

Chisholm School District School Board Meeting Agenda

Monday, September 9, 2024 at 5:00 PM
Regular Meeting
Chisholm School Board Room

I. Determination of Quorum and Call to Order

II. Public Comment:

Description: Welcome to this meeting of the Board of Education Independent School District #695, Chisholm School District. We are extremely pleased that you have shown an interest in school district affairs by attending this meeting. The Board of Education allows public participation at its meeting, but at the same time has the responsibility for conducting its business in an orderly fashion. We will provide the audience with an opportunity to request to speak. We request that before you speak to announce your name. Each speaker will be allowed five minutes unless the time limit is waived by a majority of the board members present. At a public meeting of the board, no person shall orally initiate charges or complaints against individual employees of the district or challenge instructional materials used in the district. All such charges, if presented to the board directly, shall be referred to the Superintendent for investigation and report. We would also like to remind the public that the school board is not allowed to comment on your concerns. If there are no questions, we will open the public comment section of the board meeting.

III. Recognition of Guests and Visitors

A. Robert Belluzzo-District Test Scores

IV. Consent Agenda

A. Amended Minutes of the August 26, 2024 Regular Meeting 4

Payrolls for the month of August 2024 in the amount of \$172,204.58.

Accounts Payable for the month of August 2024 in the amount of \$1,433,422.66.

Attachments:

Payrolls for Aug. 2024 4

Accounts payable 8/2024 5

SBM 8/26/2024 15

V. Approve Agenda

VI. Action Agenda

A. Motion to approve the Attendance Pilot Coordinator Service Contract 19

of Ryan Bennett, effective September 10, 2024, through June 30, 2027, as presented.

Attachments:	
Attendance Pilot Coordinator Contract	19
B. Motion to accept the leave of absence request from Ryan Bennett, Paraprofessional, effective August 28, 2024.	20
Attachments:	
R. Bennett LOA	20
C. Motion to approve the hiring of Jennifer Zbacnik-Martin to Job # 279 Drama Advisor, and Job #280 One-Act Play Coach effective August 26, 2024.	21
Attachments:	
Hire J. ZM and S. Peitso	21
D. Motion to approve the hiring of Sarah Peitso to Job #271 Art Club Advisor effective August 26, 2024.	22
Attachments:	
Hire J. ZM and S. Peitso	22
E. Motion to approve the Memorandum of Understanding between Independent School District #695 and Education Minnesota - Chisholm, Local 1276 relating to Read Act training and compensation as presented.	23
Attachments:	
Read Act MOU	23
F. Approve Policy 529 Staff Notification of Violent Behavior by Students	25
Attachments:	
Policy 529	25
G. Approve Policy 530 Immunization Requirements	29
Attachments:	
Policy 531 The Pledge of Allegiance	29
H. Approve Policy 531 The Pledge of Allegiance	30
Attachments:	
Policy 531 The Pledge of Allegiance	30
I. Approve Policy 535 Service Animals in Schools	31
Attachments:	
Policy 535 Service Animals in Schools	31
J. Approve Policy 605 Alternative Educational Service	36

Attachments:

Policy 605 Alternative Educational Service

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VII. Discussion

VIII. Information

IX. Adjourn



CHISHOLM
I.S.D. 695

300 3rd Ave. SW
Chisholm, MN 55719
Tel: (218) 254-5726
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Mark C. Morrison
Superintendent

Brian Hake
7-12 Principal

Karla Winter
Pre K-6 Principal

Jennifer Crotteau
Counselor

Travis Vake
Activities Director

September 9, 2024

To: Mark Morrison
Superintendent

The following is a summary of payrolls for the month of August 2024.

August Payrolls

August	15	payroll	\$	82,356.05
August	30	payroll	\$	89,848.53
Total Payrolls			\$	172,204.58

Noah Kaczor
Business Manager

NK:ma

Summary of Payments Issued:

August Accounts Payable Checks	\$1,433,182.66
August Accounts Payable Wires	<u>\$240.00</u>
Total Accounts Payable	\$1,433,422.66

Void Payment Listing with Detail

Batch	Co	Pmt No	Bank	Check No	Pmt Dt	Type	Grp Code	Rcd	Vendor	Curr	Print	Recon	Void	You No	Period	Void Dt	Amount
0695		38977	10	81232	08/20/2024	Check	1	4152	BENNETT, RYAN	USD	Yes	No	Yes	65735	202502	08/20/2024	135.34

Payment Total:

135.34

Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	
0695	10	3881	R1	E	WEX HEALTH INC		Wire	
				01	005 930 000 000 251	Emp Sponser Hlth Reimb Arr	\$240.00	
PO#:		Voucher #:	65672	Invoice	Invoice No: 0002001232-IN	8/13/2024		
							Paid Amt:	\$240.00
							Check Amount:	\$240.00
							Report Total:	\$240.00

ISD 695-Chisholm
Check Register by Bank and Check

Batch Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0695	10	39007	81259	Check	1	2522		AIM ELECTRONICS INC	Yes	No	No	USD	08/29/2024	30.00
		38921	81178	Check	1	2423		AMAZON CAPITAL SERVICES	Yes	No	No	USD	08/06/2024	128.02
		38941	81202	Check	1	2423		AMAZON CAPITAL SERVICES	Yes	No	No	USD	08/13/2024	307.91
		38968	81230	Check	1	2423		AMAZON CAPITAL SERVICES	Yes	No	No	USD	08/20/2024	894.06
		39006	81260	Check	1	2423		AMAZON CAPITAL SERVICES	Yes	No	No	USD	08/29/2024	2,727.93
		38927	81179	Check	1	3220		APG MEDIA OF MN	Yes	No	No	USD	08/06/2024	200.00
		38970	81231	Check	1	2791	2791	APPLE	Yes	No	No	USD	08/20/2024	4,632.00
		38931	81203	Check	1	00428		ARCC	Yes	No	No	USD	08/13/2024	150.00
		38919	81180	Check	1	2354		ATT MOBILITY	Yes	No	No	USD	08/06/2024	598.90
		38989	81261	Check	1	00610		BARK DESIGN INC	Yes	No	No	USD	08/29/2024	351.45
		38947	81204	Check	1	3387		BLUE CROSS BLUE SHIELD OF MN BLL	Yes	No	No	USD	08/13/2024	339.45
		38948	81205	Check	1	3387		BLUE CROSS BLUE SHIELD OF MN BLL	Yes	No	No	USD	08/13/2024	3,087.50
		38949	81206	Check	1	3387		BLUE CROSS BLUE SHIELD OF MN BLL	Yes	No	No	USD	08/13/2024	11,259.00
		38940	81207	Check	1	2296		BLUE CROSS/BLUE SHIELD OF MN	Yes	No	No	USD	08/13/2024	68,156.66
		38928	81181	Check	1	3542	R1	BRAUN INTERTEC CORPORATION	Yes	No	No	USD	08/06/2024	4,241.25
		39012	81262	Check	1	3060	R1	BSN SPORTS	Yes	No	No	USD	08/29/2024	270.95
		38924	81182	Check	1	2774		BUHL WATER CO INC	Yes	No	No	USD	08/06/2024	84.00
		39008	81263	Check	1	2774		BUHL WATER CO INC	Yes	No	No	USD	08/29/2024	70.00
		39021	81264	Check	1	4111	R1	BUILT-RITE BR INC.	Yes	No	No	USD	08/29/2024	1,095.00
		38983	81253	Check	1	3750		CASEY, JERRY SCOTT	Yes	No	No	USD	08/27/2024	110.00
		38971	81233	Check	1	2870		CASEY'S	Yes	No	No	USD	08/20/2024	16.98
		38912	81183	Check	1	1563		CDW GOVERNMENT INC - REMIT	Yes	No	No	USD	08/06/2024	2,500.00
		39013	81265	Check	1	3384		CHEERLEADING.COM	Yes	No	No	USD	08/29/2024	2,847.47
		38932	81208	Check	1	01600		CHISHOLM CITY OF	Yes	No	No	USD	08/13/2024	4,447.38
		38990	81266	Check	1	01600		CHISHOLM CITY OF	Yes	No	No	USD	08/29/2024	9,946.91
		38973	81234	Check	1	3933		CTC	Yes	No	No	USD	08/20/2024	2,552.09
		38923	81184	Check	1	2599	REMIT	DALCO ENTERPRISE	Yes	No	No	USD	08/06/2024	28,486.27
		38942	81209	Check	1	2599	REMIT	DALCO ENTERPRISE	Yes	No	No	USD	08/13/2024	11,136.16
		38969	81235	Check	1	2599	REMIT	DALCO ENTERPRISE	Yes	No	No	USD	08/20/2024	52.54
		38950	81210	Check	1	3420		DYNAMIC GARAGE DOOR, LLC	Yes	No	No	USD	08/13/2024	2,436.40
		38933	81211	Check	1	03018		EXCEL BUSINESS SYSTEM	Yes	No	No	USD	08/13/2024	2,555.63
		38945	81212	Check	1	3081		FAIRVIEW HEALTH SERVICES	Yes	No	No	USD	08/13/2024	73.00
		38956	81213	Check	1	4137		GATEWAY EDUCATION HOLDINGS LL	Yes	No	No	USD	08/13/2024	47,088.00
		39025	81267	Check	1	4154		GLOBAL DIRECTORIES, INC.	Yes	No	No	USD	08/29/2024	2,072.00
		38979	81250	Check	1	2471		GLUMACK, CHARLES	Yes	No	No	USD	08/22/2024	180.00
		38985	81254	Check	1	2471		GLUMACK, CHARLES	Yes	No	No	USD	08/27/2024	170.00
		38959	81236	Check	1	03570		GRAINGER	Yes	No	No	USD	08/20/2024	1,571.59
		38992	81268	Check	1	03570		GRAINGER	Yes	No	No	USD	08/29/2024	1,262.44
		38993	81269	Check	1	03577		GRAYBAR	Yes	No	No	USD	08/29/2024	107.80
		39004	81270	Check	1	2358		HIBBING VOLLEYBALL CLUB	Yes	No	No	USD	08/29/2024	75.00
		39014	81271	Check	1	3457		INGENSA INC.	Yes	No	No	USD	08/29/2024	96,201.31

ISD 695-Chisholm Check Register by Bank and Check

Batch Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0695	10	39005	81272	Check	1	2414		IRON RANGE CONFERENCE	Yes	No	No	USD	08/29/2024	750.00
		39010	81273	Check	1	3012		ISD #0316 GREENWAY	Yes	No	No	USD	08/29/2024	150.00
		38994	81274	Check	1	04226		ISD #0318 GRAND RAPIDS	Yes	No	No	USD	08/29/2024	150.00
		38906	81185	Check	1	04300		ISD #0701 HIBBING	Yes	No	No	USD	08/06/2024	1,284.44
		38960	81237	Check	1	04300		ISD #0701 HIBBING	Yes	No	No	USD	08/20/2024	170,656.14
		38963	81238	Check	1	1842		ISD #6076 NORTHLAND LEARNING	Yes	No	No	USD	08/20/2024	60,079.43
		39016	81275	Check	1	3721		ISD# 2909 ROCK RIDGE PUBLIC SCHO	Yes	No	No	USD	08/29/2024	145.00
		38929	81186	Check	1	3820		JEFFERY DAVIN ANDERSON	Yes	No	No	USD	08/06/2024	1,750.00
		38962	81239	Check	1	1154		JOHNSON CONTROLS	Yes	No	No	USD	08/20/2024	2,910.00
		38907	81187	Check	1	05206	R1	L & M FLEET SUPPLY	Yes	No	No	USD	08/06/2024	26.75
		38961	81240	Check	1	05206	R1	L & M FLEET SUPPLY	Yes	No	No	USD	08/20/2024	32.88
		38995	81276	Check	1	05206		L & M FLEET SUPPLY	Yes	No	No	USD	08/29/2024	98.94
		38978	81249	Check	1	4132		LANDWEHR CONSTRUCTION	Yes	No	No	USD	08/20/2024	576,555.95
		38939	81214	Check	1	2232		LOWE'S	Yes	No	No	USD	08/13/2024	37.14
		38957	81215	Check	1	4141		MASBO	Yes	No	No	USD	08/13/2024	609.00
		39015	81277	Check	1	3710		MASSP-DIVISION OF STUDENT ACTIVIT	Yes	No	No	USD	08/29/2024	175.00
		38934	81216	Check	1	05600		MCGRAW-HILL SCHOOLD EDUCATION	Yes	No	No	USD	08/13/2024	132,622.53
		38922	81188	Check	1	2558		MESABI GLASS WINDOW DOORS INC	Yes	No	No	USD	08/06/2024	545.00
		38913	81189	Check	1	1584		MID-AMERICAN RESEARCH CHEMICAL	Yes	No	No	USD	08/06/2024	1,530.54
		38972	81241	Check	1	3097	REMIT	MINNEAPOLIS OXYGEN COMPANY	Yes	No	No	USD	08/20/2024	30.45
		38974	81242	Check	1	3974		MINNESOTA HOIST INSPECTION INC	Yes	No	No	USD	08/20/2024	1,360.77
		38944	81217	Check	1	2971		MINNESOTA LIFE INSURANCE	Yes	No	No	USD	08/13/2024	2,235.71
		38954	81218	Check	1	3895		MN BACKFLOW TESTING & REPAIR LL	Yes	No	No	USD	08/13/2024	821.86
		38915	81190	Check	1	2161		MN BUREAU CRIM APPREHENSION	Yes	No	No	USD	08/06/2024	15.00
		38964	81243	Check	1	2161		MN BUREAU CRIM APPREHENSION	Yes	No	No	USD	08/20/2024	15.00
		38965	81244	Check	1	2161		MN BUREAU CRIM APPREHENSION	Yes	No	No	USD	08/20/2024	15.00
		39002	81278	Check	1	2161		MN BUREAU CRIM APPREHENSION	Yes	No	No	USD	08/29/2024	15.00
		38999	81279	Check	1	1355		MN DEPT OF PUBLIC SAFETY	Yes	No	No	USD	08/29/2024	25.00
		39011	81280	Check	1	3015		MN HISTORICAL SOCIETY	Yes	No	No	USD	08/29/2024	4,360.00
		38918	81191	Check	1	2278		MN TELECOMMUNICATIONS	Yes	No	No	USD	08/06/2024	751.00
		38966	81245	Check	1	2278		MN TELECOMMUNICATIONS	Yes	No	No	USD	08/20/2024	15,645.20
		39018	81281	Check	1	3846		MSHSL SUPPLY ORDER	Yes	No	No	USD	08/29/2024	30.00
		38967	81246	Check	1	2303		NAPA AUTO PARTS	Yes	No	No	USD	08/20/2024	267.99
		39003	81282	Check	1	2303		NAPA AUTO PARTS	Yes	No	No	USD	08/29/2024	1,096.68
		38988	81258	Check	1	4153		NATIONAL BANK OF COMMERCE	Yes	No	No	USD	08/27/2024	100.00
		39017	81283	Check	1	3742	R1	NAVIGATE360	Yes	No	No	USD	08/29/2024	3,034.64
		38914	81192	Check	1	1753		NHS-NORTHSTAR SPECIALIZED SERV	Yes	No	No	USD	08/06/2024	1,297.75
		38908	81193	Check	1	06850		NORTHEAST SERVICE COOPERATIVE	Yes	No	No	USD	08/06/2024	7,810.00
		38909	81194	Check	1	06979		NORTHERN MINNESOTA DENTAL, INC	Yes	No	No	USD	08/06/2024	8,311.70
		38952	81219	Check	1	3648		PAPER 101	Yes	No	No	USD	08/13/2024	9,688.00
		38925	81195	Check	1	2795		PARK STATE BANK	Yes	No	No	USD	08/06/2024	251.98

ISD 695-Chisholm Check Register by Bank and Check

Batch Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0695	10	38943	81220	Check	1	2795		PARK STATE BANK	Yes	No	No	USD	08/13/2024	2,877.81
		39020	81284	Check	1	4047		PEPSI BEVERAGES COMPANY	Yes	No	No	USD	08/29/2024	430.09
		38958	81229	Check	1	2269		PITNEY BOWES RESERVE ACCOUNT	Yes	No	No	USD	08/20/2024	3,000.00
		38996	81285	Check	1	07730		PORTABLE JOHN	Yes	No	No	USD	08/29/2024	176.00
		38916	81196	Check	1	2252	R1	POWERSCHOOL GROUP LLC	Yes	No	No	USD	08/06/2024	6,383.50
		38917	81197	Check	1	2252	REMIT	POWERSCHOOL GROUP LLC	Yes	No	No	USD	08/06/2024	6,000.84
		38910	81198	Check	1	08215		RADKO IRON & SUPPLY	Yes	No	No	USD	08/06/2024	32.77
		38997	81286	Check	1	08215		RADKO IRON & SUPPLY	Yes	No	No	USD	08/29/2024	17.44
		38991	81287	Check	1	03061	R1	REALLY GOOD STUFF, LLC	Yes	No	No	USD	08/29/2024	46.93
		38920	81199	Check	1	2355	R1	RENAISSANCE LEARNING	Yes	No	No	USD	08/06/2024	8,199.64
		38926	81200	Check	1	3159		ROBERT W BAIRD & CO	Yes	No	No	USD	08/06/2024	2,150.00
		38981	81251	Check	1	3556		SAVELA, DAWN	Yes	No	No	USD	08/22/2024	172.00
		39000	81288	Check	1	2121		SCHMITT MUSIC	Yes	No	No	USD	08/29/2024	93.24
		38938	81221	Check	1	1561		SHERWIN WILLIAMS	Yes	No	No	USD	08/13/2024	1,189.24
		39023	81289	Check	1	4134		SISU INVESTMENTS, LLC	Yes	No	No	USD	08/29/2024	69.00
		38984	81255	Check	1	2470		SOUTHGATE, GARY	Yes	No	No	USD	08/27/2024	150.00
		39024	81290	Check	1	4144		SPORTS IMPORTS, INC	Yes	No	No	USD	08/29/2024	4,640.75
		38953	81222	Check	1	3890		STATE INDUSTRIAL PRODUCTS	Yes	No	No	USD	08/13/2024	1,384.63
		38946	81223	Check	1	3227		STUDIES WEEKLY INC	Yes	No	No	USD	08/13/2024	2,742.73
		38951	81224	Check	1	3628		SWANK MOTION PICTURES INC	Yes	No	No	USD	08/13/2024	872.00
		38986	81256	Check	1	3164	1099	TAUS, DAVID	Yes	No	No	USD	08/27/2024	173.00
		39009	81291	Check	1	2918	remit	TEACHING STRATEGIES	Yes	No	No	USD	08/29/2024	229.00
		38937	81225	Check	1	1405		THE MASTER TEACHER, INC	Yes	No	No	USD	08/13/2024	1,650.00
		38935	81226	Check	1	10255		THRYV	Yes	No	No	USD	08/13/2024	316.95
		38976	81247	Check	1	4133		TNT CONSTRUCTION GROUP LLC	Yes	No	No	USD	08/20/2024	15,675.00
		38936	81227	Check	1	1340		ULINE	Yes	No	No	USD	08/13/2024	1,240.12
		38911	81201	Check	1	1484		UNITED STATES TREASURY	Yes	No	No	USD	08/06/2024	204.24
		38980	81252	Check	1	3368		VAKE, KATHLEEN M	Yes	No	No	USD	08/22/2024	150.00
		38987	81257	Check	1	3368		VAKE, KATHLEEN M	Yes	No	No	USD	08/27/2024	200.00
		39019	81292	Check	1	3847	R1	VCS	Yes	No	No	USD	08/29/2024	968.68
		38955	81228	Check	1	4118		VENTRIS LEARNING	Yes	No	No	USD	08/13/2024	90.00
		39022	81293	Check	1	4118		VENTRIS LEARNING	Yes	No	No	USD	08/29/2024	813.00
		39001	81294	Check	1	2133	R1	VIKING COCA COLA	Yes	No	No	USD	08/29/2024	144.00
		38998	81295	Check	1	10415		WALD, CAROL	Yes	No	No	USD	08/29/2024	40.00
		38975	81248	Check	1	4131		WELLS CONCRETE PRODUCTS, CO.	Yes	No	No	USD	08/20/2024	48,859.54

Bank Total: 10

\$1,433,182.66

Report Total:

\$1,433,182.66

August 26, 2024

The Regular Meeting of the School Board, Independent School District No. 695, was called to order at 5:00 P.M. on August 26, 2024, in the Elementary Board Room. Members present: Directors Randa Sauter, Rice, Corradi Simon, Lappi, Rahja, and Casey.
Absent: None

Public Comment: None

Recognition of Guests and Visitors: AD Vake spoke about the funds for the purchase of score boards. There are 116 CHS students registered for fall sports. 7 athletes participate in Hibbing Soccer.

APPROVE AGENDA

Moved by Director Rahja supported by Director Lappi to approve the agenda with the following changes: Personnel, add Items L and M. Motion carried unanimously.

APPROVE CONSENT AGENDA

Moved by Director Rice supported by Director Corradi Simon to approve the Consent Agenda which consists of the Minutes from the August 12, 2024, Regular meeting and the transfer of Lindzee Colwell to Job #254 Custodian/Bus Driver, Day shift, Elementary School, effective August 7, 2024. Motion carried unanimously.

Personnel:

ACCEPT RESIGNATION JOEL MCDONALD

Moved by Director Rahja supported by Director Lappi to accept the resignation of Joel McDonald, Level II Basketball Coach, effective August 12, 2024. Motion carried unanimously.

HIRE DARREN LANDGREN

Moved by Director Corradi Simon, supported by Director Lappi to approve the hire of Darren Landgren to Job #274 American Indian Education Director, effective August 27, 2024, through June 30, 2025. Motion carried unanimously.

APPROVE LOA JEN WARYAS

Moved by Director Randa Sauter, supported by Director Lappi to approve the request for a one-year leave of absence request from Jennifer Waryas, LPN/Paraprofessional, effective August 19, 2024. Motion carried unanimously.

HIRE KATHLEEN ESTRADA

Moved by Director Randa Sauter, supported by Director Rahja to approve the hire of Kathleen Estrada to Job #281, Paraprofessional, Chisholm Elementary, effective August 26, 2024. Motion carried unanimously.

HIRE VERONIKKA WILENIUS

Moved by Director Randa Sauter, supported by Director Lappi to approve the hire of Veronikka Wilenius to Job #281, Paraprofessional, Vaughan Steffensrud, effective August 26, 2024. Motion carried unanimously.

HIRE AVA SILVESTRINI

Moved by Director Corradi Simon, supported by Director Rice to approve the hire of Ava Silestrini, Volunteer Volleyball Coach for the 2024-2025 season. Motion carried unanimously.

HIRE JENNIFER FLEMING

Moved by Director Lappi, supported by Director Corradi Simon to approve the hire of Jennifer Fleming, Volunteer Cross Country Coach for the 2024-2025 season. Motion carried unanimously.

HIRE TOM PASCUZZI

Moved by Director Rahja, supported by Director Randa Sauter to approve the hire of Tom Pascuzzi, Volunteer Cross Country Coach for the 2024-2025 season. Motion carried unanimously.

HIRE SHANE ZANCAUSKE

Moved by Director Lappi, supported by Director Rahja to approve the hire of Shane Zancauske, Volunteer Football Coach for the 2024-2025 season. Motion carried unanimously.

HIRE SHAWN LEWIS

Moved by Director Rahja, supported by Director Corradi Simon to approve the hire of Shawn Lewis, Volunteer Football Coach for the 2024-2025 season. Motion carried unanimously.

HIRE MIKE LASTOVICH

Moved by Director Randa Sauter, supported by Director Lappi to approve the hire of Mike Lastovich, Volunteer Track Coach for the 2024-2025 season. Motion carried unanimously.

HIRE DANIEL MOBERG

Moved by Director Corradi Simon, supported by Director Rahja to approve the hire of Daniel Moberg, Paraprofessional, Elementary School, effective September 5, 2024. Motion carried unanimously.

ACCEPT RESIGNATION EMILY BARAGA

Moved by Director Lappi, supported by Director Randa Sauter to accept the resignation of Emily Baraga, ECFE Assistant, effective May 30, 2024. Motion carried unanimously.

Administrative Business:ADOPT RESOLUTION RELATING TO THE ELECTION OF SCHOOL BOARD MEMBERS AND CALLING THE SCHOOL DISTRICT GENERAL ELECTION AS PRESENTED

Moved by Director Corradi Simon, supported by Director Rahja to adopt the Resolution Relating to the Election of School Board Members and Calling the School District General Election as presented. Being a resolution, a roll call vote was taken and carried as follows:

For: Directors Randa Sauter, Rice, Corradi Simon, Lappi, Rahja and Casey

Against: None

Absent: None

APPROVE CONTRACT FOR VENDED MEALS BETWEEN AEOA, INC., ARROWHEAD HEAD START SERVICES, AND INAC, INC. FOR MEALS PROVIDED TO CHISHOLM HEAD START FOR THE 2024-2025 SCHOOL YEAR

Moved by Director Lappi supported by Director Corradi Simon to approve the contract for vended meals between AEOA, Inc., Arrowhead Head Start Services, and INAC, Inc. for meals provided to Chisholm Head Start for the 2024-2025 school year. Motion carried unanimously.

APPROVE CONTRACT FOR ATHLETIC TRAINING SERVICES WITH BIG STONE THERAPIES

Moved by Director Rahja, supported by Director Randa Sauter to approve the contract for Athletic Training Services with Big Stone Therapies for the 2024-2025 school year as presented. Motion carried unanimously.

APPROVE PAYMENT TO DELL TECHNOLOGIES.

Moved by Director Lappi, supported by Director Corradi Simon to approve payment to Dell Technologies for the purchase of 160 replacement Chromebooks in the amount of \$67,374.40 as presented. Motion carried unanimously.

SECOND READING OF POLICY 529 STAFF NOTIFICATION OF VIOLENT BEHAVIOR BY STUDENTS

Chair Casey presented the second reading of Policy 529 Staff Notification of Violent Behavior by Students.

SECOND READING OF POLICY 530 IMMUNIZATION REQUIREMENTS

Chair Casey presented the second reading of Policy 530 Immunization Requirements.

SECOND READING OF POLICY 531 THE PLEDGE OF ALLEGIANCE

Chair Casey presented the second reading of Policy 531 The Pledge of Allegiance.

SECOND READING OF POLICY 535 SERVICE ANIMALS IN SCHOOLS

Chair Casey presented the second reading of Policy 535 Service Animals in Schools.

SECOND READING OF POLICY 605 ALTERNATIVE EDUCATIONAL SERVICES

Chair Casey presented the second reading of Policy 605 Alternative Educational Services.

Discussion: Breakfast with staff went very well.

Information:

-Do-Bid for building inventory and sale. VS Title search options.

ADJOURN

Moved by Director Corradi Simon supported by Director Rahja to adjourn the meeting at 5:36 p.m. Motion carried unanimously.

DANIELLE RANDA SAUTER, CLERK

DRS/lea

INDEPENDENT SCHOOL DISTRICT NO. 695

Chisholm, Minnesota

Attendance Pilot Coordinator

Contract for Services

(1) Basic Services

Said Director shall faithfully perform the services as it relates to the Attendance Pilot Grant for the salary indicated below.

(2) Duration

This contract shall be effective as of September 10th, 2024 through June 30, 2027. Either party may terminate this agreement with a 30 day written notice. The district reserves the right to terminate the contract at any time for just cause.

(3) Work Year/Days

The Attendance Coordinator will work 35 hours per week pro-rated for short weeks following the 180-day school calendar. Days may be extended during the summer with pre-approval from the Superintendent. Hours are 7:45-3:15, with a 30-minute duty-free lunch unless otherwise approved by administration.

(4) Wages

The school board agrees to pay an hourly wage of \$29 per hour for the school year 2024-2025. A timecard will be turned in every two weeks into the business office.

2025-2026: \$30 per hour.

2026-2027: \$31 per hour.

Chair: _____

Date: _____

Clerk: _____

Date: _____

Ryan Bennett _____

Date: _____

8/28/234

I, Ryan Bennett, request a one-year leave from my paraprofessional position.

This is to accommodate another position hired for Chisholm Public Schools.

Thank You,
Ryan

New Hires

1 message

Travis Vake <tvake@chisholm.k12.mn.us>
To: Lisa Aldrich <laldrich@chisholm.k12.mn.us>

Tue, Sep 3, 2024 at 11:34 AM

School Board Members:

I have spoken to these individuals and approve their hiring:

Jennnifer Zbacnik - Martin - Drama
Jennifer Zbacnik - Martin - One Act Play
Sarah Peitso - Art Club

Thank you,

--
Travis Vake
Activities Director
Chisholm High School

New Hires

1 message

Travis Vake <tvake@chisholm.k12.mn.us>
To: Lisa Aldrich <laldrich@chisholm.k12.mn.us>

Tue, Sep 3, 2024 at 11:34 AM

School Board Members:

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Jennnifer Zbacnik - Martin - Drama
Jennifer Zbacnik - Martin - One Act Play
Sarah Peitso - Art Club

Thank you,

--
Travis Vake
Activities Director
Chisholm High School

**MEMORANDUM OF UNDERSTANDING
BETWEEN
Independent School District #695 (hereinafter referred to as “District”)
AND
Education Minnesota - Chisholm, Local 1276 (hereinafter referred to as “Union”)**

WHEREAS the District and Union are parties to a collective bargaining agreement (CBA) for the period from July 1, 2023, through June 30, 2025; and,

WHEREAS the District and Union desire to address the time commitment, compensation, schedule, location of training, and deadlines for teachers required to complete the state of Minnesota mandated READ Act training; and,

WHEREAS the District and Union have agreed that teachers will participate in CAREIALL training and,

WHEREAS the total anticipated number of hours of training beyond contracted time required for CAREIALL is 40;

NOW THEREFORE, be it resolved that the parties agree to the following:

1. Eligibility

The Union and District will establish a list of eligible teachers who must:

- a. Hold a license issued by the Professional Educator Licensing and Standards Board; and,
- b. Be employed by the District between August 26, 2024 and June 30, 2025 and,
- c. Be required by the District to complete approved training described under Minn. Stat. § 120B.123, subdivision 5.

2. Compensation earned for READ Act training

Teachers will earn compensation as follows:

- a) The District will calculate the daily rate of pay for each eligible teacher for a maximum of 40 hours.
- b) Each eligible teacher will receive 20 hours of pay following completion of Modules 1-4.
- c) Each eligible teacher will receive an additional 20 hours of pay following successful completion of modules 5-8.

3. Credit Recognition

Current contract language will be used to determine credit recognition toward lane changes.

4. Proof of completion and payment timeline

In all cases, teachers shall submit proof of training completion to administration. If any teacher misses a live session, they will have to make up the session with another cohort.

5. Failure to comply with the READ Act

Compliance with the Minnesota READ Act (Minn. Stat. § 120B.123) is mandatory for both the District and eligible teachers. Failure by the District to comply with these requirements may result in action taken by the Minnesota Department of Education. Failure by an eligible teacher to comply with the training requirements may result in a teacher being out of compliance with READ Act requirements related to reading instruction in accordance with state statute and could result in discipline pursuant to the district Teacher Evaluation Plan.

6. Effective Date and Duration

This MOU shall continue in effect until June 30, 2025.

NOW THEREFORE, be it further resolved that the parties agree to the following:

Impact on Precedent. Nothing in this MOU may be deemed to establish a precedent or practice or to alter any established precedent or practice arising out of or relating to the CBA between the District and the Union. Neither the District nor the Union may refer to this MOU or submit it in any proceeding or case as evidence of a precedent or practice.

Entire Agreement. This MOU constitutes the entire agreement between the parties related to compensation for teachers for completing READ Act training. Neither party has relied on any statements, promises, or representations that are not stated in this MOU. The terms of this MOU constitute the entire agreement between the parties and supersede any prior written or oral, or other agreement, statement, or practice between the parties relating to the subject matter of this MOU. No changes to this MOU will be valid unless they are in writing and signed by both parties. A copy of this MOU will have the same legal effect as the original.

IN WITNESS WHEREOF, the parties have voluntarily entered into this MOU on the dates shown by their signatures. This MOU will not become effective unless and until it is approved by the District's School Board and is signed by both parties.

For the District:

For the Union:

Dated:

Dated:

529 STAFF NOTIFICATION OF VIOLENT BEHAVIOR BY STUDENTS

Chisholm Public Schools Independent School District No. 695

Board Policy 529

Series: 500-Students

Subject: 529 Staff Notification of Violent Behavior by Students

Adopted/Revised: September 9, 2024

I. PURPOSE

In an effort to provide a safe school environment, the assigned classroom teacher and certain staff members should know whether a student to be placed in the classroom has a history of violent behavior. Additionally, decisions should be made regarding how to manage such a student.

The purpose of this policy is to address the circumstances in which data should be provided to classroom teachers and other school staff members about students with a history of violent behavior and to establish a procedure for notifying staff regarding the placement of students with a history of violent behavior.

II. GENERAL STATEMENT OF POLICY

- A. Any staff member or other employee of the school district who obtains or possesses information concerning a student in the building with a history of violent behavior shall immediately report said information to the principal of the building in which the student attends school.
- B. The administration will meet with the assigned classroom teacher and other appropriate staff members for the purpose of notifying and determining how staff will manage such student.
- C. Only staff members who have a legitimate educational interest in the information will receive notification.

III. DEFINITIONS

For purposes of this policy, the following terms have the meaning given them.

- A. Administration
"Administration" means the superintendent, building principal, or other designee.
- B. Classroom Teacher
"Classroom teacher" means the instructional personnel responsible for the course or room to which a student is assigned at any given time, including a substitute hired in place of the classroom teacher.
- C. History of Violent Behavior
 - 1. A student will be considered to have a history of violent behavior if incident(s) of violence, including any documented physical assault of a school district employee by the student, have occurred during the current or previous school year.
 - 2. If a student has an incident of violence during the current or previous school year, that incident and all other past related or similar incidents of violence will be reported.

D. Incident(s) of Violence

"Incident(s) of violence" means willful conduct in which a student endangers or causes physical injury to the student, other students, a school district employee, or surrounding person(s) or endangers or causes significant damage to school district property, regardless of whether related to a disability or whether discipline was imposed.

E. Legitimate Educational Interest

"Legitimate educational interest" includes interest directly related to classroom instruction, teaching, student achievement and progress, discipline of a student, student health and welfare, and the ability to respond to a request for educational data. It includes a person's need to know in order to:

1. Perform an administrative task required in the school or the employee's contract or position description approved by the school board;
2. Perform a supervisory or instructional task directly related to the student's education; or
3. Perform a service or benefit for the student or the student's family such as health care, counseling, student job placement, or student financial aid.
4. Perform a task directly related to responding to a request for data.

F. School Staff Member

"School staff member" includes:

1. A person duly elected to the school board;
2. A person employed by the school board in an administrative, supervisory, instructional, or other professional position;
3. A person employed by the school board as a temporary substitute in a professional position for the period of his or her performance as a substitute; and
4. A person employed by, or under contract to, the school board to perform a special task such as a secretary, a clerk, a public information officer or data practices compliance official, an attorney, or an auditor for the period of his or her performance as an employee or contractor.

IV. PROCEDURE FOR STAFF NOTIFICATION OF STUDENTS WITH VIOLENT BEHAVIOR

A. Reports of Violent Behavior

Any staff member or other employee of the school district who becomes aware of any information regarding the violent behavior of an enrolling student or any student enrolled in the school district shall immediately report the information to the building principal where the student is enrolled or seeks to enroll.

B. Recipients of Notice

Each classroom teacher of a student with a history of violent behavior (see Section III.C., above) will receive written notification from the administration prior to placement of the student in the teacher's classroom. In addition, written notice will be given by the administration to other school staff members who have a legitimate educational interest, as defined in this policy, when a student with a history of violent behavior is placed in a teacher's classroom. The administration will provide notice to anyone substituting for the classroom teacher or school staff member, who has

received notice under this policy, that the substitute will be overseeing a student with a history of violent behavior.

The administration may provide other school district employees or individuals outside of the school district with information regarding a student, including information regarding a student's history of violent behavior, in accordance with Policy 515, Protection and Privacy of Pupil Records.

C. Determination of Who Receives Notice

The determination of which classroom teachers and school staff members have a legitimate educational interest in information regarding a student with a history of violent behavior will be made by either: (1) the school district's Responsible Authority appointed by the school board under the Minnesota Government Data Practices Act or (2) the administration. In the event the administration makes this determination, the Responsible Authority will provide guidance to the administration as to what data will be shared.

D. Form of Written Notice

The notice given to classroom teachers and school staff members will be in writing and will include the following:

1. Name of the student;
2. Date of notice;
3. Notification that the student has been identified as a student with a history of violent behavior as defined in Section III. of this policy; and
4. Reminder of the private nature of the data provided.

E. Record of Notice

1. The administration will retain a copy of the notice or other documentation provided to classroom teachers and school staff members notified under this section.
2. Retention of the written notice or other documentation provided to classroom teachers and school staff members is governed by the approved Records Retention Schedule.

F. Meetings Regarding Students with a History of Violent Behavior

1. If the administration determines, in his or her discretion, that the classroom teacher and/or school staff members with a legitimate educational interest in such data reasonably require access to the details regarding a student's history of violent behavior for purposes of school safety and/or intervention services for the student, the administration also may convene a meeting to share and discuss such data.
2. The persons present at the meeting may have access to the data described in Section IV.D., above.

G. Law Enforcement Reports

Staff members will be provided with notice of disposition orders or law enforcement reports received by the school district in accordance with Policy 515, Protection and Privacy of Pupil Records. Where appropriate, information obtained from disposition orders or law enforcement reports also may be included in a Notification of Violent Behavior.

V. MAINTENANCE AND TRANSFER OF RECORDS

A report, notice, or documentation pertaining to a student with a history of violent behavior are educational records of a student and will be retained, maintained, and transferred to a school or school district in which a student seeks to enroll in accordance with Policy 515, Protection and Privacy of Pupil Records.

VI. PARENTAL NOTICE

- A. The administration will notify parents annually that the school district gives classroom teachers and other school staff members notice about students’ history of violent behavior.
- B. Prior to providing the written notice of a student’s violent behavior to classroom teachers and/or school staff members, the administration will inform the student’s parent or guardian that such notice will be provided.
- C. Parents will be given notice that they have the right to review and challenge records or data, including the data documenting the history of violent behavior, in accordance with Policy 515, Protection and Privacy of Pupil Records.

VII. TRAINING NEEDS

Representatives of the school board and representatives of the teachers will discuss the needs of students and staff. The parties may discuss necessary training which may include training on conflict resolution and positive behavior interventions and may discuss necessary intervention services such as student behavioral assessments.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 120A.22, Subd. 7 (Compulsory Instruction))
Minn. Stat. § 121A.45 (Grounds for Dismissal)
Minn. Stat. § 121A.64 (Notification; Teachers’ Legitimate Educational Interest)
Minn. Stat. § 121A.75 (Receipt of Records; Sharing)
Minn. Rules Parts 1205.0100-1205.2000 (Data Practices)
20 U.S.C. § 1232g (Family Educational Rights and Privacy Act)
34 C.F.R. §§ 99.1-99.67 (Rules Implementing FERPA)
Minn. Laws 2003, 1st Sp., Ch. 9, Art. 2, § 53

Cross References: MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)

531 THE PLEDGE OF ALLEGIANCE

Chisholm Public Schools Independent School District No. 695

Board Policy 531

Series: 500-Students

Subject: 531 The Pledge of Allegiance

Adopted/Revised: September 9, 2024

I. PURPOSE

The school board recognizes the need to display an appropriate United States flag and to provide instruction to students in the proper etiquette, display, and respect of the flag. The purpose of this policy is to provide for recitation of the Pledge of Allegiance and instruction in school to help further that end.

II. GENERAL STATEMENT OF POLICY

Students in this school district shall recite the Pledge of Allegiance to the flag of the United States of America one or more times each week. The recitation shall be conducted:

- A. By each individual classroom teacher or the teacher's surrogate; or
- B. Over a school intercom system by a person designated by the school principal or other person having administrative control over the school.

III. EXCEPTIONS

Anyone who does not wish to participate in reciting the Pledge of Allegiance for any personal reasons may elect not to do so. Students and school personnel must respect another person's right to make that choice.

IV. INSTRUCTION

Students will be instructed in the proper etiquette toward, correct display of, and respect for the flag, and in patriotic exercises.

Legal References: Minn. Stat. § 121A.11, Subd. 3 and Subd. 4 (United States Flag)

Cross References: None

531 THE PLEDGE OF ALLEGIANCE

Chisholm Public Schools Independent School District No. 695

Board Policy 531

Series: 500-Students

Subject: 531 The Pledge of Allegiance

Adopted/Revised: September 9, 2024

I. PURPOSE

The school board recognizes the need to display an appropriate United States flag and to provide instruction to students in the proper etiquette, display, and respect of the flag. The purpose of this policy is to provide for recitation of the Pledge of Allegiance and instruction in school to help further that end.

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- A. By each individual classroom teacher or the teacher's surrogate; or
- B. Over a school intercom system by a person designated by the school principal or other person having administrative control over the school.

III. EXCEPTIONS

Anyone who does not wish to participate in reciting the Pledge of Allegiance for any personal reasons may elect not to do so. Students and school personnel must respect another person's right to make that choice.

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Students will be instructed in the proper etiquette toward, correct display of, and respect for the flag, and in patriotic exercises.

Legal References: Minn. Stat. § 121A.11, Subd. 3 and Subd. 4 (United States Flag)

Cross References: None

535 SERVICE ANIMALS IN SCHOOLS

Chisholm Public Schools Independent School District No. 695

Board Policy 535

Series: 500-Students

Subject: 535 Service Animals in Schools

Adopted/Revised: September 9, 2024

I. PURPOSE

The purpose of this policy is to establish parameters for the use of service animals by students, employees, and visitors within school buildings and on school grounds.

II. GENERAL STATEMENT OF POLICY

Individuals with disabilities shall be permitted to bring their service animals into school buildings or on school grounds in accordance with, and subject to, this policy.

III. DEFINITIONS

A. Handler

A "handler" is an individual with a disability who uses a service animal. In the case of an individual who is unable to care for and supervise the service animal for reasons such as age or disability, "handler" means the person who cares for and supervises the animal on that individual's behalf. School district personnel are not responsible for the care, supervision, or handling responsibilities of a service animal.

B. Service Animal

A "service animal" is a dog (regardless of breed or size) or miniature horse that is individually trained to perform "work or tasks" for the benefit of an individual with a disability, including an individual with a physical, sensory, psychiatric, intellectual, or mental disability. Other species of animals, whether wild or domestic, trained or untrained, are not service animals. Service animals are working animals that perform valuable functions; they are not pets. The work or tasks performed by the service animal must be directly related to the individual's disability. An animal accompanying an individual for the sole purpose of providing emotional support, therapy, comfort, or companionship is not a service animal.

C. Trainer

A "trainer" is a person who is training a service animal and is affiliated with a recognized training program for service animals.

D. Work or Tasks

1. "Work or tasks" are those functions performed by a service animal.
2. Examples of "work or tasks" include, but are not limited to, assisting individuals who are blind or have low vision with navigation and other tasks, alerting individuals who are deaf or hard of hearing to the presence of people or sounds, providing non-violent protection or rescue work, pulling a wheelchair, assisting an individual during a seizure, alerting individuals to the presence of allergens,

retrieving items such as medicine or the telephone, providing physical support and assistance with balance and stability to individuals with mobility disabilities, and helping persons with psychiatric and neurological disabilities by preventing or interrupting impulsive or destructive behaviors.

3. The crime deterrent effects of an animal's presence and the provision of emotional support, well-being, comfort, or companionship are not "work or tasks" for the purposes of this policy.

IV. ACCESS TO PROGRAMS AND ACTIVITIES; PERMITTED INQUIRIES

- A. In general, handlers (i.e., individuals with disabilities or trainers) are permitted to be accompanied by their service animals in all areas of school district properties where members of the public, students, and employees are allowed to go. A handler has the right to be accompanied by a service animal whenever and to the same extent that the handler has the right: (a) to be present on school district property or in school district facilities; (b) to attend or participate in a school-sponsored event, activity, or program; or (c) to be transported in a vehicle that is operated by or on behalf of the school district.
- B. It is an unfair discriminatory practice to prohibit a person with a disability from taking a service animal into the public place or conveyance to aid persons with disabilities, and if the service animal is properly harnessed or leashed so that the person with a disability may maintain control of the service animal.
- C. The school district shall not require a person with a disability to make an extra payment or pay an additional charge when taking a service animal into any school district building.
- D. When an individual with a disability brings a service animal to a school district property, school district employees shall not ask about the nature or extent of a person's disability, but may make the following two inquiries to determine whether the animal qualifies as a service animal:
 1. Is the service animal required because of a disability; and
 2. What work or tasks is the service animal trained to perform.
- E. School district employees shall not make these inquiries of an individual with a disability bringing a service animal to school district property when it is readily apparent that an animal is trained to do work or perform tasks for an individual with a disability. However, school district employees may inquire whether the individual with a disability has completed and submitted the request form described in Part VI., below.
- F. An individual with a disability may not be required to provide documentation such as proof that the animal has been certified, trained, or licensed as a service animal.

V. REQUIREMENTS FOR ALL SERVICE ANIMALS

- A. The service animal must be required for the individual with a disability.
- B. The service animal must be individually trained to do work or tasks for the benefit of the individual with a disability.
- C. A service animal must have a harness, leash, or other tether, unless either the handler is unable, because of a disability, to use a harness, leash, or other tether, or the use of a harness, leash, or other tether would interfere with the service animal's safe, effective

performance of work or tasks, in which case, the service animal must be otherwise under the handler's control (e.g., voice control, signals, or other effective means).

- D. The service animal must be housebroken.
- E. The service animal must be under the control of its handler at all times. The handler is responsible for the care and supervision of a service animal, including walking the service animal, feeding the service animal, grooming the service animal, providing veterinary care to the service animal, and responding to the service animal's need to relieve itself, including the proper disposal of the service animal's waste.
- F. The school district is not responsible for providing a staff member to walk the service animal or to provide any other care or assistance to the animal.
- G. In the case of a student who is unable to care for and/or supervise his or her service animal, the student's parent/guardian is responsible for arranging for such care and supervision. In the case of an employee or other individual who is unable to care for and/or supervise his or her service animal, the employee or other individual's authorized representative is responsible for arranging for a service animal's care and supervision.
- H. The service animal must be properly licensed and vaccinated in accordance with applicable state laws and local ordinances.

VI. REQUESTING THE USE OF A SERVICE ANIMAL AT SCHOOL

- A. Students with a disability seeking to be accompanied by a service animal are requested to submit the Approval Request Form to the building principal of the school the student attends. The principal will notify the superintendent or the administrator designated with responsibility to address such requests. School district employees seeking to be accompanied by a service animal are requested to submit the Approval Request Form to the superintendent or the administrator designated with responsibility to address such requests.
- B. Students or employees seeking to bring a service animal onto district premises are requested to identify whether the need for the service animal is required because of a disability and to describe the work or tasks that the service animal is trained to perform.
- C. The owner of the service animal shall provide written evidence that the service animal has received all vaccinations required by state law or local ordinance.

VII. REMOVAL OR EXCLUSION OF A SERVICE ANIMAL

- A. A school official may require a handler to remove a service animal from school district property, a school building, or a school-sponsored program or activity, if:
 - 1. Any of the requirements described in Part V., above, are not met.
 - 2. The service animal is out of control and/or the handler does not effectively control the animal's behavior;
 - 3. The presence of the service animal would fundamentally alter the nature of a service, program or activity; or
 - 4. The service animal behaves in a way that poses a direct threat to the health or safety of others, has a history of such behavior, or otherwise poses a significant

health or safety risk to others that cannot be eliminated by reasonable accommodations.

- B. If the service animal is properly excluded, the school district shall give the individual with a disability the opportunity to participate in the service, program, or activity without the service animal, unless such individual has violated a law or school rule or regulation that would warrant the removal of the individual.

VIII. ADDITIONAL LIMITATIONS FOR MINIATURE HORSES

In assessing whether a miniature horse may be permitted in a school building or on school grounds as a service animal, the following factors shall be considered:

- A. The type, size, and weight of the miniature horse and whether the facility can accommodate these features;
- B. Whether the handler has sufficient control of the miniature horse;
- C. Whether the miniature horse is housebroken; and
- D. Whether the miniature horse's presence in a specific building or on school grounds compromises legitimate health and safety requirements.

IX. ALLERGIES; FEAR OF ANIMALS

If a student or employee notifies the school district that he or she is allergic to a service animal, the school district will balance the rights of the individuals involved. In general, allergies that are not life threatening are not a valid reason for prohibiting the presence of a service animal. Fear of animals is generally not a valid reason for prohibiting the presence of a service animal.

X. NON-SERVICE ANIMALS FOR STUDENTS WITH INDIVIDUALIZED EDUCATION PROGRAMS (IEPS) OR SECTION 504 PLANS

If a special education student or a student with a Section 504 plan seeks to bring an animal onto school property that is not a service animal, the request shall be referred to the student's IEP team or Section 504 team, as appropriate, to determine whether the animal is necessary for the student to receive a free appropriate public education (FAPE) or, in the case of a Section 504 student, to reasonably accommodate the student's access to the school district's programs and activities.

XI. NON-SERVICE ANIMAL AS AN ACCOMMODATION FOR EMPLOYEES

If an employee seeks to bring an animal onto school property that is not a service animal, the request shall be referred to the superintendent or the administrator designated to handle such requests. A school district employee who is a qualified individual with a disability will be allowed to bring such animal onto school property when it is determined that such use is required to enable the employee to perform the essential functions of his or her position or to enjoy the benefits of employment in a manner comparable to those similarly situated non-disabled employees.

XII. LIABILITY

- A. The owner of the service animal or non-service animal is responsible for any harm or injury to an individual and for any property damage caused by the service animal while on school district property.

- B. An individual who, directly or indirectly through statements or conduct, intentionally misrepresents an animal in that person's possession as a service animal may be subject to criminal liability.

Legal References: Section 504 of the Rehabilitation Act of 1973
28 C.F.R. § 35.104 (ADA Regulations)
28 C.F.R. § 35.130(b)(7) (ADA Regulations)
28 C.F.R. § 35.136 (ADA Regulations)
20 U.S.C. § 1400 *et seq.* (Individuals with Disabilities Education Act)
Minn. Stat. § 256C.02 (Public Accommodations)
Minn. Stat. § 363A.19 (Discrimination Against Disabilities Prohibited)
Minn. Stat. § 609.226 (Harm Caused by Dog)
Minn. Stat. § 609.833 (Misrepresentation of Service Animal)

Cross References: MSBA/MASA Policy 402 (Disability Nondiscrimination Policy)
MSBA/MASA Policy 521 (Student Disability Nondiscrimination)

605 ALTERNATIVE EDUCATIONAL SERVICES

Chisholm Public Schools Independent School District No. 695

Board Policy 605

Series: 600 Education Program

Subject: 605 Alternative Educational Services

Adopted/Revised: September 9, 2024

I. PURPOSE

The purpose of this policy is to recognize the need for alternative educational services for some school district students.

II. GENERAL STATEMENT OF POLICY

The school board recognizes the importance of alternative educational services for some students. Circumstances may be such that some students are put at risk of being able to continue or to complete their education programs. It is the policy of the school district that options shall be made available for some students to select educational alternatives that will enhance their opportunity to complete their education programs, recognizing that some students may become successful learners if given an opportunity to learn in a different environment and through a different learning style.

III. RESPONSIBILITY

- A. Any student who is 17 years old who seeks to withdraw from school, and the student's parent or guardian must attend a meeting with school personnel to discuss the educational opportunities available to the student, including alternative educational opportunities and sign a written election to withdraw from school.
- B. It shall be the responsibility of the superintendent to identify alternative educational opportunities to be made available to students who may be at risk, to recommend such alternative programs to the school board for approval, and to familiarize students and parents with the availability of such alternative educational services. The superintendent shall, through cooperative efforts with other schools, agencies, and organizations, periodically recommend additional or modified alternative educational services to the school board.
- C. The superintendent shall have discretionary authority to develop guidelines and directives to implement school board policy relating to alternative programs.

Legal References: Minn. Stat. § 120A.22, Subd. 8 (Compulsory Instruction)
Minn. Stat. § 121A.41, Subd. 11 (Definitions)
Minn. Stat. § 121A.45, Subd. 1 (Grounds for Dismissal)
Minn. Stat. § 123A.06 (State-Approved Alternative Programs and Services)
Minn. Stat. § 124D.66 (Assurance of Mastery Programs)
Minn. Stat. § 124D.68 (Graduation Incentives Programs)
Minn. Stat. § 124D.74 (American Indian Language and Cultural Educational Programs)
Minn. Stat. § 125A.50 (Alternative Delivery of Specialized Instructional Services)

Cross References: MSBA/MASA Model Policy 603 (Curriculum Development)
MSBA/MASA Model Policy ~~604~~ (Instructional Curriculum)