

**Medina Valley Independent School District
Board of Trustees
Regular Meeting on Thursday, February 26, 2026 at 6:00 PM
Medina Valley ISD Central Office Board Room**

A Regular Board Meeting of the MVISD Board of Trustees was held on Thursday, February 26, 2026, beginning at 6:00 PM at/on Medina Valley ISD Central Office Board Room.

I. First Order of Business

- A Call Meeting to Order
- B Establish a Quorum
- C Pledge of Allegiance to the Flag followed by a Moment of Silence

II. Student/Staff Recognition

- A Medina Valley High School's Thespian Society

III. Public Comment

At Regular Board Meetings the Board shall permit public comment on any topic. At all other Board Meetings public comments will be limited to items on the agenda posted with the notice of the meeting. Consistent with Board Policy BEC (Local), when necessary for meeting management, the following will apply: When 1 to 3 individuals sign up to address the Board, they will each be given 5 minutes. When 4 to 6 individuals sign up to address the Board, they will each be given 3 minutes. When 7 or more individuals sign up to address the Board, they will each be given 2 minutes.

IV. Announcements/Communications/Presentations

- A Board Committee Reports
 - Finance Committee
 - Construction Committee
 - Safety & Security Committee
 - Curriculum Committee
- B Construction Briefing 3
 - Creek View High School
 - Medina Valley High School Ag/JROTC Building
 - Medina Valley ISD Middle School #3.
 - Medina Valley Elementary #7
- C Financial Briefing 29
 - General Fund Financial Statement
 - Child Nutrition Financial Statement
 - Debt Service Fund Financial Statement
 - Bond 2023 Capital Projects Report
 - Bond 2024 Capital Projects Report
- D Superintendent Briefing 35
 - Student Achievements
 - Staff Achievements
 - District Enrollment Numbers
- E First Reading for TASB initiated revisions to Local Policies DBA, DGBA, DK, EB, EEB, FDA, FNG and GF 50
- F Scorecard Presentation - Priority #1 77
- G Transportation Presentation - SB546 101

V. Discussion and Possible Action Items

- A Consider Approval of Consent Agenda Items 105
 - Minutes for the Regular Board Meeting on January 26, 2026, and Special Meetings on January 21, 2026 @ 6pm, January 21, 2026 @ 6:10pm, January 29, 2026, February 11, 2026, and February 12, 2026
 - Low Attendance Waiver
 - Resolution to Declare a Good Cause Exception for HB 3 - Armed Security Officer Requirement
 - Change Order - Middle School #3 Materials Testing
 - District Library Book List
- B Consider Approval for Budget Amendment 130
- C Consider Approval for purchase of computers from Intech Southwest Services, not to exceed \$400,000.00 133
- D Consider Approval of a Joint Election Agreement and Election Services Contract with Medina County Elections 136
- E Consider Approval of a Joint Election Agreement and Election Services Contract with Bexar County Elections 144

VI. Closed Session

A Consultation with Attorney (TX Govt. Code Section 551.071)

- Consultation with the District's Attorney concerning legal issues and procedural issues related to Purchase, Exchange, Lease or Value of Real Property

B Personnel Matters: Resignations, Retirements, Leaves of Absence, Reassignments, New Employment, New Personnel Position, Duties/Responsibilities of Employees (TX Govt. Code Section 551.074)

C Considering the deployment, specific occasions for, or implementation of, security personnel or devices (TX Govt. Code Section 551.076 and 551.089)

D Deliberation Regarding Real Property (TX Govt. Code Section 551.072)

- Deliberation Regarding the Purchase, Exchange, Lease or Value of Real Property

E School Children; School District Employees; Disciplinary Matter or Complaint (Texas Govt. Code Section 551.082)

F Personally Identifiable Information About Public School Student (Texas Govt. Code 551.0821)

VII. Continued Discussion and Possible Action Items

A Consider Approval of a resolution for sale and conveyance of a utility easement to WTG Bexar Transmission LLC on the District's approximately 83-acre property located south of Highway 90, situated in the JW Howard Survey No. 15 ¼, Abstract No. 1464 described in General Warranty Deed dated September 15, 2021 to Medina Valley Independent School District in Instrument No. 2021010421, Official Public Records of Medina County, Texas.

154

B Consideration of future meeting dates

VIII. Adjournment

(Items do not have to be taken in the same order as shown on the meeting agenda.)



MEDINA VALLEY ISD

EST. 1959

**Board of Trustees Meeting:
Creek View High School
Construction Briefing**

GENERAL PROJECT SUMMARY:

General Contractor (CMR): Bartlett Cocke General Contractors

Original Substantial Completion Date: June 2026

Requested Days to Date Zero (0)

Contract Sum (GMP): \$254,950,157.00

Change Order Sum to Date: \$9,643,432.00

Current Contract Sum: \$264,593,589.00

Percentage of Work Complete:

Original GMP: 91% - Pay Application No. 29 (Feb. 2026)
\$236,304,064.00 Total Stored/Completed

Stadium Improvements: 50% - Pay Application No. 29 (Feb. 2026)

















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MEDINA VALLEY ISD

EST. 1959

**Board of Trustees Meeting:
MVHS AG & JROTC Building
Construction Briefing**

GENERAL PROJECT SUMMARY:

General Contractor (CSP): WR Griggs Construction

Original Substantial Completion Date: Sept. 30, 2026

Requested Days to Date: Zero (0)

Contract Sum: \$11,550,000.00

Change Order Sum to Date: \$0.00

Current Contract Sum: \$11,550,000.00

Percentage of Work Complete: 47% - Pay Application No.9 (Jan. 2026)

\$5,465,401.00 Total Stored/Completed













MEDINA VALLEY ISD

EST. 1959

**Board of Trustees Meeting:
MVISD Middle School #3
Construction Briefing**

GENERAL PROJECT SUMMARY:

General Contractor (CSP): Bartlett Cocke General Contractors

Original Substantial Completion Date: May 2027

Requested Days to Date: Zero (0)

Contract Sum: \$72,000,000.00

Change Order Sum to Date: \$0.00

Current Contract Sum: \$72,000,000.00

Percentage of Work Complete: 26% - Pay Application No. 9 (Feb. 2026)
\$19,004,026.00 Total Stored/Completed













MEDINA VALLEY ISD

EST. 1959

**Board of Trustees Meeting:
MVISD Elementary School #7
Construction Briefing**

Medina Valley Independent School District

Monthly Financial Report

January 2026

Executive Summary

Financial Highlights: In the general fund, the district has collected 62% of budgeted revenues and spent 40% of budgeted expenses. In January 2025, the district collected 57% of actual revenue and spent 43% of actual expenses. The district is a little ahead in revenue collections due to earlier collection of state aid. In the food service fund, the district has collected 50% of budgeted revenues and spent 39% of budgeted expenses. In January 2025, the district collected 51% of actual revenue and spent 48% of budgeted expenses. The debt service fund has collected 88% of budgeted revenue 82% is from local tax collections. In January 2025 we collected 84% of local collections. Debt payments will be reflected in February and August of 2026.

Fund Balance

	General Fund	Food Service	Debt Service
Fund Balance as of August 31, 2025	\$ 35,958,901	\$ 2,797,461	\$ 6,471,898
Year-to-Date Revenue	\$ 70,431,531	\$ 3,706,127	\$ 32,414,569
Year-to-Date Expenditures	\$ (45,238,085)	\$ (3,283,385)	\$ (900)
Fund Balance as of January 31, 2026	\$ 61,152,347	\$ 3,220,203	\$ 38,885,567

Budget Amendments

	General Fund	Food Service	Debt Service
Revenue	\$ -	\$ -	\$ -
Expenditures	\$ 1,202,101	\$ -	\$ -

**JANUARY 2025-2026
MEDINA VALLEY INDEPENDENT SCHOOL DISTRICT**

ESTIMATED REVENUES	CURRENT BUDGET	YTD ACTUAL	BALANCE
5700 - LOCAL REVENUES	\$40,765,553	\$32,958,833	\$7,806,720
5800 - STATE PROGRAM REVENUES	\$71,491,040	\$37,257,209	\$34,233,831
5900 - FEDERAL REVENUES	\$490,000	\$215,490	\$274,510
TOTAL REVENUES	\$112,746,593	\$70,431,531	\$42,315,062
PROPOSED APPROPRIATIONS			
11 - INSTRUCTION	\$64,946,958	\$26,603,536	\$38,343,422
12 - INST. RESOURCES & MEDIA SVCS	\$652,421	\$207,585	\$444,835
13 - CURRICULUM DEV.& INST.STF DEV	\$1,913,469	\$729,472	\$1,183,997
21 - INSTRUCTIONAL LEADERSHIP	\$2,116,332	\$914,865	\$1,201,467
23 - SCHOOL LEADERSHIP	\$5,813,717	\$2,310,025	\$3,503,691
31 - GUIDANCE & COUNSELING	\$4,171,514	\$1,700,690	\$2,470,825
32 - SOCIAL WORK SERVICES	\$630,985	\$256,010	\$374,975
33 - HEALTH SERVICES	\$1,372,834	\$541,708	\$831,126
34 - PUPIL TRANSPORTATION	\$7,409,798	\$2,401,376	\$5,008,422
35 - FOOD SERVICES	\$227,897	\$103,135	\$124,762
36 - COCURR./EXTRACURR.ACTIVITIES	\$3,064,243	\$1,265,609	\$1,798,634
41 - GENERAL ADMINISTRATION	\$3,297,982	\$1,365,729	\$1,932,253
51 - PLANT MAINTENANCE & OPERATIONS	\$11,027,059	\$4,213,591	\$6,813,469
52 - SECURITY & MONITORING SERVICES	\$2,174,453	\$799,937	\$1,374,516
53 - DATA PROCESSING SERVICES	\$2,449,266	\$1,381,347	\$1,067,918
61 - COMMUNITY SERVICES	\$1,000	\$0	\$1,000
81 - FACILITIES ACQ. & CONSTRUCTION	\$1,973,766	\$112,356	\$1,861,411
95 - PYMTS.TO JJAEP PROGRAMS	\$5,000	\$0	\$5,000
99 - OTHER INTERGOVERNMENTAL CHARGE	\$700,000	\$331,112	\$368,888
TOTAL APPROPRIATIONS	\$113,948,694	\$45,238,085	\$68,710,609

2025-2026 FUND BALANCE = \$ 35,958,901

3 MONTH OPERATING CASH FLOW = \$ 28,487,173.44

**JANUARY 2025-2026
MEDINA VALLEY INDEPENDENT SCHOOL DISTRICT**

ESTIMATED REVENUES	CURRENT BUDGET	YTD ACTUAL	BALANCE
5700 - LOCAL REVENUES	\$2,244,200	\$978,460	\$1,265,740
5800 - STATE PROGRAM REVENUES	\$29,000	\$0	\$29,000
5900 - FEDERAL REVENUES	\$5,096,171	\$2,727,667	\$2,368,504
TOTAL REVENUES	\$7,369,371	\$3,706,127	\$3,663,244
PROPOSED APPROPRIATIONS			
35 - FOOD SERVICES	\$8,374,554	\$3,283,385	\$5,091,169
TOTAL APPROPRIATIONS	\$8,374,554	\$3,283,385	\$5,091,169

2025-2026 FUND BALANCE = \$ 2,797,461

3 MONTH OPERATING CASH FLOW = \$ 2,093,638.47

**JANUARY 2025-2026
MEDINA VALLEY INDEPENDENT SCHOOL DISTRICT**

ESTIMATED REVENUES	CURRENT BUDGET	YTD ACTUAL	BALANCE
5700 - LOCAL REVENUES	\$30,092,357	\$24,710,423	\$5,381,934
5800 - STATE PROGRAM REVENUES	\$6,603,098	\$7,704,146	(\$1,101,048)
TOTAL REVENUES	\$36,695,455	\$32,414,569	\$4,280,886
PROPOSED APPROPRIATIONS			
71 - DEBT SERVICES	\$36,695,455	\$900	\$36,694,555
TOTAL APPROPRIATIONS	\$36,695,455	\$900	\$36,694,555

2025-2026 FUND BALANCE = \$ 6,471,898

3 MONTH OPERATING CASH FLOW = \$ 9,173,863.75

Medina Valley ISD

Bond 2023 Summary

As of January 31, 2026

<i>2023 Bond Projects</i>	<i>Original Budget</i>	<i>Adjusted Budget</i>	<i>Cumulative Encumbrances</i>	<i>Cumulative Expenses</i>	<i>Balance</i>
High School #2	\$ 323,000,000	\$ 308,000,000	\$ 45,805,318	\$ 233,109,830	\$ 29,084,853
Traffic Improvements	\$ 4,000,000	\$ 4,000,000	\$ -	\$ 1,191,758	\$ 2,808,242
Agricultural & Jr. ROTC Facility	\$ 14,000,000	\$ 14,000,000	\$ 7,124,880	\$ 5,820,779	\$ 1,054,341
Safety & Security Projects	\$ 5,000,000	\$ 4,282,650	\$ 500,258	\$ 3,276,510	\$ 505,882
Land	\$ 30,000,000	\$ 30,000,000	\$ 64,408	\$ 23,947,795	\$ 5,987,797
Project Savings:	\$ -				
Middle School #3	\$ -	\$ 15,000,000	\$ 98,200	\$ 14,561,659	\$ 340,141
Police Department	\$ -	\$ 717,350	\$ 264,109	\$ 447,125	\$ 6,116
Total Projects	\$ 376,000,000	\$ 376,000,000	\$ 53,857,172	\$ 282,355,456	\$ 39,787,372
Fees Associated with Sale of Bond		\$ 830,037	\$ -	\$ 830,037	\$ -
Total Bond Package	\$ 376,000,000	\$ 376,830,037	\$ 53,857,172	\$ 283,185,493	\$ 39,787,372
Bond Interest		\$ 13,543,617	\$ -	\$ -	\$ 13,543,617
Debt Payment		\$ 11,698,450	\$ -	\$ 11,698,450	\$ -
Arbitrage		\$ 8,391,230	\$ -	\$ 3,000	\$ 8,388,230
Salaries	\$ -	\$ 949,201	\$ -	\$ 742,710	\$ 206,491
Total Interest Earnings	\$ -	\$ 34,582,498	\$ -	\$ 12,444,160	\$ 22,138,339

**Unaudited*

Medina Valley ISD

Bond 2024 Summary

As of January 31, 2026

<i>2024 Bond Projects</i>	<i>Original Budget</i>	<i>Adjusted Budget</i>	<i>Cumulative Encumbrances</i>	<i>Cumulative Expenses</i>	<i>Balance</i>
Middle School #3	\$ 102,000,000	\$ 83,380,000	\$ 56,889,215	\$ 1,110,786	\$ 25,380,000
Elementary School #7	\$ 62,000,000	\$ 48,620,000	\$ 78,065	\$ 27,021	\$ 48,514,914
Elementary School #8	\$ 62,000,000	\$ -	\$ -	\$ -	\$ -
Safety & Security Projects	\$ 2,500,000	\$ -	\$ -	\$ -	\$ -
PE Improvements	\$ 5,750,000	\$ -	\$ -	\$ -	\$ -
Land	\$ 14,900,000	\$ -	\$ -	\$ -	\$ -
MVHS Stadium Improvements	\$ 29,050,000	\$ -	\$ -	\$ -	\$ -
CVHS Stadium Improvements	\$ 11,800,000	\$ 11,200,000	\$ 5,766,241	\$ 3,881,191	\$ 1,552,568
Project Savings - Prop A	\$ -	\$ -	\$ -	\$ -	\$ -
Project Savings - Prop B	\$ -	\$ -	\$ -	\$ -	\$ -
Total Projects	\$ 290,000,000	\$ 143,200,000	\$ 62,733,521	\$ 5,018,997	\$ 75,447,482
Fees Associated with Sale of Bond		\$ 622,072	\$ -	\$ 622,072	\$ -
Total Bond Package	\$ 290,000,000	\$ 143,822,072	\$ 62,733,521	\$ 5,641,069	\$ 75,447,482
Bond Interest - Prop A		\$ 2,490,098	\$ -	\$ -	\$ 2,490,098
Bond Interest - Prop B		\$ 479,417	\$ -	\$ -	\$ 479,417
Arbitrage Liability		\$ 51,366	\$ -	\$ 1,500	\$ 49,866
Total Interest Earnings	\$ -	\$ 3,020,881	\$ -	\$ 1,500	\$ 3,019,381

**Unaudited*



MEDINA VALLEY ISD

EST. 1959

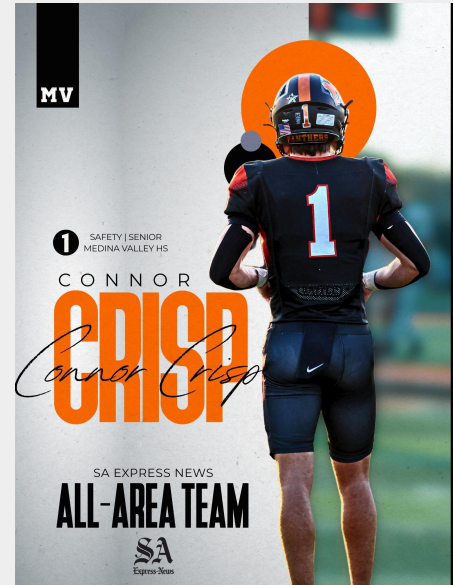
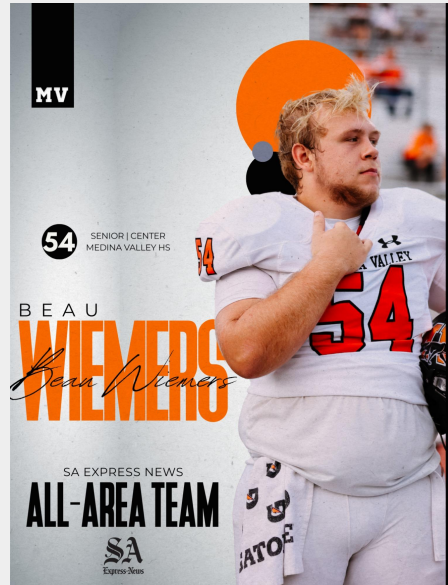
Superintendent Briefing

February 26, 2026

PLC campus highlight: Luckey Ranch Elementary

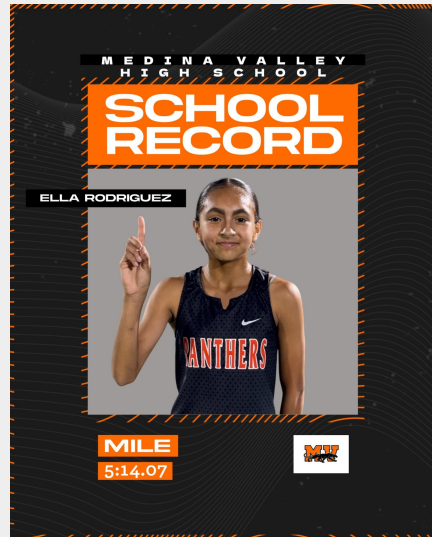


Panther Football earns All-Area Honors



Reed Renslow, Beau Wiemers, and Connor Crisp have been named to the San Antonio Express-News All-Area Football Team. Congratulations!

Panthers break track records



Medina Valley ISD student-athletes are rewriting the record books as Ella Rodriguez (1600m) and Trinity Pinto (400m & 200m) set new school records.

Panthers sign letters of intent to compete at the Collegiate level



Congratulations to the following student-athletes for committing to playing at the collegiate level:

- Claire Boehme – University of Mary Hardin-Baylor (Softball)
- Connor Crisp – Southeastern Louisiana University (Football)
- Aaron Ghavidel – Bethel College (Soccer)
- Kiyana Perez – UT @ Rio Grande Valley (Diving)
- Trinity Pinto – US Military Academy @ West Point (Track)
- Madison Pinto – D'Youville University (Track)
- Addison Medrano – Mid-America Nazarene University (Baseball)
- Shaun Anderson – Heston College (Baseball)

Kiyana Perez competes at State Swim Championships



Kiyana Perez traveled to Austin this last week to compete at the UIL State Championship where she finished 13th in the entire state of Texas! She is a two-time District & Regional Champion who broke the Regional pool record on three separate occasions!

Ladera Elementary takes first at Academic UIL event



Ladera Elementary claimed the highest overall score at our annual Academic UIL event where MVISD elementary students showcased their talents in Spelling, Chess Puzzle, Music Memory, Creative Writing, and more. Congratulations to every student and their sponsors!

MVISD students shine at San Antonio Stock Show and Rodeo



Students from Medina Valley ISD has been spotlighted by various media outlets during the SA Rodeo, including Sarita Ewing and Anika Webb that spoke to Spectrum News! We are proud of all of our students competing this year and all of their hard work and dedication.

LaCoste Pre-K student Maverick Williams set arena record for Mutton Bustin' ride



MVUSD wins 10 Star Awards at annual TSPRA Conference



COMMUNITY CONNECTION
ISSUE 8 • JULY 2023

MIDDLE SCHOOL #3 BREAKS GROUND, SET TO OPEN FALL 2027

In July, Medina Valley ISD celebrated the official kickoff of construction for Middle School #3 with a groundbreaking ceremony. This project, funded through Bond 2024, will bring a new campus to the area just south of Lacey Ranch off Montgomery Road. Scheduled to open in fall of 2027, the new middle school will help address capacity challenges at our existing middle school campuses in the district through its independent growth.

DISTRICT EDUCATORS UNITE TO STRENGTHEN PROFESSIONAL LEARNING COMMUNITIES

More than 100 MVUSD educators attended the Solstice Free PLC Conference in downtown San Antonio—a powerful kickoff to a major initiative focused on the upcoming school year. Staff gathered overnight with host ideas to enhance collaboration and student learning.

LUCKY RANCH STUDENT EXCELS IN DISTRICT-WIDE AGE OF LEARNING PROGRAM

Second grader, Ashley Lane, visited at Lucky Ranch Elementary as a representative reading supporter. She will help train her teachers and MVSD Age of Learning programs, the quickly rising star among grade-level her progress through the Math Academy and My Reading Academy led to a Gold and Talented nomination. Age of Learning leaders her success in a webinar shared with educators across the nation.

MVHS STUDENT SHINES AT TAPE NATIONALS FOR CHILDREN'S BOOK

Kacey Farris, an MVHS junior, won first place at the Texas Association of Educators (TAE) National Competition for her original children's book, "Oh, What Will I See?" Kacey not only wrote but also illustrated the book as part of the competition. Her creative talent and dedication earned her the national recognition.

GRAND CHAMPION WIN FOR MVHS STUDENT AT SAN ANTONIO RODEO

Wyatt Ducco, a freshman at MVHS, earned the title of Grand Champion Market Steer at the San Antonio Livestock Show in February, with his award-winning pig selected from thousands of show cattle. In addition to the top honor, Wyatt was awarded a \$10,000 scholarship for winning Champion Dark Cross Market Hog Steer.

MVHS BOARD APPROVES PAY RAISES FOR ALL EMPLOYEES FOR 2025-2026

At the June school board meeting, the Medina Valley ISD Board of Trustees unanimously approved salary increases for all MVSD employees effective July 1 as part of the 2025-2026 Compensation Plan. The Board's decision comes in alignment with House Bill 2, which mandates statewide enhancements to teacher compensation. MVSD's plan goes further to ensure equitable recognition of all employee roles.

HIGHLIGHTS OF COMPENSATION PLAN

- Teachers - \$2,000 to \$5,000 salary increase based on experience
- Campus Administrators - 3% midpoint raise plus three years of teaching experience
- Paraprofessionals/Class Staff and Behavioral Trainers Staff - \$1 per hour increase
- District Administrative Staff - 3% midpoint raise

SERVING WITH PRIDE, MVHS GRADS JOIN U.S. ARMED FORCES

In May, Medina Valley ISD held a special Military Deployment Signing Ceremony to recognize and celebrate students from the Class of 2023 who committed to serving our country. Also, united with a strong and proud military community, from an honor to highlight the bravery, dedication, and selflessness of these young men and women.

At the ceremony, nine students were recognized for enlisting in the military, while an additional thirteen students were honored for expressing interest or committing to enlistment following graduation.



Medina Valley ISD's Communications Department won a total of 10 awards at the TSPRA Conference for outstanding photography, videography and publications. The team received two "Best of the Category" awards, four gold stars and four silver stars!

Attendance Rezoning Committee reconvenes for Middle School Zoning



PURPOSE

With the opening of Middle School #3 in Fall 2027, our Attendance Rezoning Committee has reconvened with the goal of creating a recommendation for middle school attendance zones. The committee made up of MVISD parents and staff is charged with developing an attendance zone recommendation that best aligns with future growth projections while also prioritizing student needs, considering efficiency of programs/resources and community impact.



MEETING SUMMARY JANUARY 22, 2026

At the Attendance Rezoning Committee's first meeting, committee members were welcomed and provided an overview of the purpose, process, and timeline for establishing a boundary recommendation to present to the School Board. The agenda included district enrollment updates, Bond project progress, and a review of the most recent demographic report. As Medina Valley ISD continues to experience significant growth, the demographer shared updated student projections, housing trends, and long-term forecasts to help guide planning decisions. The committee discussed the many factors that must be considered when establishing attendance zones, including campus capacity, projected growth, transportation, geographic proximity, feeder patterns, future campus openings, cost efficiency, and maintaining community continuity. At the next meeting, the committee will begin reviewing draft boundary scenarios using the mapping software in greater detail.

MVISD will continue to provide meeting summaries to our parents and staff following each meeting. We want to keep all stakeholders informed throughout this process. This information is also available on our website www.mvisd.com If you have any questions, please email selenia.viera@mvisd.org



Our MVISD Attendance Rezoning Committee has met held two out of five scheduled meetings for the spring with the goal of establishing a recommendation for Middle School Attendance Zones that they will present to the board this May. With MS #3 opening in Fall 2027, we want to establish these attendance zones with advance notice for a smooth transition.

Meeting summaries are shared with our parents and families and posted on the district website.

Teacher Incentive Allotment (TIA) Process Continues



TEACHER INCENTIVE ALLOTMENT (TIA)
VIRTUAL OVERVIEW FOR MVISD TEACHERS
PRESENTED BY REGION 20
NOVEMBER 6, 2025

ABOUT THIS CLASS
This virtual meeting is designed to provide teachers with an understanding of TIA and how it supports teacher excellence and compensation. You can attend either session.

AGENDA HIGHLIGHTS

-  **OVERVIEW**
What is TIA and how does it work?
-  **Q&A**
Opportunity for Questions & Discussion

UPDATED
NOVEMBER 6, 2025
1st Session 7:45-8:30 AM
2nd Session 4-4:45 PM

[CLICK HERE FOR THE VIRTUAL MEETING LINK.](#)

- The TIA Committee has been meeting since October to develop the Local Designation Plan and the Spending Plan
- Next meeting is March 23rd
- Application will be submitted to the state on April 15th

MVISD Gold Card

- Kayla Patton
- Tomas Zamora
- Melissa VanValkenburg
- Kay Creeman
- Paul Jacobs
- Cody Duty
- Selena Viera
- Dr. Deborah Vogt-Pursell
- Brittany Rivera
- Yolanda Carrera
- Mylene Gartmann
- LAMS Custodial Staff
- Mr. Flores
- Joe Elizondo
- Dr. Scott Caloss
- Yassery Romero
- Meredith Jones
- Kelly Hightower Brown
- Brandy White
- Courtney Martinez
- David Arcos
- James Cuellar
- Sergio Martinez
- Mike Moore
- Quint Cabiness
- Chris Henneke

Employees of the Month - January 2025

Castroville

- Professional - Schildt Uriegas
- Paraprofessional - Ruth Hester

Potranco

- Professional - Michelle Nolasco
- Paraprofessional - Nichole Eccles

LaCoste

- Professional - Coach Thomas Camacho
- Paraprofessional - Coach Ashley Jonas

Lucky Ranch

- Professional - Kate Cantu
- Paraprofessional - Shaina Fraga

Ladera

- Professional - Melissa Stokes
- Paraprofessional - Tashema Crawford

Silos

- Professional - Amanda Stroup
- Paraprofessional - Kameron Jordan

Loma Alta MS

- Professional - Ana Sandoval
- Paraprofessional - Liche Dominguez

Medina Valley MS

- Professional - Mrs. Somerville
- Paraprofessional - Mrs. Sulfridge

Medina Valley HS

- Professional - Jeanette Edmiston
- Paraprofessional - Priscilla Montemayor

Child Nutrition

- Catherine Bouly

Transportation

- Clezail Martin

Facilities & Maintenance

- Diana Trinidad

Central Office

- Christina Beck

DISTRICT ENROLLMENT

<u>Campus</u>	5/23/25	2/20/26	
Castroville Elementary	599	671	+72
LaCoste Elementary	626	757	+131
Ladera Elementary	853	960	+107
Luckey Ranch Elementary	938	919	-19
Potranco Elementary	899	920	+21
Silos Elementary	1,037	1,003	-34
Medina Valley Middle School	1,157	1,198	+41
Loma Alta Middle School	1,086	1,270	+184
Medina Valley High School	2,629	2,842	+213
DISTRICT	9,824	10,540	+716

PROPOSED REVISIONS

~~**Note:** — This local policy has been revised in accordance with the District's innovation plan.⁴~~

Updating Credentials

All employees who have earned certificates, endorsements, or degrees of higher rank since the previous school year shall file with the District:

1. An official college transcript showing the highest degree earned and date conferred.
2. Proof of the certificate or endorsement.

Contract Personnel

The Superintendent shall ensure that contract personnel possess valid credentials before issuing contracts.

~~State Teacher Certification~~

~~In accordance with the District's innovation plan, the District is exempt from the state law that generally requires school districts to hire teachers who are certified by the State Board for Educator Certification. State certification shall not be required for teachers of career and technical education (CTE) courses or languages other than English courses. In addition, the Superintendent shall have the authority to identify additional teaching areas for which state certification will not be required. The Superintendent shall exercise this authority only when and while a qualified, state-certified teacher is not available. Individuals identified by the Superintendent to teach a course without state certification shall be approved by the Board. All other teaching assignments shall require certification in accordance with state law. [See DK]~~

Social Security Number

The District shall not use an employee's social security number as an employee identifier, except for tax purposes [see DC]. In accordance with law, the District shall keep an employee's social security number confidential.

⁴ Innovation Plan:

~~https://www.mvisd.com/apps/pages/index.jsp?uREC_ID=2205251&type=d&pREC_ID=2193600~~

PROPOSED POLICY

Note: [This local policy has been revised in accordance with the District's innovation plan. \[See AF\(LOCAL\)\]](#)

Complaints

In this policy, the terms "complaint" and "grievance" shall have the same meaning.

Other Complaint Processes

Employee complaints shall be filed in accordance with this policy, except as required by the policies listed below. Some of these policies require appeals to be submitted in accordance with DGBA after the relevant complaint process:

1. Complaints alleging discrimination, including violations of Title IX (gender), Title VII (sex, race, color, religion, national origin), ADEA (age), or Section 504 (disability), shall be submitted in accordance with the DIA series.
2. Complaints alleging certain forms of harassment, including harassment by a supervisor and violation of Title VII, shall be submitted in accordance with the DIA series.
3. Complaints concerning retaliation relating to discrimination and harassment shall be submitted in accordance with the DIA series.
4. Complaints concerning instructional resources shall be submitted in accordance with the EF series.
5. Complaints concerning a commissioned peace officer who is an employee of the District shall be submitted in accordance with the CKE series.
6. Complaints concerning the proposed nonrenewal of a term contract issued under Chapter 21 of the Education Code shall be submitted in accordance with DFBB.
7. Complaints concerning the proposed termination or suspension without pay of an employee on a probationary, term, or continuing contract issued under Chapter 21 of the Education Code during the contract term shall be submitted in accordance with DFAA, DFBA, or DFCA.

Notice to Employees

The District shall inform employees of this policy through appropriate District publications.

Guiding Principles

Informal Process

The Board encourages employees to discuss their concerns with their supervisor, principal, or other appropriate administrator who

PERSONNEL-MANAGEMENT RELATIONS
EMPLOYEE COMPLAINTS/GRIEVANCES

DGBA
(LOCAL)

has the authority to address the concerns. Concerns should be expressed as soon as possible to allow early resolution at the lowest possible administrative level.

Informal resolution shall be encouraged but shall not extend any deadlines in this policy, except by mutual written consent.

Direct
Communication with
Board Members

Employees shall not be prohibited from communicating with a member of the Board regarding District operations except when communication between an employee and a Board member would be inappropriate because of a pending hearing or appeal related to the employee.

Formal Process

An employee may initiate the formal process described below by timely filing a written complaint form.

Even after initiating the formal complaint process, employees are encouraged to seek informal resolution of their concerns. An employee whose concerns are resolved may withdraw a formal complaint at any time.

The process described in this policy shall not be construed to create new or additional rights beyond those granted by law or Board policy, nor to require a full evidentiary hearing or "mini-trial" at any level.

**Freedom from
Retaliation**

Neither the Board nor any District employee shall unlawfully retaliate against an employee for bringing a concern or complaint.

**Whistleblower
Complaints**

Whistleblower complaints shall be filed within the time specified by law and may be made to the Superintendent or designee beginning at Level Two. Timelines for the employee and the District set out in this policy may be shortened to allow the Board to make a final decision within 60 calendar days of the initiation of the complaint.
[See DG]

**Complaints Against
Supervisors**

Complaints alleging a violation of law by a supervisor may be made to the Superintendent or designee. Complaint forms alleging a violation of law by the Superintendent may be submitted directly to the Board or designee.

General Provisions

Filing

Complaint forms and appeal notices may be filed by hand-delivery, by electronic communication, including email and fax, or by U.S. Mail. Hand-delivered filings shall be timely filed if received by the appropriate administrator or designee by the close of business on the deadline. Filings submitted by electronic communication shall be timely filed if they are received by the close of business on the deadline, as indicated by the date/time shown on the electronic communication. Mail filings shall be timely filed if they are post-marked by U.S. Mail on or before the deadline and received by the

PERSONNEL-MANAGEMENT RELATIONS
EMPLOYEE COMPLAINTS/GRIEVANCES

DGBA
(LOCAL)

	<p>appropriate administrator or designated representative no more than three days after the deadline.</p>
Scheduling Conferences	<p>The District shall make reasonable attempts to schedule conferences at a mutually agreeable time. If the employee fails to appear at a scheduled conference, the District may hold the conference and issue a decision in the employee's absence.</p>
Response	<p>At Levels One and Two, "response" shall mean a written communication to the employee from the appropriate administrator. Responses may be hand-delivered, sent by electronic communication to the employee's email address of record, or sent by U.S. Mail to the employee's mailing address of record. Mailed responses shall be timely if they are postmarked by U.S. Mail on or before the deadline.</p>
Days	<p>"Days" shall mean District business days, unless otherwise noted. In calculating timelines under this policy, the day a document is filed is "day zero." The following business day is "day one."</p>
Representative	<p>"Representative" shall mean any person who or an organization that does not claim the right to strike and is designated by the employee to represent him or her in the complaint process.</p> <p>The employee may designate a representative through written notice to the District at any level of this process. The representative may participate in person or by telephone conference call. If the employee designates a representative with fewer than three days' notice to the District before a scheduled conference or hearing, the District may reschedule the conference or hearing to a later date, if desired, in order to include the District's counsel. The District may be represented by counsel at any level of the process.</p>
Consolidating Complaints	<p>Complaints arising out of an event or a series of related events shall be addressed in one complaint. Employees shall not file separate or serial complaints arising from any event or series of events that have been or could have been addressed in a previous complaint.</p> <p>When two or more complaints are sufficiently similar in nature and remedy sought to permit their resolution through one proceeding, the District may consolidate the complaints.</p>
Untimely Filings	<p>All time limits shall be strictly followed unless modified by mutual written consent.</p> <p>If a complaint form or appeal notice is not timely filed, the complaint may be dismissed, on written notice to the employee, at any point during the complaint process. The employee may appeal the dismissal by seeking review in writing within 10 days from the date</p>

PERSONNEL-MANAGEMENT RELATIONS
EMPLOYEE COMPLAINTS/GRIEVANCES

DGBA
(LOCAL)

of the written dismissal notice, starting at the level at which the complaint was dismissed. Such appeal shall be limited to the issue of timeliness.

Costs Incurred

Each party shall pay its own costs incurred in the course of the complaint.

Complaint and
Appeal Forms

Complaints and appeals under this policy shall be submitted in writing on a form provided by the District.

Copies of any documents that support the complaint should be attached to the complaint form. If the employee does not have copies of these documents, they may be presented at the Level One conference. After the Level One conference, no new documents may be submitted by the employee unless the employee did not know the documents existed before the Level One conference.

Only the requested remedies and outcomes listed in the complaint form shall be considered and addressed during the grievance process and any subsequent appeal. No new remedies or outcomes can be requested on appeal. Any such requests shall be dismissed and the individual shall be instructed to submit a new complaint form to be reviewed at Level One.

A complaint or appeal form that is incomplete in any material aspect may be dismissed but may be refiled with all the required information if the refile is within the designated time for filing.

Audio Recording

As provided by law, an employee shall be permitted to make an audio recording of a conference or hearing under this policy at which the substance of the employee's complaint is discussed. The employee shall notify all attendees present that an audio recording is taking place.

Level One

Complaint forms must be filed:

1. Within 15 days of the date the employee first knew, or with reasonable diligence should have known, of the decision or action giving rise to the complaint or grievance; and
2. With the lowest level administrator who has the authority to remedy the alleged problem.

In most circumstances, employees on a school campus shall file Level One complaints with the campus principal; other District employees shall file Level One complaints with their immediate supervisor.

If the only administrator who has authority to remedy the alleged problem is the Superintendent or designee, the complaint may begin at Level Two following the procedure, including deadlines, for filing the complaint form at Level One.

If the complaint is not filed with the appropriate administrator, the receiving administrator must note the date and time the complaint form was received and immediately forward the complaint form to the appropriate administrator.

The appropriate administrator shall investigate as necessary and schedule a conference with the employee within 10 days after receipt of the written complaint. The administrator shall make an audio recording of the Level One conference and may set reasonable time limits for the conference.

Absent extenuating circumstances, the administrator shall provide the employee a written response within 10 days following the conference. The written response shall set forth the basis of the decision. In reaching a decision, the administrator may consider information provided at the Level One conference and any other relevant documents or information the administrator believes will help resolve the complaint.

Level Two

If the employee did not receive the relief requested at Level One or if the time for a response has expired, the employee may request a conference with the Superintendent or designee to appeal the Level One decision.

The appeal notice must be filed in writing, on a form provided by the District, within 10 days of the date of the written Level One response or, if no response was received, within 10 days of the Level One response deadline.

After receiving notice of the appeal, the Level One administrator shall prepare and forward a record of the Level One complaint to the Level Two administrator. The employee may request a copy of the Level One record.

The Level One record shall include:

1. The original complaint form and any attachments.
2. All other documents submitted by the employee at Level One.
3. The written response issued at Level One and any attachments.
4. The audio recording of the Level One conference.

5. All other documents relied upon by the Level One administrator in reaching the Level One decision.

The Superintendent or designee shall schedule a conference within 10 days after the appeal notice is filed. The conference shall be limited to the issues and documents considered at Level One. At the conference, the employee may provide information concerning any documents or information relied upon by the administration for the Level One decision. The Superintendent or designee shall make an audio recording of the Level Two conference and may set reasonable time limits for the conference.

The Superintendent or designee shall provide the employee a written response within 10 days following the conference. The written response shall set forth the basis of the decision. In reaching a decision, the Superintendent or designee may consider the Level One record, information provided at the Level Two conference, and any other relevant documents or information the Superintendent or designee believes will help resolve the complaint.

Recordings of the Level One and Level Two conferences shall be maintained with the Level One and Level Two records.

Level Three

If the employee did not receive the relief requested at Level Two or if the time for a response has expired, the employee may appeal the decision to the Board.

The appeal notice must be filed in writing, on a form provided by the District, within 10 days of the date of the written Level Two response or, if no response was received, within 10 days of the Level Two response deadline.

The Superintendent or designee shall inform the employee of the date, time, and place of the Board meeting at which the complaint will be on the agenda for presentation to the Board.

The Superintendent or designee shall provide the Board the record of the Level Two appeal. The employee may request a copy of the Level Two record.

The Level Two record shall include:

1. The Level One record.
2. The notice of appeal from Level One to Level Two.
3. The written response issued at Level Two and any attachments.
4. The audio recording of the Level Two conference.

5. All other documents relied upon by the administration in reaching the Level Two decision.

The appeal shall be limited to the issues and documents considered at Level Two, except that if at the Level Three hearing the administration intends to rely on evidence not included in the Level Two record, the administration shall provide the employee notice of the nature of the evidence at least three days before the hearing.

The District shall determine whether the complaint will be presented in open or closed meeting in accordance with the Texas Open Meetings Act and other applicable law. [See BE]

The presiding officer may set reasonable time limits and guidelines for the presentation, including an opportunity for the employee and administration to each make a presentation and provide rebuttal and an opportunity for questioning by the Board. The Board shall hear the complaint and may request that the administration provide an explanation for the decisions at the preceding levels.

In addition to any other record of the Board meeting required by law, the Board shall prepare a separate record of the Level Three presentation. The Level Three presentation, including the presentation by the employee or the employee's representative, any presentation from the administration, and questions from the Board with responses, shall be recorded by audio recording, video/audio recording, or court reporter.

The Board shall then consider the complaint. It may give notice of its decision orally or in writing at any time up to and including the next regularly scheduled Board meeting. If the Board does not make a decision regarding the complaint by the end of the next regularly scheduled meeting, the lack of a response by the Board upholds the administrative decision at Level Two.

PROPOSED REVISIONS

~~**Note:** — This local policy has been revised in accordance with the District's innovation plan.⁴~~

Superintendent's Authority

All personnel are employed subject to assignment and reassignment by the Superintendent or designee when the Superintendent determines that the assignment or reassignment is in the best interest of the District. Reassignment shall be defined as a transfer to another position, department, or facility that does not necessitate a change in the employment contract of a contract employee. Any change in an employee's contract shall be in accordance with policy DC.

Any employee may request reassignment within the District to another position for which he or she is qualified.

Campus Assignments

The principal's criteria for approval of campus assignments and reassignments shall be consistent with District policy regarding equal opportunity employment, and with staffing patterns approved in the District and campus plans. [See BQ series] In exercising their authority to approve assignments and reassignments, principals shall work cooperatively with the central office staff to ensure the efficient operation of the District as a whole.

~~In accordance with the District's local innovation plan exemption regarding SBEC certification [see DBA], the Superintendent shall have the authority to approve a request by the principal for a qualified individual with experience in a career and technical education (CTE) field to teach a CTE course and for a qualified individual with experience in languages other than English to teach a language other than English course. In addition, the Superintendent shall have the authority to identify additional teaching areas for which state certification will not be required. The Superintendent shall exercise this authority only when and while a qualified, state-certified teacher is not available. Individuals identified by the Superintendent to teach a course without state certification shall be approved by the Board. All other teaching assignments shall require certification in accordance with state law. [See DBA]~~

Supplemental Duties

Noncontractual supplemental duties for which supplemental pay is received may be discontinued by either party at any time. An employee who wishes to relinquish a paid supplemental duty may do so by notifying the Superintendent or designee in writing. Paid supplemental duties are not part of the District's contractual obligation to the employee, and an employee shall hold no expectation of continuing assignment to any paid supplemental duty.

ASSIGNMENT AND SCHEDULES

DK
(LOCAL)

Work Calendars and Schedules

Subject to the Board-adopted budget and compensation plan and in harmony with employment contracts, the Superintendent shall determine required work calendars for all employees. [See DC, EB]

Daily time schedules for all employees shall be determined by the Superintendent or designee and principals.

⁴ ~~Innovation Plan:~~

~~https://www.mvisd.com/apps/pages/index.jsp?uREC_ID=2205251&type=d&pREC_ID=2193600~~

PROPOSED REVISIONS

~~**Note:** — This local policy has been revised in accordance with the District's innovation plan.⁴~~

School Start Date

~~In accordance with the District's innovation plan, the District is exempt from the state law that generally prohibits instruction for students from beginning before the fourth Monday in August. Instruction for students shall begin no earlier than the third Monday in August.~~

School Calendar

The Superintendent shall be authorized to approve variations from the Board-adopted school calendar, as necessary.

School Closure

The Board delegates to the Superintendent the authority to close schools for reasons of public health and safety.

⁴ Innovation Plan:

~~https://www.mvisd.com/apps/pages/index.jsp?uREC_ID=2205251&type=d&pREC_ID=2193600~~

DELETE POLICY

Note: This local policy has been revised in accordance with the District's [innovation plan](#).¹

Class Size Ratio

In accordance with the District's innovation plan, the District is exempt from state law requiring a district not to enroll more than 22 students in a prekindergarten–grade 4 class. If enrollment in a pre-kindergarten–grade 4 class exceeds 24 students, the District shall notify parents of students in that classroom.

¹ Innovation Plan:

https://www.mvisd.com/apps/pages/index.jsp?uREC_ID=2205251&type=d&pREC_ID=2193600

PROPOSED REVISIONS

Note: This local policy has been revised in accordance with the District's innovation plan. [See AF(LOCAL)]

~~*Note:* This local policy has been revised in accordance with the District's innovation plan.⁴~~

No Interdistrict Transfers

A nonresident student shall not be permitted to attend District schools except as provided below.

Exceptions

A resident student who becomes a nonresident during the course of a semester shall be permitted to continue in attendance for the remainder of the semester.

A student who becomes a nonresident and has completed his or her junior year as a resident shall be permitted to continue in attendance for his or her senior year, on a tuition-free basis.

A nonresident District employee may request that his or her child be admitted into District schools by filing an application with the Superintendent or designee. Transfers shall be granted on a tuition-free basis.

Factors

In approving transfers, the Superintendent or designee shall consider availability of space and instructional staff and the student's disciplinary history and attendance records.

Transfer Agreements

A transfer student shall be notified in the written transfer agreement that he or she must follow all rules and regulations of the District.

In accordance with the District's innovation plan, the District is exempt from state law requiring transfers to be for a one-year period. Therefore, violation of the terms of the agreement may result in revocation of the agreement during the school year or may result in a transfer request not being approved the following year.

Appeals

Any appeals shall be made in accordance with FNG(LOCAL) and GF(LOCAL), as appropriate.

⁴ Innovation Plan:
https://www.mvisd.com/apps/pages/index.jsp?uREC_ID=2205251&type=d&pREC_ID=2193600

PROPOSED POLICY

Note: [This local policy has been revised in accordance with the District's innovation plan. \[See AF\(LOCAL\)\]](#)

Complaints

In this policy, the terms “complaint” and “grievance” shall have the same meaning.

Other Complaint Processes

Student or parent complaints shall be filed in accordance with this policy, except as required by the policies listed below. Some of these policies require appeals to be submitted in accordance with FNG after the relevant complaint process:

1. Complaints alleging discrimination or harassment based on race, color, religion, sex, gender, national origin, age, or disability shall be submitted in accordance with the FFH series.
2. Complaints concerning dating violence shall be submitted in accordance with the FFH series.
3. Complaints concerning retaliation related to discrimination and harassment shall be submitted in accordance with the FFH series.
4. Complaints concerning bullying or retaliation related to bullying shall be submitted in accordance with FFI.
5. Complaints concerning failure to award credit or a final grade on the basis of attendance shall be submitted in accordance with FEC.
6. Complaints concerning expulsion shall be submitted in accordance with FOD and the Student Code of Conduct.
7. Complaints concerning any final decisions of the gifted and talented selection committee regarding selection for or exit from the gifted program shall be submitted in accordance with EHBB.
8. Complaints within the scope of Section 504, including complaints concerning identification, evaluation, or educational placement of a student with a disability, shall be submitted in accordance with FB and the procedural safeguards handbook.
9. Complaints within the scope of the Individuals with Disabilities Education Act, including complaints concerning identification, evaluation, educational placement, or discipline of a student with a disability, shall be submitted in accordance with

STUDENT RIGHTS AND RESPONSIBILITIES
STUDENT AND PARENT COMPLAINTS/GRIEVANCES

FNG
(LOCAL)

EHBAE, FOF, and the procedural safeguards handbook provided to parents of all students referred to special education.

10. Complaints concerning instructional resources shall be submitted in accordance with the EF series.
11. Complaints concerning a commissioned peace officer who is an employee of the District shall be submitted in accordance with the CKE series.
12. Complaints concerning intradistrict transfers or campus assignment shall be submitted in accordance with FDB.
13. Complaints concerning admission, placement, or services provided for a homeless student shall be submitted in accordance with FDC.
14. Complaints concerning disputes regarding a student's eligibility for free or reduced-priced meal programs shall be submitted in accordance with COB.

Complaints regarding refusal of entry to or ejection from District property based on Education Code 37.105 shall be filed in accordance with this policy. However, the timelines shall be adjusted as necessary to permit the complainant to address the Board in person within 90 calendar days of filing the initial complaint, unless the complaint is resolved before the Board considers it. [See GKA(LEGAL)]

**Extracurricular
Activity Complaints**

For a complaint concerning a student's participation in an extracurricular activity that does not involve a violation of a right guaranteed by Education Code Chapter 26, the Level Two decision is final and may not be appealed to the Board.

For illustrative purposes only, the Board shall not hear the following types of complaints related to a student's participation in an extracurricular activity:

1. Playing time or selection: The Board shall not hear complaints about a student's playing time, selection for a team, or position within an extracurricular activity.
2. Team membership or roster decisions: The Board shall not hear complaints about a student not being chosen for a team, or being removed from a roster when that decision falls within the sound extracurricular sponsor/coach's discretion.
3. Sponsor/coaching style or tactics: The Board shall not hear complaints about an extracurricular sponsor/coach's methods, strategies, or decisions during practices or games that do not violate any Board policy.

STUDENT RIGHTS AND RESPONSIBILITIES
STUDENT AND PARENT COMPLAINTS/GRIEVANCES

FNG
(LOCAL)

4. Eligibility determinations: The Board shall not hear complaints about an extracurricular sponsor/coach's determination of student eligibility based on academic performance, attendance, or adherence to the extracurricular activity's handbook.

Notice to Students and Parents

The District shall inform students and parents of this policy through appropriate District publications.

Guiding Principles

Informal Process

The Board encourages students and parents to discuss their concerns with the appropriate teacher, principal, or other campus administrator who has the authority to address the concerns. Concerns should be expressed as soon as possible to allow early resolution at the lowest possible administrative level.

Informal resolution shall be encouraged but shall not extend any deadlines in this policy, except by mutual written consent.

Formal Process

A student or parent may initiate the formal process described below by timely filing a written complaint form.

Even after initiating the formal complaint process, students and parents are encouraged to seek informal resolution of their concerns. A student or parent whose concerns are resolved may withdraw a formal complaint at any time.

The process described in this policy shall not be construed to create new or additional rights beyond those granted by law or Board policy, nor to require a full evidentiary hearing or "mini-trial" at any level.

Freedom from Retaliation

Neither the Board nor any District employee shall unlawfully retaliate against any student or parent for bringing a concern or complaint.

General Provisions

Filing

Complaint forms and appeal notices may be filed by hand-delivery, by electronic communication, including email and fax, or by U.S. Mail. Hand-delivered filings shall be timely filed if received by the appropriate administrator or designee by the close of business on the deadline. Filings submitted by electronic communication shall be timely filed if they are received by the close of business on the deadline, as indicated by the date/time shown on the electronic communication. Mail filings shall be timely filed if they are post-marked by U.S. Mail on or before the deadline and received by the appropriate administrator or designated representative no more than three days after the deadline.

Scheduling Conferences

The District shall make reasonable attempts to schedule conferences at a mutually agreeable time. If a student or parent fails to appear at a scheduled conference, the District may hold the conference and issue a decision in the student's or parent's absence.

STUDENT RIGHTS AND RESPONSIBILITIES
STUDENT AND PARENT COMPLAINTS/GRIEVANCES

FNG
(LOCAL)

Response	<p>At Levels One and Two, “response” shall mean a written communication to the student or parent from the appropriate administrator. Responses may be hand-delivered, sent by electronic communication to the student’s or parent’s email address of record, or sent by U.S. Mail to the student’s or parent’s mailing address of record. Mailed responses shall be timely if they are postmarked by U.S. Mail on or before the deadline.</p>
Days	<p>“Days” shall mean District business days, unless otherwise noted. In calculating timelines under this policy, the day a document is filed is “day zero.” The following business day is “day one.”</p>
Representative	<p>“Representative” shall mean any person who or organization that is designated by the student or parent to represent the student or parent in the complaint process. A student may be represented by an adult at any level of the complaint.</p> <p>The student or parent may designate a representative through written notice to the District at any level of this process. If the student or parent designates a representative with fewer than three days’ notice to the District before a scheduled conference or hearing, the District may reschedule the conference or hearing to a later date, if desired, in order to include the District’s counsel. The District may be represented by counsel at any level of the process.</p>
Consolidating Complaints	<p>Complaints arising out of an event or a series of related events shall be addressed in one complaint. A student or parent shall not file separate or serial complaints arising from any event or series of events that have been or could have been addressed in a previous complaint.</p>
Untimely Filings	<p>All time limits shall be strictly followed unless modified by mutual written consent.</p> <p>If a complaint form or appeal notice is not timely filed, the complaint may be dismissed, on written notice to the student or parent, at any point during the complaint process. The student or parent may appeal the dismissal by seeking review in writing within 10 days from the date of the written dismissal notice, starting at the level at which the complaint was dismissed. Such appeal shall be limited to the issue of timeliness.</p>
Costs Incurred	<p>Each party shall pay its own costs incurred in the course of the complaint.</p>
Complaint and Appeal Forms	<p>Complaints and appeals under this policy shall be submitted in writing on a form provided by the District.</p> <p>Copies of any documents that support the complaint should be attached to the complaint form. If the student or parent does not</p>

STUDENT RIGHTS AND RESPONSIBILITIES
STUDENT AND PARENT COMPLAINTS/GRIEVANCES

FNG
(LOCAL)

have copies of these documents, copies may be presented at the Level One conference. After the Level One conference, no new documents may be submitted by the student or parent unless the student or parent did not know the documents existed before the Level One conference.

Only the requested remedies and outcomes listed in the complaint form shall be considered and addressed during the grievance process and any subsequent appeal. No new remedies or outcomes can be requested on appeal. Any such requests shall be dismissed and the individual shall be instructed to submit a new complaint form to be reviewed at Level One.

A complaint or appeal form that is incomplete in any material aspect may be dismissed but may be refiled with all the required information if the refiling is within the designated time for filing.

Level One

Complaint forms must be filed:

1. Within 15 days of the date the student or parent first knew, or with reasonable diligence should have known, of the decision or action giving rise to the complaint or grievance; and
2. With the lowest level administrator who has the authority to remedy the alleged problem.

In most circumstances, students and parents shall file Level One complaints with the campus principal.

If the only administrator who has authority to remedy the alleged problem is the Superintendent or designee, the complaint may begin at Level Two following the procedure, including deadlines, for filing the complaint form at Level One.

If the complaint is not filed with the appropriate administrator, the receiving administrator must note the date and time the complaint form was received and immediately forward the complaint form to the appropriate administrator.

The appropriate administrator shall investigate as necessary and schedule a conference with the student or parent within 10 days after receipt of the written complaint. The administrator shall make an audio recording of the Level One conference and may set reasonable time limits for the conference.

Absent extenuating circumstances, the administrator shall provide the student or parent a written response within 10 days following the conference. The written response shall set forth the basis of the decision. In reaching a decision, the administrator may consider in-

formation provided at the Level One conference and any other relevant documents or information the administrator believes will help resolve the complaint.

Level Two

If the student or parent did not receive the relief requested at Level One or if the time for a response has expired, the student or parent may request a conference with the Superintendent or designee to appeal the Level One decision.

The appeal notice must be filed in writing, on a form provided by the District, within 10 days of the date of the written Level One response or, if no response was received, within 10 days of the Level One response deadline.

After receiving notice of the appeal, the Level One administrator shall prepare and forward a record of the Level One complaint to the Level Two administrator. The student or parent may request a copy of the Level One record.

The Level One record shall include:

1. The original complaint form and any attachments.
2. All other documents submitted by the student or parent at Level One.
3. The written response issued at Level One and any attachments.
4. The audio recording of the Level One conference.
5. All other documents relied upon by the Level One administrator in reaching the Level One decision.

The Superintendent or designee shall schedule a conference within 10 days after the appeal notice is filed. The conference shall be limited to the issues and documents considered at Level One. At the conference, the student or parent may provide information concerning any documents or information relied upon by the administration for the Level One decision. The Superintendent or designee shall make an audio recording of the Level Two conference and may set reasonable time limits for the conference.

The Superintendent or designee shall provide the student or parent a written response within 10 days following the conference. The written response shall set forth the basis of the decision. In reaching a decision, the Superintendent or designee may consider the Level One record, information provided at the Level Two conference, and any other relevant documents or information the Superintendent or designee believes will help resolve the complaint.

Recordings of the Level One and Level Two conferences shall be maintained with the Level One and Level Two records.

Level Three

With the exception of complaints regarding extracurricular activities, described above, if the student or parent did not receive the relief requested at Level Two or if the time for a response has expired, the student or parent may appeal the decision to the Board.

The appeal notice must be filed in writing, on a form provided by the District, within 10 days of the date of the written Level Two response or, if no response was received, within 10 days of the Level Two response deadline.

The Superintendent or designee shall inform the student or parent of the date, time, and place of the Board meeting at which the complaint will be on the agenda for presentation to the Board.

The Superintendent or designee shall provide the Board the record of the Level Two appeal. The student or parent may request a copy of the Level Two record.

The Level Two record shall include:

1. The Level One record.
2. The notice of appeal from Level One to Level Two.
3. The written response issued at Level Two and any attachments.
4. The audio recording of the Level Two conference.
5. All other documents relied upon by the administration in reaching the Level Two decision.

The appeal shall be limited to the issues and documents considered at Level Two, except that if at the Level Three hearing the administration intends to rely on evidence not included in the Level Two record, the administration shall provide the student or parent notice of the nature of the evidence at least three days before the hearing.

The District shall determine whether the complaint will be presented in open or closed meeting in accordance with the Texas Open Meetings Act and other applicable law. [See BE]

The presiding officer may set reasonable time limits and guidelines for the presentation, including an opportunity for the student or parent and administration to each make a presentation and provide rebuttal and an opportunity for questioning by the Board. The Board shall hear the complaint and may request that the administration provide an explanation for the decisions at the preceding levels.

STUDENT RIGHTS AND RESPONSIBILITIES
STUDENT AND PARENT COMPLAINTS/GRIEVANCES

FNG
(LOCAL)

In addition to any other record of the Board meeting required by law, the Board shall prepare a separate record of the Level Three presentation. The Level Three presentation, including the presentation by the student or parent or the student's representative, any presentation from the administration, and questions from the Board with responses, shall be recorded by audio recording, video/audio recording, or court reporter.

The Board shall then consider the complaint. It may give notice of its decision orally or in writing at any time up to and including the next regularly scheduled Board meeting. If the Board does not make a decision regarding the complaint by the end of the next regularly scheduled meeting, the lack of a response by the Board upholds the administrative decision at Level Two.

PROPOSED POLICY

Note: [This local policy has been revised in accordance with the District's innovation plan. \[See AF\(LOCAL\)\]](#)

Complaints

In this policy, the terms “complaint” and “grievance” shall have the same meaning.

Other Complaint Processes

Complaints by members of the public shall be filed in accordance with this policy, except as required by the policies listed below. Some of these policies require appeals to be submitted in accordance with GF after the relevant complaint process:

1. Complaints concerning instructional resources shall be filed in accordance with the EF series.
2. Complaints concerning a commissioned peace officer who is an employee of the District shall be filed in accordance with the CKE series.

Complaints regarding refusal of entry to or ejection from District property based on Education Code 37.105 shall be filed in accordance with this policy. However, the timelines shall be adjusted as necessary to permit the complainant to address the Board in person within 90 calendar days of filing the initial complaint, unless the complaint is resolved before the Board considers it. [See GKA(LEGAL)]

Guiding Principles

Informal Process

The Board encourages the public to discuss concerns with an appropriate administrator who has the authority to address the concerns. Concerns should be expressed as soon as possible to allow early resolution at the lowest possible administrative level.

Informal resolution shall be encouraged but shall not extend any deadlines in this policy, except by mutual written consent.

Formal Process

An individual may initiate the formal process described below by timely filing a written complaint form.

Even after initiating the formal complaint process, individuals are encouraged to seek informal resolution of their concerns. An individual whose concerns are resolved may withdraw a formal complaint at any time.

The process described in this policy shall not be construed to create new or additional rights beyond those granted by law or Board policy, nor to require a full evidentiary hearing or “mini-trial” at any level.

Freedom from Retaliation

Neither the Board nor any District employee shall unlawfully retaliate against any individual for bringing a concern or complaint.

General Provisions
Filing

Complaint forms and appeal notices may be filed by hand-delivery, by electronic communication, including email and fax, or by U.S. Mail. Hand-delivered filings shall be timely filed if received by the appropriate administrator or designee by the close of business on the deadline. Filings submitted by electronic communication shall be timely filed if they are received by the close of business on the deadline, as indicated by the date/time shown on the electronic communication. Mail filings shall be timely filed if they are post-marked by U.S. Mail on or before the deadline and received by the appropriate administrator or designated representative no more than three days after the deadline.

Scheduling
Conferences

The District shall make reasonable attempts to schedule conferences at a mutually agreeable time. If the individual fails to appear at a scheduled conference, the District may hold the conference and issue a decision in the individual's absence.

Response

At Levels One and Two, "response" shall mean a written communication to the individual from the appropriate administrator. Responses may be hand-delivered, sent by electronic communication to the individual's email address of record, or sent by U.S. Mail to the individual's mailing address of record. Mailed responses shall be timely if they are postmarked by U.S. Mail on or before the deadline.

Days

"Days" shall mean District business days, unless otherwise noted. In calculating timelines under this policy, the day a document is filed is "day zero." The following business day is "day one."

Representative

"Representative" shall mean any person who or organization that is designated by an individual to represent the individual in the complaint process.

The individual may designate a representative through written notice to the District at any level of this process. If the individual designates a representative with fewer than three days' notice to the District before a scheduled conference or hearing, the District may reschedule the conference or hearing to a later date, if desired, in order to include the District's counsel. The District may be represented by counsel at any level of the process.

Consolidating
Complaints

Complaints arising out of an event or a series of related events shall be addressed in one complaint. An individual shall not file separate or serial complaints arising from any event or series of events that have been or could have been addressed in a previous complaint.

Untimely Filings

All time limits shall be strictly followed unless modified by mutual written consent.

If a complaint form or appeal notice is not timely filed, the complaint may be dismissed, on written notice to the individual, at any point during the complaint process. The individual may appeal the dismissal by seeking review in writing within 10 days from the date of the written dismissal notice, starting at the level at which the complaint was dismissed. Such appeal shall be limited to the issue of timeliness.

Costs Incurred

Each party shall pay its own costs incurred in the course of the complaint.

Complaint and Appeal Forms

Complaints and appeals under this policy shall be submitted in writing on a form provided by the District.

Copies of any documents that support the complaint should be attached to the complaint form. If the individual does not have copies of these documents, they may be presented at the Level One conference. After the Level One conference, no new documents may be submitted by the individual unless the individual did not know the documents existed before the Level One conference.

Only the requested remedies and outcomes listed in the complaint form shall be considered and addressed during the grievance process and any subsequent appeal. No new remedies or outcomes can be requested on appeal. Any such requests shall be dismissed and the individual shall be instructed to submit a new complaint form to be reviewed at Level One.

A complaint or appeal form that is incomplete in any material aspect may be dismissed but may be refiled with all the required information if the refiled is within the designated time for filing.

Level One

Complaint forms must be filed:

1. Within 15 days of the date the individual first knew, or with reasonable diligence should have known, of the decision or action giving rise to the complaint or grievance; and
2. With the lowest level administrator who has the authority to remedy the alleged problem.

If the only administrator who has authority to remedy the alleged problem is the Superintendent or designee, the complaint may begin at Level Two following the procedure, including deadlines, for filing the complaint form at Level One.

If the complaint is not filed with the appropriate administrator, the receiving administrator must note the date and time the complaint

form was received and immediately forward the complaint form to the appropriate administrator.

The appropriate administrator shall investigate as necessary and schedule a conference with the individual within 10 days after receipt of the written complaint. The administrator shall make an audio recording of the Level One conference and may set reasonable time limits for the conference.

Absent extenuating circumstances, the administrator shall provide the individual a written response within 10 days following the conference. The written response shall set forth the basis of the decision. In reaching a decision, the administrator may consider information provided at the Level One conference and any other relevant documents or information the administrator believes will help resolve the complaint.

Level Two

If the individual did not receive the relief requested at Level One or if the time for a response has expired, he or she may request a conference with the Superintendent or designee to appeal the Level One decision.

The appeal notice must be filed in writing, on a form provided by the District, within 10 days of the date of the written Level One response or, if no response was received, within 10 days of the Level One response deadline.

After receiving notice of the appeal, the Level One administrator shall prepare and forward a record of the Level One complaint to the Level Two administrator. The individual may request a copy of the Level One record.

The Level One record shall include:

1. The original complaint form and any attachments.
2. All other documents submitted by the individual at Level One.
3. The written response issued at Level One and any attachments.
4. The audio recording of the Level One conference.
5. All other documents relied upon by the Level One administrator in reaching the Level One decision.

The Superintendent or designee shall schedule a conference within 10 days after the appeal notice is filed. The conference shall be limited to the issues and documents considered at Level One. At the conference, the individual may provide information concerning any documents or information relied upon by the administration

for the Level One decision. The Superintendent or designee shall make an audio recording of the Level Two conference and may set reasonable time limits for the conference.

The Superintendent or designee shall provide the individual a written response within 10 days following the conference. The written response shall set forth the basis of the decision. In reaching a decision, the Superintendent or designee may consider the Level One record, information provided at the Level Two conference, and any other relevant documents or information the Superintendent or designee believes will help resolve the complaint.

Recordings of the Level One and Level Two conferences shall be maintained with the Level One and Level Two records.

Level Three

If the individual did not receive the relief requested at Level Two or if the time for a response has expired, he or she may appeal the decision to the Board.

The appeal notice must be filed in writing, on a form provided by the District, within 10 days of the date of the written Level Two response or, if no response was received, within 10 days of the Level Two response deadline.

The Superintendent or designee shall inform the individual of the date, time, and place of the Board meeting at which the complaint will be on the agenda for presentation to the Board.

The Superintendent or designee shall provide the Board the record of the Level Two appeal. The individual may request a copy of the Level Two record.

The Level Two record shall include:

1. The Level One record.
2. The notice of appeal from Level One to Level Two.
3. The written response issued at Level Two and any attachments.
4. The audio recording of the Level Two conference.
5. All other documents relied upon by the administration in reaching the Level Two decision.

The appeal shall be limited to the issues and documents considered at Level Two, except that if at the Level Three hearing the administration intends to rely on evidence not included in the Level Two record, the administration shall provide the individual notice of the nature of the evidence at least three days before the hearing.

The District shall determine whether the complaint will be presented in open or closed meeting in accordance with the Texas Open Meetings Act and other applicable law. [See BE]

The presiding officer may set reasonable time limits and guidelines for the presentation, including an opportunity for the individual and administration to each make a presentation and provide rebuttal and an opportunity for questioning by the Board. The Board shall hear the complaint and may request that the administration provide an explanation for the decisions at the preceding levels.

In addition to any other record of the Board meeting required by law, the Board shall prepare a separate record of the Level Three presentation. The Level Three presentation, including the presentation by the individual or his or her representative, any presentation from the administration, and questions from the Board with responses, shall be recorded by audio recording, video/audio recording, or court reporter.

The Board shall then consider the complaint. It may give notice of its decision orally or in writing at any time up to and including the next regularly scheduled Board meeting. If the Board does not make a decision regarding the complaint by the end of the next regularly scheduled meeting, the lack of a response by the Board upholds the administrative decision at Level Two.

Scorecard Priority #1

Update - February 2025



MEDINA VALLEY ISD

EST. 1959



Every Student Grows Every Year

1.1 Curriculum & Instruction

1.2 CCMR

1.3 Safety & Well-being

1.4 Extracurricular & Co-curricular



Every Student Grows Every Year

1.1 Curriculum & Instruction

1.1.1 PLCs and ILTs

1.1.2 Use data to improve instructional practices and student outcomes

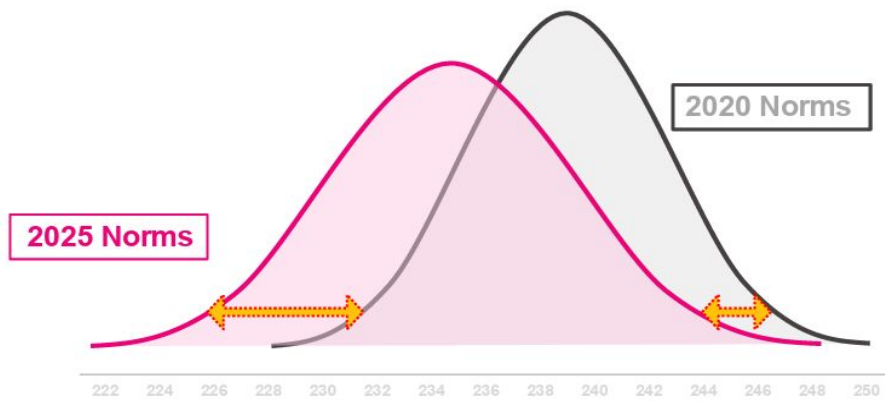
1.1.3 Special Populations (Bilingual and Special Education)

1.1.4 MTSS



New NWEA Map Norms Information

Distribution shifted down *and* became more variable



Bottom line: Expect larger shifts at lower achievement levels and smaller shifts at higher achievement levels.



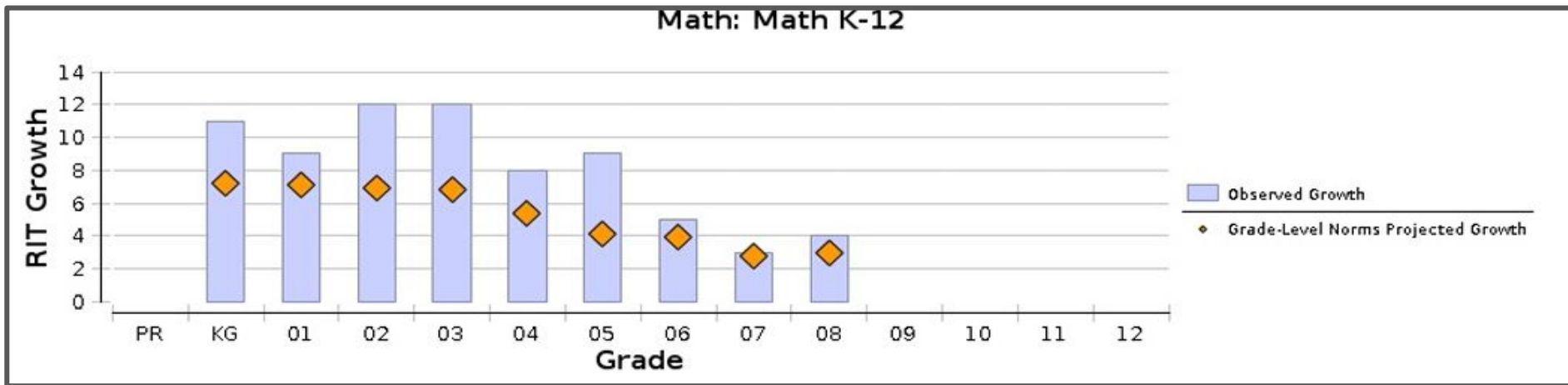
1.1 Curriculum & Instruction

Student Growth Measures

Measure	Scorecard Goal by 2027	Progress June 2025	Progress Jan 2026	Progress June 2026
Star Growth Measure - Math	Increase from 64% to 75%	63%	NA	
Star Growth Measure - Reading	Increase from 75% to 85%	66%	NA	
NWEA Map Growth Measure - Math	Increase from 49% to 65%	49%	67%	
NWEA Map Growth Measure - Reading	Increase from 48% to 65 %	52%	63%	
NWEA Map Growth Measure - Science	Increase from 75% to 85%	75%	68%	

Math: Student Growth Summary Report All Students

Fall 2025 to Winter 2026

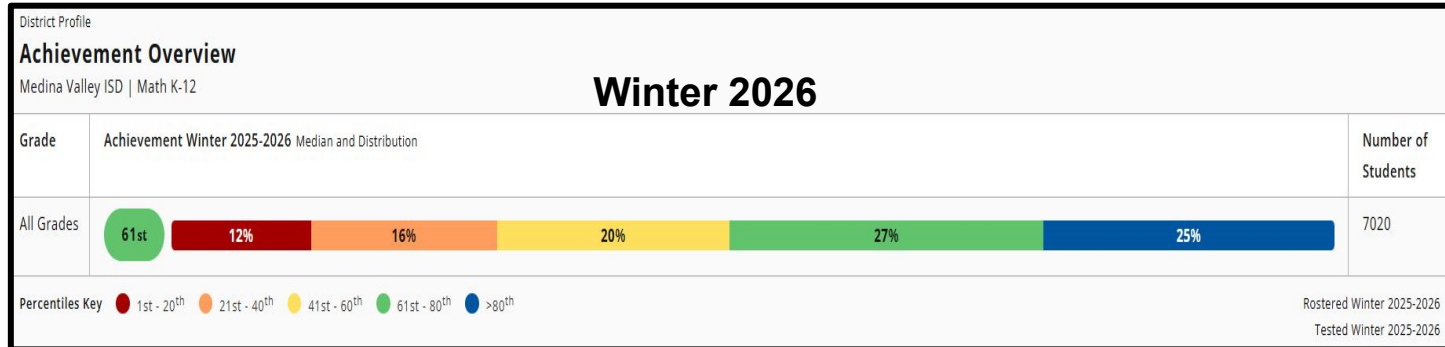
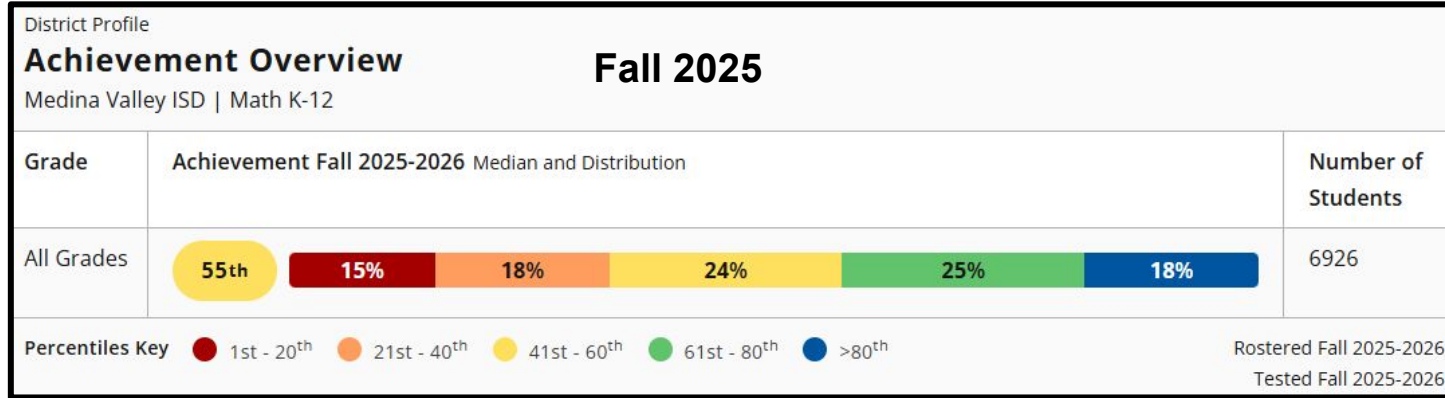


Math grades K-8: 6,632 students had growth projections; 4,449 met their growth projections (67%)

82

Algebra grades 8 & 9: 582 students had growth projections; 351 met their projections (60%)

Math K-12: Achievement All Students



Math K-12: Achievement All Students

Fall 2025

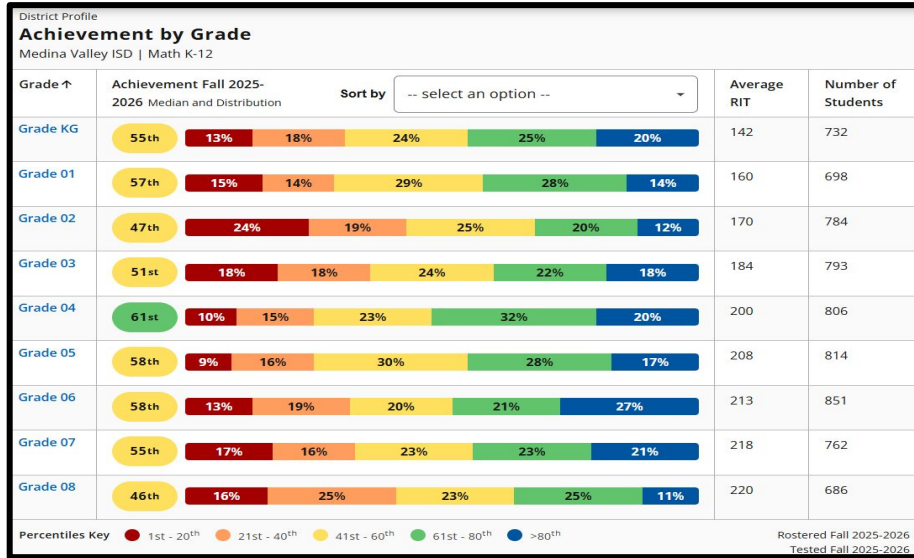
Grade KG	55th
Grade 01	57th
Grade 02	47th
Grade 03	51st
Grade 04	61st
Grade 05	58th
Grade 06	58th
Grade 07	55th
Grade 08	46th

Winter 2026

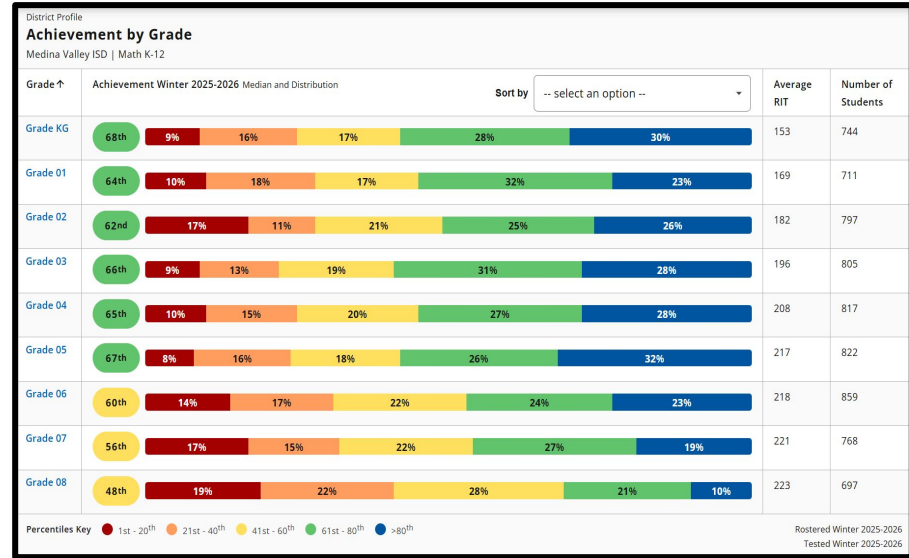
Grade KG	68th
Grade 01	64th
Grade 02	62nd
Grade 03	66th
Grade 04	65th
Grade 05	67th
Grade 06	60th
Grade 07	56th
Grade 08	48th

Math K-12: Achievement All Students

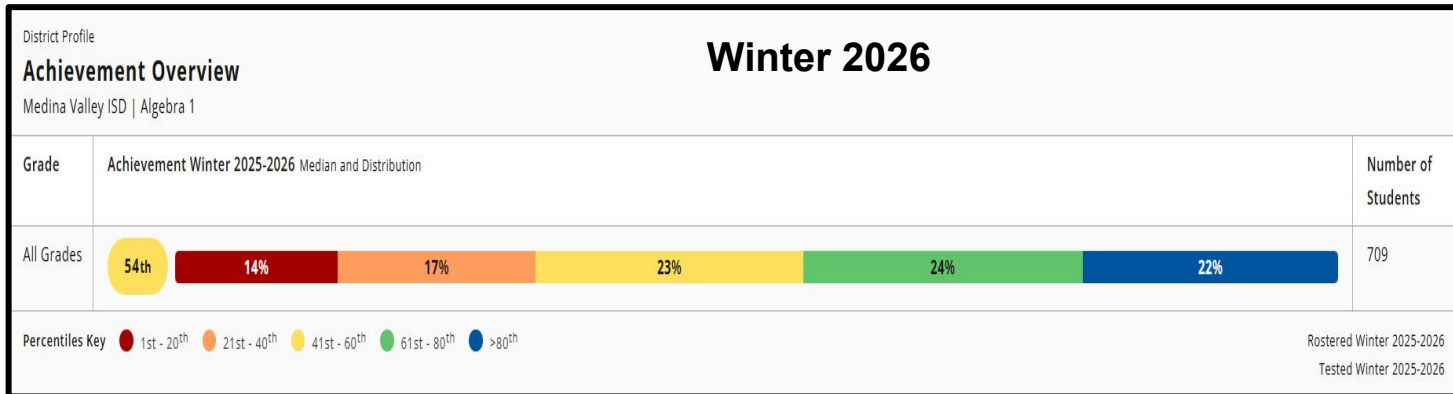
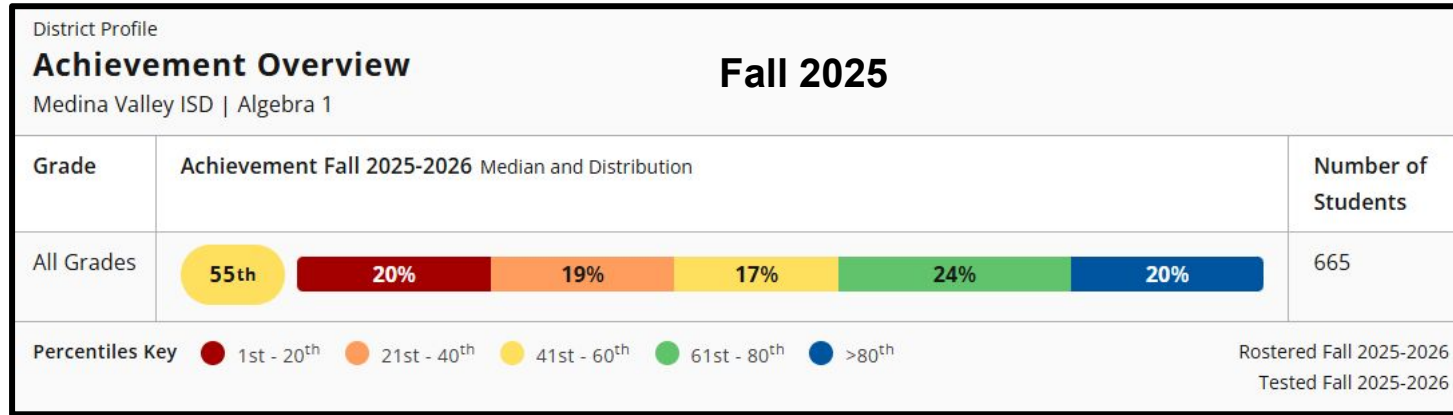
Fall 2025



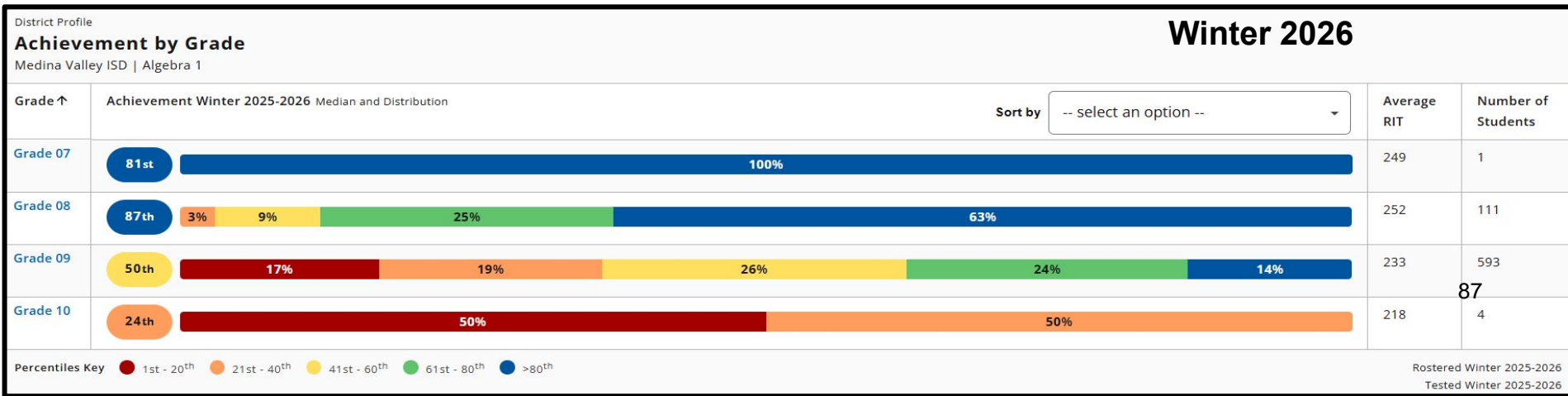
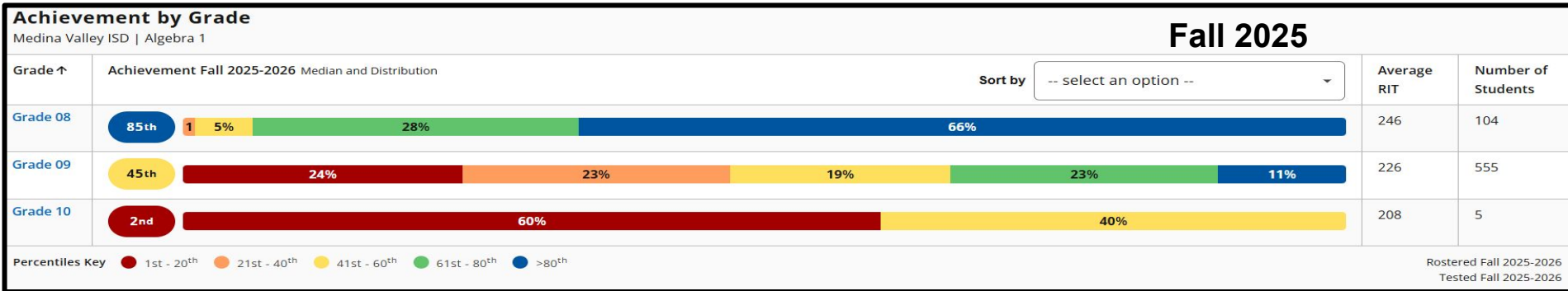
Winter 2026



Algebra 1: Achievement All Students

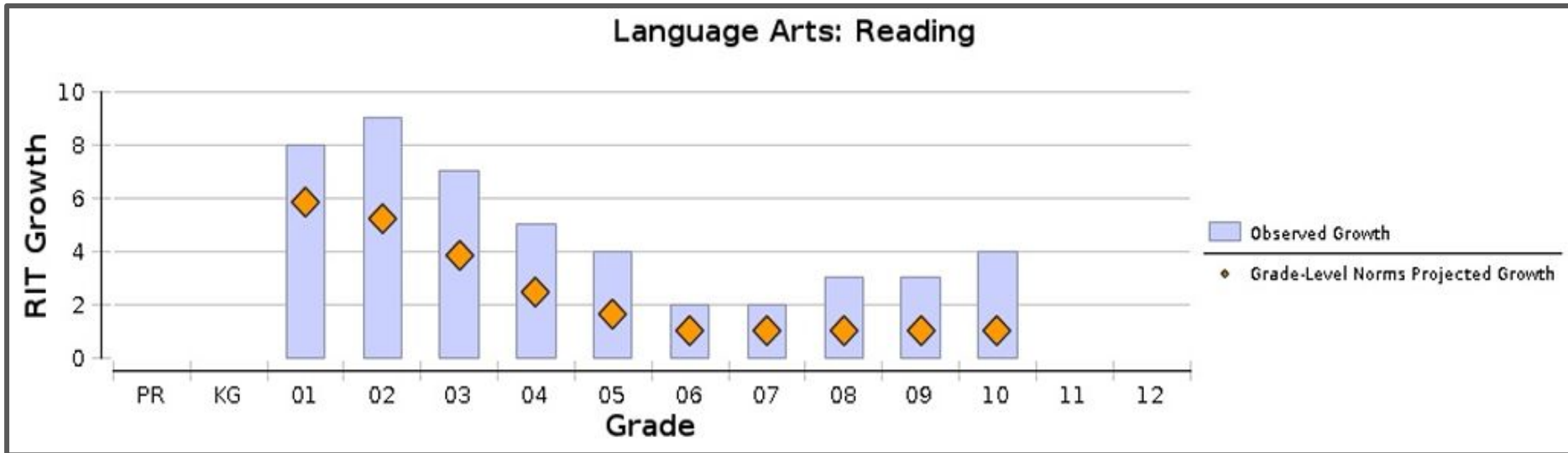


Algebra 1: Achievement All Students



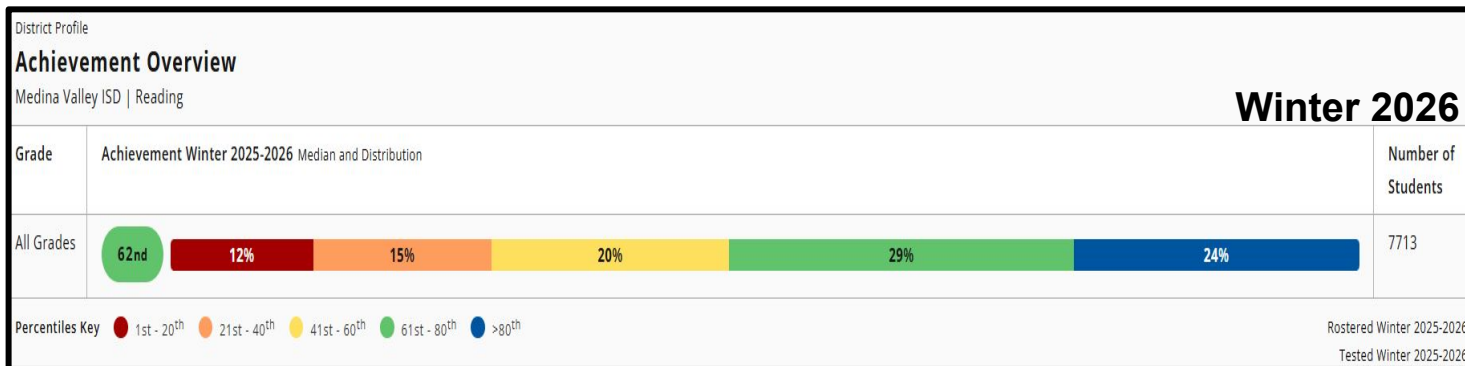
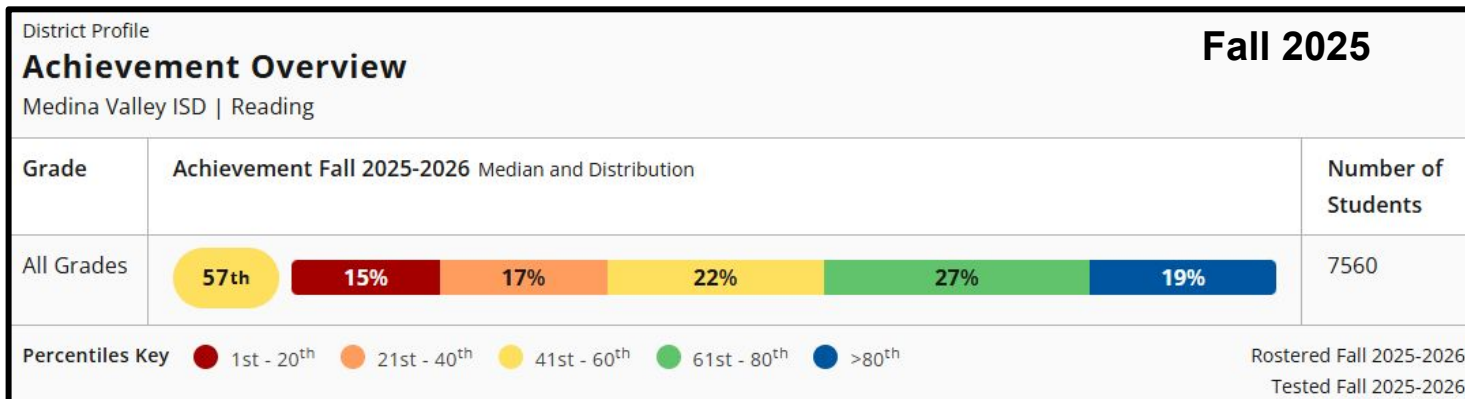
Reading: Achievement All Students

Fall 2025 to Winter 2026



RLA grades 1-10: 7158 students had growth projections; 4,486 met their growth projections (63%)

Reading: Achievement All Students



Reading: Achievement All Students

Fall 2025

Grade 01	44th
Grade 02	48th
Grade 03	58th
Grade 04	59th
Grade 05	60th
Grade 06	60th
Grade 07	59th
Grade 08	58th
Grade 09	61st
Grade 10	59th

Winter 2026

Grade 01	51st
Grade 02	59th
Grade 03	62nd
Grade 04	64th
Grade 05	66th
Grade 06	61st
Grade 07	58th
Grade 08	60th
Grade 09	68th
Grade 10	69th

Reading: Achievement All Students

District Profile
Achievement by Grade
Medina Valley ISD | Reading

Fall 2025

Grade ↑	Achievement Fall 2025-2026 Median and Distribution	Sort by -- select an option --	Average RIT	Number of Students
Grade 01	44th		153	702
Grade 02	48th		170	785
Grade 03	58th		186	793
Grade 04	59th		199	807
Grade 05	60th		206	813
Grade 06	60th		211	849
Grade 07	59th		214	762
Grade 08	58th		218	790
Grade 09	61st		220	605
Grade 10	59th		222	650

District Profile
Achievement by Grade
Medina Valley ISD | Reading

Winter 2026

Grade ↑	Achievement Winter 2025-2026 Median and Distribution	Sort by -- select an option --	Average RIT	Number of Students
Grade 01	51st		162	692
Grade 02	59th		178	795
Grade 03	62nd		193	801
Grade 04	64th		204	810
Grade 05	66th		210	820
Grade 06	61st		213	857
Grade 07	58th		215	770
Grade 08	60th		220	808
Grade 09	68th		223	684
Grade 10	69th		226	666



Every Student Grows Every Year

1.2 CCMR

1.2.1 Implement a K-12 College, Career & Military Readiness Program

1.2.2 Increase testing opportunities

1.2.3 Increase alignment for CTE Completer Status, District Practicums, and IBC attainment

1.2.4 Support students to explore military enlistment opportunities



1.1.2 CCMR

Scorecard Goal

- Increase participation in ACT and SAT from 43% to 75% by 2027

	Class of 2022	Class of 2023	Class of 2024
ACT/SAT Participation	43%	51%	58%

ASVAB TESTERS	
2023	97
2024	114



1.1.2 CCMR

Scorecard Goal

- Increase SAT/ACT results at or above the criterion from 30.4% to 50% by 2027.

	Class of 2022	Class of 2023	Class of 2024
ACT/SAT at/above Criterion	30.4%	30.5%	29.4%

Note:

ACT Criterion Score is 23

SAT Criterion Score is 480 in Reading/Writing and 530 in Math

1.1.2 CCMR



Scorecard Goal

- Increase TSIA results at or above criterion from **10.3% to 50% by 2027.**

	Class of 2022	Class of 2023	Class of 2024
TSIA Results at/above criterion	10.3%	7.1%	6.6%

Scorecard Goal

- Increase AP participation from **4.6% to 25% by 2027.**

	Class of 2022	Class of 2023	Class of 2024
AP Participation	4.6%	5.9%	5.3

1.1.2 CCMR



Scorecard Goal

- Increase dual credit completion rates from **51.5% to 75% by 2027**.

	Class of 2022	Class of 2023	Class of 2024
Dual Credit Completion Rates	51.5%	53.5%	52.6%

Scorecard Goal

- Increase CTE completer status from **29.3% to 50% by 2027 (includes IBCs)**.

	Class of 2022	Class of 2023	Class of 2024
CTE Completer Status	29.3%	27.6%	39.8%



Every Student Grows Every Year

1.3 Safety and Well-Being

1.3.1 Positive Behavior Intervention and Supports

1.3.2 Social Emotional Learning Program with counselors and social workers



1.1.3 Safety and Well-Being

Scorecard Goals:

- Reduce percentage of discipline removals on **elementary** campuses from **18% to 10% by 2027**.
- Reduce percentage of discipline removals on **secondary** campuses from **50.26% to 40% by 2027**.

2024-2025 Discipline Removals

	Number	Percent
Elementary Discipline Removals	137	2.8%
Secondary Discipline Removals	963	19.8%

- Discipline and Behavior Matrix established district-wide
- Behavior Meetings at each campus
 - HS - once a week
 - Luckey Ranch - Pawsitive Pathways
- “Pillars of Excellence” Behavior committee

Surpassed Goal



1.1.3 Safety and Well-Being

Scorecard Goal

- Increase Attendance Rate from 94% to 96% by 2027.

- 2024-2025 District Attendance Rate - 93.83%
- 2025-2026 District Attendance Rate - 94.2%



1.1.4 Extracurricular and Co-curricular Opportunities for Students

- Summary presentation on existing and new programs and accolades

2024-2025 School Year

- Playoff Appearances - Volleyball, Football, Boy's & Girl's Basketball, Softball, Regional Semi-finals in Girls Soccer
- State Qualifiers
 - Qualifier in High Jump
 - Medalists at State in Speech and Debate
 - State Champions & medalists in FFA programs
 - Qualifiers in Choir & Band
 - Winner & medalist in Powerlifting
 - Qualifier in Diving
 - Qualifiers in TAFE
 - Grand Champion Market Barrow
 - Skills USA

SB 546

Texas Senate Bill 546 Reporting

Step 1: Determine Financial Feasibility

The board must first decide whether purchasing buses equipped with 3-point seat belts fits within the district's budget and plan for the purchase. If the board determines it is financially feasible and plans to proceed, reporting can be completed in Sentinel at this stage. If not proceed to step 2.

Step 2: Seat Belt inventory

Identify the number of buses in the fleet owned by the district that fall into each category below:

- Fully equipped with 3-point seat belts
- Equipped only with lap belts (2-point)
- Mix of 3-point and lap belts
- Some seats with 3-point, others with no seat belts

Reporting & Financial Requirements

- **Step 3: Public Report (2025-2026 School Year)** If a district claims the budget exemption, its board must present a public report to the TEA that includes:
 - Number of buses with no belts = **42/88 Buses**
 - The estimated cost to equip the non-compliant buses with three-point belts
 - **\$33,000-\$35,000 per bus for 77-passenger buses x 29 = \$957,000 - \$1,015,000**
 - **\$22,000-\$27,000 per bus for Special Needs buses x 13 = \$286,000 - \$351,000**
- **Step 4: Report to Agency:** Report counts, cost, and board documentation in Sentinel by **May 30, 2026**.
- **TEA Report (by January 1, 2027):** TEA must collect this data, calculate the total statewide financial assistance needed for full compliance, and report its findings to the Governor and the Legislature.

Bus Replacement Schedule

School Year	Total Enrollment	Students Needing Transport (56%)	Total Buses Needed	New Buses Needed for Growth	New Buses Needed for Seatbelt Mandate	Total New Buses Needed
2025-2026	10,589	5,930	85			13 (Purchased)
2026-2027	11,289	6,322	91	6	10	16
2027-2028	11,989	6,714	96	5	10	15
2028-2029	12,689	7,106	102	6	11	17
2029-2030	13,389	7,498	108	6	11	17
TOTALS				23	42	65

Assumptions:

- Average enrollment growth is 700 per year
- 56% percent of new students will utilize transportation services
- Bus capacity is 70 students per bus
- 42 buses do not meet the seatbelt mandate



Agenda Item Memorandum

To: MVISD Board of Trustees

Date: Regular Monthly Board Meeting

Agenda item: Consider approval of Consent Agenda Items

Background Information and Administrative Consideration

Consent agenda items are presented to the Board as a single bundled action, requiring only one motion for approval. These typically include budgeted purchases over \$50,000, annual contracts, and routine matters that require Board authorization. All consent items are thoroughly vetted by the administration and reviewed during Board Committee Meetings, and/or Board Updates.

Supporting Documents

Each item has attached supporting documents.

Recommendation

Administration recommends that the Board approves the Consent Agenda as presented.

**Medina Valley Independent School District
Official Minutes**

Regular Board Meeting
Monday, January 26, 2026, 6:00 PM
Medina Valley ISD Central Office Board Room

A **Regular Board Meeting** of the Board of Trustees was held Monday, January 26, 2026, beginning at 6:00 PM at the Medina Valley ISD Central Office Board Room.

I. First Order of Business

A Call Meeting to Order

Nathan Fillinger, Board President, called the Medina Valley ISD Regular Board Meeting to order at 6:00 pm on January 26, 2026.

B Establish a Quorum

A quorum of the Board Members were present Matt Castiglione, Joe Biediger, Ben Juarez, Suzanne Lee, Blane Nash, Nathan Fillinger and Jason Bonney.

C Pledge of Allegiance to the Flag followed by a Moment of Silence

Everyone joined in the Pledge of Allegiance to the American Flag and the Texas Flag, followed by a moment of silence.

II. Student/Staff Recognition

A School Board Appreciation

III. Public Comment - none

IV. Announcements/Communications/Presentations

A Board Committee Reports

- Finance Committee presented by Blane Nash, Committee Chair
- Construction Committee presented by Joe Biediger, Committee Chair
- Safety & Security Committee presented by Ben Juarez, Committee Chair
- Curriculum Committee presented by Suzanne Lee, Committee Chair

B Construction Briefing presented by Mr. Barajas

- Creek View High School
- Medina Valley High School Ag/JROTC Building
- Medina Valley ISD Middle School #3
- Medina Valley ISD Elementary #7

C Financial Briefing presented by Ms. Hermesch

- General Fund Financial Statement
- Child Nutrition Financial Statement
- Debt Service Fund Financial Statement
- Bond 2023 Capital Projects Report
- Bond 2024 Capital Projects Report

Medina Valley Independent School District
Official Minutes

Regular Board Meeting
Monday, January 26, 2026, 6:00 PM
Medina Valley ISD Central Office Board Room

- D Superintendent Briefing presented by Dr. Caloss
- Student Achievements
 - Staff Achievements
 - District Enrollment Numbers

V. **Discussion and Possible Action Items**

- A Consider Approval of Consent Agenda Items
- Minutes for Regular Board Meeting on December 18, 2025
 - TASB initiated Board Policy Update 126 affecting Local Policies BE, BED, CJ, CJA, CLE, CQB, CQD, CSA, CV, DBD, DEC, DFBB, DH, EEP, EFA, EHBAF, EIA, FA, FEF, FFAC, FFB, FFF, FFG, FO, and GKA
 - Laptops Purchase
 - Chromebooks Purchase
 - Interactive viewboards
 - ERate category 1 contract award
 - ERate category 2 contract award

Matt Castiglione made a Motion, seconded by Joe Biediger, to approve the Consent Agenda Items as presented. All of the Board Members voted for and the Motion passed.

- B Consider Approval of a Board Resolution adopting a period of prayer and reading of the Bible or other religious text on each school day and at every campus for students and employees pursuant to SB 11

The Board of Trustees considered approval of the Resolution to adopt a period of prayer and reading of the Bible or other religious text, as required in SB 11.

Ben Juarez voted against.

Jason Bonney voted against.

Joe Biediger voted against.

Matt Castiglione voted against.

Blane Nash voted against.

Suzanne Lee voted against.

Nathan Fillinger voted against.

Adoption of the Resolution presented failed.

- C Consider Approval of a 1 year extension to the contract with ABIP for Auditor Services

Blane Nash made a Motion, seconded by Ben Juarez, to approve the 1 year extension to the contract with ABIP for Auditor Services as presented. All of the Board Members voted for and the Motion passed.

**Medina Valley Independent School District
Official Minutes**

Regular Board Meeting
Monday, January 26, 2026, 6:00 PM
Medina Valley ISD Central Office Board Room

- D Consider Approval of a Medina Valley Independent School District Order Calling a Trustee Election for the 2 At-Large Positions and SMD #5, to be held in the May 2, 2026 General Election

Matt Castiglione made a Motion, seconded by Jason Bonney, to approve the Election Order for Medina Valley ISD Calling a Trustee Election for the 2 At-Large Positions and SMD #5, to be held in the May 2, 2026 General Election as presented. All of the Board Members voted for and the Motion passed.

- E Consider Approval for purchase of Police Department Vehicles

Ben Juarez made a Motion, seconded by Jason Bonney, to approve the Purchase of 4 Police Department Vehicles as presented. All of the Board Members voted for and the Motion passed.

- F Consider Approval of the 2026-2027 Academic Flex Calendar

Matt Castiglione made a Motion, seconded by Joe Biediger, to approve the 2026-2027 Academic Flex Calendar as presented. All of the Board Members voted for and the Motion passed.

- G Consider Approval for purchase of Portable Buildings

Joe Biediger made a Motion, seconded by Ben Juarez, to approve the Purchase of Portable Buildings as presented. All of the Board Members voted for and the Motion passed.

VI. Closed Session

Nathan Fillinger, Board President announced at 6:51 pm that the Board of Trustees would convene in closed session as authorized by Section 551.071, 551.074, 551.076, 551.089, and 551.072 of the Texas Open Meetings Act to discuss agenda items VI - A, B, C and D. No action took place in closed session.

- A Consultation with Attorney (TX Govt. Code Section 551.071)
- B Personnel Matters: Resignations, Retirements, Leaves of Absence, Reassignments, New Employment, New Personnel Position, Duties/Responsibilities of Employees (TX Govt. Code Section 551.074)
- C Considering the deployment, specific occasions for, or implementation of, security personnel or devices (TX Govt. Code Section 551.076 and 551.089)
- D Deliberation Regarding Real Property (TX Govt. Code Section 551.072)

Board President Nathan Fillinger announced that the Board would reconvene into Open Session on January 26, 2026 at 8:07 pm.

**Medina Valley Independent School District
Official Minutes**

Regular Board Meeting
Monday, January 26, 2026, 6:00 PM
Medina Valley ISD Central Office Board Room

VII. Continued Discussion and Possible Action Items

A Consideration of future meeting dates

We have a Special Board Meeting scheduled for Thursday, January 29, 2026 at 5:30 pm.
The next Regular Board Meeting is scheduled for Thursday, February 26, 2026 at 6 pm.

VIII. Adjournment

Matt Castiglione made a Motion, seconded by Joe Biediger, to adjourn the Regular Board Meeting at 8:08 pm on January 26, 2026. All of the Board Members voted for and the Motion passed.

Nathan Fillinger, Board President

Joe Biediger, Board Secretary

Board Approved _____

**Medina Valley Independent School District
Official Minutes**

Special Board Meeting
Wednesday, January 21, 2026, 6:00 PM
Medina Valley ISD Central Office Board Room

A **Special Board Meeting** of the Board of Trustees was held Wednesday, January 21, 2026, beginning at 6:00 PM at the Medina Valley ISD Central Office Board Room.

I. First Order of Business

A Call Meeting to Order

Nathan Fillinger, Board President, called the Medina Valley ISD Special Board Meeting to order at 6:00 pm on January 21, 2026.

B Establish a Quorum

A quorum of the Board Members were present Matt Castiglione, Joe Biediger, Jason Bonney, Blane Nash, Suzanne Lee, Ben Juarez, and Nathan Fillinger.

C Pledge of Allegiance to the Flag followed by a Moment of Silence

Everyone joined in the Pledge of Allegiance to the American Flag and the Texas Flag, followed by a moment of silence.

II. Public Comment - none

III. Discussion and Possible Action Items

A Consider Approval of the Superintendent's Retirement/Contract Resignation

Jason Bonney made a Motion, seconded by Matt Castiglione, to accept the Superintendent's Retirement/Contract Resignation as presented. All of the Board Members voted for and the Motion passed.

B Consider Approval of the Superintendent Search Firm Agreement

Matt Castiglione made a Motion, seconded by Ben Juarez, to approve the Superintendent Search Agreement with Jim Dunlap, Arrow Educational Services as presented. All of the Board Members voted for and the Motion passed.

IV. Adjournment

Matt Castiglione made a Motion, seconded by Joe Biediger, to adjourn the Special Board Meeting at 6:03 pm on January 21, 2026.

Nathan Fillinger, Board President

Joe Biediger, Board Secretary

Board Approved _____

**Medina Valley Independent School District
Official Minutes**

Special Board Meeting Expressly for the Purpose of Considering the
Use of Unspent 2023 Bond Proceeds
Wednesday, January 21, 2026, 6:10 PM
Medina Valley ISD Central Office Board Room

A **Special Board Meeting Expressly for the Purpose of Considering the Use of Unspent 2023 Bond Proceeds** of the Board of Trustees was held Wednesday, January 21, 2026, beginning at 6:10 PM at the Medina Valley ISD Central Office Board Room.

I. First Order of Business

A Call Meeting to Order

Nathan Fillinger, Board President, called the Medina Valley ISD Special Board Meeting to order at 6:10 pm on January 21, 2026.

B Establish a Quorum

A quorum of the Board Members were present Matt Castiglione, Joe Biediger, Jason Bonney, Blane Nash, Suzanne Lee, Ben Juarez, and Nathan Fillinger.

C Pledge of Allegiance to the Flag followed by a Moment of Silence

Everyone joined in the Pledge of Allegiance to the American Flag and the Texas Flag, followed by a moment of silence.

II. Public Comment - none

III. Discussion and Possible Action Items

**A Consider Approval for the Purchase of Vehicles for the Police Department,
Utilizing Bond 2023 Excess Safety Funds**

Ben Juarez made a Motion, seconded by Joe Biediger, to approve the purchase of vehicles for the Police Department, utilizing Bond 2023 funds as presented. All of the Board Members voted for and the Motion passed.

IV. Adjournment

Matt Castiglione made a Motion, seconded by Jason Bonney, to adjourn the Special Board Meeting at 6:12 pm on January 21, 2026.

Nathan Fillinger, Board President

Joe Biediger, Board Secretary

Board Approved _____

**Medina Valley Independent School District
Official Minutes**

Special Board Meeting

Thursday, January 29, 2026, 5:30 PM

Medina Valley ISD Central Office Board Room

A **Special Board Meeting** of the Board of Trustees was held Thursday, January 29, 2026, beginning at 5:30 PM at the Medina Valley ISD Central Office Board Room.

I. First Order of Business

A Call Meeting to Order

Nathan Fillinger, Board President, called the Medina Valley ISD Special Board Meeting to order at 5:32 pm on January 29, 2026.

B Establish a Quorum

A quorum of the Board Members were present Matt Castiglione, Joe Biediger, Blane Nash, Suzanne Lee, Ben Juarez, and Nathan Fillinger. Jason Bonney was absent.

C Pledge of Allegiance to the Flag followed by a Moment of Silence

Everyone joined in the Pledge of Allegiance to the American Flag and the Texas Flag, followed by a moment of silence.

II. Public Comment - none

III. Discussion and Possible Action Items

A Discuss the Superintendent Search Process - Arrow Educational Services

IV. Closed Session

Nathan Fillinger, Board President announced at 5:40 pm that the Board of Trustees would convene in closed session as authorized by Section 551.071 and 551.074 of the Texas Open Meetings Act to discuss agenda items IV – A and B. No action took place in closed session.

A Consultation with Attorney (TX Govt. Code Section 551.071)

B Personnel Matters: Resignations, Retirements, Leaves of Absence, Reassignments, New Employment, New Personnel Position, Duties/Responsibilities of Employees (TX Govt. Code Section 551.074)

- Superintendent Search Applications

Board President Nathan Fillinger announced that the Board would reconvene into Open Session on January 29, 2026 at 6:37 pm.

V. Adjournment

Matt Castiglione made a Motion, seconded by Joe Biediger, to adjourn the Regular Board Meeting at 8:08 pm on January 26, 2026. All of the Board Members voted for and the Motion passed.

Nathan Fillinger, Board President

Board Approved _____

Joe Biediger, Board Secretary

**Medina Valley Independent School District
Official Minutes**

Special Board Meeting
Wednesday, February 11, 2026, 6:00 PM
Medina Valley ISD Central Office Board Room

A **Special Board Meeting** of the Board of Trustees was held Wednesday, February 11, 2026, beginning at 6:00 PM at the Medina Valley ISD Central Office Board Room.

I. First Order of Business

A Call Meeting to Order

Nathan Fillinger, Board President, called the Medina Valley ISD Special Board Meeting to order at 6:05 pm on February 11, 2026.

B Establish a Quorum

A quorum of the Board Members were present Matt Castiglione, Joe Biediger, Jason Bonney, Blane Nash, Suzanne Lee, Ben Juarez, and Nathan Fillinger.

C Pledge of Allegiance to the Flag followed by a Moment of Silence

Everyone joined in the Pledge of Allegiance to the American Flag and the Texas Flag, followed by a moment of silence.

II. Public Comment - none

III. Discussion and Possible Action Items

A Consider Approval of Resolution regarding the Weather Related School Closure on January 26, 2026

Jason Bonney made a Motion, seconded by Ben Juarez, to approve the Resolution regarding the Weather Related School Closure on January 26, 2026 as presented. All of the Board Members voted for and the Motion passed.

IV. Closed Session

Nathan Fillinger, Board President announced at 6:07 pm that the Board of Trustees would convene in closed session as authorized by Section 551.074 of the Texas Open Meetings Act to discuss agenda items IV – A. No action took place in closed session.

A Personnel Matters: Resignations, Retirements, Leaves of Absence, Reassignments, New Employment, New Personnel Position, Duties/Responsibilities of Employees (TX Govt. Code Section 551.074)

Board President Nathan Fillinger announced that the Board would reconvene into Open Session on February 11, 2026 at 6:27 pm.

V. Budget Workshop

**Medina Valley Independent School District
Official Minutes**

Special Board Meeting
Wednesday, February 11, 2026, 6:00 PM
Medina Valley ISD Central Office Board Room

VI. Adjournment

Jason Bonney made a Motion, seconded by Joe Biediger, to adjourn the Special Board Meeting at 7:38 pm on February 11, 2026. All of the Board Members voted for and the Motion passed.

Nathan Fillinger, Board President

Joe Biediger, Board Secretary

Board Approved _____

**Medina Valley Independent School District
Official Minutes**

Special Board Meeting
Thursday, February 12, 2026, 6:00 PM
Medina Valley ISD Central Office Board Room

A **Special Board Meeting** of the Board of Trustees was held Thursday, February 12, 2026, beginning at 6:00 PM at the Medina Valley ISD Central Office Board Room.

I. First Order of Business

A Call Meeting to Order

Nathan Fillinger, Board President, called the Medina Valley ISD Special Board Meeting to order at 6:00 pm on February 12, 2026.

B Establish a Quorum

A quorum of the Board Members were present Matt Castiglione, Joe Biediger, Jason Bonney, Blane Nash, Suzanne Lee, Ben Juarez, and Nathan Fillinger.

C Pledge of Allegiance to the Flag followed by a Moment of Silence

Everyone joined in the Pledge of Allegiance to the American Flag and the Texas Flag, followed by a moment of silence.

II. Public Comment- none

III. Closed Session

Nathan Fillinger, Board President announced at 6:01 pm that the Board of Trustees would convene in closed session as authorized by Section 551.082, 551.0821, and 551.071 of the Texas Open Meetings Act to discuss agenda items III – A-C. No action took place in closed session.

(The Board and their Attorneys go into the private conference room)

then

(The Board and their Attorneys return to the large meeting room)

A School Children; School District Employees; Disciplinary Matter of Complaint (TX Govt. Code Section 551.082)

B School Board: Personally Identifiable Information about Public School Student (TX Govt. Code Section 551.0821)

C Consultation with Attorney (TX Govt. Code Section 551.071)

- Conduct Level Three Grievance Hearing of Parent J.A.
- Consultation with Legal Counsel Regarding the Level Three Grievance of Parent J.A.

Board President Nathan Fillinger announced that the Board would reconvene into Open Session on February 12, 2026 at 8:10 pm.

IV. Continued Discussion and Possible Action Items

A Discussion and Possible Action Regarding Level Three Grievance Hearing of Parent J.A.

**Medina Valley Independent School District
Official Minutes**

Special Board Meeting
Thursday, February 12, 2026, 6:00 PM
Medina Valley ISD Central Office Board Room

Matt Castiglione made a Motion, seconded by Joe Biediger, to deny the requested remedies of the grievance filed by J.A., as presented in Closed Session. All of the Board Members voted for and the Motion passed.

V. Adjournment

Jason Bonney made a Motion, seconded by Ben Juarez, to adjourn the Special Board Meeting at 8:11 pm on February 12, 2026. All of the Board Members voted for and the Motion passed.

Nathan Fillinger, Board President

Joe Biediger, Board Secretary

Board Approved _____



Agenda Item Memorandum

To: MVIDS Board of Trustees

Date: 02-26-2026

Agenda item: Consider approval of Approving for Low Attendance Days Waiver

Background Information:

The state allows school districts to request attendance waivers when low attendance occurs due to weather, health, or safety issues. On December 17, 2025, the start of the instructional day at the campus was delayed due to a loss of power related to health and safety concerns. As a result, student attendance for the day was 76.41%, which is more than 10 percentage points below the campus's overall average attendance rate.

Supporting Documents:

- 2025-2026 Application for Low Attendance Days Waiver
- Low attendance records for the affected day
- Prior-year campus attendance report

Recommendation:

It is recommended that the Board of Trustees approve the application for Low Attendance Days Waiver as presented.

PRINCIPAL'S REPORT OF STUDENT ATTENDANCE

Campus-level Data

Campuses: 104

2024 - 2025 Summer Collection, Working Submission

LEA: 163908 - MEDINA VALLEY ISD

Campus: 163908104 - LACOSTE EL

Total Grade Summary

	EE	PK	KG	01	02	03	04	05
B. Days Membership	1,045.5	3,851.0	15,273.0	15,135.0	14,789.0	14,805.0	18,157.0	16,218.0
C. Total Days Absent	190.5	278.5	1,166.0	973.0	878.0	901.0	1,020.0	846.0
D. Total Days Present	855.0	3,572.5	14,107.0	14,162.0	13,911.0	13,904.0	17,137.0	15,372.0
E. Total Ineligible Days	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
F. Total Eligible Days	855.0	3,572.5	14,107.0	14,162.0	13,911.0	13,904.0	17,137.0	15,372.0
G.1 BE - Elig Days Bilingual/ESL	297.0	727.0	2,678.0	3,217.0	3,003.0	2,960.0	2,915.0	2,622.0
G.2 D1 - Elig Days Bil Dual Lang	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
G.3 D2 (EB) - Elig Days Bil Dual Lang	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
G.4 D2 (Non-EB) - Elig Days Bil Dual Lang	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
H.1 Early Ed Eco Dis Elig Days	X	X	8,942.0	9,524.0	7,280.0	9,519.0	X	X
H.2 Early Ed Lang Elig Days	X	X	2,756.0	3,235.0	3,016.0	2,976.0	X	X
I. Elig Days In Res Fac	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
J. Elig Days Preg Rel Serv	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
K. Elig Days SpecEd main	0.0	44.0	404.0	519.0	578.0	1,735.0	1,879.0	1,605.0
L.1 BE - Bil/ESL Refined ADA	1.742	4.298	15.762	18.931	17.695	17.383	17.125	15.439
L.2 D1 - Bil Dual Lang Refined ADA	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
L.3 D2 (EB) - Bil Dual Lang Refined ADA	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
L.4 D2 (Non-EB) - Bil Dual Lang Refined ADA	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
M. Res Fac Refined ADA	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
N. SpecEd Main Refined ADA	0.000	0.249	2.353	3.032	3.416	10.167	10.981	9.416
O.1 Early Ed Eco Dis Refined ADA	X	X	52.596	55.994	42.800	55.943	X	X
O.2 Early Ed Lang Refined ADA	X	X	16.226	19.045	17.785	17.475	X	X
P. Preg Related Serv FTE	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Q.1 Career & Technical Ed FTE - Tier 1	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Q.2 Career & Technical Ed FTE - Tier 2	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Q.3 Career & Technical Ed FTE - Tier 3	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
R. Special Education FTE	2.401	0.040	0.949	2.221	3.472	2.780	4.674	1.903
S. Regular Program Ref ADA	2.563	21.021	81.982	81.122	78.355	78.918	96.175	88.494
T. Total Refined ADA	4.964	21.061	82.932	83.343	81.827	81.698	100.849	90.397
U. Percent in Attendance	81.779%	92.768%	92.366%	93.571%	94.063%	93.914%	94.382%	94.784%

NOTE: Detail may not add to totals due to rounding.

NOTE 2: The following reports should be reviewed concurrently to verify attendance data: PDM3-130-001, PDM3-130-002 & PDM3-130-004.

Average Daily Attendance (Entity)

12/17/2025 - 12/17/2025		2025-2026		12/17/2025 11:15:20 AM									LACOSTE EL
Track	Grade	Number of Days	Membership Days	Absent Days	Present Days	Ineligible Days	Eligible Days	RA Eligible Days	RS Eligible Days	Refined ADA	RA Refined ADA	RS Refined ADA	Attendance Percent
00	EE	1	2.00	2.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
00	KG	1	106.00	23.00	83.00	0.00	83.00	0.00	0.00	83.00	0.00	0.00	78.30
00	01	1	117.00	24.00	93.00	0.00	93.00	0.00	0.00	93.00	0.00	0.00	79.49
00	02	1	110.00	24.00	86.00	0.00	86.00	0.00	0.00	86.00	0.00	0.00	78.18
00	03	1	111.00	34.00	77.00	0.00	77.00	0.00	0.00	77.00	0.00	0.00	69.37
00	04	1	103.00	23.00	80.00	0.00	80.00	0.00	0.00	80.00	0.00	0.00	77.67
00	05	1	134.00	30.00	104.00	0.00	104.00	0.00	0.00	104.00	0.00	0.00	77.61
TOTAL (Track 00):			683.00	160.00	523.00	0.00	523.00	0.00	0.00	523.00	0.00	0.00	76.57
04	PK	1	33.50	9.00	24.50	0.50	24.00	0.00	0.00	24.00	0.00	0.00	73.13
TOTAL (Track 04):			33.50	9.00	24.50	0.50	24.00	0.00	0.00	24.00	0.00	0.00	73.13
Total (All Tracks):			716.50	169.00	547.50	0.50	547.00	0.00	0.00	547.00	0.00	0.00	76.41



Waivers

2025-2026 Application for Low Attendance Days Waiver

Waiver ID: 87142

Application Information

Category: Attendance

Creator: Brandi Hendrix, District Editor

Status: Draft

Creation Date: 1/15/2026

Approving Superintendent: Scott Caloss

Assigned To: Brandi Hendrix

LEA Contact

Full Name: Brandi Hendrix

Phone: (830) 931-2243

Email: brandi.hendrix@mvisd.org

LEA Information

LEA: MEDINA VALLEY ISD (163908)

Address: 8449 F M 471 S, CASTROVILLE, TX 78009-9531

Phone: (830) 931-2243

Date of LEA Board of Trustees Approval

Date:

Special Instructions

Please complete this waiver for Low Attendance Due to Weather or Health or Safety issues. Your district must include as attachments, documentation of low attendance for the day (including the reason for the low attendance rate and an ADA or PEIMS report showing the attendance rate on the date of low attendance) and the prior year's attendance report (PEIMS summary report showing the average for the year) for the district or applicable campus. See Student Attendance Accounting Handbook 3.8.1.4. This application is due by the end of July for the current school year. Please direct questions to the State Waiver Unit at <http://tea.texas.gov/index2.aspx?id=6635>.

You may enter each campus and the number of minutes attended on that date individually within a single waiver application. Alternatively, if your district wide attendance was at least 10 percentage points below your prior year average, you may select "All Campuses". If the number of minutes of operation varies by campus on the date of low attendance for "All Campuses", please report the greatest number of minutes on the date of low attendance in the "Number of Min on the Low Attendance Day". Please note that in PEIMS you will claim the actual number of minutes in operation on the specific date by campus. The waiver minute reporting is used to total the number of attendance related waiver minutes by year. Per Student Attendance Accounting Handbook 3.8.2 Closures for Bad Weather or Other Issues of Health or Safety, you are limited to 4,200 minutes for attendance waivers of any kind.

LEA Summary

Date	Campus Name	Reason(s)	% of Attendance	Avg. % Attendance for Previous Year	Minutes
2025-12-17	LACOSTE EL-163908104	Health	76.41	93.70	300

LEA Attachments (4)

Title	Type	Size	Date Added	Added By	
LaCoste Average Daily Attendance	PDF	63.7 kb	2026-02-06	brandi.hendrix	
LaCoste Principal Report	PDF	5 kb	2026-02-06	brandi.hendrix	
LaCoste Communication on December 17	PDF	777.4 kb	2026-02-06	brandi.hendrix	
Board Memo	DOCX	124.8 kb	2026-02-06	brandi.hendrix	120



Agenda Item Memorandum

To: MVIDS Board of Trustees

Date: February 26, 2025

Agenda item: Consider Approval of Resolution to Declare a Good Cause Exception for House Bill 3 - Armed Security Officer Requirement

Background Information

In 2023, the Texas Legislature added Texas Education Code section 37.0814. This law requires each school board to determine the appropriate number of armed security officers for each district campus and, absent a good cause exception, ensure at least one armed security officer (specifically a peace officer) is present during regular school hours at each campus. A school board can claim a good cause exception to this requirement due to lack of funding or qualified personnel. If the board claims a good cause exception the board must provide an alternative standard that may include reliance on a school marshal or an employee or contracted individual. Each district must create and maintain documentation of its compliance with this section.

The District's geographic location limits access to a large metropolitan labor market, thereby reducing the availability of qualified candidates. The district has determined that the school district is unable to ensure that at least one armed security officer, as defined by law, is present during regular school hours at each district campus.

The District's Alternative Standard

The District's current security overview utilizes a hybrid program of MVIDS Police Officers (Peace Officers) and TCOLE certified Marshals.

Recommendation

Administration recommends approval of the Resolution to Declare a Good Cause Exception for House Bill #3 – Armed Security Officer Requirement.



**Resolution to Declare a Good Cause Exception
for House Bill 3 - Armed Security Officer Requirement**

WHEREAS, Section 37.0814 of the Texas Education Code requires the board of trustees of each school district shall determine the appropriate number of armed security officers for each district campus;

WHEREAS, Section 37.0814(a) of the Texas Education Code requires the board to ensure that at least one-armed security officer is present during regular school hours at each district campus;

WHEREAS, Section 37.0814(b) of the Texas Education Code requires that at least one-armed security officer at each campus be a commissioned peace officer, namely a school district peace officer; a school resource officer; or a commissioned peace officer employed as security personnel under Section 37.081 of the Texas Education Code;

WHEREAS, Section 37.0814(c) of the Texas Education Code provides that if the board of trustees of a school district is unable to comply with this section, the board may claim a good cause exception if the district's noncompliance is due to the availability of funding or qualified personnel;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Medina Valley Independent School District hereby determines that the School District is unable to ensure that at least one-armed security officer, as defined by law, is present during regular school hours at each district campus;

BE IT FURTHER RESOLVED that the Board of Trustees determines that the District's noncompliance is due to lack of available qualified personnel. The District's geographic location limits access to a large metropolitan labor market and reduces the availability of qualified candidates.

FINALLY, BE IT RESOLVED that the Board of Trustees, having claimed a good cause exception, will develop and document an alternative standard with which the district is able to comply, in accordance with Sections 37.0814(d) and (e) of the Texas Education Code..

Adopted this 26th day of February, 2026 by the Medina Valley ISD's Board of Trustees

Nathan Fillinger, MVISD Board President

Joe Biediger, MVISD Board Secretary



Agenda Item Memorandum

To: MVISD Board of Trustees

Date: February 26, 2026

Agenda item: Consider Approval of Change Order No. 1 for the Construction Materials Observations and Testing for the Middle School #3 Project

Background Information

The MVISD Board previously approved Terracon Consultants, Inc. as the construction material observations and testing for the Middle School #3 Project. The amount and rate in which materials testing has been performed has been greater than anticipated by Terracon's initial proposal. In order to continue the required construction material observations and testing a change order to Terracon's original contract will need to be executed.

Administrative Consideration

The project team, including design team, general contractor and Terracon have reviewed the pending work to be performed under the for the MS #3 project and have included additional funding for future related changes, if needed.

The original contract was for \$239,955.00. Staff recommendations is to increase the contract to \$403,705.00, which was the original bond budgeted amount. The net increase will be for \$163,795.00 which will cover Terracon's additional estimate of \$102,992.00 for the remaining scope of the project and provide an additional contingency in case it is needed.

Funding Source:

Middle School #3 Bond Budget Funds

Recommendation:

It is recommended the Board approve the change order No. 1 for the construction material observations and Testing under Terracon Consultants, Inc. and increase the contract amount from 239,955.00 to \$403,750.00 or a net increase of \$163,795.00

CHANGE ORDER No. 1

This **Change Order No. 1** to the Professional Services Agreement dated 06/02/2025 ("Agreement") is between Medina Valley ISD ("Client") and Terracon Consultants, Inc. ("Consultant") for additional or changed Services to be provided by Consultant for Client on the MVIDS #3 Project, as described in Professional Services Agreement. This Change Order is incorporated into and made part of the Agreement.

- 1. Scope of Services.** The scope of the additional or changed Services is described in the Scope of Services section of Consultant's Change Order Proposal, unless Services are otherwise described below or in Exhibit B to this Change Order (which section or exhibit are incorporated into the Change Order).

In accordance with Exhibit A.

- 2. Compensation.** Client shall pay compensation for the additional or changed Services performed at the fees stated in the Change Order Proposal unless fees are otherwise stated below or in Exhibit C to this Change Order (which section or exhibit are incorporated into the Change Order).

In accordance with Exhibit A.

All terms and conditions of the Agreement shall continue in full force and effect. This Change Order is accepted and Consultant is authorized to proceed.

Consultant: Terracon Consultants, Inc.
By:  Date: 2/16/2026
Name/Title: Yatish A. Jakatimath, P.E. / Department Manager
Address: 6000 Northwest Pkwy Ste 100
San Antonio, TX 78249-3346
Phone: (210) 641-2112 Fax: _____
Email: Yatish.Jakatimath@terracon.com

Client: Medina Valley ISD
By: _____ Date: _____
Name/Title: Rafael Barajas / Director of Construction
Address: 8752 FM 471 S
La Coste, TX 78039-1904
Phone: (830) 931-2243 Fax: _____
Email: rafael.barajas@mvisd.org

BUDGET ESTIMATE (Exhibit A)
MVISD Middle School - P90251171 CO#1

Service	Quantity	Unit	Unit Rate	Estimate
Structure Work				
Reinforcing Steel Observation				
Concrete Technician, per hr. (min. 4 hours)	44	hour	\$90.00	\$3,960.00
Trip Charge	11	trip	\$40.00	\$440.00
			Sub-total	\$4,400.00

Assumptions: This estimate is based on 11 trips (4 hrs portal to portal) for reinforcing steel observation.

Concrete Observation and Testing

Concrete Technician, per hr. (min. 4 hours)	60	hour	\$80.00	\$4,800.00
Sample Pickup, per hr.	45	hour	\$75.00	\$3,375.00
Compressive Strength (Concrete)(ASTM C-39 4"x8")	75	each	\$15.00	\$1,125.00
Trip Charge	30	trip	\$40.00	\$1,200.00
			Sub-total	\$10,500.00

Assumptions: This estimate is based on 15 trips (4 hrs portal to portal) for concrete observation and testing. This estimate also includes 15 trip (3 hrs portal to portal) to the project site to pick up concrete test cylinders cast the previous day.

Post-Tensioning Observation

Construction Materials Specialist, per hr.(min. 4 hours)	32	hour	\$90.00	\$2,880.00
Trip Charge	8	trip	\$40.00	\$320.00
			Sub-total	\$3,200.00

Assumptions: This estimate is based 8 trips (4 hours portal to portal) for post-tensioning observation. This includes 4 trips for post-tension reinforcement observation and 4 trips for post-tension stressing.

Masonry Observation and Testing

Masonry Technician, per hr. (min. 4 hours)	56	each	\$80.00	\$4,480.00
Sample Pickup, per hr.	42	each	\$75.00	\$3,150.00
Compressive Strength (Grout Prisms)	42	each	\$15.00	\$630.00
Trip Charge	28	trip	\$40.00	\$1,120.00
			Sub-total	\$9,380.00

Assumptions: This estimate is based on 14 trips (4 hrs portal to portal) for grout observation and testing for CMU block installation and 14 trips (3 hrs portal to portal) to the project site to pick up the samples cast the previous day.

Structural Steel Observation

Welding Inspector, per hr.(min. 5 hours)	125	hour	\$150.00	\$18,750.00
Trip Charge	25	trip	\$40.00	\$1,000.00
			Sub-total	\$19,750.00

Assumptions: This estimate is based on 25 trips (5 hrs portal to portal) for structural steel observation.

Floor Flatness Testing

Construction Materials Specialist, per hr.(min. 5 hours)	44	hour	\$90.00	\$3,960.00
Special Equipment Charges (Daily)	11	each	\$150.00	\$1,650.00
Trip Charge	11	trip	\$40.00	\$440.00
			Sub-total	\$6,050.00

Assumptions: This estimate is based on 11 trips (4 hrs portal to portal) for floor flatness testing.

Firestopping of Through Penetrations, Membrane Penetrations and Construction Joints and Roof Insulation Observation

Construction Materials Specialist, per hr.(min. 4 hours)	44	hour	\$90.00	\$3,960.00
Trip Charge	11	trip	\$40.00	\$440.00
			Sub-total	\$4,400.00

Assumptions: This estimate is based on 11 trips (4 hours portal to portal) for through penetration fire stop system observation.

Estimated Structure Work Total \$57,680.00

BUDGET ESTIMATE (Exhibit A)
MVISD Middle School - P90251171 CO#1

Service	Quantity	Unit	Unit Rate	Estimate
Sitework				
Earthwork Observation and Testing				
Soils Technician, per hr. (min. 4 hours)	188	hour	\$80.00	\$15,040.00
Laboratory Compaction Characteristics (Standard) (ASTM D-698)	10	each	\$300.00	\$3,000.00
Sieve Analysis (ASTM D-1140)	10	each	\$95.00	\$950.00
Atterberg Limits (3pt.) (ASTM D-4318)	10	each	\$95.00	\$950.00
Lime Series	1	each	\$500.00	\$500.00
Soils Tests (Nuclear Density Gauge)	47	trip	\$50.00	\$2,350.00
Trip Charge	47	trip	\$40.00	\$1,880.00
			Sub-total	\$24,670.00

Assumptions: This estimate is based on 29 trips (4 hrs portal to portal) for utility trench backfill, 12 trips (4 hours portal to portal) for lime treated subgrade for pavement. and 6 trips (4 hrs portal to portal) for sidewalk subgrade.

Concrete & Reinforcing Steel Observation and Testing

Concrete Technician, per hr. (min. 4 hours)	128	hour	\$80.00	\$10,240.00
Sample Pickup, per hr.	57	hour	\$75.00	\$4,275.00
Compressive Strength (Concrete)(ASTM C-39 4"x8")	240	each	\$15.00	\$3,600.00
Trip Charge	38	trip	\$40.00	\$1,520.00
			Sub-total	\$19,635.00

Assumptions: This estimate is based on 13 days (8 hrs portal to portal) for concrete observation and testing for approx 208000 SF of concrete pavement and 6 trips (4 hrs portal to portal) for concrete observation and testing at sidewalk. This estimate also includes 19 trips (3 hrs portal to portal) to the project site to pick up concrete test cylinders cast the previous day.

Asphalt Testing and Observation

Asphalt Extraction (Gradation)	1	each	\$200.00	\$200.00
Theoretical Maximum Specific Gravity	1	each	\$200.00	\$200.00
Asphalt Relative Density by Superpave Gyrotory Compactor	1	each	\$200.00	\$200.00
Asphalt Technician, per hr.	4	hour	\$80.00	\$320.00
Nondestructive Tests (Nuclear Density Gauge)	1	trip	\$50.00	\$50.00
Trip Charge	1	trip	\$40.00	\$40.00
			Sub-total	\$1,010.00

Assumptions: This estimate is based on 1 trip (4 hrs portal to portal) for asphalt observation and testing at track.

Estimated Site Total \$45,315.00

Estimated Project Total \$102,995.00



Agenda Item Memorandum

To: MVIDS Board of Trustees

Date: 01-26-2026

Agenda item: Consider approving the list of new books to be added to Medina Valley ISD libraries.

Background Information:

In accordance with Texas Senate Bill 13, Boards must approve all proposed library materials (purchases or donations) in an open meeting after a public review period. Proposed library lists must be made available for public review at least 30 days before final board action. The book lists of new titles under consideration for purchase and/or use in our campus libraries were posted for public review on the district website on September 26, 2025.

Recommendation:

It is recommended that the Board approve the books on the elementary, middle and high school book lists as posted on the district website.



Agenda Item Memorandum

To: MVIDS Board of Trustees

Date: February 26, 2026

Agenda item: Consider approval of a Budget Amendment

Background Information

The 2025-2026 budget has been approved by the Board of Trustees according to Texas Property Tax Code, section 26.09 (e). Amendments to that budget must also be Board approved.

Administrative Consideration

This budget amendment is to reallocate funds vetted by administration through the mid-year budget review process. Additional allocations for campus growth are being reallocated from growth funds as well as several minor adjustments to ensure budgets are aligned with needs for the remainder of the fiscal year. The larger adjustments are to reallocate funds within the capital projects budget to include funds from function 11 for the cell phone pouches to function 52 for additional safety film and from function 34 for bus purchases to 81 for portables. There is also an increase in both revenue and expense budgets for \$25,828 for the CPS rebate that was received for the summer energy program.

Supporting Documents

- Budget Amendment Worksheet

Recommendation

The administration recommends the budget amendment be approved as presented.

Medina Valley Independent School District

BUDGET AMENDMENT REQUEST FORM

Board Meeting Presentation Date: February 26, 2026

Fund Name & Number: General Fund - 199

Person Requesting Budget Amendment: Crystal Hermesch

PURPOSE OF AMENDMENT:

Reallocation of Funds from Original Budget

\$ 0 Total Amount of Increase

Function Distribution	11	\$ (163,480)
	12	\$ 6,970
	13	\$ (24,150)
	21	\$ 6,000
	23	\$ (7,600)
	31	\$ 5,400
	32	\$ (1,800)
	34	\$ (17,033)
	36	\$ 48,714
	41	\$ 21,600
	52	\$ 138,800
	53	\$ (854)
	81	\$ 9,033
	99	\$ (21,600)

Increase of Revenue and Expense Funds from Original Budget

\$ 25,828 Total Amount of Increase

Function Distribution	51	\$ 25,828
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EXPLANATION FOR AMENDMENT:

Function 11: Campus and department reallocations and savings from the cell phone pouches to be reallocated for additional safety film

Function 12, 13, 21, 23, 31, 32, 36, 53: Campus and department reallocations

Function 34: Savings from the bus purchases to be reallocated to portables within the capital projects budget

Function 41: Legal fees

Function 52: Safety film

Function 81: Portables

Function 99: Reallocation of tax office fees to be reallocated to legal fees

Function 51: CPS Rebate from the summer energy program



Agenda Item Memorandum

To: MVIDS Board of Trustees

Date: 2-26-2026

Agenda item: Consider approval of purchase of 400 HP Probooks from Intech Southwest

Background Information: The District solicited quotes for equipment from multiple resellers for staff laptops to replace end of life devices (250) and purchase new devices for Creek View High School (150). Due to increased pricing from the original vendor, we are bringing this back to the board for approval.

Administrative Consideration: The original amount of this purchase was \$283,200, all within budget. We are now asking the board to approve this as a “not to exceed” \$400,000 due to increased pricing on memory and components. This still falls within existing budget and will be split between local (199) and bond FF&E.

Supporting Documents: Quote from Intech Southwest

Recommendation: Approve the purchase of 400 HP Probooks from Intech Southwest as presented



Intech Southwest
 4778 Research Drive
 San Antonio, Texas
 United States
<http://www.intechsouthwest.com>
 (P) 210-690-0000
 (F) 210-690-0200

Quotation (Open)	
Date	Feb 13, 2026 07:13 AM CST
Modified Date	Feb 17, 2026 03:11 PM CST
Quote #	444681 - rev 1 of 1
Description	HP PROBOOK 4 G1A 16 AI TOUCHSCREEN U5 - 16GB 256SSD + SERVICES
SalesRep	Lopez, Sam (P) 210-690-0000
Customer Contact	Laleman, Scott scott.laleman@mvisd.org

Customer
 Medina Valley ISD (MED400)
 Laleman, Scott
 8449 FM 471 South
 Castroville, TX 78009
 United States
 (P) 830-931-2243 x 1104
 (F) 830-931-4050 x 1157

Bill To
 Medina Valley ISD
 Payable, Accounts
 8449 FM 471 South
 Castroville, TX 78009
 United States
 (P) 830-931-2514
 (F) 830-931-4050

Ship To
 Medina Valley ISD
 Payable, Accounts
 8449 FM 471 South
 Castroville, TX 78009
 United States
 (P) 830-931-2514
 (F) 830-931-4050

Customer PO:	Terms: Purchase Order (Net 30 Days)	Ship Via: UPS Ground
Special Instructions:		Carrier Account #:

#	Image	Description	Part #	Qty	Unit Price	Total
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TEXAS DIR CONTRACT CPO-5850

1		HP PROBOOK 4 G1A - RYZEN 5 16GB 256 SSD TOUCH SCREEN- SPECIAL PRICING	HP PB 4 G1A CTO	400	\$912.00	\$364,800.00
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Note: PRICING GOOD THROUGH 2/28//26
 B4FL2AV HP IDS UMA R5230 4 16 G1a BNBPC
 8C9M7AV No Country of Origin Restriction
 1Y632AV Electronic Energy Star labeling (EStar)
 AX0Q9AV OST Win 11 Pro 64 MSNA STD
 4SS11AV OS Localization
 AX0M0AV DM 5MP USB2 IR WFOV Intgrtd Cam
 AX7E1AV 16.0AGWUXGAUWVA300f5MPIR60HzTouchbntLCDP
 AX0R1AV 16GB (1x16GB) DDR5 5600 SODIMM Mem
 AX0S4AV 256ssd PCIe NVMe Value SSD
 AX0L9AV PKS PLA ID
 AX0T3AV MediatekRZ616Wi-Fi6EAIM-T160MHz+BT5.3WLA
 AX0N5AV No WWAN
 AX0N2AV No Fingerprint Sensor
 AX0L8AV BATT RX 3C Long Life 56Whr FstCrg
 AX0L4AV 65 Watt nPFC USB-C AC Adapter
 AW8S6AV KBD CP BL num kypd SR
 AW8T4AV Country Localization
 68V61AV C5 1.0m stkr CNVTL Power Cord
 AW8U4AV 1/1/0 Warranty
 791T2AV Pre-Boot UEFI Wi-Fi support
 4N733AV HP Tamper Lock
 AX0N8AV Standard Packaging
 3E758AV Electronic TCO Certified labeling

2		Electronic HP Care Pack Pick-Up and Return Service Extended service agreement - parts and labor - 3 years - pick-up and return - 9x5 - for Elite Mobile Thin Client mt645 G8; ProBook 44X G11, 46X G11, 470 G10; ProBook 4	UK707E	400	\$45.00	\$18,000.00
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Note: OPTIONAL CARE PACK

3		Intech Southwest Services - Imaging, Asset Tagging, and White Glove Delivery for Medina Valley ISD	IMAGING SERVICES	400	\$12.00	\$4,800.00
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Note: DISCOUNTED SERVICES
 SOW:
 INCLUDES NEW IMAGE CREATION FOR MEDINA VALLEEY ISD FOR NEW HP WINDOWS LAPTOP
 IMAGING OF ALL DEVICES ORDERED WITH NEW MVISD IMAGE AND ALL REQUESTED SOFTWARE
 TESTING OF ALL DEVICES FOR QUALITY ASSURANCE FOR MVISD
 ASSET TAGGING OF ALL NEW HP WINDOWS DEVICES FOR MVISD WITH DESIRED SEQUENCE

Due to volatility in pricing levels we cannot currently provide a guaranteed timeframe for quotes. Please check with your sales representative before purchasing to refresh pricing.

This quote is subject to change in the event of new or updated tariffs, levies or excise taxes from the federal government that are beyond the control of Intech Southwest.

RMA Policy: Defective merchandise must be returned within 15 days of receipt of product or manufacturer warranty applies for repair. Non-defective merchandise must be returned within 30 days of receipt. Non-defective product must be unopened and factory-sealed to be eligible for return. Intech Southwest offers a replacement only for unopened software returns. Returns will only be accepted if accompanied by a valid RMA number provided by Intech Southwest. Some special orders are non-returnable and the manufacturer must be contacted. Intech Southwest reserves the right to refuse the return of incomplete and opened products or charge a 15% restocking fee for returns that are accepted.

Subtotal:	\$387,600.00
<i>Product Subtotal:</i>	<i>\$387,600.00</i>
Tax (.0000%):	\$0.00
Shipping:	\$0.00
Total:	\$387,600.00



Agenda Item Memorandum

To: MVISD Board of Trustees

Date: February 26, 2026

Agenda item: Consider approval of Joint Election Agreement and Election Services Contract with Medina County Elections

Joint Elections Requirement

Elections held on the same date shall be held as a joint election under Election Code Chapter 271, and the voters shall be served by common polling places consistent with Election Code 271.003(b), Education Code 11.058(a)-(c)

A board may enter into an agreement with another political subdivision holding an election on the same day in all or part of the same county to hold the elections jointly. The terms of a joint election agreement must be stated in an order, resolution, or other official action adopted by the board Election Code 271.002

MVISD Board Policy BBB(Legal)

Election Services Contract

The County election officer, as defined by Election Code 31.091(1), may contract with the board of a district situated wholly or partly in the county served by the officer to perform election services, as provided by Election Code Chapter 31, Subchapter D, in any one or more elections ordered by the board.

MVISD Board Policy BBBA(Legal)

Recommendation

It is recommended that the Board Approve the Joint Election Agreement and Election Services Contract with Medina County Elections.

Note:

Registered and eligible voters may vote during Early Voting and on Election Day at ANY voting location located in their county of residence.



Medina County Elections Department
1300 Ave. M, Room 108
Hondo, Texas 78861
830-741-6009

CONTRACT FOR ELECTION SERVICES

THIS CONTRACT, hereinafter referred to as the contract, is made by and between the Medina Valley Independent School District, hereinafter referred as the ISD, acting by and through, Lori Reeve, Public Information Officer - Administrative Assistant to the Superintendent/Board, and Medina County, hereinafter referred to as the County, acting by and through Lupe C. Torres, acting in the capacity of County Elections Administrator and duly authorized agent of Medina County, Texas, hereinafter referred to as County Elections Administrator, collectively and referred to as the parties, pursuant to the authority of Section 3 1.092 (a) of the Texas Election Code and Chapter 791 of the Texas Government Code, for the conduct and supervision of the Medina Valley Independent School District 2026 Joint General Election.

THIS CONTRACT is entered into for the purpose of providing efficient use of public resources and for the benefit of the voters of the City, and the County. This contract is entered into in consideration of the mutual covenants and agreements hereinafter set out. IT IS AGREED AS FOLLOWS:

1. DUTIES AND SERVICES OF THE COUNTY ELECTIONS ADMINISTRATOR

The County Elections Administrator agrees to coordinate, supervise and handle all aspects in administering the City Election outlined in this Contract.

The County Elections Administrator, in connection with the holding and supervision of said Election shall assume the following responsibilities:

- 1.1 Arrange for notifications, including writ of Election, training and compensation for all presiding election judges and alternate judges.

The County Elections Administrator shall be responsible for notifying each election judge and alternate judge of his or her appointment and for determining the number of clerks or other election workers authorized to work at each voting location.

The County Elections Administrator shall ensure that the presiding judges make the appropriate election clerk appointments and notify the clerks of their appointments.

Election Judges and/or the alternate judges shall be responsible for supervising their clerks and the County Elections Administrator shall ensure their training for such supervisory duties.

The County Elections Administrator shall ensure that the election judges are provided with all required training and election supplies and materials at the time and place determined by the County Elections Administrator.

- 1.2 Arrange for the use and compensation of polling locations as set out in Attachment A.
- 1.3 Pay cost of election judges and clerks: Each election judge will receive \$14.00; Alternate Judge \$13.50 and clerk(s) will receive \$13.00 per hour plus overtime. Each election judge or designated clerk will receive an additional \$25.00 for delivery of election returns and supplies to the County Elections Administrator after the polls close, if the polling place is located anywhere other than the Elections Department. Elections judges and clerks will receive their normal hourly rate for attending the election school operated by the County Elections Administrator.
- 1.4 Procure, prepare, proof and distribute sample ballots and ballots, including Responsibility for all ballot programming required for electronic voting equipment, as well as provide all lists, forms, name tags, posture, and signage described in Chapters 51, 61, and 62 and Subchapter B of Chapter 66 of the Texas Election Code.
- 1.5 Procure, prepare, and distribute election judge kits from any third-party vendor, if applicable.
- 1.6 Prepare the list of registered voters and any copies to be used in conducting the election at no cost.
- 1.7 Provide and publish all required legal notices of the date, time and place of the testing of the electronic tabulation equipment and conduct such testing.
- 1.8 Supervise and conduct early voting by mail and personal appearance, and secure personnel to serve as Early Voting Judges, Clerks, and ballot board. Early Voting by personal appearance shall be conducted during the hours and time periods and at the locations listed in Attachment A.

- 1.9 Receive mail ballot applications on behalf of the ISD. The County Elections Administrator or designee shall process all applications for mail ballots in accordance with Title 7 of the Texas Election Code. Person's voting by mail will send their marked ballots to the office of the County Elections Administrator. All requests for early voting ballots by mail that are received by the ISD will be sent by the entity on the day of the receipt to the office of the County Elections Administrator for processing.
- 1.10 Secure and maintain all Early Voting ballots (those cast by mail and those cast by personal appearance) and deliver to the Early Voting Ballot Board all Early Voting ballots for counting in accordance with Chapter 87 of the Election Code.
- 1.11 Establish and operate the Central Counting Station to receive and tally the ballots voted in accordance with Section 127.001 of the Election Code. The County and the ISD agree that the County Elections Administrator is hereby appointed as the custodian of voted ballots and shall preserve the ballots in accordance with Chapter 66 of the Election Code and other applicable laws.
- 1.12 Supervise the handing and disposition of election returns, voted ballots, and tabulate unofficial returns and assist in preparing the tabulation for the official canvass.
- 1.13 Prepare the unofficial tabulation report after all precincts that have been counted and provide a copy of the report to the ISD agent as soon as possible after all returns have been tabulated. The ISD will be responsible for the official canvass of the election.
- 1.14 Provide at no cost for the storage of election records as provided by law.
- 1.15 Provide, at no cost, copies of all invoices received by the County Elections Department for payment of services or supplies of which the ISD is to reimburse the County Elections Department. The County Elections Administrator will be responsible for payment to all parties who have provided services, supplies and voting location for the election. The ISD shall not be liable to any third parties for any default by the county in connection with holding the election, including failure by the County or its County Elections Department to pay for services, supplies and voting locations for this election.

11. DUTIES AND SERVICES OF MEDINA VALLEY ISD.

The ISD, in connection with the holding and supervision of the said election, shall assume the following responsibilities and shall directly bear any attendant costs for the same:

- 2.1 Prepare election orders, resolutions, notices and other pertinent documents for adoption or execution by the appropriate office or body.

- 2.2 Post and publish election notices in accordance with the applicable law. Final notices will be published and posted no later than the 60th day before Election Day.
- 2.3 Receive and process all candidate applications in accordance with Section 141.031 et seq. of the Texas Election Code. Deliver to the County Election Administrator as soon as possible the official wording, as well as translation for ISD that is to be printed on the ballot with the exact forms, candidate order, wording and spelling that is to be used.
- 2.4 Payment of all amounts due to the County under the terms and conditions of this Contract. Pay an additional actual cost incurred by the County Elections Department if a recount for the election is required, or the election is contested in any manner.

111. PAYMENT FOR SERVICES

- 3.1 As required by Texas Election Code Section 31.100, the estimated allocated cost for the services set out herein is attached hereto as Attachment B and incorporated for all purposes herein. After the date of the City election and completion of all duties required by the County Elections Administrator under this contract, the County Elections Administrator shall then compute the final statement for all services rendered, together with administrative fees, and bill the ISD. The ISD shall be responsible for paying this net amount within 60 days from the date of the billing.
- 3.2 It is agreed that pricing for the election will vary from year to year due to the following: dependent upon the positions up for election, projected number of voters, as well as services requested by the ISD to be performed by the County.

IV. TERMINATION

This contract will terminate after each election, and a new contract with updated information shall be agreed upon prior to each future election.

V. AMENDMENT AND SERVARABILITY

This contract, together with any referenced attachments, constitutes the entire agreement between the ISD and Medina County, and supersedes all prior written or oral understandings. This agreement and said attachments may only be amended, supplemented, modified, or cancelled by a duly executed written statement by the undersigned authorities, or the authorized designee, as provided herein.

If any provisions of this Contract is found to be invalid, illegal, or unenforceable by a court of competent jurisdiction, such invalidity, illegality, or unenforceability shall not affect the remaining provision of this Contract; and, the parties to the Contract shall perform their respective obligations under this Contract in accordance with the intent of the parties as expressed in the terms and conditions of this Contract.

VI. MODIFICATION OF ESTIMATED COSTS FOR ELECTION AND POLLING PLACES SET OUT IN ATTACHMENT A AND B

The Estimated Costs of Election attached to this Agreement as Attachment B may be modified as necessary, upon agreement entirely between Medina County and the ISD. Changes to polling locations, dates and times as set out in Attachment A may be modified as necessary, upon agreement entirely between the County and the ISD. Signatures of the County Elections Administrator and the ISD of the written statement of agreed modifications to Attachment A and/or Attachment B shall evidence such modification.

IN WITNESS WHEREOF, the parties hereto have made and entered into this agreement on the date first set forth below.

APPROVED THIS _____ DAY OF _____, 2026.

BY:

BY:

Lupe C. Torres
Elections Administrator

Nathan Fillinger
MVISD Board President

Date

Date

ATTACHMENT A
VOTING LOCATIONS AND TIME PERIODS
EARLY VOTING

Early Voting is scheduled for Monday, April 20, 2026, through April 28, 2026.

TIME PERIOD

Monday, April 20, Tuesday, April 21, Wednesday, April 22, Thursday, April 23, Friday, April 24, 2026.

Monday, April 27, and Tuesday, April 28, 2026, from 8:00 AM to 5:00 PM.

LOCATION

Names and addresses of Early Voting polling locations:

Medina County Pct. 2 Annex Bldg.
8366 FM 471 S
Castroville, Texas 78009

Voting By Mail

Name and address of Early Voting Clerk responsible for requests for ballots by mail

Lupe C. Torres
Elections Administrator
1300 Ave. M, Room 108
Hondo, Texas 78861
lupe.torres@medinatx.gov

Election Day Voting Locations, Date and Time

LOCATION

Medina County Pct. 2 Annex Bldg.
8366 FM 471 S
Castroville, Texas 78009

DATE & HOURS

May 2, 2026, from 7:00 AM —7:00 PM

The estimated total cost for your May 2, 2026, General Election is \$20,400.00.



Agenda Item Memorandum

To: MVISD Board of Trustees

Date: February 26, 2026

Agenda item: Consider approval of Joint Election Agreement and Election Services Contract with Bexar County Elections

Joint Elections Requirement

Elections held on the same date shall be held as a joint election under Election Code Chapter 271, and the voters shall be served by common polling places consistent with Election Code 271.003(b), Education Code 11.058(a)-(c)

A board may enter into an agreement with another political subdivision holding an election on the same day in all or part of the same county to hold the elections jointly. The terms of a joint election agreement must be stated in an order, resolution, or other official action adopted by the board Election Code 271.002

MVISD Board Policy BBB(Legal)

Election Services Contract

The County election officer, as defined by Election Code 31.091(1), may contract with the board of a district situated wholly or partly in the county served by the officer to perform election services, as provided by Election Code Chapter 31, Subchapter D, in any one or more elections ordered by the board.

MVISD Board Policy BBBA(Legal)

Recommendation

It is recommended that the Board Approve the Joint Election Agreement and Election Services Contract with Bexar County Elections.

Note:

Registered and eligible voters may vote during Early Voting and on Election Day at ANY voting location located in their county of residence.

THE STATE OF TEXAS §
 § **CONTRACT FOR ELECTION SERVICES**
COUNTY OF BEXAR §

This Contract is entered into by and between the BEXAR COUNTY ELECTIONS ADMINISTRATOR (“ADMINISTRATOR”) on behalf of Bexar County, a political subdivision of the State of Texas, and the MEDINA VALLEY ISD (“SCHOOL”) (also, individually, a “Party” or, collectively, the “Parties”), pursuant to Texas Election Code Section 31.092.

RECITALS

SCHOOL, by appropriate action of its governing body acting in accordance with all applicable laws, has called a General and Special Election to be conducted by Bexar County on Saturday, May 2, 2026 and desires that certain election services be provided by ADMINISTRATOR through her Elections Department.

ADMINISTRATOR has provided cost estimates for election services to be rendered by her office pursuant to the terms of this Contract that are set out on Exhibits “A” and “B,” attached and incorporated into this Contract.

SCHOOL and ADMINISTRATOR want to enter into this Contract setting out the respective responsibilities of the Parties.

Accordingly, the Parties agree as follows:

ARTICLE I
PURPOSE

1.01. The Parties have entered into this Contract for election services described in Article II to be provided to SCHOOL for its election to be held on May 2, 2026.

ARTICLE II
SERVICES

2.01. ADMINISTRATOR agrees to provide to SCHOOL the following general services:

- (A) Procure and distribute election supplies, including, but not limited to, the preparation, printing and distribution of ballots and sample ballots;
- (B) Procure election judges and clerks for early voting and election day voting;
- (C) Procure early voting polling places and election day vote centers, as ordered;
- (D) Procure, prepare, and distribute adequate election equipment and transport equipment to and from the initial polling locations, including early voting

substations, for SCHOOL;

- (A) Distribute the lists of registered voters to be used in conducting the election, as provided by Bexar County Voter Registration pursuant to the request by SCHOOL;
- (B) Pay election day and early voting judges and clerks;
- (C) Pay the judges for election night returns and early voting returns;
- (D) Provide information for election officers;
- (E) Provide general overall supervision of the election and advisory services;
- (F) Prepare writ of election to election officers and notice of appointment to Presiding and Alternate judges, as required by law;
- (G) Conduct early voting, in person and by mail, for SCHOOL;
- (H) Establish a Central Counting Station for the purpose of tabulating ballots;
- (I) Provide such incidental related services as may be necessary to effect the election;
- (J) Meet ADA requirements as the law relates to polling locations and voter assistance, etc; and
- (K) Provide for Central Count Tabulation (s):
 - a. Preparation and programming of the ballots on the DS 450 and 850 Optical Scanner
 - b. Preparation and tabulation of votes from the Express Vote Voting System.
- (Q) Provide Support as Custodian of Election Records as the law relates to conducting a Recount.

ARTICLE III
SCHEDULE FOR PERFORMANCE OF SERVICES

3.01. Specific services to be provided related to the general services identified in Article II will be performed in accordance with the time requirements set out in the Texas Election Code.

ARTICLE IV
SERVICES NOT PROVIDED BY COUNTY

4.01. ADMINISTRATOR shall have no responsibility for ensuring the passage of the appropriate Election Order by the SCHOOL, posting the election notice as required by the Texas Election Code Section 4.003, or canvassing election results. ADMINISTRATOR shall have no responsibility as custodian of SCHOOL'S election records.

ARTICLE V
TERM

5.01. Except as hereinafter set out, the term of this Contract will be from the time of execution until all items with respect to this Contract and the election held hereunder have been completed.

ARTICLE VI
COST OF SERVICE AND BILLING

6.01. In consideration for the services provided hereunder by ADMINISTRATOR, SCHOOL shall pay ADMINISTRATOR the actual cost of performing the services, including any overtime incurred by ADMINISTRATOR'S employees. SCHOOL shall deposit with ADMINISTRATOR \$3,588.56 no later than April 10, 2026 to cover the estimated pro rata cost.

6.02. If the actual election costs exceed SCHOOL'S deposit, the difference between the actual costs and the deposit will be paid by SCHOOL within 30 days after receiving an itemized invoice from ADMINISTRATOR. Payment must be made by check payable to the Bexar County Clerk and mailed to:

**Michele Carew
Bexar County Elections Administrator
1103 S. Frio St., Ste. 100
San Antonio, Texas 78207**

6.03. Any monies remaining after the payment of all costs of elections bills, will be the property of the SCHOOL and returned to it.

ARTICLE VII
GENERAL PROVISIONS

7.01. This Contract will be construed under and in accordance with the laws of the State of Texas, and all obligations of the Parties created hereunder are performable in Bexar County, Texas.

7.02. If any one or more of the provisions contained in this Contract is for any reason held to be invalid, illegal or unenforceable in any respect, that invalidity, illegality or

unenforceability will not affect any other provision, and this Contract will be construed as if the invalid, illegal or unenforceable provision had never been contained in the Contract.

7.01. This Contract constitutes the sole and only agreement of the Parties and supersedes any prior understanding or written or oral agreement between the Parties respecting the written subject matter.

7.02. No amendment, modification, or alteration of this Contract will be binding unless it is in writing, dated subsequent to the date hereof and executed by the Parties.

ARTICLE VIII
BACKGROUND CHECKS

8.01 ADMINISTRATOR has conducted all criminal background checks required by Texas Election Code § 129.051(g).

SIGNED this ____ day of _____, 2025.

ELECTIONS ADMINISTRATOR

MEDINA VALLEY ISD

BY: _____
MICHELE CAREW

BY: _____
Nathan Fillinger
MVISD Board President

APPROVED AS TO LEGAL FORM:
JOE GONZALES
CRIMINAL DISTRICT ATTORNEY
BEXAR COUNTY, TEXAS

BY: _____
LARRY ROBERSON
ASSISTANT CRIMINAL DISTRICT
ATTORNEY- CIVIL DIVISION

**EXHIBIT
"A"**

COSA

2-May-26

I	Early Voting	Units	Cost Per Unit	Estimated	TOTALS
A	REMUNERATION				
	REMUNERATION SUMMARY				
	NUMBER OF JUDGES	1			
	HOURS WORKED	80	\$18.00	\$1,440.00	
	HOURS WORKED OVERTIME	24	\$27.00	\$648.00	
	NUMBER OF CLERKS	3			
	HOURS WORKED	80	\$16.50	\$3,960.00	
	HOURS WORKED OVERTIME	24	\$24.75	\$1,782.00	
	JUDGES DAILY RETURN FEE				
	NUMBER OF TRIPS	2			
	COST PER TRIP		\$12.50	\$1,250.00	
	COST PER CREW	CC		\$9,080.00	
	NUMBER OF SITES	50			
	SECURITY	5	\$35.00		
	HOURS	80		\$14,000.00	
	WAGES			\$454,000.00	
	TOTAL FICA			\$34,731.00	
	TEMP AGENCY MARKUP		22.00%	\$107,520.82	
	TOTAL REMUNERATION			\$596,251.82	\$596,251.82
B	PRINTING				
	PRINTING OF EARLY VOTING SUPPLIES				
	FORMATTING STYLE	74	\$50.00	\$3,700.00	
	NUMBER OF MAIL BALLOTS	25,000	\$0.50	\$12,500.00	
	BALLOT CARDS	200,000	\$0.18	\$36,000.00	
	NUMBER OF SAMPLE BALLOTS	15,000	\$0.10	\$1,500.00	
	Freight		\$0.00	\$0.00	
	TOTAL PRINTING			\$53,700.00	\$53,700.00
C	MAIL				
	NUMBER OF WHITE ENVELOPES	10,000	\$0.09	\$900.00	
	NUMBER APPLICATIONS	5,000	\$0.05	\$250.00	
	NUMBER OF CARRIER ENVELOPES	25,000	\$0.09	\$2,250.00	
	NUMBER OF TRANSPORT ENVELOPES	25,000	\$0.09	\$2,250.00	
	NUMBER OF POSTAGE STAMPS	25,000	\$0.67	\$16,750.00	
	TOTAL MAIL			\$22,400.00	\$22,400.00
D	TEMPORARY WORKERS				
	NUMBER OF TEMP EMPLOYEES/MAIL	5			
	HOURS WORKED	360	\$18.00	\$32,400.00	
	WAREHOUSE				
	NUMBER OF TEMPORARY EMPLOYEES	3			
	HOURS WORKED	360	\$18.00	\$19,440.00	
	FICA			\$3,965.76	
	TOTAL TEMP EMPLOYEE COST			\$55,805.76	\$55,805.76

E	RENTAL				
	NUMBER OF SITES	48			
	NUMBER OF SITES COSTS	3	\$500.00	\$1,500.00	
	NUMBER OF EXPRESSVOTES	500	\$50.00	\$25,000.00	
	NUMBER OF DS200	50	\$75.00	\$3,750.00	
	NUMBER OF PROV. BAGS AND SEAL	50	\$8.00	\$400.00	
	NUMBER OF POLL PADS	100	\$250.00	\$25,000.00	
	NUMBER OF TABLES	12	\$10.00	\$120.00	
	NUMBER OF CHAIRS	40	\$2.50	\$100.00	
	NUMBER LOCKS ,CHAINS,	47	\$5.00	\$235.00	
	TOTAL RENTAL			\$56,105.00	\$56,105.00
F	STAFFTIME				
	DAILY RETURNS				
	NUMBER OF EMPLOYEES	30	\$30.00		
	HOURS WORKED (DAYS X NO. HOURS)	28		\$25,200.00	
	FICA 7.65			\$90.22	
	TOTAL WAGES			\$25,290.22	
	PRO RATA COST	1			
	TOTAL STAFFTIME			\$25,290.22	\$25,290.22
G	E.B.B.AND S.V.C.				
	EARLY BALLOT BOARD				
	NUMBER OF BOARD MEMBERS	12			
	HOURS WORKED	40	\$18.00	\$8,640.00	
	SIGNATURE VERIFICATION COMM.				
	NUMBER OF MEMBERS	0			
	HOURS WORKED	0	\$0.00	\$0.00	
	TOTAL WAGES			\$8,640.00	
	UNEMPLOYMENT			\$0.08	
	FICA 7.65			\$660.96	
	PRO RATA COST	1			
	TOTAL E.B.B. AND S.V.C. COST			\$9,301.04	\$9,301.04
H	PUBLICATION POLLING PLACES				
	EXPRESS NEWS	1	\$45,000.00	\$45,000.00	
	LA PRENSA	1	\$7,500.00	\$7,500.00	
	PRO RATA COST	1		\$0.00	
	TOTAL PUBLICATION			\$52,500.00	\$52,500.00
I	MISCELLANEOUS				
	NUMBER OF LABELS	0	\$20.00	\$0.00	
	NUMBER OF CELL PHONES	10	\$35.00	\$350.00	
	TRAINING CLASS FOR E.V. JUDGES				
	NUMBER OF JUDGES	0			
	NUMBER OF HOURS	4	\$20.00	\$80.00	
	WRITS AND MAILOUTS TO JUDGES				
	ENVELOPES AND POSTAGE	150	\$0.75	\$112.50	
	NUMBER OF KITS	50	\$55.00	\$2,750.00	
	TOTAL MISCELLANEOUS			\$3,292.50	\$3,292.50
K	SUMMARY OF E.V. COST				
	REMUNERATION			\$596,251.82	\$596,251.82
	PRINTING OF E.V. SUPPLIES			\$53,700.00	\$53,700.00

MAIL			\$22,400.00	\$22,400.00
TEMPORARY EMPLOYEE COST			\$55,805.76	\$55,805.76
RENTAL			\$56,105.00	\$56,105.00
STAFFTIME			\$25,290.22	\$25,290.22
E.B.B.AND S.V.C. COST			\$9,301.04	\$9,301.04
MISCELLANEOUS			\$3,292.50	\$3,292.50
PUBLICATION			\$52,500.00	\$52,500.00
TOTAL EARLY VOTING COST SUBTOTAL			\$874,646.34	\$874,646.34
10% CONTRACT FEE EARLY VOTING			\$87,464.63	\$87,464.63
Grand Total Early Voting			\$962,110.97	\$962,110.97

COSA

EXHIBIT "B"

3-May-25

	Election Day	Units	Cost Per Unit	Estimated	TOTALS
II	REMUNERATIONS				
A	NUMBER OF JUDGES	1			
	HOURS WORKED	15	\$18.00	\$270.00	
	NUMBER OF CLERKS	3.0			
	HOURS WORKED	15	\$17.00	\$765.00	
	FICA 7.65 FOR JUDGES AND CLERKS			\$79.18	
	TOTAL WAGES JUDGES and CLERKS			\$1,114.18	
	NUMBER OF SITES	250	\$1,114.18	\$278,544.38	
	SECURITY	8			
	HOURS WORKED	18	\$35.00	\$5,040.00	
	FICA 7.65 FOR SECURITY			\$385.56	
	TOTAL WAGES SECURITY			\$5,425.56	
	TOTAL REMUNERATION			\$283,969.94	
	REMUNERATIONS TOTAL			\$283,969.94	\$283,969.94
B	ELECTION NIGHT RETURNS				
	NUMBER OF SITES RETURNS	250	\$25.00	\$6,250.00	
	NUMBER OF KITS	250	\$50.00	\$12,500.00	
	TOTAL KITS AND RETURNS			\$18,750.00	\$18,750.00
C	RENTAL				
	NUMBER OF EXPRESSVOTES	1600	\$50.00	\$80,000.00	
	NUMBER OF DS200	250	\$75.00	\$18,750.00	
	NUMBER OF PROVISIONAL BAGS USED	250	\$6.00	\$1,500.00	
	TABLES	50	\$10.00	\$500.00	
	CHAIRS	40	\$2.50	\$100.00	
	TRAFFIC CONES	25	\$1.20	\$30.00	
	SHRINK WRAP COST	0	\$50.00	\$0.00	
	NUMBER OF BALLOT BOXES	250	\$1.45	\$362.50	
	COST OF LOCKS AND SEALS	250	\$1.50	\$375.00	
	TOTAL RENTAL			\$101,617.50	\$101,617.50

D	TRANSPORTATION				
	MOVERS	298	\$232.84	\$69,386.32	
	TRUCK RENTAL	6	\$793.68	\$4,762.08	
	PRO RATA COST	1			
	TRANSPORTATION			\$74,148.40	\$74,148.40
	TRANSPORTATION TOTAL			\$0.00	
E	PROGRAMMING, EQUIPMENT, TECHNICAL SERVICES				
	PERSONEL COST ON SITE TECHS	72	\$360.00	\$25,920.00	
	TEMP AGENCY MARKUP		22.00%	\$5,702.40	
	ES&S TECHNICAL SUPPORT	2	\$5,200	\$10,400.00	
	PROGRAMMING	2	\$1,500.00	\$3,000.00	
	VOICE FILES	1	\$2,500.00	\$2,500.00	
	CENTRAL COUNTING STATION JUDGE	15	\$25.00	\$375.00	
	CENTRAL COUNTING STATION MGR HRS	25	\$40.00	\$1,000.00	
	TABULATION SUPERVISOR HOURS	12	\$35.00	\$420.00	
	ASST TO TAB. SUPERVISOR HOURS	12	\$25.00	\$300.00	
	COMPUTER COST	0	\$40,500.00	\$0.00	
	TABULATION SOFTWARE	1	\$25,800.00	\$25,800.00	
	AIS 850 OPTICAL SCANNERS	1	\$17,000.00	\$17,000.00	
	PUBLIC TEST	1	\$50.00	\$50.00	
	PREVENTIVE MAINT. INSP	1	\$2,600.00	\$2,600.00	
	PRO RATA COST	1			
	INFORMATION SERVICES			\$95,067.40	
	TOTAL PETS			\$95,067.40	\$95,067.40
F	ELECTION DEPARTMENT STAFF				
	NUMBER OF EMPLOYEES	30	\$36.00		
	HOURS WORKED	19		\$20,520.00	
	FICA 7.65			\$1,569.78	
	PRO RATA COST	1			
	TOTAL STAFFTIME WAGES			\$22,089.78	\$22,089.78
G	TEMPORARY EMPLOYEE				
	NUMBER OF EMPLOYEES (POST ELEC.)	12			
	HOURS WORKED	40	\$17.00	\$8,160.00	
	PRO RATA COST			\$0.00	
	WORKMANS COMP UNEMPLOYEMENT	1	\$49.33	\$591.96	
	PHONE BANK RATE PER HOUR		\$15.00	\$0.00	
	HOURS WORKED	12			
	NUMBER OF EMPLOYEES	20		\$3,600.00	
	TEMPORARY EMPLOYEE COST	40		\$12,351.96	
	FICA 7.65	1		\$944.92	
	TOTAL TEMP EMPLOYEE COST	1		\$13,296.88	\$13,296.88
H	PUBLICATION				
	EXPRESS NEWS ACCURACY TEST	1	\$0.00	\$0.00	
	PRO RATA COST	1			
	TOTAL PUBLICATION			\$0.00	\$0.00

I	MISCELLANEOUS				
	NOTIFICATION TO JUDGES/payroll	1,722	\$0.75	\$1,291.50	
	POLLING SITE RENTAL	400	\$210.00	\$84,000.00	
	CELL PHONES AND AIRTIME	10	\$30.00	\$300.00	
	TOTAL MISCELLANEOUS			\$85,591.50	\$85,591.50
J	SUMMARY ELECTION DAY COST				
	REMUNERATIONS			\$283,969.94	\$283,969.94
	ELECTION KITS AND RETURNS			\$18,750.00	\$18,750.00
	RENTAL			\$101,617.50	\$101,617.50
	STAFFTIME			\$22,089.78	\$22,089.78
	PRINTING COST			\$0.00	\$0.00
	INFORMATION SERVICES			\$95,067.40	\$95,067.40
	TEMPORARY EMPLOYEE COST			\$13,296.88	\$13,296.88
	PUBLICATION			\$0.00	\$0.00
	TRANSPORTATION			\$74,148.40	\$74,148.40
	MISCELLANEOUS			\$85,591.50	\$85,591.50
	ELEC. DAY COST SUBTOTAL			\$694,531.40	\$694,531.40
	TOTAL ELECTION DAY			\$694,531.40	\$694,531.40
	10% CONTRACT FEE			\$69,453.14	\$69,453.14
	Grand Total Election Day			\$763,984.54	\$763,984.54

	Total	ESTIMATE
Early Voting Grand Total	\$962,110.97	\$962,110.97
Election Day Grand Total	\$763,984.54	\$763,984.54
Total For Early Voting and Election Day	\$1,726,095.51	\$1,726,095.51
Pro Rata Share .42%	\$7,249.60	\$7,249.60
Amount of Deposit	\$3,624.80	\$3,624.80
(Overpaid)/Underpaid		



Agenda Item Memorandum

To: MVIDS Board of Trustees

Date: February 26, 2026

Agenda item:

Consider Approval of a resolution for sale and conveyance of a Utility Easement to WTG Bexar Transmission LLC on the District's approximately 83-acre property located south of Highway 90, situated in the JW Howard Survey No. 15 ¼, Abstract No. 1464 described in General Warranty Deed dated September 15, 2021 to Medina Valley Independent School District in Instrument No. 2021010421, Official Public Records of Medina County, Texas.

Background Information:

Easement laws in Texas govern the right of one party to use another's property for specific purposes, such as utility lines or access, usually requiring written documentation under Section 5.021 of the Texas Property Code.

WTG Bexar Transmission LLC, a common carrier with delegated condemnation authority, has requested that the District grant a Permanent Pipeline Easement on the property described. WTG through its utility corporation, West Texas Gas Utility, LLC has issued a Will Serve Letter Dated January 16, 2026 to make gas facilities available to the 83-acre (+/-) District owned property located south of Highway 90 in the JW Howard Survey No. 15 ¼, A-1464, Medina County, Texas;

Recommendation:

District Administration recommends approval of the Resolution and Sales Agreement for the Permanent Pipeline Easement.