

**Medina Valley Independent School District
Board of Trustees
Regular Meeting on Monday, August 26, 2024 at 6:00 PM
Medina Valley ISD Central Office Board Room**

A Regular Board Meeting of the MVISD Board of Trustees was held on Monday, August 26, 2024, beginning at 6:00 PM at/on Medina Valley ISD Central Office Board Room.

I. First Order of Business

- A Call Meeting to Order
- B Establish a Quorum
- C Pledge of Allegiance to the Flag followed by a moment of silence

II. Public Hearing for the 2024-2025 Budget and the 2024 Tax Rate

- A Budget Presentation and Tax Rate Presentation 3
- B Receive Public Comments on the Proposed 2024-2025 Budget and the 2024 Tax Rate

III. Student/Staff Recognition

- A Star Students - Castroville Elementary School
- B Above & Beyond Service Staff Recognition - Castroville Elementary School

IV. Public Comment

At Regular Board Meetings the Board shall permit public comment on any topic. At all other Board Meetings public comments will be limited to items on the agenda posted with the notice of the meeting. All Public Comments are limited to 5 minutes.

V. Announcements/Communications/Presentations

- A Board Committee Reports
 - Finance Committee
 - Construction Committee
- B Construction Briefing 7
 - High School #2
 - Medina Valley High School Stadium Turf Project
- C MVISD 2024-2025 Professional Learning Plan Presentation 17
- D Financial Briefing 49
 - General Fund Financial Statement
 - Child Nutrition Financial Statement
 - Debt Service Fund Financial Statement
 - Bond 2023 Capital Projects Report
- E Superintendent Briefing 54
 - Student Achievements
 - Staff Achievements
 - Accountability Ratings Update
 - District Enrollment Numbers
- F First Reading for District Initiated Revision for FNG (Local), GF (Local), and DGBA (Local) 64

VI. Discussion and Possible Action Items

- A Consider Approval of Minutes for Regular Board Meeting on July 29, 2024 and Special Board Meeting on August 14, 2024 84
- B Consider Appointment of MVISD Official TASB Delegate and Alternate for the 2024 Delegate Assembly at the TASA/TASB Convention 90
- C Consider Approval of District Initiated Revision to MVISD Board Policy BE (Local) 91
- D Consider Resolution of Extracurricular Status of 4-H Organizations for Medina County and Bexar County 95
- E Consider Adjunct Faculty Agreements with Medina County and Bexar County 98
- F Consider Approval for the Creation of the Additional Positions of Meal Application Clerk and Kitchen Technician to the 2024-2025 Compensation Plan 104
- G Consider Approval of Additional Duty Rates for Varsity Football and Non-Varsity Football Games 115
- H Consider Adoption of Resolution creating The Medina Valley Independent School District Police Department 118
- I Consider 2023-2024 Final Amended Budget 120
- J Accept the Certified Appraisal Rolls for Medina Valley Independent School District 124
- K Consider Resolution to Appoint the Chief Financial Officer as the Designated Officer to calculate and report the no-new-revenue tax rate and the voter-approval tax rate of the district 143
- L Consider No-New-Revenue Tax Rate and Voter-Approval Tax Rate for Tax Year 2024 for Medina Valley Independent School District 145
- M Consider Adoption of 2024-2025 Budget 151
- N Consider Approval of 2024-2025 Budget Line-Items over \$50,000 155

O Consideration and Approval of Resolution to Set the Medina Valley Independent School District Tax Rate for 2024	159
P Consider Adoption of Annual Resolution for the Review of the MVISD Investment Policy and Investment Strategies CDA (Local)	161
Q Consider Adoption of Resolution Designating Investment Officers for Medina Valley ISD	167
R Annual Review of Investment Training	169
S Consider Adoption of the District's list of Qualified Investment Brokers	174
VII. Closed Session	
A Consultation with Attorney (TX Govt. Code Section 551.071)	
B Considering Personnel Matters: Resignations, Retirements, Leaves of Absence, Reassignments, New Employment, New Personnel Position, Duties/Responsibilities of Employees (TX Govt. Code Section 551.074)	
• Discussion regarding the hiring of the Director of Maintenance	
• Discussion regarding the authorization of personnel to serve as school marshals, including matters related to their appointment, duties, and responsibilities, and other matters related thereto	
C Considering the deployment, specific occasions for, or implementation of, security personnel or devices (TX Govt. Code Section 551.076 and 551.089)	
• Discussion regarding the authorization of personnel to serve as school marshals, including matters related to their appointment, duties, and responsibilities, and other matters related thereto	
VIII. Continued Discussion and Possible Action Items	
A Consider Approval of the Superintendent's Hiring Recommendation for the Director of Maintenance	
B Consider Approval to Authorize the Appointment of Personnel as School Marshals	
C Consideration of future meeting dates	
IX. Adjournment	

(Items do not have to be taken in the same order as shown on the meeting agenda.)



Agenda Item Memorandum

To: MVIDS Board of Trustees

Date: August 26, 2024

Agenda item: Public Hearing for 2024-2025 Budget and the 2024 Tax Rate

Background Information:

Texas Education Code, Section 44.004 requires that the district hold a public hearing to discuss the proposed 2024-2025 budgets and tax rates.

Administrative Consideration:

- The Board has received and discussed the proposed 2024-2025 budget over the last few months.
- The budget is required to be adopted before the new fiscal year begins on September 1.
- The proposed 2024-2025 budget amounts at the fund and function level are as follows: General Fund (199) - \$95,171,577; Debt Service Fund (511) - \$31,357,180; and the Child Nutrition Fund - \$8,764,805.
- The proposed tax rates are \$0.6669 for Maintenance and Operations and \$0.50 for Interest & Sinking for a total tax rate of \$1.1669.

Supporting Documents:

- 2024-2025 Budget Book
- 2024-2025 Proposed Budgets by Fund and Function

Recommendation:

It is recommended that the Board conduct a public hearing to discuss the budgets and tax rates as presented.

**All Board Adopted
Proposed Budgets
2024-2025**

<i>By Function</i>	<i>General Fund</i>	<i>Child Nutrition Fund</i>	<i>Debt Service Fund</i>	<i>Total All Funds</i>
11 Instruction	\$56,010,325			\$56,010,325
12 Instructional Resource / Media	\$572,427			\$572,427
13 Curriculum & Instructional Staff Development	\$1,699,465			\$1,699,465
21 Instructional Leadership	\$1,600,818			\$1,600,818
23 School Leadership	\$5,119,015			\$5,119,015
31 Guidance, Counseling and Evaluation Services	\$3,520,191			\$3,520,191
32 Social Work Services	\$825,237			\$825,237
33 Health Services	\$1,197,932			\$1,197,932
34 Student (Pupil) Transportation	\$5,287,256			\$5,287,256
35 Child Nutrition	\$261,796	\$8,764,805		\$9,026,601
36 Co-curricular / Extracurricular Activities	\$2,546,360			\$2,546,360
41 General Administration	\$3,190,604			\$3,190,604
51 Plant Maintenance & Operations	\$8,925,284			\$8,925,284
52 Security & Monitoring Services	\$1,158,523			\$1,158,523
53 Data Processing Services	\$2,576,800			\$2,576,800
61 Community Services	\$3,000			\$3,000
71 Debt Services	\$-		\$31,357,180	\$31,357,180
81 Facilities Acquisition & Construction	\$25,044			\$25,044
95 JJAEP	\$5,000			\$5,000
99 Other Intergovernmental Charges	\$646,500			\$646,500
Total Expenditures:	\$95,171,577	\$8,764,805	\$31,357,180	\$135,293,562

General Fund (199)
Prior Year Comparison
By Function

	2023-2024 Adjusted Budget	% of Total Budget	2024-2025 Proposed Budget	% of Total Budget	Difference
11 Instruction	\$49,571,444	56.5%	\$56,010,325	58.9%	\$6,438,881
12 Instructional Resource / Media	\$551,395	0.6%	\$572,427	0.6%	\$21,032
13 Curriculum & Instructional Staff Development	\$890,433	1.0%	\$1,699,465	1.8%	\$809,032
21 Instructional Leadership	\$1,296,439	1.5%	\$1,600,818	1.7%	\$304,379
23 School Leadership	\$4,573,079	5.2%	\$5,119,015	5.4%	\$545,936
31 Guidance, Counseling, and Evaluation Services	\$3,421,399	3.9%	\$3,520,191	3.7%	\$98,792
32 Social Work Services	\$813,033	0.9%	\$825,237	0.9%	\$12,204
33 Health Services	\$837,682	1.0%	\$1,197,932	1.3%	\$360,250
34 Student (Pupil) Transportation	\$5,102,793	5.8%	\$5,287,256	5.6%	\$184,463
35 Child Nutrition	\$271,213	0.3%	\$261,796	0.3%	(\$9,417)
36 Co-curricular / Extracurricular Activities	\$2,584,970	3.0%	\$2,546,360	2.7%	(\$38,610)
41 General Administration	\$2,899,944	3.3%	\$3,190,604	3.3%	\$290,660
51 Plant Maintenance & Operations	\$8,966,150	10.2%	\$8,925,284	9.4%	(\$40,866)
52 Security & Monitoring Services	\$1,186,108	1.4%	\$1,158,523	1.2%	(\$27,585)
53 Data Processing Services	\$2,368,611	2.7%	\$2,576,800	2.7%	\$208,189
61 Community Services	\$9,373	-	\$3,000	0.0%	(\$6,373)
71 Debt Service	\$86,065	0.1%	\$-	0.0%	(\$86,065)
81 Facilities Acquisition & Construction	\$1,672,505	1.9%	\$25,044	0.0%	(\$1,647,461)
95 JJAEP Payments	\$5,000	-	\$5,000	0.0%	\$0
99 Other Intergovernmental Charges	\$650,000	0.7%	\$646,500	0.7%	(\$3,500)
TOTAL:	\$87,757,636	100%	\$95,171,577	100%	\$7,413,941

Child Nutrition Fund (240)				
Prior Year Comparison				
<i>By Function</i>				
	2023-2024 Adjusted Budget	2024-2025 Proposed Budget	Difference	% Change
35 – Food Service	\$6,862,006	\$8,764,805	\$1,902,799	27.7%
GRAND TOTAL:	\$6,862,006	\$8,764,805	\$1,902,799	27.7%

Debt Service Fund (511)				
Prior Year Comparison				
<i>By Function</i>				
	2023-2024 Adjusted Budget	2024-2025 Proposed Budget	Difference	% Change
71 – Debt Service	\$27,883,859	\$31,357,180	\$3,473,321	12.5%
Total:	\$27,883,859	\$31,357,180	\$3,473,321	12.5%



MEDINA VALLEY ISD

EST. 1959

**Board of Trustees Meeting:
Medina Valley High School 2
Construction Briefing**

GENERAL PROJECT SUMMARY:

General Contractor (CMR): Bartlett Cocke General Contractors

Original Substantial Completion Date: June 2026

Requested Days to Date: Zero (0)

Contract Sum (GMP): \$254,950,157.00

Change Order Sum to Date: \$0.00

Current Contract Sum: \$254,950,157.00

Percentage of Work Complete: 32% - Pay Application No. 10 (Aug. 2024)
\$83,134,977 Total Stored/Completed













MEDINA VALLEY ISD

EST. 1959

**Board of Trustees Meeting:
MVHS Stadium Turf Project
Construction Briefing**

GENERAL PROJECT SUMMARY:

General Contractor (CMR): _____ WR Griggs Construction
Company, Inc

Original Substantial Completion Date: _____ August 16, 2024

Requested Days to Date: _____ Zero (0)

Original Contract Sum (GMP): _____ \$4,947,000.00

Change Order Sum to Date: _____ \$0.00

Current Contract Sum: _____ \$ 4,947,000.00

Percentage of Work Complete: _____ 96% - Pay Application No. 7

\$4,760,922 Total Stored/Competed



PANTHER PRIDE



MEDINA VALLEY ISD

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Professional Learning Plan

MISSION

The mission of the Professional Learning Program in MVISD is to improve student learning by supporting professional learning activities closely related to the work of teaching and the process of learning. Based on relevant research, professional learning will be designed to enhance the continuous professional growth and learning of all employees, while supporting the goals of the district, the campus, and the individual educator.

ALIGNMENT

- Texas Educator Professional Learning Standards
- T-TESS
- District Strategic Plan and Priorities
- Current District Initiatives

INSTRUCTIONAL	RELATIONAL	LEADERSHIP
MVISD District Curriculum Fundamental 5 TEA Reading Academies Instructional Coaching PLCs MTSS Framework Eduphoria! Aware NWEA MAP Blended Learning Student Engagement	Emergent Tree (PBIS) Character Strong Curriculum MTSS Framework - Behavior and SEL Skill-Based Social Emotional Skills Family Engagement	Transformational Leadership Skyward Budget Eduphoria! ILT MTSS Framework Collaborative Learning Walks Lead4Ward NWEA MAP Crucial Conversations

Guaranteed Viable Curriculum



Monitor and Adjust

Monitor and Adjust

Data Driven Decision Making

CDT - Lead4ward

Fundamental 5

Professional Learning - PLCs, Instructional Coaching, Curriculum Central

Phonics K - 3

20

2024-2025 HIGHLIGHTS

- ★ First Year Teacher Induction Academy (July 29-30, October 9, February 5)
- ★ Trade Out Days (October 14 & 15)
- ★ Compliance Trade Out (January 24)
- ★ Shared District Professional Learning and Campus Professional Learning
 - September 23
 - November 11
 - January 7
 - February 24



2024-2025
**Professional
Learning Plan**

2024-2025

Superintendent of Schools

Dr. Scott Caloss

Medina Valley ISD Senior Leadership

Brandi Hendrix – Assistant Superintendent, C&I

Crystal Hermesch – Chief Financial Officer

Tanner Lange - Executive Director of Schools

Doug Wozniak - Executive Director of Operations

Jason Migura – Director of Human Resources

Selena Viera – Director of Communications

Curriculum & Instruction Team

Amy Millis - Director of Curriculum & Instruction

Alyssa Davis - Academic Coordinator

Dwight McKnight - Academic Coordinator

Lindsay Tschirhart - Academic Coordinator

Ellen Gay - G/T Specialist

Innovation, Accountability and Student Data Team

JoAnne Parra - Director of Innovation, Accountability & Student Data

Ginavie Meyer - Instructional Technology Coordinator

Annette James - Assessment & Accountability Coordinator

Board of Trustees

Nathan Fillinger - President

Matthew Castiglione - Vice-President

Jennilea Campbell - Secretary

Blane Nash - Trustee

Jason Bonney - Trustee

Joe Biediger - Trustee

Ben Juarez - Trustee



VISION

Medina Valley ISD will empower students to exhibit the attributes of the District's Profile of a Graduate:

- Citizenship
- Communications
- Academics
- Problem Solver
- Well Rounded

MISSION

Medina Valley ISD exists to develop, cultivate, and inspire self-directed critical thinkers and life-long learners who strive to achieve their highest potential

Every Student Matters!

District Beliefs

We believe:

- All students will reach their full potential by providing all students with a challenging and well-rounded education;
- Student achievement is best achieved through
 - a quality education that addresses all students' academic, social, and emotional needs
 - by providing an engaging, safe, and balanced learning environment for students involving parents, teachers and the community
 - by fostering student experiences that teach them to value and respect the differences of others
- All staff play a critical role in the success of our students;
- Children grow best with family and community nurturing;
- All students must be post-high school ready to enter the workforce, military and/or higher education;
- In educating the whole child by addressing not only academics but social/emotional needs;
- In fostering an atmosphere of open communication;
- In a culture of collaboration and respect of all stakeholders;
- Our staff is student-centered and dedicated to excellence;
- Continuous learning of staff is essential to student success;
- In attracting and retaining the highest quality staff;
- In being good stewards of the taxpayers' dollars; and
- In providing safe and secure schools for students and staff



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Introduction

This document contains the Medina Valley Independent School District (MVISD) Professional Learning Plan and includes information about MVISD core philosophies, the definition of professional learning, and the rationale for all employees to be lifelong learners.

Board Policy for Staff Development: DMA (LEGAL)

The staff development provided by a district to an educator other than a principal must be conducted in accordance with standards developed by the district and designed to improve education in the district ([DMA \(LEGAL\)](#)).

A board shall annually review the SBEC continuing education and training clearinghouse published under Education Code 21.4514 and adopt a professional development policy that must:

1. Be guided by the recommendations for training in the clearinghouse;
2. Note any differences in the policy adopted by the district or school from the recommendations in the clearinghouse; and
3. Include a schedule of all training required for educators or other school personnel at the district or school.

To the extent of any conflict, a frequency requirement for the completion of training provided by statute prevails over a frequency requirement for that training included in the professional development policy. *Education Code 21.4515(a), (b)*

Requirements for Training

In designing staff development for educators other than principals, a district must use procedures that, to the greatest extent possible, ensure the training included in the staff development:

1. Incorporates proactive instructional planning techniques using a framework that:
 - a. Provides flexibility in the ways:
 1. Information is presented;
 2. Students respond or demonstrate knowledge and skills; and
 3. Students are engaged;
 - b. Reduces barriers in instruction;
 - c. Provides appropriate accommodations, supports, and challenges; and
 - d. Maintains high achievement expectations for all students, including students with disabilities and students of limited English proficiency; and
2. Integrates inclusive and evidence-based instructional practices for all students, including students with disabilities.

Staff development shall be predominantly campus-based, related to achieving campus performance objectives, and developed and approved by the campus-level committee.

A district may use district-wide staff development that has been developed and approved through the district-level decision process. [See BQA and BQB, as appropriate] *Education Code 21.4515(a-2), (b), (c)*

MVISD Professional Learning Mission

The mission of the Professional Learning Program in MVISD is to improve student learning by supporting professional learning activities closely related to the work of teaching and the process of learning. Based on relevant research, professional learning will be designed to enhance the continuous professional growth and learning of all employees, while supporting the goals of the district, the campus, and the individual educator.

MVISD Professional Learning Belief Statements

In MVISD we believe professional learning:

- Should be designed for a clear and compelling purpose aligned with the MVISD Strategic Plan;
- Is research-based, job-embedded, and on-going to improve student outcomes;
- Is meaningful and relevant to the adult learner;
- Builds a shared vision supporting collaboration and collegiality;
- Builds capacity for all employees;
- Is facilitated to ensure transfer of learning for adult learners and includes coaching and other kinds of follow-up support to transfer learning into daily, sustained practice;
- Should be offered by various modes of delivery (face-to-face, blended, on-line, etc.)
- Must be grounded in inquiry, reflection, action and evaluation; and
- Is evaluated based on changes in practice enhancing the educational experiences of each student.

Professional Learning Rationale

Professional learning is the primary vehicle to achieve the overall purpose of improving educator effectiveness and increasing student achievement. A well-designed professional learning program is an essential component of a district's efforts to achieve its mission and goals and to connect curriculum design and classroom delivery. Effective professional learning is research-based and driven by multiple forms of data, individualized to allow for differentiation for adult learners, and provides all employees with the skills and knowledge needed to meet the needs of diverse student populations.

Texas Educator Professional Learning Standards

All Texas-certified educators are responsible for consistently meeting high standards for their individual development and collaboration among other educational professionals. Texas Administrative Code Teacher Standards [§149.1001](#) specifically addresses the expectations for professional learning.

6) Standard 6--Professional Practices and Responsibilities. Teachers consistently hold themselves to a high standard for individual development, pursue leadership opportunities, collaborate with other educational professionals, communicate regularly with stakeholders, maintain professional relationships, comply with all campus and school district policies, and conduct themselves ethically and with integrity.

- (A) Teachers reflect on their teaching practice to improve their instructional effectiveness and engage in continuous professional learning to gain knowledge and skills and refine

professional judgment.

- (i) Teachers reflect on their own strengths and professional learning needs, using this information to develop action plans for improvement.
 - (ii) Teachers establish and strive to achieve professional goals to strengthen their instructional effectiveness and better meet students' needs.
 - (iii) Teachers engage in relevant, targeted professional learning opportunities that align with their professional growth goals and their students' academic and social-emotional needs.
- (B) Teachers collaborate with their colleagues, are self-aware in their interpersonal interactions, and are open to constructive feedback from peers and administrators.
- (i) Teachers seek out feedback from supervisors, coaches, and peers and take advantage of opportunities for job-embedded professional development.
 - (ii) Teachers actively participate in professional learning communities organized to improve instructional practices and student learning.
- (C) Teachers seek out opportunities to lead students, other educators, and community members within and beyond their classrooms.
- (i) Teachers clearly communicate the mission, vision, and goals of the school to students, colleagues, parents and families, and other community members.
 - (ii) Teachers seek to lead other adults on campus through professional learning communities, grade- or subject-level team leadership, committee membership, or other opportunities.

District Wide Advisory Committee

The district will maintain a District Wide Advisory Committee composed of representatives from various departments, campuses and programs that serve in an advisory capacity to district leadership. Membership on the District Wide Advisory Committee will include representatives from the following:

- 2 Teacher representatives from each elementary campus
- 3 Teacher representatives from each secondary campus (middle and high)
- 1 Administrative representative from each campus level
- 1 special education teacher
- 1 bilingual teacher
- 2 parent representatives
- 2 community members
- 2 business representatives

The above representatives serve staggered two-year terms and are nominated by their peers.

Standing members of the District Wide Advisory Committee include:

Assistant Superintendent
Executive Director of Schools
Director of Curriculum & Instruction
Director of Human Resources
Director of Network Systems

The District Wide Advisory Committee will meet a minimum of twice annually to review evaluation data of student performance, professional learning evaluations, program evaluations, and other performance data to determine specific professional learning needs within the context of the district

Professional Learning Plan. It is the goal of the MVISD District Wide Advisory Committee that this professional learning plan links specific initiatives to all district goals.

Professional Learning Plan

The professional learning plan is based on the Curriculum Management Audit (Murdoch, 2018) recommendation to create a professional learning plan “that focuses on developing a culture of growth and learning in a comprehensive manner to address teacher learning that will result in student learning” (p. 17). The plan was developed to ensure delivery of research-based best practices in adult learning theory and state standards for professional learning.

The time span of the professional learning plan is three years, with annual review and adjustment as needed to address emerging needs or other changes impacting priorities for these services. Each current/immediate year’s plan will contain explicit and complete information for each group of employees. The future three years will contain a general informational framework that will be developed in detail as data and other feedback lead to specific contents and contexts for the professional learning offerings. As a year of professional learning is completed, the subsequent plans will be modified as needed and the third year projected then added to the plan.

Medina Valley ISD Strategic Plan & Professional Learning Alignment

District professional learning will be aligned to T-TESS domains and the four priorities identified in our district scorecard:

- Every student grows every year: By 2027, 100% of Medina Valley ISD students will engage in innovative learning experiences.
- Human Resources: By 2027, 100% of Medina Valley ISD employees will have opportunities to perform at and aspire to the highest level of professional performance and growth.
- Customer Service: By 2027, 100% of Medina Valley ISD stakeholders will put into practice MVISD’s Service Standards
- Fiscal Responsibility: By 2027, Medina Valley ISD will maximize funding and efficiencies so our budget is allocated to 100% of our identified needs.

Medina Valley ISD Strategic Plan 2023-2027 and the Medina Valley ISD Scorecard are posted on the [district website](#).

Medina Valley ISD Current District Initiatives Alignment

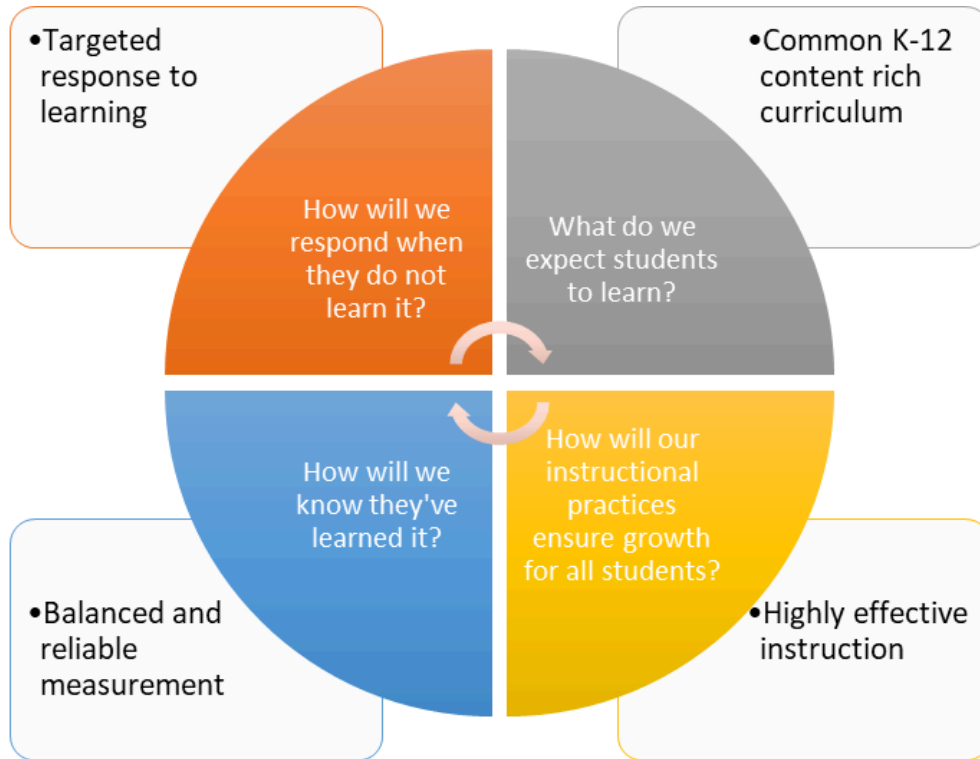
MVISD has identified three areas of professional learning concentration under the Student Success column. All professional learning for Student Success will be outlined in the following three areas: Instructional, Relational, and Leadership.

INSTRUCTIONAL	RELATIONAL	LEADERSHIP
<p>MVISD District Curriculum</p> <p>Fundamental 5</p> <p>TEA Reading Academies</p> <p>Instructional Coaching</p> <p>PLCs</p> <p>MTSS Framework</p> <p>Eduphoria! Aware</p> <p>NWEA MAP</p> <p>Blended Learning</p> <p>Student Engagement</p>	<p>Emergent Tree (PBIS)</p> <p>Character Strong Curriculum</p> <p>MTSS Framework - Behavior and SEL</p> <p>Skill-Based Social Emotional Skills</p> <p>Family Engagement</p>	<p>Transformational Leadership</p> <p>Skyward</p> <p>Budget</p> <p>Eduphoria!</p> <p>ILT</p> <p>MTSS Framework</p> <p>Collaborative Learning Walks</p> <p>Lead4Ward</p> <p>NWEA MAP</p> <p>Crucial Conversations</p>

Learning Designs for Results-Driven Professional Learning

Instructional

All instructional professional learning will be focused on curriculum, instructional practices, assessment, and response to learning as guided by the fundamental questions of Professional Learning Communities (PLC) (DuFour et al., 2010)



DuFour, R., DuFour, R., Eaker, R., & Many, T. (2010). *Learning by doing: A handbook for professional learning communities at work*. Solution Tree Press.

Social Emotional Well Being

Strong, sustainable support for social-emotional learning is more than a social skills curriculum or intervention program. It requires a flexible framework that creates alignment of practices while allowing space for the unique needs of different campuses within a district. MVIDS will use the Emergent Tree platform to support campus and district wide policies and practices to address the social and emotional needs of all students.

Leadership

All leadership professional learning will be focused on the priorities in our district scorecard. MVISD administrators, including the superintendent, executive leadership, campus principals, directors and coordinators, are expected to participate in high-quality professional learning that is relevant, based on an administrator's years of experience, and includes opportunities to attend local, state and national conferences.

Roles and Responsibilities for Professional Learning

All MVISD employees are expected to model lifelong learning through participation and application of professional learning. Professional learning at the district level is determined by district initiatives along with state and federal guidelines. Campus/department professional learning is based on alignment with the district mission and goals, campus/department needs, and improving instructional/operational practices. Continuing Professional Education (CPE) is required of all Texas educators holding standard certificates.

The Role of District Leadership

- Communicate and clarify the contents of the district's professional learning plan to all district employees.
- Review district/campus/staff/student data to determine specific district needs for professional learning.
- Develop and deliver professional learning sessions aligned to district goals on designated district professional learning days.
- Conduct participant surveys following each district professional learning session to determine effectiveness and future professional learning needs.
- Monitor and evaluate implementation of professional learning.
- Maintain the district professional learning management system, Strive.
 - Create approved, local professional learning sessions in Strive.
 - Grant or deny credit for local and out-of-district professional learning in Strive.
- Facilitate the District Wide Advisory Committee.
- Research and attend professional learning sessions outside the district to maintain knowledge of current best practices in instructional, relational, and leadership areas.

The Role of Principals and Campus Leadership

- Review data to determine specific campus needs for professional learning.
- Create a campus professional learning plan in alignment with needs assessments.
- Develop and deliver approved professional learning sessions aligned to district and campus goals.
- Attend district professional learning sessions.
- Ensure employee participation in district/campus professional learning by monitoring registration in Strive prior to scheduled sessions and confirming attendance following the sessions.
- Collect specific feedback regarding campus professional learning so that future trainings

can be designed to meet the needs of all employees.

- Monitor implementation of professional learning in classrooms and programs.
- Develop an individual professional learning plan annually as part of the principal evaluation.
- Research and attend professional learning sessions outside the district to maintain knowledge of current best practices in effective leadership and general instructional delivery.

The Role of Teachers and Other Professional Employees

- Develop an individual professional learning plan annually as a part of T-TESS or other appraisal system as determined by job placement for the following school year.
- Attend and actively participate in district and/or campus professional learning offered on designated professional learning days in the school calendar.
- Attend and actively participate in other professional learning sessions, as approved by principal or supervisor, which support the individual's professional learning plan.
- Register for scheduled district/campus professional learning in Strive prior to the date of the event.
- Provide specific session feedback.
- Implement professional learning in practice as it is applicable to employee's assignment.

Professional Learning Norms

Norms are the standards or expectations by which individuals have agreed to operate while working together. Norms help maximize productivity and effectiveness in a positive setting and ensure individuals are respected. They place responsibility on individuals for expected behavior helping to build community in the group and, at the same time, allow for risk taking. The following district norms have been established to guide our professional learning activities:

- Be present and attentive.
- Have a positive attitude.
- Be responsible and accountable for self.
- Fully engage in the learning through listening, discussing, and participating.
- Commit to utilize new learning to benefit the students and employees we serve.

Absenteeism and Making Up Professional Learning Sessions

If the employee is unable to complete the entire learning or workshop, they must check with the sponsoring agency. In-depth and intensive training sessions often require participants to meet all attendance requirements to receive CPE credit.

In the event of an absence during a district-scheduled professional learning day, the employee must inform their principal/supervisor of the absence and report it in the district's absence system in Skyward Employee Access.

- The district expects all employees who miss campus-based and/or district-based professional learning sessions to make up the sessions within a reasonable amount of time.
 - Campus-based professional learning sessions will be made up during an agreed upon time between the campus administrator and the employee within the grading period.
 - District-based professional learning will be made up during an agreed upon time

between the district department offering the session(s) and the employee within 30 days of the initial offering.

Repeated absences without documentation will result in a conference with your supervisor/principal.

Needs Assessments for Planning Professional Learning

Assessment of professional learning needs across the district will include, at a minimum, the following informational feedback sources:

- District expectations for effective organizational leadership, instructional leadership, and teaching supporting adult learners in attainment of student learning success, and
- Identification of professional learning needs and offerings will be based on consideration of data aligned to:
 - District vision, mission, and strategic goals;
 - District and campus improvement plans;
 - A range of data sources providing information about student performance such as: universal screeners, local, state, and national assessment data;
 - Evaluative feedback on prior offerings;
 - Employee performance appraisals;
 - Information regarding innovation efforts and introduction of new expectations;
 - Legal and regulatory requirements; and
 - Collaborative Learning Walks through the instructional coaching model and the MVISD Walk-Through Forms.

Professional Learning as a Component of Annual Teacher Appraisal

As a component of the Medina Valley ISD board approved teacher appraisal system, [T-TESS](#), teachers are required to work closely with their supervisors to identify and plan annual professional learning targets aligned with the district mission and goals and focused on increasing student achievement. These professional learning targets are reviewed during the first semester as well as at the end of the year during summative conferences.

- The professional learning plan may incorporate all forms of professional learning, not limited to traditionally provided courses offered by outside entities or to whole staff. Professional learning could include working within professional learning communities (PLCs), a department chair, or another teacher on practices identified as improvement goals. It could also include self-directed professional learning that seeks literature, online videos, or modules addressing practices that the teacher identified as improvement goals.
- Each campus annually conducts orientation sessions with information describing the appraisal system no later than the final day of the first three weeks of school and at least two weeks before the teacher's first observation. Summative conferences focus on T-TESS, Professional Learning Plan, and other related data sources.

Evaluation of Professional Learning

For MVISD employees to receive credit for professional learning completed within the district, an evaluation survey of the professional learning session must be completed through Strive. The evaluation results of all professional learning sessions are used as a measure for ongoing improvement.

Professional Learning Requirements

All MVISD employees are expected to model lifelong learning through active participation in and application of professional learning. Professional learning at the district level is determined by district initiatives along with state and federal guidelines. Campus/department professional learning is based on alignment with the district mission and goals, campus/department needs, and on improving instructional/operational practices.

Professional Learning Requirements for Teachers

As the largest group of employees in MVISD, teachers play a critical role in the academic success of students. Because of this responsibility, specific professional learning requirements have been established to ensure the district maximizes resources to support teacher professional learning.

- All currently employed certified, degreed personnel will be required to attend all district and campus professional learning day sessions in their entirety.
- Approved CPE hours earned outside of the contract day may apply to designated Trade Out Days.
- Based on teaching assignment, TEA, and district requirements, currently employed certified, degreed personnel will be required to complete specific professional learning hours as outlined in this plan.

Professional Learning Requirements for New-to-MVISD Teachers and First Year Teachers

In addition to the general professional learning requirements for teachers, New-to-MVISD teachers will receive at least 1 day of district-led orientation and training designed to provide the information needed to integrate into the district's culture and systems. In addition to onboarding provided by Human Resources, all new-to-MVISD teachers will receive training in technology services, curriculum management, and content-based topics provided by the Curriculum & Instruction Department.

All First Year Teachers will participate in the First Year Teacher Induction Academy. A trained campus-based mentor will provide 1:1, continuous guidance on district and campus protocols, policies, technology, procedures, and instructional practices.

Professional Learning for Paraprofessional and Auxiliary Employees

- Campus-based paraprofessional and auxiliary employees assigned to work with students will be required to attend all campus and district professional learning day sessions during the year based on their job responsibilities.
- Campus-based paraprofessional and auxiliary employees not assigned to work directly with students will be required to attend all professional learning day sessions during the year based on their job responsibilities.
- District-level paraprofessional and auxiliary employees will be required to attend all professional learning during the year based on their job responsibilities.
- Campus-based paraprofessional and auxiliary employees assigned to work with students may earn a maximum of two Trade Out Days for attending approved professional learning outside the employee's contracted workdays. These Trade Out Days may only be used on district professional learning days that are established as comp-eligible in the current district calendar.

Professional Learning Requirements for other Certified Professionals, Administrators, and District Leadership

MVISD leaders, whether at the district or campus level, are expected to model lifelong learning through active participation and application of professional learning in leadership. MVISD will provide opportunities for all campus and district leaders to continue their learning through embedded job experiences and training offered through partners such as the Region 20 Service Center. The purpose of leadership learning is to make leaders competent to function effectively and influence others to continuously improve instructional, cultural, and strategic operational practices that lead to student success.

Professional Learning Requirements for Late-hire Employees

Employees hired after the general contract report date will be required to attend onboarding, training, and information make-up sessions scheduled in partnership with the Human Resources and Curriculum & Instruction Departments. Sessions may include but are not limited to required face-to-face professional learning time, video tutorials, campus-based professional learning time, webinars, etc.

Trade Out Day eligibility will be determined on a case-by-case basis.

Acceptable CPE Activities

Acceptable professional learning activities eligible for CPE credit include attending workshops, conferences, and clinics conducted by TEA-approved providers face-to-face or online. Undergraduate and graduate coursework related to the employee's job assignment completed through an accredited institution of higher education is also acceptable.

- Faculty meetings focusing on policies, procedures, and the dissemination of information are not recorded as CPE.
- Educators are encouraged to travel and attend enrichment activities; however, educational trips – personal or school-related – **may not** be applied toward CPE credit hours.

Undergraduate and Graduate Coursework

Undergraduate and graduate coursework applicable to the employee's job assignment through an accredited institution of higher education (IHE) will be awarded as 1 credit hour equivalent to 15 CPE clock hours (3 credit hour course = 45 CPE hours). Credit and credit type will be considered for approval with the submission of an official transcript. CPE credits will not be approved for any undergraduate and/or graduate coursework completed outside of the current school year cycle (May 27, 2024 - May 24, 2025).

Trade Out Days

Each year certain employees may earn up to 2 days of compensatory time through the completion of approved professional learning outside of their regular contract time. These days may be used during the Trade Out Days designated on the MVISD school calendar. Each calendar year, district leadership along with the District Wide Advisory Committee shall determine the specific requirements for Trade Out Days (See Appendix D). Paraprofessional and auxiliary employees fall under different guidelines available through MVISD Human Resources or their supervisor.

See Appendix D for MVISD Trade Out Guidelines.

Documentation of Professional Learning

All MVISD employees are expected to register in the professional learning management system (Strive) for every district-led professional learning session they attend.

- MVISD employees should regularly check their MVISD portfolio summary in Strive.
- Registration should be completed at least two days prior to the session.
- It is the responsibility of the employee to sign in at every professional learning session and to attend the entire session to receive credit. Any employee who does not sign in and stay for the entire session will be reported to their supervisor as being absent. A survey may be required to be submitted in Strive after the close of the session.
- Documentation of and credit requests for professional learning attended outside the district is the responsibility of the individual employee.

IMPORTANT: Each employee is strongly encouraged to keep a personal file of previous years' certificates not in Strive as evidence of completion in the event of an SBEC audit. Prior to departure from MVISD, each employee is responsible for printing a copy of their Strive portfolio and all applicable certificates.

Approval of CPE Credits

In-district professional learning courses:

- Register for the course in Strive.
- Sign the attendance roster when checking in to attend the course.
- Complete the course survey within 48 hours of the course completion.
- Credit will be granted by the Curriculum & Instruction Department or the course facilitator.

Out-of-district professional learning offerings:

- Obtain approval from campus principal or supervisor to attend the course.
 - The course provider must be a TEA-approved provider and provide written documentation of the participant's attendance indicating:
 - CPE provider's name and provider number (CPE provider number for school districts, charters, private schools, and institutions of higher education is their assigned County/district number);
 - Employee's name;
 - Date and content of the activity;
 - Number of clock hours that count toward satisfying CPE requirements; and
 - Authorizing signature (**certificate of attendance**)
- Complete all requirements for attendance of the course.
- Submit a request for credit by adding a new portfolio entry in Strive (see Appendix B).
- Credit will be reviewed by the campus principal or Curriculum & Instruction Department to determine eligibility for approval of credit.
 - Credit will not be approved for courses taken prior to the current school year.

Annual Compliance Trainings

All employees will access the state-mandated trainings online through the Vector system at the 38

beginning of the school year with training completion deadlines set by the Human Resources department. Annual compliance trainings may only be used on the designated Compliance Trade Out day and do not qualify for any other Trade Out Day credits.

MVISD employees are required to participate annually in statutory professional learning training for all employees. The following list reflects mandatory compliance training. All mandatory trainings can be found at the link: [A Guide to Statutory Professional Learning & Training For Texas Public School Employees](#).

MVISD Annual Compliance List includes but is not limited to:

- Bloodborne Pathogens in Schools
- Child Sexual Abuse: 5 Steps to Protecting our Children
- Child Abuse: Reporting Requirements for Educators
- Cybersecurity Training
- Employee Handbook Acknowledgement
- Family Educational Privacy Rights (FERPA)
- Food Allergy Awareness for Schools/Use of EpiPen
- Freedom for Discrimination, Harassment and Retaliation
- Public Access to Information Option
- Safety Alerts and Protocols
- Suicide Prevention
- Teen Dating Violence
- Technology/Internet Usage Agreement

Professional Learning for Supporting Instructional Initiatives and District Scorecard

All MVISD instructional personnel will participate in district and campus-level training that supports instructional initiatives (See Appendix A) and scorecard priorities, as appropriate for their job role. These include, but are not limited to:

- Professional Learning Communities and Instructional Leadership Teams
- Curriculum Design Teams
- Blended Learning including Age of Learning, Progress Learning and Edgenuity
- MAP Growth, MAP Fluency, mCLASS, CIRCLE
- Supports for Interactive Online Learning Grant including Newsela and Formative
- Multi-Tiered Systems of Support (MTSS) and Emergent Tree

[District Scorecard Priorities](#) are posted on the district website.

Professional Learning for Serving Emergent Bilingual Learners

MVISD teachers and administrators are trained annually in planning for and providing instruction to support the language and academic needs of our Emergent Bilingual (EB) students. Teachers are trained to understand, effectively plan, and implement Sheltered Instruction strategies to integrate the English Language Proficiency Standards (ELPS) seamlessly alongside content area TEKS. All teachers are trained on the Texas English Language Proficiency Assessment System (TELPAS).

Teachers serving in a bilingual or ESL program role, core content leads at the secondary level, and campus administration are expected to be trained annually in Texas Administrative Code Chapter 89 and the Language Proficiency Assessment Committee (LPAC) framework to ensure decisions concerning emergent bilinguals are based on state policy and that they understand their role when serving on the LPAC.

Professional Learning for Serving Students with Dyslexia

All teachers are required to complete annual TEA Dyslexia training. The training will be provided at each campus by the assigned dyslexia specialist/teacher. Additional updates are provided at the campus level by dyslexia specialists.

Professional Learning for Serving Gifted and Talented Students

As specified in 19 TAC §89.2 Professional Learning, each school district must ensure the following:

- Prior to assignment in the program, a teacher who provides instruction and services as a part of the program for gifted students must have a minimum of 30 hours of professional learning that includes nature and needs of gifted/talented students, assessing student needs, and curriculum and instruction for gifted students.
- A teacher without the above required training who provides instruction and services that are part of the gifted/talented program must complete the 30-hour training requirement by the end of the fall semester.
- A teacher who provides instruction and services that are a part of the program for gifted students must complete annually a minimum of six hours of professional learning in gifted education. The annual update must be completed by the end of the fall semester.
- Administrators and counselors who have authority for program decisions must complete a minimum of six hours of professional learning that includes nature and needs of gifted/talented students and program options.

As a member of the ESC 20 Co-Op for Gifted and Talented Services, MVIDS teachers may attend workshops for free or reduced rates. ESC 20 provides the 30-hour foundation training each summer at no cost. Additionally, teachers may opt to complete the required annual 6-hour update via TAGT Online Training.

- Twelve hours of The College Board's PreAP/AP Summer Institutes may substitute for the curriculum and instruction requirements. The College Board PreAP/AP Institutes do not fulfill the nature and needs or assessing student needs components. Per available funding and eligibility, the district may pay for initial College Board PreAP/AP Summer Institute registration for teachers assigned to Honors and AP courses.

Professional Learning for Special Education Services

All teachers and campus administration will complete a special education/Section 504 annual compliance training and accommodations/modifications training.

Safety Care training focuses on prevention and offers proven strategies for safely diffusing anxious, hostile, or violent behavior at the earliest possible stage. Upon completion of the initial 12-hour Safety Care training, designated faculty must attend an annual six-hour Safety Care refresher session. Safety Care is an annual certification.

Safety Care is required for:

- All Special Education teachers and teaching assistants assigned to Behavior, ALE, and ECSE classrooms, including 1:1 staff/student assignment;
- Any other faculty/staff designated by the principal.

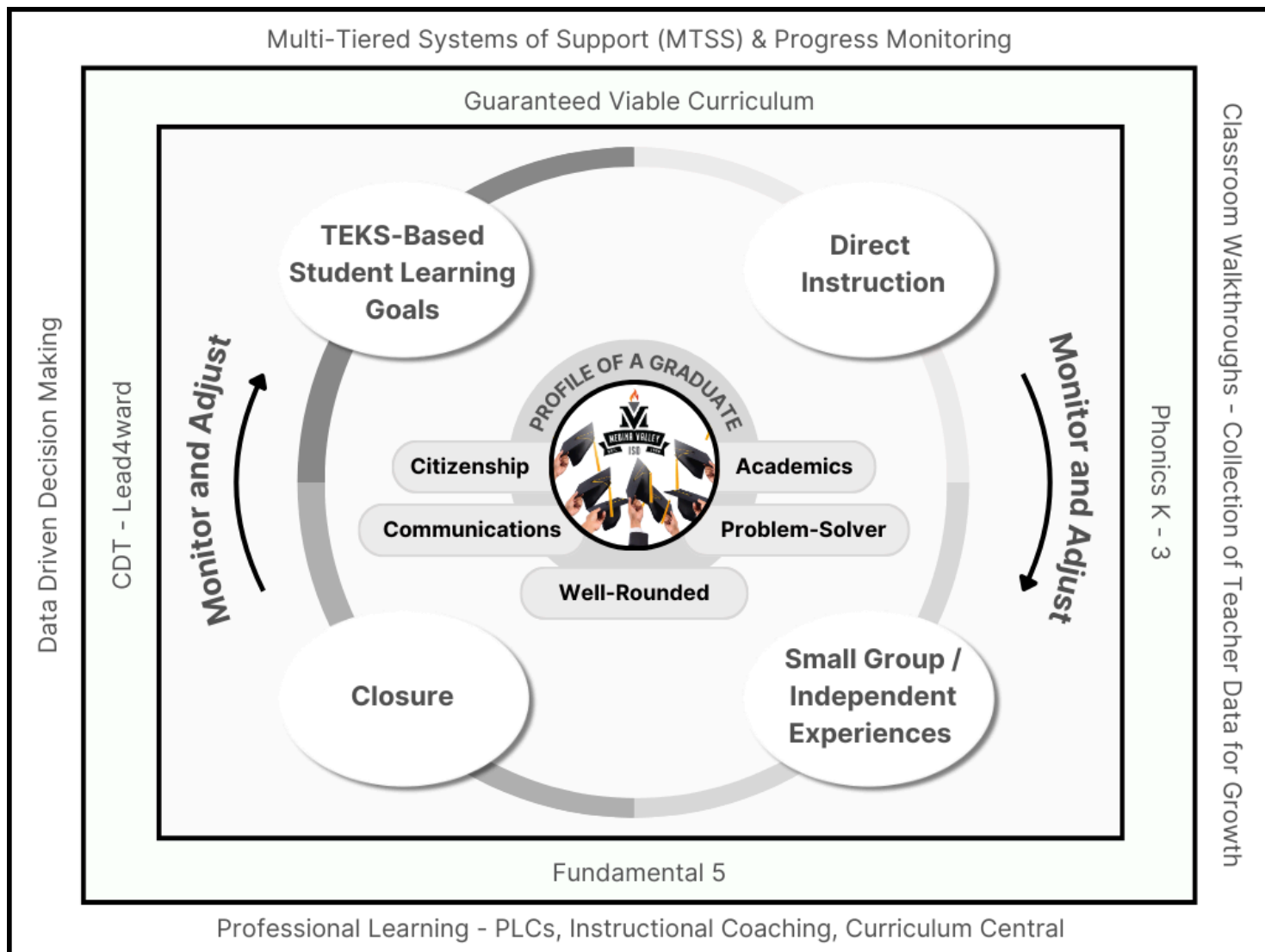
Medina Valley ISD Mentor Program

Medina Valley ISD's Mentor Program provides new teachers with ongoing, individualized support for teachers new to the profession. The MVISD Mentor Program is committed to developing and retaining high-quality teachers through empowering, job-embedded professional learning experiences designed to grow instructional practice. Teachers hired today are the teachers for the next generation—their success will determine the success of an entire generation of students. Their success can be further ensured by providing a comprehensive, coherent professional learning and induction program. MVISD believes that effective mentoring programs go beyond one-on-one support by fostering collaboration among other educators within the program to create a professional learning environment.

Campus-based New Teacher Mentors, selected by campus principals, attend New Teacher Mentor Training to provide the MVISD Mentor Program framework and timeline for support. Ongoing professional learning on best practices for being a Mentor are provided throughout the year.

Appendix A

Medina Valley ISD Instructional Initiatives & Daily Instructional Planning



Appendix B

Requesting External Credit in Strive

When attending professional learning outside of the district through conferences, ESC service center workshops or college courses, the employee should add these items to their Strive portfolio for an accurate professional learning record. Prior to attending professional learning sessions outside of the district, employees should seek to verify with their supervisors, directors, or content coordinators that the course is delivered by a TEA-approved provider.

Many district staff participate in professional learning opportunities outside of what may be offered by the district. Outside learning opportunities can be tracked as professional learning credits in **Strive Portfolios**.

Quick Guide:

1. Select **My Professional Learning** from the navigation panel.
2. Select the **Portfolio** tab.
3. Select **My Portfolio** to view your professional learning portfolio.
4. Select **Add New Portfolio Entry** to begin the wizard.
5. Select the option for the type of portfolio entry you want, then select **Next**.
6. Enter the workshop details, including **Title**, **Description**, **Start Date**, and **End Date** with **Times**, then select **Next**.
7. Enter the number of **Credit Hours** under the **Credit Types**. You can enter hours in more than one credit type, then select **Next**.
8. Open the containers for the frameworks to select specific **Dimensions**. Use the checkboxes to select as many dimensions as needed, then select **Next**.
9. The district requires that you **MUST** upload a file to verify your attendance, such as a certificate or reflection document, select **Choose File**. Select the file name for the document you want to upload. You can upload up to three files. Once you have uploaded your documents, select **Next**.
10. Select **Finish** to close the wizard.

After you finish the wizard, you can return to the request under **My Portfolio** to add notes, attach additional documents, select credit type, and attach goals (if enabled in your district) before submitting the credit for review.

A credit type approval may be required before being applied to your portfolio. You can make changes to your credit request before selecting **Submit for Approval**.

Appendix C

2024-2025 District Professional Learning Calendar Overview

For the 2024-2025 school year MVISD teachers and other professional employees have 12.5 scheduled days of professional learning. This includes 2 Trade Out Days. There are 4.5 workdays.

New-to-district teachers have 1 additional required day of professional learning and new to the profession teachers have 2 additional required days of professional learning (New Teacher Induction Academy) and will have two additional days during the year.

<u>July 29-30, 2024</u>	New Teacher Induction Academy
<u>July 31, 2024</u>	New to MVISD Teacher Orientation
<u>August 1, 2024</u>	UIL Compliance Day for coaches
<u>August 2-12, 2024</u>	Faculty and staff are scheduled for district/campus professional learning and teacher classroom preparation/workdays. (Convocation August 5th)
<u>September 23, 2024</u>	District Professional Learning (½ day campus, ½ day district)
<u>October 9, 2024</u>	New Teacher Induction Academy
<u>October 14 & 15, 2024</u>	Trade Out Days #1 and #2 <ul style="list-style-type: none">All professional staff must have completed at least 12 CPE Exchange Day requirements (6 in content/GT and 6 in choice) <u>outside of the contract day (summer, evenings, weekends, and/or holidays) by September 30, 2024</u>. Paraprofessional and auxiliary staff should discuss Trade Out Day parameters with their supervisor(s).Since October 14th and 15th are paid contract days, eligible employees not completing at least the required 12 hours of professional learning and/or not appropriately entering the hours into Strive 10 work days prior to the Trade Out Days will be docked state personal leave or, if no personal leave is available, salary.
<u>November 11, 2024</u>	Professional Learning Day (½ day campus, ½ day district)
<u>December 20, 2024</u>	Teacher Workday pm (early release students)
<u>January 6, 2025</u>	District Teacher Workday
<u>January 7, 2025</u>	Professional Learning Day (½ day campus, ½ day district)
<u>January 24, 2025</u>	Teacher Compliance Trade Out Day <ul style="list-style-type: none">All professional staff must have completed all Compliance Training by January 10th to take this day or they will be docked state personal leave, or if no personal leave is available, salary.
<u>February 5, 2025</u>	New Teacher Induction Academy
<u>February 24, 2025</u>	Professional Learning Day (½ day campus, ½ day district)
<u>May 29, 2025</u>	Teacher Workday pm (early release students)
<u>May 30, 2025</u>	Teacher Workday

Appendix D

MVISD Trade Out Day Guidelines 2024-2025 School Year	
<p>What are Trade Out Days?</p> <p>The Exchange Day Program provides employees on 187- 207-day work contract opportunities to pursue professional learning in exchange for 2, paid workdays during the school year. For the 2024-2025 school year, these days are October 14th and 15th. Both of these days are provided in exchange for 6 hours of non-contract time professional learning totaling 12 hours.</p>	<p>When do I earn credits for Trade Out Days?</p> <p>Eligible instructional employees may accumulate 18 hours of professional learning credit for use as Exchange Days during any non-contract time. Exchange Day credits may be earned from activities related to job assignments such as attendance at:</p> <ul style="list-style-type: none"> ● trainings and workshops ● conferences ● CDT curriculum writing and planning ● pre-approved book studies ● graduate-level courses
<p>Why does MVISD have a Trade Out Day Program?</p> <p>High-performing school districts understand the relationship between effective teachers and high student achievement striving to create a culture valuing teacher learning and growth by making quality professional learning an essential component of improvement plans. Quality professional learning exhibits the following characteristics:</p> <ul style="list-style-type: none"> ● focuses on teachers as central to student learning ● focuses on individual, collegial, and organizational improvement ● is results-driven and job-embedded ● is curriculum-centered and standards-based ● reflects best available research and practice in teaching, learning, and leadership ● enables teachers to develop further expertise in subject content, teaching strategies, uses of technologies, and other essential elements that support high standards of teaching ● is evaluated based on its impact on teacher effectiveness and student learning ● focuses on developing teachers' capacity in one or more of the domains under T-TESS <ul style="list-style-type: none"> ○ Domain 1: Planning ○ Domain 2: Instruction ○ Domain 3: Learning Environment ○ Domain 4: Professional Practices and Responsibilities <p>Research emphasizes the central role of content knowledge and pedagogical expertise in student achievement, so professional learning should be in the areas of curriculum and instruction. In cases where a teacher may have a dual teaching assignment of both core content and enrichment courses (e.g. science and coaching), Trade Out Day credits should reflect no fewer than 6 hours in the assigned content area, gifted and talented certification or instructional technology. The remaining 6 hours may be in other categories relevant to the employee's job assignment.</p>	<p>Where can I find Trade Out Day opportunities?</p> <p>Trade Out Day credit should come from a an approved provider</p> <ul style="list-style-type: none"> ● Confer with your principal ● Search in-district professional learning courses in Strive. ● Search the ESC-20 Professional development catalog, Connect 20 ● Consult with the content area/program area coordinator/director
<p>Who is required to participate in Trade Out Days?</p> <p>Trade Out Days are required of all professional employees on a 187-207-day work contract. This includes:</p> <ul style="list-style-type: none"> ● Teachers ● Instructional Coaches ● Media Center Teachers ● Counselors ● Specialists ● Therapeutic/Evaluation Staff ● ARD Facilitators ● Nurses <p>If you are unsure if you qualify for Trade Out Days, please contact your supervisor.</p> <p>Paraprofessional and Auxiliary employees should see the guidelines provided by MVISD Human Resources.</p> <p>A late-hire employee's eligibility will be determined by the campus principal or employee's immediate supervisor on a case-by- case basis.</p>	

How do I ensure my Trade Out Day hours are approved?

The Trade Out Day credit process includes both acquiring the training and appropriately entering the training into Strive. To qualify as Exchange Day credit, the employee must ensure the following criteria are met:

1. The employee, when possible, receives prior approval from the principal and ensures the professional learning meets the criteria for Trade Out Day credit.
2. The employee accumulates 12 hours of professional learning for Exchange Days and ensures the sessions are reflected in their Strive Professional Learning Portfolio as “approved” by 10 working days prior to the Trade Out Day.
3. The employee ensures there is appropriate documentation of attendance at professional learning, e.g., signing in and completion of surveys at in-district professional learning or submitting an official certificate of attendance/transcript for outside-of-district professional learning into Strive.
4. The employee tracks Trade Out Day credits by checking Strive Professional Learning Portfolio; this will indicate the number of hours eligible for Trade Out Day credit.

Are there any penalties for not completing the Trade Out Day process?

Since October are paid contract days, eligible staff not completing the hours of professional learning and/or not appropriately entering the hours into Strive before the Trade Out Day will be docked state personal leave or, if no personal leave is available, salary.

Criteria for Trade Out Days:

Professional learning approved for Trade Out Day credit may vary from campus to campus based on Campus Improvement Plan (CIP) and District Improvement Plan (DIP) goals. The District Wide Advisory Committee along with the Curriculum & Instruction Department determines criteria and approves credit for Exchange Days. For 2024-2025, Exchange Day credits must come from the following categories:

- **6 hours in assigned content area***
- **6 hours in implementation of [instructional technology](#)****
- **6 hours choice categories related to the employee’s job assignment**

*GT hours earned outside the contract day count within this category.

*Therapeutic/Evaluation Staff, ARD Facilitators, Counselors, and Nurses may substitute assignment-based PL for instructional technology hours.

Professional Learning eligible for Exchange Days

MUST:


1. be completed outside of contract hours (e.g., before or after school, weekends, holidays, and summer vacation) from a [TEA-approved provider](#).
2. be data-driven, aligned with the CIP/DIP, and designed to improve instruction and student achievement.
3. be related to the current assignment.
4. be aligned to curriculum standards (TEKS)/instructional technology standards.
5. be related to a domain of T-TESS or other district-approved employee evaluation tool.

MAY:

6. be paid for by the district (e.g., A principal may pay for registration at a Saturday conference provided the employee is not compensated for their attendance.).
7. be compliance professional learning required by the job assignment for up to a maximum of 6 hours, provided the training was received outside of contract hours.

Trade Out Day credit WILL NOT be awarded if:

1. the training is state- or district-required, annual compliance intended to be completed during contract time.
2. it is for attendance at a meeting, including faculty or department meetings, district-level meetings, etc.
3. the training is a repetition of a course for which the employee has received prior credit.
4. attendance results in monetary compensation to the employee.
5. it is not associated with their job assignment.
6. the professional learning occurs during a contracted workday, even if a personal day is used.
7. appropriate documentation of attendance is

<p>For questions regarding the <i>Trade Out Day Program</i> please contact Curriculum & Instruction Department (830) 931-2243</p> 	<p>not provided.</p>
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Appendix E

2024-2025 Medina Valley ISD School Calendar



Academic Calendar 2024-2025

June 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

July						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

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Castroville, TX 78009

August
2-12 Professional Development Days
13 First Day of School

September
2 Student/Teacher Break
20 End of First 6 Weeks (28 Days)
23 Student Holiday/Teacher PD

October
14-15 Student Holiday/Teacher Trade Out Day
16-18 Student/Teacher Break

November
1 End of 2nd 6 Weeks (24 Days)
11 Student Break/Teacher PD
25-29 Thanksgiving Break

December
20 Early Release/ End of 3rd 6 Weeks (29 Days)
23-31 Student/Teacher Break

January
1-3 Student/Teacher Break
6 Student Break/Teacher Workday
7 Student Break/Teacher PD
20 Student/Teacher Break
24 Student Holiday/Teacher Compliance

February
17 Student/Teacher Break
21 End of 4th 6 Weeks (30 Days)
24 Student Break/Teacher PD

March
10-14 Student/Teacher Break

April
11 End of 5th 6 Weeks (29 Days)
18 Student/Teacher Break
21 Bad Weather Makeup Day

May
26 Student/Teacher Break
29 Early Release / End of 6th 6 Weeks (31 Days)
30 Teacher PD/Workday

- Legend**
- Student/Teacher Break
 - Student Holiday/ Teacher Workday
 - Student Holiday/Trade Out Day
 - Professional Development Day
 - Student Holiday/Teacher Compliance Day
 - Early Release
 - ❄ Bad Weather Makeup Day
 - [] Start and end of each grading period

December						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

January						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

March						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

May						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

830.931.2243
www.mvisd.com

Medina Valley Independent School District

Monthly Financial Report

July 2024

Executive Summary

Financial Highlights: Currently, the district has collected 85% of budgeted revenue and spent 88% of budgeted expenses. The Food Service Fund has collected 93% of budgeted revenues and spent 80% of budgeted expenses. The Debt Service Fund has collected 95% of budgeted revenue and spent 59% of budgeted expenses.

Fund Balance

	General Fund	Food Service	Debt Service
Audited Fund Balance as of August 31, 2023	\$ 29,969,909	\$ 2,953,438	\$ 7,195,244
Year-to-Date Revenue	\$ 72,813,002	\$ 5,529,006	\$ 26,357,542
Year-to-Date Expenditures	\$ (77,166,949)	\$ (5,457,343)	\$ (16,391,855)
Fund Balance as of June 30, 2024	\$ 25,615,962	\$ 3,025,101	\$ 17,160,931

Budget Amendments

	General Fund	Food Service	Debt Service
Revenue	\$ -	\$ -	\$ -
Expenditures	\$ 2,703,052	\$ 350,000	\$ -

**JULY 2023-2024
MEDINA VALLEY INDEPENDENT SCHOOL DISTRICT**

ESTIMATED REVENUES	CURRENT BUDGET	YTD ACTUAL	BALANCE
5700 - LOCAL REVENUES	\$35,055,513	\$32,906,662	\$2,148,851
5800 - STATE PROGRAM REVENUES	\$49,155,004	\$39,489,371	\$9,665,633
5900 - FEDERAL REVENUES	\$1,540,000	\$416,969	\$1,123,031
TOTAL REVENUES	\$85,750,517	\$72,813,002	\$12,937,515
PROPOSED APPROPRIATIONS			
11 - INSTRUCTION	\$49,571,445	\$44,615,175	\$4,956,270
12 - INST. RESOURCES & MEDIA SVCS	\$551,395	\$510,217	\$41,178
13 - CURRICULUM DEV.& INST.STF DEV	\$890,433	\$995,912	(\$105,479)
21 - INSTRUCTIONAL LEADERSHIP	\$1,296,439	\$976,937	\$319,502
23 - SCHOOL LEADERSHIP	\$4,573,079	\$4,180,254	\$392,825
31 - GUIDANCE & COUNSELING	\$3,421,399	\$2,913,806	\$507,593
32 - SOCIAL WORK SERVICES	\$813,033	\$726,005	\$87,028
33 - HEALTH SERVICES	\$837,682	\$781,159	\$56,523
34 - PUPIL TRANSPORTATION	\$5,102,793	\$4,876,525	\$226,268
35 - FOOD SERVICES	\$271,213	\$71,248	\$199,965
36 - COCURR./EXTRACURR.ACTIVITIES	\$2,584,970	\$2,125,570	\$459,400
41 - GENERAL ADMINISTRATION	\$2,899,944	\$2,666,902	\$233,042
51 - PLANT MAINTENANCE & OPERATIONS	\$8,966,150	\$7,180,917	\$1,785,233
52 - SECURITY & MONITORING SERVICES	\$1,186,108	\$983,158	\$202,950
53 - DATA PROCESSING SERVICES	\$2,368,611	\$1,805,634	\$562,977
61 - COMMUNITY SERVICES	\$9,373	\$6,302	\$3,071
71 - DEBT SERVICES	\$86,065	\$86,065	\$0
81 - FACILITIES ACQ. & CONSTRUCTION	\$1,672,505	\$1,099,947	\$572,558
95 - PYMTS.TO JJAEP PROGRAMS	\$5,000	\$0	\$5,000
99 - OTHER INTERGOVERNMENTAL CHARGE	\$650,000	\$565,216	\$84,784
TOTAL APPROPRIATIONS	\$87,757,636	\$77,166,949	\$10,590,687

2023-2024 FUND BALANCE = \$ 29,969,908

3 MONTH OPERATING CASH FLOW = \$ 21,939,409

**JULY 2023-2024
MEDINA VALLEY INDEPENDENT SCHOOL DISTRICT**

ESTIMATED REVENUES	CURRENT BUDGET	YTD ACTUAL	BALANCE
5700 - LOCAL REVENUES	\$1,875,327	\$1,651,989	\$223,338
5800 - STATE PROGRAM REVENUES	\$35,438	\$23,175	\$12,263
5900 - FEDERAL REVENUES	\$4,029,726	\$3,853,842	\$175,884
TOTAL REVENUES	\$5,940,491	\$5,529,006	\$411,485
PROPOSED APPROPRIATIONS			
35 - FOOD SERVICES	\$6,862,006	\$5,457,343	\$1,404,663
TOTAL APPROPRIATIONS	\$6,862,006	\$5,457,343	\$1,404,663

2023-2024 FUND BALANCE = \$ 2,953,438

3 MONTH OPERATING CASH FLOW = \$ 1,715,502

**JULY 2023-2024
MEDINA VALLEY INDEPENDENT SCHOOL DISTRICT**

ESTIMATED REVENUES	CURRENT BUDGET	YTD ACTUAL	BALANCE
5700 - LOCAL REVENUES	\$24,540,481	\$23,527,913	\$1,012,568
5800 - STATE PROGRAM REVENUES	\$3,343,378	\$2,829,629	\$513,749
TOTAL REVENUES	\$27,883,859	\$26,357,542	\$1,526,317
PROPOSED APPROPRIATIONS			
71 - DEBT SERVICES	\$27,883,859	\$16,391,855	\$11,492,005
TOTAL APPROPRIATIONS	\$27,883,859	\$16,391,855	\$11,492,005

2023-2024 FUND BALANCE = \$ 7,195,244

3 MONTH OPERATING CASH FLOW = \$ 6,970,965

Medina Valley ISD

Bond 2023 Summary

As of July 31, 2024

<i>2023 Bond Projects</i>	<i>Original Budget</i>	<i>Adjusted Budget</i>	<i>Cumulative Encumbrances</i>	<i>Cumulative Expenses</i>	<i>Balance</i>
High School #2	\$ 323,000,000	\$ 323,000,000	\$ 190,237,315	\$ 78,965,590	\$ 53,797,095
Traffic Improvements	\$ 4,000,000	\$ 4,000,000	\$ 196,249	\$ 1,141,958	\$ 2,661,793
Agricultural & Jr. ROTC Facility	\$ 14,000,000	\$ 14,000,000	\$ -	\$ 32,500	\$ 13,967,500
Safety & Security Projects	\$ 5,000,000	\$ 5,000,000	\$ 1,030,610	\$ 262,376	\$ 3,707,014
Land	\$ 30,000,000	\$ 30,000,000	\$ 182,197	\$ 12,494,662	\$ 17,323,141
Project Savings	\$ -	\$ -	\$ -	\$ -	\$ -
Total Projects	\$ 376,000,000	\$ 376,000,000	\$ 191,646,371	\$ 92,897,087	\$ 91,456,542
Fees Associated with Sale of Bond		\$ 830,037	\$ -	\$ 830,037	\$ -
Total Bond Package	\$ 376,000,000	\$ 376,830,037	\$ 191,646,371	\$ 93,727,124	\$ 91,456,542
Bond Interest		\$ 19,304,737	\$ -	\$ -	\$ 19,304,737
Salaries	\$ -	\$ 237,053	\$ -	\$ 237,053	\$ -
Total Interest Earnings	\$ -	\$ 19,541,790	\$ -	\$ 237,053	\$ 19,304,737

**Unaudited*



SUPERINTENDENT BRIEFING

August 26, 2024

DISTRICT ENROLLMENT

<u>Campus</u>	5/30/24	8/22/24
Castroville Elementary	634	578
LaCoste Elementary	937	608
Ladera Elementary	929	754
Luckey Ranch Elementary	1,003	926
Potranco Elementary	946	808
Silos Elementary	—	995
Medina Valley Middle School	1,094	1,148
Loma Alta Middle School	946	1,038
Medina Valley High School	2,358	2,636
DISTRICT	8,847	9,491



Silos is now open!

Silos Ribbon Cutting Ceremony took place on July 30. Hundreds of MVISD families attended and Texas Rep. John Lujan presented a proclamation.



New Teacher Orientation and Chamber Luncheon



A special thanks to the Castroville Chamber of Commerce for helping coordinate the luncheon and provide door prizes for our staff, American Legion for catering the meal, and the First Baptist Church for hosting us.

Back-to-School Resource Fair



Dozens of backpacks were given away at the Back-to-School Resource Fair with the help of our MVHS athletes, student council and NHS.

Back-to-School Military Night



Our 2nd Annual Military Night was a success! Our MVISD Military families attended₅₉ the fun-filled event at Loma Alta Middle School. The night included speakers, games and door prizes.



2024 Convocation

Tons of school spirit at this year's Convocation held at the Hyatt Hill Country Resort! Teachers and staff came decked out in costumes and plenty of orange ready to show some campus pride.



Annual Community Pep Rally



Our Panther athletes walked out on the brand new turf at Panther Stadium. Band, cheerleaders and JROTC were also in attendance.

1st Day of School - August 13

First day of school kicks off on all campuses. Many students reunited with friends as they walked into their new classrooms.



State Accountability Update

2022-2023: Judge stopped release of grades	2023-2024: Judge temporarily stopped release of grades
School District Arguments: <ol style="list-style-type: none">1. Lack of fair notice about calculations of grades2. STAAR test not valid or reliable3. Lower grade, even if results improved	School District Arguments: <ol style="list-style-type: none">1. Generally same as previous suit2. AI used to grade STAAR essays3. STAAR is not verified by independent, 3rd party4. Changed Special Ed STAAR5. Changed College, Career, and Military “A” requirement 60% to 88%
Next action: TEA appealed to 3rd Court of Appeals	Next action: Trial court hearing on August 26, 2024

PROPOSED REVISIONS

Complaints

In this policy, the terms “complaint” and “grievance” shall have the same meaning.

Other Complaint Processes

Student or parent complaints shall be filed in accordance with this policy, except as required by the policies listed below. Some of these policies require appeals to be submitted in accordance with FNG after the relevant complaint process:

1. Complaints alleging discrimination or harassment based on race, color, religion, sex, gender, national origin, age, or disability shall be submitted in accordance with the FFH series.
2. Complaints concerning dating violence shall be submitted in accordance with the FFH series.
3. Complaints concerning retaliation related to discrimination and harassment shall be submitted in accordance with the FFH series.
4. Complaints concerning bullying or retaliation related to bullying shall be submitted in accordance with FFI.
5. Complaints concerning failure to award credit or a final grade on the basis of attendance shall be submitted in accordance with FEC.
6. Complaints concerning expulsion shall be submitted in accordance with FOD and the Student Code of Conduct.
7. Complaints concerning any final decisions of the gifted and talented selection committee regarding selection for or exit from the gifted program shall be submitted in accordance with EHBB.
8. Complaints within the scope of Section 504, including complaints concerning identification, evaluation, or educational placement of a student with a disability, shall be submitted in accordance with FB and the procedural safeguards handbook.
9. Complaints within the scope of the Individuals with Disabilities Education Act, including complaints concerning identification, evaluation, educational placement, or discipline of a student with a disability, shall be submitted in accordance with EHBAE, FOF, and the procedural safeguards handbook provided to parents of all students referred to special education.

STUDENT RIGHTS AND RESPONSIBILITIES
STUDENT AND PARENT COMPLAINTS/GRIEVANCES

FNG
(LOCAL)

10. Complaints concerning instructional resources shall be submitted in accordance with the EF series.
11. Complaints concerning a commissioned peace officer who is an employee of the District shall be submitted in accordance with the CKE series.
12. Complaints concerning intradistrict transfers or campus assignment shall be submitted in accordance with FDB.
13. Complaints concerning admission, placement, or services provided for a homeless student shall be submitted in accordance with FDC.
14. Complaints concerning disputes regarding a student's eligibility for free or reduced-priced meal programs shall be submitted in accordance with COB.

Complaints regarding refusal of entry to or ejection from District property based on Education Code 37.105 shall be filed in accordance with this policy. However, the timelines shall be adjusted as necessary to permit the complainant to address the Board in person within 90 calendar days of filing the initial complaint, unless the complaint is resolved before the Board considers it. [See GKA(LEGAL)]

**Extracurricular
Activity Complaints**

For a complaint concerning a student's participation in an extracurricular activity that does not involve a violation of a right guaranteed by Education Code Chapter 26, the Level Two decision is final and may not be appealed to the Board.

**Notice to Students
and Parents**

The District shall inform students and parents of this policy through appropriate District publications.

Guiding Principles

Informal Process

The Board encourages students and parents to discuss their concerns with the appropriate teacher, principal, or other campus administrator who has the authority to address the concerns. Concerns should be expressed as soon as possible to allow early resolution at the lowest possible administrative level.

Informal resolution shall be encouraged but shall not extend any deadlines in this policy, except by mutual written consent.

Formal Process

A student or parent may initiate the formal process described below by timely filing a written complaint form.

Even after initiating the formal complaint process, students and parents are encouraged to seek informal resolution of their concerns. A student or parent whose concerns are resolved may withdraw a formal complaint at any time.

STUDENT RIGHTS AND RESPONSIBILITIES
STUDENT AND PARENT COMPLAINTS/GRIEVANCES

FNG
(LOCAL)

The process described in this policy shall not be construed to create new or additional rights beyond those granted by law or Board policy, nor to require a full evidentiary hearing or “mini-trial” at any level.

Freedom from Retaliation

Neither the Board nor any District employee shall unlawfully retaliate against any student or parent for bringing a concern or complaint.

General Provisions

Filing

Complaint forms and appeal notices may be filed by hand-delivery, by electronic communication, including email and fax, or by U.S. Mail. Hand-delivered filings shall be timely filed if received by the appropriate administrator or designee by the close of business on the deadline. Filings submitted by electronic communication shall be timely filed if they are received by the close of business on the deadline, as indicated by the date/time shown on the electronic communication. Mail filings shall be timely filed if they are postmarked by U.S. Mail on or before the deadline and received by the appropriate administrator or designated representative no more than three days after the deadline.

Scheduling Conferences

The District shall make reasonable attempts to schedule conferences at a mutually agreeable time. If a student or parent fails to appear at a scheduled conference, the District may hold the conference and issue a decision in the student’s or parent’s absence.

Response

At Levels One and Two, “response” shall mean a written communication to the student or parent from the appropriate administrator. Responses may be hand-delivered, sent by electronic communication to the student’s or parent’s email address of record, or sent by U.S. Mail to the student’s or parent’s mailing address of record. Mailed responses shall be timely if they are postmarked by U.S. Mail on or before the deadline.

Days

“Days” shall mean District business days, unless otherwise noted. In calculating timelines under this policy, the day a document is filed is “day zero.” The following business day is “day one.”

Representative

“Representative” shall mean any person who or organization that is designated by the student or parent to represent the student or parent in the complaint process. A student may be represented by an adult at any level of the complaint.

The student or parent may designate a representative through written notice to the District at any level of this process. If the student or parent designates a representative with fewer than three days’ notice to the District before a scheduled conference or hearing, the District may reschedule the conference or hearing to a

STUDENT RIGHTS AND RESPONSIBILITIES
STUDENT AND PARENT COMPLAINTS/GRIEVANCES

FNG
(LOCAL)

later date, if desired, in order to include the District's counsel. The District may be represented by counsel at any level of the process.

Consolidating
Complaints

Complaints arising out of an event or a series of related events shall be addressed in one complaint. A student or parent shall not file separate or serial complaints arising from any event or series of events that have been or could have been addressed in a previous complaint.

Untimely Filings

All time limits shall be strictly followed unless modified by mutual written consent.

If a complaint form or appeal notice is not timely filed, the complaint may be dismissed, on written notice to the student or parent, at any point during the complaint process. The student or parent may appeal the dismissal by seeking review in writing within ten days from the date of the written dismissal notice, starting at the level at which the complaint was dismissed. Such appeal shall be limited to the issue of timeliness.

Costs Incurred

Each party shall pay its own costs incurred in the course of the complaint.

Complaint and
Appeal Forms

Complaints and appeals under this policy shall be submitted in writing on a form provided by the District.

Copies of any documents that support the complaint should be attached to the complaint form. If the student or parent does not have copies of these documents, copies may be presented at the Level One conference. After the Level One conference, no new documents may be submitted by the student or parent unless the student or parent did not know the documents existed before the Level One conference.

Only the requested remedies and outcomes listed in the complaint form shall be considered and addressed during the grievance process and any subsequent appeal. No new remedies or outcomes can be requested on appeal. Any such requests shall be dismissed and the individual shall be instructed to submit a new complaint form to be reviewed at Level One.

A complaint or appeal form that is incomplete in any material aspect may be dismissed but may be refiled with all the required information if the refiling is within the designated time for filing.

Level One

Complaint forms must be filed:

1. Within 15 days of the date the student or parent first knew, or with reasonable diligence should have known, of the decision or action giving rise to the complaint or grievance; and

STUDENT RIGHTS AND RESPONSIBILITIES
STUDENT AND PARENT COMPLAINTS/GRIEVANCES

FNG
(LOCAL)

2. With the lowest level administrator who has the authority to remedy the alleged problem.

In most circumstances, students and parents shall file Level One complaints with the campus principal.

If the only administrator who has authority to remedy the alleged problem is the Superintendent or designee, the complaint may begin at Level Two following the procedure, including deadlines, for filing the complaint form at Level One.

If the complaint is not filed with the appropriate administrator, the receiving administrator must note the date and time the complaint form was received and immediately forward the complaint form to the appropriate administrator.

The appropriate administrator shall investigate as necessary and schedule a conference with the student or parent within ten days after receipt of the written complaint. The administrator shall make an audio recording of the Level One conference and may set reasonable time limits for the conference.

Absent extenuating circumstances, the administrator shall provide the student or parent a written response within ten days following the conference. The written response shall set forth the basis of the decision. In reaching a decision, the administrator may consider information provided at the Level One conference and any other relevant documents or information the administrator believes will help resolve the complaint.

Level Two

If the student or parent did not receive the relief requested at Level One or if the time for a response has expired, the student or parent may request a conference with the Superintendent or designee to appeal the Level One decision.

The appeal notice must be filed in writing, on a form provided by the District, within ten days of the date of the written Level One response or, if no response was received, within ten days of the Level One response deadline.

After receiving notice of the appeal, the Level One administrator shall prepare and forward a record of the Level One complaint to the Level Two administrator. The student or parent may request a copy of the Level One record.

The Level One record shall include:

1. The original complaint form and any attachments.
2. All other documents submitted by the student or parent at Level One.

STUDENT RIGHTS AND RESPONSIBILITIES
STUDENT AND PARENT COMPLAINTS/GRIEVANCES

FNG
(LOCAL)

3. The written response issued at Level One and any attachments.

3.4. The audio recording of the Level One conference.

4.5. All other documents relied upon by the Level One administrator in reaching the Level One decision.

The Superintendent or designee shall schedule a conference within ten days after the appeal notice is filed. The conference shall be limited to the issues and documents considered at Level One. At the conference, the student or parent may provide information concerning any documents or information relied upon by the administration for the Level One decision. The Superintendent or designee shall make an audio recording of the Level Two conference and may set reasonable time limits for the conference.

The Superintendent or designee shall provide the student or parent a written response within ten days following the conference. The written response shall set forth the basis of the decision. In reaching a decision, the Superintendent or designee may consider the Level One record, information provided at the Level Two conference, and any other relevant documents or information the Superintendent or designee believes will help resolve the complaint.

Recordings of the Level One and Level Two conferences, if any, shall be maintained with the Level One and Level Two records.

Level Three

With the exception of complaints regarding extracurricular activities, described above, if the student or parent did not receive the relief requested at Level Two or if the time for a response has expired, the student or parent may appeal the decision to the Board.

The appeal notice must be filed in writing, on a form provided by the District, within ten days of the date of the written Level Two response or, if no response was received, within ten days of the Level Two response deadline.

The Superintendent or designee shall inform the student or parent of the date, time, and place of the Board meeting at which the complaint will be on the agenda for presentation to the Board.

The Superintendent or designee shall provide the Board the record of the Level Two appeal. The student or parent may request a copy of the Level Two record.

The Level Two record shall include:

1. The Level One record.

2. The notice of appeal from Level One to Level Two.
3. The written response issued at Level Two and any attachments.
- 3.4. The audio recording of the Level Two conference.
- 4.5. All other documents relied upon by the administration in reaching the Level Two decision.

The appeal shall be limited to the issues and documents considered at Level Two, except that if at the Level Three hearing the administration intends to rely on evidence not included in the Level Two record, the administration shall provide the student or parent notice of the nature of the evidence at least three days before the hearing.

The District shall determine whether the complaint will be presented in open or closed meeting in accordance with the Texas Open Meetings Act and other applicable law. [See BE]

The presiding officer may set reasonable time limits and guidelines for the presentation, including an opportunity for the student or parent and administration to each make a presentation and provide rebuttal and an opportunity for questioning by the Board. The Board shall hear the complaint and may request that the administration provide an explanation for the decisions at the preceding levels.

In addition to any other record of the Board meeting required by law, the Board shall prepare a separate record of the Level Three presentation. The Level Three presentation, including the presentation by the student or parent or the student's representative, any presentation from the administration, and questions from the Board with responses, shall be recorded by audio recording, video/audio recording, or court reporter.

The Board shall then consider the complaint. It may give notice of its decision orally or in writing at any time up to and including the next regularly scheduled Board meeting. If the Board does not make a decision regarding the complaint by the end of the next regularly scheduled meeting, the lack of a response by the Board upholds the administrative decision at Level Two.

PROPOSED REVISIONS

Complaints

In this policy, the terms “complaint” and “grievance” shall have the same meaning.

Other Complaint Processes

Complaints by members of the public shall be filed in accordance with this policy, except as required by the policies listed below. Some of these policies require appeals to be submitted in accordance with GF after the relevant complaint process:

1. Complaints concerning instructional resources shall be filed in accordance with the EF series.
2. Complaints concerning a commissioned peace officer who is an employee of the District shall be filed in accordance with the CKE series.

Complaints regarding refusal of entry to or ejection from District property based on Education Code 37.105 shall be filed in accordance with this policy. However, the timelines shall be adjusted as necessary to permit the complainant to address the Board in person within 90 calendar days of filing the initial complaint, unless the complaint is resolved before the Board considers it. [See GKA(LEGAL)]

Guiding Principles

Informal Process

The Board encourages the public to discuss concerns with an appropriate administrator who has the authority to address the concerns. Concerns should be expressed as soon as possible to allow early resolution at the lowest possible administrative level.

Informal resolution shall be encouraged but shall not extend any deadlines in this policy, except by mutual written consent.

Formal Process

An individual may initiate the formal process described below by timely filing a written complaint form.

Even after initiating the formal complaint process, individuals are encouraged to seek informal resolution of their concerns. An individual whose concerns are resolved may withdraw a formal complaint at any time.

The process described in this policy shall not be construed to create new or additional rights beyond those granted by law or Board policy, nor to require a full evidentiary hearing or “mini-trial” at any level.

Freedom from Retaliation

Neither the Board nor any District employee shall unlawfully retaliate against any individual for bringing a concern or complaint.

General Provisions

Filing

Complaint forms and appeal notices may be filed by hand-delivery, by electronic communication, including email and fax, or by U.S. Mail. Hand-delivered filings shall be timely filed if received by the appropriate administrator or designee by the close of business on the deadline. Filings submitted by electronic communication shall be timely filed if they are received by the close of business on the deadline, as indicated by the date/time shown on the electronic communication. Mail filings shall be timely filed if they are postmarked by U.S. Mail on or before the deadline and received by the appropriate administrator or designated representative no more than three days after the deadline.

Scheduling
Conferences

The District shall make reasonable attempts to schedule conferences at a mutually agreeable time. If the individual fails to appear at a scheduled conference, the District may hold the conference and issue a decision in the individual's absence.

Response

At Levels One and Two, "response" shall mean a written communication to the individual from the appropriate administrator. Responses may be hand-delivered, sent by electronic communication to the individual's email address of record, or sent by U.S. Mail to the individual's mailing address of record. Mailed responses shall be timely if they are postmarked by U.S. Mail on or before the deadline.

Days

"Days" shall mean District business days, unless otherwise noted. In calculating timelines under this policy, the day a document is filed is "day zero." The following business day is "day one."

Representative

"Representative" shall mean any person who or organization that is designated by an individual to represent the individual in the complaint process.

The individual may designate a representative through written notice to the District at any level of this process. If the individual designates a representative with fewer than three days' notice to the District before a scheduled conference or hearing, the District may reschedule the conference or hearing to a later date, if desired, in order to include the District's counsel. The District may be represented by counsel at any level of the process.

Consolidating
Complaints

Complaints arising out of an event or a series of related events shall be addressed in one complaint. An individual shall not file separate or serial complaints arising from any event or series of events that have been or could have been addressed in a previous complaint.

Untimely Filings

All time limits shall be strictly followed unless modified by mutual written consent.

If a complaint form or appeal notice is not timely filed, the complaint may be dismissed, on written notice to the individual, at any point during the complaint process. The individual may appeal the dismissal by seeking review in writing within ten days from the date of the written dismissal notice, starting at the level at which the complaint was dismissed. Such appeal shall be limited to the issue of timeliness.

Costs Incurred

Each party shall pay its own costs incurred in the course of the complaint.

Complaint and Appeal Forms

Complaints and appeals under this policy shall be submitted in writing on a form provided by the District.

Copies of any documents that support the complaint should be attached to the complaint form. If the individual does not have copies of these documents, they may be presented at the Level One conference. After the Level One conference, no new documents may be submitted by the individual unless the individual did not know the documents existed before the Level One conference.

Only the requested remedies and outcomes listed in the complaint form shall be considered and addressed during the grievance process and any subsequent appeal. No new remedies or outcomes can be requested on appeal. Any such requests shall be dismissed and the individual shall be instructed to submit a new complaint form to be reviewed at Level One.

A complaint or appeal form that is incomplete in any material aspect may be dismissed but may be refiled with all the required information if the refileing is within the designated time for filing.

Level One

Complaint forms must be filed:

1. Within 15 days of the date the individual first knew, or with reasonable diligence should have known, of the decision or action giving rise to the complaint or grievance; and
2. With the lowest level administrator who has the authority to remedy the alleged problem.

If the only administrator who has authority to remedy the alleged problem is the Superintendent or designee, the complaint may begin at Level Two following the procedure, including deadlines, for filing the complaint form at Level One.

If the complaint is not filed with the appropriate administrator, the receiving administrator must note the date and time the complaint

form was received and immediately forward the complaint form to the appropriate administrator.

The appropriate administrator shall investigate as necessary and schedule a conference with the individual within ten days after receipt of the written complaint. The administrator shall make an audio recording of the Level One conference and may set reasonable time limits for the conference.

Absent extenuating circumstances, the administrator shall provide the individual a written response within ten days following the conference. The written response shall set forth the basis of the decision. In reaching a decision, the administrator may consider information provided at the Level One conference and any other relevant documents or information the administrator believes will help resolve the complaint.

Level Two

If the individual did not receive the relief requested at Level One or if the time for a response has expired, he or she may request a conference with the Superintendent or designee to appeal the Level One decision.

The appeal notice must be filed in writing, on a form provided by the District, within ten days of the date of the written Level One response or, if no response was received, within ten days of the Level One response deadline.

After receiving notice of the appeal, the Level One administrator shall prepare and forward a record of the Level One complaint to the Level Two administrator. The individual may request a copy of the Level One record.

The Level One record shall include:

1. The original complaint form and any attachments.
2. All other documents submitted by the individual at Level One.
- ~~3.~~ 3. The written response issued at Level One and any attachments.
- ~~3.4.~~ 3.4. The audio recording of the Level One conference.
- ~~4.5.~~ 4.5. All other documents relied upon by the Level One administrator in reaching the Level One decision.

The Superintendent or designee shall schedule a conference within ten days after the appeal notice is filed. The conference shall be limited to the issues and documents considered at Level One. At the conference, the individual may provide information concerning any documents or information relied upon by the

administration for the Level One decision. The Superintendent or designee shall make an audio recording of the Level Two conference and may set reasonable time limits for the conference.

The Superintendent or designee shall provide the individual a written response within ten days following the conference. The written response shall set forth the basis of the decision. In reaching a decision, the Superintendent or designee may consider the Level One record, information provided at the Level Two conference, and any other relevant documents or information the Superintendent or designee believes will help resolve the complaint.

Recordings of the Level One and Level Two conferences, ~~if any,~~ shall be maintained with the Level One and Level Two records.

Level Three

If the individual did not receive the relief requested at Level Two or if the time for a response has expired, he or she may appeal the decision to the Board.

The appeal notice must be filed in writing, on a form provided by the District, within ten days of the date of the written Level Two response or, if no response was received, within ten days of the Level Two response deadline.

The Superintendent or designee shall inform the individual of the date, time, and place of the Board meeting at which the complaint will be on the agenda for presentation to the Board.

The Superintendent or designee shall provide the Board the record of the Level Two appeal. The individual may request a copy of the Level Two record.

The Level Two record shall include:

1. The Level One record.
2. The notice of appeal from Level One to Level Two.
3. The written response issued at Level Two and any attachments.

~~3.4.~~ The audio recording of the Level Two conference.

~~4.5.~~ All other documents relied upon by the administration in reaching the Level Two decision.

The appeal shall be limited to the issues and documents considered at Level Two, except that if at the Level Three hearing the administration intends to rely on evidence not included in the Level Two record, the administration shall provide the individual

notice of the nature of the evidence at least three days before the hearing.

The District shall determine whether the complaint will be presented in open or closed meeting in accordance with the Texas Open Meetings Act and other applicable law. [See BE]

The presiding officer may set reasonable time limits and guidelines for the presentation, including an opportunity for the individual and administration to each make a presentation and provide rebuttal and an opportunity for questioning by the Board. The Board shall hear the complaint and may request that the administration provide an explanation for the decisions at the preceding levels.

In addition to any other record of the Board meeting required by law, the Board shall prepare a separate record of the Level Three presentation. The Level Three presentation, including the presentation by the individual or his or her representative, any presentation from the administration, and questions from the Board with responses, shall be recorded by audio recording, video/audio recording, or court reporter.

The Board shall then consider the complaint. It may give notice of its decision orally or in writing at any time up to and including the next regularly scheduled Board meeting. If the Board does not make a decision regarding the complaint by the end of the next regularly scheduled meeting, the lack of a response by the Board upholds the administrative decision at Level Two.

PROPOSED REVISIONS

Complaints

In this policy, the terms “complaint” and “grievance” shall have the same meaning.

Other Complaint Processes

Employee complaints shall be filed in accordance with this policy, except as required by the policies listed below. Some of these policies require appeals to be submitted in accordance with DGBA after the relevant complaint process:

1. Complaints alleging discrimination, including violations of Title IX (gender), Title VII (sex, race, color, religion, national origin), ADEA (age), or Section 504 (disability), shall be submitted in accordance with the DIA series.
2. Complaints alleging certain forms of harassment, including harassment by a supervisor and violation of Title VII, shall be submitted in accordance with the DIA series.
3. Complaints concerning retaliation relating to discrimination and harassment shall be submitted in accordance with the DIA series.
4. Complaints concerning instructional resources shall be submitted in accordance with the EF series.
5. Complaints concerning a commissioned peace officer who is an employee of the District shall be submitted in accordance with the CKE series.
6. Complaints concerning the proposed nonrenewal of a term contract issued under Chapter 21 of the Education Code shall be submitted in accordance with DFBB.
7. Complaints concerning the proposed termination or suspension without pay of an employee on a probationary, term, or continuing contract issued under Chapter 21 of the Education Code during the contract term shall be submitted in accordance with DFAA, DFBA, or DFCA.

Notice to Employees

The District shall inform employees of this policy through appropriate District publications.

Guiding Principles

Informal Process

The Board encourages employees to discuss their concerns with their supervisor, principal, or other appropriate administrator who has the authority to address the concerns. Concerns should be expressed as soon as possible to allow early resolution at the lowest possible administrative level.

Informal resolution shall be encouraged but shall not extend any deadlines in this policy, except by mutual written consent.

PERSONNEL-MANAGEMENT RELATIONS
EMPLOYEE COMPLAINTS/GRIEVANCES

DGBA
(LOCAL)

Direct Communication with Board Members	Employees shall not be prohibited from communicating with a member of the Board regarding District operations except when communication between an employee and a Board member would be inappropriate because of a pending hearing or appeal related to the employee.
Formal Process	<p>An employee may initiate the formal process described below by timely filing a written complaint form.</p> <p>Even after initiating the formal complaint process, employees are encouraged to seek informal resolution of their concerns. An employee whose concerns are resolved may withdraw a formal complaint at any time.</p> <p>The process described in this policy shall not be construed to create new or additional rights beyond those granted by law or Board policy, nor to require a full evidentiary hearing or “mini-trial” at any level.</p>
Freedom from Retaliation	Neither the Board nor any District employee shall unlawfully retaliate against an employee for bringing a concern or complaint.
Whistleblower Complaints	Whistleblower complaints shall be filed within the time specified by law and may be made to the Superintendent or designee beginning at Level Two. Timelines for the employee and the District set out in this policy may be shortened to allow the Board to make a final decision within 60 calendar days of the initiation of the complaint. [See DG]
Complaints Against Supervisors	Complaints alleging a violation of law by a supervisor may be made to the Superintendent or designee. Complaint forms alleging a violation of law by the Superintendent may be submitted directly to the Board or designee.
General Provisions Filing	Complaint forms and appeal notices may be filed by hand-delivery, by electronic communication, including email and fax, or by U.S. Mail. Hand-delivered filings shall be timely filed if received by the appropriate administrator or designee by the close of business on the deadline. Filings submitted by electronic communication shall be timely filed if they are received by the close of business on the deadline, as indicated by the date/time shown on the electronic communication. Mail filings shall be timely filed if they are postmarked by U.S. Mail on or before the deadline and received by the appropriate administrator or designated representative no more than three days after the deadline.
Scheduling Conferences	The District shall make reasonable attempts to schedule conferences at a mutually agreeable time. If the employee fails to appear at a scheduled conference, the District may hold the conference and issue a decision in the employee’s absence.

PERSONNEL-MANAGEMENT RELATIONS
EMPLOYEE COMPLAINTS/GRIEVANCES

DGBA
(LOCAL)

Response	<p>At Levels One and Two, “response” shall mean a written communication to the employee from the appropriate administrator. Responses may be hand-delivered, sent by electronic communication to the employee’s email address of record, or sent by U.S. Mail to the employee’s mailing address of record. Mailed responses shall be timely if they are postmarked by U.S. Mail on or before the deadline.</p>
Days	<p>“Days” shall mean District business days, unless otherwise noted. In calculating timelines under this policy, the day a document is filed is “day zero.” The following business day is “day one.”</p>
Representative	<p>“Representative” shall mean any person who or an organization that does not claim the right to strike and is designated by the employee to represent him or her in the complaint process.</p> <p>The employee may designate a representative through written notice to the District at any level of this process. The representative may participate in person or by telephone conference call. If the employee designates a representative with fewer than three days’ notice to the District before a scheduled conference or hearing, the District may reschedule the conference or hearing to a later date, if desired, in order to include the District’s counsel. The District may be represented by counsel at any level of the process.</p>
Consolidating Complaints	<p>Complaints arising out of an event or a series of related events shall be addressed in one complaint. Employees shall not file separate or serial complaints arising from any event or series of events that have been or could have been addressed in a previous complaint.</p> <p>When two or more complaints are sufficiently similar in nature and remedy sought to permit their resolution through one proceeding, the District may consolidate the complaints.</p>
Untimely Filings	<p>All time limits shall be strictly followed unless modified by mutual written consent.</p> <p>If a complaint form or appeal notice is not timely filed, the complaint may be dismissed, on written notice to the employee, at any point during the complaint process. The employee may appeal the dismissal by seeking review in writing within ten days from the date of the written dismissal notice, starting at the level at which the complaint was dismissed. Such appeal shall be limited to the issue of timeliness.</p>
Costs Incurred	<p>Each party shall pay its own costs incurred in the course of the complaint.</p>

Complaint and
Appeal Forms

Complaints and appeals under this policy shall be submitted in writing on a form provided by the District.

Copies of any documents that support the complaint should be attached to the complaint form. If the employee does not have copies of these documents, they may be presented at the Level One conference. After the Level One conference, no new documents may be submitted by the employee unless the employee did not know the documents existed before the Level One conference.

Only the requested remedies and outcomes listed in the complaint form shall be considered and addressed during the grievance process and any subsequent appeal. No new remedies or outcomes can be requested on appeal. Any such requests shall be dismissed and the individual shall be instructed to submit a new complaint form to be reviewed at Level One.

A complaint or appeal form that is incomplete in any material aspect may be dismissed but may be refiled with all the required information if the refiling is within the designated time for filing.

Audio Recording

As provided by law, an employee shall be permitted to make an audio recording of a conference or hearing under this policy at which the substance of the employee's complaint is discussed. The employee shall notify all attendees present that an audio recording is taking place.

Level One

Complaint forms must be filed:

1. Within 15 days of the date the employee first knew, or with reasonable diligence should have known, of the decision or action giving rise to the complaint or grievance; and
2. With the lowest level administrator who has the authority to remedy the alleged problem.

In most circumstances, employees on a school campus shall file Level One complaints with the campus principal; other District employees shall file Level One complaints with their immediate supervisor.

If the only administrator who has authority to remedy the alleged problem is the Superintendent or designee, the complaint may begin at Level Two following the procedure, including deadlines, for filing the complaint form at Level One.

If the complaint is not filed with the appropriate administrator, the receiving administrator must note the date and time the complaint

form was received and immediately forward the complaint form to the appropriate administrator.

The appropriate administrator shall investigate as necessary and schedule a conference with the employee within ten days after receipt of the written complaint. The administrator shall make an audio recording of the Level One conference and may set reasonable time limits for the conference.

Absent extenuating circumstances, the administrator shall provide the employee a written response within ten days following the conference. The written response shall set forth the basis of the decision. In reaching a decision, the administrator may consider information provided at the Level One conference and any other relevant documents or information the administrator believes will help resolve the complaint.

Level Two

If the employee did not receive the relief requested at Level One or if the time for a response has expired, the employee may request a conference with the Superintendent or designee to appeal the Level One decision.

The appeal notice must be filed in writing, on a form provided by the District, within ten days of the date of the written Level One response or, if no response was received, within ten days of the Level One response deadline.

After receiving notice of the appeal, the Level One administrator shall prepare and forward a record of the Level One complaint to the Level Two administrator. The employee may request a copy of the Level One record.

The Level One record shall include:

1. The original complaint form and any attachments.
2. All other documents submitted by the employee at Level One.
- ~~3.~~ 3. The written response issued at Level One and any attachments.
- ~~3.4.~~ 3.4. The audio recording of the Level One conference.
- ~~4.5.~~ 4.5. All other documents relied upon by the Level One administrator in reaching the Level One decision.

The Superintendent or designee shall schedule a conference within ten days after the appeal notice is filed. The conference shall be limited to the issues and documents considered at Level One. At the conference, the employee may provide information concerning any documents or information relied upon by the

administration for the Level One decision. The Superintendent or designee shall make an audio recording of the Level Two conference and may set reasonable time limits for the conference.

The Superintendent or designee shall provide the employee a written response within ten days following the conference. The written response shall set forth the basis of the decision. In reaching a decision, the Superintendent or designee may consider the Level One record, information provided at the Level Two conference, and any other relevant documents or information the Superintendent or designee believes will help resolve the complaint.

Recordings of the Level One and Level Two conferences ,if any, shall be maintained with the Level One and Level Two records.

Level Three

If the employee did not receive the relief requested at Level Two or if the time for a response has expired, the employee may appeal the decision to the Board.

The appeal notice must be filed in writing, on a form provided by the District, within ten days of the date of the written Level Two response or, if no response was received, within ten days of the Level Two response deadline.

The Superintendent or designee shall inform the employee of the date, time, and place of the Board meeting at which the complaint will be on the agenda for presentation to the Board.

The Superintendent or designee shall provide the Board the record of the Level Two appeal. The employee may request a copy of the Level Two record.

The Level Two record shall include:

1. The Level One record.
2. The notice of appeal from Level One to Level Two.
3. The written response issued at Level Two and any attachments.

~~3.4.~~ The audio recording of the Level Two conference.

~~4.5.~~ All other documents relied upon by the administration in reaching the Level Two decision.

The appeal shall be limited to the issues and documents considered at Level Two, except that if at the Level Three hearing the administration intends to rely on evidence not included in the Level Two record, the administration shall provide the employee

notice of the nature of the evidence at least three days before the hearing.

The District shall determine whether the complaint will be presented in open or closed meeting in accordance with the Texas Open Meetings Act and other applicable law. [See BE]

The presiding officer may set reasonable time limits and guidelines for the presentation, including an opportunity for the employee and administration to each make a presentation and provide rebuttal and an opportunity for questioning by the Board. The Board shall hear the complaint and may request that the administration provide an explanation for the decisions at the preceding levels.

In addition to any other record of the Board meeting required by law, the Board shall prepare a separate record of the Level Three presentation. The Level Three presentation, including the presentation by the employee or the employee's representative, any presentation from the administration, and questions from the Board with responses, shall be recorded by audio recording, video/audio recording, or court reporter.

The Board shall then consider the complaint. It may give notice of its decision orally or in writing at any time up to and including the next regularly scheduled Board meeting. If the Board does not make a decision regarding the complaint by the end of the next regularly scheduled meeting, the lack of a response by the Board upholds the administrative decision at Level Two.

Medina Valley Independent School District
Regular School Board Meeting

Board Minutes

July 29, 2024, 6:00 PM

Medina Valley ISD Central Office Board Room

A **Regular Board Meeting** of the Board of Trustees was held Monday, July 29, 2024, beginning at 6:00 PM at Medina Valley ISD Central Office Board Room.

I. First Order of Business

A Call Meeting to Order

Nathan Fillinger, Board President, called the Medina Valley ISD Regular Board Meeting to order at 6:00 pm.

B Establish a Quorum

A quorum of the Board Members were present, Jennilea Campbell, Matt Castiglione, Jason Bonney, Blane Nash and Nathan Fillinger. Joe Biediger and Ben Juarez were absent.

C Pledge of Allegiance to the Flag followed by a moment of silence

Everyone joined in the Pledge of Allegiance to the American Flag and the Texas Flag, followed by a moment of silence.

II. Public Comment - none

III. Student/Staff Recognition

A National Skills USA Cabinet Making Gold Winner - Steven Cantu, MVISD 2024 Graduate

IV. Announcements/Communications/Presentations

A Board Committee Reports

- Finance Committee presented by Blane Nash, Committee Chair
- Construction Committee presented by Matt Castiglione, Committee Member
- Curriculum & Instruction Committee presented by Jason Bonney, Committee Chair
- Safety & Security Committee presented by Jennilea Campbell, Committee Member

B Construction Briefing presented by Rafael Barajas

- High School #2
- Medina Valley High School Stadium Turf Project

C Financial Briefing presented by Crystal Hermes

- General Fund Financial Statement
- Child Nutrition Financial Statement
- Debt Service Fund Financial Statement
- Bond 2023 Capital Projects Report

Medina Valley Independent School District
Regular School Board Meeting

Board Minutes

July 29, 2024, 6:00 PM

Medina Valley ISD Central Office Board Room

- D Superintendent Briefing presented by Dr. Caloss
 - Student Achievements
 - Staff Achievements
- E First Reading for District Initiated Policy Revision for BE (Local) presented by Dr. Caloss
- F Medina Valley ISD's Maintenance Five Year Plan presented by Doug Wozniak

V. Discussion and Possible Action Items

A Consider Approval of Minutes for Regular Board Meeting on June 24, 2024
Matt Castiglione made a Motion, seconded by Jason Bonney, to approve the Board Minutes for the June 24, 2024 Regular Meeting as presented. All of the Board Members voted for and the Motion passed.

B Consider the Adoption of the Resolution Extending the Depository Contract with Broadway National Bank
Blane Nash made a Motion, seconded by Jason Bonney, to adopt the Resolution Extending the Depository Contract with Broadway National Bank as presented. All of the Board Members voted for and the Motion passed.

C Consider Approval of District Initiated Local Policy Revision for DEE (Local)
Matt Castiglione made a Motion, seconded by Jason Bonney, to approve the District Initiated Local Policy revision to DEE (Local) as presented. All of the Board Members voted for and the Motion passed.

D Consider Approval of Budget Amendment
Jason Bonney made a Motion, seconded by Matt Castiglione, to approve the Budget Amendment as presented. All of the Board Members voted for and the Motion passed.

E Consider Approval of Foreign Exchange Student Waiver
Blane Nash made a Motion, seconded by Jason Bonney, approve the Foreign Exchange Student Waiver as presented. All of the Board Members voted for and the Motion passed.

F Consider Approval of the 2024-2025 T-TESS Appraisal Calendar and Appraisers
Matt Castiglione made a Motion, seconded by Jennilea Campbell, to approve the T-TESS Appraisal Calendar and Appraisers as presented. All of the Board Members voted for and the Motion passed.

Medina Valley Independent School District
Regular School Board Meeting

Board Minutes

July 29, 2024, 6:00 PM

Medina Valley ISD Central Office Board Room

- G Consider Approval of Updated Interlocal Agreement with Medina County for the School Resource Officer Program

This item will be brought to you at a future meeting, therefore there will be no action.

Nathan Fillinger, Board President announced at 6:54 pm that the Board of Trustees would convene in closed session as authorized by Section 551.071, 551.074, and 551.076 of the Texas Open Meetings Act to consider agenda item VI - A, B, C and D. No action took place in closed session.

VI. Closed Session

- A Consultation with Attorney (TX Govt. Code Section 551.071)
- B Personnel Matters: Resignations, Retirements, Leaves of Absence, Reassignments, New Employment, New Personnel Position, Duties/Responsibilities of Employees (TX Govt. Code Section 551.074)
- C Considering the deployment, specific occasions for, or implementation of, security personnel or devices (TX Govt. Code Section 551.076)

Board President Nathan Fillinger announced that the Board would reconvene into Open Session on May 30, 2024 at 7:23 pm.

VII. Continued Discussion and Possible Action Items

- A Consideration of future meeting dates

The next Regular Board Meeting is scheduled for August 26, 2024 at 6pm. A Special Board Meeting/Workshop is scheduled for August 14, 2024 at 7pm.

VIII. Adjournment

Matt Castiglione made a Motion, seconded by Jennilea Campbell, to adjourn the Regular Board Meeting at 7:24 pm on July 29, 2024. All of the Board Members voted for and the Motion passed.

Nathan Fillinger, Board President

Jennilea Campbell, Board Secretary

Board Approved _____

**Medina Valley Independent School District
Special School Board Meeting**

Board Minutes

August 14, 2024, 7:00 PM

Medina Valley ISD Central Office Board Room

A **Special Board Meeting** of the Board of Trustees was held Wednesday, August 14, 2024, beginning at 7:00 pm at the Medina Valley ISD Central Office Board Room.

I. First Order of Business

A Call Meeting to Order

Nathan Fillinger, Board President, called the Medina Valley ISD Special Board Meeting to order at 7:00 pm

B Establish a Quorum

A quorum of the Board Members were present, Jennilea Campbell, Matt Castiglione, Joe Biediger, Ben Juarez, Blane Nash and Nathan Fillinger. Jason Bonney was absent.

C Pledge of Allegiance to the Flag followed by a Moment of Silence

Everyone joined in the Pledge of Allegiance to the American Flag and the Texas Flag, followed by a moment of silence.

II. Public Comment - none

III. Discussion and Possible Action Items

A Consider Approval of the Architectural Firm for the Medina Valley High School #2 Stadium Improvements Project and Authorize the Superintendent to Execute the Amendment to their Current Contract

Matt Castiglione made a Motion, seconded by Joe Biediger, to approve O'Connell Robertson as the Architectural Firm for the Medina Valley High School #2 Stadium Improvements Project and Authorize the Superintendent to execute the amendment to their current contract as presented. All of the Board Members voted for and the Motion passed.

B Consider Approval of the Schedule for the Medina Valley ISD 2024-2025 Public Hearing for the Budget and Tax Rates

Blane Nash made a Motion, seconded by Ben Juarez, to approve August 26, 2024 at 6pm for the Medina Valley ISD 2024-2025 Public Hearing for the proposed 2024-2025 Budget and Tax Rates and the maximum tax rates that can be adopted for 2024-2025 as presented. The President proceeded with a roll call vote:

Ben Juarez voted for

Jennilea Campbell voted for

Matt Castiglione voted for

Blane Nash voted for

Joe Biediger voted for

Nathan Fillinger voted for

All of the Board members present voted for and the Motion passed.

Medina Valley Independent School District
Special School Board Meeting

Board Minutes

August 14, 2024, 7:00 PM

Medina Valley ISD Central Office Board Room

C Consider Approval of RFQ #24-003 for Financial Advisor Services
Matt Castiglione made a Motion, seconded by Joe Biediger, to approve the selection of Specialized Public Finance with Victor Quiroga Jr. as the Lead Advisor from RFQ #24-003 for MVISD Financial Advisor Services and authorize the Superintendent to negotiate and execute the contract as presented. All of the Board Members voted for and the Motion passed.

D Consider Approval of a Contract with Enome, Inc. for an Online Individualized Educational Program (IEP) Development Resource in the amount of \$59,500.00
Joe Biediger made a Motion, seconded by Jennilea Campbell, to approve the contract with Enome, Inc. for an online Individualized Educational Program Development Resource in the amount of \$59,500.00 as presented. All of the Board Members voted for and the Motion passed.

E Consider Approval of Contract for Professional Speech Therapy Services for 2024-2025 with TxStar, LLC, not to exceed \$130,000
Matt Castiglione made a Motion, seconded by Blane Nash, to approve the contract for Professional Speech Therapy Services for 2024-2025 with TxStar, LLC, for an amount not to exceed \$130,000 as presented. All of the Board Members voted for and the Motion passed.

F Consider Approval of the 2024-2025 MVISD Student Code of Conduct
Blane Nash made a Motion, seconded by Ben Juarez, to approve the 2024-2025 MVISD Student Code of Conduct as presented. All of the Board Members voted for and the Motion passed.

IV. Closed Session

Nathan Fillinger, Board President announced at 7:19 pm that the Board of Trustees would convene in closed session as authorized by Section 551.071, 551.074, 551.076, and 551.089 of the Texas Open Meetings Act to consider agenda item VI, A - C. No action took place in closed session.

- A Consultation with Attorney (TX Govt. Code Section 551.071)
- B Considering Personnel Matters: Resignations, Retirements, Leaves of Absence, Reassignments, New Employment, New Personnel Position, Duties/Responsibilities of Employees (TX Govt. Code Section 551.074)
 - Discussion regarding the authorization of personnel to serve as school marshals, including matters related to their appointment, duties, and responsibilities, and other matters related thereto
- C Considering the deployment, specific occasions for, or implementation of, security personnel or devices (TX Govt. Code Section 551.076 and 551.089)
 - Discussion regarding the authorization of personnel to serve as school marshals, including matters related to their appointment, duties, and responsibilities, and other matters related thereto

**Medina Valley Independent School District
Special School Board Meeting**

Board Minutes

August 14, 2024, 7:00 PM

Medina Valley ISD Central Office Board Room

Board President Nathan Fillinger announced that the Board would reconvene into Open Session on August 14, 2024 at 7:58 pm.

V. Continued Discussion and Possible Action Items

A Consider Approval to Authorize the Appointment of Personnel as School Marshals
Ben Juarez made a Motion, seconded by Blane Nash, to approve the appointment of School Marshals as presented in Closed Session. The President proceeded with a roll call vote:

Ben Juarez voted for

Jennilea Campbell voted for

Matt Castiglione voted for

Blane Nash voted for

Joe Biediger voted for

I Nathan Fillinger voted for

All Board members present voted for and the Motion passed.

VI. Budget Workshop

VII. District Scorecard

VIII. Adjournment

Matt Castiglione made a Motion, seconded by Joe Biediger, to adjourn the Special Board Meeting at 8:58 pm on August 14, 2024. All of the Board Members voted for and the Motion passed.

Nathan Fillinger, Board President

Jennilea Campbell, Board Secretary

Board Approved _____



Agenda Item Memorandum

To: MVISD Board of Trustees

Date: August 26, 2024

Agenda item: Consider Appointment of MVISD Official TASB Delegate and Alternate for the 2024 Delegate Assembly at the TASA/TASB Convention

Background Information:

The Texas Association of School Board's (TASB) Delegate Assembly is the once-a-year opportunity for Texas School Boards to have a voice in the overall direction of the TASB organization. This annual business meeting is where local school districts will vote on issues critical to TASB such as:

- TASB's Advocacy Agenda – the legislative “roadmap” for issues critical to public education
- TASB's leadership – the Officers and members of the TASB Board of Directors
- Association business

Recommendation:

It is recommended that the Board appoint a delegate and an alternate for the assembly that is scheduled to meet on September 28th during the TASA/TASB Convention to be held in San Antonio at the Henry B. Gonzales Convention Center.



Agenda Item Memorandum

To: MVISD Board of Trustees

Date: August 26, 2024

Agenda item: Consider approval of District initiated revision to MVISD Board Policy BE (Local)

Background Information:

MVISD Board Policy BE (Local) currently states that the regular meetings of the Board shall normally be held on the fourth Monday of each month at 6:30 p.m. Board Meetings are scheduled to begin at 6:00 p.m. We would like to revise BE (Local) to reflect the start time of 6:00 p.m.

Supporting Documents:

- BE (Local) proposed revisions

Recommendation:

It is recommended that the Board approve the District initiated revision to MVISD Board Policy BE (Local).

PROPOSED REVISIONS

Meeting Place and Time

The notice for a Board meeting shall reflect the date, time, and location of the meeting.

Regular Meetings

Regular meetings of the Board shall normally be held on the fourth Monday of each month at 6:~~00~~³⁰p.m. When determined necessary and for the convenience of Board members, the Board President may change the date, time, or location of a regular meeting with proper notice.

Special or Emergency Meetings

The Board President shall call special meetings at the Board President's discretion or on request by two members of the Board.

The Board President shall call an emergency meeting when it is determined by the Board President or two members of the Board that an emergency or urgent public necessity, as defined by law, warrants the meeting.

Agenda

Deadline

The deadline for submitting items for inclusion on the agenda is the seventh business day before regular meetings and the third business day before special meetings.

Preparation

In consultation with the Board President, the Superintendent shall prepare the agenda for all Board meetings. Any Board member may request that a subject be included on the agenda for a meeting, and the Superintendent shall include on the preliminary agenda of the meeting all topics that have been timely submitted by a Board member.

Before the official agenda is finalized for any meeting, the Superintendent shall consult the Board President to ensure that the agenda and the topics included meet with the Board President's approval. In reviewing the preliminary agenda, the Board President shall ensure that any topics the Board or individual Board members have requested to be addressed are either on that agenda or scheduled for deliberation at an appropriate time in the near future. The Board President shall not have authority to remove from the agenda a subject requested by a Board member without that Board member's specific authorization.

Notice to Members

Members of the Board shall be given notice of regular and special meetings at least 72 hours prior to the scheduled time of the meeting and at least one hour prior to the time of an emergency meeting.

Closed Meeting

Notice of all meetings shall provide for the possibility of a closed meeting during an open meeting, in accordance with law.

BOARD MEETINGS

BE
(LOCAL)

The Board may conduct a closed meeting when the agenda subject is one that may properly be discussed in closed meeting. [See BEC]

Order of Business

The order of business for regular Board meetings shall be as set out in the agenda accompanying the notice of the meeting. At the meeting, the order in which posted agenda items are taken may be changed by consensus of Board members.

Rules of Order

The Board shall observe the parliamentary procedures as found in *Robert's Rules of Order, Newly Revised*, except as otherwise provided in Board procedural rules or by law. Procedural rules may be suspended at any Board meeting by majority vote of the members present.

Voting

Voting shall be by voice vote or show of hands, as directed by the Board President. Any member may abstain from voting, and a member's vote or failure to vote shall be recorded upon that member's request. [See BDAA(LOCAL) for the Board President's voting rights]

Consent Agenda

When the agenda is prepared, the Board President shall determine items, if any, that qualify to be placed on the consent agenda. A consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. For each item listed as part of a consent agenda, the Board shall be furnished with background material. All such items shall be acted upon by one vote without separate discussion, unless a Board member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote.

Minutes

Board action shall be carefully recorded by the Board Secretary or clerk; when approved, these minutes shall serve as the legal record of official Board actions. The written minutes of all meetings shall be approved by vote of the Board and signed by the Board President and the Board Secretary.

The official minutes of the Board shall be retained on file in the office of the Superintendent and shall be available for examination during regular office hours.

Discussions and Limitation

Discussions shall be addressed to the Board President and then the entire membership. Discussion shall be directed solely to the business currently under deliberation, and the Board President shall halt discussion that does not apply to the business before the Board.

The Board President shall also halt discussion if the Board has agreed to a time limitation for discussion of an item, and that time

limit has expired. Aside from these limitations, the Board President shall not interfere with debate so long as members wish to address themselves to an item under consideration.



Agenda Item Memorandum

To: MVIDS Board of Trustees

Date: August 26, 2024

Agenda item: Consider approval of Resolutions for Extracurricular Status of 4-H Organizations for Medina County and Bexar County

Background Information:

Each year, the Board is asked to recognize 4-H as an extracurricular activity within the district, as per 19 Texas Administrative Code, Chapter 76.1, pertaining to extracurricular activities.

Administrative Consideration:

The Resolutions from Medina County and Bexar County allows the students participating in 4-H activities to have excused absences for those activities. MVIDS has students that participate in 4-H in Medina and Bexar Counties.

Supporting Documents:

- Medina County Resolution for Extracurricular Status of 4-H Organization
- Bexar County Resolution for Extracurricular Status of 4-H Organization

Recommendation:

Administration recommends that the Board Adopt the Resolutions for Extracurricular Status of 4-H Organizations for Medina and Bexar Counties.

RESOLUTION
EXTRACURRICULAR STATUS OF 4-H ORGANIZATION

Be it hereby resolved that upon this date, the duly elected Board of Trustees of the

MEDINA VALLEY ISD

meeting in public with a quorum present and certified,
did adopt this resolution that recognizes the

MEDINA

County Texas 4-H Organization as approved for recognition and eligible for
extracurricular status consideration under 19 Texas Administrative Code, Chapter 76.1,
pertaining to extracurricular activities.

Participation by 4-H members under provisions of this resolution are subject to all rules and regulations set forth under the 19 Texas Administrative Code as interpreted by this Board and designated officials of this school district whose rules shall be final.

Texas A&M AgriLife Extension will request academic eligibility for competitive activities, regardless if a school absence is or is not required, and for non-competitive purposes when an absence is required.

Approved this _____ day of _____, 2024

Board of Trustee

Superintendent

EXTRACURRICULAR STATUS REQUEST

RESOLUTION

EXTRACURRICULAR STATUS OF 4-H ORGANIZATION

Be it hereby resolved that upon this date, the duly elected Board of Trustees of the

Medina Valley Independent School District

meeting in public with a quorum present and certified,
did adopt this resolution that recognizes the

Bexar

County Texas 4-H Organization as approved for recognition and eligible
for extracurricular status consideration under 19 Texas Administrative Code,
Chapter 76.1, pertaining to extracurricular activities.

Participation by 4-H members under provisions of this resolution are subject
to all rules and regulations set forth under the 19 Texas Administrative Code
as interpreted by this Board and designated officials of this school district.

Texas A&M AgriLife Extension
will request academic eligibility for all 4-H competitive activities,
regardless if a school absence is or is not required, and
for non-competitive purposes when an absence is required.

Approved this _____ day of _____, 20_____.

Board of Trustee

Superintendent



Agenda Item Memorandum

To: MVISD Board of Trustees

Date: August 26, 2024

Agenda item: Consider approval of the Adjunct Faculty Agreements with Medina County and Bexar County

Background Information:

Each year, the Board is asked to grant adjunct faculty status to county extension agents in counties that have been approved for extracurricular status for 4-H. The State Board of Education passed an amendment to 19 TAC§129.21(j).

Administrative Consideration:

Approval of the Adjunct Faculty Agreements allows the District to meet the requirements for student attendance accounting for state funding purposes, thus allowing public school students to be considered “in attendance” when participating in off-campus activities with an adjunct staff member of the school district.

Page 59 of the Student Attendance Handbook states:

(1) The student is participating in an activity that is approved by the local board of trustees and is under the direction of the professional or paraprofessional staff of the school district or an adjunct staff member who:

(A) Has a minimum of a bachelor’s degree: and is eligible for participation in the Teacher Retirement System of Texas

Supporting Documents:

- 2024-2025 Student Attendance Accounting Handbook from TEA, page 59
- Adjunct Faculty Agreement with Medina County for 24-25
- Adjunct Faculty Agreement with Bexar County for 24-25

Recommendation:

Administration recommends that the Board approve the Adjunct Faculty Agreements with Medina County and Bexar County.

recorded while they are on campus. See [3.6.2.2 Alternative Attendance-Taking Time for Certain Student Populations](#) for instructions on how to record attendance for these students if they are not scheduled to be on campus during the official attendance-taking time.

- is participating in an off-campus work-based learning opportunity and is not scheduled to be on campus during any part of the school day. Students who are participating in an off-campus work-based learning opportunity and are scheduled to be on campus during any part of the school day should have their attendance recorded while they are on campus. See [3.6.2.2 Alternative Attendance-Taking Time for Certain Student Populations](#) for instructions on how to record attendance for students not scheduled to be on campus during the official attendance-taking time.
- is enrolled **full-time** in Texas Virtual School Network (TXVSN) courses. See [12.2 Texas Virtual School Network \(TXVSN\)](#) for information on recording daily attendance.

Students who are enrolled in one or more TXVSN courses but attend a regular campus part of the day and who are not scheduled to be on campus during the official attendance-taking time should have their attendance recorded during the part of the day they are on campus. See [3.6.2.2 Alternative Attendance-Taking Time for Certain Student Populations](#) for instructions on how to record attendance for these students.

- is participating in an activity that is approved by your local school board and is under the direction of a professional staff member, an adjunct staff member, or a paraprofessional staff member of your school district. The adjunct staff member must have a minimum of a bachelor's degree **and** be eligible for participation in the Teacher Retirement System of Texas.

Students participating in any activity that is not approved by your local school board or without certified district personnel supervision must be counted absent. For attendance to qualify for funding purposes, the professional staff member, adjunct staff member, or paraprofessional staff member must be accompanying the students as an official of your school district for the specific purpose of supervising the students and must be approved by your school board to supervise the activity. For example, students would be reported present if they are participating in 4H activities that are supervised by a county extension service agent who has been approved by the local school board as an adjunct staff member or a paraprofessional staff member of your school district.

Paraprofessionals must meet the requirements of an educational aide I, II, or III. (These requirements are explained on the TEA "Becoming an Educational Aide in Texas" web page located at [https://tea.texas.gov/Texas Educators/Certification/Initial Certification/Becoming an Educational Aide in Texas/.](https://tea.texas.gov/Texas_Educators/Certification/Initial_Certification/Becoming_an_Educational_Aide_in_Texas/))

- is participating, with local school board approval, in a short-term (for example, five-day) class that is provided by the Texas School for the Blind and Visually Impaired (TSBVI) or the Texas School for the Deaf (TSD) at a location other than the student's campus. The student must not be considered in attendance for FSP purposes on any day the student is traveling between the student's district and the location of the class but is not attending class. (However, travel days may be excused for compulsory attendance purposes. See [3.6.4 Excused Absences for](#)

**THE STATE OF TEXAS
COUNTY OF MEDINA**

On this date, at a regularly scheduled and posted meeting, came the Board of Trustees of the Medina Valley Independent School District, hereinafter referred to as “District”. A quorum having been established, the Board proceeded to consider the appointment of the herein named individual as an adjunct member of the Medina Valley Independent School District.

Upon consideration and vote of _____ in favor, Taryn Titsworth and/or Silia Lopez are hereby named as adjunct faculty member(s) of the Medina Valley Independent School District subject to the following consideration and provisions of such appointment to wit:

1. This appointment shall commence on the _____ day of _____, 20____ and remain in effect until the _____ day of _____, 20_____.

2. This appointment will include the Texas A&M AgriLife Extension Service employees listed below:

NAME	TITLE	DEGREE	INSTITUTION	DATE
Taryn Titsworth	County Extension Agent	BS	ASU	2018
Silia Lopez	4-H Program Assistant	BS	Texas State University	2023

3. Adjunct faculty member(s) will receive no compensation, salary, or remuneration from Medina Valley Independent School District.
4. Adjunct faculty member(s) is and shall remain an employee, in good standing, of the Texas A&M AgriLife Extension Service.
5. Adjunct faculty member(s) is and shall remain under the direct supervision of the District Extension Administrator of District 10.
6. Adjunct faculty member(s) shall receive all group insurance benefits, workman’s compensation insurance benefits, unemployment insurance, and any and all other plans for the benefit of Texas A&M AgriLife Extension Service employees. District shall have no responsibility for any of such benefits or plans.

Adjunct faculty member(s) shall direct the activities and participation of students of the school district in sponsored and approved activities as designated from time to time by adjunct faculty members for which notice shall be given to School District administrative personnel. Adjunct faculty members’ activities and participation with students of the School District are directed, supervised, and controlled by and through supervisory personnel of Texas A&M AgriLife Extension Service pursuant to the supervisory authority of the District Extension Administrator or County Extension Director. Adjunct faculty member(s) is not the employee of the School District, and School District does not nor shall not supervise, direct or control the activities and/or participation of Medina County Extension Agent(s) who have/has been herein designated as an adjunct faculty member.

This appointment is made by the Independent School District by and through the Board of Trustees of said district for the benefit of allowing voluntary student participation in programs conducted by the Texas A&M AgriLife Extension Service in recognition of the educational benefits arising from such participation and activities and/or directed by the Texas A&M AgriLife Extension Service. This appointment is made in accordance with the provisions of Section 129.21(j)(1) of the Texas Administrative Code authorizing the school to deem such participating students in attendance for foundation school program purposes.

This appointment of the herein named Taryn Titsworth, County Extension Agent and Silia Lopez, 4-H Program Assistant is not intended nor shall be construed as a waiver of any claim or defense of sovereign or governmental immunity from liability now possessed by Medina Valley Independent School District or any of its employees, agents, officers, and/or board members in the performance of governmental functions.

Signed this _____ day of _____, 2024

Medina Valley Independent School District

By: _____

ADJUNCT FACULTY REQUEST

THE STATE OF TEXAS

COUNTY OF Bexar

On this date, at a regularly scheduled and posted meeting, came the Board of Trustees of the Medina Valley Independent School District, hereinafter referred to as "District." A quorum having been established, the Board proceeded to consider the appointment of the herein named individual(s) as an adjunct member of the Medina Valley Independent School District.

Upon consideration and vote of Kevin Knapick, Angie Gutierrez, Sam Womble, and David Rodriguez in favor, Kevin Knapick, Angie Gutierrez, Sam Womble, and David Rodriguez is hereby named as adjunct faculty member(s) of the Medina Valley Independent School District subject to the following considerations and provisions of such appointment to wit:

1. This appointment shall commence on the _____ day of _____, 20____ and remain in effect until the _____ day of _____, 20_____.
2. This appointment will include the Texas A&M AgriLife Extension Service employees listed below:

NAME	TITLE	DEGREE	INSTITUTION	DATE
Kevin Knapick	County Extension Agent	Renewable Natural Resources and Forestry	Texas A&M University	5-14-2016
Angie Gutierrez	County Extension Agent	Child Studies	University of the Incarnate Word	8-3-2012
Sam Womble	County Extension Agent	Animal Science	Texas A&M University	12-19-1997
David Rodriguez	County Extension Agent	Horticulture	Texas A&M University	1990

3. Adjunct faculty member(s) will receive no compensation, salary, or remuneration from Medina Valley Independent School District.
4. Adjunct faculty member(s) is and shall remain an employee, in good standing, of the Texas A&M AgriLife Extension Service.
5. Adjunct faculty member(s) is and shall remain under the direct supervision of either the District Extension Administrator of District 10 or Bexar County Extension Director.
6. Adjunct faculty member(s) shall receive all group insurance benefits, workman's compensation insurance benefits, unemployment insurance, and any and all other plans for the benefit of Texas A&M AgriLife Extension Service employees. District shall have no responsibility for any of such benefits or plans.

Adjunct faculty member(s) shall direct the activities and participation of students of the school district in sponsored and approved activities as designated from time to time by adjunct faculty members for which notice shall be given to School District administrative personnel. Adjunct faculty members' activities and participation with students of the School District are directed, supervised, and controlled by and through supervisory personnel of Texas A&M AgriLife Extension Service pursuant to the supervisory authority of the District Extension Administrator or County Extension Director. Adjunct faculty member(s) is not the employee of the School District, and School District does not nor shall not supervise, direct or control the activities and/or participation of such Bexar County Extension Agent(s) who have/has been herein designated as an adjunct faculty member.

This appointment is made by the Independent School District by and through the Board of Trustees of said district for the benefit of allowing voluntary student participation in programs conducted by the Texas A&M AgriLife Extension Service in recognition of the educational benefits arising from such participation and activities and/or directed by the Texas A&M AgriLife Extension Service. This appointment is made in accordance with the provisions of Section 129.21 (j)(1) of the Texas Administrative Code authorizing the school to deem such participating students in attendance for foundation school program purposes.

This appointment of the herein named Bexar County Extension Agent(s), Kevin Knapick, Angie Gutierrez
Sam Womble, David Rodriguez (Extension employee) is/are not intended nor shall be construed as a waiver of any claim or defense
of sovereign or governmental immunity from liability now possessed by Medina Valley Independent School
District or any of its employees, agents, officers, and/or board members in the performance of governmental functions.

Signed this _____ day of _____, 20__.

_____ Medina Valley _____ Independent School District

By: _____



Agenda Item Memorandum

To: MVIDS Board of Trustees

Board Meeting Date: August 26, 2024

Agenda Item: Consider approving the creation of the additional positions of Meal Application Clerk and Kitchen Technician to the 2024-2025 Compensation Plan.

Background Information:

In accordance with Board Policy DEA and DEAA (Legal) and (Local), District administration is recommending the following amendments to the 2024-2025 Compensation Plan.

- Meal Application Clerk
- Kitchen Technician

Administrative Consideration:

- Meal Application Clerk will maintain the cafe meal accounts and coordinate accurate record keeping of student meal status.
- Kitchen Technician positions will work independently in the repair, preventative maintenance and installation of various kitchen equipment.

Supporting Documents:

- Job Descriptions

Recommendation:

Administration recommends that the Board approve the Additional Positions of Meal Application Clerk and Kitchen Technician to the 2024-2025 Compensation Plan

Medina Valley ISD Job Description School Year 2024-2025

Job Title: NSLP Meal Application clerk	Wage/Hour Status: Nonexempt
Reports to: Director of Child Nutrition	Pay Grade: CP3
Location: Child Nutrition	
Dept./Division: Child Nutrition	Contract Days: 193
Funded By: Child Nutrition Department	

Primary Purpose:

Manage free & reduced priced (F&R) meal application and maintain cafeteria meal accounts. To coordinate accurate record-keeping of student meal status at the system and school level. To provide technical assistance on the point-of-sale software program.

Supervisory Responsibilities:

None

Qualifications:

Education/Certification:

- High school diploma or equivalent, required
- Valid Texas Driver's License

Special Knowledge/Skills:

- Ability to maintain confidentiality
- Ability to work flexible hours
- Must possess basic clerical skills, typing speed of 40 words per minute with proven working knowledge of computer data entry and retrieval;
- Demonstrates ability to effectively communicate with district employees and general public.
- Ability to work with others as part of a team and maintain a positive attitude while working with students, parents, staff and the general public.
- Knowledge of pertinent federal and state guidelines on the School Breakfast Program and National School Lunch Program
- Strong communication and interpersonal skills to serve the general public and to positively represent Medina Valley ISD
- Strong computer/word processing skills working in a Windows environment
- Strong organizational skills and the ability to successfully maintain detailed records
- Ability to successfully work in a high volume, fast-paced environment

Medina Valley Independent School District will provide its student with an educational environment designed to inspire excellence, promote creative thought, achieve maximum potential, and instill responsible behavior and attitudes.

Medina Valley ISD Job Description School Year 2024-2025

- ☐ Demonstrated multi-tasking skills and flexibility
- ☐ General clerical and strong grammatical skills
- ☐ Bilingual, preferred

Experience:

- ☐ Experience in school nutrition for a minimum of 1 year, preferred

Major Responsibilities and Duties:

Free & Reduced Meal Application

1. Manage the free and reduced-priced meal application process.
2. Ensure all meal applications (online and paper) are processed accurately and timely.
3. Ensure online/scan applications are validated and processed in a timely manner.
4. Coordinate the distribution of online meal application information and printed meal application forms.
5. Coordinate and participate in events pertinent to promoting meal application.
6. Maintain communication with parent/guardian regarding meal application issues.
7. Print and mail meal application result letters to parent/guardian in a timely manner.
8. File and maintain all meal application documents.
9. Establish procedure to monitor application status and to ensure pending applications are held and processing in a timely manner.
10. Conduct internal audit to identify errors (if any) and to make appropriate adjustment timely.
11. Establish process to ensure 75% response rate. Maintenance of Student F&R Account
12. Conduct monthly download of state Direct Certification (DC) list from TX-UNPS and perform monthly CE DC matched process.
13. Update monthly DC list and extend DC status to appropriate household members accurately and timely.
14. Print and mail DC letters in a timely manner.
15. Update Homeless, Foster, Migrant and Runaway list accurately and timely.
16. Respond to F&R eligibility status inquiry from parent/guardian.
17. Provide F&R eligibility status report to principal and administrator upon request.
18. Update prepayment and manage account adjustment as needed.
19. Verify PEIMS economically disadvantaged data as needed.

Other Responsibilities

20. Responsible for providing F&R meal application documentation as needed for administrative review as requested.
21. Stay abreast of best practices, laws, regulations, policies and emerging technologies related to school food service operations and communicate to appropriate department personnel.
22. Foster an environment in which open communication and feedback from principals and employees is encouraged and valued.
23. Perform all other tasks and duties as assigned.
24. All federally funded incumbents of this portion must comply with time and effort reporting requirements through personnel activity reports or periodic certification, as appropriate.

Medina Valley Independent School District will provide its student with an educational environment designed to inspire excellence, promote creative thought, achieve maximum potential, and instill responsible behavior and attitudes.

Medina Valley ISD Job Description School Year 2024-2025

EQUIPMENT USED:

- Calculator, Cash Register, Computer, Software programs

WORKING CONDITIONS:

Daily attendance and punctuality at campus/department are essential functions of the job.

Physical Demands: Repetitive hand motions, prolonged use of computer; works with frequent interruptions.

Mental Demands: Work with frequent interruptions; maintain emotional control under stress

Tools/Equipment Used: Standard office equipment including personal computer and peripherals.

Posture: Frequent sitting and standing; occasional bending/stooping, pushing,/pulling, and twisting

Motion: Repetitive hand motions; frequent keyboarding and use of mouse; occasional reaching

Lifting: Occasional light lifting and carrying (less than 20 pounds)

Environment: May work prolonged or irregular hours; work inside and outside (exposure to sun, heat, cold, and inclement weather), exposure to noise; occasional districtwide and statewide travel

"
This job description is not an employment agreement or contract. The administration has the exclusive right to alter this job description at any time without notice.

Medina Valley ISD does not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, age disability, military status, or on any other basis prohibited by law. Employment decisions will be made on the basis of each applicant's job qualifications, experience, and abilities. The foregoing statements describe the general purpose and responsibilities assigned to this job and are not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required.

Employee Signature: _____ **Date:** _____

Reviewed by HR Director: _____ **Date:** _____

Approved by Immediate Supervisor: _____ **Date:** _____

Medina Valley ISD

2024-2025 Clerical/Paraprofessional Pay Scale

Continuing
Employees will
receive 3% of
Midpoint hourly

Pay Grade	Job Title	Calendars			Minimum	Midpoint	Maximum	
1				Hourly	\$13.50	\$16.27	\$19.53	\$0.49
	Aide - Learning Lab	187		187 Days	20,196	24,340	29,217	\$730.20
	Aide - PE	187						
	Aide - PreK	187						
	Aide - SPED Inclusion	187						
2				Hourly	\$14.25	\$17.17	\$20.61	\$0.52
	Aide - DAEP	187		187 Days	21,318	25,686	30,833	\$770.59
	Aide - ISS	187		193 Days	22,002	26,510	31,822	\$795.31
	Aide - Computer Lab	187		207 Days	23,598	28,434	34,130	\$853.01
	Campus Monitor (HS)	187		217 Days	24,738	29,807	35,779	\$894.21
	Clerk - Campus	193		226 Days	25,764	31,043	37,263	\$931.30
	Clerk- Health	187						
	Clerk - Office	226						
	Clerk - Special Education	207						
	Clerk - Student Services	217						
	Receptionist - ES	193						
	Receptionist - HS	193						
	Receptionist - MS	193						
	3				Hourly	\$15.25	\$18.37	\$22.04
Admin Asst - Counselor HS		217		187 Days	22,814	27,482	32,972	\$824.45
Admin Asst - Vice Principal HS		217		193 Days	23,546	28,363	34,030	\$850.90
Aide - SPED ALE		187		207 Days	25,254	30,421	36,498	\$912.62
Aide - SPED BIP		187		217 Days	26,474	31,890	38,261	\$956.71
Aide - SPED ECSE		187		226 Days	27,572	33,213	39,848	\$996.39
Attendance Clerk - HS		193, 217						
Attendance Clerk - MS		193						
Clerk - PEIMS Bilingual/ESL, Special Education		226						
Clerk- Meal Application		193						
Clerk- PEIMS ES		207						
Clerk- PEIMS HS		226						
Clerk- PEIMS MS		226						
Receptionist - Central Office		226						
4				Hourly	\$17.00	\$20.48	\$24.57	\$0.61
	Aide - Specialized Self-Contained	187		207 Days	28,152	33,915	40,688	\$1,017.45
	Admin Asst - ES	217		217 Days	29,512	35,553	42,654	\$1,066.60
	Admin Asst - MS	226		226 Days	30,736	37,028	44,423	\$1,110.84
	Admin Asst I	207, 226						
	Bookkeeper	226						
	Clerk- PEIMS District	226						

5			Hourly		\$18.70	\$22.53	\$27.04	\$0.68
	Admin Asst - HS	226	187	Days	27,975	33,705	40,452	\$1,011.15
	Admin Asst II	207, 226	207	Days	30,967	37,310	44,778	\$1,119.29
	LVN	187	226	Days	33,810	40,734	48,888	\$1,222.03
6			Hourly		\$21.75	\$26.20	\$31.44	\$0.79
	Admin Asst - Asst Superintendent	226	226	Days	39,324	47,370	56,844	\$1,421.09
	Clerk - Accounting	226						
	Clerk - Accounts Payable	226						
	Clerk - Human Resources	226						
	Clerk - Payroll	226						
	Substitute Coordinator	226						
	Technician - Audio/Visual	226						
	Technician - Help Desk	226						
	Technician - PC	226						
7			Hourly		\$25.75	\$31.02	\$36.29	\$0.93
			226	Days	46,556	56,084	65,612	\$1,682.52
8			Hourly		\$30.50	\$36.75	\$43.00	\$1.10
	Admin Asst - Superintendent	226	226	Days	55,144	66,444	77,744	\$1,993.32
Board Approved 6.24.2024								

Medina Valley ISD Job Description School Year 2024-2025

Job Title: Kitchen Technician	Wage/Hour Status: Nonexempt
Reports to: Director of Child Nutrition & Director of Maintenance	Pay Grade: MT 6
Location: Maintenance/ Operations	
Dept./Division: Child Nutrition	Contract Days: 242
Funded By: Child Nutrition Department	

Primary Purpose:

Works independently in the repair, preventive maintenance and installation of various kitchen equipment including but not limited to the following: freezers, coolers, warmers, dish machines, ice machines, stoves, ovens, steamers, fryers, slicers, mixers, can openers and booster heaters.

Supervisory Responsibilities:

None

Qualifications:

Education/Certification:

- High school diploma or equivalent, required
- Certification in refrigeration recovery and recycling
- Valid Texas Driver's License

Special Knowledge/Skills:

- Thorough knowledge of the hazards and safety precautions of the work.
- Thorough knowledge of serving kitchen equipment.
- Ability to understand and follow oral and written directions and to work from blueprints and wiring diagrams.
- Must maintain valid Texas drivers license and insurable driving record
- Ability to establish and maintain effective working relationships
- Considerable skills in locating and correcting defects in kitchen equipment.
- Ability to maintain confidentiality
- Ability to work flexible hours
- Demonstrates ability to effectively communicate with district employees and general public.
- Ability to work with others as part of a team and maintain a positive attitude while working with students, parents, staff and the general public.
- Strong organizational skills and the ability to successfully maintain detailed records
- Ability to successfully work in a high volume, fast-paced environment
- Demonstrated multi-tasking skills and flexibility

Medina Valley Independent School District will provide its student with an educational environment designed to inspire excellence, promote creative thought, achieve maximum potential, and instill responsible behavior and attitudes.

Medina Valley ISD Job Description School Year 2024-2025

Experience:

- Five years experience as a service technician
- Three years experience as a service technician for kitchen equipment, preferred

Major Responsibilities and Duties:

1. Maintain kitchen equipment on the campus along with peripheral related items. Works closely with other crafts, i.e., electrical, plumbing, welding. Assist in the training of kitchen personnel on new equipment and maintenance of kitchen related items.
2. Manages assigned work orders, maintaining material and labor costs applied to each job.
3. Is accountable for supplies purchased or issued.
4. Responsible for care and maintenance of assigned vehicles and tools.
5. Responsible for meeting performance standards.
6. Maintain a clean, safe and well-organized facility and work area.
7. Perform scheduled and emergency repairs and/or maintenance as directed.
8. Always act in lead position unless accompanied by other Class I so designated.
9. Carry out all duties in accordance with BISD Board of Education policies and administrative regulations.
10. Maintain a high personal standard in the following areas: attitude, cooperation, dependability, judgment, initiative, self-improvement and as a role model for students.

EQUIPMENT USED:

- Vehicle, meter (electrical-temperature), gauges, hand tools, vacuum pumps, threaders, torch, welding unit and recovery unit

WORKING CONDITIONS:

Mental Demands

- Maintain emotional control under stress
- Work with frequent interruptions

Physical Demands

- Medium lifting with minimum floor to knuckle lift of 75 lbs.
- Substantial amount of walking, standing, kneeling, bending, climbing, squatting some shoveling
- Operation of a motor vehicle
- May be required to work nights or protracted hours

Environmental Demands

- Must be able to distinguish basic colors for the purpose of electrical safety.
- Work outside and inside: exposure to hot and cold temperatures, and exposure to excessive humidity
- Exposure to a small amount of fumes from silicone, glues and adhesives, dust, noise, solvents, grease and oil
- Working with ladders, scaffolds and personnel lifts
- Working around moving parts of machinery and electrical hazards

Medina Valley Independent School District will provide its student with an educational environment designed to inspire excellence, promote creative thought, achieve maximum potential, and instill responsible behavior and attitudes.

Medina Valley ISD Job Description School Year 2024-2025

This job description is not an employment agreement or contract. The administration has the exclusive right to alter this job description at any time without notice.

Medina Valley ISD does not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, age disability, military status, or on any other basis prohibited by law. Employment decisions will be made on the basis of each applicant's job qualifications, experience, and abilities. The foregoing statements describe the general purpose and responsibilities assigned to this job and are not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required.

Employee Signature: _____ **Date:** _____

Reviewed by HR Director: _____ **Date:** _____

Approved by Immediate Supervisor: _____ **Date:** _____

Medina Valley ISD

2024-2025 Manual Trades Pay Plan

*Annual amounts are based on 8 hours per day.

Continuing Employees will receive 3% of Midpoint hourly

Pay Grade	Job Title	Calendars			Minimum	Midpoint	Maximum	
1				Hourly	\$13.00	\$15.66	\$18.79	\$0.47
	Bus Aide	181		181 Days	18,824	22,676	27,208	\$680.27
	Custodian	242		242 Days	25,168	30,318	36,377	\$909.53
	Food Service Worker	181						
2				Hourly	\$13.75	\$16.57	\$19.89	\$0.50
	Groundskeeper	242		181 Days	19,910	23,993	28,801	\$719.80
	Non-CDL Driver	181		242 Days	26,620	32,080	38,507	\$962.39
	Security Guard	242						
3				Hourly	\$15.25	\$18.37	\$22.04	\$0.55
	Asst Manager - Food Service	190		181 Days	22,082	26,600	31,914	\$797.99
	Dispatcher	187		187 Days	22,814	27,482	32,972	\$824.45
	Lead Cook	181		190 Days	23,180	27,922	33,501	\$837.67
	Technician - Warehouse	242		242 Days	29,524	35,564	42,669	\$1,066.93
4				Hourly	\$16.85	\$20.30	\$24.36	\$0.61
	General Maintenance	242		190 Days	25,612	30,856	37,027	\$925.68
	Groundskeeper - Foreman	242		242 Days	32,622	39,301	47,161	\$1,179.02
	Manager - Food Service ES	190						
5				Hourly	\$19.00	\$22.89	\$27.47	\$0.69
	Carpenter - Apprentice	242		190 Days	28,880	34,793	41,754	\$1,043.78
	Custodian Lead	242		226 Days	34,352	41,385	49,666	\$1,241.55
	Electrician- Apprentice	242		242 Days	36,784	44,315	53,182	\$1,329.45
	HVAC - Apprentice	242						
	Maintenance - Lead Technician	242						
	Manager - Food Service MS	190						
	Plumber - Apprentice	242						
	Route Coordinator	226						
	Vehicle Technician - Apprentice	242						
6				Hourly	\$21.75	\$26.21	\$31.46	\$0.79
	Carpenter - Journeyman	242		190 Days	33,060	39,839	47,819	\$1,195.18
	CDL Coordinator	226		226 Days	39,324	47,388	56,880	\$1,421.63
	Electrician - Journeyman	242		242 Days	42,108	50,743	60,907	\$1,522.28
	Grounds - Supervisor	242						
	HVAC - Journeyman	242						
	Kitchen Technician	242						
	Manager - Food Service HS	190						
	Manager - Utility	242						
	Plumber- Journeyman	242						
	Vehicle Technician	242						

7				Hourly	\$26.00	\$31.32	\$37.58	\$0.94	
	Construction - Foreman	242		242	Days	50,336	60,636	72,755	\$1,819.07
	Electrical - Foreman	242							
	HVAC - Foreman	242							
	Plumber - Foreman	242							
	Vehicle Technician - Lead	242							
BD				Hourly	\$21.00	\$23.60	\$26.91	\$0.71	
	Bus Driver	181		181	Days	30,408	34,173	38,966	\$1,025.18
Board Approved 6.24.2024									



Agenda Item Memorandum

To: MVIDS Board of Trustees

Board Meeting Date: August 26, 2024

Agenda Item: Consider approving Additional Duty Rates for Varsity Football and Non Varsity Football

Background Information:

In accordance with Board Policy DEA and DEAA (Legal) and (Local), District administration is recommending the following amendments to the 2024-2025 Compensation Plan.

Administrative Consideration:

- This will amend outdated job duties to accommodate our new online cashless process. Updating our fees to match the going rates for these duties at neighboring districts.

Supporting Documents:

- Previous Rates

Recommendation:

It is recommended to approve the Amendments to the 2024-2025 Compensation Plan as presented

2016 Additional Duty Rates (Varsity Football)		2024 Additional Duty Rates (Varsity Football)	
Duty Description	Flat Fee Rate	Duty Description	Flat Fee Rate
Maintenance, Custodial, Parking Coordinator	\$140.00	Maintenance, Custodial, Parking Coordinator	\$0.00
Ticket Sales Coordinator	\$75.00	Game Day Coordinator	\$125.00
Game Announcer	\$75.00	Game Announcer	\$75.00
Home Ticket Sales	\$50.00	Home Ticket Sales	\$0.00
Home Ticket Sales Asst.	\$45.00	Home Ticket Scanner	\$40.00
Home Ticket Taker	\$40.00	Home Ticket Scanner	\$40.00
Home Ticket Taker	\$40.00	Home Ticket Scanner	\$40.00
Home Ticket Taker	\$40.00	Home Ticket Scanner	\$40.00
Student Pass Gate	\$40.00	Student Pass Gate	\$40.00
Field House Gate	\$45.00	Field House Gate	\$45.00
Parking Lot Attendant	\$65.00	Parking Lot Attendant	\$65.00
Parking Lot Attendant	\$65.00	Parking Lot Attendant	\$65.00
Parking Lot Attendant	\$65.00	Parking Lot Attendant	\$65.00
Side Gate	\$40.00	Parking Lot Attendant	\$65.00
Visitor Ticket Sales	\$45.00	Side Gate	\$40.00
Visitor Ticket Sales	\$45.00	Visitor Ticket Sales	\$0.00
Visitor Ticket Taker	\$40.00	Visitor Ticket Scanner	\$40.00
Visitor Ticket Taker	\$40.00	Visitor Ticket Scanner	\$40.00
Chain Crew	\$40.00	Chain Crew	\$60.00
Chain Crew	\$40.00	Chain Crew	\$60.00
Chain Crew	\$40.00	Chain Crew	\$60.00
Reserved Seat Monitor	\$45.00	Reserved Seat Monitor	\$45.00
	\$1,160.00		\$1,050.00

2023 Additional Duty Rates Non Varsity Football		2024 Additional Duty Rates Non Varsity Football	
Duty Description	Flat Fee Rate	Duty Description	Flat Fee Rate
Athletic Workers (non-football)	\$9.50/ hr (\$25 min)	VB Ticket Scanner (30 Miin Before Sub Var / 2nd Set Var)	\$35.00
		Basketball Ticket Scanner (30 Miin Before Sub Var / Halftime Var)	\$35.00
		Baseball/Softball Ticket Scanner (30 Miin Before Game / 4th Inning)	\$25.00
Athletic Announcers (Varsity)	\$75.00	Athletic Announcers (Varsity)	\$75.00
Athletic Announcers (Sub-Varsity)	\$50.00	Athletic Announcers (Sub-Varsity)	\$50.00
Athletic Table Workers (HS)	\$25 (1 game) / \$40 (2 games)	Athletic Table Workers (HS)	\$25 (1 game) / \$40 (2 games)
Athletic Table Workers (MS)	\$25 (1 game) / \$30 (2 games)	Athletic Table Workers (MS)	\$25 (1 game) / \$30 (2 games)
Athletic Trips driven by coach	\$25/trip	Athletic Trips driven by coach	\$25/trip



Agenda Item Memorandum

To: MVISD Board of Trustees

Date: August 26, 2024

Agenda item: Consider Approval of Resolution to Establish the MVISD Police Department

Background Information:

The Superintendent, Dr. Caloss, instructed Jay Huffty, the Director of Safety, to begin investigating the steps required to move forward with the formation of the Medina Valley ISD Police Department. Mr. Huffty began gathering data and presented the requirements to the Superintendent. One of the first items required is a Board Resolution authorizing the Superintendent to create the Medina Valley ISD Police Department.

Administrative Consideration:

This resolution is the first step in the TCOLE process for the formation of a Medina Valley Independent School District Police Department.

The safety department recommends the Board of Trustees adopt a resolution for the creation of the Medina Valley Independent School District Police Department.

Supporting Documents:

- Board Resolution for the Creation of the Medina Valley Independent School District Police Department.

Recommendation:

Administration recommends that the Board adopt the resolution to establish a Medina Valley ISD Police Department as presented.

COUNTY OF MEDINA §

RESOLUTION

STATE OF TEXAS §

RESOLUTION OF THE BOARD OF TRUSTEES
OF THE
MEDINA VALLEY INDEPENDENT SCHOOL DISTRICT

WHEREAS Medina Valley Independent School District (hereinafter “the District”) has authorized the establishment of school district police department; and

WHEREAS the District desires to provide its students, faculty, staff and visitors with police protection and the enforcement of Federal, State and local laws, as well as enforcement of the District’s policies and rules; and

WHEREAS the District desires to enhance the safety and security of the entire District, including all of its campuses through a viable and comprehensive district-based police department; and

WHEREAS the District’s Board of Trustees is authorized and desires to employ commissioned peace officers pursuant to Texas Education Code, Section 37.081 by creating the Medina Valley Independent School District Police Department (hereinafter referred to as “the MVISD PD”); and

WHEREAS the District’s Board of Trustees intends for the MVISD PD to have jurisdiction to perform administrative and law enforcement duties for the District in all territory within the boundaries of the District as they exist now or in the future; and

BE IT THEREFORE RESOLVED, that the District hereby approves the creation and does create the MVISD PD and commits to meeting all requirements established for the MVISD PD under Texas Education Code, Section 37.081; and

BE IT THEREFORE FURTHER RESOLVED, that the District shall enter into an Interlocal Cooperation Agreement, pursuant to Texas Gov’t Code Ch. 791, whereby the City of Castroville, City of LaCoste, Bexar County, and Medina County shall provide to the District, by and through the MVISD PD, with specific services as set out in such Interlocal Cooperation Agreement pursuant to Texas Education Code, Section 37.081.

Resolved this _____ day of _____, 2024.

Board President

Secretary



Agenda Item Memorandum

To: MVIDS Board of Trustees

Date: August 26, 2024

Agenda item: Consider approval of the 2023-2024 Final Amendment Budget

Background Information

The 2023-2024 budgets have been approved by the Board of Trustees. Amendments to that budget must also be Board approved.

Administrative Consideration

- The final amended budget is presented to ensure the district does not exceed any functional area when accruals and other year end entries are made. This is not a reflection of our expected end of year financial position.

Supporting Documents

- Final Amended Budget worksheet

Recommendation:

Administration recommends that the Board approve the 2023-2024 final amended budgets as presented.

PROPOSED FINAL BUDGET AMENDMENT 2023-2024 GENERAL FUND

	2023-2024 ADOPTED BUDGET (AS OF 9/01/23)	2023-2024 AMENDED BUDGET (AS OF 8/01/2024)	2023-2024 CURRENT AMENDMENTS (AS OF 8/26/24)	2023-2024 AMENDED BUDGET (AS OF 8/26/24)
Estimated Revenues				
5700 LOCAL AND INTERMEDIATE REVENUES	\$ 35,055,513	\$ 35,055,513	\$ (2,001,991)	\$ 33,053,522
5800 STATE PROGRAM REVENUES	\$ 49,155,004	\$ 49,155,004	\$ 3,318,304	\$ 52,473,308
5900 FEDERAL REVENUES	\$ 1,540,000	\$ 1,540,000	\$ (979,453)	\$ 560,547
7900 OTHER SOURCES	\$ -	\$ -	\$ -	\$ -
Total Estimated Revenue	\$ 85,750,517	\$ 85,750,517	\$ 336,860	\$ 86,087,377
Appropriations				
11 INSTRUCTION	\$ 49,341,770	\$ 49,571,445	\$ 1,400,000	\$ 50,971,445
12 INSTRUCTIONAL RESOURCES/MEDIA SERVICES	\$ 551,395	\$ 551,395	\$ 50,000	\$ 601,395
13 CURRICULUM & INSTRUCTIONAL STAFF DEVELOPMENT	\$ 875,433	\$ 890,433	\$ 300,000	\$ 1,190,433
21 INSTRUCTIONAL LEADERSHIP	\$ 1,296,439	\$ 1,296,439	\$ (100,000)	\$ 1,196,439
23 SCHOOL LEADERSHIP	\$ 4,435,781	\$ 4,573,079	\$ 170,000	\$ 4,743,079
31 GUIDANCE, COUNSELING & EVALUATION SERVICES	\$ 3,421,399	\$ 3,421,399	\$ (20,000)	\$ 3,401,399
32 SOCIAL WORK SERVICES	\$ 813,033	\$ 813,033	\$ 120,000	\$ 933,033
33 HEALTH SERVICES	\$ 955,682	\$ 837,682	\$ 80,000	\$ 917,682
34 STUDENT (PUPIL) TRANSPORTATION	\$ 5,430,115	\$ 5,102,793	\$ 250,000	\$ 5,352,793
35 FOOD SERVICE	\$ 215,064	\$ 271,213	\$ -	\$ 271,213
36 EXTRA-CURRICULAR ACTIVITIES	\$ 2,381,472	\$ 2,584,970	\$ -	\$ 2,584,970
41 GENERAL ADMINISTRATION	\$ 2,722,585	\$ 2,899,944	\$ 160,000	\$ 3,059,944
51 PLANT MAINTENANCE & OPERATIONS	\$ 8,816,150	\$ 8,966,150	\$ (420,000)	\$ 8,546,150
52 SECURITY AND MONITORING	\$ 991,402	\$ 1,186,108	\$ 100,000	\$ 1,286,108
53 DATA PROCESSING SERVICES	\$ 2,038,611	\$ 2,368,611	\$ (600,000)	\$ 1,768,611
61 COMMUNITY SERVICES	\$ 9,373	\$ 9,373	\$ 5,000	\$ 14,373
71 DEBT SERVICE	\$ 86,065	\$ 86,065	\$ 565,000	\$ 651,065
81 FACILITIES AND CONSTRUCTION	\$ 22,815	\$ 1,672,505	\$ (100,000)	\$ 1,572,505
95 JUVENILE JUSTICE ALTERNATIVE	\$ -	\$ 5,000	\$ -	\$ 5,000
99 OTHER INTERGOVERNMENTAL CHARGES	\$ 650,000	\$ 650,000	\$ (60,000)	\$ 590,000
8911 OTHER USES	\$ -	\$ -	\$ -	\$ -
Total Appropriations	\$ 85,054,584	\$ 87,757,636	\$ 1,900,000	\$ 89,657,636
Net (Revenues Less Appropriations)	\$ 695,933	\$ (2,007,119)	\$ (1,563,140)	\$ (3,570,259)

* This is our end of year amendment to ensure we do not exceed any functional area. This is not a reflection of our expected end of year financial position.

PROPOSED FINAL BUDGET AMENDMENT 2023-2024 CHILD NUTRITION FUND

	2023-2024 ADOPTED BUDGET (AS OF 9/01/23)	2023-2024 AMENDED BUDGET (AS OF 8/01/2024)	2023-2024 CURRENT AMENDMENTS (AS OF 8/26/24)	2023-2024 AMENDED BUDGET (AS OF 8/26/24)
Estimated Revenues				
5700 LOCAL AND INTERMEDIATE REVENUES	\$ 1,875,327	\$ 1,875,327	\$ -	\$ 1,875,327
5800 STATE PROGRAM REVENUES	\$ 35,438	\$ 35,438	\$ -	\$ 35,438
5900 FEDERAL REVENUES	\$ 4,029,726	\$ 4,029,726	\$ -	\$ 4,029,726
7900 OTHER SOURCES	\$ -	\$ -	\$ -	\$ -
Total Estimated Revenue	<u>\$ 5,940,491</u>	<u>\$ 5,940,491</u>	<u>\$ -</u>	<u>\$ 5,940,491</u>
Appropriations				
11 INSTRUCTION	\$ -	\$ -	\$ -	\$ -
12 INSTRUCTIONAL RESOURCES/MEDIA SERVICES	\$ -	\$ -	\$ -	\$ -
13 CURRICULUM & INSTRUCTIONAL STAFF DEVELOPMENT	\$ -	\$ -	\$ -	\$ -
21 INSTRUCTIONAL LEADERSHIP	\$ -	\$ -	\$ -	\$ -
23 SCHOOL LEADERSHIP	\$ -	\$ -	\$ -	\$ -
31 GUIDANCE, COUNSELING & EVALUATION SERVICES	\$ -	\$ -	\$ -	\$ -
32 SOCIAL WORK SERVICES	\$ -	\$ -	\$ -	\$ -
33 HEALTH SERVICES	\$ -	\$ -	\$ -	\$ -
34 STUDENT (PUPIL) TRANSPORTATION	\$ -	\$ -	\$ -	\$ -
35 FOOD SERVICE	\$ 6,512,006	\$ 6,862,006	\$ -	\$ 6,862,006
36 EXTRA-CURRICULAR ACTIVITIES	\$ -	\$ -	\$ -	\$ -
41 GENERAL ADMINISTRATION	\$ -	\$ -	\$ -	\$ -
51 PLANT MAINTENANCE & OPERATIONS	\$ -	\$ -	\$ -	\$ -
52 SECURITY AND MONITORING	\$ -	\$ -	\$ -	\$ -
53 DATA PROCESSING SERVICES	\$ -	\$ -	\$ -	\$ -
61 COMMUNITY SERVICES	\$ -	\$ -	\$ -	\$ -
71 DEBT SERVICE	\$ -	\$ -	\$ -	\$ -
81 FACILITIES AND CONSTRUCTION	\$ -	\$ -	\$ -	\$ -
95 JUVENILE JUSTICE ALTERNATIVE	\$ -	\$ -	\$ -	\$ -
99 OTHER INTERGOVERNMENTAL CHARGES	\$ -	\$ -	\$ -	\$ -
8911 OTHER USES	\$ -	\$ -	\$ -	\$ -
Total Appropriations	<u>\$ 6,512,006</u>	<u>\$ 6,862,006</u>	<u>\$ -</u>	<u>\$ 6,862,006</u>
Net (Revenues Less Appropriations)	<u>\$ (571,515)</u>	<u>\$ (921,515)</u>	<u>\$ -</u>	<u>\$ (921,515)</u>

* This is our end of year amendment to ensure we do not exceed any functional area. This is not a reflection of our expected end of year financial position.

PROPOSED FINAL BUDGET AMENDMENT 2023-2024 DEBT SERVICE FUND

	2023-2024 ADOPTED BUDGET (AS OF 9/01/23)	2023-2024 AMENDED BUDGET (AS OF 8/01/2024)	2023-2024 CURRENT AMENDMENTS (AS OF 8/26/24)	2023-2024 AMENDED BUDGET (AS OF 8/26/24)
Estimated Revenues				
5700 LOCAL AND INTERMEDIATE REVENUES	\$ 24,540,481	\$ 24,540,481	\$ (868,837)	\$ 23,671,644
5800 STATE PROGRAM REVENUES	\$ 3,343,378	\$ 3,343,378	\$ (513,749)	\$ 2,829,629
5900 FEDERAL REVENUES	\$ -	\$ -	\$ -	\$ -
7900 OTHER SOURCES	\$ -	\$ -	\$ -	\$ -
Total Estimated Revenue	<u>\$ 27,883,859</u>	<u>\$ 27,883,859</u>	<u>\$ (1,382,586)</u>	<u>\$ 26,501,273</u>
Appropriations				
11 INSTRUCTION	\$ -	\$ -	\$ -	\$ -
12 INSTRUCTIONAL RESOURCES/MEDIA SERVICES	\$ -	\$ -	\$ -	\$ -
13 CURRICULUM & INSTRUCTIONAL STAFF DEVELOPMENT	\$ -	\$ -	\$ -	\$ -
21 INSTRUCTIONAL LEADERSHIP	\$ -	\$ -	\$ -	\$ -
23 SCHOOL LEADERSHIP	\$ -	\$ -	\$ -	\$ -
31 GUIDANCE, COUNSELING & EVALUATION SERVICES	\$ -	\$ -	\$ -	\$ -
32 SOCIAL WORK SERVICES	\$ -	\$ -	\$ -	\$ -
33 HEALTH SERVICES	\$ -	\$ -	\$ -	\$ -
34 STUDENT (PUPIL) TRANSPORTATION	\$ -	\$ -	\$ -	\$ -
35 FOOD SERVICE	\$ -	\$ -	\$ -	\$ -
36 EXTRA-CURRICULAR ACTIVITIES	\$ -	\$ -	\$ -	\$ -
41 GENERAL ADMINISTRATION	\$ -	\$ -	\$ -	\$ -
51 PLANT MAINTENANCE & OPERATIONS	\$ -	\$ -	\$ -	\$ -
52 SECURITY AND MONITORING	\$ -	\$ -	\$ -	\$ -
53 DATA PROCESSING SERVICES	\$ -	\$ -	\$ -	\$ -
61 COMMUNITY SERVICES	\$ -	\$ -	\$ -	\$ -
71 DEBT SERVICE	\$ 27,883,859	\$ 27,883,859	\$ 50,000	\$ 27,933,859
81 FACILITIES AND CONSTRUCTION	\$ -	\$ -	\$ -	\$ -
95 JUVENILE JUSTICE ALTERNATIVE	\$ -	\$ -	\$ -	\$ -
99 OTHER INTERGOVERNMENTAL CHARGES	\$ -	\$ -	\$ -	\$ -
8911 OTHER USES	\$ -	\$ -	\$ -	\$ -
Total Appropriations	<u>\$ 27,883,859</u>	<u>\$ 27,883,859</u>	<u>\$ 50,000</u>	<u>\$ 27,933,859</u>
Net (Revenues Less Appropriations)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (1,432,586)</u>	<u>\$ (1,432,586)</u>

* This is our end of year amendment to ensure we do not exceed any functional area. This is not a reflection of our expected end of year financial position.



Agenda Item Memorandum

To: MVIDS Board of Trustees

Date: August 26, 2024

Agenda item: Accept the Certified Appraisal Rolls for Medina Valley Independent School District

Background Information:

Certified property values were received from the local county appraisal districts on July 25. These values are used to determine the tax rates and budgets for the 2024-2025 fiscal year.

Administrative Consideration:

- Certified property values as of July 25 are \$5,942,249,683. This is a 15.84% increase over last year's certified values.
- With the increase in commercial property in Medina County, the district is currently made up of 60% residential and 40% commercial property as compared to 71% residential and 28% commercial for 2023.
- These values were submitted to TEA prior to August 1. Under House Bill 3, the growth in certified values from 2023 to 2024 was used to calculate the Tier I portion of the M&O tax rate to ensure that the district does not exceed a 2.5% increase in revenue at the local level. In addition, districts must have tax rates within 90% of each other. The Tier I tax rate approved by the TEA for 2024-2025 is \$0.6169, which is the lowest Tier I tax rate allowable.
- The Tier I tax rate of \$0.6169 plus the Tier II tax rate of \$0.05 makes up the total M&O tax rate of \$0.6669. The I&S tax rate will remain at \$0.50 to meet current debt obligations and fund new debt issues from Bond 2024.

Supporting Documents:

- Medina County and Bexar County Certified Appraisal Rolls
- Property Value History worksheet

Recommendation:

It is recommended that the Board accept the Certified Appraisal Roll for Medina Valley ISD as presented.

2024 CERTIFIED TOTALS

Property Count: 17,657

SMV - MEDINA VALLEY ISD
ARB Approved Totals

7/25/2024

2:33:24PM

Land		Value				
Homesite:		489,776,478				
Non Homesite:		486,285,409				
Ag Market:		1,037,712,834				
Timber Market:		0		Total Land	(+)	2,013,774,721
Improvement		Value				
Homesite:		1,855,702,782				
Non Homesite:		613,966,946		Total Improvements	(+)	2,469,669,728
Non Real		Count	Value			
Personal Property:		772	457,910,600			
Mineral Property:		98	7,366,970			
Autos:		0	0	Total Non Real	(+)	465,277,570
				Market Value	=	4,948,722,019
Ag	Non Exempt	Exempt				
Total Productivity Market:	1,037,140,304	572,530				
Ag Use:	21,755,260	7,295		Productivity Loss	(-)	1,015,385,044
Timber Use:	0	0		Appraised Value	=	3,933,336,975
Productivity Loss:	1,015,385,044	565,235		Homestead Cap	(-)	183,316,617
				23.231 Cap	(-)	20,612,391
				Assessed Value	=	3,729,407,967
				Total Exemptions Amount	(-)	1,008,453,737
				(Breakdown on Next Page)		
				Net Taxable	=	2,720,954,230

Freeze	Assessed	Taxable	Actual Tax	Ceiling	Count	
DP	23,464,257	10,023,696	59,774.96	68,045.47	146	
OV65	567,467,825	310,253,137	1,632,446.29	1,706,363.57	2,207	
Total	590,932,082	320,276,833	1,692,221.25	1,774,409.04	2,353	Freeze Taxable (-) 320,276,833
Tax Rate	1.1692000					
Transfer	Assessed	Taxable	Post % Taxable	Adjustment	Count	
OV65	690,078	470,078	95,757	374,321	2	
Total	690,078	470,078	95,757	374,321	2	Transfer Adjustment (-) 374,321
				Freeze Adjusted Taxable	=	2,400,303,076

APPROXIMATE LEVY = (FREEZE ADJUSTED TAXABLE * (TAX RATE / 100)) + ACTUAL TAX
 29,756,564.81 = 2,400,303,076 * (1.1692000 / 100) + 1,692,221.25

Certified Estimate of Market Value: 4,948,722,019
 Certified Estimate of Taxable Value: 2,720,954,230

Tax Increment Finance Value: 0
 Tax Increment Finance Levy: 0.00

2024 CERTIFIED TOTALS

Property Count: 17,657

SMV - MEDINA VALLEY ISD
ARB Approved Totals

7/25/2024

2:33:46PM

Exemption Breakdown

Exemption	Count	Local	State	Total
DP	152	0	785,739	785,739
DV1	76	0	591,034	591,034
DV1S	2	0	10,000	10,000
DV2	86	0	629,593	629,593
DV2S	4	0	22,500	22,500
DV3	123	0	991,223	991,223
DV3S	2	0	10,000	10,000
DV4	418	0	3,906,677	3,906,677
DV4S	6	0	45,305	45,305
DVHS	899	0	340,512,134	340,512,134
DVHSS	16	0	3,295,871	3,295,871
EX	197	0	13,911,056	13,911,056
EX-XI	6	0	495,884	495,884
EX-XV	200	0	37,862,246	37,862,246
EX-XV (Prorated)	9	0	526,925	526,925
EX366	147	0	105,210	105,210
HS	6,556	0	586,551,281	586,551,281
MASSS	1	0	526,650	526,650
OV65	2,296	0	16,918,055	16,918,055
OV65S	18	0	131,856	131,856
SO	17	624,498	0	624,498
Totals		624,498	1,007,829,239	1,008,453,737

2024 CERTIFIED TOTALS

Property Count: 124

SMV - MEDINA VALLEY ISD
Under ARB Review Totals

7/25/2024

2:33:24PM

Land		Value			
Homesite:		3,248,710			
Non Homesite:		26,077,000			
Ag Market:		1,717,890			
Timber Market:		0		Total Land	(+) 31,043,600
Improvement		Value			
Homesite:		14,437,090			
Non Homesite:		36,982,923		Total Improvements	(+) 51,420,013
Non Real		Count	Value		
Personal Property:		2	945,830		
Mineral Property:		0	0		
Autos:		0	0	Total Non Real	(+) 945,830
				Market Value	= 83,409,443
Ag	Non Exempt	Exempt			
Total Productivity Market:	1,717,890	0			
Ag Use:	16,740	0		Productivity Loss	(-) 1,701,150
Timber Use:	0	0		Appraised Value	= 81,708,293
Productivity Loss:	1,701,150	0		Homestead Cap	(-) 948,889
				23.231 Cap	(-) 2,455,326
				Assessed Value	= 78,304,078
				Total Exemptions Amount	(-) 4,624,833
				(Breakdown on Next Page)	
				Net Taxable	= 73,679,245

Freeze	Assessed	Taxable	Actual Tax	Ceiling	Count	
OV65	2,025,974	1,365,974	9,219.58	9,336.83	6	
Total	2,025,974	1,365,974	9,219.58	9,336.83	6	Freeze Taxable (-) 1,365,974
Tax Rate	1.1692000					
						Freeze Adjusted Taxable = 72,313,271

APPROXIMATE LEVY = (FREEZE ADJUSTED TAXABLE * (TAX RATE / 100)) + ACTUAL TAX
 854,706.34 = 72,313,271 * (1.1692000 / 100) + 9,219.58

Certified Estimate of Market Value:	72,561,438
Certified Estimate of Taxable Value:	66,722,064
Tax Increment Finance Value:	0
Tax Increment Finance Levy:	0.00

2024 CERTIFIED TOTALS

Property Count: 124

SMV - MEDINA VALLEY ISD
Under ARB Review Totals

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Exemption Breakdown

Exemption	Count	Local	State	Total
DV1	2	0	10,000	10,000
DV2	1	0	7,500	7,500
DV4	3	0	24,000	24,000
DVHS	1	0	512,659	512,659
HS	41	0	4,010,674	4,010,674
OV65	6	0	60,000	60,000
Totals		0	4,624,833	4,624,833

2024 CERTIFIED TOTALS

Property Count: 17,781

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Grand Totals

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Land		Value				
Homesite:		493,025,188				
Non Homesite:		512,362,409				
Ag Market:		1,039,430,724				
Timber Market:		0		Total Land	(+)	2,044,818,321
Improvement		Value				
Homesite:		1,870,139,872				
Non Homesite:		650,949,869		Total Improvements	(+)	2,521,089,741
Non Real		Count	Value			
Personal Property:	774	458,856,430				
Mineral Property:	98	7,366,970				
Autos:	0	0		Total Non Real	(+)	466,223,400
				Market Value	=	5,032,131,462
Ag	Non Exempt	Exempt				
Total Productivity Market:	1,038,858,194	572,530				
Ag Use:	21,772,000	7,295		Productivity Loss	(-)	1,017,086,194
Timber Use:	0	0		Appraised Value	=	4,015,045,268
Productivity Loss:	1,017,086,194	565,235		Homestead Cap	(-)	184,265,506
				23.231 Cap	(-)	23,067,717
				Assessed Value	=	3,807,712,045
				Total Exemptions Amount	(-)	1,013,078,570
				(Breakdown on Next Page)		
				Net Taxable	=	2,794,633,475

Freeze	Assessed	Taxable	Actual Tax	Ceiling	Count	
DP	23,464,257	10,023,696	59,774.96	68,045.47	146	
OV65	569,493,799	311,619,111	1,641,665.87	1,715,700.40	2,213	
Total	592,958,056	321,642,807	1,701,440.83	1,783,745.87	2,359	Freeze Taxable (-) 321,642,807
Tax Rate	1.1692000					
Transfer	Assessed	Taxable	Post % Taxable	Adjustment	Count	
OV65	690,078	470,078	95,757	374,321	2	
Total	690,078	470,078	95,757	374,321	2	Transfer Adjustment (-) 374,321
				Freeze Adjusted Taxable	=	2,472,616,347

APPROXIMATE LEVY = (FREEZE ADJUSTED TAXABLE * (TAX RATE / 100)) + ACTUAL TAX
 30,611,271.16 = 2,472,616,347 * (1.1692000 / 100) + 1,701,440.83

Certified Estimate of Market Value: 5,021,283,457
 Certified Estimate of Taxable Value: 2,787,676,294

Tax Increment Finance Value: 0
 Tax Increment Finance Levy: 0.00

2024 CERTIFIED TOTALS

Property Count: 17,781

SMV - MEDINA VALLEY ISD
Grand Totals

7/25/2024

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Exemption Breakdown

Exemption	Count	Local	State	Total
DP	152	0	785,739	785,739
DV1	78	0	601,034	601,034
DV1S	2	0	10,000	10,000
DV2	87	0	637,093	637,093
DV2S	4	0	22,500	22,500
DV3	123	0	991,223	991,223
DV3S	2	0	10,000	10,000
DV4	421	0	3,930,677	3,930,677
DV4S	6	0	45,305	45,305
DVHS	900	0	341,024,793	341,024,793
DVHSS	16	0	3,295,871	3,295,871
EX	197	0	13,911,056	13,911,056
EX-XI	6	0	495,884	495,884
EX-XV	200	0	37,862,246	37,862,246
EX-XV (Prorated)	9	0	526,925	526,925
EX366	147	0	105,210	105,210
HS	6,597	0	590,561,955	590,561,955
MASSS	1	0	526,650	526,650
OV65	2,302	0	16,978,055	16,978,055
OV65S	18	0	131,856	131,856
SO	17	624,498	0	624,498
Totals		624,498	1,012,454,072	1,013,078,570

2024 CERTIFIED TOTALS

Property Count: 15,358

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ARB Approved Totals

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Land			Value			
Homesite:			675,528,807			
Non Homesite:			370,580,371			
Ag Market:			313,527,111			
Timber Market:			0	Total Land	(+)	
					1,359,636,289	
Improvement			Value			
Homesite:			2,530,176,920			
Non Homesite:			313,268,397	Total Improvements	(+)	
					2,843,445,317	
Non Real	Count			Value		
Personal Property:	187		40,774,511			
Mineral Property:	0		0			
Autos:	0		0	Total Non Real	(+)	
					40,774,511	
				Market Value	=	
					4,243,856,117	
Ag	Non Exempt			Exempt		
Total Productivity Market:	313,527,111		0			
Ag Use:	2,303,464		0	Productivity Loss	(-)	
Timber Use:	0		0	Appraised Value	=	
Productivity Loss:	311,223,647		0		3,932,632,470	
				Homestead Cap	(-)	
				23.231 Cap	(-)	
					38,465,683	
					5,641,786	
				Assessed Value	=	
					3,888,525,001	
				Total Exemptions Amount (Breakdown on Next Page)	(-)	
					956,558,998	
				Net Taxable	=	
					2,931,966,003	

Freeze	Assessed	Taxable	Actual Tax	Ceiling	Count		
DP	17,534,160	9,144,101	62,573.36	65,416.38	66		
OV65	201,993,101	110,304,619	701,783.78	715,306.02	709		
Total	219,527,261	119,448,720	764,357.14	780,722.40	775	Freeze Taxable	(-)
Tax Rate	1.1692000						119,448,720
						Freeze Adjusted Taxable	=
							2,812,517,283

APPROXIMATE LEVY = (FREEZE ADJUSTED TAXABLE * (TAX RATE / 100)) + ACTUAL TAX
 33,648,309.21 = 2,812,517,283 * (1.1692000 / 100) + 764,357.14

Calculated Estimate of Market Value: 4,243,856,117
 Calculated Estimate of Taxable Value: 2,931,966,003

Tax Increment Finance Value: 0
 Tax Increment Finance Levy: 0.00

2024 CERTIFIED TOTALS

Property Count: 15,358

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ARB Approved Totals

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Exemption Breakdown

Exemption	Count	Local	State	Total
DP	75	0	660,000	660,000
DPS	1	0	0	0
DV1	36	0	182,000	182,000
DV1S	4	0	15,000	15,000
DV2	42	0	319,500	319,500
DV2S	1	0	7,500	7,500
DV3	86	0	810,000	810,000
DV3S	4	0	40,000	40,000
DV4	623	0	4,152,890	4,152,890
DV4S	25	0	156,000	156,000
DVHS	889	0	227,781,216	227,781,216
DVHSS	15	0	2,617,817	2,617,817
EX-XI	1	0	0	0
EX-XJ	1	0	1,000	1,000
EX-XU	6	0	491,560	491,560
EX-XV	64	0	95,899,122	95,899,122
EX-XV (Prorated)	1	0	1,680,518	1,680,518
EX366	30	0	24,014	24,014
HS	6,171	0	601,878,562	601,878,562
LVE	17	12,987,017	0	12,987,017
MASSS	1	0	112,910	112,910
OV65	792	0	6,732,372	6,732,372
OV65S	3	0	10,000	10,000
Totals		12,987,017	943,571,981	956,558,998

2024 CERTIFIED TOTALS

Property Count: 1,030

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Under ARB Review Totals

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Land	Value			
Homesite:	47,084,630			
Non Homesite:	25,580,780			
Ag Market:	2,832,500			
Timber Market:	0	Total Land	(+)	75,497,910
Improvement	Value			
Homesite:	172,623,840			
Non Homesite:	1,639,210	Total Improvements	(+)	174,263,050
Non Real	Count	Value		
Personal Property:	7	6,821,786		
Mineral Property:	0	0		
Autos:	0	0	Total Non Real	(+)
			Market Value	=
				256,582,746
Ag	Non Exempt	Exempt		
Total Productivity Market:	2,832,500	0		
Ag Use:	17,030	0	Productivity Loss	(-)
Timber Use:	0	0	Appraised Value	=
Productivity Loss:	2,815,470	0		253,767,276
			Homestead Cap	(-)
			23.231 Cap	(-)
			Assessed Value	=
				249,908,574
			Total Exemptions Amount (Breakdown on Next Page)	(-)
				34,258,369
			Net Taxable	=
				215,650,205

Freeze	Assessed	Taxable	Actual Tax	Ceiling	Count		
DP	818,956	598,956	4,641.25	4,641.25	2		
OV65	4,293,160	2,560,685	19,994.17	19,994.17	14		
Total	5,112,116	3,159,641	24,635.42	24,635.42	16	Freeze Taxable	(-)
Tax Rate	1.1692000						
						Freeze Adjusted Taxable	=
							212,490,564

APPROXIMATE LEVY = (FREEZE ADJUSTED TAXABLE * (TAX RATE / 100)) + ACTUAL TAX
 2,509,075.09 = 212,490,564 * (1.1692000 / 100) + 24,635.42

Calculated Estimate of Market Value:	196,150,374
Calculated Estimate of Taxable Value:	167,601,482
Tax Increment Finance Value:	0
Tax Increment Finance Levy:	0.00

2024 CERTIFIED TOTALS

Property Count: 1,030

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Under ARB Review Totals

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Exemption Breakdown

Exemption	Count	Local	State	Total
DP	2	0	20,000	20,000
DV2	2	0	15,000	15,000
DV3	4	0	40,000	40,000
DV4	21	0	216,000	216,000
DV4S	1	0	0	0
DVHS	21	0	3,655,740	3,655,740
EX366	2	0	180	180
HS	320	0	30,161,449	30,161,449
OV65	17	0	150,000	150,000
OV65S	1	0	0	0
Totals		0	34,258,369	34,258,369

2024 CERTIFIED TOTALS

Property Count: 16,388

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Grand Totals

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Land	Value			
Homesite:	722,613,437			
Non Homesite:	396,161,151			
Ag Market:	316,359,611			
Timber Market:	0	Total Land	(+)	
			1,435,134,199	
Improvement	Value			
Homesite:	2,702,800,760			
Non Homesite:	314,907,607	Total Improvements	(+)	
			3,017,708,367	
Non Real	Count	Value		
Personal Property:	194	47,596,297		
Mineral Property:	0	0		
Autos:	0	0	Total Non Real	(+)
				47,596,297
			Market Value	=
				4,500,438,863
Ag	Non Exempt	Exempt		
Total Productivity Market:	316,359,611	0		
Ag Use:	2,320,494	0	Productivity Loss	(-)
Timber Use:	0	0	Appraised Value	=
Productivity Loss:	314,039,117	0		4,186,399,746
			Homestead Cap	(-)
			23.231 Cap	(-)
				40,899,627
				7,066,544
			Assessed Value	=
				4,138,433,575
			Total Exemptions Amount (Breakdown on Next Page)	(-)
				990,817,367
			Net Taxable	=
				3,147,616,208

Freeze	Assessed	Taxable	Actual Tax	Ceiling	Count		
DP	18,353,116	9,743,057	67,214.61	70,057.63	68		
OV65	206,286,261	112,865,304	721,777.95	735,300.19	723		
Total	224,639,377	122,608,361	788,992.56	805,357.82	791	Freeze Taxable	(-)
Tax Rate	1.1692000						122,608,361
						Freeze Adjusted Taxable	=
							3,025,007,847

APPROXIMATE LEVY = (FREEZE ADJUSTED TAXABLE * (TAX RATE / 100)) + ACTUAL TAX
 36,157,384.31 = 3,025,007,847 * (1.1692000 / 100) + 788,992.56

Calculated Estimate of Market Value: 4,440,006,491
 Calculated Estimate of Taxable Value: 3,099,567,485

Tax Increment Finance Value: 0
 Tax Increment Finance Levy: 0.00

2024 CERTIFIED TOTALS

Property Count: 16,388

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Grand Totals

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Exemption Breakdown

Exemption	Count	Local	State	Total
DP	77	0	680,000	680,000
DPS	1	0	0	0
DV1	36	0	182,000	182,000
DV1S	4	0	15,000	15,000
DV2	44	0	334,500	334,500
DV2S	1	0	7,500	7,500
DV3	90	0	850,000	850,000
DV3S	4	0	40,000	40,000
DV4	644	0	4,368,890	4,368,890
DV4S	26	0	156,000	156,000
DVHS	910	0	231,436,956	231,436,956
DVHSS	15	0	2,617,817	2,617,817
EX-XI	1	0	0	0
EX-XJ	1	0	1,000	1,000
EX-XU	6	0	491,560	491,560
EX-XV	64	0	95,899,122	95,899,122
EX-XV (Prorated)	1	0	1,680,518	1,680,518
EX366	32	0	24,194	24,194
HS	6,491	0	632,040,011	632,040,011
LVE	17	12,987,017	0	12,987,017
MASSS	1	0	112,910	112,910
OV65	809	0	6,882,372	6,882,372
OV65S	4	0	10,000	10,000
Totals		12,987,017	977,830,350	990,817,367

2024 CERTIFIED TOTALS

Property Count: 15,358

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ARB Approved Totals

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State Category Breakdown

State Code	Description	Count	Acres	New Value	Market Value	Taxable Value
A	SINGLE FAMILY RESIDENCE	10,486	2,071.0441	\$334,517,330	\$3,066,732,358	\$2,202,342,087
B	MULTIFAMILY RESIDENCE	6	89.5063	\$32,118,250	\$205,350,590	\$205,350,590
C1	VACANT LOTS AND LAND TRACTS	678	990.3147	\$0	\$45,087,236	\$45,034,566
D1	QUALIFIED OPEN-SPACE LAND	168	10,172.4660	\$0	\$313,527,111	\$2,303,173
D2	IMPROVEMENTS ON QUALIFIED OP	33		\$0	\$704,675	\$704,966
E	RURAL LAND, NON QUALIFIED OPE	211	2,811.4070	\$1,799,940	\$183,614,887	\$169,648,765
ERROR		2		\$0	\$58,686	\$51,675
F1	COMMERCIAL REAL PROPERTY	115	693.9523	\$10,653,840	\$75,820,808	\$75,423,365
F2	INDUSTRIAL AND MANUFACTURIN	4	72.1720	\$0	\$11,518,900	\$11,518,900
J1	WATER SYSTEMS	1		\$0	\$48,000	\$48,000
J4	TELEPHONE COMPANY (INCLUDI	1		\$0	\$177,956	\$177,956
J6	PIPELINE COMPANY	1		\$0	\$5,553,639	\$5,553,639
L1	COMMERCIAL PERSONAL PROPE	125		\$0	\$20,129,924	\$20,129,924
L2	INDUSTRIAL AND MANUFACTURIN	4		\$0	\$550,331	\$550,331
M1	TANGIBLE OTHER PERSONAL, MOB	207		\$663,500	\$10,318,330	\$7,216,711
O	RESIDENTIAL INVENTORY	3,266	480.7774	\$66,618,800	\$193,277,937	\$185,687,545
S	SPECIAL INVENTORY TAX	1		\$0	\$223,810	\$223,810
X	TOTALLY EXEMPT PROPERTY	118	824.4216	\$0	\$111,160,939	\$0
	Totals		18,206.0614	\$446,371,660	\$4,243,856,117	\$2,931,966,003

2024 CERTIFIED TOTALS

Property Count: 1,030

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Under ARB Review Totals

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State Category Breakdown

State Code	Description	Count	Acres	New Value	Market Value	Taxable Value
A	SINGLE FAMILY RESIDENCE	626	101.5277	\$35,357,490	\$182,141,410	\$148,912,095
B	MULTIFAMILY RESIDENCE	1	0.5279	\$0	\$64,550	\$61,679
C1	VACANT LOTS AND LAND TRACTS	43	66.5049	\$0	\$8,874,920	\$8,704,346
D1	QUALIFIED OPEN-SPACE LAND	6	99.6500	\$0	\$2,832,500	\$17,030
E	RURAL LAND, NON QUALIFIED OPE	27	306.0945	\$0	\$14,472,040	\$13,432,854
F1	COMMERCIAL REAL PROPERTY	17	3.9345	\$57,610	\$2,792,100	\$2,791,850
L1	COMMERCIAL PERSONAL PROPE	5		\$0	\$6,821,606	\$6,821,606
M1	TANGIBLE OTHER PERSONAL, MOB	21		\$1,826,660	\$2,597,530	\$1,993,520
O	RESIDENTIAL INVENTORY	287	37.1305	\$21,558,570	\$35,985,910	\$32,915,225
X	TOTALLY EXEMPT PROPERTY	2		\$0	\$180	\$0
Totals			615.3700	\$58,800,330	\$256,582,746	\$215,650,205

2024 CERTIFIED TOTALS

Property Count: 16,388

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Grand Totals

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State Category Breakdown

State Code	Description	Count	Acres	New Value	Market Value	Taxable Value
A	SINGLE FAMILY RESIDENCE	11,112	2,172.5718	\$369,874,820	\$3,248,873,768	\$2,351,254,182
B	MULTIFAMILY RESIDENCE	7	90.0342	\$32,118,250	\$205,415,140	\$205,412,269
C1	VACANT LOTS AND LAND TRACTS	721	1,056.8196	\$0	\$53,962,156	\$53,738,912
D1	QUALIFIED OPEN-SPACE LAND	174	10,272.1160	\$0	\$316,359,611	\$2,320,203
D2	IMPROVEMENTS ON QUALIFIED OP	33		\$0	\$704,675	\$704,966
E	RURAL LAND, NON QUALIFIED OPE	238	3,117.5015	\$1,799,940	\$198,086,927	\$183,081,619
ERROR		2		\$0	\$58,686	\$51,675
F1	COMMERCIAL REAL PROPERTY	132	697.8868	\$10,711,450	\$78,612,908	\$78,215,215
F2	INDUSTRIAL AND MANUFACTURIN	4	72.1720	\$0	\$11,518,900	\$11,518,900
J1	WATER SYSTEMS	1		\$0	\$48,000	\$48,000
J4	TELEPHONE COMPANY (INCLUDI	1		\$0	\$177,956	\$177,956
J6	PIPELINE COMPANY	1		\$0	\$5,553,639	\$5,553,639
L1	COMMERCIAL PERSONAL PROPE	130		\$0	\$26,951,530	\$26,951,530
L2	INDUSTRIAL AND MANUFACTURIN	4		\$0	\$550,331	\$550,331
M1	TANGIBLE OTHER PERSONAL, MOB	228		\$2,490,160	\$12,915,860	\$9,210,231
O	RESIDENTIAL INVENTORY	3,553	517.9079	\$88,177,370	\$229,263,847	\$218,602,770
S	SPECIAL INVENTORY TAX	1		\$0	\$223,810	\$223,810
X	TOTALLY EXEMPT PROPERTY	120	824.4216	\$0	\$111,161,119	\$0
	Totals		18,821.4314	\$505,171,990	\$4,500,438,863	\$3,147,616,208

2024 CERTIFIED TOTALS

Property Count: 16,388

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Effective Rate Assumption

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New Value

TOTAL NEW VALUE MARKET:	\$505,171,990
TOTAL NEW VALUE TAXABLE:	\$448,666,712

New Exemptions

Exemption	Description	Count		
EX-XV	Other Exemptions (including public property, re	3	2023 Market Value	\$1,201,050
EX366	HOUSE BILL 366	5	2023 Market Value	\$29,370
ABSOLUTE EXEMPTIONS VALUE LOSS				\$1,230,420

Exemption	Description	Count	Exemption Amount
DP	DISABILITY	9	\$90,000
DPS	DISABLED Surviving Spouse	1	\$0
DV1	Disabled Veterans 10% - 29%	6	\$30,000
DV2	Disabled Veterans 30% - 49%	10	\$75,000
DV3	Disabled Veterans 50% - 69%	13	\$130,000
DV4	Disabled Veterans 70% - 100%	69	\$636,000
DV4S	Disabled Veterans Surviving Spouse 70% - 100%	3	\$24,000
DVHS	Disabled Veteran Homestead	78	\$15,348,992
HS	HOMESTEAD	209	\$15,607,318
OV65	OVER 65	88	\$824,977
PARTIAL EXEMPTIONS VALUE LOSS		486	\$32,766,287
NEW EXEMPTIONS VALUE LOSS			\$33,996,707

Increased Exemptions

Exemption	Description	Count	Increased Exemption Amount
INCREASED EXEMPTIONS VALUE LOSS			
TOTAL EXEMPTIONS VALUE LOSS			\$33,996,707

New Ag / Timber Exemptions

2023 Market Value	\$118,541	Count: 1
2024 Ag/Timber Use	\$1,040	
NEW AG / TIMBER VALUE LOSS	\$117,501	

New Annexations

New Deannexations

Average Homestead Value

Category A and E

Count of HS Residences	Average Market	Average HS Exemption	Average Taxable
6,352	\$311,122	\$104,594	\$206,528
Category A Only			

Count of HS Residences	Average Market	Average HS Exemption	Average Taxable
6,295	\$310,064	\$103,867	\$206,197

2024 CERTIFIED TOTALS

68 - MEDINA VALLEY ISD
Lower Value Used

Count of Protested Properties	Total Market Value	Total Value Used
1,030	\$256,582,746.00	\$167,648,492



Agenda Item Memorandum

To: MVISD Board of Trustees

Date: August 26, 2024

Agenda item: Consider approval of Resolution Designating Officer Responsible for Calculating and Reporting the No-New-Revenue Tax Rate and the Voter-Approval Tax Rate

Background Information:

The Board is authorized by Texas Education Code 26.04(c), (d-1), (d-3) to designate an officer or employee to calculate the no-new-revenue tax rate and the voter-approval tax rate of the district. The designated officer or employee shall submit the tax rate calculation forms used in calculating the rates to the county assessor-collector for each county in which all or part of the territory of the district is located.

Administrative Consideration:

- The prior designation authorized the Assistant Superintendent of Finance and Operations.
- This designation changes that to the Chief Financial Officer to reflect the updated title of the person recommended to complete these calculations.

Supporting Documents:

- Resolution

Recommendation:

It is recommended that the Board consider approval of the resolution designating the Chief Financial Officer as the authorized individual responsible for calculating and submitting the no-new-revenue tax rate and the voter-approval tax rate of the district.



**RESOLUTION OF THE BOARD OF TRUSTEES OF
MEDINA VALLEY INDEPENDENT SCHOOL
DISTRICT**

WHEREAS, the Board of Trustees (“Board”) of the Medina Valley Independent School District (“District”) is authorized by Texas Education Code § 11.151 to govern and oversee the management of the public schools in the District; and

WHEREAS, the Board, as authorized by Texas Education Code § 45.002, .003(a) may levy, assess, and collect annual ad valorem taxes for the maintenance of the district’s schools; and

WHEREAS, after the District’s assessor submits the appraisal roll to the board, an officer or employee designated by the board shall calculate the no-new-revenue tax rate and the voter-approval tax rate for the district; and

WHEREAS, the designated officer or employee shall use the tax rate calculation forms prescribed by the comptroller under Tax Code 5.07 in calculating the no-new-revenue tax rate and the voter-approval tax rate; and

WHEREAS, pursuant to Texas Tax Code § 26.04(c), (d-1), (d-3), as soon as practicable after the designated officer or employee calculates the no-new-revenue tax rate and the voter-approval tax rate of the district, the designated officer or employee shall submit the tax rate calculation forms used in calculating the rates to the county assessor-collector for each county in which all or part of the territory of the district is located.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE MEDINA VALLEY INDEPENDENT SCHOOL DISTRICT:

RESOLVED, the Board of Trustees hereby appoints the District’s Chief Financial Officer as the designated officer responsible for calculating and reporting the no-new-revenue tax rate and the voter-approval tax rate as determined by state law.

RESOLVED, the authority granted by this resolution is effective henceforth unless the Board takes action to change the title of the appointee.

PASSED AND APPROVED this 26th day of August 2024 by the Board of Trustees for the Medina Valley Independent School District.

By: _____
Nathan Fillinger, Board President

Attest: _____
Jennilea Campbell, Board Secretary



Agenda Item Memorandum

To: MVIDS Board of Trustees

Date: August 26, 2024

Agenda item: Consider approval of the No-New-Revenue and Voter-Approval Tax Rates for Tax Year 2024 for the Medina Valley Independent School District

Background Information:

Section 26.04 of the Property Tax Code requires that the no-new-revenue tax rate and the voter-approval tax rate be submitted to the Board of Trustees by the designated officer or employee.

- **This year's no-new-revenue tax rate** (formerly referred to as the effective tax rate) would impose the same total taxes as last year if applied to properties taxed in both years, less improvements made to those properties. It does not account for impacts in state aid or recapture that would occur if the rate was adopted.
- **This year's voter-approval tax rate** (formerly referred to as the rollback tax rate) is the highest tax rate the school district can set before it must hold a voter-approval tax rate election (VATRE) or exercise its authority under Sec. 26.042(e).

Administrative Consideration:

The rates below are given per \$100 of property value.

This year's no-new-revenue tax rate:	\$1.032617 /\$100
This year's voter-approval tax rate:	\$1.166900 /\$100
For maintenance and operations (M&O)	\$0.666900 /\$100
For interest and sinking (I&S)	\$0.500000 /\$100

Supporting Documents:

- 2024 Tax Rate Calculation Worksheet

Recommendation:

Administration recommends that the Board consider approval of the no-new-revenue tax rate and the voter-approval tax rate for the tax year 2024 for the Medina Valley Independent School District as presented.

2024 Tax Rate Calculation Worksheet

School Districts without Chapter 313 Agreements

Form 50-859

Medina Valley Independent School District
 School District's Name

8449 FM 471 S, Castroville, TX 78009
 School District's Address, City, State, ZIP Code

(830) 931-2243
 Phone (area code and number)

https://www.mvisd.com/
 School District's Website Address

GENERAL INFORMATION: Tax Code Section 26.04(c) requires an officer or employee designated by the governing body to calculate the no-new-revenue tax rate and voter-approval tax rate for the taxing unit. These tax rates are expressed in dollars per \$100 of taxable value calculated. The calculation process starts after the chief appraiser delivers to the taxing unit the certified appraisal roll or certified estimate of value and the estimated values of properties under protest. The designated officer or employee shall submit the rates to the governing body by August 7 or as soon thereafter as practicable. Tax Code Section 26.04(e-1) does not require school districts to certify tax rate calculations or comply with certain Tax Code notice requirements. School districts are required to provide notice regarding tax rate calculations pursuant to Education Code Chapter 44.

This worksheet is for school districts without Chapter 313 agreements only. School districts that have a Chapter 313 agreement should use Comptroller Form 50-884 Tax Rate Calculation Worksheet, School Districts with Chapter 313 Agreements.

Water districts as defined under Water Code Section 49.001(1) do not use this form. Use Comptroller Form 50-858 Water District Voter-Approval Tax Rate Worksheet for Low Tax Rate and Developing Districts or Comptroller Form 50-860 Developed Water District Voter-Approval Tax Rate Worksheet.

All other taxing units should use Comptroller Form 50-856 Tax Rate Calculation, Taxing Units Other Than School Districts or Water Districts.

The Comptroller's office provides this worksheet to assist taxing units in determining tax rates. The Texas Education Agency (TEA) provides detailed information on and guidance to school districts in calculating their tax rates. Please review and rely on information provided by TEA when completing this worksheet. Additionally, the information provided in this worksheet is offered as technical assistance and not legal advice. Taxing units should consult legal counsel for interpretations of law regarding tax rate preparation and adoption.

SECTION 1: No-New-Revenue Tax Rate

The no-new-revenue (NNR) tax rate enables the public to evaluate the relationship between taxes for the prior year and for the current year based on a tax rate that would produce the same amount of revenue if applied to the same properties that are taxed in both years (no new taxes). When appraisal values increase, the NNR tax rate should decrease.

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
1.	Prior year total taxable value. Enter the amount of the prior year taxable value on the prior year tax roll today. Include any adjustments since last year's certification; exclude one-fourth and one-third over-appraisal corrections made under Tax Code Section 25.25(d) from these adjustments. Exclude any property value subject to an appeal under Chapter 42 as of July 25 (will add undisputed value in Line 6). This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2). ¹	\$4,807,764,343
2.	Prior year tax ceilings. Enter the prior year total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. ²	\$364,244,220
3.	Preliminary prior year adjusted taxable value. Subtract Line 2 from Line 1.	\$4,443,520,123
4.	Prior year total adopted tax rate.	\$1.169200 /\$100
5.	Prior year taxable value lost because court appeals of ARB decisions reduced prior year appraised value. A. Original prior year ARB values: \$46,087,200 B. Prior year values resulting from final court decisions: - \$42,350,000 C. Prior year value loss. Subtract B from A. ³	\$3,737,200
6.	Prior year taxable value subject to an appeal under Chapter 42, as of July 25. A. Prior year ARB certified value: \$154,250,000 B. Prior year disputed value: - \$154,250,000 C. Prior year undisputed value. Subtract B from A. ⁴	\$0
7.	Prior year Chapter 42-related adjusted values. Add Line 5 and 6.	\$3,737,200
8.	Prior year taxable value, adjusted for actual and potential court-ordered adjustments. Add Line 3 and Line 7.	\$4,447,257,323
9.	Prior year taxable value of property in territory the school deannexed after Jan. 1, of the prior year. Enter the prior year value of property in deannexed territory. ⁵	\$0

¹ Tex. Tax Code §26.012(14)
² Tex. Tax Code §26.012(14)
³ Tex. Tax Code §26.012(13)
⁴ Tex. Tax Code §26.012(13)
⁵ Tex. Tax Code §26.012(15)

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
10.	<p>Prior year taxable value lost because property first qualified for an exemption in the current year. If the school district increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport goods-in-transit, or temporary disaster exemptions. Note that lowering the amount or percentage of an existing exemption in the current year does not create a new exemption or reduce taxable value.</p> <p>A. Absolute exemptions. Use prior year market value: <u>\$2,249,300</u></p> <p>B. Partial exemptions. Current year exemption amount or current year percentage exemption times prior year value:..... + <u>\$83,720,681</u></p> <p>C. Value loss. Add A and B. ⁶</p>	\$85,969,981
11.	<p>Prior year taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in the current year. Use only properties that qualified in the current year for the first time; do not use properties that qualified in the prior year.</p> <p>A. Prior year market value. <u>\$456,065</u></p> <p>B. Current year productivity or special appraised value. - <u>\$6,190</u></p> <p>C. Value loss. Subtract B from A.</p>	\$449,875
12.	Total adjustments for lost value. Add Lines 9, 10C and 11C.	\$86,419,856
13.	Adjusted prior year taxable value. Subtract Line 12 from Line 8.	\$4,360,837,467
14.	Adjusted prior year total levy. Multiply Line 4 by Line 13 and divide by \$100.	\$50,986,912
15.	<p>Taxes refunded for years preceding the prior year. Enter the amount of taxes refunded by the district for tax years preceding the prior year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for the prior tax year. This line applies only to tax years preceding the prior tax year. ⁸</p>	\$300,992
16.	<p>Adjusted prior year levy with refunds. Add Line 14 and Line 15. ⁹</p> <p>Note: If the governing body of the school district governs a junior college district in a county with a population of more than two million, subtract the amount of taxes the governing body dedicated to the junior college district in the prior year from the result.</p>	\$51,287,904
17.	<p>Total current year taxable value on the current year certified appraisal roll today. This value includes only certified values and includes the total taxable value of homesteads with tax ceilings (will deduct in line 19). These homesteads include homeowners age 65 or older or disabled. ¹⁰</p> <p>A. Certified values.¹¹ <u>\$5,726,599,478</u></p> <p>B. Pollution control and energy storage system exemption: Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property. - <u>\$0</u></p> <p>C. Total current year value. Subtract B from A.</p>	\$5,726,599,478
18.	<p>Total value of properties under protest or not included on certified appraisal roll. ¹²</p> <p>A. Current year taxable value of properties under protest. The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district's value and the taxpayer's claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value under protest. ¹³ <u>\$289,329,450</u></p> <p>B. Current year value of properties not under protest or included on certified appraisal roll. The chief appraiser gives school districts a list of those taxable properties that the chief appraiser knows about but are not included in the appraisal roll certification. These properties are also not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value not on the roll. ¹⁴ + <u>\$0</u></p> <p>C. Total value under protest or not certified. Add A and B.</p>	\$289,329,450

⁶ Tex. Tax Code §26.012(15)
⁷ Tex. Tax Code §26.012(15)
⁸ Tex. Tax Code §26.012(13)
⁹ Tex. Tax Code §26.012(13)
¹⁰ Tex. Tax Code §§26.012 and 26.04(c-2)
¹¹ Tex. Tax Code §26.012(6)
¹² Tex. Tax Code §26.01(c) and (d)
¹³ Tex. Tax Code §26.01(c)
¹⁴ Tex. Tax Code §26.01(d)
¹⁵ Tex. Tax Code §26.012(6)(B)

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
19.	Current year tax ceilings. Enter current year total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. ¹⁵	\$444,625,489
20.	Current year total taxable value. Add Lines 17C and 18C. Subtract Line 19.	\$5,571,303,439
21.	Total current year taxable value of properties in territory annexed after Jan. 1, of the prior year. Include both real and personal property. Enter the current year value of property in territory annexed by the school district.	\$0
22.	Total current year taxable value of new improvements and new personal property located in new improvements. New means the item was not on the appraisal roll in the prior year. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the school district after Jan. 1, of the prior year, and be located in a new improvement.	\$604,517,979
23.	Total adjustments to the current year taxable value. Add lines 21 and 22.	\$604,517,979
24.	Adjusted current year taxable value. Subtract line 23 from line 20.	\$4,966,785,460
25.	Current year NNR tax rate. Divide line 16 by line 24 and multiply by \$100.	\$1.032617 /\$100

SECTION 2: Voter-Approval Tax Rate

The voter-approval tax rate is the highest tax rate that a taxing unit may adopt without holding an election to seek voter approval of the rate. Most school districts calculate a voter-approval tax rate that is split into three separate rates. ¹⁸

- Maximum Compressed Tax Rate (MCR):** A district’s maximum compressed tax rate is defined as the tax rate for the current tax year per \$100 of valuation of taxable property at which the district must levy a maintenance and operations tax to receive the full amount of the tier one allotment. ¹⁹
- Enrichment Tax Rate:** ²⁰ A district’s enrichment tax rate is defined as any tax effort in excess of the district’s MCR and less than \$0.17. The enrichment tax rate is divided into golden pennies and copper pennies. School districts can claim up to 8 golden pennies, not subject to compression, and 9 copper pennies which are subject to compression with any increases in the guaranteed yield. ²¹
- Debt Rate:** The debt rate includes the debt service necessary to pay the school district’s debt payments in the coming year. This rate accounts for principal and interest on bonds and other debt secured by property tax revenue.

The MCR and Enrichment Tax Rate added together make up the school district’s maintenance and operations (M&O) tax rate. Districts cannot increase the district’s M&O tax rate to create a surplus in M&O tax revenue for the purpose of paying the district’s debt service. ²²

If a school district adopted a tax rate that exceeded its voter-approval tax rate without holding an election to respond to a disaster in the prior year, as allowed by Tax Code Section 26.042(e), the school district may not consider the amount by which it exceeded its voter-approval tax rate (disaster pennies) in the calculation this year. This adjustment will be made in Section 4 of this worksheet.

A district must complete an efficiency audit before seeking voter approval to adopt a M&O tax rate higher than the calculated M&O tax rate, hold an open meeting to discuss the results of the audit, and post the results of the audit on the district’s website 30 days prior to the election. ²³ Additionally, a school district located in an area declared a disaster by the governor may adopt a M&O tax rate higher than the calculated M&O tax rate during the two-year period following the date of the *declaration without conducting an efficiency audit*. ²⁴

Districts should review information from TEA when calculating their voter-approval tax rate.

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
26.	Current year maximum compressed tax rate (MCR). TEA will publish compression rates based on district and statewide property value growth. Enter the school districts’ maximum compressed rate based on guidance from TEA. ²⁵	\$0.616900 /\$100
27.	Current year enrichment tax rate. Enter the greater of A and B. ²⁶ A. Enter the district’s prior year enrichment tax rate, minus any required reduction under Education Code Section 48.202(f) \$0.05000 /\$100 B. \$0.05 per \$100 of taxable value \$0.05000 /\$100	\$0.050000 /\$100

¹⁶ [Reserved for expansion]
¹⁷ [Reserved for expansion]
¹⁸ Tex. Tax Code §26.08(n)
¹⁹ Tex. Edu. Code §48.2551(a)(3)
²⁰ Tex. Tax Code §26.09(i) and Tex. Edu. Code §45.0032
²¹ Tex. Edu. Code §§48.202(a-1)(2) and 48.202(f)
²² Tex. Edu. Code §45.0021(a)
²³ Tex. Edu. Code §11.184(b)
²⁴ Tex. Edu. Code §11.184(b-1)
²⁵ Tex. Edu. Code §§48.255, 48.2551(b)(1) and (b)(2)
²⁶ Tex. Tax Code §26.08(n)(2)
²⁷ Tex. Edu. Code §45.003(d)

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate								
28.	Current year maintenance and operations (M&O) tax rate. Add Lines 26 and 27. Note: M&O tax rate may not exceed the sum of \$0.17 and the district's maximum compressed rate. ²⁷	\$0.666900 /\$100								
29.	Total current year debt to be paid with property tax revenue. Debt means the interest and principal that will be paid on debts that: (1) Are paid by property taxes; (2) Are secured by property taxes; (3) Are scheduled for payment over a period longer than one year; and (4) Are not classified in the school district's budget as M&O expenses. A. Debt includes contractual payments to other school districts that have incurred debt on behalf of this school district, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments. If the governing body of a taxing unit authorized or agreed to authorize a bond, warrant, certificate of obligation, or other evidence of indebtedness on or after Sept. 1, 2021, verify if it meets the amended definition of debt before including it here. ²⁸ Enter debt amount: <table style="width: 100%; margin-left: 20px;"> <tr> <td style="width: 80%;"></td> <td style="text-align: right; border-top: 1px solid black;">\$31,269,791</td> </tr> <tr> <td>B. Subtract unencumbered fund amount used to reduce total debt.</td> <td style="text-align: right; border-top: 1px solid black;">\$0</td> </tr> <tr> <td>C. Subtract state aid received for paying principal and interest on debt for facilities through the existing debt allotment program and/or instructional facilities allotment program.</td> <td style="text-align: right; border-top: 1px solid black;">\$3,413,274</td> </tr> </table> D. Adjust debt: Subtract B and C from A.		\$31,269,791	B. Subtract unencumbered fund amount used to reduce total debt.	\$0	C. Subtract state aid received for paying principal and interest on debt for facilities through the existing debt allotment program and/or instructional facilities allotment program.	\$3,413,274	\$27,856,517		
	\$31,269,791									
B. Subtract unencumbered fund amount used to reduce total debt.	\$0									
C. Subtract state aid received for paying principal and interest on debt for facilities through the existing debt allotment program and/or instructional facilities allotment program.	\$3,413,274									
30.	Certified prior year excess debt collections. Enter the amount certified by the collector. ²⁹	\$0								
31.	Adjusted current year debt. Subtract line 30 from line 29D.	\$27,856,517								
32.	Current year anticipated collection rate. If the anticipated rate in A is lower than actual rates in B, C and D, enter the lowest rate from B, C and D. If the anticipated rate in A is higher than at least one of the rates in the prior three years, enter the rate from A. Note that the rate can be greater than 100%. ³⁰ <table style="width: 100%; margin-left: 20px;"> <tr> <td style="width: 80%;">A. Enter the current year anticipated collection rate certified by the collector.³¹</td> <td style="text-align: right; border-top: 1px solid black;">100.00%</td> </tr> <tr> <td>B. Enter the 2023 actual collection rate</td> <td style="text-align: right; border-top: 1px solid black;">97.44%</td> </tr> <tr> <td>C. Enter the 2022 actual collection rate</td> <td style="text-align: right; border-top: 1px solid black;">97.63%</td> </tr> <tr> <td>D. Enter the 2021 actual collection rate</td> <td style="text-align: right; border-top: 1px solid black;">98.34%</td> </tr> </table>	A. Enter the current year anticipated collection rate certified by the collector. ³¹	100.00%	B. Enter the 2023 actual collection rate	97.44%	C. Enter the 2022 actual collection rate	97.63%	D. Enter the 2021 actual collection rate	98.34%	100.00%
A. Enter the current year anticipated collection rate certified by the collector. ³¹	100.00%									
B. Enter the 2023 actual collection rate	97.44%									
C. Enter the 2022 actual collection rate	97.63%									
D. Enter the 2021 actual collection rate	98.34%									
33.	Current year debt adjusted for collections. Divide Line 31 by Line 32. Note: If the governing body of the school district governs a junior college district in a county with a population of more than two million, add the amount of taxes the governing body proposes to dedicate to the junior college district in the current year to the result.	\$27,856,517								
34.	Current year total taxable value. Enter the amount on Line 20 of the No-New-Revenue Tax Rate Worksheet.	\$5,571,303,439								
35.	Current year debt rate. Divide Line 33 by Line 34 and multiply by \$100.	\$0.500000 /\$100								
36.	Current year voter-approval tax rate. Add Lines 28 and 35. If the school district received distributions from an equalization tax imposed under former Chapter 18, Education Code, add the NNR tax rate as of the date of the county unit system's abolition to the sum of Lines 28 and 35. ³²	\$1.166900 /\$100								

SECTION 3: Voter-Approval Tax Rate Adjustment for Pollution Control

A school district may raise its rate for M&O funds used to pay for a facility, device or method for the control of air, water or land pollution. This includes any land, structure, building, installation, excavation, machinery, equipment or device that is used, constructed, acquired or installed wholly or partly to meet or exceed pollution control requirements. The school district's expenses are those necessary to meet the requirements of a permit issued by the Texas Commission on Environmental Quality (TCEQ). The school district must provide the tax assessor with a copy of the TCEQ letter of determination that states the portion of the cost of the installation for pollution control.

This section should only be completed by a school district that uses M&O funds to pay for a facility, device or method for the control of air, water or land pollution.

²⁸ Tex. Tax Code §26.012(7)
²⁹ Tex. Tax Code §§26.012(10) and 26.04(b)
³⁰ Tex. Tax Code §§26.04(h), (h-1) and (h-2)
³¹ Tex. Tax Code §26.04(b)
³² Tex. Tax Code §26.08(g)
³³ Tex. Tax Code §26.045(d)
³⁴ Tex. Tax Code §26.045(i)

Line	Voter-Approval Rate Adjustment for Pollution Control Requirements Worksheet	Amount/Rate
37.	Certified expenses from the Texas Commission on Environmental Quality (TCEQ). Enter the amount certified in the determination letter from TCEQ. ³³ The school district shall provide its tax assessor with a copy of the letter. ³⁴	\$0
38.	Current year total taxable value. Enter the amount on Line 20 of the No-New-Revenue Tax Rate Worksheet.	\$0
39.	Additional rate for pollution control. Divide line 37 by line 38 and multiply by \$100.	\$0.000000 /\$100
40.	Current year voter-approval tax rate, adjusted for pollution control. Add line 36 and line 39.	N/A

SECTION 4: Voter-Approval Tax Rate Adjustment in Year Following Disaster

If a school district adopted a tax rate that exceeded its voter-approval tax rate without holding an election to respond to a disaster in the prior year, as allowed by Tax Code Section 26.042(e), the school district may not consider the amount by which it exceeded its voter-approval tax rate in the calculation this year. ³⁵ As such, it must reduce its voter-approval tax rate for the current tax year.

This section applies to a school district in a disaster area that adopts a tax rate greater than its voter-approval tax rate without holding an election in the prior year, as provided for by Tax Code Section 26.042(e).

Line	Prior Year Disaster Adjustment Worksheet	Amount/Rate
41.	Prior year adopted tax rate. Enter the rate in Line 4 of the No-New-Revenue Tax Rate Worksheet.	\$0.000000 /\$100
42.	Prior voter-approval tax rate. If the school district adopted a tax rate above the prior year voter-approval tax rate without holding an election due to a disaster, enter the voter-approval tax rate from the prior year's worksheet.	\$0.000000 /\$100
43.	Increase in the prior year tax rate due to disaster (disaster pennies). Subtract Line 42 from Line 41.	\$0.000000 /\$100
44.	Current year voter-approval tax rate, adjusted for prior year disaster. Subtract Line 43 from one of the following lines (as applicable): Line 36 or Line 40 (school districts with pollution control).	N/A

SECTION 5: Total Tax Rate

Indicate the applicable total tax rates as calculated above.

No-New-Revenue Tax Rate \$1.032617 /\$100
 Enter the current year NNR tax rate from Line 25.

Voter-Approval Tax Rate \$1.166900 /\$100
 As applicable, enter the current year voter-approval tax rate from Line 36, Line 40 or Line 44. Indicate the line number used: 36

SECTION 6: School District Representative Name and Signature

Enter the name of the person preparing the tax rate as authorized by the governing body of the school district. By signing below, you certify that you are the designated officer or employee of the school district and have calculated the tax rates in accordance with requirements in Tax Code and Education Code. ³⁶

print here → _____
 Printed Name of School District Representative

sign here → _____
 Printed Name of School District Representative

_____ Date

³⁵ Tex. Tax Code §26.042(f) and Tex. Edu. Code §45.0032(d)
³⁶ Tex. Tax Code §26.04(c)



Agenda Item Memorandum

To: MVISD Board of Trustees

Date: August 26, 2024

Agenda item: Consider approval of the 2024-2025 Budgets

Background Information

A public meeting was held as required under Education Code 44.004 to discuss the proposed 2024-2025 budgets and tax rates.

Administrative Consideration

- The 2024-2025 proposed budgets are presented for consideration and possible approval.
- The proposed 2024-2025 budget amounts at the fund and function level are as follows:
General Fund (199) - \$95,171,577; Debt Service Fund (511) - \$31,357,180; and the Child Nutrition Fund - \$8,764,805.

Supporting Documents

- 2024-2025 Proposed Budgets by Fund and Function

Recommendation:

Administration recommends that the Board consider approval of the 2024-2025 budgets as presented.

**All Board Adopted
Proposed Budgets
2024-2025**

<i>By Function</i>	<i>General Fund</i>	<i>Child Nutrition Fund</i>	<i>Debt Service Fund</i>	<i>Total All Funds</i>
11 Instruction	\$56,010,325			\$56,010,325
12 Instructional Resource / Media	\$572,427			\$572,427
13 Curriculum & Instructional Staff Development	\$1,699,465			\$1,699,465
21 Instructional Leadership	\$1,600,818			\$1,600,818
23 School Leadership	\$5,119,015			\$5,119,015
31 Guidance, Counseling and Evaluation Services	\$3,520,191			\$3,520,191
32 Social Work Services	\$825,237			\$825,237
33 Health Services	\$1,197,932			\$1,197,932
34 Student (Pupil) Transportation	\$5,287,256			\$5,287,256
35 Child Nutrition	\$261,796	\$8,764,805		\$9,026,601
36 Co-curricular / Extracurricular Activities	\$2,546,360			\$2,546,360
41 General Administration	\$3,190,604			\$3,190,604
51 Plant Maintenance & Operations	\$8,925,284			\$8,925,284
52 Security & Monitoring Services	\$1,158,523			\$1,158,523
53 Data Processing Services	\$2,576,800			\$2,576,800
61 Community Services	\$3,000			\$3,000
71 Debt Services	\$-		\$31,357,180	\$31,357,180
81 Facilities Acquisition & Construction	\$25,044			\$25,044
95 JJAEP	\$5,000			\$5,000
99 Other Intergovernmental Charges	\$646,500			\$646,500
Total Expenditures:	\$95,171,577	\$8,764,805	\$31,357,180	\$135,293,562

General Fund (199)
Prior Year Comparison
By Function

	2023-2024 Adjusted Budget	% of Total Budget	2024-2025 Proposed Budget	% of Total Budget	Difference
11 Instruction	\$49,571,444	56.5%	\$56,010,325	58.9%	\$6,438,881
12 Instructional Resource / Media	\$551,395	0.6%	\$572,427	0.6%	\$21,032
13 Curriculum & Instructional Staff Development	\$890,433	1.0%	\$1,699,465	1.8%	\$809,032
21 Instructional Leadership	\$1,296,439	1.5%	\$1,600,818	1.7%	\$304,379
23 School Leadership	\$4,573,079	5.2%	\$5,119,015	5.4%	\$545,936
31 Guidance, Counseling, and Evaluation Services	\$3,421,399	3.9%	\$3,520,191	3.7%	\$98,792
32 Social Work Services	\$813,033	0.9%	\$825,237	0.9%	\$12,204
33 Health Services	\$837,682	1.0%	\$1,197,932	1.3%	\$360,250
34 Student (Pupil) Transportation	\$5,102,793	5.8%	\$5,287,256	5.6%	\$184,463
35 Child Nutrition	\$271,213	0.3%	\$261,796	0.3%	(\$9,417)
36 Co-curricular / Extracurricular Activities	\$2,584,970	3.0%	\$2,546,360	2.7%	(\$38,610)
41 General Administration	\$2,899,944	3.3%	\$3,190,604	3.3%	\$290,660
51 Plant Maintenance & Operations	\$8,966,150	10.2%	\$8,925,284	9.4%	(\$40,866)
52 Security & Monitoring Services	\$1,186,108	1.4%	\$1,158,523	1.2%	(\$27,585)
53 Data Processing Services	\$2,368,611	2.7%	\$2,576,800	2.7%	\$208,189
61 Community Services	\$9,373	-	\$3,000	0.0%	(\$6,373)
71 Debt Service	\$86,065	0.1%	\$-	0.0%	(\$86,065)
81 Facilities Acquisition & Construction	\$1,672,505	1.9%	\$25,044	0.0%	(\$1,647,461)
95 JJAEP Payments	\$5,000	-	\$5,000	0.0%	\$0
99 Other Intergovernmental Charges	\$650,000	0.7%	\$646,500	0.7%	(\$3,500)
TOTAL:	\$87,757,636	100%	\$95,171,577	100%	\$7,413,941

Child Nutrition Fund (240)				
Prior Year Comparison				
<i>By Function</i>				
	2023-2024 Adjusted Budget	2024-2025 Proposed Budget	Difference	% Change
35 – Food Service	\$6,862,006	\$8,764,805	\$1,902,799	27.7%
GRAND TOTAL:	\$6,862,006	\$8,764,805	\$1,902,799	27.7%

Debt Service Fund (511)				
Prior Year Comparison				
<i>By Function</i>				
	2023-2024 Adjusted Budget	2024-2025 Proposed Budget	Difference	% Change
71 – Debt Service	\$27,883,859	\$31,357,180	\$3,473,321	12.5%
Total:	\$27,883,859	\$31,357,180	\$3,473,321	12.5%



Agenda Item Memorandum

To: MVIDS Board of Trustees

Date: August 26, 2024

Agenda item: Consider approval of 2024-2025 Budget Line-Items over \$50,000

Background Information:

Per Board policy CH (Local) the Board shall approve all single purchases over \$50,000. This action will allow the Board to review and consider approval of the single line-items that are currently included within the proposed budget. This process will reduce the number of items presented to the Board throughout the year and provide a more efficient method of acquiring needed items.

Administrative Consideration:

- Administration requests that the Board review and consider the attached list of line-items over \$50,000 for approval.
- All purchases will be procured in accordance with Board policies CH Legal and Local.

Supporting Documents:

- List of line-items with funding source and explanation of purchase

Recommendation:

It is recommended that the Board consider approval of the 2024-2025 budget line-items over \$50,000 as presented.



Agenda Item Memorandum

To: Medina Valley ISD Board of Trustees

Date: August 26, 2024

Agenda Item: Consider approval of 2024-2025 Budget Line-Items over \$50,000

\$50,000 + Budget Expenditures for 2024-2025 School Year

Pursuant to Board policy CH Local, the Board may approve single expenditures that are expected to exceed \$50,000 as line items in the budget. Below are the expenditures that will be submitted for approval within the 2024-2025 budget:

95 Percent Group (410-11)	\$ 76,304
ABIP, PC (199-41)	\$ 55,000
Age of Learning (211-11)	\$ 78,400
CDWG (199-53)	\$ 60,000
Imagine Learning Inc. (199-11)	\$ 56,300
Emergent Tree Education Inc. (199-11)	\$ 57,440
Flowers (240-35)	\$ 63,750
Gulf Coast (240-35)	\$ 125,650
Hardie's Fresh Foods Produce FFV (240-35)	\$ 349,850
Houghton Mifflin Harcourt – NWEA Map (410-11)	\$ 123,110
Labatt – food (240-35)	\$ 2,431,646
Labatt – non-food (240-35)	\$ 166,030
Morgan Livestock Equipment Sales (199-11)	\$ 78,060
Oak Farms Dairy (240-35)	\$ 522,850
ParentSquare (199-53)	\$ 60,186



Progress Learning Inc. (199-11)	\$ 76,000
Samegoal Inc. (224-53)	\$ 63,185
Medina County Treasurer - SROs (199-52)	\$ 550,000
School Therapy Services (224-11)	\$ 125,000
Skyward (199-53)	\$ 125,000
Tex-Air Filters (199-51)	\$ 62,000
TASB Rick Management (199 & 771 various functions)	\$ 1,130,370
Zayo (199-51)	\$ 100,000

This measure will eliminate the need for future Board approvals for these listed purchases only during the 2024-2025 budget year. All purchases will be procured in accordance with Board policies CH Legal and Local.

Vendor	Amount	Fund	Function	Notes	DRI
95 Percent Group Inc	\$ 76,304	410- IMA	11	Phonics curriculum	Brandi Hendrix
ABIP, PC	\$ 55,000	199 - General Fund	41	Audit Services	Crystal Hermesch
Age of Learning	\$ 78,400	211 - Title I	11	Pre-K thru 2nd reading and math curriculum	Brandi Hendrix
CDW Government, Inc.	\$ 60,000	199 - General Fund	53	Microsoft licensing	Scott Laleman
Emergent Tree	\$ 57,440	199 - General Fund	11	Social emotional learning curriculum	Brandi Hendrix
Flowers	\$ 63,750	240 - Child Nutrition	35	Bread and tortillas	Tiffany Eckenrod
Gulf Coast	\$ 125,650	240 - Child Nutrition	35	Chemical and Paper for Cafeteria Kitchens	Tiffany Eckenrod
Hardie's Fresh Foods	\$ 349,850	240 - Child Nutrition	35	Fresh Produce	Tiffany Eckenrod
Houghton Mifflin Harcourt	\$ 123,110	410 - IMA	11	NWEA Map - student growth assessment	Brandi Hendrix
Imagine Learning Inc	\$ 56,300	199 - General Fund	11	Egenuity - credit recovery software	Brandi Hendrix
Labatt Institutional Supply Co.	\$ 2,431,646	240 - Child Nutrition	35	Food	Tiffany Eckenrod
Labatt Institutional Supply Co.	\$ 166,030	240 - Child Nutrition	35	Non-food paper products	Tiffany Eckenrod
Morgan Livestock Equipment Sales	\$ 78,060	199 - General Fund	11	CTE trailer	Jay Battles
Oak Farms Dairy	\$ 522,850	240 - Child Nutrition	35	Milk	Tiffany Eckenrod
Parent Square	\$ 60,186	199 - General Fund	53	Parent communication and safety software	Selena Viera
Progress Learning	\$ 76,000	199 - General Fund	11	Standards aligned curriculum resources	Brandi Hendrix
Samegoal Inc	\$ 63,185	224 - IDEA B	53	Record management system for Sped, 504, and RTI	John Reynolds
Medina County Treasurer	\$ 550,000	199 - General Fund	52	SROs	Jay Hufty
School Therapy Services	\$ 125,000	224 - IDEA B	11	Physical therapy and speech therapy services	John Reynolds
Skyward	\$ 125,000	199 - General Fund	53	Skyward annual licensing for business and student services	Scott Laleman, Jennifer Garcia
TASB Risk Management Fund	\$ 1,130,370	199 - General Fund / 771 - Workers Comp. Fund	various	Workers Compensation and Insurance	Vanessa Turner
Tex-Air Filters	\$ 62,000	199 - General Fund	51	HVAC Air filter replacement service	Doug Wozniak
Zayo	\$ 100,000	199 - General Fund	51	Fiber project	Scott Laleman

This measure will eliminate the need for future Board approvals for these listed purchases only during the 2024-2025 budget year. All purchases will be procured in accordance with Board policies CH Legal and Local.



Agenda Item Memorandum

To: MVISD Board of Trustees

Date: August 26, 2024

Agenda item: Consider approval of the resolution to set the Medina Valley Independent School District Tax Rate for 2024

Background Information

Section 26.05(b) of the Property Tax Code prescribes the methods in which the district can adopt its tax rate. Changes were made in the 88th Legislative Session requiring certain language when adopting the tax rate. Although we anticipate that the average homeowner will see a decrease in property taxes this year due to a small reduction in the tax rate coupled by a small reduction in property values on homesteads, the resolution must include language specifying that this tax rate will effectively levy more property taxes than last year. These new taxes will be primarily collected from new taxpayers to the district.

Administrative Consideration

- This year's proposed tax rate exceeds the no-new-revenue tax rate. The vote on the resolution setting the tax rate must be a record vote. A motion to adopt the resolution must be made in the following form:

“I move that the property tax rate be increased by the adoption of a tax rate of \$1.1669, which is effectively a 13 percent increase in the tax rate.”

Supporting Documents

- Resolution to Set the Tax Rate

Recommendation:

Administration recommends that the Board approve the resolution to set the MVISD tax rate.



MEDINA VALLEY INDEPENDENT SCHOOL DISTRICT
Resolution of the Board to Set Tax Rate

Date: August 26, 2024

On this date, we, the Board of Trustees of the Medina Valley School District, hereby levy or set the tax rate on \$100 valuation for the District for the tax year 2024 at a total tax rate of \$1.1669, to be assessed and collected by the duly specified assessor and collector as follows:

\$0.6669 for the purpose of maintenance and operations, and

\$0.5000 for the purpose of payment of principal and interest on debts.

Such taxes are to be assessed and collected by the tax officials designated by the District.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

THE TAX RATE WILL EFFECTIVELY BE RAISED BY 6.43 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY -\$2.30.

Adopted this 26th of August, 2024, by the Board of Trustees.

Nathan Fillinger
MVISD Board President

Jennilea Campbell
MVISD Board Secretary



Agenda Item Memorandum

To: MVISD Board of Trustees

Date: August 26, 2024

Agenda item: Consider approval of the 2024 Investment Policy and Investment Strategies Review Resolution

Background Information

Board policy CDA (Legal) states “the board shall review its investment policy and investment strategies not less than annually. The board shall adopt a written instrument by rule, order, ordinance, or resolution stating that it has reviewed the investment policy and investment strategies and that the written instrument so adopted shall record any changes made to either the investment policy or investment strategies” per Gov’t Code 2256.005(e).

Administrative Consideration

Administration is not recommending any changes to the district’s investment policy or investment strategies.

Supporting Documents

- 2024 Investment Policy and Investment Strategies Review Resolution
- Board policy CDA (Local)

Recommendation:

Administration recommends that the Board approve the 2024 Investment Policy and Investment Strategies Review Resolution with no changes to Board policy CDA (Local).

Investment Authority

The Superintendent or other person designated by Board resolution shall serve as the investment officer of the District and shall invest District funds as directed by the Board and in accordance with the District's written investment policy and generally accepted accounting procedures. All investment transactions except investment pool funds and mutual funds shall be settled on a delivery versus payment basis.

**Approved
Investment
Instruments**

From those investments authorized by law and described further in CDA(LEGAL) under Authorized Investments, the Board shall permit investment of District funds, including bond proceeds and pledged revenue to the extent allowed by law, in only the following investment types, consistent with the strategies and maturities defined in this policy:

1. Obligations of, or guaranteed by, governmental entities as permitted by Government Code 2256.009.
2. Certificates of deposit and share certificates as permitted by Government Code 2256.010.
3. Fully collateralized repurchase agreements permitted by Government Code 2256.011.
4. A securities lending program as permitted by Government Code 2256.0115.
5. Banker's acceptances as permitted by Government Code 2256.012.
6. Commercial paper as permitted by Government Code 2256.013.
7. No-load mutual funds, except for bond proceeds, and no-load money market mutual funds, as permitted by Government Code 2256.014.
8. A guaranteed investment contract as an investment vehicle for bond proceeds, provided it meets the criteria and eligibility requirements established by Government Code 2256.015.
9. Public funds investment pools as permitted by Government Code 2256.016.

Safety

The primary goal of the investment program is to ensure safety of principal, to maintain liquidity, and to maximize financial returns within current market conditions in accordance with this policy. Investments shall be made in a manner that ensures the preservation of capital in the overall portfolio, and offsets during a 12-month period any market price losses resulting from interest-rate fluctua-

OTHER REVENUES
INVESTMENTS

CDA
(LOCAL)

tions by income received from the balance of the portfolio. No individual investment transaction shall be undertaken that jeopardizes the total capital position of the overall portfolio.

**Investment
Management**

In accordance with Government Code 2256.005(b)(3), the quality and capability of investment management for District funds shall be in accordance with the standard of care, investment training, and other requirements set forth in Government Code Chapter 2256.

**Liquidity and
Maturity**

Any internally created pool fund group of the District shall have a maximum dollar weighted maturity of 180 days. The maximum allowable stated maturity of any other individual investment owned by the District shall not exceed one year from the time of purchase. The Board may specifically authorize a longer maturity for a given investment, within legal limits.

The District's investment portfolio shall have sufficient liquidity to meet anticipated cash flow requirements.

Diversity

The investment portfolio shall be diversified in terms of investment instruments, maturity scheduling, and financial institutions to reduce risk of loss resulting from overconcentration of assets in a specific class of investments, specific maturity, or specific issuer.

**Monitoring Market
Prices**

The investment officer shall monitor the investment portfolio and shall keep the Board informed of significant changes in the market value of the District's investment portfolio. Information sources may include financial/investment publications and electronic media, available software for tracking investments, depository banks, commercial or investment banks, financial advisers, and representatives/advisers of investment pools or money market funds. Monitoring shall be done at least quarterly, as required by law, and more often as economic conditions warrant by using appropriate reports, indices, or benchmarks for the type of investment.

**Monitoring Rating
Changes**

In accordance with Government Code 2256.005(b), the investment officer shall develop a procedure to monitor changes in investment ratings and to liquidate investments that do not maintain satisfactory ratings.

Funds/Strategies

Investments of the following fund categories shall be consistent with this policy and in accordance with the applicable strategy defined below. All strategies described below for the investment of a particular fund should be based on an understanding of the suitability of an investment to the financial requirements of the District and consider preservation and safety of principal, liquidity, marketability of an investment if the need arises to liquidate before maturity, diversification of the investment portfolio, and yield.

OTHER REVENUES
INVESTMENTS

CDA
(LOCAL)

Operating Funds	Investment strategies for operating funds (including any commingled pools containing operating funds) shall have as their primary objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.
Custodial Funds	Investment strategies for custodial funds shall have as their primary objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.
Debt Service Funds	Investment strategies for debt service funds shall have as their primary objective sufficient investment liquidity to timely meet debt service payment obligations in accordance with provisions in the bond documents. Maturities longer than one year are authorized provided legal limits are not exceeded.
Capital Project Funds	Investment strategies for capital project funds shall have as their primary objective sufficient investment liquidity to timely meet capital project obligations. Maturities longer than one year are authorized provided legal limits are not exceeded.
Safekeeping and Custody	The District shall retain clearly marked receipts providing proof of the District's ownership. The District may delegate, however, to an investment pool the authority to hold legal title as custodian of investments purchased with District funds by the investment pool.
Sellers of Investments	<p>Prior to handling investments on behalf of the District, a broker/dealer or a qualified representative of a business organization must submit required written documents in accordance with law. [See Sellers of Investments, CDA(LEGAL)]</p> <p>Representatives of brokers/dealers shall be registered with the Texas State Securities Board and must have membership in the Securities Investor Protection Corporation (SIPC) and be in good standing with the Financial Industry Regulatory Authority (FINRA).</p>
Soliciting Bids for CDs	In order to get the best return on its investments, the District may solicit bids for certificates of deposit in writing, by telephone, or electronically, or by a combination of these methods.
Interest Rate Risk	<p>To reduce exposure to changes in interest rates that could adversely affect the value of investments, the District shall use final and weighted-average-maturity limits and diversification.</p> <p>The District shall monitor interest rate risk using weighted average maturity and specific identification.</p>
Internal Controls	A system of internal controls shall be established and documented in writing and must include specific procedures designating who has authority to withdraw funds. Also, they shall be designed to

protect against losses of public funds arising from fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees and officers of the District. Controls deemed most important shall include:

1. Separation of transaction authority from accounting and recordkeeping and electronic transfer of funds.
2. Avoidance of collusion.
3. Custodial safekeeping.
4. Clear delegation of authority.
5. Written confirmation of telephone transactions.
6. Documentation of dealer questionnaires, quotations and bids, evaluations, transactions, and rationale.
7. Avoidance of bearer-form securities.

These controls shall be reviewed by the District's independent auditing firm.

Annual Review

The Board shall review this investment policy and investment strategies not less than annually and shall document its review in writing, which shall include whether any changes were made to either the investment policy or investment strategies.

Annual Audit

In conjunction with the annual financial audit, the District shall perform a compliance audit of management controls on investments and adherence to the District's established investment policies.



RESOLUTION STATING THE REVIEW OF THE INVESTMENT POLICY AND INVESTMENT STRATEGIES OF MEDINA VALLEY INDEPENDENT SCHOOL DISTRICT

WHEREAS, Medina Valley Independent School District (the "District") has been legally created and operates pursuant to the general laws of the State of Texas applicable to independent school districts; and

WHEREAS, the Board of Trustees has convened on this date at a meeting open to the public as required by law, and wishes to adopt an Investment Policy for the District, in the form attached hereto and pursuant to Chapter 2256, Texas Government Code, as amended from time to time.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE MEDINA VALLEY INDEPENDENT SCHOOL DISTRICT THAT:

Section 1: The Investment Policy and Investment Strategies in the form attached hereto has hereby been reviewed.

PASSED AND APPROVED this 26th day of August 2024.

Nathan Fillinger
President, MVISD Board of Trustees

ATTEST:

Jennilea Campbell
Secretary, MVISD Board of Trustees

(SEAL)



Agenda Item Memorandum

To: MVIDS Board of Trustees

Date: August 26, 2024

Agenda item: Consider approval of the Resolution Designating Investment Officers for Medina Valley ISD

Background Information

Board policy CDA (Legal) states “A district shall designate by rule, order, ordinance, or resolution as appropriate, one or more officers or employees as investment officers(s) to be responsible for the investment of its funds consistent with the investment policy adopted by the board.” per Gov’t Code 2256.005(f).

Current investment officers for the district include Scott Caloss and Jennifer Garcia.

Administrative Consideration

- Administration recommends that the Board consider adding Crystal Hermes as an investment officer.

Supporting Documents

- Resolution Designating Investment Officers for Medina Valley ISD

Recommendation:

Administration recommends that the Board approve the resolution designating Scott Caloss, Crystal Hermes and Jennifer Garcia as the Investment Officers for Medina Valley ISD.

RESOLUTION DESIGNATING AN INVESTMENT OFFICERS FOR MEDINA VALLEY INDEPENDENT SCHOOL DISTRICT

WHEREAS, Medina Valley Independent School District (the "District") shall designate one or more officers or employees as investment officer(s) to be responsible for the investment of its funds, and;

WHEREAS, the Investment Officer(s) shall invest District funds as directed by the Board of Trustees in accordance with the District's written investment policy and generally accepted accounting principles, and;

WHEREAS Scott Caloss, Superintendent of Schools, Crystal Hermesch, Chief Financial Officer, and Jennifer Garcia, Director of Finance are qualified to serve as Medina Valley Independent School District Investment Officers;

THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE MEDINA VALLEY INDEPENDENT SCHOOL DISTRICT THAT:

Section 1: Scott Caloss, Crystal Hermesch, and Jennifer Garcia are designated as Investment Officers for Medina Valley Independent School District, and;

Section 2: This authority is granted and is effective until rescinded by the Board of Trustees or until termination of employment by a district.

PASSED AND APPROVED this 26th day of August 2024.

Nathan Fillinger
President, Board of Trustees

ATTEST:

Jennilea Campbell
Secretary, Board of Trustees

(SEAL)



Agenda Item Memorandum

To: MVIDS Board of Trustees

Date: August 26, 2024

Agenda item: Consider approval of Annual Review Investment Training

Background Information:

Board policy CDA and the Public Funds Investment Act of Texas Government Code 2256.008 require annual approval of investment officer training from independent sources. Each investment officer is required to attend 8 hours of training per a two-year period. This training shall include education in investment controls, security risks, strategy risks, market risks, diversification of investment portfolio, and compliance with the Government Code, Chapter 2256 from an independent source approved by the board.

Administrative Consideration:

- Administration recommends that the Board of Trustees consider approval of the following independent sources for investment training: Region XIII, Region XX, Texas Association of School Business Officials (TASBO), Texas Association of School Boards (TASB), Linda Patterson & Associates, Government Finance Officers Association (GFOA), University of North Texas, Tex-Pool, and PFM Asset Management LLC.

Supporting Documents:

- Investment Officer Training certificates

Recommendation:

It is recommended that the Board consider approval of the independent sources for investment training as presented.



Certificate Of Training

This Certifies That

Scott Caloss

Has Attended

Workshop Title	Start Date	End Date	Hours
Investment Officer Training - Day 1 - 10/12/22	October 12, 2022	October 12, 2022	Clock Hours 6 Of 6 CPE - TEA Provider #015950 6 Of 6

Credit Type: Clock Hours 6, CPE - TEA Provider #015950 6

Provider # 015-950



Certificate Of Training

This Certifies That

Scott Caloss

Has Attended

Workshop Title	Start Date	End Date	Hours
Investment Officer Training - Day 2 - 10/13/22	October 13, 2022	October 13, 2022	CEU 6 Of 6 Clock Hours 6 Of 6 CPE - TEA Provider #015950 6 Of 6

Credit Type: CEU 6, Clock Hours 6, CPE - TEA Provider #015950 6

Provider # 015-950

University of North Texas Center for Public Management
and
Government Treasurers' Organization of Texas

Co Sponsored by Alamo Area Association of School Business Officers

Certificate of Attendance
presented to

Jennifer A. Garcia

For completion of training on the Texas Public Funds Investment Act and related investment issues

April 20, 2022 4 hours

Live Oak, Texas

Patrick Shinkle
Center for Public Management
TSBPA CPE Sponsor 007716

University of North Texas Center for Public Management
and
Government Treasurers' Organization of Texas

Co-Sponsored by

Certificate of Attendance
presented to

Jennifer A. Garcia

For completion of training on the Texas Public Funds Investment Act and related investment issues

June 20, 2023..... 4 hours

Patrick Shinkle
Center for Public Management
TSBPA CPE Sponsor 007716



Agenda Item Memorandum

To: MVIDS Board of Trustees

Date: August 26, 2024

Agenda item: Consider approval of the District's list of Qualified Investment Brokers

Background Information

Board policy CDA (Legal) states "The Board or the designated investment committee shall, at least annually, review, revise, and adopt a list of qualified brokers that are authorized to engage in investment transactions with a district" per Gov't Code 2256.025.

Administrative Consideration

Administration has reviewed the current list of approved investment brokers with the district's financial advisor and recommends no changes.

Supporting Documents

- List of Qualified Investment Brokers for 2024-2025

Recommendation:

Administration recommends that the Board approve the District's list of Qualified Investment Brokers as presented.



Qualified Investment Brokers as of August 2024

Dealer	Contact	Phone	Email
Bank of America	John Vanderwilt	415-953-2621	john.a.vanderwilt@baml.com
BOKF	Gautham Metta	972-892-9963	gautham.metta@bokf.com
Cabrera Capital*	Mario Carrasco	210-857-8517	mcarrasco@cabreracapital.com
Cantor Fitzgerald	James Shamoun Jr	901-347-1724	jshamoun@cantor.com
Fidelity	Michael O'Donnell	817-474-0100	michael.odonnell@fmr.com
First Horizon Financial	Buddy Saragusa	713-435-4475	bsaragusa@bloomberg.net
Goldman Sachs	Daniel Hopton	212-357-9892	daniel.hopton@gs.com
Hilltop Securities	Gil Ramon	713-654-8606	gilbert.ramon@hilltopsecurities.com
JP Morgan	Brittany Guinee	212-834-5718	brittany.guinee@jpmorgan.com
Morgan Stanley	Peter Lambert	214-468-7232	peter.lambert@ms.com
Multi-Bank Securities*	Luigi Mancini	800-967-9049	lmancini@mbssecurities.com
Oppenheimer	Javier Altimari	713-650-2025	javier.altimari@opco.com
Piper Sandler	Matt McGrory	312-267-5168	matt.mcgrory@psc.com
RBC	Thomas Kelly	212-847-8748	thomas.kelly@rbc.com
Stifel Nicolaus	Brian Conlon	617-753-6303	conlonb@stifel.com
TD Ameritrade	Jason Gregg	800-355-2297	jason.gregg@tdameritrade.com
UBS Bank	Phil Hartigan	214-382-2210	philip.hartigan@ubs.com
UMB Bank	Jeffrey Duchin	214-389-5927	Jeffrey.Duchin@umb.com
Wells Fargo	Susan Ward	214-740-1586	wardst@wellsfargo.com
Broadway Bank	Heather J. Hepp, CTP	210-413-8233	hhepp@broadway.bank