Notice of Regular
The Board of Trustees
Granbury ISD
Monday, April 11, 2011
5:00 PM

A Regular of the Board of Trustees of Granbury ISD will be held Monday, April 11, 2011, beginning at 5:00 PM in the Granbury ISD Board Room, 600 West Pearl St., Granbury, TX 76048, W Pearl St, Granbury, TX 76048.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

1. Call to order - 5:00 PM - GISD Board Room
2. Convene in closed session under the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq.
    a. Chapter 551.074 - Personnel
        1. Consider staff appointments
        2. Consider Probationary Contract Recommendations
    b. Chapter 551.072 - Purchase, exchange, lease or value of real property
3. Reconvene in open session - 6:00 PM
4. Opening Comments/Invocation
5. Pledges - U.S. Flag & Texas Flag
6. Achievement Spotlight
    a. Elementary District Science Fair Best of Show Winners - Casey Pierson and Maxwell Call
    b. Area Spelling Bee Winner - Tyler Ellis
    c. WFAA Scholar-Athlete and President's Volunteer Service Award - Amelia Cheney
    d. State DECA Competition Participant - Taylor Brooker
    e. State HOSA Competition Participants - Kevin Cantu, Andrew Cisneros, Cassandra Loter, Adam Lubbers and Ethan Shupe
    f. AMS PTO Technology Fundraiser
7. Public comments/audience participation
8. Discussion/Action
    a. Consider Consent Agenda Items
        1. Minutes of the March 7, 2011 Regular Meeting 3
        2. Consider Budget Amendments
        3. Consider Athletic Supplies Bid 2011-08 - Fall Sports
        4. Consider Rejection of all Responses to Athletic Trainer Supplies Bid 2011-10
        5. Consider Renewal of Nurse and Health Supplies 2009-17
        6. Consider Renewal of Science Supplies and Equipment Bid 2010-21
        7. Consider Renewal of Office Supplies Bid 2008-19
        8. Consider Renewal of Radio Broadcast Rights 2009-27 10
        9. Consider Renewal of Student Insurance CSP 2009-22
        10. Consider GHS Theater Repairs Stage Rigging CPS 2011-05
    b. Consider Technology Purchases
    c. Policy Update FD(LOCAL), 11
    d. Consider Approval of Take Our Daughters and Sons to Work Day 15
    e. Consider paid lunch price increase as required by Health, Hunger-Free Kids Act of 2010-Sec. 205
    f. Consider External Auditor RFQ 2011-14
    g. Consider Depository Services RFP 2011-13
    h. Consider Voyager Summer School Curriculum
    i. Consider Guaranteed Maximum Price presented by Gallagher Construction on the TEA Accessibility Audit for Career and Technical Education Renovations to Multiple Campuses project
    j. Consider construction budget for costs other than those covered by the Gallagher Construction contract on the TEA Accessibility Audit for Career and Technical Education Renovations to Multiple Campuses project
    k. Certification of Unopposed Candidates 16

l. Consider Cancellation of Board of Trustees Election 18
m. Consider Departmental Staffing Formulas 20
n. Consider Affiliation Agreement for Clinical Learning

9. Discussion/Information
   a. Technology Purchases 26
   b. Support Services Report 28
   c. Financial Statements as of February 28, 2011 39
   d. Update on 2010-11 Fund Balance 42
   e. Legislative Update
10. Consider action on items discussed in closed session
   a. Consider staff appointments
   b. Consider Probationary Contract Recommendations
   c. Consider purchase, exchange, lease or value of real property
11. Adjourn

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

On this notice was faxed or mailed to the news media who have previously requested such notice, posted on the GISD web page at www.granburyisd.org, and an original was posted on an outside door at 3:00 p.m. at the School District Administration Building at 217 N. Jones St., Granbury, Texas.

_____

Superintendent or Designee (For the Board of Trustees)

GRANBURY ISD
BOARD OF TRUSTEES
OFFICIAL REGULAR MEETING
MINUTES
March 7, 2011

The Board of Trustees of the Granbury Independent School District convened in an official **REGULAR** meeting on Monday, March 7, 2011, at 5:00 p.m. in the Board Room of the Administration Building, 600 West Pearl St., Granbury, Texas.

Presiding Officer ..... Barbara Herrington, President

Board Members Present

Nancy Alana
Charlie Cloud
Mark Jackson
Micky Shearon
B. J. Wallace
Don Walton

Board Members Absent

None

School Officials Present

Ron Mayfield, Superintendent
Carol Howard, Assistant Superintendent
Sharay Boynton, Executive Director of Finance
Tom Howard, Director of Human Resources
Amy Wood, Technology Director
Jeff Meador, Public Information Officer
Carola Bradley, Recording Secretary

Others Present

School Employees
Media
Community Members

Meeting Called to Order

Barbara Herrington, President, called the meeting to order at 5:00 p.m. and noted that a quorum of board members was present, the meeting was duly called and that notice of the meeting was posted in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

Convened in Closed Session

The Board of Trustees convened in closed session at 5:01 p.m. under the Texas Open Meeting Act, Chapter 551.072 – purchase, exchange, lease or value of real property and 551.074 – personnel.

Reconvened

The Board reconvened in open session at 6:00 p.m.

Invocation/Opening Comments

Micky Shearon led the invocation

Pledge U.S. Flag and Texas Flag

Landree and Lyndee Chiles from Acton Elementary led the pledges.

Achievement Spotlight

None

Public comments/audience participation

None

Consent Agenda Items

A motion was made by Charlie Cloud and seconded by Micky Shearon to approve consent agenda items as presented; (1) Minutes of the February 7, 2011 Regular Meeting, (2) Grounds Equipment Repair Services and Parts CSP 2011-07, (3) Ready to Serve Low Fat Sodium Pizza CSP 2011-06, (4) Office and Administrative Furniture CSP 2011-04, (5) Budget Amendments. **MOTION CARRIED**: Yes 7 – Noe 0

Consider Technology Purchases

A motion was made by Charlie Cloud and seconded by Don Walton to approve technology purchases as presented. **MOTION CARRIED**: Yes 7 – Noe 0

Consider Nominating Hood County News and KPIR for the Media Honor Roll

A motion was made by Mark Jackson and seconded by Charlie Cloud to nominate Hood County News and KPIR Radio to the TASB Media Honor Roll. Charlie Cloud read the resolution. **MOTION CARRIED**: Yes 7 – Noe 0

Consider Textbook Adoption

A motion was made by Charlie Cloud and seconded by Don Walton to approve textbook adoptions as presented. **MOTION CARRIED**: Yes 7 – Noe 0

Consider Policy Update 89 Affecting Local Policies CKB(LOCAL), EEJA(LOCAL), EEJB(LOCAL), EEJC(LOCAL), EFB(LOCAL), EHDB(LOCAL)

A motion was made by Mark Jackson and seconded by Micky Shearon to approve Policy Update 89 affecting local policies CKB(LOCAL), EEJA(LOCAL), EEJB(LOCAL), EEJC(LOCAL), EFB(LOCAL), EHDB(LOCAL) as presented. **MOTION CARRIED**: Yes 7 – Noe 0.

Consider Use of BTC Building with Weatherford College and Adoption of a Resolution Supporting this Effort

A motion was made by Mark Jackson and seconded by Charlie Cloud to approve the use of the BTC building with Weatherford College and the adoption of a resolution supporting this effort. Charlie Cloud read the resolution. **MOTION CARRIED**: Yes 7 – Noe 0

Consider Approval of Waiver for make up Days Missed for Bad Weather

A motion was made by Don Walton and seconded by Charlie Cloud to approve a waiver to not make up days missed for bad weather. **MOTION CARRIED**: Yes 7 – Noe 0

Consider Action on GISD Payments for Local Sick Leave upon Retirement, Board Policy DEC(LOCAL)

This item was tabled.

Consider Action on Filling Questionable Positions on Staffing Formulas

No action was taken on this item.

Consider Approval of the Fire Alarm System for the High School West Annex and James Wann Center

A motion was made by Charlie Cloud and seconded by Don Walton to approve the fire alarm system for the High School West Annex and James Wann Center in the amount of $16,383.00 for James Wann Sports Center, $8,882.00 for the High School West Annex and also $10,394.00 for the elementary building. Simplex Grinnell presented the bids listed above. **MOTION CARRIED**: Yes 7 – Noe 0

Consider Nomination for Johnson County Central Appraisal District Board Member

The Board chose not to make a nomination.

Consider Capturing Kids Hearts

A motion was made by Charlie Cloud and seconded by Micky Shearon to approve the Capturing Kids Hearts training for staff. This training is paid for by stimulus money **MOTION CARRIED**: Yes 7 – Noe 0

Reports

Technology Purchases

Amy Wood, Director of Technology, presented the Board with the February purchases.

Financial Statements for Period Ending 1-31-2011

Sharay Boynton, Executive Director of Finance, presented the Board with Financial Statements for the period ending 1-31-2011.

Interlocal Management Fee Report

Sharay Boynton, Executive Director of Finance presented the Board with the Interlocal Management Fee report.

Required Report for the Community Schools Health Advisory Council Report

Sharon Williams, Director of Curriculum and Instruction, presented the annual Community Schools Health Advisory Council report.

Action on Items Discussed in Closed Session

- **Staff Appointments**

  None

- **Consider Contract Recommendations for Teachers, Diagnosticians, Counselors, Speech Therapists, Librarians, Nurses, and other appropriate employees**

ACTON ELEMENTARY SCHOOL:

Kara Brackin	Brandy Lillagore	Katherine Sherrill
Marilyn Chiles	Ruth Matheny	Natalee Sommerfeld
Phyllis DeRoos	Melanie McBride	Carolyn Sonderer
Menielle Donahoo	Tamila Miller	Melanie Spear
Suzanne Francis	Angela Molinari	Rebecca Stanley
Susan Gentry	Amber Mosher	Latrisha Suitt
Angela Gilliam	Kristina Moskovitz	Deborah Sullivan
Shari Guthery	Robin Poteet	Pamela Thompson
Laura Jackson	Jane Reppa	Melissa Whittet
Debby Johnson	Anna Roe	Debbie Wilson

BACCUS ELEMENTARY SCHOOL:

Jean Adkins
Lois Askew
Suzanne Back
Claudia Bennett
Kerry Carlton
Pam Carver
Karman Chandler
Kristin Coleman
Jonniece Courtney
Margie Donahue
Annette Gilley
Raegan Hall
Kimberly Hare
Cynthia Hiser
Carol Horton
Cynthea Isom
Tammy Kelley
Cynthia Luedeker
Elizabeth Meiron
Vonda Ore
Tammira Papasan
Connie Pessina
Luci Pool
Dana Reinke
George Robinson
Mae Shelton
Kathleen Smith
Jessica Tipton
Suzan Watson
Allison White
Betty White
Kimberly Young

EMMA ROBERSON ELEMENTARY SCHOOL:

Pamela Adams
Sue Anderson
Teri Call
Melissa Cornelius
Kellye Duncan
Mellanie Ferguson
Janet Foster
Lauribel Gastinel
Gale Gilbert
Stephanie Gilley
Alice Goins
Sandra McGuffin
Evelyn McWilliams
Leah McWilliams
Candie Miller
Kellie Morris
Patrece Norman
Laura Osinga
Leslie Rogge
Shelly Roop
Jennifer Ryan
Karen Scott
Tracy Solsbery
Shelley Statler
Lezlie Tarvin
Stacey Voss

MAMBRINO SCHOOL:

Michelle Auldridge
Jana Baker
Janet Bergeman
Patricia Caddell
Kathy Carmichael
Gaylene Carpenter
Shannon Chancellor
Gwen Clay
Nancy Comeau
Sharon Daugherty
Cindy Davis
Julie Deger
Sara Galvan
Katie Jordan
Casey Keith
Jan Krause
Margaret Lewis
Judi McNeely
Shari Middlebrook
Glenn Mihills
Deborah Moody
Nancy Moore
Lauri Morgan
Bonnie Oates
Deborah Ottaway
Nicole Perriello
Melinda Robertson
Lynne Segovia
Lynn Smith
Betsy Thomason
Suzan Turner
Judith Willingham
Susan Younk

BRAWNER INTERMEDIATE SCHOOL:

Alicia Allen
Rachel Beauchamp
Brenda Browning
Patricia Carocci
Eduardo Chapa
Lorna Cockerham
Jayme Duckett
Dray Duncan
Lynda Foster
Pamela Frye
Dana Gonzalez
Amanda Jenkins
Jana Jimenez
Linda Lewallen
Angela McGuyer
Melissa McKelvain
Nicole Moody
Patricia Phillips
Debbie Richey
Deborah Rosenfeld
Mary Stennett
Jennifer Sullivan
Candace Thompson
Ann VanZandt
Lisa Williams
Melanie Williams

OAK WOODS SCHOOL:

Samantha Barnett
Lori Bramlett
Frances Brothers
Shannon Dildy
Sheri Doucet
Janna Duty
Chelsey Gibson
Marcia Hamilton
Renee Hawthorne
Keryn Herbold
Mitzi Johnson
Vicki Joslin
Lynna Kirkpatrick
Lori Lee
Joy Lovell
Holli Moore
Kim Rains
Melissa Shipp
Suzy Tabor
Kristen Thigpen
Deann Travis
Mark Weeks

ACTON MIDDLE SCHOOL:

Krista Alcorn
Natalia Argueta
Kelly Baker
Stacy Bishop
Natilee Blitch
Jeff Bramlett
Henry Brewerton
Christine Bridges
David Brister
Scott Carpenter
Ronda Coffer
Deanna Conner
Jill Craig
Mary Cutlip
Laurie Dees
Jeri Dewberry
Charlette Eldridge
Brenda Elliott
Rebecca Evart
Heather Garcia
Linda Goodgion
Ammie Gordon
Scott Green
Jerry Hibbs
Erik Hough
Angela Jackson
Tammy Jones
Courtney Lever
Dorcas Loftin
Shirley Magness
Karen Martin
Christy Mirizzi
John Morgan
Julie Morris
Henry Pearson
Michael Pinkerton
Roger Ramsey
Rebecca Schulte
Debbie Singer
Linda Smiddy
Maritia Sparks
Dirk Suitt
Laurie Williams
Karla Willmeth

GRANBURY MIDDLE SCHOOL:

Sherry Bearce
Kristie Berryman
Jeremy Blohowiak
Jacquelyn Broadus
Andrea J. Brown
Susan
Sonja Chastain
Gary Childs
Rebecca Dawson
Scott Doran
Donna Dumas
Deborah Dyas
Ryan Ellis
Margaret Flores
Pamela Futch
Jacquelyn Gattis
N. Todd Gibson
Anita Gill
Ashley Gill
Paul Gray
Brenda Hardin
Lynn Hart
Kathryn Hill
Scott Johnson
Ann Kempf
Liz Koratich
Brenda Linn
Mary Ann Lopez
George Merkle
Terri Moore
Stacie Murdock
Michelle Payne
Jo Ellen Roden
Nita Shelton
Timothy Stevens
Susan Sutton
Lynn Taylor
Catherine Terrel
Tracy Tipton
Karen Town
Megan Vahlenkamp
Randall Walters
Amber Ward
Shelley Weddel
Daniel Williamson
Terri Willson
Mark Wright

CROSSLAND 9TH GRADE CENTER:

Bernie Barron
Kimberly Dove
Deborah Pina

Kay Bartley
Kelly Been
Jennifer Bell
William Bird
Louis Bradly
Anja Carlisle
Charles Carmichael
Gloria Click
Anita Danieli
Janna Daniels
Stephen Evans
Lin Grigsby
Kristen Harris
Stephen Hartzoge
Raquel Helton
Sylvia Rene Jackson
Mark Kirk
Ashley Kirkpatrick
Linnae Lockwood
Donna Morgan
Jay Pugh
Jo Reddell
Preston Rose
Denise Scott
Kim Spencer
Brian Tewell
Denise Thatcher
Kayla Tucker
Kelly Tuggle
Beverly Wadley

GRANBURY HIGH SCHOOL:

Becky Addison
Terry Adkins
Robert Anderson
Lisa Andress
Kristen Baldridge
Rebekah Barnes
Doug Barnett
John Beckler
Greg Belleau
Michelle Bitner
Tammy Bodine
Andrew Boomer
Dawn Bradley
Jacqueline Bradshaw
Valerie Brau
Tammy Burns
Ray Butler
Paula Cabral
Paul Calhoun
Bobby Carlton
Dene Carter
Carolann Caruthers
Tammy Clark
Heather Cook
Kimberly Cyphert
Sherri Debo
Greg Doss
Leah Gibson
Teresa Green
Jud Griffith
Rebecca Grohman
Karen Harrington
M. Diane Harris
Brad Hart
Jimmy Heffernan
Zachary Henson
Kerek Hogg
Cynthia Holt
Joy Hope
Ray Horton
Claudia Hurst
Brent Irish
Cindy Jackson
Connie Jesko
Danny K. Jones
Joshua Jones
Trey Keys
Doug Kissinger
Ernie Lambert
Becky Latham
Cynthia Leatherman
Betty Lowry
Renee Matheny
Shyller McGuire
Sheila McKamy
Kathleen McLaurin
Carrie Murphy
Nate Newton
Nancy Peterson
Nancy Petty
Jana Reid
Connie Rhodes
Elizabeth Richardson
Stacy Schweizer
Jodie Scott
James Spurgers
Linda Stewart
Connie Stone
Mike Tabor
Steve Ward
Emerson White
Patti Williams
Darlene Windham
David Winkleman
Tanya Wood

STARS ACADEMY:

Gregory Brown
C. Terry Keith
Rhonda J. Naylor

BEHAVIOR TRANSITION CENTER:

Jan DeWald
Alan Ford
William Norris
Tom Peterson
Misty Walters

SPECIAL EDUCATION DEPARTMENT:

Diagnosticians:	Speech Pathologists:
Neatie Burden	Lynn Beckler
Shelly Curtsinger	Dawn Brandenburg
Robin Gillum	Deborah Martin
Barbara Shadden	
Monique Williams	

Occupational Therapists:	LSSP:
Jane Kittleson	Penny Hampton
	Amanda Rogers

The following employees have been recommended by their supervisors for Annual Contract renewal for the 2011-2012 school term:

GRANBURY HIGH SCHOOL:

Robert M. Gilbert
Patricia Green
Andrew Rankin

SCHOOL NURSES:

Sue Carswell	Brawner Intermediate
Janet Kidder	Acton Elementary
Melissa Schat	Granbury High
Stephanie Morgan	Baccus Elementary
Tracy Ashmore	Acton Middle
Melisa Monson	Granbury Middle
Melinda Harris	Crossland 9th Grade Center

SPECIAL EDUCATION DEPARTMENT:

Lisa McLain	Speech Pathologist

- **Consider purchase, exchange, lease or value of real property**
  None

Adjournment

There being no further business, the meeting was adjourned at 6:50 p.m.

_____ _____

Barbara Herrington, Board President Charlie Cloud, Board Secretary

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: April 11, 2011
For: Approval

TO: Mr. Ron Mayfield, Superintendent

FROM: Sharay Boynton
DATE: April 4, 2011
RE: Exclusive Radio Broadcast Rights
CSP 2009-37 - Renewal

SUMMARY:

A request for proposal was let for exclusive radio broadcast rights for the 2009-10 school year The initial period of award was for the 2009-2010 school year with the option to renew for two additional one-year terms if agreed to by all parties. The current contract will expire on August 31, 2011. This will be the final of the two one-year renewals.

KPIR has agreed to renew. This does not preclude other stations from broadcasting Pirate school activities, but only the location in press boxes when that is an issue.

RECOMMENDATION:

It is recommended that the Board award exclusive radio broadcast rights for the 2011-12 school year to KPIR.

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Mr. Mayfield

Date Submitted: April 4, 2011

OFFICE OF SUPERINTENDENT

For:	**Board of Trustees**
Date:	**April 11, 2011**
Action:	**Discussion/Information**

To:	**Board of Trustees**	**From:**	**Ron Mayfield**
		Date:	**April 11, 2011**
		Re:	**Information on Update FD (LOCAL)**

SUMMARY:
I have attached an explanation letter and a revised copy of FD (LOCAL). This was a part of Update 89 that needs to be corrected.

RECOMMENDATION:
I recommend approval as presented.

Respectfully submitted,

Ron Mayfield

Ron Mayfield
Superintendent

PERSONS AGE 21 AND OVER

The District shall not admit into its public schools any person age 21 or over unless otherwise required by law.

REGISTRATION FORMS

The student's parent, legal guardian, or other person having lawful control shall annually complete and sign registration forms ~~Appropriate registration forms shall be completed annually and signed by the student's parent, legal guardian, or other person having lawful control.~~ A ~~S~~student~~s~~ who has ~~ve~~ reached age 18 shall be permitted to complete and sign these forms. ~~themselves~~.

MINOR LIVING APART

PERSON STANDING IN PARENTAL RELATION

A minor student residing in the District but whose parent, guardian, or other person having lawful control under a court order does not reside in the District shall present a ~~P~~power of ~~A~~attorney or an authorization agreement as provided in Chapter 34 of the Family Code assigning responsibility for the student in all school-related matters to an adult resident of the District.

MISCONDUCT

A~~ny such~~ minor student living apart who has engaged in misconduct that results in any of the consequences found in Education Code 25.001(d) shall not be permitted to attend a District school.

EXCEPTIONS

Based on ~~the~~ an individual student's circumstance, the Superintendent shall have authority to grant exceptions to the requirement for a ~~P~~power of ~~A~~attorney or authorization agreement ~~requirement~~ and to the exclusion for misconduct.

EXTRACURRICULAR ACTIVITIES ~~RESIDENCY REVIEW~~

The Superintendent shall determine whether a minor student living apart ~~residing in the District separate and apart from a parent, guardian, or other person having lawful control~~ is present in the District for the primary purpose of participating in extracurricular activities.

NONRESIDENT STUDENT IN GRANDPARENT'S AFTER-SCHOOL CARE

The parent and grandparent of a nonresident student requesting admission under Education Code 25.001(b)(9) shall provide to the Superintendent the required information on the grandparent's residency and complete a form provided by the District describing the extent of after-school care to be provided by the grandparent.

The Superintendent shall have authority to approve such admissions requests in accordance with criteria approved by the Board.

PLACEMENT

ACCREDITED SCHOOLS

The parent, guardian, or other person having lawful control of a ~~S~~student~~s~~s ~~entering~~ enrolling in a District school from an accredited public, private, or parochial school~~s after grade 1~~ shall provide evidence of the prior schooling outside the District. The~~y~~ student shall be placed initially at the grade level reached elsewhere, pending observation by the classroom teacher, guidance personnel, and the principal. On the basis of these observations and results of tests that may be administered by appropriate District personnel, the principal shall determine the final grade placement.

For the purposes of this policy, "accredited" shall be defined as accreditation by TEA, an equivalent agency from another state, or an accrediting association recognized by the Commissioner ~~of Education.~~

NONACCREDITED SCHOOLS

A ~~S~~student~~s~~ ~~entering~~ enrolling in a District school from nonaccredited public, private, or parochial schools, including a home-school~~s~~, shall be placed initially at the discretion of the principal, pending observation by classroom teachers, guidance personnel, and the principal. Criteria for placement may include:

1. Scores on achievement tests, which may be administered by appropriate District personnel.
2. Recommendation of the sending school.
3. Prior academic record.
4. Chronological age and social and emotional development of the student.
5. Other criteria deemed appropriate by the principal.

TRANSFER CREDIT

Before granting credit, the District shall validate, by testing or other evidence, that any course taken by a student at a nonaccredited public, private, or parochial school meets State Board requirements. [See EHDB]~~The District shall validate high school credit for courses of transfer students from nonaccredited public, private, or parochial schools by testing or by other evidence that the courses meet State Board requirements and standards.~~

FOREIGN EXCHANGE STUDENTS

~~Foreign exchange students entering the District's high school shall have conversational ability in the English language and shall be capable of performing ordinary classroom work in English. The host families for all exchange students shall reside within the geographical boundaries of the District.~~

The area representative of any exchange student program shall contact the appropriate school official at the central administration building prior to making a commitment to the student or final arrangements with the host family for approval of placement in the District. The host family for a foreign exchange student shall reside within the geographical boundaries of the District.

An ~~I~~l exchange student's records and related paperwork shall be initially submitted to the office of the appropriate central administration official who shall in turn communicate necessary information to the principal and/or registrar of the receiving school.

No special treatment or privileges such as special assemblies, faculty advisors, financial assistance, or organization of local chap-

ters of exchange student clubs shall be extended to an exchange students within District schools. ~~such as special assemblies, faculty advisors, financial assistance, or organization of local chapters of exchange student clubs.~~

WITHDRAWAL

~~Minor students may withdraw from school by presenting a request signed by the student's parent or guardian and stating the reason for the withdrawal.~~ A parent or guardian wishing to withdraw a minor student shall present a signed request stating the reason for the withdrawal. A ~~S~~student~~s~~ who is 18 or older may request withdrawal without a parent's or guardian's signature.

[For District withdrawal of students no longer in attendance, see FEA(LOCAL)]

OFFICE OF SUPERINTENDENT

For:	**Board of Trustees**
Date:	**April 11, 2011**
Action:	**Discussion/Action**

To:	**Board of Trustees**	**From:**	**Ron Mayfield**
		Date:	**April 11, 2011**
		Re:	**Consider Approval of Take Our Daughters and Sons to Work Day**

SUMMARY:
This is a routine action item. School Districts should select a day to acknowledge "Take our Daughters and Sons to Work Day" or allow students to miss school on the nationally recognized day.

Region XI TASA/Superintendent Study Group selected Friday, June 10, 2011 to be the "Take Our Daughters and Sons to Work Day."

RECOMMENDATION:
I recommend approving Friday, June 10, 2011 to be "Take Our Daughters and Sons to Work Day."

Respectfully submitted,

Ron Mayfield

Ron Mayfield
Superintendent

OFFICE OF SUPERINTENDENT

For:	**Board of Trustees**
Date:	**April 11, 2011**
Action:	**Discussion/Action**

To:	**Board of Trustees**	**From:**	**Ron Mayfield**
		Date:	**April 11, 2011**
		Re:	**Certification of Unopposed Candidates**

SUMMARY:
I have attached the appropriate form for certification of Unopposed Candidates.

RECOMMENDATION:
I recommend approval.

Respectfully submitted,



Ron Mayfield
Superintendent

CERTIFICATION OF UNOPPOSED CANDIDATES
FOR OTHER POLITICAL SUBDIVISONS (NOT COUNTY)
CERTIFICACION DE CANDIDATOS UNICOS
PARA OTRAS SUBDIVIONES POLITICAS (NO EL CONDADO)

To: Presiding officer of Governing body
Al: Presidente de la entidad gobernante

As the authority responsible for having the official ballot prepared, I hereby certify that the following candidates are unopposed for election to office for the election scheduled to be held on **May 14, 2011**.

*Como autoridad a cargo de la preparacion de la boleta de votacion official, por la presente certifico que los siguientes candidates son candidates unicos para eleccion para un cargo en la eleccion que se llevara a cabo el **May 14, 2011**.*

List offices and names of candidates:
Lista de cargos y nombres de los candidates:

Office(s) *Cargo(s)*	Candidate(s) *Candidato(s)*
Granbury ISD Board of Trustees Place 1	**Don Walton**
Granbury ISD Board of Trustees Place 2	**Barbara Herrington**

_____
Signature *(Firma)*

_____
Printed name *(Nombre en letra de molde)*

_____
Title *(Puesto)*

_____ (Seal) *(sello)*
Date of signing *(Fecha de firma)*

OFFICE OF SUPERINTENDENT

For:	**Board of Trustees**
Date:	**April 11, 2011**
Action:	**Discussion/Action**

To:	**Board of Trustees**	**From:**	**Ron Mayfield**
		Date:	**April 11, 2011**
		Re:	**Consider Cancellation of Board of Trustees Election**

SUMMARY:
I have attached the appropriate form for cancelling the election.

RECOMMENDATION:
I recommend approval.

Respectfully submitted,



Ron Mayfield
Superintendent

ORDER OF CANCELLATION
EJEMPLO DE ORDEN DE CANCELACION

The Granbury Independent School District hereby cancels the election scheduled to be held on **May 14, 2011** in accordance with Section 2.053(a) of the Texas Election code. The following candidates have been certified as unopposed and are hereby elected as follows:

El Granbury Independent School District por la presente cancela la eleccion que, de lo contrario, se hubiera celebrado el May 14, 2011 de conformidad, con la Seccion 2.053(a) del Codigo de Elecciones de Texas. Los siguientes candidotos han sido certificados como candidates unicos y por la presente quedan elegidos como se haya indicado a continuacion:

Candidate *(Candidato)*	Office Sought *(Cargo al que presenta candidature)*
Don Walton	**Place 1**
Barbara Herrington	**Place 2**

A copy of this order will be posted on Election Day at each polling place that would have been used in the election.

El Dia de las Elecciones se exhibira una copia de esta orden en todas las mesa electorales que se hubieran utilizado en la eleccion.

_____
President *(Presidente)*

_____
Secretary *(Secretario)*

(seal) *(sello)*

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Date of adoption *(Fecha de adopcion)*

OFFICE OF SUPERINTENDENT

For:	**Board of Trustees**
Date:	**April 11, 2011**
Action:	**Discussion/Action**

To:	**Board of Trustees**	**From:**	**Ron Mayfield**
		Date:	**April 11, 2011**
		Re:	**Consider Departmental Staffing Formulas**

SUMMARY:

I have provided an attachment listing the positions in the departments and the number of positions I believe we can eliminate in Departments. It has been difficult collecting information for comparison for some of the departments as this information is not readily available compared to items available on AEIS reports.

I recommended and we set "Staffing Formulas" for positions on our campuses in February for several reasons.

- First, we needed a guideline to help us work through attrition for these positions beginning in February.
  - We are using the Staffing Formulas to plan for the next school year for classes.
  - We are utilizing this guide regularly for attrition.
- Second, we wanted to give employees as much time as possible to consider moving to positions that are more stable.
  - Employees are taking advantage of this time frame and positioning themselves to make sure they are in a more secure position.
- Third, we wanted to give our employees an opportunity to take advantage of the $1,000 for early resignations.
- Fourth, my goal at the time was to reach approximately $3.8 million in reductions.
  - You may remember that I only reached $3,392,623.
- Fifth, we knew from the information available to us in AEIS reports for the past eleven years that we were over-staffed in the areas we addressed in February when compared to neighboring or comparable districts.
- Sixth, we knew that we were already eliminating as many non-teaching positions across the district and in our departments as possible beginning May 1, 2009.
  - Please remember the numbers a couple of weeks ago that identified 67 non-teaching positions had been eliminated compared to 33 teaching positions.

With the passage of HB 1, I anticipate our reduction in revenue will be significantly more than $3.8 million for two reasons:

- First, the minimum loss for GISD from HB 1 would be $5.9 million and the maximum would be $12.3 million.
- Second, the minimum $5.9 million would be an equal 11.3% cut for every district. The maximum of $12.3 million would be a larger cut to wealthy districts, which Senator Shapiro stated they would pursue.

I was having great difficulty in identifying any specific "Staffing Formula" for departments as I anticipate a greater loss in revenue above $3.8 million. As I worked through the departments, I became concerned about identifying specific positions at this time if we anticipate greater reductions; therefore, I contacted our attorney for advice. She recommended that we limit our action at this time by only estimating the number of positions in the departments at this time.

It will be important that we identify all non-teaching positions as "questionable" or vulnerable at this time. We will continue to proceed as we are by analyzing every non-teaching position that opens and determine whether or not we can eliminate that position.

RECOMMENDATION:
I recommend that we identify all non-teaching positions as “questionable” or vulnerable and proceed with our current attrition plan and only fill positions that are absolutely necessary.

Respectfully submitted,



Ron Mayfield
Superintendent
Staff Persons Responsible

Granbury Independent School District

Date: April 4, 2011

To: Board of Trustees
From: Ron Mayfield
Subject: Department Reductions

Department	Projected Reduction(s)		Estimated Savings
Central Office	1		$ 80,000
Business Office	1		$ 37,000
Human Resources Office	1		$ 40,000
Curriculum Department	3		$ 254,000
Athletics Department	1		$ 47,000
Maintenance & Facilities Department	4		$ 120,000
Support Services	4		$ 60,000
Technology	0		
Transportation	4		$ 48,000
Career & Technology	0		
Special Education	7	(Possibly More)	$ 350,000
		Total	$1,036,000

I had allowed only $300,000 to be reduced from departments in the February board meeting presentation. You will note this helps another $736,000. This will help us get to where we need to be.

Central Office — **GISD** — **Average**

- Five Positions
  - Superintendent — 1 — 1
  - Secretary — 1 — 1
  - Assistant Superintendent — 1 — 1
  - Secretary — 1 — 1
  - Public Relations Officer — 1 — 1

- Projected Reduction(s) 1 Estimated Savings - $80,000

Business — **GISD** — **Average**

- Ten Positions
  - Executive Director — 1 — 1.2
  - Staff Accountant — 1 — 1.5
  - PEIMS Coordinator — 1 — 0.5
  - Purchasing Supervisor — 1 — 0.4
  - Purchasing Assistant — 1 — 0.1
  - Payroll Supervisor — 1 — 1.3
  - Payroll Assistant — 1 — 1.2
  - Accounts Payable — 1 — 1.0
  - Accounts Payable Clerk — 1 — 0.2
  - Department Secretary — 1 — 0.7
  - Total — 10 — 8.1

- Projected Reduction(s) 1 Estimated Savings - $37,000

Human Resources

Some of the duties covered by the Human Resources department in Granbury are not covered Human Resources departments in other districts. It was not possible to match job for job. We identified ten major duties performed in GISD HR Department and compared that with other districts. Eleven other districts averaged only 6.3 of those major duties in their HR Departments. Examples are some payroll duties and tracking tutor hours that we do here that no one else does in the HR Department.

		GISD	**Average**
• Seven Employees			
○ Director		1	
○ Secretary		1	
○ Benefits Specialist		1	
○ Certification Officer		1	
○ Substitutes/Leaver Coordinator		1	
○ Human Resource Specialist		1	
○ Administration Annex Receptionist		1	..
	Total	7	5

- Projected Reduction(s) 1 Estimated Savings - $40,000

Curriculum

The duties covered by the Curriculum Department in Granbury are covered differently in Curriculum Departments in other districts. It was not possible to match job for job. They are found in Federal Program Departments in other districts. We do not have a Federal Programs Department.

		GISD	**Average**
• Ten Positions			
○ Director		1	
○ Secretary		1	
○ Data Clerk		1	
○ Special Programs Coordinator		1	
○ ELA/Science, etc. Curriculum Coordinator		1	
○ Math/So.Stu./GT Coordinator		1	
○ ESL/Bilingual/RTI Coordinator		1	
○ Post Secondary Coordinator		1	
○ District Testing Coordinator		1	
○ District Data Specialist		1	
○ Total Other Districts			10.2
	Total	10	10.2

- Projected Reduction(s) 3 Estimated Savings - $254,000

Athletics		**GISD**	**Average**
• Five Positions			
○ Athletic Director		1	1
○ Secretary		1	1
○ Men's Coordinator		1	1
○ Women's Coordinator		1	1
○ Pavillion Coordinator		1	0
	Total	5	4

- Projected Reduction(s) 1 Estimated Savings - $47,000

Maintenance & Facilities

	GISD	Average	Contracted Service
• Thirty Positions			
o Maintenance (28)			
▪ Director	1	1.00	
▪ Asst. Director/Lead Supervisor	1	0.16	
▪ Carpenter(s)	2	1.00	
▪ Electrician(s)	1	1.00	2 schools
▪ General Maintenance	6	3.20	1 school
▪ Grounds	6	7.50	2 schools
▪ Grounds – Athletics	4	2.60	
▪ HVAC	4	2.60	
▪ Plumber	1	1.00	2 schools
▪ Secretary	1	1.00	
▪ Clerk/Mail Delivery	1		Other Department
o Facilities (2)			
▪ Director	0	0.50	
▪ Secretary	1	0.50	
▪ Technician	1	0.00	
Total	30	22.06	

- Projected Reduction(s) 4 Estimated Savings - $120,000

Support Services	**GISD**	**Average**
• 131 Positions		
o Director	1	1.00
o Assistant Directors	2	0.37
o Equipment Mechanic	1	0.00
o Office Staff	3	3.00
o Cafeteria		
▪ Managers	10	10.10
▪ Supervisors	0	1.00
▪ Cafeteria Workers	45	53.50
• Total	62	68.97
▪ Enrollment	6,501	5,613.60
o Lead Custodian 22		
▪ Custodians 47		
• Total	69	62

- o Granbury Sq.Ft. – 1,452,463 --- 21,050 sq.ft. per custodian
- o Average Sq.Ft. – 917,666 --- 14,801 sq.ft. per custodian

- Projected Reduction(s) 4 Estimated Savings - $60,000

Technology	**GISD**	**Average**
• Fourteen Positions		
o Director	1	1.0
o Secretary	1	1.0
o Purchasing Clerk	1	1.0
o Instructional Technology Coordinator	1	1.0
o Technology Support Specialist	10	13.3
Total	14	17.3

Projected Reduction(s) 0

Transportation

	GISD	Average
• Sixty-Seven Positions		
○ Director	1.0	1.0
○ Driver Manager/Supervisor	1.0	1.0
○ Secretary	1.0	1.0
○ Router	1.0	1.0
○ Field Trip Clerk	1.0	0.5
○ Shop Staff	5.0	4.0
○ Drivers		
▪ Regular	39.0	33.7
▪ Sp.Ed.	10.0	7.5
▪ Sp.Ed. Monitors	8.0	7.0
• Total	67.0	56.2
○ Students	3,600.0	2,112.0
○ Sp.Ed. Students	120.0	115.7
○ Ridership	92.3	73.2
○ Equipment	150.0	83.1
○ Square Miles	254.0	130.0

• Projected Reduction(s)		Estimated Savings
○ Drivers (Route time the same)	4	$48,000
○ Drivers (Route time increases 25 minutes)	7	$84,000

Career & Technology

	GISD	Average
• 1.5 Positions		
○ Director	1.0	
○ Secretary	0.5	

- Projected Reduction(s) 0

Special Education

I included teachers in this category as they are not calculated on the campus Staffing Formulas.

	GISD	Average
• Eighty Positions		
○ Director	1.0	1.00
○ PEIMS Clerk	1.0	1.40
○ Secretary/SHARS	1.0	1.20
○ DATA Clerks	2.0	1.00
○ Diagnosticians	8.0	6.00
○ SLP	8.5	4.90
○ SLP Assistant	0.0	2.50
○ Sp.Ed. Counselor	0.5	1.50
○ Occupational Therapist	1.0	1.00 and/or Contract
○ Physical Therapist	Contract	1.00 and/or Contract
• Special Education Students	727.0	592.00
• Special Education Student Percentage	10.8 %	9.90 %
• Number of Teachers	52.6	33.55
• Special Education Pupil/Teacher Ratio	13.8	17.96
• Campus Paraprofessionals	44.0	40.50

- Projected Reduction(s) 7 (Possibly More) Estimated Savings - $350,000

GRANBURY ISD
TECHNOLOGY DEPARTMENT

TO: Mr. Ron Mayfield, Superintendent	**FROM**: Amy Wood **DATE**: April 4, 2011 **RE**: Technology Purchases through April 4, 2011

SUMMARY:

The following technology items were requested and purchased between March 7, 2011 and April 4, 2011. The items purchased were from the list of commonly requested technology items approved for purchase at the School Board Meeting on September 20, 2010.

Commonly Requested Technology Items Purchased:

3 – iTouches
1 – Digital Camera
12 – FlipVideos
31 – Document Cameras
5 – Black/White Printers
3 – Color Printers
3 – Staff Desktop Replacements
23 – Staff Laptop Replacements

Respectfully submitted,



Amy Wood
Director of Technology

GRANBURY ISD
TECHNOLOGY DEPARTMENT

TO: Mr. Ron Mayfield, Superintendent	**FROM**: Amy Wood **DATE**: April 5, 2011 **RE**: Booster Club Donation

SUMMARY:

The following items were purchased with money donated from the Booster Club:

Athletics:
Digital Sports Video Software
Anywhere Bronze Annual Subscription (24/7 In Season Support) - $1,202.00

Respectfully submitted,



Amy Wood
Director of Technology

GRANBURY ISD

Helping Students Reach New Heights

SUPPORT SERVICES

Alicia Hernandez, Director of Support Services

School Board Presentation

April 2011

GRANBURY ISD
Helping Students Reach New Heights

Overview of Support Services

It is the mission of the Support Services department to ensure that all students are fed hot and nutritious meals on a daily basis that comply with State And Federal Guidelines, and that school campuses and district facilities are clean, welcoming for students, employees and visitors.

Budget 10-11

GRANBURY ISD
Helping Students Reach New Heights



Expenditures:	Child Nutrition	Custodial
Salaries	$1,488,636	$2,068,159
Contracted Svcs.	$ 54,386	$ 10,577
Supplies/Materials	$1,671,382	$ 115,083
Travel	$ 35,510	$ 4,891
Equipment	$ 30,400	$ 12,462
Total	$3,280,314	$2,211,172

Staff

GRANBURY ISD
Helping Students Reach New Heights



- The Support Service department has 139 employees:
- 1 Director
- 2 Asst. Directors
- 1 Equipment Mechanic
- 3 Central Office Staff
- 10 Cafeteria Managers
- 53 Cafeteria Staff
- 22 Lead Custodian
- 47 Custodians

Areas of Responsibility

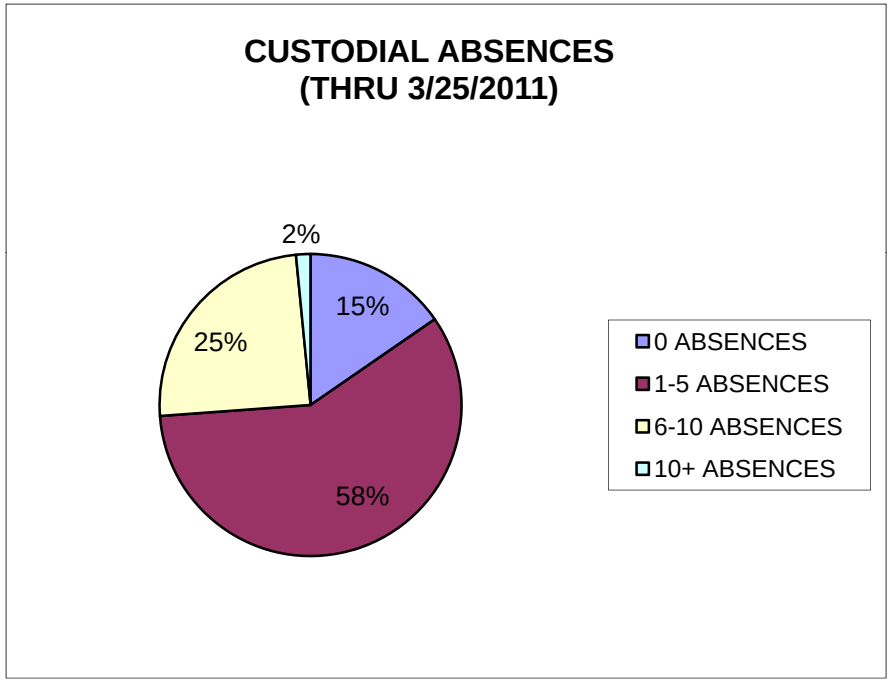
- Nutrition/Menus
- Federal, State, and Local compliance
- Free & Reduced
- Parent/Student Involvement
- Wellness
- FMNV Policy
- Training
- Marketing
- Catering
- Payroll, Purchasing, Accts. Payable, Financial Stmts.

GRANBURY ISD
Helping Students Reach New Heights

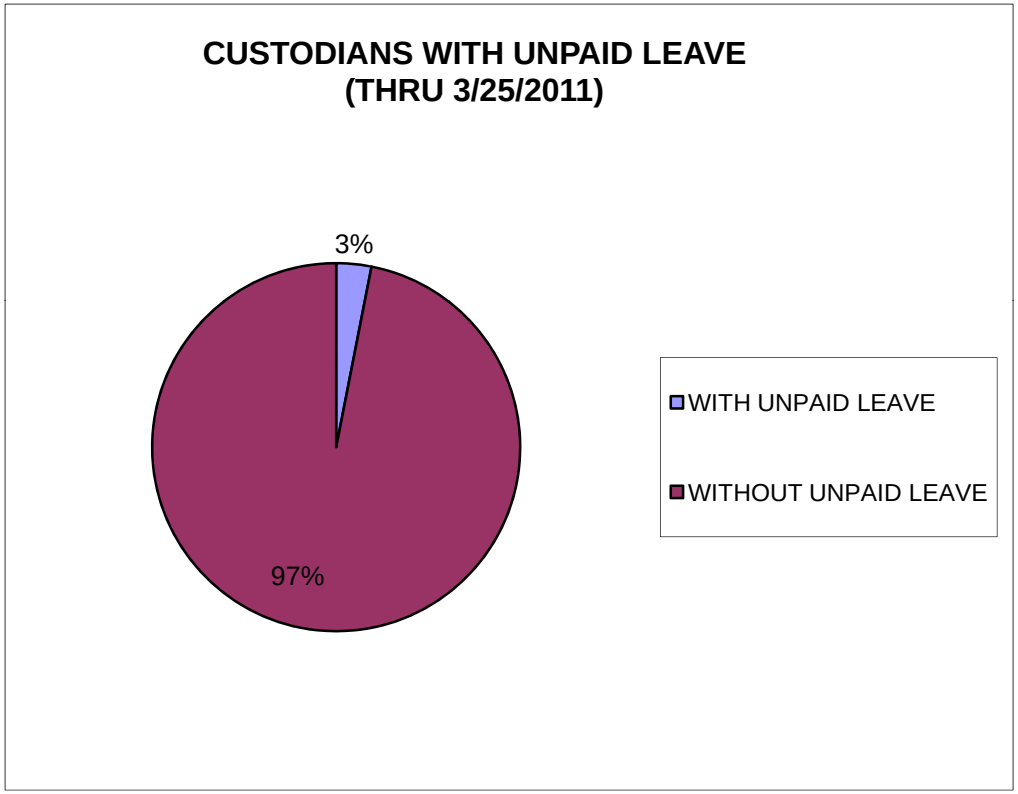
RESPONSIBILITIES –Con't

- Clean, sanitize and maintain all campuses as per State and OSHA standards.
- Repair gym floors as needed.
- Repair and purchase all necessary equipment that is utilized in the custodial operation.

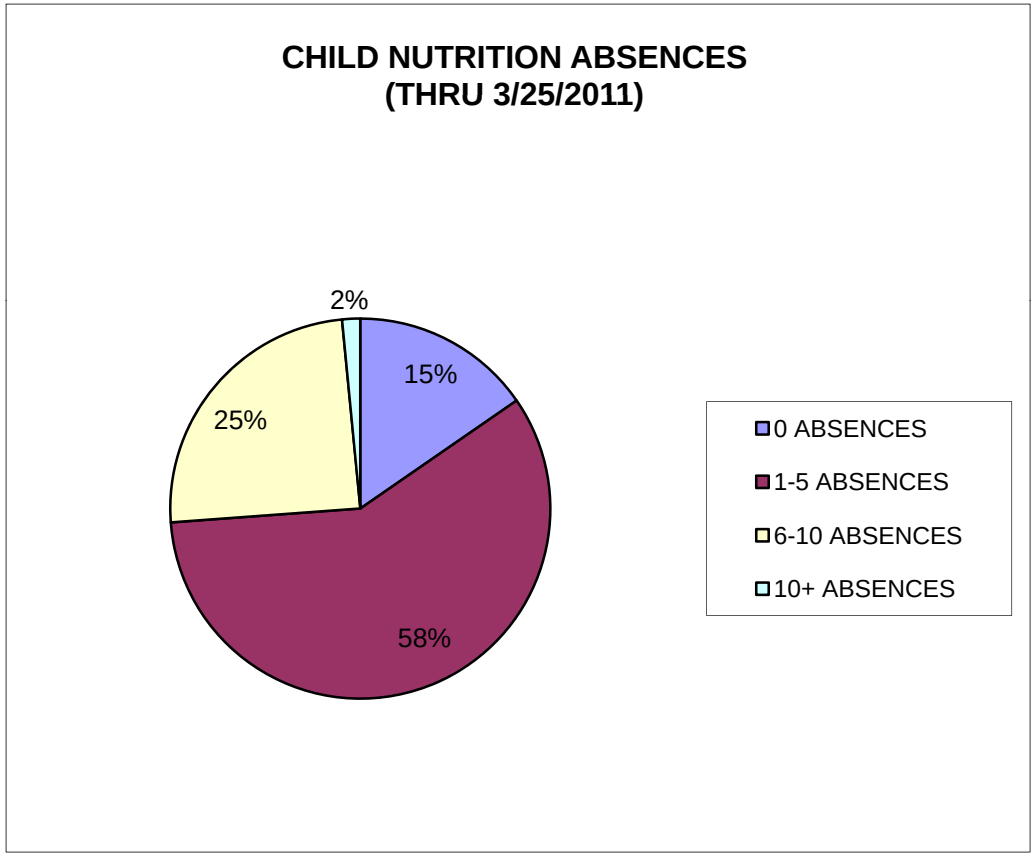
TOTAL EMPLOYEES	65
0 ABSENCES	10
1-5 ABSENCES	38
6-10 ABSENCES	16
10+ ABSENCES	1
	65



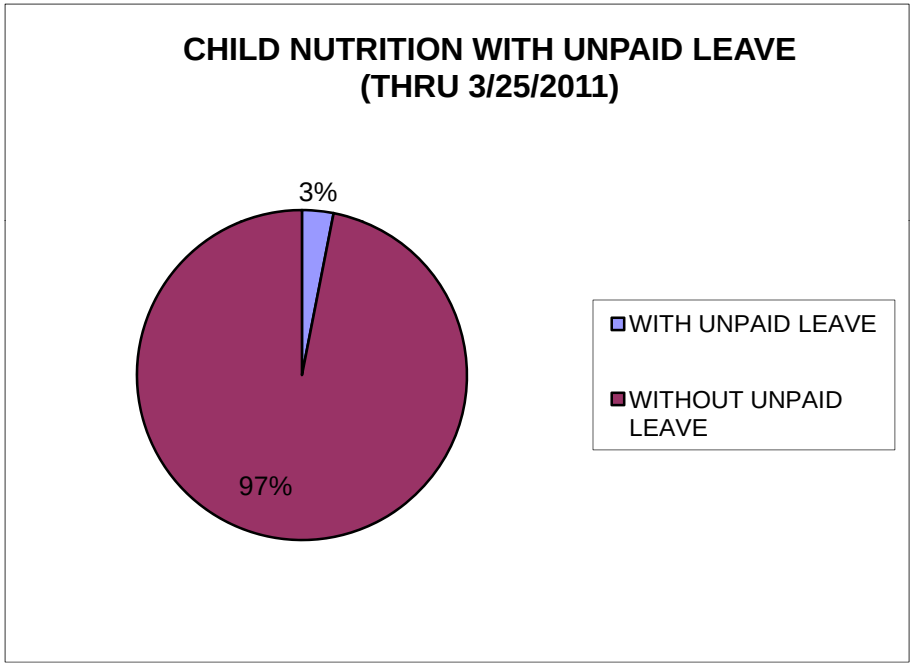
TOTAL EMPLOYEES	65
WITH UNPAID LEAVE	2
WITHOUT UNPAID LEAVE	63



TOTAL EMPLOYEES	65
0 ABSENCES	13
1-5 ABSENCES	32
6-10 ABSENCES	12
10+ ABSENCES	8
	65



TOTAL EMPLOYEES	65
WITH UNPAID LEAVE	1
WITHOUT UNPAID LEAVE	64





- Apply and receive the Healthy Us School Challenge Bronze level distinction
- Continue to introduce healthy whole grain choices for our students
- Develop a “bad weather” plan for support services
- Continue to inventory and develop a custodial supply management system
- Purchase new equipment to replace old custodial equipment
- Develop and train all supervisors on proper HR procedures(civil rights, sexual harrassment, professionalism, etc.)

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: April 11, 2011
For: Information

TO: Mr. Ron Mayfield, Superintendent

FROM: Sharay Boynton
DATE: April 4, 2011
RE: 02/28/11 Financial Statements

SUMMARY:

Attached are the financial statements for the period ended February 28, 2011 for the general operating fund.

The statements for the period ended February 28, 2011 include only those transactions that occurred between the period of September 1, 2010 and February 28, 2011. Revenue collected to date equal 76.51% of the budgeted amount compared to 78.57% last year. Expenditures to date represent 45.13% of the budget compared to 46.94% last year.

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Sharay Boynton
Emmett Whitefield

Date Submitted: April 4, 2011

GRANBURY INDEPENDENT SCHOOL DISTRICT
GENERAL OPERATING FUND
INTERIM STATEMENT OF REVENUES AND EXPENDITURES
FOR THE PERIOD ENDED FEBRUARY 28, 2011

	ANNUAL BUDGET	YTD ACTUAL	REMAINING BALANCE	YTD PERCENT
REVENUES				
5700 LOCAL SOURCES	49,591,441	42,648,380	6,943,061	86.00%
5800 STATE SOURCES	13,668,344	6,520,564	7,147,780	47.71%
5900 FEDERAL SOURCES	2,275,103	973,611	1,301,492	42.79%
TOTAL REVENUES	**65,534,888**	**50,142,555**	**15,392,333**	**76.51%**
EXPENDITURES				
6100 PAYROLL COSTS	47,582,851	23,758,896	23,823,956	49.93%
6200 PROFESSIONAL & CONTRACTED SERVICES	13,924,950	3,780,327	10,144,623	27.15%
6300 SUPPLIES/MATERIALS	2,719,105	1,555,510	1,163,595	57.21%
6400 OTHER OPERATING	1,119,569	613,947	505,622	54.84%
6500 DEBT SERVICE	0	0	0	#DIV/0!
6600 CAPITAL OUTLAY	2,179,234	762,855	1,416,379	35.01%
TOTAL EXPENDITURES	**67,525,709**	**30,471,535**	**37,054,174**	**45.13%**
OTHER SOURCES AND USES				
7900 OTHER RESOURCES	0	0	0	0.00%
8900 OTHER USES	0	0	0	0.00%
OTHER SOURCES(USES)	**0**	**0**	**0**	**0.00%**
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	**(1,990,821)**	**19,671,020**	**(21,661,841)**	

GRANBURY INDEPENDENT SCHOOL DISTRICT
GENERAL OPERATING FUND - SORTED BY FUNCTION CODE
INTERIM STATEMENT OF REVENUES AND EXPENDITURES
FOR THE PERIOD ENDED FEBRUARY 28, 2011

	ANNUAL BUDGET	YTD ACTUAL	REMAINING BALANCE	YTD PERCENT	PRIOR YTD PERCENT
REVENUES					
5700 LOCAL					
PROPERTY TAXES	48,900,000	42,297,553	6,602,447	86.50%	85.88%
INVESTMENT INCOME	100,000	25,620	74,380	25.62%	7.03%
OTHER LOCAL INCOME	591,441	325,207	266,234	54.99%	61.52%
5800 STATE					
STATE FUNDING	13,668,344	6,520,564	7,147,780	47.71%	51.73%
5900 FEDERAL					
FEDERAL PROJECTS	2,275,103	973,611	1,301,492	42.79%	40.09%
TOTAL REVENUES	**65,534,888**	**50,142,555**	**15,392,333**	**76.51%**	**78.57%**
EXPENDITURES					
11 INSTRUCTION	33,811,295	16,974,814	16,836,480	50.20%	49.14%
12 INSTRUCTIONAL RESOURCES & MEDIA	954,775	542,632	412,143	56.83%	56.10%
13 CURRICULUM & STAFF DEVELOPMENT	954,128	424,302	529,826	44.47%	42.11%
21 INSTRUCTIONAL LEADERSHIP	642,427	326,540	315,887	50.83%	46.63%
23 SCHOOL LEADERSHIP	3,657,501	1,819,485	1,838,016	49.75%	50.36%
31 GUIDANCE/COUNSELING	2,441,351	1,229,753	1,211,598	50.37%	49.82%
32 SOCIAL WORK SERVICES	54,000	53,551	449	99.17%	0.00%
33 HEALTH SERVICES	408,069	200,320	207,749	49.09%	53.86%
34 TRANSPORTATION	2,885,626	1,446,643	1,438,983	50.13%	43.14%
35 FOOD SERVICE	0	0	0	#DIV/0!	0.00%
36 CO-CURRICULAR/EXTRACURRICULAR	1,669,989	843,671	826,318	50.52%	49.60%
41 GENERAL ADMINISTRATION	1,982,484	953,187	1,029,297	48.08%	50.04%
51 PLANT MAINTENANCE	6,420,573	3,347,997	3,072,576	52.14%	51.34%
52 SECURITY & MONITORING SERVICES	314,149	201,073	113,076	64.01%	52.32%
53 DATA PROCESSING	962,161	499,930	462,231	51.96%	52.15%
61 COMMUNITY EDUCATION	143,907	26,699	117,208	18.55%	32.84%
71 DEBT SERVICE	0	0	0	#DIV/0!	0.00%
81 FACILITIES CONSTRUCTION & ACQUISITION	167,100	16,100	151,000	9.63%	10.02%
91 CONTR INSTRUCTIONAL SERVICES	9,295,454	1,374,424	7,921,030	14.79%	9.23%
93 PAYMENTS TO FISCAL AGENT					0.00%
99 OTHER INTER GOV CHARGES	760,720	190,415	570,305	25.03%	25.56%
TOTAL EXPENDITURES	**67,525,709**	**30,471,535**	**37,054,174**	**45.13%**	**46.94%**
OTHER SOURCES (USES)	0	0	0	0.00%	0.00%
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	**(1,990,821)**	**19,671,020**	**(21,661,841)**		

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: April 11, 2011
For: Information

TO: Mr. Ron Mayfield, Superintendent

FROM: Sharay Boynton
DATE: April 4, 2011
RE: Fund Balance Update – 02/28/11

SUMMARY:

Attached is an analysis of year end fund balance activity as of 2/28/11.

The assumptions used in the analysis:

- State and Local Revenue based on 4th six weeks ADA information and tax collection projections based on previous years' collection during the 6 months remaining in fiscal year.
- Interest Income based on last month revenue
- 6100 projected expenditures are based on 2/28/11 monthly expenditures to account for lapse associated with positions vacated prior to the end of the year.
- 6200-6500 projected expenditures are based on last year's percentage of budget expended reduced by 10% reduction (i.e. 81% of budget expended for last year– 90% this year due to 10% reduction in budget).
- 6600 expenditures have been actually reviewed and based on 100% technology expenditures being made and review of specific line items.
- Construction projects – complete guess at this time. Will formalize as budgets are further established.

Based on the above assumptions:

- Revenue is projected to be 95% of budget or short $3,463,000 than what was budgeted
    - Reduction of 70 WADA from budget estimate – reduction in enrollment
    - Recapture reduced by $2,579,666
- General Expenditures are projected to be 93.2% of budget or $4,589,517 less than budgeted. (please note that $2,579,666 is related to recapture, operating reduction is actually only a little over $2,000,000 or 96.5% of budget)
- Construction cost equal less than 1% of budget or $450,000

Bottom line reduction in fund balance is projected to be $1,314,496 in lieu of the $1,990,821 currently budgeted.

Summary for the Fund Balance for this year and next with the assumption that next year equals current year budget is attached for your review. As you know, it is the intent to have a balanced budget, but the information shared here is worst case.

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Sharay Boynton
Date Submitted: April 4, 2011

GRANBURY ISD
YEAR END ANALYSIS
2010-11 - As of 2/28/11

DESCRIPTION	TOTAL	Budget	Diff
181- LOCAL REVENUE	166,390	173,694	(7,304)
181-STATE REVENUE (TRS CARE ON BEHALF)	53,382	50,000	3,382
199-LOCAL REVENUE	227,488	417,747	(190,259)
INTEREST INCOME	60,229	100,000	(39,771)
TAXES	48,473,477	48,900,000	(426,523)
199-STATE REVENUE	7,925,496	10,831,912	(2,906,416)
266 - FED REVENUE (STATE)	1,825,103	1,825,103	(0)
MISC STATE REVENUE	8,238	-	8,238
199-FEDERAL REVENUE	535,188	450,000	85,188
INDIRECT REVENUE	65,760		65,760
TRS CARE ON BEHALF	2,549,716	2,601,751	(52,035)
SALE OF ASSETS	-		-
TECHNOLOGY	181,230	184,681	(3,451)
TOTAL REVENUE	62,071,696	65,534,888	(3,463,192)
Non-Operating - HS Allottment		-	95%
11 INSTRUCTION	33,233,908	33,884,080	650,172
12 INSTRUCTIONAL RESOURCES & MEDIA	964,118	978,827	14,709
13 CURRICULUM & STAFF DEVELOPMENT	833,661	896,182	62,521
21 INSTRUCTIONAL LEADERSHIP	641,420	641,587	167
23 SCHOOL LEADERSHIP	3,573,582	3,626,029	52,447
31 GUIDANCE/COUNSELING	2,385,022	2,429,447	44,426
32 - SOCIAL WORK SERVICES	54,000	54,000	-
33 HEALTH SERVICES	401,379	410,768	9,389
34 TRANSPORTATION	2,383,939	2,885,696	501,757
35 FOOD SERVICE	0	0	-
36 CO-CURRICULAR/EXTRACURRICULAR	1,687,713	1,674,245	(13,468)
41 GENERAL ADMINISTRATION	1,932,331	1,965,719	33,388
51 PLANT MAINTENANCE	6,075,951	6,450,445	374,494
52 SECURITY & MONITORING SERVICES	290,900	314,170	23,270
53 DATA PROCESSING	925,965	947,776	21,810
61 COMMUNITY EDUCATION	58,759	143,466	84,707
71 DEBT SERVICE	0	0	-
81 FACILITIES CONSTRUCTION & ACQUISITION	16,100	167,100	151,000
91 CONTRACTED INSTRUCTIONAL SERVICES	6,715,788	9,295,454	2,579,666
99 OTHER INTERGOVERNMENTAL CHARGES	761,658	760,720	(938)
TOTAL EXPENSES	62,936,193	67,525,709	4,589,517
Non-Operating Activity - Construction ADA, Fir Supression & Stage Rigging	450,000		93%
Non-Operating Activity - HS Allottment			
OPERATING NET EFFECT TO FUND BALANCE	(1,314,496)	(1,990,821)	(676,325)
Non-Operating Activity (Rollfoward - HS Allottmet			
NET EFFECT TO FUND BALANCE	(1,314,496)		

Granbury ISD
Fund Balance Analysis
As of 2/28/11

	2009-10	2010-11	2011-12
Unrestricted	14,597,878	13,283,382	10,668,886
Construction	424,264	424,264	424,264
Equipment	400,000	400,000	400,000
Other	200,000	200,000	200,000
HS Alottment	77,809	77,809	77,809
Total	15,699,951	14,385,455	11,770,959
% of Operating Budget	23%	21%	17%