



Waxahachie Independent School District
411 North Gibson Street
Waxahachie, TX 75165
972-923-4631
www.wisd.org
Meeting Live Stream: <https://www.youtube.com/waxahachieisd>

Special Meeting | AGENDA
August 31, 2020
5:00 PM

A Special Meeting of the Board of Trustees of Waxahachie Independent School District will be held August 31, 2020, beginning at 5:00 PM in the Waxahachie ISD Administration Building.

The subjects to be discussed or considered or acted upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

I. BOARD MEETING - 5:00 P.M.

A. CALL TO ORDER.

1. Announcement in the Boardroom by presiding officer that a quorum is present, that the meeting has been duly called, and that notice of the meeting has been duly posted for time and manner required by law.

II. CLOSED SESSION. Section 551.001 et seq. (if necessary)

- A. Deliberation regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, including discussing complaints, hiring, resignation, termination, proposal for non renewal, proposal for termination, evaluation, promotion or demotion of personnel. Gov't Code 551.074
- B. Deliberating the purchase, exchange, lease or value of real property. Gov't Code 551.072
- C. Deliberation regarding security devices, personnel deployment, or security audits. Gov't Code 551.076.
- D. Consulting privately with the board's attorney concerning contemplated litigation. Gov't Code 551.071.
- E. Discussion regarding the duties and responsibilities of School Board members. Gov't Code 551.074.

III. RECONVENE TO OPEN SESSION.

- A. Invocation and Pledges of Allegiance to the American and Texas Flags.

IV. OPEN FORUM: Hearing of individuals or committees.

V. HUMAN RESOURCES.

- A. Consideration to approve the personnel report as recommended by the superintendent that include employment, retirements, resignations, position changes, and potential additional positions.

VI. REPORTS.

- A. First review of proposed change to WISD Board Policy EIC(Local) regarding calculation of final rankings for valedictorian and salutatorian.
- B. COVID-19 protocols for close contact.

VII. OPEN PUBLIC HEARING.

- A. Conduct a public hearing to discuss the 2020-2021 Waxahachie ISD district budget and proposed school tax rate.
- B. Conduct a public hearing to discuss the agenda item related to District of Innovation.

VIII. CLOSE PUBLIC HEARING.

IX. CONSENT AGENDA.

- A. Consideration and possible action to amend the final 2019-2020 budget.
- B. Consideration with possible action to approve the list of T-TESS appraisers.

- C. Consideration with possible action to approve resolution committing fund balance as of August 31, 2020.
- D. Consideration with possible action to approve a Contract for Election Services with Ellis County Elections Office for the November 3, 2020 Trustee Election and the Notice of Election.
- E. Consideration with possible action to approve an amendment to the WISD District of Innovation Plan related to K-4 class size waiver to allow flexibility with students transitioning between on-line and in-person instruction.
- F. Consideration with possible action to approve renewal of unemployment compensation insurance with TASB RMF for the period of October 1, 2020 through September 30, 2021.
- G. Consideration with possible action to approve the Credit by Exam methods and dates.
- H. Consideration with possible action to authorize submission of applications related to coronavirus/COVID-19 and delegate authority to administration as necessary.

X. ACTION ITEMS.

- A. Consideration with possible action to adopt the 2020-2021 fiscal year budgets for General Fund, Debt Service Fund, and Child Nutrition Fund.
- B. Consideration with possible action to approve ordinance to adopt 2020 tax rates - M&O rate of 0.9815 and I&S rate of \$0.3839 with a total tax rate of \$1.3654 per \$100 valuation.
- C. Consideration with possible action to approve adjustment to the 2020-2021 Academic Calendar.

XI. ADJOURN.

Audience participation is limited to the time allotted for those individuals who submit a Public Comment Card indicating the agenda or non-agenda topic they wish to address. At all other times during Board Meetings, the audience shall not enter into discussion or debate on matters being considered by the Board, unless requested by the presiding officer. Speaker presentation time will be set by the Board President at the Board dais. No action may be taken regarding the information received by the Board.

In accordance with state law, public comment may not be used to voice a complaint involving the naming of specific individuals, including but not limited to the names of district employees or students, even if the matter is listed on the agenda. Additionally, no information that may be reasonably linked to an individual person may be spoken about during public comment. All complaints may be directed through the appropriate administrative channels before being presented to the Board:

Students/Parents – Board Policy FNG(LOCAL);
 Employee – Board Policy DGBA(LOCAL); or,
 Community Member – Board Policy GF(LOCAL).

This agenda (one or more pages) is part of a document attached and entitled NOTICE OF MEETING in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551. The Waxahachie ISD Administration Building, Board Room, 411 North Gibson Street, Waxahachie, Texas, 75165 is wheelchair accessible. A curb slope entry is available at the rear entrance.

Waxahachie ISD
BOARD OF TRUSTEES

Date: **August 31, 2020**_____

Subject: **Human Resources Report**_____

Presented by: **Monica James**_____

Action

Background:

Consideration to approve the personnel report as recommended by the superintendent and as presented in closed session that includes employment, retirements, resignations, position changes, creation of new positions, and reclassification of existing positions.

Recommendation:

The Board is asked to approve the report as presented in closed session.

Waxahachie ISD
BOARD OF TRUSTEES

Date: August 31, 2020
Subject: Proposed Change –
Board Policy EIC(Local)

REPORTS

Background:

Prior to the commencement of this school year, WISD transitioned from nine-week grading periods to six-week grading periods. This change necessitates a change to WISD Board Policy EIC (Local) which governs the calculation of final rankings for valedictorian and salutatorian. Prior to this year, these calculations were made at the conclusion of the third nine-week grading period. Administration proposes amending this provision to move the calculation of final rankings for valedictorian and salutatorian to the conclusion of the fifth six-week grading period.

Dr. Averett will also update the Board on progress made toward resolving concerns about class rank/testing from home as it relates to face-to-face versus on-line learning.

Recommendation:

Administration is presenting the proposed change to WISD Board Policy EIC (Local) as a first review. Administration will bring the proposed policy change back before the Board on September 14 with a recommendation for formal approval.

ACADEMIC ACHIEVEMENT
CLASS RANKING

EIC
(LOCAL)

Calculation

The District shall include in the calculation of class rank only semester grades earned in grades 9–12 for high school credit in the following subjects: English, mathematics (not including math electives), science, and social studies.

District-approved distance learning courses in these subjects, including approved courses taken through the Texas Virtual School Network (TxVSN), shall be included in class rank calculations.

Exclusions

The calculation of class rank shall exclude grades earned in or by credit by examination, with or without prior instruction; summer school courses, except courses taken for acceleration; and distance learning courses not approved for this purpose.

Weighted Grade Point Average (GPA)

The District shall convert grades earned in eligible courses to grade points in accordance with the following chart and shall calculate a weighted GPA:

Numeric Grade	Dual Credit, Advanced Placement (AP), and Pre-AP	Regular	Letter Grade
97–100	6.00	4.00	A
93–96	5.75	3.75	A
90–92	5.50	3.50	A
85–89	5.25	3.25	B
80–84	5.00	3.00	B
75–79	4.50	2.50	C
70–74	4.00	2.00	D

Transferred Grades

When a student transfers grades for properly documented and eligible courses, the District shall assign weight to those grades based on the categories and grade weight system used by the District.

Students transferring into the District shall receive the numerical grade that was earned in courses at another school. Letter grades shall be recorded as follows:

Conversion Scale							
A+	98	B+	88	C+	78	D+	74
A	95	B	85	C	77	D	72
A-	92	B-	82	C-	75	D-	70
						F	60

Local Graduation Honors

Class rank for all students in grades 10–12 shall be calculated three times per year, following the first full semester, the second full semester, and at the completion of all summer school programs. Official class rankings for students in grade 9 shall be calculated only after the completion of the second full semester and all summer school programs.

For the purpose of determining honors to be conferred during graduation activities, the District shall calculate class rank using grades available at the time of calculation at the end of the ~~third nine-week~~ **fifth six week** grading period of the senior year. The grade for the third nine-week grading period shall be used as the semester grade for this purpose.

For the purpose of applications to institutions of higher education, the District shall also calculate class ranking as required by state law. The District's eligibility criteria for local graduation honors shall apply only for local recognitions and shall not restrict class ranking for the purpose of automatic admission under state law. [See EIC(LEGAL)]

Valedictorian,
Salutatorian, and
Distinguished
Scholar

The valedictorian, salutatorian, and distinguished scholar shall be the eligible students with the highest, second highest, and third highest ranking, respectively. To be eligible for such recognition, a student must:

1. Have been continuously enrolled in the same high school in the District for the three school years immediately preceding graduation;
2. Have completed the Recommended Program, the Advanced/Distinguished Achievement Program, or the foundation program with the distinguished level of achievement; and
3. Be graduating after exactly eight semesters of enrollment in high school.

Breaking Ties

In case of a tie in weighted grade point averages among the top ranking students, the following methods shall be used to determine who shall be recognized as salutatorian or valedictorian:

1. The weighted grade point average shall be computed to a sufficient number of decimal places until the tie is broken.
2. However, if a tie still remains, the student with the highest numerical grade average of all Pre-AP, AP, and dual credit courses taken shall be designated.

Waxahachie ISD
BOARD OF TRUSTEES

Date: **August 31, 2020**

Subject: **COVID-19 Close Contact Protocol**



Background:

Protocols for positive COVID-19 cases in the district and for close contact have been developed.

This document covers scenarios for positive tests for students, staff, and visitors.



Fall 2020

Protocols for COVID-19 on Campus

Last Updated 8.20.20

wisd.org

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COVID-19 Disease Mitigation Guidelines

Waxahachie Independent School District adopted [COVID-19 Disease Mitigation Guidelines](#) to protect the health and well-being of Waxahachie ISD employees and students. These guidelines govern the protocols for employees and students to follow while physically present at a Waxahachie ISD campus. Pursuant to those guidelines, Waxahachie ISD has adopted these protocols for responding to a confirmed case of COVID-19 or an individual with symptoms likely to be COVID-19 at a Waxahachie ISD campus. These guidelines have been developed with input from campus-based and central office personnel.

The campus principal is expected to work closely with his/her campus nurse and the district nurse coordinator (“Nursing”) to implement these guidelines and coordinate the campus response to a confirmed positive case of COVID-19.

Reporting

Parents are required to notify the campus when their child will be absent because the student is experiencing symptoms of COVID-19. Parents are also required to notify the campus if their child tests positive for COVID-19. Campuses may also be informed of a positive test result by county health departments.

Staff are expected to monitor students for symptoms of COVID-19 and should send any student experiencing symptoms to the campus nurse for a clinical assessment.

Staff who begin experiencing symptoms of COVID-19 while at work must report to the campus nurse for a clinical assessment and if the nurse determines the individual meets the criteria for symptoms likely to be COVID-19, the staff member must contact Human Resources or the district nurse coordinator to complete the COVID-19 Employee Reporting Form to report the staff member’s quarantine and inform the staff member’s principal.

Symptoms include:

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue

- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

Definitions

- Close contact: Close contact is defined by TEA as (a) being directly exposed to lab-confirmed infectious secretions, e.g., being coughed on, OR (b) being within 6 feet of a lab-confirmed positive individual for a cumulative duration of 15 minutes; however, additional factors such as case/contact masking, ventilation, presence of dividers, and case symptomology may affect this determination.
- Confirmed case: individual receives positive COVID-19 test
- Infectious period: 48 hours prior to symptom onset or positive test (if no symptoms) until the individual has completed the applicable quarantine period
- Symptoms likely to be COVID-19: *new onset of at least two of the following symptoms: chills, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, or diarrhea OR new onset of at least one of the following symptoms: fever, cough, shortness of breath, or difficulty breathing*
- Quarantine period:
 - for confirmed case:* at least 10 days have passed since symptom onset AND symptoms have improved
 - for symptoms likely to be COVID-19:* until the individual is symptom-free for 24 hours and one of the following: 1) at least 10 days have passed since symptom onset; 2) the individual receives a negative test; 3) a physician identifies the individual's symptoms as something other than COVID-19
 - for close contact with confirmed case:* 14 days after the last day of close contact with the individual during the period of time for which they are under quarantine

Protocols for COVID-19 Positive Case or COVID-19 Symptoms-Student

Initial Notification

Symptoms of COVID-19

1. Upon learning that a student is experiencing symptoms of COVID-19, staff will notify the campus nurse and direct the student to the nurse for a clinical assessment. If the student is not wearing a face covering/mask, please give them a disposable mask to put on before they go to the nurse.
2. If the nurse determines the student meets the criteria for symptoms likely to be COVID-19, the nurse must immediately notify Nursing to complete these protocols. If the student does not meet the criteria for symptoms likely to be COVID-19, the nurse will follow the district policy for student exclusion from school.
3. If the student is displaying symptoms likely to be COVID-19 as determined by the nurse, the nurse must contact the parents for the student to be picked up within 1 hour. The student should be referred to their physician for further evaluation and the nurse should request that the parent report any COVID-19 testing to the school.
4. The nurse will enter the appropriate code for the symptomatic student in Skyward.
5. Upon confirmation of a positive COVID test, immediately conduct a Close Contact Review. The goal should be to complete the Close Contact Review within 48 hours of notification of positive test.

Confirmed Case

1. Upon learning that a student has a confirmed case of COVID-19, immediately notify Nursing, who will report the confirmed case to the appropriate county health department.
2. Determine the date of symptom onset or the positive test, if no symptoms, and request to speak with the student, or ask the parent to speak with the student, to identify any individuals the student may have come in close contact with during the infectious period. Inform the parent of the student of the appropriate quarantine period.
3. If the student has not already been counted absent, inform the PEIMS clerk or attendance clerk of the absence so they can enter the appropriate code in Skyward.
4. Immediately conduct a Close Contact Review. The goal should be to complete the Close Contact Review within 48 hours of notification of a confirmed positive.

Close Contact Review

- Step 1.** Determine if the student was present at school or a school activity during the infectious period.
If NO, proceed to **Step 10**, if YES, proceed to **Step 2**
- Step 2.** Review the schedule of the student to determine which students or staff members may have knowledge of the student's movements while at school during the infectious period.
- Step 3.** Review any other documents or information that may help to identify the student's movements while at school during the infectious period (e.g. seating charts, scheduled classes at other Waxahachie ISD facilities). **Use video footage only if absolutely necessary, and if used save video footage for the student's file.**
- Step 4.** Determine if the student is a bus-rider and if so, contact transportation to obtain a list of other students who rode the same bus as the student during the infectious period.
- Step 5.** **If the student is involved in extracurricular activities (e.g. Fine Arts, Athletics, etc.),** contact the appropriate extracurricular personnel (e.g. the Athletic Director or Director of Fine Arts) to assist with the Close Contact Review process.
- Step 6.** Interview students and staff who have knowledge of the movements of the student with a confirmed case or who exhibited symptoms while at school during the infectious period (e.g. the student, the teachers of the student, other students in the student's class, etc.) to determine if the student has come into close contact with any other students or staff. **Be sure to protect the confidentiality of the student in these interviews as much as possible.**
- Step 7.** Based on the information gathered, identify any student or staff member who came into close contact with the student while the student was at school during the infectious period. **Document the list** of individuals as "contacts."
- Step 8.** Report the list to Nursing who will report the list of contacts to the appropriate county health department if necessary.
- Step 9.** Provide separate **written notification** via email to each staff member and the parents of each student who came into close contact with the student with a confirmed case directing them to self-quarantine for 14 days from the last date of close contact.
- Step 10.** Provide general **written notification** to the campus that one or more members of the campus community has tested positive for or exhibited symptoms that could be COVID-19 and that all those impacted have been notified, or that no one was impacted because the individual was not at school during the infectious period. This communication may be sent at the end of the school day and include the total number for that day.

Potential Questions for Close Contact Reviews

The following are questions for consideration when conducting a close contact review. Administrators and supervisors should use good judgement in determining what questions might be appropriate.

- **ELEMENTARY STUDENTS**
 - Can you describe how you feel right now?
 - Who have you talked with about how you are feeling?
 - Who have you stood close to or sat next to in the last two days?
 - Where have you gone in the last two days?
 - Is there anyone in your family that may feel bad?
- **SECONDARY STUDENTS**
 - Can you describe how you feel?
 - Who were you within six feet of during the last 48 hours?
 - Retrace your steps throughout the day. Did you leave the class at any other time other than passing periods? Where did you go?

Follow-Up

1. Determine if the student has siblings at any other campus in the District and if so, inform that campus of the student's status so that the campus can take appropriate action.
2. If the student has a confirmed case and is involved with UIL activities, the relevant campus personnel must work with the appropriate central department (e.g. Athletics, Fine Arts, etc.) to notify the opposing school and sports/contest officials for any game or contest the student participated in during the infectious period.
3. Utilize the provided [campus case dashboard](#) to track the quarantine period for the student to ensure the student does not return to school prior to the end of the quarantine period.
4. Upon completing the appropriate quarantine period, the student must provide a letter of good health from a physician prior to returning to school.

Protocols for COVID-19 Positive Case or COVID-19 Symptoms-Staff

Initial Notification – Campus Staff

NOTE: Itinerant staff should notify their direct supervisor who will work with the principal of each campus the staff member traveled to during the infectious period to ensure completion of these protocols as appropriate.

Symptoms of COVID-19

1. Upon learning that a staff member is experiencing symptoms of COVID-19, direct the staff member to the nurse for a clinical assessment.
2. If the nurse determines the staff member meets the criteria for symptoms likely to be COVID-19, the nurse must immediately notify Nursing to complete these protocols. If the staff member does not meet the criteria for symptoms likely to be COVID-19, the nurse will follow the district policy for staff exclusion from work.
3. If necessary, direct the staff member to report their quarantine to the Benefits Coordinator and direct them to complete any necessary paperwork.
4. Determine the date of symptom onset and ask the staff member to identify any individuals the staff member may have had close contact with during the infectious period. Inform the staff member of the appropriate quarantine period.
5. Immediately conduct a Close Contact Review. The goal should be to complete the Close Contact Review within 48 hours of notification of a positive test.

Confirmed Case

1. Upon learning that a staff member has a confirmed case of COVID-19, immediately notify the Waxahachie ISD Nurse Coordinator (“Nursing”) by email. Nursing will report the confirmed case to the appropriate county health department.
2. Direct the staff member to contact the Benefits Coordinator, who will complete the COVID Notification Form in Employee Records. The Benefits Coordinator will assist the employee with completing the necessary leave forms. Staff should contact the Benefits Coordinator with questions regarding leave.
3. Determine the date of symptom onset or the positive test, if no symptoms, and ask the staff member to identify any individuals the staff member may have had close contact with during the infectious period. Inform the staff member of the appropriate quarantine period.

4. Immediately conduct a Close Contact Review. The goal should be to complete the Close Contact Review within 48 hours of notification of a confirmed positive.

Close Contact Review – Campus Staff

- Step 1.** Determine if the staff member was present at school or a school activity during the infectious period. The campus principal or designated staff will conduct reviews.
If NO, proceed to **Step 9**, if YES, proceed to **Step 2**
- Step 2.** Review the schedule of the staff member to determine which employees may have knowledge of the staff member’s movements while at school during the infectious period.
- Step 3.** Review any other documents or information that may help to identify the staff member’s movements while at school during the infectious period (e.g. calendar appointments, facility log-in records, video footage).
- Step 4.** Interview employees who have knowledge of the movements of the staff member with a confirmed case or who exhibited symptoms likely to be COVID-19 while at school during the infectious period (e.g. the staff member, other members of the staff member’s team, the staff member’s direct supervisor, etc.) to determine if the staff member has come into close contact with any students or other employees or if the staff member participated in any meetings or other gatherings where the staff member may have come into close contact with other employees.
Be sure to protect the confidentiality of the staff member in these interviews as much as possible.
- Step 5.** Determine if the staff member has visited any other Waxahachie ISD facilities or activities during the infectious period and interview necessary employees to determine the movements of the staff member at those facilities or activities.
- Step 6.** Based on the information gathered, identify any student or employee who came into close contact with the staff member while the staff member was at school during the infectious period. Document the list of individuals as “contacts”.
- Step 7.** Report the list to Nursing who will report the list of contacts to the appropriate county health department if necessary.
- Step 8.** Provide separate written notification via email to each employee and the parents of each student who came into close contact with the staff member with a confirmed case directing them to self-quarantine for 14 days from the last date of close contact.
- Step 9.** Provide general written notification to the campus that one or more members of the campus community has tested positive for or exhibited symptoms likely to be COVID-19 and that all those

impacted have been notified, or that no one was impacted because the individual was not at school during the infectious period. This communication may be sent at the end of the school day and include the total number for that day.

Potential Questions for Close Contact Reviews

The following are questions for consideration when conducting a close contact review. Administrators and supervisors should use good judgement in determining what questions might be appropriate.

- **EMPLOYEES** *(Interviews should be conducted by a supervisor only)*
 - When was the onset of your symptoms?
 - Who were you within six feet of during the last 48 hours?
 - Have you been tested for COVID-19? If yes, when?
 - Have you been in close contact with anyone who has tested positive for COVID-19?
 - Have you reported to any other Waxahachie ISD facilities in the past 48 hours?

Follow-Up

1. If the staff member has a confirmed case and is involved in UIL activities, the relevant campus personnel must work with the appropriate central department (e.g. Athletics, Fine Arts, etc.) to notify the opposing school and sports/contest officials for any game or contest the staff member participated in during the infectious period.
2. Utilize the provided [campus case dashboard](#) to track the quarantine period for the staff member to ensure the individual does not return to work prior to the end of the quarantine period.
3. Upon completing the appropriate quarantine period, the staff member must provide a letter of good health from a physician prior to returning to school.
4. Upon receiving the letter of good health, upload the document to the staff member's quarantine report in PowerSchools and indicate the staff member's return to work date.

Initial Notification – Department Staff

NOTE: Itinerant staff should notify their direct supervisor who will work with the principal of each campus the staff member traveled to during the infectious period to ensure completion of these protocols as appropriate.

Symptoms of COVID-19

1. Upon learning that a staff member is experiencing symptoms of COVID-19, direct the staff member to the Nurse Coordinator or HR Benefits Coordinator for an assessment.
2. If it is determined the staff member meets the criteria for symptoms likely to be COVID-19, the nurse coordinator and Benefits Coordinator will collaborate to complete these protocols. If the staff member does not meet the criteria for symptoms likely to be COVID-19, the Nursing or benefits coordinator will follow

the district policy for staff exclusion from work.

3. If necessary, direct the staff member to report their quarantine to the Benefits Coordinator and direct them to complete any necessary paperwork.
4. Determine the date of symptom onset and ask the staff member to identify any individuals the staff member may have had close contact with during the infectious period. Inform the staff member of the appropriate quarantine period.
5. Nursing or Benefits Coordinator will Immediately conduct a Close Contact Review. The goal should be to complete the Close Contact Review within 48 hours of notification of a positive test.

Confirmed Case

6. Upon learning that a staff member has a confirmed case of COVID-19, immediately notify the Waxahachie ISD Nurse Coordinator (“Nursing”) by email. Nursing will report the confirmed case to the appropriate county health department.
7. Direct the staff member to contact the Benefits Coordinator, who will complete the COVID Notification Form in Employee Records. The Benefits Coordinator will assist the employee with completing the necessary leave forms. Staff should contact the Benefits Coordinator with questions regarding leave.
8. Determine the date of symptom onset or the positive test, if no symptoms, and ask the staff member to identify any individuals the staff member may have had close contact with during the infectious period. Inform the staff member of the appropriate quarantine period.
9. Immediately conduct a Close Contact Review. The goal should be to complete the Close Contact Review within 48 hours of notification of a confirmed positive.

Close Contact Review – Department Staff

Step 1. Nursing or benefits coordinator will determine if the staff member was present at school or a school activity during the infectious period.

If NO, proceed to **Step 9**, if YES, proceed to **Step 2**

Step 2. Nursing or benefits coordinator will be responsible for each review process. Review the schedule of the staff member with the department supervisor to determine which employees may have knowledge of the staff member’s movements while at school during the infectious period.

Step 3. Review any other documents or information that may help to identify the staff member’s movements while at school during the infectious period (e.g. calendar appointments, facility log-in records, video footage).

Step 4. The benefits coordinator or Nursing will Interview employees who have knowledge of the movements of the staff member with a confirmed case or who exhibited symptoms likely to be COVID-19 while at school during the infectious period (e.g. the staff member, other members of the

staff member's team, the staff member's direct supervisor, etc.) to determine if the staff member has come into close contact with any students or other employees or if the staff member participated in any meetings or other gatherings where the staff member may have come into close contact with other employees. **Be sure to protect the confidentiality of the staff member in these interviews as much as possible.**

- Step 5.** Determine if the staff member has visited any other Waxahachie ISD facilities or activities during the infectious period and interview necessary employees to determine the movements of the staff member at those facilities or activities.
- Step 6.** Based on the information gathered, identify any student or employee who came into close contact with the staff member while the staff member was at school during the infectious period. Document the list of individuals as "contacts".
- Step 7.** Nursing will report the list of contacts to the appropriate county health department if necessary.
- Step 8.** Provide separate written notification via email to each employee and the parents of each student who came into close contact with the staff member with a confirmed case directing them to self-quarantine for 14 days from the last date of close contact.
- Step 9.** Department leader or communications designee will provide general written notification to the campus and or department that one or more members of the campus/department community has tested positive for or exhibited symptoms likely to be COVID-19 and that all those impacted have been notified, or that no one was impacted because the individual was not at school during the infectious period. This communication may be sent at the end of the school day and include the total number for that day.

Potential Questions for Close Contact Reviews

The following are questions for consideration when conducting a close contact review. Administrators and supervisors should use good judgement in determining what questions might be appropriate.

- **EMPLOYEES** *(Interviews should be conducted by Nursing or benefits coordinator only)*
 - When was the onset of your symptoms?
 - Who were you within six feet of during the last 48 hours?
 - Have you been tested for COVID-19? If yes, when?
 - Have you been in close contact with anyone who has tested positive for COVID-19?
 - Have you reported to any other Waxahachie ISD facilities in the past 48 hours?

Follow-Up

1. Utilize the provided [campus case dashboard](#) to track the quarantine period for the staff member to ensure the individual does not return to work prior to the end of the quarantine period.
2. Upon completing the appropriate quarantine period, the staff member must provide a letter of good health from a physician prior to returning to school.
3. Upon receiving the letter of good health, upload the document to the staff member's quarantine report in PowerSchools and indicate the staff member's return to work date.

Protocols for COVID-19 Positive Case or COVID-19 Symptoms-Visitor

*At this time, the presence of visitors in Waxahachie ISD facilities will be extremely limited.

Initial Notification

Symptoms of COVID-19

1. Upon learning that a visitor is experiencing symptoms of COVID-19, request that the visitor not enter the campus or if they have already entered, request that the visitor leave immediately.
4. If the nurse determines the visitor's symptoms meet the criteria for symptoms likely to be COVID-19, the nurse must immediately notify the principal, who will work with Nursing to complete these protocols. If the visitor's symptoms do not meet the criteria for symptoms likely to be COVID-19, but are symptoms that would exclude an employee from work (for example, fever, vomiting, etc.), the visitor must leave immediately.
5. Determine the date of symptom onset and ask the visitor to identify any individuals the visitor may have had close contact with during the infectious period. Ask the visitor to inform the campus if a positive test is confirmed.
6. Immediately conduct a Close Contact Review. The goal should be to complete the Close Contact Review within 48 hours of notification of a positive test.

Confirmed Case

1. Upon learning that a visitor has a confirmed case of COVID-19, immediately notify the Waxahachie ISD Nurse

Coordinator (“Nursing”) by email. Nursing will report the confirmed case to the appropriate county health department.

2. Determine the date of symptom onset or the positive test, if no symptoms. Ask the visitor to identify any individuals the visitor had close contact with during the infectious period.
3. Immediately conduct a Close Contact Review. The goal should be to complete the Close Contact Review within 48 hours of notification of positive test.

Close Contact Review

- Step 1.** Interview the visitor to determine the visitor’s movements while at the campus.
- Step 2.** Review the visitor sign-in log to determine the reason for the visit to identify staff members who may have knowledge of the visitor’s movements while on the campus.
- Step 3.** Review any other documents or information that may help to identify the visitor’s movements while at school during the infectious period (e.g. calendar appointments, video footage).
- Step 4.** Interview employees who have knowledge of the movements of the visitor with a confirmed case or who exhibited symptoms likely to be COVID-19 while at school during the infectious period (e.g. any staff member associated with the reason for the visit) to determine if the visitor has come into close contact with any students or other employees. **Be sure to protect the confidentiality of the visitor in these interviews as much as possible.**
- Step 5.** Based on the information gathered, identify any student or employee who came into close contact with the visitor while the visitor was at school during the infectious period.
Document the list of individuals as “contacts”.
- Step 6.** Report the list to Nursing who will report the list of contacts to the appropriate county health department if necessary.
- Step 7.** Provide separate **written notification** via email to each employee and the parents of each student who came into close contact with the visitor with a confirmed case directing them to self-quarantine for 14 days from the last date of close contact.
- Step 8.** Provide general **written notification** to the campus that one or more visitors to the campus has tested positive for or exhibited symptoms likely to be COVID-19 and that all those impacted have been notified. This communication may be sent at the end of the school day and include the total number for that day.

Potential Questions for Close Contact Reviews

The following are questions for consideration when conducting a close contact review. Administrators and supervisors should use good judgement in determining what questions might be appropriate.

- **VISITORS** *(Interviews should be conducted by a campus administrator only)*
 - What was the purpose of your visit?
 - Have you been tested for COVID-19? If yes, what was the result?
 - Have you been in close contact with anyone who tested positive for COVID-19?
 - Did you interact with any students while on campus?
 - Did you interact with any employees while on campus?
 - How long were you within 6 feet of anyone while on campus?
 - Have you visited any other Waxahachie ISD facilities in the past 48 hours?

Follow-Up

1. Document the visitor's name and the information discovered in implementing these protocols to ensure the visitor does not return to a Waxahachie ISD facility during the quarantine period.
2. If the visitor is a parent, contact any other campus in which any other students of the visitor are enrolled to inform them of the need to exclude the visitor from Waxahachie ISD facilities.
3. If the campus is notified that a visitor who previously reported symptoms, but no positive test, has received a positive test result, notify Nursing who will report the confirmed case to the appropriate county health department. Return to Step 7 above and utilize the list of close contacts identified to provide appropriate notification.

Campus Closure Protocols

Immediate closure and subsequent reopening of Waxahachie ISD campuses during periods of peak COVID-19 activity may be necessary throughout the 2020-21 school year in order to maintain healthy school environments for Waxahachie ISD students and staff. School closures lasting up to five days, in accordance with Texas Education Agency (“TEA”) guidance, will allow for the completion of necessary Close Contact Reviews and implementation of mandatory quarantine procedures.

Campus closure protocols may be initiated by district officials if student or staff absenteeism reaches levels indicating the campus should be closed. If a campus is closed for absenteeism that results in attendance that is less than 10% of the prior year’s overall Average Daily Attendance, Waxahachie ISD will submit a waiver application to excuse missed instructional days from ADA and Foundation School Program funding calculations.

Protocols for Continuity of Education

During a closure, students may continue to receive instruction using online learning resources. In order to ensure the successful transition to online learning, campuses may coordinate the following actions:

- Conversion to online learning
- Distribution of Chromebooks and other technologies to support remote learning
- Distribution of hands-on classroom materials
- Campuses will develop processes for distribution of technology and educational materials needed by students during the campus closure. Procedures and related information will be distributed to parents/guardians at the time of the closure.

Protocols for Continuity of Child Nutrition Programs

Continuity of nutritional programming will be critical for students and families who rely on Waxahachie ISD to provide meals. In order to ensure the nutritional needs of students and families impacted by the campus closure are met, campuses and the Waxahachie ISD Child Nutrition Department (“Child Nutrition”) will take the following actions:

- Child Nutrition will coordinate campus-based distribution for families of students impacted by a campus closure
- When multiple campuses are closed simultaneously, Child Nutrition may implement centralized distribution of meals at sites selected within the feeder pattern of the impacted campuses.

Protocols for Ending a Campus Closure

A campus that has been closed should be evaluated for reopening each day. Prior to reopening a campus, all Close Contact Reviews for confirmed cases must be completed and all contacts notified.

When evaluating a campus for reopening, district administration will consider the following factors:

- Whether all Close Contact Reviews for confirmed cases will be complete and contacts notified prior to students and staff arriving on campus
- Whether the campus has been sanitized by the custodial team
- Whether the student or staff absentee rate remains above acceptable levels as determined by district officials
- Whether the campus has sufficient supplies of Personal Protective Equipment (“PPE”) and other materials necessary to comply with the District’s Disease Mitigation Guidelines (e.g. cleaning supplies, hand sanitizer, etc.

If district officials determine the campus should reopen, the campus principal will take the following actions to prepare for reopening the facility:

- Notify all parents of the campus reopening, including impacted extracurricular activities and expectations for return to school, via multiple methods of communication (e.g. email, text, phone call, etc.)
- Notify all campus staff of the reopening, including impacted extracurricular activities and expectations for return to work
- Notify departments with itinerant campus personnel (e.g. Special Education) of campus reopening
- Notify Support Services of campus reopening (i.e. Child Nutrition, Transportation, Custodial, etc.

Waxahachie ISD
BOARD OF TRUSTEES

Date: **August 31, 2020**

Subject: **Amend Final 2019-2020 Budget**



Background:

Presented are the final amendments to the 2019-2020 fiscal budget for the General Fund, Debt Service Fund, and Child Nutrition Fund.

Recommendation:

Approve final budgets for General Fund, Debt Service Fund, and Child Nutrition Fund.

Waxahachie ISD 2019-20 Final Amendments to Budget at 8/31/20

	Adopted Gen. Fund 1XXX	Amended Gen. Fund 1XXX	Proposed Budget Amendments- Increases Gen. Fund 1XXX	Proposed Budget Amendments- (Decreases) Gen. Fund 1XXX	Proposed Revised Budget Gen. Fund 1XXX	Explanation
REVENUES						
5700 LOCAL & INTER. SOURCE REVENUE	50,224,455	51,051,490		(1,020,466)	50,031,024	
5800 STATE PROGRAM REVENUES	41,254,505	43,878,449	2,062,828		45,941,277	
5900 FEDERAL REVENUES	2,000,000	2,000,000		(812,132)	1,187,868	
7900 OTHER RESOURCES			345,678	-	345,678	
TOTAL REVENUES	93,478,960	96,929,939	2,408,506	(1,832,598)	97,505,847	
11 INSTRUCTIONAL RESOURCES & MEDIA SER	55,600,267	57,248,535		(940,462)	56,308,073	
12 INSTRUCTIONAL RESOURCES & MEDIA SER	1,319,514	1,354,514	1,245		1,355,759	
13 CURRICULUM & INSTRUCTIONAL STAFF DEV.	975,984	1,336,157	69,366		1,405,523	
21 INSTRUCTIONAL LEADERSHIP	2,025,587	2,027,385	16,234		2,043,619	
23 SCHOOL ADMINISTRATION	5,936,951	5,923,894		(12,375)	5,911,519	
31 GUIDANCE AND COUNSELING SERVICES	2,930,455	2,860,814	9,269		2,870,083	
32 SOCIAL WORK SERVICES					-	
33 HEALTH SERVICES	1,236,579	1,280,276	2,906		1,283,182	
34 STUDENT (PUPIL) TRANSPORTATION	2,766,097	3,061,297	423,727		3,485,024	
35 FOOD SERVICES	-	-	22,755		22,755	
36 COCURRICULAR/EXTRACURRICULAR ACTIV.	3,978,078	3,931,670	-	(8,463)	3,923,207	
41 GENERAL ADMINISTRATION	3,018,832	3,038,832	132,820		3,171,652	
51 PLANT MAINTENANCE AND OPERATION	8,057,218	8,187,434	716,882		8,904,316	
52 SECURITY & MONITORING SERVICES	1,296,008	1,342,008	64,750		1,406,758	
53 DATA PROCESSING SERVICES	1,607,118	1,632,118	122,807		1,754,925	
61 COMMUNITY SERVICES	265,230	265,230	3,569		268,799	
71 DEBT SERVICE					-	
81 FACILITIES	925,000	5,858,333	64,000		5,922,333	
99	500,000	500,000			500,000	
TOTAL APPROPRIATIONS	92,438,918	99,848,497	1,650,330	(961,300)	100,537,527	
Approved by Board:	Yes	No	Date:		Signed:	

FC OBJ	FYTD Activity	Encumbered Amount	Original Budget	Revised Budget	Unencumbered Balance	2019-20
00 LOCAL/INTER. SOURCES	50,001,550.00	0.00	50,224,455	50,031,024	29,474.00	99.94
00 STATE PROGRAM REV.	39,964,544.31	0.00	41,254,505	45,941,277	5,976,732.69	86.99
00 FEDERAL PROG. REV.	1,815,550.44	0.00	2,000,000	1,187,868	-627,682.44	152.84
00 PAYROLL COSTS	0.00	0.00	0	0	0.00	0.00
00 OTHER RESOURCES	345,678.86	0.00	0	345,678	-0.86	100.00
00 gen	92,127,323.61	0.00	93,478,960	97,505,847	5,378,523.39	94.48
-- Revenue	92,127,323.61	0.00	93,478,960	97,505,847	5,378,523.39	94.48
00	0.00	0.00	0	0	0.00	0.00
00 PAYROLL COSTS	0.00	0.00	0	0	0.00	0.00
00 OTHER OPERATING EXP.	0.00	0.00	0	0	0.00	0.00
00 gen	0.00	0.00	0	0	0.00	0.00
11 PAYROLL COSTS	51,203,037.10	0.00	52,427,633	51,297,156	94,118.90	99.82
11 PRO./CONTRACTED SVC.	772,089.63	15,855.00	1,028,282	875,780	87,835.37	89.97
11 SUPPLIES	2,805,515.16	723,233.27	1,564,547	3,752,293	223,544.07	94.04
11 OTHER OPERATING EXP.	94,269.64	221,869.84	560,395	345,944	29,804.02	91.38
11 CAPITAL PROJECTS	36,900.00	0.00	19,410	36,900	0.00	100.00
11 INSTRUCTION	54,911,811.53	960,958.11	55,600,267	56,308,073	435,302.36	99.23
12 PAYROLL COSTS	1,098,943.95	0.00	1,184,014	1,185,259	86,315.05	92.72
12 PRO./CONTRACTED SVC.	15,500.00	0.00	16,730	15,500	0.00	100.00
12 SUPPLIES	142,568.83	8,446.93	115,570	152,320	1,304.24	99.14
12 OTHER OPERATING EXP.	2,440.00	0.00	3,200	2,680	240.00	91.04
12 CAPITAL PROJECTS	0.00	0.00	0	0	0.00	0.00
12 INST. RESOURCES & ME	1,259,452.78	8,446.93	1,319,514	1,355,759	87,859.29	93.52
13 PAYROLL COSTS	826,118.15	0.00	747,966	826,182	63.85	99.99
13 PRO./CONTRACTED SVC.	55,016.34	0.00	63,000	58,248	3,231.66	94.45
13 SUPPLIES	212,609.30	182,713.28	53,430	410,321	14,998.42	96.34
13 OTHER OPERATING EXP.	74,883.50	5,068.69	111,588	110,772	30,819.81	72.18
13 CURRICULUM DEV. & INS	1,168,627.29	187,781.97	975,984	1,405,523	49,113.74	96.51
21 PAYROLL COSTS	1,958,444.97	0.00	1,971,687	1,977,221	18,776.03	99.05
21 PRO./CONTRACTED SVC.	4,164.98	0.00	6,700	6,700	2,535.02	62.16
21 SUPPLIES	24,072.41	4,949.99	13,500	29,913	890.60	97.02
21 OTHER OPERATING EXP.	23,153.61	507.59	33,700	29,785	6,123.80	79.44
21 INSTRUCTIONAL LEADER	2,009,835.97	5,457.58	2,025,587	2,043,619	28,325.45	98.61

FC OBJ	FYTD Activity	2019-20	Encumbered Amount	Original Budget	2019-20	Revised Budget	2019-20	Unencumbered Balance	2019-20
23 PAYROLL COSTS	5,436,772.58	0.00	5,782,170	5,770,867	334,094.42	94.21			
23 PRO./CONTRACTED SVC.	18,889.02	0.00	9,500	23,100	4,210.98	81.77			
23 SUPPLIES	80,346.63	10,639.84	69,201	95,308	4,321.53	95.47			
23 OTHER OPERATING EXP.	19,223.48	75.00	76,080	22,244	2,945.52	86.76			
23 SCHOOL LEADERSHIP	5,555,231.71	10,714.84	5,936,951	5,911,519	345,572.45	94.15			
31 PAYROLL COSTS	2,715,804.26	0.00	2,806,138	2,815,408	99,602.74	96.46			
31 PRO./CONTRACTED SVC.	0.00	0.00	0	0	0.00	0.00			
31 SUPPLIES	46,510.95	1,074.94	110,712	49,536	1,950.11	96.06			
31 OTHER OPERATING EXP.	3,711.64	0.00	13,605	5,139	1,427.36	72.22			
31 GUIDANCE & COUNSELIN	2,766,026.85	1,074.94	2,930,455	2,870,083	102,980.21	96.41			
32 PAYROLL COSTS	0.00	0.00	0	0	0.00	0.00			
32 PRO./CONTRACTED SVC.	0.00	0.00	0	0	0.00	0.00			
32 OTHER OPERATING EXP.	0.00	0.00	0	0	0.00	0.00			
32 SOCIAL WORK SERVICES	0.00	0.00	0	0	0.00	0.00			
33 PAYROLL COSTS	1,154,026.61	0.00	1,194,294	1,197,200	43,173.39	96.39			
33 PRO./CONTRACTED SVC.	6,299.75	0.00	3,400	7,495	1,195.25	84.05			
33 SUPPLIES	47,359.89	8,122.32	32,055	71,127	15,744.79	77.89			
33 OTHER OPERATING EXP.	3,908.92	0.00	6,830	7,260	3,351.08	53.84			
33 DEBT SERVICE	0.00	0.00	0	0	0.00	0.00			
33 HEALTH SERVICES	1,211,595.17	8,122.32	1,236,579	1,283,182	63,464.51	95.05			
34 PAYROLL COSTS	2,381,726.83	0.00	2,019,530	2,381,907	180.17	99.99			
34 PRO./CONTRACTED SVC.	118,435.72	7,028.88	99,300	131,850	6,385.40	95.16			
34 SUPPLIES	247,315.27	13,074.33	284,381	279,695	19,305.40	93.10			
34 OTHER OPERATING EXP.	115,854.96	2,694.67	70,900	120,759	2,209.37	98.17			
34 CAPITAL PROJECTS	469,559.50	101,253.00	291,986	570,813	0.50	100.00			
34 PUPIL TRANSPORTATION	3,332,892.28	124,050.88	2,766,097	3,485,024	28,080.84	99.19			
35 PAYROLL COSTS	22,752.77	0.00	0	22,755	2.23	99.99			
35 OTHER OPERATING EXP.	0.00	0.00	0	0	0.00	0.00			
35 FOOD SERVICES	22,752.77	0.00	0	22,755	2.23	99.99			
36 PAYROLL COSTS	2,820,201.02	0.00	2,914,823	2,924,360	104,158.98	96.44			
36 PRO./CONTRACTED SVC.	171,425.20	10,762.65	181,689	182,658	470.15	99.74			
36 SUPPLIES	257,686.18	75,815.92	290,084	339,040	5,537.90	98.37			
36 OTHER OPERATING EXP.	346,367.68	14,200.20	591,482	453,932	93,364.12	79.43			
36 CAPITAL PROJECTS	23,216.07	0.00	0	23,217	0.93	100.00			

FC OBJ	2019-20		2019-20		2019-20		2019-20	
	FYTD Activity	Encumbered Amount	Original Budget	Revised Budget	Unencumbered Balance	FYTD %		
36 COCURR./EXTRACURR.AC	3,618,896.15	100,778.77	3,978,078	3,923,207	203,532.08	94.81		
41 PAYROLL COSTS	2,371,373.44	0.00	2,312,032	2,371,412	38.56	100.00		
41 PRO./CONTRACTED SVC.	472,167.29	15,045.73	425,657	526,497	39,283.98	92.54		
41 SUPPLIES	101,105.83	21,841.00	54,200	127,930	4,983.17	96.10		
41 OTHER OPERATING EXP.	114,071.46	8,654.95	201,643	145,813	23,086.59	84.17		
41 CAPITAL PROJECTS	0.00	0.00	25,300	0	0.00	0.00		
41 GENERAL ADMINISTRATI	3,058,718.02	45,541.68	3,018,832	3,171,652	67,392.30	97.88		
51 PAYROLL COSTS	4,433,229.77	0.00	4,406,403	4,433,285	55.23	100.00		
51 PRO./CONTRACTED SVC.	2,407,063.92	39,515.80	2,316,845	2,751,567	304,987.28	88.92		
51 SUPPLIES	656,344.90	62,324.43	555,438	731,991	13,321.67	98.18		
51 OTHER OPERATING EXP.	721,471.35	846.65	473,000	756,069	33,751.00	95.54		
51 CAPITAL PROJECTS	231,402.87	0.00	305,532	231,404	1.13	100.00		
51 PLANT MAINTENANCE &	8,449,512.81	102,686.88	8,057,218	8,904,316	352,116.31	96.05		
52 PAYROLL COSTS	1,134,570.70	0.00	1,089,343	1,134,593	22.30	100.00		
52 PRO./CONTRACTED SVC.	215,683.87	8,546.50	186,000	227,250	3,019.63	98.67		
52 SUPPLIES	26,952.63	11,851.71	16,800	41,050	2,245.66	94.53		
52 OTHER OPERATING EXP.	2,435.34	0.00	3,865	3,865	1,429.66	63.01		
52 CAPITAL PROJECTS	0.00	0.00	0	0	0.00	0.00		
52 SECURITY & MONITORIN	1,379,642.54	20,398.21	1,296,008	1,406,758	6,717.25	99.52		
53 PAYROLL COSTS	965,159.24	0.00	886,814	965,181	21.76	100.00		
53 PRO./CONTRACTED SVC.	297,423.48	22,529.56	274,683	318,803	-1,150.04	100.36		
53 SUPPLIES	368,359.53	44,364.24	356,632	434,338	21,614.23	95.02		
53 OTHER OPERATING EXP.	9,711.53	175.88	38,989	11,603	1,715.59	85.21		
53 CAPITAL PROJECTS	24,982.50	0.00	50,000	25,000	17.50	99.93		
53 DATA PROCESSING SERV	1,665,636.28	67,069.68	1,607,118	1,754,925	22,219.04	98.73		
61 PAYROLL COSTS	240,852.86	0.00	237,300	240,869	16.14	99.99		
61 PRO./CONTRACTED SVC.	448.00	1,183.00	1,781	1,781	150.00	91.58		
61 SUPPLIES	8,347.34	0.00	15,241	15,241	6,893.66	54.77		
61 OTHER OPERATING EXP.	5,523.73	97.32	10,908	10,908	5,286.95	51.53		
61 COMMUNITY SERVICES	255,171.93	1,280.32	265,230	268,799	12,346.75	95.41		
71 DEBT SERVICE	0.00	0.00	0	0	0.00	0.00		
71 DEBT SERVICES	0.00	0.00	0	0	0.00	0.00		
81 PRO./CONTRACTED SVC.	0.00	2,800.00	0	0	-2,800.00	0.00		

FC OBJ	2019-20		2019-20		2019-20		2019-20	
	FYTD Actvily	Encumbered Amount	Original Budget	Revised Budget	Unencumbered Balance	FYTD %		
81 SUPPLIES	0.00	0.00	0	0	0.00	0.00		
81 CAPITAL PROJECTS	5,188,016.13	542,636.76	925,000	5,922,333	191,680.11	96.76		
81 FACILITIES ACQ. & CO	5,188,016.13	545,436.76	925,000	5,922,333	188,880.11	96.81		
91 PRO./CONTRACTED SVC.	0.00	0.00	0	0	0.00	0.00		
91 CONT.INST.SVCS.\PUBL	0.00	0.00	0	0	0.00	0.00		
95 PRO./CONTRACTED SVC.	0.00	0.00	0	0	0.00	0.00		
95 PYMTS.TO JJAEP PROGR	0.00	0.00	0	0	0.00	0.00		
99 PRO./CONTRACTED SVC.	474,258.51	0.00	500,000	500,000	25,741.49	94.85		
99 OTHER OPERATING EXP.	0.00	0.00	0	0	0.00	0.00		
99 Other Governmental C	474,258.51	0.00	500,000	500,000	25,741.49	94.85		
-- Expense	96,328,078.72	2,189,799.87	92,438,918	100,537,527	2,019,646.41	97.99		

Grand Revenue Totals	92,127,323.61	0.00	93,478,960	97,505,847	5,378,523.39	94.48		
Grand Expense Totals	96,328,078.72	2,189,799.87	92,438,918	100,537,527	2,019,646.41	97.99		
Grand Totals	4,200,755.11	2,189,799.87	1,040,042	3,031,680	3,358,876.98	138.56		
	Loss	Loss	Profit	Loss	Profit			

Number of Accounts: 12715

***** End of report *****

FC OBJ	2019-20		2019-20		2019-20		2019-20	
	FYTD Activity	Encumbered Amount	Original Budget	Revised Budget	Unencumbered Balance	FYTD \$		
00 LOCAL/INTER. SOURCES	17,494,934.12	0.00	17,260,125	17,260,125	-234,809.12	101.36		
00 STATE PROGRAM REV.	334,450.00	0.00	300,000	300,000	-34,450.00	111.48		
00 FEDERAL PROG. REV.	52,343.12	0.00	100,000	100,000	47,656.88	52.34		
00 OTHER RESOURCES	22,846,598.30	0.00	0	22,846,599	0.70	100.00		
00 gen	40,728,325.54	0.00	17,660,125	40,506,724	-221,601.54	100.55		
-- Revenue	40,728,325.54	0.00	17,660,125	40,506,724	-221,601.54	100.55		
00 DEBT SERVICE	0.00	0.00	0	0	0.00	0.00		
00	22,628,190.01	0.00	0	22,628,191	0.99	100.00		
00 gen	22,628,190.01	0.00	0	22,628,191	0.99	100.00		
71 DEBT SERVICE	17,628,291.67	0.00	17,660,125	17,832,125	203,833.33	98.86		
71 DEBT SERVICES	17,628,291.67	0.00	17,660,125	17,832,125	203,833.33	98.86		
-- Expense	40,256,481.68	0.00	17,660,125	40,460,316	203,834.32	99.50		

Grand Revenue Totals	40,728,325.54	0.00	17,660,125	40,506,724	-221,601.54	100.55		
Grand Expense Totals	40,256,481.68	0.00	17,660,125	40,460,316	203,834.32	99.50		
Grand Totals	471,843.86	0.00	0	46,408	425,435.86	1,016.73		
	Profit			Profit	Loss			

Number of Accounts: 28

***** End of report *****

Waxahachie ISD 2019-20 Final Amendments to Budget at 8/31/20

	Adopted Ent. Fund	Amended Ent. Fund	Proposed Budget Amendments- Increases Ent. Fund	Proposed Budget Amendments- (Decreases) Ent. Fund	Proposed Revised Budget Ent. Fund	Explanation
5700 LOCAL & INTER. SOURCE REVENUE	1,857,116	1,857,116	6,500		1,863,616	
5800 STATE PROGRAM REVENUES	149,197	149,197		(20,305)	128,892	
5900 FEDERAL REVENUES					-	
7900 OTHER RESOURCES	2,441,404	2,441,404			2,441,404	
TOTAL REVENUES	4,447,717	4,447,717	6,500	(20,305)	4,433,912	
APPROPRIATIONS BY FUNCTION						
11 INSTRUCTIONAL RESOURCES & MEDIA SER	-	-	-	-	-	
12 INSTRUCTIONAL RESOURCES & MEDIA SER	-	-	-	-	-	
13 CURRICULUM & INSTRUCTIONAL STAFF DEV.	-	-	-	-	-	
21 INSTRUCTIONAL LEADERSHIP	-	-	-	-	-	
23 SCHOOL ADMINISTRATION	-	-	-	-	-	
31 GUIDANCE AND COUNSELING SERVICES	-	-	-	-	-	
32 SOCIAL WORK SERVICES	-	-	-	-	-	
33 HEALTH SERVICES	-	-	-	-	-	
34 STUDENT (PUPIL) TRANSPORTATION	-	-	-	-	-	
35 FOOD SERVICES	4,059,760	4,059,760			4,059,760	
36 COCURRICULAREXTRACURRICULAR ACTIV.						
41 GENERAL ADMINISTRATION						
51 PLANT MAINTENANCE AND OPERATION	88,440	88,440			88,440	
52 SECURITY & MONITORING SERVICES						
53 DATA PROCESSING SERVICES						
61 COMMUNITY SERVICES	274,125	291,095	142,149		433,244	
71 DEBT SERVICE						
81 FACILITIES						
8900 OTHER USES						
TOTAL APPROPRIATIONS	4,422,325	4,439,295	142,149	-	4,581,444	
Approved by Board:	Yes	No				
Date:						
Signed:						

FC OBJ	2019-20		2019-20		2019-20		2019-20	
	FYTD Activity	Amount	Original Budget	Revised Budget	Unencumbered Balance	FYTD %		
00 LOCAL/INTER. SOURCES	1,615,086.79	0.00	1,857,116	1,863,616	248,529.21	86.66		
00 STATE PROGRAM REV.	128,552.05	0.00	149,197	128,892	339.95	99.74		
00 FEDERAL PROG. REV.	0.00	0.00	0	0	0.00	0.00		
00 PAYROLL COSTS	0.00	0.00	0	0	0.00	0.00		
00 OTHER RESOURCES	1,833,904.79	0.00	2,441,404	2,441,404	607,499.21	75.12		
00 gen	3,577,543.63	0.00	4,447,717	4,433,912	856,368.37	80.69		
-- Revenue	3,577,543.63	0.00	4,447,717	4,433,912	856,368.37	80.69		
11 PAYROLL COSTS	0.00	0.00	0	0	0.00	0.00		
11 INSTRUCTION	0.00	0.00	0	0	0.00	0.00		
35 PAYROLL COSTS	1,959,774.55	0.00	2,078,060	2,078,060	118,285.45	94.31		
35 PRO./CONTRACTED SVC.	8,435.15	4,919.00	10,000	13,200	-154.15	101.17		
35 SUPPLIES	1,501,160.58	265,838.25	1,880,700	1,960,700	193,701.17	90.12		
35 OTHER OPERATING EXP.	2,601.14	0.00	11,000	7,800	5,198.86	33.35		
35 CAPITAL PROJECTS	0.00	0.00	80,000	0	0.00	0.00		
35 FOOD SERVICES	3,471,971.42	270,757.25	4,059,760	4,059,760	317,031.33	92.19		
51 PAYROLL COSTS	0.00	0.00	0	0	0.00	0.00		
51 PRO./CONTRACTED SVC.	2,986.16	0.00	88,440	88,440	85,453.84	3.38		
51 PLANT MAINTENANCE &	2,986.16	0.00	88,440	88,440	85,453.84	3.38		
61 PAYROLL COSTS	368,593.94	0.00	233,940	369,589	994.63	99.73		
61 PRO./CONTRACTED SVC.	22,909.20	0.00	12,923	29,505	6,595.60	77.65		
61 SUPPLIES	22,730.87	8,320.78	22,250	32,946	1,894.35	94.25		
61 OTHER OPERATING EXP.	411.95	0.00	5,012	1,204	792.25	34.21		
61 CAPITAL PROJECTS	0.00	0.00	0	0	0.00	0.00		
61 COMMUNITY SERVICES	414,645.96	8,320.78	274,125	433,244	10,276.83	97.63		
81 CAPITAL PROJECTS	0.00	0.00	0	0	0.00	0.00		
81 FACILITIES ACQ. & CO	0.00	0.00	0	0	0.00	0.00		
-- Expense	3,889,603.54	279,078.03	4,422,325	4,581,444	412,762.00	90.99		
Grand Revenue Totals	3,577,543.63	0.00	4,447,717	4,433,912	856,368.37	80.69		
Grand Expense Totals	3,889,603.54	279,078.03	4,422,325	4,581,444	412,762.00	90.99		
Grand Totals	312,059.91	279,078.03	25,392	147,532	443,606.37	211.52		
	Loss	Loss	Profit	Loss	Profit			

FC OBJ	2019-20 FYTD Activity	Encumbered Amount	2019-20 Original Budget	2019-20 Revised Budget	Unencumbered Balance	2019-20 FYTD \$
Number of Accounts: 965						

***** End of report *****

Waxahachie ISD
BOARD OF TRUSTEES

Date: **August 31, 2020**

Subject: **Certified Appraisers**

Presented by: **Monica James**

Background:

Texas Education Code Section 21.351(c) requires that an appraiser must be a teacher's supervisor or a person approved by the board of trustees. WISD Board policy DNA (Local) states that "[t]he Board shall approve a list of certified appraisers who can appraise a teacher in place of the teacher's supervisor." The use of an appraiser other than a teacher's supervisor can be necessary for a variety of reasons, primarily to ensure timely and faithful execution of the T-TESS system and to afford teachers the opportunity to receive a second appraisal upon request. Each individual listed has the appropriate certification to serve as an appraiser, has completed the required training, and has passed the T-TESS certification examination.

Recommendation:

It is recommended that the attached 2020-2021 certified list of appraisers be approved as presented.

Waxahachie ISD
BOARD OF TRUSTEES

Date: **August 31, 2020**

Subject: **Commitment of Fund Balance**



Background

The Trustees have previously committed \$4,888,000 of fund balance in the General Fund for the construction of the agriscience facility. As the facility is scheduled to be completed in the 2019-2020 fiscal year, the need for this commitment has expired.

Recommendation

Approve resolution to releases committed fund balance in the General Fund for the purpose of construction.

Resolution to Commit Fund Balance for Specific Purposes

August 31, 2020

We the Board of Trustees of Waxahachie Independent School District, resolve to commit otherwise unassigned fund balance within the General Fund as of August 31, 2020 in the amounts, and for the purposes, stated below in accordance with the requirements of GASB 54.

Amount Committed	Purpose of Commitment
\$0	

After the commitment of fund balance from the general fund, the total amount of funds committed for construction from the general fund will be \$0.

We also commit the ending fund balance of the funds within fund 461, Campus Activity Funds, for use by the campus principals on the campus in which these funds were generated.

The above Resolution is adopted this 31st day of August, 2020.

Board President

Board Secretary

Waxahachie ISD
BOARD OF TRUSTEES

Date: August 31, 2020

Subject: November Trustee Election Items



Background:

As ordered, Waxahachie ISD will hold its 2020 Trustee Election on Tuesday, November 3, 2020 in conjunction with Ellis County Elections Office.

Attached is the Contract for Election Services with Ellis County Elections Office and the Notice of Election.

Recommendation:

That the Board approve the Contract for Services with Ellis County Elections Office and the Notice of Election.



November 3, 2020
General and Special Elections
Contract for Joint Election Services



November 3, 2020 General and Special Election

Table of Contents

I.....Duties and Services of County Election Officer
II..... Duties and Services of Participating Political Subdivisions
III.....Cost of Election
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Exhibits

Exhibit A.....Early Voting Schedule and Vote Center Locations
Exhibit B.....Election Day Vote Center Locations
Exhibit C.....Cost of Services
Exhibit D.....List of Political Subdivisions Races on Ballot



**THE STATE OF TEXAS
ELLIS COUNTY**

**JOINT CONTRACT FOR
ELECTION SERVICES**

§

BY THE TERMS OF THIS CONTRACT made and entered into by and between the following
AS OF JULY 16, 2020:

- ELLIS COUNTY
- CITY OF ALMA
- CITY OF ENNIS
- CITY OF FERRIS (ONLY ELLIS COUNTY PORTION)
- CITY OF GLENN HEIGHTS (ONLY ELLIS COUNTY PORTION)
- CITY OF ITALY
- CITY OF MANSFIELD (ONLY ELLIS COUNTY PORTION)
- CITY OF MAYPEARL
- CITY OF MIDLOTHIAN
- CITY OF VENUS (ONLY ELLIS COUNTY PORTION)
- CITY OF WAXAHACHIE
- AVALON INDEPENDENT SCHOOL DISTRICT
- ENNIS INDEPENDENT SCHOOL DISTRICT (ONLY ELLIS COUNTY PORTION)
- FERRIS INDEPENDENT SCHOOL DISTRICT (ONLY ELLIS COUNTY PORTION)
- FROST INDEPENDENT SCHOOL DISTRICT (ONLY ELLIS COUNTY PORTION)
- ITALY INDEPENDENT SCHOOL DISTRICT
- MAYPEARL INDEPENDENT SCHOOL DISTRICT
- MIDLOTHIAN INDEPENDENT SCHOOL DISTRICT
- PALMER INDEPENDENT SCHOOL DISTRICT
- RED OAK INDEPENDENT SCHOOL DISTRICT
- WAXAHACHIE INDEPENDENT SCHOOL DISTRICT
- BUENA VISTA-BETHEL SUD

hereinafter referred to as “Participating Political Subdivisions” and JANA ONYON, Elections Administrator of Ellis County, Texas, hereinafter referred to as "County Election Officer”, pursuant to the authority in Subchapter D, Section 31.092, of Chapter 31, of the Texas Election Code, agree to the following particulars in regard to coordination, supervision and running of the November 3, 2020 General and Special Election.

THIS AGREEMENT is entered into in consideration of the mutual covenants and promises hereinafter set out. IT IS AGREED AS FOLLOWS:



I. DUTIES AND SERVICES OF COUNTY ELECTION OFFICER. The County Election Officer shall be responsible for performing the following duties and shall furnish the following services and equipment:

- A. The County Election Officer shall arrange for notification (including writ of election), training and compensation of all presiding judges, alternate judges, clerks for the polling site, Central Counting Station and early voting ballot board.
- a. The County Election Officer shall be responsible for notification of each Election Day and Early Voting presiding judge and alternate judge, Central Counting Station and Ballot Board of his or her appointment made by Commissioners' Court and/or the Elections Board. The presiding election judge of each polling place, will use his/her discretion to determine when additional manpower is needed during peak voting hours and notify the County Election Officer. The County Election Officer will help determine the number of clerks to work at the polls. Election judges and early voting personnel shall be secured by the County Election Officer.
 - b. Election judges, Alternate judges, Clerks and Student Clerks shall all attend the County Election Officer's school of instruction. (Date and location to be determined)
 - c. Election judges shall be responsible for picking up from and returning election supplies to the County Election Officer. (Date to be determined). Compensation for this pickup and delivery of supplies will be \$25.00.
 - d. The County Election Officer shall compensate each election judge and election worker. Compensation will be based on what the county pays and has been approved in Commissioner's Court unless arranged otherwise. Early voting presiding officer shall receive \$10.50 per hour and clerks shall receive \$9.00 per hour for services. Each election day judge shall receive \$10.50 per hour for services rendered; each alternate judge shall receive \$9.50 per hour for services; and clerk shall receive \$9.00 per hour for services. Ballot Board, Central Counting Station Presiding judge and alternate shall receive the same as for Election Day judge and alternate for services. Each worker that attends training class shall receive up to 2 hours of pay per election. Overtime will be paid to each person working over 40 hours per week. All other required and additional expenses by law shall be paid. (ie: FICA, Medicaid, etc.)



- B. The County Election Officer shall procure, prepare, and distribute voting machines, election kits and election supplies.
- a. Each Participating Political Subdivision agrees that voting at the said Election will be by use of Election Systems and Software ExpressVote marking devices and DS200 Precinct Scanner/Tabulators and the DS450 Absentee Scanner/Tabulator voting system approved by the Secretary of State in accordance with the Texas Election Code. Procedures will be in accordance with the Texas Election Code and decided by the County Election Officer.
 - b. The County Election Officer shall secure election kits which include the legal documentation required to hold an election.
 - c. The County Election Officer shall secure all tables and chairs required to hold an election.
 - d. The County Election Officer shall provide all lists of registered voters for use on Election Day and for the early voting period as mandated by law. Laptop computers will be used to qualify voters for the early voting period and on Election Day. A second laptop computer with the list of registered voters will be provided as back-up in each Early Voting and Election Day polling place.
 - e. The County Election Officer shall procure and arrange for the distribution of all election equipment and supplies required to hold an election.
 1. Equipment includes the rental of DS200 voting machines (1 per site), ADA ExpressVote marking devices (4 or more per site), ballot box, voting signs, and laptop computers.
 2. Supplies include election forms, ballots, labels, extension cords, pens, tape, markers, ballot pens, required signage, totem display poles, name tags, etc.
- C. The County Election Officer, Jana Onyon, shall be appointed the Early Voting Clerk by the Participating Political Subdivisions.
- a. The County Election Officer shall supervise and conduct Early Voting by mail and in person.



- b. Early Voting by personal appearance for the said Election shall be conducted during the time period and at the locations listed in Exhibit "A", attached and incorporated by reference into this contract. Cities are required to have 2 days of 12 hour voting and those will be the last 2 days of early voting.
- c. Any qualified voter for the said Election may vote early by personal appearance at any of the Early Voting Vote Center locations within Ellis County. First United Methodist Church 505 W. Marvin Ave Waxahachie, TX 75165 will serve as the Main Polling Location for this election.
- d. Some Participating Political Subdivisions have requested additional Early Voting sites pending their participation; therefore Exhibit "A" is subject to change if any of the Participating Political Subdivisions cancel their election.
- e. If a Runoff Election is needed, the Participating Political Subdivisions will work together to choose the Early Voting Vote Center locations to best serve their voters in their territory according to the Election Code and/or this contract.
- f. All applications for an Early Voting mail ballot shall be received and processed by the Ellis County Elections Administration Office.
 1. Application for mail ballots erroneously mailed to the Participating Political Subdivisions shall immediately be faxed to the County Election Officer for timely processing. The original application shall then be forwarded by mail to the County Election Officer for proper retention.
 2. Absentee Application (Regular or Federal Postcard) for ballot by mail shall be mailed to:
Jana Onyon, Early Voting Clerk,
204 E Jefferson Street, Waxahachie, Tx 75165
or faxed to 972-923-5194
or email a scanned copy of signed application to elections@co.ellis.tx.us
(If faxed or emailed, then must receive original application within 4 days)
Application for ballot by mail must be received no later than close of business on Friday, October 23, 2020.
 3. All Federal Post Card Applicants (FPCA) and Annual Mail Ballot Applicants will be sent a mail ballot with required notices.



- b. The Public Logic and Accuracy Test (L &A) of the electronic voting system shall be conducted. County Election Officer will publish required notice for the L&A Test and a Joint Notice of Election in the local newspaper of time and place as required by the election code.
 - c. Election night reports will be available to the Participating Political Subdivisions at 7pm on election night on the Ellis County website (www.co.ellis.tx.us/elections). Provisional ballots will be tabulated after election night in accordance with law.
 - d. The County Election Officer shall prepare the unofficial canvass report after all precincts have been counted for election day, provisional ballots, and any overseas ballots that will be tallied after the final deadline to count ballots. This report will be sent to the Participating Political Subdivisions for their canvass.
 - e. The County Election Officer shall be appointed the custodian of the voted ballots and shall retain all election material for a period of 22 months.
 - 1. Pending no litigation and as prescribed by law, the voted ballots shall be shredded 22 months after the election.
 - 2. The Participating Political Subdivisions can obtain the list of registered voters (Combination Forms) from the Elections Administration Office after this retention period. Pending no litigation and if the Participating Political Subdivisions does not request the lists, the County Election Officer shall destroy them.
 - f. The County Election Officer shall conduct a manual partial recount as prescribed by Section 127.201 of the Texas Election Code and submit a written report to the Participating Political Subdivisions in a timely manner. The Secretary of State may waive this requirement. If applicable, a written report shall be submitted to the Secretary of State as required by Section 127.201(E) of the aforementioned code.
- F. The County Election Officer shall post the publication of a “Joint Election Notice” by publishing the notice at least once between the 30th day and the 10th day before the election the proper methods with the proper media in accordance with the Texas Election Code (Sec. 4.003(a)(1)). Newspapers will be agreed upon by the Participating Political Subdivisions based on current publishing customs by each Participating Political Subdivisions. The Participating Political Subdivisions shall send the publication of the “Election Notice” to the Contracting Office to place it on the Elections website in accordance to the Texas Election Code (Sec. 4.008)



II. DUTIES AND SERVICES OF THE PARTICIPATING POLITICAL SUBDIVISIONS.

The Participating Political Subdivisions shall assume the following responsibilities:

- A. The Participating Political Subdivisions shall prepare the election orders resolutions, notices, justice department submissions (if required), official canvass and other pertinent documents for adoption by the appropriate office or body. The Participating Political Subdivisions shall handle the candidate filing process and packets that are required by law. The Participating Political Subdivisions assume the responsibility of posting required notices and likewise promoting the schedules for Early Voting and Election Day.
- B. The Participating Political Subdivisions if recent changes have been made, shall provide the County Election Officer with an updated map and street index of their jurisdiction in an electronic or printed format as soon as possible but no later than Monday, August 17, 2020, if any changes have occurred since the last election the county has held for your entity.
- C. The Participating Political Subdivisions shall procure and provide the County Election Officer with the ballot layout and Spanish interpretation in an electronic format (word.doc preferred).
 1. The Participating Political Subdivisions shall deliver to the County Election Officer as soon as possible after the election has been ordered any proposition wording in English and Spanish. Candidate names should be given after the drawing. Should receive all information no later than Tuesday, August 26, 2020.
 2. Exhibit "D" is provided with a listing of races and/or propositions on the ballot for each Participating Political Subdivisions pending any cancellations or withdrawals.
 3. The Participating Political Subdivisions shall approve the "blue line" ballot format prior to printing.
- D. The Participating Political Subdivisions shall post the publication of the "Election Order" and "Election Notice" by the proper methods with the proper media in accordance with the Texas Election Code. Additional publications would be handled by the Political Subdivisions to meet any special posting requirements during special elections. (See Section I part F of this contract)



- E. The Participating Political Subdivisions shall compensate the County Election Officer for any additional verified cost incurred in the process of running this election or for a manual recount this election may require, or for a required runoff election consistent with charges and hourly rates shown on Exhibit "C" for required services.
- F. The Participating Political Subdivisions shall submit this signed contract and pay the County Election Officer a deposit of 80% of the estimated cost to run the said election **AFTER October 1, 2020**. The County Election Officer shall place the funds in a "contract fund" as prescribed by Section 31.100 of the Texas Election Code.

The Deposit should be delivered within the mandatory time frame to:

**Ellis County Treasurer
Att. Cheryl Chambers
109 S. Jackson, 3rd Floor
Waxahachie, Texas 75165**

Made payable to: "Ellis County Treasurer" with the note "for election services" included with check documentation.

The signed contract should be delivered or mailed to:

**Ellis County Elections
Attn: Jana Onyon
204 E Jefferson Street
Waxahachie, Texas 75165**

- G. The Participating Political Subdivisions shall pay any additional cost and/or remaining final cost of conducting said election or any required runoff elections pursuant to the Texas Election Code, Section 31.100, within 30 days from the date the final billing was received.

III. COST OF SERVICES. See Exhibit "C."

- A. All actual shared cost incurred in the conduct of the election will be divided by Ellis County and the Participating Political Subdivisions contracting with the County Election Officer to hold the said election. Any special request made by a Participating Political Subdivision will be charged directly to that Political Subdivision.



- B. If a Runoff Election is required, all cost will be billed to the Participating Political Subdivisions. Runoff Election will be held on Tuesday, December 8, 2020 (subject to changes), if required.

IV. GENERAL PROVISIONS.

- A. Nothing contained in this contract shall authorize or permit a change in the officer with whom or the place at which any document or record relating to the said Election is to be filed or the place at which any function is to be carried out, or any nontransferable functions specified under Section 31.096 of the Texas Election Code.
- B. Upon request, the County Election Officer will provide copies of all invoices and other charges received in the process of running said election for the Participating Political Subdivisions.
- C. If a Participating Political Subdivision cancels an election pursuant to the Texas Election Code, they will not be liable for any further costs incurred by the County Election Officer in conducting the said Election. Notice of a cancelled election should be provided to the County Election Officer as soon as the Participating Political Subdivision has approved it in council meeting.
- D. If any provision of this joint election contract and election services agreement is construed to be illegal or invalid, this will not affect the legality or validity of any of the other provisions. The illegal or invalid provision will be deemed stricken and deleted, but all other provisions shall continue and be given effect as if the illegal or invalid provisions had never been incorporated.
- E. The Elections Administrator of Ellis County, Texas and all of the contracting authorities of all of the participating political subdivisions listed in this joint election contract and election services agreement represent that each has the full right, power and authority to enter and perform this Contract in accordance with all of the terms and conditions, and that the execution and delivery of this Contract has been made by authorized representatives of the parties to validly and legally bind the parties to all terms, performances and provisions set forth in this Contract.
- F. The County Election Officer shall file copies of this contract with the County Auditor and the County Treasurer of Ellis County, Texas (Sec. 31.099)



- G. Neither party shall be deemed to have breached any provision of this contract as a result of any delay, failure in performance, or interruption of service resulting directly or indirectly from acts of God, network failures, acts of civil or military authorities, civil disturbances, wars, energy crises, fires, transportation contingencies, interruptions in third-party telecommunications or Internet equipment or service, other catastrophes, or any other occurrences which are reasonably beyond any party's control. The parties are required to use due caution and preventive measures to protect against the effects of a force majeure event, and the burden of proving that a force majeure event has occurred shall rest on the party seeking relief under this provision. The party seeking relief due to force majeure is required to promptly notify the other parties in writing, citing the details of the force majeure event and relief sought, and shall resume performance immediately after the obstacles to performance caused by a force majeure event have been removed, provided the Contract has not been terminated. Delay or failure of performance, by either party to this Contract, caused solely by a force majeure event, shall be excused for the period of delay caused solely by the force majeure event.
- H. Due to recent concerns, if it is determined by the Ellis County Elections Administrator and the Commissioners Court of Ellis County that the health and safety of the Ellis County employees, poll workers, volunteers, and other people involved in conducting an election would be placed in danger by conducting an election according to the terms of this agreement, then the Ellis County Elections Administrator and Commissioners Court of Ellis County, at their sole discretion, may elect not to conduct an election for the political subdivision. If Ellis County elects not to handle the election of a local subdivision due to health and safety concerns, then Ellis County will provide written notice to the political subdivision with sufficient time for the political subdivision to comply with the Election Code.
- I. All parties agree to comply with Section 2270.002 and Section 2252.152 of the Texas Government Code.



WITNESS BY MY HAND THIS THE _____ DAY OF _____ 2020.

Jana Onyon, CERA
Elections Administrator
Ellis County, Texas

WITNESS BY MY HAND THIS THE _____ DAY OF _____ 2020

By: _____
Signature Printed Name and Title

Political Subdivision Name: _____
Printed

Ellis County, Texas *Condado de Ellis, Texas*
General and Special Elections *Elecciones General y Especial*
November 3, 2020 *03 de noviembre de 2020*

Early Voting Vote Centers *Centros de votación adelantada*

The below listed Early Voting Vote Centers will be established for any qualified voter with an effective date of registration on or before November 3, 2020. A voter may vote at ANY of the Early Voting Vote Centers for the General and Special Elections.

Las ubicaciones para centros de votación anticipada que se enumeran a continuación se establecerán para cualquier votante calificado con una fecha efectiva de registro en o antes del 03 de noviembre de 2020. Un votante puede votar en cualquiera de los lugares de votación anticipada para las Elecciones General y Especial.

Early Voting Location Dates and Times:

Ubicación, fechas, y horarios de la votación anticipada:

1. Main Early Voting Site - First United Methodist Church

(Fidelis Hall) 505 W Marvin Ave Waxahachie, TX 75166

2. Ellis County Sub-Courthouse (Foyer) 207 S. Sonoma Trail Ennis, TX 75119

3. Midlothian Conf. Ctr (Ballroom/Foyer) 1 Community Circle Dr Midlothian, TX 76065

4. Palmer ISD Annex Bldg (Portable Bldg) 303 Bulldog Way Palmer, TX 75152

5. Grace Covenant Church (Dining Hall) 212 N Main Street Red Oak, TX 75154

6. Harvest of Praise (House of Manna Rm) 2603 S Hampton Rd Glenn Heights, TX 75154

Tuesday, October 13, 2020 <i>martes, 13 de octubre de 2020</i>	through <i>hasta</i>	Friday, October 16, 2020 <i>viernes, 16 de octubre de 2020</i>	8:00 AM - 5:00 PM <i>8:00 AM - 5:00 PM</i>
Saturday, October 17, 2020 <i>sábado, 17 de octubre de 2020</i>			8:00 AM - 4:00 PM <i>8:00 AM - 4:00 PM</i>
Monday, October 19, 2020 <i>lunes, 19 de octubre de 2020</i>	through <i>hasta</i>	Friday, October 23, 2020 <i>viernes, 23 de octubre de 2020</i>	8:00 AM - 6:00 PM <i>8:00 AM - 6:00 PM</i>
Saturday, October 24, 2020 <i>sábado, 24 de octubre de 2020</i>			7:00 AM - 7:00 PM <i>7:00 AM - 7:00 PM</i>
Sunday, October 25, 2020 <i>domingo, 25 de octubre de 2020</i>			1:00 PM - 6:00 PM <i>1:00 PM - 6:00 PM</i>
Monday, October 26, 2020 <i>lunes, 26 de octubre de 2020</i>	through <i>hasta</i>	Friday, October 30, 2020 <i>viernes, 30 de octubre de 2020</i>	7:00 AM - 7:00 PM <i>7:00 AM - 7:00 PM</i>

Last day to register to vote for the General and Special Elections is: Monday, October 05, 2020.

Último día para registrarse para votar en la Elecciones General y Especial es: lunes, 05 de octubre de 2020.

Last day for the Election's Office to receive a Regular or FPCA Ballot by Mail Application (October 16th is the last day the voter can walk-in and hand deliver an application) : Friday, October 23, 2020.

El Último día para que la Oficina de Elecciones reciba una solicitud regular o una solicitud de tarjeta postal federal para votar por correo (FPCA-por sus siglas en inglés) es (El 16 de Octubre es el último día en que el votante puede venir en persona y entregar personalmente una solicitud): viernes, 23 de octubre de 2020.

Ellis County, Texas Condado de Ellis, Texas
General and Special Elections Elecciones General y Especial
November 3, 2020 03 de noviembre de 2020

Election Day Vote Centers Centros de votación el día de las elecciones

Polls open from 7:00 am to 7:00 pm

Horario de votación estarán abiertos de 7:00 am a 7:00 pm

The below listed Election Day Vote Centers will be established for any qualified voter with an effective date of registration on or before November 3, 2020. A voter may vote at ANY of the Election Day Vote Centers for the General and Special Elections.

Las ubicaciones para centros de voto de días de votación se establecerán para cualquier votante calificado con una fecha efectiva de registro en o antes del 03 de noviembre de 2020. Un votante puede votar en cualquiera de los centros de votación de día de las elecciones para las Elecciones General y Especial.

1	FIRST BAPTIST CHURCH-AVALON (Annex) 206 GILES STREET	AVALON, TX 76623
2	FIRST UNITED METHODIST-BARDWELL (Church Annex) 104 PECAN ST	BARDWELL, TX 75119
3	BRISTOL UNITED METHODIST (Fellowship Hall) 104 CHURCH ST	BRISTOL, TX 75119
4	ALMA COMMUNITY CENTER (Foyer) 104 INTERURBAN RD	ENNIS, TX 75119
5	ELLIS COUNTY SUB-COURTHOUSE (Conference Rm) 207 S SONOMA TRAIL	ENNIS, TX 75119
6	ENNIS PUBLIC LIBRARY (Learning Center) 501 W. ENNIS AVE	ENNIS, TX 75119
7	FAITH ASSEMBLY OF GOD CHURCH (Fellowship Hall) 1810 W BALDRIDGE ST.	ENNIS, TX 75119
8	NEW FOUNDERS MISS. BAPTIST (Fellowship Hall) 1903 LAFAYETTE ST.	ENNIS, TX 75119
9	FERRIS PUBLIC LIBRARY (Aubrey Trussell Rm) 301 E 10TH STREET	FERRIS, TX 75125
10	FORRESTON BAPTIST CHURCH (Fellowship Hall) 211 SEVENTH ST.	FORRESTON, TX 76041
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12	MT GILEAD MISSIONARY BAPTIST CHURCH (Fellowship Hall) 106 HARRIS ST.	ITALY, TX 76651
13	FIRST BAPTIST CHURCH-MAYPEARL (Fellowship Hall) 5744 FM 66	MAYPEARL, TX 76064
14	MIDLOTHIAN CHURCH OF CHRIST (Fellowship Hall) 1627 N HWY 67	MIDLOTHIAN, TX 76065
15	MIDLOTHIAN CONFERENCE CTR (Foyer) 1 COMMUNITY CIRCLE DR	MIDLOTHIAN, TX 76065
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22	OVILLA CITY HALL (Council Chambers) 105 S COCKRELL HILL RD	OVILLA, TX 75154
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El Último día para que la Oficina de Elecciones reciba una solicitud regular o una solicitud de tarjeta postal federal para votar por correo (FPCA-por sus siglas en inglés) es (El 16 de Octubre es el último día en que el votante puede venir en persona y entregar personalmente una solicitud) viernes, 23 de octubre de 2020.

**For More Information: Website at www.co.ellis.tx.us/Elections
 OR Contact us at Elections Office 204 E Jefferson Waxahachie, TX 75165 972-825-5195
 OR [Facebook.com/EllisCountyElections](https://www.facebook.com/EllisCountyElections)**

**Estimated Cost for November 3, 2020 General and Special Elections
with 22 Political Subdivisions (Estimated Cost Before Cancellations)**

Item	Estimated Total Invoiced Cost of Election
Election Day Locations	36
Early voting Locations	10
Election Systems & Software (ES&S) Ballots Cost Estimated	\$12,925.00
Election Systems & Software (ES&S) Ballot Layout Charges Estimated	\$2,835.00
Election Systems & Software (ES&S) Ballot Audio Charges Estimated	\$8,200.00
Election Systems & Software (ES&S) Electronic Voting system programing Estimated	\$11,660.00
Election Systems & Software (ES&S) Election Day Support Estimated	\$4,500.00
Election Systems & Software (ES&S) Testing and Coding Ballots Estimated	\$4,848.00
Newspaper Public Notice of Testing of Electronic voting System	\$125.00
Newspaper Public Notice of Joint Election	\$4,500.00
Precinct Kits for Early Voting and Election Day: Labels, paper, envelopes, supplies, pens, tape, copies for precinct packets and training packets, signs for posting of state required information at polling place and more.	\$2,300.00
Rental of County voting equipment DS200 Machines at \$57.50 each at 50%	\$1,322.50
Rental of County voting equipment ExpressVote Terminal Marking Device (ADA) at \$33.25 each at 50%	\$6,151.25
Movers Transportation of Voting Equipment 10 Early Voting and 36 Election Day locations Dropped off and picked up after election	\$4,800.00
Voting Places Rental Charges locations	\$4,000.00
Election Day # of Poll workers	275
Election Day Polling Places: Judges at \$10.50, Alternate Judges at \$9.50, Clerks at \$9.00 at 36 Polling Location on Election day Estimated 275 poll workers, 15 hours on ED, 2 hours training, Judge pickup fees \$25	\$48,000.00
Early voting # of Poll workers	80
Early Voting Polling Places: Judges at \$10.50, Clerks at \$9.00 at 10 Early Voting Locations. Estimated 80+ Poll Workers regular hours, overtime hours, 2 hours training, Judge pickup fees \$25, Fica, Medicare	\$59,500.00
Absentee Mail Ballots Request	6000
Cost for Early Voting mail Ballots for postage and materials for each for ballot mailed	\$13,200.00
Early Voting Ballot Board	\$3,400.00
Central Counting station	\$450.00
WiFi for Early voting and Election Day Laptops	\$1,250.00
Additional Office Personnel to assist before/during/after the Election and technicians for Early Voting and Election Day.	\$18,000.00
Technicians Mileage for Early Voting and Election Day Support at polling sites	\$350.00
Estimated Cost of Election Expenses	\$212,316.75
Estimated Cost for County Portion of the Cost (65%)	\$138,005.89
Estimated Cost for Political Subdivisions Portion of the Cost	\$74,310.86
Estimated Cost for Political Subdivisions Election Services Contract 10% Admin Fee	\$7,431.09
Estimated Cost for Political Subdivisions Total Cost of Joint Election	\$81,741.95

**Political Subdivisions Estimated Cost of Contracting with the Elections
Department for November 3, 2020 General and Special Elections
(Estimated Cost Before Cancellations)**

ENTITY	Voters 7/2020	Estimated Cost	Est. 80% Deposit
FROST ISD (Only Ellis County)	13	\$800.00	\$640.00
VENUS (Only Ellis County)	149	\$800.00	\$640.00
MANSFIELD (Only Ellis County)	156	\$800.00	\$640.00
ALMA	253	\$2,050.00	\$1,640.00
AVALON ISD	519	\$2,050.00	\$1,640.00
MAYPEARL	549	\$2,050.00	\$1,640.00
ITALY	1195	\$2,050.00	\$1,640.00
ENNIS	1278	\$2,050.00	\$1,640.00
FERRIS (Only Ellis County)	1541	\$2,050.00	\$1,640.00
ITALY ISD	1921	\$2,050.00	\$1,640.00
GLENN HEIGHTS (Only Ellis County)	2416	\$2,275.00	\$1,820.00
MAYPEARL ISD	3789	\$2,350.00	\$1,880.00
PALMER ISD	3811	\$2,375.00	\$1,900.00
BUENA VISTA-BETHEL SUD	4370	\$2,450.00	\$1,960.00
FERRIS ISD (Only Ellis County)	5569	\$3,400.00	\$2,720.00
ENNIS ISD (Only Ellis County)	14877	\$7,600.00	\$6,080.00
RED OAK ISD	19556	\$7,900.00	\$6,320.00
MIDLOTHIAN	22028	\$8,100.00	\$6,480.00
WAXAHACHIE	23330	\$8,500.00	\$6,800.00
MIDLOTHIAN ISD	31563	\$9,700.00	\$7,760.00
WAXAHACHIE ISD	33044	\$10,300.00	\$8,240.00
ELLIS COUNTY	115305	\$137,988.83	\$110,391.06

**The following Political Subdivisions will be having an Election on November 3, 2020.
Entities will be contracting with the Election's Department to conduct their Election.**

City of Alma Special Election voting to adopt or reject one proposed proposition
 City of Ennis General Election for the purpose of electing Commissioner Ward District 2
 City of Ferris General Election for the purpose of electing a Mayor & At-Large Alderman Places 1 & 4
 City of Glenn Heights Special Election to fill a vacancy for the purpose of electing At-Large Council Member Place 4, Unexpired Term
 City of Italy General Election for the purpose of electing three At-Large Council Members – Vote for 3
 City of Mansfield General Election for the purpose of electing a At-Large Council Member Place 6 & 7
 City of Mansfield Special Election to fill vacancies for the purpose of electing At-Large Mayor, Place 1 and Council Member Place 2, Unexpired Terms
 City of Mansfield Special Charter Amendment Election to adopt or reject six proposed propositions
 City of Maypearl General Election for the purpose of electing two At-Large Council Members – Vote for 2
 City of Maypearl Special Election to fill a vacancy for the purpose of electing a Mayor, Unexpired Term
 City of Midlothian General Election for the purpose of electing a Mayor & At-Large Council Member Places 1 & 2
 City of Midlothian Special Election to fill a vacancy for the purpose of electing a At-Large Council Member Place 6, Unexpired Term
 City of Ovilla Special Election to adopt or reject ?? proposed proposition
 City of Venus General Election for the purpose of electing At-Large Council Member Places 3, 4, & 5
 City of Waxahachie General Election for the purpose of electing At-Large Council Member Places 1, 2, & 3
 Avalon ISD General Election for the purpose of electing Member of Board of Trustees At-Large Places 1 & 2
 Ennis ISD General Election for the purpose of electing Member of Board of Trustees At-Large Places 1 & 2
 Ferris ISD General Election for the purpose of electing Member of Board of Trustees At-Large Places 6 & 7
 Ferris ISD Election to fill a vacancy for the purpose of electing Member of Board of Trustees At-Large Place 2, Unexpired Term
 Ferris ISD Special Bond Election voting to adopt or reject two proposed propositions
 Frost ISD General Election for the purpose of electing three At-Large Member of Board of Trustees – Vote for 3
 Italy ISD General Election for the purpose of electing two At-Large Member of Board of Trustees – Vote for 2
 Maypearl ISD General Election for the purpose of electing two At-Large Member of Board of Trustees – Vote for 2
 Midlothian ISD General Election for the purpose of electing Member of Board of Trustees At-Large Places 6 & 7
 Palmer ISD General Election for the purpose of electing two At-Large Member of Board of Trustees – Vote for 2
 Red Oak ISD General Election for the purpose of electing Member of Board of Trustee At-Large Places 3, 4, & 5
 Red Oak ISD Special Election to fill a vacancy for the purpose of electing Member of Board of Trustees At-Large Place 6, Unexpired Term
 Waxahachie ISD General Election for the purpose of electing Board of Trustee Members At-Large Places 1 & 2
 Buena Vista-Bethel Special Utility District General Election for the purpose of electing one At-Large Member of Board of Directors – Vote for 1

Revised (*Revisado*) 7/20/2020 Subject to changes (*sujeto a cambios*)

All races will be Vote for One unless noted otherwise. List is pending if any of the listed Political Subdivisions cancel their election. (*Todas las carreras votaran por una a menos que se indique lo contrario.*)

La lista esta pendiente si alguna de las subdivisiones politicas enumeradas cancela su eleccion.)

**NOTICE OF TRUSTEE ELECTION/
November 3, 2020**

To the Registered Voters of Waxahachie ISD, Texas: Notice is hereby given that the polling places below will be open from 7:00 a.m. to 7:00 p.m. on November 3, 2020 for voting in a School Trustee election to elect two (2) trustees for a full 3-year term each. *Para los votantes registrados del Distrito Escolar Independiente de Waxahachie: Por la presente se les notifica que los lugares de votación a continuación estarán abiertos de 7:00 a.m. a 7:00 p.m. el 3 de noviembre de 2020 para votar en una elección de elegir dos (2) Regentes a un término de 3 años cada uno.*

The below listed Election Day Vote Centers will be established for any qualified voter with an effective date of registration on or before November 3, 2020. A voter may vote at ANY of the Election Day Vote Centers for the General and Special Elections. *Las ubicaciones para Centros de Votación el Día de las Elecciones que se enumeran a continuación se establecerán para cualquier votante calificado con una fecha efectiva de registro en o antes del 03 de noviembre de 2020. Un votante puede votar en CUALQUIERA de los Centros de Votación el Día de las Elecciones para las Elecciones Generales y Especiales.*

1	FIRST BAPTIST CHURCH-AVALON (Annex/Anexo) 206 GILES STREET	AVALON, TX 76623
2	FIRST UNITED METHODIST-BARDWELL (Church Annex) 104 PECAN ST	BARDWELL, TX 75119
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13	FIRST BAPTIST CHURCH-MAYPEARL (Fellowship Hall) 5744 FM 66	MAYPEARL, TX 76064
14	MIDLOTHIAN CHURCH OF CHRIST (Fellowship Hall) 1627 N HWY 67	MIDLOTHIAN, TX 76065
15	MIDLOTHIAN CONFERENCE CTR (Foyer) 1 COMMUNITY CIRCLE DR	MIDLOTHIAN, TX 76065
16	MOUNTAIN PEAK COMMUNITY CHURCH (Sanctuary) 751 W. FM 875	MIDLOTHIAN, TX 76065
17	SARDIS UNITED METHODIST CHURCH (Fellowship Hall) 640 SARDIS RD	MIDLOTHIAN, TX 76065
18	STONEGATE CHURCH (Rams Rm) 4025 E US 287	MIDLOTHIAN, TX 76065
19	THE SHEPHERD'S HOUSE (Sanctuary) 3221 MOCKINGBIRD LN	MIDLOTHIAN, TX 76065
20	MILFORD SENIOR CENTER (Main Rm) 109 S MAIN ST	MILFORD, TX 76670
21	GRACE CHURCH OF OVILLA (Flex Rm Bldg B) 519 WESTMORELAND RD	OVILLA, TX 75154
22	OVILLA CITY HALL (Council Chambers) 105 S COCKRELL HILL RD	OVILLA, TX 75154
23	PALMER ISD ANNEX BUILDING (Portable Bldg) 303 BULLDOG WAY	PALMER, TX 75152
24	EASTRIDGE BAPTIST CHURCH (Family Activity Ctr) 732 E OVILLA RD	RED OAK, TX 75154
25	LIFEPOINT COMMUNITY CHURCH (Fellowship Hall) 201 LOUISE RITTER RD	RED OAK, TX 75154
26	RED OAK MUNICIPAL CENTER (Pitts Room) 200 LAKEVIEW PKWY	RED OAK, TX 75154
27	GRACE COVENANT CHURCH (Dining Hall) 212 N MAIN ST	RED OAK, TX 75154
28	BIBLE BAPTIST CHURCH (Fellowship Hall) 1400 FM 1446	WAXAHACHIE, TX 75167
29	ELLIS COUNTY WOMANS BUILDING (Main Room) 407 W JEFFERSON ST.	WAXAHACHIE, TX 75165
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Early Voting Location Dates and Times:

Ubicación, fechas, y horarios de la votación anticipada:

- 1. Main Early Voting Site/Sitio principal de Votación Anticipada - First United Methodist Church (Fidelis Hall)
505 W Marvin Ave
Waxahachie, TX 75166**
- 2. Ellis County Sub-Courthouse (Foyer) 207 S. Sonoma Trail Ennis, TX 75119**
- 3. Midlothian Conf. Ctr (Ballroom/Foyer) 1 Community Circle Dr Midlothian, TX 76065**
- 4. Palmer ISD Annex Bldg (Portable Bldg) 303 Bulldog Way Palmer, TX 75152**
- 5. Grace Covenant Church (Dining Hall) 212 N Main Street Red Oak, TX 75154**
- 6. Harvest of Praise (House of Manna Rm) 2603 S Hampton Rd Glenn Heights, TX 75154**

Tuesday, October 13, 2020 <i>martes, 13 de octubre de 2020</i>	through <i>hasta</i>	Friday, October 16, 2020 <i>viernes, 16 de octubre de 2020</i>	8:00 AM - 5:00 PM <i>8:00 AM - 5:00 PM</i>
Saturday, October 17, 2020 <i>sábado, 17 de octubre de 2020</i>			8:00 AM - 4:00 PM <i>8:00 AM - 4:00 PM</i>
Monday, October 19, 2020 <i>lunes, 19 de octubre de 2020</i>	through <i>hasta</i>	Friday, October 23, 2020 <i>viernes, 23 de octubre de 2020</i>	8:00 AM - 6:00 PM <i>8:00 AM - 6:00 PM</i>
Saturday, October 24, 2020 <i>sábado, 24 de octubre de 2020</i>			7:00 AM - 7:00 PM <i>7:00 AM - 7:00 PM</i>
Sunday, October 25, 2020 <i>domingo, 25 de octubre de 2020</i>			1:00 PM - 6:00 PM <i>1:00 PM - 6:00 PM</i>
Monday, October 26, 2020 <i>lunes, 26 de octubre de 2020</i>	through <i>hasta</i>	Friday, October 30, 2020 <i>viernes, 30 de octubre de 2020</i>	7:00 AM - 7:00 PM <i>7:00 AM - 7:00 PM</i>

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Send Ballot by Mail Applications to (enviar la balota por correo a):

Early Voting Clerk, 204 E Jefferson Street, Waxahachie, Texas 75165

Or (o por) Fax to 972-923-5194

Or Email a scanned copy of signed application to (o enviar una copia escaneada de su solicitud firmada por correo electrónico a) elections@co.ellis.tx.us

(If faxed or emailed, then original application must be mailed and received within 4 days (New Law HB1927 and SB5))

(Si envía su balota por fax o correo electrónico, su solicitud original tendrá que ser recibida por correo dentro de 4 días (Nueva Ley HB1927 y SB5))

Application for ballot by mail must be received no later than close of business on Friday, October 23, 2020. (Su Solicitud para Balota por Correo deberá recibirse a más tardar el cierre de negocio el viernes, el 23 de octubre, 2020.)

Issued this the _____ day of August, 2020.

(Emitido este día el) (día de agosto 2020.)

Signature of Presiding Officer
(Firma de Oficial)

Waxahachie ISD
BOARD OF TRUSTEES

Date: August 31, 2020

Subject: District of Innovation Amendment

Background:

In March of 2017, Waxahachie ISD submitted a plan to the Commissioner of Education to become a District of Innovation. Districts of innovation can access greater local control by seeking exemptions from state legal requirements. The DEIC committee is utilized for providing feedback to district leadership about the exemptions that will benefit our district.

Our plan was accepted by the Commissioner in March of 2017 and Waxahachie became a District of Innovation. At that time our plan included exemptions related to minutes of instruction, first day of instruction, seven hour school day, school day interruptions and the teacher appraisal process.

The district submitted an amendment to our plan on May 13, 2019. At that time, we added an exemption for minimum attendance for class credit or final grade.

In July of 2020, the DEIC voted to add an additional exemption for class size to our plan. We posted the plan with the proposed exemption to our district website for 30 days. Texas Education Code 25.112 limits the number of students in K-4 classrooms to 22. Districts, with board approval, can apply for a waiver from the Texas Education Agency when class size exceeds 22 in K-4 classrooms. Texas Education Code 25.113 requires Districts to notify parents of the students in that classroom as well. As the district is preparing for in-person and on-line instruction this fall, we foresee the need for additional flexibility within K-4 classrooms. We anticipate students moving back and forth between on-line and in-person instruction. There may be times when our on-line classrooms will exceed 22 students in K-4 as we transition students. The district will strive to remain within the current guidelines as much as possible; however, we would like flexibility to meet the instructional needs of our students and staff.

Our District of Innovation plan will be valid through the 2022-23 school year

Recommendation:

That the Board approve the amendment to the WISD District of Innovation Plan.



District of Innovation Designation:
Creating Choice to Ensure Student Success

Amendment

Board Approval: May 13, 2019

Original

Board Approval: March 20, 2017

Term of Designation: 2017 through 2022

Waxahachie ISD's Vision

Waxahachie ISD will support and empower our community of learners for success in the 21st century.

Waxahachie ISD's Mission Statement

Continuing our tradition of "Excellence in Education," the mission of the Waxahachie Independent School District is to develop, through a cooperative effort with the home and community, well-educated, responsible citizens who can excel in a complex world.

Waxahachie ISD's Beliefs

During the fall of 2016, WISD designed a strategic plan for the future that allows all learners to step confidently into their futures, equipped to contribute and thrive in a dynamic world. In WISD, we believe that:

- meaningful engagement and relationship building are essential for student success.
- students have *unique* qualities and deserve a *unique* education.
- parents, educators, and the community guide each student in designing and fulfilling his/her educational vision.
- every student deserves the opportunity to learn through success, failure and discovery.
- change and growth best occur in a stimulating and innovative learning environment.
- students learning to voice their individual thoughts is imperative for progress in both themselves and the community.
- all students deserve to be taught by highly effective teachers who are committed to professional growth and passionate about learner success.

Beginning a Time of Choice

In the summer of 2015, the 84th Texas Legislature passed HB 1842, allowing public school districts to become Districts of Innovation in order to gain exemption from certain provisions of the Texas Education Code that apply to Texas public schools. In order to be eligible for the District of Innovation designation, a district must have a "met standard" rating or higher for the current school year. As a district that has continuously maintained an accountability rating at or above state expectation, Waxahachie ISD qualifies for this designation.

On Monday, October 10, 2016, the Waxahachie ISD Board of Trustees became familiar with the benefits of gaining the District of Innovation status under HB 1842 and began to study the benefit of securing this designation for the district under TEC §12A.002. On November 14, 2016, the Waxahachie ISD Board of Trustees held a public hearing during the regularly scheduled board meeting to gather input on becoming a District of Innovation from community stakeholders. The unanimous decision to pass a resolution was made by the Board of Trustees to establish an Innovation Plan committee to explore district needs and develop a plan for innovation that best fit the needs of Waxahachie ISD.

WISD Timeline for Seeking District of Innovation Status

- *October 10, 2016, Waxahachie /SD Boardroom*
 - Board of Trustees received information related to District of Innovation process
- *November 14, 2016, Waxahachie /SD Boardroom*
 - Regular Board Meeting
 - Board of Trustees approves a resolution to hold public hearing for District of Innovation
 - Public hearing held for District of Innovation
 - Board of Trustees unanimously approved appointment of local District of Innovation committee
- *November 2016 - March 2017, Waxahachie /SD*
 - District completes strategic planning process
- *January 26, 2017, 4:15 - 6:15 PM, WISD Administration Building*
 - Initial meeting of the District Innovation Committee
 - Review plan options and determine areas for research
- *February 9, 2017, 4:15 - 6:15 PM, WISD Administration Building*
 - 2nd meeting of the District Innovation Committee
 - Develop district plan focused on innovation needed to provide high quality education
- *February 17, 2017, Waxahachie /SD Website*
 - Post the District of Innovation plan on the district website for 30 days for public commentary and review
- *February 21 - March 20, 2017, Waxahachie, Texas*
 - Present plan to district and community stakeholders
 - Promote plan and encourage review of resources by all stakeholders
- *March 20, 2016, Waxahachie /SD Boardroom*
 - Public Meeting will be held to present Waxahachie ISD District of Innovation Plan by Innovation committee members
 - Regular Board of Trustees Meeting
 - Review and consideration to approve District of Innovation Plan
 - Review and consideration to approve 2017-2018 WISD Academic Calendar

Amendment

- *May 13, 2019, Waxahachie /SD Boardroom*
 - Regular Board Meeting
 - Board of Trustees approves a resolution to hold public hearing for District of Innovation
 - Public hearing held for District of Innovation Amendment
 - Board of Trustees unanimously approved appointment of local District of Innovation committee

Span of Local Plan

This Comprehensive Local Innovation Plan shall remain in effect for a period of five years, to include a span of years from 2017-2022 unless terminated by the commissioner pursuant to TEC §12. A.008.

Waxahachie ISD Innovation Committee Members

<u>Name</u>	<u>Relationship to District</u>
Viana Armstrong	Bilingual and ESL Coordinator
Shelle Blaylock	Assistant Superintendent of Leadership and Academics
Theresa Burkhalter	Principal, Shackelford Elementary
Amy Carpenter	Teacher, Waxahachie High School
AlISDn Frary	Secondary Math Coordinator
Debbie Gish	Asst. Principal, Waxahachie High School
Melanie Harbour-Pope	Dyslexia Coordinator
Carrie Kazda	Principal, Felty Elementary
Paul Kuhn	Grandparent, Howard Jr. High PTO President
Rollin Mayes	Teacher, Global High School
Jennifer Meinzer	Teacher, Clift Elementary
Lisa Mott	Director of Curriculum and Instruction
Jacob Perry	Principal, Howard Junior High Teacher,
Michelle Scott	Challenge Academy
Madeline Trevino	Parent

Areas of Innovation

Waxahachie ISD is committed to the continued academic success and well-being of every student and strives to provide a choice to families seeking an educational destination for their children beyond traditional "one-size fits all" educational experiences. The focus of this exploration was to expand the possibilities by applying innovative strategies in areas of regulation that restrict local control while maintaining the strong educational principles and practices that have been the standard in Waxahachie ISD.

The following statutes were found to be of benefit to the students and staff of the district by enhancing the local decision-making process and maintaining a focus on the community:

- Minute s of Instruction [TEC §25.081)
- First Day of Instruction [TEC §25.0811]
- Seven Hour School Day [TEC §25.082]
- School Day Interruptions [TEC §25.083)
- Teacher Appraisal Process [TEC §21.352)

Below is a summary of the goals for each category. A detailed explanation of the specific components and the Texas Education Code that corresponds to the category follow.

Minutes of Instruction §25.081

Current: Texas Education Code requires that each school district must operate so that the district provides for at least 75,600 minutes of instruction, including intermissions and recesses, for students.

Proposed: WISD strives to educate students in a manner that accentuates learning in a diverse learning environment. Although this expectation will remain the operating standard for the majority of campuses in the district, the committee has determined an immediate need to alter instructional formats for areas such as pre-kindergarten and alternative education campuses and to make learning personalized for students. Relief from this expectation is critical to allow local decision making toward creative solutions that best meet students' diverse learning needs.

First Day of Instruction §25.0811

Current: Texas Education Code requires that a school district may not begin instruction for students for a school year before the fourth Monday in August, unless a year round school program is offered.

Proposed: Through the district of innovation investigation process, our community has communicated a desire to have flexibility in deciding when the school year begins. By having a flexible start date, students will experience more balanced semesters, alignment with higher education entities, and varied options for valuable time away from school to support a community and family focus. In addition, the committee will explore the benefits of a shortened transition into the school year to allow students, families and staff to best prepare for the year ahead.

Seven Hour School Day §25.082

Current: Texas Education Code requires that a school day shall be at least seven hours each day, including intermissions and recesses.

Proposed: WISD strategic planning committee discovered local needs for timely professional development that is provided throughout the year, rather than loaded at the beginning and end of the academic calendar. Through staff and community feedback, this is found to be an unfavorable method of training, when used as the sole method of delivery, with a reduced impact on instruction and student achievement. In addition, the district seeks local control to adjust the length of the school day to accommodate additional professional development and innovative learning opportunities not accomplished within a traditional seven-hour school day. The district seeks to have alternatives in planning instructional days for students while still maintaining a standard of 75,600 minutes during a school year.

School Day Interruptions §250.83

Current: Texas Education Code requires that a board of trustees must develop a policy that must limit announcements other than emergency announcements to once during the school day. In addition, the district may not remove a student from a regularly scheduled class for remedial tutoring or test preparation if, as a result of the removal, the student would miss more than 10 percent of the school days on which the class is offered, unless the student's parent or another

person standing in parental relation to the student provides to the district written consent for removal from class for such purpose.

Proposed: For greater flexibility and opportunities to make decisions on how best to structure school days and individualize instruction, WISD seeks to award this discretion to campus and district administration in an effort to ensure that decision points put students' and campus needs first. WISD seeks to provide settings where student growth can occur in an innovative environment. To accomplish this expectation, the committee seeks opportunities to provide altered instructional days and to create flexible scheduling opportunities. Both results allow instructional decisions to be made in response to current student performance data; therefore, reducing learning gaps.

Teacher Appraisal Process §21.352

Current: Texas Education Code requires the commissioner to adopt a recommended appraisal process and criteria on which to appraise the performance of teachers. The criteria must be based on observable, job-related behavior, including: (1) teachers' implementation of discipline management procedures; and (2) the performance of teachers' students. In appraising teachers, each school district shall use the appraisal process and performance criteria developed by the commissioner.

Proposed: The district is seeking flexibility within the recommended appraisal process and performance criteria for teachers and staff evaluated using the appraisal system Texas Teacher Evaluation and Support System (T-TESS). The district seeks to continue to utilize T-TESS as the teacher appraisal instrument, while seeking exemption from the Student Growth Measure. Data provided from district and campus local assessments will continue to be utilized following the current district assessment model.

May 2019

Amendment to WISD District of Innovation Plan

Background:

Waxahachie ISD is committed to the continued academic success and the well-being of every student and strives to provide comprehensive course instruction throughout the duration of the school year. At this time, the District is seeking to amend the current plan as stated below by following the required state timelines and committee process.

Amended Area of Innovation

Minimum Attendance for Class Credit or Final Grade (90 % Rule)

[FEC LOCAL] [TEC §25.092]

Current: TEC § 25.092 states that a student in any grade level from kindergarten through grade twelve may not be given credit or final grade for a class unless the student is in attendance for at least 90 percent of the days the class is offered.

A district of innovation may replace the 90 percent attendance rule with a more localized standard for issuing class credit or final grade. Attendance in each class is critical to ensure that students master the standards of instruction to the level required by the state. (Note: This does not release the district from compulsory attendance **laws**.)

Proposed: The district is requesting an exemption to the current requirement for students to meet the 90 percent attendance rule. This flexibility is critical to the success of high school students in the classes of 2019 and 2020. It will ensure that each student has the best opportunity to meet state expectations and to achieve graduation based on mastery rather than seat time. This will allow the district the opportunity to best address each students' needs at the local level.

July 2020

Proposed Amendment to WISD District of Innovation Plan

Background:

As the district is preparing for in-person and on-line instruction this fall, we foresee the need for additional flexibility within K-4 classrooms. We anticipate students moving back and forth between on-line and in-person instruction. There may be times when our on-line classrooms will exceed 22 students in K-4 as we transition students. The district will strive to remain within the current guidelines as much as possible; however, we would like flexibility to meet the instructional needs of our students and staff. The DEIC committee received communication about the proposed amendment on July 16. The committee had time to provide feedback and vote for or against the proposal through July 23, 2020. The committee approved the amendment by a 2/3 majority vote. The original DOI plan and proposed amendment will be posted on the district website for 30 days beginning July 28, 2020.

Amended Areas of Innovation

Class Size TEC §25.112

Current: Texas Education Code limits the number of students in grades Kindergarten through 4th grade to 22. While the maximum number of students in K-4 classrooms may be addressed by a state waiver, the waivers must be applied for annually.

Proposed: By seeking the exception from TEC §25.112, the district would have flexibility for all campuses and classrooms for the duration of the District of Innovation Designation and would not be required to seek waivers annually. While the District intends to remain within the guidelines of the current education code as much as possible, the District seeks flexibility to provide the best learning environment for our K-4 students, including more flexibility when teaching, creative ways of delivering instruction, different types of instructional delivery and the ability to manage increases in class sizes.

Notice of Class Size TEC §25.113

Current: Texas Education Code requires districts to notify each parent in the class section that exceeds the 22:1 ratio, and inform them when a waiver has been submitted.

Proposed: In the event a classroom exceeds the 22:1 ratio in grades K-4, the class sizes will be reviewed by appropriate district and campus administration. The Board of Trustees will be informed of K-4 classes that exceed 22:1. TEA waivers and parent notification for class sizes in grades K-4 exceeding 22 will not be required.

Waxahachie ISD
BOARD OF TRUSTEES

Date: **August 31, 2020**

Subject: **Renewal of Unemployment Insurance**



Background:

Waxahachie ISD has utilized TASB's RMF for the past 4 years to provide unemployment insurance. There has been a significant increase in the number of unemployment claims filed as a result of COVID-19 and therefore our premium has approximately doubled for the 2020-2021 renewal period.

Recommendation:

Approve renewal of unemployment compensation insurance coverage with TASB's Risk Management Fund (TASB RMF) for October 1, 2020 through September 30, 2021 at a price of \$72,036.



Waxahachie ISD

Contribution & Coverage Summary (CCS)

Participation Period: October 1, 2020 through September 30, 2021

UNEMPLOYMENT COMPENSATION	Contribution
Unemployment Compensation - Pool	\$72,036
TOTAL CONTRIBUTION	\$72,036
<i>This is not an Invoice.</i>	

Conditions

Unemployment Compensation - Pool

Agreement: This Agreement provides coverage for statutory unemployment compensation benefits and assistance with general unemployment compensation matters such as administrative hearings and filings with the Texas Workforce Commission (TWC). Coverage does not extend to litigation involving unemployment claims or other employment related matters.

As part of this Agreement, the Fund assumes responsibility for the Fund Member's quarterly claim payments payable to TWC for the term of this Agreement. All benefit credits and reimbursements, including but not limited to federal CARES Act credits, received during or attributable to any period of the Fund Member's participation in the Fund's UC program for which the Fund paid benefits, are owed to the Fund. Fund Member must be a reimbursing employer pursuant to the Texas Unemployment Compensation Act (TUCA) and must execute a Power of Attorney permitting the Fund to represent Fund Member in its relations with TWC.

Fund Member agrees to comply with the provisions of the TUCA, to respond timely to TWC requests and reporting requirements, and to comply with TWC rules and procedures. Fund member also agrees to implement loss prevention and cost containment recommendations from the Fund relating to unemployment compensation benefits. Fund Member agrees to submit wage reports through electronic reporting to the Fund or TWC according to Fund and TWC requirements. Any fines or penalties imposed for Fund Member's failure to comply with the TUCA will be the sole responsibility of the Fund Member. If the Fund advances payment of any fine or penalty, Fund Member agrees to reimburse the Fund for all such costs. Upon termination of this coverage, Fund Member agrees to assume responsibility for claim payments and reports due to the TWC.

Contribution: The contribution shown on this Contribution and Coverage Summary (CCS) is developed by the Fund and is based on the Fund's overall expected unemployment compensation claims costs for the participation period shown and each individual member's claims experience. The contribution is not adjustable during the coverage period due to changes in Fund member's wages. However, the contribution may be adjusted by the Fund if payments due to the Texas Workforce Commission (TWC) for the Fund Member's unemployment compensation benefit payments for this participation period exceed 300% of the Fund Member's annual Unemployment Compensation contribution. The additional contribution adjustment will be based solely on the Fund Member's own claims.

Assistance: The Fund's services include assistance to Fund Member with TWC hearings. Fund Member's request for assistance constitutes authorization for the Fund to appoint an attorney to provide representation to Fund Member before the TWC and for such attorney and other Fund representatives to have privileged communications with Fund Member regarding claims subject to TWC administrative proceedings. The Fund's assistance of Fund Member under this provision does not extend to litigation involving unemployment claims or other employment related matters.

General

Coverage: Coverage terms and limits provided are as set out in this CCS and the Fund's Coverage Agreement for this participation period.

Definitions: Any terms not defined in this CCS will use the definition for that term from the corresponding Fund coverage agreement.

Payment: The Fund Member agrees to pay the annual contribution as shown on this CCS within 60 days of the receipt of an invoice from the Fund.

Renewal and Termination: This CCS may be terminated by either party with the termination to be effective on any successive CCS renewal date by giving written notice to the other party no later than 30 days prior to automatic renewal in accordance with the Interlocal Participation Agreement (IPA). If this CCS is not terminated as allowed in the IPA, the renewal CCS becomes effective without the need for signature on the automatic renewal date and the member shall be bound by the terms of the renewal CCS.

Termination of any Fund coverage shall not affect the remaining coverage unless stated in the CCS. The Fund may collect all amounts that are due to the Fund in the event of termination or breach by the Fund Member.

Program Coordinators

Coordinator:

The Fund Member is required to designate a Program Coordinator (Coordinator) with express authority to represent and bind the Fund Member in all program matters. Below are the current program coordinators as we have listed.

Unemployment Compensation - Ryan Kahlden

If a Coordinator's name and contact information is not provided above, the current designated Coordinator and contact information will need to be completed below:

Program	Name	Title	Address	Phone	Email
Unemployment Compensation					

Fund Member Authorization:

I approve this Contribution and Coverage Summary (CCS) and certify that this information is correct. I affirm that I am duly authorized to approve this CCS and that I have read and agree to this CCS and the Interlocal Participation Agreement.

Authorized signature

Date

Printed name

Title

Waxahachie ISD
BOARD OF TRUSTEES

Date: August 31, 2020 -

Subject: Credit by Exam Dates



Background:

The Texas Education Code (TEC) §28.023, allows students in secondary courses to earn credit for a course by examination. Credit-by-examination (CBEs) must be approved by each local board of trustees. The WISD CBE test methods and dates are attached.

Recommendation:

That the Board approve the methods and dates for Credit by Examination.

Credit by Examination (CBE)

CBE with prior instruction: Students may earn credits by examination (CBE) in any academic course that is required for graduation if the student *has had prior instruction but has not successfully passed* the course. The state of Texas Education Agency has determined four testing windows that school districts will offer CBE's testing. WISD administers CBE tests in conjunction with the Texas Tech University Independent School District (TTUISD) and /or University of Texas at Austin UT High School 4 times a year. The school district will determine and publicize in the community at the beginning of each school year the CBE testing dates that will take place between January 1 and March 31, April 1 and June 30, July 1 and September 30, and October 1 and December 31. A student who is homeless or in substitute care who transfers to the district after the start of the school year to be administered credit by examination at any point during the school year. A student may take a specific examination only once during each testing window and may not attempt to earn CBE for a specific high school course more than two times. CBE scores will be reported by the testing institution to the school district and to the student within approximately 4-6 weeks. A student in any of Grades 6-12 may be given credit for an academic subject in which he or she had prior instruction if the student scores an average of 70% or higher is achieved on both semesters of the CBE that has been approved by the school district board of trustees for the applicable course. Exam fees apply and will be paid by the student to WISD prior to the exam. **Students that are denied credit due to excessive absences may not take a Credit by Exam to regain credit for that course.*

Note: Prospective college-bound athletes should be aware that NCAA programs do not recognize high school credits earned by Credit by Examination (CBE).

CBE without prior instruction: Students may earn credit by examination (CBE) in any academic course that is required for graduation other than courses that require a state assessment for End of Course (EOC) completion, if the student has *not had prior instruction* in that subject area. The state of Texas Education Agency has determined four testing windows that school districts will offer CBE's testing. WISD administers CBE tests in conjunction with the Texas Tech University Independent School District (TTUISD) and /or University of Texas at Austin UT High School 4 times a year. The school district will determine and publicized in the community at the beginning of each school year the CBE testing dates that will take place between January 1 and March 31, April 1 and June 30, July 1 and September 30, and October 1 and December 31. A student who is homeless or in substitute care who transfers to the district after the start of the school year to be administered credit by examination at any point during the school year. A student may take a specific examination only once during each testing window and may not attempt to earn CBE for a specific high school course more than two times. There is no charge for a first-time CBE for acceleration purposes; Second attempts will be paid for by the student's parent or guardian. CBE scores will be reported by the testing institution to the school district and to the student in approximately 4-6 weeks. If an average of 80% or higher is achieved on both semesters of the CBE that has been approved by the school district board of trustees for the applicable course, the student is given credit for the course and the school district must enter the examination score on the student's transcript.

CBE exam dates for the 2020-2021 school year will be as follows:
September 7-16, November 2-11, January 25-February 3, June 21-30

Updated 8/2019

Waxahachie ISD
BOARD OF TRUSTEES

Date: **August 31, 2020**

Subject: **Authorization to submit funding applications**

Background:

Utilizing the COVID-19 authority granted to the Superintendent, the District has continued to prepare for the start of the 2020-2021 school year. Included in some of the coronavirus relief packages approved at the federal level are funds from the CARES Act, ESSER funds, and CRF funds. Some of these bills require specific board action to authorize the submission of these applications. As a reinforcement of the authority granted to the superintendent, I'm asking the board to specifically approve the administration to apply for the following funding:

CARES Act – Enhanced Medicare/SHARs funding

Coronavirus Relief Funding – Reimbursement of eligible expenditures related to continuing operations in response to COVID-19 and the closure, and subsequent reopening, of schools. Approval is also requested for seeking CRF funding from Ellis County and the City of Waxahachie, specifically as it related to Operation Connectivity.

ESSER Funding – Relief funds that will be offset at the state level whether we apply for these funds or not.

Recommendation:

Approve applying for available funds as part of coronavirus recovery and delegate authority to administrative staff to execute all documents required.

Waxahachie ISD
BOARD OF TRUSTEES

Date: **August 31, 2020**

Subject: **Adopt Original 2020-2021 Budget**



Background:

Presented are the original budgets for the General Fund, Debt Service Fund, and Child Nutrition Fund for the 2020-2021 fiscal year.

Recommendation:

Adopt original budgets for General Fund, Debt Service Fund, and Child Nutrition Fund for the 2020-2021 fiscal year.

WAXAHACHIE INDEPENDENT SCHOOL DISTRICT

FISCAL YEAR 2020-2021

BUDGET FOR ADOPTION - ALL FUNDS

	<u>General Fund</u>	<u>Debt Service</u>	<u>Child Nutrition</u>
	Proposed	Proposed	Proposed
REVENUES			
5711 Current Property Taxes	\$ 49,879,443	\$ 19,509,647	\$ -
5712 Delinquent Property Taxes	300,000	90,000	-
5719 Other Tax Revenue	300,000	30,000	-
5729 Single Age Parent Education	89,000	-	-
5735 Out of District Tuition - CTE	50,000	-	-
5739 Miscellaneous Tuition Charges	12,000	-	-
5742 Investment Earnings	100,000	-	5,000
5743 Rent	20,000	-	-
5749 Local Source Revenue	515,500	-	10,959
5751 Food Service Sales	-	-	1,674,000
5752 Athletic Activity	252,500	-	-
5811 Per Capita Apportionment	4,246,797	-	-
5812 Foundation School Program	37,335,897	-	-
5828 Pre-K State Program	-	-	-
5829 Revenues from TEA	-	387,716	20,000
5831 Other State Revenues	5,119,468	-	135,027
5929 QSCB Interest Reimbursements	-	100,000	-
5931 SHARS Reimbursements from Medicaid	2,000,000	-	-
7952 School Breakfast Program	-	-	570,000
7953 National School Lunch Program	-	-	2,018,812
7954 USDA Commodities	-	-	190,303
TOTAL REVENUES	<u>100,220,605</u>	<u>20,117,363</u>	<u>4,624,101</u>
EXPENDITURES			
11 Instruction	59,526,852	-	-
12 Instructional Resources	1,406,093	-	-
13 Curriculum & Instructional Staff Development	1,448,395	-	-
21 Instructional Leadership	2,448,012	-	-
23 School Leadership	5,906,327	-	-
31 Guidance / Counseling	2,913,128	-	-
32 Social Work Services	-	-	-
33 Health Services	1,302,573	-	-
34 Student Transportation	3,068,028	-	-
35 Food Services	-	-	4,535,601
36 Extracurricular Activities	4,025,017	-	-
41 General Administration	3,088,971	-	-
51 Maintenance and Operations	8,813,291	-	88,500
52 Security and Monitoring	1,458,312	-	-
53 Data Processing Services	2,066,579	-	-
61 Community Services	261,800	-	-
71 Debt Service	-	17,543,956	-
81 Capital Outlay	625,000	-	-
95 Juvenile Justice Alternative Education Program	15,000	-	-
99 Other Governmental Charges	525,000	-	-
TOTAL EXPENDITURES	<u>98,898,378</u>	<u>17,543,956</u>	<u>4,624,101</u>
BUDGET SURPLUS (DEFICIT)	<u>78</u> <u>\$ 1,322,227</u>	<u>\$ 2,573,407</u>	<u>\$ -</u>

Waxahachie ISD
BOARD OF TRUSTEES

Date: **August 31, 2020**

Subject: **Adopt Ordinance Setting 2020 Tax Rates**



Background:

Presented is the ordinance to set the 2020 tax rates of \$0.9815 for the M&O fund, \$0.3839 for the I&S fund; an overall tax rate of \$1.3654 per \$100 in valuation.

Motion:

I move that the property tax rate be increased by the adoption of a tax rate of \$1.3654, which is effectively a 3.68 percent increase in the tax rate.

Recommendation:

Adopt ordinance setting tax rate of \$0.9815 for the M&O fund and \$0.3839 for the I&S fund for an overall tax rate of \$1.3654 per \$100 in valuation.

ORDINANCE TO SET TAX RATE FOR 2020
(2020-2021 SCHOOL YEAR)

An ordinance levying an annual ad valorem tax for the year 2020, setting specific tax rates applicable to all real, personal, and mixed property situated within the Waxahachie Independent School District, setting due date and providing for penalties and interest on delinquent taxes.

BE IT ORDAINED by the Board of Trustees of the Waxahachie Independent School District of Ellis County, Waxahachie, Texas:

1. That an ad valorem tax rate of **\$1.3654 per \$100** cash valuation as said values are fixed by the Appraisal Review Board, and the same is hereby levied for tax year 2020 on all real property, personal property, and mixed property located and situated within the confines and boundaries of the Waxahachie Independent School District as of January 1, of this year.
2. That the above-specified ad valorem tax rate be distributed as follows:
 - a. **\$0.9815** rate for the local maintenance and operations (M&O) fund.
 - b. **\$0.3839** rate for the debt service, bonded indebtedness, and interest and sinking (I&S) fund.
3. Any person failing to pay their taxes on or before January 31, 2021, shall be subject to the maximum penalties thereon allowed by law to be collected on delinquent taxes. All delinquent taxes shall bear interest at the highest per annum interest rate allowed by law to be collected on delinquent taxes and shall bear interest from the date of delinquency until paid.
4. Taxes which are due the Waxahachie Independent School District that remain delinquent on July 1st of the tax year in which they become delinquent for the 2020 and later tax years, on accounts which have been assigned to the Waxahachie Independent School District's delinquent tax attorney on or before July 1st, incur an additional penalty of 20% of the amount of taxes, penalty and interest due at the time the taxes, penalty, and interest are paid.

Such taxes are to be assessed and collected by the tax officials designated by the District.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

THE TAX RATE WILL EFFECTIVELY BE RAISED BY 3.68 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$48.40.

PASSED, APPROVED, AND EFFECTIVE, THIS 31ST DAY OF AUGUST, 2020.

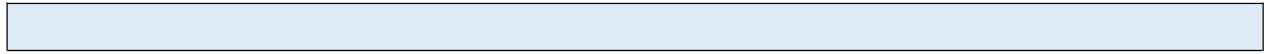
Dusty Autrey
President, Board of Trustees

Judd McCutchen
Secretary, Board of Trustees

Waxahachie ISD
BOARD OF TRUSTEES

Date: **August 31, 2020**

Subject: **2020-2021 Academic Calendar Consideration**



Background:

Attached is the proposed 2020-21 Academic Calendar. There are two modifications that have been made:

1. Homecoming and the Homecoming parade have been moved to October 30, 2020. October 30 will remain a contract day for staff and a holiday for students. Teachers will conduct parent teacher conferences in the morning and be released at 12:30 for the Homecoming parade.
2. November 6 will be a regular school day for staff and students.

Recommendation:

That the Board approve the calendar as presented.



Waxahachie Independent School District

Hachie Strong

2020-2021

SCHOOL DISTRICT CALENDAR

'20

JULY							AUGUST							SEPTEMBER							OCTOBER						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4						1			1	2	3	4	5				1	2	3		
5	6	7	8	9	10	11	2	3	4	5	6	7	8	6	7	8	9	10	11	12	4	5	6	7	8	9	10
12	13	14	15	16	17	18	9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17
19	20	21	22	23	24	25	16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24
26	27	28	29	30	31	23	24	25	26	27	28	29	27	28	29	30	25	26	27	28	29	30	31				
							30	31																			

'21

NOVEMBER							DECEMBER							JANUARY							FEBRUARY						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7			1	2	3	4	5						1	2		1	2	3	4	5	6
8	9	10	11	12	13	14	6	7	8	9	10	11	12	3	4	5	6	7	8	9	7	8	9	10	11	12	13
15	16	17	18	19	20	21	13	14	15	16	17	18	19	10	11	12	13	14	15	16	14	15	16	17	18	19	20
22	23	24	25	26	27	28	20	21	22	23	24	25	26	17	18	19	20	21	22	23	21	22	23	24	25	26	27
29	30	27	28	29	30	31	34	25	26	27	28	29	30	31	28												

MARCH							APRIL							MAY							JUNE						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6				1	2	3						1			1	2	3	4	5		
7	8	9	10	11	12	13	4	5	6	7	8	9	10	2	3	4	5	6	7	8	6	7	8	9	10	11	12
14	15	16	17	18	19	20	11	12	13	14	15	16	17	9	10	11	12	13	14	15	13	14	15	16	17	18	19
21	22	23	24	25	26	27	18	19	20	21	22	23	24	16	17	18	19	20	21	22	20	21	22	23	24	25	26
28	29	30	31	25	26	27	28	29	30	23	24	25	26	27	28	29	27	28	29	30							
													30	31													

IMPORTANT DATES

Aug. 10 — 14	Professional Development
Aug. 17	Students' First Day
Sept. 7	Student/Staff Holiday
Sept. 28	Student/Staff Holiday
Oct. 30	Parent-Teacher Conferences/Student Holiday/Staff Early Release/Homecoming
Nov. 23-27	Student/Staff Holiday
Dec. 18	Early Release
Dec. 21-31	Student/Staff Holiday
Jan. 1	Student/Staff Holiday
Jan. 4-6	Professional Development/Student Holiday
Jan. 7	Students Return
Jan. 18	Student/Staff Holiday
Feb. 15	Student/Staff Holiday/Inclement Weather Day
March 8-12	Student/Staff Holiday
March 15	Professional Development Day
April 2	Student/Staff Holiday/Inclement Weather Make-Up Day
May 28	Student Last Day/Early Release
May 31	Staff Holiday
June 1-2	Professional Development

GRADING PERIODS

Aug. 17 — Sept. 25
Sept. 28 — Oct. 30
Nov. 2 — Dec. 18
Jan. 7 — Feb. 19
Feb. 22 — April 9
April 12 — May 28

LEGEND

- Student/Staff Holiday
- Professional Development (Student Holiday)
- First and Last Day of School
- ⚡ Inclement Weather Make-Up Day
- Early Release