Notice of Regular
The Board of Trustees
Granbury ISD
Monday, March 27, 2017
5:00 PM

A Regular of the Board of Trustees of Granbury ISD will be held Monday, March 27, 2017, beginning at 5:00 PM in the Granbury ISD Board Room, 217 N Jones St, Granbury, TX 76048.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

1. Call to order - 5:00 PM - GISD Board Room
2. Convene in closed session under the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq.
    a. Chapter 551.074 - Personnel, Discussion of Employee Evaluation, Reassignment Duties, Discipline, or Dismissal.
        1. Consider Staff Appointments
        2. Consider Administrator Contracts
    b. Chapter 551.072 - Purchase, exchange, lease or value of real property
3. Reconvene in open session - 6:00 PM
4. Moment of Silence/Invocation
5. Pledges - U.S. Flag & Texas Flag
6. Achievement Spotlight
    a. Tarleton Instructional Leader Award: Kristie Berryman
    b. Granbury Chamber of Commerce – Howard Clemmons Distinguished Service Award: CTE Director Judy Gentry
    c. District Elementary Science Fair Best of Show Winners: Nate Gast and Brice Mashaw
    d. District Secondary Science & Engineering Fair, Top Winners: Kristen Babiash, Alexis Hansen, Miles Hopson, Liesl Krone, Madelyn Lanning, and Taylor Lawrence
    e. State Science & Engineering Fair Qualifiers: Liesl Krone, Hunter Meroney, Jonathan Rositas, Scout Skaggs, and Marissa Ward
    f. National History Bee Qualifier: Ayden Oredson
    g. Law Enforcement State Competition Qualifiers: Chase Baker, Kenia Cortes, Dylan Goosen, Freeman Hawker, Abbi Henry, Sam Henthorn, Kollin Ladesic, Leizliann Martinez, Lexi Nelson, Kaily Reason, and Shelly Yauri
7. Public comments/audience participation
8. Discussion/Action
    a. Consider Consent Agenda Items
        1. Minutes of the February 20, 2017, Regular Meeting 3
        2. Consider Budget Amendments 7
        3. Consider Renewal of Athletic & Athletic Trainer Supplies & Equipment CSP 2015-06 8
        4. Consider Renewal of Instructional Tools, Professional Books, Teaching Aids, Supplies & Equipment CSP 2016-05 30
    b. Consider Voting on ESC Region 11 Board of Trustees Election 58
    c. Review TASB's Localized Policy Update 107 61
    d. Consider Highest and Best Use Report from UT Arlington regarding plan of action to move forward on Old Administration Complex Property. 94
    e. Consider Foreign Exchange Student Waiver 171
    f. Consider Interlocal Agreement and Resolution Authorizing Participation in the Region 10 457(b) FICA Alternative Plan 172
    g. Consider Approving Purchase of Food Service Equipment 178
    h. Consider Approval of Summer Projects 190
    i. Consider Approval of Budget Amendments for Summer Projects 191
    j. Consider Instructional Materials Allotment IMA Certification Form 194
    k. Consider Purchase of Elementary Furniture 195
9. Reports
    a. Superintendent's Report

b. Presentation from Granbury ISD Campus Counselors
c. Financial Statements for Period Ending February 28, 2017 196
d. Cash Flow and Investment Reports for Period Ending February 28, 2017 199
e. Bond Expenditures Monthly Update for Period Ending February 28, 2017 201
f. Report of Categorical Purchases between $50,000 and $100,000 as Required per Board Policy CH (LOCAL) 203

10. Consider action on items discussed in closed session
    a. Consider Staff Appointments
    b. Consider Administrator Contracts
11. Adjourn

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

On Friday, March 24, 2017, at 3:00 p.m. this notice was faxed or mailed to the news media who have previously requested such notice, posted on the GISD web page at www.granburyisd.org, and an original was posted on an outside door at 3:00 p.m. at the School District Administration Building at 217 N. Jones St., Granbury, Texas.

_____

Superintendent or Designee (For the Board of Trustees)

Minutes of Regular Meeting
The Board of Trustees
Granbury ISD
February 20, 2017
5:00 PM

A Regular meeting of the Board of Trustees of Granbury ISD was held on Monday, February 20, 2017, beginning at 5:00 PM in the Granbury ISD Board Room, 217 N. Jones, Granbury, TX 76048.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Presiding Officer .....Nancy Alana, President

Board Members Present
Barbara Herrington
Mark Jackson
Chris Tackett
Barbara Townsend

Board Members Absent
Micky Shearon
Rhonda Rezsofi

School Officials Present
Dr. James M. Largent Ed.D., Superintendent
Ron Holmgreen, Assistant Superintendent for Administrative Services
Dobie Williams, Assistant Superintendent for Finance & Operations
Wes Jones, Director of Human Resources
Amy Wood, Technology Director
Jeff Meador, Director of Public Information
Faith Barnes, Recording Secretary

Others Present
School Employees
Media
Community Members

Meeting Called to Order
Nancy Alana, President, called the meeting to order at 5:00 p.m. and noted that a quorum of board members were present. The meeting was duly called and that notice of the meeting was posted in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

Convened in Closed Session
The Board of Trustees convened in closed session at 5:01 p.m. under the Texas Open Meeting Act, Chapter 551.072 – purchase, exchange, lease or value of real property and 551.074 – personnel.

Reconvened
The Board of Trustees reconvened in open session at 5:47 p.m. and took a recess until 6:00 p.m.

Moment of Silence/Invocation
Barbara Townsend led the invocation.

Pledge - U.S. Flag and Texas Flag
Mambrino Students Alexis Adair, Lily Keissler, Braxton Heffernan, Silas Hughes, and Isabella Vasquez led the Pledges.

Achievement Spotlight

Recognition of GISD Counselors
Assistant Superintendent Ron Holmgreen and Curriculum Director Sharon Williams presented and recognized the Granbury ISD Counselors in front of the board.

State Swim Meet Contestants
Granbury High School Swim Coach Jason Pullano presented the State Swim Meet Contestants Kaylee Brawner, Kinsy Brawner, Raegan Brown, Anthony Castillo, and Trisha Gryder to the board.

Area Spelling Bee Winner:
AMS Principal Jimmy Dawson presented Area Spelling Bee Winner Spencer Burnfield from Acton Middle School to the board.

District History Fair, Top Winners
Principals Jeremy Ross and Pat Yelverton presented the District History Fair, Top Winners Cade Barnes from Granbury Middle School and Kinsey Brawner, Brynn Deger, Allison Krebbs, Haley Malloy, Haley McLane, Amelia Orcutt, Bailey Vernon from Granbury High School to the board.

F1 in Schools Teams
Coach Todd Gibson presented the F1 in Schools Teams Caden Baker, Kyle Beck, Stockton Berryman, Ashley Boyd, Maxwell Call, Joslyn Cavitt, Tucker Cole, Michael Horne, Cameron Loveless, Kasey Ludwig, Chris McKelvain, Jack Miller, Nautica Owens, Jackson Winters, and Caleb Wood from Granbury High School to the board.

Granbury Lions Club Flag Presentation
Lions Club Members Mr. James Royce and J.C. Campbell presented and donated flags to Granbury ISD for the administration building and all elementary campuses.

Public comments/audience participation
Patrons who have duly registered per policy BED (LOCAL) may address the board regarding matters of concern/interest to the district, other than the character of any student, staff or board member. The board may not act upon any matter that is not listed under the action item portion of the agenda.

Discussion/Action

Consider Consent Agenda Items

A motion was made by Mark Jackson and seconded by Chris Tackett to approve the consent agenda

items as presented: 1. Minutes of the January 23, 2016, Regular Meeting, 2. Consider Budget Amendments, 3. Consider Renewal of HVAC and Refrigeration Supplies and Equipment CSP 2015-08, and 4. Consider Renewal of Auditing Firm for the 2016-17 School Year.
Motion Carried: 5 Yes – 0 No

Consider Office Lease for the Granbury Education Foundation
A motion was made by Barbara Herrington and seconded by Mark Jackson to approve the Office Lease for the Granbury Education Foundation as presented.
Motion Carried: 5 Yes – 0 No

Consider Granbury Chamber of Commerce, Granbury Association of Realtors, and Granbury ISD's Joint Resolution on Property Tax Appraisal Caps
A motion was made by Barbara Herrington and seconded by Chris Tackett to approve the Granbury Chamber of Commerce, Granbury Association of Realtors, and Granbury ISD's Joint Resolution on Property Tax Appraisal Caps as presented.
Motion Carried: 5 Yes – 0 No

Consider Approval of Joint Legislative Priorities
A motion was made by Barbara Herrington and seconded by Mark Jackson to approve the Joint Legislative Priorities as presented.
Motion Carried: 5 Yes – 0 No

Consider Granting Easement to City of Granbury on AMS Property
A motion was made by Mark Jackson and seconded by Barbara Townsend to approve the Easement to the City of Granbury on AMS Property as presented.
Motion Carried: 5 Yes – 0 No

Consider Approval of Granbury ISD's 2017-18 School Calendar
A motion was made by Barbara Herrington and seconded by Chris Tackett to approve Granbury ISD's 2017-18 School Calendar as presented.
Motion Carried: 5 Yes – 0 No

Consider Staff Development Waiver
A motion was made by Barbara Herrington and seconded by Chris Tackett to approve the Staff Development Waiver as presented.
Motion Carried: 5 Yes – 0 No

Consider Early Release Waiver
A motion was made by Barbara Herrington and seconded by Chris Tackett to approve the Early Release Waiver as presented.
Motion Carried: 5 Yes – 0 No

Consider Technology Purchases
A motion was made by Mark Jackson and seconded by Barbara Townsend to approve Technology Purchases as presented.
Motion Carried: 5 Yes – 0 No

Consider Budget Assumptions and Calendar for the 2017-2018 Budget
A motion was made by Mark Jackson and seconded by Chris Tackett to approve the Budget Assumptions and Calendar for the 2017-2018 Budget as presented.
Motion Carried: 5 Yes – 0 No

Consider Approval of Procurement Methods for Proposed Summer Projects
A motion was made by Mark Jackson and seconded by Barbara Herrington to approve Procurement Methods for Proposed Summer Projects as presented.
Motion Carried: 5 Yes – 0 No

Reports

AVID Presentation
Assistant Superintendent Ron Holmgreen presented information on the AVID Program. Granbury High School student Amanda Garcia shared her AVID experience with the board.

Superintendent's Report
Superintendent Dr. James Largent gave an update on facilities.

Legislative Update
Superintendent Dr. James Largent gave an update on the upcoming legislative session.

Granbury Stowaways Dance Team 2017-2018 Trip Information
Stowaways Instructor Diane Craig presented information on the Granbury High School Stowaways' 2017-2018 Trip.

Financial Statements for Period Ending December 31, 2016
Assistant Superintendent Dobie Williams presented the Financial Statements for Period Ending December 31, 2016 to the board.

Cash Flow and Investment Reports for Period Ending December 31, 2016
Assistant Superintendent Dobie Williams presented the Cash Flow and Investment Statement for Period Ending December 31, 2016 to the board.

Bond Expenditures Monthly Update for Period Ending December 31, 2016
Assistant Superintendent Dobie Williams presented the Bond Expenditures for Period Ending December 31, 2016 to the board.

Consider action on items discussed in closed session

Consider Staff Appointments
A motion was made by Mark Jackson and seconded by Barbara Townsend to approve the Staff Appointments as presented.
Motion Carried: 5 Yes – 0 No

Consider Contract Recommendations
The board will take action on the administrator contract recommendations at the March 27, 2017 meeting.

Adjourn
There being no further business, the meeting was adjourned at 7:53 p.m.

_____ _____

Nancy Alana, President Barbara Herrington, Board Secretary

2016-2017
Budget Amendment #7

	March Proposed Budget Amendment #7	Increase	Decrease	Net Effect
Object	**Revenue**			
5700	Revenue Generated	10,029	0	
5800		0	0	
5900		0	0	
	Total	**10,029**	**0**	**10,029**
Function	**Expenses**			
11	Oakwoods - Amend donated funds from campus PTO for 4th grade Austin trip	3,027	0	
	Acton Elementary - Amend donated funds from campus PTO for 4th grade Austin Trip	3,928	0	
	Brawner - Amend funds received from students for FW Zoo field trip	1,201	0	
	Mambrino - Amend funds within the G/T program for Student Travel	0	500	
	GMS - Amend funds to purchase student desks	2,773	0	
	GMS - Amend funds to purchase classroom novels and books	500	0	
	GMS - Amend funds for Choir supplies	185	0	
	GHS - Amend funds for Art summer staff development	0	1,200	
	GHS - Amend funds for English summer staff development	0	925	
	GHS - Amend funds for JROTC Travel	0	1,000	
	SPED - Amend funds for Regional Day services	0	200	
	SPED - Amend funds for testing material / scoring renewal	0	2,500	
	CTE - Amend funds for CTE Chrome Books	5,000	0	
	Business Office - Amend funds for additional CTE Programming	0	99,750	
	Overall effect on Function 11	**16,614**	**106,075**	**(89,461)**
12	**Overall effect on Function 12**	**0**	**0**	**0**
13	GMS - Amend funds to purchase classroom novels and books	0	500	
	AMS - Amend funds to purchase hand dryers	0	1,172	
	AMS - Amend funds for Choir and Band travel	0	1,604	
	GHS - Amend funds for Art summer staff development	1,200	0	
	GHS - Amend funds for English summer staff development	925	0	
	GHS - Amend funds for Social Studies summer staff development	500	0	
	CTE - Amend funds for CTE Chrome Books	0	1,000	
	Overall effect on Function 13	**2,625**	**4,276**	**(1,651)**
21	CTE - Amend funds for CTE Chrome Books	0	1,000	
	Business Office - Amend funds for additional CTE Programming	8,000	0	
	Overall effect on Function 21	**8,000**	**1,000**	**7,000**
23	GMS - Amend funds to purchase student desks	0	2,773	
	Overall effect on Function 23	**0**	**2,773**	**(2,773)**
31	SPED - Amend funds for testing material / scoring renewal	2,500	0	
	CTE - Amend funds for CTE Chrome Books	0	1,000	
	Overall effect on Function 31	**2,500**	**1,000**	**1,500**
32	**Overall effect on Function 32**	**0**	**0**	**0**
33	**Overall effect on Function 33**	**0**	**0**	**0**
34	**Overall effect on Function 34**	**0**	**0**	**0**
36	Athletics - Amend donated funds from Wepay for GHS Powerlifting travel	1,573	0	
	Athletics - Amend donated funds from Pirate Golf Booster Club for student travel	300	0	
	Business Office - approved BA from February not totaled on spreadsheet	0	786	
	Mambrino - Amend funds within the G/T program for Student Travel	500		
	GMS - Amend funds for Choir supplies		185	
	AMS - Amend funds for Choir and Band travel	1,604	0	
	GHS - Amend funds for JROTC Travel	1,000	0	
	GHS - Amend funds for Social Studies summer staff development	0	500	
	CTE - Amend funds for CTE Chrome Books	0	2,000	
	Business Office - Amend funds for additional CTE Programming	32,550	0	
	Overall effect on Function 36	**37,527**	**3,471**	**34,056**
41	**Overall effect on Function 41**	**0**	**0**	**0**
51	AMS - Amend funds to purchase hand dryers	1,172	0	
	Business Office - Amend funds for additional CTE Programming	59,200	0	
	Overall effect on Function 51	**60,372**	**0**	**60,372**
52	Business Office - approved BA from February not totaled on spreadsheet	786	0	
	Overall effect on Function 52	**786**	**0**	**786**
53	**Overall effect on Function 53**	**0**	**0**	**0**
61	**Overall effect on Function 61**	**0**	**0**	**0**
71	**Overall effect on Function 71**	**0**	**0**	**0**
81	**Overall effect on Function 81**	**0**	**0**	**0**
91	**Overall effect on Function 91**	**0**	**0**	**0**
93	SPED - Amend funds for Regional Day services	200	0	
	Overall effect on Function 93	**200**	**0**	**200**
99	**Overall effect on Function 99**	**0**	**0**	**0**
	Total	**128,624**	**118,595**	**10,029**

GRANBURY INDEPENDENT SCHOOL DISTRICT
INTEROFFICE MEMO
FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: March 27, 2017
For: Approval

TO: Dr. James Largent, Superintendent

FROM: Dobie Williams
DATE: March 19, 2017
RE: Athletic & Athletic Trainer Supplies & Equipment CSP 2015-06

SUMMARY:

A proposal was let in February of 2015 to provide vendors for the purchase of athletic and athletic trainer supplies, equipment, uniforms and athletic clothing on an as needed basis. At the request of the athletic director, this proposal replaced the seasonal line item bids. Vendors were to quote a percentage discount to be held firm for the duration of the contract and any renewal periods. The original term was from April 1, 2015 through March 31, 2016 with the option to renew for two additional years in one-year increments. Vendors were contacted regarding the renewal. Jerry's Sporting Goods and Recreation Supply Company have merged with BSN Sports.

A copy of the original tabulation and Proposal for Board Approval Form is attached for your review. Anticipated annual expenditures are between $75,000 and $175,000. Mr. Dwight Butler, Director of Athletics, requested a renewal with the current vendors. This renewal will be the second and final renewal option.

RECOMMENDATION:

It is recommended the following vendors be approved for purchases for the period of April 1, 2017 through March 31, 2018. Many vendor catalogs carry items pertaining to a single sport, so a variety of vendors allows for a better selection to meet the needs of the district athletic programs.

Alert Services, Inc., Aluminum Athletic Equipment Co., American Team Sports, Athletic Supply, Inc., Blue Moose Tees, BSN Sports, Carey's Sporting Goods, Cheers Etc., Inc., Clarke Distributing Co., Cornish Medical, Custom Sportswear, Inc., D&J Sports, Fromuth Tennis, Gandy Ink, Gilman Gear, Gopher Sport, Inzer Advance Designs, Image Maker 4U, Inc., Korney Board Aids, Inc., Leslie G ®, Medco Sports Medicine, MFAC, LLC, Neff Motivation, Inc., Pepwear, LLC, Promaxima, Mfg., Pro Orthopedic Devices, Inc., Riddell/All American, Rogers Athletic Company, School Health Corporation, School Specialty, Inc., School Tee Factory, Shoot-A-Way, Inc., Spirit Worx, Sports Endeavors, Inc., Sports Imports, Inc., Standpoint Promotions, LLC, Swim Shops of the Southwest, Tennis Outlet, Inc., The Tennis Shop, Inc., Titan Support Systems, U.S. Games, Extreme Swim, Inc.

Respectfully submitted,

Assistant Superintendent for Finance and Operations

Staff Person Responsible: Dwight Butler
Debbie Johnson

Date Submitted: March 19, 2017

PROPOSAL FOR BOARD APPROVAL

ORIGINAL AWARD

Board Meeting Date: March 23, 2015 **Proposal Number:** 2015-06

1. **Item, material or service (specific or classification):** Athletic Supplies

2. **Brief description:** A proposal was let to provide vendors for catalog or shelf purchases of athletic and athletic trainer supplies, equipment, uniforms and athletic clothing. Vendors were asked to quote a fixed rate percentage discount from catalog or shelf pricing that would be held firm for the duration of the contract and any renewal periods. All supplies and equipment are to be purchased on an as needed basis. This proposal will cover all sports. It was the determination of the athletic director to replace the seasonal line item bids with a catalog discount proposal to cover all sports.

3. **Period of time bid covers:** From April 1, 2015 through March 31, 2016 with the option to renew for two additional years in one-year increments

4. **Person and title responsible for the expenditure:** Dwight Butler - Athletic Director

   The proposal stated that the purchasing office recommends to the end user that pricing be compared from more than one company before a purchase it made to provide best value for the district.

5. **Number of bids sent to vendors:** 239 (covers all sports)

6. **Number of bids received from vendors:** 55 (One no bid notification was received)

7. **Listing of recommended vendors and total prices:** It is recommended that the vendors identified on the tabulation be approved for purchases. This would provide vendors for all sports, as well as the athletic trainer program. Should the proposal be renewed for additional terms, any discount quoted would extend for the renewal periods. A total expenditure cannot be identified at this time as the purchases will be on an as needed basis. Annual expense is estimated to be between $75,000 and $175,000.

8. **Explanation of other than low recommendations:** N/A

9. **Last bid date (bid of comparable nature within last 5 years):** 1/29/13

10. **Percentage increase or decrease from last bid**: This was not a line item bid with a specific cost for a specific product.

11. **Budget information:** Purchases shall be made from funds budgeted for each sport and the athletic trainer program.

12. **Other Comments:** N/A

D O Williams

Dobie Williams, RTSBA
Assistant Superintendent for Finance and Operations

Athletic & Athletic Trainer Supplies, Equipment and Uniforms and Athletic Clothing
GISD CSP 2015-06
2/13/2015 @ 2:00 P.M.

Original Award

Vendor	**ALERT SERVICES, INC.**	**ALUMINUM ATHLETIC EQUIPMENT CO.**	**AMERICA TEAM SPORTS**	**ATHLETICA, INC.**	**ATHLETIC SUPPLY, INC.**
Address:	P.O. Box 1088 San Marcos, TX 78667	1000 Enterprise Dr. Royersford, PA 19468-1298	1909 N Glenville Dr. Suite 200 Richardson, TX 75081	133 Main St. Suite 1 Geneseo, NY 14454	1107 N. Grant Ave. Odessa, TX 79761
Phone:	830-372-333	800-523-5471	972-231-8326	800-350-1562	432-332-1568
Percentage Discount:					
Printed/online pricing discount	10-20% see exceptions	14%	10-40%	15%	0-20%
Catalog Title/price list and Date: (Discount extends to all successive catalogs during the current term and any renewal terms.)	Alert Services, Inc. 2/4/15 Athletic First Aid Medical Supplies	Keeping Quality in Play 2015-2016	Current catalogs of America Team Sports	N/A	N/A
Shelf Pricing:	No	N/A	N/A	N/A	Yes
Exceptions to Discount:	Gatorade Performance Pkg.,no discount on $25 charge to paint pump boxes Oh-A Sis 10 gal and Oh-A-Sis 20 gal, Modalities or items cost of $150. or more, no installation custom orders are non-returnable, all furn and eqmt form manufacturer is dock dleivery only, inside will add extra charges, **if no loading dock must note on PO**	Pole vault, high jump crossbars, vaulting poles, portable press box/donkey, pop.	N/A	No dscount on Nike or Under Armour items.	N/A
Web site:	www.alertservices.com	www.myaaeworld.com	www.americateamsports.com	www.teamcheer.com	athleticsupply@sbcglobal.net
				www.girlsgotgame.com	
P.O. for online purchases:					
Yes		Yes	Yes	No	Yes
No	No				
Pricing posted on website:					
Yes	Yes	Yes	Yes	Yes	
No					No
Fuel surcharges be added:					
Yes/identify how they will apply	Restocking/Freight				
No		No	No	No	No
Minimum order Amount:					
Yes/how much	Under $50. / $5 fee		$50.00		
No		No		No	No
Shipping FOB inside delivery					
Yes		Yes	Yes		Yes
No/identify when shipping charges apply	$299.99 or less			4.5% shipping on all orders.	
Clothing Items additional charges:					
1 XL	N/A	N/A	N/A	N/A	N/A
2 XL	N/A	N/A	$1.00	N/A	N/A
3 XL	N/A	N/A	$1.50	N/A	N/A
4 XL	N/A	N/A	$2.00	N/A	N/A
EPCNT:					
Yes	Yes	Yes	Yes	Yes	Yes
No					
Principal place of business Texas:					
Yes	Yes		Yes		Yes
No		No		No	
Employ at least 500 people					
Yes		10			
No	No	No	No	No	No

Vendor	ALERT SERVICES, INC.	ALUMINUM ATHLETIC EQUIPMENT CO.	AMERICA TEAM SPORTS	ATHLETICA, INC.	ATHLETIC SUPPLY, INC.
Supplies, equipment, uniforms and clothing:					
Athletic trainer	X	N/A	X	N/A	N/A
Baseball	N/A	X	X	N/A	X
Basketball	N/A	N/A	X	X	X
Cross Country	N/A	X	X	N/A	X
Football	X	X	X	N/A	X
Golf	N/A	N/A	X	N/A	X
Power lifting	N/A	N/A	X	N/A	X
Soccer	N/A	X	X	N/A	X
Softball	N/A	X	X	X	X
Swimming	N/A	N/A	X	N/A	X
Tennis	N/A	N/A	X	N/A	X
Track	N/A	X	X	N/A	X
Volleyball	N/A	N/A	X	X	X
Write in					
Deviations or exceptions to specifications:	Discounts valid from 4/1/2015-3/31/2016. Special order & non - inventory items-please call for pricing. Some exclusions to discounts. 20% off catalog list for supplies, 10% off J&J products, 15% off equipment, special order and non-inventory - call for pricing	**Use AAE BID REF. No. 150100 when order!**			

Athletic & Athletic Trainer Supplies, Equi
GISD CSP 2015-06
2/13/2015 @ 2:00 P.M.

Vendor	BBI TENNIS GROUP	BLUE MOOSE TEES	BSN SPORTS	CAREY'S	CHEERS ETC., INC.
Address:	P.O. Box 1115 Belton, TX 76513	912 113th St. Arlington, TX 76011	P.O. Box 7726 Dallas, TX 75209-0726	2905 S. Cherry Ln. Fort Worth, TX 76116	1355B N. Glenville Drive Richardson, TX 75081
Phone:	254-939-6500	877-566-6673	800-527-7510	817-735-4794	214-319-2613
Percentage Discount:					
Printed/online pricing discount	20%	0%	10-35% see exceptions	10% min	0%
Catalog Title/price list and Date: (Discount extends to all successive catalogs during the current term and any renewal terms.)	online catalog	Please see website	BSN Sports Spring catalog thru 7/31 each year, Fall/Winter thru 12/31 each year	Carey's Store Catalog 1/1/15	www.cheersetc.com
Shelf Pricing:	N/A	Yes	N/A	N/A	N/A
Exceptions to Discount:	N/A	N/A	Yes/if not listed call for pricing. Also see deviations.	N/A	N/A
Web site:	www.bbitennis.com	www.bluemooseapparel.com	www.bsnsports.com	N/A	www.cheersetc.com
P.O. for online purchases:					
Yes	Yes		Yes	Yes	Yes
No		No			
Pricing posted on website:					
Yes	Yes	Yes			
No			No	No	No
Fuel surcharges be added:					
Yes/identify how they will apply					
No	No	No	No	No	No
Minimum order Amount:					
Yes/how much	$50.00	Yes/see website	$50.00	Yes/$25.00	
No					No
Shipping FOB inside delivery					
Yes	Yes	Yes	Yes	Yes	
No/identify when shipping charges apply			17% inside delivery for truck shipments, non-standard is extra S/H charges		No/Included on Purchase order.
Clothing Items additional charges:					
1 XL	N/A	See website	N/A	N/A	N/A
2 XL	N/A	See website	N/A	N/A	N/A
3 XL	N/A	See website	N/A	N/A	N/A
4 XL	N/A	See website	N/A	N/A	N/A
EPCNT:					
Yes	Yes	Yes	Yes	Yes	Yes
No					
Principal place of business Texas:					
Yes	Yes	Yes	Yes	Yes	Yes
No					
Employ at least 500 people					
Yes		Yes	Yes		
No	No			No	No

Vendor	BBI TENNIS GROUP	BLUE MOOSE TEES	BSN SPORTS	CAREY'S	CHEERS ETC., INC.
Supplies, equipment, uniforms and clothing:					
Athletic trainer	N/A	X	N/A	N/A	N/A
Baseball	N/A	X	X	X	N/A
Basketball	N/A	X	X	X	N/A
Cross Country	N/A	X	X	X	N/A
Football	N/A	X	X	X	N/A
Golf	N/A	X	X	X	N/A
Power lifting	N/A	X	N/A	N/A	N/A
Soccer	N/A	X	X	X	N/A
Softball	N/A	X	X	X	N/A
Swimming	N/A	X	N/A	X	N/A
Tennis	X	X	X	X	N/A
Track	N/A	X	X	X	N/A
Volleyball	N/A	X	X	X	N/A
Write in					X Drill Team
Deviations or exceptions to specifications:			**When ordering please indicate "Bid # 15-48315 % Off Bid" on all orders**. Internet & catalog promotional offers and certificates cannot be used in conjunction with bid prices or bid awards. Discount 10% off catalog pricing, 20% on custom uniforms, 35% on on stock with custom uniforms		

Athletic & Athletic Trainer Supplies, Equi
GISD CSP 2015-06
2/13/2015 @ 2:00 P.M.

Vendor	CLARKE DISTRIBUTING CO.	CORNISH MEDICAL	CUSTOM SPORTSWEAR, INC.	D&J SPORTS	FLAGHOUSE, INC.
Address:	8555 w. Monroe Rd Houston, TX 77061	9350 Kirby Dr., Ste. 200 Houston, TX 77054	8 Enterprise Court Sewell, NJ 08080	3060 Stemmons Frwy Dallas, TX 75247	601 Flaghouse Dr. Hasbrouck Heights, NJ 07604
Phone:	800-777-3444	800-722-5304	800-697-0330	214-631-0057	800-793-7900
Percentage Discount:					
Printed/online pricing discount	0%	0-10%	0%	25%	15%
Catalog Title/price list and Date: (Discount extends to all successive catalogs during the current term and any renewal terms.)	www.clarke-distributing.com	Rehab Product Catalog 2014-2015	School Spiritwear 2014 Field Day January 2014	Caps, Goggles, Suites, Bags, Warmups, Equipment: All 1/23/2015	PE & Rec, Special Needs: All 1/1/15-13/31/15
Shelf Pricing:	N/A	N/A	No	N/A	N/A
Exceptions to Discount:	N/A	N/A	No Deviations	N/A	Excluded from Discount: CATCH, Project Adventure, Snoezelen, GestureTek, Lightspace, OptiMusic, Snug/configurable play system, Playground equipment and surfacing. All items with Prefix Letter "Q"
Web site:	www.clarke-distributing.com	www.cornishmedical.com	www.customsportswear.net	www.djsports.com	www.flaghouse.com
P.O. for online purchases:					
Yes	Yes		Yes	Yes	
No		No			No
Pricing posted on website:					
Yes	Yes			Yes	
No		No	No		No
Fuel surcharges be added:					
Yes/identify how they will apply					Yes/Included in price of Items
No	No/Shipping Charges Apply	No	No	No	
Minimum order Amount:					
Yes/how much	Some apparel is $50 minimum, some items are 12 pc. minimum	Yes/$25.00			
No			No	No	No
Shipping FOB inside delivery					
Yes			Yes		Yes
No/identify when shipping charges apply	No/freight added	No/All quotes will reflect shipping charges		No/Heavy items.	
Clothing Items additional charges:					
1 XL	Call for pricing	N/A	N/A	N/A	N/A
2 XL	Call for pricing	N/A	N/A	N/A	N/A
3 XL	Call for pricing	N/A	$2.00	N/A	N/A
4 XL	Call for pricing	N/A	$4.00	N/A	N/A
EPCNT:					
Yes	Yes	Yes	Yes	Yes	Yes
No					
Principal place of business Texas:					
Yes	Yes	Yes		Yes	
No			No		No
Employ at least 500 people					
Yes					
No	No	No	No	No	No

Vendor	CLARKE DISTRIBUTING CO.	CORNISH MEDICAL	CUSTOM SPORTSWEAR, INC.	D&J SPORTS	FLAGHOUSE, INC.
Supplies, equipment, uniforms and clothing:					
Athletic trainer	N/A	X	See exceptions	N/A	X
Baseball	N/A	N/A	See exceptions	N/A	X
Basketball	N/A	N/A	See exceptions	N/A	X
Cross Country	N/A	N/A	See exceptions	N/A	N/A
Football	N/A	N/A	See exceptions	N/A	X
Golf	X	N/A	See exceptions	N/A	N/A
Power lifting	N/A	X	See exceptions	N/A	N/A
Soccer	X	N/A	See exceptions	N/A	X
Softball	N/A	N/A	See exceptions	N/A	X
Swimming	N/A	N/A	See exceptions	X	N/A
Tennis	X	N/A	See exceptions	N/A	N/A
Track	N/A	N/A	See exceptions	N/A	N/A
Volleyball	N/A	N/A	See exceptions	N/A	X
Write in					
Deviations or exceptions to specifications:	On requisitions generated by schools and coaches from our catalog that are not line item bids, there will be a freight charge which is FOB Clarkes Houston Warehouse. There is no shipping charge on competitive line item bids.		Custom Imprints (Silk Screen Printing) School Spirit wear & Field Day Apparel (Tee-shirts, shorts, long sleeve shirts, polos, sweatshirts, sweatpants, zipper hoods, etc).		**Must include ID # 16GNYNPB on all purchase orders.** Delivery 5-10 business days.

Athletic & Athletic Trainer Supplies, Equi
GISD CSP 2015-06
2/13/2015 @ 2:00 P.M.

Vendor	**FROMUTH TENNIS**	**GAME ON SOCCER SHOP**	**GANDY INK**	**GILMAN GEAR**	**GOPHER SPORT**	**GTM SPORTSWEAR**
Address:	1100 Rocky Drive West Lawn, PA 19609	251 Settlement Plaza Dr. Fort Worth, TX 76108	2027 Industrial Ave. San Angelo, TX 76904	P.O. Box 97 Gilman, CT 06336	2525 Lemond St. SW Owatonna, MN 55060	520 McCall Rd. Manhattan, KS 66502
Phone:	800-523-8414	817-367-7800	800-999-8137	800-243-0398	800-847-5331	800-336-4486
Percentage Discount:						
Printed/online pricing discount	0%	25%	0%	5%	10%	0%
Catalog Title/price list and Date: (Discount extends to all successive catalogs during the current term and any renewal terms.)	Fromuth-Team 2015 Spring Catalog 01/2015	Adidas Team Soccer 2015, Under Armour soccer Fall/Winter 2015	www.gandyink.com	Gilman Gear	Gopher 2015	CASPO215 2/2015
Shelf Pricing:	No	N/A	N/A	N/A	No	N/A
Exceptions to Discount:	Shipping charges will be added to the invoice.	Embriodery Cost $10., Silk Screening Cost $3.75, Numbers (back) Cost $4. These are estimated costs. Need to see logo and quantities.	Net pricing with quantity price breaks 5%-15% per quantity break. No charges for art, set-up, digitizing, shipping or 2XL and 3XL sizes. On most orders 5 free for every 50 shirts ordered.	N/A	N/A	$30.00 custom artwork fee.
Web site:	www.fromuthtennis.com	N/A	www.gandyink.com	www.gilmangear.com	www.gophersport.com	N/A
P.O. for online purchases:						
Yes	Yes	N/A	Yes		Yes	Yes
No		N/A		No		
Pricing posted on website:						
Yes	Yes	N/A	Yes	Yes	Yes	Yes
No		N/A				
Fuel surcharges be added:						
Yes/identify how they will apply						
No	No	No	No	No	No	No
Minimum order Amount:						
Yes/how much			Yes/6 pieces embroidery or 12 pieces screen print.			Yes/minimum quantity of 6 on all Ultrafuze orders
No	No	No		No	No	
Shipping FOB inside delivery						
Yes		Yes	Yes		Yes	
No/identify when shipping charges apply	No/Shipping applied to all orders.			No/Freight is prepaid added to invoice.		No/any order under $200. has $5. shipping.
Clothing Items additional charges:						
1 XL	N/A	N/A	0	N/A	N/A	N/A
2 XL	N/A	$4.00	0	N/A	N/A	$2.00
3 XL	N/A	$4.00	0	N/A	N/A	$4.00
4 XL	N/A	$4.00	$4.00	N/A	N/A	$8.00
EPCNT:						
Yes	Yes	Yes	Yes	Yes	Yes	Yes
No						
Principal place of business Texas:						
Yes		Yes	Yes			
No	No			No	No	No
Employ at least 500 people						
Yes						
No	No	No	No	No	No	No

Vendor	FROMUTH TENNIS	GAME ON SOCCER SHOP	GANDY INK	GILMAN GEAR	GOPHER SPORT	GTM SPORTSWEAR
Supplies, equipment, uniforms and clothing:						
Athletic trainer	N/A	X	N/A	X	X	X
Baseball	N/A	X	X	N/A	X	X
Basketball	N/A	X	X	X	X	X
Cross Country	N/A	X	X	N/A	X	X
Football	N/A	X	X	X	X	X
Golf	N/A	X	X	N/A	X	X
Power lifting	N/A	X	X	N/A	X	X
Soccer	N/A	X	X	X	X	X
Softball	N/A	X	X	N/A	X	X
Swimming	N/A	X	X	N/A	X	X
Tennis	X	X	X	N/A	X	X
Track	N/A	X	X	N/A	X	X
Volleyball	N/A	X	X	N/A	X	X
Write in						
Deviations or exceptions to specifications:						

Athletic & Athletic Trainer Supplies, Equi
GISD CSP 2015-06
2/13/2015 @ 2:00 P.M.

Vendor	INZER ADVANCE DESIGNS	JERRY'S SPORTING GOODS	IMAGE MAKER 4U, INC.	KORNEY BOARD AIDS, INC.	LESLIE G	MEDCO SPORTS MEDICINE
Address:	124 W. Tyler St. Longview, TX 75601	4031 Sports St. Wichita Falls, TX 76308	P.O. Box 26 Savannah, MO 64485	312 Harrison Ave. Roxton, TX 75477	6511 Mona Vista Dr. Houston, TX 77083	500 Fillmore Ave. Tonawanda, NY 14150
Phone:	800-222-6897	940-696-0480	816-324-6627	800-842-7772	281-933-1749	800-556-3326
Percentage Discount:						
Printed/online pricing discount	35%	20-35%	0%	0%	75%	0-18%
Catalog Title/price list and Date: (Discount extends to all successive catalogs during the current term and any renewal terms.)	N/A	N/A	N/A	KBA 2014-2015		Medco Sports, MedtechC 2/4/15
Shelf Pricing:	N/A	No	Yes	N/A	Yes	N/A
Exceptions to Discount:	N/A	N/A		N/A	All goods are custom made to specific orders. Quote will be processed at time of need. Please Call. All times. No limit, ever on fill-ins.	N/A
Web site:	www.inzernet.com	www.jerrysscoreboard.com	www.imagemaker4u.com	www.kbacoach.com	www.lesliegathletics.com	www.medco-athletics.com
P.O. for online purchases:						
Yes		Yes	N/A	N/A	Yes	Yes
No	No					
Pricing posted on website:						
Yes	Yes	Yes		Yes		Yes
No			No		No	
Fuel surcharges be added:						
Yes/identify how they will apply						
No	No	No	No	No	No	No
Minimum order Amount:						
Yes/how much		Yes/$50.00			Yes/12 on initial order. Not on fill-ins.	
No	No		No	No		No
Shipping FOB inside delivery						
Yes		Yes	Yes		Yes	
No/identify when shipping charges apply	No/12% of total or $10. whichever is greater. Not to exceed $100.			No/Free on orders over $100. Excluding FOB freight items.		No/some equipment orders may incur additional freight.
Clothing Items additional charges:						
1 XL	N/A	N/A	N/A	N/A	N/A	N/A
2 XL	N/A	$1.00	N/A	N/A	N/A	N/A
3 XL	N/A	$2.00	N/A	N/A	10-20%	N/A
4 XL	N/A	$3.00	N/A	N/A	20-30%	N/A
EPCNT:						
Yes		Yes	Yes	Yes	Yes	Yes
No	No					
Principal place of business Texas:						
Yes	Yes	Yes		Yes	Yes	
No			No			No
Employ at least 500 people						
Yes						
No	No	No	No	No	No	No

Vendor	INZER ADVANCE DESIGNS	JERRY'S SPORTING GOODS	IMAGE MAKER 4U, INC.	KORNEY BOARD AIDS, INC.	LESLIE G	MEDCO SPORTS MEDICINE
Supplies, equipment, uniforms and clothing:						
Athletic trainer	N/A	X	X	X	N/A	X
Baseball	N/A	X	X	X	X	N/A
Basketball	N/A	X	X	X	X	N/A
Cross Country	N/A	X	X	X	X	N/A
Football	N/A	X	X	X	X	N/A
Golf	N/A	X	X	X	N/A	N/A
Power lifting	X	X	X	X	X	N/A
Soccer	N/A	X	X	X	X	N/A
Softball	N/A	X	X	X	X	N/A
Swimming	N/A	N/A	X	X	X	N/A
Tennis	N/A	X	X	X	X	N/A
Track	N/A	X	X	X	X	N/A
Volleyball	N/A	X	X	X	X	N/A
Write in						
Deviations or exceptions to specifications:					All goods custom made to order in America. Goods are on-time & right. Fill ins are always available.	Expiration Date: 12/30/2015 When ordering you must furnish Medco Supply Company with the following informaiton: **Bid # 100399015** Ship-to address if different than bill-to. Specific shipping instructions on purchase order. Lift gate and inside delivery service may incur additional charges. **Please call for quote!!**

Athletic & Athletic Trainer Supplies, Equi
GISD CSP 2015-06
2/13/2015 @ 2:00 P.M.

Vendor	MFAC, LLC	NEFF MOTIVATION, INC.	NEW OPTIONS SPORTS	PEPWEAR, LLC	PROMAXIMA MFG	PRO ORTHOPEDIC DEVICES, INC.
Address:	1600 Division Rd. West Warwick, RI 02893	645 Pine Street P.O. Box 218 Greenville, OH 45331	1850 Diplomat Dr. #100 Farmers Branch, TX 75234	P.O. Box 4504 Cedar Hill, TX 75106	5310 Ashbook Houston, TX 77081	2884 E. Ganley Rd. Tucson, AZ 85706
Phone:	800-556-7464	800-232-6333	214-638-6422	800-587-4287	800-231-6652	800-523-5611
Percentage Discount:						
Printed/online pricing discount	10%	7%	55%	0%	0%	30%
Catalog Title/price list and Date: (Discount extends to all successive catalogs during the current term and any renewal terms.)	Everything Track & Field Perform Better 2015	Neff Apparel (various catalogs), Neff Awards Catalog 8/2014	New Options Sports 1/29/15	PepWear-Style Guide 2015	Promaxima 2015 pricing 1/1/2015	Pro Orthopedic Devices, Inc. 1/1/2015
Shelf Pricing:	N/A	No	Yes	N/A	No	N/A
Exceptions to Discount:	Does not include: Sales/promotions, pits. Poles. Box collars, x-bars, hurdles, equiment carts, cages, standards, steeplechase barriers, clocks, timing systems, starters pistols, rubber mats, benches, bleachers, field marking paint, curbing, cardio equipment, goals, computer software, weight equiment, in - ground equipment, turf armor & items shipped by commn carrier.	N/A	N/A	N/A	N/A	Custom built or custom sized orders larger than our 3XLarge or smaller than our XSmall are full retail price plus additional custom fee of no less than $25.
Web site:	www.mfathletic.com www.performbetter.com	www.neffco.com	www.newoptionssports.com	www.pepwear.com	www.promaxima.com	www.proorthopedic.com
P.O. for online purchases:						
Yes		Yes	Yes	Yes	Yes	Yes
No	No					
Pricing posted on website:						
Yes	Yes			Yes		Yes
No		No	No		No	
Fuel surcharges be added:						
Yes/identify how they will apply						
No	No	No	No	No	No	No
Minimum order Amount:						
Yes/how much		Yes/$35.00 or product minimums				
No	No		No	No	No	No
Shipping FOB inside delivery						
Yes	Yes	Yes	Yes			Yes
No/identify when shipping charges apply				No/UPS Ground Charges	No/Must call for each Purchase Order for shipping cost.	
Clothing Items additional charges:						
1 XL	N/A	N/A	N/A	$0.00	N/A	N/A
2 XL	N/A	N/A	N/A	$1.00	N/A	N/A
3 XL	N/A	N/A	N/A	$2.00	N/A	N/A
4 XL	N/A	$4.00	N/A	$2.00	N/A	N/A
EPCNT:						
Yes	Yes	Yes	Yes	Yes	Yes	Yes
No						
Principal place of business Texas:						
Yes			Yes	Yes	Yes	
No	No	No				No
Employ at least 500 people						
Yes						
No	No	No	No	No	No	No

Vendor	MFAC, LLC	NEFF MOTIVATION, INC.	NEW OPTIONS SPORTS	PEPWEAR, LLC	PROMAXIMA MFG	PRO ORTHOPEDIC DEVICES, INC.
Supplies, equipment, uniforms and clothing:						
Athletic trainer	N/A	X	X	X	X	X
Baseball	N/A	X	N/A	X	X	X
Basketball	N/A	X	N/A	X	X	X
Cross Country	X	X	N/A	X	X	X
Football	N/A	X	N/A	X	X	X
Golf	N/A	X	N/A	X	X	X
Power lifting	X	X	N/A	X	X	X
Soccer	N/A	X	N/A	X	X	X
Softball	N/A	X	N/A	X	X	X
Swimming	N/A	X	N/A	X	X	X
Tennis	N/A	X	N/A	X	X	X
Track	X	X	N/A	X	X	X
Volleyball	N/A	X	N/A	X	X	X
Write in						
Deviations or exceptions to specifications:	No Free Samples! All samples will be invoiced and only credited when the items are returned. Unreturned items will be considered purchaseed and the invoices will be sent for payment.	Products would be apparel such as t-shirts, shorts, warm-ups, fleecewear, sport/polo shirts for coaches/staff, etc.				

Athletic & Athletic Trainer Supplies, Equi
GISD CSP 2015-06
2/13/2015 @ 2:00 P.M.

Vendor	POWER-TEK PERFORMANCE GEAR	RB SPORTING GOODS	RECREATION SUPPLY COMPANY	RIDDELL/ALL AMERICAN	ROGERS ATHLETIC COMPANY	S&S WORLDWIDE
Address:	20 Executive Ave. Edison, NJ 08817	4412 Sunbelt Dr. P.O. Box 2505 Addison, TX 75001	P.O. Box 2757 Bismarck, ND 58502	6846 Alamo Downs Parkway San Antonio, TX 78238	3760 W. Ludington Dr. Farwell, MI 48622	75 Mill St. Colchester, CT 06415
Phone:	732-287-6140	972-930-9730	800-437-8072	800-275-9844	800-248-0270	800-243-9232
Percentage Discount:						
Printed/online pricing discount	0%	20%	0%	1-40%	5%	18%
Catalog Title/price list and Date: (Discount extends to all successive catalogs during the current term and any renewal terms.)	N/A	N/A	No. 32 2014-15	2015 Riddell Football-All Sports Sept. 2015	Rogers Athletic Co. Football 15 January 2015	S&S Discount Sports, Games & PE Supplies 1/1/15-12/31/15 New catalog every Jan.
Shelf Pricing:	N/A	Yes	N/A	N/A	N/A	N/A
Exceptions to Discount:	N/A	N/A	N/A	Clothing and/or specialty items, discount is 1-40%. Larger or unusual items need freight added EXAMPLE tackling sleds or dummies, chutes or goals. **Please call for an exact quote on these items.**	N/A	18% from the CURRENT LIST PRICE at the time of order placement. This discount does not apply to sale prices, internet specials, or quanity breaks and cannot be used in combination with offer codes.
Web site:	www.power-tek.com	www.rbsportinggoods.com	www.recsupply.com	www.riddell.com	www.rogersathletic.com	www.ssww.com
P.O. for online purchases:						
Yes	Yes	Yes	Yes	Yes/not available yet.	Yes	Yes
No						
Pricing posted on website:						
Yes	Yes/must login	Yes	Yes	Yes/not discounted prices	Yes	Yes
No						
Fuel surcharges be added:						
Yes/identify how they will apply		Yes/Oversized, Overweight products	Yes/Furniture, Hazardous items.			
No	No			No	No	No
Minimum order Amount:						
Yes/how much				Yes/not monetary, 12 custom cloth items		
No	No	No	No		No	No
Shipping FOB inside delivery						
Yes						
No/identify when shipping charges apply	No/FOB, NJ Warehouse	No/Oversized, overweight products	No/Furniture, Hazardous items.	No/larger or unusual items need freight added. Please call for an exact quote.	No/Shipping applies on every order. Call 800-248-0270.	No/Items labeled dropship will be charged shipping. Additional fee for liftgate and inside delivery, if necessary.
Clothing Items additional charges:						
1 XL	$0.00	5%	N/A	$1.00	N/A	N/A
2 XL	$0.00	5%	N/A	$1.50	N/A	N/A
3 XL	$2.00	10%	N/A	$2.00	N/A	N/A
4 XL	$4.00	15%	N/A	$2.50	N/A	N/A
EPCNT:						
Yes	Yes	Yes	Yes	Yes	Yes	Yes
No						
Principal place of business Texas:						
Yes		Yes				
No	No		No	No	No	No
Employ at least 500 people						
Yes						
No	No	No	No	No	No	No

Vendor	POWER-TEK PERFORMANCE GEAR	RB SPORTING GOODS	RECREATION SUPPLY COMPANY	RIDDELL/ALL AMERICAN	ROGERS ATHLETIC COMPANY	S&S WORLDWIDE
Supplies, equipment, uniforms and clothing:						
Athletic trainer	X	X	N/A	X	N/A	N/A
Baseball	X	X	N/A	X	N/A	X
Basketball	X	X	N/A	X	N/A	X
Cross Country	X	X	N/A	X	N/A	N/A
Football	X	X	N/A	X	X	X
Golf	X	X	N/A	N/A	N/A	N/A
Power lifting	X	X	N/A	N/A	X	N/A
Soccer	X	X	N/A	N/A	N/A	X
Softball	X	X	N/A	X	N/A	X
Swimming	N/A	X	X	N/A	N/A	N/A
Tennis	X	X	N/A	N/A	N/A	X
Track	X	X	N/A	X	N/A	N/A
Volleyball	X	X	N/A	X	N/A	X
Write in						
Deviations or exceptions to specifications:				Catalog discount from list price for equipment ranges from 1-23%. Cloth and/or specialty items, 1-40%. Larger or unusual items need freight added to them. EXAMPLE tackling sleds or dummies, chutes or goals. **Please call for exact quote.**	**Shipping charges apply on every order**. Please call 800-248-0270 for shipping charges on an order by order basis.	**To receive discounted pricing MUST use reference bid # 2015-06% on all purchase orders or correspondence.** If you do not have a loading dock for drop ship items or a truck order. Contact our customer service department for a quote for inside delivery and a truck with a lift gate.

Athletic & Athletic Trainer Supplies, Equi
GISD CSP 2015-06
2/13/2015 @ 2:00 P.M.

Vendor	SCHOOL HEALTH CORPORATION	SCHOOL SPECIALTY, INC.	SCHOOL TEE FACTORY	SHOOT-AWAY, INC.	SPIRIT WORX
Address:	865 Muirfield Dr. Hanover Park, IL 60133	W6316 Design Dr. Greenville, WI 54942	8 Enterprise Court Sewell, NJ 08080	3305 County HWY 47 Upper Sandisky, OH 43351	2202 Carson Street Fort Worth, TX 76117
Phone:	866-323-5465	800-554-7632	888-301-3110	800-294-4654	817-477-4748
Percentage Discount:					
Printed/online pricing discount	13%	35%	0%	0%	10%
Catalog Title/price list and Date: (Discount extends to all successive catalogs during the current term and any renewal terms.)	2014 Sports Medicine Catalog Feb. 2014 2015 Sports Medicine Catalog March 2015	School Specialty Education Essentials, Art Education/SAX, Special Educ Resources/Abilitations, Physical Education & Sport/Sportime, Early Childhood Catalog/Childcraft, Furniture & Eqmt	School Tee Factory Price List Dec. 2014 (valid for the whole term of this contract)	N/A	Spirit Worx 15-002 2014/2015
Shelf Pricing:	N/A	No	No	Yes	N/A
Exceptions to Discount:	Certain products are excluded from our blanket discounts due to various reasons including but not limited to manufacturer restrictions, special pricing already in place, unknown shipping costs, etc. To receive a detailed list of exclusions by product number or any questions or to get a quote please contact 866-323-5465 or email bids@schoolhealth.com , numerous exceptions to discount exist.	These catalogs may contain a limited number of items that are listed as "Net Price" which are not elegible for any discounts.	**Discounts based on quantity. Call 888-301-3110 for quote**.	N/A	N/A
Web site:	www.sportshealth.com	www.schoolspecialty.com	www.schoolteefactory.com	www.shootaway.com	www.spiritworx.com
P.O. for online purchases:					
Yes	Yes	Yes	Yes	Yes	Yes
No					
Pricing posted on website:					
Yes		Yes	Yes		Yes
No	No			No	
Fuel surcharges be added:					
Yes/identify how they will apply					
No	No	No	No	No	No
Minimum order Amount:					
Yes/how much					
No	No	No	No	No	No
Shipping FOB inside delivery					
Yes	Yes				Yes
No/identify when shipping charges apply	Orders resulting in freight (not UPS) will be delivered to your loading dock ONLY. Beyond dock will incur delivery cost.	No/Free shipping for orders $49 and above. See full list below.	No/Free shipping on orders above $1000. Standard UPS fee on orders below $1000.	No/See deviations below.	
Clothing Items additional charges:					
1 XL	N/A	N/A	N/A	N/A	$0.00
2 XL	N/A	N/A	$2. per item	N/A	$2.00
3 XL	N/A	N/A	$3. per item	N/A	$3.00
4 XL	N/A	N/A	$4. per item	N/A	$3.00
EPCNT:					
Yes	Yes	Yes	Yes		Yes
No				No	
Principal place of business Texas:					
Yes					Yes
No	No	No	No	No	
Employ at least 500 people					
Yes		Yes			
No	No		No	No	No

Vendor	SCHOOL HEALTH CORPORATION	SCHOOL SPECIALTY, INC.	SCHOOL TEE FACTORY	SHOOT-AWAY, INC.	SPIRIT WORX
Supplies, equipment, uniforms and clothing:					
Athletic trainer	X	N/A	N/A	N/A	N/A
Baseball	N/A	X	N/A	N/A	X
Basketball	N/A	X	N/A	X	X
Cross Country	N/A	N/A	N/A	N/A	X
Football	N/A	X	N/A	N/A	X
Golf	N/A	X	N/A	N/A	X
Power lifting	N/A	N/A	N/A	N/A	X
Soccer	N/A	X	N/A	N/A	X
Softball	N/A	X	N/A	N/A	X
Swimming	N/A	N/A	N/A	N/A	X
Tennis	N/A	X	N/A	N/A	X
Track	N/A	X	N/A	N/A	X
Volleyball	N/A	X	N/A	N/A	X
Write in			See list below		
Deviations or exceptions to specifications:	Ordering instructions: 1.) Must reference **School Health Bid #2947298** to receive correct pricing. 2.) Identify School Health catalog item # for each item ordered on purchase order. 3.) No minimum order amounts required. 4.) Free shipping and handling. 5.) Payment terms are net 30. Quoted prices include delivery to your destination ONLY. Standard delivery time is 2-4 days after order is shipped. Direct ship items from manufacturer is 3-5 weeks after oder is received.	Freight Terms: Free shipping and handling on supply orders (9&7 prefix items) of $49. or more. Add $9.95 for orders under $49. Furniture and Equipment items will be charged a minimum of $99. or 15% of the item price, whichever is greater (6&8 prefix items).	Custom imprinted (silk screen printing) Various apparel (tee-shirts, shorts, sweatshirts, sweatpants, polos, long sleeve tees, zipper hoods, etc.)	Shipping charged from our location to yours. Via Fedex Freight.	

Athletic & Athletic Trainer Supplies, Equi
GISD CSP 2015-06
2/13/2015 @ 2:00 P.M.

Vendor	SPORTS ENDEAVORS, INC.	SPORTS IMPORTS, INC.	STANDPOINT PROMOTIONS, LLC	SWIM SHOPS OF THE SOUTHWEST	TEAM EXPRESS DISTRIBUTING, LLC	TEAMLINE SPORTING GOODS
Address:	431 US HWY 70A E. Hillsborough, NC 27278	P.O. Box 21040 Columbus, OH 43221	3400 Bernie Anderson Ave. Fort Worth, TX 76116	5010-M Lovetta Rd. Spring, TX 77379	5750 Northwest Pkwy, Suite 100 San Antonio, TX 78249	10637 Bluestone Rd. Fort Worth, TX 76108
Phone:	919-640-6287	800-556-3198	817-735-8511	281-376-4460	210-348-7000	817-992-1821
Percentage Discount:						
Printed/online pricing discount	10%	0%	10%	0-25%	5-40%	10-20%
Catalog Title/price list and Date: (Discount extends to all successive catalogs during the current term and any renewal terms.)	Soccer.com Team Spring 2015	N/A	Standpoint Apparel, Bags & Caps 2015	Swim Shops of the Southwest 9/1/2014	See Team Express Listing by manufacturer	All
Shelf Pricing:	Yes	N/A	N/A	N/A	N/A	N/A
Exceptions to Discount:	N/A	N/A	N/A	Discounts range based on item. Custom items and commercial products are priced as is.	See Attachment.	N/A
Web site:	www.soccer.com	www.sportsimports.com	www.standpointpromotions.com	www.swimshops.com	www.teamexpress.com	N/A
P.O. for online purchases:						
Yes			Yes	Yes		N/A
No	No	No			No	N/A
Pricing posted on website:						
Yes	Yes	Yes			Yes	N/A
No			No	No/Not discounted prices just retail.		N/A
Fuel surcharges be added:						
Yes/identify how they will apply	Yes/see deviations below.					N/A
No		No	No	No	No	N/A
Minimum order Amount:						
Yes/how much						
No	No	No	No	No	No	No
Shipping FOB inside delivery						
Yes			Yes			
No/identify when shipping charges apply	No/see deviations below.	No/9% of total cost of equipment.		No/See Deviations below.	No/See Deviations below.	No/Varies on product-Most 5%
Clothing Items additional charges:						
1 XL	N/A	N/A	N/A	N/A	varies by manufacturer	N/A
2 XL	N/A	N/A	$2.00	N/A	varies by manufacturer	N/A
3 XL	N/A	N/A	$2.00	N/A	varies by manufacturer	15%
4 XL	N/A	N/A	$3.00	N/A	varies by manufacturer	15%
EPCNT:						
Yes	Yes	Yes	Yes	Yes	Yes	Yes
No						
Principal place of business Texas:						
Yes			Yes	Yes	Yes	Yes
No	No	No				
Employ at least 500 people						
Yes						
No	No	No	No	No	No	No

Vendor	SPORTS ENDEAVORS, INC.	SPORTS IMPORTS, INC.	STANDPOINT PROMOTIONS, LLC	SWIM SHOPS OF THE SOUTHWEST	TEAM EXPRESS DISTRIBUTING, LLC	TEAMLINE SPORTING GOODS
Supplies, equipment, uniforms and clothing:						
Athletic trainer	N/A	N/A	X	N/A	X	X
Baseball	N/A	N/A	X	N/A	X	X
Basketball	N/A	N/A	X	N/A	X	X
Cross Country	N/A	N/A	X	N/A	X	X
Football	N/A	N/A	X	N/A	X	X
Golf	N/A	N/A	X	N/A	X	X
Power lifting	N/A	N/A	X	N/A	X	X
Soccer	X	N/A	X	N/A	X	X
Softball	N/A	N/A	X	N/A	X	X
Swimming	N/A	N/A	X	X	X	X
Tennis	N/A	N/A	X	N/A	X	X
Track	N/A	N/A	X	N/A	X	X
Volleyball	N/A	X	X	N/A	X	X
Write in						
Deviations or exceptions to specifications:	Shipping: 6% of Dollar amount except for Goals and Heavy Equipment vary in freight cost.			Shipping: Oversize and overweight will incur extra charge. All others free.	Minimum Order Amt: Any order under $50 may incur a $55 charge. Most Champion Spprts items require a $65 minimum. Shipping: Expedited shipping and heavy weight freight shipments may result in a freight charge of up to 10%. All other standard ground deliveries will be shipped FOB destination. No returns accepted without authorization from dealer. Return within 30 days from purchase in its original condition for full credit/refund. Contact your sales representative. For shortage & damages all claims must be	

Athletic & Athletic Trainer Supplies, Equi
GISD CSP 2015-06
2/13/2015 @ 2:00 P.M.

Vendor	TENNIS OUTLET, INC.	THE TENNIS SHOP, INC.	TITAN SUPPORT SYSTEMS, INC.	US GAMES	XTREME SWIM, INC.
Address:	4202-50th St. Lubbock, TX 79413	708 Havenwood Ln. S. Fort Worth, TX 76112	9830 South Padre Island Dr. Corpus Christi, TX 78418	P.O. Box 7726 Dallas, TX 75209-0726	2220 Coit Rd. #325 Plano, TX 75075
Phone:	806-687-4112	817-429-7232	800-627-3145	800-527-7510	972-596-2188
Percentage Discount:					
Printed/online pricing discount	0-30%	0-20%	0%	10%	0-25%
Catalog Title/price list and Date: (Discount extends to all successive catalogs during the current term and any renewal terms.)	www.atennisoutlet.com Feb. 2015- Feb 2016	Tennis Coaches Catalog Sept. 2014-Sept. 2015	School Discount Price List Effective June 1, 2014	US Games Spring 2015 1/30/2015	N/A
Shelf Pricing:	No	N/A	N/A	N/A	N/A
Exceptions to Discount:	N/A	N/A	Prices are subject to change, with the exception of valid quotes.	Please call to activate pricing on this contract and use program ID#48316 online to get your pricing. See Exception list attached. No Installation, removal of debris, No Set up, Min orderof $50. per purchase order.	N/A
Web site:	www.atennisoutlet.com	N/A	www.titansuport.com	www.usgames.com	www.xtremeswim.com
P.O. for online purchases:					
Yes	Yes	No	Yes	Yes	
No					No
Pricing posted on website:					
Yes	Yes	N/A		Yes	Yes
No		N/A	No		
Fuel surcharges be added:					
Yes/identify how they will apply					
No	No	No	No	No	No
Minimum order Amount:					
Yes/how much				Yes/$50.	
No	No	No	No		No
Shipping FOB inside delivery					
Yes		Yes	Yes		Yes/Apparel
No/identify when shipping charges apply	No/see deviations below.			No/On orders for items on the exception list attached.	No/added at cost for heavy /oversized pool equipment
Clothing Items additional charges:					
1 XL	N/A	N/A	N/A	N/A	$2. see devations
2 XL	N/A	N/A	N/A	N/A	$3. see devations
3 XL	N/A	N/A	N/A	N/A	$3. see devations
4 XL	N/A	N/A	N/A	N/A	$3. see devations
EPCNT:					
Yes	Yes	Yes	Yes	Yes	Yes
No					
Principal place of business Texas:					
Yes	Yes	Yes	Yes	Yes	Yes
No					
Employ at least 500 people					
Yes				Yes	
No	No	No	No		No

Vendor	TENNIS OUTLET, INC.	THE TENNIS SHOP, INC.	TITAN SUPPORT SYSTEMS, INC.	US GAMES	XTREME SWIM, INC.
Supplies, equipment, uniforms and clothing:					
Athletic trainer	N/A	N/A	N/A	X	N/A
Baseball	N/A	N/A	N/A	X	N/A
Basketball	N/A	N/A	N/A	X	N/A
Cross Country	N/A	N/A	N/A	X	N/A
Football	N/A	N/A	N/A	X	N/A
Golf	N/A	N/A	N/A	X	N/A
Power lifting	N/A	N/A	X	X	N/A
Soccer	N/A	N/A	N/A	X	N/A
Softball	N/A	N/A	N/A	X	N/A
Swimming	N/A	N/A	N/A	X	X
Tennis	X	X	N/A	X	N/A
Track	N/A	N/A	N/A	X	N/A
Volleyball	N/A	N/A	N/A	X	N/A
Write in					
Deviations or exceptions to specifications:	Shipping: Free shipping on 6 or more cases of tennis balls and/or $500 or more of apparel. All other shipping charges are determined by the weight of the pkg.		Any change request (such as size, color, quantity, etc. must come from the ISD Purchasing Department or school on an amended purhase order before the order can be processed or shipped. Any exchanges or returns must first be approved by Titan and issued a Return Authorization Number.	**When ordering please indicate "Bid Log ID# 15-48316 % Off Bid" on all ordesr**. Internet & catalog promotional offers and certificates cannot be used in conjunction with bid prices or bid awards. Please see attached list of exceptions to discount. Prices do not include inside delivery and install. Inside delivery charge on truck shipments is 17% of the order amount. Non-standard shipping and handling will require additional charges.	Additional charges only if they cost us more on extra large sizes.

	Ace Educational Supplies	Attainment Company, Inc.	B.E Publishing	Capstone	Capstone Classroom	Cengage Learning, Inc.	Constructive Playthings
	800-432-0213	800-327-4269	888-781-6921	800-747-4992	888-262-6135	800-543-0487	800-448-5543
Percentage discount from catalogs	33%	5%	5%	See deviations	0%	0%	15%
Percentage discount for shelf prices	N/A	N/A	N/A	No retail location	No retail location	N/A	0%
Percentage on-line catalog prices	33%	5%	N/A	25% off list price	0%	0%	Would have to set up website
Exceptions to discount	None	N/A	EduTyping (keyboarding software) is not included in discount.	See Deviations	Capstone Classroom is not presenting any additional discounts, as various programs are discounted 5-10%. Catalog and website pricing reflects discount.	Estimated delivery is 10% of the total order. Actual shipping/handling charges will be included in the invoice total. Catalog prices are subject to change without notice. Catalog prices contain all applicable discounts.	Discount of 15% from Constructive Playthings Catalog in effect at the time of the order. Catalogs run from scholl year to school year, 2015-2016 school year catalogs will run until July 2016, at which time the 2016-2017 catalog will take effect and run until July 31, 2017, all items marked with the symbol *F.O.B. factory are excluded from this discount.
EPCNT	YES	YES	YES	YES	YES	YES	YES
Web site	www.aceeducational.com	www.attainmentcompany.com	www.bepublishing.com	www.capstonepub.com	www.capstoneclassroom.com	www.ngl.cengage.com	www.constructiveplaythings.com
PO for on-line orders	YES	YES	YES	YES	YES	YES	NO
Will discount be reflected in the on-line pricing	YES upon award	NO	NO	See deviations	X	NO	NO
Does your company sell books that reflect hands on materials and authentic learning for the following content areas:							
Math	YES	YES	N/A	N/A	N/A	YES	YES
ELA	YES	YES	N/A	YES	YES	YES	YES
Social Studies	YES	YES	N/A	YES	YES	YES	YES
Science	YES	YES	N/A	YES	YES	YES	YES
21st Century Skills	YES	YES	N/A	YES	YES	YES	N/A
Does your company sell books with teacher friendly vocabulary	YES	YES	YES	YES	YES	YES	YES
Does your company sell books that correlate to the Texas Essential Knowledge Skills	YES	YES	YES	YES	YES	If under state adoption YES	NO
Does your company sell books that compliment various learning styles?	YES	YES	YES	YES	YES	YES	YES
Does your company sell books that have parent involvement components?	YES	YES	NO	YES	YES	NO	YES

	Ace Educational Supplies		Attainment Company, Inc.		B.E Publishing		Capstone		Capstone Classroom		Cengage Learning, Inc.		Constructive Playthings	
Does your company sell books that reflect the constructivist learning philosophy?	YES		YES		NO		YES		YES		YES		NO	
Does your company sell books that mirror application based assessment?	YES		YES		YES		YES		YES		YES		NO	
Does your company sell books that are theory based?	YES		YES		YES		YES		YES		YES		NO	
Does your company sell books that provide strategies for:														
classroom management	YES		YES		N/A		N/A		N/A		YES		N/A	
special needs students	YES		YES		N/A		YES		YES		N/A		N/A	
early childhood education	YES		YES		N/A		YES		YES		YES		YES	
second language learners	YES		YES		N/A		YES		YES		YES		N/A	
differentiated instruction	YES		YES		N/A		YES		YES		YES		N/A	
Does your company sell books that promote integration of curriculum?	YES		YES		YES		YES		YES		YES		NO	
Do you have DVD or web based video training materials to support your written materials?	YES		YES		NO		YES		YES		YES		NO	
Identify the number of publishers that your company represents:	300		1		1		One- Capstone		One		8+		20	
Does your company sell books regarding Project Based learning?	YES		YES		YES		YES		YES		YES		NO	
Does your company sell books that support college and career readiness?	NO		YES		YES		No		NO		YES		NO	
Does your company sell e-books?	NO		YES		YES		YES		YES		YES		NO	
Book Title	Cost	# of days to ship ARO	Cost	# of days to ship ARO	Cost	# of days to ship ARO	Cost	# of days to ship ARO	Cost	# of days to ship ARO	Cost	# of days to ship ARO	Cost	# of days to ship ARO
Enhancing English Language in Elementary Classrooms	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
The SIOP Model: Sheltered Instruction for Academic Achievement	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
The Art of Teaching by Lucy Calkins	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Champs by Randy Sprick	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
And with a Light Touch by Carol Avery	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
The Earth Science Book of Activities for Kids by Dinah Zike	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Navigating the ELPS by John Seidlitz	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
The Problem Solver by Shirley Hoogeboom and Judy Goodnow	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

	Ace Educational Supplies		Attainment Company, Inc.		B.E Publishing		Capstone		Capstone Classroom		Cengage Learning, Inc.		Constructive Playthings	
GEMS Teacher Guides by University of California, Berkley Gems	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
The Energy to Teach by Donald Graves	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
The Acts of Teaching by Joyce Armstrong Carroll and Edward Wilson	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
I Read, But I Don't Get It by Cris Tovani	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Recipe for Reading by Nina Traub and Francis Bloom	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Understanding by Design by Grant Wiggins and Jay McTighe	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Learning and Memory the Brain in Action by Marilee Spencer	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Teaching With the Brain in Mind by Eric Jensen	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
The Big Book of Ice Breakers by Edie West	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
The Tough Kid Toolbox by William R. Jensen, Ginger Rhode and H. Kenton Reavis	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Guided Reading by Irene Fountas and Gay Su Pinnell	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Foundations for Literacy by Aylett Royall Cox	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Teach Like a Champion by Doug Lemov	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Number of years the company has been in business under current name?	41 years		37 years		16 years		25 Years		25 Years		8 years		62 years	
After receipt of order, the average number of days before the goods are shipped?	In Stock ship 2 days ARO		7-10 days		10-14 days		7-10 days		7-10 days		7-10 days		7-10 days	
All orders will be shipped FOB inside delivery (vendor pays shipping)	Orders over $50 after discount from our 2016 catalog or website receive free shipping and 33% discount (add 20% to items with shipping notations)		YES		NO		Free on orders of 25 books or more; 10% of subtotal on orders of 24 books or less. Capstone Reward Members receive free shipping on all orders; enrollment is free.		10% on orders $2499.99 and under; 8% on orders over $2500.00 Capstone Reward Members receive free shipping on all orders; enrollment is free.		NO		N/A	

	Ace Educational Supplies	Attainment Company, Inc.	B.E Publishing	Capstone	Capstone Classroom	Cengage Learning, Inc.	Constructive Playthings
Identify any minimum order amount.	Same as above	None	N/A	None	None	N/A	$25.00
Contact Representative:							
Name	Chris Vietri	Autumn Garza	Erin Mainville	Parna Bissell	Mark Talor	Robbie Riggs	Loretta Selman
Phone number	800-432-0213	800-327-4269 x4543	888-781-6921	972-470-9267	214-497-5959	972-740-3838	877-366-0861
Does your company charge a restocking fee for returned merchandise?	NO	NO	NO	NO	NO	NO	NO
Deviations from Specifications:	Orders over $50 after discount from our 2016 catalog or website receive free shipping and 33% discount (add 20% to items with shipping notations)	Call for larger QTY Discounts 5% applied on invoice for SH/HN	Shipping is 8.5% of total invoice	Capstone is not presenting an additional discount our products are discounted 25% off list price, which is reflected in the catalog and on the website as School/Library Price (S/L). Please contact local representative for digital pricing.	No Deviations	Estimated delivery is 10% of the total order. Actual shipping/handling charges will be included in the invoice total. Catalog prices are subject to change without notice. Catalog prices contain all applicable discounts. Not all titles will have a DVD or web based video training materials.	FOB shipping point: There will be free freight on orders of $200 or more off UPS size items. All items NOT marked with a "t" that denotes a truck shipped item. There will be free freight on orders of $550 or more if there is one or more items marked "t" that denotes truck shipment. All items marked with the symbos * FOB factory are excluded from this free freight offer. Discount must be shown on the face of the order. Order must be marked #8315JB. This discount is for Constructive Playthings Catalog only; all other catalogs, sale flyers XX items. clearance and other offers are excluded.

	Davidson Titles, Inc.	Different Roads to Learning, Inc.	Education Plus	ETA hand2mind	Flinn Scientific, Inc.	Follett School Solutions, Inc.	Frey Scientific
	800-433-3903	212-604-9637	925-906-9742	800-445-5985 X 5177	800-452-1261	888-511-5114	800-225-3739
Percentage discount from catalogs	0% Already discounted	5%	0%	15%	10%	0%	28% supplies
Percentage discount for shelf prices	0%	Online retailer only.	N/A	N/A	N/A	Not applicable	Not applicable
Percentage on-line catalog prices	0%	5%	0%	15%	10%	0% additional	http://freyscientific.com/
Exceptions to discount	None	The following products are exempted from the proposed discount due to the fact that they are already reduced in price: DRK 700 VB-MAPP Assessment Kit with Manual. DRK 701 VB-MAPP Assessment Kit without Manual. DRK 702 Assessment Kit for ABLLS-R with Manual. DRK 703 Assessment Kit for ABLLS-R without Manual. DRB 682 10-pack VB-MAPP Protocols. DRB 683 25-pack VB-MAPP	N/A	Professional development, Eureka Kits, ETA custom kits & sale items are excluded from the discount. Special promotions, quotes, brochures and bid prices (prefixed by BD) are excluded form further discounts.	Exceptions to discount: Live material, lab furniture, The Flinn Spectrophotometer (AP7026) & Accessories, computer software, techology products, e-learning.	None	No discount to SSI, Delta, CPO or Frey Scientific Exclusive Products with a prefix of N or LN. Also excluded is any catalog that bears the notation: NO OTHER DISCOUNTS APPLY.
EPCNT	YES	YES	YES	YES	NO	YES	YES
Web site	www.davidsontitles.com	www.difflearn.com	www.educationplus.us	www.hand2mind.com	www.flinnsci.com	www.titlewave.com	http://freyscientific.com/ www.deltaeducation.com http://store.schoolspecialty.com
PO for on-line orders	YES	NO	YES	YES	YES	YES	YES
Will discount be reflected in the on-line pricing	Already discounted prices are reflected. YES	NO	N/A	YES	NO	YES	If you log in, you will see your best price based on all active contracts. Catalog discounts are off full list price. YES
Does your company sell books that reflect hands on materials and authentic learning for the following content areas:							
Math	YES	N/A	N/A	YES	N/A	YES	YES
ELA	YES	N/A	N/A	YES	N/A	YES	YES
Social Studies	YES	N/A	YES	N/A	N/A	YES	YES
Science	YES	N/A	N/A	YES	YES	YES	YES
21st Century Skills	YES	YES	N/A	N/A	N/A	YES	YES
Does your company sell books with teacher friendly vocabulary	YES	YES	YES	YES	YES	YES	YES
Does your company sell books that correlate to the Texas Essential Knowledge Skills	YES	NO	YES	YES	YES	YES	YES
Does your company sell books that compliment various learning styles?	YES	YES	YES	YES	YES	YES	YES
Does your company sell books that have parent involvement components?	YES	YES	? Parents can help out but no specific parent component	YES	YES	YES	YES

	Davidson Titles, Inc.		Different Roads to Learning, Inc.		Education Plus		ETA hand2mind		Flinn Scientific, Inc.		Follett School Solutions, Inc.		Frey Scientific	
Does your company sell books that reflect the constructivist learning philosophy?	Not stocked but can be acquired by title YES		YES		YES		NO		NO		YES		YES	
Does your company sell books that mirror application based assessment?	Not stocked but can be acquired by title YES		YES		YES		NO		YES		YES		YES	
Does your company sell books that are theory based?	Not stocked but can be acquired by title YES		YES		YES		YES		NO		YES		YES	
Does your company sell books that provide strategies for:														
classroom management	YES		N/A		N/A		N/A		N/A		YES		YES	
special needs students	YES		YES		YES		N/A		N/A		YES		YES	
early childhood education	YES		YES		N/A		YES		N/A		YES		YES	
second language learners	YES		N/A		YES		YES		N/A		YES		YES	
differentiated instruction	YES		N/A		YES		YES		N/A		YES		YES	
Does your company sell books that promote integration of curriculum?	YES		YES		YES		Not books specifically, but many of our kits, especially science integrate math		YES		YES		YES	
Do you have DVD or web based video training materials to support your written materials?	web based materials are available to enhance written materials but not necessarily		YES		Some videos on www.educationplus.us YES		YES		YES		YES		YES	
Identify the number of publishers that your company represents:	2300+		20-25		Sole Source Vendor Self ONLY		50, most of whom are stong in math & science.		13		20,000+		Unknown	
Does your company sell books regarding Project Based learning?	N/A		YES		NO		Our STEM kits are built for Project Based learning and		YES		YES		YES	
Does your company sell books that support college and career readiness?	YES		NO		YES		NO		YES		YES		YES	
Does your company sell e-books?	YES		YES		YES		NO		NO		YES		YES	
Book Title	Cost	# of days to ship ARO	Cost	# of days to ship ARO	Cost	# of days to ship ARO	Cost	# of days to ship ARO	Cost	# of days to ship ARO	Cost	# of days to ship ARO	Cost	# of days to ship ARO
Enhancing English Language in Elementary Classrooms	No bid	No bid	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	$13.95 (0087JB7)	10-15 days	N/A	N/A
The SIOP Model: Sheltered Instruction for Academic Achievement	$65.36	11-14 days	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	$58.60 (0350TH1)	10-15 days	N/A	N/A
The Art of Teaching by Lucy Calkins	$52.33	11-14 days	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	59.45 (14400GS)	10-15 days	N/A	N/A
Champs by Randy Sprick	No bid	No bid	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Direct order from publisher		N/A	N/A
And with a Light Touch by Carol Avery	$50.03	11-14 days	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	$56.75 (25824N4)	10-15 days	N/A	N/A
The Earth Science Book of Activities for Kids by Dinah Zike	$13.60	11-14 days	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	$13.61 (21773C5)	10-15 days	N/A	N/A
Navigating the ELPS by John Seidlitz	No bid	No bid	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Direct order from publisher		N/A	N/A
The Problem Solver by Shirley Hoogeboom and Judy Goodnow	No bid	No bid	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	More informaiton needed		N/A	N/A

	Davidson Titles, Inc.		Different Roads to Learning, Inc.		Education Plus		ETA hand2mind		Flinn Scientific, Inc.		Follett School Solutions, Inc.		Frey Scientific	
GEMS Teacher Guides by University of California, Berkley Gems	No bid	No bid	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Out of print- no longer available		N/A	N/A
The Energy to Teach by Donald Graves	$28.18	11-14 days	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	$32.45 (33069K2)	10-15 days	N/A	N/A
The Acts of Teaching by Joyce Armstrong Carroll and Edward Wilson	$53.90	11-14 days	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	$59.45 (24026W4)	10-15 days	N/A	N/A
I Read, But I Don't Get It by Cris Tovani	$22.00	11-14 days	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	$23.81 (15558L6)	10-15 days	N/A	N/A
Recipe for Reading by Nina Traub and Francis Bloom	$23.80	11-14 days	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Direct order from publisher		N/A	N/A
Understanding by Design by Grant Wiggins and Jay McTighe	$28.01	11-14 days	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	$23.81 (15558L6)	10-15 days	N/A	N/A
Learning and Memory the Brain in Action by Marilee Spencer	Out of print		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	$8.99 (34796H8)	10-15 days	N/A	N/A
Teaching With the Brain in Mind by Eric Jensen	$23.76	11-14 days	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	$27.95 (37260P7)	10-15 days	N/A	N/A
The Big Book of Ice Breakers by Edie West	$21.25	11-14 days	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	$25.00 (34513T2)	10-15 days	N/A	N/A
The Tough Kid Toolbox by William R. Jensen, Ginger Rhode and H. Kenton Reavis	No bid	No bid	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Direct order from publisher		N/A	N/A
Guided Reading by Irene Fountas and Gay Su Pinnell	$46.00	11-14 days	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	$53.38 (26533DX)	10-15 days	N/A	N/A
Foundations for Literacy by Aylett Royall Cox	No bid	No bid	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Out of print- no longer available		N/A	N/A
Teach Like a Champion by Doug Lemov	$29.71	11-14 days	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	$29.76 (0597TS7)	10-15 days	LP= $46.59	7-30 days
Number of years the company has been in business under current name?	36 years		21 years		10 years		4 years as eTA hand2mind, 36 years as ETA and ETACuisenaire.		39 years		Since 1873- 143 years		Over 50 years	
After receipt of order, the average number of days before the goods are shipped?	N/A		4-5 days		21 business days		3-5 business days		5-7 days		10-15 days ARO		7-30 days	
All orders will be shipped FOB inside delivery (vendor pays shipping)	YES		NO		NO		YES		YES		SEE Deviations YES		Free S&H on all parcel items except for DSM and CPO. Add'l charges for Live or Hazardous materials. Refer to cover letter for details. NO	

	Davidson Titles, Inc.	Different Roads to Learning, Inc.	Education Plus	ETA hand2mind	Flinn Scientific, Inc.	Follett School Solutions, Inc.	Frey Scientific
Identify any minimum order amount.	$0.00	N/A	N/A	No minimum $0.00	N/A	No minimum	None
Contact Representative:							
Name	Yolanda Murray	Teddi Kalb	Mark Jarrett	Customer Service	Jim Nesbit	Tom Bolger	Customer Service
Phone number	214-325-8667	212-604-9637	925-906-9742	800-445-5985	800-452-1261	877-899-8550 x46425	800-225-3739
Does your company charge a restocking fee for returned merchandise?	NO	NO	NO	NO	NO	YES	Depends on the circumstances. YES
Deviations from Specifications:	None	Shipping rates: $0-$25= $6; $25.01-$50= $7.95; $50.01-$75.00=$8.95; $75.01-$100= $10.95; $100.01-$150.= $12.95; $150.01-$200= $14.95; $200.01-$300.= $16.95; $300.01-$400.=$18.95; $400.01-$500.= $20.95; $500.01 and up= 7% of the subtotal.	We charge 10% shipping for paper products. There is no shipping charge for digital products.	No deviations.	Flinn Scientific, Inc. is honored to offer you the following quote terms which apply to most items in the Flinn Chemical and Biological Reference Manual: 10% on most catalog items. Freight Free shipping on most catalog items. Exceptions to discount: live material, lab furniture, the Flinn Spectrophotometer (AP7026) & Accessories, Computer Software, Technology products, e-learning. Exceptions to free freight: live material, lab furniture, hazardous material surcharges, items requiring truck freight, technology products. PLEASE REFERENCE THE FLINN QUOTE NUMBER ON YOUR ORDER.	Please see notes 1 for more deviations. Free shipping and handling on all books and audiovisual materials. Letters Alive products incur a $99 charge to Texas. Textbook orders will be charged 10% of the merchandise total for shipping and handling unless the order is over $15,000. Standard shipping rates apply to any Hardware or Barcode orders.	Plese see notes 2 for more deviations. List price less 28% on supply items from the current Frey Scientific catalog and Frey on-line Elementary (unless catalog bears notation: no other discounts apply) List price less 12% on furniture items from the current Frey Scientific catalog and Frey on-line Elementary (unless the catalog bears notation: no other discounts apply) List price is less 10% off Delta Education PreK-8 Science Catalog. No discount on SSI, Delta, CPO or Frey Scientific Exclusive Products with a prefis of N or LN. Disounts does not apply to any other School Specialty Catalogs or Flyers. Please use this contract # 7780165265 on all purchase orders to ensure your guaranteed pricing.

	Gareth Stevens Publishing	Greenwood Publishing dba Heinemann	Houghton Mifflin Harcourt	Innovative Learning Concepts, Inc. dba TouchMath	Istation	Jarrett Publishing Company	Library Services, Inc. dba Junior Library Guild
	800-542-2595	603-431-7894	800-225-5425	800-888-9191	866-883-7323	800-859-7679	800-743-4070
Percentage discount from catalogs	0%	0%	0%	0%	0%	0%	0%
Percentage discount for shelf prices	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Percentage on-line catalog prices	0%	0%	0%	0%	N/A	0%	0%
Exceptions to discount	Prices in catalog and website already reflect discount off list price.	Our catalog and website relect a 20% discount off our list price.	Catalog prices already reflect a discount off our list prices.	N/A	NONE	N/A	Catalogs and website are pre-discounted up to 75%
EPCNT	YES	YES	YES	YES	YES	YES	YES
Web site	www.garethstevens.com www.garethstevensclassroom.com	www.heinemann.com	http://forms.hmhco.com/virtual-catalog	www.touchmath.com	N/A	www.jarrettpub.com	www.juniorlibraryguild.com
PO for on-line orders	YES	YES	YES	YES	Please include RFP number on	YES	YES
Will discount be reflected in the on-line pricing	N/A	YES	NO	YES	N/A	N/A	N/A
Does your company sell books that reflect hands on materials and authentic learning for the following content areas:							
Math	YES	YES	YES	YES	N/A	N/A	N/A
ELA	YES	YES	YES	N/A	N/A	N/A	N/A
Social Studies	YES	YES	YES	N/A	N/A	YES	YES
Science	YES	YES	YES	N/A	N/A	YES	YES
21st Century Skills	YES	N/A	YES	N/A	N/A	N/A	N/A
Does your company sell books with teacher friendly vocabulary	YES	YES	YES	YES	NO	YES	YES
Does your company sell books that correlate to the Texas Essential Knowledge Skills	YES	YES	YES	YES	NO	YES	YES
Does your company sell books that compliment various learning styles?	YES	YES	YES	YES	NO	YES	YES
Does your company sell books that have parent involvement components?	YES	YES	YES	YES	NO	No specific parent component as such tht parents can help. Student friendly and parent friendly style.	YES

	Gareth Stevens Publishing	Greenwood Publishing dba Heinemann	Houghton Mifflin Harcourt	Innovative Learning Concepts, Inc. dba TouchMath	Istation	Jarrett Publishing Company	Library Services, Inc. dba Junior Library Guild
Does your company sell books that reflect the constructivist learning philosophy?	YES	YES	YES	YES	NO	YES	YES
Does your company sell books that mirror application based assessment?	YES	YES	YES	YES	NO	YES	YES
Does your company sell books that are theory based?	YES	YES	YES	YES	NO	YES	YES
Does your company sell books that provide strategies for:							
classroom management	N/A	YES	N/A	YES	YES	N/A	N/A
special needs students	N/A	YES	N/A	YES	YES	YES	N/A
early childhood education	YES	YES	YES	YES	YES	N/A	N/A
second language learners	YES	YES	YES	YES	YES	YES	N/A
differentiated instruction	N/A	YES	YES	YES	YES	YES	N/A
Does your company sell books that promote integration of curriculum?	YES	YES	YES	YES	NO	YES	YES
Do you have DVD or web based video training materials to support your written materials?	NO	YES	YES	YES	NO	Free videos on www.jarrettpub.com YES	NO
Identify the number of publishers that your company represents:	Sole Source Publisher	N/A	N/A	1	1	1-506 small vendor- self my	Over 200
Does your company sell books regarding Project Based learning?	YES	YES	N/A	YES	NO	YES	NO
Does your company sell books that support college and career readiness?	YES	YES	YES	YES	NO	YES	YES
Does your company sell e-books?	YES	YES	YES	YES	NO	NO	YES

Book Title	Cost	# of days to ship ARO	Cost	# of days to ship ARO	Cost	# of days to ship ARO	Cost	# of days to ship ARO	Cost	# of days to ship ARO	Cost	# of days to ship ARO	Cost	# of days to ship ARO
Enhancing English Language in Elementary Classrooms	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
The SIOP Model: Sheltered Instruction for Academic Achievement	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
The Art of Teaching by Lucy Calkins	N/A	N/A	$45.50	2 business days	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Champs by Randy Sprick	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
And with a Light Touch by Carol Avery	N/A	N/A	$43.50	2 business days	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
The Earth Science Book of Activities for Kids by Dinah Zike	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Navigating the ELPS by John Seidlitz	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
The Problem Solver by Shirley Hoogeboom and Judy Goodnow	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

	Gareth Stevens Publishing		Greenwood Publishing dba Heinemann		Houghton Mifflin Harcourt		Innovative Learning Concepts, Inc. dba TouchMath		Istation		Jarrett Publishing Company		Library Services, Inc. dba Junior Library Guild	
GEMS Teacher Guides by University of California, Berkley Gems	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
The Energy to Teach by Donald Graves	N/A	N/A	$24.50	2 business days	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
The Acts of Teaching by Joyce Armstrong Carroll and Edward Wilson	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
I Read, But I Don't Get It by Cris Tovani	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Recipe for Reading by Nina Traub and Francis Bloom	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Understanding by Design by Grant Wiggins and Jay McTighe	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Learning and Memory the Brain in Action by Marilee Spencer	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Teaching With the Brain in Mind by Eric Jensen	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
The Big Book of Ice Breakers by Edie West	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
The Tough Kid Toolbox by William R. Jensen, Ginger Rhode and H. Kenton Reavis	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Guided Reading by Irene Fountas and Gay Su Pinnell	N/A	N/A	$40.00	2 business days	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Foundations for Literacy by Aylett Royall Cox	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Teach Like a Champion by Doug Lemov	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Number of years the company has been in business under current name?	20 years		38 years		101+		40 Years		17 years		27 years		28 years	
After receipt of order, the average number of days before the goods are shipped?	7-10 days		2 business days		45 days barring any unforeseen circumstances		1		5		21 business days		15	
All orders will be shipped FOB inside delivery (vendor pays shipping)	YES		NO		NO		NO		YES		NO		YES	

	Gareth Stevens Publishing	Greenwood Publishing dba Heinemann	Houghton Mifflin Harcourt	Innovative Learning Concepts, Inc. dba TouchMath	Istation	Jarrett Publishing Company	Library Services, Inc. dba Junior Library Guild
Identify any minimum order amount.	None	N/A	$10.00	N/A	None	N/A	N/A
Contact Representative:							
Name	Arlene Riley	Customer Service	Customer Service	Jane Lord	Michelle Mansour	Donna Spencer	Joseph Young
Phone number	646-205-7461	800-225-5800	800-225-5425	800-888-9191	214-704-7058	800-859-7679	800-325-9558 x7217
Does your company charge a restocking fee for returned merchandise?	NO	NO	NO	NO	NO	YES 15%	NO
Deviations from Specifications:	None No Deviations	Shipping is prepaid and added to order. Shipping is a percentage of total order. $0-$2000= 10%; $2000-10000= 9%; $10000-$50000= 8.5%; $50000-$100000= 8%; $100000-$200000=7%; over $200000= 6%	Please see notes 3 for more deviations. Prices on our catalogs do not include shipping costs. By purchasing items with prices FOB shipping point, you will receive the materials at the base price plus actual shipping charges. When required to quote a price, which includes prepaid shipping and handling. We automatically add a standard 10.5% of the price as our national shipping and handling charge.	8% shipping and handling with a minimum charge of $8.00 Orders of $10000. or more 5% S/H. Orders of $25000.or more 3% S/H. Free S/H with orders of $50000. or more. TouchMath curriculum maybe accessed online by teachers through our green editions.	Istation does not sell books, Istation sells supplemental/intervention software for reading, math and spanish reading and assessments for reading , math and spanish reading. We also offer professional development.	We charge 10% for shipping and handling.	No deviations

	KAMICO Instructional Media, Inc.	Kaplan Early Learning Company	Lakeshore Learning Materials	Lone Star Learning	Maxi Aids, Inc.	McGraw Hill School Education, LLC	Mackin Educational Resources
	254-947-7283	800-334-2014	800-421-5354	806-281-1424	800-522-6294 X312	800-334-7344	800-245-9540
Percentage discount from catalogs	0%	15%	5%	0%	12%	N/A	5%
Percentage discount for shelf prices	4477 FM 2843 Salado, TX	N/A	5%	N/A	0%	N/A	N/A
Percentage on-line catalog prices	0%	15%	5%	0%	12%	0%	5%
Exceptions to discount	Though we do not offer discounts, per se, our everyday prices are competitive with other companies' discounted prices.	Discount will be applied to catalog pricing in effect at time of order. Exclusions apply. See note 4.	N/A	N/A	No discounts on the following items: Perkins Braillers, Handicassette recorders, APH Desktop recorder, Scientific calculator, WCIB canes, talking glucometers, Tash and AbleNet products, Any computer software or hardware.	Multiple mark throughs on contract terms and conditions. Please review submitted proposal.	ebooks, online databases, audio/video devices and digital audio/video are excluded from this catalog discount, but are available at standard Mackin.com prices.
EPCNT	YES	YES	YES	YES	YES	YES	YES
Web site	www.kamico.com	www.kaplanco.com	www.lakeshorelearning.com	www.lonestarlearning.com	www.maxiaids.com	www.mheducation.com/prek-12.com	www.mackin.com
PO for on-line orders	YES	YES	YES	NO	YES	YES	YES
Will discount be reflected in the on-line pricing	YES	Customized website for Granbury ISD showing discounted pricing cab be created upon nitification.	YES (E-Commerce)	YES	NO	N/A	NO
Does your company sell books that reflect hands on materials and authentic learning for the following content areas:				Books are Instructional Materials			
Math	YES	N/A	YES	YES	N/A	YES	YES
ELA	YES	N/A	YES	YES	N/A	YES	YES
Social Studies	YES	N/A	YES	YES	N/A	YES	YES
Science	YES	YES	YES	YES	N/A	YES	YES
21st Century Skills	YES	N/A	YES	N/A	N/A	YES	YES
Does your company sell books with teacher friendly vocabulary	YES	YES	YES	YES	YES	YES	YES
Does your company sell books that correlate to the Texas Essential Knowledge Skills	YES	YES	YES	YES	NO	YES	YES
Does your company sell books that compliment various learning styles?	YES	YES	YES	YES	NO	YES	YES
Does your company sell books that have parent involvement components?	YES	YES	YES	NO	NO	YES	YES

	KAMICO Instructional Media, Inc.		Kaplan Early Learning Company		Lakeshore Learning Materials		Lone Star Learning		Maxi Aids, Inc.		McGraw Hill School Education, LLC		Mackin Educational Resources	
Does your company sell books that reflect the constructivist learning philosophy?	YES		NO		YES		YES		NO		YES		YES	
Does your company sell books that mirror application based assessment?	YES		NO		YES		YES		YES		YES		YES	
Does your company sell books that are theory based?	YES		YES		YES		NO		YES		YES		YES	
Does your company sell books that provide strategies for:														
classroom management	N/A		YES		N/A		N/A		N/A		YES		YES	
special needs students	YES		YES		N/A		YES		YES		YES		YES	
early childhood education	N/A		YES		YES		YES		YES		YES		YES	
second language learners	YES		NO		N/A		YES		N/A		YES		YES	
differentiated instruction	YES		NO		N/A		YES		N/A		YES		YES	
Does your company sell books that promote integration of curriculum?	YES		YES		NO		YES		NO		YES		YES	
Do you have DVD or web based video training materials to support your written materials?	Web based live training 1		N/A		NO		YES		YES		YES		YES	
Identify the number of publishers that your company represents:	YES		100+		over 8000		1		15		One		Over 18,000	
Does your company sell books regarding Project Based learning?	YES		NO		YES		NO		NO		YES		YES	
Does your company sell books that support college and career readiness?	NO		NO		NO		NO		NO		YES		YES	
Does your company sell e-books?			YES		NO		NO		ON DVD YES		YES		YES	
Book Title	Cost	# of days to ship ARO	Cost	# of days to ship ARO	Cost	# of days to ship ARO	Cost	# of days to ship ARO	Cost	# of days to ship ARO	Cost	# of days to ship ARO	Cost	# of days to ship ARO
Enhancing English Language in Elementary Classrooms	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	No Bid	No Bid
The SIOP Model: Sheltered Instruction for Academic Achievement	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	No Bid	No Bid
The Art of Teaching by Lucy Calkins	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	$52.25	28-45
Champs by Randy Sprick	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	No Bid	No Bid
And with a Light Touch by Carol Avery	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	$49.88	28-45
The Earth Science Book of Activities for Kids by Dinah Zike	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	$14.44	28-45
Navigating the ELPS by John Seidlitz	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	No Bid	No Bid
The Problem Solver by Shirley Hoogeboom and Judy Goodnow	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	No Bid	No Bid

	KAMICO Instructional Media, Inc.		Kaplan Early Learning Company		Lakeshore Learning Materials		Lone Star Learning		Maxi Aids, Inc.		McGraw Hill School Education, LLC		Mackin Educational Resources	
GEMS Teacher Guides by University of California, Berkley Gems	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	No Bid	No Bid
The Energy to Teach by Donald Graves	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	$28.50	28-45
The Acts of Teaching by Joyce Armstrong Carroll and Edward Wilson	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	$61.47	28-45
I Read, But I Don't Get It by Cris Tovani	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	$23.22	28-45
Recipe for Reading by Nina Traub and Francis Bloom	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Out of print	
Understanding by Design by Grant Wiggins and Jay McTighe	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	$44.03	28-45
Learning and Memory the Brain in Action by Marilee Spencer	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	$8.54	28-45
Teaching With the Brain in Mind by Eric Jensen	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	$26.55	28-45
The Big Book of Ice Breakers by Edie West	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	$23.75	28-45
The Tough Kid Toolbox by William R. Jensen, Ginger Rhode and H. Kenton Reavis	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	No Bid	No Bid
Guided Reading by Irene Fountas and Gay Su Pinnell	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	$46.91	28-45
Foundations for Literacy by Aylett Royall Cox	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	No Bid	No Bid
Teach Like a Champion by Doug Lemov	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	$31.54	28-45
Number of years the company has been in business under current name?	30 years		9		Over 50		19		30		106+		32 years	
After receipt of order, the average number of days before the goods are shipped?	Same day shipping		3		7-10 business		1 (or same day)		7-May		10-14 days		28-45 days	
All orders will be shipped FOB inside delivery (vendor pays shipping)	YES		YES		YES		NO		NO		NO. All orders shipped FOB origin McGraw-Hill Distribution Center, Freight Prepaid and Charged back on invoices. Shipping and handling will be calculated based on the size, weight, and requested ship-method and added t your order. This is approximately 7-10% of the order.		YES	

	KAMICO Instructional Media, Inc.	Kaplan Early Learning Company	Lakeshore Learning Materials	Lone Star Learning	Maxi Aids, Inc.	McGraw Hill School Education, LLC	Mackin Educational Resources
Identify any minimum order amount.	$0.00	$300.00	None	N/A	$10.00	NONE	NONE
Contact Representative:							
Name	Kathy Michael	Shawna Tiner	Anthony McKee	Gala Bohannon	Andrew Strauss	Kim Julius	Tuan Nguyen
Phone number	254-947-7283	817-202-5793	817-471-8518	800-575-1424	800-522-6294 x312	817-988-1857	214-437-8665 800-
Does your company charge a restocking fee for returned merchandise?	NO	NO	NO	NO Unless opened or damaged.	For some products, 15%	NO	NO
Deviations from Specifications:	No deviations	Please see notes 4. If you need price quotes on playground equipment, structures, units, materials or services of playground. Please call 800-334-2014 X6400.	No deviations	S/H= 12% ($10.00 Minimum)	Shipping will be added to all orders.	Multiple mark throughs on contract terms and conditions. Please review submitted proposal.	No deviations

	Martin's Office Supply	Peoples Education, Inc. dba Mastery Education	Mathews Office Supply	Mentoring Minds, L.P.
	817-573-2694	800-822-1080	817-335-3318	800-585-5258
Percentage discount from catalogs	Please verify pricing online.	0%	5-93%	0%
Percentage discount for shelf prices	N/A	N/A	N/A	N/A
Percentage on-line catalog prices	Actual prices shown with login	0%	N/A	0%
Exceptions to discount	Prices in printed catalog may not be accurate due to quartely price changes. Please verify online.	No Discount- 0%	N/A	0% discount; however, some bulk pricing is available based on quantities purchased.
EPCNT	YES	YES	YES	YES
Web site	www.texasschoolweb.com	www.masteryeducation.com	www.matthewsofficecity.com	www.mentoringminds.com
PO for on-line orders	YES	YES	YES	YES
Will discount be reflected in the on-line pricing	YES	No discount N/A	N/A	NO
Does your company sell books that reflect hands on materials and authentic learning for the following content areas:				
Math	N/A	YES	N/A	YES
ELA	N/A	YES	N/A	YES
Social Studies	N/A	YES	N/A	YES
Science	N/A	YES	N/A	YES
21st Century Skills	N/A	YES	N/A	N/A
Does your company sell books with teacher friendly vocabulary	NO	YES	NO	YES
Does your company sell books that correlate to the Texas Essential Knowledge Skills	NO	YES	NO	YES
Does your company sell books that compliment various learning styles?	NO	YES	NO	YES
Does your company sell books that have parent involvement components?	NO	YES	NO	YES

	Martin's Office Supply		Peoples Education, Inc. dba Mastery Education		Mathews Office Supply		Mentoring Minds, L.P.	
Does your company sell books that reflect the constructivist learning philosophy?	NO		NO		NO		YES	
Does your company sell books that mirror application based assessment?	YES		YES		NO		YES	
Does your company sell books that are theory based?	NO		YES		NO		YES	
Does your company sell books that provide strategies for:								
classroom management	N/A		YES		N/A		YES	
special needs students	N/A		YES		N/A		YES	
early childhood education	N/A		N/A		N/A		YES	
second language learners	N/A		N/A		N/A		YES	
differentiated instruction	N/A		YES		N/A		YES	
Does your company sell books that promote integration of curriculum?	NO		YES		NO		YES	
Do you have DVD or web based video training materials to support your written materials?	NO		YES		NO		YES	
Identify the number of publishers that your company represents:	N/A		1 Sole Source		0		One: Mentoring Minds, L.P.	
Does your company sell books regarding Project Based learning?	NO		YES		NO		YES	
Does your company sell books that support college and career readiness?	NO		YES		NO		YES	
Does your company sell e-books?	NO		YES		NO		NO	
Book Title	Cost	# of days to ship ARO	Cost	# of days to ship ARO	Cost	# of days to ship ARO	Cost	# of days to ship ARO
Enhancing English Language in Elementary Classrooms	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
The SIOP Model: Sheltered Instruction for Academic Achievement	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
The Art of Teaching by Lucy Calkins	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Champs by Randy Sprick	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
And with a Light Touch by Carol Avery	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
The Earth Science Book of Activities for Kids by Dinah Zike	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Navigating the ELPS by John Seidlitz	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
The Problem Solver by Shirley Hoogeboom and Judy Goodnow	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

	Martin's Office Supply		Peoples Education, Inc. dba Mastery Education		Mathews Office Supply		Mentoring Minds, L.P.	
GEMS Teacher Guides by University of California, Berkley Gems	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
The Energy to Teach by Donald Graves	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
The Acts of Teaching by Joyce Armstrong Carroll and Edward Wilson	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
I Read, But I Don't Get It by Cris Tovani	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Recipe for Reading by Nina Traub and Francis Bloom	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Understanding by Design by Grant Wiggins and Jay McTighe	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Learning and Memory the Brain in Action by Marilee Spencer	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Teaching With the Brain in Mind by Eric Jensen	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
The Big Book of Ice Breakers by Edie West	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
The Tough Kid Toolbox by William R. Jensen, Ginger Rhode and H. Kenton Reavis	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Guided Reading by Irene Fountas and Gay Su Pinnell	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Foundations for Literacy by Aylett Royall Cox	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Teach Like a Champion by Doug Lemov	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Number of years the company has been in business under current name?	32		Peoples Education 27 years Mastery Education-		28 years		11	
After receipt of order, the average number of days before the goods are shipped?	1-3 days		7-14 biz days		1-2 days		7-10 business days	
All orders will be shipped FOB inside delivery (vendor pays shipping)	YES		NO		YES		We honor FOB, and shipping charges will be a separate line item on invoice. YES	

	Martin's Office Supply	Peoples Education, Inc. dba Mastery Education	Mathews Office Supply	Mentoring Minds, L.P.
Identify any minimum order amount.	$49.00	20 product SE min order. See price list	No minimum	Some items require a minimum order. See enclosed catalog or website for more information.
Contact Representative:				
Name	Bill Martin/Cody Martin	Torey Page	Garrett Staples	Maraget Sylvester
Phone number	817-573-2694	817-600-0219	817-335-3318	844-305-2440
Does your company charge a restocking fee for returned merchandise?	NO	NO	NO	NO
Deviations from Specifications:	We do offer teaching aids, supplies, equipment and instructional tools but we do not typically sell textbooks.	Prices are subject to change each year with the release of new catalogs 0% discount. Minimum order print worktext quantity= 20 student editions. Shipping charges for 2016; under $259 there is a minimum shipping charge of $25. Orders between $259.01 to $999.99 shipping will be charged at 10%. Orders over $1000 shipping will be charged at 8%. Standard delivery time in stock items is 7-14 business days after receipt of order. Rush delivery fees will be charged to the district. Mastery Education warrants damaged goods received. All requests for exchange of damaged goods must be called in to customer service for authorization at 800-822-1080 X514 with proof of receipt.	No deviations	Please see notes 5. Some materials require a minimum quantity. For more information, see enclosed catalogs or website.

	Nasco	Premier/School Specialty	QEP Professional Books	Resources for Reading	Reynolds Manufacturing Corporation	Rourke Educational Media	Sommer Associates, LLC
	800-558-9595	800-447-2034	800-323-6787	800-278-7323	800-588-4031	772-234-6001	972-239-6728
Percentage discount from catalogs	15-20%	20% off list price	0-30%	Zero	10%	0%	10-30%
Percentage discount for shelf prices	Fort Atkinson, WI 5-20%	Not applicable	0%	N/A	N/A	N/A	N/A
Percentage on-line catalog prices	5-20%	Not applicable	0-30%	Zero	10%	0%	N/A
Exceptions to discount	Ready -or-Not Tot & accessories, Xenopus frogs, live material coupon cards + items w/an NA or N2 prefix are not disounted.	N/A	0-30% off list price: same day quotes available. Price increases subject to change as determined by publisher. Discount varies by publisher and quantity. For best pricing, contact QEP for a written quote. No minimum order necessary.	Note shipping is an additional 10% with minimum shipping of $10.	N/A	N/A	N/A
EPCNT	YES	YES	YES	YES	YES	YES	YES
Web site	www.enasco.com	www.premier.us	www.qepbooks.com	www.abcstuff.com	www.reynoldstx.com	http://rourkeeducationalmedia.com/support/catalogs?locale-en	www.sabooks.net
PO for on-line orders	YES	YES	NO	NO	YES	YES	YES
Will discount be reflected in the on-line pricing	YES	Not applicable	YES	YES	NO	NO	NO
Does your company sell books that reflect hands on materials and authentic learning for the following content areas:		However, we sell bilingual products.					
Math	YES	NO	YES	N/A	N/A	YES	N/A
ELA	YES	NO	YES	YES	N/A	YES	N/A
Social Studies	YES	NO	N/A	N/A	N/A	YES	N/A
Science	YES	NO	YES	N/A	N/A	YES	N/A
21st Century Skills	YES	NO	YES	N/A	N/A	N/A	N/A
Does your company sell books with teacher friendly vocabulary	YES	NO	YES	YES	NO	YES	YES
Does your company sell books that correlate to the Texas Essential Knowledge Skills	YES	NO	YES	YES	NO	YES	YES
Does your company sell books that compliment various learning styles?	YES	NO	YES	YES	NO	YES	YES
Does your company sell books that have parent involvement components?	YES	NO	NO	YES	NO	YES	YES

	Nasco		Premier/School Specialty		QEP Professional Books		Resources for Reading		Reynolds Manufacturing Corporation		Rourke Educational Media		Sommer Associates, LLC	
Does your company sell books that reflect the constructivist learning philosophy?	YES		NO		YES		YES		NO		YES		NO	
Does your company sell books that mirror application based assessment?	YES		NO		YES		YES		NO		YES		NO	
Does your company sell books that are theory based?	YES		NO		YES		YES		NO		YES		NO	
Does your company sell books that provide strategies for:														
classroom management	YES		NO		YES		N/A		N/A		N/A		N/A	
special needs students	YES		NO		N/A		N/A		N/A		N/A		N/A	
early childhood education	YES		NO		YES		N/A		N/A		YES		N/A	
second language learners	YES		NO		YES		N/A		N/A		YES		N/A	
differentiated instruction	YES		NO		YES		N/A		N/A		YES		N/A	
Does your company sell books that promote integration of curriculum?	YES		NO		YES		NO		NO		YES		YES	
Do you have DVD or web based video training materials to support your written materials?	YES		NO		NO		NO		NO		YES		NO	
Identify the number of publishers that your company represents:	We carry items from multiple publishing companies.		Not applicable		50		1		N/A		We are a publisher		9	
Does your company sell books regarding Project Based learning?	YES		NO		YES		NO		NO		YES		NO	
Does your company sell books that support college and career readiness?	YES		NO		YES		NO		NO		YES		NO	
Does your company sell e-books?	YES		NO		NO		NO		NO		YES		YES	
Book Title	Cost	# of days to ship ARO	Cost	# of days to ship ARO	Cost	# of days to ship ARO	Cost	# of days to ship ARO	Cost	# of days to ship ARO	Cost	# of days to ship ARO	Cost	# of days to ship ARO
Enhancing English Language in Elementary Classrooms	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
The SIOP Model: Sheltered Instruction for Academic Achievement	N/A	N/A	N/A	N/A	$62.85	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
The Art of Teaching by Lucy Calkins	N/A	N/A	N/A	N/A	$44.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Champs by Randy Sprick	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
And with a Light Touch by Carol Avery	N/A	N/A	N/A	N/A	$43.50	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
The Earth Science Book of Activities for Kids by Dinah Zike	N/A	N/A	N/A	N/A	$12.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Navigating the ELPS by John Seidlitz	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
The Problem Solver by Shirley Hoogeboom and Judy Goodnow	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

	Nasco		Premier/School Specialty		QEP Professional Books		Resources for Reading		Reynolds Manufacturing Corporation		Rourke Educational Media		Sommer Associates, LLC	
GEMS Teacher Guides by University of California, Berkley Gems	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
The Energy to Teach by Donald Graves	N/A	N/A	N/A	N/A	$24.50	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
The Acts of Teaching by Joyce Armstrong Carroll and Edward Wilson	N/A	N/A	N/A	N/A	$46.75	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
I Read, But I Don't Get It by Cris Tovani	N/A	N/A	N/A	N/A	$17.60	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Recipe for Reading by Nina Traub and Francis Bloom	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Understanding by Design by Grant Wiggins and Jay McTighe	N/A	N/A	N/A	N/A	$26.35	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Learning and Memory the Brain in Action by Marilee Spencer	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Teaching With the Brain in Mind by Eric Jensen	N/A	N/A	N/A	N/A	$22.35	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
The Big Book of Ice Breakers by Edie West	N/A	N/A	N/A	N/A	$21.25	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
The Tough Kid Toolbox by William R. Jensen, Ginger Rhode and H. Kenton Reavis	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Guided Reading by Irene Fountas and Gay Su Pinnell	N/A	N/A	N/A	N/A	$40.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Foundations for Literacy by Aylett Royall Cox	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Teach Like a Champion by Doug Lemov	N/A	N/A	N/A	N/A	$26.20	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Number of years the company has been in business under current name?	74 years		Over 30 years		30		21		29		36		14	
After receipt of order, the average number of days before the goods are shipped?	7-21 days		56 days for custom products 7-30 days for stock items		5-7 days		1		14		7		21 days	
All orders will be shipped FOB inside delivery (vendor pays shipping)	Please se included catalog see discount quote for exceptions. YES		Normally 10-12% of order. YES		NO		NO		See diavations		NO		YES	

	Nasco	Premier/School Specialty	QEP Professional Books	Resources for Reading	Reynolds Manufacturing Corporation	Rourke Educational Media	Sommer Associates, LLC
Identify any minimum order amount.	50.00 after discount is applied.	25-100 units for custom planners, no minimum for stock items	$0.00	N/A only minimum shipping of $10.00	NO	$25.00	N/A
Contact Representative:							
Name	Dave Johnson	Taylor Disch	Catherine McGough	Customer Service	Vicki Reynolds	Scott Owings	Hal Sommer
Phone number	800-558-9595	360-788-7557	800-323-6787	800-278-7323	800-588-4031	956-432-7910	972-239-6728
Does your company charge a restocking fee for returned merchandise?	NO	Stock items: depends on circumstances. Custom items: generally not returnable. YES	See Deviations YES	Except for easels NO	YES	NO	NO
Deviations from Specifications:	Free Shipping: Nasco pays ground shipping to school facilities except for live material (LM prefix) or items with a truck logo. Truck shiipments are dock delivery unless noted on PO Call 800/558/9595 for answers to further shipping questions.	No deviations	Books from the QEP Bestsellers Catalog may be returned or exchanged within 45 days of purchase for a 5% restocking fee (fee amount based on $ value returned) provided books are in resalable condition. No special orders books may be returned or exchanged. DVD/videos are non-returnable. Shipping: minimum shipping of $7.; orders over $80 add 9%. Free shipping on orders over $5000.; free shipping if district picks up at Plano location; expedited shipping paid by customer. Special order books may require special shipping charges. Shortages and damages must be reported within 10 days of receipt of order.	Shipping is additional 10% with minimum shipping of $10. Catalog prices ALREADY discounted up to 48% off list.	Actual freight charges will be invoiced on all orders less than $3500. the Walk UP Changing Table, Gaggle and Bye-Bye Buggy Product Line. Free shipping and handling will apply to orders of $3500. or more shipping to one location.	No deviations	No deviations

	Supporting Science, Inc.	Teacher Created Materials Publishing	The MLD Group, LLC dba Texas Pottery Supply & Clay Co.	Textbook Warehouse	The Master Teacher	The Rosen Publishing Group, Inc.
	512-237-2538	800-858-7339	817-503-2022	800-796-9152	800-669-9633	800-237-9932
Percentage discount from catalogs	0%	0%	0%	N/A	5%	0%
Percentage discount for shelf prices	N/A	0%	0%	N/A	N/A	N/A
Percentage on-line catalog prices	0%	0%	0%	37%	5%	0%
Exceptions to discount	N/A	N/A	N/A	Price indicated off pub. List price. Books must be standard discount items.	Must reference discount code 30014 prior to placing order.	Catalog prices already reflect discount off list price.
EPCNT	YES	YES	YES	YES	YES	YES
Web site	www.sciencecutups.com	www.tcmpub.com	www.texaspottery.com	www.textbookwarehouse.com	www.masterteacher.com	www.rosenclassroom.com www.rosenpublishing.com
PO for on-line orders	YES	YES	YES	YES	YES	YES
Will discount be reflected in the on-line pricing	NO Discount	NO	N/A	YES	NO	N/A
Does your company sell books that reflect hands on materials and authentic learning for the following content areas:	NO Books just materials		We do not sale books			
Math	N/A	YES	N/A	YES	N/A	YES
ELA	N/A	YES	N/A	YES	N/A	YES
Social Studies	N/A	YES	N/A	YES	N/A	YES
Science	YES	YES	N/A	YES	N/A	YES
21st Century Skills	N/A	YES	N/A	YES	N/A	YES
Does your company sell books with teacher friendly vocabulary	YES	YES	NO	YES	YES	YES
Does your company sell books that correlate to the Texas Essential Knowledge Skills	YES	YES	NO	YES	YES	YES
Does your company sell books that compliment various learning styles?	YES	YES	NO	YES	YES	YES
Does your company sell books that have parent involvement components?	NO	YES	NO	YES	YES	YES

	Supporting Science, Inc.		Teacher Created Materials Publishing		The MLD Group, LLC dba Texas Pottery Supply & Clay Co.		Textbook Warehouse		The Master Teacher		The Rosen Publishing Group, Inc.	
Does your company sell books that reflect the constructivist learning philosophy?	YES		YES		NO		YES		NO		YES	
Does your company sell books that mirror application based assessment?	YES		YES		NO		YES		YES		YES	
Does your company sell books that are theory based?	YES		YES		NO		YES		N/A		YES	
Does your company sell books that provide strategies for:												
classroom management	YES		YES		NO		YES		YES		N/A	
special needs students	YES		YES		NO		YES		YES		N/A	
early childhood education	N/A		YES		NO		YES		YES		YES	
second language learners	YES		YES		NO		YES		YES		YES	
differentiated instruction	YES		YES		NO		YES		YES		YES	
Does your company sell books that promote integration of curriculum?	YES		YES		NO		YES		NO		YES	
Do you have DVD or web based video training materials to support your written materials?	NO		NO		NO		NO		YES		NO	
Identify the number of publishers that your company represents:	1		We are sole source publisher.		N/A		200+		One		Sole source publisher	
Does your company sell books regarding Project Based learning?	NO		YES		N/A		YES		NO		YES	
Does your company sell books that support college and career readiness?	YES		YES		NO		YES		YES		YES	
Does your company sell e-books?	NO		YES		NO		NO		Yes on Amazon		YES	
Book Title	Cost	# of days to ship ARO	Cost	# of days to ship ARO	Cost	# of days to ship ARO	Cost	# of days to ship ARO	Cost	# of days to ship ARO	Cost	# of days to ship ARO
Enhancing English Language in Elementary Classrooms	N/A	N/A	N/A	N/A	N/A	N/A	$14.92	5-7 days	N/A	N/A	N/A	N/A
The SIOP Model: Sheltered Instruction for Academic Achievement	N/A	N/A	N/A	N/A	N/A	N/A	No bid	No bid	N/A	N/A	N/A	N/A
The Art of Teaching by Lucy Calkins	N/A	N/A	N/A	N/A	N/A	N/A	$41.52	5-7 days	N/A	N/A	N/A	N/A
Champs by Randy Sprick	N/A	N/A	N/A	N/A	N/A	N/A	Out of print	out of print	N/A	N/A	N/A	N/A
And with a Light Touch by Carol Avery	N/A	N/A	N/A	N/A	N/A	N/A	$39.70	5-7 days	N/A	N/A	N/A	N/A
The Earth Science Book of Activities for Kids by Dinah Zike	N/A	N/A	N/A	N/A	N/A	N/A	$9.28	5-7 days	N/A	N/A	N/A	N/A
Navigating the ELPS by John Seidlitz	N/A	N/A	N/A	N/A	N/A	N/A	Out of print	out of print	N/A	N/A	N/A	N/A
The Problem Solver by Shirley Hoogeboom and Judy Goodnow	N/A	N/A	N/A	N/A	N/A	N/A	Out of print	out of print	N/A	N/A	N/A	N/A

	Supporting Science, Inc.		Teacher Created Materials Publishing		The MLD Group, LLC dba Texas Pottery Supply & Clay Co.		Textbook Warehouse		The Master Teacher		The Rosen Publishing Group, Inc.	
GEMS Teacher Guides by University of California, Berkley Gems	N/A	N/A	N/A	N/A	N/A	N/A	No bid	No bid	N/A	N/A	N/A	N/A
The Energy to Teach by Donald Graves	N/A	N/A	N/A	N/A	N/A	N/A	$22.36	5-7 days	N/A	N/A	N/A	N/A
The Acts of Teaching by Joyce Armstrong Carroll and Edward Wilson	N/A	N/A	N/A	N/A	N/A	N/A	$48.40	5-7 days	N/A	N/A	N/A	N/A
I Read, But I Don't Get It by Cris Tovani	N/A	N/A	N/A	N/A	N/A	N/A	$19.36	5-7 days	N/A	N/A	N/A	N/A
Recipe for Reading by Nina Traub and Francis Bloom	N/A	N/A	N/A	N/A	N/A	N/A	$21.68	5-7 days	N/A	N/A	N/A	N/A
Understanding by Design by Grant Wiggins and Jay McTighe	N/A	N/A	N/A	N/A	N/A	N/A	$32.70	5-7 days	N/A	N/A	N/A	N/A
Learning and Memory the Brain in Action by Marilee Spencer	N/A	N/A	N/A	N/A	N/A	N/A	Out of print	out of print	N/A	N/A	N/A	N/A
Teaching With the Brain in Mind by Eric Jensen	N/A	N/A	N/A	N/A	N/A	N/A	$19.00	5-7 days	N/A	N/A	N/A	N/A
The Big Book of Ice Breakers by Edie West	N/A	N/A	N/A	N/A	N/A	N/A	$17.00	5-7 days	N/A	N/A	N/A	N/A
The Tough Kid Toolbox by William R. Jensen, Ginger Rhode and H. Kenton Reavis	N/A	N/A	N/A	N/A	N/A	N/A	Out of print	out of print	N/A	N/A	N/A	N/A
Guided Reading by Irene Fountas and Gay Su Pinnell	N/A	N/A	N/A	N/A	N/A	N/A	$36.50	5-7 days	N/A	N/A	N/A	N/A
Foundations for Literacy by Aylett Royall Cox	N/A	N/A	N/A	N/A	N/A	N/A	Out of print	out of print	N/A	N/A	N/A	N/A
Teach Like a Champion by Doug Lemov	N/A	N/A	N/A	N/A	N/A	N/A	2.0 $20.27 original out of print	5-7 days	N/A	N/A	N/A	N/A
Number of years the company has been in business under current name?	13		39		6		17 years		46 years		50	
After receipt of order, the average number of days before the goods are shipped?	1		2-5 days		14-21 work days		5 to 7 business days		5-7 business days		7-10 bus days	
All orders will be shipped FOB inside delivery (vendor pays shipping)	YES		NO		NO		YES		NO		YES	

	Supporting Science, Inc.	Teacher Created Materials Publishing	The MLD Group, LLC dba Texas Pottery Supply & Clay Co.	Textbook Warehouse	The Master Teacher	The Rosen Publishing Group, Inc.
Identify any minimum order amount.	No minimum	$10.00	NO Minimum	0	N/A	N/A
Contact Representative:						
Name	Rosemary Martin	Brett Pate	Jill Davis	Delores Knighting	Brenda Richards	Arlene Riley
Phone number	512-237-2538	972-339-0144	817-503-2022	800-796-9152	800-669-9633	646-205-7461
Does your company charge a restocking fee for returned merchandise?	NO	NO	NO Returns	All returns must have prior return authorization NO	NO	NO
Deviations from Specifications:	Add 10% to orders for shipping and handling.	Shipping and handling charges are not included and the charges will be added as an additional cost.	Freight is added to each PO A written quote will be emailed prior to receiving PO.	No deviations	Shipping is prepaid and added to invoice. Our S&H is offered on a sliding scale based on the amount of the order. S&H apply to every product order. See order form or website for cost. Discount: Must reference discount code 30014 prior to placing order. Samples: Samples are provided at the company's discretion.	No deviations.

EDUCATION SERVICE CENTER REGION 11

February 21, 2017

MEMORANDUM

Received
FEB 24 2017
Granbury ISD

TO: Superintendent Addressed

FROM: Clyde W. Steelman, Jr., Executive Director

SUBJECT: Board Ballots for ESC Region 11 Board Election
Information on Board Member Candidates
Possible Write-Up for Board Members

Enclosed please find 7 ballots for your Board of Trustees for the election of ESC Region 11 Board of Directors. Your Board should vote on these candidates during your regular or special board meeting in March. Please return these ballots **BY CERTIFIED MAIL BY APRIL 5TH** using the enclosed self-addressed and postage-paid envelope.

When you receive your packet, please return the green domestic return receipt which is attached to your envelope so we know you received the packet.

Also enclosed is a short paragraph on each candidate who has filed for the ESC Region 11 Board of Directors.

Your Board is eligible to vote even if your district is not located in Tarrant, Parker, or Palo Pinto Counties. The members present at the March meeting shall vote. It is not necessary to get votes from absent members.

Thank you for your help with the Region 11 board election.

CS/nd

Enclosures

INFORMATION ON BOARD MEMBER CANDIDATES
EDUCATION SERVICE CENTER REGION 11

PLACE TWO

Mr. G.B. Bailey – Mr. Bailey has served on the ESC Region 11 Board of Directors for the past 20 years. He graduated with a Bachelor of Science Degree in Mechanical Engineering from Texas Tech University. He served on the Weatherford ISD Board for six years. Mr. Bailey also has served on the Church Administration Board. He is retired from Lockheed Martin as the Director of Manufacturing.

Mr. Bailey has resided at his current residence in Parker County for 31 years.

PLACE FIVE

Mr. Calvin Crider – Mr. Crider graduated with a Bachelor of Science Degree from Texas Wesleyan College. He holds a Professional Lifetime Teachers Certificate. Mr. Crider has 18+ hours in post-graduate work from Sam Houston State College. He also has six hours of study in Elementary Organization and Administration under Dr. Henry Otto, University of Texas, Austin, Extension Division. Mr. Crider was a Classroom Teacher. He has served as President of the Brazosport Education Association and Assistant Director, Special Services & Member Benefits of the Texas State Teachers Association. He has been a lobbyist for Educators/Public Education improvements. He was Vice President, American Fidelity Assurance Company of Oklahoma City. He was Executive Vice President, Chief Marketing Officer, of Great American Reserve Insurance of Dallas. He founded Crider Insurance Services, Inc., an employee benefits company in Fort Worth. Mr. Crider is active in Habitat for Humanity and St. Jude Children's Research Hospital. He serves as Vice President of Meadows West Homeowners Association.

Mr. Crider has resided at his current residence in Tarrant County for 6 years.

Dr. Jay Thompson – Dr. Thompson was appointed in July of 2016 to fulfill Bill Anderson's term on the ESC Region 11 Board of Directors. He graduated with a Bachelor of Science degree from Texas Wesleyan University with a provisional teaching certificate in mathematics and business education, M.Ed. from the University of North Texas with a professional teaching certificate in business and math, and a Ph.D. from the University of North Texas with a major in administrative leadership and minor in business management (professional certificates for administrator and superintendent). He was a secondary math and business teacher, coach, assistant principal, Jr. High and Middle school principal, director, associate superintendent, and interim superintendent. Dr. Thompson also served with the TEA/Texas School Improvement Initiative (TEA-TSII) and as a member of the UIL State Waiver Review Board. He was an active member in Texas Association of School Administrators and Texas School Personnel Administrators Association. He also served on past boards for the American Heart and American Cancer, and Northeast Tarrant Chamber of Commerce Leadership Northeast. He was a founding member of the Northeast Leadership Forum. He is a current board member for Mission Central and the Texas Girls' Choir. Dr. Thompson was named Hometown Hero for the Northeast Tarrant Chamber of Commerce and Outstanding Alumni of the University of North Texas College of Education. He served as official for the American Athletic Union (AAU) for USA/USSR Dual Meet.

Dr. Thompson has resided at his current residence in Tarrant County for 20 years.

An Education Service Center (ESC) Board is composed of seven members elected by the boards of trustees of the school districts in the ESC region. Positions to be filled on the ESC Region 11 Board of Directors are Place 2, representing Parker and Palo Pinto Counties; and Place 5, representing Tarrant County. Terms of office begin June 1, 2017.

G.B. Bailey is running unopposed for Place 2. Calvin Crider and Jay Thompson are running for Place 5.

According to BBB (LEGAL), "Each member of the board of trustees of each school district in the ESC region shall have one vote for each vacancy on the ESC Board of Directors. Completed ballots shall be returned to the Chair of the ESC Board of Directors by April 5."

A short paragraph on each candidate who has filed for the ESC Region Board of Directors is attached for your convenience.

Explanatory Notes
TASB Localized Policy Manual Update 107

District: Granbury ISD

A25 (INDEX) CROSS-INDEX

The cross-index, shared by all localized policy manuals in districts throughout Texas, the *TASB Policy Reference Manual*, and the *TASB Regulations Resource Manual,* has been updated to reflect new terminology and topic relationships established by changes in law or regulation that have arisen since this document was last updated in 2015.

Please bear in mind that the cross-index is “generic” and presents a structure that serves all these manuals; your policy manual may not address some of the topics shown and may not include some of the policies indicated. This cross-index is also a key element used in searching *Policy On Line*.

AF (LEGAL) INNOVATION DISTRICTS

Final rules from the Administrative Code, effective September 11, 2016, have been added to this legally referenced policy on innovation districts. The rules clarify that the board may outline the parameters around which the innovation plan committee may develop the plan. See PUBLIC HEARING on page 1. Regarding ADOPTION OF A LOCAL INNOVATION PLAN, the district must report the approved exemptions on a form provided by TEA. At WEBSITE POSTING on page 4, a new provision requires the district's innovation plan to be posted on the district's website. Details from the rules were also added at DEFINITIONS on page 1 and at AMENDMENT, RESCISSION, OR RENEWAL OF LOCAL INNOVATION PLAN on page 4.

BBFA (EXHIBIT) ETHICS
CONFLICT OF INTEREST DISCLOSURES

In an effort to provide districts more flexibility for customizing and formatting forms, TASB Policy Service is recommending that several exhibits containing forms be deleted from the local policy manual and instead be housed with the district's other administrative materials. Therefore, this exhibit, which includes forms that a board member may need to complete to disclose a conflict of interest, is being recommended for deletion from the district's policy manual. The forms will be available on myTASB when Update 53 to the *Regulations Resource Manual* is published in mid-March.

BDAE (LEGAL) OFFICERS AND OFFICIALS
DUTIES AND REQUIREMENTS OF DEPOSITORY

This legally referenced policy on the district depository has been revised to add existing statutory provisions. A board member who has a CONFLICT OF INTEREST with a potential district depository must abstain from the vote on the award of the contract. See page 3. Additional details have been added to fully describe the options for the depository to file a BOND or APPROVED SECURITIES as AUTHORIZED COLLATERAL for the district's deposits and to provide a definition of "eligible security." Other changes have been made to reorder provisions and better match statutory wording.

BJCF (EXHIBIT) SUPERINTENDENT
NONRENEWAL

In an effort to provide districts more flexibility for customizing and formatting forms, TASB Policy Service is recommending that several exhibits containing forms be deleted from the local policy manual and instead be housed with the district's other administrative materials. Therefore, this exhibit, which includes a sample notice form addressing nonrenewal of the superintendent's contract, is being recommended for deletion from the district's policy manual. This form will be available on myTASB when Update 53 to the *Regulations Resource Manual* is published in mid-March.

BR (LEGAL) REPORTS

This listing of required district reports has been revised to delete two reports that are no longer required, to better match statutory wording, and to update citations.

C (LEGAL) BUSINESS AND SUPPORT SERVICES

The subtitle of CDC has been changed to Gifts and Solicitations.

CDC (LEGAL) OTHER REVENUES
GIFTS AND SOLICITATIONS

The subtitle of this legally referenced policy has been changed to Gifts and Solicitations to better reflect the content. An existing provision that prohibits a district from sponsoring or conducting CHARITABLE RAFFLES has been moved to this policy code from FJ(LEGAL). Other revisions are to better match statutory wording and remove provisions about the use of certain grant money for employee salaries and about the annual financial statement that are currently included in CFA(LEGAL).

CDC (LOCAL) OTHER REVENUES
GIFTS AND SOLICITATIONS

Significant revisions are recommended to this local policy, which has been renamed Gifts and Solicitations. The policy is divided into two main sections, with one section on unsolicited gifts and the other on donations solicited by the district or its employees.

To clarify who may accept gifts, the policy text authorizes the superintendent to accept UNSOLICITED GIFTS, subject to the factors at CRITERIA FOR ACCEPTANCE. However, the policy requires the board to consider and approve any gift that is conditional on the district's use of the gift for a specified purpose or gifts of real property. If the board's practice is to limit the authority of the superintendent to accept gifts above a certain value or if the board accepts all gifts, please contact the district's policy consultant for an adjustment to this text. Additional text clarifies that:

- No gift may be accepted if the gift would violate or conflict with policies or actions by the board or federal or state law, and
- All accepted gifts become the sole property of the district.

New text addressing SOLICITATIONS on behalf of the district, including WEB-BASED SOLICITATIONS, is prompted by the popularity of online funding mechanisms, commonly referred to as crowdfunding. These policy provisions require an employee who solicits gifts on behalf of the district or for use in the fulfillment of his or her professional responsibilities to comply with relevant state and federal law and any administrative regulations of the district. All donations solicited in the name of the district or a campus or using district or campus resources become the sole property of the district. The policy permits an employee to solicit web-based donations of money or items for use by the employee in fulfilling his or her professional responsibilities or for the district's use. Prior approval from the employee's supervisor is required if the employee wishes to use the name or image of the district, a campus, or any student.

CFC (LEGAL) ACCOUNTING
AUDITS

At TYPES OF RATINGS on page 3, a new provision has been added from amended rules effective September 11, 2016. The provision explains that a district receiving territory from annexation or consolidation ordered by the commissioner of education will not receive a financial accountability rating for two years.

CJ (LEGAL) CONTRACTED SERVICES

This legally referenced policy is being added to the district's policy manual to include provisions from the Every Student Succeeds Act (ESSA). The new provisions require a district that receives Title I funds to have regulations or policies that prohibit assistance to school employees, contractors, or agents in obtaining a new job if there is knowledge or probable cause to believe that the employee, contractor, or agent engaged in sexual misconduct regarding a minor or student. Certain exceptions to the requirements apply.

See CJ(LOCAL) and DC(LOCAL) for provisions to satisfy the local policy requirement.

CJ (LOCAL) CONTRACTED SERVICES

This local policy is recommended for inclusion in the district's policy manual to satisfy policy requirements from the Every Student Succeeds Act (ESSA), described above at CJ(LEGAL), prohibiting employment assistance to certain individuals that are believed to have engaged in sexual misconduct regarding a minor or student. The local policy provisions prohibit a district employee from assisting any contractor or agent of the district or of another district in obtaining a new job if the employee knows or has probable cause to believe that the contractor or agent engaged in such behavior. Likewise, the policy prohibits a district contractor or agent from assisting an employee, contractor, or agent of the district or of another school district in obtaining a job if the contractor or agent knows or has probable cause to believe that the individual engaged in sexual misconduct with a minor or student.

See DC for corresponding provisions prohibiting employment assistance to employees of the district or of another district.

CMD (LEGAL) EQUIPMENT AND SUPPLIES MANAGEMENT
INSTRUCTIONAL MATERIALS CARE AND ACCOUNTING

Revisions on page 6 address new EMPLOYEE TRAINING requirements added to the Administrative Code effective May 5, 2016. The rule requires an employee who orders instructional materials to complete TEA-developed training. Also as a result of the changes to the Administrative Code, a provision about lost instructional materials has been deleted. Other changes are to better match statutory wording.

CQA (LEGAL) TECHNOLOGY RESOURCES
DISTRICT, CAMPUS, AND CLASSROOM WEBSITES

This legally referenced policy addressing internet postings has been revised to include two existing posting requirements. At REQUIRED INTERNET POSTINGS, item 6 has been added addressing the requirement for a district to post targeted improvement plans for campuses with unacceptable performance ratings. At OPTIONAL INTERNET POSTINGS on page 4, item 2 has been added addressing publication of the superintendent's employment contract.

DBA (LEGAL) EMPLOYMENT REQUIREMENTS AND RESTRICTIONS
CREDENTIALS AND RECORDS

At FEDERAL REQUIREMENTS FOR TEACHERS AND PARAPROFESSIONALS, beginning on page 4, a provision from the Every Student Succeeds Act (ESSA) clarifies the requirements that apply to paraprofessionals beginning in the 2016–17 school year. ESSA requires the state's professional standards for paraprofessionals working in a program supported with Title I funds to include qualification standards in place on the day before enactment of ESSA (December 10, 2015). For reference purposes, the policy includes the federal qualification standards in place before December 10, 2015.

DBD (LEGAL) EMPLOYMENT REQUIREMENTS AND RESTRICTIONS
CONFLICT OF INTEREST

This conflict of interest policy has been updated at HOLDING CIVIL OFFICE on page 4 to add more detail from the Texas Constitution when an individual receives compensation from state funds and also serves as a member on certain governing bodies.

DBD (EXHIBIT) EMPLOYMENT REQUIREMENTS AND RESTRICTIONS
CONFLICT OF INTEREST

In an effort to provide districts more flexibility for customizing and formatting forms, TASB Policy Service is recommending that several exhibits containing forms be deleted from the local policy manual and instead be housed with the district's other administrative materials. Therefore, this exhibit, which includes forms that an employee may need to complete to disclose a conflict of interest, is being recommended for deletion from the district's policy manual. The forms will be available on myTASB when Update 53 to the *Regulations Resource Manual* is published in mid-March.

DBE (EXHIBIT) EMPLOYMENT REQUIREMENTS AND RESTRICTIONS
NEPOTISM

This exhibit, which depicts the relationships that violate the nepotism law, is being recommended for deletion from the district's policy manual. An updated nepotism illustration is now included in TASB Legal Services' eSource resource at https://www.tasb.org/Services/Legal-Services/TASB-School-Law-eSource/Personnel/documents/nepotism_chart.pdf.

DC (LEGAL) EMPLOYMENT PRACTICES

This legally referenced policy is being amended to include provisions from the Every Student Succeeds Act (ESSA). The new provisions, beginning on page 5, require a district that receives Title I funds to have regulations or policies that prohibit assistance to school employees in obtaining a new job if there is knowledge or probable cause to believe that the employee engaged in sexual misconduct regarding a minor or student. Certain exceptions to the requirements apply.

See CJ(LOCAL) and DC(LOCAL) for provisions to satisfy the local policy requirement.

DC (LOCAL) EMPLOYMENT PRACTICES

Recommended revisions to this local policy are to satisfy policy requirements from the Every Student Succeeds Act (ESSA), described above at DC(LEGAL), prohibiting employment assistance to school employees who are believed to have engaged in sexual misconduct regarding a minor or student. The local policy provisions prohibit a district employee from assisting an employee of the district or of another school district in obtaining a new job if the employee knows or has probable cause to believe that the other employee engaged in such behavior. See also CJ for corresponding prohibitions relating to contractors and agents.

Administrative provisions addressing exit interviews and reports are recommended for deletion from board policy.

Please note: The policy continues to reflect the board's decision to delegate hiring authority to the superintendent from June through September at EMPLOYMENT OF CONTRACTUAL PERSONNEL.

DECA (LEGAL) LEAVES AND ABSENCES
FAMILY AND MEDICAL LEAVE

An existing definition of "EQUIVALENT POSITION" has been added to this legally referenced policy on Family and Medical Leave. See page 4. On return from FMLA leave, an employee is entitled to be returned to the same position the employee held when leave began, or to an equivalent position.

Citations have been updated throughout.

DEE (LOCAL) COMPENSATION AND BENEFITS
EXPENSE REIMBURSEMENT

Several changes are recommended to this local policy on expense reimbursement. The reference to administrative procedures has been moved to the first paragraph of the policy to clarify that all aspects of reimbursement, not just documentation requirements, must be in accordance with the district's established regulations.

Two provisions are recommended for deletion. The first, which required reimbursements to be in accordance with legal requirements, is covered by provisions in DEE(LEGAL) referring to the *TEA Financial Accountability System Resource Guide* for employee expense reimbursement guidance. The second, which required accounting records to reflect that no state or federal funds were used to reimburse travel expenses beyond those authorized for state employees, is not required for all reimbursements. Deletion of this provision will provide the district more flexibility to administer reimbursements in accordance with the district's current accounting procedures and TEA guidelines.

Please note: Contact your policy consultant for an adjustment to the district's policy if the district requires receipts instead of providing a per diem for meal expenses not related to a state or federal grant.

DF (EXHIBIT) TERMINATION OF EMPLOYMENT

In an effort to provide districts more flexibility for customizing and formatting forms, TASB Policy Service is recommending that several exhibits containing forms be deleted from the local policy manual and instead be housed with the district's other administrative materials. Therefore, this exhibit, which includes sample notice forms on contract termination, is being recommended for deletion from the district's policy manual. The forms will be available on myTASB when Update 53 to the *Regulations Resource Manual* is published in mid-March.

DFAA (LOCAL) PROBATIONARY CONTRACTS
SUSPENSION/TERMINATION DURING CONTRACT

A recommended change to this local policy, consisting of changing the "or" to an "and" in the first line, clarifies that suspension with pay is the same as being placed on administrative leave. Likewise, we have deleted the unnecessary reference to administrative leave at the end of the sentence.

This policy is being issued at no charge to the district.

DFAB (EXHIBIT) PROBATIONARY CONTRACTS
TERMINATION AT END OF YEAR

In an effort to provide districts more flexibility for customizing and formatting forms, TASB Policy Service is recommending that several exhibits containing forms be deleted from the local policy manual and instead be housed with the district's other administrative materials. Therefore, this exhibit, which includes sample notice forms addressing termination of probationary contracts at the end of the year, is being recommended for deletion from the district's policy manual. The forms will be available on myTASB when Update 53 to the *Regulations Resource Manual* is published in mid-March.

DFBA (LOCAL) TERM CONTRACTS
SUSPENSION/TERMINATION DURING CONTRACT

A recommended change to this local policy, consisting of changing the "or" to an "and" in the first line, clarifies that suspension with pay is the same as being placed on administrative leave. Likewise, we have deleted the unnecessary reference to administrative leave at the end of the sentence.

This policy is being issued at no charge to the district.

DFFA (EXHIBIT) REDUCTION IN FORCE
FINANCIAL EXIGENCY

In an effort to provide districts more flexibility for customizing and formatting forms, TASB Policy Service is recommending that several exhibits containing forms be deleted from the local policy manual and instead be housed with the district's other administrative materials. Therefore, this exhibit, which includes sample notice forms addressing termination of probationary or term contracts due to financial exigency, is being recommended for deletion from the district's policy manual. The forms will be available on myTASB when Update 53 to the *Regulations Resource Manual* is published in mid-March.

DH (EXHIBIT) EMPLOYEE STANDARDS OF CONDUCT

Changes to this exhibit on the Educators' Code of Ethics are a result of amended Administrative Code rules, effective December 27, 2016. The change at Standard 1.13 makes it a violation of the Code of Ethics for an educator to be intoxicated on school property or during school activities when students are present. The change at Standard 1.14 implements provisions of the Every Student Succeeds Act (ESSA) that prohibit employees from providing assistance to school employees, contractors, or agents in obtaining a new job if there is knowledge or probable cause to believe that the employee, contractor, or agent engaged in sexual misconduct regarding a minor or student. See also the update notes at CJ and DC.

DHB (LEGAL) EMPLOYEE STANDARDS OF CONDUCT
REPORTS TO STATE BOARD FOR EDUCATOR CERTIFICATION

Existing Administrative Code provisions have been added at ACCEPTING RESIGNATION on page 4. These provisions explain that before accepting an educator's resignation that requires a report to SBEC, the superintendent shall inform the employee and the school board that the report will be filed. Even if the educator resigns, the superintendent must complete an investigation if there is reasonable cause to believe that the educator may have engaged in misconduct.

DNA (LEGAL) PERFORMANCE APPRAISAL
EVALUATION OF TEACHERS

This legally referenced policy on evaluation of teachers was revised to include an existing provision from the Administrative Code stating that a district with a locally developed appraisal system should have clearly defined procedures for training appraisers and is responsible for documenting completion of the training. See APPRAISERS on page 14.

DNB (LEGAL) PERFORMANCE APPRAISAL
EVALUATION OF CAMPUS ADMINISTRATORS

This legally referenced policy on evaluation of campus administrators was revised to include existing provisions from the Administrative Code addressing when a district uses the Texas Principal Evaluation and Support System (T-PESS) for administrators other than principals. The provisions require evaluation on at least one goal drafted in conjunction with the previous end-of-year conference. At least one goal must focus on the improvement of the administrator's practice. See APPRAISAL OF CAMPUS ADMINISTRATORS OTHER THAN PRINCIPALS, beginning on page 5. In addition, the district should have clearly defined procedures for training APPRAISERS and is responsible for documenting completion of the training.

EFA (EXHIBIT) INSTRUCTIONAL RESOURCES
INSTRUCTIONAL MATERIALS

In an effort to provide districts more flexibility for customizing and formatting forms, TASB Policy Service is recommending that several exhibits containing forms be deleted from the local policy manual and instead be housed with the district's other administrative materials. Therefore, this exhibit, which includes forms to use when an individual wishes to challenge the appropriateness of instructional materials, is being recommended for deletion from the district's policy manual. The forms will be available on myTASB when Update 53 to the *Regulations Resource Manual* is published in mid-March.

EFAA (LEGAL) INSTRUCTIONAL MATERIALS
SELECTION AND ADOPTION

This legally referenced policy on selection and adoption of instructional materials has been amended as a result of revised Administrative Code rules effective May 5, 2016. The rules clarify that a district may requisition instructional materials on the SBOE INSTRUCTIONAL MATERIALS LIST for grades above the grade level in which the student is enrolled.

The rules deleted the requirement for a board to adopt a policy for selecting instructional materials. Instead, the rules require a board to select instructional materials in an open meeting with proper notice under the Open Meetings Act. See LOCAL SELECTION.

A previous Administrative Code provision addressing selection of ancillary materials was deleted in the revised rules.

EHBB (LEGAL) SPECIAL PROGRAMS
GIFTED AND TALENTED STUDENTS

This legally referenced policy on gifted and talented students was revised to better match statutory structure and wording.

EHBG (LEGAL) SPECIAL PROGRAMS
PREKINDERGARTEN

An expired provision on reporting a district's strategies to increase community awareness of prekindergarten has been deleted from this legally referenced policy.

EHDD (LEGAL) ALTERNATIVE METHODS FOR EARNING CREDIT
COLLEGE COURSE WORK/DUAL CREDIT

A new Administrative Code provision effective May 24, 2016, has been added at REPORTING OFF-CAMPUS PROGRAMS on page 4. The provision clarifies that a district may adopt a policy that allows an eligible student, as defined in the policy, to participate in an instructional program provided by an accredited institution of higher education [addressed at EHDD(LOCAL), not included in this update].

EIF (LEGAL) ACADEMIC ACHIEVEMENT
GRADUATION

A change at ENDORSEMENTS on page 9 is from amended Administrative Code rules effective August 22, 2016. The rules clarify that the same course may count as part of the set of four courses for more than one endorsement. Citations have also been updated.

F (LEGAL) STUDENTS

The title of FJ has been changed to Student Fundraising.

FEA (LOCAL) ATTENDANCE
COMPULSORY ATTENDANCE

Recommended revisions at STUDENTS ATTENDING HOMESCHOOLS are based on recent guidance from TEA and to align with documentation requirements outlined in the TEA Texas Student Data System, Appendix 8.D. The policy changes explain that students who are homeschooled are exempt from compulsory attendance and also address what the district will accept as adequate documentation of homeschooling when a student withdraws from the district. A district may also request a letter of assurance from a parent that a school-aged child in the district is being educated using a curriculum designed to meet basic education goals, regardless of whether the child attended a district school.

See TEA's *To the Administrator Addressed: Re: Home Schools* (August 16, 2016), available at http://tea.texas.gov/About_TEA/News_and_Multimedia/Correspondence/TAA_Letters/Home_Schools/ and the 2016–17 TEDS-PEIMS Appendix 8.D, available at http://www.texasstudentdatasystem.org/TSDS/TEDS/TEDS-PEIMS_Appendices/.

FEB (LEGAL) ATTENDANCE
ATTENDANCE ACCOUNTING

A new Administrative Code provision, effective May 24, 2016, has been added at FUNDING FOR OFF-CAMPUS PROGRAMS on page 2 and explains that funding eligibility for students who are participating in an approved off-campus instructional program includes time instructed in the off-campus program. When a student participates in an off-campus instructional program provided by an accredited institution of higher education, the district must have an agreement with the college.

An Administrative Code change clarifies that a student not on campus when attendance is taken may be considered in attendance for Foundation School Program purposes if the student is participating in a board-approved activity under the direction of a district's professional or "paraprofessional" staff. See item 1 at EXCEPTIONS, beginning on page 2. Previously, the activity had to be under the direction of a professional staff member.

Also at EXCEPTIONS, provisions that are duplicated in FEA(LEGAL) have been deleted and replaced with a cross-reference to that code.

FFA (LEGAL) STUDENT WELFARE
WELLNESS AND HEALTH SERVICES

Final rules from the U.S. Department of Agriculture, effective August 29, 2016, have been incorporated into this legally referenced policy on student health and wellness. The rules address wellness policy requirements under the Healthy, Hunger-Free Kids Act of 2010. Districts must comply with the newly revised federal rules by June 30, 2017. See FFA(LOCAL) below for local policy information.

FFA (LOCAL) STUDENT WELFARE
WELLNESS AND HEALTH SERVICES

Districts with at least one campus participating in the National School Lunch Program and/or School Breakfast Program must have a board-adopted wellness policy by June 30, 2017, that meets the requirements of both the Healthy, Hunger-Free Kids Act of 2010 and the corresponding federal rules, effective August 29, 2016.

Policy Service records reflect that your district adopted a revised wellness policy at FFA(LOCAL) using the *Starting Points* materials published by Policy Service in November 2015, which was before the final federal rules were adopted in August 2016. Therefore, the following revisions to the district's policy are recommended to comply with the rules:

- At WELLNESS PLAN, item 4 has been added to address the requirement for the wellness plan to address the district's standards for foods and beverages provided, but not sold, to students during the school day on a school campus. Corresponding changes were made at NUTRITION GUIDELINES.
- At WELLNESS GOALS, the goals for nutrition promotion have been adjusted to delete the item requiring food and beverage advertisements accessible to students during the school day to contain only products that meet federal guidelines. The federal regulations require that the marketing of foods and beverages accessible to students during the school day on a school campus meet the federal guidelines (Smart Snacks standards). Because the text of this goal is now required by law, it is no longer an optional goal to include here. Please let your policy consultant know if the district intends to require that food and beverage advertisements accessible to students *outside of school hours* on district property meet the federal guidelines.
- Detailed information on the EVALUATION of the district's policy and wellness plan has been deleted to align with the federal rules, which require the district, at least once every three years, to assess the district's compliance with the local school wellness policy and make assessment results available to the public.
- The text at PUBLIC NOTIFICATION has been revised to refer to annual notification to the public of the content of the policy and any updates to the policy, as required by the federal rules.

Note that these changes may require the district to make corresponding changes to the district's wellness plan.

FFAA (LEGAL) WELLNESS AND HEALTH SERVICES
PHYSICAL EXAMINATIONS

This legally referenced policy on physical examinations has been updated to include existing statutory provisions that:

- Permit spinal screening requirements to be met by a professional examination (see OUTSIDE SCREENING on page 4),
- Authorize the district to do a PROVISIONAL ADMISSION for up to 60 days when a parent arranges a spinal screening by a person other than the screener used by the district,
- Outline recordkeeping and reporting requirements for spinal screenings (see RECORDS on page 5), and
- Require the superintendent to provide the parent a REPORT OF ABNORMALITY if a student may have an abnormal spinal curvature.

Several outdated provisions have been deleted, and other changes have been made throughout to better match statutory wording.

FFAB (LEGAL) WELLNESS AND HEALTH SERVICES
IMMUNIZATIONS

Revisions at IMMUNIZATION REQUIREMENTS on page 1 are to align the text with the Administrative Code, including changes effective July 28, 2016, and include the following:

- The hepatitis A vaccine is required for all students in kindergarten–grade 12, not just students in high incidence areas.
- Students enrolling in grades 7–12 must have one dose of the meningococcal vaccine on or after the student's 11th birthday.

A new Administrative Code provision, effective July 28, 2016, requires a district to provisionally admit a CHILD IN FOSTER CARE for 30 days if evidence of vaccination is not available. See page 3.

The July rule changes also address electronic immunization records. The rules clarify at EVIDENCE OF IMMUNIZATION, on page 4, that immunization records generated from electronic health record systems must include the clinic contact information and the provider's signature or stamp and that IMMUNIZATION RECORDS may be stored in paper or electronic form.

Citations have been updated throughout the policy.

FJ (LEGAL) STUDENT FUNDRAISING

An existing provision from the Administrative Code on student fundraisers has been added to this legally referenced policy, which has been retitled Student Fundraising. The provision allows districts to authorize up to six days per school year on each school campus for student fundraisers that involve the sale of food and beverages that do not meet federal nutrition standards, as long as the foods and beverages are not sold in competition with school meals.

A provision that prohibits a district from sponsoring or conducting charitable raffles has been moved from this code to CDC(LEGAL), above.

FJ (LOCAL) STUDENT FUNDRAISING

Significant revisions are recommended to simplify and streamline this local policy, which has been retitled Student Fundraising to better reflect the content. Extensive administrative details are recommended for deletion from the policy. As reflected in the introductory sentence to the policy, details on fundraising plans, approval of activities, and reporting are typically addressed in administrative regulations and need not be included in board-adopted policy. Provisions on fundraising by outside organizations were moved to GE.

Remaining policy statements include provisions that address student participation in approved activities that benefit the district or a nonschool, charitable organization. Those activities must relate to the district's educational mission and participation must be voluntary.

In accordance with law, no fundraising is permitted during class time.

The final paragraph includes a reminder that fundraisers involving the sale of food and beverages that can be consumed during the school day must comply with federal competitive food standards, unless it is an exempted fundraiser as permitted by state and federal law. See FJ(LEGAL), above.

GE (LOCAL) RELATIONS WITH PARENT ORGANIZATIONS

As part of the review of solicitation and fundraising provisions throughout the policy manual, changes are recommended to this local policy, which focuses on activities by district-affiliated school-support or booster organizations and other parent groups. The revisions clarify that when such groups fundraise or solicit donations, those activities must be consistent with the district's philosophy and objectives, board policies, and administrative regulations and be conducted in accordance with UIL or other applicable governing association guidelines. In addition, the organization or group must notify the principal or other administrator before engaging in fundraising or soliciting donations. A cross-reference to CDC for district acceptance of gifts and donations was also added.

GKA (LEGAL) COMMUNITY RELATIONS
CONDUCT ON SCHOOL PREMISES

The full text of the FEDERAL GUN-FREE SCHOOL ZONES ACT of 1990 has been added to this legally referenced policy beginning on page 8. The Act makes it unlawful for a person to knowingly possess a firearm at a place that the person knows or has reasonable cause to believe is a school zone or to discharge or attempt to discharge a firearm at a place the person knows is a school zone. "School zone" is defined in the policy, which includes certain exceptions to both of these prohibitions.

Vantage Points

A Board Member's Guide to Update 107

Please note: *Vantage Points* is an executive summary, prepared specifically for board members, of the TASB Localized Update. The topic-by-topic outline and the brief descriptions focus attention on key issues to assist local officials in understanding changes found in the policies. The description of policy changes in *Vantage Points* is highly summarized and should not substitute for careful attention to the more detailed, district-specific Explanatory Notes and the policies within the localized update packet.

We welcome your comments or suggestions for improving *Vantage Points*. Please write to us at TASB Policy Service, P.O. Box 400, Austin, TX 78767-0400, e-mail us at policy.service@tasb.org, or call us at 800-580-7529 or 512-467-0222.

For more information about Policy Service, visit our website at http://policy.tasb.org.

This information is provided for educational purposes only to facilitate a general understanding of the law or other regulatory matter. This information is neither an exhaustive treatment on the subject nor is this intended to substitute for the advice of an attorney or other professional adviser. Consult with your attorney or professional adviser to apply these principles to specific fact situations.

© 2017 Texas Association of School Boards, Inc. All rights reserved.

Update 107 contains recommended changes to local policies on topics including gifts and fundraising, employee and contractor misconduct, employee suspension and expense reimbursement, and student compulsory attendance and wellness policies. Revisions to legal policies incorporate various administrative rules and additional provisions from the Every Student Succeeds Act (ESSA).

Gifts, Fundraising, and Solicitations

Policies CDC (Gifts and Solicitations) and FJ (Student Fundraising) have been renamed to better reflect the topics addressed in those codes.

CDC(LOCAL) AND FJ(LOCAL) POLICY CONSIDERATIONS

CDC(LOCAL) addresses unsolicited gifts and donations as well as gifts and donations solicited by the district or its employees. For most districts, the policy indicates that authority is delegated to the superintendent to accept gifts and donations, except when the potential gift is real property or when the donor has made a gift conditional on a specific use by the district.

For solicited gifts, such as online fundraising campaigns or platforms, an employee must receive approval before using the name or image of the district, a campus, or any student, and must comply with any district administrative regulations.

FJ(LOCAL) addresses student fundraising, and significant revisions are recommended to simplify the policy. It is recommended that details of fundraising plans, approval of activities, and any required reports be addressed in administrative regulations.

GE(LOCAL) POLICY CONSIDERATIONS

Revisions are also recommended at GE(LOCAL) to clarify when and under what conditions district-affiliated school support or booster organizations, and other parent groups, can solicit donations or fundraise on behalf of the district.

Personnel Issues

Paraprofessional Qualifications

ESSA requires a state's standards for paraprofessionals working in programs supported with Title I funds to include the qualifications that were in place on the day before ESSA was enacted (December 10, 2015). For reference purposes, DBA(LEGAL) has been updated to include those standards that were effective before December 10, 2015.

Employee and Contractor Misconduct

ESSA requires districts that receive Title I funds to have regulations or policies that prohibit assisting a school employee, contractor, or agent in obtaining a new job if there is knowledge or probable cause to believe that the individual engaged in sexual misconduct with a minor or student. CJ(LEGAL) and DC(LEGAL) have been updated with these statutory requirements.

CJ(LOCAL) AND DC(LOCAL) POLICY CONSIDERATIONS

To satisfy the policy requirement of this ESSA provision, local policy language is recommended for inclusion in your manual at CJ(LOCAL), regarding contractors and agents, and at DC(LOCAL), regarding employees.

The State Board for Educator Certification also addressed this ESSA requirement in recent amendments to the Educators' Code of Ethics. See DH(EXHIBIT).

Suspension/ Termination

DFAA, DFBA, AND DFCA(LOCAL) POLICY CONSIDERATIONS

Revisions for clarity are recommended to the local policies addressing the authority to place a probationary or term contract employee on administrative leave, sometimes referred to as suspension with pay. A new local policy addressing the authority to place continuing contract employees on administrative leave is recommended for those districts that still have employees on continuing contracts.

Expense Reimbursement

DEE(LOCAL) POLICY CONSIDERATIONS

Several changes are recommended at policy DEE(LOCAL) on employee expense reimbursement. In addition to recommended changes for clarity and policy style, two provisions are also recommended for deletion, as these are either already covered by law or are not required for all types of reimbursements.

Instruction

Legally referenced policies have been updated to reflect:

- Current State Board of Education rules on instructional materials [see EFAA(LEGAL) and CMD(LEGAL)],
- Administrative Code rules regarding how state funding is generated for off-campus programs [see EHDD(LEGAL) and FEB(LEGAL)], and

- Recent Administrative Code amendments related to endorsements under the foundation program [see EIF(LEGAL)].

Student Issues

Homeschool and Compulsory Attendance

FEA(LOCAL) POLICY CONSIDERATIONS

Recent guidance from TEA prompted recommended revisions at FEA(LOCAL) to align with the documentation requirements for a student who is homeschooled or is thought to be homeschooled.

Student Wellness

Current Administrative Code rules prompted changes to both FFAA(LEGAL), on physical examinations, and FFAB(LEGAL), on required immunizations. Final federal rules on district wellness policies under the Healthy, Hunger-Free Kids Act have been added at FFA(LEGAL).

FFA(LOCAL) POLICY CONSIDERATIONS

Note that some districts' Update materials will contain recommended revisions for FFA(LOCAL) to accommodate recently adopted federal regulations related to the required student wellness policies. If this policy is not included in a district's Update materials, we encourage you to contact your policy consultant to determine whether revisions are necessary to your local student wellness policy.

Exhibits

Please note: In this update, most districts will see recommendations to delete several exhibits from the policy manual. In our ongoing effort to provide districts more flexibility for customizing and formatting forms, we are recommending that many current exhibits containing forms be deleted from the local policy manual in favor of the district modifying them and housing them with the district's other administrative materials. The forms recommended for deletion in Update 107 will be available in the *TASB Regulations Resource Manual* when Update 53 to that publication is released in March.

(LOCAL) Policy Comparison Packet

This packet is generated by an automated process that compares the updated policy to the district's current policy, as found in TASB Policy Service records.

In this packet, you will find:

- Policies being recommended for revision (annotated)
- New policies (not annotated)

Policies recommended for deletion are not included. If you want to include the text of these policies in the information given to the Board, you may download them from *Policy On Line*. .

Annotations are shown as follows.

- *Deletions* are shown in a red strike-through font: ~~deleted text~~.
- *Additions* are shown in a blue, bold font: **new text**.
- Blocks of text that have been *moved* without alteration are shown in green, with double underline and double strike-through formatting to distinguish the text's destination from its origin: ~~moved text~~ becomes moved text.
- *Revision bars* appear in the right margin, as above.

NOTE: While the annotation software competently identifies simple changes, large or complicated changes—as in an extensive rewrite—may be more difficult to follow. In addition, Policy Service's recent migration to Word 2013 causes some margin notes to appear as a tracked change where no change has taken place.

For further assistance in understanding policy changes, please refer to the explanatory notes in your Localized Policy Manual update packet or contact your policy consultant.

Policy.Service@tasb.org

800-580-7529

512-467-0222

Note: **For purposes of this policy, the terms "gift" and "donation" have the same meaning.**

UNSOLICITED GIFTS ~~FROM THE PUBLIC~~

AUTHORITY TO ACCEPT

The Board **delegates to the** ~~or~~ Superintendent **the authority to** ~~may~~ accept **unsolicited gifts** ~~any bequest or gift of money or property~~ on behalf of the District. **However, any**~~The~~ gift **that the potential donor has expressly made conditional upon the District's use for a specified purpose, or any gift of real property,** shall **require Board approval.**

Once accepted, a gift becomes~~become~~ the sole property of the District. ~~for its use and disposition. All gifts shall be given to the District and not to a particular school. At the discretion of the Superintendent or designee, the gift may be used in a particular school.~~

CRITERIA FOR ACCEPTANCE

The **District shall not accept any gift that would violate or conflict with policies of or actions by the Board or with federal or state law.**

Before the Superintendent **accepts a gift or recommends**~~shall examine and evaluate offers of gifts to the District and may recommend~~ acceptance **of a gift** to the Board**, as applicable, the Superintendent shall consider whether** ~~when~~ the **gift**~~gifts~~:

1. **Has**~~Have~~ a purpose consistent with **the District's educational philosophy, goals, and objectives;**~~District purposes.~~
2. **Places any**~~Place no~~ restrictions on **a campus or District** ~~the school~~ program**;**~~.~~
   1. **Would support a program that the Board may be unable or unwilling to continue when the donation of funds is exhausted;**
   2. **Would result in ancillary or ongoing costs for the District;**
   3. **Requires employment of additional personnel;**
3. **Requires or implies** ~~Do not require~~ the endorsement of a **specific** business **or** product **[see GKB for advertising opportunities];**~~.~~
   4. **Would result in inequitable funding, equipment,**~~Do not conflict with policies~~ or **resources among District schools or programs;**
   5. **Obligates the District or a campus to engage in specific** actions**; or**

~~1.~~ Affects the physical structure of a building~~the Board~~ or would~~public law.~~

6. ~~Do not~~ require extensive ~~District~~ maintenance on the part of the District.

SOLICITATIONS

An employee who solicits gifts on behalf of the District or for use in the fulfillment of his or her professional responsibilities shall comply with relevant state and federal law and any District administrative regulations.

All donations solicited on behalf of the District, including solicitations in the name of the District or a campus, or donations solicited using District or campus resources, become the sole property of the District.

WEB-BASED SOLICITATIONS

4. An employee may solicit web-based donations of money or items for use by the employee in fulfilling his or her professional responsibilities or for the District's use, including "crowdfunding." However, an employee shall obtain prior approval from the employee's supervisor before using the name or image of the District, a campus, or any student. ~~.~~

EMPLOYMENT ASSISTANCE PROHIBITED

No District employee shall assist a contractor or agent of the District or of any other school district in obtaining a new job if the employee knows, or has probable cause to believe, that the contractor or agent engaged in sexual misconduct regarding a minor or student in violation of the law. Routine transmission of an administrative file does not violate this prohibition.

No District contractor or agent shall assist an employee, contractor, or agent of the District or of any other school district in obtaining a new job if the contractor or agent knows, or has probable cause to believe, that the individual engaged in sexual misconduct regarding a minor or student in violation of the law. Routine transmission of an administrative or personnel file does not violate this prohibition.

[See also DC for prohibitions relating to employees]

PERSONNEL DUTIES	The Superintendent shall define the qualifications, duties, and responsibilities of all positions and shall ensure that job descriptions are current and accessible to employees and supervisors.
POSTING VACANCIES	The Superintendent or designee shall establish guidelines for advertising employment opportunities and posting notices of vacancies. These guidelines shall advance the Board's commitment to equal opportunity employment and to recruiting well-qualified candidates. Current District employees may apply for any vacancy for which they have appropriate qualifications.
APPLICATIONS	All applicants shall complete the application form supplied by the District. Information on applications shall be confirmed before a contract is offered for a contractual position and before hiring or as soon as possible thereafter for a noncontractual position. [For information related to the evaluation of criminal history records, see DBAA.]
EMPLOYMENT OF CONTRACTUAL PERSONNEL	The Superintendent has sole authority to make recommendations to the Board regarding the selection of contractual personnel. The Board retains final authority for employment of contractual personnel; however, from June 1 to September 30, the Board delegates to the Superintendent the authority to employ classroom teachers. The Superintendent shall inform the Board of any persons offered a term contract under this authority. [See DCA, DCB, DCC, and DCE as appropriate]
EMPLOYMENT OF NONCONTRACTUAL PERSONNEL	The Board delegates to the Superintendent final authority to employ and dismiss noncontractual employees on an at-will basis. [See DCD]

EMPLOYMENT ASSISTANCE PROHIBITED

NO DISTRICT EMPLOYEE SHALL ASSIST ANOTHER EMPLOYEE OF THE DISTRICT OR OF ANY SCHOOL DISTRICT IN OBTAINING A NEW JOB IF THE EMPLOYEE KNOWS, OR HAS PROBABLE CAUSE TO BELIEVE, THAT THE OTHER EMPLOYEE ENGAGED IN SEXUAL MISCONDUCT REGARDING A MINOR OR STUDENT IN VIOLATION OF THE LAW. ROUTINE TRANSMISSION OF AN ADMINISTRATIVE OR PERSONNEL FILE DOES NOT VIOLATE THIS PROHIBITION. [SEE CJ FOR PROHIBITIONS RELATING TO CONTRACTORS AND AGENTS AND DH(EXHIBIT) FOR THE EDUCATORS' CODE OF ETHICS.] ~~EXIT INTERVIEWS AND EXIT REPORTS~~

~~An exit interview shall be conducted, if possible, and an exit report shall be prepared for every employee who leaves employment with the District.~~

PRIOR APPROVAL REQUIRED

An employee shall be reimbursed for reasonable, allowable expenses incurred in carrying out District business only with the prior approval of the employee's ~~immediate~~ supervisor **and in accordance with administrative regulations.** ~~.~~

~~TRAVEL EXPENSES~~

~~Reimbursement for authorized travel shall be in accordance with legal requirements.~~

~~Accounting records shall accurately reflect that no state or federal funds were used to reimburse travel expenses beyond those authorized for state employees.~~

DOCUMENTATION REQUIRED

For any **allowable**~~authorized~~ expense incurred, the employee shall submit a statement, with receipts to the extent feasible, documenting actual expenses ~~and in accordance with administrative procedures~~.

EXCEPTION

~~EXCEPTION~~

Expenses for meals associated with authorized travel not related to a state or federal grant shall be paid to employees on a per diem basis. No receipts shall be required for expenses paid on a per diem basis.

SUSPENSION WITH PAY

A probationary contract employee may be suspended with pay **and/**~~or~~ placed on administrative leave by the **Superintendent**~~Superintendent~~ during an investigation of alleged misconduct by the employee or at any time the **Superintendent**~~Superintendent~~ determines that the District's best interest will be served by the suspension~~ or administrative leave~~.

SUSPENSION WITH PAY

A term contract employee may be suspended with pay **and**~~or~~ placed on administrative leave by the **Superintendent**~~Superintendent~~ during an investigation of alleged misconduct by the employee or at any time the **Superintendent**~~Superintendent~~ determines that the District's best interest will be served by the suspension ~~or administrative leave~~.

Students in violation of the compulsory attendance law shall be reported to the District attendance officer, who may institute court action as provided by law.

EXCUSED ABSENCES

In addition to excused absences required by law, the District shall excuse absences for the following purposes.

HIGHER EDUCATION VISITS

The District shall excuse a student for up to two days during the student's junior year and up to two days during the student's senior year to visit an accredited institution of higher education. A student shall be required to submit verification of such visits in accordance with administrative regulations.

EARLY VOTING OR ELECTION CLERK

The District shall excuse a student for up to two days per school year to serve as an early voting or election clerk. A student shall be required to submit verification of service in accordance with administrative regulations.

[For extracurricular activity absences, see FM.]

WITHDRAWAL FOR NONATTENDANCE

The District may initiate withdrawal of a student under the age of 19 for nonattendance under the following conditions:

1. The student has been absent ten consecutive school days; and

2. Repeated efforts by the attendance officer and/or principal to locate the student have been unsuccessful.

[For District-initiated withdrawal of students 19 or older, see FEA(LEGAL).]

STUDENTS ATTENDING~~IN~~ HOMESCHOOLS

Students who are~~When the District becomes aware that a student is being or will be~~ homeschooled **are exempt from the compulsory attendance law to** ~~,~~the **same extent as students enrolled in other private schools.**

Adequate documentation of homeschooling for withdrawal shall consist of either a statement of withdrawal in accordance with FD(LOCAL) indicating the date homeschooling began, or a signed and dated letter from a parent~~Superintendent~~ or **guardian indicating that his or her child is being homeschooled and the date the homeschooling began.**

The District~~designee~~ may request **from a parent or guardian**~~in writing~~ a letter of **assurance that a child is being educated**~~notification from the parents of their intention to homeschool~~ using a curriculum designed to meet basic education goals of reading, spelling, grammar, mathematics, and a study of good citizenship.

ENFORCING COMPULSORY ATTENDANCE

If **a parent or guardian refuses**~~the parents refuse~~ to submit a **requested statement or** letter~~, of notification~~ or if the District has evidence that **a**~~the~~ school-**aged**~~age~~ child is not being home-schooled within legal requirements, the District may investigate further and, if warranted, shall pursue legal action to enforce the compulsory attendance law.

The District shall support the general wellness of all students by implementing measureable goals to promote sound nutrition and student health and to reduce childhood obesity.

[See EHAA for information regarding the District's coordinated school health program.]

DEVELOPMENT, IMPLEMENTATION, AND REVIEW OF GUIDELINES AND GOALS

The local school health advisory council (SHAC), on behalf of the District, shall review and consider evidence-based strategies and techniques and shall develop nutrition guidelines and wellness goals as required by law. In the development, implementation, and review of these guidelines and goals, the SHAC shall permit participation by parents, students, representatives of the District's food service provider, physical education teachers, school health professionals, members of the Board, school administrators, and members of the public.

[See BDF for required membership of the SHAC.]

WELLNESS PLAN

The SHAC shall develop a wellness plan to implement the District's nutrition guidelines and wellness goals. The wellness plan shall, at a minimum, address:

1. Strategies for soliciting involvement by and input from persons interested in the wellness plan and policy;

2. Objectives, benchmarks, and activities for implementing the wellness goals;

3. Methods for measuring implementation of the wellness goals;

~~3.~~4. **The District's standards for foods and beverages provided, but not sold, to students during the school day on a school campus; and**~~and~~

~~4.~~5. The manner of communicating to the public applicable information about the District's wellness policy and plan.

The SHAC shall review and revise the plan on a regular basis and recommend revisions to the wellness policy when necessary.

NUTRITION GUIDELINES

FOODS AND BEVERAGES SOLD

The District's nutrition guidelines for reimbursable school meals and all other foods and beverages sold~~, otherwise made available,~~ or marketed to students during the school day shall be designed to promote student health and reduce childhood obesity and shall be at least as restrictive as federal regulations and guidance, except when the District allows an exemption for fundraising activities as authorized by state and federal rules. [See CO and FJ]

FOODS AND BEVERAGES PROVIDED

The District shall establish standards for all foods and beverages provided, but not sold, to students during the school day. These standards shall be addressed in the District's wellness plan.

WELLNESS GOALS

NUTRITION PROMOTION AND EDUCATION

The District shall implement, in accordance with law, a coordinated school health program with a nutrition education component. [See EHAA] The District's nutrition promotion activities shall encourage participation in the National School Lunch Program, the School Breakfast Program, and any other supplemental food and nutrition programs offered by the District.

The District establishes the following goals for nutrition promotion:

1. The District's food service staff, teachers, and other District personnel shall consistently promote healthy nutrition messages in cafeterias, classrooms, and other appropriate settings.

2. The District shall share educational nutrition information with families and the general public to promote healthy nutrition choices and positively influence the health of students.

~~The District shall ensure that food and beverage advertisements accessible to students during the school days contain only products that meet the federal guidelines for meals and competitive foods.~~

The District establishes the following goals for nutrition education:

1. The District shall deliver nutrition education that fosters the adoption and maintenance of healthy eating behaviors.

2. The District shall make nutrition education a District-wide priority and shall integrate nutrition education into other areas of the curriculum, as appropriate.

PHYSICAL ACTIVITY

The District shall implement, in accordance with law, a coordinated health program with physical education and physical activity components and shall offer at least the required amount of physical activity for all grades. [See BDF, EHAA, EHAB, and EHAC]

The District establishes the following goals for physical activity:

1. The District shall provide an environment that fosters safe, enjoyable, and developmentally appropriate fitness activities for all students, including those who are not participating in physical education classes or competitive sports.

2. The District shall provide appropriate staff development and encourage teachers to integrate physical activity into the academic curriculum where appropriate.

3. The District shall make appropriate before-school and after-school physical activity programs available and shall encourage students to participate.

4. The District shall encourage parents to support their children's participation, to be active role models, and to include physical activity in family events.

OTHER SCHOOL-BASED ACTIVITIES

The District establishes the following goals to create an environment conducive to healthful eating and physical activity and to promote and express a consistent wellness message through other school-based activities:

1. The District shall allow sufficient time for students to eat meals in cafeteria facilities that are clean, safe, and comfortable.

2. The District shall promote wellness for students and their families at suitable District and campus activities.

3. The District shall promote employee wellness activities and involvement at suitable District and campus activities.

IMPLEMENTATION

The assistant superintendent for administrative services shall oversee the implementation of this policy and the development and implementation of the wellness plan and appropriate administrative procedures.

EVALUATION

The District shall comply with federal requirements for evaluating this policy and the wellness plan**.** ~~, as well as the District's and each campus's level of compliance with the policy and plan.~~

~~Annually, the SHAC shall assess and prepare a report of each campus's progress toward meeting the goals listed in this policy and in the wellness plan, including a summary of each campus's major activities and events tied to the wellness program and the extent to which the wellness policy and plan compare with any state- or federally designated model wellness policies.~~

PUBLIC NOTIFICATION

The District shall **annually** inform and update the public about the content and implementation of the wellness policy, including posting on its website **copies**~~a copy~~ of the wellness policy**,** ~~and~~ the wellness plan, **and the required implementation assessment**~~as well as a copy of the annual report~~.

RECORDS RETENTION

The District shall retain all **the required** records associated with the wellness policy, in accordance with law and the District's records management program. [See CPC and FFA(LEGAL)]

STUDENT FUNDRAISING ~~GIFTS AND SOLICITATIONS~~

Administrative regulations shall address student fundraising plans, approval of fundraising activities, and any required reporting on fundraisers by campus administrators.

WITH AT LEAST ONE EMPLOYEE MANAGING EACH PROJECT, STUDENTS ~~SCHOOL-SPONSORED~~

~~Fund-raising activities by student groups and/or for school-sponsored projects shall be allowed, with prior administration approval and under the supervision of the project sponsor, for students in all grades.~~

~~All fund-raising projects shall be subject to the approval of the principal and Superintendent.~~

~~Student participation in approved fund-raising activities shall not interfere with the regular instructional program. [See EC] Funds raised shall be received, deposited, and disbursed in accordance with CFD(LOCAL).~~

~~FOR OUTSIDE ORGANIZATIONS~~

~~Students~~ representing their school **or the District** may participate in **approved fundraising to** ~~charitable institution and community drives. Such participation, which shall be on a strictly voluntary basis and shall not disrupt the regular school day, shall be open to students in all grades.~~

~~BY OUTSIDE ORGANIZATIONS~~

~~No outside organizations of any sort may solicit contributions of any type from students, within the schools.~~

~~LOSS OF CLASS TIME~~

~~The collection of monies that takes the time of the students or teachers during school hours is strictly forbidden, unless the monies collected represent payment for school lunches, monies that will~~ benefit the **District** ~~school~~ or **a nonschool, charitable organization. Participation** ~~its students, or other authorized fees. [See also FP]~~

~~The Board~~ shall ~~regularly~~ be **voluntary and shall be** ~~informed of~~ approved **only when the fundraising** ~~fund-raising projects and shall periodically review the effect of such~~ activity **relates to** ~~on~~ the **District's educational mission.**

Fundraising shall not be permitted during class time. [See EC]

Fundraising through sales of foods ~~student body, the instructional program,~~ and **beverages that could be consumed during the school day shall meet** the **requirements for competitive foods unless the District allows an exception from the competitive food requirement, as permitted by state and federal law. [See CO and FFA]** ~~community.~~

District-affiliated school-support **organizations and** ~~or~~ booster organizations**, and other parent groups,** shall organize**, fundraise or solicit donations,** and function in a way that is consistent with the District's philosophy and objectives, ~~within adopted~~ Board policies, **District administrative regulations,**~~in accordance with~~ applicable UIL **or other governing association** guidelines**,** and financial and audit regulations. [See also **CDC and CFC**~~CFD~~]

Before engaging in fundraising or soliciting gifts, an organization or group shall notify the principal or other appropriate administrator identified in administrative regulations. [See CDC(LOCAL) for District acceptance of gifts and solicitations]

USE OF DISTRICT FACILITIES

District-affiliated school-support or booster organizations may use District facilities with prior approval of the appropriate administrator. Other parent groups may use District facilities in accordance with policy GKD.

~~PURCHASES FOR THE SCHOOL~~

~~Before parent groups or other groups working with the school purchase equipment for the schools, including computer hardware and software, they shall notify the principal of their plans. In consultation with the Superintendent or designee, the principal shall determine the type or brand of equipment to buy to ensure compatibility with current District equipment.~~



Granbury ISD
Highest and Best Use Study

INSTITUTE OF URBAN STUDIES

EXECUTIVE SUMMARY

Granbury ISD conducted a study of the Highest and Best Use for Granbury ISD owned properties at 600 W. Bridge Street and 600 W. Pearl St. The Uniform Standards of Professional Appraisal Practice define highest and best use as "the reasonably probable and legal use of property that is physically possible, appropriately supported, and financially feasible, and that results in the highest value" (The Uniform Standards of Professional Appraisal Practice, 2002). The goals of the project were to ascertain the legal use to which the properties could logically be adapted, analyze the current market to determine feasibility, profitability, and the highest economic viability, and finally investigating and identifying options that may reasonably be expected to produce the greatest net return over a given period of time.

The project team from the Institute of Urban Studies (IUS) in the College of Architecture, Planning, and Public Affairs at the University of Texas at Arlington analyzed the project scope and properties involved, investigated the adaptive reuse of property, performed site, market, economic, and regulatory analyses, and evaluated financial feasibility. The project end goal was to produce a final master plan for the site with a detailed highest and best use report for Granbury ISD for further action needed to proceed with implementation.

PROJECT TEAM

INSTITUTE OF URBAN STUDIES:

- **Shima Hamidi, Ph. D**
  Director, Institute of Urban Studies
- **Amanda Kronk, LEED AP BD+C**
  Project Manager, Institute of Urban Studies

PROJECT LEAD:

- **Reza Paziresh**
  Masters Student, Landscape Architecture

DATA COLLECTION AND BACK GROUND:

- **Hamid Hajjafari**
  Ph. D Student, Urban Planning and Public Policy

GIS SPECIALIST:

- **Aliasghar Rahimiyoun**
  Ph. D Student, Urban Planning and Public Policy

DATA ANALYSIS AND POLICY RECOMMENDATION:

- **Ahoura Zandiatashbar**
  Ph. D Student, Urban Planning and Public Policy

DESIGN:

- **Toluwalope Olayinka**
  Masters Student, Architecture

Special thanks to...

- **Farokh Bagheri**
  Ph. D Student, Urban Planning and Public Policy
- **Yalcin Yildirim**
  Ph. D Student, Urban Planning and Public Policy
- **Somayeh Moazzeni**
  Ph. D Student, Urban Planning and Public Policy

STEERING COMMITTEE:

- **Dr. James Largent**
  Superintendent, Granbury ISD
- **Ron Holmgreen**
  Assistant Superintendent, Granbury ISD
- **Ginna Marks**
  Principal, STARS Acc. High School and Behavior Transition Center
- **Randy Leach**
  Facility Director, Granbury ISD
- **Nancy Alana**
  President, Granbury ISD Board
- **Mark Jackson**
  Vice President, Granbury ISD Board
- **Nin Hulett**
  Mayor, City of Granbury
- **Chris Coffman**
  City Manager, City of Granbury
- **Gary Best**
  Alumni, Granbury ISD
- **Jeff Bates**
  Boys & Girls Club of Hood County
- **Dwayne Durrett**
  Weatherford College
- **James Hodges**
  First National Bank
  Alumni, Granbury ISD
- **Mike Scott**
  Chamber of Commerce, City of Granbury
- **Mary Booth**

Table of Contents

1. Introduction 7

2. Study Area 10

3. Highest and Best Use Study 13
   a. Study Process
      i. Site Analysis
      ii. Stakeholder Engagement
      iii. Community Engagement
   b. Community Survey

4. Market Analysis 24
   a. Zoning Regulations
   b. Future Land Use
   c. Historical Overlay

5. Granbury ISD Master Plan 30
   a. Development Alternatives
      i. Alternative 1
      ii. Alternative 2
   b. Final Master Plan

6. Stakeholder Benefits 42
   a. Open Space
   b. Decker Gym and Field
   c. Park/Multi-functional Space
   d. Granbury ISD Museum
   e. Training Center
   f. Retail/Commercial Development
   g. Weatherford College
   h. Educational Partnership

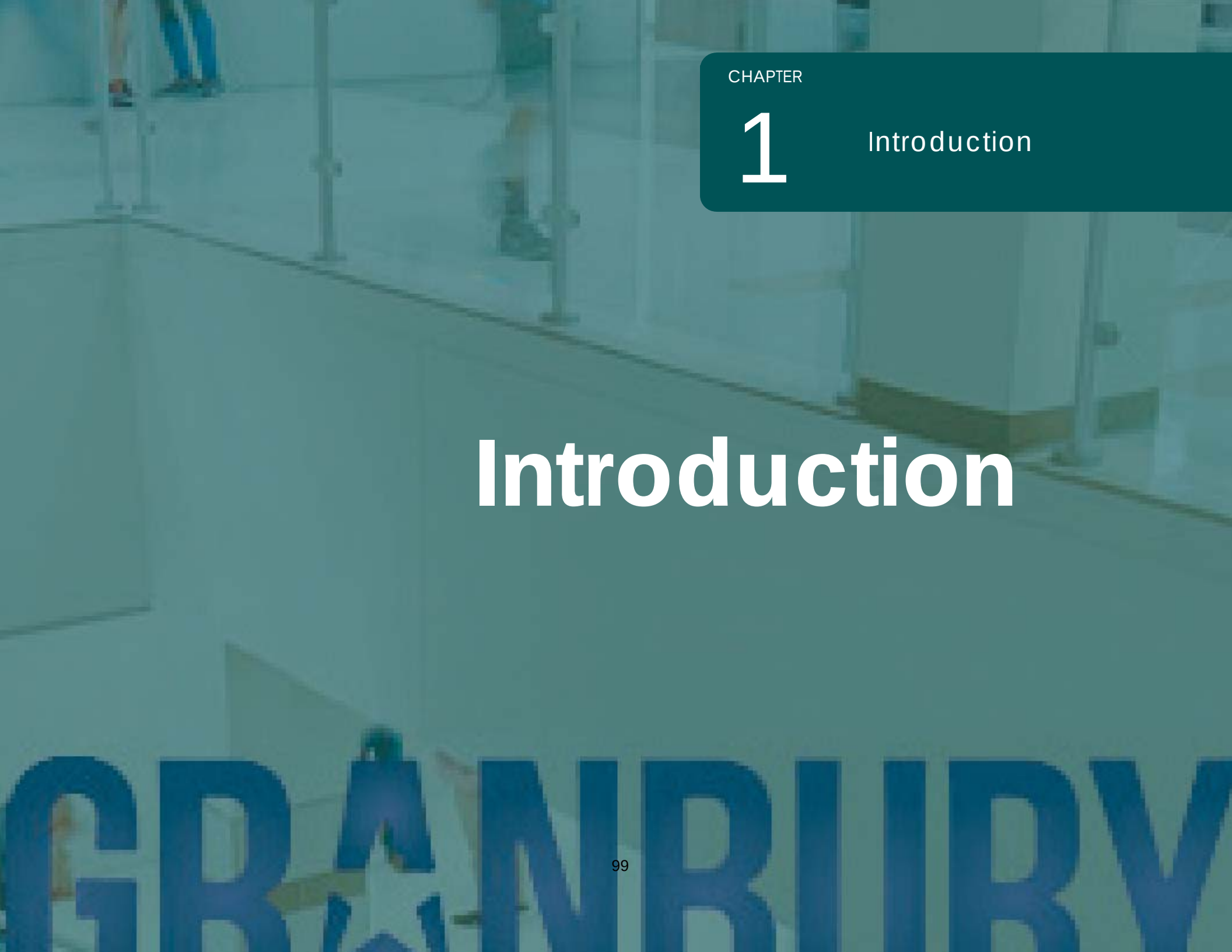
7. Property Transfer Process 52
   a. Legal Feasibility
   b. Transfer Diagram Series
   c. Transfer Process
      i. Replat
      ii. Land Acquisition and Leasing
   d. Property Values
   e. Demolition

8. Appendix A 69

Bibliography 77

GRANBURY ISD

CHAPTER 1



CHAPTER

1 Introduction

Introduction

1
Introduction

Granbury ISD requested of the Institute of Urban Studies at the University of Texas at Arlington to conduct a Highest and Best Use study for area owned properties at 600 W. Bridge Street and 600 W. Pearl St. that include the Granbury ISD Administration Annex, Administration, and Weatherford College buildings. The main priorities and concerns of the client for this project were as follows:

- Potential expansion of Weatherford College
- Move of administration functions to expanded Crossland Ninth Grade Campus
- Historic nature of Decker Gym
- Potential conveyance to City of Granbury of open space and football field on north end of property
- Reuse/repurpose of remaining ISD buildings on property

In applying a Highest and Best Use strategy, the goal was to utilize the legal, possible, and probable employments that would present the greatest value for the land while preserving its utility. The following parameters were set as general guidelines for any proposed use:

a) Legal permissibility

b) Physical possibility

c) Financial feasibility

d) Maximum production

Critical success factors for the project included the involvement of primary stakeholders through the implementation of a steering committee, public engagement, and interdisciplinary research and design involving planning, architecture, landscape, construction, and valuation.



Figure 1.1: Hood County School Districts
Source: *Wikipedia, Granbury Texas; Granbury Town Square.*

GRANBURY ISD

CHAPTER 2

CHAPTER

2 Study Area

Study Area

Chapter 2

2
Study Area

The City of Granbury is located in north Texas, approximately 35 miles southwest of Fort Worth and is the county seat of Hood County, Texas. The city has a rich history, employing a historic overlay that seeks to preserve its identity and historical landmarks including the Granbury Opera House, which continues to host Broadway productions.

The City of Granbury is considered the principal city of the Granbury Metropolitan Statistical Area. Based on the 2015 United States Census, the Granbury population was 9,386. The median income for a household in the city was $35,952, and the median income for a family was $45,451. Males had a median income of $34,625, with $25,721 for females. The per capita income for the city was $19,801. Approximately 5.0% of families and 9.6% of the population were below the poverty line, including 4.6% of those under the age of 18 and 14.9% over the age of 65. Moreover, based on Areavibes, the median home price in the city was $159,800.

School District Context

The following school districts serve Hood County:

- Bluff Dale ISD
- Glen Rose ISD
- Godley ISD
- Granbury ISD
- Lipan ISD
- Tolar ISD



Figure 2.1: Context Map

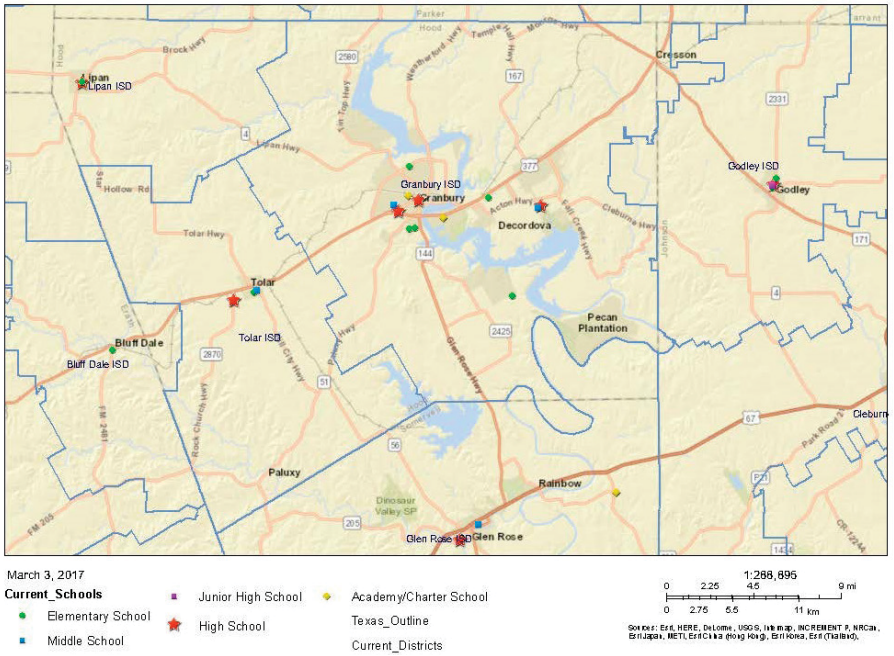
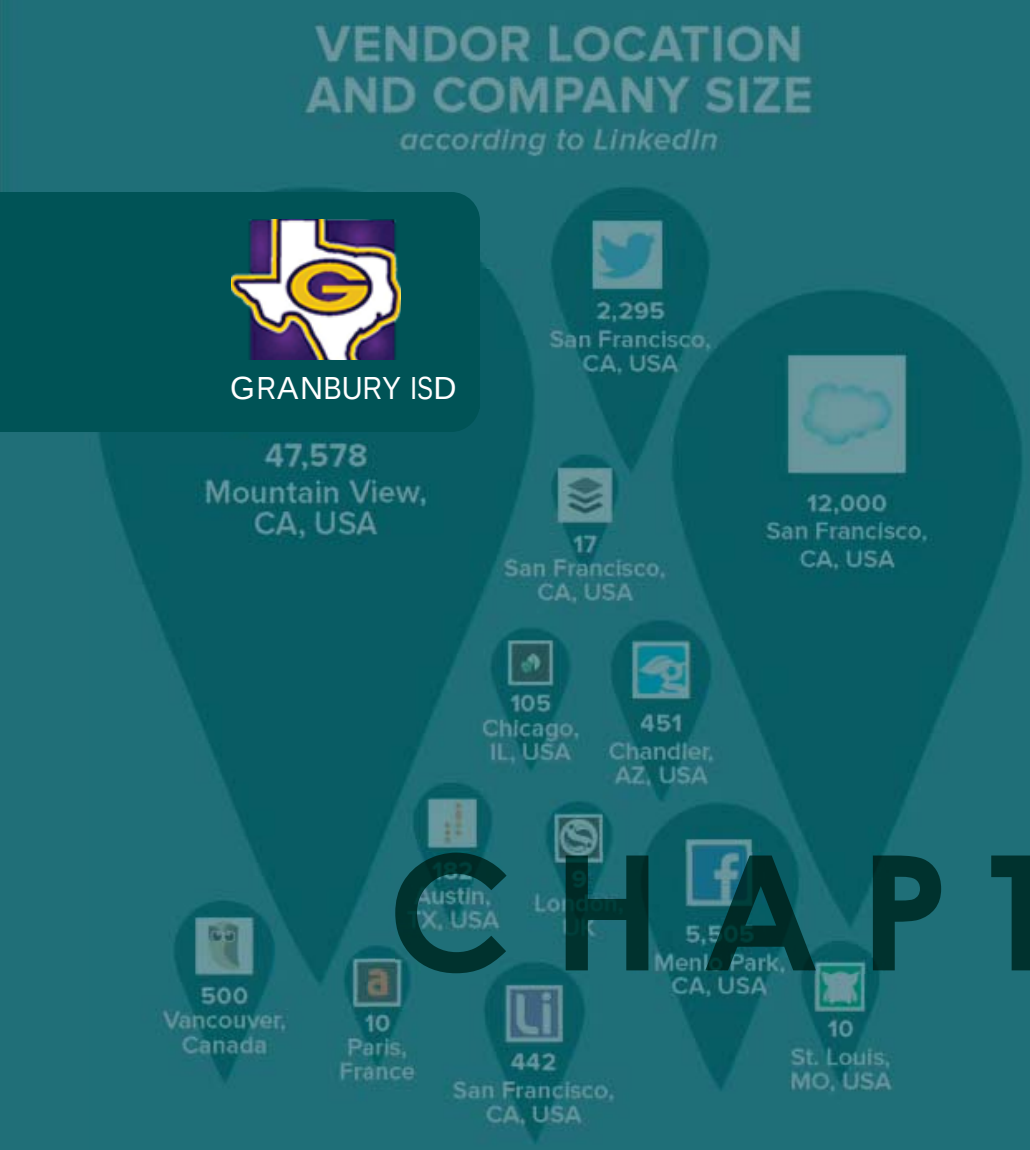
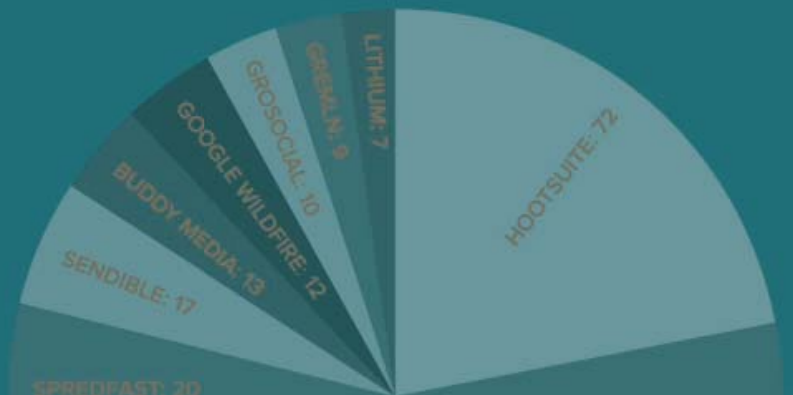


Figure 2.2: Hood County School Districts
Source: *Hood County, http://www.thecb.state.tx.us/apps/GM/*


VENDOR LOCATION
AND COMPANY SIZE
according to LinkedIn
GRANBURY ISD
47,578
Mountain View,
CA, USA
2,295
San Francisco,
CA, USA
12,000
San Francisco,
CA, USA
17
San Francisco,
CA, USA
105
Chicago,
IL, USA
451
Chandler,
AZ, USA
500
Vancouver,
Canada
10
Paris,
France
442
San Francisco,
CA, USA
10
St. Louis,
MO, USA


HOOTSUITE: 72
LITHIUM: 7
GRISNAL: 9
GROSOCIAL: 10
GOOGLE WILDFIRE: 12
BUDDY MEDIA: 13
SENDIBLE: 17


SOCIAL MEDIA
CONTENDERS
FACEBOOK PAGES MANA
BUDDY MEDIA
GOOGLE WILDFIRE
SCALE
SOCIAL
SIGNALS
LITHIUM
SPREDFA
GRISNAL
NICHE
SATISF
USER

CHAPTER 3



CHAPTER

3

Highest and Best Use Study

Highest and Best Use Study

3
Highest and Best Use Study

a. Study Process

The approach taken to identify the best use for the study area accounts for the information, both quantitative and qualitative, collected throughout the project process. The project process leading to the design alternatives was comprised of the analysis of the current situation of the study area and an understanding of the community's desires through community engagement activities.

The community priorities, zoning regulations, and future land use plans highly informed the design alternatives. The next step involved the evaluation of the alternatives that addressed the understanding of community priorities; the team then analyzed regulatory and legal factors that placed specific parameters on the opportunities for the study area.

i. Site Analysis

The IUS research team began the site analysis process by visiting the site for documentation. Next, GIS analysis was conducted in order to generate macro-level information for the greater context of the study area as well as micro-level information for the study area itself as well as areas directly adjacent to the study area. The study area and surrounding context were analyze through the lenses of land use, natural features, flooding, and circulation, illustrated by Figures 3.1 through 3.5. Figure 3.6 exhibits a Site Analysis Plan that combines a number of components from each analyzed factor.

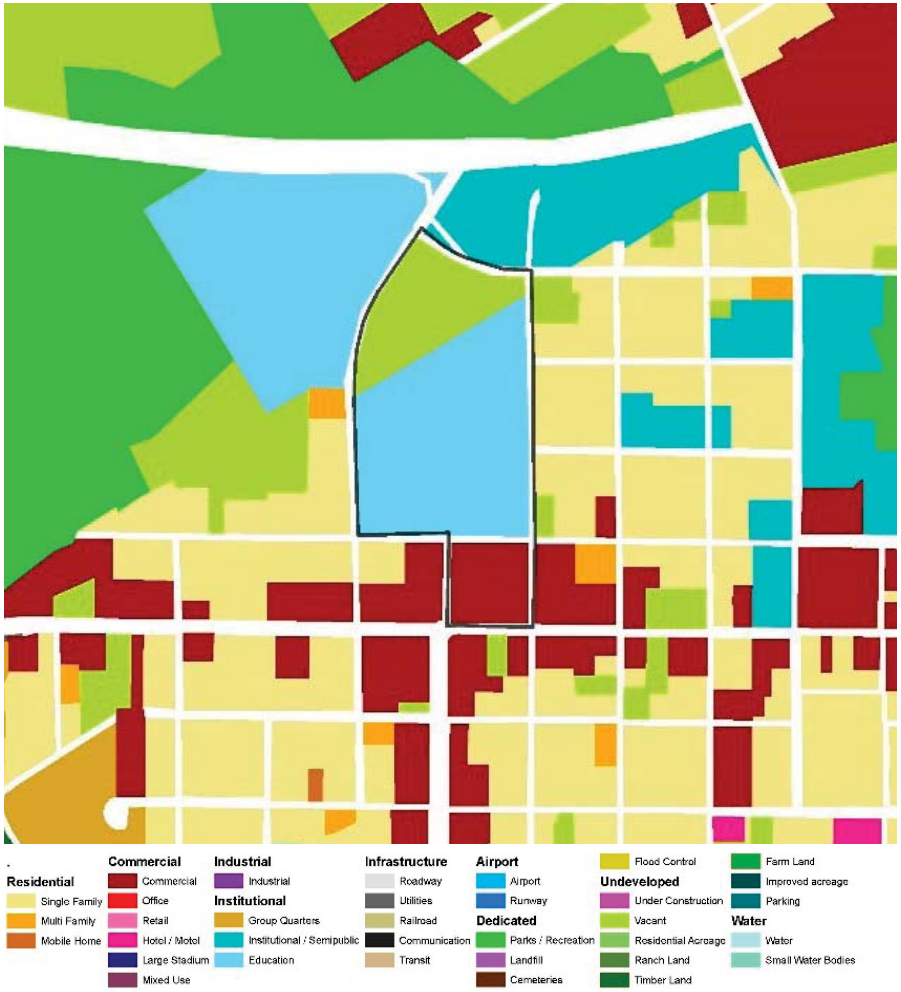


Figure 3.1: Land Use Plan - Site

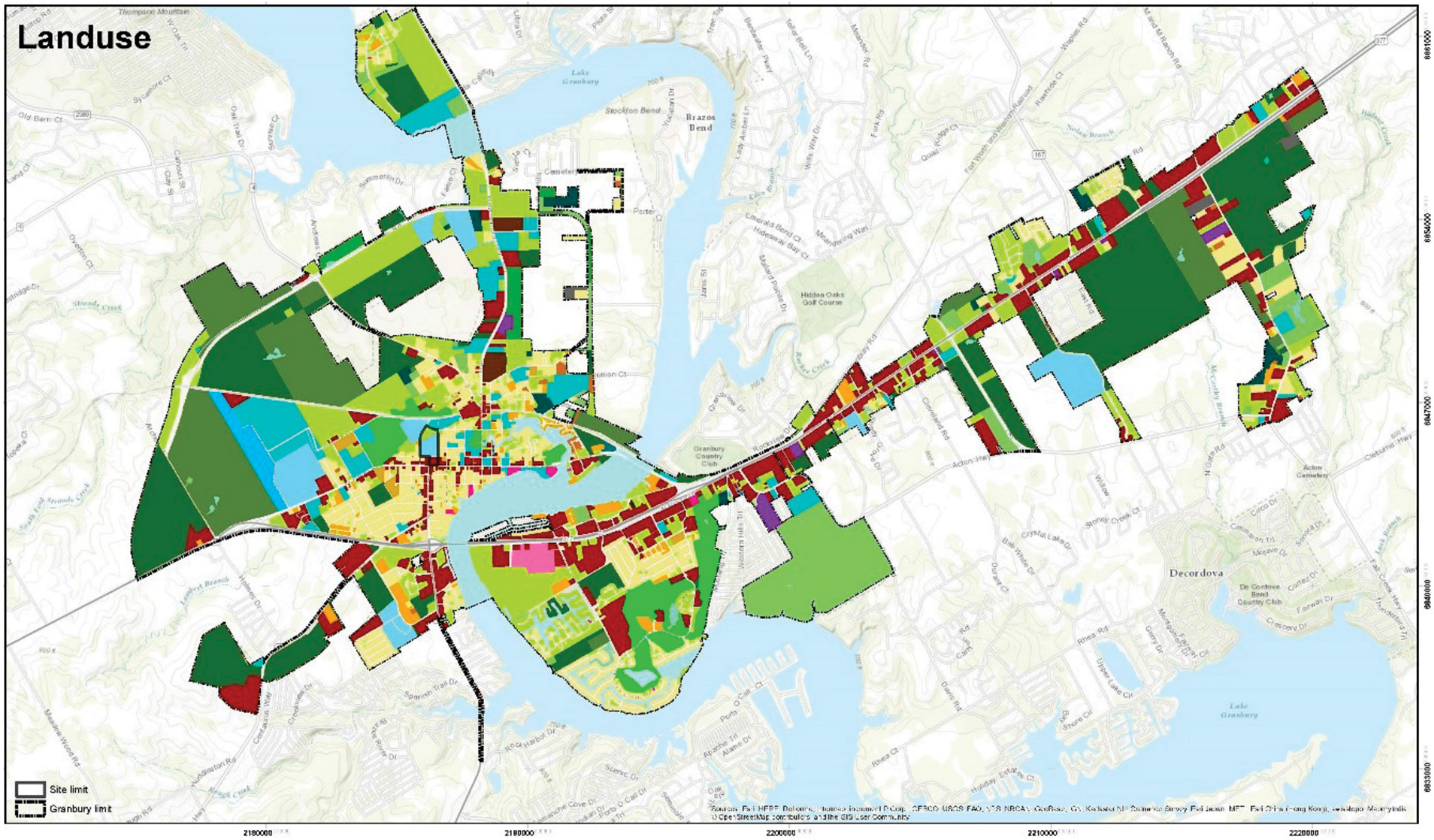


Figure 3.2: Land Use Plan - Macro

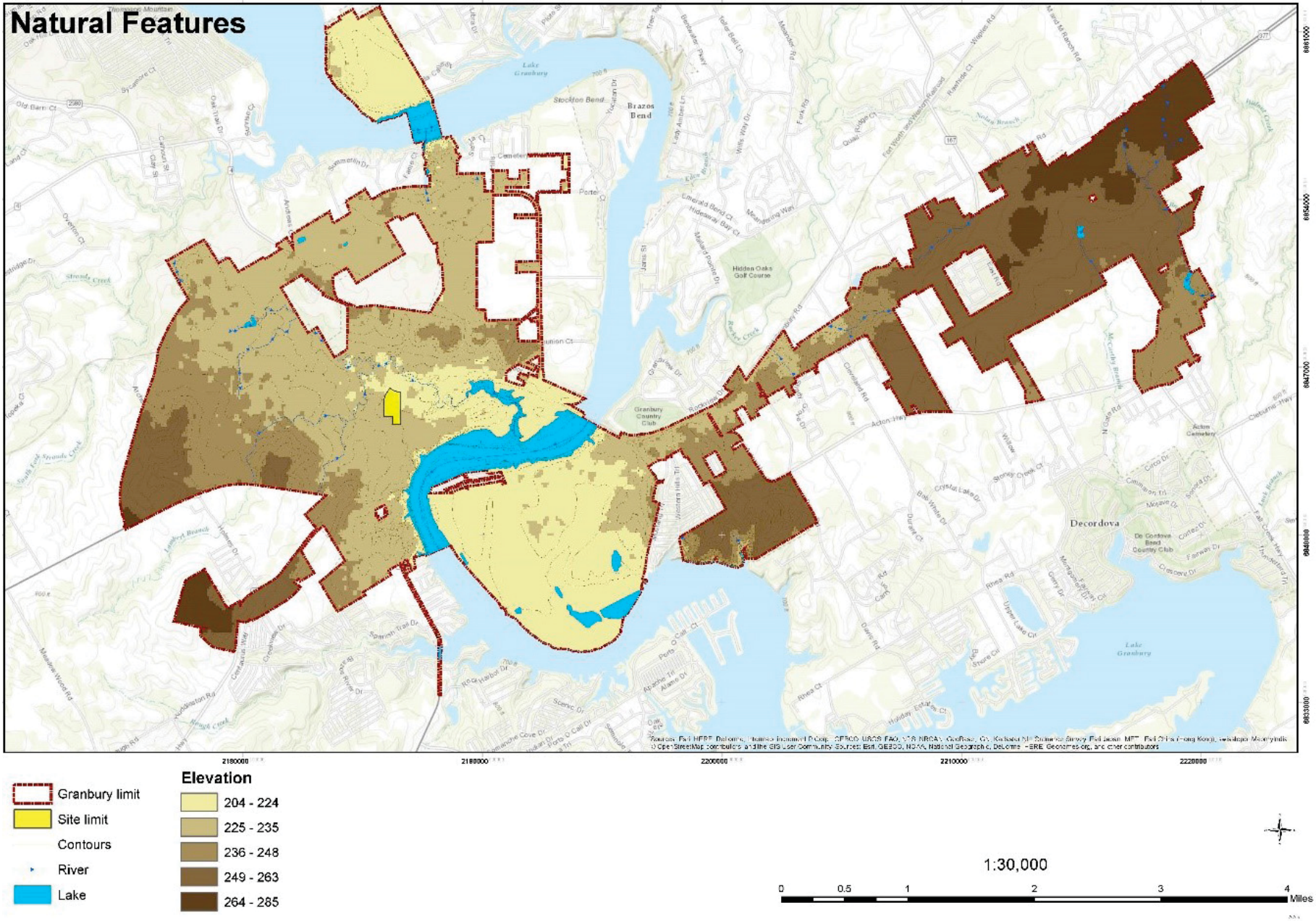


Figure 3.3: Natural Feature Plan - Macro

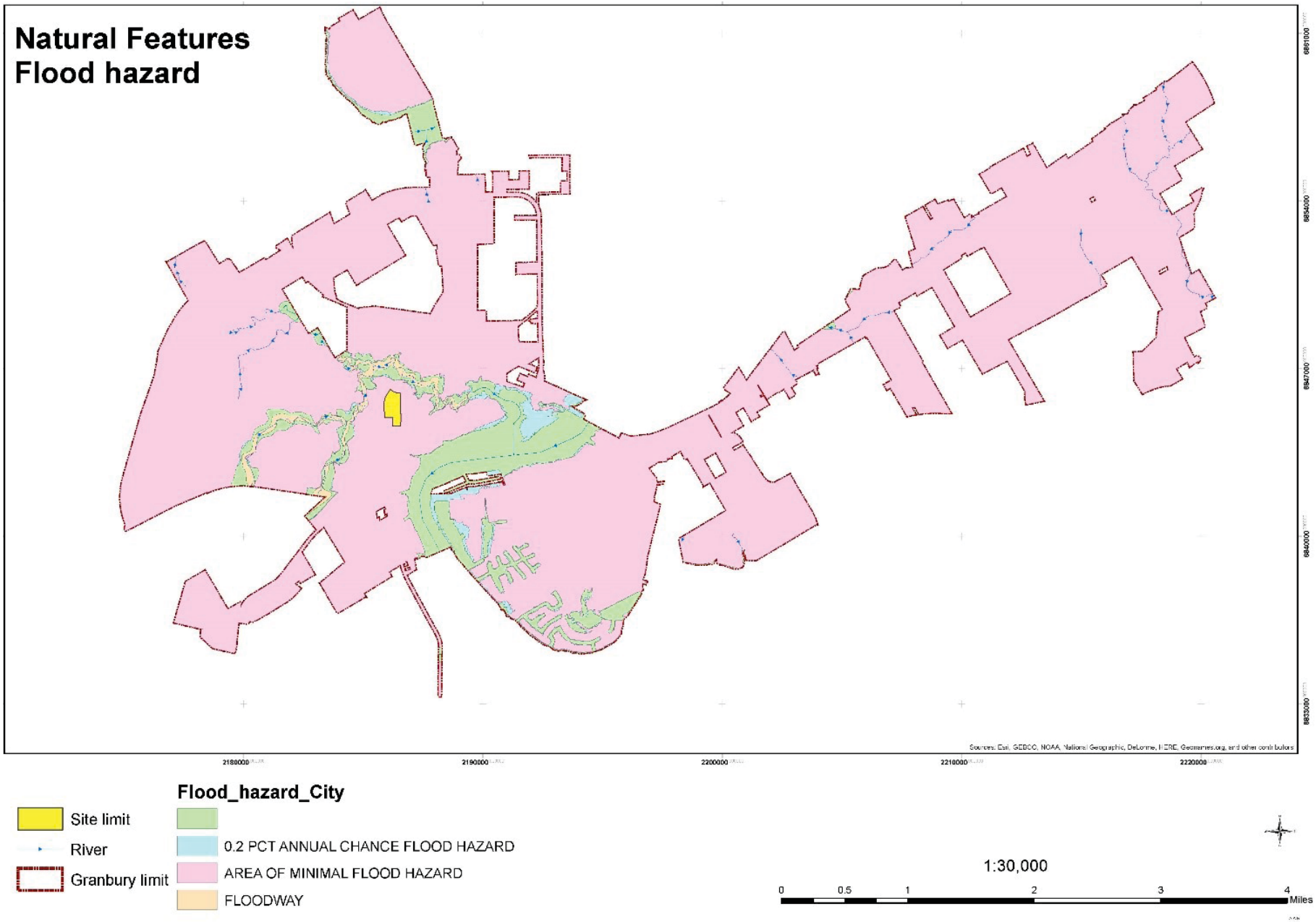


Figure 3.4: Flood Hazard Plan - Macro

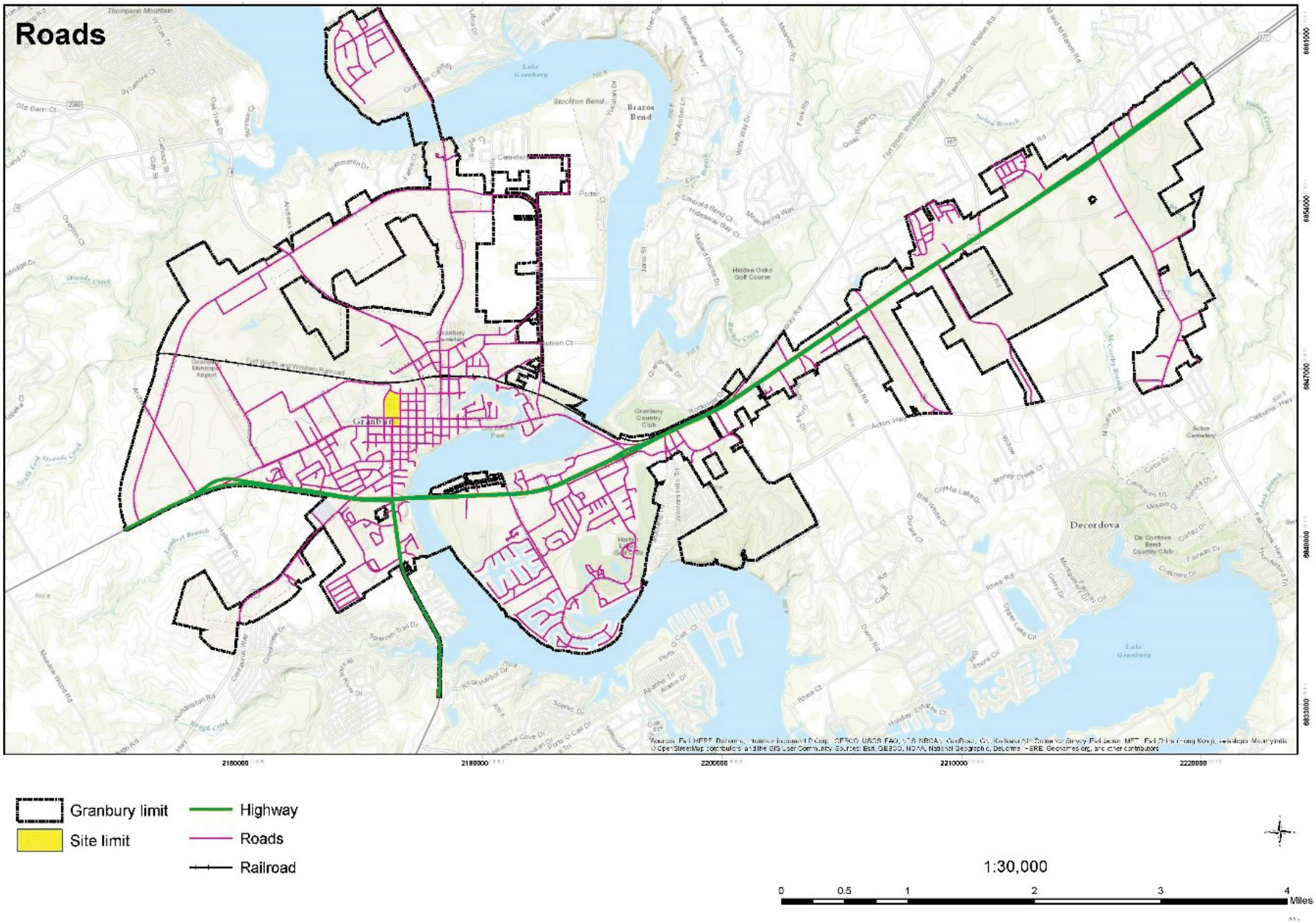


Figure 3.5: Circulation Plan - Macro

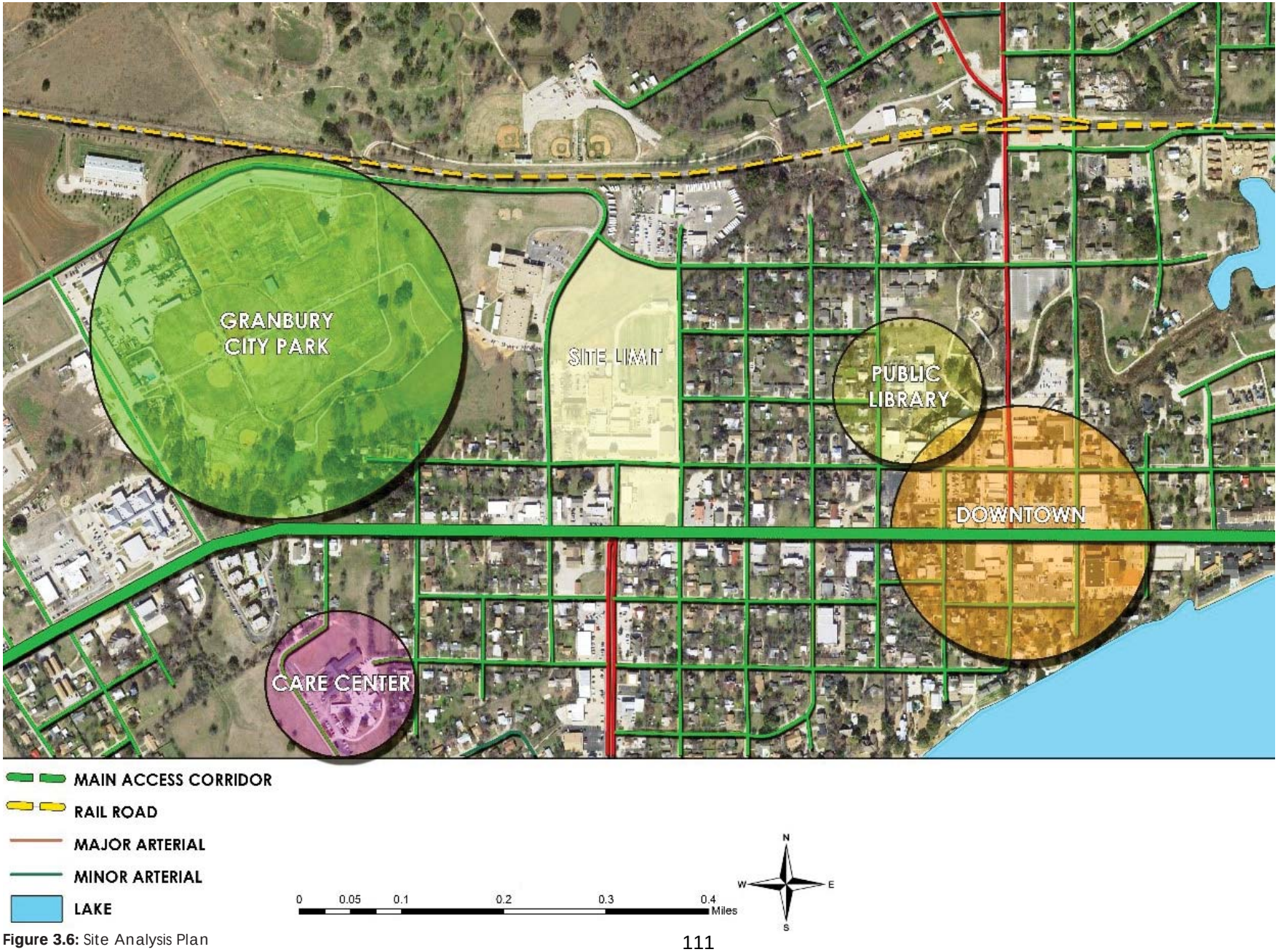


Figure 3.6: Site Analysis Plan

ii. Stakeholder Engagement

In order to gain a complete understanding of community priorities as they related to the objectives for the study area, the implementation of a steering committee became the first major goal in this process. The committee was comprised of representatives from all stakeholders for the project as well as community members. Steering committee meetings were held to determine the project course of action, overall goals, community engagement and survey strategies, and project implementation. These meetings relied on active participation from those involved to elicit a wide range of methodologies, opinions, and points of view. This collaboration was critical in providing the most effective course of action for the project.

The research team scheduled and attended 2 steering committee meetings on September 28, 2016 and November 17, 2016. From these meetings, the following priorities were defined:

- Retaining the Boys and Girls Club in Decker Gym.
- Retaining Weatherford College and associated classrooms.
- Considering the City's interest in using the Decker field area, open space, and use of some portions of parking areas for festivals and public event overflow parking.
- Considering the City's interest in the preservation of green spaces, parks, and open space recreational areas.
- Sustaining GISD benefits through the options that lower the ongoing property maintenance costs.
- Conducting an analysis of demolition costs for the core building and the supporting annex structures.
- Considering the community's desires for the development alternatives.
- Conducting a Community Needs Assessment Survey.
- Considering the interests of Weatherford College and the Boys and Girls Club in staying within GISD properties.
- Considering the community's feedback concerning the transfer of Weatherford College and Decker Gym to other entities.
- Analyzing the current zoning and future land uses.

iii. Community Engagement

The steering committee highly emphasized considering public feedback on the future steps for developing design alternatives before taking any action. In conjunction with the steering committee, the research team designed and conducted a Granbury Community Needs Assessment Survey and received feedback from 474 participants. The survey was distributed through an online platform via surveymonkey.com.

b. Community Survey

The survey was designed to gauge the desires and concerns of Granbury community members in relation to the priorities and objectives for the project, defined by the steering committee. The survey questions were as follows:

1. Did you or any of your children attend school in any of the buildings on the property?

2. Did you or any of your children participate in or attend athletic events in any of the buildings on the property?

3. What stores, restaurants, or other activities do you currently patronize around the site?

4. What issues, if any, do you feel currently exist at the site?

5. What, if anything, do you feel are important activities to retain at the site?

6. Which building or buildings on the site do you feel have civic or historic importance and/or warrant preservation?

7. If the site were to be redeveloped, what uses would you like to see on the site?

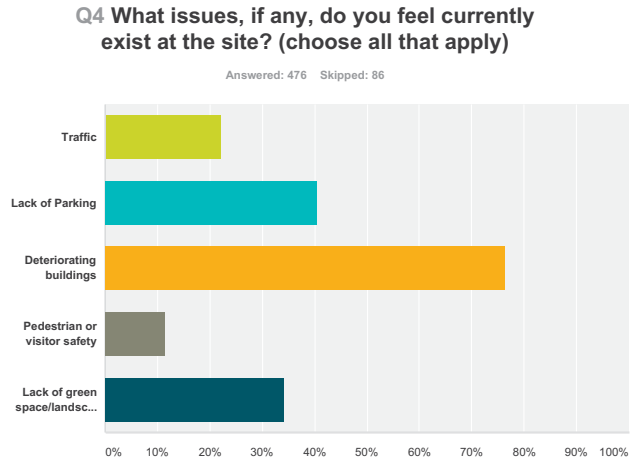
8. Are there any uses not listed above that you believe would be appropriate for the site?

9. What activities or facilities do you feel that the community needs that could be located on the site?

10. What concerns do you have about potential redevelopment or changes to the site?

11. In what zip code do you live?

Figure 3.1 exhibits the results of question 4 from the distributed survey. The survey results, categorized into desires and concerns, are illustrated in Figure 3.2. Additional survey results and data can be found in Appendix A.1.



Answer Choices	Responses	
Traffic	22.06%	105
Lack of Parking	40.55%	193
Deteriorating buildings	76.47%	364
Pedestrian or visitor safety	11.55%	55
Lack of green space/landscaping	34.24%	163
Total Respondents: 476		

Figure 3.7: Granbury Community Needs Assessment Survey - Question 4 Results

Desires	Concerns
Redevelopment programs that bring Educational Opportunities (Like Weatherboard College)	Lack of Parking Spaces
Redevelopment programs that bring Community Services like Recreational Parks and Open/Green Spaces	Deteriorating Buildings
Retaining the Weatherboard College and associated classrooms	Lack of green spaces
Retaining Decker Gym	Historical Values of Decker Gym and Weatherboard College for the Granbury community
Retaining Event Parking Spaces	Possible Traffic Congestion after Redevelopment

Figure 3.8: Granbury Community Needs Assessment Survey desires and concerns

GRANBURY ISD

CHAPTER 4



CHAPTER

4 Market Analysis

Market Analysis

4
Market Analysis
a. Zoning Regulations

The legal permissibility of a proposed project is tied to the zoning ordinance and land use plan for the study area. Both should be reviewed in order to ascertain compatible development alternatives.

The study area includes parcel numbers 600, 210, 716, and 126. Figure 4.2 illustrates parcel extents within the study area. Current available zoning regulations list each of these parcels, with the exception of parcel 126, zoned as *Interim Holding (IH)*. Parcel 126, currently the location of GISD administrative uses, is zoned as *Business Commercial*. The (IH) zoning district is intended to provide a location principally for newly annexed land prior to receiving final zoning, or for undeveloped or vacant land, but is subject to future urban development (City of Granbury, December 2016). Until rezoned, development within (IH) zoning districts must follow the height and area regulations noted in Figure 4.1.

Height and Area Regulations IH District	
Max. Height	Not to exceed 35 ft.
Side Yard Interior Lot Street Side	 20 ft. minimum 25 ft. minimum
Rear Yard	30 ft. minimum
Front Yard	40 ft. minimum
Lot Size	2 acres (87,120 sq. ft.) min.
Lot Depth	250 ft. minimum
Lot Width	150 ft. minimum
Dwelling Area	1,800 sq. ft. minimum
Building Coverage	40% of lot area max.
Impervious Coverage	60% of lot area max.

Figure 4.1: Interim Holding (IH) Zoning District Height and Area Regulations
Source: *http://tx-granbury2.civicplus.com/DocumentCenter/Home/View/275*

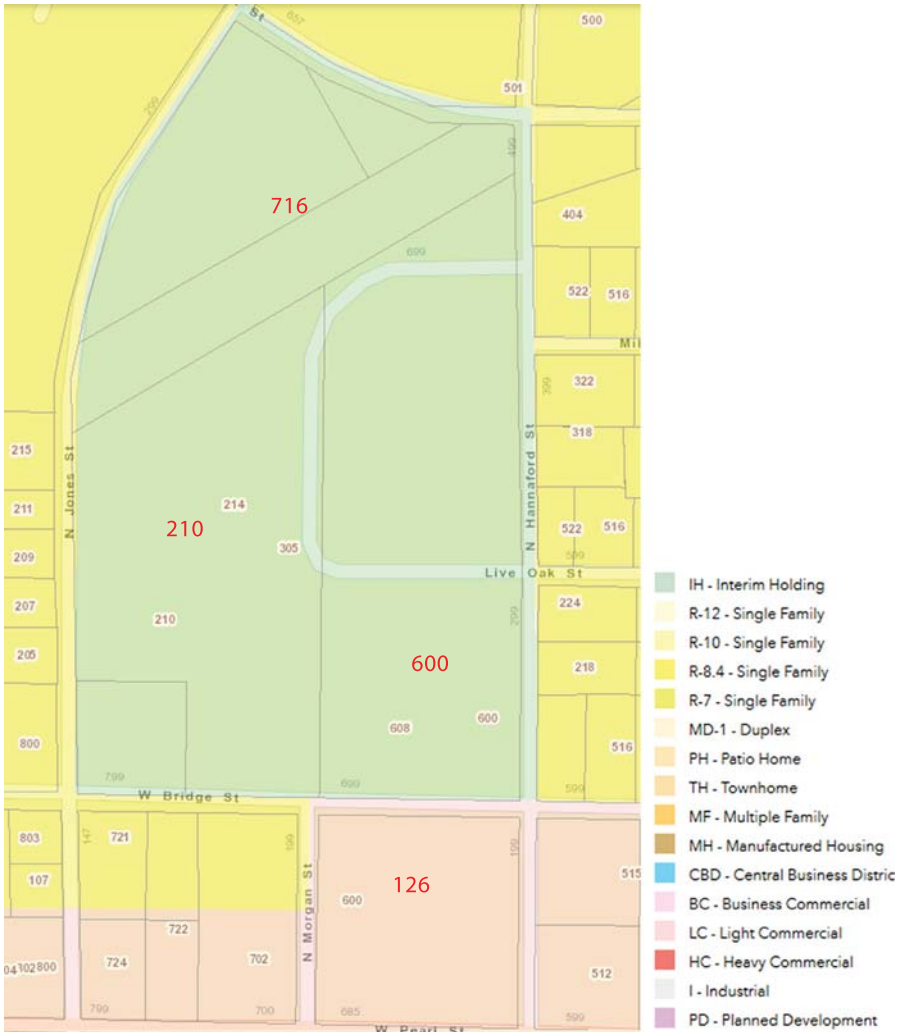


Figure 4.2: Study Area Parcels

b. Future Land Use

Future Land Use Plans for the study site were collected from the North Central Texas Council of Governments (NCTCOG) and from the City of Granbury. The plan for the City of Granbury, shown in Figure 4.4, indicates that the City considers the study area to be used for *Public/ Semi-public uses.*

The City of Granbury indicated that the *Public/Semi-public* land use category includes facilities that benefit the public, but are not necessarily publicly owned. Such land uses can be large and distinctive facilities that are service-oriented; this also includes facilities that contribute to the general welfare of the entire community. Semi-public facilities include private educational institutions, private recreation, places of worship, and cemeteries.

NCTCOG has also generated a Future Land Use Plan for 16 north Texas counties, including Hood County where Granbury resides, as shown in Figure 4.5. The NCTCOG plan indicates three categories of land uses for the study area, however it has been updated per 2013 plans. The primary designated use is noted as *Education*, similar to the City of Granbury plan. However due to the current parcelization of the study area, two parcels were given different uses. The area which currently holds the GISD administrative offices (Parcel 126) is designated as *Commercial*, and the northernmost open space area (Parcel 716) is designated as *Parks/Recreation*.

Based on the analysis of both the zoning regulations and the future land use plans, the development alternatives were recommended to fall within the *Public/Semi-public* land use category. It is indisputable that to exert the potential value of the area, consideration of educational and/or park and recreational facilities would be most appropriate.

c. Historical Overlay

Through the adoption of the historic landmark and district zoning ordinance, the City of Granbury seeks to restore and preserve the historic character and architecture of the city (City of Granbury). As shown in Figure 4.3, portions of the study area fall within both the Historic Preservation Overlay District (HPO) and the Historic Compatibility Overlay District (HCO).

The Administrative Annex to be demolished falls under the HPO District in addition to the GISD Administrative Building. Per Articles 6.2.J - 6.2.L of the City of Granbury Zoning Ordinance, in order for demolition or alteration to occur within this district, a Certificate of Appropriateness (C. of A.) application must be submitted to the Historic Preservation Commission by the appropriate deadline along with the required fees.

The GISD Board Room building falls under the HCO District. Alterations to this building would require following the guidelines and permitted uses outline within Articles 6.3.C - 6.3.D of the City of Granbury Zoning Ordinance.

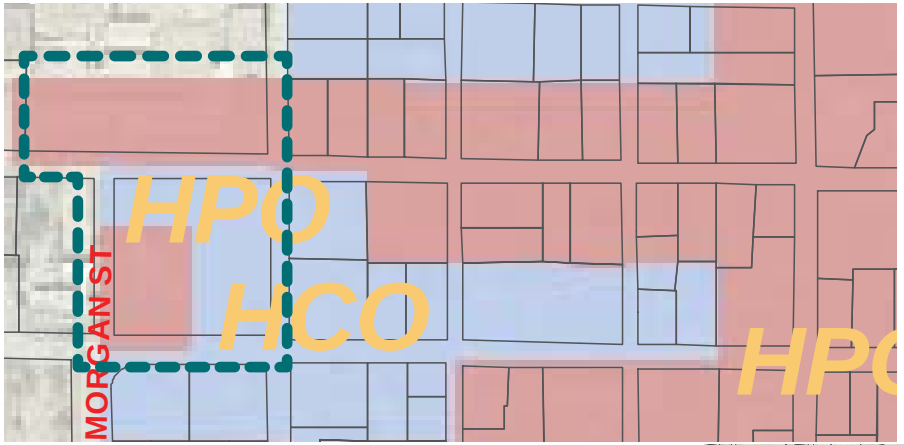


Figure 4.3: Historical Overlay District Boundary
Source: *http://tx-granbury2.civicplus.com/DocumentCenter/Home/View/56*

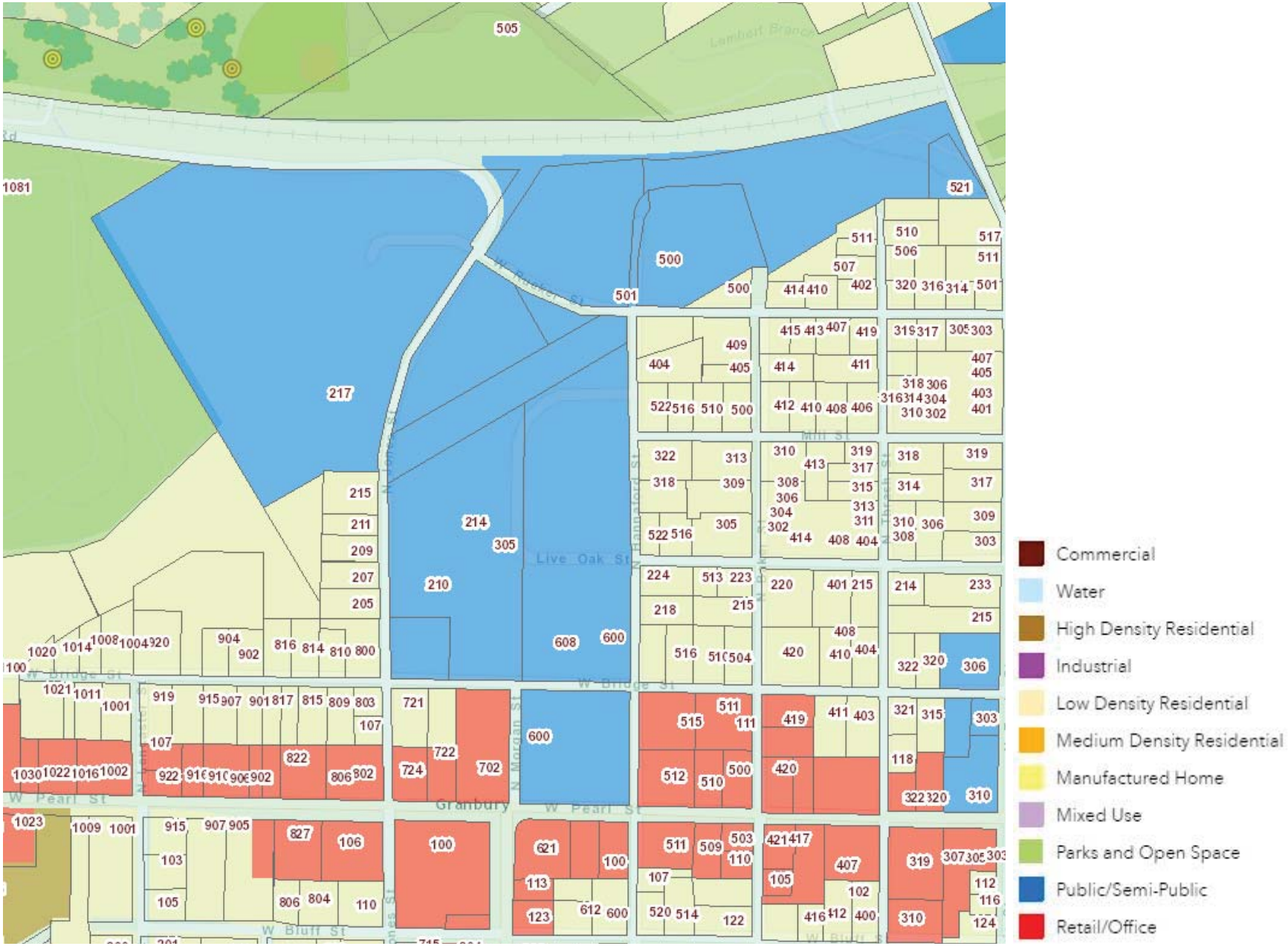


Figure 4.4: City of Granbury Future Land Use Plan
Source: *City of Granbury GIS*

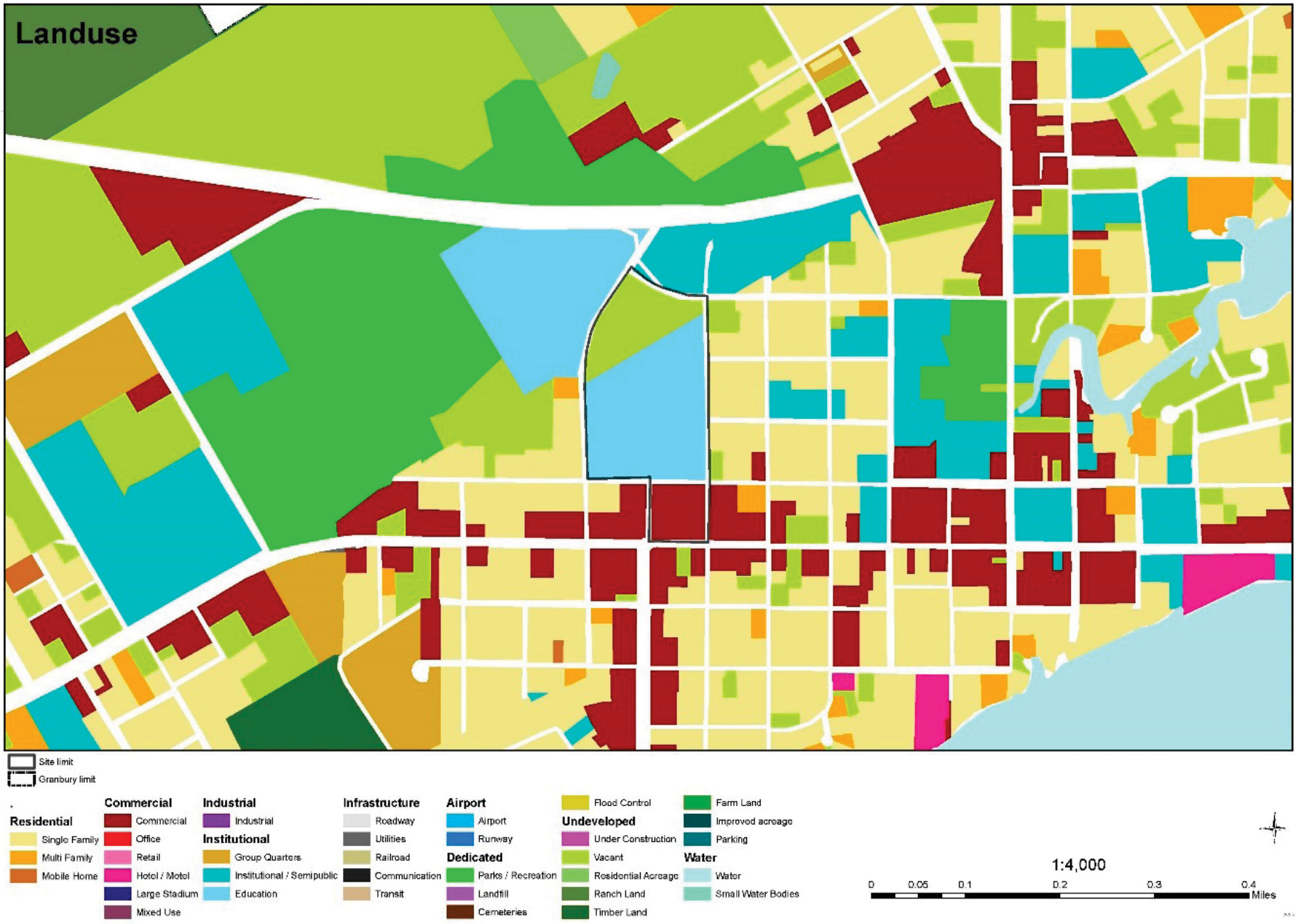


Figure 4.5: North Central Texas Council of Governments (NCTCOG) Future Land Use Plan 120

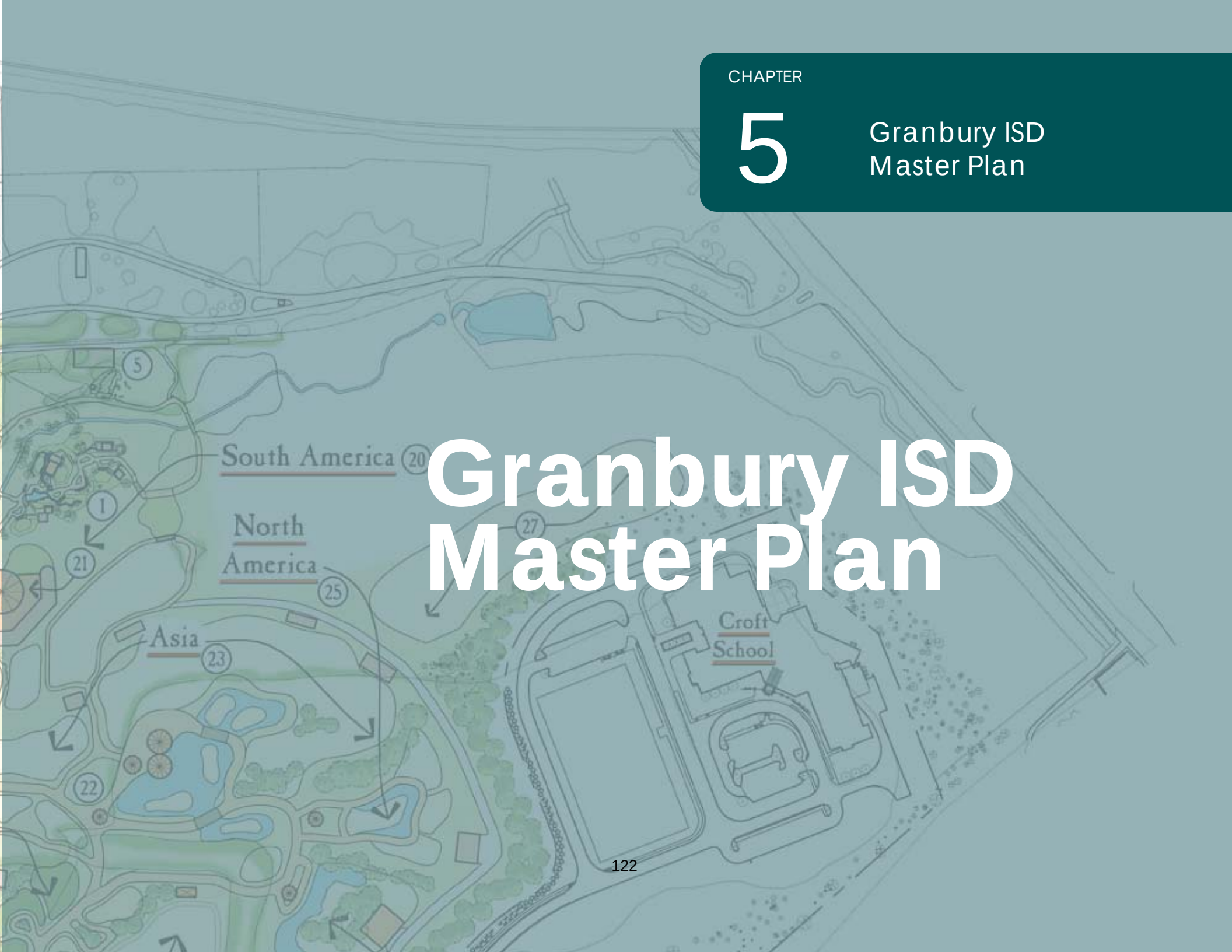
GRANBURY ISD

CHAPTER 5

CHAPTER

5

Granbury ISD
Master Plan



Granbury ISD Master Plan

5
Granbury ISD Master Plan
a. Development Alternatives

A series of development alternatives were designed with respect to community priorities, zoning regulations, and future land use plans. Based on the survey results and steering committee feedback, it was concluded that the present Weatherford College and Decker Gym and field were to remain and that the other uses on the site could be redistributed.

i. Initial Studies



Figure 5.1: Granbury ISD Master Plan - Initial Studies

ii. Master Plan Alternative

The major attributes of this design alternative include moving STARS and BTC from their current locations at Decker Gym, allocating their current locations for expansion space for the Boys and Girls Club, converting the board room to volunteer services and the administration building to a GISD historical school museum, transferring the open space to the north to the City for park system expansion, and repairing and vegetating parking areas. The major difference in this alternative shows the suggestion to retain the administration annex building and to transfer it to Weatherford College in addition to the current conference center for expansion space. The technology building and storage building would be demolished to allow for the creation of a multi-use space and an expansion of parking to accommodate growth. Additional parking would also be taken from the current open space to the north for expansion purposes.

b. Final Master Plan

The major attributes of the final master plan include moving STARS and BTC from their current locations at Decker Gym, allocating their current locations for expansion space for the Boys and Girls Club, utilizing the conference center for expansion space for Weatherford College, demolishing the administration annex and constructing a park/multi-functional space with some additional parking, demolishing the technology building for expansion space, retaining the storage building for Weatherford College, transferring the open space to the north to the City for park system expansion, and repairing and vegetating parking areas. Additional parking would also be taken from the current open space to the north for expansion purposes. Chapter 6 outlines a number of alternatives for the Board Room and Administration Building.

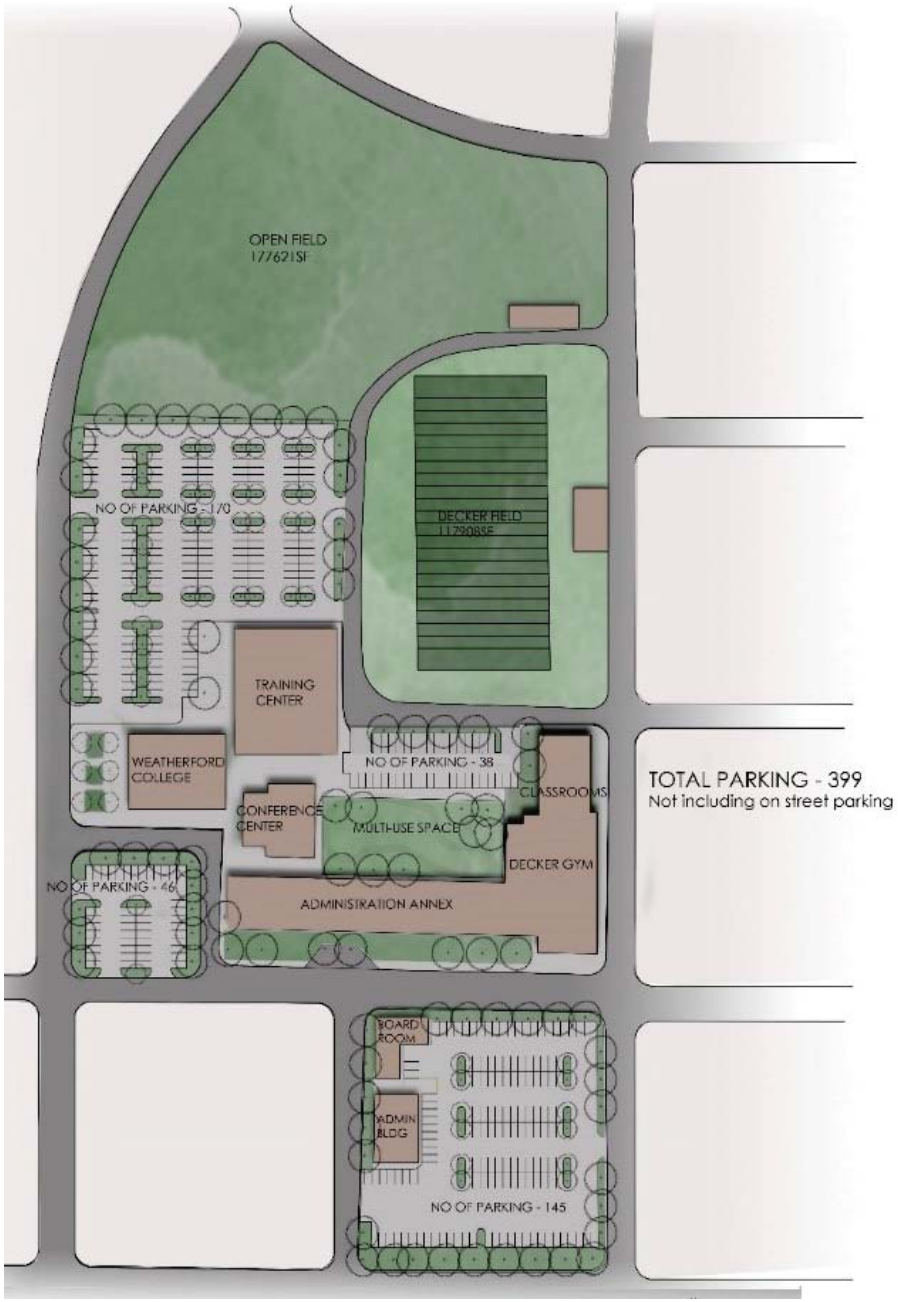


Figure 5.2: Granbury ISD Master Plan - Alternative



Figure 5.3: Granbury ISD Master Plan - Final



Figure 5.4: Park/Multi-functional Space Enlarged Plan



Figure 5.5: Park/Multi-functional Perspective



Figure 5.6: Park/Multi-functional Perspective



Figure 5.7: Park/Multi-functional Perspective



Figure 5.8: Park/Multi-functional Perspective



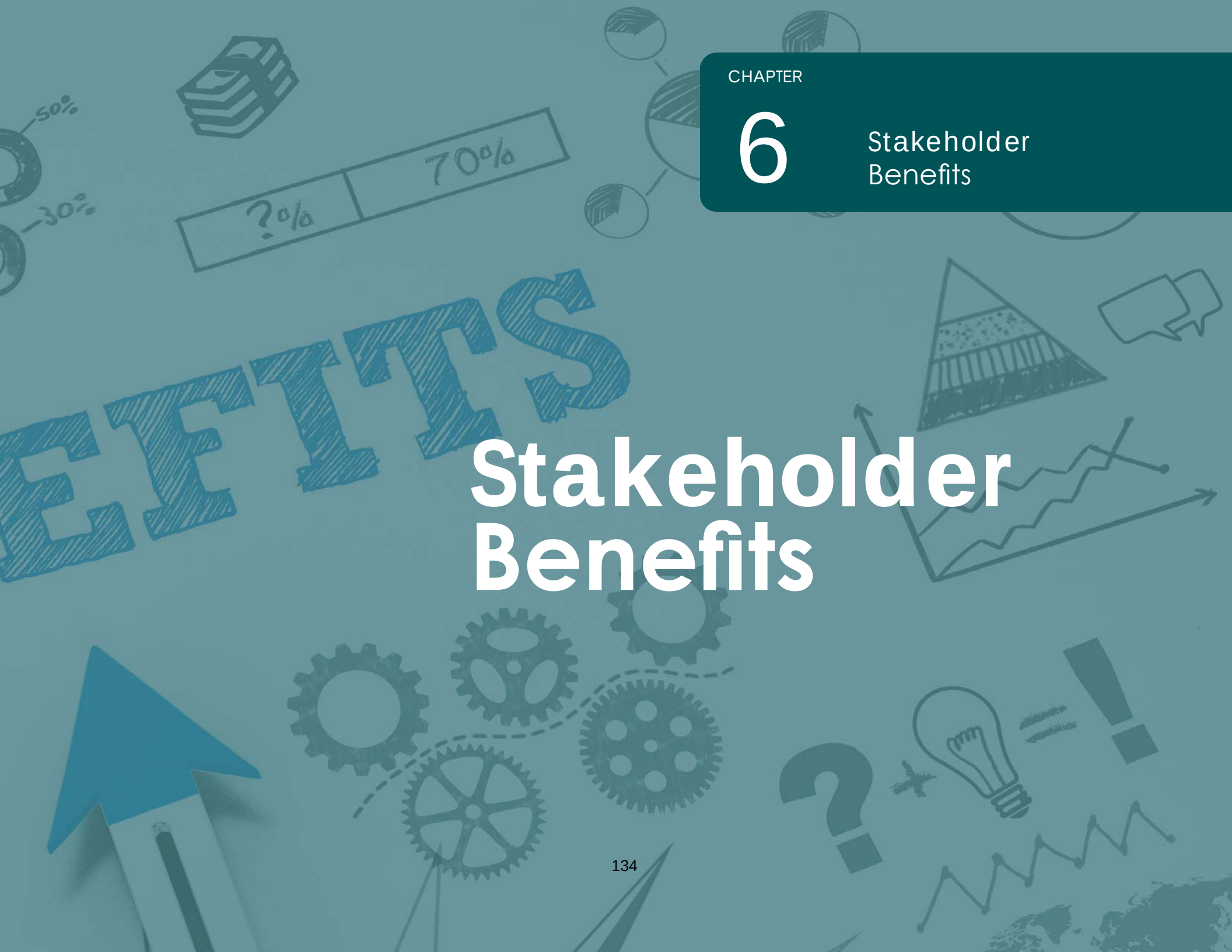
Figure 5.9: Park/Multi-functional Perspective



Figure 5.10: Park/Multi-functional Perspective

GRANBURY ISD

CHAPTER 6



CHAPTER

6 Stakeholder Benefits

Stakeholder Benefits

Chapter 6

6
Stakeholder Benefits
a. Open Space

GRANBURY 2010 PARKS, RECREATION & OPEN SPACE MASTER PLAN
In conjunction with the City of Granbury, Halff Associates Inc. created the Granbury 2010 Parks, Recreation & Open Space Master Plan report. The report provides guidance to the City with regard to future decision making relative to desired goals. These goals include the following:

- Connect the city physically, visually, and culturally through an interlinked system of parks, open spaces, and trails located along linear features such as the shores of Lake Granbury, creeks, and railroad easements.
- Embrace Lake Granbury by preserving view corridors and providing places where people can access and enjoy the lake and its shoreline.
- Preserve Granbury's character and historic charm by protecting the rural landscapes surrounding the city and incorporating cultural themes in the parks, open spaces, and trails.
- Partner with Hood County and the Brazos River Authority to efficiently and equitably meet regional demands for recreational facilities.
- Engage the community by providing opportunities for people to gather and interact, as well as activities that provide passive and active recreation for all age groups.
- Utilize the parks, recreation, and open space system as a tool to help support Granbury's tourism economy and encourage economic prosperity

Based on the City of Granbury's vision developed within this master plan report, conveyance by Granbury ISD of the open space parcel within the study area can assist the City with reaching some of the master plan goals such as the connection to and continuation of *hike and bike trails*, as well as the implementation of a *recreational center.*



Figure 6.1: Granbury 2010 Parks, Recreation & Open Space Master Plan
Source: *http://www.granbury.org/DocumentCenter/View/2059*

HIKE AND BIKE TRAILS

The Moments in Time Hike and Bike Trail serves as the backbone of the park system and links the majority of Granbury's parks within a well-connected system. It also provides access to numerous amenities within the city while serving as an enjoyable recreational catalyst. The variety of environments of dense vegetation and open areas provide a unique experience for users as they move along the trail. The trail provides rest nodes that include "Moments in Time" plaques paying tribute to historical events and key figures that have made an impact on Granbury. This hike and bike trail connects points from as far west

as the airport all the way to downtown and beyond. Many parks, sports fields, schools, and other destinations are connected by this trail including Granbury High School, Granbury Middle School, Pearl Street City Park, Moore Street Open Space, Moore Street Baseball Complex Community Park, Jim Burkes Firefighters Memorial Park, Shanley Park, LaRoe Park, Bicentennial Park, and City Hall. The City is currently planning to extend the trail to Lambert Branch Park where it would then bridge the creek and continue on to Hewlett Park. The trail would then connect the airport on the western side of the city with the resort conference center on the eastern side of the city.

RECREATION CENTER

Based on community studies conducted by Halff Associates Inc., when asked what type of facility they thought was most lacking in Granbury, 22% of survey respondents said "recreation center" or "community center". In addition to providing an outlet for exercise, a recreation center provides the opportunity to expand the City's recreation programming, a safe place for youth, and the opportunity for social interaction. It is recommended that the City of Granbury explore the need for a recreation center and identify potential building parameters (size, location, and program). Generally, a recreation center should be at least 20,000 square feet in size and include a fitness area, one or two gyms, and a multi-purpose space for meetings and classes. It should be located such that it provides adequate vehicular and pedestrian access (Halff, 2011).

Value of Parks, Connectivity, and Green Infrastructure

1. Environment: Parks protect and conserve biodiversity. They play a vital role in keeping the air and water clean and counteracting the damaging effects of pollution. Parks offer refuge for a variety of wildlife species and protect against the impacts of climate change.

2. Health: Parks are prime locations for exercise and help to improve physical and mental well-being for today's sedentary society that is increasingly more vulnerable to stress, mental health issues, and obesity.

3. Community: Parks are places to meet and celebrate with family and friends. They are inclusive and accessible and include venues for community festivals, events, and athletic activities. Parks are the scene of excitement, refreshment, relaxation, and solitude.

4. Economy: Neighborhood, city, and regional economies benefit significantly from parks. They stimulate recreation and tourism industries, and are significant sources of employment for local communities with a range of associated economic benefits.

1. Environmental Benefits

Pollution Abatement and Cooling: Green space in urban areas provides substantial environmental benefits. As basic units of green space, trees generate oxygen, provide air pollution remediation, and control soil erosion.

In an area with 100% tree cover (such as contiguous forest stands within parks), trees can remove from the air as much as 15% of ground level ozone, 14% of sulfur dioxide, 13% of particulate matter, 8% of nitrogen dioxide, and .05% of carbon monoxide.

Trees and their corresponding soil structures also act as natural filters for water pollution. Their leaves, trunks, roots, and associated soil

remove polluted particulate matter from the water before it reaches storm sewers. Trees also absorb harmful elements created by human activity such as nitrogen, phosphorus, and potassium, which otherwise pollute streams and lakes.

Trees and vegetated areas also help to mitigate urban heat island effects within city environments by shading impermeable surfaces, subsequently lowering surrounding temperatures.

Controlling Storm Water Runoff: Trees and vegetated areas more effectively and economically manage the flow of storm water runoff than concrete sewers and drainage ditches. Runoff from impervious surfaces such as roads, sidewalks, parking lots, and rooftops, is prevented from percolating into the ground, a necessity for recharging local aquifers and ground water supplies.

2. Public Health Benefits

Contact with nature enriches our psychological, emotional, and spiritual well-being. Parks are places of adventure and challenge, exercise, recreation, gathering, and relaxation. In them, we find a sense of enjoyment, strong community spirit, and wonder in nature. Parks offer a range of recreational activities to bring families and friends together.

Physical Activity Makes People Healthier: "People can substantially improve their health and quality of life by including moderate amounts of physical activity in their daily lives"(Ashish Batra, 2014). Health benefits appear to be proportional to the amount of activity; thus, every increase in activity adds benefit.

Access to Parks Increases Frequency of Exercise: Many studies show that when people have access to parks, they exercise more. Obesity is frequently present in neighborhoods absent of parks and walkable networks; housing density, well-connected streets, and mixed land uses reduce some of the factors that contribute to obesity.

Exposure to Nature Makes People Healthier: Beyond the recreational opportunities offered by parks, many studies show that contact with the natural world improves physical and psychological health. Horticultural therapy evolved as a form of mental health treatment, based on the therapeutic effects of gardening. The activity is also used today in community-based programs, geriatric programs, prisons, developmental disability programs, and special education programs.

3. Community Benefits

Among the most important benefits of parks is their role as a community development tool. City parks make inner-city neighborhoods more livable; parks offer recreational opportunities for at-risk youth, low-income children, and low income families and parks provide places within low-income neighborhoods where people can experience a sense of community.

Crime Reduction: Access to public parks and recreational facilities has been strongly linked to reductions in crime. Recreational facilities give at-risk youth a safe environment to interact.

Recreation Opportunities (The Importance of Play): For small children, playing is learning. Play has proved to be a critical element in a child's future success. Play helps children develop muscle strength and coordination, language, cognitive thinking, and reasoning abilities. Play also teaches children how to interact and cooperate with others, laying foundations for success in school and the working world.

Creating Stable Neighborhoods with Strong Community: Green spaces build community. Many studies show that residents of neighborhoods with green spaces are more likely to enjoy stronger social ties than those without.

4. Economic Benefits

Parks bring measurable direct and flow-on economic benefits to local, regional, and national economies. These economic benefits enable communities to function and prosper, allowing them to build social cohesion, social capital, and healthy communities.

Increased Property Values: The real estate market consistently demonstrates that people are willing to pay a larger premium for property located in close proximity to parks and open space areas than for property that does not offer this amenity. These higher property values are then reflective of higher property taxes.

Tourism Benefits: A park often becomes a signature attraction for a city, a prime marketing tool to attract tourists, conventions, and businesses. Organized events held in public parks including art festivals, athletic events, food festivals, musical and theatrical events, often bring substantial positive economic impacts to their communities, filling hotel rooms and restaurants and bringing customers to local stores (Ashish Batra, 2014).

b. Decker Gym and Field

The final master plan envisions an agreement option for the City to take over the operation of Decker Gym. Granbury ISD has expressed its desire for the continuation of the Boys and Girls Club if possible, a goal of other stakeholders within the steering committee as well. Within an agreement upon property transfer, a provision could be included to call for this continuation that could define subsequent actions if the provision is not met.

c. Park/Multi-functional Space

Traditional indoor campus spaces, by necessity and function, provide ample opportunities for structured learning experiences that draw upon students' direct attention. However, a student's learning experience is not often balanced by unstructured or structured opportunities for drawing forth effortless, indirect attention that often occur in human-nature interactions. Attention to a variety of different learning spaces that combine nature and architecture provides more options for regulating learning and restoration cycles.

Multi-functional spaces optimize overall facility space, helping departments to meet the needs of more people with less indoor space. Furthermore, these spaces promote a more efficient use of space and other natural resources needed for landscape operations (K. G. Scholl and etc., 2015).

Community Interaction and Social Encounters: Public areas and outdoor learning environments, including nature trails and ecological study areas, lend more opportunities for community interaction and social encounters that foster a sense of belonging.

Broader Range of Users: Opening existing scheduling processes to a broader range of campus groups will allow for an inclusive and accessible outdoor space.

Public Schedule: Publicizing timeslots when facilities are not in use and welcoming additional uses of existing facilities by various users will help to foster a stronger sense of community and efficient use of spaces.

Flexibility: Open spaces offer greater flexibility (outdoors classroom, presentations, concerts, public events, markets, etc.)

Temporary Events: Multi-functional spaces are prime locations for temporary events such as exhibits or ceremonies.

Sustainability: Buildings consume a high amount of resources for daily operation and often yield negative environmental impacts. Multi-functional open spaces mitigate these impacts and often generate positive and regenerative impacts when designed efficiently.

d. Granbury ISD Museum

The conversion of a current administrative building to a Granbury ISD Museum would allow for the commitment to collecting, preserving, and sharing the history of GISD.

GRANBURY ISD MISSION STATEMENT

Creating opportunities to invest, encourage and support educational excellence in Granbury ISD

VISION

Collecting, preserving, and displaying documents, artifacts, and other historical items of Granbury and it's rich educational history directly correlates with Granbury ISD's mission statement.

GOALS

- Acquire a suitable facility for the storage and preservation of the museum collection.
- Obtain adequate funding to preserve and maintain collection.
- Develop a cadre of volunteers.
- Connect with retirees and the community at-large.
- Develop acquisition and preservation policies for the collection.
- Catalogue and digitize the collection.
- Establish multiple venues for displaying historical information.
- Provide opportunities for GISD students to interact with the museum.
- Integrate GISD historical data into the district curriculum.
- Provide special historical exhibits for public viewing.

(Northside School Museum, 2012)

e. Training Center

The conversion of a current administrative building to a training center for local adult training programs would generate a community amenity directly benefiting residents in need of job and skill set training.

f. Retail/Commercial Development

The conversion of a current administrative building or buildings to a retail/commercial development would be beneficial for GISD with regard to income generation, but also for the receiving developer as this portion of the site is highly attractive for accessibility, visibility, and exposure.

g. Weatherford College

WEATHERFORD COLLEGE MISSION STATEMENT

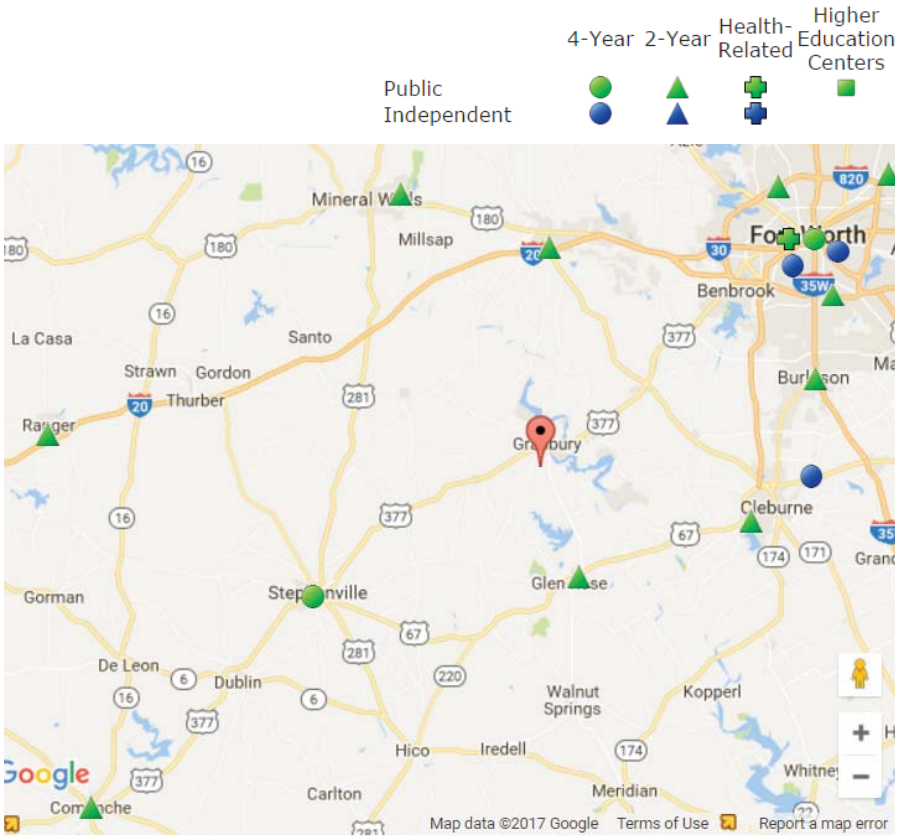
The mission of Weatherford College is to provide effective learning opportunities that enrich the lives of students and the communities it serves.

OVERVIEW

Weatherford College is a sound community college as established in Texas Education Code (Sec. 130.0011) and the College provides many accredited associate degrees and certificates. Students also have the opportunity to transfer to senior institutions and other lifelong

learning agreements. Weatherford College statistics include:

- The enrollment of Weatherford College is 5,718 students (campus-wide)
- 43% of students are full-time
- Approximately 60% of students are female and 40% male as of 2016.
- Student enrollment has increased by 6% over the last five years.
- The student-teacher ratio is 19:1 while the state average is 34:1.
- The college's ratio has decreased from 23:1 to 19:1 over the last five years.
- The student body minority, primarily Hispanic, comprises 24% of the total population, while the state average is 61%.
- The college's diversity has increased by 25% over the last five years.
- Weatherford College is the only community college in Parker County.
- The number of the teachers (302) has increased by 15% over the



College	Year	Public/Independent	Distance
HILL COLLEGE-GLEN ROSE	2 Year	Public	15 miles
WEATHERFORD COLLEGE	2 Year	Public	24 miles
HILL COLLEGE-CLEBURNE	2 Year	Public	30 miles
TARLETON STATE UNIVERSITY	4 Year	Public	30 miles
HILL COLLEGE-BURLESON	2 Year	Public	35 miles
TEXAS CHRISTIAN UNIVERSITY	4 Year	Private	35 miles
TARRANT CCD- South Campus	2 Year	Public	40 miles
UNIVERSITY OF TEXAS AT ARLINGTON	4 Year	Public	52 miles
RANGER COLLEGE	2 Year	Public	60 miles
MOUNTAIN VIEW COLLEGE - DCCCD	2 Year	Public	63 miles

Figure 6.2: Colleges near Granbury
Source: *Texas Higher Education Coordinating Board, http://www.thecb.state.tx.us/apps/GM/*

Weatherford provides a number of programs in Agriculture, Behavioral Science, Business, Education, Fine Arts, Health, Public Safety, and Social Science.

PROGRAMS AND GOALS

Weatherford College currently has Education Centers in Mineral Wells and Granbury, and new campuses near Decatur and Bridgeport. In addition, the College also is expanding through eastern Parker County. Kevin Eaton, President of Weatherford College, said "The future of our College is about as exciting as anyone could imagine. Major developments and expansions are not only in our facilities but in our academic and technical course programming, as well." In addition, he highlighted that "Development in our service areas brings population growth and the need for educated workers and skilled employees. Weatherford College will be ready and eager to serve the new residents and businesses of Parker County beyond" (History of WC, 2017).

MOUNTAIN VIEW COLLEGE	HILL COLLEGE	WEATHERFORD COLLEGE
20+ Programs of Study	23+ Programs of Study	8+ Programs of Study
35+ Degree & Certificates	9 Career and Technical Programs	
10+ Quick Certificated Programs	Community and Workforce Education	Workforce/continuing education courses and programs
9500+ Enrolled Students	4439 Enrolled Students	5718 Enrolled Students (college-wide)
$2,910 Tuition per year in-state	$2,400 Tuition per year in-state	$3,250 Tuition per year in-state

Figure 6.3: College Program Comparisons

h. Educational Partnership

In the fall of 2011, Weatherford College opened the Education Center at Granbury. Housed in a former Granbury ISD facility, the center offers a complement of credit and workforce/continuing education courses and programs. It has a learning resources laboratory, library collections, smart classroom technology, and academic-career assessments.

The new space and facility acquisition within a property transfer agreement would create possibilities for the expansion of educational programs, not just building expansion. Additional educational programs can be used to strengthen the partnership with Granbury ISD.

Some of the programs already employed include:

- Dual Credit courses (12)
- Advanced Placement Courses (21)
- Project Based Learning in Classrooms
- Professional Certification Programs (8)
- Career Clusters – Agriculture, Food & Natural Resources; Arts, A/V Technology & Communications; Business, Management & Administration; Education & Training; Health Science; Hospitality & Tourism; Information Technology; Law, Public Safety, Corrections & Security; Science, Technology, Engineering & Mathematics; Transportation, Distribution and Logistics
- Graduation Endorsement – Business and Industry; Public Services; Science, Technology, Engineering & Mathematics

GRANBURY ISD

CHAPTER 7



CHAPTER 7 Property Transfer Process

Property Transfer Process

Chapter 7

7

Property Transfer Process

a. Legal Feasibility

The Texas Education Code, Chapter 11 (2005) indicates that the ISD Board may donate or convey real property to local government organizations or non-profits, under certain circumstances, as illustrated below.

"§ 11.1541. DONATION OF SURPLUS PROPERTY.

(a) The board of trustees of an independent school district may, by resolution, authorize the donation of real property and improvements formerly used as a school campus to a municipality, county, state agency, or nonprofit organization if:

(1) Before adopting the resolution, the board holds a public hearing concerning the donation and, in addition to any other notice required, gives notice of the hearing by publishing the subject matter, location, date, and time of the hearing in a newspaper having general circulation in the territory of the district;

(2) The board determines that:

(A) The improvements have historical significance;

(B) The transfer will further the preservation of the improvements; and

(C) At the time of the transfer, the district does not need the real property or improvements for educational purposes; and

(3) The entity to whom the transfer is made has shown, to the satisfaction of the board that the entity intends to continue to use the real property and improvements for public purposes.

(b) The president of the board of trustees shall execute a deed transferring ownership of the real property and improvements to the municipality, county, state agency, or nonprofit organization. The deed must:

(1) Recite the resolution of the board authorizing the donation; and

(2) Provide that ownership of the real property and improvements revert to the district if the municipality, county, state agency, or nonprofit organization:

(A) Discontinues use of the real property and improvements for public purposes; or

(B) Executes a document that purports to convey the property.

(c) In this section, "nonprofit organization" means an organization exempt from federal income taxation under Section 501(a), Internal Revenue Code of 1986, as an organization described by Section 501(c)(3) of that code.

Added by Acts 2001, 77th Leg., ch. 161, § 1, eff. Jan. 1, 2002.

Amended by Acts 2003, 78th Leg., ch. 1189, § 1, eff. Sept. 1, 2003."

b. Transfer Diagram Series

A series of property transfer scenarios were developed with the steering committee in order to determine the most effective and appropriate transfer configuration. Figures 7.1 through 7.8 illustrate this series of options including the transfer of property to the City of Granbury, Weatherford College, undetermined entities for retail/ commercial development or training centers, and the remaining Granbury ISD property.



Figure 7.1: Property Transfer to City of Granbury - Option 1



Figure 7.2: Property Transfer to City of Granbury - Option 2

147



Figure 7.3: Property Transfer to Weatherford College - Option 1



Figure 7.4: Property Transfer to Weatherford College - Option 2



Figure 7.5: Granbury ISD Property to Remain - Option 1



Figure 7.6: Granbury ISD Property to Remain - Option 2

151



Figure 7.7: Property Transfer to Undetermined - Option 1



Figure 7.8: Property Transfer to Undetermined - Option 2

153

c. Transfer Process

i. Replat

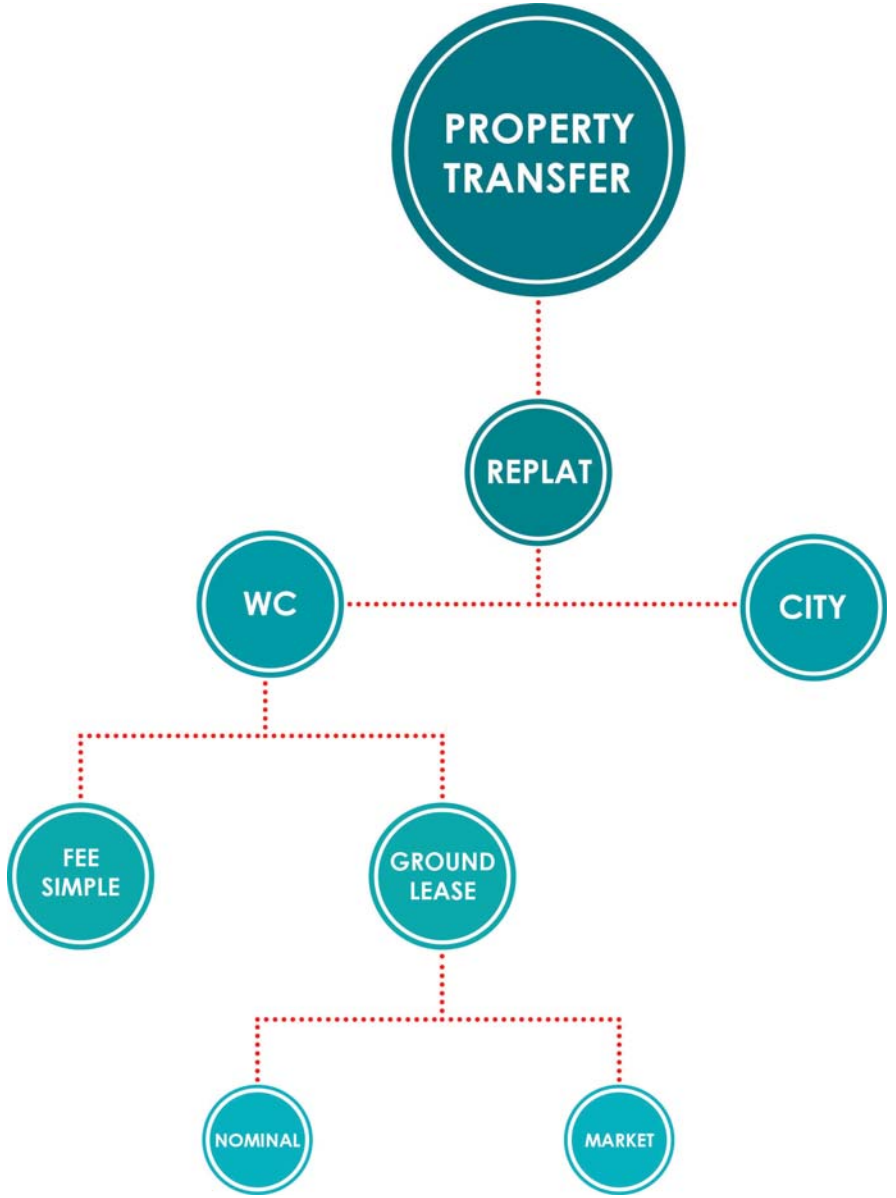
PLATTING SUBMITTAL REQUIREMENTS

A formal *Plat Application* must be submitted and approved by the City Council for the subdivision of property, title transfer, or building permit request for an unplatted parcel of land. Plat information and requirements are outlined in the City of Granbury Subdivision Ordinance (City of Granbury, 2017):

Pre-Application required prior to replat:
http://www.granbury.org/DocumentCenter/Home/View/2005

- Completed and signed plat application
- Correct number of 18" x 24" folded blue/black line copies of plat
- A digital copy of plat exhibit in .PDF format
- Submit information to the Community Development Department by 5:00 pm on or before the submittal deadline date
- A plat application shall not be reviewed unless the required fees, information, drawings, plans, and attachments are deemed correct and complete for staff or Commission review
- Attend required public hearings as failure to attend may result in the request being tabled or denied.

Plat Application deadlines and required development fees are shown in Figures 7.10 and 7.11, respectively.



154 **Figure 7.9:** Property Transfer Flowchart

GRANBURY

2017 Development Calendar

Zoning, SUP, TCP and Plat Applications

Zoning, SUP, TCP and Pre-Application Proposal with Plats Submittal	DRC Meeting for Staff & Consultants to Review Plat	DRC Comments & Formal Plat App. Deadline	*P & Z Meeting @ 6:00 p.m. Council Chambers*	*City Council Mtg. @ 6:00 p.m. Council Chambers*
November 22, 2016	December 1, 2016	December 9, 2016	December 19, 2016	January 3, 2017*
December 29, 2016	January 5, 2017	January 13, 2017	January 23, 2017	February 7, 2017
February 2, 2017	February 9, 2017	February 17, 2017	February 27, 2017	March 7, 2017
February 23, 2017	March 2, 2017	March 10, 2017	March 20, 2017	April 4, 2017
March 23, 2017	March 30, 2017	April 7, 2017	April 17, 2017	May 2, 2017
April 20, 2017	April 27, 2017	May 5, 2017	May 15, 2017	June 6, 2017
May 25, 2017	June 1, 2017	June 9, 2017	June 19, 2017	July 18, 2017*
June 22, 2017	June 29, 2017	July 7, 2017	July 17, 2017	August 1, 2017
July 27, 2017	August 3, 2017	August 11, 2017	August 21, 2017	September 5, 2017
August 24, 2017	August 31, 2017	September 8, 2017	September 18, 2017	October 3, 2017
September 21, 2017	September 28, 2017	October 6, 2017	October 16, 2017	November 7, 2017
October 26, 2017	November 2, 2017*	November 9, 2017	November 20, 2017	December 5, 2017
November 16, 2017	November 30, 2017	December 8, 2017	December 18, 2017	January 2, 2018*

Figure 7.10: Plat Application Deadlines
Source: *http://www.granbury.org/DocumentCenter/View/5685*

City of Granbury Development Fees

Pre-Application Proposal	*Staff Review* +	*Engineering Review Fees*
• Preliminary/Development Plat	$100 +	$600 plus $25 per lot
• Final/Minor Plat	$100 +	$600 plus $25 per lot
• Replat/Amending Plat	$100 +	$400 plus $25 per lot
• Vacating Plat	$100 +	$400 plus $25 per lot

Plat Application Fees	*Under 2 acres*	*2 acres or more*
• Preliminary/Development Plat	$368 plus $10 per lot	$468 plus $10 per lot
• Final/Minor Plat	$350 plus $10 per lot	$450 plus $10 per lot
• Replat/Amending Plat	$268 plus $10 per lot	$318 plus $10 per lot
• Vacating Plat	$350 plus $10 per lot	$450 plus $10 per lot

Additional Development Fees	
Subdivision Ordinance Variance	$75/each section
Facilities Improvement Agreement Processing Fee	$500
Payment in Lieu of Park Dedication	$350/dwelling unit
Zoning Verification Letter	$25.00
Variance/Special Exception Application	$250.00
Specific Use Permit Application	$250.00
Specific Use Permit Application with Detailed Site Plan	$500.00
Change of Zoning Application	$400.00
Change of Zoning – Planned Development	$750.00
Change of Zoning – Planned Development Amendment	$300.00
Site Plan Review Fee	$300.00

Additional Fees may apply. A comprehensive fee schedule is contained within the City's Code of Ordinances at: www.granbury.org.

Effective 10/01/2016 Ord. # 16-38

155 **Figure 7.11:** Plat Application Development Fees
Source: *http://www.granbury.org/DocumentCenter/Home/View/5192*

ii. Land Acquisition and Leasing

FEE SIMPLE

A *fee simple,* also called a fee simple absolute, is the most complete form of ownership. A fee simple buyer is given title (ownership) of the property, which includes the land and any improvements to the land in perpetuity (this includes insurance/maintenance/utility fees). Aside from a few exceptions, no one can legally take that real estate from an owner with a fee simple title. The fee simple owner has the right to possess, use the land, and dispose of the land as he wishes. (Sullivan Properties, 2015)

CURRENT GISD EXPENSES

- Insurance: $10,450 (annual cost for all GISD property)
- Utility fees: $10,808 (monthly) * 12= $129,696 (annually)

CONVEYANCING

Conveyancing is the transfer of legal title of real property or the granting of an encumbrance such as a mortgage or lien. The conveyancing process in the United States varies from state to state depending on local legal requirements and historical practice. In rare situations, parties will engage in a formal closing.

Typically, however, the transaction is closed by use of an escrow. Again, practices vary from state to state as to who conducts the title search to ensure the seller has or can convey clear title, including what liens must be paid, and as to who acts as the escrow holder.

For protection from defects in the title, buyers will frequently purchase title insurance at this time for themselves. They will almost always be required to purchase title insurance for their lender as a condition of the loan.

In most states, a prospective buyer's offer to purchase is made in the form of a written contract and bound with a deposit on the purchase price. The offer will set out conditions (such as appraisal, title clearance, inspection, occupancy, and financing) under which the buyer may withdraw the offer without forfeiting the deposit. Once the conditions have been met (or waived), the buyer has "equitable title" and conveyancing proceeds or may be compelled by court order.

Typical papers at a conveyancing include: deed(s), certified checks, promissory note, mortgage, certificate of liens, pro rata property taxes, title insurance binder, and fire insurance binder. There may also be side agreements (e.g., holdover tenants, delivery contracts, payment hold-back for unacceptable repairs), seller's right of first refusal for resale, declaration of trust, or other entity formation or consolidation (incorporation, limited partnership investors, etc.) (Wikipedia 2017).

Applicable Law:
http://www.statutes.legis.state.tx.us/Docs/PR/htm/PR.5.htm

GROUND LEASE

A *ground lease*, also called a land lease, is simply a lease of the land only. The land is typically leased for a relatively long period of time (50-99 years) to a tenant that constructs a building on the property. This separates ownership of the land from ownership of the building and improvements constructed on the land (Shmidt, 2014). The lease rent can be set at a *nominal rate* or *market rate*.

1. Nominal Rate

A nominal rate ground lease entails retaining ownership of the building at an agreed-upon cost. Through various provisions in the ground lease agreement, GISD may retain some element of control over the development and permitted uses of the land that is leased under

the ground lease (i.e. Decker Gym use for Boys and Girls Club). Many ground leases require a tenant to develop, construct, and operate a specific type of commercial project and not change the nature of the project without the landlord's prior approval (Dean, 2007).

2. Market Rate

A market rate ground lease entails retaining ownership of the building at the current market value which offers an opportunity for annual income for the landowner. In both cases, a ground lease substantially reduces Weatherford College's front-end development costs as it eliminates land acquisition costs. All rent payments made under a ground lease are deductible for federal and state income tax purposes (Dean, 2007).

Additionally, a *subordinated ground lease* is simply a ground lease where the landowner agrees to take a lower priority in the hierarchy of claims on the ownership of the land. Essentially, the landowner pledges the land as collateral for the loan on the improvements, effectively becoming a second or junior lender on the project (Shmidt, 2014). The title to the land can be used as collateral for the developer's construction loan, however due to the risk of loan default, rental rates are typically higher than market rate (Merritt, n.d.).

d. Property Values

Figure 7.12 reflects land value data for each parcel, collected from the Hood County Appraisal District. Each parcel is categorized by property parameters and descriptions, assessed value, improved market value (includes buildings and site improvements in addition to land market value), and land market value.

	A	B	C	D	E	F
1	PROP_ID	Address	Assessed Value	Improved Market Value	Land Market Value	Land Area in Square Feet
2	R000043556	600 W BRIDGE ST	3,247,520	2,811,920	435,600	261328.40
3	R000043560	210 N JONES ST	5,805,180	5,369,580	435,600	381464.45
4	R000038616	716 W BRIDGE ST	25,000	0	25,000	27366.27
5	R000043559	126 N MORGAN ST	924,240	662,880	261,360	93576.10

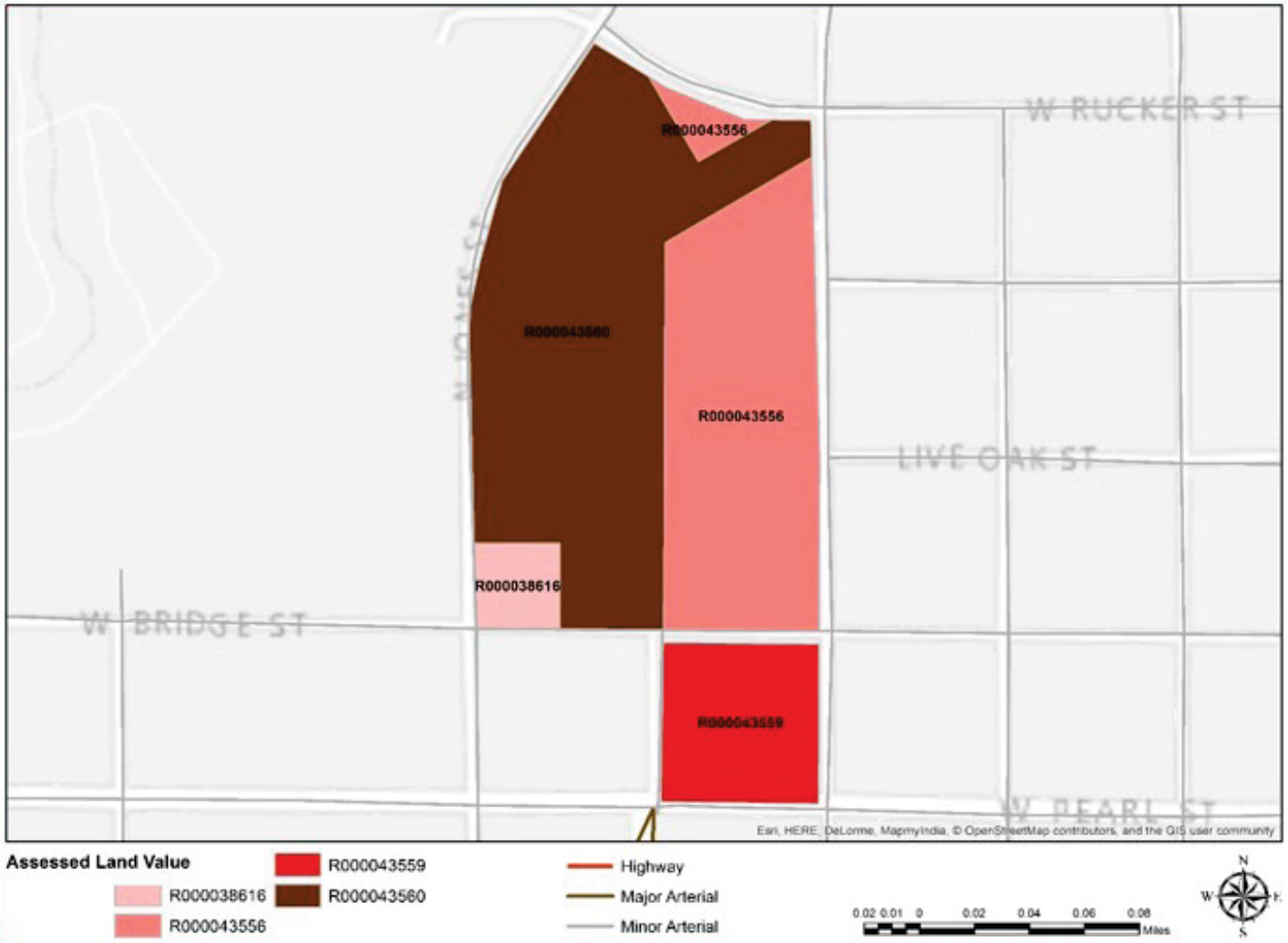


Figure 7.12: Assessed Land Values
Source: *Hood County Appraisal District*

158

e. Demolition

The final master plan reflects the decision of the steering committee to demolish the Administrative Annex (A) building due to its dilapidated condition, in addition to the Technology Building (B). Figures 7.13 and 7.14 exhibit the buildings to be demolished. The demolition estimate process began with resources that present calculation formulas for demolition estimates, including Building Journal and costevaluation.com. The estimation ranges were quite varied and less detailed with regard to the exact components accounted for. The team then applied a more reliable methodology by communicating with over 20 demolition firms in the surrounding area for formal demolition proposals and estimates with itemized components detailing all factors of the estimates. Two formal estimates were received in addition to a number of informal estimates.

The estimations for the Administrative Annex were between $75,000 and $104,580, the average being $90,035. The estimations for the Technology Building were between $29,000 and $37,224, the average being $32,072. The formal estimates are shown in Appendix A.2.



Figure 7.13: Existing Administration Annex Building to be Demolished



159 **Figure 7.14:** Buildings to be Demolished

GRANBURY ISD

CHAPTER 8



CHAPTER 8 Appendix A

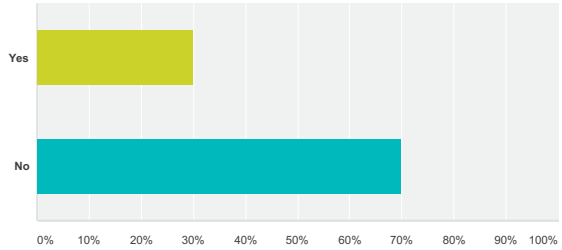
Appendix A

8

A.1
Survey Results

Q1 Did you or any of your children attend school in any of the buildings on the property?

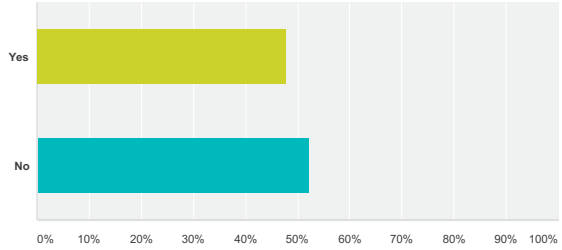
Answered: 562 Skipped: 0



Answer Choices	Responses	
Yes	30.07%	169
No	69.93%	393

Q2 Did you or any of your children participate in or attend athletic events in any of the buildings on the property?

Answered: 561 Skipped: 1



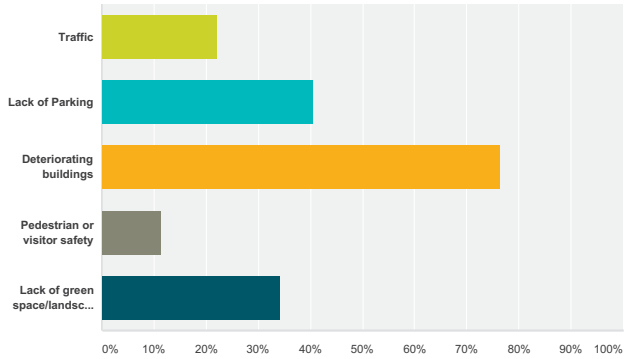
Answer Choices	Responses	
Yes	47.77%	268
No	52.23%	293

Q3 What stores, restaurants, or other activities do you currently patronize around the site?

Answered: 412 Skipped: 150

Q4 What issues, if any, do you feel currently exist at the site? (choose all that apply)

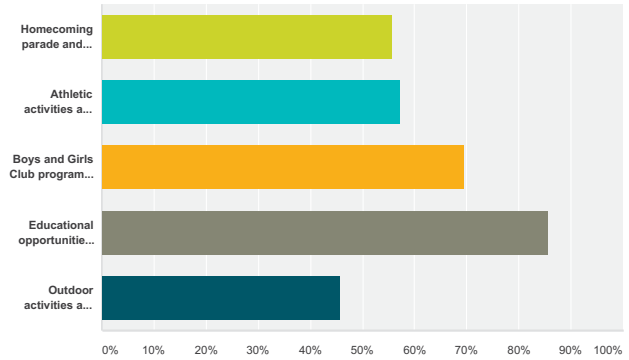
Answered: 476 Skipped: 86



Answer Choices	Responses	
Traffic	22.06%	105
Lack of Parking	40.55%	193
Deteriorating buildings	76.47%	364
Pedestrian or visitor safety	11.55%	55
Lack of green space/landscaping	34.24%	163
Total Respondents: 476		

Q5 What, if anything, do you feel are important activities to retain at the site? (choose all that apply)

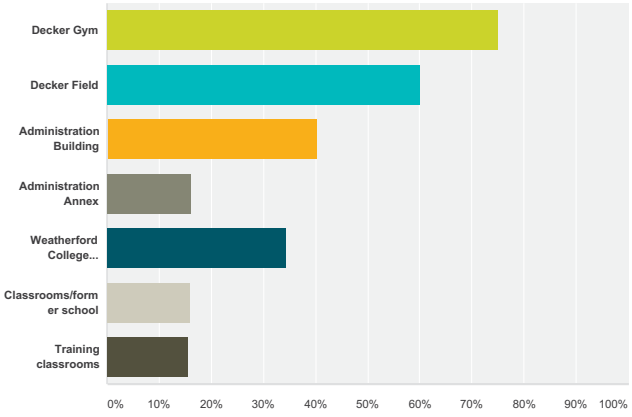
Answered: 492 Skipped: 70



Answer Choices	Responses	
Homecoming parade and event parking	55.69%	274
Athletic activities at Decker Gym or Decker Field	57.11%	281
Boys and Girls Club programs at Decker Gym	69.51%	342
Educational opportunities such as Weatherford College or continuing education classes	85.57%	421
Outdoor activities and open space	45.73%	225
Total Respondents: 492		

Q6 Which building or buildings on the site do you feel have civic or historic importance and/or warrant preservation? (choose all that apply)

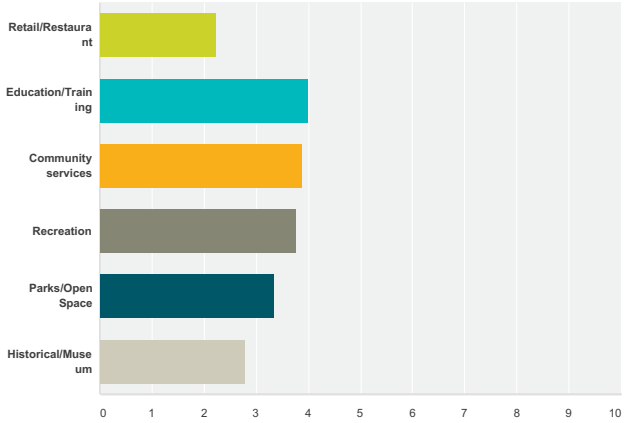
Answered: 363 Skipped: 199



Answer Choices	Responses	
Decker Gym	75.21%	273
Decker Field	60.06%	218
Administration Building	40.22%	146
Administration Annex	16.25%	59
Weatherford College facility	34.44%	125
Classrooms/former school	15.98%	58
Training classrooms	15.70%	57
Total Respondents: 363		

Q7 If the site were to be redeveloped, what uses would you like to see on the site? Please rank them.

Answered: 506 Skipped: 56



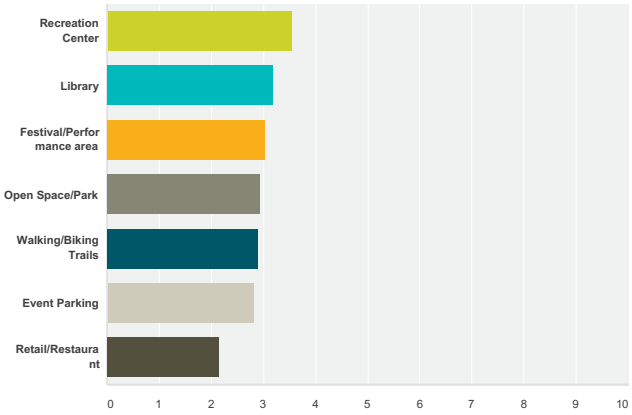
	Not Appropriate	Slightly Appropriate	Moderately Appropriate	Very Appropriate	Extremely Appropriate	Total	Weighted Average
Retail/Restaurant	40.65% 189	17.20% 80	24.95% 116	13.33% 62	3.87% 18	465	2.23
Education/Training	3.73% 18	6.22% 30	14.32% 69	37.97% 183	37.76% 182	482	4.00
Community services	3.10% 15	6.82% 33	18.80% 91	40.91% 198	30.37% 147	484	3.89
Recreation	5.13% 25	6.57% 32	22.38% 109	38.40% 187	27.52% 134	487	3.77
Parks/Open Space	12.31% 58	11.68% 55	26.75% 126	28.45% 134	20.81% 98	471	3.34
Historical/Museum	23.13% 108	18.20% 85	26.98% 126	19.27% 90	12.42% 58	467	2.80

Q8 Are there any uses not listed above that you believe would be appropriate for the site?

Answered: 94 Skipped: 468

Q9 What activities or facilities do you feel that the community needs that could be located on the site? Please rank them.

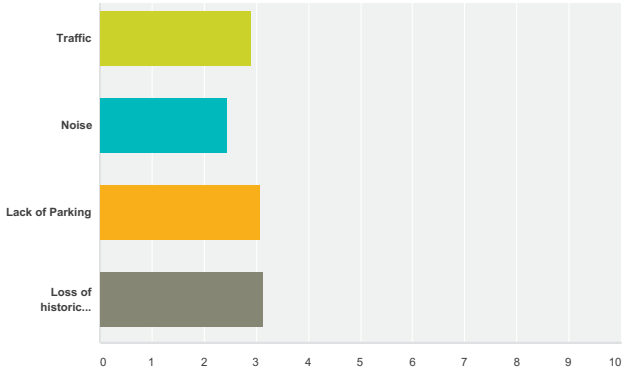
Answered: 495 Skipped: 67



	Not Appropriate	Slightly Appropriate	Moderately Appropriate	Very Appropriate	Extremely Appropriate	Total	Weighted Average
Recreation Center	7.77% 37	9.24% 44	25.84% 123	35.71% 170	21.43% 102	476	3.54
Library	16.03% 75	14.10% 66	21.79% 102	30.34% 142	17.74% 83	468	3.20
Festival/Performance area	15.48% 72	15.27% 71	29.89% 139	27.31% 127	12.04% 56	465	3.05
Open Space/Park	18.53% 86	18.32% 85	26.51% 123	23.06% 107	13.58% 63	464	2.95
Walking/Biking Trails	21.44% 98	16.63% 76	26.04% 119	22.54% 103	13.35% 61	457	2.90
Event Parking	18.92% 88	22.15% 103	27.96% 130	19.78% 92	11.18% 52	465	2.82
Retail/Restaurant	41.30% 190	23.91% 110	17.61% 81	12.83% 59	4.35% 20	460	2.15

Q10 What concerns do you have about potential redevelopment or changes to the site? Please rank them.

Answered: 495 Skipped: 67



	Not at all Concerned	Unconcerned	Neutral	Concerned	Very Concerned	Total	Weighted Average
Traffic	18.39% 89	14.46% 70	34.50% 167	23.14% 112	9.50% 46	484	2.91
Noise	26.85% 127	20.51% 97	38.69% 183	8.67% 41	5.29% 25	473	2.45
Lack of Parking	15.55% 74	13.03% 62	27.94% 133	34.03% 162	9.45% 45	476	3.09
Loss of historic structures/Community heritage	18.16% 87	11.48% 55	27.77% 133	23.80% 114	18.79% 90	479	3.14

Q11 In what zipcode do you live?

Answered: 499 Skipped: 63

A.2
Demolition Estimates

CIRCLE M

DEMOLITION ESTIMATE

Date	12/19/2016
Estimate#	808

4447 North Central Expressway
Ste. 110-214
Dallas, TX 75205
Phone: 214.998.6777

Client	**Contractor**
Hamid Hajjafari	Circle M Metals, LLC
Institute of Urban Studies	4447 North Central Expressway
600 W Bridge St	Ste. 110-214
Granbury, TX 76048	Dallas, TX 75205
hamid.hajjafari@uta.edu	

REQUISITIONER	SHIP VIA	F.O.B.	LOCATION
			600 W Bridge st, Granbury, TX 76048

ITEM #	DESCRIPTION	QTY	UNIT PRICE	TOTAL
Demolition	Circle M will provide all labor, materials, tools,	1	$103,600.00	$103,600.00
	Equipment, Insurance and all services			
	necessary for the demolition and removal of the			
	20,916 sqft building at the address above.			
	Circle M will apply for and obtain demolition			
	permit. The City of Granbury will require			
	an asbestos survey which will be provided to			
	Circle M.			

SUBTOTAL		$103,600.00
TAX RATE		
TAX		
S & H	$	-
OTHER	$	-
TOTAL		**$103,600.00**

Other Comments or Special Instructions

Note: We request a 40% down payment upon commencement of work with the balance due after completion.
This quote is for the scope listed above only. Any additional work requested to be performed will be an additional charge and will be billed separately. Estimate may change to account for any unseen conditions.

Figure 8.1: Administrative Annex Demolition Estimate - Circle M Metals, LLC.

PO Box 633, Burleson, TX 76097 - Office 817.426.0082 · Fax 817.426.2307
www.garrettdemolition.com

Budget Proposal For:
600 W. Bridge St
Granbury, Texas 76048

December 9, 2016

Hamid Hajjafari
UT Arlington
Hamid.hajjafari@uta.edu

Demolition of one wing of school located @ 600 W. Bridge St., Granbury, Texas 76048

Garrett Demolition hereby proposes to furnish all materials, labor, and equipment to perform all work required for the demolition at said property, in accordance with all local, state and federal regulations, for the following sum:

Description of Items		Unit Price	Total Amount	Estimated Days to Complete
Demolition: Base Bid	Lump Sum	$79,450.00	$79,450.00	TBD working days or less, weather permitting
GRAND TOTAL DEMOLITION			$79,450.00	

Garrett Demolition has visited the project site and understands the scope of work required to complete this project, per the plans and specifications and this Proposal is made in accordance with said documents.

If awarded the contract, Garrett Demolition, Inc. agrees to execute a satisfactory Construction Contract and provide proof of insurance coverage with the Owner and/or Owner's Representative for the entire work within 5 days after the notice of award.

Furthermore, Garrett Demolition, Inc. agrees to complete the project excluding delays due to inclement weather and/or muddy ground conditions in TBD working days or less from the date of the notice to proceed and to work Five (5) working days per week.

DEMOLITION BASE BID:
1. Obtain demolition permit(s) and pay fees, as required by the City of Granbury
2. Demolition and proper disposal of one wing of school including foundations, foundation walls, footings and piers
3. Clearing and grubbing of a depth no greater than 5' below grade *of structural footprint ONLY* for removal of abandoned underground piping and utilities
4. Final site clean of disturbed area
5. Rough grading to promote best possible positive drainage flow
6. Proposal is based off email communication. If any unforeseen items are to be removed or additional work is required, we reserve the right to have a fully executed Change Order in place prior to removal.

Services Included:
Single mobilization / Project Setup, additional mobilizations will be billed at $850.00 per roundtrip
Materials, labor, insurance, overhead, profit
Trade equipment
Transportation and disposal
Demolition permits and fees
Filing of TDSHS 10 Day Notification Form

Services Excluded:
Asbestos Abatement or any form of environmental remediation
TDSHS Filling Fees (will be billed directly to owner by TDSHS)
Retainage (if withheld, to be released within 45 days of request for retainage, following final progress payment)
Installation of erosion control devices of any form, *unless alternate add is accepted*
Import of fill dirt or fine grading
Disconnection, relocation or capping of utilities
Site security fence
UST Removal or soil remediation
Removal of parking stripes

Terms:
This proposal is valid for Sixty (60) days.

Payment shall be due in full at the time of completion or NET 30 for commercial contracts. 1.5% monthly finance charge or maximum allowed by law on amounts past due 30 days. Client to pay costs and expenses, including reasonable attorneys' fees, incurred by Garrett Demolition should collection proceedings be necessary.

Garrett Demolition, Inc's status is that of an independent contractor and to provide services only as indicated by the owner or their representatives.

Any alteration or deviation from this proposal involving extra costs will be executed only upon written orders from the Owner and may become an extra charge over and above the proposal.

Respectfully submitted,

By: Larry K. Grisham
Title: Estimator
Company: Garrett Demolition, Inc
Address: PO Box 633
City, State, Zip Code: Burleson, TX 76097
Telephone No.: Office 817-426-0082 Fax 817-426-2307
Email address: Larry@garrettdemolition.com

Figure 8.2: Administrative Annex Demolition Estimate - Garrett Demolition, Inc.

KEATING DEMOLITION

BID 03-21-2017
600 W Bridge St, Granbury, TX 76048

Job: Demolition of selected building to slab, as noted in Red on the plan.

Excludes:

Includes: All demo, haul off to licensed landfill, labor, and equipment, permit

P**lease call** Christopher Keating @ 972-308-6999 with any questions.

Total $32,000.00

Notice to proceed _____

Keating Demolition 401 Corinth St Dallas Texas 75219 972-308-6999
Keating Demolition 4301 W William Canon Austin Texas 512-301-1130
Keatingdemolitiondallas.com

Figure 8.3: Technology Building Demolition Estimate - Keating Demolition

BLUE RIBBON INDUSTRIES

408 SINGLETON BLVD.
DALLAS, TEXAS 75212
TEL.972-243-5956 FAX.972-243-5957
BRIAN SEWELL-817-401-2355
brian@blueribbonindustries.com
DEMOLITION BID

DATE: 03-22-2017
PROJECT NAME: 600 W. BRIDGE STREET
LOCATION: GRANSBURY, TEXAS
CONTRACTOR: MAVS
ATTN: HAMID HAJJAFARI

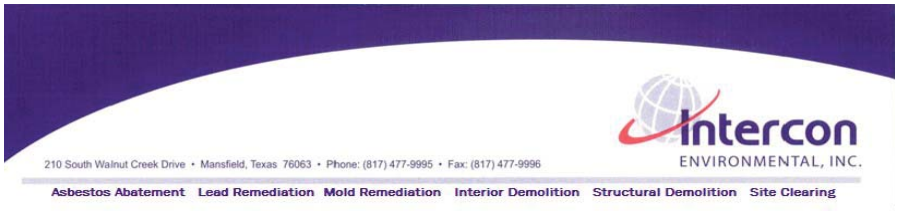
WORK TO BE PERFORMED

BLUE RIBBON INDUSTRIES WILL PROVIDE ALL LABOR, MATERIALS, TOOLS, EQUIPMENT, INSURANCE AND ALL SERVICES NECESSARY FOR SELECTIVE DEMOLITION AND HAUL OFF OF ALL ITEMS LISTED BELOW:

DEMOLISH STRUCTURE / FOUNDATION APPROX. 5,488 SF
TOTAL PRICE: $ 32,137.00

****EXCLUSIONS: NO SCRAPING OR GRINDING OF FLOOR IN THIS BID. ONCE FLOORING IS DEMOED, SLAB WILL BE VISUALLY LOOKED AT AND PRICED ACCORDINGLY. SHORING / BRACING / PERMITS / LAY-OUTS / FLOOR PREP / MASONITE PROTECTION / BARRICADES / PROTECTION UTILITIES / WEATHER PROTECTION / REMOVAL OF ANY HAZARDOUS MATERIALS / ANY DEMOLITION OTHER THAN OUTLINED IN BID SCOPE / FIRE PROTECTION SYSTEMS MUST BE DRAINED DURING DEMOLITION OR BLUE RIBBON IND. ASSUMES NO RESPOSIBILITY FOR WATER DAMAGE CAUSED FROM ACCIDENTAL DAMAGE / BLUE RIBBON INDUSTRIES PRICING INCLUDES USE OF OUR OWN DUMPSTERS & TRUCKING, IF CITY HAS A CONTRACTED DISPOSAL COMPANY, B.R. WILL HAVE ADDITIONAL COSTS ASOCIATED IF WE MUST USE THEIR DUMPSTERS / REQUEST FOR WAIVER OF SUBROGATION ON GENERAL LIABILITY INSURANCE (CERTIFICATE) WILL BE REQUIRED TO PAY $ 50.00 PER ENTITY. PRIMARY AND NON-CONTRIBUTORY ENDORSEMENT WILL BE ADDITIONAL $ 150.00 PER ENTITY. TAXABLE UNLESS TAX EXEMPT IS APPLIED. THIS PROPOSAL MAY BE WITHDRAWN IF NOT ACCEPTED WITHIN 30 DAYS.*

 Figure 8.4: Technology Building Demolition Estimate - Blue Ribbon Industries



March 23, 2017 hamid.hajjafari@mavs.uta.edu

Mr. Hamid Hajjafari
2205 Lincoln Green Circle #1604
Arlington, Texas 76011 **Project# 170116**
Telephone: (682) 597-7669

RE: Budget Pricing for the Demolition of Technology Center Building for Weatherford College Granbury Campus located at 600 W. Bridge Street, Granbury, Texas, 76048

Mr. Hajjafari:

The following price is for the demolition of the above referenced property.

Scope of Work Demolition

Commercial Structure	5,684	SF	$4.00	$22,736.00
Commercial Slab	5,684	SF	$1.25	$7,105.00
Concrete Flume Removal	108	SF	$1.00	$108.00
Separate covered walkway from building on west side	1	EA	$500.00	$500.00
Refrigerant recovery from 6 RTU's and 3 wall mounted package units	1	LS	$2,700.00	$2,700.00
Install Temporary Fencing around perimeter of building	1	LS	$1,275.00	$1,275.00
Install silt fence	1	LS	$800.00	$800.00

Site Mobilization

Mobilization to job site	1	EA	$1,000.00	$1,000.00
De-mobilization from job site	1	EA	$1,000.00	$1,000.00

Our Price.....$37,224.00
Price does not include sales tax if applicable.

Texas Department of State Health Services Licenses:
Asbestos Abatement Contractor #800805, Asbestos Transporter #400336, Certified Lead Firm #2110368, Mold Remediation Company #RCO0136
United States Environmental Protection Agency Certification: Lead Safe Certified Firm #NAT-61742
Woman-Owned SBE/DBE/WOB/WBE, HUB, WBENC Certified

Figure 8.5: Technology Building Demolition Estimate - Intercon Environmental, Inc.

ADMINISTRATIVE ANNEX DEMOLITION ESTIMATES

Lopez Demolition & Landscaping: $98,000

Juan A. Lopez
Owner

(214) 875-6682
Dallas, TX 75224
lopezdemo@yahoo.com

HCC Contracting, Inc.: $94,122 - $104,580

Bob L. Blackwelder
Principal

(214) 803-0538
3161 Sabine St. Suite A
Forest Hill, TX 76119
bob@hcctx.us

Figure 8.6: Administrative Annex Demolition Estimates

TECHNOLOGY BUILDING DEMOLITION ESTIMATES

Lopez Demolition & Landscaping: $30,000

Juan A. Lopez
Owner

(214) 875-6682
Dallas, TX 75224
lopezdemo@yahoo.com

JR's Demolition & Excavation Inc.: $29,000 (not incl. city fees/permit)

Bobby Lindamood "JR"
Demolition Specialist

(972) 254-1212
1926 Parkside
Irving, TX 75061
jrdemolition@verizon.net

 Figure 8.7: Technology Building Demolition Estimates

Bibliography

Ashish Batra, (2014). Community Benefits of Green Areas & Parks. Online journal of Linkedin. (https://www.linkedin.com/pulse/20140922075014-150737338-architecture-and-urban-planning)

City of Granbury, TX and its representatives. (2006-2017)

Dean, M. (2007). Pros and Cons of Commercial ground leases. Retrieved from Wendel Rosen: http://www.wendel.com/knowledge-center/publications/2007/pros-and-cons-of-commercial-ground-leases

Halff Associates Inc. (2011). The 2010 Parks, Recreation & Open Space Master Plan, Final Report. Granbury: City of Granbury.

Northside School Museum, (2012). San Antonio, Texas. (https://nisd.net/sites/default/files/pdf/2012-Museum-Brochure-web.pdf)

Merritt, C. (n.d.). What is a subordinated ground lease. Retrieved from Chron: http://smallbusiness.chron.com/subordinated-ground-lease-42514.html

Scholl, K. G., & Gulwadi, G. B. (2015). Recognizing Campus Landscapes as Learning Spaces. Journal of Learning Spaces, 4(1).

Shmidt, R. (2014, August 4). Retrieved from Property Metrics: https://www.propertymetrics.com/blog/2014/08/04/ground-lease/

Sullivan Properties. (2015). Fee Simple vs. Leasehold. Retrieved from Sullivan Properties: http://www.sullivanproperties.com/fee-simple-vs-leasehold/

Wikipedia, The Free Encyclopedia. (2017). Conveyancing. Retrieved 13:20, from https://en.wikipedia.org/w/index.php?title=Conveyancing&oldid=770127282

GIS DATA:

http://www.co.hood.tx.us/161/Appraisal-District

http://www.nctcog.org/

OFFICE OF THE ASSISTANT SUPERINTENDENT

For:	**Board of Trustees**
Date:	**March 27, 2017**
Action:	**Discussion/Action**

To:	**Dr. James M. Largent, Superintendent**		**From: Ron Holmgreen**
		Date:	**March 22, 2017**
		RE:	**Consider Approval for Foreign Exchange Student Waiver**

SUMMARY:

This is a routine action item for Granbury ISD. This waiver establishes the minimum number of Foreign Exchange students to five due to the amount of time teachers and counselors have to spend with them.

RECOMMENDATION:
I recommend approval of this waiver.

Respectfully submitted,



Ron Holmgreen
Assistant Superintendent

First Financial Group of America
First in Service and Expertise

Re: 3121 FICA Alternative Plan Update

Dear Valued Client,

At First Financial, we pride ourselves on the quality of the products and services we deliver to our clients. In order to maintain this high level of service and value, we constantly review the vendors and solutions that are part of our competitive service offerings. Currently one of the services we provide to you is 3121 FICA Alternative Plan Administration.

After thoughtful due diligence and feedback from a number of school districts that participate in the program already, we have selected the Region 10 ESC Retirement Asset Management Services (RAMS) Co-op as the new provider for our 3121 FICA Alternative plans. This change will allow us to improve the overall plan sponsor and participant experience for your district and your employees. Some additional benefits and upgrades regarding the new program will include:

- Distributions being processed daily for participants
- Full account access online including account balances updated daily
- No inactivity fees for former employees who wish to keep their funds in the plan
- Fiduciary Oversight by the Region 10 ESC Investment Committee made up of superintendents and CFOs of participating districts who have their employees' best interests in mind
- Managed by a respected Investment Advisory Firm

We would like to work with you regarding the transition of your plan, and assist in the steps to accomplish the transition. Your commitment of time should be minimal and the complete plan transition can be accomplished within 60 days. Most importantly, this change does not require an RFP.

TCG is the strategic provider for the Region 10 RAMS program. In the near future, a TCG representative will be in contact with you. TCG will prepare the necessary documents and walk through the timeline with you. Our goal is to make these enhancements as seamless as possible—all the while continuing to provide you and your employees the best possible solutions available in the marketplace. Should you have any questions, please don't hesitate to contact us.

We value our relationship with you.

Sincerely,

Dawson Schnautz

Dawson Schnautz

11811 North Freeway, Suite 900
Houston, TX 77060
P.O. Box 670329 Houston, Texas 77267-0329
(281) 847-8422/ (800) 523-8422 Fax: (281) 847-842

Region 10 RAMS FICA Alternative Plan

ESC Region 10 offers a 457(b) FICA Alternative Plan as federal law (OBRA 90) mandates that employees of public agencies, including school districts who are not members of the employer's existing retirement system as of January 1, 1992 be covered under Social Security or a qualifying alternate plan.

The ESC Region 10 457(b) FICA Alternative Plan satisfies federal requirements and provides substantial cost savings compared to Social Security. Social Security requires that the equivalent of 12.4% of an employee's salary be contributed each month (6.2% employee, 6.2% employer). However, the FICA Alternative Plan requires only a 7.5% contribution in which the Employer determines the split between the employee and the employer to a retirement account. The deferrals are made on a "pretax" basis, unlike Social Security, which are made on an "after-tax" basis.

An employee is eligible to participate in the FICA Alternative Plan if they meet one of the eligibility requirements listed below:

- ✓ *Part-time (20 hours a week or less)*
- ✓ *Seasonal (five months or less per year)*
- ✓ *Temporary (contract of two years or less in duration)*
- ✓ *Not covered by TRS in a position otherwise covered by TRS*

The Region 10 Retirement Asset Management Services (RAMS) program has contracted TCG Administrators (f/k/a JEM Resource Partners or JEM) as the third party administrator to provide this service. TCG Administrators (TCG) is a privately-held independent Third Party Administrator located in Austin, Texas specializing in the servicing of employee benefit plans for governmental employers. TCG provides FICA Alternative plan administration to over 80 different Texas school districts with over 194,000 current plan participants. TCG has the expertise, experience, and software to provide 457(b) FICA Alternative (Social Security Alternative) administration and compliance under the IRS regulations.

In this Plan, the Employer selects one of two Managed Portfolios, managed by TCG Advisors, LP, to invest employee contributions. TCG is the Investment Provider and Matrix Trust provides the Trustee services. Below is the Plan structure and Plan highlights that we feel set us apart:

RAMS 457(b) FICA Alternative Plan	
Turn-key program	Low asset-based fees
No inactivity fees	Account balances updated daily
No commissions	Distributions processed daily
No surrender charges or withdrawal penalties	Two managed portfolio options
Overseen by an Investment Advisory Committee	Program assumes fiduciary responsibility

900 S Capital of Texas Hwy Suite 350, Austin, TX 78746 | p. 800.943.9179 | f. 888.989.9247 | www.tcgservices.com

The assets are invested in a trust using very high quality investments having very low fees. TCG Advisors, LP acts as a fiduciary for the investments in the trust. Changes are made as needed in the investments to be sure they (a) continue to perform as well or better than their market indices (using Morningstar data) and (b) adhere to the Plan Investment Policy Statement.

FEES

TCG Administrators receives 1.00% of the plan assets as its administrative fee; TCG Advisors receives 0.35% of assets as the investment advisory fee; Region 10 receives $0.10 per participant per month (normally deducted from participant accounts) as its fee for running the RAMS program; and the individual investments have fees that vary by type of investment. The investment fees are shown on the Region 10 RAMS website at www.region10rams.org.

INTERLOCAL AGREEMENT
Education Service Center Region 10

Contracting Parties

Education Service Center Region 10 (ESC Region 10)

and

_____ Independent School District (the "District")

This agreement is effective _____ ("Effective Date") and shall remain in effect for the period beginning with the Effective Date and twelve (12) months thereafter ("Term"). This agreement shall continue unchanged for successive twelve month periods following the Term unless either party gives written notice to the other party of the intent to terminate prior to ninety (90) days before the end of the Term.

Statement of Services to be Performed: Provide a **457(b) FICA Alternative Plan ("Plan")** to the District through the ESC Region 10 FICA Alternative Plan and Trust.

Authority for such services is granted under sections 791.001 through 791.015 and 791.025 of the Local Government Code, V.T.C.A. as amended.

Role of ESC Region 10

1. Provide for the organizational and administrative structure of the program, including a Trust for investment of Plan funds, oversee the investments of the Trust, and provide a Plan document to the District.

2. Provide for an Investment Advisor to oversee the investments of the Plan and Trust and to accept fiduciary responsibility for the selection of the investments of the Plan and Trust.

3. Provide staff time necessary for efficient operation of the program.

4. Initiate and implement activities related to the vendor(s) selection process.

5. Facilitate the delivery of the services purchased.

Role of the Member School District:

1. Commit to participate in the program as indicated by an authorized signature in the appropriate space below.

2. Designate a contact person for the cooperative.

3. Commit to purchase the services designated herein when it is in the best interest of the District.

4. Accept the services from vendor(s) in accordance with standard procedures of the District.

5. Pay vendor(s) in a timely manner for all goods and services received, which shall include timely forwarding of participating employees' payroll deduction contributions to the Plan.

6. Supply payroll data in good order to the vendor(s).

7. Require employees to participate in the Plan and/or make the Plan available to employees as agreed in the District's Plan Document and Adoption Agreement.

8. Make District contributions to the Plan, if any, as agreed in the District's Plan Document and Adoption Agreement.

This agreement shall not cover any existing plan(s) sponsored by the District under Section 457 of the Internal Revenue Code and neither ESC Region 10 nor any of the vendors participating in the Plan and Trust shall have any responsibility whatsoever for such existing plan(s).

Authorization:

Please send a signed Interlocal Agreement to ESC Region 10, Attn: Gordon Taylor, Administrative Services, Education Service Center Region 10, 400 E. Spring Rd., Richardson, TX 75081.

District: _____	Education Service Center Region 10
By _____	By _____
Authorized Signature	Authorized Signature
_____	EXECUTIVE DIRECTOR
Title	Title
_____	_____
Date	Date
_____	GORDON TAYLOR
Contact Person	Contact Person
_____	972-348-1004
Title of Contact	Telephone Number
_____	
Street Address	
_____	
City, State	
_____	
E-mail Address	
_____	
Telephone Number	

EDUCATION SERVICE CENTER (ESC) REGION 10
457(b) FICA ALTERNATIVE PLAN
BOARD RESOLUTION

RESOLUTION NO. _____

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE _____AUTHORIZING PARTICIPATION IN THE EDUCATION SERVICE CENTER (ESC) REGION 10 457(b) FICA ALTERNATIVE PLAN.

WHEREAS it is determined to be in the best interest of the _____ ("DISTRICT") to participate in the ESC Region 10 457(b) FICA Alternative Plan (the "Plan") to provide retirement benefits for its employees and their beneficiaries; and

WHEREAS the DISTRICT is eligible to participate in the ESC Region 10 457(b) FICA Alternative Plan, a 457(b) alternative to social security, sponsored by the Education Service Center Region 10 and qualifying under relevant sections of the Internal Revenue Code and the Texas Government Code.

NOW THEREFORE, THE BOARD OF DIRECTORS OF THE DISTRICT DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

(1)The BOARD does hereby adopt the ESC Region 10 457(b) FICA Alternative Trust, the ESC Region 10 457(b) Retirement Plan and appoints the ESC Region 10 Investment Advisory Committee to act on the District's behalf in all matters involving the Plan and Trust, with the exception of specific provisions elected by the DISTRICT regarding its Plan effective _____; and

(2)The BOARD hereby appoints the _____ (Job Title or Position), or his/her successor or his/her designee, as DISTRICT Plan Administrator for the Plan, and further authorizes him/her to implement the Plan; and

(3)The BOARD's appointed Plan Administrator is hereby authorized to execute the Plan legal documents on behalf of the DISTRICT and to take whatever additional actions that are necessary to maintain the DISTRICT participation in the Plan and to maintain Plan compliance with relevant regulations issued or as may be issued.

STATE OF TEXAS
COUNTY OF _____

_____, the Secretary of the BOARD OF DIRECTORS of the DISTRICT, hereby certifies that the above and foregoing resolution was duly and regularly adopted by the said BOARD at a regular meeting thereof held on the _____, and passed by the following vote:

AYES: ABSENT:
NOES: ABSTAIN:

IN WITNESS WHEREOF I have hereunto set my hand seal this _____.

_____
Secretary of the BOARD OF DIRECTORS

02/27/2017 170271

Quote

Project: Granbury ISD - Large Equipment -2-17

From: 1st Choice Restaurant Equipment
Linda Wooldridge
15018 Tradesman Drive
San Antonio, TX 78249
(210)225-3033
(210)225-3033 243 (Contact)

We appreciate the opportunity to earn your business! 1st Choice Restaurant Equipment & Supply LLC values the opportunity to quote your upcoming project and fulfill your equipment/project needs.

Item	Qty	Description	Sell	Sell Total
1	1 ea	**HEATED CABINET, MOBILE**	$2,948.62	$2,948.62
		 Cres Cor H-135-WUA-11-R Cabinet, Mobile Heated, with humidity, insulated, bottom-mount heater assembly, recessed push/pull handles, (11) sets of chrome plated wire universal angle slides on 4-1/2" centers adjustable 1-1/2" centers, (4) 5" swivel casters (2) braked, anti-microbial latches, analog thermometer, aluminum construction, red dutch doors, 1920watt, cCSAus, CSA-Sanitation		
	1 ea	Standard Warranty: 1 yr labor, 2 yrs parts warranty		
	1 ea	120v/60/1-ph, 1920 w, 16.0 amps, 6 ft 14/3 ga. power cord, NEMA 5-20P, standard		
	1 ea	Digital thermometer in lieu of standard analog thermometer	$181.55	$181.55
	1 ea	Right-hand door swing, standard		
2	1 ea	**ICE CUBER**	$2,260.40	$2,260.40
		 Manitowoc ID-0322A Indigo™ Series Ice Maker, cube-style, air-cooled, self-contained condenser, 22"W x 24-1/2"D x 21-1/2"H, AHRI certified to 335-lb/24 hours production, DuraTech™ exterior, dice size cubes, NSF, cULus		
	1 ea	3 year parts & labor Commercial warranty		
	1 ea	5 year parts & labor Commercial warranty on evaporator		
	1 ea	5- year parts & 3 year labor Commercial warranty on compressor		
	1 ea	(-161) 115v/60/1-ph, 11.5 amps		
	1 ea	B-320 Ice Bin, 22"W x 34"D, x 38"H, with top-hinged front-opening door, AHRI certified 210 lb ice storage capacity, for top-mounted ice maker, stainless steel exterior, NSF	$708.50	$708.50
	1 ea	6" adjustable stainless steel legs, standard		
3		**SPARE NO.**		Spare

Initial: _____

Item	Qty	Description	Sell	Sell Total
4	1 ea	**PASS-THRU REFRIGERATOR**	$9,757.02	$9,757.02
		Traulsen AHT232NPUT-FHS Spec-Line Refrigerator, Pass-thru, two-section, self-contained refrigeration, stainless steel exterior, aluminum interior, standard depth, narrow full-height doors, (3) adjustable wire shelves per section, INTELA-TRAUL™ microprocessor controls, 6" adjustable stainless steel legs, 5/8 HP, cULus, NSF		
	1 ea	115v/60/1ph, 8.6 amps, with cord & NEMA 5-15P, standard		
	1 ea	3 year service/labor, 5 year compressor warranty, standard		
	1 ea	Thermometer side: Door hinging to be determined		
	1 ea	Rear: Door hinging to be determined		
5	1 ea	**PASS-THRU REFRIGERATOR**	$11,736.03	$11,736.03
		Traulsen AHT232WPUT-HHG Spec-Line Refrigerator, Pass-thru Display, two-section, self-contained refrigeration, stainless steel exterior, aluminum interior, standard depth, wide half-height glass door or doors with Santoprene® EZ-Clean Gaskets, interior lights, (3) adjustable wire shelves per section, INTELA-TRAUL™ microprocessor controls, 6" adjustable stainless steel legs, 1/2 hp, cULus, NSF		
	1 ea	115v/60/1ph, 11.0-12.0 amps, with cord & NEMA 5-20P, standard		
	1 ea	3 year service/labor, 5 year compressor warranty, standard		
	1 ea	Thermometer side: Door hinging to be determined		
	1 ea	Rear: Door hinging to be determined		
	1 st	Casters, 6" high (set of 4)	$251.97	$251.97
6	1 ea	**PASS-THRU HEATED CABINET**	$6,685.33	$6,685.33
		Traulsen AHF132WP-HHG Spec-Line Heated Cabinet, Pass-thru, one-section, stainless steel exterior, aluminum interior, standard depth cabinet, half-height glass door or doors with Santoprene® EZ-Clean Gaskets, (3) chrome plated adjustable shelves per section, INTELA-TRAUL™ microprocessor controls, 6" adjustable stainless steel legs, NSF, UL		
	1 ea	208/115v/60/1ph, 7.8 amps, standard		
	1 ea	3 year service/labor warranty, standard		
	1 ea	Thermometer side door: hinging to be determined		
	1 ea	Rear door hinging to be determined		
7	2 ea	**HEATED CABINET**	$6,376.56	$12,753.12
		Traulsen AHF132WP-HHG Traulsen Model No. AHF132NP-FHS-X Spec-Line Heated Cabinet, Pass-thru, one-section, stainless steel exterior, aluminum interior, standard depth cabinet, narrow full-height door or doors with Santoprene® EZ-Clean Gaskets, (3) chrome plated adjustable shelves per section, INTELA-TRAUL™ microprocessor controls, 6" adjustable stainless steel legs, NSF, UL 208/115v/60/1ph, 7.8 amps, standard 3 year service/labor warranty, standard Thermometer side door: hinging to be determined Rear door hinging to be determined		

Item	Qty	Description	Sell	Sell Total
8	2 ea	**REACH-IN FREEZER**	$8,768.72	$17,537.44
		Traulsen ALT232WUT-FHS Spec-Line Freezer, Reach-in, two-section, 51.6 cu. ft., self-contained refrigeration, stainless steel exterior, aluminum interior, standard depth, wide full-height door or doors with Santoprene® EZ-Clean Gaskets, (3) adjustable wire shelves per section, INTELA-TRAUL™ microprocessor controls, unit can be programmed to operate at -10 degrees fahrenheit		
	2 ea	3 year service/labor, 5 year compressor warranty, standard		
	2 ea	0 degrees Fahrenheit holding temperature, standard		
	2 ea	115v/60/1ph, 14.9 amps, with cord & NEMA 5-20P, standard		
	2 ea	3 year service/labor, 5 year compressor warranty, standard		
	2 ea	Door hinging to be determined		
	2 st	Casters, 6" high (set of 4)	$251.97	$503.94
9	1 ea	**REACH-IN REFRIGERATOR**	$7,832.82	$7,832.82
		Traulsen AHT232WUT-FHS Spec-Line Refrigerator, Reach-in, two-section, 51.6 cu. ft., self-contained refrigeration, stainless steel exterior, aluminum interior, standard depth, wide full-height door or doors with Santoprene® EZ-Clean Gaskets, (3) adjustable wire shelves per section, INTELA-TRAUL™ microprocessor controls, 6" adjustable stainless steel legs, 5/8 HP, cULus, NSF		
	1 ea	115v/60/1ph, 8.2 amps, with cord & NEMA 5-15P, standard		
	1 ea	3 year service/labor, 5 year compressor warranty, standard		
	1 ea	Door hinging to be determined		
	1 st	Casters, 6" high (set of 4)	$251.97	$251.97
10	2 ea	**REACH-IN FREEZER**	$12,761.52	$25,523.04
		Traulsen ALT332WUT-FHS Spec-Line Freezer, Reach-in, three-section, 79.0 cu. ft., self-contained refrigeration, stainless steel exterior, aluminum interior, standard depth, wide full-height door or doors with Santoprene® EZ-Clean Gaskets, (3) adjustable wire shelves per section, INTELA-TRAUL™ microprocessor controls, unit can be programmed to operate at -10 degrees fahrenheit		
	2 ea	0 degrees Fahrenheit holding temperature, standard		
	2 ea	208/115v/60/1ph, 16.0 amps, NEMA L14-20P, standard		
	2 ea	3 year service/labor, 5 year compressor warranty, standard		
	2 ea	Door hinging to be determined		
	2 st	Casters, 6" high (set of 4)	$251.97	$503.94
11	1 ea	**REACH-IN REFRIGERATOR**	$9,511.05	$9,511.05
		Traulsen AHT332NUT-FHS Spec-Line Refrigerator, Reach-in, three-section, 69.5 cu. ft., self-contained refrigeration, stainless steel exterior, aluminum interior, standard depth, narrow full-height door or doors with Santoprene® EZ-Clean Gaskets, (3) adjustable wire shelves per section, INTELA-TRAUL™ microprocessor controls, 6" adjustable stainless steel legs, 3/4 HP, cULus, NSF		
	1 ea	115v/60/1ph, 11.8 amps, with cord & NEMA 5-15P, standard		

Item	Qty	Description	Sell	Sell Total
	1 ea	3 year service/labor, 5 year compressor warranty, standard		
	1 ea	Door hinging to be determined		
	1 st	Casters, 6" high (set of 4)	$251.97	$251.97
12	1 ea	**STEAMER, CONVECTION, ELECTRIC, BOILERLESS, FLOOR MODEL**	$11,997.88	$11,997.88
		 AccuTemp E62083D100 DBL (QUICK SHIP) Two Connectionless Evolution™ Boilerless, Convection Steamers featuring Steam Vector Technology, includes stand with casters, electric, holds (6) 12" x 20" x 2-1/2" deep pans each compartment, independent digital timer with programmable preset, NO water and drain connection required, warranty NOT voided by water quality, NO water filtration required, 10kw, (2) 208/60/3ph, (2) 5' cords & NEMA L15-30P, ENERGY STAR®		
	1 ea	1 year parts & labor warranty, standard		
	1 ea	(K-12) 1 year extended warranty. Please provide address of school when purchasing.		
	1 ea	Lifetime service and support guarantee		
	1 ea	Alternate voltages available, contact factory for details		
	1 ea	Door hinged on right standard		
	1 ea	SNH-20-01 - Support Stand, for double stacked Steam'N'Hold or Evolution units, Ergo-low mounting height: 8-7/8" lowest unit height, stainless steel, with adjustable bullet feet in lieu of std	$71.04	$71.04
13	1 ea	**LABOR** Custom LIFT GATE & INSIDE DELIVERY Scope of Work: Liftgate for each delivery truck brining equipment from the manufacturers and Inside Delivery Service.	$925.00	$925.00
			Total	$122,192.63

FINANCE CHARGES:

All open accounts not paid within the PAYMENT TERMS on the invoice will be assessed a FINANCE CHARGE of 1.5% per Month of the unpaid balance, 18 % per annum or the maximum rate permitted by law.

Any past due account is subject to loss of credit privileges. Legal action may be taken to collect past due accounts.

Acceptance: _____ Date: _____

Printed Name: _____

Project Grand Total: $122,192.63

Capital Expenditure Requests

00597 Status: Active
GRANBURY ISD
DBA:
217 North Jones Street
GRANBURY, TX 76048-2046
County District Code: 111-901
ESC: 11 TDA Region: 2

Action	Request Amount	Received Date	Reviewed Date	Status
View | Modify	$12,068.92	03/06/2017		Submitted
View | Modify	$48,792.30	03/06/2017		Submitted
View | Modify	$54,307.34	03/06/2017		Submitted

VIEW | MODIFY

Capital Expenditure Request
For School Year: 2016 - 2017

00597 Status: Active
GRANBURY ISD
DBA:
217 North Jones Street
GRANBURY, TX 76048-2046
County District Code: 111-901
ESC: 11 TDA Region: 2

Contact Information

		Salutation	First Name	Last Name
1.	Name:	Ms.	Linda	Williams
2.	Email Address:	linda.williams@granburyisd.org		
3.	Phone:	(817) 408-4090 Ext:	Fax: (817) 408-4033	
4.	Title:	Child Nutrition Director		

Capital Expenditure Items

5. By Federal law, TDA must approve, in advance, any capital expenditures greater than or equal to $5,000. Complete the fields below to submit your capital expenditure request to TDA.

	Item Location	Type of Item	New or Replacement	Quantity	Cost per Item	Total Cost	% Paid by Program Funds
1.	102	Reach-In Refrige	Replacement	1	$9,757.02	$9,757.02	100 %
2.	102	Reach-In Heatec	Replacement	2	$6,376.56	$12,753.12	100 %
3.	104	Reach-In Freeze	Replacement	1	$13,013.49	$13,013.49	100 %
4.	105	Reach-In Freeze	Replacement	1	$9,020.69	$9,020.69	100 %
5.	105	Reach-In Refrige	Replacement	1	$9,763.02	$9,763.02	100 %
					Total Capital Expenditure	**$54,307.34**	

183

6. Comments:

Equipment purchases to reduce fund balance to equal or less than 3 months operating expenses per AR finding Oct 2016. Equipment quotes received 2-27-17.

Created By: lwilliams12 on: 2/8/2017 8:27:46 AM Modified By: lwilliams12 on: 3/6/2017 10:22:16 AM

VIEW | MODIFY

VIEW | MODIFY

Capital Expenditure Request
For School Year: 2016 - 2017

00597 Status: Active
GRANBURY ISD
DBA:
217 North Jones Street
GRANBURY, TX 76048-2046
County District Code: 111-901
ESC: 11 TDA Region: 2

Contact Information

		Salutation	First Name	Last Name
1.	Name:	Ms.	Linda	Williams
2.	Email Address:	linda.williams@granburyisd.org		
3.	Phone:	(817) 408-4090 Ext:	Fax: (817) 408-4033	
4.	Title:	Child Nutrition Director		

Capital Expenditure Items

5. By Federal law, TDA must approve, in advance, any capital expenditures greater than or equal to $5,000. Complete the fields below to submit your capital expenditure request to TDA.

	Item Location	Type of Item	New or Replacement	Quantity	Cost per Item	Total Cost	% Paid by Program Funds
1.	106	Reach-In Refrige	Replacement	1	$8,084.79	$8,084.79	100 %
2.	106	Reach-In Freeze	Replacement	1	$13,013.49	$13,013.49	100 %
3.	107	Reach-In Refrige	Replacement	1	$11,988.00	$11,988.00	100 %
4.	107	Reach-In Heatec	Replacement	1	$6,685.33	$6,685.33	100 %
5.	108	Reach-In Freeze	New	1	$9,020.69	$9,020.69	100 %
					Total Capital Expenditure	**$48,792.30**	

184

6. Comments:

Equipment purchases to reduce fund balance to equal or less than 3 months operating expenses per AR finding Oct 2016. Equipment quotes received 2-27-17.

Created By: lwilliams12 on: 3/6/2017 10:28:54 AM Modified By: lwilliams12 on: 3/6/2017 10:28:54 AM

VIEW | MODIFY

VIEW | MODIFY

Capital Expenditure Request
For School Year: 2016 - 2017

00597 Status: Active
GRANBURY ISD
DBA:
217 North Jones Street
GRANBURY, TX 76048-2046
County District Code: 111-901
ESC: 11 TDA Region: 2

Contact Information

		Salutation	First Name	Last Name
1.	Name:	Ms.	Linda	Williams
2.	Email Address:	linda.williams@granburyisd.org		
3.	Phone:	(817) 408-4090 Ext:	Fax: (817) 408-4033	
4.	Title:	Child Nutrition Director		

Capital Expenditure Items

5. By Federal law, TDA must approve, in advance, any capital expenditures greater than or equal to $5,000. Complete the fields below to submit your capital expenditure request to TDA.

	Item Location	Type of Item	New or Replacement	Quantity	Cost per Item	Total Cost	% Paid by Program Funds
1.	001	Double Convecti	Replacement	1	$12,068.92	$12,068.92	100 %
2.			New	0	$0.00	$0.00	0 %
3.			New	0	$0.00	$0.00	0 %
4.			New	0	$0.00	$0.00	0 %
5.			New	0	$0.00	$0.00	0 %
					Total Capital Expenditure	**$12,068.92**	

185

6. Comments:

Equipment purchases to reduce fund balance to equal or less than 3 months operating expenses per AR finding Oct 2016. Equipment quotes received 2-27-17.

Created By: lwilliams12 on: 3/6/2017 10:30:23 AM Modified By: lwilliams12 on: 3/6/2017 10:30:23 AM

VIEW | MODIFY

02/27/2017 170271

Quote

Project: Granbury ISD - Large Equipment -2-17

From: 1st Choice Restaurant Equipment
Linda Wooldridge
15018 Tradesman Drive
San Antonio, TX 78249
(210)225-3033
(210)225-3033 243 (Contact)

We appreciate the opportunity to earn your business! 1st Choice Restaurant Equipment & Supply LLC values the opportunity to quote your upcoming project and fulfill your equipment/project needs.

186

Item	Qty	Description	Sell	Sell Total
1	1 ea	**HEATED CABINET, MOBILE**	$2,948.62	$2,948.62
		✓Cres Cor H-135-WUA-11-R Cabinet, Mobile Heated, with humidity, insulated, bottom-mount heater assembly, recessed push/pull handles, (11) sets of chrome plated wire universal angle slides on 4-1/2" centers adjustable 1-1/2" centers, (4) 5" swivel casters (2) braked, anti-microbial latches, analog thermometer, aluminum construction, red dutch doors, 1920watt, cCSAus, CSA-Sanitation	181.55 3130.17 (Lowest 1st Com. Ref) 2989.38	
	1 ea	Standard Warranty: 1 yr labor, 2 yrs parts warranty		
	1 ea	120v/60/1-ph, 1920 w, 16.0 amps, 6 ft 14/3 ga. power cord, NEMA 5-20P, standard	same as prior quote	
	1 ea	Digital thermometer in lieu of standard analog thermometer	$181.55	$181.55
	1 ea	Right-hand door swing, standard		3130.17
2	1 ea	**ICE CUBER**	$2,260.40	$2,260.40
		✓Manitowoc ID-0322A Indigo™ Series Ice Maker, cube-style, air-cooled, self-contained condenser, 22"W x 24-1/2"D x 21-1/2"H, AHRI certified to 335-lb/24 hours production, DuraTech™ exterior, dice size cubes, NSF, cULus	708.50 2968.90	
	1 ea	3 year parts & labor Commercial warranty	(Lowest Trex Rest.)	
	1 ea	5 year parts & labor Commercial warranty on evaporator		
	1 ea	5- year parts & 3 year labor Commercial warranty on compressor		
	1 ea	(-161) 115v/60/1-ph, 11.5 amps		
	✓1 ea	B-320 Ice Bin, 22"W x 34"D, x 38"H, with top-hinged front-opening door, AHRI certified 210 lb ice storage capacity, for top-mounted ice maker, stainless steel exterior, NSF	$708.50	$708.50 2968.90
	1 ea	6" adjustable stainless steel legs, standard	same as prior quote	
3		**SPARE NO.**		Spare

Initial: _____

Item	Qty	Description	Sell	Sell Total
4	1 ea	**PASS-THRU REFRIGERATOR**	$9,757.02	$9,757.02
		Traulsen AHT232NPUT-FHS		
		Spec-Line Refrigerator, Pass-thru, two-section, self-contained refrigeration, stainless steel exterior, aluminum interior, standard depth, narrow full-height doors, (3) adjustable wire shelves per section, INTELA-TRAUL™ microprocessor controls, 6" adjustable stainless steel legs, 5/8 HP, cULus, NSF		
	1 ea	115v/60/1ph, 8.6 amps, with cord & NEMA 5-15P, standard		
	1 ea	3 year service/labor, 5 year compressor warranty, standard		
	1 ea	Thermometer side: Door hinging to be determined		
	1 ea	Rear: Door hinging to be determined		
5	1 ea	**PASS-THRU REFRIGERATOR**	$11,736.03	$11,736.03
		Traulsen AHT232WPUT-HHG		
		Spec-Line Refrigerator, Pass-thru Display, two-section, self-contained refrigeration, stainless steel exterior, aluminum interior, standard depth, wide half-height glass door or doors with Santoprene® EZ-Clean Gaskets, interior lights, (3) adjustable wire shelves per section, INTELA-TRAUL™ microprocessor controls, 6" adjustable stainless steel legs, 1/2 hp, cULus, NSF		
	1 ea	115v/60/1ph, 11.0-12.0 amps, with cord & NEMA 5-20P, standard		
	1 ea	3 year service/labor, 5 year compressor warranty, standard		
	1 ea	Thermometer side: Door hinging to be determined		
	1 ea	Rear: Door hinging to be determined		
	1 st	Casters, 6" high (set of 4)	$251.97	$251.97
6	1 ea	**PASS-THRU HEATED CABINET**	$6,685.33	$6,685.33
		Traulsen AHF132WP-HHG		
		Spec-Line Heated Cabinet, Pass-thru, one-section, stainless steel exterior, aluminum interior, standard depth cabinet, half-height glass door or doors with Santoprene® EZ-Clean Gaskets, (3) chrome plated adjustable shelves per section, INTELA-TRAUL™ microprocessor controls, 6" adjustable stainless steel legs, NSF, UL		
	1 ea	208/115v/60/1ph, 7.8 amps, standard		
	1 ea	3 year service/labor warranty, standard		
	1 ea	Thermometer side door: hinging to be determined		
	1 ea	Rear door hinging to be determined		
7	2 ea	**HEATED CABINET**	$6,376.56	$12,753.12
		~~Traulsen AHF132WP-HHG~~		
		Traulsen Model No. AHF132NP-FHS-X		
		Spec-Line Heated Cabinet, Pass-thru, one-section, stainless steel exterior, aluminum interior, standard depth cabinet, narrow full-height door or doors with Santoprene® EZ-Clean Gaskets, (3) chrome plated adjustable shelves per section, INTELA-TRAUL™ microprocessor controls, 6" adjustable stainless steel legs, NSF, UL		
		208/115v/60/1ph, 7.8 amps, standard		
		3 year service/labor warranty, standard		
		Thermometer side door: hinging to be determined		
		Rear door hinging to be determined		

Item	Qty	Description	Sell	Sell Total
8 BES 105 BIS 108	2 ea	**REACH-IN FREEZER** Traulsen ALT232WUT-FHS Spec-Line Freezer, Reach-in, two-section, 51.6 cu. ft., self-contained refrigeration, stainless steel exterior, aluminum interior, standard depth, wide full-height door or doors with Santoprene® EZ-Clean Gaskets, (3) adjustable wire shelves per section, INTELA-TRAUL™ microprocessor controls, unit can be programmed to operate at -10 degrees fahrenheit	$8,768.72 251.97 9020.69 same (lowest)	$17,537.44 503.94 18,041.38 same (lowest)
	2 ea	3 year service/labor, 5 year compressor warranty, standard		
	2 ea	0 degrees Fahrenheit holding temperature, standard		
	2 ea	115v/60/1ph, 14.9 amps, with cord & NEMA 5-20P, standard		
	2 ea	3 year service/labor, 5 year compressor warranty, standard		
	2 ea	Door hinging to be determined Left Right		
	2 st	Casters, 6" high (set of 4)	$251.97	$503.94
9 OES 106	1 ea	**REACH-IN REFRIGERATOR** Traulsen AHT232WUT-FHS Spec-Line Refrigerator, Reach-in, two-section, 51.6 cu. ft., self-contained refrigeration, stainless steel exterior, aluminum interior, standard depth, wide full-height door or doors with Santoprene® EZ-Clean Gaskets, (3) adjustable wire shelves per section, INTELA-TRAUL™ microprocessor controls, 6" adjustable stainless steel legs, 5/8 HP, cULus, NSF	$7,832.82 251.97 8084.79 same (lowest)	$7,832.82 188
	1 ea	115v/60/1ph, 8.2 amps, with cord & NEMA 5-15P, standard		
	1 ea	3 year service/labor, 5 year compressor warranty, standard		
	1 ea	Door hinging to be determined Left, Right		
104 EES	1 st	Casters, 6" high (set of 4)	$251.97	$251.97
10 OES 106	2 ea	**REACH-IN FREEZER** Traulsen ALT332WUT-FHS Spec-Line Freezer, Reach-in, three-section, 79.0 cu. ft., self-contained refrigeration, stainless steel exterior, aluminum interior, standard depth, wide full-height door or doors with Santoprene® EZ-Clean Gaskets, (3) adjustable wire shelves per section, INTELA-TRAUL™ microprocessor controls, unit can be programmed to operate at -10 degrees fahrenheit	$12,761.52 251.97 13,013.49 same (lowest)	$25,523.04 503.94 26,026.98
	2 ea	0 degrees Fahrenheit holding temperature, standard		
	2 ea	208/115v/60/1ph, 16.0 amps, NEMA L14-20P, standard		
	2 ea	3 year service/labor, 5 year compressor warranty, standard		
	2 ea	Door hinging to be determined Left, Right, Right		
105 BES	2 st	Casters, 6" high (set of 4)	$251.97	$503.94
11	1 ea	**REACH-IN REFRIGERATOR** Traulsen AHT332NUT-FHS Spec-Line Refrigerator, Reach-in, three-section, 69.5 cu. ft., self-contained refrigeration, stainless steel exterior, aluminum interior, standard depth, narrow full-height door or doors with Santoprene® EZ-Clean Gaskets, (3) adjustable wire shelves per section, INTELA-TRAUL™ microprocessor controls, 6" adjustable stainless steel legs, 3/4 HP, cULus, NSF	$9,511.05 251.97 9763.02 same (Atex lowest) 9,363.00	$9,511.05
	1 ea	115v/60/1ph, 11.8 amps, with cord & NEMA 5-15P, standard		
		Doors Left, Right, Right		

Item	Qty	Description	Sell	Sell Total
	1 ea	3 year service/labor, 5 year compressor warranty, standard		
	1 ea	Door hinging to be determined Left, Right, Right		
	1 st	Casters, 6" high (set of 4)	$251.97	$251.97
12	1 ea	**STEAMER, CONVECTION, ELECTRIC, BOILERLESS, FLOOR MODEL**	$11,997.88	$11,997.88
		AccuTemp E62083D100 DBL (QUICK SHIP) Two Connectionless Evolution™ Boilerless, Convection Steamers featuring Steam Vector Technology, includes stand with ~~casters~~, electric, holds (6) 12" x 20" x 2-1/2" deep pans each compartment, independent digital timer with programmable preset, NO water and drain connection required, warranty NOT voided by water quality, NO water filtration required, 10kw, (2) 208/60/3ph, (2) 5' cords & NEMA L15-30P, ENERGY STAR®	7604 12068.92 same (lowest)	
	1 ea	1 year parts & labor warranty, standard		
	1 ea	(K-12) 1 year extended warranty. Please provide address of school when purchasing.		
	1 ea	Lifetime service and support guarantee		
	1 ea	Alternate voltages available, contact factory for details		
	1 ea	Door hinged on right standard		
	1 ea	SNH-20-01 - Support Stand, for double stacked Steam'N'Hold or Evolution units, Ergo-low mounting height: 8-7/8" lowest unit height, stainless steel, with adjustable bullet feet in lieu of std	$71.04	189 $71.04
13	1 ea	**LABOR** Custom LIFT GATE & INSIDE DELIVERY Scope of Work: Liftgate for each delivery truck brining equipment from the manufacturers and Inside Delivery Service.	$925.00 Qty 14 925 ÷14 = $66.08 per unit Avg. delivery fee	$925.00
		Total		$122,192.63

FINANCE CHARGES:

All open accounts not paid within the PAYMENT TERMS on the invoice will be assessed a FINANCE CHARGE of 1.5% per Month of the unpaid balance, 18 % per annum or the maximum rate permitted by law.

Any past due account is subject to loss of credit privileges. Legal action may be taken to collect past due accounts.

Acceptance: _____ Date: _____

Printed Name: _____

Project Grand Total: $122,192.63

Summer Projects 2017

PROJECT	VENDOR	CONTRACT	CAMPUS/DEPARTMENT	COST
Roof	D.K. Haney	TIPS (Interlocal JOC Contract)	Baccus Elementary	$248,409.86
Installation of VCT tile	Gomez Flooring	Buy Board (Interlocal)	Baccus Elementary	$85,672.31
Cafeteria PA System	Quality Sound	EPCNT (Interlocal)	Granbury High School	$22,325.25
Cafeteria PA System	Quality Sound	EPCNT (Interlocal)	Granbury Middle School	$21,156.20

GRANBURY INDEPENDENT SCHOOL DISTRICT
INTEROFFICE MEMO
FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: March 27, 2017
For: Action

TO: Dr. James Largent, Superintendent

FROM: Dobie Williams
DATE: March 22, 2017
RE: Summer Projects 2017 Budget Amendments

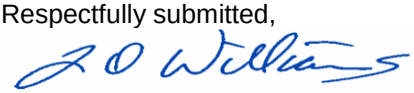
SUMMARY:

In the previous action item, the Board considered Summer Projects for 2017. Should any or all of these projects be approved, it will be necessary for the board to approve budget amendments to transfer the funds needed. All of these projects will be paid for out of fund balance. Any added expenses for minor unforeseen changes, if any, will come from the current year budget if necessary. Since these projects needed to be approved by the Board prior to amending the budget, the budget amendments necessary are being presented as a separate action item from the regular monthly budget amendments that were previously presented under the consent agenda.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the budget amendments as required for all 2017 Summer Projects previously approved.

Respectfully submitted,



Assistant Superintendent for Finance and Operations

Staff Person Responsible: Dobie Williams
Emmett Whitefield

Date Submitted: March 22, 2017

2016-2017
Budget Amendment #7SP

	March Proposed Budget Amendment #7SP	Increase	Decrease	Net Effect
Object	**Revenue**			
5700	Revenue Generated	0	0	
5800		0	0	
5900		0	0	
	Total	**0**	**0**	**0**
Function	**Expenses**			
11	**Overall effect on Function 11**	**0**	**0**	**0**
12	**Overall effect on Function 12**	**0**	**0**	**0**
13	**Overall effect on Function 13**	**0**	**0**	**0**
21	**Overall effect on Function 21**	**0**	**0**	**0**
23	**Overall effect on Function 23**	**0**	**0**	**0**
31	**Overall effect on Function 31**	**0**	**0**	**0**
32	**Overall effect on Function 32**	**0**	**0**	**0**
33	**Overall effect on Function 33**	**0**	**0**	**0**
34	**Overall effect on Function 34**	**0**	**0**	**0**
36	**Overall effect on Function 36**	**0**	**0**	**0**
41	**Overall effect on Function 41**	**0**	**0**	**0**
51	Business Office - Amend funds for Baccus Flooring Project	85,673	0	
	Business Office - Amend funds for GHS Cafeteria PA system	22,326	0	
	Business Office - Amend funds for GMS Cafeteria PA system	21,157	0	
	Overall effect on Function 51	**129,156**	**0**	**129,156**
52	**Overall effect on Function 52**	**0**	**0**	**0**
53	**Overall effect on Function 53**	**0**	**0**	**0**
61	**Overall effect on Function 61**	**0**	**0**	**0**
71	**Overall effect on Function 71**	**0**	**0**	**0**
81	Business Office - Amend funds for Baccus Roofing Project	248,410	0	
	Overall effect on Function 81	**248,410**	**0**	**248,410**
91	**Overall effect on Function 91**	**0**	**0**	**0**
93	**Overall effect on Function 93**	**0**	**0**	**0**
99	**Overall effect on Function 99**	**0**	**0**	**0**
	Total	**377,566**	**0**	**377,566**

Granbury Independent School District

Fiscal Year 2016-2017

		Adopted Budget	Prior Budget Amendments	Budget Amendment 3/27/2017	Budget Amendment 3/27/2017 (SP)	Revised Budget
	REVENUE					
5700	Local Revenue	50,857,627	24,371	10,029	0	50,892,027
5800	State Revenue	8,612,158	0	0	0	8,612,158
59/7900	Federal Programs/Other Sources	955,000	0	0	0	955,000
	Total	**$60,424,785**	**24,371**	**10,029**	**0**	**$60,459,185**
	EXPENDITURES					
11	Instruction & Instr. Related Services	32,850,459	21,960	(89,461)	0	32,782,958
12	Instructional Resources & Media Serve	735,824	200	0	0	736,024
13	Curriculum & Instr. Staff Development	838,917	1,928	(1,651)	0	839,194
21	Instructional Leadership	624,953	219	7,000	0	632,172
23	School Leadership	3,484,920	978	(2,773)	0	3,483,125
31	Guidance, Counseling & Evaluation Serve	2,639,668	(7,285)	1,500	0	2,633,883
32	Social Work Services	65,000	0	0	0	65,000
33	Health Services	417,991	10,301	0	0	428,292
34	Student (Pupil) Transportation	2,846,945	444	0	0	2,847,389
35	Food Service	0	0	0	0	0
36	Co curricular/Extracurricular Activities	1,906,998	13,174	34,056	0	1,954,228
41	General Administration	2,426,686	0	0	0	2,426,686
51	Plant Maintenance and Operations	6,131,240	(26,800)	60,372	129,156	6,293,968
52	Security & Monitoring Services	281,286	26,500	786	0	308,572
53	Data Processing Services	1,285,640	(2,848)	0	0	1,282,792
61	Community Services	109,587	0	0	0	109,587
71	Debt Service (M&O)	0	0	0	0	0
81	Facilities Acquisition	0	0	0	248,410	248,410
91	Contracted Instruction Services - Chapter 41	2,913,171	0	0	0	2,913,171
93	Shared Services Arrangement	25,500	(14,400)	200	0	11,300
99	Other Governmental Charges	840,000	0	0	0	840,000
00	Other Uses	0	0	0	0	0
	Total Budgeted Expenditures	**$60,424,785**	**24,371**	**10,029**	**377,566**	**$60,836,751**
	Excess Revenue over (Under) Expenditures	**0**	**0**	**0**	**0**	**(377,566)**

Prepared by:
D Williams
E Whitefield

GRANBURY ISD	111901
District Name	County District Number

Instructional Materials Allotment and TEKS Certification, 2017-2018

The district superintendent, along with the president and secretary of the local board of trustees, or the officers of the governing body of the charter school, certify the following:

1) That this district's instructional materials allotment (IMA) is used only for expenses allowed by the Texas Education Code (TEC), §31.0211.

2) That for the current school year, this district has instructional materials that collectively cover all elements of the Texas Essential Knowledge and Skills of the required curriculum identified in the TEC, §28.002, other than physical education, for each subject and grade level (TEC §31.004).

3) That, upon request, this district will provide to the State Board of Education the title and publication information for any instructional materials requisitioned or purchased by the district with the district's IMA (TEC §31.101).

Certified	Grade Level
☑	Kindergarten
☑	Grade 1
☑	Grade 2
☑	Grade 3
☑	Grade 4
☑	Grade 5
☑	Grade 6
☑	Grade 7
☑	Grade 8
☑	Grade 9
☑	Grade 10
☑	Grade 11
☑	Grade 12

Certified	Subject Area
☑	CAREER & TECHNICAL EDUCATION (CTE)
☑	ENGLISH LANGUAGE ARTS AND READING
☑	ENGLISH LANGUAGE PROFICIENCY STANDARDS
☑	FINE ARTS
☑	HEALTH
☑	LANGUAGES OTHER THAN ENGLISH
☑	MATHEMATICS
☑	SCIENCE
☑	SOCIAL STUDIES
☑	TECHNOLOGY APPLICATIONS

Signature of Superintendent

_____
Signature

Signatures of Board President and Secretary or Governing Board Officers

_____
Board President

_____
Board Secretary

Scan the signed certification document and email it to instructional.materials@tea.texas.gov with the following subject line: [your district] certification (ex: Hometown certification)

GRANBURY ISD
TECHNOLOGY DEPARTMENT

TO: Dr. James Largent, Superintendent	**FROM**: Amy Wood **DATE**: March 21, 2017 **RE**: Bond Purchases

SUMMARY:

Board Policy CH(LOCAL) requires board approval on purchases in excess of $50,000. The policy states "The Board delegates to the Superintendent or designee the authority to make budgeted purchases for goods or services. However, any single, budgeted purchase of goods or services that costs $100,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place".

699 E 81 6649 FU 001 0 99 000

Equipment and Furniture for Elementary Classrooms

The following vendors and contracts will be used, with items ordered not to exceed the following dollar amounts.

Lone Star Furnishings

TIPS/TAPS/BuyBoard/TCPN and other approved Contracts

$800,000

RECOMMENDATION:

It is recommended that the above purchase be made with appropriate vendors in the best interest of the District.

Respectfully submitted,



Amy Wood
Director of Technology

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: March 27, 2017
For: Information

TO: Dr. James Largent, Superintendent

FROM: Dobie Williams
DATE: March 21, 2017
RE: February 28, 2017 Financial Statements

SUMMARY:

Attached are the financial statements for the period ended February 28, 2017 for the general operating fund.

The statement for the period ended February 28, 2017, includes only those transactions that occurred between the period of September 1, 2016, and February 28, 2017. Revenue collected to date equals 87.42% of the budgeted amount compared to 86.58% last year. Expenditures to date represent 46.70% of the budget compared to 48.07% last year.

Respectfully submitted,

Assistant Superintendent for Finance and Operations

Staff Persons Responsible: Dobie Williams
Emmett Whitefield

Date Submitted: March 21, 2017

GRANBURY INDEPENDENT SCHOOL DISTRICT
GENERAL OPERATING FUND - SORTED BY FUNCTION CODE
INTERIM STATEMENT OF REVENUES AND EXPENDITURES
FOR THE PERIOD ENDED FEBRUARY 28, 2017

		ANNUAL BUDGET	YTD ACTUAL	REMAINING BALANCE	YTD PERCENT	PRIOR YTD PERCENT
REVENUES						
5700	LOCAL					
	PROPERTY TAXES	50,355,627	47,153,905	3,201,722	93.64%	93.05%
	INVESTMENT INCOME	90,000	103,001	-13,001	114.45%	142.04%
	OTHER LOCAL INCOME	436,371	262,502	173,869	60.16%	76.64%
5800	STATE					
	STATE FUNDING	8,612,158	5,074,403	3,537,755	58.92%	57.08%
5900	FEDERAL					
	FEDERAL PROJECTS	955,000	253,164	701,836	26.51%	38.02%
	TOTAL REVENUES	**60,449,156**	**52,846,974**	**7,602,182**	**87.42%**	**86.58%**
EXPENDITURES						
11	INSTRUCTION	32,872,419	15,981,609	16,890,810	48.62%	49.77%
12	INSTRUCTIONAL RESOURCES & MEDIA	736,024	368,981	367,043	50.13%	51.13%
13	CURRICULUM & STAFF DEVELOPMENT	840,845	384,574	456,271	45.74%	46.65%
21	INSTRUCTIONAL LEADERSHIP	625,172	301,882	323,290	48.29%	47.74%
23	SCHOOL LEADERSHIP	3,485,898	1,683,899	1,801,999	48.31%	49.43%
31	GUIDANCE/COUNSELING	2,632,383	1,293,795	1,338,588	49.15%	50.15%
32	SOCIAL WORK SERVICES	65,000	64,648	352	99.46%	99.46%
33	HEALTH SERVICES	428,292	184,460	243,832	43.07%	48.57%
34	TRANSPORTATION	2,847,389	1,353,705	1,493,684	47.54%	50.50%
35	FOOD SERVICE	0	0	0	0.00%	0.00%
36	CO-CURRICULAR/EXTRACURRICULAR	1,919,386	908,160	1,011,226	47.32%	49.15%
41	GENERAL ADMINISTRATION	2,426,686	1,159,072	1,267,614	47.76%	47.96%
51	PLANT MAINTENANCE	6,104,440	3,259,389	2,845,051	53.39%	52.94%
52	SECURITY & MONITORING SERVICES	308,572	196,684	111,888	63.74%	39.30%
53	DATA PROCESSING	1,282,792	642,813	639,979	50.11%	53.73%
61	COMMUNITY EDUCATION	109,587	22,741	86,846	20.75%	22.08%
71	DEBT SERVICE	0	0	0	0.00%	0.00%
81	FACILITIES CONSTRUCTION & ACQUISITION	0	0	0	#DIV/0!	100.00%
91	CONTR INSTRUCTIONAL SERVICES	2,913,171	0	2,913,171	0.00%	13.85%
93	PAYMENTS TO FISCAL AGENT	11,100	0	11,100	0.00%	39.42%
99	OTHER INTER GOV CHARGES	840,000	421,744	418,256	50.21%	47.95%
	TOTAL EXPENDITURES	**60,449,156**	**28,228,157**	**32,220,999**	**46.70%**	**48.07%**
		0				
	OTHER SOURCES (USES)	0	0	0	0.00%	0.00%
	EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	**0**	**24,618,817**	**(24,618,817)**		

GRANBURY INDEPENDENT SCHOOL DISTRICT
GENERAL OPERATING FUND
INTERIM STATEMENT OF REVENUES AND EXPENDITURES
FOR THE PERIOD ENDED FEBRUARY 28, 2017

	ANNUAL BUDGET	YTD ACTUAL	REMAINING BALANCE	YTD PERCENT
REVENUES				
5700 LOCAL SOURCES	50,881,998	47,519,407	3,362,591	93.39%
5800 STATE SOURCES	8,612,158	5,074,403	3,537,755	58.92%
5900 FEDERAL SOURCES	955,000	253,164	701,836	26.51%
TOTAL REVENUES	**60,449,156**	**52,846,974**	**7,602,182**	**87.42%**
EXPENDITURES				
6100 PAYROLL COSTS	45,941,497	22,274,639	23,666,858	48.48%
6200 PROFESSIONAL & CONTRACTED SERVICES	9,536,202	3,617,951	5,918,251	37.94%
6300 SUPPLIES/MATERIALS	2,644,874	1,469,759	1,175,115	55.57%
6400 OTHER OPERATING	1,408,381	669,692	738,689	47.55%
6500 DEBT SERVICE	0	0	0	0.00%
6600 CAPITAL OUTLAY	918,202	196,115	722,088	21.36%
TOTAL EXPENDITURES	**60,449,156**	**28,228,157**	**32,220,999**	**46.70%**
OTHER SOURCES AND USES				
7900 OTHER RESOURCES	0	0	0	0.00%
8900 OTHER USES	0	0	0	0.00%
OTHER SOURCES(USES)	**0**	**0**	**0**	**0.00%**
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	**0**	**24,618,817**	**(24,618,817)**	

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: March 27, 2017
For: Information

TO: Dr. James Largent, Superintendent

FROM: Dobie Williams
DATE: March 21, 2017
RE: Cash Flow and Investment Report as of February 28, 2017

SUMMARY:

Attached is the Cash Flow and Investment Report for the period ending February 28, 2017.

Respectfully submitted,

D Williams

Assistant Superintendent for Finance and Operations

Staff Person Responsible: Dobie Williams
Emmett Whitefield

Date Submitted: March 21, 2017

GRANBURY INDEPENDENT SCHOOL DISTRICT

CASH AND INVESTMENT REPORT

FROM FEBRUARY 1, 2017 TO FEBRUARY 28, 2017

FOR BOARD MEETING MARCH 27, 2017

	FIRST FINANCIAL BANK								INVESTMENTS				MAPP	
	GENERAL FUND	DEBT	CAPITAL PROJ	PAYROLL	A/P	WC FUND	EZDENT	CHILD NUTRITION	LOGIC	LONE STAR	TEXPOOL	TEXAS TERM	PROGRAM	TOTAL
BEGINNING BALANCE-FEBRUARY 1, 2017	$ 1,392,192	$ 5,477	$ 112,176	$ 1,465,436	$ 1,068,393	$ 273,466	$ 26,026	$ 741,634	$ 2,665,897	$ 50,098,032	$ 2,282	$ 1,054,822	$ 5,035,767	$ 63,941,599
LOCAL REVENUE-RENT, CAFÉ MEALS,ATH	$ 128,730.44		$ -					$ 118,613						$ 247,343
														$ -
TAX COLLECTIONS	$ -	$ -								$ 11,127,452				$ 11,127,452
														$ -
TEA COLLECTIONS:														$ -
CHILD NUTRITION	$ 210,312							$ -						$ 210,312
FOUNDATION	$ -													$ -
TITLE FUNDS	$ -													$ -
AVAILABLE SCHOOL FUND	$ -													$ -
IDEA-B FUNDS	$ -													$ -
IMA	$ 498													$ 498
PERKINS	$ -													$ -
MAC/SHARS	$ 28,916													$ 28,916
TRANSFERS IN	$ 4,000,000	$ -	$ 2,750,000	$ 1,442,796	$ 1,368,241	$ -	$ -		$ -	$ -	$ -	$ -	$ -	$ 9,561,036
														$ -
BOND PAYMENT		$ -												$ -
OPERATING EXPENSES	$ (1,607,951)	(500.00)	$ (2,787,775)		$ (1,799,169)	$ (5,072)	$ (18,223)	$ (162,700)	$ -				$ (721)	$ (6,382,110)
PAYROLL	$ (3,653,479)		$ -	$ (1,433,057)				$ (95,129)						$ (5,181,664)
TEA RECAPTURE	$ -	$ -			$ -									$ -
TRANSFERS OUT	$ -	$ -	$ -			$ -			$ -	$ (6,750,000)	$ -	$ -		$ (6,750,000)
MARKET APPRECIATION / (DEPRECIATION)													$ (4,013)	$ (4,013)
MONTHLY DIVIDENDS & INTEREST EARNED AND PAID	$ 234	$ 1	$ 27	$ 252	$ 65	$ 65	$ 3	$ 171	$ 1,987	$ 36,710	$ 1	$ 30	$ 5,789	$ 45,336
ACCRUED INTEREST PAID														$ -
ENDING BALANCE - FEBRUARY 28, 2017	$ 499,452	$ 4,978	$ 74,429	$ 1,475,427	$ 637,530	$ 268,459	$ 7,805	$ 602,589	$ 2,667,884	$ 54,512,194	$ 2,283	$ 1,054,852	$ 5,036,822	$ 66,844,704
INTEREST ACCRUED, NOT PAID AT MONTHS END														$ -
WEIGHTED AVERAGE MATURITY	1 Day	1 Day	1 Day	1 Day	1 Day	1 Day	1 Day	1 Day	39 Days	49 Days	47 Days	199 Days	0.81 yrs	
CURRENT MONTH AVERAGE MONTHLY INTEREST RATE:	0.200%	0.200%	0.200%	0.200%	0.200%	0.200%	0.200%	0.200%	0.977%	0.882%	0.559%	0.600%	1.058% YTM	
PRIOR MONTH AVERAGE MONTHLY INTEREST RATE:	0.200%	0.200%	0.200%	0.200%	0.200%	0.200%	0.200%	0.200%	0.959%	0.867%	0.457%	0.590%	1.058% YTM	
												CDs Various	2.136% Coupon	

We, the approved Investment Officers of Granbury ISD, hereby certify that the above Investment Report represents the investment position of the District (as of the end of the month indicated at the top of this investment form) in accordance with the Board approved Investment Funds Policy, the Public Funds Investment Act (Texas Government Code 2256), and Generally Accepted Accounting Principals (GAAP).

L.O. "Dobie" Williams
Assistant Superintendent for Finance and Operations

Emmett J. Whitefield
District Comptroller

2016-17 INTEREST ACCRUED (as of 2/28/17)			
Sep-16	$ 26,455.89		Mar-17
Oct-16	$ 20,730.93		Apr-17
Nov-16	$ 21,819.82		May-17
Dec-16	$ 57,641.71		Jun-17
Jan-17	$ 39,641.44		Jul-17
Feb-17	$ 45,335.91		Aug-17
		TOTAL	$ 211,625.70

FEBRUARY INTEREST ACCRUED	$ -
FEBRUARY INTEREST EARNED & PD	$ 45,335.91
FEBRUARY TOTAL INTEREST	$ 45,335.91

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: March 27, 2017
For: Information

TO: Dr. James Largent, Superintendent

FROM: Dobie Williams
DATE: March 21, 2017
RE: Bond Expenditure Update
As of February 28, 2017

SUMMARY:

Attached are bond expenditures through the period ended February 28, 2017. Expenditures are divided into two categories - "Construction" and "Other Areas". The Construction category includes expenditures related to the construction or renovation/remodeling of buildings. The Construction category also includes a breakdown of expenditures by vendor. The Other Areas category includes expenditures for non-construction related expenditures from bond funds.

Respectfully submitted,

Assistant Superintendent for Finance and Operations

Staff Person Responsible: Dobie Williams
Karen Johnson

Date Submitted: March 21, 2017

GRANBURY ISD

Bond Project Status

Budget, Commitments, Expenditures, Construction Contracts (thru 02/28/17)

Summary Status - Construction

Description	Budgeted	Committed	Expended
Soft Cost	$ 4,815,832.58	$ 1,769.75	$ 4,706,623.17
Hard Cost	$ 58,861,533.26	$ 462,767.93	$ 57,828,745.66
Contingency	$ 580,448.89	$ 1,669.24	$ 548,950.79
Construction Total	***$ 64,257,814.73***	***$ 466,206.92***	***$ 63,084,319.62***

Summary Status - Other Areas

Description	Budgeted	Committed	Expended
Band Equip	$ 400,000.21	$ 29,998.40	$ 317,140.46
Bus Replacement	$ 1,600,000.00	$ -	$ 1,599,999.98
Classroom Furniture	$ 999,827.67	$ -	$ 226,360.77
Furniture, Fixture, Equip	$ 4,422,914.48	$ 493,061.12	$ 3,637,563.58
Technology	$ 10,291,269.39	$ 123,137.62	$ 6,968,217.98
Other Areas Total	***$ 17,714,011.75***	***$ 646,197.14***	***$ 12,749,282.77***

Construction Vendor Status

Contract / Service	Paid to Date	Description
Alliance Geotech	$ 259,582.31	*Materials Testing*
B & S Southern Sign	$ 3,335.00	*Signage*
Buford-Thompson	$ 58,082,797.66	*Construction Mgr*
City of Granbury	$ 186,743.30	*Permits*
DFW Waste Oil	$ 650.00	*Oil Disposal - GHS Auto Shop*
Elliott Electric	$ 10,682.75	*CTE Move to Ag Complex*
ERI Consulting	$ 5,925.00	*Asbestos Abatement Consultant GHS*
GCA Services	$ 13,401.20	*Scrub & Finish New VCT - GHS*
G&G Electric	$ 6,678.00	*AG Complex Welder Plugs; Misc Svc*
Gomez Floor	$ 2,764.53	*Dressing Rm Floors (due to abatement)*
Grainger	$ 1,720.86	*Hoists for Ag & Auto Shop*
Granbury Glass	$ 2,292.00	*Mirrors - GHS*
Granbury Winnelson	$ 5,833.84	*Rods for Band & Choir Uniform Storage*
HC News	$ 196.50	*Public Notice Ad*
HD Snow House Moving	$ 13,600.00	*Move Portables*
Henson's	$ 2,311.00	*JROTC Metal Plate*
Home Depot	$ 7,441.13	*Ramps to Portables; Misc.*
Huckabee	$ 4,192,522.56	*Architect*
IESI	$ 13,613.66	*Temporary Roll-Off*
JPH Land Surveying	$ 44,900.00	*Survey*
JSK Company	$ 7,480.00	*Video Surveillance Supplies - GHS*
Kelly-Moore	$ 2,622.18	*JROTC Floor*
Lone Star Communications	$ 3,380.00	*AES & EES Gym Intercom*
Mark's Plumbing	$ 392.48	*Temporary Training Rm*
Mobile Modular	$ 12,472.30	*Pods - GHS*
1 Priority	$ 31,700.00	*Abatement - GHS*
Print One	$ 133.25	*Signage - OW*
Rental One	$ 578.10	*Equipment Rental*
Quality Sound	$ 28,100.00	*PA System Upgrade - BIS, OWS*
Refrigerated Specialist	$ 2,050.00	*PA System Upgrade - BIS, OWS*
School Specialty	$ 367.71	*White Board - OW*
STS360	$ 91,631.64	*Video Surveillance Upgrade - GHS*
TASB	$ 21,382.00	*Asbestos Testing - All campuses*
The Rios Group	$ 22,875.00	*Subsurface Utility*
TX Dept of State Health Svc	$ 238.00	*Asbestos Abatement Notification Fee*
Woodard Builders	$ 1,925.66	*Glass in Receptionist Door - BES*
Construction Vendor Total	***$ 63,084,319.62***	

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: March 27, 2017
For: Information

TO: Dr. James Largent, Superintendent

FROM: Dobie Williams
DATE: March 21, 2017
RE: Report of Categorical Purchases Between $50,000 and $100,000 as Per Board Policy CH (LOCAL)

SUMMARY:

The attached categorical purchases between $50,000 and $100,000 for the period of February 1, 2017 through February 28, 2017 are being reported as per the requirements of Board Policy CH (LOCAL), which states:

The Board delegates to the Superintendent or designee the authority to make budgeted purchases for goods or services. However, any single, budgeted purchase of goods or services that costs $50,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place, except as otherwise provided in this policy.

The Superintendent is not required to obtain Board approval for the following types of budgeted purchases costing less than $100,000, but shall subsequently report them to the Board:

1. *A purchase made pursuant to a Board-approved interlocal contract, in accordance with law;*
2. *A purchase made through a cooperative purchasing program or state purchasing program that satisfies the District's obligation for competitive purchasing [see CH(LEGAL)]; or*
3. *A continuing or periodic purchase under a Board-approved bid or contract.*

Respectfully submitted,

D O Williams

Dobie Williams
Assistant Superintendent for Finance and Operations

Staff Person Responsible: Dobie Williams
Debbie Johnson

Date Submitted: March 21, 2017

GRANBURY ISD

REPORT ON PURCHASES THROUGH A COOPERATIVE OR INTERLOCAL

Single Purchase Between $50,000 and $100,000 in accordance with CH(LOCAL)

Board Meeting – March 27, 2017

Purchases 2/1/17 through 2/28/17

Vendor	Cooperative/Inter local	Description	Amount
Broadcast Works	ESC 7	Audio for new admin building	$62,037.93 (bond funds)