

# Chisholm School District School Board Meeting Agenda

Monday, January 11, 2021 at 5:30 PM  
Regular Meeting  
Teleconference

## I. Determination of Quorum and Call to Order

### II. Public Comment:

**Description:** Welcome to this meeting of the Board of Education Independent School District #695, Chisholm School District. We are extremely pleased that you have shown an interest in school district affairs by attending this meeting. The Board of Education allows public participation at its meeting, but at the same time has the responsibility for conducting its business in an orderly fashion. We will provide the audience with an opportunity to request to speak. We request that before you speak to announce your name. Each speaker will be allowed five minutes unless the time limit is waived by a majority of the board members present. At a public meeting of the board, no person shall orally initiate charges or complaints against individual employees of the district or challenge instructional materials used in the district. All such charges, if presented to the board directly, shall be referred to the Superintendent for investigation and report. We would also like to remind the public that the school board is not allowed to comment on your concerns. If there are no questions, we will open the public comment section of the board meeting.

## III. Recognition of Guests and Visitors

## IV. Approve Agenda

## V. Approve Minutes

A. Approve the December 14, 2020, Regular Meeting Minutes 3

### Attachments:

December 14 2020 Regular Meeting Minutes 3

B. Approve the December 14, 2020, Truth in Taxation Minutes 6

### Attachments:

December 15 2020 Truth in Taxation Minutes 6

C. Approve the December 17, 2020, Special Meeting Minutes 7

### Attachments:

December 17 2020 Special Meeting Minutes 7

## VI. Reports

A. Superintendent's Report

<b>VII. Correspondence</b>	
<b>VIII. Consent Agenda</b>	
A. Accept \$100 Donation from Schweitzer Engineering Laboratories	9
<b>Attachments:</b>	
Schweitzer Engineering Laboratories Donation	9
B. Approve Facility Use Request for the High School and Elementary Gyms January 8, 2021-March 13, 2021	10
<b>Attachments:</b>	
Facility Use Request	10
<b>IX. Action Agenda</b>	
A. Approve K-6 and 10-12 Returning Full Face to Face on January 18, 2021, and 7-9 Returning Full Face to Face on January 25, 2021	
B. Accept Dr. Janey Blanchard's Retirement Effective June 30, 2021	12
<b>Attachments:</b>	
Dr. Blanchard Retirement	12
C. Approve Posting for a Temporary Cheerleading Coach	13
<b>Attachments:</b>	
2020-2021 Temporary Cheerleading Coach	13
D. Approve the Hire of Christine Holland as a Para Educator	
E. Approve the Hire of Stephanie Viella as a Para Educator	
<b>X. Discussion</b>	
A. Distance Learning	
B. COVID Leave	
C. Strategic Plan	
D. Working Session	
<b>XI. Information</b>	
A. December Teachers on Call Report	14
<b>Attachments:</b>	
TOC December	14
<b>XII. Adjourn</b>	

# Chisholm School District School Board Meeting Minutes

Monday, December 14, 2020 at 5:00 PM  
Regular Meeting  
Teleconference

## **I. Determination of Quorum and Call to Order**

Attendance Taken at 5:02 PM. Corradi Simon: Present, Lappi: Present, Rahja: Present, Randa-Sauter: Present, Rice: Present, Sever: Present. Superintendent Blanchard and Business manager Zunich were also in attendance

## **II. Public Comment:**

## **III. Recognition of Guests and Visitors**

## **IV. Approve Agenda**

It was moved by Shelly Lappi and seconded by Jaclyn Corradi Simon to approve the agenda with changes. Motion Passed.

Corradi Simon: **Yea**, Lappi: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**

## **V. Approve Minutes**

### **A. Approve the November 23, 2020 Regular Meeting Minutes**

It was moved by Clarice Sever and seconded by Cindy Rice to approve the November 23, 2020 regular meeting minutes with changes. Motion Passed.

Corradi Simon: **Yea**, Lappi: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**

### **B. Approve the December 3, 2020, Joint School Board/Distance Learning Meeting Minutes**

It was moved by Clarice Sever and seconded by Shelly Lappi to approve the December 3, 2020, Joint School Board/Distance Learning meeting minutes. Motion Passed.

Corradi Simon: **Yea**, Lappi: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**

## **VI. Reports**

### **A. Superintendent's Report**

Dr. Blanchard gave an update about the NLC building and upcoming changes with Rockridge. She also updated the Board on the updated COVID quarantine regulations. Superintendent Blanchard discussed the outdoor event planned for Friday to distribute popcorn to students before Winter Break begins.

## **VII. Correspondence**

## **VIII. Consent Agenda**

## **IX. Action Agenda**

### **A. Approve the Transfer of Darlyn Hansen to the Vaughan Elementary Effective December 9, 2020**

It was moved by Jaclyn Corradi Simon and seconded by Shelly Lappi to approve the transfer of Darlyn Hansen to the Vaughan Elementary effective December 9, 2020. Motion Passed.

Corradi Simon: **Yea**, Lappi: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**  
B. Approve the Transfer of Jennifer Rolle to the Chisholm Elementary Effective December 9, 2020

It was moved by Clarice Sever and seconded by Jaclyn Corradi Simon to approve the transfer of Jennifer Rolle to the Chisholm Elementary effective December 9, 2020. Motion Passed.

Corradi Simon: **Yea**, Lappi: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**  
C. Approve Lynette Kowarsch's Request for College Courses

It was moved by Shelly Lappi and seconded by Clarice Sever to approve Lynette Kowarsch's request for college courses. Motion Passed.

Corradi Simon: **Yea**, Lappi: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**  
D. Approve Rachel Maki's Request for College Courses

It was moved by Cindy Rice and seconded by Jaclyn Corradi Simon to approve Rachel Maki's request for college courses. Motion Passed.

Corradi Simon: **Yea**, Lappi: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**  
E. Accept Julie Skenzich's Resignation

It was moved by Clarice Sever and seconded by Jaclyn Corradi Simon to accept Julie Skenzich's resignation. Motion Passed.

Corradi Simon: **Yea**, Lappi: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**  
F. Recess to Truth in Taxation Meeting

It was moved by Clarice Sever and seconded by Shelly Lappi to recess to Truth in Taxation meeting at 6 p.m. Motion Passed.

Corradi Simon: **Yea**, Lappi: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**  
G. Reconvene Regular Meeting

It was moved by Danielle Randa-Sauter and seconded by Jaclyn Corradi Simon to reconvene regular meeting at 6:38 p.m. Motion Passed.

Corradi Simon: **Yea**, Lappi: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**  
H. Approve the Final 2020 Levy Payable 21 certification in the amount of \$1,122,526.08

It was moved by Jaclyn Corradi Simon and seconded by Clarice Sever to approve the Final 2020 Levy Payable 21 certification in the amount of \$1,122,526.08. Motion Passed.

Corradi Simon: **Yea**, Lappi: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**  
I. Approve Learning Plan Beginning January 4, 2021

The board discussed the learning plan options.

It was moved by Clarice Sever and seconded by Shelly Lappi to approve to continue

distance learning through the end of the quarter with student returning January 25, 2021, to be full face to face. Motion Passed.

Corradi Simon: **Yea**, Lappi: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**

**X. Discussion**

A. Strategic Plan Bid

The Board discussed the bids for Strategic Planning. There board will make a decision and vote at the next meeting.

B. Special Board Meeting December 17, 2020

The board will be holding a special meeting on December 17, 2020 to review the audit and vote on a strategic plan bid.

C. Working Session December 21, 2020

The board had previously scheduled a working session for December 21, 2020, but the board no longer feels the working session is necessary and has canceled it at this time.

D. Reorganizational Meeting

The Board decided to hold the Reorganizational meeting January 11, 2021 at 5p, followed by the regular meeting of the year.

**XI. Information**

A. Teachers on Call Report

B. FY 20 and FY 21 Budget Publication

C. Social Media Report Card

**XII. Adjourn**

It was moved by Clarice Sever and seconded by Jaclyn Corradi Simon to adjourn at 6:47 p.m. Motion Passed.

Corradi Simon: **Yea**, Lappi: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**

# Chisholm School District School Board Meeting Minutes

Monday, December 14, 2020 at 6:00 PM  
Truth in Taxation Meeting  
Teleconference

## **I. Determination of Quorum and Call to Order**

Attendance Taken at 6:00 PM. Corradi Simon: Present, Lappi: Absent, Rahja: Present, Randa-Sauter: Present, Rice: Present, Sever: Present. Superintendent Blanchard and Business Manager Zunich were in attendance.

## **II. Approve Agenda**

It was moved by Clarice Sever and seconded by Danielle Randa-Sauter to approve the agenda. Motion Passed.

Corradi Simon: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**

## **III. Information**

A. Jen Smith from ARCC will present the Truth in Taxation Information

Jen Smith from ARCC presented the Truth in Taxation information.

## **IV. Adjourn**

Attendance Update Taken at 6:30 PM. Lappi: Present. Superintendent Blanchard and Business Manager Zunich were in attendance.

It was moved by Shelly Lappi and seconded by Cindy Rice to adjourn the Truth in Taxation meeting at 6:38 p.m. Motion Passed.

Corradi Simon: **Yea**, Lappi: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**

# Chisholm School District School Board Meeting Minutes

Thursday, December 17, 2020 at 5:00 PM  
Special Board Meeting  
Teleconference

## **I. Determination of Quorum and Call to Order**

Attendance Taken at 5:00 PM. Corradi Simon: Present, Lappi: Absent, Rahja: Present, Randa-Sauter: Present, Rice: Absent, Sever: Present. Superintendent Blanchard and Business manager Zunich were also in attendance.

## **II. Public Comment:**

## **III. Recognition of Guests and Visitors**

## **IV. Approve Agenda**

It was moved by Jaclyn Corradi Simon and seconded by Danielle Randa-Sauter to approve the agenda with additions. Motion Passed.

Corradi Simon: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Sever: **Yea**

## **V. Approve Minutes**

## **VI. Reports**

### **A. Audit Presentation**

Bonnie Sterle from Sterle & Co. presented the audit to the board.

## **VII. Correspondence**

## **VIII. Consent Agenda**

## **IX. Action Agenda**

### **A. Approve the FY 21 Final Audit**

It was moved by Clarice Sever and seconded by Jaclyn Corradi Simon to approve the FY 20 final audit. Motion Passed.

Corradi Simon: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Sever: **Yea**

### **B. Approve Darion Hartshorn as a Volunteer Girls Basketball Coach Pending Return of a Background Check**

It was moved by Clarice Sever and seconded by Danielle Randa-Sauter to approve Darion Hartshorn as a volunteer girls basketball coach pending return of a background check. Motion Passed.

Corradi Simon: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Sever: **Yea**

### **C. Approve Grayson Hartshorn as a Volunteer Girls Basketball Coach Until January 14, 2021, Pending Return of a Background Check**

It was moved by Danielle Randa-Sauter and seconded by Jaclyn Corradi Simon to approve Grayson Hartshorn as a volunteer girls basketball coach until January 14, 2021, pending return of a background check. Motion Passed.

Corradi Simon: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Sever: **Yea**

D. Approve Julie Pioske as a Volunteer Girls Basketball Coach Until January 14, 2021, Pending Return of a Background Check

It was moved by Jaclyn Corradi Simon and seconded by Clarice Sever to approve Julie Pioske as a volunteer girls basketball coach until January 14, 2021, pending return of a background check. Motion Passed.

Corradi Simon: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Sever: **Yea**

E. Accept Kayleigh Anderon's Resignation Effective January 4, 2021

It was moved by Jaclyn Corradi Simon and seconded by Danielle Randa-Sauter to accept Kayleigh Anderson's resignation effective January 4, 2021. Motion Passed.

Corradi Simon: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Sever: **Yea**

F. Approve Posting and Hiring for a Paraprofessional at the Chisholm Elementary

It was moved by Clarice Sever and seconded by Jaclyn Corradi Simon to approve posting and hiring for a paraprofessional at the Chisholm Elementary. Motion Passed.

Corradi Simon: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Sever: **Yea**

G. Approve Posting and Hiring for a Paraprofessional at the High School

It was moved by Jaclyn Corradi Simon and seconded by Danielle Randa-Sauter to approve posting and hiring for a paraprofessional at the High School. Motion Passed.

Corradi Simon: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Sever: **Yea**

H. Approve Strategic Plan Bid

It was moved by Bob Rahja and seconded by Clarice Sever to approve Ingensa's bid for strategic planning and referendum planning. Motion Passed.

Corradi Simon: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Sever: **Yea**

## **X. Discussion**

A. Update from the Distance Learning Committee

Dr. Blanchard gave an update from the distance learning committee meeting. The committee will meet again on January 6, 2021, and bring a recommendation to the board on the January 11, 2021, regular meeting.

## **XI. Information**

## **XII. Adjourn**

It was moved by Jaclyn Corradi Simon and seconded by Danielle Randa-Sauter to adjourn at 5:56 p.m. Motion Passed.

Corradi Simon: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Sever: **Yea**



**SCHWEITZER ENGINEERING LABORATORIES, INC.**

2350 NE Hopkins Court • Pullman, WA 99163-5603 USA  
Phone: +1.509.332.1890 • Fax: +1.509.332.7990  
www.selinc.com • info@selinc.com

December 21, 2020

Chisholm High School Chisholm  
301 4th St SW  
Chisholm, MN 55719-1920

Dear Chisholm High School Chisholm,

Each year, employees of Schweitzer Engineering Laboratories select an educational institution to receive a corporate gift. We are delighted to inform you that the following employee(s) chose Chisholm High School Chisholm.

- Nathan Anderson

SEL employees support schools and universities around the world with scholarships, donations of SEL products for teaching laboratories, mentoring, and gifts such as this one. Please accept this donation for \$100 to help inspire a lifelong love of learning in math and science in your students.

SEL is a high-tech manufacturer, headquartered in Pullman, Washington. We invent, design and build products in the USA that protect power grids around the world. We are committed to developing the next generation of innovators and inventors through the support of science, technology, engineering, and math education.

We welcome the opportunity to learn more about your programs, students and successes. If you would like to share how you used this donation, please contact McKenzie Brumet at (509) 334-5076 or [McKenzie\\_Brumet@selinc.com](mailto:McKenzie_Brumet@selinc.com).

Warm regards,

Edmund O. Schweitzer, III  
President and Chief Technical Officer



**Application for Use of School Facilities**

The undersigned requests the rental privileges of the following school facilities:

Building: Chisholm High School, and Chisholm Elementary, ~~and Chisholm~~

Facilities: Gym

Date: If the activity is a one day event, please complete: \_\_\_\_\_  
(date)

OR

If the activity is to continue throughout the school year please complete:

Beginning: Jan. 8<sup>th</sup>, Ending: March 13 2021  
(Day(s) of the month) (Month & Day) 2021 (Month, Day, & Year)  
(i.e., 1st & 2nd Mon)

Time: From: \_\_\_\_\_ .M. To: \_\_\_\_\_ .M. *- Please see ~~attached~~ back for schedule*

Purpose: Community Ed Elementary Basketball

Anticipated Attendance: 20 (Pod limit is 25) Admission Charge: -

Name of Certified lifeguard who will be in charge: NA  
(If swimming pool is to be used, a certified lifeguard must be present at all times.)

Organization: Community Ed

Your official Connection: Assistant

The undersigned is authorized to make this request and assume full responsibility for any damages, breakage, or loss to furniture or equipment and for the observance of all rules and regulations, which relate to this permit. PLEASE READ AND OBSERVE CAREFULLY RULES AND REGULATIONS ON REVERSE SIDE OF THIS APPLICATION. Your cooperation in keeping this building clean and orderly at all times will greatly appreciate. We reserve the right to cancel any permits.

Signature: *Jan Droski*

Address: \_\_\_\_\_

Telephone Number: 254-1431

Date: 12-28-2020

Special Requests or Remarks: \_\_\_\_\_

Board of Education  
Independent School District No. 695  
Chisholm, MN 55719

Date Approved: \_\_\_\_\_

First few weeks are as follows.

All practices are worked around other activities that are already using the Gym.

~~Jan. 8 5:30-7:30 - HS~~

~~Jan. 9 9:00-11:00 - HS~~

~~Jan. 9 9:00-11:00 - CE~~

~~Jan. 11 3:00-5:00 - HS~~

Jan. 14 5:30-7:45 - CE

Jan. 16 9:00-10:30 - HS

Jan. 16 9:00-11:00 - CE

Jan. 19 3:00-5:00 - CE

Jan. 21 5:30-7:45 - CE

Jan. 22 5:30-7:45 - CE

Jan. 22 5:30-7:30 - HS

Jan. 23 9:00-10:30 - HS

~~Jan. 25 3:00-5:00 - HS~~

Jan. 28 5:30-7:45 - CE

Jan. 29 5:30-7:30 - HS

Jan. 29 5:30-7:45 - CE

Jan. 30 9:00-10:30 - HS

Feb. 1

All Wednesdays

4:00-5:30 - CE

(This is worked around Jr. High Basketball)

All Saturdays

9:00-10:30 - HS

Dr. Janey Blanchard  
Superintendent/4-6 Principal  
Ext. 2900

Simone Zunich  
Business Manager  
Ext. 2904

Jennifer Crotteau  
Counselor  
Ext. 3904

Community Ed Office  
Ext. 3132



Mark C. Morrison  
Sr. High Principal  
Ext. 3900

Jeffrey S. Hancock  
Pre K-6 Principal  
Ext. 1900; Pre K-3

Jamie Steinberg  
Activities Director  
Ext. 3902

January 11, 2021

To: Chisholm School Board, Chisholm Education Community  
Regards: Retirement

To Chisholm School Board,

This letter is to inform you of my intent to retire on June 30, 2021. Thank you for allowing me to be a part of the Chisholm Education Community for the last 4 years.

Dr. Janey Blanchard

A handwritten signature in black ink that reads "Janey Blanchard". The signature is written in a cursive style.

*Committed to high expectations*  
300 12 Ave. SW  
Chisholm, MN 55719  
(218) 254-5726 • (218) 254-3741 Fax



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INDEPENDENT SCHOOL DISTRICT NO. 695  
Chisholm, Minnesota

**INTERNAL JOB POSTING**

SUBSTITUTE CHEERLEADING COACH

Applications are being taken for one (1) substitute cheerleading coach for the 2020-2021 school year at \$322.01 per week. This is a temporary position with an end date to be determined based on the need of the program. Duties as assigned by the Activities Director. Letters of interest, submitted via email to [cmikkola-rahja@chisholm.k12.mn.us](mailto:cmikkola-rahja@chisholm.k12.mn.us), are due in the Superintendent's Office Tuesday, January 19, 2021, by 3p.

Dr. Janey Blanchard  
Superintendent

Posted: Tuesday, January 12, 2020

