

Agenda of Regular Meeting

The Board of Trustees Hamshire-Fannett ISD

A Regular meeting of the Board of Trustees of Hamshire-Fannett ISD will be held May 18, 2020, beginning at 6:30 PM in the Administration Board Room, 12702 Second St, Hamshire, TX 77622.

The subjects to be discussed, considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. Call to Order and Roll Call

Description: It has been found and determined that in accordance with the policies and orders of the Board, the notice of this meeting was posted publicly at the Administration Building in accordance with the terms and provisions of the Texas Open Meetings Act, Texas Government Code, Section 551.001 et. seq., and that all of the terms of said article have been fully complied with and that the 72-hour notice required has been properly and correctly given.

(a)

2. Invocation

(b)

3. Pledges of Allegiance

(c)

4. Open Forum (Public Comment Section)

The District will accept written comments submitted to egilpin@hfhorns.net prior to the start of the board meeting. Timely submitted written comments will be read during the public comment portion of the meeting.

COMPLAINTS AGAINST SPECIFIC EMPLOYEES OR INDIVIDUALS ARE NOT ALLOWED. THESE COMPLAINTS ARE COVERED BY A SEPARATE POLICY.

Join Zoom Meeting

<https://zoom.us/j/96221454339>

Meeting ID: 962 2145 4339

One tap mobile

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Dial by your location

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Meeting ID: 962 2145 4339
Find your local number: <https://zoom.us/j/96221454339>

Join by SIP
96221454339@zoomcrc.com

Join by H.323
162.255.37.11 (US West)
162.255.36.11 (US East)
Meeting ID: 962 2145 4339

- (d)
- 5. Superintendent's Announcements
 - (e)
 - A. Summer Work Schedule
 - B. Security Training
- (f)
- 6. Discussion of the Facility Assessment and Long Range Planning Efforts
 - (g)

Agenda Item: 6

Subject: Discussion of the Facility Assessment and Long-range Planning Efforts

BACKGROUND INFORMATION

To continually meet facilities needs of the district, the Board has set a goal for long-range-range facility planning in Hamshire. The Board hired the architectural firm of PBK to develop a long-range facility plan in collaboration with the district. The facility assessment has been completed and shared with the Board. The Board established a facility committee to advise the Board of needs and provide recommendations after studying the facility assessment report, touring the facility, and participating in other related activities.

ITEM ADDRESSED

The architects from PBK have made additional revisions to the long-range facility plan based on multiple feedback from the facility committee and Board. The administration will update the Board regarding the latest updates.

RECOMMENDED ACTION

Discussion of long-range planning progress

7. Discussion of Imelda Repairs
Presenter: Dr. Augustine
(h)

Agenda Item: 7

Subject: Discussion of Preliminary Design Factors for Imelda Repairs

BACKGROUND INFORMATION

In the aftermath of Tropical Storm Imelda, the district is left with the task of rebuilding two campuses and making repairs to other areas throughout the district. At its April 27, 2020 board meeting, the Board selected LaBiche Architects to design and develop building repairs, which includes designing for flood mitigation.

ITEM ADDRESSED

The board will receive an update on the preliminary work that has been done since the April 2020 board meeting. LaBiche and/or the administration will present updates to the Board.

RECOMMENDED ACTION

Discussion

8. Discussion of Graduation Protocols
Presenter: Dr. Augustine
(i)

Agenda Item: 8

Subject: Discussion of Graduation Protocols

BACKGROUND INFORMATION

In the wake of COVID-19, many disruptions in the traditional educational processes have taken place. High school graduation has not been an exception to the disruptions. Governor Abbott through the Texas Education Agency has set guidelines for high school graduations in Texas. The district administration has set the date, time and location for graduation.

ITEM ADDRESSED

The board will receive briefing on the preliminary details for graduation. The administration will also discuss the Board's role and adapt protocols after this discussion.

RECOMMENDED ACTION

Discussion

9. Discussion of the District's Efforts to Maintain the Continuity of Learning and Operations
During the COVID-19 Pandemic

Presenter: Dr. Augustine

(j)

Agenda Item: 9

Subject: Discussion of District's Efforts to Maintain the Continuity of Learning and Operations During the COVID-19 Pandemic

BACKGROUND INFORMATION

In the wake of COVID-19, many disruptions in the traditional educational processes have taken place. The state of Texas has invested a lot of time and resources supporting districts with online learning to help mitigate disruption in learning. Education researchers are also discussing ways to curtail loss of instructional time, not only during this pandemic, but future responses to pandemics and other things such as "summer slide." For these reasons, and others, the commissioner of education and the governor's COVID-19 Taskforce have recommended districts consider a balanced, "year-round" instructional calendar model.

ITEM ADDRESSED

The administration will give the Board information regarding the recommendations of a balanced academic calendar. The administration will get feedback from the Board and discuss potential next steps, if any.

RECOMMENDED ACTION

Discussion

10. Discussion of Possible Foreign Trade Zone Opportunity for HFISD

Presenter: Dr. Augustine

(k)

Agenda Item: 10

Subject: Discussion Possible Foreign Trade Zone Opportunity for HFISD

BACKGROUND INFORMATION

The state of Texas, and the U.S. government, allow certain business entities to establish foreign trade zones (FTZs) for the benefit of business development. Because these FTZs are established within the boundaries of school districts, districts are often considered integral to the business development process. Therefore, business entities often seek certain tax benefits through local school districts.

ITEM ADDRESSED

The administration will inform the Board of a possible creation/extension of a FTZ within the boundaries of HFISD and the opportunities associated with that FTZ creation/extension.

RECOMMENDED ACTION

Discussion

11. Discuss and Possible Schedule Budget Workshops

Presenter: Dr. Augustine

(l)

Hamshire-Fannett I.S.D. Board Meeting **05-18-20**
Agenda Item: 11
Subject: Discussion and Possible Approval of Budget Workshop Dates

BACKGROUND INFORMATION

Budget Workshops are held annually with the Board of Trustees and the Finance Department.

ITEM ADDRESSED

Discuss possible dates for June and July to hold Budget Workshops. Optimal dates would fall in the first week of June and the first week of July. The Board may also select some dates and defer other dates.

RECOMMENDED ACTION

Discussion and possible approval of dates.

12. Recommended Consent Items A - H

Description: Business Items

The Board of Trustees have been supplied with detailed background information regarding each item of business on the "Consent Agenda" if one is so indicated, or it has been discussed at a previous meeting of the Board. All items will be acted upon by one vote without being discussed separately. If requested by a Board member, individual items may be removed from the "Consent Agenda" to be discussed and voted upon separately. All items are recommended by the Superintendent.

(m)

A. Approval of April 27, 2020 Board Minutes

(n)

Hamshire-Fannett I.S.D. Board Meeting 05-18-2020
Agenda Item: 12A
Subject: Approval of March 23, 2020 Board Minutes

BACKGROUND INFORMATION

In conjunction with Hamshire-Fannett ISD Board policy, it is a requirement that the minutes of the previous Board meeting(s) be approved by the Board at a subsequent Board Meeting.

ITEM ADDRESSED

A copy of the minutes is included in each Board member’s agenda packet for perusal and awaits Board action.

RECOMMENDED ACTION

Board Approval

Minutes of Regular Meeting

The Board of Trustees Hamshire-Fannett ISD

A Regular of the Board of Trustees of Hamshire-Fannett ISD was held Monday, April 27, 2020, beginning at 6:30 PM in the Administration Board room.

This meeting was conducted by video and audio conference in accordance with the governance authorization concerning suspension of certain open meeting law requirements for the COVID-19 (Coronavirus) disaster.

President Chad Blanchard called the meeting to order at 6:31 PM. Other trustees present include Robert Lott, Bobby Mott, Chad McLeod, Jeff Burdick and Robert Thewman.

Absent: Glenn Kiker

1. Call to Order and Roll Call

It has been found and determined that in accordance with the policies and orders of the Board, the notice of this meeting was posted publicly at the Administration Building in accordance with the terms and provisions of the Texas Open Meetings Act, Texas Government Code, Section 551.001 et. seq., and that all of the terms of said article have been fully complied with and that the 72-hour notice required has been properly and correctly given.

2. Invocation

3. Pledges of Allegiance

4. Open Forum (Public Comment Section)

The District will accept written comments submitted to egilpin@hfhorns.net prior to the start of the board meeting. Timely submitted written comments will be read during the public comment portion of the meeting.

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Join Zoom Meeting

<https://zoom.us/j/91406677740>

Meeting ID: 914 0667 7740

One tap mobile

+13462487799,,91406677740# US (Houston)

Dial by your location

- +1 346 248 7799 US (Houston)
- +1 669 900 6833 US (San Jose)
- +1 253 215 8782 US
- +1 301 715 8592 US
- +1 312 626 6799 US (Chicago)
- +1 646 558 8656 US (New York)

Meeting ID: 914 0667 7740

Find your local number: <https://zoom.us/j/91406677740>

5. Superintendent's Announcements

A. Teacher Appreciation Week - May 6th thru 10th

Heard announcements.

6. Discussion and Possible Selection of an Architect for Imelda Build-Back

Chad McLeod made motion, seconded by Robert Lott to select LaBiche Architect Firm for Imelda Build-back.

Motion passed 5-1 with trustee Bob Thewman voting against.

Chad Blanchard, Jeff Burdick, Bobby Mott, Robert Lott and Chad McLeod voting in favor.

7. Discussion of the Facility Assessment and Long Range Planning Efforts

Heard discussion.

8. Discussion and Possible Approval of Educator/Principal/Administrator Appraisal Waiver for 2019-2020

Presenter: Dr. Augustine

Bob Thewman made motion, seconded by Bobby Mott to approve

Educator/Principal/Administrator Appraisal Waiver for 2019-2020

Motion passed unanimously.

9. Discussion and Update Regarding the New Board Goals

Presenter: Dr. Augustine

Heard discussion.

10. Recommended Consent Items A - G

The Board of Trustees have been supplied with detailed background information regarding each item of business on the "Consent Agenda" if one is so indicated, or it has been discussed at a previous meeting of the Board. All items will be acted upon by one vote without being discussed separately. If requested by a Board member, individual items may be removed from the "Consent Agenda" to be discussed and voted upon separately. All items are recommended by the Superintendent.

A. Approval of March 23, 2020 Board Minutes

B. Approval of March Expenditures

C. Donations Approval

Presenter: Mrs. Byrd

D. Approval of Quarterly Investment Report

Presenter: Mrs. Byrd

- E. Discussion and Possible Approval of Additional Square Footage Replacement for Old Gym Floor.
Presenter: Dr. Augustine

*Bob Thewman made motion, seconded by Bobby Mott to approve replacement of gym floor in the amount of \$58, 170.00
Motion passed unanimously.*

- F. Skyward Online Registration Module
Presenter: Dr. Augustine

- G. Approval of Renewal of Food Service Contract
Presenter: Allison Byrd

*Bob Thewman made motion, seconded by Bobby Mott to approve consent items A-D and F-G
Motion passed unanimously*

11. Discussion and Possible Rescheduling of the May Board Meeting

Presenter: Dr. Augustine

Jeff Burdick made motion, seconded by Robert Lott to reschedule May board meeting to May 18, 2020.

Motion passed unanimously.

12. Board Announcements and Information

Presenter: Chad Blanchard

Heard announcements.

13. Personnel Resignations

Presenter: Dr. Augustine

Heard resignations of Gena Guyote

14. Personnel Employment

Bobby Mott made motion, seconded by Jeff Burdick to approve teacher and counselor professional contracts as discussed in closed session.

Motion passed unanimously.

Bobby Mott made motion, seconded by Jeff Burdick to approve Non Chapter 21 contracts as discussed in closed session.

Motion passed unanimously.

Jeff Burdick made motion, Bobby Mott to approved termination of Lauren Foster at the end of employment term.

Motion passed unanimously

15. The Board may convene into closed (executive) session to discuss the following items:

A. To deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee. Tex. Gov't Code §551.074(a)(1)

1. Consider the Termination of a Professional Probationary Contract at the End of the Employment Term

B. Resignations/Retirements

Any action, decision or final vote with regard to any matter considered in such closed session, shall be made in open session.

President Chad Blanchard called executive session to order at 9:24 PM pursuant to Texas Government Code 551.074(a)(1). President Chad Blanchard adjourned executive session and reconvened regular session at 9:41 PM.

16. Consider, and if appropriate, take action to renew particular professional, para professional and/or probationary employment contracts for 2020 - 2021 school year specifically recommended by the Superintendent.

Presenter: Dr. Augustine

Jeff Burdick made motion, Bobby Mott approved motion to give Superintendent hiring authority during the month of May.

Board President Chad Blanchard adjourned the meeting at 9:41 PM.

Presiding Officer

Secretary

B. Chromebook Purchase
(o)

Agenda Item: 12B

Subject: Approval of the Purchase of Chromebooks

BACKGROUND INFORMATION

Board Policy CH (LOCAL) requires budgeted purchases of goods or services costing \$25,000 or more, regardless of whether the goods or services are competitively purchased, require Board approval before a transaction may take place.

ITEM ADDRESSED

To maintain the District’s goal to be one to one with technology, the technology department has developed an obsolescence plan to keep the Chromebooks up to date for our students. The following three quotes have been provided to replace 564 Chromebooks:

- 1. FireFly Computers - \$109,416
- 2. CDW-G - \$109,416
- 3. Trinity 3 Techonology - \$146,076

The technology departments recommends the purchase of these Chromebooks from FireFly Computers as they currently have the number of Chromebooks needed in stock.

RECOMMENDED ACTION

Board Approval



FireFly Computers
 1271 Red Fox Road
 Saint Paul, MN 55112
 fireflycomputers.com

Quote #: E000020394

Hamshire-Fannett ISD

Morgan Rayburn
 409-243-2133 x1109
 mrayburn@hfhorns.net

Customer Number	Quote Date	Expiration Date	Terms
77178	4/30/2020	5/30/2020	Net 30

Jake Munter
 Direct: 612-354-8816
 Fax: 612-392-2155
 Email: JMunter@fireflycomputers.com

Contract Details:
 BuyBoard Technology Equipment, Products, Services and Software
 Contract # 579-19

Quantity	Item	Unit Price	Extended Price
564	Lenovo 100e Chromebook 2nd Gen AST - AMD A4-9120C - 11.6" HD Display - Chrome OS - 4 GB Memory - 32GB EMMC, - Intel 7265 2X2 AC + BT4.1 - 1.0M HD Camera - 3 Cell 42 WH Battery - Keyboard - 1 Year Mail in Warranty	169.00	95,316.00
564	Google Chrome Education Upgrade	25.00	14,100.00
1	FF-SUPPORT-LENOVO - Easy-to-use Online RMA Portal for Simplified Warranty Claim Submissions - FireFly SMART RMA Boxes for Free 2-Way Shipping on Bulk Warranty Returns and Off-Warranty Paid Repairs - Unlimited Chromebook Technical Support by Phone or Email from Google-Certified Engineers - Access to FireFly Repair Zone Website for Easy Ordering of Chromebook Parts and Repairs - Complimentary Assistance Claiming Free Offers (such as LanSchool Software, which comes free with Lenovo Products)	0.00	0.00

Sale Amount:	109,416.00
Freight:	0.00
Sales Tax:	0.00
Total Amount:	109,416.00

Terms And Conditions:

Prices reflect a 3% discount for cash/check payment. Credit card payment is accepted without discount. This quote is confidential and is to be viewed solely by individuals within the organization to whom it is addressed. Unauthorized distribution or disclosure of the contents of this quote is prohibited. If you are not from the organization addressed, please notify us immediately so we can prepare a quote specific to you. Prices and availability may change without notice prior to the quote expiration date.

Ordering:

Please email purchase orders to orders@fireflycomputers.com or fax orders to 612-392-2155

Questions:

If you have any questions regarding this quote, please feel free to contact your FireFly Account Manager listed above at your convenience. We pride ourselves on providing you a quick response.



FireFly Computers
1271 Red Fox Road
Saint Paul, MN 55112
fireflycomputers.com

Quote #: E000020394

Hamshire-Fannett ISD

Morgan Rayburn
409-243-2133 x1109
mrayburn@hfhorns.net

Customer Number	Quote Date	Expiration Date	Terms
77178	4/30/2020	5/30/2020	Net 30

Jake Munter
Direct: 612-354-8816
Fax: 612-392-2155
Email: JMunter@fireflycomputers.com

Contract Details:
BuyBoard Technology Equipment, Products, Services and Software
Contract # 579-19

QUOTE CONFIRMATION



DEAR MORGAN RAYBURN,

Thank you for considering CDW•G for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
LKKL529	5/4/2020	LVO 100E	3991028	\$109,416.00

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
LVO 100E G2 A4-9120C 32/4 CHROME DSP Mfg. Part#: 82CD0000US-DROPSHIP Contract: PACE COOP P00185 Computer Hardware, Software, Serv (P00185)	564	6025013	\$170.00	\$95,880.00
Chrome Education Upgrade - license - 1 license Mfg. Part#: CROSSWDISEDU UNSPSC: 43232804 Electronic distribution - NO MEDIA Contract: MARKET	564	3577022	\$24.00	\$13,536.00

PURCHASER BILLING INFO		SUBTOTAL	\$109,416.00
Billing Address: HAMSHIRE-FANNETT SCHOOL DIST ACCTS PAYABLE 12702 2ND ST HAMSHIRE, TX 77622-9403 Phone: (409) 243-2145 Payment Terms: NET 30-VERBAL		SHIPPING	\$0.00
		SALES TAX	\$0.00
		GRAND TOTAL	\$109,416.00
		DELIVER TO Shipping Address: HAMSHIRE-FANNETT ISD 12702 2ND ST HAMSHIRE, TX 77622-9403 Phone: (409) 243-2145 Shipping Method:	

Need Assistance? CDW•G SALES CONTACT INFORMATION



Jim Donato

(877) 695-5826

jimmdon@cdwg.com

This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdwg.com/content/terms-conditions/product-sales.aspx>
 For more information, contact a CDW account manager

© 2020 CDW•G LLC, 200 N. Milwaukee Avenue, Vernon Hills, IL 60061 | 800.808.4239

Sales Quote SQ014773

May 4, 2020
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Sold To:
HAMSHIRE-FANNETT ISD
Morgan Rayburn
P O BOX 223
HAMSHIRE, TX 77622

Ship To:
HAMSHIRE-FANNETT ISD
Morgan Rayburn
P O BOX 223
HAMSHIRE, TX 77622

Trinity3 Technology
2550 University Ave W
Suite 315-S
St. Paul, MN 55114

External Document No.	Salesperson	Payment Terms				
	JAKE MEYERS	On Receipt				
No.	Description	MFG Code	Quantity	Unit Price	Line Amount	
T0004641	100E G2 AST A4-9120C 1.6G 4G 32G 11" CHROME L3W Four Year Trinity3 Platinum ADP Warranty	LENOVO	564	234.51	132,263.64	
0000506	GOOGLE CHROMEOS MGT LIC+S EDU Includes "white glove" Service	GOOGLE	564	24.49	13,812.36	

Platinum Warranty highlights:

- *No deductible
- *Hardware fail
- *Send parts for repair – if desired
- *Advance Exchange
- *Accidental Damage Protection (ADP)
- *Spare parts on site – if desired
- *Theft/Loss
- *No Limit on ADP claims
- *Free shipping both ways when there is an incident
- *zero cost of ownership
- *3-Year battery warranty (1 replacement)
- *Custom online portal created for Hamshire-Fannett ISD for warranty claim submissions

Includes Google Management and white glove service:

- *All systems arrive ready to go
- *Device Enrollment onto district domain
- *Update BIOS to latest auto-update version
- *Power on and test devices and adapters prior to shipping
- *Spreadsheet of device serial numbers and corresponding asset tags provided
- *Apply asset tags
- *"Green" packaging shipping

Delivery included

Please contact Jake with any questions. Thanks!

**** Approved TIPS Contract# 170306****

Subtotal	146,076.00
Total Tax	0.00
Total US Incl. Tax	146,076.00



Trinity3 Technology Return Policy

Trinity3 Technology, LLC accepts returns within 30 Calendar Days of Shipment. All return orders, regardless of time frame, are subject to inspection and may be subject to restocking fees at the discretion of Trinity3. To be eligible for a return, your item must be unused and in the same condition and packaging you received it. Trinity3 Technology, LLC. does not accept any returns without prior written consent. Licensing and Software sales are final and cannot be returned.

Trinity3, LLC Warranty Statement

Trinity3 LLC ("Trinity3") with its principal offices at 2550 University Avenue West, Suite 315-S, St. Paul, MN 55114 is providing extended warranty coverage ("Warranty") for the specific products purchased from Trinity3 on your sales quote or sales order. The Warranty period starts on the date of product delivery and continues until the expiration listed on your Trinity3 sales order. The warranty is limited to the original buyer and is not transferable.

The Warranty may provide for duplicate coverage already provided to you by other insurance policies or manufacturer's warranties available to you. You are not required to purchase a Warranty in order to purchase a computer or other electronic device from Trinity3.

What is covered?

Trinity3 will repair or replace (at our sole discretion) hardware failure and damage by accident for the specific serialized system purchased from Trinity3 or the specific technology covered under our extended Warranty (Gold Warranty) or upgraded Warranty (Platinum Warranty) during the time frame identified on your Trinity3 sales order. Accidental damage protection ("ADP") is only offered under the Gold & Platinum Warranties and applies only for the designated coverage period from the date of original purchase or date of warranty agreement. The warranty protection period varies by product type, specific warranty purchased and the specific coverage period indicated on the Trinity3 sales order. For a summary of the differences between coverages, please see the link below.

www.trinity3.com/Warranty/Warranties

What are the Claim Limits?

The Warranty is limited to an individual user accidental damage incident that renders the system unusable. The Warranty does not include preventive maintenance, so you should maintain the system or device in accordance with the manufacturer's instructions. ADP is not intended to and does not protect multi-system damage events nor does it protect against the following: general use wear and tear, cosmetic wear, vandalism, human/natural disasters (including, but not limited to: fire, smoke, flood, power surge and storm-related damages) and laptop battery replacement. Platinum Warranty coverage on laptop batteries is three years (on new mobile devices only) with one battery replacement from the date of purchase.

www.trinity3.com/Warranty/Warranties

What is the Deductible?

There is no deductible or any other fees required to fulfill a repair and/or replacement.



How do I report a Problem?

In the case of hardware failure or an accidental damage event, loss or theft, we can provide simple and fast help. Call Trinity3 Customer Service at 1-855-862-5120 or submit online;

www.trinity3.com/warranty/add

Submissions must be reported in a timely manner and please be prepared to provide the serial number and description of the problem or defect.

Trinity3 repairs all products at our technical facility located in St. Paul, MN. Unless a claim is for loss or theft, returning the original device is required. Trinity3 will provide you with a prepaid shipping label for you to return your device to Trinity 3. Failure to return your original device to Trinity3 will result in additional charges for the non-returned equipment.

Trinity3 service technicians located at the Trinity3 technical center: 650 Pelham Blvd, Suite 600, St. Paul, MN 55114 will assess the device and take appropriate action to repair and/or replace the hardware failure, once the product is returned.

Repairs and/or replacements may be fulfilled with new or reconditioned equipment. Reconditioned equipment may have minor cosmetic flaws. Replacement of accessories may be with generic or non-original manufacturer accessories. If the exact model is not available, the replacement will be of like kind and quality but you will be notified in advance if a different model is to be returned.

Trinity3 will use reasonable efforts to amicably resolve any disputes with respect to our Warranties. If you have and issues or problems with our warranties or your customer experience working with Trinity3, we welcome and invite you to contact your sales and/or customer service representative to reach a positive outcome.

www.trinity3.com/OurTeam/ContactUs

C. Possible approval of Dual Credit MOUs

Presenter: Jon Burris

(p)

Agenda Item: 12C

Subject: MOU for Lamar University, LIT, Galveston College

BACKGROUND INFORMATION

Hamshire-Fannett ISD partners with institutes of higher education such as Lamar University, Lamar Institute of Technology, and Galveston College to provide dual credit courses for our students to gain college credits while they are in high school.

ITEM ADDRESSED

MOU agreement with the following institutes of higher education

Lamar University

Lamar Institute of Technology

Galveston College

RECOMMENDED ACTION

Discussion and possible approval of Hamshire-Fannett's MOU agreements with Lamar University, Lamar Institute of Technology, Galveston College



Dual Credit Partnership Agreement for Lamar Online Dual Credit Program

This agreement is entered into and between Lamar University and _____; the conditions are set forth and agreed to by both parties. The purpose of this agreement is to provide Lamar Online dual credit courses to _____ in accordance with the following terms. This agreement is binding for one year with an automatic renewal. This partnership, however, may be cancelled with written notice, 120 days prior to the renewal date.

Eligible Courses

Lamar University shall offer courses for online dual credit in its approved core curriculum course inventory. See attached "Course Listing" for approved dual credit courses.

Student Eligibility

Students will be eligible to participate if they meet state eligibility requirements (THECB Title 19, Part 1, Chapter 4, Subchapter D, Rule 4.85) and the admission requirements of Lamar University. (See attached admissions criteria) Students must meet all the Lamar University prerequisites designated for the courses they wish to enroll in. Online dual credit students must have high school standing at the sophomore, junior or senior level unless they have demonstrated outstanding academic performance and capability and received approval from the principal of the high school and the chief academic officer of the university. (See attached admissions criteria) The class load of a high school student shall not exceed three university courses in their first semester of dual credit with Lamar University unless the student has demonstrated outstanding academic performance and capability and received approval from the principal of the high school and the chief academic officer of the university. After successfully completing dual credit courses at Lamar, students may enroll in up to four courses each semester. (See attached admissions criteria)

Location of Course

Online dual credit courses will be taught through Lamar University's Division of Distance Learning which uses the LU Learn/Blackboard learning platform to deliver online courses.

Student Composition of Class

Online dual credit courses may be composed of high school students and Lamar University undergraduate students.

Faculty Selection, Supervision, and Evaluation

Instructors of online dual credit courses are Lamar University faculty. They are supervised and evaluated by the academic department in accordance with university policy.

Course curriculum, Instruction, and Grading

Lamar University will ensure that an online dual credit course and the corresponding course offered on campus are equivalent with respect to the curriculum, materials, instruction, and method/rigor of student evaluation. Academic policies applicable to traditional courses taught at Lamar University must also apply to online dual credit courses. These policies include, but are not limited to, the following: class composition, drop/withdraw policy, and academic honesty.

Tuition

Per approval by the Texas State University System Board of Regents, online dual credit tuition will be offered at the rate of \$133 per credit hour. This calculates to \$399 for a 3-hour course (e.g. ENGL 1302) and \$532 for a 4-hour course (e.g. BIOL 1407).

Student Support Services

Online dual credit students are afforded many of the same academic support services as traditional students including: use of Mary and John Gray Library, Lamar's Writing Center, tutoring services, and access to academic advisors in the university's Undergraduate Advising Center.

Transcription of Credit

College credit will be transcribed immediately upon a student's satisfactory completion of the course. Student transcripts are available upon the request of the student through the Lamar University Records office.

Program Goals

The Lamar University Online Dual Credit Program provides students with the opportunity to earn both high school and university credit as a means to encourage and facilitate degree completion, and subsequently to empower students with the skills and knowledge to thrive in their personal lives and chosen fields of endeavor. To effectively accomplish this, the dual credit program provides information, resources, and courses to assist high school students as they set and achieve post-secondary academic goals. The objectives of the Lamar University Online Dual Credit Program are aligned with state goals for dual credit as described below.

Goal 1 - Independent school districts and institutions of higher education will implement purposeful and collaborative outreach efforts to inform all students and parents of the benefits and costs of dual credit, including enrollment and fee policies.

Through a variety of means, Lamar University provides information about the various aspects of its dual credit program. Informational documents are created and sent to high school counselors and administrators across the state each semester. These documents are also available on the university Dual Credit website at <https://www.lamar.edu/lu-online/dual-credit/index.html>. In addition, dual credit informational meetings are held on high school campuses. At these meetings, the university Dual Credit Program Coordinator partners with high school administrators to provide information and answer questions for students and parents.

Goal 2: Dual credit programs will assist high school students in the successful transition to and acceleration through postsecondary education.

Lamar University is eager to help students smoothly transition into higher education, and students are directed to representatives in various departments on campus to assist with the transition. Questions related to subjects such as admissions requirements, transcripts, financial aid, academic advising, housing, etc. can be answered directly by a department representative or via information found on departmental websites. Students in Lamar University's online dual credit program are afforded access to most of the resources for success that traditional university students have access to. See resources listed in the section, Student Support Services.

Goal 3: All dual credit students will receive academic and college readiness advising with access to student support services to bridge them successfully into college course completion.

Prior to enrolling in online dual credit courses, students receive assistance from their high school counselor who works closely with the university dual credit program coordinator to make sure that courses satisfy both high school and university requirements. Once enrolled, students in Lamar University's online dual credit program are afforded access to most of the resources for success that traditional university students have access to. See resources listed in the section, Student Support Services.

Goal 4: The quality and rigor of dual credit courses will be sufficient to ensure student success in subsequent courses.

Lamar University ensures that an online dual credit course and the corresponding course offered on campus are equivalent with respect to the curriculum, materials, instruction, and method/rigor of student evaluation.

Compliance and Indemnification

Lamar University shall comply with all rules, regulations, and policies as set forth by the Southern Association of Colleges and Schools, Texas Higher Education Coordinating Board and The Texas State University System Board of Regents.

The ISD shall meet policies and procedures as set forth by Lamar University for online dual credit courses. The district agrees to abide by all policies and procedures regarding tuition and fees and all drop/withdrawal and refund dates published in the university catalog as well as probation and suspension policies. The school district agrees that the counselor and/or high school representative shall select and approve qualified applicants and provide student advisement regarding online dual credit. The counselor or high school representative shall collect and submit the Lamar

University High School Co-Enrollment Application, high school transcript, and required test scores. The school district shall determine if the textbooks are to be purchased by the high school or the student. The utilization of the university grade in relation to high school credit is determined by the school district.

To the extent allowed by Texas law, the ISD shall protect, defend, indemnify, and save harmless, Lamar University, its officers, directors and employees from and against any and all claims, demands, losses, suits, liabilities, or expenses (including court costs and attorney’s fees) for property damage, for injury to or death of persons, or occasion by any activities engaged in or conducted in connection with this agreement, howsoever caused, whether by negligence of the ISD or its subcontractors, their agents or employees, or their invitee, lessees or trespassers, whether by defects of unfitness on the premises or any equipment, building or structure thereon, wheresoever occurring, or contributed to, actually or alleged by the sole, concurrent or comparative negligence of Lamar University or its officers, directors, or employees. The ISD agrees that such indemnity shall be supported by, but not limited to, available liability insurance, under which the insurer has no right of subrogation against the indemnitee/Lamar University.

High School Representative

Signature: _____

Printed Name: _____

Title: _____

Date: _____

ISD Representative

Signature: _____

Printed Name: _____

Title: _____

Date: _____

Lamar University Representative

Signature: _____

Printed Name: _____

Title: _____

Date: _____



Dual Credit Partnership Agreement for Lamar Early Access Program

This agreement is entered into and between Lamar University and _____; the conditions are set forth and agreed to by both parties. The purpose of this agreement is to provide Lamar LEAP dual credit courses to _____ in accordance with the following terms. This agreement is binding for one year with an automatic renewal. This partnership, however, may be cancelled with written notice, 120 days prior to the renewal date.

Eligible Courses

Lamar University shall offer courses for LEAP dual credit in its approved core curriculum course inventory. See attached "Course Listing" for approved dual credit courses.

Student Eligibility

Students will be eligible to participate if they meet state eligibility requirements (THECB Title 19, Part 1, Chapter 4, Subchapter D, Rule 4.85) and the admission requirements of Lamar University. (See attached admissions criteria) Students must meet all the Lamar University prerequisites designated for the courses they wish to enroll in. Dual credit students must have high school standing at the sophomore, junior or senior level unless they have demonstrated outstanding academic performance and capability and received approval from the principal of the high school and the chief academic officer of the university. (See attached admissions criteria) The class load of a high school student shall not exceed three university courses in their first semester of dual credit with Lamar University unless the student has demonstrated outstanding academic performance and capability and received approval from the principal of the high school and the chief academic officer of the university. After successfully completing dual credit courses at Lamar, students may enroll in up to four courses each semester. (See attached admissions criteria)

Location of Course

LEAP dual credit courses will be taught on the high school campus.

Student Composition of Class

LEAP dual credit courses may be composed of LEAP students only or a combination of LEAP and Advanced Placement students. **Note: multiple courses may not be taught simultaneously in the same classroom.** Per university policy, courses must have a minimum of 5 dual credit students enrolled in order to proceed. In addition, university policy

requires that writing-intensive courses (all courses with the ENGL prefix) be capped at a maximum of 25 dual credit students.

Faculty Selection, Supervision, and Evaluation

Instructors of LEAP dual credit courses must meet the same standards and approval procedures used by Lamar University to select faculty responsible for teaching the same courses on campus. Lamar University shall supervise and evaluate instructors of LEAP dual credit courses using the same or comparable procedures for on-campus faculty.

Course curriculum, Instruction, and Grading

Lamar University will ensure that a LEAP dual credit course and the corresponding course offered on campus are equivalent with respect to the curriculum, materials, instruction, and method/rigor of student evaluation. Academic policies applicable to traditional courses taught at Lamar University must also apply to LEAP dual credit courses. These policies include, but are not limited to, the following: class composition, drop/withdraw policy, and academic honesty.

Tuition

Per approval by the Texas State University System Board of Regents, LEAP dual credit tuition will be offered at the rate of \$133 per credit hour. This calculates to \$225 for a 3-hour course (e.g. ENGL 1302) and \$300 for a 4-hour course (e.g. BIOL 1407).

Student Support Services

LEAP dual credit students are afforded many of the same academic support services as traditional students including: use of Mary and John Gray Library, Lamar's Writing Center, tutoring services, and access to academic advisors in the university's Undergraduate Advising Center.

Transcription of Credit

College credit will be transcribed immediately upon a student's satisfactory completion of the course. Student transcripts are available upon the request of the student through the Lamar University Records office.

Program Goals

The Lamar University Dual Credit Program provides students with the opportunity to earn both high school and university credit as a means to encourage and facilitate degree completion, and subsequently to empower students with the skills and knowledge to thrive in their personal lives and chosen fields of endeavor. To effectively accomplish this, the dual credit program provides information, resources, and courses to assist high school students as they set and achieve post-secondary academic goals. The objectives of the Lamar University Dual Credit Program are aligned with state goals for dual credit as described below.

Goal 1 - Independent school districts and institutions of higher education will implement purposeful and collaborative outreach efforts to inform all students and parents of the benefits and costs of dual credit, including enrollment and fee policies.

Through a variety of means, Lamar University provides information about the various aspects of its dual credit program. Informational documents are created and sent to high school counselors and administrators across the state each semester. These documents are also available on the university Dual Credit website at <https://www.lamar.edu/lu-online/dual-credit/index.html>. In addition, dual credit informational meetings are held on high school campuses. At these meetings, the university Dual Credit Program Coordinator partners with high school administrators to provide information and answer questions for students and parents.

Goal 2: Dual credit programs will assist high school students in the successful transition to and acceleration through postsecondary education.

Lamar University is eager to help students smoothly transition into higher education, and students are directed to representatives in various departments on campus to assist with the transition. Questions related to subjects such as admissions requirements, transcripts, financial aid, academic advising, housing, etc. can be answered directly by a department representative or via information found on departmental websites. Students in Lamar University's dual credit program are afforded access to most of the resources for success that traditional university students have access to. See resources listed in the section, Student Support Services.

Goal 3: All dual credit students will receive academic and college readiness advising with access to student support services to bridge them successfully into college course completion.

Prior to enrolling in dual credit courses, students receive assistance from their high school counselor who works closely with the university dual credit program coordinator to make sure that courses satisfy both high school and university requirements. Once enrolled, students in Lamar University's dual credit program are afforded access to most of the resources for success that traditional university students have access to. See resources listed in the section, Student Support Services.

Goal 4: The quality and rigor of dual credit courses will be sufficient to ensure student success in subsequent courses.

Lamar University ensures that a LEAP dual credit course and the corresponding course offered on campus are equivalent with respect to the curriculum, materials, instruction, and method/rigor of student evaluation.

Compliance and Indemnification

Lamar University shall comply with all rules, regulations, and policies as set forth by the Southern Association of Colleges and Schools, Texas Higher Education Coordinating Board and The Texas State University System Board of Regents.

The ISD shall meet policies and procedures as set forth by Lamar University for LEAP dual credit courses. The district agrees to abide by all policies and procedures regarding tuition and fees and all drop/withdrawal and refund dates published in the university catalog as well as probation and suspension policies. The school district agrees that the counselor and/or high school representative shall select and approve qualified applicants and provide student advisement regarding LEAP dual credit. The counselor or high school representative shall collect and submit the Lamar University High School Co-Enrollment Application, high school transcript, and required test scores. The school district shall determine if the textbooks are to be purchased by the high school or the student. The utilization of the university grade in relation to high school credit is determined by the school district.

The ISD shall protect, defend, indemnify, and save harmless, Lamar University, its officers, directors and employees from and against any and all claims, demands, losses, suits, liabilities, or expenses (including court costs and attorney’s fees) for property damage, for injury to or death of persons, or occasion by any activities engaged in or conducted in connection with this agreement, howsoever caused, whether by negligence of the ISD or its subcontractors, their agents or employees, or their invitee, lessees or trespassers, whether by defects of unfitness on the premises or any equipment, building or structure thereon, wheresoever occurring, or contributed to, actually or alleged by the sole, concurrent or comparative negligence of Lamar University or its officers, directors, or employees. The ISD agrees that such indemnity shall be supported by, but not limited to, available liability insurance, under which the insurer has no right of subrogation against the indemnitee/Lamar University.

High School Representative

Signature: _____

Printed Name: _____

Title: _____

Date: _____

ISD Representative

Signature: _____

Printed Name: _____

Title: _____

Date: _____

Lamar University Representative

Signature: _____

Printed Name: _____

Title: _____

Date: _____



Lamar Institute of Technology and Hamshire Fannett ISD Dual Enrollment Agreement 2020-2021

This agreement is made by and between the Lamar Institute of Technology (LIT) and the Hamshire Fannett Independent School District (ISD). The purpose of this Agreement is to allow for eligible high school students to enroll in college courses from an Institution of Higher Education (IHE) and receive credit for courses from the ISD and LIT. The following terms and conditions shall govern the eligibility and enrollment of the students and the administration of the high school and college courses offered via dual enrollment effective Insert Date.

I. General Information.

The content of this dual enrollment agreement is based upon 19 Tex. Admin. Code § 4.D 4.84 and statewide goals established under Texas Education Code §28.009 and the collaborative efforts of Texas Education Agency and the Texas Higher Education Coordinating Board.

GOAL 1: ISDs and IHEs will implement purposeful and collaborative outreach efforts to inform all students and parents of the benefits and costs of dual enrollment, including enrollment and fee policies.

GOAL 2: Dual enrollment programs will assist high school students in the successful transition to and acceleration through postsecondary education.

GOAL 3: All dual enrollment students receive academic and college readiness advising with access to student support services to bridge them successfully into college completion.

GOAL 4: The quality and rigor of dual enrollment courses will be sufficient to ensure student success in subsequent courses.

Collaboration and Outreach Efforts to Inform Students and Parents

Lamar Institute of Technology – Information regarding current benefits, enrollment, and fee policies associated with dual enrollment are accessible to all students and parents via one or more of the following formats: LIT website (<https://lit.edu>); LIT dual enrollment brochures; LIT updates and emails disseminated to school administrators, counselors, and teachers; and LIT conducted workshops and presentations. Lamar Institute of Technology offers workshops to high school counselors that provide detailed information related to development and implementation of dual enrollment programs with LIT.

School District, Charter School or Home School – Current information pertaining to the benefits, costs, and enrollment procedures for dual enrollment will be posted on the school's website. The school will also be responsible for marketing dual enrollment opportunities by disseminating information and updates provided by LIT to the prospective students and parents. The school agrees to allow and support counselor and other school personnel participation in workshops and informational sessions conducted by LIT.

II. Eligible Courses.

- A. LIT Dual Enrollment Staff and/or Administrators will collaborate with School District administration and/or counselor(s) to identify courses that may be offered.
 1. Exceptions include:
 - a. Competitive entry allied health programs.

- b. Courses that have additional requirements. For example, Emergency Medical Services Program (EMSP) classes require that students be 18 years of age.
 - B. Eligible courses may be taken in any format (face to face, online or hybrid) that the college offers them unless otherwise specified in the agreement.
 - C. Establish Course(s).
 1. The high school must request, in writing, to offer a dual enrollment course on the high school campus. The request must include the course title, course rubric, HS faculty member (See Section VIII for faculty criteria), course location, and course meeting times. Requests must include dual enrollment courses for the academic year (fall semester and spring semester). Requests must be submitted to the Dual Credit Director.
 2. For courses that begin in the fall semester, LIT must be notified no later than the first working day in June.
 3. If the request is approved, the course will be added to the LIT schedule. Until this process has occurred, students will not be able to register for the course(s).
 4. The Dual Credit Director will forward the list of courses being taught to the Executive Vice President/Provost and Department Chairs after receiving them from the ISD. The Dual Credit Director will send LIT syllabi for each course to the Principal of each high school. Before the first class meeting, the ISD will send the teachers individual syllabus for each course.
 - D. Academic credit or technical courses may be provided at a high school in the district or at LIT.
 - E. Credit and noncredit courses offered on either the high school or LIT campus will be eligible for dual enrollment status.
 - F. See Addendum #1 – Current Year list of Dual Enrollment courses between Sample Independent School District and LIT.

III. Student Eligibility.

1. A student enrolling in dual enrollment college credit course(s) must qualify according to the following criteria:
 - GPA.
 - a. Unweighted cumulative GPA of 3.00 for academic course(s).
 - b. Unweighted cumulative GPA of 2.00 for technical course(s).
 2. Technical Course(s): Students applying for Dual Enrollment course(s) with the intent of pursuing a Level 1 Certificate are not required to be TSI complete. However, students will be required to meet TSI requirements for applicable degree changes or courses that require satisfactory score on the TSI.
 3. TSI Score requirements, in the tables below, are subject to change. TSI score requirements will be based upon the current THECB guidelines.

Academic Courses	
STAAR	Score of Level 2 on Algebra I EOC, Score 4000 and a "C" or better in Algebra II Score of Level 2 on English II EOC, Score 4000
TSI	Mathematics score of ≥ 350 Reading score of ≥ 351 and Writing score of ≥ 340 with 4 on essay

4. As of August 22, 2017, minimum scores for the MATH 1332, MATH 1314, and ENGL 1301 are as follows: (subject to change by Texas Higher Education Coordinating Board)

Required TSI Assessment Score	Minimum Score
Contemporary Mathematics (MATH 1332)	Mathematics score of ≥ 350
College Algebra (MATH 1314)	Mathematics score of ≥ 350
English (ENGL 1301)	Reading score of ≥ 351 and Writing score of ≥ 340 with 4 on essay
Technical Courses (When pursuing AAS)	Mathematics score of ≥ 350 Reading score of ≥ 351 and Writing score of ≥ 340 with 4 on essay

- B. High school students who need college level courses in order to continue to study in a discipline will be eligible to take dual enrollment courses offered on either the high school campus or the college campus.
- C. Students must meet the stated pre-requisite(s) and/or co-requisite(s) of each course and be at least in the 9th grade.
- D. It is strongly recommended that the background and maturity level of the student be considered prior to registration in any college credit course.
- E. Seniors who will graduate at the end of the high school second semester are eligible for dual enrollment participation during Summer I and Summer II of the year in which they graduate provided that the course(s) and credits may be recorded on the high school transcript by the date of high school graduation. All other eligible students may participate in Summer I and II.

IV. Admissions and Registration.

- A. Counseling Sessions.
 - 1. College personnel will provide the high school Principal and counselors with necessary information concerning the dual enrollment course(s) for scheduling and registration of students.
 - 2. Students will be permitted one attempt per dual enrollment course to successfully complete a particular course.
- B. LIT will provide a student application checklist that will identify the steps in completing the application process. The student and the parent/guardian should review the checklist and verify the respective application steps have been completed.
- C. The student is responsible for completing TSI testing as early as possible prior to the beginning of the semester. If the participating High School does not conduct their own TSI Testing, School District personnel should coordinate required testing with LIT Testing Center.
(409)839-2027 or testingcenter@lit.edu

- D. Education Code §1.9192 requires that all new students under age 22 who attend on-campus classes at an institution of higher learning either receive a vaccination against bacterial meningitis or meet certain criteria for declining such a vaccination before the first day of the semester. The law states that students who do not qualify for an exemption must be immunized no later than 10 days prior to the first class day. All students under the age of 22 attending classes at LIT must comply with this requirement.
- E. High school counselors will:
1. Provide advising and disseminate dual enrollment program information to students and parents.
 2. Provide course descriptions and course syllabi to students and parents for review during the approval process for students.
 3. Facilitate Dual Enrollment Applications
 - a. Provide instruction and guidance in completing and submitting the “Apply Texas” application.
 - b. Generate and submit an official high school transcript using Texas Records Exchange (TREx) or by mail to Lamar Institute of Technology, Office of Student Success
P.O. Box 10043 Beaumont, TX 77710.
 - c. Identify students that may require additional documents (ex. immigrants).
 4. Submit 504 Plan or Special Education IEP to the LIT Special Populations Coordinator.
 5. Residency. Proof of residency is not required for high school students registering for dual enrollment classes at LIT. Students must meet the residency requirements after high school graduation to continue their education at a postsecondary institution. Non-residents must provide one of the following documents:
 - a. U.S. Passport (current or expired) - unless stamped non-citizen national.
 - b. U.S. Birth Certificate.
 - c. Certificate of U.S. Citizenship (Form N-560 or N-561) issued by USCIS through a federal or state court or through administrative naturalization after December 1990.
 - d. Certification of Naturalization (Form N-550 or N-570) issued by USCIS.
 - e. Permanent Certificate of Naturalization.
 - f. Resident Card with photograph (Form I-151) issued since 1997 or later.
 - g. Resident Alien Card (Form I-551) issued before 1997.
 - h. Consular Report of Birth Abroad (Form FS-240) Issued by State Department and valid photo ID.

F. Timeline

Students applying for admission to Lamar Institute of Technology should complete the application, and submit required documentation well in advance of the Semester and Year for which they are applying. The following should serve as a timeline guide for the respective semesters:

FALL Semester – July 1st, SPRING Semester – November 1st, SUMMER – April 1st

V. **Course Curriculum, Instruction, and Grading.**

A. Curriculum.

1. Dual enrollment courses are college classes and have the academic rigor expected in all college coursework.
2. College courses will be taught according to the approved college syllabus.
3. LIT will provide in-service through the Teaching and Learning Center for ISD faculty teaching courses for dual credit to ensure academic rigor is maintained in the dual credit courses.

B. Curriculum Alignment.

1. High school Principals and college personnel will coordinate course offerings with the high school curriculum in accordance with locally established procedures.
2. The ISD faculty and LIT faculty must meet each semester to review the curriculum, methodology, schedules, and student evaluation.
3. LIT and the ISD will monitor the quality of instruction in all courses for dual credit to assure compliance with standards established by the State, Southern Association of Colleges and Schools, LIT, and the ISD.

C. Instruction.

1. Schedule.
 - a. Dual enrollment courses taught by LIT faculty and ISD faculty will be taught in accordance with the LIT schedule and calendar or as agreed upon by ISD and the LIT Executive Vice President/Provost.
 - b. All courses taught for dual credit must meet the instructional minutes required by the Texas Higher Education Coordinating Board.
2. The student and/or parent(s) shall be responsible for the student's transportation and accept all liability for all courses taken on the LIT campus.
3. College instructors must comply with all applicable rules governing attendance, classroom management and record keeping while conducting courses on the high school campus.

D. Grading.

1. Standard college exams will be used where applicable.
2. Grading will be consistent with the grading policy in the LIT course syllabus. Audit grades are not allowed.
3. Student grades will be reported to the ISD at the end of the semester to the person or office designated by the ISD to receive this information.
4. Final grades for students shall be submitted electronically by the faculty member teaching the course according to the LIT Grade Reporting Process and the LIT Academic Calendar.
5. Grades will be reported to the ISD as requested for students registered for dual enrollment classes on the LIT campus.

VI. Transcription of Credit.

- A. Approved dual enrollment courses will be used to fulfill high school credit graduation requirements or elective credit.
- B. All college credit courses offered will meet the guidelines for transferability of credit under the Texas Education Agency Dual Enrollment policy.

VII. Dual Enrollment Program Policies.

- A. College instructors teaching on the high school campus during regular school hours will be required to attend organizational meetings, when requested.
- B. It will be the responsibility of the high school Principal to ensure that high school instructors teaching dual enrollment courses abide by the conditions of this agreement.
- C. Dual enrollment instruction must be provided for dual enrollment students only. ISD students and dual enrollment students may not receive instruction in the same classroom at the same time.

VIII. Faculty Selection, Supervision and Evaluation.

- A. Selection.
 1. Instructors for college courses offered at the high school during regular school hours are to be agreed upon mutually by the high school Principal and college personnel in accordance with locally established procedures.
 2. Dual enrollment faculty members **must** meet the criteria specified by LIT and the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC).
 3. Procedure to approve high school dual enrollment faculty:
 - a. The Principal must recommend personnel to teach dual enrollment classes. The Principal must submit the recommendation in writing along with copies of credentials that support the recommendation. Documents must include official transcripts. Other documents may include copies of licenses, work verification, etc.
 - b. The Principal and the Executive Vice President/Provost will mutually agree upon the faculty members assigned to teach dual enrollment classes on the high school campus. If no agreement can be reached about any faculty member assigned, the course will not be taught as a dual enrollment course.
 - c. All documents must be submitted at least thirty (30) days before the faculty member teaches a dual enrollment course(s).
- B. Faculty Background Screening.
 1. College faculty who teach dual enrollment courses on the high school campus may be required to undergo background screening conducted by the school district. LIT will be responsible for ensuring that all such employees have been screened by the school district prior to their teaching assignment.
 2. Although the school district cannot make decisions related to the employment of LIT faculty, they can use the results of the background screening to prohibit such personnel from teaching on the high school campus.

3. LIT will be responsible for the costs associated with the background screening for LIT employees.
4. The ISD will be responsible for the costs associated with the background screening for ISD employees.

C. Faculty Evaluation.

1. Evaluation of instructors on high school campuses shall be conducted by LIT as follows:
 - a. The Principal will inform each instructor that he/she will be involved in an evaluation program conducted by LIT and that this program will not be used to determine the employment status of the instructor. The information should be provided to the instructor prior to being assigned a dual enrollment class.
 - b. LIT will identify the college administrator who will be conducting the evaluation program at each high school and provide the name of such person prior to the beginning of each school year to the Principal.
 - c. The LIT evaluator will review the evaluation program with the instructor. The review shall include a full explanation of each evaluation instrument and an assurance that none of the forms will be placed in the instructor's personnel file at the school district office. Each instructor will be provided with a copy of each evaluation instrument. The Principal, LIT evaluator and instructors will decide collaboratively how and when the evaluation will be implemented. The decision should include the following:
 - i. Date the Faculty Evaluation form will be given to students and procedures for collection.
 - ii. Month of school year that classroom observations will be conducted and should include: who will conduct the observation, number of observations, and procedures of scheduling pre and post observation conferences.
 - iii. The manner in which the Faculty Evaluation form will be completed and how it will be shared with the instructor. The faculty will receive a personal copy of the evaluation. Only upon the faculty member's request and/or approval will a copy be shared with school or district personnel. This summative conference should occur no later than 10 days after the last observation.
 - iv. The LIT evaluator, upon the request of the Principal, will coordinate with the Principal for the purpose of discussing the program and decide upon a time when the Principal and evaluator will schedule an orientation meeting. The orientation meeting should be scheduled during the first month of the new school year.

IX. Academic Policies and Student Support Services.

A. Students with Disabilities

1. The ISD is responsible for providing and funding reasonable accommodations for dual enrolled student(s) with recent and/or well documented physical and/or learning disabilities during regular high school hours on the high school campus(s). Students with disabilities who are accepted into a dual enrollment course will receive accommodations listed in the Transition Plan.
2. Additional testing to receive these accommodations will not be required for students taking courses on either the high school or LIT campus.

3. The ISD and LIT will share equally in the cost of reasonable accommodations that are mutually agreed upon for dual enrolled student(s) who are registered for LIT dual enrollment course(s) on the LIT campus or at another location, i.e., high school campus outside of the normal high school hours.
4. Nothing herein shall make LIT a party to the Transition Plan nor shall LIT be given or required to have a Transition Plan with a dual enrollment student. LIT's Office of Special Populations shall work with ISD to determine needed accommodations.

B. Confidentiality.

1. Each party acknowledges that each party will send and receive information on students which is considered confidential under federal and Texas laws.
2. Each party agrees to protect and hold confidential information except by written authorization from the student and/or parent, or unless otherwise authorized or required by law or rules.

C. Attendance.

1. In the event that the college instructor is unable to attend a scheduled class, the college will provide a qualified substitute instructor. The high school will provide a qualified substitute instructor in the event that the high school instructor is unable to attend a scheduled class.
2. Lamar Institute of Technology agrees to:
 - a. Coordinate and confirm with School District personnel LIT dual enrollment registrations at least one week prior to the first day of class.
 - b. Coordinate and confirm, with high school dual enrollment contact, when a student drops or withdraws from a course.
 - c. Notify high school counselors when a student has unexplained absences or is in jeopardy of failure.
3. The ISD will supervise a change in student enrollment status.
 - a. Notify the LIT Dual Credit Director about a student's intent to drop or withdraw from course(s). A LIT Drop or Withdrawal form must be completed, signed by the student, and submitted to LIT by the drop/withdrawal date, for the respective semester, as indicated on the LIT academic calendar.

D. The ISD will assure that the student completes the LIT Drop/Withdrawal form to change their enrollment status.

Suspension Policy.

1. When a student is suspended from an ISD school, for any reason, the student will not be permitted to attend dual enrollment classes on LIT's campus for the dates indicated in the suspension.
2. The school Principal will notify the Dual Credit Director of the suspension. The suspended student will be subject to any penalties noted in the syllabi of the LIT courses in which he/she is registered.

X. Funding.

- A. Tuition.** *Please Check and Initial statement #1*

1. The ISD and/or the student's Parent/Guardian will pay tuition and fees as determined at each respective high school campus for students enrolled in dual credit courses in accordance with *Table 1: Tuition and Fees*.
2. The ISD will be billed for tuition and fees at the dual enrollment rates according to TSUS Board of Regent's Policies.
3. Tuition rate is \$50.00 per Semester Credit Hour if the course is taught by an LIT instructor.
4. Tuition rate is \$50.00 per Semester Credit Hour if the course is taught by an ISD instructor.
5. LIT reserves the right to cancel course sections in which enrollment is less than 10 students. Minimum enrollment of 10 may be comprised of students from multiple districts.
6. For programs requiring professional liability insurance, the required professional liability insurance will be paid by the ISD. LIT will bill the ISD for these fees. Tuition and Fees are due before the end of the semester in which students are enrolled.
7. Students are responsible for any miscellaneous fees (Rec Center equipment use fees, Student Health Center services fees, parking violation tickets, etc.) they incur while enrolled in dual enrollment courses at LIT.
8. Tuition and Fees are subject to change without notice by action of *The Texas State University System*.

Table 1: Tuition and Fees

	Campus Location	Faculty	Description	Tuition per SCH	Technology Fee	Distance Education Fee (if applicable)	Minimum Number of Credit and Noncredit Students Required
A	LIT	LIT ²	Student on LIT campus with LIT instructor.	\$50	Waived	Waived	10
B	ISD	LIT ³	Student at high school site with LIT instructor.	\$50	Waived	Waived	10
C	ISD	ISD	Student at high school site with ISD instructor.	\$50	\$0	\$0	10

¹ Cost per semester credit hour per student.

² Faculty member paid by LIT.

Cost for classes offered on the high school campuses will be determined based upon courses offered, faculty provided (full-time, part-time), instructional materials and consumable supplies, and other related items for a course.

XI. Textbooks and Instructional Supplies.

A. Responsibility of ISD:

1. Supply students with textbooks currently adopted by LIT and basic instructional supplies.
2. Purchase, store, and maintain textbooks used in the dual enrollment course(s).

B. Responsibility of LIT:

1. Provide the Principal with a current list of adopted textbooks by the first working day in May.
2. Review request for exceptions to textbook selection and approve textbooks that adequately meet the curriculum objectives for the college dual enrollment courses.

C. Student(s) may be required to provide, at his or her own expense, additional materials such as safety glasses, uniforms, safety shoes, kits, etc.

XII. Termination and renewal of this memorandum of agreement:

- A. This agreement shall commence on September 23, 2019 and expire on August 31, 2024.
- B. Prior to its expiration, this agreement may be renewed, for a period not to exceed five years, upon the mutual written consent of both institutions.
- C. Prior to its expiration, this agreement, may be terminated by either institution providing written notice of its intent to terminate to the other institution.
- D. The notice of termination must be provided no later than six (6) months prior to the desired date of termination.

XIII. Amendments to this Agreement.

- A. This agreement, once signed by LIT President and the ISD Superintendent, may be amended in writing and agreed upon by both parties.
- B. Written requests must be delivered to the Principal and Executive Vice President/Provost thirty (30) days before the requested amendment is effective.

XIV. Contacts.

- A. This agreement will be effective for five (5) years from the year the agreement is signed.
- B. For LIT:
 1. Executive Vice President/Provost
- C. For the ISD:
 1. Principal or designated ISD employee.

Hamshire Fannett ISD
Dual Enrollment Agreement / April 23, 2020

Dr. Lonnie L. Howard, President Date
Lamar Institute of Technology

Dr. Dwaine Augustine, Superintendent Date
Hamshire Fannett Independent School
District

**Memorandum of Understanding
Between Galveston College and the
Hamshire-Fannett Independent School District for
College Preparatory Mathematics Courses and
College Preparatory English Language Arts Courses
Academic Years: 2020-2022**

This Memorandum of Understanding (“MOU”) made and entered into, by and between Galveston College, a Texas political subdivision of higher education (referred to herein as the “College,” the College District,” “GC,” or “Galveston College”), and the Hamshire-Fannett Independent School District, a Texas independent school district (referred to herein as the “School District” or “HFISD”, evidences the following:

WHEREAS, The State of Texas mandated via House Bill 5, Section 10 that each school district shall partner with at least one institution of higher education to develop and provide courses in college preparatory mathematics and English language arts.

WHEREAS the parties have agreed to enter into a collaborative agreement where students at the who are deemed to not be college ready per House Bill 10, Section 10;

WHEREAS, Hamshire-Fannett Independent School District (HFISD) and Galveston College (GC) jointly recognized an opportunity to create seamless pathways for students to enter into college level work in mathematics and English Language Arts without further remediation;

NOW, THEREFORE, in consideration of the mutual covenants and conditions contained in this MOU and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, HFISD and GC, agree as follows:

1. Scope of Services. HFISD and GC agree to collaborate to develop and maintain college preparatory mathematics and English language arts courses that meet the terms of this agreement as outlined below. HFISD and GC will meet regularly to maintain the integrity and evaluate the effectiveness of the program.
2. Term. The initial term of this MOU shall begin once signed and continue through the 2021-2022 academic year. Either party may terminate this MOU, without cause, upon at least thirty (30) calendar days prior written notice to the other party, with termination effective upon the expiration of the thirty (30) days or as mutually agreed to by the parties.
3. GC agrees to the following for both the mathematics and English language arts courses:
 - a. To share data and provide feedback regarding student success on entry-level college mathematics and English language arts courses, and
 - b. To ensure that students are counseled into appropriate mathematics, English language arts, and/or all other courses that require college preparation in mathematics and English language arts.

12. Changes and Amendments. This MOU may be amended, modified, and/or supplemented only by the mutual agreement of the parties, in writing, to be attached to and incorporated in this MOU.

Approved and executed by the Hamshire-Fannett Independent School District and signed by its Superintendent.

Dr. Dwaine Augustine, Superintendent

Date

Approved and executed by Galveston College and signed by its President.

Dr. W. Myles Shelton, President

Date

**INSTRUCTIONAL AGREEMENT
FOR DUAL CREDIT/EARLY ADMISSIONS ENROLLMENT CLASSES
BETWEEN
GALVESTON COLLEGE
AND THE
HAMSHIRE-FANNETT INDEPENDENT SCHOOL DISTRICT
Performance below the overall district CTE Learner's performance in the
following indicators: 4S1, 2S3, 2S2, 2S4, 2S1. In indicators 1S1, 2S1, 3S1 the
students performance was above the overall district CTE Learners
performance.
ACADEMIC YEAR: 2020-2021**

This agreement, made and entered into, by and between Galveston College, a Texas political subdivision of higher education (referred to herein as the "College," the "College District," or "Galveston College"), and Hamshire-Fannett Independent School District, a Texas independent school district (referred to herein as the "School District"), evidences the following:

I. PURPOSE

Galveston College and the Hamshire-Fannett Independent School District support and believe in a partnership that will provide opportunities for qualified high school students to participate in early admission classes, to participate in dual credit classes, to participate in Tech-Prep programs and to participate in dual credit occupational-technical classes, all of which may allow the high school student to receive both high school and college-level credit for successfully completing college-level courses. Therefore, Galveston College agrees to provide college-level instruction for the School District. Further, the College and the School District agree that it is the responsibility of the College to grant college credit, and it is the responsibility of the School District to grant high school credit.

II. DUAL CREDIT PROGRAM GOALS

According to Texas HB 1638, Galveston College has established four overall goals that guide every facet of the Dual Credit program:

Goal 1: In conjunction with partner independent school districts and institutions, Galveston College will utilize meaningful and relevant outreach strategies to ensure that students and parents are given information regarding all aspects of the Dual Credit program, including benefits of participation, enrollment and financial policies.

Goal 2: The Dual Credit program will facilitate effective and collaborative procedures that ensure students successfully transition to post-secondary education as well as accelerate through degree programs for maximum student success and achievement.

Goal 3: Every Dual Credit student will receive and have continual access to advising in academic and college readiness domains as well as support services that will help in the successful completion of post-secondary courses.

Goal 4: Dual Credit courses offered will be of the highest academic quality and offer a rigorous post-secondary curriculum that will be sufficient enough to ensure student success in all other post-secondary courses taken.

III. STUDENT ELIGIBILITY REQUIREMENTS

Students enrolled within the School District may be eligible to participate in dual credit/early admission classes at Galveston College based of the following conditions:

1. A high school student who seeks to enroll in an academic course(s), a transfer course(s), or courses leading to an Associate Degree may be admitted if the student:
 - a. Demonstrates college readiness by achieving the minimum passing standards under the provisions of the Texas Success Initiative on relevant section(s) of an assessment instrument approved by the Texas Higher Education Coordinating Board (THECB), or
 - b. Demonstrates that he or she is exempt under the provisions of the Texas Success Initiative.
2. An high school student is also eligible to enroll in dual credit courses under the following conditions:
 - a. The student achieves score of 480 on evidenced-based reading and writing (EBRW) and 530 on mathematics (no combined score is required).
 - b. The student achieves a composite score of 23 on the ACT with a 19 or higher in mathematics and English;
 - c. The student TSI Assessment scores 350 or higher in mathematics and reading scores of 351 or higher plus writing score of at least 4 on the essay with 340 or higher on the objective part.
 - d. The student achieves on the STAAR end-of-course (EOC) exams a minimum score of 2000 on the English II end of course exam and a minimum score of 4000 on the Algebra I end of course exam with successful completion of high school Algebra II.
 - e. Demonstrates college readiness by achieving the minimum passing standards under the provisions of the Texas Success Initiative on relevant section(s) of any other assessment instrument approved by the THECB.
3. A high school student is eligible to enroll in workforce education dual credit or concurrent enrollment classes if the student demonstrates that he or she has achieved the minimum high school-level competencies in the areas of Mathematics and/or

English/Language Arts as required for entry into the workforce program.

- a. A student may enroll only in those workforce-education dual credit courses for which the student has demonstrated eligibility.
 - b. A student who is exempt from taking an exit-level test may be otherwise evaluated by the College to determine eligibility for enrolling in a workforce-education dual credit course(s).
4. A student who has been enrolled in a non-traditional program of study (i.e., a home school or a non-accredited high school) and who is now enrolled within the School District must satisfy paragraphs 1, 2, or 3 of this subsection.
 5. To be eligible for enrollment in a dual credit course offered by the College, a student must meet all of the College's regular prerequisite requirements designated for that course (e.g., minimum score on a specified placement test, minimum grade in a specified previous course, etc.).
 6. In the case of emergency such as hurricane, pandemic or other forced closures and the previously mentioned measurements are not available, both the College and the ISD will employ holistic advising to ensure proper student eligibility.

IV. LOCATION AND STUDENT COMPOSITION OF CLASSES

1. Dual Credit/Concurrent Credit courses may be taught on the College campus or on the high school campus. Early Admissions courses will be taught at Galveston College. For dual credit courses taught exclusively to high school students on the high school campus and for dual credit courses taught electronically, the College shall comply with all applicable rules and procedures relating to distance education and off-campus instruction, as promulgated by the THECB.
2. Dual credit courses may be composed of dual credit students only or a class may be composed of dual credit students and regular college-credit students. Exceptions for a mixed class, a class composed partly of students enrolled for high school credit only and partly of students enrolled for early admission, concurrent, AP, and/or college credit, may be allowed under one of the following conditions:
 - a. If the course involved is required for completion under the State Board of Education Recommended or Distinguished Achievement High School Program graduation requirements, and the high school is otherwise unable to offer such a course;
 - b. If the course involved is limited to dual credit students and College Board Advanced Placement students; or,
 - c. If the course is a career and technology/college workforce course and high school credit-only students are able to earn articulated college credit.
3. Students must be registered for college credit by the official census date for the dual credit course; otherwise, the student will not be considered a dual credit student and will

not be awarded college credit for the course.

4. It is the responsibility of the high school principal of the School District to certify to the College that these requirements have been met, and it is the responsibility of the College to verify that classes are taught in compliance with this section. Further, should it be determined that this section has been violated, at the sole discretion of the College, the College may deny credit to any single student and/or all students who participated in an unapproved mixed class.
5. Early Admissions/Dual Credit classes regardless of location will follow an approved College calendar.

V. FACULTY SELECTION, SUPERVISION, AND EVALUATION

1. The College will select, supervise, and evaluate instructors for courses which result in the award of college credit. The College shall supervise and evaluate instructors of dual credit courses using the same or comparable procedures used for faculty at the main campus of the College.
2. All instructors must meet the requirements of the College and the minimal requirements as specified by the Commission on Colleges of the Southern Association of Colleges and Schools.
3. Instructors teaching courses which result in the award of college credit will be regularly employed faculty members of the College or must meet the same standards, review, and approval procedures used by the College to select faculty responsible for teaching the courses at the main campus of the College. All faculty selected by the College to teach early admission or concurrent enrollment classes will be considered employees of the College and will be compensated by the College in accordance with College policy, procedures, and guidelines.
4. Applications for employment and official transcripts from each college or university attended will be kept on file at the College.

VI. ELIGIBLE COURSES

1. Academic courses offered for Dual Credit must be identified as a college-level academic course in the current edition of the Community College General Academic Course Guide Manual (ACGM) and must be simultaneously identified by the College as a course that has been included in the College's core curriculum. Courses offered as Early Admission courses and taken at the College's main campus must be identified as a college-level academic course in the current edition of the ACGM and may or may not be included in the College's core curriculum. College-level technical courses offered by the College must be included in an approved Tech-Prep, Associate of Applied Science (AAS) Degree, or certificate program.

2. Remedial and developmental courses may not be offered for concurrent course credit and are not eligible courses under this agreement.
3. Approved courses being taught for Dual Credit (academic or technical) and/or Early Admission credit, courses which result in college-level credit, must follow the College syllabus. It is the responsibility of the School District to work with the College to align the high school curriculum with the college course syllabus.
4. A course equivalency crosswalk of dual credit courses and high school classes are included in Exhibit A.

VII. COURSE CURRICULUM, INSTRUCTION, AND GRADING

1. The College shall ensure that a dual credit course and the corresponding course offered at the main campus of the College are equivalent with respect to the curriculum, materials, instruction, rigor, and method of student evaluation. These standards shall be upheld regardless of the student composition of the class.
2. Identified course outcomes/learning objectives must meet all college requirements.
3. The regular academic policies applicable to courses taught at the College's main campus will apply to the dual credit and early admissions courses. These policies include an appeal process for disputed grades, drop policy, the communication of the grading policy to students, when the syllabus must be distributed, etc.
4. Textbooks should be identical to those approved for use on the main campus. Should an instructor propose an alternative textbook, the textbook must be approved in advance by the appropriate instructional department of the College and the Vice President of Instruction. Other instructional materials for early admission or concurrent courses must be identical or at an equivalent level to materials used on the main campus of the College.
5. Courses which result in college-level credit will follow the standard grading practices of the College, as identified in College policy and as set forth in the appropriate course syllabus. Whereas, the College uses a letter grade and the ISD requires a numeric grade, faculty teaching dual credit courses will report a letter grade as required by College policy and as outlined in the syllabus to the College, and will report a numeric grade to the ISD. The ISD is responsible for recording the numeric grade in accordance with their established policies and guidelines.
6. Faculty, who are responsible for teaching dual credit and/or early admission enrollment classes, are responsible for keeping appropriate records, certifying census day class rolls at the beginning of the semester, providing interim reports, certifying final grade reports at the end of the semester, certifying attendance, and providing other reports and information as may be required by the College and/or the School District.

VIII. STUDENT AND EDUCATIONAL SUPPORT SERVICES

1. Students in dual credit courses shall be eligible to utilize the same or comparable support services that are afforded to college students on the main campus. The College is responsible for ensuring timely and efficient access to such services as academic advising and counseling, learning resources (e.g., library resources), and other benefits for which the student may be eligible.
2. Student Services.
 - a. The College agrees to provide appropriate academic support services, including academic advising/counseling, to students who are participating in dual credit and/or early admissions classes. Further, the College agrees to assist students in completion of the admission and registration forms and to provide for an appropriate and accessible registration process.
 - b. The School District agrees to work with the College to provide an appropriate and accessible registration process and agrees to assist students in the completion of the admission and registration forms. The School District further agrees to provide official high school transcripts, test scores, and such certifications that may be required by the College during the admission and registration process.
 - c. The College and the School District agree to work together to plan and to try to schedule early admission and/or concurrent enrollment classes a semester in advance of offering the course(s).
3. Learning Resources
 - a. The College agrees to grant to the students of the School District enrolled in Galveston College courses the same rights, privileges, and access to the library's collections and services as students enrolled in courses on the Galveston College campuses. In addition, Galveston College will offer these students access to the library's electronic information resources through the Internet, subject to the College's licensing contracts with its vendors and available technology.
 - b. The School District agrees to allow those students currently enrolled in Galveston College courses, within the School District's facilities, access to the information resources available in the district. These students are under the same rules and regulations as other students of the district and are subject to the same fines and penalties.
 - c. Galveston College and the School District agree that if at the end of a semester, there are overdue materials belonging to one institution which were used in the

completion of the other's course, the lending library will notify the other so that the student's record will show the obligation. Each library will take steps consistent with their policies and procedures to ensure that the past due books and/or materials are returned in as an expedient a manner as possible. Upon return of the material the lending library will notify the other that the student has cleared their obligation.

- d. Galveston College will, in conjunction with the partner institution, consider the use of free or low-cost open educational resources in courses offered via the Dual Credit program.
- e. To be eligible for these privileges a Galveston College student must present proof of current enrollment. This may take the form of, but is not limited to, a current student ID card, bill for registration, or a class schedule.

Comment [JB1]: Commitment to OER is a state-wide initiative, especially for Dual Credit, hence it's appearance in the DC agreement.

IX. TRANSCRIPTING OF CREDIT

- 1. For technical and academic dual credit and/or early admission courses which may result in college-level credit, Galveston College will transcript all course work in accordance with the College's normal policies and procedures immediately following the end date of the course. Furthermore, the College agrees to make available in the same manner as it does to its regular college students an official college transcript of credits that may be sent to the college, university, or other location of the student's choice.
- 2. For technical and academic early admission or concurrent courses which may result in high school-level credit, the School District will transcript all course work in accordance with the School District's normal policies and procedures immediately following the end date of the course. Further, the School District agrees to make available in the same manner as it does to its other students an official high school transcript that may be sent to other schools, colleges, or locations, as the student so designates.

X. FUNDING

- 1. State Funding.
 - a. State funding for concurrent credit courses will be available to both the School District and the College based upon the current agreement between the Commissioner of Education and the Commissioner of Higher Education. In accordance with this agreement, the College may claim state funding for all students enrolled for college-level credit in a concurrent course; the School District may claim full funding for all students enrolled in a concurrent course.

2. College Tuition and Fees.

- a. Galveston College agrees to waive out-of-district and non-resident fees for dual credit students taking classes at the high school and online.
- b. Galveston College agrees to charge the standard tuition and fees, excluding out-of-district and non-resident fees, as approved by the Galveston College Board of Regents and as published in the Galveston College Catalog. The Galveston College Board of Regents reserves the right to change the policies and procedures of the College, without notice, including tuition and fees, in accordance with the cost of instruction and state laws.
- c. The School District agrees to pay for the cost of tuition, fees, textbooks, and required student supplies or to indicate to the College who is responsible for tuition, fees, textbooks, and required student supply items.
- d. Galveston College and the School District agree that tuition and fees which are to be paid by the student are due and payable in full at the time of registration. If the School District alone is to be responsible for payment of a student's tuition and fees, Galveston College agrees to bill the School District immediately following registration. The School District agrees to settle all account receivables with Galveston College within 30 days of the billing date. Students whose tuition and fees are not paid by the official college census day of the class or who do not have a valid account receivable as of the official college census date will be dropped from the college roll and must be removed from the class in accordance with Section IX Part 3 of this agreement.

3. Drops and Withdrawals - Tuition and Fee Refunds.

- a. If for any reason it becomes necessary for a student who has registered for a Galveston College class to withdraw or drop the class, the College and the School District agree that it is the responsibility of the student to officially withdraw or drop the college course.
- b. A student may add or drop a course prior to the official census date for the course. Students who drop prior to the official college census date will not receive a college grade of any kind; tuition and fees will be refunded in accordance with the College approved refund schedule.
- c. A student may withdraw from a course with a grade of "W" any time after the census date for the semester and on or before the end of the 12th week of a long semester or on or before the last day to drop a class of a term as designated in the college calendar. Students attending class on or off campus may initiate a withdrawal through the Counseling Center at Galveston College or in a manner prescribed by the Registrar's Office. A student who discontinues class attendance

and does not officially drop the course on or before the last day to drop a course will receive a performance grade for the course.

- d. Students who officially withdraw from the College shall have their tuition and mandatory fees refunded according to the official refund policy schedule. Tuition and fees paid directly to Galveston College by the School District, sponsor, donor, or scholarship fund shall be refunded to the source rather than directly to the student.

XI. TERMS OF THE AGREEMENT

This agreement shall not become effective unless and until approved by the Galveston College Board of Regents and the Board of Trustees of the Hamshire-Fannett Independent School District. If so approved, the Agreement shall be for the 2020-2021 academic year.

The agreement may be amended or extended by written addendum to this agreement.

If it is the intention of one party to terminate this agreement, the one party shall provide a one hundred twenty (120) day written notice to the other party of their intention to terminate this Agreement.

All notices and communications related to this agreement shall be addressed to the respective educational administrator.

Approved by the Galveston College Board of Regents, executed by Galveston College, and signed by its President.

By _____ Date _____
Dr. W. Myles Shelton, President

Approved by the Hamshire-Fannett Independent School District Board of Trustees, executed by the Hamshire-Fannett Independent School District, and signed by its Superintendent.

By _____ Date _____
Dr. Dwaine K. Augustine, Superintendent

EXHIBIT A

Course Equivalency Crosswalk of Dual Credit Courses and High School Classes

Students who successful complete these college credit courses:				Will get high school credit for these classes:
ACGM or WECM	Course Number	Galveston College Course Name	College Credit	High School TEKS Course
ACGM	ARTS 1301	Art Appreciation	3	Fine Arts Elective
ACGM	ARTS 1304	Art History	3	Fine Arts Elective
ACGM	BIOL 1406	General Biology I	4	Biology
ACGM	BIOL 1407	General Biology II	4	
ACGM	CHEM 1411	General Chemistry I	4	Chemistry
ACGM	CHEM 1412	General Chemistry II	4	
ACGM	CRIJ 1301	Intro to Criminal Justice	3	Law Enforcement 1 and Course Systems and Practices
ACGM	CRIJ 1306	Court Systems and Practices	3	
ACGM	CRIJ 2328	Police Systems and Practices	3	Law Enforcement 2 and Correctional Services
ACGM	CRIJ 2313	Prison Systems and Practices	3	
ACGM	ECON 2301	Principles of Macro Economics	3	Economics
ACGM	ENGL 1301	Composition I	3	English III or English IV
ACGM	ENGL 1302	Composition II	3	
ACGM	ENGL 2322	British Literature I	3	
ACGM	ENGL 2323 or ENGL 2311	British Literature II or Technical Writing	3	English IV if completed ENGL 1301 and ENGL 1302
ACGM	ENGR 1304	Engineering Graphics	3	Engineering Design and Development
ACGM	ENVR 1301 & ENVR 1101	Environmental Science I	4	Environmental Science I
ACGM	ENVR 1302 & 1102	Environmental Science II	4	Environmental Science II
ACGM	GERM 1411	Beginning German I	4	German III
ACGM	GERM 1412	Beginning German II	4	
ACGM	GERM 2311	Intermediate German I	3	German IV
ACGM	GERM 2312	Intermediate German II	3	
ACGM	GOVT 2305	Federal Government	3	Federal Government
ACGM	GOVT 2306	Texas Government	3	Texas Government
ACGM	HIST 1301	US History I	3	US History
ACGM	HIST 1302	US History II	3	
ACGM	HIST 2311	Western Civilization I	3	Western Civilization
ACGM	HIST 2312	Western Civilization II	3	

ACGM	MATH 1314	College Algebra	3	Math Elective
ACGM	MATH 2312	Precalculus	3	
ACGM	MATH 2413	Calculus I	4	Advanced Math Elective
ACGM	MATH 2414	Calculus II	4	
ACGM	MUSI 1306	Music Appreciation	3	Fine Arts Elective
ACGM	PSYC 2301	General Psychology	3	Psychology
ACGM	SOCI 1301	Introductory Sociology	3	Sociology
ACGM	SPCH 1315	Public Speaking	3	Public Speech
ACGM	SPCH 1321	Business and Professional Communications	3	Business Communications
WECM	CHEF 2302	Saucier	3	Culinary Arts
WECM	PSTR 1301	Fundamental of Baking	3	
WECM	CHEF 1302	Principles of Healthy Cuisine	3	Advanced Culinary Arts
WECM	IFWA 1217	Food Production and Culinary Math	2	
WECM	CSME 1354	Artistry of Hair Design I	3	Intro to Cosmetology
WECM	CSME 1501	Orientation to Cosmetology	5	
WECM	CSME 1410	Intro to Hair Cutting	4	Cosmetology I
WECM	CSME 1453	Chemical Reformation	4	
WECM	CSME 1355	Artistry of Hair Design II	3	Cosmetology II
WECM	CSME 2401	Principles of Hair Coloring	4	
WECM	CSME 2310	Advanced Haircutting	3	Practicum in Human Services
WECM	CSME 2541	Prep for State Licensing Exam	4	
WECM	EMSP 1501	EMT - Basic	5	Practicum in Health Science
WECM	EMSP 1160	Clinical - EMT-Basic	1	
WECM	HITT 1305	Medical Terminology I	3	Medical Terminology
WECM	HPRS 1206	Intro to Health Professions	2	Basic Health Professional Skills
WECM	WLDG 1407	Intro to Welding Multiple Processes	4	Welding I
WECM	WLDG 1434	Intro to Gas Tungsten Arc	4	
WECM	WLDG 1435	Introduction to Pipe	4	Welding II
WECM	WLDG 2443	Advanced Shielded Metal Arc Welding	4	
WECM	WLDG 1317	Intro to Layout and Fab	3	Practicum in Welding
WECM	WLDG 2413	Intermediate Welding	4	

D. Waivers

Presenter: Jon Burris

(q)

1. CPR

(r)

Agenda Item: 12D (1)

Subject: CPR Waiver

BACKGROUND INFORMATION

Districts are required to teach hands on CPR training to students before they graduate high school. Our district does this in our Health classes. Students taking Health in the spring semester will not be able to fulfill this requirement. TEA states that districts can submit a waiver to waive this requirement for those students not able to do the training.

ITEM ADDRESSED

Hamshire-Fannett ISD is requesting a waiver for our students that were unable to take CPR this school year.

RECOMMENDED ACTION

Possible approval of a waiver for five missed instructional days

2. Instructional Materials Inventory Requirement Waiver
(s)

Agenda Item: 12D (2)

Subject: Instructional Materials Inventory Requirement Waiver

BACKGROUND INFORMATION

School Districts are required to conduct an annual physical inventory of all currently adopted instructional materials that have been requisitioned by, and delivered to, the district and maintain results in the districts files. If the district did not complete the inventory before school buildings are closed, the district can request a waiver of this requirement from the Commissioner

ITEM ADDRESSED

Hamshire-Fannett ISD is requesting a waiver for the requirement to inventory all currently adopted instructional materials before buildings are closed for the school year.

RECOMMENDED ACTION

Possible approval of a waiver for Instructional Materials Inventory Requirement.

E. Budget Amendment
Presenter: Allison Byrd
(t)

Agenda Item: 12E

Subject: APPROVAL OF BUDGET AMENDMENT #8
FOR THE 2019-2020 BUDGET

BACKGROUND INFORMATION

It is a requirement of TEA accounting procedures that the annual budget be amended as necessary throughout the budget year.

ITEM ADDRESSED

The Board has been provided with the necessary documents for the budget amendment for the 2019-2020 fiscal year.

RECOMMENDED ACTION

Board Approval

HAMSHIRE-FANNETT ISD
2019 - 2020 Budget Amendment #8
18-May-20

OPERATING / DEBT SERVICE / FOOD SERVICE / TEXTBOOK FUND

	ORIGINAL BUDGET	PROPOSED AMENDMENT #1	PROPOSED AMENDMENT #2	PROPOSED AMENDMENT #3	PROPOSED AMENDMENT #4	PROPOSED AMENDMENT #5	PROPOSED AMENDMENT #6	PROPOSED AMENDMENT #7	PROPOSED AMENDMENT #8	REVISED BUDGET
REVENUE	\$19,867,012	\$0	\$1,000,000	\$0	\$3,909,510	\$2,500	\$30,083	\$0	\$33,822	\$24,842,927
EXPENDITURES	<u>\$18,669,840</u>	<u>\$342,590</u>	<u>\$1,000,000</u>	<u>\$93,384</u>	<u>\$3,966,571</u>	<u>\$191,778</u>	<u>\$148,738</u>	<u>\$1,500,000</u>	<u>\$15,610</u>	<u>\$25,928,511</u>
NET BUDGET	\$1,197,172	(\$342,590)	\$0	(\$93,384)	(\$57,061)	(\$189,278)	(\$118,655)	(\$1,500,000)	\$18,212	(\$1,085,584)

REVENUE ADJUSTMENTS:

Harvey related revenue from FEMA \$33,822

\$33,822

EXPENDITURE ADJUSTMENTS:

Additional Cost to Repair Gym Floor \$15,610
(Difference between originally repair plan and new plan)

\$15,610

INFORMATION ONLY: GRANTS

	<u>Revenue</u>	<u>Expenditure</u>
School Safety & Security Grant	<u>\$31,294</u>	<u>\$31,294</u>

FUND BALANCE DETAIL

<i>Audited</i>		DEBT	
Beginning	<u>OPERATING</u>	<u>SERVICE</u>	<u>TOTAL</u>
Designated	\$720,000	\$506,194	\$1,226,194
Un-Designated	<u>\$6,994,048</u>	<u>\$0</u>	<u>\$6,994,048</u>
Projected Total	<u>\$7,714,048</u>	<u>\$506,194</u>	<u>\$8,220,242</u>
<hr/>			
18-19 Original Budget	\$1,197,172	\$36,166	\$1,233,338
Amendment #1	(\$342,590)		(\$342,590)
Amendment #2	\$0		\$0
Amendment #3	(\$93,384)		(\$93,384)
Amendment #4	(\$57,061)		(\$57,061)
Amendment #5	(\$189,278)		(\$189,278)
Amendment #6	(\$118,655)		(\$118,655)
Amendment #7	(\$1,500,000)		(\$1,500,000)
Amendment #8	\$18,212		\$18,212
Projected FB 8/31/20	<u>\$6,628,464</u>	<u>\$542,360</u>	<u>\$7,170,824</u>

F. Approval of Hiring Schedule and Other Budget Salary Schedules

Presenter: Allison Byrd

(u)

Agenda Item: 12F

Subject: APPROVAL OF STAFF SALARY SCHEDULES

BACKGROUND INFORMATION

Staff Salary Schedules for 2020-2021 include:

- 1 Teacher, Full-Time Librarian and Nurse Salary Range
- 2 Teacher, Full-Time Librarian and Nurse Hiring Schedule
- 3 Administrator's Salary Schedule (first implemented in 2012 per TASB personnel study)
- 4 Starting Pay Schedule for non-exempt employees

ITEM ADDRESSED

There are no changes to any of the schedules.

RECOMMENDED ACTION

Board Approval of 2019-2020 Staff Salary Schedules

Hamshire-Fannett I.S.D.
2020-2021 Teacher, Librarian and Nurse Pay Range
Unapproved

	Minimum	Midpoint	Maximum
Base	\$40,000	\$50,000	\$65,000

**Hamshire-Fannett I.S.D.
 2020-2021 Hiring Schedule
 Full-Time, Teacher, Librarian and Nurse**

Unapproved

Years Experience	State Minimum Salary	Base
0	33,658	40,000
1	34,385	40,500
2	35,100	41,000
3	35,827	41,500
4	37,354	42,000
5	38,882	42,500
6	40,410	43,000
7	41,826	43,500
8	43,169	44,000
9	44,438	44,500
10	45,633	45,650
11	46,767	46,800
12	47,851	47,950
13	48,849	48,950
14	49,810	49,950
15	50,709	50,950
16	51,572	51,700
17	52,372	52,450
18	53,136	53,200
19	53,863	53,950
20	54,541	54,700
21	54,541	55,200
22	54,541	55,700
23	54,541	56,200
24	54,541	56,700
25	54,541	57,200
26	54,541	57,700
27	54,541	58,200
28	54,541	58,700
29	54,541	59,200
30	54,541	59,700

**HAMSHIRE-FANNETT ISD
2020-2021 ADMINISTRATIVE / PROFESSIONAL COMPENSATION PLAN**

Unapproved

Pay Grade
1

Days:	210	Counselor - Elementary School
	210	Counselor - Intermediate School
	214	Instructional Technologist

	Minimum	Midpoint	Maximum
214 Monthly	\$3,607	\$4,220	\$4,833
Daily	\$202.23	\$236.63	\$271.03
210 Days	\$42,469	\$49,692	\$56,916
214 Days	\$43,278	\$50,639	\$58,000

Pay Grade
2

Days:	210	Counselor - Middle School
	207	Asst. Principal - Intermediate School
	207	Asst. Principal - Elementary School

	Minimum	Midpoint	Maximum
226 Monthly	\$3,903	\$4,646	\$5,389
Daily	\$223.01	\$265.49	\$307.97
207 Days	\$46,163	\$54,956	\$63,749
210 Days	\$46,832	\$55,752	\$64,673

Pay Grade
3

Days:	210	Asst. Principal - Middle School
	210	Diagnostician
	210	LPC-I Counselor
	226	Counselor - High School
	226	Technology Coordinator

	Minimum	Midpoint	Maximum
226 Monthly	\$4,507	\$5,365	\$6,223
Daily	\$239.29	\$284.87	\$330.45
210 Days	\$50,250	\$59,822	\$69,394
226 Days	\$54,079	\$64,380	\$74,681

Pay Grade
4

Days:	210	LPC Counselor
	226	Asst. Principal - High School
	226	Principal - Elementary School
	226	Principal - Intermediate School

	Minimum	Midpoint	Maximum
226 Monthly	\$4,734	\$5,757	\$6,678
Daily	\$251.36	\$299.24	\$347.11
210 Days	\$52,785	\$62,840	\$72,893
226 Days	\$56,807	\$67,628	\$78,447

Pay Grade
5

Days:	210	LPC-S Counselor
	226	Director - Operations
	226	Network Manager
	226	Principal - Middle School

	Minimum	Midpoint	Maximum
226 Monthly	\$5,312	\$6,177	\$7,042
Daily	\$282.06	\$327.98	\$373.89
210 Days	\$59,233	\$68,875	\$78,518
226 Days	\$63,746	\$74,123	\$84,500

Pay Grade
6

Days:	226	Director - Finance
	226	Director - Athletics
	226	Principal - High School

	Minimum	Midpoint	Maximum
226 Monthly	\$5,700	\$6,628	\$7,556
Daily	\$302.65	\$351.92	\$401.19
226 Days	\$68,399	\$79,534	\$90,668

Pay Grade
7

Days:	226	Asst. Supt. - Maint/Operations
	226	Asst. Supt. - Curriculum/Instruction

	Minimum	Midpoint	Maximum
226 Monthly	\$6,116	\$7,112	\$8,107
Daily	\$324.74	\$377.61	\$430.47
226 Days	\$73,392	\$85,340	\$97,287

Months	Days
12	226
11.5	214 - 218
11	202 - 210
10.5	194 - 198
10	187

Customarily the District does not hire above Midpoint.

HAMSHIRE-FANNETT ISD
Support Staff Beginning Salary
School Year 20-21

Unapproved

	<u>CURRENT</u>			<u>2020-2021</u>			<u>Percent Increase</u>	<u>INCREASE</u>
	<u>Yearly Pay</u>	<u>Hourly Rate</u>	<u>Work Days</u>	<u>Yearly Pay</u>	<u>Hourly Rate</u>	<u>Work Days</u>		
Janitorial		\$10.50	249		\$10.50	249	0.00%	\$0.00
Maintenance - Skilled		market	249		market	249	0.00%	\$0.00
Grounds Keeper		\$10.50	249		\$10.50	249	0.00%	\$0.00
Maintenance - Helper		\$12.25	249		\$12.25	249	0.00%	\$0.00
Office Secretaries	\$15,888	\$10.62	187	\$15,888	\$10.62	187	0.00%	\$0.00
Teacher's Aide	\$14,661	\$9.80	187	\$14,661	\$9.80	187	0.00%	\$0.00
Nurse Aide	\$17,503	\$11.70	187	\$17,503	\$11.70	187	0.00%	\$0.00
SUBSTITUTES:								
		<u>CURRENT</u>		<u>20-21 BUDGET</u>			<u>Percent Increase</u>	
Non-Degreed Instructional		\$60.00 / day		\$60.00 / day				
Degreed Instructional		\$70.00 / day		\$70.00 / day				
Certified Instructional		\$80.00 / day		\$80.00 / day				
Janitorial / Maintenance		\$7.25 / hour		\$7.25 / hour			0.00%	

G. Approval of TRS ActiveCare Health Insurance Increase
Presenter: Allison Byrd
(v)

Agenda Item: 12G

Subject: Approval of TRS ActiveCare Health Insurance Increase

BACKGROUND INFORMATION

TRS ActiveCare Insurance – employee health insurance

ITEM ADDRESSED

TRS has changed Health Insurance Providers from Aetna to Blue Cross Blue Shield. With that change, comes four insurance plans for our staff to choose from.

TRS has again increased the cost of ActiveCare Health Plans.

The current lowest plan is the TRS ActiveCare HD plan with a cost of \$378.00 per month for the employee only.

The increase is \$8.00 to the cost of \$386 per month for the employee only of the NEW TRS ActiveCare Primary Plan.

The total of employees currently enrolled in a TRS ActiveCare health plan is 157. The estimated cost to the district will increase from \$712,152 a year to \$727,224 based on our currently enrolled employees.

RECOMMENDED ACTION

Board Acceptance

H. Approval of May Expenditures
Presenter: Allison Byrd
(w)

Agenda Item: 12H

Subject: **APPROVAL OF EXPENDITURES/FINANCIALS**

BACKGROUND INFORMATION

It is a customary and accepted Board procedure as a standard order of business at regular Board meetings for the Board to take action in relation to the approval of expenditures for the elapsed period since the last Board meeting.

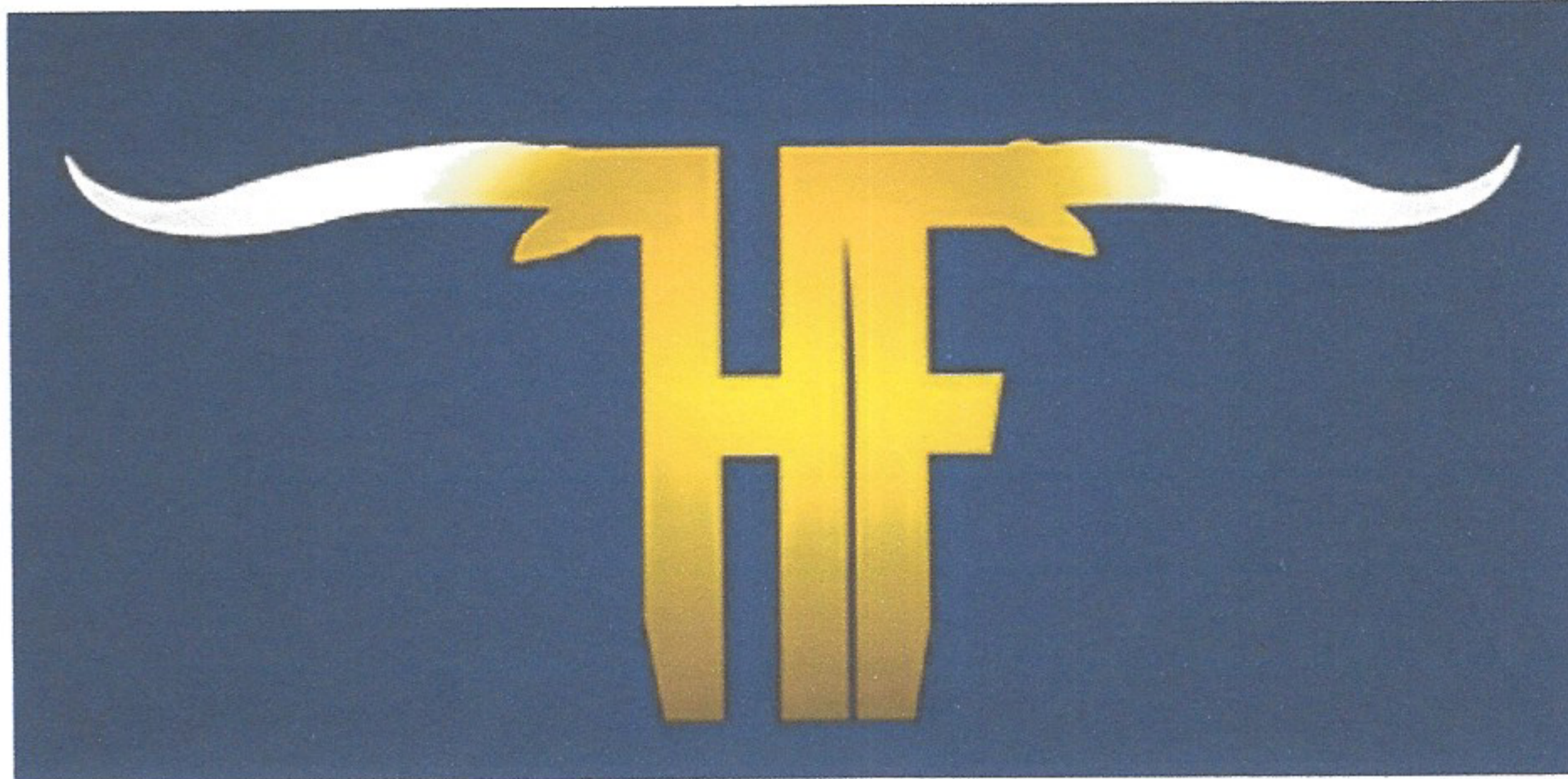
ITEM ADDRESSED

Pertinent information relating to the financial condition of the District and the resolution of district indebtedness is provided for Board perusal and utilization.

RECOMMENDED ACTION

Board Approval

Hamshire – Fannett I.S.D



*EXPENDITURES to be APPROVED for the
BOARD MEETING*

May 18, 2020

GENERAL OPERATING and SPECIAL REVENUE

TOTAL AMOUNT: \$998,266.21

(as per attached)

April 22, 2020-May 12, 2020

CHECK DATE	VENDOR	BANK CODE	CHECK NUMBER	INVOICE DESCRIPTION	ACCOUNT FUNCTION DESCRIPTION	AMOUNT
04/29/2020	Barbers Hill Athleti	General Op	48090	Entry fee boys golf team traveling to Eagle Pointe Golf Club for Barbers Hill High School who is hosting the tournament 02/08/2020	Cocurricular/ Extra-Curricular/FEES & DUES/High School/Current Year	-225.00
04/29/2020	Joosten, Kimberly	General Op	48213	Mileage for 1449358 Region 4 workshop, Best Practices in Identifying Dyslexia in the FIE 04-17-2020. For Elementary Diagnostician	Curric. & Instruct. Staff Dev./TRAVEL - EMPLOYEE ONLY/Special Education/Current Year	-86.32
04/29/2020	Anahuac Athletic Boo	General Op	48424	Entry fee for varsity girls & boys track traveling to Anahuac for meet on 03/19/2020 Coach Abshire will hand carry check to event	Cocurricular/ Extra-Curricular/FEES & DUES/High School/Current Year	-400.00
04/29/2020	Tarkington Athletics	General Op	48493	Entry fee for varsity boys & girls plus JV boys track traveling to Tarkington 03/19/2020 for meet Coach Abshire will hand carry check to event	Cocurricular/ Extra-Curricular/FEES & DUES/High School/Current Year	-500.00
04/24/2020	All Aboard America!	General Op	48686	All Aboard Bus Transportation for the district for the month of March 2020	Pupil Transportation/PROFESSIONAL SERVICES/District Wide/Current Year	20,281.33
04/24/2020	All Aboard America!	General Op	48686	All Aboard Bus Transportation for the district for the month of March 2020	Pupil Transportation/PROFESSIONAL SERVICES/District Wide/Current Year	14,298.91
04/24/2020	All Aboard America!	General Op	48686	All Aboard Bus Transportation for the district for the month of March 2020	Pupil Transportation/PROFESSIONAL SERVICES/District Wide/Current Year	86,903.02
04/24/2020	American Express	General Op	48687	Purchase of one year subscription of Microsoft Office for up to 6 employees to be used while working at home due to COVID-19.	General Administration/GENERAL SUPPLIES/General Administration/Current Year	106.74
04/24/2020	American Express	General Op	48687	1 yr Net Cloud Branch Essen Plan & AER2200 Router w/WIFI	Data Processing Services/SUPPLIES & MATERIALS/District Wide/Current Year	1,510.08
04/24/2020	American Express	General Op	48687	Google Voice Standard for the month of March 2020	Plant Maintenance & Operations/UTILITIES/District Wide/Current Year	2,102.29
04/24/2020	AT & T	General Op	48688	Phone utilities for the district for the month of April 2020	Plant Maintenance & Operations/UTILITIES/District Wide/Current Year	951.75
04/24/2020	Bill Clark Pest Cont	General Op	48689	Contracted Services for the district for the month of March. State Purchasing	Plant Maintenance & Operations/CONTRACTED MAINT. & REPAIR/District Wide/Current Year	190.20
04/24/2020	Bill Clark Pest Cont	General Op	48689	Contracted Services for the District for the month of February 2020. State Purchasing	Plant Maintenance & Operations/CONTRACTED MAINT. & REPAIR/District Wide/Current Year	190.20

CHECK DATE	VENDOR	BANK CODE	CHECK NUMBER	INVOICE DESCRIPTION	ACCOUNT FUNCTION DESCRIPTION	AMOUNT
04/24/2020	BSN Sports	General Op	48690	Volleyball items , royal womens hoodie, women's lightening 25 shoes, Molten HS super touch Rolsi VB, Volleyball net, Volleyball storage rack , portable manual scorekeeper	Cocurricular/ Extra-Curricular/GENERAL SUPPLIES/High School/Current Year	1,895.56
04/24/2020	Center Point Energy	General Op	48691	Gas Utilities for the month of April 2020	Plant Maintenance & Operations/UTILITIES/District Wide/Current Year	1,873.64
04/24/2020	Department of Inform	General Op	48692	Long Distance Calling for the district for the month of March 2020	Plant Maintenance & Operations/UTILITIES/District Wide/Current Year	7.42
04/24/2020	Disaster Recovery Se	General Op	48693	Professional consulting fees for the month of February 1 - March 31, 2020 concerning Harvey/Insurance claim recovery.	General Administration/PROFESSIONAL SERVICES/School Board/Current Year	8,680.00
04/24/2020	Eastex Environmental	General Op	48694	Supplies for the Fannett Sewer plant - Ammonia as N, BOD 5, DO, PH and TSS March	Plant Maintenance & Operations/UTILITIES/District Wide/Current Year	301.00
04/24/2020	EduLaunch.com	General Op	48695	License renewal for Online Digital Media and Web Tech.	Instruction/SUPPLIES & MATERIALS/High School/Current Year	750.00
04/24/2020	Entergy	General Op	48696	Hamshire utilities for the month of April 2020 There is one for the Fannett Campus for March	Plant Maintenance & Operations/UTILITIES/District Wide/Current Year	16,846.29
04/24/2020	Frost Insurance Agen	General Op	48697	Additional insurance premium for the coverage of the portables	Plant Maintenance & Operations/INSURANCE & BONDING COSTS/District Wide/Current Year	401.10
04/24/2020	Hill, Kristin	General Op	48698	Mileage reimbursement for employee doing mail run/deposits for the month of March 2020	General Administration/TRAVEL - EMPLOYEE ONLY/Curriculum - Direct Costs/Current Year	20.02
04/24/2020	Hill, Kristin	General Op	48698	Mileage reimbursement for employee doing mail run/deposits for the month of March 2020	General Administration/TRAVEL - EMPLOYEE ONLY/General Administration/Current Year	20.02
04/24/2020	IE Class, Inc.	General Op	48699	IE Class Web Design Curriculum - Renewal	Instruction/SUPPLIES & MATERIALS/High School/Current Year	325.00
04/24/2020	Johnson Controls	General Op	48700	Contracted Services for the district for the month of March. State Purchasing	Plant Maintenance & Operations/PROFESSIONAL SERVICES/District Wide/Current Year	3,178.00
04/24/2020	Karczewski/Bradshaw	General Op	48701	For Professional service March 4 - March 31, 2020	General Administration/LEGAL SERVICES/School Board/Current Year	1,359.09
04/24/2020	Keel Enterprises, LL	General Op	48702	Monthly Operations - March	Plant Maintenance & Operations/CONTRACTED MAINT. & REPAIR/District	3,828.75

CHECK DATE	VENDOR	BANK CODE	CHECK NUMBER	INVOICE DESCRIPTION	ACCOUNT FUNCTION DESCRIPTION	AMOUNT
04/24/2020	Magna Flow Environme	General Op	48703	Remove and Dispose of sludge from discharge stream at Fannett Campus	Wide/Current Year Plant Maintenance & Operations/CONTRACTED MAINT. & REPAIR/District	10,000.00
04/24/2020	Matera Paper Company	General Op	48704	Repair of Floor Scrubbers	Wide/Current Year Plant Maintenance & Operations/CONTRACTED MAINT. & REPAIR/District	6,664.97
04/24/2020	Mobile Modular	General Op	48705	Portable leases for the portables at the High School (02-29-20 through 04-28/20) and the Intermediate School.	Facilitites Acquisition & Cons/RENTALS - OPERATING LEASES/Intermediate School/Current Year	18,864.40
04/24/2020	Mobile Modular	General Op	48705	Portable leases for the portables at the High School (02-29-20 through 04-28/20) and the Intermediate School.	Facilitites Acquisition & Cons/RENTALS - OPERATING LEASES/Middle School/Current Year	32,436.80
04/24/2020	Powell,Youngblood, &	General Op	48706	Professional Services 03/30/20 thru 03/31/20	General Administration/LEGAL SERVICES/School Board/Current Year	228.00
04/24/2020	Powell,Youngblood, &	General Op	48706	Professional Services rendered 03/05/20 thru 03/30/20	General Administration/LEGAL SERVICES/School Board/Current Year	2,622.00
04/24/2020	United Communication	General Op	48707	Contracted Services for the district for the month of April. State Purchasing	Plant Maintenance & Operations/CONTRACTED MAINT. & REPAIR/District	280.00
04/24/2020	WEX Bank	General Op	48708	Fuel charge for the month of March 2020	Wide/Current Year Instruction/TRAVEL - EMPLOYEE ONLY/High School/Current Year	62.72
04/24/2020	Xerox Corporation	General Op	48709	Copier lease agreement for the elementary for March 2020	Instruction/RENTALS - OPERATING LEASES/District	414.69
04/24/2020	Xerox Corporation	General Op	48709	Copier lease agreement for the elementary for March 2020	Wide/Current Year Instruction/RENTALS - OPERATING LEASES/District	414.69
04/24/2020	Xerox Corporation	General Op	48709	Copier lease agreement for the elementary for March 2020	Wide/Current Year Instruction/RENTALS - OPERATING LEASES/District	414.69
04/24/2020	Canon Financial Serv	General Op	48710	Contract charges for the district for the month of April 2020	General Administration/RENTALS - OPERATING LEASES/Superintendent Office/Current Year	141.26
04/24/2020	Canon Financial Serv	General Op	48710	Contract charges for the district for the month of April 2020	General Administration/RENTALS - OPERATING LEASES/General Administration/Current Year	141.26
04/24/2020	Canon Financial Serv	General Op	48710	Contract charges for the	Food Services/RENTALS -	50.00

CHECK DATE	VENDOR	BANK CODE	CHECK NUMBER	INVOICE DESCRIPTION	ACCOUNT FUNCTION DESCRIPTION	AMOUNT
				district for the month of April 2020	OPERATING LEASES/District Wide/Current Year	
04/24/2020	Canon Financial Serv	General Op	48710	Contract charges for the district for the month of April 2020	Instruction/RENTALS - OPERATING LEASES/District Wide/Current Year	2,829.40
04/24/2020	Canon Financial Serv	General Op	48710	Contract charges for the district for the month of April 2020	School Leadership/RENTALS - OPERATING LEASES/District Wide/Current Year	1,021.76
04/24/2020	Canon Financial Serv	General Op	48710	Contract charges for the district for the month of April 2020	Instructional Leadership/SUPPLIES & MATERIALS/Special Education/Current Year	294.12
04/29/2020	BANC OF AMERICA LEAS	General Op	48711	Capital lease payment #12 for Energy Conservation Project by Ameresco.	Debt Services/CAPITAL LEASE INTEREST/District Wide/Current Year	37,203.06
04/29/2020	BANC OF AMERICA LEAS	General Op	48711	Capital lease payment #12 for Energy Conservation Project by Ameresco.	Debt Services/CAPITAL LEASE PRINCIPAL/District Wide/Current Year	86,013.18
05/01/2020	Bordages, Stacy	General Op	48712	Lunch account refund for a graduating senior./FOOD SERVICE ACTIVITY/High School/Current Year	49.55
05/01/2020	Bossley, April	General Op	48713	Lunch account refund for a graduating senior./FOOD SERVICE ACTIVITY/High School/Current Year	25.73
05/01/2020	Bourgeois, Alisha	General Op	48714	Lunch account refund for a graduating senior./FOOD SERVICE ACTIVITY/High School/Current Year	24.95
05/01/2020	Braeko, Inc.	General Op	48715	Fencing for Middle School and Intermediate Portables	Facilitites Acquisition & Cons/PROFESSIONAL SERVICES/Middle School/Current Year	13,312.00
05/01/2020	Braeko, Inc.	General Op	48715	Fencing for Middle School and Intermediate Portables	Facilitites Acquisition & Cons/PROFESSIONAL SERVICES/Intermediate School/Current Year	34,000.00
05/01/2020	Broussard, Ena	General Op	48716	Lunch account refund for a graduating senior./FOOD SERVICE ACTIVITY/High School/Current Year	14.25
05/01/2020	Carter, Janna	General Op	48717	Lunch account refund for a graduating senior./FOOD SERVICE ACTIVITY/High School/Current Year	16.50
05/01/2020	Hebert, Cynthia	General Op	48718	Lunch account refund for a graduating senior./FOOD SERVICE ACTIVITY/High School/Current Year	48.20
05/01/2020	McCarty, Kristy	General Op	48719	Lunch account refund for a graduating senior./FOOD SERVICE ACTIVITY/High School/Current Year	39.40
05/01/2020	Midtex Oil, L.P.	General Op	48720	Blue Sky DEF Fluid/55 Gallon Drum	Pupil Transportation/GASOLINE & FUEL FOR VEHICLES/District Wide/Current Year	135.00

CHECK DATE	VENDOR	BANK CODE	CHECK NUMBER	INVOICE DESCRIPTION	ACCOUNT FUNCTION DESCRIPTION	AMOUNT
05/01/2020	Overton, Scott	General Op	48721	Lunch account refund for a graduating senior./FOOD SERVICE ACTIVITY/High School/Current Year	52.90
05/01/2020	Parker Print Solutio	General Op	48722	Business Cards for the Director of Finance and the Technology Manager	General Administration/SUPPLIES & MATERIALS/General Administration/Current Year	61.10
05/01/2020	Parker Print Solutio	General Op	48722	Business Cards for the Director of Finance and the Technology Manager	Data Processing Services/SUPPLIES & MATERIALS/District Wide/Current Year	61.10
05/01/2020	PODS Enterprise, LLC	General Op	48723	PODS monthly rental agreement for the period of 3/23/20-4/22/20	Plant Maintenance & Operations/RENTALS - OPERATING LEASES/District Wide/Current Year	6,599.38
05/01/2020	Region V	General Op	48724	2019-2020 Zoom License	General Administration/SUPPLIES & MATERIALS/Superintendent Office/Current Year	25.00
05/01/2020	Region V	General Op	48724	2019-2020 Field Services Cooperative Fee- 2nd annual payments	Payment to Fiscal Agents/Co-Op/E.S.C. SERVICES/District Wide/Current Year	1,250.00
05/01/2020	Region V	General Op	48724	2019-2020 School Health Coop Fees (2nd half of Coop Fees)	Payment to Fiscal Agents/Co-Op/E.S.C. SERVICES/District Wide/Current Year	500.00
05/01/2020	Smith, Daisy	General Op	48725	Lunch account refund for a graduating senior./FOOD SERVICE ACTIVITY/High School/Current Year	10.60
05/01/2020	TASB, Inc.	General Op	48726	Local District Update	General Administration/MISC. CONTRACTED SERVICES/School Board/Current Year	122.00
05/01/2020	TASBO	General Op	48727	Registration fee for the Director of Finance to attend the Online Management 306 TASBO course.	General Administration/TRAVEL - EMPLOYEE ONLY/General Administration/Current Year	175.00
05/01/2020	Texas Star Document	General Op	48728	Estimate for maps	General Administration/SUPPLIES & MATERIALS/Superintendent Office/Current Year	198.00
05/01/2020	Texas D.Of Public Sa	General Op	48729	Clearinghouse Records Retrieval 01/01/20 - 01/31/20	General Administration/MISC. CONTRACTED SERVICES/School Board/Current Year	2.00
05/01/2020	Tully, Penny	General Op	48730	Lunch account refund for a graduating senior./FOOD SERVICE ACTIVITY/High School/Current Year	6.65

CHECK DATE	VENDOR	BANK CODE	CHECK NUMBER	INVOICE DESCRIPTION	ACCOUNT FUNCTION DESCRIPTION	AMOUNT
05/01/2020	Walker, Kristin	General Op	48731	Lunch account refund for a graduating senior./FOOD SERVICE ACTIVITY/High School/Current Year	46.19
05/08/2020	AT & T	General Op	48732	Long distance phone charges for April 2020	Plant Maintenance & Operations/UTILITIES/District Wide/Current Year	11.49
05/08/2020	At & T	General Op	48733	Phone services for the district for April 2020	Plant Maintenance & Operations/UTILITIES/District Wide/Current Year	920.23
05/08/2020	Cherry Tree Instruct	General Op	48734	Contracted services for VI students for March 2020	Instruction/PROFESSIONAL SERVICES/Special Education/Current Year	450.00
05/08/2020	Entergy	General Op	48735	Fannett campus electrical utilities for April 2020	Plant Maintenance & Operations/UTILITIES/District Wide/Current Year	10,165.97
05/08/2020	Midtex Oil, L.P.	General Op	48736	Diesel and Gasoline for the district	Pupil Transportation/GASOLINE & FUEL FOR VEHICLES/District Wide/Current Year	4,700.15
05/08/2020	Mobile Modular	General Op	48737	Lease agreement for the portables for the Intermediate campus for the period of 4/20/20-5/19/20	Facilitites Acquisition & Cons/RENTALS - OPERATING LEASES/Middle School/Current Year	18,864.40
05/08/2020	Republic Services #	General Op	48738	Garbage removal services for the district for the month of April 2020	Plant Maintenance & Operations/UTILITIES/District Wide/Current Year	2,220.06
05/08/2020	Star Graphics Inc.	General Op	48739	Monthly lease agreement for copier at Admin building for the period of 4/15/20-5/14/20	Instruction/RENTALS - OPERATING LEASES/District Wide/Current Year	177.68
05/08/2020	SYNCB/Amazon	General Op	48741	Library Amazon order for library supplies such as double sided book cart, pencil sharpener, craft folding table, etc.	Inst. Resources & Media Svcs./READING MATERIALS/Middle School/Current Year	408.67
05/08/2020	SYNCB/Amazon	General Op	48741	Amazon Computer Technology Amazon Order: headphones, pencil sharpener, computer dust spray, etc.	Instruction/SUPPLIES & MATERIALS/Middle School/Current Year	459.75
05/08/2020	SYNCB/Amazon	General Op	48741	Date stamp Custom Self Inking and Set of Office Stamps self inking for Special Services	Instructional Leadership/SUPPLIES & MATERIALS/Special Education/Current Year	46.73
05/08/2020	Verizon Wireless	General Op	48742	Cell Phone and MiFi charges for the district for April 2020	Plant Maintenance & Operations/UTILITIES/District Wide/Current Year	719.28
05/08/2020	Verizon Wireless	General Op	48742	Cell Phone and MiFi charges for the district for April 2020	Instructional Leadership/UTILITIES/Special Education/Current Year	61.89
05/08/2020	Verizon Wireless	General Op	48742	Cell Phone and MiFi charges for the district for April 2020	Plant Maintenance & Operations/UTILITIES/District Wide/Current Year	878.61
05/08/2020	West Jefferson Co. M	General Op	48743	Water utilities for the district for April 2020	Plant Maintenance & Operations/UTILITIES/Dist	124.14

CHECK DATE	VENDOR	BANK CODE	CHECK NUMBER	INVOICE DESCRIPTION	ACCOUNT FUNCTION DESCRIPTION	AMOUNT
05/08/2020	Wheeler, Daiana	General Op	48744	Mileage for District ESL - February 2020	Instruction/TRAVEL - EMPLOYEE ONLY/District Wide/Current Year	58.24
05/08/2020	Windstream	General Op	48745	Internet charges for April 2020	Plant Maintenance & Operations/UTILITIES/District Wide/Current Year	1,000.18
04/28/2020	Hamshire-Fannett Pay	General Op	20200540	Transfer of funds to the payroll account for 04/28/2020	GENERAL FUND/DUE TO TRUST AND AGENCY FUNDS	20,583.31
04/28/2020	Hamshire-Fannett Pay	General Op	20200540	Transfer of funds to the payroll account for 04/28/2020	FOOD SERVICE/DUE TO TRUST AND AGENCY FUNDS	5,295.13
04/29/2020	Hamshire-Fannett Pay	General Op	20200541	Transfer of funds to the payroll account for 4/30/20	GENERAL FUND/DUE TO TRUST AND AGENCY FUNDS	381,430.39
05/05/2020	Hamshire-Fannett Pay	General Op	20200542	Transfer of funds to the payroll account for April TRS	GENERAL FUND/DUE TO TRUST AND AGENCY FUNDS	102,960.87
05/05/2020	Hamshire-Fannett Pay	General Op	20200542	Transfer of funds to the payroll account for April TRS	FOOD SERVICE/DUE TO TRUST AND AGENCY FUNDS	1,572.13
Totals for GENOP						974,790.89
Totals for checks						974,790.89

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
199	GENERAL FUND	504,974.57	0.00	461,142.39	966,116.96
240	FOOD SERVICE	6,867.26	334.92	50.00	7,252.18
499	Local Grant/Donations	0.00	0.00	1,421.75	1,421.75
***	Fund Summary Totals ***	511,841.83	334.92	462,614.14	974,790.89

***** End of report *****

CHECK DATE	VENDOR	BANK CODE	CHECK NUMBER	INVOICE DESCRIPTION	ACCOUNT FUNCTION DESCRIPTION	AMOUNT
05/08/2020	Southeast Texas Pedi	Special Re	1904	Contracted services for March 2020 PT	Instruction/PROFESSIONAL SERVICES/Special Education/Current Year	1,066.66
05/08/2020	Southeast Texas Pedi	Special Re	1904	Contracted services for March 2020 Occu. Therapy	Instruction/PROFESSIONAL SERVICES/Special Education/Current Year	1,616.66
05/08/2020	Southeast Texas Pedi	Special Re	1904	Contracted services for Speech Therapy for March 2020	Instruction/PROFESSIONAL SERVICES/Special Education/Current Year	1,316.67
04/29/2020	Hamshire-Fannett Pay	Special Re	20200623	Transfer of funds to the payroll account for Contract Payroll for 4/30/2020	TITLE I/DUE TO TRUST AND AGENCY FUNDS	4,577.34
04/29/2020	Hamshire-Fannett Pay	Special Re	20200623	Transfer of funds to the payroll account for Contract Payroll for 4/30/2020	IDEA PART B FORMULA/DUE TO TRUST AND AGENCY FUNDS	11,068.26
04/29/2020	Hamshire-Fannett Pay	Special Re	20200623	Transfer of funds to the payroll account for Contract Payroll for 4/30/2020	IDEA PART B PRESCHOOL/DUE TO TRUST AND AGENCY FUNDS	642.75
05/05/2020	Hamshire-Fannett Pay	Special Re	20200624	Transfer of funds to the payroll account for April TRS	TITLE I/DUE TO TRUST AND AGENCY FUNDS	915.06
05/05/2020	Hamshire-Fannett Pay	Special Re	20200624	Transfer of funds to the payroll account for April TRS	IDEA PART B FORMULA/DUE TO TRUST AND AGENCY FUNDS	2,143.32
05/05/2020	Hamshire-Fannett Pay	Special Re	20200624	Transfer of funds to the payroll account for April TRS	IDEA PART B PRESCHOOL/DUE TO TRUST AND AGENCY FUNDS	128.60
					Totals for SPECR	23,475.32
					Totals for checks	23,475.32

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
211	TITLE I	5,492.40	0.00	0.00	5,492.40
224	IDEA PART B FORMULA	13,211.58	0.00	3,999.99	17,211.57
225	IDEA PART B PRESCHOOL	771.35	0.00	0.00	771.35
***	Fund Summary Totals ***	19,475.33	0.00	3,999.99	23,475.32

***** End of report *****

HAMSHIRE-FANNETT I.S.D.



FINANCIAL STATEMENTS

September 1, 2019-May 18, 2020

**HAMSHIRE-FANNETT ISD
FINANCIAL STATEMENT
18-May-20**

<u>OPERATING FUND (Regular Operations)</u>	<u>2019-2020 BUDGET</u>	<u>% of total</u>	<u>Actual 18-May-20</u>	<u>% of total</u>	<u>VARIANCE</u>
	Projected ADA :	1838			
TAXABLE VALUE	728,687,361		728,687,361		\$0
Revenue					
Property Taxes	\$8,438,113	34%	8,254,443.19	41%	\$183,670
State Programs	10,322,517	42%	5,808,168	29%	\$4,514,349
Federal Programs	160,000	1%	105,837	1%	\$54,163
Insurance Recovery	4,900,000	20%	5,000,000	25%	(\$100,000)
Transfers In	0	0%	350	0%	(\$350)
Other Resources	<u>1,048,021</u>	4%	<u>816,711</u>	4%	<u>\$231,310</u>
Total Revenue	<u>\$24,868,651</u>		<u>19,985,508.51</u>		<u>\$4,883,142</u>
Expenditures:					
Instruction	\$9,996,796	38%	5,670,639.35	32%	\$4,326,156
Instructional Resources and Media Svc.	184,733	1%	114,911	1%	\$69,822
Curriculum Development	322,315	1%	143,703	1%	\$178,612
Instructional Leadership.	185,242	1%	146,184	1%	\$39,058
School Administration	1,119,838	4%	746,964	4%	\$372,874
Guidance and Counseling Services	467,683	2%	287,351	2%	\$180,332
Health Services	176,173	1%	103,760	1%	\$72,413
Pupil Transportation	1,171,000	5%	648,770	4%	\$522,230
Food Service	0	0%	0	0%	\$0
Co-Curricular Activities	936,975	4%	523,343	3%	\$413,632
General Administration	977,765	4%	737,493	4%	\$240,272
Plant maintenance & Operations	4,676,521	18%	3,992,884	23%	\$683,637
Security & Monitoring	46,900	0%	21,409	0%	\$25,491
Data Processing	419,098	2%	324,124	2%	\$94,974
Community Service	0	0%	0	0%	\$0
Debt Service	534,067	2%	247,968	1%	\$286,099
Facilities Acquisition & Construction	4,554,215	18%	3,721,792	21%	\$832,423
Payment to Co-op Fiscal Agents	8,700	0%	8,700	0%	\$0
Alternative Education Facility	18,000	0%	18,000	0%	\$0
Intergovernment	120,000	0%	50,974	0%	\$69,026
Transfers to Other Funds	56,426	0%	<u>0</u>	0%	\$56,426
Total Expenditures	<u>\$25,972,447</u>		<u>\$17,508,969</u>		
Projected Fund Balance Change	(\$1,103,796)		\$2,476,539		

**HAMSHIRE-FANNETT ISD
FINANCIAL STATEMENT
18-May-20**

	<u>2019-2020 BUDGET</u>	<u>% of total</u>	<u>Actual 18-May-20</u>	<u>% of total</u>	<u>VARIANCE</u>
<u>FOOD SERVICE FUND</u>					
<u>Revenue</u>					
State Programs	3,500	0%	4,424	1%	(\$924)
Federal Programs	452,804	47%	224,730	58%	\$228,074
Other Resources	445,553	46%	159,295	41%	\$286,258
Transfers From Other Funds	<u>56,426</u>	6%	<u>0</u>	0%	<u>\$56,426</u>
Total Revenue	<u>\$958,283</u>		<u>\$388,449</u>		<u>\$569,834</u>
Expenditures:					
Food Service	958,283	100%	601,009	100%	\$357,274
Transfers to Other Funds	<u>0</u>	0%	<u>0</u>	0%	<u>\$0</u>
Total Expenditures	<u>\$958,283</u>		<u>\$601,009</u>		<u>\$357,274</u>
Projected Fund Balance Change	\$0		(\$212,560)		

<u>DEBT SERVICE FUND</u>					
<u>Revenue</u>					
Property Taxes	\$1,704,567		\$1,634,081		\$70,486
State Programs	\$0		31,091		(\$31,091)
Federal Programs	\$0		0		\$0
Other Resources	\$450		9,141		(\$8,691)
Sale of Bonds	\$0		0		\$0
Premium/Discount Bonds	\$0		0		\$0
Transfers From Other Funds	\$0		<u>0</u>		\$0
Total Revenue	<u>\$1,705,017</u>		<u>\$1,674,313</u>		<u>\$30,704</u>
Expenditures:					
Debt Service	\$1,665,351		332,675		\$1,332,676
Sale of Bonds	0		0		\$0
Premium / Discount Bonds	0		0		\$0
Other	<u>\$3,500</u>		<u>1,250</u>		\$2,250
Total Expenditures	<u>\$1,668,851</u>		<u>\$333,925</u>		<u>\$1,334,926</u>
Projected Fund Balance Change	\$36,166		\$1,340,388		

**HAMSHIRE-FANNETT ISD
FINANCIAL STATEMENT
18-May-20**

	<u>2019-2020 BUDGET</u>	<u>% of total</u>	<u>Actual 18-May-20</u>	<u>% of total</u>	<u>VARIANCE</u>
<u>FEDERAL GRANTS</u>					
<u>211 ESEA, Title 1, Pt.A - Improving Basic Programs</u>					
Federal Revenue	184,784		60,139		\$124,645
<u>Expenditures:</u>					
Instruction	175,986		73,663		\$102,323
Curriculum & Instruct. Development	2,000		0		\$2,000
Instructional Leadership	3,798		3,605		\$193
Pupil Transportation	3,000		0		\$3,000
Community Service	0		0		\$0
Total Expenditures	\$184,784		\$77,269		\$107,515
Net Total	\$0		(\$17,130)		
<u>289 ESEA, Title IV Pt.A</u>					
Federal Revenue	20,789		7,524		13,265
<u>Expenditures:</u>					
Transfer Out - Reimb GenOp	0		0		
Instruction	6,765		0		0
Curriculum & Instruct. Development	13,724		7,293		6,431
Instructional Leadership	300		231		0
Total Expenditures	\$20,789		\$7,524		6,431
Net Total	\$0		\$0		
<u>224 IDEA, Pt.B, Formula</u>					
Federal Revenue	363,700		220,956		\$142,744
<u>Expenditures:</u>					
Instruction	77,029		45,479		\$31,550
Curriculum & Instruct. Development	5,000		0		\$5,000
Instructional Leadership	7,191		7,191		\$0
Counseling	274,480		186,282		\$88,198
Total Expenditures	\$363,700		\$238,952		\$124,748
Net Total	\$0		(\$17,997)		
<u>225 IDEA, Pt.B, Pre-K Formula</u>					
Federal Revenue	17,565		11,556		\$6,009
<u>Expenditures:</u>					
Instruction	17,565		12,334		\$5,231
Curriculum & Instruct. Development	0		0		\$0
Pupil Transportation	0		0		\$0
Total Expenditures	\$17,565		\$12,334		\$5,231
Net Total	\$0		(\$777)		

HAMSHIRE-FANNETT ISD FINANCIAL STATEMENT 18-May-20

	2019-2020 <u>BUDGET</u>	% of <u>total</u>	Actual <u>18-May-20</u>	% of <u>total</u>	VARIANCE
<u>255 ESEA, Title II, Pt. A Training & Recruiting</u>					
Federal Revenue	37,461		15,245		\$22,216
<u>Expenditures:</u>					
Instruction	6,815		195		\$6,620
Curriculum & Instruct. Development	28,161		14,265		\$13,896
Instructional Leadership	1,200		786		\$414
School Leadership	1,285		0		\$1,285
Community Service	0		0		\$0
Total Expenditures	<u>\$37,461</u>		<u>\$15,245</u>		<u>\$22,216</u>
Net Total	\$0		\$0		
 <u>STATE GRANTS</u>					
<u>410 Textbook Fund</u>					
State Revenue	383,574		270,665		\$112,909
<u>Expenditures:</u>					
Instruction	383,574		270,322		\$ 113,252
Curriculum & Instructional Development	0		0		\$0
Total Expenditures	<u>\$383,574</u>		<u>\$270,322</u>		<u>\$ 113,252</u>
Net Total	\$0		\$343		
 <u>BOND CONSTRUCTION FUNDS</u>					
<u>2015 Bond Issue</u>					
<u>Revenue</u>					
Bond Proceeds	0	0%	0	0%	\$0
Premium/Discount on Sales of Bonds	0	0%	0	0%	\$0
Interest Income	<u>3,000</u>	100%	<u>8,901</u>	297%	<u>(\$5,901)</u>
Total Revenue	<u>\$3,000</u>		<u>\$8,901</u>		<u>(\$5,901)</u>
 <u>Expenditures:</u>					
Total Bond Construction Expenditures					
Elementary					
Construction	734,345	77%	138,000	14%	\$596,345
Other Contracted Services	75,000	8%	0	0%	\$75,000
Professional Services	75,000	8%	0	0%	\$75,000
Demolition	0	0%	0	0%	\$0
Architectural Services	75,000	8%	0	0%	\$75,000
Temporary Classrooms	0	0%	0	0%	\$0
Total Expenditures	<u>\$959,345</u>		<u>\$138,000</u>		<u>\$821,345</u>
Projected Fund Balance Change	(\$956,345)		(\$129,099)		

13. Monthly Updates: Business, Finance & Food Service, Curriculum & Instruction,
Maintenance & Operations and Technology Departments

Jon Burris:

Coach Waggoner:

Terry Sanders:

Presenter: Dr. Augustine

(x)

Agenda Item: 13

Subject: UPDATES: BUSINESS, FINANCE & FOOD SERVICE,
CURRICULUM & INSTRUCTION, MAINTENANCE &
OPERATIONS AND TECHNOLOGY DEPARTMENTS

BACKGROUND INFORMATION

As discussed during the Superintendent's evaluation the Board would like updates from the Business, Finance & Food Service, Curriculum & Instruction, Maintenance & Operations and Technology Departments.

ITEM ADDRESSED

Reports to follow.

RECOMMENDED ACTION

Information

14. Board Announcements and Information

Presenter: Chad Blanchard

(y)

Agenda Item: 14

Subject: BOARD ANNOUNCEMENTS AND INFORMATION

BACKGROUND INFORMATION

ITEM ADDRESSED

RECOMMENDED ACTION

Appropriate Action

15. The Board may convene into closed (executive) session to discuss the following items:

A. To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee. Tex. Gov't Code 551.074(a)(1) Any action, decision or final vote with regard to any matter considered in such closed session, shall be made in open session.

Presenter: Dr. Augustine
(z)

Agenda Item: 15

Subject: Closed Session

BACKGROUND INFORMATION

To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee. Tex. Gov't Code §551.074(a)(1)

Any action, decision or final vote with regard to any matter considered in such closed session, shall be made in open session.

ITEM ADDRESSED

RECOMMENDED ACTION

Appropriate Action

16. Personnel Resignations
Presenter: Dr. Augustine
(aa)

Agenda Item: 16

Subject: PERSONNEL RESIGNATION(S)

BACKGROUND INFORMATION

It is possible that one or more resignations could be in the process of being submitted to the Superintendent.

ITEM ADDRESSED

If received, the Superintendent will present letters of resignation for Board information.

RECOMMENDED ACTION

Board Information

17. Personnel Employment
Presenter: Dr. Augustine
(bb)

Agenda Item: 17

Subject: **PERSONNEL EMPLOYMENT**

BACKGROUND INFORMATION

The District currently has one or more vacant positions.

ITEM ADDRESSED

Interviews are currently being conducted, and the Superintendent will bring recommendations for the position(s) to this Board meeting, if feasible.

RECOMMENDED ACTION

Appropriate Action

If, during the course of the meeting covered by this Notice, the Board of Trustees should determine that a closed or executive meeting or session of the Board of Trustees is required, then such closed or executive meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., will be held by the School Board at the date, hours, and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the School Board may conveniently meet in such closed or executive meeting or session concerning any and all purposes permitted by the Act, including, but not limited to the following sections and purposes:

Texas Government Code Section:

- 551-071 Private consultation with the board's attorney.
- 551-072 Discussing purchases, exchanges, leases, or value of real property.
- 551-073 Discussing negotiated contracts for prospective gifts or donations.
- 551-074 Discussing personnel or to hear complaints against personnel.
- 551-075 To confer with employees of the school district to receive information or to ask questions.
- 551-082 Considering discipline of a public school child, or complaint or charge against personnel.
- 551-083 Considering the standards, guidelines, terms or conditions the board will follow, or will instruct its representative to follow, in consultation with representatives of employee groups.
- 551-084 Excluding witnesses from a hearing.

Should any final action, decision, or final vote be required in the opinion of the school Board with regard to any matter considered in such closed or executive meeting or session, then the final action, or final vote shall be either:

- (cc) in the open meeting covered by the Notice upon the reconvening of the public meeting; or
- (dd) at a subsequent public meeting of the School Board upon notice thereof; as the School Board shall determine.