

Chisholm School District School Board Meeting Agenda

Monday, July 13, 2020 at 5:00 PM
Regular Meeting
Teleconference

I. Determination of Quorum and Call to Order

II. Public Comment:

Description: Welcome to this meeting of the Board of Education Independent School District #695, Chisholm School District. We are extremely pleased that you have shown an interest in school district affairs by attending this meeting. The Board of Education allows public participation at its meeting, but at the same time has the responsibility for conducting its business in an orderly fashion. We will provide the audience with an opportunity to request to speak. We request that before you speak to announce your name. Each speaker will be allowed five minutes unless the time limit is waived by a majority of the board members present. At a public meeting of the board, no person shall orally initiate charges or complaints against individual employees of the district or challenge instructional materials used in the district. All such charges, if presented to the board directly, shall be referred to the Superintendent for investigation and report. We would also like to remind the public that the school board is not allowed to comment on your concerns. If there are no questions, we will open the public comment section of the board meeting.

III. Recognition of Guests and Visitors

IV. Approve Agenda

V. Approve Minutes

A. Approve the June 8, 2020, Special Meeting Minutes 4

Attachments:

June 8, 2020, Special Meeting Minutes 4

B. Approve the June 22, 2020, Regular Meeting Minutes 5

Attachments:

June 22, 2020, Regular Meeting Minutes 5

VI. Reports

A. Superintendent's Report

VII. Correspondence

VIII. Consent Agenda

A. Approve Facility Use Request for High School Gym 8

Attachments:

Facility Use Request 8

Description: July 7 through July 29, 2020, Mondays, Tuesdays, and Wednesdays, from 1p to 5p for open gym for boys basketball. They will use the same safety plan as volleyball.

IX. Action Agenda

A. Approve the Fiscal Year 2020-2021 Renewal of Contract for Vended Meals 10

Attachments:

Contract for Vended Meals Renewal 10

B. Approve FY 21 Long Term Facility Maintenance 15

Attachments:

Fy 21 LTFM Statement of Assurances 15

C. Appoint Randa-Sauter to the Sports Complex Lease Committee

D. Accept Richard Aldrich's Resignation 16

Attachments:

R.A. Resignation 16

E. Approve Max Grey \$25,294 Ceiling Modifications at New Windows 17

Attachments:

Max Grey 17

F. Approve the Minnesota State High School League Membership Renewal 18

Attachments:

MNSHL Contract 18

MNSHL Renewal Information 20

G. Approve PSM \$12,178 Additional Exhaust Fans 22

Attachments:

PSM 22

H. Approve Range Cornice: \$194,060 Gutters 24

Attachments:

Range Cornice 24

Description: \$250k approved in Fy 20. We are providing you with detail.

I. Approve InSpec: \$24,479 Inspecting and Observing the Additional Gutter Replacements 25

Attachments:

InSpec 25

J. Approve Memorandum of Understanding Resolution Compensation of Coaches and Co-Curricular Advisors During the 2020-2021 School Year	32
Attachments:	
MOU Coaches and Co-Advisors Compensation 2020-2021 School Year	32
K. Approve Paying the FY 20, 9/1/2019-8/31/2020 Sports Complex Lease Payment in the Amount of \$27,000	33
Attachments:	
Sports Complex Invoice 2020	33
L. Approve the Hire of Elizabeth Carroll at a Masters Step 8, \$67,691	34
Attachments:	
Art Teacher Hire Rec	34
Art Teacher Salary Rec	35
X. Discussion	
XI. Information	
A. June Teachers on Call Report	36
Attachments:	
June TOC Report	36
XII. Adjourn	

Chisholm School District School Board Meeting Agenda

Monday, June 8, 2020 at 4:30 PM
Special Session
Teleconference

I. Determination of Quorum and Call to Order

Attendance Taken at 4:31 PM. Corradi Simon: Present, Lappi: Present, Rahja: Present, Randa-Sauter: Present, Rice: Present, Sever: Present. Superintendent Blanchard was also in attendance.

II. Public Comment:

III. Recognition of Guests and Visitors

There were no guests or visitors.

IV. Approve Agenda

It was moved by Shelly Lappi and seconded by Jaclyn Corradi Simon to approve the agenda. Motion Passed.

Corradi Simon: **Yea**, Lappi: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**

V. Action Agenda

A. Appoint School Board Member

It was moved by Clarice Sever and seconded by Jaclyn Corradi Simon to appoint Danielle Randa-Sauter to serve as a School Board Member until the next general election to be held in November 2020. Motion Passed.

Corradi Simon: **Yea**, Lappi: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**

VI. Adjourn

It was moved by Clarice Sever and seconded by Shelly Lappi to adjourn at 4:36p. Motion Passed.

Corradi Simon: **Yea**, Lappi: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**

Chisholm School District School Board Meeting Agenda

Monday, June 22, 2020 at 5:00 PM
Regular Meeting
Teleconference

(US) +1 415-841-2323
PIN: ?588 389 050?#

I. Determination of Quorum and Call to Order

Attendance Taken at 5:00 PM. Corradi Simon: Present, Lappi: Present, Rahja: Present, Randa-Sauter: Present, Rice: Present, Sever: Present. Superintendent Blanchard was in attendance. Business Manager Zurich was in attendance.

II. Public Comment:

Jed Holewa, a community member with students in the District, spoke about distance learning.

III. Recognition of Guests and Visitors

IV. Approve Agenda

It was moved by Clarice Sever and seconded by Shelly Lappi to approve the agenda with changes. Motion Passed.

Corradi Simon: **Yea**, Lappi: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**

V. Approve Minutes

A. Approve the June 8, 2020, Regular Meeting Minutes

It was moved by Jaclyn Corradi Simon and seconded by Cindy Rice to approve the June 8, 2020, regular meeting minutes. Motion Passed.

Corradi Simon: **Yea**, Lappi: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**

VI. Reports

Superintendent Blanchard reminded members and the community about the joint school board/city council meeting next Monday, June 29, 2020, at 5p via Zoom. The pool has been drained and is going to be cleaned and the grout will be redone. The fellow from a grant received for Lead for America will be in the Chisholm and Hibbing schools. The collaboration with the Central Range schools in continuing to move forward. IRRRB is providing a grant match to pay for a coordinator position. The state came out with direction that asked the schools to come up with a plan for students face to face on site, a hybrid plan, and a distance learning plan. There will be a temporary position created to assist the IT Director in setting up incoming technology.

VII. Correspondence

VIII. Consent Agenda

It was moved by Jaclyn Corradi Simon and seconded by Shelly Lappi to approve the consent agenda. Motion Passed.

Corradi Simon: **Yea**, Lappi: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**

- A. Approve Facility Use Request
- B. Approve Payroll
 - 6/15: \$242,541.75
 - 6/30: \$680,359.11
 - Total: \$922,900.86
- C. Approve Accounts Payable for \$153,950.45
- D. Approve Weightlifting/Football Safety Plan

IX. Action Agenda

- A. Approve Joe Phillips 2020-2022 Contract

It was moved by Clarice Sever and seconded by Jaclyn Corradi Simon to approve Joe Phillips, IT Director, 2020-2022 contract, with the correction of the insurance portions. Motion Passed.

Corradi Simon: **Yea**, Lappi: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**
- B. Approve the FY 21 Budget

It was moved by Cindy Rice and seconded by Danielle Randa-Sauter to approve the fiscal year 21 budget adoption. Motion Passed.

Corradi Simon: **Yea**, Lappi: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**
- C. Approve Posting for the Iron Range Youth in Action Advisor for the 2020-2021 School Year

It was moved by Jaclyn Corradi Simon and seconded by Cindy Rice to approve the internal postings for items C through J for the 2020-2021 school year. Motion Passed.

Corradi Simon: **Yea**, Lappi: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**
- D. Approve Posting for the Pep Club Advisor position for the 2020-2021 School Year
- E. Approve Posting for One-Act Advisor for the 2020-2021 School Year
- F. Approve Posting for Jr. high and Sr. high Drama Advisor for the 2020-2021 School Year
- G. Approve Posting for the Yearbook Advisor position for the 2020-2021 School Year
- H. Approve Posting for the Close-Up Co-Advisor position for the 2020-2021 School Year
- I. Approve Posting for the Speech Co-Advisor position for the 2020-2021 School Year
- J. Approve Posting for the Art Club Advisor position for the 2020-2021 School Year
- K. Accept Cynthia Nehiba's Resignation as Dimensions Coordinator

It was moved by Shelly Lappi and seconded by Jaclyn Corradi Simon to accept Cynthia Nehiba's resignation as Dimensions Coordinator. Motion Passed.

Corradi Simon: **Yea**, Lappi: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**
- L. Approve Posting for Dimensions Coordinator for the 2020-2021 School Year

It was moved by Jaclyn Corradi Simon and seconded by Clarice Sever to approve the posting for a Dimensions Coordinator for the 2020-2021 school year. Motion Passed.

Corradi Simon: **Yea**, Lappi: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**
- M. Approve the Sterle & Company Contract

It was moved by Jaclyn Corradi Simon and seconded by Cindy Rice to approve the Sterle & Company contract for the District audit. Motion Passed.

Corradi Simon: **Yea**, Lappi: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**

N. Approve the District's portion of \$2,500 to Central Range Collaboration IRRRB Matching Grant

It was moved by Clarice Sever and seconded by Jaclyn Corradi Simon to approve the District's portion of \$2,500 to Central Range Collaboration IRRRB matching grant. Motion Passed.

Corradi Simon: **Yea**, Lappi: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**

X. Discussion

A. Schedule Working Session

Schedule a working session for July 20,2020, at 5p. Topics to be discussed will be special education, communication with the District, job descriptions, and chain of command. The Board has requested that the building principal's also be at the working session.

XI. Information

A. Voluntary Eyewear Plan

Business Manager Zunich spoke about the vision plan that is possible to offer to employees. A minimum of 5 employees would be needed for the program to be offered in the District.

B. Social Media Report Card

The Board discussed the social media report card.

XII. Adjourn

It was moved by Shelly Lappi and seconded by Danielle Randa-Sauter to adjourn at 6:05 p.m. Motion Passed.

Corradi Simon: **Yea**, Lappi: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**



Application for Use of School Facilities

The undersigned requests the rental privileges of the following school facilities:

Building: High School

Facilities: Gym

Date: If the activity is a one day event, please complete: _____
(date)

OR

If the activity is to continue throughout the school year please complete:

Mon. Tue. Wed. Beginning: July 7 Ending: July 29, 2020

(Day(s) of the month)

(Month & Day)

(Month, Day, & Year)

(i.e. , 1st & 2nd Mon)

Time: From: 1:00 P .M. To: 5:00 P .M.

Purpose: Open Gym

Anticipated Attendance: 9 players; 2sessions Admission Charge: \$0

Name of Certified lifeguard who will be in charge: _____

(If swimming pool is to be used, a certified lifeguard must be present at all times.)

Organization: Boys Basketball

Your official Connection:
Head Coach

The undersigned is authorized to make this request and assume full responsibility for any damages, breakage, or loss to furniture or equipment and for the observance of all rules and regulations, which relate to this permit. PLEASE READ AND OBSERVE CAREFULLY RULES AND REGULATIONS ON REVERSE SIDE OF THIS APPLICATION. Your cooperation in keeping this building clean and orderly at all times will greatly appreciate. We reserve the right to cancel any permits.

Signature: 

Address: 224 9th St. SW Chisholm, MN 55719

Telephone Number: (218) 254-7174

Date: 6/22/2020

Special Requests or Remarks: _____

Board of Education
Independent School District No. 695
Chisholm, MN 55719

Date Approved: _____

RULES AND REGULATIONS

FIRST PRIORITY FOR USE OF SCHOOL FACILITIES IS GIVEN TO: All day and evening school activities, Community Education Programs, Parent-Teacher Associations within district, and City Recreation Department requests, when working with student groups.

<u>FEES TO BE CHARGED:</u>	\$50	for use of Kitchen
	\$75	for use of Gymnasium
	\$300	for Auditorium per performance
	\$100	for Auditorium for local organizations
	\$100	for use of Football Field Complex
	\$150	for use of Football Field with Field House
	\$ 40	for use of Jr. High Pool and other school gyms

In addition to the above fees, it is understood that the cost of cooks, custodial help, electrician, or other personnel needed, will be paid by the organization requesting the use of the facilities. The above charges will be on a one-day basis.

NOTE: Any fees are to be paid directly to the school district. These include such fees as: cost of cooks, custodial help, electrician, drivers, etc.

Applications by NON-SCHOOL ORGANIZATIONS OR GROUPS will be considered only if requested school facilities are available at that time.

All activities or meetings must end by 10:30 P.M. When group leaves, custodians should be notified so that doors may be locked immediately, lights turned out, and premises checked.

Use of large or heavy equipment on floors, as well as nailing of fixtures or other equipment to the walls or floors is NOT PERMITTED. Groups using facilities shall be held responsible for any damage to premises and breakage or loss of equipment, etc., which occurs while said group is on premises.

The use of INTOXICANTS and TOBACCO within the building is STRICTLY PROHIBITED.

CANCELED MEETINGS are to be reported immediately to the Superintendent's Office.

It will be understood that during holidays or when school is not in session, all scheduled activities are automatically canceled – unless formal request is made by organization and approved by Superintendent of Schools or Board of Education.

CAFETERIS FACILITIES: Stoves may be used for making coffee and warming foodstuffs only when requested in application and approved by the Board of Education. A school cafeteria employee must be on duty at all times when kitchen is used and said organization shall pay her wages for the time she is on duty. The use of school dishes, kitchen utensils and equipment is NOT INCLUDED in rental permits for the use of the cafeteria.

SWIMMING POOL: A certified lifeguard must be present at all times when the pool is in use.

Organizations using school facilities when janitors are not regularly on duty (Friday evening, Saturday, and Sunday) must pay hourly wage to janitor(s) who are placed on duty for that time. Only one janitor is usually placed on duty, but if a large or moving group is participating in activity – two or more janitors will be posted.

The Board of Education reserves the right to accept or reject any or all applications for the use of buildings and to cancel any permits previously accepted.

Tax exempt city based organizations and activities which involve Chisholm students will be exempted at the discretion of the board.

Extra costs must be paid by the group if incurred by the Independent School District such as custodians, etc. The board reserves the right to waive any or all of these policies in a case as it sees fit.



HEAD START

June 16, 2020

Dr. Janey Blanchard, Superintendent
Independent School District No. 695
300 3rd Avenue S.W.
Chisholm, MN 55719

RE: 2020-2021 Contract for Vended Meals

Dear Dr. Blanchard:

Enclosed please find three (2) copies of the Contract for Vended Meals between the Arrowhead Economic Opportunity Agency, Inc., Arrowhead Head Start Services, and your School District/Inac, Inc. for meals provided to our Chisholm Head Start sites for the 2020-2021 school year.

If this Contract meets with your approval, please sign and date all copies and return them to the Arrowhead Economic Opportunity Agency, Arrowhead Head Start Services. **Please include a sample of your menu.** A copy of the signed Contract will be returned to you.

Please do not hesitate to contact me if you have any questions.

Sincerely,

A handwritten signature in blue ink that reads "Skip Ferris".

Norman E. "Skip" Ferris III, Director
Arrowhead Head Start Services

Enclosures

702 Third Avenue South, Virginia, Minnesota 55792-2797
(800) 662-5711 FAX: (218) 749-2944

Equal Opportunity Employer and Affirmative Action Agency



Child and Adult Care Food Program Renewal of Contract for Vended Meals Fiscal Year 2020-21

Upon mutual agreement of the Child and Adult Care Food Program (CACFP) center and the Vendor, a CACFP Contract for Vended Meals may be renewed for subsequent one year terms after the original contract. A contract may be renewed up to four times (total of five years) unless state or local requirements allow fewer contract renewals. A contract may not provide for automatic renewals.

This template must be used for contract renewal, without change or removal of any provisions except for inserting required information. No material changes may be made to the original contract.

1. Definitions

“Center” refers to the child care center or adult care center that is contracting for the meals and will claim the meals for CACFP reimbursements.

Center: ARROWHEAD ECONOMIC OPPORTUNITY AGENCY

Center’s Cyber-Linked Interactive Child Nutrition System (CLiCS) Sponsor Identification Number:
1000003768

“Vendor” refers to the company, school or other organization providing meals to Center.

Vendor: ISD # 695 - (INAC CHISHOLM)

“Original contract” refers to the first year of the contract, which started on 09/03/2019

2. Renewal of Contract

Center and Vendor mutually agree to renew the original contract for the term indicated below, not to exceed one year, without change except for adjustments specified in this renewal document. A contract may be renewed up to four times (total of five years) unless state or local requirements allow fewer contract renewals.

This is the 2nd year of the contract, counting the original year of the contract and all renewals.

Start Date for Renewed Contract: 09/08/2020

End Date for Renewed Contract: 05/21/2021

3. Adjustments to Contract

Center and Vendor agree to the terms of the original Contract for Vended Meals, as adjusted here, for the term of the renewed contract.

a. Financial Terms

Center will pay the fixed meal prices specified in the original contract, as adjusted here. Vendor will not charge any fees, or request reimbursement of costs, in addition to the adjusted fixed meal prices.

For each meal service, the table shows the 2019-20 meal price, the mutually agreed percentage increase, and the 2020-21 meal price (rounded to the nearest cent). **The percentage increase may not exceed 2.8 percent** (the increase in cost of Food Away from Home from the Consumer Price Index (CPI-U), Midwest Region, for the twelve months ending December 2019).

Meal Services	2019-20 Price	Percent Increase	2020-21 Price
Child Lunch	\$ 3.45	_____%	\$
Adult Lunch	\$ 3.75	_____%	\$
	\$	_____%	\$

b. Non-Financial Terms

- Vendor agrees to provide meals that meet the revised CACFP meal pattern requirements that were effective starting in October 2017.
- Minor adjustments to non-financial terms of the original contract may be made. Major changes to contractual responsibilities may not be made without rebidding.

Describe any adjustments to non-financial terms here:

4. Termination

Center or Vendor may terminate this contract for cause as allowed in the original contract. The contract may be terminated for convenience (no cause) if the parties mutually agree to terminate for convenience.

5. Vendor Certification Statements

Total estimated payments during the renewal year are: \$ 10,742.00.

Check one:

- The contract amount is expected to be less than \$100,000. A Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—Lower-Tier Covered Transactions (signed by Vendor) is attached to this contract.
- The contract amount is expected to be \$100,000 or more. In addition to the certification listed above, a Certification Regarding Lobbying (signed by Vendor) and, if applicable, a Disclosure of Lobbying Activities (signed by Vendor) are attached to this contract.

Signatures

Center Name: ARROWHEAD ECONOMIC OPPORTUNITY AGENCY

Name of Authorized Representative: Scott Zahorik

Title: AEOA Executive Director

Signature of Authorized Center Representative: _____

Date: _____

Center Contact – Name: Norman "Skip" Ferris III

Phone: 218-748-7335 Email: skip.ferris@aeoa.org

Vendor Name: ISD # 695 - (INAC CHISHOLM)

Authorized Representative: DR. JANEY BLANCHARD

Title: ISD # 695 SUPERINTENDENT

Signature of Authorized Vendor Representative: _____

Date: _____

Vendor Contact – Name: Tonja Cunningham

Phone: 218-208-0854 Email: tonjcunn@hibbing.k12.mn.us

Independent Price Determination Certificate

Both the SFA and the FSMC shall execute this Independent Price Determination Certificate.

INAC	ISD # 695
Name of FSMC	Name of SFA

By submission of this offer, the FSMC certifies, and in the case of a joint offer, each party thereto certifies as to its own organization, that in connection with this procurement:

1. The prices in this offer have been arrived at independently, without consultation, communication, or agreement for the purpose of restricting competition, as to any matter relating to such prices with any other FSMC or with any competitor.
2. Unless otherwise required by law, the prices which have been quoted in this offer have not been knowingly disclosed to the FSMC and will not knowingly be disclosed by the FSMC prior to opening in the case of an advertised procurement or prior to award in the case of a negotiated procurement, directly or indirectly to any other FSMC for the purpose of restricting competition.
3. No attempt has been made or will be made by the FSMC to induce any person or firm to submit or not submit an offer for the purpose of restricting competition.

Each person signing this offer on behalf of the FSMC certifies that:

1. He or she is the person in FSMC’s organization responsible within the organization for the decision as to the prices being offered herein and has not participated, and will not participate, in any action contrary to 1 through 3 above; or
2. He or she is not the person in FSMC’s organization responsible within the organization for the decision as to the prices being offered herein, but that he or she has been authorized in writing to act as agent for the persons responsible for such decision in certifying that such persons have not participated and will not participate in any action contrary to 1 through 3 above, and as their agent does hereby certify; and he or she has not participated, and will not participate, in any action contrary to 1 through 3 above.

To the best of my knowledge, this FSMC, its affiliates, subsidiaries, officers, directors, and employees are not currently under investigation by any government agency and have not in the last three years been convicted of or found liable for any act prohibited by state or federal law in any jurisdiction, involving conspiracy or collusion with respect to bidding on any public contract, except as follows:

	Food Svc Director	
Signature of FSMC’s Authorized Representative	Title	Date

In accepting this offer, the SFA certifies that no representative of the school food authority has taken any action that may have jeopardized the independence of the offer referred above.

	Superintendent	
Signature of SFA Authorized Representative	Title	Date



Division of School Finance
1500 Highway 36 West
Roseville, MN 55113-4266

Fiscal Year (FY) 2022 Application for Long-Term Facilities Maintenance Revenue Statement of Assurances

ED-02477-06
Due: July 31, 2020

General Information: Minnesota school districts, intermediate school districts and cooperatives applying for Long-Term Facilities Maintenance revenue (LTFM) under Minnesota Statutes, section 123B.595 must annually complete the Application for Long-Term Facilities Maintenance Revenue – Statement of Assurances (ED-02477). The application must be submitted to the Minnesota Department of Education (MDE) by July 31, 2020. Submit to [Sarah C. Miller](mailto:Sarah.C.Miller@state.mn.us) (MDE.Facilities@state.mn.us) along with other required LTFM documentation. Do not mail a hard copy. Please email this form with other required documentation.

Identification Information

Name of District or Cooperative: Chisholm Public Schools	District Number and Type: 0695-01	Date Submitted:
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Statement of Assurances

1. All estimated expenditures included in the attached Ten-Year Plan Expenditure spreadsheet under Health and Safety and entered into the MDE Health and Safety data submission system are for allowed health and safety uses under Minnesota Statutes, section 123B.595, subdivision 10, paragraph (a), clause (3), Minnesota Statutes, section 123B.57, subdivision 6, and the MDE Long-Term Facilities Maintenance Guide for Allowable Expenditures, Section E, Health and Safety Qualifying Criteria, and Section F, Additional Requirements Regarding Health and Safety. None of the estimated expenditures included in the attached Ten-Year Plan Expenditure spreadsheet under Health and Safety and entered into the MDE Health and Safety System are for uses prohibited under Minnesota Statutes, section 123B.595, subdivision 11.
2. All estimated expenditures included in the attached Ten-Year Plan Expenditure spreadsheet under Accessibility and Deferred Maintenance are for allowed uses under Minnesota Statutes, section 123B.595, subdivision 10, paragraph (a), clauses (1) and (2), and the MDE Long-Term Facilities Maintenance Guide for Allowable Expenditures, Section C, Deferred Maintenance Qualifying Criteria or Section D, Disabled Access Qualifying Criteria. None of the estimated expenditures included in the attached Ten-Year Plan Expenditure spreadsheet under Accessibility and Deferred Maintenance are for uses prohibited under Minnesota Statutes, section 123B.595, subdivision 11.
3. All actual expenditures to be reported in Uniform Financial Accounting and Reporting Standards (UFARS) for FY 2022 under Finance Codes 347, 349, 352, 358, 363 and 366 will be for allowed health and safety uses under Minnesota Statutes, section 123B.595, subdivision 10, paragraph (a), clause (3), Minnesota Statutes, section 123B.57, subdivision 6, and the MDE Long-Term Facilities Maintenance Guide for Allowable Expenditures, Section E, Health and Safety Qualifying Criteria, and Section F, Additional Requirements Regarding Health and Safety. None of the actual expenditures reported in these finance codes will be for uses prohibited under Minnesota Statutes, section 123B.595, subdivision 11.
4. All actual expenditures to be reported in UFARS for FY 2022 under Finance Codes 367, 368, 369, 370, 379, 380, 381, 382, 383 and 384 for Accessibility and Deferred Maintenance will be for allowed uses under Minnesota Statutes, section 123B.595, subdivision 10, paragraph (a), clauses (1) and (2), and the MDE Long-Term Facilities Maintenance Guide for Allowable Expenditures, Section C, Deferred Maintenance Qualifying Criteria or Section D, Disabled Access Qualifying Criteria. None of the actual expenditures reported in these finance codes will be for uses prohibited under Minnesota Statutes, section 123B.595, subdivision 11.
5. The district will maintain a description of each project funded with long-term facilities maintenance revenue that will provide enough detail for an auditor to determine the cost of the project and if the work qualifies for revenue (Minn. Stat. § 127A.411, subd. 3).
6. The district's plan includes provisions for implementing a health and safety program that complies with health, safety and environmental regulations and best practices, including indoor air quality management and mandatory lead in water testing, remediation and reporting (Minn. Stat. § 121A.335).

Certification of Statement of Assurances

A Statement of Assurances submitted by a single district must be signed by the district superintendent. A Statement of Assurances submitted by an intermediate school district or cooperative must be signed by the intermediate district superintendent or cooperative director.

Signature – Superintendent or Cooperative Director:	Name – Superintendent or Cooperative Director (Please print) Dr. Jarey Blanchard	Date:
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July 6, 2020

Dear Chisholm Board Chair Robert Rahja and Superintendent Dr. Blanchard,

Please accept my resignation from the High School Principal position, within the Chisholm Public Schools, effective immediately. It has been a pleasure to be associated with the Chisholm Schools, and it's long tradition of excellence. Go Bluestreaks!

Sincerely,

A handwritten signature in black ink that reads "Richard B. Aldrich". The signature is written in a cursive style with a large, prominent initial "R".

Richard B. Aldrich



CHANGE EVENT #021 - Ceiling modifications at new windows

Origin: Kyle Erickson
 Date Created: 5/22/2020
 Status: Open
 Type: Transfer
 Description:
 Attachments:

Created By: Kyle Erickson
 Scope: TBD
 Change Reason: Existing Condition

CHANGE EVENT LINE ITEMS

Cost Code	Cost Type	Vendor / Contract	Revenue			Cost			Over/ Under Budget Mod.
			ROM	Prime PCO	Latest Price	ROM	RFQ	Commit. Latest Cost	
01-9104 - Ceiling Repairs	Labor		\$5,772.00		\$5,772.00	\$5,772.00			\$0.00
01-9104 - Ceiling Repairs	Materials		\$75.00		\$75.00	\$75.00			\$0.00
01-9104 - Ceiling Repairs	Subcontractors		\$19,447.00		\$19,447.00	\$19,447.00			\$0.00
90-2000 - Billings & Contract Amount	Other		\$2,807.63	\$0.00	\$2,807.63	\$0.00	\$2,807.63		\$2,807.63
Grand Totals			\$28,101.63	\$0.00	\$28,101.63	\$25,294.00	\$0.00	\$25,294.00	\$2,807.63



**2019-2020 RESOLUTION FOR MEMBERSHIP
IN THE MINNESOTA STATE HIGH SCHOOL LEAGUE**

RESOLVED, that the Governing Board of School District Number _____, County of _____, State of Minnesota delegates the control, supervision and regulation of interscholastic athletic and fine arts events (referred to in MN Statutes, Section 128C.01) to the Minnesota State High School League, and so hereby certifies to the State Commissioner of Education as provided for by Minnesota Statutes.

FURTHER RESOLVED, that the high school(s) listed below (name all high schools in the district):

(If more than four high schools, attach an additional list)

is/are authorized by this, the Governing Board of said school district or school to:

1. _____ Make new application for membership in the Minnesota State High School League; School Enrollment (9-12): _____
OR;
_____ Renew its membership in the Minnesota State High School League; and,
2. Participate in the approved interschool activities sponsored by said League and its various subdivisions.

FURTHER RESOLVED, that this Governing Board hereby adopts the Constitution, Bylaws, Rules and Regulations of said League and all amendments thereto as the same as are published in the latest edition of the League's *Official Handbook*, on file at the office of the school district or as appears on the League's website, as the minimum standards governing participation in said League-sponsored activities, and that the administration and responsibility for determining student eligibility and for the supervision of such activities are assigned to the official representatives identified by this Governing Board.

Signing the Resolution for Membership affirms that this Governing Board has viewed the WHY WE PLAY training video which defines the purpose and value of education-based athletic and activity programs and assists school communities in communicating a shared common language.

Member schools must develop and publicize administrative procedures to address eligibility suspensions related to Code of Student Conduct violations for students participating in activity programs by member schools.

The above Resolution was adopted by the Governing Board of this school district and is recorded in the official minutes of said Board and hereby is certified to the State Commissioner of Education as provided for by law.

Signed: _____ Signed: _____
(Clerk/Secretary - Local Governing Board) (Superintendent or Head of School)

Date: _____ Date: _____

District Office Address, City, Zip: _____

School Superintendent's Phone: _____ School Superintendent's Email: _____

RETURN ONE COPY TO THE MSHSL NOT LATER THAN AUGUST 31, 2019
Retain one copy for the school files.

2019-2020 RESOLUTION FOR MEMBERSHIP

The following is taken from the MSHSL Constitution:

208.00 LOCAL CONTROL

208.01 Designated School Representatives

At the beginning of the League's fiscal year, the governing board of each member school shall designate two (2) representatives who are authorized to vote for the member school at all district, region and section meetings and on mail ballots where member schools are called upon to vote, such as district meetings, region meetings, and mail ballots.

One of the designated representatives shall be a member of the school's governing board and the other shall be an administrator or full-time faculty member of the member school.

In school districts with multiple schools, the designated representative from the school district's governing body may represent more than one school and is entitled to one vote for each school they represent.

208.02 Designated Activity Representatives

At the beginning of the League's fiscal year, the governing board of each member school shall select individuals to represent its school in the following areas: (a) boys sports; (b) girls sports; (c) speech; and (d) music.

208.03 Local Advisory Committee

Each school is urged to form an advisory committee for League activities. Committee membership is not limited to but shall include a school board member, a student, a parent, and a faculty member, to advise the designated school representatives on all matters relating to the school's membership in the MSHSL.

Please complete and return this form with your school's 2019-2020 Resolution for Membership. If the school board is responsible for more than one (1) high school, please complete a form for EACH high school.

Name of School (Please Print)

208.01 VOTE ON BEHALF OF THE HIGH SCHOOL

(Designated School Board Member – please print)

(Designated School Representative – please print)

Email Address

Email Address

208.02 ACTIVITY REPRESENTATIVES

(Boys' Sports – please print)

(Girls' Sports – please print)

(Speech – please print)

(Music – please print)

*(Mailing Representative - Please Print)

* The Mailing Representative is the person to whom all mailings from the League office will be sent. Schools usually name the activity director as the primary recipient of the mailings or email messages.

208.03 LOCAL ADVISORY COMMITTEE MEMBERS

(Board Member – please print)

(Student - please print)

(Parent – please print)

(Faculty Member – please print)



Education and Leadership for a Lifetime

2100 Freeway Boulevard, Brooklyn Center, Minnesota 55430-1735 | (763) 560-2262, FAX (763) 569-0499 | www.mshsl.org

May 2019

Dear Superintendent:

Minnesota Statutes, Section 128C.01, requires individual school boards to authorize membership in the Minnesota State High School League. The Resolution for Membership (Resolution) affirms (1) that your school board delegates the control, supervision and regulation of League-sponsored athletic and fine arts activities to the Minnesota State High School League; (2) that your school board adopts the MSHSL Constitution, Bylaws and Rules and Regulations; and, (3) that the administration and responsibility for supervising your registered activities is assigned to your official school representative(s).

Section 208.00 of the MSHSL Constitution found in the Official Handbook and online at mshsl.org provides that each member school shall identify a **Designated School Representative** and **Designated School Board Member**. In addition, each school must identify individuals to represent boys' sports, girls' sports, speech and music; schools are also urged to form a **Local Advisory Committee** to address MSHSL matters. Page 2 of the Resolution provides language from the Constitution and space for your school to identify those persons who will represent your school.

Please return one copy of pages 1 and 2 of the 2019-2020 Resolution for Membership, for each high school, to the Minnesota State High School League and retain one copy of each for your school files. The deadline for returning the Resolution Form(s) is as soon as possible but not later than August 31, 2019. If your Designated School Board Member, Designated School Representative, Activity Representatives or Mailing Representative has changed from the previous year, please have your school's activity director make the change on your school's page on the MSHSL website database. If the Resolution is not received by the above date, a \$250 late fee will be assessed. No school is eligible to compete in regular or post-season tournaments unless the completed Resolution is on file in the League office.

A billing for services, rule books, and other supplies ordered for your school will be mailed in mid-August.

Please be reminded of the following:

1. August 1 begins the MSHSL fiscal year and the Resolution for Membership for the 2019-2020 school year must be approved by your local school board.
2. **Augusts 31, 2019 is the due date for return of the Resolution Form.** A late fee will be assessed if the Resolution is not returned by that date; **your students WILL NOT BE COVERED** by the catastrophic insurance plan; your school district must assume that responsibility; and your students will not be allowed to participate in League-sponsored events.
3. **The Resolution must be completed in full**, including viewing of the *WHY WE PLAY* training video and a review of the Code of Conduct Statement. Signatures of the superintendent and clerk/secretary of the school board affirm such compliance. Please contact your school's Activities Director to provide you access to the video.

(over)

4. At their April 4, 2019 Meeting, the Board of Directors approved the following membership and activity fees:

Year	Membership Fee	Activity Fee (per activity)	Late Fee (after May 15)
2019-2020	\$110.00	\$110.00	\$10.00
2020-2021	\$120.00	\$120.00	\$10.00
2021-2022	\$130.00	\$130.00	\$10.00
2022-2023	\$140.00	\$140.00	\$10.00
2023-2024	\$150.00	\$150.00	\$10.00

This mailing has been sent to all current member schools. If your school chooses *not* to become a member for the 2019-2020 school year, please email Lynne Johnson at ljohnson@mshsl.org. This does not prevent you from re-establishing your membership with the League in the future.

The focus of the Minnesota State High School League is "Education and Leadership for a Lifetime" and membership in the MSHSL will provide your students with rewarding benefits as they participate in the education-based athletics and fine arts activities sponsored by your school.

The League staff looks forward to an on-going partnership with your school, your school personnel, and the students in your school community.

Sincerely,



Erich Martens
Executive Director

Enclosure: 2019-2020 Resolution for Membership

3728 Bemidji Ave N.
 Suite 300
 Bemidji, MN 56601
 P: (218) 751-4502
 F: (218) 444-4502



2471 Galpin Court
 Suite 114
 Chanhassen, MN 55317
 P: (952)855-4830
 F: (952) 855-4834

Proposal Request

Date: 6/15/2020
Project Name: Chisholm Schools HVAC Modifications
Project Location: Chisholm High School and Elementary Office Building
Project Number:
Change Request #:
CR Submitted to:

Description:
Elementary/Office

1. Supply/Install (2) Ruskin CD36 dampers, 24x10, with hand quad actuators
2. Supply/Install (2) Ruskin CD36 dampers, 24x10, with hand quad actuators
3. Supply/Install (2) Ruskin ELF15J louver, 38x6, with 1.5" deep blades
4. Supply Install (2) Ruskin 6x5 access doors

High School

1. Supply/Install (2) Cook ACED direct drive fans, prewired fan speed controller, backdraft damper,
2. Supply/install (1) Cook ACWD direct drive fan, wall mount, prewired fan speed controller, backdraft damper
3. Fabricate/Install 18x18 duct work that will from Boys Locker room to 2nd Floor Window. Cap existing duct work to lavatroy.

A. Labor	Hours	Rate/HR	
Plumbing Labor	56	\$95.00	\$5,320.00
Insulation Labor	8	\$95.00	\$760.00
Shipping	2	\$65.00	\$130.00
Labor Subtotal			\$6,210.00

B. Material			
1. SVL Materials			\$2,680.00
2. PSM Duct/Insulation			\$350.00
Safety Consumables			\$32.00
Lift/Forklift/Excavator Rental	\$1,082.00	Day	\$1,082.00
Material Subtotal			\$4,144.00

3728 Bemidji Ave N.
 Suite 300
 Bemidji, MN 56601
 P: (218) 751-4502
 F: (218) 444-4502



2471 Galpin Court
 Suite 114
 Chanhassen, MN 55317
 P: (952)855-4830
 F: (952) 855-4834

C. Subcontractors

Saw Cutting	\$1,000.00
Balancing	\$0.00

Subcontractor Subtotal \$1,000.00

A: Labor Total		\$6,210.00
B: Material Total		\$4,144.00
C: Subcontractor Total		\$1,000.00
Tax Total	7.88%	\$326.55
Bond Total	0%	\$0.00
Material Overhead Total	5%	\$223.53
Material Profit Total	5%	\$223.53
Sub Profit Total	5%	\$50.00

Change Request Total: \$12,178

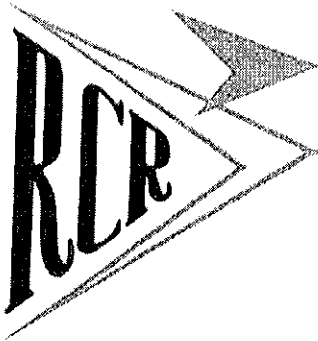
Labor Total: \$6,735

Material Total: \$5,443

Delivery Lead Time:	0	Days
Additional Work:	#REF!	Days
Total Additional Time	#REF!	Days

Exclusions/Notes: COR does not include T&M work performed on 6/8/2020. COR excludes any electrical or control work.

Authorized by: _____ Title: _____ Date: _____



RANGE CORNICE & ROOFING COMPANY

ROOFING & ARCHITECTURAL SHEET METAL CONTRACTOR

PHONE: (218) 263-8812

Fax: (218) 263-8185

510 W. 41st Street

Hibbing, MN 55746

TO: Ingensa Inc.
Inspec

DATE: June 18, 2020

QUOTE #: 20-130

SUBJECT: Chisholm School Additional Gutters

ATTN: Luke Pfothenauer, Matt Bryan, Cynthia Long
lpfothenauer@ingensainc.com
mbryan@inspec.com, clong@inspec.com

TRANSMITTAL SHEET

TO WHOM IT MAY CONCERN:

Enclosed Under Separate Cover We are Sending We are Returning

Please see the attached Bid Proposal for the Additional Chisholm School Gutters.

For Approval For Construction For Your Files
 For Bid For Reference Other

RANGE CORNICE & ROOFING COMPANY

Terrance E. Marty, President





INSPEC

Smart engineering of
roofs, walls, pavements
and waterproofing

www.inspec.com

5801 Duluth Street
Minneapolis, MN 55422
Ph. 763-546-3434
Fax 763-546-8609

126 North Jefferson St.
Suite 120
Milwaukee, WI 53202
Ph. 414-744-6962
Fax 414-744-6981

8618 West Catalpa
Suites 1109-1110
Chicago, IL 60656
Ph. 773-444-0206
Fax 773-444-0221

PROJECT: Chisholm High School
Gutter/Sheet Metal Panel Rehabilitation
Chisholm, Minnesota

DATE: June 2, 2020
FILE NO: 214836.2

CLIENT: Chisholm Public Schools
300 Third Avenue SW
Chisholm, MN 55719
Attn: Dr. Janey Blanchard

Provide labor and material pricing for new copper gutter installation based on the Chisholm High School Gutter Drawing Sheets A1 and A2, and Specification Section 07 62 00 and Sheet S1 for the following areas as indicated on the attached aerial photo.

Area A	Labor Cost	\$ 25,702.00
	Material Cost	\$ 27,705.00
	TOTAL	\$ 53,407.00

Area L	Labor Cost	\$ 30,046.00
	Material Cost	\$ 34,046.00
	TOTAL	\$ 64,092.00

Areas A & L	Labor Cost	\$ 53,500.00
	Material Cost	\$ 59,750.00
	TOTAL	\$ 113,250.00

Area F	Labor Cost	\$ 19,985.00
	Material Cost	\$ 21,980.00
	TOTAL	\$ 41,965.00

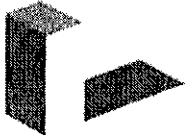
= \$194,050

Area H	Labor Cost	\$ 19,985.00
	Material Cost	\$ 21,980.00
	TOTAL	\$ 41,965.00

Areas F & H	Labor Cost	\$ 38,900.00
	Material Cost	\$ 41,900.00
	TOTAL	\$ 80,800.00

Provide a Unit Price for backup wall repairs per Sheet S1 \$ 287.00 per square foot

Install 2-3 rows of snow guards for a sheet metal roof system adjacent to valleys
For the Sum of: \$16.38 Per Lineal Foot



INSPEC

Smart engineering of
roofs, walls, windows,
pavements
and waterproofing

June 10, 2020

Mr. Luke Pfothenauer, P.E.
InGensa, Inc.
18215 North 45th Avenue, Suite C
Plymouth, MN 55446

RE: Additional Services Proposal for Consultation Services of Design, Bidding, and Construction Observations for Gutter and Sheet Metal Panel Rehabilitation
Chisholm High School
Chisholm, Minnesota

Dear Mr. Pfothenauer:

We are grateful to have been given the opportunity to submit this Additional Services Proposal for Consultation Services for the above-referenced project. This proposal is based upon our gutter survey for Chisholm High School, and our subsequent conversations regarding the needs for enhanced structural detailing based on deconstruction of the gutter located on the north side of the auditorium.

A. DEFINITIONS

1. Inspec: INSPEC, INC., Engineers/Architects
2. Owner: Chisholm Public Schools
3. Client: InGensa, Inc.

B. PROJECT INFORMATION

1. Context

The roofing contractor encountered unforeseen structural anomalies when the gutter was removed. This condition would not permit the implementation of the gutter detailing outlined in the construction documents.

- The masonry backup wall was deteriorated.

InGensa gave verbal approval for Inspec to make additional trips to the project and secure the services of LS Engineers.

LS Engineers also traveled to the project to complete site verification and provide a structural detail for the masonry backup wall infill.

The main priority for Chisholm High School remains the gutter adjacent to the auditorium. This is where the contractor began work and discovered the problem.

The second priority is the replacement of gutters A and L as indicated on the aerial view photo attached.

The third and fourth priorities are the replacement of gutters F and H as indicated on the aerial view photo attached.

9301 Duluth Street
Minneapolis, MN 55422
Ph. 763-546-3434
Fax 763-546-8009

Minneapolis

Rochester

Milwaukee

Chicago

www.inspec.com

2. Construction Scope

The Construction Scope is for the replacement of the auditorium gutter and sheet metal panels as described in the Pre-design Report dated May 10, 2019. The additional scope is structural in nature and is intended to complete repairs at the backup wall associated with the gutter repair specification.

The Owner is considering the restoration of gutter A located on the south side of the gymnasium and gutter L located on the south side of the auditorium roof (main priority and second priority).

The Owner is also considering the restoration for two additional gutters: gutter F located above entrance door 13, and gutter H located above entrance door 2 (priorities three and four).

C. BASIC SERVICES

The following Basic Services pertain only to the additional Construction Scope described earlier.

1. Design and Construction Document Phase

- a. It is the intent to utilize the original design for the gutter located on the north side of the auditorium as a basis for the design on the other gutters.

2. Construction Administration Phase (Priorities 1 – 4)

- a. Review and distribute contractor's submittals for structural modifications.
- b. Conduct and document site visits for gutter and sheet metal replacement at two locations. Conduct three two-day periodic site visits during the scope of the gutter and sheet metal demolition and replacement
- c. Attend a progress meeting; occurring the same day as site visits.
- d. Submit electronic field reports to the Owner and Client for gutter and sheet metal replacement, which include weather condition notes, material verification, and workmanship observations.
- e. Conduct moisture testing of roofing materials such as: wood blocking, insulation, and felts. Provide results immediately to the roof contractor.
- f. Review and comment on pay applications to the Client.
- g. Complete two additional site visits to correspond with construction at priority scope 3 and 4 only.
- h. Forward communications to the Client for Request for Information responses, Proposal Requests, Construction Change Directives, and Change Orders as needed for gutter and sheet metal replacement.
- i. Conduct and document a final walkover of the gutter and sheet metal panel work. Forward punchlist to all parties.
- j. Process closeout documents for the gutter and sheet metal panel replacement.

D. COMPENSATION – BASIC SERVICES

We propose to provide the above services for the following fees:

Backup wall repairs for the original Design through Construction Observation Proposal dated July 2, 2019, for original gutter issues above previous approved proposal.....	\$16,700	\$10,500
Roof Construction Observation and Testing Phase (Priorities 1 and 2)	\$13,700	\$9,179
Roof Construction Observation and Testing Phase (Priorities 3 and 4)	\$4,800	
Total (all Services included in original proposal)	\$35,200	\$24,479

E. REIMBURSABLES

Mileage and per diem are included in the above fees. Reimbursables not included above are the following:

1. If additional structural engineer fees are required above already provided items (recommend budget \$3,000 – \$6,000 depending on availability of existing structural drawings), if applicable.

F. COMPENSATION – REIMBURSABLES

Reimbursables listed above that are in addition to Compensation – Basic Services and under contract with Inspec will be invoiced at actual cost times 1.10.

G. ADDITIONAL SERVICES

1. Based on our current knowledge of the existing conditions, we have, to the best of our ability, matched our Basic Services to the needs of your project. However, should the need arise for us to expand our services in response to conditions or events outside our control, we would, under your direction, submit a separate proposal covering such Additional Services. Additional Services are not included under Basic Services nor are they covered by the compensation thereof.
2. Additional Services may include, but are not necessarily limited to, the following:
 - a. Design and observation services for the following:
 - Roof work other than noted above.
 - Wall, deck, or fascia repairs.
 - Interior finishes.
 - b. Site verification of existing structure beyond initial observation for Pre-design Report.
 - c. After-hour meetings or board meetings.
 - d. Progress meetings that do not occur at the same time as the site visit.
 - e. Special testing such as infrared scans, etc.
 - f. As-built record documents.
 - g. Construction observation and testing beyond those items identified in Basic Services.

H. COMPENSATION – ADDITIONAL SERVICES

1. Compensation for Additional Services shall be established by separate Additional Services proposal(s) unless indicated otherwise herein.
2. Compensation for Additional Services provided directly by Inspec shall be based on Inspec's rate schedule that is current at the time that the Additional Services are provided.
3. Compensation for Additional Services that are provided by others but retained by Inspec shall be based on the amount billed to Inspec times a factor of 1.10.

I. CLIENT'S RESPONSIBILITIES

1. Provide existing construction documents for site.
2. Provide a signed proposal before the start of services.

J. PAYMENT PROVISIONS

1. Progress payment invoices for Inspec services shall generally be submitted monthly and are payable upon receipt. Invoices shall be considered past due if not paid within thirty (30) days of invoice date.
2. Payment of invoices for Inspec services shall not be contingent on payments received by the Client from other parties.

K. SUSPENSION OR TERMINATION OF SERVICES

This Agreement may be terminated by either party in the event of substantial failure to perform in accordance with the terms of this Agreement through no fault of the terminating party, but only after written notice of the specific nature of the failure to perform has been submitted and after seven days opportunity to cure such failure. If this Agreement is terminated, Inspec shall be paid for services performed to the termination notice date including reimbursable expenses due.

L. RISK ALLOCATION / DISPUTE RESOLUTION

1. All claims, disputes, and controversies arising out of or in relation to the performance, interpretation, application, or enforcement of this Agreement, including, but not limited to, breach thereof, shall be referred for mediation under the then current Construction Industry Mediation Rules of the American Arbitration Association prior to any recourse to arbitration or litigation.
2. The Client agrees to compensate Inspec for reasonable expenses incurred if Inspec is required to respond to legal processes which are related to Inspec's services, but that arise out of a lawsuit or proceeding to which Inspec is not a party.
3. If the Client brings a lawsuit against Inspec that is dismissed or to which a verdict is rendered for Inspec, the Client will reimburse Inspec for costs of defense, including but not limited to reasonable attorney's fees.

4. In recognition of the relative risks and benefits of the project to both the Owner and to Inspec, the risks have been allocated such that the Owner agrees, to the fullest extent permitted by law, to limit Inspec's total liability to the Owner for any and all claims, losses, costs, damages of any nature whatsoever, or claims expenses from any cause or causes, including attorneys' fees and costs and expert witness fees and costs, so that the total aggregate liability of Inspec to the Owner shall not exceed \$20,000 or the total amount actually paid by Owner to Inspec under this proposal, whichever is greater. It is intended that this limitation apply to any and all liability or cause of action however alleged or arising, unless otherwise prohibited by law.

M. REMARKS

This Agreement represents the entire and integrated agreement between Client and Inspec and supersedes all prior negotiation, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both Inspec and Client. Nothing herein shall be construed to give any rights or benefits to anyone other than Client and Inspec.

This Agreement entered into as of the day and year first above written.

For Client

Signature

Printed Name

Printed Title

InGensa, Inc.

CL/bap

Attachments: Aerial View Photo of Gutter Locations
LS Engineers Invoice

For Inspec

Signature

Cynthia J. Long

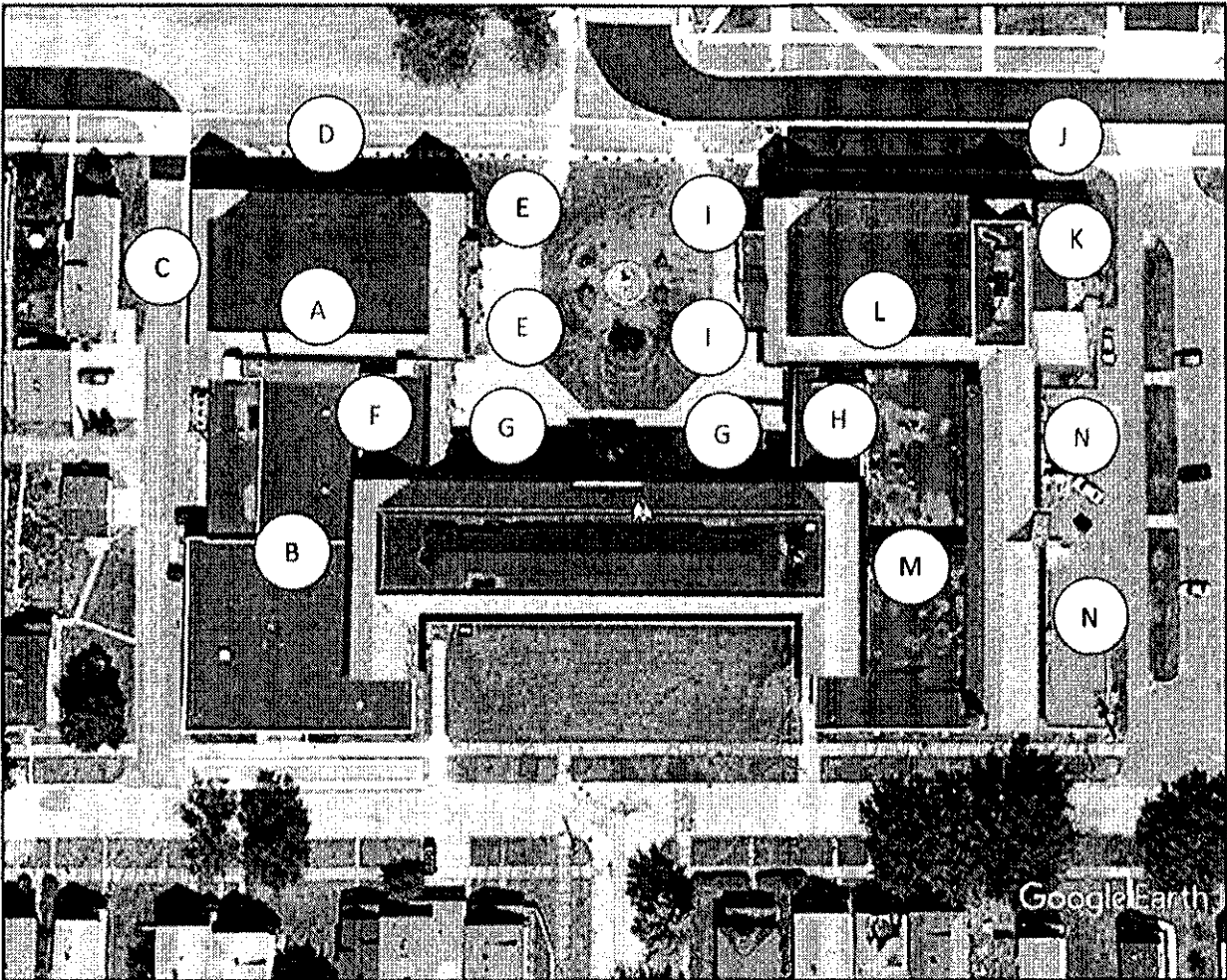
Printed Name

Senior Consultant

Printed Title

INSPEC, INC.

CHISHOLM HIGH SCHOOL



RED -- Location of gutter in previous Predesign Survey

BLUE -- Location of flat seam sheet metal panel in current Gutter Assessment

BLACK -- Location of flat seam sheet metal panel in previous Predesign Survey

PURPLE -- Location of copper gutters in current Gutter Assessment

**MEMORANDUM OF UNDERSTANDING
COMPENSATION OF COACHES AND CO-CURRICULAR
ADVISORS DURING THE 2020-21 SCHOOL YEAR**

This Memorandum of Understanding is entered into by and between Independent School District No. 695, (hereinafter referred to as the “School District”) and Education Minnesota Local 1276 (hereinafter referred to as the “Association”).

WHEREAS, the School District and the Association are parties to a collective bargaining agreement (hereinafter referred to as the “CBA”) for the time period from July 1, 2019 to June 30, 2021; and

WHEREAS, Schedule C of the CBA provides a salary schedule for teachers who also serve as advisors of co-curricular activities and/or athletic coaches in various high school and middle school sports; and

WHEREAS, the School District and the Association acknowledge that the peacetime emergency in the State of Minnesota could extend into the 2020-2021 school year and adversely effect the School District’s ability to offer MSHSL sports, other extra-curricular activities, and co-curricular activities; and

NOW, THEREFORE, the parties hereto agree as follows:

1. **Compensation:** In the event any MSHSL sport, other extracurricular activity or co-curricular activity is cancelled, suspended, or shortened during the 2020-2021 school year, advisors and coaches of affected activities will be compensated as follows:

- A percentage of the compensation will be paid for preparation work done outside of the student participation period, percentage determined dependent on percentage of season completed.
- The remaining portion of the compensation will be paid on a pro-rata basis for the portion of the activity completed beginning with the student start date to the last day of regular student participation, excluding any tournament play.

2. **Timing of Payment.** Advisors and coaches subject to this Agreement shall receive payment in the amount described herein per current contract.

3. **Terms of this Memorandum of Understanding; Modification.** This Memorandum of Understanding shall commence on the date the parties fully execute it and shall remain in effect until June 30, 2021. This Memorandum of Understanding may be modified by mutual written agreement between the parties hereto.

4. **No Past Practice.** By entering into this Memorandum of Understanding, the parties acknowledge and agree that the actions taken by the School District and the actions taken by the local union in this Memorandum of Understanding shall not constitute, nor be interpreted as, a past practice.

For the District:

For the Union

Dated: _____

Dated: _____



CITY CLERK'S OFFICE City Hall Building 316 W. Lake Street Chisholm, MN 55719 PH (218) 254-7900 FX (218) 254-7955	Date: <u>June 30, 2020</u>
	Invoice #: <u>1979</u>

To:
Chisholm ISD #695 Business Office
300 SW 3rd Avenue
Chisholm, MN 55719

Project	Reference

Description	Line Total
Sports Complex Lease 9/1/2019 - 8/31/2020	27,000.00

Total	27,000.00
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Remit payment to **City of Chisholm** and mail to address above.
Please contact Eileen Zah at ezah@ci.chisholm.mn.us or at 218.254.7910 if you have any questions.

(no subject)

Mark Morrison <mmorrison@chisholm.k12.mn.us>

Fri, Jul 10, 2020 at 3:51 PM

To: Cheyenne Mikkola-Rahja <cmikkola-rahja@chisholm.k12.mn.us>, Janey Blanchard <jblanchard@chisholm.k12.mn.us>

Could you add, hire Elizabeth Carol for the art teaching position for the next board meeting? Thank

Mark

Sent from my iPhone

(no subject)

Janey Blanchard <jblanchard@chisholm.k12.mn.us>
To: Cheyenne Mikkola-Rahja <cmikkola-rahja@chisholm.k12.mn.us>

Mon, Jul 13, 2020 at 9:45 AM

Masters and 8 years experience

[Quoted text hidden]

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[Quoted text hidden]

