series printers, HP Fax 200, 300, 310, 700, 750, 900, 950, HP Officejet LX, and Officejet 300 Series, Designjet 200, 220, and 600, Photosmart	\$ 26.15
HP 29 InkJet Black Cartridge compatible with: HP Deskjet 600C, 660C, 670C , 680C, 690C and 692C Series; HP Deskwriter 600, 660, 680, and 694; HP Printer/Scanner/Copier 300 Series; HP Officejet 500, 600, and 700 Series; HP Fax 910 and 920	\$ 26.15
HP 45 Black InkJet Cartridge compatible with: HP DeskJet 700 Series, 820C, 830C, 832C, 850C, 855C, 880C, 882C, 890C, 895C Series, 870C Professional Series, 930C, 932C, 935C, 950C, 952C, 955C, 960C, 970, 995 Series, 990C, 9300 Professional Series, 1000C, 1120C, 1220C, 1600C, 6122 & 6127 Series printers, HP Color Copiers, HP Officejet G55/85/95, K60/80, R40/60/80, T45/65, HP Officejet Pro 1170, 1175 Series, Fax 1220, HP Photosmart P1000, P1100, P1115, P1215, P1218, P1315 and HP Designjet 700, 750C, 750C	\$ 26.15
HP 49 Tri-Color InkJet Cartridge compatible with:HP Deskjet 350 Series, 610C, 612C & 630, 640C Series, 656C, 600C, 660C Series, 670 Series, 680 Series, 690C Series, 692C HP Deskwriter 600,	\$ 26.75
HP 56 Black Inkjet Cartridge compatable with: HP Deskjet 450cbi mobile printer, HP Deskjet 5150, 5550, 5650, 5850, 9650, 9670 and 9680 printers, HP Officejet 4110, 5510 and 6110, HP PhotoSmart 7150, 7260, 7350, 7550, 7660, 7760 and 7960 printers, and HP PSC 1110, 1210, 1350, 2105,	\$ 19.00
HP 57 Tri-Color Inkjet Cartridge compatable with: HP Deskjet 450cbi mobile printer, HP Deskjet 5150, 5550, 5650, 5850, 9650, 9670 and 9680 printers, HP Officejet 4110, 5510 and 6110, HP PhotoSmart 100, 130, 145, 230, 245, 7150, 7260, 7350, 7550, 7660, 7760 and 7960 printers, and HP	\$ 34.00
HP 58 Photo Inkjet Cartridge compatable with: HP Deskjet 450cbi mobile printer, HP Deskjet 5150, 5550, 5650, 5850, 9650, 9670 and 9680 printers, HP Officejet 4110, 5510 and 6110, HP PhotoSmart 100, 130, 145, 230, 245, 7150, 7260, 7350, 7550, 7660, 7760 and 7960 printers, and HP PSC 1110, 1210, 1350, 2105, 2108,	\$ 24.75



	CDW Government, Inc
	Vendor #9506
HP 25 Tri-Color Inkjet Cartridge compatible with: HP Deskjet 310, 320, 340 Series, 400 Series, 500C Series, HP Deskwriter C, 540, 550 and 560 printer series	\$ 26.75
HP 33 Black Inkjet Cartridge compatible with: HP Deskjet portable, HP Deskjet 310, 320, 340 printers and HP Deskwriter 310,	\$ 22.50
HP 41 Tri-Color InkJet Cartridge compatible with: HP Deskjet 820C Series, 850C Series and 1000C Series printers, HP OfficeJet V40, V40xi, Officejet Pro 1150C Series, and HP Color Copiers 110 and 120	\$ 26.75
HP 16 Photo(Color) Inkjet Cartridge compatible with: HP Deskjet 610, 612 and 690C Series, HP Deskwriter 694, HP Printer*Scanner*Copier 300 Series, and HP Officejet 700 Series	\$ 26.75
HP 23 Tri-Color Inkjet Cartridge compatible with: HP Deskjet 710C Series, 720C Series, 810 Series, 830 Series, 880 Series, 890 Series, and 1120C printers, HP Officejet R40, R60, R80, T45, and T65, HP Officejet Pro 1170 and 1175 Series, HP Color Copiers 140, 145, 150, and 155, HP Color Copiers 160, 170, 260 and 270, and HP Printer*Scanner*Copier 500	\$ 29.00
HP 78 Tri-Color Inkjet Cartridge compatible with: HP Deskjet 930, 932, 935, 940, 950, 952, 955, 960, 970 Series, 990C, 9300 Professional Series, 995, 1220, 3820, 6122 & 6127 Series printers; HP Photosmart P1000, P1100, P1115, P1215, P1218, P1315; Fax 1220; HP Printer/Scanner/Copier 750, 950; HP Officejet K60, K80, G55, G85, G95 all-in-one, V40, V40xi; HP Color Copier 180, 190, 280, 290, and HP Digital Copier 310	\$ 29.00
HP 15 Black Deskjet Ink Cart Compatable with :HP Deskjet 810, 812, 825, 840, 842, 843, 845, 920, 940, 950 printers, HP Officejet K60 and HP	\$ 24.75
HP 17 Tri-Color InkJet Cartridge compatible with: HP Deskjet 840 and the HP Deskjet 842 printers	\$ 26.75
HP 10 Color InkJet Cartridge (Black) compatible with: HP cp1700 color inkjet printer series, HP Designjet Colorpro GA and Colorpro CAD printers, HP 2000C,2300 and 2500C Professional series color printers, HP Business Inkjet 2200 and 2600 series printers and HP Designjet 500 and 800 series	\$ 28.25
HP 11 Color InkJet Cartridge (Cyan) compatible with: HP cp1700 color inkjet printer series, HP Designjet Colorpro GA and Colorpro CAD printers, HP 2000C,2300 and 2500C Professional series color printers, HP Business Inkjet 2200 and 2600 series printers and HP Designjet 500 and 800 series	\$ 28.25
HP 11 Color InkJet Cartridge (Yellow) compatible with: HP cp1700 color inkjet printer series, HP Designjet Colorpro GA and Colorpro CAD printers, HP 2000C,2300 and 2500C Professional series color printers, HP Business Inkjet 2200 and 2600 series printers and HP Designjet 500 and 800 series	\$ 28.25
HP 11 Color InkJet Cartridge (Magenta) compatible with: HP cp1700 color inkjet printer series, HP Designjet Colorpro GA and Colorpro CAD printers, HP 2000,2300C and 2500C Professional series color printers, HP Business Inkjet 2200 and 2600 series printers and HP Designjet 500 and 800 series	\$ 28.25
HP 96 Inkjet Color Cartridge compatible with: HP Deskjet 5740, 6540, 6840	\$ 26.25
HP 97 Tri-Color Inkjet Cartridge compatible with: HP Deskjet 5740, 6540, 6841	\$ 28.25
Toner	
HP LJ 4l, 4ML,4P,4MP Black (92274A) 48	\$ 79.00
HP LJ 4, 4m 4 Plus, 4M Plus (92298A)	\$ 82.00
HP LJ 5, 5m, 5N & 5Se (92298X)	\$ 85.00



	CDW Government, Inc	
	Vendor #9506	
HP LJ 5L, 6L Series (C3906A)	\$	56.00
HP LJ 5p, 5MP,6p, 6MP Series (C3903A)	\$	72.00
HP LJ 1100 Series (C4092A)	\$	51.00
HP LJ 1000,1200,1220 Series (C7115A)	\$	57.00
HP LJ 1300 Series (Q2613A)	\$	64.00
HP LJ 2100, 220 Series (c4096A)	\$	85.00
HP LJ 1012 & 1022 LJ Printers (Q2612A)	\$	65.00
HP LJ 8150 Black (C4182X)	\$	155.00
HP LJ 2500 Series Black (C9700A)	\$	73.00
HP LJ 2500 Series Cyan (C9701A)	\$	85.00
HP LJ 2500 Series Yellow (C9702A)	\$	85.00
HP LJ 2500 Series Magenta (C9703A)	\$	85.00
HP LJ 2550 Series Black (Q3960A)	\$	73.00
HP LJ 2550 Series Cyan (Q3961A)	\$	85.00
HP LJ 2550 Series Yellow (Q3962A)	\$	85.00
HP LJ 2550 Series Magenta (Q3963A)	\$	85.00
HP LJ 3100,3150 Series (c3906A)	\$	56.00
HP LJ 4000,4050 Series Black (C4127A)	\$	84.00
HP LJ 4100 Series Black (C8061A)	\$	84.00
HP LJ 4200 Series (Q1338A)	\$	126.00
HP LJ 4300 Series (Q1339A)	\$	156.00
HP LJ 4500/4550 Transfer Kit (C4196A)	\$	179.00
HP LJ 4500/4550 Drum Kit (C4195A)	\$	71.00
HP LJ 4500/4550 Series Yellow (C4194A)	\$	102.00
HP LJ 4500/4550 Series Black (C4191A)	\$	73.00
HP LJ 4500/4550 Series Cyan(C4192A)	\$	102.00
HP LJ 4500/4550 Series Magenta (C4193A)	\$	102.00
HP LJ 4600 Series Black (C9720A)	\$	128.00
HP LJ 4600 Series Cyan (C9721A)	\$	174.00
HP LJ 4600 Series Magenta (C9722A)	\$	174.00
HP LJ 4600 Series Yellow (C9723A)	\$	174.00
HP LJ 4600 Series Image Transfer Kit (C9724A)	\$	185.00
HP LJ 5500 Series Black (C9730A)	\$	184.00
HP LJ 5500 Series Cyan (C9731A)	\$	259.00
HP LJ 5500 Series Yellow (C9732A)	\$	259.00
HP LJ 5500 Series Magenta (C9733A)	\$	259.00
HP LJ 5500 Series Image Transfer Kit (C9734A)	\$	167.00
Brother HL-1270N Toner Cartridge (TN-460)	\$	56.00
Brother HL-1870N Toner Cartridge (TN-560)	\$	59.00
Brother HL-2460N Toner Cartridge (TN-9000)	\$	109.00
Brother HL-5070N Toner Cartridge (TN-560)	\$	59.00
Brother HL-6050DN Toner Cartridge (TN-670)	\$	69.00



	CDW Government, Inc
	Vendor #9506
Brother HL-1470N Toner Cartridge (TN-460)	\$ 56.00
Printer Cables	
Printer Cables Parallel IEEE 6'	\$ 3.00
USB Cables 6' Printer Cable	\$ 3.00
USB Cables 10' Cable	\$ 5.00
Portable Memory	
Sony 64 MB Memory Stick	\$ 28.00
Sony 128 MB Memory Stick	\$ 33.00
Sony 128 MB Memory Stick Duo	\$ 38.00
Sony 256 MB Memory Stick Pro	\$ 43.00
Sony 256 MB Memory Stick Pro Duo	\$ 46.00
Sandisk Imagemate 5 in 1 Card Reader (Memory Stick, SD, MMC, XD))	\$ 19.00
Sandisk Imagemate 12 in 1 Card Reader (CF1,CF2,MS,MSPPro,MMC,SD,SM,etc)	\$ 28.00
USB Flash Memory (for Computers)	
32 MB USB Flash Memory (for Computers)	\$ 18.00
64 MB USB Flash Memory (for Computers)	\$ 22.00
128MB USB Flash Memory (for Computers)	\$ 20.00
256MB USB Flash Memory (for Computers)	\$ 29.00
512MB USB Flash Memory (for Computers)	\$ 44.00
1GB USB Flash Memory (for Computers)	\$ 75.00
Secure Digital (SD) Cards	
32 Secure Digital (SD) Card	\$ 18.00
64 Secure Digital (SD) Card	\$ 20.00
128 Secure Digital (SD) Card	\$ 22.00
Compaq Flash Cards	
Compaq Flash Cards 64MB	\$ 20.00
Compaq Flash Cards 128MB	\$ 22.00
Compaq Flash Cards 256MB	\$ 30.00
Compaq Flash Cards 512MB	\$ 40.00
Compaq Flash PCMCIA Adapter	\$ 15.00
USB MultiCard Reader for Flash/SD Cards	\$ 20.00
Scanners	
HP ScanJet 3970 2400x2400 48bit	\$ 95.00
HP Scanjet 4070 Photosmart 2400dpi 48bit	\$ 125.00
HP ScanJet 4670 2400x2400 48bit	\$ 145.00
HP ScanJet 5550c Scanner 2400x2400 48bit w/50 Page Document feeder	\$ 280.00
HP ScanJet 8200 Professional Image Scanner 4800x4800 48bit	\$ 445.00
Miscellaneous Equipment (Technicians)	
C-Mos Batteries CR2032	\$ 8.00
Network Card 10/100 Linksys	\$ 18.00
IDE - CD ROM Drive 48X minimum	\$ 20.00



	CDW Government, Inc Vendor #9506	
IDE - CD-RW - internal	\$	30.00
AGP Video Card 32MB	\$	40.00
PCI Video Card 32MB	\$	40.00
PCI USB (4-Ports)	\$	15.00
PCI 1394 FireWire Card (4-Ports)	\$	22.00
PCI SoundBlaster Audigy 2 Value Sound Card	\$	45.00
Keyboard - PS/2 With AT Adpater	\$	16.00
Headphones	\$	8.00
Mouse - Serial	\$	8.00
Mouse - PS/2	\$	7.00
ATX Power Supply 300 watts	\$	32.00
HD 3.5 Floppy disk 1.44 MB (10 pack)	\$	4.00
Teac Floppy Drive 1.44 (beige)	\$	15.00
IDE 40GB Hard Drive or greater	\$	54.00
HP LJ 5500 Series Fuser Kit - (C9735A) Repairs Only!	\$	195.00
HP LJ 4500/4550 Fuser Kit (C4197A) -Repairs Only!	\$	230.00
HP LJ 4600 Series Fuser Kit (C9725A) - Repairs Only!	\$	240.00
Computer Storage Devices		
CD-RW Drive FireWire Connection - External (requires PCI 1394 Card)	\$	85.00
CD-RW Drive USB Connection - External	\$	75.00
Iomega Zip Drive 750 MB - Internal	\$	135.00
Iomega Zip Drive 750 MB - USB External	\$	155.00
200Gb External USB and Firewire Drive (Maxtor)	\$	205.00
250Gb External USB and Firewire Drive (Maxtor)	\$	250.00
300Gb External USB and Firewire Drive (Maxtor)	\$	270.00
Floppy/Zip/CD-RW DVD Disk		
Memorex 210MB Mini CD-RW for Sony Mavica Cameras (30-Pack) Best Deal!	\$	35.00
Sony 156MB Mini CD-RW for Sony Mavica Cameras (1-Pack)	\$	8.00
Sony 156MB Mini CD-RW for Sony Mavica Cameras (30-Pack)	\$	100.00
HD 3.5 Floppy disk 1.44 MB (50 Pack)	\$	12.00
Zip Disks 100MB (3-Pack)	\$	26.00
Zip Disks 250MB (1-Pack)	\$	9.50
Zip Disks 250MB (4-Pack)	\$	40.00
Zip Disks 750MB (3-Pack)	\$	35.00
FujiFilm 80 Min 700MB CR-Recordables 10 Pack	\$	6.00
FujiFilm 80 Min 700MB CR-Recordables 50 Pack	\$	15.00
FujiFilm 80 Min 700MB CR-Recordables 100 Pack	\$	28.00
80 min, 700MB CDRW - 10 Pack	\$	11.00
80 min, 700MB CDRW - 25 Pack	\$	15.00
4.7GB DVD-R Disk 10-Pack	\$	11.00
4.7GB DVD-RW Disk 10 Pack	\$	15.00
4.7GB DVD+R Disk 10-Pack	\$	11.00
4.7GB DVD+RW Disk 10 Pack	\$	15.00
Network Hard Drives		
Adaptec Snap Server 2200 (500GB)	\$	1,325.00
Iomega Network Hard Drive 160GB	\$	195.00
Iomega Network Hard Drive 250GB	\$	280.00
UPS / Surge Protector		
APC Smart UPS 1000	\$	390.00



CDW Government, Inc	
Vendor #9506	
APC Smart UPS 700	\$ 345.00
APC Smart-UPS 2200 RM 2U	\$ 925.00
APC Smart-UPS 3000 RM 2U	\$ 1,120.00
APC Smart-UPS 750 RM 1U	\$ 420.00
APC Smart-UPS 1500 RM 2U	\$ 605.00
APC PER 7 Surge Protector	\$ 14.00
Projectors / Presenters	
Elmo - HV-7100SX Visual Presenter	\$ 3,425.00
Elmo - HV-5100XG Visual Presenter	\$ 2,485.00
Digital Projector (1000 lumens)/case&remote INFOCUS X1A SVGA	\$ 775.00
Digital Projector (1600 lumens)/case&remote INFOCUS X2 SVGA	\$ 805.00
Digital Projector (1700 lumens)/case&remote INFOCUS X3 XGA	\$ 1,135.00
Infocus LiteShow (Wireless Adapter)	\$ 385.00
Digital Projector (1400 lumens)/case&remote INFOCUS LP70+DLB (Mobile	\$ 1,465.00
Digital Projector (1000 lumens)/case&remote Infocus LP120 (Mobile 1.98lbs)	\$ 1,495.00
Digital Projector (1700 lumens)/case&remote INFOCUS LP540 -Meeting Rooms	\$ 1,225.00
Digital Projector (2000 lumens)/case&remote INFOCUS LP640 -Meeting Rooms	\$ 1,625.00
Cameras / Tapes / Camera CDs	
Floppy-Camera	
Sony FD200 Digital Camera W/case (This camera uses floppy disk)	\$ 295.00
CD-Cameras	
Sony Mavica CD-500 Camera w/Case (This camera uses cd-rw disk)	\$ 565.00
Sony Mavica CD-350 Camera w/Case (This camera uses cd-rw disk)	\$ 395.00
Memorex 210MB Mini CD-RW for Sony Mavica Cameras (30-Pack) Best Deal!	\$ 35.00
Sony 156MB Mini CD-RW for Sony Mavica Cameras (1-Pack)	\$ 8.00
Sony 156MB Mini CD-RW for Sony Mavica Cameras (30-Pack)	\$ 100.00
8mm -Video Recorders	
Sony DCR-TRV480 Digital 8mm Camcorder w/case	\$ 365.00
Sony DCR-TRV280 Digital 8mm Camcorder w/case	\$ 315.00
8mm Tape for DCR-TRV-250 Camcorder	\$ 5.00
8mm Tape for DCR-TRV-260 Camcorder	\$ 5.00
8mm Tape for DCR-TRV-350 Camcorder	\$ 5.00
8mm Tape for DCR-TRV-460 Camcorder	\$ 5.00
DV - Video Recorders	
Sony DCR-HC32 MiniDV Camcorder w/case	\$ 535.00
Mini DV/Tape for DCR-HC32 Camcorder	\$ 5.00
Mini DV/Tape for DCR-TRV33 Camcorder	\$ 5.00

DELL**QUOTATION****QUOTE #:** 239117560**Customer #:** 1747276**Contract #:** 9913578**Customer Agreement #:** DIR-SDD-192**Quote Date:** 8/19/05**Date:** 8/19/05 12:16:01 PM**Customer Name:** CANUTILLO I S D

TOTAL QUOTE AMOUNT:	\$926.45		
Product Subtotal:	\$926.45		
Tax:	\$0.00		
Shipping & Handling:	\$0.00		
Shipping Method:	Ground	Total Number of System Groups:	1

GROUP: 1	QUANTITY: 1	SYSTEM PRICE: \$876.76	GROUP TOTAL: \$876.76
Base Unit:	OptiPlex GX620 Small Form Factor,Pentium 4 521/2.8GHz,1M800FSB,HyperThreading (221-8687)		
Processor:	NTFS File System,Factory Install (420-3699)		
Memory:	256MB,Non-ECC,533MHz DDR2 1x256,OptiPlex GX620 or GX520 (311-5016)		
Keyboard:	Dell USB Keyboard,No Hot Keys Optiplex (310-5247)		
Monitor:	Dell E773s CRT Color Monitor, 17 Inch,16.0 Inch Viewable Image Size,OptiPlex,Precision and Latitude (320-1582)		
Video Card:	Integrated Video,GMA950 Dell OptiPlex GX620 (320-4269)		
Hard Drive:	40GB SATA 7200RPM ,Hard Drive Dell OptiPlex Dell GX620 or GX520 (341-2282)		
Floppy Disk Drive:	3.5 inch, 1.44MB, Slimline Floppy Drive,OptiPlex GX620 orGX520 (341-2267)		
Operating System:	Windows XP Professional Service Pack 2,with Media,DellOptiPlex,English,Factory Install (420-4850)		
Mouse:	Dell USB 2-Button Optical Mouse with Scroll,Dell OptiPlex (310-6609)		
TBU:	RoHS Compliant Lead Free Chassis and Motherboard,Dell OptiPlex (341-2663)		
CD-ROM or DVD-ROM Drive:	24X CDRW/DVD Combo,Slimline with Cyberlink PowerDVD,Dell OptiPlex GX620 or GX520 Small Form Factor (313-3326)		
Sound Card:	Integrated AC97 Audio,OptiPlex (313-8170)		
Speakers:	Dell Two Piece A215 Stereo Speaker System for Dell OptiPlex (313-3321)		
Documentation Diskette:	Resource CD contains Diagnostics and Drivers for Dell OptiPlex GX620/520 Systems (310-6758)		
Factory Installed Software:	Energy Star Labeling for OptiPlex (if applicable) (310-4721)		
Service:	Type 3 Contract - Next Business Day Parts and Labor On-Site Response, Initial Year (900-6630)		
Service:	Type 3 Contract - Next Business Day Parts and Labor On-Site Response, 2YR Extended (960-2402)		
Installation:	Standard On-Site Installation Declined (900-9987)		
Misc:	CFI Order Ready Asset Tag 5 (365-1390)		
Misc:	Readyware Installation Fee (365-1234)		
	MS Off 2003 SELECT PRO ENT-Ins License not included and needs to be purchased separately, contact your (411-1518)		

SOFTWARE & ACCESSORIES

Product	Quantity	Unit Price	Total
Office Pro 2003 All Languages A 269-06824 (A0154983)	1	\$49.69	\$49.69
Number of S & A Items: 1		S&A Total Amount: \$49.69	

SALES REP:	DESIREE MARTINEZ	PHONE:	1888-977-3355
Email Address:	Desiree_Martinez@Dell.com	Phone Ext:	7241280

For your convenience, your sales representative, quote number and customer number have been included to provide you with faster service when you are ready to place your order. You may also place your order online at www.dell.com/k12/qto
This quote is subject to the terms of the agreement signed by you and Dell, or absent such agreement, is subject to the applicable Dell terms and conditions agreement.

Prices and tax rates are valid in the U.S. only and are subject to change.

*****Sales/use tax is a destination charge, i.e. based on the "ship to" address on your purchase order. Please indicate your taxability status on your PO. If exempt, please fax exemption certificate to Dell Tax Department at 1-888-863-8778, referencing your customer number. If you have any questions regarding tax please call 866-433-9019. *****

All product and pricing information is based on latest information available. Subject to change without notice or obligation.

LCD panels in Dell products contain mercury, please dispose properly.
Please contact Dell Financial Services' Asset Recovery Services group for EPA compliant disposal options at US_Dell_ARS_Requests@dell.com. Minimum quantities may apply.

Shipments to California: For certain products, a State Environmental Fee Of Up to \$10 per item may be applied to your invoice as early as Jan 1, 2005. Prices in your cart do not reflect this fee. More Info: or refer to URL www.dell.com/environmentalfee

DELL**QUOTATION**

QUOTE #: 238341163

Customer #: 1747276

Contract #: 70137

Customer Agreement #: Dell Std Terms

Quote Date: 8/16/05

Date: 8/16/05 2:09:56 PM

Customer Name: CANUTILLO I S D

TOTAL QUOTE AMOUNT:	\$1,292.48		
Product Subtotal:	\$1,292.48		
Tax:	\$0.00		
Shipping & Handling:	\$0.00		
Shipping Method:	Ground	Total Number of System Groups:	1

GROUP: 1	QUANTITY: 1	SYSTEM PRICE: \$1,242.79	GROUP TOTAL: \$1,242.79
Base Unit:	Latitude D510, Pentium M 730 (1.60GHz) 14.1 XGA, English (221-8299)		
Memory:	512MB, Double Data Rate 2-400 SDRAM, 1 Dimm, for Dell Latitude D, Factory Install (311-3783)		
Hard Drive:	40GB Hard Drive 9.5MM, 5400RPM for Dell Latitude D510, Factory Install (341-2202)		
Floppy Disk Drive:	Floppy Drive, Internal/External for Dell Latitude D-Family Notebooks, Factory Tied (341-2204)		
Operating System:	Windows XP Professional, SP2 with media, for Latitude English, Factory Installed (420-4790)		
Modem:	Internal 56K Modem for Dell Latitude D-Family Notebooks Factory Install (313-2971)		
TBU:	65W AC Adapter for Latitude D-Family (310-4225)		
CD-ROM or DVD-ROM Drive:	24X CDRW/DVD w/ Sonic Digital Media and Cyberlink PowerDVD for Latitude D-Family Factory Install (313-2546)		
Processor Cable:	Intel PRO/Wireless 2200 Lead-free WLAN (802.11b/g) miniPCI Card Latitude D410 /510P/610/810, Factory In (430-1411)		
Feature	6-Cell/53 WHr Primary Battery for Dell all Latitude D500/D600, Factory Install (312-0189)		
Service:	Type 3 Contract - Next Business Day Parts and Labor On-Site Response, Initial Year (902-2660)		
Service:	Type 3 Contract - Next Business Day Parts and Labor On-Site Response, 2YR Extended (900-6152)		
Misc:	Readyware Installation Fee (365-1234)		
	MS Off 2003 SELECT PRO ENT-ins License not included and needs to be purchased separately, contact your (411-1518)		

SOFTWARE & ACCESSORIES

Product	Quantity	Unit Price	Total
Office Pro 2003 All Languages A 269-06824 (A0154983)	1	\$49.69	\$49.69
Number of S & A Items: 1		S&A Total Amount: \$49.69	

SALES REP:	DESIREE MARTINEZ	PHONE:	1888-977-3355
Email Address:	Desiree_Martinez@Dell.com	Phone Ext:	7241280

For your convenience, your sales representative, quote number and customer number have been included to provide you with faster service when you are ready to place your order. You may also place your order online at www.dell.com/k12/qto
This quote is subject to the terms of the agreement signed by you and Dell, or absent such agreement, is subject to the applicable Dell terms and conditions agreement.

Prices and tax rates are valid in the U.S. only and are subject to change.

*****Sales/use tax is a destination charge, i.e. based on the "ship to" address on your purchase order. Please indicate your taxability status on your PO. If exempt, please fax exemption certificate to Dell Tax Department at 1-888-863-8778, referencing your customer number. If you have any questions regarding tax please call 866-433-9019. *****

All product and pricing information is based on latest information available. Subject to change without notice or obligation.

LCD panels in Dell products contain mercury, please dispose properly.
Please contact Dell Financial Services' Asset Recovery Services group for EPA compliant disposal options at US_Dell_ARS_Requests@dell.com. Minimum quantities may apply.

Shipments to California: For certain products, a State Environmental Fee Of Up to \$10 per item may be applied to your invoice as early as Jan 1, 2005. Prices in your cart do not reflect this fee. More Info: or refer to URL www.dell.com/environmentalfee

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS

Agenda Item:

Date: September 13, 2005

Subject: Purchase Copy Paper

Presented By: Tony Reza

Consent Agenda: X

ACTION

1. BACKGROUND INFORMATION:

As stated in Board Policy CH(Local), any single-item purchase that costs more than \$10,000 shall require Board approval before a transaction may take place. This request is to purchase 880 cases of copy paper for the Canutillo District. The paper is stored at the warehouse for distribution to campuses and departments upon request. The purchase will be done through the Texas Cooperative Purchasing Network (TCPN) program to *Xerox Corporation* in the amount of \$16,808.00.

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent recommends approval to purchase 880 cases of copy paper for Canutillo Independent School District.

3. BOARD ACTION REQUESTED:

The Board of Trustees approves the purchase of copy paper for the Canutillo District as recommended by the Superintendent.

MOTION _____ SECOND _____

AYES _____ NAYS _____

Xerox Corporation
1 Sycamore Plaza
5600 Wyoming Blvd N.E. Suite 200
Albuquerque, New Mexico 87109
505-771-9372/Fax 771-0151



September 6, 2005

Canutillo ISD
 Purchasing Department
 Sam Garcia
 P.O. Box 100
 Canutillo, TX 79835

Dear Mr. Garcia:

Listed below are our prices we are offering members of TCPN for Mill Direct paper orders for deliveries made by September 30, 2005. The price quoted is F.O.B. destination from the Mill to your receiving dock. Please allow 14-21 business days for delivery.

<u>No.</u>	<u>Qty</u>	<u>Reorder#</u>	<u>Description</u>	<u>Price per carton.</u>
1.	880	3r2047	8 1/2 x 11 20lb White	\$19.10 ea.

There is an 880 carton minimum order for this price, which equals 8800 reams = 22 pallets, 400 reams per pallet (40 cartons). Shipments must be increments of 880 carton.

If you have any questions, please feel free to contact me at the number above Monday through Friday.

I look forward to serving you with high quality Xerox products.

Please call me if you need any additional information,

Sincerely,

Eric V. Anthony
 Document Supply Account Manager
 Xerox Corporation
 New Mexico/El Paso/Amarillo/N.E. Arizona

**CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS 79835**

Agenda Item: _____ Date: September 2005.

Subject: Approval to Purchase District-Wide Web Filtering Software.

Presented By: Martha Veale .Consent Agenda X .

ACTION

1. BACKGROUND INFORMATION

As stated in Board Policy CH (Local), any single-item purchase that costs more than \$10,000 shall require Board approval before a transaction may take place. This request is to purchase district-wide web filtering software for 2500 nodes. This subscription is a 3 year renewal SERIAL CID 3628 BESS [November 2005 – November 2008]. This purchase will be done through Secure Computing in the amount not to exceed \$30,000.00.

2. SUPERINTENDENT RECOMMENDATION

The superintendent recommends approval to purchase of district-wide web-filtering software through Secure Computing.

3. BOARD ACTION REQUESTED

The Board of Trustees approves the purchase of district-wide web-filtering software at a cost not to exceed \$30,000.00 as recommended by the Superintendent.

MOTION _____ **SECOND** _____
FOR _____ **AGAINST** _____

**September 2005
Products & Services Quote**

**SECURE
COMPUTING**

Customer Name: Canutillo ISD
Attention: Leroy Romero
Address: 7965 Aircraft Rd.

City/State: El Paso, TX
Zip Code: 79932
Phone: 915-877-7461
Fax:
Email: lromero@canutillo-isd.org

Quote Number: 09060SCISDlmt
Date: September 6, 2005
Salesperson: Leah Thomas
Phone Number: 651-628-1596
Validity Date: 30 days from date of quote
Return Fax: 651-628-2705
Payment Terms: Net 30
Shipping Terms: FOB Origin
Delivery Terms: 15 days ARO
Tax ID: 52-163-7226
CAGE: 0HDC7
DUNS: 60-619-3803
A/R: 2675 Long Lake Road
 St. Paul, MN 55113

General Terms & Conditions: This proposal is made exclusively for use by the customer named above. Unless otherwise noted below, all prices are exclusive of travel and lodging costs, if any, which will be billed separately as incurred. Acceptance by SCC of any resultant contract/PO is subject to the execution of mutually agreeable licensing terms and conditions.

****Please Note: Additional tax and Shipping Fees allocated for this order may be billed on a separate invoice.**

Web Filtering

Best Control List Education	Product Number	US/Net List Price	Qty	Extended Price
<p>1 Year Subscription, Renewal</p> <p>Secure Computing - N2H2 Best Internet filtering software helps protect more students and library users online from inappropriate or illegal Internet content than any other filter.</p> <p>This filtering software installs on a server and works with the network's router, firewall, cache or proxy device without disrupting data-flow. Since there is minimal impact on the network, implementing filtering is virtually transparent to students and users.</p> <p>The unique combination of powerful technology and expert human review has yielded an excellent categorized database of Internet content. Comprised of millions of entries, the categorized database is at the heart of every filtering product and service.</p> <p>Supported platforms include: Check Point FireWall-1, Cisco Content Engine, Cisco PIX Firewall, Cisco Routers, Microsoft ISA Server, Microsoft Proxy 2.0, Novell BorderManager, Netsis ACC, Nortel ASF, SonicWALL, Squid Proxy, Stratuschache, 3Com SuperStack 3, Volara Extensior.</p> <p>A "User" equals a filtered workstation. If multiple people share a single workstation (e.g. schools, libraries, shift workers) than this would count as 1 "User" on a per user basis.</p> <p>All educational institutions in K-12, higher education, libraries and non-profits qualify for this educational pricing. All Best subscriptions include: Best software, control list updates, 24 x 7 customer support and all software upgrades.</p> <p>Note: Indicate number of workstations as quantity. Purchase orders must include the name of the educational institution.</p> <p>Note: Additional Managed Service Fees apply for Renewal customers with Managed Filtering Appliance or Redirect Service.</p>				
Serial CID 3628 Subscription November 29, 2005 through November 29, 2006	BECL-EDU-2500-4999-12	\$5.93	2500	\$14,825.00
<p>2 Year Subscription, Renewal</p> <p>Serial CID 3628 Subscription November 29, 2005 through November 29, 2007</p> <p>BECL-EDU-2500-4999-24</p>				
Serial CID 3628 Subscription November 29, 2005 through November 29, 2008	BECL-EDU-2500-4999-36	\$14.23	2500	\$35,575.00
<p>Best Renewal - 3 for 2 Promotion - Valid until September 16, 2005</p>				
Serial CID 3628 Subscription November 29, 2005 through November 29, 2008	BECL-EDU-2500-4999-36-PR2	\$11.86	2500	\$29,650.00



**CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS 79835**

Agenda Item: _____ Date: September 2005.

Subject: Approval to Purchase District-Wide Servers.

Presented By: Martha Veale .Consent Agenda X .

ACTION

1. BACKGROUND INFORMATION

As stated in Board Policy CH(Local), any single-item purchase that costs more than \$10,000 shall require Board approval before a transaction may take place. This request is to purchase district-wide application servers that are replacing 4 to 5 year old equipments. This purchase will be done through DELL Service Sales in the amount not to exceed \$21,000.

2. SUPERINTENDENT RECOMMENDATION

The superintendent recommends approval to purchase of district-wide application servers from DELL Service Sales.

3. BOARD ACTION REQUESTED

The Board of Trustees approves the purchase of district-wide application servers from DELL Service Sales at a cost not to exceed \$21,000.00 as recommended by the Superintendent.

MOTION _____

SECOND _____

FOR _____

AGAINST _____

DELL**QUOTATION**

QUOTE #: 241038018

Customer #: 1747276

Contract #: 9913578

Customer Agreement #: DIR-SDD-192

Quote Date: 8/29/05

Date: 8/29/05 1:26:37 PM

Customer Name: CANUTILLO I S D

TOTAL QUOTE AMOUNT:	\$20,650.40		
Product Subtotal:	\$20,650.40		
Tax:	\$0.00		
Shipping & Handling:	\$0.00		
Shipping Method:	Ground	Total Number of System Groups:	1

GROUP: 1	QUANTITY: 4	SYSTEM PRICE: \$5,162.60	GROUP TOTAL: \$20,650.40
Base Unit:	3.0GHz/2MB Cache, Xeon, 800MHz Front Side Bus for PowerEdge 2850 (221-7954)		
Processor:	3.0GHz/2MB Cache, Xeon, 800MHz Front Side Bus, 2nd processor for PowerEdge 2850 (311-4845)		
Memory:	1GB DDR2 400MHz (4X256MB) Single Ranked DIMMs (311-3587)		
Keyboard:	No Keyboard Option (310-3281)		
Monitor:	No Monitor Option (320-0058)		
Video Memory:	Riser, ROMB, PCI-X, PE2850 (320-3977)		
Hard Drive:	73GB, U320, SCSI, 1IN 15K, PE2850 (341-1311)		
Hard Drive Controller:	Embedded RAID - PERC4 Embedded Integrated (341-1506)		
Floppy Disk Drive:	1.44MB Floppy Drive (341-1308)		
Operating System:	No Operating System, Microsoft (420-4077)		
Mouse:	Mouse Option None (310-0024)		
NIC:	Dual On-Board NICS ONLY (430-8991)		
CD-ROM or DVD-ROM Drive:	24X IDE CD-ROM (313-2700)		
Sound Card:	No Bezel (313-2694)		
Speakers:	1x6 Hard Drive Backplane PE2850 (311-4282)		
Documentation Diskette:	Electronic Documentation and OpenManage CD Kit, PE2850 (310-5474)		
Additional Storage Products:	73GB, U320, SCSI, 1IN 15K, PE2850 (341-1311)		
Feature	MR5, ROMB RAID 5, Drives attached to PERC4ei, PE2850 (341-1356)		
Feature	Rack Chassis w/Rapid Rails for Dell, HPQ or other Square Hole Racks, PE2850 (310-5462)		
Service:	Premier Enterprise Support - Complex Resolutions w/Advanced Software Support - 3 Pack - Exp. 3 Years (950-0227)		
Service:	Type 2 Contract Same Day 4HR Parts and Labor On-Site Response, Initial Year (902-4600)		
Service:	Type 2 Contract Same Day 4HR Parts and Labor On-Site Response, Two Years (902-3262)		
Service:	Premier Enterprise Support - SILVER-Premium Services 3 Years (902-7362)		
Installation:	On-Site installation Declined (900-9997)		
Misc:	Redundant Power Supply With Y-CORD and Straight Cords PE2850 (310-5461)		
Misc:	73GB, U320, SCSI, 1IN 15K, PE2850 (341-1311)		
Misc:	73GB, U320, SCSI, 1IN 15K, PE2850 (341-1311)		

SALES REP:	DESIREE MARTINEZ	PHONE:	1888-977-3355
Email Address:	Desiree_Martinez@Dell.com	Phone Ext:	7241280

For your convenience, your sales representative, quote number and customer number have been included to provide you with faster service when you are ready to place your order. You may also place your order online at www.dell.com/k12/qto

This quote is subject to the terms of the agreement signed by you and Dell, or absent such agreement, is subject to the applicable Dell terms and conditions agreement.

Prices and tax rates are valid in the U.S. only and are subject to change.

*****Sales/use tax is a destination charge, i.e. based on the "ship to" address on your purchase order. Please indicate your taxability status on your PO. If exempt, please fax exemption certificate to Dell Tax Department at 1-888-863-8778, referencing your customer number. If you have any questions regarding tax please call 866-433-9019. *****

All product and pricing information is based on latest information available. Subject to change without notice or obligation.

LCD panels in Dell products contain mercury, please dispose properly. Please contact Dell Financial Services' Asset Recovery Services group for EPA compliant disposal options at US_Dell_ARS_Requests@dell.com. Minimum quantities may apply.

Shipments to California: For certain products, a State Environmental Fee Of Up to \$10 per item may be applied to your invoice as early as Jan 1, 2005. Prices in your cart do not reflect this fee. More Info: or refer to URL www.dell.com/environmentalfee

**CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS 79835**

Agenda Item: _____ Date: September 2005.

Subject: Approval to Purchase District-Wide Webshield.

Presented By: Martha Veale . Consent Agenda X .

ACTION

1. BACKGROUND INFORMATION

As stated in Board Policy CH(Local), any single-item purchase that costs more than \$10,000 shall require Board approval before a transaction may take place. This request is to purchase a virus defense program, McAfee Virus Defense, Anti-SPAM, upgrades, and support/maintenance. This purchase will be done through the QISV Purchasing Program to ECON Partners LLC dba SoftwareMedium in the amount not to exceed \$73,500.00.

2. SUPERINTENDENT RECOMMENDATION

The superintendent recommends approval to purchase the licenses, programs and support for district-wide use from SoftwareMedium.

3. BOARD ACTION REQUESTED

The Board of Trustees approves the purchase of licenses, programs, and support from SoftwareMedium at a cost of \$73,500.00 as recommended by the Superintendent.

MOTION _____

SECOND _____

FOR _____

AGAINST _____



Contact / Remit To Address:

4635 McEwen Road
Dallas, TX 75244

Ph: 877.390.4648 FAX: 972.503.3401

To	Quote Info
Canutillo Independent School District LeRoy Romero 6300 Strahan Rd El Paso, TX 79932-1718	Quote No. 728764 Customer Name: LeRoy Romero Date: 09/06/2005 Expire Date: 09/22/2005 Email: lromero@canutillo-isd.org Phone: 915-877-7461 Submitted By: Jan Claffey

Quantity	Item ID	Description	List Price	Disc. %	Price	Total
1499	AVDCDE-AA-JI	McAfee Active Virus Defense P:1p+ EG - PerpetualPlus License with 1yr PriorityPlus Support	\$38.65	43.10	\$21.99	\$32,963.01
1001	AVDYFM-AA-JI	McAfee Active Virus Defense 1Yr PS PR+ - Annual PriorityPlus SW Support	\$15.46	43.08	\$8.80	\$8,808.80
1	MAP-3300-SMGI	McAfee Secure Messaging Gateway Appliance - upgrade from e500; Hardware 3300 appliance; PROMOTIONAL DAF #P-SGSCM305	\$12,995.00	50.00	\$6,497.50	\$6,497.50
1499	SMGCDE-AA-JI	McAfee Secure Messaging Gateway Software - Perpetual License with 1 year support	\$6.43	35.93	\$4.12	\$6,175.88
1001	SMGYFM-AA-JI	McAfee Secure Messaging Gateway software - 1 year support/maintenance	\$2.57	35.80	\$1.65	\$1,651.65
2500	SKPCDE-AA-JI	McAfee Anti Spam Module - Perpetual license with 1 year support	\$3.31	30.82	\$2.29	\$5,725.00
1	RF3300SMGAI	McAfee Secure Messaging Gateway - Hardware support for 3300	\$2,519.60	0.00	\$2,519.60	\$2,519.60
1	MAP-3300-SMGI	McAfee Secure Messaging Gateway Appliance - upgrade from e500; Hardware 3300 appliance; PROMOTIONAL DAF #P-SGSCM305	\$12,995.00	50.00	\$6,497.50	\$6,497.50
1	RF3300SMGAI	McAfee Secure Messaging Gateway - Hardward support	\$2,519.60	0.00	\$2,519.60	\$2,519.60

Subtotal: \$73,358.54
Shipping & Handling: \$0.00
Quote Total (USD): \$73,358.54

Quote Notes:

DIR Pricing - #B46000799 and 3300 appliance promo #P-SGSCM305

Need signed PO faxed to 469-587-0635

For questions, contact myself, Jan Claffey 214-826-5802

When shipping product to Texas locations sales tax in the amount of 8.25% will be added

Software Medium's standard payment terms are Net-30 pending credit approval unless otherwise indicated on this quotation. All Multiple Invoice proposals are W.A.C. Orders.

Customer Authorization	65
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**CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS**

Agenda Item: _____ Date: September 13, 2005

Subject: Interlocal Agreement for the Establishment & Operation of El Paso County Juvenile Justice Alternative Education Programs

Presented By: C. Hart Consent Agenda: X

ACTION

1. BACKGROUND INFORMATION:

This agreement is approved on a yearly basis with El Paso County Juvenile Board and El Paso Independent School District. The purpose of this agreement is for the establishment and operation of a Juvenile Justice Alternative Education Program for students, school district and the Juvenile Board in El Paso County.

El Paso ISD shall provide a Juvenile Justice Alternative Education Program which will serve students in the Canutillo School District, if necessary.

2. SUPERINTENDENT RECOMMENDATION:

Recommend approval of the interlocal agreement.

3. BOARD ACTION REQUESTED:

Motion to approve the Interlocal Agreement for the Establishment and Operation of El Paso County Juvenile Justice Alternative Education Programs as recommend by the Superintendent.

MOTION _____ SECOND _____

AYES _____ NAYS _____

THE STATE OF TEXAS)
)
COUNTY OF EL PASO)

INTERLOCAL AGREEMENT
FOR THE ESTABLISHMENT AND OPERATION OF
EL PASO COUNTY JUVENILE JUSTICE ALTERNATIVE EDUCATION
PROGRAMS PURSUANT TO CHAPTER 37 OF THE TEXAS EDUCATION CODE

This Contract made by and between the El Paso County Juvenile Board, hereinafter referred to as the "Board", the El Paso Independent School District, hereinafter referred to as "EPISD", and other school districts who may join, hereinafter referred to as "District," or collectively as "Districts," WITNESSETH:

WHEREAS Texas Government Code, Chapter 791, authorizes local governments of the state to enter into contracts to increase their efficiency and effectiveness by the consolidation of administrative functions of government; and

WHEREAS Texas Education Code, Chapter 37, requires the establishment of a Juvenile Justice Alternative Education Program.

WHEREAS such a consolidated effort in the establishment and operation of a Juvenile Justice Alternative Education Program, is beneficial to both the Board, EPISD, and the Districts, as well as the general public; and

WHEREAS the Board, EPISD, and the Districts are local governments as defined in Texas Government Code, Section 791.003(4), have the authority to enter into this agreement, and have each entered into this agreement by the action of its governing body in the appropriate manner prescribed by law; and

WHEREAS the Board, EPISD, and the Districts specify that each party paying for the performance of said administrative functions of government shall make those payments from revenues available;

NOW, THEREFORE, it is mutually agreed as follows:

1. **PURPOSE OF THE AGREEMENT.** The purpose of this agreement is for the establishment and operation of a Juvenile Justice Alternative Education Program, for students, school districts, and the juvenile board in El Paso County, Texas, pursuant to Chapter 37 of the Texas Education Code. This agreement will serve to combine into one system the operational, programmatic and educational standards for the Juvenile Justice Alternative Education Program required by Education Code, Section 37.011 and Title 37 of the Texas Administrative Code, Chapter 348. (37 TAC § 348)

The following list of expulsions are Mandatory and shall be funded by the El Paso County Juvenile Probation Department by and through the Texas Juvenile Probation Commission. V.T.C.A. TX. Educ. Code Sec. 37.007(a), (d) and (e).

2. **DUTIES OF EPISD.**

2.1 EPISD shall provide a Juvenile Justice Alternative Education Program which will serve students in the following school districts which shall be bound by the terms of this Agreement as evidenced by the signatures of each school district's respective designee: El Paso Independent School District, Anthony Independent School District and Canutillo Independent School District, which complies with all of the requirements of Chapter 37, Texas Education Code, the State Board of Education, and the Texas Juvenile Probation Commission, including, but not limited to, a curriculum including instruction in English Language Arts, Mathematics, Science, Social Studies and Self-Discipline.

The program shall be operated at least seven hours a day, 180 days a year. EPISD shall also provide a high school equivalency program (GED) and administer assessment instruments under Subchapter B Chapter 39 (TAKS). Each school district shall consider course credit earned by a student, including a student in special education programs, while in the juvenile justice alternative education program as credit earned in that school district.

2.2 EPISD shall provide guidance services to work with an assigned probation officer and the student's parent or guardian to review the student's academic progress and establish a specific graduation plan for the student.

2.3 EPISD shall enable students to perform at grade level while attending the Juvenile Justice Alternative Education Program and is not required to provide a course necessary to fulfill a student's high school graduation requirements other than specified in section 2.1 and 2.2.

2.4 EPISD shall provide educational opportunities to those students statutorily mandated to be expelled pursuant to Sec. 37.007(a), (d) and (e) of the Texas Education Code. EPISD shall provide educational opportunities to those students adjudicated for or convicted of a lesser included offense as a result of a plea bargain or lack of evidence, if the adjudication or conviction is based upon the conduct or incident for which the student was originally expelled pursuant to 1.0 of this Memorandum of Understanding.

2.5 EPISD shall provide a copy to the El Paso County Juvenile Probation Department of the order expelling a student pursuant to Section 37.007 of the Texas Education Code along with all information required pursuant to Section 52.041 of the Texas Family Code, no later than the second business day after a hearing is held pursuant to Section 37.009 of the Texas Education Code.

2.6 EPISD shall provide services for the middle school and high school students enrolled in the Juvenile Justice Alternative Education Program School located at the Raymond Telles Academy at 320 S. Campbell Street, El Paso, Texas 79901, to transferred students as agreed by EPISD, the County, and the Districts.

2.7 EPISD shall provide slots for the placement of children into the Juvenile Justice Alternative Education Program for students who engaged in conduct resulting in expulsion and court ordered placement under Section 37.007(a), (d) and (e), operated pursuant to this agreement.

2.8 Following the successful completion and termination of court ordered terms and conditions of probation, a student shall be court ordered to return to his / her respective district for transitioning to a Non-Juvenile Justice Alternative Education Program educational setting, subject to the provisions of Section 4.1.8 herein below.

2.9 EPISD shall apply the same rules and provide the same educational opportunities to students assigned to Raymond Telles pursuant to this agreement as are applied and provided to other EPISD students assigned to the aforementioned campus.

2.10 EPISD shall provide lunch for each student assigned to the program pursuant to this agreement.

2.11 EPISD shall serve as fiscal agent for the Juvenile Justice Alternative Education Program, operated pursuant to this agreement once the \$59.00 per day per student in actual attendance is transferred from the El Paso County Juvenile Probation Department.

2.12 EPISD shall account separately for the receipt and expenditure of any and all State funds received pursuant to this agreement. EPISD understands that acceptance of funds under this agreement acts as acceptance of the authority of the State Auditor's Office,

or any successor agency, to conduct an audit or investigation in connection with those funds. EPISD further agrees to cooperate fully with the State Auditor's Office or its successor in the conduct of the audit or investigation, including providing all records requested. EPISD will ensure that this clause concerning the authority to audit funds received indirectly by subcontractors through EPISD and the requirement to cooperate is included in any subcontract it awards.

2.13 Maintain and make available for inspection, audit or reproduction, by an authorized representative of El Paso County or the State of Texas, Federal government, books, documents and other evidence pertaining to the cost and expenses for this agreement, hereinafter called the Records.

2.13 (1) Record Retention.

EPISD shall maintain financial and supporting documents, statistical records and any other records pertinent to the services for which a claim or expense report has been submitted. The records and comments must be kept for a minimum of three years after the end of the contract period. If any litigation, claim, or audit involving these records commences before the three year period expires, the EPISD contractor must keep records and documents for not less than three years or until all litigation, claims or audit findings are resolved; whichever is later.

2.14 EPISD warrants that EPISD is certified, approved or licensed by all Federal, State or local agencies or department that have jurisdiction to regulate any activity performed by the EPISD.

2.15 EPISD must be familiar with the Texas Family Code §261.101 *Persons Require to Report; Time to Report*. This code deals with reporting child physical or mental health abuse or neglect.

2.16 EPISD shall provide educational services to those students under the Individuals with Disabilities Education Act (IDEA) and § 504 of the Rehabilitation Act of 1973 (§ 504), pursuant to paragraphs 4.2 through 4.4 below.

2.17 EPISD agrees to complete the Juvenile Justice Alternative Education Program Attendance Voucher Form (Exhibit "B") as indicated and submit said form to JPD/County on or before the last business day of the reporting month preceding the indicated due date. EPISD agrees that subsequent payments pursuant to this agreement shall be paid based upon the information reported on the Juvenile Justice Alternative Education Program Attendance Form.

2.18 EPISD agrees to complete the Juvenile Justice Alternative Education Program Monthly Activity Report (Exhibit "C") on a monthly basis and submit said form to JPD/County on or before the last business day of each month.

2.19 EPISD agrees to complete the Juvenile Justice Alternative Education Program Student Information Form {Student Personal and Admission Data} (Exhibit "D") for each student admitted into the Juvenile Justice Alternative Education Program upon admission. EPISD agrees to accumulate said admission forms for all students admitted in a given month and submit said forms to JPD/County on a monthly basis on or before the last business day of each month.

2.20 EPISD agrees to complete the Juvenile Justice Alternative Education Program Student Information Form {Student Exit Data} (Exhibit "D") [for each student

admitted into the Juvenile Justice Alternative Education Program] upon exit from the Juvenile Justice Alternative Education Program. EPISD agrees to accumulate said exit forms for all students exiting the Juvenile Justice Alternative Education Program in a given month and then submit said forms to JPD/Board on a monthly basis on or before the last business day of each month.

2.21 EPISD agrees that each student shall be tested no more than 10 school days after the student is enrolled into the Juvenile Justice Alternative Education Program. The middle school students admitted into the Raymond Telles Academy shall be tested using the Iowa Test of Basic Skills. The high school students admitted into the Raymond Telles Academy shall be tested using the Iowa Test of Education Development selected by TJPC to measure the student's current tested grade level specifically in the areas of Reading and Mathematics. EPISD agrees to report the results of said testing on the Juvenile Justice Alternative Education Program Student Information Form {Student Admission Data}(Exhibit "D") to be submitted to JPD/Board on a monthly basis.

2.22 EPISD agrees that each student served in the Juvenile Justice Alternative Education Program for a minimum of ninety (90) days shall be tested upon exit from the Juvenile Justice Alternative Education Program. The middle school students admitted into the Raymond Telles Academy shall be tested using the Iowa Test of Basic Skills. The high school students admitted into the Raymond Telles Academy shall be tested using the Iowa Test of Education Development, selected by TJPC to measure the student's current tested grade level upon exit from the Juvenile Justice Alternative Education Program specifically in the area of Reading and Mathematics. EPISD agrees to report the results of said exit testing

on the Juvenile Justice Alternative Education Program Student Information Form {Student Exit Data}(Exhibit "D") to be submitted to JPD/County on a monthly basis.

2.23 EPISD agrees, pursuant to Chapter 261 of the Texas Family Code, to report any and all alleged incidences of child abuse or child neglect brought to the attention of those professionals listed in Chapter 261 to the proper authorities, while a student is served at the JJAEP. EPISD shall also complete the TJPC Incident Report Form (Exhibit "E") and transmit this form along with any applicable documentation via facsimile to: TJPC, ABUSE AND NEGLECT INVESTIGATIONS at (512) 424-6700. Include the LAW ENFORCEMENT AGENCY FAX NUMBER and the GENDER of the alleged victim.

2.24 ELIGIBILITY TO RECEIVE PAYMENT ON STATE CONTRACTS

Under §231.006, Texas Family Code, the EPISD certifies that the individual(s) entity named in this agreement is not ineligible to receive the specified grant, loan or payment and acknowledges that this agreement may be terminated and payment may be withheld if this certificate is inaccurate.

3. **DUTIES OF THE BOARD.**

3.1 The Board shall utilize the state-appropriated funds from the Texas Juvenile Probation Commission funds for the 2005-2006 school year as consideration for EPISD's operation of the Juvenile Justice Alternative Education Program. Said fee will be paid to the attention of EPISD's Associate Superintendent, Finance, pursuant to paragraph 3.2 below.

3.2 The Board through available Texas Juvenile Probation Commission (TJPC) funds shall pay a daily rate of \$59.00 per day per student of actual attendance drawn from the funds in 3.1 above, who is expelled pursuant to 4.1.1 through 4.1.3 below and is court ordered to attend the Juvenile Justice Alternative Education Program.

3.3 The Board shall cease payment of the daily rate of \$59.00 per day per student placed in the Juvenile Justice Alternative Education Program pursuant to 4.1.1 through 4.1.4 below upon completion of the earliest following dates:

- A. The earliest of the date of completion of the court ordered terms and conditions, pending adjudication (or deferred prosecution), or
- B. The end date of the expulsion term.

3.4 Any child placed at the Juvenile Justice Alternative Education Program pursuant to deferred prosecution can only be required to attend the Juvenile Justice Alternative Education Program for a period not to exceed six (6) months.

3.5 This Agreement is conditional upon, subject to and contingent upon receipt of adequate Federal and/or State funding to meet the liabilities of this Agreement. El Paso Independent School District shall have no cause of action against the Board in the event the Board is unable to perform its obligations pursuant to this Agreement as a result of suspension, termination, withdrawal or failure of Federal and/or State funding to Board.

3.6 **SANCTIONS:** The Board, through its designee, JPD, shall monitor and evaluate the performances of the EPISD or any subcontractor rendered pursuant to the contract every six months through use of the Private Service contractual monitors and Evaluation Report (Exhibit F). JPD will notify the EPISD in writing of any deficiencies noted during such monitoring and may initiate the withholding, suspension or reduction of payments as appropriate, based upon such monitoring.

1. As determined in the reasonable judgment of the Juvenile Probation Department, failure of EPISD to comply with any provisions of this agreement or a failure to achieve set goals and/or outcomes or failure of the

EPISD to properly administer subcontracts and take appropriate corrective action in the event of violations by subcontractors may be considered a material breach of this contract and may result in withholding, suspension or reduction in payments or in immediate termination of this agreement as well as a refund of payments made pursuant to Paragraph 3.2. EPISD may be ineligible to receive future contracts.

4. DUTIES OF THE DISTRICTS.

4.1 With respect to each District's students attending the Juvenile Justice Alternative Education Program operated pursuant to this agreement, each District agrees that:

4.1.1 The student must have been expelled by the school district pursuant to a mandatory expulsion offense listed in § 37.007(a), (d), or (e) of the Texas Education Code. The school district expelling a child must provide written notification to JPD of the expulsion not later than 2 days of the decision to expel. Failure to provide such written notice shall result in the child remaining in the district's educational program until proper notice is given.

4.1.2 The school district must have filed an offense report with the appropriate law enforcement agency regarding the alleged incident made the basis of the expulsion referred to in 4.1.1 above.

4.1.3 The respective law enforcement agency in 4.1.2 above must make a referral to juvenile court as defined in § 51.02(12) of the Texas Family Code.

Additionally, pursuant to Education Code 37.007(a)(1)(B) An illegal knife as defined by Section 46.01(b), Penal Code, or by local policy; the JJAEP will accept referrals based upon

the policy and procedures stated below, for those knives not meeting the Penal Code definition of an illegal knife:

- (1) The student must have been expelled by the school district pursuant to its student code of conduct. The school district expelling a child must provide written notification to JPD of the expulsion not later than 2 days of the decision to expel. Failure to provide such written notice shall result in the child remaining in the district's educational program until proper notice is given.
- (2) The alleged behavior **MUST** have occurred on school grounds or at a school-related activity on or off school grounds.
- (3) The school district **MUST** have filed a complete offense report/incident report with the appropriate law enforcement agency (either the EPISD Police Department or El Paso Police Department) regarding the alleged incident for which the student is being expelled.
- (4) The school district must forward to the JJAEP Probation Officer the order of expulsion and the incident report number along with the student's full name, date of birth, date of incident and alleged conduct.

4.1.4 The School District shall transfer each student to the Juvenile Justice Alternative Education Program operated by EPISD so that EPISD will be entitled to receive the \$59.00 per day per student in actual attendance allotment from the State of Texas with respect to each student.

4.1.5 Pursuant to V.T.C.A., Education Code, Section 37.012(b); the aforementioned funds must be expended on the Juvenile Justice Alternative Education Program.

4.1.6 The School District shall transport each student to Raymond Telles Academy at the District's expense.

4.1.7 The School District shall obtain from each student's parents, guardian, or entity standing in parental relation to the student, the transfer form required by EPISD.

4.1.8 Following the successful completion and termination of court ordered terms and conditions of probation, or deferred prosecution, or the end of the expulsion term, whichever occurs first, funding provided by the Board shall cease at this time. Should the student and his / her respective District desire and the EPISD so agrees, the student, may continue to attend the Juvenile Justice Alternative Education Program through funding provided by his/her District.

4.2 Each school district shall provide a copy to the El Paso County Juvenile Probation Department of the order expelling a District's student pursuant to Section 37.007 of the Texas Education Code along with all information required pursuant to Section 52.04 of the Texas Family Code, no later than the second business day after a hearing is held pursuant to Section 37.009 of the Texas Education Code and Section 4.1.1 of this agreement.

4.3 A school district may expel a student who has been identified as a qualified disabled student under the Individuals with Disabilities Education Act (IDEA) or §504 of the Rehabilitation Act of 1973 (§504) only after a duly constituted Admission Review and Dismissal (ARD) or §504 committee determines that the alleged misconduct is not related to the student's disabilities. After making such a determination, the referring school district's

ARD or §504 committee shall determine what services, if any, are necessary to provide a free, appropriate public education. The referring school district shall remain responsible for making available the services, if any, necessary to provide a free, appropriate public education. Such services to provide a free, appropriate public education are the only services that the referring district is obligated to provide. The referring school district may make such services available in conjunction with the Juvenile Justice Alternative Education Program or at a separate time and location, at the discretion of the referring school district. If the referring school district chooses to make such services available in conjunction with the Juvenile Justice Alternative Education Program, the referring district shall cooperate with the Juvenile Justice Alternative Education Program to minimize disruption of the Juvenile Justice Alternative Education Program. Further, the referring district's ARD committee may determine that the education services provided by the EPISD Juvenile Justice Alternative Education Program are sufficient to provide a free, appropriate, public education under the circumstances of expulsion. If the proposed expulsion is under Section 37.007(a), (d) (mandatory expulsion) or (e), a representative of the Juvenile Justice Alternative Education Program may attend a student's ARD committee meeting as a non-consensus member. In the case of permissive expulsions, the School District shall provide to the administrator of the Juvenile Justice Alternative Education Program reasonable notice of the meeting of the student's ARD committee to discuss the student's placement in the JJAEP. The JJAEP representative may participate in the ARD meeting to the extent that the meeting relates to the student's placement in the JJAEP.

4.4 If the Juvenile Justice Alternative Education Program suspects that a student who has not been previously qualified as a student with disabilities under IDEA may be

eligible for services under IDEA in the future, it shall refer the student to his or her school district of residence for possible referral and evaluation in accordance with applicable statutes and regulations.

4.5 Any student who does not meet the eligibility requirements of this memorandum is not entitled to educational services by the Juvenile Justice Alternative Education Program.

4.6 Each District agrees to allow EPISD to submit a grant for eligible Juvenile Justice Alternative Education Program funds from the state. Priority of funds obtained from the state will be utilized to off-set educational expenses of participating school districts, including El Paso Independent School District and remaining funds for expansion and improvement of the juvenile justice alternative education program.

5. **EFFECTIVE DATE.** This agreement shall be effective upon its execution by the Board and EPISD. The parties agree that the authorized signature of any other District who may join by counterpart, creates a binding offer of such District to participate in the establishment and operation of the Juvenile Justice Alternative Education Program and shall be effective as to all signatories at such time as it is signed by EPISD.

6. **RENEWAL AND TERMINATION.** This contract shall be in effect until August 31, 2006 and may be renewed thereafter on a year to year basis and remain in effect until terminated by any party upon ninety (90) days written notice. Notice of termination by the Board or any District received by the EPISD shall constitute effective notice of termination as to such party only, and shall be effective at the end of the then current contract year.

7. **NOTICE.** Notice to parties under this contract shall be sent by certified mail, return receipt requested, to those persons identified in Exhibit "A" attached hereto and

incorporated herein for all purposes and such persons as may be identified for purposes of notice by Districts which have joined in the agreement by counterpart and may be represented in Exhibit "A".

8. **SEVERABILITY.** If any part of this agreement is held to be illegal, such part shall be deemed severable and the remaining parts shall nevertheless be binding.

9. **ENTIRE AGREEMENT.** This agreement constitutes the entire agreement between the parties and any prior understandings, written or oral agreements between them are merged into the agreement.

10. **INSPECTION OF RECORDS.** Upon request by a party, all records of EPISD made and kept pursuant to this agreement are available for inspection at any time mutually convenient to EPISD and the party, subject to the requirements of the Family Educational and Privacy Rights Act, 20 U.S.C.A. § 1232g and V.T.C.A., Government Code Chapter 552, Public Information Act. Any cost of such inspection or copying shall be borne by the party requesting said services.

11. **EXECUTION.** This agreement may be executed jointly or in counterpart and the authorized signature upon a counterpart of any District whether or not named above creates the same binding commitment between the parties as if the District had jointly executed this document, if the counterpart is duly executed by the EPISD.

12. **EQUAL EMPLOYMENT POLICIES.** EPISD affirms that it is an equal opportunity employer and does not discriminate on basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services, programs or activities.

13. **FAILURE TO PAY.** In addition to any other remedy available at law, in the event that any party to this agreement fails to timely pay amounts due and owing hereunder, EPISD shall have the right to refuse to accept students from that party until said payment is made.

14. **IMMUNITY.** Nothing herein shall waive or reduce the sovereign immunity of the parties hereto, or broaden the limited waiver of immunity provided by the Texas Tort Claims Act and the Texas Education Code, § 37.011(o).

IN WITNESS WHEREOF, THE PARTIES EXECUTE THIS AGREEMENT:

Approved as to content:

EL PASO COUNTY JUVENILE BOARD

Mr. Alberto Alvarez Jr., Chief

By _____
Judge Alfredo Chavez
65th District Court
Date: _____

ATTEST:

**EL PASO INDEPENDENT
SCHOOL DISTRICT**

Board Secretary

By _____
Ms. Lisa Colquitt-Muñoz
Board President
Date approved by School Board: _____

Date: _____

ATTEST:

**ANTHONY INDEPENDENT
SCHOOL DISTRICT**

Board Secretary

By _____
Ms. Sally Flores
Board President
Date approved by School Board: _____

Date: _____

ATTEST:

**CANUTILLO INDEPENDENT
SCHOOL DISTRICT**

Board Secretary

By _____
Mr. Sergio Coronado
Board President
Date approved by School Board: _____

Date: _____

EXHIBIT A

PARTIES TO THE AGREEMENT FOR NOTICE PURPOSES PURSUANT TO SECTION 7
HEREOF:

The Juvenile Board of El Paso County: Judge Alfredo Chavez
65th Family District Court
500 E. San Antonio
El Paso, Texas 79901

with copy to: Alberto Alvarez Jr.
Chief Juvenile Probation Officer
6400 Delta Drive
El Paso, Texas 79905

El Paso Independent School District: Ms. Lisa Colquitt-Muñoz
School Board President
P. O. Box 20100
El Paso, Texas 79998-0100

with copy to: Mr. Robert Ortega
Interim Superintendent
P. O. Box 20100
El Paso, Texas 79998-0100

Anthony Independent School District: Ms. Sally Flores
School Board President
610 6th Street
Anthony, Texas 79821

Canutillo Independent School District: Mr. Sergio Coronado
School Board President
P.O. Box 100
Canutillo, Texas 79835

**CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS**

Agenda Item: _____ Date: September 13, 2005

Subject: Adoption of recommended changes to Board Policy CH (Local) second reading

Presented By: R. O'Donnell Consent Agenda: X

ACTION

1. BACKGROUND INFORMATION:

This item was presented to the Policy Committee on July 26, 2005. It was then placed on the agenda for first reading on August 23, 2005. Dr. Padilla explained to the committee that administration is requesting to change the policy which currently reads: *"any single item purchase that costs more than \$10,000 shall require Board approval before a transaction may take place."* Mr. Farran, in particular, is requesting that the policy be changed to read: *"any purchase that costs or aggregates to a cost of \$25,000 or more shall require Board approval before a transaction may take place."* Sometimes, depending on the market conditions, vendors can be found to provide materials and/or services at prices lower than those of the purchasing cooperatives, such as Region 19 ESC, the TASB Buy Board, and TCPN (Texas Cooperative Purchasing Network). In addition, sometimes vendors submit quotes for items and/or services above \$10,000 which are time bound. By the time the Board approves the purchases, these quotes may no longer apply. Mr. Farran feels that this is unnecessarily costing the district more money. It also may result in time lost securing needed materials and/or services. The committee agreed to recommend proposed changes to policy CH (Local) to Board for approval to take effect 2005~2006 school year.

2. SUPERINTENDENT RECOMMENDATION:

Recommend adoption of changes to Board Policy CH (Local) second reading.

3. BOARD ACTION REQUESTED:

Motion to adopt recommended changes to Board Policy CH (Local) as recommend by Policy Committee and Superintendent.

MOTION _____ SECOND _____

AYES _____ NAYS _____

PURCHASING AND ACQUISITION

CH
(LOCAL)

PURCHASING AUTHORITY	The Board delegates to the Superintendent or designee the authority to determine the method of purchasing, in accordance with CH(LEGAL), and to make budgeted purchases. However, any purchase that costs or aggregates to a cost of \$25,000 or more shall require Board approval before a transaction may take place. any single item purchase that costs more than \$10,000 shall require Board approval before a transaction may take place.
COMPETITIVE BIDDING	If competitive bidding is chosen as the purchasing method, the Superintendent or designee shall prepare bid specifications. All bids shall be submitted in sealed envelopes, plainly marked with the name of the bidder and the time of opening. All bidders shall be invited to attend the bid opening. Any bid may be withdrawn prior to the scheduled time for opening. Bids received after the specified time shall not be considered. The District may reject any and all bids.
COMPETITIVE SEALED PROPOSALS	If competitive sealed proposals are chosen as the purchasing method, the Superintendent or designee shall prepare the request for proposals and/or specifications for items to be purchased. All proposals shall be submitted in sealed envelopes, plainly marked with the name of the proposer and the time of opening. Proposals received after the specified time shall not be considered. Proposals shall be opened at the time specified, and all proposers shall be invited to attend the proposal opening. Proposals may be withdrawn prior to the scheduled time for opening. Changes in the content of a proposal, and in prices, may be negotiated after proposals are opened. The District may reject any and all proposals.
RESPONSIBILITY FOR DEBTS	The Board shall assume responsibility for debts incurred in the name of the District so long as those debts are for purchases made in accordance with adopted Board policy and current administrative procedures. The Board shall not be responsible for debts incurred by persons or organizations not directly under Board control; persons making unauthorized purchases shall assume full responsibility for

all such debts.

**PURCHASE
COMMITMENTS**

All purchase commitments shall be made by the Superintendent or designee on a properly drawn and issued purchase order, in accordance with administrative procedures.

**PERSONAL
PURCHASES**

District employees shall not be permitted to purchase supplies or equipment for personal use through the District's business office.

DATE ISSUED: 08/20/2001
LDU-34-01
CH(LOCAL)-X

**CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS**

Agenda Item: _____ Date: September 13, 2005

Subject: Adoption of recommended changes to Board Policy EIC (Local) second reading

Presented By: R. O'Donnell Consent Agenda: X

ACTION

1. BACKGROUND INFORMATION:

This item was presented to the Policy Committee on July 26, 2005. It was then placed on the agenda for first reading on August 23, 2005. Dr. Padilla informed the committee that because the high school will be moving from nine weeks to six weeks grading periods this year, this policy needs to be updated. At the same time, the administration would like to recalculate the top ten percent graduates at the end of the sixth six weeks. The second proposed change is to award PreAp courses an extra ten points as the district does now for AP courses. The district no longer has Gifted and Talented Courses because these were locally developed and not recognized by either the state or post-secondary institutions. The changes are marked in bold print on Policy EIC (Local). The committee agreed to recommend proposed changes to policy EIC (Local) to the Board for approval to take effect the 2005~2006 school year.

2. SUPERINTENDENT RECOMMENDATION:

Recommend adoption of changes to Policy EIC (Local) second reading.

3. BOARD ACTION REQUESTED:

Motion to adopt recommended changes to Board Policy EIC (Local) as recommend by Policy Committee and Superintendent.

MOTION _____ SECOND _____

AYES _____ NAYS _____

ACADEMIC ACHIEVEMENT:
CLASS RANKING

EIC
(LOCAL)

VALEDICTORIAN AND SALUTATORIAN	Effective for students entering Grade 9 in school year 2000-2001, to be eligible for valedictorian or salutatorian honors, a student must have been continuously enrolled in the District high school for the three semesters preceding graduation and must have completed all state requirements in the Recommended Program or the Distinguished Achievement Program.
CONDUCT	To qualify to give the valedictorian or salutatorian speech, a student shall not have engaged in any serious misconduct in violation of the Student Code of Conduct, including any behavior resulting in removal to an Alternative Education Program, a three day suspension, or expulsion.
HONOR GRADUATES / TOP TEN PERCENT	All eligible students whose grade point averages comprise the top ten percent of the graduating class as determined by the District's procedures, qualify for automatic admission under Education Code 51.083, and shall be recognized as honor graduates. The three consecutive semester residence requirements necessary for honor graduate status shall not apply to students in the top ten percent.
CATEGORIES OF RECOGNIZED GRADUATES	The District shall recognize graduates in the following categories: <ol style="list-style-type: none">1. Top ten graduating seniors.2. Top ten percent of graduating seniors.3. Students who have completed the Distinguished Achievement Program, regardless of grade point average (GPA).4. Students who have earned a cumulative GPA of 90 or above.5. Students who have completed the Recommended Program with a GPA of 88 or above.
EARLY GRADUATION	A student's class ranking shall be determined within the graduation class of the school year in which the student completes all

requirements for a diploma, regardless of the number of years the student is enrolled in high school. For ranking purposes, a school year begins on the first day of school and ends on the last day of summer school.

To be eligible to graduate in three years, a student shall complete all coursework and exit-level testing required of the ninth grade class in which he or she began high school.

Prior to the beginning of Grade 11, a student who wishes to graduate early shall complete a written application in the counselor's office. Written parental approval shall be submitted with the application. The student shall receive counseling regarding requirements and schedules.

Three-year graduates shall be eligible for all honors positions.

CLASS RANK

Class rank for senior students shall be calculated by averaging semester grades earned in Grades 9-12 and any high school courses taken in Grade 8 for which a student earned state graduation credit. ~~Class rank will be calculated at the end of the third nine-week grading period.~~ **Class rank will be calculated at the end of fifth six weeks. For the purpose of determining honors at graduation ceremonies, the ranking of the top ten percent of the graduates will be based on final grades for the spring semester.**

For purposes of class rank, courses designated as **PreAdvanced Placement and** Advanced Placement (AP) and ~~Gifted/Talented (G/T)~~ courses for which a student earned state graduation credit shall be awarded ten extra points toward the GPA. Upon course completion, a student must have earned a grade of at least an 80 to receive the extra points.

Grades earned in local credit courses shall be excluded from the calculation of class rank.

Except for grades earned for local credit, all grades on a student's transcript, including failing grades, repeated courses, and summer school, shall be included in determining a student's grade point average and rank in class.

TRANSFER CREDIT

A student who transfers into the District high school with high level courses shall receive similar credits counted toward the GPA according to the list of higher level courses offered in the District and the grade point scale used for credit earned in the District.

Students transferring into the District shall receive the numerical grade that was earned for courses taken in the other district. Letter grades shall be recorded as follows:

--	--	--	--

CONVERSION SCALE	
A	95
B	85
C	77
D	72
F	69

MODIFIED COURSES

For purposes of determining class rank for honors positions, courses that have been modified by the student's Admission, Review, and Dismissal (ARD) Committee, as to the required content of the Texas essential knowledge and skills (TEKS) and reflected in the student's IEP (individual education plan) shall not earn the same number of grade points as regular courses. However, courses modified as to methodology only shall earn the same number of grade points assigned to regular courses.

BREAKING A TIE AMONG HONOR GRADUATES

In case of a tie, the valedictorian or salutatorian shall be chosen according to the following criteria:

1. The student with the most AP courses shall be considered first.
2. If a tie still remains, the student with the highest numerical grade average of all AP courses taken shall be the valedictorian or salutatorian.

DATE ISSUED: 04/17/2000
 LDU-16-00
 EIC(LOCAL)-X



Canutillo Independent School District

7965 Artcraft Rd.
El Paso, TX 79932

Mailing Address: P.O. Box 100
Canutillo, Texas 79835

Tony Reza
Comptroller

(915) 877-7430
FAX (915) 877-7415
treza@canutillo.k12.tx.us

August 25, 2005

TO: Board of Trustees

THROUGH: Tony Reza *[Signature]*
Comptroller

FROM: Kathy Ellis *[Signature]*

SUBJECT: Approval of Warrant List for July 27-August 22, 2005

Enclosed in your packet is the warrant list for July 27-August 22, 2005. I recommend its approval in the amount of: **\$ 1,636,018.88.**

The following Board members abstain from voting on individual payments as follows:

Mago Arellano	Am. Exp./hotel-Summer Leadership Institute	\$ 445.23	Page 3
Sergio Coronado	Advantage Rent A Car-Summer Leadership Institute	\$ 138.80	Page 1
	Am. Exp./hotel-Summer Leadership Institute	\$ 465.23	Page 3
Carl Fietze	Am. Exp./hotel-Summer Leadership Institute	\$ 445.23	Page 3
Armando Rodriguez	Am. Exp./hotel-Summer Leadership Institute	\$ 499.35	Page 2
Yvonne Sanchez	Am. Exp./hotel-Summer Leadership Institute	\$ 445.23	Page 3



Canutillo Independent School District

7965 Artcraft Rd.
El Paso, TX 79932

Mailing Address: P.O. Box 100
Canutillo, Texas 79835

Tony Reza
Comptroller

(915) 877-7430
FAX (915) 877-7877
treza@canutillo-isd.org

September 8, 2005

TO: Board of Trustees

THROUGH: Tony Reza *TR*
Comptroller

FROM: Kathy Ellis *KEllis*

SUBJECT: Approval of Warrant List for August 23-31, 2005

Enclosed in your packet is the warrant list for August 23-31, 2005. I recommend its approval in the amount of: \$ 893,711.31.

CANUTILLO INDEPENDENT SCHOOL DISTRICT

Monthly ADA and Last Day Enrollment
As of August 31, 2005

<u>Campus</u>	<u>August ADA</u>	<u>Enrollment 8/31/05</u>
Canutillo Elementary School	715.800	775
Deanna Davenport Elementary School	601.467	650
Jose H. Damian Elementary School	771.333	831
Bill Childress Elementary School	710.667	764
Canutillo Middle School	795.400	825
Canutillo High School	1285.333	1353
<hr/>		
DISTRICT TOTALS	4880.000	5198

To : Patsy Mendoza
From : Ms. Angelina Bencomo *ab*
Date : 16 August 05

As per your request, this letter is to request that our FCCLA (Family, Career and Community Leaders of America) Officer, Miss Denise Rojas, give a brief presentation on a program that we will be implementing statewide. The program is entitled "Start Something" and is in conjunction with Target Stores and the Tiger Woods Foundation. It is a character education program for youth ages 8-17.

Start Something helps to inspire and guide youth in the belief that they can act on their dreams, make a difference in their communities and realize their potential, one step at a time. Since 2000, the Start Something program has been shown to generate measurable improvements in students' self-esteem, goal-setting abilities and attitudes toward learning.

TO: Patsy Mendoza
From: Vicky Ludwig
RE: Service Learning

We would like to have about a 6 minute presentation at the next regular official board meeting on September 13th. This is about Service Learning in our district.

Service learning is an \$83 million dollar grant from the federal government to encourage schools to tie the education system into the community and service. We have a \$150,000 grant that is in its third and final year (\$50,000/year). Our teachers here in Canutillo have done a wonderful job of getting a mini grant of \$1-5,000 and using it to teach the curriculum within the community and having the students engage in service-based learning.

The presentation will be by Joan Gil and Vicky Ludwig, (coordinators of SL in the district), and will be very short- about 6 minutes. We would like to have the Davenport choir sing before the board meeting begins to set the stage.

Sincerely,
Vicky Ludwig
Interim Director C&I



LEAGUE OF UNITED LATIN AMERICAN CITIZENS

COUNCIL 4457

2000 OFFICERS

Joe Gutierrez
President

Filberto Moncada
Vice President

Camille Castillo
Secretary

Madeleine Praino
Treasurer

Yolanda Lucero
Sergeant at Arms

Dolores Diaz
Parliamentarian

September 6, 2005

Mr. Charles Hart
7965 Art Craft Road
El Paso, TX 79932

Dear Mr. Hart,

LULAC Council No. 4457 would like to request to be put on your September 13th School Board Meeting. LULAC Council No. 4457 is making this request in order to present Mrs. Annette Brigham with an award for all her help in our first Annual Sgt. Isela Rubalcava car show. This car show is in honor of one of former students Sgt. Isela Rubalcava. Mrs. Brigham's help to us so greatly appreciated and we feel this only a small token of our appreciation.

We hope you will help us honor Mrs. Annette Brigham. Please call me at 886-4957 if this is not possible.

Sincerely,

Yolanda Lucero
Sgt. At Arms

NON-PROFIT 501 (C)(3)

**CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS**

Subject: Administrative Personnel Actions for
Board of Trustee Information Only

Date: September 13, 2005

Presented by: Renée O'Donnell

Consent Agenda: _____

ACTION

1. BACKGROUND INFORMATION

Superintendent approved employment of personnel:

Gerardo Acosta	PT Bus Driver, Effective 8/8/05
Frankie Brito	French Teacher, CHS, Effective 8/8/05
Hilda Carmona	Temporary Driver, Effective 8/22/05
Edith Chavez	Bilingual Teacher, CES, Effective 8/29/05
Aurelio Conde	Special Ed. Teacher, CMS, Effective 8/8/05
Kirsten Coons	Special Ed. Teacher, Eagle's Nest Nursery, Effective 8/8/05
Armando De Anda	Maintenance & Facilities Coordinator, Effective 8/15/05
Cecilia Enriquez	Night Custodian, CHS, Effective 8/15/05
Maria T. Flores	Temporary Bus Driver, Effective 8/9/05
Rosa Galaviz	PT Bus Driver, Effective 8/8/05
Alesia Jackson	Science Teacher, CHS, Effective 8/8/05
Leticia LaBonte	Special Ed. Assistant, Effective 8/8/05
Lorena Loya	Custodian, DDE, Effective 8/2/05

Superintendent approved employment of personnel (cont.):

Anna Lucero	Special Ed. Teacher, CMS, Effective 8/8/05
Howard Keithly	Math Teacher, CMS, Effective 8/8/05
Ana Magallanes	Physical Education Teacher, CES, Effective 8/8/05
Bibiano Maldonado	Campus Instructional Coordinator, CMS, Effective 8/8/05
Victoria Perea	Family & Consumer Science Teacher, CMS, Effective 8/8/05
Hector Rico	Temporary Bus Driver, Effective 8/9/05
Karen Rissling	English Teacher, CMS, Effective 8/8/05
Sonia Romo	Bilingual Teacher, JDE, Effective 8/8/05
Pamela Rulli	Special Ed. Teacher, JDE, Effective 8/8/05
William Russell	Temporary Bus Driver, Effective 8/9/05
Claudia Salgado	Math Teacher, CMS, Effective 8/8/05
Ramon Salgado	Temp Driver, Effective 8/8/05
Lourdes Sanchez-Contreras	Bilingual Teacher, CES, Effective 8/31/05
Lorena Zacarias	PT Bus Driver, Effective 8/8/05

Superintendent approved position changes for personnel:

Eva Acosta	Food Service Sub to PT Food Service Helper, JDE, Effective 8/8/05
Willie Adame	Custodian, DDE, to Interim Night Custodian, DDE, Effective 7/29/05
Rudy Escobar	Campus Tech to Network Specialist, Effective 8/1/05
Juan Gonzalez	General Maintenance Worker to Custodian, CHS, Effective 8/4/05

Superintendent approved position changes for personnel (cont.)

Sonja Kurlavicz	Sub Teacher to Special Ed. Assistant, BCE, Effective 8/8/05
Vicky Ludwig	Lead Teacher to Interim Curriculum & Instruction Director Effective 8/09/05
Lorenzo Melchor	Custodian, CHS, to Custodian, CMS, Effective 8/8/05
Rita Paton	Math Teacher, CMS, to Math Teacher, CHS, Effective 8/8/05
Yolanda Rodriguez	Food Service Sub to PT Food Service Helper, CHS, Effective 8/8/05
Ysidra Sanchez	Bilingual Teacher, DDE, to Monolingual Teacher, JDE, Effective 8/8/05
Magdalena Venegas	Food Service Sub to PT Food Service Helper, BCE, Effective 8/8/05

Superintendent approved resignations:

Aurora Arriola	Child Care Provider, Effective 8/19/05
Frankie Brito	French Teacher, CHS, Effective 8/19/05
Nury Campbell	Bilingual Teacher, CES, Effective 8/9/05
Delia Diaz	French Teacher, CHS, Effective 5/31/05
Melissa Jordan	Office Manager, CMS, Effective 7/25/05
Michael McCool	Science Teacher, CHS, Effective 8/18/05
Candice Marrufo	Special Ed. Teacher, CMS, Effective 5/31/05
German Saenz	Parent/Adult Educator, Effective 7/29/05
Rosa Soto	Custodian, CHS, Effective 7/29/05

Termination of Support Personnel

See under separate cover

2. **BOARD ACTION REQUESTED**

No action required.

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS

Agenda Item:

Date: September 13, 2005

Subject: Vending Machines RFP # 05 - 18

Presented By: Tony Reza

Consent Agenda: _____

ACTION

1. BACKGROUND INFORMATION:

Proposals for vending machines were opened on September 7, 2005. Four companies (2 vendors for snacks and 2 vendors for soft drinks) are being interviewed on September 8, 2005. A copy of the recommendation will be submitted in the Friday packet and presented on Tuesday, September 13, 2005.

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent recommends approval of the Vending Machines RFP # 05-18.

3. BOARD ACTION REQUESTED:

The Board of Trustees approves the Superintendent's recommendation.

MOTION _____ SECOND _____

AYES _____ NAYS _____