

**Notice of Regular
The Board of Trustees
Granbury ISD
Monday, November 18, 2013
6:00 PM**

A Regular of the Board of Trustees of Granbury ISD will be held Monday, November 18, 2013, beginning at 6:00 PM in the Granbury ISD Board Room, 600 West Pearl St., Granbury, TX 76048, W Pearl St, Granbury, TX 76048.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

1. Call to order - 5:00 PM - GISD Board Room
2. Convene in closed session under the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq.
 - a. Chapter 551.074 - Personnel
 1. Consider staff appointments
 - b. Chapter 551.072 - Purchase, exchange, lease or value of real property
3. Reconvene in open session - 6:00 PM
4. Moment of Silence/Invocation
5. Pledges - U.S. Flag & Texas Flag
6. Achievement Spotlight
 - a. F1 in Schools Team
 - b. Commended Students - Justin Kochis and Rachael Rodgers
7. Public comments/audience participation
8. Discussion/Action
 - a. Administer Oath of Office Place 5, 6, and 7
 - b. Elect Board Officers for 2013-2014 3
 - c. Consider Consent Agenda Items 4
 1. Minutes of the October 14, 2013, Regular Meeting, November 8, 2013, Special Meeting, and November 13, 2014 Special Meeting
 2. Consider Budget Amendments
 3. Consider Bus OEM Parts and Repairs CSP2014-02
 4. Consider Remanufactured Transmissions CSP 2014-03 9
 5. Consider Automotive Lubricants CSP 2014-01 11
 6. Consider Transportation Supplies & After Market Parts CSP 2014-04 14
 7. Consider Pest Management Services 2014-05 17
 8. Consider Renewal of Audio Visual and Library Supplies and Equipment #2102-32 19
 9. Consider Renewal of Guidance and Evaluation Supplies and Materials & Testing Materials #2013-02 21
 10. Consider Copy Paper CSP 2014-06 24
 11. Consider Grease Trap Cleaning Services #2011-30 26
 - d. Reports
 1. Superintendent's Report
 - a. Update 98 28
 - b. SSAC Report
 2. Highly Qualified Teachers Report 44
 3. Maintenance/Facilities Report 50
 4. Transportation Report 69
 - e. Consider presentation from Templeton Demographics 72
 - f. Consider Corrective Action to take with the Proceeds from the Sale of the Land to the County
 - g. Hood County Appraisal BoD Ballots
 - h. Parker County Appraisal BoD Ballots
 - i. Somervell Central Appraisal BoD Ballots 73
 - j. Consider Johnson County BoD Ballot 74
 - k. Consider Procurement Method for construction projects valued at or above \$50,000 75

- I. Consider Continued Participation with Texas School Coalition
- 9. Consider action on items discussed in closed session
 - a. Consider staff appointments
 - b. Consider purchase, exchange, lease or value of real property
- 10. Adjourn

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If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

On 15th day of November, 2013 this notice was faxed or mailed to the news media who have previously requested such notice, posted on the GISD web page at www.granburyisd.org, and an original was posted on an outside door at 3:00 p.m. at the School District Administration Building at 217 N. Jones St., Granbury, Texas.

Superintendent or Designee (For the Board of Trustees)

OFFICE OF SUPERINTENDENT

For:	Board of Trustees
Date:	November 18, 2013
Action:	Appoint

To: Board of Trustees	From: Dr. James M. Largent
	Date: November 4, 2013
	RE: Election of Board Officers for 2013-2014

SUMMARY:

The law requires the board to reorganize by electing a president and secretary at the first meeting after an election and qualification of Trustees. Local policy may also provide for the election or appointment of other officers and committees the board deems necessary. This usually occurs at the first regular meeting after an election but may also occur at a special meeting provided the election results have been canvassed and newly elected Trustees have signed and filed the required State of Officer and have taken the oath of office. While boards are required to reorganize after an election, the board may also organize at other times. (Atty.Gen.Op. MW-531, 1982)

Respectfully submitted,



Dr. James M. Largent
Superintendent

**GRANBURY ISD
BOARD OF TRUSTEES
OFFICIAL REGULAR MEETING
MINUTES
October 14, 2013**

The Board of Trustees of the Granbury Independent School District convened in an official **REGULAR** meeting on Monday, October 14, 2013 at 5:00 p.m. in the Board Room of the Administration Building, 600 West Pearl St., Granbury, Texas.

Presiding Officer Micky Shearon, President

Board Members Present

Nancy Alana
Barbara Herrington
Mark Jackson
Wade Railsback
Don Walton – arrived at 5:30 P.M.
B.J. Wallace

Board Members Absent

School Officials Present

Dr. James M. Largent, Superintendent
Carol Howard, Assistant Superintendent
Sharay Boynton, Executive Director of Finance
Tom Howard, Director of Human Resources
Amy Wood, Technology Director
Jeff Meador, Public Information Officer
Sandy Bruner, Recording Secretary

Others Present

School Employees
Media
Community Members

Meeting Called to Order

Micky Shearon, President, called the meeting to order at 5:01 p.m. and noted that a quorum of board members was present. The meeting was duly called and that notice of the meeting was posted in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

Convened in Closed Session

The Board of Trustees convened in closed session at 5:02 p.m. under the Texas Open Meeting Act, Chapter 551.072 – purchase, exchange, lease or value of real property and 551.074 – personnel.

Reconvened

Reconvened in open session at 6:00 pm.

Moment of Silence/Invocation

Micky Shearon led the invocation.

Pledge - U.S. Flag and Texas Flag

Gavin Gutierrez, Kiley Dove, Kylie Moody, students from Emma Roberson, led the Pledges.

Achievement Spotlight

Dr. Largent presented to Kevin Myers, Derrick Cuenca and Noe Gutierrez an appreciation certificate to Lake Granbury Medical Center for their contributions and support to our district.

Teri Call, Emma Roberson Teacher, presented the Spanish Exchange Students and GHS Host Students from Spain to the board.

Public comments/audience participation

Tim McClure from Huckabee spoke to the board stating best wishes on the upcoming bond election.

Consider Consent Agenda Items

A motion was made by Mark Jackson and seconded by Nancy Alana to approve consent items; 1. Minutes of the September 16, 2013 Special Meeting and Regular Meeting; 2. Consider Budget Amendments; 3. Consider BuyBoard Purchase – Coils; 4. Consider BuyBoard Purchases – Buses; 5. Consider Lone Star Authorized Representative Update; 6. Consider Athletic Supplies and Equipment - Spring Sports 2013-22.

MOTION CARRIED: Yes 7 – No 0

Consider Investment Policy Review CDA Local, CDA Legal

A motion was made by Don Walton and seconded by B.J. Wallace to approve Investment Policy Review CDA Local and CDA Legal as presented. **MOTION CARRIED:** Yes 7 – No 0

Consider Hood County Appraisal District Director Position

A motion was made by Mark Jackson and seconded by Barbara Herrington to approve Hood County Appraisal District Director Positions nominees Walter Baldree, Terry Johnson and Tony Smith as presented.

MOTION CARRIED: Yes 7 – No 0

Parker County Appraisal District Director Position

A motion was made by Mark Jackson and seconded by Nancy Alana to approve Parker County Appraisal District Director Positions nominees Warner Killough, Jerry Durant, Steve Harris, Gary Aguillard and David Fischer as presented. **MOTION CARRIED:** Yes 7 – No 0

Johnson County Appraisal District Director Position

No action taken.

Somervell Central Appraisal District Director Position

No action taken.

Reports

Superintendent's Report
Strategic Plan Update

Sharay Boynton, Executive Director of Finance, presented the Board with the Investment Report for period ending 8/31/13

Action on Items Discussed in Closed Session

Staff Appointments

Dr. Largent recommended accepting the Staff Appointments as presented. A motion was made by Don Walton and seconded by Barbara Herrington to approve Staff Appointments.

MOTION CARRIED: Yes 7 – No 0

Consider purchase, exchange, lease or value of real property

None

Adjournment

There being no further business, the meeting was adjourned at 6:36 p.m.

Micky Shearon, President

Nancy Alana, Board Secretary

**GRANBURY ISD
BOARD OF TRUSTEES
OFFICIAL REGULAR MEETING
MINUTES
November 8, 2013**

The Board of Trustees of the Granbury Independent School District convened in an official **SPECIAL** meeting on November 8, 2013 at 8:00 a.m. in the Board Room of the Administration Building, 600 West Pearl St., Granbury, Texas.

Presiding Officer Micky Shearon, President

Board Members Present

Nancy Alana
Barbara Herrington
Mark Jackson
Don Walton
B.J. Wallace

Board Members Absent

Wade Railsback

School Officials Present

Dr. James M. Largent, Superintendent
Carol Howard, Assistant Superintendent
Sharay Boynton, Executive Director of Finance
Tom Howard, Director of Human Resources
Amy Wood, Technology Director - Absent
Jeff Meador, Public Information Officer
Sandy Bruner, Recording Secretary

Others Present

School Employees
Media
Community Members

Meeting Called to Order

Micky Shearon, President, called the meeting to order at 8:00 a.m. and noted that a quorum of board members was present. The meeting was duly called and that notice of the meeting was posted in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

Consideration and possible action to adopt a resolution approving an amended Real Estate Sales Contract between the County of Hood and Granbury Independent School District, with conveyance of District property, being a 10 acre tract of land to be surveyed, which is a portion of Lot 1, Block 2, Acton Middle School Slide B-194, P.R.H.C.T. 435,600 Sq. Ft. situated in the R. Merritt Survey, Abstract No. 385, B.W. Perkins Survey, Abstract 445, and the W.G. Terrell Survey, Abstract No. 562. Hood County, Texas and a Use Agreement.

A motion was made by Mark Jackson and seconded by Barbara Herrington moved that we adopt the resolution approving the amended real estate contract between the district and convey the property as laid out and authorized the board president to sign contract. **MOTION CARRIED: Yes 6 – No 0**

Adjournment

There being no further business, the meeting was adjourned at 8:17 a.m.

Micky Shearon, President

Nancy Alana, Board Secretary

**GRANBURY ISD
BOARD OF TRUSTEES
OFFICIAL REGULAR MEETING
MINUTES
November 13, 2013**

The Board of Trustees of the Granbury Independent School District convened in an official **SPECIAL** meeting on November 13, 2013 at 10:00 a.m. in the Board Room of the Administration Building, 600 West Pearl St., Granbury, Texas.

Presiding Officer Micky Shearon, President

Board Members Present

Barbara Herrington
Mark Jackson
B.J. Wallace

Board Members Absent

Wade Railsback
Nancy Alana
Don Walton

School Officials Present

Dr. James M. Largent, Superintendent
Carol Howard, Assistant Superintendent
Sharay Boynton, Executive Director of Finance
Tom Howard, Director of Human Resources
Amy Wood, Technology Director - Absent
Jeff Meador, Public Information Officer
Sandy Bruner, Recording Secretary

Others Present

None

Meeting Called to Order

Micky Shearon, President, called the meeting to order at 10:00 a.m. and noted that a quorum of board members was present. The meeting was duly called and that notice of the meeting was posted in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

Canvass of Bond Election

A motion was made by Mark Jackson and seconded by Barbara Herrington to accept the results of the bond election returns as provided by Hood, Parker, Somervell, and Johnson County Election Administrators as presented.

MOTION CARRIED: Yes 4 – No 0

Canvass of Trustee Election for Place 5, 6, and 7

A motion was made by Barbara Herrington and seconded by Mark Jackson to accept the canvassing of the Election Returns and declare Mark Jackson as unopposed candidate elected to serve the full term of Trustee, Place 5; Joe Jones as duly elected to serve the full term of Trustee, Place 6; B.J. Wallace as unopposed candidate elected to serve the full term of Trustee, Place 7. **MOTION CARRIED:** Yes 4 – No 0

Adjournment

There being no further business, the meeting was adjourned at 10:08 a.m.

Micky Shearon, President

Nancy Alana, Board Secretary

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: November 18, 2013
For: Approval

TO: Dr. James Largent, Superintendent

FROM: Sharay Boynton

DATE: November 12, 2013

RE: Remanufactured Transmissions
Bid No. 2014-03

SUMMARY:

A bid was let to provide remanufactured transmissions on an as needed basis for the 2013-14 school. The initial award is from time of notice of award to August 31, 2014 with the option to renew an additional 2 one-year increments. Current award expired on August 31, 2013

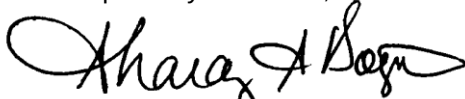
A summation of the original process and outcome as well as a copy of the tabulation is attached for your review.

Mr. Terry Slemmons, Transportation Director, has reviewed the responses and the following is his recommendation.

RECOMMENDATION:

It is recommended that the Board award the purchase of remanufactured transmissions to ATS Transmission (Armadillo Transmission Service) for the period of award notice to August 31, 2014.

Respectfully submitted,



Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Ms. Sharay Boynton
Mr. Terry Slemmons

Date Submitted: November 12, 2013

BID FOR BOARD APPROVAL

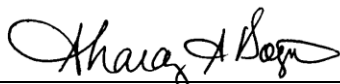
Board Meeting Date: November 18, 2013

Bid Number: 2014-03

Remanufactured Transmissions

1. **Item, material or service (specific or classification):** Remanufactured Transmissions
2. **Brief description:** A bid was let to provide remanufactured transmissions on an as needed basis with an option to renew for two additional years in one year increments.
3. **Period of time bid covers:** Written notification of award through August 31, 2014 – with the option to renew for two additional one-year terms
4. **Person and title responsible for the expenditure:**

Terry Slemmons – Director of Transportation
5. **Number of bids sent to vendors:** 8
6. **Number of bids received from vendors:** 3
7. **Listing of recommended vendors and total prices:** Since these items are purchased on an as needed basis, an approximate expenditure cannot be identified at this time. Recommendation for award is to ATS Transmission (Armadillo Transmission Service).
8. **Explanation of other than low recommendations:** Rush Truck Centers of Texas require the transmissions be delivered and picked up by the district. The transmissions are not kept in inventory or rebuilt at their facility; they send them out for repair which would require a longer turnaround time and a longer down time for the vehicle.
9. **Last bid date (bid of comparable nature within last 5 years):** 6/10/2010
10. **Percentage increase or decrease from last bid:** On the items that stayed the same:
Bus AT545 increase of 23.08%
Bus MD300 decrease of 24.09%
Bus 2000S increase of 9.56%
11. **Budget information:** Expense for remanufactured transmissions will be charged to account code 199 E 34 6245 00 800 0 99 000. The budgeted amount for that code is \$15,000.



Sharay s. Boynton
Executive Director of Finance

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: November 18, 2013
For: Approval

TO: Dr. James Largent, Superintendent

FROM: Sharay Boynton

DATE: November 12, 2013

RE: Automotive Lubricants
Bid No. 2014-01

SUMMARY:

The current bid for automotive lubricants will expired on August 31, 2013. A bid was let for automotive lubricants for the district needed during the 2013-14 school year for the period of notice of award to August 31, 2014. The bid was let with the option to renew for two additional one-year periods.

A summation of the process and outcome as well as a copy of the tabulation is attached for your review.

Mr. Terry Slemmons, Transportation Director, reviewed the response and the following is his recommendation.

RECOMMENDATION:

That the Board award the purchase of automotive lubricants to Jesse P Taylor Oil Co. for the period of award notice through August 31, 2014.

Respectfully submitted,



Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Sharay Boynton
Terry Slemmons

Date Submitted: November 12, 2013

BID FOR BOARD APPROVAL

Board Meeting Date: November 18, 2014

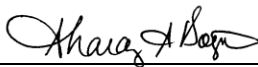
Bid Number: 2014-01
Automotive Lubricants

1. **Item, material or service (specific or classification):** Automotive Lubricants
2. **Brief description:** A bid was let to provide automotive lubricants for the district.
3. **Period of time bid covers:** From written notification of award through August 31, 2014 – with the option to renew for two additional years in one-year increments
4. **Person and title responsible for the expenditure:**

Terry Slemmons – Director of Transportation
5. **Number of bids sent to vendors:** 22
6. **Number of bids received from vendors:** 1
7. **Listing of recommended vendors and total prices:** Recommendation for award is to Jessie P. Taylor Oil Company. Automotive lubricants are purchased on an as needed basis and expenditures will be from the general supplies account.
8. **Explanation of other than low recommendations:** N/A
9. **Last bid date (bid of comparable nature within last 5 years):** 7/22/2010
10. **Percentage increase or decrease from last bid:**

Due to product additions and price increases in oil products an accurate comparison could not be made.
11. **Budget information:** Expense for lubricants is not broken out under a separate budget account number. It is covered under the 6395 object code for transportation supplies.

Budgeted amount for 199 34 6395 00 800 99 0 000 is \$50,000 (Automotive lubricant expense is estimated to be approximately \$18,000 annually.)



Sharay S. Boynton
Executive Director of Finance

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: November 18, 2013
For: Approval

TO: Dr. James Largent, Superintendent

FROM: Sharay Boynton

DATE: November 12, 2013

RE: Transportation Supplies & After Market
Parts Bid No. 2014-04

SUMMARY:

The current bid for transportation supplies and aftermarket parts expired on August 31, 2013. The bid was let to provide vendors for the purchase of transportation supplies and after-market parts. Vendors were asked to quote a percentage discount from manufacturer's suggested retail pricing. Initial period of award is from notice until August 31, 2014 with the option to renew for additional two one-year periods.

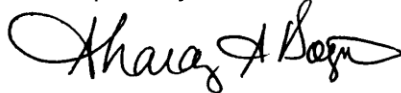
A summation of the process and outcome as well as a copy of the tabulation is attached for your review.

Mr. Terry Slemmons, Transportation Director, has reviewed the responses and the following is his recommendation.

RECOMMENDATION:

It is recommended that the Board award the purchase of Transportation Supplies and After Market Parts to the vendors highlighted on the attached tabulation for the period of award notice to August 31, 2014.

Respectfully submitted,



Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Ms. Sharay Boynton
Mr. Terry Slemmons

Date Submitted: November 12, 2013

BID FOR BOARD APPROVAL

Board Meeting Date: November 18, 2014

Bid Number: 2014-04

Transportation Supplies & After Market Parts

1. **Item, material or service (specific or classification):** Transportation Supplies & After Market Parts
2. **Brief description:** A bid was let to provide vendors for the purchase of transportation supplies and after-market parts. Vendors were asked to quote a percentage discount from manufacturer's suggested retail pricing.
3. **Period of time bid covers:** From written notification of award through August 31, 2014 with the option to renew for two additional one-year periods
4. **Person and title responsible for the expenditure:**

Terry Slemmons – Director of Transportation
5. **Number of bid notification letters sent to vendors:** 54
6. **Number of bids received from vendors:** 9
7. **Listing of recommended vendors and total prices:** Due to the number of different vehicles and buses we have in service at this time and the availability of parts on short notice from any individual supplier, plus the variance in cost of an item at any given time, it is recommended award be made to multiple vendors. Recommendation for award is to the following vendors.

A-1 Autoglass, Inc.
Alternator Service, Inc.
Buck's Collision Center
Buck's Wheel & Equipment Company
Chalk's Truck Parts
Heavy Duty Bus Parts
M& R McGowen dba NAPA Auto Parts
Rush Truck Center of Texas dba Rush Bus Center, Dallas
Southwest International Trucks, Inc.
8. **Explanation of other than low recommendations:** N/A
9. **Last bid date (bid of comparable nature within last 5 years):** 7/20/2010
10. **Percentage increase or decrease from last bid:** N/A - Prices vary with each brand by line item so an accurate comparison cannot be made.

11. Budget information:

Expenditures for supplies and after-market parts will come from the following budgeted amounts.

199 E 34 6395 00 800 0 99 000 proposed budget of \$ 40,000

199 E 34 6399 00 800 0 99 000 proposed budget of \$ 65,000



Sharay Boynton
Executive Director of Finance

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: November 18, 2013
For: Approval

TO: Dr. James Largent, Superintendent
FROM: Sharay Boynton
DATE: November 12, 2013
RE: Pest Management Services
CSP No. 2014-05

SUMMARY:

A competitive sealed proposal (CSP) was let to request proposals from companies to provide pest management services on an annual basis at all district facilities. The proposals were received October 31, 2013. The award called for an initial term of notification of award to October 31, 2014 with the option to renew automatically for additional two one-year terms unless notice is given 90 days out. The current contract expired on October 31, 2013.

A summation of the process and outcome as well as a copy of the tabulation is attached for your review.

Ms. Alicia Hernandez, Support Services Director, reviewed the responses and the following is her recommendation.

RECOMMENDATION:

To award the purchase of Pest Management Services contract to Double "D" Termite and Pest Control, Inc. for a period of award notification to October 31, 2014.

Respectfully submitted,



Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Ms. Alicia Hernandez
Mrs. Sharay Boynton

Date Submitted: November 12, 2013

BID FOR BOARD APPROVAL

Board Meeting Date: November 18, 2013

Bid Number: CSP 2014-05

1. **Item, material or service (specific or classification):** Pest Management Services
2. **Brief description:** Proposals were requested for companies to provide pest management services on an annual basis at all district facilities.
3. **Period of time bid covers:** From written notification of award through October 31, 2014 with an automatic renewal. The contract will automatically renew annually for the option period unless the vendor or GISD provide written notification 90 days prior to the contract expiration stating they do not want to renew. The renewal periods will be 11/1/2014 thru 10/31/2015 and 11/1/2015 thru 10/31/2016.
4. **Person and title responsible for the expenditure:** Alicia Hernandez – Support Services Director
5. **Number of bids sent to vendors:** 12
6. **Number of bids received from vendors:** 4
7. **Listing of recommended vendors and total prices:** Recommendation for award is to Double "D" Termite and Pest Control, Inc. for an annual expenditure of \$25,000 to \$35,000 to include the annual service expense and any emergency treatments as needed.
8. **Explanation of other than low recommendations:** N/A
9. **Last bid date (bid of comparable nature within last 5 years):** 9/9/2010
10. **Percentage increase or decrease from last bid:** Monthly cost increase of 9.58%
11. **Budget information:** Expense will come from budgeted funds under account code(s)
199.E.51.6246.00.00.xxx.0.99.520



Sharay S. Boynton
Executive Director of Finance

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: November 18, 2013
For: Approval

TO: Dr. James Largent, Superintendent	FROM: Sharay Boynton DATE: November 12, 2013 RE: Audio Visual Equipment & Supplies Bid No. 2011-32 - Renewal
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SUMMARY:

A bid was let to cover the need for library supplies and audio visual equipment for the district. This bid was a catalog/shelf discount bid. Purchases are made on an as needed basis. The original term for award was December 1, 2011 to November 30, 2012. The bid allowed for two additional one-year renewal periods. Current bid will expire November 30, 2013. This will be the last of the two renewal options.

A summation of the original process and outcome as well as a copy of the tabulation is attached for your review.

Ms. Amy Wood, Director of Technology, was contacted regarding the renewal of this bid. She requested that the bid be renewed. All vendors were renewed last year except Lightspeed Technologies. All current vendors contacted and all agreed to renewal except Camcor, Gaylord Brothers, Logical Choice Technologies and School Outfitters. GISD can purchase from these vendors using an interlocal if needed.

Anticipated annual expenditure will be \$5,000 to \$25,000.

Ms. Wood has reviewed the responses and the following is her recommendation.

RECOMMENDATION:

It is recommended that the Board approve the vendors below for the purchase of audio visual equipment for the period of December 1, 2013 to November 30, 2014.

3-C Technology, A Photo identification, Audio Visual Aids Corporation, AVES Audio Visual Systems, Inc., AVN Plus, Communications Concepts, Renaissance Learning, Inc., School Specialty, Summit Integration Systems, The Library Store, Inc., Troxell Communications, Valiant, Inc.

Respectfully submitted,



Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Debbie Johnson
Amy Wood
Date Submitted: November 12, 2013

BID FOR BOARD APPROVAL

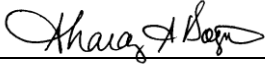
Board Meeting Date: November 14, 2011

Bid Number: 2011-32

1. **Item, material or service (specific or classification):** Audio Visual and Library Equipment and Supplies
2. **Brief description:** This bid will cover the need for library supplies and audio visual equipment for the district. This bid was a catalog/shelf discount bid. Other factors considered in the evaluation process were percentage discount offered, minimum order amount, free shipping, past experience with the district, restocking fees, etc.
3. **Period of time bid covers:** From December 1, 2011 through November 30, 2012. The bid allowed for two one-year renewal extensions.
4. **Person and title responsible for the expenditure:** Campus personnel with campus principal approval
5. **Number of bids sent to vendors:** Bid notification letters were mailed to 36 companies. The bid was advertised in the Hood County News and posted on the district web site.
6. **Number of bids received from vendors:** 18 bids and 3 no bid notifications were received.
7. **Listing of recommended vendors and total prices:** It is recommended award be made to the following vendors. The approximate expenditure for audio visual and library supplies and equipment will be \$40,000 to \$60,000. The following vendors are recommended for award:

It is recommended that the following vendors be approved for purchases:
3C Technology, A Photo Identification, Audio Visual Aids Corporation, AVN Plus, AVES Audio Visual Systems, Inc., Camcor, Inc., Communication Concepts, Gaylord Brothers, Inc., Lightspeed Technologies, Inc., Logical Choice Technologies, Inc., Renaissance Learning, Inc., School Outfitters, School Specialty, Integrated AV Systems dba Summit Integration Systems, The Library Store, Inc., Troxell Communications, Inc. and Valiant, Inc.

Library Video Company, Inc. was disqualified due to numerous exceptions and deviations to the terms and conditions of the bid.
8. **Explanation of other than low recommendations:** N/A
9. **Last bid date (bid of comparable nature within last 5 years):** May 11, 2009
10. **Percentage increase or decrease from last bid:** This bid was not a line item bid so a cost comparison was not done.
11. **Budget information:** Supplies and equipment will be purchased on an as needed basis from budgeted dollars for each campus.



Sharay S. Boynton
Executive Director of Finance

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: November 18, 2013
For: Approval

TO: Dr. James Largent, Superintendent

FROM: Sharay Boynton,

DATE: November 12, 2013

RE: Guidance and Evaluation Supplies
and Materials and Testing Materials
CSP 2013-02 - Renewal

SUMMARY:

A bid was let to establish vendors for the purchase of evaluation and testing materials for the special education program. Materials are to include test materials for diagnosticians, SLP's and psychologists. Vendors were asked to quote a percentage discount rate from their catalog/shelf prices for the original period of award notification to December 31, 2013 with the option to renew for two additional one-year terms. Materials will be purchased on an as needed basis. The current award will expire on December 31, 2013. This will be the first of two renewal options.

A summation of the original process and outcome as well as a copy of the tabulation is attached for your review.

Ms. Diane Fullerton, Special Ed Director, was contacted regarding the renewal and requested that the vendors be renewed. All current vendors were contacted and have agreed to the renewal with the exception of Holtzbrink Publishers dba MPS. Even with this vendor not being available, the needs of the district can still be met.

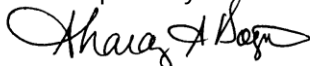
Estimated expense under this contract annually is \$10,000 to \$25,000.

RECOMMENDATION:

It is recommended that award be to the following vendors for purchases of Guidance and Evaluation Supplies and Materials and Testing Materials for the period of January 1, 2013 through December 31, 2014.

Active Parenting Publishers, Hawthorne Educational Services, Human Relations Media Center, Mar*Co Products, Multi-Health Systems, National Center for Youth Issues, National Reading Styles Institute (NRSI), NCS Pearson, Positive Promotions, Psychological Assessment Resources, The Riverside Publishing Company, School Counselor Resources, Super Duper Publications and Youthlight

Respectfully submitted,



Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Deborah Johnson

Dianne Fullerton

Date Submitted: November 12, 2013

BID FOR BOARD APPROVAL

Board Meeting Date: December 17, 2012

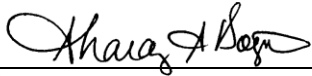
Bid Number: 2013-02

1. **Item, material or service (specific or classification):** Guidance and Evaluation Supplies and Materials & Testing Materials to include test materials for diagnosticians, SLP's and psychologists
2. **Brief description:** A catalog or price list discount bid was let to provide vendors for supplies and testing materials for the various programs for special education students or students referred to special education.
3. **Period of time bid covers:** From written notification of award through December 31, 2013 with the option to renew for two additional years.
4. **Person and title responsible for the expenditure:**

Teachers with campus principal approval
Chuck Schreiber – Special Education Director
5. **Number of bids sent to vendors:** Bid notification letters were sent to 106 vendors, the bid was posted on the district web site and advertised in the Hood County News.
6. **Number of bids received from vendors:** 15
7. **Listing of recommended vendors and total prices:** It is recommended that the following vendors be approved for purchases. The bid document explained that the bid would be a multiple award and Granbury ISD did not guarantee any minimum or maximum amount of purchases. By providing a wide selection of vendors for the teachers to choose from, we are able to better meet the needs of the individual teachers and various programs throughout the district. Anticipated expenditures will be between \$10,000 and \$25,000.

Active Parenting Publishers	NCS Pearson
Hawthorne Educational Services, Inc.	Positive Promotions
Holtzbrinck Publishers, dba MPS	Psychological Assessment Resources, Inc.
Human Relations Media Center, Inc.	The Riverside Publishing Company
Mar*Co Products	School Counselor Resources
Multi-Health Systems, Inc.	Super Duper Publications
National Center for Youth Issues	Youthlight, Inc.
National Reading Styles Institute (NRSI)	
8. **Explanation of other than low recommendations:** N/A
9. **Last bid date (bid of comparable nature within last 5 years):** 11/9/2009

10. **Percentage increase or decrease from last bid:** This bid is a catalog discount bid and not a line item bid where a price comparison could be made.
11. **Budget information: Guidance** and evaluation supplies and materials & testing materials will be purchased from budgeted funds.



Sharay S. Boynton
Executive Director of Finance

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: November 18, 2013
For: Approval

TO: Dr. James Largent, Superintendent

FROM: Sharay Boynton

DATE: November 12, 2013

RE: Copy Paper Bid No. 2014-06

SUMMARY:

Copy paper is bid twice a year due to the lack of storage space. Bids for copy paper were let in October 2013. Bids were due October 23, 2013. Bid notices were sent to twenty vendors. Four vendors responded.

A summation of the process and outcome as well as a copy of the tabulation is attached for your review.

Mrs. Debbie Johnson, purchasing supervisor, reviewed the bids. The following is the recommendation of Mrs. Johnson and me.

RECOMMENDATION:

I recommend the Board approve the items and the related vendors as evidenced by the highlighted area on the attached tabulation.

Respectfully submitted,



Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Debbie Johnson
Sharay Boynton

Date Submitted: November 12, 2013

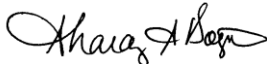
BID FOR BOARD APPROVAL

Board Meeting Date: November 18, 2013

Bid Number: 2014-06

1. **Item, material or service (specific or classification):** Copy Paper
2. **Brief description:** Copy paper is bid twice a year due to a lack of storage space. All paper is delivered to each campus and department rather than to a central location, which results in a higher cost per case.
3. **Period of time bid covers:** Single purchase which will provide paper for approximately six months. Due to the constant fluctuation of the paper market, most vendors will not hold prices firm for any extended period of time.
4. **Person and title responsible for the expenditure:** Each campus principal and department director is responsible for their campus or department expense.
5. **Number of bids sent to vendors:** Bid notification letters were mailed to 20 vendors; the bid was posted on the district web site and advertised in the Hood County News.
6. **Number of bids received from vendors:** Four
7. **Listing of recommended vendors and total prices:** The recommendation for award is shaded on the tabulation in the column under the vendor name for a total expenditure of \$39,195.40.
8. **Explanation of other than low recommendations:**
The recommendation for the 8.5 x 11 red colored paper is to Bennett Office Supplies, the low bidder submitted a cherry color (dark pink) which we have ordered in the past and it did not meet the needs of the campuses. The campuses were contacted and have requested the Wausau Re-Entry Red which is more of a Christmas Red.
9. **Last bid date (bid of comparable nature within last 5 years):** 10/11/2012
10. **Percentage increase or decrease from last bid:**

8.5 x 11 white	Increase of 11.93%
8.5 x 11 colored	Increase of 19.40-26.32% depending on color
11. **Budget information:** Funds for this expenditure are budgeted through object code 6396 for the various campuses and departments.



Sharay S. Boynton
Executive Director of Finance

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: November 18, 2013
For: Approval

TO: Dr. James Largent, Superintendent

FROM: Sharay Boynton

DATE: November 12, 2013

RE: Grease Trap Services–2011-30-Renewal

SUMMARY:

Proposals were requested for companies to provide grease trap cleaning services and removal of grease products from district properties to be used on an as needed basis for the 2011-12 school year. Original award period was December 1, 2011 to November 30, 2012 with the option to renew 2 successive years in one-year increments automatically if both parties agree. Current bid will expire on November 30, 2013. This will be the last of the renewal options.

A summation of the original process and outcome as well as a copy of the tabulation is attached for your review.

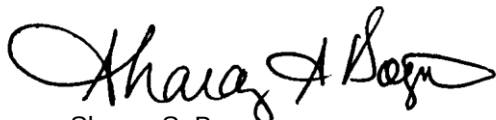
Since the renewal was an automatic request unless either party notified the other 90 days out and the vendor hasn't requested any changes, Mr. Randy Leach, Maintenance Director has requested that the award be renewed.

Anticipated annual expenditures are \$12,000 to \$20,000.

RECOMMENDATION:

That Dal-Worth Industries be awarded for the purchase of grease trap cleaning services for the period of December 1, 2013 to November 30, 2014.

Respectfully submitted,



Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Sharay Boynton
Randy Leach

Date Submitted: November 12, 2013

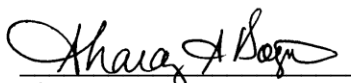
BID FOR BOARD APPROVAL

Board Meeting Date: September 19, 2011

Bid Number: CSP 2011-30

1. **Item, material or service (specific or classification):** Grease Trap Cleaning Services
2. **Brief description:** Proposals were requested for companies to provide grease trap cleaning services and removal of grease products from district properties.
3. **Period of time bid covers:** December 1, 2011 through November 30, 2012 with automatic renewal for two additional 1-year terms.
4. **Person and title responsible for the expenditure:** Randy Leach, Maintenance Director
5. **Number of bid notification letters sent to vendors:** 9
6. **Number of bids received from vendors:** 1
7. **Listing of recommended vendors and total prices:** Recommendation for award is to

Dal-Worth Industries
8. **Explanation of other than low recommendations:**
9. **Last bid date (bid of comparable nature within last 5 years):** November 2009.
10. **Percentage increase or decrease from last bid:** 0% increase
11. **Budget information:** Expenditures for grease trap cleaning services will come from account codes:
199.51.6246.00.951.7.99.0.26 and 199.51.6246.00.951.7.99.0.58
with a proposed budget of \$12,000.


Sharay Boynton
Executive Director of Finance

OFFICE OF SUPERINTENDENT

For:	Board of Trustees
Date:	Nov. 6, 2013
Action:	Information

To:	Board of Trustees
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From:	Dr. James M. Largent
Date:	November 18, 2013
RE:	Policy Update 98

SUMMARY:

We have Policy Update 98 for a first look this month. It is attached for your review.

Respectfully submitted,

A handwritten signature in blue ink that reads "James M. Largent". The signature is fluid and cursive, with the first name "James" and last name "Largent" clearly legible.

Dr. James M. Largent
Superintendent

Vantage Points

A Board Member's Guide to Update 98

Please note: *Vantage Points* is an executive summary, prepared specifically for board members, of the TASB Localized Update. The topic-by-topic outline and the thumbnail descriptions focus attention on key issues to assist local officials in understanding changes found in the policies. **The description of policy changes in *Vantage Points* is highly summarized and should not substitute for careful attention to the more detailed, district-specific Explanatory Notes and the policies within the localized update packet.**

This information is provided for educational purposes only to facilitate a general understanding of the law or other regulatory matter. This information is neither an exhaustive treatment on the subject nor is this intended to substitute for the advice of an attorney or other professional advisor. Consult with your attorney or professional advisor to apply these principles to specific fact situations.

We welcome your comments or suggestions for improving *Vantage Points*. Please write to us at TASB Policy Service, P.O. Box 400, Austin, TX 78767-0400, e-mail us at policy.service@tasb.org, or call us at 800-580-7529 or 512-467-0222.

For further information about Policy Service, check out our Web site at <http://policy.tasb.org>.

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Update 98 represents the first of two post-legislative updates and encompasses changes in law from the 83rd Regular Legislative Session that have an immediate effect on the governance and management of the district. Update 99 will be issued in spring 2014 and will address the remaining legislative changes from the session.

Throughout this document, House Bill is abbreviated as HB and Senate Bill as SB.

Accreditation and Accountability

HB 5 prompted extensive changes throughout the policy manual, including the following changes to provisions on accountability:

- AIA(LEGAL) reflects new student achievement indicators and modified district and campus distinction designations.
- At AIB(LEGAL), districts must assign district and campus performance ratings regarding community and student engagement, as well as compliance with statutory reporting and policy requirements. Districts must report the ratings to TEA.

Board Issues Elections

In accordance with a recent U.S. Supreme Court decision that held certain preclearance requirements of the Voting Rights Act unconstitutional, we have deleted from legally referenced policies at BBB, BBC, CCA, and CCG provisions regarding preclearance for election changes.

Several bills from the 83rd Legislative Session also affected provisions on board member elections, as reflected at BBB(LEGAL):

- SB 910 changes deadlines for filing special elections and eliminates the option for a district to set a date by which a candidate's application must be filed.
- HB 506 requires certain districts conducting November elections to designate as an early voting polling place any polling place established by the county and located in the district, while HB 985 extends the deadline to canvass early voting results for November elections.
- HB 259 restricts districts from prohibiting electioneering outside the 100 foot marker allowed by law, though districts may set reasonable regulations regarding the time, place, and manner of electioneering.

At BBC(LEGAL), SB 910 extends the date for holding a special election to fill a board member vacancy.

**Access to
Information**

In accordance with HB 628 and as provided at BBE(LEGAL), a board member, when acting in his or her official capacity, has an inherent right of access to district information without submitting a Public Information Act (PIA) request. New requirements for reporting the number and cost of board member requests for information have also been added.

BBE(LOCAL) POLICY CONSIDERATIONS

As a result of the HB 628 provision described above, recommended revisions to this local policy specify that if a board member is not acting in his or her official capacity, the board member has no greater access to district records than a member of the public. A board member who is denied access to a record may ask the board to determine whether the record should be provided or he or she may file a request under the PIA.

New recommended text also mirrors the new statutory requirement that the district track and report the number and cost of responding to information requests from board members.

Meetings

As reflected at BE(LEGAL) and new policy BBI(LEGAL), HB 2414 clarifies that a communication between board members does not constitute a meeting for purposes of the Texas Open Meetings Act if the communication is in writing, posted to an online message board that is viewable and searchable, displayed in real time, and remains visible for no less than 30 days.

Also at BE(LEGAL), SB 984 and HB 2414 expand a board member’s ability to participate in a board meeting by videoconference call.

In accordance with provisions from SB 471, we have removed references to “tape” recordings throughout several codes in this update.

**District
Operations**

As reflected at CCA(LEGAL), SB 637 requires the election order for a bond election to list specific items and describes the election order posting requirements.

**Local Revenue
Sources**

Legislative changes regarding ad valorem taxes have been incorporated at CCG(LEGAL):

- In accordance with HBs 97, 709, and 1597, a disabled veteran may pay residential property taxes in four equal installments.

- HB 585 permits a board to authorize reappraisal of damaged property located in a governor-declared disaster area. Previously, the law referred to a *natural* disaster area.
- HB 3390 made extensive changes to the Texas Economic Development Act.

As reflected at CCH(LEGAL), HB 585 now requires a local administrative judge to appoint appraisal review board members in any county with a population of 120,000 or more.

Use of District Facilities

At CDB(LEGAL), SB 2 requires a district to offer each open-enrollment charter school located within district boundaries the opportunity to buy, lease, or use unused or underutilized district facilities before the facility is offered to another entity. The board is not required to accept the charter school's offer.

Purchasing and Contracts

At CH(LEGAL) and CV(LEGAL), HBs 1050 and 3648 revise rules for awarding contracts to out-of-state bidders, while HB 1050 also addresses the purchase of construction-related goods or services through interlocal agreements.

Donations and Disposal of Property

Two bills specifically affect donation or disposal of district property:

- At CE(LEGAL), SB 1536 now permits a district to donate funds or other property or service to the Texas State Guard.
- At CI(LEGAL), SB 211 prohibits a district from disposing of property acquired from the Texas Facilities Commission for two years from the date acquired.

Instructional Materials

As reflected at CMD(LEGAL), HB 5 requires that the Commissioner provide an estimate of instructional materials (IM) funding for the next fiscal year and allows districts to place an IM order before the next fiscal year for up to 80 percent of the estimate. The Commissioner will prioritize those orders, though a publisher may decline an order.

School Safety Police Officers

For districts that have a legally referenced policy at CKE regarding security personnel, several legislative changes affect those provisions, including changes from SB 1114, which requires the district police chief to report to the superintendent only, and from HB 1016, which requires, in certain circumstances, a district to provide a district peace officer free legal representation in a suit relating to an official act by the employee.

CKE(LOCAL) POLICY CONSIDERATIONS

For districts that have a local policy at CKE addressing district peace officers, we have incorporated recommended changes corresponding to the SB 1114 requirement that the district chief of police report only to the superintendent. We have deleted references to the superintendent's designee throughout.

Transportation

CNC(LEGAL) reflects provisions from HB 347 regarding prohibitions on the use of wireless communication devices while operating a vehicle on school property, and provisions from SBs 393 and 1114 limiting the offense of disruption of transportation to persons other than a primary or secondary student and any person under 12. Revisions have also been made at GKA(LEGAL) regarding how the offense of disruption of transportation applies to non-students.

Food Services

At CO(LEGAL), HB 1781 limits the sanctions the Texas Department of Agriculture can impose on districts for the sale of foods of minimal nutritional value.

School Health Advisory Council

Legislative changes affecting a district's school health advisory council (SHAC) include the following:

- In provisions incorporated at BDF(LEGAL), HB 1018 requires a SHAC to form a physical activity and fitness planning subcommittee. At EHAA(LEGAL), the same bill requires a SHAC to recommend, if feasible, joint use agreements with community organizations.
- Also at EHAA(LEGAL), SB 460 expands SHAC duties to include recommending policies, procedures, and strategies in addition to curriculum and adds SHAC duties related to mental health concerns.

Winter Celebrations

HB 308 addresses traditional winter celebrations, outlines when scenes or symbols may be displayed, and permits the exchange of traditional holiday greetings. Provisions associated with this bill have been added at FNA(LEGAL).

Personnel

Employee Records

At DBA(LEGAL), provisions from HB 2961 clarify that an employee's social security number (SSN) is confidential, and a district cannot require an employee or former employee to choose whether to allow public access to his or her SSN. At DC(LEGAL), the same bill requires a board to adopt a policy prohibiting the use of an employee's SSN as an employee identifier other than for tax purposes.

DBA(LOCAL) POLICY CONSIDERATIONS

To comply with the policy requirement from HB 2961, recommended new provisions in this local policy state that the district will not use an employee's SSN as an employee identifier, except for tax purposes, and will keep the number confidential.

Compensation

As provided at DEAB(LEGAL), HB 483 requires a district to hold a public hearing to pay an employee or former employee more than the person is owed under an employment contract. The board must state the source and exact amount of the payment; the reason for the payment, including the public purpose served; and the terms for distribution of the payment.

Complaints and Grievances

At DGBA, a provision from HB 2607 states that, if a district's grievance policy entitles employees to representation, the policy must allow for representation via telephone conference call, provided the district has the necessary equipment, in grievances against the employee's supervisor for harassment or violations of law. The requirement applies to any formal proceeding, hearing, or conference at which the employee is entitled to representation.

DGBA(LOCAL) POLICY CONSIDERATIONS

If the district's DGBA(LOCAL) policy has existing text allowing for employee representatives, a new provision is recommended to comply with the HB 2607 requirement that the district permit an employee's representative to participate by telephone conference call in the grievance process. Recommended provisions broaden this telephone participation to any type of employee grievance, rather than only those required by law.

Staff Development

As reflected at DMA(LEGAL), SB 939 requires all new and existing employees to receive training on awareness of child abuse and other maltreatment of children. HB 1952 requires every principal or other appropriate administrator to attend training at least once every three years regarding student discipline.

Evaluations and Employment Decisions

At DNA(LEGAL), HB 2012 requires that certain components of the appraisal process be conducted as necessary to ensure that teachers receive adequate evaluation and guidance. Districts must give priority to inexperienced teachers and experienced teachers with identified areas of deficiency.

Another provision from HB 2012, reflected at DFBB(LEGAL) and DNA(LEGAL), requires a district to use a teacher's consecutive appraisals from more than one year, if available, in making employment decisions and developing career recommendations.

DFFA, DFFB, AND DFFC(LOCAL) POLICY CONSIDERATIONS

Consistent with the consecutive appraisal provision mentioned above, recommended changes to local policies regarding reduction in force require the district to use an employee's consecutive formal appraisal from more than one year, if available, in addition to the most recent formal appraisal, when evaluating performance for reduction-in-force decisions. This provision has been added to any existing local policies at DFFA (Financial Exigency), DFFB (Program Change), and DFFC (Continuing Contracts) and pertains to all evaluated employees.

DNA(LOCAL) POLICY CONSIDERATIONS

In light of HB 2012, language at DNA(LOCAL) regarding when evaluative information will be considered in employment decisions is no longer accurate and is recommended for deletion. Also in accordance with HB 2012 provisions, new language has been added at DNA(LOCAL) requiring a district to conduct components of the appraisal process more frequently if necessary to ensure a teacher receives appropriate guidance.

Instruction

**Structure of
School Day**

At EC(LEGAL), HB 5 requires a board to adopt policy limiting a student's removal from class for remedial tutoring or test preparation to no more than ten percent of days on which the class is offered. A parent can consent to additional removals from class.

EC(LOCAL) POLICY CONSIDERATIONS

This new recommended local policy addresses the HB 5 requirement limiting a student's removal from class, as described above, and also includes recommended text to comply with Education Code 25.083 limiting nonacademic activities, announcements, and solicitations that interrupt class time.

Curriculum	Several bills prompted changes at EHAA(LEGAL), regarding required instruction: ■ HB 2662 adds personal financial literacy to the enrichment curriculum. At EHAC(LEGAL) is a requirement that each district offer a half-credit elective course in personal financial literacy, while personal financial literacy instruction has been removed from the essential knowledge and skills requirements for economics. ■ SB 1474 requires that a specific process be followed before the adoption any major curriculum initiative. ■ HB 462 prohibits districts from using common core state standards. ■ HB 2483 adds oral health education as part of the overall coordinated health program.
Special Programs Special Education	At EHBA(LEGAL), SB 816 moves the time frame for completing the written report of an initial individual evaluation for special education services. The bill also sets a deadline for the district to respond to a parent's request for an initial evaluation. At EHBAB(LEGAL), SB 914 requires that any behavior intervention plan be included in a student's individualized education program and be provided to each of the student's teachers. SB 906, as provided at EKB(LEGAL), prohibits TEA from adopting a performance standard that indicates a student's performance does not meet standards if the ARD committee determines that the lowest level of the STAAR-Alt assessment reflects the student's developmental level.
Compensatory/ Accelerated Services	Legislative changes regarding compensatory and accelerated services have been incorporated at EHBC(LEGAL): ■ HB 5 changed the definition of "at-risk student" to include anyone under the age of 26, rather than the previous age of 21. ■ SB 1404 requires that intensive programs of instruction be offered to any student the district determines is not likely to graduate within four years. ■ HB 5 requires each district to partner with at least one institution of higher education to provide college preparatory courses in math and English language arts to a student in grade 12 who is not ready for entry-level college coursework. These provisions are also reflected at EKB(LEGAL).

Alternative Instructional Settings Credit by Exam	Extensive revisions to provisions on credit by examination without prior instruction were prompted by companion bills HB 2694 and SB 1365. As provided at EHDC(LEGAL), a board must now approve at least four exams for each subject or course. The passing standard is now 80 percent rather than 90, and a student is not required to take an end-of-course (EOC) assessment in a subject if the student is awarded credit by exam. Revisions have also been made at FEC(LEGAL) to clarify that a student who earns credit by this method is not subject to the 90 percent attendance requirement to be awarded credit. Local policy recommendations will be issued after the State Board of Education publishes final rules.
Dual Credit	At EHDD(LEGAL), regarding college coursework and dual credit, HB 842 allows a district to implement a career and technical (CTE) program for students to earn 12 semester credit hours of college credit. HB 5 now permits a district to enter into an agreement for a community college to offer courses regardless of community college service areas. However, student enrollment is limited to three dual credit courses in a community college that does not serve the student's high school.
TxVSN	As reflected at EHDE(LEGAL), HB 1926 revised components of the Texas Virtual School Network (TxVSN). A district must now annually distribute to parents of middle and high school students a copy of its written policy regarding opportunities to enroll in TxVSN courses. Additionally, a district may now deny a student's request to enroll in a TxVSN course if the district offers a substantially similar course. Funding for TxVSN courses is limited to three yearlong courses.
State Assessment EOC Assessments	HB 5 affected several codes with provisions on state assessments: ■ At EHBC(LEGAL), HB 5 clarifies a district's obligations to provide accelerated instruction to a student who does not perform satisfactorily on a required EOC assessment. A district must annually hold a public hearing after evaluating the effectiveness of its accelerated instruction. Provisions added at CE(LEGAL) require a district to separately budget funds, including compensatory education funds, for providing accelerated instruction. ■ As reflected at EIA(LEGAL) and EKB(LEGAL), HB 5 removed provisions requiring a student's score on an EOC assessment to count for 15 percent of the student's final grade. ■ At EIC(LEGAL), provisions from HB 5 prohibit a district from using a student's performance on EOC assessments to determine class rank for any purpose, including automatic admission to college.

- At EKB(LEGAL), provisions addressing cumulative and minimum scores for EOC assessments have been deleted as a result of HB 5, as well as references to obsolete EOC assessments.

EIA(LOCAL) POLICY CONSIDERATIONS

For districts whose EIA(LOCAL) policy addresses EOC assessments and as a result of changes from HB 5 deleting the requirement to count EOC assessment scores as 15 percent of the student's final grade, we recommend deleting the provisions in the district's grading policy addressing EOC assessments, including how the district would count retake scores and calculate final grades.

EIC(LOCAL) POLICY CONSIDERATIONS

Also in accordance with the changes from HB 5, for districts whose EIC(LOCAL) policy on class rank addresses EOC assessments, we recommend deleting provisions regarding whether those assessments affect class rank.

Other Assessment Issues

Other assessment issues affected by legislative changes are addressed at several codes:

- At EK(LEGAL), HB 5 prohibits a district from administering more than two benchmark assessment instruments designed to prepare students for a state assessment. A parent of a student with special needs may request additional assessments.
- At EKB(LEGAL), HB 5 adds "except as required by federal law" to the provision exempting a student from administration of a grade-level assessment when the student is enrolled and tested in a course or subject above his or her enrolled grade level.
- At EKBA(LEGAL), HB 5 addresses minimum days for consecutive enrollment for an English language learner in determining whether the student qualifies for an exemption from or accommodation for a state assessment.

Graduation

Two bills affect provisions at EIF(LEGAL), concerning graduation. HB 5 allows a student who is completing his or her fourth year in high school during the 2013–14 school year to graduate under the new foundation program if the

student satisfies the program requirements. SB 1404 provides for a student in the conservatorship of the state to graduate from a previous school district if the student transfers in grade 11 or 12 and would be eligible to graduate from the former district.

Charter Schools

As reflected at EL(LEGAL), SB 2 modified the creation, content, and accountability provisions for campus charters and addresses TRS eligibility of employees of a district or open enrollment charter holder with which the district contracts.

Student Issues

Multiple bills affected provisions at FD(LEGAL) regarding admissions:

Admissions

- HB 2619 requires that any student placed in the conservatorship of the state now be allowed to continue in enrollment, tuition-free, until completion of the highest grade offered at the student's school when placed in a residence outside that school's attendance zone. Note that SB 832 requires each district to provide TEA the contact information for the district's foster care liaison.
- SB 453 requires districts that accept students with F1 visas to accept payment of tuition in accordance with Commissioner guidelines.
- HB 2137 requires that a district enroll in its summer school program a student who is not enrolled in the district but who is otherwise entitled to enroll. The student must meet course eligibility requirements and pay any authorized fees.
- SB 1142 provides for district funding for students enrolled in an adult high school diploma and industry certification charter school pilot program.

Attendance and Absences

FEA(LEGAL) incorporates legislative changes affecting provisions on compulsory attendance:

Compulsory Attendance Exemptions

- In accordance with HB 2619 and SB 1404, a child in the conservatorship of the state must be excused for mental health or therapy appointments and for certain court-ordered activities.
- HB 455 expands the existing requirement to excuse a student for purposes of attending a health-care appointment if the student is attending a health-care appointment for the student's child.
- SB 260 requires a district to excuse absences of up to five days per school year for a child to visit with a parent, stepparent, or legal

guardian who is an active duty military member and meets certain deployment standards. The absences must occur within an identified time frame.

- SB 553 permits a district to adopt a policy excusing a student for serving as an early voting election clerk. This provision has also been added at EIA(LEGAL) and FM(LEGAL) in reference to how this type of service can apply toward curriculum requirements.

FEA(LOCAL) POLICY CONSIDERATIONS

To correspond with the option to adopt a policy allowing a student to serve as an early voting election clerk, we recommend a revision to FEA(LOCAL) that will permit service as an election clerk for up to two days per year. This change is only recommended if the district serves high school students.

ADA Funding

FEB(LEGAL) has been updated to include the absences added at FEA(LEGAL), described above, and to affirm that districts will receive funding when students are absent for those purposes.

Impact on Award of Credit or Final Grade

HB 5 clarifies that the 90 percent attendance rule applies to students in kindergarten through grade 12 and that the rule applies to the award of credit or a final grade. Revisions have been made at EI(LEGAL), FEC(LEGAL), and FNG(LEGAL) to reflect this clarification.

FEC(LOCAL) POLICY CONSIDERATIONS

Recommended changes to FEC(LOCAL) reflect the clarification provided by HB 5 that the 90 percent attendance requirement applies to both the award of credit as well as a final grade. The growing list of excused absences is recommended for deletion in favor of a cross-reference to the list at FEA(LEGAL).

Attendance Enforcement

As reflected at FEA(LEGAL), SB 393 requires that a district complaint filed for failure to attend school be dismissed by a court if the complaint does not include certification about the use of truancy prevention measures and specify whether the student is eligible for or receives special education services.

Student Health

At FFAB(LEGAL), provisions from SB 63 allow for a child to consent to his or her own immunizations in certain circumstances.

At FFB(LEGAL), SB 831 adds mental health promotion and substance abuse prevention and intervention to the list of best-practice programs regarding mental health intervention and suicide prevention. SB 460 requires each district to provide training to employees regarding these issues. If a program is chosen from the list, then the training requirements are satisfied. Adopting a local policy addressing this issue continues to be optional.

Abuse and Neglect

Multiple bills affected provisions regarding child abuse and neglect at FFG(LEGAL):

- HB 1205 revised the penalties associated with failure to report suspected child abuse and neglect.
- SB 939 requires that each district post in a public area of a school accessible to students a sign in English and Spanish that contains the Department of Family and Protective Services' phone number for reporting child abuse and neglect.
- SB 152 adds a new requirement that an employee make a report if the employee has cause to believe that an adult was a victim of abuse or neglect as a child and the employee determines that disclosure is necessary to protect the health and safety of another child or an elderly or disabled person. This provision is also reflected at FFG(EXHIBIT).

DH(LOCAL) POLICY CONSIDERATIONS

To clarify an employee's responsibility and to comply with policy requirements, we recommend adding a statement to this local policy on employee standards of conduct requiring an employee to report child abuse and neglect as required by law.

Conduct and Discipline

Several bills also address student conduct and discipline:

- As reflected at FNCG(LEGAL), HB 1862 removed switchblade knives from the list of prohibited weapons in the Penal Code.
- At FNCI(LEGAL), SB 1114 provides that a primary or secondary student enrolled in the school can no longer commit the offense of disruption of classes. SB 393 provides that it is an exception to the application of the offense if a person was younger than 12 at the time the person engaged in the conduct. These changes are also reflected at GKA(LEGAL) for application to non-students on district premises.

- As provided at FO(LEGAL), the student code of conduct (SCOC) must specify the circumstances under which a student may be removed from a school bus (SB 1541) or a vehicle owned or operated by a school district (SB 1114). SB 1114 also requires that the SCOC include options for managing students on a vehicle owned or operated by the district.
- FOA(LEGAL) addresses a provision from SB 1541 allowing a bus driver to send a student to the principal in order to maintain discipline on the bus. The principal is required to respond by employing appropriate disciplinary management techniques consistent with the SCOC.

***More
Information***

For further information on these and other policy changes, refer to the policy-by-policy Explanatory Notes—customized for each district’s policies—and the policies themselves, found in your district’s localized update packet.

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

HUMAN RESOURCES

To: Board of Trustees
Date: November 1, 2013
For: Information

TO: Dr. James Largent, Superintendent

FROM: Tom Howard

DATE: November 1, 2013

RE: Public Notification of Teacher Quality

SUMMARY:

According to the No Child Left Behind Act of 2001 (NCLB) each local school district is required to report how the District compares to measurable highly qualified (HQ) teacher objectives established by the State of Texas.

Please find attached the report that is presented for your information and will be made available to the public via the District website.

Respectfully submitted,



James M. Largent, Ed.D., Superintendent of Schools

Staff Person Responsible: Tom Howard, Director of Human Resources

Date Submitted: November 1, 2013

"PUBLIC NOTIFICATION of TEACHER QUALITY (HIGHLY QUALIFIED)"

The No Child Left Behind Act of 2001 (NCLB) requires each local school district to report progress of the district toward meeting the State's measurable highly qualified (HQ) teacher objectives. The baseline for these statewide objectives was established during the 2002-03 school year. During the current year, the District is required to report this information to the Board of Trustees in a public report by December 16, 2013.

The following table indicates the target percentages established by the state per year compared to the actual percentage of highly qualified teachers employed by the Granbury Independent School District (GISD) and the statewide results.

School Year	Percentage of HQ Teachers (State Aggregate) Target	State Actual Percentage	G I S D Percentage of HQ Teachers
2002-03 (State Baseline/State Actual/GISD Actual)	76.2	93.09	97.47
Since 2006-07 And Beyond	100.0	N/A	100.0

During the baseline year (2002-03) the District was able to report 97.47% of its teaching faculty in the academic core areas (compared to the State result of 93.09%) as highly qualified classroom teachers. The District's percentage of highly qualified teachers has continued to increase since the baseline year, reaching 100% at the end of the 2006-07. Since the 2006-07 school year the state requirement has been that Districts be 100%. GISD has remained 100% since 2006-07.

Additionally, all teachers of core academic subjects* on all local campuses are Highly Qualified teachers as indicated below:

PERCENTAGE OF HQ TEACHERS REPORTED BY CAMPUS

CAMPUS	PERCENTAGE
--------	------------

○ Granbury High	100.00
○ STARS	100.00
○ Crossland 9 th Grade Center	100.00
○ Granbury Middle	100.00
○ Acton Middle	100.00
○ Oak Woods Intermediate	100.00
○ Brawner Intermediate	100.00
○ Acton Elementary	100.00
○ Baccus Elementary	100.00
○ Roberson Elementary	100.00
○ Mambrino Elementary	100.00

*Core Academic Subjects – English, Reading or Language Arts, Mathematics, Science, Foreign Languages (languages other than English), Civics and Government, Economics, Arts (Music, Art, Theatre and Dance), History and Geography. Some CTE (Career Technical Education) and Technology Application Courses that are accepted by SBOE for graduation credit in a specific core academic subject are considered core academic subject courses.

The attached graph (page 5) will show the District’s progress compared to the State and to the State Aggregate target percentage.

The following chart shows the percentage of Highly Qualified teachers at each campus during the 2002-2003 (the baseline year) and 2013-2014.

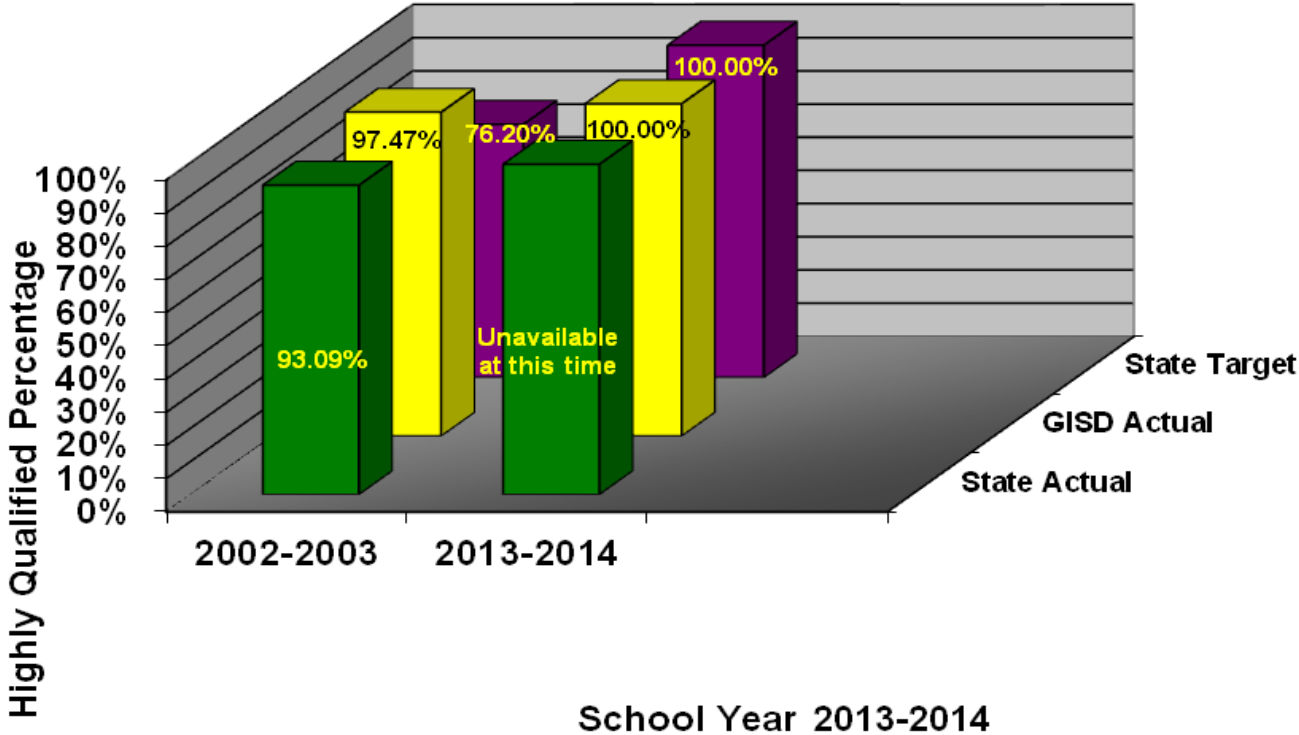
Campus	02-03 HQ %	13-14 HQ %
Acton Elem	100.00%	100.00%
Baccus Elem	96.43%	100.00%
Roberson Elem	96.15%	100.00%
Mambrino	100.00%	100.00%
Brawner Int	100.00%	100.00%
Oakwoods	100.00%	100.00%
AMS	94.59%	100.00%
GMS	93.18%	100.00%
Crossland 9 th Grd Cntr	N/A	100.00%
GHS	98.51%	100.00%
STARS	100.00%	100.00%
District Total	97.47%	100.00%

Another objective of the No Child Left Behind (NCLB) law is to reduce the number of core academic subject classes being taught by non-Highly Qualified Teachers or Teachers out-of-field for all students but particularly for the lower socio-economic students. The classes taught by Highly Qualified Teachers are more of a focus of the reports than they have been in the past.

The following chart (page 5) will show you that we have reached the target of 100% of all core academic subjects* as well as 100% of Highly Qualified Teachers.

*Core Academic Subjects – English, Reading or Language Arts, Mathematics, Science, Foreign Languages (languages other than English), Civics and Government, Economics, Arts (Music, Art, Theatre and Dance), History and Geography. Some CTE (Career Technical Education) and Technology Application Courses that are accepted by SBOE for graduation credit in a specific core academic subject are considered core academic subject courses.

GISD Highly Qualified Percentages of Teachers



Texas State Measurable Highly Qualified Teacher Objectives

A	B	C	D	E	F	G	H	I	J	K
Annual Targets	State Percentage of Classes Taught by HQ Teachers (State Aggregate)	Granbury Actual Percentage of Classes Taught by HQ Teachers	State Percentage of Classes Taught by HQ Teachers (High-Poverty Schools)	Granbury Percentage of Classes Taught by HQ Teachers (High-Poverty Schools)	State Percentages of Classes Taught by HQ Teachers (Low-Poverty Schools)	Granbury Percentage of Classes Taught by HQ Teachers (Low-Poverty Schools)	State Percentage of HQ Teachers (State Aggregate)	Granbury Percentage of HQ Teachers	State Percentage of Teachers receiving high-quality professional development (State Aggregate)	Granbury Percentage of Teachers receiving high-quality professional development (Title I, Part A Compliance Report)
2006 -2007 and beyond Target	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%
2013 -2014 Result	Not available at Press Time	100.00%	Not available at Press Time	N/A	Not available at Press Time	100.00%	Not available at Press Time	100.00%	Not available at Press Time	100.00%



Facilities / Maintenance Department Board Report

50

Randy Leach, Director of Maintenance and
Facilities

Board of Directors

November 18, 2013

Maintenance Personnel

Name	Position	Years with District
Linda Hall	Administrative Assistant	23
Scott Campbell	Supervisor	27
Rick Schulte	HVAC Supervisor	14
Steve Thompson	General Maintenance Supervisor	12
Kevin Cummings	Lead Grounds Supervisor	3
Donald Smith	Lead Athletic Fields Supervisor	25
Jerry Biles	Electrician	14
James Garlick	HVAC - Electrician	13
Russell Neely	HVAC - Technician	6
Martin Briones	HVAC - Tech/Grounds	14
Don Zimmerman	Carpenter	15
Gloria Swaim	Carpenter	3

Name	Position	Years with District
Daniel Bryant	Plumber	4
James Starkes	General Maintenance	12
Don Burns	General Maintenance	15
Bobby Williams	General Maintenance	9
Mark Davis	General Maintenance	5
Todd Knapp	General Maintenance	5
Jody Jones	Groundskeeper	14
Fernando Castaneda	Irrigation Specialist	51
Greg Harris	Groundskeeper	8
Antonio Mojica	Groundskeeper	2
Harlan Albertson	Groundskeeper	4
Open	Groundskeeper	
Randall Murphy	Facilities Department Technician	9

Maintenance of Facilities and Grounds

Type	Quantity
Facilities – 12 Campuses & 7 Departments	1,450,000 Sq Ft
Grounds	548.094 Acres
Athletic Fields	15 Game / Practice Facilities

- 4,900 Work Orders
(September 2012 and August 2013)
- Eduphoria Work Order Software System
Tracks Work Orders
 - Per Campus
 - By Person
 - Area

Maintenance Department Standard Budget

Budget Code	Budgeted Amt
Object 6200 (Contract Svc)	\$ 209,150
Object 6300 (Supplies)	\$ 317,490
Object 6400 (Travel)	\$ 4,925
Object 6600 (Equipment)	\$ 6,500
	\$

I. Energy Conservation

II. Safety / Security

III. Facility Management

IV. Facility Scheduling

I. Energy Conservation

- **Automated HVAC Systems**
 - Granbury High School
 - Crossland Ninth Grade Center
 - Acton Middle School
 - Granbury Middle School
 - Mambrino
 - Acton Elementary
- **Utility Tracking** – Utility Direct Software
- **Energy Audits** – Campus/Department Walk Through

I. Energy Conservation Project (2013)

HVAC Replacement

*(207) HVAC Units (20 years old)

- AES (8)
- Baccus (40)
- Brawner (49)
- Emma Roberson (37)
- GHS (25)
- Oak Woods (48)





- **Efficient Lighting Replacement**

T-8 Fluorescent Light Retrofit

- 15,000 New Light Fixtures in all GISD Campuses and Buildings.

- Typical Classroom Fixture:

 - Existing Fixture: 4' 3-Lamp: (68.4 watts)

 - New Fixture: 4' 2-Lamp: (45.26 watts)

 - Total Annual Savings: \$70.00 per classroom

- Lighting Controls Project:

 - 468 – Lighting Controls Sensors installed in all Campuses.

- **Water Conservation**

New Water Fixtures Installed

- (628) Toilets
- (31) Urinals
- (366) Lavatory Faucets
- (214) Kitchen Faucets
- (46) Showerheads
- (17) Ice Machines

➤ Electric	\$1,253,765
➤ Natural Gas	\$ 102,502
➤ Water	<u>\$ 118,882</u>
TOTAL	\$1,475,149

Note:

1. The 2013-2014 GISD Utility Budget has decreased (-) approximately \$230,000 from 2012-2013.
2. HB 3693 Energy Consumption Data is posted on GISD website.

Electric: Vendors

A	B	C
Vendor	Avg. Unit Cost *	Campus Covered
Granbury Municipal	\$ 0.1083	Administration Behavior Transition Center Brawner Intermediate Granbury High School Granbury Middle School Transportation/Maintenance
Tri-County	\$ 0.0823	Nettie Baccus
United Cooperative Services	\$ 0.0779	Acton Elementary Acton Middle School Emma Roberson Elementary Mambrino Oak Woods Stars

*** Billing Period Range:** September 2012 to August 2013

II. Safety Inspections

- Campus/Departments complete 4 Safety inspections per year.
- The Facilities Department reviews and files the Campus and Playground inspection documents.

- **Emergency Operation Plans (EOP)**

- All campuses are required to have an EOP.
- The same terminology is used by Law Enforcement Agencies.

- **Campuses perform the following EOP Drills:**

- Fire
- Tornado
- Lockdown
- Evacuation

Security Cameras / DVR's:

Campus / Departments	Number of Cameras	Number of DVRs
AES	11	1
AG Barn	16	1
AMS	54	4
CNG	31	2
EES	1	0
GHS	77	5
GHS Athletics (Cisoo)	13	0
GMS	49	4
MAM	3	0
Technology	8	1
Transportation	9	1
TOTAL	272	19

Crossland Ninth Grade — DVR Room



III. Management of the following:

- District Campuses / Buildings
- Construction Projects
- Equipment
- Utilities

IV. Scheduling

➤ Facilities Direct software program

*This software schedules all GISD Facilities and Athletic venues.

➤ District Events

➤ Community Events

➤ Automated HVAC per campus

GRANBURY ISD TRANSPORTATION

69



GRANBURY ISD TRANSPORTATION DATA

- ❖ Transport over 4,000 students daily
 - ❖ 39 Regular Education Double Routes
 - ❖ 10 Special Education Double Routes
 - ❖ Slightly over 1,000,000 miles annually (field trip/route)
 - ❖ Continue to average 150-200 students transported for night shuttle
-

New for 2013-2014

- ❖ Received 6 new regular education buses to increase air conditioning percentage to 89%
- ❖ Addition of GPS on all regular education buses
- ❖ Increased field trip

70

Success of Granbury ISD Transportation

- ❖ Employee turnover rate 6.8% over last 10 years
- ❖ Incentive Program (Breakfast)
- ❖ Employee of the Month
- ❖ Assistance from DPS (National School Bus Safety Week)
- ❖ Administrative Support
- ❖ Lead Driver Program
- ❖ Customer Care/Team Concept

Seon vMax with Tracking



HDD01 80GB

Segments Events Time

2013/09/05	17:54:52
2013/09/05	18:29:10
2013/09/05	19:28:01
2013/09/05	20:19:38
2013/09/06	06:31:19
2013/09/06	06:40:17
2013/09/06	07:40:25
2013/09/06	08:42:48
2013/09/06	09:04:34
2013/09/06	10:51:05
2013/09/06	14:22:59
2013/09/06	15:39:53
2013/09/09	06:34:10
2013/09/09	14:21:33

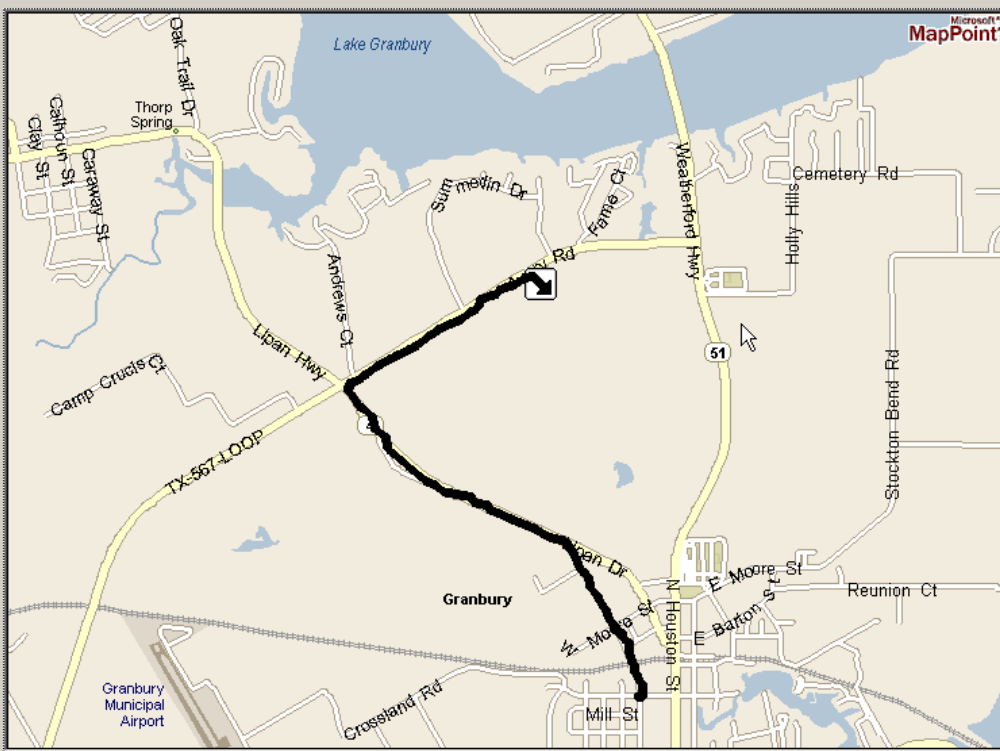


Overlay

2013/09/06 14:35:43 12.9V 10MPH

Physical Drive 1, 80GB, Seon EDSR Media

vMax Map Viewer



MapPoint

Auto Center Show Route Clear

2013/09/06 14:35:43 12.9V 10MPH LAT 32°28.4'N LONG 97°47.75'W

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees Date: November 18, 2013 For: Information
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TO: Dr. James Largent, Superintendent

FROM: Sharay Boynton, Finance Director

DATE: November 14, 2013

RE: Demographic Report – Fall 2013

SUMMARY:

Templeton Demographics was hired by the district to provide a demographic report for GISD. They presented a preliminary report in July. Attached is the final report utilizing Fall PEIMS information.

Rocky Gardiner will be here to make a formal presentation of the report to the Board.

Respectfully submitted,



Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible:

Sharay Boynton

Date Submitted:

November 14, 2013

**RESOLUTION BY THE GRANBURY INDEPENDENT SCHOOL DISTRICT
AFFIRMING THE CASTING OF 14 VOTES IN THE 2014-2015 ELECTION OF
THE BOARD OF DIRECTORS FOR THE SOMERVELL CENTRAL
APPRAISAL DISTRICT OF GLEN ROSE, TEXAS.**

**This is to affirm that the Board of Trustees of the Granbury Independent
School District, did on this the 18th day of November, 2013, cast votes
as indicated below for the candidate(s) in the election for the 2014-2015 Board of Directors
of the Somervell Central Appraisal District of Glen Rose, Texas, in a regular meeting of the
Board of Trustees.**

<u>Number of Votes</u>	<u>Candidate</u>
_____	NEMO BRITTON
_____	LEE MAGEE
_____	TOM LOUNSBERRY
_____	JOHN CURTIS
_____	BILL MOORE
_____	DENNIS MOORE

RESOLVED AND ENTERED this the 18th day of November, 2013.

BOARD PRESIDENT

ATTEST:

BOARD SECRETARY

**RESOLUTION BY THE GRANBURY INDEPENDENT SCHOOL DISTRICT
AFFIRMING THE CASTING OF 30 VOTES IN THE 2014-2015 ELECTION OF
THE BOARD OF DIRECTORS FOR THE CENTRAL APPRAISAL DISTRICT
OF JOHNSON COUNTY, TEXAS.**

**This is to affirm that the Board of Trustees of the Granbury Independent
School District, did on this the 18th day of November, 2013, cast votes
as indicated below for the candidate(s) in the election for the 2014-2015 Board of Directors
of the Central Appraisal District of Johnson County, Texas, in a regular meeting of the
Board of Trustees.**

<u>Number of Votes</u>	<u>Candidate</u>
_____	DON BEESON
_____	BYRON BLACK
_____	TOBY FORD
_____	BOB SPURLIN
_____	KENT WILLIAMS

RESOLVED AND ENTERED this the 18th day of November, 2013.

BOARD PRESIDENT

ATTEST:

BOARD SECRETARY

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees Date: November 18, 2013 For: Approval

TO: Dr. James Largent, Superintendent	FROM: Sharay Boynton, Finance Director DATE: November 11, 2013 RE: Construction Manager at Risk Procurement Method
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SUMMARY:

According to GISD Policy CV(LEGAL) " If the Board considers a construction contract using a method authorized by Government Code Chapter 2267 other than competitive bidding, the Board must, before advertising, determine which method provides the best value for the District. Gov't Code 2267.056(a)"

There are several different ways to select a builder for school district building projects according to Government Code 2267.

1. Competitive bidding. [See CVA]
2. Competitive sealed proposals. [See CVB]
3. Construction manager-agent method. (See CVC)
4. Construction manager-at-risk method. (See CVD)
5. A design/build contract. [See CVE]
6. A job order contract. [See CVF]
7. The reverse auction procedure as defined by Government Code 2155.062(d). [See CH]

The Competitive Sealed Proposal (CSP) process had been used for the majority of GISD building projects prior to the building of the Multi-Purpose building. At the time of building the Multi-Purpose building, the Board adopted the Construction Manager-at-Risk process for that project. Also, the spring 2007 projects used the CM-at-risk process. District administration has found this process to be very efficient and effective and to be the best value for construction contracting.

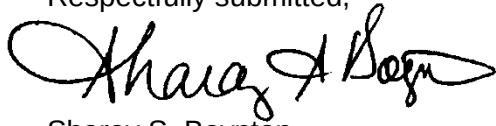
CM-at-risk resembles general contractors in many ways. However, this method allows construction to commence prior to drawings and specifications being in final form, thus allowing a more condensed time line and more value engineering to occur during the design phase. T

Huckabee has had experience in working with the CM-at-risk method.

RECOMMENDATION:

Recommend that the Board approve the Construction Manager at Risk procurement method to provide the best value and to be the method of record for the GISD Construction projects until otherwise noted.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Sharay S. Boynton". The signature is fluid and cursive, with a large initial "S" and a stylized "B".

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Mrs. Sharay Boynton

Date Submitted: November 11, 2013

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees Date: November 18, 2013 For: Approval

TO: Dr. James Largent, Superintendent	FROM: Sharay Boynton DATE: November 12, 2013 RE: Texas School Coalition – Lawsuit Support
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SUMMARY:

In November 2011, the Board passed a resolution and accepted a contract for participation in the Texas School Coalition Litigation with Haynes and Boone, LLP. The financial commitment was \$10,000 for 2 years. It was clearly stated as such in the documentation sent by Mr. Mayfield with the signed agreements.

In October, Dr. Largent received the attached letter from the Litigation Steering Committee explaining that due to the extension of the trial, they are requesting additional payments from participating districts.

The tone of the letter was such that the payment was being required due to an agreement that had been executed by the district at the start of the project. We were under the impression that we had paid the final payment of our commitment so I reviewed the district documents that had been signed. I also contacted the Texas School Coalition Executive Director, Christy Rome, to make sure that we had all of the documents involved in this matter.

Research has determined that indeed we have fulfilled the commitment that was made in November 2011. There is nothing that has been signed that would require the district to continue participation in the matter. However, the lawsuit is still pending and the litigation committee will have costs associated with the lawsuit.

There were no funds specifically budgeted to continue participation in the lawsuit this year. However, if deemed appropriate, funds can be amended to cover the cost from the existing legal budget.

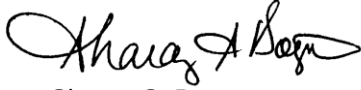
In my discussion with Ms. Rome, she stated that if we wanted to continue participating we did not have to fund at the \$10,000 a year but could contribute \$7,377 a year as that was the original minimum per year that the assigned to GISD or any amount in between or above.

Since the full financial commitment originally approved by the board has been met, this is something that the board will need to direct.

RECOMMENDATION:

It is recommended that the Board consider continued participation in the Texas School Coalition Litigation and at what level of financial support for 2013-14 and 2014-15.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Sharay S. Boynton", with a stylized flourish at the end.

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Dr. Largent
Sharay Boynton

Date Submitted: November 12, 2013