

Agenda of Regular Meeting

The Board of Trustees Canutillo ISD

A Regular meeting of the Board of Trustees of Canutillo ISD will be held March 8, 2005, beginning at 6:00 PM in the Canutillo ISD Administration Office, 7965 Artcraft, El Paso, TX 79932.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

1. General Functions
 - A. Call to Order
 - B. Roll Call
 - C. "Pledge of Allegiance to the United States Flag" 4
 - D. "Texas Pledge of Allegiance" 5
 - E. "CISD Mission Statement" 6
 - F. Approval of Minutes
 1. Regular Board Meeting 2/11/05 7
 2. Special Board Meeting 2/24/05 26
 - G. Communications (Thirty Minute Open Forum)
 1. General Comments Portion
 2. Complaints Portion
 - H. Board of Trustee Business
 1. Review of events for month of March 28
 2. Cast ballot for the election of Region 19 Board Members 29
 - I. Committee Reports
 1. Facilities/Finance Committee - Mr. Coronado, Chairperson (March 3)
 2. Instruction/Student Services Committee - Mr. Reyes, Chairperson (March 3)
 - J. Consent Agenda
 1. Recommendation for Textbook Adoption 2005 31
 2. Proposed Fiscal Year 2005~2006 Budget Calendar 36
 3. Consider Interlocal Government Agreement between the City of El Paso and School District for joint election on May 7, 2005 38
 4. Approval of Budget Amendments 42
 5. Purchase of Furniture for the new Canutillo High School Cafeteria 66
 6. Approval for Contract Services over \$10,000.00 68
 - K. Reports
 1. Superintendent's Report
 - a. Sandra Kreps - National Board Certification 76
 2. Financial, Attendance, Warrant List for January 27th - February 18th 2005 in the amount \$1,404,198.12 77
 3. Other Reports

a.	Report by Food Service Department - Dr. Kessinger/Adele Balesh/Paul Bellegarde	80
b.	Update on Collaboration with El Paso Community College & Canutillo ISD - Derrick Brown	
c.	Progress Report on Construction of New High School - Dimensions Architects International & Banes General Contractor	
2.	Instruction and Student Affairs	
A.	Approval of calendar for 2005~2006 School Year	81
B.	Approval of district waiver request to begin instruction for students before the week in which August 21, 2005 falls	84
C.	Presentation of and required Public Hearing for AEIS (Academic Excellence Indicator System) Report	
3.	Personnel	
A.	Consider recommendation for Non-renewal of Professional Personnel	88
B.	Consideration of Superintendent's contract, salary and benefits	
C.	Level III Grievance by Gail Kushen and Rebecca Tillotson	
D.	Administrative Personnel Actions (no Board action required - information item only)	89
1.	Superintendent approved contract renewals for professional staff for the 2005~2006 school year (no Board action required)	91
2.	Superintendent approved employment of personnel (no Board action required)	
3.	Superintendent approved position changes for personnel (no Board action required)	
4.	Superintendent acceptance of resignations from personnel (no Board action required)	
5.	Superintendent acceptance of requests for retirement (no Board action required)	
6.	Termination of Support Service Personnel (no Board action required)	
4.	Business and Finance	
A.	Acceptance of Donations to Canutillo ISD	98
B.	Report on renovation plans for new middle school (site of present high school) and new intermediate school (site of present middle school) - Yusuf Farran	
C.	Consultation with attorney and Dr. Kessinger on acquisition of land for future school sites	
D.	Presentation of financing plan for artificial turf and other capital improvements	
E.	Status report on dedication of the proposed boulevard between EPCC and the new CHS to the City of El Paso	
5.	Administration	
A.	NONE	
6.	Adjournment	

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the

section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.



Pledge of Allegiance to the United States Flag

***I pledge allegiance to the flag of the United States of America
and to the republic for which it stands:
one nation under God, indivisible,
with liberty and justice for all.***

When reciting the pledge of allegiance, civilians should stand at attention or with the right hand over the heart. Men should remove their hats. Armed services personnel in uniform face the flag and give the military salute.



Texas Pledge of Allegiance

"Honor the Texas Flag; I pledge allegiance to thee, Texas, one and indivisible."

The pledge of allegiance to the state flag should be rendered by all present except those in uniform by standing at attention facing the flag with the right hand over the heart. Individuals who are not in Uniform and who are wearing a headdress that is easily removable should remove their headdress with their right hand and hold it at the left shoulder, with the hand over the heart. Individuals in uniform should remain silent, face the flag, and render the military salute.

The pledge of allegiance to the state flag may be recited at all public and private meetings at which the pledge of allegiance to the United States Flag is recited and at state historical events and celebrations.

The pledge of allegiance to the state flag should be recited after the pledge of allegiance to the United States flag if both are recited.

Canutillo ISD Mission Statement

Canutillo Independent School District is committed to providing a quality education to meet the varied needs of its student body. Every learner will have the opportunity to be challenged, successful, and prepared for a future as a responsible and productive citizen.

The District believes that quality education will provide the opportunity....

....to develop the ability to think logically, independently, and creatively.

....to communicate effectively.

....to develop an appreciation for other people.

....to build a responsibility to local, state, national and world communities.

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

Regular Meeting Board of Trustees							
Friday, February 11, 2005 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas							
	MR. CORONADO	MR. FRIETZE	MR. HECKER	MR. LERMA	MR. REYES	MRS. SANCHEZ	MR. VILLARREAL
	Item:						Reference:
Present	X	X	X	X			X
	<p>1. General Functions</p> <p>A. Call to Order at 6:06 p.m.</p> <p>B. Roll Call (<i>Mr. Reyes arrived at 6:17 p.m. and Mrs. Sanchez arrived at 6:18 p.m. during agenda item H. 1. Recognition of CISD Counselors</i>)</p> <p>C. "Pledge of Allegiance to the United States Flag"</p> <p>Mr. Lerma led the group in reciting the Pledge of Allegiance to the United States Flag.</p> <p>D. "Texas Pledge of Allegiance"</p> <p>Mr. Lerma also led the group in reciting the Texas Pledge of Allegiance.</p> <p>E. "CISD Mission Statement"</p> <p>Mr. Villarreal read the CISD Mission Statement into the record:</p> <p><i>Canutillo Independent School District is committed to providing a quality education to meet the varied needs of its student body. Every learner will have the opportunity to be challenged, successful and prepared for a future as a responsible and productive citizen.</i></p> <p><i>The District believes that quality education will provide the opportunity....</i> <i>....to develop the ability to think logically, independently and creatively.</i> <i>....to communicate effectively.</i> <i>....to develop an appreciation for other people.</i> <i>....to build a responsibility to local, state, national and world communities.</i></p>						6
							7
							8

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Regular Meeting Board of Trustees	
								Friday, February 11, 2005 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
		MR. CORONADO							
		MR. FRIETZE							
		MR. HECKER							
		MR. LERMA							
		MR. REYES							
		MRS. SANCHEZ							
		MR. VILLARREAL							
Motion			X					F. Approval of minutes for the meetings of:	9
Second				X				1. Regular Board Meeting 1/11/05	24
Ayes	X	X	X	X	X			2. Special Board Meeting 1/20/05	
Nays								Motion to approve the minutes of the Regular Board Meeting on January 11, 2005 and Special Board Meeting on January 20, 2005 (with reading waived), passed.	
Abstain									
								G. Communications (Thirty Minute Open Forum)	
								1. General Comments Portion	
								Maria Fraire, parent, thanked the School Board and Administration for their support of the CISD Academic Language Services Department and its participation in the annual National Association for Bilingual Education (NABE) conference.	
								2. Complaints Portion	
								No member of the audience requested to address the Board under this agenda item.	
								H. Board of Trustee Business	
								1. Recognition of CISD Counselors	30
								Board recognized CISD Counselors in observance of National School Counselors Week (Feb. 7-11). Special plaques and certificates were presented to Counselors: CHS-Navora Richardson, Denise Werge, Maria Escobedo, Monica Prieto; CMS-Gabriela Marquez, Teka Mutchler; BCE-Michelle Escobedo; CES-Diane Ramirez; DDE-Claudia Castanon; JDE-Velia Acosta; and C&I Dept. Rosario Olivera.	Regular Bd. Mtg. Minutes Page 2

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PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Regular Meeting Board of Trustees	
								Friday, February 11, 2005 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
	MR. CORONADO	MR. FRIETZE	MR. HECKER	MR. LERMA	MR. REYES	MRS. SANCHEZ	MR. VILLARREAL	2. Approval of Notice of Election and Order of Election for School Board Trustee Election on Saturday, May 7, 2005	31
Motion			X					Mr. Baskind stated that were some changes to the Notice of Election and Order of Election due to a new housing areas east of I-10 freeway. He stated that he has been working closely with El Paso County Elections Department to ensure that voters would be aware of where they need to cast their ballot on election day.	
Second	X							Motion to approve the Notice of Election and Order of Election with the amendments (changes) as presented for the School Board Trustee Election on Saturday, May 7, 2005, passed.	
Ayes	X	X	X	X	X	X	X		
Nays									
Abstain									
								3. Review of Hours for Board Member Continuing Education (no Board action required)	42
								The following totals are the number of hours each Board Member has accumulated for the time period January 2004 through February 2005:	
								Sergio Coronado 22.50	
								Carl Frieze 29.25	
								Charley Hecker 22.75	
								Frank Lerma 31	
								Rafael Reyes 8	
								Yvonne Sanchez 24	
								Jose M. Villarreal 24	
								Mrs. Sanchez stated that she had more hours than were indicated on the report. She stated that she would bring them current with the assistance of the Superintendent's Office.	Regular Bd. Mtg. Minutes Page 3

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MEMBERS

								Regular Meeting Board of Trustees	
								Friday, February 11, 2005 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
	MR. CORONADO	MR. FRIETZE	MR. HECKER	MR. LERMA	MR. REYES	MRS. SANCHEZ	MR. VILLARREAL	9. Approval to purchase "High Schools That Work" Program 10. Approval of Overhead & Underground Easement for a portion of Tract 3, Nellie D. Mundy Survey #240 as requested by Electric Company 11. Approval of construction easement for Desert Blvd. South S. of Education Blvd. as requested by El Paso Water Utilities 12. Adoption of Local Policies Included in TASB Localized Policy Manual Update 74 as recommended by Policy Committee (second reading)	95 113 118 122
Motion	X							Motion to approve consent agenda items 1, 2, 3, 4, 6, 7, 8, 9, 10, & 12 (with the exception of items 5 & 11), passed.	
Second						X	X		
Ayes	X	X	X	X	X	X	X		
Nays									
Abstain									
								The Board of Trustees deliberated items 5 and 11 following agenda item 3. "Other Reports."	
Motion	X							Motion to approve the purchase of equipment and supplies for the weight room at the new high school in the amount of \$49,981.38, passed.	
Second		X							
Ayes	X	X	X	X	X	X	X		
Nays									
Abstain									
									Reg. Bd. Mtg. Minutes Page 5

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MEMBERS

								Regular Meeting Board of Trustees	
								Friday, February 11, 2005 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
	MR. CORONADO	MR. FRIETZE	MR. HECKER	MR. LERMA	MR. REYES	MRS. SANCHEZ	MR. VILLARREAL		
Motion			X					Motion to approve the construction easement for Desert Blvd. South S. of Education Blvd. as requested by El Paso Water Utilities, passed.	
Second						X			
Ayes	X	X	X	X	X	X	X		
Nays									
Abstain									
								<p style="text-align: center;">K. Reports</p> <p style="text-align: center;">1. Superintendent's Report</p> <p style="text-align: center;">a. Canutillo High School's FFA Goat Jack Pot</p> <p>Mr. Hart presented special recognition plaques to Jesse Gutierrez and Linebarger Goggan Blair & Sampson, LLP for their \$500 donation to the Canutillo FFA Goat Jackpot event held in February.</p> <p style="text-align: center;">2. Financial, Attendance, Warrant List for January 1st - January 26th 2005 in the amount \$2,071,923.04</p>	137
Motion	X							Motion to approve the financial, attendance and warrant list for January 1 st -January 26 th 2005 in the amount \$2,071,923.04, passed.	
Second		X							
Ayes	X	X	X	X	X	X	X		
Nays									
Abstain									
								<p>The following Board Members abstained from voting on individual payments as follows:</p> <p style="text-align: center;">Charley Hecker Page 4 Jose M. Villarreal Page 89</p>	Regular Bd. Mtg. Minutes Page 6

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MEMBERS

								Regular Meeting Board of Trustees	
								Friday, February 11, 2005 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
	MR. CORONADO	MR. FRIETZE	MR. HECKER	MR. LERMA	MR. REYES	MRS. SANCHEZ	MR. VILLARREAL	<p>3. Personnel (<i>The Board may adjourn into closed session under the authority of Texas Open Meetings Act, Texas Government Code Section 551.074 for the purpose of discussing personnel.</i>)</p> <p style="padding-left: 40px;">A. Recommendations for Renewal/Extension of Contracts for Administrators & Other Certified/Non-Certified Administrators or Professionals</p> <p>The Board adjourned into closed session from 10:00 pm through 11:10 pm under the authority of Texas Open Meetings Act, Texas Government Code Section 551-074 and 551-075 on agenda items 3A and 4E. These items were taken out of order and deliberated prior to the adjournment of the public meeting.</p> <p>Mr. Villarreal stated that the list of administrators on page 163 are currently being recommended for an additional year so that these administrators will have a two year contract through June 30, 2007.</p> <p>Motion that Margarita Armendariz be given an additional year so that she will have a two year contract through June 30, 2007, passed.</p>	162
Motion							X		
Second			X						
Ayes	X	X	X	X	X	X	X		
Nays									
Abstain									
Motion					X				
Second						X			
Ayes	X	X	X	X	X	X	X		
Nays									
Abstain									
								<p>Motion that Adele Balesh be given an additional year, giving her a two-year contract through June 30, 2007, passed.</p> <p>Following the motion made for Mrs. Balesh, it was decided that the motion and second would remain for each administrator on the list.</p>	Regular Bd. Mtg. Minutes Page 9

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MEMBERS

								Regular Meeting Board of Trustees								
								Friday, February 11, 2005 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas								
								MR. CORONADO	MR. FRIETZE	MR. HECKER	MR. LERMA	MR. REYES	MRS. SANCHEZ	MR. VILLARREAL	Item:	Reference:
Motion															Motion that Annette Brigham be given an additional year, giving her a two-year contract through June 30, 2007, passed.	
Second																
Ayes	X	X	X	X	X	X	X	X	X							
Nays																
Abstain																
Motion															Motion that Derrick Brown be given an additional year, giving him a two-year contract through June 30, 2007, failed.	
Second																
Ayes	X			X						X						
Nays		X			X	X	X	X	X							
Abstain																
Motion															Motion that Priscilla Caballero be given an additional year, giving her a two-year contract through June 30, 2007, failed.	
Second																
Ayes	X			X						X						
Nays		X			X	X	X									
Abstain																
Motion															Motion that Pauline Dow be given an additional year, giving her a two-year contract through June 30, 2007, passed.	
Second																
Ayes	X	X	X	X	X	X	X	X	X							
Nays																
Abstain																

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MEMBERS

								Regular Meeting Board of Trustees	
								Friday, February 11, 2005 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
	MR. CORONADO	MR. FRIETZE	MR. HECKER	MR. LERMA	MR. REYES	MRS. SANCHEZ	MR. VILLARREAL		
Motion					X			Motion that Hector Giron be given an additional year, giving him a two-year contract through June 30, 2007, passed.	
Second						X			
Ayes	X	X	X	X	X	X	X		
Nays									
Abstain									
Motion					X			Motion that Sylvia Gonzalez be given an additional year, giving her a two-year contract through June 30, 2007, passed.	
Second						X			
Ayes	X	X	X	X	X	X	X		
Nays									
Abstain									
								Mr. Fietze stated that he would like to see some improvement at Davenport Elementary.	
Motion					X			Motion that John Kessinger be given an additional year, giving him a two-year contract through June 30, 2007, failed.	
Second						X			
Ayes	X		X			X			
Nays		X		X	X		X		
Abstain									
Motion					X			Motion that Renee O'Donnell be given an additional year, giving her a two-year contract through June 30, 2007, passed.	
Second						X			
Ayes	X	X	X	X	X	X	X		
Nays									
Abstain									

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								Regular Meeting Board of Trustees	
								Friday, February 11, 2005 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
	MR. CORONADO	MR. FRIETZE	MR. HECKER	MR. LERMA	MR. REYES	MRS. SANCHEZ	MR. VILLARREAL		
Motion					X			Motion that Max Padilla be given an additional year, giving him a two-	
Second						X		year contract through June 30, 2007, passed.	
Ayes	X	X	X	X	X	X	X		
Nays									
Abstain									
Motion					X			Motion that Pamela Padilla be given an additional year, giving her a	
Second						X		two-year contract through June 30, 2007, passed.	
Ayes	X	X	X	X	X	X	X		
Nays									
Abstain									
Motion					X			Motion that Tom Patti be given an additional year, giving him a two-	
Second						X		year contract through June 30, 2007, passed.	
Ayes	X	X	X			X	X		
Nays				X	X				
Abstain									
Motion					X			Motion that Monica Reyes-Garcia be given an additional year, giving	
Second						X		her a two-year contract through June 30, 2007, passed.	
Ayes	X	X	X	X		X	X		
Nays									
Abstain					X				
									Regular Bd. Mtg. Minutes Page 12

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CANUTILLO INDEPENDENT SCHOOL DISTRICT
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MEMBERS

								Regular Meeting Board of Trustees	
								Friday, February 11, 2005 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
	MR. CORONADO	MR. FRIETZE	MR. HECKER	MR. LERMA	MR. REYES	MRS. SANCHEZ	MR. VILLARREAL		
Motion					X			Motion that Martha Veale be given an additional year, giving her a two-year contract through June 30, 2007, passed.	
Second						X			
Ayes	X		X			X	X		
Nays		X		X	X				
Abstain									
								Mr. Hart requested that the record reflect that he had recommended Mr. Brown, Dr. Kessinger and Mrs. Caballero and Dr. Kessinger for two years but the Board voted the other way.	
Motion			X					Motion that the Board extend to Tony Reza a two-year contract through June 30, 2007, passed.	
Second						X			
Ayes	X	X	X			X	X		
Nays				X	X				
Abstain									
								Mr. Frietze wanted the record to reflect that he felt Tony Reza was doing an excellent job for the district.	
Motion			X					Motion to give Mr. Farran a two-year contract, which will extend through June 30, 2007, passed.	
Second	X								
Ayes	X	X	X	X	X	X	X		
Nays									
Abstain									
								Mr. Hart wanted the record to reflect that he did not agree with the decision regarding Mr. Farran's contract.	Regular Bd. Mtg. Minutes Page 13

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CANUTILLO INDEPENDENT SCHOOL DISTRICT
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								Item:	Reference:
		MR. CORONADO							
		MR. FRIETZE							
		MR. HECKER							
		MR. LERMA							
		MR. REYES							
		MRS. SANCHEZ							
		MR. VILLARREAL							
Motion				X					
Second	X								
Ayes	X		X						
Nays		X		X	X	X	X		
Abstain									
Motion						X			
Second				X					
Ayes	X	X	X		X	X	X		
Nays				X					
Abstain									
Motion	X								
Second						X			
Ayes	X	X			X	X	X		
Nays									
Abstain			X						

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Regular Meeting Board of Trustees	
								Friday, February 11, 2005 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
Motion							X	<p>Motion that the Board renew the one-year contract through June 30, 2006 for Kathy Ellis, Sam Garcia and Jose Lopez, passed.</p> <p style="text-align: center;">B. Level III Grievance by Gail Kushen and Rebecca Tillotson</p> <p>Legal counsel for Gail Kushen and Rebecca Tillotson has requested that this item be postponed at this meeting and reappear on the agenda for the meeting in March.</p> <p style="text-align: center;">C. Administrative Personnel Actions (no Board action required - information item only)</p> <p style="padding-left: 20px;">1. Superintendent approved employment of personnel (no Board action required)</p> <p>Mr. Hart approved the employment of personnel:</p> <p>Shelly Johnson Temporary Bus Driver, Effective 1/10/05</p> <p>Angel Morales Custodian, DDE, Effective 1/10/05</p> <p>Maria Prieto Food Service Substitute Effective 12/14/04</p> <p>Maria Sandoval Food Service Substitute Effective 1/4/05</p>	<p>166</p> <p>Regular Bd. Mtg. Minutes Page 15</p>
Second									
Ayes	X	X	X	X	X	X	X		
Nays									
Abstain									

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Regular Meeting Board of Trustees	
								Friday, February 11, 2005 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
	MR. CORONADO	MR. FRIETZE	MR. HECKER	MR. LERMA	MR. REYES	MRS. SANCHEZ	MR. VILLARREAL	<p>3. Superintendent acceptance of resignations from personnel (no Board action required)</p> <p>Mr. Hart accepted resignations from personnel:</p> <p>Delia Diaz French Teacher, CHS, Effective 1/27/05</p> <p>Juan Lucio Campus Tech, Effective 1/11/05</p> <p>Gerald Osteen Ag Teacher, CHS, (previously on military leave) Effective 1/17/05</p> <p>4. Termination of Support Service Personnel</p> <p>This information was provided to the Board of Trustees on a confidential basis. No formal Board action was required.</p> <p>4. Business and Finance</p> <p>A. Acceptance of Donations to Canutillo ISD</p> <p>Motion to accept the donation in the amount of \$250.00 from Wal-Mart Foundation for the folklorico program, passed.</p>	<p>168</p> <p>Regular Bd. Mtg. Minutes Page 17</p>
Motion	X								
Second		X							
Ayes	X	X	X	X	X	X	X		
Nays									
Abstain									

MINUTES
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MEMBERS

								Regular Meeting Board of Trustees	
								Friday, February 11, 2005 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
	MR. CORONADO	MR. FRIETZE	MR. HECKER	MR. LERMA	MR. REYES	MRS. SANCHEZ	MR. VILLARREAL		
								B. Approval of contract for election services with El Paso County Elections Department	170
Motion							X	Motion to approve the contract with El Paso County Elections Department as recommended by the Superintendent for the election to be scheduled on Saturday, May 7, 2005 for two at-large positions, passed.	
Second		X							
Ayes	X	X	X	X	X	X	X		
Nays									
Abstain									
								C. Interlocal Agreement with El Paso Community College for construction of street between the two campuses	
Motion							X	Motion that Canutillo ISD enter into an interlocal agreement with El Paso Community College for the construction of street between the two campuses whereas El Paso Community College would fund \$415,449.00 and Canutillo ISD would fund \$411,870.00 for the improvement of the blvd., passed.	
Second	X								
Ayes	X	X	X	X	X	X	X		
Nays									
Abstain									
								D. Reconsideration of contract for artificial turf with Banes General Contractors	
Motion					X			Motion to rescind the action taken at the Board Meeting on January 20, 2005 whereby the district approved to enter into contract with our CMR to oversee the project of the artificial turf application at a negotiated fee of 3.8%, failed.	
Second				X					
Ayes	X	X		X	X		X		
Nays									
Abstain			X				X		Regular Bd. Mtg. Minutes Page 18

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Special Meeting Board of Trustees		
								Thursday, February 24, 2005 Canutillo ISD Administration Office 7965 Artcraft - El Paso, Texas		
								Item:	Reference:	
		MR. CORONADO	MR. FRIETZE	MR. HECKER	MR. LERMA	MR. REYES	MRS. SANCHEZ	MR. VILLARREAL		
Present	X	X	X	X				X	<p>1. General Functions</p> <p style="padding-left: 20px;">A. Call to Order at 6:04 p.m.</p> <p style="padding-left: 20px;">B. Roll Call (<i>Mr. Reyes arrived at the public meeting at 6:30 pm and Mrs. Sanchez arrived at 6:48 p.m.</i>)</p> <p>2. Instruction and Student Affairs</p> <p style="padding-left: 20px;">A. NONE</p> <p>3. Personnel</p> <p style="padding-left: 20px;">A. Evaluation of Superintendent</p> <p>The Board of Trustees adjourned into closed session under the authority of the Texas Open Meetings Act, Texas Government Code Section 551-074 from 6:05 p.m. through 9:54 p.m.</p> <p>Mr. Villarreal announced that the Board had completed its evaluation of the Superintendent. The evaluation will be typed and presented to the Superintendent at the next board meeting. The Board took no formal action.</p> <p>4. Business and Finance</p> <p style="padding-left: 20px;">A. NONE</p>	

MARCH

Action Items

Teacher Contract Renewals
Adopt recommendation from Textbook Selection Committee
Selection of Region 19 ESC Board of Directors

Other Items

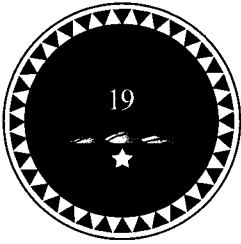
Update on Budget Development Status and State Funding
Review Proposed School Calendar

Important Dates

Music In Our Schools Month
National Mental Retardation Awareness Month
National Middle School Education Month
National Nutrition Month
National Women's History Month
Youth Art Month
NEA's Read Across America Day (Mar. 2)
Texas Independence Day (Mar. 2)
International Women's Day (Mar. 8)
National School Breakfast Week (Mar. 7-11)
St. Patrick's Day (Mar. 17)
National Poison Prevention Week (Mar. 20-26)
Easter (Mar. 27)
Cesar Chavez Day (Mar. 31)

Events

District recognition of Food Service Personnel
Board Tour of Campuses



Region 19
Education Service Center
El Paso & Hudspeth Counties

6611 Boeing Drive
El Paso, Texas 79925-1010
www.esc19.net

Office: (915) 780-1919
Fax: (915) 780-6537

James R. Vasquez
Executive Director

Board of Directors:

David Sublasky
Chairman

Mario M. Lewis
Vice Chairman

Marshall St. John
Secretary

John C. Elder
Member

Ramy C. Martinez
Member

Santiago L. Rodriguez
Member

Mary N. Tippin
Member

Eduardo Gutierrez
Member

February 23, 2005

**ATTN: MEMBERS OF THE BOARD OF
TRUSTEES**

Enclosed is a ballot for the election of Board Members to Region 19 Education Service Center. Region 19 ESC policy states that each local Board of Trustees member shall have one vote per place. Please place your completed ballot in the ballot envelope and return it to your school district representative. All seven ballots from your district need to be returned in the self-addressed envelope to the President of the Board of Directors of the Region 19 ESC Board by April 5, 2005.



Region 19
Education Service Center
 El Paso & Hudspeth Counties
www.esc19.net

BALLOT



ELECTION OF BOARD MEMBERS 2005

- PLACE 2** 19 BOARD ELECTION • REGION 19 BOARD ELECTION
- 1. MARSHALL ST. JOHN
 - 2. BLANCA DOMINGUEZ

- PLACE 5** 19 BOARD ELECTION • REGION 19 BOARD ELECTION
- 1. SANTIAGO RODRIGUEZ

(BOARD POLICY REQUIRES THAT VOTES BE CAST DURING MARCH)

www.esc19.net

**CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS**

Agenda Item: J 1 Date: March 8, 2005

Subject: Recommendation for Textbook Adoption 2005

Presented By: C. Hecker/M. Reyes-Garcia Consent Agenda: X

ACTION

1. BACKGROUND INFORMATION:

Mrs. Hecker has enclosed the names of the textbooks recommended for adoption by the Textbook Adoption Committee for the 2005~2006 school year. The subjects up for adoption under Proclamation 2002 include: Fine Arts, Health Education Grades 1-12, Physical Education and Languages other than English.

2. SUPERINTENDENT RECOMMENDATION:

Dr. Reyes-Garcia will be available to answer questions, if needed. Recommend approval of the recommendation by the Textbook Adoption Committee.

3. BOARD ACTION REQUESTED:

Motion to approve the recommendation for Textbook Adoption for the 2005~2006 school year as recommended by the Textbook Adoption Committee and Superintendent.

MOTION _____ SECOND _____

AYES _____ NAYS _____

Textbook Adoption Recommendations

February 28, 2005

	Elementary School Music 1-6	Silver-Burdett Making Music	Pearson Ed., Inc.	0382367154	Conforming
Dance	Modern Dance	A Sense of Dance	Human Kinetics	0736051899	Nonconforming
Languages High School	French 1	Holt French 1 Allez, Viens!	Holt-Rinehart Winston	0078667429	Conforming
	French 2	Holt French 2, Allez, Viens!	Holt-Rinehart Winston	0030369436	Conforming
	French 3 Pre-AP	Holt French 3, Allez, Viens!	Holt-Rinehart Winston	0030369444	Conforming
	German 2 A	Deutsch Aktuell 1	EMC/Paradigm Pub.	0821952377	Conforming
	German 1 A	Deutsch Aktuell 2	EMC/Paradigm Pub.	0821925601	Conforming
	Spanish 2 Non-Native	Holt Spanish 2, Expresate!	Holt-Rinehart Winston	0030736889	Conforming
	Spanish 1 Non-Native	Holt Spanish 1 Expresate	Holt-Rinehart Winston	0030736870	Conforming
	Spanish 3 AP Language	Galeria de Arte y Vida	Glencoe/McGraw-Hill	0078606209	Conforming
		Continuemos! And Abriendo			
	Spanish IV AP Literature	puertas:Antologia de literatura	McDougal Littell	061847322X	Conforming
		Curso de Introduccion Nuevas			
	Spanish 1 Native	Vistas	Holt-Rinehart Winston	0030736919	Conforming
		Holt Advanced Spanish:Curso			
	Spanish 2 Native: Pre-AP	Uno	Holt-Rinehart Winston	0030736927	Conforming
Languages M.S.					
Exploratory	Invitation to Languages	Exploratory Languages	Glencoe/McGraw-Hill	0078605784	Conforming
	Spanish (Conversational 7-8)	Glencoe Spanish 1:Buen Viaje! TX Edition	Glencoe/McGraw-Hill	007866361X	Conforming
	Spanish 1 (Native)	Curso de Introduccion Nuevas Vistas	Holt-Rinehart Winston	0030736919	Conforming
	Pre-AP Spanish	Holt Advanced Spanish:Curso Uno	Holt-Rinehart Winston	0030736927	Conforming
	Spanish 3 AP Language	Galeria de Arte y Vida	Glencoe/McGraw-Hill	0078606209	Conforming

Textbook Adoption Recommendations

February 28, 2005

Health Education	Health: High School	Essentials of Health & Wellness	Delmar Learning	1401815235	Conforming
	Health Middle School	Teen Health Course 3	Glencoe/McGraw-Hill	007865033X	Conforming
	Health Grade 1	Health & Wellness	Glencoe-McGraw-Hill	0022819282	Conforming
	Health Grade 2	Health & Wellness	Glencoe-McGraw-Hill	0022819290	Conforming
	Health Grade 3	Health & Wellness	Glencoe-McGraw-Hill	0022803742	Conforming
	Health Grade 4	Health & Wellness	Glencoe-McGraw-Hill	0022819398	Conforming
	Health Grade 5	Health & Wellness	Glencoe-McGraw-Hill	0022819401	Conforming
	Health Grade 6	Health & Wellness	Glencoe-McGraw-Hill	002281941X	Conforming
Physical Education	Grades 1-2	Be Active! Resources for Physical Education	Harcourt School Publishers	0153386908	Conforming
	Grades 3-6	Be Active! Resources for Physical Education	Harcourt School Publishers	0153386916	Conforming
	High School	Foundations of Personal Fitness	Glencoe-McGraw-Hill	007866716X	Conforming
	Middle School	Fitness for Life	Human Kinetics	0736046623	Conforming

Canutillo ISD _____
 District Name

071-907 _____
 County-District Number

Local Board of Trustees Certification, 2005

Legal Citation:

Texas Education Code §31.101 requires that, each year, the board of trustees of each district and the governing body of each open-enrollment charter school notify the State Board of Education of the textbooks selected by the board of trustees or governing body for use in the following school year. The law also requires that the board of trustees or governing body notify the State Board of Education if the district or charter school has selected textbooks, in the enrichment curriculum only, that are not on a conforming or nonconforming state-adoption list.

Certification:

We, the president and secretary of the local board of trustees, or the officers of the governing body of the charter school, certify that the selections recorded on either the *Annual Requisition for New Instructional Materials*, or transmitted via EMAT Online, have been selected for use in our district or charter school.

We understand that all textbooks adopted by the state are appropriate for use in the Texas schools and districts may choose any materials from the state-adopted lists. If the board of trustees or governing board does not wish to select a particular title adopted by the state and wants to prohibit the district or charter school from ordering the title at a later date, we have noted the title(s) below.

If our district or charter school is selecting materials in the enrichment subject areas that are not on a conforming or nonconforming list of adopted materials, we certify that those selections are listed below. We understand that 30 percent of the cost of those materials or 30 percent of the maximum cost of the materials will be borne by the district or charter school.

We understand that our selections are final, and we may not return copies of one title to secure copies of another title in the same subject.

Signatures of Board President and Secretary or Governing Board Officers	Textbook Titles Not Selected by District or Charter School
_____ Board President _____ Board Secretary	_____ _____ _____ _____
Preferred Shipment Dates: Ship dates will be entered into EMAT Online by Textbook Administration staff.	Selections from Enrichment Subjects Not on an Adopted List
1 st Preference: Week of _____ 2 nd Preference: Week of _____ 3 rd Preference: Week of _____	_____ _____ _____

**Canutillo Independent School District
Office of the Superintendent
Post Office Box 100
Canutillo, Texas**

Agenda Item: J 2

Date: March 8, 2005

Subject: Approval of Proposed FY2005-2006 Budget Calendar

Presented By: Tony Reza

Consent Agenda: X

ACTION

1. BACKGROUND INFORMATION:

The Administration is requesting approval of the proposed budget calendar for fiscal year 2005-2006.

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent recommends approval of the proposed budget calendar for fiscal year 2005-2006.

3. BOARD ACTION REQUESTED:

The Board of Trustees approve the proposed budget calendar for fiscal year 2005-2006.

MOTION _____

SECOND _____

FOR _____

AGAINST _____

**CANUTILLO INDEPENDENT SCHOOL DISTRICT
2005-2006 PROPOSED BUDGET CALENDAR**

Dates	Action	Performed By:
December	Discussion and Approval of Districtwide Budget Calendar and Priorities	Board of Trustees, Superintendent, 5M Group, Comptroller, Assistant Business Office Manager
February	Budget Allocations Submitted to Campuses	Executive Directors, Directors, and Assistant Superintendents, Comptroller
February	Preparation and Distribution of Budget Instructions and Guidelines-Campuses and Departments	Superintendent, Comptroller, and Assistant Business Office Manager
February	Budget Allocations Submitted to Departments	Executive Directors, Directors, and Assistant Superintendents, Comptroller
February	Budget Training for Campuses and Departments	Department Supervisors, Principals, Finance Office
March	Preparation of Budget by Principals and Department Supervisors	Assistant Superintendents, Executive Director, Directors Comptroller, Assistant Business Office Manager
March	Board Approval of Budget Calendar	Board of Trustees, Superintendent, Comptroller
April	Update Board of Trustees on Status of Budget Process and State Funding Issues	Board of Trustees, Superintendent, Executive Council (5M), DAC, Comptroller, Assistant Business Office Manager
April	Campus and Departments enter budgets onto budget module	Principals, Directors, Comptroller, Assistant Business Office Manager
May	Administrative Review of Campus and Department Budgets	Superintendent, Comptroller, Executive Council (5M), Assistant Business Office Manager
May	Discussion of 2005-06 Preliminary Budget	Board of Trustees, Superintendent, Comptroller
June	Update of Projected Revenues and Their Affect on Budget and Salary Recommendations	Board of Trustees, Superintendent, Comptroller
June	Presentation of Preliminary Budget to the Board of Trustees	Board of Trustees, Superintendent, Comptroller
July	Approval of 2005-06 Salaries and Stipends	Board of Trustees, Superintendent, Executive Director of Human Resources, Comptroller
July	Distribution to Board of 2005-06 Preliminary Budget-Operating Fund Only	Board of Trustees, Superintendent, Comptroller
July	Additional Meetings to Discuss Budget Recommendations	Board of Trustees, Superintendent, Executive Council (5M), Comptroller
August	Notification to Public of the Board's Intention to Adopt the Preliminary Budget	Comptroller
August	Additional Meetings to Discuss Preliminary Budget and Proposed Tax Rate	Board of Trustees, Superintendent, Executive Council (5M), Comptroller
August	Adoption of 2005-06 Preliminary Budget and Property Tax Rate	Board of Trustees

**CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS**

Agenda Item: J 3 Date: March 8, 2005

Subject: Consider Interlocal Government Agreement between the City of El Paso and School District for joint election on May 7, 2005

Presented By: Larry Baskind Consent Agenda: X

ACTION

1. BACKGROUND INFORMATION:

Interlocal agreement between the City of El Paso and Canutillo ISD to conduct a joint election May 7, 2005. This agreement will enhance the sharing of costs between the entities for this election.

2. SUPERINTENDENT RECOMMENDATION:

Recommend approval of the interlocal agreement as recommended by legal counsel.

3. BOARD ACTION REQUESTED:

Motion to approve the interlocal government agreement with the City of El Paso and Canutillo ISD for joint election on May 7, 2005, recommended by the Superintendent.

MOTION _____ SECOND _____

AYES _____ NAYS _____

STATE OF TEXAS §
 § Interlocal Government Agreement
COUNTY OF EL PASO §

This Agreement is entered by and between the City of El Paso ("City"), a municipal corporation situated in El Paso County, Texas, and Canutillo Independent School District ("CISD"), an Independent School District situated in El Paso County, Texas, pursuant to the Interlocal Cooperation Act, Art. 791.001 et seq., Texas Government Code.

WITNESSETH

WHEREAS, the City and CISD, desire to hold a joint election on May 7, 2005, for the purpose of sharing the costs of election;

NOW THEREFORE, IT IS HEREBY AGREED AS FOLLOWS:

1. PURPOSE. The purpose of this Agreement is to allow the City of El Paso and CISD to hold a joint election on May 7, 2005, pursuant to Chapter 271 of the Texas Election Code.
2. TERM. The term of this Agreement is to commence on April 15, 2005 and to end May 15, 2005.
3. LOCATION OF COMMON POLLING PLACES. The voters of particular election precincts may be served in this joint election by a common polling place located outside the boundary of the election precinct, inasmuch as the parties hereto have determined that the location of such polling places, as recommended by the County Elections Administrator, will adequately and conveniently serve the affected voters, and will facilitate the orderly conduct of the election, pursuant to Section 271.003 of the Texas Election Code.
4. ALLOCATION OF EXPENSES. The City of El Paso and the Canutillo Independent School District agree to provide to the County Election Department their respective costs as determined by the Elections Department pursuant to their respective agreements with the

Election Department for the May 7 election, pursuant to Section 271.004 of the Texas Election Code. Because the CISD will not hold a runoff election, it shall bear no part of the costs of any runoff election. If either party cancels an election because a candidate is unopposed, then its share of the costs shall be adjusted accordingly.

5. EARLY VOTING. The parties hereto agree to conduct their early voting for the May 7 election jointly, pursuant to Section 271.006 of the Texas Election Code.

6. AMENDMENTS. This Agreement may be amended by mutual agreement of the parties hereto in writing to be attached to and incorporated into this Agreement.

7. LEGAL CONSTRUCTIONS. In case any one or more of the provisions contained in this Agreement shall be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

8. ENTIRE AGREEMENT. This Agreement supersedes any and all other agreements, either oral or in writing, between the parties hereto with respect to the subject matter hereof, and no other agreement, statement, or promise relating to the subject matter of this Agreement which is not contained herein shall be valid or binding.

EXECUTED this _____ day of _____, 2005.

CITY OF EL PASO

Joe Wardy
Mayor

ATTEST:

Richarda Duffy Momsen
City Clerk

APPROVED AS TO FORM:

Elaine S. Hengen
Assistant City Attorney

THE CANUTILLO INDEPENDENT SCHOOL
DISTRICT

By: _____
Jose M. Villarreal, President
Board of Trustees

ATTEST:

Frank Lerma, Secretary

APPROVED AS TO FORM:

Larry A. Baskind
General Counsel

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS

Agenda Item: J 4

Date: March 8, 2005

Subject: Davenport Elementary School-BJE #1206

Presented By: Tony Reza

Consent Agenda: X

ACTION

1. BACKGROUND INFORMATION:

The enclosed budget amendment is to transfer funds from function 11 to function 23 to provide funds to purchase discipline referrals, lesson plan books, progress reports, and report cards.

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent recommends approval of the requested budget amendment.

3. ACTION REQUESTED:

The Board of Trustees approves the requested budget amendment.

MOTION _____ SECOND _____

AYES _____ NAYS _____

Date: 2/09/05

Reason:

ADDITIONAL FUNDS NEEDED TO COVER DISCIPLINE REFERRALS, LESSON PLAN BOOKS, PROGRESS REPORT, REPORT CARDS, ETC.

PURPOSE OF AMENDMENT: SEE ABOVE

HOW WILL THIS IMPACT EDUCATION: INSTRUCTION SUPPLIES AND DISCIPLINE REFERRALS NEEDED TO ASSIST TEACHERS AND STUDENTS IN REPORTING PROGRESS AND STUDENT BEHAVIOR.

DISTRICT AND CAMPUS GOAL THAT WILL BE MET WITH THIS AMENDMENT: GOAL I, ALL STUDENTS WILL REACH HIGH ACADEMIC STANDARDS, ATTAINING, AT A MINIMUM, PROFICIENCY OR BETTER IN THE FOUNDATION CURRICULUM AND GOAL IV, ALL STUDENTS WILL BE EDUCATED IN LEARNING ENVIRONMENTS THAT ARE APPROPRIATE, SAFE, DRUG AND VIOLENCE FREE, AND CONDUCTIVE TO LEARNING.

Mode: **Change**

F3=Exit

F5=Reset F12=Cancel

Cancel? N

TO: Charles Hart, Superintendent

THROUGH: Tony Reza, Comptroller

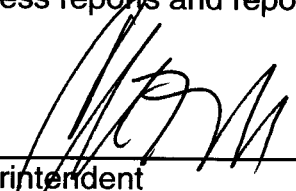
FROM: Kathy Ellis, Assistant Business Manager

SUBJECT: Davenport Elementary School - BJE #1206

DATE: March 2, 2005

BUDGET CODE	CURRENT BUDGET	CHANGE	AMENDED BUDGET
199.11.6269.00.102.5.11 Rental - Copy Machine	11,172.00	(2,000.00)	9,172.00
199.23.6399.00.102.5.99 General Supplies	3,200.00	2,000.00	5,200.00

REASON FOR AMENDMENT REQUEST - This budget amendment is to reallocate funds from function 11 to function 23 to provide funding to purchase discipline referrals, lesson plan books, progress reports and report cards.



Superintendent



Comptroller



Date



Date

FEB BJE 1206 GENERAL SUPPLIES/CLERICAL Total: .00
 CMD A C C O U N T TO FROM

Position To: _____

BEGIN			
<u>0001.000</u>	199.11.6269.00.102.5.11		2,000.00
<u>0002.000</u>	199.23.6399.00.102.5.99	2,000.00	

COMMANDS: L F T E

F2=Process Transfer

POSITION: +n,n.n,-n, Roll-up, Roll-down

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS

Agenda Item: J 4

Date: March 8, 2005

Subject: Canutillo Middle School-BJE #1244

Presented By: Tony Reza

Consent Agenda: X

ACTION

1. **BACKGROUND INFORMATION:**

The enclosed budget amendment is to transfer funds from function 13 to function 36 to provide funds for the yearly academic banquet at Canutillo Middle School.

2. **SUPERINTENDENT RECOMMENDATION:**

The Superintendent recommends approval of the requested budget amendment.

3. **ACTION REQUESTED:**

The Board of Trustees approves the requested budget amendment.

MOTION _____ SECOND _____

AYES _____ NAYS _____

Date: 2/22/05

Reason:

THE PURPOSE OF THIS AMENDMENT IS NEEDED TO PAY FOR ANNUAL ACADEMIC BANQUET
FUNDING SOURCE: FROM CONTRACTED SERVICED TO MISC. OPERATING EXPENSES (CO-
CURRICULAR)

PURPOSE OF THE AMENDMENT: TO PAY FOR OUR ANNUAL ACADEMIC AWARDS BANQUET.
HOW WILL THIS IMPACT EDUCATION: IT REWARDS THOSE STUDENTS WHO HAVE ACHIEVED
OVER AND ABOARD EXPECTATIONS. IT ALSO RECOGNIZES THOSE PARENTS OF THESE STU
DENTS.

WHAT DISTRICT OR CAMPUS GOALS WILL BE MET WITH THIS AMENDMENT: THIS WILL
MEET ALL DISTRICT AND CAMPUS GOALS.

Mode: **Change**

F3=Exit

F5=Reset F12=Cancel

Cancel? N

TO: Charles Hart, Superintendent

THROUGH: Tony Reza, Comptroller

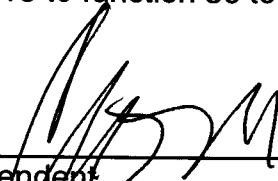
FROM: Kathy Ellis, Assistant Business Manager

SUBJECT: Canutillo Middle School - BJE # 1244

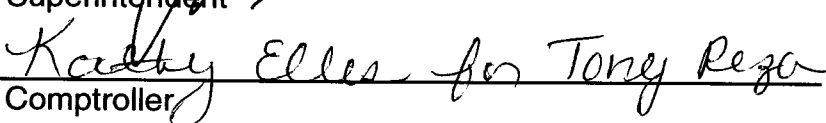
DATE: March 2, 2005

BUDGET CODE	CURRENT BUDGET	CHANGE	AMENDED BUDGET
199.13.6239.00.041.5.11 Region 19 Cont. Services	3,401.00	(3,401.00)	-
199.36.6499.00.041.5.99 Misc Operating Expense	2,000.00	3,401.00	5,401.00
		-	-

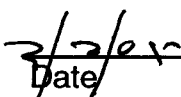
REASON FOR AMENDMENT REQUEST - This budget amendment is to reallocate funds from function 13 to function 36 to provide funds for the yearly academic banquet.



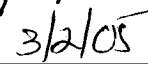
Superintendent



Comptroller



Date



Date

FEB BJE 1244 AMENDMENT NEEDED FOR ACADEMIC BANQUET Total: .00
 CMD A C C O U N T TO FROM

Position To: _____

BEGIN					
<u>0000.100</u>	199.13.6239.00.041.5.11				3,401.00
<u>0000.200</u>	199.36.6499.00.041.5.99			3,401.00	

COMMANDS: A C D L F T # E POSITION: +n,n.n,-n, Roll-up, Roll-down
 F2=Process Transfer

**CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS**

Agenda Item: J 4

Date: March 8, 2005

Subject: Even Start Program-BJE #1255

Presented By: Tony Reza

Consent Agenda: X

ACTION

1. BACKGROUND INFORMATION:

The enclosed budget amendment is to transfer funds from function 11 to function 21 to provide funds for mandatory training for Even Start and to replace salary account for funds used for travel.

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent recommends approval of the requested budget amendment.

3. ACTION REQUESTED:

The Board of Trustees approves the requested budget amendment.

MOTION _____ SECOND _____

AYES _____ NAYS _____

FEB BJE 1255 Title: EVEN START EMPLOYEE TRAVEL

Date: 2/28/05

Reason:

TO COVER THE COST OF FUTURE MANDATORY EVEN START BUSINESS MEETINGS
AND TRAININGS.

TO RELOCATE FUNDS USED TO COVER TRAVELING EXPENSES FOR THE NESA
2005 CONFERENCE.

FUNDING SOURCE: STATE COMPENSATORY FUNDS

EDUCATION WILL BE IMPACT BY PROVIDING TRAINING TO IMPROVE SKILLS
NECESSARY TO MANAGE EVEN START MORE EFFECTIVELY. THIS WILL AFFECT THE
EVEN START COORDINATOR AND EDUCATIONAL STAFF.

ALL CAMPUS GOALS WILL BE MET.

Mode: **Lookup**

Cancel? N

TO: Charles Hart, Superintendent

THROUGH: Tony Reza, Comptroller

FROM: Kathy Ellis, Assistant Business Manager

SUBJECT: Even Start Program- BJE # 1255

DATE: March 2, 2005

BUDGET CODE	CURRENT BUDGET	CHANGE	AMENDED BUDGET
199.11.6499.00.806.5.24 Misc Operating Exp	3,000	(2,500)	500
199.21.6119.00.806.5.24 Salaries	20,419	1,000	
199.21.6411.00.806.5.24 Employee Travel	4,000.00	1,500	5,500

REASON FOR BUDGET AMENDMENT REQUEST: This budget amendment is to reallocate funds from function 11 to function 21 to provide funds for travel for mandatory training for Even Start and to replace amount used from salary account for employee travel.

Superintendent

Kathy Ellis for Tony Reza

Comptroller

3/2/05

Date

3/2/05

Date

FEB BJE 1255 EVEN START EMPLOYEE TRAVEL Total: .00
 CMD A C C O U N T TO FROM

Position To:		TO	FROM
BEGIN			
0001.000	199.21.6411.00.806.5.24	1,500.00	
0002.000	199.11.6499.00.806.5.24		2,500.00
0003.000	199.21.6119.00.806.5.24	1,000.00	

COMMANDS: L F T E

POSITION: +n,n.n,-n, Roll-up, Roll-down

F2=Process Transfer

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS

Agenda Item: J 4

Date: March 8, 2005

Subject: Special Education Department-BJE #1261

Presented By: Tony Reza

Consent Agenda: X

ACTION

1. BACKGROUND INFORMATION:

The enclosed budget amendment is to transfer funds from function 21 to function 13 to provide funds for staff development for speech pathologists on legislative changes going into effect July 1, 2005.

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent recommends approval of the requested budget amendment.

3. ACTION REQUESTED:

The Board of Trustees approves the requested budget amendment.

MOTION _____ SECOND _____

AYES _____ NAYS _____

MAR BJE 1261 Title: SPECIAL EDUCATION AMENDMENT

Date: 3/01/05

Reason:

AMENDMENT NEEDED TO PROVIDE FUNDS FOR INSTRUCTIONAL STAFF DEVELOPMENT.
SPEECH PATHOLOGIST WILL BE PRESENTED INFORMATION ON LEGISLATIVE CHANGES
THAT WILL BECOME EFFECTIVE AS OF JULY 1ST - GENERATING IEP'S WITHOUT SHORT
TERM OBJECTIVES STAFF WILL RECEIVE TRAINING ON SOME NEW ASSESSMENT BATTERIE
S THAT WILL BE USED TO IDENTIFY STUDENTS THAT ARE SPEECH IMPAIRED. ALL
STUDENTS WILL REACH HIGH ACADEMIC STANDARDS, ATTAINING, AT A MINIMUM,
PROFICIENCY OR BETTER IN THE FOUNDATION CURRICULUM.

Mode: **Lookup**

Cancel? N

TO: Charles Hart, Superintendent

THROUGH: Tony Reza, Comptroller


FROM: Kathy Ellis, Assistant Business Manager

SUBJECT: Special Education Department - BJE #1261

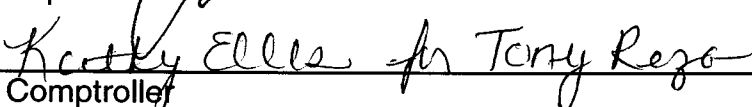
DATE: March 2, 2005

BUDGET CODE	CURRENT BUDGET	CHANGE	AMENDED BUDGET
199..21.6269.00.918.5.23 Copier Rental	5,500.00	(1,000.00)	4,500.00
199.13.6411.00.918.5.23 Employee Travel	2,000.00	1,000.00	3,000.00

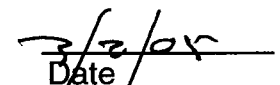
REASON FOR AMENDMENT REQUEST - This budget amendment is to reallocate funds from function 23 to function 13 to provide funds for staff development for speech pathologists on legislative changes going into effect July 1, 2005.



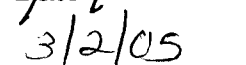
Superintendent



Comptroller



Date



Date

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS

Agenda Item: J 4

Date: March 8, 2005

Subject: Bill Childress Elementary-BJE #1266 to #1268

Presented By: Tony Reza

Consent Agenda: X

ACTION

1. BACKGROUND INFORMATION:

The enclosed budget amendment is to transfer funds from function 23 Comp Ed funds to function 11 to be used for instructional purposes. To transfer funds from function 11 Basic Instruction to function 23 to be used for the administration office and to provide funds for the rental of the copy machine.

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent recommends approval of the requested budget amendment.

3. ACTION REQUESTED:

The Board of Trustees approves the requested budget amendment.

MOTION _____ SECOND _____

AYES _____ NAYS _____

MAR BJE 1266 Title: TRANSFER COMPENSATORY FUNDS TO INSTRUCTIONAL

Date: 3/02/05

Reason:

AS PER THE AUDITORS REQUEST, ALL COMP-ED FUNDS USED IN SCHOOL ADMIN WILL BE TRANSFERRED TO THE FOLLOWING INSTRUCTIONAL ACCOUNTS.

PURPOSE: TO ALIGN COMP ED FUNDS INTO ALL INSTRUCTIONAL ACCOUNTS

HOW IT WILL EFFECT EDUCATION: PURCHASE SUPPLIES NEEDED FOR THE STUDENTS CAMPUS ACTION PLAN GOALS 1 AND 2

Mode: **Lookup**

Cancel? N

MAR BJE 1267 Title: REALIGN ADMIN ACCOUNTS

Date: 3/02/05

Reason:

TO TRANSFER FROM LOCAL FUNDS TO ADMIN ACCOUNTS. MONIES WERE TAKEN OUT OF COM
MP ED ACCOUNTS.

PURPOSE: TO SUPPLY ADMIN SERVICES AND PURCHASE SUPPLIES

HOW IT WILL EFFECT EDUCATION: WILL PURCHASE REPORT CARDS, PROGRESS REPORTS
AND END OF YEAR AWARDS FOR STUDENTS

CAMPUS GOALS: FOLLOWS CAMPUS ACTION PLAN GOAL 1 AND 3

Mode: **Lookup**

Cancel? N

MAR BJE 1268 Title: COPIER BUDGET TRANSFER

Date: 3/02/05

Reason:

PLEASE TRANSFER THE FOLLOWING FUNDS FROM INSTRUCTIONAL COPIER TO OFFICE COPIER. THE FUNDS WERE ALL PLACED IN INSTRUCTIONAL COPIER ACCOUNT.

PURPOSE: TO ALLOCATE MONEY TO PAY FOR FRONT OFFICE COPIER

HOW IT WILL EFFECT EDUCATION: ALLOW ADMIN AND TEACHER TO UTILIZE COPIER
CAMPUS ACTION PLAN GOAL 1.

Mode: **Lookup**

Cancel? N

TO: Charles Hart, Superintendent

THROUGH: Tony Reza, Comptroller

FROM: Kathy Ellis, Assistant Business Manager

SUBJECT: Bill Childress Elementary - BJE # 1266, #1267 and # 1268

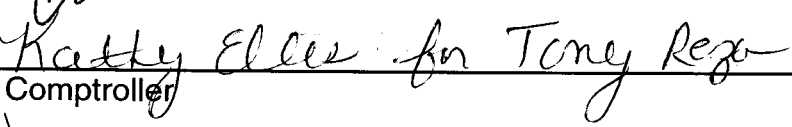
DATE: March 2, 2005

BUDGET CODE	CURRENT BUDGET	CHANGE	AMENDED BUDGET
199.23.6499.00.104.5.30 Misc Operating Expense	2,550.00	(2,550.00)	-
199.23.6399.00.104.5.30 General Supplies	3,000.00	(3,000.00)	-
199.23.6411.00.104.5.30 Employee Travel	3,330.17	(3,330.17)	-
199.11.6399.00.104.5.30 General Supplies	7,500.00	8,880.17	
199.11.6399.00.104.5.11 General Supplies	14,000.00	(6,186.88)	7,813.12
199.11.6499.00.104.5.11 Misc Operating Exp	3,240.00	(2,500.00)	740.00
199.23.6398.00.104.5.99 Fixed Assets < \$5,000	964.00	2,400.00	3,364.00
199.23.6399.00.104.5.99 General Supplies	1,000.00	2,000.00	3,000.00
199.23.6411.00.104.5.99 Employee Travel	-	1,786.88	1,786.88
199.23.6499.00.104.5.99 Misc Operating Expense	-	2,500.00	2,500.00
			-
199.11.6269.00.104.5.11 Copy Machine Rental	12,000.00	(4,000.00)	8,000.00
199.23.6269.00.104.5.99 Copy Machine Rental	4,536.00	4,000.00	8,536.00

REASON FOR AMENDMENT REQUEST - This budget amendment is to reallocate funds from function 23 Comp Ed funds to function 11 for instructional use. To reallocate funds from function 11 Basic Instruction to function 23 for campus administration use. To reallocate funds from function 11 to function 23 to provide funds to pay for the copy machine rental in the administration office at BCE.



Superintendent



Comptroller



Date

3/2/05

Date

MAR BJE 1266 TRANSFER COMPENSATORY FUNDS TO INSTRUCTI **Total:** .00
 CMD A C C O U N T TO FROM

Position	To:		
BEGIN			
0001.000	199.23.6499.00.104.5.30		2,550.00
0002.000	199.23.6399.00.104.5.30		3,000.00
0003.000	199.23.6411.00.104.5.30		3,330.17
0004.000	199.11.6399.00.104.5.30	8,880.17	

COMMANDS: L F T E

POSITION: +n,n.n,-n, Roll-up, Roll-down

F2=Process Transfer

MAR BJE 1267 REALIGN ADMIN ACCOUNTS Total: .00
 CMD A C C O U N T TO FROM

Position	To:		
BEGIN			
0001.000	199.11.6399.00.104.5.11		6,186.88
0002.000	199.11.6499.00.104.5.11		2,500.00
0003.000	199.23.6398.00.104.5.99	2,400.00	
0004.000	199.23.6399.00.104.5.99	2,000.00	
0005.000	199.23.6411.00.104.5.99	1,786.88	
0006.000	199.23.6499.00.104.5.99	2,500.00	

COMMANDS: L F T E POSITION: +n,n.n,-n, Roll-up, Roll-down
 F2=Process Transfer

MAR BJE 1268 COPIER BUDGET TRANSFER Total: .00
CMD A C C O U N T TO FROM

Position To: _____

BEGIN				
<u>0001.000</u>	199.11.6269.00.104.5.11			4,000.00
<u>0002.000</u>	199.23.6269.00.104.5.99	4,000.00		

COMMANDS: L F T E

POSITION: +n,n.n,-n, Roll-up, Roll-down

F2=Process Transfer

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS

Agenda Item: J 5

Date: March 8, 2005

Subject: Purchase of Furniture for the new Canutillo High School Cafeteria

Presented By: Tony Reza and Adele Balesh

Consent Agenda: X

ACTION

1. BACKGROUND INFORMATION:

As stated on Board Policy CH(Local), any single-item purchase that costs more than \$10,000 shall require Board approval before a transaction may take place. This request is to purchase furniture for the new canutillo high school cafeteria:

- 30 - 60" Midwest folding tables
- 20 - 48" Midwest folding tables
- 44 - 46" Webcoat outdoor seating/dome top
- 29 - Plymold booths and waste receptacles.

The purchase will be done through the Buy Board - TASB purchasing program in the amount of \$77,558.00 to Indeco Sales, Inc.

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent recommends approval to purchase the furniture for the new canutillo high school cafeteria.

3. BOARD ACTION REQUESTED:

The Board of Trustees approves the Superintendent's recommendation.

MOTION _____ SECOND _____

AYES _____ NAYS _____

INDECO SALES, INC.

Classroom, Auditorium,
Library and Science Furniture

805 E. 4TH ST. • BELTON, TEXAS 76513
1-800-692-4256 • 1-254-939-5742 • Fax 254-939-5546

Date 2-14-05

To CAMUTILLO ISD
ATTN: ADELE BALES
For NEW CAFETERIA
County _____ F.O.B. _____

<input checked="" type="checkbox"/>	QUOTATION
<input type="checkbox"/>	ORDER
<input type="checkbox"/>	CONFIRMING
<input type="checkbox"/>	Letter
<input type="checkbox"/>	Phone
<input type="checkbox"/>	Fax
<input type="checkbox"/>	SCHOOL P. O. TO FOLLOW
<input type="checkbox"/>	OTHER

ITEM	QUANTITY	DESCRIPTION	UNIT PRICE	FRT.-DEL.	NET UNIT PRICE
1	30	MIDWEST FOLDING # SSUR608 MOBILE SCHOOL TABLES, BLACK FRAME (SUNSTONE 4791-60)	BLACK STUOLS		30461 ³⁰
	20	MIDWEST FOLDING # SRT4842 STAND UP TABLE, MOBILE, BLACK FRAME	"		
2	44	WEBCOAT SEATING, OUTDOOR SEATING # T46 RACS 46" ROUND W/ SEATS & CLAMP KIT (CLAY)			25305 ²⁸
3	28	PLYMOUTH BOOTHS, FRAMES # 50038 BLACK, LAMINATE SEAT & BACK # 121047, TOPS (GREEN LEGACY #4657-60) # 24047 DE W/ BLACK DURAEDEG			20291 ⁰⁴
	1	Booth # 57938 & FRAME BLACK, # 24047 DE Top (SUNSTONE #4791-60)			
	6	# 1021 32 GAL WASTE RECEPTACLE (GREEN LEGACY #4657-60)			
	6	# 3015 Dometop COVER			
4	6	WEBCOAT # TR32 W/ Dometop CLAY CLAY MESH TRASH RECEPTACLE			1500 ⁰²
<p>THANKS!! (30 DAYS)</p>					<p>77557⁶²</p>

The quotation number and prices quoted MUST appear on your order. Prices quoted will be honored for a period of _____ days from date of quote.
Terms are NET 30 Days from date of Invoice.

67 BY _____

INDECO SALES

Denny Paden

Do not return any merchandise without shipping instructions from the Company.

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS

Agenda Item: J 6

Date: March 8, 2005

Subject: Approval to Contract Services over \$10,000

Presented By: Tony Reza

Consent Agenda: X

ACTION

1. BACKGROUND INFORMATION:

This request is to approve contracts for programs which will aggregate to over \$10,000 each.

The Target Grant will provide staff training to include university online courses, and newsletters to 56 members from Classroom Connect in the amount of \$13,938.00

The Village of Vinton/Project Link Grant will provide drug and violence prevention services with contracts to Luis A Sarellano, Project Link Specialist in the amount of \$24,217 and Veronica Hernandez, Project Link Assistant in the amount of \$12,854.

The Upper Rio Grande At Work Youth Services Grant will provide tutoring/study skills and summer employment for the district youth. The services will be contracted out to Irma Salas, Training and Placement Facilitator in the amount of \$18,500.

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent approves to contract with the listed vendors for services listed.

3. BOARD ACTION REQUESTED:

The Board of Trustees approves the Superintendent's recommendation.

MOTION _____ SECOND _____
AYES _____ NAYS _____

Vendor: 6143
REQ #: 9024

P/O #: 95710

CLASSROOM CONNECT
6277 SEA HARBOR DR, 5TH FL
ORLANDO, FL 32887

CANUTILLO ISD WAREHOUSE
7965 ARTCRAFT RD.
EL PASO, TX 79932
(915) 877-7745

919
12/10/04

PAULINE DOW
12/10/04

ATTN: ALMA GATLIN
FOB DESTINATION

1	EA	262.13.6219.01.999.5.24 TARGET GRANT STAFF TRAINING		
1	EA	262.13.6219.01.999.5.24 AND NEWLETTERS FOR TARGET PARTICIPANTS.		
1	EA	262.13.6219.01.999.5.24 SERVICES TO INCLUDE THE FOLLOWING:		
56	EA	262.13.6219.01.999.5.24 CONNECTED UNIVERSITY COURSE ONLINE	149.0000	8,344.00
	EA	262.13.6219.01.999.5.24 STARGATE DISCOUNT/TRANSFER PRIOR		
	EA	262.13.6219.01.999.5.24 TO 12/31/2004.		
1	EA	262.13.6219.01.999.5.24 FACE TO FACE IMPLEMENTATION TRAINING ALONG WITH CONNECTED UNIVERSITY ON JANUARY 14 AND 15, 2005.	2,000.0000	2,000.00
	EA	262.13.6219.01.999.5.24 CONNECTED NEWSLETTER - 9 ISSUES PER YEAR NEWSLETTER FOR 25 PACK \$1,198		
1	EA	262.13.6329.01.999.5.24 CONNECTED NEWSLETTERS AMOUNT FOR	1,683.0000	1,683.00

(Continued)

Vendor: 6143
REQ #: 9024

P/O #: 95710
Page 2

CLASSROOM CONNECT

CANUTILLO ISD WAREHOUSE

(Continued)

1	EA		1,911.0000	1,911.00
		262.11.6399.01.999.5.24		
		CONNECTED NEWSLETTERS AMOUNT FOR		
1	EA			
		262.13.6219.01.999.5.24		
		NOTE: DISCOUNT IS DUE TO ATTACHED COUPON		
			TOTAL	----- 13,938.00 *****

** DUPLICATE **
** DRAFT COPY **

6. Provide opportunities for parents, community members, and students to learn and play together.
7. Train parents and students in the effectiveness of modeling and increasing resiliency factors of family and its members.
8. Provide all sectors of the community with information about drug related issues, and a string on-going no drug use message.
9. Provide effective extended day, extended year program at each campus that includes recreation, drug prevention education and academic classes.
10. Increase the number of community sponsored activities available.
11. Provide for intensive intervention for identified experimenters.
12. Coordinate efforts with existing programs and agencies.

Budget and Inventory

13. Assist with the selection and purchase of equipment and supplies for the Safe and Drug Free Program.
14. Maintain inventory of all materials and supplies for the Safe and Drug Free Program.

Policy, Reports, and Law

15. Compile, maintain, and file all physical and computerized reports, records, and other documents required.
16. Comply with policies established by federal and state law, State Board of Education rule, and the local board policy.

Other

17. Perform other duties as assigned.

Supervisory Responsibilities

None.

Working Conditions:

Mental Demands/Physical Demands/Environmental Factors:

Evenings and Weekends required as needed.

The foregoing statements describe the general purpose and responsibilities assigned to this job and are not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required.



Contracted Service
Student and Community Services
December 6, 2004

Type: Vinton Project Link Assistant

Length: Throughout school year 2004-2005 or until funding is exhausted

Individual: Individual should have

Education:
High school diploma or GED

Special knowledge and skills:

- a) Proficient word processing and file maintenance
- b) Effective organizational, communication, and interpersonal skills
- c) Ability to use personal computer and software to develop spreadsheets, databases, and word processing
- d) Knowledge of basic accounting principles
- e) Must be eligible for employment in the United States

Prior experience
One to three years secretarial experience

Project Primary Purpose:

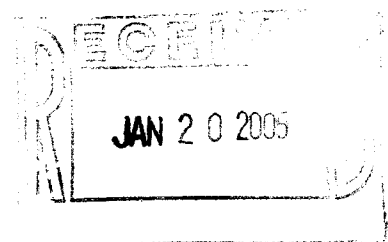
Provide clerical services and act as the liaison between the Safe and Drug-Free program (Vinton Project Link) and the Drug-Free Communities Support program (CISD Project Link)

Submit to: Canutillo ISD
Student and Community Services Department
c/o Carlos Callejo, Project Link Coordinator
e-mail address ccallejo@canutillo-isd.org
(915) 877-7963

OR

Priscilla Carrasco
(915) 877-7379
pcarrasco@canutillo-isd.org

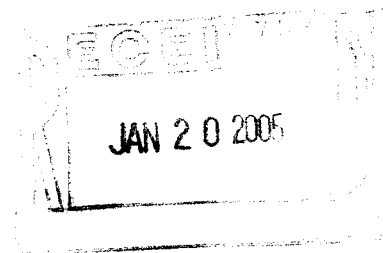
Qualifications
Estimated hourly or project rate
Contact Information



Closing date: December 17, 2004 Noon MST

Canutillo ISD reserves the right to:

- cancel this Request at any time, for any reason, and to reject any or all proposals submitted regarding Vinton Project Link Assistant
- modify or add related services to this Request
- select a combination of contracted services that appear best suited to meet its needs



Contracted Service
Student and Community Services
February 4, 2005

Type: Training and Placement Facilitator

Length: Throughout school year 2004-2005 or until funding is exhausted

Individual: Individual should have

Education:

Bachelor's Degree in business administration or business management

from an

accredited university or college

Special knowledge and skills:

- a) Must possess clerical/advanced computer skills
- b) Excellent organizational and communication skills
- c) Flexible working hours around a part-time schedule
- d) Must be eligible for employment in the United States

Project Primary Purpose:

In conjunction with the Upper Rio Grande at Work Youth Service, facilitate all district youth employment operational efforts to include recruiting and placement of district youth in selected employment work sites.

Pay Range: \$24.82 - \$34.26

Submit to: Canutillo ISD
Student and Community Services Department
c/o Priscilla Carrasco, Secretary
e-mail address pcarrasco@canutillo-isd.org
(915) 877-7379

Qualifications

Estimated hourly or project rate

Contact Information

Closing date: Open until filled

Canutillo ISD reserves the right to:

- cancel this Request at any time, for any reason, and to reject any or all proposals submitted regarding Training and Placement Facilitator
- modify or add related services to this request
- select a combination of contracted services that appear best suited to meet its needs

**Canutillo Independent School District
P.O. Box 100
Canutillo, Texas 79835
Phone (915) 877-7481 or (915) 877-7482
Fax (915) 877-7483**

To:

Contact person: Kim Guzman, Communications Specialist (877-7482)

Date: December 6, 2004

**Slug: CANUTILLO TEACHER ACHIEVES NATIONAL BOARD
CERTIFICATION**

PRESS RELEASE:

Sandra J. Kreps of Canutillo Elementary School earned her profession's top honor by achieving National Board Certification, in 2004, according to the National Board for Professional Teaching Standards (NBPTS). National Board Certification (NBC) is the highest credential in the teaching profession. She is one of only four teachers from Region 19 to have attained this certification.

Kreps teaches fifth grade at CES in the Canutillo Independent School District. She has been a teacher for 19 years and holds a Bachelor's degree from the University of Northern Colorado.

"With teacher quality serving as the benchmark in determining a student's academic success, the National Board congratulates all teachers who went through the rigorous NBC process," said former Georgia Governor Roy E. Barnes, chair of the NBPTS Board of Directors. "Sandra's achievement is especially significant when you consider the powerful research released this year confirming that teachers who earn this distinction represent the gold standard in teaching and are among the most effective teachers in our nation's classrooms today."

"Through National Board Certified Teachers, states and communities are realizing the enormous benefits of using NBC as a tool to attract, reward and retain highly accomplished teachers," said NBPTS President Joseph P. Aguerrebere. "It is important to understand the NBC process not only identifies accomplished teachers, but also is a profound professional development experience. This is a process that forces teachers to demonstrate how their activities, both inside and outside of the classroom, improve student achievement."



Canutillo Independent School District

7965 Artcraft Rd.
El Paso, TX 79932

Mailing Address: P.O. Box 100
Canutillo, Texas 79835

Tony Reza
Comptroller

(915) 877-7430
FAX (915) 877-7415
treza@canutillo.k12.tx.us

February 23, 2005

TO: Board of Trustees

THROUGH: Tony Reza
Comptroller

FROM: Kathy Ellis *K Ellis*

SUBJECT: Approval of Warrant List for January 27-February 18, 2005

Enclosed in your packet is the warrant list for January 27-February 18, 2005. I recommend its approval in the amount of: **\$ 1,404,198.12.**

The following Board members abstain from voting on individual payments as follows:

Charley Hecker	Am. Exp./travel-TASB	\$	4.70	Page 11
	Banes General Contractors	\$	881,209.24	Page 17
	Per diem/lodging-TASB	\$	134.20	Page 50
Jose Villarreal	Am. Exp./cell phone replaced	\$	209.99	Page 5
	Sprint/cell service fee	\$	53.81	Page 97

CANUTILLO INDEPENDENT SCHOOL DISTRICT

Monthly ADA and Last Day Enrollment
As of February 28, 2005

<u>Campus</u>	<u>February ADA</u>	<u>Enrollment 2/28/05</u>
Canutillo Elementary School	692.579	757
Deanna Davenport Elementary School	582.527	639
Jose H. Damian Elementary School	676.631	730
Bill Childress Elementary School	713.632	779
Canutillo Middle School	724.894	760
Canutillo High School	1137.421	1211
	<hr/>	<hr/>
DISTRICT TOTALS	4527.684	4876
Ineligible students (Children of employees-out of state and ineligible PK students-not LEP or economically disadvantaged. Tuition is not collected.)		91
		<hr/>
GRAND TOTAL ENROLLMENT		4967

CANUTILLO INDEPENDENT SCHOOL DISTRICT

Year-to-Date Average Daily Membership and ADA
August 16, 2004 through February 28, 2005

<u>Campus</u>	<u>ADM</u>	<u>ADA</u>	<u>ATT %</u>
Canutillo Elementary School	712.197	688.550	96.7%
Deanna Davenport Elementary School	603.307	583.950	96.8%
Jose H. Damian Elementary School	688.947	666.954	96.8%
Bill Childress Elementary School	736.193	715.221	97.2%
Canutillo Middle School	772.975	743.869	96.2%
Canutillo High School	1230.176	1172.549	95.3%
	_____	_____	
*DISTRICT TOTALS	4743.795	4571.093	96.4%

*Does not include ineligible students



Canutillo Independent School District

7965 Artcraft Rd.
El Paso, TX 79932

Mailing Address: P.O. Box 100
Canutillo, Texas 79835

Adele Balesh

Food Service Director

abalesh@canutillo.k12.tx.us

(915) 877-7451 or 7452

Fax (915) 877-7478

To: Dr. John Kessinger, Operations and Planning
From: Adele Balesh, Food Service *Beesh*
Subject: Employee Board Recognition/Certification Level III
Date: 1/20/05

The Texas State (TASN/AASN) and American Association for School Nutrition offers sixty areas of ongoing professional development and training school food service employees can earn towards seven levels of state certification.

Courses in these areas are above high school level and offered by Texas Education Agency, TASN/AASN, Region 19, UTEP and community college approved instructors for a fee.

In 1999, requested above agencies to review and approve my personal credentials to also teach these classes. Then I implemented an in-house certification program for our district employees to take courses free of charge taught by myself. They also have the opportunity for a fifty dollar incentive increment per level of completion. Classes are taught after work hours.

Approximately half of our department is working towards level I or II with more beginning to take interest. To date, we have given eight incentives out per level completion. The three employees recommended for recognition have reached the highest level of completion to date - level III 80 hours of ongoing professional development.

Higher education and training in school food service helps assure the best value in child nutrition, instills employee pride and opportunity for promotion in school food service.

Our program daily goal is to offer the best food and service to customers. Best comes with continuing education, training, sharing and updating our latest methods and offering our employees an opportunity for professional growth and promotion through team effort.

Please recognize three level III district program employees at board:

Apolonia Torres – Cafeteria Manager Bill Childress Cafeteria
Maria Gomez – Assistant Cafeteria Manager Bill Childress Cafeteria
Bernice Holguin – Cafeteria Manager Jose Damian Cafeteria

Thank you for your continued support.

Attachments

**CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS**

Agenda Item: 2 A Date: March 8, 2005

Subject: Approval of calendar for 2005~2006 School Year

Presented By: Dr. Padilla Consent Agenda: _____

ACTION

1. BACKGROUND INFORMATION:

A public hearing was held regarding the waiver on February 3. Of the participants present and the comments collected, 40, or 83% were in favor. 17% were opposed. There are three major reasons that the DAC supports a waiver. First, the high school students and teachers benefit by having the fall and spring semesters of approximately equal length and having the fall semester end before the winter break. This is not possible with the alternative, no waiver calendar. Second, the proposed calendar provides time for the high school to move to the new building. Third, the proposed calendar is aligned with surrounding school districts' calendar, notably EPISD. This is a benefit to staff with children who live in other districts but most importantly to our students, including our student athletes. With this calendar, we can align activities and breaks.

2. SUPERINTENDENT RECOMMENDATION:

Recommend approval of the 2005~2006 Calendar which includes the waiver as recommendation by the DAC .

3. BOARD ACTION REQUESTED:

Motion to approve the 2005~2006 School Year Calendar with Waiver as recommended by the DAC and Superintendent.

MOTION _____ SECOND _____

AYES _____ NAYS _____

2005					2006				
M	Tu	W	Th	F	M	Tu	W	Th	F
				1					
4*	5	6	7	8	2	3	4	5	13X
11 ²	12 ²	13 ²	14 ²	15	[<9	10	11	12	20
18	19	20	21	22	16	17X	18	19	27
25	26	27	28	29	30	31			
					Reporting Periods Days				
					1st Six Weeks 30				
					2nd Six Weeks 29				
					3rd Six Weeks 30				
					4th Six Weeks 30				
					5th Six Weeks 30				
					6th Six Weeks 31				
					1st semester=89 days/2nd semester=91 days				
1	2	3		12	1st Nine Weeks	44	6	7	10X
15	16	17	18	19	2nd Nine Weeks	45	13	14X	17
22	23	24	25	26	3rd Nine Weeks	45	20X	{21 ² }	24 ²
29	30	31			4th Nine Weeks	46	27	28	
					Total School Days 180				
					Staff Dev./Prep Days 7				
					Total Teacher Contract 187				
M	Tu	W	Th	F	M	Tu	W	Th	F
			1	2X			1	2	3
5*	6X	(7	8	9	HOLIDAYS*/NON DUTY Dates				
12	13	14	15	16	Independence Day 7/4*				
19	20~/	21~/	22^/}		Labor Day 9/5*				
26	27	28	29	30	Thanksgiving Break 11/23, 24*, 25				
					Winter Break 12/22-01/05				
					12/23*, 12/26*, 12/30*				
					Martin Luther King 1/16				
					CISD Observes President's Day 2/13				
M	Tu	W	Th	F	M	Tu	W	Th	F
3	4	5	6	7	3	4	5	6	7
10	11	12>	<13		Spring Break 3/13-3/17*				
17	18 ²	19 ²	20 ²	21 ²	Holiday 4/13-4/14				
24	25	26	27	28	Memorial Day 5/29*				
31					Make up days 1/16 & 2/13				
KEY									
					Teaching Workdays				
M	Tu	W	Th	F	M	Tu	W	Th	F
	1	2	3}	{4	1	2	3	4	5}
7	8	9	10	11	<Nine week grading period begins				
14	15	16	17	18	>Nine week grading period ends				
21	22X	23	24*	25	[Semester begins, 8/11; 1/9				
28X	29	30] Semester ends 12/20; 05/26				
					{Six week grading period begins				
					} Six week grading period ends				
					^Early release for elementary students				
M	Tu	W	Th	F	M	Tu	W	Th	F
			1	2				1	2
5	6	7	8	9	=Early release for middle school students				
12	13	14	15	16	~Early release for high school students				
19	20~/=>}}	21	22	23*	/ Parent teacher conference				
26*	27	28	29	30*	+Early release district-wide (stud. & staff)				
					°TAKS Testing				
					² TAKS Exit Level Testing/Retests				
					(Appraisal Observation period begins				
) Appraisal Summative Conference deadline				
					X No Appraisal Observations				
					*Paid holidays for 260 day employees				

**CANUTILLO ISD
2005-2006 SCHOOL CALENDAR**

NO WAIVER

2005					2006				
M	Tu	W	Th	F	M	Tu	W	Th	F
				1		2		5	6
4*	5	6	7	8	9	10	11	12	13X}
11 ²	12 ²	13 ²	14 ²	15	16	{17X>}	[<18	19	20
18	19	20	21	22	23	24	25	26	27
25	26	27	28	29	30	31			
					Reporting Periods	Days			
					1st Six Weeks	30			
					2nd Six Weeks	30			
					3rd Six Weeks	30			
					4th Six Weeks	30			
					5th Six Weeks	30			
					6th Six Weeks	30			
M	Tu	W	Th	F	M	Tu	W	Th	F
1	2	3	4	5			1	2	3
8	9	10	11	12	1st Nine Weeks	45	6	7	8
					2nd Nine Weeks	45	13	14X	15
{<22	23	24	25	26	3rd Nine Weeks	45	20X	*21 ²	22 ²
29	30	31			4th Nine Weeks	45	27}	{28^/	
					Total School Days	180			
					Staff Dev./Prep Days	7			
					Total Teacher Contract	187			
M	Tu	W	Th	F	M	Tu	W	Th	F
			1	2X			1=/	2=/	3+
5*	6X	(7	8	9	HOLIDAYS*/NON DUTY Dates	6	7	8	9
12	13	14	15	16	Independence Day 7/4*	13	14	15	16
19	20	21	22		Labor Day 9/5*	20X	21	22	23
26	27	28	29	30	Thanksgiving Break 11/24*, 11/25	27	28>	<29	30
					Winter Break 12/22-01/04				
					12/23*, 12/26*, 12/30*				
					Martin Luther King 1/16				
					Spring Break 3/13-3/17				
M	Tu	W	Th	F	M	Tu	W	Th	F
3}	{4^/	5=/	6=/	7+		3	*4	5	6
10	11	12	13					6	7
17	18 ²	19 ²	20 ²	21 ²	Holiday 4/13-14*	3	*4	5	6
24	25>	<26	27	28	Memorial Day 5/29*	10	11	12X	13
31					Make up days 1/16 & 4/13	17X	*18X	*19X	*20X}
						24	25	26	27
									28
KEY									
M	Tu	W	Th	F	M	Tu	W	Th	F
	1	2	3	4		1	2	3	4
7	8	9	10	11	Holiday	1	2	3	4
14	15}	{16	17	18	<Nine week grading period begins	8	9	10	11
21	22X	23	24*	25	>Nine week grading period ends	15	16 ²	17	18
28X	29	30			[Semester begins, 8/22; 1/18	22	23	24	25
] Semester ends 1/17; 6/2	29*	30	31	26
					{Six week grading period begins				
					} Six week grading period ends				
					^Early release for elementary students				
					=Early release for middle school students				
					~Early release for high school students				2>]}~=-^
5	6	7	8	9	/ Parent teacher conference		6	7	8
12	13	14	15	16	+Early release district-wide (stud./emp.)	12	13	14	15
19	20	21+	22	23*	°TAKS Testing	19	20	21	22
26*	27	28	29	30*	² TAKS Exit Level Testing/Retests	26	27 ²	28 ²	29
					(Appraisal Observation period begins				
) Appraisal Summative Conference deadline				
					X No Appraisal Observations				
					*Paid holidays for 260 day employees				

**CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS**

Agenda Item: 2 B Date: March 8, 2005

Subject: Approval of district waiver request to begin instruction for students before the week in which August 21, 2005 falls

Presented By: Dr. Padilla Consent Agenda: _____

ACTION

1. BACKGROUND INFORMATION:

A public hearing was held regarding the waiver on February 3. Of the participants present and the comments collected, 40, or 83% were in favor. 17% were opposed. A waiver is required by the Texas Education Agency in coordination with the recommended calendar for the 2005~2006 school year.

2. SUPERINTENDENT RECOMMENDATION:

Recommend approval of the waiver for the first day of instruction for students.

3. BOARD ACTION REQUESTED:

Motion to approve the the district waiver request to being instruction for students before the week in which August 21, 2005 as recomended by the Superintendent.

MOTION _____ SECOND _____

AYES _____ NAYS _____

TEXAS EDUCATION AGENCY
STATE WAIVER UNIT

APPLICATION FOR FIRST DAY OF INSTRUCTION WAIVER

First Day of Instruction Waiver, pursuant to TEC §25.0811. This waiver allows the district to begin instruction for students before the week in which August 21st falls. For this purpose, Sunday is considered the first day of the week. The school district is required to publish a notice 60 days prior to submitting an application. The notice shall include the intent to apply and the specific date the district intends to begin the first day of instruction for students. The district shall hold a public hearing; and in the waiver application, the district shall include a summary of opinions and any consensus of opinion expressed at the public hearing concerning the beginning date of instruction for students. This waiver is granted for one year and an application is required for each subsequent year.

SECTION 1. PLEASE COMPLETE THIS SECTION.

District Name	<u>Canutillo I.S.D.</u>	County/District No.	<u>071 -907</u>
Address	<u>P. O. Box 100</u>	Telephone No.	<u>(915) 877-7440</u>
	<u>Canutillo, TX 79835</u>	Fax No.	<u>(915) 877-7470</u>
Contact Person	<u>Dr. Pam Padilla</u>	Telephone No.	<u>(915) 877-7440</u>

SECTION 2. PLEASE COMPLETE THIS SECTION.

Superintendent	<u>Charles Hart</u>	_____
	Typed Name	Signature
Board President	<u>Jose Villarreal</u>	_____
	Typed Name	Signature
Date of Board Approval for Waiver Request.	<u>03 / 08 / 05</u>	_____

SECTION 3. PLEASE COMPLETE THIS SECTION.

Comments of appropriate Site-Based Decision Making Committee: The DAC supports this waiver for the three reasons cited in Section 4, number 4 below.

SBDM Committee Chairperson Signature _____

SECTION 4. COMPLETE THIS SECTION. PLEASE USE SEPARATE PAGE IF NECESSARY.

1. Give a brief narrative description of the requested waiver. The waiver requested is to begin instruction for students for the 2005-2006 school year before the week in which August 21 falls.
2. Does the district or campus plan reflect the need for this waiver? If yes, what is the specific objective impacted by the waiver? The campus plans have objectives to maintain or improve student attendance, especially for students to receive direct classroom instruction. The district plan has a specific objective to maintain or improve staff attendance.
3. Describe the plan to be implemented, if the waiver is granted. If the waiver is granted, the district will implement the calendar as approved by the District Advisory Committee and the Board of Trustees.
4. How will granting this waiver help achieve the district or campus's objective? See attachment
5. Please explain how the school district or campus will evaluate the impact of the waiver towards meeting the district or campus's goal. The district will monitor staff and student attendance and will also survey staff and others about the calendar during the school year.

6. Enter the date the public notice was published. Jan / 20 / 2005, 2/2/05, 2/3/05

7. Enter start date included on the public notice published. Aug / 15 / 2005

8. Enter the date of the public hearing. Feb. / 03 / 2005

9. Summarize consensus of opinions expressed at the public hearing: Of the participants present at the public hearing, and the comments collected, 83%, were in favor. 17% were opposed. The consensus was that the proposed calendar would meet the needs of the district by providing needs breaks and by aligning to surrounding districts.

10. Provide the following information regarding the public hearing:

Number attending the public hearing	<u>48</u>
Number registering in favor of the waiver	<u>40</u>
Number registering against the waiver	<u>8</u>
Number registering no position regarding the waiver	<u>0</u>

11. In the event other methods are used to gather community input regarding this waiver request, indicate whether the input received was characterized as favorable, unfavorable or neutral:

12. Include the copy of the public notice with the application.

All applications should be mailed or faxed. The fax number is (512) 475-3666.

State Waiver Unit
Texas Education Agency
1701 North Congress Avenue
Austin, TX 78701-1494
Phone (512) 463-9630

ATTACHMENT

4. How will granting this waiver help achieve the district or campus's objective?

First, the high school students and teachers benefit by having the fall and spring semesters of approximately equal length and having the fall semester end before the winter break. Students and staff, especially in semester courses, will benefit. Second, the proposed calendar is aligned with surrounding school districts' calendars, notably El Paso ISD. This is a benefit to staff with children who live in other districts. Aligning the breaks will result in maintaining or improving staff attendance. Also, our students who are involved in regional activities will benefit as their attendance for direct classroom instruction should maintain or improve.

**CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS**

Agenda Item: 3 A

Date: March 8, 2005

Subject: Other Personnel Actions

Presented by: Renée O'Donnell

Consent Agenda _____

ACTION

1. **BACKGROUND INFORMATION**

Consideration of recommendation for non-renewal of professional personnel, and possible board action. (Confidential list attached under **separate cover**).

2. **SUPERINTENDENT RECOMMENDATION**

It is recommended that the board approve contract non-renewals of professional personnel as recommended by the Superintendent.

3. **BOARD ACTION REQUESTED**

Motion to approve non-renewal of professional contracts as recommended by the Superintendent.

MOTION _____ **SECOND** _____

FOR _____ **AGAINST** _____

BOARD PRESIDENT: This Board will adjourn into closed session pursuant to the following section of the Texas Open Meetings Act, Texas Government Code Section 551.074 and 551.082, for evaluation and employment of a public officer or employee.

**CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS**

Agenda Item: 3 D

Date: March 8, 2005

Subject: Administrative Personnel Actions for Board of Trustee Information Only

Presented by: Renée O'Donnell

Consent Agenda: _____

ACTION

1. BACKGROUND INFORMATION

Superintendent approved contract renewals for professional staff for the 2005-2006 school year. (See attached)

Superintendent approved employment of personnel:

Julio Alvarez	Custodian, DDE, Effective 2/21/05
Ricardo Gallegos	Temporary Bus Driver, Effective 2/21/05
Lucy Lopez	Food Service Substitute, Effective 2/17/05
Brisa Miranda	Early Childhood Instructor Effective 3/14/05

Superintendent approved position changes for personnel:

María Acosta	Temp Driver to PT Driver, Effective 2/9/05
Perry Duby	Facilities Supervisor to Assistant Lead Custodian, CHS, Effective 2/28/05
Estela Jimenez	Campus Tech, JDE, to Network Specialist, Effective 2/22/05
María Sandoval	Food Service Substitute to Food Service Helper, CHS, Effective 2/3/05

Superintendent approved resignations:

Sylvia Evans

Science Teacher, CHS,

Effective 5/31/05

Olga García

Temporary Driver,

Effective 1/31/05

Superintendent approved retirements:

Lucille Bird

Librarian, DDE,

Effective 6/8/05

Donna Stevens

Special Education Teacher, JDE,

Effective 4/30/05

Irene Vasquez

Campus Receptionist, DDE,

Effective 6/30/05

Termination of Support Personnel

See under separate cover

2. **BOARD ACTION REQUESTED**

No action required.



Canutillo Independent School District

7965 Artcraft Rd.
El Paso, TX 79932

Mailing Address: P.O. Box 100
Canutillo, Texas 79835

Renée Rios O'Donnell
Exec. Dir., Human Resources

(915) 877-7400
FAX (915) 877-7407
rodonnell@canutillo-isd.org

MEMORANDUM

TO: Charles Hart, Superintendent of Schools

FROM: Renée O'Donnell, Executive Director, Human Resources *Renée O'Donnell*

SUBJECT: Personnel Recommendations for 2005-2006

DATE: March 8, 2005

The following professional teaching staff are retained by the campus principal for contracts as outlined below:

The following teacher is on a non-certified school district contract:

WILSON, MARC

First year probationary contract teachers moving to second year probation:

ACEVEDO	CARLA	HERNANDEZ	LAURA	OLIVAS	ANGEL
BALDERRAMA	GUILLERMO	HIPP	RHONDA	OROPEZA	LORENA
BOGGS	JACOB	JALOMA	MONICA	PEREZ	ANABEL
BURK	AMANDA	JAQUEZ	JESSICA	PRIEGO	VERONICA
CAMACHO	LYDIA	JUAREZ	SOFIA	RAMOS	HEVILA
CARREON	CAROLINA	LOPEZ	ELIZABETH	RAMOS	CAMILA
CARRILLO	MARTIN	LOPEZ	JACLYN	REYES	JOSE
CERECERES	ROSE	LUCERO	MARIA	RODRIGUEZ	ANA
FELIX	SUSANA	LUNA	BLANCA	SAENZ	CHARISSA
FIERROS	ESTELA	MENDEZ	SOFIA	SCOTT	CHRISTOPHER
FLORES	CARY	MERAZ	DORA	SEPULVEDA	HELGA
FRESCAS	JORDAN	MISHAAN	HENRY	SKAF	LISA
GALINDO	CHRISTINA	MORGAN	AUDRIE	URTAZA	KATANA
GOMEZ	DANIEL	MORGAN	SYLVIA	VALENZUELA	LILLIAN
GONZALEZ	LEONOR	MUNCRIEF	KEELEY	VARELA	MARIA
GUERRERO	ROBERTO	ODWYER	SARIAH	VASQUEZ	RITA
HALE	BELINDA				

Second year probationary contract teachers moving to third year probationary:

ABBOTT	MAYTE	JUAREZ	NADIA	OWENS	DEBBIE
ABEYTA	MARC	JUAREZ	HECTOR	PARISI	DORA
ADAME JR.	GUILLERMO	KEPPLE	APRIL	PEREZ	GUADALUPE
AGUERO	YHARA	KIMBLE	GEOFFREY	PINEDA	LUCY
COOPER	KENNETH	MALDONADO	LILIA	RAMIREZ	LAURA
DAYRIT	MYLA	MARES	JENNIFER	REZA	IRMA
FORBES	HERMES	MARZULLO	LYNN	SALAS	KAREN
GOMEZ	RITA	MEDEL	JOSE	SALCEDO	SUSANA
GUZMAN	CARMEN	MENDIAS	NORMA	SANTARRIAGA	EMMA
HAJIR	GABRIELA	MILLS	SARAH	SERGIO	ANITA
HATFIELD	PAGE	MORENO	ELIZABETH	VIVEROS	ELIDA
HERNANDEZ	VILMA	NAVA	AMY	WALKER	SHARON
HOLT	LAURA	OROZCO	ANGELA		

Term Contracts:

* Third year probationary contract teachers recommended for term year contracts:

**Probationary teachers with five of eight years teaching experience moving to term contract:

AGUILERA	MARIA	CICCHETTI	MICHELE
ALDERETE	IRENE	CONNER	ERIN
ALEMAN	LUIS	CORONA	ALEXANDER
ALVAREZ	SOCORRO	CRUZ	MARCOS
AMERO	DOLORES	CRUZ*	ELIZABETH
ARELLANO*	JESICA	DALLO	MINERVA
ARRIOLA	ANDRES	DE LA CRUZ	ALEJANDRO
ARROYO	MARIA	DE LA O	CARROLL
ARTEAGA*	CYNTHIA	DE LEON	GARY
ARZOLA	MARIA	DEL BOSQUE	NORMA
AVILA	NORA	DEL CAMPO	ANTONIO
BALLINGER	RONALD	DELGADO	MARIA
BARRAZA	MARTHA	DOBBYN	MICHAEL
BECK	LEE	DURAN	MARGARITO
BEETS	LURA	ENRIQUEZ-FELIX	ELSA
BRITTON	BETZABE	FAVORS	GARY
BROOKS	SCOTT	FIGUEROA	ALEJANDRO
BURNETT	APRIL	FINTELL	DAVID
CAMACHO-DAVIS	AURORA	FLORES	ARGELIA
CAMPBELL	NURY	FLOREZ	REBECCA
CASTILLO	MARTHA	FRIAS	DORA
CASTRO	MICHA	FRONCE	TODD
CAWLEY	HEATHER	FURR	BRANDY
CHACON-CARRILLO	GLORIA	GAILEY	KAREN
CHAVEZ	MICHELLE	GALAN	JANET
CHAVEZ*	PATRICIA	GALAVIZ	RUBEN

Term contracts:

* Third year probationary contract teachers recommended for term year contracts (cont.):

**Probationary teachers with five of eight years teaching experience moving to term contract:

GALLARDO	PATRICIA	MORENO	MICHELLE
GANDARA	MARIA	MORGAN**	LETICIA
GIBB	MARGARET	NAIL	SYLVIA
GIL	RONALD	NUNEZ	SYLVIA
GILBERT	JOEL	NUNEZ	RUTH
GOMEZ	MARIA	PARKER	CONSUELO
GONZALES**	JAMES	PELKA	MARIA
GONZALEZ	DEBORAH	PETERMEIER	BARBARA
GONZALEZ	FRANCISCO	PICHARDO	CECILIA
GRADO	DIANE	PINON	PATRICIA
GUTERL-BIERNACKI	LAURA	POWERS	DONNA
GUTIERREZ	ELENA	RAMIREZ JR.	FIACRO
GUZMAN	ANGELA	RAMOS*	RAUL
HADROUS	GRACE	REZA	MARGARITA
HAWKINS**	CHARLES	RIVERA	MARC
HENDRIX	DAVID	RODRIGUEZ	DORA
HERMOSILLO**	PATRICIA	ROWE	ROSALEE
HERRERA**	DAWN	ROYSE*	IRENE
HERRERA	ROBERTO	RUIZ	ISABEL
HINCAPIE	GRETCHEN	SALAS	LORENA
JALLAD*	MANUELA	SALCEDO*	GEMA
JARAMILLO*	GREGORIO	SANCHEZ	YSIDRA
KELLY	KATHY	SAPIEN	SANDRA
LEOS**	JAIME	SAUCEDO	PATRICIA
LOPEZ*	CLAUDIA	SCHADLER	SHARON
LUCKIE	MARY	SCHENK	LAURA
LUGO	YVONNE	SEEBURG	ROBERT
LUJAN	ALICE	SERRANO	VIVIANA
MACIAS	NOEMY	SEYMOUR-WEATHERLY	JANE
MAIN	PETER	SHERMAN	NANCY
MARK	GARY	SMITH	SUSAN
MARQUES-PRICE	CLAUDIA	SOTO	PEDRO
MARRUFO	CANDICE	SOWERS**	DENISE
MARTIN	ROBERT	STROBACH	MARTA
MARTINEZ	IDANIA	TATE	RICHARD
MATUS	DEYANIRA	TELLES	LINDA
McMILLIE	KYANN	TERRELL*	NORMA
MEDINA	ERNEST	TINNIN**	MICHEL
MENDOZA	MICHAEL	TOWLE	EDITH
MERRILL	SUSAN	TREHARNE	TERRI
MORA	MARLENA	ULLOA	VERONICA
MORALES	RAMONA	VALDEZ	MAGDALENA

Term contracts:

* Third year probationary contract teachers recommended for term year contracts (cont.):

**Probationary teachers with five of eight years teaching experience moving to term contract:

VALDEZ	MARIA	VILLANUEVA	LILIA
VALENZUELA*	DANIEL	VILLANUEVA	RAUL
VALENZUELA	VERONICA	WELLS*	MARY
VALLES	ZACARIAS	WILSON	THOMAS
VIDAURRI	GRISELDA	WILSON**	JERRIE
VIELLEDENT	CRISTINA		

The following teachers are on continuing contracts:

ACEVES	CARLOS	ENRIQUEZ	CYNTHIA
ALVARADO	SANDRA	ERICSON	TIMOTHY
ALVAREZ	MARGARITA	ESTRADA	EDUARDO
ARMIJO	GUADALUPE	ESTRADA	GLORIA
ARMSTRONG	RICK	FISKE	VIRGINIA
ARREOLA	ANA	FLEMING	ALMA
ARROYOS	MARIA	FORTI	ROBERTA
ATHERTON	DANIEL	GAD	SCOTT
ATHERTON	HEATHER	GALLEGOS	BRIDGET
BABENCO	MARY ANN	GARCIA	MICHAEL
BALLARD	TERESITA	GARCIA	SUSANA
BANISTER	BARBARA	GARCIA	CHRISTINE
BARNO	TIMOTHY	GARCIA	DANIEL
BARREN	BARBARA	GIL	JOAN
BENCOMO	ANGELINA	GOMEZ	REBECA
BILLINGSLEY	DIANE	GONZALES	MARGARET
BORSCH	LAURA	GONZALEZ	JUAN
BRITTON	JULIAN	GONZALEZ	ISABEL
BRITTON	SHEILA	GONZALEZ	YVONNE
BROCKETT	MARY	GRUVER	JAMES
BUENO	JOE	HANEMAN	LISA
CASTELO	HECTOR	HARMESON	MARGARITA
CHAIRES	CORINA	HAWKINS	LARRY
COATS	JAMIE	HAYES	FRANCIS
COPPENBARGER	DEBORAH	HERNANDEZ	JESUS
CORRAL	ROSA	HERNANDEZ	ANGEL
DAVID	CAROL	HEROD	BARBARA
DAVIDSON-GARCIA	JUDITH	HOLGUIN	KATHRYN
DORSETT	ETHEL	HOOVER	PATRICIA
EDWARDS	ANNE	HOOVER	NANCY

The following teachers are on continuing contracts:

HURTADO	MARTA	REYES	MARIA
JEFFERY	RICHARD	RIOS	CONSUELO
JURCA	MICHAEL	RIVERA	YVONNE
KAPLAN	REESA	RIVERA	LETICIA
KEITHLY	MELISSA	ROOD	BECKY
KIHARA	ARMIDA	SAENZ	MARIA
KNIGHT	ANNA	SAENZ	RALPH
KREPS	SANDRA	SANCHEZ	CONNIE
LEYVA	BOBBY	SANCHEZ	CELIA
LOPEZ	RAMON	SANCHEZ	MANUELA
LOPEZ	CARMELA	SANGER	MARGARET
LUDWIG	VICKY	SCHETGEN	FLORENCE
MADRID	MARIA	SCHMITZ	AVIS CECILIA
MADRIL	ALBERT	SCOTT	STELLA
MALLORY	RANDI	SCOTT	KATHY
MARSHALL	MILTON	SEIFERS	SHAWN
MARTIN	PATRICIA	SHEPPARD	DEBBIE
MARTINEZ	EVANGELINA	SHERMAN	BOBBIE
MARTINEZ	LILIA	SKIPWORTH	MARY
McMAHON	MICHELLE	SMARTT	JULIE
MELENDEZ	JULIETA	SMARTT	JACK
MELENDEZ	JULIA	TELLEZ	RACHEL
MENACKER	MONIE	TILLOTSON	REBECCA
MENDOZA	M. BERNADETTE	TRUJILLO	CONSTANCIA
MENDOZA	PAMELA	VALENZUELA	SAUL
MENDOZA	IRENE	VALLE	JUDITH
MERRITT	ANA	VARGAS	BERTHA
MILLER	CAROLE	VILLALOBOS	RAYMUNDO
NAJERA	JOSE	VILLALOBOS	ROSA
NOLAN	FRANCIS	VINIKOFF	JULIE
NOLAN	JOYCE	VOEKS	FRIEDA
NORRIS	SHARON	WAGONER	ISELA
OCHOA	LOUISA	WARD	JANIECE
ORTEGA	PABLO	WARHURST	MARILYN
OSTOS	GUADALUPE	WESTON-HONTS	SANDRA
PATON	RITA	WOOD	CAROLYN
PEREZ	ELIZABETH	WOODARD	KAREN
POWELL	KATHLYN	YOUNG	CHARLES
RAMIREZ	PATRICIA	ZIMMERMAN	MARIA
RAMOS	KATHLEEN	ZWEBER	LAURA

CANUTILLO INDEPENDENT SCHOOL DISTRICT
Recommendation for Renewal of Professional Contracts

1. **Certified Professionals (1 year Contracts).** The certified professionals listed below are on one-year Contracts. The recommendation is to renew their Contracts so that they have a one-year Contract through June 30, 2006.

Castañeda, Luz

Haddad, Susan

Hermosillo, Cecilia

Hidalgo, María

Massie, Jan

Nuñez, Alicia

Reveles-Sassenfeld, Victoria

Trevizo, Manuel

2. **Non-certified Professional (1 year Contract).** The non-certified professionals listed below are on a one-year Contract. The recommendation is to renew the Contracts so that the following non-certified professionals may have a one-year Contract through June 30, 2006.

Aguilar, Rachel

Vivar, Valerie

3. Certified Professional (1 year Contract). The certified professional listed below is on a continuing contract.

Melanie Gallagher

4. Certified Counselors (1 year Contracts). The certified Counselors listed below are on one-year Contracts. The recommendation is to renew their Contracts so that they have a one-year Contract through June 30, 2006.

Acosta, Velia

Castañon, Claudia

Cavazos-Ramirez, Cynthia Diane

Escobedo, María

Escobedo, Michelle

Marquez, Gabriela

Mutchler, Teka

Prieto, Monica

Richardson, Navora

Werge, Denise

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS

Agenda Item: 4 A

Date: March 8, 2005

Subject: Acceptance of Donation to Canutillo ISD

Presented By: Tony Reza

Consent Agenda: _____

ACTION

1. BACKGROUND INFORMATION:

Shiloh Baptist Church wishes to donate 32 theater seats for the Speech/Drama programs in honor of Ms. Jessie Dozier, a former CISD teacher.

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent recommends acceptance of the donation to CISD.

3. ACTION REQUESTED:

The Board of Trustees accepts the donation to CISD.

MOTION _____ SECOND _____

AYES _____ NAYS _____

Shiloh Baptist Church

3201 Frutas Ave. El Paso, Texas 79915 915.533.1795
Grant M. Berry, Trustee Rev. Ponce L. Brown, Pastor

28 February 2005

Canutillo High School
7311 Bosque Rd.
Canutillo, Texas 79835
Attn: Mr. Derrick Brown, Principal

Mr. Brown:

Shiloh Baptist Church El Paso is in the process of remodeling. Included in this project is removal of the existing theater seats. Through conversation with a member of our church, Mr. Richard Jefferies, who is also a faculty member at Canutillo High School, we learned that you can use thirty two (32) of these seats in one of your classrooms. With approval from our membership, we offer the seats to you as a donation from our church in memory of one of our former members, the late Mrs. Jessie M. Dozier, who also was a faculty member at your school. We would be honored to have these seats dedicated to her memory.

If you accept this donation, the seats will be set aside for your school. We do ask that you advise us of your acceptance of this donation as soon as possible. We will then make arrangements for you to pick them up. If you have questions or wish to discuss the donation further, you may reach me at the church 533-1795 or 204-1647 (cell). We look forward to hearing from you.

GmBerry

Grant M. Berry, Chairman
Trustee Ministry

Ponce L. Brown

Rev. Ponce L. Brown, Pastor