Notice of Regular
The Board of Trustees
Granbury ISD
Monday, June 8, 2015
6:00 PM

A Regular of the Board of Trustees of Granbury ISD will be held Monday, June 8, 2015, beginning at 6:00 PM in the Granbury ISD Board Room, 600 West Pearl St., Granbury, TX 76048, W Pearl St, Granbury, TX 76048.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

1. Call to order - 5:00 PM - GISD Board Room
2. Convene in closed session under the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq.
    a. Chapter 551.074 - Personnel, Discussion of Employee Evaluation, Reassignment Duties, Discipline, or Dismissal.
        1. Consider Staff Appointments
        2. Consider Hiring Assistant Superintendent for Administrative Services
        3. Consider Hiring Principal for Brawner Intermediate Campus
        4. Consider Hiring Principal for STARS/BTC Campus
        5. Consider Superintendent Summative Evaluation 3
        6. Consider Superintendent Contract
    b. Chapter 551.072 - Purchase, exchange, lease or value of real property
3. Reconvene in open session - 6:00 PM
4. Moment of Silence/Invocation
5. Pledges - U.S. Flag & Texas Flag
6. Achievement Spotlight
    a. F1 in Schools National Champions - Team Affinity: Hayden Coppenbarger, Kayla Curtis, Tyler Johnson, Tommy Wallace, Clay Walters
7. Public comments/audience participation
8. Discussion/Action
    a. Consider Consent Agenda Items
        1. Minutes of the May 11, 2015 Regular Meeting and May 15, 2015 Special Meeting 6
        2. Consider Budget Amendments 11
        3. Consider Approval of Insurance for Student Extra-Curricular Coverage, Student Voluntary Coverage and Catastrophic Coverage CSP 2015-09 12
        4. Consider Renewal of Exclusive Broadcasting Rights of GISD Athletic Events CSP 2013-21 14
    b. Consider Policy Update 102 16
    c. Consider Call of November 3, 2015 Board of Trustees Election for the purpose of filling Places 3 and 4. 17
    d. Consider Contract for Board of Trustees Election and Joint Agreement with Hood County Elections Administrators Office 18
    e. Consider Contract for Board of Trustees Election and Joint Agreement with Somervell County Elections Administrators Office 24
    f. Consider Contract for Board of Trustees Election and Joint Agreement with Parker County Elections Administrators Office. 34
    g. Consider Contract for Board of Trustees Election and Joint Agreement with Johnson County Elections Administrators Office 46
    h. Consider Meal Price Increase 56
    i. Consider Approval for F1 Team to Travel to Singapore 58
    j. Consider Instructional Materials Purchase 59
    k. Consider Low Attendance Day State Waiver 60
    l. Consider Approval for Mambrino Roof Project 61
    m. Consider Resolution to Participate in Inter-local Agreement for Educational and Institutional Cooperative Services 62

9. Reports
    a. Superintendent's Report
        1. Facilities Report
        2. SkoolLive Visual Kiosks
        3. Consider Special Board Meeting
    b. Community Schools Health Advisory Report 63
    c. Financial Statement for Period Ending April 30, 2015 69
    d. Cash Flow and Investment Report for Period Ending April 30, 2015 72
    e. Bond Expenditures Monthly Update for Period Ending May 31, 2015 74
    f. Budget Updates and Discussion
10. Consider action on items discussed in closed session
    a. Consider Staff Appointments
    b. Consider Hiring Assistant Superintendent for Administrative Services
    c. Consider Hiring Principal for Brawner Intermediate Campus
    d. Consider Hiring Principal for STARS/BTC Campus
    e. Consider Superintendent Summative Evaluation
    f. Consider Superintendent Contract
    g. Chapter 551.072 - Purchase, exchange, lease or value of real property
11. Adjourn

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

On Friday, June 5, 2015 this notice was faxed or mailed to the news media who have previously requested such notice, posted on the GISD web page at www.granburyisd.org, and an original was posted on an outside door at 3:00 p.m. at the School District Administration Building at 217 N. Jones St., Granbury, Texas.

_____

Superintendent or Designee (For the Board of Trustees)

Granbury ISD
Superintendent's Evaluation Instrument

Name: *Dr. James M. Largent* **Date of Review:** *June 8, 2015*

Appraisal Period: *July 1, 2014 to June 30, 2015*

Based on available performance information, evaluate the superintendent's effectiveness in meeting each objective. Where applicable, the board should use the data referred to in the item in making its assessment of superintendent performance. A rating shall be assigned to each objective. Comments are encouraged to support each rating but are required on any rating of "Needs Improvement".

Rating Scale:

E	**Exceptional**	**Progress exceeds expectations and criteria noted in the instrument.**
P	**Proficient**	**Progress meets the expectations and criteria noted in the instrument.**
N	**Needs Improvement**	**Progress does not meet the expectations and criteria noted in the instrument.**

<u>Goal 1:</u> The board will receive regular updates on the G2020 strategic plan initiatives.

Indicators:

- *Regular updates on individual goals for the year.*
- *Yearly updates with administrative staff to make suggested changes to the plan.*

Rating:_____

Board Comments:

Superintendent Comments

We have continued the implementation of G2020 strategic plan and I am really proud of where we are on the "big" parts of G2020, such as construction, technology, and our curriculum initiative. We also have added Language Line this year, and our mobile bus should be in operation by the beginning of school next year. In addition, we have greatly improved our bus fleet and band instruments with bond funds. We will review G202O at our Administrator's retreat in July and bring back any recommended updates to the board at that time.

<u>Goal 2:</u> The superintendent will direct the 2013 bond program to insure all funds are being spent properly and all bond initiatives are completed as presented to the community.

Indicators:

- *Building projects are progressing as planned.*
- *Funding for the project is documented and the board is given regular updates on the status.*
- *The community is sent regular updates on progress through the use of mailers, web postings, and other information through social media.*

Rating:_____

Board Comments:

Superintendent Comments

We are on target with our construction projects. The rainiest May in history has slowed us down on the project, but we still believe we will be substantially complete in August and starting school will not be an issue. Dobie gives monthly financial updates on how all bond funds are being spent and Jeff does regular updates on our bond progress which is posted on our website, sent out via numerous outlets, including the Chamber of Commerce site.

<u>Goal 3</u>: The board will use the Commissioner-Recommended Student Performance Worksheet to assess the academic achievement of the district, and the superintendent will address areas of concern.

Indicators:

- *The board will receive a completed worksheet from the superintendent with all student data reported for the previous school year. (due to timing of the release of data, the June 2015 worksheet will have data from the 2013-14 school year)*
- *The board will discuss with superintendent any areas of concern and discuss ways in which these areas are being addressed.*

Rating:_____

Board Comments:

Superintendent Comments

We are still analyzing data from the State and will not receive final numbers until August. But preliminary numbers look fairly normal. We have areas that made good improvements and others that remained flat. Baccus and Mambrino had our biggest gains in improvement, and Writing continues to be an area of concern. Our End of Course exam results were outstanding!

<u>Goal 4</u>: Board Relations: The superintendent maintains a positive and productive working relationship with the board of trustees.

Indicators:

- *Recommendations and appropriate supporting materials on matters for board decision.*
- *The superintendent's actions appropriately supported board policy and decisions with the staff and community.*

(The board acknowledges that individual members' judgment on the indicators above may vary from member to member and from incident to incident. Differences among members of the board about superintendent performance in this area should be discussed among the board so that consistent direction and expectations can be provided to the superintendent.)

Superintendent Comments

I believe we have a strong Board/Supt relationship and this certainly makes the job for me, and my administrative team, more enjoyable. I think we all have the best interest of kids at heart and are trying to make decisions that reflect that. I am very proud that our community is feeling more and more confident about what we are doing, we have gained almost 400 students in the last two years, and I think when our construction is completed, we will continue to grow.

Board members should assess this item on whether or not the members feel the superintendent exercised sound judgment on a **generally** consistent basis in meeting the corporate body's expectations in the above areas. The board's rating on this item should reflect the assessment of a majority of the board.)

Rating:_____

Board Comments:

<u>Overall Comments by Board Members:</u>

<u>Comments by Superintendent:</u>

I love my work in GISD! My family and I are very happy here, we have fit in well with the community, and I believe that with the team of people working in GISD, our best days are still ahead. I look forward to continuing to work every day to make GISD the best school district in the State!

*Superintendent's Signature*_____ *Date*_____

*Board President's Signature*_____ *Date*_____

Granbury ISD
Board of Trustees
Minutes of Regular Meeting
May 11, 2015

A Regular of the Board of Trustees of Granbury ISD was held Monday, May 11, 2015, beginning at 6:00 p.m. in the Granbury ISD Board Room, 600 West Pearl St., Granbury, TX 76048.

Presiding Officer..... Mark A. Jackson, President

Board Members Present

Nancy Alana
Barbara Herrington
Micky Shearon
Chris Tackett
B.J. Wallace – left 7:25 a.m.

Board Members Absent

Joe Jones

School Officials Present

Dr. James M. Largent, Superintendent
Carol Howard, Assistant Superintendent for Administrative Services
Dobie Williams, Assistant Superintendent for Finance & Operations
Tom Howard, Director of Human Resources
Amy Wood, Technology Director
Jeff Meador, Public Information Officer
Sandy Bruner, Recording Secretary

Others Present

School Employees
Media
Community Members

Meeting Called to Order

Mark A. Jackson, President, called the meeting to order at 5:00 p.m. and noted that a quorum of board members was present. The meeting was duly called and that notice of the meeting was posted in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

Convened in Closed Session

The Board of Trustees convened in closed session at 5:01 p.m. under the Texas Open Meeting Act, Chapter 551.072 – purchase, exchange, lease or value of real property and 551.074 – personnel.

Reconvened

The Board of Trustees reconvened in open session at 5:48 p.m. and went into recess until 6:00 p.m.

Moment of Silence/Invocation

Micky Shearon led the invocation.

Pledge - U.S. Flag and Texas Flag

Presley Grizzell, Kennedy Tackett, Elise Wilkinson, Kambriegh Kirby-Hale, and Knox Walker, Acton Elementary led the Pledges.

Achievement Spotlight

Jeremy Ross, GHS Principal presented GHS Class of 2015 Valedictorian, Lyndsey Price and Salutatorian,Brandon Rush to the board.

Randall Walters, AMS Choir Director, presented Garin Brassie and Christopher Willis as the Texas Choral Directors Association - Middle School/Junior High Honor Choir.

Trey Keys, FFA Sponsor, presented the FFA National Range Judging Team: Colten Bison, E.B. Hull, Savanna Shelnutt, and Sam Spradlin.

Trisha Suitt, Curriculum Coordinator, presented the Memorial Day Essay Contest - Campus Winners: Acton Elementary School - Ty Holbrook; Baccus Elementary School - Aslynn Ruby; Brawner Intermediate School - Angela Young; Mambrino School - Morgan Moore; Oak Woods School - Amy Adams to the board.

Public comments/audience participation

Discussion/Action

Consider Consent Agenda Items

A Motion was made by Micky Shearon and seconded by Nancy Alana to approve Consent Items as presented: 1. Minutes of the April 20, 2015 Regular Meeting; 2. Consider Budget Amendments; 3. Consider Approval of Education Service Center Region 10 Multi-regional Child Nutrition Cooperative Purchasing Program Interagency Agreement 2015-2016 Contract; 4. Consider Renewal of Ready to Serve Pizza and Other Ready to Serve Items CSP #2013-12 as presented. **Motion Carried**: 6 Yes - 0 No

Consider Technology Purchases

A Motion was made by Micky Shearon and seconded by Nancy Alana to approve Technology Purchases as presented. **Motion Carried**: 6 Yes – 0 No

Consider Summer Projects

A Motion was made by B. J. Wallace and seconded by Micky Shearon to approve Summer Projects as presented with the roof replacement at Mambrino be removed at this time. **Motion Carried**: 6 Yes - 0 No

Consider Resolution Nominating Dr. James M. Largent as Superintendent of the Year

A Motion was made by Barbara Herrington and seconded by Micky Shearon to approve a Resolution Nominating Dr. James M. Largent as Superintendent of the Year. **Motion Carried**: 6 Yes - 0 No

Reports

Sup**erintendent's Report**

Dr. Largent scheduled a special board meeting on Friday, May 15, 2015 at 9:00 a.m. to present the resolution for SB 149.

Facilities Report

Dr. Largent reported flooding at Emma Roberson Elementary.

Teacher Incentive Plan

A group of Administrators and Teachers from each campus are continuing to work on the Teacher Incentive Plan.

Policy Update 102

Dr. James M. Largent, Superintendent, stated that this is Policy Update 102 first reading and it would be on the June 8, 2015 Board Meeting.

Athletics/Community Education Report

Dwight Butler, Athletics Director, presented the Athletics/Community Education Report to the board.

Financial Statement for Period Ending March 31, 2015

Dobie Williams, Assistant Superintendent, presented the Financial Statement for Period Ending March 31, 2015 to the board.

Cash Flow and Investment Report for Period Ending March 31, 2015

Dobie Williams, Assistant Superintendent, presented the Cash Flow and Investment Report for Period Ending March 31, 2015 to the board.

Bond Expenditures Monthly Update for Period Ending April 30, 2015

Dobie Williams, Assistant Superintendent, presented the Bond Expenditures Monthly Update for Period Ending April 30, 2015 to the board.

Consider action on items discussed in closed session

Consider Staff Appointments

Dr. Largent recommended accepting the staff retirements and resignations as presented. A Motion was made by Micky Shearon and seconded by Nancy Alana to consider staff changes as presented. **Motion Carried**: 5 Yes – 0 No

Consider Probationary Contracts Recommendations

Dr. Largent recommended accepting the Contracts Recommendations as presented. A Motion was made by Barbara Herrington and seconded by Mickey Shearon to approve contract recommendations as presented. **Motion Carried**: 5 Yes – 0 No

Adjournment

There being no further business, the meeting was adjourned at 7:30 p.m.

Mark A. Jackson, President

Barbara Herrington, Board Secretary

Granbury ISD
Board of Trustees
Minutes of Special Meeting
May 15, 2015

A Special of the Board of Trustees of Granbury ISD was held Friday, May 15, 2015, beginning at 9:00 a.m. in the Granbury ISD Board Room, 600 West Pearl St., Granbury, TX 76048.

Presiding Officer..... Mark A. Jackson, President

Board Members Present

Nancy Alana
Joe Jones
Micky Shearon
Chris Tackett
B.J. Wallace

Board Members Absent

Barbara Herrington

School Officials Present

Dr. James M. Largent, Superintendent
Carol Howard, Assistant Superintendent for Administrative Services
Dobie Williams, Assistant Superintendent for Finance & Operations
Tom Howard, Director of Human Resources
Amy Wood, Technology Director
Jeff Meador, Public Information Officer
Sandy Bruner, Recording Secretary

Others Present

School Employees
Media
Community Members

Meeting Called to Order

Mark A. Jackson, President, called the meeting to order at 9:00 a.m. and noted that a quorum of board members was present. The meeting was duly called and that notice of the meeting was posted in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

Convened in Closed Session

The Board of Trustees convened in closed session at 9:01 a.m. under the Texas Open Meeting Act, Chapter 551.072 – purchase, exchange, lease or value of real property and 551.074 – personnel.

Reconvened

The Board of Trustees reconvened in open session at 9:21 a.m.

Discussion/Action

Consider Resolution Senate Bill 149

Dr. James M. Largent, Superintendent, recommended to adopt the Resolution from Senate Bill 149. A Motion was made by Nancy Alana and seconded by Joe Jones to accept the Resolution Senate Bill 149 as presented.
Motion Carried: 6 Yes – 0 No

Consider action on items discussed in closed session

None

Adjournment

There being no further business, the meeting was adjourned at 9:23 a.m.

_____ _____

Mark A. Jackson, President Barbara Herrington, Board Secretary

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: June 8, 2015
For: Approval

TO: Dr. James Largent, Superintendent

FROM: Dobie Williams
Asst. Supt. for Finance and Operations
DATE: June 1, 2015
RE: Budget Amendments

SUMMARY:

Attached are the monthly budget amendments for Board approval. The first page is the budget amendment for the current period and indicates any increases to revenue as well as increases/decreases to each function and the overall net effect of the amendment totals to the budget. For convenience, the budget amendments that will generate new revenue (i.e. campus book fairs, etc.) or are the result of donations made to GISD, have been highlighted in green so that the board may recognize these donations and efforts if they so choose. The second page is a summary and indicates how the current amendment will impact the overall general fund budget as well as how previous amendments have impacted the budget.

RECOMMENDATION:

I recommend the Board approve the amendments as presented.

Respectfully submitted,



Dobie Williams
Assistant Superintendent for Finance and Operations

Staff Person Responsible: Dobie Williams
Emmett Whitefield

Date Submitted: June 1, 2015

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: June 8, 2015
For: Approval

TO: Dr. James Largent, Superintendent

FROM: Dobie Williams
DATE: May 27, 2015
RE: Student Extra Curricular Coverage, Student Voluntary Coverage, and Catastrophic Coverage CSP 2015-09

SUMMARY:

The District purchases secondary insurance coverage for students injured while participating in extracurricular UIL activities. Request for proposals were let and proposals received on May 7, 2015. The proposal included an option to renew for two additional one-year terms if agreed to by both parties. The current contract expires on July 31, 2015.

A summation of the process and outcome as well as a copy of the tabulation is attached for your review.

Dwight Butler, Athletic Director, and Andy Rankin, Athletic Trainer, have reviewed the responses and the following is their recommendation.

RECOMMENDATION:

It is recommended that the Board purchase the Value Plan and catastrophic plan as evidenced on the attached tabulation as offered by The Baker Agency for the period of August 1, 2015 to July 31, 2016 with two renewal options. Annual expenditure for the coverage will be $41,720. An escalation clause tied to the Consumer Price Index was included in the proposal for any renewal terms.

Respectfully submitted,

L. O. "Dobie" Williams
Assistant Superintendent for Finance and Operations

Staff Person Responsible: Dwight Butler
Andy Rankin
Debbie Johnson

Date Submitted: May 27, 2015

BID FOR BOARD APPROVAL

Board Meeting Date: June 8, 2015 **Bid Number:** 2015-09

1. Item, material or service (specific or classification): Student Insurance

2. Brief description: The district provides a supplementary medical policy for participants in UIL activities. Voluntary coverage will be offered at a per student rate.

3. Period of time bid covers: August 1, 2015 through July 31, 2016 with the option to renew annually for two additional years in one-year increments

4. Person and title responsible for the expenditure:

Dwight Butler – Athletic Director
Andy Rankin – Athletic Trainer

5. Number of bids sent to vendors: 33

6. Number of bids received from vendors: 5

7. Listing of recommended vendors and total prices: Recommendation for award is to The Baker Agency, at a premium of $38,062.00 for sport/non-sport UIL coverage and $3,658.00 for catastrophic coverage for a total expenditure of $41,720.

8. **Explanation of other than low recommendations:**

Lower bidders were not recommended due to service locations not in Granbury, lower benefits and information obtained during reference checks.

9. Last bid date (bid of comparable nature within last 5 years): 5/2/2012

10. Percentage increase or decrease from last bid: Based on the premium for the last renewal option under the current contract, the cost remained the same.

11. Budget information: Insurance premiums are paid from gate receipts from sporting events. Gate receipts are projected to be $85,000 - $100,000.

Dobie Williams
Assistant Superintendent for Finance and Operations

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: June 8, 2015
For: Approval

TO: Dr. James Largent, Superintendent

FROM: Dobie Williams
DATE: May 27, 2015
RE: Exclusive Broadcasting of GISD Athletic Events CSP 2013-21 Renew

SUMMARY:

On May 28, 2013, a proposal was let to provide exclusive broadcasting rights of GISD Athletic Events. The original term was for the 2013-2014 school year with the option to renew, for the 2014-2015 and 2015-2016 school years, if agreed to in writing by both parties. This extension will be the last renewal option available under contract CSP 2013-21.

Granbury Public Television and its parent company, the City of Granbury, were awarded these services by the Board of Trustees at the June 10, 2013 Board of Trustees meeting. The attached Bid for Board Approval represents the original award.

We have received a verbal notification of the intent to renew the current contract from the City of Granbury. There will be no cost to the district for these services.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the renewal of this contract for the period of September 1, 2015 through August 31, 2016.

Respectfully submitted,

L. O. "Dobie" Williams
Assistant Superintendent for Finance and Operations

Staff Person Responsible: Dr. James Largent
Dwight Butler
Jeff Meador

Date Submitted: May 27, 2016

BID FOR BOARD APPROVAL

Board Meeting Date: June 10, 2013 **Proposal Number**: 2013-21

1. **Item, material or service (specific or classification):** Exclusive Broadcast Rights

2. **Brief description:** A RFP was let to request proposals from media organizations for providing Exclusive Broadcasts of GISD Athletic Events for the 2013-14 school year with the option to renew for the following 2 school years.

3. **Period of time bid covers:** August 1, 2013 through August 31, 2014 – option to renew for additional 2 one-year terms

4. **Person and title responsible for the expenditure:**

   No Expenditure
   Dr. James Largent, Superintendent
   Mr. Dwight Butler, Athletic Director

5. **Number of bids sent to vendors:** 2 – also posted on GISD website and published in Hood County News

6. **Number of bids received from vendors:** 2 (Granbury TV and KPIR)

7. **Listing of recommended vendors and total prices:**

   Granbury TV – TV and Internet broadcasting. No cost to district and no compensation to district other than GISD activities on the TV's Calendar of Events and throughout programming such as the "Granbury Buzz" provided by GISD's AV classes/Department/CTE. GISD students are eligible to work at station after going through City HR Department processes.

   Rebroadcast of events only upon written approval with Granbury TV.

8. **Explanation of other than low recommendations:** N/A

9. **Last bid date (bid of comparable nature within last 5 years):** 07/2012

10. **Percentage increase or decrease from last bid:**

    N/A

11. **Budget information:** N/A

Sharay S. Boynton
Executive Director of Finance

OFFICE OF SUPERINTENDENT

For:	**Board of Trustees**
Date:	**June 8, 2015**
Action:	**Approval**

To:	**Board of Trustees**	**From:**	**Dr. James M. Largent**
		Date:	**May 27, 2015**
		RE:	**Update 102**

SUMMARY: Update 102 has several issues that were presented in last month's meeting. You can access this entire policy update via last month's meeting attachment. If you have questions, feel free to call before the meeting or we can discuss at the meeting.

Respectfully submitted,



Dr. James M. Largent
Superintendent

OFFICE OF SUPERINTENDENT

For:	**Board of Trustees**
Date:	**June 8, 2015**
Action:	**Approval**

To:	**Board of Trustees**	**From:**	**Dr. James M. Largent**
		Date:	**May 26, 2015**
		RE:	**Call of 2015 Board of Trustees Election**

SUMMARY:
An election for the purpose of electing candidates to fill Place 2 and 3 for the Granbury Independent School District will be held Tuesday, November 3, 2015, from 7:00 A.M. to 7:00 P.M.

Respectfully submitted,



Dr. James M. Largent
Superintendent

STATE OF TEXAS

COUNTY OF HOOD

*****

CONTRACT FOR ELECTION
AND
JOINT ELECTION AGREEMENT

THIS CONTRACT IS ENTERED INTO BETWEEN THE HOOD COUNTY ELECTIONS ADMINISTRATOR, HEREINAFTER REFERRED TO AS E.A., AND THE FOLLOWING POLITICAL SUBDIVISIONS, HEREINAFTER REFERRED TO JOINTLY AS ENTITIES;

THE CITY OF CRESSON, ACTING BY AND THROUGH ITS MAYOR AND COUNCILMEN,

THE CITY OF DECORDOVA, ACTING BY AND THROUGH ITS MAYOR AND COUNCILMEN,

THE CITY OF GRANBURY, ACTING BY AND THROUGH ITS MAYOR AND COUNCILMEN,

THE CITY OF STOCKTON BEND, ACTING BY AND THROUGH ITS AULDERMEN,

THE CITY OF TOLAR, ACTING BY AND THROUGH ITS MAYOR AND COUNCILMEN,

BLUFF DALE ISD (GISD), ACTING BY AND THROUGH ITS BOARD FO TRUSTEES,

GRANBURY ISD (GISD), ACTING BY AND THROUGH ITS BOARD FO TRUSTEES,

TOLAR ISD (TISD), ACTING BY AND THROUGH ITS BOARD OF TRUSTEES,

ENTITIES AND E.A. HAVE DETERMINED THAT IT IS IN THE PUBLIC INTEREST OF THE INHABITANTS OF ENTITIES THAT THE FOLLOWING CONTRACT BE MADE AND ENTERED INTO TO SECURE ELECTION SERVICES FROM THE HOOD COUNTY E.A. FOR AN ELECTION TO BE CONDUCTED BY THE ENITIES ON NOVEMBER 3, 2015, AND IN CONNECTION THEREWITH DO HERBY AGREE AS FOLLOWS:

I. THE HOOD COUNTY ELECTION ADMINISTRATOR SHALL BE RESPONSIBLE FOR PROVIDING THE FOLLOWING SERVICES:

A. PROCURING, ALLOCATING, AND DISTRIBUTING ALL ELECTION SUPPLIES, INCLUDING PREPARING AND PRINTING OF BALLOTS FOR VOTING BY MAIL, AND PROGRAMMING BALLOTS FOR USE WITH THE COUNTY'S DIRECT RECORDING ELECTRONIC (I VOTRONIC TOUCH SCREEN) MACHINES. ENTITIES MUST TURN IN THEIR BALLOT STYLE AND ISSUES TO COUNTY ELECTION ADMINISTRATOR IN **ENGLISH AND SPANISH.**

B. EMPLOYING ALL ELECTION OFFICERS AS APPOINTED BY THE ENTITIES AND PERSONNEL NECESSARY TO CONDUCT THE JOINT ELECTION ON NOVEMBER 3, 2015, TRAINING SUCH OFFICERS AND PERSONNEL, FIGURING AND REPORTING THE PAYROLL FOR THOSE EMPLOYED.

C. AS THE EARLY VOTING CLERK FOR THE JOINT ELECTION, HANDLING VOTING BY PERSONAL APPEARANCE AT THE COUNTY E.A. OFFICE

LOCATED AT COUNTY ANNEX 1, 1410 W. PEARL STREET, GRANBURY, TEXAS, 76048 AND PROCESSING ALL APPLICATIONS FOR VOTING BY MAIL.

D. SECURING ALL POLLING LOCATIONS AND PROVIDING THE APPROPRIATE NUMBER OF VOTING MACHINES FOR RENT FOR EACH POLLING LOCATION.

E. PROVIDING ALL VOTING I-VOTRONIC MACHINES, FOR WHICH BILLING SHALL BE APPORTIONED EQUALLY BETWEEN ALL ENTITIES SHARING THE SAME POLLING LOCATION.

F. PUBLISHING ALL NOTICES FOR THE ELECTION, EXCEPT THAT REQUIRED FOR DRAWING FOR PLACES ON THE BALLOT.

G. KEEPING THE ELECTION ADMINISTRATOR'S OFFICE OPEN ON ELECTION DAY FROM 7:00 AM UNTIL ALL WORK IS COMPLETED, PROVIDING FOR EMERGENCY VOTING AND PROVIDING ASSISTANCE TO ELECTION OFFICERS AT THE POLLING LOCATIONS AND THE PUBLIC.

H. RECEIVING ALL ELECTION RETURNS AND TABULATE UNOFFICIAL RETURNS AND PROVIDING ALL DOCUMENTS FOR THE OFFICIAL CANVASS TO EACH ENTITY ON TUESDAY AFTER ELECTION.

I. ACTING AS THE GENERAL CUSTODIAN OF THE OFFICIAL BALLOTS AND ACCOMPANYING DOCUMENTS FOR THE PERIOD REQUIRED BY LAW.

J. PROVIDING EACH ENTITY WITH A LIST OF THE JUDGES AND ALTERNATE JUDGES AS SOON AS SECURED.

K. SENDING TO EACH ENTITY A STATEMENT OF COSTS PAYABLE BY THAT ENTITY BASED ON THE FOLLOWING SCHEDULE FOR APPORTIONING THE ELECTION COST:

(1) COSTS FOR THE PERSONNEL AT EACH POLLING LOCATION, FOR WHICH BILLING SHALL BE APPORTIONED EQUALLY BETWEEN ALL ENTITIES SHARING THE POLLING LOCATION.

(2) COSTS FOR PAPER BALLOTS, PROGRAMMING OF I-VOTRONIC MACHINES, RENTAL OF I-VOTRONIC MACHINES, OTHER ELECTION SUPPLIES, NOTICES, EARLY VOTING, AND ANY OTHER COSTS THAT MAY OCCUR SHALL BE APPORTIONED ACCORDING TO THE FOLLOWING FORMULA BASED ON THE BALLOT ORDERS:

(a) ACTUAL COST TO EACH OR SHARED AND SHARE ALIKE FUNCTIONS DIVIDED.

(b) COSTS OF EARLY VOTING WILL BE SHARED BY ALL ENTITIES.

(3) COSTS OF OVERALL SUPERVISION FEE NOT TO EXCEED TEN (10%) PERCENT OF EACH ENTITY'S COST FOR SAID JOINT ELECTION. SAID FEE

IS PAYABLE TO HOOD COUNTY. IT IS ALSO UNDERSTOOD BY ALL ENTITIES THAT NONE OF SAID FEES PAID UNDER THIS AGREEMENT SHALL BE USED AS PERSONAL COMPENSATION TO THE ELECTION ADMINISTRATOR.

II. THE ENTITIES SHALL BE RESPONSIBLE FOR THE FOLLOWING ACTIONS:

A. PREPARING AND PROVIDING TO THE COUNTY E.A. ALL ELECTION ORDERS, NOTICES, AND ANY OTHER DOCUMENTS REQUIRED BY LAW IN ENGLISH AND SPANISH.

B. AUTHORIZING BY THE ACTION OF THEIR GOVERNING BODIES THE COUNTY E.A. TO CONTACT ELECTION JUDGES AND ALTERNATE JUDGES.

C. PREPARING AND SUBMITTING FOR PRECLEARANCE TO THE U.S. DEPARTMENT OF JUSTICE ANY CHANGES TO VOTING PRACTICES, EXCEPT THE E.A. SHALL ASSIST IN SAID PREPARATION TO THE EXTENT FEASIBLE.

D. APPOINTING THE COUNTY E.A. AS THE EARLY VOTING CLERK FOR THE JOINT ELECTION.

E. APPOINTING THE COUNTY E.A. AS THE GENERAL CUSTODIAN OF THE ELECTION MATERIALS UNTIL THE TIME PERIOD REQUIRED BY LAW HAS LAPSED.

F. DELIVERING TO THE COUNTY E.A. THE NAMES OF ALL CANDIDATES FOR THE OFFICES IN THE ORDER THAT THEY ARE TO APPEAR ON THE BALLOT, AS SOON AS POSSIBLE AFTER THE DEADLINE FOR FILING FOR A POSITION ON THE BALLOT, AND ANY ISSUES THAT ARE TO APPEAR ON THE BALLOT WITH THE EXACT FORM, WORDING AND SPELLING THAT ARE TO BE USED IN ENGLISH AND SPANISH.

G. REVIEWING ALL MATERIALS SUBMITTED TO THEM BY THE CLERK AND RESPONDING TO ALL REQUESTS FOR APPROVAL OF INFORMATION IN A TIMELY MANNER.

H. PAYING THE COST OF CONDUCTING THE JOINT ELECTION WITHIN **30 DAYS** FROM THE DATE OF RECEIVING THE STATEMENT OF COSTS PAYABLE FROM THE ELECTION ADMINISTRATOR

I. PAYING ANY ADDITIONAL COSTS INCURRED BY THE COUNTY E.A. IF A RECOUNT FOR SAID ELECTIONS IS REQUIRED, OR THE ELECTIONS ARE CONTESTED IN ANY MANNER.

J. PAYING ANY ADDITIONAL COSTS INCURRED BY THE COUNTY E.A. IF A RUNOFF ELECTION FOR SAID ELECTIONS IS REQUIRED.

K. POSTING NOTICE AND CONDUCTING THE OFFICIAL CANVASS OF ELECTIONS OF ENTITIES.

III. IN CONNECTION WITH THE PERFORMANCE OF THIS CONTRACT NEITHER HOOD COUNTY NOR THE COUNTY ELECTIONS ADMINISTRATOR SHALL BE

LIABLE TO THIRD PARTIES FOR ANY DEFAULT OF THE ENTITIES IN CONNECTION WITH THE HOLDING OF THE JOINT ELECTION, INCLUDING THE FAILURE BY SUCH ENTITIES TO PAY ANY EXPENSES HEREUNDER, AND SUCH ENTITIES SHALL NOT BE LIABLE TO THIRD PARTIES FOR ANY DEFAULT OF THE COUNTY ELECTIONS ADMINISTRATOR IN CONNECTION WITH THE HOLDING OF THE JOINT ELECTION.

IV. THIS CONTRACT SHALL BE CONSTRUED UNDER AND IN ACCORDANCE WITH THE LAWS OF THE STATE OF TEXAS, AND ALL OBLIGATIONS OF THE PARTIES CREATED HEREUNDER ARE PERFORMABLE IN HOOD COUNTY, TEXAS.

V. IN CASE ANY OF THE ENTITIES SHALL CANCEL THEIR ELECTION UNDER SECTION 2.051 OF THE ELECTION CODE, (ELECTION OF UNOPPOSED CANDIDATE), SAID CONTRACT SHALL BECOME NULL AND VOID AS IT PERTAINS TO THAT ENTITY, AND SHALL BECOME ONLY A CONTRACT FOR ELECTION SERVICES BETWEEN THE COUNTY E.A. AND THE SURVIVING ENTITIES.

VI. IN CASE ANY ONE OR MORE OF THE PROVISIONS CONTAINED IN THE CONTRACT SHALL FOR ANY REASON BE HELD TO BE INVALID, ILLEGAL OR UNENFORCEABLE IN ANY RESPECT, SUCH INVALIDITY, ILLEGALITY OR UNENFORCEABILITY SHALL NOT AFFECT ANY OTHER PROVISION THEREOF, AND THIS CONTRACT SHALL BE CONSTRUED AS IF SUCH INVALID, ILLEGAL OR UNENFORCEABLE PROVISION HAD NEVER BEEN CONTAINED HEREIN.

VII. NO AMENDMENT, MODIFICATION OR ALTERATION OF THE TERMS HEREOF SHALL BE BINDING UNLESS THE SAME IS IN WRITING, DATED SUBSEQUENT TO THE DATE OF THIS CONTRACT AND DULY EXECUTED BY THE PARTIES HEREOF.

EXECUTED THIS THE _____DAY OF _____ 2015

CITY OF CRESSON

ATTESTED: MAYOR, CITY OF CRESSON

_____ _____

CITY OF GRANBURY

ATTESTED: MAYOR, CITY OF DECORDOVA

_____ _____

CITY OF TOLAR

ATTESTED: MAYOR, CITY OF GRANBURY

_____ _____

ATTESTED:

CITY OF STOCKTON BEND
AULDERMAN

ATTESTED:

CITY OF TOLAR
MAYOR, CITY OF TOLAR

ATTESTED:

BLUFF DALE ISD
PRESIDENT, BOARD OF TRUSTEES

ATTESTED:

GRANBURY ISD
PRESIDENT, BOARD OF TRUSTEES

ATTESTED:

TOLAR ISD
PRESIDENT, BOARD OF TRUSTEES

SEAL

HOOD COUNTY ELECTIONS ADMINISTRATOR
JENISE 'CRICKETT' MILLER

Proposed Early Voting Calendar for the November 3, 2015 Election

October 2015

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6	7	8	9	10
11	12 Columbus Day	13	14	15	16	17
18	19 Early Vote 7 am – 7 pm ***	20 Early Vote 8 am – 5 pm	21 Early Vote 8 am – 5 pm	22 Early Vote 8 am – 5 pm	23 Early Vote 8 am – 5pm	24
25	26 Early Vote 7 am – 7 pm ***	27 Early Vote 8 am – 5 pm	28 Early Vote 8 am – 5 pm	29 Early Vote 8 am – 5 pm	30 Early Vote 8 am – 5 pm	31 Halloween

*** The two 7 am – 7 pm days will be used only if a city is having an election. If there is no city having an election the hours will be 8 am – 5 pm. If the Elections' Office receives a petition for the second week to be 7 am – 7 pm voting, October 19th will be a regular 8 am to 5 pm hour day. As we approach election time, I will update the early voting calendar on our website.

www.BlankCalendar2015.Net

THE STATE OF TEXAS
COUNTY OF SOMERVELL

JOINT ELECTION AGREEMENT AND CONTRACT FOR ELECTION SERVICES

THIS JOINT ELECTION AGREEMENT AND CONTRACT for election services is made by and between the **GRANBURY SCHOOL DISTRICT**, acting by and through the **Governing Body of GRANBURY INDEPENDENT SCHOOL DISTRICT,** hereinafter referred to as the "School District" and **SOMERVELL COUNTY, TEXAS,** acting by and through Cathy Thomas, Elections Administrator.

This joint election agreement and contract for election services ("Agreement") is made pursuant to Texas Election Code Section 31.092(b) and 271.002 for services and Texas Education Code Section 11.0581 for a joint General Election to be held on Tuesday, November 3, 2015 to be administered by Cathy Thomas, Somervell County Elections Administrator, hereinafter referred to as "Elections Administrator".

WHEREAS, each Party listed above plans to hold a general and/or special election on November 3, 2015.

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WHEREAS, the County owns an electronic voting system, the ES&S M-100, AUTOMark Voting System, which has been duly approved by the Secretary of State pursuant to Texas Elections Code Chapter 122 as amended, and is compliant with the accessibility requirements for persons with disabilities set forth by Texas Election Code Section 61.012 . Contracting political subdivision desires to use the County's electronic voting system and to compensate the County for such use and to share in certain other expenses connected with joint elections in accordance with the applicable provisions of Chapters 31 and 271 of the Texas Election Code, as amended.

NOW THEREFORE, in consideration of the mutual covenants, agreements, and benefits to the parties, it is agreed as follows:

I. ADMINISTRATION

The Parties agree to hold a "Joint Election" in accordance with Chapter 271 of the Texas Election Code and this Agreement. The Elections Administrator shall coordinate, supervise, and handle all aspects of administering the Joint Election as provided in this Agreement. The "School District" agrees to pay Somervell County for equipment, supplies, services, and administrative costs as provided in this Agreement. The Elections Administrator shall serve as the administrator for the Joint Election; however, each Party shall remain responsible for the decisions and action of its officers necessary for the lawful conduct of its election. The Elections Administrator shall provide advisory services in connection with decisions to be made and actions to be taken by the officers of each Party as necessary.

At each polling location, joint participants shall share voting equipment and supplies to the extent possible. The parties shall share a mutual ballot in those polling places where jurisdictions overlap. However, in no instance shall a voter be permitted to receive a ballot containing an office or proposition stating a measure on which the voter is ineligible to vote. Multiple ballots styles shall be available in those shared polling places where jurisdictions do not overlap.

II. LEGAL DOCUMENTS

Each Party shall be responsible for the preparation, adoption, and publication of all required election orders, resolutions, notices, and any other pertinent documents required by the Texas Election Code and/or the School District's governing body, charter, or ordinances, except that the Elections Administrator shall be responsible for the preparation and publication of all voting system testing notices that are required by the Texas Election Code.

Preparation of the necessary materials for notices and the official ballot shall be the responsibility of each participating authority, including translation to languages other than English. Each participating authority shall provide a copy of their respective election orders and notices to the Elections Administrator. Each Party shall approve the final form and wording of the proposed ballot.

III. VOTING LOCATIONS

The Elections Administrator shall select and arrange for the use of all Election Day voting locations. Voting locations will be consolidated on Election Day only, November 3, 2015, at the Somervell County Expo Center. Somervell County Expo Center is compliant with the accessibility requirements established by Election Code Section 43.034 and the Americans with Disabilities Act (ADA). The proposed voting locations are listed in Exhibit A of the Agreement. In the event that a voting location is not available or appropriate, the Elections Administrator will arrange for use of an alternate location with the assistance and approval of the School District. The Elections Administrator shall notify the School District of any changes from the locations listed in Exhibit A.

If polling places for the November 3, 2015 joint election are different from the polling places used in its most recent election, the Elections Administrator agrees to Post a notice no later than October 16, 2015 at the entrance to any previous polling places in the jurisdiction stating that the polling location has changed and stating the polling place names and addresses in effect for the November 3, 2015 election. This notice shall be written in both the English and Spanish languages.

IV. ELECTION JUDGES , CLERKS AND OTHER ELECTION PERSONNEL

Somervell County is responsible for the appointment of the presiding judge and alternate judge for each polling location in accordance with Chapter 32 of the Texas Election Code. The Elections Administrator shall make emergency appointments of election officials if necessary.

Upon request by the Elections Administrator, Political Subdivision agrees to assist in recruiting polling place officials who are bilingual (fluent in both English and Spanish).

The Elections Administrator shall notify election judges of the eligibility requirements of Subchapter C of Chapter 32 of the Texas Election Code, and will take the necessary steps to insure that all election judges appointed for the Joint Election are eligible to serve.

The Elections Administrator will arrange for the training and compensation of all election judges and clerks. The Elections Administrator will arrange for the date, time, and place for presiding election judges to pick up their election supplies. Each presiding election judge will be sent a letter from the Elections Administrator notifying him/her of their appointment, the time and location of training, the distribution of election supplies, and the number of election clerks that the presiding judge may appoint.

Each election judge will receive compensation at the hourly rate established by Somervell County pursuant to Texas election Code Section 32.091. The election judge will receive an additional sum for the picking up the election supplies prior to Election Day and for returning the supplies and equipment to the central precinct count center after the polls close.

The Elections Administrator may employ other personnel necessary for the proper administration of the election, including such part-time help as is necessary to prepare for the election, to ensure the timely delivery of supplies during early voting and on Election Day. Part-time personnel working as members of the Early Voting Ballot Board and/or central precinct count center on election night will be compensated at the hourly rate set by Somervell County.

V. PREPARATION OF SUPPLIES AND VOTING EQUIPMENT

The Elections Administrator shall arrange for all election supplies and voting equipment including, but not limited to, official ballots, sample ballots, voter registration lists, and all forms, signs, maps and other materials used by the election judges at the voting locations. The Elections Administrator shall ensure availability of tables and chairs at each polling place.

At each polling location, joint participants shall share voting equipment and supplies to the extent possible. The participating parties shall share a mutual ballot in those precincts where jurisdictions overlap. However, in no instance shall a voter be permitted to receive a ballot containing an office or proposition stating a measure on which the voter is ineligible to vote. Multiple ballot styles shall be available in those shared polling places where jurisdictions do not overlap. The Elections Administrator shall provide the necessary voter registration information, maps, instructions, and other information needed to enable the election judges in the voting locations that have more than one ballot style to conduct a proper election.

The School District shall furnish the Elections Administrator a list of candidates and/or propositions showing the order and the exact manner in which the candidate names and/or proposition(s) are to appear on the official ballot including titles and text in which the authority's ballot is to be printed. Each participating authority shall be responsible for proofreading and approving the ballot insofar as it pertains to that authority's candidates and/or propositions.

The joint election ballots that contain ballot content for more than one joint participant because of overlapping territory shall be arranged in the following order. College District, Independent School District, City, and all other political subdivisions.

The Elections Administrator shall be responsible for the preparation, testing, and delivery of the voting equipment for the election as required by the Texas Election Code.

VI. EARLY VOTING

The participating authorities agree to conduct joint early voting and to appoint the Elections Administrator as the Early Voting Clerk in accordance with Sections 31.097 and 271.006 of the Texas Election Code. School District agrees to appoint the Elections Administrator's county employees as deputy early voting clerks. The participating authorities further agree that the Elections Administrator may appoint other deputy early voting clerks to assist in the conduct of early voting as necessary, and that these additional deputy early voting clerks shall be compensated at an hourly rate set by Somervell County pursuant to Section 83.052 of the Texas Election Code.

Early Voting by personal appearance will be held at the location, dates, and times listed in Exhibit "B" of this Agreement. Any qualified voter of the Joint Election may vote early by personal appearance at the joint early voting location.

As Early Voting Clerk, the Elections Administrator shall receive applications for early voting ballots to be voted by mail in accordance with Chapter 31 and 86 of the Texas Election Code. Any requests for early voting ballots to be voted by mail received by the participating authorities shall be forwarded immediately by fax or courier to the Elections Administrator for processing.

VII. EARLY VOTING BALLOT BOARD

The Elections Administrator is given authority to appoint an Early Voting Ballot Board (EVBB) to process early voting results from the Joint Election. The Presiding Judge, with the assistance of the Elections Administrator, shall appoint two or more additional members to constitute the EVBB. The Elections Administrator shall determine the number of EVBB members required to efficiently process the early voting ballots.

VIII. CENTRAL PRECINCT COUNT STATION AND ELECTION RETURNS

The Elections Administrator shall be responsible for establishing and operating the central precinct count station to receive precinct scanner PC card election results to be tallied, in accordance with the provisions of the Texas Elections Code and of this agreement.

The central precinct count station manager shall be responsible for releasing unofficial cumulative totals and precinct returns from the election to the joint participants, candidates, press, and general public by distribution of hard copies at the central precinct count station or electronic transmittals by facsimile (when so requested) and by posting to the Elections web page located at "www.co.somervell.tx.us". 27

The Elections Administrator will prepare the unofficial canvass reports after all precincts have been counted, and will deliver a copy of the unofficial canvass to each political subdivision as soon as possible after all returns have been tabulated. Each Party shall be responsible for the official canvass of its respective election(s).

The Elections Administrator shall be responsible for conducting the post-election manual recount required by Section 127.201 of the Texas Election Code unless a waiver is granted by the Secretary of State. Notification and copies of the recount, if waiver is denied, will be provided to each participating authority and the Secretary of State's Office.

IX. ALLOCATION OF COSTS

The participating authorities agree to share the costs of administering the Joint Election. Each Party agrees to pay the Somervell County Elections Administrator an administrative fee equal to ten percent (10%) of its total billable costs in accordance with section 31.100(d) of the Texas Election Code. The Somervell County Elections Administrator shall deposit all funds payable under this contract into the appropriate fund(s) payable under this contract into the appropriate fund(s) with the county treasurer in accordance with Election Code Section 31.100(b).

X. WITHDRAWAL FROM CONTRACT DUE TO CANCELLATION OF ELECTION

The School District may withdraw from this Agreement and the Joint Election should it cancel its election in accordance with Section 2.051-2.053 of the Texas Election Code. The withdrawing Party is fully liable for any expenses incurred by the Somervell County Elections Administrator on behalf of the School District plus an administrative fee of (10%) of such expenses. Any monies deposited with the Elections Administrator by the withdrawing Party shall be refunded, minus the aforementioned expenses and administrative fee if applicable.

XI. RECORDS OF THE ELECTIONS

The Elections Administrator is hereby appointed general custodian of the voted ballots and all records of the Joint Election as authorized by Section 271.010 of the Texas Election Code.

Access to the election records shall be available to each participating authority as well as to the public in accordance with applicable provisions of the Texas Election Code and the Texas Public Information Act. The election records shall be stored at the offices of the Elections Administrator or at an alternate facility used for storage of county records. The Elections Administrator shall ensure that the records are maintained in an orderly manner so that the records are clearly identifiable and retrievable.

Records of the election shall be retained and disposed of in accordance with the provisions of Section 66.058 of the Texas Election Code. If records of the election are involved in any pending election contest, investigation, litigation, or open records request, the Elections Administrator shall maintain the records until final resolution or until final judgment, whichever is applicable. It is the responsibility of each participating authority to bring to the attention of the Elections Administrator any notice of pending election contest, investigation, litigation or open records request which may be filed with the party.

XII. RECOUNTS

A recount may be obtained as provided by Title 13 of the Texas Election Code. Political Subdivision agrees that any recount shall take place at the offices of the Elections Administrator, and that the Elections Administrator shall serve as Recount Supervisor and the Political Subdivision's official or employee who performs the duties of a secretary under the Texas Election Code shall serve as Recount Coordinator.

The Elections Administrator agrees to provide advisory services to the District as necessary to conduct a proper recount. Each Party agrees to pay any additional costs incurred by the Elections Administrator if a political subdivision requires a recount or the election is contested in any manner.

XIII. MISCELLANEOUS PROVISIONS

1. It is understood that to the extent space is available, other districts and political subdivisions may wish to participate in the use of the leased election equipment and voting places, and it is agreed that the Elections Administrator may contract with such other districts or political subdivisions for such purposes and that in such event there may be an adjustment of the pro-rata share to be paid to the County by the participating authorities.
2. The Elections Administrator shall file copies of this document with the Somervell County Treasurer and the Somervell County Auditor in accordance with Section 31.099 of the Texas Election Code.
3. Nothing in this contract prevents any party from taking appropriate legal action against any other party and/or other election personnel for a breach of this contract or a violation of the Texas Election Code.
4. This agreement shall be construed under and in accord with the law of the State of Texas, and all obligations of the parties created hereunder are performable in Somervell County, Texas.

5. In the event that one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision hereof and this agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.
6. All parties shall comply with all applicable laws, ordinances, and codes of the State of Texas, all local governments, and any other entities with local jurisdiction.
7. The waiver by any party of a breach of any provision of this Agreement shall not operate as, or be construed as a waiver of any subsequent breach.
8. Any amendments of this Agreement shall be of no effect unless in writing and signed by all parities hereto.
9. Nothing in this Agreement shall authorize or permit a change in:
   a. The officer with whom or the place at which any document or record relating to the election is to be filed;
   b. The place at which any function is to be carried out;
   c. The officers who will prepare the official canvass of the election returns;
   d. The officer who will serve as custodian of the voted ballots or other election records; or
   e. Any other nontransferable functions specified by Section 31.096 of the Texas Election Code.
10. The Election Administrator is the agent of the Governing Body for the purpose of contracting with third parties with respect to the election expenses within the scope of the Elections Administrator's duties. The Elections Administrator, however, is not liable should Somervell County fail to pay a claim.

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XIV. COST ESTIMATES AND DEPOSIT OF FUNDS

The total estimated obligation for each Party under the terms of this agreement is listed below. Each Party agrees to pay the Somervell County Elections Administrator a deposit of approximately 75% of this estimated obligation no later than 15 days after execution of this agreement. Total cost shall be calculated after the November 3, 2015 election, and if the amount of the School District's total obligation exceeds the amount deposited, the School District shall pay to the Elections Administrator the balance due within 30 days after receipt of the final invoice from the Elections Administrator. However, if the amount of the political subdivision's total obligation is less than the amount deposited, the Elections Administrator shall refund to the political subdivision the excess amount paid within 30 days after the final costs are calculated.

As partial payment of the estimated costs of $ 1,980.00 under this Agreement, GRANBURY INDEPENDENT SCHOOL DISTRICT shall pay to Somervell County the sum of $ 1,485.00 when this Agreement is executed and the election is called.

XV. JOINT CONTRACT ACCEPTANCE AND APPROVAL

IN TESTIMONY HEREOF, this Agreement has been executed on behalf of the Parties hereto as follows, to-wit:

(1) It has on the 19th day of May, 2015 been executed by the Somervell County Elections Administrator pursuant to the Texas Elections code so authorizing;

(2) It has on the _____ day of _____, 2015 been executed on behalf of Granbury Independent School District, Texas pursuant to an action of Granbury Independent School District.

ACCEPTED AND AGREED TO BY POLITICAL SUBDIVISION:

_____
GRANBURY I.S.D.

ACCEPTED AND AGREED TO BY THE SOMERVELL COUNTY ELECTIONS ADMINISTRATOR:

Cathy S. Thomas
_____
CATHY THOMAS

APPROVED AS TO FORM BY:

_____
ANDREW LUCAS, COUNTY ATTORNEY
SOMERVELL COUNTY, TEXAS

EXHIBIT "A"

NOVEMBER 3, 2015
JOINT GENERAL ELECTION
GRANBURY I.S.D. & SOMERVELL COUNTY

EARLY VOTING LOCATION & HOURS

COUNTY ANNEX, CONFERENCE ROOM
206 ELM ST. / 102 N.E. VINE ST.
GLEN ROSE, TEXAS

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
October 18	**October 19** ***Early Voting*** **8 am – 5 pm**	**October 20** ***Early Voting*** **8 am – 5 pm**	**October 21** ***Early Voting*** **8 am – 5 pm**	**October 22** ***Early Voting*** **8 am – 5 pm**	**October 23** ***Early Voting*** **8 am – 5 pm**	**October 24** ***Early Voting*** **8 am – 12 Noon**
October 25	**October 26** ***Early Voting*** **8 am – 5 pm**	**October 27** ***Early Voting*** **8 am – 5 pm**	**October 28** ***Early Voting*** **8 am – 5 pm**	**October 29** ***Early Voting*** **8 am – 5 pm**	**October 30** ***Early Voting*** **8 am – 5 pm**	October 31

EXHIBIT "B"

NOVEMBER 3, 2015
JOINT GENERAL ELECTION
GRANBURY I.S.D. & SOMERVELL COUNTY

ELECTION DAY POLLING LOCATION

7:00 A.M. – 7:00 P.M.
SOMERVELL COUNTY EXPO CENTER
202 BO GIBBS BLVD. (HWY 67)
GLEN ROSE, TX 76043
254-897-9470

EXHIBIT "C"

ESTIMATED ELECTION EXPENSES FOR
GRANBURY I.S.D.
NOVEMBER 3, 2015 JOINT GENERAL ELECTION

This estimate is only to help determine the advance funds for the November 3, 2015 Joint Election. (Fees reflect Granbury I.S.D. "shared" cost)

Supply Costs: Early Voting Kit Election Day Voting Kit By Mail Packet/Kits EPollBook Labels	**$ 100.00**
Programming: PC Cards ADA Voting Equipment Ballot Programming & Printing	**$ 500.00**
Publication Expenses: Notice Of Public Testing Notice of Election	**$ 100.00**
Payroll Expenses: Early Voting Clerks Election Day Workers Early Voting Ballot Board	**$ 800.00**
Electronic Voting Equipment Rental: M100 Precinct Scanner ADA AutoMARK EPollBook	**$ 300.00**
Cost of Election	**$ 1,800.00**
Administrative Fee (10%)	**$ 180.00**
TOTAL ESTIMATED COST	**$ 1,980.00**

Texas Election Code

Section 31.100(c) If the estimated expenses, not including the fee charged under Subsection(d), exceed the actual expenses, the amount of the difference shall be refunded to the Contracting Authority.

Section 2.052 In the event said election, or any part thereof, is canceled, the Governing Body shall reimburse the county for only those expenses incurred.

DON MARKUM
ELECTIONS ADMINISTRATOR
Parker County, TX

Elections Administration and
Voter Registration
Courthouse Annex

1112 Santa Fe Drive
Weatherford, TX 76086
817-598-6185

May 20, 2015

Thank you for considering Parker County to contract your election on NOVEMBER 3, 2015. Attached is the contract along with a cost estimate. The actual cost will be totaled up after the election, and an invoice will be sent to you with the balance. If a refund should be issued to you, an invoice with the refund balance will be sent. If your entity requires no election, please send an email to gina.osborn@parkercountytx.com to request the contract be canceled (no charge will take place). Attached is a tentative copy of the Early Voting AND Election Day poll sites which are subject to change until approved by court. As soon as this is finalized, I will send a copy to you by email (these are subject to change until approved by court). The county will be paying for Early Voting this election because the state will be having constitutional amendments. Please have this contract signed and back to the elections office with a check of 75% by October 1, 2015. As always, if you have any questions please feel free to call my office at any time during business hours.

Don Markum

Don Markum

Elections Administrator

Parker County

GRANBURY ISD

Note:	Cost:
Ballots and Programming	$1,500.00
Shipping for Programming	$10.00
Election Forms and Kits(25.00 * NUMBER OF PCTS GRANBURY ISD FALLS IN	$25.00
Ballot Board, Split between NUMBER OF ENTITIES HAVING ELECTION	$300.00
Election Judges and Clerks, Election Day, NUMBER OF ENTITIES HAVING ELECTION	$2,650.00
Deputy Early Voting Clerks Split between NUMBER OF ENTITIES HAVING ELECTION	$620.00
Mileage of picking up equipment everyday during early voting, split between NUMBER OF ENTITIES HAVING ELECTION	$300.00
Central Counting Station Split betweenNUMBER OF ENTITIES HAVING ELECTION	$140.00
Early Voting By Mail and Support, HOW MANY GRABURY ISD SENDS OUT	$50.00
Preparation and Distribution of Supplies Early Voting	$50.00
Preparation and Distribution of Supplies Election Day	$50.00
Total from all split between 10, Azle News, Springtown Epigraph, Weatherford Democrat, and Community News	$249.60
TOTAL	$5,944.60
10% Administrative Fee	$594.46
Rental Agreement of Machines (After 10%)	$500.00
Total	$7,039.06
Down Payment	$5,279.30
Total Due to Parker County (Paid in full 30 days after invoice date)	

THE STATE OF TEXAS

COUNTY OF PARKER

JOINT ELECTION AGREEMENT AND CONTRACT FOR ELECTION SERVICES

THIS CONTRACT for election services is made by and between Parker County Elections Administrator and the following political subdivisions located entirely or partially inside the boundaries of Parker County:

GRANBURY ISD

This contract is made pursuant to Texas Election Code Sections 31.092 and 271.002 and Texas Education Code Section 11.0581 for a joint NOVEMBER 3, 2015 election to be administered by Don Markum, Parker County Elections Administrator, hereinafter referred to as "Elections Administrator."

RECITALS

Each participating authority listed above plans to hold a special or general election on NOVEMBER 3, 2015

The county owns an electronic voting system, the HART InterCivic eSlate/eScan Voting System (Version 6.2.1), which has been duly approved by the Secretary of State pursuant to Texas Election Code Chapter 122 as amended, and is compliant with the accessibility requirements for persons with disabilities set forth by Texas Code Section 61.012. The contracting political subdivisions desire to use the County's to use the County's electronic voting system and the compensate the County for such use and to share in certain other expenses connected with joint elections in accordance with the applicable provisions of Chapters 31 and 271 of the Texas Election Code, as amended. 36

NOW THEREFORE, in consideration of the mutual, agreements, and benefits to the parties, IT IS AGREED as follows:

I: ADMINISTRATION

The parties agree to hold a "Joint Election" with Parker County and each other in accordance with Chapter 271 of the Texas Election Code and this agreement. The Parker County Elections Administrator shall coordinate, supervise, and handle all aspects of administering the Joint Election as provided in this agreement. Each participating authority agrees to pay the Parker County Elections Administrator for equipment, supplies, services and administrative costs as provided in this agreement. The Parker County Elections Administrator shall serve as the administrator for the Joint Election; however, each participating authority shall remain responsible for the decisions and actions of its officers necessary for the lawful conduct of its election. The Elections Administrator shall provide advisory services in connection with decisions to be made and actions to be taken by the officers of each participating authority as necessary.

It is understood that other political subdivisions may wish to participate in the use of the County's electronic voting system and polling places, and it is agreed that the Elections Administrator may enter into other contracts for election services for those purposes on terms and conditions generally similar to those set forth in this contract. In such cases, costs shall be pro-rated among the participants according to Section XI of this contract.

At each polling location, joint participants shall share voting equipment and supplies to the extent possible. The participating parties shall share a mutual ballot in those polling places where jurisdictions overlap. However, in no instance shall a voter be permitted to receive a ballot containing an office or proposition stating a measure on which the voter is ineligible to vote. Multiple ballot styles shall be available in those shared polling places where jurisdictions do not overlap.

II: LEGAL DOCUMENTS

Each participating authority shall be responsible for the preparation, adoption, and publication of all required election orders, resolutions, notices, and other pertinent documents required by the Texas Election Code and/or the participating authority's governing body, charter, or ordinances, except that the Elections Administrator shall be responsible for the preparation and publication of all voting system testing notices that are required by the Texas Election Code.

Preparation of the necessary materials for notices and the official ballot shall be the responsibility of each participating authority, including translation to languages other than English. Each participating authority shall provide a copy of their respective election orders and notices to the Parker County Elections Administrator.

The Elections Administrator shall prepare a submission, on behalf of all participating authorities, to the United States Department of Justice for preclearance of the joint election procedures and polling places, pursuant to the Voting Rights Act of 1965, as amended. The Elections Administrator will provide to each participating authority a photocopy of the joint submission and correspondence from the Department of Justice. (If Required)

The joint submission prepared by the Elections Administrator will not include submission of information for any special elections held by the participating authorities. Participating authorities are hereby notified and encouraged to prepare their own submissions to the United States Department of Justice for special election procedures, or any changes that are specific to their own political subdivision.

By signing this agreement, each participating authority certifies that is has no unresolved preclearance or voting rights issues known to it that would preclude or delay Department of Justice preclearance of the joint election.

The Elections Administrator will file an amended submission to the United States Department of Justice in the event that any polling places are changed after the original submission is filed, including changes resulting from the withdrawal of one or more participating authorities pursuant to Section XII of this contract.

III: VOTING LOCATIONS

The Elections administrator shall select and arrange for the use of and payment for all Election Day voting locations. Voting locations will be whenever possible; the usual voting location for each election precinct in elections conducted by the county, and shall be compliant with the accessibility requirements established by Election Code Section43.034 and the Americans with Disabilities act (ADA). The proposed voting locations are listed in Attachment A of this agreement. In the event that a voting location is not available or appropriate, the Elections Administrator will arrange for use of an alternate location with the approval of the affected participating authorities. The Elections Administrator shall notify the participating authorities of any changes from the locations listed in Attachment 'A'.

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If polling places for the NOVEMBER 3, 2015 joint election are different from the polling place(s) used by a participating authority in its most recent election, the authority agrees to post a notice no later than NOVEMBER 1, 2015 at the entrance to any previous polling places in the jurisdiction stating that the polling location has changed and stating the political subdivision's polling place names and addresses in effect for the NOVEMBER 3, 2015 This notice shall be written in both English and Spanish languages.

IV: ELECTION JUDGES, CLERKS, AND OTHER ELECTION PERSONNEL

Parker County shall be responsible for the appointment of the presiding judge and alternate judge for each polling location. The Elections Administrator shall make emergency appointments of the election officials if necessary.

Upon request by the Elections Administrator, each participating authority agrees to assist in recruiting polling place officials who are bilingual (fluent in both English and Spanish). In compliance with the Federal Voting Rights Act of 1965, as amended, each polling place containing more than 5% Hispanic population as determined by the 2010 Census shall have one or more election official who is fluent in both English and Spanish languages. If a presiding judge is not bilingual, and is unable to appoint a bilingual clerk, the Elections Administrator may recommend a bilingual worker for the polling place. If the Elections Administrator is unable to recommend or recruit a bilingual worker, the participating authority or authorities served by that polling place shall be responsible for recruiting a bilingual worker for translation services at that polling place.

The Elections Administrator shall notify all election judges of the eligibility requirements of Subchapter C of Chapter 32 of the Texas Election Code, and will take the necessary steps to ensure that all election judges appointed for the Joint Election are eligible to serve.

The Elections Administrator shall arrange for the training and compensation of all election judges and clerks. The Elections Administrator shall arrange for the date, time, and place for presiding election judges to pick up their election supplies. Each presiding election judge will be sent a letter from the Elections Administrator notifying him of his appointment, the time and location of training and distribution of election supplies, and the number of election clerks that the presiding judge may appoint.

Each election judge and clerk will receive compensation at the hourly rate established by Parker County pursuant to Texas Election Code Section 32.091. The election judge will receive an additional sum of $25.00 for picking up the election supplies prior to the Election Day and for returning the supplies and equipment to the central counting station after the polls close.

Election judges and clerks who attend voting equipment training and/or procedures training shall be compensated at the same hourly rate that they are to be paid on election day.

The Elections Administrator may employ other personnel necessary for the proper administration of the election, including such part-time help as is necessary to prepare for the election, to ensure the timely delivery of supplies during early voting and on Election Day, and for the efficient tabulation of ballots at the central counting station. Part-time personnel working as members of the Early Voting Ballot Board and/or central counting station on election night will be compensated at the hourly rate set by Parker County in accordance with Election Code Sections 87.005, 127.004, and 127.006.

V: PREPARATION OF SUPPLIES AND VOTING EQUIPMENT

The Elections Administrator shall arrange for all election supplies and voting equipment including, but not limited to, official ballots, sample ballots, voter registration lists, and all forms, signs, maps and other materials used by the election judges at the voting locations. The Elections Administrator shall ensure availability of tables, and chairs at each polling place and shall procure rented tables and chairs for those polling places that do not have tables and/or chairs.

At each polling location, joint participants shall share voting equipment and supplies to the extent possible. The participating parties shall share a mutual ballot in those precincts where jurisdictions overlap. However, in no instance shall a voter be permitted to receive a ballot containing an office or proposition stating a measure on which the voter is ineligible to vote. Multiple ballot styles shall be available in those shared polling places where jurisdictions do not overlap. The Elections Administrator shall provide the necessary voter registration information, instructions, and other information needed to enable the election judges in the voting locations that have more than one ballot style to conduct a proper election. Each party to this agreement will have to supply maps at the polling locations for their jurisdiction.

Each participating authority shall furnish the Elections Administrator a list of candidates and/or propositions showing the order and the exact manner in which the candidate name and/or proposition(s) are to appear on the official ballot (including titles and text in each language in which the authority's ballot is to be printed). Each participating authority shall be responsible for proofreading and approving the ballot insofar as it pertains to that authority's candidates and/or propositions.

The Elections Administrator shall be responsible for the preparation, testing, and delivery of the voting equipment for the election as required by the Election Code.

The Elections Administrator shall conduct criminal background checks on relevant employees upon hiring as required by Election Code Section 129.051(g).

IV: EARLY VOTING

The participating authorities agree to conduct joint early voting and to appoint the Election Administrator as the Early Voting Clerk in accordance with Sections 31.097 and 271.006 of the Texas Election Code. Each participating authority agrees to appoint the Elections Administrator's permanent county employees as deputy early voting clerks. The participating authorities further agree that the Elections Administrator may appoint other deputy early voting clerks to assist in the conduct of early voting necessary, and that these additional deputy early voting clerks shall be compensated at an hourly rate set by Parker County pursuant to Section 83.052 of the Texas Election Code. Deputy early voting clerks who are permanent employees of the Parker County Elections Administrator or any participating authority shall serve in that capacity without additional compensation.

Early Voting by personal appearance will be held at the locations, dates, and times listed in Attachment "A" of this document and shall be the Early Voting site to be used in the Parker County GENERAL to be held on NOVEMBER 3, 2015. Any qualified voter of the Joint Election may vote early by personal appearance at any of the joint early voting locations.

As Early Voting Clerk, the Elections Administrator shall receive applications for early voting ballots to be voted by mail in accordance with Chapter 31 and 86 of the Texas Election Code. Any requests for early voting ballots to be voted by mail received by the participating authorities shall be forwarded immediately by fax or courier to the Elections Administrator for processing.

The Elections administrator shall provide each participating authority a copy of the early voting report on a daily basis and a cumulative final early voting report following the election. In accordance with Section 87.121 (g) of the Texas Election Code, the daily reports showing the previous day's early voting activity will be distributed to each participating authority no later than 5pm each business day if requested in writing.

VII: EARLY VOTING BALLOT BOARD

Parker County shall appoint an Early Voting Ballot Board (EVBB) to process early voting results from the Joint Election. The Presiding Judge, with the assistance of the Elections Administrator, shall appoint two or more additional members to constitute the EVBB. The Elections Administrator shall determine the number of EVBB members if required to efficiently process the early voting ballots.

VIII: CENTRAL COUNTING STATION AND ELECTION RETURNS

The Elections Administrator shall be responsible for establishing and operating the central remote counting stations to receive and tabulate the voted ballots in accordance with the provisions of the Texas Election Code and of this agreement.

The participating authorities hereby. In accordance with Section 127.002, 127.003, and 127.005 of the Texas Elections Code, appoint the following central counting station officials:

Early Voting Clerk: Don Markum

Central Count Station Manager/Tabulation: Gina Osborn

Central Count Assistants: Beth Molder, Lori Williams and Renee Fox

Presiding Judge: Michael Prince

Alternate Judge: James Parris

The counting station manager or his/her representative shall deliver timely cumulative reports of the election results as precincts report to the central count station. The manager shall be responsible for releasing unofficial cumulative totals and precinct returns from the election to the joint participants, candidates, press, and general public by distribution of hard copies at the central counting station. To ensure the accuracy of reported election returns, results printed on the tapes produced by Parker County's voting equipment will not be released to the participating authorities at the remote collection sites or by phone from individual polling locations.

The Elections Administrator will prepare unofficial canvass reports that are necessary for the compliance with Election Code Section 67.004 after all precincts have been counted and will deliver a copy of these unofficial canvass reports to each participating authority as soon as possible after all returns have been tabulated. Each participating authority shall be responsible for the official canvass of its respective election(s).

The Elections Administrator will prepare the electronic precinct by precinct results for uploading to the Secretary of State as required by Section 67.017 of the Texas Election Code.

The Elections Administrator shall be responsible for conducting the post-election manual recount required by Section 127.201 of the Texas Election Code unless a waiver is granted by the Secretary of State. Notification and copies of the recount, if waiver is denied, will be provided to each participating authority and the Secretary of State's Office.

IX: PARTICIPATING AUTHORITIES WITH TERRITORY OUTSIDE PARKER COUNTY

X: RUNOFF ELECTIONS

Each participating authority shall have the option of extending the terms of this agreement through its runoff election, if applicable. In the event of such runoff election, the terms of the agreement shall automatically extend unless the participating authority notifies the Elections Administrator in writing within 3 business days of the original election.

Each participating authority shall reserve the right to reduce the number if early voting locations and/or election day voting locations in a run-off election. If necessary, any voting changes made by a participating authority between the original election and the run-off election shall be submitted by the authority making the change to the United States Department of Justice for the preclearance required by the Federal Voting Rights Act of 1965, as amended. (If necessary)

Each participating authority agrees to order any run-off election(s) at its meeting for canvassing the votes from the NOVEMBER 3, 2015 election and to conduct its drawing for ballot positions at or immediately following such meeting in order to expedite preparations for its run-off election.

Each participating authority eligible to hold run-off elections agrees that the date of the run-off election, if necessary, shall be determined jointly by the participating authority (ies) and the Elections Administrator.

XI: ELECTION EXPENSE AND ALLOCATION OF COSTS

The participating authorities agree to share the costs of administering the Joint Election. Allocation of costs will be estimated and where multiple participants are utilizing a polling cost will be shared. Costs for Early Voting by Personal Appearance, Early Voting by Mail, and ballot programming shall be allocated based upon the fees agreed to by the participating authorities (See annex A.)

Costs for Early Voting by Mail shall be allocated according to the actual number of ballots mailed to each participating authorities voters.

Each participating authority agrees to pay the Parker County Elections Administrator as administrative fee equal to ten percent (10%) of its total billable costs in accordance with Section 31.100(d) of the Texas Election Code.

The Parker County Elections Administrator shall deposit all funds payable under this contract into the appropriate fund(s) within the county treasury in accordance with Election Code Section 31.100.

XII: WITHDRAWL FROM CONTRACT DUE TO CANCELLATION OF ELECTION

Any participating authority may withdraw from this agreement and the Joint Election should it cancel its election in accordance with Sections 2.051-2.053 of the Texas Election Code. The withdrawing authority is fully liable for any expenses incurred by the Parker County Elections Administrator on behalf of the authority plus an administrative fee of ten percent (10%) of such expenses. The minimum fee shall be $75.00. Any monies over the $75.00 minimum fee will be due within thirty days of the withdrawal from the contract.

XII: RECORDS OF THE ELECTION

The Elections Administrator is hereby appointed general custodian of the voted ballots and all records of the Joint Election as authorized by Section 271.010 of the Texas Election Code.

Access to the election records shall be available to each participating authority as well as to the public in accordance with applicable provisions of the Texas Election Code and the Texas Public Information Act. The election records shall be stored at the offices of the Elections Administrator or at an alternate facility used for storage of county records. The Elections Administrator shall ensure that the records are maintained in an orderly manner so that the records are clearly identifiable and retrievable.

Records of the election shall be retained and disposed of in accordance with the provisions of Section 66.058 of the Texas Election Code. If records of the election are involved in any pending election contest, investigation, litigation, or open records request, the Elections Administrator shall maintain the records until final resolution or until final judgment, whichever is applicable. It is the responsibility of each participating authority to bring to the attention of the Elections Administrator any notice of pending election contest, investigation, litigation or open records request which may be filed with the participating authority.

XIV: RECOUNTS

A recount may be obtained as provided by Title 13 of the Texas Election Code. By signing this document, the presiding officer of the contracting participating authority agrees that any recount shall take place at the offices of the Elections Administrator, and that the Elections Administrator shall serve as Recount Supervisor and the participating authority's official or employee who performs the duties of the secretary under the Texas Election Code shall serve as Recount Coordinator.

The Elections Administrator agrees to provide advisory services to each participating authority as necessary to conduct a proper recount.

XV: MISCELLANEOUS PROVISIONS

1. It is understood that to the extent space is available, other districts and political subdivisions may wish to participate in the use of the county's election equipment and voting places, and it is agreed that the Elections Administrator may contract with such other districts or political subdivisions for such purposes and that in such event there may be an adjustment of the pro-rata share to be paid to the County by the participating authorities.
2. The Elections Administrator shall file copies of this document with the Parker County Judge, Parker County Auditor, and the Parker County Treasurer in accordance with Section 31.099 of the Texas Election Code.
3. Nothing in this contract prevents any party from taking appropriate legal action against any other party and/or other election personnel for a breach of this contract or a violation of the Texas Election Code.
4. This agreement shall be constructed under and in accord with the laws of the State of Texas, and all obligations of the parties created hereunder and performable in Parker County, Texas.

5. In the event that one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision hereof and this agreement shall be constructed as if such invalid, illegal, or unenforceable provision had never been contained herein.
6. All parties shall comply with all applicable laws, ordinances, and codes of the State of Texas, all local governments, and other entities with local jurisdiction.
7. The waiver by any party of a breach of any provision of this agreement shall not operate as or be construed as a waiver of any subsequent breach.
8. Any amendments of this agreement shall be of no effect unless in writing and signed by all parties hereto.

XVI: COSTS ESTIMATES AND DEPOSIT OF FUNDS

The total estimated obligation for each participating authority under the terms of this agreement. Each participating authority agrees to pay the Parker County Elections Administrator of 75% due with the signed contract. The exact amount of each participating authority's obligation under the terms of this agreement shall be calculated after the NOVEMBER 3, 2015 election (or runoff election, if applicable), and the authority shall pay to the Elections Administrator the balance due within 30 days after the receipt of the invoice from the Parker County Treasurer's Office.

The total estimated obligation and required deposit for each participating authority under the terms of this agreement shall be as follows:

SHOW DEPOSIT DUE FOR EACH ENTITY AND TOTAL ESTIMATED

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PLEASE SEE ATTACHED

XVII: JOINT CONTRACT ACCEPTANCE AND APPROVAL

IN TESTIMONY HEREOF, this Agreement has been executed on behalf of the Parties hereto as follows, to-wit:

1. It has on the _____day of_____, _____ been executed by the Parker County Elections Administrator pursuant to the Texas Elections code so authorizing;
2. It has on the _____day of _____, _____ been executed on behalf of the ENTITY, TEXAS PURSUANT TO AN ACTION OF THE GRANBURY ISD so authorizing;

ACCEPTED AND AGREED TO BY THE PARKER COUNTY ELECTIONS ADMINISTRATOR

_____
DON MARKUM

ACCEPTED AND AGREED TO BY THE GRANBURY ISD

_____
JAMES M LARGENT, ED.D
SUPERINTENDENT

APPROVED AS TO FORM BY

_____
JOHN FORREST, COUNTY ATTORNEY
PARKER COUNTY, TEXAS

May 20, 2015

Thank you for considering Parker County to contract your election on NOVEMBER 3, 2015. Attached is the contract along with a cost estimate. The actual cost will be totaled up after the election, and an invoice will be sent to you with the balance. If a refund should be issued to you, an invoice with the refund balance will be sent. If your entity requires no election, please send an email to gina.osborn@parkercountytx.com to request the contract be canceled (no charge will take place). Attached is a tentative copy of the Early Voting AND Election Day poll sites which are subject to change until approved by court. As soon as this is finalized, I will send a copy to you by email (these are subject to change until approved by court). The county will be paying for Early Voting this election because the state will be having constitutional amendments. As always, if you have any questions please feel free to call my office at any time during business hours.

Don Markum

Elections Administrator

Parker County

EARLY VOTING SITES AND HOURS

Early voting sites and hours for voting by personal appearance for the General Election to be held on November 3, 2015 as conducted by Parker County, Texas are as follows:

Main Voting Site:

Parker County Courthouse Annex
1112 Santa Fe Dr.
Annex Kitchen
Weatherford, TX

Branch Voting Sites:

Springtown City Hall 200 N Main St Springtown, TX City Council Meeting Room	Peaster Fire Department 221 Judd Street Peaster, TX Meeting Room	Willow Park Municipal Building 516 Ranch House Road Willow Park TX City Council Meeting Room
Aledo Community Center 104 Robinson Ct. Aledo TX Meeting Room	Old Brock ISD Admin. Build 100 Grindstone Road Brock TX Meeting Room	Azle Masonic Lodge 257 W. Main St Azle TX Meeting Room

Early Voting Hours and Days for The Main Voting Site and Branch Voting Sites:

Monday, October 19, 201	8:00 a.m. to 5:00 p.m.	Sunday, October 25, 2015	11:00 a.m. to 4:00 p.m.
Tuesday, October 20, 2015	8:00 a.m. to 5:00 p.m.	Monday, October 26, 2015	7:00 a.m. to 7:00 p.m.
Wednesday, October 21, 2015	8:00 a.m. to 5:00 p.m.	Tuesday, October 27, 2015	7:00 a.m. to 7:00 p.m.
Thursday, October 22, 2015	8:00 a.m. to 5:00 p.m.	Wednesday, October 28, 2015	7:00 a.m. to 7:00 p.m.
Friday, October 23, 2015	8:00 a.m. to 5:00 p.m.	Thursday, October 29, 2015	7:00 a.m. to 7:00 p.m.
Saturday, October 24, 2015	7:00 a.m. to 7:00 p.m.	Friday, October 30, 2015	7:00 a.m. to 7:00 p.m.

Applications for ballots by mail may be obtained by calling 817-598-6185
Applications for ballots by mail must be received by the Early Voting Clerks no later than the close of business on Friday October 23, 2015
Applications for ballot by mail shall be mailed to:

Don Markum, Early Voting Clerk
1112 Santa Fe Drive
Weatherford TX 76086

NOVEMBER 3, 2015 GENERAL ELECTION
PARKER COUNTY
ELECTION DAY POLL SITES

LOCATIONS OF POLLING SITES

100	SILVER CREEK METHODIST CHURCH	2200 CHURCH RD. OFF 730, AZLE
105	SILVER CREEK ELEMENTARY SCHOOL	10300 SOUTH FM 730, AZLE
110	CROSSTIMBERS ELEMENTARY SCHOOL	831 JACKSON TRAIL, AZLE
111	AZLE MASONIC LODGE	257 W. MAIN, AZLE
115	RENO CITY HALL	195 W. RENO RD., RENO
120	FIRST BAPTIST SPRINGTOWN	500 N. MAIN, SPRINGTOWN
125	OUTREACH OF LOVE CHURCH	3591 E. HWY 199, SPRINGTOWN
130	PARKER COUNTY NE ANNEX	1020 E. HWY.199, SPRINGTOWN
135	FRIENDSHIP BAPTIST CHURCH	801 FRIENDSHIP RD., WEATHERFORD
140	AGNES BAPTIST CHURCH	350 AGNES NORTH, SPRINGTOWN
200	HARBERGER HILL COMMUNITY CTR RM B	701 NARROW ST., WEATHERFORD
205	TRINITY LUTHERAN CHURCH	1500 BALL ST., WEATHERFORD
210	POOLVILLE METHODIST CHURCH	230 NORTH CHURCH, POOLVILLE
215	PEASTER FIRE DEPT.	221 JUDD ST, PEASTER
220	WHITT FIRE DEPT.	4312 N FM RD 52, WHITT
225	GARNER ISD	2222 GARNER SCHOOL ROAD, GARNER
230	CALVARY BAPTIST CHURCH	1900 N. MAIN ST, WEATHERFORD
235	SHADY GROVE BAPTIST CHURCH	2470 W. LAMBERT RD., WEATHERFORD
240	UNION BAPTIST CHURCH	3451 SARRA LN., SPRINGTOWN
245	CALVARY BAPTIST CHURCH	1900 N. MAIN ST., WEATHERFORD
250	HARBERGER HILL COMMUNITY CTR RM C	701 NARROW ST.,WEATHERFORD
255	VICTORY BAPTIST CHURCH	1311 EAST BANKHEAD DR., WEATHERFORD
300	PHOENIX MASONIC LODGE	1009 PALO PINTO ST, WEATHERFORD
305	GRACE FIRST PRESBYTERIAN CHURCH	606 MOCKINGBIRD LN., WEATHERFORD
310	PARKER COUNTY COURTHOUSE ANNEX	1112 SANTA FE DRIVE, WEATHERFORD
315	SANTA FE DRIVE BAPTIST CHURCH	1502 SANTA FE DRIVE, WEATHERFORD
320	MILLSAP COMMUNITY CTR	104 FANNIN ST, MILLSAP
325	HARMONY BAPTIST CHURCH	242 HARMONY ROAD, WEATHERFORD
330	PARKER COUNTY ESD # 6	4970 TIN TOP RD., WEATHERFORD
335	BROCK BAPTIST CHURCH	2111 FM 1189, BROCK
340	FIRST BAPTIST CHURCH OF DENNIS	7600 FM 1189, DENNIS
345	SPRING CREEK BAPTIST CHURCH	100 SPRING CREEK RD., WEATHERFORD
350	GREENWOOD FIRE DEPARTMENT	1418 GREENWOOD CUT-OFF ROAD, GREENWOOD
400	FIRE STATION	6085 WHITE SETTLEMENT RD, WEATHERFORD
405	FIRE STATION #2	122 W. LAKE DR., WEATHERFORD
410	WILLOW PARK POLICE/FIRE DEPT.	101 STAGECOACH TR., WILLOW PARK
415	WILLOW PARK MUNICIPAL BLDG.	516 RANCH HOUSE RD., WILLOW PARK
420	WHEATLAND BAPTIST CHURCH	15910 S. HWY 377, WHEATLAND
425	CHURCH OF GOD CAMPGROUND	2240 FT WORTH HWY., WEATHERFORD
430	ALEDO COMMUNITY CENTER	104 ROBINSON CT., ALEDO
435	ALEDO ISD ADMIN. BUILDING	1008 BAILEY RANCH ROAD, ALEDO
440	NEW FAITH BAPTIST	3303 WEST FM 5, ANNETTA
445	PARKER COUNTY PRECINCT BARN #4	1320 AIRPORT ROAD, ALEDO
450	LAKESHORE DRIVE BAPTIST CHURCH	200 S. LAKESHORE DR., HUDSON OAKS

ELECTION AGREEMENT
FOR JOHNSON COUNTY AND GRANBURY INDEPENDENT SCHOOL DISTRICT
NOVEMBER 3, 2015

THIS AGREEMENT is made and entered into this ___day of _____2015, by and between the COUNTY OF JOHNSON,TEXAS, acting by and through the JOHNSON COUNTY ELECTIONS ADMINISTRATOR (hereinafter referred to as "COUNTY") and GRANBURY INDEPENDENT SCHOOL DISTRICT, acting by and through its Superintendent or his designee (hereinafter referred to as "ISD").

WHEREAS, the COUNTY will be conducting the "ISD" General Election on November 3, 2015 for registered voters of Johnson County, Texas residing within ISD; and

WHEREAS, pursuant to Sec. 31.093, Texas Elections Code, the County Elections Administrator is required to enter into a contract with ISD to conduct and furnish election services for this November 3, 2015 General Election of ISD: and

WHEREAS, ISD desires that the Johnson County Elections Administrator conduct and coordinate this election; NOW THEREFORE,

FOR AND IN CONSIDERATION of the mutual project referenced herein, the parties hereto agree to hold an election on November 3, 2015 from 7:00 a.m. until 7:00 p.m., in accordance with Section 271.002, Texas Election Code, and that said election to be conducted pursuant to the terms of this agreement.

I. AGREEMENT

GENERAL TERMS:

1.01 On November 3, 2015, the election shall be held from 7:00 AM until 7:00 PM, that day, at the location listed on Exhibit B.

1.02 The political subdivision participating in the election on November 3, 2015, shall have and use the election Judges and ES&S AutoMark voting equipment.

II. JOHNSON COUNTY

2.01 The COUNTY agrees to coordinate, supervise, and conduct the Election, pursuant to the provisions of the Texas Election Code unless specifically provided otherwise in this Agreement with the understanding that the Election is only for the registered voters of Johnson County, Texas residing within the ISD.

2.02 The Elections Administrator shall perform the following duties:

a. Designate voting locations and contact the owners or custodians of public (or if unavailable, private) buildings and arrange for their use. Such voting locations shall be furnished to ISD as soon as possible.

b. Appoint, notify, and train the presiding judges and alternate judges and clerks. The names and addresses of each judge and alternate judge and clerk shall be furnished to the ISD at a later date. 47

c. Compensate election judges, alternate judges and clerks.

d. Transport voting equipment to and from each polling location.

e. Rent, if necessary, voting locations.

f. Provide lists of registered voters to the election judges.

g. Preparation of programs and test materials for tabulation of the ballots to be used with electronic voting equipment in accordance with the provisions of the Texas Election Code and of this Agreement.

h. Publish notice of the date, time, and place of the testing of the electronic tabulation equipment and conduct such testing.

III. EARLY VOTING AND ELECTION DAY VOTING

3.01 Early Voting by Personal Appearance

a. The Elections Administrator, Patty Bourgeois shall serve as Early Voting Judge for the ISD General Election and other judges and clerks shall be appointed by her as needed.

b. Early Voting by personal appearance shall be conducted at the location listed on Exhibit A. All eligible voters in ISD of Granbury may vote early at the Elections Office; 103 S Walnut St., Cleburne, Texas 76033.

c. Early Voting by personal appearance will begin on October 19, 2015, and will end on October 30, 2015. There will be early voting on Saturdays, Sundays, or legal holidays, unless otherwise agreed to by the parties.

d. Temporary extended hours at those sites listed as in sec: 85.005 of the Election Code.

3.02 Early Voting By Mail:

a. The COUNTY shall be responsible for early voting ballot requests by mail.

b ISD shall forward any requests by mail applications to the COUNTY. 48

c. The COUNTY shall be responsible for all preparation of mail ballots including mailing ballot to voter.

3.03 The Ballot Board Judge for the ISD shall be as designated by the COUNTY. The Early Voting Ballot Board's duties will include:

(1) Serve as Signature Verification Committee
(2) Prepare the mail ballots for tabulation.
(3) Convene to count provisional ballots and late ballots from out of the country, if any. (7^{th} day or earlier after Election Day).

3.04 Election Day Voting:
The COUNTY shall be responsible for the following:

a. Procure, prepare, and distribute supplies and the ES&S AutoMark and other election equipment for personal appearance on Election Day.

b. Procure, prepare, and distribute Election Day supplies, tables, chairs if needed, and equipment, including ballots.

c. Supervise the handling and disposition of election returns, tabulate unofficial returns, and assist in preparing the tabulation for the official canvass.

d. Prepare the canvass report after all precincts have been counted and make available a copy of the appropriate part of the tabulation report.

e. Conduct the manual count.

3.05 Serve as custodian of election records and store election records as provided by Section 66.058 of the Texas Election Code for a period of 6 months.

IV. ISD

ISD shall have the following responsibilities in conducting this election on November 03, 2015;

4.01 Prepare any election orders, resolutions, notices, writ of election, and other pertinent documents for adoption for execution by the appropriate officer; and take all actions required by law for calling the election, handling contests, canvassing the returns, and declaring the results of the election.

4.02 Prepare and publish information for the required election notice.

4.03 Deliver to the Elections Administrator the official wording, including Spanish translation, to be printed on the optical scan ballot.

4.04 Approve final optical scan ballot wording for content, form, and spelling.

4.05 Prepare and publish the Notice of Election, which is the required and described method of giving notice in accordance to Texas Election Code (Sec 4.003(a) (1).

4.06 Provide maps and other reference guides.

4.07 Pursuant to Texas Election Code Sec. 67.003, canvass the official results between the 3rd and 11th day following the election.

V. PAYMENT FOR SERVICES

5.01 In consideration for the services and expenses provided by the County for conducting this election, the County shall be reimbursed for the optical scan ballots, ballot layout, media, coding the ES&S AutoMark equipment, M650 optical scan equipment, voting supplies, Election Judges, Clerks, Central Count, Ballot board, a 10 % administration fee, and any other expenses listed on Exhibit C.

5.02 Should a recount be required, those costs associated with the recount, if any, shall be in accordance with the provisions of the Texas Election Code.

5.03 The official for parties to contact for all purposes shall be listed at the end of the Agreement. All notices and other deliveries under the Agreement shall be delivered to said individual so listed. 50

VI. RUN-OFF ELECTION

6.01 In the event there is a run-off election, this Agreement shall be extended for the time necessary to conduct the run-off election and the ISD and COUNTY agree to continue to perform their respective responsibilities as set forth in this Agreement as are applicable to a run-off election. ISD will be responsible for any and all additional costs associated with the run-off election incurred by COUNTY. Any additional costs owed to COUNTY by ISD will be invoiced by COUNTY and ISD agrees to pay said invoiced amount within thirty (30) days of receipt of the invoice from COUNTY.

VII. TERMINATION IF ELECTION IS CANCELED

7.01 In the event that the election is canceled due to all candidates being unopposed, County and ISD agree that this Agreement will be terminated and ISD will owe a cancellation fee of $75.00 to be paid by ISD within thirty (30) days of said cancellation.

ACCEPTANCE:

On behalf of Johnson County Elections Administration, I hereby accept the terms of the Agreement.

Signed the_____ day of _____, 2015.

_____
Patty Bourgeois
Elections Administrator
Johnson County, Texas

On behalf of Granbury Independent School District, I hereby accept the terms of this Agreement.

Signed the_____ day of _____, 2015.

_____
James Largent, Granbury
Superintendent

IN WITNESS WHEREOF, the above Agreement was adopted at a meeting of the Commissioner's Court of Johnson County on the _____ day of _____, 2015.

COUNTY OF JOHNSON

_____
County Judge
Johnson County Commissioners Court

Officials for notice:
Patty Bourgeois
Elections Administrator
Johnson County
P.O. Box 895
Cleburne, Texas 76033

James Largent, Granbury
Superintendent
600 W. Pearl St.
Granbury, Texas 76048

Exhibit C

COST OF SERVICE. Granbury ISD shall pay for services , supplies, and equipment in occordance with the following estimated cost schedule. The Granbury ISD will be liable to pay all the expense that have endured; and a 10% administration fee.

GRANBURY ISD: Contracted Election with Johnson County/Separate Ballots 1 EV & 2 ED Location.

1. **VOTING EQUIPMENT**	**Estimated**	**Actual**
(X) Rental M650 Optical Scanner	$0.00	$0.00
(X) Rental ES&S Auto-Mark for HAVA Compliance. 2 @ 350.00	$700.00	$0.00
(X) In County Testing of ES&S Auto-Mark, & M650 Optical Scanner @ $10.00 per hr for 2hrs X 2 people	$40.00	$0.00
(X) Programming Charges/Coding/Media/ shipping for 650 Central count & Auto-marks	$1,000.00	$0.00
(X) Printing Ballots/Layout/Spanish Coding/ shipping	$500.00	$0.00
(X) Publish Notice of Tabulation test	$0.00	$0.00
(X) Delivery & P/Up of Auto-mark @ $10.00 per hr for 2hrs X 2 people	$40.00	$0.00
(X) Building Rental	$100.00	$0.00
2. **PERSONNEL EXPENSES**		
(X) Ballot Board @ $10.00 per hr for 5 hrs X 3 people	$150.00	$0.00
(X) Preparation of Supplies & Ballots @ 10.00 per hr for 8 hrs X 2 people	$160.00	$0.00
(X) Central Counting Station Personnel	$200.00	$0.00
Manager and technical personnel	$300.00	$0.00
(X) Security @ $35.00 per hr for 5 hrs X 1 deputy	$175.00	$0.00
3. **ESTIMATED EARLY VOTING AND ELECTION DAY COSTS**		
(X) Judge's Kit Early Voting	$25.00	$0.00
(X) Ballot by Mail GISD: 50 @ $5.00	$250.00	$0.00
(X) Early Voting Combination forms	$26.00	$0.00
(X) Early Voting Judge @ 11.00 per hr for 130 hrs X 1 judges	$1,430.00	$0.00
(X) Early Voting Clerks @ 10.00 per hr for 117.50 hrs X 2 clerks	$2,350.00	$0.00
(X) Early Voting mileage reimbursement	$0.00	$0.00
(X) Early Voting Pick up & delivery fee	$25.00	$0.00
(X) Judge's Kit Election Day 2 @ $35.00 ea	$70.00	$0.00

Exhibit C

(X) Election Day Combination forms	$18.00	$0.00
(X) Election Day Judge @ 11.00 per hr for 15hrs X 2 judges.....	$330.00	$0.00
(X) Election Day Clerks @ 10.00 per hr for 13 hrs X 4 clerks.....	$520.00	$0.00
(X) Election Day Pick up & delivery fee $25.00 X 2.....	$50.00	$0.00
(X) Supplies, toner cartridges, red seals, & etc	$300.00	$0.00
Subtotal	$8,759.00	$0.00
(X) CONTRACT ADMINISTRATIVE FEE COST 10% of subtotal	$875.90	$0.00
TOTAL COST ...	**$9,634.90**	**$0.00**

53

*** Per section: 7.01**

If the Election is canceled there will be a fee of $75.00 to be paid by ISD within (30) days of said cancellation.

*** Reference to:**

EXHIBIT A/B
(ANEXO A/B)

EARLY VOTING/ ELECTION DAY
POLLING LOCATION
GRANBURY ISD
NOVEMBER 03, 2015
GENERAL ELECTION
(VOTACIÓN ADELANTADA/DÍA DE ELECCIONES
CENTRO DE VOTACIÓN
GRANBURY ISD
03 DE NOVIEMBRE DEL 2015
ELECCIÓN GENERAL)

Exhibit A
(Anexo A)

October 19, 2015 through October 30, 2015 is the period for early voting by personal appearance (Sec. 85.001). Any voter qualified to vote in the November 3, 2015, General Election is eligible for early voting by personal appearance.
Early voting by personal appearance will be conducted at all following locations:
Monday, October 19, 2015 – Friday, October 23, 2015 hours: 8:00 am until 5:00 pm
Monday, October 26, 2015 - Friday, October 30, 2015 hours: 7:00 am until 7:00 pm
(El plazo para la votación adelantada en persona es desde el 19 de octubre hasta el 30 de octubre del 2015 (Sec. 85.001). Cualquier votante cualificado para votar en la Elección General del 3 de noviembre del 2015, es elegible para la votación adelantada en persona.
La votación adelantada en persona se llevará a cabo en todas las siguientes ubicaciones:
Lunes, 19 de octubre del 2015 – viernes, 23 de octubre del 2015; horas: 8:00 am hasta 5:00 pm
Lunes, 26 de octubre del 2015 - viernes, 30 de octubre del 2015; horas: 7:00 am hasta 7:00 pm)
Hours for additional weekend early voting will be extended at all six early voting locations to include:
Saturday October 24, 2015, 7:00 am to 7:00 pm.
Sunday October 25, 2015, 11:00 am to 4:00 pm.
(Las horas adicionales para la votación adelantada durante el fin de semana serán extendidas en todas las seis ubicaciones para votación adelantada incluyendo:
Sábado, 24 de octubre del 2015, 7:00 am hasta 7:00 pm
Domingo, 25 de octubre del 2015, 11:00 am hasta 4:00 pm)

GRANBURY ISD
EARLY VOTING LOCATION
(GRANBURY ISD CENTRO DE VOTACIÓN ADELANTADA)

Johnson County Elections
103 S. Walnut St.
Cleburne, Texas 76033
(817) 556-6197

Exhibit B
(Anexo B)

ELECTION DAY LOCATION
(CENTRO DE VOTACION EN EL DÍA DE ELECCIONES)

November 3, 2015 Hours for
Election Day are 7:00 am. until 7:00 pm.
(El 03 DE NOVIEMBRE DEL 2015, las horas para
el Día De Elecciones son 7:00 am. hasta 7:00 pm.)

1	**Reece Prairie Baptist Church** ***(Iglesia Bautista Reece Prairie)*** 9705 CR 1016 Burleson, Texas 76028
15	**Bono Baptist Church** ***(Iglesia Bautista Bono)*** 6349 Bono Rd. Godley, Texas 76044

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

SUPPORT SERVICES

To: Board of Trustees
Date: June 8, 2015
For: Approval

TO: Dr. James Largent, Superintendent

FROM Linda Williams
DATE: June 8, 2015
RE: Meal Price Increase

SUMMARY:

The prices for meals served in the GISD Child Nutrition program is reviewed annually to ensure that pricing is compliant with regulations and sufficient to cover the cost of the program. As a result of this review, the following need to be addressed for Lunch pricing for the 2015-2016 school year.

In order to continue compliance with The Health, Hunger-Free Kids Act of 2010 – Sec. 205, lunch prices will need to increase by atleast $.05 every year. The Act states: "Effective School Year beginning July 1, 2011, schools are required to charge students for paid meals at a price that is on average equal to the difference between free meal reimbursement and paid meal reimbursement; Schools that currently charge less are required to gradually increase their prices over time until they meet the requirement; Schools may choose to cover the difference in revenue with non-federal funds instead of raising paid meal prices. Establishes a maximum annual increase in the required paid increase of 10 cents annually, but allows schools to establish a higher increase at their discretion." This year we are required to increase by 10 cents since we need to be at the TDA weighted price average of $2.68 per meal. By increasing 10 cents for all schools we are able to meet this requirement. Staff Meal prices are also required to be increased in order to comply with the TDA regulation

2014-15 Prices are as follows:

Elementary Type A Breakfast	$1.15
Elementary Type A Lunch	$2.35
Middle School Type A Breakfast	$1.40
Middle School Type A Lunch	$2.50
High School Type A Breakfast	$1.65
High School Type A Lunch	$2.65
Staff Breakfast Price	$1.90
Staff Lunch Price	$3.25

The difference between 2015-16 free and paid meal reimbursement is a weighted $2.68 per meal. Therefore, GISD needs to increase the paid meal price to a weighted $2.68 per meal. However, the increase is limited to a maximum $.10 as addressed above.

RECOMMENDATION:

It is recommended that the meal prices for 2015-2016 be as follows:

Elementary Type A Breakfast	$1.25
Elementary Type A Lunch	$2.45
Middle School Type A Breakfast	$1.50
Middle School Type A Lunch	$2.60
High School Type A Breakfast	$1.75
High School Type A Lunch	$2.75
Staff Breakfast Price	$1.95
Staff Lunch Price	$3.30

Respectfully submitted,

Linda Williams
Director Support Services

Date Submitted: May 18, 2015

OFFICE OF SUPERINTENDENT

For:	**Board of Trustees**
Date:	**June 8, 2015**
Action:	**Approval**

To:	**Board of Trustees**	**From:**	**Judy Gentry, CTE Director**
		Date:	**June 3, 2015**
		RE:	**F1 International Travel**

SUMMARY:

The F1 in Schools team would like to request International Travel to Singapore, Singapore between September 11 and September 21. Affinity Racing is the National Champion, having placed 1st in the F1 in Schools Challenge held in Michigan, May 2015. The team must register their car on Friday, September 11. The team will compete in the F1 in Schools World Competition and attend a variety of excursions in the area, including attending the F1 Grand Prix Race in Singapore September 20. We plan to return Monday, September 21.

The team requests assistance from the district to help pay a portion of the travel. Travel costs are expected to be approximately $35-40,000 for the team of 6 students and sponsors.

Respectfully submitted,

Judy Gentry,
Director of CTE

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

CURRICULUM AND INSTRUCTION

TO: Dr. James Largent, Superintendent	**FROM**: Sharon Williams **DATE**: May 20, 2015 **RE**: Instructional Materials Allotment (textbook)

SUMMARY:

The Curriculum Department facilitated the instructional materials recommendation for resources to be implemented in the fall of 2015. This system is similar to the old textbook adoption process. Publishers were invited to the district to present their products. Teachers were given log-ins so that they could use the materials in their classroom for a couple of months. The following items are on Proclamation 2015 as defined by the state:

- Math 9-12
- Social Studies K-12
- Fine Arts

TEC 31.022 states that priority will be given as follows:

1. Foundation subjects that have a state assessment
2. Foundation subjects with newly revised TEKS
3. Foundation subjects
4. Enrichment subjects

The specific recommendations are:

- K-5 Social Studies – American Legacy Publishing - Social Studies Weekly
- 6-12 Social Studies – Houghton Mifflin Harcourt
- Algebra I, Geometry, Algebra II – McGraw-Hill
- Math Models, AQR, Pre-Calculus – Pearson (only option)
- Fine Arts – Choices were not made due to funding. If IMA funds are left after these purchases, Fine Arts materials will be purchased if the teachers so choose.

RECOMMENDATION:

It is recommended that all 100% conforming materials are approved by the board.

Respectfully submitted,

Sharon Williams
Director of Curriculum and Instruction

OFFICE OF SUPERINTENDENT

For:	**Board of Trustees**
Date:	**June 8, 2015**
Action:	**Approval**

To:	**Board of Trustees**	**From:**	**Dr. James M. Largent**
		Date:	**May 13, 2015**
		RE:	**Low Attendance Day State Waiver**

SUMMARY:
On February 27, 2015 our District had to execute an early release due to inclement weather.

Districts or campuses can request a waiver to excuse any instructional days from ADA calculations that have attendance at least 10 percent below the last school year's average attendance due to inclement weather, health, safety-related, or other issues. As noted in the *Student Attendance Accounting Handbook* 3.8.2.3. This excuse is for FSP funding purposes only. Excluding the day from ADA calculations for audit purposes requires specific written TEA approval. In the waiver, your district must attach supporting documentation of low attendance for the day (including the reason for the low attendance rate) and the prior year's attendance report (showing the average for the year) for your district or campus

Respectfully submitted,



Dr. James M. Largent
Superintendent

Director of Facilities

For:	**Board of Trustees**
Date:	**June 3, 2015**
Action:	**Approve**

To:	**Dr. James M. Largent, Superintendent**	**From:**	**Randy Leach**
		Date:	**June 8, 2015**
		RE:	**2015 Summer Projects**

SUMMARY:

The Mambrino Roof project proposal is for $357,210. This cost includes the following:

- Payment and Bond Fees ($7,290)
- Additional installation of the 60 mil PVC to top of parapet wall and HVAC curbs. ($8,250)

Note:

Texas State Law requires an Engineer Seal for a Public Works project over $20,000. (Sec. 1001.053)

1. GISD hired Apex Engineering and Consultants, Inc. to perform the required roof engineering. ($5,000) (see attached proposal)

2. The initial proposal is being provided to describe the scope of work. As we proceed with the project, if minor modifications are needed to the equipment or services, the Facilities Director will negotiate a revised quote. Any revised quote will not substantially change the scope of products or services and will not exceed the amount presented to the Board for the project.

RECOMMENDATION:

To approve the Mambrino roof project for $357,210. This project will be performed by DK Haney, Roofing. (TIPS Contract # 5092712) (see attached proposal)

Respectfully submitted,

Randy Leach
Director of Facilities

Staff Persons Responsible: Randy Leach

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: June 8, 2015
For: Action

TO: Dr. James Largent, Superintendent

FROM: Dobie Williams
DATE: May 27, 2015
RE: Educational and Institutional Cooperative Services (E&I Cooperative Services)

SUMMARY:

District Policy CH (LEGAL) and Texas Education Code 44.031 authorize the use of cooperative (interlocal) purchasing to increase efficiency in procurement. Texas Government Code 791.003 and Local Government Code 271 grant the legal authority to form and participate in purchasing cooperatives.

The Educational and Institutional Cooperative Services (E&I Cooperative Services) was formed in 1934 as a non-profit organization. The contract portfolio currently contains a broad range of contracts that would be available to Granbury ISD as a member. There are no membership fees or administrative fees for participation. Membership in the cooperative may be terminated with a 30-day written notice.

Participation in cooperative agreements is beneficial for many reasons to include, but not limited to, combined purchasing strength due to the volume of members and time savings to the district in the use of existing contracts.

RECOMMENDATION:

It is recommended that the Board of Trustees adopt the resolution for participation and membership in E&I Cooperative Services until the District membership is terminated with a 30-day written notice.

Respectfully submitted,

Dobie Williams
Assistant Superintendent for Finance and Operations

Staff Person Responsible: Dobie Williams
Debbie Johnson

Date Submitted: May 27, 2016

COMMUNITY SCHOOLS HEALTH ADVISORY COUNCIL

REPORT FOR SCHOOL YEAR 2014-2015

Meeting Dates for the 2014-2015 School Year:

- October 16, 2014
- December 9, 2014
- January 27, 2015
- March 2, 2015
- May 12, 2015

Topics Discussed:

- CSHAC Purpose/Board Policy
- Standing Orders for GISD
- Immunization Clinics
- Suicide Prevention/Mental Health First AID
- GISD Health Fair
- GISD Wellness Plan
- Car Seat Event
- Health Occupations of America (HOSA)
- Homebound Program
- Fragrances in the Classroom
- Human Sexuality Instruction
- GISD Resource Notebook
- Child Abuse Prevention Month
- CISM Training for GISD Counselors and Nurses
- Online Registration for GISD
- Operation School Supplies
- Healthy Kids Summer Lunch Program
- Epi Pens
- Subcommittee for Physical Activity and Fitness Planning
- Brazos Pregnancy Clinic
- Parental Involvement School Bus
- CSHAC Meetings for 2015-2016

Review of CSHAC Purpose/Board Policy

Misty Walters and Sharon Williams reviewed the purpose of the CSHAC. It is necessary to coordinate school health which focuses on attention to different areas as the most effective and efficient way to meet the health needs of young people. These areas that should receive priority are: Nutrition Services, Health Services, Healthy and Safe School Environment, Counseling and Mental Health Services, Staff Wellness Promotion, Parent and Community Involvement, Physical Education, and Health Education.

Standing Orders

The Standing Orders for GISD for the 2014-2015 school year were presented to the SHAC. These orders were prepared by the nurses of GISD and approved by Dr. Stephen Bishop.

Immunization Clinics

The SHAC was notified that GISD partnered with HEB to provide Immunization Clinics for all employees with school insurance. HEB held clinics at each campus. These clinics provided the immunizations for flu, pneumonia, TDap, and Hepatitis B. Hepatitis B was provided to all staff in high risk positions.

Suicide Prevention

Sharon Williams reported that the counselors have received training in Mental Health First Aid. This training will help them prepare staff and students to be able to look for signs of possible suicidal situations. It will also train them how to respond appropriately and seek the proper help for the student that is necessary.

GISD Heath Fair

Heather Dollins presented information on the upcoming GISD Health Fair. It was held on Monday, March 2nd, 5:30-7:30 at the Granbury Conference Resort Conference Center during Public Schools Week. Agencies from the community hosted booths for parents and students. Some of these agencies included: Brazos Pregnancy Clinic, Children's Advocacy Center, City Police, Mission Granbury, Ruth's Place, STAR Council and United Way. There was a PBL Showcase for all 6th-12th grade students and the GHS EMT students also had a presentation. Door prizes were given away. Jeff Meador said that the GEF provided snacks. Brianne Langdon also volunteered to have a No Distracted Driving booth.

GISD Wellness Plan

Linda Williams, Director of Support Services, presented information on the changes in child nutrition. There have been changes in all food sold in school. GISD is currently following the guidelines that have been put in place and are awaiting the final rule which will probably go in affect for the 2015-2016 School Year. The policy has not been made official yet, but we will look at revamping the local policy in the meantime with a possible addendum to prepare for the changes in the policy.

Car Seat Event

Brianne Langdon announced that there will be a Car Seat Check event on April 29th. Parents will be able to pull their cars up and there will be people to check the safety of the car seat. They will also have different things available for parents and students to experience such as a drunk driving simulator and information on distracted driving.

Health Occupations Students of America (HOSA)

We called a special meeting for the purpose of approving a presentation that a group of Granbury High School Students would be presenting to Mrs. Garcia's 6th period class of 8th graders at Granbury Middle

School. Patricia Green, teacher and sponsor the HOSA program, presented the information to the SHAC. Ms. Green stated that students involved in this organization are required to choose from different levels: 1) Community Service or 2) Research and present Topics in Education for competition. This group of four students decided to choose the Competition. They were responsible for creating a lesson plan that included a pre and posttest. They are required to present the material to an audience which will be viewed later at their Health Education competition in Killeen, TX on February 6-7, 2015. The topic of the presentation is Teenage Pregnancy. The council reviewed the presentation and asked questions for clarification. There has been a parent letter sent home to students in Ms. Garcia's 6th period class informing them of this presentation. The council approved the presentation. Kim Spencer mentioned that it was a very good idea due to the absence of the Health class requirement.

Update: The HOSA team traveled to Killeen, TX and competed in the Health Education competition on February 6-7, 2015. Misty Walters received an update from the sponsor Patricia Green. She reported that the judges were very impressed with their presentation and did really well at the regional competition. They are already planning for next year's competition.

Homebound Program

Kim Spencer inquired about the need for new Homebound Teachers. Sharon Williams and Misty Walters had conducted interviews and selected a few new teachers. They will be trained in the upcoming weeks and will be utilized this spring semester as the need arises.

Fragrances in the Classrooms

There was a discussion about having fragrances in the classroom that might cause allergic reactions for students. The council decided that it was best to have the GISD nurses notify the teachers about any allergies that students might have that might affect their learning. If necessary, the teachers would eliminate fragrances. This would be decided on a case by case basis.

Human Sexuality Instruction

Every spring GISD nurses show the 5th grade boys and girls videos entitled Puberty for Boys/Girls: Top 10 things to expect. Information about the video is sent home with the students and the parents are given the opportunity to give their child permission to view these videos. AMS, GMS, and Crossland 9th Grade Center have presentations by the Brazos Pregnancy Center. Parents are notified and have the opportunity to give permission for their child to participate in these presentations. High School Students are also given the opportunity to take a Health Education course although it is not a requirement at this time.

GISD Resource Notebook

Misty Walters is currently putting together a community resource notebook. This resource will have information for different agencies and services for our students and families in GISD. This comprehensive resource will be distributed to the counselors at each GISD campus and revised each year.

Child Abuse Prevention Month

Jessica Riggs from the Children's Advocacy Center reported that Child Abuse Prevention month is in April. They will be visiting several GISD elementary schools and presenting their Happy Bear program. They also have one available for secondary students called Not Just Jenna.

CISM training for GISD

During the summer of 2015, the GISD Counselors and Nurses will participate in a 4 day CISM (Critical Incident Stress Management) Training. They will be partnering with the community and surrounding communities for this training. The training will provide support in comprehensive intervention and disaster behavioral health services. There will be two sessions. One will focus on individual support and debriefing while the other one will focus on the group process.

Online Student Registration for GISD in 2015-2016

GISD will be providing online registration for students for the 2015-2016 school year. Misty Walters and Sharon Williams have met with the Technology Department and voiced concerns in regards to the emergency health information. The data will be pulled for the nurses to review and they will then determine the critical information that will be put into Skyward. If the student has a food allergy, the nurse will give the parent or guardian the paperwork that is necessary for Support Services for their documentation for a meal plan. In addition a plan has been devised to effectively identify the homeless students of GISD.

Operation School Supplies

Operation School Supplies will be on August 13 from 9:00-5:00 at Lakeside Baptist Church. Applications have been sent home with the students of GISD. The GISD nurses will volunteer their assistance with the many community organizations and volunteers that make Operation School Supplies possible.

Healthy Kids Summer Lunch Program

Linda Williams spoke about the Healthy Kids Summer Lunch Program. There will be many locations in Granbury that will be serving hot lunches to children. They have added three additional sites to the locations for this summer. Children will be able to receive lunches Monday through Friday around 12 noon each day.

Epi Pens

SB 66 by Juan Hinojosa would require school districts and charter schools to implement policies related to the administration of epinephrine auto-injectors (EpiPens) to individuals reasonably believed to be experiencing anaphylaxis. GISD's RNs, Elizabeth Perchard and Kim Jones will be looking into some carriers that would provide Epi Pens for our campuses and trainings for our nurses. There will be protocols and safeguards set in place to protect our students.

SubCommittee for Physical Activity and Fitness Planning

Misty Walters reported that the SHAC must establish a physical activity and subcommittee to consider issues related to and make policy recommendations to increase student physical activity and improve student fitness. Attempts were made to contact people to be a part of this committee and multiple people were interested yet unable to commit to something this late in the year. This subcommittee will meet beginning in September of 2015.

Brazos Pregnancy Clinic

DeDe Litke reported that the Brazos Pregnancy Clinic just completed their first parenting classes. They offer a nine week class to mothers. If the mothers attend the full nine weeks they receive a free crib and mattress. They have also started a class for men as well.

Parental Involvement School Bus

Sharon Williams reported to the Council about the Parental Involvement School Bus that has been purchased for the GISD. This bus will be renovated and will be accessible at different events throughout the schools and community. The bus will have three computers and a work station for parents and students.

CSHAC Meetings for 2015-2016

All meetings will take place at 10:00 and will be held in the GISD training annex. The meetings for next year will be set in August. Members will be notified and new members will be added to enhance the council.

COMMUNITY SCHOOLS HEALTH ADVISORY COUNCIL MEMBERSHIP ROSTER

SCHOOL YEAR 2014-2015

1. Aly, Cheryl	Parent Member
2. Berryman, Kristie	Assistant Principal, AMS
3. Bishop, Dr. Steven	Local Physician, Medical Director
4. Bishop, Stacy	Acton Middle School Counselor
5. Brown, Kevin	Parent Member
6. Brown, Ginger	Texas Department of State Health
7. Carnes, Amanda	Parent Member
8. Coggins, Luci	Texas Department of State Health Services
9. Drysdale, Nell	Community Member
10. Garner, Kelly	Parent Member
11. Horn, Rev. Jim	Community Member
12. Jones, Kim	RN, Oakwoods Elementary School Nurse/Secretary
13. Langdon, Brianne	Parent Member
14. Litke, DeDe	Community Member, Brazos Pregnancy Clinic
15. Mabery, Brenda	Community Member
16. McCoy, Laurie	Child Nutrition Department, GISD
17. Meador, Jeff	GISD Public Information Officer
18. Moreno, Ryan	Parent Member
19. Perchard, Elizabeth	RN, Mambrino Elementary School Nurse
20. Power, Dr. Laura	Local Pediatrician
21. Scott, Malika	Parent Member
22. Skaggs, Cindy	Parent Member
23. Spencer, Kim	Crossland Ninth Grade Counselor
24. Stannell, Kerrie	Community Member, Children's Advocacy Center
25. Walters, Misty	GISD Counselor/Co-Chair
26. Wark, Jessica	Parent Member/ Co-Chair
27. Williams, Linda	Child Nutrition Department, GISD
28. Williams, Sharon	Curriculum Department, GISD
29. Yarborough, Shannon	Parent Member

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: June 8, 2015
For: Information

TO: Dr. James Largent, Superintendent

FROM: Dobie Williams
DATE: June 1, 2015
RE: April 30, 2015 Financial Statements

SUMMARY:

Attached are the financial statements for the period ended April 30, 2015 for the general operating fund.

The statements for the period ended April 30, 2015, include only those transactions that occurred between the period of September 1, 2014, and April 30, 2015. Revenue collected to date equals 91.16% of the budgeted amount compared to 88.70% last year. Expenditures to date represent 60.94% of the budget compared to 62.00% last year.

Respectfully submitted,

Dobie Williams
Assistant Superintendent for Finance and Operations

Staff Person Responsible: Dobie Williams
Emmett Whitefield

Date Submitted: June 1, 2015

GRANBURY INDEPENDENT SCHOOL DISTRICT
GENERAL OPERATING FUND
INTERIM STATEMENT OF REVENUES AND EXPENDITURES
FOR THE PERIOD ENDED APRIL 30, 2015

	ANNUAL BUDGET	YTD ACTUAL	REMAINING BALANCE	YTD PERCENT
REVENUES				
5700 LOCAL SOURCES	48,701,997	47,833,200	868,796	98.22%
5800 STATE SOURCES	10,005,613	5,726,616	4,278,997	57.23%
5900 FEDERAL SOURCES	472,462	385,937	86,525	81.69%
TOTAL REVENUES	**59,180,072**	**53,945,753**	**5,234,318**	**91.16%**
EXPENDITURES				
6100 PAYROLL COSTS	42,140,841	26,273,251	15,867,590	62.35%
6200 PROFESSIONAL & CONTRACTED SERVICES	12,733,112	6,874,409	5,858,703	53.99%
6300 SUPPLIES/MATERIALS	2,535,618	1,840,999	694,619	72.61%
6400 OTHER OPERATING	1,248,916	761,736	487,180	60.99%
6500 DEBT SERVICE	0	0	0	#DIV/0!
6600 CAPITAL OUTLAY	1,321,753	800,061	521,691	60.53%
TOTAL EXPENDITURES	**59,980,240**	**36,550,456**	**23,429,784**	**60.94%**
OTHER SOURCES AND USES				
7900 OTHER RESOURCES	0	0	0	0.00%
8900 OTHER USES	0	0	0	0.00%
OTHER SOURCES(USES)	**0**	**0**	**0**	**0.00%**
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	**(800,168)**	**17,395,297**	**(18,195,465)**	

GRANBURY INDEPENDENT SCHOOL DISTRICT
GENERAL OPERATING FUND - SORTED BY FUNCTION CODE
INTERIM STATEMENT OF REVENUES AND EXPENDITURES
FOR THE PERIOD ENDED APRIL 30, 2015

		ANNUAL BUDGET	YTD ACTUAL	REMAINING BALANCE	YTD PERCENT	PRIOR YTD PERCENT
REVENUES						
5700	LOCAL					
	PROPERTY TAXES	48,234,017	47,328,275	905,742	98.12%	97.51%
	INVESTMENT INCOME	25,000	20,183	4,817	80.73%	31.83%
	OTHER LOCAL INCOME	442,980	484,743	-41,763	109.43%	72.29%
5800	STATE					
	STATE FUNDING	10,005,613	5,726,616	4,278,997	57.23%	52.97%
5900	FEDERAL					
	FEDERAL PROJECTS	472,462	385,937	86,525	81.69%	32.07%
	TOTAL REVENUES	**59,180,072**	**53,945,753**	**5,234,318**	**91.16%**	**88.70%**
EXPENDITURES						
11	INSTRUCTION	30,636,157	18,721,874	11,914,282	61.11%	65.55%
12	INSTRUCTIONAL RESOURCES & MEDIA	736,989	479,635	257,355	65.08%	67.87%
13	CURRICULUM & STAFF DEVELOPMENT	726,151	478,659	247,492	65.92%	65.30%
21	INSTRUCTIONAL LEADERSHIP	479,966	322,727	157,239	67.24%	65.41%
23	SCHOOL LEADERSHIP	3,384,353	2,253,711	1,130,642	66.59%	67.10%
31	GUIDANCE/COUNSELING	2,264,432	1,433,546	830,886	63.31%	66.72%
32	SOCIAL WORK SERVICES	64,649	64,648	1	100.00%	100.00%
33	HEALTH SERVICES	381,042	234,565	146,477	61.56%	67.35%
34	TRANSPORTATION	2,986,261	1,985,870	1,000,391	66.50%	70.86%
35	FOOD SERVICE	0	0	0	0.00%	0.00%
36	CO-CURRICULAR/EXTRACURRICULAR	1,704,918	1,078,866	626,052	63.28%	70.85%
41	GENERAL ADMINISTRATION	2,217,224	1,437,753	779,471	64.84%	64.27%
51	PLANT MAINTENANCE	6,109,892	4,134,355	1,975,537	67.67%	69.54%
52	SECURITY & MONITORING SERVICES	252,869	170,223	82,646	67.32%	85.61%
53	DATA PROCESSING	937,595	686,112	251,483	73.18%	70.66%
61	COMMUNITY EDUCATION	45,453	21,050	24,403	46.31%	21.29%
71	DEBT SERVICE	0	0	0	0.00%	14.88%
81	FACILITIES CONSTRUCTION & ACQUISITION	23,528	23,527	1	100.00%	15.55%
91	CONTR INSTRUCTIONAL SERVICES	6,125,889	2,631,300	3,494,589	42.95%	36.77%
93	PAYMENTS TO FISCAL AGENT					
99	OTHER INTER GOV CHARGES	902,872	392,035	510,837	43.42%	50.30%
	TOTAL EXPENDITURES	**59,980,240**	**36,550,456**	**23,429,784**	**60.94%**	**62.00%**
		0				
	OTHER SOURCES (USES)	0	0	0	0.00%	0.00%
	EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	**(800,168)**	**17,395,297**	**(18,195,465)**		

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: June 8, 2015
For: Information

TO: Dr. James Largent, Superintendent

FROM: Dobie Williams
DATE: June 1, 2015
RE: Cash Flow and Investment Report
As of April 30, 2015

SUMMARY:

Attached is the Cash Flow and Investment Report for the period ended April 30, 2015.

Respectfully submitted,

Dobie Williams
Assistant Superintendent for Finance and Operations

Staff Person Responsible: Dobie Williams

Date Submitted: June 1, 2015

GRANBURY INDEPENDENT SCHOOL DISTRICT
CASH AND INVESTMENT REPORT
FROM APRIL 1, 2015 TO APRIL 30, 2015

FOR BOARD MEETING JUNE 8, 2015

		FIRST FINANCIAL BANK								INVESTMENTS				CDARs	
		GENERAL FUND	DEBT	CAPITAL PROJ	PAYROLL	A/P	WC FUND	EZDENT	CHILD NUTRITION	LOGIC	LONE STAR	TEXPOOL	TEXAS TERM	PROGRAM	TOTAL
BEGINNING BALANCE-APRIL 1, 2015		**$ 4,527,006**	**$ 5,398,233**	**$ 2,775,845**	**$ 1,602,861**	**$ 1,003,255**	**$ 544,770**	**$ 9,308**	**$ 565,757**	**$ 6,758,475**	**$ 46,580,827**	**$ 817,892**	**$ 17,478,437**	**$ 27,218,621**	$ 115,281,286
LOCAL REVENUE-RENT, CAFÉ MEALS,ATH		$ 337,914		$ 7,928					$ 152,600						$ 498,442
															$ -
TAX COLLECTIONS		$ 711,195	$ 147,918												$ 859,113
															$ 73 -
TEA COLLECTIONS:															$ -
CHILD NUTRITION		$ 165,062							$ 165,062						$ 330,124
FOUNDATION		$ -													$ -
TITLE FUNDS		$ 394,904													$ 394,904
AVAILABLE SCHOOL FUND		$ 171,438													$ 171,438
IDEA-B FUNDS		$ 395,385													$ 395,385
IMA		$ 45,813													$ 45,813
PERKINS		$ 16,676													$ 16,676
MAC/SHARS		$ 58,288													$ 58,288
TRANSFERS IN		$ -		$ 14,618,495	$ 3,732,977	$ 2,417,796	$ 93,755	$ 42,818		$ -	$ 10,000,000		$ -		$ 30,905,841
															$ -
BOND PAYMENT			$ -												$ -
OPERATING EXPENSES		$ (982,753)	$ (1,250)	$ (1,527,256)		$ (3,362,802)	$ (21,805)	$ (19,321)	$ (300,543)	$ -					$ (6,215,730)
PAYROLL		$ (3,524,478)		$ -	$ (3,875,528)				$ (118,682)						$ (7,518,687)
TEA RECAPTURE		$ (877,100)	$ -			$ -									$ (877,100)
TRANSFERS OUT		$ -	$ -	$ (10,000,000)						$ -	$ -	$ -	$ (1,402)	$ (14,618,495)	$ (24,619,897)
MONTHLY INTEREST EARNED AND PAID		$ 624	$ 906	$ 819	$ 193	$ 77	$ 103	$ 6	$ 93	$ 628	$ 6,089	$ 35	$ 451	$ 756	$ 10,780
ACCRUED INTEREST PAID														$ -	$ -
ENDING BALANCE-APRIL 30, 2015		$ 1,439,973	$ 5,545,806	$ 5,875,831	$ 1,460,504	$ 58,326	$ 616,824	$ 32,810	$ 464,287	$ 6,759,103	$ 56,586,915	$ 817,927	$ 17,477,486	$ 12,600,882	$ 109,736,674
INTEREST ACCRUED, NOT PAID AT MONTHS END														$ 4,661	$ 4,661
WEIGHTED AVERAGE MATURITY		1 Day	1 Day	1 Day	1 Day	1 Day	1 Day	1 Day	1 Day	51 Days	60 Days	49 Days	45.5 Days	327 Days	
CURRENT MONTH AVERAGE MONTHLY INTEREST RATE:		0.200%	0.200%	0.200%	0.200%	0.200%	0.200%	0.200%	0.200%	0.120%	0.150%	0.052%	0.090%		
PRIOR MONTH AVERAGE MONTHLY INTEREST RATE:		0.200%	0.200%	0.200%	0.200%	0.200%	0.200%	0.200%	0.200%	0.120%	0.140%	0.048%	0.090%	Various	
													CDs Various		

I, the approved Investment Officer of Granbury ISD, hereby certify that the above Investment Report represents the investment position of the District (as of the end of the month indicated at the top of this investment form) in accordance with the Board approved Investment Funds Policy, the Public Funds Investment Act (Texas Government Code 2256), and Generally Accepted Accounting Principals (GAAP).

L O Williams

L.O. "Dobie" Williams
Assistant Superintendent for Finance and Operations

2014-15 INTEREST

ACCRUED (as of 4/30/15)			
Sep-14	$ 30,873.95	Mar-15	$ 41,053.21
Oct-14	$ 2,771.66	Apr-15	$ 10,779.77
Nov-14	$ 3,632.79	May-15	
Dec-14	$ 31,192.05	Jun-15	
Jan-15	$ 5,835.91	Jul-15	
Feb-15	$ 5,441.53	Aug-15	
		TOTAL	$ 131,580.87

APRIL INTEREST ACCRUED	$ 4,661.03
APRIL INTEREST EARNED & PD	$ 10,779.77
APRIL TOTAL INTEREST	$ 15,440.80

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: June 8, 2015
For: Information

TO: Dr. James Largent, Superintendent

FROM: Dobie Williams
DATE: June 1, 2015
RE: Bond Expenditure Update
As of May 31, 2015

SUMMARY:

Attached are bond expenditures through the period ended May 31, 2015. Expenditures are divided into two categories - "Construction" and "Other Areas". The Construction category includes expenditures related to the construction or renovation/remodeling of buildings. The Construction category also includes a breakdown of expenditures by vendor. The Other Areas category includes expenditures for non-construction related expenditures from bond funds.

Respectfully submitted,

Dobie Williams
Assistant Superintendent for Finance and Operations

Staff Person Responsible: Dobie Williams
Karen Johnson

Date Submitted: June 1, 2015

GRANBURY ISD

Bond Project Status

Budget, Commitments, Expenditures, Construction Contracts (thru 05/31/15)

Summary Status - Construction

Description	Budgeted	Committed	Expended
Soft Cost	$ 5,819,639.00	$ 129,429.05	$ 3,680,801.28
Hard Cost	$ 54,186,317.00	$ 41,210,364.74	$ 11,616,398.26
Contingency	$ 3,704,480.00	$ 110,836.38	$ 362,042.93
Construction Total	***$ 63,710,436.00***	***$ 41,450,630.17***	***$ 15,659,242.47***

Summary Status - Other Areas

Description	Budgeted	Committed	Expended
Band Equip	$ 400,000.00	$ -	$ 220,661.97
Bus Replacement	$ 1,600,000.00	$ 476,475.00	$ 758,324.00
Classroom Furniture	$ 1,000,000.00	$ -	$ 211,738.67
Furniture, Fixture, Equip	$ 4,461,564.00	$ 363,405.00	$ -
Technology	$ 10,800,000.00	$ 165,139.49	$ 2,041,138.70
Other Areas Total	***$ 18,261,564.00***	***$ 1,005,019.49***	***$ 3,231,863.34***

Construction Vendor Status

Contract / Service	Paid to Date	Description
Alliance Geotech	$ 106,186.20	*Materials Testing*
Buford-Thompson	$ 11,873,830.26	*Construction Mgr*
City of Granbury	$ 168,789.55	*Permits*
DFW Waste Oil	$ 650.00	*Oil Disposal - GHS Auto Shop*
Elliott Electric	$ 9,225.20	*CTE Move to Ag Complex*
ERI Consulting	$ 4,000.00	*Asbestos Abatement Consultant GHS*
GCA Services	$ -	*Scrub & Finish New VCT - GHS*
Gomez Floor	$ 1,300.53	*Dressing Rm Floors (due to abatement)*
Granbury Winnelson	$ -	*Rods for Band & Choir Uniform Storage*
HC News	$ 196.50	*Public Notice Ad*
HD Snow House Moving	$ 13,600.00	*Move Portables*
Home Depot	$ 2,255.76	*Ramps to Portables; Misc.*
Huckabee	$ 3,338,050.53	*Architect*
IESI	$ 6,305.80	*Temporary Roll-Off*
JPH Land Surveying	$ 44,900.00	*Survey*
JSK Company	$ 3,740.00	*Video Surveillance Supplies - GHS*
Mark's Plumbing	$ 392.48	*Temporary Training Rm*
Mobile Modular	$ 5,348.20	*Pods - GHS*
1 Priority	$ 10,100.00	*Abatement - GHS*
Print One	$ 133.25	*Signage - OW*
Quality Sound	$ 28,100.00	*PA System Upgrade - BIS, OWS*
School Specialty	$ 367.71	*White Board - OW*
STS360	$ -	*Video Surveillance Upgrade - GHS*
TASB	$ 18,632.00	*Asbestos Testing - All campuses*
The Rios Group	$ 22,875.00	*Subsurface Utility*
TX Dept of State Health Svc	$ 181.00	*Asbestos Abatement Notification Fee*
Woodard Builders	$ 82.50	*Glass in Receptionist Door - BES*

Construction Vendor Total $ 15,659,242.47