**Notice of Regular**
**The Board of Trustees**
**Granbury ISD**
**Monday, June 20, 2016**
**5:00 PM**

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A Regular of the Board of Trustees of Granbury ISD will be held Monday, June 20, 2016, beginning at 5:00 PM in the Granbury ISD Board Room, 600 West Pearl St., Granbury, TX 76048, W Pearl St, Granbury, TX 76048.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

1. Call to order - 5:00 PM - GISD Board Room
2. Convene in closed session under the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq.
    a. Chapter 551.074 - Personnel, Discussion of Employees
        1. Employee Evaluation, Reassignment, Duties, Discipline, or Dismissal
        2. Consider Staff Appointments
        3. Consider Superintendent's Evaluation 3
        4. Consider Superintendent's Contract
        5. Consider Hiring Choir Director at Granbury High School
        6. Consider Hiring Principal at Nettie Baccus Elementary
3. Reconvene in open session - 6:00 PM
4. Moment of Silence/Invocation
5. Pledges - U.S. Flag & Texas Flag
6. Achievement Spotlight
    a. VFW Post 7835 – National Citizenship Education Teacher Post Recognition Award: STARS Accelerated High School Teacher Rhonda Naylor
    b. FFA Entomology Team – Placed Second in National Judging Contest: Granbury High School Students Macey Burch, Brandon Jurado, Alex Myers, and Ben Valles
7. Public comments/audience participation
8. Discussion/Action
    a. Consider Consent Agenda Items
        1. Minutes of the May 9, 2016 Regular Meeting 8
        2. Consider Budget Amendments 11
        3. Consider Renewal of MRO (Maintenance, Repair & Operations) Supplies & Equipment CSP 2015-11 14
    b. Consider Nomination for the Region 11, Position A, Seat of the TASB Board 28
    c. Appoint a Granbury ISD Trustee to Serve on the Granbury ISD Education Foundation for the 2016-17 School Year
    d. Consider Call of November 8, 2016 Board of Trustees Election for the Purpose of Filling Places 5, 6, and 7 42
    e. Consider Contract for Board of Trustees November 2016 Election and Joint Agreements with Hood, Johnson, Parker, and Somervell Counties Election Administrators Office 43
    f. Consider Resolution for Extending the Deadline to Resale Delinquent Tax Properties Through a Public Auction and Extended Sale to be Conducted by Greg Stewart, Chief Appraiser, Hood County Appraisal District 81
    g. Consider MOU Regarding Feasibility Study Regarding the Sale of the Existing Administration Property 82
    h. Budget Discussion and Update
    i. Consider Technology Purchases 85
    j. Consider Textbook Recycling 86
    k. Consider Facility Use Fees 87
    l. Consider Catastrophic Leave Request
9. Reports
    a. Superintendent's Report
        1. Facilities Report

2. GTEI Report
b. Financial Statements for Period Ending May 31, 2016 90
c. Cash Flow and Investment Reports for Period Ending May 31, 2016 93
d. Bond Expenditures Monthly Update for Period Ending May 31, 2016 95
e. Report of Categorical Purchases between $50,000 and $100,000 as Required per Board Policy CH (LOCAL) 97

10. Consider action on items discussed in closed session
    a. Consider Staff Appointments
    b. Consider Superintendent's Evaluation
    c. Consider Superintendent's Contract
    d. Consider Hiring Choir Director at Granbury High School
    e. Consider Hiring Principal at Nettie Baccus Elementary
11. Adjourn

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*If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.*

**On Friday, June 17, 2016 at 3:00 p.m. this notice was faxed or mailed to the news media who have previously requested such notice, posted on the GISD web page at www.granburyisd.org, and an original was posted on an outside door at 3:00 p.m. at the School District Administration Building at 217 N. Jones St., Granbury, Texas.**

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**Superintendent or Designee (For the Board of Trustees)**

# Granbury ISD
# Superintendent's Goals & Evaluation Instrument

**Name:** *Dr. James M. Largent* **Date of Review:** ____*June 20, 2016*_____

**Appraisal Period:** *July 1, 2015 to June 30, 2016*

Based on available performance information, evaluate the superintendent's effectiveness in meeting each objective. Where applicable, the board should use the data referred to in the item in making its assessment of superintendent performance. A rating shall be assigned to each objective. Comments are encouraged to support each rating but are required on any rating of "Needs Improvement".

**Rating Scale:**

| | | |
|---|---|---|
| **E** | **Exceptional** | **Progress exceeds expectations and criteria noted in the instrument.** |
| **P** | **Proficient** | **Progress meets the expectations and criteria noted in the instrument.** |
| **N** | **Needs Improvement** | **Progress does not meet the expectations and criteria noted in the instrument.** |

## Goal 1: Educational Leadership

The superintendent provides leadership and direction for an educational system that is based on desired student achievement.

**A. Instructional Management:** The superintendent manages an assessment and improvement system for student learning in the major academic subjects that results in the ongoing improvement in student achievement.

Indicators the board shall see:

- Information on how the district will determine deficiencies or areas for improvement in 3 focus areas of instruction and curriculum.
- An annual report of the top 3 instructional areas needing attention, as revealed by the system.
- Annual reports of remediation and instructional improvement efforts implemented, cost, progress, and results as they become available.
- A trend of ongoing improvement as reflected in longitudinal data on student scores in all areas, including the 3 areas of focus.

**Rating: _____**

**Board Comments:**

**Superintendent Comments**

Obviously, academics is our main focus and we spend a lot of time and resources trying to offer our students the best education possible. Overall, we continue to out perform the State and region in most areas and will show the data to you in the Fall when we receive final data from TEA and the TAPR report. For the information that is available now, please see the attached comments **behind Tab 1A**.

**B. Student Services Management:** The superintendent oversees a program of students services, such as counseling services, health and safety programs, extracurricular programs, and students' discipline.

Indicators the board shall see:

- Annual monitoring reports for these student services programs will be provided to the board.

**Rating: _____**

**Board Comments:**

**Superintendent Comments**

We have a wonderful group of directors who do a great job managing their departments and personnel.

**Behind Tab 1B** you will see a spreadsheet with all the reports given to the board, where directors have talked about their specific department and the goals associated with them.

**C. Staff Development and Professional Growth:** The superintendent oversees a program of staff development designed to improve district performance.

Indicators the board shall see:

- An annual summary of the staff development plan, including goals for the program tied to district assessment data and staff appraisal data, and administration-defined measures for assessing program success.
- An annual report on the success of the staff development program as demonstrated by administration-defined measures.

**Rating: _____**

**Board Comments:**

**Superintendent Comments**

Professional development is a huge focus for our staff.

**Behind Tab 1C** you will find a list of all the training our staff has attended this year. They have already signed up for summer training as well.

## <u>Goal 2:</u> Bond Program Oversight

The superintendent will direct the 2013 bond program to insure all funds are being spent properly and all bond initiatives are completed as presented to the community.

Indicators the board shall see:

- Building projects (specifically phase II & III) are progressing as planned and will be completed and open to students as scheduled.
- Tolerance no greater or less than 2% of the project budget.
- Funding for the project is documented and the board is given monthly updates on the status.
- The community is sent monthly updates on progress through the use of mailers, web postings, and other information through social media.

**Rating: _____**

**Board Comments:**

**Superintendent Comments**

**Behind Tab 2** you will find information related to our bond program. These updates include the fliers sent to our community as well as the latest financial status of our bond proceeds. All of our projects are included in the overall bond proceeds, and we have done everything and more that we told our community we would do with this program. I believe when finished, we will have facilities that Granbury will be proud of for many years.

## Goal 3: District Management

The superintendent demonstrates effective planning and management

of the district administration, finances, operations, and personnel.

**A. Facilities and Operations Management:** The superintendent maintains a management system designed to produce ongoing efficiencies in major district operations, including transportation, food services, and building maintenance and operations.

Indicators the board shall see:

- Annual goals, targets, or benchmarks and the monitoring process, to be used by administration to assess efficiency in the targeted areas.
- An annual report on success in terms of the goals, including longitudinal data.
- A general trend toward improvement in each area, as defined by the goals, targets, and benchmarks used.

**Rating: _____**

**Board Comments:**

**Superintendent Comments**

During the year, our directors give reports to the board with their department goals and information about the services they provide to our students. Evidence of this goes along with the information found behind **Tab 1B** regarding the reports given to the board throughout the year.

**B. Fiscal Management:** The superintendent manages a budget development, implementation, and monitoring process that reflects sound business and fiscal practices and that supports district goals.

Indicators the board shall see:

- Budget assumptions and priorities, prior to development of the budget.
- Contingency plans for addressing any anticipated changes in district circumstances that could affect district finances in future years.
- Recommended budget in line with established assumptions and district priorities.
- Monthly financial reports showing implementation compared to adopted budget.
- End of year results that are generally consistent with adopted budget (defined as being within a tolerance of 1% or less).
- Administrative procedures instituted to reduce the risk of fraud.

**Rating: _____**

**Board Comments:**

**Superintendent Comments**

**Behind Tab 3B**, you will find our budget calendar, budget assumptions, as well as a letter from our auditor indicating a "clean" audit. I believe Dobie Williams and his staff does a great job of taking care of our finances and helping us to plan for the future.

**C. Human Resources Management:** The superintendent oversees a comprehensive human resources program tied to defined goals and targets developed by administration for board review.

Indicators the board shall see:

- An annual list of goals, targets, or benchmarks for human resource services, related to staffing, compensation and benefits, staff recognition and support).
- An annual report of district success toward meeting the
- year's

  goals, targets, or benchmarks.

**Rating: _____**

**Board Comments:**

**Superintendent Comments**

Shane Conklin has done a great job in his first year as our HR director. **Behind Tab 3C**, you will find information such as HR accomplishments, a dashboard of staff information, information about our new teacher induction program, GTEI program, retirement incentive program, and exit interview summary results.

## Goal 4: Board and Community Relations:

The superintendent maintains a positive and productive working relationship with the board of trustees and the community at large.

**A. Board Relations:**

Indicators the board shall see:

- Recommendations and appropriate supporting materials on matters for board decision including critical information, data and/or reports provided to the board at least 3 days prior to meeting.
- The superintendent responds in a timely and complete manner to board requests consistent with board policy and decisions with the staff and community.

**B. Community Relations:**

- Evidence of methods for community and business involvement in schools which encourage community and business participation in and with the school district.

Board members should assess this item on whether or not the members feel the superintendent exercised sound judgment on a **generally** consistent basis in meeting the corporate body's expectations in the above areas. The board's rating on this item should reflect the assessment of a majority of the board.

**Rating: _____**

**Board Comments:**

***Overall Comments by Board Members:***

***Comments by Superintendent:***

**Superintendent Comments**

I believe our Board/Supt relationship is very positive and I try to communicate regularly with the board through my weekly emails and special messages throughout the month as needed. I feel that I have an open relationship with each board member and feel very comfortable talking with each of them about any topic.

I continue to remain active in our community as I have been a Board member for the Chamber of Commerce and this year became a new Board member for Lake Granbury Medical Center. **Behind Tab 4B**, you will find the flyer we send out each August as information to our community. We get many positive comments about this information, especially from our realtors, hospital, and Chamber members who use this to help recruit people to Granbury.

*Superintendent's Signature*_____ *Date*_____

*Board President's Signature*_____ *Date*_____

**Minutes of Regular Meeting**
**The Board of Trustees**
**Granbury ISD**
**May 9, 2016**
**6:00 PM**

A Regular meeting of the Board of Trustees of Granbury ISD was held Monday, May 9, 2016, beginning at 6:00 PM in the Granbury ISD Board Room, 600 West Pearl St., Granbury, TX 76048.

Presiding Officer ..... Micky Shearon, President

**Board Members Present**

Nancy Alana
Barbara Herrington
Mark Jackson (left the meeting at 6:52 p.m.)
Micky Shearon
Chris Tackett (left the meeting at 6:52 p.m.)
Barbara Townsend
B.J. Wallace

**Board Members Absent**

None

**School Officials Present**

Dr. James M. Largent Ed.D., Superintendent
Ron Holmgreen, Assistant Superintendent for Administrative Services
Dobie Williams, Assistant Superintendent for Finance & Operations
Shane Conklin, Director of Human Resources
Amy Wood, Technology Director
Jeff Meador, Public Information Officer
Faith Barnes, Recording Secretary

**Others Present**

School Employees
Media
Community Members

**Meeting Called to Order**

Micky Shearon, President, called the meeting to order at 5:00 p.m. and noted that a quorum of board members was present. The meeting was duly called and that notice of the meeting was posted in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

**Convened in Closed Session**

The Board of Trustees convened in closed session at 5:01 p.m. under the Texas Open Meeting Act, Chapter 551.072 – purchase, exchange, lease or value of real property and 551.074 – personnel.

**Reconvened**

The Board of Trustees reconvened in open session at 5:33 p.m. and went into recess until 6:00 p.m.

**Pledge - U.S. Flag and Texas Flag**

Acton Elementary Student Max McPherson and Garrett Jones led the pledges.

**Achievement Spotlight**

J.C. Campbell presented the Memorial Day Essay Contest Campus Winners Acton Elementary Student Madison Roman; Baccus Elementary Student Alyssa Callaham; Brawner Intermediate Student Makenna Carnes; Mambrino Student Jillian Tremble; and Oak Woods Student Alyvia Ott to the board.

Granbury High School Principal Jeremy Ross presented the Granbury High School Class of 2016 Valedictorian and Salutatorian Sarah Schloeman and Kaylee Keating to the board.

Granbury High School Coach Steve Ward presented the State Golf Tournament Contestant Jake Holbrook from Crossland Ninth Grade Center to the board.

Granbury High School Soccer Coach Doug Kissinger presented the All-State and All-Region Soccer Players Freddy Espinosa, Bryce Gentry, Josiah Hall, and Zach Moore from Granbury High School to the board.

Campus Elementary Principals presented TWU Science Fair Winners Acton Elementary Students Cole Clark, True Hughes, and Bryson Sparks; Mambrino Elementary Student Kaira Krause; and Oak Woods Students Cade Bufkin, Rayleigh Langdon, Lane Purser, and Avery Thomas to the board.

**Public comments/audience participation**

None

**Discussion/Action**

**Consider Consent Agenda Items**

A motion was made by Barbara Herrington and seconded by Nancy Alana to approve the Consent Items as presented: 1.Minutes of the April 18, 2016 Regular Meeting; 2.Consider Budget Amendments; 3.Consider Change to STARS 2015-16 Calendar; 4.Consider Approval of the ESC Region X Child Nutrition Multi Region Purchasing Cooperative Inter-Agency Agreement – 2016-2017 Contract; 5.Consider Renewal of Instructional Supplies and Equipment for Career Tech CSP 2015-10; 6.Consider Renewal of Instructional Supplies and Teaching Aids CSP 2014-15; 7.Consider Renewal of Library Books, E-Books, Class Sets, Reference Materials and Video Media CSP 2014-16; 8.Consider Approval of Student Extra Curricular Coverage, Student Voluntary Coverage and Catastrophic Coverage CSP 2015-09.

**Motion Carried:** 7 Yes - 0 No

**Consider Policy FMH (LOCAL) Regarding Commencement Exercises**

A motion was made by BJ Wallace and seconded by Barbara Herrington to approve Consider Policy FMH (LOCAL) Regarding Commencement Exercises as presented.

**Motion Carried:** 6 Yes - 1 No

**Consider CTE Purchases**

A motion was made by Barbara Herrington and seconded by Nancy Alana to approve CTE Purchases as presented.

**Motion Carried:** 5 Yes - 0 No

**Reports**

**Superintendent's Report**

**Facilities Report**
Superintendent Dr. James Largent reported that the current construction work at Granbury High School is moving ahead of schedule.

**Review of Property Owned by Granbury ISD**
Superintendent Dr. James Largent presented an overview of property owned by the school district.

**Athletics/Community Education Report**
Athletic Director Dwight Butler presented an overview of athletics and community education programs.

**Financial Statements for Period Ending April 30, 2016**
Assistant Superintendent Dobie Williams presented the Financial Statements for Period Ending April 30, 2016 to the board.

**Cash Flow and Investment Reports for Period Ending April 30, 2016**
Assistant Superintendent Dobie Williams presented the Cash Flow and Investment Statement for Period Ending April 30, 2016 to the board.

**Bond Expenditures Monthly Update for Period Ending April 30, 2016**
Assistant Superintendent Dobie Williams presented the Bond Expenditures for Period Ending April 30, 2016 to the board.

**Consider action on items discussed in closed session**

**Consider Staff Appointments**
Dr. Largent recommended accepting the staff retirements and resignations as presented. A motion was made by Barbara Townsend and seconded by Nancy Alana to consider staff changes as presented.
**Motion Carried**: 5 Yes – 0 No

**Adjournment**
There being no further business, the meeting was adjourned at 7:23 p.m.

*If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.*

_____ _____

Micky Shearon, President Barbara Herrington, Board Secretary

**GRANBURY INDEPENDENT SCHOOL DISTRICT**

**INTEROFFICE MEMO**

**FINANCE AND BUSINESS AFFAIRS**

To: Board of Trustees
Date: June 20, 2016
For: Approval

**TO**: Dr. James Largent, Superintendent

**FROM**: Dobie Williams
Asst. Supt. for Finance and Operations
**DATE**: June 13, 2016
**RE**: Budget Amendments

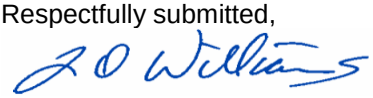
**SUMMARY:**

Attached are the monthly general fund budget amendments for Board approval. The first page is the budget amendment for the current period and indicates any increases to revenue as well as increases/decreases to each function and the overall net effect of the amendment totals to the budget. For convenience, the budget amendments that will generate new revenue (i.e. campus book fairs, etc.) or are the result of donations made to GISD, have been highlighted in green so that the board may recognize these donations and efforts if they so choose. The second page is a summary and indicates how the current amendment will impact the overall general fund budget as well as how previous amendments have impacted the budget.

**RECOMMENDATION:**

I recommend the Board approve the amendments and final budgets as presented.

Respectfully submitted,



Dobie Williams
Assistant Superintendent for Finance and Operations

Staff Person Responsible: Dobie Williams
Emmett Whitefield

Date Submitted: June 13, 2016

**2015-2016**
**Budget Amendment #10**

| | June<br>Proposed Budget Amendment #10 | Increase | Decrease | Net Effect |
|---|---|---|---|---|
| **Object** | **Revenue** | | | |
| **5700** | Revenue Generated | 51,335 | 0 | |
| **5800** | | 0 | 0 | |
| **5900** | | 0 | 0 | |
| | **Total** | **51,335** | **0** | **51,335** |
| | | | | |
| **Function** | **Expenses** | | | |
| **11** | Acton Elementary - Amend funds from PTO for 4th grade field trip | 748 | 0 | |
| | Acton Elementary - Amend funds from Acton Nature Center for field t | 542 | 0 | |
| | Acton Elementary - Amend furnds from Tides Foundation for art | 1,300 | 0 | |
| | SPED - Amend funds for ENT appointments, postage and health sup | 0 | 1,469 | |
| | CTE - Amend funds for FFA Convention | 0 | 739 | |
| | Technology - Amend funds for year end expenditures | 13,961 | 0 | |
| | Business Office - Amend funds for parking lot light projects | 0 | 55,293 | |
| | Business Office - Amend funds for year end expenditures | 0 | 10,000 | |
| | Business Office - Amend funds for BTC reimbursement for choir mus | 15,000 | 0 | |
| | Oakwoods - Amend funds for campus chrome book equipment | 0 | 950 | |
| | **Overall effect on Function 11** | **31,551** | **68,451** | **(36,900)** |
| **12** | AMS - Amend funds for student travel | 0 | 319 | |
| | Technology - Amend funds for year end expenditures | 0 | 841 | |
| | **Overall effect on Function 12** | **0** | **1,160** | **(1,160)** |
| **13** | AMS - Amend funds for band directors staff development travel | 240 | 0 | |
| | SPED - Amend funds for ENT appointments, postage and health sup | 600 | 0 | |
| | **Overall effect on Function 13** | **840** | **0** | **840** |
| **21** | SPED - Amend funds for ENT appointments, postage and health sup | 0 | 1,000 | |
| | **Overall effect on Function 21** | **0** | **1,000** | **(1,000)** |
| **23** | Technology - Amend funds for year end expenditures | 0 | 2,112 | |
| | Oakwoods - Amend funds for campus chrome book equipment | 950 | 0 | |
| | **Overall effect on Function 23** | **950** | **2,112** | **(1,162)** |
| **31** | GHS - Amend funds for AP exams received from students | 32,533 | 0 | |
| | Technology - Amend funds for year end expenditures | 0 | 12,074 | |
| | **Overall effect on Function 31** | **32,533** | **12,074** | **20,459** |
| **32** | **Overall effect on Function 32** | **0** | **0** | **0** |
| **33** | SPED - Amend funds for ENT appointments, postage and health sup | 869 | 0 | |
| | Technology - Amend funds for year end expenditures | 0 | 8,000 | |
| | **Overall effect on Function 33** | **869** | **8,000** | **(7,131)** |
| **34** | Transportation - Amend funds for fencing costs | 0 | 8,900 | |
| | Technology - Amend funds for year end expenditures | 0 | 499 | |
| | **Overall effect on Function 34** | **0** | **9,399** | **(9,399)** |
| **36** | Athletics - Amend funds from Pirate Soccer Booster Club for travel | 975 | 0 | |
| | Athletics - Amend funds from Lady Pirate Soccer Booster Club for tra | 237 | 0 | |
| | AMS - Amend funds for band directors staff development travel | 0 | 240 | |
| | AMS - Amend funds for student travel | 319 | 0 | |
| | CTE - Amend funds for FFA Convention | 1,133 | 0 | |
| | Business Office - Amend funds for year end expenditures | 10,000 | 0 | |
| | **Overall effect on Function 36** | **12,664** | **240** | **12,424** |
| **41** | SPED - Amend funds for ENT appointments, postage and health sup | 1,000 | 0 | |
| | Technology - Amend funds for year end expenditures | 0 | 3,600 | |
| | Business Office - Amend funds for year end expenditures | 0 | 50,000 | |
| | **Overall effect on Function 41** | **1,000** | **53,600** | **(52,600)** |
| **51** | Transportation - Amend funds for fencing costs | 8,900 | 0 | |
| | CTE - Amend funds for FFA Convention | 0 | 394 | |
| | Technology - Amend funds for year end expenditures | 0 | 585 | |
| **51** | **Overall effect on Function 51** | **8,900** | **979** | **7,921** |
| **52** | **Overall effect on Function 52** | **0** | **0** | **0** |
| **53** | Technology - Amend funds for year end expenditures | 13,750 | 0 | |
| | **Overall effect on Function 53** | **13,750** | **0** | **13,750** |
| **61** | **Overall effect on Function 61** | **0** | **0** | **0** |
| **71** | **Overall effect on Function 71** | **0** | **0** | **0** |
| **81** | Business Office - Amend funds for parking lot light projects | 55,293 | 0 | |
| | **Overall effect on Function 81** | **55,293** | **0** | **55,293** |
| **91** | Business Office - Amend funds for year end expenditures | 50,000 | 0 | |
| | **Overall effect on Function 91** | **50,000** | **0** | **50,000** |
| **93** | **Overall effect on Function 93** | **0** | **0** | **0** |
| **99** | **Overall effect on Function 99** | **0** | **0** | **0** |
| | **Total** | **208,350** | **157,015** | **51,335** |

**Granbury Independent School District**

**Fiscal Year 2015-2016**

| | | Adopted Budget | Prior Budget Amendments | Budget Amendment 6/20/2016 | Revised Budget |
|---|---|---|---|---|---|
| | **REVENUE** | | | | |
| 5700 | Local Revenue | 48,950,989 | 139,979 | 51,335 | 49,142,303 |
| 5800 | State Revenue | 9,679,309 | (500,000) | 0 | 9,179,309 |
| 59/7900 | Federal Programs/Other Sources | 835,000 | 0 | 0 | 835,000 |
| | **Total** | **$59,465,298** | **(360,021)** | **51,335** | **$59,156,612** |
| | **EXPENDITURES** | | | | |
| 11 | Instruction & Instr. Related Services | 31,038,982 | 681,937 | (36,900) | 31,684,019 |
| 12 | Instructional Resources & Media Serve | 732,272 | (1,917) | (1,160) | 729,195 |
| 13 | Curriculum & Instr. Staff Development | 762,287 | 40,947 | 840 | 804,074 |
| 21 | Instructional Leadership | 509,079 | (2,719) | (1,000) | 505,360 |
| 23 | School Leadership | 3,413,383 | (53,619) | (1,162) | 3,358,602 |
| 31 | Guidance, Counseling & Evaluation Serve | 2,580,368 | 62,583 | 20,459 | 2,663,410 |
| 32 | Social Work Services | 65,000 | 0 | 0 | 65,000 |
| 33 | Health Services | 380,294 | 58,527 | (7,131) | 431,690 |
| 34 | Student (Pupil) Transportation | 2,791,777 | 35,195 | (9,399) | 2,817,573 |
| 35 | Food Service | 0 | 0 | 0 | 0 |
| 36 | Co curricular/Extracurricular Activities | 1,834,462 | 34,632 | 12,424 | 1,881,518 |
| 41 | General Administration | 2,382,148 | 15,878 | (52,600) | 2,345,426 |
| 51 | Plant Maintenance and Operations | 6,075,771 | 90,602 | 7,921 | 6,174,294 |
| 52 | Security & Monitoring Services | 266,179 | 295,719 | 0 | 561,898 |
| 53 | Data Processing Services | 1,228,961 | 10,000 | 13,750 | 1,252,711 |
| 61 | Community Services | 110,302 | (21,699) | 0 | 88,603 |
| 71 | Debt Service (M&O) | 0 | 0 | 0 | 0 |
| 81 | Facilities Acquisition | 0 | 355,235 | 55,293 | 410,528 |
| 91 | Contracted Instruction Services - Chapter 41 | 4,504,033 | (1,354,695) | 50,000 | 3,199,338 |
| 93 | Shared Services Arrangement | 0 | 25,620 | 0 | 25,620 |
| 99 | Other Governmental Charges | 790,000 | 50,000 | 0 | 840,000 |
| 00 | Other Uses | 0 | 0 | 0 | 0 |
| | **Total Budgeted Expenditures** | **$59,465,298** | **322,226** | **51,335** | **$59,838,859** |
| | **Excess Revenue over (Under) Expenditures** | **0** | **(682,247)** | | **(682,247)** |

Prepared by:
D Williams
E Whitefield

**GRANBURY INDEPENDENT SCHOOL DISTRICT**
**INTEROFFICE MEMO**
**FINANCE AND BUSINESS AFFAIRS**

To: Board of Trustees
Date: June 20, 2016
For: Approval

**TO**: Dr. James Largent, Superintendent

**FROM**: Dobie Williams
**DATE**: June 8, 2016
**RE**: MRO Supplies and Equipment CSP 2015-11

**SUMMARY:**

A proposal was let to provide a pool of vendors for the purchase of supplies and equipment for the maintenance department on an as needed basis. Vendors were asked to quote a percentage discount from their pricing for items to be purchased on an as needed basis. The original award was for the period from August 1, 2015 through July 31, 2016 with the option to renew for two additional one-year terms. This will be first renewal option.

A summation of the original process and copy of the original tabulation are attached for your review.

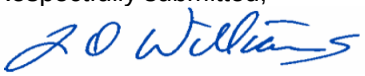
Mr. Randy Leach, Director of Facilities, was contacted regarding the option of entering into a renewal or processing a new bid. Mr. Leach requested a renewal. All awarded vendors were notified in May for the renewal option. Twenty vendors responded to the renewal option with new EDGAR contract terms for federal purchases. HD Supply did not respond to the renewal request. The renewal option is for August 1, 2016 to July 31, 2017. Anticipated annual expenditures are $125,000 - $175,000.

**RECOMMENDATION:**

It is recommended that the Board renew the purchase of MRO (Maintenance, Repair and Operations) Supplies and Equipment from the following vendors for the period of August 1, 2016 through July 31, 2017.

Dealer's Electric Supply, Elliott Electrical Supply, Facility Solutions Group, Fastenal Company, Granbury Winlectric Company, Granbury Winnelson, Green's Welding Supply, Inc., Hans Gebhardt dba Hardt Sales, Henson Lumber, Ltd/Henson's Building Materials, Kelly Moore Paint Co., Lowe's Home Centers, Marks Plumbing Parts, M&R McGowen, LLC dba NAPA Auto Parts, National Wholesale Supply, Pate's Hardware, Inc., The Home Depot , The Reynolds Company, Tractor Supply, University Building Specialties, Woodard Builders Supply.

Respectfully submitted,



Dobie Williams, RTSBA
Assistant Superintendent for Finance and Operations

Staff Person Responsible: Randy Leach
Scott Campbell
Melissa (Missy) Brock
Debbie Johnson

Date Submitted: June 8, 2016

## BID/PROPOSAL FOR BOARD APPROVAL

**Board Meeting Date:** July 20, 2015 **Bid Number:** CSP 2015-11

1. **Item, material or service (specific or classification):** MRO Supplies and Equipment

2. **Brief description:** A proposal was let to provide vendors for the purchase of maintenance supplies and equipment to include plumbing, electrical, building materials, general maintenance supplies and paint to be purchased on an as needed basis.

3. **Period of time bid covers:** August 1, 2015 to July 31, 2016 with the option to renew for two additional years in one-year increments,

4. **Person and title responsible for the expenditure:** Randy Leach – Director of Facilities

5. **Number of bids notification letters sent to vendors:** 168

6. **Number of bids received from vendors:** 22

7. **Listing of recommended vendors and total prices:** Estimated annual expenditures under this proposal are between $125,000 and $175,000. Recommendation for award is to the following vendors:

   Dealer's Electric Supply, Elliott Electrical Supply, Facility Solutions Group, Fastenal Company, Granbury Winlectric Company, Granbury Winnelson, Green's Welding Supply. Inc., Hans Gebhardt dba Hardt Sales, HD Supply, Henson Lumber, Ltd./Henson's Building Materials, The Home Depot of Granbury (Store #6571), Kelly Moore Paint Co., Inc., Lowe's Home Centers, Marks Plumbing Parts, M& R McGowen, LLC, dba NAPA Auto Parts, National Wholesale Supply, Pate's Hardware, Inc., The Reynolds Company, Tractor Supply, University Building Specialties, Woodard Builders Supply

8. **Explanation of other than low recommendations:** N/A

9. **Last bid date (bid of comparable nature within last 5 years):** This proposal is replacing multiple individual proposals that were let at different times.

10. **Percentage increase or decrease from last bid**: A cost comparison cannot be made as the scope of the proposal has changed.

11. **Budget information:** Expenditures for MRO supplies and equipment will be from the following account code(s):

    199.E.51.6316.00.951.0.99.xxx (530, 540, 550, 560, 580)
    199.E.51.6316.00.001.0.99.xxx (580, 360)
    199.E.51.6631.00.951.0.99.000
    199.E.51.6639.00.951.0.99.xxx (010, 500)
    199.E.51.6649.00.951.0.99.xxx (000, 010)

L. O. "Dobie" Williams
Assistant Superintendent for Finance and Operations

| | MRO SUPPLIES & EQUIPMENT CSP 2015-11 | Dealers Electrical Supply | Elliott Electric Supply | Facility Solutions Group | Fastenal Company | Granbury Winlectic Company | Granbury Winnelson | Green's Welding Supply, Inc. | Hans Gebhart dba Hardt Sales | HD Supply | Henson Lumber LTD/Henson Builing Materials | Home Depot of Granbury #6571 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 3.0.0 | **PROPOSAL FORM 3.0.0** | | | | | | | | | | | |
| | Precentage discount for catalogs, printed price lists and on-line pricing: | Varies | 0-20% Note 2 | 45% | 20-50% | 0% | 0% | 0% | 30% | 0% | 0% | 0% |
| | Catalog title/or price list name or number and date: | none listed | none listed | Note 3 | Fastenal Catalog - please reference Volume 11 Note 4 | none listed | none listed | none listed | none listed | none listed | N/A | none listed |
| | Shelf pricing: | no | yes | no | no | yes | yes | yes | Yes | yes | yes | yes |
| | Website: | www.dealerselectrical.com | www.elliottelectric.com | wwwfsgi.com | www.fastenal.com | www.granburywinlectric.com | none listed | none listed | none listed | none listed | www.hensonlumber.com | www.homedepot.com |
| | PO number for online purchases: | yes | yes | yes | yes | yes | not indentified | not identified | no | n/a | yes | no |
| | Pricing posted on your website: | yes | yes | no | yes with customer login | no | not indentified | no | no | n/a | no | yes |
| | FOB shipping Granbury ISD inside delivery? | yes | yes | yes | yes | shipping added only for expedited delivery | yes | yes | yes | yes | Yes | yes |
| | Will fuel surcharges be added: | no | no | no | no | no | no | no | no | no | N/A | no |
| | If yes, identify how they will apply: | n/a | n/a | n/a | n/a | n/a | n/a | n/a | n/a | n/a | N/A | n/a |
| | Minimum order amount for purchase: | varies by manufacturer | none | $35 | none | none | none | none | none | none | N/A | none |
| | Identify normal business hours | 7:00am-5:00pm | 7:00am-5:30pm M-F 8:00am-12:00pm Sat | 7:00am-7:00pm M-F | 7:00am-5:00pm M-F | 7:30am-5:00pm M-F | 7:30am-5:00pm M-F | 8:00am-5:00pm M-F | 8:00am-5:00pm M-F | 6:00am-5:00pm, Sat until noon | 7-5 m-f | 6:00am-10:00pm M-S 8:00am-8:oopm Sun |
| | Offer after hours and weekend supply capabilities | yes | yes | no | no | yes | yes | not identified | no | no | N/A | no |
| | Hot shot delivery during normal hours | no | yes, depends on product and where it is coming from | yes | yes | yes | yes | no | no | no | N/A | no |
| | If yes, identify minimum order amount for delivery | none listed | yes, depends on product and where it is coming from | $20, same day | n/a | no minimum | no minimum | n/a | n/a | n/a | N/A | $65 orders received by 2:00pm |
| | Hot shot delivery after hours | n/a | yes, depends on product and where it is coming from | none listed | none listed | no | none listed | no | no | no | N/A | no |
| | If yes, identify minimum order amount for delivery | none listed | yes, depends on product and where it is coming from | n/a | n/a, when availbale at local store | n/a | n/a | n/a | n/a | n/a | N/A | $65 orders received by 2:00pm |
| | Guaranteed delivery time for 95% of orders, next day, two day or other | two day | same or next day, depends on time and size of order | next day | next day - 9A, two day - 9A, other 9A | next day or same day | other | next day | other | next day | N/A | next day |
| | Describe method of delivery, company truck, UPS, other | company truck | company truck | company truck, UPS | company truck | company truck | company truck, UPS | company truck | other | company truck | N/A | company truck |
| | Do you agree to extend terms to EPCNT districts | no | yes | yes | yes | no | yes | yes | no | no | N/A | yes |
| A | **SECTION A: PLUMBING SUPPLIES AND EQMT -** Company sells the following items | | | | | | | | | | | |

| | MRO SUPPLIES & EQUIPMENT CSP 2015-11 | Dealers Electrical Supply | Elliott Electric Supply | Facility Solutions Group | Fastenal Company | Granbury Winlectic Company | Granbury Winnelson | Green's Welding Supply, Inc. | Hans Gebhart dba Hardt Sales | HD Supply | Henson Lumber LTD/Henson Builing Materials | Home Depot of Granbury #6571 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | Two handle Kitchen faucet with spray, Delta #25402 or equal | no | no | no | yes | no | yes, Olampia K5121 | no | no | no | N/A | yes, 565-924 |
| 2 | Solid plastic seat, elongated, open front-less cover, Bemis #1955C or equal | no | no | no | yes | no | not identified | no | no | no | N/A | yes, 167-595 |
| 3 | 3/4 x 18 nut to nut hot water flex | no | no | no | no | no | yes | no | no | no | N/A | yes, 317-918 |
| 4 | 2" schedule 40 pressure PVC male adapter | no | no | no | yes | no | yes | no | no | no | N/A | yes, 610-364 |
| 5 | Adapter, 1-1/2 PVC, schedule 40 slip to thread pressure, male | no | no | no | yes | no | yes | no | no | no | N/A | yes, 294-047 |
| 6 | Coupling, 3/4" galvanized | yes | no | no | yes | yes | yes | no | no | no | N/A | yes, 181-870 |
| 7 | Ell, 1/2", black | no | no | no | yes | no | yes | no | no | no | N/A | yes, 104-949 |
| 8 | Nipple, 1-1/2" x 6" galvanized | yes | no | no | yes | no | no | no | no | no | N/A | yes, 182-966 |
| 9 | Slip fix, 2" PVC | no | no | no | yes | no | yes | no | no | no | N/A | yes, 232-750 |
| 10 | Tee 3/4" PVC | no | no | no | yes | no | yes | no | no | no | N/A | yes, 187-917 |
| 11 | Union, 1-1/2", dielectric | no | no | no | yes | no | not identified | no | no | no | N/A | yes, 187-550 |
| 12 | Spray Hose, T & S brass, 44" | no | no | no | no | no | yes | no | no | no | N/A | alternate brand |
| 13 | Stem Assembly Kit, T&S brass | no | no | no | no | no | yes | no | no | no | N/A | alternate brand |
| 14 | Bradley, S85-039 sensor or equal | no | no | no | yes | no | not identified | no | no | no | N/A | alternate brand |
| 15 | Bradley S83-039 Proximity sensor, or equal | no | no | no | yes | no | not identified | no | no | no | N/A | alternate brand |
| 16 | Compression full union, 3/8" | no | no | no | yes | no | yes | no | no | no | N/A | yes, 543-810 |
| 17 | Bradley sensor 269-1608, or equal | no | no | no | yes | no | not identified | no | no | no | N/A | alternate brand |
| 18 | 1lb lead free solder | no | no | no | yes | no | yes | no | no | no | N/A | alternate brand |
| 19 | PVC glue, 32 oz. | no | no | no | yes | yes | yes | no | no | no | N/A | yes, 412-090 |
| 20 | Rigid tubing cutter model 10 1/8" - 1" | no | no | no | yes | no | yes | no | no | no | N/A | yes, 505-622 |
| **B** | **GENERAL MAINT. SUPPLIES & EQMT -** Company sells the following items | | | | | | | | | | | |
| 1 | 1/4" x 1-1/2" Bolt, 100 per pkg | yes | yes, Dottie | no | yes | yes | not identified | no | yes, Calmont | no | N/A | yes, 653-829 |
| 2 | Cotter Pin Ham Lock 5/32 x 2, 20 per pkg | no | no | no | yes | no | not identified | no | yes, Calmont | no | N/A | yes, 583-363 |

| | MRO SUPPLIES & EQUIPMENT CSP 2015-11 | Dealers Electrical Supply | Elliott Electric Supply | Facility Solutions Group | Fastenal Company | Granbury Winlectic Company | Granbury Winnelson | Green's Welding Supply, Inc. | Hans Gebhart dba Hardt Sales | HD Supply | Henson Lumber LTD/Henson Builing Materials | Home Depot of Granbury #6571 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 3 | 8-32 x 1/ 2 Round Head Machine Screws, 100 per pkg | yes | yes, Dottie | no | yes | yes | not identified | no | yes, Calmont | no | N/A | yes, 528-524 |
| 4 | Twist Drill Gold 7/ 8, 12 per pkg | yes | no | no | yes | no | not identified | no | yes, Calmont | no | N/A | yes, 202579654 |
| 5 | Lag Screw, 5/ 16 x 2 in, 50 per pkg | no | no | no | yes | no | not identified | no | yes, Calmont | no | N/A | yes, 655-058 |
| 6 | 1/ 4-20 Nylon Lock Nut, 50 per pkg | no | no | no | yes | not identified | not identified | no | yes, Calmont | no | N/A | yes, 245-218 |
| 7 | Hose Clamp #16, 10 per pkg | no | no | no | yes | no | not identified | no | yes, Calmont | no | N/A | yes, 100-589 |
| 8 | S Hook heavy open style, .306 x 3", 25 per pkg | yes | no | no | yes | yes | not identified | no | yes, Calmont | no | N/A | yes, 437-867 |
| 9 | Ty-Rap 14" black, 100 per pkg | yes | yes, T&B | no | yes | yes | not identified | no | yes, Calmont | no | N/A | yes, 741-717 |
| 10 | 1/ 4-28 Grease Fitting 45 degree, 10 per pkg | no | no | no | yes | no | not identified | no | yes, Calmont | no | N/A | yes, 203538315 |
| 11 | A-23 V Belt | no | no | no | yes | no | not identified | no | no | no | N/A | yes, 203566795 |
| 12 | A-26 V Belt | no | no | no | yes | no | not identified | no | no | no | N/A | alternate brand |
| 13 | A-36 V Belt | no | no | no | yes | no | not identified | no | no | no | N/A | alternate brand |
| 14 | B-55 V Belt | no | no | no | yes | no | not identified | no | no | no | N/A | alternate brand |
| 15 | B-71 V Belt | no | no | no | yes | no | not identified | no | no | no | N/A | alternate brand |
| 16 | B-97 V Belt | no | no | no | yes | no | not identified | no | no | no | N/A | alternate brand |
| 17 | 3/ 32" Stainless Steel Welding Rods | no | no | no | yes | no | not identified | yes | no | | N/A | yes, 319-072 |
| 18 | 6011 Welding Rod | no | no | no | yes | no | not identified | yes | no | yes | N/A | yes, 319-072 |
| 19 | Grinding Wheel, 7" x ¼" x 5/8" arbor | no | no | no | yes | no | not identified | yes | no | yes | N/A | yes, 258-918 |
| 20 | 2" x 60 yd, Duct Tape | yes | yes, 3M | no | yes | yes | yes | no | no | yes | N/A | yes, 202504144 |
| 21 | 5/ 16 Wire Rope Clip, 50 ft. | no | no | no | yes | no | not identified | no | no | yes | N/A | not identified |
| 22 | Quikrete Concrete Mix, 80lb | no | no | no | no | no | not identified | no | no | yes | N/A | yes, 169-765 |
| 23 | 2-1/2# Quick Set Cement | no | no | no | no | no | not identified | no | no | yes | N/A | alternate brand |
| 24 | 12 inch Galv Flashing 50' | no | no | no | yes | no | not identified | no | no | yes | N/A | yes, 208-316 |
| 25 | Plastic Roof Cement, fibered, 5 gal. | no | no | no | no | no | not identified | no | no | yes | N/A | yes, 320-144 |
| **C** | **ELECTRICAL SUPPLIES & EQMT** - Company sells the folwong items | | | | | | | | | | | |
| 1 | R2S40-TP 4 Advance ballast 120V | yes | obsolete | yes, GE | yes | yes, SOLA | not identified | no | no | no | N/A | yes, 135533 |

| | MRO SUPPLIES & EQUIPMENT CSP 2015-11 | Dealers Electrical Supply | Elliott Electric Supply | Facility Solutions Group | Fastenal Company | Granbury Winlectic Company | Granbury Winnelson | Green's Welding Supply, Inc. | Hans Gebhart dba Hardt Sales | HD Supply | Henson Lumber LTD/Henson Builing Materials | Home Depot of Granbury #6571 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 2 | 71A6071-001 400 Quad VT MH Advance Ballast | yes | yes | yes | yes | yes, SOLA | not identified | no | no | no | N/A | alternate brand |
| 3 | VEL 1P 32 SC T8 Ballast 277V | yes | obsolete | yes, Advance | yes | yes, SOLA | not identified | no | no | no | N/A | yes, 203751327 |
| 4 | VEL 2P 32 SC T8 Ballast 277V | yes | obsolete | yes, Advance | yes | yes, SOLA | not identified | no | no | no | N/A | yes, 126-532 |
| 5 | ICN-4P32-SC Instant Start Ballast, 120V | yes | yes | yes | yes | yes, SOLA | not identified | no | no | no | N/A | yes, 135-533 |
| 6 | ICP2P32SC Ballast | yes | yes | yes | yes | yes, SOLA | not identified | no | no | no | N/A | alternate brand |
| 7 | ICN1P32SC Ballast | yes | yes | yes | yes | yes, SOLA | not identified | no | no | no | N/A | alternate brand |
| 8 | 72C5782NP 250 W MH | yes | yes | yes | yes | yes | not identified | no | no | no | N/A | alternate brand |
| 9 | H37HC-250DX250 watt Lamp | yes | yes | yes, GE | yes | yes | not identified | no | no | no | N/A | yes, 409-622 |
| 10 | MH400 400 Watt Lamp | yes | yes | yes, GE | yes | yes | not identified | no | no | no | N/A | alternate brand |
| 11 | 75 watt Per Indoor Outdoor Flood Thick Glass Lamp, medium base | yes | yes | yes | yes | yes | not identified | no | no | no | N/A | yes, 203784249 |
| 12 | EHG (Q750CL/TP) Quartzline Lamp Stage/Studio 750W 120V | yes | yes | yes | yes | no | not identified | no | no | no | N/A | alternate brand |
| 13 | FER (Q1000T6/4CL) Quartzline Lamp Stage/Studio 1000W 120V | yes | yes | discontinued | yes | no | not identified | no | no | no | N/A | alternate brand |
| 14 | 70W MH Lamp Med Base | yes | yes | yes | yes | yes | not identified | no | no | no | N/A | alternate brand |
| 15 | 15A15-130V App Light | yes | yes | yes | yes | yes | not identified | no | no | no | N/A | 338-751, alternate |
| 16 | 250 watt 120V flood light medium base | yes | yes | yes | yes | no | not identified | no | no | no | N/A | 409-622, alternate |
| 17 | FFT 1000W 120V Lamp | yes | yes | yes | yes | no | not identified | no | no | no | N/A | alternate brand |
| 18 | BTL Q500T6/CL/P Lamp | yes | yes | yes | yes | no | not identified | no | no | no | N/A | alternate brand |
| 19 | BTR 1000W 120V Lamp | yes | yes | yes | yes | no | not identified | no | no | no | N/A | alternate brand |
| 20 | WAC JE ELL 100/130V, 250W | yes | yes | cannot identify | yes | no | not identified | no | no | no | N/A | alternate brand |
| 21 | JD Teiber Type 150W Bayonet | yes | yes | yes | yes | no | not identified | no | no | no | N/A | alternate brand |
| 22 | Pass & Seymour Duplex Recepticals, CR20-1 (Ivory) | yes, Levitor | yes | yes, Leviton | yes | yes | not identified | no | no | no | N/A | yes, 324-243 |
| 23 | Intermatic Photo Cell K 4221C | yes | yes | yes | yes | yes | not identified | no | no | no | N/A | yes, 594-135 |
| 24 | SJTW 12/2 w/ground cord wire | yes | yes | yes | yes | yes | not identified | no | no | no | N/A | yes, 268-844 |
| 25 | 12 str THNN Black Wire (500 ft. roll) | yes | yes | yes | yes | yes | not identified | no | no | no | N/A | yes, 866-202 |
| 26 | SCTCEC Metal Cut-In Switch Box | yes | yes, Crouse Hjrods | yes | yes | yes, RACO | not identified | no | no | no | N/A | yes, 202-460 |
| 27 | 3/ 8" Flex Conduit Fittings | yes | yes | yes | yes | yes | not identified | no | no | no | N/A | yes, 604-070 |
| 28 | Scoch Locks, yellow/red | yes | yes | yes | yes | yes | not identified | no | no | no | N/A | alternate brand |
| 29 | Hubbel HBL 1223L Key Switch | yes, Levitor | yes, P&S | yes, Leviton | yes | yes | not identified | no | no | no | N/A | alternate brand |
| 30 | 3/ 4" EMT Compression Couplings | yes | yes | yes | yes | yes | not identified | no | no | no | N/A | yes, 537-527 |
| 31 | GFIC 20 AMP Receptacles Ivory | yes | yes | yes | yes | yes | not identified | no | no | no | N/A | yes, 707-688 |
| **D** | **BUILDING MATERIAL SUPPLIES & EQMT** - Company sells the following items. | | | | | | | | | | | |
| 1 | 2" x 4" x 96" White Wood | no | no | no | no | no | not identified | no | no | yes | N/A | yes, 161-640 |
| 2 | 5.0 mm 4' x 8' Underlayment | no | no | no | no | no | not identified | no | no | yes | N/A | yes, 492-930 |
| 3 | 4' x 8' x 7/16" OSB Plywood | no | no | no | no | no | not identified | no | no | yes | N/A | yes, 386-081 |
| 4 | 3/16 x 2-3/ 4 Taplon Screws | no | no | no | yes | no | not identified | no | no | yes | N/A | yes, 460-247 |
| 5 | 1-5/ 8 Fine Tread Drywall Screws | no | yes | no | yes | no | not identified | no | no | yes | N/A | yes, 105-872 |
| 6 | Sawzall Blades, 12" bi-metal | no | yes | no | yes | yes | not identified | no | no | yes | N/A | yes, 277-889 |

| | MRO SUPPLIES & EQUIPMENT CSP 2015-11 | Dealers Electrical Supply | Elliott Electric Supply | Facility Solutions Group | Fastenal Company | Granbury Winlectic Company | Granbury Winnelson | Green's Welding Supply, Inc. | Hans Gebhart dba Hardt Sales | HD Supply | Henson Lumber LTD/Henson Builing Materials | Home Depot of Granbury #6571 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 7 | 4-1/ 2" Metal Cut Off Wheels (grinders) | no | no | no | yes | no | not identified | yes | no | yes | N/A | yes, 251-787 |
| 8 | #2 Phillips Insert Tips | no | yes | no | yes | yes | not identified | no | no | yes | N/A | yes, 963-346 |
| 9 | 7-1/2 Skillsaw Blades | no | no | no | yea | no | not identified | no | no | yes | N/A | yes, 204302952 |
| 10 | 4' x 8' x 5/ 8" Sheetrock | no | no | no | no | no | not identified | no | no | yes | N/A | yes, 419-109 |
| 11 | Lockset, Corbin Russwin 3355 | no | no | no | no | no | not identified | no | no | yes | N/A | alternate brand |
| 12 | Key banks D1, D2, D3, D12, D41 | no | no | no | no | no | not identified | no | no | yes | N/A | alternate brand |
| 13 | Door, Hollow Metal 3'0" x 7'0" | no | no | no | no | no | not identified | no | no | yes | N/A | yes, 663-624 |
| 14 | Corbin Russwin Cores, D1, D2, D3 | no | no | no | no | no | not identified | no | no | yes | N/A | not identified |
| 15 | Norton Door Closers 7500 | no | no | no | no | no | not identified | no | no | yes | N/A | yes, 666-064 |
| 16 | Von Duprin Exit Bars 99 | no | no | no | no | no | not identified | no | no | yes | N/A | yes, 203384120 |
| E | **PAINT SUPPLIES & EQMT**-Company sells the following items | | | | | | | | | | | |
| 1 | 3M Scotchblue Tape 4-pack 1-1/2" tape for walls, glass and metal, removes cleanly up to 14 days, does not cause surface damage | no | no | no | yes | no | not identified | no | no | yes | N/A | yes, 360-193 |
| 2 | Bestt Disposable Tray Liner 2Q Molded plastic tray w/traction bottom, solvent resistant, holds up to 2 quarts | no | no | no | yes | no | not identified | no | no | no | N/A | yes, bro-182294 |
| 3 | KM 9 Pro HD Roller Frame, Golden Eagle professional 9 inch hollow core roller frame, nylon cap ends and heavy bearings, heavy duty 5/16" shank 5-wire cage frame | no | no | no | yes | no | not identified | no | no | no | N/A | yes, Wooster 150-345 |
| 4 | Wooster 5' Wooden Pole Metal Tip, 5 foot wooden pole with metal thread tip that works with all popular tools | no | no | no | no | no | not identified | no | no | yes, alternate brand | N/A | yes, 203150949 |
| 5 | KM 9 x 1/ 2 Nap High Den Roller Cover, 6 pack, high density roller cover for semi-smooth to semi rough surfaces, polyester blend with a polypropylene core, 1/ 2" nap | no | no | no | yes | no | not identified | no | no | no | N/A | alternate brand |
| 6 | KM 2-1/ 2 100% Solid Tapered Poly A/S, 2-1/ 2" tapered paintbrush, 100% solid round polyester medium filament blend, with angular sash for use with latex paints, primers & satins, interior and exterior on smooth, textured and rough surfaces. | no | no | no | yes | no | not identified | no | no | no | N/A | alternate brand |
| 7 | KM 2-1/ 2 100% Solid Tapered Poly F/S, 2-1/ 2" tapered paintbrush 100% solid round polyester, medium filament blend, with a flat sash, for use with paints, primers, & stains, interior and exterior on smooth textured and rough surfaces. | no | no | no | yes | no | not identified | no | no | no | N/A | alternate brand |

| | MRO SUPPLIES & EQUIPMENT CSP 2015-11 | Dealers Electrical Supply | Elliott Electric Supply | Facility Solutions Group | Fastenal Company | Granbury Winlectic Company | Granbury Winnelson | Green's Welding Supply, Inc. | Hans Gebhart dba Hardt Sales | HD Supply | Henson Lumber LTD/Henson Builing Materials | Home Depot of Granbury #6571 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 8 | Buffalo Recycled White T Shirt Bags – 8lb box of premium reclaimed rags for cleaning & wiping, for finishing, staining, cleanup & general maintenance, absorbent, low- linting material, machine washable | no | no | no | yes, Clean Choice | no | not identified | no | no | yes, alternate brand | N/A | yes. 205889764 |
| 9 | Shur Line Handi-Painter CC24, 6.5L x 3.5W x 2H, hand tool to give a smooth finish made of nylon | no | no | no | no | no | not identified | no | no | no | N/A | yes, 166-093 |
| 10 | DAP Fast n final 1HP, Dap's lightweight spackling tool, patch & prime in one step, 8 ounces. | no | no | no | no | no | not identified | no | no | no | N/A | yes, d0556851 |
| | KM 501-100 Stripe & Zone Athletic Field Marking Paint, white & custom t tinted, available on one gallon and five gallon cans | no | no | not identifed | no | no | not identified | no | no | no | N/A | yes, Pro X/Behr Pro |
| | KM 1700 Kel-Guard Gloss Alkyd Rust Preventable Enamel, available in one gallon and five gallon cans, white, black, safety colors & custom tints | no | no | not identifed | no | no | not identified | no | no | no | N/A | yes, Pro X/Behr Pro |
| | KM 1010 KM Professional Interior Acrylic Satin Enamel, available on one gallon and five gallon cans, white, ready mixed & custom tinted colors | no | no | not identifed | no | no | not identified | no | no | no | N/A | yes, Pro X/Behr Pro |
| | KM 1050 KM Professional Interior Acrylic Semi-Gloss Enamel, available on one gallon and five gallon cans, white, ready-mixed & custom tinted colors | no | no | not identifed | no | no | not identified | no | no | no | N/A | yes, Pro X/Behr Pro |
| | KM 1250 Acry-Shield 100% Acrylic Exterior Semi-Gloss Enamel, available on one gallon and five gallon cans, white, ready mixed and custom tinted colors | no | no | not identifed | no | no | not identified | no | no | no | N/A | yes, Pro X/Behr Pro |
| | Deviations/exceptions | Note 1 | Note 2 | none listed | none listed | shipping added only for expedited delivery | none listed | none listed | none listed | none listed | none listed | none listed |
| | | | | | | | | | | | | |
| | | | | | | | | | | | | |
| | | | | | | | | | | | | |

| | MRO SUPPLIES & EQU | Kelly Moore Paint Company, Inc. | Lowe's Home Centers | Mark's Plumbing Parts | M. R. McGowen, LLC dba NAPA Auto Parts | National Wholesale Supply | Pate's Hardware, Inc. | Pioneer Manufacturing Company | The Reynolds Company | Tractor Supply | University Building Specialties | Woodard Builder's Supply |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 3.0.0 | **PROPOSAL FORM 3.0.0** | | | | | | | | | | | |
| | Precentage discount for catalogs, printed price lists and on-line pricing: | 50% paint only (K.M.) | 5% | 0% | 0-40% | 0% | 10% | 0%, quantity discounts apply | 10%, discounts vary 10-50% with special pricng from manufacturers | 0% | none identified | 30% |
| | Catalog title/or price list name or number and date: | KM Manufactired paint only 6/1/2015, 0% discount/shelf pricing sundries 6/1/2015 | Lowe's.com shelf price | catalog on-line | cataloging and prices acna be found on NAPA online, or can set up GISD on NAPA prolink with user name & password | none listed | none listed | Pioneer Athletics 6/2015 | Trade Services Column 3, 2015 | Catalog TSC 2014 | none identified | 30% off manufacturer catalog list price |
| | Shelf pricing: | yes, all sundries 0% | yes | yes | yes | yes | yes | no | yes | yes | yes, 20-50% | no |
| | Website: | www.kellymoore.com | www.lowes.com | www.markspp.com | www.NAPAProlink.com | www.nationalwholesalesupply.com | www.pateshardware.com | www.pioneerathletics.com | www.reynoldsonline.com | not identified | don't have a website | www.woodardbuildersupply.com |
| | PO number for online purchases: | no | yes | yes | yes | no | yes | yes | yes | yes | not identified | yes |
| | Pricing posted on your website: | no | yes | yes | yes, NAPA Prolink | no | yes | yes | yes, when you register, however RFQ for best pricing | no | not identified | no |
| | FOB shipping Granbury ISD inside delivery? | yes | yes | yes | yes | yes | yes | yes | yes | yes | not identified | yes |
| | Will fuel surcharges be added: | no | no | no | no | no | no | yes | no | no | no | no |
| | If yes, identify how they will apply: | n/a | n/a | n/a | n/a | n/a | n/a | not identified | n/a | n/a | n/a | n/a |
| | Minimum order amount for purchase: | none | none | none | none | none | none | n/a | none | none | none | none |
| | Identify normal business hours | 6:30am-6:00pm M-F 8:00am-1:30pm Sat | 6:00am-10:00pm M-S 8:00am-8:00pm Sun | 7:00am-5:00pm M-F | 7:30am-6:00pm M-F 8:00am-4:00pm Sat | 7:00am-5:00pm M-F | 7:00am-6:00pm M-F 7:30am-5:00pm Sat | 8:00am-4:45pm M-F | 8:00am-5:00pm M-F | 8:00am-8:00pm M-S 9:00am-7:0pm Sun | 7:30am-5:00pm | 8:00am-5:00pm M-F |
| | Offer after hours and weekend supply capabilities | no | yes | no | yes | yes | yes | no | yes | yes | yes | no |
| | Hot shot delivery during normal hours | yes | yes | no | yes | yes | yes | no | yes, cost based on weight | no | yes | yes, in stock product would depend on weight for cost |
| | If yes, identify minimum order amount for delivery | none | none | n/a | none | none | none, depends on theproduct | n/a | none | n/a | $100 | none |
| | Hot shot delivery after hours | no | no | no | Saturday only | no | n/a | no | yes | no | yes | no |
| | If yes, identify minimum order amount for delivery | n/a | n/a | n/a | not identified | n/a | n/a | n/a | $100 plus weight of shopment cost | n/a | $250 | n/a |
| | Guaranteed delivery time for 95% of orders, next day, two day or other | next day | next day | next day | next day | two day | not identified | other | next business day | not identified | two day if in stock | 2-3 days if in stock |
| | Describe method of delivery, company truck, UPS, other | company truck | company truck | UPS | company truck | company truck | company truck | UPS, other | company truck | none | company truck, UPS | company truck, UPS |
| | Do you agree to extend terms to EPCNT districts | yes | yes | yes | yes | yes | yes | yes | yes | not identified | yes | yes |
| A | **SECTION A: PLUMBING SUPPLIES AND EQMT -** Company sells the following items | | | | | | | | | | | |

| | MRO SUPPLIES & EQU | Kelly Moore Paint Company, Inc. | Lowe's Home Centers | Mark's Plumbing Parts | M. R. McGowen, LLC dba NAPA Auto Parts | National Wholesale Supply | Pate's Hardware, Inc. | Pioneer Manufacturing Company | The Reynolds Company | Tractor Supply | University Building Specialties | Woodard Builder's Supply |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | Two handle Kitchen faucet with spray, Delta #25402 or equal | no | yes | yes | no | yes | yes | no | not identified | no | not identified | no |
| 2 | Solid plastic seat, elongated, open front-less cover, Bemis #1955C or equal | no | yes | yes | no | yes | yes | no | not identified | no | not identified | no |
| 3 | 3/4 x 18 nut to nut hot water flex | no | yes | yes | no | yes | yes | no | not identified | no | not identified | no |
| 4 | 2" schedule 40 pressure PVC male adapter | no | yes | yes | no | yes | yes | no | not identified | no | not identified | no |
| 5 | Adapter, 1-1/2 PVC, schedule 40 slip to thread pressure, male | no | yes | yes | no | yes | yes | no | not identified | no | not identified | no |
| 6 | Coupling, 3/4" galvanized | no | yes | yes | no | yes | yes | no | not identified | no | not identified | no |
| 7 | Ell, 1/2", black | no | yes | yes | no | yes | yes | no | not identified | no | not identified | no |
| 8 | Nipple, 1-1/2" x 6" galvanized | no | yes | yes | no | yes | yes | no | not identified | no | not identified | no |
| 9 | Slip fix, 2" PVC | no | yes | yes | no | yes | yes | no | not identified | no | not identified | no |
| 10 | Tee 3/4" PVC | no | yes | yes | no | yes | yes | no | not identified | no | not identified | no |
| 11 | Union, 1-1/2", dielectric | no | yes | yes | no | yes | yes | no | not identified | no | not identified | no |
| 12 | Spray Hose, T & S brass, 44" | no | yes | yes | no | yes | yes | no | not identified | no | not identified | no |
| 13 | Stem Assembly Kit, T&S brass | no | yes | yes | no | yes | yes | no | not identified | no | not identified | no |
| 14 | Bradley, S85-039 sensor or equal | no | yes | yes | no | yes | yes | no | not identified | no | not identified | no |
| 15 | Bradley S83-039 Proximity sensor, or equal | no | yes | yes | no | yes | yes | no | not identified | no | not identified | no |
| 16 | Compression full union, 3/8" | no | yes | yes | no | yes | yes | no | not identified | no | not identified | no |
| 17 | Bradley sensor 269-1608, or equal | no | yes | yes | no | yes | yes | no | not identified | no | not identified | no |
| 18 | 1lb lead free solder | no | yes | yes | no | yes | yes | no | not identified | yes | not identified | no |
| 19 | PVC glue, 32 oz. | no | yes | yes | no | yes | yes | no | not identified | yes | not identified | no |
| 20 | Rigid tubing cutter model 10 1/8" - 1" | no | yes | yes | no | yes | yes | no | not identified | no | not identified | no |
| **B** | **GENERAL MAINT. SUPPLIES & EQMT -** Company sells the following items | | | | | | | | | | | |
| 1 | 1/4" x 1-1/2" Bolt, 100 per pkg | no | yes | no | yes, Rockford, 401-546B | no | yes | no | not identified | yes | not identified | no |
| 2 | Cotter Pin Ham Lock 5/32 x 2, 20 per pkg | no | yes | no | yes, 8080-495B | no | yes | no | not identified | yes | not identified | no |

| | MRO SUPPLIES & EQU | Kelly Moore Paint Company, Inc. | Lowe's Home Centers | Mark's Plumbing Parts | M. R. McGowen, LLC dba NAPA Auto Parts | National Wholesale Supply | Pate's Hardware, Inc. | Pioneer Manufacturing Company | The Reynolds Company | Tractor Supply | University Building Specialties | Woodard Builder's Supply |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 3 | 8-32 x 1/ 2 Round Head Machine Screws, 100 per pkg | no | yes | no | yes, 3166-194B | no | yes | no | not identified | yes | not identified | no |
| 4 | Twist Drill Gold 7/ 8, 12 per pkg | no | yes | no | yes. HSD163 | no | yes | no | not identified | yes | not identified | no |
| 5 | Lag Screw, 5/ 16 x 2 in, 50 per pkg | no | yes | no | yes, 2131-591B | no | yes | no | not identified | yes | not identified | no |
| 6 | 1/ 4-20 Nylon Lock Nut, 50 per pkg | no | yes | no | yes, NIN4 | no | yes | no | not identified | not identified | not identified | no |
| 7 | Hose Clamp #16, 10 per pkg | no | yes | no | yes, 705-1014 | yes | yes | no | not identified | yes | not identified | no |
| 8 | S Hook heavy open style, .306 x 3", 25 per pkg | no | yes | no | yes, 799-6635 | no | yes | no | not identified | yes | not identified | no |
| 9 | Ty-Rap 14" black, 100 per pkg | no | yes | no | yes, 770-9234 | no | yes | no | not identified | yes | not identified | no |
| 10 | 1/ 4-28 Grease Fitting 45 degree, 10 per pkg | no | yes | no | yes, 715-2006 | no | yes | no | not identified | yes | not identified | no |
| 11 | A-23 V Belt | no | yes | no | yes, 4L250 | no | yes | no | not identified | not identified | not identified | no |
| 12 | A-26 V Belt | no | yes | no | yes, A26 | no | yes | no | not identified | not identified | not identified | no |
| 13 | A-36 V Belt | no | yes | no | yes, A36 | no | yes | no | not identified | not identified | not identified | no |
| 14 | B-55 V Belt | no | yes | no | yes, B55 | no | yes | no | not identified | not identified | not identified | no |
| 15 | B-71 V Belt | no | yes | no | yes, B71 | no | yes | no | not identified | not identified | not identified | no |
| 16 | B-97 V Belt | no | yes | no | yes, B97 | no | yes | no | not identified | not identified | not identified | no |
| 17 | 3/ 32" Stainless Steel Welding Rods | no | yes | no | yes, 14400116 | no | yes | no | not identified | yes | not identified | no |
| 18 | 6011 Welding Rod | no | yes | n/a | yes, 14400116 | no | yes | no | not identified | yes | not identified | no |
| 19 | Grinding Wheel, 7" x ¼" x 5/8" arbor | no | yes | no | yes, 777-1641 | no | yes | no | not identified | yes | not identified | no |
| 20 | 2" x 60 yd, Duct Tape | no | yes | yes | yes, 570-1748 | yes | yes | no | not identified | yes | not identified | no |
| 21 | 5/ 16 Wire Rope Clip, 50 ft. | no | yes | no | yes | no | yes | no | not identified | yes | not identified | no |
| 22 | Quikrete Concrete Mix, 80lb | no | yes | no | no | no | yes | no | not identified | yes | not identified | no |
| 23 | 2-1/2# Quick Set Cement | no | yes | no | no | no | yes | no | not identified | yes | not identified | no |
| 24 | 12 inch Galv Flashing 50' | no | yes | no | no | no | yes | no | not identified | no | not identified | no |
| 25 | Plastic Roof Cement, fibered, 5 gal. | no | yes | no | no | no | yes | no | not identified | no | not identified | no |
| **C** | **ELECTRICAL SUPPLIES & EQMT** - Company sells the folwong items | | | | | | | | | | | |
| 1 | R2S40-TP 4 Advance ballast 120V | no | yes | no | no | no | yes | no | yes, Advance ICN2540TP | no | not identified | no |

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|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 2 | 71A6071-001 400 Quad VT MH Advance Ballast | no | yes | no | no | no | yes | no | yes | no | not identified | no |
| 3 | VEL 1P 32 SC T8 Ballast 277V | no | yes | no | no | no | yes | no | yes, ICN1P32 | no | not identified | no |
| 4 | VEL 2P 32 SC T8 Ballast 277V | no | yes | no | no | no | yes | no | yes, ISN2P32 | no | not identified | no |
| 5 | ICN-4P32-SC Instant Start Ballast, 120V | no | yes | no | no | no | yes | no | yes | no | not identified | no |
| 6 | ICP2P32SC Ballast | no | yes | no | no | no | yes | no | yes | no | not identified | no |
| 7 | ICN1P32SC Ballast | no | yes | no | no | no | yes | no | yes | no | not identified | no |
| 8 | 72C5782NP 250 W MH | no | yes | no | no | no | yes | no | yes | no | not identified | no |
| 9 | H37HC-250DX250 watt Lamp | no | yes | no | no | no | yes | no | yes | no | not identified | no |
| 10 | MH400 400 Watt Lamp | no | yes | no | no | no | yes | no | yes | not identified | not identified | no |
| 11 | 75 watt Per Indoor Outdoor Flood Thick Glass Lamp, medium base | no | yes | no | no | no | yes | no | yes | no | not identified | no |
| 12 | EHG (Q750CL/TP) Quartzline Lamp Stage/Studio 750W 120V | no | yes | no | no | no | yes | no | yes | no | not identified | no |
| 13 | FER (Q1000T6/4CL) Quartzline Lamp Stage/Studio 1000W 120V | no | yes | no | no | no | yes | no | yes | no | not identified | no |
| 14 | 70W MH Lamp Med Base | no | yes | no | no | no | yes | no | yes | no | not identified | no |
| 15 | 15A15-130V App Light | no | yes | no | no | no | yes | no | yes | no | not identified | no |
| 16 | 250 watt 120V flood light medium base | no | yes | no | no | no | yes | no | yes | no | not identified | no |
| 17 | FFT 1000W 120V Lamp | no | yes | no | no | no | yes | no | yes | no | not identified | no |
| 18 | BTL Q500T6/CL/P Lamp | no | yes | no | no | no | yes | no | yes | no | not identified | no |
| 19 | BTR 1000W 120V Lamp | no | yes | no | no | no | yes | no | yes | no | not identified | no |
| 20 | WAC JE ELL 100/130V, 250W | no | yes | no | no | no | yes | no | yes | no | not identified | no |
| 21 | JD Teiber Type 150W Bayonet | no | yes | no | no | no | yes | no | yes, Industrial | no | not identified | no |
| 22 | Pass & Seymour Duplex Recepticals, CR20-1 (Ivory) | no | yes | no | no | no | yes | no | ye, Leviton | no | not identified | no |
| 23 | Intermatic Photo Cell K 4221C | no | yes | no | no | no | yes | no | yes | yes | not identified | no |
| 24 | SJTW 12/2 w/ground cord wire | no | yes | no | no | no | yes | no | yes | no | not identified | no |
| 25 | 12 str THNN Black Wire (500 ft. roll) | no | yes | no | no | no | yes | no | yes | no | not identified | no |
| 26 | SCTCEC Metal Cut-In Switch Box | no | yes | no | no | no | yes | no | yes | no | not identified | no |
| 27 | 3/ 8” Flex Conduit Fittings | no | yes | no | no | no | yes | no | yes | no | not identified | no |
| 28 | Scoch Locks, yellow/red | no | yes | no | no | no | yes | no | yes | yes | not identified | no |
| 29 | Hubbel HBL 1223L Key Switch | no | yes | no | no | no | yes | no | yes | no | not identified | no |
| 30 | 3/ 4” EMT Compression Couplings | no | yes | no | no | no | yes | no | yes | no | not identified | no |
| 31 | GFIC 20 AMP Receptacles Ivory | no | yes | no | no | no | yes | no | yes | no | not identified | no |
| **D** | **BUILDING MATERIAL SUPPLIES & EQMT** - Company sells the following items. | | | | | | | | | | | |
| 1 | 2” x 4” x 96” White Wood | no | yes | no | no | no | yes | no | not identified | no | not identified | no |
| 2 | 5.0 mm 4’ x 8’ Underlayment | no | yes | no | no | no | yes | no | not identified | no | not identified | no |
| 3 | 4’ x 8’ x 7/16” OSB Plywood | no | yes | no | no | no | yes | no | not identified | no | not identified | no |
| 4 | 3/16 x 2-3/ 4 Taplon Screws | no | yes | n/a | no | no | yes | no | not identified | no | not identified | no |
| 5 | 1-5/ 8 Fine Tread Drywall Screws | no | yes | yes | no | no | yes | no | not identified | no | not identified | no |
| 6 | Sawzall Blades, 12” bi-metal | no | yes | yes | no | yes | yes | no | not identified | no | not identified | no |

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|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 7 | 4-1/ 2” Metal Cut Off Wheels (grinders) | no | yes | no | yes, 777-1900 10pk | no | yes | no | not identified | no | not identified | no |
| 8 | #2 Phillips Insert Tips | no | yes | no | no | no | yes | no | not identified | no | not identified | no |
| 9 | 7-1/2 Skillsaw Blades | no | yes | no | no | no | yes | no | not identified | no | not identified | no |
| 10 | 4’ x 8’ x 5/ 8” Sheetrock | no | yes | no | no | no | yes | no | not identified | no | not identified | yes |
| 11 | Lockset, Corbin Russwin 3355 | no | yes | no | no | no | yes | no | not identified | no | yes | yes |
| 12 | Key banks D1, D2, D3, D12, D41 | no | yes | no | no | no | yes | no | not identified | no | yes | yes |
| 13 | Door, Hollow Metal 3’0” x 7’0” | no | yes | no | no | no | yes | no | not identified | no | yes | yes |
| 14 | Corbin Russwin Cores, D1, D2, D3 | no | yes | no | no | no | yes | no | not identified | no | yes | yes |
| 15 | Norton Door Closers 7500 | no | yes | no | no | no | yes | no | not identified | no | yes | yes |
| 16 | Von Duprin Exit Bars 99 | no | yes | no | no | no | yes | no | not identified | not identified | yes | yes |
| **E** | **PAINT SUPPLIES & EQMT**- Company sells the following items | | | | | | | | | | | |
| 1 | 3M Scotchblue Tape 4-pack 1-1/2" tape for walls, glass and metal, removes cleanly up to 14 days, does not cause surface damage | yes | yes | no | no | no | yes | no | not identified | no | not identified | no |
| 2 | Bestt Disposable Tray Liner 2Q Molded plastic tray w/traction bottom, solvent resistant, holds up to 2 quarts | yes | yes | no | no | no | yes | no | not identified | yes | not identified | no |
| 3 | KM 9 Pro HD Roller Frame, Golden Eagle professional 9 inch hollow core roller frame, nylon cap ends and heavy bearings, heavy duty 5/16” shank 5-wire cage frame | yes | yes | no | no | no | alternate brand | no | not identified | yes | not identified | no |
| 4 | Wooster 5’ Wooden Pole Metal Tip, 5 foot wooden pole with metal thread tip that works with all popular tools | yes | yes | no | no | no | alternate brand | no | not identified | no | not identified | no |
| 5 | KM 9 x 1/ 2 Nap High Den Roller Cover, 6 pack, high density roller cover for semi-smooth to semi rough surfaces, polyester blend with a polypropylene core, 1/ 2” nap | yes | yes | no | no | no | alternate brand | no | not identified | yes | not identified | no |
| 6 | KM 2-1/ 2 100% Solid Tapered Poly A/S, 2-1/ 2” tapered paintbrush, 100% solid round polyester medium filament blend, with angular sash for use with latex paints, primers & satins, interior and exterior on smooth, textured and rough surfaces. | yes | yes | no | no | no | alternate brand | no | not identified | yes | not identified | no |
| 7 | KM 2-1/ 2 100% Solid Tapered Poly F/S, 2-1/ 2” tapered paintbrush 100% solid round polyester, medium filament blend, with a flat sash, for use with paints, primers, & stains, interior and exterior on smooth textured and rough surfaces. | yes | yes | no | no | no | alternate brand | no | not identified | yes | not identified | no |

| | MRO SUPPLIES & EQU | Kelly Moore Paint Company, Inc. | Lowe's Home Centers | Mark's Plumbing Parts | M. R. McGowen, LLC dba NAPA Auto Parts | National Wholesale Supply | Pate's Hardware, Inc. | Pioneer Manufacturing Company | The Reynolds Company | Tractor Supply | University Building Specialties | Woodard Builder's Supply |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 8 | Buffalo Recycled White T Shirt Bags – 8lb box of premium reclaimed rags for cleaning & wiping, for finishing, staining, cleanup & general maintenance, absorbent, low- linting material, machine washable | yes | yes | no | no | no | alternate brand | no | not identified | yes | not identified | no |
| 9 | Shur Line Handi-Painter CC24, 6.5L x 3.5W x 2H, hand tool to give a smooth finish made of nylon | yes | yes | no | no | no | yes | no | not identified | no | not identified | no |
| 10 | DAP Fast n final 1HP, Dap's lightweight spackling tool, patch & prime in one step, 8 ounces. | yes | yes | no | no | no | yes | no | not identified | no | not identified | no |
| | KM 501-100 Stripe & Zone Athletic Field Marking Paint, white & custom t tinted, available on one gallon and five gallon cans | yes | no, Rust-Oleum (spray paint) | no | no | no | yes, Benjamin Moore 58.101 Super Koat | yes, Pioneer Brite Stripe& Brite Stripe Pre-Mix | not identified | yes | not identified | no |
| | KM 1700 Kel-Guard Gloss Alkyd Rust Preventable Enamel, available in one gallon and five gallon cans, white, black, safety colors & custom tints | yes | yes, Rust-Oleum | no | no | no | yes,Benjamin Moore Rust Scat 31 | n/a | not identified | no | not identified | no |
| | KM 1010 KM Professional Interior Acrylic Satin Enamel, available on one gallon and five gallon cans, white, ready mixed & custom tinted colors | yes | yes, Valspar 2000 | no | no | no | yes, Benjamin Moore Super Hide | n/a | not identified | no | not identified | no |
| | KM 1050 KM Professional Interior Acrylic Semi-Gloss Enamel, available on one gallon and five gallon cans, white, ready-mixed & custom tinted colors | yes | yes, Valspar 2000 | no | no | no | yes, Benjamin Moore Super Hide | n/a | not identified | no | not identified | no |
| | KM 1250 Acry-Shield 100% Acrylic Exterior Semi-Gloss Enamel, available on one gallon and five gallon cans, white, ready mixed and custom tinted colors | yes | yes, Valspar - Storm Coat | no | no | no | yes, Benjamin moore Ultra Spec | n/a | not identified | yes | not identified | no |
| | Deviations/exceptions | none listed | none listed | none listed | none listed | none listed | none listed | none listed | none listed | none listed | none listed | none listed |
| | | | | | | | | | | | | |
| | | | | | | | | | | | | |
| | | | | | | | | | | | | |

Texas Association of School Boards
P.O. Box 400 • Austin, Texas 78767-0400 • 512.467.0222
12007 Research Blvd. • Austin, Texas 78759-2439 • www.tasb.org

*Serving Texas Schools Since 1949*

April 29, 2016

Dear Board Presidents, Superintendents, and Superintendent Secretaries for Region 11,

Nominations are now open for a Region 11 position on the TASB Board of Directors. Please pass this information along to your trustees.

**Your board is invited to nominate a trustee from your board for the Region 11, Position A, seat on the TASB Board.** The position term is three years beginning at the close of the 2016 TASA/TASB Convention and expiring after the 2019 Convention.

The position is currently held by **Bobby J Rigues** (Aledo ISD). Rigues has indicated that he will be seeking reelection.

A TASB Director represents his or her region on the Board, guiding the organization to ensure that the Association fulfills its mission to provide advocacy, visionary leadership, and high-quality services to you, our members.

If your local school board would like to nominate a candidate, please follow the attached instructions, and complete and return the attached forms. **Nominations must be received in the TASB Headquarters no later than Thursday, June 30, 2016.** If you have questions, please contact Sheri Hicks at **800.580.8272, extension 2800.**

**Please note: This is the call for nominations.** The endorsement period, during which your district may support nominated candidates, will be open July 3 – August 29, 2016.

We appreciate your participation in TASB's governance process and your ongoing commitment to Texas public schools.

Sincerely,

Andra Self
TASB Nominations Committee Chair

Attachments

# INSTRUCTIONS FOR TASB BOARD NOMINATIONS

## About the TASB Board of Directors

The TASB Board of Directors is charged with carrying out directives established by the Delegates at the Delegate Assembly. The individual Director is expected to attend four Board meetings a year, with one of the meetings being at the same time as the annual TASA/TASB Convention. In addition, the Director will be asked to serve on a standing committee that will meet, as needed, in conjunction with Board meetings. The Director should be a capable, experienced school board member who can assist in providing the Association with outstanding leadership.

## How to Nominate a Candidate to the TASB Board

To nominate an individual from your local school board, please complete the following attached forms:

A. Active member's nomination and candidate's willingness to serve
B. Candidate biographical sketch
C. Candidate questionnaire

**The completed materials must be received in TASB Headquarters no later than Thursday, June 30, 2016.** Nominations that do not meet the deadline cannot be accepted.

TASB will e-mail the nominated individual and the superintendent a confirmation that the forms have been received. If an acknowledgment is not received, contact Sheri Hicks or Susan Tabbee at **800.580.8272, extension 3573, or susan.tabbee@tasb.org**.

## The Next Steps

By July 3, a list of all candidates running for the position will be posted on the TASB website.

The candidate endorsement process runs Sunday, July 3–Monday, August 29, 2016. During this time, Active Members may endorse one nominated individual from their TASB regions. If a majority of the Active Members of a region endorse a candidate, that individual will be elected to the TASB Board. If at least 25 percent, but not a majority, of the Active Members of a region endorse a candidate, that individual will be included on the official ballot at the TASB Delegate Assembly.

The Nominations Committee will meet Friday, September 9–Saturday, September 10, at TASB Headquarters in Austin to interview candidates and develop a slate of nominees for the Delegate Assembly. The nominated individual will be notified of the time for the interview. Expenses incurred, including lodging and transportation, for the interview are the responsibility of the individual or his or her school district.

If you have questions or need further information, please contact Sheri Hicks or Susan Tabbee at **800.580.8272, extension 3573, or susan.tabbee@tasb.org**.

We appreciate your participation in this nomination process.

## Texas Association of School Boards

## Board of Directors Nominations—Frequently Asked Questions

### *1. Who elects the TASB Board of Directors?*

The general governing body of TASB is the Delegate Assembly, which meets each fall on the Saturday of the TASA/TASB Convention. One of the responsibilities of the Assembly is to elect the TASB Board of Directors (TASB Board).

### *2. Who makes up the Delegate Assembly?*

Each Active Member designates a Delegate and Alternate from the local board to represent the board's interests at the Delegate Assembly. Either the Delegate or the Alternate, whichever is present on the floor, is the Active Member's voting representative. Members of the TASB Board and the four Legislative Advisory Council members on the TASB Legislative Committee also are voting representatives on the Assembly floor by virtue of their positions.

### *3. What is an Active Member of TASB?*

Active Members are local public school boards and education service center boards that have paid current annual dues.

### *4. What is the composition of the TASB Board?*

The 44-member TASB Board is composed of the President, the President-Elect, the Immediate Past President, and members from the 20 TASB Regions, which follow the boundaries of the education service centers. These Directors are elected to staggered three-year terms, with the exception of the President-Elect, President, and Immediate Past President who serve one-year terms in each position. An education service center representative also is a member of the TASB Board, serving as a voting *ex officio* member.

### *5. What are the responsibilities of the TASB Board?*

The TASB Board actively promotes the purposes of the Association, oversees its fiscal affairs, and establishes Board policies.

### *6. How are TASB Board positions determined, and why do some TASB Regions have more than one representative?*

Representation on the TASB Board is determined by state average daily attendance (ADA). Calculations to determine Board positions are completed each April with ADA data furnished by the Texas Education Agency. The TASB Board has two types of positions: large district and regional.

a. **Large District Members**—An Active Member with at least 1.25 percent of the total state ADA is entitled to a large district position on the TASB Board. Currently, 12 districts qualify as large district members: Aldine ISD, Arlington ISD, Austin ISD, Cypress-Fairbanks ISD, Dallas ISD, El Paso ISD, Fort Bend ISD, Fort Worth ISD, Houston ISD, Katy ISD, North East ISD, and Northside ISD-Bexar County.

b. **Regional Members**—Each of the 20 TASB Regions have a regional member on the TASB Board. However, a TASB Region will gain another position for each 4.25 percent, or fraction thereof, of the total state ADA after subtracting the ADA of each large district member.

*7. Does a TASB Director have to be a member of a local school board?*

Yes, a Director of the TASB Board must be a member of a local school board that is an Active Member of TASB. Except in the case of the President and the Immediate Past President, a Director of the TASB Board who ceases to be a local school board member automatically vacates his or her position on the TASB Board. The TASB President must be a member of a local board at the time of succession to the office.

*8. How do districts know when to nominate an individual for a position on the TASB Board?*

Prior to April 30, the board president, superintendent, and superintendent secretary of each Active Member will be notified that a vacancy or expiring term exists for a position in the Active Member's TASB Region. This information also will be posted on the TASB website.

*9. How does an Active Member nominate an individual?*

Active Members have until June 30 to place the name of a local board member in nomination for a position. A nomination is accepted when the following completed nominations forms, provided by the Association, are received in TASB Headquarters:

(1) Form A, Active Member's Nomination and Willingness to Serve Form
(2) Form B, Candidate's Biographical Sketch
(3) Form C, Candidate's Questionnaire

The nomination requires local board action, and Form A must be signed by the board president or other board officer as to the date of board action and the candidate.

Once these materials are received, the board president, candidate, and superintendent will receive an e-mail acknowledging the candidacy, along with information regarding the interview with the TASB Nominations Committee.

*10. Can an Active Member nominate more than one individual for a position?*

No.

### *11. Can an individual be a candidate for more than one position?*

No.

### *12. What is the endorsement period, and how does an Active Member endorse a nominated individual?*

The endorsement period is open July 3–August 29 and is an opportunity for regions to support, or even elect, a candidate nominated to the TASB Board.

During the endorsement period, an Active Member may endorse the candidacy of a nominated individual from another board within their TASB Region. Active Members must use Form D, Endorsement Form, provided by the Association.

It is important to note that TASB Bylaws require local board action for endorsements. Also, the Nominations Committee cannot accept endorsements acted on before July 3 or those not on the form provided by the Association (Form D, Endorsement Form). Completed endorsement forms must be received in TASB Headquarters on or before August 29. Forms will be posted on the TASB website.

If a majority of Active Members in an Association Region endorses the same candidate, that candidate is elected to the TASB Board and will take office at the completion of the final official session of the TASA/TASB Convention. If more than 25 percent of Active Members in a Region endorses the same candidate, that candidate will be placed on the slate of nominees presented to the Delegate Assembly.

### *13. How can candidates contact Active Members in their TASB Regions for endorsements?*

Upon request, TASB will provide mailing labels to candidates, at no charge.

### *14. How are vacancies on the TASB Board filled throughout the year?*

The TASB Board can fill vacancies that occur during the year. The board president and superintendent of each Active Member within the affected Region will be notified about the vacancy and the process for nominations. The Nominations Committee will interview all candidates and make a recommendation to the TASB Board. The TASB Board will elect an individual to fill the vacancy until the next Delegate Assembly.

### *15. What is the TASB Nominations Committee, and what is the committee's role in the Delegate Assembly election process?*

The TASB Nominations Committee is composed of Directors on the TASB Board. Eleven committee members and nine alternates are elected by the Board annually. In the election of the committee, the Board considers school district size, geographic location, wealth per student, and other factors, such as gender and ethnicity.

The Nominations Committee meets prior to the Delegate Assembly to interview nominated individuals in Director races that have not been elected by endorsement by the Regions. The Committee prepares a slate of Director nominees by selecting one or more candidates for each open position.

If a Director candidate has received endorsements from a majority of the Active Members in the TASB Region, that individual is automatically elected to the position and will take office after the final Convention session in the year elected.

If no Director candidate has received a majority of the endorsements, the slate of nominees will include the committee's nominees and also will list any nominated individuals who have received endorsements from at least 25 percent, but less than a majority, of the Active Members within their TASB Region.

***16. Who pays the nominated individual's expenses incurred in attending the interview with the Nominations Committee?***

This is not a TASB expense. The candidate's local board typically pays.

***17. Can someone still run for TASB Director if he or she is not chosen by the Nominations Committee and has not received endorsements from at least 25 percent of the Active Members?***

Yes. Even if a candidate was not selected as a nominee by the Nominations Committee or did not receive at least 25 percent of the endorsements from his or her region, he or she may still run for a Director position on the TASB Board through the delegate nomination process.

A delegate nomination may be made by the candidate's Delegate, provided the following conditions are met: (a) the candidate's completed nomination materials are submitted to TASB Headquarters by June 30 and (b) the candidate's intent and consent to run for the position by this alternate means is received in TASB Headquarters at least five days before the annual Delegate Assembly.

***18. When are Active Members notified of the official slate of Director and Officer nominees?***

The nominations slate of nominees is sent to all Active Members as soon as feasible after the August 29 deadline for Director candidate endorsements and prior to Delegate Assembly.

Officer nominees are selected by the TASB Board at the Summer Board Meeting.

***19. What happens if a nominee is unable to serve?***

The Nominations Committee, at the call of its chair, will select an alternate Director nominee; and the TASB Board, at the call of its President, will select an alternate Officer nominee. Active Members and their Delegates will be notified of the amended report of the Nominations Committee as soon as feasible, but no later than the opening of the Delegate Assembly.

*20.* **Can candidates in contested races campaign for Delegate votes?**

Yes, within certain limit, candidates in contested races can campaign for Delegate votes.

a. **Distribution of Materials**—Candidates are permitted to place a one-page biographical document on the Delegate tables prior to start of the Assembly.

b. **Solicitation of Votes**—Candidates are prohibited from soliciting votes in the vicinity of the Delegate Assembly Hall and at the TASB Board meeting. Other than that, candidates are not prohibited from campaigning elsewhere.

c. **Campaigning at the Delegate Assembly itself**—Aside from distributing a one-page biographical flier, candidates are prohibited from soliciting votes from Delegates outside of the Assembly hall, at the entrance to the hall, or on the floor of the Assembly.

*21. Will nominees be allowed to speak at the Delegate Assembly?*

Yes, speeches are allowed in contested races and each nominee is given three minutes, in accordance with the standing rules adopted by the Assembly. Contested nominees speak in alphabetical order for each position; however, the recommended nominee speaks last.

*22. At the Delegate Assembly, do Delegates cast their vote for all positions or just those within their TASB Region?*

All Delegates of the Assembly may cast a vote in each contested position.

*23. How are votes cast, tallied, and reported?*

Voting is done by electronic keypads. The Teller Committee supervises the voting and certifies the accuracy of the counts. The Teller Committee Chair reports the results to the Assembly.

*24. How is the Teller Committee selected?*

The TASB President appoints Delegates to serve on the Delegate Assembly Teller Committee. A Delegate from an Active Member that has a nominee on the slate is ineligible to serve on the Teller Committee.

*25. How are the winners determined?*

The nominee receiving the majority of the votes of the Delegates present and voting shall be elected. If no nominee receives a majority, a run-off election shall be conducted between the two nominees receiving the greater number of votes, and the election shall be repeated for that position as many times as necessary to obtain a majority.

*26. When do the terms of newly elected Directors and Officers begin?*

The newly elected Directors and Officers (including those Directors elected by endorsement within their regions) begin serving their terms at the end of the final official session of the Convention.

### *27. When does the TASB Board meet?*

The TASB Board meets four times a year (December, spring, summer, and Convention).

### *28. Who pays the Director's expenses to attend meetings?*

In accordance with TASB Board Policy, TASB will reimburse Directors for the following expenses:

1. Expenses incurred while attending the regular December, Spring, and Summer TASB Board Meetings.
2. Transportation expenses and three nights' lodging expenses incurred by Directors attending the regular Convention Board Meeting held in conjunction with the TASA/TASB Convention.
3. Expenses incurred while attending any other meetings of the TASB Board or standing committees.

### *29. Whom do I contact for more information?*

Contact Sheri Hicks at 800.580.8272, extension 2800, or sheri.hicks@tasb.org.

FORM A

# TASB NOMINATION FORM

This is to serve as the nomination of a member of our local board to fill a position on the TASB Board of Directors.

**CANDIDATE INFORMATION**

NAME: _____

SCHOOL DISTRICT: _____

MAILING ADDRESS: _____

CITY: _____ ZIP: _____

Our school district's board of trustees understands:

1. *TASB Directors attendance at the regular Board meetings is necessary.*
2. *Expenses incurred for the nominee to attend the Nominations Committee interview will be the responsibility of the nominee's local school district.*
3. *Lodging and transportation expenses incurred by TASB Directors attending regular spring, summer, and December Board meetings are reimbursed by the Association, and transportation expenses and three nights' lodging incurred attending the Convention Board meeting are reimbursed by the Association.*
4. *The local school district's nomination of one of its trustees shall be considered the district's endorsement for that Director position.*

This nomination was approved by our board of trustees at a duly called meeting on _____.
(Date)

_____
(Signature of board president or officer)

NAME: _____

SCHOOL DISTRICT: _____

MAILING ADDRESS: _____

CITY: _____ ZIP: _____

**WILLINGNESS TO SERVE (To be completed by the candidate)**

I, _____, confirm my willingness to serve, if elected, as a member of the TASB Board of Directors for Region ____, Position ____.

_____
(Signature of candidate)

This form to be used to nominate a member of your Local Board as a candidate to fill a position on the TASB Board of Directors.

**Must be received in the TASB Austin Headquarters on or before June 30, 2016.**

**RETURN TO:** TASB, Inc.
Attn: Board and Management Services
P.O. Box 400
Austin, Texas 78767-0400
**E-mail: susan.tabbee@tasb.org**
FAX: 512.467.3554

FORM B

# TASB BOARD CANDIDATE BIOGRAPHICAL SKETCH

TODAY'S DATE: _____

NAME: _____

ADDRESS: _____

CITY: _____ ZIP: _____

BUSINESS PHONE: _____ RESIDENCE PHONE: _____

CELL PHONE: _____ FAX NUMBER (if applicable): _____

We communicate with our Board members primarily via e-mail and the Internet. Please list your preferred active e-mail address.

E-MAIL: _____

SCHOOL DISTRICT: _____

LOCAL TERM EXPIRES: _____ YEARS ON BOARD: _____
(Month/year)

Upon expiration of current term on your local board, will you seek reelection?

Yes____ No____

BOARD POSITIONS HELD/DATES: _____

_____

OCCUPATION: _____

CURRENT EMPLOYER: _____ DATES: _____

EDUCATION-HIGH SCHOOL: _____ COLLEGE: _____

OTHER EDUCATION: _____ DEGREES: _____

HOBBIES/SPECIAL INTERESTS: _____

_____

BUSINESS/PROFESSIONAL/CIVIC GROUP MEMBERS (Offices held and dates): _____

_____

_____

ADDITIONAL COMMENTS (Use reverse side if additional space is required.): _____

_____

_____

_____

**Please attach a short bio and include a current picture in JPEG format.**

# TASB BOARD CANDIDATE QUESTIONNAIRE

NAME: _____

SCHOOL DISTRICT: _____

POSITION: _____

I affirm that my board has approved my candidacy, and the Nominations Form has been submitted to TASB (or is included in this mailing) as evidence.

1. What motivates you to serve on the TASB Board?

2. What contributions can you make?

3. Service as a TASB Director is a very rewarding experience, but it is a time-consuming endeavor. Please address your commitment to serve as a Director.

4. Please provide evidence of your leadership abilities.

5. If selected, what are some unique characteristics or perspectives you bring to the Board?

6. Describe the characteristics of a good board member. What are at least three or four behaviors of a good board member?

7. Use of technology is required of a TASB Director to communicate and to use and view Board materials. Please explain the skills and knowledge you possess in using technology.

8. Describe a critical or serious challenge that you have faced on your local school board and tell us how you helped to solve it.

9. Excluding public school finance, what do you think are top issues facing public education today?

   Elaborate on why you think they are critical issues.

10. Additional information: What else would you like for us to know about you?

_____
(Signature of candidate)

_____
(Date)

This form to be used by a candidate interested in filling a position on the TASB Board of Directors.

**Must be received in the TASB Austin Headquarters on or before June 30, 2016.**

**RETURN TO:** TASB, Inc.
Attn: Board and Management Services
P.O. Box 400
Austin, Texas 78767-0400
**E-mail: susan.tabbee@tasb.org**
FAX: 512.467.3554

**OFFICE OF SUPERINTENDENT**

| | |
|---|---|
| **For:** | **Board of Trustees** |
| **Date:** | **June 20, 2016** |
| **Action:** | **Approval** |

| | | | |
|---|---|---|---|
| **To:** | **Board of Trustees** | **From:** | **Dr. James M. Largent** |
| | | **Date:** | **May 23, 2016** |
| | | **RE:** | **Call of 2016 Board of Trustees Election** |

**SUMMARY:**
**An election for the purpose of electing candidates to fill Places 5,6, and 7 for the Granbury Independent School District will be held Tuesday, November 8, 2016, from 7:00 A.M. to 7:00 P.M.**

**Respectfully submitted,**



**Dr. James M. Largent**
**Superintendent**

STATE OF TEXAS

COUNTY OF HOOD

*****

CONTRACT FOR ELECTION
AND
JOINT ELECTION AGREEMENT

THIS CONTRACT IS ENTERED INTO BETWEEN THE HOOD COUNTY ELECTIONS ADMINISTRATOR, HEREINAFTER REFERRED TO AS E.A., AND THE FOLLOWING POLITICAL SUBDIVISIONS, HEREINAFTER REFERRED TO JOINTLY AS ENTITIES;

**THE CITY OF CRESSON**, ACTING BY AND THROUGH ITS MAYOR AND COUNCILMEN,
**THE CITY OF DECORDOVA**, ACTING BY AND THROUGH ITS MAYOR AND COUNCILMEN,
**THE CITY OF GRANBURY**, ACTING BY AND THROUGH ITS MAYOR AND COUNCILMEN,
**THE CITY OF STOCKTON BEND**, ACTING BY AND THROUGH ITS AULDERMEN,
**THE CITY OF TOLAR**, ACTING BY AND THROUGH ITS MAYOR AND COUNCILMEN,
**BLUFF DALE ISD** (BISD), ACTING BY AND THROUGH ITS BOARD FO TRUSTEES,
**GRANBURY ISD** (GISD), ACTING BY AND THROUGH ITS BOARD FO TRUSTEES,
**TOLAR ISD** (TISD), ACTING BY AND THROUGH ITS BOARD OF TRUSTEES,

ENTITIES AND E.A. HAVE DETERMINED THAT IT IS IN THE PUBLIC INTEREST OF THE INHABITANTS OF ENTITIES THAT THE FOLLOWING CONTRACT BE MADE AND ENTERED INTO TO SECURE ELECTION SERVICES FROM THE HOOD COUNTY E.A. FOR AN ELECTION TO BE CONDUCTED BY THE ENITIES ON NOVEMBER 8, 2016, AND IN CONNECTION THEREWITH DO HERBY AGREE AS FOLLOWS:

**I. THE HOOD COUNTY ELECTION ADMINISTRATOR SHALL BE RESPONSIBLE FOR PROVIDING THE FOLLOWING SERVICES:**

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A. PROCURING, ALLOCATING, AND DISTRIBUTING ALL ELECTION SUPPLIES, INCLUDING PREPARING AND PRINTING OF BALLOTS FOR VOTING BY MAIL, AND PROGRAMMING BALLOTS FOR USE WITH THE COUNTY'S DIRECT RECORDING ELECTRONIC (IVOTRONIC TOUCH SCREEN) MACHINES. ENTITIES MUST TURN IN THEIR BALLOT STYLE AND ISSUES TO COUNTY ELECTION ADMINISTRATOR IN **ENGLISH AND SPANISH.**

B. EMPLOYING ALL ELECTION OFFICERS AS APPOINTED BY THE ENTITIES AND PERSONNEL NECESSARY TO CONDUCT THE JOINT ELECTION ON NOVEMBER 8, 2016, TRAINING SUCH OFFICERS AND PERSONNEL, FIGURING AND REPORTING THE PAYROLL FOR THOSE EMPLOYED.

C. AS THE EARLY VOTING CLERK FOR THE JOINT ELECTION, HANDLING VOTING BY PERSONAL APPEARANCE AT THE COUNTY E.A. OFFICE

LOCATED AT COUNTY ANNEX 1, 1410 W. PEARL STREET, GRANBURY, TEXAS, 76048 AND PROCESSING ALL APPLICATIONS FOR VOTING BY MAIL. EARLY VOTE CALENDAR (EXHIBIT A).

D. SECURING ALL POLLING LOCATIONS AND PROVIDING THE APPROPRIATE NUMBER OF VOTING MACHINES FOR RENT FOR EACH POLLING LOCATION.

E. PROVIDING ALL VOTING IVOTRONIC MACHINES, FOR WHICH BILLING SHALL BE APPORTIONED EQUALLY BETWEEN ALL ENTITIES SHARING THE SAME POLLING LOCATION.

F. PUBLISHING ALL NOTICES FOR THE ELECTION, EXCEPT THAT REQUIRED FOR DRAWING FOR PLACES ON THE BALLOT.

G. KEEPING THE ELECTION ADMINISTRATOR'S OFFICE OPEN ON ELECTION DAY FROM 7:00 AM UNTIL ALL WORK IS COMPLETED, PROVIDING FOR EMERGENCY VOTING AND PROVIDING ASSISTANCE TO ELECTION OFFICERS AT THE POLLING LOCATIONS AND THE PUBLIC.

H. RECEIVING ALL ELECTION RETURNS AND TABULATE UNOFFICIAL RETURNS AND PROVIDING ALL DOCUMENTS FOR THE OFFICIAL CANVASS TO EACH ENTITY ON TUESDAY AFTER ELECTION.

I. ACTING AS THE GENERAL CUSTODIAN OF THE OFFICIAL BALLOTS AND ACCOMPANYING DOCUMENTS FOR THE PERIOD REQUIRED BY LAW.

J. PROVIDING EACH ENTITY WITH A LIST OF THE JUDGES AND ALTERNATE JUDGES AS SOON AS SECURED (EXHIBIT B).

K. SENDING TO EACH ENTITY A STATEMENT OF COSTS PAYABLE BY THAT ENTITY BASED ON THE FOLLOWING SCHEDULE FOR APPORTIONING THE ELECTION COST (EXHIBIT C):

(1) COSTS FOR THE PERSONNEL AT EACH POLLING LOCATION, FOR WHICH BILLING SHALL BE APPORTIONED EQUALLY BETWEEN ALL ENTITIES SHARING THE POLLING LOCATION. 44

(2) COSTS FOR PAPER BALLOTS, PROGRAMMING OF IVOTRONIC MACHINES, RENTAL OF IVOTRONIC MACHINES, OTHER ELECTION SUPPLIES, NOTICES, EARLY VOTING, AND ANY OTHER COSTS THAT MAY OCCUR SHALL BE APPORTIONED ACCORDING TO THE FOLLOWING FORMULA BASED ON THE BALLOT ORDERS:

(a) ACTUAL COST TO EACH OR SHARED AND SHARE ALIKE FUNCTIONS DIVIDED.

(b) COSTS OF EARLY VOTING WILL BE SHARED BY ALL ENTITIES.

(3) COSTS OF OVERALL SUPERVISION FEE NOT TO EXCEED TEN (10%) PERCENT OF EACH ENTITY'S COST FOR SAID JOINT ELECTION. SAID FEE IS PAYABLE TO HOOD COUNTY. IT IS ALSO UNDERSTOOD BY ALL ENTITIES THAT NONE OF SAID FEES PAID UNDER THIS AGREEMENT SHALL BE USED AS PERSONAL COMPENSATION TO THE ELECTION ADMINISTRATOR.

**II. THE ENTITIES SHALL BE RESPONSIBLE FOR THE FOLLOWING ACTIONS:**

A. PREPARING AND PROVIDING TO THE COUNTY E.A. ALL ELECTION ORDERS, NOTICES, AND ANY OTHER DOCUMENTS REQUIRED BY LAW IN ENGLISH AND SPANISH.

B. AUTHORIZING BY THE ACTION OF THEIR GOVERNING BODIES THE COUNTY E.A. TO CONTACT ELECTION JUDGES AND ALTERNATE JUDGES.

C. PREPARING AND SUBMITTING FOR PRECLEARANCE TO THE U.S. DEPARTMENT OF JUSTICE ANY CHANGES TO VOTING PRACTICES, EXCEPT THE E.A. SHALL ASSIST IN SAID PREPARATION TO THE EXTENT FEASIBLE.

D. APPOINTING THE COUNTY E.A. AS THE EARLY VOTING CLERK FOR THE JOINT ELECTION.

E. APPOINTING THE COUNTY E.A. AS THE GENERAL CUSTODIAN OF THE ELECTION MATERIALS UNTIL THE TIME PERIOD REQUIRED BY LAW HAS LAPSED.

F. DELIVERING TO THE COUNTY E.A. THE NAMES OF ALL CANDIDATES FOR THE OFFICES IN THE ORDER THAT THEY ARE TO APPEAR ON THE BALLOT, AS SOON AS POSSIBLE AFTER THE DEADLINE FOR FILING FOR A POSITION ON THE BALLOT, AND ANY ISSUES THAT ARE TO APPEAR ON THE BALLOT WITH THE EXACT FORM, WORDING AND SPELLING THAT ARE TO BE USED IN ENGLISH AND SPANISH.

G. REVIEWING ALL MATERIALS SUBMITTED TO THEM BY THE CLERK AND RESPONDING TO ALL REQUESTS FOR APPROVAL OF INFORMATION IN A TIMELY MANNER.

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H. PAYING THE COST OF CONDUCTING THE JOINT ELECTION WITHIN **30 DAYS** FROM THE DATE OF RECEIVING THE STATEMENT OF COSTS PAYABLE FROM THE ELECTION ADMINISTRATOR

I. PAYING ANY ADDITIONAL COSTS INCURRED BY THE COUNTY E.A. IF A RECOUNT FOR SAID ELECTIONS IS REQUIRED, OR THE ELECTIONS ARE CONTESTED IN ANY MANNER.

J. PAYING ANY ADDITIONAL COSTS INCURRED BY THE COUNTY E.A. IF A RUNOFF ELECTION FOR SAID ELECTIONS IS REQUIRED.

K. POSTING NOTICE AND CONDUCTING THE OFFICIAL CANVASS OF ELECTIONS OF ENTITIES.

III. IN CONNECTION WITH THE PERFORMANCE OF THIS CONTRACT NEITHER HOOD COUNTY NOR THE COUNTY ELECTIONS ADMINISTRATOR SHALL BE LIABLE TO THIRD PARTIES FOR ANY DEFAULT OF THE ENTITIES IN CONNECTION WITH THE HOLDING OF THE JOINT ELECTION, INCLUDING THE FAILURE BY SUCH ENTITIES TO PAY ANY EXPENSES HEREUNDER, AND SUCH ENTITIES SHALL NOT BE LIABLE TO THIRD PARTIES FOR ANY DEFAULT OF THE COUNTY ELECTIONS ADMINISTRATOR IN CONNECTION WITH THE HOLDING OF THE JOINT ELECTION.

IV. THIS CONTRACT SHALL BE CONSTRUED UNDER AND IN ACCORDANCE WITH THE LAWS OF THE STATE OF TEXAS, AND ALL OBLIGATIONS OF THE PARTIES CREATED HEREUNDER ARE PERFORMABLE IN HOOD COUNTY, TEXAS.

V. IN CASE ANY OF THE ENTITIES SHALL CANCEL THEIR ELECTION UNDER SECTION 2.051 OF THE ELECTION CODE, (ELECTION OF UNOPPOSED CANDIDATE), SAID CONTRACT SHALL BECOME NULL AND VOID AS IT PERTAINS TO THAT ENTITY, AND SHALL BECOME ONLY A CONTRACT FOR ELECTION SERVICES BETWEEN THE COUNTY E.A. AND THE SURVIVING ENTITIES.

VI. IN CASE ANY ONE OR MORE OF THE PROVISIONS CONTAINED IN THE CONTRACT SHALL FOR ANY REASON BE HELD TO BE INVALID, ILLEGAL OR UNENFORCEABLE IN ANY RESPECT, SUCH INVALIDITY, ILLEGALITY OR UNENFORCEABILITY SHALL NOT AFFECT ANY OTHER PROVISION THEREOF, AND THIS CONTRACT SHALL BE CONSTRUED AS IF SUCH INVALID, ILLEGAL OR UNENFORCEABLE PROVISION HAD NEVER BEEN CONTAINED HEREIN.

VII. NO AMENDMENT, MODIFICATION OR ALTERATION OF THE TERMS HEREOF SHALL BE BINDING UNLESS THE SAME IS IN WRITING, DATED SUBSEQUENT TO THE DATE OF THIS CONTRACT AND DULY EXECUTED BY THE PARTIES HEREOF.

EXECUTED THIS THE _____DAY OF _____ 2016

CITY OF CRESSON

ATTESTED: MAYOR, CITY OF CRESSON

_____ _____

CITY OF DECORDOVA

ATTESTED: MAYOR, CITY OF DECORDOVA

_____ _____

CITY OF GRANBURY

ATTESTED: MAYOR, CITY OF GRANBURY

| | |
|---|---|
| | |
| ATTESTED: | CITY OF STOCKTON BEND<br>MAYOR, CITY OF STOCKTON BEND |
| | |
| ATTESTED: | CITY OF TOLAR<br>MAYOR, CITY OF TOLAR |
| | |
| ATTESTED: | BLUFF DALE ISD<br>PRESIDENT, BOARD OF TRUSTEES |
| | |
| ATTESTED: | GRANBURY ISD<br>PRESIDENT, BOARD OF TRUSTEES |
| | |
| ATTESTED: | TOLAR ISD<br>PRESIDENT, BOARD OF TRUSTEES |
| | |
| SEAL | HOOD COUNTY ELECTIONS ADMINISTRATOR<br>JENISE 'CRICKETT' MILLER |

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**EXHIBIT A: EARLY VOTING SCHEDULE**

**MAIN EARLY VOTING SITE**: HOOD COUNTY ANNEX 1
1410 WEST PEARL ST
GRANBURY, TX 76048

## October

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|---|---|---|---|---|---|---|
| | 24<br>8:00 am - 5:00 pm | 25<br>8:00 am - 5:00 pm | 26<br>8:00 am - 5:00 pm | 27<br>8:00 am - 5:00 pm | 28<br>8:00 am - 5:00 pm | 29<br>7:00 am - 7:00 pm |
| **30**<br>**1:00 pm - 6:00 pm** | 31<br>7:00 am - 7:00 pm | | | | | |

## November

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|---|---|---|---|---|---|---|
| | | 1<br>7:00 am - 7:00 pm | 2<br>7:00 am - 7:00 pm | 3<br>7:00 am - 7:00 pm | 4<br>7:00 am - 7:00 pm | |

**VOTING BY MAIL:**

Jenise Miller, Hood County Elections, 1410 W Pearl St, Granbury TX, 76048

**EXHIBIT B: ELECTION JUDGES**
(As of May 5, 2016)

| Election Day Vote Centers | Presiding Judge | Alternate Judge |
|---|---|---|
| Annex 1 | Terry McNew | Shriley Ledford |
| First Baptist Church | Melanie Graft | Harold Granek |
| Pecan Activity Center | Pat Bergeman | Berni Mull |
| Acton Baptist | Margo Walsh | Ralph Gomez |
| Tolar Community Center | Van Vernon | Duane Strickland |
| Generations | Adelida Pena | Nick Cangiamilla |
| Lakeside Baptist Church | Pamela Colberg | Bob Cantrell |
| Lipan Church of Christ | Walter Baldree | Patricia McNeely |
| St Frances Cabrini Catholic Church | Diane Schumann | Kelly Malleck |
| The Way Church | Betty Knox | Sandra Fest |

**EXHIBIT C: ESTIMATED COST OF ELECTION**
ACTUAL COST TO EACH OR SHARED AND SHARE ALIKE FUNCTIONS DIVIDED

Actual cost will be divided between all entities involved in the election. The cost will vary depending upon the number of entities involved in the election, the number of contests/issues, and the number of candidates/responses.

Early voting and Election Day personnel: $10/hr
Early voting ballot board: $10/hr
Election supplies:
    11 polling locations (1 early voting, 10 Election Day) X $15.00 each (Divided between entities)
Publication of notices: $300-500
Site support: $4125 (Divided between entities)
Programming/Printing: $1000-5000
Absentee Ballots Mailed: $50-250
Wifi: $80-200 (Divided between entities)
Ivotronic voting machine fee: $1000-7000
Uhaul fee: $250-400 (Divided between entities)
Administrative fee: 10%

**ELECTION AGREEMENT**
**FOR JOHNSON COUNTY AND GRANBURY INDEPENDENT SCHOOL DISTRICT**
**NOVEMBER 8, 2016**

**THIS AGREEMENT is made and entered into this ___day of _____2016, by and between the COUNTY OF JOHNSON,TEXAS, acting by and through the JOHNSON COUNTY ELECTIONS ADMINISTRATOR (hereinafter referred to as "COUNTY") and GRANBURY INDEPENDENT SCHOOL DISTRICT, acting by and through its Superintendent or his designee (hereinafter referred to as "ISD").**

**WHEREAS, the COUNTY will be conducting the "ISD" General Election on November 8, 2016 for registered voters of Johnson County, Texas residing within ISD; and**

**WHEREAS, pursuant to Sec. 31.093, Texas Elections Code, the County Elections Administrator is required to enter into a contract with ISD to conduct and furnish election services for this November 8, 2016 General Election of ISD: and**

**WHEREAS, ISD desires that the Johnson County Elections Administrator conduct and coordinate this election; NOW THEREFORE,**

**FOR AND IN CONSIDERATION of the mutual project referenced herein, the parties hereto agree to hold an election on November 8, 2016 from 7:00 a.m. until 7:00 p.m., in accordance with Section 271.002, Texas Election Code, and that said election to be conducted pursuant to the terms of this agreement.**

## I. AGREEMENT



**GENERAL TERMS:**

1.01 On November 8, 2016, the election shall be held from 7:00 AM until 7:00 PM, that day, at the location listed on Exhibit B.

1.02 The political subdivision participating in the election on November 8, 2016, shall have and use the election Judges and ES&S AutoMark voting equipment.

## II. JOHNSON COUNTY

2.01 The COUNTY agrees to coordinate, supervise, and conduct the Election, pursuant to the provisions of the Texas Election Code unless specifically provided otherwise in this Agreement with the understanding that the Election is only for the registered voters of Johnson County, Texas residing within the ISD.

2.02 The Elections Administrator shall perform the following duties:

a. Designate voting locations and contact the owners or custodians of public (or if unavailable, private) buildings and arrange for their use. Such voting locations shall be furnished to ISD as soon as possible.

b. Appoint, notify, and train the presiding judges and alternate judges and clerks. The names and addresses of each judge and alternate judge and clerk shall be furnished to the ISD at a later date.

c. Compensate election judges, alternate judges and clerks.

d. Transport voting equipment to and from each polling location.

e. Rent, if necessary, voting locations.

f. Provide lists of registered voters to the election judges.

g. Preparation of programs and test materials for tabulation of the ballots to be used with electronic voting equipment in accordance with the provisions of the Texas Election Code and of this Agreement.

h. Publish notice of the date, time, and place of the testing of the electronic tabulation equipment and conduct such testing.



## III. EARLY VOTING AND ELECTION DAY VOTING

3.01 Early Voting by Personal Appearance

a. The Elections Administrator, Patty Bourgeois shall serve as Early Voting Judge for the ISD General Election and other judges and clerks shall be appointed by her as needed.

b. Early Voting by personal appearance shall be conducted at the location listed on Exhibit A. All eligible voters in ISD of Granbury may vote early at the Elections Office; 103 S Walnut St., Cleburne, Texas 76033.

c. Early Voting by personal appearance will begin on October 24, 2016, and will end on November 4, 2016. There will be early voting on Saturdays, Sundays, or legal holidays, unless otherwise agreed to by the parties.

d. Temporary extended hours at those sites listed as in sec: 85.005 of the Election Code.

3.02 Early Voting By Mail:

a. The COUNTY shall be responsible for early voting ballot requests by mail.

b ISD shall forward any requests by mail applications to the COUNTY.

c. The COUNTY shall be responsible for all preparation of mail ballots including mailing ballot to voter.

3.03 The Ballot Board Judge for the ISD shall be as designated by the COUNTY. The Early Voting Ballot Board's duties will include:

(1) Serve as Signature Verification Committee
(2) Prepare the mail ballots for tabulation.
(3) Convene to count provisional ballots and late ballots from out of the country, if any. ($7^{th}$ day or earlier after Election Day).

3.04 Election Day Voting:
The COUNTY shall be responsible for the following:

a. Procure, prepare, and distribute supplies and the ES&S AutoMark and other election equipment for personal appearance on Election Day.



b. Procure, prepare, and distribute Election Day supplies, tables, chairs if needed, and equipment, including ballots.

c. Supervise the handling and disposition of election returns, tabulate unofficial returns, and assist in preparing the tabulation for the official canvass.

d. Prepare the canvass report after all precincts have been counted and make available a copy of the appropriate part of the tabulation report.

e. Conduct the manual count.

3.05 Serve as custodian of election records and store election records as provided by Section 66.058 of the Texas Election Code for a period of 6 months.

## IV. ISD

ISD shall have the following responsibilities in conducting this election on November 08, 2016;

4.01 Prepare any election orders, resolutions, notices, writ of election, and other pertinent documents for adoption for execution by the appropriate officer; and take all actions required by law for calling the election, handling contests, canvassing the returns, and declaring the results of the election.

4.02 Prepare and publish information for the required election notice.

4.03 Deliver to the Elections Administrator the official wording, including Spanish translation, to be printed on the optical scan ballot.

4.04 Approve final optical scan ballot wording for content, form, and spelling.

4.05 Prepare and publish the Notice of Election, which is the required and described method of giving notice in accordance to Texas Election Code (Sec 4.003(a) (1).



4.06 Provide maps and other reference guides.

4.07 Pursuant to Texas Election Code Sec. 67.003, canvass the official results between the 3rd and 11th day following the election.

## V. PAYMENT FOR SERVICES

5.01 In consideration for the services and expenses provided by the County for conducting this election, the County shall be reimbursed for the optical scan ballots, ballot layout, media, coding the ES&S AutoMark equipment, M650 optical scan equipment, voting supplies, Election Judges, Clerks, Central Count, Ballot board, a 10 % administration fee, and any other expenses listed on Exhibit C.

5.02 Should a recount be required, those costs associated with the recount, if any, shall be in accordance with the provisions of the Texas Election Code.

5.03 The official for parties to contact for all purposes shall be listed at the end of the Agreement. All notices and other deliveries under the Agreement shall be delivered to said individual so listed.

## VI. RUN-OFF ELECTION

6.01 In the event there is a run-off election, this Agreement shall be extended for the time necessary to conduct the run-off election and the ISD and COUNTY agree to continue to perform their respective responsibilities as set forth in this Agreement as are applicable to a run-off election. ISD will be responsible for any and all additional costs associated with the run-off election incurred by COUNTY. Any additional costs owed to COUNTY by ISD will be invoiced by COUNTY and ISD agrees to pay said invoiced amount within thirty (30) days of receipt of the invoice from COUNTY.



## VII. TERMINATION IF ELECTION IS CANCELED

7.01 In the event that the election is canceled due to all candidates being unopposed, County and ISD agree that this Agreement will be terminated and ISD will owe a cancellation fee of $75.00 to be paid by ISD within thirty (30) days of said cancellation.

**ACCEPTANCE:**

**On behalf of Johnson County Elections Administration, I hereby accept the terms of the Agreement.**

**Signed the_____ day of _____, 2016.**

_____
**Patty Bourgeois**
**Elections Administrator**
**Johnson County, Texas**

**On behalf of Granbury Independent School District, I hereby accept the terms of this Agreement.**

**Signed the_____ day of _____, 2016.**

_____
**James Largent, Granbury**
**Superintendent**

**IN WITNESS WHEREOF, the above Agreement was adopted at a meeting of the Commissioner's Court of Johnson County on the _____ day of _____, 2016.**

**COUNTY OF JOHNSON**



_____
**County Judge**
**Johnson County Commissioners Court**

**Officials for notice:**
**Patty Bourgeois**
**Elections Administrator**
**Johnson County**
**P.O. Box 895**
**Cleburne, Texas 76033**

**James Largent, Granbury**
**Superintendent**
**600 W. Pearl St.**
**Granbury, Texas 76048**

**EXHIBIT A/B**
***(ANEXO A/B)***
**EARLY VOTING/ ELECTION DAY**
**POLLING LOCATION**
**GRANBURY ISD**
**NOVEMBER 08, 2016**
**GENERAL ELECTION**
***(VOTACIÓN ADELANTADA/DÍA DE ELECCIONES***
***CENTRO DE VOTACIÓN***
***GRANBURY ISD***
***08 DE NOVIEMBRE DEL 2016***
***ELECCIÓN GENERAL)***

**Exhibit A**
***(Anexo A)***

October 24, 2016 through November 4, 2016 is the period for early voting by personal appearance (Sec. 85.001). Any voter qualified to vote in the November 8, 2016, General Election is eligible for early voting by personal appearance.
Early voting by personal appearance will be conducted at the following location:
Monday, October 24, 2016 – Friday, October 28, 2016 hours: 8:00 am until 5:00 pm
Monday, October 31, 2016 - Friday, November 4, 2016 hours: 7:00 am until 7:00 pm
*(El 24 de octubre de 2016 al 4 de noviembre de 2016 es el periodo de la votación anticipada por la apariencia personal (Sec. 85.001). Cualquier votante calificado para votar en el 8 de noviembre de 2016, elecciones generales es elegible para la votación anticipada por la apariencia personal. Votación Temprana mediante la comparecencia personal se realizará en la siguiente ubicación: Lunes, Octubre 24, 2016 - Viernes, 28 de octubre de 2016 Horario: 8:00 am hasta las 5:00 pm Lunes, Octubre 31, 2016 - Viernes, 4 de noviembre de 2016 Horario: de 7:00 am hasta las 7:00 pm)*
**Hours for additional weekend early voting will be extended to the early voting location to include:**
**Saturday October 29, 2016, 7:00 am to 7:00 pm.**
**Sunday October 30, 2016, 11:00 am to 4:00 pm.**
*(Horas para la votación anticipada de fin de semana adicional será extendido a la votación temprana ubicación para incluir:*
*Sábado, Octubre 29, 2016, 7:00 am a 7:00 pm.*
*Domingo 30 de octubre, 2016, 11:00 am a 4:00 pm)*

**GRANBURY ISD**
**EARLY VOTING LOCATION**
***(GRANBURY ISD CENTRO DE VOTACIÓN***
***ADELANTADA)***

Johnson County Elections
103 S. Walnut St.
Cleburne, Texas 76033

**Exhibit B**
***(Anexo B)***

## ELECTION DAY LOCATIONS
***(Ubicaciones de la jornada electoral)***

**November 8, 2016 Hours for**
**Election Day are 7:00 am. until 7:00 pm.**
***(El 8 de noviembre de 2016 horas para el***
***día de las elecciones son las 7:00 am. hasta las 7:00 pm)***

1 **Reece Prairie Baptist Church**
***(Iglesia Bautista Reece Prairie)***
9705 CR 1016
Burleson, Texas 76028

15 **Bono Baptist Church**
***(Iglesia Bautista Bono)***
6349 Bono Rd.
Godley, Texas 76044

COST OF SERVICE. Granbury ISD shall pay for services , supplies, and equipment in occordance with the following estimated cost schedule. The Granbury ISD will be liable to pay all the expense that have endured; and a 10% administration fee.

**GRANBURY ISD: 2016 NOVEMBER 8th**
**Contracted Election with Johnson County/Separate Ballots 1 EV & 2 ED Location.**

| 1. VOTING EQUIPMENT | Estimated | Actual |
|---|---|---|
| (X) Rental M650 Optical Scanner | $350.00 | $0.00 |
| (X) Rental ES&S Auto-Mark for HAVA Compliance. 2 @ 350.00 | $700.00 | $0.00 |
| (X) In County Testing of ES&S Auto-Mark, & M650 Optical Scanner @ $10.00 per hr for 2hrs X 2 people | $40.00 | $0.00 |
| (X) Programming Charges/Coding/Media/ shipping for 650 Central count & Auto-marks | $600.00 | $0.00 |
| (X) Printing Ballots/Layout/Spanish Coding/ shipping | $250.00 | $0.00 |
| (X) Publish Notice of Tabulation test | $20.00 | $0.00 |
| (X) Delivery & P/Up of Auto-mark @ $10.00 per hr for 2hrs X 2 people | $40.00 | $0.00 |
| (X) Building Rental | $100.00 | $0.00 |
| **2. PERSONNEL EXPENSES** | | |
| (X) Ballot Board @ $10.00 per hr for 5 hrs X 3 people | $150.00 | $0.00 |
| (X) Preparation of Supplies & Ballots @ 10.00 per hr for 8 hrs X 2 people | $160.00 | $0.00 |
| (X) Central Counting Station Personnel | $200.00 | $0.00 |
| Manager and technical personnel | $300.00 | $0.00 |
| (X) Security @ $35.00 per hr for 5 hrs X 1 deputy | $175.00 | $0.00 |
| **3. ESTIMATED EARLY VOTING AND ELECTION DAY COSTS** | | |
| (X) Judge's Kit Early Voting | $40.00 | $0.00 |
| (X) Ballot by Mail GISD: 50 @ $5.00 | $250.00 | $0.00 |
| (X) Early Voting Combination forms | $26.00 | $0.00 |
| (X) Early Voting Judge @ 11.00 per hr for 130 hrs X 1 judges | $1,430.00 | $0.00 |
| (X) Early Voting Clerks @ 10.00 per hr for 117.50 hrs X 2 clerks | $2,350.00 | $0.00 |
| (X) Early Voting mileage reimbursement | $0.00 | $0.00 |
| (X) Early Voting Pick up & delivery fee | $25.00 | $0.00 |
| (X) Judge's Kit Election Day 2 @ $40.00 ea | $80.00 | $0.00 |

**Exhibit C**

| | | |
|---|---|---|
| (X) Election Day Combination forms ..... | $18.00 | $0.00 |
| (X) Election Day Judge @ 11.00 per hr for 15hrs X 2 judges..... | $330.00 | $0.00 |
| (X) Election Day Clerks @ 10.00 per hr for 13 hrs X 4 clerks..... | $520.00 | $0.00 |
| (X) Election Day Pick up & delivery fee $25.00 X 2..... | $50.00 | $0.00 |
| (X) Supplies, toner cartridges, red seals, & etc ..... | $300.00 | $0.00 |
| Subtotal ..... | $8,504.00 | $0.00 |
| (X) CONTRACT ADMINISTRATIVE FEE COST 10% of subtotal ..... | $850.40 | $0.00 |
| **TOTAL COST ...** | **$9,354.40** | **$0.00** |

*** Per section: 7.01**

If the Election is canceled there will be a fee of $75.00 to be paid by ISD within (30) days of said cancellation.

*** Reference to:**

**DON MARKUM**
ELECTIONS ADMINISTRATOR
Parker County, TX

**Elections Administration and**
**Voter Registration**
**Courthouse Annex**

**1112 Santa Fe Drive**
**Weatherford, TX 76086**
**817-598-6185**

Received
MAY 27 2016
Granbury ISD

May 23, 2016

Thank you for considering Parker County to contract your election on November 8, 2016. Attached is the contract along with a cost estimate. The actual cost will be totaled up after the election, and an invoice will be sent to you with the balance. If a refund should be issued to you, an invoice with the refund balance will be sent. Please send this contract with the 75% deposit by October 1, 2016. If your entity requires no election, please send an email to gina.osborn@parkercountytx.com to request the contract be canceled (no charge will take place). Attached is a tentative copy of the Early Voting poll sites which are subject to change until approved by court. **Requests for Special Sites and Hours must be made by September 1, 2016**, please email to gina.osborn@parkercountytx.com. I will have your canvass paperwork ready by noon on November 14; please do not plan your canvass before this date. As always, if you have any questions please feel free to call my office at any time during business hours.

Don Markum

Don Markum

Elections Administrator

Parker County

THE STATE OF TEXAS

COUNTY OF PARKER

JOINT ELECTION AGREEMENT AND CONTRACT FOR ELECTION SERVICES

THIS CONTRACT for election services is made by and between Parker County Elections Administrator and the following political subdivisions located entirely or partially inside the boundaries of Parker County:

**GRANBURY ISD**

This contract is made pursuant to Texas Election Code Sections 31.092 and 271.002 and Texas Education Code Section 11.0581 for a joint **NOVEMBER 8, 2016** election to be administered by Don Markum, Parker County Elections Administrator, hereinafter referred to as "Elections Administrator."

*RECITALS*

Each participating authority listed above plans to hold a special or general election on **NOVEMBER 8, 2016**

The county owns an electronic voting system, the HART InterCivic eSlate/eScan Voting System (Version 6.2.1), which has been duly approved by the Secretary of State pursuant to Texas Election Code Chapter 122 as amended, and is compliant with the accessibility requirements for persons with disabilities set forth by Texas Code Section 61.012. The contracting political subdivisions desire to use the County's to use the County's electronic voting system and the compensate the County for such use and to share in certain other expenses connected with joint elections in accordance with the applicable provisions of Chapters 31 and 271 of the Texas Election Code, as amended.

NOW THEREFORE, in consideration of the mutual, agreements, and benefits to the parties, IT IS AGREED as follows:

I: ADMINISTRATION

The parties agree to hold a "Joint Election" with Parker County and each other in accordance with Chapter 271 of the Texas Election Code and this agreement. The Parker County Elections Administrator shall coordinate, supervise, and handle all aspects of administering the Joint Election as provided in this agreement. Each participating authority agrees to pay the Parker County Elections Administrator for equipment, supplies, services and administrative costs as provided in this agreement. The Parker County Elections Administrator shall serve as the administrator for the Joint Election; however, each participating authority shall remain responsible for the decisions and actions of its officers necessary for the lawful conduct of its election. The Elections Administrator shall provide advisory services in connection with decisions to be made and actions to be taken by the officers of each participating authority as necessary.

It is understood that other political subdivisions may wish to participate in the use of the County's electronic voting system and polling places, and it is agreed that the Elections Administrator may enter into other contracts for election services for those purposes on terms and conditions generally similar to those set forth in this contract. In such cases, costs shall be pro-rated among the participants according to Section XI of this contract.

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At each polling location, joint participants shall share voting equipment and supplies to the extent possible. The participating parties shall share a mutual ballot in those polling places where jurisdictions overlap. However, in no instance shall a voter be permitted to receive a ballot containing an office or proposition stating a measure on which the voter is ineligible to vote. Multiple ballot styles shall be available in those shared polling places where jurisdictions do not overlap.

II: LEGAL DOCUMENTS

Each participating authority shall be responsible for the preparation, adoption, and publication of all required election orders, resolutions, notices, and other pertinent documents required by the Texas Election Code and/or the participating authority's governing body, charter, or ordinances, except that the Elections Administrator shall be responsible for the preparation and publication of all voting system testing notices that are required by the Texas Election Code.

Preparation of the necessary materials for notices and the official ballot shall be the responsibility of each participating authority, including translation to languages other than English. Each participating authority shall provide a copy of their respective election orders and notices to the Parker County Elections Administrator.

The Elections Administrator shall prepare a submission, on behalf of all participating authorities, to the United States Department of Justice for preclearance of the joint election procedures and polling places, pursuant to the Voting Rights Act of 1965, as amended. The Elections Administrator will provide to each participating authority a photocopy of the joint submission and correspondence from the Department of Justice. (If Required)

The joint submission prepared by the Elections Administrator will **not** include submission of information for any special elections held by the participating authorities. Participating authorities are hereby notified and encouraged to prepare their own submissions to the United States Department of Justice for special election procedures, or any changes that are specific to their own political subdivision.

**By signing this agreement, each participating authority certifies that is has no unresolved preclearance or voting rights issues known to it that would preclude or delay Department of Justice preclearance of the joint election.**

The Elections Administrator will file an amended submission to the United States Department of Justice in the event that any polling places are changed after the original submission is filed, including changes resulting from the withdrawal of one or more participating authorities pursuant to Section XII of this contract.

III: VOTING LOCATIONS

The Elections administrator shall select and arrange for the use of and payment for all Election Day voting locations. Voting locations will be whenever possible; the usual voting location for each election precinct in elections conducted by the county, and shall be compliant with the accessibility requirements established by Election Code Section43.034 and the Americans with Disabilities act (ADA). The proposed voting locations are listed in Attachment A of this agreement. In the event that a voting location is not available or appropriate, the Elections Administrator will arrange for use of an alternate location with the approval of the affected participating authorities. The Elections Administrator shall notify the participating authorities of any changes from the locations listed in Attachment 'A'.

If polling places for the **NOVEMBER 8, 2016** joint election are different from the polling place(s) used by a participating authority in its most recent election, the authority agrees to post a notice no later than **NOVEMBER 6, 2016** at the entrance to any previous polling places in the jurisdiction stating that the polling location has changed and stating the political subdivision's polling place names and addresses in effect for the **NOVEMBER 8, 2016** This notice shall be written in both English and Spanish languages.

IV: ELECTION JUDGES, CLERKS, AND OTHER ELECTION PERSONNEL

Parker County shall be responsible for the appointment of the presiding judge and alternate judge for each polling location. The Elections Administrator shall make emergency appointments of the election officials if necessary.

Upon request by the Elections Administrator, each participating authority agrees to assist in recruiting polling place officials who are bilingual (fluent in both English and Spanish). In compliance with the Federal Voting Rights Act of 1965, as amended, each polling place containing more than 5% Hispanic population as determined by the 2010 Census shall have one or more election official who is fluent in both English and Spanish languages. If a presiding judge is not bilingual, and is unable to appoint a bilingual clerk, the Elections Administrator may recommend a bilingual worker for the polling place. If the Elections Administrator is unable to recommend or recruit a bilingual worker, the participating authority or authorities served by that polling place shall be responsible for recruiting a bilingual worker for translation services at that polling place.



The Elections Administrator shall notify all election judges of the eligibility requirements of Subchapter C of Chapter 32 of the Texas Election Code, and will take the necessary steps to ensure that all election judges appointed for the Joint Election are eligible to serve.

The Elections Administrator shall arrange for the training and compensation of all election judges and clerks. The Elections Administrator shall arrange for the date, time, and place for presiding election judges to pick up their election supplies. Each presiding election judge will be sent a letter from the Elections Administrator notifying him of his appointment, the time and location of training and distribution of election supplies, and the number of election clerks that the presiding judge may appoint.

Each election judge and clerk will receive compensation at the hourly rate established by Parker County pursuant to Texas Election Code Section 32.091. The election judge will receive an additional sum of $25.00 for picking up the election supplies prior to the Election Day and for returning the supplies and equipment to the central counting station after the polls close.

Election judges and clerks who attend voting equipment training and/or procedures training shall be compensated at the same hourly rate that they are to be paid on election day.

The Elections Administrator may employ other personnel necessary for the proper administration of the election, including such part-time help as is necessary to prepare for the election, to ensure the timely delivery of supplies during early voting and on Election Day, and for the efficient tabulation of ballots at the central counting station. Part-time personnel working as members of the Early Voting Ballot Board and/or central counting station on election night will be compensated at the hourly rate set by Parker County in accordance with Election Code Sections 87.005, 127.004, and 127.006.

V: PREPARATION OF SUPPLIES AND VOTING EQUIPMENT

The Elections Administrator shall arrange for all election supplies and voting equipment including, but not limited to, official ballots, sample ballots, voter registration lists, and all forms, signs, maps and other materials used by the election judges at the voting locations. The Elections Administrator shall ensure availability of tables, and chairs at each polling place and shall procure rented tables and chairs for those polling places that do not have tables and/or chairs.

At each polling location, joint participants shall share voting equipment and supplies to the extent possible. The participating parties shall share a mutual ballot in those precincts where jurisdictions overlap. However, in no instance shall a voter be permitted to receive a ballot containing an office or proposition stating a measure on which the voter is ineligible to vote. Multiple ballot styles shall be available in those shared polling places where jurisdictions do not overlap. The Elections Administrator shall provide the necessary voter registration information, instructions, and other information needed to enable the election judges in the voting locations that have more than one ballot style to conduct a proper election. Each party to this agreement will have to supply maps at the polling locations for their jurisdiction.

Each participating authority shall furnish the Elections Administrator a list of candidates and/or propositions showing the order and the exact manner in which the candidate name and/or proposition(s) are to appear on the official ballot (including titles and text in each language in which the authority's ballot is to be printed). Each participating authority shall be responsible for proofreading and approving the ballot insofar as it pertains to that authority's candidates and/or propositions.

The Elections Administrator shall be responsible for the preparation, testing, and delivery of the voting equipment for the election as required by the Election Code.

The Elections Administrator shall conduct criminal background checks on relevant employees upon hiring as required by Election Code Section 129.051(g).

IV: EARLY VOTING

The participating authorities agree to conduct joint early voting and to appoint the Election Administrator as the Early Voting Clerk in accordance with Sections 31.097 and 271.006 of the Texas Election Code. Each participating authority agrees to appoint the Elections Administrator's permanent county employees as deputy early voting clerks. The participating authorities further agree that the Elections Administrator may appoint other deputy early voting clerks to assist in the conduct of early voting necessary, and that these additional deputy early voting clerks shall be compensated at an hourly rate set by Parker County pursuant to Section 83.052 of the Texas Election Code. Deputy early voting clerks who are permanent employees of the Parker County Elections Administrator or any participating authority shall serve in that capacity without additional compensation.

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Early Voting by personal appearance will be held at the locations, dates, and times listed in Attachment "A" of this document and shall be the Early Voting site to be used in the Parker County **GENERAL ELECTION** to be held on **NOVEMBER 8, 2016.** Any qualified voter of the Joint Election may vote early by personal appearance at any of the joint early voting locations.

As Early Voting Clerk, the Elections Administrator shall receive applications for early voting ballots to be voted by mail in accordance with Chapter 31 and 86 of the Texas Election Code. Any requests for early voting ballots to be voted by mail received by the participating authorities shall be forwarded immediately by fax or courier to the Elections Administrator for processing.

The Elections administrator shall provide each participating authority a copy of the early voting report on a daily basis and a cumulative final early voting report following the election. In accordance with Section 87.121 (g) of the Texas Election Code, the daily reports showing the previous day's early voting activity will be distributed to each participating authority no later than 5pm each business day if requested in writing.

VII: EARLY VOTING BALLOT BOARD

Parker County shall appoint an Early Voting Ballot Board (EVBB) to process early voting results from the Joint Election. The Presiding Judge, with the assistance of the Elections Administrator, shall appoint two or more additional members to constitute the EVBB. The Elections Administrator shall determine the number of EVBB members if required to efficiently process the early voting ballots.

VIII: CENTRAL COUNTING STATION AND ELECTION RETURNS

The Elections Administrator shall be responsible for establishing and operating the central remote counting stations to receive and tabulate the voted ballots in accordance with the provisions of the Texas Election Code and of this agreement.

The participating authorities hereby. In accordance with Section 127.002, 127.003, and 127.005 of the Texas Elections Code, appoint the following central counting station officials:

Early Voting Clerk: Don Markum

Central Count Station Manager/Tabulation: Gina Osborn

Central Count Assistants: Beth Molder, Lori Williams and Renee Fox

Presiding Judge: Michael Prince

Alternate Judge: James Parris

The counting station manager or his/her representative shall deliver timely cumulative reports of the election results as precincts report to the central count station. The manager shall be responsible for releasing unofficial cumulative totals and precinct returns from the election to the joint participants, candidates, press, and general public by distribution of hard copies at the central counting station. To ensure the accuracy of reported election returns, results printed on the tapes produced by Parker County's voting equipment will not be released to the participating authorities at the remote collection sites or by phone from individual polling locations.

The Elections Administrator will prepare unofficial canvass reports that are necessary for the compliance with Election Code Section 67.004 after all precincts have been counted and will deliver a copy of these unofficial canvass reports to each participating authority as soon as possible after all returns have been tabulated. Each participating authority shall be responsible for the official canvass of its respective election(s).

The Elections Administrator will prepare the electronic precinct by precinct results for uploading to the Secretary of State as required by Section 67.017 of the Texas Election Code.

The Elections Administrator shall be responsible for conducting the post-election manual recount required by Section 127.201 of the Texas Election Code unless a waiver is granted by the Secretary of State. Notification and copies of the recount, if waiver is denied, will be provided to each participating authority and the Secretary of State's Office.

IX: PARTICIPATING AUTHORITIES WITH TERRITORY OUTSIDE PARKER COUNTY

X: RUNOFF ELECTIONS

Each participating authority shall have the option of extending the terms of this agreement through its runoff election, if applicable. In the event of such runoff election, the terms of the agreement shall automatically extend unless the participating authority notifies the Elections Administrator in writing within 3 business days of the original election.

65

Each participating authority shall reserve the right to reduce the number if early voting locations and/or election day voting locations in a run-off election. If necessary, any voting changes made by a participating authority between the original election and the run-off election shall be submitted by the authority making the change to the United States Department of Justice for the preclearance required by the Federal Voting Rights Act of 1965, as amended. (If necessary)

Each participating authority agrees to order any run-off election(s) at its meeting for canvassing the votes from the **NOVEMBER 8, 2016** election and to conduct its drawing for ballot positions at or immediately following such meeting in order to expedite preparations for its run-off election.

Each participating authority eligible to hold run-off elections agrees that the date of the run-off election, if necessary, shall be determined jointly by the participating authority (ies) and the Elections Administrator.

XI: ELECTION EXPENSE AND ALLOCATION OF COSTS

The participating authorities agree to share the costs of administering the Joint Election. Allocation of costs will be estimated and where multiple participants are utilizing a polling cost will be shared. Costs for Early Voting by Personal Appearance, Early Voting by Mail, and ballot programming shall be allocated based upon the fees agreed to by the participating authorities (See annex A.)

Costs for Early Voting by Mail shall be allocated according to the actual number of ballots mailed to each participating authorities voters.

Each participating authority agrees to pay the Parker County Elections Administrator as administrative fee equal to ten percent (10%) of its total billable costs in accordance with Section 31.100(d) of the Texas Election Code.

The Parker County Elections Administrator shall deposit all funds payable under this contract into the appropriate fund(s) within the county treasury in accordance with Election Code Section 31.100.

XII: WITHDRAWL FROM CONTRACT DUE TO CANCELLATION OF ELECTION

Any participating authority may withdraw from this agreement and the Joint Election should it cancel its election in accordance with Sections 2.051-2.053 of the Texas Election Code. The withdrawing authority is fully liable for any expenses incurred by the Parker County Elections Administrator on behalf of the authority plus an administrative fee of ten percent (10%) of such expenses. The minimum fee shall be $75.00. Any monies over the $75.00 minimum fee will be due within thirty days of the withdrawal from the contract.

XII: RECORDS OF THE ELECTION

The Elections Administrator is hereby appointed general custodian of the voted ballots and all records of the Joint Election as authorized by Section 271.010 of the Texas Election Code.

Access to the election records shall be available to each participating authority as well as to the public in accordance with applicable provisions of the Texas Election Code and the Texas Public Information Act. The election records shall be stored at the offices of the Elections Administrator or at an alternate facility used for storage of county records. The Elections Administrator shall ensure that the records are maintained in an orderly manner so that the records are clearly identifiable and retrievable.

Records of the election shall be retained and disposed of in accordance with the provisions of Section 66.058 of the Texas Election Code. If records of the election are involved in any pending election contest, investigation, litigation, or open records request, the Elections Administrator shall maintain the records until final resolution or until final judgment, whichever is applicable. It is the responsibility of each participating authority to bring to the attention of the Elections Administrator any notice of pending election contest, investigation, litigation or open records request which may be filed with the participating authority.

XIV: RECOUNTS

A recount may be obtained as provided by Title 13 of the Texas Election Code. By signing this document, the presiding officer of the contracting participating authority agrees that any recount shall take place at the offices of the Elections Administrator, and that the Elections Administrator shall serve as Recount Supervisor and the participating authority's official or employee who performs the duties of the secretary under the Texas Election Code shall serve as Recount Coordinator. 66

The Elections Administrator agrees to provide advisory services to each participating authority as necessary to conduct a proper recount.

XV: MISCELLANEOUS PROVISIONS

1. It is understood that to the extent space is available, other districts and political subdivisions may wish to participate in the use of the county's election equipment and voting places, and it is agreed that the Elections Administrator may contract with such other districts or political subdivisions for such purposes and that in such event there may be an adjustment of the pro-rata share to be paid to the County by the participating authorities.
2. The Elections Administrator shall file copies of this document with the Parker County Judge, Parker County Auditor, and the Parker County Treasurer in accordance with Section 31.099 of the Texas Election Code.
3. Nothing in this contract prevents any party from taking appropriate legal action against any other party and/or other election personnel for a breach of this contract or a violation of the Texas Election Code.
4. This agreement shall be constructed under and in accord with the laws of the State of Texas, and all obligations of the parties created hereunder and performable in Parker County, Texas.

XVII: JOINT CONTRACT ACCEPTANCE AND APPROVAL

IN TESTIMONY HEREOF, this Agreement has been executed on behalf of the Parties hereto as follows, to-wit:

1. It has on the _____day of_____, _____ been executed by the Parker County Elections Administrator pursuant to the Texas Elections code so authorizing;
2. It has on the _____day of _____, _____ been executed on behalf of the **GRANBURY ISD,** TEXAS PURSUANT TO AN ACTION OF THE **GRANBURY ISD** so authorizing;

**ACCEPTED AND AGREED TO BY THE PARKER COUNTY ELECTIONS ADMINISTRATOR**

_____
DON MARKUM

**ACCEPTED AND AGREED TO BY THE GRANBURY ISD**

_____
MICKY SHEARON, BOARD PRESIDENT

**APPROVED AS TO FORM BY**

_____
JOHN FORREST, COUNTY ATTORNEY
PARKER COUNTY, TEXAS

## Contract of Elections Estimate

| | Estimate | Final |
|---|---|---|
| Programming | $ 1,500.00 | |
| Shipping | $ 10.00 | |
| Shipping of MBBs to HART | $ 10.00 | |
| Early Voting Supplies | $ 25.00 | |
| Election Day | $ 25.00 | |
| Election Day Payroll | $ 500.00 | |
| Central Count/Ballot Board | $ 500.00 | |
| Early Voting By Mail | $ 20.00 | |
| Ballot Paper | $ 20.00 | |
| Mileage of Picking Up Supplies Everyday | $ 300.00 | |
| Preparation and Distribuation of Early Voting Supplies | $ 50.00 | |
| Preparation and Distribuation of Election Day Supplies | $ 50.00 | |
| LAT Notice, Weatherford Democrat ONLY | $ 100.00 | |
| Notice of Election, Weatherford Democrat, Springtown Epigraph | $ 500.00 | |
| Total | $ 3,610.00 | |
| 10% Administrative Fee | $ 361.00 | |
| Rental Agreement of Machines (after 10%) | $ 500.00 | |
| Total | $ 4,471.00 | |
| Down Payment (75% due with contract) | $ 3,353.25 | |

# PARKER COUNTY
# ELECTION DAY POLL SITES

| | |
|---|---|
| SILVER CREEK METHODIST CHURCH | 2200 CHURCH RD. OFF 730, AZLE |
| SILVER CREEK ELEMENTARY SCHOOL | 10300 SOUTH FM 730, AZLE |
| CROSSTIMBERS ELEMENTARY SCHOOL | 831 JACKSON TRAIL, AZLE |
| AZLE MASONIC LODGE | 257 W. MAIN, AZLE |
| RENO CITY HALL | 195 W. RENO RD., RENO |
| FIRST BAPTIST SPRINGTOWN | 500 N. MAIN, SPRINGTOWN |
| OUTREACH OF LOVE CHURCH | 3591 E. HWY 199, SPRINGTOWN |
| PARKER COUNTY NE ANNEX | 1020 E. HWY.199, SPRINGTOWN |
| FRIENDSHIP BAPTIST CHURCH | 801 FRIENDSHIP RD., WEATHERFORD |
| AGNES BAPTIST CHURCH | 350 AGNES NORTH, SPRINGTOWN |
| HARBERGER HILL COMMUNITY CTR RM B | 701 NARROW ST., WEATHERFORD |
| TRINITY LUTHERAN CHURCH | 1500 BALL ST., WEATHERFORD |
| POOLVILLE METHODIST CHURCH | 230 NORTH CHURCH, POOLVILLE |
| PEASTER FIRE DEPT. | 221 JUDD ST, PEASTER |
| WHITT FIRE DEPT. | 4312 N FM RD 52, WHITT |
| GARNER ISD | 2222 GARNER SCHOOL ROAD, GARNER |
| CALVARY BAPTIST CHURCH | 1900 N. MAIN ST, WEATHERFORD |
| SHADY GROVE BAPTIST CHURCH | 2470 W. LAMBERT RD., WEATHERFORD |
| UNION BAPTIST CHURCH | 3451 SARRA LN., SPRINGTOWN |
| VICTORY BAPTIST CHURCH | 1304 FORT WORTH HIGHWAY, WEATHERFORD |
| PHOENIX MASONIC LODGE | 1009 PALO PINTO ST, WEATHERFORD |
| GRACE FIRST PRESBYTERIAN CHURCH | 606 MOCKINGBIRD LN., WEATHERFORD |
| SANTA FE DRIVE BAPTIST CHURCH | 1502 SANTA FE DRIVE, WEATHERFORD |
| MILLSAP COMMUNITY CTR | 104 FANNIN ST, MILLSAP |
| HARMONY BAPTIST CHURCH | 242 HARMONY ROAD, WEATHERFORD |
| PARKER COUNTY ESD # 6 | 4970 TIN TOP RD., WEATHERFORD |
| BROCK BAPTIST CHURCH | 2111 FM 1189, BROCK |
| FIRST BAPTIST CHURCH OF DENNIS | 7600 FM 1189, DENNIS |
| SPRING CREEK BAPTIST CHURCH | 100 SPRING CREEK RD., WEATHERFORD |
| GREENWOOD FIRE DEPARTMENT | 1418 GREENWOOD CUT-OFF ROAD,WEATHERFORD |
| FIRE STATION | 6085 WHITE SETTLEMENT RD, WEATHERFORD |
| HUDSON OAKS CITY HALL | 210 LAKESHORE DR, HUDSON OAKS |
| WILLOW PARK POLICE/FIRE DEPT. | 101 STAGECOACH TR., WILLOW PARK |
| WILLOW PARK MUNICIPAL BLDG. | 516 RANCH HOUSE RD., WILLOW PARK |
| WHEATLAND BAPTIST CHURCH | 15910 S. HWY 377, WHEATLAND |
| CHURCH OF GOD CAMPGROUND | 2240 FT WORTH HWY., WEATHERFORD |
| ALEDO COMMUNITY CENTER | 104 ROBINSON CT., ALEDO |
| ALEDO ISD ADMIN. BUILDING | 1008 BAILEY RANCH ROAD, ALEDO |
| NEW FAITH BAPTIST | 3303 WEST FM 5, ANNETTA |
| PARKER COUNTY PRECINCT BARN #4 | 1320 AIRPORT ROAD, ALEDO |
| LAKESHORE DRIVE BAPTIST CHURCH | 200 S. LAKESHORE DR., HUDSON OAKS |



**ALL REGISTERED VOTERS MAY VOTE AT ANY OF THESE LOCATIONS**

**EARLY VOTING SITES AND HOURS**

EARLY VOTING BY PERSONAL APPEARANCE FOR THE NOVEMBER ELECTION TO BE HELD ON NOVEMBER 8, 2016 AS CONDUCTED BY PARKER COUNTY, TEXAS AS FOLLOWS;

VOTERS CAN VOTE AT ANY POLLING SITE DURING EARLY VOTING

**MAIN EARLY VOTING SITE:**

| | |
|---|---|
| Parker County Courthouse Annex<br>1112 Santa Fe Dr, Weatherford Texas | Annex Kitchen |

**BRANCH EARLY VOTING SITES:**

| | |
|---|---|
| Springtown Municipal Court Annex<br>200 N Main St, Springtown Texas | Meeting Room |
| Peaster Fire Department<br>221 Judd St, Weatherford Texas | Meeting Room |
| Aledo ISD Admin Building<br>1008 Bailey Ranch Rd, Aledo Texas | Board Meeting Room |
| Azle Masonic Lodge<br>257 W Main, Azle Texas | Meeting Room |
| Willow Park Municipal Building<br>516 Ranch House Rd, Weatherford | City council Meeting Room |
| Old Brock ISD Admin Building<br>100 Grindstone Rd, Weatherford | Meeting Room |

**DAYS AND HOURS OF EARLY VOTING:**

| | |
|---|---|
| Monday- October 24, 2016 | 8:00-5:00pm |
| Tuesday- October 25, 2016 | 8:00-5:00pm |
| Wednesday- October 26, 2016 | 8:00-5:00pm |
| Thursday- October 27, 2016 | 8:00-5:00pm |
| Friday –October 28, 2016 | 8:00-5:00pm |
| Saturday- October 29, 2016 | 7:00-7:00pm |
| Sunday- October 30, 2016 | 11:00-4:00pm |
| Monday- October 31, 2016 | 7:00-7:00pm |
| Tuesday- November 1, 2016 | 7:00-7:0pm |
| Wednesday- November 2, 2016 | 7:00-7:00pm |
| Thursday- November 3, 2016 | 7:00-7:00pm |
| Friday- November 4, 2016 | 7:00-7:00pm |

APPLICATIONS FOR BALLOT BY MAIL MAY BE OBTAINED BY CALLING 817-598-6185

APPLICATIONS FOR BALLOT BY MAIL MUST BE RECEIVED BY THE EARLY VOTING CLERK NO LATER THAN THE CLOSE OF BUSINESS ON OCTOBER 28, 2016.

APPLICATIONS FOR BALLOT BY MAIL SHALL BE MAILED TO:
DON MARKUM
EARLY VOTING CLERK
1112 SANTA FE DR
WEATHERFORD, TEXAS 76086

EMAIL TO:
elections@parkercountytx.com

FAX: (817) 598-6183

THE STATE OF TEXAS
COUNTY OF SOMERVELL

## JOINT ELECTION AGREEMENT AND CONTRACT FOR ELECTION SERVICES

**THIS JOINT ELECTION AGREEMENT AND CONTRACT** for election services is made by and between the **GRANBURY SCHOOL DISTRICT**, acting by and through the **Governing Body of GRANBURY INDEPENDENT SCHOOL DISTRICT,** hereinafter referred to as the "School District" and **SOMERVELL COUNTY, TEXAS,** acting by and through Christy Barclay, Elections Administrator.

This joint election agreement and contract for election services ("Agreement") is made pursuant to Texas Election Code Section 31.092(b) and 271.002 for services and Texas Education Code Section 11.0581 for a joint General Election to be held on Tuesday, November 8, 2016 to be administered by Christy Barclay, Somervell County Elections Administrator, hereinafter referred to as "Elections Administrator".

**WHEREAS,** each Party listed above plans to hold a general and/or special election on November 8, 2016.

**WHEREAS,** the County owns an electronic voting system, the ES&S M-100, AUTOMark Voting System, which has been duly approved by the Secretary of State pursuant to Texas Elections Code Chapter 122 as amended, and is compliant with the accessibility requirements for persons with disabilities set forth by Texas Election Code Section 61.012 . Contracting political subdivision desires to use the County's electronic voting system and to compensate the County for such use and to share in certain other expenses connected with joint elections in accordance with the applicable provisions of Chapters 31 and 271 of the Texas Election Code, as amended.

NOW THEREFORE, in consideration of the mutual covenants, agreements, and benefits to the parties, it is agreed as follows:

### I. ADMINISTRATION

The Parties agree to hold a "Joint Election" in accordance with Chapter 271 of the Texas Election Code and this Agreement. The Elections Administrator shall coordinate, supervise, and handle all aspects of administering the Joint Election as provided in this Agreement. The "School District" agrees to pay Somervell County for equipment, supplies, services, and administrative costs as provided in this Agreement. The Elections Administrator shall serve as the administrator for the Joint Election; however, each Party shall remain responsible for the decisions and action of its officers necessary for the lawful conduct of its election. The Elections Administrator shall provide advisory services in connection with decisions to be made and actions to be taken by the officers of each Party as necessary.



At each polling location, joint participants shall share voting equipment and supplies to the extent possible. The parties shall share a mutual ballot in those polling places where jurisdictions overlap. However, in no instance shall a voter be permitted to receive a ballot containing an office or proposition stating a measure on which the voter is ineligible to vote. Multiple ballots styles shall be available in those shared polling places where jurisdictions do not overlap.

### II. LEGAL DOCUMENTS

Each Party shall be responsible for the preparation, adoption, and publication of all required election orders, resolutions, notices, and any other pertinent documents required by the Texas Election Code and/or the School District's governing body, charter, or ordinances, except that the Elections Administrator shall be responsible for the preparation and publication of all voting system testing notices that are required by the Texas Election Code.

Preparation of the necessary materials for notices and the official ballot shall be the responsibility of each participating authority, including translation to languages other than English. Each participating authority shall provide a copy of their respective election orders and notices to the Elections Administrator. Each Party shall approve the final form and wording of the proposed ballot.

## III. VOTING LOCATIONS

The Elections Administrator shall select and arrange for the use of all Election Day voting locations. The proposed voting locations are listed in Exhibit A of the Agreement. All polling locations are compliant with the accessibility requirements established by Election Code Section 43.034 and the Americans with Disabilities Act (ADA). In the event that a voting location is not available or appropriate, the Elections Administrator will arrange for use of an alternate location with the assistance and approval of the School District. The Elections Administrator shall notify the School District of any changes from the locations listed in Exhibit A.

If polling places for the November 8, 2016 joint election are different from the polling places used in its most recent election, the Elections Administrator agrees to Post a notice no later than October 16, 2016 at the entrance to any previous polling places in the jurisdiction stating that the polling location has changed and stating the polling place names and addresses in effect for the November 8, 2016 election. This notice shall be written in both the English and Spanish languages.

## IV. ELECTION JUDGES , CLERKS AND OTHER ELECTION PERSONNEL

Somervell County is responsible for the appointment of the presiding judge and alternate judge for each polling location in accordance with Chapter 32 of the Texas Election Code. The Elections Administrator shall make emergency appointments of election officials if necessary.

Upon request by the Elections Administrator, Political Subdivision agrees to assist in recruiting polling place officials who are bilingual (fluent in both English and Spanish).

The Elections Administrator shall notify election judges of the eligibility requirements of Subchapter C of Chapter 32 of the Texas Election Code, and will take the necessary steps to insure that all election judges appointed for the Joint Election are eligible to serve.

The Elections Administrator will arrange for the training and compensation of all election judges and clerks. The Elections Administrator will arrange for the date, time, and place for presiding election judges to pick up their election supplies. Each presiding election judge will be sent a letter from the Elections Administrator notifying him/her of their appointment, the time and location of training, the distribution of election supplies, and the number of election clerks that the presiding judge may appoint.



Each election judge will receive compensation at the hourly rate established by Somervell County pursuant to Texas election Code Section 32.091. The election judge will receive an additional sum for the picking up the election supplies prior to Election Day and for returning the supplies and equipment to the central precinct count center after the polls close.

The Elections Administrator may employ other personnel necessary for the proper administration of the election, including such part-time help as is necessary to prepare for the election, to ensure the timely delivery of supplies during early voting and on Election Day. Part-time personnel working as members of the Early Voting Ballot Board and/or central precinct count center on election night will be compensated at the hourly rate set by Somervell County.

## V. PREPARATION OF SUPPLIES AND VOTING EQUIPMENT

The Elections Administrator shall arrange for all election supplies and voting equipment including, but not limited to, official ballots, sample ballots, voter registration lists, and all forms, signs, maps and other materials used by the election judges at the voting locations. The Elections Administrator shall ensure availability of tables and chairs at each polling place.

At each polling location, joint participants shall share voting equipment and supplies to the extent possible. The participating parties shall share a mutual ballot in those precincts where jurisdictions overlap. However, in no instance shall a voter be permitted to receive a ballot containing an office or proposition stating a measure on which the voter is ineligible to vote. Multiple ballot styles shall be available in those shared polling places where jurisdictions do not overlap. The Elections Administrator shall provide the necessary voter registration information, maps, instructions, and other information needed to enable the election judges in the voting locations that have more than one ballot style to conduct a proper election.

The School District shall furnish the Elections Administrator a list of candidates and/or propositions showing the order and the exact manner in which the candidate names and/or proposition(s) are to appear on the official ballot including titles and text in which the authority's ballot is to be printed. Each participating authority shall be responsible for proofreading and approving the ballot insofar as it pertains to that authority's candidates and/or propositions.

The joint election ballots that contain ballot content for more than one joint participant because of overlapping territory shall be arranged in the following order. College District, Independent School District, City, and all other political subdivisions.

The Elections Administrator shall be responsible for the preparation, testing, and delivery of the voting equipment for the election as required by the Texas Election Code.

## VI. EARLY VOTING

The participating authorities agree to conduct joint early voting and to appoint the Elections Administrator as the Early Voting Clerk in accordance with Sections 31.097 and 271.006 of the Texas Election Code. School District agrees to appoint the Elections Administrator's county employees as deputy early voting clerks. The participating authorities further agree that the Elections Administrator may appoint other deputy early voting clerks to assist in the conduct of early voting as necessary, and that these additional deputy early voting clerks shall be compensated at an hourly rate set by Somervell County pursuant to Section 83.052 of the Texas Election Code.



Early Voting by personal appearance will be held at the location, dates, and times listed in Exhibit "B" of this Agreement. Any qualified voter of the Joint Election may vote early by personal appearance at the joint early voting location.

As Early Voting Clerk, the Elections Administrator shall receive applications for early voting ballots to be voted by mail in accordance with Chapter 31 and 86 of the Texas Election Code. Any requests for early voting ballots to be voted by mail received by the participating authorities shall be forwarded immediately by fax or courier to the Elections Administrator for processing.

## VII. EARLY VOTING BALLOT BOARD

The Elections Administrator is given authority to appoint an Early Voting Ballot Board (EVBB) to process early voting results from the Joint Election. The Presiding Judge, with the assistance of the Elections Administrator, shall appoint two or more additional members to constitute the EVBB. The Elections Administrator shall determine the number of EVBB members required to efficiently process the early voting ballots.

## VIII. CENTRAL PRECINCT COUNT STATION AND ELECTION RETURNS

The Elections Administrator shall be responsible for establishing and operating the central precinct count station to receive precinct scanner PC card election results to be tallied, in accordance with the provisions of the Texas Elections Code and of this agreement.

The central precinct count station manager shall be responsible for releasing unofficial cumulative totals and precinct returns from the election to the joint participants, candidates, press, and general public by distribution of hard copies at the central precinct count station or electronic transmittals by facsimile (when so requested) and by posting to the Elections web page located at "www.co.somervell.tx.us".

The Elections Administrator will prepare the unofficial canvass reports after all precincts have been counted, and will deliver a copy of the unofficial canvass to each political subdivision as soon as possible after all returns have been tabulated. Each Party shall be responsible for the official canvass of its respective election(s).

The Elections Administrator shall be responsible for conducting the post-election manual recount required by Section 127.201 of the Texas Election Code unless a waiver is granted by the Secretary of State. Notification and copies of the recount, if waiver is denied, will be provided to each participating authority and the Secretary of State's Office.

## IX. ALLOCATION OF COSTS

The participating authorities agree to share the costs of administering the Joint Election. Each Party agrees to pay the Somervell County Elections Administrator an administrative fee equal to ten percent (10%) of its total billable costs in accordance with section 31.100(d) of the Texas Election Code. The Somervell County Elections Administrator shall deposit all funds payable under this contract into the appropriate fund(s) payable under this contract into the appropriate fund(s) with the county treasurer in accordance with Election Code Section 31.100(b).



## X. WITHDRAWAL FROM CONTRACT DUE TO CANCELLATION OF ELECTION

The School District may withdraw from this Agreement and the Joint Election should it cancel its election in accordance with Section 2.051-2.053 of the Texas Election Code. The withdrawing Party is fully liable for any expenses incurred by the Somervell County Elections Administrator on behalf of the School District plus an administrative fee of (10%) of such expenses. Any monies deposited with the Elections Administrator by the withdrawing Party shall be refunded, minus the aforementioned expenses and administrative fee if applicable.

## XI. RECORDS OF THE ELECTIONS

The Elections Administrator is hereby appointed general custodian of the voted ballots and all records of the Joint Election as authorized by Section 271.010 of the Texas Election Code.

Access to the election records shall be available to each participating authority as well as to the public in accordance with applicable provisions of the Texas Election Code and the Texas Public Information Act. The election records shall be stored at the offices of the Elections Administrator or at an alternate facility used for storage of county records. The Elections Administrator shall ensure that the records are maintained in an orderly manner so that the records are clearly identifiable and retrievable.

Records of the election shall be retained and disposed of in accordance with the provisions of Section 66.058 of the Texas Election Code. If records of the election are involved in any pending election contest, investigation, litigation, or open records request, the Elections Administrator shall maintain the records until final resolution or until final judgment, whichever is applicable. It is the responsibility of each participating authority to bring to the attention of the Elections Administrator any notice of pending election contest, investigation, litigation or open records request which may be filed with the party.

## XII. RECOUNTS

A recount may be obtained as provided by Title 13 of the Texas Election Code. Political Subdivision agrees that any recount shall take place at the offices of the Elections Administrator, and that the Elections Administrator shall serve as Recount Supervisor and the Political Subdivision's official or employee who performs the duties of a secretary under the Texas Election Code shall serve as Recount Coordinator.

The Elections Administrator agrees to provide advisory services to the District as necessary to conduct a proper recount. Each Party agrees to pay any additional costs incurred by the Elections Administrator if a political subdivision requires a recount or the election is contested in any manner.

## XIII. MISCELLANEOUS PROVISIONS

1. It is understood that to the extent space is available, other districts and political subdivisions may wish to participate in the use of the leased election equipment and voting places, and it is agreed that the Elections Administrator may contract with such other districts or political subdivisions for such purposes and that in such event there may be an adjustment of the pro-rata share to be paid to the County by the participating authorities.
2. The Elections Administrator shall file copies of this document with the Somervell County Treasurer and the Somervell County Auditor in accordance with Section 31.099 of the Texas Election Code.
3. Nothing in this contract prevents any party from taking appropriate legal action against any other party and/or other election personnel for a breach of this contract or a violation of the Texas Election Code.
4. This agreement shall be construed under and in accord with the law of the State of Texas, and all obligations of the parties created hereunder are performable in Somervell County, Texas.

5. In the event that one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision hereof and this agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

6. All parties shall comply with all applicable laws, ordinances, and codes of the State of Texas, all local governments, and any other entities with local jurisdiction.

7. The waiver by any party of a breach of any provision of this Agreement shall not operate as, or be construed as a waiver of any subsequent breach.

8. Any amendments of this Agreement shall be of no effect unless in writing and signed by all parities hereto.

9. Nothing in this Agreement shall authorize or permit a change in:
   a. The officer with whom or the place at which any document or record relating to the election is to be filed;
   b. The place at which any function is to be carried out;
   c. The officers who will prepare the official canvass of the election returns;
   d. The officer who will serve as custodian of the voted ballots or other election records; or
   e. Any other nontransferable functions specified by Section 31.096 of the Texas Election Code.

10. The Election Administrator is the agent of the Governing Body for the purpose of contracting with third parties with respect to the election expenses within the scope of the Elections Administrator's duties. The Elections Administrator, however, is not liable should Somervell County fail to pay a claim.

## XIV. COST ESTIMATES AND DEPOSIT OF FUNDS

The total estimated obligation for each Party under the terms of this agreement is listed below. Each Party agrees to pay the Somervell County Elections Administrator a deposit of approximately 75% of this estimated obligation no later than 15 days after execution of this agreement. Total cost shall be calculated after the November 3, 2015 election, and if the amount of the School District's total obligation exceeds the amount deposited, the School District shall pay to the Elections Administrator the balance due within 30 days after receipt of the final invoice from the Elections Administrator. However, if the amount of the political subdivision's total obligation is less than the amount deposited, the Elections Administrator shall refund to the political subdivision the excess amount paid within 30 days after the final costs are calculated.



As partial payment of the estimated costs of $ 1,980.00 under this Agreement, GRANBURY INDEPENDENT SCHOOL DISTRICT shall pay to Somervell County the sum of $ 1,485.00 when this Agreement is executed and the election is called.

## XV. JOINT CONTRACT ACCEPTANCE AND APPROVAL

IN TESTIMONY HEREOF, this Agreement has been executed on behalf of the Parties hereto as follows, to-wit:

(1) It has on the 9 day of May, 2016 been executed by the Somervell County Elections Administrator pursuant to the Texas Elections code so authorizing;

(2) It has on the _____ day of _____, 2016 been executed on behalf of Granbury Independent School District, Texas pursuant to an action of Granbury Independent School District.

**ACCEPTED AND AGREED TO BY POLITICAL SUBDIVISION:**

_____

**GRANBURY I.S.D.**

**ACCEPTED AND AGREED TO BY THE SOMERVELL COUNTY ELECTIONS ADMINISTRATOR:**

Christy Barclay

**Christy Barclay**

**APPROVED AS TO FORM BY:**

**ANDREW LUCAS, COUNTY ATTORNEY**
**SOMERVELL COUNTY, TEXAS**

EXHIBIT "A"

**NOVEMBER 8, 2016**
**JOINT GENERAL ELECTION**
**GRANBURY I.S.D. & SOMERVELL COUNTY**

**EARLY VOTING LOCATION & HOURS**

**COUNTY ANNEX, CONFERENCE ROOM**
**206 ELM ST GLEN ROSE, TEXAS**

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|---|---|---|---|---|---|---|
| October 23 | **October 24** *Early Voting* 8 am – 5 pm | **October 25** *Early Voting* 8 am – 5 pm | **October 26** *Early Voting* 8 am – 5 pm | **October 27** *Early Voting* 8 am – 5 pm | **October 28** *Early Voting* 8 am – 5 pm | October 29 |
| October 30 | **October 31** *Early Voting* 8 am – 5 pm | **November 1** *Early Voting* 8 am – 5 pm | **November 2** *Early Voting* 8 am – 5 pm | **November 3** *Early Voting* 8 am – 5 pm | **November 4** *Early Voting* 8 am – 5 pm | November 5 |

EXHIBIT "B"

**NOVEMBER 8, 2016**
**JOINT GENERAL ELECTION**
**GRANBURY I.S.D. & SOMERVELL COUNTY**

## ELECTION DAY POLLING LOCATIONS

| | |
|---|---|
| Precinct 1 | Somervell County Annex – Conference Room<br>102 N.E. Vine St. |
| Precinct 2 | Citizens Center – Paluxy Room<br>209 S.W. Barnard St. |
| Precinct 3 | Expo Center<br>202 Bo Gibbs Blvd. |
| Precinct 4 | Oakdale Park Convention Center<br>1019 N.E. Barnard St. |

**EXHIBIT "C"**

ESTIMATED ELECTION EXPENSES FOR
GRANBURY I.S.D.
NOVEMBER 8, 2016 JOINT GENERAL ELECTION

This estimate is only to help determine the advance funds for the November 8, 2016 Joint Election. (Fees reflect Granbury I.S.D. "shared" cost)

| | |
|---|---|
| **Supply Costs:**<br>Early Voting Kit<br>Election Day Voting Kit<br>By Mail Packet/Kits<br>EPollBook Labels | **$ 100.00** |
| **Programming:**<br>PC Cards<br>ADA Voting Equipment<br>Ballot Programming & Printing | **$ 500.00** |
| **Publication Expenses:**<br>Notice Of Public Testing<br>Notice of Election | **$ 100.00** |
| **Payroll Expenses:**<br>Early Voting Clerks<br>Election Day Workers<br>Early Voting Ballot Board | **$ 800.00** |
| **Electronic Voting Equipment Rental:**<br>M100 Precinct Scanner<br>ADA AutoMARK<br>EPollBook | **$ 300.00** |
| **Cost of Election** | **$ 1,800.00** |
| **Administrative Fee (10%)** | **$ 180.00** |
| **TOTAL ESTIMATED COST** | **$ 1,980.00** |

Texas Election Code

Section 31.100(c) If the estimated expenses, not including the fee charged under Subsection(d), exceed the actual expenses, the amount of the difference shall be refunded to the Contracting Authority.

Section 2.052 In the event said election, or any part thereof, is canceled, the Governing Body shall reimburse the county for only those expenses incurred.

STATE OF TEXAS §

§

COUNTY OF HOOD §

# RESOLUTION

**WHEREAS,** various tracts of real property have been struck off/sold to Hood County and Granbury Independent School District for delinquent taxes; and

**WHEREAS,** The Board of Trustees of Granbury Independent School District adopted a resolution in November 2015, whereby it authorized the sale of various properties previously struck-off for taxes for a minimum price of $100; and

**WHEREAS,** over 190 such properties have been sold since the adoption of the resolution; and

**WHEREAS,** The Board of Trustees of Granbury Independent School District desires to continue to offer for sale the properties for a minimum price of $100.

**IT IS HEREBY RESOLVED,** that the list of struck-off properties attached to this resolution as Exhibit A shall be available for purchase at a minimum price of $100 for each property for a period of time not to exceed December 31, 2016 and that Micky Shearon, President of the Board of Trustees for Granbury Independent School District, is hereby authorized to execute any deed or deeds necessary to complete the sale of said properties in conformance with this resolution and without further approval by this governing body.

Approved and resolved this _____ day of _____, 2016.

GRANBURY INDEPENDENT SCHOOL DISTRICT

_____

Mr. Micky Shearon, President

WITNESSES:

_____

_____

# Memorandum of Understanding

# Granbury ISD Highest and Best Use Study

# 6/7/2016

Granbury ISD has approached the Institute of Urban Studies at UT Arlington to conduct a Highest and Best Use study for district owned properties at 600 W. Bridge Street and 210 N. Jones St. that comprise the Administration Annex, Administration, and Weatherford College buildings.

**Main Issues**

- Potential expansion of Weatherford College
- Move of Administration functions to expanded Crossland Ninth Grade Campus
- Historic nature of Decker Gym
- Potential Conveyance to City of Granbury of open space and football field on north end of property
- Reuse/repurpose of remaining ISD buildings on property
- Ensure any proposed use is:
    - legally permissible
    - physically possible
    - financially feasible
    - maximally productive

**Critical Success Factors**

- Involvement of primary stakeholders
- Utilization of detailed cost estimator (e.g. RSMeans)

**Project Team**

Based on a general highest and best use analysis of the properties involved, we recommend an inter-disciplinary team of 6 members with background and skills in construction, valuation, architecture and planning.



Shima Hamidi, **Director**
shima.hamidi@uta.edu

Alan Klein, **Principal Investigator**
awklein@uta.edu

Team members would include:

- Architects - with a background in re-adaptive and reuse of commercial property
- Planners - who can perform site, market, economic and regulatory analysis
- Commercial Property Valuators – which can provide detailed highest and best use
- Real Estate Development - who can evaluate financial feasibility
- Historic Tax Credits maybe available for a portion of this project, we recommend an additional member with background in acquiring Historic Tax Credits and implementing within a commercial project development.

**Timeline**

Timeline: approximately 6 months

- Sites Visits and Analysis (Month 1)
- Stakeholder Engagement (GISD, neighborhood, City, EDC, Chamber of Commerce) (Months 2 - 6)
- Market Analysis (Months 2-3)
- Research (Months 3-6)
    - Examining options and layouts for structures and their potential development costs (hard and soft)
    - Design Testing
        - User Matrix
        - Feasibility
        - Improve Financial Performance
    - Loopback - involving engagement, research, design and repositioning until final report
- Final Report (month 6)



Shima Hamidi, **Director**
shima.hamidi@uta.edu

Alan Klein, **Principal Investigator**
awklein@uta.edu

# Memorandum of Understanding

# Granbury ISD Highest and Best Use Study

# 6/7/2016

**Budget:**

| | |
|---|---|
| Personnel (6 gras half time for 6 months and faculty advisor): | $26,730 |
| M&O: (RSMEANS data): | $1,132 |
| Travel: | $300 |
| **Total Direct Cost:** | **$28,162** |
| University Indirect Cost (@34%): | $9,575 |
| **Total Budget:** | **$37,737** |

*Please note that, if GISD has a policy of not paying Indirect cost to other public institutions, an IDC waiver can be obtained.*

*The following services are provided pro-bono:*

| | |
|---|---|
| *IUS Administrative Staff:* | *$5,800* |
| *Software and other licenses:* | *$1,250* |
| *Total Direct Cost:* | *$7,050* |
| *Indirect Cost (@ 34%):* | *$2,397* |
| *Total Pro-bono Services Provided:* | *$9,447* |



Shima Hamidi, **Director**
shima.hamidi@uta.edu

Alan Klein, **Principal Investigator**
awklein@uta.edu

GRANBURY ISD
TECHNOLOGY DEPARTMENT

**TO**: Dr. James Largent, Superintendent

**FROM**: Amy Wood
**DATE**: June 13, 2016
**RE**: Technology Purchases

**SUMMARY:**

Board Policy CH(LOCAL) requires board approval on purchases in excess of $50,000. The policy states "The Board delegates to the Superintendent or designee the authority to make budgeted purchases for goods or services. However, any single, budgeted purchase of goods or services that costs $100,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place".

**699 E 81 6639 00 999 0 99 000**

Web Security Appliance to accommodate increased internet bandwidth and increased number of student devices

Includes: NGFW (IPS/APP Ctrl), Web Filtering, Anti Virus, Anti Spam, Mobile Security, Botnet/IP Domain prevention, Vulnerability Scan, Geo Location Filtering, Reporting, Training, and other necessary components

**$300,000**

**699 E 81 6649 FU 999 0 99 000**

Teaching Systems – Equipment for all CTE shops
Grainger/NAPA – Equipment for Auto
Southeastern Medical Equipment, School Health, PocketNurse – Equipment for Health Science

**$250,000**

**199 E 53 6397 00 728 0 99 000**

Remote Management Software

**$35,000**

**RECOMMENDATION:**

I recommend the Board approve procurement through an interlocal agreement for the items listed above including Web Security Appliance, CTE Equipment, and remote management software using the vendors that provide the best value to the district.

Respectfully submitted,

Amy Wood
Director of Technology

## GRANBURY INDEPENDENT SCHOOL DISTRICT

## INTEROFFICE MEMO

## CURRICULUM AND INSTRUCTION

| | |
|---|---|
| **TO**: Dr. James Largent, Superintendent | **FROM**: Sharon Williams<br>**DATE**: June 9, 2016<br>**RE**: Instructional Materials Disposal (textbook) |

**SUMMARY:**

The Textbook Proclamation 2016 was not issued from the state. However, the renovation and construction of our building has uncovered many textbooks that are out of adoption and have not been disposed of yet.

Districts are given the choice of whether to sale, recycle or dispose of these materials. After collaborating with several districts and companies across the state, I have learned that there is not a seller's market for the out of adoption materials due to the saturation of these materials into the market from previous adoptions and the age of the materials.

**RECOMMENDATION:**

I am recommending that we recycle the out of adoption materials.

Respectfully submitted,

Sharon Williams
Director of Curriculum and Instruction

| | |
|---|---|
| **FOR:** | **Board of Trustees** |
| **DATE:** | **June 20, 2016** |
| **ACTION:** | **Approval/Discussion** |

| | |
|---|---|
| **To: Dr. James M. Largent, Superintendent** | **From: Randy Leach**<br>**Date: June 15, 2016**<br>**RE: GISD Facility Use Fees** |

**SUMMARY:**

Granbury ISD has invested $620,000 to upgrade the GHS auditorium sound, light, and video systems. The GISD Bond program provided the funds for this upgrade.

On May 11, 2016, Dr. Largent, Jeremy Ross, Patti Sanderson, Mark Weeks, and Randy Leach met to discuss the need to revise the GHS Auditorium Facility Use agreement and fee schedule. It was determined that due to the sophistication and sensitive nature of this new sound and light technology, it required knowledgeable staff members to operate the equipment. Therefore, the Facility Department is recommending to revise the GISD Facility Use Fee Schedule. (See attachment for required support staff.)

Also, due the significant amount of funds invested from Granbury ISD to upgrade the athletic facilities, the Athletic Department has taken this opportunity to revise their fee schedule. The upgraded facilities include the JWSC, Tidwell baseball field, GHS softball field, Pirate Stadium, tennis courts, track surfaces, and the AMS/GMS gyms. These facilities require year-round maintenance.

The Athletic Department is recommending to revise the GISD Athletic Facility Fee Schedule. (See attachment.)

**RECOMMENDATIONS:**

We recommend that the board approve the revised Facility Use and Athletics Fee Schedules.

Respectfully submitted,

Randy Leach

Randy Leach
Director of Facilities and Maintenance

Dwight Butler
Director of Athletics

GRANBURY ISD

# Facility Usage Fees
## Hourly Rates
*(mandatory 2-hour minimum)*

| Facility Type (Submit facility use application to Facilities) | Location / Campus | Category II Non-Profit | Category III For Profit | Required Support Staff *(See Fee Chart Below)* |
|---|---|---|---|---|
| Bridge Street Conference Center | Administration Annex | $30.00 | $35.00 | Custodial |
| Cafeteria | Granbury High School | $40.00 | $50.00 | Custodial |
| Cafetorium I | Elementary, Mambrino, Oak Woods | $30.00 | $35.00 | Custodial |
| Cafetorium II | Brawner, Crossland, Middle Schools | $35.00 | $45.00 | Custodial |
| Conference Rooms (E,F, Decker) | Administration Annex | $30.00 | $35.00 | Custodial |
| Fine Arts Auditorium | Granbury High School | $50.00 | $65.00 | Custodial; Facility Manager; Sound Technician* Light Technician* Spot-Light Technician* |
| Fine Arts Complex (Auditorium, Band Hall, Choir Room, and Theater Arts Room) | Granbury High School | $80.00 | $95.00 | |
| Foyer | Granbury High School | $30.00 | $35.00 | Custodial |
| Kitchen | District Wide | $30.00 | $35.00 | Food Services |
| Lecture Hall | District Wide | $30.00 | $35.00 | Custodial |
| Parking Lot I | Elementary, Intermediate | $30.00 - Half Day $60.00 - Full Day | | Grounds / Maintenance |
| Parking Lot II | Administration, Middle Schools, High School | $30.00 - Half Day $60.00 - Full Day | | Grounds / Maintenance |

| Required Support Staff Fees (per hour): | |
|---|---|
| Custodial; Food Service; Grounds/Maintenance | $ 25.00 |
| Auditorium Facility Manager | $ 40.00 |
| Light Technician* (Student) | $ 15.00 |
| Light Technician* (Adult) | $ 20.00 |
| Sound Technician* (Student) | $ 15.00 |
| Sound Technician* (Adult) | $ 20.00 |
| Spot-Light Technician* (Student) | $ 15.00 |
| Spot-Light Technician* (Adult) | $ 20.00 |

* Auditorium personnel to be determined by the Auditorium Facility Manager

**Category Examples:**

| Category II Civic Organizations, Youth Leagues, Youth Groups | | Category III Non-School and Non-Civic Groups |
|---|---|---|
| Boys & Girls Club | Pee-Wee Bqt | Dance Studios |
| Granbury Police | Relay for Life | Property Owners Mtg |
| Kiwanis | Select Teams | |
| Leadership Granbury | Theater Productions | |
| Little Dribblers | United Way | |
| Optimist Club | | |

# GISD ATHLETIC FACILITY USAGE FEES
## HOURLY RATES
(mandatory 2 hour minimum)

| ATHLETIC FACILITY | LOCATION / CAMPUS | CATEGORY II | CATEGORY III | REQUIRED SUPPORT STAFF |
|---|---|---|---|---|
| Baseball Field | Elementary / Intermediate | $30.00 | $35.00 | Grounds / Maintenance |
| Baseball Field | Acton MS / Granbury MS | $30.00 | $35.00 | Grounds / Maintenance |
| Baseball Field with Lights | Granbury HS | $40.00 | $80.00 | Grounds / Maintenance |
| Baseball Field without Lights | Granbury HS | $40.00 | $45.00 | Grounds / Maintenance |
| Football Field with Lights | Decker Field | $30.00 | $35.00 | Grounds / Maintenance |
| Football Field without Lights | Decker Field | $30.00 | $35.00 | Grounds / Maintenance |
| Football Field with Lights | Acton MS / Granbury MS | $40.00 | $60.00 | Grounds / Maintenance |
| Football Field without Lights | Acton MS / Granbury MS | $40.00 | $45.00 | Grounds / Maintenance |
| Football Practice Field | Granbury HS | $30.00 | $35.00 | Grounds / Maintenance |
| Gym | Acton Elementary / Emma | $30.00 | $35.00 | Custodial |
| Gym | Baccus / Mambrino / Oakwoods / Decker / Granbury HS Activity Gym | $50.00 | $55.00 | Custodial |
| Gym | Brawner / Crossland / Acton MS / Granbury MS / Granbury HS Pirate Gym | $60.00 | $75.00 | Custodial |
| Gym | Granbury HS James Wann Sports Center | $85.00 | $150.00 | Custodial |
| Practice Field | Crossland | $30.00 | $35.00 | Grounds / Maintenance |
| Pirate Stadium (Pressbox) with Lights | Granbury HS | $65.00 | $240.00 | Athletic Department Staff / Grounds / Maintenance / Custodial |
| Pirate Stadium (Pressbox) without Lights | Granbury HS | $65.00 | $200.00 | Athletic Department Staff / Grounds / Maintenance / Custodial |
| Soccer Practice Field | Granbury HS | $30.00 | $35.00 | Grounds / Maintenance |
| Softball Field | Acton MS / Granbury MS | $30.00 | $35.00 | Grounds / Maintenance |
| Softball Field with Lights | Granbury HS | $40.00 | $80.00 | Grounds / Maintenance |
| Softball Field without Lights | Granbury HS | $40.00 | $45.00 | Grounds / Maintenance |
| Tennis Courts | Acton MS / Granbury MS | $40.00 | $45.00 | Grounds / Maintenance |
| Tennis Courts with Lights | Granbury HS | $40.00 | $80.00 | Grounds / Maintenance |
| Tennis Courts without Lights | Granbury HS | $40.00 | $45.00 | Grounds / Maintenance |
| Track with Lights | Acton MS | $30.00 | $60.00 | Grounds / Maintenance |
| Track without Lights | Acton MS | $30.00 | $35.00 | Grounds / Maintenance |
| Track with Lights | Granbury MS | $40.00 | $80.00 | Grounds / Maintenance |
| Track without Lights | Granbury MS | $40.00 | $45.00 | Grounds / Maintenance |
| Track with Lights | Granbury HS | $30.00 | $60.00 | Grounds / Maintenance |
| Track without Lights | Granbury HS | $30.00 | $35.00 | Grounds / Maintenance |

## GRANBURY INDEPENDENT SCHOOL DISTRICT

## INTEROFFICE MEMO

## FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: June 20, 2016
For: Information

**TO**: Dr. James Largent, Superintendent

**FROM**: Dobie Williams
**DATE**: June 13, 2016
**RE**: May 31, 2016
Financial Statement

**SUMMARY:**

Attached is the financial statement for the period ended May 31, 2016 for the general operating fund.

The statement for the period ended May 31, 2016, includes only those transactions that occurred between the period of September 1, 2015, and May 31, 2016. Revenue collected to date equals 92.39% of the budgeted amount compared to 92.64% last year. Expenditures to date represent 72.44% of the budget compared to 69.74% last year.

Respectfully submitted,

Dobie Williams
Assistant Superintendent for Finance and Operations

Staff Persons Responsible: Dobie Williams
Emmett Whitefield

Date Submitted: June 13, 2016

**GRANBURY INDEPENDENT SCHOOL DISTRICT**
GENERAL OPERATING FUND - SORTED BY FUNCTION CODE
INTERIM STATEMENT OF REVENUES AND EXPENDITURES
FOR THE PERIOD ENDED MAY 31, 2016

| | | ANNUAL BUDGET | YTD ACTUAL | REMAINING BALANCE | YTD PERCENT | PRIOR YTD PERCENT |
|---|---|---|---|---|---|---|
| **REVENUES** | | | | | | |
| 5700 | LOCAL | | | | | |
| | PROPERTY TAXES | 48,573,905 | 47,326,398 | 1,247,507 | 97.43% | 98.89% |
| | INVESTMENT INCOME | 29,000 | 87,210 | -58,210 | 300.72% | 96.50% |
| | OTHER LOCAL INCOME | 488,063 | 447,582 | 40,481 | 91.71% | 111.32% |
| 5800 | STATE | | | | | |
| | STATE FUNDING | 9,179,309 | 6,228,700 | 2,950,609 | 67.86% | 61.62% |
| 5900 | FEDERAL | | | | | |
| | FEDERAL PROJECTS | 835,000 | 520,159 | 314,841 | 62.29% | 92.83% |
| | **TOTAL REVENUES** | **59,105,277** | **54,610,049** | **4,495,228** | **92.39%** | **92.64%** |
| **EXPENDITURES** | | | | | | |
| 11 | INSTRUCTION | 31,720,919 | 23,458,624 | 8,262,295 | 73.95% | 69.44% |
| 12 | INSTRUCTIONAL RESOURCES & MEDIA | 730,355 | 563,495 | 166,860 | 77.15% | 72.03% |
| 13 | CURRICULUM & STAFF DEVELOPMENT | 803,234 | 589,812 | 213,422 | 73.43% | 75.07% |
| 21 | INSTRUCTIONAL LEADERSHIP | 506,360 | 360,885 | 145,475 | 71.27% | 75.68% |
| 23 | SCHOOL LEADERSHIP | 3,359,764 | 2,472,198 | 887,566 | 73.58% | 74.73% |
| 31 | GUIDANCE/COUNSELING | 2,642,951 | 1,989,496 | 653,455 | 75.28% | 71.94% |
| 32 | SOCIAL WORK SERVICES | 65,000 | 64,648 | 352 | 99.46% | 100.00% |
| 33 | HEALTH SERVICES | 438,821 | 324,582 | 114,239 | 73.97% | 68.91% |
| 34 | TRANSPORTATION | 2,826,972 | 2,045,386 | 781,586 | 72.35% | 72.74% |
| 35 | FOOD SERVICE | 0 | 0 | 0 | 0.00% | 0.00% |
| 36 | CO-CURRICULAR/EXTRACURRICULAR | 1,869,094 | 1,357,174 | 511,920 | 72.61% | 71.01% |
| 41 | GENERAL ADMINISTRATION | 2,398,026 | 1,630,111 | 767,915 | 67.98% | 73.41% |
| 51 | PLANT MAINTENANCE | 6,166,373 | 4,414,120 | 1,752,253 | 71.58% | 73.98% |
| 52 | SECURITY & MONITORING SERVICES | 561,898 | 430,393 | 131,505 | 76.60% | 76.68% |
| 53 | DATA PROCESSING | 1,238,961 | 908,808 | 330,153 | 73.35% | 80.22% |
| 61 | COMMUNITY EDUCATION | 88,603 | 31,003 | 57,600 | 34.99% | 80.01% |
| 71 | DEBT SERVICE | 0 | 0 | 0 | 0.00% | 0.00% |
| 81 | FACILITIES CONSTRUCTION & ACQUISITION | 355,235 | 351,543 | 3,692 | 98.96% | 100.00% |
| 91 | CONTR INSTRUCTIONAL SERVICES | 3,149,338 | 1,887,771 | 1,261,567 | 59.94% | 52.27% |
| 93 | PAYMENTS TO FISCAL AGENT | 25,620 | 25,620 | 0 | 100.00% | 0.00% |
| 99 | OTHER INTER GOV CHARGES | 840,000 | 406,994 | 433,006 | 48.45% | 64.44% |
| | **TOTAL EXPENDITURES** | **59,787,524** | **43,312,665** | **16,474,858** | **72.44%** | **69.74%** |
| | | 0 | | | | |
| | OTHER SOURCES (USES) | 0 | 0 | 0 | 0.00% | 0.00% |
| | **EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES** | **(682,247)** | **11,297,384** | **(11,979,631)** | | |

**GRANBURY INDEPENDENT SCHOOL DISTRICT**
GENERAL OPERATING FUND
INTERIM STATEMENT OF REVENUES AND EXPENDITURES
FOR THE PERIOD ENDED MAY 31, 2016

| | ANNUAL BUDGET | YTD ACTUAL | REMAINING BALANCE | YTD PERCENT |
|---|---|---|---|---|
| **REVENUES** | | | | |
| 5700 LOCAL SOURCES | 49,090,968 | 47,861,190 | 1,229,778 | 97.49% |
| 5800 STATE SOURCES | 9,179,309 | 6,228,700 | 2,950,609 | 67.86% |
| 5900 FEDERAL SOURCES | 835,000 | 520,159 | 314,841 | 62.29% |
| **TOTAL REVENUES** | **59,105,277** | **54,610,049** | **4,495,228** | **92.39%** |
| **EXPENDITURES** | | | | |
| 6100 PAYROLL COSTS | 44,223,700 | 32,778,325 | 11,445,375 | 74.12% |
| 6200 PROFESSIONAL & CONTRACTED SERVICES | 9,754,364 | 6,231,827 | 3,522,537 | 63.89% |
| 6300 SUPPLIES/MATERIALS | 2,680,146 | 2,018,875 | 661,271 | 75.33% |
| 6400 OTHER OPERATING | 1,328,308 | 875,826 | 452,482 | 65.94% |
| 6500 DEBT SERVICE | 0 | 0 | 0 | 0.00% |
| 6600 CAPITAL OUTLAY | 1,801,005 | 1,407,812 | 393,193 | 78.17% |
| **TOTAL EXPENDITURES** | **59,787,524** | **43,312,665** | **16,474,858** | **72.44%** |
| **OTHER SOURCES AND USES** | | | | |
| 7900 OTHER RESOURCES | 0 | 0 | 0 | 0.00% |
| 8900 OTHER USES | 0 | 0 | 0 | 0.00% |
| **OTHER SOURCES(USES)** | **0** | **0** | **0** | **0.00%** |
| **EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES** | **(682,247)** | **11,297,384** | **(11,979,631)** | |

**GRANBURY INDEPENDENT SCHOOL DISTRICT**

**INTEROFFICE MEMO**

**FINANCE AND BUSINESS AFFAIRS**

To: Board of Trustees
Date: June 20, 2016
For: Information

**TO**: Dr. James Largent, Superintendent

**FROM**: Dobie Williams
**DATE**: June 13, 2016
**RE**: Cash Flow and Investment Report as of May 31, 2016

**SUMMARY:**

Attached is the Cash Flow and Investment Report for the period ending May 31, 2016.

Respectfully submitted,

Dobie Williams
Assistant Superintendent for Finance and Operations

Staff Person Responsible: Dobie Williams
Emmett Whitefield

Date Submitted: June 13, 2016

# GRANBURY INDEPENDENT SCHOOL DISTRICT

## CASH AND INVESTMENT REPORT

### FROM MAY 1, 2016 TO MAY 31, 2016

**FOR BOARD MEETING JUNE 20, 2016**

| | | FIRST FINANCIAL BANK | | | | | | | | INVESTMENTS | | | | MAPP | CDARs | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | GENERAL FUND | DEBT | CAPITAL PROJ | PAYROLL | A/P | WC FUND | EZDENT | CHILD NUTRITION | LOGIC | LONE STAR | TEXPOOL | TEXAS TERM | PROGRAM | PROGRAM | TOTAL |
| **BEGINNING BALANCE-MAY 1, 2016** | | $ 838,043 | $ 6,413 | $ 379,892 | $ 1,392,342 | $ 275,034 | $ 141,772 | $ 34,043 | $ 507,380 | $ 2,651,323 | $ 53,417,974 | $ 2,276 | $ 9,774,632 | $ 4,991,632 | $ (0) | $ 74,412,755 |
| LOCAL REVENUE-RENT, CAFÉ MEALS,ATH | | $ 84,555 | | $ - | | | | | $ 116,529 | | | | | | | $ 201,084 |
| | | | | | | | | | | | | | | | | $ - |
| TAX COLLECTIONS | | $ - | $ - | | | | | | | | $ 396,007 | | | | | $ 396,007 |
| | | | | | | | | | | | | | | | | $ - |
| TEA COLLECTIONS: | | | | | | | | | | | | | | | | $ - |
| CHILD NUTRITION | | $ 234,905 | | | | | | | $ 234,905 | | | | | | | $ 469,811 |
| FOUNDATION | | $ - | | | | | | | | | | | | | | $ - |
| TITLE FUNDS | | $ - | | | | | | | | | | | | | | $ - |
| AVAILABLE SCHOOL FUND | | $ 125,849 | | | | | | | | | | | | | | $ 125,849 |
| IDEA-B FUNDS | | $ - | | | | | | | | | | | | | | $ - |
| IMA | | $ - | | | | | | | | | | | | | | $ - |
| PERKINS | | $ - | | | | | | | | | | | | | | $ - |
| MAC/SHARS | | $ 58,278 | | | | | | | | | | | | | | $ 58,278 |
| TRANSFERS IN | | $ 5,000,000 | $ - | $ 1,000,000 | $ 1,402,914 | $ 999,830 | $ 32,437 | $ 15,404 | | $ - | $ - | $ - | $ - | $ - | | $ 8,450,585 |
| | | | | | | | | | | | | | | | | $ - |
| BOND PAYMENT | | | | | | | | | | | | | | | | $ - |
| OPERATING EXPENSES | | $ (1,102,275) | $ - | $ (959,130) | | $ (920,601) | $ (7,228) | $ (17,323) | $ (129,300) | $ - | | | | $ (717) | | $ (3,136,574) |
| PAYROLL | | $ (3,651,481) | | $ - | $ (1,398,006) | | | | $ (97,653) | | | | | | | $ (5,147,140) |
| TEA RECAPTURE | | $ (579,099) | $ - | | | $ - | | | | | | | | | | $ (579,099) |
| TRANSFERS OUT | | $ - | $ - | $ - | | | $ - | | | $ - | $ (6,000,000) | $ - | $ - | | | $ (6,000,000) |
| MARKET APPRECIATION / (DEPRECIATION) | | | | | | | | | | | | | | $ (6,736) | | $ (6,736) |
| MONTHLY DIVIDENDS & INTEREST EARNED AND PAID | | $ 165 | $ 1 | $ 63 | $ 173 | $ 38 | $ 27 | $ 5 | $ 95 | $ 1,238 | $ 23,696 | $ 1 | $ 674 | $ 2,203 | | $ 28,378 |
| ACCRUED INTEREST PAID | | | | | | | | | | | | | | | $ - | $ - |
| **ENDING BALANCE-MAY 31, 2016** | | $ 1,008,941 | $ 6,414 | $ 420,825 | $ 1,397,423 | $ 354,302 | $ 167,008 | $ 32,129 | $ 631,956 | $ 2,652,560 | $ 47,837,677 | $ 2,276 | $ 9,775,306 | $ 4,986,382 | $ (0) | $ 69,273,199 |
| | | | | | | | | | | | | | | | | |
| INTEREST ACCRUED, NOT PAID AT MONTHS END | | | | | | | | | | | | | | | $ - | $ - |
| | | | | | | | | | | | | | | | | |
| WEIGHTED AVERAGE MATURITY | | 1 Day | 1 Day | 1 Day | 1 Day | 1 Day | 1 Day | 1 Day | 1 Day | 41 Days | 42 Days | 47 Days | 39 Days | 1.482 Years | 0 Days | |
| | | | | | | | | | | | | | | | | |
| CURRENT MONTH AVERAGE MONTHLY INTEREST RATE: | | 0.200% | 0.200% | 0.200% | 0.200% | 0.200% | 0.200% | 0.200% | 0.200% | 0.547% | 0.550% | 0.340% | 0.440% | 1.086 | Various | |
| PRIOR MONTH AVERAGE MONTHLY INTEREST RATE: | | 0.200% | 0.200% | 0.200% | 0.200% | 0.200% | 0.200% | 0.200% | 0.200% | 0.554% | 0.533% | 0.338% | 0.420% | 1.046 | Various | |
| | | | | | | | | | | | | | CDs Various | | | |

We, the approved Investment Officers of Granbury ISD, hereby certify that the above Investment Report represents the investment position of the District (as of the end of the month indicated at the top of this investment form) in accordance with the Board approved Investment Funds Policy, the Public Funds Investment Act (Texas Government Code 2256), and Generally Accepted Accounting Principals (GAAP).

L.O. "Dobie" Williams
Assistant Superintendent for Finance and Operations

Emmett J. Whitefield

**2015-16 INTEREST**

ACCRUED (as of 5/31/16)

| | | | |
|---|---|---|---|
| Sep-15 | $ 22,209.02 | Mar-16 | $ 35,114.58 |
| Oct-15 | $ 6,291.89 | Apr-16 | $ 29,811.29 |
| Nov-15 | $ 5,974.21 | May-16 | $ 28,377.81 |
| Dec-15 | $ 72,324.60 | Jun-16 | |
| Jan-16 | $ 16,796.29 | Jul-16 | |
| Feb-16 | $ 25,033.27 | Aug-16 | |
| | | **TOTAL** | $ 148,629.28 |

| | |
|---|---|
| MAY INTEREST ACCRUED | $ - |
| MAY INTEREST EARNED & PD | $ 28,377.81 |

# GRANBURY ISD

## Bond Project Status

*Budget, Commitments, Expenditures, Construction Contracts ( thru 05/31/16 )*

### Summary Status - Construction

| Description | Budgeted | Committed | Expended |
|---|---|---|---|
| Soft Cost | $ 4,980,083.58 | $ - | $ 4,519,431.28 |
| Hard Cost | $ 55,751,670.26 | $ 9,583,614.24 | $ 44,745,369.77 |
| Contingency | $ 2,978,680.12 | $ 7,797.77 | $ 513,500.83 |
| | | | |
| | | | |
| ***Construction Total*** | ***$ 63,710,433.96*** | ***$ 9,591,412.01*** | ***$ 49,778,301.88*** |

### Summary Status - Other Areas

| Description | Budgeted | Committed | Expended |
|---|---|---|---|
| Band Equip | $ 400,000.21 | $ 127.86 | $ 259,704.21 |
| Bus Replacement | $ 1,600,000.00 | $ - | $ 1,599,999.98 |
| Classroom Furniture | $ 999,827.67 | $ 14,622.10 | $ 211,738.67 |
| Furniture, Fixture, Equip | $ 4,461,564.48 | $ 1,976,741.26 | $ 1,370,713.12 |
| Technology | $ 10,800,000.39 | $ 676,033.16 | $ 4,360,450.21 |
| ***Other Areas Total*** | ***$ 18,261,392.75*** | ***$ 2,667,524.38*** | ***$ 7,802,606.19*** |

### Construction Vendor Status

| Contract / Service | Paid to Date | Description |
|---|---|---|
| Alliance Geotech | $ 252,712.56 | *Materials Testing* |
| Buford-Thompson | $ 44,999,421.77 | *Construction Mgr* |
| City of Granbury | $ 168,789.55 | *Permits* |
| DFW Waste Oil | $ 650.00 | *Oil Disposal - GHS Auto Shop* |
| Elliott Electric | $ 10,682.75 | *CTE Move to Ag Complex* |
| ERI Consulting | $ 5,925.00 | *Asbestos Abatement Consultant GHS* |
| GCA Services | $ 12,431.00 | *Scrub & Finish New VCT - GHS* |
| G&G Electric | $ 6,678.00 | *AG Complex Welder Plugs; Misc Svc* |
| Gomez Floor | $ 1,300.53 | *Dressing Rm Floors (due to abatement)* |
| Grainger | $ 1,289.22 | *Hoists for Ag & Auto Shop* |
| Granbury Glass | $ 2,292.00 | *Mirrors - GHS* |
| Granbury Winnelson | $ 5,833.84 | *Rods for Band & Choir Uniform Storage* |
| HC News | $ 196.50 | *Public Notice Ad* |
| HD Snow House Moving | $ 13,600.00 | *Move Portables* |
| Henson's | $ 356.40 | *JROTC Metal Plate* |
| Home Depot | $ 7,446.29 | *Ramps to Portables; Misc.* |
| Huckabee | $ 4,030,154.17 | *Architect* |
| IESI | $ 11,413.08 | *Temporary Roll-Off* |
| JPH Land Surveying | $ 44,900.00 | *Survey* |
| JSK Company | $ 7,480.00 | *Video Surveillance Supplies - GHS* |
| Kelly-Moore | $ 2,622.18 | *JROTC Floor* |
| Lone Star Communications | $ 3,380.00 | *AES & EES Gym Intercom* |
| Mark's Plumbing | $ 392.48 | *Temporary Training Rm* |
| Mobile Modular | $ 11,601.30 | *Pods - GHS* |
| 1 Priority | $ 10,100.00 | *Abatement - GHS* |
| Print One | $ 133.25 | *Signage - OW* |
| Quality Sound | $ 28,100.00 | *PA System Upgrade - BIS, OWS* |
| School Specialty | $ 367.71 | *White Board - OW* |
| STS360 | $ 91,631.64 | *Video Surveillance Upgrade - GHS* |
| TASB | $ 21,382.00 | *Asbestos Testing - All campuses* |
| The Rios Group | $ 22,875.00 | *Subsurface Utility* |
| TX Dept of State Health Svc | $ 238.00 | *Asbestos Abatement Notification Fee* |
| Woodard Builders | $ 1,925.66 | *Glass in Receptionist Door - BES* |
| ***Construction Vendor Total*** | ***$ 49,778,301.88*** | |

# GRANBURY ISD

## Bond Project Status

*Budget, Commitments, Expenditures, Construction Contracts ( thru 05/31/16 )*

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| ***Construction Vendor Total*** | ***$ 49,778,301.88*** | |

**GRANBURY INDEPENDENT SCHOOL DISTRICT**

**INTEROFFICE MEMO**

**FINANCE AND BUSINESS AFFAIRS**

To: Board of Trustees
Date: June 20, 2016
For: Information

**TO**: Dr. James Largent, Superintendent

**FROM**: Dobie Williams
**DATE**: June 13, 2016
**RE**: Report of Categorical Purchases Between $50,000 and $100,000 as Per Board Policy CH (LOCAL)

**SUMMARY:**

The attached categorical purchases between $50,000 and $100,000 for the period ending May 31, 2016 are being reported as per the requirements of Board Policy CH (LOCAL), which states:

*The Board delegates to the Superintendent or designee the authority to make budgeted purchases for goods or services. However, any single, budgeted purchase of goods or services that costs $50,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place, except as otherwise provided in this policy.*

*The Superintendent is not required to obtain Board approval for the following types of budgeted purchases costing less than $100,000, but shall subsequently report them to the Board:*

1. *A purchase made pursuant to a Board-approved interlocal contract, in accordance with law;*
2. *A purchase made through a cooperative purchasing program or state purchasing program that satisfies the District's obligation for competitive purchasing [see CH(LEGAL)]; or*
3. *A continuing or periodic purchase under a Board-approved bid or contract.*

Respectfully submitted,

Dobie Williams
Assistant Superintendent for Finance and Operations

Staff Person Responsible: Dobie Williams
Debbie Johnson

Date Submitted: June 13, 2016