Regular Meeting
Wednesday, April 15, 2020 5:30 PM

Graham Learning Center
701 Tennessee St
Graham, Texas 76450

Agenda

XI. Action Items Following Executive Session

1. Consider Approval of the Superintendents recommendations for employment of teachers and other professional personnel.

2. Consider Approval of the Superintendents Recommendations for Probationary and Term Contract Employees.

3. Consider Approval of Extra Duty Stipends For Positions That Receive Additional Day Compensation

XII. Adjourn

Script to Be Read before Telephone or Videoconference Meeting Held under Suspended OMA Laws

A version might be appended to the notice of the meeting.

On March 16, Gov. Greg Abbott granted a request by Attorney General Ken Paxton to temporarily suspend a limited number of open meetings laws to the extent necessary to allow telephonic or videoconference meetings in response to the Coronavirus (COVID-19).

For more information about the suspension, see TASB Legal Services' article Texas Governor Suspends Certain Provisions of Open Meetings Act Due to Coronavirus (COVID-19) (pdf).

In accordance with those suspended rules, we certify the following: Notice of this meeting has been posted online for at least 72 hours.

1. Although members of the board are not gathered in a central, physical location, we do have a quorum in attendance at this meeting by videoconference or telephone call.

2. We are meeting by use of **Zoom Meeting** software application which allows two-way communication for members of the public.

3. As we would at any in-person meeting, members of the public who have followed the instructions on the meeting notice for registering to speak during the public comment portion will be unmuted for three minutes to speak. If the speaker submitted written comments in advance, the **Superintendent** (board's secretary) will read the comments into record before or during the board's consideration of that item. If you would like to provide comment at a future meeting conducted by videoconference or telephone call, please follow instructions on the meeting notice.

4. All other meeting procedures will adhere to board-adopted procedures to the extent practicable.

5. An audio recording of this meeting is being made and will be available to the public at a later date.

6. This software application allows for **100** people to view and interact at a time. We apologize in advance for any unforeseeable difficulties and ask for you patience as we navigate unprecedented conditions.

7. If you have questions about these suspended laws, please call the Office of the Attorney General at 888.672.6787 or by email at TOMA@oag.texas.gov

Public Comment

Members of the public who desire to address the board regarding an item on this agenda must comply with the following registration procedures: Members of the public seeking to provide comments concerning an agenda item shall be required to register to provide comment by completing the form located at https://forms.gle/fME8WkfNaaTsrjC89 no later than 4:00 p.m. the day of the board meeting indicating the (1) person's name; (2) Subject the Member of the Public wishes to discuss, and; (3) telephone number at which the Member of the Public may be reached.

When it is time for the portion of the meeting to listen to registered public comments for agenda items, the District shall attempt to contact the registrant in the order in which the registration was received. If for any reason the registrant does not answer the call, the Board will proceed to call the next registrant. This process shall continue until the list of registrants has been exhausted. The registrant will have 5 minutes to provide public comment concerning the subject identified by the registrant. If a registrant does not speak English they must indicate so when registering and list the name of their translator, and additional time shall be provided in accordance with law. If a registrant requires the use of a TTY system, the registrant must indicate this requirement at the time of registration and the registrant shall be allowed to communicate on a topic for twice the amount of time allowed for persons not requiring the use of the TTY system.

GRAHAM INDEPENDENT SCHOOL DISTRICT

PUBLIC COMMENT GUIDELINES

In accordance with board policy BED (LOCAL), audience participation is limited to the public comment portion of the meeting designated for that purpose.

The Board shall allow a total of 30 minutes to hear persons who desire to make comments to the Board. Each participant shall be limited to 5 minutes to make comments to the Board.

The Board has adopted complaint policies that are designed to secure, at the lowest possible administrative level, a prompt and equitable resolution of complaints and concerns. Each of these processes provides that, if a resolution cannot be achieved administratively, the person may appeal the administrative decision to the Board as a properly posted agenda item. If the subject of your comment involves a pending grievance, please continue to seek resolution through the grievance process and address the Board only at the appropriate stage of that process.

Under the Texas Open Meeting Act, the Board may exercise its authority to discuss certain subject matters in closed session, including matters involving individual District staff members and individual students. If your comment concerns one of these subjects, please address your concern through the District's complaint policies.

Please remember the Board's actions at this evening's meeting are limited to those items on the printed agenda that is posted according to law. As such, the Board shall not deliberate or make decisions regarding any subject that is not included on the agenda posted with notice of this meeting.

Finally, please be aware that the rules of decorum will be enforced during the public comment period. Personal attacks, name-calling and rude or slanderous remarks will not be tolerated. Each participant is legally responsible for the content and consequences of his or her own statements.

400 Third Street ▪ Graham, Texas 76450 ▪ (940) 549-0595 ▪ Fax (940) 549-8656

GRAHAM INDEPENDENT SCHOOL DISTRICT

ONLINE MEETING PUBLIC COMMENT SIGN UP PROCEDURES

On March 16, Gov. Greg Abbott granted a request by Attorney General Ken Paxton to temporarily suspend a limited number of open meetings laws to the extent necessary to allow telephonic or videoconference meetings in response to the Coronavirus (COVID-19).

In accordance with those suspended rules, we certify the following: Notice of this meeting has been posted online for at least 72 hours.

We are meeting by use of the Zoom software application which allows two-way communication for members of the public.

As we would at any in-person meeting, members of the public who have followed the instructions on the meeting notice for registering to speak during the public comment portion will be unmuted for three minutes to speak. If the speaker submitted written comments in advance, the Superintendent will read the comments into the record before or during the board's consideration of that item. If you would like to provide comments at a future meeting conducted by videoconference or telephone call, please follow these instructions:

- **Complete the online form by 4:00 pm on Wednesday, April 15, 2020.**
- **The Online Meeting Public Comment Sign Up Form can be located on the district webpage at www.grahamisd.com. From the home page, select the School Board tab at the top of the page, then select Public Comment Sign Up Form.**
- **During the public comment portion of the meeting agenda**
    - **Provided the person is online in the Zoom Meeting, individuals who submitted the form by 4:00 pm will be called upon to unmute and make their statement.**
    - **Should the person not be online in the Zoom Meeting, each person that submitted a form by 4:00 pm will be called in the order in which the form was received.**

400 Third Street ▪ Graham, Texas 76450 ▪ (940) 549-0595 ▪ Fax (940) 549-8656

Minutes of Board and Administrators Workshop – Effective Schools Framework/Targeted Improvement Plan Components/Checkpoint Scores

The Board of Trustees
Graham ISD

A Special Meeting of the Board of Trustees of Graham ISD was held Wednesday, February 12, 2020, in the GRAHAM ISD ADMINISTRATION BUILDING, 400 THIRD STREET, GRAHAM, TX 76450. The meeting was called to order at 5:36 p.m. by President, Meredith Lucas, and it was noted that the meeting was held in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

BOARD MEMBERS PRESENT: Meredith Lucas, Andrea Lowery, Stan Peavy, III, Steve Jones, Brandon Bates, Daniel De La Cruz, and Pat Martin

BOARD MEMBERS ABSENT: None

ADMINISTRATORS PRESENT: Sonny Cruse, Superintendent, Don Davis, Assistant Superintendent, Robert Loomis, Assistant Superintendent, Joe Gordy, High School Principal, Ginger Robbins, Junior High Principal, Audra Barrett, Woodland Elementary Principal, Amanda Townley, Crestview Elementary Principal, Donna Gatlin, Pioneer Elementary Principal, Natalie Husen, Special Education Director, Gary Browning, Director of Curriculum and Instruction , Necia Marin, Elementary Curriculum, Anne Routon, Secondary Curriculum

VISITORS PRESENT: Micki Wesley, Thomas Wallner, and Cindy Elsberry

<u>BOARD WORKSHOP – Effective Schools Framework/Targeted Improvement Plan, Components/Checkpoint Scores</u>

Micki Wesley with ESC 9 led the Board through a process to review the Targeted Improvement Plan for the Graham Elementary campuses. Additionally, she and Gary Browning provided an update on the most recent Checkpoint scores.

APPROVED

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Meredith Lucas, President
Board of Trustees
Graham Independent School District

____
Stan Peavy, III, Secretary
Board of Trustees
Graham Independent School District

Minutes of Regular Meeting

The Board of Trustees
Graham ISD

A Regular Meeting of the Board of Trustees of Graham ISD was held Wednesday, February 12, 2020 beginning at 6:45 P.M. in the GRAHAM ADMINISTRATION BUILDING, 400 THIRD STREET, GRAHAM, TX 76450. President, Meredith Lucas called the meeting to order, announced the meeting had been duly called and posted in the time and manner as required by law, and announced a quorum of Board Members.

Board members present: Meredith Lucas, Andrea Lowery, Stan Peavy, III, Brandon Bates, Daniel De La Cruz, Steve Jones and Pat Martin

Board members absent: None

Administrators present: Superintendent Sonny Cruse, Assistant Superintendent Don Davis, Assistant Superintendent Robert Loomis, Curriculum and Instruction Director Gary Browning, Special Education Director Natalie Husen, Secondary Curriculum Coordinator Anne Routon, Elementary Curriculum Coordinator Necia Marin, High School Principal Joe Gordy, Junior High School Principal Ginger Robbins, Woodland Elementary School Principal Audra Barrett, Crestview Elementary School Principal Amanda Townley, and Pioneer Elementary School Principal Donna Gatlin.

Visitors: Jack Graham, Thomas Wallner and Cindy Elsberry

OPEN FORUM:

Jack Graham representing the Graham Economic Improvement Corporation (GEIC) discussed the possibility of purchasing real property that Graham ISD/Young County Junior Livestock Association, Inc. owns near the Baseball Field. The GEIC has a potential buyer interested in this property.

SUPERINTENDENT'S REPORT

WIG #1: Ensure every student achieves or exceeds one year's academic growth by May 2020
WIG #2: Increase each accountability domain score by one or more letter grade by May 2020.

- **TASB Pay System Review**
- **Staffing**
- **Reading Academies**
  - K-3 teachers will be required to attend the reading academies.
  - Tentative Dates Set by the ESC
  - Our staff will complete the Comprehensive model.

- **Board Election**
  - The last day to file is Friday, February 14, 2020.
  - Seats up for election are
    - Seat 2- Unexpired Term (ZT)- Incumbent is Brandon Bates
    - Seat 6- Full Term- Incumbent is Daniel De La Cruz
    - Seat 7- Full Term- Incumbent is Meredith Lucas

        - 2 people have filed for this position
- **Projects Update**
    - Greenhouse-
- **Future Projects**
    - GLC Renovation
        - Staff development center
    - GJHS
        - Renovate an additional restroom
        - Parking on the vacant lot
    - GHS
        - Improved parking near Greenhouse.
    - Woodland
        - Renovate restroom near the cafeteria
    - Newton Field Irrigation
- **Upcoming Events**
    - Lady Blues Playoff Game vs Sweetwater at Clyde- 6:00 pm on Tuesday, February 18

CONSENT AGENDA

Minutes
District Financial Summary Report
Tax Collection Report
Investment Report
Interest Report
Enrollment Report
Budget Amendments

A motion made by Andrea Lowery, seconded by Pat Martin, carried 7 to 0 to approve the consent agenda.

REPORTS

Results Driven Accountability (RDA) Report – Gary Browning gave an overview of the report.

ACTION ITEMS

1. **<u>Consider Approval of the Graham ISD District and Campus Improvement Plans</u>**

A motion by Steve Jones, seconded by Pat Martin, carried 7 to 0 to approve the Graham ISD District and Campus Improvement Plans as presented by the Administration.

2. <u>Consider Approval of Purchasing and Amending the Budget Accordingly to Purchase Real Property – 920 Tennessee Street, Graham TX.</u>

A motion by Daniel De La Cruz, seconded by Andrea Lowery, carried 7 to 0 to approve the purchase of real property at 920 Tennessee Street in the amount of $51,250.97 and to amend the budget accordingly.

3. <u>Consider Approval of the 2020-2021 DARE Program Resolution</u>

A motion by Stan Peavy, seconded by Steve Jones, carried 7 to 0 to approve the 2020-2021 DARE Program Resolution.

4. Consider Approval of Instructional Materials for Reading Language Arts

A motion by Stan Peavy, seconded by Steve Jones, carried 7 to 0 to approve the Instructional Materials for Reading Language Arts as presented by Administration.

EXECUTIVE SESSION: Under the authority of the Texas Open Meetings Act, Texas Government Code, the Board will enter into closed or Executive Session to discuss the purchase, exchange, lease or value of real property Gov't Code 555.072, Deployment or Specific Occasions for Implementation of Security Personnel or Devices Gov't Code 551.076, and Employment, Retirement, Resignation & Discussion of Personnel, Gov't Code 551.074.

1. Consider Board Approval of Employment/Resignations of Teachers and other Professional Personnel.
2. Consider Offer from the Graham Economic Improvement Corporation (GEIC) for Parcel ID 15578; Legal Description: Blk 8 Graham East 2693 TE&L.

Executive Session

The Board adjourned to Executive Session at 7:21 p.m. under Texas Government Codes 555.072, 551.076, and 551.074. The Board returned from Executive Session at 7:55 p.m. with no action taken.

The Board Moved into Open Session with the following actions taken:

Mr. Cruse announced that he had received and accepted the resignation letters from Julie Ellison, Logan Turner, Jessica Rushin, Anna McGee, and Jenna Baker.

1. Consider Action Related to Parcel ID 15578; Legal Description: Blk 8 Graham East 2693 TE&L.

A motion by Stan Peavy, seconded by Andrea Lowery to table this item but to continue discussions with Jack Graham and the GEIC. Motion carried 6-0 with Daniel De La Cruz abstaining.

ADJOURN

A motion by Andrea Lowery, seconded by Steve Jones, carried 7 to 0 to adjourn the meeting.

APPROVED

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Meredith Lucas, President
Board of Trustees
Graham Independent School District

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Stan Peavy, III, Secretary
Board of Trustees
Graham Independent School District

Minutes of Board and Administrators Workshop – HB3 – Career, College, and Military Readiness (CCMR) Goal Setting

The Board of Trustees
Graham ISD

A Board/Administrators workshop was held March 11, 2020, in the GRAHAM ISD ADMINISTRATION BUILDING, 400 THIRD STREET, GRAHAM, TX 76450. The meeting was called to order at 5:30 p.m. by President, Meredith Lucas, and it was noted that the meeting was held in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

BOARD MEMBERS PRESENT: Meredith Lucas, Andrea Lowery, Stan Peavy, III, Steve Jones, Brandon Bates, and Daniel De La Cruz,

BOARD MEMBERS ABSENT: Pat Martin

ADMINISTRATORS PRESENT: Sonny Cruse, Superintendent, Don Davis, Assistant Superintendent, Robert Loomis, Assistant Superintendent, Joe Gordy, High School Principal, Ginger Robbins, Junior High Principal, Audra Barrett, Woodland Elementary Principal, Amanda Townley, Crestview Elementary Principal, Donna Gatlin, Pioneer Elementary Principal, Natalie Husen, Special Education Director, Gary Browning, Director of Curriculum and Instruction , Necia Marin, Elementary Curriculum, Anne Routon, Secondary Curriculum

VISITORS PRESENT: Micki Wesley, Thomas Wallner, and Cindy Elsberry

BOARD WORKSHOP – HB 3, Career, College, and Military Readiness (CCMR) Goal Setting

Micki Wesley from ESC 9 provided the board with an overview of the HB 3 requirements and how they count toward campus/district accountability ratings.

GHS principal, Joe Gordy, provided a demonstration of the method the campus uses to track the individual student CCMR data.

Micki Wesley led the board through the process of setting the CCMR district goals.

ADJOURN:

A motion by Andrea Lowery, seconded by Steve Jones, carried 6 to 0.

APPROVED

Meredith Lucas, President
Board of Trustees
Graham Independent School District

Stan Peavy, III, Secretary
Board of Trustees
Graham Independent School District

Minutes of Regular Meeting

The Board of Trustees
Graham ISD

A Regular Meeting of the Board of Trustees of Graham ISD was held Wednesday, March 11, 2020 beginning at 6:45 P.M. in the GRAHAM ADMINISTRATION BUILDING, 400 THIRD STREET, GRAHAM, TX 76450. President, Meredith Lucas called the meeting to order, announced the meeting had been duly called and posted in the time and manner as required by law, and announced a quorum of Board Members.

Board members present: Meredith Lucas, Andrea Lowery, Stan Peavy, III, Brandon Bates, Daniel De La Cruz and Steve Jones

Board members absent: Pat Martin

Administrators present: Superintendent Sonny Cruse, Assistant Superintendent Don Davis, Assistant Superintendent Robert Loomis, Curriculum and Instruction Director Gary Browning, Special Education Director Natalie Husen, Secondary Curriculum Coordinator Anne Routon, Elementary Curriculum Coordinator Necia Marin, High School Principal Joe Gordy, Junior High School Principal Ginger Robbins, Woodland Elementary School Principal Audra Barrett, Crestview Elementary School Principal Amanda Townley, and Pioneer Elementary School Principal Donna Gatlin.

Visitors: Thomas Wallner, Cindy Elsberry, Pastor Gary Elrod and Pastor Joe Finfrock

OPEN FORUM:

Pastor's Gary Elrod and Joe Finfrock representing "Vision 2020" presented GISD with a check for $3,000.00 to use to benefit the GISD students.

SUPERINTENDENT'S REPORT

WIG #1: Ensure every student achieves or exceeds one year's academic growth by May 2020
WIG #2: Increase each accountability domain score by one or more letter grade by May 2020.

- **Bus Driver of the Year Award- Ms. Teresa Lawson**
- **Student Successes**
  - Aimee McShane and Cooper Gordy- Winners at the DECA State Contest and qualified for the May 2020 Nationals in Nashville, TN.
  - Emma Southerland- 700 Strikeouts
- **2019 Texas Department of Agriculture Farm Fresh Challenge**

- **Early Learning MOU- GISD/Rolling Plains Mgt. Corp/ESC 9**
- **Board Budget Planning Calendar**
- **Cybersecurity Training- Required of all staff and board members.**
- **Projects Update**
    - Greenhouse- The rainwater storage tanks were installed yesterday.
- **Reading Academy Update will be June 22-June 25, 2020**
- **Covid 19- Coronavirus**
    - The district is monitoring the situation and is in contact with local and state health service authorities.
    - Band- California trip scheduled for May. Additional information has been provided to students and parents.
    - Houston Livestock Show has been cancelled for 2020
    - **2020 Summer Leadership Institute**
        - June 17-20- San Antonio
        - June 24-27- Fort Worth
    - **Correspondence**
        - Thank you notes for the district's assistance with the Vision 20/20 event
    - **Upcoming Events**
        - One-Act Play Contest- Friday at Memorial Auditorium
        - Reading Safari at Pioneer on Friday
        - Spring Break

CONSENT AGENDA

Minutes
District Financial Summary Report
Tax Collection Report
Investment Report
Interest Report
Enrollment Report
Budget Amendments

A motion made by Steve Jones, seconded by Brandon Bates, carried 6 to 0 to approve the consent agenda.

DISCUSSION ITEMS

1. Staffing Goals and Plans

    - Mr. Cruse shared with the board his goals to staff grades 1-2 at the ratio of 15 to 1 and grades 3-5 at the ratio of 18 to 1.
    - Additional teaching staff will be needed for the 6^{th} grade at GJHS due to the size of the class (211).
    - Additional areas to address will be special education support, behavior support.
    - The district will be moving to a student centered master schedule that will not allow for parent/guardians to request a specific grade-level teacher.

ACTION ITEMS

1. <u>Consider Approval of a 4th Grade Class Size Waiver</u>

A motion by Daniel De La Cruz, seconded by Steve Jones, carried 6 to 0 to approve 4th grade class size waiver.

2. <u>Consider Approval of a Budget Amendment for eRate Expenditures</u>

A motion by Andrea Lowery, seconded by Steve Jones, carried 6 to 0 to approve the budget amendment for eRate Expenditures in the amount of $41,416.00.

3. <u>Consider Approval of a Partnership MOU with Tarleton State University</u>

A motion by Daniel De La Cruz, seconded by Andrea Lowery, carried 6 to 0 to approve the Partnership MOU with Tarleton State University.

4. <u>Consider Approval of a Budget Amendment for the Greenhouse Project</u>

A motion by Steve Jones, seconded by Brandon Bates, carried 6 to 0 to approve the Budget Amendment for the Greenhouse Project in the amount of $78,000.00.

5. <u>Consider Approval of Instructional Materials Allotment and TEKS Certification</u>

A motion by Steve Jones, seconded by Andrea Lowery, carried 6 to 0 to approve the Instructional Materials Allotment and TEKS Certification.

EXECUTIVE SESSION: Under the authority of the Texas Open Meetings Act, Texas Government Code, the Board will enter into closed or Executive Session to discuss the purchase, exchange, lease or value of real property Gov't Code 555.072, Deployment or Specific Occasions for Implementation of Security Personnel or Devices Gov't Code 551.076, and Employment, Retirement, Resignation & Discussion of Personnel, Gov't Code 551.074.

1. Consider Board Approval of Employment/Resignations of Teachers and other Professional Personnel.
2. Consider Approval of Superintendent's Recommendation Regarding Employment of Principals and Other Administrative Staff. (Gov't Code 551.074)

<u>Executive Session</u>

The Board adjourned to Executive Session at 7:20 p.m. under Texas Government Codes 555.072, 551.076, and 551.074. The Board returned from Executive Session at 7:42 p.m. with no action taken.

The Board Moved into Open Session with the following actions taken:

Mr. Cruse announced that he had received and accepted the resignation letter from Francis Vasquez

1. **Consider Approval of Superintendent's Recommendation Regarding Employment of Principals and Other Administrative Staff.**

A motion by Andrea Lowery, seconded by Steve Jones, carried 6 to 0 to approve the Superintendent's recommendation regarding employment of Principals and other Administrative Staff.

ADJOURN

A motion by Andrea Lowery, seconded by Steve Jones, carried 6 to 0 to adjourn the meeting.

APPROVED

Meredith Lucas, President
Board of Trustees
Graham Independent School District

Stan Peavy, III, Secretary
Board of Trustees
Graham Independent School District

Minutes of Emergency Meeting

The Board of Trustees
Graham ISD

An Emergency Meeting of the Board of Trustees of Graham ISD was held in the Online Method via Google Hangout, Friday, March 20, 2020, in the GRAHAM ISD ADMINISTRATION BUILDING, 400 3RD STREET, GRAHAM, TX 76450. The meeting was called to order at 8:04 a.m. by President Meredith Lucas, and it was noted that the Emergency Meeting, pursuant to Tex. Govt. Code 551.045 to address an unforeseen pandemic that poses an imminent threat to public health and safety pursuant to Tex. Govt. code 551.045(b)

The Board of Trustees will only be addressing emergency issues and will take appropriate action to address to COVID-19 pandemic.

PRESENT: Meredith Lucas, Andrea Lowery, Stan Peavy, III, Brandon Bates, Steve Jones, Pat Martin, Daniel De La Cruz, Sonny Cruse, Superintendent, Don Davis, Assistant Superintendent and Robert Loomis, Assistant Superintendent.

ABSENT: None

VISITORS: Thomas Wallner

ACTION ITEMS

1. Consider Approval of an Amendment to policy DEA (LOCAL)

A motion by Daniel De La Cruz, seconded by Pat Martin, carried 7 to 0 to approve the amendment to policy DEA (LOCAL), which includes a Premium Pay During disasters for Nonexempt employees who are required to work during an emergency closing for a disaster.

2. Consider Approval of a Resolution Authorizing Administrative Response to Pandemic Emergency

A motion by Pat Martin, seconded by Steve Jones, carried 7 to 0 to approve the Resolution Authorizing Administrative Response to Pandemic Emergency.

SUPERINTENDET REPORT

Mr. Cruse shared the current Administrative Plan to Address the Instruction of Graham ISD Students.

ADJOURN: A motion by Andrea Lowery, seconded by Stan Peavy, carried 7 to 0 to adjourn the meeting.

APPROVED

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Meredith Lucas, President
Board of Trustees
Graham Independent School District

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Stan Peavy, III, Secretary
Board of Trustees
Graham Independent School District

Graham ISD
Board Report by Fund
March 2020

Fund	Fund	Account Type	2019-2020 Original Budget	2019-2020 Revised Budget	2019-2020 FY Activity
181	Athletic Fund	Revenue	$ 101,680.00	$ 101,680.00	$ 98,890.42
181	Athletic Fund	Expense	$ 374,804.00	$ 374,804.00	$ 292,499.00
181	Athletic Fund	Total	$ (273,124.00)	$ (273,124.00)	$ (193,608.58)
199	General Fund	Revenue	$ 20,883,422.00	$ 20,894,022.00	$ 14,231,358.10
199	General Fund	Expense	$ 20,610,298.00	$ 20,945,065.00	$ 10,872,174.86
199	General Fund	Total	$ 273,124.00	$ (51,043.00)	$ 3,359,183.24
240	Food Service	Revenue	$ 959,906.00	$ 959,906.00	$ 483,268.51
240	Food Service	Expense	$ 959,906.00	$ 959,906.00	$ 539,734.08
240	Food Service	Total	$ -	$ -	$ (56,465.57)
599	Debt Service	Revenue	$ 2,507,005.00	$ 2,507,005.00	$ 2,388,180.24
599	Debt Service	Expense	$ 2,507,005.00	$ 2,507,005.00	$ 2,092,115.00
599	Debt Service	Total	$ -	$ -	$ 296,065.24
		Grand Revenue	$ 24,452,013.00	$ 24,462,613.00	$ 17,201,697.27
		Grand Expense	$ 24,452,013.00	$ 24,786,780.00	$ 13,796,522.94
		Grand Total	$ -	$ 324,167.00	$ 3,405,174.33

Tax Collections Activity Report - Current/Delinquent

4/1/2020 2:36:56PM

Report Criteria

Entity: ALL
Year: ALL
Date Range: 03/01/2020 to 03/31/2020
Batch(es): ALL

Entity Graham ISD

Current Year	M&O	I&S	Delinquent Years	M&O	I&S	All Years	M&O	I&S
Taxes	82,247.29	26,030.88	Taxes	3,495.70	1,035.46	Taxes	85,742.99	27,066.34
Discounts	0.00	0.00	Discounts	0.00	0.00	Discounts	0.00	0.00
Penalty	4,808.58	1,522.06	Penalty	419.46	123.53	Penalty	5,228.04	1,645.59
Interest	1,297.53	410.74	Interest	753.14	219.47	Interest	2,050.67	630.21
Total Collected	88,353.40	27,963.68	Total Collected	4,668.30	1,378.46	Total Collected	93,021.70	29,342.14
Total Collected	116,317.08		Total Collected	6,046.76		Total Collected	122,363.84	
Refunds Paid			Refunds Paid			Refunds Paid		
Taxes	2,358.66	746.52	Taxes	898.08	265.11	Taxes	3,256.74	1,011.63
Penalty	5.82	1.84	Penalty	14.93	4.40	Penalty	20.75	6.24
Interest	0.97	0.31	Interest	3.82	1.12	Interest	4.79	1.43
Total Refunded:	2,365.45	748.67	Total Refunded:	916.83	270.63	Total Refunded:	3,282.28	1,019.30
Total Refunded:	3,114.12		Total Refunded:	1,187.46		Total Refunded:	4,301.58	
Taxes	79,888.63	25,284.36	Taxes	2,597.62	770.35	Taxes	82,486.25	26,054.71
Penalty	4,802.76	1,520.22	Penalty	404.53	119.13	Penalty	5,207.29	1,639.35
Interest	1,296.56	410.43	Interest	749.32	218.35	Interest	2,045.88	628.78
Total Disbursed:	85,987.95	27,215.01	Total Disbursed:	3,751.47	1,107.83	Total Disbursed:	89,739.42	28,322.84
Total Disbursed:	113,202.96		Total Disbursed:	4,859.30		Total Disbursed:	118,062.26	

	Current Year		Delinquent Years		All Years
Total Collected	116,317.08	Total Collected	6,046.76	Total Collected	122,363.84
Attorney Fees	193.44	Attorney Fees	1,205.69	Attorney Fees	1,399.13
Other Fees	0.00	Other Fees	0.00	Other Fees	0.00
Overpayments	3.10	Overpayments	0.00	Overpayments	3.10
Total Paid	116,513.62	Total Paid	7,252.45	Total Paid	123,766.07
Underpayments	3.09	Underpayments	0.19	Underpayments	3.28
Total Paid	116,513.62	Total Paid	7,252.45	Total Paid	123,766.07
Attorney Fees	193.44	Attorney Fees	1,205.69	Attorney Fees	1,399.13
Refunds Paid - Attorney Fees	0.00	Refunds Paid - Attorney Fees	0.00	Refunds Paid - Attorney Fees	0.00
Attorney Fee Disbursement Amount	193.44	Attorney Fee Disbursement Amount	1,205.69	Attorney Fee Disbursement Amount	1,399.13

Tax Collections Activity Report - Current/Delinquent

4/1/2020 2:36:56PM

Report Criteria

Entity: ALL
Year: ALL
Date Range: 03/01/2020 to 03/31/2020
Batch(es): ALL

Entity BUSINESS PERS PENALTY GRAHAM ISD

Current Year	M&O	I&S	Delinquent Years	M&O	I&S	All Years	M&O	I&S
Taxes	1,793.88	0.00	Taxes	63.95	0.00	Taxes	1,857.83	0.00
Discounts	0.00	0.00	Discounts	0.00	0.00	Discounts	0.00	0.00
Penalty	124.19	0.00	Penalty	7.68	0.00	Penalty	131.87	0.00
Interest	34.53	0.00	Interest	12.12	0.00	Interest	46.65	0.00
Total Collected	1,952.60	0.00	Total Collected	83.75	0.00	Total Collected	2,036.35	0.00
Total Collected	1,952.60		Total Collected	83.75		Total Collected	2,036.35	
Refunds Paid			Refunds Paid			Refunds Paid		
Taxes	0.00	0.00	Taxes	0.00	0.00	Taxes	0.00	0.00
Penalty	0.00	0.00	Penalty	0.00	0.00	Penalty	0.00	0.00
Interest	0.00	0.00	Interest	0.00	0.00	Interest	0.00	0.00
Total Refunded:	0.00	0.00	Total Refunded:	0.00	0.00	Total Refunded:	0.00	0.00
Total Refunded:	0.00		Total Refunded:	0.00		Total Refunded:	0.00	
Taxes	1,793.88	0.00	Taxes	63.95	0.00	Taxes	1,857.83	0.00
Penalty	124.19	0.00	Penalty	7.68	0.00	Penalty	131.87	0.00
Interest	34.53	0.00	Interest	12.12	0.00	Interest	46.65	0.00
Total Disbursed:	1,952.60	0.00	Total Disbursed:	83.75	0.00	Total Disbursed:	2,036.35	0.00
Total Disbursed:	1,952.60		Total Disbursed:	83.75		Total Disbursed:	2,036.35	

Current Year		Delinquent Years		All Years	
Total Collected	1,952.60	Total Collected	83.75	Total Collected	2,036.35
Attorney Fees	0.53	Attorney Fees	16.75	Attorney Fees	17.28
Other Fees	0.00	Other Fees	0.00	Other Fees	0.00
Overpayments	0.00	Overpayments	0.00	Overpayments	0.00
Total Paid	1,953.13	Total Paid	100.50	Total Paid	2,053.63
Underpayments	0.00	Underpayments	0.00	Underpayments	0.00
Total Paid	1,953.13	Total Paid	100.50	Total Paid	2,053.63
Attorney Fees	0.53	Attorney Fees	16.75	Attorney Fees	17.28
Refunds Paid - Attorney Fees	0.00	Refunds Paid - Attorney Fees	0.00	Refunds Paid - Attorney Fees	0.00
Attorney Fee Disbursement Amount	0.53	Attorney Fee Disbursement Amount	16.75	Attorney Fee Disbursement Amount	17.28

April 2020

Investment Report

DEMAND DEPOSITS	LEDGER					March
	BANK	Account	BALANCE	Rate		Interest
General Operating	Ciera Bank	Tiered Checking	$ 686,420.00	0.25%		$ 1,235.00
Workers Comp	Ciera Bank	Tiered Checking	$ 149,002.00	0.25%		$ 358.00
Payroll	Ciera Bank	Tiered Checking	$ 128,331.00	0.25%		$ 345.00
General Operating	Texas Term	Texas Daily	$ 221,835.00	2.50%		$ 2,185.00
General Operating	Lone Star	Liquidity Corp.	$ 9,751,270.00	1.78%		$ 99,964.00
General Operating	Lone Star	Liquidity Fund	$ 111,973.00	2.48%		$ 1,200.00
Workers Comp	Lone Star	Liquidity Corp.	$ 2,134,238.00	2.60%		$ 21,570.00
Total General Operating			$ 13,183,069.00	Interest is reflected in Balance		$ 126,857.00
Debt Service Fund	Ciera Bank	Tiered Savings	$ 249,881.00	0.40%		$ 2,063.00
Debt Service Fund	Lone Star	Liquidity Corp.	$ 554,881.00	2.60%		$ 7,578.00
Debt Service Fund	Lone Star	Govt. Overnight	$ 453,708.00	2.48%		$ 4,461.00
Total Debt Service			$ 1,258,470.00			$ 14,102.00
Total Demand Deposits		Total	$ 14,441,539.00			$ 140,959.00

Assistant Superintendent	Don H. Davis	DATE	4/6/2020

Fnd T Fn Obj Sb Org F Pr L L2	Fnd	Obj	2019-20 Activity	March 2019-20 Monthly Activity
199 GENERAL FUND				
199 R 00 5742 00 000 0 00 0 00	GENERAL FUND	INTREST ON TEMP. INV	124,938.54	17,638.17
199 R 00 5742 01 000 0 00 0 00	GENERAL FUND	INTREST ON TEMP. INV	1,236.59	136.28
199 - -- ---- -- --- - -- - --	GENERAL FUND		126,175.13	17,774.45
599 DEBT SERVICE				
599 R 00 5742 00 000 0 00 0 00	DEBT SERVICE	INTREST ON TEMP. INV	12,041.48	1,180.86
599 R 00 5742 01 000 0 00 0 00	DEBT SERVICE	INTREST ON TEMP. INV	2,064.56	98.39
599 - -- ---- -- --- - -- - --	DEBT SERVICE		14,106.04	1,279.25
Grand Revenue Totals			140,281.17	19,053.70

Number of Accounts: 4

*************************** End of report ***************************

Graham ISD
Attendance Report

Month	Sep-19	Sep-19	Oct-19	Oct-19	Nov-19	Nov-19	Dec-19	Dec-19	Jan-20	Jan-20	Feb-20	Feb-20	Mar-20	Mar-20	Apr-20	Apr-20
	Ref. ADA	Enrollment	Ref. ADA	Enrollment	Ref. ADA	Enrollment	Ref. ADA	Enrollment	Ref. ADA	Enrollment	Ref. ADA	Enrollment	Ref. ADA	Enrollment	Ref. ADA	Enrollment
Date of Report	09/05/19	09/05/19	10/02/19	10/02/19	11/07/19	11/07/19	12/10/19	12/10/19	1/10/20	1/10/20	2/4/20	2/4/20	3/6/20	3/6/20	4/1/20	4/1/20
Early Child	2.47	7	3.18	11	5.45	18	5.86	20	6.03	22	6.41	22	6.82	24	6.93	25
Pre Kind	34.6	88	35.49	86	33.3	83	33.5	83	33.44	84	33.48	85	33.96	86	33.59	86
Kindergarten	156.47	163	153.09	160	153.6	163	154.23	164	154	163	153.89	164	153.87	166	153.73	165
TOTAL	**193.54**	**258**	**191.76**	**257**	**192.35**	**264**	**193.59**	**267**	**193.47**	**269**	**193.78**	**271**	**194.65**	**276**	**194.25**	**276**
1st Grade	145.07	148	143.79	147	142.88	145	142.26	148	141.02	148	141.24	149	141.5	149	141.45	149
2nd Grade	174.2	179	172.53	178	172.35	179	172.6	178	171.62	179	171.88	181	171.96	180	171.55	180
3rd Grade	160.6	167	161.35	167	160.3	163	159.62	164	158.75	163	158.51	164	158.33	165	158.2	165
TOTAL	**479.87**	**494**	**477.67**	**492**	**475.53**	**487**	**474.48**	**490**	**471.39**	**490**	**471.63**	**494**	**471.79**	**494**	**471.2**	**494**
4th Grade	171.6	177	172.21	177	171.51	177	171.58	179	171.41	181	171.88	182	171.43	181	171.26	181
5th Grade	205.13	211	204.88	212	203.93	211	203.66	210	203.15	211	203.24	211	203.43	213	203.4	212
TOTAL	**376.73**	**388**	**377.09**	**389**	**375.44**	**388**	**375.24**	**389**	**374.56**	**392**	**375.12**	**393**	**374.86**	**394**	**374.66**	**393**
6th Grade	170.67	174	170.65	175	170.11	176	170.04	179	169.71	178	169.09	175	168.27	174	168.17	172
7th Grade	191.67	196	190.53	194	188.56	193	187.78	193	187.31	193	187.15	195	187.17	195	187.22	194
8th Grade	175.53	182	175.91	181	175.11	180	173.91	179	173.14	179	172.7	179	171.96	175	171.8	174
TOTAL	**537.87**	**552**	**537.09**	**550**	**533.78**	**549**	**531.73**	**551**	**530.16**	**550**	**528.94**	**549**	**527.4**	**544**	**527.19**	**540**
9th Grade	165.07	171	165.21	171	164.49	168	163.58	169	163.51	172	162.89	166	162.45	168	162.27	167
10th Grade	166.87	171	163.97	170	163.96	171	164.06	174	164.62	175	164.58	173	163.62	172	164.7	172
11th Grade	145.2	150	146.47	151	146.18	152	146.31	152	146.55	150	145.7	152	145.55	153	144.77	149
12th Grade	146.67	150	145.68	151	144.75	151	144.19	150	143.97	153	143.04	149	142.48	149	142.36	147
TOTAL	**623.81**	**642**	**621.33**	**643**	**619.38**	**642**	**618.14**	**645**	**618.65**	**650**	**616.21**	**640**	**614.1**	**642**	**614.1**	**635**
LC 9	1.73	1	1.53													
LC 10				1	0	0										
LC 11	1.93	3	2.47	2	2.63	3	2.69	3	2.69	3	2.8	3	2.41		2.41	4
LC 12	9.07	8	7.88	8	7.56	7	6.81	5	6.44	3	6.53	4	6.29	4	6.2	6
TOTAL	**12.73**	**11**	**10.35**	**11**	**10.19**	**10**	**9.5**	**8**	**9.13**	**6**	**9.33**	**7**	**8.7**	**4**	**8.61**	**10**
Refined ADA	**2224.55**		**2216.82**		**2206.67**		**2202.68**		**2197.36**		**2195.01**		**2191.5**		**2190.01**	
Decrease / Increase	**NA**		**-7.73**		**-17.88**		**-21.87**		**-27.19**		**-29.54**		**-33.05**		**-34.54**	
% Attendance	**97.60%**		**97.03%**		**96.61%**		**96.48%**		**96.24%**		**96.06%**		**95.91%**		**95.86%**	
Enrollment		**2345**		**2342**		**2340**		**2350**		**2357**		**2354**		**2354**		**2348**
Decrease / Increase		**NA**		**-3**		**-5**		**8**		**12**		**9**		**9**		**3**
Last Year Comparison	-36	-37	-27	-32	-33	-33	-31	-18	-32	1	-19	8	-10	3	-36	-19

AGENDA
ITEM

SUBJECT: Consider Approval of an Order Postponing the May 2, 2020 Board Election

RATIONALE:

Due the continuing uncertainty of the COVID-19 pandemic and under the guidance of the Secretary of State and the Governor's Executive Order to Stay at Home, entities that have called for elections scheduled for May 2020 have been requested to postpone the election to November 2020.

Effect on a current Board Member whose position is up for election.

- Any sitting board member will retain their board position until the November election.

Effect on current Board Candidates.

- Any candidate that posted by the original posting deadline remains a candidate unless they choose to withdraw by the deadline to withdraw set for the November 2020 election.
- Ballot places drawn for the May 2020 election will remain in place for the November 2020 election.

Effect on the District Budget.

- The district has incurred expenses related to the May 2020 election. The final amount is yet undetermined.
- The district will incur additional expenses for the November 2020 elections. This amount is yet undetermined.

RECOMMENDATION:

I recommend the approval of the Order postponing the May 2020 board election to be held on the uniform election date in November 2020.

CONTACT PERSON(S):

Sonny Cruse

ORDER POSTPONING ELECTION

WHEREAS, on March 18, 2020 Texas Governor Greg Abbott issued a proclamation suspending certain laws to the extent necessary to allow political subdivisions that would otherwise hold elections on May 2, 2020 to move those elections to the next uniform election date, which occurs on November 3, 2020; and

WHEREAS, this Order is made pursuant to the authority granted in the Governor's proclamation; now, therefore, be it

ORDERED,

1. That the election for Graham ISD Board of Trustees currently scheduled to occur on May 2, 2020 is hereby moved to November 3, 2020.

2. That the candidate filings for the May election will remain valid for the November election and that the filing period will not be re-opened for the November election date.

3. That all Applications for Ballot by Mail (ABBMs) for voters who are voting by mail due to being over the age of 65 or due to disability will still be valid for the November election, and that ABBMs for voters who submitted ABBMs based on expected absence from the county would <u>not</u> be valid for the November election.

4. That the major relevant dates for the November election are as follows:
    a. Voter Registration Deadline: October 5, 2020
    b. Deadline to Submit an ABBM: October 23, 2020
    c. Dates for Early Voting: October 19, 2020 – October 30, 2020
    d. Early Voting will be 8:00 am to 5:00 pm on 10/19 through 10/23
    e. Early Voting will be 10:00 am to 3:00 pm on 10/24
    f. Early Voting will be 7:00 am to 7:00 pm on 10/26 through 10/30
    g. Last Day to Apply for a Ballot by Mail will be 10/23 at 5:00 pm

Issued this the ____day of April, 2020.

____________________ Member	____________________ Signature of Presiding Officer
____________________ Member	____________________ Member
____________________ Member	____________________ Member
____________________ Member	____________________ Member

AGENDA
ITEM

SUBJECT: Consider Approval of the Educator Appraisal Waiver

RATIONALE:

Due to the COVID-19 pandemic, the district administrators were not able to complete the requirements of the Texas Teachers Evaluation and Support System (T-TESS). As such, we need to submit a waiver requesting waiver of the Texas Education Code provisions 21.351, 21.352, 21.3541, and the applicable rules in Title 19, TAC, Ch 150.

This particular waiver requires approval of the district improvement team and the board of trustees. The district improvement team approved the waiver on Wednesday, April 8.

RECOMMENDATION:

I recommend the approval of the Educator Appraisal Waiver.

CONTACT PERSON(S):

Sonny Cruse

AGENDA
ITEM

SUBJECT: Consider Approval of a Resolution Regarding Policy EIC (LOCAL), Class Rank

RATIONALE:

As you are aware, the Texas Governor has issued Executive Orders relating to COVID-19 in accordance with Guidelines from the President ordered the temporary closure of all Texas school districts.

This circumstance requires the district to consider a temporary amendment to policy EIC (LOCAL) which addresses the topics of class rank and local graduation honors.

The enclosed resolution temporarily adjusts policy EIC (LOCAL).

RECOMMENDATION:

I recommend the approval of the Resolution of the Board Regarding Policy EIC (LOCAL), Class Rank.

CONTACT PERSON(S):

Sonny Cruse

Resolution of the Board Regarding Policy EIC(LOCAL), Class Rank

WHEREAS, on March 19, 2020, the Texas Governor issued Executive Order No. GA-08 relating to COVID-19 preparedness and mitigation and through this action and in accordance with Guidelines from the President ordered the temporary closure of all Texas school districts;

WHEREAS, on March 23, 2020, Graham Independent School District began closure of the district to protect the health and safety of staff and students;

WHEREAS, the Board has implemented procedures for continuity of instruction to the extent possible during the district closure;

WHEREAS, the Board finds that a need exists to temporarily adjust local policy provisions addressing class rank under these circumstances to ensure fair and consistent designation of local honors;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Graham Independent School District makes the following temporarily adjustments to policy EIC(LOCAL), Class Rank:

- The determination of local honors, including valedictorian and salutatorian determinations, shall be based on the grades of assignments available as of Thursday, March 12, 2020.
- For students taking dual credit courses, the mid-term grade received from NCTC on Tuesday, March 17, 2020, will be utilized for GPA calculation.

The authority granted by this resolution to adjust EIC(LOCAL) calculations shall apply for the remainder of the 2019–20 school year, unless the Board takes further action.

Adopted this 15th day of April, 2020 by the Board of Trustees.

____

Presiding Officer

____

Secretary

AGENDA
ITEM

SUBJECT: Consider Approval of a Resolution of the Board Regarding Delegation to the Superintendent for Waivers

RATIONALE:

Due to the COVID-19 pandemic, the District will be required to file several waivers. TASB has recommended each district board of trustees consider approving a resolution delegating to the superintendent:

- The authority to pursue any necessary and available waivers from TEA without further action of the Board; and
- In the event other waivers are needed, the Superintendent is authorized to submit other waiver requests in accordance with guidance from national, state, or local authorities or agencies.

The Board shall ratify any waiver requests made by the Superintendent under this authority at a future board meeting.

RECOMMENDATION:

I recommend the approval of the resolution of the Board delegating the superintendent the authority to file necessary waivers.

CONTACT PERSON(S):

Sonny Cruse

Resolution of the Board Regarding Delegation to Superintendent for Waivers

WHEREAS, the U.S. Government has declared a national emergency and the State of Texas has declared a statewide disaster regarding the ongoing COVID-19 pandemic;

WHEREAS, on March 19, 2020, the Texas Governor issued Executive Order No. GA-08 relating to COVID-19 preparedness and mitigation and through this action and in accordance with Guidelines from the President ordered the temporary closure of all Texas school districts;

WHEREAS, Texas Education Code 11.151 gives the Board of Trustees the exclusive power and duty to govern and oversee the management of the public schools of the District;

WHEREAS, Texas Education Code 7.056 permits a district to apply to the commissioner of education for a waiver of a requirement, restriction, or prohibition imposed by the Education Code or rule of the State Board of Education or commissioner;

WHEREAS, TEA has indicated that it will accept a waiver request made pursuant to Texas Education Code 7.056 by a superintendent, if the Board of Trustees has delegated general operational authority or waiver-specific authority to the Superintendent;

WHEREAS, TEA recommends that if the Board delegates authority to the Superintendent to request waivers from the commissioner, that the Board ratify the waiver request at a future Board meeting to ensure compliance with Texas Education Code Chapter 11 and section 7.056;

WHEREAS, the Board finds there is a need for the District to maintain efficient, effective, and consistent District operations during the period of the disaster declaration under these circumstances, which may include the need to request available waivers under state and federal law;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of ____________________ School District makes the following delegation to the Superintendent:

- The authority to pursue any necessary and available waivers from TEA without further action of the Board; and
- In the event other waivers are needed, the Superintendent is authorized to submit other waiver requests in accordance with guidance from national, state, or local authorities or agencies.

The Board shall ratify any waiver requests made by the Superintendent under this authority at a future Board meeting.

The authority granted by this resolution shall apply until the District resumes full operations at the direction of the Superintendent or the Board takes further action.

Adopted this _______ (*date*) day of _______________ (*month*), _______ (*year*), by the Board of Trustees.

____

Presiding Officer

____

Secretary

AGENDA
ITEM

SUBJECT: Consider Approval of the Juvenile Justice Grant Resolution

RATIONALE:

As you are aware, Graham ISD and the City of Graham partner to provide a Student Resource Officer (SRO) for the district. In addition to his safety and security duties, the SRO provides instruction to our students regarding interaction with law enforcement, making positive choices in regards to tobacco, alcohol, marijuana, vaping, etc.

Annually, the district applies for a Juvenile Justice Grant. The funds from this grant offset the costs of providing the SRO services. Part of the process to apply for the grant is the board must adopt a resolution in support of the district applying for Juvenile Justice Grant to the Office of the Governor, Criminal Justice Division.

RECOMMENDATION:

The administration recommends approval submission of the grant application for the Juvenile Justice Grant to the Office of the Governor, Criminal Justice Division.

CONTACT PERSON(S):

Robert Loomis
Sonny Cruse

GRAHAM INDEPENDENT SCHOOL DISTRICT

BOARD OF TRUSTEES

RESOLUTION

WHEREAS, the Graham ISD Board of Trustees finds it in the best interest of the citizens of Graham Independent School District, that the Project DARE be operated for the 2020-2021 school year, and

WHEREAS, the Graham ISD Board of Trustees agrees to provide applicable matching funds for the said project as required by the Office of the Governor, Criminal Justice Division grant application; and

WHEREAS, the Graham ISD Board of Trustees agrees that in the event of loss or misuse of the Office of the Governor funds, the Graham ISD Board of Trustees assures that the funds will be returned to the Office of the Governor in full.

WHEREAS, the Graham ISD Board of Trustees designates Robert Loomis, Assistant Superintendent for Administrative Services, as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED that the Graham ISD Board of Trustees approves submission of the grant application for the Project DARE to the Office of the Governor, Criminal Justice Division.

Signed by: ____

Passed and Approved this _______ (Day) of ______________ (Month), _________ (Year)

Grant Number: 1431021

AGENDA
ITEM

SUBJECT: Consider Approval of the Tax Resale Deed- Tract 1: Lots 11-26 Block 1, Scott 1/South Bend, Young County Texas

RATIONALE:

The property, Tract1: Lots 11-26 Block 1, Scott 1/South Bend, Young County Texas as assigned in trust to Graham ISD by action of the May 7, 2019 Sheriff's Sale.

Perdue Brandon Fielder Collins &b Mott, LLP received a bid of $500.00 for the property.

RECOMMENDATION:

The administration recommends approval Tax Resale Deed associated with this property.

CONTACT PERSON(S):

Sonny Cruse

PERDUE BRANDON
FIELDERCOLLINS&MOTT LLP
ATTORNEYS AT LAW

Jeanmarie Baer
Partner
P.O. Box 8188
Wichita Falls, Texas 76307
p: 940-723-4323
f: 940-723-8553
w: www.pbfcm.com

March 25, 2020

Sonny Cruz
Superintendent
Graham ISD
400 3rd St.
Graham, TX 76450

We received a bid regarding the following property and the property is held in trust by the Graham ISD.

Property Information:
Lots 11-16, Block 1, Scott 1, South Bend
Amount due at time of sale $3,567.58
Appraised Value $13,750.00
Bid Amount: $500.00
Struck off at May 7, 2019 Sheriff's Sale

Please place this bid on the school boards next agenda for consideration. I have enclosed a Tax Resale Deed, if the board does accept the bid, the tax resale deed will need to be signed by the president and secretary; it also needs to be notarized. Once this has been done, please return to me in the self-addressed, stamped envelope.

If you have any questions, please call.

Cordially,

Darla Allen
Darla Allen
Legal Assistant

BID SHEET FOR CLOSED BIDS

DATE BID SUBMITTED: 3-25-20

NAME: Dennis Wicks
(As desired on deed, PLEASE PRINT)

ADDRESS: 8612 Marys Creek Dr.
Benbrook, TX 76116
(Zip Code)

PHONE: 817-504-1360
(Area Code & Number)

LEGAL DESCRIPTION OF PROPERTY:

LOT(S) 11-16 BLOCK 1 ADDITION Scott 1/South Bend

OR SURVEY ——— ABSTRACT ———

ACCOUNT # 11692

BID AMOUNT $500.00 (Five Hundred)

PLEASE SUBMIT BIDS BY THE **FIRST MONDAY OF EACH MONTH** TO ASSURE GOING ON THE AGENDA FOR THE NEXT BOARD OF DIRECTORS MEETING.

NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OF THE FOLLOWING INFORMATION FROM THIS INSTRUMENT BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.

STATE OF TEXAS	§	
	§	TAX RESALE DEED
COUNTY OF YOUNG	§	

KNOW ALL MEN BY THESE PRESENTS that the GRAHAM INDEPENDENT SCHOOL DISTRICT, TRUSTEE, GRAHAM HOSPITAL DISTRICT, NORTH CENTRAL TEXAS COLLEGE and YOUNG COUNTY, acting by and through its duly elected officials by resolution duly proposed and adopted in the manner required by law ("GRANTORS") as authorized by Section 34.05, Texas Property Tax Code, for and in consideration of the sum of FIVE HUNDRED AND DOLLARS AND NO/100 ($500.00), in hand paid by DENNIS WICKS, ("GRANTEE") the receipt of which is hereby acknowledged and confessed, has conveyed and quitclaimed and by these presents do convey and quitclaim unto said grantee all right, title and interest of the GRAHAM INDEPENDENT SCHOOL DISTRICT, GRAHAM HOSPITAL DISTRICT, NORTH CENTRAL TEXAS COLLEGE and YOUNG COUNTY in the property herein conveyed, acquired by tax foreclosure sale heretofore held in Cause No. T05162 styled Graham Independent School District vs. Ricky King, said property being described as:

Tract 1: Lots 11-16, Block 1, Scott 1/South Bend, Young County, Texas, as the same appears on a map or plat thereof filed in the office of the County Clerk, Young County, Texas;2

This conveyance is made and accepted subject to the following matters to the extent that the same are in effect at this time: any and all rights of redemption, restrictions, covenants, conditions, easements, encumbrances and outstanding mineral interests, if any, relating to the hereinabove described property, but only to the extent they are still in effect, shown of record in the hereinabove mentioned County and State, and to all zoning laws, regulations and ordinances of municipal and/or other governmental authorities, if any but only to the extent that they are still in effect, relating to the hereinabove described property.

TO HAVE AND TO HOLD said premises, together with all and singular the rights, privileges and appurtenances thereto in any manner belonging unto the said MIKE MAY, his heirs and assigns forever, so that neither the GRAHAM INDEPENDENT SCHOOL DISTRICT, GRAHAM HOSPITAL DISTRICT, NORTH CENTRAL TEXAS COLLEGE nor YOUNG COUNTY, nor any person claiming under it or them shall at any time hereafter have, claim or demand any right or title to the aforesaid premises or appurtenances, or any part thereof.

Grantee accepts the property without warranty and in "AS IS, WHERE IS" condition and subject to any environmental conditions that might have or still exist on said property, and subject to any title defects and deficiencies, and subject to the right of redemption, if any, provided under the Texas Property Tax Code.

Pro rata taxes for the current year are assumed by Grantee.

IN TESTIMONY WHEREOF, THE GRAHAM INDEPENDENT SCHOOL DISTRICT, TRUSTEE, GRAHAM HOSPITAL DISTRICT, NORTH CENTRAL TEXAS COLLEGE and YOUNG COUNTY, has caused these presents to be executed this ______ day of __________________, 2020.

ATTESTED:	GRAHAM INDEPENDENT SCHOOL DISTRICT, TRUSTEE
___________________________	___________________________________
Secretary, Board of Trustees	President Board of Trustees

STATE OF TEXAS §
COUNTY OF YOUNG §

This instrument was acknowledged before me on the ______day of __________________, 2020, by the President of the Board of Trustees for the Graham Independent School District as the act of the Graham Independent School District.

____
Notary Public, State of Texas

ATTEST: GRAHAM HOSPITAL DISTRICT

_________________________ By: _____________________________________

Secretary, Board of Trustees President, Board of Trustees

STATE OF TEXAS §
COUNTY OF YOUNG §

This instrument was acknowledged before me on the ______ day of ___________, 2020, by the President of the Board of Trustees for the Graham Hospital District as the act of the Graham Hospital District.

____
Notary Public, State of Texas

ATTEST: NORTH CENTRAL TEXAS COLLEGE

_________________________ By: _____________________________________

Secretary Chair Board of Regents

STATE OF TEXAS §
COUNTY OF YOUNG §

This instrument was acknowledged before me on the ______ day of ___________, 2020, by the Chair, Board of Regents for the Graham Hospital District as the act of the Graham Hospital District.

____
Notary Public, State of Texas

ATTEST: YOUNG COUNTY

______________________________ By: ______________________________

County Clerk County Judge

STATE OF TEXAS §
COUNTY OF YOUNG §

This instrument was acknowledged before me on the ______ day of ____________, 2020, by the County Judge of Young as the act of Young County.

____
Notary Public, State of Texas

GRANTEE'S ADDRESS:

DENNIS WICKS
8612 MARY CREEK DR
BENBROOK, TX 76116

AGENDA
ITEM

SUBJECT: Consider Approval of an Expenditure for Preparing and Asphalting the Tennessee St. Parking Lot at GJHS

RATIONALE:

The existing parking lot near the GJHS/GLC building is a combination of asphalt, rock, grass/dirt. We are working to procure pricing for paving the parking lot.

The work will include digging out the grass/dirt, removing existing chip seal , refiling with road base, compacting the area, and covering the parking lot with hot-mix asphalt this will purchased separately by the district.

We have contacted several vendors to provide pricing for the above work. To date, we have received a proposal from one vendor in the amount of $43,000. The estimate cost for the asphalt is $20,000. At the end of the fiscal year, a budget revision will be brought to the board.

RECOMMENDATION:

I recommend the approval of this expenditure to not exceed $43,000.

CONTACT PERSON(S):

Sonny Cruse

AGENDA
ITEM

SUBJECT: Consider Approval of an Early Childhood Education Memorandum of Understanding Between Graham ISD, Rolling Plains Management Corporation, and the Region 9 ESC

RATIONALE:

The district has the opportunity to participate in a partnership with ESC 9 and Rolling Plains Management Corporation to serve additional children via a dual enrollment prekindergarten program. Additionally, this will allow Rolling Plains to extend to a full day program.

RECOMMENDATION:

I recommend the approval of the MOU between Graham ISD, Rolling Plains Management Corporation, and the Region 9 ESC.

CONTACT PERSON(S):

Sonny Cruse

Memorandum of Understanding

Early Learning Department

Date: April 15, 2020

Region 9 ESC is the grantee for the Regional Early Childhood Education Support Specialist (RECESS) Initiative 3, Regional Public-Private Partnerships, grant through Texas Education Agency (TEA) and Texas Workforce Commission (TWC). The purpose of the grant is to promote, set and achieve common goals for early learners through prekindergarten partnerships with LEAs and Early Learning Centers.

A cooperative agreement must exist to facilitate effective support systems, within the Region 9 service area, between LEAs and Early Learning Centers with the goal of directly influencing school readiness for the future by dual-enrolling prekindergarten students. This agreement will be maintained by Region 9 Education Service Center, Graham Independent School District, and Rolling Plains Management Company. The following statements shall formulate that agreement:

Region 9 ESC agrees to:

1. Serve as a technical agency for partnership management and monitoring.
2. Provide educational specialists who will provide professional development, onsite and virtual coaching, as well as technical assistance.
3. Support and coaching for prekindergarten teachers working within a partnership to maintain a high level of teaching practices.
4. Collaborate with school districts to develop a sustainability plan and coaching model to increase the quality of prekindergarten programs within the Region 9 service area.
5. 1 classroom of Frog Street curriculum for the first year of partnership.

Rolling Plains Management Corporation agrees to:

1. Provide 1 classroom space to house a dual-enrolled prekindergarten classroom.
2. Provide 1 prekindergarten certified teacher (alt-certified) as grant participant.
3. Support teacher participation in professional development and coaching activities.
4. Maintain a learning environment that meets the compliance requirements of both entities within the partnership.
5. Share data and provide feedback with Region 9 regarding grant activities.
6. Collaborate with Region 9 RECESS staff in the development of a sustainability plan.

1. Create and share monthly family engagement activities with Graham ISD community.

Graham Independent School District Agrees to:

1. Support teacher participation in professional development and coaching activities.
2. Maintain a learning environment that meets the compliance requirements of both entities within the partnership.
3. Share data and provide feedback with Region 9 regarding grant activities.
4. Collaborate with Region 9 RECESS staff in the development of a sustainability plan.
5. Provide a mentor teacher to support the Rolling Plains' partnership teacher.
6. Share (85% Rolling Plains /15% Graham ISD) of ADA funds per dual-enrolled student.

This agreement remains in effect unless either party gives a 30-day written notice.

___________________________	___________________________
Director Signature	Region 9 ESC. Exec. Dir. Signature
___________________________	___________________________
Superintendent Signature	Name of ESC Contact Person

301 Loop 11 • Wichita Falls, TX 76306-3706 • Phone: **940.322.6928** • Fax: 940.767.3836 • Website: www.esc9.net

AGENDA
ITEM

SUBJECT: Consider Approval of Adding Policy CCGB (LOCAL)

RATIONALE:

The district has been informed there is a possibility of an additional wind farm to be constructed within the district boundary. Moak, Casey & Associates is the law firm that will assist the district with working through the required 313 Agreement.

Since the last time the district entered into a Chapter 313, there are few new steps to take. The first is to adopt local policy CCGB. Our TASB policy consultant has provided us with the attached draft language for this policy.

RECOMMENDATION:

I recommend the approval adopting policy CCGB (LOCAL).

CONTACT PERSON(S):

Sonny Cruse

PROPOSED POLICY

Texas Economic Development Act

Purpose

These provisions outline the District's procedures for accepting, reviewing, and considering applications and amendments to applications, and, when necessary, enforcing agreements under the Texas Economic Development Act (the Act), as set forth in Tax Code Chapter 313. [See CCGB(LEGAL)]

Definitions

In addition to the definitions set out in CCGB(LEGAL), the following definitions apply in this policy:

"Application review period" means the period during which the Board will consider and act on an application. The application review period begins on the application review start date and ends on the 151st day thereafter, unless the application review period is extended by Board action prior to the expiration date.

"Appraisal district" means each county appraisal district that appraises property that is the subject of an application.

"Large project application" means an application for which the qualified investment exceeds $300,000,000.

Filing an Application

In the form and formats required by the comptroller, an applicant shall file with the Superintendent the original and copies of the completed application along with a searchable electronic copy certified to contain information identical to the original hard copy. [See CCGB(LEGAL) at Required Contents and Format]

The Superintendent shall hold any incomplete applications or applications submitted without the full application fee until the application is properly completed and the application fee is paid. The Superintendent's determination of whether an application is complete shall be final.

Confidentiality of Applicant Information

If the Board decides to consider an application, information provided in connection with an application will not be considered confidential except as allowed by law. [See CCGB(LEGAL) at Confidential Business Information]

Amending an Application

An applicant may seek to amend an application at any time prior to final Board action on the application. If an amended application is filed within 60 days of the end of the application review period, the application review period shall be extended automatically to the 61st day after the date on which the last amended application is filed, unless the Board takes action to extend the application review period otherwise.

The Superintendent shall review and forward to the comptroller any amended application or supplemental information on receipt.

Standard Application Fee

An applicant shall pay a standard application fee of $75,000 to the District to cover the District's costs in processing and considering the application. This fee is nonrefundable except as set forth in this policy:

1. For large project fees after the initial fee submission; or
2. If the application is rejected after an initial Board review.

The standard application fee does not include any amount charged by the comptroller to the applicant for the comptroller's economic impact evaluation.

Large Project Application Fee

For a large project application, the Board may set an application fee higher than the standard application fee if the analysis or evaluation of the application warrants a higher fee. In this case, the applicant shall initially submit the standard application fee. If the Board sets a higher fee, the applicant may withdraw its application and any fee submitted if the applicant disagrees with the higher fee.

Processing an Application

Before Initial Board Review

Upon receipt of an application and application fee, the Superintendent shall:

3. Send the applicant written confirmation of receipt of the application and application fee.
4. Review the application and, as necessary, require the applicant to submit additional and/or supplementary information, including all required schedules.

5. Within seven days of receipt of a completed application, submit the application to the comptroller, together with any economic analysis of the proposed project submitted by the applicant.
6. Obtain necessary conflict of interest disclosures. [See BBFA(LEGAL)]

Initial Board Review

As soon as practical after an application is filed, the Board shall conduct an initial review of the application during which the Board may consider the Superintendent's recommendation and written or oral presentations concerning the application.

If, after the initial review, the Board determines that the application is not in the best interests of the District, the Board shall reject the application and return to the applicant the application fee, less any necessary and reasonable costs of the initial review.

If the Board accepts a large project application for further consideration, the Board may set an appropriate fee in accordance with this policy.

After Initial Board Review

If the Board elects to consider the completed application, the Superintendent shall:

7. Deposit the application fee and provide required written notice to the applicant and comptroller, with a copy to the appraisal district, that the District has received and will consider the completed application;
8. Deliver to the comptroller a copy of the application and required material along with a request for an economic impact evaluation;
9. Accept on behalf of the Board any amendments or supplements submitted by the applicant, and transmit copies to the comptroller within seven days of receipt;
10. Direct appropriate District personnel to create a link from the District's website to the location on the comptroller's website where copies of applications are posted;
11. Within the time allowed by law, provide all required supplemental information necessary to assist the comptroller

and the Texas Education Agency (TEA) with the required analyses;

12. On receipt, provide the applicant and District consultants with a copy of the economic impact evaluation and the school facilities impact analysis;
13. Work with the applicant and District consultants to provide the District and the comptroller with copies of the proposed agreement in a timely manner [see CCGB(LEGAL) at Continued Eligibility];
14. Take all action necessary or required to process the application;
15. Not later than 151 days after the application review start date, present to the Board an agreement for final approval or a request for extension of the application review period;
16. If an extension of the application review period is requested, report each such request to the comptroller within seven days of the decision to grant the extension; and
17. After Board action on the application, if any, transmit all necessary and required information to the comptroller, the applicant, and the appraisal district.

District Consultants

On retention by the Board, District consultants, including legal counsel, shall review the application to ensure it includes all required information. District consultants shall also begin an analysis of the application, consider any legal implications of the application, draft and negotiate an appropriate revenue protection agreement, and evaluate the analyses from the comptroller and TEA on receipt.

District consultants shall be paid for services from the application fee and shall complete their analyses in time to assist the Board, as appropriate, in its initial review or final determination on the application.

Board Action on Application

Completed applications may be considered for approval by the Board only after completion of the economic impact evaluation and the school facilities impact analysis and receipt of the comptroller's certification, as required by the Act.

Public Hearing

The Board's final determination on an application shall be made after a public hearing at which the Superintendent, District consultants, the applicant, and members of the public may provide input and information concerning the proposed application. The comptroller's certification shall be disclosed at the public hearing.

The public hearing shall be held at a time that allows the Board to approve or disapprove an application before the expiration of the application review period, unless the deadline has been extended.

Findings of Fact

After the public hearing, the Board shall make specific written findings as required by law. [See CCGB(LEGAL) at Approval]

Adoption of Agreement

After considering the comptroller's certification, the economic impact evaluation, the school facilities impact analysis, information from District consultants, and any other relevant information, the Board may approve the application and enter into an agreement that complies with all legal requirements. [See CCGB(LEGAL) at Agreement] The Board shall also consider and adopt an agreement with the applicant to provide protection from or compensation for any financial risks undertaken by the District in accepting the application.

Waiver of Jobs Requirement

The Board may waive the new jobs creation requirement in accordance with the law. [See CCGB(LEGAL) at Waiver of New Jobs Creation Requirement] If an applicant makes a waiver request subsequent to the original application, the Board may charge the applicant a fee to cover the costs of any consultant required by the Board in making the requisite finding.

Superintendent Responsibilities After Agreement

During the term of any agreement, the Superintendent shall ensure that all reporting requirements are met in a timely manner by the District and the applicant. The Superintendent is authorized to delegate this function to District consultants.

Statements Regarding Conflicts of Interest

Each Board member and any District employee who is a local government official under Local Government Code Chapter 176 shall submit a conflict of interest statement confirming or denying the existence of a conflict of interest or a substantial business interest in each project that is the subject of an application, agreement, or amendment to an agreement with the District. Within 60 days after each Board election or the appointment of a Board member, each new Board member shall complete a statement. The completed statements shall be retained by the District with each affected application or agreement. If a conflict or substantial interest exists, the appropriate disclosure forms shall be completed and filed as required by law. [See BBFA(LEGAL)]

GRAHAM ISD

Don Davis <don.h.davis@grahamisd.com>

New Apex Ch313 application

1 message

Kathy Mathias <kmathias@moakcasey.com> Fri, Mar 27, 2020 at 2:32 PM
To: Don Davis <don.h.davis@grahamisd.com>, Sonny Cruse <sonny.cruse@grahamisd.com>
Cc: Dan Casey <dcasey@moakcasey.com>, "'Kevin O'Hanlon' (kohanlon@808west.com)" <kohanlon@808west.com>, Mali Hanley <mhanley@808west.com>, John Grey <jgrey@moakcasey.com>, Gretchen Hoffman <ghoffman@moakcasey.com>

Don and Sonny,

Here is a synopsis of our phone call regarding the changes in Ch313 from your prior project and the potential Apex Wind project.

1. Apex is proposing a wind project with 45% located in Graham ISD and 55% located in Newcastle ISD. For Graham ISD they indicated that the 45% would have a value of approximately $180 million with the value limitation starting in 2023.
2. Value limitations are now in effect for 10 years (compared to the prior 8 year limitation) and start immediately with Year 1.
3. Graham ISD has a minimum value limitation of $20 million as determined by the Comptroller. For M&O purposes, the project would go on the tax rolls at $20 million beginning with Year 1 and remain at $20 million through Year 10. For I&S purposes, the project goes on the tax roll at full project value as determined by the appraisal district. Wind projects typically depreciate each year at around 6%.
4. Revenue protection payment is still included in Ch313 Agreements and continue to be calculated using prior year funding values (HB3 specified CH313 calculations would be made with prior year values as opposed to current year values for actual calculation of state aid by TEA). Protection of prior year values is a benefit to school districts and maintains the process employed in the previous project.
5. Supplemental payments are capped at $100 per ADA per year by statute. The supplemental payments may start during the qualifying time period (specified in the application and Agreement) and continue through the third year of the viable presence after expiration of the limitation. For Graham ISD, with 2,200 ADA that would be $220,000 per year for approximately 17 years for a total of $3,740,000. This means the MAXIMUM Graham ISD could receive would be approximately $3.74 million. This is negotiated during the Agreement process and is heavily influenced by the amount of remaining tax benefit after payment of revenue protection payment. Wind projects have typically been used to 40% of the tax benefit as a supplemental payment. However, again Graham ISD can receive no more than $100 per ADA per year. O'Hanlon is very good at looking out for the District's best interests during the Agreement process.
6. The Comptroller has put in place more strict guidelines regarding the application process. I've attached a document which highlights the process from beginning to end.
7. I saw that you have a CCGB (Legal) Board Policy regarding Economic Development. Have you adopted a CCGB (Local) policy? If not, you will need to adopt a CCGB (Local) before accepting an application. The CCGB (Local) sets the application fee and authorizes the superintendent responsibilities.
8. Moak Casey and O'Hanlon fees are paid out of the application fee. Our firms' fees cover review of the application, preliminary financial impact analysis, preparation of materials, Agreement process, coordination with Comptroller and company and other entities, etc. The Company also pays for the yearly maintenance of the project which includes payment calculations, reporting, etc. There is no cost to the District for our services.

The next steps would be:

1. Adopt a CCGB (Local) if not previously adopted.
2. Company prepares an application and submits to Graham ISD at a Board meeting - maybe April/May?
3. The Board votes yes or no to accept application. This does not obligate the Board to approve the project, it just agrees to move the project through the process.
4. The Board votes to hire consultants/legal representation.
5. After Comptroller review and certification (see attached timeline document), an Agreement is negotiated and submitted to Comptroller for final review.
6. Final action is a Board vote on approving the project and the Agreement.

Let me know if you need any additional information.

Kathy

Kathy Mathias
Moak, Casey & Associates
kmathias@moakcasey.com
512-485-7878
512-694-6885 (if unable to get through on the 485-7878 number)

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313 Timeline v2.pdf
66K

AGENDA
ITEM

SUBJECT: Consider Approval of a Budget Amendment to Provide One-Time Compensation for GISD employees.

RATIONALE:

Over the past several years we have evaluated our unbudgeted revenue sources to determine whether to provide our employees with an extra compensation via a one-time payment.

Our interest-bearing accounts this year have performed more favorably. These funds along with unbudgeted revenue funds can be used to provide our employees a one-time payment. Additionally, due to the COVID-19 school closure we anticipate additional operational savings during this budget year. Additionally, we have a healthy fund balance.

One-time compensation in the amount of $500.00 will cost approximately $200,000.00. If approved, this will be provided on April 17, 2020, via direct deposit or a mailed paper check. This compensation will require the deduction of Medicare.

RECOMMENDATION:

I recommend the board approve the one-time payment of $500.00 to each GISD employee and amend the budget accordingly.

CONTACT PERSON(S):

Sonny Cruse
Don Davis