Medina Valley Independent School District
Board of Trustees
Regular Meeting on Monday, November 30, 2026 at 6:00 PM
Medina Valley ISD Central Office Board Room

A Regular Board Meeting of the MVISD Board of Trustees was held on Monday, November 30, 2026, beginning at 6:00 PM at/on Medina Valley ISD Central Office Board Room.

I. **First Order of Business**
- A Call Meeting to Order
- B Establish a Quorum

II. **Student/Staff Recognition**
- A Paws for Applause

Taylor Wheeler - Medina Valley Middle School Teacher & Coach
Bianca Portillo - Silos Elementary School Teacher

- B District Holiday Card Artwork Winners 3

Elementary Winner
- Belinda Madrigal, Ladera Elementary 5th Grade

C Secondary Winner
- Brooke Woodbury, Medina Valley High School 9th Grade

D Medina Valley High School
FFA Food Science Nationals
- Jada Bohmfalk and Campbell Baron - Gold
- Jolie Berger and Briley Davis - Silver

E UIL State Cross Country
- Nicholas Castro - 10th Plane/State Medalist
- Brayden Riley - 22nd Place
- Ella Rodriguez - 30th Place
- Reese Marshall - 92nd Place

F Creek View High School
UIL State Cross Country
- Noah Foulk - 19th Place

III. **Public Comment**

At Regular Board Meetings the Board shall permit public comment on any topic. At all other Board Meetings public comments will be limited to items on the agenda posted with the notice of the meeting. Consistent with Board Policy BEC (Local), when necessary for meeting management, the following will apply: When 1 to 3 individuals sign up to address the Board, they will each be given 5 minutes. When 4 to 6 individuals sign up to address the Board, they will each be given 3 minutes. When 7 or more individuals sign up to address the Board, they will each be given 2 minutes.

IV. **Announcements/Communications/Presentations**
- A Board Committee Reports
  - Construction Committee
  - Curriculum Committee
  - Safety & Security Committee
  - Finance Committee
- B Construction Briefing
  - Medina Valley ISD Middle School #3
  - Medina Valley ISD Elementary #7
- C Financial Briefing 5
  - General Fund Financial Statement
  - Child Nutrition Financial Statement
  - Debt Service Fund Financial Statement
  - Bond 2023 Capital Projects Report
  - Bond 2024 Capital Projects Report
- D Superintendent Briefing
- E Zonda Demographics
- F NWEA MAP: Beginning of Year Results

V. **Discussion and Possible Action Items**
- A **Consider Approval of Consent Agenda Items** **11**
  - 1 Board Meeting Minutes for Regular Board Meeting on October 26, 2026 12
  - 2 Monthly Financials 15
  - 3 Library Book Purchases 21

4 Additions to the Official MVISD Branding Guide 27
5 Speech Therapy contract 95
6 Texas A&M University MOU 121
7 Facilities Vehicles 129
8 Landscape Services Agreement 134
9 District Camera Servers 160
10 Technology Devices and Equipment 162

B Consider Approval of Budget Amendment 170

C Substantial Completion of the AG/JROTC Building Project 172

D Substantial Completion of the Multi Campus Freezer/Cooler Project 326

E Consider Approval of Revision to the 2026-2027 Compensation Plan 328

F Consider Adoption of Resolution for a One-Time Retention Stipend for employees that were Full-Time Prior to October 31, 2026 and do not Separate Service Prior to May 31, 2027 332

VI. **Closed Session**

A Consultation with Attorney (TX Govt. Code Section 551.071)

B Personnel Matters: Resignations, Retirements, Leaves of Absence, Reassignments, New Employment, New Personnel Position, Duties/Responsibilities of Employees (TX Govt. Code Section 551.074)

C Deliberation Regarding Real Property (TX Govt. Code Section 551.072) - the value and possible sale or lease of District-owned property

D Considering the deployment, specific occasions for, or implementation of, security personnel or devices (TX Govt. Code Section 551.076 and 551.089)

- District Vulnerability Audit

VII. **Continued Discussion and Possible Action Items**

A Consider Approval on the short-term lease of District owned real property (surface use only) for an agricultural lease to BBN Farms, Inc. generally located at HWY 90 and Jungman Road and described as 42.88 acres out of the 48.886 acre tract of land out of Juana Martinez Survey No 14 ½, Abstract 1114, County Block 40, Bexar County, Texas, recorded in Volume 15861, Page 1780 and Document No. 20120250148, Volume 15861 Page 1780 of the Deed and Plat Records of Bexar County, Texas and delegation of authority to the Superintendent to negotiate and enter into a lease agreement on behalf of the Board 334

B Consider Approval on the short-term lease of District owned real property (surface use and water rights) for an agricultural lease to BBN Farms, Inc. generally located at HWY 90 and Bippert Lane described as approximately 84.728 acres tract of land, more or less situated in the JW Howard Survey No 15 ¼, Abstract No. 1464, being all of that 84.724 acre tract of land as conveyed to the Medina Valley Independent School District by General Warranty Deed as recorded in Document No. 2021010421 in the Official Public Records of Medina County, Texas and delegation of authority to the Superintendent to negotiate and enter into a lease agreement on behalf of the Board 344

C Consideration of future meeting dates

VIII. **Adjournment**

(Items do not have to be taken in the same order as shown on the meeting agenda.)

Front Cover Artist: Belinda Madrigal

Ladera Elementary - 5th grade
Winner of the 2026
Medina Valley I.S.D. Holiday Card Artwork Contest



Front Cover Artist: Brooke Woodbury

Medina Valley High School - 9th Grade
Winner of the 2026
Medina Valley I.S.D. Holiday Card Artwork Contest



Medina Valley Independent School District

Monthly Financial Report

October 2026

Executive Summary

Financial Highlights: In the general fund, the district has collected 25% of budgeted revenues and spent 17% of budgeted expenses. In October 2025, the district collected 26% of actual revenue and spent 17% of actual expenses. In the food service fund, the district has collected 21% of budgeted revenues and spent 14% of budgeted expenses. In October 2025, the district collected 20% of actual revenue and spent 14% of budgeted expenses. Taxpayers have begun to receive tax statements and revenue collections will likely begin ticking up in December. The next debt service payment is in February 2027.

Fund Balance

	General Fund	Food Service	Debt Service
Unaudited Fund Balance as of August 31, 2026	$ 39,207,823	$ 2,623,838	$ 6,928,150
Year-to-Date Revenue	$ 29,673,533	$ 1,655,754	$ 216,147
Year-to-Date Expenditures	$ (20,822,485)	$ (1,271,462)	$ (550)
Fund Balance as of September 30, 2026	**$ 48,058,871**	**$ 3,008,130**	**$ 7,143,747**

Budget Amendments

	General Fund	Food Service	Debt Service
Revenue	$ -	$ -	$ -
Expenditures	$ 238,582	$ -	$ -

OCTOBER 2026-2027
MEDINA VALLEY INDEPENDENT SCHOOL DISTRICT

ESTIMATED REVENUES	CURRENT BUDGET	YTD ACTUAL	BALANCE
5700 - LOCAL REVENUES	$41,226,195	$666,724	$40,559,471
5800 - STATE PROGRAM REVENUES	$78,561,490	$28,969,361	$49,592,129
5900 - FEDERAL REVENUES	$918,000	$37,447	$880,553
TOTAL REVENUES	**$120,705,685**	**$29,673,533**	**$91,032,152**
PROPOSED APPROPRIATIONS			
11 - INSTRUCTION	$69,983,495	$11,408,692	$58,574,803
12 - INST. RESOURCES & MEDIA SVCS	$231,910	$42,009	$189,902
13 - CURRICULUM DEV.& INST.STF DEV	$2,589,066	$399,544	$2,189,522
21 - INSTRUCTIONAL LEADERSHIP	$2,330,456	$373,437	$1,957,019
23 - SCHOOL LEADERSHIP	$6,410,046	$1,025,268	$5,384,778
31 - GUIDANCE & COUNSELING	$4,496,967	$778,970	$3,717,997
32 - SOCIAL WORK SERVICES	$612,144	$91,882	$520,262
33 - HEALTH SERVICES	$1,545,228	$242,462	$1,302,766
34 - PUPIL TRANSPORTATION	$5,446,125	$1,149,032	$4,297,093
35 - FOOD SERVICES	$108,577	$6,083	$102,494
36 - COCURR./EXTRACURR.ACTIVITIES	$4,175,080	$862,435	$3,312,645
41 - GENERAL ADMINISTRATION	$3,499,837	$632,602	$2,867,236
51 - PLANT MAINTENANCE & OPERATIONS	$12,141,849	$2,457,616	$9,684,233
52 - SECURITY & MONITORING SERVICES	$2,311,642	$428,130	$1,883,512
53 - DATA PROCESSING SERVICES	$2,872,664	$778,677	$2,093,988
61 - COMMUNITY SERVICES	$1,000	$0	$1,000
81 - FACILITIES ACQ. & CONSTRUCTION	$1,433,180	($28,592)	$1,461,772
95 - PYMTS.TO JJAEP PROGRAMS	$5,000	$0	$5,000
99 - OTHER INTERGOVERNMENTAL CHARGE	$750,000	$174,239	$575,761
TOTAL APPROPRIATIONS	**$120,944,267**	**$20,822,485**	**$100,121,782**

2025-2026 FUND BALANCE = $ 39,207,823 3 MONTH OPERATING CASH FLOW = $ 30,236,067

OCTOBER 2026-2027
MEDINA VALLEY INDEPENDENT SCHOOL DISTRICT

ESTIMATED REVENUES	CURRENT BUDGET	YTD ACTUAL	BALANCE
5700 - LOCAL REVENUES	$2,276,700	$503,207	$1,773,493
5800 - STATE PROGRAM REVENUES	$29,855	$0	$29,855
5900 - FEDERAL REVENUES	$5,748,448	$1,152,547	$4,595,901
TOTAL REVENUES	**$8,055,003**	**$1,655,754**	**$6,399,249**
PROPOSED APPROPRIATIONS			
35 - FOOD SERVICES	$8,970,128	$1,271,462	$7,698,666
TOTAL APPROPRIATIONS	**$8,970,128**	**$1,271,462**	**$7,698,666**

2026-2027 FUND BALANCE = $ 2,623,838

3 MONTH OPERATING CASH FLOW = $ 2,242,532

OCTOBER 2026-2027
MEDINA VALLEY INDEPENDENT SCHOOL DISTRICT

ESTIMATED REVENUES	CURRENT BUDGET	YTD ACTUAL	BALANCE
5700 - LOCAL REVENUES	$31,481,363	$216,147	$31,265,216
5800 - STATE PROGRAM REVENUES	$7,113,926	$0	$7,113,926
TOTAL REVENUES	**$38,595,289**	**$216,147**	**$38,379,142**
PROPOSED APPROPRIATIONS			
71 - DEBT SERVICES	$38,595,289	$550	$38,594,739
TOTAL APPROPRIATIONS	**$38,595,289**	**$550**	**$38,594,739**

2026-2027 FUND BALANCE = $ 6,928,150

Medina Valley ISD

Bond 2023 Summary

October 31, 2026

2023 Bond Projects	*Original Budget*	*Adjusted Budget*	*Cumulative Encumbrances*	*Cumulative Expenses*	*Balance*
High School #2	$ 323,000,000	$ 308,000,000	$ 13,740,580	$ 267,312,307	$ 26,947,113
Traffic Improvements	$ 4,000,000	$ 4,000,000	$ -	$ 1,191,758	$ 2,808,242
Agricultural & Jr. ROTC Facility	$ 14,000,000	$ 14,000,000	$ 2,100,193	$ 11,244,740	$ 655,066
Safety & Security Projects	$ 5,000,000	$ 4,018,650	$ 186,079	$ 3,712,395	$ 120,176
Land	$ 30,000,000	$ 30,000,000	$ 45,617	$ 23,974,103	$ 5,980,281
Project Savings:	$ -	$ -		$ -	
Middle School #3	$ -	$ 15,000,000	$ 96,782	$ 14,696,857	$ 206,361
Police Department	$ -	$ 981,350	$ 117,178	$ 797,450	$ 66,722
Total Projects	**$ 376,000,000**	**$ 376,000,000**	**$ 16,286,429**	**$ 322,929,610**	**$ 36,783,961**
Fees Associated with Sale of Bond		$ 830,037	$ -	$ 830,037	$ -
Total Bond Package	**$ 376,000,000**	**$ 376,830,037**	**$ 16,286,429**	**$ 323,759,647**	**$ 36,783,961**
Bond Interest		$ 15,143,876	$ -	$ -	$ 15,143,876
Debt Payment		$ 11,698,450	$ -	$ 11,698,450	$ -
MVHS HVAC Project		$ 776,300	$ 298,876	$ 477,425	$ -
Arbitrage		$ 8,392,730	$ -	$ 3,000	$ 8,389,730
Salaries	$ -	$ 1,446,428	$ -	$ 1,050,178	$ 396,250
Total Interest Earnings	**$ -**	**$ 37,457,785**	**$ 298,876**	**$ 13,229,053**	**$ 23,929,857**

**Unaudited*

Medina Valley ISD

Bond 2024 Summary

October 31, 2026

2024 Bond Projects	*Original Budget*	*Adjusted Budget*	*Cumulative Encumbrances*	*Cumulative Expenses*	*Balance*
Middle School #3	$ 102,000,000	$ 75,380,000	$ 26,826,970	$ 31,673,830	$ 16,879,200
Elementary School #7	$ 62,000,000	$ 55,000,000	$ 1,181,062	$ 2,204,831	$ 51,614,108
Elementary School #8	$ 62,000,000	$ 1,620,000	$ -	$ -	$ 1,620,000
Safety & Security Projects	$ 2,500,000	$ -	$ -	$ -	$ -
PE Improvements	$ 5,750,000	$ -	$ -	$ -	$ -
Land	$ 14,900,000	$ -	$ -	$ -	$ -
MVHS Stadium Improvements	$ 29,050,000	$ 850,000	$ -	$ 628,124	$ 221,876
CVHS Stadium Improvments	$ 11,800,000	$ 10,350,000	$ 864,541	$ 8,888,602	$ 596,857
Project Savings - Prop A	$ -	$ -	$ -	$ -	$ -
Project Savings - Prop B	$ -	$ -	$ -	$ -	$ -
Total Projects	**$ 290,000,000**	**$ 143,200,000**	**$ 28,872,573**	**$ 43,395,386**	**$ 70,932,042**
Fees Associated with Sale of Bond		$ 622,073	$ -	$ 622,073	$ -
Total Bond Package	**$ 290,000,000**	**$ 143,822,073**	**$ 28,872,573**	**$ 44,017,459**	**$ 70,932,042**
Bond Interest - Prop A		$ 6,049,730	$ -	$ -	$ 6,049,730
Bond Interest - Prop B		$ 649,438	$ -	$ -	$ 649,438
Arbitrage Liability		$ 51,366	$ -	$ 1,500	$ 49,866
Total Interest Earnings	**$ -**	**$ 6,750,534**	**$ -**	**$ 1,500**	**$ 6,749,034**

**Unaudited*

Agenda Item Memorandum

To: MVISD Board of Trustees
Date: Regular Monthly Board Meeting
Agenda item: Consider approval of Consent Agenda Items

Background Information and Administrative Consideration
Consent agenda items are presented to the Board as a single bundled action, requiring only one motion for approval. These typically include budgeted purchases over $50,000, annual contracts, and routine matters that require Board authorization. All consent items are thoroughly vetted by the administration and reviewed during Board Committee Meetings, and/or Board Updates.

Supporting Documents
Each item has attached supporting documents.

Recommendation
Administration recommends that the Board approves the Consent Agenda as presented.

Medina Valley Independent School District

Official Board Minutes

Regular Board Meeting

Monday, October 26, 2026, 6:00 PM

Medina Valley ISD Central Office Board Room

A **Regular Board Meeting** of the Board of Trustees was held Monday, October 26, 2026, beginning at 6:00 PM at the Medina Valley ISD Central Office Board Room.

I. **First Order of Business**

A Call Meeting to Order

Blane Nash, Board Vice President, called the Medina Valley ISD Regular Board Meeting to order at 6:00 pm on October 26, 2026.

B Establish a Quorum

A quorum of the Board Members were present Blane Nash, Joe Biediger, Matt Castiglione, Ben Juarez, Suzanne Lee, and Kelly Van Sickle. Nathan Fillinger was absent. Superintendent Emily Lorenz was present.

C Pledge of Allegiance to the Flag followed by a Moment of Silence

Everyone joined in the Pledge of Allegiance to the American Flag and the Texas Flag, followed by a moment of silence.

II. **Public Hearing Concerning the Financial Integrity Rating System of Texas (FIRST)** presented by Mrs. Hermesch

A Discussion Concerning the Financial Integrity Rating System of Texas (FIRST)

B Public Comments Regarding FIRST Report - none

III. **Student/Staff Recognition** presented by Mrs. Lorenz

A Paws for Applause

IV. **Public Comment -** none

V. **Announcements/Communications/Presentations**

A Board Committee Reports
- Finance Committee presented by Matt Castiglione, Committee Chair

B Construction Briefing presented by Mr. Barajas
- Medina Valley ISD Middle School #3
- Medina Valley ISD Elementary #7

C Financial Briefing presented by Mrs. Hermesch
- General, Child Nutrition, and Debt Service Funds Financial Statements
- Bond 2023 and Bond 2024 Capital Projects Reports

D Superintendent Briefing presented by Mrs. Lorenz

E MVISD Bilingual/ESL Annual Program Evaluation 2025-2026 presented by Ms. Dovalina

VI. **Discussion and Possible Action Items**

A Consider Approval of Consent Agenda Items presented by Mrs. Lorenz

1 Board Meeting Minutes for Regular Board Meeting on September 28, 2026, and Special Board Meeting on October 14, 2026
2 Monthly Financials
3 Library Book Purchases
4 K-5 RLA Instructional Materials Adoption Committee
5 Construction Materials Observations and Testing services for Medina Valley ISD Elementary School #7 Project
6 Consider Approval of Change Order #1 Final to WR Griggs General Contractors for the Ladera Elementary Portable Infrastructure Project

Kelly Van Sickle made a Motion, seconded by Joe Biediger, to approve the consent agenda as presented. All of the Board Members voted for and the Motion passed.

B Consider Approval to name Medina Valley ISD's Middle School #3

Joe Biediger made a Motion, seconded by Kelly Van Sickle, to name Medina Valley ISD's Middle School #3 Lucas Creek Middle School as recommended by the Naming Committee. All of the Board Members voted for and the Motion passed.

C Consider Approval to name Medina Valley High School's Athletic Field at Panther Stadium

Matt Castiglione made a Motion, seconded by Joe Biediger, to name Medina Valley High School's Athletic Field at Panther Stadium as recommended by the Naming Committee. All of the Board Members voted for and the Motion passed.

D Consider Award of General Contractor for RFCSP #27-002 - CMAR for the Medina Valley High School HVAC Project

Matt Castiglione made a Motion, seconded by Ben Juarez, to award Dawson Construction as the General Contractor for RFCSP #27-002-CMAR for the Medina Valley High School HVAC Project. All of the Board Members voted for and the Motion passed.

E Consider Approval of Budget Amendment

Kelly Van Sickle made a Motion, seconded by Matt Castiglione, to approve the Budget Amendment as presented. All of the Board Members voted for and the Motion passed.

F Consider Approval of Bilingual Exception/ESL Waiver

Ben Juarez made a Motion, seconded by Kelly Van Sickle, to approve the Bilingual Exception/ESL Waiver as presented. All of the Board Members voted for and the Motion passed.

G Consider Approval of the Staff Development Waiver

Joe Biediger made a Motion, seconded by Ben Juarez, to approve the Staff Development Waiver as presented. All of the Board Members voted for and the Motion passed.

H Consider Approval of Early Graduates for Medina Valley High School

Matt Castiglione made a Motion, seconded by Ben Juarez, to approve the Staff Development Waiver as presented. All of the Board Members voted for and the Motion passed.

VII. Closed Session

The Board did not go into Closed Session.

A Consultation with Attorney (TX Govt. Code Section 551.071)

B Personnel Matters: Resignations, Retirements, Leaves of Absence, Reassignments, New Employment, New Personnel Position, Duties/Responsibilities of Employees (TX Govt. Code Section 551.074)

C Deliberation Regarding Real Property (TX Govt. Code Section 551.072)

VIII. Continued Discussion and Possible Action Items

A Consideration of future meeting dates

The next Regular Board Meeting is scheduled for Thursday, November 19, 2026 at 6pm.

IX. Adjournment

Blane Nash, Board Vice President announced that the Regular Board Meeting was officially adjourned on October 26, 2026 at 7:21 pm.

_____ _____

Nathan Fillinger
Board President

Joe Biediger
Board Secretary

Board Approved_____

Medina Valley Independent School District

Monthly Financial Report
October 2026

Executive Summary

Financial Highlights: In the general fund, the district has collected 25% of budgeted revenues and spent 17% of budgeted expenses. In October 2025, the district collected 26% of actual revenue and spent 17% of actual expenses. In the food service fund, the district has collected 21% of budgeted revenues and spent 14% of budgeted expenses. In October 2025, the district collected 20% of actual revenue and spent 14% of budgeted expenses. Taxpayers have begun to receive tax statements and revenue collections will likely begin ticking up in December. The next debt service payment is in February 2027.

Fund Balance

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Fund Balance as of September 30, 2026	**$ 48,058,871**	**$ 3,008,130**	**$ 7,143,747**

Budget Amendments

	General Fund	Food Service	Debt Service
Revenue	$ -	$ -	$ -
Expenditures	$ 238,582	$ -	$ -

OCTOBER 2026-2027
MEDINA VALLEY INDEPENDENT SCHOOL DISTRICT

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99 - OTHER INTERGOVERNMENTAL CHARGE	$750,000	$174,239	$575,761
TOTAL APPROPRIATIONS	**$120,944,267**	**$20,822,485**	**$100,121,782**

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OCTOBER 2026-2027
MEDINA VALLEY INDEPENDENT SCHOOL DISTRICT

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5700 - LOCAL REVENUES	$2,276,700	$503,207	$1,773,493
5800 - STATE PROGRAM REVENUES	$29,855	$0	$29,855
5900 - FEDERAL REVENUES	$5,748,448	$1,152,547	$4,595,901
TOTAL REVENUES	**$8,055,003**	**$1,655,754**	**$6,399,249**
PROPOSED APPROPRIATIONS			
35 - FOOD SERVICES	$8,970,128	$1,271,462	$7,698,666
TOTAL APPROPRIATIONS	**$8,970,128**	**$1,271,462**	**$7,698,666**

2026-2027 FUND BALANCE = $ 2,623,838

3 MONTH OPERATING CASH FLOW = $ 2,242,532

OCTOBER 2026-2027
MEDINA VALLEY INDEPENDENT SCHOOL DISTRICT

ESTIMATED REVENUES	CURRENT BUDGET	YTD ACTUAL	BALANCE
5700 - LOCAL REVENUES	$31,481,363	$216,147	$31,265,216
5800 - STATE PROGRAM REVENUES	$7,113,926	$0	$7,113,926
TOTAL REVENUES	**$38,595,289**	**$216,147**	**$38,379,142**
PROPOSED APPROPRIATIONS			
71 - DEBT SERVICES	$38,595,289	$550	$38,594,739
TOTAL APPROPRIATIONS	**$38,595,289**	**$550**	**$38,594,739**

2026-2027 FUND BALANCE = $ 6,928,150

Medina Valley ISD

Bond 2023 Summary

October 31, 2026

2023 Bond Projects	*Original Budget*	*Adjusted Budget*	*Cumulative Encumbrances*	*Cumulative Expenses*	*Balance*
High School #2	$ 323,000,000	$ 308,000,000	$ 13,740,580	$ 267,312,307	$ 26,947,113
Traffic Improvements	$ 4,000,000	$ 4,000,000	$ -	$ 1,191,758	$ 2,808,242
Agricultural & Jr. ROTC Facility	$ 14,000,000	$ 14,000,000	$ 2,100,193	$ 11,244,740	$ 655,066
Safety & Security Projects	$ 5,000,000	$ 4,018,650	$ 186,079	$ 3,712,395	$ 120,176
Land	$ 30,000,000	$ 30,000,000	$ 45,617	$ 23,974,103	$ 5,980,281
Project Savings:	$ -	$ -		$ -	
Middle School #3	**$ -**	$ 15,000,000	$ 96,782	$ 14,696,857	$ 206,361
Police Department	**$ -**	$ 981,350	$ 117,178	$ 797,450	$ 66,722
Total Projects	**$ 376,000,000**	**$ 376,000,000**	**$ 16,286,429**	**$ 322,929,610**	**$ 36,783,961**
Fees Associated with Sale of Bond		$ 830,037	$ -	$ 830,037	$ -
Total Bond Package	**$ 376,000,000**	**$ 376,830,037**	**$ 16,286,429**	**$ 323,759,647**	**$ 36,783,961**
Bond Interest		$ 15,143,876	$ -	$ -	$ 15,143,876
Debt Payment		$ 11,698,450	$ -	$ 11,698,450	$ -
MVHS HVAC Project		$ 776,300	$ 298,876	$ 477,425	$ -
Arbitrage		$ 8,392,730	$ -	$ 3,000	$ 8,389,730
Salaries	$ -	$ 1,446,428	$ -	$ 1,050,178	$ 396,250
Total Interest Earnings	**$ -**	**$ 37,457,785**	**$ 298,876**	**$ 13,229,053**	**$ 23,929,857**

**Unaudited*

Medina Valley ISD

Bond 2024 Summary

October 31, 2026

2024 Bond Projects	*Original Budget*	*Adjusted Budget*	*Cumulative Encumbrances*	*Cumulative Expenses*	*Balance*
Middle School #3	$ 102,000,000	$ 75,380,000	$ 26,826,970	$ 31,673,830	$ 16,879,200
Elementary School #7	$ 62,000,000	$ 55,000,000	$ 1,181,062	$ 2,204,831	$ 51,614,108
Elementary School #8	$ 62,000,000	$ 1,620,000	$ -	$ -	$ 1,620,000
Safety & Security Projects	$ 2,500,000	$ -	$ -	$ -	$ -
PE Improvements	$ 5,750,000	$ -	$ -	$ -	$ -
Land	$ 14,900,000	$ -	$ -	$ -	$ -
MVHS Stadium Improvements	$ 29,050,000	$ 850,000	$ -	$ 628,124	$ 221,876
CVHS Stadium Improvments	$ 11,800,000	$ 10,350,000	$ 864,541	$ 8,888,602	$ 596,857
Project Savings - Prop A	$ -	$ -	$ -	$ -	$ -
Project Savings - Prop B	$ -	$ -	$ -	$ -	$ -
Total Projects	**$ 290,000,000**	**$ 143,200,000**	**$ 28,872,573**	**$ 43,395,386**	**$ 70,932,042**
Fees Associated with Sale of Bond		$ 622,073	$ -	$ 622,073	$ -
Total Bond Package	**$ 290,000,000**	**$ 143,822,073**	**$ 28,872,573**	**$ 44,017,459**	**$ 70,932,042**
Bond Interest - Prop A		$ 6,049,730	$ -	$ -	$ 6,049,730
Bond Interest - Prop B		$ 649,438	$ -	$ -	$ 649,438
Arbitrage Liability		$ 51,366	$ -	$ 1,500	$ 49,866
Total Interest Earnings	**$ -**	**$ 6,750,534**	**$ -**	**$ 1,500**	**$ 6,749,034**

**Unaudited*

Agenda Item Memorandum

To: MVISD Board of Trustees

Date: November 30, 2026

Agenda item: Consider approval of library resource materials purchase list.

Background Information:

In accordance with Senate Bill 13 and MVISD School Board Policy EFB – Instructional Resources: Library Materials, at least 30 days prior to the Board's vote to accept donated library materials or approve procurement of library materials, the Superintendent shall make accessible to the public the list of library materials in accordance with law. The included list was curated and approved by the District Librarian in accordance with guidelines adopted by the Texas State Library and Archives Commission and posted in accordance with the policy for a minimum of 30 days.

Administrative Consideration:

The proposed acquisition list was posted to the district Library Services webpage on October 19, 2026.

Funding Source: Multiple, previously budgeted.

Supporting Documents: Proposed Acquisition Lists

Recommendation:

It is recommended that the Board of Trustees approve the proposed library resource materials purchase lists as proposed.

Potential Acquisitions for MVISD
Posted 10/19/2026

Note: All ISBN formats (paperback, hardcover, ebook, audiobook etc.) will be applied for each individual title

Title	Author	Grade
Alien stories to scare your socks off!	Capstone	Elementary School
A place called Galveston	Shapiro, Andrea	Elementary School
Aphrodite, goddess of love	Blair, Joanna	Elementary School
Apollo, god of art and healing	Blair, Joanna	Elementary School
Ares, god of war	Blair, Joanna	Elementary School
Athena, goddess of wisdom	Blair, Joanna	Elementary School
Beastly stories to scare your socks off!	Capstone	Elementary School
Bored	Sala, Felicita	Elementary School
Campfire stories to scare your socks off!	Capstone	Elementary School
Cat Loaf adventures. Vol. 1	kat.ariyn	Elementary School
Cursed castle	Peters, Stephanie	Elementary School
Ghost encounter	Sonneborn, Scott	Elementary School
Ghoulish graveyard	Michalak, Jamie	Elementary School
Hades, god of the underworld	Blair, Joanna	Elementary School
Haunted hotel	Atwood, Megan	Elementary School
Haunted house	Sonneborn, Scott	Elementary School
Haunted house stories to scare your socks off!	Capstone	Elementary School
Hera, queen of the gods	Blair, Joanna	Elementary School
How to hatch : a gosling's guide to breaking free	Ackerman, Sara Holly	Elementary School
If you went to the bottom of the ocean	McIntyre, Brooke A	Elementary School
The little book with no pictures	Novak, B. J	Elementary School
The only way to dance	Quintero, Cristina	Elementary School
Poseidon, god of the sea	Blair, Joanna	Elementary School

Pretty close, but not the same : a side-by-side look at confusable critters	Fleming, Meg	Elementary School
The secrets of the jellies : amazing jellyfish and their surprising talents	Jameson, Karen	Elementary School
Seven curious ants	Yoon, JooHee	Elementary School
State animals of the Midwest	Rylands, Warren	Elementary School
State animals of the Northeast	Rylands, Warren	Elementary School
State animals of the Southeast	Rylands, Warren	Elementary School
State animals of the Southwest	Rylands, Warren	Elementary School
State animals of the West	Rylands, Warren	Elementary School
Terrifying toy	Atwood, Megan	Elementary School
There Was an Old Lady Who Swallowed a Ball!	Colandro, Lucille	Elementary School
There was an old lady who swallowed a clover!	Colandro, Lucille	Elementary School
There was an old lady who swallowed a rainbow!	Colandro, Lucille	Elementary School
There was an old lady who swallowed a shark!	Colandro, Lucille	Elementary School
There was an old lady who swallowed a shell!	Colandro, Lucille	Elementary School
There was an old lady who swallowed a worm!	Colandro, Lucille	Elementary School
There was an old lady who swallowed the 123s	Colandro, Lucille	Elementary School
Tom Nancy : the sheep who swapped brains with a boy	Barnett, Mac	Elementary School
A visit to Mount Rushmore	Press, J. P	Elementary School
A visit to the Alamo	Pettiford, Rebecca	Elementary School
A visit to the Gateway Arch	Pettiford, Rebecca	Elementary School
A visit to the Lincoln Memorial	Pettiford, Rebecca	Elementary School
A visit to the Martin Luther King Jr. Memorial	Pettiford, Rebecca	Elementary School
A visit to the Washington Monument	Pettiford, Rebecca	Elementary School

Warriors Graphic Novel The New Prophecy, Part Two of Three	Hunter, Erin	Elementary School
Warriors. The new prophecy, graphic novel.4	Twist, Gibson	Elementary School
What if you had an animal home!?	Markle, Sandra	Elementary School
Zeus, king of the gods	Blair, Joanna	Elementary School
All-new Most Requested Recipes	Taste of Home	Middle School
Avery's Story (Rival High Book 1)	Buford, Candace	Middle School
The Basketball Encyclopedia	Rynston-Lobel, Eric	Middle School
Cats a visual catalog of more than 50 breeds	Kingfisher	Middle School
Crescent moon marching 1	Yamada, Hamachi	Middle School
Crescent moon marching 2	Yamada, Hamachi	Middle School
Encyclopedia of Animals	McGhee, Karen & McKay, George	Middle School
The football encyclopedia	Williamson, Alicia	Middle School
Fix It and Forget It Budget Meals	Comerford, Hope	Middle School
Frostbite	Boothby, Ian	Middle School
Guinness World Records Soccer Edition 2027	Guinness World Records	Middle School
Harry Potter bake, create, and decorate	Farrow, Joanna	Middle School
I know you started it (Secrets and Lies)	Benedis-Grab, Daphne	Middle School
Kids can cook!	Taste of Home	Middle School
Kingfisher ocean encyclopedia	Kingfisher Encyclopedias	Middle School
Little Nightmares The Lonely Ones	Myers, E.C.	Middle School
Midsummer sisters	Smith, Niki	Middle School
Mixed Feelings (Mixed Feelings Book 1)	Amini, Sara	Middle School

Mixed signals (Mixed Feelings Book 2)	Amini, Sara	Middle School
Mixed Together – a Graphic Novel (Mixed Feelings, Book 3)	Amini, Sara	Middle School
My Roman Summer	De Luca, Bruna	Middle School
The new girl. First crush (New Girl, Book 2)	Calin, Cassandra	Middle School
Offside	Gonzalez, Christina Diaz	Middle School
Original Squishmallows. The official baking book.	White Lion Publishing	Middle School
Park Survival - Lost in Alaska	Starbard, Vera	Middle School
Pizza	Taste of Home	Middle School
The princess diaries, the graphic novel. (Princess Diaries, Book 1)	Cabot, Meg	Middle School
Run the Play	Herbach, Geoff	Middle School
Scare bear	Alexander, K.R.	Middle School
Spells to mend broken hearts	Macy, Marissa	Middle School
Taste of Home Copycat Restaurant Favorites Restaurant Faves Made Easy at Home	Trusted Media Brands	Middle School
The Great British Baking Show Favorite Flavors	Paul Hollywood, Prue Leith, & the Bakers	Middle School
Ultimate Cars head-to-head	Putnam, Will	Middle School
Yule Be Sorry	Krovatin, Christopher	Middle School
The body: a novella	King, Stephen	High School
The boy next door	Van Ark, Katie	High School
Doubles (Silver Beach High, Book 1)	Layton, T.Z.	High School
Escape me (Shatter Me: The New Republic, Book 3)	Mafi, Tahereh	High School
Formula he’s the one	Christopher, Andie J	High School
Game Changers Inspirational Sports Stories	Gold, Dan	High School

The league of dangerous young ladies	Morgenstein, J.A	High School
The line: a story of excellence in the margins	Thompson, Jake	High School
The misdirection of fault lines	Gracia, Anna	High School
Monarchs in the wild	Moya, Israel	High School
The pools: a love story	Lockhart, E	High School
The squad. Perfect cover (Squad, Book 1)	Barnes, Jennifer Lynn	High School
Teen Titans Together (Connecting Cover)	Garcia, Kami	High School
The verdant cage	Lourey, Jess	High School
Waiting on a miracle (Twisted Tale)	Fajardo, Anika	High School
We’re all going to die tonight!	Bane, Veronica D Herrera	High School

Agenda Item Memorandum

To: MVISD Board of Trustees
Date: November 30, 2026
Agenda item: Consider approval of the updated Medina Valley ISD Brand Guide

Background Information

Medina Valley ISD has updated its district branding guide to incorporate the official branding for Lucas Creek Middle School, scheduled to open in August 2027, and additional logo variations for Medina Valley High School and Creek View High School.

At the end of the 2025–2026 school year, middle school students participated in a survey to select a color for Lucas Creek Middle School from the district's previously approved middle school color options. Students selected maroon (Pantone 504 C) as the school's primary color. The new logo follows the district's established middle school branding standards while maintaining a distinct campus identity.

Additionally, the guide includes new high school logo variations featuring tilted or slanted lettering, providing additional design options while maintaining consistency with each school's established branding.

Administrative Consideration

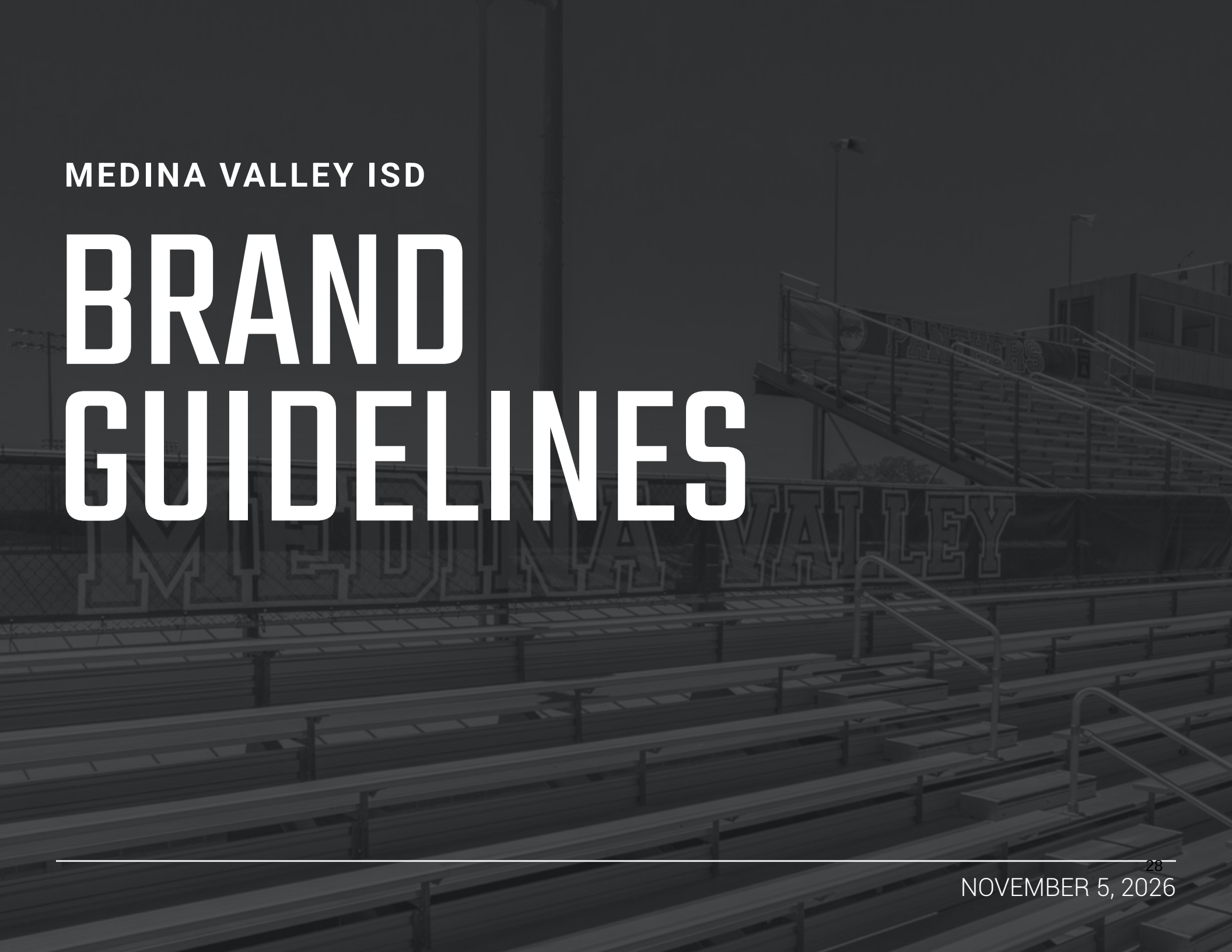
Approval of the updated branding guide will establish the new logos and variations as official district-approved branding and ensure consistent use across all campuses and district communications.

Supporting Documents

Medina Valley ISD Brand Guidelines – Updated November 30, 2026

Recommendation

District administration recommends that the Board of Trustees approve the updated Medina Valley ISD Branding Guide, including the addition of Lucas Creek Middle School branding and expanded logo variations for Medina Valley High School and Creek View High School, as presented.



MEDINA VALLEY ISD

BRAND GUIDELINES

NOVEMBER 5, 2026

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MEDINA VALLEY ISD

BRAND STRATEGY

This is the brand that has been created to represent the entire school district. In the new logo, both the M and the V that represent 'Medina Valley' are present, along with a flaming torch. The flaming torch is a symbol of knowledge, enlightenment, truth, and intellectual optimism—the belief that the light of truth and reason overcomes the darkness of ignorance.

COLORS:

The colors chosen to represent the district are purposefully neutral, so as not to show favoritism with any of the schools who all have different colors.

This logo uses black, white, and shades of grey, along with the natural colors in a flame. In other communications, you should restrict the color palette to black, white, and shades of grey.

FONTS:

The primary font is Big Noodle Titling. This font is not used in any of the schools, and is reserved for use at the district level.

The secondary font used for 'EST. 1959' is Roboto, which will serve as the body copy font for all brands in the district.



LAYOUT VARIATIONS

To maintain consistency at the District level, Medina Valley ISD's logo elements must be displayed consistently and legibly in every application. There are three acceptable variations:

STACKED & WIDE LOGOS

The logos containing all of the elements should be used whenever space permits. They are the preferred logos for use in all instances. Use whichever version allows the logo to be the largest and therefore the most legible.

MARK

The mark is only allowed to be used when the full logo or name of the district is also present. This is meant to be a secondary design element used for decoration, or when the space is too small for the full logo to be legible.



Stacked



Wide



Mark

COLOR VARIATIONS

To maintain legibility on all backgrounds, a variety of color options have been created.

FULL-COLOR WITH GRADIENTS

This is the primary color choice for all of the logos in our brand family. Use this version in digital printing, full color press printing, and online applications.

TWO-COLOR FLAT

For any instance where the gradient version of the logo is not translating successfully, the flat color version will be a fantastic alternate.

ONE-COLOR

The one-color version of the logo can be used in printing applications that are strictly limited to one color, or scenarios when it increases the legibility of the logo. It should never be adapted into any of the other brand colors.

Full-Color With Gradients	Two-Color Flat	One-Color

On Light



On Dark



FULL-COLOR LOGOS



On Light

Gradient



Stacked



Wide



Mark

Flat



Stacked



Wide



Mark

On Dark

Gradient



Stacked



Wide



Mark

Flat



Stacked



Wide



Mark

ONE-COLOR LOGOS



On Light



Stacked



Wide



Mark

On Dark



Stacked



Wide



Mark

COLOR ASSIGNMENTS

The colors chosen to represent the district are purposefully neutral, so as not to show favoritism with any of the schools who all have different colors.

This logo uses black, white, and shades of grey, along with the natural colors in a flame. In other communications, you should restrict the color palette to black, white, and shades of grey.

CMYK

The CMYK breakdown is to be used in any printing job that is done digitally or as a 4-color job on a press.

RGB

The RGB color version is to be used in any screen-based medium. This ensures that the color will present as accurately as possible on screen.

HEX CODE

The HEX code is a six-digit combination of letters and numbers that represent an RGB color. Mainly used in web design.

PANTONE MATCHING SYSTEM (PMS)

PMS colors are used to ensure a color match where it is absolutely crucial. Because of the cost to color-match, and the number of colors in your system, Pantones are not recommend for the majority of your printing.

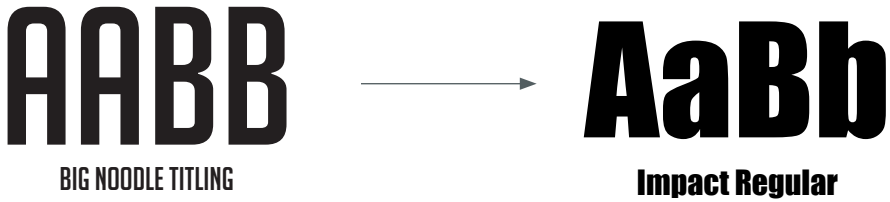
Color	Pantone	CMYK	RGB	#Hex
Black	Pantone Black 6 C	75/68/67/90	0/0/0	#000000
Gray	Pantone 425 C	68/52/51/25	83/94/97	#535E61
Light Gray	Pantone 422 C	0/0/0/40	168/170/173	#A8AAAD
Orange	Pantone 172 C	0/72/100/0	255/106/0	#FF6A00
Scarlet	Pantone 485 C	10/100/82/2	212/30/57	#D41E39
Gold	Pantone 3514 C	0/31/100/0	253/183/20	#FDB714
White	-	255/255/255	255/255/255	#FFFFFF

HEADLINE FONT

BIG NOODLE TITLING

This is a free font that can be downloaded here: www.dafont.com/bignoodletitling.font

The digital alternative to use when Big Noodle Titling is not available will be Impact Regular.



BODY FONT

ROBOTO

This is a Google font that can be downloaded for free here: fonts.google.com/specimen/Roboto

The alternative font to use when Roboto is not available will be Arial.



HIGH SCHOOLS

HS BRAND STRATEGY

While still retaining the MV block letters, the black panther, and its original color palette, our logo now has cleaner typography and multiple layout variations. The brand strategy for future High Schools in MV ISD will ensure that each new school has a distinguishable brand, while still belonging in a cohesive set.

NAMES

Each school will be required to have a 2-word name, to continue the system of a 2-letter monogram.

MASCOTS

All mascots moving forward will remain in the wildcat family. The next 5 mascots have been created, and when a new school is ready to be branded, the mascot will be determined by popular vote.

COLORS

Seven additional colors have been approved to pair with the chosen mascots. Certain colors should not be paired with certain mascots, shown to the right.

FONTS:

All high schools will share the same 2 fonts—'Freshman' for the name of the school, and 'Teko' for the descriptor.

Aside from the approved Medina Valley HS logo, the additional logos to the right are not real logos but merely examples created to demonstrate the approved strategy.

MEDINA VALLEY
HIGH SCHOOL

SCHOOL NAME
HIGH SCHOOL

Tiger

CREEK VIEW
HIGH SCHOOL

Cougar

SCHOOL NAME
HIGH SCHOOL

Lion

SCHOOL NAME
HIGH SCHOOL

Leopard

SCHOOL NAME
HIGH SCHOOL

Cheetah

HS LAYOUT VARIATIONS

To maintain consistency across Medina Valley ISD's high schools, logo elements must be displayed consistently and legibly in every application. For each school, there are five acceptable variations:

STACKED/WIDE

The logos containing all of the elements should be used whenever space permits. They are the preferred logos for use in all instances. Use whichever version allows the logo to be the largest and therefore the most legible.

MARK: LETTERS + MASCOT

The mark is only allowed to be used when the full logo or name of the school is also present. This is meant to be a secondary design element used for decoration, or when the space is too small for the full logo to be legible.

MARK: LETTERS + SKEWED LETTERS

The block letters alone will still distinctly represent each school and can be used without their mascot. This mark is also meant to be decoration and should only be used if the full logo or name of the school is also present.

MARK: MASCOT

The mascot can also be used alone as a design element, but not as a substitution for a full logo as it does not communicate the identity of its school.



Stacked



Wide



Mark:
Mascot



Mark:
Letters + Mascot



Mark:
Letters



Mark:
Skewed Letters

HS COLOR VARIATIONS

To maintain legibility on all backgrounds, a variety of color options have been created.

FULL-COLOR WITH GRADIENTS

This is the primary color choice for all of the logos in our brand family. Use this version in digital printing, full color press printing, and online applications.

TWO-COLOR FLAT

For any instance where the gradient version of the logo is not translating successfully, the flat color version will be a fantastic alternate.

ONE-COLOR

The one-color version of the logo can be used in printing applications that are strictly limited to one color, or scenarios when it increases the legibility of the logo. It should never be adapted into any of the other brand colors, unless another location is introduced.

Full-Color With Gradients | Two-Color Flat | One-Color

On Light



On Orange



On Dark



HS ATHLETIC LOGOS

For each high school, in addition to the full-body cat, they are two matching athletic illustrations featuring different views of just the cat's head.
For each school, there are 6 acceptable variations of the athletic logo that work on any colored background:

FULL ATHLETIC LOGOS

The logos containing all of the elements should be used whenever space permits. They are the preferred logos for use in all instances. Use whichever version allows the logo to be the largest and therefore the most legible.

ATHLETIC HEADS ONLY

The stand-alone cat heads are only allowed to be used when the full logo or name of the school is also present. This is meant to be a secondary design element used for decoration, or when the space is too small for the full logo to be legible.

ATHLETIC WORDS ONLY

The block letters alone will still distinctly represent each school and can be used without their mascot.



Full Athletic Logo - Turned



Full Athletic Logo - Straight



Athletic Head Only - Turned



Athletic Head Only - Straight



Athletic Words Only

HS COLORS ASSIGNMENTS

While black and gray will be used consistently for all high school logos, each will have a distinguishable primary color. Medina Valley HS's primary color will remain orange, but a variety of additional colors have been identified for use in future schools. They will all be readily available in the form of apparel and promotional items.

CMYK

The CMYK breakdown is to be used in any printing job that is done digitally or as a 4-color job on a press.

RGB

The RGB color version is to be used in any screen-based medium. This ensures that the color will present as accurately as possible on screen.

HEX CODE

The HEX code is a six-digit combination of letters and numbers that represent an RGB color. Mainly used in web design.

PANTONE MATCHING SYSTEM (PMS)

PMS colors are used to ensure a color match where it is absolutely crucial. Because of the cost to color-match, and the number of colors in your system, Pantones are not recommend for the majority of your printing.

	Color	Pantone	CMYK	RGB	#Hex
All High Schools	Black	Pantone Black 6 C	75/68/67/90	0/0/0	#000000
	Gray	Pantone 425 C	68/52/51/25	83/94/97	#535E61
	White	-	255/255/255	255/255/255	#FFFFFF
Creek View High School	Light Blue	Pantone 2169 C	50/20/0/0	123/175/222	#7BAFDE
MV High School	Orange	Pantone 172 C	0/72/100/0	255/106/0	#FF6A00
Future High School Options	Gold	Pantone 3514 C	0/31/100/0	253/183/20	#FDB714
	Kelly Green	Pantone 355 C	99/19/100/6	0/137/72	#008948
	Scarlet	Pantone 485 C	10/100/82/2	212/30/57	#D41E39
	Tan	Pantone 4004 C	15/22/49/0	218/192/142	#DAC08E
	Purple	Pantone 268 C	71/97/0/0	109/50/147	#6D3293
	Teal	Pantone 3155 C	98/39/44/11	0/113/127	#00717f

PRIMARY FONT

FRESHMAN NORMAL

This is a free font that can be downloaded here: www.dafont.com/freshman.font

The digital alternative to use when Freshman is not available.

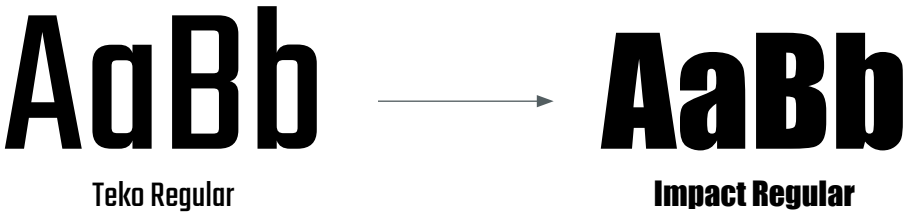


SECONDARY FONT

TEKO REGULAR

This is a Google font that can be downloaded for free here: fonts.google.com/specimen/Teko

The alternative font to use when Teko is not available will be Impact.

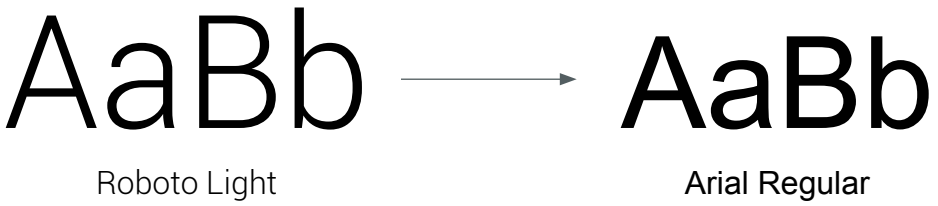


BODY FONT

ROBOTO

This is a Google font that can be downloaded for free here: fonts.google.com/specimen/Roboto

The alternative font to use when Roboto is not available will be Arial.



MEDINA VALLEY HIGH SCHOOL LOGOS

MEDINA VALLEY
HIGH SCHOOL

Colors

FULL-COLOR LOGOS



On Orange



Wide



Mark-Letters-Panther



Stacked



Mark-Letters



Mark-Skewed Letters



Mark-Panther

On White



Wide



Mark-Letters-Panther



Stacked



Mark-Letters



Mark-Skewed Letters



Mark-Panther

On Gray to Black Gradient



Wide



Mark-Letters-Panther



Stacked



Mark-Letters



Mark-Skewed Letters



Mark-Panther

TWO-COLOR LOGOS



On Orange



Wide



Mark-Letters-Panther



Stacked



Mark-Letters



Mark-Skewed Letters



Mark-Panther

On White



Wide



Mark-Letters-Panther



Stacked



Mark-Letters



Mark-Skewed Letters



Mark-Panther

On Gray to Black Gradient



Wide



Mark-Letters-Panther



Stacked



Mark-Letters



Mark-Skewed Letters



Mark-Panther



Black on Orange



Wide



Mark-Letters-Panther



Stacked



Mark-Letters



Mark-Skewed Letters



Mark-Panther

Orange on White



Wide



Mark-Letters-Panther



Stacked



Mark-Letters



Mark-Skewed Letters



Mark-Panther

White on Gray to Black Gradient



Wide



Mark-Letters-Panther



Stacked



Mark-Letters



Mark-Skewed Letters



Mark-Panther

FULL-COLOR ATHLETIC LOGOS







Full Athletic Logo - Turned



Athletic Head - Turned



Full Athletic Logo - Straight



Athletic Head - Straight



Athletic Words

CREEK VIEW HIGH SCHOOL LOGOS

CREEK VIEW

HIGH SCHOOL

Colors

CREEK VIEW
HIGH SCHOOL

On Blue

CREEK VIEW HIGH SCHOOL

Mark-Letters-Cougar

Wide

CREEK VIEW HIGH SCHOOL

Stacked

Mark-Letters

Mark-Skewed Letters

Mark-Cougar

On White

CREEK VIEW HIGH SCHOOL

Wide

Mark-Letters-Cougar

CREEK VIEW HIGH SCHOOL

Stacked

Mark-Letters

Mark-Skewed Letters

Mark-Cougar

On Gray to Black Gradient

CREEK VIEW HIGH SCHOOL

Wide

Mark-Letters-Cougar

CREEK VIEW HIGH SCHOOL

Stacked

Mark-Letters

Mark-Skewed Letters

Mark-Cougar

TWO-COLOR LOGOS



On Blue



Wide



Mark-Letters-Cougar



Stacked



Mark-Letters



Mark-Skewed Letters



Mark-Cougar

On White



Wide



Mark-Letters-Cougar



Stacked



Mark-Letters



Mark-Skewed Letters



Mark-Cougar

On Gray to Black Gradient



Wide



Mark-Letters-Cougar



Stacked



Mark-Letters



Mark-Skewed Letters



Mark-Cougar

ONE-COLOR LOGOS



Black on Blue



Wide



Mark-Letters-Cougar



Stacked



Mark-Letters



Mark-Skewed Letters



Mark-Cougar

Blue on White



Wide



Mark-Letters-Cougar



Stacked



Mark-Letters



Mark-Skewed Letters



Mark-Cougar

White on Gray to Black Gradient



Wide



Mark-Letters-Cougar



Stacked



Mark-Letters

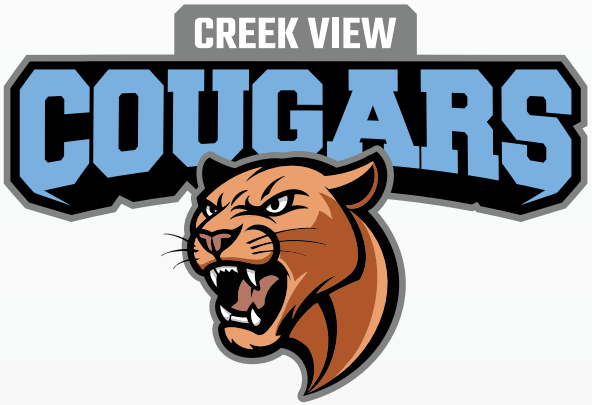


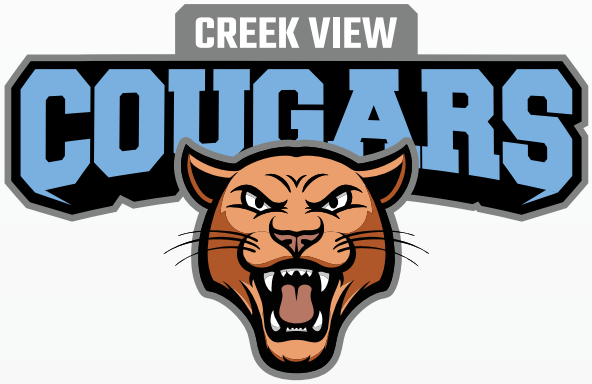
Mark-Skewed Letters

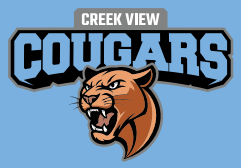


Mark-Cougar

FULL-COLOR ATHLETIC LOGOS







Full Athletic Logo - Turned



Athletic Head - Turned



Full Athletic Logo - Straight



Athletic Head - Straight



Athletic Words

MIDDLE SCHOOLS

MS BRAND STRATEGY

A new logo has been created for use in all MV ISD Middle Schools, but as there are quite a few more middle schools than high schools, the strategy for creating their additional brands has been simplified.

MASCOTS

In staying with the theme of 'wild cats', all middle schools will share a common mascot—the Wild Cats.

INITIALS

Each school's initials will be displayed inside the Wild Cat mark, regardless if it is one or two words.

COLORS

While all middle schools will share the MV ISD orange and a light gray, each will have a distinct primary color. Nine colors have been approved as viable primary colors for future schools, demonstrated to the right. When a new middle school is ready to be branded, the colors will be determined by popular vote.

FONTS

All middle schools will share the same 2 fonts—'Roboto Slab' for the name of the school, and 'Roboto' for the descriptor.

Aside from the approved Medina Valley MS, Loma Alta MS, and Lucas Creek MS logos, the additional logos below are merely examples created to demonstrate the approved strategy.

LOMA ALTA
MIDDLE SCHOOL

MEDINA VALLEY
MIDDLE SCHOOL

LUCAS CREEK
MIDDLE SCHOOL

Future Primary Color Options



MS LAYOUT VARIATIONS

To maintain consistency across Medina Valley ISD's middle schools, logo elements must be displayed consistently and legibly in every application. For each school, there are four acceptable variations:

STACKED/WIDE

The logos containing all of the elements should be used whenever space permits. They are the preferred logos for use in all instances. Use whichever version allows the logo to be the largest and therefore the most legible.

BADGE

The badge can be used when the space is too small for either of the full logos to be legible.

MARK

The mascot can also be used alone as a design element, but not as a substitution for a full logo as it does not clearly communicate the identity of its school.



Stacked



Wide



Badge



Mark

MS COLOR VARIATIONS

To maintain legibility on all backgrounds, a variety of color options have been created.

FULL-COLOR

The primary color choices for the logo are the 'Full Color' versions. Use these versions in all possible print and web applications. Variations have been provided for use on both light and dark backgrounds.

ONE-COLOR

If you need a single-colored version of your logo, variations have been provided for use on both light and dark backgrounds.

Full-Color

One-Color

On Light



MEDINA VALLEY
MIDDLE SCHOOL



MEDINA VALLEY
MIDDLE SCHOOL

On Dark



MEDINA VALLEY
MIDDLE SCHOOL



MEDINA VALLEY
MIDDLE SCHOOL

MS COLOR ASSIGNMENTS

Orange and light gray will be used in all MS logos, each school will have it's own primary color.

Medina Valley MS's will be Anthracite (dark gray) so that orange will continue to be their primary color.

A variety of colors have been identified for use in future middle schools. They are all readily available in the form of apparel and promotional items.

CMYK

The CMYK breakdown is to be used in any printing job that is done digitally or as a 4-color job on a press.

RGB

The RGB color version is to be used in any screen-based medium. This ensures that the color will present as accurately as possible on screen.

HEX CODE

The HEX code is a six-digit combination of letters and numbers that represent an RGB color. Mainly used in web design.

PANTONE MATCHING SYSTEM (PMS)

PMS colors are used to ensure a color match where it is absolutely crucial. Because of the cost to color-match, and the number of colors in your system, Pantones are not recommend for the majority of your printing.

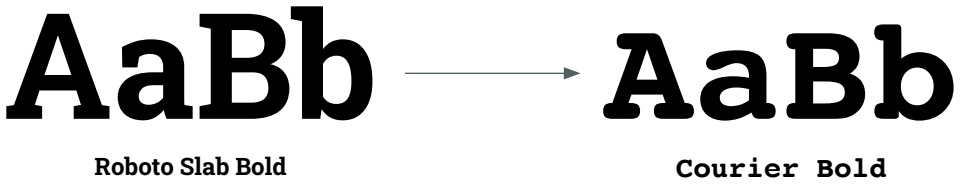
	Color	Pantone	CMYK	RGB	#Hex
All Middle Schools	Light Gray	Pantone 425 C	19/15/16/0	205/204/203	#CDCCCB
	Orange	Pantone 172 C	0/72/100/0	255/106/0	#FF6A00
	White	-	255/255/255	255/255/255	#FFFFFF
MV Middle School	Anthracite	Pantone 418 C	68/58/62/47	63/67/63	#3F433F
Loma Alta Middle School	Navy	Pantone 648 C	100/85/39/33	21/48/86	#153056
Future Middle School Options	Royal Blue	Pantone 293 C	98/83/4/0	30/74/154	#1E4A9A
	Scarlet	Pantone 485 C	10/100/82/2	212/30/57	#D41E39
	Purple	Pantone 268 C	71/97/0/0	109/50/147	#6D3293
	Dark Maroon	Pantone 504 C	41/87/58/42	106/41/59	#6A293B
	Dark Green	Pantone 357 C	95/40/83/40	0/83/58	#00533a
	Tidal Blue	Pantone 7703 C	84/30/16/0	0/142/184	#008eb8
	Kelly Green	Pantone 355 C	99/19/100/6	0/137/72	#008948
	Teal	Pantone 3155 C	98/39/44/11	0/113/127	#00717f
	Medium Olive	Pantone 7762 C	58/45/75/27	99/102/72	#636648

PRIMARY FONT

ROBOTO SLAB

This is a free font that can be downloaded here: fonts.google.com/specimen/Roboto+Slab

The digital alternative to use when Roboto Slab is not available will be Courier Bold.

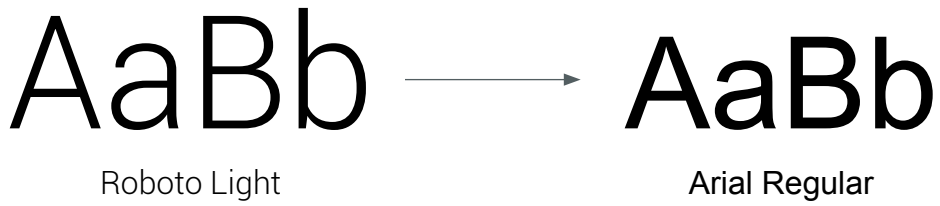


BODY FONT

ROBOTO

This is a Google font that can be downloaded for free here: fonts.google.com/specimen/Roboto

The alternative font to use when Roboto is not available will be Arial.



LOMA ALTA MIDDLE SCHOOL LOGOS

LOMA ALTA
MIDDLE SCHOOL

Colors

FULL COLOR LOGOS



On Light Background



Wide



Stacked



Badge



Mark

On Dark Background



Wide



Stacked



Badge



Mark

On Dark Background



Wide



Stacked



Badge



Mark

ONE-COLOR LOGOS

LOMA ALTA
MIDDLE SCHOOL

On Light Background

LOMA ALTA MIDDLE SCHOOL

Wide

LOMA ALTA MIDDLE SCHOOL

Stacked

LOMA ALTA M.S.

Badge

Mark

On Dark Background

LOMA ALTA MIDDLE SCHOOL

Wide

LOMA ALTA MIDDLE SCHOOL

Stacked

LOMA ALTA M.S.

Badge

Mark

On Orange Background

LOMA ALTA MIDDLE SCHOOL

Wide

LOMA ALTA MIDDLE SCHOOL

Stacked

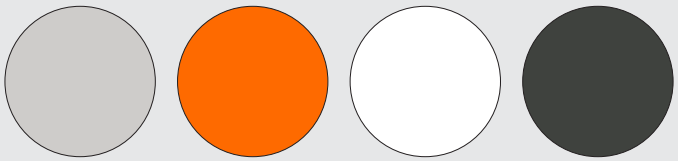
LOMA ALTA M.S.

Badge

Mark

MEDINA VALLEY MIDDLE SCHOOL LOGOS





Colors

FULL COLOR LOGOS

MEDINA VALLEY
MIDDLE SCHOOL

On Light Background



Wide



Stacked



Badge



Mark

On Dark Background



Wide



Stacked



Badge



Mark

On Orange Background



Wide



Stacked



Badge



Mark

ONE-COLOR LOGOS

MEDINA VALLEY
MIDDLE SCHOOL

On Light Background



Wide



Stacked



Badge



Mark

On Dark Background



Wide



Stacked



Badge



Mark

On Orange Background



Wide



Stacked



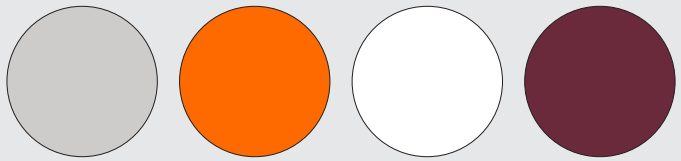
Badge



Mark

LUCAS CREEK MIDDLE SCHOOL LOGOS

LUCAS CREEK
MIDDLE SCHOOL



Colors

FULL COLOR LOGOS

LUCAS CREEK
MIDDLE SCHOOL

On Light Background



Wide



Stacked



Badge

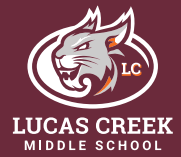


Mark

On Dark Background



Wide



Stacked



Badge

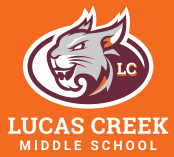


Mark

On Dark Background



Wide



Stacked



Badge



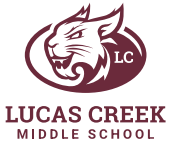
Mark



On Light Background



Wide



Stacked



Badge

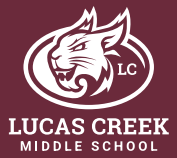


Mark

On Dark Background



Wide



Stacked



Badge



Mark

On Dark Background



Wide



Stacked



Badge



Mark

ELEMENTARY SCHOOLS

ES BRAND STRATEGY

The brand approach for the Medina Valley elementary schools has been simplified even more so than the middle schools due to the large number of locations.

MASCOT

To continue the theme of 'wild cats', the mascot for all elementary schools will be the 'Cubs'. The logo mark will be exactly the same for all schools.

COLORS

For simplicity, all elementary schools will have orange as their primary color with accents of red to introduce a little depth into the palette. Additionally, all schools will use light gray and white, but never black.

FONTS

All elementary schools will share the same 2 fonts—'Bree Serif' for the name of the school, and 'Fira Sans' for the descriptor.

All of the logos shown to the right have been approved and are in circulation.













ES LAYOUT VARIATIONS

To maintain consistency across Medina Valley ISD's middle schools, logo elements must be displayed consistently and legibly in every application. For each school, there are four acceptable variations:

STACKED/WIDE

The logos containing all of the elements should be used whenever space permits. They are the preferred logos for use in all instances. Use whichever version allows the logo to be the largest and therefore the most legible.

BADGE

The badge can be used when the space is too small for either of the full logos to be legible.

MARK

The mascot can also be used alone as a design element, but not as a substitution for a full logo as it does not clearly communicate the identity of its school.



Stacked



Wide



Badge



Mark

ES COLOR VARIATIONS

To maintain legibility on all backgrounds, a variety of color options have been created.

FULL-COLOR WITH GRADIENTS

This is the primary color choice for all of the logos in our brand family. Use this version in digital printing, full color press printing, and online applications.

TWO-COLOR FLAT VERSION

For any instance where the gradient version of the logo is not translating successfully, the flat color version will be a fantastic alternate.

ONE-COLOR VERSION

The one-color version of the logo can be used in printing applications that are strictly limited to one color, or scenarios when it increases the legibility of the logo. It should never be adapted into any of the other brand colors, unless another location is introduced.

Full-Color with Gradients	Two-Color Flat	One-Color

On Light



On Dark



ES COLOR ASSIGNMENTS

The colors that make up MV ISD color palette represent 'earth' tones, or common colors you would be likely to find in nature. For each of our colors, we have a Light, Mid-Tone, and Dark shade to help create an overall 'nostalgic' vibe that we want associated with The Cibolo.

CMYK

The CMYK breakdown is to be used in any printing job that is done digitally or as a 4-color job on a press.

RGB

The RGB color version is to be used in any screen-based medium. This ensures that the color will present as accurately as possible on screen.

HEX CODE

The HEX code is a six-digit combination of letters and numbers that represent an RGB color. Mainly used in web design.

PANTONE MATCHING SYSTEM (PMS)

PMS colors are used to ensure a color match where it is absolutely crucial. Because of the cost to color-match, and the number of colors in your system, Pantones are not recommend for the majority of your printing.

All Elementary Schools

Color	Pantone	CMYK	RGB	#Hex
Light Gray	Pantone 425 C	19/15/16/0	205/204/203	#CDCCCB
Orange	Pantone 172 C	0/72/100/0	255/106/0	#FF6A00
White	-	255/255/255	255/255/255	#FFFFFF
Scarlet	Pantone 485 C	10/100/82/2	212/30/57	#d41e39

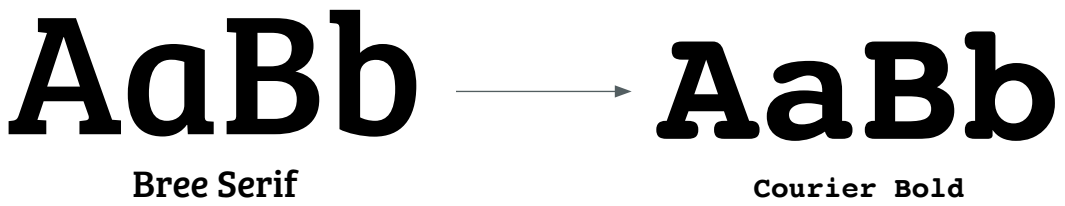
ES TYPOGRAPHY

PRIMARY FONT

BREE SERIF

This is a Google font that can be downloaded for free here: fonts.google.com/specimen/Bree+Serif

The alternative font to use when Bree Serif is not available will be Courier Impact.

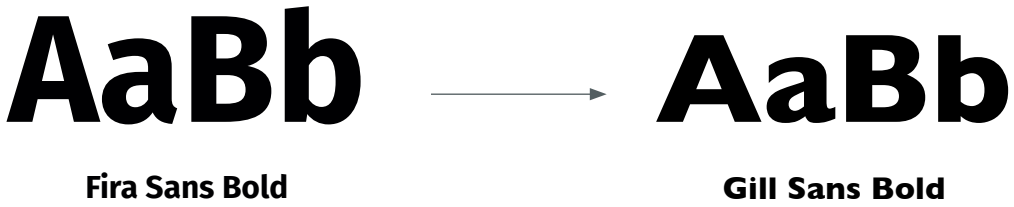


SECONDARY FONT

FIRA SANS

This is a Google font that can be downloaded for free here: fonts.google.com/specimen/Fira+Sans

The alternative font to use when Fira Sans is not available will be Gills Sans.

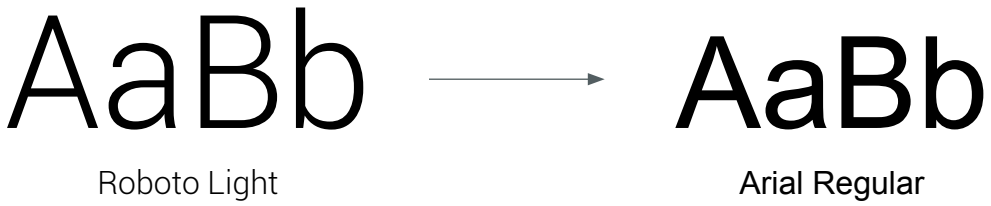


BODY FONT

ROBOTO

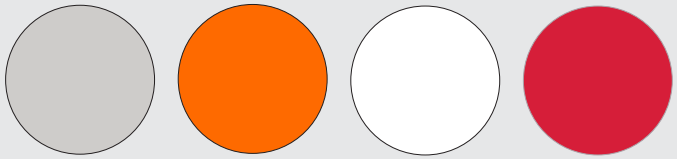
This is a Google font that can be downloaded for free here: fonts.google.com/specimen/Roboto

The alternative font to use when Roboto is not available will be Arial.



LADERA ELEMENTARY SCHOOL LOGOS

Ladera
ELEMENTARY SCHOOL
Cubs



Colors



On Light Background

GRADIENT VERSION



Wide



Stacked



Badge



Mark

FLAT VERSION



Wide



Stacked



Badge



Mark

On Dark Background

GRADIENT VERSION



Wide



Stacked



Badge



Mark

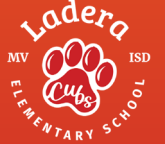
FLAT VERSION



Wide



Stacked



Badge



Mark



On Light Background



Wide



Stacked



Mark



Badge

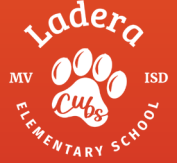
On Dark Background



Wide



Stacked



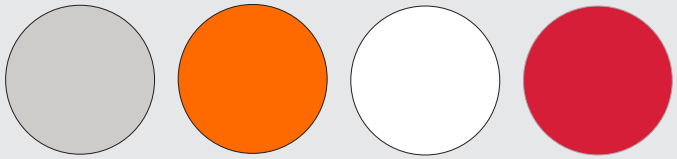
Mark



Badge

SILOS ELEMENTARY SCHOOL LOGOS

Silos
Cubs
ELEMENTARY SCHOOL



Colors

FULL-COLOR LOGOS

Silos
ELEMENTARY SCHOOL

On Light Background

GRADIENT VERSION



Wide



Stacked



Badge


Mark

FLAT VERSION



Wide



Stacked



Badge


Mark

On Dark Background

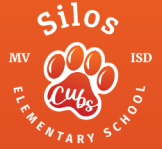
GRADIENT VERSION



Wide



Stacked



Badge


Mark

FLAT VERSION



Wide



Stacked



Badge


Mark

SINGLE-COLOR LOGOS



On Light Background



Wide



Stacked



Badge



Mark

On Dark Background



Wide



Stacked



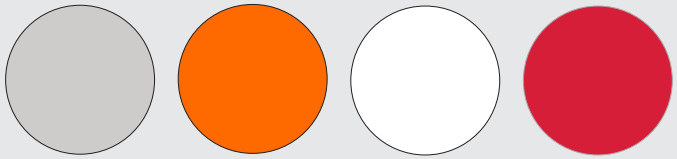
Badge



Mark

POTRANCO ELEMENTARY SCHOOL LOGOS

Potranco
ELEMENTARY SCHOOL



Colors

FULL-COLOR LOGOS

Potranco
ELEMENTARY SCHOOL

On Light Background

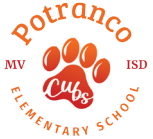
GRADIENT VERSION



Wide



Stacked



Badge


Mark

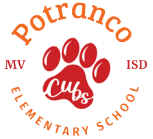
FLAT VERSION



Wide



Stacked



Badge


Mark

On Dark Background

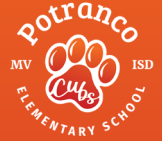
GRADIENT VERSION



Wide



Stacked



Badge


Mark

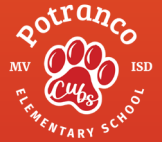
FLAT VERSION



Wide



Stacked



Badge


Mark

SINGLE-COLOR LOGOS

Potranco ELEMENTARY SCHOOL

On Light Background

Potranco ELEMENTARY SCHOOL

Wide

Potranco ELEMENTARY SCHOOL

Stacked

Potranco MV ISD ELEMENTARY SCHOOL

Badge

Mark

On Dark Background

Potranco ELEMENTARY SCHOOL

Wide

Potranco ELEMENTARY SCHOOL

Stacked

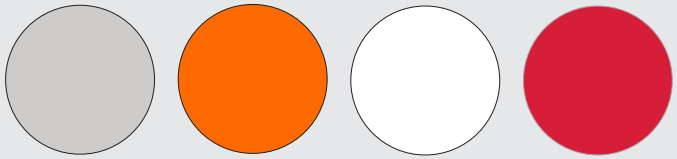
Potranco MV ISD ELEMENTARY SCHOOL

Badge

Mark

LUCKEY RANCH ELEMENTARY SCHOOL LOGOS

Luckey Ranch
ELEMENTARY SCHOOL



Colors

FULL-COLOR LOGOS

Luckey Ranch
ELEMENTARY SCHOOL

On Light Background

GRADIENT VERSION



Wide



Stacked



Badge


Mark

FLAT VERSION



Wide



Stacked



Badge


Mark

On Dark Background

GRADIENT VERSION



Wide



Stacked



Badge


Mark

FLAT VERSION



Wide



Stacked



Badge


Mark

Luckey Ranch
ELEMENTARY SCHOOL

On Light Background

Luckey Ranch ELEMENTARY SCHOOL

Wide

Luckey Ranch ELEMENTARY SCHOOL

Stacked

Luckey Ranch MV ISD ELEMENTARY SCHOOL

Badge

Mark

On Dark Background

Luckey Ranch ELEMENTARY SCHOOL

Wide

Luckey Ranch ELEMENTARY SCHOOL

Stacked

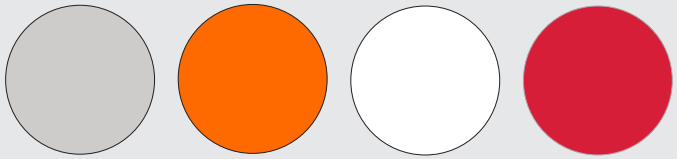
Luckey Ranch MV ISD ELEMENTARY SCHOOL

Badge

Mark

LACOSTE ELEMENTARY SCHOOL LOGOS

LaCoste
ELEMENTARY SCHOOL
Cubs



Colors



On Light Background

GRADIENT VERSION



Wide



Stacked



Badge



Mark

FLAT VERSION



Wide



Stacked



Badge



Mark

On Dark Background

GRADIENT VERSION



Wide



Stacked



Badge



Mark

FLAT VERSION



Wide



Stacked



Badge



Mark

SINGLE-COLOR LOGOS

LaCoste ELEMENTARY SCHOOL

On Light Background



Wide



Stacked



Badge



Mark

On Dark Background



Wide



Stacked



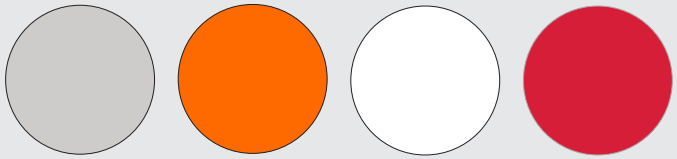
Badge



Mark

CASTROVILLE ELEMENTARY SCHOOL LOGOS

Castroville
ELEMENTARY SCHOOL



Colors

FULL-COLOR LOGOS

Castroville
ELEMENTARY SCHOOL

On Light Background

GRADIENT VERSION



Wide



Stacked



Badge


Mark

FLAT VERSION



Wide



Stacked



Badge


Mark

On Dark Background

GRADIENT VERSION



Wide



Stacked



Badge


Mark

FLAT VERSION



Wide



Stacked



Badge


Mark

SINGLE-COLOR LOGOS

Castroville
ELEMENTARY SCHOOL

On Light Background



Wide



Stacked



Badge



Mark

On Dark Background



Wide



Stacked



Badge



Mark

For questions, concerns, or additional design requests, please contact:

Selena Viera | Director of Communications
Medina Valley Independent School District
8449 FM 471 S | Castroville, TX 78009
selena.viera@mvisd.org
(830) 931-2243 x 1254 | www.mvisd.com

Agenda Item Memorandum

To: MVISD Board of Trustees
Date: November 30, 2026
Agenda item: Approval of Contract Services Agreement with SPG Therapy & Education, PC for Speech-Language Pathologist (SLP) services (2026–2027)

Background Information: Medina Valley ISD is contracting with SPG Therapy & Education, PC for the 2026–2027 school year (effective November 19, 2026 through August 31, 2027) to provide Speech-Language Pathologist (SLP) services.

Funding Source: IDEA-B Formula Grant (Fund 224)

Supporting Documents:

- MVISD Contract Review and Approval Form
- SPG Therapy & Education, PC Contractor Services Agreement & Exhibit A Scope of Work
- Form CIQ, Felony Conviction Notification, Federal Debarment Certification, SB 9 Compliance, DEI Prohibition Certification (SB 12), Texas Government Code Verifications (HB 89, SB 13, SB 19, Ch. 2252), and EDGAR Certifications

Recommendation:

- It is recommended that the Board of Trustees approve the contract agreement with SPG Therapy & Education, PC for the 2026–2027 school year in an amount not to exceed $68,212.50.

MEDINA VALLEY INDEPEPNDENT SCHOOL DISTRICT

8449 FM 471 South, Castroville, Texas 78009

Chris Holmes

MVISD CONTRACT #

CONTRACT REVIEW AND APPROVAL FORM

Contractor's Name: SPG Therapy **Service Provided:** SLP (Category)

Contract Period: 11-19-26 to 8-31-27 **Contract Amount (Annual): $** 68,212.50

Dept. Requesting Service: Special Educaiton Department **Budget Code#/$:** 224 E 11 6219 06 830 7 23 0 00

CIP/DIP#: Goal 1, Performance Objective 3, Strategy 20 **Budget Code#/$:**

Procured: ☐ **Bid** ☑ **RFP** ☐ **Co-Op** ☐ **Quotes** **Other**:

Needs Board Approval: **(valued at or above $50,000)** ☑ **Yes** ☐ **No** **School Board Approved:** (attach Board Background and HB 1295 form)

Forms F1-F17: ☐ **Yes** ☐ **No**

Approved / Disapproved

☐	☐	Principal/Director/Coordinator (Person requesting service)	Date: 11/3/26
☐	☐	Director (if applicable)	Date:
☐	☐	Special Funding Coordinator (if applicable)	Date:
☐	☐	Purchasing Department	Date:
☐	☐	Director of Finance & Budget *Under $10,000*	Date:
☐	☐	Chief Financial Officer *$10,000-$49,999*	Date:
☐	☐	Superintendent of Schools *Over $50,000* *Board Approval Required*	Date:

MEDINA VALLEY INDEPENDENT SCHOOL DISTRICT

8449 FM 471 South, Castroville, Texas 78009

CONTRACTOR SERVICES AGREEMENT

This contract is entered into by and between SPG Therapy and Medina Valley ISD
(Name and Address)

Hereinafter referred to as "Contractor" and the Medina Valley Independent School District, a Texas political subdivision, hereinafter referred to as "District" or "MVISD" on this the 19th day of November 2027.

1. **Services:** District agrees to engage Contractor, and Contractor agrees to perform and/or provide the following services (Provide full description of expected final results, such as services, materials, products, and/or reports; attach additional pages as necessary):

   SLP Services

   ☒ The scope of work is attached as Exhibit A ***(detailed explanation of services provided, pay schedule, qualifications, and references.)***

2. **Compensation:** In exchange for the Contractor's services, District will pay Contractor a fee of $ 68,212.50. The total fee is not to exceed 68,212.50. This sum shall be for full performance of this Agreement and includes all fees, costs and expenses incurred by Contractor including but not limited to labor, materials, taxes, profit, overhead, travel, insurance and other costs. Receipts for costs/expenses must accompany invoice(s).

3. **Terms:** The contract will be effective on the 19th day of November, 2026, and will expire on the 31st day of August, 2027, unless sooner terminated as provided herein. Contractor will perform the services set forth herein in a timely and professional manner and to the District's satisfaction.

4. **Invoicing:** All invoices must be addressed to the Accounts Payable Department, 8449 FM 471 South, Castroville, TX 78009. Payment on a properly submitted invoice will usually be made on the seventh business day of the month for items/services received prior to or on the last business day of the previous month. If an invoice is not properly submitted, no late and/or finance charges will be paid by the District.

5. **Licenses/Permits:** Contractor shall obtain and keep in force all licenses, permits, and certificates necessary for the performance of this Agreement.

6. **Termination:** Either District or contractor may terminate this contract for convenience after giving the other party thirty (30) days advance written notice. Either District or Contractor may terminate this contract effective immediately for breach of any provision herein provided the non- breaching party gives the breaching party written notice of the breach and thirty (30) days to cure such breach. District may terminate this contract effective at the end of its fiscal year if funds are not appropriated for this contract for the ensuing fiscal year.

7. **Status of Contractor:** This is not an employment contract. Contractor is not an employee of the District and is not entitled to fringe benefits. Furthermore, District will not deduct federal income taxes, FICA or any other funds required to be deducted by an employer as this is the responsibility of the Contractor. Contractor is an independent contractor, and District and Contractor have not entered into a joint venture or partnership in providing the services herein.

8. **Compliance:** In entering into this contract, Contractor agrees to abide by all District policies and regulations. Accordingly, Contractor agrees to provide such other information and execute other documents as may be required by District policies or regulations. The Contractor certifies compliance with Senate Bill 9 codified in Chapter 22 of the Texas Education Code.

   a. District Determination of Criminal History Verification: The District has considered the totality of the circumstances concerning the Project and has determined that Contractor and Contractor's employees are: **(MVISD Administrator (or his Designee) must initial one of the following)**

   X Contractor is subject to the Criminal History Verification and Paragraph B (below) is applicable. ***(Direct or Indirect contact with students on school grounds.)***

   ____ Contractor is NOT subject to the Criminal History Verification and Paragraph C (below) is applicable. ***(Will not be present on school grounds for services.)***

   b. If the District determines a criminal history verification is required, Contractor expressly acknowledges that (1) Contractor and all of its employees or sub consultants (hereinafter collectively "employees") working on the school site must submit for criminal background in a manner authorized by TxDPS; (2) Contractor shall not permit any employee to come in contact with students until TxDPS has ascertained that the employee has not been convicted of a serious or violent felony; (3) Contractor shall certify in writing to the District that none of its employees who may come in contact with students have been convicted of a serious or violent felony; and (4) Contractor shall provide to the District a list of names of its employees who may come in contact with students. If the District in its sole discretion, at any time during the term of this Agreement, requests the removal of any person working for Contractor, Contractor shall immediately remove such person(s) from District site. The Contractor is required to fulfill these requirements at its own expense.

   c. Even if the District has determined that a criminal history verification is not required, Contractor expressly acknowledges that the following conditions shall apply to any work performed by Contractor and/or its employees on an MVISD site: (1) Contractor and its employees shall check in with the main office on site each day immediately upon arrival; (2) Contractor and its employees shall inform site office staff of their proposed activities and location on the site; (3) once at such location, Contractor and its employees shall not change locations without contacting the site office; (4) Contractor and its employees shall not use student restroom facilities; and (5) if Contractor and/or its employees find themselves alone with a student, Contractor and its employees shall immediately contact the site office and request that a member of the District staff be assigned to the work location.

9. **Assignment:** Contractor may not subcontract or assign this contract or any of its rights hereunder to another person or entity without the express prior written consent of the District.

10. **Notices:** All notices hereunder by either party to the other will be delivered personally or by certified mail, return receipt requested, and will be duly given when delivered personally or three business days after postmarked.

If to District, notice will be sent to:

To:	Medina Valley ISD
Attention:	Purchasing Department
Reference:	Contract/RFP#:
Address:	8449 FM 471 South
City, State, Zip Code:	Castroville, Texas, 78009

If to Contractor, notice will be sent to the signatory and at the address set forth herein.

To:	SPG Therapy & Education
Attention:	SPG Therapy & Education
Address:	1320 Willow Pass
City, State, Zip Code:	Concord, CA 94520
E-mail:	contracts@spgtherapy.com

11. **Attachments:** This contract, Exhibit A and the following attachments contain the entire agreement between District and contractor for the services set forth herein and supersedes all prior or contemporaneous agreements, whether oral or written. This contract and its attachments cannot be modified without the advance written consent of each party.
Attachments: see attached

12. **Litigation:** If any litigation is initiated to enforce or interpret this Agreement, the prevailing party shall be entitled to reasonable attorney's fees and costs. This Agreement will be governed by the laws of the State of Texas and is performable in San Antonio Texas.

13. **Compliance: (**Texas law regarding foreign organizations and Israel Boycotts) Provider hereby certifies that it is not a company identified on the Texas Comptroller's list of companies known to have contracts with, or provide supplies or services to, a foreign organization designated as a Foreign Terrorist Organization by the U.S. Secretary of State (the "Foreign Organization List"). In the event that Provider is added to the Foreign Organization List at any time during the term of this Contract, Provider shall promptly provide notice to MVISD. MVISD may, at its discretion, terminate this Contract immediately upon receipt and verification of information, by any means, that Provider has been added to the Foreign Organization List. Provider further certifies and verifies that neither Provider, nor any affiliate, subsidiary, or parent company of Provider, if any (the "Related Companies"), currently boycotts Israel, and Provider agrees that Provider and Related Companies will not boycott Israel during the term of this Contract. For purposes of this Contract, the term "boycott" shall mean refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory. The term "boycott" shall not include an action made for ordinary business purposes.

14. **Indemnity.** Independent Contractor shall hold MVISD and its past and present and future trustees, officers and employees (collectively "indemnified parties") harmless and shall indemnify all such indemnified parties against any and all claims, demands, and causes of action of whatever kind or nature asserted by any third party, occurring or in any way incident to, arising out of, or in connection with any acts of Independent Contractor and its agents, employees, and subcontractors done in connection with this Contract.

MVISD will not indemnify the other party under any circumstances, as prohibited by the Constitution and laws of the State of Texas.

Nothing in this Contract shall be construed to create a claim or cause of action against MVISD for which it is not otherwise liable, nor to waive any immunity or defense to which the District may be entitled nor to create an impermissible deficiency debt of the District.

15. **Completeness of Agreement:** This Agreement constitutes the entire understanding of the parties and any changes shall be agreed to in writing. There are no oral agreements regarding the subject of this Agreement not contained herein.

16. **Copyright:** Any written product produced under this Agreement shall be the property of MVISD. The District shall have the right to secure a copyright and the product may not be used, in any manner, without MVISD's permission.

17. **Approval:** This Agreement is not effective and no payment shall be made to Contractor until it is approved. Approval requires signature by the MVISD Administrator (or his designee).

IN WITNESS WHEREOF, the parties hereto have caused this contract to be executed as of the date and year first above written.

CONTRACTOR:

By: Chris Holmes

Title: President of Special Ed Se

Date: 10/30/26

DISTRICT:
MEDINA VALLEY ISD

By: _____ 11/3/26
Principal/Director/Coordinator Date

_____
Director, *if applicable* Date

_____
Special Funding Coordinator, *if applicable* Date

_____
Director of Finance & Budget Date
Under $10,000

_____
Chief Financial Officer Date
$10,000-$49,999

_____
Superintendent of Schools Date
Over $50,000 / Broad Approval Required

Received By: _____
Purchasing Department Date

EXHIBIT A – SCOPE OF WORK

Instructions: Describe: (1) the exact nature of the services that will be performed under this contract; (2) any deliverables to be produced by the contractor and any delivery schedule; and, (3) the goals of this contract. Be specific in the description so that all parties have a clear understanding of the expectations of work to be completed. Check the box at the bottom of the Services paragraph in the Contract to indicate an "Exhibit A" is attached.

Contractor Name: SPG Therapy & Education, PC

Please provide a brief description (All supporting documents and/or quotes must be attached)

SLP Services

Forms A and Criminal History (if needed) are required prior to any services being scheduled.

See attached

Returning Contractors

The district de-authorizes all contractors on August 31th of each year. In order to renew them, a returning (previously approved) contractor/service provider must submit a new agreement for every school year.

Any contractor who has direct or indirect contact with students on school grounds must have a DPS Computerized Criminal History (CCH) Verification completed (form attached).
Please note: The District remains the final arbiter of what constitutes "direct contact with students" and who must submit to a Criminal History Verification. The District when doing do is in the best interest of students and the District.

"Direct Contact with students" means contact that results from activities that provide substantial opportunity for verbal or physical interaction with the students and that is not supervised by a certified educator or other professional district employee. Contact with students that results from services that do not provide substantial opportunity for unsupervised interaction with a student or students such as addressing an assembly, officiating a sport contest or judging an extracurricular event, is not, by itself, direct contact with students. However, direct contact with students does result from any activity that provides substantial opportunity for unsupervised contact with students, which might include, without limitation, the provision of coaching, tutoring or other services to students.
Ref: MVISD Board Policy CJA (Legal).

Contractors or service providers who perform services on MVISD property but who do not have direct contact with students (as defined above) will also be required to submit to a Criminal History Verification. All contractors when arriving on a campus or district building must check in at the front office upon arrival.

If a campus or district department needs assistance regarding these procedures or other questions regarding the criminal history verification requirements or procedure, please contact the MVISD Human Resource Department.

Form "A" – Scope of Services

Indicate any areas that you or your organization may provide service to the district.

☐	Athletic Department
☐	Bilingual/ESL/LOTE Department
☐	Business and Finance Department
☐	Campus/School (indicate the school below)
☐	Career and Technical Education Dept (CTE)
☐	Child Nutrition Department
☐	Communication Department
☐	Construction Department
☐	Curriculum and Instruction Department
☐	Facilities Department
☐	Federal Programs Department
☐	Fine Arts Department
☐	Health Services Department
☑	Human Resources Department
☐	Police Department
☐	Safety Department
☑	Special Education Department
☑	Student Support Services
☐	Superintendent
☐	Technology Department
☐	Transportation Department

Please list the name of all the MVISD campuses that you will serve.

1) Flexible _____ 3)_____

2) _____ 4)_____

Indicate any statements below that apply to your services.

☐ I will provide one-time service work to the District during the state contracted period.

☑ I will provide services on multiple dates and / or times through the stated contract period.

☐ MVISD ISD will be compensating me for other services to be performed off campus.

If the above is checked, please explain the terms and details:

_____

For notification purposes, please indicate the name of the Medina Valley ISD staff member or department head that requested your services: Liz Madrigales

~~103~~

MEDINA VALLEY ISD
EST. 1959

SCREENING APPLICATION

Confidential

The Medina Valley Independent School District is required by Texas Education Code Chapter 22, Subchapter C to review the criminal history of applicants, employees, independent contractors, student teachers, and certain volunteers. The information requested below is necessary to obtain criminal history record information.

Please print.

Name Jaramillo (*Last*) Iris (*First*) Isabell (*Middle*)

Social Security Number 638827520 Date of birth 07/30/2002

Driver's License TX 44135315
State and Number

Mailing Address 9033 Old Sky Harbor (*Street*) San Antonio, (*City*) Texas (*State*) 78242 (*Zip*)

Sex: ☐ Male ☑ Female Ethnicity: ☐ Black ☑ White/Other

I understand that the information I am providing about age, sex, and ethnicity will not be used to determine eligibility for employment but will be used *solely* for the purpose of obtaining criminal history record information.

Name-based information is not an exact search and only fingerprint record searches represent true identification to criminal history record information (CHRI), therefore the organization conducting the criminal history check is NOT allowed to discuss with me any CHRI obtained using the name and DOB method. The agency may request that I also have a fingerprint search performed to clear any misidentification based on the result of the name and DOB search. In order to complete the fingerprint process, I must make an appointment with the Fingerprint Applicant Services of Texas (FAST) as instructed online Crime Records General Information | Department of Public Safety (texas.gov) Review of Personal Criminal or by calling the DPS Program Vendor at 1-888-467-2080, submit a full and complete set of fingerprints, request a copy be sent to the agency listed below, and pay a fee of $25.00 to the fingerprinting services company. *

Iris J. Jaramillo
Signature

11/3/26
Date

8449 FM 471 South, Castroville, TX 78009-5309 Phone (830) 931-2243 - FAX (830) 931-4050

THIS FORM IS NOT TO BE USED AS A CONSENT/AUTHORIZATION FORM.
Agency to retain this CCH Verification Form for DPS auditing purposes.

DPS Computerized Criminal History (CCH) Verification Form

Section 1: Applicant must acknowledge the information in Section 1. Signature & date required.
Applicant Name (Print): Iris I. Jaramillo

I acknowledge that a Computerized Criminal History (CCH) check may be performed by accessing the Texas Department of Public Safety Secure Website and may be based on name and DOB identifiers. Authority for this agency to access an individual's criminal history data may be found in Texas Government Code 411, Subchapter F https://statutes.capitol.texas.gov/.

Name-based information is not an exact search and only fingerprint record searches represent true identification to criminal history record information (CHRI), therefore the organization conducting the criminal history check is **not** allowed to discuss with me any CHRI obtained using the name and DOB method. The agency may request that I also have a fingerprint search performed to clear any misidentification based on the result of the name and DOB search.

In order to complete the fingerprint process, I must make an appointment with the Fingerprint Applicant Services of Texas (FAST) as instructed online Crime Records General Information | Department of Public Safety (texas.gov) Review of Personal Criminal History or by calling the DPS Program Vendor at 1-888-467-2080, submit a full and complete set of fingerprints, request a copy be sent to the agency listed below, and pay a fee of $25.00 to the fingerprinting services company.

Once this process is completed the information on my fingerprint criminal history record may be discussed with me. **Acknowledge by signing below.**

Applicant Signature: Iris I. Jaramillo	Date: 11/3/26

Section 2: Agency use only. Must be completed by authorized personnel conducting search.
Agency Name: Medina Valley Independent School District
Authorized User:
Signature of Authorized User:
Date of Name-Based CCH Search:

Section 3: Agency use only. CHRI Name Based Tracking information. Check all that apply.	
Purpose for CHRI Search.	☐ Applicant ☐ Volunteer ☐ Contractor ☐ Other:
Is any part of the Criminal History Record Information (CHRI) stored by agency?	Reminder: DPS does not recommend storing any part of CHRI. ☐ NO, CHRI is not stored by agency. ☐ YES, CHRI is stored by agency.
CHRI Retention Period	☐ Temporarily Only ☐ Annual ☐ None Stored/Saved ☐ Other:
CHRI Storage Method	☐ Physical/Printed (paper copy) ☐ Digital/Electronic (saved anywhere on device/computer)
CHRI Retention Purpose	Explain:
Date CHRI Destroyed	
Destruction Method	Explain:

CHRI + Audit Resources Link

CONFLICT OF INTEREST QUESTIONNAIRE

FORM CIQ

For vendor doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. *See* Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY

Date Received

1 **Name of vendor who has a business relationship with local governmental entity.**

SPG Therapy & Education, PC

2 ☐ **Check this box if you are filing an update to a previously filed questionnaire.** (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 **Name of local government officer about whom the information is being disclosed.**

N/A

Name of Officer

4 **Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.**

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

☐ Yes ☑ No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

☐ Yes ☑ No

5 **Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.**

6 ☐ Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

7

Chris Holmes	Chris Holmes	10/30/26
Name of signatory	Signature	Date

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CONFLICT OF INTEREST QUESTIONNAIRE
For vendor doing business with local governmental entity

A complete copy of Chapter 176 of the Local Government Code may be found at http://www.statutes.legis.state.tx.us/Docs/LG/htm/LG.176.htm. For easy reference, below are some of the sections cited on this form.

Local Government Code § 176.001(1-a): "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

(A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;

(B) a transaction conducted at a price and subject to terms available to the public; or

(C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

Local Government Code § 176.003(a)(2)(A) and (B):

(a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

***

(2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds $2,500 during the 12-month period preceding the date that the officer becomes aware that

(i) a contract between the local governmental entity and vendor has been executed; or

(ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than $100 in the 12-month period preceding the date the officer becomes aware that:

(i) a contract between the local governmental entity and vendor has been executed; or

(ii) the local governmental entity is considering entering into a contract with the vendor.

Local Government Code § 176.006(a) and (a-1)

(a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and:

(1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);

(2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or

(3) has a family relationship with a local government officer of that local governmental entity.

(a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:

(1) the date that the vendor:

(A) begins discussions or negotiations to enter into a contract with the local governmental entity; or

(B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or

(2) the date the vendor becomes aware:

(A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);

(B) that the vendor has given one or more gifts described by Subsection (a); or

(C) of a family relationship with a local government officer.

Felony Conviction Notification

State of Texas Legislative Senate Bill No. 1, §Section 44.034, *Notification of Criminal History, Subsection (a),* states "a person or business entity that enters into a contract with a school district must give advance notice to the said district if the person or owner or operator of the business entity has been convicted of a felony. The notice must include a general description of the nature of and the conduct resulting in the conviction of the felony."

Subsection (b) states "a school may terminate a contract with a person or business entity if the district determines that the person or business entity failed to give notice as prescribed in *Subsections (a)* or misrepresented that conduct resulting in the conviction. The district must compensate the person or business entity for services performed before the termination of the contract."

This Is Not Required of a Publicly-Held Corporation

(I) (We), the undersigned agent for the firm named below, certify that the information concerning notification of felony convictions has been reviewed by me and the following furnished is true to the best of my knowledge.

Company Name: SPG Therapy & Education, PC

Authorized Company Official's: Chris Holmes

Title: President of Special Ed Services

☐ My firm is a publicly-held corporation; therefore, this reporting requirement is not applicable.
AUTHORIZED SIGNATURE: _____

☑ My firm is not owned nor operated by anyone who has been convicted of a felony.
AUTHORIZED SIGNATURE: Chris Holmes

☐ My firm is owned or operated by the following individual(s) who has/have been convicted of a felony.
Name of Felony: _____

Details of Conviction(s): _____

AUTHORIZED SIGNATURE: _____ DATE: _____

Debarment and Suspension

Federal Executive Order (E.O.) 12549 "Debarment" requires that all contractors receiving individual awards, using federal funds, and all subrecipients certify that the organization and its principals are not debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department or agency from doing business with the Federal Government. By signing this document you certify that your organization and its principals are not debarred. Failure to comply or attempts to edit this language may disqualify your bid. Information on debarment is available at the following websites: www.sam.gov and https://acquisition.gov/far/index.html see section 52.209-6.

Your signature certifies that neither you nor your principal is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

Vendor Name: SPG Therapy & Education, PC

Vendor Address: 1320 Willow Pass Rd., Suite 700

City, State, Zip: Concord, CA 94520

Vendor Telephone: 925.945.1474

Printed-Authorized Company Official's Name: Chris Holmes

Printed Title of Authorized Representative: President of Special Ed Services

Signature of Authorized Company Official: Chris Holmes

Date Signed: 10/30/26

SB9 Contractor Certification Contractor Employees

Introduction: Texas Education Code Chapter 22 requires entities that contract with school districts to obtain criminal history records on covered employees. Covered employees with disqualifying criminal histories are prohibited from serving at a school district. Contractors must certify to the district that they have complied and must obtain similar certifications from their subcontractors.

The district may not obtain criminal histories for contractors. The law requires each contractor to obtain the criminal histories of its covered employees. For more information or to set up an account, contractor should contact the Texas Department of Public Safety's Crime Records Service at 512-424-2474.

Definition: *Covered employees:* All employees of a contractor who have, or will have, continuing duties related to the service to be performed at the District and have, or will have, direct contact with students. The District will be the final arbiter of what constitutes *continuing duties or direct contact* with students.

Disqualifying criminal history: (1) a conviction or other criminal history information designated by the District; (2) one of the following offenses, if at the time of the offense, the victim was under 18 or enrolled in a public school: (a) a felony offense under Title 5, Texas Penal Code; (b) an offense for which a defendant is required to register as a sex offender under Chapter 62, Texas Code of Criminal Procedure; (c) an equivalent offense under federal law or the laws of another state.

On behalf of Chris Holmes ("Contractor"), I, the undersigned authorized signatory for Contractor, certify to SPG Therapy & Education, PC Independent School District that: Check one:

☐ None of Contractor's employees are *covered employees*, as defined above. If this box is checked, I further certify that Contractor has taken precautions or imposed conditions to ensure that its employees will not become *covered employees*. Contractor will maintain these precautions or conditions throughout the time the contracted services are provided.

Or

☑ Some or all of Contractor's employees are *covered employees*. If this box is checked, I further certify that:

1. Contractor has obtained all required criminal history record information regarding its covered employees. None of the covered employees have a disqualifying criminal history.
2. If Contractor receives information that a covered employee subsequently has a reported criminal history, Contractor will immediately remove the covered employee from contract duties and notify the District in writing within 3 business days.
3. Upon request, Contractor will provide the District with the name and any other requested information of covered employees so that the District may obtain criminal history record information on the covered employees.

   If the District objects to the assignment of a covered employee on the basis of the covered employee's criminal history record information, Contractor agrees to discontinue using that covered employee to provide services at the District.

I also certify to the District on behalf of Contractor that Contractor has obtained certifications from its subcontractor of compliance with Education Code, Chapter 22.

Non compliance or misrepresentation regarding this certification may be gounds for contract termination.

Chris Holmes	President of Special Ed Services	10/30/26
Signature	Title	Date

MEDINA VALLEY ISD
8449 FM 471 South, Castroville, TX 78009
Phone: (830) 931-2243

Prohibition on Diversity, Equity, and Inclusion Duties

In 2025, the Texas Legislature adopted Senate Bill 12, which added section 11.005 to SECTION 3. Subchapter A, Chapter 11, of the Education Code, among other changes. Effective September 1, 2025, the bill implements Diversity, Equity, and Inclusion (DEI) related provisions and requirements for school district contractors, including:

- Prohibition of DEI duties: School districts are not allowed to assign any DEI duties, as defined in the law, to contractors.
- Ban on DEI statements: School districts cannot request or evaluate DEI statements from contractors during the hiring or selection process.
- Training and programs: Contractors are prohibited from developing or implementing training or programs that reference protected characteristics such as race, ethnicity, or gender identity, except under specific, limited circumstances.

Applicable bill section text:
Sec. 11.005. PROHIBITION ON DIVERSITY, EQUITY, AND INCLUSION DUTIES.

(a) In this section, "diversity, equity, and inclusion duties" means:

(1) influencing hiring or employment practices with respect to race, sex, color, or ethnicity except as necessary to comply with state or federal antidiscrimination laws;

(2) promoting differential treatment of or providing special benefits to individuals on the basis of race, color, or ethnicity;

(3) developing or implementing policies, procedures, trainings, activities, or programs that reference race, color, ethnicity, gender identity, or sexual orientation except:

(A) for the purpose of student recruitment efforts by colleges and universities designated as historically black colleges and universities in collaboration with school districts or open-enrollment charter schools; or

(B) as necessary to comply with state or federal law; and

(4) compelling, requiring, inducing, or soliciting any person to provide a diversity, equity, and inclusion statement or giving preferential consideration to any person based on the provision of a diversity, equity, and inclusion statement.

(b) Except as required by state or federal law, a school district:

(1) may not assign diversity, equity, and inclusion duties to any person; and

(2) shall prohibit a district employee, contractor, or volunteer from engaging in diversity, equity, and inclusion duties at, for, or on behalf of the district.

(c) A school district shall adopt a policy and procedure for the appropriate discipline, including termination, of a district employee or contractor who intentionally or knowingly engages in or assigns to another person diversity, equity, and inclusion duties. The district shall provide a physical and electronic copy of the policy and procedure to each district employee or contractor.

d) The policy and procedure adopted by a school district under Subsection (c) must ensure that an employee or contractor receives adequate due process and an opportunity to appeal disciplinary actions, including termination, in the same manner provided for other disciplinary actions.

(e) Nothing in this section may be construed to:

(1) limit or prohibit a school district from contracting with historically underutilized businesses or businesses owned by members of a minority group or by women in accordance with applicable state law;

(2) limit or prohibit a school district from acknowledging or teaching the significance of state and federal holidays or commemorative months and how those holidays or months fit into the themes of history and the stories of this state and the United States of America in accordance with the essential knowledge and skills adopted under Subchapter A, Chapter 28;

(3) affect a student's rights under the First Amendment to the United States Constitution or Section 8, Article I, Texas Constitution;

(4) limit or prohibit a school district from analyzing school-based causes and taking steps to eliminate unlawful discriminatory practices as necessary to address achievement gaps and differentials described by Section 39.053; or

(5) apply to:

(A) classroom instruction that is consistent with the essential knowledge and skills adopted by the State Board of Education;

(B) the collection, monitoring, or reporting of data;

(C) a policy, practice, procedure, program, or activity intended to enhance student academic achievement or postgraduate outcomes that is designed and implemented without regard to race, sex, color, or ethnicity; or

(D) a student club that is in compliance with the requirements of Section 33.0815.

Additionally, Senate Bill 12, added Subsection (h) SECTION 22. Section 28.0022, of the Education Code. Effective September 1, 2025, the District is required to provide a physical and electronic copy of the policy and procedure to each district or school employee or contractor. An electronic copy of the policy and procedure can be accessed here: https://policyonline.tasb.org/PolicyOnline?key=883. Should the contractor require a physical copy of the policy and procedure, please contact the MVISD Central Administration at 830-931-2243 and the District will mail a physical copy at no charge to the contractor.

Applicable bill section text:

(h) A school district or open-enrollment charter school shall adopt a policy and procedure for the appropriate discipline, including termination, of a district or school employee or contractor who intentionally or knowingly engages in or assigns to another person an act prohibited by this section. The district or school shall provide a physical and electronic copy of the policy and procedure to each district or school employee or contractor.

For access to full bill text: https://capitol.texas.gov/tlodocs/89R/billtext/html/SB00012F.htm

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The Vendor certifies that they have been informed of the SB2 language and requirements regarding DEI, and received a copy of the District's policies and procedures in compliance with this bill. The vendor certifies that it does not and will not engage in DEI duties at, for, or on behalf of the District and if the vendor does so, the vendors contract/s (including purchase orders) are subject to termination.

Chris Holmes	President of Special Ed Services
Authorized Representative (Print Name)	Title
Chris Holmes	President of Special Ed Services
Authorized Representative (Signature)	Date

Statement of Certification Regarding Compliance Doing Business with Boycotting of Israel (House Bill 89)

I, Chris Holmes, the undersigned representative of SPG Therapy & Education, PC, Company or Business name (hereafter referred to as company) being an adult over the age of eighteen (18) years of age, verify that the company named-above, under the provisions of Subtitle F, Title 10, Government Code Chapter 2270:

1. Does not boycott Israel currently; and
2. **Will not boycott Israel during the term of the contract the above-named Company, business or individual with the Medina Valley Independent School District.**

Pursuant to Section 2270.001, Texas Government Code:

1. *"Boycott Israel" means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made for ordinary business purposes; and*

2. *"Company" means a for-profit sole proprietorship, organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, or any limited liability company, including a wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate of those entities or business associations that exist to make a profit.*

SPG Therapy & Education, PC
Vendor Name

Chris Holmes
Printed Name of Vendor Official

Chris Holmes
Signature of Vendor Official

President of Special Ed Services
Title

President of Special Ed Services
Date

Statement of Certification Regarding Compliance on Boycotting Energy Companies (Senate Bill 13)

I, Chris Holmes, the undersigned representative of SPG Therapy & Education, PC, Company or Business name (hereafter referred to as company) being an adult over the age of eighteen (18) years of age, verify that the company named-above, is not a sole proprietorship; (b) company has ten (10) or more full-time employees; and (c) this contract has a value of $100,000 or more that is to be paid wholly or partly from public funds, the following certification shall apply; otherwise, this certification is not required.

Pursuant to Texas Government Code Ch. 2274 of SB 13 (87th session), the company hereby certifies and verifies that the company, or any wholly-owned subsidiary, majority-owned subsidiary, parent company, or affiliate of these entities or business associations, if any, does not boycott energy companies and will not boycott energy companies during the term of the contract. For purposes of this contract, the term "company" shall mean an organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, or limited liability company, that exists to make a profit.

1. **Does not boycott Energy Companies currently; and**
2. **Will not boycott Energy Companies during the term of the contract the above-named Company, business or individual with the Medina Valley Independent School District.**

Pursuant to Section 809.001(1)., Texas Government Code:

The term "boycott energy company" shall mean "without an ordinary business purpose, refusing to deal with, terminating business activities with, or otherwise taking any action intended to penalize, inflict economic harm on, or limit commercial relations with a company because the company (a) engages in the exploration, production, utilization, transportation, sale, or manufacturing of fossil fuel-based energy and does not commit or pledge to meet environmental standards beyond applicable federal and state law, or (b) does business with a company described by paragraph (a)."

SPG Therapy & Education, PC
Vendor Name

Chris Holmes
Printed Name of Vendor Official

President of Special Ed Services
Title

Chris Holmes
Signature of Vendor Official

President of Special Ed Services
Date

Statement of Certification Regarding Compliance Discriminating against Firearm Entities or Firearm Trade Associations (Senate Bill 19)

I, Chris Holmes, the undersigned representative of SPG Therapy & Education, PC, Company or Business name (hereafter referred to as company) being an adult over the age of eighteen (18) years of age, verify that the company named-above, is not a sole proprietorship; (b) company has ten (10) or more full-time employees; and (c) this contract has a value of $100,000 or more that is to be paid wholly or partly from public funds, the following certification shall apply (d) the contract is not excepted under Texas Government Code § 2274.003 of SB 19 (87th leg.); and (e) governmental entity has determined that company is not a sole-source provider or governmental entity has not received any bids from a company that is able to provide this written verification, the following certification shall apply; otherwise, this certification is not required.

Pursuant to Texas Government Code Ch. 2274 of SB 19 (87th session), the company hereby certifies and verifies that the company, or association, corporation, partnership, joint venture, limited partnership, limited liability partnership, or limited liability company, including a wholly-owned subsidiary, majority-owned subsidiary parent company, or affiliate of these entities or associations, that exists to make a profit, does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association and will not discriminate during the term of this contract against a firearm entity or firearm trade association. "Discriminate against a firearm entity or firearm trade association" shall mean, with respect to the entity or association, to:

1. **Refuse to engage in the trade of any goods or services with the entity or association based solely on its status as a firearm entity or firearm trade association**
2. **Refrain from continuing an existing business relationship with the entity or association based solely on its status as a firearm entity or firearm trade association**
3. **Terminate an existing business relationship with the entity or association based solely on its status as a firearm entity or firearm trade association.**

Pursuant to Section 2274.001 (3)., Texas Government Code:

"Discrimination against a firearm entity or firearm trade association" does not include: "(1) the established policies of a merchant, retail seller, or platform that restrict or prohibit the listing or selling of ammunition, firearms, or firearm accessories; and (2) a company's refusal to engage in the trade of any goods or services, the decision to refrain from continuing an existing business relationship, or decision to terminate an existing business relationship to comply with federal, state, or local law, policy, or regulations or a directive by a regulatory agency, or for any traditional business reason that is specific to the customer or potential customer and not based solely on an entity's or association's status as a firearm entity or firearm trade association."

SPG Therapy & Education, PC
Vendor Name

Chris Holmes
Printed Name of Vendor Official

President of Special Ed Services
Title

Chris Holmes
Signature of Vendor Official

President of Special Ed Services
Date

Statement of Certification Regarding
Compliance Doing Business with Terrorist Organizations (Chapter 2252)

I, Chris Holmes, the undersigned representative of SPG Therapy & Education, PC (Company or business name) being an adult over the age of eighteen (18) years of age, pursuant to Texas Government Code, Chapter 2252, Section 2252.152 and Section 2252.153, certify that the company named above is not listed on the website of the Comptroller of the State of Texas concerning the listing of companies that are identified under Section 806.051, Section 807.051 or Section 2253.153. I further certify that should the above-named company enter into a contract that is on said listing of companies on the website of the Comptroller of the State of Texas which do business with Iran, Sudan or any Foreign Terrorist Organization, I will immediately notify the Medina Valley Independent School District's Purchasing Department.

SPG Therapy & Education, PC
Vendor Name

Chris Holmes
Printed Name of Vendor Official

President of Special Ed Services
Title

Chris Holmes
Signature of Vendor Official

President of Special Ed Services
Date

MEDINA VALLEY ISD
8449 FM 471 South, Castroville, TX 78009
Phone: (830) 931-2243

EDGAR Vendor Certification
Addendum for Contract Funded by U.S. Federal Grant
(Non-Construction Contracts)

This EDGAR Certifications addendum ("Addendum") is made a part of a contract ("Contract") between the Medina Valley Independent School District ("Medina Valley ISD" or "District") and the vendor ("Vendor"), where such contract and Vendor are referenced on the last page of this Addendum. The following certifications and provisions are required and apply when Medina Valley ISD expends federal funds for any contract resulting from this procurement process. **Accordingly, the parties agree that the following terms and conditions are incorporated and made a part of the Contract in all situations where Vendor has been paid or will be paid with federal funds. Where there is a conflict between the terms of this Addendum and the terms of the underlying Contract, the terms of this Addendum shall prevail.**

I. REQUIRED CONTRACT PROVISIONS FOR NON-FEDERAL ENTITY CONTRACTS UNDER FEDERAL AWARDS APPENDIX II TO 2 CFR PART 200

(A) Contracts for more than the simplified acquisition threshold currently set at $150,000, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

Pursuant to Federal Rule (A) above, when Medina Valley ISD expends federal funds, Medina Valley ISD reserves all rights and privileges under the applicable laws and regulations with respect to this procurement in the event of breach of contract by either party.

CH Initials of Authorized Representative of Vendor

(B) Termination for cause and for convenience by the grantee or subgrantee including the manner by which it will be effected and the basis for settlement. (All contracts in excess of $10,000)

1. **Termination for Cause:** Pursuant to Federal Rule (B) above, when Medina Valley ISD expends federal funds, Medina Valley ISD reserves the right to immediately terminate any contract in excess of $10,000 resulting from this procurement process in the event of a breach or default of the agreement by Vendor in the event Vendor fails to: (1) meet schedules, deadlines, and/or delivery dates within the time specified in the procurement solicitation, contract, and/or a purchase order; (2) make any payments owed; or (3) otherwise perform in accordance with the contract and/or the procurement solicitation.

2. **Termination for Non-Appropriation of Funds for Multi-year or Multiple-year Contracts:** Performance by Medina Valley ISD under the Contract for years subsequent to the current may be dependent upon the appropriation and allotment of funds by the Texas State Legislature (the "Legislature"), allocation of funds by the Board of Trustees (the "Board"), and/or, if the Contract is funded fully or partially by Federal grant awards, the receipt of the Notice of Grant Award ("NOGA"). If the Legislature fails to appropriate or allot the necessary funds, the Board fails to allocate the necessary funds, and/or there is a change in the NOGA, then the District may terminate this Contract without further duty or obligation under the Contract.

3. **Termination for Convenience:** Medina Valley ISD also reserves the right to terminate the contract immediately upon written notice to Vendor for convenience, with or without cause, if Medina Valley ISD believes in its sole discretion that it is in the best interest of Medina Valley ISD to do so.

If the contract is terminated in accordance with any of the terms referenced in Section (B) above, Medina Valley ISD shall compensate Vendor for any work performed and accepted and goods accepted by Medina Valley ISD as of the termination date. Any award under this procurement process is not exclusive and Medina Valley ISD reserves the right to purchase goods and/or services from other vendors when it is in Austin ISD's best interest.

CH Initials of Authorized Representative of Vendor

(C) Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of "funding agreement" under 37 CFR §401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

Pursuant to Federal Rule (F) above, when federal funds are expended by Medina Valley ISD, Vendor certifies that during the term of an award for all contracts by Medina Valley ISD resulting from this procurement process, Vendor agrees to comply with all applicable requirements as referenced in Federal Rule (F) above.

CH Initials of Authorized Representative of Vendor

(D) Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended—Contracts and subgrants of amounts in excess of $150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251- 1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

Pursuant to Federal Rule (G) above, when federal funds are expended by Medina Valley ISD, Vendor certifies that during the term of an award for all contracts by Medina Valley ISD resulting from this procurement process, Vendor agrees to comply with all applicable requirements as referenced in Federal Rule (G) above.

CH Initials of Authorized Representative of Vendor

(E) Debarment and Suspension (Executive Orders 12549 and 12689)—A contract award (see 2 CFR 180.220) must not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

Pursuant to Federal Rule (H) above, when federal funds are expended by Medina Valley ISD, Vendor certifies that during the term of an award for all contracts by Medina Valley ISD resulting from this procurement process, Vendor certifies that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation by any federal department or agency.

CH Initials of Authorized Representative of Vendor

(F) Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)—Contractors that apply or bid for an award exceeding $100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

Pursuant to Federal Rule (I) above, when federal funds are expended by Medina Valley ISD, Vendor certifies that during the term and after the awarded term of an award for all contracts by Medina Valley ISD resulting from this procurement process, the vendor certifies that it is in compliance with all applicable provisions of the Byrd Anti-Lobbying Amendment (31 U.S.C. 1352). The undersigned further certifies that:

(1) No Federal appropriated funds have been paid or will be paid for on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with the awarding of a Federal contract, the making of a Federal grant, the making of a Federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report

Lobbying", in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all covered sub-awards exceeding $100,000 in Federal funds at all appropriate tiers and that all subrecipients shall certify and disclose accordingly.

CH Initials of Authorized Representative of Vendor

(G) Procurement of Recovered Materials — Vendor agrees to comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act, where applicable. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds $10,000 or the value of the quantity acquired during the preceding fiscal year exceeded $10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery, and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

CH Initials of Authorized Representative of Vendor

II. RECORD RETENTION REQUIREMENTS FOR CONTRACTS INVOLVING FEDERAL FUNDS

When federal funds are expended by Medina Valley ISD for any contract resulting from this procurement process, Vendor certifies that it will comply with the record retention requirements detailed in 2 CFR § 200.333. Vendor further certifies that it will retain all records as required by 2 CFR § 200.333 for a period of three years after grantees or subgrantees submit final expenditure reports or quarterly or annual financial reports, as applicable, and all other pending matters are closed.

CH Initials of Authorized Representative of Vendor

III. CERTIFICATION OF COMPLIANCE WITH THE ENERGY POLICY AND CONSERVATION ACT

When Medina Valley ISD expends federal funds for any contract resulting from this procurement process, Vendor certifies that it will comply with the mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (42 U.S.C. 6321 et seq.; 49 C.F.R. Part 18).

CH Initials of Authorized Representative of Vendor

IV. CERTIFICATION OF EQUAL EMPLOYMENT STATEMENT

It is the policy of Medina Valley ISD not to discriminate on the basis of race, color, national origin, gender, limited English proficiency or handicapping conditions in its programs. Vendor agrees not to discriminate against any employee or applicant for employment to be employed in the performance of this Contract, with respect to hire, tenure, terms, conditions and privileges of employment, or a matter directly or indirectly related to employment, because of age (except where based on a bona fide occupational qualification), sex (except where based on a bona fide occupational qualification) or race, color, religion, national origin, or ancestry. Vendor further agrees that every subcontract entered into for the performance of this Contract shall contain a provision requiring non-discrimination in employment herein specified, binding upon each subcontractor. Breach of this covenant may be regarded as a material breach of the Contract.

CH Initials of Authorized Representative of Vendor

V. CERTIFICATION OF COMPLIANCE WITH BUY AMERICA PROVISIONS

Medina Valley ISD has a preference for domestic end products for supplies acquired for use in the United States when spending federal funds (purchases that are made with non-federal funds or grants are excluded from the Buy America Act). Vendor certifies that it is in compliance with all applicable provisions of the Buy America Act.

CH Initials of Authorized Representative of Vendor

VI. CERTIFICATION OF ACCESS TO RECORDS – 2 C.F.R. § 200.336

Vendor agrees that the District's Inspector General or any of their duly authorized representatives shall have access to any books, documents, papers and records of Vendor that are directly pertinent to Vendor's discharge of its obligations under the Contract for the purpose of making audits, examinations, excerpts, and transcriptions. The right also includes timely and reasonable access to Vendor's personnel for the purpose of interview and discussion relating to such documents.

CH Initials of Authorized Representative of Vendor

VII. CERTIFICATION OF APPLICABILITY TO SUBCONTRACTORS

Vendor agrees that all contracts it awards to any subcontractors pursuant to the Contract with Medina Valley ISD shall be bound by the foregoing terms and conditions.

CH Initials of Authorized Representative of Vendor

BY SIGNING BELOW, THE VENDOR AGREES TO COMPLY WITH ALL APPLICABLE FEDERAL, STATE, AND LOCAL LAWS, RULES, REGULATIONS, AND ORDINANCES. IT IS FURTHER ACKNOWLEDGED THAT VENDOR CERTIFIES COMPLIANCE WITH ALL PROVISIONS, LAWS, ACTS, REGULATIONS, ETC. AS SPECIFICALLY NOTED ABOVE.

Vendor's Business Name: SPG Therapy & Education, PC dba SPG Therapy & Education

Address, City, State, and Zip Code (Principal place of business): 1320 Willow Pass Rd., Suite 700

Concord, CA 94520

Printed Name of Authorized Representative: Chris Holmes

Title of Authorized Representative: President of Special Education Services

Phone Number: 925.945.1474 **Email Address:** contracts@spgtherapy.com

Signature of Authorized Representative: Chris Holmes **Date:** President of Special Ed Services

Agenda Item Memorandum

To: MVISD Board of Trustees
Date: November 30, 2026
Agenda item: Consider Approval of Memorandum of Understanding (MOU) between Medina Valley Independent School District and Texas A&M University System

Background Information:
Medina Valley ISD is partnering with Texas A&M University System through a self-renewing understanding to place university student interns (Student Teachers) into district schools for clinical field experience.

Funding Source: None / Non-Financial Understanding ($0.00). (Student background checks, if required, are completed at the student's expense)

Supporting Documents: Memorandum of Understanding (MOU) between Texas A&M University Systems and Medina Valley ISD

Recommendation:
Administration recommends that the Board approve the Memorandum of Understanding (MOU) between Texas A&M University Systems and Medina Valley ISD as presented.

Memorandum of Understanding (MOU)
Between
Texas A&M University
&
Medina Valley Independent School District

This Memorandum of Understanding ("Agreement") is entered into on upon the final executing signature, between Medina Valley Independent School District (hereinafter "District") and Texas A&M University, a member of The Texas A&M University System and an agency of the State of Texas, (hereinafter "University ") for the purposes stated herein. The purpose of this agreement is to articulate the agreement for clinical teaching/educator placements between the University and the District.

1. Purpose.

1.1. The purpose of this Agreement is to facilitate a learning-centered partnership between the District and the University's Educator Preparation Program ("EPP").

2. Collaborative Goals.

The University and District jointly agree to:

2.1. Provide clinical teachers/field residency students/practicum students with professional instructional coaching, to supervise the work and activities of teacher/educator candidates, and to engage in co-teaching/supervision models throughout the field placement period. All clinical teachers, unless given the title of an employee, will be serving as direct service volunteers to School District partners as described in Texas Education Code § 51.937.

2.2. Establish a mentor/supervisor support program that provides the mentor/supervisor with the skills and resources to assist teacher/educator candidates in becoming highly competent in their subject areas, pedagogy, and specialized fields.

2.3. Establish a framework for sharing non-identified District performance data among the District and University for the purposes of monitoring and evaluating the preparation and effectiveness of university teacher/educator candidates.

2.4. Share and co-analyze non-identified PK-12 performance data with Texas A&M University for the purpose of specifically preparing teacher/educator candidates to positively impact PK-12 student learning and for the continuous improvement of the EPP. Data sharing will not violate the data sharing policies of the District.

2.4.1. For purposes of the Family Educational Rights and Privacy Act ("FERPA"), University designates educational interest in any educational records (as defined in FERPA) to the extent the FERPA Designee requires access to those records to fulfill its obligations under this Agreement. The FERPA Designee shall comply with FERPA as to any such educational records.

2.5. Participate in ongoing collaborative assessment of the University's educator preparation program through the examination of clinical teacher and practicum student data, cooperating teacher and site supervisor feedback, and all other data sources, as applicable.

3. School District Obligations.

The district agrees to:

3.1. Collaborate with the EPP to identify, select and train high quality cooperating teachers and site supervisors.

3.2. Actively supervise, mentor, coach, and evaluate teacher candidates and practicum students using EPP processes, reporting requirements, and performance assessment tools.

3.3. Actively participate in program evaluation to support PK-12 student performance, in-service and preservice program effectiveness.

3.3.1. Support University in distribution of program/graduate effectiveness surveys to District personnel.

3.3.2. Support teacher/educator candidates in administration of PK-12 student perception surveys for the purposes of professional learning and educator candidate performance. Any personally identifiable information for PK-12 students will be redacted for the aforementioned purposes of this survey. Information identifying individual students will be shared with the educator candidates, cooperating teachers, site supervisors, and site coordinators for legitimate educational interests.

3.3.3. Support teacher/educator candidates in administration of PK-12 student perception surveys for the purposes of professional learning. Information identifying individual students will be shared with the educator candidates, cooperating teachers, site supervisors, and site coordinators.

3.4. Provide opportunities for teacher candidates and practicum students to attend District-level and school-level professional development.

3.5. Where available, supply facility resources such as a room, at a school site, to be used for trainings, collaborative meetings, and by educator candidates for course work and conferencing. If possible, said room to be equipped with furnishings and technology (such as projector, document camera, Wi-Fi, etc.) to support programmatic, partnership usage.

3.6. Permit teacher/educator candidates to video record themselves in compliance with all District policies as they deliver instruction for the purpose of licensure, self-reflection, and personal professional development.

3.7. The recorded content shall be used solely for the purpose of evaluating the performance of the teacher and enhancing educational practices. The University shall not disclose, distribute, or use the recordings for any other purpose without obtaining explicit consent from the student's parents or the district.

3.8. Any personally identifiable information, including but not limited to student faces, names, or other confidential information, must be appropriately redacted or blurred to protect student privacy rights under FERPA. The University shall take necessary precautions to safeguard the confidentiality of student information at all times.

3.9. The recorded content shall be securely stored and accessed only by authorized personnel involved in the teacher evaluation process. The University shall maintain strict control over access to the recordings to prevent unauthorized disclosure. The recorded content may not be uploaded to an external site. In the event of a request for access to the recordings under FERPA guidelines, the University shall promptly notify the educational institution's designated officer and follow appropriate procedures for handling such requests in accordance with FERPA regulations.

3.10. Ensure teacher candidates and PK-12 students are in the presence of a certified teacher of record, to the maximum extent possible.

3.11. Provide university supervisors and teacher/educator candidates with wireless internet access in a manner that is mutually acceptable to University and the District.

3.12. To the extent not in conflict with District policies and procedures, provide teacher candidates with log-on credentials to access the District's online management/remote learning systems to support the Mentor/Cooperating teacher and K-12 learners.

4. University Obligations.

The University agrees to:

4.1. Collaborate with the District to select high quality University field supervisors for the Educator Preparation Program.

4.2. Provide programming ensuring that teacher/educator candidates meet state and federal guidelines for quality educator preparation.

4.3. To the extent not in conflict with university policies and procedures, comply with District policies and procedures and ensure that all University course instructors, field supervisors, and clinical teachers/field residency/practicum students are aware of these policies.

4.4. Provide a field experience coordinator who is a university faculty member, working with the District, to coordinate field placements, support the coaching and evaluation of teacher/educator candidates, assist in the selection of cooperating teachers/site supervisors, support cooperating teacher/site supervisor training, and ensure timely collaborative meetings and communications between District and University.

4.5. Assist any teacher/educator candidate falling below the EPP's academic and/or professional standards with a detailed improvement and accountability plan of action (PIP) developed to ensure improved performance by teacher/educator candidate.

4.6. Facilitate quarterly collaborative meetings among the District and EPP at which the effectiveness of the EPP is continually reviewed.

4.7. Collaboratively develop and deliver a cooperating teacher/site supervisor training and support program.

4.8. Facilitate the participation of cooperating teacher training and site supervisor training related to the supervision, mentoring, coaching and evaluation of teacher candidates and practicum students.

4.9. Comply with District technology standards for antivirus, Internet filtering system, operating system setup, and software installation protocols and rules.

4.10. The University will ensure that a full background check of the education student is conducted prior to entering the field at the expense of the student. University/Educator candidates will agree to cooperate fully with this procedure. The background check includes compliance with TEC 22.085, 22.0834 and criminal history clearinghouse results as provided by Government Code Section 411.0845. School district placement is subject to the approval of the outcome of the background check.

4.11. Upon request by the District, each teacher candidate will sign a non-disclosure agreement regarding student and District information.

5. Mutual Obligations.

Pursuant to this Agreement, the parties shall in good faith:

5.1. Collaboratively recruit prospective future-teachers/educators to the Educator Preparation Program.

5.2. Encourage District and University faculty to jointly conduct and disseminate research.

5.3. Direct employees, under the party's control, to perform the obligations under this Agreement.

6. Term

6.1. This Agreement is in effect from the date of execution for a term of **3** years.

7. Termination.

7.1. Except as otherwise provided, this Agreement may only be terminated by six (6) months' written notification of termination by either party. The parties agree to use their best efforts to allow sufficient opportunity for students enrolled in the teacher education program to graduate prior to the effective date of termination. Upon termination, unless otherwise expressly provided, property purchased in furtherance of this Agreement shall remain the property of the party that purchased such property.

8. Miscellaneous.

8.1. Public Information.

8.1.1. District acknowledges that University is obligated to strictly comply with the Public Information Act, Chapter 552, Texas Government Code, in responding to any request for public information pertaining to this Agreement, as well as any other disclosure of information required by applicable Texas law.

8.1.2. Upon University's written request, District will provide specified public information exchanged or created under this Agreement that is not otherwise excepted from disclosure under chapter 552, Texas Government Code, to University in a non-proprietary format acceptable to University. As used in this provision, "public information" has the meaning assigned Section 552.002, Texas Government Code, but only includes information to which University has a right of access.

8.1.3. District acknowledges that University may be required to post a copy of the fully executed Agreement on its Internet website in compliance with Section 2261.253(a) (1), Texas Government Code.

8.1.4. The requirements of Subchapter J, Chapter 552, Texas Government Code, may apply to this agreement and the PROVIDER agrees that the agreement can be terminated if the PROVIDER knowingly or intentionally fails to comply with a requirement of that subchapter.

8.2. Governing Law and Venue: The substantive laws of the State of Texas (and not its conflicts of law principles), USA, govern all matters arising out of or relating to this Agreement and all of the transactions it contemplates. Pursuant to Section 85.18 (b), Texas Education Code, venue for a state court suit filed against The Texas A&M University System, any member of The Texas A&M University System, or any officer or employee of The Texas A&M University System is in the county in which the primary office of the chief executive officer of the system or member, as applicable, is located. Venue for any suit brought against The Texas A&M University System in federal court must be in the Houston Division of the Southern District of Texas.

8.3. Non-Waiver. District expressly acknowledges that University is an agency of the State of Texas and nothing in this Agreement will be construed as a waiver or relinquishment by Texas A&M University of its right to claim such exemptions, privileges, and immunities as may be provided by law

8.4. Dispute Resolution. The dispute resolution process provided in Chapter 2260, Texas

Government Code, and the related rules adopted by the Texas Attorney General pursuant to Chapter 2260, shall be used by University and District to attempt to resolve any claim for breach of contract made by District that cannot be resolved in the ordinary course of business. District shall submit written notice of a claim of breach of contract under this Chapter to the University Contracts Officer of Texas A&M University or the Chief Business Officer of the Texas A&M University System, who shall examine District's claim and any counterclaim and negotiate with District in an effort to resolve the claim.

8.5. Conflict of Interest. By executing this Agreement, District and each person signing on behalf of District certifies, and in the case of a sole proprietorship, partnership or corporation, each party thereto certifies as to its own organization, that to the best of their knowledge and belief, no member of The A&M System or The A&M System Board of Regents, nor any employee, or person, whose salary is payable in whole or in part by The A&M System, has direct or indirect financial interest in the award of this Agreement, or in the services to which this Agreement relates, or in any of the profits, real or potential, thereof.

8.6. Relationship of the Parties. For all purposes of this Agreement and notwithstanding any provision of this Agreement to the contrary, District is an independent contractor and is not a state employee, partner, joint venturer, or agent of Texas A&M University. District will not bind nor attempt to bind University to any agreement or contract. As an independent contractor, District is solely responsible for all taxes, withholdings, and other statutory or contractual obligations of any sort, including but not limited to workers' compensation insurance.

8.7. Force Majeure. Neither party is required to perform any term, condition, or covenant of this Agreement, if performance is prevented or delayed by a natural occurrence, epidemic or pandemic, a fire, an act of God, an act of terrorism, or other similar occurrence, the cause of which is not reasonably within the control of such party and which by due diligence it is unable to prevent or overcome.

8.8. Entire Agreement. This agreement contains the entire understanding of the parties with respect to its clinical teaching program and supersedes all other written and oral agreements between the parties with respect to the clinical teaching program. It is acknowledged that other contracts may be executed. Such other agreements are not intended to change or alter this agreement unless expressly stated in writing.

8.9. Legal Authority. The person signing on behalf of each party represents and warrants and certifies that they have full legal authority to execute this Agreement on behalf of said party and has authority to bind said party to all the terms, conditions, provisions and obligations contained herein.

Medina Valley **Independent School District**	**Texas A&M University**
Name _____	Name **Dr. Christopher Cherry**
Title _____	Title **Assoc. Dean for Undergraduate Academic Affairs**
Date _____	Date _____
Signature _____	Signature _____

ADDENDUM A

Definitions.

Clinical Teacher/Field Residency/Practicum District - a school district partnering with University to implement a clinical teaching/field residency/practicum assignment.

Clinical Teaching – A supervised teacher candidate assignment through an EPP at a public school accredited by the Texas Education Agency (TEA) or other school approved by TEA for this purpose that may lead to completion of an initial standard certificate; also referred to as "student teaching".

Cooperating Teacher – For a clinical teacher candidate, an educator who is collaboratively assigned by the educator preparation program (EPP) and campus administrator; who has at least three years of teaching experience; who is an accomplished educator as shown by student learning; who has completed cooperating teacher training, including training in how to coach and mentor teacher candidates; who is currently certified in the certification category for the clinical teaching assignment for which the clinical teacher candidate is seeking certification; who guides, assists, and supports the candidate during the candidate's clinical teaching in areas such as planning, classroom management, instruction, assessment, working with parents, obtaining materials, district policies; and who reports the candidate's progress to that candidate's field supervisor.

Educator Candidate – a University student who has met all the University and state requirements to be admitted into an EPP seeking a professional certificate.

Educator Preparation Program (EPP) – an entity that must be approved by the State Board for Educator Certification to recommend candidates in one or more educator certification classes.

Field Experience Coordinator – an educator, hired by the EPP, to work with the District to coordinate field placements, support the coaching and evaluation of teacher/educator candidates, assist in the selection of cooperating teachers/site supervisors, support cooperating teacher/site supervisor training, and ensure timely collaborative meetings and communications between District and University.

Field Residency – Introductory experiences for a classroom teacher certification candidate involving, at the minimum, reflective observation of Early Childhood-Grade 12 students, teachers, and faculty/staff members engaging in educational activities in a school setting.

Field Supervisor – a currently certified educator, hired by the EPP, who preferably has advanced credentials, to observe candidates, monitor their performance, and provide constructive feedback to improve their effectiveness as educators. A field supervisor shall have at least three years of experience and current certification in the class in which supervision is provided. A field supervisor with experience as a campus-level administrator and current certification may also serve as a field supervisor.

Pedagogy--The art and science of teaching; incorporating instructional methods that are developed from scientifically-based research.

Practicum - A supervised educator assignment at a public school accredited by the Texas Education Agency (TEA) or other school approved by the TEA for this purpose that is in a school setting in the particular class for which a certificate in a class other than classroom teacher is sought.

Professional Development - learning opportunities designed to support and improve instructional effectiveness and thereby increase the learning and success of educators, teacher/educator candidates, and PK-12 students.

Professional Improvement Plan (PIP) - a detailed improvement and accountability plan of action that identifies clearly defined and obtainable goals in order to assist teacher/educator candidates in attaining a satisfactory level of performance on a criterion.

Site Supervisor – For a practicum candidate, an educator who has at least three years of experience in the aspect(s) of the certification class being pursued by the candidate; who is collaboratively assigned by the campus or district administrator and the educator preparation program (EPP); who is currently certified in the certification class in which the practicum candidate is seeking certification; who has completed training by the EPP, including training in how to coach and mentor candidates, who guides, assists, and supports the candidate during the practicum; and who reports the candidate's progress to the candidate's field supervisor.

Teacher Candidate – a University student who has met all the University and state requirements to be admitted into an EPP seeking an initial standard certificate.

ADDENDUM B

Cooperating Teacher Assurances per TAC §228.93

The Local Education Agency (LEA) assures Texas A&M University (TAMU) that school district employees assigned as Cooperating Teachers meet or exceed the following requirements outlined in the Texas Administrative Code, §228.93:

Required Qualifications:
- At least three creditable years of teaching experience.
- Recognized as an accomplished educator through demonstrated student learning outcomes.
- Not assigned concurrently as a mentor, field supervisor, or site supervisor.
- Valid certification in the certification category for which the candidate seeks certification.

Responsibilities:
- Guide, assist, and support the clinical teacher candidate in areas such as lesson planning, classroom management, instruction, assessment, family engagement, access to materials, and local policies.
- Monitor and report candidate progress to the assigned University field supervisor.

These requirements are subject to change by the Texas Education Agency (TEA). TAMU will notify the LEA of any changes in the roles and responsibilities of cooperating teachers.

Agenda Item Memorandum

To: MVISD Board of Trustees
Date: November 30, 2026
Agenda item: Consider approval of the purchase of Facility Vehicles from Rockdale Country Ford

Background Information
This proposal requests the approval and funding for the purchase of two (2) facility trucks to replace aging fleet vehicles that have become increasingly unreliable due to their age and high mileage.

Administrative Consideration
Pricing was competitively obtained by requesting quotes through the BuyBoard Cooperative contract #724-23. Rockdale Country Ford provided the lowest price and meets the specifications requested by the district. The cost of the two vehicles is $93,980.

Funding Source

The General Operating Fund (199) will be used for this purchase.

Recommendation
It is recommended the Board approve the purchase of two (2) facility trucks from Rockdale Country Ford in the amount of $93,980.

Maintenance Department Trucks (2)

Ford F-250 Super Crew V8 Gas Engine

Vendor	Coop	Vehicle Type	Year	Qty.	Delivery Estimate	Price (includes delivery & coop fee)
Rockdale Country Ford	BuyBoard	F-250 Super Cab	2027	2	120-190 Days	$ 93,980.00
Mac Haik Ford	BuyBoard	F-250 Super Cab	2027	2	90-120 Days	$ 95,923.50
Sam Pack's Five Star Ford	BuyBoard	F-250 Super Cab	2027	2	90-120 Days	$ 105,654.60
Silsbee Ford	TIPS	F-250 Super Cab	2027	2	90-120 Days	$ 102,280.60

CALDWELL COUNTRY FORD dba ROCKDALE COUNTRY FORD

479 W US HWY 79 ROCKDALE, TEXAS 76567

Buy Board 724-23

End User:	MEDINA VALLEY ISD	**Date:**	11/06/2026
Contact:	Linda Sales	**Sales Rep:**	Sidd Barnett
Email:	linda.salas@mvisd.org	**Email:**	sbarnett@usaautomotivepartners.com
Phone:	(830) 931-2243 x 8025	**Phone:**	918-703-1409
Product Desc.:	2027 Ford Super Duty F-250 SRW (W2A) XL 2WD Crew Cab 8' Box	**Quote Number:**	QUO-08113-X3Q3B8

A. Bid Series:	118 FORD F250	**A. Base Price:**	$45,750.00

B. Published Options [Itemize each below]

Code	Model Vehicle	
W2A	2027 Ford Super Duty F-250 SRW (W2A) XL 2WD Crew Cab 8' Box	
Code	**Options**	**Bid Price**
68B	GVWR: Fixed 10,000 lb Package	$0.00
X37	3.73 Axle Ratio	$0.00
Z1	Oxford White	$0.00
153	Front License Plate Bracket	$0.00
1S	Medium Dark Slate, Cloth 40/20/40 Split Bench Seat	$0.00
44F	Transmission: TorqShift-G 10-Speed Automatic	$0.00
600A	Order Code 600A	$0.00
99N	Engine: 7.3L 2V DEVCT NA PFI V8 Gas	$0.00
TD8	Tires: LT245/75Rx17E BSW A/S	$0.00
Total of B. Published Options		$0.00

C. Unpublished Options [Itemize each below, not to exceed 25%]

Unpublished Options	Bid Price
DELIVERY FEE	$500.00
Total of C. Unpublished Options	$500.00

D. Registration & Title Paperwork:	$0.00
E. Upfitter/Quote Number:	$0.00
F. Delivery ETA: 90-120 Days Approx	
G. Floor Plan Interest (for in-stock and/or equipped vehicles):	$0.00
H. Lot Insurance (for in-stock and/or equipped vehicles):	$0.00
I. Contract Price Adjustment:	$0.00
J. Additional Delivery Charge (180 miles):	$540.00
K. Subtotal:	$46,790.00
L. Quantity Ordered 2 x K =	$93,580.00
M. Trade in:	$0.00
N. Coop Fee per purchase order:	$400.00
O. Total purchase price with Co-Op Fee:	$93,980.00

IMPORTANT NOTES

- **We sincerely appreciate your business. To ensure prompt processing, please submit all purchase orders to fleetcentral@usaautomotivepartners.com.**

CALDWELL COUNTRY FORD dba ROCKDALE COUNTRY FORD

479 W US HWY 79 ROCKDALE, TEXAS 76567

Buy Board 724-23

- **Order acceptance will be confirmed once vehicle availability has been verified or the manufacturer has accepted the factory order.**
- **Estimated lead times are provided based on current information and may be adjusted due to manufacturer or supply conditions.**

Agenda Item Memorandum

To: MVISD Board of Trustees
Date: November 30, 2026
Agenda item: Consider approval of the agreement for Landscape Services from Summit Landscape

Background Information
This proposal requests the approval and funding for an agreement for landscaping services at our elementary campuses to supplement the District's Grounds Department during peak mowing seasons. The originally awarded vendor was unable to provide all the required procurement documentation necessary to complete the District's approval process.

Administrative Consideration
Pricing was competitively obtained by requesting quotes from locally available vendors. Summit Landscape provided the lowest price and meets the specifications requested by the district. The cost of the agreement is $78,469.74 and provides for 18 cuts at each campus.

Funding Source
The General Operating Fund (199) will be used for this purchase.

Recommendation
It is recommended the Board approve the agreement for landscape services from Summit Landscape in the amount of $78,469.74.

MEDINA VALLEY INDEPENDENT SCHOOL DISTRICT
8449 FM 471 S.
CASTROVILLE, TEXAS 78009

Sales: John Maloney

LaCoste Elementary School - Landscape Maintenance
16069 Uvalde Street LaCoste, Texas 78039

Est ID: EST3870477
Date: Aug-06-2026

Email: tobie.kennedy@mvisd.com
Phone: (830) 521-6090 ext. 8404

CONTRACT SERVICES	Billing Type	Season Price
Complete Complex - Turf and Bed Maintenance (18 visits)	**Per Season**	**$14,453.10**

Key Project Notes:

- Turf will be cut to an average height of 3.5" - 4". Turf will be deemed ready for cutting when it reaches an average height of 5.5" - 7".
- Scheduled maintenance days interrupted due to inclement weather, may be canceled or rescheduled at the discretion of Summit Landscape and Design.
- Sidewalks, parking lots and curbs will be edged.

Payment Schedule:

12 Monthly Payments: Based on services selected

Lawn Maintenance Agreement

Part I—Lawn Maintenance Considerations

A. Mowing and String Trimming: Summit Landscape and Design will mow turf areas up to the specified amount of times in the contract or as needed according to seasonal growth or recent treatments applied. Mowing shall be with a rotary mower. Mower blades will be sharp at all times to provide a quality cut. Mowing height will be according to grass type and variety not preference. Summit Landscape and Design will mulch clippings into the lawn whenever conditions allow as long as no

readily visible clumps remain on the grass surface 24 hours after mowing. Otherwise, Summit Landscape and Design will distribute clumps of grass by mechanical blowing or by collecting and removing them upon request (additional cost may apply).

B. Summit Landscape and Design will string trim tree rings, plant beds and all buildings, sidewalks, fences, driveways, parking lots, and other surfaced areas bordered by grass during each visit. Isolated trees and shrubs growing in lawn areas should require mulched areas around them (minimum 2-foot diameter) to avoid bark injury from mowers and filament line trimmers and to reduce root competition from grass. Establishment and maintenance of such mulched areas will be charged to the customer at a negotiated rate. Summit Landscape and Design will clean all clippings from sidewalks, curbs, and roadways immediately after mowing and/or edging. Summit Landscape and Design will not sweep, blow or otherwise dispose of clippings in sewer drains.

Part II—Landscape Plant Maintenance Considerations: Trees, Shrubs, Ground Covers

A. Pruning Package: Shrubs will be pruned with hand shears and/or mechanical hedge trimmers as needed to provide an informal shape, fullness and blooms. No pruning will be done during or immediately following growth flushes, branches will be pruned just outside the branch collar, and pruning paint will be applied to trees with known susceptibility to Live Oak Decline (Oak Wilt) . Sucker growth will be removed by hand from the base of trees. No herbicides will be used for this purpose. Standard tree maintenance (included in pruning package) is for branches and suckers not exceeding 8’ from ground level.

B. Mulching Package: All mulched areas will be replenished/rejuvenated once a year during March and April or at start of services if started mid season using compatible mulch. Mulch should be maintained at a depth of 3 inches. Replenishment of mulch will be an additional cost.

Part III—Considerations for Optional Services

A. Annual Flowers: Replacement of dead or injured plants due to contractor negligence will be done without cost to client if applicable. Replacement of stolen, vandalized or damaged flowers will be charged to the client.

Part IV— Considerations for Insurance, Licenses, Permits and Liability

Summit Landscape and Design will carry liability and Workman’s Compensation insurance as required by law and require same of any sub-contractors and provide proof of same to the client on request.

Situations which the Contractor may deem are not his/her responsibility:

1. Death or decline of plant materials due to improper selection, placement, planting or maintenance done before the time of this contract.

2. Damage due to improper irrigation, components existing at the time of contract execution.

3. Exposed cables/wires or sprinkler components/lines normally found below the lawn’s surface.

4. Flooding, storm, wind, fire or cold damages.

5. Disease or damage to lawns or landscape plants caused by excessive irrigation or lack of water due to inoperative irrigation components provided he/she reported these to client, or irrigation restrictions imposed by the Water Management District or civil authorities.

6. Damage caused by or to any item hidden in the landscape and not clearly guarded or marked.

7. Damage due to vandalism or objects thrown from equipment.

Part V—Property Description, Services Provided, Terms, Conditions and Charges (for possible inclusion) Service agreement Outline

Maintenance will begin within 1 week of acceptance and will be performed on any day Monday thru Friday between the hours of 7am and 6pm. Summit Landscape and Design employees will do their best to keep noise to a minimum and respect yours and your neighbors' property at all times. Summit Landscape and Design is not responsible for damage to vehicles or any other obstructions due to company standard maintenance operations.

All service agreements are automatically renewed from year to year unless otherwise cancelled by the client.

All work will be done in accordance of this agreement and will be performed by Summit Landscape and Design on a regular basis. All lawn maintenance work is subject to a Spring clean-up and Fall closing fee which is due at the start up and close of the season unless included in your plan. I.E., leaf removal, mulch installation and roof clearing.

All prices are subject to increase no more than 10% per year on any year over year agreement. Change in the scope of work or unexpected site conditions (rain, hail, snow, Acts of God, construction, vandalism) may result in the current and/or new contract increasing in price greater than 10%. Current contracts requiring amendment will be presented to client before additional services are completed, with the option to opt out of current contract and refuse amendments. We reserve the right to exchange stated materials for "like kind" alternatives, without prior notification or approval of client. All monies paid to Summit Landscape and Design are non refundable.

Turf Maintenance: Times as stated.
Includes: Cut & String Trim only, no chemicals included. All clippings and debris will be mulched or side discharged back into turf areas. Prices are based on number of cuts stated in estimate.

Emergency Irrigation Repairs

Irrigation tech: $95.00 per hour + materials. Repairs that are estimated to be in excess of $350.00 will be submitted for approval prior to work being commenced. Repairs under $350.00 will be completed as soon as possible and will be invoiced accordingly.

This agreement will remain in effect until Summit Landscape and Design is notified in writing of intent to cancel service. A minimum of 30 days notice is required, accounts must be paid in full prior to cancellation date.

Summit Landscape and Design installs and utilizes an internet-based irrigation control system (smart controller, on-site weather station (available for additional fee), remote monitoring device "Aircard", and online software). Once the equipment is installed, the irrigation controller and weather sensor become the property of Client. Summit Landscape and Design retains ownership of the cellular communication equipment. This is included in this agreement and will be installed at no additional cost to the Client.

In the event of termination, the Client will retain the controller and weather station (if installed), while Summit Landscape and Design will remove and retain the remote monitoring device (Aircard) leaving the client with a FULLY operational irrigation system.

Notice And Opportunity To Cure

If either party breaches its obligations under this Agreement, the non-breaching party shall give the breaching party written notice of such breach, and the opportunity to cure such breach for a period of five (5) business days after delivery of the notice of breach with respect to a monetary breach, or fifteen (15) business days after delivery of the notice of breach with respect to a non-monetary breach.

Payment policy & Cancellations/Terminations
This agreement may be cancelled without penalty or obligation within (3) business days of the "accepted" date below.

Payment for lawn maintenance service will be billed in advance of any service being completed, at the first of the month and due on the 15th of the month. We accept checks made payable to Summit Landscape and Design or cash. Prices listed in this contract reflect an already applied 3% cash or check discount. We reserve the right remove discount if non standard payment terms are arranged. Yearly contracts require a down payment on the Yearly Contract Total and is due upon acceptance of proposal. Stockpiled materials are the property of Summit Landscape and Design.

Payments made beyond the 20th day of the month will be charged a $35.00 or 5% of unpaid balance late payment fee (whichever is greater), returned checks will subject the account to a $40.00 returned check fee. Accounts left unpaid after the 20th day of the month may be suspended and subject to cancellation, only in this case will a Collection & Termination fee of $175.00 (residential), $500.00 (commercial) be imposed to that account, once cancelled all unpaid accounts will have 30 days to pay in full any account "past due" balance along with the full remaining balance of the agreement as quoted. An industry standard fuel surcharge may be added to invoices when Texas Unleaded Fuel Average exceeds $3.50 per gallon. Complete photography approval, release and access is hereby granted to Summit Landscape and Design. Total liability for the project not to exceed contract value. In the event that customer desires to retain Summit Landscape and Design as their contractor of choice, all unpaid balances including Collection and Termination fee must be paid before contract will be reinstated. Summit Landscape and Design, reserves the right to amend the contract at time of reinstatement. Summit Landscape and Design may terminate or transfer this contract without notice for any reason and without consequence.

Agreement Accepted on _____ (date)

Billing Information:

Indicate how you would like to be billed: ❑ Mailed ☑ E-mailed

Name: Medina Valley Independent School District Board of Trustees

Address: 8449 FM 471 S, Castroville, TX 78009

Telephone: 830-931-2243

Emergency Contact Number: 210-414-4053 Email: tobie.kennedy@mvisd.org

Payment method: ❑ Cash ☑ Check ❑ Non Standard Payment Terms

These agreement(s) shall be interpreted and enforced in accordance with the laws of the State of Texas. All prices and terms are confidential. Proposals are valid for (30) thirty days from date listed on first page. By signing you are acknowledging that you have read and understand the terms and conditions of this contract.

Estimate authorized by:	John Maloney	**Estimate approved by:**	
	John Maloney		
Signature Date:	10/21/2026	**Signature Date:**	
Email:	john@summitlandscapedesign.com		

MEDINA VALLEY INDEPENDENT SCHOOL DISTRICT
8449 FM 471 S.
CASTROVILLE, TEXAS 78009

Sales: John Maloney

Ladera Elementary School - Landscape Maintenance
14750 West Grosenbacher Road San Antonio, Texas 78245

Est ID: EST3870480
Date: Aug-06-2026

Email: tobie.kennedy@mvisd.com
Phone: (830) 521-6090 ext. 8404

CONTRACT SERVICES	Billing Type	Season Price
Complete Complex - Turf and Bed Maintenance (18 visits)	**Per Season**	**$16,174.62**

Key Project Notes:

- Turf will be cut to an average height of 3.5" - 4". Turf will be deemed ready for cutting when it reaches an average height of 5.5" - 7".
- Scheduled maintenance days interrupted due to inclement weather, may be canceled or rescheduled at the discretion of Summit Landscape and Design.
- Sidewalks, parking lots and curbs will be edged.

Payment Schedule:

12 Monthly Payments: Based on services selected

Lawn Maintenance Agreement

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readily visible clumps remain on the grass surface 24 hours after mowing. Otherwise, Summit Landscape and Design will distribute clumps of grass by mechanical blowing or by collecting and removing them upon request (additional cost may apply).

B. Summit Landscape and Design will string trim tree rings, plant beds and all buildings, sidewalks, fences, driveways, parking lots, and other surfaced areas bordered by grass during each visit. Isolated trees and shrubs growing in lawn areas should require mulched areas around them (minimum 2-foot diameter) to avoid bark injury from mowers and filament line trimmers and to reduce root competition from grass. Establishment and maintenance of such mulched areas will be charged to the customer at a negotiated rate. Summit Landscape and Design will clean all clippings from sidewalks, curbs, and roadways immediately after mowing and/or edging. Summit Landscape and Design will not sweep, blow or otherwise dispose of clippings in sewer drains.

Part II—Landscape Plant Maintenance Considerations: Trees, Shrubs, Ground Covers

A. Pruning Package: Shrubs will be pruned with hand shears and/or mechanical hedge trimmers as needed to provide an informal shape, fullness and blooms. No pruning will be done during or immediately following growth flushes, branches will be pruned just outside the branch collar, and pruning paint will be applied to trees with known susceptibility to Live Oak Decline (Oak Wilt) . Sucker growth will be removed by hand from the base of trees. No herbicides will be used for this purpose. Standard tree maintenance (included in pruning package) is for branches and suckers not exceeding 8’ from ground level.

B. Mulching Package: All mulched areas will be replenished/rejuvenated once a year during March and April or at start of services if started mid season using compatible mulch. Mulch should be maintained at a depth of 3 inches. Replenishment of mulch will be an additional cost.

Part III—Considerations for Optional Services

A. Annual Flowers: Replacement of dead or injured plants due to contractor negligence will be done without cost to client if applicable. Replacement of stolen, vandalized or damaged flowers will be charged to the client.

Part IV— Considerations for Insurance, Licenses, Permits and Liability

Summit Landscape and Design will carry liability and Workman’s Compensation insurance as required by law and require same of any sub-contractors and provide proof of same to the client on request.

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2. Damage due to improper irrigation, components existing at the time of contract execution.

3. Exposed cables/wires or sprinkler components/lines normally found below the lawn’s surface.

4. Flooding, storm, wind, fire or cold damages.

5. Disease or damage to lawns or landscape plants caused by excessive irrigation or lack of water due to inoperative irrigation components provided he/she reported these to client, or irrigation restrictions imposed by the Water Management District or civil authorities.

6. Damage caused by or to any item hidden in the landscape and not clearly guarded or marked.

7. Damage due to vandalism or objects thrown from equipment.

Part V—Property Description, Services Provided, Terms, Conditions and Charges (for possible inclusion) Service agreement Outline

Maintenance will begin within 1 week of acceptance and will be performed on any day Monday thru Friday between the hours of 7am and 6pm. Summit Landscape and Design employees will do their best to keep noise to a minimum and respect yours and your neighbors' property at all times. Summit Landscape and Design is not responsible for damage to vehicles or any other obstructions due to company standard maintenance operations.

All service agreements are automatically renewed from year to year unless otherwise cancelled by the client.

All work will be done in accordance of this agreement and will be performed by Summit Landscape and Design on a regular basis. All lawn maintenance work is subject to a Spring clean-up and Fall closing fee which is due at the start up and close of the season unless included in your plan. I.E., leaf removal, mulch installation and roof clearing.

All prices are subject to increase no more than 10% per year on any year over year agreement. Change in the scope of work or unexpected site conditions (rain, hail, snow, Acts of God, construction, vandalism) may result in the current and/or new contract increasing in price greater than 10%. Current contracts requiring amendment will be presented to client before additional services are completed, with the option to opt out of current contract and refuse amendments. We reserve the right to exchange stated materials for "like kind" alternatives, without prior notification or approval of client. All monies paid to Summit Landscape and Design are non refundable.

Turf Maintenance: Times as stated.
Includes: Cut & String Trim only, no chemicals included. All clippings and debris will be mulched or side discharged back into turf areas. Prices are based on number of cuts stated in estimate.

Emergency Irrigation Repairs

Irrigation tech: $95.00 per hour + materials. Repairs that are estimated to be in excess of $350.00 will be submitted for approval prior to work being commenced. Repairs under $350.00 will be completed as soon as possible and will be invoiced accordingly.

This agreement will remain in effect until Summit Landscape and Design is notified in writing of intent to cancel service. A minimum of 30 days notice is required, accounts must be paid in full prior to cancellation date.

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In the event of termination, the Client will retain the controller and weather station (if installed), while Summit Landscape and Design will remove and retain the remote monitoring device (Aircard) leaving the client with a FULLY operational irrigation system.

Notice And Opportunity To Cure

If either party breaches its obligations under this Agreement, the non-breaching party shall give the breaching party written notice of such breach, and the opportunity to cure such breach for a period of five (5) business days after delivery of the notice of breach with respect to a monetary breach, or fifteen (15) business days after delivery of the notice of breach with respect to a non-monetary breach.

Payment policy & Cancellations/Terminations
This agreement may be cancelled without penalty or obligation within (3) business days of the "accepted" date below.

Payment for lawn maintenance service will be billed in advance of any service being completed, at the first of the month and due on the 15th of the month. We accept checks made payable to Summit Landscape and Design or cash. Prices listed in this contract reflect an already applied 3% cash or check discount. We reserve the right remove discount if non standard payment terms are arranged. Yearly contracts require a down payment on the Yearly Contract Total and is due upon acceptance of proposal. Stockpiled materials are the property of Summit Landscape and Design.

Payments made beyond the 20th day of the month will be charged a $35.00 or 5% of unpaid balance late payment fee (whichever is greater), returned checks will subject the account to a $40.00 returned check fee. Accounts left unpaid after the 20th day of the month may be suspended and subject to cancellation, only in this case will a Collection & Termination fee of $175.00 (residential), $500.00 (commercial) be imposed to that account, once cancelled all unpaid accounts will have 30 days to pay in full any account "past due" balance along with the full remaining balance of the agreement as quoted. An industry standard fuel surcharge may be added to invoices when Texas Unleaded Fuel Average exceeds $3.50 per gallon. Complete photography approval, release and access is hereby granted to Summit Landscape and Design. Total liability for the project not to exceed contract value. In the event that customer desires to retain Summit Landscape and Design as their contractor of choice, all unpaid balances including Collection and Termination fee must be paid before contract will be reinstated. Summit Landscape and Design, reserves the right to amend the contract at time of reinstatement. Summit Landscape and Design may terminate or transfer this contract without notice for any reason and without consequence.

Agreement Accepted on _____ (date)

Billing Information:

Indicate how you would like to be billed: ❑ Mailed ☑ E-mailed

Name: Medina Valley Independent School Distric

Address: 8449 FM 471 S, Castroville, TX 78009

Telephone: 830-931-2243

Emergency Contact Number: 210-414-4053 Email: tobie.kennedy@mvisd.org

Payment method: ❑ Cash ☑ Check ❑ Non Standard Payment Terms

These agreement(s) shall be interpreted and enforced in accordance with the laws of the State of Texas. All prices and terms are confidential. Proposals are valid for (30) thirty days from date listed on first page. By signing you are acknowledging that you have read and understand the terms and conditions of this contract.

Estimate authorized by:	John Maloney	**Estimate approved by:**	
	John Maloney		
Signature Date:	10/21/2026	**Signature Date:**	
Email:	john@summitlandscapedesign.com		

MEDINA VALLEY INDEPENDENT SCHOOL DISTRICT
8449 FM 471 S.
CASTROVILLE, TEXAS 78009

Sales: John Maloney

Luckey Ranch Elementary School - Landscape Maintenance
12045 Luckey River San Antonio, Texas 78252

Est ID: EST3870484
Date: Aug-06-2026

Email: tobie.kennedy@mvisd.com
Phone: (830) 521-6090 ext. 8404

CONTRACT SERVICES	Billing Type	Season Price
Complete Complex - Turf and Bed Maintenance (18 visits)	**Per Season**	**$17,895.96**

Key Project Notes:

- Turf will be cut to an average height of 3.5" - 4". Turf will be deemed ready for cutting when it reaches an average height of 5.5" - 7".
- Scheduled maintenance days interrupted due to inclement weather, may be canceled or rescheduled at the discretion of Summit Landscape and Design.
- Sidewalks, parking lots and curbs will be edged.

Payment Schedule:

12 Monthly Payments: Based on services selected

Lawn Maintenance Agreement

Part I—Lawn Maintenance Considerations

A. Mowing and String Trimming: Summit Landscape and Design will mow turf areas up to the specified amount of times in the contract or as needed according to seasonal growth or recent treatments applied. Mowing shall be with a rotary mower. Mower blades will be sharp at all times to provide a quality cut. Mowing height will be according to grass type and variety

not preference. Summit Landscape and Design will mulch clippings into the lawn whenever conditions allow as long as no readily visible clumps remain on the grass surface 24 hours after mowing. Otherwise, Summit Landscape and Design will distribute clumps of grass by mechanical blowing or by collecting and removing them upon request (additional cost may apply).

B. Summit Landscape and Design will string trim tree rings, plant beds and all buildings, sidewalks, fences, driveways, parking lots, and other surfaced areas bordered by grass during each visit. Isolated trees and shrubs growing in lawn areas should require mulched areas around them (minimum 2-foot diameter) to avoid bark injury from mowers and filament line trimmers and to reduce root competition from grass. Establishment and maintenance of such mulched areas will be charged to the customer at a negotiated rate. Summit Landscape and Design will clean all clippings from sidewalks, curbs, and roadways immediately after mowing and/or edging. Summit Landscape and Design will not sweep, blow or otherwise dispose of clippings in sewer drains.

Part II—Landscape Plant Maintenance Considerations: Trees, Shrubs, Ground Covers

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Agreement Accepted on _____ (date)

Billing Information:

Indicate how you would like to be billed: ❑ Mailed ☑ E-mailed

Name: Medina Valley Independent School District

Address: 8449 FM 471 S, Castroville, TX 78009

Telephone: 830-931-2243

Emergency Contact Number: 210-414-4053 Email: tobie.kennedy@mvisd.org

Payment method: ❑ Cash ☑ Check ❑ Non Standard Payment Terms

These agreement(s) shall be interpreted and enforced in accordance with the laws of the State of Texas. All prices and terms are confidential. Proposals are valid for (30) thirty days from date listed on first page. By signing you are acknowledging that you have read and understand the terms and conditions of this contract.

Estimate authorized by:	John Maloney	**Estimate approved by:**	
	John Maloney		
Signature Date:	10/21/2026	**Signature Date:**	
Email:	john@summitlandscapedesign.com		

MEDINA VALLEY INDEPENDENT SCHOOL DISTRICT
8449 FM 471 S.
CASTROVILLE, TEXAS 78009

Sales: John Maloney

Silos Elementary School - Landscape Maintenance
6909 Silos View San Antonio, Texas 78252

Est ID: EST3870494
Date: Aug-06-2026

Email: tobie.kennedy@mvisd.com
Phone: (830) 521-6090 ext. 8404

CONTRACT SERVICES	Billing Type	Season Price
Complete Complex - Turf and Bed Maintenance (18 visits)	**Per Season**	**$16,174.62**

Key Project Notes:

- Turf will be cut to an average height of 3.5" - 4". Turf will be deemed ready for cutting when it reaches an average height of 5.5" - 7".
- Scheduled maintenance days interrupted due to inclement weather, may be canceled or rescheduled at the discretion of Summit Landscape and Design.
- Sidewalks, parking lots and curbs will be edged.

Payment Schedule:

12 Monthly Payments: Based on services selected

Lawn Maintenance Agreement

Part I—Lawn Maintenance Considerations

A. Mowing and String Trimming: Summit Landscape and Design will mow turf areas up to the specified amount of times in the contract or as needed according to seasonal growth or recent treatments applied. Mowing shall be with a rotary mower. Mower blades will be sharp at all times to provide a quality cut. Mowing height will be according to grass type and variety not preference. Summit Landscape and Design will mulch clippings into the lawn whenever conditions allow as long as no

readily visible clumps remain on the grass surface 24 hours after mowing. Otherwise, Summit Landscape and Design will distribute clumps of grass by mechanical blowing or by collecting and removing them upon request (additional cost may apply).

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Part II—Landscape Plant Maintenance Considerations: Trees, Shrubs, Ground Covers

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Indicate how you would like to be billed: ❑ Mailed ☑ E-mailed

Name: Medina Valley Independent School District

Address: 8449 FM 471 S, Castroville, TX 78009

Telephone: 830-931-2243

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Estimate authorized by:	John Maloney	**Estimate approved by:**	
	John Maloney		
Signature Date:	10/21/2026	**Signature Date:**	
Email:	john@summitlandscapedesign.com		

MEDINA VALLEY INDEPENDENT SCHOOL DISTRICT
8449 FM 471 S.
CASTROVILLE, TEXAS 78009

Sales: John Maloney

Castroville Elementary School - Landscape Maintenance
1000 Madrid Street Castroville, Texas 78009

Est ID: EST3870465
Date: Aug-06-2026

Email: tobie.kennedy@mvisd.com
Phone: (830) 521-6090 ext. 8404

CONTRACT SERVICES	Billing Type	Season Price
Complete Complex - Turf and Bed Maintenance (18 visits)	**Per Season**	**$13,771.44**

Key Project Notes:

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Payment Schedule:

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Summit Landscape and Design will carry liability and Workman’s Compensation insurance as required by law and require same of any sub-contractors and provide proof of same to the client on request.

Situations which the Contractor may deem are not his/her responsibility:

1. Death or decline of plant materials due to improper selection, placement, planting or maintenance done before the time of this contract.

2. Damage due to improper irrigation, components existing at the time of contract execution.

3. Exposed cables/wires or sprinkler components/lines normally found below the lawn’s surface.

4. Flooding, storm, wind, fire or cold damages.

5. Disease or damage to lawns or landscape plants caused by excessive irrigation or lack of water due to inoperative irrigation components provided he/she reported these to client, or irrigation restrictions imposed by the Water Management District or civil authorities.

6. Damage caused by or to any item hidden in the landscape and not clearly guarded or marked.

7. Damage due to vandalism or objects thrown from equipment.

Part V—Property Description, Services Provided, Terms, Conditions and Charges (for possible inclusion) Service agreement Outline

Maintenance will begin within 1 week of acceptance and will be performed on any day Monday thru Friday between the hours of 7am and 6pm. Summit Landscape and Design employees will do their best to keep noise to a minimum and respect yours and your neighbors' property at all times. Summit Landscape and Design is not responsible for damage to vehicles or any other obstructions due to company standard maintenance operations.

All service agreements are automatically renewed from year to year unless otherwise cancelled by the client.

All work will be done in accordance of this agreement and will be performed by Summit Landscape and Design on a regular basis. All lawn maintenance work is subject to a Spring clean-up and Fall closing fee which is due at the start up and close of the season unless included in your plan. I.E., leaf removal, mulch installation and roof clearing.

All prices are subject to increase no more than 10% per year on any year over year agreement. Change in the scope of work or unexpected site conditions (rain, hail, snow, Acts of God, construction, vandalism) may result in the current and/or new contract increasing in price greater than 10%. Current contracts requiring amendment will be presented to client before additional services are completed, with the option to opt out of current contract and refuse amendments. We reserve the right to exchange stated materials for "like kind" alternatives, without prior notification or approval of client. All monies paid to Summit Landscape and Design are non refundable.

Turf Maintenance: Times as stated.
Includes: Cut & String Trim only, no chemicals included. All clippings and debris will be mulched or side discharged back into turf areas. Prices are based on number of cuts stated in estimate.

Emergency Irrigation Repairs

Irrigation tech: $95.00 per hour + materials. Repairs that are estimated to be in excess of $350.00 will be submitted for approval prior to work being commenced. Repairs under $350.00 will be completed as soon as possible and will be invoiced accordingly.

This agreement will remain in effect until Summit Landscape and Design is notified in writing of intent to cancel service. A minimum of 30 days notice is required, accounts must be paid in full prior to cancellation date.

Summit Landscape and Design installs and utilizes an internet-based irrigation control system (smart controller, on-site weather station (available for additional fee), remote monitoring device "Aircard", and online software). Once the equipment is installed, the irrigation controller and weather sensor become the property of Client. Summit Landscape and Design retains ownership of the cellular communication equipment. This is included in this agreement and will be installed at no additional cost to the Client.

In the event of termination, the Client will retain the controller and weather station (if installed), while Summit Landscape and Design will remove and retain the remote monitoring device (Aircard) leaving the client with a FULLY operational irrigation system.

Notice And Opportunity To Cure

If either party breaches its obligations under this Agreement, the non-breaching party shall give the breaching party written notice of such breach, and the opportunity to cure such breach for a period of five (5) business days after delivery of the notice of breach with respect to a monetary breach, or fifteen (15) business days after delivery of the notice of breach with respect to a non-monetary breach.

Payment policy & Cancellations/Terminations

This agreement may be cancelled without penalty or obligation within (3) business days of the "accepted" date below.

Payment for lawn maintenance service will be billed in advance of any service being completed, at the first of the month and due on the 15th of the month. We accept checks made payable to Summit Landscape and Design or cash. Prices listed in this contract reflect an already applied 3% cash or check discount. We reserve the right remove discount if non standard payment terms are arranged. Yearly contracts require a down payment on the Yearly Contract Total and is due upon acceptance of proposal. Stockpiled materials are the property of Summit Landscape and Design.

Payments made beyond the 20th day of the month will be charged a $35.00 or 5% of unpaid balance late payment fee (whichever is greater), returned checks will subject the account to a $40.00 returned check fee. Accounts left unpaid after the 20th day of the month may be suspended and subject to cancellation, only in this case will a Collection & Termination fee of $175.00 (residential), $500.00 (commercial) be imposed to that account, once cancelled all unpaid accounts will have 30 days to pay in full any account "past due" balance along with the full remaining balance of the agreement as quoted. An industry standard fuel surcharge may be added to invoices when Texas Unleaded Fuel Average exceeds $3.50 per gallon. Complete photography approval, release and access is hereby granted to Summit Landscape and Design. Total liability for the project not to exceed contract value. In the event that customer desires to retain Summit Landscape and Design as their contractor of choice, all unpaid balances including Collection and Termination fee must be paid before contract will be reinstated. Summit Landscape and Design, reserves the right to amend the contract at time of reinstatement. Summit Landscape and Design may terminate or transfer this contract without notice for any reason and without consequence.

Agreement Accepted on _____ (date)

Billing Information:

Indicate how you would like to be billed: ❑ Mailed ☑ E-mailed

Name: Medina Valley Independent School District

Address: 8449 FM 471 S, Castroville, TX 78009

Telephone: 830-931-2243

Emergency Contact Number: 210-414-4053 Email: tobie.kennedy@mvisd.org

Payment method: ❑ Cash ☑ Check ❑ Non Standard Payment Terms

These agreement(s) shall be interpreted and enforced in accordance with the laws of the State of Texas. All prices and terms are confidential. Proposals are valid for (30) thirty days from date listed on first page. By signing you are acknowledging that you have read and understand the terms and conditions of this contract.

Estimate authorized by:	John Maloney	**Estimate approved by:**	
	John Maloney		
Signature Date:	10/21/2026	**Signature Date:**	
Email:	john@summitlandscapedesign.com		

Agenda Item Memorandum

To: MVISD Board of Trustees
Date: November 30, 2026
Agenda item: Consider approval of the purchase of District Camera Servers

Background Information
This proposal requests the approval and funding for the purchase of two (2) additional camera servers to support the District's continued growth and expansion of security infrastructure. This purchase will ensure compliance with video retention requirements and enhance AI capabilities across multiple campuses.

Administrative Consideration
Pricing was competitively obtained through the BuyBoard Purchasing Cooperative using contract #760-25. Altex Computers and Electronics meets the specifications requested by the district. The cost of the servers is $94,292.65.

Funding Source
Bond 2023 Safety Funds will be used for this purchase.

Recommendation
It is recommended the Board approve the purchase of two (2) additional camera servers from Altex Computers and Electronics in the amount of $94,292.65.

Quote

#Q101156

8/10/2026

Altex Computers & Electronics
11342 IH35 North
San Antonio TX 78233

Bill To

MEDINA VALLEY ISD (N30)
8449 FM 471 South
Castroville TX 78009

TOTAL

$94,292.65

Expires: 8/27/2026

Expires	Sales Rep	Shipping Method
8/27/2026	Abel Carrasco	

Title	Memo

Quantity	Item	Rate	Amount
1	NVR-R-2-160TB-V8 i-PRO SR3E, 2x XEON SILVER 8C/16T CPU, 64GB RAM	$29,680.00	$29,680.00
1	**AGS-R-2-M-24TB** i-PRO Medium Resource AG Server 2x Xeon Silver 12C/24T CPU 64GB RAM Windows Server 2022 Installed on 2 x 256GB M.2 SSD (RAID1) Storage: 3 x 8TB Enterprise HDD (24TB Total 16TB Usable After RAID5)	$25,040.00	$25,040.00
2,647	IPRO CAP (Customer Assurance Program) ***CreekView***	$14.95	$39,572.65

Subtotal	$94,292.65
Shipping Cost	$0.00
Tax (%)	$0.00
Total	$94,292.65

MERCHANDISE RETURN POLICY:
Altex will gladly Exchange or Refund your purchase within 14 days of the sale date, except as noted below. Title remains with seller until paid in full.

NON-RETURNABLE ITEMS INCLUDE:
Special Order Items, CPU's & Memory not installed by Altex, Labor, Software, Open & Used Printers, Media, Test Equipment, Batteries, Custom Cable Assemblies, and Any Item Modified, Altered, Defaced or Missing Package or Original Contents. A minimum 15% Restocking Fee may be charged on returned products. All refunds will be based on the method of payment. Customer is responsible for all shipping charges.

WARRANTY:
Altex offers a 90 day limited warranty on purchases, and a 30 day limited warranty on all Labor Services. See an Altex Sales Representative for complete details.

NET-30 ACCOUNTS:
When you provide a Check as payment, you authorize Altex to use information from your check to make a onetime electronic fund transfer from account or to process the payment as a check transaction. To opt out send an email to optout@altex.com

Agenda Item Memorandum

To: MVISD Board of Trustees
Date: 11-30-2026
Agenda item: Consider approval of technology equipment from Intech Southwest

Background Information: The District solicited quotes from multiple vendors for laptops, chromebooks, and Viewsonic Viewboards. The purchases are for the following:
Laptops – Lucas Creek Middle School and expansion of staff at Creek View High School
Viewboards – Lucas Creek Middle School (75" for classrooms, 55" for group and conference rooms), expansion of classrooms at Creek View High Schoool, and replacements and growth throughout the district.
Chromebooks – Lucas Creek Middle School and incoming freshmen at both high schools.

Vendor	Device	Total Cost/unit	Local budget	FFE Budget	Total Cost
Intech Southwest	HP Fortis G1m Chromebook	$350.49	$350,490 (1000 devices)	$315,441 (900 devices)	$665,931
Intech Southwest	HP Probook 4 G2a	$1160	0	$269,400 (200 devices)	$269,400
Intech Southwest	75" Viewboards	$3035	$121,400 (40 devices)	$333,850 (110 devices)	$455,250
Intech Southwest	55" Viewboards	$2094	0	$31410 (15 devices)	$31,410
Total					$1,421,991

Administrative Consideration: Technology purchases will come from FFE (LCMS and CVHS) and local (199 11) and are all within proposed budgets.

Supporting Documents: Quotes from Intech Southwest

Recommendation: Approve the purchase of technology equipment from Intech Southwest, not to exceed $1.45 million

Intech Southwest
4778 Research Drive
San Antonio, Texas 78240
United States
http://www.intechsouthwest.com
(P) 210-690-0000
(F) 210-690-0200

Quotation (Open)

Date
Nov 13, 2026 03:53 PM CST

Modified Date
Nov 13, 2026 03:02 PM CST

Quote #
450147 - rev 1 of 1

Description
MVISD CHROMEBOOK PROJECT - G1M - 11" 8/64GB - 1900 HP CHROMEBOOKS + GOOGLE LICENSE + SERVICES

SalesRep
Lopez, Sam
(P) 210-690-0000

Customer Contact
Laleman, Scott
scott.laleman@mvisd.org

Customer
Medina Valley ISD (MED400)
Laleman, Scott
8449 FM 471 South
Castroville, TX 78009
United States
(P) 830-931-2243 x 1104
(F) 830-931-4050 x 1157

Bill To
Medina Valley ISD
Payable, Accounts
8449 FM 471 South
Castroville, TX 78009
United States
(P) 830-931-2514
(F) 830-931-4050

Ship To
Medina Valley ISD
Payable, Accounts
8449 FM 471 South
Castroville, TX 78009
United States
(P) 830-931-2514
(F) 830-931-4050

Customer PO:	**Terms:** Purchase Order (Net 30 Days)	**Ship Via:** UPS Ground
Special Instructions:		**Carrier Account #:**

#	Image	Description	Part #	Qty	Unit Price	Total
		TEXAS DIR CPO-5850				
1		HP Fortis G1m Chromebook Kompanio 520 - 520 - Chrome OS - Mali-G52 MP2 - 8 GB RAM - 64 GB eMMC - 11.6" SVA 1366 x 768 (HD) - Wi-Fi 6, Bluetooth - jet black - kbd: US	BV0X0UT#ABA	1900	$315.59	$599,621.00
2		Google Chrome OS Management Console License - academic	CROS-SW-DIS-EDU-NEW	1900	$29.95	$56,905.00
3		Intech Southwest Services - White Glove Chrome Enrollment and Asset Tagging for MVISD	WHITE GLOVE	1900	$4.95	$9,405.00

Note: WEEKLY ONSITE PICKUP AND DELIVERY FOR MVISD FOR ALL CHROMEBOOK REPAIRS IN AND OUT OF WARRANTY

Due to volatility in pricing levels we cannot currently provide a guaranteed timeframe for quotes. Please check with your sales representative before purchasing to refresh pricing.

This quote is subject to change in the event of new or updated tariffs, levies or excise taxes from the federal government that are beyond the control of Intech Southwest.

RMA Policy: Defective merchandise must be returned within 15 days of receipt of product or manufacturer warranty applies for repair. Non-defective merchandise must be returned within 30 days of receipt. Non-defective product must be unopened and factory-sealed to be eligible for return. Intech Southwest offers a replacement only for unopened software returns. Returns will only be accepted if accompanied by a valid RMA number provided by Intech Southwest. Some special orders are non-returnable and the manufacturer must be contacted. Intech Southwest reserves the right to refuse the return of incomplete and opened products or charge a 15% restocking fee for returns that are accepted.

Subtotal:	**$665,931.00**
Product Subtotal:	*$665,931.00*
Tax (.0000%):	$0.00
Shipping:	$0.00
Total:	**$665,931.00**

Intech Southwest
4778 Research Drive
San Antonio, Texas 78240
United States
http://www.intechsouthwest.com
(P) 210-690-0000
(F) 210-690-0200

Quotation (Open)

Date
Nov 16, 2026 11:08 AM CST

Modified Date
Nov 16, 2026 11:34 AM CST

Quote #
450233 - rev 1 of 1

Description
200 HP TOUCH 4 G2A U5 16GB 256S T + 3 YEAR WARRAN+ SERVICES

SalesRep
Lopez, Sam
(P) 210-690-0000

Customer Contact
Laleman, Scott
scott.laleman@mvisd.org

Customer
Medina Valley ISD (MED400)
Laleman, Scott
8449 FM 471 South
Castroville, TX 78009
United States
(P) 830-931-2243 x 1104
(F) 830-931-4050 x 1157

Bill To
Medina Valley ISD
Payable, Accounts
8449 FM 471 South
Castroville, TX 78009
United States
(P) 830-931-2514
(F) 830-931-4050

Ship To
Medina Valley ISD
Payable, Accounts
8449 FM 471 South
Castroville, TX 78009
United States
(P) 830-931-2514
(F) 830-931-4050

Customer PO:	**Terms:** Purchase Order (Net 30 Days)	**Ship Via:** UPS Ground
Special Instructions:		**Carrier Account #:**

#	Image	Description	Part #	Qty	Unit Price	Total
		TEXAS HP DIR CONTACT - CPO-5850				
1		HP ProBook 4 G2a - U5 PROCESSOR 16GB RAM 256SSD TOUCHSCREEN	74304-999	200	$1,275.00	$255,000.00
		Note: *HP PRICING INCREASE EFFECTIVE 12/1/26 HP IDS UMA Ryzen AI 5 430 4 16 inch G2a Base NB PC No Country of Origin Restriction Electronic Energy Star labeling [EStar] Windows 11 Pro 64 NextGen Standard OS Localization US Dual AryMic 5MP USB2 IR AI WFOV Integrated Camera 16.0 inch AG WUXGA [1920x1200] LED UWVA 300 f5MP IR ISP+ 60Hz Touchscreen bnt LCD Panel 16GB [1x16GB] DDR5 5600 SODIMM Memory 256GB PCIe 2280 NVMe Value Solid State Drive Pike Silver Plastic for WLAN 20W ID Mediatek RZ616 Wi-Fi 6E AIM-T 160 MHz +Bluetooth 5.3 WW WLAN No WWAN No Fingerprint Sensor RX Long Life 56Whr Fast Charge 3 cell Battery HP 65W Gallium Nitride Wmnt USB-C Halogen Free Foldable AC Adapter for WLAN Clickpad num kypd spill-resistant KBD Country Localization Not Included Duckhead Only 1/1/0 Warranty Pre-Boot UEFI Wi-Fi support HP Tamper Lock Standard Packaging Electronic TCO Certified labeling HP Packaging Tag Service HP Packaging Tag SN+HBMA+WLAN+UUID SVC				
2	HP Care Pack	Electronic HP Care Pack Pick-Up and Return Service Extended service agreement - parts and labor (for notebooks) - 3 years - pick-up and return - 9x5 - for Pro x360; ProBook 44X G10, 44X G11, 45X G10, 46X G11; ProBook 4; 4 Flip	UK707E	200	$47.00	$9,400.00
		Note: *HP PRICING INCREASE EFFECTIVE 12/1/26 WARRANTY SUPPORT AND PICK UP AND RETURN HANDLED BY INTECH SOUTHWEST				
3		INTECH SOUTHWEST SERVICES - IMAGING AND ASSET TAGGING OF HP WINDOWS PC'S FOR MEDINA VALLEY ISD	SERVICES	200	$25.00	$5,000.00

Due to volatility in pricing levels we cannot currently provide a guaranteed timeframe for quotes. Please check with your sales representative before purchasing to refresh pricing.

Subtotal:	**$269,400.00**
Product Subtotal:	*$269,400.00*
Tax (.0000%):	$0.00

This quote is subject to change in the event of new or updated tariffs, levies or excise taxes from the federal government that are beyond the control of Intech Southwest.

Shipping:	$0.00
Total:	**$269,400.00**

RMA Policy: Defective merchandise must be returned within 15 days of receipt of product or manufacturer warranty applies for repair. Non-defective merchandise must be returned within 30 days of receipt. Non-defective product must be unopened and factory-sealed to be eligible for return. Intech Southwest offers a replacement only for unopened software returns. Returns will only be accepted if accompanied by a valid RMA number provided by Intech Southwest. Some special orders are non-returnable and the manufacturer must be contacted. Intech Southwest reserves the right to refuse the return of incomplete and opened products or charge a 15% restocking fee for returns that are accepted.

Intech Southwest
4778 Research Drive
San Antonio, Texas 78240
United States
http://www.intechsouthwest.com
(P) 210-690-0000
(F) 210-690-0200

Quotation (Open)

Date
Nov 09, 2026 03:35 PM CST

Modified Date
Nov 09, 2026 03:41 PM CST

Quote #
450143 - rev 1 of 1

Description
WALL MOUNTED - QTY 15- 55" - 51 SERIES - VIEWSONIC IFP PROJECT FOR MEDINA VALLEY ISD

SalesRep
Lopez, Sam
(P) 210-690-0000

Customer Contact
Laleman, Scott
scott.laleman@mvisd.org

Customer
Medina Valley ISD (MED400)
Laleman, Scott
8449 FM 471 South
Castroville, TX 78009
United States
(P) 830-931-2243 x 1104
(F) 830-931-4050 x 1157

Bill To
Medina Valley ISD
Payable, Accounts
8449 FM 471 South
Castroville, TX 78009
United States
(P) 830-931-2514
(F) 830-931-4050

Ship To
Medina Valley ISD
Payable, Accounts
8449 FM 471 South
Castroville, TX 78009
United States
(P) 830-931-2514
(F) 830-931-4050

Customer PO:	**Terms:**	**Ship Via:**
	Purchase Order (Net 30 Days)	UPS Ground
Special Instructions:		**Carrier Account #:**

#	Image	Description	Part #	Qty	Unit Price	Total
		REGION 20 COOP # 20022				
1		ViewSonic ViewBoard IFP5551 55" Diagonal Class LED-backlit LCD display - interactive - with touchscreen (multi touch) / 8-microphone array / optional slot-in PC capability - 4K UHD (2160p) 3840 x 2160 - Direct LED - B2B - with ViewSonic VB-WIFI-005 Adapter Note: ADDITIONAL VALUE ADD INTECH SOUTHWEST WILL SUPPORT MVISD WITH ALL REPAIRS FOR FROM THIS ORDER AS WELL AS ANY PAST ORDERS WITH OUR HELP DESK OUR HELP DESK WILL BE THE MAIN ONE POINT OF CONTACT FOR ALL REPAIRS AND TROUBLE SHOOTING TO AVOID LOST TIME, HAVING TO CALL MULTIPLE PARTIES, AND A BETTER OVERALL EXPERIENCE FOR MVISD	IFP5551	15	$2,035.00	$30,525.00
2		ViewSonic WMK-047-2 Mounting kit (wall mount, mini PC bracket) - for LCD display - wall-mountable - for ViewSonic CDE4320, CDE6520; ViewBoard IFP5550, IFP6550, IFP6562, IFP7550, IFP7562, IFP8662	WMK-047-2	15	$59.00	$885.00
3		ViewSonic Extended Warranty Extended service agreement - parts and labor (for interactive displays with 40"-59" diagonal size) - 7 years (years: 4th - 7th) - on-site Note: FREE ADDED VALUE 7 YEAR WARRANTY	IFP-EW-55-07	15	$0.00	$0.00
4		~~Intech Southwest Services - Installation, Set up, and Powering on IFP onto CLASSROOM WALL AT MVISD~~ Note: SOW: ONSITE INSTALLATION AND ASSEMBLY OF INTERACTIVE FLAT PANEL AND DELIVERY TO CAMPUS[S] AT MVISD ASSEMBLY AND INSTALLATION OF IFP IN CLASSROOM WALL FOR MVISD TESTING OF ALL HARDWARE AND POWERING ON OF IFP AND ALL CONNECTED COMPONENTS TRASH REMOVAL	~~IFP WALL INSTALLATION~~	~~15~~	~~$310.00~~	~~$4,650.00~~

Due to volatility in pricing levels we cannot currently provide a guaranteed timeframe for quotes. Please check with your sales representative before purchasing to refresh pricing.

This quote is subject to change in the event of new or updated tariffs, levies or excise taxes from the federal government that are beyond the control of Intech Southwest.

Subtotal:	**$36,060.00**
Product Subtotal:	*$36,060.00*
Tax (.0000%):	$0.00
Shipping:	$0.00
Total:	**$36,060.00**

RMA Policy: Defective merchandise must be returned within 15 days of receipt of product or manufacturer warranty applies for repair. Non-defective merchandise must be returned within 30 days of receipt. Non-defective product must be unopened and factory-sealed to be eligible for return. Intech Southwest offers a replacement only for unopened software returns. Returns will only be accepted if accompanied by a valid RMA number provided by Intech Southwest. Some special

orders are non-returnable and the manufacturer must be contacted. Intech Southwest reserves the right to refuse the return of incomplete and opened products or charge a 15% restocking fee for returns that are accepted.

Intech Southwest
4778 Research Drive
San Antonio, Texas 78240
United States
http://www.intechsouthwest.com
(P) 210-690-0000
(F) 210-690-0200

Quotation (Open)

Date
Nov 09, 2026 03:29 PM CST

Modified Date
Nov 16, 2026 03:29 PM CST

Quote #
450142 - rev 1 of 1

Description
QTY 150- 75" - 51 SERIES - VIEWSONIC IFP PROJECT FOR MEDINA VALLEY ISD

SalesRep
Lopez, Sam
(P) 210-690-0000

Customer Contact
Laleman, Scott
scott.laleman@mvisd.org

Customer
Medina Valley ISD (MED400)
Laleman, Scott
8449 FM 471 South
Castroville, TX 78009
United States
(P) 830-931-2243 x 1104
(F) 830-931-4050 x 1157

Bill To
Medina Valley ISD
Payable, Accounts
8449 FM 471 South
Castroville, TX 78009
United States
(P) 830-931-2514
(F) 830-931-4050

Ship To
Medina Valley ISD
Payable, Accounts
8449 FM 471 South
Castroville, TX 78009
United States
(P) 830-931-2514
(F) 830-931-4050

Customer PO:	**Terms:** Purchase Order (Net 30 Days)	**Ship Via:** UPS Ground
Special Instructions:		**Carrier Account #:**

#	Image	Description	Part #	Qty	Unit Price	Total
		REGION 20 COOP # 20022				
1		ViewSonic ViewBoard IFP7551 75" Diagonal Class IFP51 Series LED-backlit LCD display - interactive - with touchscreen (multi touch) / 8-microphone array / optional slot-in PC capability - 4K UHD (2160p) 3840 x 2160 - Direct LED - B2B - with ViewSonic VB-WIFI-005 Adapter	IFP7551	150	$2,455.00	$368,250.00
		Note: ADDITIONAL VALUE ADD INTECH SOUTHWEST WILL SUPPORT MVISD WITH ALL REPAIRS FOR FROM THIS ORDER AS WELL AS ANY PAST ORDERS WITH OUR HELP DESK OUR HELP DESK WILL BE THE MAIN ONE POINT OF CONTACT FOR ALL REPAIRS AND TROUBLE SHOOTING TO AVOID LOST TIME, HAVING TO CALL MULTIPLE PARTIES, AND A BETTER OVERALL EXPERIENCE FOR MVISD				
2		ViewSonic VB-STND-001 Cart (mount bracket) - for interactive flat panel / LCD display - screen size: 55"-98"	VB-STND-001	150	$365.00	$54,750.00
3		ViewSonic Extended Warranty Extended service agreement - parts and labor (for interactive displays with 70" - 79" diagonal size) - 7 years (years: 4th - 7th) - on-site	IFP-EW-75-07	150	$0.00	$0.00
		Note: FREE ADDED VALUE 7 YEAR WARRANTY				
4		Intech Southwest Services - Installation, Set up, and Powering on IFP onto rolling Cart	IFP INSTALLATION SERVICES	150	$215.00	$32,250.00
		Note: SOW: ONSITE INSTALLATION AND ASSEMBLY OF INTERACTIVE FLAT PANEL AND DELIVERY TO CAMPUS(S) AT MVISD ASSEMBLY AND INSTALLATION OF IFP ONTO ROLLING CART FOR MVISD TESTING OF ALL HARDWARE AND POWERING ON OF IFP AND ALL CONNECTED COMPONENTS TRASH REMOVAL				

Due to volatility in pricing levels we cannot currently provide a guaranteed timeframe for quotes. Please check with your sales representative before purchasing to refresh pricing.

This quote is subject to change in the event of new or updated tariffs, levies or excise taxes from the federal government that are beyond the control of Intech Southwest.

RMA Policy: Defective merchandise must be returned within 15 days of receipt of product or manufacturer warranty applies for repair. Non-defective merchandise must be returned within 30 days of receipt. Non-defective product must be unopened and factory-sealed to be eligible for return. Intech Southwest offers a replacement only for unopened software returns. Returns will only be accepted if accompanied by a valid RMA number provided by Intech Southwest. Some special

Subtotal:	**$455,250.00**
Product Subtotal:	*$455,250.00*
Tax (.0000%):	$0.00
Shipping:	$0.00
Total:	**$455,250.00**

orders are non-returnable and the manufacturer must be contacted. Intech Southwest reserves the right to refuse the return of incomplete and opened products or charge a 15% restocking fee for returns that are accepted.

Agenda Item Memorandum

To: MVISD Board of Trustees
Date: November 30, 2026
Agenda item: Consider approval of a Budget Amendment

Background Information
The 2026-2027 budget has been approved by the Board of Trustees according to Texas Property Tax Code, section 26.09 (e). Amendments to that budget must also be Board approved.

Administrative Consideration
There are several components to this budget amendment.

The adjustment to revenue is due to an increase in state aid due to the increase in enrollment and attendance across the district as well as an increase in the per student available school fund allotment from $600 to $683. These combined increases total approximately $1,773,057.

Assumptions	Budgeted	Current	Difference
Enrollment	11,189	11,281	92
Average Daily Attendance (ADA	10,110	10,406	296
Weighted Average Daily Attendance (WADA)	15,237	15,471	237

The adjustment to expenses is to fund additional positions that were needed to address growth across the district and includes 1, teacher at Potranco ES, 3 teachers at Creek View HS, an ALE aide at PES, an ALE aide at Silos ES, the district Health Coordinator, the Database Administrator, a technology technician, and the increase to special education teacher stipends at an approximate cost of $562,416. The remaining adjustment is to allocate funds to provide employees of the district with a $750 retention stipend at an approximate cost of $1,096,428.

Supporting Documents

- Budget Amendment Worksheet

Recommendation
The administration recommends an increase to the General Fund revenue budget of $1,773,057 and to the General Fund expense budget of $1,658,844 as presented.

Medina Valley Independent School District
BUDGET AMENDMENT REQUEST FORM

Board Meeting Presentation Date: November 30, 2026

Fund Name & Number: General Fund - 199

Person Requesting Budget Amendment: Crystal Hermesch

PURPOSE OF AMENDMENT:

☐ Increase in Revenue from Original Budget

$ 1,773,057 Total Amount of Increase

☐ Increase in Funds from Original Budget

$ 1,658,844 Total Amount of Increase

Function Distribution	11	$ 1,045,619
	12	$ 3,044
	13	$ 22,066
	21	$ 24,348
	23	$ 63,914
	31	$ 35,762
	32	$ 4,566
	33	$ 79,675
	34	$ 73,805
	35	$ 60,870
	36	$ 4,566
	41	$ 18,261
	51	$ 82,175
	52	$ 17,501
	53	$ 118,867
	81	$ 3,805

EXPLANATION FOR AMENDMENT:

The amount of the retention payment is allocated across all functions. The position increases fall in functions 11 for additional teachers, aides, and special education stipends, 33 for the health coordinator, and 53 for the database administrator and technology technician.

Agenda Item Memorandum

To: MVISD Board of Trustees
Date: November 19, 2026
Agenda item: Consider Approval of Substantial Completion for the Medina Valley High School Agricultural and Jr. ROTC Building Project.

Background Information
WR Griggs was awarded the contract by MVISD Board to provide construction services on the Medina Valley High School Agricultural and Jr. ROTC Building Project.

Administrative Consideration
The project scope included the construction of a new 20,000 square foot facility to house needed CTE classrooms and shops as well as a new space for the Jr. ROTC program. O'Connell Roberson Architects has issued a certificate of substantial completion certificate dated September 29, 2026.

Funding Source:
NA

Recommendation:
It is recommended that the Board of Trustees approve the certificate of substantial completion between District and WR Griggs for the Medina Valley High School Agricultural and Jr. ROTC Building Project.

AIA® Document G704® – 2017

Certificate of Substantial Completion

PROJECT: *(name and address)* 2315.00 MVISD AG-JROTC Building	**CONTRACT INFORMATION:** Contract For:General Construction Date: April 30, 2025	**CERTIFICATE INFORMATION:** Certificate Number:001 Date: November 04, 2026
OWNER: *(name and address)* Medina Valley ISD 8449 FM 471 S Castroville, TX 78009	**ARCHITECT:** *(name and address)* O'Connell Robertson 4040 Broadway St., Suite 300 San Antonio, TX 78209	**CONTRACTOR:** *(name and address)* WR Griggs Construction 1030 Country Lane Castroville, TX 78009

The Work identified below has been reviewed and found, to the Architect s best knowledge, information, and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion designated below is the date established by this Certificate.
(Identify the Work, or portion thereof, that is substantially complete.)
New Agricultural and JROTC building (excluding roof MEP, roof, and paging/intercom system), new electrical service, underground utilities, sitework development including concrete pavement and sidewalks, and pre-engineered canopy systems.

ARCHITECT *(Signature)*	BY: Will Berry, Associate *(Printed name, title, and license number if required)*	*September 29, 2026* *Date Of Substantial Completion*

WARRANTIES
The date of Substantial Completion of the Project or portion designated above is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below:
(Identify warranties that do not commence on the date of Substantial Completion, if any, and indicate their date of commencement.)
MEP issues noted on roof that appear to require significant corrective action are not included in this substantial completion. This includes RTU's, condensing units. Additionally, intercom system is also not complete and is not included in this substantial completion.

WORK TO BE COMPLETED OR CORRECTED
A list of items to be completed or corrected is attached hereto, or transmitted as agreed upon by the parties, and identified as follows:
(Identify the list of Work to be completed or corrected.)
Please refer to attached punch list.

The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. Unless otherwise agreed to in writing, the date of commencement of warranties for items on the attached list will be the date of issuance of the final Certificate of Payment or the date of final payment, whichever occurs first. The Contractor will complete or correct the Work on the list of items attached hereto within Thirty (30) days from the above date of Substantial Completion.

Cost estimate of Work to be completed or corrected: $23,200.00

The responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work, insurance, and other items identified below shall be as follows:
(Note: Owner s and Contractor s legal and insurance counsel should review insurance requirements and coverage.)
The Owner shall be responsible for security, maintenance, utilities and damages to the Work not caused by the Contractor or his Subcontractors. The Owner shall be responsible for property insurance. Contractor's liability insurance shall remain in force until the completion of all Punchlist items. Refer to attached Punchlist

The Owner and Contractor hereby accept the responsibilities assigned to them in this Certificate of Substantial Completion:

CONTRACTOR *(Signature)*	BY: Troy D. Griggs, Vice President *(Printed name and title)*	*Date*

BY: Emily Lorenz, Superintendent

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OWNER *(Signature)*	*(Printed name and title)*	*Date*

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O'CONNELLROBERTSON

Site Visit - CA

PROJECT:	Medina Valley ISD AG-JROTC Building 231500	DATE:	9/28/2026
VISIT NAME:	Architectural Substantial Completion Punch (Building and Veneer Only)	REPORT NO:	028
AUTHOR:	Will Berry	STATUS:	Final

VISIT DETAILS

WEATHER:		START TIME: END TIME:	8:00 AM 11:30 AM

GENERAL COMMENTS: Conducted substantial completion architectural punch of the building, exterior shop space, building veneer. Punch does not include roof, site, landscape. MEP & T will be issued as a separate list. However, there are MEP items included in this list that were noted by CA.

PARTICIPANT NAME	COMPANY	TITLE	EMAIL
Will Berry	O'Connell Robertson		wberry@oconnellrobertson.com

OBSERVATIONS

ITEM	REMARKS	DISCUSSION	PHOTO
028-001	Stained or wet ceiling tile plant south.	•	

SPACE:	101 - FOOD SCIENCE CLASSROOM	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

Site Visit - CA

DATE: 9/28/2026
VISIT NAME: Architectural Substantial Completion Punch (Building and Veneer Only)
REPORT NO: 028

ITEM	REMARKS	DISCUSSION	PHOTO
028-002	Paint touchup needed plan south wall.	•	

SPACE:	101 - FOOD SCIENCE CLASSROOM	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-003	Fix paint above door frame.	•	

SPACE:	101 - FOOD SCIENCE CLASSROOM	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-004	Various paint touchups needed in room.	•	 

SPACE:	101A - CR STORAGGE	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

Site Visit - CA

DATE: 9/28/2026
VISIT NAME: Architectural Substantial Completion Punch (Building and Veneer Only)
REPORT NO: 028

ITEM	REMARKS	DISCUSSION	PHOTO
028-005	Paint touch up needed at panel.	•	 

SPACE:	102 - FOOD SCIENCE LAB	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-006	Finish ceiling. Verify fire insulation.	•	

SPACE:	102 - FOOD SCIENCE LAB	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-007	Phil Hall. Crack CMU just next to the exterior door.	•	 

SPACE:	102 - FOOD SCIENCE LAB	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-008	Flooring closure piece coming off.	•	

SPACE:	102 - FOOD SCIENCE LAB	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-009	Flooring closure piece is wavy.	•	

SPACE:	102 - FOOD SCIENCE LAB	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

Site Visit - CA

DATE: 9/28/2026
VISIT NAME: Architectural Substantial Completion Punch (Building and Veneer Only)
REPORT NO: 028

ITEM	REMARKS	DISCUSSION	PHOTO
028-010	Paint touchup needed around light switch and plan west wall.	•	

SPACE:	102 - FOOD SCIENCE LAB	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-011	Label and system pull.	•	

SPACE:	102 - FOOD SCIENCE LAB	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-012	Sealant needed at floor sink.	•	

SPACE:	102 - FOOD SCIENCE LAB	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-013	Clean wall hydrant.	•	

SPACE:	102 - FOOD SCIENCE LAB	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-014	Smooth sharp joints at stainless steel sink.	•	

SPACE:	102 - FOOD SCIENCE LAB	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-015	I trim around cord. And replace ceiling tile.	•	

SPACE:	102 - FOOD SCIENCE LAB	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

Site Visit - CA

DATE: 9/28/2026
VISIT NAME: Architectural Substantial Completion Punch (Building and Veneer Only)
REPORT NO: 028

ITEM	REMARKS	DISCUSSION	PHOTO
028-016	Paint touchup above door. Paint touchup on plan north wall. Missing ceiling tile. Labeled backflow preventer box.	•	   

SPACE:	102A	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-017	Stain ceiling tile plan southeast corner, just north of operable partition.	•	

SPACE:	103 - PLANT SCIENCE CLASSROOM	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

Site Visit - CA

DATE: 9/28/2026
VISIT NAME: Architectural Substantial Completion Punch (Building and Veneer Only)
REPORT NO: 028

ITEM	REMARKS	DISCUSSION	PHOTO
028-018	Paint touchup plant southeast corner next to Tak board.	•	

SPACE:	103 - PLANT SCIENCE CLASSROOM	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-019	Paint touchup needed plan north Northwest corner next to Dore to Shop.	•	

SPACE:	103 - PLANT SCIENCE CLASSROOM	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-020	SYNC has a scratch.	•	

SPACE:	103 - PLANT SCIENCE CLASSROOM	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-021	Seal floor sinks.	•	

SPACE:	103 - PLANT SCIENCE CLASSROOM	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-022	Provide seal joint at SYNC to wall.	•	

SPACE:	103 - PLANT SCIENCE CLASSROOM	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-023	Air device needs to sit properly in the grid. Ceiling tile not sitting properly in the grid just plant south of the light.	•	 

SPACE:	103A - CR STORAGEE	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

Site Visit - CA

DATE: 9/28/2026
VISIT NAME: Architectural Substantial Completion Punch (Building and Veneer Only)
REPORT NO: 028

ITEM	REMARKS	DISCUSSION	PHOTO
028-024	Remove plastic wrapping from heaters.	•	

SPACE:	104 - MULTIPURPOSE LAB	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-025	Sink has scratch on it. Provide sealant at connection to wall.	•	 

SPACE:	104 - MULTIPURPOSE LAB	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-026	Exit door frame needs to be repainted.	•	 
	SPACE: 104 - MULTIPURPOSE LAB	SUBJECT: Architectural Punch	
	CATEGORY:	REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-027	Device should be flushed with the wall.	•	
	SPACE: 104 - MULTIPURPOSE LAB	SUBJECT: Architectural Punch	
	CATEGORY:	REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-028	Phil Holton masonry on exterior wall.	•	
	SPACE: 104 - MULTIPURPOSE LAB	SUBJECT: Architectural Punch	
	CATEGORY:	REFERENCE:	

Site Visit - CA

DATE: 9/28/2026
VISIT NAME: Architectural Substantial Completion Punch (Building and Veneer Only)
REPORT NO: 028

ITEM	REMARKS	DISCUSSION	PHOTO
028-029	Paint touchup needed at overhead door frame.	•	

SPACE:	104 - MULTIPURPOSE LAB	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-030	Damage to heater controller cover.	•	

SPACE:	104 - MULTIPURPOSE LAB	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-031	Seal around outlet on plan northeast corner of room.	•	

SPACE:	104 - MULTIPURPOSE LAB	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-032	Paint touchup above plan south door next to control joint.	•	

SPACE:	105 - ANIMAL SCIENCE CLASSROOM	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-033	Backsplash sealant joint on plan south wall needs to be redone.	•	

SPACE:	105 - ANIMAL SCIENCE CLASSROOM	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-034	Fill in holes under knee space.	•	 

SPACE:	105 - ANIMAL SCIENCE CLASSROOM	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-035	Repair wall at outlet on plan South wall.	•	

SPACE:	105 - ANIMAL SCIENCE CLASSROOM	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-036	Paint touchup next to door frame on plain West wall.	•	

SPACE:	105 - ANIMAL SCIENCE CLASSROOM	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-037	Paint touchup needed at operable partition frame to ceiling joint.	•	

SPACE:	105 - ANIMAL SCIENCE CLASSROOM	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

Site Visit - CA

DATE: 9/28/2026
VISIT NAME: Architectural Substantial Completion Punch (Building and Veneer Only)
REPORT NO: 028

ITEM	REMARKS	DISCUSSION	PHOTO
028-038	Paint touchup on plan East wall various locations around Mark board and Tak board.	•	 

SPACE:	105 - ANIMAL SCIENCE CLASSROOM	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-039	What ceiling tile plan north east side, just south of operable partition next to light fixture.	•	

SPACE:	105 - ANIMAL SCIENCE CLASSROOM	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-040	Paint needed around door frame.	•	 
	SPACE: 106 - SEC STOR	SUBJECT: Architectural Punch	
	CATEGORY:	REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-041	Wall damage on plan north wall.	•	
	SPACE: 106 - SEC STOR	SUBJECT: Architectural Punch	
	CATEGORY:	REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-042	Paint touchup needed at door to storage room.	•	
	SPACE: 107	SUBJECT: Architectural Punch	
	CATEGORY:	REFERENCE:	

Site Visit - CA

DATE: 9/28/2026
VISIT NAME: Architectural Substantial Completion Punch (Building and Veneer Only)
REPORT NO: 028

ITEM	REMARKS	DISCUSSION	PHOTO
028-043	Paint touchups needed at window jams.	•	

SPACE:	107 - WELDING CLASSROOM	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-044	Replace ceiling tile on plan northside above marker board.	•	

SPACE:	107 - WELDING CLASSROOM	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-045	Lights need to be cleaned or they have something inside of them on the lens.	•	

SPACE:	107 - WELDING CLASSROOM	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

Site Visit - CA

DATE: 9/28/2026
VISIT NAME: Architectural Substantial Completion Punch (Building and Veneer Only)
REPORT NO: 028

ITEM	REMARKS	DISCUSSION	PHOTO
028-046	Discoloration at solid surface countertops, random throughout.	•	

SPACE:	107 - WELDING CLASSROOM	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-047	Wall damage on plain West wall low.	•	

SPACE:	107A - CR STORAGE	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

Site Visit - CA

DATE: 9/28/2026
VISIT NAME: Architectural Substantial Completion Punch (Building and Veneer Only)
REPORT NO: 028

ITEM	REMARKS	DISCUSSION	PHOTO
028-048	Various paint touchups on plan south wall.	•	 

SPACE:	108 - WELDING SKILLS LAB	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-049	Seal around outlet on plan east wall next to door to storage room.	•	

SPACE:	108 - WELDING SKILLS LAB	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-050	Lockdown buttons not functioning.	•	

SPACE:	108 - WELDING SKILLS LAB	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

Site Visit - CA

DATE: 9/28/2026
VISIT NAME: Architectural Substantial Completion Punch (Building and Veneer Only)
REPORT NO: 028

ITEM	REMARKS	DISCUSSION	PHOTO
028-051	Fill hole in masonry on plan east wall next to transformer.	•	

SPACE:	108 - WELDING SKILLS LAB	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-052	Seal all penetrations	•	 

SPACE:	108 - WELDING SKILLS LAB	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

Site Visit - CA

DATE: 9/28/2026
VISIT NAME: Architectural Substantial Completion Punch (Building and Veneer Only)
REPORT NO: 028

ITEM	REMARKS	DISCUSSION	PHOTO
028-053	Remove left over wall anchors on plan west wall.	•	 

SPACE:	108 - WELDING SKILLS LAB	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-054	Touchup paint needed on plan West, steel column and overhead door metal frame and repair cracked CMU next to overhead door.	•	    

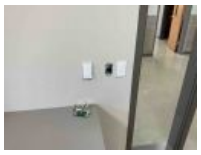
SPACE:	108 - WELDING SKILLS LAB	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-055	Missing trim at HVLS	•	

SPACE:	108 - WELDING SKILLS LAB	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

Site Visit - CA

DATE: 9/28/2026
VISIT NAME: Architectural Substantial Completion Punch (Building and Veneer Only)
REPORT NO: 028

ITEM	REMARKS	DISCUSSION	PHOTO
028-056	Missing glass in door. Open rough in box next to door. Paint touchup next to window on plan southside. Open rough in box on plan East wall.	•	   

SPACE:	110 - TEACHER WORKROOM	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-057	Missing grommets.	•	

SPACE:	110 - TEACHER WORKROOM	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

Site Visit - CA

DATE: 9/28/2026
VISIT NAME: Architectural Substantial Completion Punch (Building and Veneer Only)
REPORT NO: 028

ITEM	REMARKS	DISCUSSION	PHOTO
028-058	Missing ceiling trim	•	

SPACE:	110A - Phone RM	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-059	Reseal with white.	•	

SPACE:	112 - STAFF RR	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-060	Missing grout.	•	

SPACE:	112 - STAFF RR	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

DATE: 9/28/2026
VISIT NAME: Architectural Substantial Completion Punch (Building and Veneer Only)
REPORT NO: 028

ITEM	REMARKS	DISCUSSION	PHOTO
028-061	Missing grout.	•	

SPACE:	112 - STAFF RR	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-062	Clean and re grout behind toilet.	•	

SPACE:	112 - STAFF RR	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-063	Exposed wiring to water heater.	•	

SPACE:	113 - FIRE/PLUMB	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

Site Visit - CA

DATE: 9/28/2026
VISIT NAME: Architectural Substantial Completion Punch (Building and Veneer Only)
REPORT NO: 028

ITEM	REMARKS	DISCUSSION	PHOTO
028-064	Light fixture not properly supported.	•	

SPACE:	113 - FIRE/PLUMB	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-065	Seal all penetrations. Exposed structure and MEP is supposed to be painted.	•	

SPACE:	113 - FIRE/PLUMB	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-066	Drain is draining outside of floor sink. Put nipple on. Seal floor sink.	•	

SPACE:	113 - FIRE/PLUMB	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

Site Visit - CA

DATE: 9/28/2026
VISIT NAME: Architectural Substantial Completion Punch (Building and Veneer Only)
REPORT NO: 028

ITEM	REMARKS	DISCUSSION	PHOTO
028-067	What is all this cable on top of the water softener.	•	

SPACE:	113 - FIRE/PLUMB	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-068	Open boxes throughout.	•	 

SPACE:	113 - FIRE/PLUMB	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-069	Open box.	•	

SPACE:	113 - FIRE/PLUMB	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

Site Visit - CA

DATE: 9/28/2026
VISIT NAME: Architectural Substantial Completion Punch (Building and Veneer Only)
REPORT NO: 028

ITEM	REMARKS	DISCUSSION	PHOTO
028-070	Missing unit heater disconnect switch.	•	

SPACE:	113 - FIRE/PLUMB	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-071	Remove tape and properly label junction box.	•	

SPACE:	113 - FIRE/PLUMB	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-072	Loose CMU blocks on plan south wall.	•	

SPACE:	113 - FIRE/PLUMB	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

Site Visit - CA

DATE: 9/28/2026
VISIT NAME: Architectural Substantial Completion Punch (Building and Veneer Only)
REPORT NO: 028

ITEM	REMARKS	DISCUSSION	PHOTO
028-073	Remove painters tape from valve handles.	•	

SPACE:	113 - FIRE/PLUMB	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-074	Missing wall hydrant.	•	

SPACE:	113 - FIRE/PLUMB	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-075	Condensate line is not insulated above ceiling. Temporary lights are still above ceiling.	•	

SPACE:	114 - WOMENS	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

Site Visit - CA

DATE: 9/28/2026
VISIT NAME: Architectural Substantial Completion Punch (Building and Veneer Only)
REPORT NO: 028

ITEM	REMARKS	DISCUSSION	PHOTO
028-076	Missing paint and light Cove. touchups needed in light cove.	•	 

SPACE:	114 - WOMENS	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-077	Missing grout at inside corner inside toilet compartment.	•	 

SPACE:	114 - WOMENS	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

Site Visit - CA

DATE: 9/28/2026
VISIT NAME: Architectural Substantial Completion Punch (Building and Veneer Only)
REPORT NO: 028

ITEM	REMARKS	DISCUSSION	PHOTO
028-078	Provide clean transitions at all wall tile to ceiling gypsum board throughout entire restroom. Various areas are needing corrective action.	•	  

SPACE:	114 - WOMENS	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-079	Finish light fixture install.	•	

SPACE:	114 - WOMENS	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

Site Visit - CA

DATE: 9/28/2026
VISIT NAME: Architectural Substantial Completion Punch (Building and Veneer Only)
REPORT NO: 028

ITEM	REMARKS	DISCUSSION	PHOTO
028-080	Straighten outlet.	•	

SPACE:	114 - WOMENS	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-081	Paint touchups needed around diffuser.	•	

SPACE:	114 - WOMENS	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-082	Diffuser are not installed.	•	

SPACE:	114 - WOMENS	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

Site Visit - CA

DATE: 9/28/2026
VISIT NAME: Architectural Substantial Completion Punch (Building and Veneer Only)
REPORT NO: 028

ITEM	REMARKS	DISCUSSION	PHOTO
028-083	Clean tile.	•	

SPACE:	114 - WOMENS	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

Site Visit - CA

DATE: 9/28/2026
VISIT NAME: Architectural Substantial Completion Punch (Building and Veneer Only)
REPORT NO: 028

ITEM	REMARKS	DISCUSSION	PHOTO
028-084	Grout touchup needed next to accessible toilet compartment. Various other locations.	•	   

SPACE:	115 - MENS	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

Site Visit - CA

DATE: 9/28/2026
VISIT NAME: Architectural Substantial Completion Punch (Building and Veneer Only)
REPORT NO: 028

ITEM	REMARKS	DISCUSSION	PHOTO
028-085	Light Cove needs to be finished.	•	

SPACE:	115 - MENS	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-086	All other punch items in women’s room apply to men’s room.	•	

SPACE:	115 - MENS	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-087	Pencil marks at ceiling.	•	

SPACE:	115 - MENS	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-088	All penetrations need to be sealed. Provide sealant around mop sink. Paint touchup at mop sink.	•	    

SPACE:	116 - CUSTODIAL	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

Site Visit - CA

DATE: 9/28/2026
VISIT NAME: Architectural Substantial Completion Punch (Building and Veneer Only)
REPORT NO: 028

ITEM	REMARKS	DISCUSSION	PHOTO
028-089	Exposed structure in MEP is to be painted PT five. C reflected ceiling plan.	•	

SPACE:	116 - CUSTODIAL	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-090	Partition should extend to underside of deck.	•	

SPACE:	116 - CUSTODIAL	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-091	Missing fire extinguisher.	•	

SPACE:	118 - ELECTRICAL	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-092	What is this cable?	•	

SPACE:	118 - ELECTRICAL	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-093	Raise disconnect switch for mini split so it does not get confused with light switch. And label it.	•	

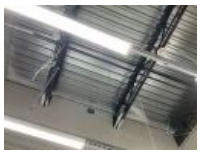
SPACE:	119 - IDF	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-094	Insulate and label condensate.	•	 

SPACE:	119 - IDF	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

Site Visit - CA

DATE: 9/28/2026
VISIT NAME: Architectural Substantial Completion Punch (Building and Veneer Only)
REPORT NO: 028

ITEM	REMARKS	DISCUSSION	PHOTO
028-095	Paint expose structure and exposed MEP is to be painted PT five.	•	

SPACE:	119 - IDF	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-096	Missing fire extinguisher.	•	

SPACE:	119 - IDF	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

Site Visit - CA

DATE: 9/28/2026
VISIT NAME: Architectural Substantial Completion Punch (Building and Veneer Only)
REPORT NO: 028

ITEM	REMARKS	DISCUSSION	PHOTO
028-097	Evidence of wet ceiling tile at ceiling. Light fixture is not seated in the grid properly. Finish technology outlet trim.	•	  

SPACE:	120 - JROTC OFFICE	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-098	Light control is not programmed correctly. Room should be vacancy mode. Data device trim not complete. Door is missing glass.	•	

SPACE:	120A - MEETING	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

Site Visit - CA

DATE: 9/28/2026
VISIT NAME: Architectural Substantial Completion Punch (Building and Veneer Only)
REPORT NO: 028

ITEM	REMARKS	DISCUSSION	PHOTO
028-099	Missing benches. Paint touchup needed around light control.	•	

SPACE:	123 - CHANGING	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-100	Device hanging from ceiling. Ceiling tile work incomplete.	•	  

SPACE:	124 - CHANGING RM	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

Site Visit - CA

DATE: 9/28/2026
VISIT NAME: Architectural Substantial Completion Punch (Building and Veneer Only)
REPORT NO: 028

ITEM	REMARKS	DISCUSSION	PHOTO
028-101	Missing benches. Paint touchup needed around light control.	•	

SPACE:	124 - CHANGING RM	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-102	Missing ceiling tile. Lighting controls are not programmed correctly. Two lights are not seated properly in the grid.	•	 

SPACE:	125 - ARMORY	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

Site Visit - CA

DATE: 9/28/2026
VISIT NAME: Architectural Substantial Completion Punch (Building and Veneer Only)
REPORT NO: 028

ITEM	REMARKS	DISCUSSION	PHOTO
028-103	Outlets are not complete. Bubble in light lens.	•	  

SPACE:	126 - JROTC TEAM ROOM	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

Site Visit - CA

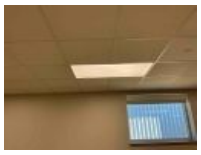
DATE: 9/28/2026
VISIT NAME: Architectural Substantial Completion Punch (Building and Veneer Only)
REPORT NO: 028

ITEM	REMARKS	DISCUSSION	PHOTO
028-104	Paint touchup needed. Letting control is crooked. Return air grill needs to be cleaned. Paint touchup above door frame. Missing glass at door.	•	   

SPACE:	126 - JROTC TEAM ROOM	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

Site Visit - CA

DATE: 9/28/2026
VISIT NAME: Architectural Substantial Completion Punch (Building and Veneer Only)
REPORT NO: 028

ITEM	REMARKS	DISCUSSION	PHOTO
028-105	Repair Needed window jams. Stain ceiling tile needs to be replaced. Light fixture appears broken on the plan north west side. Paint touchup on plan south wall above Tak board. Light fixtures have bubbles and need to be cleaned or have something inside of them.	•	       

SPACE:	127 - JROTC CLASSROOM	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

Site Visit - CA

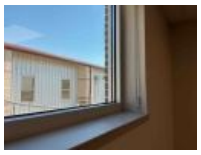
DATE: 9/28/2026
VISIT NAME: Architectural Substantial Completion Punch (Building and Veneer Only)
REPORT NO: 028

ITEM	REMARKS	DISCUSSION	PHOTO
028-106	Rooms are still under construction.	•	

	SPACE:	128 - LOGISTICS	SUBJECT:	Architectural Punch
	CATEGORY:		REFERENCE:	

Site Visit - CA

DATE: 9/28/2026
VISIT NAME: Architectural Substantial Completion Punch (Building and Veneer Only)
REPORT NO: 028

ITEM	REMARKS	DISCUSSION	PHOTO
028-107	Bubbles in light fixtures. Light fixtures have something in them or need to be cleaned. Paint touchup on plant East wall. Window jams need to be repainted. Windowsills need to be sealed. Open ceiling tile and open rough in boxes at ceiling. Stained ceiling tile above door.	•	        

SPACE:	128 - LOGISTICS	SUBJECT:	Architectural Punch

	CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-108	Rooms are still under construction.	•	

SPACE:	129 - LAUNDRY	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-109	Remove blue tape off of metal panel and straighten out exhaust device.	•	

SPACE:	EAST EXTERIOR ELEVATION	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

Site Visit - CA

DATE: 9/28/2026
VISIT NAME: Architectural Substantial Completion Punch (Building and Veneer Only)
REPORT NO: 028

ITEM	REMARKS	DISCUSSION	PHOTO
028-110	Finish all lighting and canopy. Missing trim device at door.	•	 

SPACE:	EAST EXTERIOR ELEVATION	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-111	Trim through metal flashing and grind smooth exposed concrete.	•	

SPACE:	EAST EXTERIOR ELEVATION	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-112	?	•	

SPACE:	EAST EXTERIOR ELEVATION	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-113	Finish roofing above canopy.	•	

SPACE:	EAST EXTERIOR ELEVATION	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-114	Electrical box and finish install.	•	

SPACE:	EAST EXTERIOR ELEVATION	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-115	Clean exposed steel.	•	

SPACE:	EAST EXTERIOR ELEVATION	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

DATE: 9/28/2026
VISIT NAME: Architectural Substantial Completion Punch (Building and Veneer Only)
REPORT NO: 028

ITEM	REMARKS	DISCUSSION	PHOTO
028-116	Light fixture is crooked.	•	

SPACE:	EAST EXTERIOR ELEVATION	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-117	Seal exterior penetrations.	•	 

SPACE:	EAST EXTERIOR ELEVATION	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-118	Crack in mortar above Mechanical room door.	•	

SPACE:	EAST EXTERIOR ELEVATION	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-119	Loose brick.	•	

SPACE:	EAST EXTERIOR ELEVATION	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-120	Clean rust marks off floor throughout at door transitions.	•	

SPACE:	GENERAL	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-121	All return our grills need to be cleaned.	•	

SPACE:	GENERAL	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

Site Visit - CA

DATE: 9/28/2026
VISIT NAME: Architectural Substantial Completion Punch (Building and Veneer Only)
REPORT NO: 028

ITEM	REMARKS	DISCUSSION	PHOTO
028-122	Seal windows throughout.	•	

SPACE:	GENERAL	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-123	Hardware installation incomplete.	•	

SPACE:	GENERAL	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-124	Cracked tile plan north next to exterior entrance.	•	

SPACE:	Main CORRIDOR	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

Site Visit - CA

DATE: 9/28/2026
VISIT NAME: Architectural Substantial Completion Punch (Building and Veneer Only)
REPORT NO: 028

ITEM	REMARKS	DISCUSSION	PHOTO
028-125	Touchup needed at anodized Mullen.	•	

SPACE:	Main CORRIDOR	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-126	Missing grout at Schluter trim corner	•	 

SPACE:	Main CORRIDOR	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-127	Rubber base coming off.	•	 
	SPACE: Main CORRIDOR	SUBJECT: Architectural Punch	
	CATEGORY:	REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-128	Grout at tile at door frame at single toilet room.	•	 
	SPACE: Main CORRIDOR	SUBJECT: Architectural Punch	
	CATEGORY:	REFERENCE:	

Site Visit - CA

DATE: 9/28/2026
VISIT NAME: Architectural Substantial Completion Punch (Building and Veneer Only)
REPORT NO: 028

ITEM	REMARKS	DISCUSSION	PHOTO
028-129	Rough in box incomplete.	•	

SPACE:	Main CORRIDOR	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-130	Exposed polling next to plant south exterior door.	•	

SPACE:	Main CORRIDOR	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-131	Stain ceiling tile on plant south side of corner near exterior door.	•	

SPACE:	Main CORRIDOR	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

Site Visit - CA

DATE: 9/28/2026
VISIT NAME: Architectural Substantial Completion Punch (Building and Veneer Only)
REPORT NO: 028

ITEM	REMARKS	DISCUSSION	PHOTO
028-132	Hair devices were shown to be symmetrical in corridor.	•	

SPACE:	Main CORRIDOR	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-133	Paint touchup needed next to door 100.2 above Siemens box.	•	

SPACE:	Main CORRIDOR	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-134	Missing cover on Pull station next to door 100.2.	•	

SPACE:	Main CORRIDOR	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

Site Visit - CA

DATE: 9/28/2026
VISIT NAME: Architectural Substantial Completion Punch (Building and Veneer Only)
REPORT NO: 028

ITEM	REMARKS	DISCUSSION	PHOTO
028-135	Various paint touchups needed at all transitions at main entrance next to door 100.2 various locations where damage is present.	•	   

SPACE:	Main CORRIDOR	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-136	Repaint steel column.	•	

SPACE:	Main CORRIDOR	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

Site Visit - CA

DATE: 9/28/2026
VISIT NAME: Architectural Substantial Completion Punch (Building and Veneer Only)
REPORT NO: 028

ITEM	REMARKS	DISCUSSION	PHOTO
028-137	Paint touchup needed at large window jam.	•	

SPACE:	Main CORRIDOR	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-138	Light fixtures need to be cleaned on the inside and outside.	•	

SPACE:	Main CORRIDOR	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-139	Window gasket is not installed properly at large storefront.	•	

SPACE:	Main CORRIDOR	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

Site Visit - CA

DATE: 9/28/2026
VISIT NAME: Architectural Substantial Completion Punch (Building and Veneer Only)
REPORT NO: 028

ITEM	REMARKS	DISCUSSION	PHOTO
028-140	Outside door 100.4 the soffit is cracking on the vertical face and paint touchup is needed within the soffit itself.	•	  

SPACE:	Main CORRIDOR	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-141	Finish light fixture install. Clean lentil. Seal gaps at metal soffit to brick.	•	  

SPACE:	NORTH EXTERIOR ELEVATION	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-142	Voids in block.	•	

SPACE:	NORTH EXTERIOR ELEVATION	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-143	Clean out window weep hole.	•	

SPACE:	NORTH EXTERIOR ELEVATION	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-144	Clean lintels.	•	

SPACE:	Outdoor Shop	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-145	Trim exposed ice and water shield at canopy facia.	•	

SPACE:	Outdoor Shop	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-146	Seal gap at metal panel. Seal all penetrations.	•	

SPACE:	Outdoor Shop	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

Site Visit - CA

DATE: 9/28/2026
VISIT NAME: Architectural Substantial Completion Punch (Building and Veneer Only)
REPORT NO: 028

ITEM	REMARKS	DISCUSSION	PHOTO
028-147	Touchups needed at galvanized steel members. Touchup all steel members. Rust appears present.	•	  

SPACE:	Outdoor Shop	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-148	Repair concrete dome at Ballard	•	

SPACE:	Outdoor Shop	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

Site Visit - CA

DATE: 9/28/2026
VISIT NAME: Architectural Substantial Completion Punch (Building and Veneer Only)
REPORT NO: 028

ITEM	REMARKS	DISCUSSION	PHOTO
028-149	Missing housekeeping pad.	•	

SPACE:	Outdoor Shop	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-150	Exposed masonry anchors.	•	

SPACE:	Outdoor Shop	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-151	Holes in masonry and metal panel.	•	

SPACE:	Outdoor Shop	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

Site Visit - CA

DATE: 9/28/2026
VISIT NAME: Architectural Substantial Completion Punch (Building and Veneer Only)
REPORT NO: 028

ITEM	REMARKS	DISCUSSION	PHOTO
028-152	Missing clean out covers.	•	

SPACE:	Outdoor Shop	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-153	Metal panel install under canopy. Full coverage not provided.	•	

SPACE:	Outdoor Shop	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-154	Clean up at metal panel under gutter.	•	

SPACE:	Outdoor Shop	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

Site Visit - CA

DATE: 9/28/2026
VISIT NAME: Architectural Substantial Completion Punch (Building and Veneer Only)
REPORT NO: 028

ITEM	REMARKS	DISCUSSION	PHOTO
028-155	Missing handrails.	•	

SPACE:	SOUTH EXTERIOR ELEVATION	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-156	Properly set light fixture into ceiling and clean off galvanized lentil.	•	

SPACE:	SOUTH EXTERIOR ELEVATION	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-157	Damage to brick. Remove debris off of light fixture.	•	 

SPACE:	SOUTH EXTERIOR ELEVATION	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

Site Visit - CA

DATE: 9/28/2026
VISIT NAME: Architectural Substantial Completion Punch (Building and Veneer Only)
REPORT NO: 028

ITEM	REMARKS	DISCUSSION	PHOTO
028-158	Paint touchups needed on plan East wall plan northwest wall plan West wall around door frame. Open ceiling tile.	•	    

SPACE:	WELDING STORAGE 108A	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
028-159	Remove blue film from water hydrant.	•	

SPACE:	WEST EXTERIOR ELEVATION	SUBJECT:	Architectural Punch
CATEGORY:		REFERENCE:	

TO:

Site Visit - CA

DATE: 9/28/2026
VISIT NAME: Architectural Substantial Completion Punch (Building and Veneer Only)
REPORT NO: 028

Troy Griggs	W.R. Griggs Construction
Derek Griggs	W.R. Griggs Construction

COPIES:

Lucia Prado	O'Connell Robertson
Rafael Barajas	Medina Valley ISD
Mark Suehs	Medina Valley ISD

O'CONNELLROBERTSON

Site Visit - MEP

PROJECT:	Medina Valley ISD AG-JROTC Building 231500	DATE:	9/28/2026
VISIT NAME:	MEP Substantial Completion Punch List	REPORT NO:	029
AUTHOR:	Will Berry	STATUS:	Final

VISIT DETAILS

WEATHER:		START TIME: END TIME:	8:00 AM 12:00 PM

GENERAL COMMENTS: MEP substantial completion punch. There are roof items included in this list but complete roof punch will need to be scheduled when scope of work is complete.

PARTICIPANT NAME	COMPANY	TITLE	EMAIL
Vanessa Leal	O'Connell Robertson	Mechanical Engineer	vleal@oconnellrobertson.com
Larry Schaffer	O'Connell Robertson		lschaffer@oconnellrobertson.com
Will Berry	O'Connell Robertson		wberry@oconnellrobertson.com
Matthew Trevino	O'Connell Robertson		mtrevino@oconnellrobertson.com

OBSERVATIONS

ITEM	REMARKS	DISCUSSION	PHOTO
029-001	Provide labels for shut off valves above ceiling	•	

SPACE:		SUBJECT:	MEP Substantial Completion Punch
CATEGORY:		REFERENCE:	

Site Visit - MEP

DATE: 9/28/2026
VISIT NAME: MEP Substantial Completion Punch List
REPORT NO: 029

ITEM	REMARKS	DISCUSSION	PHOTO
029-002	Missing final TAB and Duct leakage test	•	

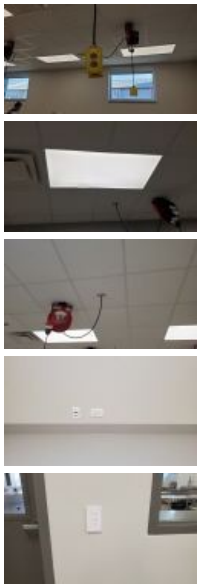
SPACE:		SUBJECT:	MEP Substantial Completion Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
029-003	RTUS does not appear to have vibration isolator curbs. Please confirm	•	

SPACE:		SUBJECT:	MEP Substantial Completion Punch
CATEGORY:		REFERENCE:	

Site Visit - MEP

DATE: 9/28/2026
VISIT NAME: MEP Substantial Completion Punch List
REPORT NO: 029

ITEM	REMARKS	DISCUSSION	PHOTO
029-004	Label all cord reels. Typical Replace damaged light fixture. Replace all handi box cover with single gang covers for all cord reels. Typical. Crooked devices Lighting controls stick and difficult to operate.	•	

SPACE:	101 - FOOD SCIENCE CLASSROOM	SUBJECT:	MEP Substantial Completion Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
029-005	Air device to be cleaned. Adjust broken fins	•	

SPACE:	101 - FOOD SCIENCE CLASSROOM	SUBJECT:	MEP Substantial Completion Punch
CATEGORY:		REFERENCE:	

Site Visit - MEP

DATE: 9/28/2026
VISIT NAME: MEP Substantial Completion Punch List
REPORT NO: 029

ITEM	REMARKS	DISCUSSION	PHOTO
029-006	Lights are two different color temperatures. Fix delay in lights when turning on and off.	•	

SPACE:	101A - CR STORAGGE	SUBJECT:	MEP Substantial Completion Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
029-007	Incorrect lighting temperature	•	

SPACE:	101A - CR STORAGGE	SUBJECT:	MEP Substantial Completion Punch
CATEGORY:		REFERENCE:	

Site Visit - MEP

DATE: 9/28/2026
VISIT NAME: MEP Substantial Completion Punch List
REPORT NO: 029

ITEM	REMARKS	DISCUSSION	PHOTO
029-008	Missing cover plates at lighting controls. Light fixture is not seated in grid. Light fixture lenses are not seated in fixture. Crooked devices Replace handi box covers with single gang covers for all cord reels. Panel LF directory does not match breakers in panel. Panel door binds at hinge. Adjust as required.	•	     







SPACE:	102 - FOOD SCIENCE LAB	SUBJECT:	MEP Substantial Completion Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
029-009	Provide ADA compliant insulation at sink.	•	

SPACE:	102 - FOOD SCIENCE LAB	SUBJECT:	MEP Substantial Completion Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
029-010	Clean wall hydrant fixture	•	

SPACE:	102 - FOOD SCIENCE LAB	SUBJECT:	MEP Substantial Completion Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
029-011	Seal wall penetration	•	

SPACE:	102 - FOOD SCIENCE LAB	SUBJECT:	MEP Substantial Completion Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
029-012	Clean out floors sink	•	

SPACE:	102 - FOOD SCIENCE LAB	SUBJECT:	MEP Substantial Completion Punch
CATEGORY:		REFERENCE:	

Site Visit - MEP

DATE: 9/28/2026
VISIT NAME: MEP Substantial Completion Punch List
REPORT NO: 029

ITEM	REMARKS	DISCUSSION	PHOTO
029-013	Install all sprinkler covers flush with ceiling	•	

SPACE:	102 - FOOD SCIENCE LAB	SUBJECT:	MEP Substantial Completion Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
029-014	Ensure to route drain from ice maker to floor sink	•	 

SPACE:	102 - FOOD SCIENCE LAB	SUBJECT:	MEP Substantial Completion Punch
CATEGORY:		REFERENCE:	

Site Visit - MEP

DATE: 9/28/2026
VISIT NAME: MEP Substantial Completion Punch List
REPORT NO: 029

ITEM	REMARKS	DISCUSSION	PHOTO
029-015	Install drain line per manufacturer manual	•	

SPACE:	102 - FOOD SCIENCE LAB	SUBJECT:	MEP Substantial Completion Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
029-016	Pull station needs label for hood indication. Support stubbing in ductwork	•	 

SPACE:	102 - FOOD SCIENCE LAB	SUBJECT:	MEP Substantial Completion Punch
CATEGORY:		REFERENCE:	

Site Visit - MEP

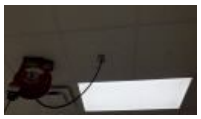
DATE: 9/28/2026
VISIT NAME: MEP Substantial Completion Punch List
REPORT NO: 029

ITEM	REMARKS	DISCUSSION	PHOTO
029-017	Light fixture is not seated in grid. Light fixture lenses are not seated in fixture. Lighting in space has delay when turning on and off.	•	 

SPACE:	102A - FS LAB STORAGE	SUBJECT:	MEP Substantial Completion Punch
CATEGORY:		REFERENCE:	

Site Visit - MEP

DATE: 9/28/2026
VISIT NAME: MEP Substantial Completion Punch List
REPORT NO: 029

ITEM	REMARKS	DISCUSSION	PHOTO
029-018	Light fixture is not seated in grid. Circuit labels on cord reels are missing. Typical all. Device above counter is crooked. Replace handi box cover with single gang covers for all cord reels. Lighting controls crooked.	•	     

SPACE:	103 - PLANT SCIENCE CLASSROOM	SUBJECT:	MEP Substantial Completion Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
029-019	Set RA properly to grid	•	

SPACE:	103 - PLANT SCIENCE CLASSROOM	SUBJECT:	MEP Substantial Completion Punch
CATEGORY:		REFERENCE:	

Site Visit - MEP

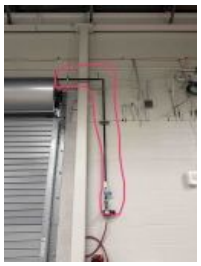
DATE: 9/28/2026
VISIT NAME: MEP Substantial Completion Punch List
REPORT NO: 029

ITEM	REMARKS	DISCUSSION	PHOTO
029-020	Adjust cord stops on all cord reels so they are accessible. Label circuit numbers on all cord reels. Typical. Junction boxes are not labeled. Conduits missing bushing. Crooked devices	•	

SPACE:	104 - MULTIPURPOSE LAB	SUBJECT:	MEP Substantial Completion Punch
CATEGORY:		REFERENCE:	

Site Visit - MEP

DATE: 9/28/2026
VISIT NAME: MEP Substantial Completion Punch List
REPORT NO: 029

ITEM	REMARKS	DISCUSSION	PHOTO
029-021	Label pipe system	•	   

SPACE:	104 - MULTIPURPOSE LAB	SUBJECT:	MEP Substantial Completion Punch
CATEGORY:		REFERENCE:	

Site Visit - MEP

DATE: 9/28/2026
VISIT NAME: MEP Substantial Completion Punch List
REPORT NO: 029

ITEM	REMARKS	DISCUSSION	PHOTO
029-022	1. Heater panel does not indicate UH serving 2. Tstat not label 3. Remove unit heaters protector 4. Provide unit heater labels	•	  

SPACE:	104 - MULTIPURPOSE LAB	SUBJECT:	MEP Substantial Completion Punch
CATEGORY:		REFERENCE:	

Site Visit - MEP

DATE: 9/28/2026
VISIT NAME: MEP Substantial Completion Punch List
REPORT NO: 029

ITEM	REMARKS	DISCUSSION	PHOTO
029-023	Air device not installed in grid	•	

SPACE:	104A - MP LAB STORAGE	SUBJECT:	MEP Substantial Completion Punch
CATEGORY:		REFERENCE:	

Site Visit - MEP

DATE: 9/28/2026
VISIT NAME: MEP Substantial Completion Punch List
REPORT NO: 029

ITEM	REMARKS	DISCUSSION	PHOTO
029-024	No circuit labels on devices at cord reels. Change out plates at ceiling for single gang cover. Typical at all cord reels. Devuces above counter are crooked. Data device above counter is not flush with wall and missing screw. Light fixture lenses are not seated in fixture. Fire alarm device not flush with ceiling.	•	

SPACE:	105 - ANIMAL SCIENCE CLASSROOM	SUBJECT:	MEP Substantial Completion Punch
CATEGORY:		REFERENCE:	

Site Visit - MEP

DATE: 9/28/2026
VISIT NAME: MEP Substantial Completion Punch List
REPORT NO: 029

ITEM	REMARKS	DISCUSSION	PHOTO
029-025	Adjust RA fins or replace device	•	

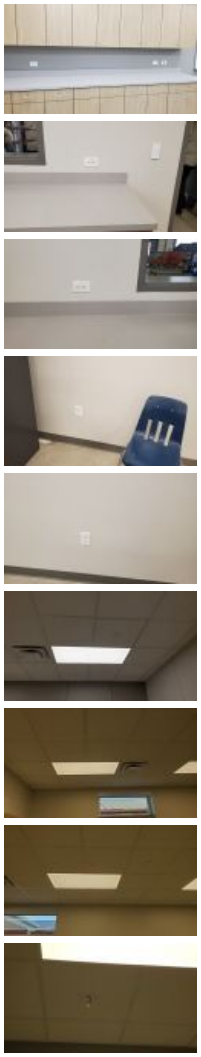
SPACE:	105 - ANIMAL SCIENCE CLASSROOM	SUBJECT:	MEP Substantial Completion Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
029-026	Light fixtures are different color temperatures. Device is crooked. Light fixture not seated in grid	•	  

SPACE:	106 - SEC STOR	SUBJECT:	MEP Substantial Completion Punch
CATEGORY:		REFERENCE:	

Site Visit - MEP

DATE: 9/28/2026
VISIT NAME: MEP Substantial Completion Punch List
REPORT NO: 029

ITEM	REMARKS	DISCUSSION	PHOTO
029-027	Devices above counter are crooked. Devices in space are crooked. Light fixture lens is not seated in fixture. Test for battery pack is not installed ceiling correctly.	•	

SPACE:	107 - WELDING CLASSROOM	SUBJECT:	MEP Substantial Completion Punch
CATEGORY:		REFERENCE:	

Site Visit - MEP

DATE: 9/28/2026
VISIT NAME: MEP Substantial Completion Punch List
REPORT NO: 029

ITEM	REMARKS	DISCUSSION	PHOTO
029-028	Fix corner on air devices. Thermostat label	•	  

SPACE:	107 - WELDING CLASSROOM	SUBJECT:	MEP Substantial Completion Punch
CATEGORY:		REFERENCE:	

Site Visit - MEP

DATE: 9/28/2026
VISIT NAME: MEP Substantial Completion Punch List
REPORT NO: 029

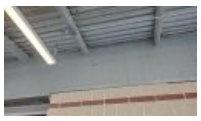
ITEM	REMARKS	DISCUSSION	PHOTO
029-029	Junction boxes are not labeled Drop cord are in contact with light fixtures in two locations. Move drops to avoid lights. Install circuit breaker numbers in panel LW instead of duct tape. Electrical devices are crooked Overcut at data device. Device plate not flush with wall Disconnect switch for aire compressor is not labeled under canopy. Conduits extend through have no bushings on either side. Finish installation or remove and seal penetrations. No labels on devices typical. Disconnect switch for air dryer is not labeled.	•	      













				
	SPACE:	108 - WELDING SKILLS LAB	SUBJECT:	MEP Substantial Completion Punch
	CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
029-030	Panel does not indicate which unit heater it controls.	•	 
	SPACE:	108 - WELDING SKILLS LAB	SUBJECT:	MEP Substantial Completion Punch
	CATEGORY:		REFERENCE:	

Site Visit - MEP

DATE: 9/28/2026
VISIT NAME: MEP Substantial Completion Punch List
REPORT NO: 029

ITEM	REMARKS	DISCUSSION	PHOTO
029-031	1. Remove cover on unit heaters. 2. Provide equipment label. 3. Temperature sensor not located.	•	

SPACE:	108 - WELDING SKILLS LAB	SUBJECT:	MEP Substantial Completion Punch
CATEGORY:		REFERENCE:	

Site Visit - MEP

DATE: 9/28/2026
VISIT NAME: MEP Substantial Completion Punch List
REPORT NO: 029

ITEM	REMARKS	DISCUSSION	PHOTO
029-032	Label all plumbing systems	•	     

	SPACE:	108 - WELDING SKILLS LAB	SUBJECT:	MEP Substantial Completion Punch
	CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
029-033	Temperature sensor not labeled	•	

	SPACE:	108 - WELDING SKILLS LAB	SUBJECT:	MEP Substantial Completion Punch
	CATEGORY:		REFERENCE:	

Site Visit - MEP

DATE: 9/28/2026
VISIT NAME: MEP Substantial Completion Punch List
REPORT NO: 029

ITEM	REMARKS	DISCUSSION	PHOTO
029-034	Adjust air reel cord stops per school district direction	•	   

SPACE:	108 - WELDING SKILLS LAB	SUBJECT:	MEP Substantial Completion Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
029-035	Complete Insulation	•	

SPACE:	108 - WELDING SKILLS LAB	SUBJECT:	MEP Substantial Completion Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
029-036	Provide pipe support at elbow to support riser	•	 

SPACE:	108 - WELDING SKILLS LAB	SUBJECT:	MEP Substantial Completion Punch
CATEGORY:		REFERENCE:	

Site Visit - MEP

DATE: 9/28/2026
VISIT NAME: MEP Substantial Completion Punch List
REPORT NO: 029

ITEM	REMARKS	DISCUSSION	PHOTO
029-037	Call button is not installed. Open junction box. Provide coverplate.	•	 

SPACE:	110 - TEACHER WORKROOM	SUBJECT:	MEP Substantial Completion Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
029-038	No cold water at sink	•	

SPACE:	110 - TEACHER WORKROOM	SUBJECT:	MEP Substantial Completion Punch
CATEGORY:		REFERENCE:	

Site Visit - MEP

DATE: 9/28/2026
VISIT NAME: MEP Substantial Completion Punch List
REPORT NO: 029

ITEM	REMARKS	DISCUSSION	PHOTO
029-039	Data device not flush with wall	•	

SPACE:	110A - Phone RM	SUBJECT:	MEP Substantial Completion Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
029-040	Lighting controls in space should be set to occupancy mode auto on auto off. No manual controls.	•	

SPACE:	112 - STAFF RR	SUBJECT:	MEP Substantial Completion Punch
CATEGORY:		REFERENCE:	

Site Visit - MEP

DATE: 9/28/2026
VISIT NAME: MEP Substantial Completion Punch List
REPORT NO: 029

ITEM	REMARKS	DISCUSSION	PHOTO
029-041	Add lav guard	•	

SPACE:	112 - STAFF RR	SUBJECT:	MEP Substantial Completion Punch
CATEGORY:		REFERENCE:	

Site Visit - MEP

DATE: 9/28/2026
VISIT NAME: MEP Substantial Completion Punch List
REPORT NO: 029

ITEM	REMARKS	DISCUSSION	PHOTO
029-042	Label all plumbing systems	•	   

SPACE:	113 - FIRE/PLUMB	SUBJECT:	MEP Substantial Completion Punch
CATEGORY:		REFERENCE:	

Site Visit - MEP

DATE: 9/28/2026
VISIT NAME: MEP Substantial Completion Punch List
REPORT NO: 029

ITEM	REMARKS	DISCUSSION	PHOTO
029-043	Unit heater thermostat missing Shift unit heater center to room away from direct conduit. Lighting does not function Unit heater label missing	•	

SPACE:	113 - FIRE/PLUMB	SUBJECT:	MEP Substantial Completion Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
029-044	Provide cap at flush valve no water at water closet	•	 

SPACE:	114 - WOMENS	SUBJECT:	MEP Substantial Completion Punch
CATEGORY:		REFERENCE:	

Site Visit - MEP

DATE: 9/28/2026
VISIT NAME: MEP Substantial Completion Punch List
REPORT NO: 029

ITEM	REMARKS	DISCUSSION	PHOTO
029-045	Provide ADA insulation at Lavatory	•	 

SPACE:	114 - WOMENS	SUBJECT:	MEP Substantial Completion Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
029-046	1. Temporary lighting still installed. Remove. 2. Air device not in places. 3. Incorrect duct support.	•	

SPACE:	114 - WOMENS	SUBJECT:	MEP Substantial Completion Punch
CATEGORY:		REFERENCE:	

Site Visit - MEP

DATE: 9/28/2026
VISIT NAME: MEP Substantial Completion Punch List
REPORT NO: 029

ITEM	REMARKS	DISCUSSION	PHOTO
029-047	Air device not installed properly. Insulation shown	•	 

SPACE:	115 - MENS	SUBJECT:	MEP Substantial Completion Punch
CATEGORY:		REFERENCE:	

Site Visit - MEP

DATE: 9/28/2026
VISIT NAME: MEP Substantial Completion Punch List
REPORT NO: 029

ITEM	REMARKS	DISCUSSION	PHOTO
029-048	1.Insulate and jacketed condensate drain line all throughout run 2.Provide pipe label for condensate. 3. Seal all pipe and duct penetrations. 4. SA grille not insulated properly. 5. EA grille not leveled properly. Needs to be seal around. 6. All condensate drain line needs to be insulated throughout. Above ceiling does not appear to be insulated	•	    







SPACE:	116 - CUSTODIAL	SUBJECT:	MEP Substantial Completion Punch
CATEGORY:		REFERENCE:	

Site Visit - MEP

DATE: 9/28/2026
VISIT NAME: MEP Substantial Completion Punch List
REPORT NO: 029

ITEM	REMARKS	DISCUSSION	PHOTO
029-049	Open fire alarm box Open LB fitting. Open fitting at panel. Blank off or install conduit from panel to LB. Clean electrical panel interiors. Main panel missing nameplate. Junction box is not labeled. Remove tap from breakers in panel HEQ. Remove tape on isolators on bus bar.	•	

				
	SPACE:	118 - ELECTRICAL	SUBJECT:	MEP Substantial Completion Punch
	CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
029-050	Missing thermostat. 2 thermostat was allocated for room. Air device not properly flushed to wall. Overcut in openi ng for both supply and return	•	 
	SPACE:	118 - ELECTRICAL	SUBJECT:	MEP Substantial Completion Punch
	CATEGORY:		REFERENCE:	

Site Visit - MEP

DATE: 9/28/2026
VISIT NAME: MEP Substantial Completion Punch List
REPORT NO: 029

ITEM	REMARKS	DISCUSSION	PHOTO
029-051	Insulate and jacketed condensate drain line all throughout run. Provide pipe label for refrigerant and condensate Equipment label missing TSTAT label missing. Refrigerant insulation not done properly. Evidence of water dripping in mini split. Provide proper insulation and jacket for refrigerant lines. Transition gap shows exposed copper	•	   

SPACE:	119 - IDF	SUBJECT:	MEP Substantial Completion Punch
CATEGORY:		REFERENCE:	

Site Visit - MEP

DATE: 9/28/2026
VISIT NAME: MEP Substantial Completion Punch List
REPORT NO: 029

ITEM	REMARKS	DISCUSSION	PHOTO
029-052	Various air devices not properly angled to ceiling. Cone deflector not symmetrical	•	   

SPACE:	121 - JROTC FLEX	SUBJECT:	MEP Substantial Completion Punch
CATEGORY:		REFERENCE:	

Site Visit - MEP

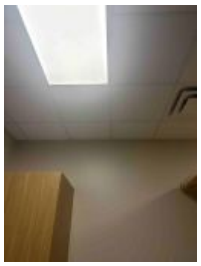
DATE: 9/28/2026
VISIT NAME: MEP Substantial Completion Punch List
REPORT NO: 029

ITEM	REMARKS	DISCUSSION	PHOTO
029-053	Duct not supported properly. Debris hanging out from air device. No FSD indication	•	  

SPACE:	124 - CHANGING RM	SUBJECT:	MEP Substantial Completion Punch
CATEGORY:		REFERENCE:	

Site Visit - MEP

DATE: 9/28/2026
VISIT NAME: MEP Substantial Completion Punch List
REPORT NO: 029

ITEM	REMARKS	DISCUSSION	PHOTO
029-054	FSD indication not shown.	•	 

SPACE:	129 - LAUNDRY	SUBJECT:	MEP Substantial Completion Punch
CATEGORY:		REFERENCE:	

Site Visit - MEP

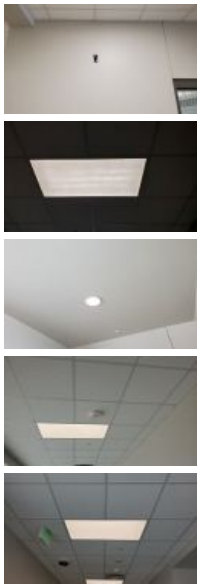
DATE: 9/28/2026
VISIT NAME: MEP Substantial Completion Punch List
REPORT NO: 029

ITEM	REMARKS	DISCUSSION	PHOTO
029-055	Corridor lighting has delay. Fix delay so battery fixtures turn on and off with no delay. Light fixture lenses are not seated in fixture. Replace damaged light fixture Test button for emergency fixture is not installed in ceiling properly. Lighting controls crooked Provide blank coverplate. Provide stopper 2 covers at pull stations for fire alarm.	•	

SPACE:	CORRIDOR	SUBJECT:	MEP Substantial Completion Punch
CATEGORY:		REFERENCE:	

Site Visit - MEP

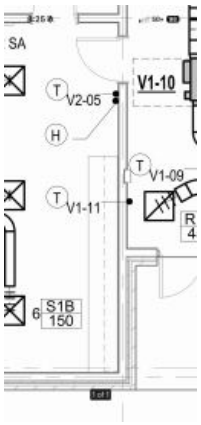
DATE: 9/28/2026
VISIT NAME: MEP Substantial Completion Punch List
REPORT NO: 029

ITEM	REMARKS	DISCUSSION	PHOTO
029-056	Provide blank coverplate Lights in corridor have delay. Fix delay. Replace damaged light fixture Downlight is nor flush with ceiling. Fire alarm device is not flush with ceiling Light fixture is not seated in grid.	•	

SPACE:	CORRIDOR	SUBJECT:	MEP Substantial Completion Punch
CATEGORY:		REFERENCE:	

Site Visit - MEP

DATE: 9/28/2026
VISIT NAME: MEP Substantial Completion Punch List
REPORT NO: 029

ITEM	REMARKS	DISCUSSION	PHOTO
029-057	TSTAT MISSING	•	 

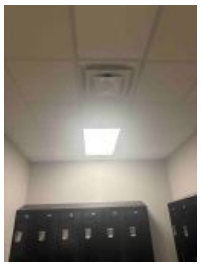
SPACE:	CORRIDOR	SUBJECT:	MEP Substantial Completion Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
029-058	Adjust RA fins	•	

SPACE:	CORRIDOR	SUBJECT:	MEP Substantial Completion Punch
CATEGORY:		REFERENCE:	

Site Visit - MEP

DATE: 9/28/2026
VISIT NAME: MEP Substantial Completion Punch List
REPORT NO: 029

ITEM	REMARKS	DISCUSSION	PHOTO
029-059	Adjust air device properly	•	

SPACE:	CORRIDOR	SUBJECT:	MEP Substantial Completion Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
029-060	Above ceiling condensate drain line not insulated throughout	•	

SPACE:	CORRIDOR	SUBJECT:	MEP Substantial Completion Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
029-061	Seal around all exterior hose Bibbs	•	

SPACE:	Exterior	SUBJECT:	MEP Substantial Completion Punch
CATEGORY:		REFERENCE:	

Site Visit - MEP

DATE: 9/28/2026
VISIT NAME: MEP Substantial Completion Punch List
REPORT NO: 029

ITEM	REMARKS	DISCUSSION	PHOTO
029-062	Clean light fixtures	•	

SPACE:	GENERAL	SUBJECT:	MEP Substantial Completion Punch
CATEGORY:		REFERENCE:	

Site Visit - MEP

DATE: 9/28/2026
VISIT NAME: MEP Substantial Completion Punch List
REPORT NO: 029

ITEM	REMARKS	DISCUSSION	PHOTO
029-063	Clean all plumbing fixtures	•	    

SPACE:	GENERAL	SUBJECT:	MEP Substantial Completion Punch
CATEGORY:		REFERENCE:	

Site Visit - MEP

DATE: 9/28/2026
VISIT NAME: MEP Substantial Completion Punch List
REPORT NO: 029

ITEM	REMARKS	DISCUSSION	PHOTO
029-064	Adjust all cone from air device to be symmetrical. Final clean all air devices	•	

SPACE:	GENERAL	SUBJECT:	MEP Substantial Completion Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
029-065	VAV ceiling tag label missing	•	

SPACE:	GENERAL	SUBJECT:	MEP Substantial Completion Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
029-066	All thermostat not labeled. Provide label indicating equipment served	•	

SPACE:	GENERAL	SUBJECT:	MEP Substantial Completion Punch
CATEGORY:		REFERENCE:	

Site Visit - MEP

DATE: 9/28/2026
VISIT NAME: MEP Substantial Completion Punch List
REPORT NO: 029

ITEM	REMARKS	DISCUSSION	PHOTO
029-067	ALC not monitoring freezer and cooler	•	

SPACE:	GENERAL	SUBJECT:	MEP Substantial Completion Punch
CATEGORY:		REFERENCE:	

Site Visit - MEP

DATE: 9/28/2026
VISIT NAME: MEP Substantial Completion Punch List
REPORT NO: 029

ITEM	REMARKS	DISCUSSION	PHOTO
029-068	No equipment label provided in all equipment. No equipment is screw to curb. Condensate not insulated and jacketed. Provide clean filters before turnover to owner. RTU label inside cabinet and outside does not match. OA DAMPER CLOSED. Mini split penetration housing missing. Mini split labeled not provided. Condensate flashing missing. RTU-1 unit to secured properly. Curb leaking for both units. RTU-2 not leveled Both line sets for mini split needs to be insulated and jacketed as specified. Line sets needs to be supported properly. Mini split not supported to curb. Curb for mini split not secured Missing condeansate hail guard. Missing proper flashing RTU Curbs has various patches of sheet metal	•	    

				 
	SPACE:	Roof	SUBJECT:	MEP Substantial Completion Punch
	CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
029-069	Emergency light in space has a delay when lights come on.	•	

	SPACE:	WELDING STORAGE 108A	SUBJECT:	MEP Substantial Completion Punch
	CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
029-070	Access panel was open and uninsulated copper lines were observed. Contractor needs to verify all piping specified to be insulated is insulated, especially piping not exposed to view above ceiling and in walls.	•	

SPACE:	114 - WOMENS	SUBJECT:	MEP Substantial Completion Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
029-071	Access panel was open and uninsulated copper lines were observed. Contractor needs to verify all piping specified to be insulated is insulated, especially piping not exposed to view above ceiling and in walls.	•	

SPACE:	116 - CUSTODIAL	SUBJECT:	MEP Substantial Completion Punch
CATEGORY:		REFERENCE:	

Site Visit - MEP

DATE: 9/28/2026
VISIT NAME: MEP Substantial Completion Punch List
REPORT NO: 029

ITEM	REMARKS	DISCUSSION	PHOTO
029-072	Access panel was open and temporary construction lights were observed above ceiling. All temp power and lighting must be removed.	•	

SPACE:	114 - WOMENS	SUBJECT:	MEP Substantial Completion Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
029-073	Access panel was open and uninsulated copper lines were observed. Contractor needs to verify all piping specified to be insulated is insulated, especially piping not exposed to view above ceiling and in walls. Temporary construction lights were observed above ceiling. All temp power and lighting must be removed.	•	

SPACE:	GENERAL	SUBJECT:	MEP Substantial Completion Punch
CATEGORY:		REFERENCE:	

TO:

Troy Griggs	W.R. Griggs Construction
Derek Griggs	W.R. Griggs Construction

COPIES:

Lucia Prado	O'Connell Robertson
Rafael Barajas	Medina Valley ISD
Mark Suehs	Medina Valley ISD

Site Visit - MEP

DATE:	9/28/2026
VISIT NAME:	MEP Substantial Completion Punch List
REPORT NO:	029

O'CONNELLROBERTSON

Site Visit - MEP

PROJECT:	Medina Valley ISD AG-JROTC Building 231500	DATE:	9/28/2026
VISIT NAME:	MVISD Owner Electrical Substantial Completion Punch	REPORT NO:	030
AUTHOR:	Will Berry	STATUS:	Final

VISIT DETAILS

WEATHER:		START TIME: END TIME:	8:00 AM 12:00 PM
GENERAL COMMENTS:	Owner electrical punch conducted by MVISD personnel.		

PARTICIPANT NAME	COMPANY	TITLE	EMAIL
Will Berry	O'Connell Robertson		wberry@oconnellrobertson.com

OBSERVATIONS

ITEM	REMARKS	DISCUSSION	PHOTO
030-001	-Lights have bugs inside the lense. -GFCI receptacles not labeled. -Disconnect switch not labeled. -Toggle switch not labeled. -3/4" conduit stub outs and open boxes need attention (need to address after camera install is complete). -Welder plugs power receptacle not labeled.	•	

SPACE:	Covered Yard at Shops	SUBJECT:	Owner Punch
CATEGORY:		REFERENCE:	

Site Visit - MEP

DATE: 9/28/2026
VISIT NAME: MVISD Owner Electrical Substantial Completion Punch
REPORT NO: 030

ITEM	REMARKS	DISCUSSION	PHOTO
030-002	-Panelboard breakers not numbered. -Receptacles not labeled. -J-box covers not labeled. -No disconnecting means on unit heaters. -All conduit stubs missing closure or bushings.	•	

SPACE:	106 - SEC STOR	SUBJECT:	Owner Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
030-003	-All receptacles are crooked. -Lights damaged and dirty.	•	

SPACE:	107 - WELDING CLASSROOM	SUBJECT:	Owner Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
030-004	Open box on east wall.	•	

SPACE:	110 - TEACHER WORKROOM	SUBJECT:	Owner Punch
CATEGORY:		REFERENCE:	

Site Visit - MEP

DATE: 9/28/2026
VISIT NAME: MVISD Owner Electrical Substantial Completion Punch
REPORT NO: 030

ITEM	REMARKS	DISCUSSION	PHOTO
030-005	Oversize receptacle plate needed.	•	

SPACE:	112 - STAFF RR	SUBJECT:	Owner Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
030-006	-All cord reel plates to ceiling are wrong and do not cover opening. -Lights not sitting in grid x2. -Light control crooked.	•	

SPACE:	105 - ANIMAL SCIENCE CLASSROOM	SUBJECT:	Owner Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
030-007	-Junction box not labeled. -No disconnecting means for unit heaters. -Bushings missing from all data conduits. -Open stub up conduit.	•	

SPACE:	104 - MULTIPURPOSE LAB	SUBJECT:	Owner Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
030-008	-Data and receptacle installed wrong. -Light control does not work. -All cord reel ceiling plates are wrong.	•	

SPACE:	101 - FOOD SCIENCE CLASSROOM	SUBJECT:	Owner Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
030-009	-Receptacle plates are crooked. -Panelboard breakers not numbered. -Blank cover above the stove is wrong. -Cord reel ceiling plates are wrong.	•	

SPACE:	102 - FOOD SCIENCE LAB	SUBJECT:	Owner Punch
CATEGORY:		REFERENCE:	

Site Visit - MEP

DATE: 9/28/2026
VISIT NAME: MVISD Owner Electrical Substantial Completion Punch
REPORT NO: 030

ITEM	REMARKS	DISCUSSION	PHOTO
030-010	-Flexible conduit not supported. -All panelboard breakers not numbered -J-boxes not labeled. -Conduit not supported. -Opening in wall by xfmr 112.5 open. -Flex conduit fitting missing screw. -1 1/4 conduit not complete to panelboard. -Screws missing from MDP panel. -Large j-boxes not labeled.	•	

SPACE:	118 - ELECTRICAL	SUBJECT:	Owner Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
030-011	-Receptacles crooked. -Volume control crooked. -Data outlet not complete.	•	

SPACE:	120 - JROTC OFFICE	SUBJECT:	Owner Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
030-012	-Data outlet not complete.	•	

SPACE:	120A - MEETING	SUBJECT:	Owner Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
030-013	-Light control not working. -All receptacles are crooked. -Lights dirty. -Ceiling outlets not complete. -Light lens damaged.	•	

SPACE:	128 - LOGISTICS	SUBJECT:	Owner Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
030-014	-Light damaged. -Open boxes in wall. -All receptacles are crooked.	•	

SPACE:	126 - JROTC TEAM ROOM	SUBJECT:	Owner Punch
CATEGORY:		REFERENCE:	

Site Visit - MEP

DATE: 9/28/2026
VISIT NAME: MVISD Owner Electrical Substantial Completion Punch
REPORT NO: 030

ITEM	REMARKS	DISCUSSION	PHOTO
030-015	-All lights are dirty. -Speaker missing. -Receptacles not labeled.	•	

SPACE:	114 - WOMENS	SUBJECT:	Owner Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
030-016	-All lights are dirty. -Speaker missing. -Receptacles not labeled.	•	

SPACE:	115 - MENS	SUBJECT:	Owner Punch
CATEGORY:		REFERENCE:	

ITEM	REMARKS	DISCUSSION	PHOTO
030-017	-Manhole for data conduit not installed correctly. -Exterior work not complete. -Exterior lights not complete. -Exterior walls not complete.	•	

SPACE:	Site	SUBJECT:	Owner Punch
CATEGORY:		REFERENCE:	

TO:

Troy Griggs	W.R. Griggs Construction
Derek Griggs	W.R. Griggs Construction

COPIES:

Rafael Barajas	Medina Valley ISD

Mark Suehs	Medina Valley ISD
Larry Schaffer	O'Connell Robertson

SITE OBSERVATION REPORT

PROJECT: Medina Valley ISD, AG-JROTC Building
PROJECT ENGINEER: Nick Van Delist, PE, CFM, LEED AP

FIELD REPORT NO: Sixteen (16)
ENGINEER'S PROJECT NO: 24245

OBSERVATION DATE: 10/15/2026 **TIME:** 8:00 AM **WEATHER:** Cloudy **TEMP:** 78° F

SUBSTANTIAL COMPLETION OBERSERVATION:

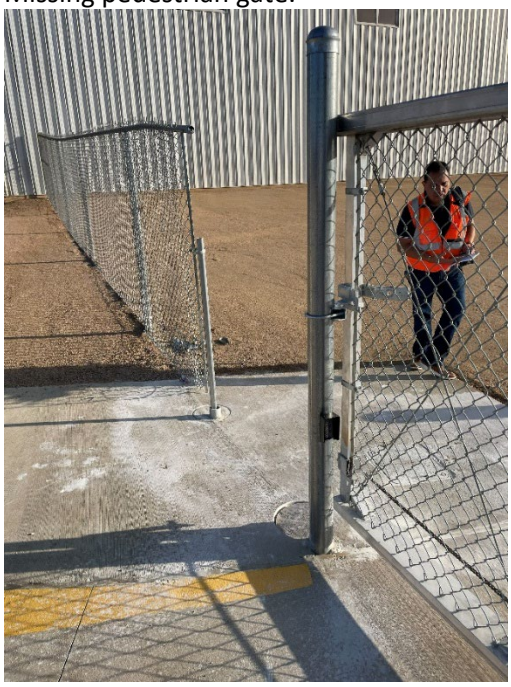
1. Saw cut and patch required at new concrete and asphalt junctions.
2. Seal concrete joints on pavement.
3. Grass still needs to be established.
4. Bollards at dumpster pad are incorrect height.



5. Confirm pressure sensor on sliding gate.

SITE OBSERVATION REPORT

6. Missing pedestrian gate.



7. Excess decomposed granite under fence at sliding gate entrance.
8. All grate inlets missing concrete aprons.
9. Erosion occurring on swale behind greenhouse.



SITE OBSERVATION REPORT

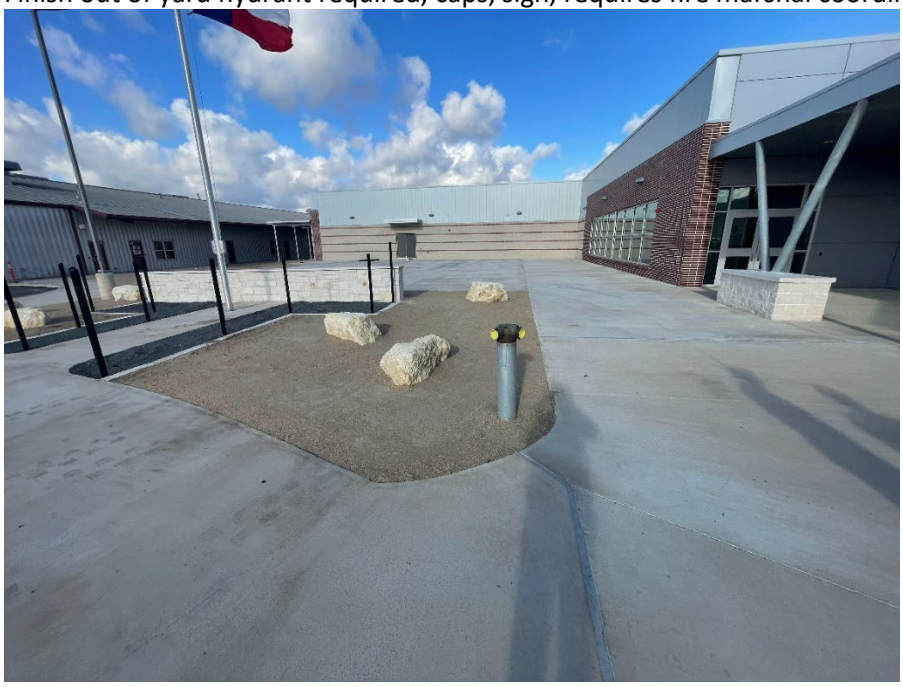




10. Cut lifting rings flush on MH B-3
11. Grout interior on inlet behind greenhouse. – (A-3)

SITE OBSERVATION REPORT

12. Finish out of yard hydrant required, caps, sign, requires fire marshal coordination.

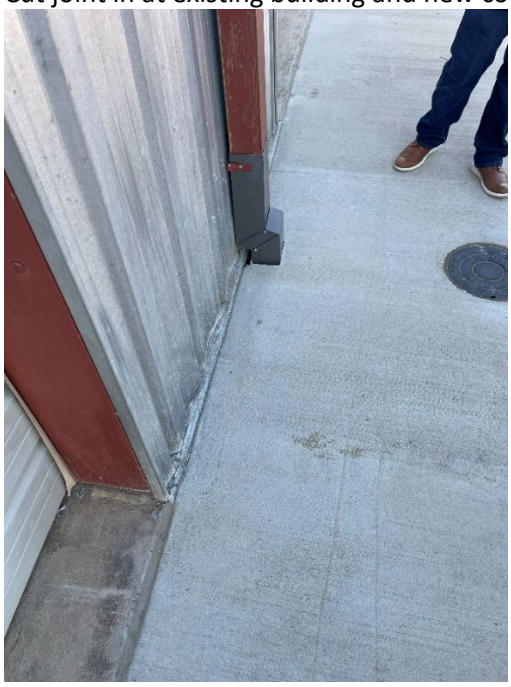


13. Ponding at inlet in front of greenhouse. Contractor to provide corrective action.



SITE OBSERVATION REPORT

14. Cut joint in at existing building and new concrete, provide sealant.



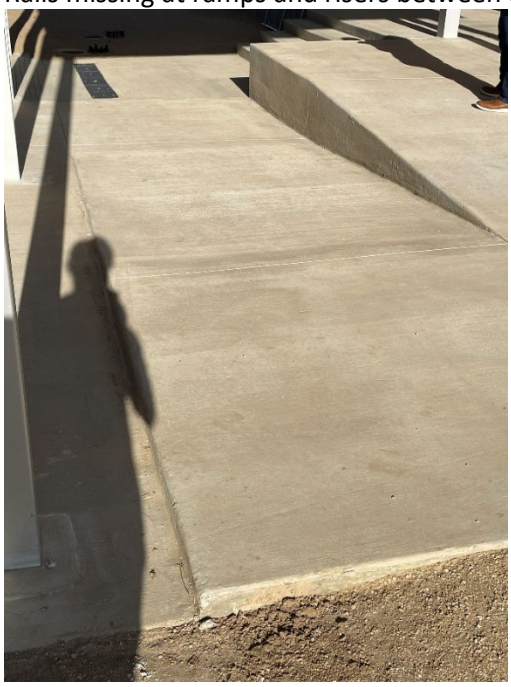
15. Existing cleanouts, damage between existing CTE building and new Ag Building.

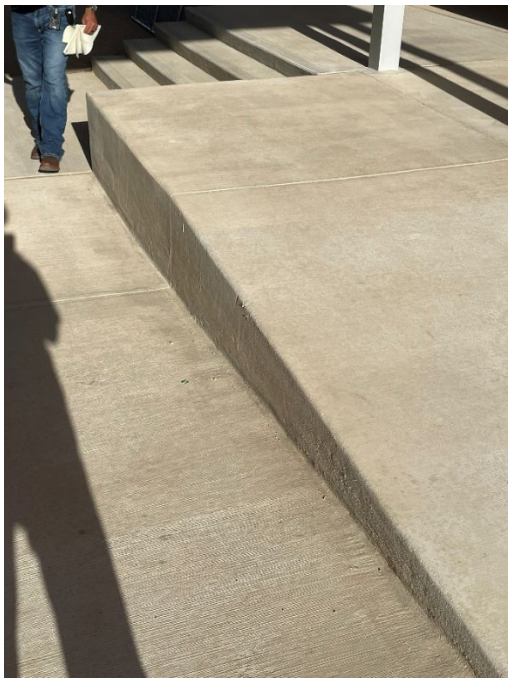


16. Monitor grades between Ag building and existing CTE building trench drain.

SITE OBSERVATION REPORT

17. Rails missing at ramps and risers between existing CTE Building and near Ag Building.





18. General Note: Parge exposed faces of concrete.

SITE OBSERVATION REPORT

19. Fix slope near inlet south of marching pad and CTE Building.



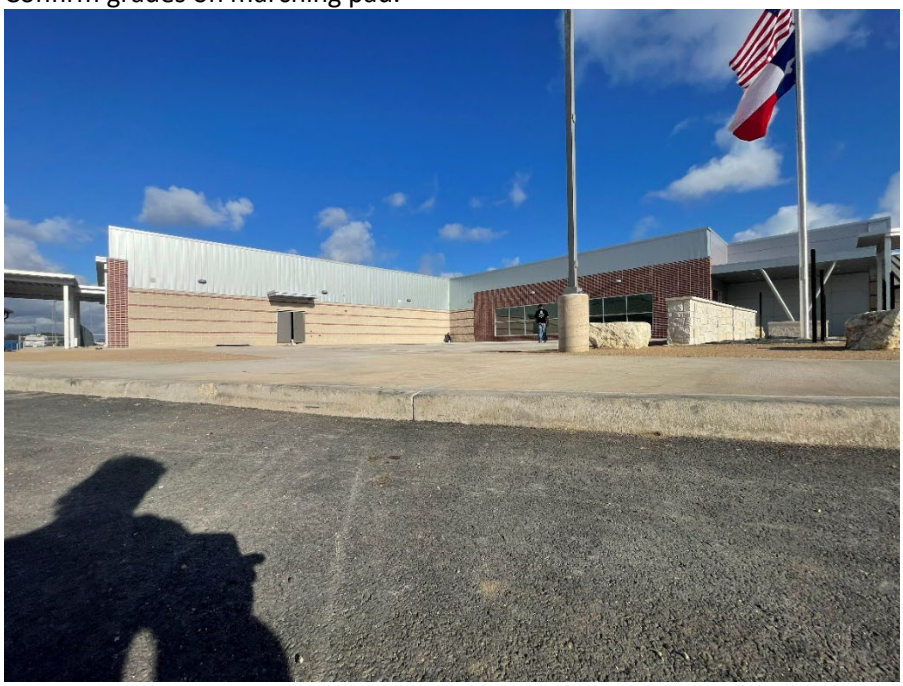
20. Cleanout not on grade, locations throughout.



SITE OBSERVATION REPORT

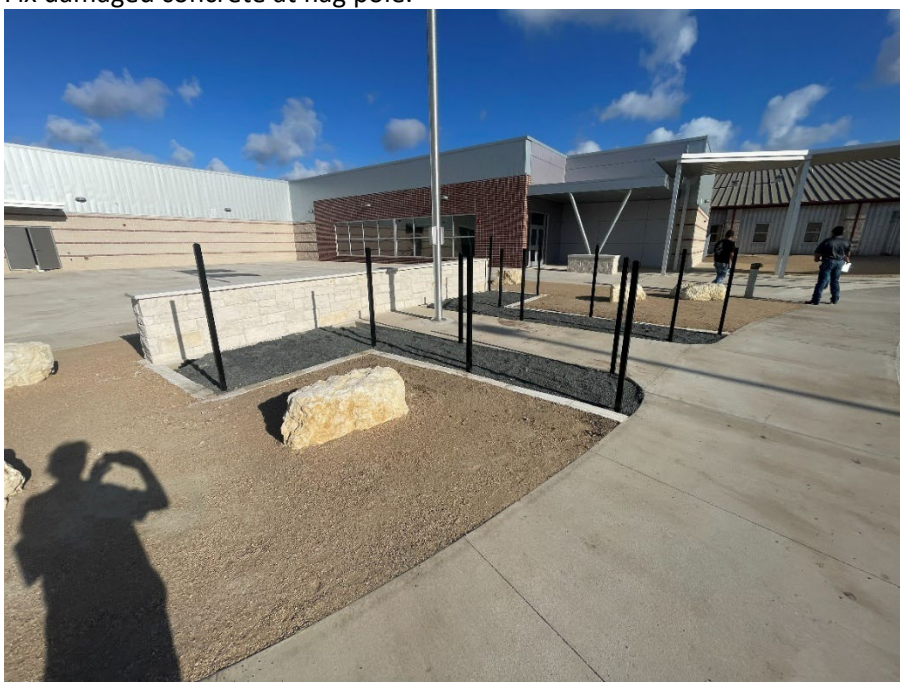


21. Confirm grades on marching pad.

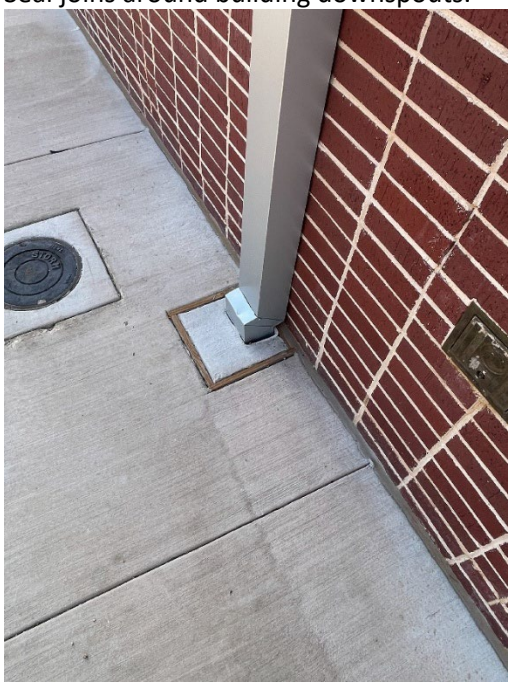


SITE OBSERVATION REPORT

22. Fix damaged concrete at flag pole.



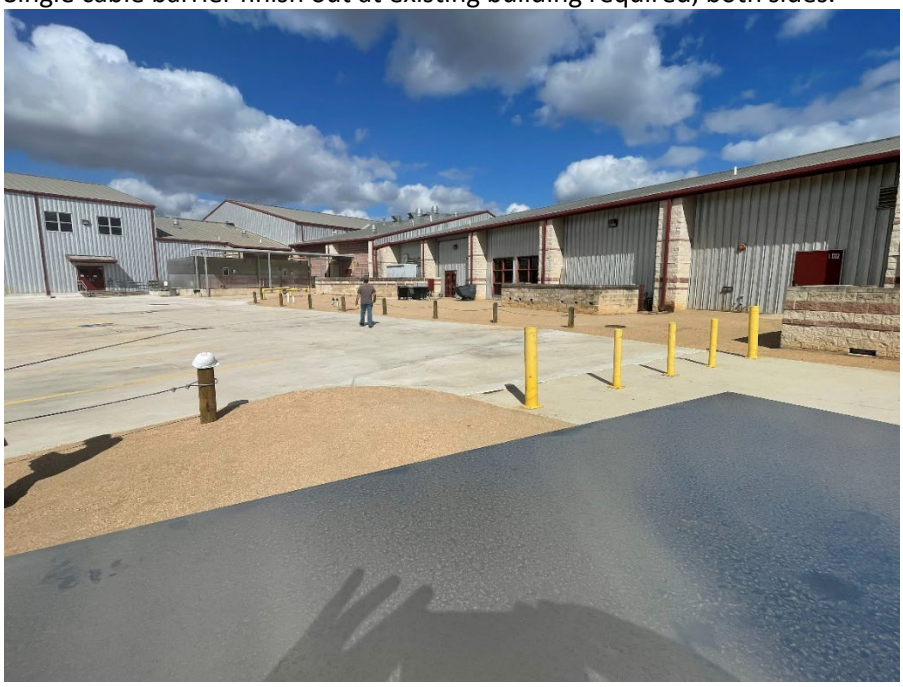
23. Seal joins around building downspouts.



24. Ensure grades at landscape areas.

SITE OBSERVATION REPORT

25. Single cable barrier finish out at existing building required, both sides.



26. Gap between existing building and new fence post, reference PR.



SITE OBSERVATION REPORT

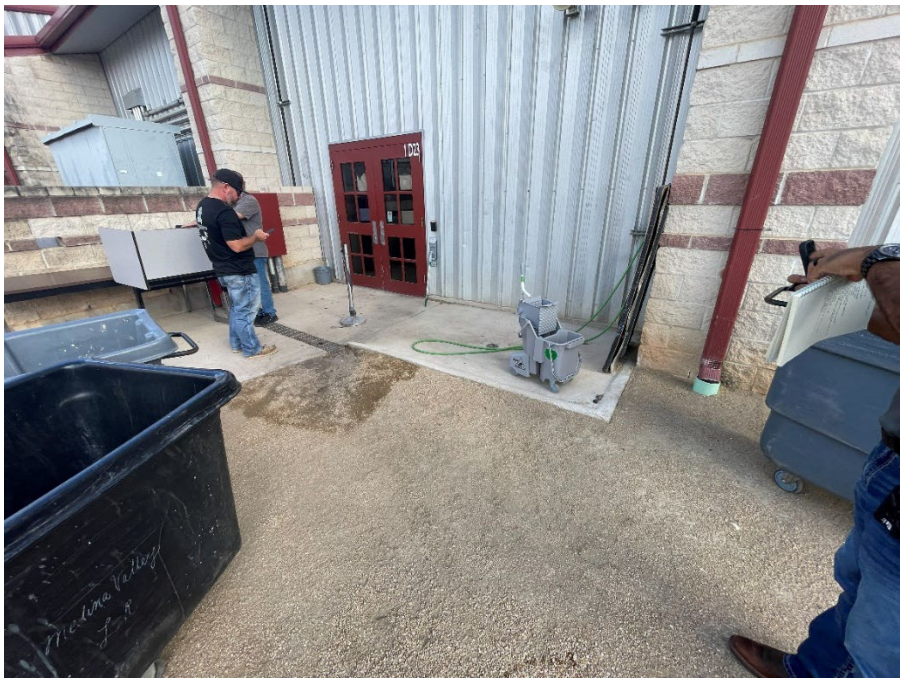


27. Patch and seal existing concrete near kitchen.

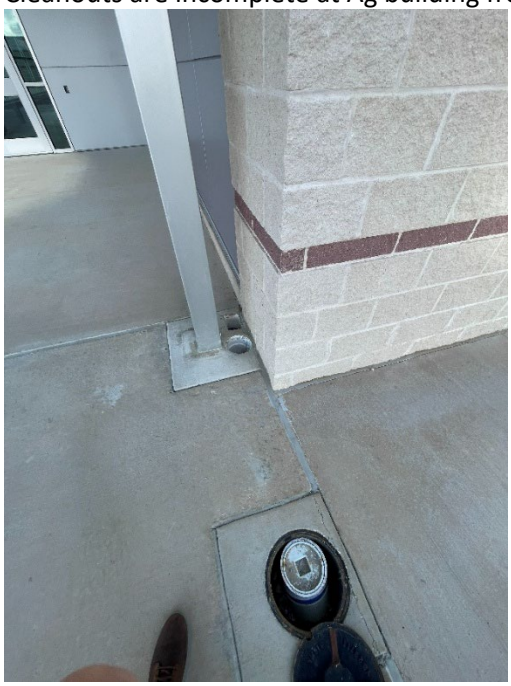
28. Alt 2 civil work not complete



SITE OBSERVATION REPORT



29. Cleanouts are incomplete at Ag building front entrance.



30. Reestablish vegetation and remove excess soil on east side of automotive building.

31. Clean and flush storm drain. Ensure positive drainage at outlets.

SITE OBSERVATION REPORT

32. MH B7 i and i barrier, coating, and bolts.



33. Seal and monitor damaged asphalt at flagpole and monitor. -?

34. Coordinate with MTR for underground utility observations. -?

35. Service cover missing on PVC Cleanout near front of building.

36. Can it be drained high in front of building in complete coordinate with the medina valley for corrective action.

37. Sensor on check valve has been damaged.

38. Tracer wire turn ups missing.

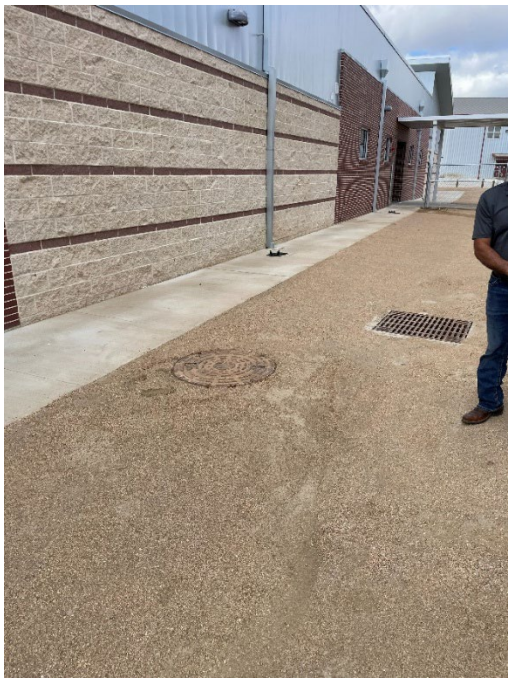


39. Grout, trench drain and clean out tape from forming at trench on northside of building.

40. All sewer manholes require spray coating.

SITE OBSERVATION REPORT

41. Sewer Manhole B-5 I & I barrier and coating is needed.

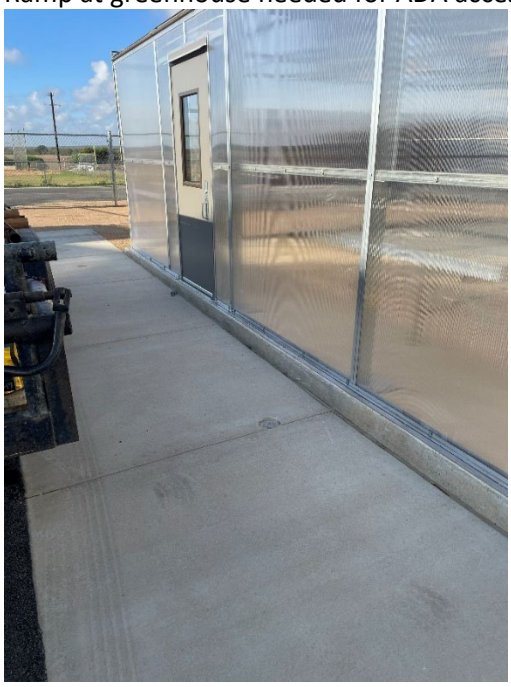


42. Fans outside greenhouse are protruding objects.

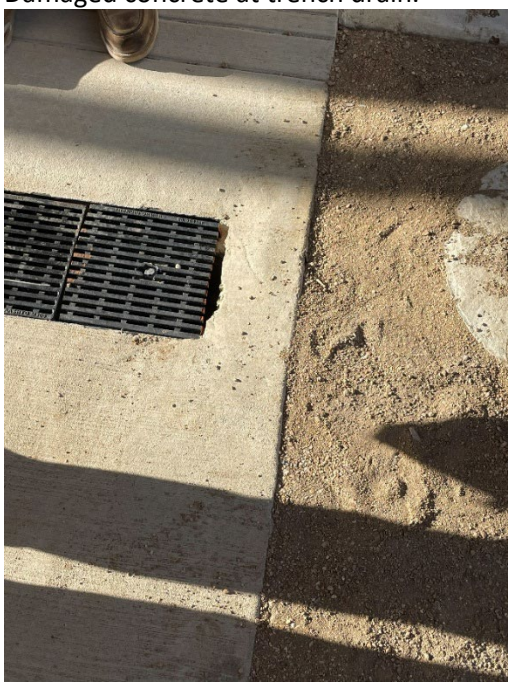


SITE OBSERVATION REPORT

43. Ramp at greenhouse needed for ADA access.



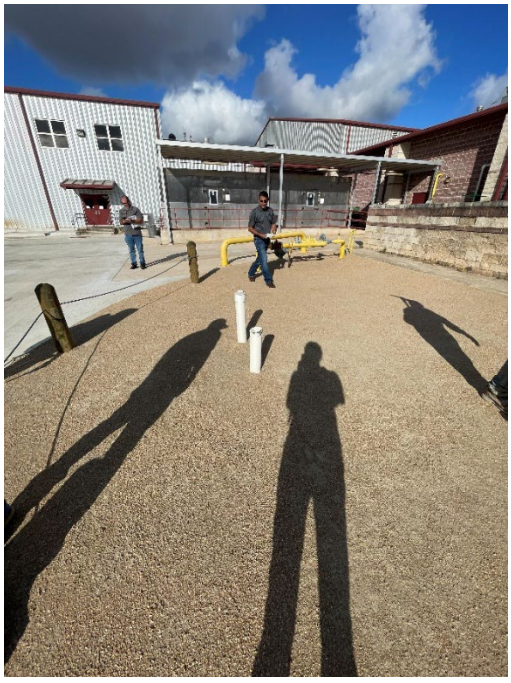
44. Damaged concrete at trench drain.



SITE OBSERVATION REPORT

45. Cleanouts at existing grease trap need to be set to grade.





SITE OBSERVATION REPORT

46. Spoils need to be removed from project site.

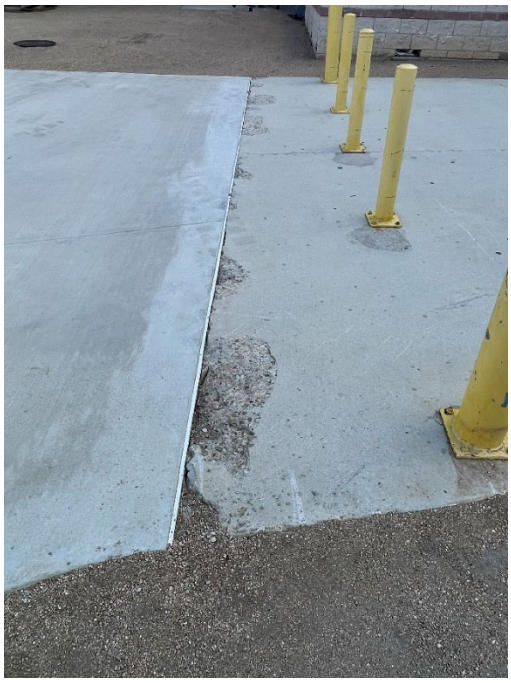


47. Meter vault needs to be cleaned.



SITE OBSERVATION REPORT

48. Coordinate with MVISD for corrective action of chipped concrete.



49. Check that entire drainage system is properly grouted with positive drainage.

REPORT BY:	**TITLE:**
Gabe Birnbaum	Assistant Project Manager
Nick Van Delist, PE, CFM, LEED AP	Senior Vice President

MVISD Ag&JROTC
SCI Report
Monday, September 28, 2026

COMBS Consulting Group
technology & security

Item #	Room # / Location	Description	Identified By	Date Identified	Responsible Contractor	Required Completion Date	Contractor Initials After Completion	CCG Verification Initials	Date Verified By CCG
1	Food Science Lab 102	PA speaker not installed	Jesse M	09/28/26	Beckwith	10/16/26			
2	Multi Purpose Lab 104	PA speaker not installed	Jesse M	09/28/26	Beckwith	10/16/26			
3	Corridor 132	Clock not installed	Jesse M	09/28/26	Beckwith	10/16/26			
4	Corridor 132	Clock not installed	Jesse M	09/28/26	Beckwith	10/16/26			
5	Corridor 132	PA speakers not installed	Jesse M	09/28/26	Beckwith	10/16/26			
6	JROTC Corridor	PA speakers not installed	Jesse M	09/28/26	Beckwith	10/16/26			
7	JROTC Corridor	Clock not installed	Jesse M	09/28/26	Beckwith	10/16/26			
8	Food Science Lab 102	Camera not installed	Jesse M	09/28/26	3Sixtey	10/16/26			
9	Multi Purpose Lab 104	Camera not installed	Jesse M	09/28/26	3Sixey	10/16/26			
10	Welding Skills Lab 108	Camera not installed	Jesse M	09/28/26	3Sixtey	10/16/26			
11	IDF 119	Camera not installed	Jesse M	09/28/26	3Sixtey	10/16/26			
12	General	Data cable is not pulled for access control in all 3 lab spaces	Jesse M	09/28/26	FSG	10/16/26			
13	JROTC Office 120	Data cable are teminated with no faceplates installed	Jesse M	09/28/26	FSG	10/16/26			
14	Meeting 120A	Data faceplate is not secured to the wall	Jesse M	09/28/26	FSG	10/16/26			

Agenda Item Memorandum

To: MVISD Board of Trustees
Date: November 19, 2026
Agenda item: Consider Approval of Substantial Completion for Multi-Campus Kitchen Freezer and Cooler Refrigeration Upgrades Project

Background Information
WR Griggs was awarded the contract by MVISD Board to provide construction services on the Multi-Campus Kitchen Freezer and Cooler Refrigeration Upgrades Project.

Administrative Consideration
The project scope included replacement of existing refrigeration equipment & systems serving the kitchen freezer and coolers at three our elementary schools. SKYE MEP has issued a certificate of substantial completion certificate dated August 30, 2026.

Funding Source:
NA

Recommendation:
It is recommended that the Board of Trustees approve the certificate of substantial completion between District and WR Griggs for the Multi-Campus Kitchen Freezer and Cooler Refrigeration Upgrades Project.

AIA® Document G704™ – 2017

Certificate of Substantial Completion

PROJECT: *(name and address)* KITCHEN FREEZER UPGRADES 8752 FM 471 SOUTH LA COSTE, TX 78039	**CONTRACT INFORMATION:** Contract For: General Construction Date: June 8, 2026	**CERTIFICATE INFORMATION:** Certificate Number: #1 Date: November 2, 2026
OWNER: *(name and address)* MEDINA VALLEY ISD 8752 FM 471 SOUTH LA COSTE, TX 78039	**ARCHITECT:** *(name and address)* SKYE MEP 8610 BROADWAY, STE. 415 SAN ANTONIO, TX 78217	**CONTRACTOR:** *(name and address)* W.R. GRIGGS 1030 COUNTRY LANE CASTROVILLE, TX 78009

The Work identified below has been reviewed and found, to the Architect's best knowledge, information, and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion designated below is the date established by this Certificate.
(Identify the Work, or portion thereof, that is substantially complete.)

SKYE MEP		TRAVIS MCLEOD, P.E. Principal	August 30, 2026
ARCHITECT *(Firm Name)*	**SIGNATURE**	**PRINTED NAME AND TITLE**	**DATE OF SUBSTANTIAL COMPLETION**

WARRANTIES
The date of Substantial Completion of the Project or portion designated above is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below:
(Identify warranties that do not commence on the date of Substantial Completion, if any, and indicate their date of commencement.)

WORK TO BE COMPLETED OR CORRECTED
A list of items to be completed or corrected is attached hereto, or transmitted as agreed upon by the parties, and identified as follows:
(Identify the list of Work to be completed or corrected.)
No outstanding work required.

The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. Unless otherwise agreed to in writing, the date of commencement of warranties for items on the attached list will be the date of issuance of the final Certificate of Payment or the date of final payment, whichever occurs first. The Contractor will complete or correct the Work on the list of items attached hereto within
(N/A) days from the above date of Substantial Completion.

Cost estimate of Work to be completed or corrected: $ 0

The responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work, insurance, and other items identified below shall be as follows:
(Note: Owner's and Contractor's legal and insurance counsel should review insurance requirements and coverage.)

The Owner and Contractor hereby accept the responsibilities assigned to them in this Certificate of Substantial Completion:

W.R. GRIGGS		TROY GRIGGS OWNER	11/6/2026
CONTRACTOR *(Firm Name)*	**SIGNATURE**	**PRINTED NAME AND TITLE**	**DATE**
MEDINA VALLEY ISD		EMILY LORENZ Superintendent of Schools	
OWNER *(Firm Name)*	**SIGNATURE**	**PRINTED NAME AND TITLE**	**DATE**

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

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Agenda Item Memorandum

To: MVISD Board of Trustees
Date: November 30, 2026
Agenda item: Consider amending the 2026-2027 Compensation Plan.

Background Information:
In accordance with Board Policy DEA and DEAA (Legal) and (Local), District administration is recommending the following amendments to the Compensation Plan for the 2026-2027 school year.

Clerical/Paraprofessional Position
Purchasing Clerk PG 06

Additional Duty Rates- Game Days
Parking Lot Attendant
Chain Crew
Ushers/Entire Game

Recommendation:
Administration recommends that the Board approve the amendments to the Compensation Plan for the 2026-2027 school year.

Proposed Amendment

2026-2027 Clerical/Paraprofessional Pay Scale

Pay Grade	Job Title	Calendars			Minimum	Midpoint	Maximum	
1			**Hourly**		**$14.50**	**$17.27**	**$21.03**	$0.50
	Aide - Learning Lab	187	**187**	**Days**	21,692	3,229	31,461	$748.00
	Aide - PE	187						
	Aide - PreK	187						
	Aide - SPED Inclusion	187						
2			**Hourly**		**$15.25**	**$18.17**	**$22.11**	$0.50
	Aide - DAEP	187	**187**	**Days**	22,814	27,182	33,077	$748.00
	Aide - ISS	187	**193**	**Days**	23,546	28,054	34,138	$772.00
	Aide - Computer Lab	187	**207**	**Days**	25,254	30,090	36,614	$828.00
	Aide- Fine Arts (Elementary)	187	**217**	**Days**	26,474	31,543	38,383	$868.00
	Campus Monitor (HS)	187	**226**	**Days**	27,572	32,851	39,975	$904.00
	Clerk - Campus	193						
	Clerk- Health	187						
	Clerk - Office	226						
	Clerk - Special Education	207						
	Receptionist - ES	193						
	Receptionist - HS	193						
	Receptionist - MS	193						
3			**Hourly**		**$16.25**	**$19.37**	**$23.54**	$0.50
	Admin Asst - Counselor HS	217	**187**	**Days**	24,310	28,978	35,216	$748.00
	Admin Asst - Vice Principal HS	217	**193**	**Days**	25,090	29,907	36,346	$772.00
	Aide - SPED ALE	187	**207**	**Days**	26,910	32,077	38,982	$828.00
	Aide - SPED BIP	187	**217**	**Days**	28,210	33,626	40,865	$868.00
	Aide - SPED ECSE	187	**226**	**Days**	29,380	35,021	42,560	$904.00
	Attendance Clerk - HS	193, 217						
	Attendance Clerk - MS	193						
	Clerk - PEIMS Special Education	226						
	Clerk- Meal Application	207						
	Clerk- PEIMS ES	226						
	Clerk- PEIMS HS	226						
	Clerk- PEIMS MS	226						
	Receptionist - Central Office	226						
	Registrar- High School	226						
4			**Hourly**		**$18.00**	**$21.48**	**$26.07**	$0.50
	Aide - Specialized Self-Contained	187	**187**	**Days**	26,928	32,134	39,001	$748.00
	Admin Asst - ES	217	**207**	**Days**	29,808	35,571	43,172	$828.00
	Admin Asst - MS	226	**217**	**Days**	31,248	37,289	45,258	$868.00
	Admin Asst I	207, 226	**226**	**Days**	32,544	38,836	47,135	$904.00
	Bookkeeper	226						$0.00
	Clerk- Bilingual/ESL	226						
	Clerk- PEIMS District	226						

5		Hourly		$19.70	$23.53	$28.54	$0.50
Admin Asst - HS	226	**187**	**Days**	29,471	35,201	42,696	$748.00
Admin Asst II	207, 226	**207**	**Days**	32,623	38,966	47,262	$828.00
LVN	187	**226**	**Days**	35,618	42,542	51,600	$904.00
Aide, Intensive Behavior Classroom	187						

6		Hourly		$22.75	$28.20	$33.94	$0.50
Clerk - Accounting	226	**226**	**Days**	41,132	50,986	61,364	$904.00
Clerk - Accounts Payable	226						
Clerk - Human Resources	226						
Clerk - Payroll	226						
Clerk- Purchasing	226						
Substitute Coordinator	226						
Technician - Audio/Visual	226						
Technician - Help Desk	226						
Technician- Network	226						
Technician - PC	226						

7		Hourly		$26.75	$32.02	$37.79	$0.50
Admin Asst- Chief	226	**226**	**Days**	48,364	57,892	68,324	$904.00

8		Hourly		$31.50	$38.75	$45.50	$0.50
Admin Asst - Superintendent	226	**226**	**Days**	56,952	70,060	82,264	$904.00

Board Approved 7/27/2026

2026-2027 Medina Valley ISD Additional Duty Rates- Game Days

2026-2027 Football					
Duty Description	Varsity	Sub-varsity	MS	Rental	Rental Holiday
Administrator	Not Paid	Not Paid	Not Paid	$150	$175
Game Day Coordinator- **Entire Game**	$125	Not Paid	Not Paid	$135	$150
Game Announcer / Clock	$75	$50 / game	$50 / game	$75	$90
Gate Workers/**Entire Game**	$40/$60	$25 / game	$25 / game	$75	$90
Spotter	$60	Not Paid	Not Paid	$75	$90
Parking Lot Attendant	$65	Not Paid	Not Paid	Not Paid	Not Paid
				$75	
Chain Crew	$60	Not Paid	Not Paid	Not Paid	Not Paid
				$75	
Video Board Operator	$100	Not Paid	Not Paid	$125	$140
Camera Operators	$60	Not Paid	Not Paid	$75	$90
Ushers/Entire Game	$40/$60	Not Paid	Not Paid	Not Paid	Not Paid
				$75	
Athletic Trainer	Not Paid	Not Paid	Contracted	$150	$175
Police Officer				$200	$250

2026-2027 Volleyball/Basketball					
Duty Description	**Varsity**	**Sub-varsity**	**MS**	**Rental**	**Rental Holiday**
Ticket Scanner (30 Min Before Game / 2nd set or qt. of 2nd game)	$35	$25 / game	$25 / game	$75	$90
Table Workers	$25 / game	$25 / game	$25 / game	$75	$90
Announcer (Full time)	$75	Not Paid	Not Paid	$75	$90
Administrator	Not Paid	Not Paid	Not Paid	$125	$140
Video Board Operator	$100	Not Paid	Not Paid	$125	$140
Game Supervisor	Not Paid	Not Paid	Not Paid	$100	$115
Athletic Trainer	Not Paid	Not Paid	Contracted	$100	$125
Police Officer				$100	$125

2026-2027 Baseball/Softball/Soccer					
Duty Description	**Varsity**	**Sub-varsity**	**MS**	**Rental**	**Rental Holiday**
Ticket Scanner (30 Min Before Game / 4th Inning or Halftime of 2nd Game)	$35	$25 / game	$25 / game	$75	$90
Announcer / Clock	$75	$25 / game	$25 / game	$75	$90
Pitch Count / Scoreboard	$25 / game	$25 / game	Not Paid	$75	$90
Video Board Operator	$100	Not Paid	Not Paid	$125	$140
Administrator	Not Paid	Not Paid	Not Paid	$125	$140
Game Supervisor	Not Paid	Not Paid	Not Paid	$125	$125
Athletic Trainer	Not Paid	Not Paid	Not Paid	$100	$125
Police Officer				$125	$150

2026-2027 Additional Athletics	
Duty Description	**All-Meets**
Track Meet Workers	$50 / event
Powerlifting Meet Workers	$40 / event
Student workers	$10 / hour
Athletic Contests driven by coach via bus	$25 / trip

* Tournaments will be paid at the sub-varsity rate

Updated by Athletics 11/13/2026

Agenda Item Memorandum

To: MVISD Board of Trustees
Date: November 30, 2026
Agenda item: Consider Approving a One-Time Retention Incentive

Background Information:
The 2026-2027 Compensation Plan was initially approved by the Board on July 27, 2026. In accordance with Board Policy DEA and DEAA (Legal) and (Local), any additions to that plan must also be approved by the Board.

Administrative Consideration:
The Board is asked to consider a one-time retention incentive to employees for their continued service to the students and school community of Medina Valley ISD. Eligible employees are those that were full time prior to October 31, 2026 and do not separate service prior to May 31, 2027. The total cost of a one-time retention incentive in the amount $750, total cost of $1,108,500.

Funding Source
The General Operating Fund (199) will be used for this expense.

Supporting Document:
- Resolution

Recommendation:
Administration recommends that the Board approve the one-time retention incentive of $750 for employees that were full time prior to October 31, 2026 and do not separate service prior to May 31, 2027.

THE BOARD OF TRUSTEES OF THE
MEDINA VALLEY INDEPENDENT SCHOOL DISTRICT
November 30, 2026
BOARD RESOLUTION

WHEREAS, the Medina Valley Independent School District ("Medina Valley ISD" or the "District") has always been and will remain committed to providing the best possible educational opportunities and staff for its students while at the same time being good stewards of available public funds; and

WHEREAS, the Board of Trustees wishes to provide Medina Valley ISD employees a one-time retention supplemental compensation payment for their continued service to the students and school community of Medina Valley ISD; and

WHEREAS, a public-school purpose will be served by the payment of a one-time retention incentive payment to full-time, permanent District employees, in order to demonstrate support of its employees, enhance employee morale and support the retention of employees; and

WHEREAS, the Medina Valley ISD believes the retention of experienced employees benefits the students and staff at Medina Valley ISD.

Now therefore be it resolved by the Board that:

1. The findings and recitals outlined above are found to be true and correct and are hereby approved and adopted; and

2. The Board authorizes the payment of a one-time retention incentive payment to each current full-time permanent employee whose employment began on or before October 31, 2026, and who has not tendered their intent to resign from Medina Valley ISD on or before May 31, 2027 ("eligible employees"); and

3. The payment of this one-time retention incentive payment will be for the purpose of incentivizing continued service to the District; and

4. All eligible employees as defined in Paragraph Two will receive an incentive payment equal to seven hundred and fifty dollars ($750.)

5. The payment of this one-time retention incentive payment is expressly conditioned upon there being sufficient monies to support the payment of the one-time retention incentive payment, and in the absence of sufficient funds, as determined by the Superintendent, this payment shall not be made; and

6. The Board finds that a public purpose and a benefit to the Medina Valley ISD exists in the payment of this one-time retention incentive payment.

Adopted by the vote of the majority of members of the Board of Trustees of the Medina Valley ISD present and voting at an open meeting of the Board of Trustees on the 30th day of November 2026 at which a quorum was present:

BY: _____ BY: _____
Nathan Fillinger, Board President Joe Biediger, Board Secretary

Agenda Item Memorandum

To: MVISD Board of Trustees
Date: November 30, 2026
Agenda item: Consider approval of the Short-Term Lease of District Real Property for an Agricultural Lease to BBN Farms, Inc. of 42.88 acres generally located at Jungman Road

Background Information
The district currently leases 42.88 acres of the 48.886 acre tract of land generally known as the Jungman Road property to BBN Farms, Inc. The termination date on the current lease expired on October 31, 2025. The current lease term was set at $25 per acre.

Administrative Consideration
In consultation with the district's real estate agent and legal counsel, it was determined that the fair market value be increased to $50 per acre. This agreement would be for one (1) year with the option to renew for five (5) additional one year periods.

Recommendation
It is recommended that the Board authorize the short-term lease of District owned real property (surface use only) for an agricultural lease to BBN Farms, Inc. generally located Jungman Road and delegate authority to the Superintendent to negotiate and enter into a lease agreement on behalf of the Board in a form approved by District legal counsel.

Agricultural Lease Agreement

Date: _____

Landlord: **MEDINA VALLEY INDEPENDENT SCHOOL DISTRICT**, an independent public school district

Landlord's Address: 8449 FM 471
Castroville, TX 78009

Tenant: **BBN FARMS INC.**

Tenant's Address: 2676 Hwy 90 E
Castroville, Texas 78009

Premises: SURFACE ONLY of approximately 42.88 acres out of the 48.886 acre tract of land out of Juana Martinez Survey No 14 ½, Abstract 1114, County Block 40, Bexar County, Texas, recorded in Volume 15861, Page 1780 of the Deed and Plat Records of Bexar County, Texas, and described in deed recorded in Document No. 20120250148, Volume 15861 Page 1780 from Keller-Stahley Properties, LP to Diane L. Stahley Trust and more particularly identified on Exhibit A, attached hereto. The location of the Property is depicted on Exhibit A1, attached hereto.

("Leased Property" or "Premises")

The Leased Property does not include and Tenant will not be permitted to use the Excluded Improvements.

Excluded Improvements: Any structure, improvement, or equipment situated on the Leased Property and constructed or installed by any person other than Tenant.

Exceptions to Conveyance of Leasehold Interest and Warranty:

Rent: Tenant agrees to pay $ 2,144 per year in Rent ($50 per acre), payable and due on December 15, 2026.

Term: Initial one (1) year term with the option to renew for five (5) additional one-year terms for so long as the premises are not in use for school purposes or planned to be used for school purposes within the following 12-month period. It is understood and agreed that Landlord may cancel this Lease upon an event of default, sale of the premises, or intent to use the Property for educational purposes, by giving ninety (90) days' notice in writing to Tenants of such intent. In the event of a cancellation of all or a portion of this Lease as provided in this Paragraph, neither Landlord nor its successors or assigns shall be liable to Tenants for any damages, costs or expenses whatsoever resulting from cancellation, including, but not limited to, lost harvest.

Notwithstanding any other provision of this Agreement, if Landlord exercises any right to terminate this Lease, such termination shall not become effective until Tenant has completed the harvesting of crops that were planted on the Premises prior to Tenant's receipt of the termination notice. Following receipt of the termination notice, Tenant shall not plant any additional crops on the Premises and shall diligently pursue the cultivation and harvesting of the existing crops. Notwithstanding the foregoing, this Lease shall automatically terminate, without further notice, on September 1 following the termination notice, and Tenant shall vacate and surrender possession of the Premises on or before that date, whether or not all crops have been harvested. Any crops remaining unharvested as of September 1 of the final term, shall be deemed abandoned by Tenant, and Landlord shall have no liability for any loss thereof.

Commencement Date: December 15, 2026

Termination Date: December 15, 2027

Security Deposit: None.

Permitted Use: Solely for crop farming, including irrigation, and no other purpose.

Tenant's Insurance: Tenant is hereby notified that Landlord's insurance does not protect Tenant against loss of personal property on the Leased Premises due to fire, theft, vandalism, or other causes. Throughout the Lease Term, and any extensions thereto, Tenant shall fully insure its own personal property, livestock, crops and related property for fire, casualty and loss, as well as for liability under a commercial general liability insurance policy on an occurrence basis, including coverages A, B, and C on the Standard Texas form, with a minimum single limit of $1,000,000 and name Landlord as an additional insured under such policy(ies). A copy of each applicable insurance policy shall be provided to Landlord prior to Commencement Date and on an annual basis thereafter.

Definitions

"Injury" means (a) harm to or impairment or loss of property or its use or (b) harm to or death of a person.

"Landlord" means Landlord and its agents, employees, invitees, licensees, or visitors.

"Rent" means Base Rent plus any other amounts of money payable by Tenant to Landlord.

"Tenant" means Tenant and its agents, contractors, employees, invitees, licensees, or visitors.

Clauses and Covenants

A. Tenant agrees to:

1. Lease the Premises for the entire Term beginning on the Commencement Date and ending on the Termination Date.

2. Accept the Premises in their present condition AS IS, the Premises being currently suitable for the Permitted Use.

3. Obey all laws, ordinances, orders, and rules and regulations applicable to the use, condition, and occupancy of the Premises, now in effect or hereinafter enacted, including the rules and regulations of the United States Department of Agriculture and the Texas Agriculture Commissioner.

4. Maintain the Leased Property in accordance with its commitments, as required above, in the Rent portions of this Lease.

5. Pay for all labor, fuel, and utility services (including water) used by Tenant.

6. Pay all taxes, if any, on Tenant's property located on the Premises.

7. Allow Landlord to enter the Premises to inspect the Premises and show the Premises to prospective purchasers, tenants and/or lenders.

8. Repair, replace, and maintain at Tenant's sole expense and in a timely manner, any injury or damage to any part of the Premises used by Tenant, including but not limited to, fences, or any part thereof.

9. Repair any damage to the Premises, Land, or Excluded Improvements caused by Tenant.

10. **INDEMNIFY, DEFEND, AND HOLD LANDLORD HARMLESS FROM ANY INJURY OR PROPERTY DAMAGE (AND ANY RESULTING OR RELATED CLAIM, ACTION, LOSS, LIABILITY, OR REASONABLE EXPENSE, INCLUDING ATTORNEY'S FEES AND OTHER FEES AND COURT AND OTHER COSTS) ARISING OUT OF TENANT'S USE OF THE PREMISES. THE INDEMNITY CONTAINED IN THIS PARAGRAPH (A) IS INDEPENDENT OF TENANT'S INSURANCE, IF ANY (B) WILL NOT BE LIMITED BY COMPARATIVE NEGLIGENCE STATUTES OR DAMAGES PAID UNDER THE WORKERS' COMPENSATION ACT OR SIMILAR EMPLOYEE BENEFIT ACTS, (C) WILL SURVIVE THE END OF THE TERM, AND (D) WILL APPLY EVEN IF AN INJURY IS CAUSED IN WHOLE OR IN PART BY THE ORDINARY NEGLIGENCE OR STRICT LIABILITY OF LANDLORD BUT WILL NOT APPLY TO THE EXTENT AN INJURY IS CAUSED BY THE GROSS NEGLIGENCE OR WILLFUL MISCONDUCT OF LANDLORD.**

11. Vacate the Premises on the last day of the Term or upon earlier termination as provided in this Lease.

12. Pay Rent and pay all costs associated with maintaining the Leased Property.

13. Maintain the Premises in a timely, thorough, manner, including weed removal and grass cutting.

14. Maintain adequate records on all matters related to the Premises and provide Landlord with a copy.

15. Keep all gates on the Premises closed and locked.

16. Enter and exit the Premises only at those places designated by Landlord.

17. Provide whatever security and/or alarm systems that Tenant deems necessary and appropriate for the protection of the Leased Premises, of Tenant, its employees, invitees and agents, and Tenant's fixtures, inventory, records and equipment located within the Leased Premises or otherwise. In no event shall Landlord be responsible for loss of, damage to or harm to Tenant or any of Tenant's employees, invitees and agents and/or Tenant's fixtures, inventory, records and equipment situated within the Leased Premises or property resulting from causes not directly the result of Landlord's sole willful misconduct. Tenant is hereby notified that Landlord maintains no security with respect to the Leased Premises and that any security devices, features, monitoring and the like shall at all times be the exclusive responsibility of Tenant.

B. Tenant agrees not to:

1. Use the Premises for any purpose other than the Permitted Use.

2. Create or allow a nuisance or permit any waste of the Premises.

3. Change Landlord's lock system.

4. Alter the Premises, including clearing new roads, moving or erecting any fences, or locating on the Premises any type of manufactured housing or mobile home.

5. Assign this lease or sublease any portion of the Premises without Landlord's written consent.

6. Hunt or fish on the Land or allow anyone else to do so.

7. Litter or leave trash or debris on the Premises.

8. Allow a lien to be placed on the Premises.

9. Erect any signage on the Leased Premises larger than 36"x36" without Landlord's express written permission, and not erect signage containing any endorsement of any candidate or ballot proposition of or for Landlord or otherwise affecting Landlord.

C. Landlord agrees to:

1. Lease to Tenant the Premises for the entire Term beginning on the Commencement Date and ending on the Termination Date.

D. Landlord agrees not to:

1. Allow any use of the Premises inconsistent with the Permitted Use as long as Tenant is not in default.

2. Unreasonably withhold consent to a proposed assignment or sublease.

E. Landlord and Tenant agree to the following:

1. *Alterations.* Any physical additions or improvements to the Premises made by Tenant, except fences erected by the Tenant which can be removed without damage to the Premises, will become the property of Landlord. Landlord may require that Tenant, at termination of this lease and at Tenant's expense, remove any physical additions and improvements, repair any alterations, and restore the Premises to the condition existing at the Commencement Date, normal wear excepted. No permanent improvements of any kind may be made to the Premises by Tenant without Landlords' written approval.

2. *Abatement.* Tenant's covenant to pay Rent and Landlord's covenants are independent. Except as otherwise provided, Tenant will not be entitled to abate Rent for any reason.

3. *Release of Claims/Subrogation.* **TENANT RELEASES LANDLORD FROM ALL CLAIMS OR LIABILITIES FOR ANY INJURY TO TENANT OR TO TENANT'S PROPERTY LOCATED ON THE PREMISES. THE RELEASE IN THIS PARAGRAPH WILL APPLY EVEN IF THE DAMAGE OR LOSS IS CAUSED IN WHOLE OR IN PART BY THE ORDINARY NEGLIGENCE OR STRICT LIABILITY OF LANDLORD BUT WILL NOT APPLY TO THE EXTENT THE DAMAGE OR LOSS IS CAUSED BY THE GROSS NEGLIGENCE OR WILLFUL MISCONDUCT OF LANDLORD.**

4. *Condemnation/Substantial or Partial Taking*

   a. If the Premises cannot be used for the Permitted Use because of condemnation or purchase in lieu of condemnation, this lease will terminate.

   b. If there is a condemnation or purchase in lieu of condemnation and this lease is not terminated, the Rent payable during the unexpired portion of the Term will be adjusted as may be fair and reasonable.

   c. Tenant will have no claim to the condemnation award or proceeds in lieu of condemnation.

5. *Landlord's Lien.* Tenant grants to Landlord a security interest in the collateral to secure performance by Tenant of all obligations and payments due from Tenant under this lease. The collateral will include all of Tenant's livestock, crops, and personal property located or to be located on the Premises, and all products, proceeds, offspring, increase, governmental payments and insurance proceeds relating to such

property.

6. *Default by Landlord/Events.* A default by Landlord is the failure to comply with any provision of this lease that is not cured within thirty (30) days after written notice.

7. *Default by Landlord/Tenant's Remedies.* Tenant's remedies for Landlord's default are to sue for damages and terminate this lease

.

8. *Default by Tenant/Events.* Defaults by Tenant are (a) failing to pay Rent on time, (b) failing to maintain the Leased Premises; (c) abandoning or vacating a substantial portion of the Premises; and (d) failing to comply within ten days after written notice with any provision of this lease other than the defaults set forth in (a) and (b) above.

9. *Default by Tenant/Landlord's Remedies.* Landlord's remedies for Tenant's default are to (a) enter and take possession of the Premises, after which Landlord may relet the Premises on behalf of Tenant and receive the Rent directly by reason of the reletting, and Tenant agrees to reimburse Landlord for any expenditures made in order to relet; (b) enter the Premises and perform Tenant's obligations; and (c) terminate this lease by written notice and sue for damages. Landlord may enter and take possession of the Premises by self-help, by picking or changing locks if necessary, and may lock out Tenant or any other person who may be farming the Premises, until the default is cured, without being liable for damages.

10. *Default/Waiver/Mitigation.* It is not a waiver of default if the non-defaulting party fails to declare immediately a default or delays in taking any action. Pursuit of any remedies set forth in this lease does not preclude pursuit of other remedies in this lease or provided by law. Landlord and Tenant have a duty to mitigate damages.

11. *Holdover.* If Tenant does not vacate the Premises following termination of this lease, Tenant will become a tenant at will and must vacate the Premises on receipt of notice from Landlord. No holding over by Tenant, whether with or without the consent of Landlord, will extend the Term.

12. *Alternative Dispute Resolution.* Landlord and Tenant agree to mediate in good faith before filing a suit for damages.

13. *Attorney's Fees.* If either party retains an attorney to enforce this lease, the party prevailing in litigation is entitled to recover reasonable attorney's fees and other fees and court and other costs.

14. *Venue.* Exclusive venue is in the county in which the Premises are located.

15. *Entire Agreement.* This lease, together with the attached exhibits and riders, is the entire agreement of the parties, and there are no oral representations, warranties, agreements, or promises pertaining to this lease or to any expressly mentioned exhibits and riders not incorporated in writing in this lease.

16. *Amendment of Lease.* This lease may be amended only by an instrument in writing signed by Landlord and Tenant.

17. ***LIMITATION OF WARRANTIES.*** **THE PREMISES IS LEASED TO AND ACCEPTED BY TENANT IN ITS PRESENT CONDITION, AS IS, WHERE IS, WITH ALL FAULTS AND WITHOUT ANY REPRESENTATIONS OR WARRANTIES WHATSOEVER, EXPRESS OR IMPLIED. THE LEASE OF THE PREMISES IS WITHOUT ANY EXPRESS OR IMPLIED WARRANTY, REPRESENTATION, AGREEMENT, STATEMENT OR EXPRESSION OF OPINION (OR LACK THEREOF) OF OR WITH RESPECT TO: (A) THE CONDITION OF THE PREMISES OR ANY ASPECT THEREOF, INCLUDING, WITHOUT LIMITATION, ANY AND ALL EXPRESS OR IMPLIED REPRESENTATIONS OR WARRANTIES RELATED TO SUITABILITY FOR HABITATION, MERCHANTABILITY OR FITNESS FOR A PARTICULAR USE OR PURPOSE; (B) THE INCOME TO BE DERIVED FROM THE PREMISES; (C) THE COMPLIANCE WITH ORDINANCES OR REGULATIONS OF ANY APPLICABLE GOVERNMENTAL AUTHORITY OR BODY; (D) THE SOIL**

CONDITIONS, WATER, DRAINAGE, TOPOGRAPHICAL FEATURES OR OTHER CONDITIONS OF THE PREMISES OR WHICH AFFECT THE PREMISES; (E) ANY CONDITIONS RELATING TO OR ARISING FROM ANY ARCHEOLOGICAL OR HISTORIC SITE, CEMETERY, BURIAL GROUND, ENDANGERED SPECIES HABITAT, OR OTHER SUCH CONDITION WHICH MAY AFFECT THE PREMISES; (F) AREA, SIZE, SHAPE, CONFIGURATION, LOCATION, CAPACITY, QUANTITY, QUALITY, VALUE, CONDITION OR COMPOSITION OF THE PREMISES; (G) THE MANNER OR QUALITY OF THE CONSTRUCTION OR MATERIALS, IF ANY, INCORPORATED INTO THE PREMISES; (H) THE MANNER, QUALITY, STATE OF REPAIR OR LACK OF REPAIR OF THE PREMISES; (I) ANY ENVIRONMENTAL, GEOLOGICAL, METEOROLOGICAL, STRUCTURAL OR OTHER CONDITION OR HAZARD OR THE ABSENCE THEREOF HERETOFORE, NOW OR HEREAFTER AFFECTING IN ANY MANNER ANY PORTION OF THE PREMISES; AND (J) ALL OTHER EXPRESS OR IMPLIED REPRESENTATIONS AND WARRANTIES BY LESSOR WHATSOEVER. TENANT HAS MADE ITS OWN PHYSICAL INSPECTION OF THE PREMISES AND HAS SATISFIED ITSELF AS TO THE CONDITION OF THE PREMISES FOR TENANT'S INTENDED USE.

18. *Notices.* Any notice required or permitted under this lease must be in writing. Any notice required by this lease will be deemed to be delivered (whether actually received or not) when deposited with the United States Postal Service, postage prepaid, certified mail, return receipt requested, and addressed to the intended recipient at the address shown in this lease. Notice may also be given by regular mail, personal delivery, courier delivery, facsimile transmission, or other commercially reasonable means and will be effective when actually received. Any address for notice may be changed by written notice delivered as provided herein.

19. *Mineral Interests.* This lease is subordinate to any present or future oil, gas, or other mineral exploration agreements and leases relating to the Land. Landlord will not be liable to Tenant for any damages for actions attributable to those agreements and will receive all consideration paid therefor.

20. *Other Interests.* This lease is subordinate to any validly existing liens, easements, rights-of-way, and prescriptive rights, whether of record or not; all presently recorded and validly existing restrictions, reservations, covenants, conditions, oil and gas leases, mineral interests outstanding in persons other than Landlord, and other instruments, which affect the Premises. Tenant shall ascertain the location of all such easements and Tenant's operations shall not damage or interfere with the same. Landlord will not be liable to Tenant for any damages for actions attributable to those agreements and will receive all consideration paid for such easements.

21. *Landlord's Use.* Landlord retains the right to enter on and use and/or permit third parties to enter on and use the Premises for hunting, fishing, and other uses that do not materially interfere with Tenant's agricultural use rights.

22. *Late Rent.* Tenant shall and does hereby agree to pay a late charge equal to $50.00 if the rental payment is received by Landlord after the seventh (7^{th}) day of the month in which said rental payment is due. the event it becomes necessary for the Landlord to engage in efforts to collect any amounts due under the Lease Agreement, Tenant shall be liable for all collection fees and expenses, including attorney's fees and costs of court, incurred by Landlord. Such fees and expenses are due upon demand. Tenant further agrees to pay a $35.00 charge to Landlord for each check given to Landlord that is subsequently dishonored by Tenant's bank for any reason.

[signature page follows]

EXECUTED on this _____day of November 2026.

MEDINA VALLEY INDEPENDENT SCHOOL DISTRICT

_____

By: Dr. Emily Lorenz, Superintendent

BBN FARMS, Inc.
TROY BIPPERT, AUTHORIZED SIGNATORY

_____

By: Troy Bippert

Exhibit A

Field Notes for a tract of land
Containing 42.854 acres (1,866,711.51 square feet) tract of land

A 42.854 acre (1,866,711.51 square feet) tract of land, partially situated in the Juana Martinez Survey Number 14.5, Abstract Number 1114, and partially situated in the Miller Francis Survey Number 14, Abstract Number 1003, both in Bexar County, Texas, being a portion of a 48.886 acre tract as conveyed to Diane L. Stahley Trust, by Special Warranty Deed as recorded in Document Number 20120250148, of the Official Public Records of Bexar County, Texas, said 42.854 acre (1,866,711.51 square feet) tract being more particularly described as follows:

Beginning at a found 5/8" iron rod, having Texas State Plane Coordinates of N:13,680,196.66, E:2,035,505.00, being on the west right of way line of Jungmann Road, a 50-foot wide right of way, being the northeast corner of a 1.02 acre tract as conveyed to Sharyn Mechler, by Open Probate Will file number 2019PC1578, of Bexar County, Texas, being the same property as described in General Warranty Deed as recorded in Volume 7732, Page 1010, of the Official Public Records of Bexar County, Texas, and being the southeast corner of both said 48.886 acre tract and of the herein described tract;

Thence, leaving the west right of way line of said Jungmann Road, with the north boundary of said 1.02 acre tract, being the south boundary of said 48.886 acre tract, South 89 degrees 51 minutes 10 seconds West, passing the northwest corner of said 1.02 acre tract, being the northeast corner of a 0.65 of an acre tract as conveyed to Mark D. Mechler and wife, Sonia H. Mechler, by General Warranty Deed as recorded in Volume 7810, Page 244, of the Official Public Records of Bexar County, Texas, and continuing said course with the north boundary of said 0.65 of an acre tract, being the south boundary of said 48.886 acre tract, passing the northwest corner of said 0.65 of an acre tract, being a northeast corner of a 10.01 acre tract as conveyed to Mark David Mechler, by Special Warranty Gift Deed as recorded in Document Number 20120250148, of the Official Public Records of Bexar County, Texas, and continuing said course with a north boundary of said 10.01 acre tract, being the south boundary of said 48.886 acre tract, for a total distance of 1548.24 feet to a found 5/8" iron rod, being on an east boundary of a 98.86 acre tract, designated as "Tract One", as conveyed to Sylvia Ann Reichert, Individually, by Trustee's Deed as recorded in Volume 9672. Page 2108, of the Official Public Records of Bexar County, Texas, being the northwest corner of said 10.01 acre tract, and being the southwest corner of both said 48.886 acre tract and of the herein described tract;

Thence, with an east and a south boundary of said 98.86 acre tract, being a west and a north boundary of said 48.886 acre tract, the following two courses:

North 00 degrees 07 minutes 43 seconds East, a distance of 1083.49 feet to a found 1/2" iron rod, being an interior corner of said 98.86 acre tract, being a northwest corner of said 48.886 acre tract, and being the northwest corner of the herein described tract;

North 80 degrees 32 minutes 36 seconds East, a distance of 593.95 feet to a set 1/2" iron rod with an orange plastic cap stamped "MTR ENG", being a southeast corner of said 98.86 acre tract, being an interior corner of said 48.886 acre tract, and being an angle point in the herein described tract;

Thence, leaving easterly boundary of said 98.86 acre tract, over and across said 48.886 acre tract, the following two (2) courses:

North 80 degrees 23 minutes 50 seconds East, a distance of 611.64 feet to a set 1/2" iron rod with an orange plastic cap stamped "MTR ENG", being an angle point in the herein described tract;

South 89 degrees 40 minutes 58 seconds East, a distance of 363.93 feet to a set 1/2" iron rod with an orange plastic cap stamped "MTR ENG", being on the west right of way line of said Jungmann Road, being the east boundary of said 48.886 acre tract, and being the northeast corner of the herein

described tract;

Thence, with the west right of way line of said Jungmann Road, being the east boundary of said 48.886 acre tract, South 00 degrees 19 minutes 02 seconds West, a distance of 1277.14 feet to the Point of Beginning, containing 42.854 acres (1,866,711.51 square feet) of land.

Note: Basis of bearings and coordinates cited were established from the State Plane Coordinate System, North American Datum of 1983, Texas South Central Zone Surface Units. A Survey of even date was prepared for this description.

Agenda Item Memorandum

To: MVISD Board of Trustees
Date: November 30, 2026
Agenda item: Consider approval of the Short-Term Lease of District Real Property for an Agricultural Lease to BBN Farms, Inc. of 42.88 acres generally located at Jungman Road

Background Information
The district currently leases 84.728 acres of land generally known as the Bippert Road property to BBN Farms, Inc. The termination date on the current lease expired on September 15, 2026. The current lease term was set at $100 per year.

Administrative Consideration
In consultation with the district's real estate agent and legal counsel, it was determined that the fair market value be increased to $125 per acre. This agreement would be for one (1) year with the option to renew for five (5) additional one year periods.

Recommendation
It is recommended that the Board authorize the short-term lease of District owned real property (surface use only) for an agricultural lease to BBN Farms, Inc. generally located Bippert Road and delegate authority to the Superintendent to negotiate and enter into a lease agreement on behalf of the Board in a form approved by District legal counsel.

Agricultural Lease Agreement

Date: _____

Landlord: **MEDINA VALLEY INDEPENDENT SCHOOL DISTRICT**, an independent public school district

Landlord=s Address: 8449 FM 471
Castroville, TX 78009

Tenant: **BBN FARMS INC.**

Tenant's Address: 2676 Hwy 90 E
Castroville, Texas 78009

Premises: SURFACE ONLY AND SPECIFIED WATER RIGHTS FOR CROP IRRIGATION of approximately 84.728 acres tract of land, more or less situated in the JW Howard Survey No 15 ¼, Abstract No. 1464, being all of that 84.724 acre tract of land as conveyed to the Medina Valley Independent School District by General Warranty Deed as recorded in Document No. 2021010421 in the Official Public Records of Medina County, Texas, and more particularly identified by metes and bounds on Exhibit A, attached hereto.

("Leased Property" or "Premises")

The Leased Property includes a water well and irrigation pivot system, but does not include and Tenant will not be permitted to use the Excluded Improvements.

Excluded Improvements: Any structure, improvement, or equipment situated on the Leased Property and constructed or installed by any person other than Tenant, other than the water well and irrigation pivot system which the Tenant is permitted to use as set out herein.

Exceptions to Conveyance of Leasehold Interest and Warranty: None.

Rent: Tenant agrees to pay $10,591.00 per year in Rent ($125 per acre), payable and due on December 15, 2026.

Term: Initial one (1) year term with the option to renew for five (5) additional one-year terms for so long as the premises are not in use for school purposes or planned to be used for school purposes within the following 12-month period. It is understood and agreed that Landlord may cancel this Lease upon an event of default, sale of the premises, or intent to use the Property for educational purposes, by giving ninety (90) days' notice in writing to Tenants of such intent. In the event of a cancellation of all or a portion of this Lease as provided in this Paragraph, neither Landlord nor its successors or assigns shall be liable to Tenants for any damages, costs or expenses whatsoever resulting from cancellation, including, but not limited to, lost harvest.

Notwithstanding any other provision of this Agreement, if Landlord exercises any right to terminate this Lease, such termination shall not become effective until Tenant has completed the harvesting of crops that were planted on the Premises prior to Tenant's receipt of the termination notice. Following receipt of the termination notice, Tenant shall not plant any additional crops on the Premises and shall diligently pursue the cultivation and harvesting of the existing crops. Notwithstanding the foregoing, this Lease shall automatically terminate, without further notice, on September 1 following the termination notice, and Tenant shall vacate and surrender possession of the Premises on or before that date, whether or not all crops have been harvested. Any crops remaining unharvested as of September 1 of the final term, shall be deemed abandoned by Tenant, and Landlord shall have no liability for any loss thereof.

Commencement Date: December 15, 2026

Termination Date: December 15, 2027

Security Deposit: None.

Permitted Use: Solely for crop farming, including irrigation, and no other purpose.

Tenant's Insurance: Tenant is hereby notified that Landlord's insurance does not protect Tenant against loss of personal property on the Leased Premises due to fire, theft, vandalism, or other causes. Throughout the Lease Term, and any extensions thereto, Tenant shall fully insure its own personal property, livestock, crops and related property for fire, casualty and loss, as well as for liability under a commercial general liability insurance policy on an occurrence basis, including coverages A, B, and C on the Standard Texas form, with a minimum single limit of $1,000,000 and name Landlord as an additional insured under such policy(ies). A copy of each applicable insurance policy shall be provided to Landlord prior to Commencement Date and on an annual basis thereafter.

Definitions

"Injury" means (a) harm to or impairment or loss of property or its use or (b) harm to or death of a person.

"Landlord" means Landlord and its agents, employees, invitees, licensees, or visitors.

"Rent" means Base Rent plus any other amounts of money payable by Tenant to Landlord.

"Tenant" means Tenant and its agents, contractors, employees, invitees, licensees, or visitors.

Clauses and Covenants

A. Tenant agrees to:

1. Lease the Premises for the entire Term beginning on the Commencement Date and ending on the Termination Date.

2. Accept the Premises in their present condition AS IS, the Premises being currently suitable for the Permitted Use.

3. Obey all laws, ordinances, orders, and rules and regulations applicable to the use, condition, and occupancy of the Premises, now in effect or hereinafter enacted, including the rules and regulations of the United States Department of Agriculture and the Texas Agriculture Commissioner.

4. Maintain the Leased Property in accordance with its commitments, as required above, in the Rent portions of this Lease.

5. Pay for all labor, fuel, and utility services (including water) used by Tenant. All costs associated with Tenant's use of water well(s), including any and all maintenance of same, shall be at Tenant's sole expense. All other utilities desired by Tenant at the Leased Premises, including electrical, shall be at Tenant's expense, and Tenant shall promptly pay to the utility provider and/or Landlord, as applicable, and as and when the same become due and payable, all charges for electricity, sewer, telephone, internet and other utilities supplied to the Leased Premises. Any utilities serving the Premises that are not separately metered or sub-metered shall be reimbursed to Landlord on a monthly basis upon presentation.

6. Pay all taxes, if any, on Tenant's property located on the Premises.

7. Allow Landlord to enter the Premises to inspect the Premises and show the Premises to prospective purchasers, tenants and/or lenders.

8. Repair, replace, and maintain at Tenant's sole expense and in a timely manner, any injury or damage to any part of the Premises used by Tenant, including but not limited to, water well, irrigation pivot system, fences, or any part thereof.

9. Repair any damage to the Premises, Land, or Excluded Improvements caused by Tenant.

10. **INDEMNIFY, DEFEND, AND HOLD LANDLORD HARMLESS FROM ANY INJURY OR PROPERTY DAMAGE (AND ANY RESULTING OR RELATED CLAIM, ACTION, LOSS, LIABILITY, OR REASONABLE EXPENSE, INCLUDING ATTORNEY'S FEES AND OTHER FEES AND COURT AND OTHER COSTS) ARISING OUT OF TENANT'S USE OF THE PREMISES. THE INDEMNITY CONTAINED IN THIS PARAGRAPH (A) IS INDEPENDENT OF TENANT'S INSURANCE, IF ANY (B) WILL NOT BE LIMITED BY COMPARATIVE NEGLIGENCE STATUTES OR DAMAGES PAID UNDER THE WORKERS' COMPENSATION ACT OR SIMILAR EMPLOYEE BENEFIT ACTS, (C) WILL SURVIVE THE END OF THE TERM, AND (D) WILL APPLY EVEN IF AN INJURY IS CAUSED IN WHOLE OR IN PART BY THE ORDINARY NEGLIGENCE OR STRICT LIABILITY OF LANDLORD BUT WILL NOT APPLY TO THE EXTENT AN INJURY IS CAUSED BY THE GROSS NEGLIGENCE OR WILLFUL MISCONDUCT OF LANDLORD.**

11. Vacate the Premises on the last day of the Term or upon earlier termination as provided in this Lease.

12. Pay Rent and pay all costs associated with maintaining the Leased Property.

13. Maintain the Premises in a timely, thorough, manner, including weed removal and grass cutting and including maintaining the water well and irrigation system in good, working condition.

14. Maintain adequate records on all matters related to the Premises and provide Landlord with a copy.

15. Keep all gates on the Premises closed and locked.

16. Enter and exit the Premises only at those places designated by Landlord.

17. Provide whatever security and/or alarm systems that Tenant deems necessary and appropriate for the protection of the Leased Premises, of Tenant, its employees, invitees and agents, and Tenant's fixtures, inventory, records and equipment located within the Leased Premises or otherwise. In no event shall Landlord be responsible for loss of, damage to or harm to Tenant or any of Tenant's employees, invitees and agents and/or Tenant's fixtures, inventory, records and equipment situated within the Leased Premises or property resulting from causes not directly the result of Landlord's sole willful misconduct. Tenant is hereby notified that Landlord maintains no security with respect to the Leased Premises and that any security devices, features, monitoring and the like shall at all times be the exclusive responsibility of Tenant.

B. Tenant agrees not to:

1. Use the Premises for any purpose other than the Permitted Use.

2. Create or allow a nuisance or permit any waste of the Premises.

3. Change Landlord's lock system.

4. Alter the Premises, including clearing new roads, moving or erecting any fences, or locating on the Premises any type of manufactured housing or mobile home.

5. Assign this lease or sublease any portion of the Premises without Landlord's written consent.

6. Hunt or fish on the Land or allow anyone else to do so.

7. Litter or leave trash or debris on the Premises.

8. Allow a lien to be placed on the Premises.

9. Erect any signage on the Leased Premises larger than 36"x36" without Landlord's express written permission, and not erect signage containing any endorsement of any candidate or ballot proposition of or for Landlord or otherwise affecting Landlord.

C. Landlord agrees to:

1. Lease to Tenant the Premises for the entire Term beginning on the Commencement Date and ending on the Termination Date.

2. Allow Tenant reasonable use of the Property's existing water wells(s) up to the lawful limit(s) imposed by the Edwards Aquifer Authority ("EAA") upon such water use under EAA Permit No. P 101-543 (ME00557), as same may be amended or enforced by the EAA, for the limited purpose of irrigating Tenant's agricultural crops located on the Leased Premises and no other in the ordinary course of Tenant's agricultural operations during the Term of the Lease Agreement. Landlord will have no liability to Tenant for any loss, damage or expense that Tenant sustains or incurs by reason of any change, failure, interruption, inadequacy or defect in the supply or character of the utilities furnished to the Premises or if the quantities or character of the utilities, or any of them, are no longer available or suitable for Tenant's purposes, except for any actual damage to Tenant by reason of any such change, failure, inadequacy or defect caused by Landlord's intentional breach of this Lease, and Tenant shall comply with all terms and provisions of this Lease notwithstanding any such interruption or failure. All utilities, including without limitation any and all water well(s) existing on the Leased Premises, shall be returned to Landlord at the expiration of the Lease Term fully operational and in good and working condition.

D. Landlord agrees not to:

1. Allow any use of the Premises inconsistent with the Permitted Use as long as Tenant is not in default.

2. Unreasonably withhold consent to a proposed assignment or sublease.

E. Landlord and Tenant agree to the following:

1. *Alterations.* Any physical additions or improvements to the Premises made by Tenant, except fences erected by the Tenant which can be removed without damage to the Premises, will become the property of Landlord. Landlord may require that Tenant, at termination of this lease and at Tenant's expense, remove any physical additions and improvements, repair any alterations, and restore the Premises to the condition existing at the Commencement Date, normal wear excepted. No permanent improvements of any kind may be made to the Premises by Tenant without Landlords' written approval.

2. *Abatement.* Tenant's covenant to pay Rent and Landlord's covenants are independent.

Except as otherwise provided, Tenant will not be entitled to abate Rent for any reason.

3. *Release of Claims/Subrogation*. **TENANT RELEASES LANDLORD FROM ALL CLAIMS OR LIABILITIES FOR ANY INJURY TO TENANT OR TO TENANT'S PROPERTY LOCATED ON THE PREMISES. THE RELEASE IN THIS PARAGRAPH WILL APPLY EVEN IF THE DAMAGE OR LOSS IS CAUSED IN WHOLE OR IN PART BY THE ORDINARY NEGLIGENCE OR STRICT LIABILITY OF LANDLORD BUT WILL NOT APPLY TO THE EXTENT THE DAMAGE OR LOSS IS CAUSED BY THE GROSS NEGLIGENCE OR WILLFUL MISCONDUCT OF LANDLORD.**

4. *Condemnation/Substantial or Partial Taking*

a. If the Premises cannot be used for the Permitted Use because of condemnation or purchase in lieu of condemnation, this lease will terminate.

b. If there is a condemnation or purchase in lieu of condemnation and this lease is not terminated, the Rent payable during the unexpired portion of the Term will be adjusted as may be fair and reasonable.

c. Tenant will have no claim to the condemnation award or proceeds in lieu of condemnation.

5. *Landlord's Lien.* Tenant grants to Landlord a security interest in the collateral to secure performance by Tenant of all obligations and payments due from Tenant under this lease. The collateral will include all of Tenant's livestock, crops, and personal property located or to be located on the Premises, and all products, proceeds, offspring, increase, governmental payments and insurance proceeds relating to such property.

6. *Default by Landlord/Events.* A default by Landlord is the failure to comply with any provision of this lease that is not cured within thirty (30) days after written notice.

7. *Default by Landlord/Tenant's Remedies.* Tenant's remedies for Landlord's default are to sue for damages and terminate this lease

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8. *Default by Tenant/Events.* Defaults by Tenant are (a) failing to pay Rent on time, (b) failing to maintain the Leased Premises; (c) abandoning or vacating a substantial portion of the Premises; and (d) failing to comply within ten days after written notice with any provision of this lease other than the defaults set forth in (a) and (b) above.

9. *Default by Tenant/Landlord's Remedies.* Landlord's remedies for Tenant's default are to (a) enter and take possession of the Premises, after which Landlord may relet the Premises on behalf of Tenant and receive the Rent directly by reason of the reletting, and Tenant agrees to reimburse Landlord for any expenditures made in order to relet; (b) enter the Premises and perform Tenant's obligations; and (c) terminate this lease by written notice and sue for damages. Landlord may enter and take possession of the Premises by self-help, by picking or changing locks if necessary, and may lock out Tenant or any other person who may be farming the Premises, until the default is cured, without being liable for damages.

10. *Default/Waiver/Mitigation.* It is not a waiver of default if the non-defaulting party fails to declare immediately a default or delays in taking any action. Pursuit of any remedies set forth in this lease does not preclude pursuit of other remedies in this lease or provided by law. Landlord and Tenant have a duty to mitigate damages.

11. *Holdover.* If Tenant does not vacate the Premises following termination of this lease, Tenant will become a tenant at will and must vacate the Premises on receipt of notice from Landlord. No holding over by Tenant, whether with or without the consent of Landlord, will extend the Term.

12. *Alternative Dispute Resolution.* Landlord and Tenant agree to mediate in good faith before filing a suit for damages.

13. *Attorney's Fees.* If either party retains an attorney to enforce this lease, the party prevailing in litigation is entitled to recover reasonable attorney's fees and other fees and court and other costs.

14. *Venue.* Exclusive venue is in the county in which the Premises are located.

15. *Entire Agreement.* This lease, together with the attached exhibits and riders, is the entire agreement of the parties, and there are no oral representations, warranties, agreements, or promises pertaining to this lease or to any expressly mentioned exhibits and riders not incorporated in writing in this lease.

16. *Amendment of Lease.* This lease may be amended only by an instrument in writing signed by Landlord and Tenant.

17. ***LIMITATION OF WARRANTIES.*** **THE PREMISES IS LEASED TO AND ACCEPTED BY TENANT IN ITS PRESENT CONDITION, AS IS, WHERE IS, WITH ALL FAULTS AND WITHOUT ANY REPRESENTATIONS OR WARRANTIES WHATSOEVER, EXPRESS OR IMPLIED. THE LEASE OF THE PREMISES IS WITHOUT ANY EXPRESS OR IMPLIED WARRANTY, REPRESENTATION, AGREEMENT, STATEMENT OR EXPRESSION OF OPINION (OR LACK THEREOF) OF OR WITH RESPECT TO: (A) THE CONDITION OF THE PREMISES OR ANY ASPECT THEREOF, INCLUDING, WITHOUT LIMITATION, ANY AND ALL EXPRESS OR IMPLIED REPRESENTATIONS OR WARRANTIES RELATED TO SUITABILITY FOR HABITATION, MERCHANTABILITY OR FITNESS FOR A PARTICULAR USE OR PURPOSE; (B) THE INCOME TO BE DERIVED FROM THE PREMISES; (C) THE COMPLIANCE WITH ORDINANCES OR REGULATIONS OF ANY APPLICABLE GOVERNMENTAL AUTHORITY OR BODY; (D) THE SOIL CONDITIONS, WATER, DRAINAGE, TOPOGRAPHICAL FEATURES OR OTHER CONDITIONS OF THE PREMISES OR WHICH AFFECT THE PREMISES; (E) ANY CONDITIONS RELATING TO OR ARISING FROM ANY ARCHEOLOGICAL OR HISTORIC SITE, CEMETERY, BURIAL GROUND, ENDANGERED SPECIES HABITAT, OR OTHER SUCH CONDITION WHICH MAY AFFECT THE PREMISES; (F) AREA, SIZE, SHAPE, CONFIGURATION, LOCATION, CAPACITY, QUANTITY, QUALITY, VALUE, CONDITION OR COMPOSITION OF THE PREMISES; (G) THE MANNER OR QUALITY OF THE CONSTRUCTION OR MATERIALS, IF ANY, INCORPORATED INTO THE PREMISES; (H) THE MANNER, QUALITY, STATE OF REPAIR OR LACK OF REPAIR OF THE PREMISES; (I) ANY ENVIRONMENTAL, GEOLOGICAL, METEOROLOGICAL, STRUCTURAL OR OTHER CONDITION OR HAZARD OR THE ABSENCE THEREOF HERETOFORE, NOW OR HEREAFTER AFFECTING IN ANY MANNER ANY PORTION OF THE PREMISES; AND (J) ALL OTHER EXPRESS OR IMPLIED REPRESENTATIONS AND WARRANTIES BY LESSOR WHATSOEVER. TENANT HAS MADE ITS OWN PHYSICAL INSPECTION OF THE PREMISES AND HAS SATISFIED ITSELF AS TO THE CONDITION OF THE PREMISES FOR TENANT'S INTENDED USE.**

18. *Notices.* Any notice required or permitted under this lease must be in writing. Any notice required by this lease will be deemed to be delivered (whether actually received or not) when deposited with the United States Postal Service, postage prepaid, certified mail, return receipt requested, and addressed to the intended recipient at the address shown in this lease. Notice may also be given by regular mail, personal delivery, courier delivery, facsimile transmission, or other commercially reasonable means and will be effective when actually received. Any address for notice may be changed by written notice delivered as provided herein.

19. *Mineral Interests.* This lease is subordinate to any present or future oil, gas, or other mineral exploration agreements and leases relating to the Land. Landlord will not be liable to Tenant for any damages for actions attributable to those agreements and will receive all consideration paid therefor.

20. *Other Interests.* This lease is subordinate to any validly existing liens, easements, rights-of-way, and prescriptive rights, whether of record or not; all presently recorded and validly existing restrictions, reservations, covenants, conditions, oil and gas leases, mineral interests outstanding in persons other than Landlord, and other instruments, which affect the Premises. Tenant shall ascertain the location of all such easements and Tenant's operations shall not damage or interfere with the same. Landlord will not be liable to

Tenant for any damages for actions attributable to those agreements and will receive all consideration paid for such easements.

21. *Landlord's Use.* Landlord retains the right to enter on and use and/or permit third parties to enter on and use the Premises for hunting, fishing, and other uses that do not materially interfere with Tenant's agricultural use rights.

22. *Late Rent.* Tenant shall and does hereby agree to pay a late charge equal to $50.00 if the rental payment is received by Landlord after the seventh (7^{th}) day of the month in which said rental payment is due. the event it becomes necessary for the Landlord to engage in efforts to collect any amounts due under the Lease Agreement, Tenant shall be liable for all collection fees and expenses, including attorney's fees and costs of court, incurred by Landlord. Such fees and expenses are due upon demand. Tenant further agrees to pay a $35.00 charge to Landlord for each check given to Landlord that is subsequently dishonored by Tenant's bank for any reason.

[signature page follows]

EXECUTED on this _____day of November 2026.

MEDINA VALLEY INDEPENDENT SCHOOL DISTRICT

_____

By: Dr. Emily Lorenz, Superintendent

BBN FARMS, Inc.
TROY BIPPERT, AUTHORIZED SIGNATORY

_____

By: Troy Bippert

Exhibit "A"

• Engineers
• Surveyors
• Planners
Moy Tarin Ramirez Engineers, LLC

Field Notes for a Tract of Land
Containing 84.728 acres (3,690,745.46 square feet)

An 84.728 acres (3,690,745.46 square feet) tract of land situated in the JW Howard Survey No. 15 1/4, Abstract No. 1464, being all of that 84.724 acre tract of land as conveyed to Roy Lee Bippert and Eloise Bippert, an undivided on third interest; Troy Lee Bippert and Michele Bippert, an undivided one third interest; and Shawn Noonan and Kris A. Noonan, an undivided one third interest; by Warranty Deed with Vendor's Lien as recorded in Volume 478, Pages 884-888 of the Official Public Records of Medina County, Texas, said 84.728 acres (3,690,745.46 square feet) tract of land being more particularly described as follows:

Beginning at a found 1/2" iron rod, having Texas State Plane coordinates of N:13,679,298.00, E:2,027,524.18, on the southeast right of way line of U.S. Highway 90 East, a variable width right of way, at its intersection with the east right of way line of County Road 482 (formerly Bippert Lane), being both the northwest corner of said 84.724 acre tract and of the herein described tract;

Thence, leaving the east right of way line of said County Road 482 (formerly Bippert Lane), with the southeast right of way of said U.S. Highway 90 East, being the northwest boundary of said 84.724 acre tract, the following three (3) courses:

North 70 degrees 33 minutes 29 seconds East, a distance of 618.75 feet to a set 1/2" iron rod with an orange plastic cap stamped "MTR ENG", being an angle point in the herein described tract;

North 71 degrees 29 minutes 22 seconds East, a distance of 84.80 feet to a set 1/2" iron rod with an orange plastic cap stamped "MTR ENG", being an angle point in the herein described tract;

North 71 degrees 59 minutes 32 seconds East, a distance of 24.95 feet to a set 1/2" iron rod with an orange plastic cap stamped "MTR ENG", being an angle point in a 3.077 acre tract as conveyed to Melissa Ann Bippert Kwapich, wife of Michael Kwapich, as her separate property, by Special Warranty Deed as recorded in Volume 505, Page 84, of the Official Public Records of Medina County, Texas, and being the north corner of the herein described tract;

Thence, leaving the southeast right of way of said U.S. Highway 90 East, with the southwesterly boundary of said 3.077 acre tract, being the northeasterly boundary of said 84.724 acre tract, the following three (3) courses:

South 65 degrees 48 minutes 03 seconds East, a distance of 410.65 feet to a found iron rod with plastic cap stamped "HARVEY LEE KUNZE", being an angle point in the herein described tract;

South 89 degrees 05 minutes 09 seconds East, a distance of 311.57 feet to a found iron rod with an orange plastic cap, being an angle point in the herein described tract;

South 77 degrees 16 minutes 09 seconds East, passing the southeast corner of said 3.077 acre tract, being the southwest corner of a 3.584 acre tract as conveyed to Charmaine Marie Bippert Youngman, wife of Robert Youngman, as her separate property, by Special Warranty Deed as recorded in Volume 505, Page 89, of the Official Public Records of Medina County, Texas, for a total distance of 168.68 feet to a set 1/2" iron rod with an orange plastic cap stamped "MTR ENG", being an angle point in the herein described tract;

Thence, with the southwesterly boundary of said 3.584 acre tract, being the easterly boundary of said 84.724 acre tract, the following three (3) courses:

South 43 degrees 57 minutes 16 seconds East, a distance of 145.22 feet to a found iron rod with plastic cap stamped "HARVEY LEE KUNZE", being an angle point in the herein described tract;

South 13 degrees 33 minutes 25 seconds East, a distance of 276.10 feet to a found iron rod with an orange plastic cap stamped "HARVEY LEE KUNZE", being an angle point in the herein described tract;

South 18 degrees 25 minutes 14 seconds East, a distance of 353.40 feet to a set 1/2" iron rod with an orange plastic cap stamped "MTR ENG", being the south corner of said 3.584 acre tract, and being a southwest corner of a 5.16 acre tract as conveyed to Michael Taylor and Bridget Taylor by Special Warranty Deed as recorded in Document Number 2020011666, of the Official Public Records of Medina County, Texas, and being an angle point in the herein described tract;

Thence, with the southwest boundary of said 5.16 acre tract, being a northeast boundary of said 84.724 acre tract, South 56 degrees 08 minutes 06 seconds East, a distance of 187.85 feet to a found iron rod with an orange plastic cap stamped "HARVEY LEE KUNZE", on the west boundary of a 43.00 acre tract as conveyed to Rosenbusch Farm & Ranch, Inc., by Special Warranty Deed as recorded in Document Number 2016003050, of the Official Public Records of Medina County, Texas, being the southeast corner of said 5.16 acre tract, and being the northeast corner of the herein described tract;

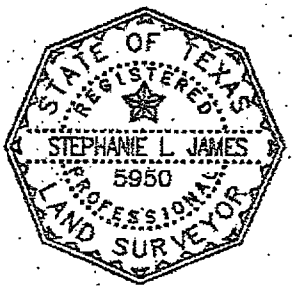
Thence, with the west boundary of said 43.00 acre tract, being the east boundary of said 84.724 acre tract, South 00 degrees 14 minutes 35 seconds West, a distance of 1,096.49 feet to a found 1/2" iron rod, being the northeast corner of a 20.020 acre tract designated as Tract II as conveyed to Carl William Santleben and wife Brenda Santleben by Warranty Deed with Vendor's Lien as recorded in Volume 382, Page 463, of the Official Public Records of Medina County, Texas, being both the southeast corner of said 84.724 acre tract and of the herein described tract;

Thence, leaving the west boundary of said 43.00 acre tract, with the north boundary of said 20.020 acre tract, being the south boundary of said 84.724 acre tract, South 89 degrees 43 minutes 54 seconds West, a distance of 627.14 feet to a found 5/8" iron rod, being the northeast corner of a 24.40 acre tract designated as Tract 1 as conveyed to F & M Santleben Properties, Ltd., by Special Warranty Deed as recorded in Volume 799, Page 347, of the Official Public Records of Medina County, Texas, being northwest corner of said 20.020 acre tract, and being an angle point in the herein described tract;

Thence, continuing with the south boundary of said 84.724 acre tract, being the north boundary of said 24.40 acre tract, South 89 degrees 38 minutes 02 seconds West, passing the northwest corner of said 24.40 acre tract, being the northeast corner of a 126.847 acre tract designated as Tract 3.1 as conveyed to Sarah Aelvoet Collins (formerly known as Sarah Elizabeth Aelvoet), Trustee of the Susan B. Aelvoet Testamentary Trust established under the Last Will and Testament of Susan B. Aelvoet dated September 16, 2011 by Special Warranty Deed as recorded in Document Number 2017009514, of the Official Public Records of Medina County, Texas, and continuing said course for a total distance of 1,332.11 feet to a found 1/2" iron rod, on the east right of way line of said County Road 482 (formerly Bippert Lane), being the northwest corner of said 126.847 acre tract, being both the southwest corner of said 84.724 acre tract and of the herein described tract;

Thence, with the east right of way line of said County Road 482 (formerly Bippert Lane), being the west boundary of said 84.724 acre tract, North 00 degrees 13 minutes 42 seconds West, a distance of 1,890.74 feet, to the **Point of Beginning,** containing 84.728 acres (3,690,745.46 square feet) of land.

Note: Basis of bearing and coordinates cited were established from the State Plane Coordinate System, North American Datum of 1983, Texas South Central Zone. A Survey of even date was prepared for this description.



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Registered Professional Land Surveyor
No. 5950
Date: 2021-08-25 Job No. 21156