

Agenda of Regular Meeting

The Board of Trustees Canutillo ISD

A Regular meeting of the Board of Trustees of Canutillo ISD will be held June 14, 2005, beginning at 6:00 PM in the Canutillo ISD Administration Office, 7965 Artcraft, El Paso, TX 79932.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

1. General Functions
 - A. Call to Order
 - B. Roll Call
 - C. "Pledge of Allegiance to the United States Flag" 3
 - D. "Texas Pledge of Allegiance" 4
 - E. "CISD Mission Statement" 5
 - F. Approval of Minutes
 1. Regular Board Meeting 5/10/05 6
 2. Special Board Meeting 5/17/05 18
 3. Special Board Meeting 5/25/05 28
 4. Special Training Meeting 5/31/05 31
 - G. Communications (Thirty Minute Open Forum)
 1. General Comments Portion
 2. Complaints Portion
 - H. Board of Trustee Business
 1. Review of events for month of June 32
 2. Establishment of task force committee to name the football stadium at the new high school
 3. Appointment of Delegate & Alternate to serve on TASB 2005 Delegate Assembly 33
 4. Consider establishing time limits on regular and special board meetings
 - I. Committee Reports
 1. Facilities/Finance Committee - Mr. Rodriguez, Chairperson (June 8)
 - J. Consent Agenda
 1. Budget Amendments 36
 2. 2004~2005 Yearbook 46
 3. Approval to purchase tile and installation at Canutillo Elementary School 48
 4. Purchase Back-up Equipment for the IBM I-Series Mainframe 50
 5. Contract with Linebarger Goggan Blair & Sampson, LLP, for administrative appeal and any judicial appeal of the property value study 54

6.	Approval of Interlocal Agreement between Canutillo ISD, San Elizario ISD, and Clint ISD	56
7.	Approval of Sustainable Agriculture & Economic Development Plan	60
K.	Reports	
1.	Superintendent's Report	
a.	New High School	
2.	Financial, Attendance, Warrant List for April 27th-May 31st 2005 in the amount \$1,973,780.93	76
3.	Other Reports	
a.	Update on Preliminary Budget 2005~2006 - Tony Reza	
b.	Report on Delinquent Tax Collections for the period January 1, 2004 to December 31, 2004 - Carmen I. Perez	79
c.	Progress Report on Construction of New High School - Dimensions Architects International & Banes General Contractor	
2.	Instruction and Student Affairs	
A.	NONE	
3.	Personnel	
A.	Administrative Personnel Actions (no Board action required - information item only)	83
1.	Superintendent approved employment of personnel (no Board action required)	
2.	Superintendent approved position changes for personnel (no Board action required)	
3.	Superintendent acceptance of resignations from personnel (no Board action required)	
4.	Superintendent acceptance of requests for retirement (no Board action required)	
5.	Termination of Support Service Personnel (no Board action required)	
4.	Business and Finance	
A.	Third Party Administration Workers' Compensation RFP #05-11	87
B.	Request for support from Save the Valley Organization on the rezoning of property on Strahan Road (adjacent to Damian Elementary)	88
C.	Consider feasibility study for use of new football stadium for Fall 2005 football season	
D.	Discuss procedures for screening and review of vendors offering insurance products to school district employees	
5.	Administration	
A.	NONE	
6.	Adjournment	

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.



Pledge of Allegiance to the United States Flag

***I pledge allegiance to the flag of the United States of America
and to the republic for which it stands:
one nation under God, indivisible,
with liberty and justice for all.***

When reciting the pledge of allegiance, civilians should stand at attention or with the right hand over the heart. Men should remove their hats. Armed services personnel in uniform face the flag and give the military salute.



Texas Pledge of Allegiance

"Honor the Texas Flag; I pledge allegiance to thee, Texas, one and indivisible."

The pledge of allegiance to the state flag should be rendered by all present except those in uniform by standing at attention facing the flag with the right hand over the heart. Individuals who are not in Uniform and who are wearing a headdress that is easily removable should remove their headdress with their right hand and hold it at the left shoulder, with the hand over the heart. Individuals in uniform should remain silent, face the flag, and render the military salute.

The pledge of allegiance to the state flag may be recited at all public and private meetings at which the pledge of allegiance to the United States Flag is recited and at state historical events and celebrations.

The pledge of allegiance to the state flag should be recited after the pledge of allegiance to the United States flag if both are recited.

Canutillo ISD Mission Statement

Canutillo Independent School District is committed to providing a quality education to meet the varied needs of its student body. Every learner will have the opportunity to be challenged, successful, and prepared for a future as a responsible and productive citizen.

The District believes that quality education will provide the opportunity....

....to develop the ability to think logically, independently, and creatively.

....to communicate effectively.

....to develop an appreciation for other people.

....to build a responsibility to local, state, national and world communities.

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Regular Meeting Board of Trustees			
								Tuesday, May 10, 2005 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas			
								Item:	Reference:		
Present	X	X	X	X	X	X	X	1. General Functions A. Call to Order at 6:04 p.m. B. Roll Call (Mr. Hecker arrived at 6:06 p.m.) C. "Pledge of Allegiance to the United States Flag" Mr. Fietze, Vice-President of the Board led the group in reciting the Pledge of Allegiance. D. "Texas Pledge of Allegiance" Mr. Fietze also led the group in reciting the Texas Pledge of Allegiance. E. "CISD Mission Statement" Mr. Villarreal read the CISD Mission Statement for the record: <i>Canutillo Independent School District is committed to providing a quality education to meet the varied needs of its student body. Every learner will have the opportunity to be challenged, successful, and prepared for a future as a responsible and productive citizen.</i> <i>The District believes that quality education will provide the opportunity</i> <i>....to develop the ability to think logically, independently, and creatively.</i> <i>....to communicate effectively.</i> <i>....to develop an appreciation for other people.</i> <i>....to build a responsibility to local, state, national and world communities.</i>	5	6	7

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Regular Meeting Board of Trustees	
								Tuesday, May 10, 2005 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
	MR. CORONADO	MR. FRIETZE	MR. HECKER	MR. LERMA	MR. REYES	MRS. SANCHEZ	MR. VILLARREAL		
Motion		X						F. Approval of Minutes for the meetings of:	
Second						X		1. Regular Board Meeting 4/12/05	8
Ayes	X	X	X	X	X	X	X	2. Special Board Meeting 4/21/05	22
Nays								Motion for approval of minutes as presented (with reading waived),	
Abstain								passed.	
								G. Communications (Thirty Minute Open Forum)	
								1. General Comments Portion	
								Mr. Samuel Monrreal, Member of the Board of Directors for CASA organization addressed the Board on the subject of Gallegos Park. Mr. Monrreal expressed the need to continue the operation of the swimming pool and park for the good of the children of the community. The Sun Up Optimist Club has joined forces with CASA in urging El Paso County Commissioners to keep Gallegos Park operational. El Paso County Commissioners had announced that the swimming pool would be closed this summer due to lack of funding. Mr. Monrreal stated that it was imperative that the swimming pool remains open this summer. He stated that a petition would be delivered to the County Commissioners Court and he urged the school district to assist them in finding a solution to this dilemma.	
								2. Complaints Portion	
								No audience member addressed the Board during this portion of the meeting.	Reg. Bd. Meeting Minutes Page 2

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Regular Meeting Board of Trustees	
								Tuesday, May 10, 2005 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
Motion				X				<p>Motion to approve consent agenda items 1-8 as read, with the correction stipulated on #7, passed.</p> <p style="text-align: center;">K. Reports</p> <p style="text-align: center;">1. Superintendent's Report</p> <p style="text-align: center;">a. Video Presentation by Canutillo Elementary Sixth Grade Students on "The History of Canutillo"</p> <p>Mr. Hart introduced Canutillo Elementary School's sixth grade students and teachers, who provided a video presentation on "The History of Canutillo," a documentary that was named first place winner recently in the 2005 Texas Computer Education Association (TCEA) contest.</p> <p style="text-align: center;">b. Video Presentation by Damian Elementary School PAL's Program</p> <p>Mr. Hart introduced Jose Damian Elementary School's Peer Assistance Leadership (PAL) program students and sponsor who presented a public service commercial video.</p>	<p>78</p> <p>80</p> <p>Reg. Board Meeting Minutes Page 5</p>
Second		X							
Ayes	X	X	X	X	X	X	X		
Nays									
Abstain									

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Regular Meeting Board of Trustees	
								Tuesday, May 10, 2005 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
	MR. CORONADO	MR. FRIETZE	MR. HECKER	MR. LERMA	MR. REYES	MRS. SANCHEZ	MR. VILLARREAL	2. Financial, Attendance, Warrant List for April 1-27th 2005 in the amount \$877,472.60	81
Motion							X	Motion that the financial, attendance and warrant list for April 1-27, 2005 in the amount of \$877,472.60 be approved, passed.	
Second		X							
Ayes	X	X	X	X	X	X	X		
Nays									
Abstain									
								*The following Board Members abstained from the Warrant List, specifically as follows:	
								Mr. Coronado Pages 9 & 45	
								Mr. Frietze Pages 10 & 74	
								Mr. Hecker Pages 7, 9, 78-79	
								Mrs. Sanchez Pages 7 & 174	
								3. Other Reports	
								a. Quarterly Investment Report - Tony Reza	84
								Mr. Reza presented the District's Quarterly Investment report. He reported that the total interest accrued, as of February 28, 2005 was \$214,192.	
								b. Review of Summer Program Plans - Pam Padilla	
								Dr. Padilla presented a report on the Summer 2005 Academic & Enrichment Programs.	Regular Board Mtg. Minutes Page 6
								<i>A short recess was taken following this agenda item 8:25-8:34 p.m.</i>	

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Regular Meeting Board of Trustees	
								Tuesday, May 10, 2005 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
	MR. CORONADO	MR. FRIETZE	MR. HECKER	MR. LERMA	MR. REYES	MRS. SANCHEZ	MR. VILLARREAL		
Motion					X			B. Authorization for Superintendent and/or Designee to commence dialogue to partner with El Paso County for the operation of the swimming pool at Gallegos Park	
Second						X		With the consent of the Board, this agenda item was moved and deliberated following agenda item K1 Superintendent’s Report due to the interest expressed by the audience.	
Ayes	X	X	X	X	X	X	X	Motion to authorize the Superintendent and/or his designee, along with Mr. Baskind to commence dialogue to partner with El Paso County for the operation of the swimming pool at Gallegos Park, passed.	
Nays									
Abstain									
Motion					X			C. Award of landscaping bid for the new Canutillo High School to Martinez Irrigation & Landscapes, Inc.	105
Second						X		Motion that the Board approve the bid from Martinez Irrigation & Landscapes, Inc. in the amount of \$365,891.00 to include items 2 through 7, 12 and 15 from the Value Engineered Deducts for Landscaping List (an approximate total bid amount \$386,000.00 including items), passed.	
Ayes	X	X		X	X	X	X		
Nays			X						
Abstain									
								It was felt that the funding for the items would be determined at a meeting scheduled in the near future.	Reg. Bd. Meeting Minutes Page 11
								5. Administration	
								A. NONE	

MINUTES
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PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Regular Meeting Board of Trustees	
								Tuesday, May 10, 2005 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
Motion Second		X			X			6. Adjournment Motion for adjournment of the public meeting at 10:11 p.m. passed by acclamation.	Reg. Bd. Meeting Minutes Page 12

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

							Special Board Meeting Board of Trustees																	
							Tuesday, May 17, 2005 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas																	
							Item:	Reference:																
Present		X	X	X	X		<p>1. General Functions</p> <p style="padding-left: 20px;">A. Call to Order at 6:24 p.m.</p> <p style="padding-left: 20px;">B. Roll Call (Mrs. Sanchez arrived at 6:26 p.m.)</p> <p>The agenda was taken out of order with the consent of the Board. Agenda item “C.6. Recognition of CHS HOSA (Health Occupation of America) Students” was deliberated following roll call.</p> <p style="padding-left: 20px;">C. Board of Trustee Business</p> <p style="padding-left: 40px;">1. Canvass Election Results for School Board Trustee Election held on Saturday, May 7, 2005</p> <p>Mr. Villarreal read into the record results of the election as certified by Helen Jamison, Elections Administrator for El Paso County Elections Department:</p> <table style="width: 100%; border: none;"> <tr> <td style="padding-left: 20px;">Margarito (Mago) Arellano</td> <td style="text-align: right;">320 votes</td> </tr> <tr> <td style="padding-left: 20px;">Elizabeth (Liz) Galan</td> <td style="text-align: right;">285 votes</td> </tr> <tr> <td style="padding-left: 20px;">Shonda Jordan</td> <td style="text-align: right;">207 votes</td> </tr> <tr> <td style="padding-left: 20px;">Powell Searls</td> <td style="text-align: right;">143 votes</td> </tr> <tr> <td style="padding-left: 20px;">Johnny Beltran</td> <td style="text-align: right;">49 votes</td> </tr> <tr> <td style="padding-left: 20px;">Charley Hecker</td> <td style="text-align: right;">126 votes</td> </tr> <tr> <td style="padding-left: 20px;">Armando (Mando) Rodriguez</td> <td style="text-align: right;">354 votes</td> </tr> <tr> <td style="padding-left: 20px;">Melissa Ray English</td> <td style="text-align: right;">278 votes</td> </tr> </table> <p>Mr. Villarreal declared Mr. Arellano and Mr. Rodriguez as the winners of the election.</p>	Margarito (Mago) Arellano	320 votes	Elizabeth (Liz) Galan	285 votes	Shonda Jordan	207 votes	Powell Searls	143 votes	Johnny Beltran	49 votes	Charley Hecker	126 votes	Armando (Mando) Rodriguez	354 votes	Melissa Ray English	278 votes	5
Margarito (Mago) Arellano	320 votes																							
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MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

Special Board Meeting Board of Trustees									
Tuesday, May 17, 2005 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas									
	MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MR. LERMA	MR. REYES	MR. RODRIGUEZ	MRS. SANCHEZ	Item:	Reference:
Motion			X					<p>Motion to accept the election results as certified by the Election Department and as read by Mr. Villarreal (<i>Mr. Hecker made the motion – Mr. Villarreal and Mr. Hecker voted “yes” to the motion</i>).</p> <p style="text-align: center;">2. Administer Oath of Office and Statement of Elected Officer to Newly Elected Members (no Board action required)</p> <p>County Court at Law Number Four Judge Alejandro Gonzalez administered the Oath of Office to Mr. Arellano and Mr. Rodriquez.</p> <p>Mr. Arellano and Mr. Rodriquez signed the Oath of Office and Statement of Elected Officer. They then took their seat at the table with the other members.</p> <p style="text-align: center;">3. Reorganization of the Board - Nomination/ Selection of Officers</p> <p>After the Oath of Offices were taken, Mr. Villarreal turned over the meeting to Mr. Carl Fietze, Vice-President of the Board of Trustees.</p> <p style="text-align: center;">a. President</p> <p>Mrs. Sanchez nominated Mr. Sergio Coronado for the office of President. Mr. Arellano seconded the nomination.</p> <p>Mr. Arellano moved that the nominations for President cease. Mrs. Sanchez seconded the motion.</p>	7
Second									
Ayes		X	X	X	X	X			
Nays									
Abstain									Special Board Meeting Minutes Page 2

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Special Board Meeting Board of Trustees	
								Tuesday, May 17, 2005 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
	MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MR. LERMA	MR. REYES	MR. RODRIGUEZ	MRS. SANCHEZ		
Ayes	X	X		X	X	X	X	Motion for Sergio Coronado for President, passed.	
Nays			X						
Abstain									
b. Vice-President									
Mr. Coronado nominated Mr. Margarito Arellano as Vice-President. Mrs. Sanchez seconded the nomination.									
Mr. Coronado moved that the nominations for Vice-President cease. The motion was seconded by Mrs. Sanchez.									
Ayes	X	X		X	X	X	X	Motion for Margarito Arellano as Vice-President, passed.	
Nays			X						
Abstain									
c. Secretary									
Mr. Arellano nominated Mrs. Yvonne Sanchez for the Office of Secretary. Mr. Coronado seconded the nomination.									
Mr. Arellano moved that the nominations for Secretary cease. Mr. Coronado seconded the motion.									
									Special Board Meeting Minutes Page 3

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

Special Board Meeting Board of Trustees									
Tuesday, May 17, 2005 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas									
	MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MR. LERMA	MR. REYES	MR. RODRIGUEZ	MRS. SANCHEZ	Item:	Reference:
Ayes	X	X	X	X	X	X	X	Motion that Mrs. Sanchez serve as Secretary, passed.	
Nays									
Abstain								<p>After the selection of officers, Mr. Coronado presided over the meeting.</p> <p style="padding-left: 40px;">4. Appointment of Board Members to Special Board Committees:</p> <p style="padding-left: 80px;">a. Personnel</p> <p style="padding-left: 80px;">b. Policy</p> <p style="padding-left: 80px;">c. Instruction & Student Services</p> <p style="padding-left: 80px;">d. Facilities & Finance</p> <p>Mr. Coronado stated that it was his duty as Board President to appoint Board Members to the standing committees. He recommended that each board member submit their preferences as what committee they would like to serve on. Mr. Coronado requested that this item be postponed until he made the necessary assignments.</p> <p style="padding-left: 40px;">5. Recognition of Jose Villarreal and Charley Hecker</p> <p>Canutillo ISD recognized Mr. Jose Villarreal and Mr. Charley Hecker for the dedication of years of service to the Board. Each individual was given a plaque as a token of the district’s appreciation.</p> <p>The Board took a short recess in order to take a photograph of the new Board of Trustees (7:03 p.m. – 7:16 p.m.) The rules of order for the meeting were suspended for a short period of time in order for Armando Rodriguez to receive a blessing from his mother.</p>	Special Board Meeting Minutes Page 4

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Special Board Meeting Board of Trustees		
								Tuesday, May 17, 2005 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas		
								Item:	Reference:	
Motion	X							<p>Motion to approve the consent agenda, passed.</p> <p style="text-align: center;">E. Reports</p> <p style="padding-left: 40px;">1. Presentation of Spring Safety Award Winners - Yusuf Farran/LouAnn Estrada</p> <p>Mr. Farran announced that Jose Damian Elementary School, Warehouse, Food Service Department and Maintenance, Facilities & Construction Department were the winners for the Spring Safety Awards. These departments will be rewarded with a “cook-out” at Damian Elementary School on May 28th.</p> <p style="padding-left: 40px;">2. Status Report on Collaborative Efforts with El Paso Community College</p> <p style="padding-left: 40px;">3. Status Report on Isela Rubalcava Blvd.</p> <p>Mr. Farran requested that agenda items 2 & 3 be combined since they were related issues. Mr. Farran reported that a cooperative agreement between the City of El Paso, El Paso Community College and Canutillo ISD for the dedication of the boulevard was signed. A meeting took place with all entities represented on May 4th, the City Manager, Joyce Wilson has committed the City of El Paso with \$90,000.00 for the completion of the boulevard. Mr. Farran stated that the cooperative agreement will need to be amended to include the committed of funding from the City of El Paso. Mr. Hart stated that Mayor Wardy committed his administration for the completion of Loop (Spur) 375.</p>		
Second						X				
Ayes	X	X	X	X	X	X	X			
Nays										
Abstain										
	MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MR. LERMA	MR. REYES	MR. RODRIGUEZ	MRS. SANCHEZ			

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Special Board Meeting Board of Trustees	
								Tuesday, May 17, 2005 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
	MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MR. LERMA	MR. REYES	MR. RODRIGUEZ	MRS. SANCHEZ		
								4. Presentation on Westside Sportsplex - Memo Barajas & Jerry Bernal	
								Mr. Farran stated that Mr. Barajas and Mr. Bernal were unable to attend this meeting. Mr. Farran stated that the master plan should be completed in the near future. Mr. Barajas and Mr. Bernal will make this presentation probably in June.	
								2. Instruction and Student Affairs A. NONE	
								3. Personnel A. NONE	
								4. Business and Finance A. District Depository Contract RFP #05-10	
Motion						X		Motion that the Board award the depository contract to JP Morgan Chase Bank based on the interest that will be paid on our money, failed.	37
Second						X			
Ayes						X	X		
Nays		X	X						
Abstain	X						X		
								The Board moved to the next item 4B to allow time for some interest figures requested could be calculated.	
Motion	X							Motion to award the district depository contract of Wells Fargo, passed.	Special Board Meeting Minutes Page 9
Second									
Ayes	X	X	X	X	X	X	X		
Nays									
Abstain									

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Special Board Meeting Board of Trustees	
								Tuesday, May 17, 2005 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
	MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MR. LERMA	MR. REYES	MR. RODRIGUEZ	MRS. SANCHEZ		
Motion								B. Consider funding source for landscaping for the new high school	
Second	X							X Motion funding source for the landscaping be taken from the savings of the actual project (approximately \$24,874.00), passed.	
Ayes		X	X	X	X	X	X		
Nays	X								
Abstain									
								Following the motion and a considerable amount of deliberation on this item, Mr. Lerma “called for the question.” Mr. Reyes second the request.	
								Voting for the Question: Mr. Coronado, Mr. Fietze, Mr. Lerma, Mr. Reyes, Mr. Rodriquez and Mrs. Sanchez	
								Voting Against: Mr. Arellano	
								5. Administration A. NONE	
								6. Adjournment	
Motion	X							Motion for adjournment of the public meeting at 8:40 p.m. passed by unanimous consent.	Special Board Meeting Minutes Page 10
Second			X						

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Special Meeting Board of Trustees	
								Wednesday, May 25, 2005 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
		MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MR. LERMA	MR. REYES	MR. RODRIGUEZ		
							MRS. SANCHEZ		
Present	X	X	X	X			X	<p>1. General Functions</p> <p>A. Call to Order at 6:10 p.m.</p> <p>B. Roll Call (Mr. Reyes arrived to the public meeting while the Board was deliberating in closed session on agenda item 3A) (Mrs. Sanchez was absent.)</p> <p>Mr. Coronado, Board President requested a moment of silence in honor of Memorial Day and for those individuals who have fought and lost their lives for this country, especially Sgt. Isela Rubalcava.</p> <p>2. Instruction and Student Affairs</p> <p>A. NONE</p> <p>3. Personnel</p> <p>A. Consideration employment of high school principal</p> <p>The Board of Trustees adjourned into closed session from 6:12 p.m. through 6:35 p.m. under the authority of Texas Open Meetings Act, Texas Government Code Sections 551-074.</p> <p>Mr. Coronado stated that the Board would not take any formal action on this item.</p> <p>B. Request for Level III Grievance by Otilia Bailleres</p> <p>The Board of Trustees adjourned into closed session from 6:36 p.m. through 8:00 p.m. under the authority of Texas Open Meetings Act, Texas Government Code Sections 551-074.</p>	

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Special Meeting Board of Trustees	
								Wednesday, May 25, 2005 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
	MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MR. LERMA	MR. REYES	MR. RODRIGUEZ	MRS. SANCHEZ		
Motion					X			<p>Motion that the Board grant the grievance, that Mr. Castorena’s employment with the school district be terminated, that Mr. Hart be directed to visit and lecture the transportation staff regarding the mood of the Board (communicate the Board’s discontent with this ongoing dispute) take appropriate action in regards to the management of the transportation department, passed.</p> <p style="text-align: center;">C. Request for Level III Grievance by Vicente Limon</p> <p>Prior to the Board adjourning into closed session, the Board took a short recess at 8:11 p.m.</p> <p>The Board of Trustees adjourned into closed session from 8:25 p.m. through 9:30 p.m. under the authority of Texas Open Meetings Act, Texas Government Code Sections 551-074.</p>	
Second				X					
Ayes	X	X	X	X	X	X			
Nays									
Abstain									
Motion					X			<p>Motion to grant the grievance, the remedy be that Mr. Limon be reinstated effective tomorrow, that the district not suffer any financial responsibility as far as salary, which in effect would be 30 days without pay, and that a letter of reprimand be placed in his personnel file, passed.</p>	<p>Special Bd. Meeting Minutes Page 2</p>
Second			X						
Ayes			X	X	X	X			
Nays	X	X							
Abstain									
								<p>Mr. Baskind stated there was a need to adjourn into closed session on another personnel matter. The Board of Trustees adjourned into closed session from 9:41 p.m. through 9:50 p.m. under the authority of Texas Open Meetings Act, Texas Government Code Sections 551-074.</p> <p>No formal action was taken on the personnel matter discussed in closed session.</p>	

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

	MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MR. LERMA	MR. REYES	MR. RODRIGUEZ	MRS. SANCHEZ	<p>Special Meeting Board of Trustees</p> <p>Wednesday, May 25, 2005 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas</p>	
								Item:	Reference:
Motion	X							<p>D. Request for Level III Grievance by Carlos Callejo</p> <p>Mr. Callejo had advised the district that his legal representative was unable to attend this meeting. Another date will be mutually selected for Mr. Callejo’s grievance.</p> <p>4. Business and Finance A. NONE</p> <p>5. Administration A. NONE</p> <p>6. Adjournment</p> <p>Motion for adjournment of the public meeting at 9:50 p.m. passed by consensus.</p>	<p>Special Bd. Meeting Minutes Page 3</p>

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Special Training Meeting Board of Trustees	
								Tuesday, May 31, 2005 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
	MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MR. LERMA	MR. REYES	MR. RODRIGUEZ	MRS. SANCHEZ		
Present	X	X	X	X	X	X	X	<p>1. General Functions</p> <p>A. Call to Order at 6:12 p.m.</p> <p>B. Roll Call</p> <p>C. Board of Trustee Business</p> <p>1. The Board will conduct a work session on computer training, team building and self-assessment</p> <p>Martha Veale, Information/Technology Director along with Sandra Urista provided training for the Board’s use of laptops.</p> <p>Dr. Jimmy Vasquez, Region 19 Executive Director, provide training for the Board in the areas of team building and self-assessment.</p> <p>No formal action was taken on this item.</p> <p>2. Instruction and Student Affairs</p> <p>A. NONE</p> <p>3. Personnel</p> <p>A. NONE</p> <p>4. Business and Finance</p> <p>A. NONE</p> <p>5. Administration</p> <p>A. NONE</p> <p>6. Adjournment</p> <p>The training session concluded at 9:04 p.m.</p>	

JUNE

Action Items

Present/Approve Salary & Stipends Schedules
Approve Depository Contract (every other year)
Consider Resolutions for TASB Delegate Assembly

Other Items

Budget Workshop
 Present Preliminary Budget (Operating Fund)
 Update Revenue Projections and Effect on Recommendations
Review of Preliminary Budget for Travel/In-service/Staff Development
Analysis
Preliminary TAKS Data Report
Goal Progress Reports
Recognition of Outgoing Board Members
Assignment of Board Members to Standing Committees
Program Reports as Required by Board Policy BQ (Local)

Important Dates

World Environment Day (June 5)
National History Week (June 13-17)
Flag Day (June 14)
Father's Day (June 19)

Events

Summer Leadership Institute
Local Orientation for New Board Members (and Present New Board
Member Book)



- Home
- TASB Overview
- Supporting Schools
- Issues + Advocacy
- Services
- Training + Events
- News + Media
- Related Sites
- TASB Store 

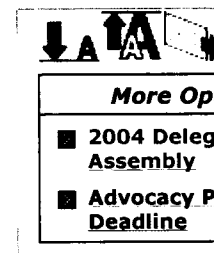
[Overview](#) > [Governance](#) > Delegate Assembly

TASB Overview

2005 Delegate Assembly

Exciting Changes for this Year's Delegate Assembly

George R. Brown Convention Center, Houston, September 24, 2005



TASB's Delegate Assembly, held in conjunction with the TASB/TASA Convention in Houston, is a vital component of the Association's governance structure. During the half-day Assembly, local trustees from across Texas provide crucial direction to the TASB Board and staff in representing members' interest before state and national policy makers.

Addition of delegate and alternate lunch and extended caucus

While the gavel opening the 2005 Delegate Assembly won't fall until 2 p.m., lunch for delegates and alternates will begin at 12:30 p.m.

Delegates and alternates in each region will meet with TASB Directors over lunch to discuss the issues coming before the Delegate Assembly and to clarify Delegate Assembly processes. This year, delegates and alternates from each of the 20 regions will meet in separate rooms to allow more one-on-one conversation with the TASB Director and other named delegates and alternates from that area. To be admitted to the caucuses, delegates and alternates will need to display their Delegate Assembly credentials: the delegate/alternate ribbon and button showing who they represent.

Another big change: Timing for submission of amendments and pulls

In the past, the deadline for delegates to submit proposed amendments to Priorities and Positions, changes to bylaws amendments, and pulls of individual Advocacy Priorities and Positions for discussion was about 20 minutes after the gavel at the start of the Assembly. For the 2005 Delegate Assembly, the deadline will be the fall of the gavel at the start of the Assembly. This change will allow a little more time for processing the requests from the delegates and alternates and an opportunity to ensure the delegate's submission is understood. (See the "Downloads" box at the Advocacy Position Submission Form.)

Participants in the 2005 Delegate Assembly will:

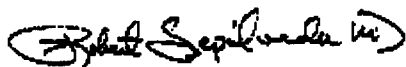
- elect TASB officers and members of the TASB Board,
- hear reports from the TASB Board and its committees

- hear reports from the TASB Board and its committees;
- consider various changes to the TASB Bylaws, and
- adopt TASB's Advocacy Agenda.

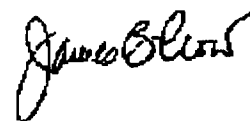
And another change: Naming your delegate and alternate

The deadline for naming delegates and alternates has been moved from July years past to August 29. You may designate your local board's delegate and online or by mail or fax, using the form available in the "Downloads" box at this page.

Because of the complexity of various education issues, delegates and alternates should be the more experienced members of your local board. The success of TASE advocacy efforts ultimately rests on the active involvement of board members in every district. Be thoughtful in your selection of a delegate and alternate to ensure your district's meaningful participation in the Assembly, and in turn, TASB's effectiveness as the unified voice of Texas districts.



Robert Sepulveda
TASB President



James B. Crow
TASB Executive Director

P.O. Box 400, Austin, Texas 78767-0400 • 512-467-0222
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Official Delegate Designation

Please note:

- Only board members of TASB Active Members (public schools and ESCs) may serve as delegates or alternates.
- TASB Directors are delegates by virtue of their position. If one of your board members is also a TASB Trustee, do not designate this member; he or she will already be participating as a voting delegate in the Assembly.
- If you are designating an individual newly elected to your board, be sure you have submitted your membership update information to Anisa Pope at TASB.

Delegate _____

Board Title _____ E-mail _____

Send Delegate Assembly materials to the delegate at this address:

Alternate _____

Board Title _____ E-mail _____

Send Delegate Assembly materials to the alternate at this address:

Name of school district _____

County-district number _____ **TASB (ESC) region number** _____

I hereby certify that the above persons were chosen by our board as our official voting delegate and alternate to the 2005 TASB Delegate Assembly in Houston, Texas, on September 24, 2005 (as provided by the TASB Bylaws).

Board president's signature _____

Date _____

Please return your board's designations by September 9, 2005, to the following address:

Credentials Committee
c/o Anisa Pope
Texas Association of School Boards
P.O. Box 400
Austin, Texas 78767-0400

or fax this completed form to:
Anisa Pope
512-467-3554

**Canutillo Independent School District
Office of the Superintendent
Post Office Box 100
Canutillo, Texas**

Agenda Item: _____

Date: June 14, 2005

Subject: Canutillo High School and Deanna Davenport Elementary-BJE #1565, #1561, #1613, and #1655

Presented By: Tony Reza

Consent Agenda: X

ACTION

1. BACKGROUND INFORMATION:

The enclosed budget amendments are for Canutillo High School and Deanna Davenport Elementary. These amendments will provide funds for shortages that arose from the need to provide substitutes for staff development purposes, provide for a substitute administrator and reading materials.

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent recommends approval of the requested budget amendments.

3. BOARD ACTION REQUESTED:

The Board of Trustees approves the requested budget amendments.

MOTION _____

SECOND _____

FOR _____

AGAINST _____



**CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
BOARD AMENDMENT EXECUTIVE SUMMARY SHEET**

FUNDING SOURCE:

General Operating Fund

IF GRANT, PLEASE PROVIDE THE FOLLOWING:

- GRANT AWARD: N/A
- GRANT PERIOD: N/A
- GRANT OBJECTIVES: N/A
- GRANTING AGENCY: N/A

PURPOSE OF THE AMENDMENT:

This budget amendment will transfer funds to cover negative balances that have occurred as a result of field trips for students, reading materials, and to cover the cost associated with a substitute assistant principal while the regular assistant principal was out on medical leave.

HOW WILL THIS IMPACT EDUCATION:

The budget amendment will cover expenditures incurred for educational trips, reading materials, and administration of the campus.

WHAT DISTRICT OR CAMPUS GOALS WILL BE MET WITH THIS AMENDMENT:

District goals pertaining to education and fiscal responsibility will be met.

MAY BJE 1565 BUDGET TRANSFER Total: .00
 CMD A C C O U N T TO FROM

Position To: _____

Position	To:	TO	FROM
BEGIN			
0001.000	199.11.6399.00.001.5.30		2,545.00
0002.000	199.23.6126.00.001.5.99	2,545.00	
0003.000	199.11.6399.00.001.5.30		31.00
0004.000	199.11.6329.11.001.5.11	31.00	

COMMANDS: L F T E

F2=Process Transfer

POSITION: +n,n.n,-n, Roll-up, Roll-down

MAY BJE 1561 BUDGET TRANSFER Total: .00
 CMD A C C O U N T TO FROM

Position To: _____

BEGIN		TO	FROM
0001.000	199.13.6499.00.001.5.11		900.00
0002.000	199.11.6494.00.001.5.11	900.00	
0003.000	199.13.6499.00.001.5.30		900.00
0004.000	199.11.6494.00.001.5.11	900.00	

COMMANDS: L F T E
F2=Process Transfer

POSITION: +n,n.n,-n, Roll-up, Roll-down



**CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
BOARD AMENDMENT EXECUTIVE SUMMARY SHEET**

FUNDING SOURCE:

General Operating Fund

IF GRANT, PLEASE PROVIDE THE FOLLOWING:

- GRANT AWARD: N/A
- GRANT PERIOD: N/A
- GRANT OBJECTIVES: N/A
- GRANTING AGENCY: N/A

PURPOSE OF THE AMENDMENT:

This budget amendment will transfer funds to cover negative balances that have occurred as a result of field trips for students, or to cover the cost associated with a substitute assistant principal while the regular assistant principal was out on medical leave.

HOW WILL THIS IMPACT EDUCATION:

The budget amendment will cover expenditures incurred for educational trips and administration of the campus.

WHAT DISTRICT OR CAMPUS GOALS WILL BE MET WITH THIS AMENDMENT:

District goals pertaining to education and fiscal responsibility will be met.

JUN BJE 1655 SUBSTITUTE PAY NEGATIVE BALANCE Total: .00
 CMD A C C O U N T TO FROM

Position To: _____

Position	To:	TO	FROM
BEGIN			
0001.000	199.12.6399.00.102.5.30		1,763.00
0002.000	199.13.6112.00.102.5.30	1,763.00	

COMMANDS: L F T E POSITION: +n,n.n,-n, Roll-up, Roll-down
 F2=Process Transfer

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS

Agenda Item:

Date: June 14, 2005

Subject: 2004 – 2005 Yearbook

Presented By: Tony Reza

Consent Agenda: X

ACTION

1. BACKGROUND INFORMATION:

As stated in Board Policy CH(Local), any single-item purchase that costs more than \$10,000 shall require Board approval before a transaction may take place. This request is to pay for the 2004 – 2005 Yearbook – El Conquistador to *Herff Jones Inc.* in the amount of \$10,819.

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent recommends approval to pay for the 2004 – 2005 yearbook to *Herff Jones Inc.*

3. BOARD ACTION REQUESTED:

The Board of Trustees approves the Superintendents recommendation.

MOTION _____ SECOND _____

AYES _____ NAYS _____

Vendor: 8977
REQ #: 12123

HERFF JONES, INC
PO BOX 99394
CHICAGO, IL 60693

CANUTILLO HIGH SCHOOL
7311 BOSQUE ROAD
P. O. BOX 100
CANUTILLO, TX 79835
(915) 877-7508

ATTN: RICK TATE

001
5/23/05

FOB DESTINATION

1	EA	865.00.2198.53.001.5.00	10,818.3200	10,818.32
		FINAL PAYMENT FOR 2005 YEARBOOK		
1	EA	865.00.2198.53.001.5.00		
		PRODUCED BY YEARBOOK STAFF @ CANUTILLO		
1	EA	865.00.2198.53.001.5.00		
		HIGH SCHOOL		

TOTAL

10,818.32

** DRAFT COPY **

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS

Agenda Item:

Date: June 14, 2005

Subject: Tile Installation at Canutillo Elementary School

Presented By: Tony Reza

Consent Agenda: X

ACTION

1. BACKGROUND INFORMATION:

As stated in Board Policy CH(Local), any single-item purchase that costs more than \$10,000 shall require Board approval before a transaction may take place. This request is for services to remove carpet, base boards and disposal. Installation of tile, base boards, floor repairs and labor to 20,340 sq. ft. at the Canutillo Elementary School to *Tony's Floor Covering* in the amount of \$29,000.00 through the Region XIX Co-operative purchasing program..

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent recommends approval to contract with Tony's Floor Covering for the installation of tile at the Canutillo Elementary School.

3. BOARD ACTION REQUESTED:

The Board of Trustees approves the Superintendents recommendation.

MOTION _____ SECOND _____

AYES _____ NAYS _____

BID PROPOSAL

Tony's Floor Covering
 P.O. Box 961988
 El Paso, Texas 79995

Date: June 6, 2005

To: Canutillo ISD
 7710 Cap Carter Rd
 Canutillo, Texas 79835

Project: **Canutillo Independent School District**

Addendums:

Architect:

Scope of Work:	Install Tile 20,340 ft. x \$.90 Labor & Material	\$18,306.00
	Install Cove Base 4,320 ft. x \$.80 Labor & Material	\$3,456.00
	Remove Existing Carpet and Dispose (Carpet \$3,000/Disposal-Dumpster \$750.00)	\$3,000.00
	Remove Existing Base and Dispose \$.10 x 4,320 ft.	\$432.00
	Remove Adhesive and Floor Prep- Level Floor Repair Cracks	\$3,316.00
	(4 workers @ 4 x \$10.00= \$40.00 x 80 hrs = \$3,200)	
	Install Reducer (Material \$250.00 / Labor \$240.00)	\$490.00
	Total Bid:	\$29,000.00

Exclusion: *Temperature control, mortar bed, finished floor protection, major floor prep, demo, wood floor, epoxy thin set or grout and removal of furniture and office equipment.*

Tony's Floor Covering



 Tony Khoury

P.O. Box 961988 El Paso, Texas 79995
 Phone 915-740-3258 Fax 915-594-9748

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS

Agenda Item:

Date: June 14, 2005

Subject: Back-up Equipment for the IBM I-Series mainframe

Presented By: Tony Reza and Martha Veale

Consent Agenda: X

ACTION

1. BACKGROUND INFORMATION:

As stated in Board Policy CH (Local), any single-item purchase that costs more than \$10,000 shall require Board approval before a transaction may take place. This request is to purchase a tape autoloader (back-up equipment), installation and warranty services for the IBM I-Series mainframe. The purchase will be done through the Texas Building Procurement Commission (CISV) purchasing program to *Pinnacle Business Systems* in the amount of \$11,367.00.

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent recommends approval to purchase the tape autoloader, installation and warranty services.

3. BOARD ACTION REQUESTED:

The Board of Trustees approves the Superintendent's recommendation.

MOTION _____ SECOND _____

AYES _____ NAYS _____

Pinnacle Business Systems Inc Vendor Detail

Below is the contact information for the vendor listed. See the [CMBL Information Page](#) for information on updates. Contact TBPC by email at e.cmb1@tbpc.state.tx.us.

CMBL/HUB Vendor Contact Information	
Vendor ID / Number:	1731332196401 / 27358
HUB Status:	N (CMBL only)
Vendor Name:	PINNACLE BUSINESS SYSTEMS INC
Vendor Address:	400 N LOOP 1604 E STE 115 SAN ANTONIO, TX 78232
County:	BEXAR
Contact:	JOE RAMIREZ
Phone / Fax:	210-545-0304 / 800-444-3439
Email Address:	joe.ramirez@pbsnow.com
Texas Office:	Y
CISV:	Catalog
Small Business:	Y
CMBL Expire Date:	01/17/2006

[Comptroller's Tax Status This Vendor](#)

[Comptroller Lookup Any Vendor](#)

Vendor Performance	Score	# POs
Commodity Delivery:	*	0
Commodity Performance:	*	0
Service Delivery:	*	0
Service Performance:	*	0
Delegated, Exempt, and Blanket PO Complaints: (0 reports)		
Exceptional Performance: (0 reports)		

Class-Item Commodity Description (<i>bold for all items in class</i>)	
204	QCOMPUTER HARDWARE AND PERIPHERALS FOR MICROCOMPUTERS
204-13	QCables: Printer, Disk, Network, etc.
204-16	QChips: Accelerator, Graphics, Math Co-Processor, Memory (RAM and ROM), Network, SIMMS, etc.
204-19	QCommunication Boards: Fax, Modem (Internal), etc.
204-33	QDrives, Compact Disk (CD ROM, etc.)
204-34	QDrives, Floppy Disk
204-35	QDrives, Hard/Fixed Disk
204-37	QDrives, Tape

A Pinnacle Proposal for

Canutillo Independent School District
IBM 3581-L38 LTO Autoloader to attach to Model 810



Submitted by:



PINNACLE

May 3, 2005

The information in this proposal shall not be disclosed outside the Canutillo Independent School District organization and shall not be duplicated, used or disclosed in whole or in part for any purpose other than to evaluate the proposal. If a contract is awarded to Pinnacle as a result of or in connection with the submission of this proposal, Canutillo Independent School District shall have the right to duplicate, use or disclose the information to the extent provided by the contract. This restriction does not limit the right of Canutillo Independent School District to use information contained in the proposal if it is obtained from another source without restriction.

PBS Technology Solutions, LP,
a subsidiary of
Pinnacle Business Systems, Inc.
400 N Loop 1604 E Ste 115 San Antonio TX 78232
(405) 359-0121 • FAX (405) 359-7490

Pinnacle Business Systems Profile

Pinnacle Business Systems, Inc. (PBS) is an IBM Premier Business Partner founded in 1988. The firm is headquartered in Edmond, OK, with a large cadre of experienced professionals operating out of offices located in Minneapolis, Omaha, Edmond, Tulsa, Dallas, San Antonio, Midland, and El Paso. PBS is a software development and services company, specializing in the design and implementation of enterprise applications in a multi-platform environment.

PBS has been an IBM Business Partner since inception, serving in roles of Application Specialist, Agent Firm and Industry Remarketer. The firm is an IBM authorized hardware and software provider, having been an IBM Business Partner for the past 12 years and an IBM Premier Business Partner for the past 6 years.

PBS is an innovator in the implementation and conversion of RS/6000 or pSeries applications, a leader in AS/400 or iSeries development and support, a provider of information technology and services to more than 500 clients, a leader in e-business development and implementation, a four-year winner of the Oklahoman's "Metro 50" fastest growing companies, a winner of the U.S. Chamber of Commerce Blue Chip Enterprise Initiative Award, and a winner of the IBM e-business Solutions Showcase Award.

Executive Staff:

President/CEO: Rob Anderson
Executive Vice President: Terry Carr
Chief Financial Officer: Jim Young
Vice President of Sales: Todd Cox

Headquarters:
Pinnacle Business Systems
609 S Kelly Ave Ste E7
Edmond, Oklahoma 73003
Phone: (800) 311-0757

Texas Affiliate:
PBS Technology Solutions LP
400 N Loop 1604 E Ste 115
San Antonio, TX 78232
Phone: (210) 545-0304

Proposal Assumptions

- 1) Based on previous discussions, Pinnacle has configured an IBM 3580-L38 tape autoloader which is an LVD LTO 3 autoloader. In addition, feature card 5702 would need to be added to the existing Model 810 to allow attachment.
- 2) Pinnacle did not configure any additional tape media for the autoloader. The drive comes with one tape from IBM, and Pinnacle can provide additional tapes at a cost of \$120.00 per tape.

Pricing Details

3581-L38 LVD Tape autoloader	9,818.00
Feature 5702 to connect 3581-L38 to 810	750.00
Hardware subtotal	\$10,568.00
Hardware and Software Maintenance	
3581 L38 Warranty Service Upgrade (WSU)	799.00
Grand Total	\$11,367.00

**CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS**

Agenda Item: _____ Date: June 14, 2005

Subject: Contract with Linebarger Goggan Blair & Sampson, LLP, for administrative appeal and any judicial appeal of the property value study

Presented By: Tony Reza Consent Agenda: X

ACTION

1. **BACKGROUND INFORMATION:**

This contract is approved on a yearly basis. The firm will represent the school district in the administrative appeal and any judicial appeal of the property value study conclusions for the school district for the school year 2006~2007.

2. **SUPERINTENDENT RECOMMENDATION:**

Recommend approval of the contract.

3. **BOARD ACTION REQUESTED:**

Motion to approve the contract with Linebarger Goggan Blair & Sampson, LLP, as recommended by the Superintendent.

MOTION _____ SECOND _____

AYES _____ NAYS _____

STATE OF TEXAS §

COUNTY OF EL PASO §

CONTRACT

This Contract is between the law firm of Linebarger Goggan Blair & Sampson, LLP, hereinafter referred to as Firm, and Canutillo Independent School District, hereinafter referred to as District. This Contract is for the administrative appeal and any judicial appeal of the property value study findings as conducted by the Comptroller's Office as of January 1, 2005 for the school year 2006-2007. Firm and District agree as follows:

I.

Administrative and Judicial Appeal Services

Firm agrees to represent District in the administrative appeal and any judicial appeal of the property value study conclusions for District for the school year 2006-2007. Included in such administrative and judicial appeal representation is research of the preliminary conclusions, the gathering and analysis of property sales, appraisals and such other evidence as may be necessary or appropriate, presentation of the appeal at administrative hearings, and prosecution of any judicial appeal. Firm agrees to retain any necessary consultants or appraisers as required.

II.

Fees and Expenses

Firm agrees to bear the costs of preparing and presenting the administrative appeal and prosecuting any judicial appeal including the expenses, if any, for appraisers or other consultants.

District agrees to pay Firm as compensation for services under this Contract a contingent fee equal to ten percent (10%) of the additional State aid that District qualifies for in the year 2006-2007 as a result of the administrative or judicial appeal. Payment of the fee to Firm shall be made in equal quarterly payments on November 1, February 1, May 1, and August 1 following the certification of State aid amounts by the Commissioner of Education, or as agreed upon in a letter to District executed by a partner of the Firm.

This Contract is executed on _____, 2005 in duplicate originals at El Paso County, Texas.

Canutillo Independent School District
By: _____

Linebarger Goggan Blair & Sampson, LLP
By: Kent M. Rider
PARTNER

TITLE

**CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS**

Agenda Item: _____ Date: June 14, 2005

Subject: Approval of Interlocal Agreement between Canutillo ISD, San Elizario ISD and Clint ISD

Presented By: Martha Veale Consent Agenda: X

ACTION

1. BACKGROUND INFORMATION:

This interlocal agreement between the school districts is to publish a request for proposals for the upgrade of Management Information Systems (MIS). Mr. Baskind's office developed the document in order to try and obtain cost savings to the school districts.

2. SUPERINTENDENT RECOMMENDATION:

Recommend approval of the Interlocal Agreement.

3. BOARD ACTION REQUESTED:

Motion to approve the Interlocal Agreement between Canutillo ISD, San Elizario ISD and Clint ISD as recommended by the Superintendent.

MOTION _____ SECOND _____

AYES _____ NAYS _____

**INTERLOCAL AGREEMENT BETWEEN
CANUTILLO INDEPENDENT SCHOOL DISTRICT,
SAN ELIZARIO INDEPENDENT SCHOOL DISTRICT,
AND CLINT INDEPENDENT SCHOOL DISTRICT**

This Interlocal Agreement (this "Agreement") is made between CANUTILLO INDEPENDENT SCHOOL DISTRICT, SAN ELIZARIO INDEPENDENT SCHOOL DISTRICT and CLINT INDEPENDENT SCHOOL DISTRICT (collectively the "School Districts") effective as of this ____ day of June, 2005.

1. **Recitals.** Whereas, the School Districts all intend to upgrade their respective Management Information Systems ("MIS") to include finance, human resources, payroll and student services; and

Whereas, all School Districts have agreed to jointly publish a Request for Proposals ("RFP") for MIS hardware and software; and

Whereas, the School Districts are authorized to enter into Interlocal Agreements pursuant to Section 791.001, Texas Government Code; and

Whereas, the agreements contained in this Interlocal Agreement will provide efficiencies and cost savings to all School Districts and will benefit all School Districts;

NOW, THEREFORE, for and in consideration of the recitals, agreements and covenants set forth herein, the parties hereby agree as follows:

2. **Request for Proposals.** The School Districts shall jointly develop an RFP and publish the RFP soliciting proposals for MIS hardware and software for finance, human resources, payroll and student services in accordance with Section 44.031, Texas Education Code. The RFP shall contain all specifications and criteria required by the School District and shall specify the selection criteria. Any criteria or specifications specific to one school district shall be set forth in the RFP. All costs relating to the publication of the RFP and solicitation of proposals shall be shared equally by the School Districts.

3. **Evaluation of Proposals.** Each School District shall separately evaluate proposals in accordance with applicable law and the evaluation criteria set forth in the RFP. Each School District shall follow its own internal procedures and policies with respect to evaluation of proposals and submission of recommendations to its respective Board of Trustees.

4. **Selection of Vendor.** Each School District shall separately and independently select the vendor or vendors which provides the best value to the School District based on the specifications and selection criteria contained in the RFP. Each School District shall select

independently of the other School Districts. No decision by one School District shall be binding upon or have any effect on the other. No School District shall have any liability or responsibility for a selection of a vendor made by the other School Districts.

5. **Termination.** Any School District may terminate this Agreement at any time, with or without cause, with thirty (30) days written notice to the other School Districts.

6. **Liability of Each School District.** This Agreement is not intended to alter or reallocate any defense or immunity presently authorized by law, or to create or transfer any liability arising under the law. Each School District shall bear any liability or risk of loss for claims arising from the acts or omissions of their respective employees and agents. Each School District agrees that it shall be responsible for its own officers, agents and employees who are performing duties under this Agreement, and neither shall be liable or responsible for the acts or omissions of the other's officers, agents or employees.

7. **Miscellaneous.**

A. **Entire Agreement.** This Agreement constitutes the entire agreement of the parties and supercedes all prior agreements or understandings, whether written or oral.

B. **Notices.** Any notice authorized or required to be given under this Agreement shall be delivered or sent to the following addresses:

Canutillo ISD
P.O. Box 100
Canutillo, Texas 79835
Attn: Superintendent

San Elizario ISD
P.O. Box 920
San Elizario, Texas 79849
Attn: Superintendent

Clint ISD
14521 Horizon Blvd.
El Paso, Texas 79928
Attn: Superintendent

C. **Compliance with Law and Regulations.** The parties agree to comply with all applicable local, state and federal laws, ordinances, regulations and orders.

D. **Governing Law.** This Agreement shall be governed in all respects in accordance with the laws of the State of Texas, and shall be enforceable in El Paso County, Texas.

E. **Counterparts.** This Agreement is being executed in multiple counterparts, each of which shall constitute an original and of which together shall constitute but one and the same

instrument.

SIGNED AND APPROVED effective as of the date shown above.

CANUTILLO INDEPENDENT SCHOOL DISTRICT

BY: _____
NAME: _____
TITLE: _____

SAN ELIZARIO INDEPENDENT SCHOOL DISTRICT

BY: _____
NAME: _____
TITLE: _____

CLINT INDEPENDENT SCHOOL DISTRICT

BY: _____
NAME: _____
TITLE: _____

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**CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS**

Agenda Item: _____ Date: June 14, 2005

Subject: Approval of Sustainable Agriculture and Economic Development Plan

Presented By: Dr. Reyes-Garcia & G. Kessinger Consent Agenda: X

ACTION

1. BACKGROUND INFORMATION:

Career and Technology Education received a grant to develop a sustainable economic development plan for agriculture. The plan is attached. The plan has been approved by the STAR Advisory Group and the Agronomics Board of Directors. Career and Technology Education is requesting approval from the Board of Trustees for the Canutillo Independent School District.

2. SUPERINTENDENT RECOMMENDATION:

Recommend approval of the plan.

3. BOARD ACTION REQUESTED:

Motion to approve the Sustainable Agriculture and Economic Development Plan as recommended by the Superintendent.

MOTION _____ SECOND _____

AYES _____ NAYS _____

Canutillo Independent School District
Sustainable Agriculture and
Economic Development
Plan

*CISD's Opportunity to Link Sound Farm and
Non Farm Economic Development*
February 2005

Canutillo Independent School District Sustainable Agriculture and Economic Development

CISD's Opportunity to Link Sound Farm and Non Farm Economic Development

Summary

The Canutillo Independent School District has taken bold steps in community economic development; identifying agriculture, specifically sustainable agriculture, as an asset that has historically served this rural border community and has the potential to continue to serve this community through creating jobs, generating wealth, and improving each resident's quality of life.

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HISTORY

The Canutillo Independent School District (CISD) has stepped forward in a leadership role to solicit community input in the development of a strategy that links sound farm and non-farm economic development with sustainable agricultural and natural resource development: Project SAILS: Sustainable Agriculture Innovations Lead to rural Success.

In 2003, the District requested \$10,000 from USDA-Sustainable Agriculture Southern Region SARE and Southern Rural Development Center (SRDC) for a Sustainable Community Innovation Grant to develop an economic strategy with a series of community outreach sessions. A convened Advisory Group collected input on activities, to include the creation of an agriculture magnet center at CISD that recognizes and promotes the economic, environmental, and social interdependence between agriculture production and rural communities. The agriculture magnet center was proposed as the focal point to educate and train youth and producers, develop and incubate entrepreneurial businesses related to agriculture in the community, and create a county-wide awareness about sustainable agriculture through identified activities. This plan has been developed from the collected information and presented to the community and the CISD Board of Trustees for adoption. This “blueprint” for economic development through sustainable agriculture will be disseminated across Texas and rural southern New Mexico for duplication in other rural communities.

ADVISORY GROUP

Monica Reyes-Garcia	Canutillo ISD
Gayla Kessinger	Canutillo ISD
Vicky Ludwig	Parent
Dale Denny	Banes Construction
Jon Nelson	El Paso Community College
Cera Austin	Victory Packaging Corp
Ron Gil	Agriculture Science Teacher CISD
Michael Morales	Agriculture Science Teacher CISD
Carol Hecker	Community Member
Keeley Muncrief	Agriculture Science Teacher CISD

PURPOSE OF THE ECONOMIC DEVELOPMENT PLAN

This economic development plan identifies the future visions, resources, and proposed activities for economic development through sustainable agriculture within the boundaries of Canutillo Independent School District, Canutillo, Texas.

VISION STATEMENT

Agriculture is much more than a starting point on the economic development scale. It represents a fundamental economic opportunity that also pays dividends in cultural, environmental and social gains for Canutillo, Texas. Consider the following.



Agricultural enterprises represent a business investment of \$86,600,000 in the Canutillo region.



Agriculture provides year-round business for other Canutillo area enterprises with a total economic impact of \$163 million.



Income from agriculture goes further than other sectors in helping the economy.

Agriculture produces much higher economic multipliers than any other sector of the area economy. Top commodities in southern New Mexico and west Texas are milk at \$31 million; cotton and cottonseed at \$22 million; pecans at \$13.2 million; cattle, vegetables, ensilage, and alfalfa. With estimated economic multipliers above 2.0, agriculture outpaces retail and wholesale, construction and manufacturing for the area.



Agricultural opportunities can actually increase with development of an area.

While development can obviously create conflicts for farmers, farming and urbanization can co-exist, with the local demand for agricultural products increasing with the latter and raises the value of farming as an economic enterprise.



Successful farming limits suburban sprawl.

Preserving farmland discourages expensive suburban sprawl, steering development toward areas with existing services. Farms preserve natural environments.



Farmland is an invaluable resource for future generations.

Top five commodity land uses: cotton, orchards, hay, vegetables, and sorghum for silage, covers 7% of the total acreage of southern New Mexico and west Texas.

Farmland is a valuable future resource for the southwest portion of the USA in providing for a healthy and plentiful local supply of food and animal products and generating new sources of farm income. Urban residents of the southwest, as well as visitors, are seeking locally grown fresh fruits, vegetables and nuts, both organic and non-organic. Likewise, the base of both small and mid-sized farms provides a foundation for exploring of new opportunities for added-value ventures and development of still more niche businesses. These resources offer tremendous economic potential for the future.

PROCESS

COMMUNITY INPUT

Canutillo ISD undertook a series of community input sessions to determine, through the resident's eyes, what the vision for a regional economic development plan should contain. These sessions invited ranchers, farmers, and residents from the following Texas and New Mexico communities: Texas: Alpine, Marfa, Ft. Davis, Canutillo, El Paso, Fabens, Clint, Socorro and New Mexico: Gadsden, Las Cruces, Hatch, Arrey, Derry, Garfield, and Truth or Consequences. When asked the following questions, the responses were:

What type of agriculture is most important to your community?

Areas of most interest included livestock, water, chili, pecans, alfalfa, and onions, dairy. Secondary areas of interest included wildlife, hydroponics, and agricultural tourism.

Which of the stated agricultural areas should be expanded?

Irrigation methodologies, given the water issue in the area, economics of agriculture, farm management to include sustainable agricultural practices, integrated pest management, expansion of net gain crops and livestock commodities, dry land farming, marketing locally produced agricultural products, preservation of native plants and animals

Which areas of agricultural research are most important to your community?

Drought, water conservation, land preservation, agriculture public policy, crop rotation practices, urban-wildlife interaction.

What can we do to sustain agriculture for our children's future?

- ◆ Establish outreach program for local and regional area to speak to elementary students about agriculture and its importance to the community and the region
- ◆ Utilize schools to educate youth about agriculture, utilize FFA and 4-H to encourage youth engagement and activities
- ◆ Inform all residents about importance of agriculture and the impact it has on our lives
- ◆ Show technology available in agriculture and transferability; begin by educating those who live in urban areas.

CRITICAL OBJECTIVES

With an established vision, objectives were developed with action items. The five economic development objectives are: Improved Community Awareness, Agriculture Business Retention and Expansion, Workforce Development Components, Infusion of Capital, and a Community Development Mechanism.

IMPROVED COMMUNITY AWARENESS

Improve community awareness of agriculture, its benefits to all residents and its importance to the economy of the area

Community awareness will be developed and enhanced utilizing the following eight action items. Residents from elementary age children through the elderly will be exposed, through various venues, to the importance of agriculture in this region. The residents will also be educated on the aspects of sustainable agriculture and how this production methodology can impact the region.

Action Items:

1. Develop a marketing plan for commodities that are indicated as having a high and secondary interest from community input sessions. An economic analysis may be conducted to determine 1) those agricultural commodities that have a demand that exceeds the supply and 2) those agricultural commodities from which the region is importing larger amounts than they produce. Using this data set a matrix can be developed that overlaps with the community resident's interests for further development of agriculture commodities and a secondary overlay for those commodities that can be further developed utilizing sustainable agriculture methodologies.

Timeline: Economic analysis, June 2005-January 2006. Comparison with Community input, February 2006-April 2006.

The subsequent marketing plan that will be developed should include the identified data sets from the economic commodity analysis and also include the community's suggested use of displays in high traffic areas to educate public and various media advertisement venues to educate and promote sustainable agriculture in those identified commodities.

Timeline: Marketing plan development, August 2006.

2. Establish an outreach program for the local and regional area elementary students about agriculture and its importance to the community and the region. An outreach program will be developed that works to improve community awareness of agriculture starting with elementary grade students. Utilizing regional agriculture industry and academic professionals, a Speakers Bureau will be developed and speaking engagements secured for K-8 grade students. Additionally, career days and job shadowing days will emphasize agriculture production and processing in the region as viable career pathways.

Timeline: Outreach program, August 2005-December 2005

3. Utilize FFA and 4-H to encourage youth engagement and activities. The community expressed an interest in broadening outreach into both rural and urban

areas for 4-H and FFA. 4-H programs include membership from 6 years old to 18 years old and FFA encompasses secondary students. Activities will include increasing the range of offerings in both program areas to emphasize the high-tech nature of modern agriculture. Efforts to promote the different forms of membership will be accomplished through the outreach for membership. Three recruitment nights will be held at the elementary, middle and high school levels for these programs and students and parents will be encouraged to attend and participate. Current FFA and 4-H students will host the recruitment nights, having displays, presentations, demonstrations, and refreshments that outline the opportunity that students have to gain knowledge, develop leadership skills, acquire technical skill sets and give back to the community through these two programs.

Timeline: Recruitment for 4-H and FFA, April-October 2005.

4. Demonstrate the available technology in agriculture and the transferability of this technology to residents. Modern agriculture, and specifically sustainable agriculture, is a highly technical industry with requirements from the scientific, environmental, economic, and cultural sectors. To maintain profitability and sustain agriculture as an economic sector, technology must be utilized. As a foundation for understanding agriculture and its use of technology farm and production facility tours will be promoted for community residents, utilizing videos and conducting educational sessions. A farm three-day week-end may be held in the summer that allows residents to tour, sample agriculture products, observe the technology that is used in this industry sector. As a follow-up, more in-depth on-farm demonstrations will be scheduled to emphasize the high-tech nature of modern agriculture, promoting these to both the farm and non-farm communities as a means of demonstrating the science involved in agriculture. Each commodity sector will conduct a set number of on-farm demonstrations through-out the year, secondarily creating farm tourism opportunities for visitors to the area who are seeking to fill out their day with events.

Timeline: April 2005-March 2006.

5. Promote instruction in agriculture policy. Canutillo ISD will take the lead in including agriculture policy as a part of the secondary agriculture curriculum. Canutillo ISD will advocate the inclusion of agriculture policy at the post-secondary level.

Timeline: April 2005-March 2006.

6. Utilize available teacher in-service time to instruct all educators on pertinent and relevant agricultural policy issues.

Timeline: August 2005- on going

7. Develop and implement a countywide educational program/process which leads to engage community leaders, relative to key agricultural economic issues facing the area. Community leaders may not have a foundation of understanding of the agriculture economic sector. To develop and ensure a basic understanding of

agriculture economic issues, a countywide educational program will be developed. Community leaders, through a developed Memorandum of Understanding with elected officials and other community organizations, will attend 16 hours/year of education.

Timeline: April 2005-on-going

8. Develop a sustained internal marketing campaign to promote a positive image of the agricultural economic sector. Within Canutillo ISD, a marketing plan will be developed that integrates agriculture and sustainable agriculture practices into activities, classroom instruction, nutrition programs, and all other aspects of the school district.

Timeline: January 2006-on-going

AGRICULTURE BUSINESS RETENTION AND EXPANSION

Promote and implement strategies that encourage agriculture business retention and expansion.

The communities of southwest New Mexico and west Texas, led by Canutillo ISD will work to identify existing primary and secondary agriculture businesses, assess the companies' needs and partner with provider organizations to address their needs with regard to business retention and expansion. Agriculture businesses will in turn, provide skill and educational requirements to Canutillo ISD and other educational partners to assist in the development of a workforce for the region that is globally competitive.

Action Items:

1. Create new economic incentives for the development of agricultural enterprises, particularly local suppliers in need of support services. Working with the communities of southern New Mexico and west Texas, develop economic incentive language that will assist and promote agriculture enterprises in the county.

Timeline: Economic Incentives, June 2005-July 2007

On a more local level, adopt school policy that encourages the purchase of locally grown produce to use in meals served to the students and faculty at breakfast and lunch. Incorporate the use of these fresh commodities to the students and faculty into curriculum, school papers and bulletins, as a further means of educating on the nutritional value and economic impact.

Timeline: School Policy, April 2005-October 2005

Work to promote local farmer's markets to students and their parents as a source of healthy produce that is grown locally. Again, making the connection to the local economic impact of purchasing locally grown commodities should be included in the announcement and promotion of the local farmer's markets.

Timeline: Promotion local Farmer's Market, April 2005-October 2005

2. Develop and market the Agronomics Center on the Rio Grande (ACRG) as a business incubator for agricultural start-ups. Canutillo ISD will solicit funds through the Small Business Development Center to fund a business incubator, directed to the agriculture industry. The proposed facilities in ASRC; Metal Fabrications Shop, Floral Design Lab, Welding Instruction Shop, Greenhouse, Agricultural Mechanics Shop, Horse Stables, Meat Science Working Area & Storage will be utilized as the initial incubator providing technical assistance centers for agribusiness expansion and retention in the area.

Timeline: Develop Incubator Plan, April-September 2005

Partner organizations, such as extension, agricultural science centers at NMSU and TAMU, and SBDC will be engaged to staff the incubator, providing services to existing businesses and start-up businesses. Sustainable agriculture practices will be promoted within the technical assistance component of the incubator.

Timeline: Secure partner organization's commitment, July-September 2005; Promote and Open Incubator, October 2005

3. Engage area farmers and residents in a unified approach to the declining available water issue. Canutillo ISD will assist regional organizations who are addressing the water issue within the Rio Grande basin. The District will assist current organizations in hosting an annual forum on water use and draft language that will be implemented within the school on water conservation use.

Timeline: Host Annual Water Forum, November 2005

Additional language will be drafted for the region on water use in the Canutillo area.

Timeline: Draft language for District and County, December 2005-October 2006

4. Promote the development of new specialty crops, the establishment of new markets for area agricultural product, and the general diversification of all agriculture within west Texas and southern New Mexico. Working with the partner organizations, ensure that information from the New Mexico and Texas Agriculture Experiment Stations is provided to area farmers on new specialty crops. Working with NMSU and TAMU Agriculture Economics Department, identify new markets for currently produced commodities. Additionally, survey current commodities for value-added opportunities. NMSU and TAMU Extension departments are valuable partners in this endeavor.

Timeline: April 2005-May 2006

5. Work with farmers to encourage greater use of economical and environmentally friendly practices such as rotational grazing as well as complementary management practices, including fertilization programs, crop rotation, specialty crops and similar strategies aimed at reducing costs and increasing yields, as an economic retention strategy. Again, the partnership with NMSU and TAMU is requisite in assisting farmers with obtaining relevant and timely information.

Timeline: April 2005-on going

6. Utilize the Canutillo ISD ASRC to develop more strategic alliances among farmers and agri-businesses to expand markets, decrease costs and increase the profitability of farm operations. With the creation of the ASRC as an Incubator, the district becoming pro active in policy and convening partners, the necessary strategic alliances will be developed with industry.

Timeline: April 2005-on going

7. Develop more broad-based public education efforts, promotional materials and other programs designed to specifically increase public awareness of the value of agriculture as an industry. Through partner organizations and internal publications inclusion of information on agriculture as an important economic sector will assist in broadening the public's knowledge on agriculture.

Timeline: Inclusion of information in existing publications: May 2005-on going

8. Maintain Agricultural Districts throughout the prime farming areas as a means of both protecting farms and highlighting the value of agriculture to the area. Working with the New Mexico and Texas legislature to identify and promote the creation of agriculture districts.

Timeline: May 2005-June 2007

9. Strongly encourage the streamlining of procedures for obtaining USDA Rural Development loans and grants for new agricultural ventures so as to reduce the time and paperwork involved in securing such assistance. Develop a relationship with the State USDA Rural Development Director and provide language on specific changes to procedures that will assist industry in securing loans and grants. Also work with federal Senators and Representatives on legislation to streamline funding and lessen the burden of paperwork.

Timeline: May 2005-June 2007

WORKFORCE DEVELOPMENT COMPONENTS

Promote the education and training of youth and incumbent workers for a globally competitive economy in agriculture.

A critical component of any economic development plan is the development of the workforce, to include both skill set and educational level development.

Action Items

1. To promote the education and training of youth utilizing the ASRC, Canutillo ISD proposes to enlist various methodologies. These include, developing the agriculture industry and occupations as a valued career path, providing a supervised and formal Agricultural Experiences Program for youth, providing real life application through place-based learning. Students will be prepared for the academics of higher education, including the Distinguished Achievement Program and will graduate technologically proficient, biliterate in English and Spanish, and functioning on the cutting edge of science and technology.

Graduates will also possess documented marketable employment skills as identified by industry standards, allowing graduates to compete in today's global society. Canutillo administrators will work with schools and their guidance counselors as well as work force development program leaders to add agriculturist training tracks wherever possible and promote the "Ag in the Classroom" curriculum. Programs will be developed to expand and train the supply of high tech agricultural employees for the global marketplace.

Timeline: April 2005-on-going

2. Market incumbent worker and producer training utilizing the ASRC. Canutillo ISD proposes to utilize the ASRC facilities and personnel to develop and conduct incumbent worker and producer training, in conjunction with extension and workforce partners. The ASRC will be utilized for demonstrations on sustainable agricultural practices, dry-land farming, irrigation methodologies, drought tolerant plants, and integrated pest management projects. Additionally, training will be conducted on current practices and advances in sustainable agriculture.

Timeline: June 2005-on-going

3. Build a tri-partner foundation based on a producer, community and consumer relationship that supports the continued development of the local agriculture system. Canutillo ISD, will again convene the partners, open dialogue and develop a strategy for the continued development and sustainment of the local agriculture system.

Timeline: May 2005-on-going

INFUSION OF CAPITAL

Develop and sustain the infusion of capital.

The outlined plan can only become a reality through the identification and obtainment of financial resources.

Action Items:

1. Create a community center focal point (ACRG) for attraction of capital. When people can see and touch a portion of an idea it becomes real and the funding necessary to continue the development of the idea also becomes a reality. With a "real" building and equipment, programs, and training, albeit small, funders will have something to see and touch. This will provide the basis to secure additional funds which can be used to develop secondary components of the program, and expand existing components.

Timeline: May 2005-on-going

2. Identify available resources to develop ASRC plan. Some work has already been done in this venue, such as securing the SARE Planning Grant and requesting \$121,500.00 for fiscal year 2005 from US HUD. Additional resources should be identified and applied for.

Timeline: current

3. Identify available resources to fund new curriculum for youth and incumbent worker and producer training. Some of the identified resources include the Service Learning grant, Carl Perkins funding and WIA funds.

Timeline: current

4. Develop a financing plan to build and operate the ASRC. The District CFO will work with the Career and Technology Department to explore Corporate Contributions and District Capital outlay to build and operate the ASRC.

Timeline: April 2005-on-going

COMMUNITY DEVELOPMENT MECHANISM

Create a sustainable Community Development Mechanism that addresses nutrition and improved quality of life

A broader aspect of the region's economic development is the creation of a sustainable community development strategy. The community has determined that it wishes to emphasize nutrition resulting in an improved quality of life for its residents as its community development strategy. Producers who use sustainable agriculture practices will be promoted as a part of this strategy.

Action Items

1. Promote appropriate nutrition to area residents. Several partner organizations have existing nutrition and health programs, i.e. Texas A&M and NMSU Extension, area hospitals, Diabetes and Heart Association and El Paso County Health Department. Linking with these programs and promoting healthy eating habits and food choices by offering courses in the community and integrating into the existing school curriculum will help to combat childhood obesity. Given the geographic location, diabetes and heart disease have a higher than average incidence in the community's population. Courses that address nutrition will also assist in educating the population on appropriate nutrition for these diseases. Sustainable agriculture and its practices will be included as a part of all instruction and promotional materials, indicating health benefits.

Timeline: Nutrition education, April 2005-on-going

A sustainable community garden will be planned, cultivated and maintained within the ASRC to educate youth and residents on the value of fresh vegetables and fruits, preparation and nutritional value of these food items.

Timeline: Community garden, May –October, 2005 and thereafter.

2. Develop and promote an enhanced Quality of Life for residents through the use of sustainable agriculture and its secondary benefits. Canutillo ISD will promote and encourage participation in an annual agricultural economic development and land use forum where the evolving aspects of agriculture can be discussed and participants can learn about the latest issues and the importance of protecting farmland and the application of farm practices. Identified issues and discussion

points will be used as action items for the region and District for continuous improvement in the District's economic strategy and plan.

Timeline: Annual agricultural economic development and land use forum, December 2005.

Canutillo ISD will promote the fact that farms create rural character and attract tourism improving the quality of life of residents through economic vitality. Action steps will be discussed at the annual agricultural economic development and land use forum.

Timeline: Annual agricultural economic development and land use forum, December 2005.

Canutillo ISD will promote the abilities and rights of farmers to engage in all sound agricultural management practices by supporting their efforts with elected officials. Through the previously discussed Annual Forum on Water Issues area farmers and residents will be engaged in discussions to develop and support a unified approach to the declining available water issue.

Timeline: Action items from forum, January, 2006-on-going.

ECONOMIC DEVELOPMENT ORGANIZATIONS

Economic Development plans should be developed with the idea that the plans are to be shared. This project requires the dissemination of the plan to other rural Texas and New Mexico communities. In addition, it should be shared with economic development organizations (listed below) within the region. More than distributing the written plan to these organizations, a forum should be convened to ensure that the plan components and activities are incorporated into the broader strategy of the region for funding, implementation and assurance of non-duplication of efforts or activities. The depth that each piece can bring to a comprehensive plan creates a synergy for the region, which is only accomplished through sharing and continued dialogue.

Upper Rio Grande Council of Governments
City of El Paso
Regional Economic Development Corporation
Chambers of Commerce
 Greater El Paso Chamber of Commerce
 Hispano Chamber of Commerce
 Black Chamber of Commerce
Upper Rio Grande Workforce Investment Board
4-H Clubs
Junior Achievement

NEXT STEPS

ECONOMIC ANALYSIS

As Canutillo continues to develop and refine the plan that links sound farm and non-farm economic development with sustainable agricultural and natural resource development a more comprehensive economic development analysis should be undertaken. The Council of Governments is familiar with the Economic Development Administration template for economic analysis and might be used as a resource to conduct such a survey. The survey should include, but not be limited to: existing resources, with a subset for agriculture, human skill capital, infrastructure (transportation, utilities, water, telecommunications), education, land, growth, etc. Such an analysis will assist in continued development of resources and understanding of the community.

REFERENCES

**Canutillo Community Outreach Sessions, conducted September-November 2004
Broome County, New York Economic Development Plan
Benton County, Washington Economic Development Plan**



Canutillo Independent School District

7965 Artcraft Rd.
El Paso, TX 79932

Mailing Address: P.O. Box 100
Canutillo, Texas 79835

June 3, 2005

(915) 877-7430
FAX (915) 877-7415
treza@canutillo.k12.tx.us

Tony Reza
Comptroller Board of Trustees

THROUGH: Tony Reza *[Signature]*
Comptroller

FROM: Kathy Ellis *[Signature]*

SUBJECT: Approval of Warrant List for April 27-May 31, 2005

Enclosed in your packet is the warrant list for April 27-May 31, 2005. I recommend its approval in the amount of: **\$ 1,973,780.93.**

The following Board members abstain from voting on individual payments as follows:

Mago Arellano	Nat'l. Caucus of Hispanic School Boards	\$	50.00	Page 95
Sergio Coronado	Adv. Rent A Car-NASB	\$	123.50	Page 4
	Am. Exp./lodging-NASB	\$	574.60	Page 8
	Nat'l. Caucus of Hispanic School Boards	\$	50.00	Page 95
	TASB registration	\$	150.00	Page 134
Carl Fietze	Adv. Rent A Car-NASB	\$	93.50	Page 4
	Am. Exp./lodging-NASB	\$	130.00	Page 8
	Airport parking reimbursement-NASB	\$	22.57	Page 65
	Nat'l. Caucus of Hispanic School Boards	\$	50.00	Page 94
Charley Hecker	Adv. Rent A Car-NASB	\$	135.50	Page 4
	Am. Exp./lodging-NASB	\$	574.60	Page 8
	Parking/gasoline reimbursement-NASB	\$	60.50	Page 68
	TASB-registration	\$	150.00	Page 134
Frank Lerma	Nat'l. Caucus of Hispanic School Boards	\$	50.00	Page 95
Rafael Reyes	Nat'l. Caucus of Hispanic School Boards	\$	50.00	Page 95
Armando Rodriguez	Nat'l. Caucus of Hispanic School Boards	\$	50.00	Page 94
Yvonne Sanchez	Am. Exp./lodging-NASB	\$	130.00	Page 8
	Nat'l. Caucus of Hispanic School Boards	\$	50.00	Page 95
	TASB-registration	\$	150.00	Page 134

CANUTILLO INDEPENDENT SCHOOL DISTRICT

Monthly ADA and Last Day Enrollment
As of May 27, 2005

<u>Campus</u>	<u>May ADA</u>	<u>Enrollment 5/27/05</u>
Canutillo Elementary School	691.325	754
Deanna Davenport Elementary School	577.675	627
Jose H. Damian Elementary School	671.925	720
Bill Childress Elementary School	710.500	769
Canutillo Middle School	720.850	751
Canutillo High School	1103.800	1160
	<hr/>	<hr/>
DISTRICT TOTALS	4476.075	4781
Ineligible students (Children of employees-out of state and ineligible PK students-not LEP or economically disadvantaged. Tuition is not collected.)		92
		<hr/>
GRAND TOTAL ENROLLMENT		4873

CANUTILLO INDEPENDENT SCHOOL DISTRICT

Year-to-Date Average Daily Membership and ADA
August 16, 2004 through May 27, 2005

<u>Campus</u>	<u>ADM</u>	<u>ADA</u>	<u>ATT %</u>
Canutillo Elementary School	714.478	689.439	96.5%
Deanna Davenport Elementary School	603.897	583.342	96.6%
Jose H. Damian Elementary School	691.722	669.028	96.7%
Bill Childress Elementary School	737.519	715.340	97.0%
Canutillo Middle School	767.539	737.194	96.0%
Canutillo High School	1213.902	1150.167	94.7%
	_____	_____	
*DISTRICT TOTALS	4729.057	4544.510	96.1%

*Does not include ineligible students

**DELGADO ACOSTA SPENCER
LINEBARGER HEARD & PEREZ, LLP**

ATTORNEYS AT LAW
215 NORTH STANTON STREET
SECOND FLOOR, MARTIN BUILDING
EL PASO, TEXAS 79901

Telephone: (915) 545-5481
Facsimile: (915) 532-7085

May 4, 2005

Mr. Charles Hart, Superintendent
Canutillo Independent School District
P.O. Box 100
Canutillo, Texas 79835

RE: Board agenda item

Dear Mr. Hart:

Please place our firm on the Boards Agenda for the June 14, 2005 meeting, to give a delinquent tax collections report.

Thank you and if you have any questions, please call me.

Sincerely,



Jesse Gutierrez
General Manager

JG/lh

LINEBARGER GOGGAN BLAIR & SAMPSON, LLP

ATTORNEYS AT LAW
1949 SOUTH I.H. 35
P.O. BOX 17428
AUSTIN, TEXAS 78760

512/447-6675
FAX 512/447-2433

May 31, 2005

Mr. Charles Hart
Superintendent
Canutillo Independent School District
P.O. Box 100
Canutillo, Texas 79835-0100

Dear Mr. Hart:

I have prepared our report and proposal to continue representing Canutillo ISD for an appeal of the Comptroller's 2005 Property Value Study. With the exception of updating years, the contract is identical to that used in previous years.

Although an appeal was not required for the 2004 Property Value Study, our 1993 to 2004 appeals have resulted in total value reductions of **\$53,243,304** and approximately **\$1,012,300** in additional state aid.

I appreciate your continued support of our appeals services and hope that our past performance has equaled your expectations. I would also appreciate your assistance in scheduling our report and proposed contract for board consideration at your convenience. When approved, please execute both original contracts and return one in the enclosed envelope. If you have questions or require additional information, please call me at 800-262-7229.

Sincerely,



Tom Witt
Director
Property Value Study Appeals Division

**DELGADO ACOSTA SPENCER
LINEBARGER HEARD & PEREZ, LLP**

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215 NORTH STANTON STREET
SECOND FLOOR, MARTIN BUILDING
EL PASO, TEXAS 79901

Telephone: (915) 545-5481
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June 14, 2005

Mr. Charles Hart, Superintendent
Canutillo Independent School District
P.O. Box 100
Canutillo, Texas 79835

**RE: Activity Report on Delinquent Tax Collections for the period
January 1, 2004 to December 31, 2004**

Dear Mr. Hart:

In an effort to keep you and the board of trustees informed as to our activities, we would submit this report which summarizes our work and the results we have achieved in delinquent tax collections on behalf of **Canutillo Independent School District**.

MAILINGS

During this reporting period our law firm has continued an extensive mailing program to ensure that delinquent taxpayers are aware that they owe taxes to the School District. We have sent more than **3,000** warning notice letters written in increasing severity of tone to delinquent taxpayers. Every taxpayer on your delinquent roll with a current address has heard from us at least once; and others who need reminders have likely received several notices of delinquency.

LAWSUITS

Where requests for payment and all other negotiations have failed, we have backed up our notice letters with lawsuits. During this reporting period we have filed **30** lawsuits against **40** parcels of property seeking the collection of **\$84,878.82** in delinquent taxes, penalties, and interest. At the same time, we have continued to prosecute any cases, which were already pending prior to this reporting period.

The attached report entitled "**Filed Petitions**" lists each lawsuit filed during this reporting period, and gives the status of each case as it now stands.

DISMISSALS

Upon our filing a suit, the property owner frequently voluntarily pays the taxes after being served with citation. It is our practice to then dismiss the case, and the litigation comes to an end as to that

particular person and property. During this reporting period, we have dismissed, as paid, a total of 17 lawsuits which involved in excess of \$75,359.00 in taxes, penalties, and interest.

JUDGMENTS

Courtroom judgments have been taken in 19 lawsuits involving \$59,625.17. These judgments include tax foreclosures on 21 tracts of land and 11 personal judgments against owners of delinquent personal property.

There were 5 judgments that were released in the amount of \$10,990.62 as per the attached "Released Judgments" report.

There were 12 judgments that were abstracted in the amount of \$27,961.45, as per the attached "Abstract Judgments" report.

TAX SALES

Where all other efforts have failed in collecting on our judgments, we have prosecuted 5 tax sales involving 7 tracts of real property. The attached report entitled "All Tax Sales" indicates the disposition of all properties on which we secured orders of sale

TOTAL COLLECTIONS

By the use of all of our collection tools, including notice letters, specialized demand letters, and litigation, we have collected on your behalf just over \$849,772.00 in delinquent taxes, penalty and interest from January 1, 2004 to December 31, 2004.

We pledge to continue to follow through with what has developed into a sound collection program. This will include prosecuting the pending suits to conclusion, writing demand letters on a regular basis, and filing additional suits in those cases where our letters and requests for payment are ignored. We will also continue working closely with you to provide assistance and advice in all property tax matters, including changes in the law brought about by the Property Tax Code.

Thank you for the opportunity to work with you.

Sincerely,



Carmen I. Perez
Attorney at Law

CIP/lh
Enclosure(s)

**CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS**

Subject: Administrative Personnel Actions for Date: June 14, 2005
Board of Trustee Information Only

Presented by: Renée O'Donnell Consent Agenda: _____

ACTION

1. BACKGROUND INFORMATION

Superintendent approved employment of personnel:

Aurora Arriola	Childhood Provider, Even Start, Effective 5/32/05
Anastasia Chavez	Food Service Substitute, Effective 5/2/05
Vicente Limon	Custodian, JDE, Effective 5/26/05
Nicolas Mata	Food Service Substitute, Effective 5/5/05
Delia Ordoñez	Librarian/Media Specialist, CHS, Effective 8/1/05
Angie Porras	PT Bus Driver, Effective 5/9/05
Yolanda Rodriguez	Food Service Substitute, Effective 5/12/05
Magdalena Venegas	Food Service Substitute, Effective 5/2/05

Superintendent approved position changes for personnel:

Jose Escobedo	Sub Teacher to Project Link Specialist Effective 5/5/05
María Estorga	Food Service Sub to PT Food Service Helper, CES, Effective 5/11/05
Lucy Lopez	Food Service Sub to PT Food Service Helper, CMS, Effective 5/11/05

Superintendent approved resignations:

Estela Fierros	Bilingual Teacher, BCE, Effective 5/31/05
Kyann McMillie	504 Reading Teacher, CES, Effective 5/31/05
Ruth Nuñez	Bilingual Teacher, DDE, Effective 5/31/05
Veronica Ulloa	Math Teacher, CMS, Effective 5/31/05
Claudia Vasquez	Instructional Asst., CES, Effective 5/27/05
Ana Yarza	Migrant Specialist, Effective 5/31/05

Termination of Support Personnel

See under separate cover

2. **BOARD ACTION REQUESTED**

No action required.

EMPLOYMENT PRACTICES

PROFESSIONAL PERSONNEL RECOMMENDATION FORM

Name: Delia Ordoñez

Replacement Position
 New Position

Recommended Assignment: Librarian/Media Specialist, CHS

Department/Funding Source: 199.12.6119.00.001.6.11

Effective Date
of Assignment: 8/1/05

Salary \$1,500 sign-up bonus
Range: \$42,487.74, 10 yrs.

Terms of Employment: 197 day probationary contract

Certification: Texas Teacher Certificate

All-Level Learning Resource Spec. (PK-12)

Secondary English (6-12)

Experience: 1998 - present El Paso ISD

1993 - 1996 Canutillo ISD

Education: MA of Library & Information Science - UT Austin

BA English & American Literature - UTEP

Interviewed by: Derrick Brown and Martha Veale

Number of other candidates interviewed for this position: 0

List other interviewees: No other qualified applicants

Qualifications Required: Teacher certification as per SBEC rules and regulations.


Comments: Ms. Ordoñez is a replacement for Susan Norman who retired.

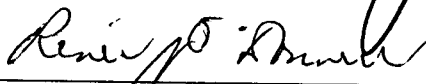
Criminal Record Check: PO'S

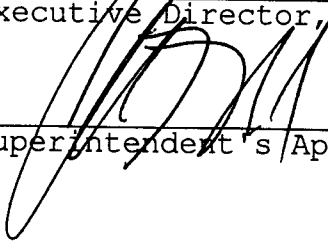
References Checked:

Kathleen Ortega and James La Monica

Nominated by:	Martha Veale	Director of Technology	
	Derrick Brown	Principal	
	Name	Title	Date

			
Assistant Superintendent	Concurrence		<u>6-7-05</u>
			Date

			
Executive Director,	Human Resources		<u>6-6-05</u>
			Date

			
Superintendent's	Approval		<u>6/2/05</u>
			Date

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS

Agenda Item:

Date: June 14, 2005

Subject: Third Party Administration - Workers' Compensation RFP # 05 - 11

Presented By: Tony Reza

Consent Agenda: _____

ACTION

1. BACKGROUND INFORMATION:

Proposals for Third Party Administration of Workers' Compensation RFP # 05-11 were opened on May 11, 2005. Interviews are being conducted to the top two companies. A copy of the recommendation will be submitted in the Friday packet and presented on Tuesday, June 14, 2005.

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent recommends approval of the Third Party Administratin Workers' Compensation RFP # 05-11.

3. BOARD ACTION REQUESTED:

The Board of Trustees approves the Superintendent's recommendation.

MOTION _____ SECOND _____

AYES _____ NAYS _____

SAVE THE VALLEY

TO: Canutillo Independent School District
Board of Trustees

FROM: Alisa Jorgensen, Representative
Save the Valley

DATE: June 7, 2005

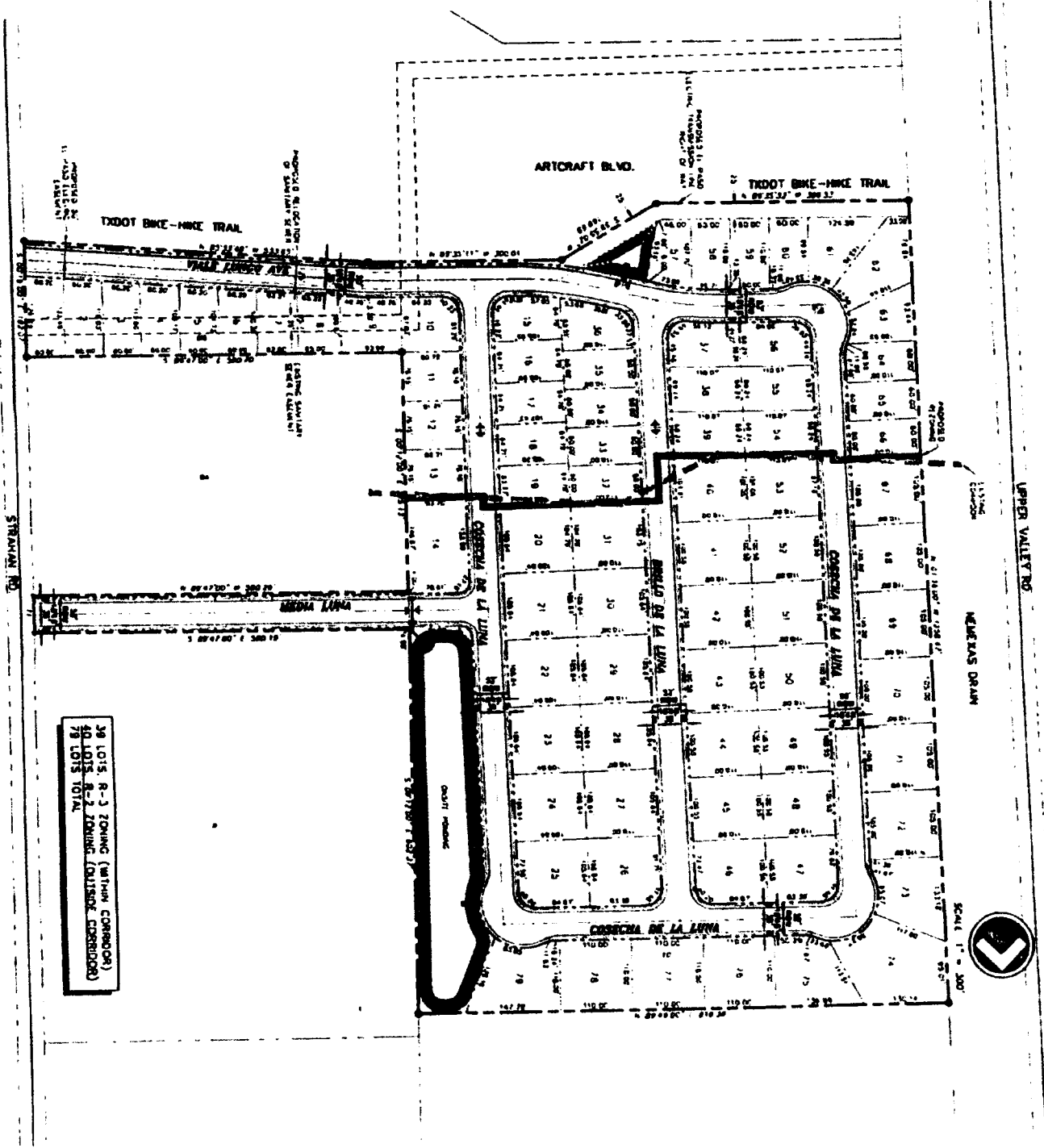
RE: Agenda for School Board Meeting

Please accept this correspondence as a request to be placed on the agenda for the School Board Meeting scheduled on June 14, 2005.

Several members of the Save The Valley Organization would like to make a ten-minute presentation on the rezoning of the property on Stahan Road, adjacent to Jose Damian Elementary.

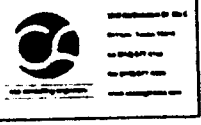
Our intent is to solicit support regarding the opposition of rezoning of the property from ranch farm. In addition we would like to request that the Board take official action and join our organization in the opposition of the rezoning.

The description of the property is Tract 9B & a portion of Tract 6 & 10A, Block 11.



36 LOTS R-3 ZONING (WITHIN CORRIDORS)
 36 LOTS R-2 ZONING (OUTSIDE CORRIDORS)
 76 LOTS TOTAL

**PROPOSED
 BRILLO DE LA LUNA
 SUBDIVISION**
 El Paso, Texas



ZONOS-00066
 (REVISED)

Exhibit 1