Notice of Regular
The Board of Trustees
Granbury ISD
Monday, January 14, 2019
5:00 PM

A Regular of the Board of Trustees of Granbury ISD will be held Monday, January 14, 2019, beginning at 5:00 PM in the Granbury ISD Board Room, 217 N. Jones St., Granbury, TX 76048, 217 N Jones St, Granbury, TX 76048.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

1. Call to order - 5:00 PM - GISD Board Room
2. Convene in Closed Session under the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq.
    a. Section 551.074 – to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee.
        1. Staff Recommendations
        2. Superintendent's Formative Evaluation
    b. Section 551.071 - Consultation with the Board Attorney
    c. Section 551.072 - Purchase, Exchange, Lease or Value of Real Property
    d. Section 551.076. Deliberations Regarding Security Devices or Security Audits
3. Reconvene in Open Session - 6:00 PM
4. Moment of Silence/Invocation
5. Pledges - U.S. Flag & Texas Flag
6. Achievement Spotlight
    a. School Board Recognition Month
7. Open Forum / Public Comments
8. Open Public Hearing for Texas Academic Performance Report (TAPR). 3
9. Close Public Hearing
10. Discussion/Action
    a. Consider Consent Agenda Items
        1. Minutes of November 28th and December 4th, 2018, Special Meetings, and the December 17, 2018, Regular Meeting 25
        2. Consider Budget Amendments 31
        3. Consider Region 10 ESC Multi-Region Purchasing Cooperative Inter-local Agreement 2019-20 34
    b. Consider 2019-2020 Granbury ISD School Calendar 46
11. Reports
    a. Superintendent's Report
    b. Financial Statements for Period Ending December 31, 2018 47
    c. Cash Flow Statements for the Period Ending December 31, 2018 50
12. Consider Action on Items Discussed In Closed Session
    a. Consider Staff Recommendations
13. Adjourn

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

On this notice was faxed or mailed to the news media who have previously requested such notice, posted on the GISD web page at www.granburyisd.org, and an original was posted on an outside door at 3:00 p.m. at the School District Administration Building at 217 N. Jones St., Granbury, Texas.

Superintendent or Designee (For the Board of Trustees)

GRANBURY ISD

2017-2018 ACCOUNTABILITY

TEXAS ACADEMIC PERFORMANCE REPORT

RON HOLMGREEN

ASSISTANT SUPERINTENDENT

January 14, 2019

ACCOUNTABILITY DESIGN

- GISD received a “B” for our accountability
- GISD meets requirements for Special Education Determination Status
- GISD meets requirements for ASVAB test
- Campuses will receive a letter grade for 18-19 performance
- TAPR Public reporting is required
- TAPR report is available on our GISD website

CAMPUS ACCOUNTABILITY RATINGS

- All campuses – Met Standard
- 6 campuses earned distinctions
- Oak Woods received ALL distinctions

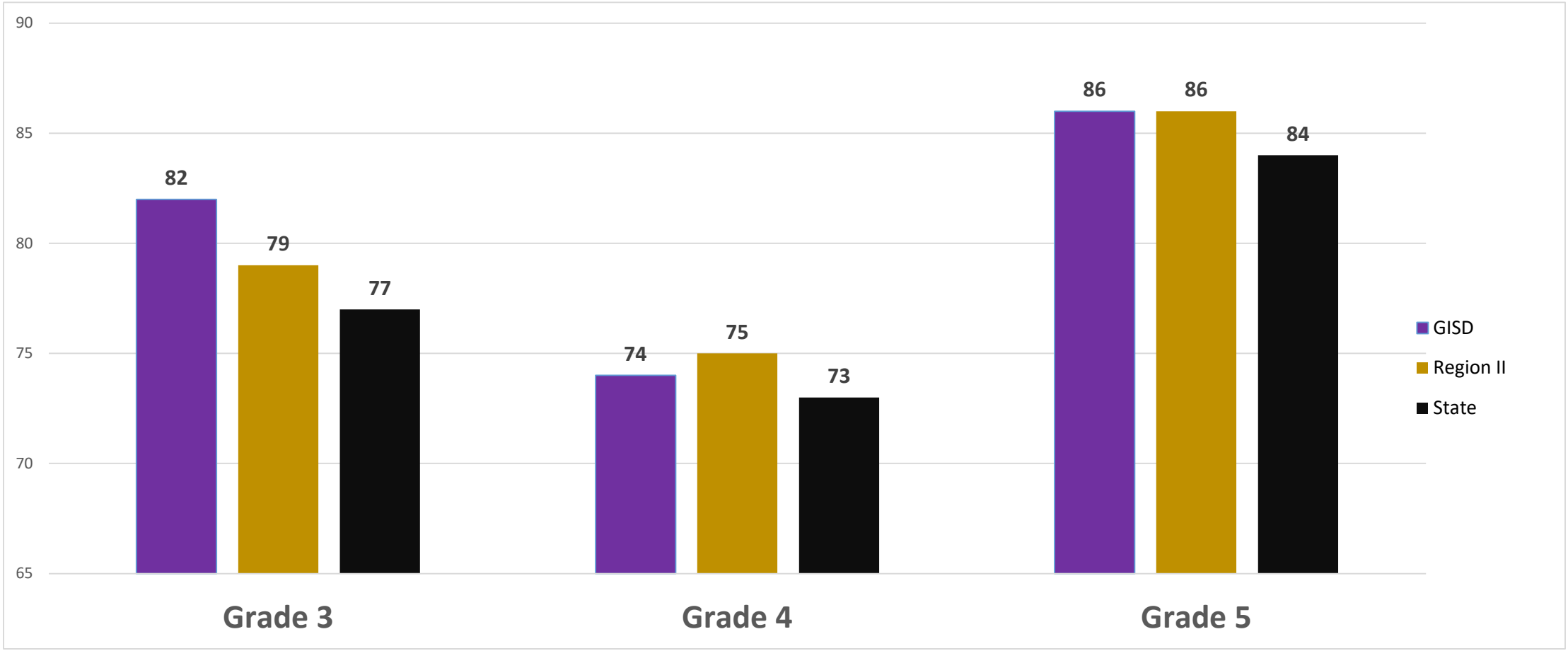
2017-2018 FOCUS

- Continue focus in reading and writing at all levels
  - Guided reading program; Writing incorporated across curriculum
- Monitor Safeguards and PBMAS requirements
  - Met PBMAS safeguards for federal accountability
- AVID implementation at middle schools
  - Over 200 students enrolled at AMS/GMS
- Fundamental 5 at high school
  - Over 1,000 snapshots of instruction collected measuring student/teacher engagement; this information was used to drive classroom instruction

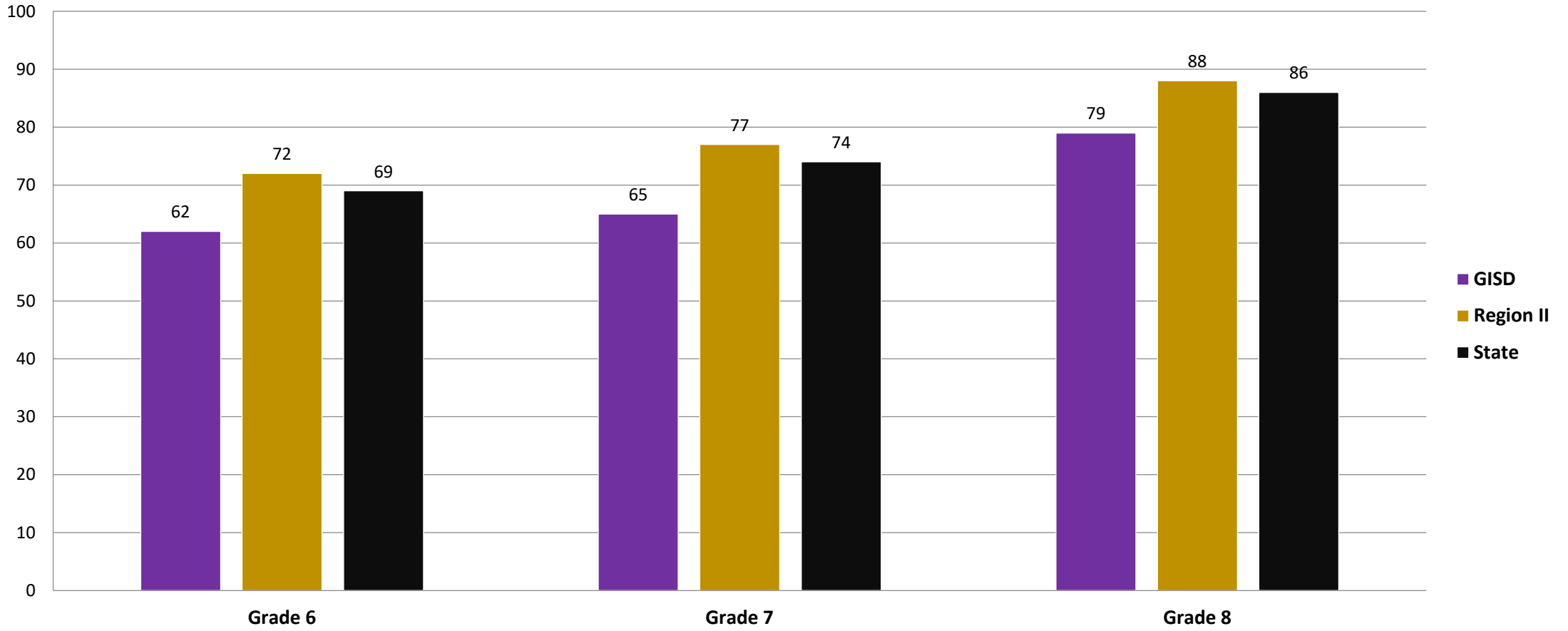
2017-2018 DEMOGRAPHICS

- Total Student Enrollment – 7,115
- African American – 1.1%
- Hispanic – 24.3%
- White – 71.1%
- American Indian – 0.5%
- Asian – 0.8%
- Two or More Races – 2%
- Economically Disadvantaged – 49.5%
- English Language Learners – 8.3%
- At-Risk – 43.5%

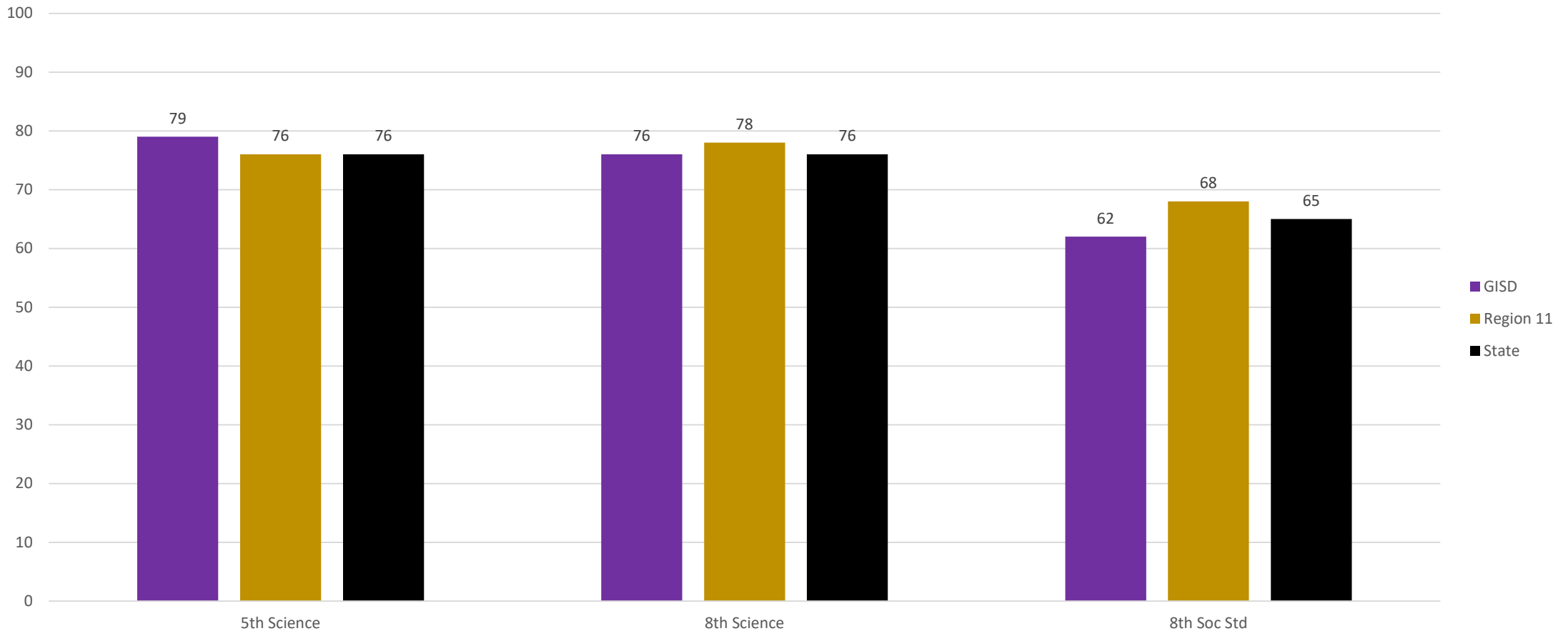
GRADE 3-5 STAAR READING



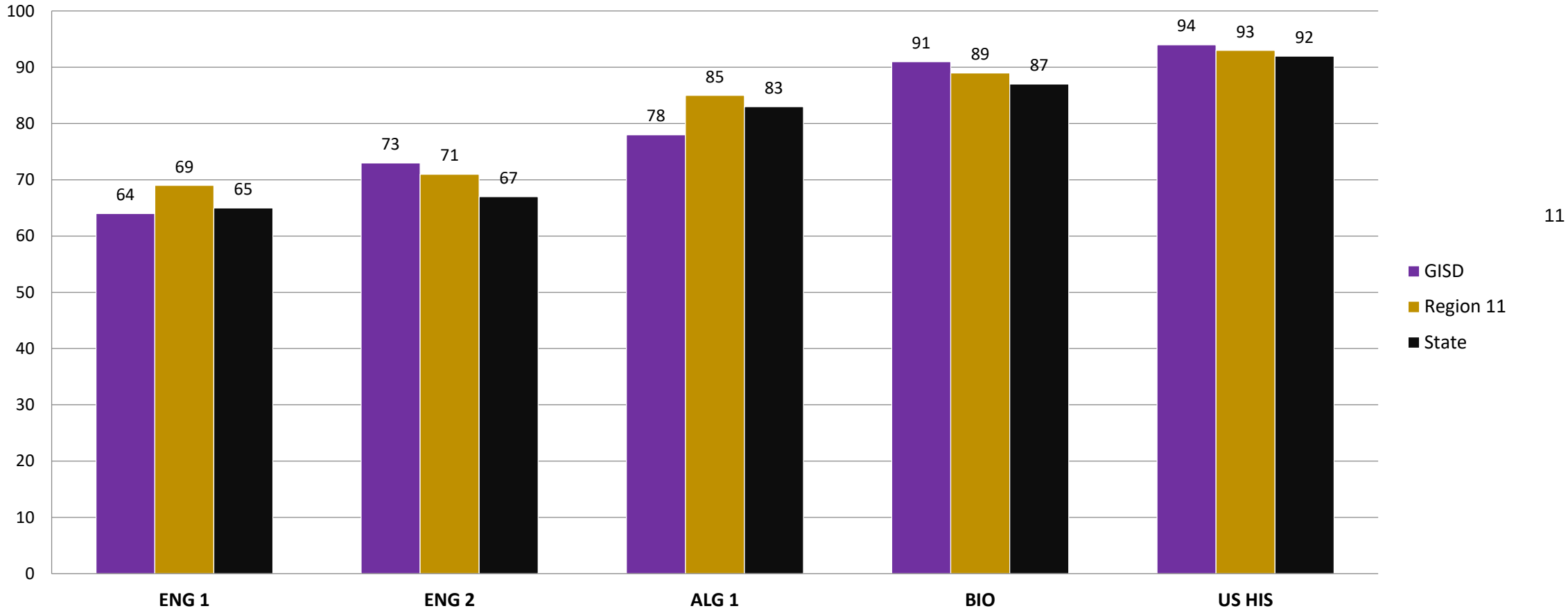
GRADE 6 – 8 STAAR READING



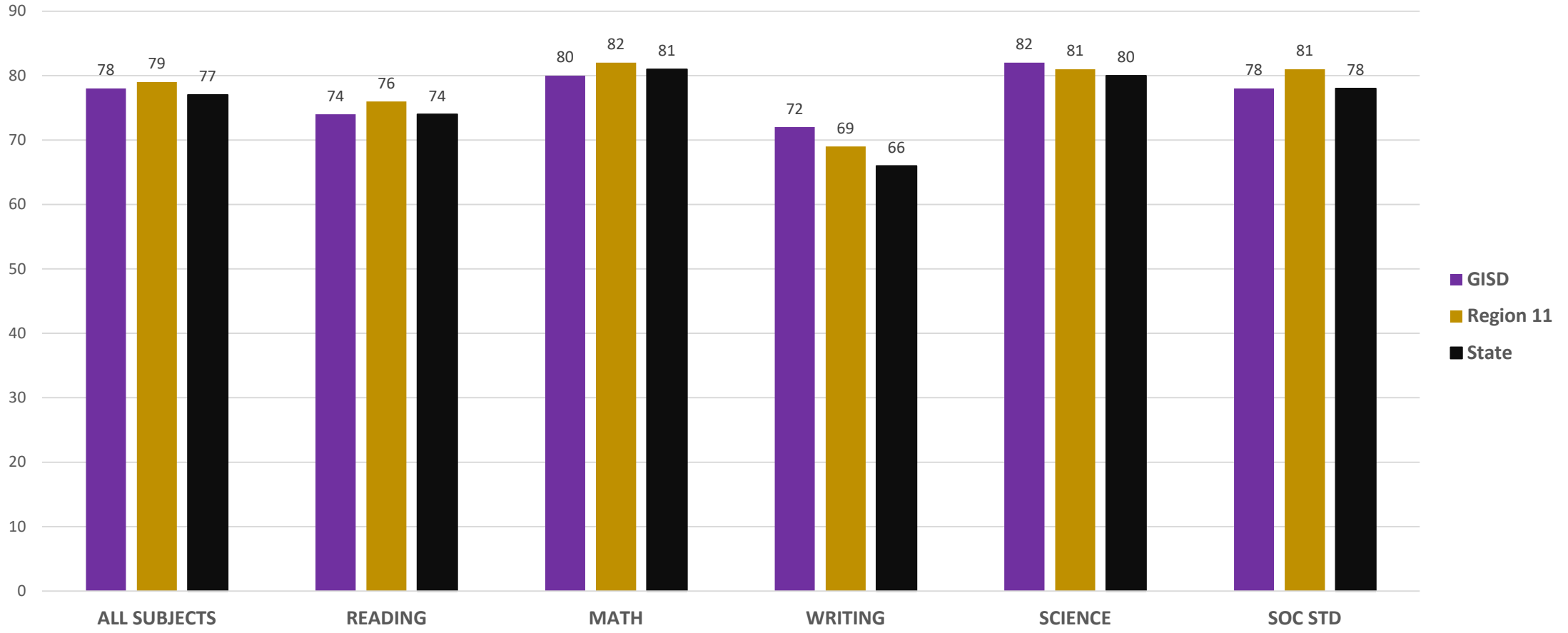
5th/8th SCIENCE and SOCIAL STUDIES



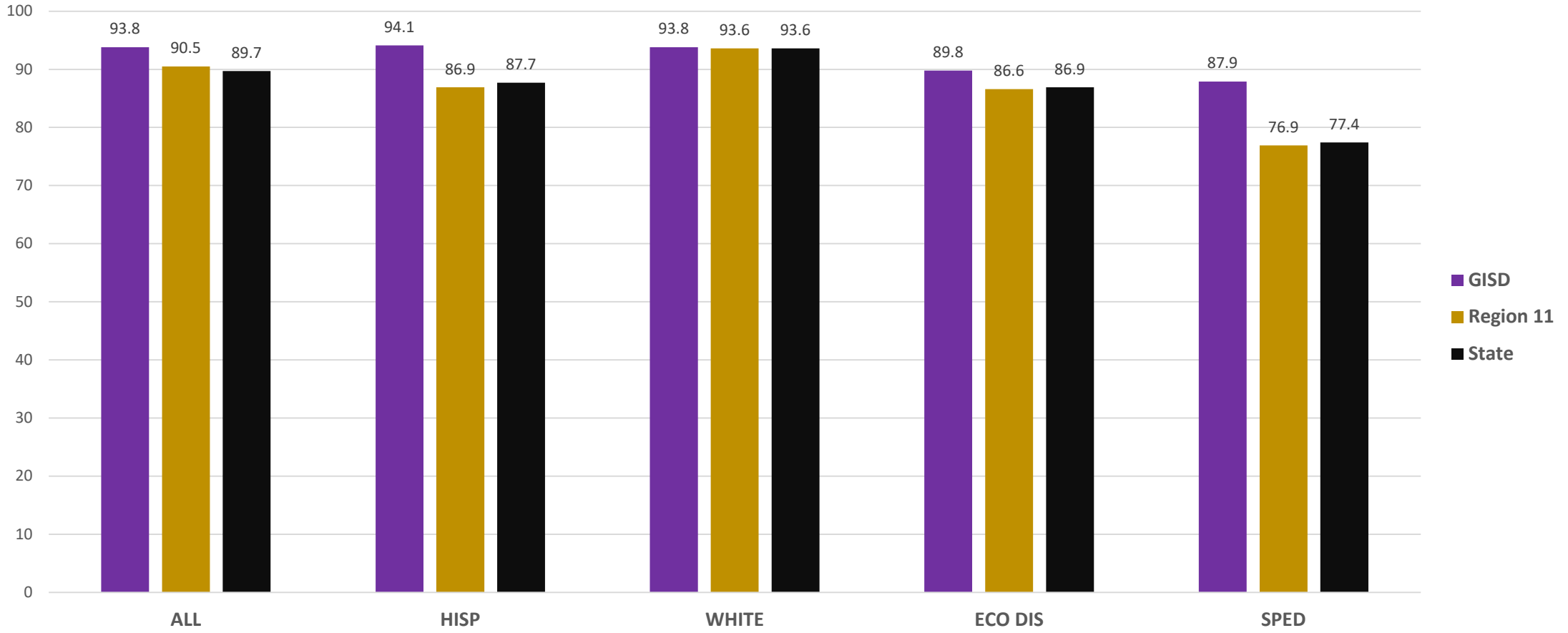
STAAR END OF COURSE



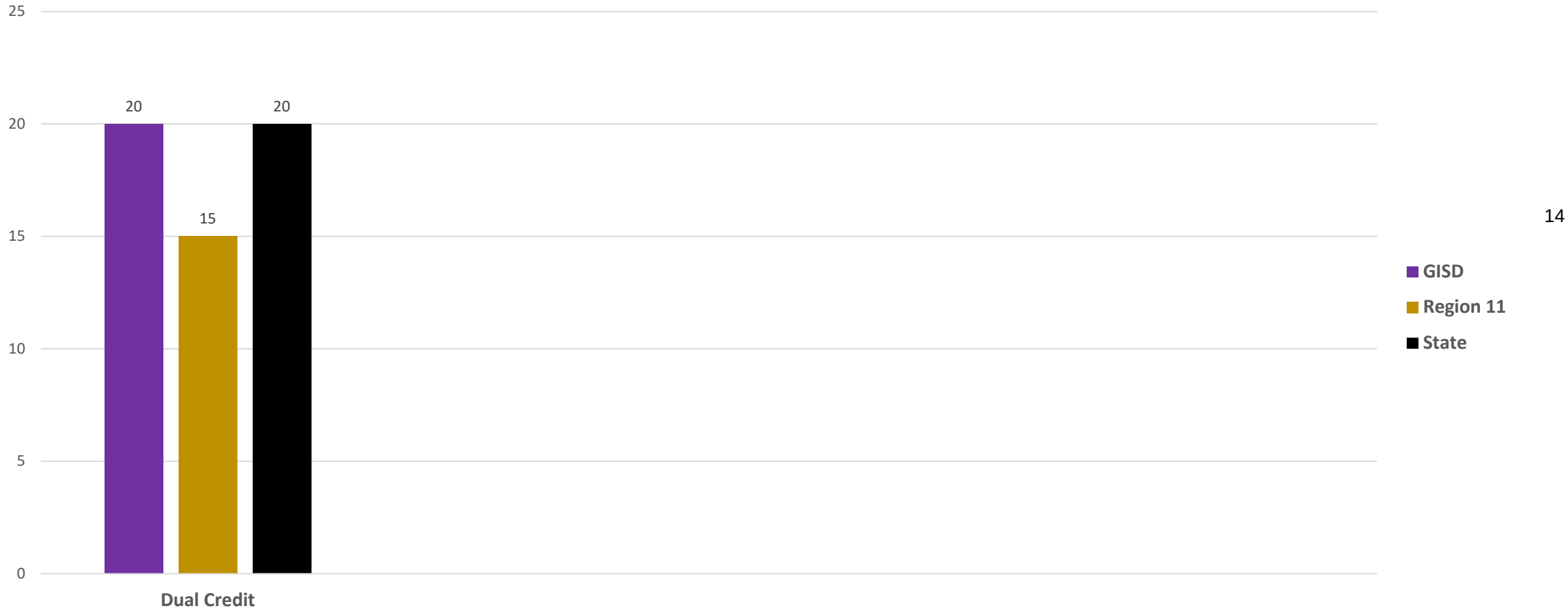
STAAR APPROACHES GRADE LEVEL or ABOVE ALL GRADES



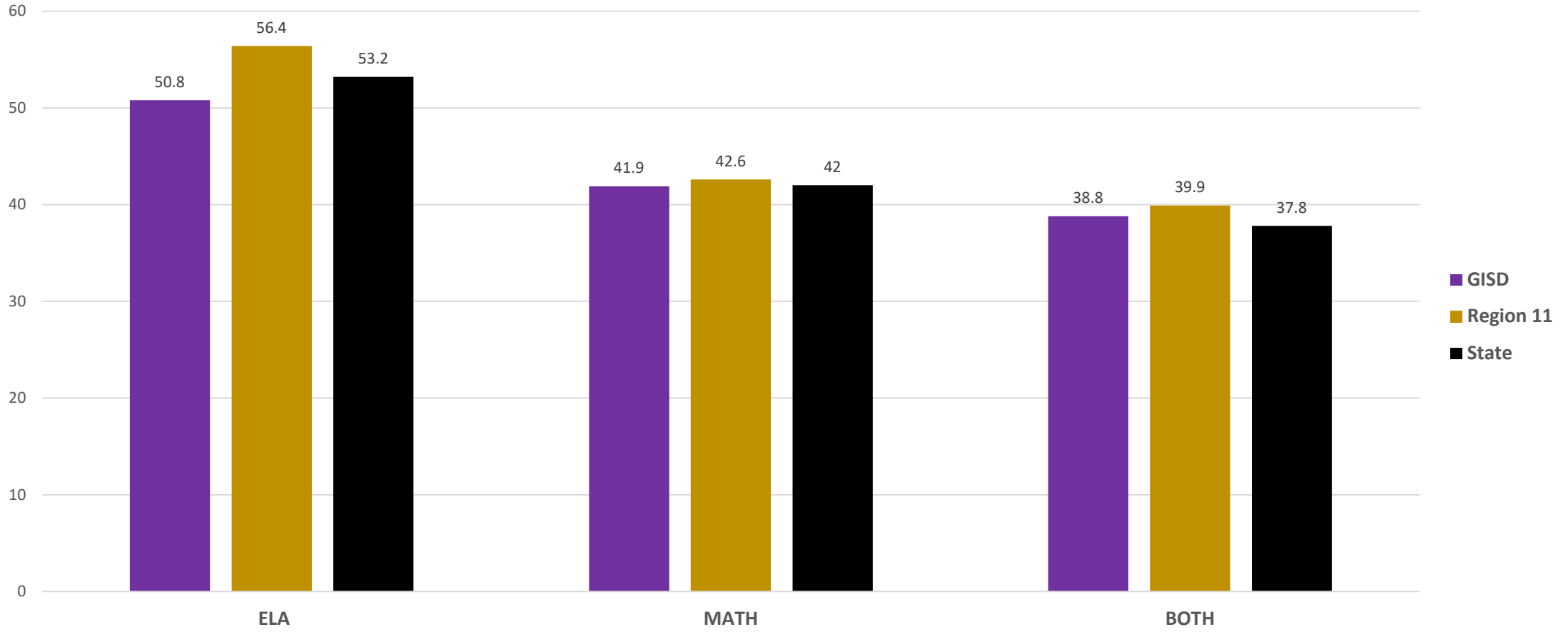
4 YEAR GRADUATION RATE
CLASS OF 2017



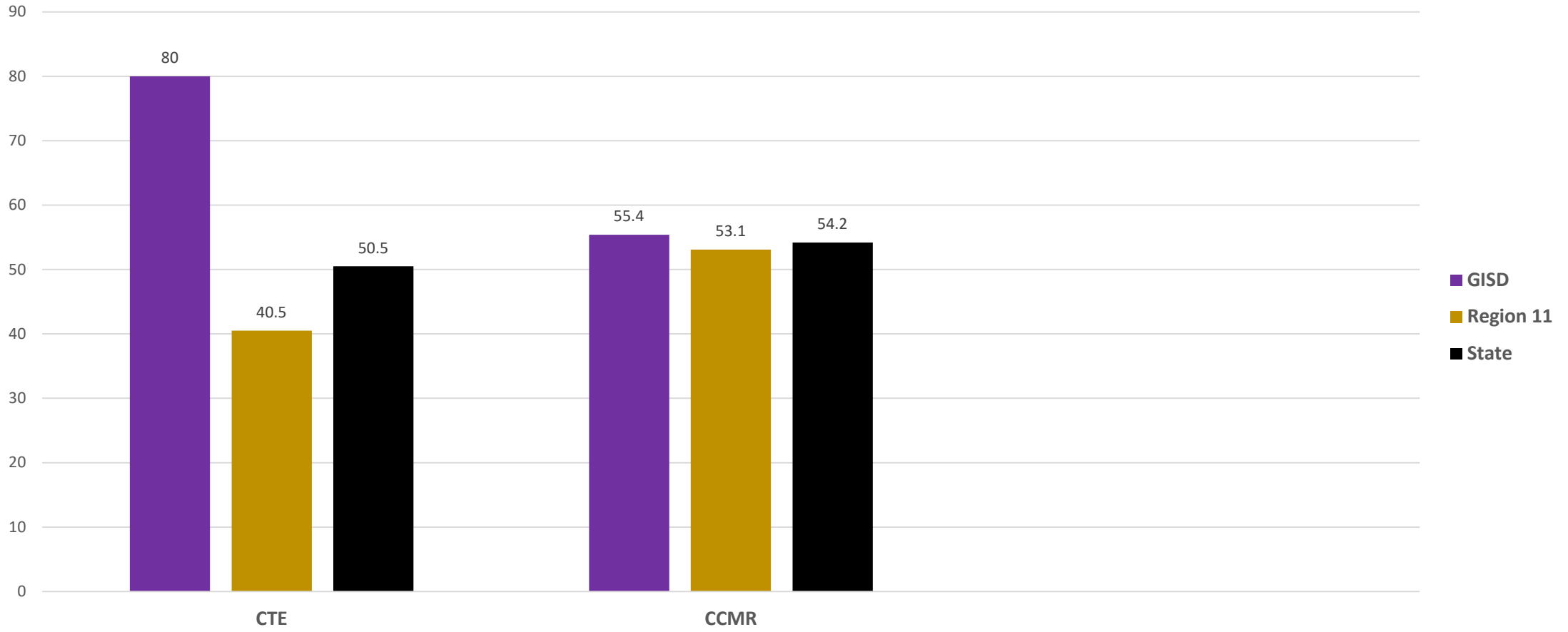
DUAL CREDIT – 9 or MORE HOURS



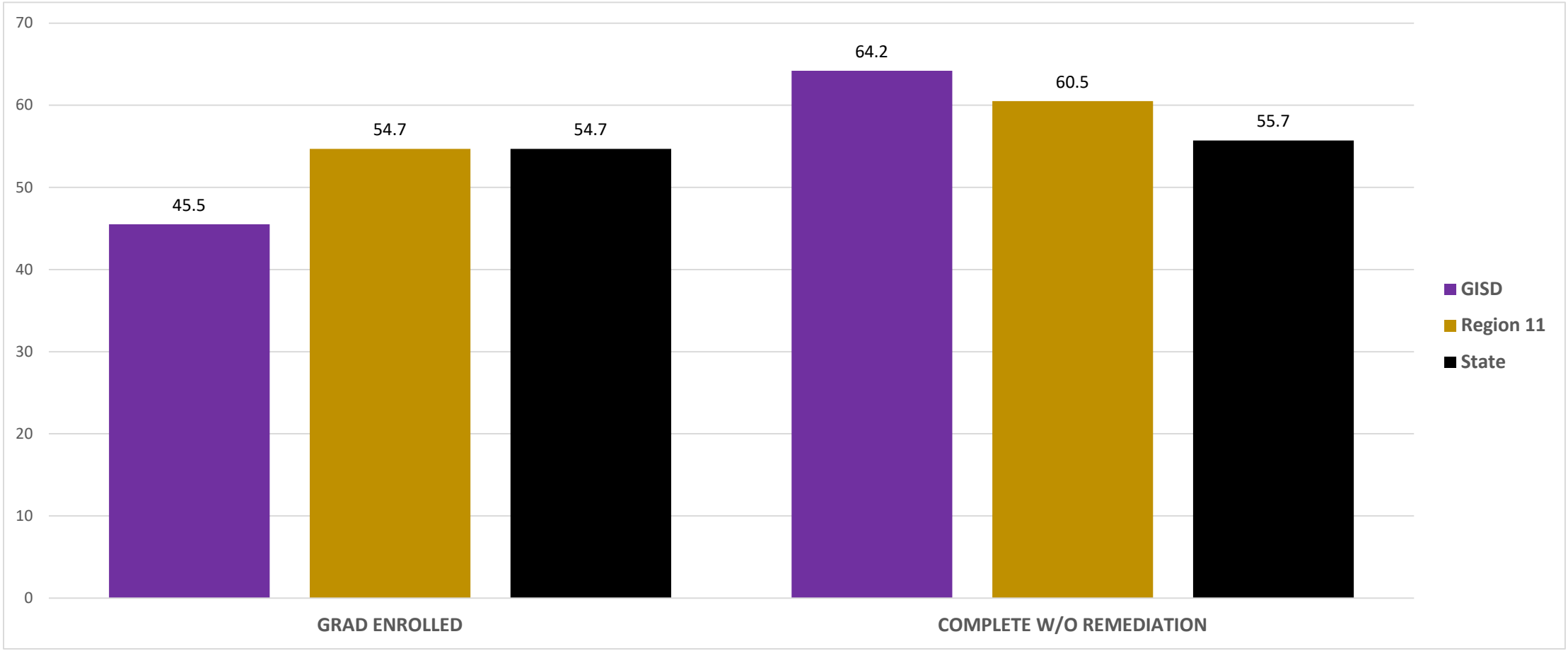
TSI CRITERIA GRADUATES



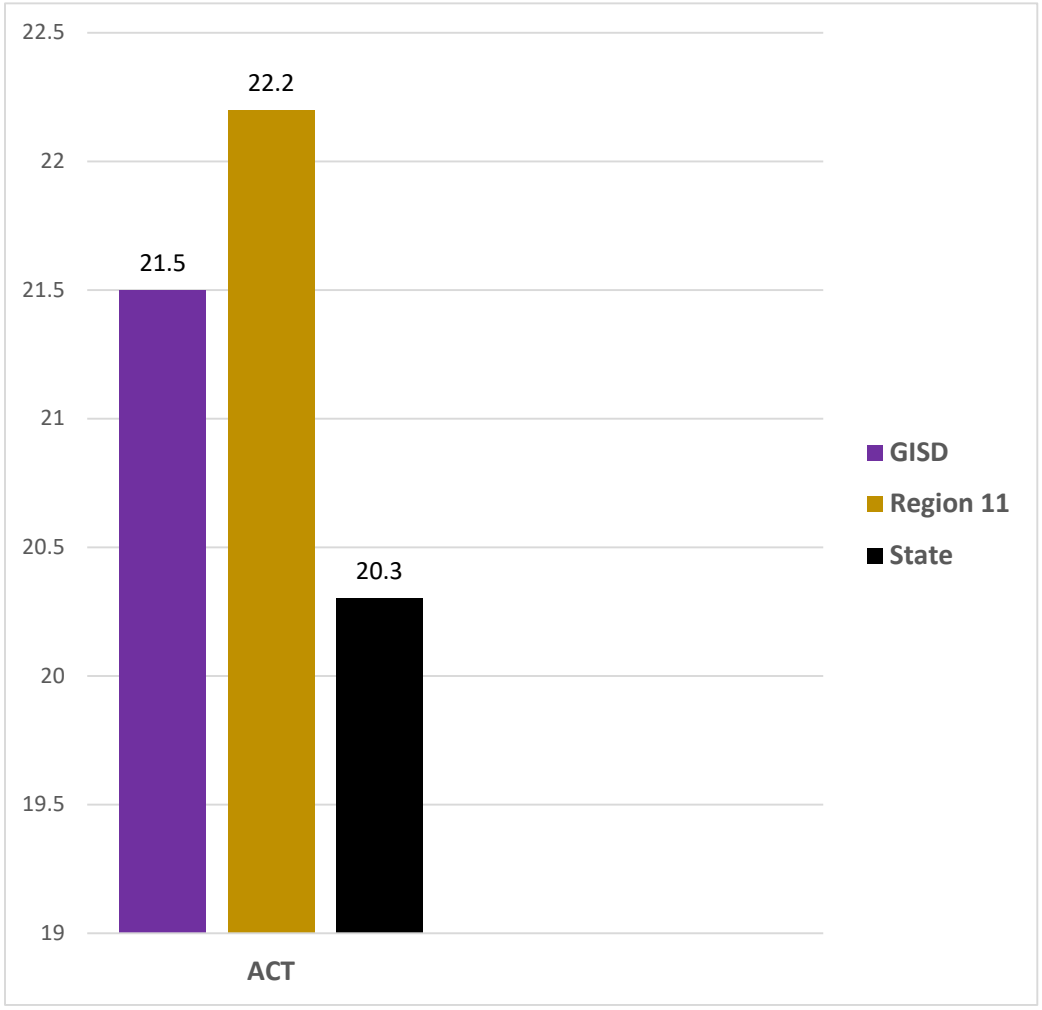
CTE COHERENT SEQUENCE and COLLEGE, CAREER, MILITARY READY GRADUATES

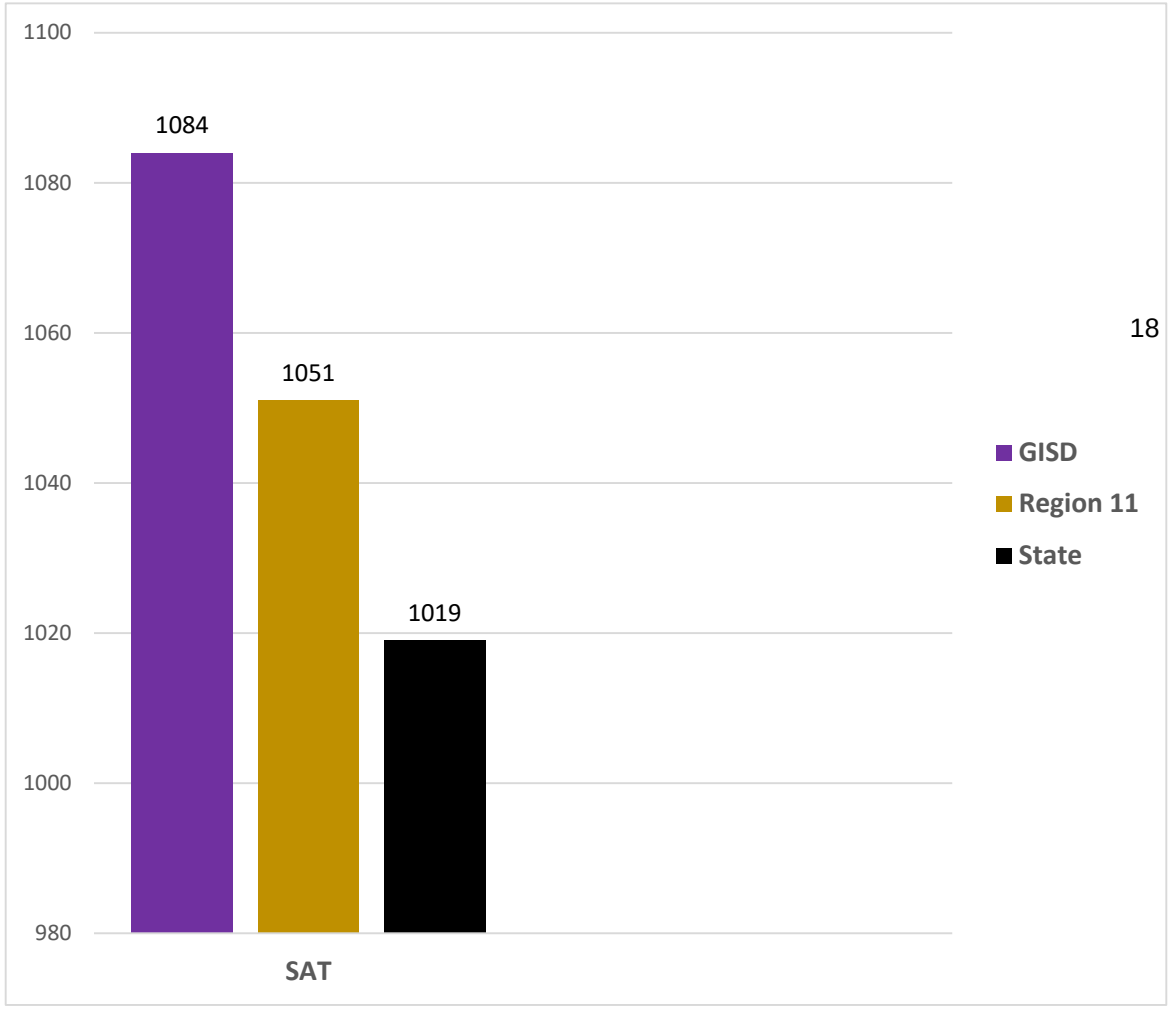


INSTITUTES OF HIGHER EDUCATION INDICATORS 2016

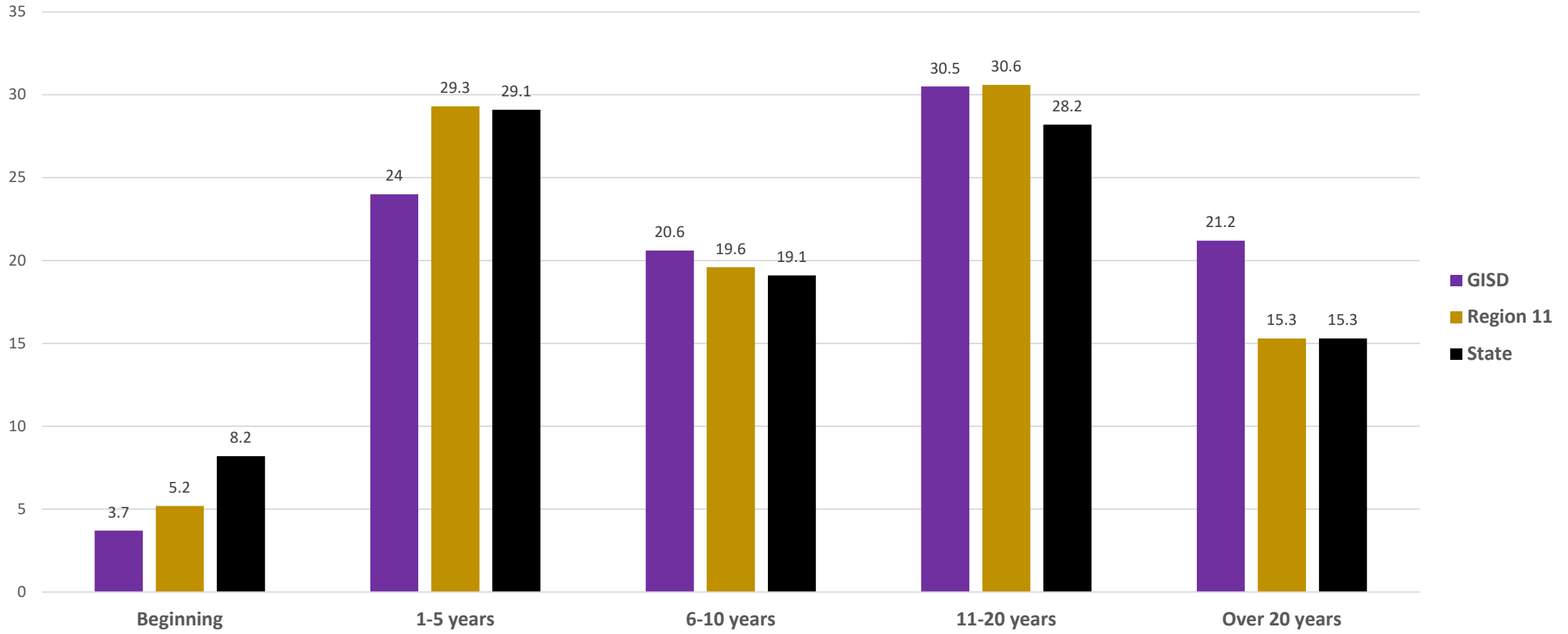


ACT and SAT Scores

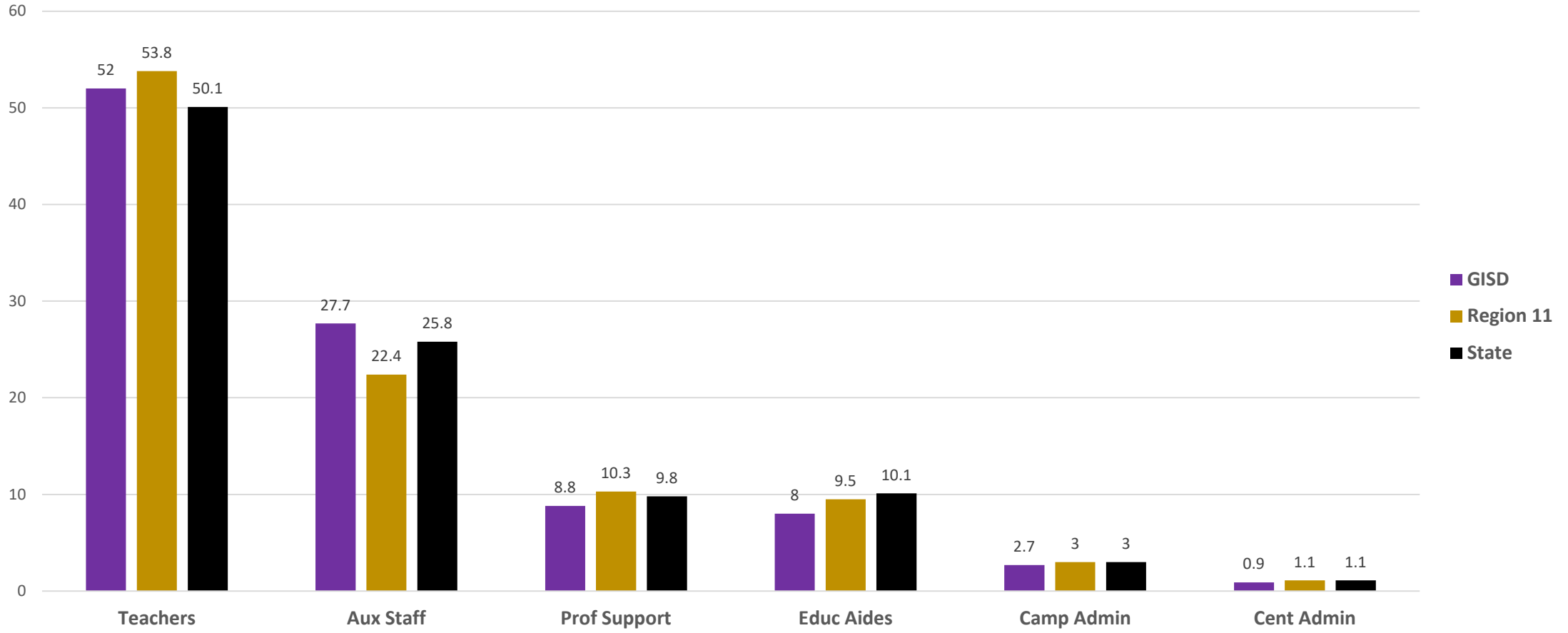




STAFF YEARS of EXPERIENCE



TOTAL STAFF PERCENTAGES



2018-2019 FOCUS

- Continue reading and writing emphasis
- Performance growth for all students on STAAR
- Professional Learning Communities (PLC) implementation at elementary and middle schools
- Increase CTE certifications and business partnerships
- AVID Implementation at GHS

2019 and BEYOND ISSUES

- Continue growth in enrollment
- Mobility rate of students is increasing
- The 86th Texas Legislative Session concludes May 27
- Accountability Reforms through HB 2804 (A-F ratings for campuses)
- G-2025 Strategic Plan

STATE OF THE DISTRICT SUMMARY

- Elementary science scores surpass Region and the State
- Graduation rates surpassed the Region and the State
- SAT scores higher than Region and the State
- 20% of graduates have 9 or more dual credit hours
- Economically Disadvantaged/At-Risk population increasing
- Enrollment increased by 85 students over last year; 605 since 2013

GRANBURY ISD

2017-2018 ACCOUNTABILITY

TEXAS ACADEMIC PERFORMANCE REPORT

RON HOLMGREEN

ASSISTANT SUPERINTENDENT

January 14, 2019

Minutes of Special Meeting
The Board of Trustees
Granbury ISD
November 28, 2018
7:30 a.m.

A Special Meeting of the Board of Trustees of Granbury ISD was held Wednesday, November 28, 2018, beginning at 7:30 a.m. at Acton Middle School, 1300 James Rd, Granbury, TX 76049.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Presiding Officer .....Nancy Alana, President

Board Members Present
Barbara Townsend
Mark Jackson
Mike Moore
Rhonda Rezsofi

Board Members Absent
Dr. Barbara Herrington

Discussion
The board had an informal meet and greet with campus staff at Acton Middle School.

Adjourned
There being no further business, the meeting was adjourned at 9:15 a.m.

_____ _____

Nancy Alana, President Barbara Herrington, Board Secretary

Minutes of Regular Meeting
The Board of Trustees
Granbury ISD
December 17, 2018
5:00 PM

A Regular meeting of the Board of Trustees of Granbury ISD was held Monday, December 17, 2018, beginning at 5:00 PM in the Granbury ISD Board Room, 217 N Jones St., Granbury, TX 76048.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Presiding Officer .....Nancy Alana, President

Board Members Present
Barbara Herrington
Barbara Townsend
Mark Jackson
Mike Moore
Rhonda Rezsofi
Chris Willis

Board Members Absent
None

School Officials Present
Dr. Jeremy K. Glenn Ed.D., Superintendent
Ron Holmgreen, Assistant Superintendent for Administrative Services
Dobie Williams, Assistant Superintendent for Finance & Operations
Wes Jones, Director of Human Resources
Amy Wood, Technology Director
Jeff Meador, Director of Communications
Faith Barnes, Recording Secretary

Others Present
School Employees
Media
Community Members

Meeting Called to Order
Nancy Alana, President, called the meeting to order at 5:12 p.m. and noted that a quorum of board members were present. The meeting was duly called and that notice of the meeting was posted in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

Convened in Closed Session

The Board of Trustees convened in closed session at 5:13 p.m. under the Texas Open Meetings Act, Chapter 551.072-purchase, exchange, lease or value, of real property, and 551.074 –personnel.

Reconvened and Recessed

The Board of Trustees reconvened in open session at 5:57 p.m. and recessed until 6:00 p.m.

Administer Oath of Office for Granbury ISD School Board Trustees Places 3 and 4

Superintendent Secretary Faith Barnes administered oath of office for Granbury ISD School Board Trustees, Chris Willis Places 3 and Nancy Alana Place 4.

Reorganize Board Officers for 2019-20

Board President

Nancy Alana opened nominations for board officers. Barbara Herrington nominated Mark Jackson as board president. A motion was made by Barbara Herrington and seconded by Barbara Townsend to elect Mark Jackson as Board President for 2019-20.

Motion Carried: 7 Yes - 0 No

Vice- President

Nancy Alana nominated Barbara Townsend as Board Vice President. A motion was made by Nancy Alana and seconded by Rhonda Rezsofi to elect Barbara Townsend as Board Vice President for 2019-20.

Motion Carried: 7 Yes - 0 No

Secretary

Rhonda Rezsofi nominated Barbara Herrington as Board Secretary. A motion was made by Rhonda Rezsofi and seconded by Nancy Alana to elect Barbara Herrington as Board Vice President for 2019-20.

Motion Carried: 7 Yes - 0 No

Achievement Spotlights

Granbury ISD Education Foundation

Granbury Education Foundation Board Member Stacy Mitchell gave the annual report for the foundation to the board.

Texas Reading Bee Contestant: Drew Jennings - STEAM Academy at Mambrino

Principal Stacie Brown and reading bee coach Melinda Winterbauer presented the Texas Reading Bee Contestant Drew Jennings of STEAM Academy at Mambrino to the board.

All-State Volleyball Player: Payton Bell - Granbury High School

Granbury High School Coach Desiree Shahan presented All-State Volleyball Player Payton Bell of Granbury High School to the board.

Public comments/audience participation

None

Discussion/Action

Consider Consent Agenda Items

A motion was made by Barbara Herrington and Mike Moore to approve the consent agenda items as presented: 1. Minutes of November 12, 2018, Regular Meeting and Special Board Meeting of November 15, 2018; and 2. Consider Revisions to previously approved minutes of October 16, 2017.

Motion Carried: 7 Yes and 0 No

Consider Technology Plan

A motion was made by Nancy Alana and Rhonda Rezsofi to approve the technology plan as presented. consent agenda items as presented.

Motion Carried: 7 Yes and 0 No

Consider Course Offerings

A motion was made by Barbara Herrington and Rhonda Rezsofi to approve the course offerings as as presented.

Motion Carried: 7 Yes and 0 No

Consider Resolution Regarding Granbury ISD's Regulations Governing School Marshals and Revisions to District Policy CKE (LEGAL) and CKE (LOCAL)

A motion was made by Barbara Townsend and seconded by Chris Willis to approve the Resolution Regarding Granbury ISD's Regulations Governing School Marshals and Revisions to District Policy CKE (LEGAL) and CKE (LOCAL) as presented.

Motion Carried: 7 Yes and 0 No

Consider Budget Amendments

A motion was made by Nancy Alana and seconded by Barbara Townsend to approve the budget amendments as presented.

Motion Carried: 7 Yes and 0 No

Consider Approval of the Annual Financial Audit Report for Year Ending August 31, 2018

A motion was made by Nancy Alana and seconded by Rhonda Rezsofi to Approval of the Annual Financial Audit Report for Year Ending August 31, 2018, as presented.

Reports

Superintendent's Report

Superintendent Dr. Jeremy Glenn gave an update on district business and news.

Annual Facilities and Maintenance Report

Director of Facilities & Maintenance Randy Leach gave the annual Facilities and Maintenance Report to the board.

Financial Statements for Period Ending November 30, 2018

Assistant Superintendent Dobie Williams presented the Financial Statements for Period Ending November 30, 2018, to the board.

Cash Flow and Investment Reports for Period Ending November 30, 2018

Assistant Superintendent Dobie Williams presented the Cash Flow and Investment Reports for Period Ending November 30, 2018, to the board.

Consider action on items discussed in closed session

Consider Staff Appointments

A motion was made by Barbara Herrington and seconded by Nancy Alana to approve staff appointments as presented.

Motion Carried: 7 Yes and 0 No

Adjourn

With no further business, this meeting was adjourned at 7:41 p.m.

_____ _____

Mark Jackson, President Barbara Herrington, Board Secretary

Minutes of Special Meeting
The Board of Trustees
Granbury ISD
December 4, 2018
4:00 p.m.

A Special Meeting of the Board of Trustees of Granbury ISD was held Wednesday, December 4, 2018, beginning at 4:00 p.m. at the Granbury ISD Administration Building, 217 N. Jones Street, Granbury, TX 76048.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Presiding Officer .....Nancy Alana, President

Board Members Present
Barbara Townsend
Mark Jackson
Mike Moore
Rhonda Rezsofi

Board Members Absent
Dr. Barbara Herrington

Meeting Called to Order
Nancy Alana, President, called the meeting to order at 4:05 p.m. and noted that a quorum of board members was present. The meeting was duly called and that notice of the meeting was posted in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551

Discussion/Action

Consideration and possible action to approve resolution to donate surplus property located at 600 W. Bridge Street, 210 N. Jones Street, 716 W. Bridge Street, 305 N. Hannaford, and 217 N. Jones Street Granbury, Texas 76048, and authorize the board president to execute the necessary documents thereof and and approve memorandum of understanding with the City of Granbury for property located at 600 West Pearl Street and authorize the board president to execute the necessary documents thereof.

A motion was made by Mark Jackson and seconded by Rhonda Rezsofi to approve the resolution to donate surplus property located at 600 W. Bridge Street, 210 N. Jones Street, 716 W. Bridge Street, 305 N. Hannaford, and 217 N. Jones Street Granbury, Texas 76048, and authorize the board president to execute the necessary documents thereof and approve memorandum of understanding with the City of Granbury for property located at 600 West Pearl Street and authorize the board president to execute the necessary documents thereof.

Board training - Team of Eight Training

A. Discussion of Security and G2025 Strategic Plan

Consider Action on Items Discussed In Closed Session

Consider Staff Recommendations

7. Adjourn

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

On this Monday, November 30, 2018, at 3:00 p.m this notice was faxed or mailed to the news media who have previously requested such notice, posted on the GISD web page at www.granburyisd.org, and an original was posted on an outside door at 3:00 p.m. at the School District Administration Building at 217 N. Jones, Granbury, Texas 76048.

_____

Superintendent

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: January 14, 2019
For: Approval

TO: Dr. Jeremy Glenn, Superintendent

FROM: Dobie Williams
Asst. Supt. for Finance and Operations
DATE: January 8, 2019
RE: Budget Amendments

SUMMARY:

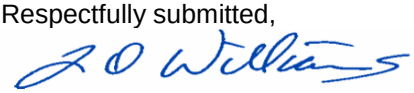
Attached are the monthly general fund budget amendments for Board approval. The first page is the budget amendment for the current period and indicates any increases to revenue as well as increases/decreases to each function and the overall net effect of the amendment totals to the budget. For convenience, the budget amendments that will generate new revenue (i.e. campus book fairs, etc.) or are the result of donations made to GISD, have been highlighted in green so that the board may recognize these donations and efforts if they so choose. The second page is a summary and indicates how the current amendment will impact the overall general fund budget as well as how any previous amendments have impacted the budget.

BUDGET IMPACT: As indicated on the attached.

RECOMMENDATION:

I recommend the Board approve the amendments as presented.

Respectfully submitted,



Assistant Superintendent for Finance and Operations

Staff Person Responsible: Dobie Williams
Emmett Whitefield

Date Submitted: January 8, 2019

2018-2019
Budget Amendment #5

	January Proposed Budget Amendment #5	Increase	Decrease	Net Effect
Object	**Revenue**			
5700	Revenue Generated	225	0	
5800		0	0	
5900		0	0	
	Total	**225**	**0**	**225**
Function	**Expenses**			
11	Baccus - Amend funds for UNA donation for student travel to the Bo Jackson School Project	200	0	
	Overall effect on Function 11	**200**	**0**	**200**
12	**Overall effect on Function 12**	**0**	**0**	**0**
13	**Overall effect on Function 13**	**0**	**0**	**0**
21	**Overall effect on Function 21**	**0**	**0**	**0**
23	**Overall effect on Function 23**	**0**	**0**	**0**
31	**Overall effect on Function 31**	**0**	**0**	**0**
32	**Overall effect on Function 32**	**0**	**0**	**0**
33	**Overall effect on Function 33**	**0**	**0**	**0**
34	**Overall effect on Function 34**	**0**	**0**	**0**
36	Athletics - Amend GHS Swimming Booster Club funds for swimming supplies	25	0	
	Overall effect on Function 36	**25**	**0**	**25**
41	**Overall effect on Function 41**	**0**	**0**	**0**
51	**Overall effect on Function 51**	**0**	**0**	**0**
52	**Overall effect on Function 52**	**0**	**0**	**0**
53	**Overall effect on Function 53**	**0**	**0**	**0**
61	**Overall effect on Function 61**	**0**	**0**	**0**
71	**Overall effect on Function 71**	**0**	**0**	**0**
81	**Overall effect on Function 81**	**0**	**0**	**0**
91	**Overall effect on Function 91**	**0**	**0**	**0**
93	**Overall effect on Function 93**	**0**	**0**	**0**
99	**Overall effect on Function 99**	**0**	**0**	**0**
	Total	**225**	**0**	**225**

Granbury Independent School District

Fiscal Year 2018-2019

		Adopted Budget	Prior Budget Amendments	Budget Amendment 1/14/2019	Revised Budget
	REVENUE				
5700	Local Revenue	60,816,855	272,325	225	61,089,405
5800	State Revenue	8,541,770	200,888	0	8,742,658
59/7900	Federal Programs/Other Sources	845,000	0	0	845,000
	Total	**$70,203,625**	**473,213**	**225**	**$70,677,063**
	EXPENDITURES				
11	Instruction & Instr. Related Services	35,671,193	(33,378)	200	35,638,015
12	Instructional Resources & Media Serve	764,966	2	0	764,968
13	Curriculum & Instr. Staff Development	893,363	885	0	894,248
21	Instructional Leadership	662,075	(5,582)	0	656,493
23	School Leadership	3,528,081	2,836	0	3,530,917
31	Guidance, Counseling & Evaluation Serve	2,693,991	10,308	0	2,704,299
32	Social Work Services	64,700	0	0	64,700
33	Health Services	391,836	32,128	0	423,964
34	Student (Pupil) Transportation	3,106,140	0	0	3,106,140
35	Food Service	0	0	0	0
36	Co curricular/Extracurricular Activities	2,000,724	16,940	25	2,017,689
41	General Administration	2,283,432	(2,638)	0	2,280,794
51	Plant Maintenance and Operations	5,836,860	42,745	0	5,879,605
52	Security & Monitoring Services	815,817	(29,505)	0	786,312
53	Data Processing Services	1,315,734	2,488	0	1,318,222
61	Community Services	78,832	0	0	78,832
71	Debt Service (M&O)	0	0	0	0
81	Facilities Acquisition	0	804,582	0	804,582
91	Contracted Instruction Services - Chapter 41	9,535,423	(808,140)	0	8,727,283
93	Shared Services Arrangement	0	0	0	0
99	Other Governmental Charges	1,000,000	0	0	1,000,000
00	Other Uses	0	0	0	0
	Total Budgeted Expenditures	**$70,643,167**	**33,671**	**225**	**$70,677,063**
	Excess Revenue over (Under) Expenditures	**(439,542)**	**439,542**	**-**	**0**

Prepared by:
D Williams
E Whitefield

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: January 14, 2019
For: Action

TO: Dr. Jeremy Glenn, Superintendent

FROM: Dobie Williams
DATE: January 9, 2019
RE: Region 10 Education Service Center Multi-Region Purchasing Cooperative Interlocal Agreement 2019-2020

SUMMARY:

One of the purchasing options available to school districts is an interlocal agreement as defined in Texas Government Code 791 and Chapter 271, Subchapter F, of the Texas Local Government Code and allowed as a purchasing option under Texas Education Code, Section 8.053. There are many advantages to using an interlocal agreement, including time savings and cost savings through the increased buying power of an interlocal contract.

To meet the needs of the district child nutrition program, Linda Williams, Director of Support Services, recommends Granbury ISD participate in the Region 10 Education Service Center Multi-Region Purchasing Cooperative administered by the Region 10 Service Center. All contracts available under this cooperative have been through a formal competitive process. The district has participated in this program for a number of years. These contracts will be used for the purchase of food, commodities and related items for the 2019-2020 school term.

Prior to 2017, the district paid a participation cost. The Region 10 Education Service Center cooperative is now totally self-funded through a vendor participation fee. This fee is collected directly from the awarded vendors.

RECOMMENDATION:

It is recommended the Board approve participation in the Region 10 Education Service Center Multi-Region Purchasing Cooperative through an interlocal agreement for the period of July 1, 2019 through June 30, 2020. Estimated expense will be between $1,500,000 and $1,750,000. It is also recommended the Board approve the issuance of all purchase orders associated with participation in this program. Any single purchase order that falls within the range of $50,000 - $100,000 will be brought to the Board in the interlocal spending report for information to comply with CH(LOCAL).

Respectfully submitted,

D O Williams

Assistant Superintendent for Finance and Operations

Staff Person Responsible: Linda Williams
Houcine Chraibi

Date Submitted: January 9, 2019

Region 10 Education Service Center

Child Nutrition Multi Region Purchasing Cooperative Program

INTERLOCAL BID PARTICIPATION AGREEMENT: SY 2019-2020

The following agreement is entered into by and between the District/Member, as indicated below, and Region 10 Multi-Region Purchasing Cooperative (R10MRPC) for participation in one or more of the R10MRPC awarded bids. The agreement is a single-term agreement effective July 1, 2019, through June 30, 2020.

R10MRPC formally procures several competitive RFPs (Request For Proposal) on behalf of all participating members. Each member is required to complete this Participation Agreement if they wish to purchase from any MRPC awarded bid during the single-year term of this agreement.

Please review the below list of procured bids. Please place an "X" or "√" next to each bid that you plan to use during the SY 2019-2020. R10MRPC considers your selections as a "commitment to purchase" from the R10MRPC awarded vendors.

X	Full-Line Grocery	X	Ice Cream	X	Small wares
X	Commodity Processing	X	Beverages	X	Kitchen Chemicals/Cleaning Products
X	Milk/Dairy	X	Chips and Snacks	X	Manuf. Direct-to-District Delivery
X	Fresh Bread	X	Fresh Meats & Produce	X	Kitchen Cleaning Services

Authorization:

Granbury ISD	11	7321
District/MRPC Member	ESC Region	2018-2019 Enrollment
Dr. Jeremy Glenn		
Name of Authorized Representative (Superintendent)	Signature of Authorized Representative	
Superintendent		
Title of Authorized Representative	Date	
217 N. Jones Street Granbury, TX 76048		Hood
Mailing Address, City, State, Zip Code		County
Linda Williams	817-408-4090	
Primary Food Service Contact	Primary Contact Phone	
linda.williams@granburyisd.org		00597
Primary Contact Email Address		CE ID#
Amy Parker	817-408-4088	
Secondary Food Service Contact	Secondary Contact Phone	
amy.parker@granburyisd.org		
Secondary Contact Email Address		

For Region 10 MRPC Use Only

	Keri Warnick	
R10MRPC Authorized Signature	R10MRPC Contact Person	Date
Program Coordinator	972-348-1448	
Title of Contact Person	Phone	

November 10, 2018

Action Required

Re: Membership and Participation in the Region 10 Multi-Region Purchasing Cooperative

Dear Food Service Director Addressed:

NEW! Beginning SY 2019-2020, Multi-Region Purchasing Cooperative is changing how they offer memberships. MRPC membership will be automatically renewing annually with a participation agreement to be completed each year. This newly designed packet, with this cover letter, includes two (2) documents: 1.) "General Interlocal Membership Agreement," (Membership Agreement), and 2.) "SY19-20 Interlocal Participation Agreement" (Participation Agreement) for the Region 10 Education Service Center Multi-Region Purchasing Cooperative (hereinafter the "R10MRPC").

The ***General Interlocal Membership Agreement*** (pages 3-9) is a one-time "membership" agreement ongoing and commences on July 1st and extends through June 30th of each calendar year. The Membership Agreement will automatically renew each subsequent year for a single year term unless otherwise terminated by either party. The Membership Agreement is simply a "membership" and not a commitment to purchase off any of the R10MRPC procured bids. By signing the Membership Agreement, you are agreeing to the General Provisions and Roles and Responsibilities of being a member and will receive the option each year to sign a single-page "Participation Agreement" that indicates your purchasing commitment. ***Please complete the General Interlocal Membership Agreement for your district and return the original signed document via mail to the Region 10 Education Service Center, 400 E. Spring Valley Rd., Richardson, Texas 75081, attention Keri Warnick or by fax: 972-348-1449, or scan and email: keri.warnick@region10.org by February 28, 2019 deadline.***

The ***"Interlocal Participation Agreement"*** is an annual, single-page, "participation commitment" form that will need to be completed for each school year during which the district plans to purchase off of a R10MRPC formally procured bid. The Participation Agreement will be emailed to each "member" in the month of November for all participation commitments planned for the upcoming school year. The signed Participation Agreement information will be used for bid procurement purposes and "scope of bid." If you plan to purchase off any procured and awarded bid during the SY 2019-2020, ***please complete the enclosed Interlocal Participation Agreement (separate attachment) for your district and return the original signed document via mail to the Region 10 Education Service Center, 400 E. Spring Valley Rd., Richardson, Texas 75081, attention Keri Warnick or by fax: 972-348-1449, or scan and email: keri.warnick@region10.org by February 28, 2019 deadline.***

The R10MRPC is a totally self-funded entity through a Vendor Participation Fee. This fee is collected directly from the awarded vendors. Fees are used to cover expenses related to the administration and operation of R10MRPC. Studies indicate that school districts benefit through cooperative participation with a considerable cost savings. While the purchasing power of the R10MRPC is significant; the costs of goods and services continues to rise annually. Even while industry costs have increased approximately 15 percent over the past two years, the MRPC has experienced only a 9 percent or less increase for the same time period. Additional benefits of participating in the MRPC include reduced costs associated with advertising, paperwork, reduced time and worry spent on the bidding process, as well as Industry-specific workshops and training. MRPC members also benefit from the buying power of the Cooperative.

If I can be of further assistance in this matter, please call me at 972.348.1448. I am available to talk to your school board if needed. Thank you for your consideration for participation in the SY 2019-2020 R10MRPC.

Sincerely,

Keri Warnick

Keri Warnick
Program Coordinator

Enclosures

GENERAL INTERLOCAL MEMBERSHIP AGREEMENT

The following General Interlocal Membership Agreement is to be completed by all contracting entities (CE) that wish to enter into a general membership agreement with Region 10 ESC Multi-Region Purchasing Cooperative (R10MRPC).

This Membership Agreement is not a purchasing commitment. It is a one-time agreement that will renew automatically each subsequent year for a single-year term unless terminated by either party.

The Membership Agreement will be kept on file with R10MRPC indefinitely. Each school year, an "Interlocal Participation Agreement" will be sent to all "members." This Participation Agreement will be a single-page "purchasing commitment" form for each specific school year. This purchasing commitment holds members responsible for purchasing from the bids chosen in order to allow for accurate bidding by R10MRPC and more competitive pricing by vendors.

If you wish to purchase off of any formally procured bid by R10MRPC, you must complete and submit this Membership Agreement along with the attached Participation Agreement no later than:

February 28, 2019

Region 10 Education Service Center
Multi-Region Purchasing Cooperative
GENERAL INTERLOCAL MEMBERSHIP AGREEMENT

This General Membership Agreement is entered into by and between the agencies shown below as contracting parties for an initial term, and will be automatically renewed each subsequent year for a single year term unless otherwise notified by either party.

Contracting Parties

July 1, 2019	**Region 10 Education Service Center**	**057-950**
Date Entered into Agreement	Fiscal Agent	County District Number
	Granbury ISD	111-901
	Contracting Entity (CE)	CE County District Number

STATEMENT OF SERVICES TO BE PERFORMED

The Region 10 Multi Region Purchasing Cooperative (R10MRPC) organizes and administers the child nutrition cooperative purchasing and commodity processing program for Member Contracting Entities (CEs) located in the state of Texas. Authority for such service is granted by Section 8.053 of the Texas Education Code, Chapter 791 of the Texas Government Code, and Chapter 271, Subchapter F, of the Texas Local Government Code. The goal of the cooperative is to obtain substantial savings on food service items through volume purchasing. The R10MRPC does not charge a membership fee.

GENERAL MEMBERSHIP:

General Membership is a life-time membership in the R10MRPC. Each program year, every member will receive the Interlocal Participation Agreement, which if signed, allows you to participate in any or all of the following bids. R10MRPC procures a variety of formal, competitive sealed proposals (RFP's) to best help CE's with their fiscal budgetary needs. Each member CE has the option each year to commit to any and all bids that best fit the needs of the CE. The selection of bid participation is seen as a commitment to purchase from an R10MRPC awarded vendor and will be used in the scope of bid for each appropriate RFP. Prior to the release of any bid, each participating CE will be asked for their anticipated quantities, although R10MRPC makes no guarantees in regard to quantities to any vendor.

1. Commodity Processing
2. Commercial/Full-Line Grocery Purchasing
3. Manufacturer Direct-to-District Delivery
4. Small-wares
5. Kitchen Chemicals & Cleaning Products
6. Kitchen Cleaning Services
7. Fresh Meats and Produce
8. Fresh Bread
9. Milk/Dairy Products
10. Ice Cream Novelties
11. Chips and Snacks
12. Beverages (dispensed, canned, and plastic container)

Region 10 Education Service Center
Multi-Region Purchasing Cooperative
GENERAL INTERLOCAL MEMBERSHIP AGREEMENT

LIMITATION OF AGREEMENT: If any provision of this Agreement is deemed not in accordance with United States Department of Agriculture (USDA) or Texas Department of Agriculture (TDA) regulation or other binding legal precedent, that provision is void, but all other provisions shall remain in full force and effect.

GENERAL PROVISIONS:

1. The Parties agree to comply fully with all applicable federal, state, and local statutes, ordinances, rules, and regulations in connection with the procurement activities and programs contemplated under this Agreement. This Agreement is subject to all applicable present and future valid laws governing such programs.

2. This Agreement shall be governed by the law of the State of Texas and venue for any dispute resolution shall be in the county in which the administrative offices of Region 10 ESC are located, which is currently Dallas County, Texas.

3. The R10MRPC reserves the right, but is not obligated, to add additional members and allow participation, because if adding a Participating Member "materially changes the existing contract(s)" and, therefore, requires rebidding of said contract(s), the Participating Member may not be permitted to participate in those affected contracts to avoid rebidding and possibly negatively affecting the membership in place at the time of the current contract(s) award. The Member may become effective upon any new bids or rebids being awarded or as permitted at the sole discretion of the R10MRPC.

4. This Agreement and any addenda executed by the parties contains the entire agreement of the Parties hereto with respect to the matters covered by its terms, and it may not be modified in any manner without the express written consent of the Parties. Modifications may be required by law or regulation which shall require action by the R10MRPC and the Member. Failure to act by a Member, within a reasonable period of time, on legally required modifications shall terminate the General Interlocal Membership Agreement.

5. If any term(s) or provision(s) of this Membership Agreement are held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions of this Membership Agreement shall remain in full force and effect.

6. Before any Party may resort to litigation, any claims, disputes or other matters in question between the Parties to this Membership Agreement shall be submitted to nonbinding mediation. The selection of the mediator shall be mutually agreed upon.

7. No Party to this Membership Agreement waives or relinquishes any immunity or defense on behalf of themselves, their directors, officers, employees, and agents as a result of its execution of this Membership Agreement and performance of the functions and obligations described herein.

8. All parts of this Membership Agreement, when executed by both Parties, are binding upon the Parties and may be changed only by written agreement of the Parties.

9. Membership Agreement must be physically signed using a "wet signature." Electronic or typed signatures will not be accepted. This Membership Agreement can be negotiated and transmitted electronically via fax or scanned email.

MEMBERSHIP TERM: This Membership Agreement shall automatically renew for successive one-year terms unless sooner terminated in accordance with the provisions of this Membership Agreement. The conditions set forth shall apply to the initial term and all renewals. The membership year for each purchasing cooperative program commences on July 1st and will extend through June 30th of each calendar year.

MEMBERSHIP FEES: Fees required for maintaining this project and program operation are received from vendors by the R10MRPC through a "Vendor Participation Fee" collected by R10MRPC on a quarterly basis throughout the school year. The CE is not charged a direct "membership fee" for the Membership Agreement or the Participation Agreement. Each CE entering into this Membership Agreement and any Participation Agreement understands and agrees to allow R10MRPC the right to directly collect all "Vendor Participation Fees" on behalf of its' Participating Members.

AUTHORIZATION TO PARTICIPATE. Each Member represents and warrants, by the execution and delivery of the General Interlocal Membership Agreement, that they have obtained all requisite authority through governing board action to enter into and perform the terms of this Membership Agreement.

COOPERATION AND ACCESS. The Member agrees that it will cooperate with any reasonable requests for information and/or records made by R10MRPC. R10MRPC reserves the right to audit the relevant records of any Member during normal working hours. Any breach of this Article shall be considered material and shall make the Membership Agreement subject to termination on ten (10) days written notice to the Member.

PRIMARY AND SECONDARY CONTACT. The Member agrees to appoint a primary and secondary contact who shall have express authority to represent and bind the Member, and R10MRPC will not be required to contact any other individual regarding program matters. Any notice to a primary or secondary contact shall be binding upon the Member. The Member reserves the right to change the contacts as needed by giving written notice to R10MRPC. Such notice is not effective until actually received by R10MRPC.

DEFENSE AND PROSECUTION OF CLAIMS. The Member authorizes R10MRPC, only with respect to matters arising out of or contemplated by this Membership Agreement: (1) to control the commencement, defense, intervention or participation in a judicial, administrative or other governmental proceeding; (2) to represent the R10MRPC in an arbitration, mediation, or any other form of alternative dispute resolution; (3) to represent the R10MRPC in any other appearance necessary to protect the rights of the R10MRPC relating to actions concerning any past or current Member, including any appearances and actions in litigation, claim or dispute; and (4) to engage legal counsel and appropriate experts that, in R10MRPC's sole discretion, will assist with such defense or prosecution of any action or claim in matters arising out of this Membership Agreement. The Member does hereby agree that any suit brought against R10MRPC or a R10MRPC employee or agent may be defended in the name of R10MRPC, Region 10 Education Service Center, or the Member by the counsel selected by R10MRPC, in its sole discretion, or its designee, on behalf of and at the expense of R10MRPC as necessary for the prosecution or defense of any litigation or claim. Full cooperation by the Member shall be extended to supply any information needed or requested in such prosecution or defense. Subject to specific revocation, the Member hereby designates R10MRPC to act as a class representative on its behalf in matters arising out of this Membership Agreement.

GOVERNANCE. R10MRPC shall be governed by the Region 10 Education Service Center Board of Directors ("Board") in accordance with the applicable law and regulation. Procurement processes and procedures are governed by all applicable law and regulation.

LIMITATIONS OF LIABILITY. R10MRPC, its' endorsers and servicing contactors, do not warrant that the operation or use of R10MRPC services will be uninterrupted or error free. R10MRPC, its' endorsers and servicing contractors, hereby disclaim any and all warranties, express or implied, in regard to any information, product or service furnished under this Membership Agreement, including without limitation, any and all implied warranties of merchantability or fitness for a

particular purpose. The Parties agree that in regard to any and all causes of action arising out of or relating to this Membership Agreement, neither Party shall be liable to the other under any circumstances for special, incidental, consequential, or exemplary damages, even if it has been advised of the possibility of such damages.

NOTICE. Any written notice to the R10MRPC shall be made by: first class mail, postage prepaid and delivered to the Multi-Region Purchasing Cooperative, Region 10 Education Service Center, 400 E Spring Valley Rd, Richardson, TX 75081-1300; faxed to 972 348-1449, Keri Warnick (contact person); or emailed to keri.warnick@region10.org

ACCEPTANCE OF USDA FOODS SENT FOR FURTHER PROCESSING

R10MRPC is granted the right to issue a cooperative bid/proposal for the processing of selected commodity foods donated by Members. R10MRPC is further granted the right to enter into a Contract for Services with the processor(s) receiving the processing award(s) for agreed upon processed end products, for the purpose of executing a service agreement on behalf of participating Members. Members will have the right and responsibility to accept the processed end product(s) for the life of the contract between R10MRPC and the processor for all commodity foods donated to, and for which processing was subsequently procured through, the R10MRPC. Excess commodities may be distributed according to USDA or TDA regulation and guidance.

CERTIFICATE OF AUTHORITY/FND-101 FORM

The Texas Department of Agriculture (TDA) now requires each participating Contracting Entity (CE)/School District that plans to commit entitlement to the USDA processed commodity program, to submit an FND-101 form to allow their purchasing co-op access to view and enter commodity pounds into the CE's TX-UNPS Food Distribution Program (FDP) account. An FND-101 form must be signed by the Superintendent of CE for each employee of the co-op. An FND-101 form for each R10MRPC employee will be included with the Interlocal Participation Agreement.

Region 10 Education Service Center
Multi-Region Purchasing Cooperative
General Interlocal Membership Agreement
MEMBERSHIP ROLES AND RESPONSIBILITIES

Role of the Region 10 Education Service Center:

1. Provide for the organizational and administrative structure of the program.
2. Provide staff time necessary for efficient operation of the program.
3. The R10MRPC shall coordinate the Competitive Procurement Process for all Awarded Contracts.
4. The R10MRPC shall follow all local, state, and federal procurement guidelines as listed below but not limited to as changes or adjustments are made to guidelines:
    a. Region 10 Education Service Center requires Board of Directors' approval on all R10MRPC bid award recommendations.
    b. State of Texas Education Code 44.031 Purchasing contracts.
    c. The Code of Federal Regulations (CFR) sections 200.318-200.326.
    d. Education Department General Administrative Regulations (EDGAR) as the guidelines pertain to Purchasing Cooperatives' procuring on behalf of its' Members. Currently EDGAR refers and requires CN Food Purchasing Cooperatives to adhere to the CFR, sections 200.318 – 200.326.
    e. Form 1295 will be required to be filled out and filed with the Texas Ethics Commission by all awarded vendors and will be managed by the Region 10 ESC Business Office.
5. The R10MRPC shall send solicitations for the Further Processing of USDA foods to all companies found on the Texas Department of Agriculture's (TDA) "Approved List of Vendors" without limitations.
6. The R10MRPC shall enter into a detailed agreement with distributors that provide the distribution of processed end products containing USDA Foods that includes language to ensure proper resolution of errors such as data, pricing, product, reports, etc.
7. The R10MRPC shall do the following in regard to USDA Foods:
    a. Track and assist Participating Members with management of their USDA Foods inventory balances to ensure compliance with TDA and USDA Foods inventory requirements.
    b. Assist Participating Members with Sales Verifications of end products sold through a distributor, including but not limited to verification of rebates, discounts and credits.
    c. Assist Participating Members with the utilization of carryover pounds to avoid swept inventory on November 30th.
    d. The R10MRPC shall provide Participating Members with information on commodity processing, including, but not limited to, anticipated delivery dates, product recalls or production issues, discontinued products and replacement recommendations.
    e. The R10MRPC shall make all surveys open to the Participating Members as surveys are opened by TDA.
    f. Provide the list of commodity items to Participating Members for purposes of obtaining quantity requests. This is done using an online software program.
    g. Receive quantity requests from Participating Members for commodity processing through district entries into the online software and prepare appropriate quantity totals by item.
8. Send delivery schedules to vendors but assumes no responsibility for failure of delivery by vendors, or failure of payment to vendors by Participating Members.
9. Initiate and implement activities related to the bidding and vendor selection process. Competitive bidding procedures for Texas public schools will be strictly followed.
10. Provide Participating Members with procedures for ordering, delivery, and billing.
11. Mediate any problems/concerns between vendors and Participating Members.
12. Provide Participating Members access to all records, reports, and documents to ensure rebates, discounts and other applicable credits will accrue to the School Food Authority (SFA).
13. Make available or provide easy access to all procurement documents created and received for each awarded RFP and vendor, as required and in compliance with State Agency Administrative and Procurement Reviews.

R10MRPC Purchasing Specialist Signature: Keri Warwick Date: 11/01/2018

ANNUAL MEMBERSHIP: Role of the Participating Member:

1. Commit to the General Provisions and Roles and Responsibilities by authorization of the governing body and by execution by an approved official in the appropriate space on the attached form.
2. Designate a primary and secondary contact.

If an Interlocal Participation Agreement is signed for any given single-year term:

3. Commit to purchasing on each and all bids selected on the Interlocal Participation Agreement.
4. Provide an estimated quantity request for each of the products desired through use of the online required software or as requested by the Program Coordinator during any single-year term of Participation.
5. Comply with all USDA and/or TDA regulations, including, but not limited to, Roles and Responsibilities for Further Processing of USDA Foods or any other Annual Agreement per USDA or TDA.
6. Prepare purchase orders issued to the appropriate vendor from the official award list provided by Region 10 Education Service Center
7. Accept shipments of products ordered from vendors in accordance with standard purchasing procedures.
8. Address product warranties and product qualities with manufacturer.
9. Pay vendors net amount due within agreed upon terms after receipt of a correct monthly statement.
10. Participation is recommended in all bid evaluation committees for each RFP that the district is utilizing. Evaluation committee meetings will include, but not be limited to, face-to-face group meetings, online voting, or any other form of participation as requested by the R10MRPC.
11. Act ethically at all times and in accordance with all federal, state, and local guidelines, as well as R10MRPC Member Roles. The Co-op shares information with the Participating Members that at times is considered confidential and proprietary. Members may be asked to sign Non-disclosure statements and agree to the terms set forth in the agreement. Future membership in the co-op may be jeopardized based on unethical handling of sensitive cooperative information.
12. The following roles will apply to Participating Members who commit entitlement dollars for the USDA processed commodity foods:
    a. The Participating Member shall access the Texas Unified Nutrition Program System (TX-UNPS) Food Distribution Program (FDP) Module on a regular basis to effectively manage USDA Foods entitlement, food requests, allocations, and as applicable, storage and delivery of USDA Foods from assigned state-contracted warehouse.
    b. The Participating Member shall track and manage USDA Foods inventory balances to ensure compliance with TDA and USDA Foods inventory requirements, i.e., inventory levels shall not exceed a six (6) month supply at any given time; access processor tracking systems (K12 and ProcessorLink) on a regular basis; and report inventory issues to R10MRPC.
    c. The Participating Member shall conduct Sales Verifications of end products sold through a distributor, including but not limited to verification of rebates, discounts and credits.
    d. The Participating Member shall maintain copies of the original Child Nutrition ("CN") Label from the product, carton; or a photograph of the CN Label as it appears on the original product carton if available.
    e. The Participating Member shall attend and/or access online trainings provided by TDA on the management of the USDA Foods program to obtain the latest information on the program.

By signing below, the joining district agrees to adhere to all of the above stated "roles and responsibilities:"

District's Authorized Representative Signature: _____

Date Signed: _____

Region 10 Education Service Center

Child Nutrition Multi Region Purchasing Cooperative Program

GENERAL INTERLOCAL MEMBERSHIP AGREEMENT

Authorization:

Authorized representatives of Granbury ISD (District/Contracting Entity) and the Region 10 Education Service Center,

Enter into a General Interlocal Membership Agreement for an initial term, to be renewed automatically each subsequent year for a single-year term unless otherwise terminated by either party.

Granbury ISD	11	00597
District/Contacting Entity	ESC Region	CE ID#

Dr. Jeremy Glenn	
Name of Authorized Representative (Superintendent)	Signature of Authorized Representative
Superintendent	
Title of Authorized Representative	Date

217 N. Jones Street Granbury, TX 76048	Hood
Mailing Address, City, State, Zip Code	County

Linda Williams	817-408-4090
Primary Food Service Contact	Primary Contact Phone

linda.williams@granburyisd.org

Primary Contact Email Address

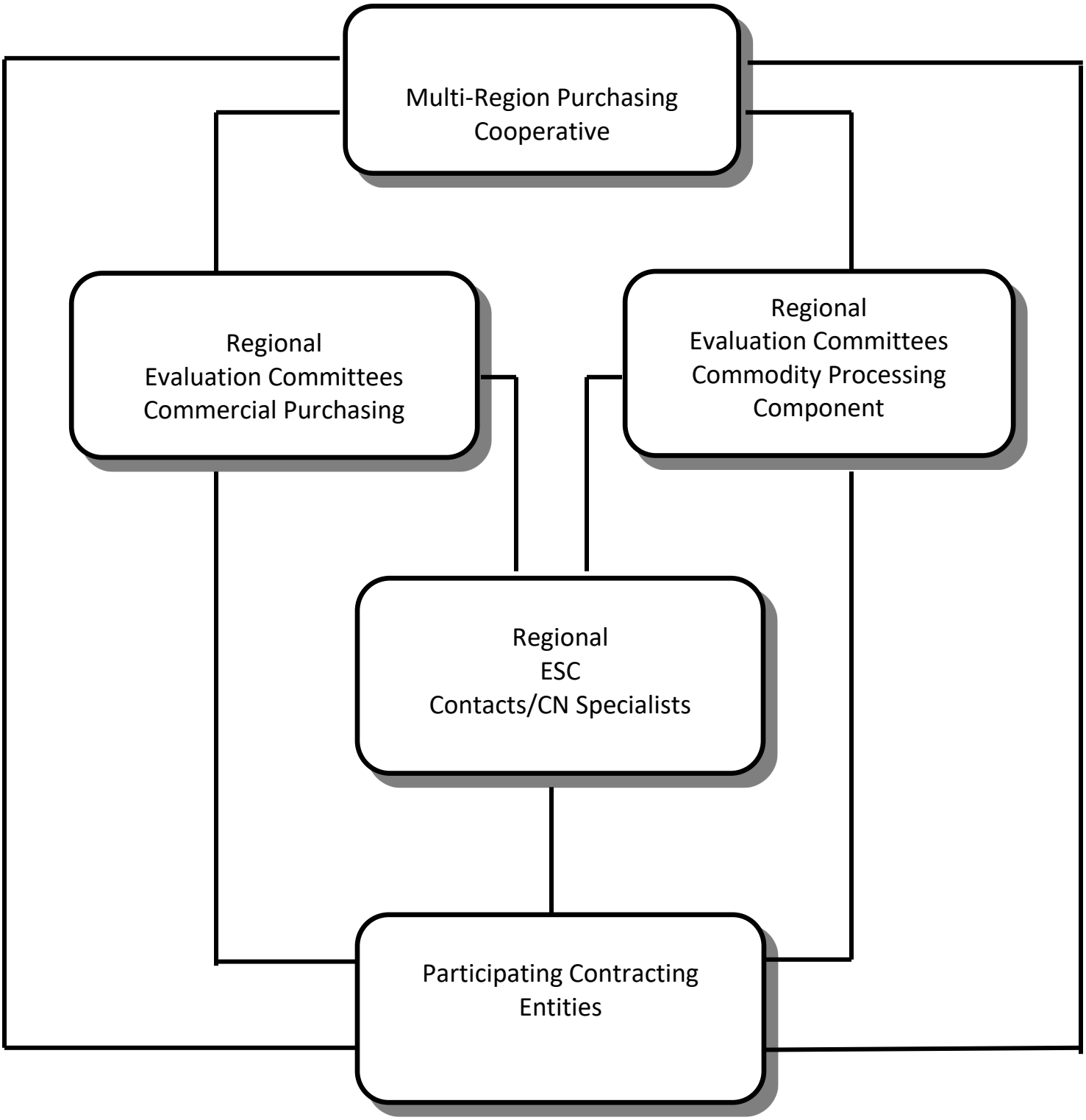
Amy Parker	817-408-4088
Secondary Food Service Contact	Secondary Contact Phone

amy.parker@granburyisd.org

Secondary Contact Email Address

For Region 10 MRPC Use Only

	Keri Warnick	
R10MRPC Authorized Signature	R10MRPC Contact Person	Date
Program Coordinator	972-348-1448	
Title of Contact Person	Phone	


Multi-Region Purchasing Cooperative
Regional Evaluation Committees Commercial Purchasing
Regional Evaluation Committees Commodity Processing Component
Regional ESC Contacts/CN Specialists
Participating Contracting Entities

GRANBURY ISD

SCHOOL CALENDAR 2019-2020

July 2019

S	M	T	W	T	F	S
	1	2	3	H	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	NH			

August 2019

S	M	T	W	T	F	S
				NH	2	3
4	SD/C	6	7	8	9	10
11	12	{13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September 2019

S	M	T	W	T	F	S
1	H	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	ER}	21
22	{23	24	25	26	27	28
29	30					

October 2019

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	H	SD/C	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November 2019

S	M	T	W	T	F	S
					ER}	2
3	{4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	H	H	H	H	H	30

December 2019

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	ER}	H	21
22	H	H	H	H	H	28
29	H	H				

January 2020

S	M	T	W	T	F	S
			1	2	3	4
5	{6	7	8	9	10	11
12	13	14	15	16	17	18
19	H	21	22	23	24	25
26	27	28	29	30	31	

February 2020

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	ER}	15
16	{17	18	19	20	21	22
23	24	25	26	27	28	29

March 2020

S	M	T	W	T	F	S
1	2	3	4	5	ER	7
8	H	H	H	H	H	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 2020

S	M	T	W	T	F	S
			1	2	ER}	4
5	{6	7	8	9	H	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May 2020

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20}	21		23
24	H	SD/C	27	28	29	30
31						

June 2020

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

CALENDAR KEYS

NH	New Hire Orientation
SD	Staff Day/Student Holiday
SD/C	Student Holiday/Teacher Comp Day for summer trainings attended May 26, Oct. 15, & Aug. 5
▭	First & Last Day of School
H	Student/Teacher Holiday
{}	Beginning/end of grading period
ER	Early Release
🎓	Graduation

DATES AT A GLANCE

Aug 13: First Day of School
Sept 2: Labor Day
Sept 23: Student Holiday
Oct. 14: Student/Staff Holiday
Oct. 15: Student Holiday/Staff Comp Day
Nov 25-29: Thanksgiving Break
Dec 20-Jan.6: Christmas Break
Jan 6: Student Holiday
Jan 20: Dr. Martin Luther King Jr. Day
Feb 17: Student Holiday
Mar 9-13: Spring Break
April 10: Good Friday
May 20: Last Day of School
May 22: GHS Graduation
May 25: Memorial Day

GRADING PERIODS

First Semester-84 Days

1st GP - 28 days; Aug 13-Sep 20
2nd GP - 27 days; Sep 23-Nov 1
3rd GP - 29 days; Nov 4- Dec 19

Second Semester-89 Days

4th GP - 28 days; Jan 6-Feb 14
5th GP - 29 days; Feb 17-Apr 3
6th GP - 32 days; Apr 6-May 20

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: January 14, 2019
For: Information

TO: Dr. Jeremy Glenn, Superintendent

FROM: Dobie Williams
DATE: January 8, 2019
RE: December 31, 2018 Financial Statements

SUMMARY:

Attached are the financial statements for the period ended December 31, 2018 for the general operating fund.

The statements includes only those transactions that occurred between the period of September 1, 2018, and December 31, 2018. Revenue collected to date equals 32.61% of the budgeted amount compared to 34.64% last year. Expenditures to date represent 29.83% of the budget compared to32.69% last year.

BUDGET IMPACT: None

Respectfully submitted,

D Williams

Assistant Superintendent for Finance and Operations

Staff Persons Responsible: Dobie Williams
Emmett Whitefield

Date Submitted: January 8, 2019

GRANBURY INDEPENDENT SCHOOL DISTRICT
GENERAL OPERATING FUND - SORTED BY FUNCTION CODE
INTERIM STATEMENT OF REVENUES AND EXPENDITURES
FOR THE PERIOD ENDED DECEMBER 31, 2018

		ANNUAL BUDGET	YTD ACTUAL	REMAINING BALANCE	YTD PERCENT	PRIOR YTD PERCENT
REVENUES						
5700	LOCAL					
	PROPERTY TAXES	60,159,517	18,174,733	41,984,784	30.21%	32.61%
	INVESTMENT INCOME	460,000	186,138	273,862	40.46%	21.08%
	OTHER LOCAL INCOME	469,663	199,425	270,238	42.46%	46.67%
5800	STATE					
	STATE FUNDING	8,742,658	4,276,469	4,466,189	48.91%	51.76%
5900	FEDERAL					
	FEDERAL PROJECTS	845,000	214,157	630,843	25.34%	32.51%
	TOTAL REVENUES	**70,676,838**	**23,050,923**	**47,625,915**	**32.61%**	**34.64%**
EXPENDITURES						
11	INSTRUCTION	35,637,815	11,875,411	23,762,404	33.32%	33.43%
12	INSTRUCTIONAL RESOURCES & MEDIA	764,968	240,227	524,741	31.40%	32.27%
13	CURRICULUM & STAFF DEVELOPMENT	894,248	277,356	616,892	31.02%	29.67%
21	INSTRUCTIONAL LEADERSHIP	656,493	228,265	428,228	34.77%	31.97%
23	SCHOOL LEADERSHIP	3,530,917	1,188,693	2,342,224	33.67%	33.37%
31	GUIDANCE/COUNSELING	2,704,299	884,009	1,820,290	32.69%	34.23%
32	SOCIAL WORK SERVICES	64,700	64,648	52	99.92%	99.46%
33	HEALTH SERVICES	423,964	182,651	241,313	43.08%	33.70%
34	TRANSPORTATION	3,106,140	1,296,768	1,809,372	41.75%	42.93%
35	FOOD SERVICE	0	0	0	0.00%	0.00%
36	CO-CURRICULAR/EXTRACURRICULAR	2,017,664	685,193	1,332,471	33.96%	33.97%
41	GENERAL ADMINISTRATION	2,280,794	768,675	1,512,119	33.70%	35.07%
51	PLANT MAINTENANCE	5,879,605	2,577,013	3,302,592	43.83%	46.24%
52	SECURITY & MONITORING SERVICES	786,312	144,658	641,654	18.40%	31.98%
53	DATA PROCESSING	1,318,222	644,690	673,532	48.91%	46.50%
61	COMMUNITY EDUCATION	78,832	14,370	64,462	18.23%	12.87%
71	DEBT SERVICE	0	0	0	0.00%	0.00%
81	FACILITIES CONSTRUCTION & ACQUISITION	804,582	7,717	796,865	0.00%	0.00%
91	CONTR INSTRUCTIONAL SERVICES	8,727,283	0	8,727,283	0.00%	0.00%
93	PAYMENTS TO FISCAL AGENT	0	0	0	0.00%	0.00%
99	OTHER INTER GOV CHARGES	1,000,000	4,172	995,828	0.42%	25.35%
	TOTAL EXPENDITURES	**70,676,838**	**21,084,517**	**49,592,321**	**29.83%**	**32.69%**
		0				
	OTHER SOURCES (USES)	0	0	0	0.00%	0.00%
	EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	**0**	**1,966,405**	**(1,966,405)**		

GRANBURY INDEPENDENT SCHOOL DISTRICT
GENERAL OPERATING FUND
INTERIM STATEMENT OF REVENUES AND EXPENDITURES
FOR THE PERIOD ENDED DECEMBER 31, 2018

	ANNUAL BUDGET	YTD ACTUAL	REMAINING BALANCE	YTD PERCENT
REVENUES				
5700 LOCAL SOURCES	61,089,180	18,560,297	42,528,883	30.38%
5800 STATE SOURCES	8,742,658	4,276,469	4,466,189	48.91%
5900 FEDERAL SOURCES	845,000	214,157	630,843	25.34%
TOTAL REVENUES	**70,676,838**	**23,050,923**	**47,625,915**	**32.61%**
EXPENDITURES				
6100 PAYROLL COSTS	49,102,627	15,883,602	33,219,025	32.35%
6200 PROFESSIONAL & CONTRACTED SERVICES	15,628,936	2,556,179	13,072,757	16.36%
6300 SUPPLIES/MATERIALS	2,851,498	1,517,839	1,333,659	53.23%
6400 OTHER OPERATING	1,449,385	637,733	811,652	44.00%
6500 DEBT SERVICE	0	0	0	0.00%
6600 CAPITAL OUTLAY	1,644,392	489,164	1,155,228	29.75%
TOTAL EXPENDITURES	**70,676,838**	**21,084,517**	**49,592,321**	**29.83%**
OTHER SOURCES AND USES				
7900 OTHER RESOURCES	0	0	0	0.00%
8900 OTHER USES	0	0	0	0.00%
OTHER SOURCES(USES)	**0**	**0**	**0**	**0.00%**
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	**0**	**1,966,405**	**(1,966,405)**	

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: January 14, 2019
For: Information

TO: Dr. Jeremy Glenn, Superintendent

FROM: Dobie Williams
DATE: January 8, 2019
RE: Cash Flow and Investment Report as of December 31, 2018

SUMMARY:

Attached is the Cash Flow and Investment Report for the period ending December 31, 2018.

BUDGET IMPACT: None

Respectfully submitted,

Assistant Superintendent for Finance and Operations

Staff Person Responsible: Dobie Williams
Emmett Whitefield

Date Submitted: January 8, 2019

GRANBURY INDEPENDENT SCHOOL DISTRICT

CASH AND INVESTMENT REPORT

FROM DECEMBER 1, 2018 TO DECEMBER 31, 2018

FOR BOARD MEETING JANUARY 14, 2019

	PLAINS CAPITAL BANK								INVESTMENTS				MAPP	
	GENERAL FUND	DEBT	CAPITAL PROJ	PAYROLL	A/P	WC FUND	EZDENT	CHILD NUTRITION	LOGIC	LONE STAR	TEXPOOL	TEXAS TERM	PROGRAM	TOTAL
BEGINNING BALANCE - DECEMBER 1, 2018	$ 1,721,328	$ 201,526	$ 730	$ 1,217,548	$ 679,921	$ 418,156	$ 16,377	$ 546,138	$ 3,526,149	$ 4,965,068	$ 2,337	$ 1,079,488	$ 10,189,047	$ 24,563,813
LOCAL REVENUE-RENT, CAFÉ MEALS,ATH	$ 259,596.08		$ -	$ -				$ 84,096						$ 343,692
														$ -
TAX COLLECTIONS	$ -	$ -								$ 16,853,949				$ 16,853,949
														$ -
TEA COLLECTIONS:														$ -
CHILD NUTRITION	$ 217,166							$ 217,166						$ 434,332
FOUNDATION	$ -													$ -
TITLE FUNDS	$ 385,238													$ 385,238
AVAILABLE SCHOOL FUND	$ 233,768													$ 233,768
IDEA-B FUNDS	$ 246,503													$ 246,503
IMA	$ 36,770													$ 36,770
PERKINS	$ 19,366													$ 19,366
MAC/SHARS	$ 261,234													$ 261,234
TRANSFERS IN	$ 4,000,000	$ -	$ 168,000	$ 1,476,078	$ 1,135,417	$ 17,688	$ 15,746		$ -	$ -	$ -			$ 6,812,929
														$ -
BOND PAYMENT		$ -												$ -
OPERATING EXPENSES	$ (1,078,519)	0	$ (165,803)		$ (1,714,387)	$ (11,038)	$ (16,693)	$ (148,058)	$ -	$ -			$ (862)	$ (3,135,359)
PAYROLL	$ (3,900,641)		$ -	$ (1,555,623)				$ (98,503)						$ (5,554,767)
TEA RECAPTURE	$ -				$ -									$ -
TRANSFERS OUT	$ -		$ -			$ -			$ (168,000)	$ (4,000,000)	$ -	$ -		$ (4,168,000)
MARKET APPRECIATION / (DEPRECIATION)													$ 8,229	$ 8,229
MONTHLY DIVIDENDS & INTEREST EARNED AND PAID	$ 4,278	$ 370	$ 6	$ 1,325	$ 702	$ 779	$ 35	$ 1,042	$ 7,187	$ 21,593	$ 4	$ 2,123	$ 24,251	$ 63,694
ACCRUED INTEREST PAID														$ -
ENDING BALANCE - DECEMBER 31, 2018	$ 2,406,086	$ 201,895	$ 2,933	$ 1,139,327	$ 101,653	$ 425,586	$ 15,465	$ 601,882	$ 3,365,336	$ 17,840,611	$ 2,342	$ 1,081,611	$ 10,220,666	$ 37,405,391
INTEREST ACCRUED, NOT PAID AT MONTHS END														$ -
WEIGHTED AVERAGE MATURITY	1 Day	1 Day	1 Day	1 Day	1 Day	1 Day	1 Day	1 Day	35 Days	44 Days	24 Days	1 Days	1.09 yrs	
CURRENT MONTH AVERAGE MONTHLY INTEREST RATE:	2.180%	2.180%	2.180%	2.180%	2.180%	2.180%	2.180%	2.180%	2.606%	2.518%	2.362%	2.380%	2.794%	
PRIOR MONTH AVERAGE MONTHLY INTEREST RATE:	2.110%	2.110%	2.110%	2.110%	2.110%	2.110%	2.110%	2.110%	2.442%	2.409%	2.230%	2.230%	2.891%	
												CDs Various	2.433% Coupon	

We, the approved Investment Officers of Granbury ISD, hereby certify that the above Investment Report represents the investment position of the District (as of the end of the month indicated at the top of this investment form) in accordance with the Board approved Investment Funds Policy, the Public Funds Investment Act (Texas Government Code 2256), and Generally Accepted Accounting Principals (GAAP).

2018-19 INTEREST ACCRUED (as of 12/31/18)			
Sep-18	$ 39,909.20		Mar-19	
Oct-18	$ 73,177.10		Apr-19	
Nov-18	$ 61,555.42		May-19	
Dec-18	$ 63,693.98		Jun-19	
Jan-19			Jul-19	
Feb-19			Aug-19	
			TOTAL	$ 238,335.70

DECEMBER INTEREST ACCRUED	$ -
DECEMBER INTEREST EARNED & PD	$ 63,693.98
DECEMBER TOTAL INTEREST	$ 63,693.98

Dobie Williams
Assistant Superintendent for Finance and Operations

Dr. Jeremy Glenn
Superintendent

Emmett J. Whitefield
District Comptroller