



**Waxahachie**  
INDEPENDENT SCHOOL DISTRICT

411 N. Gibson St. Waxahachie, TX 75165 • 972-923-4631 Phone • 972-923-4759 Fax. • wisd.org

**Regular Meeting | AGENDA**

**Monday, April 14, 2025**

**5:00 PM**

**Live Stream:**

**<https://www.youtube.com/waxahachieisd>**

A Regular Meeting of the Board of Trustees of Waxahachie Independent School District will be held Monday, April 14, 2025, beginning at 5:00 PM in the Waxahachie ISD Administration Building, 411 N. Gibson St., Waxahachie, TX 75165.

The subjects to be discussed or considered or acted upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. CALL TO ORDER.
  - A. Announcement by the presiding officer that a quorum is present, that the meeting has been duly called, and that notice of the meeting has been duly posted for time and manner required by law.
- II. CLOSED SESSION. Section 551.001 et seq. (if necessary)
  - A. Deliberation regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, including discussing complaints, hiring, resignation, termination, proposal for non renewal, proposal for termination, evaluation, promotion or demotion of personnel. Gov't Code 551.074
  - B. Deliberating the purchase, exchange, lease or value of real property. Gov't Code 551.072
  - C. Deliberation regarding security devices, personnel deployment, or security audits. Gov't Code 551.076.
  - D. Consulting privately with the board's attorney concerning contemplated litigation. Gov't Code 551.071.
- III. RECONVENE TO OPEN SESSION.
  - A. Invocation and Pledges of Allegiance to the American and Texas Flags.
- IV. RECOGNITIONS.\* 4
- V. OPEN FORUM: Hearing of individuals or committees.\*\*
- VI. REPORTS.
  - A. Superintendent's Report. 5
  - B. Informational Bond 2023 construction update. 6
  - C. Informational report on WISD's Board of Trustees continuing education hours. 7
  - D. Informational update on the Mentors Care program at Waxahachie High School for the 2024-2025 school year. 12
  - E. Informational report of the district data validation for Teacher Incentive Allotment . 27
  - F. Informational report on Policy Update 124. 44
  - G. Informational report on the corrective actions taken by WISD to fulfill the CAP (Corrective Action Plan) agreement. 122
- VII. CONSENT AGENDA.
  - A. Consideration and approval of minutes from previous meetings. 129

B.	Consideration and approval of monthly bid reports, purchase orders requiring board approval, and proposed budget amendments.	136
C.	Consideration and approval of monthly financial reports that include cash position, revenue reports, budget summary, and tax collection reports.	141
D.	Informational report on the maintenance department's work orders.	163
E.	Informational report regarding monthly student attendance, student discipline, student drug offenses and drug prevention measures.	166
F.	Informational report on the transportation department.	181
G.	Consideration with possible approval of new and/or modified positions.	196
H.	Consideration with possible action to approve an agreement with Netsync Network Solutions for replacement of wireless access points to be partially funded with E-RATE funds.	197
I.	Consideration with possible action to appoint school marshals who have been certified as eligible by the Texas Commission on Law Enforcement pursuant to WISD Board Policy CKEB (Legal) and Section 37.0811 of the Texas Education Code.	204
J.	Consideration with possible approval of a Memorandum of Understanding (MOU) with the Texas Higher Education Coordinating Board for use of the Apply Texas Counselor Suite.	205
K.	Consideration with possible action to approve the renewal of the Mentoring Program Service Agreement with Mentors Care for the 2025-2026 school year.	216
L.	Consideration with possible action to approve the Marvin cafeteria sound system and replace all signage at a price not to exceed \$65,000. by Delcom Group.	223
M.	Consideration with possible action to approve the replacement of all exterior doors and the two inside vestibule doors at Shackelford Elementary at a price not to exceed \$175,000 to be completed by DH Pace.	234
N.	Consideration with possible action to approve the replacement of all exterior doors and the two inside vestibule doors at Dunaway Elementary at a price not to exceed \$175,000 to be completed by DH Pace.	241
O.	Consideration with possible action to approve the ceiling tile replacement, grid repair, and paint the arches in the main hallway at Wedgeworth Elementary at a price not to exceed \$355,000 to be completed by Harts Flooring.	248
P.	Consideration with possible action to approve the painting in common areas at Marvin Elementary at a price not to exceed \$115,000 by Harts Flooring.	254
Q.	Consideration with possible action to approve staff and student travel to the TAFE National Conference in Orlando, FL, June 26-July 1, 2025 at a cost not to exceed \$13,279.	260
R.	Consideration with possible action to approve an agreement with NCS for a camera upgrade project at the Hancock building at a cost not to exceed \$80,000.	262
VIII.	ACTION ITEMS.	
A.	Consideration with possible action to approve a contract with Texas Air Systems for the replacement of the geothermal units at Howard Junior High with cooling towers at a cost not to exceed \$4,500,000.	273
B.	Consideration with possible action to approve a contract with Texas Air Systems for the replacement of the geothermal units at Clift Elementary with cooling towers at a cost not to exceed \$3,000,000.	287
C.	Consideration with possible action to approve an agreement to increase the	300

sewer line from eight to twelve inches near Waxahachie Creek High School to serve junior high school #4 with Oakhull Investments, LLC to contribute \$107,121.44 to the upgrade.

IX. COMMENTS FROM INDIVIDUAL BOARD MEMBERS.

A. Board members will comment on items of community interest, including expressions of thanks, congratulations, or condolence; information regarding holiday schedules; recognition of a public official, public employee, or other citizen; and reminders about upcoming district events.

X. ADJOURN.

If, during the course of the meeting, a discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See BEC(LEGAL)]

Regular meetings of the Waxahachie ISD Board of Trustees begin at 5 p.m. To respect the time of those being recognized, recognitions will not begin before 6 p.m., and agenda items may be taken out of order to accommodate recognitions. Those being recognized are asked to arrive by 6 p.m.

\*Audience participation is limited to the time allotted for those individuals who submit a Public Comment Card indicating the agenda or non-agenda topic they wish to address. At all other times during Board Meetings, the audience shall not enter into discussion or debate on matters being considered by the Board, unless requested by the presiding officer. Speaker presentation time will be set by the Board President at the Board dais. No action may be taken regarding the information received by the Board.

\*\*In accordance with state law, public comment may not be used to voice a complaint involving the naming of specific individuals, including but not limited to the names of district employees or students, even if the matter is listed on the agenda. Additionally, no information that may be reasonably linked to an individual person may be spoken about during public comment. All complaints may be directed through the appropriate administrative channels before being presented to the Board:

Students/Parents – Board Policy FNG(LOCAL);  
Employee – Board Policy DGBA(LOCAL); or,  
Community Member – Board Policy GF(LOCAL).

This agenda (one or more pages) is part of a document entitled NOTICE OF MEETING in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551. The Waxahachie ISD Administration Building, Board Room, 411 North Gibson Street, Waxahachie, Texas, 75165 is wheelchair accessible. A curb slope entry is available at the rear entrance.

**Waxahachie Independent School District  
BOARD OF TRUSTEES**

**Date:** April 14, 2025      **Presented By:** Ami Trull

**Subject:** Recognitions      **Related Page(s)** \_\_\_\_\_



**EXECUTIVE SUMMARY:**

Pledge students – Audrey Sapp, Howard / Olivia Sapp, Felty

We will recognize the following:

- Athletics - State Powerlifters, Brian Rogers

		<b>BOARD PRIORITY GOALS</b>
X	<b>Priority #1</b>	<b>Student Growth</b>
	<b>Priority #2</b>	<b>Honor and Support Staff</b>
X	<b>Priority #3</b>	<b>Community and Stakeholder Relationships</b>
	<b>Priority #4</b>	<b>Financial Integrity</b>

**Waxahachie Independent School District  
BOARD OF TRUSTEES**

**Date:** April 14, 2025      **Presented By:** Dr. David Averett

**Subject:** Superintendent's Report      **Related Page(s)** 1



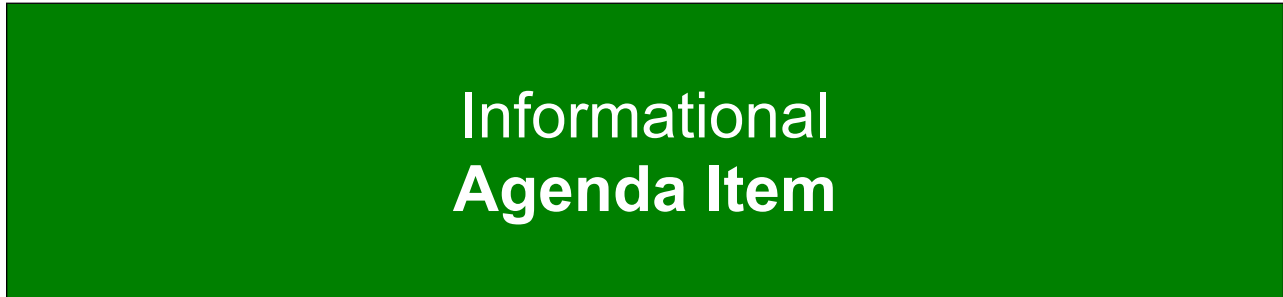
**EXECUTIVE SUMMARY:**

Dr. David Averett will provide to the Board an overview of major activities related to leadership and learning throughout the district.

**Waxahachie Independent School District  
BOARD OF TRUSTEES**

**Date:** April 14, 2025      **Presented By:** Stephen Mott

**Subject:** Bond 2023 Construction Update      **Related Page(s)** 1



**EXECUTIVE SUMMARY:**

Monthly Bond 2023 Construction Update

		<b>BOARD PRIORITY GOALS</b>
	<b>Priority #1</b>	<b>Student Growth</b>
	<b>Priority #2</b>	<b>Honor and Support Staff</b>
X	<b>Priority #3</b>	<b>Community and Stakeholder Relationships</b>
X	<b>Priority #4</b>	<b>Financial Integrity</b>

**Waxahachie Independent School District  
BOARD OF TRUSTEES**

**Date:** April 14, 2025      **Presented By:** Dusty Autrey

**Subject:** Board of Trustees Continuing Hours Report      **Related Page(s)** 5

**Informational  
Agenda Item**

**EXECUTIVE SUMMARY:**

President Autrey will report on the Board of Trustees continuing hours.

		<b>BOARD PRIORITY GOALS</b>
	<b>Priority #1</b>	<b>Student Growth</b>
	<b>Priority #2</b>	<b>Honor and Support Staff</b>
X	<b>Priority #3</b>	<b>Community and Stakeholder Relationships</b>
	<b>Priority #4</b>	<b>Financial Integrity</b>

## **SCRIPT**

### **BOARD PRESIDENT:**

Under State Board of Education Rule, completing required continuing education each year of service is a basic obligation and expectation of any sitting board member.

As Board President, I am required to announce the Name of each member who:

- Has completed the required continuing education;
- Has exceeded the required continuing education; and
- Is deficient in meeting the required continuing education.

The requirements for training are measured as of the first anniversary of the date of the trustee's election or appointment or two-year anniversary of his or her previous training, as applicable.

There are seven training areas for board member continuing education:

1. Local District Orientation
2. Orientation to the Texas Education Code
3. Post-Legislative Update to the Education Code
4. Team Building
5. Additional Continuing Education
6. Evaluating Student Academic Performance and Setting Goals
7. Identifying and Reporting Abuse, Trafficking, and Other Maltreatment of Children

To the extent applicable to each board member, I will announce the completion or deficiency as to required training.

For members who still have time remaining to complete required training, I will announce those board members who have scheduled timely training and those who have not yet scheduled the training.

At the conclusion of this announcement, I will announce any board member's training in excess of the continuing education requirements.

### **Local District Orientation**

New Board members Ryan Pitts and Adrian Cooper completed local district orientation training for the time period covered by this announcement.

### **Orientation to the Texas Education Code**

New Board members Ryan Pitts and Adrian Cooper completed orientation to the Texas Education Code training for the time period covered by this announcement.

### **Post Legislative Update to the Texas Education Code**

New Board members Ryan Pitts and Adrian Cooper completed the post Legislative update training for the time period covered by this announcement.

### **Team Building**

The following board members have completed the annual team-building training:

Dusty Autrey

Adrian Cooper

Kim Kriegel

Judd McCutchen

Ryan Pitts

Clay Schoolfield

Debbie Timmermann

### **Additional Continuing Education**

The following board members have completed the additional continuing education requirements:

Dusty Autrey

Adrian Cooper

Kim Kriegel

Judd McCutchen

Ryan Pitts

Clay Schoolfield

Debbie Timmermann

**Evaluating Student Academic Performance and Setting Goals:**

**(Note: This training must be completed every two years)**

The following board members have completed the biennial training on evaluating student academic performance and setting goals:

Dusty Autrey

Adrian Cooper

Kim Kriegel

Judd McCutchen

Ryan Pitts

Clay Schoolfield

Debbie Timmermann

**Identifying and Reporting Abuse, Trafficking, and Other Maltreatment of Children**

The following board members have completed the biennial training on identifying and reporting abuse and trafficking:

Dusty Autrey

Adrian Cooper

Kim Kriegel

Judd McCutchen

Ryan Pitts

Clay Schoolfield

Debbie Timmermann

### **Exceeding Required Continuing Education**

Board Member **Dusty Autrey** exceeded the required amount of continuing education training by 14.5 additional hours.

Board Member **Adrian Cooper** exceeded the required amount of continuing education training by 10.75 additional hours.

Board Member **Kim Kriegel** exceeded the required amount of continuing education training by 23.5 additional hours.

Board Member **Judd McCutchen** exceeded the required amount of continuing education training by 14.5 additional hours.

Board Member **Ryan Pitts** exceeded the required amount of continuing education training by 14.25 additional hours.

Board Member **Clay Schoolfield** exceeded the required amount of continuing education training by 14.5 additional hours.

Board Member **Debbie Timmermann** exceeded the required amount of continuing education training by 14.5 additional hours.

**Waxahachie Independent School District  
BOARD OF TRUSTEES**

**Date:** April 14, 2025      **Presented By:** Ryan Kahlden/Brian Blackwell

**Subject:** Mentors Care      **Related Page(s)** 14



**EXECUTIVE SUMMARY:**

Brian Blackwell with Mentors Care will be presenting the yearly progress update on the program at WHS.

**ATTACHMENTS:**

Slideshow

		BOARD PRIORITY GOALS
X	Priority #1	Student Growth
	Priority #2	Honor and Support Staff
X	Priority #3	Community and Stakeholder Relationships
	Priority #4	Financial Integrity



# MENTORS CARE

## WAXAHACHIE ISD

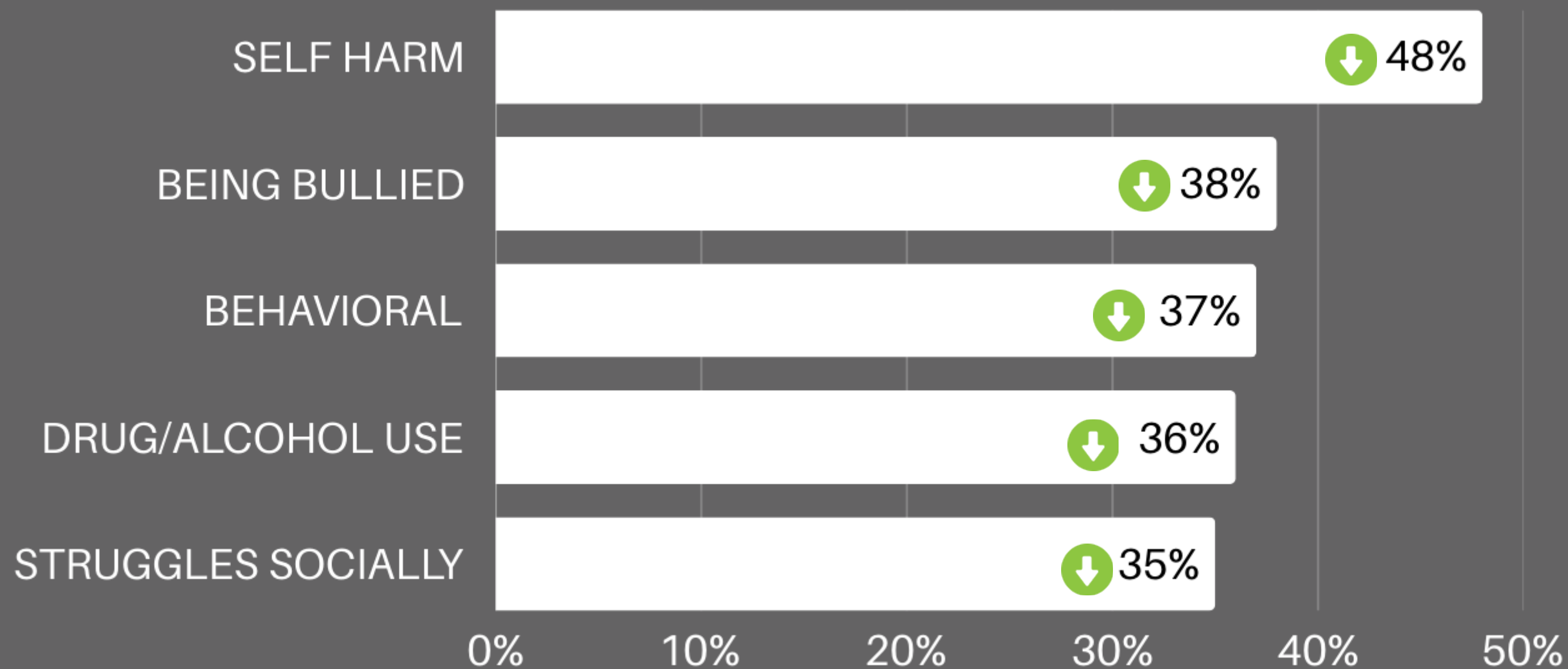
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Aug 2024- Jan 2025 statistics



# The difference a mentor makes

54%  DECREASE IN INDICATORS FOR MENTORS CARE STUDENTS



\*Mentors Care stats are based on students enrolled in the program for 2+ years program wide

# WAXAHACHIE ISD MENTORS CARE IMPACT

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- 27 new students referred
- 60 total students
- 66 total mentors

STUDENT PARTICIPATION	TOTAL
STUDENTS REFERRED	27
TOTAL STUDENTS CURRENTLY IN THE PROGRAM	60
TOTAL MENTORS	66
TOTAL SENIORS	7
TOTAL MENTOR VOLUNTEER HOURS	530
AVERAGE HOURS BY VOLUNTEER	8
% OF SCHEDULED MEETINGS ACHIEVED BETWEEN MENTOR & STUDENT	75%
MENTOR RETENTION	60%

# INDICATORS WE TRACK

Texas State Indicators

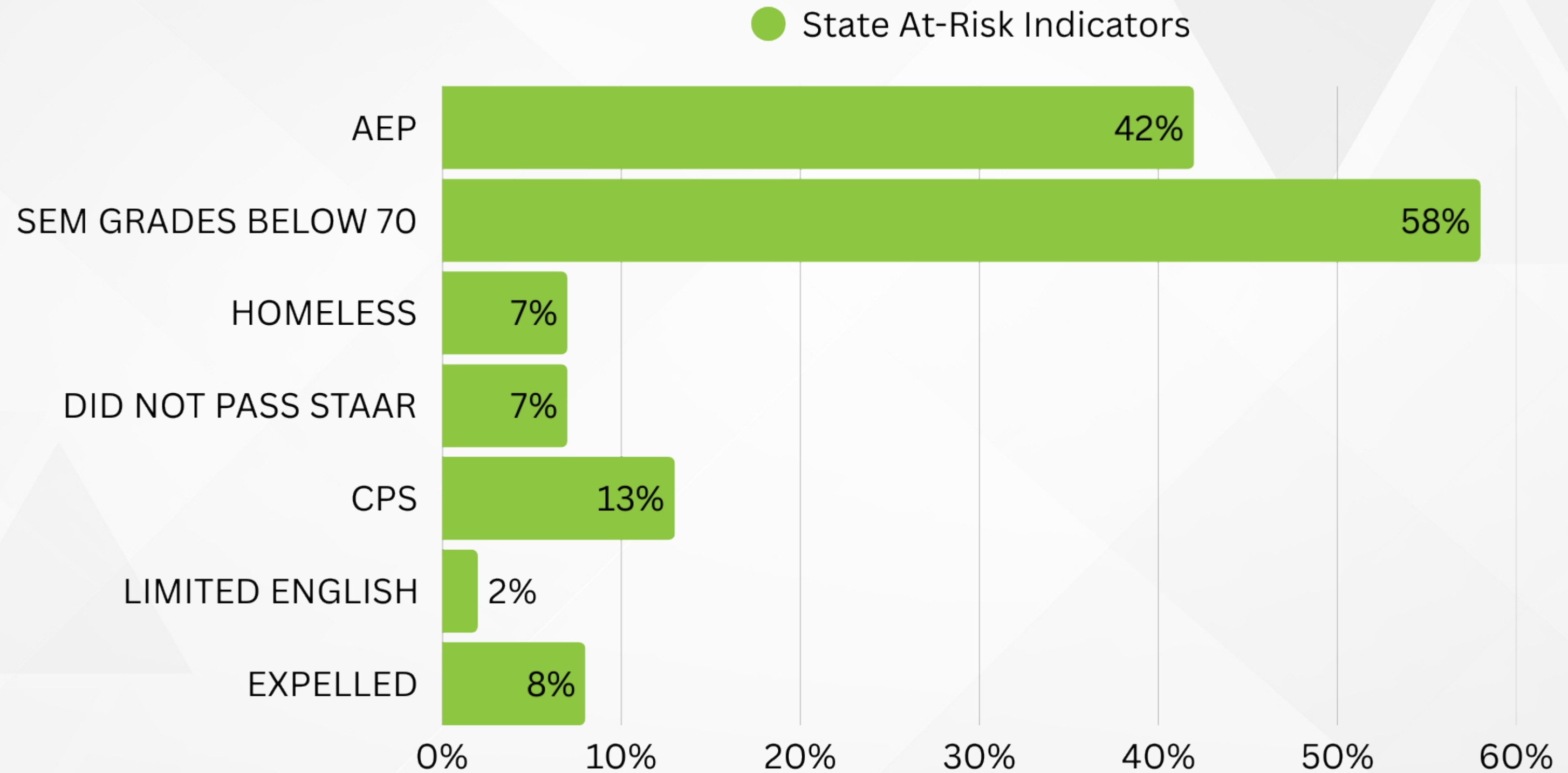
Mentors Care Changeable Indicators

Mentors Care Unchangeable Indicators



# WAXAHACHIE ISD

## TEXAS STATE INDICATORS

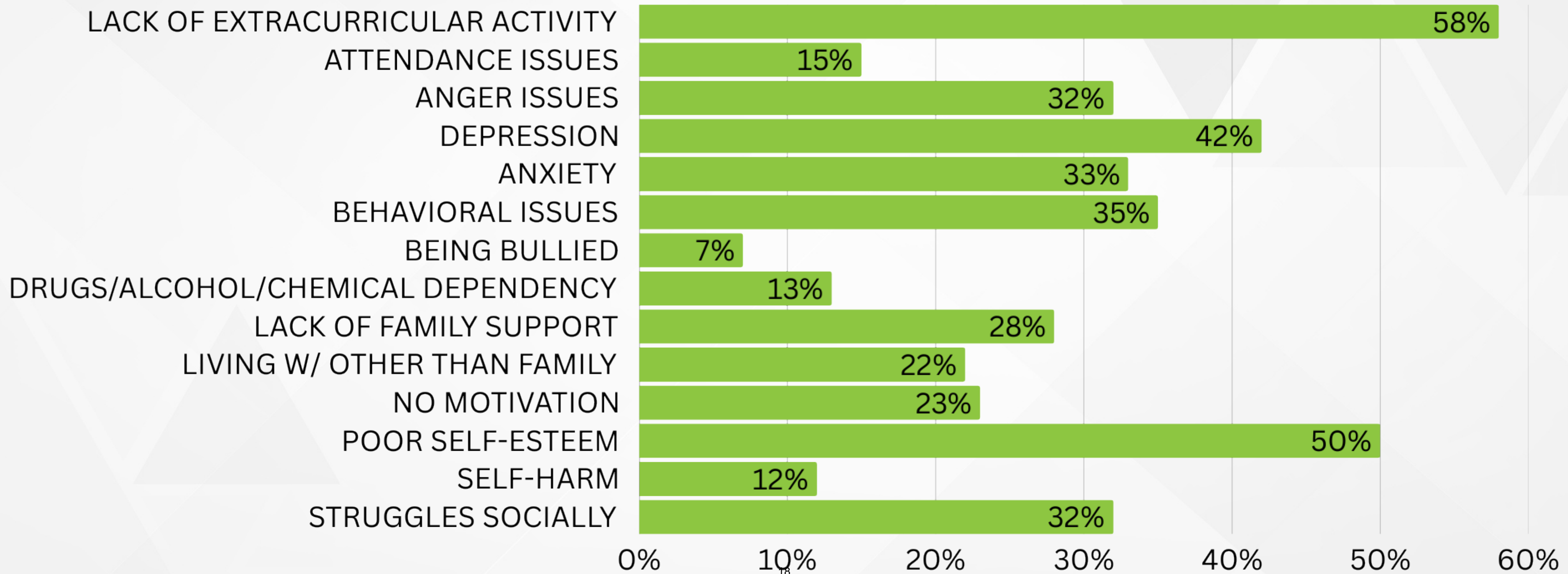


# WAXAHACHIE ISD

## MENTORS CARE AT-RISK INDICATORS



● Mentors Care At-Risk Indicators



\*Students in the program for any length of time Aug. 2024 – Jan. 2025

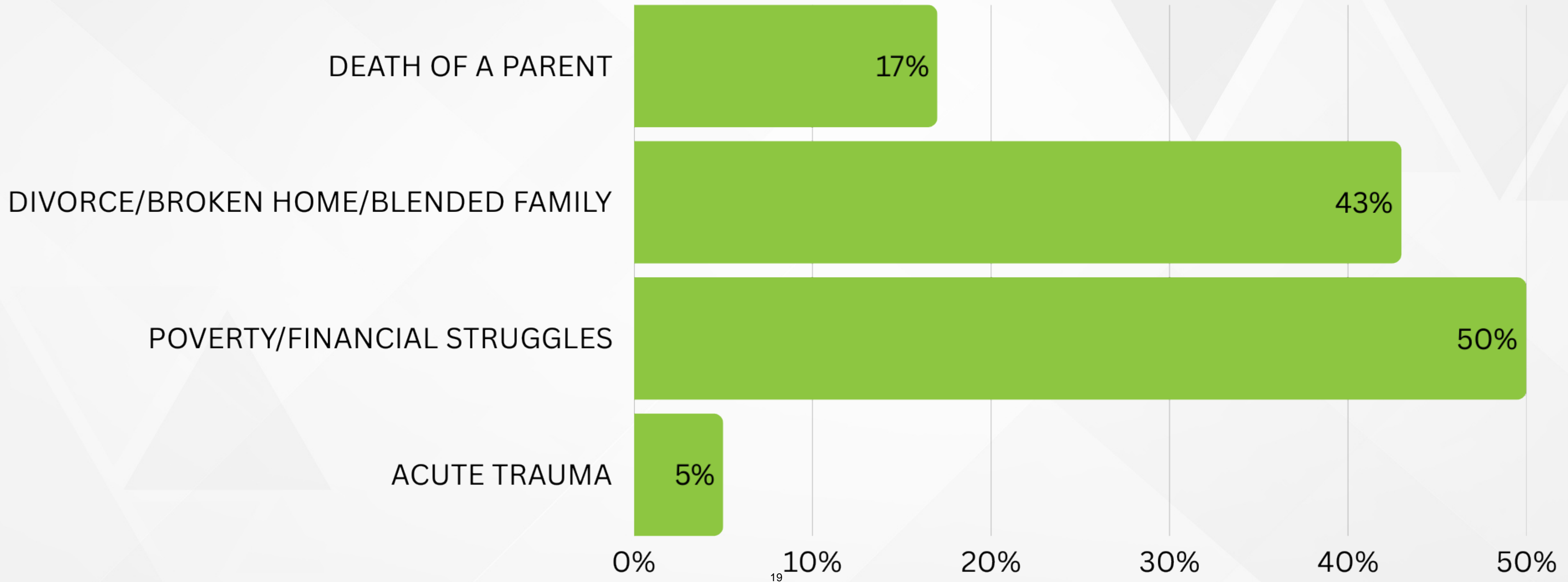
# WAXAHACHIE ISD

## MENTORS CARE AT-RISK INDICATORS



\*Unchangeable indicators are at-risk indicators or circumstances that students can not change

● Mentors Care Unchanging Indicators



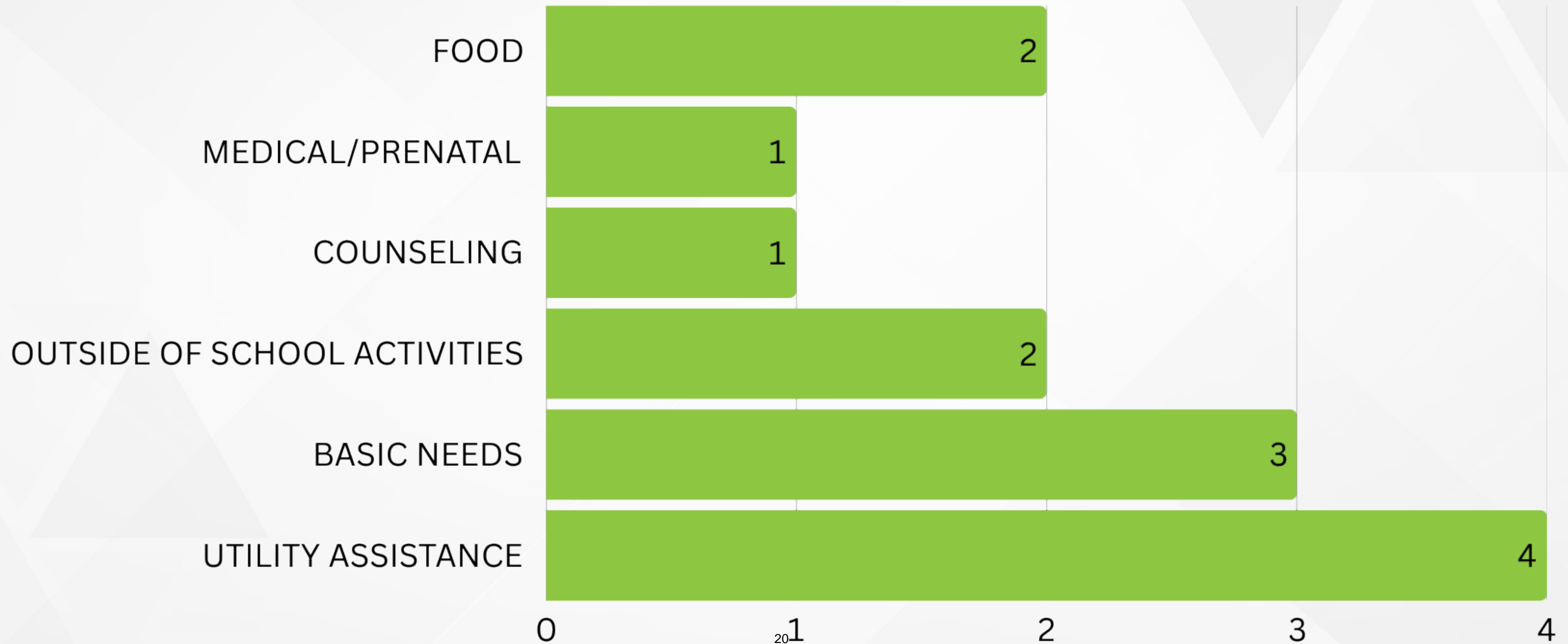
# WAXAHACHIE ISD

## MENTORS CARE COMMUNITY REFERRALS



13 STUDENTS WERE REFERRED TO COMMUNITY RESOURCES

● REFERRED TO COMMUNITY RESOURCES



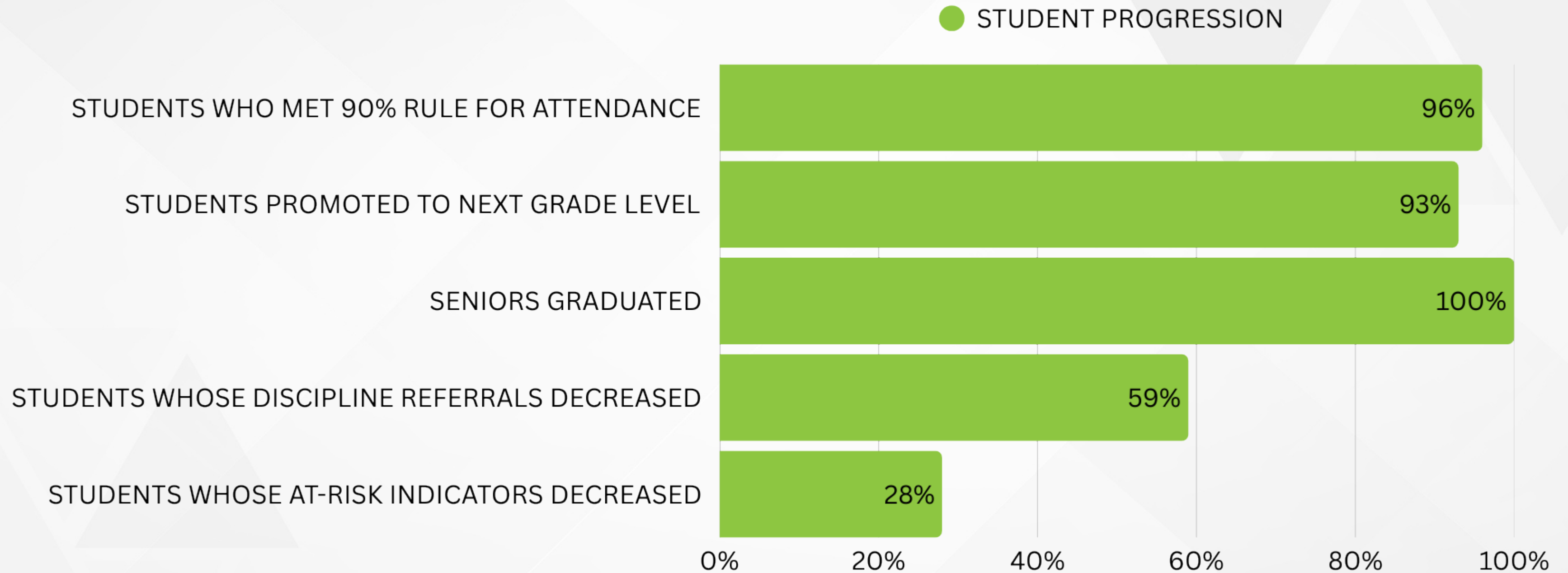
\*Students in the program for any length of time Aug. 2024 – Jan. 2025

# WAXAHCHIE ISD

## MENTORS CARE IMPACT



### 2023-2024 Student Results



# WAXAHACHIE ISD

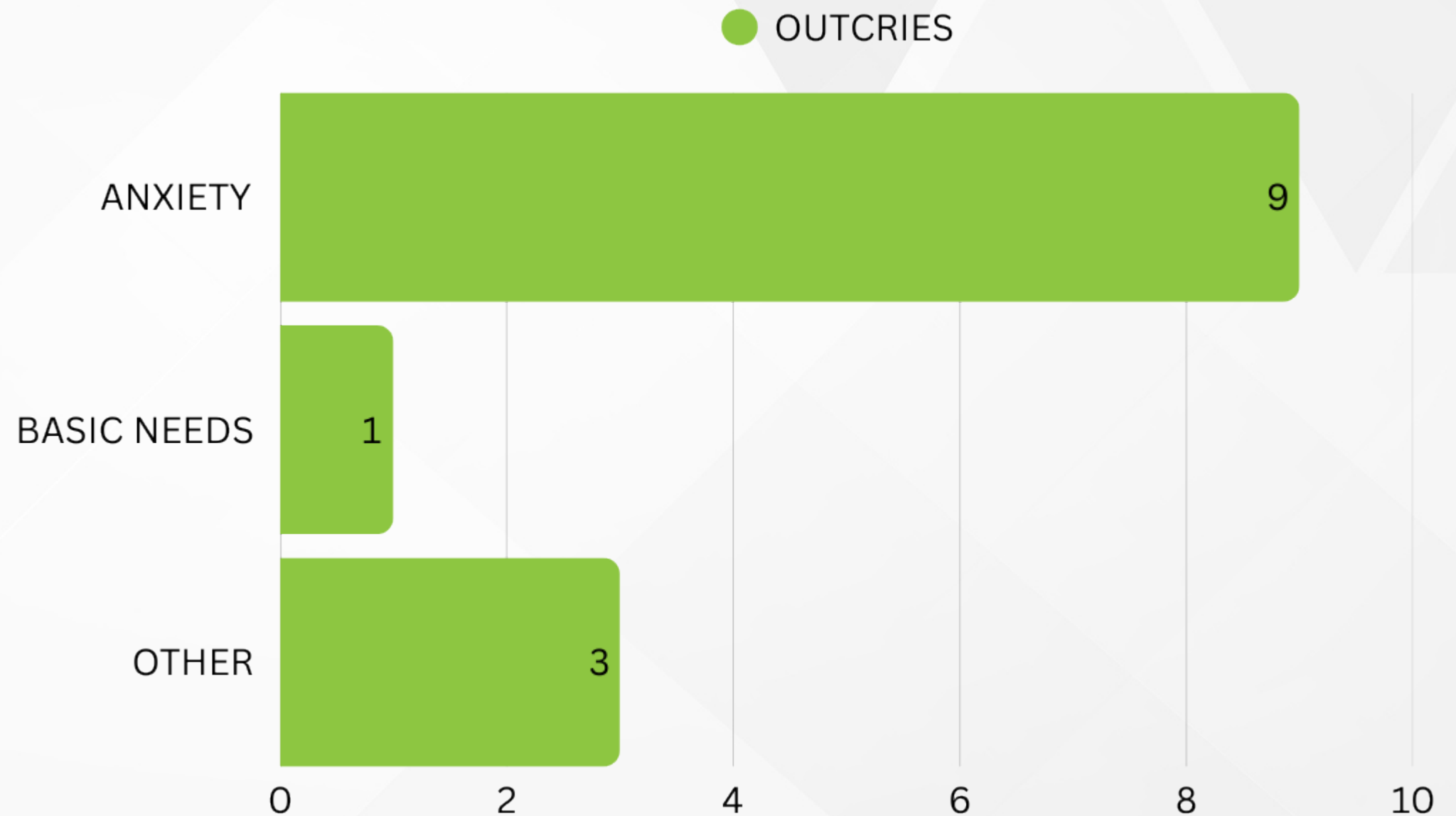
## MENTORS CARE IMPACT



### Student Outcries

Students often reach out to our coordinators for emotional support. Throughout the week, students can count on our office being open & welcoming.

- WHS had 13 student outcries to the coordinator
- WHS coordinator provided emotional support 15 times for WHS students NOT in our program.



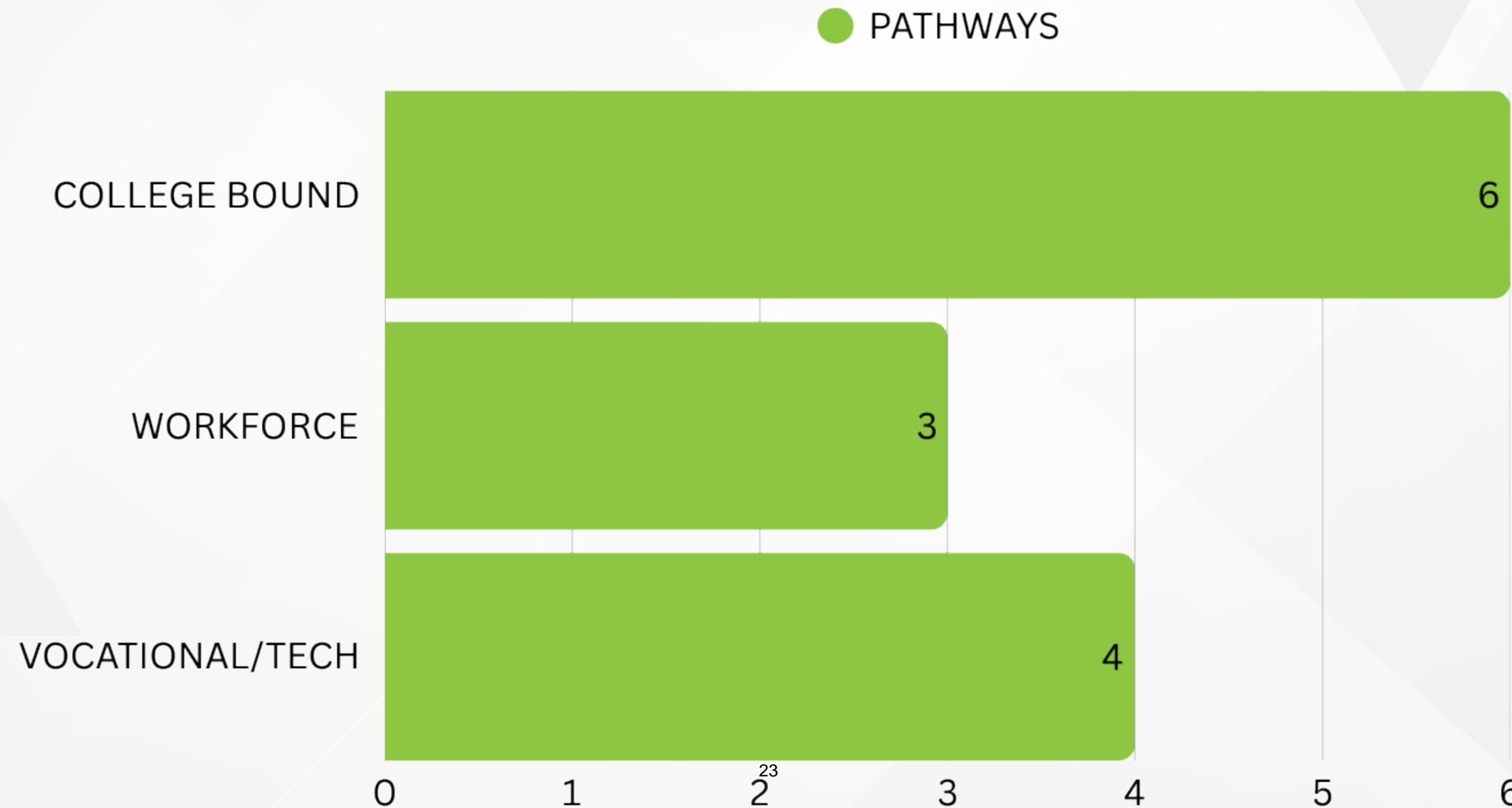
# WAXAHACHIE ISD

## MENTORS CARE IMPACT



### PATHWAYS

What our most recent 2024 graduates are doing after graduation from WHS



# FROM THE STUDENTS

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47%

of Mentors Care students did not have a safe person to talk to prior to Mentors Care



“Mentors Care showed me that I’m different. I am not defined by my abuse. My character is strong. I am outgoing, brave, understanding and kind. This amazing program has taught me things that I didn’t know I could be.”

–Mentors Care Student

# WAXAHACHIE HIGH SCHOOL COORDINATOR

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“Mentors Care has been a vital instrument at WHS. It has given many students, who often fly under the radar, accountability and support. It gives students an opportunity to be seen and their voice be heard. Mentors provide a lasting relationship and connection, that the student may not have otherwise experienced, throughout their high school years. I am grateful to be able to do something that matters every day.”

–Stephanie Roye





**THANK YOU**

[www.mentors.care](http://www.mentors.care)



**Waxahachie Independent School District  
BOARD OF TRUSTEES**

**Date:** April 14, 2025      **Presented By:** Lisa Mott

**Subject:** Teacher Incentive Allotment Data Validation      **Related Page(s)** 16



**EXECUTIVE SUMMARY:**

Lisa Mott will present a review of the district data validation.

		BOARD PRIORITY GOALS
X	Priority #1	Student Growth
X	Priority #2	Honor and Support Staff
	Priority #3	Community and Stakeholder Relationships
	Priority #4	Financial Integrity

# TIA - What went wrong?

Data Capture 2023-2024

# TIA Timeline

**April 2023:** Initial TIA application submitted

**2023-2024:** Data Capture

**September 2024:** First publication of VAM scores

**October 17, 2024:** Data submission deadline to TEA

**February 2025:** Data Validation Results

**March 2025:** Appeal and denial of appeal

**October 2025:** Data submission for 2025-26

# What data was submitted (October 2024)

Teacher data

Name

ID numbers

Campus

Assignment (grade and content)

Student growth score (% of students meeting projected growth)

T-TESS observation score (average of domains 2 & 3)

# WISD scores

## Domain A (WISD 20.33 points)

- Correlation between teacher observation rating and student growth ratings
  - Check 1

## Domain B (WISD 2.62 points)

- Relationship between teacher designation and VAM
  - Checks 2 and 3

## Domain C (WISD 16.41 points)

- Degree of reliability for observation and growth judgements
  - Checks 4, 5, 6 and 7

## Domain D (WISD 5.28 points)

- Comparison of district designation percentage to statewide performance standards
  - Checks 8 and 9

## Domain E

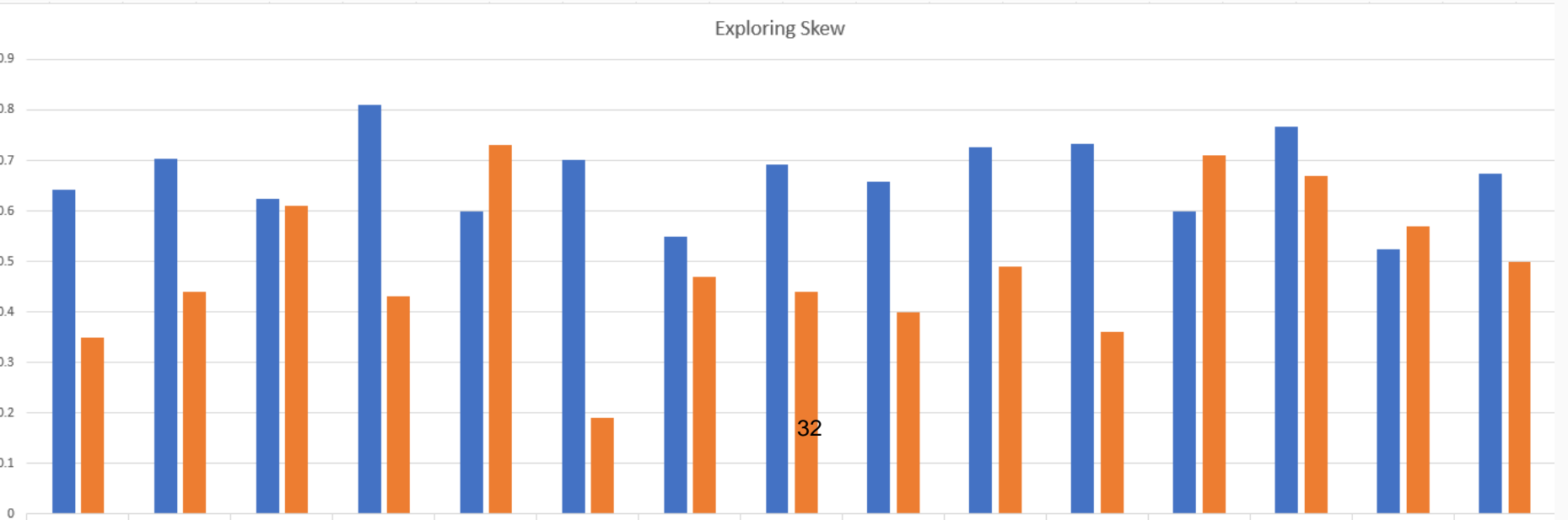
- Supplemental (field tests)
  - Check 10, 11, 12 and 13

Domain A:

Misalignment between T-TESS scores and MAP/STAAR growth

Blue: T-TESS

Orange: Student Growth MAP/EOC



**What is VAM?** (value-added measures)

Compares the combination of a student's current and prior assessments with a student's achievement on STAAR/EOC. By looking at a student's prior data together with data from other students who have similar testing histories, a predicted or expected score can be calculated for the group of students with similar testing histories.

**What tests are included in VAM?**

STAAR Math and ELAR 4-8

STAAR Science 5, 8

STAAR Social Studies 8

STAAR EOCs in ALgebra I, Biology, English I, English II and U.S. History

**State generated growth score**

# Check 2: Proportion of designations compared to VAM designations

## Check 2

- VAM
- WISD

### Recognized

12      2

### Exemplary

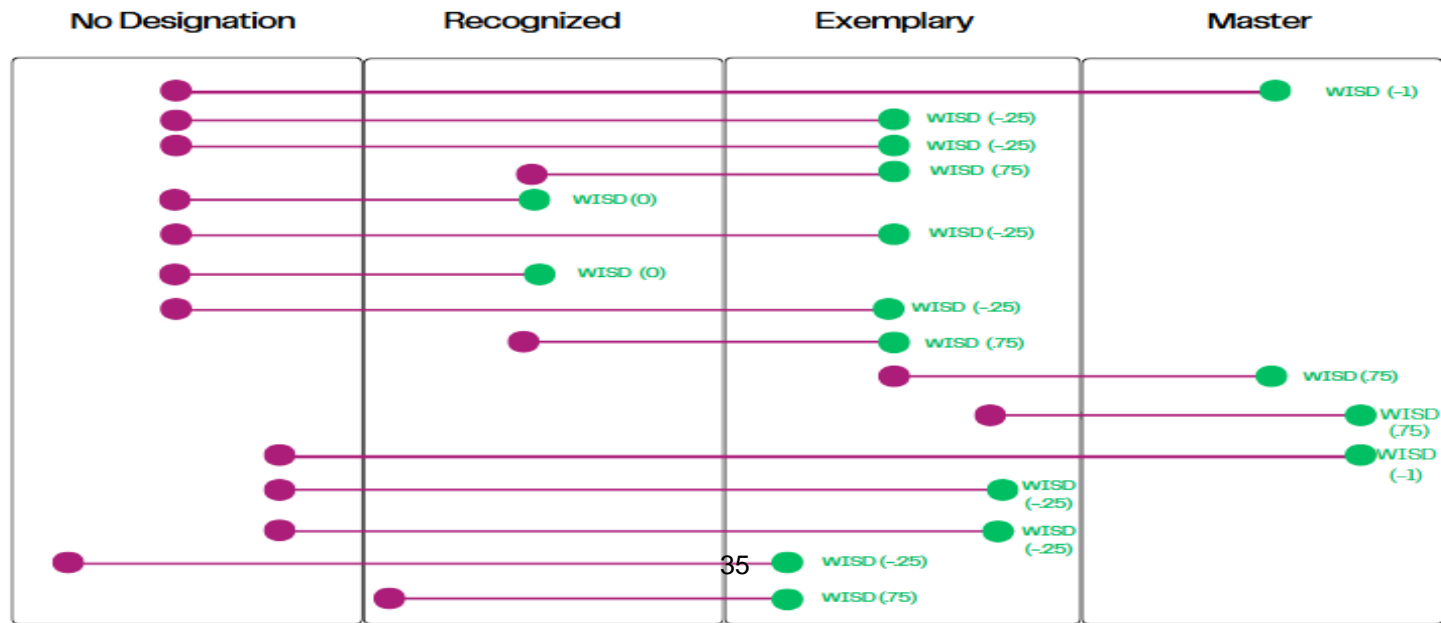
6      10

### Master

3      4

Check 3 - District designation decisions for REM teachers, in tested subjects, are in proximity to designations as determined by the state-wide VAM

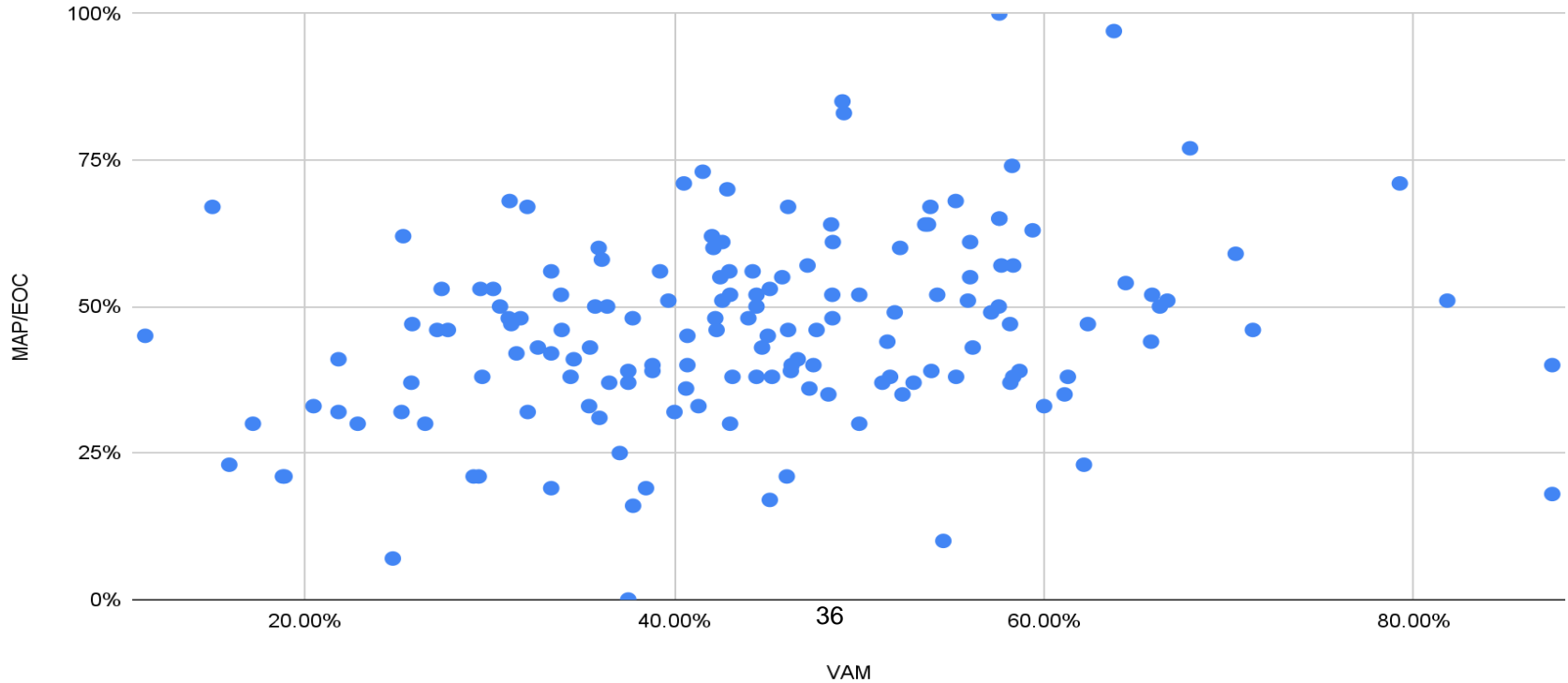
# WISD Designated Teachers



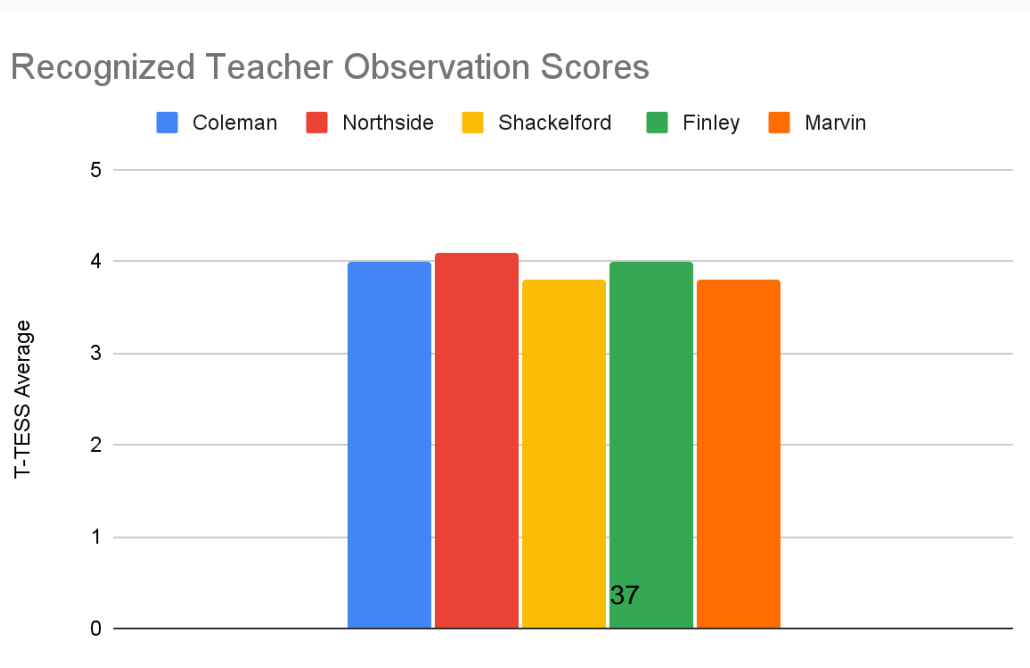
● = State VAM Data For Teacher

# All Eligible Teachers - VAM correlation to MAP/EOC - Holistic Review

MAP/EOC vs. VAM



Check 4: Across campuses, observation scores are similar for teachers in REM groups (0.00 total points earned)

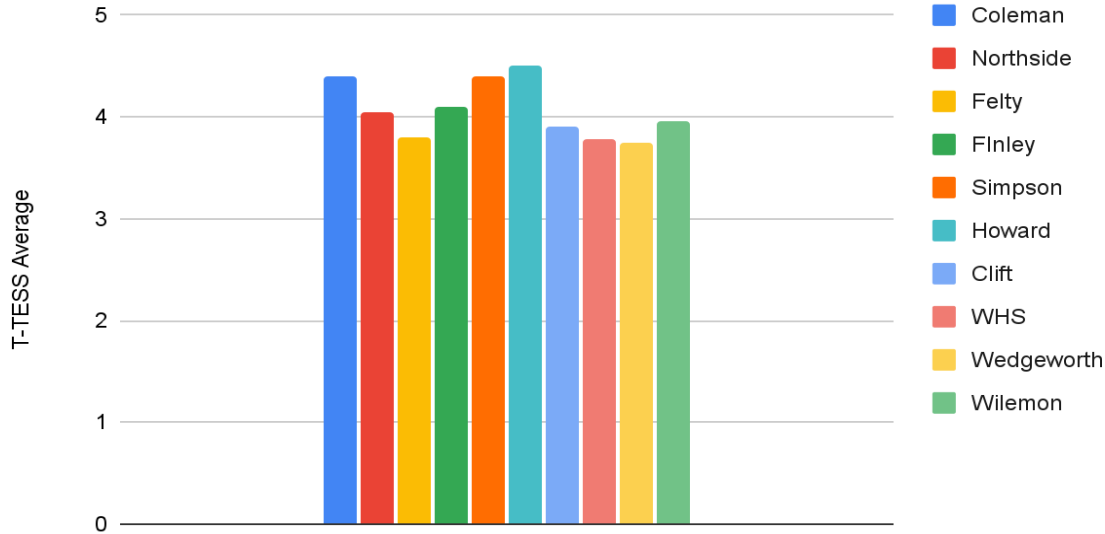


**Range 3.8-4.1**

**.3 difference**

**≥ 0.25 = 0 points**

### Exemplary Teacher Observation Scores

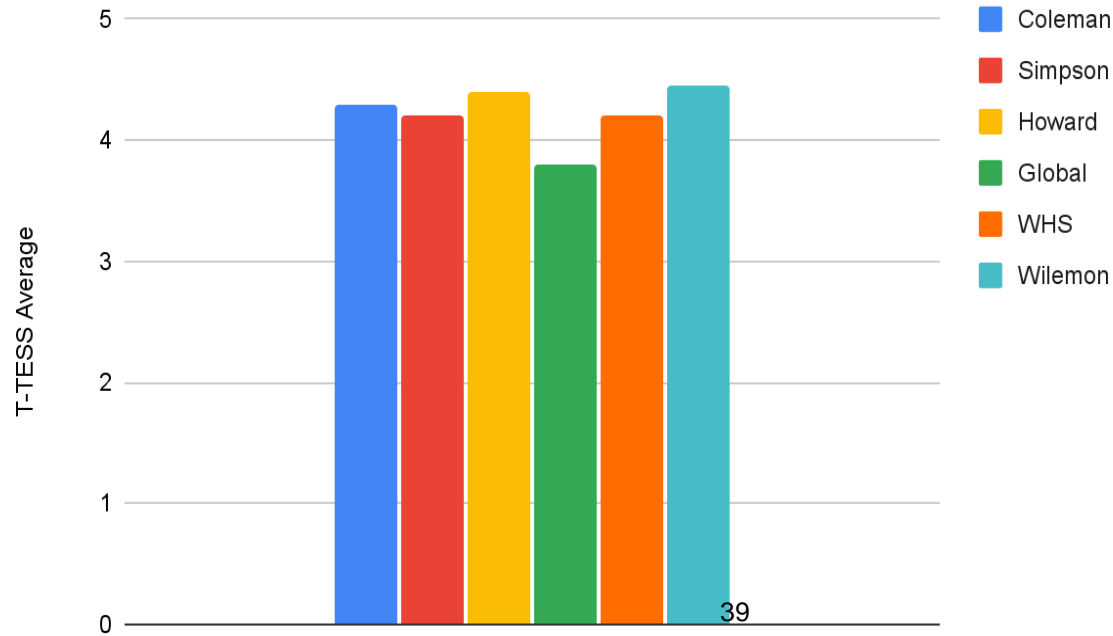


**Range 3.8-4.5**

**.7 difference**

**≥ 0.25 = 0 points**

### Master Teacher Observation Score



**Range 3.8-4.5**

**0.7 Difference**

**$\geq 0.25 = 0$  points**

# Data Examples - strong correlation

	<u>VAM</u>	<u>T-TESS</u>	<u>MAP</u>
Teacher A	57	3.5	49
Teacher B	45	3.2	45
Teacher C	57	4.2*	57
Teacher D	57	3.7	65

40

Recognized

Recognized

# Data Examples - Low correlation

	<u>VAM</u>	<u>MAP</u>	<u>T-TESS</u>
Teacher 1	20 4.7		33
Teacher 2	50 2.1		52
Teacher 3	70 3.6		59
Teacher 4	48 4.8	41	61
Teacher 5	41 3.7		71

Root causes for VAM  
misalignment

Improve calibration  
between campuses

# Action Steps

- Consult with other region 10 TIA districts - focus on Cohort F
- Consult with successful districts
  - Adjustment to T-TESS from observation to summative with growth measure
  - Notify teachers after designations are approved
  - Monthly leadership calibration walks
- Region 10 - Calibration training for administrators, data partnership
- TIA summer conference
- Consultant used by districts in Region 10

**Waxahachie Independent School District  
BOARD OF TRUSTEES**

**Date:** April 14, 2025      **Presented By:** Sean Cagle

**Subject:** Policy Update 124      **Related Page(s)** 77

**Informational  
Agenda Item**

**EXECUTIVE SUMMARY:**

The Texas Association of School Boards (TASB) recently published and distributed Board Policy Update 124. Update 124 contains several changes to “Legal” policies, along with eight proposed changes to the district’s “Local” policies. The Board will not be required to take any action regarding the changes to Legal policies, as TASB will automatically update the Legal policies to ensure that they reflect the current law. The adjustments to the Local policies are presented as an informational item (“first reading”).

Update 124 affects the following local policies listed below:

- CAA(LOCAL): FISCAL MANAGEMENT GOALS AND OBJECTIVES - FINANCIAL ETHICS
- CDA(LOCAL): OTHER REVENUES - INVESTMENTS
- CY(LOCAL): INTELLECTUAL PROPERTY
- DH(LOCAL): EMPLOYEE STANDARDS OF CONDUCT
- EHB(LOCAL): CURRICULUM DESIGN - SPECIAL PROGRAMS
- EHBB(LOCAL): SPECIAL PROGRAMS - GIFTED AND TALENTED STUDENTS
- FFG(LOCAL): STUDENT WELFARE - CHILD ABUSE AND NEGLECT
- GKA(LOCAL): COMMUNITY RELATIONS - CONDUCT ON SCHOOL PREMISES

**ATTACHMENTS:**

Explanatory Notes for Update 124 (LOCAL) policy recommended changes.  
Update 124 recommended policy change draft

BOARD PRIORITY GOALS		
X	<b>Priority #1</b>	<b>Student Growth</b>
X	<b>Priority #2</b>	<b>Honor and Support Staff</b>
X	<b>Priority #3</b>	<b>Community and Stakeholder Relationships</b>
X	<b>Priority #4</b>	<b>Financial Integrity</b>

# Policy Update 124 Informational Report

(April 14, 2025)

# Overview of Update 124

Both (LEGAL) and (LOCAL) policies are addressed

**(LEGAL) policies:** Although (LEGAL) policies are not adopted by the board, TASB recommends that the board review them.

- 51 (LEGAL) policies put forth for replacement
- 1 (LEGAL) policy put forth for deletion
- 507 pages

**(LOCAL) policies:** Board action on the (LOCAL) policies included in the update must occur within a properly posted, open meeting of the board.

- 8 (LOCAL) policies put forth for replacement
- 25 pages

# Update 124 (LOCAL) Policy changes

## (LOCAL)

- CAA(LOCAL): FISCAL MANAGEMENT GOALS AND OBJECTIVES - FINANCIAL ETHICS
  - The revision is recommended to align with changes in federal rules that address disclosure of any violation of federal law in connection with a federal award. Information regarding the federal rule changes can be found in CBB(LEGAL) in this update.
- CDA(LOCAL): OTHER REVENUES - INVESTMENTS
  - Policy CDA(LOCAL) is the district's investment policy. The revisions at Sellers of Investments are recommended to address representatives with distributors of investment pools. The changes also address required registrations for these representatives with the Texas State Securities Board, the Securities Investor Protection Corporation, and the Financial Industry Regulatory Authority.

# Update 124 (LOCAL) Policy changes

(LOCAL)

- CY(LOCAL): INTELLECTUAL PROPERTY
  - The changes clarify when the district's intellectual property may be used and who owns intellectual property created by a district employee. Additional recommendations provide information on how district employees can use other copyrighted material, including the use of copyrighted performances and displays as part of instruction.
- DH(LOCAL): EMPLOYEE STANDARDS OF CONDUCT
  - Regarding Tobacco and Nicotine Products and E-Cigarettes. Text is recommended to prohibit possession of nicotine products, regardless of whether the product contains tobacco, and electronic vaporizing devices on school property. An allowance is made for smoking cessation products, with supervisor authorization. <sup>48</sup>

# Update 124 (LOCAL) Policy changes

## (LOCAL)

- EHB(LOCAL): CURRICULUM DESIGN - SPECIAL PROGRAMS
  - The recommendations were prompted by revisions to the Administrative Code regarding compliance with rules on dyslexia and related disorders. The recommended changes specify that the district needs to also comply with the guidance in the Dyslexia Handbook and the student's admission, review, and dismissal (ARD) committee decisions.
- EHBB(LOCAL): SPECIAL PROGRAMS - GIFTED AND TALENTED STUDENTS
  - Changes to the Texas State Plan for the Education of Gifted/Talented Students prompted updates to the terminology throughout EHBB(LOCAL). Additionally, the Education Code requires districts to have a policy relating to the use of funds for gifted and talented programming. New text at Funding is recommended to comply with this requirement.

# Update 124 (LOCAL) Policy changes

(LOCAL)

- FFG(LOCAL): STUDENT WELFARE - CHILD ABUSE AND NEGLECT
  - The changes in policy FFG(LOCAL) are recommended to comply with revisions to the Family Code and Administrative Code. Under Reporting Child Abuse and Neglect, a new subsection on Oral Reports is recommended to comply with changes in law. In the Making a Report section, a paragraph has been added explaining that reporting individuals must provide their name and contact information when making a report. The policy continues to state that the identity of a person making a report of suspected child abuse or neglect shall be kept confidential and disclosed only in accordance with the law.

# Update 124 (LOCAL) Policy changes

(LOCAL)

- GKA(LOCAL): COMMUNITY RELATIONS - CONDUCT ON SCHOOL PREMISES
  - Recommended language prohibiting electronic vaporizing devices has been added to the Tobacco and E-Cigarettes section to address the widespread use of those devices.

# Update 124 (LEGAL) Policy changes

(LEGAL)

## Section A - Basic District Foundations

AIC(LEGAL)  
AIE(LEGAL)

## Section C - Business and Support Services

CBB(LEGAL)  
CFA(LEGAL)  
CFC(LEGAL)  
CH(LEGAL)  
CKEA(LEGAL)  
CKEB(LEGAL)  
CO(LEGAL)  
COA(LEGAL)  
COB(LEGAL)  
CQA(LEGAL)  
CQC(LEGAL)  
CV(LEGAL)

## Section D - Personnel

D(LEGAL)  
DAA(LEGAL)  
DAB(LEGAL)  
DBB(LEGAL)  
DECA(LEGAL)  
DECB(LEGAL)  
DG(LEGAL)  
DI(LEGAL)  
DIA(LEGAL)  
DMA(LEGAL)

## Section E - Instruction

EC(LEGAL) EI(LEGAL)  
EFB(LEGAL) EIE(LEGAL)  
EHAA(LEGAL) EIF(LEGAL)  
EHAC(LEGAL) EKBA(LEGAL)  
EHB(LEGAL) ELA(LEGAL)  
EHBA(LEGAL)  
EHBAA(LEGAL)  
EHBAB(LEGAL)  
EHBAC(LEGAL)  
EHBAD(LEGAL)  
EHBAAE(LEGAL)  
EHBB(LEGAL)  
EHBCA(LEGAL)  
EHBG(LEGAL)  
EHDD(LEGAL)

## Section F - Students

FFB(LEGAL)  
FFG(LEGAL)  
FFH(LEGAL)  
FM(LEGAL)  
FNA(LEGAL)  
FOF(LEGAL)

## Section G - Community & Governmental Relations

GA(LEGAL)  
GRB(LEGAL)

# Update 124 Policy changes

## Next Steps

- This is the informational presentation
- Attached to your board book is the Explanatory Notes for all the policy changes in Update 124 both (LEGAL) and (LOCAL)
- We would recommend action on these (LOCAL) policy changes at the scheduled May board meeting, barring any changes.
- Questions?

# Explanatory Notes

## TASB Localized Policy Manual Update 124

### Waxahachie ISD

#### **AIC(LEGAL)**

#### **ACCOUNTABILITY: INTERVENTIONS AND SANCTIONS**

At Alternative Management, new text has been included due to changes to the Administrative Code, which became effective September 10, 2024. At Training of Board of Managers, language has been added relating to training requirements for board members who are appointed to join a board of managers. New rules effective on September 18, 2024, regarding Special Program Performance Determination and cyclical monitoring have also been included. In addition, adjustments to margin notes have been made elsewhere in the policy.

#### **AIE(LEGAL)**

#### **ACCOUNTABILITY: INVESTIGATIONS**

Language has been added at Compliance Monitoring Activities due to Administrative Code changes effective September 18, 2024. The new section at Supervision Under IDEA reflects recent amendments from the Administrative Code that outline TEA's procedures for investigating and issuing findings related to violations of the Individuals with Disabilities Education Act (IDEA).

#### **CAA(LOCAL)**

#### **FISCAL MANAGEMENT GOALS AND OBJECTIVES: FINANCIAL ETHICS**

Recommended revisions to this local policy at Federal Awards Disclosure are to align text with updated rules regarding federal grants found in the Code of Federal Regulations. This guidance became effective October 1, 2024, and is reflected in CBB(LEGAL). The phrase "or designee" is recommended for deletion throughout the policy, except in places where the designation of another individual could be in place of the superintendent or board president and not just the superintendent as is the case in most other policies.

The Legal Issues in Update 124 memo, available with your Update 124 materials under [Local Manual Updates](#) on Policy Online (TASB login required), describes common legal concerns and best practices specific to this policy's topic.

#### **CBB(LEGAL)**

#### **STATE AND FEDERAL REVENUE SOURCES: FEDERAL**

Extensive revisions and additions have been made to this legally referenced policy in light of updated rules about federal grants found in the Code of Federal Regulations, effective October 1, 2024.

#### **CDA(LOCAL)**

#### **OTHER REVENUES: INVESTMENTS**

The section on Sellers of Investments is recommended for revision to specify that representatives with distributors of investment pools must be registered with the Texas State Securities Board, have membership in the Securities Investor Protection Corporation, and be in good standing with the Financial Industry Regulatory Authority. Distributors of investment pools must also be registered in good standing with the Municipal Securities Rulemaking Board.

The Legal Issues in Update 124 memo, available with your Update 124 materials under [Local Manual Updates](#) on Policy Online (TASB login required), describes common legal concerns and best practices specific to this policy's topic.

#### **CFA(LEGAL)**

#### **ACCOUNTING: FINANCIAL REPORTS AND STATEMENTS**

TEA's Financial Accountability System Resource Guide has been updated to version 19, and those updates were adopted by reference in the Administrative Code effective March 31, 2024. The guide's version number has been updated at Account System, Financial Accountability System Resource Guide.

#### **CFC(LEGAL)**

#### **ACCOUNTING: AUDITS**

TEA's Financial Accountability System Resource Guide has been updated to version 19, and those updates were adopted by reference in the Administrative Code effective March 31, 2024. The guide's ver-

# Explanatory Notes

## TASB Localized Policy Manual Update 124

### **Waxahachie ISD**

sion number has been updated at Financial Accountability System Resource Guide. A reference to material in the Administrative Code has been included in the Financial Accountability Rating System (School FIRST) section of this policy.

#### **CH(LEGAL) PURCHASING AND ACQUISITION**

General provisions relating to interlocal contracts have been moved to GRB(LEGAL). Language specific to interlocal contracts used for purchasing remains in this legally referenced policy. A note has been added to assist readers in accessing additional provisions related to interlocal agreements.

#### **CKEA(LEGAL) SECURITY PERSONNEL: COMMISSIONED PEACE OFFICERS**

A section on Medical and Psychological Exams has been added under Required Policies due to policy adoption requirements found in Senate Bill 1445 (88th Regular Session). The Texas Commission on Law Enforcement (TCOLE) has created a model policy that police departments (not the school board) must adopt. The TCOLE model policy was made available in May 2024 with a September 1, 2024, deadline for law enforcement agencies to submit their policies.

#### **CKEB(LEGAL) SECURITY PERSONNEL: SCHOOL MARSHALS**

A new section on Psychological Fitness includes the requirements and processes outlined in Administrative Code rules to conform with changes to the Occupations Code made by Senate Bill 1445 (88th Regular Session). The new rules require TCOLE to adopt standards and procedures for the psychological examination of school marshal applicants, school marshal licensees, and school marshal licensees for whom there is reason to believe a new examination is necessary to ensure the individuals are able to perform the duties for which the school marshal license is required. There is also a clarification of the reporting requirements for school marshal appointing entities. A new reporting responsibility relating to psychological fitness has been included at District Responsibilities, and a new section at Fit for Duty Review has been added to reflect the new requirements from TCOLE.

#### **CO(LEGAL) FOOD AND NUTRITION MANAGEMENT**

The revisions in this legally referenced policy reflect changes to federal rules related to child nutrition programs that became effective July 1, 2024.

#### **COA(LEGAL) FOOD AND NUTRITION MANAGEMENT: PROCUREMENT**

Substantial additions have been made at Conflicts of Interest to reflect rule amendments that became effective on October 1, 2024. A new section on Procurement Training has been added to comply with an addition to the Code of Federal Regulations, effective July 1, 2024.

#### **COB(LEGAL) FOOD AND NUTRITION MANAGEMENT: FREE AND REDUCED-PRICE MEALS**

Revisions to this policy reflect amendments to federal rules, effective July 1, 2024, changing terminology from "meal supplements" to "afterschool snacks." At Community Eligibility Provision, the minimum identified student percentage has changed from 40 to 25 based on an amended rule effective October 26, 2023. This change will give states and schools more flexibility to offer meals to all enrolled students at no cost when financially viable. Reference links have also been updated.

**Please note:** If your district is participating in the Community Eligibility Provision or Special Assistance Provision 2 program, please review your COB(LOCAL). If the policy is missing language to address the program in place in your district, please contact your policy consultant.

# Explanatory Notes

## TASB Localized Policy Manual Update 124

### Waxahachie ISD

#### **CQA(LEGAL) TECHNOLOGY RESOURCES: DISTRICT, CAMPUS, AND CLASSROOM WEBSITES**

The citation at item 48 under Other Required Internet Postings has been updated based on amendments to the Administrative Code.

#### **CQC(LEGAL) TECHNOLOGY RESOURCES: EQUIPMENT**

Under Transfer of Equipment to Students, a new subsection on Standards has been added based on guidance recently developed by TEA as required by House Bill 18 (88th Regular Session). The standards provide guidance to districts on what electronic devices and software applications are permissible for use in the district.

#### **CV(LEGAL) FACILITIES CONSTRUCTION**

A Note has been added on page 11 to direct readers to other policies related to interlocal contracts generally and interlocal contracts for purchasing good and services, based on organization of those provisions at different codes.

#### **CY(LOCAL) INTELLECTUAL PROPERTY**

Revisions are recommended throughout this local policy to clarify the circumstances under which the district's intellectual property may be used and where ownership of intellectual property lies when material is created by a district employee. Other recommended revisions clarify how district employees may use other copyrighted material, including copyrighted material used for performances and displays in instruction.

#### **D(LEGAL) PERSONNEL**

Provisions on genetic nondiscrimination, previously at DAB, have been moved to DAA, and policy DAB has been deleted. The D section table of contents has been revised to reflect that change.

#### **DAA(LEGAL) EMPLOYMENT OBJECTIVES: EQUAL EMPLOYMENT OPPORTUNITY**

Changes have been made to comport with the new federal Pregnant Workers Fairness Act (PWFA) regulations, effective June 18, 2024.

Because the legal framework is being revised in light of the PWFA, we have taken the opportunity to significantly streamline content on employee nondiscrimination. Provisions regarding employee nondiscrimination were previously divided between DAA(LEGAL), addressing nondiscrimination in hiring and ending employment, and DIA(LEGAL), addressing nondiscrimination in terms, conditions, and privileges of employment. In order to minimize duplication of language and simplify the legally referenced materials, provisions regarding employment nondiscrimination have been moved to this code. Provisions relating to the Genetic Information Nondiscrimination Act (GINA) have also been moved to this legally referenced policy from DAB(LEGAL) to consolidate all nondiscrimination laws into one location.

#### **DAB(LEGAL) EMPLOYMENT OBJECTIVES: GENETIC NONDISCRIMINATION**

Provisions on genetic nondiscrimination have been relocated to DAA(LEGAL) for clarity and continuity, and policy DAB has been deleted. All employment-related nondiscrimination language is now consolidated into DAA(LEGAL).

# Explanatory Notes

## TASB Localized Policy Manual Update 124

### Waxahachie ISD

#### **DBB(LEGAL) EMPLOYMENT REQUIREMENTS AND RESTRICTIONS: MEDICAL EXAMINATIONS AND COMMUNICABLE DISEASES**

The policy cross-reference at Genetic Information has been updated to DAA to conform with the recoding of the provision there.

#### **DECA(LEGAL) LEAVES AND ABSENCES: FAMILY AND MEDICAL LEAVE**

Cross-references to DAB regarding genetic nondiscrimination have been updated to DAA throughout to conform with provisions recoded at this update.

#### **DECB(LEGAL) LEAVES AND ABSENCES: MILITARY LEAVE**

Updated provisions have been included at Federal Military Leave to comport with the Civilian Reservist Emergency Workforce Act of 2022.

#### **DG(LEGAL) EMPLOYEE RIGHTS AND PRIVILEGES**

A new section on Voting reflects existing provisions from the Election Code related to allowing employees time off to vote. This addition was suggested by a member of the Texas Council of School Attorneys, and we agreed it would be a helpful legal reference.

#### **DH(LOCAL) EMPLOYEE STANDARDS OF CONDUCT**

The provisions addressing tobacco and e-cigarettes are recommended for revision to include nicotine products regardless of whether the product contains tobacco. This language aligns with the language included in the Model Employee Handbook.

The Legal Issues in Update 124 memo, available with your Update 124 materials under [Local Manual Updates](#) on Policy Online (TASB login required), describes common legal concerns and best practices specific to this policy's topic.

#### **DI(LEGAL) EMPLOYEE WELFARE**

Revisions at Reporting Workplace Violence reflect amended Administrative Code rules, which became effective January 8, 2024.

#### **DIA(LEGAL) EMPLOYEE WELFARE: FREEDOM FROM DISCRIMINATION, HARASSMENT, AND RETALIATION**

To eliminate duplication and reduce confusion, this legally referenced policy has been substantially revised to recode employee nondiscrimination provisions to policy DAA(LEGAL).

#### **DMA(LEGAL) PROFESSIONAL DEVELOPMENT: REQUIRED STAFF DEVELOPMENT**

Changes to the subsection on Gifted and Talented Education reflect Administrative Code amendments that became effective September 1, 2024.

#### **EC(LEGAL) SCHOOL DAY**

At Pledges of Allegiance, a cross-reference has been added to policy FNA for additional information on patriotic observances.

#### **EFB(LEGAL) INSTRUCTIONAL RESOURCES: LIBRARY MATERIALS**

The Note at the beginning of this legally referenced policy has been deleted, as all deadlines to appeal in the *Book People, Inc. v. Wong* case have passed and the injunction put in place by the Fifth Circuit Court

# Explanatory Notes

## TASB Localized Policy Manual Update 124

### Waxahachie ISD

of Appeals is now permanent. Other citations to the case have been amended accordingly. Also, the statutory definition of “obscene” has been included in this policy as a legal reference.

#### **EHAA(LEGAL)                      BASIC INSTRUCTIONAL PROGRAM: REQUIRED INSTRUCTION (ALL LEVELS)**

The Education Code requirement to obtain written consent of a student’s parent before the student may be provided with human sexuality instruction expired on August 1, 2024. The expired subsection has been removed from this legally referenced policy. TEA has issued [guidance](#) about this change. Districts are encouraged to clarify local expectations for parental consent regarding human sexuality instruction in their local student handbook.

#### **EHAC(LEGAL)                      BASIC INSTRUCTIONAL PROGRAM: REQUIRED INSTRUCTION (SECONDARY)**

Several revisions have been made to the Middle School Advanced Math Program section based on new Administrative Code rules, effective July 8, 2024. In the CPR and AED Instruction section, revisions regarding the applicability of the requirements have been made based on rule changes effective August 1, 2024.

#### **EHB(LEGAL)                      CURRICULUM DESIGN: SPECIAL PROGRAMS**

This policy includes substantial revisions, most of which are the result of amended Administrative Code rules effective June 30, 2024. At Parental Notice of Assistance for Learning Difficulties, a phrase has been added to item 3e to clarify the content in the cited Education Code provision. A new section with Definitions now found in the Administrative Code has been added. The provisions at Board Action Required and Screening, Testing, and Identification have been updated. Extensive edits at Parent Education are due to revisions from the Administrative Code. Changes include a new paragraph on Instruction and deletion of text related to a dyslexia reading program.

#### **EHB(LOCAL)                      CURRICULUM DESIGN: SPECIAL PROGRAMS**

Recommended revisions to this local policy on Special Programs reflect updated Administrative Code rules addressing dyslexia and related disorders, specifically inclusion of references to the *Dyslexia Handbook* and admission, review, and dismissal (ARD) committee decisions.

#### **EHBA(LEGAL)                      SPECIAL PROGRAMS: SPECIAL EDUCATION**

Extensive revisions to this legally referenced policy have been made as a result of Administrative Code revisions, effective August 22, 2024. A section on Policies, Procedures, Programs, and Practices has been added, as have provisions addressing Interventions and Sanctions to identify potential consequences for IDEA violations. The paragraph addressing discipline has been removed as the text is no longer in the Administrative Code. The text addressing Instructional Arrangements and Settings includes revisions throughout all subsections, and revisions have also been made to the provisions regarding Other Program Options, Contracts for Services, and Instructional Day. A reference to the applicable Administrative Code provision has been added at Extended School Year Services.

#### **EHBAA(LEGAL)                      SPECIAL EDUCATION: IDENTIFICATION, EVALUATION, AND ELIGIBILITY**

Substantial additions and amendments throughout this legally referenced policy reflect changes to the Administrative Code, effective July 30, 2024. A Student Communication section regarding student evaluation for special education has also been added. The Eligibility and Reevaluations section now includes a Birth Through Age Two subsection to conform to Administrative Code rules.

# Explanatory Notes

## TASB Localized Policy Manual Update 124

### Waxahachie ISD

#### **EHBAB(LLEGAL) SPECIAL EDUCATION: ARD COMMITTEE AND INDIVIDUALIZED EDUCATION PROGRAM**

Changes to the Administrative Code resulted in updates throughout this legally referenced policy. Details related to the responsibilities of the admission, review, and dismissal committee have been added, and a provision relating to dyslexia is included in the section about Committee Members. Parent Participation includes revisions that became effective July 30, 2024, and a provision on Content of the IEP has been added. Revisions at Supplemental Special Education Services became effective May 28, 2024. Dyslexia and autism components have been amended, along with the Visual Impairment or Hard of Hearing section. Failure to Reach Agreement has also been amended to increase clarity around requirements. Finally, a section addressing the Eligibility Folder has been added and Teacher Access to IEP amended.

#### **EHBAC(LLEGAL) SPECIAL EDUCATION: STUDENTS IN NONDISTRICT PLACEMENT**

Residential Facilities has been revised in accordance with Administrative Code amendments, effective on August 22, 2024. A reference to the Administrative Code at District Placements points readers to an amended rule regarding the district's ability to contract with a nonpublic or nondistrict operated day program provider. An update at School for the Blind and Visually Impaired and School for the Deaf reflects revisions to the Administrative Code effective August 22, 2024.

#### **EHBAD(LLEGAL) SPECIAL EDUCATION: TRANSITION SERVICES**

Significant revisions at Individual Transition Planning are due to Administrative Code changes effective July 30, 2024. A new subsection on the Transition and Employment Designee required of each district has been added in accordance with rule changes that became effective August 22, 2024.

#### **EHBAAE(LLEGAL) SPECIAL EDUCATION: PROCEDURAL REQUIREMENTS**

The Prior Notice and Consent section includes provisions to align with revisions to the Administrative Code, effective July 30, 2024. Substantial revisions at Transfer of Rights to Adult Students are to clarify requirements in the Administrative Code.

#### **EHBBA(LLEGAL) SPECIAL PROGRAMS: GIFTED AND TALENTED STUDENTS**

Administrative Code rules regarding gifted and talented students were amended to be effective September 1, 2024. Changes have been made throughout this legally referenced policy to align with the new rules and to clarify requirements.

#### **EHBBL(LLOCAL) SPECIAL PROGRAMS: GIFTED AND TALENTED STUDENTS**

Changes to the Texas State Plan for the Education of Gifted/Talented Students, approved by the State Board of Education in September 2024, prompted updates in terminology throughout this local policy. Recommended revisions at Funding are to align the text with requirements in the Education Code and in Administrative Code rules.

#### **EHBBCA(LLEGAL) COMPENSATORY SERVICES AND INTENSIVE PROGRAMS: ACCELERATED INSTRUCTION**

Revisions at Accelerated Instruction reflect changes to the Administrative Code, effective May 22, 2024. A new section at Significantly Below Satisfactory has been included in accordance with Administrative Code revisions. Sections on Repeating a High School Course and Ratio Waiver have also been added due to the revised regulatory guidance.

# Explanatory Notes

## TASB Localized Policy Manual Update 124

### Waxahachie ISD

#### **EHBG(LLEGAL) SPECIAL PROGRAMS: PREKINDERGARTEN**

Administrative Code revisions that became effective June 9, 2024, prompted several changes to this legally referenced policy. The subsection relating to Eligibility for high-quality prekindergarten programs has been amended. The eligibility requirements are the same as those listed earlier in the policy for tuition-free prekindergarten. Rule changes also required other revisions throughout the policy, including to Teacher Requirements and Supervisor Requirements.

#### **EHDD(LLEGAL) ALTERNATIVE METHODS FOR EARNING CREDIT: COLLEGE COURSE WORK/DUAL CREDIT**

A rewriting of Administrative Code rules, effective May 16, 2024, led to substantial revisions at Dual Credit Programs and at Dual Credit Agreement. The Administrative Code was amended in a way that allowed deletion of the Education Code requirements regarding agreements, as all requirements are now consolidated in one list at Dual Credit Agreement. Provisions addressing the FAST Program have also been amended to reflect revisions to Administrative Code rules.

#### **EI(LLEGAL) ACADEMIC ACHIEVEMENT**

Language relating to instruction in the use of an automated external defibrillators (AED) has been added to the subsection on CPR, pursuant to revisions in the Administrative Code, effective August 1, 2024.

#### **EIE(LLEGAL) ACADEMIC ACHIEVEMENT: RETENTION AND PROMOTION**

At Parental Option to Retain, a subsection on Passing Grades has been added to clarify the legal standard for assignment of grades when a course is retaken after a passing grade.

#### **EIF(LLEGAL) ACADEMIC ACHIEVEMENT: GRADUATION**

A reference has been included in this policy pointing to the Administrative Code rule for further details relating to specific endorsements, including the STEM endorsement, that became effective August 1, 2024. Provisions addressing Physical Education and Other Physical Education Activities have been clarified to align with rule amendments effective August 1, 2024.

#### **EKBA(LLEGAL) STATE ASSESSMENT: ENGLISH LEARNERS/EMERGENT BILINGUAL STUDENTS**

Revisions throughout the policy reflect amended Administrative Code rules, effective September 24, 2024, and the provisions have been reorganized for clarity and ease of reading.

#### **ELA(LLEGAL) CAMPUS OR PROGRAM CHARTERS: PARTNERSHIP CHARTERS**

An expired Administrative Code provision addressing partial year as it relates to charter partnerships has been deleted. Administrative Code changes, effective March 26, 2024, also resulted in the removal of a provision regarding appeals of a decision made by TEA to deny, remove, or return an eligibility approval request.

#### **FFB(LLEGAL) STUDENT WELFARE: CRISIS INTERVENTION**

The subsection previously titled Threat Assessment Team has been revised to include "Safe and Supportive Schools" to align with terminology used by TEA.

#### **FFG(LLEGAL) STUDENT WELFARE: CHILD ABUSE AND NEGLECT**

The Definitions section of this legally referenced policy has been revised to better define Child Abuse and Neglect by including detailed language from the Family Code.

# Explanatory Notes

## TASB Localized Policy Manual Update 124

### Waxahachie ISD

#### **FFG(LOCAL)**

#### **STUDENT WELFARE: CHILD ABUSE AND NEGLECT**

Under Reporting Child Abuse and Neglect, a new subsection on Oral Reports is recommended to comply with revisions to the Family Code and Administrative Code. Recommended revisions at Making a Report are to clarify new requirements in the Education Code stating that reporting individuals must provide their name and contact information when making a report. The policy still states that the identity of a person making a report of suspected child abuse or neglect shall be kept confidential and disclosed only in accordance with the law.

#### **FFH(LEGAL)**

#### **STUDENT WELFARE: FREEDOM FROM DISCRIMINATION, HARASSMENT, AND RETALIATION**

This legally referenced policy has been updated to remove an editor's note that is no longer applicable since a Texas federal court enjoined the Office for Civil Rights from enforcing this interpretation of the Title IX rules in June 2024. Policy Service issued a Policy Alert notifying districts of this change in July 2024.

#### **FM(LEGAL)**

#### **STUDENT ACTIVITIES**

In the UIL Allotment section, a robust Definitions section has been added in accordance with revisions to Administrative Code rules, effective on August 4, 2024.

#### **FNA(LEGAL)**

#### **STUDENT RIGHTS AND RESPONSIBILITIES: STUDENT EXPRESSION**

Under Patriotic Observances, a reference to policy EC has been added to provide additional information regarding pledge of allegiance requirements.

#### **FOF(LEGAL)**

#### **STUDENT DISCIPLINE: STUDENTS WITH DISABILITIES**

A paragraph regarding the discipline of students with disabilities been removed from the Students Receiving Special Education Services section due to amendments to the Administrative Code that became effective July 30, 2024.

#### **GA(LEGAL)**

#### **ACCESS TO PROGRAMS, SERVICES, AND ACTIVITIES**

New provisions addressing Web Content and Mobile App Accessibility have been added based on revisions found in the Code of Federal Regulations.

#### **GKA(LOCAL)**

#### **COMMUNITY RELATIONS: CONDUCT ON SCHOOL PREMISES**

Recommended language prohibiting electronic vaporizing devices has been added to the Tobacco and E-Cigarettes section of this local policy.

The Legal Issues in Update 124 memo, available with your Update 124 materials under [Local Manual Updates](#) on Policy Online (TASB login required), describes common legal concerns and best practices specific to this policy's topic.

#### **GRB(LEGAL)**

#### **RELATIONS WITH GOVERNMENTAL ENTITIES: INTERLOCAL COOPERATION CONTRACTS**

Revisions to this legally referenced policy are based on the requirements of the Interlocal Cooperation Act. Details that were formerly in CH(LEGAL) have been recoded here to ensure all general interlocal agreement requirements are consolidated into one location. A citation to CNA(LEGAL) has been added to point readers to additional information relating to the operation of a transportation system.

## (LOCAL) Policies Packet

For your convenience, this file contains *only* the local policies from your school district's TASB update packet.

### What is in this packet?

- Instruction sheet for recommended (LOCAL) policies
- Explanatory Notes for recommended (LOCAL) policies
- Clean copies of recommended (LOCAL) policies
- Annotated (redlined) copies of recommended (LOCAL) policy changes

### This is not the full update packet.

To retrieve your district's full update packet, log in to Policy Online® and visit My Policy Manual > Local Manual Updates > Numbered Updates.

### What is in the full update packet?

The full update packet contains:

- A summary of the overall policy update
- (LEGAL) policies and (EXHIBIT) documents that describe the statutory framework in which your local policies must operate
- Instructions and Explanatory Notes for every policy change, not just the (LOCAL) policies
- Guidance on how to:
  - Present recommended policy changes to the board
  - Keep minutes
  - Notify TASB of board action
  - Maintain your historical record
  - Update your administrative regulations

### Copyright and Disclaimer

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This information is provided for educational purposes only to facilitate a general understanding of the law or other regulatory matter. This information is neither an exhaustive treatment on the subject nor is this intended to substitute for the advice of an attorney or other professional adviser. Consult with your attorney or professional adviser to apply these principles to specific fact situations.

Instruction Sheet  
TASB Localized Policy Manual Update 124

**Waxahachie ISD**

<b>Code</b>	<b>Type</b>	<b>Action To Be Taken</b>	<b>Note</b>
CAA	(LOCAL)	Replace policy	Revised policy
CDA	(LOCAL)	Replace policy	Revised policy
CY	(LOCAL)	Replace policy	Revised policy
DH	(LOCAL)	Replace policy	Revised policy
EHB	(LOCAL)	Replace policy	Revised policy
EHBB	(LOCAL)	Replace policy	Revised policy
FFG	(LOCAL)	Replace policy	Revised policy
GKA	(LOCAL)	Replace policy	Revised policy

# Explanatory Notes

## TASB Localized Policy Manual Update 124

### Waxahachie ISD

#### **CAA(LOCAL) FISCAL MANAGEMENT GOALS AND OBJECTIVES: FINANCIAL ETHICS**

Recommended revisions to this local policy at Federal Awards Disclosure are to align text with updated rules regarding federal grants found in the Code of Federal Regulations. This guidance became effective October 1, 2024, and is reflected in CBB(LEGAL). The phrase "or designee" is recommended for deletion throughout the policy, except in places where the designation of another individual could be in place of the superintendent or board president and not just the superintendent as is the case in most other policies.

The Legal Issues in Update 124 memo, available with your Update 124 materials under [Local Manual Updates](#) on Policy Online (TASB login required), describes common legal concerns and best practices specific to this policy's topic.

#### **CDA(LOCAL) OTHER REVENUES: INVESTMENTS**

The section on Sellers of Investments is recommended for revision to specify that representatives with distributors of investment pools must be registered with the Texas State Securities Board, have membership in the Securities Investor Protection Corporation, and be in good standing with the Financial Industry Regulatory Authority. Distributors of investment pools must also be registered in good standing with the Municipal Securities Rulemaking Board.

The Legal Issues in Update 124 memo, available with your Update 124 materials under [Local Manual Updates](#) on Policy Online (TASB login required), describes common legal concerns and best practices specific to this policy's topic.

#### **CY(LOCAL) INTELLECTUAL PROPERTY**

Revisions are recommended throughout this local policy to clarify the circumstances under which the district's intellectual property may be used and where ownership of intellectual property lies when material is created by a district employee. Other recommended revisions clarify how district employees may use other copyrighted material, including copyrighted material used for performances and displays in instruction.

#### **DH(LOCAL) EMPLOYEE STANDARDS OF CONDUCT**

The provisions addressing tobacco and e-cigarettes are recommended for revision to include nicotine products regardless of whether the product contains tobacco. This language aligns with the language included in the Model Employee Handbook.

The Legal Issues in Update 124 memo, available with your Update 124 materials under [Local Manual Updates](#) on Policy Online (TASB login required), describes common legal concerns and best practices specific to this policy's topic.

#### **EHB(LOCAL) CURRICULUM DESIGN: SPECIAL PROGRAMS**

Recommended revisions to this local policy on Special Programs reflect updated Administrative Code rules addressing dyslexia and related disorders, specifically inclusion of references to the *Dyslexia Handbook* and admission, review, and dismissal (ARD) committee decisions.

#### **EHBB(LOCAL) SPECIAL PROGRAMS: GIFTED AND TALENTED STUDENTS**

Changes to the Texas State Plan for the Education of Gifted/Talented Students, approved by the State Board of Education in September 2024, prompted updates in terminology throughout this local policy. Recommended revisions at Funding are to align the text with requirements in the Education Code and in Administrative Code rules.

# Explanatory Notes

## TASB Localized Policy Manual Update 124

### Waxahachie ISD

#### FFG(LOCAL)

#### STUDENT WELFARE: CHILD ABUSE AND NEGLECT

Under Reporting Child Abuse and Neglect, a new subsection on Oral Reports is recommended to comply with revisions to the Family Code and Administrative Code. Recommended revisions at Making a Report are to clarify new requirements in the Education Code stating that reporting individuals must provide their name and contact information when making a report. The policy still states that the identity of a person making a report of suspected child abuse or neglect shall be kept confidential and disclosed only in accordance with the law.

#### GKA(LOCAL)

#### COMMUNITY RELATIONS: CONDUCT ON SCHOOL PREMISES

Recommended language prohibiting electronic vaporizing devices has been added to the Tobacco and E-Cigarettes section of this local policy.

The Legal Issues in Update 124 memo, available with your Update 124 materials under [Local Manual Updates](#) on Policy Online (TASB login required), describes common legal concerns and best practices specific to this policy's topic.

All Trustees, employees, vendors, contractors, agents, consultants, volunteers, and any other parties who are involved in the District's financial transactions shall act with integrity and diligence in duties involving the District's fiscal resources.

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**Note:** See the following policies and/or administrative regulations regarding conflicts of interest, ethics, and financial oversight:

- Code of ethics:
    - for Board members — BBF
    - for employees — DH
  - Financial conflicts of interest:
    - for public officials — BBFA
    - for all employees — DBD
    - for vendors — CHE
  - Compliance with state and federal grant and award requirements: CB, CBB
  - Financial conflicts and gifts and gratuities regarding federal funds: CB, CBB
  - Systems for monitoring the District's investment program: CDA
  - Budget planning and evaluation: CE
  - Compliance with accounting regulations: CFC
  - Activity fund management: CFD
  - Criminal history record information for employees: DBAA, DC
  - Disciplinary action for fraud by employees: DCD, DCE, and DF series
- 

**Fraud and Financial Impropriety**

The District prohibits fraud and financial impropriety, as defined below, in the actions of its Trustees, employees, vendors, contractors, agents, consultants, volunteers, and others seeking or maintaining a business relationship with the District.

Definition

Fraud and financial impropriety shall include but not be limited to:

1. Forgery or unauthorized alteration of any document or account belonging to the District.
2. Forgery or unauthorized alteration of a check, bank draft, or any other financial document.

FISCAL MANAGEMENT GOALS AND OBJECTIVES  
FINANCIAL ETHICS

CAA  
(LOCAL)

3. Misappropriation of funds, securities, supplies, or other District assets, including employee time.
4. Impropriety in the handling of money or reporting of District financial transactions.
5. Profiteering as a result of insider knowledge of District information or activities.
6. Unauthorized disclosure of confidential or proprietary information to outside parties.
7. Unauthorized disclosure of investment activities engaged in or contemplated by the District.
8. Accepting or seeking anything of material value from contractors, vendors, or other persons providing services or materials to the District, except as otherwise permitted by law or District policy. [See CB, DBD]
9. Inappropriately destroying, removing, or using records, furniture, fixtures, or equipment.
10. Failure to provide financial records required by federal, state, or local entities.
11. Failure to disclose conflicts of interest as required by law or District policy.
12. Any other dishonest act regarding the finances of the District.
13. Failure to comply with requirements imposed by law, the awarding agency, or a pass-through entity for state and federal awards.

**Financial Controls and Oversight**

Each employee who supervises or prepares District financial reports or transactions shall set an example of honest and ethical behavior and shall actively monitor his or her area of responsibility for fraud and financial impropriety.

**Fraud Prevention**

The Superintendent shall maintain a system of internal controls to deter and monitor for fraud or financial impropriety in the District.

Reports

Any person who suspects fraud or financial impropriety in the District shall report the suspicions immediately to a person with authority to investigate the suspicions, including any supervisor, the Superintendent, the Board President, or local law enforcement.

Reports of suspected fraud or financial impropriety shall be treated as confidential to the extent permitted by law. Limited disclosure may be necessary to complete a full investigation or to comply with

FISCAL MANAGEMENT GOALS AND OBJECTIVES  
FINANCIAL ETHICS

CAA  
(LOCAL)

law. All employees involved in an investigation shall be advised to keep information about the investigation confidential.

*Protection from  
Retaliation*

Neither the Board nor any District employee shall unlawfully retaliate against a person who in good faith reports perceived fraud or financial impropriety. [See DG]

**Fraud Investigations**

In coordination with legal counsel and other internal or external departments or agencies, as appropriate, the Superintendent, Board President, or a designee shall promptly investigate reports of potential fraud or financial impropriety.

Response

If an investigation substantiates a report of fraud or financial impropriety, the Superintendent shall promptly inform the Board of the report, the investigation, and any responsive action taken or recommended by the administration.

If an employee is found to have committed fraud or financial impropriety, the Superintendent shall take or recommend appropriate disciplinary action, which may include termination of employment. If a contractor or vendor is found to have committed fraud or financial impropriety, the District shall take appropriate action, which may include cancellation of the District's relationship with the contractor or vendor.

When circumstances warrant, the Board, Superintendent, or a designee may refer matters to appropriate law enforcement or regulatory authorities. In cases involving monetary loss to the District, the District may seek to recover lost or misappropriated funds.

The final disposition of the matter and any decision to file a criminal complaint or to refer the matter to the appropriate law enforcement or regulatory agency for independent investigation shall be made in consultation with legal counsel.

Federal Awards  
Disclosure

In connection with federal awards, the District shall promptly disclose in writing whenever the District has credible evidence of the commission of a violation of federal criminal law involving fraud, conflict of interest, bribery, or gratuity violations found in federal law, including the Civil False Claims Act. This provision applies to any activities or subawards of a federal award. [See CBB]

**Analysis of Fraud**

After any investigation substantiates a report of fraud or financial impropriety, the Superintendent shall analyze conditions or factors that may have contributed to the fraudulent or improper activity. The Superintendent shall ensure that appropriate administrative procedures are developed and implemented to prevent future misconduct. These measures shall be presented to the Board for review.



**Investment Authority**

The Superintendent or other person designated by Board resolution shall serve as the investment officer of the District and shall invest District funds as directed by the Board and in accordance with the District's written investment policy and generally accepted accounting procedures. All investment transactions except investment pool funds and mutual funds shall be settled on a delivery versus payment basis.

**Approved  
Investment  
Instruments**

From those investments authorized by law and described further in CDA(LEGAL) under Authorized Investments, the Board shall permit investment of District funds, including bond proceeds and pledged revenue to the extent allowed by law, in only the following investment types, consistent with the strategies and maturities defined in this policy:

1. Obligations of, or guaranteed by, governmental entities as permitted by Government Code 2256.009.
2. Certificates of deposit and share certificates as permitted by Government Code 2256.010.
3. Fully collateralized repurchase agreements permitted by Government Code 2256.011.
4. A securities lending program as permitted by Government Code 2256.0115.
5. Banker's acceptances as permitted by Government Code 2256.012.
6. Commercial paper as permitted by Government Code 2256.013.
7. No-load mutual funds, except for bond proceeds, and no-load money market mutual funds, as permitted by Government Code 2256.014.
8. A guaranteed investment contract as an investment vehicle for bond proceeds, provided it meets the criteria and eligibility requirements established by Government Code 2256.015.
9. Public funds investment pools as permitted by Government Code 2256.016.

**Safety**

The primary goal of the investment program is to ensure safety of principal, to maintain liquidity, and to maximize financial returns within current market conditions in accordance with this policy. Investments shall be made in a manner that ensures the preservation of capital in the overall portfolio, and offsets during a 12-month period any market price losses resulting from interest-rate fluctuations by income received from the balance of the portfolio. No indi-

OTHER REVENUES  
INVESTMENTS

CDA  
(LOCAL)

vidual investment transaction shall be undertaken that jeopardizes the total capital position of the overall portfolio.

**Investment Management**

In accordance with Government Code 2256.005(b)(3), the quality and capability of investment management for District funds shall be in accordance with the standard of care, investment training, and other requirements set forth in Government Code Chapter 2256.

**Liquidity and Maturity**

Any internally created pool fund group of the District shall have a maximum dollar weighted maturity of 180 days. The maximum allowable stated maturity of any other individual investment owned by the District shall not exceed three years from the time of purchase. The Board may specifically authorize a longer maturity for a given investment, within legal limits.

The District's investment portfolio shall have sufficient liquidity to meet anticipated cash flow requirements.

**Diversity**

The investment portfolio shall be diversified in terms of investment instruments, maturity scheduling, and financial institutions to reduce risk of loss resulting from overconcentration of assets in a specific class of investments, specific maturity, or specific issuer.

**Monitoring Market Prices**

The investment officer shall monitor the investment portfolio and shall keep the Board informed of significant changes in the market value of the District's investment portfolio. Information sources may include financial/investment publications and electronic media, available software for tracking investments, depository banks, commercial or investment banks, financial advisers, and representatives/advisers of investment pools or money market funds. Monitoring shall be done at least quarterly, as required by law, and more often as economic conditions warrant by using appropriate reports, indices, or benchmarks for the type of investment.

**Monitoring Rating Changes**

In accordance with Government Code 2256.005(b), the investment officer shall develop a procedure to monitor changes in investment ratings and to liquidate investments that do not maintain satisfactory ratings.

**Funds/Strategies**

Investments of the following fund categories shall be consistent with this policy and in accordance with the applicable strategy defined below. All strategies described below for the investment of a particular fund should be based on an understanding of the suitability of an investment to the financial requirements of the District and consider preservation and safety of principal, liquidity, marketability of an investment if the need arises to liquidate before maturity, diversification of the investment portfolio, and yield.

Operating Funds

Investment strategies for operating funds (including any commingled pools containing operating funds) shall have as their primary

OTHER REVENUES  
INVESTMENTS

CDA  
(LOCAL)

objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.

**Custodial Funds**

Investment strategies for custodial funds shall have as their primary objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.

**Debt Service Funds**

Investment strategies for debt service funds shall have as their primary objective sufficient investment liquidity to timely meet debt service payment obligations in accordance with provisions in the bond documents. Maturities longer than one year are authorized provided legal limits are not exceeded.

**Capital Project Funds**

Investment strategies for capital project funds shall have as their primary objective sufficient investment liquidity to timely meet capital project obligations. Maturities longer than one year are authorized provided legal limits are not exceeded.

**Safekeeping and Custody**

The District shall retain clearly marked receipts providing proof of the District's ownership. The District may delegate, however, to an investment pool the authority to hold legal title as custodian of investments purchased with District funds by the investment pool.

**Sellers of Investments**

Prior to handling investments on behalf of the District, a broker/dealer or a qualified representative of a business organization must submit required written documents in accordance with law. [See Sellers of Investments, CDA(LEGAL)]

Representatives of brokers/dealers and representatives with distributors of investment pools shall be registered with the Texas State Securities Board and must have membership in the Securities Investor Protection Corporation (SIPC) and be in good standing with the Financial Industry Regulatory Authority (FINRA). Distributors of investment pools shall also be a registrant in good standing with the Municipal Securities Rulemaking Board (MSRB).

**Soliciting Bids for CDs**

In order to get the best return on its investments, the District may solicit bids for certificates of deposit in writing, by telephone, or electronically, or by a combination of these methods.

**Interest Rate Risk**

To reduce exposure to changes in interest rates that could adversely affect the value of investments, the District shall use final and weighted-average-maturity limits and diversification.

The District shall monitor interest rate risk using weighted average maturity and specific identification.

**Internal Controls**

A system of internal controls shall be established and documented in writing and must include specific procedures designating who

has authority to withdraw funds. Also, they shall be designed to protect against losses of public funds arising from fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees and officers of the District. Controls deemed most important shall include:

1. Separation of transaction authority from accounting and recordkeeping and electronic transfer of funds.
2. Avoidance of collusion.
3. Custodial safekeeping.
4. Clear delegation of authority.
5. Written confirmation of telephone transactions.
6. Documentation of dealer questionnaires, quotations and bids, evaluations, transactions, and rationale.
7. Avoidance of bearer-form securities.

These controls shall be reviewed by the District's independent auditing firm.

**Annual Review**

The Board shall review this investment policy and investment strategies not less than annually and shall document its review in writing, which shall include whether any changes were made to either the investment policy or investment strategies.

**Annual Audit**

In conjunction with the annual financial audit, the District shall perform a compliance audit of management controls on investments and adherence to the District's established investment policies.

INTELLECTUAL PROPERTY

CY  
(LOCAL)

<b>Intellectual Property</b>	All copyrights, trademarks, and other intellectual property rights belonging to the District shall remain with the District at all times. Except as provided by law, policy, or written authorization from the Superintendent, the use of District intellectual property shall be limited to District-related purposes.
Students	A student shall retain all rights to their own work created as part of instruction or using District technology resources.
Employees <i>District Ownership</i>	As an agent of the District, an employee, including a student employee, shall not have rights to work created on District time or using District technology resources. The District shall own any work or work product created by a District employee in the course and scope of District employment, including the right to obtain patents or copyrights.
<i>Employee Ownership</i>	A District employee shall own any work or work product produced on personal time and with personal equipment and materials, including the right to obtain patents or copyrights.
<i>Exception</i>	The Superintendent shall have the authority to permit use of District materials and equipment in developing the employee's own projects, provided the employee agrees in writing to grant to the District a nonexclusive, nontransferable, perpetual, royalty-free, District-wide license to use the work, or permits the District to be listed as co-author or co-inventor if the District contribution to the work is substantial. District materials do not include student work, all rights to which are retained by the student.
Independent Contractors	The District may hire an independent contractor for specially commissioned works under a written works-made-for-hire agreement that provides that the District shall own the work product created under the agreement, as permitted by copyright law. Independent contractors shall comply with copyright law in all works commissioned.
Return of Intellectual Property	Upon the termination of any person's association with the District, all permission to possess, receive, or modify the District's intellectual property shall also immediately terminate. All such persons shall return to the District all intellectual property, including but not limited to any copies, no matter how kept or stored, and whether directly or indirectly possessed by such person.
<b>Copyright</b>	Unless the proposed use of a copyrighted work is an exception under the "fair use" guidelines maintained by the Superintendent, the District shall require an employee or student to obtain a license or permission from the copyright holder before copying, modifying, displaying, performing, distributing, or otherwise employing the copyright holder's work for instructional, curricular, or extracurricular purposes.

lar purposes. This policy does not apply to any work sufficiently documented to be in the public domain.

**Technology Use**

Use of District technology in violation of any law, including copyright law, is prohibited. Only appropriately licensed images, applications, programs, or other software may be used with District technology resources. The District's technology resources shall not be used to post, publicize, or duplicate information in violation of copyright law. The Superintendent shall employ all reasonable measures to prevent the use of District technology resources in violation of the law. Any person using District technology resources in violation of law shall lose user privileges in addition to other sanctions. [See BBI and CQ]

**Performances and Displays**

The display and performance of copyrighted material, including motion pictures, dramatic works, musical performances, or other audio and visual works, may only occur as part of instructional activities and in accordance with the following:

- As a regular part of teaching and directly related to the curriculum;
- During face-to-face teaching activities;
- When viewed in a classroom or designated place of instruction; and
- With a lawfully made copy or through authorized access.

**Designated Agent**

The District shall designate an agent to receive notification of alleged online copyright infringement and shall notify the U.S. Copyright Office of the designated agent's identity. The District shall include on its website information on how to contact the District's designated agent and a copy of the District's copyright policy. Upon notification, the District's designated agent shall take all actions necessary to remedy any violation. The District shall provide the designated agent appropriate training and resources necessary to protect the District.

If a content owner reasonably believes that the District's technology resources have been used to infringe upon a copyright, the owner may notify the designated agent.

**Trademark**

The District protects all District and campus trademarks, including names, logos, mascots, and symbols, from unauthorized use.

**School-Related Use**

The District grants permission to students, student organizations, parent organizations and other District-affiliated school-support or booster organizations to use, without charge, District and campus trademarks to promote a group of students, an activity or event, a

INTELLECTUAL PROPERTY

CY  
(LOCAL)

campus, or the District, if the use is in furtherance of a school-related business or activity. The Superintendent shall determine what constitutes use in furtherance of a school-related business or activity and is authorized to revoke permission if the use is improper or does not conform to administrative regulations.

Public Use

Members of the public, outside organizations, vendors, commercial manufacturers, wholesalers, and retailers shall not use District trademarks without written authorization from the Superintendent. Any production of merchandise with District trademarks for sale or distribution must be pursuant to a trademark licensing agreement and may be subject to the payment of royalties.

Any individual, organization, or business that uses District or campus trademarks without appropriate authorization may be subject to legal action.



EMPLOYEE STANDARDS OF CONDUCT

DH  
(LOCAL)

Each District employee shall perform his or her duties in accordance with state and federal law, District policy, and ethical standards. The District holds all employees accountable to the Educators' Code of Ethics. [See DH(EXHIBIT)]

Each District employee shall recognize and respect the rights of students, parents, other employees, and members of the community and shall work cooperatively with others to serve the best interests of the District.

An employee wishing to express concern, complaints, or criticism shall do so through appropriate channels. [See DGBA]

**Violations of Standards of Conduct**

Each employee shall comply with the standards of conduct set out in this policy and with any other policies, regulations, and guidelines that impose duties, requirements, or standards attendant to his or her status as a District employee. Violation of any policies, regulations, or guidelines, including intentionally making a false claim, offering a false statement, or refusing to cooperate with a District investigation, may result in disciplinary action, including termination of employment. [See DCD and DF series]

**Weapons Prohibited**

The District prohibits the use, possession, or display of any firearm, location-restricted knife, club, or prohibited weapon, as defined at FNCG, on District property at all times.

Exceptions

No violation of this policy occurs when:

1. Use or possession of a firearm by a specific employee is authorized by Board action [see the CKE series];
2. A District employee who holds a Texas handgun license stores a handgun or other firearm in a locked vehicle in a parking lot, parking garage, or other parking area provided by the District, provided the handgun or other firearm is not in plain view; or
3. The use, possession, or display of an otherwise prohibited weapon takes place as part of a District-approved activity supervised by proper authorities. [See FOD]

**Electronic Communication**

Use with Students

A certified employee, licensed employee, or any other employee designated in writing by the Superintendent or a campus principal may use electronic communication, as this term is defined by law, with currently enrolled students only about matters within the scope of the employee's professional responsibilities.

Unless an exception has been made in accordance with the employee handbook or other administrative regulations, an employee

EMPLOYEE STANDARDS OF CONDUCT

DH  
(LOCAL)

shall not use a personal electronic communication platform, application, or account to communicate with currently enrolled students.

Unless authorized above, all other employees are prohibited from using electronic communication directly with students who are currently enrolled in the District. The employee handbook or other administrative regulations shall further detail:

1. Exceptions for family and social relationships;
2. The circumstances under which an employee may use text messaging to communicate with individual students or student groups;
3. Hours of the day during which electronic communication is discouraged or prohibited; and
4. Other matters deemed appropriate by the Superintendent.

In accordance with ethical standards applicable to all District employees [see DH(EXHIBIT)], an employee shall be prohibited from using electronic communications in a manner that constitutes prohibited harassment or abuse of a District student; adversely affects the student's learning, mental health, or safety; includes threats of violence against the student; reveals confidential information about the student; or constitutes an inappropriate communication with a student, as described in the Educators' Code of Ethics.

An employee shall have no expectation of privacy in electronic communications with students. Each employee shall comply with the District's requirements for records retention and destruction to the extent those requirements apply to electronic communication. [See CPC]

Personal Use

All employees shall be held to the same professional standards in their public use of electronic communication as for any other public conduct. If an employee's use of electronic communication violates state or federal law or District policy, or interferes with the employee's ability to effectively perform his or her job duties, the employee is subject to disciplinary action, up to and including termination of employment.

Reporting Improper Communication

In accordance with administrative regulations, an employee shall notify his or her supervisor when a student engages in improper electronic communication with the employee.

Disclosing Personal Information

An employee shall not be required to disclose his or her personal email address or personal phone number to a student.

EMPLOYEE STANDARDS OF CONDUCT

DH  
(LOCAL)

**Safety Requirements** Each employee shall adhere to District safety rules and regulations and shall report unsafe conditions or practices to the appropriate supervisor.

**Harassment or Abuse** An employee shall not engage in prohibited harassment, including sexual harassment, of:

1. Other employees. [See DIA]
2. Students. [See FFH; see FFG regarding child abuse and neglect.]

While acting in the course of employment, an employee shall not engage in prohibited harassment, including sexual harassment, of other persons, including Board members, vendors, contractors, volunteers, or parents.

An employee shall report child abuse or neglect as required by law. [See FFG]

**Relationships with Students** An employee shall not form romantic or other inappropriate social relationships with students. Any sexual relationship between a student and a District employee is always prohibited, even if consensual. [See FFH]

As required by law, the District shall notify the parent of a student with whom an educator is alleged to have engaged in certain misconduct. [See FFF]

**Tobacco and Nicotine Products and E-Cigarettes** An employee is prohibited from possessing or using any type of tobacco product, e-cigarette, or any other electronic vaporizing device while on school property, in a District vehicle, or while attending an off-campus school-related activity. An employee is also prohibited from possessing or using any type of nicotine product, including nicotine pouches, regardless of whether the product contains tobacco, while on District property, in a District vehicle, or while attending an off-campus school-related activity.

An employee's supervisor is authorized to approve an exception to this policy for a smoking cessation product.

**Alcohol and Drugs / Notice of Drug-Free Workplace** As a condition of employment, an employee shall abide by the terms of the following drug-free workplace provisions. An employee shall notify the Superintendent in writing if the employee is convicted for a violation of a criminal drug statute occurring in the workplace in accordance with Arrests, Indictments, Convictions, and Other Adjudications, below.

An employee shall not manufacture, distribute, dispense, possess, use, or be under the influence of any of the following substances

EMPLOYEE STANDARDS OF CONDUCT

DH  
(LOCAL)

during working hours while on District property or at school-related activities during or outside of usual working hours:

1. Any controlled substance or dangerous drug as defined by law, including but not limited to marijuana, any narcotic drug, hallucinogen, stimulant, depressant, amphetamine, or barbiturate.
2. Alcohol or any alcoholic beverage.
3. Any abusable glue, aerosol paint, or any other chemical substance for inhalation.
4. Any other intoxicant or mood-changing, mind-altering, or behavior-altering drug.

An employee need not be legally intoxicated to be considered "under the influence" of a controlled substance.

Exceptions

It shall not be considered a violation of this policy if the employee:

1. Manufactures, possesses, or dispenses a substance listed above as part of the employee's job responsibilities;
2. Uses or possesses a controlled substance or drug authorized by a licensed physician prescribed for the employee's personal use; or
3. Possesses a controlled substance or drug that a licensed physician has prescribed for the employee's child or other individual for whom the employee is a legal guardian.

Sanctions

An employee who violates these drug-free workplace provisions shall be subject to disciplinary sanctions. Sanctions may include:

1. Referral to drug and alcohol counseling or rehabilitation programs;
2. Referral to employee assistance programs;
3. Termination from employment with the District; and
4. Referral to appropriate law enforcement officials for prosecution.

Notice

Employees shall receive a copy of this policy.

**Arrests, Indictments,  
Convictions, and  
Other Adjudications**

An employee shall notify his or her principal or immediate supervisor within three calendar days of any arrest, indictment, conviction, no contest or guilty plea, or other adjudication of the employee for any felony, any offense involving moral turpitude, and any of the other offenses as indicated below:

EMPLOYEE STANDARDS OF CONDUCT

DH  
(LOCAL)

1. Crimes involving school property or funds;
2. Crimes involving attempt by fraudulent or unauthorized means to obtain or alter any certificate or permit that would entitle any person to hold or obtain a position as an educator;
3. Crimes that occur wholly or in part on school property or at a school-sponsored activity; or
4. Crimes involving moral turpitude, which include:
  - Dishonesty; fraud; deceit; theft; misrepresentation;
  - Deliberate violence;
  - Base, vile, or depraved acts that are intended to arouse or gratify the sexual desire of the actor;
  - Felony possession or conspiracy to possess, or any misdemeanor or felony transfer, sale, distribution, or conspiracy to transfer, sell, or distribute any controlled substance defined in Chapter 481 of the Health and Safety Code;
  - Felony driving while intoxicated (DWI); or
  - Acts constituting abuse or neglect under the Texas Family Code.

**Dress and Grooming**

An employee's dress and grooming shall be clean, neat, in a manner appropriate for his or her assignment, and in accordance with any additional standards established by his or her supervisor and approved by the Superintendent.



**Dyslexia and Related Disorders**

The District shall comply with all applicable state rules regarding students with dyslexia and related disorders, including the “Dyslexia Handbook” and the provision of dyslexia instruction for students with dyslexia or a related disorder as determined by the student’s admission, review, and dismissal committee.

In accordance with administrative procedures, the District shall provide regular training opportunities for teachers of students with dyslexia that include new research and practices for educating students with dyslexia.



<b>Referral</b>	Students may be referred for the gifted and talented program at any time by teachers, school counselors, parents, or other interested persons.
Screening and Identification Process	<p>The District shall provide assessment opportunities to complete the screening and identification process for referred students at least once per school year.</p> <p>The District shall schedule a gifted and talented program awareness session for parents that provides an overview of the identification procedures and services for the program prior to beginning the screening and identification process.</p>
Parental Consent	The District shall obtain written parental consent before any special testing or individual assessment is conducted as part of the screening and identification process. All student information collected during the screening and identification process shall be an educational record, subject to the protections set out in policies at FL.
<b>Identification Criteria</b>	The Board-approved program for the gifted and talented shall establish criteria to identify gifted and talented students. The criteria shall be specific to the state definition of gifted and talented and shall ensure the fair assessment of students with special needs, such as the culturally different, the economically disadvantaged, and students with disabilities.
<b>Assessments</b>	Data collected through both objective and subjective assessments shall be measured against the criteria approved by the Board to determine individual eligibility for the program. Assessment tools may include, but are not limited to, the following: achievement tests, intelligence tests, creativity tests, behavioral checklists completed by teachers and parents, student/parent conferences, and available student work products.
<b>Selection</b>	A placement committee shall evaluate each referred student according to the established criteria and shall identify those students for whom placement in the gifted and talented program is the most appropriate educational setting. The committee shall be composed of at least three professional educators who have received training in the nature and needs of gifted students, as required by law.
<b>Notification</b>	The District shall provide written notification to parents of students who qualify for services through the District's gifted and talented program. Participation in any program or services provided for gifted students shall be voluntary, and the District shall obtain written permission from the parents before placing a student in a gifted and talented program.

<b>Reassessment</b>	If the District reassesses students in the gifted and talented program, the reassessment shall be based on a student's performance in response to services and shall occur no more than once in elementary grades, once in middle school grades, and once in high school grades.
<b>Transfer Students</b>	When a student identified as gifted by a previous school district enrolls in the District, the placement committee shall review the student's records and conduct assessment procedures when necessary to determine if placement in the District's program for gifted and talented students is appropriate.
Interdistrict	[See FDD(LEGAL) for information regarding transfer students and the Interstate Compact on Educational Opportunities for Military Children]
Intradistrict	A student who transfers from one campus in the District to the same grade level at another District campus shall continue to receive services in the District's gifted and talented program.
<b>Furloughs</b>	The District may place on a furlough any student who is unable to maintain satisfactory performance or whose educational needs are not being met within the structure of the gifted and talented program. A furlough may be initiated by the District, the parent, or the student.  In accordance with the Board-approved program, a furlough shall be granted for specified reasons and for a specified period of time. At the end of a furlough, the student may reenter the gifted and talented program, be placed on another furlough, or be exited from the program.
<b>Exit Provisions</b>	The District shall monitor student performance in response to gifted and talented program services. If at any time the placement committee or a parent determines the program is not meeting the student's educational needs, the committee shall meet with the parent and student before finalizing an exit decision.
<b>Appeals</b>	A parent, student, or educator may appeal any final decision of the placement committee regarding services in the gifted and talented program. Appeals shall be made first to the placement committee. Any subsequent appeals shall be made in accordance with FNG(LOCAL) beginning at Level Two.
<b>Program Evaluation</b>	The District shall annually evaluate the effectiveness of the District's gifted and talented program, and the results of the evaluation shall be used to modify and update the District and campus improvement plans. The District shall include parents in the evaluation process and shall share the information with Board members,

administrators, teachers, school counselors, students in the gifted and talented program, and the community.

**Funding**

The Superintendent shall develop administrative procedures to ensure that 100 percent of the state funds allocated for the gifted and talented program are spent providing and enhancing the District's program and that a method accounting for expenditures related to the gifted and talented program is established and aligns with the Texas Education Agency's financial compliance guidance.

**Community Awareness**

The District shall ensure that information about the District's gifted and talented program is available to parents and community members and that they have an opportunity to develop an understanding of and support for the program.



**Program to Address  
Child Sexual Abuse,  
Trafficking, and  
Maltreatment**

The District's program to address child sexual abuse, trafficking, and other maltreatment of children, as included in the District improvement plan and the student handbook, shall include:

1. Methods for increasing staff, student, and parent awareness regarding these issues, including prevention techniques and knowledge of likely warning signs indicating that a child may be a victim;
2. Age-appropriate, research-based antivictimization programs for students;
3. Actions that a child who is a victim should take to obtain assistance and intervention; and
4. Available counseling options for affected students.

Training

The District shall provide training to employees as required by law and District policy. Training shall address techniques to prevent and recognize sexual abuse, trafficking, and all other maltreatment of children, including children with significant cognitive disabilities. [See DMA]

[See BBD for Board member training requirements and BJCB for Superintendent continuing education requirements.]

**Reporting Child  
Abuse and Neglect**

Any person who has reasonable cause to believe that a child's physical or mental health or welfare has been adversely affected by abuse or neglect has a legal responsibility, under state law, to immediately report the suspected abuse or neglect to an appropriate authority.

As defined in state law, child abuse and neglect include both sex and labor trafficking of a child.

The following individuals have an additional legal obligation to submit a written or oral report within 48 hours of learning of the facts giving rise to the suspicion of abuse or neglect:

1. Any District employee, agent, or contractor who suspects a child's physical or mental health or welfare has been adversely affected by abuse or neglect.
2. A professional who has reasonable cause to believe that a child has been or may be abused or neglected or may have been a victim of indecency with a child. A professional is anyone licensed or certified by the state who has direct contact with children in the normal course of duties for which the individual is licensed or certified.

A person is required to make a report if the person has reasonable cause to believe that an adult was a victim of abuse or neglect as a

child and the person determines in good faith that disclosure of the information is necessary to protect the health and safety of another child or an elderly or disabled person.

[For parental notification requirements regarding an allegation of educator misconduct with a student, see FFF.]

**Oral Reports**

As required by law, an oral report made to the Texas Department of Family and Protective Services (DFPS) is recorded.

**Restrictions on Reporting**

In accordance with law, an employee is prohibited from using or threatening to use a parent's refusal to consent to administration of a psychotropic drug or to any other psychiatric or psychological testing or treatment of a child as the sole basis for making a report of neglect, unless the employee has cause to believe that the refusal:

1. Presents a substantial risk of death, disfigurement, or bodily injury to the child; or
2. Has resulted in an observable and material impairment to the growth, development, or functioning of the child.

**Making a Report**

Reports may be made to any of the following:

1. A state or local law enforcement agency;
2. The Child Protective Services (CPS) division of DFPS at 800-252-5400 or the [Texas Abuse Hotline website](#)<sup>1</sup>;
3. A local CPS office; or
4. If applicable, the state agency operating, licensing, certifying, or registering the facility in which the suspected abuse or neglect occurred.

However, if the suspected abuse or neglect involves a person responsible for the care, custody, or welfare of the child, the report must be made to DFPS, unless the report is to the state agency that operates, licenses, certifies, or registers the facility where the suspected abuse or neglect took place; or the report is to the Texas Juvenile Justice Department as a report of suspected abuse or neglect in a juvenile justice program or facility. As defined by law, a person responsible for the care, custody, or welfare of a child includes school personnel and volunteers and day-care workers. [See FFG(LEGAL)]

An individual does not fulfill his or her responsibilities under the law by only reporting suspicion of abuse or neglect to a campus principal, school counselor, or another District staff member. Furthermore, the District is prohibited from requiring an employee to first report his or her suspicion to a District or campus administrator.

In accordance with law, an individual must provide their name and telephone number when making a report. If the individual making the report is a school employee, agent, or contractor, they must also provide their business address and profession.

**Confidentiality**

The identity of a person making a report of suspected child abuse or neglect shall be kept confidential and disclosed only in accordance with the law and the rules of the investigating agency.

**Immunity**

A person who in good faith reports or assists in the investigation of a report of child abuse or neglect is immune from civil or criminal liability.

**Failing to Report Suspected Child Abuse or Neglect**

By failing to report suspicion of child abuse or neglect, an employee:

1. May be placing a child at risk of continued abuse or neglect;
2. Violates the law and may be subject to legal penalties, including criminal sanctions for knowingly failing to make a required report;
3. Violates Board policy and may be subject to disciplinary action, including possible termination of employment; and
4. May have his or her certification from the State Board for Educator Certification suspended, revoked, or canceled in accordance with 19 Administrative Code Chapter 249.

It is a criminal offense to coerce someone into suppressing or failing to report child abuse or neglect.

**Responsibilities Regarding Investigations**

In accordance with law, District officials shall be prohibited from:

1. Denying an investigator's request to interview a child at school in connection with an investigation of child abuse or neglect;
2. Requiring that a parent or school employee be present during the interview; or
3. Coercing someone into suppressing or failing to report child abuse or neglect.

District personnel shall cooperate fully and without parental consent, if necessary, with an investigation of reported child abuse or neglect. [See GKA]

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<sup>1</sup> Texas Abuse Hotline website: <http://www.txabusehotline.org>



**Access to District Property**

Authorized District officials, including school resource officers and District police officers if applicable, may refuse to allow a person access to property under the District's control in accordance with law.

District officials may request assistance from law enforcement in an emergency or when a person is engaging in behavior rising to the level of criminal conduct.

**Ejection or Exclusion under Education Code 37.105**

In accordance with Education Code 37.105, a District official shall provide a person refused entry to or ejected from property under the District's control written information explaining the right to appeal such refusal of entry or ejection under the District's grievance process.

A person appealing under the District's grievance process shall be permitted to address the Board in person within 90 calendar days of filing the initial complaint, unless the complaint is resolved before the Board considers it. [See FNG and GF]

**Off-Campus Activities**

Employees shall be designated to ensure appropriate conduct of participants and others attending a school-related activity at non-District or out-of-District facilities. Those so designated shall coordinate their efforts with persons in charge of the facilities.

**Prohibitions**

Tobacco and E-Cigarettes

The District prohibits smoking and the use of tobacco products, e-cigarettes, or other electronic vaporizing devices on District property, in District vehicles, or at school-related activities.

Weapons

The District prohibits the unlawful use, possession, or display of any firearm, location-restricted knife, club, or prohibited weapon, as defined at FNCG, on all District property at all times.

*Exceptions*

No violation of this policy occurs when:

1. A Texas handgun license holder stores a handgun or other firearm in a locked vehicle in a parking lot, parking garage, or other parking area provided by the District, as long as the handgun or other firearm is not in plain view; or
2. The use, possession, or display of an otherwise prohibited weapon takes place as part of a District-approved activity supervised by proper authorities. [See FOD]





## (LOCAL) Policy Comparisons

These documents are generated by an automated process that compares the updated policy to the current policy as found in TASB records.

In this packet, you will find:

- Policies being recommended for revision (annotated)
- New policies (not annotated)
- Policies recommended for deletion (annotated in PDF; not shown in Word)

Annotations are shown as follows:

- Deletions are in a red strike-through font: ~~deleted text~~.
- Additions are in a blue font: **new text**.
- Blocks of text that were moved without changes are shown in green, with double underline and double strike-through formatting to distinguish the text's new placement from its original location: ~~moved text~~ becomes moved text.
- Revision bars appear in the right margin to show sections with changes.

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**Note:** While the annotation software competently identifies simple changes, large or complicated changes — as in an extensive rewrite — may be more difficult to follow. In addition, TASB's recent changes to the policy templates to facilitate accessibility sometimes make formatting changes appear tracked, even though the text remains the same.

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For further assistance in understanding policy changes, please refer to the explanatory notes in your Localized Policy Manual update packet or contact your policy consultant.

### Contact us:

School Districts and Education Service Centers, call 800-580-7529 or email [policy.service@tasb.org](mailto:policy.service@tasb.org).

Community Colleges, call 800-580-1488 or email [colleges@tasb.org](mailto:colleges@tasb.org).

All Trustees, employees, vendors, contractors, agents, consultants, volunteers, and any other parties who are involved in the District's financial transactions shall act with integrity and diligence in duties involving the District's fiscal resources.

**Note:** See the following policies and/or administrative regulations regarding conflicts of interest, ethics, and financial oversight:

- Code of ethics:
  - for Board members— BBF
  - for employees— DH
- Financial conflicts of interest:
  - for public officials— BBFA
  - for all employees— DBD
  - for vendors— CHE
- Compliance with state and federal grant and award requirements: CB, CBB
- Financial conflicts and gifts and gratuities regarding federal funds: CB, CBB
- Systems for monitoring the District's investment program: CDA
- Budget planning and evaluation: CE
- Compliance with accounting regulations: CFC
- Activity fund management: CFD
- Criminal history record information for employees: DBAA, DC
- Disciplinary action for fraud by employees: DCD, DCE, and DF series

**Fraud and Financial Impropriety**

The District prohibits fraud and financial impropriety, as defined below, in the actions of its Trustees, employees, vendors, contractors, agents, consultants, volunteers, and others seeking or maintaining a business relationship with the District.

Definition

Fraud and financial impropriety shall include but not be limited to:

1. Forgery or unauthorized alteration of any document or account belonging to the District.
2. Forgery or unauthorized alteration of a check, bank draft, or any other financial document.

FISCAL MANAGEMENT GOALS AND OBJECTIVES  
FINANCIAL ETHICS

CAA  
(LOCAL)

3. Misappropriation of funds, securities, supplies, or other District assets, including employee time.
4. Impropriety in the handling of money or reporting of District financial transactions.
5. Profiteering as a result of insider knowledge of District information or activities.
6. Unauthorized disclosure of confidential or proprietary information to outside parties.
7. Unauthorized disclosure of investment activities engaged in or contemplated by the District.
8. Accepting or seeking anything of material value from contractors, vendors, or other persons providing services or materials to the District, except as otherwise permitted by law or District policy. [See CB, DBD]
9. Inappropriately destroying, removing, or using records, furniture, fixtures, or equipment.
10. Failure to provide financial records required by federal, state, or local entities.
11. Failure to disclose conflicts of interest as required by law or District policy.
12. Any other dishonest act regarding the finances of the District.
13. Failure to comply with requirements imposed by law, the awarding agency, or a pass-through entity for state and federal awards.

**Financial Controls and Oversight**

Each employee who supervises or prepares District financial reports or transactions shall set an example of honest and ethical behavior and shall actively monitor his or her area of responsibility for fraud and financial impropriety.

**Fraud Prevention**

The Superintendent ~~or designee~~ shall maintain a system of internal controls to deter and monitor for fraud or financial impropriety in the District.

Reports

Any person who suspects fraud or financial impropriety in the District shall report the suspicions immediately to a person with authority to investigate the suspicions, including any supervisor, the Superintendent ~~or designee~~, the Board President, or local law enforcement.

Reports of suspected fraud or financial impropriety shall be treated as confidential to the extent permitted by law. Limited disclosure

FISCAL MANAGEMENT GOALS AND OBJECTIVES  
FINANCIAL ETHICS

CAA  
(LOCAL)

may be necessary to complete a full investigation or to comply with law. All employees involved in an investigation shall be advised to keep information about the investigation confidential.

*Protection from  
Retaliation*

Neither the Board nor any District employee shall unlawfully retaliate against a person who in good faith reports perceived fraud or financial impropriety. [See DG]

**Fraud Investigations**

In coordination with legal counsel and other internal or external departments or agencies, as appropriate, the Superintendent, Board President, or a designee shall promptly investigate reports of potential fraud or financial impropriety.

Response

If an investigation substantiates a report of fraud or financial impropriety, the Superintendent ~~or designee~~ shall promptly inform the Board of the report, the investigation, and any responsive action taken or recommended by the administration.

If an employee is found to have committed fraud or financial impropriety, the Superintendent ~~or designee~~ shall take or recommend appropriate disciplinary action, which may include termination of employment. If a contractor or vendor is found to have committed fraud or financial impropriety, the District shall take appropriate action, which may include cancellation of the District's relationship with the contractor or vendor.

When circumstances warrant, the Board, Superintendent, or a designee may refer matters to appropriate law enforcement or regulatory authorities. In cases involving monetary loss to the District, the District may seek to recover lost or misappropriated funds.

The final disposition of the matter and any decision to file a criminal complaint or to refer the matter to the appropriate law enforcement or regulatory agency for independent investigation shall be made in consultation with legal counsel.

Federal Awards  
Disclosure

~~The~~ In connection with federal awards, the District shall promptly disclose, ~~in a timely manner~~ in writing ~~to the federal awarding agency or pass-through entity, all violations~~ whenever the District has credible evidence of the commission of a violation of federal criminal law involving fraud, conflict of interest, bribery, or gratuity violations ~~potentially affecting~~ found in federal law, including the Civil False Claims Act. This provision applies to any activities or subawards of a federal ~~grant~~ award. [See CBB]

**Analysis of Fraud**

After any investigation substantiates a report of fraud or financial impropriety, the Superintendent ~~or designee~~ shall analyze conditions or factors that may have contributed to the fraudulent or improper activity. The Superintendent ~~or designee~~ shall ensure that

appropriate administrative procedures are developed and implemented to prevent future misconduct. These measures shall be presented to the Board for review.

**Investment Authority**

The Superintendent or other person designated by Board resolution shall serve as the investment officer of the District and shall invest District funds as directed by the Board and in accordance with the District's written investment policy and generally accepted accounting procedures. All investment transactions except investment pool funds and mutual funds shall be settled on a delivery versus payment basis.

**Approved  
Investment  
Instruments**

From those investments authorized by law and described further in CDA(LEGAL) under Authorized Investments, the Board shall permit investment of District funds, including bond proceeds and pledged revenue to the extent allowed by law, in only the following investment types, consistent with the strategies and maturities defined in this policy:

1. Obligations of, or guaranteed by, governmental entities as permitted by Government Code 2256.009.
2. Certificates of deposit and share certificates as permitted by Government Code 2256.010.
3. Fully collateralized repurchase agreements permitted by Government Code 2256.011.
4. A securities lending program as permitted by Government Code 2256.0115.
5. Banker's acceptances as permitted by Government Code 2256.012.
6. Commercial paper as permitted by Government Code 2256.013.
7. No-load mutual funds, except for bond proceeds, and no-load money market mutual funds, as permitted by Government Code 2256.014.
8. A guaranteed investment contract as an investment vehicle for bond proceeds, provided it meets the criteria and eligibility requirements established by Government Code 2256.015.
9. Public funds investment pools as permitted by Government Code 2256.016.

**Safety**

The primary goal of the investment program is to ensure safety of principal, to maintain liquidity, and to maximize financial returns within current market conditions in accordance with this policy. Investments shall be made in a manner that ensures the preservation of capital in the overall portfolio, and offsets during a 12-month period any market price losses resulting from interest-rate fluctua-

tions by income received from the balance of the portfolio. No individual investment transaction shall be undertaken that jeopardizes the total capital position of the overall portfolio.

**Investment Management**

In accordance with Government Code 2256.005(b)(3), the quality and capability of investment management for District funds shall be in accordance with the standard of care, investment training, and other requirements set forth in Government Code Chapter 2256.

**Liquidity and Maturity**

Any internally created pool fund group of the District shall have a maximum dollar weighted maturity of 180 days. The maximum allowable stated maturity of any other individual investment owned by the District shall not exceed three years from the time of purchase. The Board may specifically authorize a longer maturity for a given investment, within legal limits.

The District's investment portfolio shall have sufficient liquidity to meet anticipated cash flow requirements.

**Diversity**

The investment portfolio shall be diversified in terms of investment instruments, maturity scheduling, and financial institutions to reduce risk of loss resulting from overconcentration of assets in a specific class of investments, specific maturity, or specific issuer.

**Monitoring Market Prices**

The investment officer shall monitor the investment portfolio and shall keep the Board informed of significant changes in the market value of the District's investment portfolio. Information sources may include financial/investment publications and electronic media, available software for tracking investments, depository banks, commercial or investment banks, financial advisers, and representatives/advisers of investment pools or money market funds. Monitoring shall be done at least quarterly, as required by law, and more often as economic conditions warrant by using appropriate reports, indices, or benchmarks for the type of investment.

**Monitoring Rating Changes**

In accordance with Government Code 2256.005(b), the investment officer shall develop a procedure to monitor changes in investment ratings and to liquidate investments that do not maintain satisfactory ratings.

**Funds/Strategies**

Investments of the following fund categories shall be consistent with this policy and in accordance with the applicable strategy defined below. All strategies described below for the investment of a particular fund should be based on an understanding of the suitability of an investment to the financial requirements of the District and consider preservation and safety of principal, liquidity, marketability of an investment if the need arises to liquidate before maturity, diversification of the investment portfolio, and yield.

OTHER REVENUES  
INVESTMENTS

CDA  
(LOCAL)

Operating Funds	Investment strategies for operating funds (including any commingled pools containing operating funds) shall have as their primary objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.
Custodial Funds	Investment strategies for custodial funds shall have as their primary objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.
Debt Service Funds	Investment strategies for debt service funds shall have as their primary objective sufficient investment liquidity to timely meet debt service payment obligations in accordance with provisions in the bond documents. Maturities longer than one year are authorized provided legal limits are not exceeded.
Capital Project Funds	Investment strategies for capital project funds shall have as their primary objective sufficient investment liquidity to timely meet capital project obligations. Maturities longer than one year are authorized provided legal limits are not exceeded.
<b>Safekeeping and Custody</b>	The District shall retain clearly marked receipts providing proof of the District's ownership. The District may delegate, however, to an investment pool the authority to hold legal title as custodian of investments purchased with District funds by the investment pool.
<b>Sellers of Investments</b>	<p>Prior to handling investments on behalf of the District, a broker/dealer or a qualified representative of a business organization must submit required written documents in accordance with law. [See Sellers of Investments, CDA(LEGAL)]</p> <p>Representatives of brokers/dealers <a href="#">and representatives with distributors of investment pools</a> shall be registered with the Texas State Securities Board and must have membership in the Securities Investor Protection Corporation (SIPC) and be in good standing with the Financial Industry Regulatory Authority (FINRA). <a href="#">Distributors of investment pools shall also be a registrant in good standing with the Municipal Securities Rulemaking Board (MSRB).</a></p>
<b>Soliciting Bids for CDs</b>	In order to get the best return on its investments, the District may solicit bids for certificates of deposit in writing, by telephone, or electronically, or by a combination of these methods.
<b>Interest Rate Risk</b>	<p>To reduce exposure to changes in interest rates that could adversely affect the value of investments, the District shall use final and weighted-average-maturity limits and diversification.</p> <p>The District shall monitor interest rate risk using weighted average maturity and specific identification.</p>

**Internal Controls**

A system of internal controls shall be established and documented in writing and must include specific procedures designating who has authority to withdraw funds. Also, they shall be designed to protect against losses of public funds arising from fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees and officers of the District. Controls deemed most important shall include:

1. Separation of transaction authority from accounting and recordkeeping and electronic transfer of funds.
2. Avoidance of collusion.
3. Custodial safekeeping.
4. Clear delegation of authority.
5. Written confirmation of telephone transactions.
6. Documentation of dealer questionnaires, quotations and bids, evaluations, transactions, and rationale.
7. Avoidance of bearer-form securities.

These controls shall be reviewed by the District's independent auditing firm.

**Annual Review**

The Board shall review this investment policy and investment strategies not less than annually and shall document its review in writing, which shall include whether any changes were made to either the investment policy or investment strategies.

**Annual Audit**

In conjunction with the annual financial audit, the District shall perform a compliance audit of management controls on investments and adherence to the District's established investment policies.

<b>Intellectual Property</b>	All copyrights, trademarks, and other intellectual property rights <del>be- longing to the District</del> shall remain with the District at all times. <del>Ex- cept as provided by law, policy, or written authorization from the Superintendent, the use of District intellectual property shall be lim- ited to District-related purposes.</del>
Students	A student shall retain all rights to <del>their own</del> work created as part of instruction or using District technology resources.
Employees <i>District Ownership</i>	As an agent of the District, an employee, including a student em- ployee, shall not have rights to work <del>he or she creates</del> created on District time or using District technology resources. The District shall own any work or work product created by a District employee in the course and scope of <del>his or her</del> District employment, including the right to obtain <del>patents or</del> copyrights.
<i>Employee Ownership</i>	<del>If the employee obtains a patent for such work, the employee shall grant a non-exclusive, non-transferable, perpetual, royalty-free, Districtwide license to the District for use of the patented work.</del> A District employee shall own any work or work product produced on <del>his or her own personal</del> time, <del>away from his or her job</del> and with personal equipment and materials, including the right to obtain pa- tents or copyrights.
<i>Permission A District employee may apply to the</i> Exception	The Superintendent <del>or designee</del> shall have the authority to permit use of District materials and equipment in <del>his or her creative devel- oping the employee's own</del> projects, provided the employee agrees <del>either</del> in writing to grant to the District a <del>non-exclusive, non-transfer- able</del> nonexclusive, nontransferable, perpetual, royalty-free, District- wide license to use the work, or permits the District to be listed as co-author or co-inventor if the District contribution to the work is substantial. District materials do not include student work, all rights to which are retained by the student.
<del>Works Made for Hire</del> Independent Contractors	The District may hire an independent contractor for specially com- missioned <del>work(s)</del> works under a written works-made-for-hire agreement that provides that the District shall own the work prod- uct created under the agreement, as permitted by copyright law. In- dependent contractors shall comply with copyright law in all works commissioned.
Return of Intellectual Property	Upon the termination of any person's association with the District, all permission to possess, receive, or modify the District's intellec- tual property shall also immediately terminate. All such persons shall return to the District all intellectual property, including but not limited to any copies, no matter how kept or stored, and whether directly or indirectly possessed by such person.

**Copyright**

Unless the proposed use of a copyrighted work is an exception under the “fair use” guidelines maintained by the Superintendent ~~or designee~~, the District shall require an employee or student to obtain a license or permission from the copyright holder before copying, modifying, displaying, performing, distributing, or otherwise employing the copyright holder’s work for instructional, curricular, or extracurricular purposes. This policy does not apply to any work sufficiently documented to be in the public domain.

Technology Use

~~All persons are prohibited from using~~ Use of District technology in violation of any law, including copyright law, ~~is prohibited~~. Only appropriately licensed ~~images, applications, programs, or other software~~ may be used with District technology resources. ~~No person shall use the~~ The District’s technology resources shall not be used to post, publicize, or duplicate information in violation of copyright law. The ~~Board shall direct the Superintendent or designee to~~ shall employ all reasonable measures to prevent the use of District technology resources in violation of the law. ~~All persons~~ Any person using District technology resources in violation of law shall lose user privileges in addition to other sanctions. [See BBI and CQ]

~~Electronic Media~~

~~Unless a license or permission is obtained, electronic media in the classroom~~ Performances and Displays

The display and performance of copyrighted material, including motion pictures ~~and other audiovisual~~, dramatic works, ~~must be used in~~ musical performances, or other audio and visual works, may only occur as part of instructional activities and in accordance with the following:

- As a regular part of teaching and directly related to the ~~course of~~ curriculum;
- During face-to-face teaching activities ~~as defined by law~~;
- When viewed in a classroom or designated place of instruction; and
- With a lawfully made copy or through authorized access.

Designated Agent

The District shall designate an agent to receive notification of alleged online copyright infringement and shall notify the U.S. Copyright Office of the designated agent’s identity. The District shall include on its ~~Web site~~ website information on how to contact the District’s designated agent and a copy of the District’s copyright policy. Upon notification, the District’s designated agent shall take all actions necessary to remedy any violation. The District shall provide the designated agent appropriate training and resources necessary to protect the District.

If a content owner reasonably believes that the District’s technology resources have been used to infringe upon a copyright, the owner may notify the designated agent.

**Trademark**

The District protects all District and campus trademarks, including names, logos, mascots, and symbols, from unauthorized use.

School-Related Use

The District grants permission to students, student organizations, parent organizations and other District-affiliated school-support or booster organizations to use, without charge, District and campus trademarks to promote a group of students, an activity or event, a campus, or the District, if the use is in furtherance of a school-related business or activity. The Superintendent ~~or designee~~ shall determine what constitutes use in furtherance of a school-related business or activity and is authorized to revoke permission if the use is improper or does not conform to administrative regulations.

Public Use

Members of the ~~general~~-public, outside organizations, vendors, commercial manufacturers, wholesalers, and retailers shall not use District trademarks without ~~the written permission of~~ authorization from the Superintendent ~~or designee~~. Any production of merchandise with District trademarks for sale or distribution must be pursuant to a trademark licensing agreement and may be subject to the payment of royalties.

Any individual, organization, or business that uses District ~~or campus~~ trademarks without appropriate authorization ~~shall~~ may be subject to legal action.

EMPLOYEE STANDARDS OF CONDUCT

DH  
(LOCAL)

Each District employee shall perform his or her duties in accordance with state and federal law, District policy, and ethical standards. The District holds all employees accountable to the Educators' Code of Ethics. [See DH(EXHIBIT)]

Each District employee shall recognize and respect the rights of students, parents, other employees, and members of the community and shall work cooperatively with others to serve the best interests of the District.

An employee wishing to express concern, complaints, or criticism shall do so through appropriate channels. [See DGBA]

**Violations of Standards of Conduct**

Each employee shall comply with the standards of conduct set out in this policy and with any other policies, regulations, and guidelines that impose duties, requirements, or standards attendant to his or her status as a District employee. Violation of any policies, regulations, or guidelines, including intentionally making a false claim, offering a false statement, or refusing to cooperate with a District investigation, may result in disciplinary action, including termination of employment. [See DCD and DF series]

**Weapons Prohibited**

The District prohibits the use, possession, or display of any firearm, location-restricted knife, club, or prohibited weapon, as defined at FNCG, on District property at all times.

Exceptions

No violation of this policy occurs when:

1. Use or possession of a firearm by a specific employee is authorized by Board action. ~~[See CKG and CKE]~~ [see the CKE series];
2. A District employee who holds a Texas handgun license stores a handgun or other firearm in a locked vehicle in a parking lot, parking garage, or other parking area provided by the District, provided the handgun or other firearm is not in plain view; or
3. The use, possession, or display of an otherwise prohibited weapon takes place as part of a District-approved activity supervised by proper authorities. [See FOD]

**Electronic Communication**

Use with Students

A certified employee, licensed employee, or any other employee designated in writing by the Superintendent or a campus principal may use electronic communication, as this term is defined by law, with currently enrolled students only about matters within the scope of the employee's professional responsibilities.

Unless an exception has been made in accordance with the employee handbook or other administrative regulations, an employee

EMPLOYEE STANDARDS OF CONDUCT

DH  
(LOCAL)

shall not use a personal electronic communication platform, application, or account to communicate with currently enrolled students.

Unless authorized above, all other employees are prohibited from using electronic communication directly with students who are currently enrolled in the District. The employee handbook or other administrative regulations shall further detail:

1. Exceptions for family and social relationships;
2. The circumstances under which an employee may use text messaging to communicate with individual students or student groups;
3. Hours of the day during which electronic communication is discouraged or prohibited; and
4. Other matters deemed appropriate by the Superintendent ~~or designee.~~

In accordance with ethical standards applicable to all District employees [see DH(EXHIBIT)], an employee shall be prohibited from using electronic communications in a manner that constitutes prohibited harassment or abuse of a District student; adversely affects the student's learning, mental health, or safety; includes threats of violence against the student; reveals confidential information about the student; or constitutes an inappropriate communication with a student, as described in the Educators' Code of Ethics.

An employee shall have no expectation of privacy in electronic communications with students. Each employee shall comply with the District's requirements for records retention and destruction to the extent those requirements apply to electronic communication. [See CPC]

Personal Use	All employees shall be held to the same professional standards in their public use of electronic communication as for any other public conduct. If an employee's use of electronic communication violates state or federal law or District policy, or interferes with the employee's ability to effectively perform his or her job duties, the employee is subject to disciplinary action, up to and including termination of employment.
Reporting Improper Communication	In accordance with administrative regulations, an employee shall notify his or her supervisor when a student engages in improper electronic communication with the employee.
Disclosing Personal Information	An employee shall not be required to disclose his or her personal email address or personal phone number to a student.

**Safety Requirements** Each employee shall adhere to District safety rules and regulations and shall report unsafe conditions or practices to the appropriate supervisor.

**Harassment or Abuse** An employee shall not engage in prohibited harassment, including sexual harassment, of:

1. Other employees. [See DIA]
2. Students. [See FFH; see FFG regarding child abuse and neglect.]

While acting in the course of employment, an employee shall not engage in prohibited harassment, including sexual harassment, of other persons, including Board members, vendors, contractors, volunteers, or parents.

An employee shall report child abuse or neglect as required by law. [See FFG]

**Relationships with Students** An employee shall not form romantic or other inappropriate social relationships with students. Any sexual relationship between a student and a District employee is always prohibited, even if consensual. [See FFH]

As required by law, the District shall notify the parent of a student with whom an educator is alleged to have engaged in certain misconduct. [See FFF]

**Tobacco and Nicotine Products and E-Cigarettes** ~~An employee shall not smoke or use tobacco products or e-cigarettes on District property, in District vehicles, or at school-related activities. [See also GKA]~~

An employee is prohibited from possessing or using any type of tobacco product, e-cigarette, or any other electronic vaporizing device while on school property, in a District vehicle, or while attending an off-campus school-related activity. An employee is also prohibited from possessing or using any type of nicotine product, including nicotine pouches, regardless of whether the product contains tobacco, while on District property, in a District vehicle, or while attending an off-campus school-related activity.

An employee's supervisor is authorized to approve an exception to this policy for a smoking cessation product.

**Alcohol and Drugs / Notice of Drug-Free Workplace** As a condition of employment, an employee shall abide by the terms of the following drug-free workplace provisions. An employee shall notify the Superintendent in writing if the employee is convicted for a violation of a criminal drug statute occurring in the workplace in accordance with Arrests, Indictments, Convictions, and Other Adjudications, below.

EMPLOYEE STANDARDS OF CONDUCT

DH  
(LOCAL)

An employee shall not manufacture, distribute, dispense, possess, use, or be under the influence of any of the following substances during working hours while on District property or at school-related activities during or outside of usual working hours:

1. Any controlled substance or dangerous drug as defined by law, including but not limited to marijuana, any narcotic drug, hallucinogen, stimulant, depressant, amphetamine, or barbiturate.
2. Alcohol or any alcoholic beverage.
3. Any abusable glue, aerosol paint, or any other chemical substance for inhalation.
4. Any other intoxicant or mood-changing, mind-altering, or behavior-altering drug.

An employee need not be legally intoxicated to be considered “under the influence” of a controlled substance.

Exceptions

It shall not be considered a violation of this policy if the employee:

1. Manufactures, possesses, or dispenses a substance listed above as part of the employee’s job responsibilities;
2. Uses or possesses a controlled substance or drug authorized by a licensed physician prescribed for the employee’s personal use; or
3. Possesses a controlled substance or drug that a licensed physician has prescribed for the employee’s child or other individual for whom the employee is a legal guardian.

Sanctions

An employee who violates these drug-free workplace provisions shall be subject to disciplinary sanctions. Sanctions may include:

1. Referral to drug and alcohol counseling or rehabilitation programs;
2. Referral to employee assistance programs;
3. Termination from employment with the District; and
4. Referral to appropriate law enforcement officials for prosecution.

Notice

Employees shall receive a copy of this policy.

**Arrests, Indictments,  
Convictions, and  
Other Adjudications**

An employee shall notify his or her principal or immediate supervisor within three calendar days of any arrest, indictment, conviction, no contest or guilty plea, or other adjudication of the employee for

any felony, any offense involving moral turpitude, and any of the other offenses as indicated below:

1. Crimes involving school property or funds;
2. Crimes involving attempt by fraudulent or unauthorized means to obtain or alter any certificate or permit that would entitle any person to hold or obtain a position as an educator;
3. Crimes that occur wholly or in part on school property or at a school-sponsored activity; or
4. Crimes involving moral turpitude, which include:
  - Dishonesty; fraud; deceit; theft; misrepresentation;
  - Deliberate violence;
  - Base, vile, or depraved acts that are intended to arouse or gratify the sexual desire of the actor;
  - Felony possession or conspiracy to possess, or any misdemeanor or felony transfer, sale, distribution, or conspiracy to transfer, sell, or distribute any controlled substance defined in Chapter 481 of the Health and Safety Code;
  - Felony driving while intoxicated (DWI); or
  - Acts constituting abuse or neglect under the Texas Family Code.

**Dress and Grooming**

An employee's dress and grooming shall be clean, neat, in a manner appropriate for his or her assignment, and in accordance with any additional standards established by his or her supervisor and approved by the Superintendent.

**Dyslexia and Related Disorders**

The District shall comply with all applicable state rules and standards adopted by the State Board of Education and guidance published by the commissioner of education to implement the program to test regarding students for with dyslexia and related disorders, including the “Dyslexia Handbook” and the provision of dyslexia instruction for students with dyslexia or a related disorder as determined by the student’s admission, review, and dismissal committee.

In accordance with administrative procedures, the District shall provide regular training opportunities for teachers of students with dyslexia that include new research and practices for educating students with dyslexia.

<b>Referral</b>	Students may be referred for the gifted and talented program at any time by teachers, school counselors, parents, or other interested persons.
Screening and Identification Process	<p>The District shall provide assessment opportunities to complete the screening and identification process for referred students at least once per school year.</p> <p>The District shall schedule a gifted and talented program awareness session for parents that provides an overview of the <del>assessment</del> identification procedures and services for the program prior to beginning the screening and identification process.</p>
Parental Consent	The District shall obtain written parental consent before any special testing or individual assessment is conducted as part of the screening and identification process. All student information collected during the screening and identification process shall be an educational record, subject to the protections set out in policies at FL.
<b>Identification Criteria</b>	The Board-approved program for the gifted and talented shall establish criteria to identify gifted and talented students. The criteria shall be specific to the state definition of gifted and talented and shall ensure the fair assessment of students with special needs, such as the culturally different, the economically disadvantaged, and students with disabilities.
<b>Assessments</b>	Data collected through both objective and subjective assessments shall be measured against the criteria approved by the Board to determine individual eligibility for the program. Assessment tools may include, but are not limited to, the following: achievement tests, intelligence tests, creativity tests, behavioral checklists completed by teachers and parents, student/parent conferences, and available student work products.
<b>Selection</b>	A <del>selection</del> placement committee shall evaluate each referred student according to the established criteria and shall identify those students for whom placement in the gifted and talented program is the most appropriate educational setting. The committee shall be composed of at least three professional educators who have received training in the nature and needs of gifted students, as required by law.
<b>Notification</b>	The District shall provide written notification to parents of students who qualify for services through the District's gifted and talented program. Participation in any program or services provided for gifted students shall be voluntary, and the District shall obtain written permission from the parents before placing a student in a gifted and talented program.

<b>Reassessment</b>	If the District reassesses students in the gifted and talented program, the reassessment shall be based on a student's performance in response to services and shall occur no more than once in elementary grades, once in middle school grades, and once in high school grades.
<b>Transfer Students</b>	When a student identified as gifted by a previous school district enrolls in the District, the <del>selection</del> placement committee shall review the student's records and conduct assessment procedures when necessary to determine if placement in the District's program for gifted and talented students is appropriate.
Interdistrict	[See FDD(LEGAL) for information regarding transfer students and the Interstate Compact on Educational Opportunities for Military Children]
Intradistrict	A student who transfers from one campus in the District to the same grade level at another District campus shall continue to receive services in the District's gifted and talented program.
<b>Furloughs</b>	The District may place on a furlough any student who is unable to maintain satisfactory performance or whose educational needs are not being met within the structure of the gifted and talented program. A furlough may be initiated by the District, the parent, or the student.  In accordance with the Board-approved program, a furlough shall be granted for specified reasons and for a specified period of time. At the end of a furlough, the student may reenter the gifted and talented program, be placed on another furlough, or be exited from the program.
<b>Exit Provisions</b>	The District shall monitor student performance in response to gifted and talented program services. If at any time the <del>selection</del> placement committee or a parent determines <del>it is in the best interest of the student to exit</del> the program <del>is not meeting the student's educational needs</del> , the committee shall meet with the parent and student before finalizing an exit decision.
<b>Appeals</b>	A parent, student, or educator may appeal any final decision of the <del>selection</del> placement committee regarding <del>selection for or exit from</del> services in the gifted and talented program. Appeals shall be made first to the <del>selection</del> placement committee. Any subsequent appeals shall be made in accordance with FNG(LOCAL) beginning at Level Two.
<b>Program Evaluation</b>	The District shall annually evaluate the effectiveness of the District's gifted and talented program, and the results of the evaluation shall be used to modify and update the District and campus im-

provement plans. The District shall include parents in the evaluation process and shall share the information with Board members, administrators, teachers, school counselors, students in the gifted and talented program, and the community.

**Funding**

The ~~District's~~ Superintendent shall develop administrative procedures to ensure that 100 percent of the state funds allocated for the gifted and talented program ~~shall address effective use of funds for programs~~ are spent providing and ~~services consistent with the standards in the state plan~~ enhancing the District's program and that a method accounting for expenditures related to the gifted and talented ~~students~~ program is established and aligns with the Texas Education Agency's financial compliance guidance.

**Community Awareness**

The District shall ensure that information about the District's gifted and talented program is available to parents and community members and that they have an opportunity to develop an understanding of and support for the program.

**Program to Address  
Child Sexual Abuse,  
Trafficking, and  
Maltreatment**

The District's program to address child sexual abuse, trafficking, and other maltreatment of children, as included in the District improvement plan and the student handbook, shall include:

1. Methods for increasing staff, student, and parent awareness regarding these issues, including prevention techniques and knowledge of likely warning signs indicating that a child may be a victim;
2. Age-appropriate, research-based antivictimization programs for students;
3. Actions that a child who is a victim should take to obtain assistance and intervention; and
4. Available counseling options for affected students.

Training

The District shall provide training to employees as required by law and District policy. Training shall address techniques to prevent and recognize sexual abuse, trafficking, and all other maltreatment of children, including children with significant cognitive disabilities. [See DMA]

[See BBD for Board member training requirements and BJCB for Superintendent continuing education requirements.]

**Reporting Child  
Abuse and Neglect**

Any person who has reasonable cause to believe that a child's physical or mental health or welfare has been adversely affected by abuse or neglect has a legal responsibility, under state law, to immediately report the suspected abuse or neglect to an appropriate authority.

As defined in state law, child abuse and neglect include both sex and labor trafficking of a child.

The following individuals have an additional legal obligation to submit a written or oral report within 48 hours of learning of the facts giving rise to the suspicion of abuse or neglect:

1. Any District employee, agent, or contractor who suspects a child's physical or mental health or welfare has been adversely affected by abuse or neglect.
2. A professional who has reasonable cause to believe that a child has been or may be abused or neglected or may have been a victim of indecency with a child. A professional is anyone licensed or certified by the state who has direct contact with children in the normal course of duties for which the individual is licensed or certified.

A person is required to make a report if the person has reasonable cause to believe that an adult was a victim of abuse or neglect as a

child and the person determines in good faith that disclosure of the information is necessary to protect the health and safety of another child or an elderly or disabled person.

[For parental notification requirements regarding an allegation of educator misconduct with a student, see FFF.]

#### Oral Reports

As required by law, an oral report made to the Texas Department of Family and Protective Services (DFPS) is recorded.

#### Restrictions on Reporting

In accordance with law, an employee is prohibited from using or threatening to use a parent's refusal to consent to administration of a psychotropic drug or to any other psychiatric or psychological testing or treatment of a child as the sole basis for making a report of neglect, unless the employee has cause to believe that the refusal:

1. Presents a substantial risk of death, disfigurement, or bodily injury to the child; or
2. Has resulted in an observable and material impairment to the growth, development, or functioning of the child.

#### Making a Report

Reports may be made to any of the following:

1. A state or local law enforcement agency;
2. The Child Protective Services (CPS) division of ~~the Texas Department of Family and Protective Services (DFPS)~~ at (800)-252-5400 or the [Texas Abuse Hotline Website](#)<sup>1</sup>;
3. A local CPS office; or
4. If applicable, the state agency operating, licensing, certifying, or registering the facility in which the suspected abuse or neglect occurred.

However, if the suspected abuse or neglect involves a person responsible for the care, custody, or welfare of the child, the report must be made to DFPS, unless the report is to the state agency that operates, licenses, certifies, or registers the facility where the suspected abuse or neglect took place; or the report is to the Texas Juvenile Justice Department as a report of suspected abuse or neglect in a juvenile justice program or facility. As defined by law, a person responsible for the care, custody, or welfare of a child includes school personnel and volunteers and day-care workers.

[See FFG(LEGAL)]

An individual does not fulfill his or her responsibilities under the law by only reporting suspicion of abuse or neglect to a campus princi-

pal, school counselor, or another District staff member. Furthermore, the District is prohibited from requiring an employee to first report his or her suspicion to a District or campus administrator.

In accordance with law, an individual must provide their name and telephone number when making a report. If the individual making the report is a school employee, agent, or contractor, they must also provide their business address and profession.

**Confidentiality**

~~In accordance with state law, the~~The identity of a person making a report of suspected child abuse or neglect shall be kept confidential and disclosed only in accordance with the law and the rules of the investigating agency.

**Immunity**

A person who in good faith reports or assists in the investigation of a report of child abuse or neglect is immune from civil or criminal liability.

**Failing to Report Suspected Child Abuse or Neglect**

By failing to report suspicion of child abuse or neglect, an employee:

1. May be placing a child at risk of continued abuse or neglect;
2. Violates the law and may be subject to legal penalties, including criminal sanctions for knowingly failing to make a required report;
3. Violates Board policy and may be subject to disciplinary action, including possible termination of employment; and
4. May have his or her certification from the State Board for Educator Certification suspended, revoked, or canceled in accordance with 19 Administrative Code Chapter 249.

It is a criminal offense to coerce someone into suppressing or failing to report child abuse or neglect.

**Responsibilities Regarding Investigations**

In accordance with law, District officials shall be prohibited from:

1. Denying an investigator's request to interview a child at school in connection with an investigation of child abuse or neglect;
2. Requiring that a parent or school employee be present during the interview; or
3. Coercing someone into suppressing or failing to report child abuse or neglect.

District personnel shall cooperate fully and without parental consent, if necessary, with an investigation of reported child abuse or neglect. [See GKA]

Waxahachie ISD  
070912

STUDENT WELFARE  
CHILD ABUSE AND NEGLECT

FFG  
(LOCAL)

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<sup>1</sup> Texas Abuse Hotline ~~Website~~website: <http://www.txabusehotline.org>

DATE ISSUED: ~~11/5/2021~~1/30/2025  
UPDATE ~~118~~124  
FFG(LOCAL)-A

~~ADOPTED~~: Adopted:  
120

4 of 4

**Access to District Property**

Authorized District officials, including school resource officers and District police officers if applicable, may refuse to allow a person access to property under the District's control in accordance with law.

District officials may request assistance from law enforcement in an emergency or when a person is engaging in behavior rising to the level of criminal conduct.

**Ejection or Exclusion under Education Code 37.105**

In accordance with Education Code 37.105, a District official shall provide a person refused entry to or ejected from property under the District's control written information explaining the right to appeal such refusal of entry or ejection under the District's grievance process.

A person appealing under the District's grievance process shall be permitted to address the Board in person within 90 calendar days of filing the initial complaint, unless the complaint is resolved before the Board considers it. [See FNG and GF]

**Off-Campus Activities**

Employees shall be designated to ensure appropriate conduct of participants and others attending a school-related activity at non-District or out-of-District facilities. Those so designated shall coordinate their efforts with persons in charge of the facilities.

**Prohibitions**

Tobacco and  
E-Cigarettes

The District prohibits smoking and the use of tobacco products ~~and~~, e-~~cigarettes~~, or other electronic vaporizing devices on District property, in District vehicles, or at school-related activities.

Weapons

The District prohibits the unlawful use, possession, or display of any firearm, location-restricted knife, club, or prohibited weapon, as defined at FNCG, on all District property at all times.

*Exceptions*

No violation of this policy occurs when:

1. A Texas handgun license holder stores a handgun or other firearm in a locked vehicle in a parking lot, parking garage, or other parking area provided by the District, as long as the handgun or other firearm is not in plain view; or
2. The use, possession, or display of an otherwise prohibited weapon takes place as part of a District-approved activity supervised by proper authorities. [See FOD]

**Waxahachie Independent School District  
BOARD OF TRUSTEES**

**Date:** April 14, 2025      **Presented By:** Sean Cagle

**Subject:** McKinney-Vento Corrective Action Plan  
Completion report      **Related Page(s)** 6

**Informational  
Agenda Item**

**EXECUTIVE SUMMARY:**

The Texas Education Agency issued a Corrective Action Plan (CAP) in December of 2024 regarding out-of-school suspensions of McKinney-Vento (homeless) designated students during the 2022-2023 school year. This report covers the corrective actions taken by WISD to fulfill the CAP agreement.

**ATTACHMENTS:**

Slides outlining corrective actions taken.

		BOARD PRIORITY GOALS
X	Priority #1	Student Growth
	Priority #2	Honor and Support Staff
	Priority #3	Community and Stakeholder Relationships
	Priority #4	Financial Integrity

# McKinney-Vento Corrective Action Plan Completion

# McKinney-Vento Corrective Action Plan

Corrective Action Plan issued based on 2022-2023 school year data of out-of-school suspensions of McKinney-Vento designated (homeless) students.

There were 19 incidents affecting 5 students

None of the students were “unsheltered”

McKinney-Vento Eligibility definition

## TEHCY Discipline Toolkit



### Key Principles to Understanding McKinney-Vento Eligibility

This section provides readers with understanding of the definition of homelessness and circumstances that students live in to qualify for McKinney-Vento eligibility. Additionally, this section provides an overview of some of the educational challenges homeless children and youths face impacting both academic and behavioral success.

#### McKinney-Vento Eligibility Who is covered by the McKinney-Vento Homeless Assistance Act?

Children and youths who lack a **fixed, regular, and adequate** nighttime residence, including those who:

- Are sharing the housing of other persons (doubled up) due to loss of housing, economic hardship, or similar reason; are living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations; are living in emergency or transitional shelters; or are abandoned in hospitals.
- Have a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings.
- Are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings; and
- Are migratory children living in the above circumstances.
- Unaccompanied youth include a homeless child or youth not in the physical custody of a parent or guardian.



Doubled-up with other people



Homeless Shelter



Hotel/Motel or campground

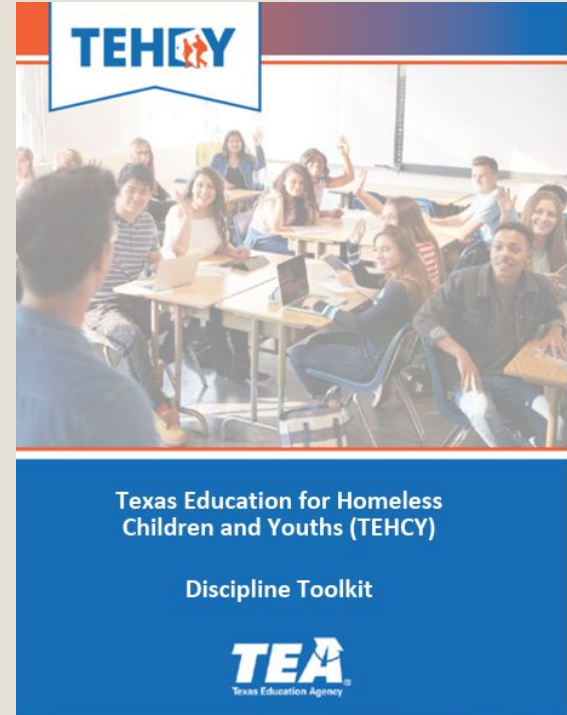


Car, park, empty building, bus or train station

[42 USC, §11434\(a\)](#)

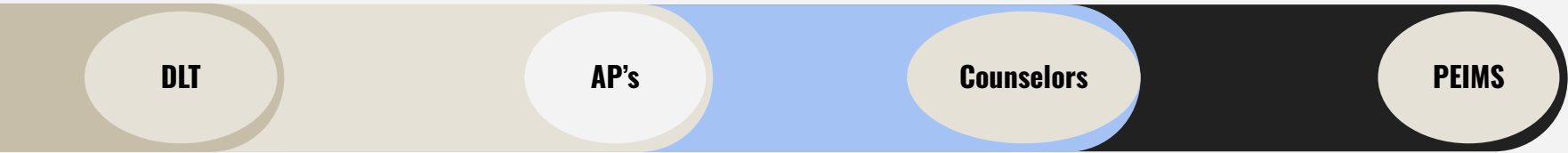
# CAP requirements

1. LEA must ensure all relevant staff are provided training on the current laws related to students experiencing homelessness by Apr 1, 2025. Using the TEHCY M-V training or similar training.
2. The LEA must ensure that all relevant staff are provided training related to the current laws regarding student discipline in the Texas public school system by Apr 1, 2025. Chapter 37
3. The LEA will provide the Agency copies of the training documentation and evidence that staff attended and completed the trainings.
4. The Board must place this Corrective Action Plan on the agenda prior to approving and signing before the due date of Jan 31, 2025.
5. The LEA agrees to comply with all relevant provisions of the TEC and TAC in the future, or the LEA will be subjected to further action by the Agency.
6. The LEA agrees to fully cooperate with the Agency's requests for information and/or onsite inspections during the period that this agreement is in effect.



## Training Overview

All groups involved with McKinney-Vento student discipline received training on required and best practices procedures using the Texas Education for Homeless Children and Youths (TEHCY) resources. Also, all Campus Administrators went through Chapter 37 training.



District Leadership Team (principals)  
 2 sessions at monthly DLT  
 Chpt. 37 training  
 Online video over TEHCY  
 Discipline Toolkit with check for understanding

Assistant Principals  
 2 sessions at monthly AP meeting  
 Chpt. 37 training  
 Online video over TEHCY  
 Discipline Toolkit with check for understanding

126

Counselors  
 1 session at monthly counselor meeting

PEIMS department  
 Updated Skyward notification alert  
 Updated PEIMS discipline manual  
 1 session at monthly PEIMS staff meeting (April 8, 2024)

TIMELINE

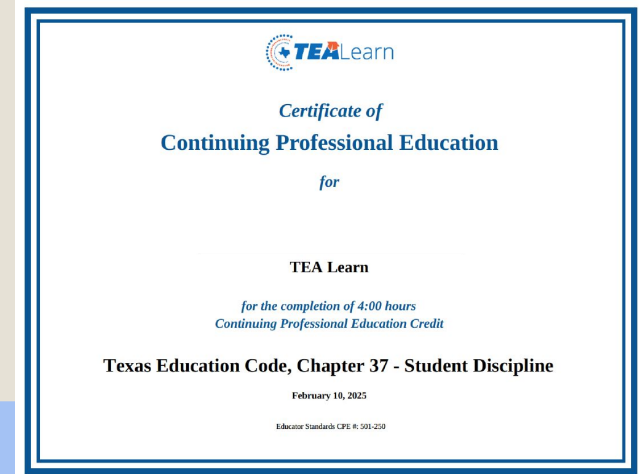
**12/2024** Received M-V CAP

**1/13/2025** Board Meeting where CAP was presented and signed

**2/2025** DLT & AP trainings (session 1)

**3/2025** DLT & AP trainings (session 2),  
Counselor training (combined)  
PEIMS manual and notification update

**4/1/2025** All documents submitted to TEA sharefile: training slides, meeting sign-in sheets, training completion logs, related email communications



Questions?

**Waxahachie Independent School District  
BOARD OF TRUSTEES**

**Date:** April 14, 2025 **Presented By:** Nisa Redd

**Subject:** Board meeting minutes March 3, 19, 20, and 25, 2025 **Related Page(s)** Minutes



**EXECUTIVE SUMMARY:**

Attached are the proposed minutes from the March 3, 19, 20, and 25, 2025, meetings.

**ATTACHMENTS:**

Board minutes from the March 3, 19, 20, and 25, 2025, meetings.

		BOARD PRIORITY GOALS
X	Priority #1	Student Growth
X	Priority #2	Honor and Support Staff
X	Priority #3	Community and Stakeholder Relationships
X	Priority #4	Financial Integrity

**RECOMMENDATION:**

Administration recommends that the attached minutes be approved as presented.

**Minutes March 3, 2025**  
**Board of Trustees Regular Meeting**  
**Waxahachie Independent School District**

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The Board of Trustees of the Waxahachie Independent School District met on March 3, 2025, in the WISD Board room. President Dusty Autrey called the workshop portion of the meeting to order at 4:00 pm. Trustees Debbie Timmermann, Ryan Pitts, Clay Schoolfield, and Kim Kriegel were present. Trustee Adrian Cooper arrived to the meeting at 4:07pm. WISD Acting Superintendent Dr. David Averett, Assistant Superintendent of Elementary Leadership Lisa Mott, Chief Financial Officer Ryan Kahlden, Assistant Superintendent of Human Resources Theresa Burkhalter, as well as other administrators, were also present.

The Board entered closed session from the workshop at 4:57 pm. The Board reconvened to Open Session at 6:14 pm to begin the regular portion of the board meeting.

Northside students Kale Foster and Anslee Rogers led the audience in the pledges to the Texas and US flags.

The Board recognized the WHS Band All-State students, the WHS State swimmer, the SSEP winning patch students and team, five winning Destination Imagination teams, and the Marvin Biomedical Counselor for being named Care Solace "Super Care Hero."

No one spoke in open forum.

Dr. David Averett presented his monthly superintendent report which included student attendance and enrollment, the upcoming WISD Job Fair, and an update on the District Vulnerability Assessment Report.

WISD Project Manager Stephen Mott gave an update on bond projects.

Assistant Superintendent of Human Resources Theresa Burkhalter presented the Trustees with a report on WISD's Balanced Scorecard: Priority 2 & 3.

Assistant Superintendent of Human Resources Theresa Burkhalter presented the Trustees with a report on the results of the WISD staff survey taken from January 6 - February 14, 2025.

Acting Superintendent Dr. David Averett gave an informational report on the Chapter 37 Student Behavior Management Coalition.

**CONSENT ITEMS:**

Trustee Debbie Timmermann made a motion to approve Consent Agenda Items A-W. Trustee Judd McCutchen seconded, and the motion passed 7-0. Trustee Clay Schoolfield made a motion to approve Consent item X, Trustee Ryan Pitts seconded, and the motion passed 7-0.

Those items were:

- A. Minutes from previous meetings.
- B. Monthly bid reports, purchase orders requiring board approval, and proposed budget amendments.
- C. Monthly financial reports that include cash position, revenue reports, budget summary, tax collection report.

- D. The approval of new and/or modified positions.
- E. The approval of the TC Wilemon parking lot project.
- F. The approval of a pay grade addition.
- G. The approval of the MOU with TSTC.
- H. The approval of the Turner Pre-K upgrades.
- I. The approval of the Northside Elementary School upgrades.
- K. The approval of the Dunaway Elementary School upgrades.
- L. The approval of the Wedgeworth Elementary School upgrades.
- M. The approval of the TC Wilemon building's globe light replacements.
- N. The approval of the door handle upgrade project at TC Wilemon.
- O. The approval of the door handle upgrade project at Northside Elementary School.
- P. The approval of the Hancock Building's upgrades.
- Q. The approval of the TC Wilemon's old kindergarten wing remodel.
- R. The approval of furniture purchases for Finley Junior High, Howard Junior High, and the Coleman Junior High cafeterias.
- S. The approval of the Marvin Biomedical Academy's upgrades.
- T. The approval of Wedgeworth Elementary School's staff and student restrooms remodel.
- U. The approval of the remodel of the student and staff restrooms at Shackelford Elementary School.
- V. The approval of Howard Junior High School's restroom and girls' locker room remodel.
- W. The approval of Finley Junior High's upgrades.
- X. The approval of the burying of power lines behind the Hancock building.

**ACTION ITEMS:**

- A. Trustee Kim Kriegel made a motion to approve a TEA Maximum Class Size Exception Waiver. Trustee Clay Schoolfield seconded, and the motion passed 7-0.
- B. Trustee Debbie Timmermann made a motion to approve a tuition-based WISD Pre-K program for the 2025-2026 school year. Trustee Clay Schoolfield seconded, and the motion passed 7-0.
- C. Trustee Judd McCutchen made a motion to approve the change order from BTC, and to accept Wilemon STEAM Academy project as complete, and to authorize the release of project retainage in accordance with Board Policy CV (Local). Trustee Adrian Cooper seconded, and the motion passed 7-0.
- D. Trustee Debbie Timmermann made a motion to approve the guaranteed maximum price for the remaining scope of the Waxahachie Creek High School construction project from Pogue Construction. Trustee Judd Mc Cutchen seconded, and the motion passed 6-0. Trustee Ryan Pitts recused himself from the vote for personal interests.

COMMENTS FROM INDIVIDUAL BOARD MEMBERS

- Board members commented on items of community interest, including expressions of thanks, congratulations, or condolence; information regarding holiday schedules; recognition of a public employee, or other citizen; and reminders about upcoming district events.

Trustee Kim Kriegel made a motion to adjourn. Trustee Judd McCutchen seconded, and the motion passed 7-0. The meeting adjourned at 7:27pm.

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Dusty Autrey, President

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Debbie Timmermann, Secretary

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Date

**Minutes March 19, 2025**  
**Board of Trustees Called Meeting**  
**Waxahachie Independent School District**

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The Board of Trustees of the Waxahachie Independent School District met March 19, 2025, in the Board Room at the WISD Administration building. President Dusty Autrey called the meeting to order at 9:00 AM. All trustees with the exception of Clay Schoofield were present along with WISD Acting Superintendent Dr. David Averett.

The Trustees did not meet for closed session.

No one spoke in Open Forum.

**ACTION ITEMS:**

- A. Trustee Adrian Cooper made a motion to approve an agreement with Ellis County to administer the Trustee election on May 3, 2025, at an estimated cost of \$29,400. Trustee Kim Kriegel seconded, and the motion passed 6-0.
- B. Trustee Debbie Timmermann motioned to approve the certification of provision of instructional materials for 2025-2026. Trustee Ryan Pitts seconded, and the motion passed 6-0.
- C. Trustee Kim Kriegel made a motion to approve procurement of rental crates and moving services from Rent-a-Crate for the relocation of Global High School and Coleman Junior High this summer at a cost not to exceed \$85,000. Trustee Judd McCutchen seconded, and the motion passed 6-0.
- D. Trustee Debbie Timmermann motioned to approve the purchase of additional HVAC units for Waxahachie Creek High School at a cost not to exceed \$950,000. Trustee Judd McCutchen seconded, and the motion passed 6-0.

Trustee Kim Kriegel made a motion to adjourn. Trustee Ryan Pitts seconded, and the motion passed 6-0. The meeting was adjourned at 9:10 A.M.

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Dusty Autrey, President

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Debbie Timmermann, Secretary

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Date

**Minutes March 20, 2025**  
**Board of Trustees Called Meeting**  
**Waxahachie Independent School District**

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The Board of Trustees of the Waxahachie Independent School District met March 20, 2025, in the Board Room at the WISD Administration building. President Dusty Autrey called the meeting to order at 9:00 AM. Trustee Kim Kriegel, Trustee Judd McCutchen, Trustee Adrian Cooper, Trustee Debbie Timmermann, and Trustee Clay Schoolfield were all in attendance.

The Trustees went straight into closed session.

Trustee Ryan Pitts arrived to the closed session portion of the meeting at 9:10 A.M. Trustee Clay Schoolfield left the meeting at 12:10 P.M. and returned at 12:55 P.M. Trustee Kim Kriegel left the meeting briefly at 12:30 P.M. and returned to the meeting at 1:05 P.M. Trustee Judd McCutchen left the meeting at 1:15 P.M.

No one spoke in Open Forum.

No action was taken at the meeting.

Trustee Kim Kriegel made a motion to adjourn. Trustee Ryan Pitts seconded, and the motion passed 6-0. The meeting was adjourned at 1:50 P.M.

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Dusty Autrey, President

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Debbie Timmermann, Secretary

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Date

**Minutes March 25, 2025**  
**Board of Trustees Called Meeting**  
**Waxahachie Independent School District**

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The Board of Trustees of the Waxahachie Independent School District met March 20, 2025, on the 2<sup>nd</sup> floor of Stuart B. Lumpkins Stadium. President Dusty Autrey called the meeting to order at 9:01 AM. Trustee Kim Kriegel, Trustee Judd McCutchen, Trustee Adrian Cooper, Trustee Debbie Timmermann, Trustee Ryan Pitts, and Trustee Clay Schoolfield were all in attendance.

The Trustees went straight into closed session.

No one spoke in Open Forum.

No action was taken at the meeting.

Trustee Debbie Timmermann made a motion to adjourn. Trustee Kim Kriegel seconded, and the motion passed 7-0. The meeting was adjourned at 5:50 P.M.

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Dusty Autrey, President

---

Debbie Timmermann, Secretary

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Date

**Waxahachie Independent School District  
BOARD OF TRUSTEES**

**Date:** April 14, 2025      **Presented By:** Ryan Kahlden

**Subject:** Budget Transfers      **Related Page(s)** 4

**Consent  
Agenda Item**

**EXECUTIVE SUMMARY:**

Budget transfers between functions are presented for Board approval.

**ATTACHMENTS:**

Budget transfer forms

BOARD PRIORITY GOALS		
	<b>Priority #1</b>	<b>Student Growth</b>
	<b>Priority #2</b>	<b>Honor and Support Staff</b>
	<b>Priority #3</b>	<b>Community and Stakeholder Relationships</b>
X	<b>Priority #4</b>	<b>Financial Integrity</b>

**RECOMMENDATION:**

Administration recommends that the between function budget transfers be approved as presented.

Waxahachie ISD 2024-25 Proposed Budget Amendments for April 2025

	Adopted	Amended	Proposed	Proposed	Proposed	Explanation
	Gen. Fund 1XXX	Gen. Fund 1XXX	Amendments- Increases Gen. Fund 1XXX	Budget Amendments- (Decreases) Gen. Fund 1XXX	Revised Budget Gen. Fund 1XXX	
<b>REVENUES</b>						
5700 LOCAL & INTER. SOURCE REVENUE	70,114,500	70,114,500			70,114,500	
5800 STATE PROGRAM REVENUES	52,688,875	52,688,875			52,688,875	
5900 FEDERAL REVENUES	1,000,000	1,000,000			1,000,000	
7900 OTHER RESOURCES						
<b>TOTAL REVENUES</b>	<b>123,803,375</b>	<b>123,803,375</b>	<b>-</b>	<b>-</b>	<b>123,803,375</b>	
11 INSTRUCTIONAL RESOURCES & MEDIA SER	71,971,767	71,999,066	20,613	(4,000)	72,015,679	Move \$1000 from 13; \$677 from 23; \$555 from 31 all into 11 for Willemont budget. Move \$1000 from 23 to 11 for Northside budget. Move 10,121 from 31 to 11 for SPED budget. Move \$7000 from 21 to 11 for SPED budget. Move \$4000 from 11 to 36 for Global budget. Move \$260 from 13 to 11 for Wedgeworth budget.
12 INSTRUCTIONAL RESOURCES & MEDIA SER	1,456,066	1,456,066			1,456,066	
13 CURRICULUM & INSTRUCTIONAL STAFF DEV.	1,816,094	1,798,224		(1,260)	1,796,964	Move \$1000 from 13 to 11 for Willemont budget. Move \$260 from 13 to 11 for Wedgeworth budget.
21 INSTRUCTIONAL LEADERSHIP	3,373,731	3,376,431		(7,000)	3,369,431	Move \$7000 from 21 to 11 for SPED budget.
23 SCHOOL ADMINISTRATION	7,412,791	7,412,743		(3,677)	7,409,066	Move \$2000 from 23 to 31 for Simpson budget. Move \$677 from 23 to 11 for Willemont budget. Move \$1000 from 23 to 11 for Northside budget.
31 GUIDANCE AND COUNSELING SERVICES	3,728,833	3,730,913	2,000	(10,676)	3,722,237	Move \$2000 from 23 to 31 for Simpson budget. Move \$555 from 31 to 11 for Willemont budget. Move \$10,121 from 31 to 11 for SPED budget.
32 SOCIAL WORK SERVICES						
33 HEALTH SERVICES	1,652,780	1,652,880			1,652,880	
34 STUDENT (PUPIL) TRANSPORTATION	4,444,482	4,444,482			4,444,482	
35 FOOD SERVICES						
36 COCURRICULAR/EXTRACURRICULAR ACTIV.	5,226,836	5,212,836	4,000		5,216,836	Move \$4000 from 11 to 36 for Global budget.
41 GENERAL ADMINISTRATION	3,339,074	3,331,824			3,331,824	
51 PLANT MAINTENANCE AND OPERATION	12,464,326	12,464,326			12,464,326	
52 SECURITY & MONITORING SERVICES	2,221,432	2,228,682			2,228,682	

Waxahachie ISD 2024-25 Proposed Budget Amendments for April 2025

53 DATA PROCESSING SERVICES	1,960,159	1,960,159			1,960,159
61 COMMUNITY SERVICES	250,304	250,304			250,304
91 CONT. INST. SVCE/PUBL	820,000	820,000			820,000
81 FACILITIES	700,000	700,000			700,000
95 JJAEP	40,000	40,000			40,000
99 OTHER GOVERNMENTS	925,000	925,000			925,000
<b>TOTAL APPROPRIATIONS</b>	<b>123,803,675</b>	<b>123,803,936</b>	<b>26,613</b>	<b>(26,613)</b>	<b>123,803,936</b>
<b>Approved by Board:</b>	<b>Yes</b>	<b>No</b>	<b>Date:</b>	<b>Signed:</b>	

Waxahachie ISD 2024-25 Proposed Enterprise Funds Budget  
Amendments for April 2025

	Adopted Ent. Fund	Amended Ent. Fund	Proposed Budget Amendments- Increases Ent. Fund	Proposed Budget Amendments- (Decreases) Ent. Fund	Proposed Revised Budget Ent. Fund	Explanation			
	7XXX	7XXX	7XXX	7XXX	7XXX				
5700 LOCAL & INTER. SOURCE REVENUE	2,400,000	2,400,000			2,400,000				
5800 STATE PROGRAM REVENUES	490,485	490,485			490,485				
5900 FEDERAL REVENUES					-				
7900 OTHER RESOURCES	3,350,000	3,350,000			3,350,000				
<b>TOTAL REVENUES</b>	<b>6,240,485</b>	<b>6,240,485</b>			<b>6,240,485</b>				
<b>APPROPRIATIONS BY FUNCTION</b>									
11 INSTRUCTIONAL RESOURCES & MEDIA SER	-	-			-				
12 INSTRUCTIONAL RESOURCES & MEDIA SER	-	-			-				
13 CURRICULUM & INSTRUCTIONAL STAFF DEV.	-	-			-				
21 INSTRUCTIONAL LEADERSHIP	-	-			-				
23 SCHOOL ADMINISTRATION	-	-			-				
31 GUIDANCE AND COUNSELING SERVICES	-	-			-				
32 SOCIAL WORK SERVICES	-	-			-				
33 HEALTH SERVICES	-	-			-				
34 STUDENT (PUPIL) TRANSPORTATION	-	-			-				
35 FOOD SERVICES	6,543,436	6,543,436	1,000,000		7,543,436	Increase to Child Nutrition budget for purchase of equipment.			
36 COCURRICULAR/EXTRACURRICULAR ACTIV.									
41 GENERAL ADMINISTRATION									
51 PLANT MAINTENANCE AND OPERATION	82,397	82,397			82,397				
52 SECURITY & MONITORING SERVICES									
53 DATA PROCESSING SERVICES									
61 COMMUNITY SERVICES	640,764	640,764			640,764				
71 DEBT SERVICE									
81 FACILITIES									
8900 OTHER USES									
<b>TOTAL APPROPRIATIONS</b>	<b>7,266,597</b>	<b>7,266,597</b>	<b>1,000,000</b>		<b>8,266,597</b>				
		<table border="1"> <tr> <td>Yes</td> <td>No</td> </tr> </table>		Yes	No				
Yes	No								
<b>Approved by Board:</b>									
<b>Date:</b>									
<b>Signed:</b>									

# Wahahachie ISD

## Additional Budget Request Form

Wahahachie ISD-Student Nutrition      Campus/Department      Fiscal Year Budget: 2024-2025

Instructions: Complete this form to document all expenditure items that you are requesting additional funding consideration for. Completion and submission of this form does not guarantee additional funding will be available or granted.

Request Number	Item(s) Description	Unit Price	Quantity Requested	Extended Price	Recurring or One-time	Additional Comments
1	New & Replacement Kitchen Equip	1,000,000	1	\$ 1,000,000.00	one-time	
2				\$ -		
3				\$ -		
4						

Total Additional Funds Being Requested \$ 1,000,000.00

If requesting funds to purchase technology, has the technology department reviewed and approved for compatability?

Yes \_\_\_\_\_ No \_\_\_\_\_ Date: \_\_\_\_\_

Will campus have funds necessary in regular allocation to care for an maintain items for which additional funding is being requested?

Yes \_\_\_\_\_ No \_\_\_\_\_

Signature \_\_\_\_\_ Date: 4/4/2025

Campus Prinicpal/Department Head

Business Office Use	
Is funding request approved:	Approved      Denied
Date campus notified of funding decision:	

**Waxahachie Independent School District  
BOARD OF TRUSTEES**

**Date:** April 14, 2025      **Presented By:** Ryan Kahlden

**Subject:** Monthly financial reports from January 2025      **Related Page(s)** 21

**Consent  
Agenda Item**

**EXECUTIVE SUMMARY:**

Monthly financial reports from February 2025 that include cash position, revenue reports, budget summary, and tax collection reports.

**ATTACHMENTS:**

21 pages of February 2025 monthly financial reports.

		<b>BOARD PRIORITY GOALS</b>
	<b>Priority #1</b>	<b>Student Growth</b>
	<b>Priority #2</b>	<b>Honor and Support Staff</b>
	<b>Priority #3</b>	<b>Community and Stakeholder Relationships</b>
X	<b>Priority #4</b>	<b>Financial Integrity</b>

**RECOMMENDATION:**

Administration recommends that the monthly financial reports for February 2025 be approved as presented.

**GENERAL OPERATING  
CASH POSITION  
AS OF FEBRUARY 2025**

Actual Invested Funds:	\$61,871,183.79
Actual Cash Balance:	<u>779,716.95</u>

**Total Cash Balance (Feb. 2025): \$62,650,900.74**

Estimated March 25 Tax Revenue:	\$ 560,800.00
Estimated March 25 State/Other Revenue:	\$ 2,649,500.00
Estimated March 25 Payroll Expenses:	\$ - 7,945,800.00
Estimated March 25 A/P Expenses:	<u>\$ - 1,765,800.00</u>
<b>Projected Cash Balance end (Mar. 2025):</b>	<b>\$ 56,149,600.74</b>

There are no anticipated cash flow problems for the District.

**GENERAL OPERATING REVENUE AND EXPENSE PROJECTIONS 2024-25**  
(original projections)

Projected 2024-25 Cashflow

	September	October	November	December	January	February	March	April	May	June	July	August	TOTALS
<b>Beginning Balance</b>	\$ 26,591,076	\$ 29,602,049	\$ 29,211,779	\$ 28,700,579	\$ 50,609,489	\$ 62,789,039	\$ 68,071,379	\$ 62,567,979	\$ 56,175,679	\$ 48,064,579	\$ 39,899,279	\$ 33,137,579	
Local Tax Revenue	\$ 102,018	\$ 175,400	\$ 3,675,900	\$ 29,750,800	\$ 19,740,500	\$ 12,820,500	\$ 1,175,200	\$ 375,800	\$ 195,800	\$ 250,400	\$ 233,000	\$ 107,400	\$ 68,602,718
State/Other Revenue	\$ 14,710,453	\$ 9,745,930	\$ 6,012,000	\$ 2,533,900	\$ 2,740,300	\$ 2,965,040	\$ 3,799,600	\$ 3,759,400	\$ 2,175,300	\$ 2,175,500	\$ 3,785,900	\$ 6,795,800	\$ 61,199,123
Payroll Expenses	\$ (8,121,252)	\$ (8,125,700)	\$ (8,123,800)	\$ (8,275,400)	\$ (8,125,400)	\$ (6,127,300)	\$ (8,137,500)	\$ (8,131,200)	\$ (8,201,700)	\$ (8,225,400)	\$ (8,129,800)	\$ (8,145,800)	\$ (97,870,252)
Accounts Payable	\$ (3,680,246)	\$ (2,185,900)	\$ (2,075,300)	\$ (2,100,390)	\$ (2,175,850)	\$ (2,375,900)	\$ (2,340,700)	\$ (2,396,300)	\$ (2,280,500)	\$ (2,365,800)	\$ (2,650,800)	\$ (3,645,200)	\$ (30,272,886)
<b>Ending Balance</b>	\$ 29,602,049	\$ 29,211,779	\$ 28,700,579	\$ 50,609,489	\$ 62,789,039	\$ 68,071,379	\$ 62,567,979	\$ 56,175,679	\$ 48,064,579	\$ 39,899,279	\$ 33,137,579	\$ 28,249,779	\$ (128,143,138)

Projections based on these assumptions:

The beginning balance is based on the 8/31/24 cash balance of \$825,666.31 plus the actual invested balance of \$25,765,409.65.

Tax revenue is based on total taxes budgeted for 24-25 and divided per month based on 23-24 collections.

Tax revenue includes General Operating only - not I&S, and includes budgeted amount for current, delinquent and penalties.

State/Other revenue based on budgeted revenue for General Operating and Federal/State Special Programs.

These projections do not include Child Nutrition, Lighthouse for Learning, Child Care Center, Student Activity

Campus Activity, Interest and Sinking or Capital Projects - which all have separate bank accounts.

14 Payroll expenses are based on September's actual payroll expense and certain fluctuations anticipated throughout the 24-25 year - including substitutes and retiree payoffs.

Accounts payable amounts for September are actual. October through August are projected amounts. These projections only include General Operating and Federal/State Special Programs.

**GENERAL OPERATING REVENUE AND EXPENSE PROJECTIONS 2024-25**  
(updated monthly with actuals)

Projected 2024-25 Cashflow

	September	October	November	December	January	February	March	April	May	June	July	August	TOTALS
<b>Beginning Balance</b>	\$ 26,591,076	\$ 29,602,049	\$ 32,180,756	\$ 32,927,903	\$ 45,619,136	\$ 60,490,899	\$ 62,650,900	\$ 56,149,600	\$ 49,656,400	\$ 41,820,900	\$ 35,041,000	\$ 29,371,470	
Local Tax Revenue	\$ 102,018	\$ 305,775	\$ 4,222,005	\$ 22,727,962	\$ 23,091,393	\$ 10,117,557	\$ 560,800	\$ 375,800	\$ 195,800	\$ 250,400	\$ 233,000	\$ 107,400	\$ 62,289,910
State/Other Revenue	\$ 14,710,453	\$ 12,698,732	\$ 6,713,646	\$ 1,282,521	\$ 1,238,069	\$ 1,216,915	\$ 2,649,500	\$ 2,975,000	\$ 2,450,900	\$ 3,120,900	\$ 4,795,800	\$ 7,450,900	\$ 61,303,335
Payroll Expenses	\$ (8,121,252)	\$ (8,068,855)	\$ (8,073,968)	\$ (9,564,759)	\$ (7,961,534)	\$ (7,949,240)	\$ (7,945,800)	\$ (7,948,600)	\$ (8,201,700)	\$ (7,965,800)	\$ (7,958,300)	\$ (8,145,800)	\$ (97,905,608)
Accounts Payable	\$ (3,680,246)	\$ (2,356,945)	\$ (2,114,535)	\$ (1,754,491)	\$ (1,496,165)	\$ (1,225,230)	\$ (1,765,800)	\$ (1,895,400)	\$ (2,280,500)	\$ (2,185,400)	\$ (2,740,030)	\$ (2,768,400)	\$ (26,263,142)
<b>Ending Balance</b>	\$ 29,602,049	\$ 32,180,756	\$ 32,927,903	\$ 45,619,136	\$ 60,490,899	\$ 62,650,900	\$ 56,149,600	\$ 49,656,400	\$ 41,820,900	\$ 35,041,000	\$ 29,371,470	\$ 26,015,570	\$ (124,168,751)

WAXAHACHIE INDEPENDENT SCHOOL DISTRICT  
CASH POSITION  
FOR THE PERIOD ENDED  
FEBRUARY 2025

	<u>LOCAL MAIN</u>	<u>I &amp; S</u>	<u>OSCB ESCROW</u>	<u>CAPITAL</u>	<u>ENTERPRISE</u>	<u>TOTAL</u>
Beginning Balances	\$ 730,688.76	\$ 1,317,229.31	\$ -	\$ 128,351.84	\$ 6,288,618.92	\$ 8,464,888.83
Add: Deposits	\$ 9,223,498.27	\$ 20,564,102.32	\$ -	\$ 2,068,543.69	\$ 391,193.82	\$ 332,247,338.10
Less: Disbursements	\$ (9,174,470.08)	\$ (20,507,452.17)	\$ -	\$ (2,068,284.93)	\$ -300,359.63	\$ (32,050,566.81)
Ending Balances	\$ 779,716.95	\$ 1,373,879.46	\$ -	\$ 128,610.60	\$ 6,379,453.11	\$ 8,661,660.12
Add: Investments	\$ 61,871,183.79	\$ 29,647,427.50	\$ 2,491,994.86	\$ 280,381,752.35	\$ 0.00	\$ 374,392,358.50
TOTALS	\$ 62,650,900.74	\$ 31,021,306.96	\$ 2,491,994.86	\$ 280,510,362.95	\$ 6,379,453.11	\$ 383,054,018.62

PERCENTAGE OF CURRENT YEAR REVENUES  
General Operating and Interest & Sinking

	<u>2/28/2025</u>	<u>Percentage</u>
<u>Total Levy (Budgeted)</u>		
2023-24 Tax Collections		
Current	\$ 94,451,499	91.59%
Prior Yr. Delinquent	\$ 390,000	46.26%
Penalties	\$ 330,000	91.73%
2024-25 Tax Collections		
Current	\$ 105,450,530	88.31%
Prior Yr. Delinquent	\$ 390,000	63.12%
Penalties	\$ 330,000	86.17%
2023-24 Other Revenue	\$ 57,968,851	40.66%
2024-25 Other Revenue	\$ 60,088,933	63.76%
2023-24 Total Revenue	\$ 153,140,350	72.20%
2024-25 Total Revenue	\$ 166,259,463	79.38%

WAXAHACHIE INDEPENDENT SCHOOL DISTRICT INVESTMENT PORTFOLIO

DATE	FUND	TYPE	DESCRIPTION	PUR.AMT.	MATURITY RATE	YIELD	COST	PROJ. INT.	PAR
2/1/2025	G/O	POOL	TASB LONE STAR	\$54,286,075.19	2/28/2025	4.350	\$54,286,075.19	\$181,135.23	\$54,467,210.42
2/1/2025	G/O	POOL	TEX-POOL	\$5,476,864.44	2/28/2025	4.355	\$5,476,864.44	\$18,297.23	\$5,495,161.67
2/6/2025	G/O	POOL	TASB LONE STAR	\$ 6,945.94	2/28/2025	4.350	\$ 6,945.94	\$0.00	\$6,945.94
2/7/2025	G/O	POOL	TASB LONE STAR	-\$ 260,000.00	withdrawal		-\$ 260,000.00	\$0.00	-\$260,000.00
2/7/2025	G/O	POOL	TASB LONE STAR	\$ 1,274,259.09	2/28/2025	4.350	\$ 1,274,259.09	\$3,188.85	\$1,277,447.94
2/10/2025	G/O	POOL	TASB LONE STAR	\$ 2,793,453.83	2/28/2025	4.350	\$ 2,793,453.83	\$5,991.98	\$2,799,445.81
2/11/2025	G/O	POOL	TASB LONE STAR	\$ 2,578,511.24	2/28/2025	4.350	\$ 2,578,511.24	\$5,223.65	\$2,583,734.89
2/12/2025	G/O	POOL	TASB LONE STAR	\$ 296,401.29	2/28/2025	4.350	\$ 296,401.29	\$565.14	\$296,966.43
2/13/2025	G/O	POOL	TASB LONE STAR	\$ 320,756.23	2/28/2025	4.350	\$ 320,756.23	\$573.35	\$321,329.58
2/13/2025	G/O	POOL	TASB LONE STAR	\$ 295,200.00	2/28/2025	4.350	\$ 295,200.00	\$527.67	\$295,727.67
2/14/2025	G/O	POOL	TASB LONE STAR	-\$ 440,704.20	withdrawal		-\$ 440,704.20	\$0.00	-\$440,704.20
2/14/2025	G/O	POOL	TASB LONE STAR	-\$ 268,999.11	withdrawal		-\$ 268,999.11	\$0.00	-\$268,999.11
2/14/2025	G/O	POOL	TASB LONE STAR	-\$ 600,000.00	withdrawal		-\$ 600,000.00	\$0.00	-\$600,000.00
2/14/2025	G/O	POOL	TASB LONE STAR	\$ 332,910.39	2/28/2025	4.350	\$ 332,910.39	\$555.41	\$333,465.80
2/18/2025	G/O	POOL	TASB LONE STAR	\$ 1,270,417.63	2/28/2025	4.350	\$ 1,270,417.63	\$1,513.92	\$1,271,931.55
2/19/2025	G/O	POOL	TASB LONE STAR	\$ 188,053.03	2/28/2025	4.350	\$ 188,053.03	\$201.69	\$188,254.72
2/21/2025	G/O	POOL	TASB LONE STAR	\$ 364,388.95	2/28/2025	4.350	\$ 364,388.95	\$303.96	\$364,692.91
2/21/2025	G/O	POOL	TASB LONE STAR	\$ 20,199.02	2/28/2025	4.350	\$ 20,199.02	\$16.85	\$20,215.87
2/21/2025	G/O	POOL	TASB LONE STAR	\$ 3,215.50	2/28/2025	4.350	\$ 3,215.50	\$2.68	\$3,218.18
2/21/2025	G/O	POOL	TASB LONE STAR	\$ 6,481.62	2/28/2025	4.350	\$ 6,481.62	\$5.41	\$6,487.03
2/21/2025	G/O	POOL	TASB LONE STAR	\$ 2,381.64	2/28/2025	4.350	\$ 2,381.64	\$1.99	\$2,383.63
2/21/2025	G/O	POOL	TASB LONE STAR	\$ 5,417.92	2/28/2025	4.350	\$ 5,417.92	\$4.52	\$5,422.44
2/21/2025	G/O	POOL	TASB LONE STAR	\$ 2,260.72	2/28/2025	4.350	\$ 2,260.72	\$1.89	\$2,262.61
2/21/2025	G/O	POOL	TASB LONE STAR	\$ 768.10	2/28/2025	4.350	\$ 768.10	\$0.64	\$768.74
2/21/2025	G/O	POOL	TASB LONE STAR	\$ 68,214.98	2/28/2025	4.350	\$ 68,214.98	\$56.90	\$68,271.88
2/21/2025	G/O	POOL	TASB LONE STAR	\$ 79,166.53	2/28/2025	4.350	\$ 79,166.53	\$66.04	\$79,232.57
2/21/2025	G/O	POOL	TASB LONE STAR	\$ 168,009.80	2/28/2025	4.350	\$ 168,009.80	\$140.15	\$168,149.95
2/21/2025	G/O	POOL	TASB LONE STAR	\$ 3,084.09	2/28/2025	4.350	\$ 3,084.09	\$2.57	\$3,086.66
2/24/2025	G/O	POOL	TASB LONE STAR	-\$ 7,054,635.91	withdrawal		-\$ 7,054,635.91	\$0.00	-\$7,054,635.91
2/24/2025	G/O	POOL	TASB LONE STAR	\$ 21,049.02	2/28/2025	4.350	\$ 21,049.02	\$10.03	\$21,059.05
2/25/2025	G/O	POOL	TASB LONE STAR	\$ 87,351.73	2/28/2025	4.350	\$ 87,351.73	\$31.23	\$87,382.96
2/25/2025	G/O	POOL	TASB LONE STAR	\$ 221,642.00	2/28/2025	4.350	\$ 221,642.00	\$79.24	\$221,721.24
2/26/2025	G/O	POOL	TASB LONE STAR	\$ 39,130.10	2/28/2025	4.350	\$ 39,130.10	\$9.33	\$39,139.43
2/27/2025	G/O	POOL	TASB LONE STAR	\$ 143,507.43	2/28/2025	4.350	\$ 143,507.43	\$17.10	\$143,524.53
2/28/2025	G/O	POOL	TASB LONE STAR	-\$ 451,817.55	withdrawal		-\$ 451,817.55	\$0.00	-\$451,817.55
2/28/2025	G/O	POOL	TASB LONE STAR	\$ 39,602.40	2/28/2025	4.350	\$ 39,602.40	\$0.00	\$39,602.40
2/28/2025	G/O	POOL	TASB LONE STAR	\$ 192,702.24	interest		\$ 192,702.24	\$0.00	\$192,702.24
2/28/2025	G/O	POOL	TEX-POOL	\$ 18,299.20	interest		\$ 18,299.20	\$0.00	\$18,299.20
3/3/2025	G/O	POOL	TASB LONE STAR	\$ 168,629.98	in transit		\$ 168,629.98	\$0.00	\$168,629.98
3/5/2025	G/O	POOL	TASB LONE STAR	\$ 46,063.08	in transit		\$ 46,063.08	\$0.00	\$46,063.08
3/6/2025	G/O	POOL	TASB LONE STAR	\$ 125,926.21	in transit		\$ 125,926.21	\$0.00	\$125,926.21
			SUB-TOTAL:	\$61,871,183.79			\$61,871,183.79	\$0.00	\$61,871,183.79

\*\*Pool interest calculated on a per month basis using month end balance.

WAXAHACHIE INDEPENDENT SCHOOL DISTRICT INVESTMENT PORTFOLIO

DATE	FUND	TYPE	DESCRIPTION	PUR.AMT.	MATURITY	RATE	YIELD	COST	PROJ. INT.	PAR
2/1/2025	I&S	POOL	TASB-LONE STAR	\$44,508,037.43	2/28/2025	4.350	4.350	\$44,508,037.43	\$148,522.71	\$44,656,560.14
2/6/2025	I&S	POOL	TASB-LONE STAR	\$ 3,797.63	2/28/2025	4.350	4.350	\$ 3,797.63	\$9.96	\$3,807.59
2/7/2025	I&S	POOL	TASB-LONE STAR	\$ 696,681.94	2/28/2025	4.350	4.350	\$ 696,681.94	\$1,743.61	\$698,425.55
2/10/2025	I&S	POOL	TASB-LONE STAR	\$ 1,526,822.29	2/28/2025	4.350	4.350	\$ 1,526,822.29	\$3,275.35	\$1,530,097.64
2/11/2025	I&S	POOL	TASB-LONE STAR	\$ 1,409,763.84	2/28/2025	4.350	4.350	\$ 1,409,763.84	\$2,856.22	\$1,412,620.06
2/12/2025	I&S	POOL	TASB-LONE STAR	-\$ 20,507,452.17	2/28/2025	4.350	4.350	-\$ 20,507,452.17	-\$39,104.62	-\$20,546,556.79
2/13/2025	I&S	POOL	TASB-LONE STAR	\$ 162,068.30	2/28/2025	4.350	4.350	\$ 162,068.30	\$309.04	\$162,377.34
2/14/2025	I&S	POOL	TASB-LONE STAR	\$ 175,348.36	2/28/2025	4.350	4.350	\$ 175,348.36	\$313.47	\$175,661.83
2/18/2025	I&S	POOL	TASB-LONE STAR	\$ 182,017.08	2/28/2025	4.350	4.350	\$ 182,017.08	\$303.69	\$182,320.77
2/18/2025	I&S	POOL	TASB-LONE STAR	\$ 694,607.58	2/28/2025	4.350	4.350	\$ 694,607.58	\$827.82	\$695,435.40
2/19/2025	I&S	POOL	TASB-LONE STAR	\$ 102,687.54	2/28/2025	4.350	4.350	\$ 102,687.54	\$110.14	\$102,797.68
2/21/2025	I&S	POOL	TASB-LONE STAR	\$ 11,069.00	2/28/2025	4.350	4.350	\$ 11,069.00	\$9.23	\$11,078.23
2/21/2025	I&S	POOL	TASB-LONE STAR	\$ 199,218.17	2/28/2025	4.350	4.350	\$ 199,218.17	\$166.20	\$199,384.37
2/24/2025	I&S	POOL	TASB-LONE STAR	\$ 11,508.07	2/28/2025	4.350	4.350	\$ 11,508.07	\$5.49	\$11,513.56
2/25/2025	I&S	POOL	TASB-LONE STAR	\$ 47,673.02	2/28/2025	4.350	4.350	\$ 47,673.02	\$17.04	\$47,690.06
2/26/2025	I&S	POOL	TASB-LONE STAR	\$ 21,451.05	2/28/2025	4.350	4.350	\$ 21,451.05	\$5.11	\$21,456.16
2/27/2025	I&S	POOL	TASB-LONE STAR	\$ 78,257.41	2/28/2025	4.350	4.350	\$ 78,257.41	\$9.33	\$78,266.74
2/28/2025	I&S	POOL	TASB-LONE STAR	\$ 21,433.19	2/28/2025	4.350	4.350	\$ 21,433.19	\$0.00	\$21,433.19
2/28/2025	I&S	POOL	TASB-LONE STAR	\$ 116,650.74	interest	4.350	4.350	\$ 116,650.74	\$0.00	\$116,650.74
2/28/2025	I&S	POOL	TASB-LONE STAR	\$ 2.66	interest	4.350	4.350	\$ 2.66	\$0.00	\$2.66
3/3/2025	I&S	POOL	TASB-LONE STAR	\$ 92,120.28	in transit	4.350	4.350	\$ 92,120.28	\$0.00	\$92,120.28
3/5/2025	I&S	POOL	TASB-LONE STAR	\$ 25,177.79	in transit	4.350	4.350	\$ 25,177.79	\$0.00	\$25,177.79
3/6/2025	I&S	POOL	TASB-LONE STAR	\$ 68,486.30	in transit	4.350	4.350	\$ 68,486.30	\$0.00	\$68,486.30
			SUB-TOTAL:	\$29,647,427.50				\$29,647,427.50		
2/1/2025	QSCB	POOL	TASB-LONE STAR	\$2,483,709.04	2/28/2025	4.350	4.350	\$2,483,709.04	\$8,288.10	\$2,491,997.14
2/28/2025	QSCB	POOL	TASB-LONE STAR	\$8,285.82	interest			\$8,285.82	\$0.00	\$8,285.82
			SUB-TOTAL:	\$2,491,994.86				\$2,491,994.86		
2/1/2025	CAP PROJ	POOL/BANK	COMBINED	\$281,512,944.70	2/28/2025	4.392	4.392	\$281,512,944.70	\$948,453.36	\$282,461,398.06
2/14/2025	CAP PROJ	POOL/BANK	TEX-POOL	-\$22,917.50	withdrawal			-\$22,917.50	\$0.00	-\$22,917.50
2/18/2025	CAP PROJ	POOL/BANK	TEX-POOL	-\$375,516.60	withdrawal			-\$375,516.60	\$0.00	-\$375,516.60
2/18/2025	CAP PROJ	POOL/BANK	TEX-POOL	-\$1,304,989.18	withdrawal			-\$1,304,989.18	\$0.00	-\$1,304,989.18
2/18/2025	CAP PROJ	POOL/BANK	TEX-POOL	-\$1,739.97	withdrawal			-\$1,739.97	\$0.00	-\$1,739.97
2/18/2025	CAP PROJ	POOL/BANK	TEX-POOL	-\$5,498.91	withdrawal			-\$5,498.91	\$0.00	-\$5,498.91
2/18/2025	CAP PROJ	POOL/BANK	TEX-POOL	-\$50,632.20	withdrawal			-\$50,632.20	\$0.00	-\$50,632.20
2/24/2025	CAP PROJ	POOL/BANK	TEX-POOL	-\$112,450.64	withdrawal			-\$112,450.64	\$0.00	-\$112,450.64
2/28/2025	CAP PROJ	POOL/BANK	TEX-POOL	-\$11,509.48	withdrawal			-\$11,509.48	\$0.00	-\$11,509.48
2/28/2025	CAP PROJ	POOL/BANK	TEX-POOL	\$162,099.56	interest			\$162,099.56	\$0.00	\$162,099.56
2/28/2025	CAP PROJ	POOL/BANK	TASB-LONE STAR	\$613,657.79	interest			\$613,657.79	\$0.00	\$613,657.79
2/24/2025	CAP PROJ	POOL/BANK	FFB	-\$14,697.00	withdrawal			-\$14,697.00	\$0.00	-\$14,697.00
2/28/2025	CAP PROJ	POOL/BANK	FFB	-\$168,333.45	withdrawal			-\$168,333.45	\$0.00	-\$168,333.45

\*\*Pool interest calculated on a per month basis using month end balance.

WAXAHACHIE INDEPENDENT SCHOOL DISTRICT INVESTMENT PORTFOLIO

DATE	FUND	TYPE	DESCRIPTION	PUR.AMT.	MATURITY	RATE	YIELD	COST	PROJ. INT.	PAR
2/28/2025	CAP PROJ	POOL/BANK	FFB	\$161,335.23	interest			\$161,335.23	\$0.00	\$161,335.23
			SUB-TOTAL:	\$280,381,752.35				\$280,381,752.35		
			TOTAL INVESTED:	\$374,392,358.50						
			total does not include							
			scholarship investments							
2/1/2025	SCH.	POOL-PLUS	TASB-LONE STAR	\$926,829.20	2/28/2025	4.516	4.516	\$926,829.20	\$3,210.84	\$930,040.04
2/28/2025	SCH.	POOL-PLUS	TASB-LONE STAR	\$3,209.92	interest			\$3,209.92	\$0.00	\$3,209.92
			SCHOLARSHIP TOTAL:	\$930,039.12				\$930,039.12		
THEREBY CERTIFY THAT THIS IS A TRUE AND CORRECT SUMMARY OF THE DISTRICT'S INVESTMENTS AS OF 1/31/2025.										
INVESTMENTS REPRESENTED IN THIS REPORT ARE IN COMPLIANCE WITH THE ADOPTED WISD INVESTMENT STRATEGY AND POLICY.										
RYAN KAHLDEN, ASST. SUP. FOR BUSINESS & FINANCE				WENDY ROSS, DIRECTOR OF ACCOUNTING						

\*\*Pool interest calculated on a per month basis using month end balance.

FC OBJ	2024-25		2024-25		2024-25		2024-25	
	FYTD Activity	Encumbered Amount	Original Budget	Revised Budget	Unencumbered Balance	FYTD %		
00 LOCAL/INTER. SOURCES	62,783,817.45	0.00	70,114,500	70,114,500	7,330,682.55	89.54		
00 STATE PROGRAM REV.	31,247,600.74	0.00	52,688,875	52,688,875	21,441,274.26	59.31		
00 FEDERAL PROG. REV.	92,843.57	0.00	1,000,000	1,000,000	907,156.43	9.28		
00 PAYROLL COSTS	0.00	0.00	0	0	0.00	0.00		
00 OTHER RESOURCES	5,515.90	0.00	0	0	-5,515.90	0.00		
00 gen	94,129,777.66	0.00	123,803,375	123,803,375	29,673,597.34	76.03		
-- Revenue	94,129,777.66	0.00	123,803,375	123,803,375	29,673,597.34	76.03		
00	0.00	0.00	0	0	0.00	0.00		
00 PAYROLL COSTS	0.00	0.00	0	0	0.00	0.00		
00 OTHER OPERATING EXP.	0.00	0.00	0	0	0.00	0.00		
00	0.00	0.00	0	0	0.00	0.00		
00 gen	0.00	0.00	0	0	0.00	0.00		
11 PAYROLL COSTS	27,852,918.88	0.00	68,464,958	68,126,520	40,273,601.12	40.88		
11 PRO./CONTRACTED SVC.	909,519.68	190,646.95	1,217,003	1,434,071	333,904.37	76.72		
11 SUPPLIES	1,616,686.54	233,388.55	1,957,596	2,161,636	311,560.91	85.59		
11 OTHER OPERATING EXP.	121,442.47	38,696.93	326,910	255,146	95,006.60	62.76		
11 CAPITAL PROJECTS	10,382.97	6,310.00	5,000	21,693	5,000.03	76.95		
11 INSTRUCTION	30,510,950.54	469,042.43	71,971,467	71,999,066	41,019,073.03	43.03		
12 PAYROLL COSTS	498,983.30	0.00	1,319,536	1,319,536	820,552.70	37.82		
12 PRO./CONTRACTED SVC.	20,787.99	0.00	20,262	26,601	5,813.01	78.15		
12 SUPPLIES	34,230.19	31,013.42	111,868	104,889	39,645.39	62.20		
12 OTHER OPERATING EXP.	4,700.00	0.00	4,400	5,040	340.00	93.25		
12 CAPITAL PROJECTS	0.00	0.00	0	0	0.00	0.00		
12 INST. RESOURCES & ME	558,701.48	31,013.42	1,456,066	1,456,066	866,351.10	40.50		
13 PAYROLL COSTS	634,764.25	0.00	1,537,981	1,537,981	903,216.75	41.27		
13 PRO./CONTRACTED SVC.	42,361.87	0.00	64,187	64,187	21,825.13	66.00		
13 SUPPLIES	16,627.97	1,785.62	47,517	50,367	31,953.41	36.56		
13 OTHER OPERATING EXP.	49,865.62	9,334.25	166,409	145,689	86,489.13	40.63		
13 CURRICULUM DEV. & INS	743,619.71	11,119.87	1,816,094	1,798,224	1,043,484.42	41.97		
21 PAYROLL COSTS	1,484,402.64	0.00	3,313,071	3,313,071	1,828,668.36	44.80		
21 PRO./CONTRACTED SVC.	1,386.45	0.00	4,500	4,500	3,113.55	30.81		
21 SUPPLIES	7,047.52	2,644.26	20,600	19,300	9,608.22	50.22		
21 OTHER OPERATING EXP.	16,419.96	1,943.53	35,560	39,560	21,196.51	46.42		
21 INSTRUCTIONAL LEADER	1,509,256.57	4,587.79	3,373,731	3,376,431	1,862,586.64	44.84		

FC OBJ	2024-25		2024-25		2024-25		2024-25	
	FYTD Activity	Encumbered Amount	Original Budget	Revised Budget	Unencumbered Balance	FYTD &		
23 PAYROLL COSTS	3,599,498.19	0.00	7,266,641	7,266,641	3,667,142.81	49.53		
23 PRO./CONTRACTED SVC.	1,602.98	0.00	3,500	3,500	1,897.02	45.80		
23 SUPPLIES	35,876.81	7,275.31	82,040	79,680	36,527.88	54.16		
23 OTHER OPERATING EXP.	17,232.71	3,783.30	60,610	62,922	41,905.99	33.40		
23 SCHOOL LEADERSHIP	3,654,210.69	11,058.61	7,412,791	7,412,743	3,747,473.70	49.45		
31 PAYROLL COSTS	1,603,839.32	0.00	3,276,453	3,276,453	1,672,613.68	48.95		
31 PRO./CONTRACTED SVC.	181,182.64	0.00	325,000	325,000	143,817.36	55.75		
31 SUPPLIES	59,934.51	4,134.99	101,220	104,020	39,950.50	61.59		
31 OTHER OPERATING EXP.	7,767.06	0.00	26,160	25,440	17,672.94	30.53		
31 GUIDANCE & COUNSELIN	1,852,723.53	4,134.99	3,728,833	3,730,913	1,874,054.48	49.77		
32 PAYROLL COSTS	0.00	0.00	0	0	0.00	0.00		
32 PRO./CONTRACTED SVC.	0.00	0.00	0	0	0.00	0.00		
32 OTHER OPERATING EXP.	0.00	0.00	0	0	0.00	0.00		
32 SOCIAL WORK SERVICES	0.00	0.00	0	0	0.00	0.00		
33 PAYROLL COSTS	629,973.17	0.00	1,610,080	1,610,080	980,106.83	39.13		
33 PRO./CONTRACTED SVC.	12,897.85	353.21	15,000	15,000	1,748.94	88.34		
33 SUPPLIES	13,153.84	566.44	24,900	25,000	11,279.72	54.88		
33 OTHER OPERATING EXP.	3,593.12	80.38	2,800	2,800	-873.50	131.20		
33 DEBT SERVICE	0.00	0.00	0	0	0.00	0.00		
33 HEALTH SERVICES	659,617.98	1,000.03	1,652,780	1,652,880	992,261.99	39.97		
34 PAYROLL COSTS	1,813,918.31	0.00	3,185,132	3,185,132	1,371,213.69	56.95		
34 PRO./CONTRACTED SVC.	19,534.95	13,567.81	101,000	96,500	63,397.24	34.30		
34 SUPPLIES	282,431.78	114,844.83	608,000	608,000	210,723.39	65.34		
34 OTHER OPERATING EXP.	123,426.77	1,901.83	168,000	172,500	47,171.40	72.65		
34 CAPITAL PROJECTS	5,750.00	369,462.86	382,350	382,350	7,137.14	98.13		
34 PUPIL TRANSPORTATION	2,245,061.81	499,777.33	4,444,482	4,444,482	1,699,642.86	61.76		
35 PAYROLL COSTS	0.00	0.00	0	0	0.00	0.00		
35 OTHER OPERATING EXP.	0.00	0.00	0	0	0.00	0.00		
35 CAPITAL PROJECTS	0.00	0.00	0	0	0.00	0.00		
35 FOOD SERVICES	0.00	0.00	0	0	0.00	0.00		
36 PAYROLL COSTS	1,568,589.45	0.00	3,790,925	3,790,925	2,222,335.55	41.38		
36 PRO./CONTRACTED SVC.	200,899.35	7,545.00	219,739	243,839	35,394.65	85.48		
36 SUPPLIES	142,698.06	26,416.88	288,744	289,260	120,145.06	58.46		
36 OTHER OPERATING EXP.	513,865.05	52,348.58	927,428	888,251	322,037.37	63.74		



FC OBJ	2024-25		2024-25		2024-25		2024-25	
	FYTD Activity	Encumbered Amount	Original Budget	Revised Budget	Unencumbered Balance	FYTD %		
81 PRO./CONTRACTED SVC.	0.00	0.00	0	0	0.00	0.00		
81 SUPPLIES	0.00	0.00	0	0	0.00	0.00		
81 CAPITAL PROJECTS	0.00	48,512.54	700,000	700,000	651,487.46	6.93		
81 FACILITIES ACQ. & CO	0.00	48,512.54	700,000	700,000	651,487.46	6.93		
91 PRO./CONTRACTED SVC.	0.00	0.00	820,000	820,000	820,000.00	0.00		
91 CONT.INST.SVCS.\PUBL	0.00	0.00	820,000	820,000	820,000.00	0.00		
95 PRO./CONTRACTED SVC.	23,345.00	0.00	40,000	40,000	16,655.00	58.36		
95 PYMTS.TO JJAEP PROGR	23,345.00	0.00	40,000	40,000	16,655.00	58.36		
99 PRO./CONTRACTED SVC.	442,075.38	0.00	925,000	925,000	482,924.62	47.79		
99 OTHER OPERATING EXP.	0.00	0.00	0	0	0.00	0.00		
99 Other Governmental C	442,075.38	0.00	925,000	925,000	482,924.62	47.79		
-- Expense	55,650,685.15	1,433,620.84	123,803,375	123,803,375	66,719,069.01	46.11		
Grand Revenue Totals	94,129,777.66	0.00	123,803,375	123,803,375	29,673,597.34	76.03		
Grand Expense Totals	55,650,685.15	1,433,620.84	123,803,375	123,803,375	66,719,069.01	46.11		
Grand Totals	38,479,092.51	1,433,620.84	0	0	37,045,471.67	0.00		
	Profit	Loss						

Number of Accounts: 13734

\*\*\*\*\* End of report \*\*\*\*\*

FC OBJ	2024-25		2024-25		2024-25 Comment	2024-25		Unencumbered Balance	2024-25 FYTD %
	FYTD Activity	Original Budget	Revised Budget	Amount		Encumbered	Balance		
00 LOCAL/INTER. SOURCES	13,168.00	0.00	88,902.00	0.00		75,734.00	14.81		
00 STATE PROGRAM REV.	639,868.44	0.00	3,151,765.00	0.00		2,511,896.56	20.30		
00 FEDERAL PROG. REV.	1,299,758.60	0.00	4,850,656.54	0.00		3,550,897.94	26.80		
00 PAYROLL COSTS	0.00	0.00	0.00	0.00		0.00	0.00		
00 OTHER RESOURCES	0.00	0.00	0.00	0.00		0.00	0.00		
00 gen	1,952,795.04	0.00	8,091,323.54	0.00		6,138,528.50	24.13		
-- Revenue	1,952,795.04	0.00	8,091,323.54	0.00		6,138,528.50	24.13		
00 PAYROLL COSTS	0.00	0.00	0.00	0.00		0.00	0.00		
00 PRO./CONTRACTED SVC.	0.00	0.00	0.00	0.00		0.00	0.00		
00 SUPPLIES	0.00	0.00	0.00	0.00		0.00	0.00		
00	0.00	0.00	0.00	0.00		0.00	0.00		
00 gen	0.00	0.00	0.00	0.00		0.00	0.00		
11 PAYROLL COSTS	330,898.92	0.00	1,086,430.40	0.00		755,531.48	30.46		
11 PRO./CONTRACTED SVC.	42,991.00	0.00	98,076.00	0.00		51,109.16	43.83		
11 SUPPLIES	264,671.37	0.00	1,168,873.54	0.00		871,700.46	22.64		
11 OTHER OPERATING EXP.	9,456.43	0.00	10,542.00	0.00		1,085.57	89.70		
11 CAPITAL PROJECTS	5,170.00	0.00	10,200.00	0.00		5,030.00	50.69		
11 INSTRUCTION	653,187.72	0.00	2,374,121.94	0.00		1,684,456.67	27.51		
12 PAYROLL COSTS	0.00	0.00	0.00	0.00		0.00	0.00		
12 SUPPLIES	0.00	0.00	0.00	0.00		0.00	0.00		
12 CAPITAL PROJECTS	0.00	0.00	0.00	0.00		0.00	0.00		
12 INST. RESOURCES & ME	0.00	0.00	0.00	0.00		0.00	0.00		
13 PAYROLL COSTS	179,073.17	0.00	477,258.00	0.00		298,184.83	37.52		
13 PRO./CONTRACTED SVC.	575,128.71	0.00	2,352,036.00	0.00		192,250.29	24.45		
13 SUPPLIES	11,240.40	0.00	40,793.00	0.00		29,162.60	27.55		
13 OTHER OPERATING EXP.	51,638.62	0.00	233,956.00	0.00		174,090.81	22.07		
13 CURRICULUM DEV. & INS	817,080.90	0.00	3,104,043.00	0.00		693,688.53	26.32		
21 PAYROLL COSTS	18,419.98	0.00	45,153.00	0.00		26,733.02	40.79		
21 PRO./CONTRACTED SVC.	0.00	0.00	0.00	0.00		0.00	0.00		
21 SUPPLIES	0.00	0.00	0.00	0.00		0.00	0.00		
21 OTHER OPERATING EXP.	0.00	0.00	0.00	0.00		0.00	0.00		
21 INSTRUCTIONAL LEADER	18,419.98	0.00	45,153.00	0.00		26,733.02	40.79		
23 PAYROLL COSTS	0.00	0.00	0.00	0.00		0.00	0.00		

FC OBJ	2024-25		2024-25		2024-25 Comment	2024-25		Unencumbered Balance	2024-25	
	FYTD Activity	Amount	Original Budget	Revised Budget		Balance	FYTD \$			
23 PRO./CONTRACTED SVC.	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
23 SUPPLIES	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
23 OTHER OPERATING EXP.	4,987.64	4,124.08	0.00	17,100.00		7,988.28	29.17	7,988.28	29.17	29.17
23 SCHOOL LEADERSHIP	4,987.64	4,124.08	0.00	17,100.00		7,988.28	29.17	7,988.28	29.17	29.17
31 PAYROLL COSTS	775,934.12	0.00	0.00	2,110,349.60		1,334,415.48	36.77	1,334,415.48	36.77	36.77
31 PRO./CONTRACTED SVC.	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
31 SUPPLIES	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
31 OTHER OPERATING EXP.	1,302.89	0.00	0.00	1,400.00		97.11	93.06	97.11	93.06	93.06
31 CAPITAL PROJECTS	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
31 GUIDANCE & COUNSELIN	777,237.01	0.00	0.00	2,111,749.60		1,334,512.59	36.81	1,334,512.59	36.81	36.81
32 PAYROLL COSTS	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
32 OTHER OPERATING EXP.	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
32 SOCIAL WORK SERVICES	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
33 PAYROLL COSTS	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
33 SUPPLIES	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
33 HEALTH SERVICES	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
34 PAYROLL COSTS	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
34 PRO./CONTRACTED SVC.	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
34 OTHER OPERATING EXP.	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
34 CAPITAL PROJECTS	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
34 PUPIL TRANSPORTATION	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
35 PAYROLL COSTS	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
35 SUPPLIES	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
35 FOOD SERVICES	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
36 PAYROLL COSTS	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
36 PRO./CONTRACTED SVC.	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
36 SUPPLIES	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
36 OTHER OPERATING EXP.	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
36 COCURRE./EXTRACURR.AC	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
41 PAYROLL COSTS	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
41 OTHER OPERATING EXP.	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
41 GENERAL ADMINISTRATI	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00

FC OBJ	2024-25		2024-25		2024-25 Comment	Unencumbered Balance	2024-25 FYTD %
	FYTD Activity	Encumbered Amount	Original Budget	Revised Budget			
51 PAYROLL COSTS	0.00	0.00	0.00	0.00		0.00	0.00
51 PRO./CONTRACTED SVC.	0.00	0.00	0.00	0.00		0.00	0.00
51 CAPITAL PROJECTS	0.00	0.00	0.00	0.00		0.00	0.00
51 PLANT MAINTENANCE &	0.00	0.00	0.00	0.00		0.00	0.00
52 PAYROLL COSTS	0.00	0.00	0.00	0.00		0.00	0.00
52 PRO./CONTRACTED SVC.	0.00	0.00	0.00	95,000.00		95,000.00	0.00
52 SUPPLIES	4,079.40	15,139.54	0.00	63,937.00		44,718.06	6.38
52 OTHER OPERATING EXP.	0.00	0.00	0.00	100.00		100.00	0.00
52 CAPITAL PROJECTS	25,119.00	0.00	0.00	280,119.00		255,000.00	8.97
52 SECURITY & MONITORIN	29,198.40	15,139.54	0.00	439,156.00		394,818.06	6.65
53 PAYROLL COSTS	0.00	0.00	0.00	0.00		0.00	0.00
53 DATA PROCESSING SERV	0.00	0.00	0.00	0.00		0.00	0.00
61 PAYROLL COSTS	0.00	0.00	0.00	0.00		0.00	0.00
61 PRO./CONTRACTED SVC.	0.00	0.00	0.00	0.00		0.00	0.00
61 OTHER OPERATING EXP.	0.00	0.00	0.00	0.00		0.00	0.00
61 COMMUNITY SERVICES	0.00	0.00	0.00	0.00		0.00	0.00
71 DEBT SERVICE	0.00	0.00	0.00	0.00		0.00	0.00
71 DEBT SERVICES	0.00	0.00	0.00	0.00		0.00	0.00
81 PAYROLL COSTS	0.00	0.00	0.00	0.00		0.00	0.00
81 CAPITAL PROJECTS	0.00	0.00	0.00	0.00		0.00	0.00
81 FACILITIES ACQ. & CO	0.00	0.00	0.00	0.00		0.00	0.00
-- Expense	2,300,111.65	1,649,014.74	0.00	8,091,323.54		4,142,197.15	28.43
Grand Revenue Totals	1,952,795.04	0.00	0.00	8,091,323.54		6,138,528.50	24.13
Grand Expense Totals	2,300,111.65	1,649,014.74	0.00	8,091,323.54		4,142,197.15	28.43
Grand Totals	347,316.61	1,649,014.74	0.00	0.00		1,996,331.35	0.00
Loss		Loss				Profit	

Number of Accounts: 12377

FC OBJ	2024-25		2024-25		2024-25		2024-25	
	FYTD Activity	Encumbered Amount	Original Budget	Revised Budget	Unencumbered Balance	FYTD %		
00 LOCAL/INTER. SOURCES	33,659,929.26	0.00	39,029,122	39,029,122	5,369,192.74	86.24		
00 STATE PROGRAM REV.	4,067,639.00	0.00	3,326,966	3,326,966	-740,673.00	122.26		
00 FEDERAL PROG. REV.	105,986.07	0.00	100,000	100,000	-5,986.07	105.99		
00 OTHER RESOURCES	0.00	0.00	0	0	0.00	0.00		
00 gen	37,833,554.33	0.00	42,456,088	42,456,088	4,622,533.67	89.11		
-- Revenue	37,833,554.33	0.00	42,456,088	42,456,088	4,622,533.67	89.11		
00 DEBT SERVICE	0.00	0.00	0	0	0.00	0.00		
00	0.00	0.00	0	0	0.00	0.00		
00 gen	0.00	0.00	0	0	0.00	0.00		
71 DEBT SERVICE	0.00	0.00	42,456,087	42,456,087	42,456,087.00	0.00		
71 DEBT SERVICES	0.00	0.00	42,456,087	42,456,087	42,456,087.00	0.00		
-- Expense	0.00	0.00	42,456,087	42,456,087	42,456,087.00	0.00		
Grand Revenue Totals	37,833,554.33	0.00	42,456,088	42,456,088	4,622,533.67	89.11		
Grand Expense Totals	0.00	0.00	42,456,087	42,456,087	42,456,087.00	0.00		
Grand Totals	37,833,554.33	0.00	1	1	37,833,553.33	????????		
	Profit		Profit	Profit	Loss			

Number of Accounts: 29

\*\*\*\*\* End of report \*\*\*\*\*

FC OBJ	2024-25		2024-25		2024-25 Comment	2024-25	
	FYTD Activity	Encumbered Amount	Original Budget	Revised Budget		Unencumbered Balance	FYTD %
00 LOCAL/INTER. SOURCES	6,847,885.45	0.00	0	13,500,000		6,652,114.55	50.73
00 STATE PROGRAM REV.	0.00	0.00	0	0		0.00	0.00
00 OTHER RESOURCES	0.00	0.00	0	0		0.00	0.00
00 gen	6,847,885.45	0.00	0	13,500,000		6,652,114.55	50.73
-- Revenue	6,847,885.45	0.00	0	13,500,000		6,652,114.55	50.73
00	0.00	0.00	0	0		0.00	0.00
00 gen	0.00	0.00	0	0		0.00	0.00
11 PAYROLL COSTS	0.00	0.00	0	0		0.00	0.00
11 PRO./CONTRACTED SVC.	0.00	0.00	0	0		0.00	0.00
11 SUPPLIES	1,185,205.61	2,553.20	0	2,000,000		812,241.19	59.26
11 CAPITAL PROJECTS	0.00	0.00	0	0		0.00	0.00
11 INSTRUCTION	1,185,205.61	2,553.20	0	2,000,000		812,241.19	59.26
12 SUPPLIES	56,254.68	20,808.98	0	150,000		72,936.34	37.50
12 CAPITAL PROJECTS	0.00	0.00	0	0		0.00	0.00
12 DEBT. RESOURCES & ME	56,254.68	20,808.98	0	150,000		72,936.34	37.50
35 SUPPLIES	15,550.81	0.00	0	0		-15,550.81	0.00
35 FOOD SERVICES	15,550.81	0.00	0	0		-15,550.81	0.00
36 SUPPLIES	0.00	0.00	0	0		0.00	0.00
36 CAPITAL PROJECTS	0.00	0.00	0	0		0.00	0.00
36 COCURRE./EXTRACURR.AC	0.00	0.00	0	0		0.00	0.00
51 PRO./CONTRACTED SVC.	19,516.82	4,576.36	0	25,000		906.82	78.07
51 SUPPLIES	47,669.90	10,131.88	0	0		-57,801.78	0.00
51 OTHER OPERATING EXP.	0.00	0.00	0	600,000		600,000.00	0.00
51 CAPITAL PROJECTS	14,842.72	0.00	0	0		-14,842.72	0.00
51 PLANT MAINTENANCE &	82,029.44	14,708.24	0	625,000		528,262.32	13.12
52 PRO./CONTRACTED SVC.	0.00	0.00	0	0		0.00	0.00
52 SUPPLIES	0.00	0.00	0	0		0.00	0.00
52 OTHER OPERATING EXP.	0.00	0.00	0	0		0.00	0.00
52 CAPITAL PROJECTS	0.00	0.00	0	0		0.00	0.00
52 SECURITY & MONITORIN	0.00	0.00	0	0		0.00	0.00
71 DEBT SERVICE	0.00	0.00	0	0		0.00	0.00

FC OBJ	2024-25		2024-25		2024-25 Comment	2024-25		Unencumbered Balance	2024-25	
	FYTD Activity	Encumbered Amount	Original Budget	Revised Budget		Balance	FYTD %			
71 DEPT SERVICES	0.00	0.00	0	0		0.00	0.00	0.00	0.00	
81 PAYROLL COSTS	0.00	0.00	0	0		0.00	0.00	0.00	0.00	
81 PRO./CONTRACTED SVC.	0.00	0.00	0	0		0.00	0.00	0.00	0.00	
81 SUPPLIES	0.00	0.00	0	0		0.00	0.00	0.00	0.00	
81 OTHER OPERATING EXP.	0.00	0.00	0	0		0.00	0.00	0.00	0.00	
81 CAPITAL PROJECTS	31,380,764.33	12,432,631.27	0	298,253,880		254,440,484.40	254,440,484.40	10.52	10.52	
81 FACILITIES ACQ. & CO	31,380,764.33	12,432,631.27	0	298,253,880		254,440,484.40	254,440,484.40	10.52	10.52	
-- Expense	32,719,804.87	12,470,701.69	0	301,028,880		255,838,373.44	255,838,373.44	10.87	10.87	
Grand Revenue Totals	6,847,885.45	0.00	0	13,500,000		6,652,114.55	6,652,114.55	50.73	50.73	
Grand Expense Totals	32,719,804.87	12,470,701.69	0	301,028,880		255,838,373.44	255,838,373.44	10.87	10.87	
Grand Totals	25,871,919.42	12,470,701.69	0	287,528,880		249,186,258.89	249,186,258.89	9.00	9.00	
	Loss	Loss		Loss		Loss	Loss			

Number of Accounts: 341

\*\*\*\*\* End of report \*\*\*\*\*

FC OBJ	2024-25		2024-25		2024-25		2024-25	
	FYTD Activity	Encumbered Amount	Original Budget	Revised Budget	Unencumbered Balance	FYTD %		
00 LOCAL/INTER. SOURCES	1,740,179.64	0.00	2,400,000	2,400,000	659,820.36	72.51		
00 STATE PROGRAM REV.	77,441.05	0.00	490,485	490,485	413,043.95	15.79		
00 FEDERAL PROG. REV.	0.00	0.00	0	0	0.00	0.00		
00 PAYROLL COSTS	0.00	0.00	0	0	0.00	0.00		
00 OTHER RESOURCES	1,867,719.25	0.00	3,350,000	3,350,000	1,482,280.75	55.75		
00 gen	3,685,339.94	0.00	6,240,485	6,240,485	2,555,145.06	59.06		
-- Revenue	3,685,339.94	0.00	6,240,485	6,240,485	2,555,145.06	59.06		
00	0.00	0.00	0	0	0.00	0.00		
00 gen	0.00	0.00	0	0	0.00	0.00		
11 PAYROLL COSTS	0.00	0.00	0	0	0.00	0.00		
11 INSTRUCTION	0.00	0.00	0	0	0.00	0.00		
35 PAYROLL COSTS	1,313,854.75	0.00	3,072,062	3,072,062	1,758,207.25	42.77		
35 PRO./CONTRACTED SVC.	2,006.45	2,536.11	24,000	24,000	19,457.44	18.93		
35 SUPPLIES	1,571,707.37	847,790.17	2,369,500	3,189,154	769,656.46	75.87		
35 OTHER OPERATING EXP.	861.02	0.00	9,500	9,500	8,638.98	9.06		
35 CAPITAL PROJECTS	148,719.32	0.00	100,000	248,720	100,000.68	59.79		
35 FOOD SERVICES	3,037,148.91	850,326.28	5,575,062	6,543,436	2,655,960.81	59.41		
51 PAYROLL COSTS	0.00	0.00	0	0	0.00	0.00		
51 PRO./CONTRACTED SVC.	0.00	0.00	82,397	82,397	82,397.00	0.00		
51 PLANT MAINTENANCE &	0.00	0.00	82,397	82,397	82,397.00	0.00		
61 PAYROLL COSTS	223,024.04	0.00	578,333	578,333	355,308.96	38.56		
61 PRO./CONTRACTED SVC.	4,614.18	0.00	15,569	17,669	13,054.82	26.11		
61 SUPPLIES	19,310.27	5,012.73	41,700	41,700	17,377.00	58.33		
61 OTHER OPERATING EXP.	627.27	0.00	5,162	3,062	2,434.73	20.49		
61 CAPITAL PROJECTS	0.00	0.00	0	0	0.00	0.00		
61 COMMUNITY SERVICES	247,575.76	5,012.73	640,764	640,764	388,175.51	39.42		
81 CAPITAL PROJECTS	0.00	0.00	0	0	0.00	0.00		
81 FACILITIES ACQ. & CO	0.00	0.00	0	0	0.00	0.00		
--- Expense	3,284,724.67	855,339.01	6,298,223	7,266,597	3,126,533.32	56.97		
Grand Revenue Totals	3,685,339.94	0.00	6,240,485	6,240,485	2,555,145.06	59.06		

FC OBJ	2024-25		Encumbered Amount	2024-25		Unencumbered Balance	2024-25	
	FYTD Activity	Grand Totals		Original Budget	Revised Budget		FYTD &	FYTD &
Grand Expense Totals	3,284,724.67	855,339.01	6,298,223	7,266,597	3,126,533.32	56.97		
Grand Totals	400,615.27	855,339.01	57,738	1,026,112	571,388.26	-39.04		
	Profit	Loss	Loss	Loss	Loss			

Number of Accounts: 1030

\*\*\*\*\* End of report \*\*\*\*\*

**WAXAHACHIE ISD SUMMARY OF ACTIVITY AS OF FEBRUARY 2025**

<b>GENERAL FUND</b>	<b>YTD ACTUAL</b>	<b>ORIGINAL BUDGET</b>	<b>REVISED BUDGET</b>	<b>YTD %</b>	<b>PRIOR YTD %</b>
REVENUES	94,129,777.66	123,803,375	123,803,375	76.03%	65.09%
EXPENDITURES	55,650,685.15	123,803,375	123,803,375	44.95%	49.51%
<b>SPECIAL PROGRAMS</b>					
REVENUES	1,952,795.04	5,296,042	8,091,324	24.13%	31.26%
EXPENDITURES	2,300,111.65	5,296,042	8,091,324	28.43%	39.38%
<b>INTEREST &amp; SINKING</b>					
REVENUES	37,833,554.33	42,456,088	42,456,088	89.11%	97.29%
EXPENDITURES	20,507,452.17	42,456,087	42,456,087	48.30%	59.92%
<b>CAPITAL PROJECTS</b>					
REVENUES	6,847,885.45	-	13,500,000	50.72%	0.00%
EXPENDITURES	32,719,804.87	-	301,028,880	10.87%	4.73%
<b>ENTERPRISE FUNDS</b>					
REVENUES	3,685,339.94	6,240,485	6,240,485	59.06%	65.50%
EXPENDITURES	3,284,724.67	6,298,223	7,266,597	45.20%	53.86%

Waxahachie ISD 2024-25 Budget Summary February 2025

	Adopted Gen. Fund 1XXX	Amended Gen. Fund 1XXX	YTD Actual Gen. Fund 1XXX	Amended State-Fed Programs	YTD Actual State-Fed Programs	Amended Debt Serv. 5XXX	YTD Actual Debt Serv. 5XXX	Amended Cap. Proj. 6XXX	YTD Actual Cap. Proj. 6XXX	Amended Ent. Fund 7XXX	YTD Actual Ent. Fund 7XXX
<b>REVENUES</b>											
5700 LOCAL REVENUE	70,114,500	70,114,500	62,783,817	88,902	13,168	39,029,122	33,659,929	13,500,000	6,847,885	2,400,000	1,740,180
5800 STATE PROGRAM REVENUES	52,688,875	52,688,875	31,247,601	3,151,765	639,868	3,326,966	4,067,639			490,485	77,441
5900 FEDERAL REVENUES	1,000,000	1,000,000	92,434	4,850,657	1,299,759	100,000	105,986				
7900 OTHER RESOURCES/TRANSFERS			5,516							3,350,000	1,867,719
<b>TOTAL REVENUES</b>	<b>123,803,375</b>	<b>123,803,375</b>	<b>94,129,368</b>	<b>8,091,324</b>	<b>1,952,795</b>	<b>42,456,088</b>	<b>37,833,554</b>	<b>13,500,000</b>	<b>6,847,885</b>	<b>6,240,485</b>	<b>3,685,340</b>
<b>APPROPRIATIONS BY FUNCTION</b>											
00 TRANSFERS BETWEEN FUNDS											
11 INSTRUCTIONAL RESOURCES & MEDIA SER	71,971,467	71,999,066	30,510,951	2,374,122	653,188			2,000,000	1,185,206		
12 INSTRUCTIONAL RESOURCES & MEDIA SER	1,456,066	1,456,066	558,701					150,000	56,255		
13 CURRICULUM & INSTRUCTIONAL STAFF DEV.	1,816,094	1,798,224	743,620	3,104,043	817,081						
21 INSTRUCTIONAL LEADERSHIP	3,373,731	3,376,431	1,509,257	45,153	18,420						
23 SCHOOL ADMINISTRATION	7,412,791	7,412,743	3,654,211	17,100	4,988						
31 GUIDANCE AND COUNSELING SERVICES	3,728,833	3,730,913	1,852,724	2,111,750	777,237						
32 SOCIAL WORK SERVICES											
33 HEALTH SERVICES	1,652,780	1,652,880	659,618								
34 STUDENT (PUPIL) TRANSPORTATION	4,444,482	4,444,482	2,245,062						15,551	6,543,436	3,037,149
35 FOOD SERVICES											
36 COCURRICULAR/EXTRACURRICULAR ACTIV.	5,226,836	5,212,836	2,426,052								
41 GENERAL ADMINISTRATION	3,339,074	3,331,824	1,450,094								
51 PLANT MAINTENANCE AND OPERATION	12,464,326	12,464,326	7,351,068					625,000	82,029	82,397	
52 SECURITY & MONITORING SERVICES	2,221,432	2,228,682	960,189	439,156	29,198						
53 DATA PROCESSING SERVICES	1,960,159	1,960,159	1,141,660								
61 COMMUNITY SERVICES	250,304	250,304	122,060								
71 DEBT SERVICE 91-G/O	820,000	820,000	0			42,456,087	20,507,452	298,253,880	31,380,764	640,764	247,576
81 FACILITIES	700,000	700,000	0								
95 JJAEP	40,000	40,000	23,345								
99 OTHER	925,000	925,000	442,075								
<b>TOTAL APPROPRIATIONS AND TRANSFERS</b>	<b>123,803,375</b>	<b>123,803,936</b>	<b>55,650,685</b>	<b>8,091,324</b>	<b>2,300,112</b>	<b>42,456,087</b>	<b>20,507,452</b>	<b>301,028,880</b>	<b>32,719,805</b>	<b>7,266,597</b>	<b>3,284,725</b>
<b>TOTAL REVENUES OVER (UNDER) APPROPRIATIONS</b>	<b>-</b>	<b>(561)</b>	<b>38,478,683</b>	<b>-</b>	<b>(347,317)</b>	<b>1</b>	<b>17,326,102</b>	<b>(287,528,880)</b>	<b>(25,871,919)</b>	<b>(1,026,112)</b>	<b>400,615</b>

**Waxahachie Independent School District  
BOARD OF TRUSTEES**

**Date:** April 14 , 2025      **Presented By:** Andy Reeves

**Subject:** Report regarding maintenance department work orders      **Related Page(s)** 1



**EXECUTIVE SUMMARY:**

Informational report on the maintenance department’s work orders for the month of February and March 2025.

**ATTACHMENTS:**

Monthly work order report

		BOARD PRIORITY GOALS
X	Priority #1	Student Growth
X	Priority #2	Honor and Support Staff
	Priority #3	Community and Stakeholder Relationships
X	Priority #4	Financial Integrity

# February and March 2025 WO Report

Campus	HVAC	Elec	Plumbing	General	Doors & Locks	Total
Challenge/AEP	0	1	0	4	2	7
Clift	3	11	4	35	5	58
Coleman JH	12	11	14	46	9	92
Dunaway	6	5	14	43	2	70
Felty	11	5	21	41	6	84
Finley JH	15	19	24	42	12	112
Global High	1	3	4	24	4	36
Howard JH	5	12	18	53	8	96
Marvin	12	21	14	48	3	98
Northside	6	0	8	23	5	42
Ray	9	7	12	43	9	80
Shackelford	3	4	17	38	8	70
Simpson	7	7	11	35	9	69
Turner Pre-K	10	0	19	29	5	63
Wedgeworth	12	5	11	28	9	65
WHS	31	51	59	129	29	299
Wilemon	4	3	6	39	1	53
Misc.	9	17	58	272	15	371
<b>Total Count</b>	<b>156</b>	<b>182</b>	<b>314</b>	<b>972</b>	<b>141</b>	<b>1765</b>



**Waxahachie Independent School District  
BOARD OF TRUSTEES**

**Date:** April 14, 2025      **Presented By:** Sean Cagle

**Subject:** Monthly Attendance, Discipline, Drug Offenses, Drug Testing, and Usage of Drug Dog and Metal Detector Report      **Related Page(s)** 15



**EXECUTIVE SUMMARY:**

Informational reports regarding student attendance, student discipline, student drug offenses, student drug testing, and drug dog and metal detector searches for February and March 2025.

**ATTACHMENTS:**

February and March Reports

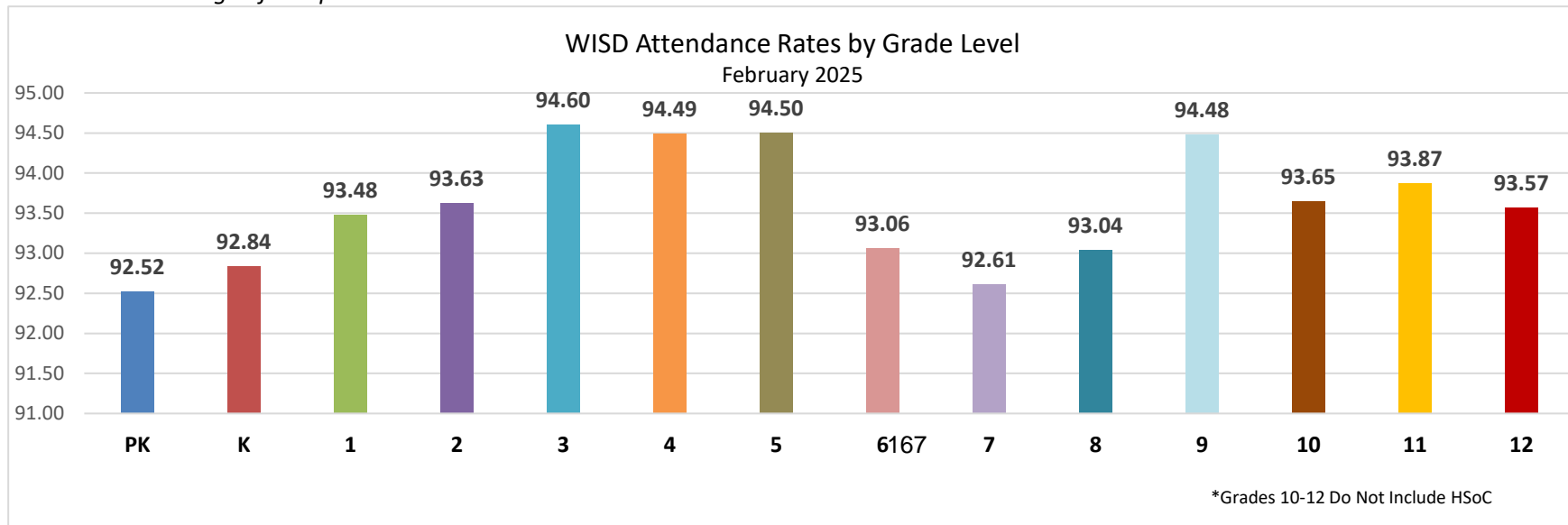
BOARD PRIORITY GOALS		
X	<b>Priority #1</b>	<b>Student Growth</b>
	<b>Priority #2</b>	<b>Honor and Support Staff</b>
	<b>Priority #3</b>	<b>Community and Stakeholder Relationships</b>
	<b>Priority #4</b>	<b>Financial Integrity</b>

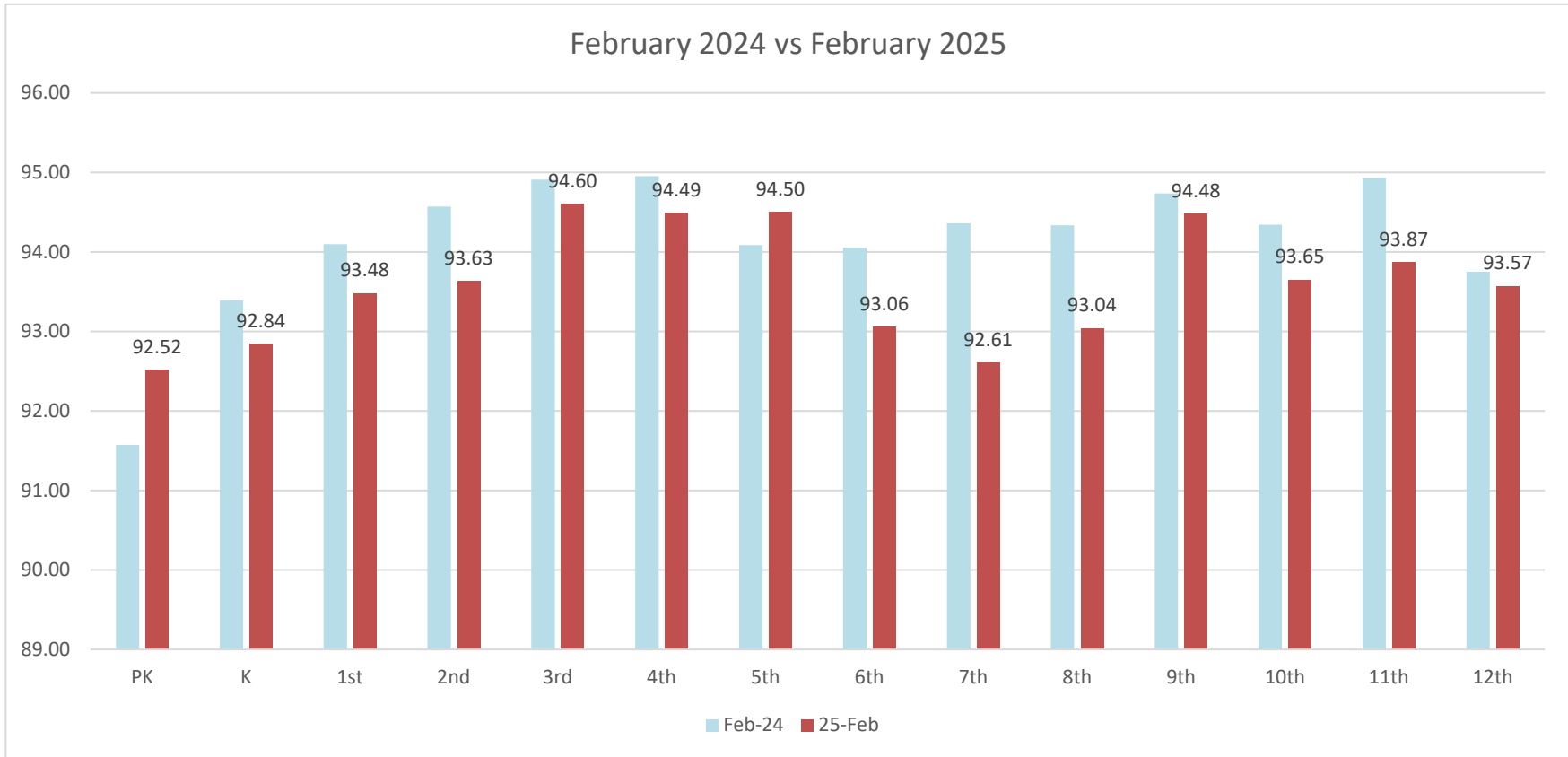
WAXAHACHIE ISD February 2025 Attendance Report

	August	September	October	November	December	January	February	March	April	May		
Waxahachie High School	96.07%	94.45%	94.24%	93.45%	94.68%	92.61%	91.98%					
High School of Choice	96.12%	94.18%	87.13%	91.22%	88.67%	90.73%	87.98%					
Global High School	98.66%	96.89%	97.27%	97.01%	97.23%	96.77%	95.87%					
Coleman Jr. High	96.86%	94.62%	94.45%	93.35%	92.90%	93.52%	91.99%					
Finley Jr. High	96.73%	94.96%	94.56%	94.77%	92.86%	93.89%	92.75%					
Howard Jr. High	96.44%	96.26%	94.81%	95.63%	95.30%	93.71%	93.97%					
Clift Elementary	95.49%	94.96%	94.35%	94.81%	94.48%	93.61%	91.51%					
Dunaway Elementary	96.91%	95.82%	95.67%	95.17%	95.28%	93.52%	93.33%					
Felty Elementary	97.03%	96.06%	95.70%	94.06%	95.01%	93.42%	95.02%					
Marvin Elementary	96.73%	95.46%	94.44%	94.86%	95.80%	90.81%	92.51%					
Northside Elementary	95.63%	94.89%	94.84%	94.53%	93.74%	92.16%	93.27%					
Shackelford Elementary	97.25%	96.87%	95.85%	95.17%	95.15%	94.62%	93.68%					
Simpson Elementary	97.52%	96.61%	95.56%	95.21%	94.88%	94.41%	95.04%					
Wedgeworth Elementary	95.93%	94.73%	94.92%	94.72%	94.39%	92.57%	93.87%					
Wilemon Elementary	97.91%	96.80%	96.10%	95.13%	93.67%	94.87%	95.75%					
Turner PreK	93.07%	91.98%	90.68%	90.26%	88.91%	87.03%	89.60%					
Ray Elementary	96.59%	95.97%	96.10%	95.99%	95.09%	94.87%	95.07%					
				<i>*Highlighted cells indicate a drop in attendance from previous month.</i>								
District ADA:	96.55%	95.25%	94.78%	94.41%	94.53%	93.32%	93.16%					

\* Total ADA is calculated with different programs/students receiving different weights for attendance.

It is not a true average of campus attendance.





## Discipline Data for WISD (03/01/2025 – 03/31/2025)

The discipline breakdown for Waxahachie ISD for the month of March shows discipline assignment trends for students in the district.

### DAEP Placements (92):

- **1** Possessed, Sold, Used, Or Was Under the Influence of an Alcoholic Beverage **(05)** *Mandatory DAEP Placement*
- **5** Public Lewdness or Indecent Exposure **(07)** *Mandatory DAEP Placement*
- **24** Violation of Student Code of Conduct **(21)** *Discretionary DAEP Placement*
- **3** Terroristic Threat **(26)** *Mandatory DAEP Placement*
- **1** Assault Against School District Emp **(27)** *Mandatory DAEP Placement*
- **1** Assault Against Non School District Emp **(28)** *Mandatory DAEP Placement*
- **24** Fighting/Mutual Combat **(41)**. *Discretionary DAEP Placement*
- **2** Bullying **(61)** *Discretionary DAEP Placement*
- **21** Possessed, Sold, Gave, Used, Delivered, Or was under the Influence of Marijuana or Tetrahydrocannabinol **(62)** *Mandatory DAEP Placement*
- **9** E-Cigarette/Vaping Device **(63)** *Mandatory DAEP Placement*
- **1** Possessed, Sold, Gave, Used, Delivered, Or was under the Influence of Other Controlled Substance **(62)** *Mandatory DAEP Placement*

### ISS/OSS Placements (511):

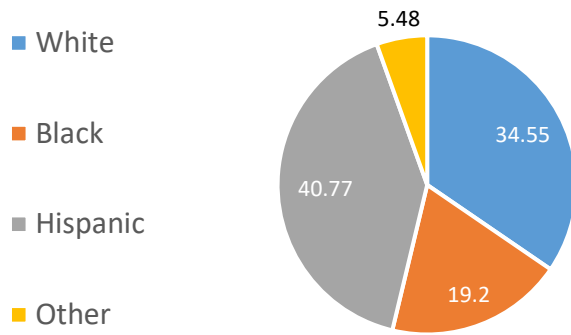
- There were **364** ISS assignments (both full and partial days) for date window. Some of these were multiple day assignments.
- There were **147** OSS assignments (both full and partial days) for date window. Some of these were multiple day assignments.

### Expulsions (4):

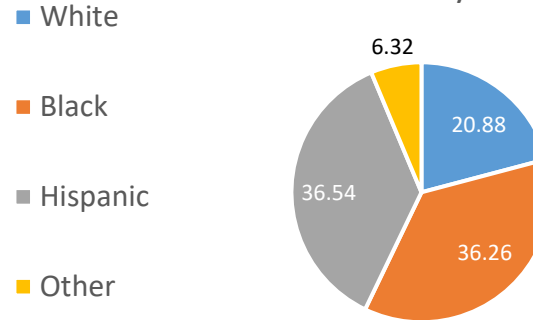
- **1** Brought Firearm to School **(11)** *Mandatory JJAEP Placement*
- **3** Serious Misbehavior **(59)** *Discretionary JJAEP Placement*

Charting Discipline for WISD:

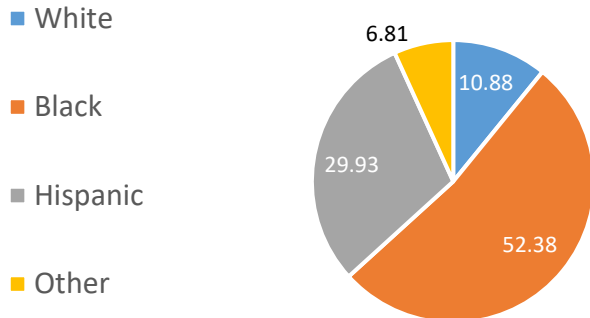
Enrollment % By Ethnicity (11,162 Total)



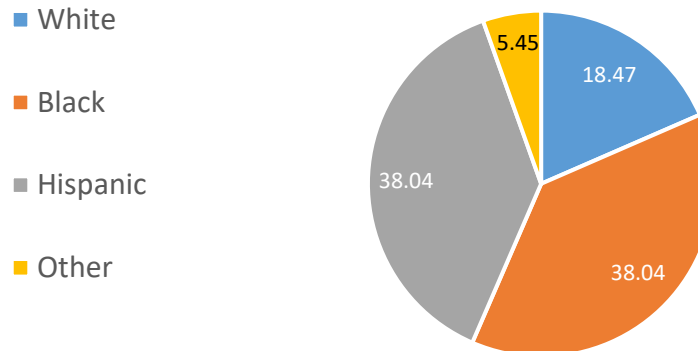
ISS Placements (364 Total)  
Ethnicity %



OSS Placements (147 Total)  
Ethnicity %



DAEP Placements (92 Total)  
Ethnicity %

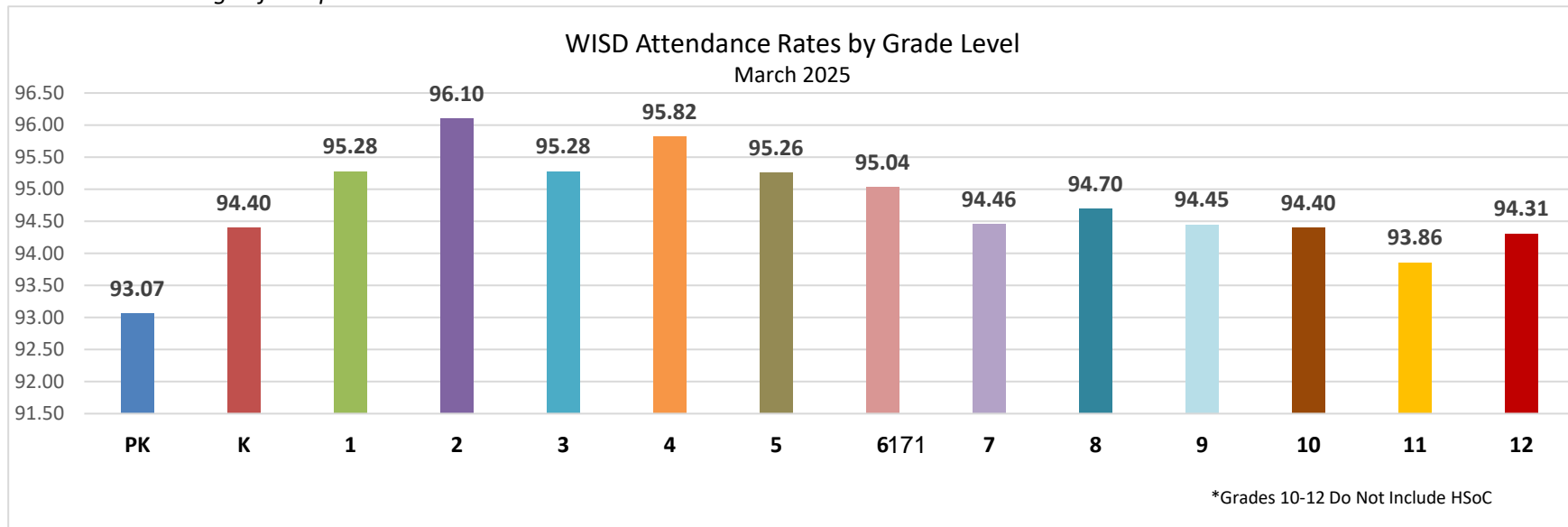


WAXAHACHIE ISD March 2025 Attendance Report

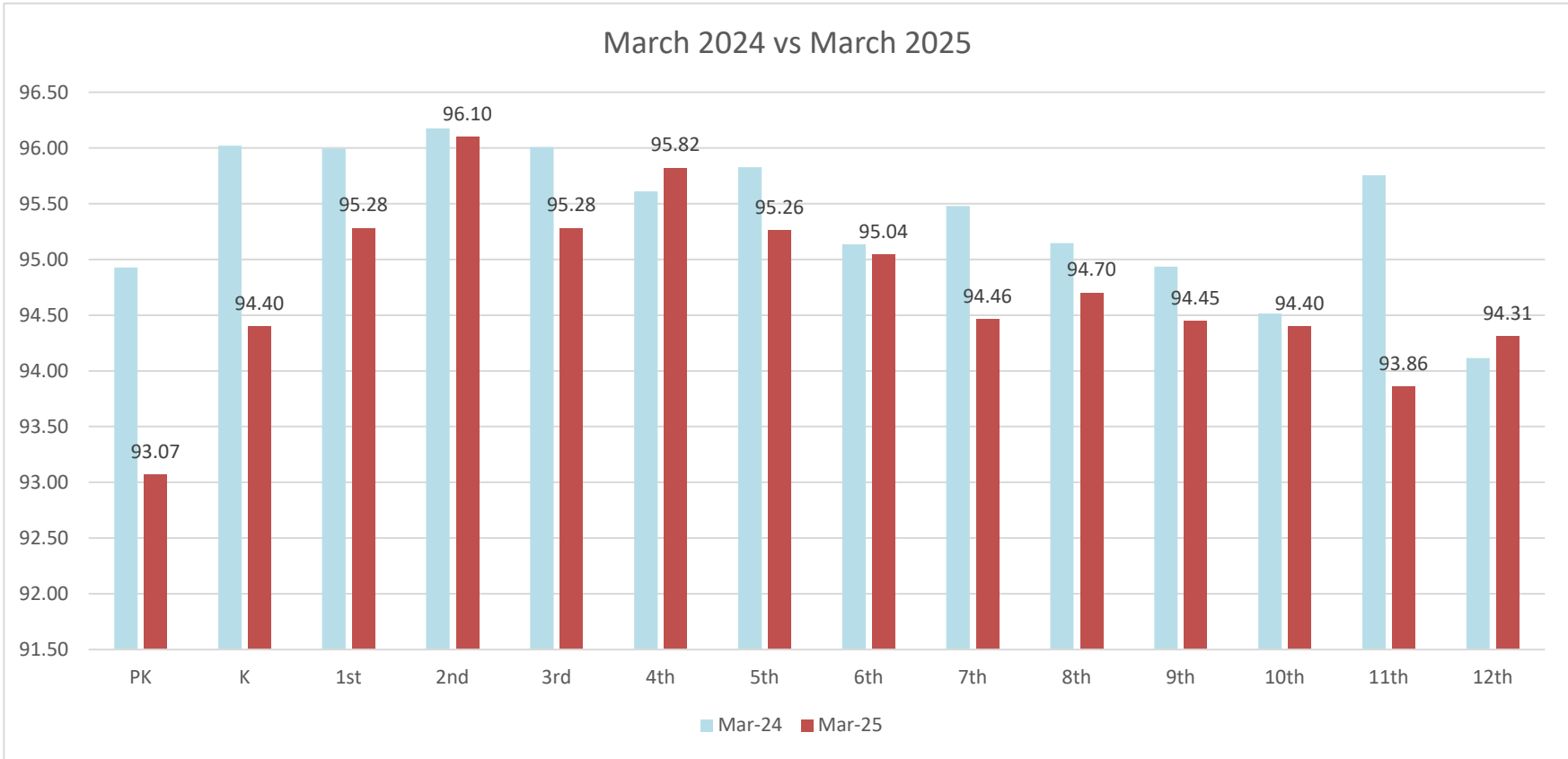
	August	September	October	November	December	January	February	March	April	May		
Waxahachie High School	96.07%	94.45%	94.24%	93.45%	94.68%	92.61%	91.98%	92.64%				
High School of Choice	96.12%	94.18%	87.13%	91.22%	88.67%	90.73%	87.98%	89.57%				
Global High School	98.66%	96.89%	97.27%	97.01%	97.23%	96.77%	95.87%	95.87%				
Coleman Jr. High	96.86%	94.62%	94.45%	93.35%	92.90%	93.52%	91.99%	94.94%				
Finley Jr. High	96.73%	94.96%	94.56%	94.77%	92.86%	93.89%	92.75%	94.62%				
Howard Jr. High	96.44%	96.26%	94.81%	95.63%	95.30%	93.71%	93.97%	94.63%				
Clift Elementary	95.49%	94.96%	94.35%	94.81%	94.48%	93.61%	91.51%	94.53%				
Dunaway Elementary	96.91%	95.82%	95.67%	95.17%	95.28%	93.52%	93.33%	94.65%				
Felty Elementary	97.03%	96.06%	95.70%	94.06%	95.01%	93.42%	95.02%	95.50%				
Marvin Elementary	96.73%	95.46%	94.44%	94.86%	95.80%	90.81%	92.51%	94.70%				
Northside Elementary	95.63%	94.89%	94.84%	94.53%	93.74%	92.16%	93.27%	94.46%				
Shackelford Elementary	97.25%	96.87%	95.85%	95.17%	95.15%	94.62%	93.68%	95.86%				
Simpson Elementary	97.52%	96.61%	95.56%	95.21%	94.88%	94.41%	95.04%	96.68%				
Wedgeworth Elementary	95.93%	94.73%	94.92%	94.72%	94.39%	92.57%	93.87%	95.26%				
Wilemon Elementary	97.91%	96.80%	96.10%	95.13%	93.67%	94.87%	95.75%	96.42%				
Turner PreK	93.07%	91.98%	90.68%	90.26%	88.91%	87.03%	89.60%	92.43%				
Ray Elementary	96.59%	95.97%	96.10%	95.99%	95.09%	94.87%	95.07%	95.94%				
				<i>*Highlighted cells indicate a drop in attendance from previous month.</i>								
District ADA:	96.55%	95.25%	94.78%	94.41%	94.53%	93.32%	93.16%	94.47%				

\* Total ADA is calculated with different programs/students receiving different weights for attendance.

It is not a true average of campus attendance.



WAXAHACHIE ISD March 2025 Attendance Report



## **RANDOM DRUG TESTING – EXTRACURRICULAR SECONDARY STUDENTS**

Waxahachie ISD’s most recent round of random drug testing for seventh and eighth grade students involved in extracurricular activities occurred on Thursday, February 20, 2025. Random drug testing for high school students involved in extracurricular activities occurred on Tuesday, February 18, 2025. The total number of students tested at each campus is as follows:

WHS	60 students
Global	10 students
Coleman JH	11 students
Howard JH	10 students
<u>Finley JH</u>	<u>10 students</u>
Total	101 students

There were five students at WHS who tested positive for THC. Three of those five students had previous positive results. Nurse Bousquet, along with Mr. Perry, will be having conversations with those students and their parents in the upcoming week. No students at Global High, nor any of the junior highs tested positive for any substances.

In summation, of the 101 total students tested within the district, five tested positive for THC.

## **USAGE OF DRUG DOGS AND METAL DETECTORS**

Metal detectors were utilized at Challenge Academy’s student entrance on Monday, February 3, checking 37 students. There were zero hits.

Metal detectors were utilized at Challenge Academy’s student entrance on Tuesday, February 4, checking 38 students. There were zero hits.

Metal detectors were utilized at Challenge Academy’s student entrance on Wednesday, February 5, checking 41 students. There were zero hits.

Metal detectors were utilized at Challenge Academy’s student entrance on Thursday, February 6, checking 39 students. There were zero hits.

Metal detectors were utilized at Challenge Academy’s student entrance on Friday, February 7, checking 38 students. There were zero hits.

Metal detectors were utilized at Challenge Academy’s student entrance on Monday, February 10, checking 37 students. There were zero hits.

Metal detectors were utilized at Challenge Academy’s student entrance on Tuesday, February 11, checking 42 students. There were zero hits.

Metal detectors were utilized at Challenge Academy's student entrance on Wednesday, February 12, checking 43 students. There were zero hits.

Metal detectors were utilized at Challenge Academy's student entrance on Thursday, February 13, checking 44 students. There were zero hits.

Canine narcotics and firearm detection were utilized in conjunction with metal detectors at Waxahachie High School in multiple classrooms on Thursday, February 13, checking 56 students total. There were 16 hits with one find of an epi pen.

Canine narcotics and firearm detection were utilized in conjunction with metal detectors at Global High School in multiple classrooms including the gym on Thursday, February 13, checking 117 students total. There were six hits with zero finds.

Canine narcotics and firearm detection were utilized in conjunction with metal detectors at Waxahachie High School of Choice in both classrooms on Thursday, February 13, checking 23 students total. There was one hit with zero finds.

Metal detectors were utilized at Challenge Academy's student entrance on Tuesday, February 18, checking 33 students. There were zero hits.

Metal detectors were utilized at Challenge Academy's student entrance on Wednesday, February 19, checking 23 students. There were zero hits.

Metal detectors were utilized at Challenge Academy's student entrance on Thursday, February 20, checking 31 students. There were zero hits.

Metal detectors were utilized at Challenge Academy's student entrance on Friday, February 21, checking 33 students. There were zero hits.

Metal detectors were utilized at Challenge Academy's student entrance on Monday, February 24, checking 32 students. There were zero hits.

Metal detectors were utilized at Challenge Academy's student entrance on Tuesday, February 25, checking 36 students. There were zero hits.

Metal detectors were utilized at Challenge Academy's student entrance on Wednesday, February 26, checking 38 students. There were zero hits.

Canine narcotics and firearm detection were utilized in conjunction with metal detectors at Coleman Junior High in multiple classrooms on Wednesday, February 26, checking 109 students total. There were two hits with zero finds.

Canine narcotics and firearm detection were utilized in conjunction with metal detectors at Finley Junior High in multiple classrooms on Wednesday, February 26, checking 92 students total. There were two hits with zero finds.

Canine narcotics and firearm detection were utilized in conjunction with metal detectors at Howard Junior High in multiple classrooms including the band hall and locker rooms on Wednesday, February 26, checking 716 students and lockers total. There were zero hits.

Metal detectors were utilized at Challenge Academy's student entrance on Thursday, February 27, checking 41 students. There were zero hits.

Metal detectors were utilized at the bus and student entrances of Waxahachie High School on Thursday, February 27, checking 594 students total. There were zero hits.

Metal detectors were utilized at Challenge Academy's student entrance on Friday, February 28, checking 38 students. There were zero hits.

## **RANDOM DRUG TESTING – EXTRACURRICULAR SECONDARY STUDENTS**

Waxahachie ISD’s most recent round of random drug testing for seventh and eighth grade students involved in extracurricular activities occurred on Thursday, March 20, 2025. Random drug testing for high school students involved in extracurricular activities occurred on Tuesday, March 18, 2025. The total number of students tested at each campus is as follows:

WHS	63 students
Global	10 students
Coleman JH	10 students
Howard JH	10 students
<u>Finley JH</u>	<u>9 students</u>
Total	102 students

There were three students at WHS who tested positive for THC. One student has tested positive previously and two others are new positive results. Nurse Bousquet along with Mr. Perry will be having conversations with those students and their parents in the upcoming weeks. No students at Global High, nor any of the junior highs tested positive for any substances.

In summation, of the 102 total students tested within the district, three tested positive for THC.

## **USAGE OF DRUG DOGS AND METAL DETECTORS**

Metal detectors were utilized at Challenge Academy’s student entrance on Monday, March 3, checking 33 students. There were zero hits.

Metal detectors were utilized at Challenge Academy’s student entrance on Tuesday, March 4, checking 36 students. There were zero hits.

Canine narcotics and firearm detection were utilized in conjunction with metal detectors at Waxahachie High School of Choice in both classrooms as well as the locker area on Tuesday, March 4, checking 79 students and lockers total. There was one hit with zero finds.

Canine narcotics and firearm detection were utilized in the student parking area of Waxahachie High School on Tuesday, March 4, checking 350 vehicles total. There were ten hits with five finds consisting of alcohol, a vape, firecrackers, and two pocket knives.

Canine narcotics and firearm detection were utilized in the student parking area of Global High School on Tuesday, March 4, checking 62 vehicles total. There were two hits with one find of a vape.

Metal detectors were utilized at Challenge Academy’s student entrance on Wednesday, March 5, checking 44 students. There were zero hits.

Metal detectors were utilized at Challenge Academy's student entrance on Thursday, March 6, checking 49 students. There were zero hits.

Metal detectors were utilized at Challenge Academy's student entrance on Friday, March 7, checking 50 students. There were zero hits.

Metal detectors were utilized at Challenge Academy's student entrance on Tuesday, March 18, checking 37 students. There were zero hits.

Metal detectors were utilized at Challenge Academy's student entrance on Wednesday, March 19, checking 41 students. There were zero hits.

Metal detectors were utilized at Challenge Academy's student entrance on Thursday, March 20, checking 48 students. There were zero hits.

Metal detectors were utilized at Challenge Academy's student entrance on Friday, March 21, checking 47 students. There were zero hits.

Metal detectors were utilized at Challenge Academy's student entrance on Monday, March 24, checking 41 students. There were zero hits.

Metal detectors were utilized at Challenge Academy's student entrance on Tuesday, March 25, checking 36 students. There were zero hits.

Metal detectors were utilized at Challenge Academy's student entrance on Wednesday, March 26, checking 34 students. There were zero hits.

Metal detectors were utilized at Challenge Academy's student entrance on Thursday, March 27, checking 36 students. There were zero hits.

Canine narcotics and firearm detection were utilized in conjunction with metal detectors at Howard Junior High in multiple classrooms and bathrooms on Thursday, March 27, checking 53 students total. There was one hit with zero finds.

Canine narcotics and firearm detection were utilized in conjunction with metal detectors at Finley Junior High in multiple classrooms on Thursday, March 27, checking 112 students total. There were two hits with zero finds.

Canine narcotics and firearm detection were utilized in conjunction with metal detectors at Coleman Junior High in multiple classrooms on Thursday, March 27, checking 94 students total. There were zero hits.

Metal detectors were utilized at the student and bus entrances at Waxahachie High School on Thursday, March 27, checking 536 students total. There were zero hits.

Metal detectors were utilized at Challenge Academy's student entrance on Friday, March 28, checking 33 students. There were zero hits.

Metal detectors were utilized at Challenge Academy's student entrance on Monday, March 31, checking 39 students. There were zero hits.

## Discipline Data for WISD (02/01/2025 – 02/28/2025)

The discipline breakdown for Waxahachie ISD for the month of February shows discipline assignment trends for students in the district.

### DAEP Placements (34):

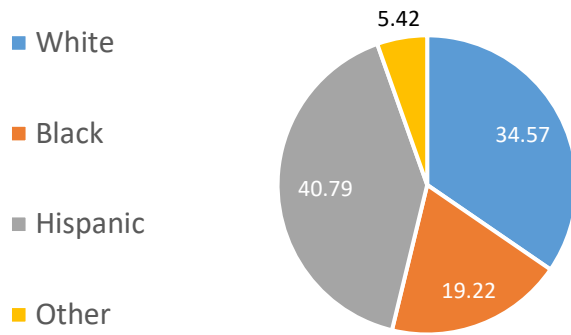
- **1** Conduct Punishable as A Felony **(02)** *Mandatory DAEP Placement*
- **4** Public Lewdness or Indecent Exposure **(07)** *Mandatory DAEP Placement*
- **16** Violation of Student Code of Conduct **(21)** *Discretionary DAEP Placement*
- **2** Assault Against Non School District Emp **(28)** *Mandatory DAEP Placement*
- **2** Fighting/Mutual Combat **(41)**. *Discretionary DAEP Placement*
- **5** Possessed, Sold, Gave, Used, Delivered, Or was under the Influence of Marijuana or Tetrahydrocannabinol **(62)** *Mandatory DAEP Placement*
- **4** E-Cigarette/Vaping Device **(63)** *Mandatory DAEP Placement*

### ISS/OSS Placements:

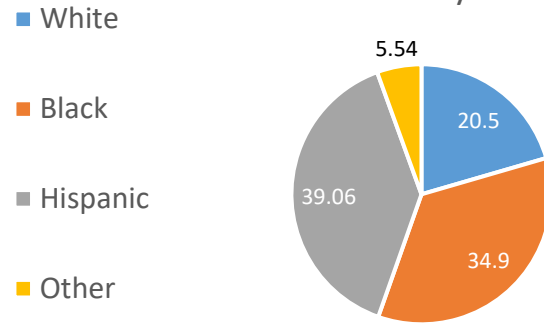
- There were **361** ISS assignments (both full and partial days) for date window. Some of these were multiple day assignments.
- There were **74** OSS assignments (both full and partial days) for date window. Some of these were multiple day assignments.

Charting Discipline for WISD:

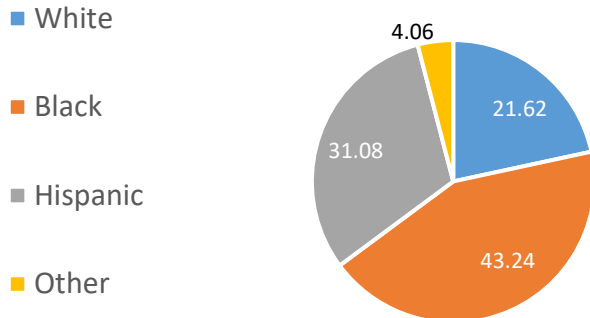
Enrollment % By Ethnicity (11,173 Total)



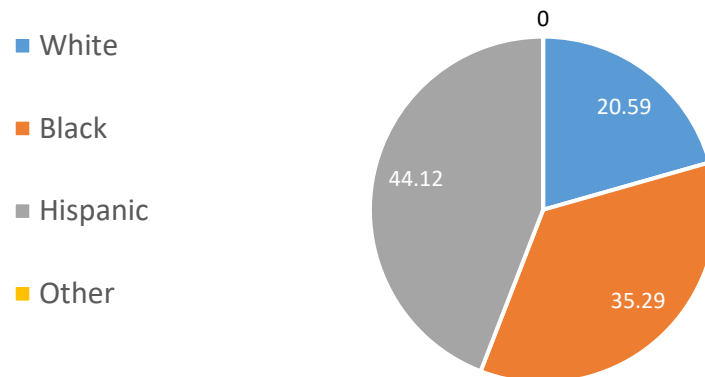
ISS Placements (361 Total)  
Ethnicity %



OSS Placements (74 Total)  
Ethnicity %



DAEP Placements (34 Total)  
Ethnicity %



**Waxahachie Independent School District  
BOARD OF TRUSTEES**

**Date:** April 14, 2025      **Presented By:** Christian Garippa

**Subject:** Transportation Update      **Related Page(s)** 15



**EXECUTIVE SUMMARY:**

Informational update for the Transportation department.

**ATTACHMENTS:**

Slide presentation

		BOARD PRIORITY GOALS
	Priority #1	Student Growth
	Priority #2	Honor and Support Staff
	Priority #3	Community and Stakeholder Relationships
X	Priority #4	Financial Integrity

# Waxahachie ISD Transportation Accountability Update



March 2025



# WAXAHACHIE ISD TRANSPORTATION

## By the Numbers



### Routes

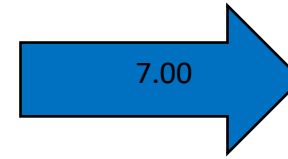
- Elementary Routes – 40
- Junior High Routes – 26
- High School Routes – 33
- SPED Routes – 12
- Global Runs – 2
- DAEP Runs – 0
- JJAEP Runs – 2
- MCV - 2
- Mid-Day Runs – 5
- Sports Shuttles - 6
- Students Transported – 4,555

### Fleet Size

- Full Size Diesel Buses – 51
- SPED Diesel Buses – 14
- District White Fleet – 60
  - Bookmobile – 1
  - CTE – 2
  - Food Services – 3
  - Grounds – 6
  - Maintenance – 23
  - Security – 11
  - Technology – 2
  - Transportation – 10
  - Warehouse – 2
- Trailers/Off-Road/Misc. – 21

**Total – 151**

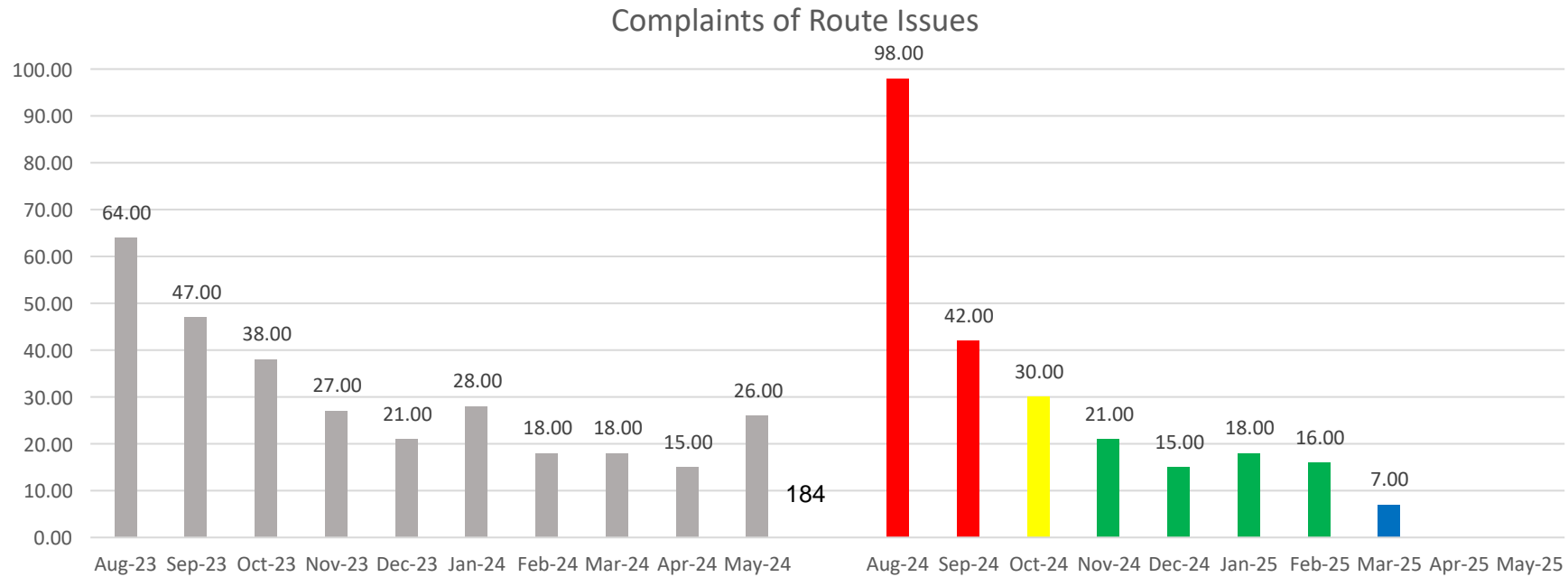
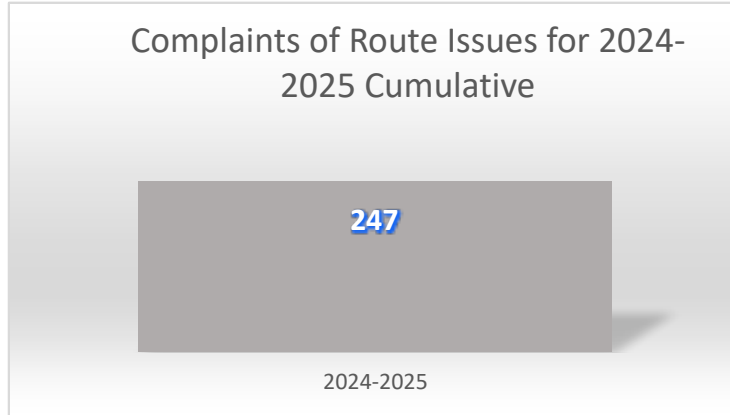
# Transportation



	Above Goal
	At Goal
	Near Goal
	Below Goal
	No Data

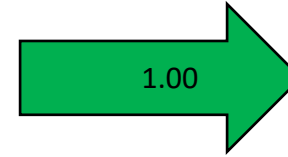
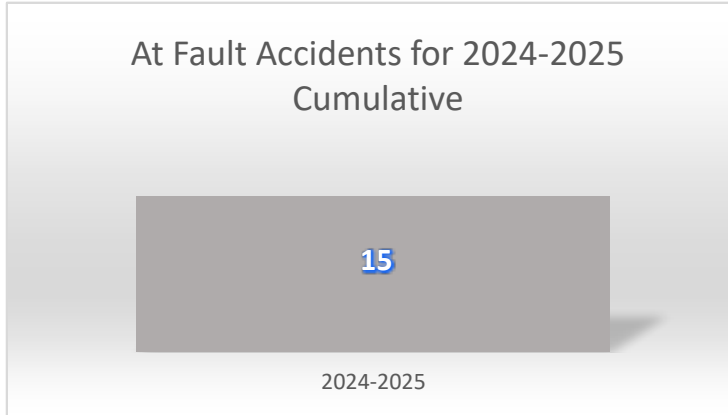
	<12
	12-24
	24 - 36
	>36

## 2.1 Complaints of Route Issues



# Transportation

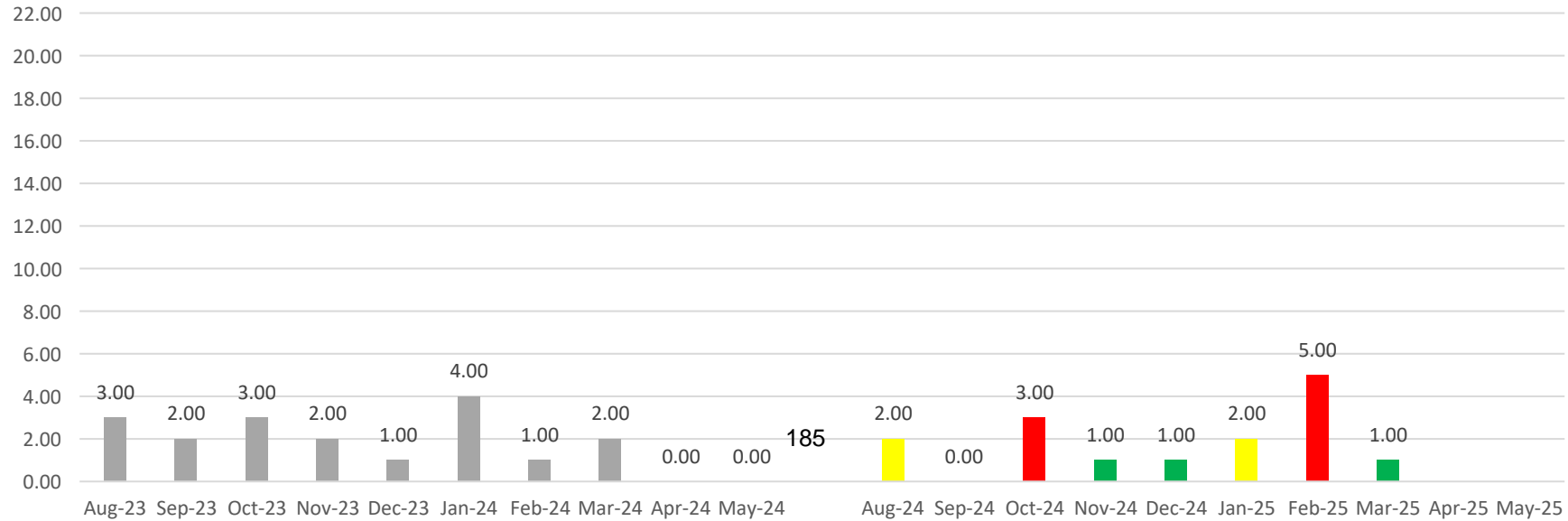
## 3.1 At Fault Accidents



	Above Goal
	At Goal
	Near Goal
	Below Goal
	No Data

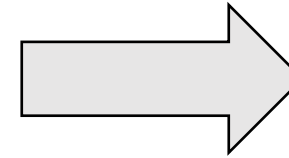
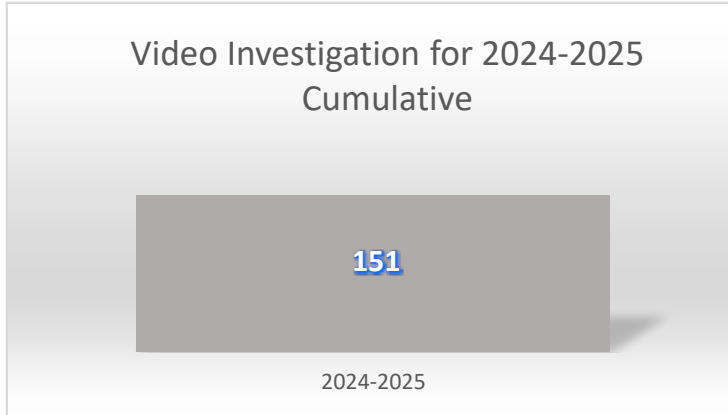
	0
	1
	2
	>2

At Fault Accidents



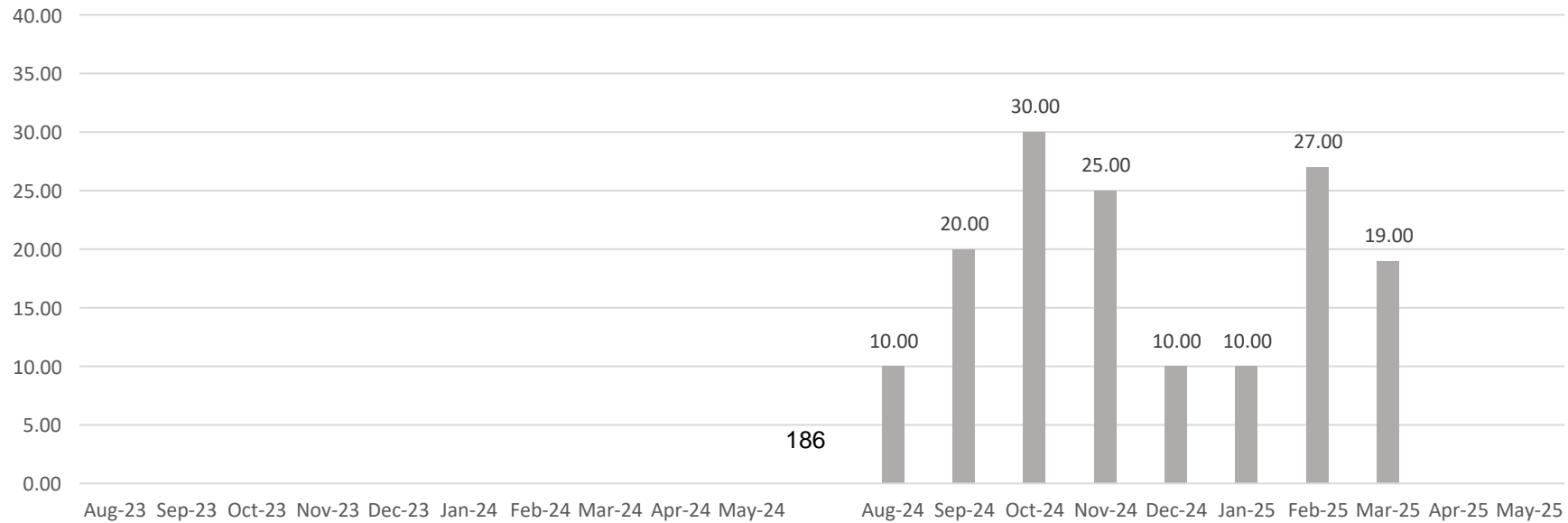
# Transportation

## 3.2 Video Investigation



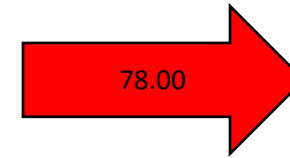
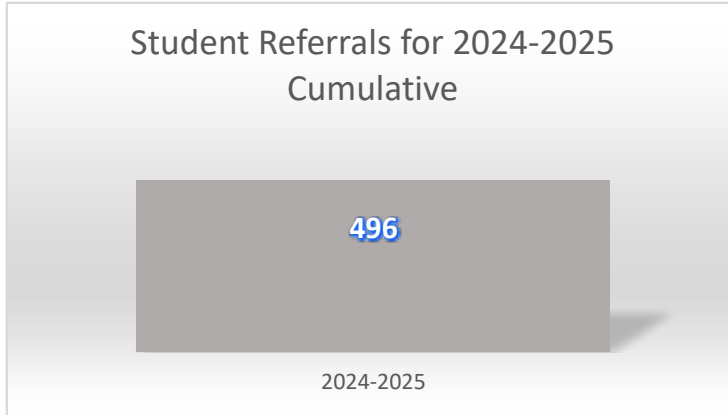
	Above Goal
	At Goal
	Near Goal
	Below Goal
	No Data


Video Investigation



# Transportation

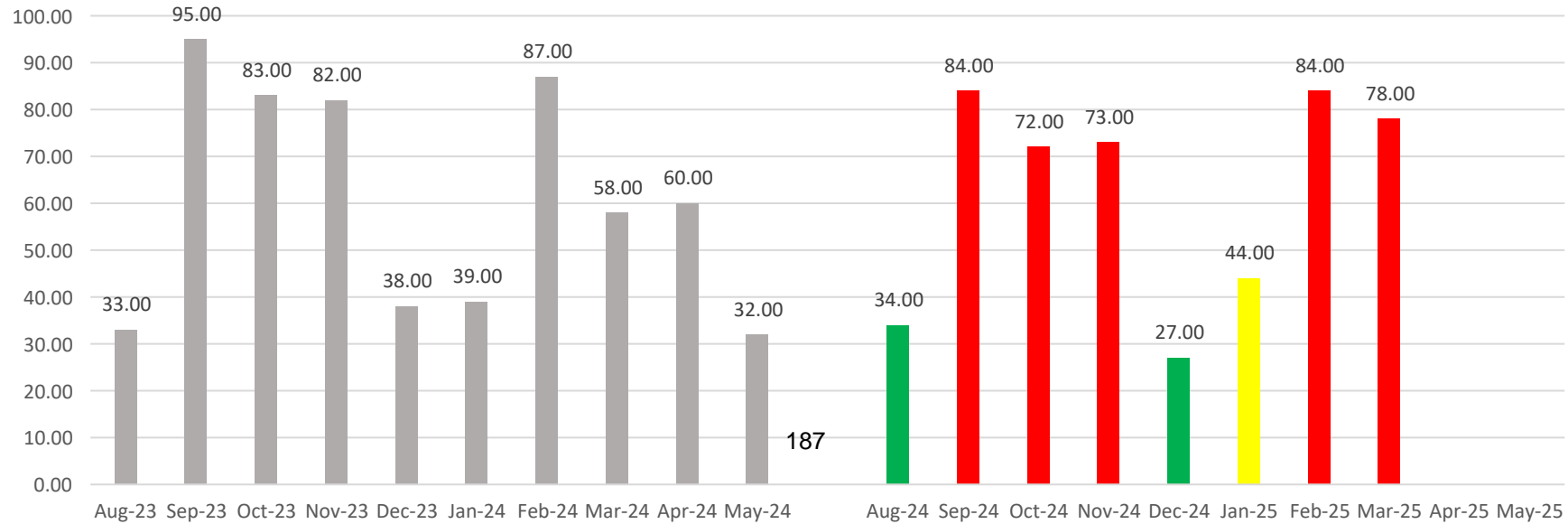
## 4.1 Student Referrals



	Above Goal
	At Goal
	Near Goal
	Below Goal
	No Data

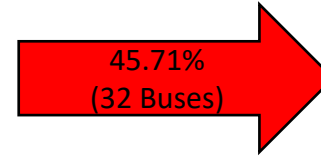
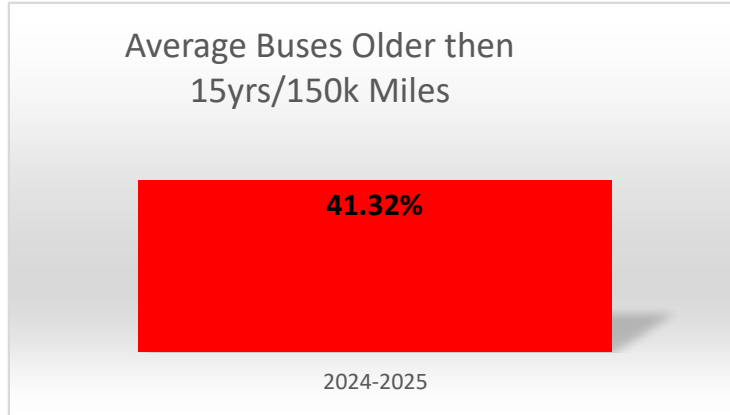
	<20
	20 - 40
	40 - 60
	>60

Student Referrals



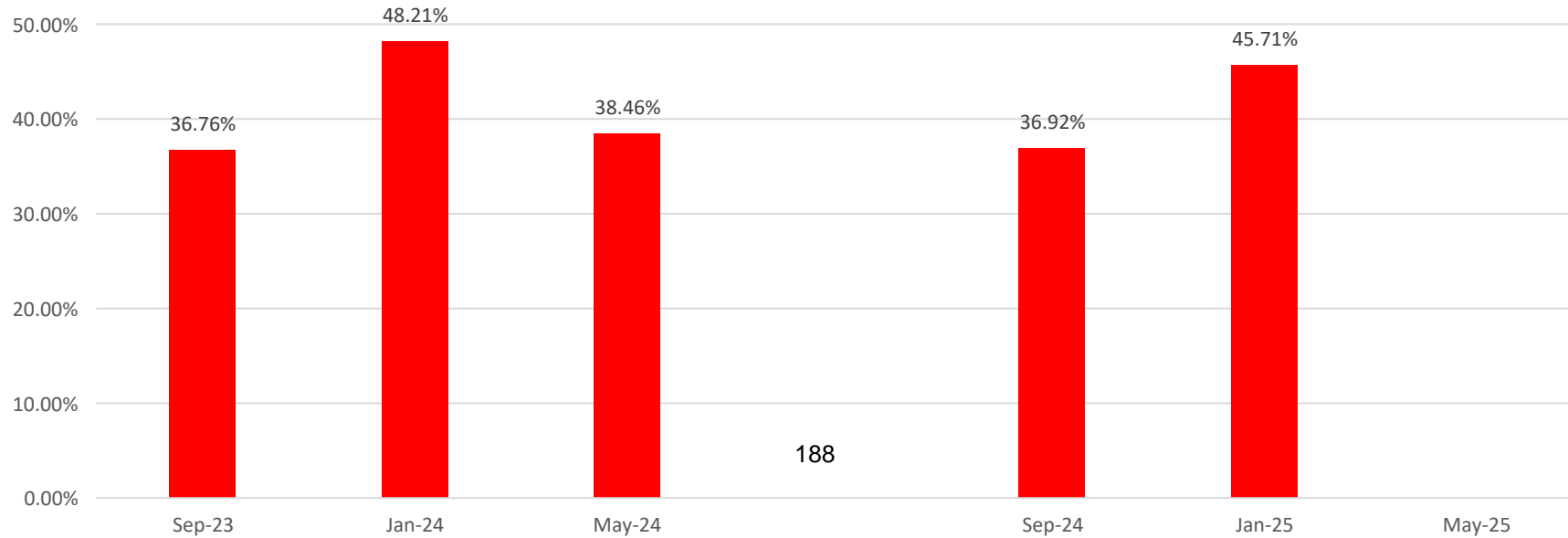
# Transportation

## 5.1 Buses Older than 15yrs/150k Miles



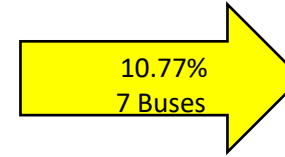
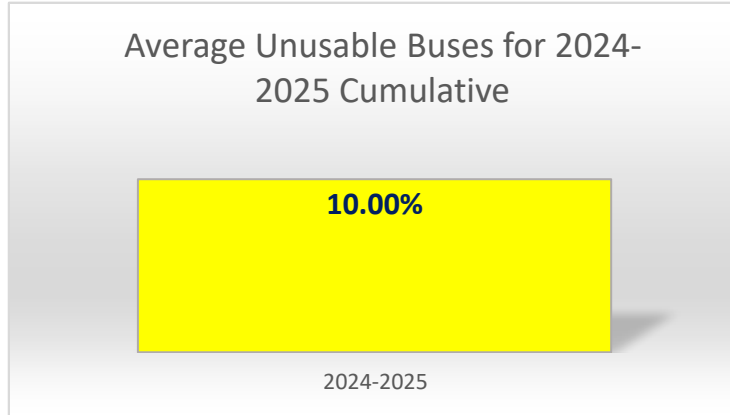
Above Goal	<12%
At Goal	12%-18%
Near Goal	18%-25%
Below Goal	>25%
No Data	

Buses Older then 15yrs/150k Miles



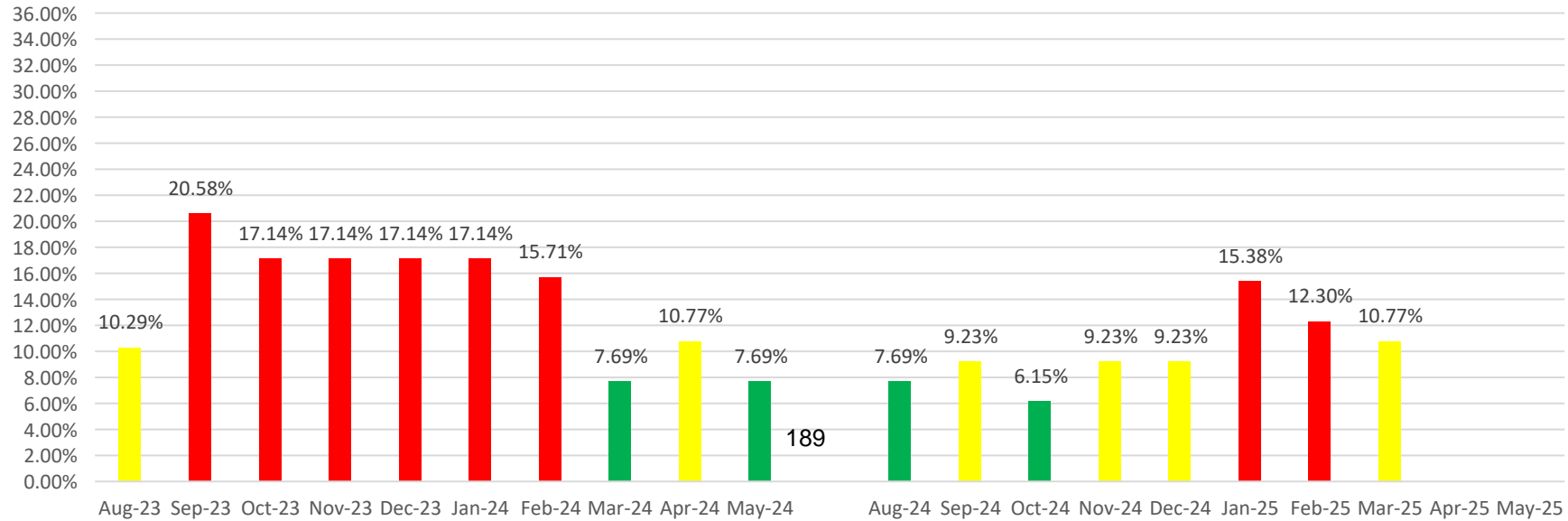
# Transportation

## 5.2 Average Unusable Buses



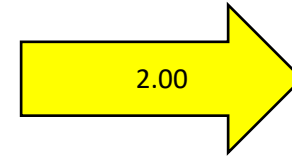
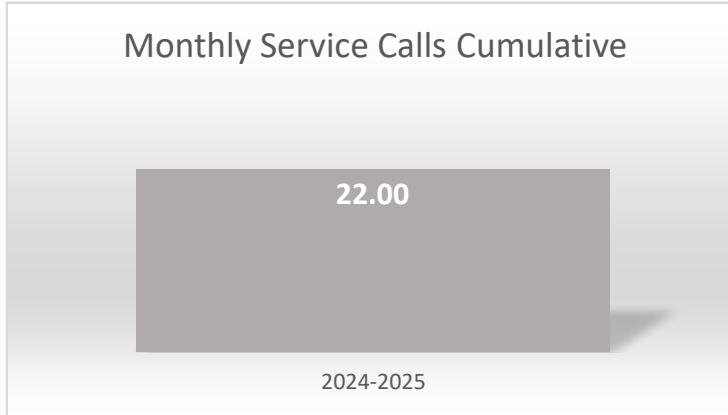
	Above Goal		< 5 %
	At Goal		5-8%
	Near Goal		9-12%
	Below Goal		>12%
	No Data		

Average Monthly Unusable Buses



# Transportation

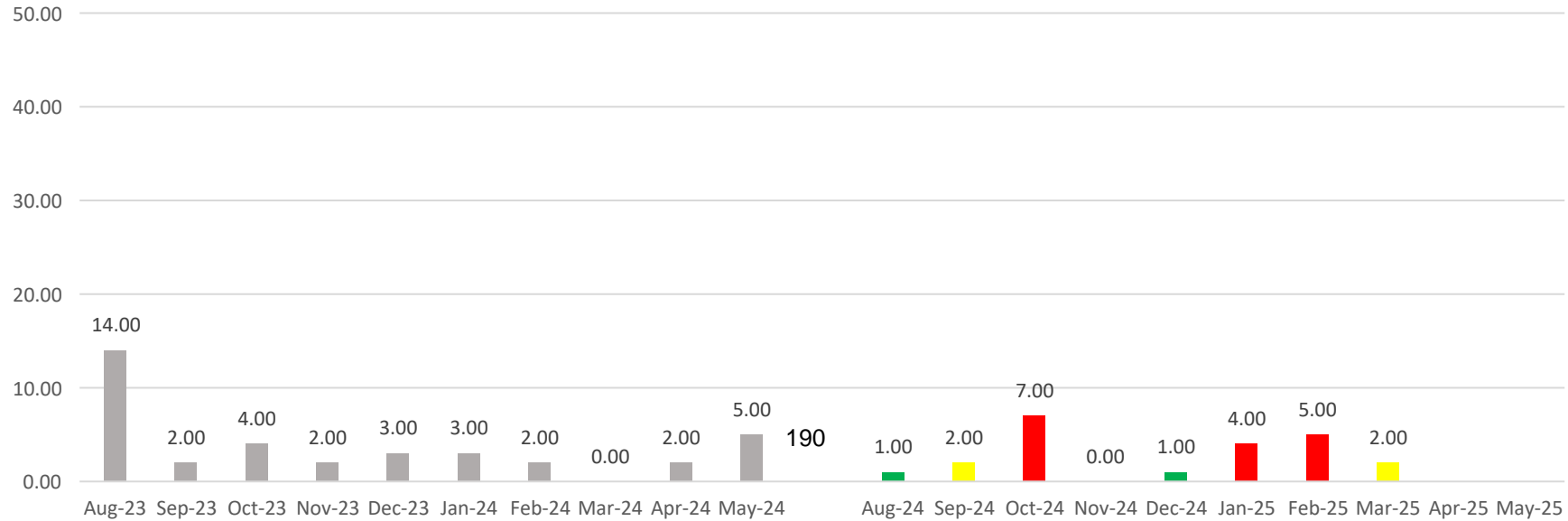
## 5.3 Monthly Service Calls



	Above Goal
	At Goal
	Near Goal
	Below Goal
	No Data

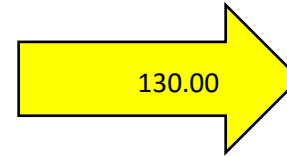
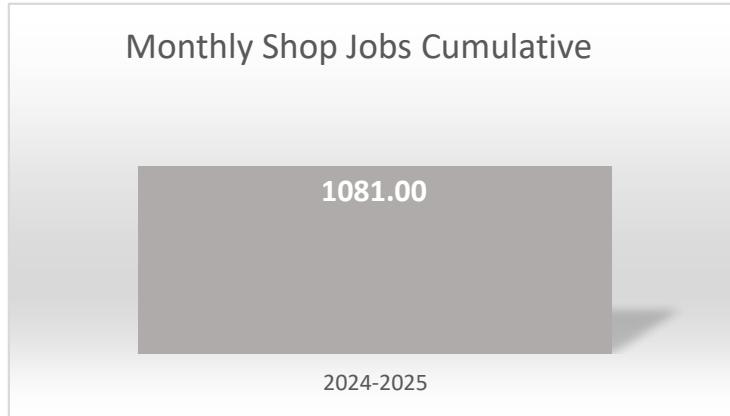
	0
	1
	2
	>2

Monthly Service Calls



# Transportation

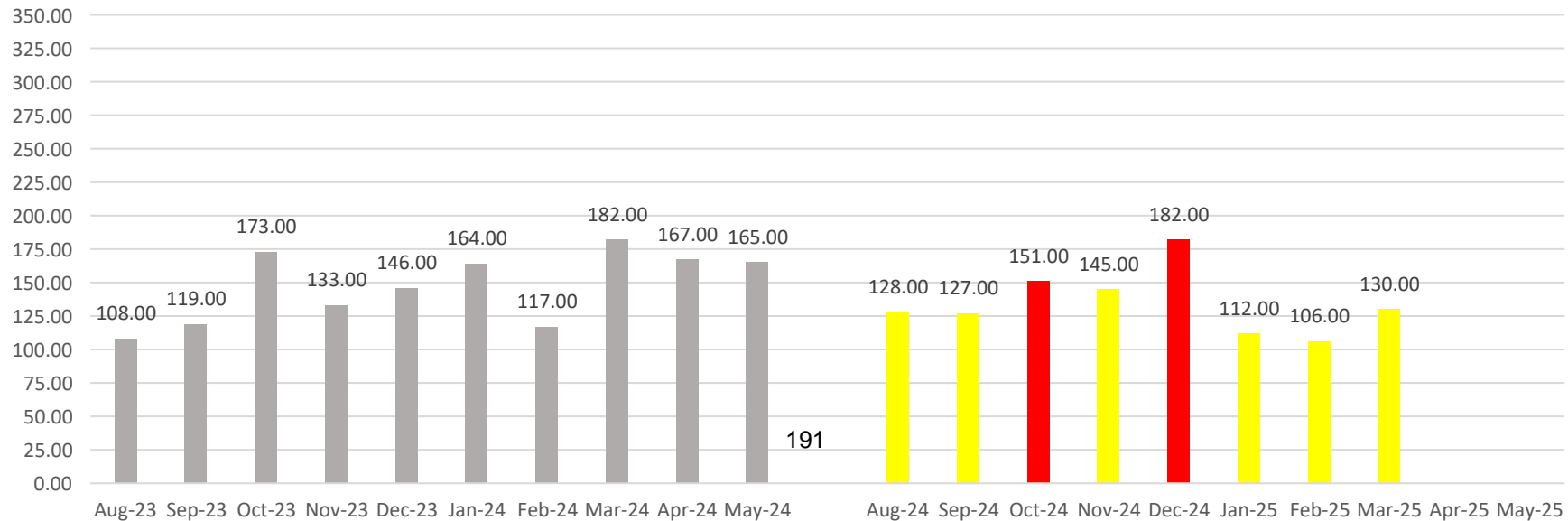
## 5.4 Monthly Shop Jobs Completed



	Above Goal
	At Goal
	Near Goal
	Below Goal
	No Data

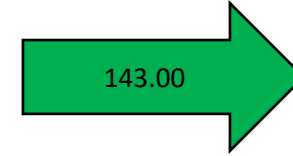
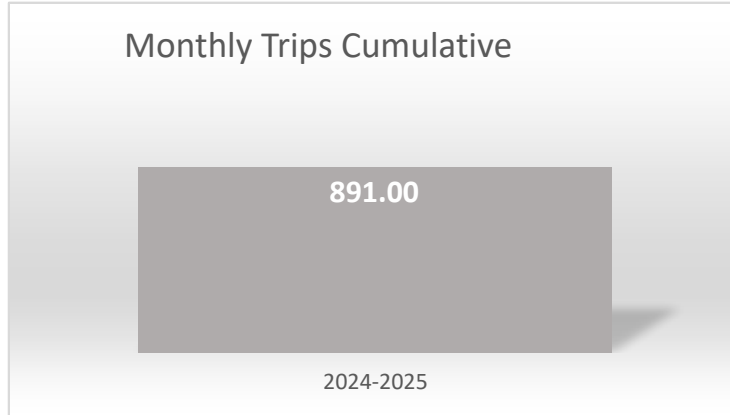
	<50
	50 - 100
	100 - 150
	>150

Monthly Shop Jobs Completed



# Transportation

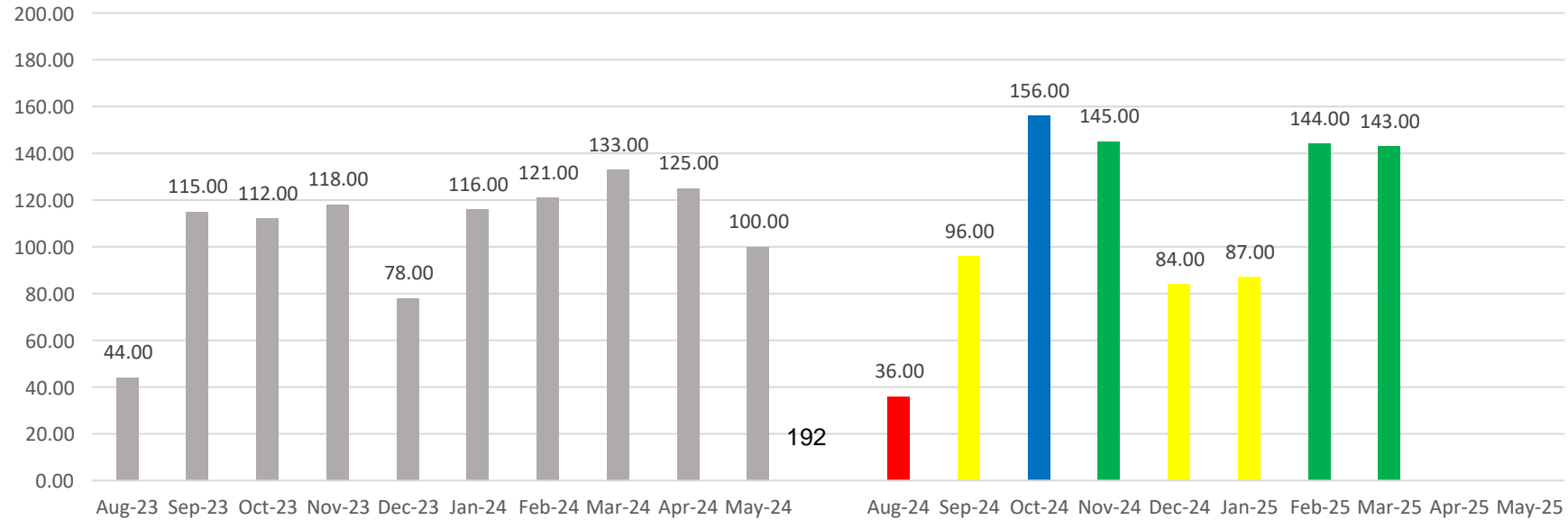
## 6.1 Monthly Trips



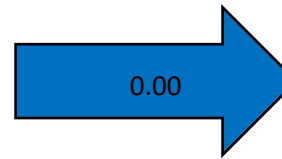
	<b>Above Goal</b>
	<b>At Goal</b>
	<b>Near Goal</b>
	<b>Below Goal</b>
	<b>No Data</b>

	<b>&gt;150</b>
	<b>100 - 150</b>
	<b>50 - 100</b>
	<b>&lt;50</b>

Monthly Trips



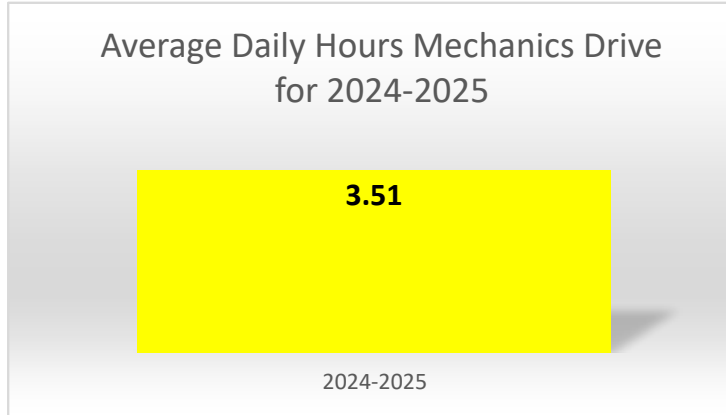
# Transportation



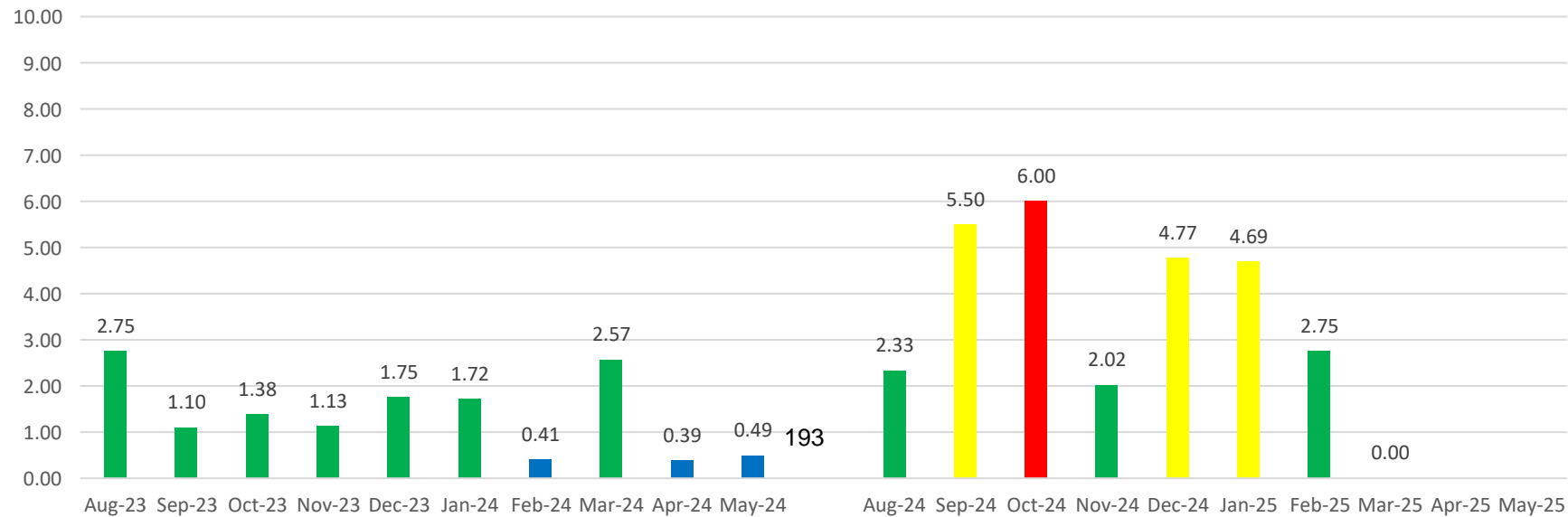
	Above Goal
	At Goal
	Near Goal
	Below Goal
	No Data

	<1
	1-3
	3-5
	>5

## 7.1 Number of Daily Hours Mechanics Have to Drive Routes

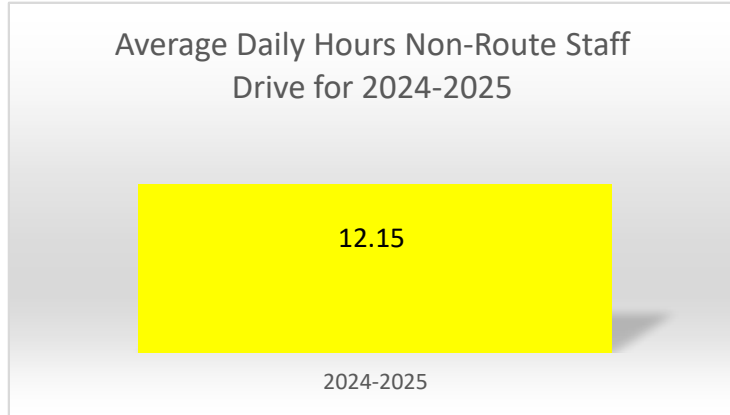


Average Daily Hours Mechanics Drive



# Transportation

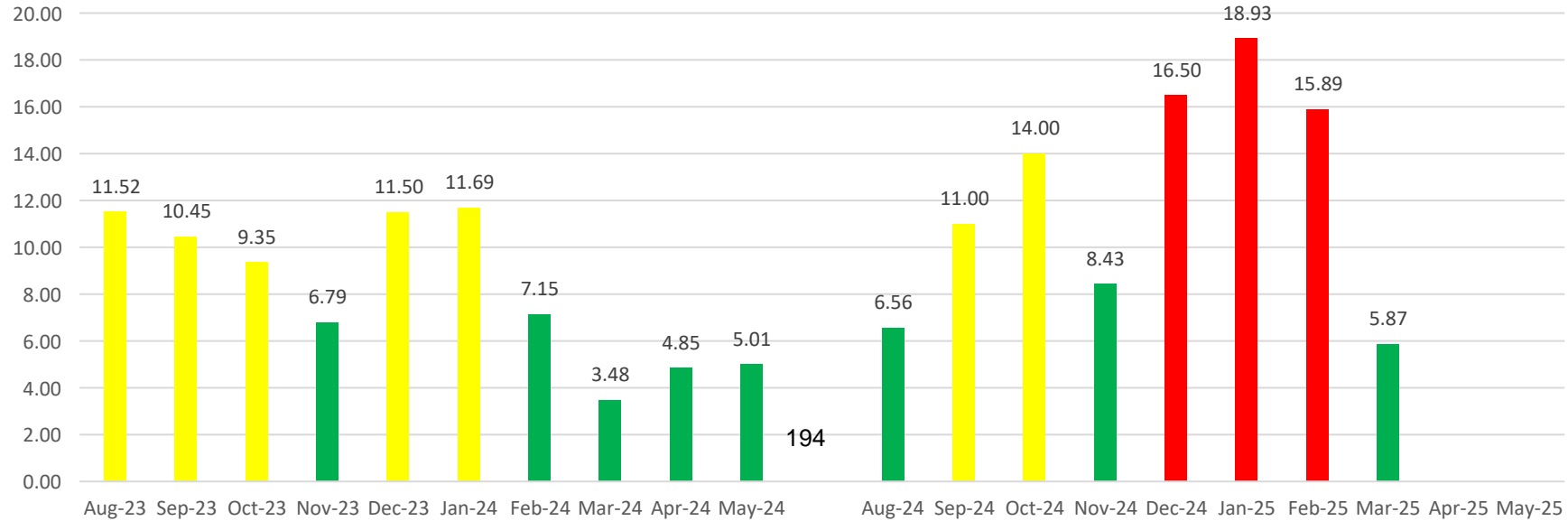
## 7.2 Number of Daily Hours Non-Route Staff Have to Drive Routes



Above Goal
At Goal
Near Goal
Below Goal
No Data

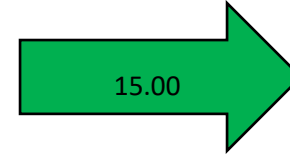
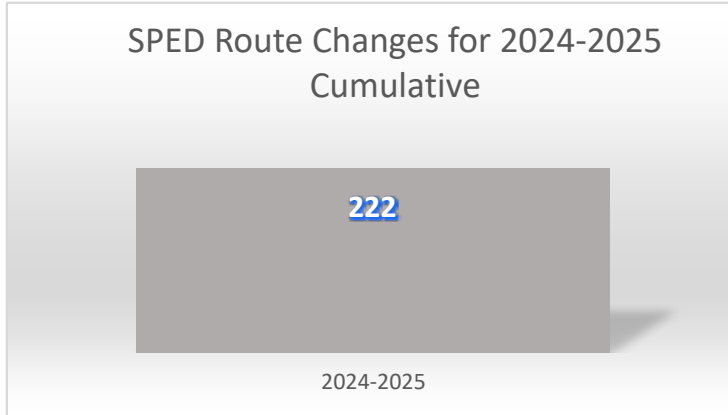
<3
3-8
9-15
>15

Average Daily Hours Non-Route Staff Drive



# Transportation

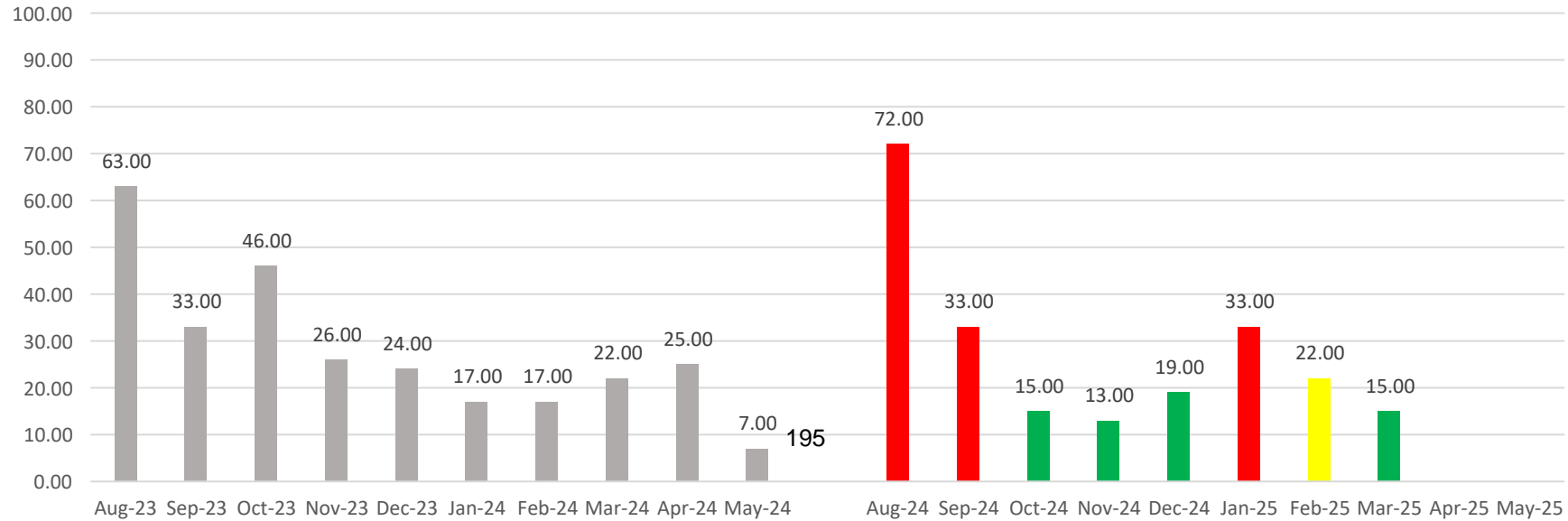
## 8.1 SPED Route Changes



	Above Goal
	At Goal
	Near Goal
	Below Goal
	No Data

	<10
	10 - 20
	20 - 30
	>30

SPED Route Changes



**Waxahachie Independent School District  
BOARD OF TRUSTEES**

**Date:** April 14, 2025 **Presented By:** Theresa Burkhalter

**Subject:** New Hires and Resignations **Related Page(s)** Memo



**EXECUTIVE SUMMARY:**

The Human Resources Department has provided an overview of resignations, retirements, and new hires in the past month.

**ATTACHMENTS:**

Memorandum

		BOARD PRIORITY GOALS
	Priority #1	Student Growth
X	Priority #2	Honor and Support Staff
	Priority #3	Community and Stakeholder Relationships
X	Priority #4	Financial Integrity

**Waxahachie Independent School District  
BOARD OF TRUSTEES**

**Date:** April 14, 2025 **Presented By:** Ryan Kahlden

**Subject:** Network Equipment Update – E-RATE **Related Page(s)** 6



**EXECUTIVE SUMMARY:**

The district has an allotment of funds through the federal E-RATE program that allow it to upgrade technology services and devices across the district. There are different categories of funding within the program that are funded differently and each category can be used in different ways. Category 1 is for technology services (telephone and internet services) and category 2 is reserved for hardware costs.

Category 2 funds are allocated in 5-year allotments and 2025-2026 is the final year of the current allotment. The district is proposing to utilize our remaining E-RATE funds to replace 156 wireless access points across the district. The district has a local match of funds that is required to utilize the E-RATE dollars. The local funds required for this project are available within the annual technology budget. The total cost of the project is \$224,243.76.

**ATTACHMENTS:**

Agreement with Netsync Network Solutions and Letter of Intent to use E-RATE funds

		BOARD PRIORITY GOALS
X	<b>Priority #1</b>	<b>Student Growth</b>
	<b>Priority #2</b>	<b>Honor and Support Staff</b>
	<b>Priority #3</b>	<b>Community and Stakeholder Relationships</b>
X	<b>Priority #4</b>	<b>Financial Integrity</b>

**RECOMMENDATION:**

Approve agreement with Netsync Network Solutions for replacement of wireless access points to be partially funded with E-RATE funds.



**Waxahachie**  
**INDEPENDENT SCHOOL DISTRICT**

411 N. Gibson St. Waxahachie, TX 75165 • 972-923-4631 Phone • 972-923-4759 Fax. • [wisd.org](http://wisd.org)

March 21, 2025

Netsync Network Solutions  
Attn: Joshua Parker  
2500 West Loop South, Ste 410/510  
Houston, TX 77027

**Subject:** Waxahachie Independent School District BEN 140530  
E-Rate Category Two– Network Equipment (FY2024-25)  
Re: **NOTICE OF INTENT TO AWARD CONTRACT**

Waxahachie Independent School District has completed its evaluation of the proposals submitted in response to the FCC Form 470 application #250008317 for Network Equipment listed under E-Rate Category 2 for the district and hereby provides notification of its intent to award the services to Netsync Network Solutions at the **district's next board meeting scheduled for April 2025.**

This letter will confirm our intent to purchase the equipment and services up to the amount of **\$224,243.76** annual for 156 Access Points and Licenses, from your company during the next E-RATE funding year (07/01/2025 to 09/30/2026). The contract expiration for non-recurring services shall be automatically extended to align with SLD authorized extensions due to late funding and changes in products and/or services approved on or after March 1st. This agreement may be extended annually and voluntarily by mutual written ratification up to 4 voluntary renewals with the contract expiring on 09/30/2030. The Applicant must issue a written notice to proceed to the Provider prior to commencement of service, delivery, or installation. The Applicant is under no obligation to pay if the Provider commences work without the Applicant's written notice to proceed.

Purchase of the equipment and services is contingent upon E-Rate fund availability and can begin July 1, 2025, or upon the execution of a district's purchase order, whichever is later.

The procurement of these products and services will be dependent upon the award of associated E-RATE funding and a purchase order for the applicant's portion will be issued upon receipt of an approved Funding Commitment Decision Letter (FCDL).

Even after the award of contract(s) and/or E-RATE funding approval is obtained, the district may or may not proceed with the project, in whole or in part. Execution of the project, in whole or in part, is solely at the discretion of the district.

To accept these terms and conditions, please sign below and return by email to Waxahachie Independent School District, to Shelly Murphree via email: [smurphree@wisd.org](mailto:smurphree@wisd.org).

We will be unable to complete our E-Rate application process without full execution of this document by both parties.

Waxahachie Independent School District

Netsync Network Solutions



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Print Name: Ryan Kahlden

Print Name:

Title: CFO

Title:

Date: 3/21/2025

Date:

# AGREEMENT FOR E-RATE PRODUCTS AND/OR SERVICES FY2025-26

APPLICANT		PROVIDER	
Organization	Waxahachie Independent School District	Company Name	Netsync Network Solutions
Contact Name	Brian Crouse	Contact Name	Joshua Parker
Contact Email	bcrouse@wisd.org	Contact Email	jparker@netsync.com
Address	411 N Gibson St	Address	2500 West Loop South, Ste 410/510
City, ST, Zip	Waxahachie, TX 75165	City, ST, Zip	Houston, TX, 77027
USAC BEN	140530	USAC SPIN	143028685
FCC Form 470 #	250008317	Bid #	
E-Rate RFP #	WAXA 2025-C2	Bid Amount \$	\$224,243.76
Number of annual renewals allowed for this agreement:		Initial one year with up to four renewals.	

## SERVICES

The Provider agrees to provide to the Applicant the products and/or services as specified in the Provider’s Bid and incorporated with the Applicant’s E-Rate RFP and FCC Form 470 as listed above.

## RECITALS

Pursuant to the Schools and Libraries Universal Services Support Mechanism (E-Rate) contained in the Universal Service Provisions of the Telecommunications Act of 1996 [47 U.S.C. § 254. Telecommunications Act of 1996, Pub. L. No. 104-104, 110 Stat. 56 (1996) (“1996 Act”), Applicant advertised for certain products and services. The provider submitted a bid to provide same. In accordance with the requirements of the regulations implementing the Act, Applicant considered the bid and determined that it should be accepted. The parties are now ready to enter a contract for the furnishing of such products and/or services and they set their agreement in writing as follows:

## AGREEMENT

For and in consideration of the payment of the sums of money specified herein, together with other good and valuable consideration, Provider does hereby agree to furnish, and Applicant does hereby agree to accept and pay the discounted price for the products and/or services bid.

The term of this agreement shall commence (a) on or after July 1, 2025, and shall terminate on June 30, 2026, for recurring services or (b) on or after April 1, 2025, and shall terminate on September 30, 2026, for non-recurring services. The agreement expiration for non-recurring services and software/license purchases that may be classified as recurring by USAC shall be automatically extended to align with SLD authorized extensions due to late funding and changes in products and/or services approved on or after March 1st or upon certification of a FCC Form 500 Service Delivery Deadline Extension Request. This agreement may be extended annually and voluntarily by mutual written ratification up to the number of renewals listed above. The Applicant must issue a written notice to proceed to the Provider prior to commencement of service, delivery or installation. The Applicant is under no obligation to pay if the Provider commences work without the Applicant’s written notice to proceed.

If the Schools and Libraries Division (“SLD”), Administrator of the Universal Services Support Mechanism, or its successor, should fail to approve all of or any part of the products and services covered by this agreement, the Applicant shall have the right, at its option, to cancel this agreement, as to that part of the products and services disallowed for discount pricing. If, after approval of discount funding by SLD or its successor, Applicant’s governing board should fail to approve all of or any part of the products and services covered by this agreement, the Applicant shall have the right, at its option, to cancel this agreement as to that part of the products and services disallowed by the governing board. The total costs of the products and services shall not exceed the Bid Amount. In no circumstances shall Applicant be liable for an amount exceeding the Applicant’s non-discount share unless Applicant’s governing board specifically waives this provision in writing.

**For Applicant:**

**For Provider:**

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Provider Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name:

\_\_\_\_\_  
Printed Name:

\_\_\_\_\_  
Title:

200  
\_\_\_\_\_  
Title:

Quote #:	AAAQ454968
Date:	02/28/2025
Valid for:	30 Days

Customer	Inside Sales	Account Manager
Waxahachie ISD jodaniel@wisd.org 972.923.4631	Timothy Fain tfain@netsync.com 512-762-1365	Joshua Parker jparker@netsync.com

Please send purchase order to: [PO@netsync.com](mailto:PO@netsync.com)

Line #	Part	Description	Qty	Unit Price	Ext Price
FCC FORM 470 250008317, WAXA 2025-C2 - Requested BOM					Sub Total 709,590.58

Access Points

1.0	CW9166I-B	Catalyst 9166I AP (W6E, tri-band 4x4, XOR) w/Reg-B	<del>375</del> 156	977.91	<del>368,718.25</del>
					\$152,553.96
1.1.0	CDNA-A-C9166	Wireless Cisco DNA On-Prem Advantage, 9166 Tracking	375	0.00	0.00
1.1.1.0	DNA-A-5Y-C9166	C9166I Cisco DNA On-Prem Advantage,5Y Term,Trk Lic	375	0.00	0.00
1.2.0	AIR-DNA-A	Wireless Cisco DNA On-Prem Advantage, Term Lic	375	0.00	0.00
1.2.1.0	AIR-DNA-A-5Y	Wireless Cisco DNA On-Prem Advantage, 5Y Term Lic	<del>375</del> 156	459.55	<del>172,001.25</del>
					\$71,689.80
1.3.0	AIR-DNA-A-T	Wireless Cisco DNA On-Prem Advantage, Term, Tracker Lic	375	0.00	0.00
1.3.1.0	AIR-DNA-A-T-5Y	Wireless Cisco DNA On-Prem Advantage, 5Y Term, Tracker Lic	375	0.00	0.00
1.4.0	SPACES-EXT-T	Cisco Spaces Extend Term License for Cisco DNA Advantage	375	0.00	0.00
1.4.1.0	SPACES-EXT-5Y	Cisco Spaces Extend for Cisco DNA Advantage	375	0.00	0.00
1.5.0	SW9166-CAPWAP-K9	Capwap software for Catalyst 9166I	375	0.00	0.00
1.6.0	AIR-AP-T-RAIL-R	Ceiling Grid Clip for APs & Cellular Gateways-Recessed	375	0.00	0.00
1.7.0	AIR-AP-BRACKET-1	802.11 AP Low Profile Mounting Bracket (Default)	375	0.00	0.00
1.8.0	AIR-DNA-NWSTACK-A	Wireless DNA Perpetual Network Stack - Advantage	375	0.00	0.00
1.9.0	NETWORK-PNP-LIC	Network Plug-n-Play Connect for zero-touch device deployment	375	0.00	0.00
1.10.0	CW9166I-MULTI	Minimum Quantity = 10	375	0.00	0.00

Labor

2.0	NET-PRO-SRVC	Installation & Deployment per SoW.   EN: Wireless Install	<del>4</del>	<del>8,045.20</del>	<del>35,781.20</del>
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Potential Tariff Estimate

3.0	Tariff	25% Estimated Tariff for Manufacturer's Networking Equipment Manufactured Abroad, if applicable.	<del>1</del>	<del>134,761.88</del>	<del>134,761.88</del>
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\$ 224,243.76

Notes: 34000953-175310-01

FCC FORM 470 250008317 (WAXA 2025-C2)  
Requested BOM

201

Total	<del>709,590.58</del>
Tax/Vat	0.00
Shipping	0.00
<b>Grand Total USD</b>	\$ 224,243.76 <del>709,590.58</del>

# NETSYNC

2500 West Loop South, Ste.  
410/510  
Houston, TX 77027 USA  
713.218.5000

# QUOTE

AAAQ454970

Quote #:	AAAQ454970
Date:	02/28/2025
Valid for:	30 Days

Customer	Inside Sales	Account Manager
Waxahachie ISD jodaniel@wisd.org 972.923.4631	Timothy Fain tfain@netsync.com 512-762-1365	Joshua Parker jparker@netsync.com

Please send purchase order to: [PO@netsync.com](mailto:PO@netsync.com)

Line #	Part	Description	Qty	Unit Price	Ext Price
FCC FORM 470 250008317, WAXA 2025-C2 - Alternate BOM					Sub Total 739,989.02
WIFI 7 AP Option (5 Year)					
1.0	CW9176I-RTG	Cisco Wireless 9176I(W7,3 radio,3 band 4x4,UWB),Global	375	977.91	366,716.25
2.0	CISCO-NETWORK-SUB	Cisco Networking Subscription	1	0.00	0.00
2.1.0	SVS-L0SPT-CN	Cisco Network Product Support	1	0.00	0.00
2.2.0	LIC-CW-A	Cisco Wireless License - Advantage Unit Price: 6.74 Each per Month Duration: 5 Years, Billing Frequency: Prepaid	375	524.40	196,650.00
2.3.0	LIC-SPACES-A-ACT	Cisco Spaces Act for Unified Advantage Licensing	375	0.00	0.00
Labor					
3.0	NET-PRO-SRVC	Installation & Deployment per SoW.   EN: Wireless Install	4	8,945.30	35,781.20
Potential Tariff Estimate					
4.0	Tariff	25% Estimated Tariff for Manufacturer's Networking Equipment Manufactured Abroad, if applicable.	1	140,841.57	140,841.57

**Notes: 34000953-175310-02**

FCC FORM 470 250008317 (WAXA 2025-C2)  
Alternate BOM

202

Total	739,989.02
Tax/Vat	0.00
Shipping	0.00
<b>Grand Total USD</b>	<b>739,989.02</b>

## 6. Forms

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Netsync has included the following forms in compliance with this offer:

- Attachment A – Pricing—please see **Pricing** section for detailed information.
- Attachment B - Certifications, Experience and References.

*The rest of this page is intentionally left blank.*

**Waxahachie Independent School District  
BOARD OF TRUSTEES**

**Date:** April 14, 2025      **Presented By:** David Averett

**Subject:** School Marshal Appointment      **Related Page(s)** School Marshal Appointment Form



**EXECUTIVE SUMMARY:**

Three employees recently completed the 80-hour training administered by the Texas Commission on Law Enforcement (TCOLE) to become eligible to serve as school marshal pursuant to WISD Board Policy CKEB (Legal) and Section 37.0811 of the Texas Education Code. Both WISD administration and WPD Lt. Chris Dickinson recommend action by the Board of Trustees to appoint these individuals to serve in the role of school marshal on WISD campuses.

BOARD PRIORITY GOALS		
X	<b>Priority #1</b>	<b>Student Growth</b>
	<b>Priority #2</b>	<b>Honor and Support Staff</b>
	<b>Priority #3</b>	<b>Community and Stakeholder Relationships</b>
	<b>Priority #4</b>	<b>Financial Integrity</b>

**RECOMMENDATION:**

Administration recommends approval of the appointment of the school marshals who have been certified as eligible by the Texas Commission on Law Enforcement pursuant to WISD Board Policy CKEB (Legal) and Section 37.0811 of the Texas Education Code.

**Waxahachie Independent School District  
BOARD OF TRUSTEES**

**Date:** April 14, 2025 **Presented By:** Ryan Kahlden

**Subject:** MOU for Apply Texas **Related Page(s)** MOU



**EXECUTIVE SUMMARY:**

The counseling department at both high schools utilizes the Apply Texas program through the Texas Higher Education Coordinating Board (THECB) when enrolling students for dual credit courses. This year, the THECB has requested an updated MOU to facilitate the use of Apply Texas. The most recent MOU that we have on file for Apply Texas was signed in February 2015 by Dr. Glenn. There is no anticipated cost to the district with this MOU.

**ATTACHMENTS:**

MOU with THECB for Apply Texas

		BOARD PRIORITY GOALS
X	<b>Priority #1</b>	<b>Student Growth</b>
	<b>Priority #2</b>	<b>Honor and Support Staff</b>
	<b>Priority #3</b>	<b>Community and Stakeholder Relationships</b>
X	<b>Priority #4</b>	<b>Financial Integrity</b>

**RECOMMENDATION:**

Approve MOU with the Texas Higher Education Coordinating Board for use of the Apply Texas Counselor Suite.

**Financial Aid and Admissions Application Filing Status Information Sharing Agreement for Texas Public School District or Charter Schools**

**Section 1. Parties**

**State Agency**

Texas Higher Education Coordinating Board, or “THECB”  
1801 N. Congress Ave., Ste. 12.200, Austin, TX 78701  
P.O. Box 12788, Austin, TX 78711-2788

**Participating Public School District or Charter**

WAXAHACHIE ISD  
411 N. Gibson  
Waxahachie, TX 75165

In Process

This Participation Agreement (Agreement) is executed between THECB and the named District, above. At times, THECB and District may be referred to singularly as “Party” and plurally as “Parties.”

**Section 2. Term of Agreement**

The term of this Agreement begins upon execution by all Parties. The Agreement continues unless terminated by either Party or by operation of law as provided herein.

**Section 3. Definitions**

For the *purposes of this Agreement, the following definitions apply:*

- 3.1. *ApplyTexas Counselor Suite* – The dashboard provided by THECB allows Authorized Personnel at Local Education Agencies (LEA) to access student-level information on Free Application for Federal Student Aid (FAFSA) and Texas Application for State Financial Aid (TASFA) filing status, as well as the status of *ApplyTexas* admissions applications.
- 3.2. *Authorized Personnel* – Employees of the LEA/District, secondary school, or eligible entity who require access to the FAFSA Filing Status Information to determine the completion status of a student’s FAFSA and facilitate providing assistance to such students in completing the FAFSA, including both paid and non-paid staff and authorized agents such as contractors, subcontractors, volunteers, or other parties to whom the LEA, secondary school, or eligible entity has outsourced any of its services or functions. All Authorized Personnel must be under the direct control of the LEA with respect to the use and maintenance of Institutional Student Information Record (ISIR) Data.

Authorized personnel will also have access to TASFA filing information, as well as the status of *ApplyTexas* admissions applications.

- 3.3. *District* – School District or Charter School created in accordance with the laws of Texas that have primary responsibility for implementing the state’s system of public education; also referred to as a Local Educational Agency.
- 3.4. *Department* – The United States Department of Education.
- 3.5. *Established Relationship* – Relationship where the student FAFSA applicant is enrolled in a secondary school under the legal authority of the LEA, or the LEA otherwise is providing services to the FAFSA applicant. In the case of a secondary school, an Established Relationship exists where the student FAFSA applicant is enrolled in the secondary school itself or the secondary school otherwise is providing services to the FAFSA applicant.
- 3.6. *FAFSA* – The Free Application for Federal Student Aid form, authorized by The Higher Education Act of 1965, (HEA) Section 483, which is the Department’s common application for determining the need and eligibility of a student for federal student aid.
- 3.7. *Filing Status Information* – Data elements provided by THECB to Districts for use by high school counselors to track student progress on applications submitted through the *ApplyTexas* system and whether students have completed financial aid forms required under Texas Education Code (TEC), §28.0256, including FAFSA or TASFA applications. The Counselor’s Suite displays the following student-level data:
  - 3.7.1 Each student’s name, date of birth, email address, phone number, and high school graduation date, as provided from application information in *ApplyTexas*. The Counselor’s Suite displays institutions where students applied through *ApplyTexas* and the submission status of these applications.
  - 3.7.2 FAFSA or TASFA Filing Status information including only Student’s first name; Student’s last name; Student’s date of birth; Student’s ZIP Code; completed submission date; processed date; a Selected for Verification flag (e.g., Selected for verification: Yes or No); and a Financial Aid completion flag, (e.g., completed: Yes or No).
- 3.8. *ISIR* – The Institutional Student Information Record is the output document resulting from the submission of a FAFSA to the Department and includes the data received, system generated data results and FAFSA Filing Status Information.

- 3.9. *TASFA* – The Texas Application for State Financial Aid, authorized by TEC, §61.07762, which is utilized by participating institutions of higher education in Texas in determining the need and eligibility of a student for state financial aid.

#### **Section 4. Purpose of Agreement & Authority**

The purpose of this Agreement is to establish the conditions under which THECB will provide to the Districts certain data received or generated by the Department concerning FAFSA applicants to disclose limited ISIR information to LEAs or secondary schools that have an Established Relationship with the student.

The HEA, as amended, 20 U.S.C. 1001 et seq. provides that ISIR data (including FAFSA Filing Status Information) may be used “to identify student applicants to determine whether or not a graduating secondary student has filed the application in coordination with local educational agencies or secondary schools to encourage students to complete the application.”

To encourage and assist students with the completion of a FAFSA, the Department allows state agencies such as THECB to disclose the FAFSA Filing Status Information of a student to an entity with an Established Relationship with the student, including a school district. (Updates to the FAFSA Completion Initiative and Means-Tested Benefits Outreach (April 8, 2024, General 24-35.)

Additionally, this Agreement permits the THECB through the *ApplyTexas* Counselor Suite to disclose limited student-level information to Districts from the *ApplyTexas* admission application and the *TASFA*.

#### **Section 5. Obligations of District**

- 5.1 *Designation of Primary Contact(s)*. District has designated in Section 6.11 of this Agreement an individual or individuals within District to serve as the primary point of contact between THECB and District regarding the Agreement, including compliance with the Agreement’s terms.
- 5.2 *Limitations on Usage*. District shall only utilize FAFSA Filing Status Information for purposes consistent with section 483(a)(3)(B) of the HEA, as detailed in this Agreement and as enacted at the time this Agreement is fully executed or as thereafter may be amended. THECB may disclose a student’s FAFSA Filing Status Information to a District that has been approved by the Department’s Secretary of Education if the District has an Established Relationship with that Student. District shall only use all other Filing Status Information for purposes consistent with this agreement.
- 5.2 *Usage of Authentication Process*. Authorized Personnel seeking to access student-level information through the *ApplyTexas* Counselor Suite shall complete the authorization process through the local Education Service Center (ESC).

- 5.3 *Appropriate Data Security.* District shall utilize appropriate privacy, data security, and information safeguarding provisions, including all requirements contained in Section 6.
- 5.4 *Compliance with FERPA.* District shall comply, as applicable, with the requirements of the Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. 1232g and its regulations codified at 34 CFR part 99) in disclosing any personally identifiable information from students' education records.
- 5.5 *Additional Data Protections.* District shall comply, as applicable, with:
- 5.5.1 TEC §61.07762, which states that personal information maintained by THECB for TASFA purposes is confidential and not subject to disclosure under Chapter 552, of the Texas Government Code;
- 5.5.2 TEC §61.031(d), which states, "Notwithstanding any other provision of law, information that relates to a current, former, or prospective applicant or student of an educational institution and that is obtained, received, or held by the board for the purpose of providing assistance with access to postsecondary education is confidential and excepted from disclosure under Chapter 552, Government Code, and may only be released in conformity with the Family Educational Rights and Privacy Act of 1974 (20 U.S.C. Section 1232g);" and
- 5.5.3 Tex. Gov't Code §552.114, which states "information in a record of an applicant for admission to an educational institution, including a transfer applicant" is confidential and excepted from the requirements of the Public Information Act (PIA) "if it is information in a student record at an educational institution funded wholly or partly by state revenue."
- 5.6 *Disclosures only Made to Authorized Personnel.* THECB shall only disclose Filing Information to Authorized Personnel for authorized purposes as indicated in Section 3.
- 5.7 *Limits on Redisclosure.* District shall not re-disclose or share the Filing Status information obtained from THECB in personally identifiable form other than (1) to the applicant and to the applicant's parents if the applicant is under age 18, to the applicant if the applicant is age 18 or older or enrolled in a post-secondary institution, or to any other party with the consent of the applicant or the consent of the applicant's parents if the applicant is under the age of 18, or (2) if required to do so by law and if such use is consistent with all applicable privacy laws, including the privacy provisions of section 483 of the HEA, 20 U.S.C. 1090, the Family Educational Rights and Privacy Act (20 U.S.C. 1232g), and all applicable Texas laws.

- 5.8 *Unauthorized Use Prohibited.* Any use, disclosure, or re-disclosure of Filing Status Information not specified in Section 4, is unauthorized and prohibited and will be considered a material breach of this Agreement.
- 5.9 *Responsibility for Authorized Personnel.* District shall ensure that Authorized Personnel are informed about and aware of the prohibitions regarding the use, disclosure, and re-disclosure of any data and information provided under this Agreement.
- 5.10 *User Management.* District agrees to actively manage user accounts and notify its local ESC within 2 (two) business days of any change in Authorized Personnel.

## **Section 6. Additional Privacy, Confidentiality, and Security**

- 6.1. *Information Safeguarding.* District shall protect the integrity of Filing Status Information received under this Agreement from unauthorized access, use, or re-disclosure.
- 6.2. *All Necessary Steps.* District shall take all steps necessary to safeguard the confidentiality, integrity, and availability of the data received. District shall restrict access to the data provided or created under this Agreement to only those Authorized Personnel who need the data to perform their official duties in connection with the uses of the data authorized in this Agreement.
- 6.3. *Confidential Nature of Data.* District shall advise all Authorized Personnel who have access to the data of the confidential nature of the data, the safeguards required to protect the data, and criminal sanctions for noncompliance under applicable federal, state, or local laws, including violations of the Internal Revenue Code (IRC) that may lead to criminal and/or civil penalties pursuant to 26 U.S.C. §§7213; 7213A; and 7431 for the willful, unauthorized disclosure and inspection of tax return or return information that includes punishable fines or imprisonment. Penalties also include civil action for damages against an officer or employee who has inspected or disclosed, knowingly or by reason of negligence, taxpayer(s) tax return or return information in violation of any provision of IRC §6103.
- 6.4. *Safeguards Required.* District shall develop, implement, maintain, and use reasonable and appropriate administrative, technical, and physical security measures to preserve the confidentiality, integrity, and availability of all data electronically maintained or transmitted pursuant to this Agreement. District will share the data provided or created under this Agreement under the immediate supervision and control of Authorized Personnel in a manner that will protect the confidentiality of the data, so that unauthorized persons cannot retrieve any data by computer, remote terminal, or other means. Systems personnel must enter personal identification numbers, or utilize other equally secure processes, when accessing data on the Parties systems.

District represents that it has a sound data security program, one that protects both data at rest and data in transmission.

- 6.5. *Termination for Noncompliance.* Notwithstanding any other term of this or any other Agreement, THECB retains the right to terminate District's access to Filing Information data without advance notice as necessary to ensure the security of data and disclosure of data in compliance with this Agreement.
- 6.6. *Report Unauthorized Disclosure within Two Hours.* District shall, within two hours of discovery, report to THECB any use and/or disclosure of data not authorized by this agreement or in writing by THECB at [privacyoffice@highered.texas.gov](mailto:privacyoffice@highered.texas.gov) via encrypted email to ensure THECB can comply with its state and federal reporting obligations. In the notification to the THECB, District shall identify (i) the nature of the unauthorized use, disclosure, or re-disclosure; (ii) the Filing Status Information used, disclosed, or re-disclosed; (iii) the person or entity, if known, who made the unauthorized use or received the unauthorized disclosure, or re-disclosure; (iv) what the District has done or will do to notify affected persons to mitigate any deleterious effect of the unauthorized use, disclosure, or re-disclosure; and (v) what corrective action the District has taken or will take to prevent future similar unauthorized use, disclosure, or re-disclosure.
- 6.7. *Right to Audit.* To the maximum extent provided by law, THECB expressly retains the right to audit District's compliance with this Agreement, including obtaining copies of documents from District that demonstrate whether District has breached this agreement.
- 6.8. *Right to Monitor.* The THECB may, at its discretion, monitor District's records, processes, procedures, and electronic systems for compliance with the terms of this Agreement.
- 6.9. *Material Breach.* Any violation of Privacy, Confidentiality, and Security provisions by District shall be deemed a material breach of this agreement.
- 6.10. *Notice.* All formal notices and other communication in connection with this Agreement shall be in writing. With the exception of the requirements of section 6.6, which requires notification to [privacyoffice@highered.texas.gov](mailto:privacyoffice@highered.texas.gov) via encrypted email, all notices must be given by (a) personal delivery, (b) express courier (with confirmation), (c) certified or registered mail, postage prepaid, return receipt requested, or (d) electronic mail to the address specified below. Any notice served shall be deemed given upon receipt by the Party to which it is given or, if mailed by registered or certified mail, upon the earlier of receipt or the third business day following mailing.

THECB's Notice Address

Texas Higher Education Coordinating Board  
1801 N. Congress Ave., Ste. 12.200,  
Austin, TX 78701  
applytexasmou@highered.texas.gov

District's Notice Address

Ginger Robinson  
WAXAHACHIE ISD 070912  
51 Northgate Dr.  
Waxahachie, TX 75165  
grobinson@wisd.org

- 6.11. *Contacts.* THECB's contact for routine communications related to this Agreement is: **applytexasmou@highered.texas.gov**.

**Primary Contact for FILING INFORMATION**

District's Designation of its Primary Contact for Filing Information (see Section 5.1 herein):

District's Primary Contact

Ginger Robinson  
Director of Educational Support & Counseling  
WAXAHACHIE ISD 070912  
411 N. Gibson  
Waxahachie, TX 75165  
+1 (972) 923-4727  
grobinson@wisd.org

District may change Primary Contact by submitting new contact information to **applytexasmou@highered.texas.gov** within three (3) business days.

- 6.12. *False Statements; Breach of Representations.* District represents and warrants that all statements and information prepared and submitted in this document and its appendices are current, complete, true, and accurate. Submitting a false statement or material misrepresentation during the performance of this Agreement is a material breach of this Agreement and may void this Agreement. In the event of a breach of this Agreement, THECB may pursue remedies available to it under this Agreement and applicable law.

- 6.13. *Severability and Waiver.* The invalidity, illegality, or unenforceability of any provision of this Agreement shall in no way affect the validity, legality, or

enforceability of any other provisions. Each and every right granted to the Parties hereunder or under any other document delivered hereunder or in connection herewith, or allowed them by law or equity, shall be cumulative and may be exercised from time to time. Failure by THECB or District at any time to require strict performance of any provision or obligation contained herein shall not constitute a waiver or diminish the rights of either Party thereafter to demand strict compliance. This Agreement shall automatically terminate in the event that changes to state or federal law or regulations make it impractical or unlawful to meet the purpose of this Agreement.

- 6.14. *Destruction*: Any material the District derives from *ApplyTexas* Counselor's Suite to effectuate this Agreement and exists in any form, including physical or electronic, shall be destroyed within 30 calendar days of the material no longer being needed to effectuate the Agreement.

## **Section 7. General Terms and Conditions**

- 7.1. *Termination/Access*. THECB, in its sole discretion, may terminate this Agreement via written notice to District and further may revoke District's or any authorized user's access to *ApplyTexas* Counselor Suite, in whole or in part, without prior notice if THECB in its sole discretion, deems it necessary. District may terminate this Agreement upon twenty (20) business days' written notice to THECB. In the event of a breach, either Party may terminate the Agreement in accordance with Section 7.2
- 7.2. *Breach of Agreement*. Notwithstanding section 7.1, either Party may terminate this Agreement with three (3) business days' written notice to the other Party. In the event of a breach, the breaching Party is responsible for any and all costs associated with the breach including the cost of any notice requirements set forth in state or federal law.
- 7.3. *Amendment*. This Agreement may be modified only by written amendment executed by the Parties.
- 7.4. *Sovereign Immunity*. The Parties stipulate and agree that no provision of, or any part of this Agreement between THECB and District, or any subsequent amendment, shall be construed: (1) as a waiver of the doctrine of sovereign immunity or immunity from suit as provided for in the Texas Constitution and the laws of the state of Texas; (2) to extend liability to THECB or District beyond such liability provided for in the Texas Constitution and the laws of the state of Texas; or (3) as a waiver of any immunity provided by the Eleventh Amendment or any other provision of the United States Constitution or any immunity recognized by the courts and the laws of the state of Texas and the United States. The state of Texas, THECB, and District do not waive sovereign immunity by entering into this Agreement and specifically retain such

immunity and all defenses available to them under the laws of the state of Texas or the common law.

- 7.5. *Applicable Law and Venue.* This Agreement and any incorporated documents shall be governed by and construed in accordance with the laws of the state of Texas. The exclusive venue of any suit brought concerning this Agreement is fixed in any court of competent jurisdiction in Travis County, Texas.
- 7.6. *Data Ownership.* Unless otherwise indicated by law, THECB retains ownership of all Filing Status Information.
- 7.7. *No Rights Created.* This Agreement constitutes permission only for District to use the data for the limited purposes set forth in this Agreement. Nothing in this Agreement shall be construed to grant District a right of interest in the Filing Status Information. Nothing in this Agreement shall be construed to obligate THECB to provide such data to District.

## **Section 8. Texas Public Information Act and Texas Education Code §61.031**

- 8.1 *Filing Status Information Not Subject to Public Information Act.* Filing Status information is confidential under 483 of the HEA, 20 U.S.C. 1090 and the Family Educational Rights and Privacy Act (20 U.S.C. 1232g) and may not be disclosed under the PIA, nor should such records be shared with the Texas Attorney General for an open record ruling. Tex. Gov't Code §554.114 & Open Records Decision 2009-10185. See *also*, TEC §61.07762 (stating TAFSA data is confidential and not subject to disclosure under Chapter 552, Government Code); TEC §61.031(d), (stating information that relates to a current, former, or prospective applicant or student of an educational institution and that is obtained, received, or held by the board for the purpose of providing assistance with access to postsecondary education is confidential and excepted from disclosure under Chapter 552, Government Code, and may only be released in conformity with FERPA); and Tex. Gov't Code §552.114, (stating information in a record of an applicant for admission to certain educational institutions, including a transfer applicant is confidential and excepted from the requirements of the Public Information Act).
- 8.2 *Confidentiality Required.* District understands and agrees that it is required to keep all Filing Status information confidential. This requirement survives the end of this Agreement.
- 8.3 *Agreement Not Confidential.* This Agreement itself is not confidential and may be disclosed.

## Section 9. Signatures

The Agreement may only be signed by an authorized District representative.

By signature hereon, the individual below represents and warrants that they are a duly authorized representative of District and have the delegated Board of Trustees authority to bind District in this Agreement.

### WAXAHACHIE ISD

By: \_\_\_\_\_


Name: Ginger Robinson

Title: Director of Educational Support & Counseling

Date: \_\_\_\_\_

As an authorized representative of THECB, the undersigned hereby certifies that this Agreement complies with applicable statutes and regulations and authorizes the services to be performed as written above.

AGREED and accepted on behalf of the **Texas Higher Education Coordinating Board**

By: David Troutman, Ph.D.  Digitally signed by David Troutman, Ph.D.  
Date: 2024.08.14 09:12:59 -05'00'

Name: David Troutman, PhD

Title: Deputy Commissioner for Academic Affairs

Date: 8/14/24

**Waxahachie Independent School District  
BOARD OF TRUSTEES**

**Date:** April 14, 2025      **Presented By:** Ryan Kahlden

**Subject:** Mentors Care 2025-2026      **Related Page(s)** Proposal

**Consent  
Agenda Item**

**EXECUTIVE SUMMARY:**

Waxahachie High School is looking to continue their mentoring program, a partnership with Mentor’s Care, for the 2025-2026 school year. This partnership has been funded through the campuses Title I funding and that would continue for the 2025-2026 school year. The cost of this program is proposed to be \$52,500, an increase of \$2,500 from this school year.

**ATTACHMENTS:**

Proposal from Mentor’s Care for 2025-2026

		<b>BOARD PRIORITY GOALS</b>
X	<b>Priority #1</b>	<b>Student Growth</b>
	<b>Priority #2</b>	<b>Honor and Support Staff</b>
	<b>Priority #3</b>	<b>Community and Stakeholder Relationships</b>
X	<b>Priority #4</b>	<b>Financial Integrity</b>

**RECOMMENDATION:**

Approve agreement with Mentor’s Care to support a mentoring program at Waxahachie High School for the 2025-2026 school year at a cost not to exceed \$52,500.



**Mentoring Program Service Agreement**  
**(Waxahachie High School; 2025-2026 Academic School Year)**

This Mentoring Program Service Agreement (the “*Agreement*”) is made and entered into as of \_\_\_\_\_, 2025 (the “*Effective Date*”) by and between:

WAXAHACHIE INDEPENDENT SCHOOL DISTRICT (the “*District*”), whose address is 411 N Gibson Street, Waxahachie, Texas 75165; and

MENTORS CARE, a tax-exempt 501(c)(3) Texas non-profit corporation (“*Mentors Care*”) whose address is 661 E. Main St., #200, Midlothian, Texas 76065

for the purpose of specifying the terms and conditions under which Mentors Care has agreed to provide the mentoring services more particularly described herein (collectively, the “*Program Services*”) for the benefit of participating high school students in grades 9-12 only, at Waxahachie High School, located at 3001 US Hwy. 287 Bypass, Waxahachie, TX 75167 (the “*School*”).

Background

Mentors Care operates and maintains a syndicated, thriving, proprietary mentoring program (the “*Program*”) which is designed to identify, benefit, influence and change the lives of high school students who are at-risk of dropping out of school and thereby failing to achieve their full potential due to difficult family, socio-economic or other circumstances, by connecting them with adult mentors who serve as advocates, life-counselors and role models. The District believes that the Program would be of benefit to participating students at the School and desires to engage Mentors Care to implement, maintain and operate the Program at the above named School, and Mentors Care desires to do so, subject to the terms and conditions set forth herein.

1. Term and Termination.

a. The term of this Agreement will generally coincide with the District’s 2025-2026 academic school year (the “*Term*”) excluding summer semesters, holidays and bad weather days recognized by the District, and other days that the School is closed or students are not present for any reason; provided, however, that the Term will commence on the latter of August 1, 2025 or the first Monday in August, 2025, if August 1 falls on a weekend or District-recognized holiday, and continue through the last day of the Spring Semester of such academic school year, unless sooner terminated by either party at any time, with or without cause, upon not less than thirty (30) days’ prior written notice to the other.

b. In addition to any other termination or suspension rights it may have hereunder, Mentors Care reserves the right to terminate or suspend the relationship contemplated by this Agreement at any time if and as it deems it necessary to do so due to a lack of support from volunteers to serve as prospective mentors, qualified and acceptable personnel to staff the Program, and/or funding from grants and other charitable contributions from third parties in an amount sufficient to cover the differential between the Program Service Fees (as such term is defined in Section 3.e. below) payable by the District hereunder and

the greater amount of the costs and expenses which Mentors Care will actually incur in implementing, maintaining and operating the Program at the School during the Term.

c. If this Agreement is terminated by either party at any time before the expiration of the Term, then Mentors Care shall refund a pro-rata portion of any prepaid Program Service Fees for the period from the effective termination date through the end of the Term, as soon as reasonably practicable and no later than thirty (30) days after the effective date of any such termination.

2. Mentors Care's Responsibilities. During the Term, Mentors Care will:

a. Use its copyrighted, proprietary Program materials and curriculum to implement, maintain and operate the Program at the School, at no additional cost to the District or to the Program participants save and except for the Program Service Fees referenced in Section 3.e. below.

b. Use its best efforts to recruit volunteers to serve as mentors for the Program at the School, as follows:

i. Solicit and require detailed applications from each prospective mentor.

ii. Provide the District with the names and drivers licenses of Mentors Care's Program Coordinator and other Mentors Care employees who may be assigned to the School, and all Mentors Care volunteers who are assigned to serve as mentors for participating students at the School, so that the District may perform criminal history record information reviews (each, a "***Criminal History Review***") of such persons in accordance with Section 3.a. below.

iii. Require all volunteers who pass the Criminal History Review and are approved and assigned to serve as mentors for Program participants enrolled at the School to participate in (i) an in-person, group training session hosted by Mentors Care's Program Coordinator at the School if they are a first-time volunteer for Mentors Care, or (ii) an online, self-paced mentor training session if they have volunteered for Mentors Care and participated in an in-person, group training session hosted by Mentors Care during a previous School Year; and in either case, to do so sometime during the first month after the start of each new academic school year during the Term, and to further ensure that each mentor has completed such training prior to their first meeting with the participating student to whom they have been assigned.

c. Work with School administrators and staff to (i) identify students who are "at risk of dropping out of school" as such phrase is defined in Section 29.081(d) of the Texas Education Code, as such statute may be modified and amended from time to time (see <https://statutes.capitol.texas.gov/Docs/ED/htm/ED.29.htm#29.081>), and according to such additional criteria, factors and indicators, if any, as Mentors Care and the District may mutually agree ("***At-Risk Students***"), for referral to Mentors Care; (ii) establish and implement plans to achieve Program objectives for the School as a whole, and for individual Program participants, as well, and (iii) match Program participants with suitable mentors, and thereafter work with and monitor progress of mentors and Program participants on a regular basis throughout the Term.

d. Provide an Annual Report to the District's Board of Directors, showing reports and statistics for the then current academic school year, as soon as reasonably practicable following the conclusion of the academic school year included within the Term, and no later than the beginning of the

next academic school year, subject to the District's timely provision to Mentors Care of Student Data for participating students in accordance with the District's obligations under Section 3.f. below.

e. Not use any of the District's facilities, computers, telephones, internet or network connections to access any obscene or illegal material, and to abide by, and cause its paid Program Coordinators (herein so called), employees, mentors and volunteers to abide by the District's policies relating to technology resources.

3. The District's Responsibilities. During the Term, the District will, at its sole cost and expense:

a. Conduct criminal history record information reviews for (i) Mentors Care's Program Coordinator and any other employees of Mentors Care who are assigned to work at the School, each in accordance with Texas Education Code §22.0834 or its successor, and (ii) Mentors Care's volunteers who are assigned to serve as mentors for participating students at the School, each in accordance with Texas Education Code §22.0835 or its successor (each, a "Criminal History Review"). In furtherance of the foregoing, the District acknowledges and agrees that Section 22.0835 of the Texas Education Code requires each volunteer to provide the District with a copy of his or her driver's license or another form of identification containing the volunteer's photograph as issued by an entity of the United States Government, but does not require them to submit fingerprints or any other photographs aside from their driver's license or other form of identification specified above. The District further covenants and agrees that, unless and until Chapter 22 of the Texas Education Code is modified or amended to clearly and explicitly require the District do so, it will not require Mentors Care's volunteers to submit fingerprints or any other photographs aside from their driver's license or other form of identification specified above, and nor will it subject such volunteers to the type of national criminal history record information review which school districts, open-enrollment charter schools, and shared services arrangements are presently required to perform in regard to certified educators, certain open-enrollment charter school employees, certain contract employees, substitute teachers and certain private school employees, under various other provisions of Chapter 22 of the Texas Education Code.

b. Provide Mentors Care with suitable office accommodations at the School, together with a desk, a credenza and chairs, a desktop computer and telephone, internet connectivity and access to the School's computer networks, information systems and Student Data (as defined below). Mentors Care acknowledges and agrees that the District is not leasing any facilities to Mentors Care under this Agreement and that any right which it may hold hereunder relative to the use of such property and facilities, and that Mentors Care's right to access and use Student Data through the School's computer network and information systems will be subject to, and in accordance with, the terms, conditions and restrictions set forth below. At the School shall be subordinate to the rights of the District in all respects.

c. Encourage School administrators and staff to work with Mentors Care's Program Coordinator to identify At-Risk Students for referral to Mentors Care.

d. Provide a gathering area nearby and in close proximity to Mentors Care's assigned office accommodations at the School, where Mentors Care, mentors and participating students can meet during regularly scheduled meetings.

e. Pay Mentors Care a service fee in the amount of Fifty-Two Thousand Five Hundred and No/100 Dollars (\$52,500.00) for the Term (the "**Program Service Fees**"). The Program Service Fees for each academic school year during the Term shall be due and payable in ten (10) equal monthly installments, each in the amount of \$5,250.00, the first of which shall be due and payable on September 1, 2025 and the

remainder of which shall be due and payable on the first day of each calendar month thereafter continuing through June 1, 2026. Program Service Fees which are not paid within thirty (30) days after the date upon which such fees become due are subject to an administrative late fee in the amount of \$50.00. Time is of the essence with regard to the parties' payment obligations hereunder.

f. Provide Mentors Care with Student Data (as defined in Section 4.a. below) relative to the Term (i.e., the 2025-2026 academic school year) for all participating students on or before June 1, 2026.

4. Student Data; Privacy.

a. For purposes of this Agreement, "Student Data" means all personally identifiable information and other non-public information which pertains to participating students at the School, including without limitation, information relating to such students' demographics, attendance, grades, course completion, credits earned and disciplinary records. Employees, volunteers, mentors, and others providing services on behalf of Mentors Care in accordance with this Agreement are considered "school officials" with a legitimate educational interest in receiving Student Data necessary to provide the services detailed in this Agreement. Such individuals shall be subject to the same requirements as District employees under the Family Educational Rights and Privacy Act (FERPA) and Board Policy FL (LOCAL).

b. Mentors Care acknowledges and agrees that:

i. The District will identify and inform Mentors Care of the names of those students whom the District believes might reasonably be expected to benefit from participating in the Program.

ii. Neither Mentors Care nor any of its Program Coordinators, employees, volunteers or mentors will meet with or otherwise promote the benefits of participating in the Program to any particular students on a one-on-one basis, unless such students have been recommended by a counselor or teacher and their parent or legal guardian has approved of their participation in the Program. In no event, however, should the foregoing be construed as prohibiting Mentors Care from promoting the Program to students in general, so long as it does not selectively target specific students who have not otherwise previously been identified by the District as students who might benefit from participating in the Program.

iii. Except as to the names of those students whom it believes might reasonably benefit from participating in the Program, the District shall not provide Mentors Care with any Student Data relating to a particular student, unless and until such time as the student's parent or legal guardian has signed a written consent in such form as the District may reasonably approve or prescribe, approving of the student's involvement in the Program and of the District's provision or disclosure of such Student Data to Mentors Care.

iv. To the extent that the District elects to provide or disclose Student Data to Mentors Care or otherwise allow Mentors Care access to any such Student Data through the parent or legal guardian's written consent, such information shall be regarded as "Student Data".

c. Mentors Care covenants and agrees that:

i. It will not use any Student Data to advertise or market any third-party products or services to students or their parents, or for any purposes other than those expressly referenced in this Agreement.

ii. It will not use any Student Data in any manner which is not otherwise intended to inure to the benefit of the particular student to whom such information relates.

iii. It will keep and hold all Student Data in confidence and not disclose such information to any third party, aside from the mentors who are working with the particular student(s) to whom such Student Data pertains, and who are bound to maintain the confidentiality of such Student Data.

iv. It will only collect and use Student Data as necessary in connection with its operation of the Program, and except as otherwise expressly provided herein, will not share any such Student Data with any third parties without prior written consent of the student and its parent or legal guardian, as required by law.

v. Any Student Data held by Mentors Care will be made available to the District upon request; provided, that any information which a participating student may provide to Mentors Care in confidence will only be shared with that student's counselor within the District, who shall maintain the confidentiality of such information.

vi. At the District's written request, Mentors Care will ensure that all Student Data in its possession or control are destroyed or transferred to the District, at the election of the District, when the Student Data is no longer needed for the purposes permitted hereunder.

## 5. Miscellaneous.

a. Choice of Law & Venue. This Agreement shall be governed under the laws of the State of Texas and venue for any dispute or litigation arising hereunder shall be in Ellis County, Texas. In any adjudication of a claim for breach of contract under this Agreement, reasonable and necessary attorneys' fees that are equitable and just may be awarded to the prevailing party, to the extent allowed by applicable law. Otherwise, no provision of this Agreement is a waiver of any immunity or defense or consent to suit.

b. Prohibition of Alcohol, Tobacco, Controlled Substances and Firearms. The following are prohibited on the District property and Mentors Care and Mentors Care's Program Coordinators, employees, volunteers, and mentors shall not bring or use alcohol, tobacco, controlled substances and/or firearms on school property as provided by Texas law. Mentors Care's Program Coordinators, employees, volunteers and mentors shall conduct themselves with proper decorum, including adequate dress consistent with the nature of the work being performed. Any sexual harassment by Mentors Care's Program Coordinators, employees, volunteers or mentors is prohibited.

c. Binding Agreement. The terms of this Agreement will not be binding upon either of the parties hereto unless and until it has been signed by a duly authorized representative of each of the parties below, and an original or copy thereof has been delivered to the other party hereto. This Agreement contains the entire agreement of the parties concerning the subject matter described herein, and there are no other promises or conditions in any other agreement, whether oral or written, concerning the subject matter described herein. This Agreement supersedes any prior written or oral agreements between the parties concerning the subject matter described herein.

d. Authorized Signature. Each of the undersigned representatives of the parties hereby represents and warrants that he or she has been duly authorized to make and enter into the relationship and agreement contemplated by this Agreement, and to bind the party which they represent to the terms and

conditions set forth herein. This Agreement may be executed in multiple counterparts, each of which shall be deemed an original, and all of which, when taken together, shall constitute one and the same instrument.

In Witness Whereof, the undersigned representatives of each of the parties have executed this Agreement as of the Effective Date in evidence of their mutual agreement to be bound by and adhere to the terms and conditions set forth above.

The District:

Waxahachie Independent  
School District

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Mentors Care:

Mentors Care,  
a Texas non-profit corporation

By: \_\_\_\_\_

Dena Petty,  
President & Executive Director

Date: \_\_\_\_\_

**Waxahachie Independent School District  
BOARD OF TRUSTEES**

**Date:** April 14, 2025 **Presented By:** Stephen Mott

**Subject:** Marvin cafeteria sound system upgrade **Related Page(s)** 6



**EXECUTIVE SUMMARY:**

To replace the Marvin elementary cafeteria sound system & replace all digital signage at price not to exceed \$65,000.00 to be completed by Delcom Group.

**ATTACHMENTS:**

Quote

		BOARD PRIORITY GOALS
	<b>Priority #1</b>	<b>Student Growth</b>
	<b>Priority #2</b>	<b>Honor and Support Staff</b>
X	<b>Priority #3</b>	<b>Community and Stakeholder Relationships</b>
X	<b>Priority #4</b>	<b>Financial Integrity</b>

**RECOMMENDATION:**

Administration recommends the Marvin cafeteria sound system upgrade project be approved as presented.

# Waxahachie Independent School District

## Quote Comparison Form

In accordance with Board policy CH (LOCAL), all purchases over \$5,000 are required to record at least three quotes received before a purchase order is issued. The use of this form is recommended, though not required, for all purchases below \$5,000. All quotes for purchases over \$5,000 should be remitted to the business office for recordkeeping. Purchases should be including of all items within a given project (equipment, installation, consulting, etc.).

Name of Person securing quotes: Stephen Mott  
Department: Support Services  
Budget Allocated for Purchase: \_\_\_\_\_  
Item(s) being quoted: Marvin cafeteria sound system upgrade

Vendor #1: Company Name: Delcom Group  
Representative: Carlos Figuera  
Vendor Approved via: Buy Board  
Amount Quoted: \$61,264.77

Vendor #2: Company Name: NCS  
Representative: Michael Gray  
Vendor Approved via: Buy Board  
Amount Quoted: No Quote

Vendor #3: Company Name: Communcation Concepts  
Representative: Chris Wilson  
Vendor Approved via: Buy Board  
Amount Quoted: No Quote

Based on the quotes received, I believe it is the most advantageous to Waxahachie ISD to use

DH Pace

Marvin cafeteria sound system upgrade

(vendor) \_\_\_\_\_ for the procurement of (item) \_\_\_\_\_

  
\_\_\_\_\_  
Campus Principal / Department Head / Administrator

4/1/2025  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Business Office Approval

\_\_\_\_\_  
Date



Corporate Office  
 2525B E SH 121, Ste 400  
 Lewisville, TX 75056  
 Phone: 214.389.5500 | Fax: 214.389.5505  
 www.delcomgroup.com

**QUOTE**  
**56055**

**BILL TO** **JOB LOCATION**

<b>Company:</b> WAXAHACHIE ISD	<b>Company:</b> WAXAHACHIE ISD	<b>Date:</b> 2025-03-25
<b>Address:</b> 411 N. GIBSON STREET WAXAHACHIE, TX 75165	<b>Address:</b> 411 N. GIBSON STREET WAXAHACHIE, TX 75165	<b>Sales Rep:</b> CARLOS FIGUEROA
<b>Contact:</b>	<b>Contact:</b>	<b>Phone:</b> (817) 832 6435
<b>Phone:</b>	<b>Phone:</b>	<b>Email:</b> CARLOS@DELCOMGROUP.COM
		<b>Contract:</b> TIPS 230901 AV

**TITLE**

MARVIN ES CAFETERIA AV REFRESH

**SCOPE OF WORK**

**Project Summary**

This project involves an AV system refresh for the cafeteria, aligning with the district's new AV standards. Delcom will provide and install a turnkey audio, video, and control system based on EMA specifications developed for new construction campuses.

**Scope of Work**

**De-Installation**

- Delcom will remove the existing AV system in its entirety.
- The existing projection screen will be abandoned in place, the general contractor will remove it during their scheduled summer work in the cafeteria.

**Installation**

**Projector**

- Provide and install (1) Epson EB-PU1008W projector with lens.

**Screen**

- Provide and install (1) 164" diagonal wall-mounted projection screen on the front face of the stage proscenium.

**Rack**

- Provide and install a new AV equipment rack.

**Video System**

- **Input:** Provide and install (1) Extron DTP HDMI input for video transmission to the projector.

**Audio System**

- **Inputs:**
  - (4) Hardwired microphone inputs
  - (2) Channels of Shure SLXD wireless microphones with all necessary accessories
  - (1) Auxiliary (AUX) input
- **Outputs:**
  - (2) Monitor speakers
  - (12) Distributed ceiling tile speakers
  - Hearing assist system compliant with ADA requirements



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**Control System**

- Projector power (ON/OFF) and screen raise/lower functions will be controlled via an Extron MLC 100 control panel.
- Audio system control will be managed through a Behringer X32 Producer mixer and Prism 4x4 DSP.

**Electrical Services**

- Provide and install duplex outlet at the projector location.
- Provide electrical connections for the new wall-mounted screen.

**Assumptions**

- The district will provide all necessary data drops for AV rack components and the projector if network connectivity is required.

**General Assumptions**

- The client has accurately communicated their audio-visual needs, preferences, and objectives.
- The project site will be ready for installation, including access to live power sources, operational network infrastructure, and any necessary construction or renovations completed.
- Existing audio-visual equipment and infrastructure (e.g., cabling, wiring, mounts) are in good working condition unless otherwise specified.
- Existing audio-visual equipment and infrastructure (e.g., cabling, wiring, mounts) are installed using manufacturer and industry-standard methods.
- The technical specifications provided by the client are complete and accurate. Any changes to these specifications may result in adjustments to the proposal.
- The client is responsible for obtaining all necessary permits, licenses, and regulatory approvals (e.g., building permits, fire safety, ADA compliance).
- The client's network infrastructure (wired or wireless) can support the proposed audio-visual systems without requiring significant upgrades. Any necessary network upgrades will be the client's responsibility.
- The project area will maintain suitable environmental conditions (e.g., temperature, humidity, lighting) to ensure optimal performance of the audio-visual equipment.
- The project will proceed according to the proposed timeline, assuming timely decision-making, approvals, and access to the project site.
- The costs of audio-visual equipment are based on current market prices and could be subject to significant price fluctuations during the project.
- Comprehensive testing and commissioning of the audio-visual systems will be conducted to ensure functionality and performance, and any issues identified during this phase will be resolved promptly.
- The client may receive training on operating and maintaining the audio-visual systems as part of the quote. Additional training sessions, if required, may incur extra costs.
- The proposed audio-visual equipment comes with standard manufacturer warranties. Any extended warranties or ongoing support agreements will be discussed separately.
- Any changes to the project scope will be documented and agreed upon in writing, with adjustments to cost and timelines as necessary.
- The proposal is contingent on normal operating conditions, and unforeseen events (e.g., natural disasters, pandemics) may affect the project timeline or costs.

**Proprietary Information**

The Bill of Materials and any associated project documentation contain proprietary information of Delcom Group and are subject to confidentiality and non-disclosure provisions. The client agrees not to disclose or utilize this information for any purpose beyond this project's scope.

PART NUMBER	DESCRIPTION	QTY	UNIT PRICE	TOTAL PRICE
<b>Rack Equipment</b>				
RKXF-10	10 ft. Excellines XLR-F to Blunt Cut End Rack Wiring Patch Cable	3.00	\$12.59	\$37.77
RKXF-10	10 ft. Excellines XLR-F to Blunt Cut End Rack Wiring Patch Cable	2.00	\$12.59	\$25.18



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**56055**

PART NUMBER	DESCRIPTION	QTY	UNIT PRICE	TOTAL PRICE
22-1PREZP-BLK-100	22-1P OAS STR CMP TC Blk Jkt-100'	1.00	\$56.00	\$56.00
NC3MX	3 Pin Male XLR Connector	10.00	\$3.47	\$34.70
EXMN-5	5 Foot Microphone Cable XLR to XLRM	4.00	\$17.23	\$68.92
CD-400U	CD/Media Player	1.00	\$500.01	\$500.01
Prism 4x4	Digital signal processor, 4 analog input/output, 64 x 64 Dante	1.00	\$1,929.60	\$1,929.60
C1300FDI	DSP 2 x 650 w power amplifier	1.00	\$1,016.00	\$1,016.00
C1800FDI-US	DSP power amplifier 2x950W, install. With FIR drive, Phoenix connectors.	1.00	\$1,171.92	\$1,171.92
SLXD24D/B58-G58	Dual Wireless Vocal System with BETA 58	1.00	\$1,386.67	\$1,386.67
RKXM-10	PATCH XM/BLUNT 10FT	2.00	\$12.19	\$24.38
PCMPS2	Power supply, PI-57-171D	1.00	\$47.95	\$47.95
X32 PRODUCER	Rack-mountable digital mixing console with 32-channel audio interface, 40 -input and 25-bus	1.00	\$1,665.33	\$1,665.33
C-D9F/OPEN-6	RS-232, D9(F) TO BARE WIRES CABLE-6FT	1.00	\$3.67	\$3.67
VAR1	Voice-activated relay	1.00	\$153.28	\$153.28
GS305PP	5-Port Gigabit Ethernet SOHO Unmanaged Switch with 4-Ports PoE+ (83W)	1.00	\$125.01	\$125.01
UMS1-11.5K	1 Space universal mounting shelf kit, 11.5" depth	1.00	\$104.40	\$104.40

**Kit: 24SP/22D WALLRACK BLACK**

DWR-24-22	24SP/22D WALLRACK BLACK	1.00	\$943.80	\$943.80
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**Kit: 24SP/22D WALLRACK BLACK TOTAL: \$943.80**

EB1	EB series flanged panel, 1 space	3.00	\$9.60	\$28.80
DWRSR-4-FK	190 CFM Fan Kit for DWR/SR Rack, 22 Inches Deep	1.00	\$163.80	\$163.80
FC-2-215-1CA	FC series thermostatic fan controller, stand alone	1.00	\$242.40	\$242.40
LBP-1A	L-Shaped horizontal lacer bar, pack of 10	1.00	\$37.80	\$37.80
LVFD-24	Large perforated/vented universal front door for WMRK/MRK/VRK/ERK/DWR/SR/WRK series rack, 24 space, 64 percentage open area	1.00	\$343.20	\$343.20
DWR-RR24	Rear rack rail kit, 24 space	1.00	\$72.00	\$72.00
HP	Standard rack screw, truss-head, 100 piece in a poly bag	1.00	\$25.20	\$25.20
PDX-920R	20A 9 OUT MULTI-STAGE SURGE W/CTRL	1.00	\$258.00	\$258.00
PD-2020R-NS	Multi-Mount rackmount power, 20 amp (1) circuit, 20 outlet	1.00	\$204.00	\$204.00
LA-126	Antenna Kit for Rack Mount (216 MHz)	1.00	\$65.60	\$65.60
UA844+SWB	Wideband antenna distributor with power cable	1.00	\$573.33	\$573.33

**Kit: Listen IDSP Prime Level III Stationary RF System (216 MHz)**

LS-55-216	Listen iDSP Prime Level III Stationary RF System (216 MHz)	1.00	\$2,455.20	\$2,455.20
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**Kit: Listen IDSP Prime Level III Stationary RF System (216 MHz) TOTAL: \$2,455.20**

MISC-EXPENSE	Various connectors, cables, and hardware for turnkey installation	1.00	\$307.69	\$307.69
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**56055**

PART NUMBER	DESCRIPTION	QTY	UNIT PRICE	TOTAL PRICE
			<b>Rack Equipment TOTAL:</b>	<b>\$14,071.61</b>
<b>Loose Equipment</b>				
SB903	Lithium-ion battery for SLX-D Wireless Transmitters	4.00	\$50.67	\$202.68
SBC203-US	SBC203-US	2.00	\$134.67	\$269.34
SLXD1=G58	Bodypack Transmitter	2.00	\$212.00	\$424.00
WL185MB/C-TQG	WL185m Low-Profile Cardioid Lavalier Microphone with TA4F Connector (Black)	2.00	\$129.33	\$258.66
SM58-LC	Vocal microphone without cable	2.00	\$106.67	\$213.34
ZX1	200 WATT 8 TWO-WAY SPEAKER	2.00	\$406.60	\$813.20
NBM5-25	25' Mic Cable	2.00	\$42.13	\$84.26
H14-25N2N2	25' Speaker Cable	2.00	\$53.32	\$106.64
LA-423	4-Port USB charger, black	4.00	\$42.40	\$169.60
LR-4200-216	Intelligent DSP RF receiver (216 MHz), dak grey	8.00	\$191.20	\$1,529.60
LA-430	Intelligent ear phone/neck loop lanyard	8.00	\$66.40	\$531.20
LA-401	Universal ear speaker	8.00	\$21.60	\$172.80
MS-12CE	Low-Profile Microphone Stand - Ebony	2.00	\$58.12	\$116.24
			<b>Loose Equipment TOTAL:</b>	<b>\$4,891.56</b>
<b>Room</b>				
14-02P-BLK-1000	14-02 UNS STR CL3P Blk Jkt - 1000'	1.00	\$489.33	\$489.33
37612L	Contour Electrol Motorized Projection Screen 87x139"	1.00	\$3,204.03	\$3,204.03
V11HA33920	EPSON EB-PU1008W Business Projector, 8,500 Lumens, WUXGA, White	1.00	\$6,086.67	\$6,086.67
V12H004M08	Epson ELPLM08 - Medium Throw Lens	1.00	\$325.56	\$325.56
CMS0305W	3' - 5' Adjustable extension column, white	1.00	\$154.28	\$154.28
VCMUW	Heavy duty custom ceiling projector mount	1.00	\$449.92	\$449.92
CMA455	Suspended ceiling tile replacement kit, white	1.00	\$172.52	\$172.52
60-1271-13	HDMI twisted pair extender, 230 feet - receiver	1.00	\$380.00	\$380.00
NFHD18G-3PROBLK	NanoFlex™ Pro AV/IT Integrator Series™ Certified 4K 18G High Speed HDMI Cable Jet Black 3ft	1.00	\$15.39	\$15.39
26-592-01	3.5 mm Stereo Audio Male to RCA Female Audio Adapter - 6"	1.00	\$8.00	\$8.00
60-1421-13	DTP transmitter for HDMI - Decora wallplate - white	1.00	\$466.67	\$466.67
60-804-01	Passive Audio Summing Adapter with RCA Inputs and Balanced/Unbalanced Output	1.00	\$54.67	\$54.67
MLC PLUS 100	MLC Plus 100 MediaLink® Plus Controller	1.00	\$920.00	\$920.00
RG8X-BNC-M	BNC CRIMP CONNECTOR FOR RG8X	6.00	\$2.11	\$12.66
22-1PREZP-BLK-250	22-1P OAS STR CMP TC Blk Jkt-250'	2.00	\$93.33	\$186.66
CAT6P-BLK-250	23 AWG 4 Pair Bare Copper, Non-Shielded Plenum Rated Category 6 [Black] 250'	1.00	\$121.33	\$121.33
CAT6AS-TERMKIT-4	Cat6A Shielded Termination Kit - 4 ea.	228	\$17.33	\$17.33



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**QUOTE**  
**56055**

PART NUMBER	DESCRIPTION	QTY	UNIT PRICE	TOTAL PRICE
22-1PREZP-BLK-250	22-1P OAS STR CMP TC Blk Jkt-250'	4.00	\$93.33	\$373.32
RG8X-BLK-500	500ft spool of RG8X antenna cable	1.00	\$348.00	\$348.00
CAT6SP-BLK-100	23-4P OAS SOL CMP C6 Blk Jkt-100'	1.00	\$112.00	\$112.00
CAT6AS-TERMKIT-4	Cat6A Shielded Termination Kit - 4 ea.	1.00	\$17.33	\$17.33
14-02P-BLK-1000	14-02 UNS STR CL3P Blk Jkt - 1000'	1.00	\$489.33	\$489.33
EVID C8.2	8" Two-way coaxial ceiling loudspeaker	12.00	\$420.28	\$5,043.36
D-CIJ3	Consumer Input Jacks - Mono	1.00	\$116.63	\$116.63
WP1/1NL4	Single gang stainless steel wallplate, 1 neutrik NL4 speakon	2.00	\$34.67	\$69.34
WP1/1FW	Single gang, 1 XLR-F	4.00	\$37.33	\$149.32
UA864US	Wall-mounted wideband antenna	2.00	\$452.00	\$904.00
C-D9F/OPEN-6	RS-232, D9(F) TO BARE WIRES CABLE-6FT	1.00	\$3.67	\$3.67
MPLS	1 GANG MOUNTING PLATE W SCREWS	3.00	\$2.99	\$8.97
MPLS2	Low voltage mounting plate with screw, single gang	1.00	\$3.59	\$3.59
MISC-EXPENSE	Various connectors, cables, and hardware for turnkey installation	1.00	\$384.62	\$384.62

**Room TOTAL: \$21,088.50**

**AV Services**

**AV Services TOTAL: \$8,353.56**

**Electrical Services**

ELEC-INSTALL	Electrical Installation	5.00	\$100.00	\$500.00
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**Electrical Services TOTAL: \$639.36**

**Logistics**

**Logistics TOTAL: \$3,843.37**

**Warranty 1 Year Workmanship**

LABORWARRANTY1	1 Year Labor Warranty	1.00	\$2,212.50	\$2,212.50
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**Warranty 1 Year Workmanship TOTAL: \$2,212.50**

**Subtotal: \$55,100.46**

**Tax: \$0.00**

**Total: \$55,100.46**

To prevent processing delays, please email all purchase orders to: [orders@delcomgroup.com](mailto:orders@delcomgroup.com)

**Tariff & Pricing Adjustment Statement**

Delcom Group provides transparent pricing; however, tariffs and manufacturer-imposed adjustments are beyond our control and subject to change at any time. All quotes reflect pricing at the time of issuance and may be adjusted based on manufacturer changes. While we work to process orders efficiently, Delcom Group is not responsible for tariff-related price increases or manufacturer adjustments after a quote has been issued.

**Terms and Conditions**



Corporate Office  
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 Phone: 214.389.5500 | Fax: 214.389.5505  
 www.delcomgroup.com

**QUOTE**  
**56060**

**BILL TO**

**JOB LOCATION**

**Company:** WAXAHACHIE ISD  
**Address:** 411 N. GIBSON STREET  
 WAXAHACHIE, TX 75165  
  
**Contact:**  
**Phone:**

**Company:** WAXAHACHIE ISD  
**Address:** 411 N. GIBSON STREET  
 WAXAHACHIE, TX 75165  
  
**Contact:**  
**Phone:**

**Date:** 2025-03-25  
**Sales Rep:** CARLOS FIGUEROA  
**Phone:** (817) 832 6435  
**Email:** CARLOSF@DELCOMGROUP.COM  
  
**Contract:** TIPS 230901 AV

**TITLE**

MARVIN ES - DIGITAL SIGNAGE

**SCOPE OF WORK**

**Project Summary**

This project includes the installation of Newline interactive displays integrated with the Newline VCS digital signage platform. The scope covers both de-installation of existing equipment and installation of new displays with associated licensing.

**Scope of Work**

**Front Office**

- De-install existing display.
- Provide and install (1) Newline 55" display.
- Include (1) five-year device license for Newline VCS digital signage platform.

**Cafeteria**

- Provide and install (2) Newline 65" displays.
- Include (2) five-year device licenses for Newline VCS digital signage platform (one per display).

**Owner Deliverables**

- Provide (1) network drop at each display location.

**General Assumptions**

- The client has accurately communicated their audio-visual needs, preferences, and objectives.
- The project site will be ready for installation, including access to live power sources, operational network infrastructure, and any necessary construction or renovations completed.
- Existing audio-visual equipment and infrastructure (e.g., cabling, wiring, mounts) are in good working condition unless otherwise specified.
- Existing audio-visual equipment and infrastructure (e.g., cabling, wiring, mounts) are installed using manufacturer and industry-standard methods.
- The technical specifications provided by the client are complete and accurate. Any changes to these specifications may result in adjustments to the proposal.
- The client is responsible for obtaining all necessary permits, licenses, and regulatory approvals (e.g., building permits, fire safety, ADA compliance).
- The client's network infrastructure (wired or wireless) can support the proposed audio-visual systems without requiring significant upgrades. Any necessary network upgrades will be the client's responsibility.
- The project area will maintain suitable environmental conditions (e.g., temperature, humidity, lighting) to ensure optimal performance of the audio-visual equipment.
- The project will proceed according to the proposed timeline, assuming timely decision-making, approvals, and access to the project site.
- The costs of audio-visual equipment are based on current market prices and could be subject to significant price fluctuations during the project.
- Comprehensive testing and commissioning of the audio-visual systems will be conducted to ensure functionality and performance, and any issues identified during this phase will be resolved promptly.



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**QUOTE**  
**56060**

- The client may receive training on operating and maintaining the audio-visual systems as part of the quote. Additional training sessions, if required, may incur extra costs.
- The proposed audio-visual equipment comes with standard manufacturer warranties. Any extended warranties or ongoing support agreements will be discussed separately.
- Any changes to the project scope will be documented and agreed upon in writing, with adjustments to cost and timelines as necessary.
- The proposal is contingent on normal operating conditions, and unforeseen events (e.g., natural disasters, pandemics) may affect the project timeline or costs.

**Proprietary Information**

The Bill of Materials and any associated project documentation contain proprietary information of Delcom Group and are subject to confidentiality and non-disclosure provisions. The client agrees not to disclose or utilize this information for any purpose beyond this project's scope.

PART NUMBER	DESCRIPTION	QTY	UNIT PRICE	TOTAL PRICE
<b>Front Office</b>				
STV-5524-PLUS	55" STV+ Smart TV, UHD 4K, Built in Wifi, Digital Signage Capable, Commercial Display	1.00	\$567.78	\$567.78
EPRNVCS-005	Newline Visual Communication Solution - Signage powered by TSN (5 Year License) Per Device	1.00	\$388.89	\$388.89
			<b>Front Office TOTAL:</b>	<b>\$956.67</b>
<b>Cafeteria</b>				
STV-6524-PLUS	65" STV+ Smart TV, UHD 4K, Built in Wifi, Digital Signage Capable, Commercial Display	2.00	\$712.22	\$1,424.44
EPRNVCS-005	Newline Visual Communication Solution - Signage powered by TSN (5 Year License) Per Device	2.00	\$388.89	\$777.78
			<b>Cafeteria TOTAL:</b>	<b>\$2,202.22</b>
<b>Hardware</b>				
50955 - EACH	3/16" TOGGLER® SNAPTOGGLE® BA 10-24 Heavy-Duty Toggle Bolt - EACH	18.00	\$2.68	\$48.24
MISC-EXPENSE	Misc Material	3.00	\$23.08	\$69.24
			<b>Hardware TOTAL:</b>	<b>\$117.48</b>
<b>AV Services</b>				
			<b>AV Services TOTAL:</b>	<b>\$1,461.48</b>
<b>Electrical Services</b>				
			<b>Electrical Services TOTAL:</b>	<b>\$673.08</b>
<b>Logistics</b>				
			<b>Logistics TOTAL:</b>	<b>\$753.38</b>



Corporate Office  
2525B E SH 121, Ste 400  
Lewisville, TX 75056  
Phone: 214.389.5500 | Fax: 214.389.5505  
[www.delcomgroup.com](http://www.delcomgroup.com)

**QUOTE**  
**56060**

To prevent processing delays, please email all purchase orders to: [orders@delcomgroup.com](mailto:orders@delcomgroup.com)

<b>Subtotal:</b>	\$6,164.31
<b>Tax:</b>	\$0.00
<b>Total:</b>	\$6,164.31

**Tariff & Pricing Adjustment Statement**

Delcom Group provides transparent pricing; however, tariffs and manufacturer-imposed adjustments are beyond our control and subject to change at any time. All quotes reflect pricing at the time of issuance and may be adjusted based on manufacturer changes. While we work to process orders efficiently, Delcom Group is not responsible for tariff-related price increases or manufacturer adjustments after a quote has been issued.

**Terms and Conditions**

# Waxahachie Independent School District

## Quote Comparison Form

In accordance with Board policy CH (LOCAL), all purchases over \$5,000 are required to record at least three quotes received before a purchase order is issued. The use of this form is recommended, though not required, for all purchases below \$5,000. All quotes for purchases over \$5,000 should be remitted to the business office for recordkeeping. Purchases should be including of all items within a given project (equipment, installation, consulting, etc.).

Name of Person securing quotes: Stephen Mott

Department: Support Services

Budget Allocated for Purchase: \_\_\_\_\_

Item(s) being quoted: Marvin cafeteria sound system upgrade

Vendor #1: Company Name: Delcom Group

Representative: Carlos Figuera

Vendor Approved via: Buy Board

Amount Quoted: \$61,264.77

Vendor #2: Company Name: NCS

Representative: Michael Gray

Vendor Approved via: Buy Board

Amount Quoted: No Quote

Vendor #3: Company Name: Communication Concepts

Representative: Chris Wilson

Vendor Approved via: Buy Board

Amount Quoted: No Quote

Based on the quotes received, I believe it is the most advantageous to Waxahachie ISD to use

Delcom Group  
DH Pace

Marvin cafeteria sound system upgrade

(vendor) \_\_\_\_\_ for the procurement of (item) \_\_\_\_\_

[Signature]  
Campus Principal / Department Head / Administrator

4/1/2025  
Date

Business Office Approval \_\_\_\_\_

\_\_\_\_\_ Date

**Waxahachie Independent School District  
BOARD OF TRUSTEES**

**Date:** April 14, 2025 **Presented By:** Stephen Mott

**Subject:** Shackelford exterior door replacement **Related Page(s)** 6



**EXECUTIVE SUMMARY:**

To replace all exterior doors and the 2 inside vestibule doors at Shackelford Elementary at price not to exceed \$175,000.00 to be completed by DH Pace.

**ATTACHMENTS:**

		BOARD PRIORITY GOALS
	Priority #1	Student Growth
	Priority #2	Honor and Support Staff
X	Priority #3	Community and Stakeholder Relationships
X	Priority #4	Financial Integrity

**RECOMMENDATION:**

Administration recommends the Shackelford exterior & vestibule door replacement project be approved as presented.

# Waxahachie Independent School District

## Quote Comparison Form

In accordance with Board policy CH (LOCAL), all purchases over \$5,000 are required to record at least three quotes received before a purchase order is issued. The use of this form is recommended, though not required, for all purchases below \$5,000. All quotes for purchases over \$5,000 should be remitted to the business office for recordkeeping. Purchases should be including of all items within a given project (equipment, installation, consulting, etc.).

Name of Person securing quotes: Stephen Mott  
Department: Support Services  
Budget Allocated for Purchase: \_\_\_\_\_  
Item(s) being quoted: Shackelford exterior door replacement

Vendor #1: Company Name: DH Pace  
Representative: Victoria Boyett  
Vendor Approved via: Local  
Amount Quoted: \$168,062.00

Vendor #2: Company Name: Dallas Door  
Representative: Tyler Jones  
Vendor Approved via: Buy Board  
Amount Quoted: \$171,844.00

Vendor #3: Company Name: IML  
Representative: Hutch Hibbard  
Vendor Approved via: Buy Board  
Amount Quoted: No Quote

Based on the quotes received, I believe it is the most advantageous to Waxahachie ISD to use

DH Pace Shackelford exterior door replacement  
(vendor) \_\_\_\_\_ for the procurement of (item) \_\_\_\_\_

  
Campus Principal / Department Head / Administrator

3/31/2025  
Date

Business Office Approval \_\_\_\_\_

\_\_\_\_\_ Date

## PROPOSAL

<b>CUSTOMER: Waxahachie ISD</b>			<b>PROJECT: Shackleford Elementary</b>		
Address: 411 N Gibson St			Address 1: 1001 Butcher Rd		
City: Waxahachie	State: TX	Zip: 75165	Address 2: Address2		
Phone: 972-923-4631			City: Waxahachie	State: TX	Zip: 75165
Email: Email					

Submitted To:	Stephen Mott	Proposal Date:	3/19/2025	Proposal #:	80160
Submitted By:	Victoria Boyett	Title	Phone	Email	
Addendums Acknowledged:	Addendums	Drawings Dated:	Date	Specifications Dated:	Date

### Scope of Work:

- Demo and replace existing storefronts with new frames and doors
- Includes new frames to fill existing openings
- Includes 10 new pairs of doors
- Includes Von Duprin Exit Device, Key Removable Mullions, Ives Continuous Hinges and LCN Door Closers  
Includes new Solarban glass
- Excludes power supplies, Card Readers and Access Control. Our proposal excludes all electrical wiring, conduit, and electrical hookups. - If hidden or flawed structures are encountered during construction/installation, additional charges may apply.
- - All paint and additional work by others.

Total Price \$168,062.00

- We have been placed on notice from our supplier partners that the recently announced international trade tariffs may be implemented suddenly and result in material surcharges for all new orders placed in addition to the quoted prices. This proposal is based on current pricing from Seller's suppliers and includes all price increases and surcharges levied by those suppliers and known by Seller as of the date of this proposal. This proposal is valid for acceptance for 30 days. The Seller reserves the right to require an approved change order before the order can be released into production to compensate for any supplier price increases or surcharges announced after the date of this Proposal and prior to the release of materials for fabrication. Seller will provide written documentation of the Supplier increase notice upon request.

### Exclusions and Clarifications:

- Pricing expires in 30 days from proposal date.
- Work to be performed during normal business hours (Monday - Friday, 7:00 AM - 5:00 PM), unless otherwise noted.
- Please allow specified lead time from order acceptance, material production release, and approved credit terms or 50% deposit for installation to begin. Balance due upon completion if applicable.
- Order acceptance includes a signed proposal, executed contract or purchase order.
- Pricing includes material described above, applicable labor, and use tax. Sales Tax applied upon invoicing.
- This quotation is based upon a visual inspection; it does not consider concealed deficiencies in the substrata. Immediately upon discovery of said deficiencies the customer will be notified of additional cost before corrective work is performed.



## Attachment A: TERMS AND CONDITIONS

**Terms.** The products ("Products") described in this contract and the labor necessary to install the Products ("Labor") are herein collectively referred to as the "Work".

**Condition Precedent.** Buyer and Seller agree that if, following Buyer's acceptance hereof, a contract is to be executed by them, Seller's performance hereunder shall be subject to the condition precedent that the terms and conditions of such contract are acceptable to Seller.

**Scope of Work.** Seller agrees to perform for Buyer the Work at the Project. Buyer acknowledges and agrees that: (i) the prices quoted by Seller for the Products are based upon plans, specifications, verbal information or sketches as indicated herein and the addenda hereto; and (ii) that the Work contemplated under this Proposal is fully and correctly described herein.

Unless included in the description of and prices quoted for Products, glass, glazing, painting and electrical wiring is excluded under this Proposal and will be provided only upon receipt of a supplemental order signed by Buyer.

**Proposal Price.** Conditional upon Seller's prior approval of Buyer's credit, Buyer will pay Seller the unpaid balance for performance of the Work within 30 days of the date of Seller's invoice. If performance of the Work extends over 30 days, Buyer agrees to pay Seller progress payments under Seller's regular billing terms and if Products have been delivered to the Project or stored in a mutually agreed location, Buyer agrees to pay an amount not to exceed 90% of the Proposal Price in payment of the cost of such Products.

If payment of any sum is not made when and as due under this Proposal, Buyer shall pay interest on such delinquent sums at the rate of 1.50% per month or, the highest contract rate allowed under applicable law.

If following Buyer's default Seller refers this account to an attorney for collection, Buyer agrees to pay all attorneys' fees incurred by Seller whether or not a lawsuit for collection is instituted, and all other costs of collection and litigation.

**Contract Time.** Installation dates are estimates only and Seller cannot guarantee commencement of Work or completion thereof on any given date. Completion dates cannot be given until Seller has been furnished with complete approved drawings and any additional information it may request. Seller shall not be liable for total or partial failure to complete or for any delay in delivering Products or Labor under this Proposal. Seller shall not be liable in any event for any special or consequential damages on account of failure or delay in performance regardless of cause.

**Work Performance.** Performance of the Work will be made by Seller in a prompt manner but Seller cannot be responsible for damage or delay due to acts of God, accidents, civil disturbances, delays in transportation by common carrier, strikes, war, unavailability of material or other cause beyond the reasonable control of Seller.

If Products are installed before a finished floor is completed, warranty is limited and Seller assumes no responsibility for fitting the Product to the floor. An additional charge may be made to Buyer for returning to the Project for adjustments to the Product.

Seller assumes no responsibilities for failure of installation of the Product due to structural deficiencies in an existing building. Buyer shall prepare the Project for installation in accordance with requirements of Seller.

If special work, requiring additional material and labor is required to meet conditions other than those specifically described in this Proposal, Buyer agrees to pay an additional charge therefore.

Seller shall be allowed uninterrupted and exclusive access to the Project during performance of the Work.

No Product may be returned without Seller's prior written approval. All Product returned is subject to a minimum of 25% restocking fee.

**Cancellation.** In the event Buyer cancels this Proposal after the Seller has commenced Work, Buyer shall forfeit the amount of the down payment given to Seller at the time of the execution of this Proposal, and in addition, shall pay to the Seller such proportion of the total Proposal Price as the amount of Work bears to the total amount of Work agreed upon to be furnished under this Proposal, plus a sum equal to 25% of the total Proposal Price as liquidated damages, which amount is to be paid within 30 days from the date of such cancellation.

In the event of Buyer's insolvency this Proposal shall be cancelled and Seller shall have no further obligations to Buyer hereunder.

**Insurance.** Seller shall carry workmen's compensation and public liability insurance to cover the Work. Seller shall not be liable to indemnify, hold harmless or protect in any way the Buyer, or any other party involved in the Work, whether an employee of Seller or Buyer or any third party, except to the extent of the workmen's compensation and public liability insurance maintained by Seller.

Buyer shall keep the Project adequately insured against any loss to Seller by reason of damage to Seller's Product or Work or Seller's vehicles, equipment and tools by vandalism, fire, water, windstorm and any other occurrence during the course of Work.

**Alterations.** Any alterations or modifications initiated by Buyer must be agreed upon between the parties and the price fixed by them before work on such alteration or modification shall commence. Payment for such alteration or modification shall be made at the time of the completion of the Work.

**Permits and Licenses.** Buyer shall be responsible for securing the necessary permits and licenses for the Work at Buyer's own cost and expense.

**Warranties.** Seller warrants the Product sold to be free from defects in material and workmanship under normal and intended use and service. This warranty extends only to the Buyer and expires one year after the date of delivery or installation of the Product by Seller.

Parts and labor for service work are warranted for the following periods: All replacement parts 90 days; labor-service 30 days. Seller's sole obligation is limited to repairing or replacing any parts which shall be determined by Seller to be defective and is conditioned upon Buyer giving notice of any such defect to Seller within the warranty period. If Seller concludes that repair or replacement is necessary, Seller will commence work within a reasonable time after the decision to repair or replace is made.

This warranty does not apply to any Product which has been altered or repaired by any person not authorized by the Seller or which has been subjected to misuse, neglect or accident.

Seller assumes no liability for incidental or consequential damages. Warranties implied by law are limited to duration to one year period described above.

Wood Products will be guaranteed only if properly protected within 10 days of delivery or installation by Seller with a prime and finish coat of manufacturer's recommended paint.

No warranty will be honored unless the Proposal Price has been paid in full, including any applicable service charges.

**Modification of Proposal.** Any modification of this Proposal or additional obligation assumed by either party in connection with this Proposal shall be binding only if evidenced in writing signed by each party or an authorized representative of each party.

**Governing Law.** It is agreed that this Proposal shall be governed by, construed and enforced in accordance with the laws of the state in which the Project is located.



9101 Chancellor Row  
Dallas, TX 75247  
Tel: 214-630-9783 Fax: 214-630-2118

# Quote

Quote # : 89270  
Quote Date : Mar 26, 2025  
Expiration Date : Apr 25, 2025

Customer:  
Waxahachie Independent School District ~  
411 N. Gibson St,  
Waxahachie, TX 75165

Ship To:  
Waxahachie ISD  
411 N. Gibson St  
Waxahachie, TX 75165

Account Code : 1601  
Terms : Net30  
Customer Job # :  
Salesperson : Tyler Jones  
Order Name : Shackelford Elementary ALSF Door Replacement  
Purchase Order # :  
Shipped Via : Deliver and Install

Contact:  
Stephen Mott (469) 853-2395  
SMott@WISD.org

NOTE: For all openings the following applies: each right hand reverse door is electrified with keyed lever trim. Each left hand reverse door is non-electrified with dummy lever trim (non-keyed).

**Qty Product Description**

- 7 Aluminum Storefront Frames and Doors  
7 openings - includes: 9 double door frames - 18 doors - material for sidelites and transoms - clear anodized finish - 2" x 4-1/2" material - 1" glass pocket
- 9 Continuous Hinge 224HD 83" TWP CON LH 628
- 9 Continuous Hinge 224HD 83" 628
- 9 Exit Device QEL 99L-NL x 996L-NL-R&V RHR US26D
- 9 Exit Device 99L-DT x 996L-DT LHR US26D
- 9 Steel Mullion KR4954 7'6" SP28
- 18 Closer 4040 XP REG/PA TBWMS AL
- 7 Power Supply PS902 900-2RS-FA
- 18 Wire Harness CON-44
- 18 Cylinder Kit 40-100 626  
Cylinders for rim exit device and key removable mullion
- 18 Interchangeable Core Cylinder 80-036 626  
Cores for rim exit device and key removable mullion
- 18 Door Sweep 200 NA 36"
- 9 Saddle Threshold 425 E 72" AL
- 1 1" Solarban 90 Insulated Glass  
1/4" Solarban90 Insulated glass on exterior - 1/2" air cavity with silver spacer - 1/4" clear tempered glass on inside - 1" insulated glass overall



9101 Chancellor Row  
 Dallas, TX 75247  
 Tel: 214-630-9783 Fax: 214-630-2118

# Quote

Quote # : 89270  
 Quote Date : Mar 26, 2025  
 Expiration Date : Apr 25, 2025

Customer:  
 Waxahachie Independent School District ~  
 411 N. Gibson St,  
 Waxahachie, TX 75165

Ship To:  
 Waxahachie ISD  
 411 N. Gibson St  
 Waxahachie, TX 75165

Account Code : 1601  
 Terms : Net30  
 Customer Job # :  
 Salesperson : Tyler Jones  
 Order Name : Shackelford Elementary ALSF Door Replacement

Purchase Order # :  
 Shipped Via : Deliver and Install

**Qty Product Description**

1 Installation by Dallas Door & Supply Co.

Remove existing doors, frames, and hardware. Build and install new frames. Install doors, hardware, and glass.

EXCLUDES: Painting, tape, bed, drywall, wall work, wiring other than from exit device to continuous hinge and continuous hinge to power supply (tying into power supply and getting power to opening by others), fire rated material, keying/cores, film/tint for glass, card readers, access control, anything not explicitly stated in this quote, etc.

Quoted for regular business hours.

Pre-Tax Total	:	151,844.00
TX01 - State - Texas	:	0.00
TX02 - City-Dallas	:	0.00
TX03 - MTA - Dallas	:	0.00
<b>Quote Total</b>	:	<b>151,844.00</b>

*Gym Vestibule + 20,000.00*  
171,844.00

FSC #SCS-COC-004465

**Waxahachie Independent School District  
BOARD OF TRUSTEES**

**Date:** April 14, 2025                      **Presented By:** Stephen Mott

**Subject:** Dunaway exterior door replacement                      **Related Page(s)** 6



**EXECUTIVE SUMMARY:**

To replace all exterior doors and the 2 inside vestibule doors at Dunaway Elementary at price not to exceed \$175,000.00 to be completed by DH Pace.

**ATTACHMENTS:**

		BOARD PRIORITY GOALS
	<b>Priority #1</b>	<b>Student Growth</b>
	<b>Priority #2</b>	<b>Honor and Support Staff</b>
X	<b>Priority #3</b>	<b>Community and Stakeholder Relationships</b>
X	<b>Priority #4</b>	<b>Financial Integrity</b>

**RECOMMENDATION:**

Administration recommends the Dunaway exterior & vestibule door replacement project be approved as presented.

# Waxahachie Independent School District

## Quote Comparison Form

In accordance with Board policy CH (LOCAL), all purchases over \$5,000 are required to record at least three quotes received before a purchase order is issued. The use of this form is recommended, though not required, for all purchases below \$5,000. All quotes for purchases over \$5,000 should be remitted to the business office for recordkeeping. Purchases should be including of all items within a given project (equipment, installation, consulting, etc.).

Name of Person securing quotes: Stephen Mott  
Department: Support Services  
Budget Allocated for Purchase: \_\_\_\_\_  
Item(s) being quoted: Dunaway exterior door replacement

Vendor #1: Company Name: DH Pace  
Representative: Victoria Boyett  
Vendor Approved via: Local  
Amount Quoted: \$168,062.00

Vendor #2: Company Name: Dallas Door  
Representative: Tyler Jones  
Vendor Approved via: Buy Board  
Amount Quoted: \$171,844.00

Vendor #3: Company Name: IML  
Representative: Hutch Hibbard  
Vendor Approved via: Buy Board  
Amount Quoted: No Quote

Based on the quotes received, I believe it is the most advantageous to Waxahachie ISD to use

DH Pace

Dunaway exterior door replacement

(vendor) \_\_\_\_\_ for the procurement of (item) \_\_\_\_\_

  
\_\_\_\_\_  
Campus Principal / Department Head / Administrator

3/23/2025  
\_\_\_\_\_  
Date

Business Office Approval

242

\_\_\_\_\_  
Date

## PROPOSAL

<b>CUSTOMER: Waxahachie ISD</b>			<b>PROJECT: Dunaway Elementary</b>		
Address: 411 N Gibson St			Address 1: 600 Dallas Hwy 77 South		
City: Waxahachie	State: TX	Zip: 75165	Address 2: Address2		
Phone: Phone			City: Waxahachie	State: TX	Zip: 75165
Email: Email					
Submitted To:	Stephen Mott	Proposal Date: 2/14/2025	Proposal #: 52950		
Submitted By:	Victoria Boyett	Title	Phone	Email	
Addendums Acknowledged:	Addendums	Drawings Dated:	Date	Specifications Dated: Date	

### Scope of Work:

- Demo and replace existing storefronts with new frames and doors
- Includes new frames to fill existing openings
- Includes 10 new pairs of doors
- Includes Von Duprin Exit Device, Key Removable Mullions, Ives Continuous Hinges and LCN Door Closers Includes new Solarban glass
- Excludes power supplies, Card Readers and Access Control. Our proposal excludes all electrical wiring, conduit, and electrical hookups. - If hidden or flawed structures are encountered during construction/installation, additional charges may apply.
- All paint and additional work by others.

Total Price \$168,062.00

- We have been placed on notice from our supplier partners that the recently announced international trade tariffs may be implemented suddenly and result in material surcharges for all new orders placed in addition to the quoted prices. This proposal is based on current pricing from Seller's suppliers and includes all price increases and surcharges levied by those suppliers and known by Seller as of the date of this proposal. This proposal is valid for acceptance for 30 days. The Seller reserves the right to require an approved change order before the order can be released into production to compensate for any supplier price increases or surcharges announced after the date of this Proposal and prior to the release of materials for fabrication. Seller will provide written documentation of the Supplier increase notice upon request.

### Exclusions and Clarifications:

- Pricing expires in 30 days from proposal date.
- Work to be performed during normal business hours (Monday - Friday, 7:00 AM - 5:00 PM), unless otherwise noted.
- Please allow specified lead time from order acceptance, material production release, and approved credit terms or 50% deposit for installation to begin. Balance due upon completion if applicable.
- Order acceptance includes a signed proposal, executed contract or purchase order.
- Pricing includes material described above, applicable labor, and use tax. Sales Tax applied upon invoicing.
- This quotation is based upon a visual inspection; it does not consider concealed deficiencies in the substrata. Immediately upon discovery of said deficiencies the customer will be notified of additional cost before corrective work is performed.



## Attachment A: TERMS AND CONDITIONS

**Terms.** The products ("Products") described in this contract and the labor necessary to install the Products ("Labor") are herein collectively referred to as the "Work".

**Condition Precedent.** Buyer and Seller agree that if, following Buyer's acceptance hereof, a contract is to be executed by them, Seller's performance hereunder shall be subject to the condition precedent that the terms and conditions of such contract are acceptable to Seller.

**Scope of Work.** Seller agrees to perform for Buyer the Work at the Project. Buyer acknowledges and agrees that: (i) the prices quoted by Seller for the Products are based upon plans, specifications, verbal information or sketches as indicated herein and the addenda hereto; and (ii) that the Work contemplated under this Proposal is fully and correctly described herein.

Unless included in the description of and prices quoted for Products, glass, glazing, painting and electrical wiring is excluded under this Proposal and will be provided only upon receipt of a supplemental order signed by Buyer.

**Proposal Price.** Conditional upon Seller's prior approval of Buyer's credit, Buyer will pay Seller the unpaid balance for performance of the Work within 30 days of the date of Seller's invoice. If performance of the Work extends over 30 days, Buyer agrees to pay Seller progress payments under Seller's regular billing terms and if Products have been delivered to the Project or stored in a mutually agreed location, Buyer agrees to pay an amount not to exceed 90% of the Proposal Price in payment of the cost of such Products.

If payment of any sum is not made when and as due under this Proposal, Buyer shall pay interest on such delinquent sums at the rate of 1.50% per month or, the highest contract rate allowed under applicable law.

If following Buyer's default Seller refers this account to an attorney for collection, Buyer agrees to pay all attorneys' fees incurred by Seller whether or not a lawsuit for collection is instituted, and all other costs of collection and litigation.

**Contract Time.** Installation dates are estimates only and Seller cannot guarantee commencement of Work or completion thereof on any given date. Completion dates cannot be given until Seller has been furnished with complete approved drawings and any additional information it may request. Seller shall not be liable for total or partial failure to complete or for any delay in delivering Products or Labor under this Proposal. Seller shall not be liable in any event for any special or consequential damages on account of failure or delay in performance regardless of cause.

**Work Performance.** Performance of the Work will be made by Seller in a prompt manner but Seller cannot be responsible for damage or delay due to acts of God, accidents, civil disturbances, delays in transportation by common carrier, strikes, war, unavailability of material or other cause beyond the reasonable control of Seller.

If Products are installed before a finished floor is completed, warranty is limited and Seller assumes no responsibility for fitting the Product to the floor. An additional charge may be made to Buyer for returning to the Project for adjustments to the Product.

Seller assumes no responsibilities for failure of installation of the Product due to structural deficiencies in an existing building. Buyer shall prepare the Project for installation in accordance with requirements of Seller.

If special work, requiring additional material and labor is required to meet conditions other than those specifically described in this Proposal, Buyer agrees to pay an additional charge therefore.

Seller shall be allowed uninterrupted and exclusive access to the Project during performance of the Work.

No Product may be returned without Seller's prior written approval. All Product returned is subject to a minimum of 25% restocking fee.

**Cancellation.** In the event Buyer cancels this Proposal after the Seller has commenced Work, Buyer shall forfeit the amount of the down payment given to Seller at the time of the execution of this Proposal, and in addition, shall pay to the Seller such proportion of the total Proposal Price as the amount of Work bears to the total amount of Work agreed upon to be furnished under this Proposal, plus a sum equal to 25% of the total Proposal Price as liquidated damages, which amount is to be paid within 30 days from the date of such cancellation.

In the event of Buyer's insolvency this Proposal shall be cancelled and Seller shall have no further obligations to Buyer hereunder.

**Insurance.** Seller shall carry workmen's compensation and public liability insurance to cover the Work. Seller shall not be liable to indemnify, hold harmless or protect in any way the Buyer, or any other party involved in the Work, whether an employee of Seller or Buyer or any third party, except to the extent of the workmen's compensation and public liability insurance maintained by Seller.

Buyer shall keep the Project adequately insured against any loss to Seller by reason of damage to Seller's Product or Work or Seller's vehicles, equipment and tools by vandalism, fire, water, windstorm and any other occurrence during the course of Work.

**Alterations.** Any alterations or modifications initiated by Buyer must be agreed upon between the parties and the price fixed by them before work on such alteration or modification shall commence. Payment for such alteration or modification shall be made at the time of the completion of the Work.

**Permits and Licenses.** Buyer shall be responsible for securing the necessary permits and licenses for the Work at Buyer's own cost and expense.

**Warranties.** Seller warrants the Product sold to be free from defects in material and workmanship under normal and intended use and service. This warranty extends only to the Buyer and expires one year after the date of delivery or installation of the Product by Seller.

Parts and labor for service work are warranted for the following periods: All replacement parts 90 days; labor-service 30 days. Seller's sole obligation is limited to repairing or replacing any parts which shall be determined by Seller to be defective and is conditioned upon Buyer giving notice of any such defect to Seller within the warranty period. If Seller concludes that repair or replacement is necessary, Seller will commence work within a reasonable time after the decision to repair or replace is made.

This warranty does not apply to any Product which has been altered or repaired by any person not authorized by the Seller or which has been subjected to misuse, neglect or accident.

Seller assumes no liability for incidental or consequential damages. Warranties implied by law are limited to duration to one year period described above.

Wood Products will be guaranteed only if properly protected within 10 days of delivery or installation by Seller with a prime and finish coat of manufacturer's recommended paint.

No warranty will be honored unless the Proposal Price has been paid in full, including any applicable service charges.

**Modification of Proposal.** Any modification of this Proposal or additional obligation assumed by either party in connection with this Proposal shall be binding only if evidenced in writing signed by each party or an authorized representative of each party.

**Governing Law.** It is agreed that this Proposal shall be governed by, construed and enforced in accordance with the laws of the state in which the Project is located.



9101 Chancellor Row  
Dallas, TX 75247  
Tel: 214-630-9783 Fax: 214-630-2118

# Quote

Quote # : 89268  
Quote Date : Mar 26, 2025  
Expiration Date : Apr 25, 2025

Customer:  
Waxahachie Independent School District ~  
411 N. Gibson St,  
Waxahachie, TX 75165

Ship To:  
Waxahachie ISD  
411 N. Gibson St  
Waxahachie, TX 75165

Account Code : 1601  
Terms : Net30  
Customer Job # :  
Salesperson : Tyler Jones  
Order Name : Dunaway Elementary ALSF Door Replacement  
Purchase Order # :  
Shipped Via : Deliver and Install

Contact:  
Stephen Mott (469) 853-2395  
SMott@WISD.org

NOTE: For all openings the following applies: each right hand reverse door is electrified with keyed lever trim. Each left hand reverse door is non-electrified with dummy lever trim (non-keyed).

**Qty Product Description**

- 7 Aluminum Storefront Frames and Doors  
7 openings - includes: 9 double door frames - 18 doors - material for sidelites and transoms - clear anodized finish - 2" x 4-1/2" material - 1" glass pocket
- 9 Continuous Hinge 224HD 83" TWP CON LH 628
- 9 Continuous Hinge 224HD 83" 628
- 9 Exit Device QEL 99L-NL x 996L-NL-R&V RHR US26D
- 9 Exit Device 99L-DT x 996L-DT LHR US26D
- 9 Steel Mullion KR4954 7'6" SP28
- 18 Closer 4040 XP REG/PA TBWMS AL
- 7 Power Supply PS902 900-2RS-FA
- 18 Wire Harness CON-44
- 18 Cylinder Kit 40-100 626  
Cylinders for rim exit device and key removable mullion
- 18 Interchangeable Core Cylinder 80-036 626  
Cores for rim exit device and key removable mullion
- 18 Door Sweep 200 NA 36"
- 9 Saddle Threshold 425 E 72" AL
- 1 1" Solarban 90 Insulated Glass  
1/4" Solarban90 Insulated glass on exterior - 1/2" air cavity with silver spacer - 1/4" clear tempered glass on inside - 1" insulated glass overall



9101 Chancellor Row  
Dallas, TX 75247  
Tel: 214-630-9783 Fax: 214-630-2118

# Quote

Quote # : 89268  
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Waxahachie ISD  
411 N. Gibson St  
Waxahachie, TX 75165

Account Code : 1601  
Terms : Net30  
Customer Job # :  
Salesperson : Tyler Jones  
Order Name : Dunaway Elementary ALSF Door Replacement  
Purchase Order # :  
Shipped Via : Deliver and Install

### Qty Product Description

1 Installation by Dallas Door & Supply Co.

Remove existing doors, frames, and hardware. Build and install new frames. Install doors, hardware, and glass.

EXCLUDES: Painting, tape, bed, drywall, wall work, wiring other than from exit device to continuous hinge and continuous hinge to power supply (tying into power supply and getting power to opening by others), fire rated material, keying/cores, film/tint for glass, card readers, access control, anything not explicitly stated in this quote, etc.

Quoted for regular business hours.

Pre-Tax Total : 151,844.00  
TX01 - State - Texas : 0.00  
TX02 - City-Dallas : 0.00  
TX03 - MTA - Dallas : 0.00  
Quote Total : 151,844.00

Gym Vestibule + 20,000.00  

---

171,844.00



# Waxahachie Independent School District

## Quote Comparison Form

In accordance with Board policy CH (LOCAL), all purchases over \$5,000 are required to record at least three quotes received before a purchase order is issued. The use of this form is recommended, though not required, for all purchases below \$5,000. All quotes for purchases over \$5,000 should be remitted to the business office for recordkeeping. Purchases should be including of all items within a given project (equipment, installation, consulting, etc.).

Name of Person securing quotes: Stephen Mott  
 Department: Support Services  
 Budget Allocated for Purchase: \_\_\_\_\_  
 Item(s) being quoted: Wedgeworth Elementary ceiling tile replacement and grid paint

Vendor #1: Company Name: Harts Flooring  
 Representative: Gary Hart  
 Vendor Approved via: Local  
 Amount Quoted: \$346,250.00


Vendor #2: Company Name: Concord Commercial Services Inc  
 Representative: Alan Greenwood  
 Vendor Approved via: Local  
 Amount Quoted: \$339,604.50

Vendor #3: Company Name: SGC  
 Representative: Brian  
 Vendor Approved via: \_\_\_\_\_  
 Amount Quoted: \$375,000.00

Based on the quotes received, I believe it is the most advantageous to Waxahachie ISD to use

Harts Flooring

Wedgeworth Elementary ceiling tile replacement and grid paint

(vendor) \_\_\_\_\_ for the procurement of (ite) \_\_\_\_\_  
  
 Campus Principal / Department Head / Administrator  
 Date 4/1/2025

Business Office Approval \_\_\_\_\_ 249 \_\_\_\_\_ Date \_\_\_\_\_



**Harts Flooring**  
 4420 Mint Way  
 DALLAS, TX 75236 USA  
 harts-flooring@att.net  
 hartsflooring.com

# Estimate

**ADDRESS**  
 Waxahachie ISD

**ESTIMATE #** 3208  
**DATE** 03/27/2025

**SALES REP**  
 Gary

**JOB NAME**  
 Wedgeworth Ceiling Tile

DESCRIPTION	QTY	RATE	AMOUNT
demo existing ceiling tile remove and reinstall insulation paint grid as needed furnish and install new ceiling tiles USG Radar	75,000	4.35	326,250.00
Demo existing ceiling tile paint ceiling grid in kitchen install existing insulation furnish and install new ceiling tiles (vinyl) in kitchen	2,500	5.00	12,500.00
lift rental for 26' ceilings	1	7,500.00	7,500.00
<b>SUBTOTAL</b>			346,250.00
<b>TAX</b>			0.00
<b>TOTAL</b>			<b>\$346,250.00</b>

Accepted By

Accepted Date



11400 Long Street  
 Balch Springs, TX 75180-3232  
 Phone: 972-557-8789  
 Fax: 972-557-7209  
 Website: www.concordcommercialservices.com

# Estimate

Date	Estimate #
3/25/2025	25-169

Name / Address
Waxahachie ISD 411 N. Gibson Street Waxahachie, TX 75165

Location of Work
E B Wedgworth Elementary School 405 Solon Rd. Waxahachie, TX 75165 USA

P.O. Number	CCS Estimator	CCS Project	Customer Contact
	AG		Stephen Mott

Description	Total
<p>Scope of Work - Remove Ceiling Tiles and Insulation, Convert Ceiling Grid System, Supply and Install New Ceiling Tiles, Paint Modified Grid Areas:</p> <p>Areas of Work: Cafeteria, Kitchen, Library, Offices, Classrooms, Specific Labeled Educational Rooms, Theater Stage, Hallways, and Entrance Areas</p> <p>Ceilings:</p> <ol style="list-style-type: none"> <li>Mobilize materials and equipment to job site</li> <li>Cover to protect flooring and furnishings as needed</li> <li>Remove and dispose of ceiling tiles</li> <li>Remove insulation if needed and save for reuse</li> <li>Inspect existing ceiling grid system for damage or wear (any compromised sections should be repaired or replaced as needed)</li> <li>Supply and install additional cross tees and adjust spacing to accommodate 2' x 2' ceiling tiles in areas that are currently 2' x 4'</li> <li>Supply and paint modified grid areas</li> <li>Install salvaged insulation</li> <li>Supply and install 2' x 2' Armstrong lay in ceiling tiles (approximately 78,000 sqft.)</li> </ol> <p>Hallway Colored Arches: Two (2) Large and Five (5) Small</p> <ol style="list-style-type: none"> <li>Remove any wall hangings, tape, etc. as needed and save for customer</li> <li>Repair and fill small holes and indentations</li> <li>Caulk and spackle as needed</li> <li>Prime all colored arches using Sherwin Williams customer's approved primer</li> <li>Paint to cover arches using Sherwin Williams customer's approved product and color</li> </ol> <p>Thank you for giving us the opportunity to bid on this job!</p>	
	<b>Subtotal</b>
	<b>Sales Tax (8.25%)</b>
	<b>Total</b>

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



11400 Long Street  
 Balch Springs, TX 75180-3232  
 Phone: 972-557-8789  
 Fax: 972-557-7209  
 Website: www.concordcommercialservices.com

# Estimate

Date	Estimate #
3/25/2025	25-169

Name / Address
Waxahachie ISD 411 N. Gibson Street Waxahachie, TX 75165

Location of Work
E B Wedgworth Elementary School 405 Solon Rd. Waxahachie, TX 75165 USA

P.O. Number	CCS Estimator	CCS Project	Customer Contact
	AG		Stephen Mott

Description	Total
15. Remove and dispose of protective coverings 16. Clean and remove any construction debris as generated by this Contractor	
Labor, Material and Equipment	339,604.50
Note: Stage area ceiling grid and tile will be black in color. Kitchen area will be a vinyl faced white ceiling tile. Product submittals will be provided to Customer for approval prior to work commencing. Dumpsters included.	
Exclusions: Re-wiring of any fire controls, sensors or alarms and any ceiling work for the Gymnasium not included in this estimate.	
Maintain a Clean and Safe work environment at all times. Will coordinate with on site personnel to limit and control any business disruption.	
Thank you for giving us the opportunity to bid on this job!	
<b>Subtotal</b>	\$339,604.50
<b>Sales Tax (8.25%)</b>	\$0.00
<b>Total</b>	\$339,604.50

Acceptance:  
 The above prices, specifications and conditions are satisfactory and hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

SGC  
 2304 VZ County Road 2318  
 Canton, TX 75103 USA

# Estimate

ADDRESS
Waxahachie ISD

SHIP TO
Waxahachie ISD

ESTIMATE #	DATE
1294	03/31/2025

**P.O. NUMBER**  
 Wedgeworth ceiling replacement

DATE	DESCRIPTION	QTY	RATE	AMOUNT
	-Demo and F&I ceiling tile throughout.	1	375,000.00	375,000.00

Payment Instructions	SUBTOTAL	375,000.00
We accept cash, check, bank transfer, and credit card. Please note there is a 3% fee for credit card processing	TAX	0.00
	<b>TOTAL</b>	<b>\$375,000.00</b>

Accepted By

Accepted Date

**Waxahachie Independent School District  
BOARD OF TRUSTEES**

**Date:** April 14, 2025                      **Presented By:** Stephen Mott

**Subject:** Marvin classroom & common areas paint                      **Related Page(s)** 6



**EXECUTIVE SUMMARY:**

To paint all classroom and common areas at Marvin Elementary at price not to exceed \$115,000.00 to be completed by Harts Flooring.

**ATTACHMENTS:**

Quote

		BOARD PRIORITY GOALS
	<b>Priority #1</b>	<b>Student Growth</b>
	<b>Priority #2</b>	<b>Honor and Support Staff</b>
X	<b>Priority #3</b>	<b>Community and Stakeholder Relationships</b>
X	<b>Priority #4</b>	<b>Financial Integrity</b>

**RECOMMENDATION:**

Administration recommends the painting of Marvin classroom & common areas project be approved as presented.

# Waxahachie Independent School District

## Quote Comparison Form

In accordance with Board policy CH (LOCAL), all purchases over \$5,000 are required to record at least three quotes received before a purchase order is issued. The use of this form is recommended, though not required, for all purchases below \$5,000. All quotes for purchases over \$5,000 should be remitted to the business office for recordkeeping. Purchases should be including of all items within a given project (equipment, installation, consulting, etc.).

Name of Person securing quotes: Stephen Mott  
Department: Support Services  
Budget Allocated for Purchase: \_\_\_\_\_  
Item(s) being quoted: Marvin Elementary classroom painting

Vendor #1: Company Name: Harts Flooring  
Representative: Gary Hart  
Vendor Approved via: Local  
Amount Quoted: \$103,675.00

Vendor #2: Company Name: Concord Commercial Services Inc  
Representative: Alan Greenwood  
Vendor Approved via: Local  
Amount Quoted: \$105,578.96

Vendor #3: Company Name: SGC  
Representative: Brian  
Vendor Approved via: \_\_\_\_\_  
Amount Quoted: \$110,000.00

Based on the quotes received, I believe it is the most advantageous to Waxahachie ISD to use

Harts Flooring Marvin Elementary classroom painting  
(vendor) \_\_\_\_\_ for the procurement of (item) \_\_\_\_\_

  
\_\_\_\_\_  
Campus Principal / Department Head / Administrator

4/1/2025  
\_\_\_\_\_  
Date

Business Office Approval \_\_\_\_\_  
255

\_\_\_\_\_  
Date



**Harts Flooring**  
 4420 Mint Way  
 DALLAS, TX 75236 USA  
 harts-flooring@att.net  
 hartsflooring.com

## Estimate

**ADDRESS**

Waxahachie ISD

**ESTIMATE # 3209**

**DATE 03/27/2025**

**JOB NAME**

Marvin Paint Classrooms

DESCRIPTION	QTY	RATE	AMOUNT
-paint classroom walls and individual bathrooms	54,500	1.45	79,025.00
-teacher workroom and lounge			
-protect and move furniture as needed			
-paint office, cafeteria, library walls	17,000	1.45	24,650.00
SUBTOTAL			103,675.00
TAX			0.00
<b>TOTAL</b>			<b>\$103,675.00</b>

Accepted By

Accepted Date



11400 Long Street  
 Balch Springs, TX 75180-3232  
 Phone: 972-557-8789  
 Fax: 972-557-7209  
 Website: www.concordcommercialservices.com

# Estimate

Date	Estimate #
3/27/2025	25-170

Name / Address
Waxahachie ISD 411 N. Gibson Street Waxahachie, TX 75165

Location of Work
Marvin Academy 110 Brown St. Waxahachie, TX 75165

P.O. Number	CCS Estimator	CCS Project	Customer Contact
	AG		Stephen Mott

Description	Total
Scope of Work: Interior Wall Painting of Classrooms, Specialized Educational Rooms, and Library  Areas of Work: Classrooms-Thirty-four (34) Specialized Educational Rooms-Arts, Coding, Music Library-Main Area and Three (3) Small Rooms  1. Mobilize materials and equipment to job site 2. Relocate furnishings as needed 3. Cover to protect flooring and furnishings as needed 4. Dust wipe wall to remove cobwebs and surface contaminants 5. Caulk and spackle as needed 6. Repairs small areas of damaged drywall 7. Spot prime any ink marks and water stains 8. Prime freshly repaired drywall areas 9. Paint approximately 47,500 square feet of walls two (2) coats using Sherwin Williams approved products and colors 10. Remove and dispose of protective coverings 11. Reset furnishing to original locations 12. Clean and remove any construction debris as generated by this Contractor	
Labor, Material and Equipment	78,681.50
Option 1: Teachers' Workroom, Teachers' Lounge, Cafeteria (open sitting area), Thirty (30) Classrooms' Restrooms  13. Paint approximately 10,000 square feet of walls two (2) coats using Sherwin Williams approved products and color 14. Provide reach equipment and protect flooring for cafeteria walls	

Thank you for giving us the opportunity to bid on this job!	<b>Subtotal</b>
	<b>Sales Tax (8.25%)</b>
	<b>Total</b>

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



11400 Long Street  
 Balch Springs, TX 75180-3232  
 Phone: 972-557-8789  
 Fax: 972-557-7209  
 Website: www.concordcommercialservices.com

# Estimate

Date	Estimate #
3/27/2025	25-170

Name / Address
Waxahachie ISD 411 N. Gibson Street Waxahachie, TX 75165

Location of Work
Marvin Academy 110 Brown St. Waxahachie, TX 75165

P.O. Number	CCS Estimator	CCS Project	Customer Contact
	AG		Stephen Mott

Description	Total
15. Prep. sand, clean and paint metal frames and door slabs two (2) coats black using Sherwin Williams approved products Thirty (30) blue door frames-(two sides) Eight (8) blue window frames-(one side) Two (2) beige sets of double doors frames and slabs -(one side)	
Option 1 Bid: Labor, Materials, and Equipment	26,897.46
Note: Product submittals will be provided to Customer for approval prior to work commencing.	
Maintain Safe Environment. Protect Surrounding & Furnishings Will coordinate with on site personnel to limit and control any business disruption.	

Thank you for giving us the opportunity to bid on this job!	<b>Subtotal</b>	\$105,578.96
Acceptance: The above prices, specifications and conditions are satisfactory and hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.  <b>Signature: _____ Date: _____</b>	<b>Sales Tax (8.25%)</b>	\$0.00
	<b>Total</b>	\$105,578.96

SGC  
 2304 VZ County Road 2318  
 Canton, TX 75103 USA

# Estimate

ADDRESS
Waxahachie ISD

SHIP TO
Waxahachie ISD

ESTIMATE #	DATE
1293	03/31/2025

**P.O. NUMBER**  
 Marvin Elementary Painting

DATE	DESCRIPTION	QTY	RATE	AMOUNT
	-Paint rooms throughout Marvin Elementary.	1	110,000.00	110,000.00

Payment Instructions	SUBTOTAL	110,000.00
We accept cash, check, bank transfer, and credit card. Please note there is a 3% fee for credit card processing	TAX	0.00
	<b>TOTAL</b>	<b>\$110,000.00</b>

Accepted By

Accepted Date

**Waxahachie Independent School District  
BOARD OF TRUSTEES**

**Date:** April 14, 2025 **Presented By:** Blake Harrison

**Subject:** TAFE Nationals Travel Approval **Related Page(s)** \_\_\_\_\_



**ATTACHMENT:**

TAFE National Conference in Orlando, FL. Approval for TAFE to travel June 25-30, 2025. 8 students will be attending along with 2 staff members. Total cost estimate \$13, 279.00

		BOARD PRIORITY GOALS
X	Priority #1	Student Growth
	Priority #2	Honor and Support Staff
	Priority #3	Community and Stakeholder Relationships
	Priority #4	Financial Integrity

**RECOMMENDATION:**

Administration recommends the approval of travel for TAFE students and staff to travel to Orlando, FL.

## TAFE National Conference in Orlando, Florida

### Trip Details:

- Travel Dates: June 25-30, 2025
- Destination: Orlando, Florida
- Conference: TAFE National Conference
- Attendees: 8

### Estimated Costs:

**CTE will pay staff hotel \$ 1045.00**

**Student activity \$4180.00**

#### 1. Hotel Accommodations:

- Hotel: Rosen Shingle Creek
- Cost: \$209.00 per night
- Duration: 5 nights
- Number of Rooms: 5 rooms
- Total Cost for Hotel:  $\$209.00 \times 5 \text{ rooms} \times 5 \text{ nights} = \$5,225.00$

#### 2. Air Travel:

**CTE- \$1190**

**Student activity \$3570.00**

- Flight: Round-trip airfare from Dallas to Orlando
- Cost: \$595.00 per person
- Total Cost for Airfare:  $\$595.00 \times 8 \text{ people} = \$4,760.00$

#### 3. Car Rental:

**Student activity \$774.00**

- Rental: Car rental for 6 days
- Cost: \$129.00 per day
- Total Cost for Car Rental:  $\$129.00 \times 6 \text{ days} = \$774.00$

#### 4. Conference Registration:

**CTE \$2520.00**

- Fee: \$315.00 per person
- Total Cost for Registration:  $\$315.00 \times 8 \text{ people} = \$2,520.00$

### Total Estimated Trip Costs:

- Hotel Accommodations: \$5,225.00
  - Air Travel: \$4,760.00
  - Car Rental: \$774.00
  - Conference Registration: \$2,520.00
- Total Trip Cost: \$ 13,279.00

**CTE cost-\$ \$4755.00**

**Student activity-\$8524**

**Waxahachie Independent School District  
BOARD OF TRUSTEES**

**Date:** April 14, 2025                      **Presented By:** Stephen Mott

**Subject:** Hancock building camera upgrade                      **Related Page(s)** 10



**EXECUTIVE SUMMARY:**

To upgrade the Hancock building cameras to the new brand of cameras for the entire building, both new construction and old construction, at price not to exceed \$80,000.00 to be completed by NCS.

		BOARD PRIORITY GOALS
	<b>Priority #1</b>	<b>Student Growth</b>
	<b>Priority #2</b>	<b>Honor and Support Staff</b>
X	<b>Priority #3</b>	<b>Community and Stakeholder Relationships</b>
X	<b>Priority #4</b>	<b>Financial Integrity</b>

**RECOMMENDATION:**

Administration recommends the Hancock building camera upgrade project be approved as presented.

# Waxahachie Independent School District

## Quote Comparison Form

In accordance with Board policy CH (LOCAL), all purchases over \$5,000 are required to record at least three quotes received before a purchase order is issued. The use of this form is recommended, though not required, for all purchases below \$5,000. All quotes for purchases over \$5,000 should be remitted to the business office for recordkeeping. Purchases should be including of all items within a given project (equipment, installation, consulting, etc.).

Name of Person securing quotes: Stephen Mott  
Department: Support Services  
Budget Allocated for Purchase: \_\_\_\_\_  
Item(s) being quoted: Hancock building camera upgrade

Vendor #1: Company Name: NCS  
Representative: Michael Gray  
Vendor Approved via: Buy Board  
Amount Quoted: \$69,998.33

Vendor #2: Company Name: DH Pace  
Representative: Jamie Flannigan  
Vendor Approved via: Local  
Amount Quoted: No Quote

Vendor #3: Company Name: BAT Security  
Representative: Jeff Hughes  
Vendor Approved via: Local  
Amount Quoted: No Quote

Based on the quotes received, I believe it is the most advantageous to Waxahachie ISD to use

NCS Hancock building camera upgrade  
(vendor) \_\_\_\_\_ for the procurement of (item) \_\_\_\_\_

\_\_\_\_\_  
Campus Principal / Department Head / Administrator

\_\_\_\_\_  
Date

\_\_\_\_\_  
Business Office Approval

\_\_\_\_\_  
Date



Waxahachie ISD

Cameras and NVR

ML-24-052

Revision: 0

June 04, 2024



ncs

## INTRODUCTION



June 04, 2024

Waxahachie ISD

Stephen Mott  
Cameras and NVR

### NCS Quote ML-24-052

Thank you for allowing Network Cabling Services the opportunity to provide you with this proposal for the Cameras and NVR.

NCS was founded in 1981 in Houston, TX, as a technology-driven, single-source solution provider for all our client's audio visual, cabling infrastructure, design-consulting, networking, and security needs.

Since then, we have grown to more than 300 employees across six Texas locations while expanding our services to in-building wireless systems to deliver public safety and cellular communications and network-powered lighting systems.

After you have reviewed the project scope and summary considerations, please indicate your acceptance by signing where indicated and return a fully executed copy to NCS.

If you have any questions about this proposal or require additional information, please do not hesitate to contact me.

Respectfully,

Michael Gray  
Designer, Designer Engineer



## PRICING SUMMARY



### Recording Server

Materials	\$22,295.10
Labor	\$1,761.80
Shipping & Handling	\$525.30
<b>Total</b>	<b>\$24,582.20</b>

### Global High School

Materials	\$36,422.67
Labor	\$32,688.68
Shipping & Handling	\$886.98
<b>Total</b>	<b>\$69,998.33</b>

## PROJECT TOTAL

**\$94,580.53**

\*Payments made by credit card/purchasing card will incur an additional 3.8% processing fee.

\*If P&P Bonds are needed, please add \$2,203.73



## PRICING SUMMARY



Payment Schedule	Amount	Due Date
Initial Deposit	\$18,916.11	
Progress Monthly Payment	\$66,206.37	
Final Due Upon Completion	\$9,458.05	

Service charges listed below become effective on all accounts 30 days after the invoice date. Charges are computed at the lower of 1.5% per month or the maximum allowed by law.

**Notice to Buyer:** Do not sign this agreement before you read it in its entirety, or if it contains blank spaces. You are entitled to a copy of the agreement you sign. Keep this agreement to protect your legal rights.

### Respectfully Submitted By:

Network Cabling Services, Inc.

### Authorized Signature:

*Michael Gray*

### Print Name & Title:

Michael Gray  
Estimator

**Date:** June 04, 2024

### Accepted By:

Waxahachie ISD

### Authorized Signature:

### Print Name & Title:

Stephen Mott  
Project Manager

**Date:**



## SCOPE OF WORK



Please be advised, due to the volatility in the current market, the material pricing in this proposal is valid for 30 days. A PO will secure pricing if received during the 30-day window.

### Surveillance Video System - Hanwha

- The objective of this this portion of the proposal is to provide labor and materials to install
  - (48) Interior Cameras
  - (9) Exterior Cameras
  - (1) NVR – 176TB (Keyboard, Mouse, 22" Monitor)
  - (56) Camera Licenseswith associated mounting hardware.
- This proposal does include the labor to aim and focus the cameras to capture the desired view of the entrance points and general areas verified by end-user.
- All camera network cabling and patch cords shall be provided by others.
- This proposal includes surge suppression for (9) exterior cameras.
- This proposal includes lift needed for (9) exterior cameras.
- If the client desires to see cameras remotely, the client shall provide an available port within their network switch to gain access to the internet.

### Exclusions:

- All work by others shall be completed in time for NCS to complete proposed work without accruing overtime cost. Any delayed or idle time caused by others may be subject to additional charges outside of this proposal.
- Uninterruptible Power Supply (UPS) are not included in this proposal.
- Others shall provide 120vac power, POE Switches (unless requested by End-User) and painted backboards.
- Conduit, conduit grounding, connectors, junction boxes and exterior penetrations shall be provided by others.
- All existing End-User software's shall provide a temporary NCS login for programming while project is on-going. If no login is available, all programming and testing shall be performed by others.
- End-User shall provide IT programming assistance with all network systems associated with work within proposal. All network connections shall be performed and configured by End-User IT personnel from POE Switches to End-Users network.



## ITEM DETAILS



## Recording Server

1	<b>Hanwha Techwin WRR-P-S202S1-176TB</b> WAVE Recording Server
1	<b>NCS NCS - Consumables</b>
1	<b>NVR Monitor, Keyboard &amp; Mouse Kit</b> Kit includes - 22" Monitor, HDMI Cable, Wired Keyboard and Mouse
1	Connectronics HDMI-21-03 Ultra High Speed HDMI 2.1 Cable for 4K/8K Applications - 3 Meter
1	Logitech 920-004536 Wireless Keyboard and Mouse Combo
1	Samsung 22" Monitor Samsung 22" Monitor

<b>Materials</b>	<b>\$22,295.10</b>
<b>Labor</b>	<b>\$1,761.80</b>
<b>Shipping &amp; Handling</b>	<b>\$525.30</b>
<b>Total</b>	<b>\$24,582.20</b>

\*Payments made by credit card/purchasing card will incur an additional 3.8% processing fee.

\*If P&P Bonds are needed, please add \$572.77



## ITEM DETAILS



## Global High School

<b>2</b>	<b>EQUIPMENT SHARE Aerial Lift</b> Pickup/Drop off Fees	
<b>9</b>	<b>NCS Exterior Wall Camera Location</b>	
9	Ditek DTK-MRJPOE Single Channel 10GbE PoE Protector RJ45 Connection	
9	Hanwha Techwin SBP-300BW1 Mount Base	
9	Hanwha Techwin SBP-300WMW1 Wall Mount (White)	
9	Hanwha Techwin SMG-SBP167HM Cap Adapter	
9	Hanwha Techwin WAVE-PRO-01 WAVE, 1x IP camera license	
9	Hanwha Techwin XNV-C9083R 4K IR Outdoor Vandal Dome AI Camera	
<b>48</b>	<b>NCS Interior Ceiling Camera Location</b>	
48	CADDY 512 T-Grid Box Hanger, 24" (600 mm) T-Grid Span	
48	Crouse Hinds TP404 4 Square Box, Steel, Electrical Box	
48	Hanwha Techwin QNV-C8083R 5MP IR Outdoor Vandal Dome AI Camera	
48	Hanwha Techwin WAVE-PRO-01 WAVE, 1x IP camera license	
<b>1</b>	<b>NCS NCS - Consumables</b>	
	<b>Materials</b>	<b>\$36,422.67</b>
	<b>Labor</b>	<b>\$32,688.68</b>
	<b>Shipping &amp; Handling</b>	<b>\$886.98</b>
	<b>Total</b>	<b>\$69,998.33</b>

\*Payments made by credit card/purchasing card will incur an additional 3.8% processing fee.

\*If P&P Bonds are needed, please add \$1,630.96



## QUALIFICATIONS



- The communications industry is currently experiencing volatile price increases and unusually long lead times on cabling, metal accessories and electronic devices. Due to the rapidly changing conditions of the industry, NCS is only able to guarantee our pricing for fourteen (14) days. Additionally, although we will make our best effort to meet all requested time commitments, we are currently subject to supply chain delays which may impact the project schedule.
- A 3.8% processing fee will be added to the price quoted if payment is made via a credit card or purchasing card.
- The cost for bonding has not been included in the proposed price unless specifically called out.
- The cost for taxes, if included in the above proposed price, is an estimate only. If taxes are required to be collected, an additional line item will be added to the invoice. The customer is required to pay all applicable taxes unless a tax-exempt certificate is provided in advance.
- NCS shall perform the work described within using non-union employees. If union employment is required, it must be agreed upon and specifically documented by the owner and NCS.
- NCS has not included pricing for participation in a composite cleaning crew. If this is required, an additional price can be given.
- Samples and attic stock are not included in this proposal.
- The project schedule as agreed upon by the owner and NCS prior to purchase shall remain in place throughout the project. Changes to the project schedule resulting from delay by other trades, request by the owner, or to meet construction milestones may result in the issuance of a change order to address lost time or overtime incurred by NCS.
- Any changes or additions to the Scope of Work or the Bill of Materials shall be executed in writing as a change order. Verbal instructions to field technicians do not authorize changes to the scope of work.
- Unless specifically requested and indicated in the proposal, all work described herein will be performed during the normal business hours of 7 AM – 5 PM, Monday through Friday.
- On-site parking shall be provided when available. Parking permits where applicable shall be provided free of charge to NCS.
- All necessary building access shall be provided including but not limited to access through doors, elevators, stairwells, etc.
- All security badges, keys or personnel escorts shall be provided as required by the owner.
- The project site shall be ready for NCS to proceed with the work specified within this document upon our scheduled arrival to the site. This includes the site being clean and dust free, free from obstructions, free of other trades, and free of any scheduled events.
- All required infrastructure provided by the owner or other trades shall be complete prior to NCS commencing work on the project unless specifically authorized by NCS. This shall include all electrical power, conduits and junction boxes, and all data lines not being provided by NCS (including POTS, ISDN, and LAN).
- All owner or contractor supplied information regarding site conditions is accurate in detail. Information may include CAD drawings, blueprints, building plans and layouts, or other data types transmitted electronically or through print.
- All owner furnished equipment shall be provided at the start of the project unless otherwise agreed upon. All equipment must be presented in good, working order. No owner furnished equipment shall be covered under any warranty provided by NCS unless specifically requested and agreed upon by the owner and NCS.
- All necessary ceiling trim work, woodworking, millwork, drywall repair and painting shall be provided by the owner or owner furnished contractor. NCS shall not provide these services unless specifically agreed upon in advance and specifically documented.
- All equipment in the project shall become property of the owner once it is physically installed on the site. NCS shall not be liable for any damage or loss of the equipment once it is physically installed unless agreed upon in advance and specifically documented.
- This scope of work and project proposal contains specific proprietary information and intellectual property. It may not be distributed to other parties outside of appropriate owner representatives without prior written authorization by NCS.

## STANDARD TERMS & CONDITIONS



### 1. Engagement of Services

Once work is authorized by the customer, Network Cabling Services is committed to certain "ramp up" expenses, both direct and indirect (i.e., specific training, travel, special tools, materials, project management, etc.) which are generally priced into the entire scope of the project. If the project is canceled, delayed, terminated or significantly changed through no fault of Network Cabling Services, these expenses will be due and payable to Network Cabling Services on a pro-rate basis. Any request for reimbursement of these expenses will be itemized and defined.

### 2. Changes to Scope of Work

Network Cabling Services will notify the customer if there is a material change, scheduling change, or construction delay beyond the scope of work and no fault of Network Cabling Services requiring Network Cabling Services to expend more monies budgeted. The customer agrees to pay Network Cabling Services for such expenses plus reasonable profit and overhead if the customer desires to continue under the changed Scope of Work.

### 3. Permits and Taxes

Permits are not included unless specifically noted otherwise. Permits, inspection fees, drawings, etc., will be provided by Network Cabling Services at the cost of obtaining them. Taxes are not included in the proposal price unless specifically noted otherwise.

### 4. Network Cabling Services Employees

The customer agrees that it shall not hire any employee of Network Cabling Services who is currently working on a project for the customer, or any employee of Network Cabling Services who has worked on a project for the customer within the last twelve months. The customer further agrees not to hire any former Network Cabling Services employee that performed any work on a project for the customer at any time within the prior twelve months. The customer agrees and understands that this provision is necessary so that Network Cabling Services can protect its investment of time and money in its employees, as well as any confidential or proprietary information known by its employees.

### 5. Payment Terms

Standard payment terms are net due in ten days from invoice date unless stated differently in the above proposal. A service charge may be charged on all past due amounts. Amounts will be considered past due 30 days after date of invoice. You may avoid a service charge or additional service charges upon payment at any time of the unpaid balance. All payment terms are subject to change based on credit review and approval.

### 6. Warranty

All installation work will meet or exceed all NEC, Federal, State, and local codes that may apply. No performance warranty will be issued by Network Cabling Services. A one-year workmanship warranty will be issued on all installed materials from the date of acceptance.

### 7. Indemnity

The customer agrees to defend and indemnify Network Cabling Services from any and all third party claims, demands, actions, lawsuits liability, damages and/or costs, including reasonable attorney's fees and expert fees, arising out of or relating to Network Cabling Services work under this agreement or the Scope of Work under this agreement, regardless of the cause, including active or passive negligence of Network Cabling Services, the customer, or others, unless such claim, demand, action, lawsuit, liability, damage or cost is caused by the sole negligence of Network Cabling Services.

### 8. Attorneys' Fees

If Network Cabling Services is required to hire attorneys to collect amounts owed under this agreement, the customer agrees to reimburse Network Cabling Services for all attorneys' fees, expert fees and other legal expenses that it may incur to collect such amount.

### 9. Incorporation by Reference

Unless expressly agreed in writing otherwise, these Standard Terms and Conditions are a part of and hereby incorporated by reference, all proposals submitted by Network Cabling Services to the customer and any Credit Agreement signed by the customer, and all terms and conditions of any such proposals or Credit Agreements.

By signing this proposal, the signators of this agreement warrant that they have the authority to enter into this contract and that they have read the above Standard Terms and Conditions and agree to abide by them.

ACCEPTED BY: \_\_\_\_\_



**Waxahachie Independent School District  
BOARD OF TRUSTEES**

**Date:** April 14, 2025                      **Presented By:** Stephen Mott

**Subject:** Howard Geothermal Replacement                      **Related Page(s)** 13



**EXECUTIVE SUMMARY:**

To replace the Geothermal units at Howard Jr High with cooling towers at price not to exceed \$4,500,000.00 to be completed by Texas Air Systems.

**ATTACHMENTS:**

Quote

		BOARD PRIORITY GOALS
	<b>Priority #1</b>	<b>Student Growth</b>
	<b>Priority #2</b>	<b>Honor and Support Staff</b>
X	<b>Priority #3</b>	<b>Community and Stakeholder Relationships</b>
X	<b>Priority #4</b>	<b>Financial Integrity</b>

**RECOMMENDATION:**

Administration recommends the Howard Geothermal Replacement project be approved as presented.

# Waxahachie Independent School District

## Quote Comparison Form

In accordance with Board policy CH (LOCAL), all purchases over \$5,000 are required to record at least three quotes received before a purchase order is issued. The use of this form is recommended, though not required, for all purchases below \$5,000. All quotes for purchases over \$5,000 should be remitted to the business office for recordkeeping. Purchases should be including of all items within a given project (equipment, installation, consulting, etc).

Name of Person securing quotes: Stephen Mott  
Department: Support Services  
Budget Allocated for Purchase: \_\_\_\_\_  
Item(s) being quoted: Howard GEO-Thermal Replacment

Vendor #1: Company Name: TexasAir Systems  
Representative: Josh Atchkinson  
Vendor Approved via: Local  
Amount Quoted: \$4,234,785.00

Vendor #2: Company Name: C & S Services of Texas  
Representative: Charlton D. Stovall  
Vendor Approved via: TIPS  
Amount Quoted: \$4,593,745.00

Vendor #3: Company Name: George Wayne Mechanical  
Representative: Seth  
Vendor Approved via: TIPS  
Amount Quoted: \$5,646,780.00

Based on the quotes received, I believe it is the most advantegous to Waxahachie ISD to use

Howard GEO-Thermal Replacment TexasAir Systems  
(vendor) \_\_\_\_\_ for the procurement of (item) \_\_\_\_\_

\_\_\_\_\_  
Campus Principal / Department Head / Administrator

\_\_\_\_\_  
Date

\_\_\_\_\_  
Business Office Approval

\_\_\_\_\_  
Date

# QUOTATION



**Date:** April 3, 2025  
**To:** Waxahachie ISD  
**Attn:** Stephen Mott  
**Project:** Waxahachie ISD – Howard JH – Heat Rejection Conversion

## PRICING SUMMARY

DESCRIPTION	QTY	TAG	TOTAL NET PRICE
<b>ABB – Variable Frequency Drives</b>	10	-	Included
<b>Armstrong – Pumps</b>	10	-	Included
<b>LG – VRF Heat Pump Chillers</b>	12	-	Included
<b>Neptune – Chemical Feeder</b>	2	-	Included
<b>Nortek – Indoor WSHP DOAS Air Handler</b>	8	-	Included
<b>Spirotherm – Air Dirt Separator</b>	1	-	Included
<b>Engineering Design</b>	1	-	Included
<b>Mechanical Installation</b>	1	-	Included
<b>Plumbing Installation</b>	1	-	Included
<b>Building Controls</b>	1	-	Included
<b>Pressurized System Purge</b>	1	-	Included
<b>Water Treatment</b>	1	-	Included
<b>Roofing</b>	1	-	Included
<b>Startup/Owner Training</b>	1	-	Included
<b>TOTAL PRICE</b>			<b>\$4,234,785</b>

\*FOB Factory, Full Freight Allowed, Tax Not Included

\*Upon initial release of equipment, we require 10% payment within 30 days for engineering services and submittals. Remainder of project will be per our standard terms and conditions.

### **ABB – Variable Frequency Drives**

Ten (10) ABB variable frequency drives complete as follows:

- Model: ACH580-PCR-012A-4+B057
- 7.5HP Motor
- NEMA 4 enclosure
- 6-Pulse Drive
- Circuit Breaker Disconnect
- 1-years parts only warranty
- Freight to jobsite

### **Coordination Notes:**

1. Any items not specifically mentioned above are not included.

### **Armstrong – Pumps**

Ten (10) Armstrong pumps complete as follows:

- Model: 4380 vertical inline pump
- 2x2x6
- GPM: 145
- Head: 80 ft
- 1-year parts only warranty
- Freight to jobsite

**Coordination Notes:**

1. Any items not specifically mentioned above are not included.

***Belimo – Valves Packages***

2-Way Control Valves

- 24V
- On/Off (2-10 VDC)

3-Way Control Valves

- 24V
- On/Off (2-10 VDC)

**Coordination Notes:**

1. NOT for use in potable/domestic water application.
2. All components are rated for standard pressure system (class 125/150).
3. High-pressure components are NOT included (class 250/300).
4. Any components not mentioned above are NOT included.

***LG– VRF Heat Pump Chillers***

Twelve (12) LG modular heat pump chillers complete as follows:

- Model: KCHH060HDGC
- Air Cooled Inverter Scroll Type
- Fluid – Water
- 60-Tons/unit – Total: 360-Tons
- 460V/3Ph/60Hz
- Freight to jobsite

**Coordination Notes:**

1. Any items not specifically mentioned above are not included.

***Neptune – Bypass Filter Feeder***

Two (2) Neptune bypass filter feeder complete as follows:

- Model: DBF-5HP
- Capacity: 5 Gallons
- Max Pressure: 300 psi
- Includes: (1) Filter Bag Kit

**Coordination Notes:**

1. NOT for use in potable/domestic water application.
2. Any components not mentioned above are NOT included.

## **Nortek – Indoor WSHP DOAS Air Handler**

Eight (8) **Nortek** model **DA** series indoor WSHP DOAS air handler designed for 460V/3Ph/60HZ power and complete as follows:

- Double wall construction with solid internal liner and 2" – 3# insulation
- Dual pane window in fan access doors – 10" x 10"
- Flat filter section with 2" - 30% pleated media filters
- DX cooling/heating coil with stainless steel casing
- DX Hot Gas Reheat coil with stainless steel casing
- Stainless steel drain pan in coil section
- Supply fan section with **FANWALL ARRAY** and hi-efficiency motors
- Side supply air connection
- End outside air connection
- Water Source Heat Pump condensing section
  - Two (2) scroll compressors, one (1) variable capacity and one (1) fixed capacity; mounted on rubber-in-shear isolators.
  - Coaxial water-cooled condenser
- R-454B Refrigerant
- Factory mounted and wired overload panel with terminal strips
- **Variable frequency drives furnished by Texas AirSystems for field installation and wiring by others.**
- **Marine type light in each accessible section factory wired to a switch with pilot light and GFI outlet.**
- **AHU design based on 500 fpm.**
- **Knockdown Construction for Field Disassembly/Reassembly as required for installation.**

### **Warranties & Services:**

- One [1] year parts, no labor on the air handling units
- Unit Start-up supervision by Texas AirSystems, Inc.

### **Not Included:**

- **Damper actuators or controls not specifically mentioned above**
- **Leakage and deflection testing**

### **GENERAL QUOTE NOTES AND EXCLUSIONS:**

- Work not specifically outlined above is excluded.
- Work to be performed during normal hours.
- Engineering services or stamps (for connection design, drawing preparation, etc.) not included.
- Permits, bonding, or taxes are not included.
- This proposal is submitted in confidence. No part of this document, including but not limited to the ideas, concepts, procedures, drawings, schedule, equipment and pricing, shall be shared in any form without the written consent of TAS and compensation to TAS for the investment made to develop this information.
- Lead Times are estimated and do not guarantee date of shipment. Material and Manufacturer delays may impact Lead Times without notice.

## Engineering & Labor Scope

GMP is generated from Estimations based on preliminary designs created from existing plans and site visits in congruence with WISD Project Management. Project Plan and Engineered Drawings are created by an external Engineering Team and will be subject to certification by 3<sup>rd</sup> party Consulting Engineer. Engineered Drawings will be stamped and Certified by Consulting Engineer after final approval from owner.

Upon receiving Engineering Stamp and Owner Approval TAS will submit official project labor scope to be approved by WISD Project Management.

### Project Plan Overview:

- Replace system Make-Up Air Units to deliver neutral air while maintaining regulatory compliance requirements 25% Outside Air.
- Disconnect and abandon existing well field in place.
- Purge System of contaminants.
- Install LG Heat Pump Chillers near existing riser room.
- Install Backup 10Kw Heat Strips on existing classroom WSHPs.
- Manifold existing well loops and pipe to HPC for heat rejection.
- Install VFD Driven Booster Pumps for pushing water through HPCs and back to system.
- Install Chemical Pot Feeder for Treatment as needed per Quarterly Site Visits
- Remove Existing Controls and Install New Tridium Based Open-Source Controls
- Start-Up
- Owner Training
- Monthly Monitoring for a period of up to 2 Years unless released by owner before 2 Year Period ends.
- Quarterly Monitoring of Water Quality

TEXAS AIRSYSTEMS

By: Josh Atkinson

### TERMS & CONDITIONS

- This quotation is subject to change without notice and void after 15 days.
- Add to the prices quoted any sales tax payable on the transaction under any effective Federal or State statute.
- Lead Times are estimated and do not guarantee date of shipment. Material and Manufacturer delays may impact Lead Times without notice.
- F.O.B. Factory, FFA, per mutually agreed schedule. No material to be returned without written authorization.
- Payment terms: Net 30 Days, Upon Receipt of Satisfactory Credit Information.
- Texas AirSystems equipment will be supplied based upon approved submittal data.
- Retainage is not allowed. Texas AirSystems is a material supplier, and will be supplying the entire purchase order value upon delivery of equipment.
- Payment to Texas AirSystems cannot be conditioned on receipt of payment from the owner by a contractor, construction manager, or customer.
- Credit card payments are subject to processing fee.
- Texas AirSystems standard warranty, parts only, is for 12 months from start-up date, not to exceed 18 months from ship date.
- Texas AirSystems is responsible and accountable only for the acts and omissions of Texas AirSystems.
- Insurance certificates and bonds can/will be provided upon request.



# Quotation

## C & S Services of Texas, Inc.

Leaders in Commercial Hot Water / HVAC  
 PO Box 426 (Billing) / 2679 FM 36 South (Physical)  
 Caddo Mills, TX 75135  
 (214) 2066-022  
[csservicesoftx@gmail.com](mailto:csservicesoftx@gmail.com)

Proposal Submitted to Waxahachie ISD / Stephen Mott	Phone	Date 2025 04 03
Street 411 N Gibson Street	Project Name Waxahachie ISD – Howard JH	
City, State and Zip Code Waxahachie TX 75165	Project Location Howard Junior High School	
Salesperson Charlton D. Stovall	Quote Expiration: Valid for 30 days	Project Phone

We hereby submit applications and estimates for:

Waxahachie ISD – Howard JH – Geothermal Project

Provide and Install the below listed equipment in accordance with Project Plan.

Any permitting will be in addition to the base bit.

Contract Price: \$4,593,745

Payment will be made as follows: 25% draw upon schedule and acquisition of materials. Balance 2%/10 Net 30

All ACH or CC Payments will be subject to a 3% fee

Exclusions from proposal: Any city or state permits, additional insurance requirements beyond standard \$2 million GL, bonding, structural changes to scope, inspection fees or any alterations from this proposal unless agreed upon in writing. All outstanding invoices will accrue interest at 1.5% per month and an immediate \$150 late fee.

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Acceptance of Proposal - The above prices specifications and conditions are satisfactory and are hereby accepted.

---

\_\_\_\_\_  
 Authorized Signature

\_\_\_\_\_  
 Date

## **Waxahachie ISD – Howard JH**

### **ABB – Variable Frequency Drives**

Ten (10) ABB variable frequency drives complete as follows:

- Model: ACH580-PCR-012A-4+B057
- 7.5HP Motor
- NEMA 4 enclosure
- 6-Pulse Drive
- Circuit Breaker Disconnect
- 1-years parts only warranty
- Freight to jobsite

#### **Coordination Notes:**

1. **Any items not specifically mentioned above are not included.**

### **Armstrong – Pumps**

Ten (10) Armstrong pumps complete as follows:

- Model: 4380 vertical inline pump
- 2x2x6
- GPM: 145
- Head: 80 ft
- 1-year parts only warranty
- Freight to jobsite

#### **Coordination Notes:**

1. **Any items not specifically mentioned above are not included.**

### **Belimo – Valves Packages**

2-Way Control Valves

- 24V
- On/Off (2-10 VDC)

3-Way Control Valves

- 24V
- On/Off (2-10 VDC)

#### **Coordination Notes:**

1. **NOT for use in potable/domestic water application.**
2. **All components are rated for standard pressure system (class 125/150).**
3. **High-pressure components are NOT included (class 250/300).**
4. **Any components not mentioned above are NOT included.**

### **LG – VRF Heat Pump Chillers**

Twelve (12) LG modular heat pump chillers complete as follows:

- Model: KCHH060HDGC
- Air Cooled Inverter Scroll Type
- Fluid – Water
- 60-Tons/unit – Total: 360-Tons
- 460V/3Ph/60Hz
- Freight to jobsite

#### **Coordination Notes:**

1. **Any items not specifically mentioned above are not included.**

### **Neptune – Bypass Filter Feeder**

Two (2) Neptune bypass filter feeder complete as follows:

- Model: DBF-5HP
- Capacity: 5 Gallons
- Max Pressure: 300 psi
- Includes: (1) Filter Bag Kit

#### **Coordination Notes:**

1. **NOT for use in potable/domestic water application.**
2. **Any components not mentioned above are NOT included.**

**Nortek – Indoor WSHP DOAS Air Handler**

Eight (8) **Nortek** model **DA** series indoor WSHP DOAS air handler designed for 460V/3Ph/60HZ power and complete as follows:

- Double wall construction with solid internal liner and 2" – 3# insulation
- Dual pane window in fan access doors – 10" x 10"
- Flat filter section with 2" - 30% pleated media filters
- DX cooling/heating coil with stainless steel casing
- DX Hot Gas Reheat coil with stainless steel casing
- Stainless steel drain pan in coil section
- Supply fan section with **FANWALL ARRAY** and hi-efficiency motors
- Side supply air connection
- End outside air connection
- Water Source Heat Pump condensing section
  - Two (2) scroll compressors, one (1) variable capacity and one (1) fixed capacity; mounted on rubber-in-shear isolators.
  - Coaxial water-cooled condenser
- R-454B Refrigerant
- Factory mounted and wired overload panel with terminal strips
- **Variable frequency drives furnished by Texas AirSystems for field installation and wiring by others.**
- **Marine type light in each accessible section factory wired to a switch with pilot light and GFI outlet.**
- **AHU design based on 500 fpm.**
- **Knockdown Construction for Field Disassembly/Reassembly as required for installation.**

**Warranties & Services:**

- One (1) year parts, no labor on the air handling units
- Unit Start-up supervision by Texas AirSystems, Inc.

**Not Included:**

- **Damper actuators or controls not specifically mentioned above**
- **Leakage and deflection testing**

# Quotation

Date: 4/3/2025

Project: Waxahachie ISD Howard JH School

**George Wayne Mechanical, Electrical & Plumbing is pleased to provide budget pricing for the MEP scopes. Our pricing was prepared based on Project Plan Scope and our best understanding of your needs. Should you have any questions please do not hesitate to reach out anytime.**

**Total Cost: \$5,645,780**

## Engineering & Labor Scope

GMP is generated from Estimations based on preliminary designs created from existing plans and site visits in congruence with WISD Project Management. Project Plan and Engineered Drawings are created by an external Engineering Team and will be subject to certification by 3<sup>rd</sup> party Consulting Engineer. Engineered Drawings will be stamped and Certified by Consulting Engineer after final approval from owner.

Upon receiving Engineering Stamp and Owner Approval TAS will submit official project labor scope to be approved by WISD Project Management.

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- Start-Up
- Owner Training
- Monthly Monitoring for a period of up to 2 Years unless released by owner before 2 Year Period ends.
- Quarterly Monitoring of Water Quality

### **ABB – Variable Frequency Drives**

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- Circuit Breaker Disconnect

- 1-years parts only warranty
- Freight to jobsite

**Coordination Notes:**

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- Fluid – Water
- 60-Tons/unit – Total: 360-Tons
- 460V/3Ph/60Hz
- Freight to jobsite

**Coordination Notes:**

1. Any items not specifically mentioned above are not included.

## **Neptune – Bypass Filter Feeder**

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- Model: DBF-5HP
- Capacity: 5 Gallons
- Max Pressure: 300 psi
- Includes: (1) Filter Bag Kit

### **Coordination Notes:**

1. **NOT for use in potable/domestic water application.**
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- Stainless steel drain pan in coil section
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  - Two (2) scroll compressors, one (1) variable capacity and one (1) fixed capacity; mounted on rubber-in-shear isolators.
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### **Not Included:**

- **Damper actuators or controls not specifically mentioned above**
- **Leakage and deflection testing**

### **GENERAL QUOTE NOTES AND EXCLUSIONS:**

- Work not specifically outlined above is excluded.
- Work to be performed during normal hours.
- This proposal is submitted in confidence. No part of this document, including but not limited to the ideas, concepts, procedures, drawings, schedule, equipment and pricing, shall be shared in any form without the written consent of TAS and compensation to TAS for the investment made to develop this information.
- Lead Times are estimated and do not guarantee date of shipment. Material and Manufacturer delays may impact Lead Times without notice.

Thank you for choosing George Wayne Mechanical

**CUSTOMER AUTHORIZATION**

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**Waxahachie Independent School District  
BOARD OF TRUSTEES**

**Date:** April 14, 2025                      **Presented By:** Stephen Mott

**Subject:** Clift Geothermal Replacement                      **Related Page(s)** 13



**EXECUTIVE SUMMARY:**

To replace the Geothermal units at Clift Elementary with cooling towers at price not to exceed \$3,000,000.00 to be completed by Texas Air Systems.

**ATTACHMENTS:**

Quote

		BOARD PRIORITY GOALS
	<b>Priority #1</b>	<b>Student Growth</b>
	<b>Priority #2</b>	<b>Honor and Support Staff</b>
X	<b>Priority #3</b>	<b>Community and Stakeholder Relationships</b>
X	<b>Priority #4</b>	<b>Financial Integrity</b>

**RECOMMENDATION:**

Administration recommends the Clift Geothermal Replacement project be approved as presented.

# Waxahachie Independent School District

## Quote Comparison Form

In accordance with Board policy CH (LOCAL), all purchases over \$5,000 are required to record at least three quotes received before a purchase order is issued. The use of this form is recommended, though not required, for all purchases below \$5,000. All quotes for purchases over \$5,000 should be remitted to the business office for recordkeeping. Purchases should be including of all items within a given project (equipment, installation, consulting, etc).

Name of Person securing quotes: Stephen Mott  
 Department: Support Services  
 Budget Allocated for Purchase: \_\_\_\_\_  
 Item(s) being quoted: Clift GEO-Thermal Replacment

Vendor #1: Company Name: TexasAir Systems  
 Representative: Josh Atchkinson  
 Vendor Approved via: Local  
 Amount Quoted: \$2,700,000.00

Vendor #2: Company Name: C & S Services of Texas  
 Representative: Charlton D. Stovall  
 Vendor Approved via: TIPS  
 Amount Quoted: \$3,148,255.00

Vendor #3: Company Name: George Wayne Mechanical  
 Representative: Seth  
 Vendor Approved via: TIPS  
 Amount Quoted: \$3,645,780.00

Based on the quotes received, I believe it is the most advantegous to Waxahachie ISD to use

TexasAir Systems
Clift GEO-Thermal Replacment  
 (vendor) \_\_\_\_\_ for the procurement of (item) \_\_\_\_\_

\_\_\_\_\_  
 Campus Principal / Department Head / Administrator

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Business Office Approval

\_\_\_\_\_  
 Date

# QUOTATION



**Date:** April 3, 2025  
**To:** Waxahachie ISD  
**Attn:** Stephen Mott  
**Project:** Waxahachie ISD – Clift ES – Heat Rejection Conversion

## PRICING SUMMARY

DESCRIPTION	QTY	TAG	TOTAL NET PRICE
<b>ABB – Variable Frequency Drives</b>	6	-	Included
<b>Armstrong – Pumps</b>	6	-	Included
<b>LG – VRF Heat Pump Chillers</b>	6	-	Included
<b>Neptune – Bypass Filter Feeder</b>	1	-	Included
<b>Nortek – Indoor WSHP DOAS Air Handler</b>	2	-	Included
<b>Spirotherm – Air Dirt Separator</b>	1	-	Included
<b>Engineering Design</b>	1	-	Included
<b>Mechanical Installation</b>	1	-	Included
<b>Plumbing Installation</b>	1	-	Included
<b>Building Controls</b>	1	-	Included
<b>Pressurized System Purge</b>	1	-	Included
<b>Water Treatment</b>	1	-	Included
<b>Roofing</b>	1	-	Included
<b>Startup/Owner Training</b>	1	-	Included
<b>TOTAL PRICE</b>			<b>\$2,700,000</b>

\*FOB Factory, Full Freight Allowed, Tax Not Included

\*Upon initial release of equipment, we require 10% payment within 30 days for engineering services and submittals. Remainder of project will be per our standard terms and conditions.

### **ABB – Variable Frequency Drives**

Six (6) ABB variable frequency drives complete as follows:

- Model: ACH580-PCR-012A-4+B057
- 7.5HP Motor
- NEMA 4 enclosure
- 6-Pulse Drive
- Circuit Breaker Disconnect
- 1-years parts only warranty
- Freight to jobsite

### **Coordination Notes:**

1. Any items not specifically mentioned above are not included.

### **Armstrong – Pumps**

Six (6) Armstrong pumps complete as follows:

- Model: 4380 vertical inline pump
- 2x2x6
- GPM: 145
- Head: 80 ft
- 1-year parts only warranty
- Freight to jobsite

**Coordination Notes:**

1. Any items not specifically mentioned above are not included.

***Belimo – Valves Packages***

2-Way Control Valves

- 24V
- On/Off (2-10 VDC)

3-Way Control Valves

- 24V
- On/Off (2-10 VDC)

**Coordination Notes:**

1. NOT for use in potable/domestic water application.
2. All components are rated for standard pressure system (class 125/150).
3. High-pressure components are NOT included (class 250/300).
4. Any components not mentioned above are NOT included.

***LG– VRF Heat Pump Chillers***

Six (6) LG modular heat pump chillers complete as follows:

- Model: KCHH060HDGC
- Air Cooled Inverter Scroll Type
- Fluid – Water
- 60-Tons/unit – Total: 360-Tons
- 460V/3Ph/60Hz
- Freight to jobsite

**Coordination Notes:**

1. Any items not specifically mentioned above are not included.

***Neptune – Bypass Filter Feeder***

One (1) Neptune bypass filter feeder complete as follows:

- Model: DBF-5HP
- Capacity: 5 Gallons
- Max Pressure: 300 psi
- Includes: (1) Filter Bag Kit

**Coordination Notes:**

1. NOT for use in potable/domestic water application.
2. Any components not mentioned above are NOT included.

## **Nortek – Indoor WSHP DOAS Air Handler**

Two (2) **Nortek** model **DA** series indoor WSHP DOAS air handler designed for 460V/3Ph/60HZ power and complete as follows:

- Double wall construction with solid internal liner and 2" – 3# insulation
- Dual pane window in fan access doors – 10" x 10"
- Flat filter section with 2" - 30% pleated media filters
- DX cooling/heating coil with stainless steel casing
- DX Hot Gas Reheat coil with stainless steel casing
- Stainless steel drain pan in coil section
- Supply fan section with **FANWALL ARRAY** and hi-efficiency motors
- Side supply air connection
- End outside air connection
- Water Source Heat Pump condensing section
  - Two (2) scroll compressors, one (1) variable capacity and one (1) fixed capacity; mounted on rubber-in shear isolators.
  - Coaxial water-cooled condenser
- R-454B Refrigerant
- Factory mounted and wired overload panel with terminal strips
- **Variable frequency drives furnished by Texas AirSystems for field installation and wiring by others.**
- **Marine type light in each accessible section factory wired to a switch with pilot light and GFI outlet.**
- **AHU design based on 500 fpm.**
- **Knockdown Construction for Field Disassembly/Reassembly as required for installation.**

### **Warranties & Services:**

- One [1] year parts, no labor on the air handling units
- Unit Start-up supervision by Texas AirSystems, Inc.

### **Not Included:**

- **Damper actuators or controls not specifically mentioned above**
- **Leakage and deflection testing**

### **GENERAL QUOTE NOTES AND EXCLUSIONS:**

- Work not specifically outlined above is excluded.
- Work to be performed during normal hours.
- This proposal is submitted in confidence. No part of this document, including but not limited to the ideas, concepts, procedures, drawings, schedule, equipment and pricing, shall be shared in any form without the written consent of TAS and compensation to TAS for the investment made to develop this information.
- Lead Times are estimated and do not guarantee date of shipment. Material and Manufacturer delays may impact Lead Times without notice.

## **Engineering & Labor Scope**

GMP is generated from Estimations based on preliminary designs created from existing plans and site visits in congruence with WISD Project Management. Project Plan and Engineered Drawings are created by an external Engineering Team and will be subject to certification by 3<sup>rd</sup> party Consulting Engineer. Engineered Drawings will be stamped and Certified by Consulting Engineer after final approval from owner.

Upon receiving Engineering Stamp and Owner Approval TAS will submit official project labor scope to be approved by WISD Project Management.

Project Plan Overview:

- Replace system Make-Up Air Units to deliver neutral air while maintaining regulatory compliance requirements 25% Outside Air.
- Disconnect and abandon existing well field in place.
- Purge System of contaminants.
- Install LG Heat Pump Chillers near existing riser room.
- Install Backup 10Kw Heat Strips on existing classroom WSHPs.
- Manifold existing well loops and pipe to HPC for heat rejection.
- Install VFD Driven Booster Pumps for pushing water through HPCs and back to system.
- Install Chemical Pot Feeder for Treatment as needed per Quarterly Site Visits
- Remove Existing Controls and Install New Tridium Based Open-Source Controls
- Start-Up
- Owner Training
- Monthly Monitoring for a period of up to 2 Years unless released by owner before 2 Year Period ends.
- Quarterly Monitoring of Water Quality

## TEXAS AIRSYSTEMS

By: Josh Atkinson

### TERMS & CONDITIONS

- This quotation is subject to change without notice and void after 15 days.
- Add to the prices quoted any sales tax payable on the transaction under any effective Federal or State statute.
- Lead Times are estimated and do not guarantee date of shipment. Material and Manufacturer delays may impact Lead Times without notice.
- F.O.B. Factory, FFA, per mutually agreed schedule. No material to be returned without written authorization.
- Payment terms: Net 30 Days, Upon Receipt of Satisfactory Credit Information.
- Texas AirSystems equipment will be supplied based upon approved submittal data.
- Retainage is not allowed. Texas AirSystems is a material supplier, and will be supplying the entire purchase order value upon delivery of equipment.
- Payment to Texas AirSystems cannot be conditioned on receipt of payment from the owner by a contractor, construction manager, or customer.
- Credit card payments are subject to processing fee.
- Texas AirSystems standard warranty, parts only, is for 12 months from start-up date, not to exceed 18 months from ship date.
- Texas AirSystems is responsible and accountable only for the acts and omissions of Texas AirSystems.
- Insurance certificates and bonds can/will be provided upon request.

# Quotation

## C & S Services of Texas, Inc.

Leaders in Commercial Hot Water / HVAC  
 PO Box 426 (Billing) / 2679 FM 36 South (Physical)  
 Caddo Mills, TX 75135  
 (214) 2066-022  
[csservicesoftx@gmail.com](mailto:csservicesoftx@gmail.com)

Proposal Submitted to Waxahachie ISD / Stephen Mott	Phone	Date 2025 04 03
Street 411 N Gibson Street	Project Name Waxahachie ISD – Clift ES	
City, State and Zip Code Waxahachie TX 75165	Project Location Clift Elementary School	
Salesperson Charlton D. Stovall	Quote Expiration: Valid for 30 days	Project Phone

We hereby submit applications and estimates for:

Waxahachie ISD – Clift ES – Geothermal Project

Provide and Install the below listed equipment in accordance with Project Plan.

Any permitting will be in addition to the base bid

Contract Price: \$3,148,255

Payment will be made as follows: 25% draw upon schedule and acquisition of materials. Balance 2%/10 Net 30

All ACH or CC Payments will be subject to a 3% fee

Exclusions from proposal: Any city or state permits, additional insurance requirements beyond standard \$2 million GL, bonding, structural changes to scope, inspection fees or any alterations from this proposal unless agreed upon in writing. All outstanding invoices will accrue interest at 1.5% per month and an immediate \$150 late fee.

Acceptance of Proposal - The above prices specifications and conditions are satisfactory and are hereby accepted.

Authorized Signature

Date

**Waxahachie ISD – Clift ES**

**ABB – Variable Frequency Drives**

Six (6) ABB variable frequency drives complete as follows:

- Model: ACH580-PCR-012A-4+B057
- 7.5HP Motor
- NEMA 4 enclosure
- 6-Pulse Drive
- Circuit Breaker Disconnect
- 1-years parts only warranty
- Freight to jobsite

**Coordination Notes:**

1. Any items not specifically mentioned above are not included.

**Armstrong – Pumps**

Six (6) Armstrong pumps complete as follows:

- Model: 4380 vertical inline pump
- 2x2x6
- GPM: 145
- Head: 80 ft
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**Coordination Notes:**

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- 24V
- On/Off (2-10 VDC)

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**Coordination Notes:**

1. NOT for use in potable/domestic water application.
2. All components are rated for standard pressure system (class 125/150).
3. High-pressure components are NOT included (class 250/300).
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**LG – VRF Heat Pump Chillers**

Six (6) LG modular heat pump chillers complete as follows:

- Model: KCHH060HDGC
- Air Cooled Inverter Scroll Type
- Fluid – Water
- 60-Tons/unit – Total: 360-Tons
- 460V/3Ph/60Hz
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**Coordination Notes:**

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One (1) Neptune bypass filter feeder complete as follows:

- Model: DBF-5HP
- Capacity: 5 Gallons
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  - Coaxial water-cooled condenser
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- **AHU design based on 500 fpm.**
- **Knockdown Construction for Field Disassembly/Reassembly as required for installation.**

**Warranties & Services:**

- One [1] year parts, no labor on the air handling units
- Unit Start-up supervision by Texas AirSystems, Inc.

**Not Included:**

- **Damper actuators or controls not specifically mentioned above**
- **Leakage and deflection testing**

# Quotation

Date: 4/3/2025

Project: Waxahachie ISD Clift Elementary School

**George Wayne Mechanical, Electrical & Plumbing is pleased to provide budget pricing for the MEP scopes. Our pricing was prepared based on Project Plan Scope and our best understanding of your needs. Should you have any questions please do not hesitate to reach out anytime.**

**Total Cost: \$3,645,780**

## Engineering & Labor Scope

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### **Warranties & Services:**

- One (1) year parts, no labor on the air handling units
- Unit Start-up supervision by Texas AirSystems, Inc.

### **Not Included:**

- **Damper actuators or controls not specifically mentioned above**
- **Leakage and deflection testing**

### **GENERAL QUOTE NOTES AND EXCLUSIONS:**

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Thank you for choosing George Wayne Mechanical

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THIS IS AN ESTIMATE, NOT A CONTRACT FOR SERVICES. The summary above is furnished by George Wayne Mechanical as a good faith estimate of work to be performed at the location described above and is based on our evaluation and does not include material price increases or additional labor and materials which may be required should unforeseen problems arise after the work has started. I understand that the final cost of the work may differ from the estimate, perhaps materially. THIS IS NOT A GUARANTEE OF THE FINAL PRICE OF WORK TO BE PERFORMED. I agree and authorize the work as summarized on

**Waxahachie Independent School District  
BOARD OF TRUSTEES**

**Date:** April 14, 2025      **Presented By:** Ryan Kahlden

**Subject:** Sewer line upgrade at WCHS      **Related Page(s)**      Letter of Agreement



**EXECUTIVE SUMMARY:**

When planning for the campuses at the 174 acres to house Waxahachie Creek High School and Junior High #4, the engineer for the WCHS project has calculated that we would need an 8” sewer line to serve JH #4. During the construction of WCHS, the district is planning to install the 8” sewer line and stub it out beneath where Texas Spur 394 will eventually be built as it will be much cheaper and easier to install the sewer line before the road is built.

The developer south of the JH#4 site has inquired about paying to increase the size of our sewer line to further their development. To facilitate this upgrade, the developer is agreeing to pay all costs associated with the larger pipe required for their capacity. The total anticipated additional cost of increasing from an 8” sewer line to a 12” line is \$107,121.44.

**ATTACHMENTS:**

Letter of Agreement from Oakhull Investments, LLC to fund increased sewer line

		BOARD PRIORITY GOALS
	Priority #1	Student Growth
	Priority #2	Honor and Support Staff
X	Priority #3	Community and Stakeholder Relationships
X	Priority #4	Financial Integrity

**RECOMMENDATION:**

Approve agreement to increase the size of the sewer line for junior high #4 from 8 inches to 12 inches with Oakhull Investments, LLC paying the district \$107,121.44 for this increase.



March 7, 2025

Stephen Mott, CTSBO  
Project Manager  
Waxahachie Independent School District  
411 N. Gibson Street  
Waxahachie, TX 75165

*Hand Delivered 3/10/2025*

**Subject: Agreement for Sewer Line Upgrade and Capacity Allocation**

Dear Stephen,

Thank you for your ongoing coordination and for the opportunity to partner with Waxahachie Independent School District (WISD) on the necessary infrastructure improvements supporting the development of this area. We appreciate the district's collaboration in ensuring that the upgraded utilities align with the long-term growth and development objectives of both WISD and our project.

In response to your request, Oakhull Investments LLC agrees to pay the amount of \$107,121.44 upfront to Waxahachie ISD for the sewer line upgrade from 8 inches to 12 inches. As part of this agreement, we are securing our exclusive capacity allocation within this upgraded sewer line to accommodate our planned development, defined as the area bound by Interstate 35 to the west, Italy Road to the east, the bypass to the north, and extending south toward Lake Waxahachie, Highway 77, and the old railroad line.

This increased capacity is essential for our project, and our commitment to funding this improvement is predicated on the understanding that this capacity will be allocated specifically for our development needs. While we acknowledge the benefit of the infrastructure upgrade to the district, this expansion is not intended to be reserved for WISD's future development needs, but rather to secure sufficient capacity for our planned project.

Additionally, our agreement includes access to connect to the 12" sewer stub-out south of the spur at the shared property line of the future Jr. High via easement. This access is an essential component of our infrastructure planning and is a condition of our commitment to funding the sewer upgrade.

Please confirm receipt of this letter and we will issue the check. Once finalized, we look forward to the updated drawings being submitted to the city for approval and to seeing the work move forward.

Best regards,



Chad Adams  
Oakhull Investments LLC  
Attachments: Invoice and Sewer Line Drawing

## Attachments:

1. Invoiced Change Order for Sewer Upgrade to 12"
2. Preliminary Plans showing proposed sewer that needs to be Upgraded to 12"



11050 Ables Lane Dallas, TX 75229  
Telephone (214) 265-6569

## Subcontract Change Request

Moss Utilities Submits the Following Change Request:		Project: <b>2501</b>	DATE: <b>2/28/2025</b>
		Project Manager: <b>April Seleska</b>	ROM: <b>1</b>
CUSTOMER NAME:		JOB DESCRIPTION:	
<b>Pogue Construction</b>		<b>Waxahachie ISD Creek HS</b>	
STREET:		ADDRESS:	
<b>1513 Brae Central</b>			
CITY:	STATE:	CITY:	COUNTY:
<b>McKinney</b>	<b>TX</b>	<b>Waxahachie</b>	<b>TX</b>

### Scope Description:

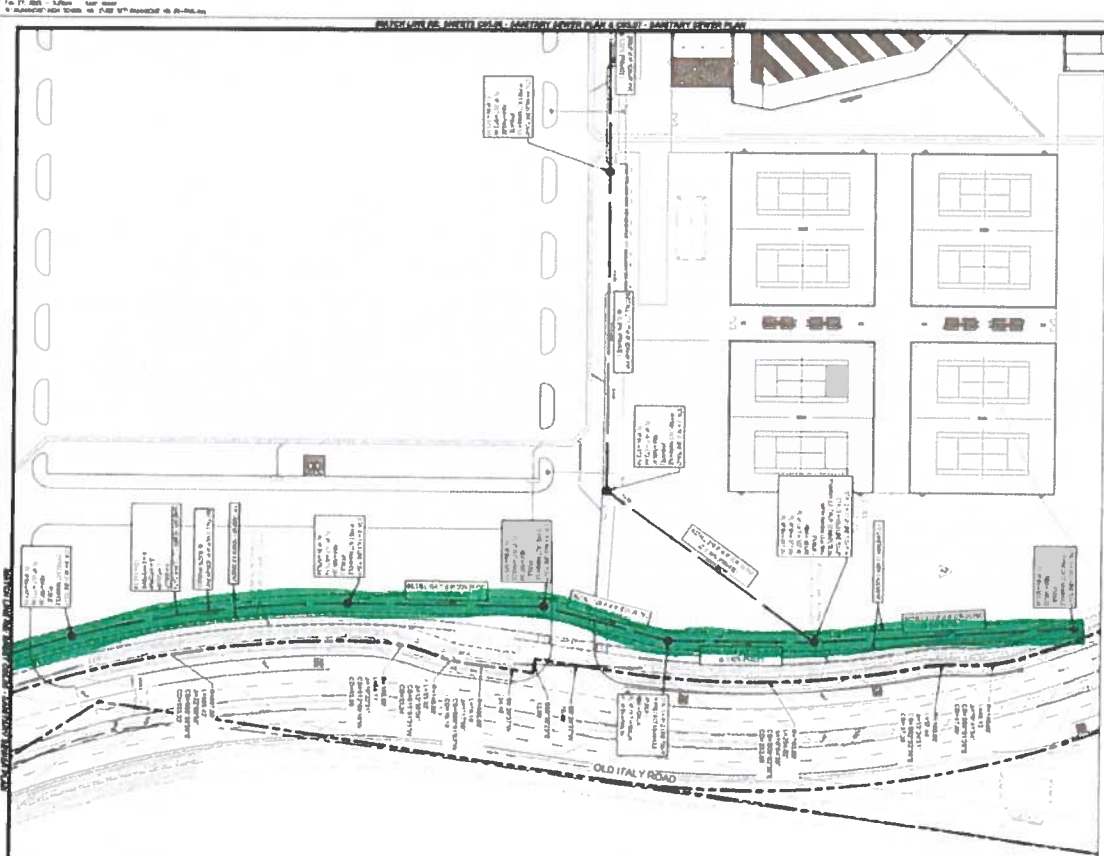
Pricing option to increase 8" PVC Public Sewer along Old Italy Road to 12" PVC with 6" thick concrete cap

	Qty	Unit	
<b>Public Sewer</b>			
1 Price Increase from 8" PVC SDR-26 to 12" PVC SDR-26 with 6" Concrete cap	2450	LF	
			<b>Public Sewer Total: \$ 94,325.00</b>
<b>Miscellaneous Items</b>			
1 Central stockpile	200	CY	
			<b>Misc Total: \$ 700.00</b>
<b>Maintenance Bond</b>			
1 Additional Maintenance Bond (For Public Work Only)	1	LS	
			<b>Additional Maintenance Bond Total: \$ 2,358.13</b>

### Notes:

<b>Water Total:</b>	\$	-
<b>Sewer Total:</b>	\$	94,325.00
<b>Storm Drainage Total:</b>	\$	-
<b>Miscellaneous Total:</b>	\$	700.00
<b>Maintenance Bond Total:</b>	\$	2,358.13
<b>10% Overhead &amp; Profit</b>	\$	9,738.31
<b>Total Change Request:</b>	<b>\$</b>	<b>107,121.44</b>

Upgrade to 12"



**NOTES:**  
 1. ALL UTILITIES SHOWN ARE BASED ON RECORD DRAWINGS AND FIELD SURVEY.  
 2. THE PROPOSED UTILITY LINE IS SHOWN IN GREEN.  
 3. THE EXISTING UTILITY LINE IS SHOWN IN BLACK.  
 4. THE PROPOSED UTILITY LINE IS TO BE INSTALLED AT A DEPTH OF 12 INCHES.  
 5. THE EXISTING UTILITY LINE IS TO BE MAINTAINED AT ITS CURRENT DEPTH.  
 6. THE PROPOSED UTILITY LINE IS TO BE INSTALLED IN A TRENCH 24 INCHES WIDE.  
 7. THE EXISTING UTILITY LINE IS TO BE MAINTAINED IN A TRENCH 24 INCHES WIDE.  
 8. THE PROPOSED UTILITY LINE IS TO BE INSTALLED IN A TRENCH 24 INCHES WIDE.  
 9. THE EXISTING UTILITY LINE IS TO BE MAINTAINED IN A TRENCH 24 INCHES WIDE.  
 10. THE PROPOSED UTILITY LINE IS TO BE INSTALLED IN A TRENCH 24 INCHES WIDE.



**LEGEND:**  
 - PROPOSED UTILITY LINE (GREEN)  
 - EXISTING UTILITY LINE (BLACK)  
 - PROPOSED UTILITY TRENCH (DASHED)  
 - EXISTING UTILITY TRENCH (DASHED)  
 - PROPOSED UTILITY VALVE (CIRCLE)  
 - EXISTING UTILITY VALVE (CIRCLE)  
 - PROPOSED UTILITY MANHOLE (SQUARE)  
 - EXISTING UTILITY MANHOLE (SQUARE)



**EXISTING UTILITY LOCATIONS:**  
 - 12" WATER MAIN  
 - 12" SANITARY SEWER  
 - 12" GAS MAIN  
 - 12" ELECTRIC MAIN  
 - 12" TELEPHONE MAIN  
 - 12" CABLE MAIN

**PROPOSED UTILITY LOCATIONS:**  
 - 12" WATER MAIN  
 - 12" SANITARY SEWER  
 - 12" GAS MAIN  
 - 12" ELECTRIC MAIN  
 - 12" TELEPHONE MAIN  
 - 12" CABLE MAIN

**GENERAL NOTES:**  
 1. ALL UTILITIES SHOWN ARE BASED ON RECORD DRAWINGS AND FIELD SURVEY.  
 2. THE PROPOSED UTILITY LINE IS SHOWN IN GREEN.  
 3. THE EXISTING UTILITY LINE IS SHOWN IN BLACK.  
 4. THE PROPOSED UTILITY LINE IS TO BE INSTALLED AT A DEPTH OF 12 INCHES.  
 5. THE EXISTING UTILITY LINE IS TO BE MAINTAINED AT ITS CURRENT DEPTH.  
 6. THE PROPOSED UTILITY LINE IS TO BE INSTALLED IN A TRENCH 24 INCHES WIDE.  
 7. THE EXISTING UTILITY LINE IS TO BE MAINTAINED IN A TRENCH 24 INCHES WIDE.  
 8. THE PROPOSED UTILITY LINE IS TO BE INSTALLED IN A TRENCH 24 INCHES WIDE.  
 9. THE EXISTING UTILITY LINE IS TO BE MAINTAINED IN A TRENCH 24 INCHES WIDE.  
 10. THE PROPOSED UTILITY LINE IS TO BE INSTALLED IN A TRENCH 24 INCHES WIDE.

C05.04

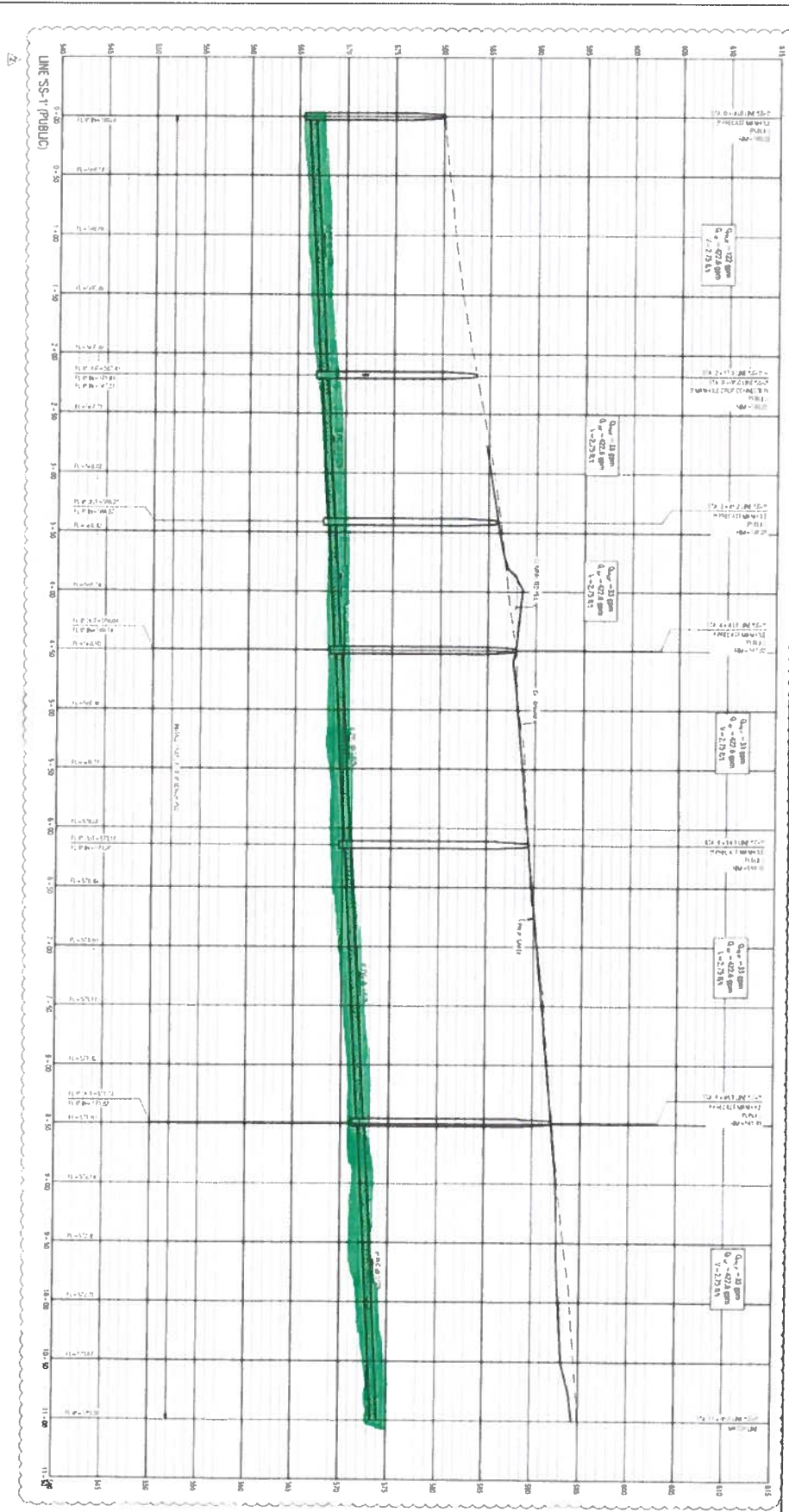
23-0000.00  
 AMERICAN SIDER  
 PLAN

129.479 ACRES - LOT 1 BLOCK "A"  
 HIGH SCHOOL #2 ADDITION  
 S. M DURRET - WM STEWART SURVEY - ABST. 272 - 1956  
 CITY OF WAXAHACHE, TARRANT COUNTY, TEXAS  
 ZONED SF-1 SINGLE FAMILY 1  
 DATE 09-15-2023 CASE 9P-186-2024 PROP ID: 294908

YIN&ARCHITECTS  
 2000 W. WAXAHACHE AVENUE, SUITE 100  
 WAXAHACHE, TEXAS 76798  
 TEL: 817.871.1234  
 FAX: 817.871.1235  
 WWW.YINANDARCHITECTS.COM



upgrade  
 to 12"



**REVISIONS**

NO.	DATE	DESCRIPTION
1	02/03/23	ISSUED FOR PERMIT

Scale: 1" = 20'  
 Date: 02/03/23

**C05.08**

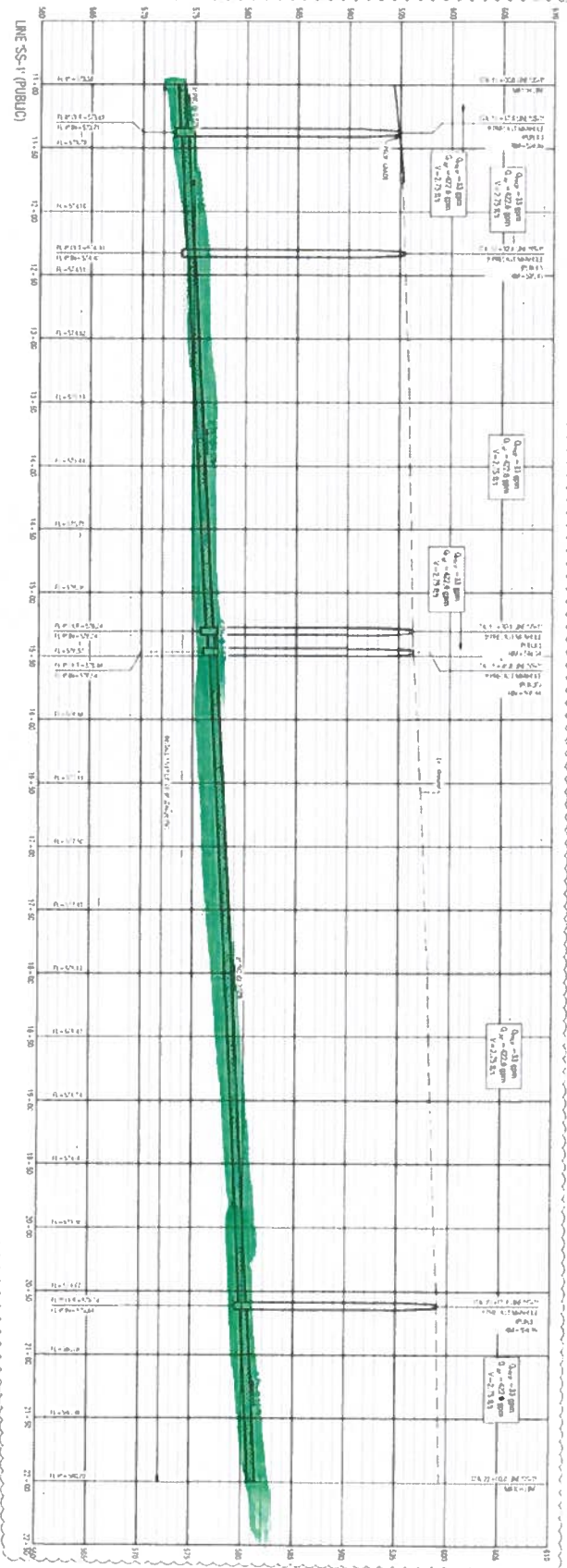
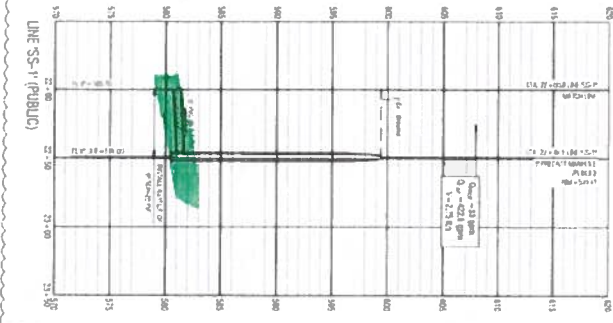
**SMARTER SEWER PROJECTS**  
 23-083.00




129.479 ACRES - LOT 1 BLOCK "A"  
 HIGH SCHOOL #2 ADDITION  
 S. M DURRET - WM STEWART SURVEY - ABST. 272 - 1956  
 CITY OF WAXAHACHIE, ELLIS COUNTY, TEXAS  
 307 ZONED SF-1 SINGLE FAMILY 1  
 DATE 08-15-2023 CASE SP-185-2024 PROP ID. 294908

**VLN ARCHITECTS**  
 VLN ARCHITECTS, INC.  
 1000 W. WAXAHACHIE BLVD.  
 WAXAHACHIE, TEXAS 75165  
 TEL: 940.939.8888  
 FAX: 940.939.8889  
 WWW.VLNARCHITECTS.COM





 Upgrade to  
12"

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Scale: 1" = 20'  
 Date: 02/22/23

**C05.09**  
 QUANTITY INDEX  
 PROFILES  
 23-083.00

Professional Engineer  
 State of Texas  
 License No. 12345  
 Exp. 02/28/24

129.479 ACRES - LOT 1 BLOCK "A"  
 HIGH SCHOOL #2 ADDITION  
 S. M. DURRET - WM STEWART SURVEY - ABST. 272 - 1958  
**308** OF WAXAHACHIE, ELLIS COUNTY, TEXAS  
 ZONED SF-1 SINGLE FAMILY 1  
 DATE 09-15-2023 CASE SP-188-2024 PROP ID. 294908

**VINK ARCHITECTS**  
 1414. Addison Ave.  
 Suite 100  
 Dallas, TX 75201  
 Phone: 214.742.1111  
 Email: info@vink.com