

**Notice of Public Meeting  
The Board of Trustees  
Granbury ISD  
Monday, May 20, 2024  
5:00 PM**

---

A Public Meeting of the Board of Trustees of Granbury ISD will be held Monday, May 20, 2024, beginning at 5:00 PM in the Granbury ISD Board Room, 217 N. Jones St., Granbury, Texas 76048.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

1. CALL TO ORDER
2. CONVENE IN CLOSED SESSION under the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq.
  - a. Section 551.074 - to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee.
    1. Staff Recommendations
  - b. Section 551.076. Deliberations Regarding Security Devices or Security Audits
    1. Nettie Baccus Elementary Intruder Audit Findings
  - c. Section 551.072 - Purchase, Exchange, Lease or Value of Real Property
3. RECONVENE IN OPEN SESSION - 6:00 PM
4. INVOCATION
5. PLEDGES - U.S. Flag & Texas Flag led by the JROTC Seniors
6. ACHIEVEMENT SPOTLIGHT
  - a. GHS Valedictorian Abigail Stone and Salutatorian Bailey James
  - b. GHS UIL Academics regional qualifiers
  - c. Shottenkirk Senior of the Month: Jaxon Robinson
  - d. MCJROTC Top Award Winners
  - e. JC Campbell Memorial Day essay campus winners
  - f. Heroic Event: Bus Driver Kimberly Biscardi and AES Teacher Brooke Pilent
  - g. GHS Golf Regional Qualifiers
  - h. GHS Softball Academic All-State
  - i. GHS Track & Field Regional and State Qualifiers
  - j. Mambrino Newspaper Students
7. SUPERINTENDENT'S REPORT
8. PUBLIC COMMENTS  
Patrons who have duly registered per policy BED (LOCAL) may address the board regarding matters of concern/interest to the district. The board may not act upon any matter that is not listed under the action item portion of the agenda.
9. Consider ACTION on ITEMS DISCUSSED IN CLOSED SESSION
  - a. Consider Staff Recommendations
10. CONSENT AGENDA ITEMS
  - a. Consider Approval of the previous Meeting Minutes for: the regular board meeting on April 22, 2024, and the special meeting on May 13, 2024. 3
  - b. GHS Out of State Travel Requests for JROTC 5
  - c. Consider Approval of a low attendance Waiver for Eclipse Day 6
  - d. Consider a renewal MOU for dual credit course offerings and Approval of a data sharing interlocal agreement with Tarrant County College District. 7
  - e. Consider Approval of a policy update regarding DNA -Personnel: Evaluation of Teachers. 8
  - f. Consider Approval of a Teacher incentive allotment spending plan 24
  - g. Consider Approval of a contract with Onward Learning for Medicaid Claims Processing Services 25
  - h. Consider Budget Amendments 26
  - i. Consider Approval of an On-premise Backup Solution CSP# 2024-2 27
  - j. Consider Approval of an amendment to the approved Greenhouse CTE purchase. 28
  - k. Consider Approval of a Public Information Resolution 29

11. DISCUSSION/ACTION	
a. Consider Approval allowing District Programs to use crowdsource fundraising.	30
b. Consider Approval of the purchase of a silent panic alarm system (SPAT) CSP# 2024-1	31
c. Consider Approval of a MOU with Forward Training Center	32
12. REPORTS	
a. Community Eligibility Provision Child Nutrition Report	33
b. Department of Athletics Annual Report	40
c. Financial Statements for period ending April 30, 2024	45
d. Cash Flow and Investment Report for period ending April 30, 2024	46
13. ADJOURN	

---

*If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.*

**On this notice was faxed or mailed to the news media who have previously requested such notice, posted on the GISD web page at [www.granburyisd.org](http://www.granburyisd.org), and an original was posted on an outside door at 3:00 p.m. at the School District Administration Building at 217 N. Jones St., Granbury, Texas.**

---

**Superintendent or Designee (For the Board of Trustees)**



OFFICE OF SUPERINTENDENT

For:	Board of Trustees
Date:	May 20, 2024
Action:	Consent

To:	Board of Trustees	From:	Dr. Jeremy Glenn
RE:	Previous Board Meeting Minutes for Approval		

**SUMMARY:** Two (2) Previous Board Meeting Minutes for your approval:

4.22.2024 Regular Board Meeting and 5.13.2024 Special Meeting.

**RECOMMENDATION:**

The recommendation is to approve as presented.

Respectfully submitted,

Dr. Jeremy Glenn  
Superintendent

**APPROVED**

Minutes of the May 13, 2024, Granbury ISD Board of Trustees Public Meeting

Presiding Officer.....Barbara Townsend, President

Board Members Present

Mike Moore  
Nancy Alana  
Karen Lowery  
Billy Wimberly  
Courtney Gore

Board Members Absent

Melanie Graft

School Officials Present

Dr. Jeremy K. Glenn, Superintendent

Tammy Clark, Assistant Superintendent

Emmett Whitefield, Chief Financial Officer

Brent Wilson, Director of Technology

Lissa Oliver, Director of Community Relations

Ryan Cox, Director of Communications

Board President Barbara Townsend called the meeting to order at 5:00pm.

Mrs. Gore gave the invocation and Mr. Wimberly led the pledges.

The Board has one item of business on the agenda before public comments: Consideration and approval of a resolution canvassing the returns and declaring the results of a bond election.

Dr. Glenn presented the election returns.

The majority voted against Proposition A.

10, 346 TOTAL VOTES CAST      4,939 FOR      5,407 AGAINST

Mr. Wimberly made a motion to adopt a resolution canvassing the returns and declaring the results of a bond election. Mrs. Gore seconded the motion. Pres. Townsend called for a vote.

The resolution passed 6-0. 1- absent.

The following individuals signed up online & spoke during Public Comments:

Mark Lowery- suggested a small group meeting of “yes” and “no” people, Tim Bolton- the bond and where to go from here, Jim Brown- ideas on what next, and Monica Brown- the bond election and community suggestions.

Todd Daniels signed up to speak but did not attend the meeting.

There was no further board business the meeting adjourned at 5:25pm.

\_\_\_\_\_  
Barbara Townsend, Board President

\_\_\_\_\_  
Bily Wimberly, Board Secretary



For:	Board of Trustees
Date:	May 20, 2024,
Action:	Approval

To:	Board of Trustees	From:	Jamie Robinson, GHS Principal
RE:	Consider an Out of State Travel Request		

**SUMMARY:** Before you is one (1) Out of state travel request for GHS JROTC in July 2024.

**RECOMMENDATION:**

It is Recommended that the Board approve the request as presented.

Respectfully submitted,

Jamie Robinson  
GHS Principal



**OFFICE OF SUPERINTENDENT**

<b>For:</b>	<b>Board of Trustees</b>
<b>Date:</b>	<b>May 20 2024</b>
<b>Action:</b>	<b>Consent</b>

<b>TO: Board of Trustees</b> <b>From: Tammy Clark</b> <b>Date: May 20, 2024</b> <b>RE: Request for Approval of Low Attendance Waiver for 4/8/2024, eclipse day</b>
---

**SUMMARY:**

On 4/8/2024 the district had a regular school day; it was also the day of the total eclipse and Granbury fell in the path of totality.

TEA has determined it will accept waivers to excuse this time from ADA calculations for low attendance due to the total eclipse on 4/8/2024. Excluding the day from ADA calculations for audit purposes require specific written TEA approval. In the waiver, the district must attach supporting documentation of low attendance for the day and the prior year's attendance report for the district.

We are seeking board approval for this low attendance waiver as in the path of totality, many parents made the decision to keep their children at home to experience this event together as a family. This impacted all campuses across the district in attendance rate. Our ADA for that date for all campuses was 73.32% overall. Average attendance for the previous school year 2022-2023, as required for the waiver, for all campuses was 94.086%.

**RECOMMENDATION:**

It is recommended that the Board approve the submission of the 2023-2024 application for Low Attendance Day Waiver for the date of 4/8/2024.

**Respectfully submitted,**

**Tammy Clark**  
**Assistant Superintendent**



**OFFICE OF SUPERINTENDENT**

<b>For:</b>	<b>Board of Trustees</b>
<b>Date:</b>	<b>May 20, 2024</b>
<b>Action:</b>	<b>Consent</b>

<b>TO: Board of Trustees</b> <b>From: Tammy Clark</b> <b>Date: May 20, 2024</b> <b>RE: MOU with Tarrant County College for Dual Credit and interlocal agreement relating to data sharing</b>
---

**SUMMARY:**

Last school year we entered into an agreement for dual credit course offerings in partnership with Tarrant County College. GISD understands the enormous value of dual enrollment programs for our students, especially with an institution of higher education that has opted to participate in FAST (Financial Aid for Swift Transfer) providing dual credit/enrollment courses at no cost to eligible students. We have worked in collaboration with TCC while navigating the many changes resulting from this legislation through the revision of the Dual Credit MOU which incorporates these changes and updates language to capture current best practices for this type of partnership.

An important component of our dual enrollment partnership is a mutual commitment to information security. TCC is currently undergoing efforts to increase security around sharing student information, including with our dual enrollment partners. In support of these efforts, we are working collaboratively to execute data-sharing agreements ensuring student information is being shared securely. TCC is also developing a more efficient, automated process for sharing final grades and enrollment information.

Many of our students take advantage of this opportunity to graduate high school with college credit. These agreements continue our relationship with TCC to provide our students the opportunity to earn college and high school credit at GHS through our embedded faculty who are employed by GISD while safeguarding students' personal information.

**RECOMMENDATION:**

It is recommended that the Board approve both the MOU with Tarrant County College for Dual Credit and the interlocal agreement relating to data sharing for students concurrently enrolled as presented.

**Respectfully submitted,**

**Tammy Clark**  
**Assistant Superintendent**

**Director of Human Resources**

**For: Board of Trustees  
Date: May 10, 2024  
Action: Consent**

**To: Dr. Jeremy Glenn, Superintendent      From: Wes Jones, HR Director  
Date: May 20, 2024  
RE: DNA (local) Policy Change**

**SUMMARY:**

The administration is updating the attached DNA (local) policy to allow more flexibility for our evaluation framework. It will provide a balance between consistent evaluations and professional growth, development, and support of educators through instructional coaching.

**RECOMMENDATION:**

Approval of the new DNA (local) policy

**Respectfully submitted,**

*Wes Jones*

**Wes Jones  
Director of Human Resources**

---

**Note:** The Board has adopted an [innovation plan](#)<sup>1</sup> that affects application of provisions in this legally referenced policy.

---

<b>Table of Contents</b>	<b>Teacher Appraisal .....</b>	<b>2</b>
	<b>Interim Evaluations and Guidance.....</b>	<b>2</b>
	<b>Required Components .....</b>	<b>2</b>
	<b>Notice and Use of Evaluations .....</b>	<b>2</b>
	<b>Role of Extracurricular Activities.....</b>	<b>2</b>
	<b>Disciplinary Referrals.....</b>	<b>3</b>
	<b>Access to Evaluations .....</b>	<b>3</b>
	<b>Confidentiality.....</b>	<b>3</b>
	<b>Two Appraisal Methods .....</b>	<b>3</b>
	Selection of Appraisal Method .....	3
	Notice to Service Center .....	3
	<b>State Method (T-TESS).....</b>	<b>4</b>
	Orientation and Annual Review .....	4
	Appraisers.....	4
	Appraisal Calendar .....	5
	Assessment of Teacher Performance.....	6
	Appraisal Process .....	9
	<b>Summative Report.....</b>	<b>11</b>
	<b>End-of-Year Conference .....</b>	<b>11</b>
	Additional Documentation .....	12
	<b>Teacher Response and Rebuttal.....</b>	<b>12</b>
	<b>Request for Second Appraisal .....</b>	<b>12</b>
	<b>District Option.....</b>	<b>13</b>
	Development of Appraisal System.....	13
	Appraisal Process .....	13
	Board Acceptance.....	14
	<b>Campus Option.....</b>	<b>14</b>
	Development of Appraisal System.....	14
	Appraisal Process .....	14
	Board Acceptance.....	15
	<b>Appraisers.....</b>	<b>15</b>

**Teacher Appraisal**

The employment policies adopted by the board must require a written evaluation of each teacher at annual or more frequent intervals.

A teacher appraisal must be done at least once for each school year. A teacher may be appraised less frequently if the teacher agrees in writing and the teacher's most recent evaluation rated the teacher as at least proficient, or the equivalent, and did not identify any area of deficiency. A teacher who is appraised less frequently than annually must be appraised at least once during each period of five school years.

*Education Code 21.203, .352(c)*

**Interim Evaluations and Guidance**

In addition to conducting a complete appraisal as frequently as required by Education Code 21.352(c), a district shall require that appropriate components of the appraisal process, such as classroom observations and walk-throughs, occur more frequently as necessary to ensure that a teacher receives adequate evaluation and guidance. A district shall give priority to conducting appropriate components more frequently for inexperienced teachers or experienced teachers with identified areas of deficiency. *Education Code 21.352(c-1)*

**Required Components**

The statutorily required components of teacher appraisal are defined as follows:

1. The implementation of discipline management procedures is the teacher's pedagogical practices that produce student engagement and establish the learning environment.
2. The performance of teachers' students is how the individual teacher's students progress academically in response to the teacher's pedagogical practice as measured at the individual teacher level by one or more student growth measures.

*19 TAC 150.1001(f)*

**Notice and Use of Evaluations**

A district shall use a teacher's consecutive appraisals from more than one year, if available, in making employment decisions and developing career recommendations for the teacher. *Education Code 21.352(e)*

The district shall notify a teacher of the results of any appraisal of the teacher in a timely manner so that the appraisal may be used as a developmental tool by the district and the teacher to improve the overall performance of the teacher. *Education Code 21.352(f)*

**Role of Extracurricular Activities**

A teacher who directs extracurricular activities in addition to performing classroom teaching duties shall be appraised only on the basis of classroom teaching performance and not on performance in connection with extracurricular activities. *Education Code 21.353*

**Disciplinary Referrals**

A district may not assign an area of deficiency to a teacher solely on the basis of disciplinary referrals made by the teacher or documentation regarding student conduct submitted by the teacher under Education Code 37.002. [See FOA for discretionary removal] A district is not prohibited from assigning an area of deficiency to a teacher based on documented evidence of a deficiency in classroom management obtained through observation or a substantiated report. *Education Code 21.352(a-1)*

**Access to Evaluations**

A district shall maintain a written copy of the evaluation of each teacher's performance in the teacher's personnel file.

Each teacher is entitled to receive a written copy of the evaluation promptly on its completion. The evaluation and any rebuttal may be given to another school district at which the teacher has applied for employment at the request of that district.

*Education Code 21.352(c)*

**Confidentiality**

A document evaluating the performance of a teacher or administrator is confidential and is not subject to disclosure under the Public Information Act, Government Code 552. *Education Code 21.355(a)* [For disclosure requirements on evaluations, see GBA]

**Two Appraisal Methods**

A district shall use one of the following methods to appraise teachers:

1. The teacher appraisal system recommended by the commissioner of education [see State Method (T-TESS), below]; or
2. A local teacher appraisal system [see District Option and Campus Option, below].

*Education Code 21.352(a); 19 TAC 150.1001(a)*

**Selection of Appraisal Method**

A superintendent, with the approval of a board, may select the state appraisal method. Each district or campus wanting to select or develop an alternative teacher appraisal system must follow the requirements set forth below at District Option or Campus Option. *19 TAC 150.1001(c)*

**Notice to Service Center**

A superintendent shall notify the executive director of the district's regional education service center in writing of the district's choice of appraisal system when using an alternative to the state appraisal method and detail the components of that system by the first day of instruction for the school year in which the alternative system is used.

A district shall submit annually to its service center a summary of the campus-level evaluation scores from the state appraisal

method or the district's locally adopted appraisal system, in a manner prescribed by the commissioner.

*19 TAC 150.1008*

---

**Note:** The following provisions apply to teacher appraisal using the state appraisal method.

---

**State Method  
(T-TESS)**

The commissioner's recommended teacher appraisal system, the Texas Teacher Evaluation and Support System (T-TESS), was developed in accordance with Education Code 21.351. *19 TAC 150.1001(b), .1002(a)*

Orientation and  
Annual Review

A district shall ensure that all teachers are provided with an orientation to the T-TESS no later than the final day of the first three weeks of school and at least two weeks before the first observation when:

1. The teacher is new to the district;
2. The teacher has never been appraised under the T-TESS; or
3. District policy regarding teacher appraisal has changed since the last time the teacher was provided with an orientation to the T-TESS.

The teacher orientation shall be conducted in a face-to-face setting during a district's first year of T-TESS implementation and include all state and local appraisal policies and the local appraisal calendar. In addition to the orientation, campuses may hold other sessions sufficient in length allowing teachers to actively participate in a discussion of the T-TESS specifics and to have their questions answered.

*19 TAC 150.1006*

Appraisers

The teacher appraisal process requires at least one certified appraiser. An appraiser must be the teacher's supervisor or a person approved by the board.

*Campus  
Administrator*

Only a campus administrator may act as a certified appraiser, except as provided below.

Under the T-TESS, a "campus administrator" includes a principal, an assistant principal, an administrator who holds a comparable administrator/supervisor certificate established by the State Board for Educator Certification, or supervisory staff whose job description includes the appraisal of teachers and who is not a classroom teacher.

An individual other than a campus administrator may act as a certified appraiser if:

1. The individual has been certified by completing the required training prior to conducting appraisals; and
2. In the case where the certified appraiser is a classroom teacher, the certified appraiser:
  - a. Conducts appraisals at the same school campus at which the certified appraiser teaches if the certified appraiser is the chair of a department or grade level whose job description includes classroom observation responsibilities; or
  - b. Does not conduct appraisals of classroom teachers who teach at the same campus as the certified appraiser if the certified appraiser is not a department or grade-level chair.

*Training and Certification*

Before conducting appraisals, an appraiser must be certified by having satisfactorily completed the state-approved T-TESS appraiser training and having passed the T-TESS certification examination, and must have received Instructional Leadership Training (ILT), Instructional Leadership Development (ILD), or Advanced Educational Leadership (AEL) certification. Appraisers without ILT, ILD, or AEL certification before January 1, 2016, may not take ILT or ILD to satisfy the requirement. Periodic recertification and training shall be required.

*Education Code 21.351(c); 19 TAC 150.1005*

Appraisal Calendar

A district shall establish a calendar for teacher appraisals and provide that calendar to teachers within three weeks from the first day of instruction. The appraisal period for each teacher must include all of the days of the teacher's contract.

Observations during the appraisal period must be conducted during the required days of instruction for students during one school year.

The appraisal calendar shall:

1. Exclude observations in the two weeks after the day of completion of the T-TESS orientation in the school years when an orientation is required; and
2. Indicate a period for end-of-year conferences that ends no later than 15 working days before the last day of instruction for students.

*19 TAC 150.1003(d)*

	<p>A teacher may be given advance notice of the date or time of an appraisal, but advance notice is not required. <i>Education Code 21.352(d); 19 TAC 150.1003(c)</i></p>
<p>Assessment of Teacher Performance</p>	<p>Each teacher must be appraised each school year, except as provided below at Less-Than-Annual Appraisal. Whenever possible, an appraisal shall be based on the teacher's performance in fields and teaching assignments for which he or she is certified. <i>19 TAC 150.1003(a)</i></p>
	<p>During the appraisal period, the certified appraiser shall evaluate and document teacher performance specifically related to the domain criteria as identified in 19 Administrative Code 150.1002(a) and the performance of teachers' students as defined in 19 Administrative Code 150.1001(f)(2). <i>19 TAC 150.1003(e)</i></p>
<p><i>Less-Than- Annual Appraisal</i></p>	<p>A teacher may receive a full appraisal less than annually if the teacher agrees in writing and the teacher's most recent full appraisal resulted in the teacher receiving summative ratings of at least proficient on nine of the sixteen dimensions and did not identify any area of deficiency, defined as a rating of Improvement Needed or its equivalent, on any of the sixteen dimensions identified in 19 Administrative Code 150.1002(a) or the performance of teachers' students, as defined in 19 Administrative Code 150.1001(f)(2). A teacher who receives a full appraisal less than annually must receive a full appraisal at least once during each period of five school years.</p>
	<p>District policy may stipulate:</p>
	<ol style="list-style-type: none"><li>1. Whether the option to receive a full appraisal less frequently than annually is to be made available to teachers;</li><li>2. Whether the option to receive a full appraisal less frequently than annually is to be adopted district-wide or is to be campus specific;</li><li>3. If the appraisal accompanying a teacher new to a district or campus meets this option, whether the appraisal is to be accepted or whether that teacher is to be appraised by the new campus administrator; and</li><li>4. Whether a certified appraiser may place a teacher on the traditional appraisal cycle as a result of performance deficiencies documented in accordance with 19 Administrative Code 150.1003(b)(6) and (f) (cumulative data regarding teacher performance in addition to formal classroom observations).</li></ol>
	<p>A school district may choose annually to review the written agreement to have less frequent full appraisals with the teacher. How-</p>

ever, at the conclusion of the school year, the district may modify appraisal options through board policy and may make changes to expectations for appraisals that apply to all teachers regardless of a teacher's participation in the appraisal option in the previous year(s).

In a year in which a teacher does not receive a full appraisal due to meeting the requirements, a teacher shall participate in:

1. The Goal-Setting and Professional Development Plan process;
2. The performance of teachers' students, as defined in 19 Administrative Code 150.1001(f)(2); and
3. A modified end-of-year conference that addresses:
  - a. The progress on the Goal-Setting and Professional Development Plan;
  - b. The performance of teachers' students, as defined in 19 Administrative Code 150.1001(f)(2); and
  - c. The following year's Goal-Setting and Professional Development plan.

*19 TAC 150.1003(l)*

*Domains and  
Dimensions*

Each teacher shall be appraised on the following domains and dimensions of the T-TESS rubric that is aligned to the Texas Teacher Standards in 19 Administrative Code Chapter 149 (Commissioner's Rules Concerning Educator Standards):

1. Domain I. Planning, which includes the following dimensions:
  - a. Standards and alignment;
  - b. Data and assessment;
  - c. Knowledge of students; and
  - d. Activities.
2. Domain II. Instruction, which includes the following dimensions:
  - a. Achieving expectations;
  - b. Content knowledge and expertise;
  - c. Communication;
  - d. Differentiation; and

- e. Monitor and adjust.
3. Domain III. Learning Environment, which includes the following dimensions:
    - a. Classroom environment, routines, and procedures;
    - b. Managing student behavior; and
    - c. Classroom culture.
  4. Domain IV. Professional Practices and Responsibilities, which includes the following dimensions:
    - a. Professional demeanor and ethics;
    - b. Goal setting;
    - c. Professional development; and
    - d. School community involvement.

The evaluation of each of the dimensions above shall consider all data generated in the appraisal process. The data for the appraisal of each dimension shall be gathered from pre-conferences, observations, post-conferences, end-of-year conferences, the Goal-Setting and Professional Development Plan process, and other documented sources.

Each teacher shall be evaluated on the 16 dimensions in Domains I–IV identified above using the following categories:

1. Distinguished;
2. Accomplished;
3. Proficient;
4. Developing; and
5. Improvement needed.

*Student  
Performance*

Beginning with the 2017–18 school year, each teacher appraisal shall include the performance of teachers' students, as defined in 19 Administrative Code 150.1001(f)(2) (student growth measures).

If calculating a single overall summative appraisal score for teachers, the performance of teachers' students, as defined in 19 Administrative Code 150.1001(f)(2), shall count for at least 20 percent of a teacher's summative score.

Each teacher shall be evaluated on the performance of teachers' students using one of the terms from the following categories:

1. Distinguished or well above expectations;
2. Accomplished or above expectations;
3. Proficient or at expectations;
4. Developing or below expectations; or
5. Improvement needed or well below expectations.

*19 TAC 150.1002*

Appraisal Process

The annual teacher appraisal, or full appraisal, shall include:

1. A completed and appraiser-approved Goal-Setting and Professional Development Plan that shall be:
  - a. Submitted to the teacher's appraiser within the first six weeks from the day of completion of the T-TESS orientation for teachers in their first year of appraisal under the T-TESS or for teachers new to the district; or
  - b. Initially drafted in conjunction with the teacher's end-of-year conference from the previous year, revised as needed based on changes to the context of the teacher's assignment during the current school year, and submitted to the teacher's appraiser within the first six weeks of instruction; and
  - c. Maintained throughout the course of the school year by the teacher to track progress in the attainment of goals and participation in professional development activities detailed in the approved plan;
  - d. Shared with the teacher's appraiser prior to the end-of-year conference; and
  - e. Used after the end-of-year conference in the determination of ratings for the goal setting and professional development dimensions of the T-TESS rubric;
2. For a teacher in the first year of appraisal under the T-TESS or for teachers new to the district, a Goal-Setting and Professional Development Plan conference prior to the teacher submitting the plan to the teacher's appraiser;
3. After a teacher's first year of appraisal under the T-TESS within the district, an observation pre-conference conducted prior to announced observations;
4. At least one classroom observation of a minimum of 45 minutes, with additional walk-throughs and observations con-

ducted at the discretion of the certified appraiser and in accordance with the Education Code 21.352(c-1). Additional observations and walk-throughs do not require an observation post-conference. Additional observations and walk-throughs do require a written summary if the data gathered during the additional observation or walk-through will impact the teacher's summative appraisal ratings, in which case the written summary shall be shared within ten working days after the completion of the additional observation or walk-through. Title 19 Administrative Code 150.1004 (Teacher Response and Appeals) applies to a written summary of an additional observation or walk-through that will impact the teacher's summative appraisal ratings;

5. An observation post-conference that:
  - a. Shall be conducted within ten working days after the completion of an observation;
  - b. Is diagnostic and prescriptive in nature;
  - c. Includes a written report of the rating of each dimension observed that is presented to the teacher only after a discussion of the areas for reinforcement and areas for refinement; and
  - d. Can allow for, at the discretion of the appraiser, a revision to an area for reinforcement or refinement based on the post-conference discussion with the teacher;
6. Cumulative data from written documentation collected regarding job-related teacher performance, in addition to formal classroom observations;
7. An end-of-year conference that:
  - a. Reviews the appraisal data collected throughout the current school year and previous school years, if available;
  - b. Examines and discusses the evidence related to the teacher's performance on the four dimensions of Domain IV of the T-TESS rubric;
  - c. Examines and discusses evidence related to the performance of teachers' students, as defined in 19 Administrative Code 150.1001(f)(2) (student growth measures), when available; and
  - d. Identifies potential goals and professional development activities for the teacher for the next school year; and

8. A written summative annual appraisal report to be provided to the teacher within ten working days of the conclusion of the end-of-year conference.

*19 TAC 150.1003(b)*

*Shorter  
Observations*

By written, mutual consent of the teacher and the certified appraiser, the required 45 minutes of observation may be conducted in shorter time segments. The time segments must aggregate to at least 45 minutes. *19 TAC 150.1003(g)*

*Cumulative Data*

The certified appraiser is responsible for documentation of cumulative data. Any third-party information from a source other than the certified appraiser that the certified appraiser wishes to include as cumulative data shall be verified and documented by the certified appraiser. Any documentation that will influence the teacher's summative annual appraisal report must be shared in writing with the teacher within ten working days of the certified appraiser's knowledge of the occurrence. The principal shall also be notified in writing of the cumulative data when the certified appraiser is not the teacher's principal. *19 TAC 150.1003(f)*

**Summative Report**

A written summative annual appraisal report shall be shared with the teacher no later than 15 working days before the last day of instruction for students. The written summative annual appraisal report shall be placed in the teacher's personnel file by the end of the appraisal period. *19 TAC 150.1003(h)*

**End-of-Year  
Conference**

An end-of-year conference shall be held within a time frame specified on the district calendar, no later than 15 working days before the last day of instruction for students. The end-of-year conference shall focus on the data and evidence gathered throughout the appraisal year; the teacher's efforts as they pertain to Domain IV; the results of the performance of teachers' students, when available, as defined in 19 Administrative Code 150.1001(f)(2); and the potential goals and professional development plans for the following year. The written summative annual appraisal report shall be shared with the teacher within ten working days following the conclusion of the end-of-year conference but no later than 15 working days before the last day of instruction.

In cases where the certified appraiser is not an administrator on the teacher's campus, either the principal, assistant principal, or another supervisory staff member designated as an administrator on the campus must participate in the end-of-year conference.

*19 TAC 150.1003(i), (j)*

**Additional  
Documentation**

Any documentation collected after the end-of-year conference but before the end of the contract term during one school year may be considered as part of the appraisal of a teacher. If the documentation affects the teacher's evaluation in any dimension, another summative report shall be developed to inform the teacher of the changes. *19 TAC 150.1003(k)*

**Teacher Response  
and Rebuttal**

A teacher may submit a written response or rebuttal at the following times:

1. For Domains I, II, and III, after receiving a written observation summary or any other written documentation related to the ratings of those three domains; or
2. For Domain IV and for the performance of teachers' students, as defined in 19 Administrative Code 150.1001(f)(2), after receiving a written summative annual appraisal report.

Any written response or rebuttal must be submitted within ten working days of receiving a written observation summary, a written summative annual appraisal report, or any other written documentation associated with the teacher's appraisal. A teacher may not submit a written response or rebuttal to a written summative annual appraisal report for the ratings in Domains I, II, and III if those ratings are based entirely on observation summaries or written documentation already received by the teacher earlier in the appraisal year for which the teacher already had the opportunity to submit a written response or rebuttal.

*Education Code 21.352(c); 19 TAC 150.1004(a), (b)*

**Request for Second  
Appraisal**

A teacher may request a second appraisal by another certified appraiser at the following times:

1. For Domains I, II, and III, after receiving a written observation summary with which the teacher disagrees; or
2. For Domain IV and for the performance of teachers' students, as defined in 19 Administrative Code 150.1001(f)(2), after receiving a written summative annual appraisal report with which the teacher disagrees.

The second appraisal must be requested within ten working days of receiving a written observation summary or a written summative annual appraisal report. A teacher may not request a second appraisal by another certified appraiser in response to a written summative annual appraisal report for the ratings of dimensions in Domains I, II, and III if those ratings are based entirely on observation summaries or written documentation already received by the

teacher earlier in the appraisal year for which the teacher already had the opportunity to request a second appraisal.

A teacher may be given advance notice of the date or time of a second appraisal, but advance notice is not required.

The second appraiser shall make observations and walk-throughs as necessary to evaluate the dimensions in Domains I–III or shall review the Goal-Setting and Professional Development Plan for evidence of goal attainment and professional development activities, when applicable. Cumulative data may also be used by the second appraiser to evaluate other dimensions.

A district shall adopt written procedures for determining the selection of second appraisers. The procedures shall be disseminated to each teacher at the time of employment and updated annually or as needed.

*Education Code 21.352(c); 19 TAC 150.1004(c)–(g)*

---

**Note:** The following provisions apply to teacher appraisal using a district-developed appraisal method.

---

**District Option**

A district that does not choose to use the T-TESS must develop its own teacher-appraisal system supported by locally adopted policy and procedures and by the processes outlined below.

Development of  
Appraisal System

The district-level planning and decision-making committee shall:

1. Develop an appraisal process;
2. Develop evaluation criteria, including discipline management and performance of the teachers' students; and
3. Consult with the campus-planning and decision-making committee on each campus in the district.

Appraisal Process

The appraisal process shall include:

1. At least one appraisal each year, or less frequently if in accordance with Education Code 21.352(c) [see Teacher Appraisal, above];
2. A conference between the teacher and the appraiser that is diagnostic and prescriptive with regard to remediation needed in overall performance by category; and
3. Criteria based on observable, job-related behavior, including:

- a. Teachers' implementation of discipline management procedures, as defined in 19 Administrative Code 150.1001(f)(1); and
- b. Beginning with the 2017–18 school year, the performance of the teachers' students as defined in 19 Administrative Code 150.1001(f)(2).

Board Acceptance

A district-level planning and decision-making committee shall submit the appraisal process and criteria to the superintendent, who shall submit the appraisal process and criteria to the board with a recommendation to accept or reject.

The board may accept or reject, with comments, the appraisal process and performance criteria, but may not modify the process or criteria.

*Education Code 21.352(a)(2), (b); 19 TAC 150.1007(a)*

---

**Note:** The following provisions apply to teacher appraisal using a campus-developed appraisal method.

---

**Campus Option**

A campus within a district may choose to develop a local appraisal system.

Development of  
Appraisal System

The campus planning and decision-making committee shall:

1. Develop an appraisal process;
2. Develop evaluation criteria, including discipline management and performance of the teachers' students; and
3. Submit the process and criteria to the district-level planning and decision-making committee.

Appraisal Process

The appraisal process shall include:

1. At least one appraisal each year, or less frequently if in accordance with Education Code 21.352(c) [see Teacher Appraisal above];
2. A conference between the teacher and the appraiser that is diagnostic and prescriptive with regard to remediation needed in overall performance by category; and
3. Criteria based on observable, job-related behavior, including:
  - a. Teachers' implementation of discipline management procedures, as defined in 19 Administrative Code 150.1001(f)(1); and

- b. Beginning with the 2017–18 school year, the performance of the teachers' students as defined in 19 Administrative Code 150.1001(f)(2).

Board Acceptance

Upon submission of the appraisal process and criteria to the district-level planning and decision-making committee, the committee shall make a recommendation to accept or reject the appraisal process and criteria and transmit that recommendation to the superintendent.

The superintendent shall submit to the board:

1. The recommended campus appraisal process and criteria;
2. The district-level planning and decision-making committee's recommendation; and
3. The superintendent's recommendation.

The board may accept or reject, with comments, an appraisal process and performance criteria, but may not modify the process or criteria.

*Education Code 21.352(a)(2), (b); 19 TAC 150.1007(b)*

---

**Note:** The following provision applies to appraiser training under a local appraisal process (district- or campus-developed).

---

**Appraisers**

A district that locally develops and adopts its own educator appraisal system should have a clearly defined set of procedures for training appraisers. The district should identify the qualities appraisers must demonstrate and include appropriate proficiency checks to evaluate the performance of all educators performing appraisals under the district's locally adopted appraisal systems. The school district shall be responsible for documenting that appraisers have met training criteria established by the district. *19 TAC 244.3*

---

**Note:** The standards to be used to inform the training, appraisal, and professional development of teachers are outlined in 19 Administrative Code 149.1001.

---

---

<sup>1</sup> Innovation Plan: <https://www.granburyisd.org/>

**GRANBURY INDEPENDENT SCHOOL DISTRICT**

**INTEROFFICE MEMO**

**FINANCE AND BUSINESS AFFAIRS**

To: Board of Trustees  
Date: May 20, 2024  
For: Approval

**TO:** Dr. Jeremy Glenn, Superintendent      **FROM:** Stacie Brown  
**DATE:** May 20, 2024  
**RE:** TIA Spending Plan for 23-24 School Year

**SUMMARY:**

Established in 2019 with House Bill 3, the Teacher Incentive Allotment (TIA) allows highly effective teachers to earn recognition and gain access to a higher salary.

Designations are distinctions awarded to highly effective teachers. TIA established three levels of designation: Recognized, Exemplary, and Master. Teachers may earn a designation either through a district local designation system or by being a National Board Certified Teacher (NBCT) Once a designation is awarded it remains active until the expiry date. Locally issued designations expire after five years.

All Texas public school systems may employ designated teachers and receive allotment funds — a local designation system is not required. Districts will receive an annual allotment when they employ eligible designated teachers. TEA tracks designated teacher movement between school years and determines campus placement using Fall PEIMS data. When districts without a local designation system hire and employ designated teachers, they must prepare for the receipt and expenditure of allotment funds in compliance with statutory requirements. Granbury ISD currently has one teacher that has earned an exemplary level designation through TIA. Because we do not have an approved local designation system yet, (ours will be submitted for review and approval next April) we are required to create a Teacher Incentive Allotment Spending Plan for the designated TIA teacher, in order to provide information and subsequently payout the allotment at the end of the 23-24 school year according to the plan.

**RECOMMENDATION:**

This 23-24 TIA Spending Plan was reviewed by the Teacher Incentive Allotment Team and it is recommended the Board approve the following Teacher Incentive Allotment Spending Plan for the 23-24 school year to payout the allotment to the designated teacher according to the plan.

Respectfully submitted,



Stacie A. Brown  
Director of Curriculum & Instruction

*TIA Team: Stacie Brown (TIA Lead), Karla Willmeth (Assistant TIA Lead), Tammy Clark (Assistant Superintendent), Emmett Whitefield (CFO), Wes Jones (Director of Human Resources).*

**GRANBURY INDEPENDENT SCHOOL DISTRICT  
INTEROFFICE MEMO  
FINANCE AND BUSINESS AFFAIRS**

To: Board of Trustees  
Date: May 20, 2024  
For: Approval

**TO:** Dr. Jeremy Glenn, Superintendent      **FROM:** Emmett Whitefield  
**DATE:** May 14, 2024  
**RE:** Contracted Medicaid claims processing service

**SUMMARY:**

A proposal was solicited to provide Medicaid claims processing services. Initially, Medicaid Claim Solutions was awarded the contract. However, Medicaid Claim Solutions of Texas has sent a notice terminating their services effective June 30, 2023. Last July 2023, we awarded a contract to MSB Consulting Group. However, the District has not been satisfied with MSB's services and performance under this Agreement. The contract with MSB will lapse on July 16, 2024.

Shelly Curtsinger and Houcine Chraibi recommend contracting with Onward Learning for Medicaid Claims Solutions starting June 1, 2024 to help with transitioning from MSB Consulting.

Their services will include:

1. Analysis to determine the number of GISD students eligible to receive medical assistance under the Medicaid Act.
2. Development and implementation of a training program for school personnel who provide Medicaid eligible services.
3. Filing and processing claims to Medicaid, for whom voluntary parental consent has been obtained and at no cost to parents, for reimbursement for eligible services provided by the school district.
4. Submission of claims for payment of health care and/or related services provided by the school district to eligible students; and
5. Providing required reports, including end-of-the-year, service history, and utilization written reports.

It is in the best interest of the Granbury ISD Special Education department to contract with Onward Learning, Inc. for 1 year with the option to auto-renew for additional 2 one-year terms if needed.

**Recommendation:**

It is recommended the Board approve the contract with Onward Learning, Inc. to provide Medicaid Claims Solutions services for an estimated expenditure of \$50,000.

Respectfully submitted,



Emmett Whitefield  
Chief Financial Officer

Staff Person Responsible: Houcine Chraibi  
Shelly Curtsinger

Date Submitted: May 14, 2024

**GRANBURY INDEPENDENT SCHOOL DISTRICT**

**INTEROFFICE MEMO**

**FINANCE AND BUSINESS AFFAIRS**

To: Board of Trustees  
Date: May 20, 2024  
For: Approval

**TO:** Dr. Jeremy Glenn, Superintendent

**FROM:** Emmett Whitefield  
Chief Financial Officer

**DATE:** May 14, 2024

**RE:** Budget Amendments

**SUMMARY:**

Attached are the monthly general fund budget amendments for Board approval. The first page is the budget amendment for the current period and indicates any increases to revenue as well as increases/decreases to each function and the overall net effect of the amendment totals to the budget. For convenience, the budget amendments that will generate new revenue (i.e. campus book fairs, etc.) or are the result of donations made to GISD, have been highlighted in green so that the board may recognize these donations and efforts if they so choose. The second page is a summary and indicates how the current amendment will impact the overall general fund budgets as well as how any previous amendments have impacted these budgets.

**BUDGET IMPACT:** As indicated on the attached.

**RECOMMENDATION:**

I recommend the Board approve the amendments as presented.

Respectfully submitted,



Emmett Whitefield  
Chief Financial Officer

Staff Person Responsible: Emmett Whitefield

Date Submitted: May 14, 2024

**GRANBURY INDEPENDENT SCHOOL DISTRICT  
INTEROFFICE MEMO  
FINANCE AND BUSINESS AFFAIRS**

To: Board of Trustees  
Date: May 20, 2024  
For: Approval

**TO:** Dr. Jeremy Glenn, Superintendent      **FROM:** Emmett Whitefield  
**DATE:** May 14, 2024  
**RE:** On Premise Backup Solution CSP# 2024-2

**SUMMARY:**

A proposal was let to provide vendors for Granbury ISD for a On-Premise Backup Solution. Vendors were asked to provide a line-item turnkey solution proposal, based on a list of specs provided by Granbury ISD technology department. Proposals were due May 7<sup>th</sup>, 2024. Based on an evaluation by Brent Wilson, Director of Technology, Curtis Starnes, IT Network Manager, and Houcine Chraibi, Assistant Director of Finance it is recommended to award MGT of America Consulting, LLC for the On Premise Backup Solution.

Board Policy CH(LOCAL) requires board approval on purchases in excess of \$50,000. The policy states "The Board delegates to the Superintendent or designee the authority to make budgeted purchases for goods or services. However, any single, budgeted purchase of goods or services that costs \$50,000 or more shall require Board approval before a transaction may take place, unless the purchase falls into function 35 in a categorical exemption."

Attached are the tabulations, and the evaluation for all the bids received.

**RECOMMENDATION:**

Brent Wilson recommendation is for the Board to approve the purchase the GISD Premises Backup Solution at 85,352.89. The total expenditure will be made using local funds.

Respectfully submitted,



Emmett Whitefield  
Chief Financial Officer

Staff Person Responsible:      Houcine Chraibi  
   Brent Wilson

Date Submitted:                      May 14, 2024



OFFICE OF SUPERINTENDENT

<b>For:</b>	<b>Board of Trustees</b>
<b>Date:</b>	<b>May 20, 2024</b>
<b>Action:</b>	<b>Consent</b>

<b>TO:</b>	<b>Dr. Jeremy Glenn &amp; Board of Trustees</b>
<b>From:</b>	<b>Todd Gibson</b>
<b>Date:</b>	<b>May 20, 2024</b>
<b>RE:</b>	<b>Amendment: Greenhouse Purchase for GISD Agriculture Department</b>

**SUMMARY:**

We reached out to Callaway Development Services, a licensed architect in the state of Texas, for a design bid proposal for a greenhouse in April of 2023. Due to delays and contract issues, the purchase and construction was delayed, but we are now in a position to begin the process. Due to inflation and having to seek out a different contractor, the estimated \$148,940 cost that was approved by the board last year will now be approximately \$210,000. It should be noted that this project will be funded with CTE funds from the 2023-2024 fiscal year estimated at \$150,000 and the remainder will be funded with 2024-2025 CTE funding.

As the agriculture program continues to grow, our plant science class numbers are increasing. The greenhouse is necessary to provide a program that equips our students with the knowledge and skills needed to effectively implement a farm to table program and supplement our current floral design classes. This will also allow the GHS ag program to collaborate with our child nutrition program and lead to partnerships with community outreach programs.

**RECOMMENDATION:**

I recommend that the GISD Board approve the amended amount for the purchase and construction of a greenhouse with the use of CTE funds.

Respectfully,

**Todd Gibson**  
**CTE Director**



OFFICE OF COMMUNICATIONS

<b>For:</b>	<b>Board of Trustees</b>
<b>Date:</b>	<b>May 20 2024</b>
<b>Action:</b>	<b>Consent</b>

<b>TO: Board of Trustees</b>
<b>From: Kelley Brown</b>
<b>Date: May 20. 2024</b>
<b>RE: Request for Approval of Public Information Act Resolution</b>

**SUMMARY:**

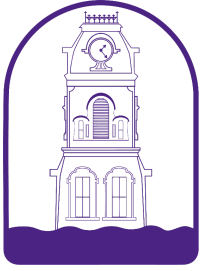
This is a Board Resolution to declare nonbusiness days under the Public Information Act for 2024 and 2025.

**RECOMMENDATION:**

It is recommended that the Board approve the Resolution as presented.

Respectfully submitted,

**Kelley Brown**  
**Communications Assistant Specialist**



# GRANBURY

INDEPENDENT SCHOOL DISTRICT

<b>For:</b>	<b>Board of Trustees</b>
<b>Date:</b>	<b>May 20, 2024</b>
<b>Action:</b>	<b>Action</b>

<b>TO:</b>	<b>Dr. Jeremy Glenn &amp; Board of Trustees</b>
<b>From:</b>	<b>Lamont Moore</b>
<b>Date:</b>	<b>May 10, 2024</b>
<b>RE:</b>	<b>Consider Allowing the Use of Crowdsourcing by Activity Groups &amp; Extracurricular Programs</b>

**SUMMARY:**

Current PTO/Booster Club Guidelines prohibit crowdsourcing by district activity groups and extracurricular programs, limiting fundraising options. PTO/Booster Clubs receive annual training on district guidelines and are held accountable through centralized fundraising permission request process and financial transparency requirements.

**RECOMMENDATION:**

It is recommended that Granbury ISD allow the use of crowdsourcing by district activity groups and extracurricular programs.

**Respectfully submitted,**

*Lamont Moore*

**Lamont Moore**  
**Director of Athletics**

**GRANBURY INDEPENDENT SCHOOL DISTRICT  
INTEROFFICE MEMO  
FINANCE AND BUSINESS AFFAIRS**

To: Board of Trustees  
Date: May 20, 2024  
For: Approval

**TO:** Dr. Jeremy Glenn, Superintendent  
**FROM:** Emmett Whitefield  
**DATE:** May 14, 2024  
**RE:** Silent Panic Alert System (SPAT) CSP# 2024-1

**SUMMARY:**

A proposal was let to provide vendors for Silent Panic Alert System (SPAT) in February 2024. Vendors were asked to provide a line-item bid, based on a list of specs provided by the Texas Education Agency compliant with the Safety Grant and Granbury ISD. 440 Vendor have been invited to bid and 12 of them responded. Proposals were due March 29 2024. Based on an evaluation by Wade Clark, Chief Security Officer, Brent Wilson, Director of Technology, and Bradee Watson, Purchasing Assistant it is recommended to award the purchase of Silent Panic Alert System (SPAT) to Cloud Ingenuity LLC for \$219,561.54. The pricing includes hardware, licensing, and, installation, the service is for a one year term, expiring July 2025, per the Safety Grant requirement.

Board Policy CH(LOCAL) requires board approval on purchases in excess of \$50,000. The policy states "The Board delegates to the Superintendent or designee the authority to make budgeted purchases for goods or services. However, any single, budgeted purchase of goods or services that costs \$50,000 or more shall require Board approval before a transaction may take place, unless the purchase falls into function 35 in a categorical exemption."

After careful consideration of the twelve submissions through our bidding process we narrowed it down to three companies to demonstrate the product. Crisisgo, Visual Techniques Inc, and Cloud Ingenuity.

Upon final evaluation, after demos were provided, administration recommends the award to be made to Cloud Ingenuity for the Verkada SPAT solution.

**RECOMMENDATION:**

It is recommended that the Board approve Cloud Ingenuity as the provider for the Silent Panic Alert System to be installed throughout the district. This purchase is funded by a state of Texas grant specifically allocated for SPAT for Granbury ISD.



Emmett Whitefield  
Chief Financial Officer

Staff Person Responsible: Wade Clark  
Houcine Chraibi  
Bradee Watson

Date Submitted: May 14, 2024



**OFFICE OF SUPERINTENDENT**

<b>For:</b>	<b>Board of Trustees</b>
<b>Date:</b>	<b>May 20, 2024</b>
<b>Action:</b>	<b>Action</b>

<b>TO: Board of Trustees</b> <b>From: Tammy Clark</b> <b>Date: May 20, 2024</b> <b>RE: MOU Forward Training Center</b>
---

**SUMMARY:**

Last month we discussed and tabled an MOU to provide training in partnership with Forward Training Center. Some concerns were raised during our discussion, specifically with the trainings that were going to be geared towards adult education at the high school. In light of those concerns, we have shifted the MOU with Forward Training Center to only include the Powered for Life voluntary program for our GHS SOAR students at the GHS campus during the day.

Volunteers/instructors from Forward Training Center already undergo advanced criminal background checks through publicdata, and those volunteering/instructing at the GHS site will also go through our volunteer background check process, appgarden, to ensure the safety of our students.

This opportunity for our students will be with parent permission and will not take away from their coursework or studies. Our partnership is simply for an addition of resources for our students if they so choose to participate.

**RECOMMENDATION:**

It is recommended that the Board approve the MOU with Forward Training Center for the provision and administration of voluntary Powered for Life programming for high school students at GHS.

**Respectfully submitted,**

**Tammy Clark**  
**Assistant Superintendent**



# **Community Eligibility Provision (CEP) Plan of Operation for 2024-2025**

33

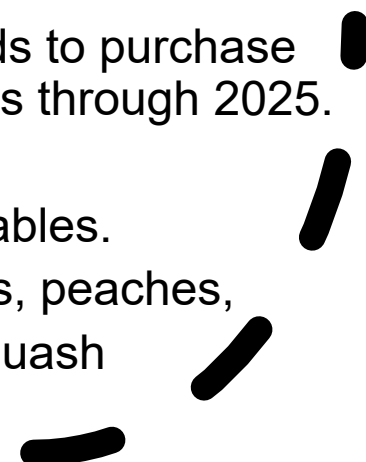
Amy Whiteley, Director of Child Nutrition





## Child Nutrition Achievements

- Recognized by Commissioner Sid Miller for completing all criteria in the 2023 Farm Fresh Challenge.
- Recognized by Commissioner Sid Miller as Prime Player in the USDA Foods Challenge for using 98% of our USDA Foods entitlement during the 2022-2023 SY. Through the diligent tracking of food and funding while planning menus that match the available products, GISD realized a significant savings and the students<sup>34</sup> enjoyed more meals made with U.S. agricultural products.
- Received \$285,000 in grant funds to purchase Texas grown products. Use funds through 2025.
- Introduced new fruits and vegetables. Jicama, blackberries, raspberries, peaches, cauliflower, celery, and yellow squash





# Increase in meals served 2023-2024

<b>Campus</b>	<b>Breakfast</b>	<b>Lunch</b>
GHS	66%	40%
GMS	28%	25%
AMS	45%	30%
AES	52%	34%
ERELA	16%	13%
Baccus	1%	17%
Oak Woods	32%	30%
Mambrino	35%	18%
Brawner	70%	43%
<hr/> Total	38%	27%



## Food and Paper cost increase 2023-2024

### Food cost

GHS	\$128,778
GMS	\$49,875
AMS	\$55,864
AES	\$27,947
ERELA	\$2,103
Baccus	\$26,786
Oak Woods	\$25,366
Mambrino	\$37,620
<u>Brawner</u>	<u>\$79,965</u>
Total	\$434,304

### Paper goods cost

GHS	\$4,642
GMS	\$1,612
AMS	\$1,066
AES	\$-818
ERELA	\$-1,050
Baccus	\$-483
Oak Woods	\$1,008
Mambrino	\$1,355
<u>Brawner</u>	<u>\$880</u>
Total	\$8,212

## Payment for Reduced and Paid meals

Households did not complete the free and reduced-price meal application this year. Therefore, Child Nutrition did not receive the reduced and paid meal payments. This resulted in a revenue loss.

GHS	\$-122,222
GMS	\$-59,925
AMS	\$-48,105
AES	\$-57,265
ERELA	\$-0
Baccus	\$-15,037
Oak Woods	\$-35,990
Mambrino	\$-61,600
<u>Brawner</u>	<u>\$-26,960</u>
Total	\$-427,104





# Financial Loss

Child Nutrition requested \$602,000 from their fund balance for April, May, and August food costs.

Child Nutrition is projected to have a loss at the end of this fiscal year.

- Child Nutrition had the funding to operate under CEP this school year. Unfortunately, we cannot sustain this loss next year. <sup>38</sup>
- Title I and State Comp Ed funding was significantly reduced due to operating CEP this year.



# 2024-2025 Plan

- Continue operating CEP for Emma Roberson Early Learning Academy.
- All other campuses will complete the 2024-2025 Free and Reduced-Price Meal Application. New application will be released the first week of July.
- Students can continue free breakfast and lunch during the 30-day grace period or until the application is processed, whichever ever comes first<sup>39</sup>. The grace period ends September 26, 2024.
- TDA announced school breakfast changes for the 2024-2025 SY. Students that qualify for reduced-price meals will not be charged \$.30 for breakfast starting September 2024. Breakfast will be at no cost to students from September 2024-May 2025. We are gathering more information to hopefully implement this program.



# ATHLETIC DEPARTMENT REPORT

May 2024

# NEW TEAM



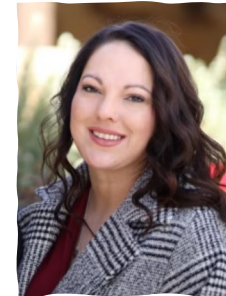
Lamont Moore  
Director of Athletics



Amber Nikzad  
Assistant to the  
Director of Athletics



Jeremy McFerrin  
Head Basketball Coach



Tiffany Rodrigues  
Athletic Trainer



Dillon Bagwell  
Athletic Trainer

# SUCSESSES



- Cashless => Digital
- Athletic Website
- Regionals/State Qualifiers
- Playoffs



# CHANGES: GOING DIGITAL



GRANBURYPIRATES.COM  
WEBSITE



HOMETOWN TICKETING



SUMMER CAMP  
REGISTRATION ALL ONLINE



MASCOT MEDIA



RANK ONE

# NEEDS

- Track & Field Complex
- Storage Space
- Middle School Weight Rooms



**GRANBURY INDEPENDENT SCHOOL DISTRICT**

**INTEROFFICE MEMO**

**FINANCE AND BUSINESS AFFAIRS**

To: Board of Trustees  
Date: May 20, 2024  
For: Information

**TO:** Dr. Jeremy Glenn, Superintendent

**FROM:** Emmett Whitefield

**DATE:** May 14, 2024

**RE:** April 30, 2024  
Financial Statement

**SUMMARY:**

Attached are the financial statements for the period ended April 30, 2024 for the general operating fund.

The statement includes only those transactions that occurred between the period of September 1, 2023, and April 30, 2024. Revenue collected to date equals 85.23% of the budgeted amount compared to 94.03% in 2022-23. Expenditures to date represent 61.91% of the budget compared to 65.23% in 2022-23.

**BUDGET IMPACT:** None

Respectfully submitted,



Emmett Whitefield  
Chief Financial Officer

Staff Persons Responsible: Emmett Whitefield  
Kathy Butler

Date Submitted: May 14, 2024

**GRANBURY INDEPENDENT SCHOOL DISTRICT**  
**INTEROFFICE MEMO**  
**FINANCE AND BUSINESS AFFAIRS**

To: Board of Trustees  
Date: May 20, 2024  
For: Information

**TO:** Dr. Jeremy Glenn, Superintendent  
**FROM:** Emmett Whitefield  
**DATE:** May 14, 2024  
**RE:** Cash Flow and Investment Report  
as of April 30, 2024

**SUMMARY:**

Attached is the Cash Flow and Investment Report for the period ending April 30, 2024.

**BUDGET IMPACT:** None

Respectfully submitted,



Emmett Whitefield RSTBA  
Chief Financial Officer

Staff Person Responsible: Emmett Whitefield

Date Submitted: May 14, 2024