

**Notice of Regular
The Board of Trustees
Granbury ISD
Monday, April 4, 2005
6:00 PM**

A Regular of the Board of Trustees of Granbury ISD will be held Monday, April 4, 2005, beginning at 6:00 PM in the Granbury ISD Board Room, 600 West Pearl St., Granbury, TX 76048, W Pearl St, Granbury, TX 76048.

1st day of April, 2005

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

1. Call to order
2. Convene in closed session under the Texas Open Meetings Act, Texas Government Codes, Chapter 551.074 - personnel matters and 551.072 purchase, exchange, lease or value of real property
 - a. Staff appointments
 - b. Consider renewal or termination of employment of probationary contract employees
 - c. Land sale - 205 E. Pearl
 - d. Land sale - Cleveland Road property
 - e. Land sale - STARS Academy/Hwy 4 property
 - f. Review/Revise Superintendent's 2005-06 evaluation instrument
3. Reconvene in open session
4. Invocation
5. Pledges - U.S. Flag & Texas Flag
6. Superintendent's Report - Goals 1, 2, 3, 6, 7
 - a. Recognition
 1. Energy Lighthouse Award 3
 - b. Donation Update 4
 - c. February 28, 2005 financial statements 5
 - d. Board of Trustee meeting schedule for 2005-2006 6
 - e. Review GHS new building addition schematic design
7. Board members special reports
8. Consider Consent Agenda Items - Goals 2, 3, 5
 - a. Minutes of the March 7, 2005 regular board meeting 7
 - b. TCPN purchase Trane, HVAC replacement at Crossland Intermediate 10
 - c. Student insurance CSP 2003-21 - renewal 12
 - d. Office and administrative furniture bid no. 2005-14 15
 - e. Magazine & periodical subscription services bid no. 2005-16 17
 - f. Interlocal agreement vehicle service contract with Granbury ISD and Lipan ISD 19
9. Consider parent notification for military recruitment of students during school hours
10. Appoint Board committee for formatting Superintendent evaluation instrument
11. Public comments/audience participation
12. Personnel - Goal 6
 - a. Consider staff appointments
 - b. Consider renewal or termination of employment of probationary contract employees
13. Property
 - a. Land sale - 205 E. Pearl
 - b. Land sale - Cleveland Road property
 - c. Land sale - STARS Academy/Hwy 4 property
14. Adjourn

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

On this notice was faxed or mailed to the news media who have previously requested such notice, posted on the GISD web page at www.granburyisd.org, and an original was posted on an outside door at 3:00 p.m. at the School District Administration Building at 217 N. Jones St., Granbury, Texas.

Superintendent or Designee (For the Board of Trustees)



940.767.1500 / P.O. Box 780 / Wichita Falls Texas 76307 / F 940.767.1547 / EnergyEducation.com

Energy Education uses human resources to save financial and natural resources for your school district and your community.

Mr. William Harris
Superintendent
Granbury Independent School District
600 West Pearl Street
Granbury, TX 76048

Dear Mr. Harris:

Congratulations on the continued success of your long-term energy program. We at Energy Education, Inc. are honored to be active partners in this effort that has saved more than \$2.3 million for your district in the last 10 years. We're also very appreciative of the positive references you've given to our program.

One of the many resources that Energy Education, Inc. provides to clients is assistance in telling this success story to the media. We know positive media is always a plus for a school district. To note your district's remarkable achievement, and your district's receipt of our company's Energy Lighthouse Award, we have prepared the enclosed press release.

This can be an excellent media opportunity. If you would like for our Director of Public Relations Jan Noel-Smith to assist your staff in placing this good news with the media, please contact her at 940.767.1500 x 137 or info@energyeducation.com. We will provide Energy Education media kits to any news organization that you believe needs more information about the program or our company.

Our best wishes for the continued success of your district's energy program.

Sincerely,
Energy Education, Inc.

Dr. William S. Spears
CEO – Founder

CC: Mr. Larry Anderson, Energy Educator Manager

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: April 4, 2005
For: Information

TO: Mr. William Harris, Superintendent
FROM: Sharay Boynton
DATE: March 7, 2005
RE: Donation Update

SUMMARY:

According to Board Policy CDC (LOCAL) "The Board or Superintendent may accept any bequest or gift of money or property on behalf of the District." Mr. Harris has accepted the following donations on behalf of the District

- Mambrino PTO has donated the following items to be used in the Teacher Lounges; Sofa, Coffee Table, Chair, 2 Dining Tables, 10 Chairs, 4 Pictures/Mirrors, 2 Microwaves, 2 Coffee Pots, 2 Lamps, and large chair. The value of these items is \$775.

Respectfully submitted,



Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: William Harris
Sharay Boynton

Date Submitted: March 28, 2005

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: April 4, 2005
For: Information

TO: Mr. William Harris, Superintendent

FROM: Sharay Boynton

DATE: March 28, 2005

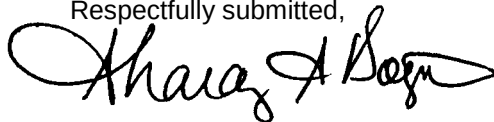
RE: 02/28/05 Financial Statements

SUMMARY:

Attached are the financial statements for the period ended February 28, 2005 for the general operating fund.

The statements for the period ended February 28, 2005 include only those transactions that occurred between the period of September 1, 2004 and February 28, 2005. Revenue collected to date equal 84.43% of the budgeted amount compared to 84.31% last year. Expenditures to date represent 46.58% of the budget compared to 48.64% last year.

Respectfully submitted,



Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Sharay Boynton
Emmett Whitefield

Date Submitted: March 28, 2005

Board of Trustees Schedule of Regular Meetings 2005 - 2006

June 2005

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	★	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

July 2005

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24	25	26	27	28	29	30
31						

August 2005

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28	★	30	31			

September 2005

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October 2005

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23	★	25	26	27	28	29
30	31					

November 2005

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December 2005

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30	31					

January 2006

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29	30	31				

February 2006

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March 2006

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April 2006

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16	★	18	19	20	21	22
23	24	25	26	27	28	29
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May 2006

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14	★	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June 2006

S	M	T	W	T	F	S
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9	10	11	12	13	14	15
16	★	18	19	20	21	22
23	24	25	26	27	28	29
30						



Board Meeting Date



Agenda Items Due to Superintendent's Office



Board Books to Board of Trustees



Holiday



Student Holiday



Bad Weather Day/Holiday



Budget Workshop July 26 & 27, 2005

3/24/2005

**GRANBURY ISD
BOARD OF TRUSTEES
OFFICIAL REGULAR MEETING
MINUTES
March 7, 2005**

The Board of Trustees of the Granbury Independent School District convened in an official **REGULAR** meeting on Monday, March 7, 2005 at 6:00 p.m. in the Board Room of the Administration Building, 600 West Pearl St., Granbury, Texas

Presiding Officer..... Charlie Cloud

Board Members Present

Jerry Campbell
J. Mark Graves
Brian Condit
Gene Ellis
Micky Shearon
Bowen Brawner

School Officials Present

William Harris, Superintendent
Jan Van Dorn, Assistant Superintendent
Sharay Boynton, Executive Director of Finance
Ton Potappel, Director of Technology
Judy Duncan, Recording Secretary

School Officials Absent

Troy Green

Others Present

School Employees
Media
Community Members

Meeting Called to Order

President, Charlie Cloud, called the meeting to order at 6:00 p.m. and noted that a quorum of board members is present, the meeting has been duly called and that notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

Convened in Closed Session

The Board of Trustees convened in closed session at 6:01 p.m. under the Texas Open Meetings Act, Texas Government Codes, Chapter 551.074 - personnel matters and 551.072 – purchase, exchange, lease or value of real property.

Reconvened

The board reconvened at 6:40 p.m. and recessed until 7:00 p.m. At 7:00 p.m., Charlie Cloud called the meeting back to order and Lonnie Lehrman, Minister of Granbury Baptist Church led the invocation and OakWoods Intermediate students, Slade Boynton, Ashley Cloud and Brent Condit led the pledges.

Superintendent's Report

Recognitions:

The Future Problem Solving Drama Teams from Crossland Intermediate were recognized for their state championship win at the Texas Future Problem Solving contest. Students recognized were Travis Hord, Christina Gutierrez, Sidney Williams, Katie Burgett, Matthew Steward, Stormi Bailey, Madisson Martin, Donovan Bailey, McKinley Hemphill, Tyler Wood and sponsor Darlene Cook.

Regular Board Meeting

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3/7/05 - Minutes

The Granbury High School district 4 5A girls swim team was recognized. Members of the team being recongized are Raven Chastain, Sharai Cypher, Caitlan Davis, Katie Downey, Lauren Farris, Carrie Greene, Mary Hidalgo, Alex Mainini, Seabre Pope, Christin Prater-Hidalgo, Angela Reppa, Lacy Rountree, Kristen Shanahan, Xela Steenberge and Dana Vollmer. Carrie Greene, Seabre Pope, Xela Steenberge and Dana Vollmer participated in the 200-yard Freestyle Relay at the State swim meet in Austin, Texas. Dana Vollmer participated in the 200-yard Freestyle and the 100-yard Butterfly and received Gold medals for these events.

January financial statements – The board received a copy of the January 31, 2005 financial statements for their review. This was an information item only and no action was taken.

Board Members Special Reports

Board Vice-President Jerry Campbell announced that Clyde Rains, father of Leta Andrews, passed away.

Campbell announced that four members of the board, Gene Ellis, Mark Graves, Jerry Campbell and Charlie Cloud along with Superintendent William Harris and Energy Manager, Larry Anderson attended the Winter Governance Conference in Corpus Christi. Larry Anderson presented a class on Energy Management.

Consent Agenda

Bowen Brawner requested that items “h” – band uniforms bid and item “i” – towing services be removed from the consent agenda. A motion was made by Micky Shearon and seconded by Mark Graves to approve the consent agenda items as presented. **MOTION CARRIED** Yes 7 – Noe 0 Consent agenda items are: (a) minutes of the February 14, 2005 regular board meeting minutes; (b) budget amendments; (c) auditor visual and library supplies & equipment bid no. 2003-14; (d) nursing & health supplies and equipment bid no. 2003-15 (renewal); (e) science supplies & equipment bid no. 2004-10 (renewal); (f) instructional supplies – career & technology bid no. 2004-11 (renewal); (g) athletic trainer supplies bid no. 2004-14 (renewal); (j) PASCO purchase – food service equipment and (k) textbook adoption.

A motion was made by Micky Shearon and seconded by Jerry Campbell to approve items “h” – band uniforms CSP 2005-08 and “i” – towing services bid no. 200513 as presented. **MOTION CARRIED** Yes 7 – Noe 0

A motion was made by Jerry Campbell and seconded by Gene Ellis to approve the vehicle service contract agreement between Granbury ISD and Tolar ISD with the contract towing charges to be consistent with our contract towing charges plus a 10% up charge. **MOTION CARRIED** Yes 7 – Noe 0

A motion was made by Gene Ellis and seconded by Brian Condit to approve the contract with the County Clerk’s office for the election and joint election agreement. **MOTION CARRIED** Yes 7 – Noe 0

Public Comments

Patrick Steenberge addressed the board regarding the need for a swimming pool for the GHS swim team.

Personnel

A motion was made by Jerry Campbell and seconded by Mark Graves to approve the appointment of Brad Hart, Science teacher/Coach at Granbury High School and Beauen Boger, Theatre Arts teacher at Acton Middle School. **MOTION CARRIED** Yes 7 – Noe 0

A motion was made by Jerry Campbell to approve the contract recommendations as listed without the Special Education list. Seconded by Mark Graves. **MOTION CARRIED** Yes 7 – Noe 0

A motion was made by Micky Shearon and second by Brian Condit to approve the Special Education list of contract recommendations. **MOTION CARRIED** Yes 6 – Noe 0 Abstained 1 Jerry Campbell abstained.

Regular Board Meeting

Page 3

3/7/05 – Minutes

A motion was made by Mark Graves and seconded by Micky Shearon to authorize the Superintendent to provide written notice to any employees on non-Chapter 21 contracts whose contracts were not re-issued that their employment with the District will terminate at the end of their current contractual period. **MOTION CARRIED** Yes 7 – Noe 0

Review/Revise Superintendent's 2005-06 evaluation instrument – no action taken on this item

Adjournment

There being no further business, the meeting was adjourned at 7:43 p.m.

Charlie Cloud, President

Micky Shearon, Secretary

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: April 4, 2005
For: Approval

TO: Mr. William Harris, Superintendent

FROM: Sharay Boynton

DATE: March 28, 2005

RE: TCPN Purchase – HVAC Equipment

SUMMARY:

HVAC equipment for the HVAC replacement project at Crossland Intermediate need to be purchased for installation this summer. The projected cost of the 8 units is \$62,000. The funds to be used for the project were approved in the general operating budget as carry forward from 2003-04 budget.

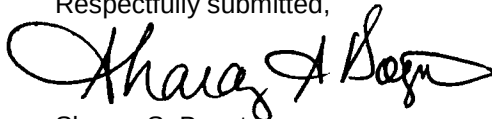
Board Policy CH(LOCAL) requires board approval on purchases in excess of \$25,000. The policy states "The Board delegates to the Superintendent or designee the authority to determine the method of purchasing, in accordance with CH(LEGAL), and to make budgeted purchases. However, any purchase that costs or aggregates to a cost of \$25,000 or more shall require Board approval before a transaction may take place".

The following recommendation is that of Mr. Larry Gehrke, Maintenance Director.

RECOMMENDATION:

It is recommended that the above purchase be made from Trane through the TCPN contract.

Respectfully submitted,



Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Debbie Johnson
Larry Gehrke

Date Submitted: March 28, 2005

Crossland Intermediate HVAC Replacement

Engineered by Paul Easum of Easum Engineering

VENDOR	MATERIALS / SERVICES	AMOUNT
Trane/TCPN	(5) 7.5 Ton RTU's	
	(1) 5 Ton RTU	
	(2) 15 Ton RTU's	\$ 61,052
G&G Electric	Labor & material to replace 8 air conditioners	\$ 5,204
Granbury Sheet Metal	Tear out duct for 8 units and re-fab duct to fit; install 16 new plenum	\$ 5,200
Maxim Crane Rental	Crane rental	\$ 3,000
AA Applicators, Inc.	Labor & materials to roof #8 roof curbs *includes (1) yr. contractor warranty per Steve Tutt 2/25/05	\$ 7,450
Miscellaneous		\$ 3,000
TOTAL:		\$ 84,906

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees Date: April 4, 2005 For: Approval

TO: Mr. William Harris, Superintendent FROM: Sharay Boynton, Exec Director of Finance DATE: March 28, 2005 RE: Student Insurance Proposal 2003-21- Renewal

SUMMARY:

The District purchases secondary insurance coverage for students injured while participating in extracurricular UIL activities. The current policy will expire on July 31, 2005. Request for proposals were let in May 2003 and proposals were received on May 16, 2003. A summation of the process and outcome as well as a copy of the tabulation are attached for your review. The proposal included an option to renew for two additional one-year terms if agreed to by both parties. The 2005-06 school year will be the last renewal available on this bid.

The Baker Agency agreed to renew the 2004-05 coverage as bid with the exception of lowering the catastrophic coverage to \$2,000,000 in lieu of the current \$5,000,000. Mr. Randy Leach, Athletic Director, and Mr. Mark Gilbert, Athletic Trainer, researched the amount held by other districts and determined that this was within the range held by other districts. They were happy with the service that the Baker Agency has provided and recommended renewal for this school year, which was approved in April 2004.

The Baker Agency has agreed again to renew coverage for the 2005-06 school year at the same premium. Please note, the original bid for board approval form (attached) showed a total of \$36,000, which represented \$32,000 plan coverage and \$4,000 catastrophic coverage taken off the vendor information submitted. However, they were only reflecting the cost for 1 junior high at \$1,200 and the high school at \$2,800. The actual cost was \$5,200 since we have 2 junior high schools. So the amount that needs to be approved is \$37,200. The renewal agreement shows \$5,200 for the 2 junior highs at \$1,200 each and the high school at \$2,800. The premium for all the coverage is the same as last year at \$37,200.

Mr. Randy Leach, Athletic Director, recommends that the coverage be renewed as presented.

RECOMMENDATION:

It is recommended that the Board renew the Plan II-B offered by Baker Agency for the period of August 1, 2005 to July 31, 2006.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Sharay S. Boynton". The signature is fluid and cursive, with a large initial "S" and a long, sweeping underline.

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Debbie Johnson
 Mr. Randy Leach

Date Submitted: March 28, 2005

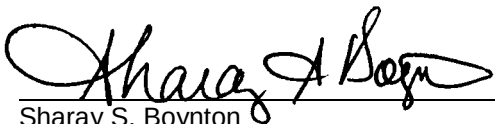
BD FOR BOARD APPROVAL

Board Meeting Date: June 16, 2003

Bid Number: 2003-21

1. **Item, material or service (specific or classification):** Student Insurance
2. **Brief description:** The district provides a supplementary medical policy for participants in UIL activities. Voluntary coverage will be offered at a per student rate.
3. **Period of time bid covers:** 2003-2004 school year
4. **Person and title responsible for the expenditure:**

Randy Leach – Athletic Director
Mark Gilbert – Athletic Trainer
5. **Number of bids sent to vendors:** 28
6. **Number of bids received from vendors:** 3 (includes 2 no bids)
7. **Listing of recommended vendors and total prices:** Recommendation for award is to the Baker Agency at a premium of \$36,000 for student accident coverage and catastrophic coverage.
8. **Explanation of other than low recommendations:** N/A
9. **Last bid date (bid of comparable nature within last 5 years):** 6/24/02
10. **Percentage increase or decrease from last bid:** Increase of 2.21%
11. **Budget information:** Insurance premiums are paid from gate receipts from sporting events.
Gate receipts are projected to be \$100,000.


Sharay S. Boynton
Executive Director of Finance

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: April 4, 2005
For: Approval

TO: Mr. William Harris, Superintendent

FROM: Sharay Boynton

DATE: March 28, 2005

RE: Office & Administrative Furniture
Bid No. 2005-14

SUMMARY:

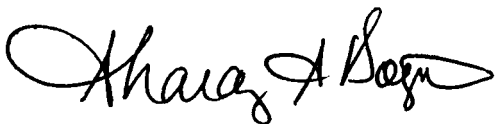
A bid was let to provide a vendor to supply office and administrative furniture. The district has standardized with the Hon furniture line for reasons of durability and to match existing furniture already in place in the district. Vendors were asked to quote a percentage discount off different series in the Hon furniture line. Vendors were also asked to quote a discount on the Global and Highpoint brand for specialty needs that are not standardized. A summation of the process and outcome as well as a copy of the tabulation is attached for your review.

The purchases will be authorized by the respective principal/director at the time of purchase. Mrs. Debbie Johnson, purchasing supervisor, reviewed the bids and the following is her recommendation.

RECOMMENDATION:

It is recommended that the Board approve Martin's Office Supply for the period of written award notification to March 31, 2006.

Respectfully submitted,



Staff Person Responsible: Debbie Johnson
Sharay Boynton

Date Submitted: March 28, 2005

BID FOR BOARD APPROVAL

Board Meeting Date: April 4, 2005

Bid Number: 2005-14

1. **Item, material or service (specific or classification):** Office and Administrative Furniture
2. **Brief description:** A bid was let to provide a vendor to supply office and administrative furniture. The district has standardized with the Hon furniture line for reasons of durability and to match existing furniture already in place in the district. Vendors were also asked to quote a discount on the Global and Highpoint brand for specialty needs that are not standardized
3. **Period of time bid covers:** From written notification of award through March 31, 2006
4. **Person and title responsible for the expenditure:**

Campus level – campus principal
Department level – department head
5. **Number of bids sent to vendors:** 8
6. **Number of bids received from vendors:** 4 (includes 1 no bid)
7. **Listing of recommended vendors and total prices:** It is recommended award be made to Martin's Office Supply. This vendor quoted the largest percentage discount. It is estimated expenditures will be between \$60,000-\$100,000. All purchases will be on an as needed basis.
8. **Last bid date (bid of comparable nature within last 5 years):** 3/26/02
9. **Percentage increase or decrease from last bid:** Quoted same discount
10. **Budget information:** Funds for these purchases will be budgeted for each campus under object code 6644.



GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: April 4, 2005
For: Approval

TO: Mr. William Harris, Superintendent

FROM: Sharay Boynton, Exec Dir of Finance

DATE: March 28, 2005

RE: Magazine & Periodical Subscription
Services Bid No. 2005-16

SUMMARY:

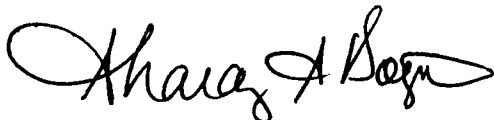
A bid was let to provide a vendor for magazine and periodical subscription services for all district libraries. The bid asked that percentage discount from publishers retail price list. The bid period includes current year as well as an option to renew for two additional one-year terms. A summation of the process and outcome as well as a copy of the tabulation is attached for your review.

Mrs. Bette Babers, District Library Coordinator, reviewed the response and the following is her recommendation.

RECOMMENDATION:

It is recommended that the Board approve Ebsco Subscription Services for the period of June 1, 2005 to May 31, 2006.

Respectfully submitted,



Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Debbie Johnson
Bette Babers

Date Submitted: March 28, 2005

BID FOR BOARD APPROVAL

Board Meeting Date: April 4, 2005

Bid Number: 2005-16

1. **Item, material or service (specific or classification):** Magazine & Periodical Subscription Services
2. **Brief description:** Magazine and periodical subscription services have been processed as a part of the library book bid in the past.
3. **Period of time bid covers:** June 1, 2005 through May 31, 2006
4. **Person and title responsible for the expenditure:**
Campus librarian with campus principal approval
5. **Number of bids sent to vendors:** 3 (only known sources)
6. **Number of bids received from vendors:** 1
7. **Listing of recommended vendors and total prices:** It is recommended award be made to Ebsco Subscription Services. We have used this vendor in the past and have been pleased with their service. Approximate expenditure for these services will be \$7,000 to \$8,000.
8. **Explanation of other than low recommendations:** N/A
9. **Last bid date (bid of comparable nature within last 5 years):** 2/22/02
10. **Percentage increase or decrease from last bid:** Discount offered by Ebsco has remained the same at 5%.
11. **Budget information:** Funds for these expenditures are budgeted under account code 199.12.6325.00.xxx.2.99.00 for each campus.



Sharay Boynton
Executive Director of Finance

OFFICE OF SUPERINTENDENT

For:	Board of Trustees
Date:	April 4, 2005
Action:	Approval

SUMMARY:

Granbury ISD transportation department and Lipan ISD present for your consideration, an inter-local agreement for maintenance and repair services for Lipan ISD vehicles. The inter-local agreement is attached.

Respectfully submitted,



William Harris
Superintendent

Staff Person Responsible: Terry Slemmons
Sharay Boynton

INTERLOCAL AGREEMENT VEHICLE SERVICE CONTRACT

This interlocal agreement is made and entered into by and between the Granbury Independent School District, hereinafter referred to as "GISD", and the Lipan Independent School District, hereinafter referred to as "LISD".

WITNESSETH:

WHEREAS, "LISD" has a need for certain limited services; and

WHEREAS, the parties agree that these services are capable of being provided by the "GISD" Transportation Department and can be provided pursuant to the terms and conditions expressed herein; and,

WHEREAS, the considerations to be paid or provided and the public purposes to be accomplished are considered by the parties to be reasonable and fair considerations;

NOW, THEREFORE, KNOW ALL MEN BY THESE PRESENTS:

1. SERVICES

GISD Transportation Department shall provide maintenance and repair services for LISD vehicles, as needed, for labor costs of \$40.00 per hour and cost plus 10% of any and all parts and supplies used.

2. SUBCONTRACTING OF SERVICES

GISD reserves the right to subcontract services not performed by GISD employees (i.e. tire repair, certain diagnostics, major component rebuild, etc.). LISD will be provided an itemized bill from the subcontractor. These services will be billed at actual cost plus any expenses incurred by GISD.

3. TOWING

Towing of LISD vehicles, if needed, will be provided by an approved GISD towing vendor. The cost to LISD will be the actual cost plus 10%.

4. **BILLING AND PAYMENT**

The GISD will calculate the cost of provisions stated herein on a monthly basis and will bill LISD accordingly. GISD shall add a surcharge of 5% of all sums due as an overhead charge. Payment shall be due fifteen (15) days from the date of said bill.

5. **INDEPENDENT CONTRACTOR**

In performing services under this contract, the relationship between GISD and LISD is that of an independent contractor. GISD and LISD, by execution of this contract, will not change the independent status of GISD. No term or provision of this contract or act of GISD in the performance of this contract shall be construed as making GISD or its employees the agents, servants or employees of LISD, nor shall any agent, servant or employee of LISD be considered an employee, agent or servant of GISD.

6. **LIABILITY**

LISD agrees to hold harmless and indemnify GISD, its Board members, agents, representatives, and other employees from and against any claims or causes of action for death or injury to persons or loss or damage to property arising out of this contract.

7. **LIABILITY INSURANCE**

LISD agrees to provide GISD with proof of liability insurance in a form and an amount satisfactory to GISD with said insurance showing GISD to be an additional named insured.

8. **TERM/CANCELLATION**

This interlocal agreement shall be for the period of _____ to _____. This contract may be cancelled at any time by either party by the giving of a written 30 day notice to the other party.

9. **PERFORMANCE OF CONTRACT**

This interlocal agreement contract and all of its terms and conditions are performable in Hood County, Texas, and should any disagreement arise to sale all parties agree that venue for enforcement of any right of either party shall be in Hood County, Texas.

EXECUTED this the _____ day of _____, 2005 GISD, signing by and through its Superintendent, duly authorized to execute same and by LISD, acting through its duly authorized officials.

GISD
Granbury Independent School District

By: _____
William Harris, Superintendent of School

LISD
Lipan Independent School District

By: _____

Title