

**Medina Valley Independent School District
Board of Trustees
Regular Meeting on Monday, January 22, 2024 at 6:00 PM
Medina Valley ISD Central Office Board Room**

A Regular Board Meeting of the MVISD Board of Trustees was held on Monday, January 22, 2024, beginning at 6:00 PM at/on Medina Valley ISD Central Office Board Room.

I. First Order of Business

- A Call Meeting to Order
- B Establish a Quorum
- C Pledge of Allegiance to the Flag followed by a moment of silence

II. School Board Appreciation

III. Medina Valley Education Foundation Logo Winner

IV. Public Comment

At Regular Board Meetings the Board shall permit public comment on any topic. At all other Board Meetings public comments will be limited to items on the agenda posted with the notice of the meeting. All Public Comments are limited to 5 minutes.

V. Announcements/Communications/Presentations

- A Bond Committee Presentation 2
- B Board Committee Reports
 - Finance & Operations Committee
 - Construction Committee
 - Curriculum
- C Construction Briefing 17
 - Silos Elementary
 - High School #2
- D Financial Briefing 34
 - General Fund Financial Statement
 - Child Nutrition Financial Statement
 - Debt Service Fund Financial Statement
 - Bond 2023 Capital Projects Report
- E Superintendent Briefing 39
 - Student Achievements
 - Staff Achievements
 - District Enrollment Numbers

VI. Discussion and Possible Action Items

- A Consider Approval of Minutes for Regular Board Meeting on December 18, 2023 and Special Board Meeting on December 18, 2023 46
- B Consider Approval of Amendment to the Guaranteed Maximum Price (GMP) for Medina Valley ISD's High School #2 53
- C Consider Approval of Final Completion for the Medina Valley Middle School Traffic Improvement Project 59
- D Consider Approval of CPS Right-Of-Way Agreement for Silos Elementary School 60
- E Consider Approval of the 2024-2025 Academic Calendar and 2024-2025 Flex Calendar 66
- F Consider Approval of Medina Valley ISD's Branding Guide for High Schools 72
- G Consider Approval of the TASB initiated Local Policy Update 122, affecting Local Policies CQB, CSA, DC, EHB, EHBC, EHBCA, FEA, FFAC, FFB, and FL 83

VII. Closed Session

- A Personnel Matters: Resignations, Retirements, Leaves of Absence, Reassignments, New Employment, New Personnel Position, Duties/Responsibilities of Employees (TX Govt. Code Section 551.074)
- B Considering the deployment, specific occasions for, or implementation of, security personnel or devices (TX Govt. Code Section 551.076)

VIII. Continued Discussion and Possible Action Items

- A Consideration of future meeting dates

IX. Adjournment

(Items do not have to be taken in the same order as shown on the meeting agenda.)



Community Bond Advisory Committee

*Recommendation to the School Board
January 22, 2024*

CBAC Members

COMMITTEE REPRESENTATIVES

- Stefanie Contreras
- Michael Holland
- Jared Boehme
- Cristian Maldonado

COMMUNITY BOND ADVISORY COMMITTEE

- Roger Boehme
- Troy Frail
- Shaquanda Pate
- Lee Barden
- Dawn Groff
- Jennifer Villalobos
- Katherine Driscoll
- Trey Tschirhart
- Gary Holzhaus
- Rodney Hitzfelder
- James Herrera
- Darren Calvert
- Alexis Calvillo
- Suzanne Lee
- Jay Langston
- Cheryl Jones
- Adriana Moreno
- Frank Jarrett
- Adrienne Wells
- Doug Hutzler
- Sandra Munoz-Manrique
- Sarah Allen
- Jerome Iltis
- Alli Welch

CBAC Members, Principals, Facilitators and other district staff



Bond 2024 CBAC Meetings Recap

Meeting #1 - October 3, 2023

Process, timeline, vision, end goal
Committee Charge
Decision Making Model
Demographer Report
School Finance 101

Meeting #2 - October 18, 2023

Review of Past and Current Projects
Teaching and Learning
Long-Range Planning

November 1, 2023

Optional Facilities Tour

Meeting #3 - November 15, 2023

Financial Advisor Presentation
Land Acquisition Project
Priority Projects Presentation

Meeting #4 - December 13, 2023

Bond/Ballot Language
Package Scenario Options
Mock Vote

Meeting #5 - January 10, 2024

Final Questions & Concerns
Deliberation to Consensus with COVoice

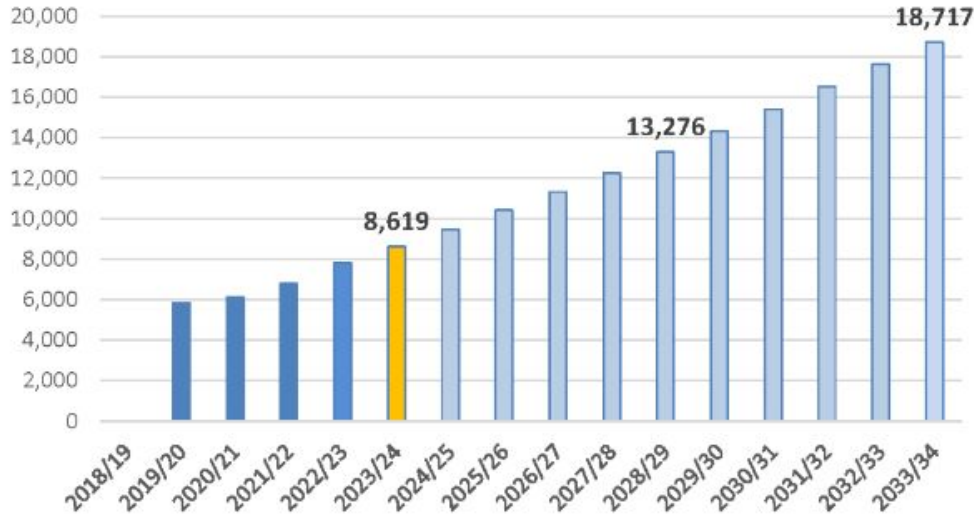
The Community Bond Advisory Committee is charged with developing a bond recommendation that supports **educational excellence** for students and addresses the District's **fast-growth**. The recommendation should be developed with **community support** in mind.

Considerations

- Enrollment Projections
- Projected Bonding Capacity (\$290 M)
- **No tax rate increase for voters**

Middle School #3 and Elementary #7 & #8

Enrollment Projections



- Enrollment in Medina Valley ISD increased by 53.8% in the last 5 years
- Medina Valley ISD is the 5th fastest growing district in Texas for districts with enrollment greater than 3,000
- Medina Valley ISD has the highest amount of future lots in the San Antonio region with over 27,200 lots in the planning stage
- Groundwork is underway on more than 2,240 lots within 14 subdivisions
- District enrollment likely to exceed 13,200 in five years

- Enrollment Projections & Campus Capacity

Medina Valley High School Media & Weight Room



Safety & Security

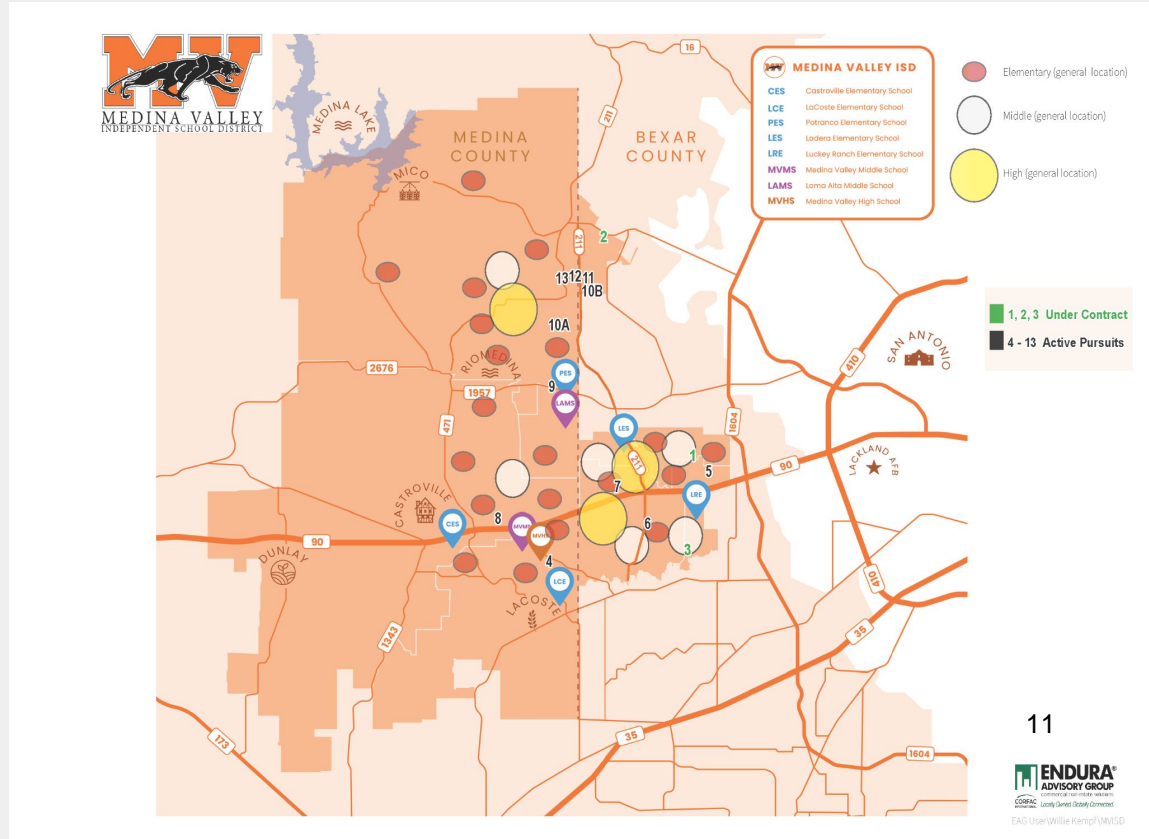
- Vestibule updates at all campuses



Land

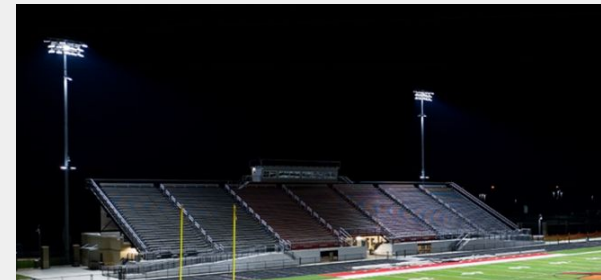
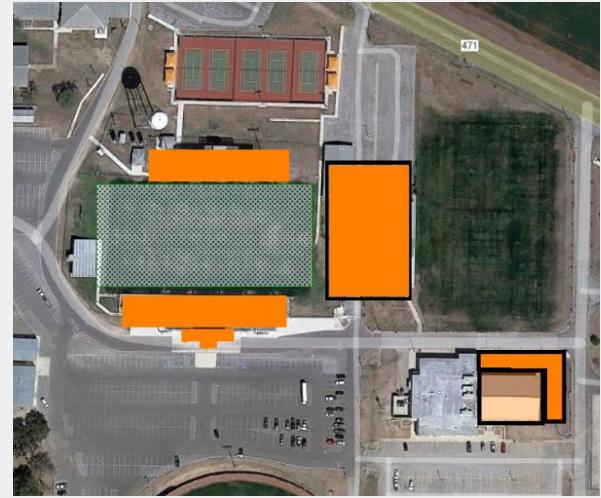
Considered:

- Projected enrollment
- MVISD property
- Supply & demand
 - Purchasing timelines & cost



Medina Valley HS Stadium Upgrades

- New 1-Story Press Box w/ elevator
- Replacement of home side seating to accommodate new Press Box w/ elevator, meet ADA
- Replacement Visitor Side seating and expansion
- New Field House
- Additional restroom facilities & concessions
- Stadium lighting replacement
- Renovate seating at track



High School #2 Stadium Upgrades

- 1-Story Press Box w/ elevator
- Additional seats to accommodate 6,500 spectators
- Additional restroom facilities & concessions



May 2024 Bond Package Recommendation

Prop A

- Middle School #3 **\$102M**
- Elementary #7 & #8 **\$124M**
- MVHS Media & Weightroom **\$5.75M**
- Safety and Security **\$2.5M**
- Land **\$14.9M**

\$249.15M

Prop B

- MVHS & HS #2 Stadium Upgrades **\$40.85M**

TOTAL

\$290 M

Committee Recommendation

The Medina Valley ISD Community Bond Advisory Committee has spent 13 weeks **learning about the state of the District** related to facility conditions and educational vision, including extracurricular programs and fast-paced growth.

Through this process, we recognize the significant **increase** in student enrollment that is occurring in the District and projected to continue for the foreseeable future.

In order to address the District's fast-growth, our Committee recommends the Board of Trustees **call for a May 2024 bond election at or near \$290 million** that will provide funding for middle school 3, elementary 7 & 8, future land acquisitions, safety and security improvements, MVHS media and weightroom updates, and MVHS and High School 2 stadium upgrades.

QUESTIONS



Medina Valley
INDEPENDENT SCHOOL DISTRICT

**Board of Trustees Meeting:
Silos Elementary School
Construction Briefing**

GENERAL PROJECT SUMMARY:

General Contractor (CMR): _____ Nunnelly General Contractor

Original Substantial Completion Date: _____ April 2024

Requested Days to Date: _____ Zero (0)

Original Contract Sum (GMP): _____ \$42,139,608.00

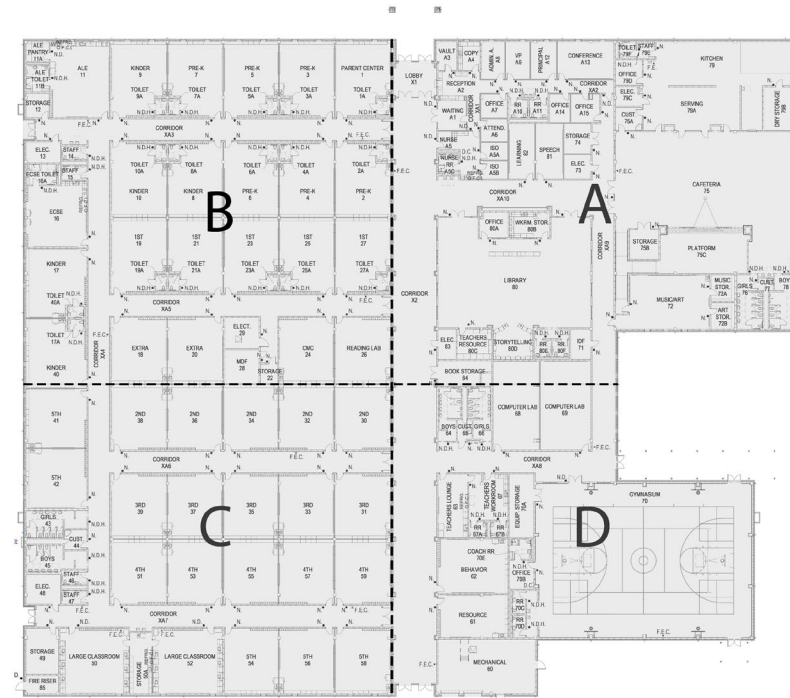
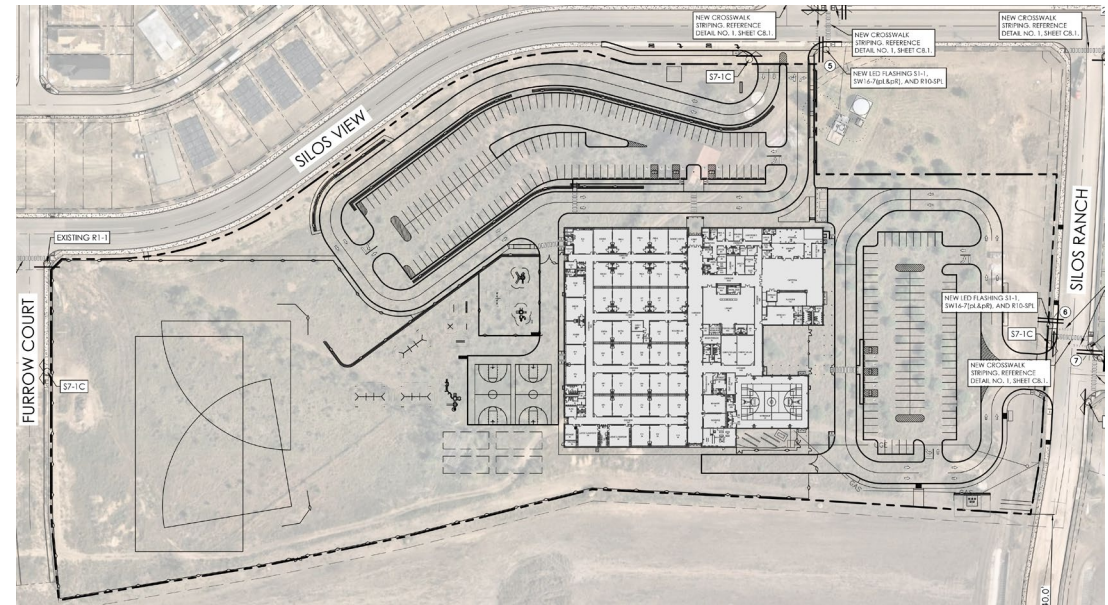
Change Order Sum to Date: _____ \$0.00

Current Contract Sum: _____ \$42,139,608.00

Percentage of Work Complete: _____ 77% - Pay Application No. 16
\$32,325,895 Total Stored/Completed

RECENT CONSTRUCTION ACTIVITY

1. Site work ongoing
 - Wire has been ran from main service to on-site transformer
 - Curbs throughout are complete
 - Working on visitor drop-off deceleration lane
 - Chillers have been installed
2. Building Exterior
 - Metal roof being installed at Main Entry and Cafeteria
 - Mechanical roof units have been placed
 - All of the exterior glazing is near completed throughout
3. Building Interior
 - Ductwork installation is complete throughout
 - Electrical wire pull complete throughout
 - Electrical trimming being completed throughout
 - Interior lighting being completed throughout
 - Plumbing fixtures installation in progress
 - Restroom partitions are in progress
 - Painting is on-going in all areas including door frames
 - Data cable installation and is being completed throughout
 - Interior windows and storefronts are being installed in all areas



2 WEEK LOOK-AHEAD SUMMARY:

1. Begin installation of finishes: floor tile and ceiling tile
2. Begin installation of millwork throughout
3. Complete exterior brick work
4. Continue on site related items: preparing for asphalt, sidewalks, and fencing
5. Tie-in mechanical roof units















**Board of Trustees Meeting:
Medina Valley High School 2
Construction Briefing**

GENERAL PROJECT SUMMARY:

General Contractor (CMR): _____ Bartlett Cocke General Contractors

Original Substantial Completion Date: _____ June 2026

Requested Days to Date: _____ Zero (0)

Package 1 Original Contract Sum (GMP): _____ \$31,730,161.00

Change Order Sum to Date: _____ \$0.00

Current Contract Sum: _____ \$31,730,161.00

Percentage of Work Complete: _____ approx. 4% as of December 2023 pay application

PACKAGE 1

RECENT CONSTRUCTION ACTIVITY

1. Project submittals continues
2. Owner-Architect-Contractor Meetings are ongoing every 1-2 weeks
3. Water, Sewer, Gas and Power permits in progress
4. Road grading continues
5. Building pad subgrade excavation continues
6. Pier drilling activities and pier rebar cages continue
7. Underground utility installation started

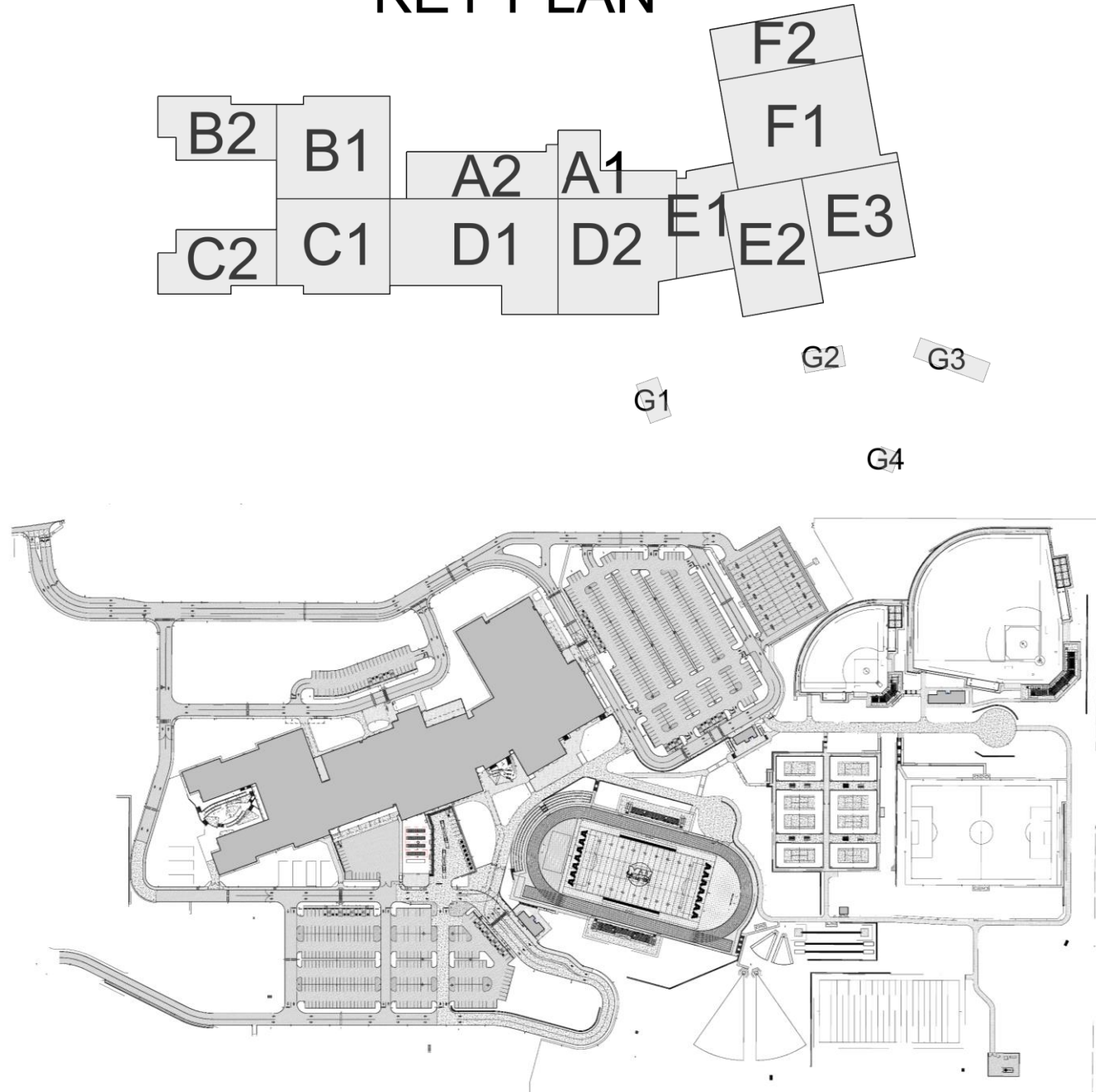
2 WEEK LOOK-AHEAD SUMMARY:

1. Earthwork – Continued work at Bldg Pad Areas EF and surrounding clearing areas
2. Utilities – Water & storm installation
3. Crawlspace Drainage installation
4. Concrete – Pier Drilling Continuing Areas EF. Mudslab poured in Areas BC

PACKAGE 2

- GMP presentation to Board in January 2024

KEY PLAN













Medina Valley Independent School District

Monthly Financial Report

December 2023

Executive Summary

Financial Highlights: Currently, the district has collected 30% of budgeted revenue and spent 33% of budgeted expenses. The Food Service Fund has collected 37% of budgeted revenues and spent 36% of budgeted expenses. The district began collecting current year tax revenue in late December. The next debt service payment is due February 1 and has been scheduled.

Fund Balance

	General Fund	Food Service	Debt Service
Audited Fund Balance as of August 31, 2023	\$ 29,969,909	\$ 2,953,438	\$ 7,195,244
Year-to-Date Revenue	\$ 25,612,277	\$ 2,212,258	\$ 3,425,154
Year-to-Date Expenditures	\$ (28,871,709)	\$ (2,339,264)	\$ (950)
Fund Balance as of October 31, 2023	\$ 26,710,477	\$ 2,826,432	\$ 10,619,448

Budget Amendments

	General Fund	Food Service	Debt Service
Revenue	\$ -	\$ -	\$ -
Expenditures	\$ 2,383,395	\$ -	\$ -

**DECEMBER 2023-2024
MEDINA VALLEY INDEPENDENT SCHOOL DISTRICT**

ESTIMATED REVENUES	CURRENT BUDGET	YTD ACTUAL	BALANCE
5700 - LOCAL REVENUES	\$35,055,513	\$3,962,709	\$31,092,804
5800 - STATE PROGRAM REVENUES	\$49,155,004	\$21,555,095	\$27,599,909
5900 - FEDERAL REVENUES	\$1,540,000	\$94,473	\$1,445,527
TOTAL REVENUES	\$85,750,517	\$25,612,277	\$60,138,240
PROPOSED APPROPRIATIONS			
11 - INSTRUCTION	\$49,500,770	\$16,516,646	\$32,984,124
12 - INST. RESOURCES & MEDIA SVCS	\$551,395	\$173,475	\$377,920
13 - CURRICULUM DEV.& INST.STF DEV	\$875,433	\$426,277	\$449,156
21 - INSTRUCTIONAL LEADERSHIP	\$1,296,439	\$339,862	\$956,577
23 - SCHOOL LEADERSHIP	\$4,573,079	\$1,506,638	\$3,066,441
31 - GUIDANCE & COUNSELING	\$3,421,399	\$1,066,933	\$2,354,466
32 - SOCIAL WORK SERVICES	\$813,033	\$272,872	\$540,161
33 - HEALTH SERVICES	\$955,682	\$282,364	\$673,318
34 - PUPIL TRANSPORTATION	\$5,430,115	\$1,789,262	\$3,640,852
35 - FOOD SERVICES	\$215,064	\$58,572	\$156,492
36 - COCURR./EXTRACURR.ACTIVITIES	\$2,381,472	\$853,752	\$1,527,720
41 - GENERAL ADMINISTRATION	\$2,722,585	\$943,005	\$1,779,580
51 - PLANT MAINTENANCE & OPERATIONS	\$8,816,150	\$2,964,415	\$5,851,735
52 - SECURITY & MONITORING SERVICES	\$1,186,108	\$340,609	\$845,499
53 - DATA PROCESSING SERVICES	\$2,268,611	\$1,090,140	\$1,178,471
61 - COMMUNITY SERVICES	\$9,373	\$4,833	\$4,540
71 - DEBT SERVICES	\$86,065	\$0	\$86,065
81 - FACILITIES ACQ. & CONSTRUCTION	\$1,822,505	\$5,114	\$1,817,392
95 - PYMTS.TO JJAEP PROGRAMS	\$5,000	\$0	\$5,000
99 - OTHER INTERGOVERNMENTAL CHARGE	\$650,000	\$236,940	\$413,060
TOTAL APPROPRIATIONS	\$87,580,277	\$28,871,709	\$58,708,568

2023-2024 FUND BALANCE = \$ 29,969,908

3 MONTH OPERATING CASH FLOW = \$ 21,895,069

**DECEMBER 2023-2024
MEDINA VALLEY INDEPENDENT SCHOOL DISTRICT**

ESTIMATED REVENUES	CURRENT BUDGET	YTD ACTUAL	BALANCE
5700 - LOCAL REVENUES	\$1,875,327	\$728,098	\$1,147,229
5800 - STATE PROGRAM REVENUES	\$35,438	\$0	\$35,438
5900 - FEDERAL REVENUES	\$4,029,726	\$1,484,160	\$2,545,566
TOTAL REVENUES	\$5,940,491	\$2,212,258	\$3,728,233
PROPOSED APPROPRIATIONS			
35 - FOOD SERVICES	\$6,512,006	\$2,339,264	\$4,172,742
TOTAL APPROPRIATIONS	\$6,512,006	\$2,339,264	\$4,172,742

2023-2024 FUND BALANCE = \$ 2,953,438

3 MONTH OPERATING CASH FLOW = \$ 1,628,002

**DECEMBER 2023-2024
MEDINA VALLEY INDEPENDENT SCHOOL DISTRICT**

ESTIMATED REVENUES	CURRENT BUDGET	YTD ACTUAL	BALANCE
5700 - LOCAL REVENUES	\$24,540,481	\$2,457,653	\$22,082,828
5800 - STATE PROGRAM REVENUES	\$3,343,378	\$967,501	\$2,375,877
TOTAL REVENUES	\$27,883,859	\$3,425,154	\$24,458,705
PROPOSED APPROPRIATIONS			
71 - DEBT SERVICES	\$27,883,859	\$950	\$27,882,909
TOTAL APPROPRIATIONS	\$27,883,859	\$950	\$27,882,909

2023-2024 FUND BALANCE = \$ 7,195,244

3 MONTH OPERATING CASH FLOW = \$ 6,970,965

Medina Valley ISD
Bond 2023 Summary

Period Ending 12/31/2023

Unaudited

2023 Bond Projects	Original Budget	Adjusted Budget	Cumulative Encumbrances	Cumulative Expenses	Balance
High School #2	\$ 323,000,000	\$ 323,000,000	\$ 35,237,533	\$ 10,750,002	\$ 277,012,464
Traffic Improvements	\$ 4,000,000	\$ 4,000,000	\$ 1,084,505	\$ 253,702	\$ 2,661,793
Agricultural & Jr. ROTC Facility	\$ 14,000,000	\$ 14,000,000	\$ -	\$ -	\$ 14,000,000
Safety & Security Projects	\$ 5,000,000	\$ 5,000,000	\$ -	\$ 46,431	\$ 4,953,569
Land	\$ 30,000,000	\$ 30,000,000	\$ 277,067	\$ 384,586	\$ 29,338,347
Project Savings	\$ -	\$ -	\$ -	\$ -	\$ -
Total Projects	\$ 376,000,000	\$ 376,000,000	\$ 36,599,105	\$ 11,434,721	\$ 327,966,174
Fees Associated with Sale of Bond	\$ -	\$ 830,037	\$ -	\$ 830,037	\$ -
Total Bond Package	\$ 376,000,000	\$ 376,830,037	\$ 36,599,105	\$ 12,264,758	\$ 327,966,174
Bond Interest		\$ 8,178,649	\$ -	\$ -	\$ 8,178,649
Salaries	\$ -	\$ 79,998	\$ -	\$ 79,998	\$ -
Total Interest Earnings	\$ -	\$ 8,258,647	\$ -	\$ 79,998	\$ 8,178,649



Medina Valley
INDEPENDENT SCHOOL DISTRICT

Superintendent Briefing

January 22, 2024



Medina Valley HS students from various organizations collected and wrapped gifts for youth in need, St. Jude's Ranch for Children, Toys for Tots, and local children.⁴⁰ Our students lead the way inside and outside of the classroom!



The Medina Valley HS powerlifting team won 1st place in the boys and girls categories at the Texas Strength System Gym.



The Panthers boys varsity soccer team are the new SAISD Soccer Tournament Champions after winning the Gold Bracket Championship Game.

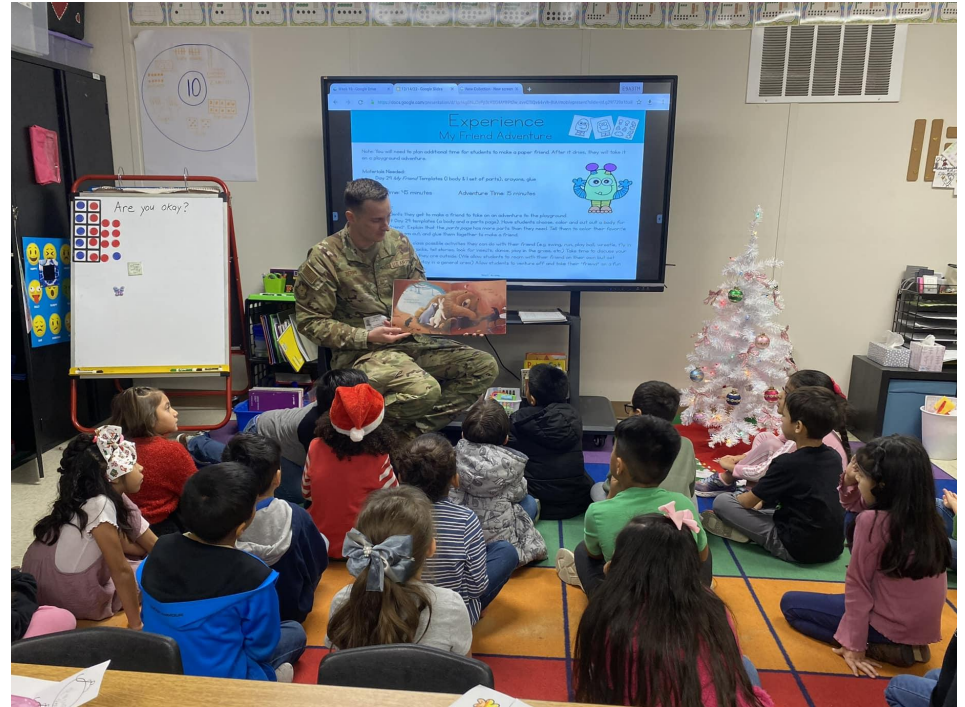


Medina Valley HS senior Brady Forman played in the 46th annual San Antonio Sports All-Star Football Game. His team won!



The MVHS swim team competed at the SAISD Winter Invitational where the ⁴²girls placed 2nd and the boys won 1st place!

Books with the Brave



Lucky Ranch Elementary hosted military service members and law enforcement members who read books and visited with the students from all grade levels.

Congratulations!

MV 2023-2024

ELEMENTARY TEACHER OF THE YEAR



Synthia Pritchard
Castroville ES

SECONDARY TEACHER OF THE YEAR



Leah Agee
Medina Valley MS

Congratulations!

MV 2023-2024

CAMPUS TEACHERS OF THE YEAR



Norma Hecker
LaCoste ES

Kristi Smith
Potranco ES

Kate Cantu
Luckey Ranch ES



Kathryn McKinney
Ladera ES

Sonia Chapa
Loma Alta MS

Rosanne Lopez
Medina Valley HS

DISTRICT ENROLLMENT

	5/25/23	1/16/24
Castroville Elementary	646	623
LaCoste Elementary	771	892
Ladera Elementary	778	906
Luckey Ranch Elementary	892	987
Potranco Elementary	899	899
Medina Valley Middle School	1,051	1,069
Loma Alta Middle School	801	925
Medina Valley High School	2,113	2,381
DISTRICT-WIDE	7,951	8,682

Medina Valley Independent School District
Regular School Board Meeting

Board Minutes

December 18, 2023, 6:00 PM

MVISD Board Room, 8449 FM 471 S., Castroville, TX 78009

A **Regular Board Meeting** of the Board of Trustees was held Monday, December 18, 2023, beginning at 6:00 PM at the Medina Valley ISD Central Office Board Room.

I. First Order of Business

A Call Meeting to Order

Beth Zinsmeyer, Board President, called the Medina Valley ISD Regular Board Meeting to order at 6:00 pm.

B Establish a Quorum

A quorum of the Board Members were present, Matt Castiglione, Jennilea Campbell, Jason Bonney, Nathan Fillinger, Blane Nash and Beth Zinsmeyer. Veronica Cavazos was absent.

C Pledge of Allegiance to the Flag followed by a moment of silence

Everyone joined in the Pledge of Allegiance to the American Flag and the Texas Flag, followed by a moment of silence.

II. Student/Staff Recognition

A Star Students - Loma Alta Middle School

B Above & Beyond Service Staff Recognition - Loma Alta Middle School

C 2023-2024 VFW Patriot's Pen Scholarship Award

D 2023-2024 VFW National Citizenship Education Teacher Award

E Break for 3 minutes

F Texas FFA State Leadership Development Event Contest Winners

- FFA Public Relations Team
- FFA Senior Chapter Conducting Team
- FFA Agricultural Advocacy Team

III. Break for 3 minutes

IV. Public Comment

Jonah Winkler, Topic: Water Polo

V. Announcements/Communications/Presentations

A Board Committee Reports

- Finance & Operations Committee, presented by Matt Castiglione, Committee Chair
- Construction Committee, presented by Blane Nash, Committee Chair
- Curriculum Committee, presented by Jason Bonney, Committee Member
- Branding Committee, presented by Jennilea Campbell, Committee Chair

Medina Valley Independent School District
Regular School Board Meeting

Board Minutes

December 18, 2023, 6:00 PM

MVISD Board Room, 8449 FM 471 S., Castroville, TX 78009

- B Construction Briefing, presented by Rafael Barajas
 - Silos Elementary
 - High School #2
 - Medina Valley Middle School Traffic Improvement Project

- C Financial Briefing, presented by Crystal Hermesch
 - General Fund Financial Statement
 - Child Nutrition Financial Statement
 - Debt Service Fund Financial Statement
 - Bond 2023 Capital Projects Report

- D Transportation Department Process and Procedures Presentation, presented by Tobie Kennedy and Rose Pearson

- E Superintendent Briefing, presented by Dr. Caloss
 - Student Achievements
 - Staff Achievements
 - Legislative Update
 - District Enrollment Numbers

- F Bond Committee Presentation, presented by Dr. Caloss

- G First Reading - TASB Localized Policy Manual Update 122, presented by Dr. Caloss

VI. Discussion and Possible Action Items

A Consider Approval of Minutes for Regular Board Meeting on November 27, 2023
Jason Bonney made a Motion, seconded by Nathan Fillinger, to approve the Board Minutes for November 27, 2023 as presented. All of the Board Members voted for and the Motion passed.

B Consider Approval of the Independent Financial Audit Report for the fiscal year ending August 31, 20223
Matt Castiglione made a Motion, seconded by Jason Bonney, to accept and approve the Independent Financial Audit Report for the fiscal year ending August 31, 2023 as presented. All of the Board Members voted for and the Motion passed.

C Consider Approval of Financial Audit Agreement for the fiscal year ending August 31, 2024
Blane Nash made a Motion, seconded by Nathan Fillinger, to approve the financial Audit Agreement with ABIP, PC for the fiscal year ending August 31, 2024 as presented. All of the Board Members voted for and the Motion passed.

Medina Valley Independent School District
Regular School Board Meeting

Board Minutes

December 18, 2023, 6:00 PM

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- D Consider Approval of Motion to un-designate 4 million dollars as committed funds, labeling the 4 million as unassigned funds in the general fund

Jason Bonney made a Motion, seconded by Matt Castiglione, to approve un-designating 4 million dollars as committed fund, labeling the 4 million as unassigned funds in the general fund as presented. All of the Board Members voted for and the Motion passed.

- E Consider Approval of Re-Cabling of Portables in place prior to 2023, updating to the Districts current standards for fiber runs

This item was postponed to a future meeting.

- F Consider Approval of Medina Valley ISD's Educational Specifications for Middle Schools

Nathan Fillinger made a Motion, seconded by Jason Bonney, to approve the Medina Valley ISD's Education Specifications for Middle Schools as presented. All of the Board Members voted for and the Motion passed.

- G Consider Approval of the Construction Materials Observation and Testing Services for the Medina Valley ISD Silos Elementary Project

Blane Nash made a Motion, seconded by Jason Bonney, to approve Construction Material Observation and Testing Services for the Medina Valley Silos Elementary Project with TTL, Inc. as presented. All of the Board Members voted for and the Motion passed.

- H Consider Approval of New Elementary Attendance Zones to include Silos Elementary

Matt Castiglione made a Motion, seconded by Jason Bonney, to approve the new Elementary Attendance Zones to include Silos Elementary as presented. All of the Board Members voted for and the Motion passed.

- I Consider Approval of Appointment of Members to the Safe and Supportive School Program (SSSP) Team

Blane Nash made a Motion, seconded by Jennilea Campbell, to approve the appointment of Members to the Safe and Supportive School Program (SSSP) Team as presented. All of the Board Members voted for and the Motion passed.

- J Consider Approval of Interlocal Agreement with Education Service Center Region 20, Texas 20 Purchasing Cooperative

Jason Bonney made a Motion, seconded by Nathan Fillinger, to approve the Interlocal Agreement with Education Service Center Region 20, Texas 20 Purchasing Cooperative as presented. All of the Board Members voted for and the Motion passed.

Medina Valley Independent School District
Regular School Board Meeting

Board Minutes

December 18, 2023, 6:00 PM

MVISD Board Room, 8449 FM 471 S., Castroville, TX 78009

K Consider Approval of Amendments to the 2023-2024 Compensation Plan
Matt Castiglione made a Motion, seconded by Jennilea Campbell, to approve the amendments to the 2023-2024 compensation plan as presented. All of the Board Members voted for and the Motion passed.

VII. Closed Session

Board President, Beth Zinsmeyer announced at 8:01 pm the Board of Trustees would convene into closed session as authorized by Section 551.074, and 551.072 of the Texas Open Meetings Act to consider agenda item VI A. No action will be taken in closed session.

- A Personnel Matters: Resignations, Retirements, Leaves of Absence, Reassignments, New Employment, New Personnel Position, Duties/Responsibilities of Employees (TX Govt. Code Section 551.074)
 - Executive Director of School Safety and Operations
- B Deliberation Regarding Real Property (TX Govt. Code Section 551.072)
 - approximately 19.717 acres situated in the J.J. Gonzales Survey No. 225, Abstract 269, County Block 4404, being a portion of a 100.904 acre tract as conveyed to KB Lone Star Inc. by Special Warranty Deed as recorded in Document No. 20210286179
 - Approximately 3.25 acres being a remainder portion of land out of 68.6201 acres of land, lying and being situated in Medina County, Texas, about nineteen miles S 87 degrees E of the City of Hondo the County Seat, lying within Survey No. 3/17, I&G N. RR Co., Original Grantee, Abst No. 1213 and all improvements thereon located thereon in Medina County, Texas
 - Approximately 0.214 acre tract of land, lying and being situated in the J. Garner Survey, Abstract No. 1452, Medina County, Texas and being our of that certain 1345.8 acres tract described in a Partition Deed recorded in Volume 140 Page 437 Deed records of Medina County, Texas
- C Discuss and consider possible pursuit of sanctions against a district certified educator for abandonment/untimely resignation of contract pursuant to Policy DFE (Legal) and (Local)

Board President Beth Zinsmeyer announced that the Board would reconvene into Open Session on December 18, 2023 at 9:13 pm.

VIII. Continued Discussion and Possible Action Items

- A Consider possible action regarding pursuit of sanctions against a district certified educator, Toni Draper, for abandonment/untimely resignation of Contract pursuant to Policy DFE (Legal) and (Local)

Jennilea Campbell made a Motion, seconded by Blane Nash, to approve the sanction against a certified educator, Toni Draper, for abandonment/untimely resignation of contract pursuant to Policy DFE (Legal and Local). Nathan Fillinger, Jennilea Campbell, Matt Castiglione, Blane Nash, and Beth Zinsmeyer voted for and Jason Bonney voted against, the Motion passed.

Medina Valley Independent School District
Regular School Board Meeting

Board Minutes

December 18, 2023, 6:00 PM

MVISD Board Room, 8449 FM 471 S., Castroville, TX 78009

- B Consider possible action regarding pursuit of sanctions against a district certified educator, Julie Hudson, for abandonment/untimely resignation of Contract pursuant to Policy DFE(Legal) and (Local)

Matt Castiglione made a Motion, seconded by Nathan Fillinger, to approve the sanction against a certified educator, Julie Hudson, for abandonment/untimely resignation of contract pursuant to Policy DFE (Legal and Local). Nathan Fillinger, Jennilea Campbell, Matt Castiglione, Blane Nash, and Beth Zinsmeyer voted for and Jason Bonney voted against, the Motion passed.

- C Consider approval of a Resolution authorizing the purchase of approximately 19.717 acres located in the development of The Preserve at Culebra Bexar County, Texas, with all improvements, if any, from KB Home Lone Star, Inc. for a purchase price of \$3.85 per square foot, and authorize the Superintendent to negotiate and sign a real estate sales contract with the seller and tender the purchase price and other costs and execute closing documents on behalf of the District, including a Development Agreement and Escrow Agreement

Matt Castiglione made a Motion, seconded by Jennilea Campbell, to adopt a resolution to authorize the purchase of approximately 19.717 acres located in the development The Preserve at Culebra in Bexar County, Texas with all improvements, if any, from KB Home Lone Star Inc. for a purchase price of \$3.85 per square foot, authorize the Superintendent to negotiate and sign a real estate sales contract with the seller and authorize the Superintendent to tender the purchase price and other costs and execute closing documents on behalf of the District, including a Development and Escrow Agreement. All of the Board Members voted for and the Motion passed.

- D Consider approval of Resolution authorizing purchase of approximately 3.25 acres located adjacent to the Medina Valley ISD Transportation center off of FM 471 in Medina County, Texas, for a purchase price of \$65,000 per acre, and authorize the Superintendent to negotiate and sign a real estate sales contract with the seller and tender the purchase price and other costs and execute closing documents on behalf of the District

Jason Bonney made a Motion, seconded by Nathan Fillinger, to adopt a resolution to authorize the purchase of approximately 3.25 acres located adjacent to the Medina Valley ISD Transportation center off of FM 471 in Medina County, Texas, from James Joseph Mueller and John Henry Mueller for a purchase price of \$65,000 per acre, authorize the Superintendent to negotiate and sign a real estate sales contract with the seller and authorize the Superintendent to tender the purchase price and other costs and execute closing documents on behalf of the District. All of the Board Members voted for and the Motion passed.

**Medina Valley Independent School District
Regular School Board Meeting**

Board Minutes

December 18, 2023, 6:00 PM

MVISD Board Room, 8449 FM 471 S., Castroville, TX 78009

- E Consider approval of Resolution authorizing purchase of 0.214 acre tract of land off of Potranco Road and 0.026 acre tract of land off of CR 381 near Potranco Rd, in Medina County, Texas for a purchase price of \$130,000 and authorize the Superintendent to negotiate and sign a real estate sales contract with the seller and tender the purchase price and other costs and execute closing documents on behalf of the District

Nathan Fillinger made a Motion, seconded by Jason Bonney, to adopt a resolution authorizing purchase of 0.214-acre tract of land off of Potranco Road and 0.026 acre tract of land off of CR 381 near Potranco Rd, in Medina County, Texas from Robert C. Steinle for a purchase price of \$130,000. All of the Board Members voted for and the Motion passed.

- F Consider Professional Contract Recommendation, Executive Director of School Safety and Operations

Jennilea Campbell made a Motion, seconded by Matt Castiglione, to approve the professional contract recommendation, Doug Wazneak, for Executive Director of School Safety and Operations. All of the Board Members voted for and the Motion passed.

- G Consideration of future meeting dates

The next Regular Board Meeting is scheduled for January 22, 2024.

IX. Adjournment

Jason Bonney made a Motion, seconded by Blane Nash, to adjourn the Regular Board Meeting at 9:21 pm on December 18, 2023. All of the Board Members voted for and the Motion passed.

Beth Zinsmeyer, Board President

Jennilea Campbell, Board Secretary

Board Approved _____

Medina Valley Independent School District

Special Board Meeting Expressly for the Purpose of Considering the Use of Unspent 2019 Bond Proceeds
Board Minutes
Monday, December 18, 2023, 5:30 PM
Medina Valley ISD Central Office Board Room

A Special Board Meeting Expressly for the Purpose of Considering the Use of Unspent 2019 Bond Proceeds of the Board of Trustees was held Monday, December 18, 2023, beginning at 5:30 PM at the Medina Valley ISD Central Office Board Room.

I. First Order of Business

A Call Meeting to Order

Beth Zinsmeyer, Board President, called the Medina Valley ISD Special Board Meeting to order at 5:30 pm.

B Establish a Quorum

A quorum of the Board Members were present, Matt Castiglione, Jennilea Campbell, Jason Bonney, Nathan Fillinger, Blane Nash and Beth Zinsmeyer. Veronica Cavazos was absent.

C Pledge of Allegiance to the Flag followed by a moment of silence

Everyone joined in the Pledge of Allegiance to the American Flag and the Texas Flag, followed by a moment of silence.

II. Public Comment - none

III. Discussion and Possible Action Items

A Consider Approval to pay VLK Architect fees for Medina Valley Middle School #3 with unspent 2019 Bond funds

Matt Castiglione made a Motion, seconded by Jason Bonney, to pay VLK Architects design fees for Medina Valley ISD’s Middle School #3, not to exceed 4 million dollars, with unspent 2019 Bond funds. All of the Board Members voted for and the Motion passed.

IV. Adjournment

Jason Bonney made a Motion, seconded by Blane Nash, to adjourn the Special Board Meeting at 5:34 pm on December 18, 2023. All of the Board Members voted for and the Motion passed.

Beth Zinsmeyer, Board President

Jennilea Campbell, Board Secretary

Board Approved _____

Medina Valley Independent School District

Agenda Item Memorandum

To: MVIDS Board of Trustees

Date: 01-22-2024

RE: Consider Approval of the Amendment for the Guaranteed Maximum Price (GMP) for the Medina Valley High School #2 Project.

- The Medina Valley ISD Board of Trustees approved Medina Valley High School # 2 Package 1 GMP under Bartlett Cocke General Contractors, LLC at the October 2023.
- A construction manager-at-risk shall publicly advertise for bids or proposals and receive bids or proposals from trade contractors or subcontractors for the performance of all major elements of the work other than the minor work that may be included in the general conditions. A construction manager-at-risk may seek to perform portions of the work itself if:
 - ✓ The construction manager-at-risk submits its bid or proposal for those portions of the work in the same manner as all other trade contractors or subcontractors; and
 - ✓ The district determines that the construction manager-at-risk's bid or proposal provides the best value for the district.
 - ✓ *Gov't Code 2269.255*
- The construction manager-at-risk shall review all trade contractor or subcontractor bids or proposals in a manner that does not disclose the contents of the bid or proposal during the selection process to a person not employed by the construction manager-at-risk, architect, engineer, or district. All bids or proposals shall be made available to the district on request and to the public after the later of the award of the contract or the seventh day after the date of final selection of bids or proposals. (*Gov't Code 2269.256(a)*)
- Bartlett Cocke accepted bids for the project on December 14, 2023.
- Package 2 Guaranteed Maximum Price (GMP) for the Medina Valley ISD High School #2 Project in the amount of \$223,219,996.00. Making the total Project GMP \$254,950,157.00
- Project will be funded out of 2023 Bond Funds.

Authority: CH (Legal/Local), CV (Legal/Local), CVB (Legal/Local), CVD (Legal)

- Guaranteed Maximum Price (GMP) Package



Project Goals

- **Versatility** to be adaptable to future learning trends + evolving programs
- Maximize utilization by exploring **adaptable, multi-purpose spaces**
- **Building efficiency** – every square foot needs to have purpose
- Programs/spaces that **students want to be in + feel ownership for**
- **Equity** with the existing High School will be critical for planning

Date	Project Process	Date	Project Process	Date	Project Process
Aug 15, 2022	Board of Trustees Meeting Approval of Architect Rankings ✓	Feb 2023	Schematic Design approved Student Engagement ✓	Sept 2023	Pkg 1 bids and evaluation ✓
Aug 2022	Introductions & Kick Off Meeting ✓	Mar 2023	Design Development started SD Budget presented Student Engagement ✓	Oct 2023	GMP 1 presentation Budget Update NTP issued ✓
Sept 2022	Goal Setting User group meetings ✓ Programming started ✓	Apr 2023	Design Development progress Student Engagement ✓	Nov 2023	Construction begins Contract Documents pkg 2 complete ✓
Oct 2022	High School Tours ✓ User group meetings ✓ Programming updates ✓	May 2023	Bond Election Design Development progress ✓	Dec 2023	Pkg 2 bid evaluation ✓
Nov 2022	CMAR RFP released Advisory Committee ✓ Schematic Design started 8 th grade student survey LRFP and Ed Specs approved	June 2023	Design Development complete ✓	Jan 2024	GMP update presented NTP issued
Dec 2022	CMAR RFP Proposals submitted ✓ Programming completed ✓	July 2023	Design Development and Budget presentation ✓ Contract Documents started ✓	Fall 2024	Potranco ES traffic improvements complete, estimated
Jan 2023	Programming approved ✓ CMAR rankings approved ✓ Student Engagement ✓	Aug 2023	Contract Documents Pkg 1 complete ✓ Contract Documents Pkg 2 50% complete ✓	June 2026	Construction complete

HS2 Schedule Milestones

	PACKAGE 1	PACKAGE 2	TOTAL	50CD ESTIMATE	OVER/(UNDER) 50CD ESTIMATE
GMP ESTIMATE TOTAL (BASE)	\$28,548,004	\$217,203,713	\$245,751,717	\$246,833,193	(\$1,081,476)
TRAFFIC IMPROVEMENTS ESTIMATES (NOT INCLUDED IN ESTIMATE TOTALS ABOVE)					
HS SITE BUS DRIVE	\$1,335,050	\$957,795	\$2,292,845		
OFFSITE DRIVES AND PARKING – LOMA ALTA MS AND POTRANCO ES	\$1,847,107	\$2,376,760	\$4,223,867		
TXDOT TURN LANES	<u>N/A</u>	<u>\$2,681,728</u>	<u>\$2,681,728</u>		
PACKAGE TOTALS, BASE + TRAFFIC IMPROVEMENTS	\$31,730,161	\$223,219,996	\$254,950,157		
CONSTRUCTION SCHEDULE SUMMARY			31.38 months		
NOTICE TO PROCEED WITH CONSTRUCTION FOR PACKAGE 1			10/24/2023		
SUBSTANTIAL COMPLETION			06/01/2026		

Separate bond project

HS2 Bond Budget for Construction + Traffic Improvements included = \$277,435,373 including escalation

\$22,485,216 under budget (8.1%) for Construction

construction cost update

Medina Valley ISD Bond Projects

		Bond Budget		FINAL GMP pkg1 and pkg 2			
		escalation separate	escalation included	escalation separate	escalation included		
Hard Costs Sub Total		\$ 202,293,000	\$ 267,532,493	budget	\$ 254,950,157	\$ 254,950,157	
Soft Costs							
Fees / PM / Expenses	8.5%	\$ 17,194,905	\$ 22,740,262		\$ 14,247,508	\$ 14,247,508	5.0% + \$1.5m
Other Developmental Costs (Survey / Geotech / Etc)	0.35%	\$ 708,026	\$ 936,364	allowance	\$ 953,393	\$ 953,393	actual
Furnishings Fixtures and Equipment	\$ 12.0	\$ 5,110,560	\$ 6,758,716	allowance	\$ 5,204,268	\$ 6,882,644	allowance
IT Systems (Projectors, Network, Security, Phone)	\$ 10.0	\$ 4,258,800	\$ 5,632,263	allowance	\$ 4,336,890	\$ 5,735,537	allowance
Traffic Improvements (Bus Lane + PR/381)	LS	\$ 7,488,000	\$ 9,902,880	allowance	\$ -	\$ -	*Traffic Improvements
Construction Testing	0.50%	\$ 1,011,465	\$ 1,337,662	allowance	\$ 1,274,751	\$ 1,685,858	allowance
Bond Contingency	4.03%	\$ 8,159,361	\$ 8,159,361	if required	\$ 8,159,361	\$ 8,159,361	reserved for future needs
Market Escalation per year	15.00%	\$ 76,775,884	included above		\$ 3,488,131	included above	soft costs only
Total Project Costs		\$ 323,000,000	\$ 323,000,000		\$ 292,614,458	\$ 292,614,458	
				HS2 Estimated Bond Savings	\$ 30,385,542	\$ 30,385,542	
				MVMS/PES/LAMS Traffic Estimated Bond Savings	\$ 2,662,518	\$ 2,662,518	Note 2
				Combined Estimated Bond Savings	\$ 33,048,060	\$ 33,048,060	Note 3
				1) \$4,223,867 related to Traffic Improvements at PES and LAMS included in HS2 GMP (part of a separate Bond project funded through HS2 savings) 2) \$1,337,482 from \$4,000,000 used for MVMS traffic improvements as part of a separate project. 3) Bond savings includes \$2,662,518 from unused balance for the Traffic Improvements Bond project, separate from HS2) as well as savings from HS2 original bond budget			

\$33,048,060 estimated Bond Savings (10.1%)

budget tracking

total project including soft costs

Q&A

Medina Valley Independent School District

Agenda Item Memorandum

To: MVISD Board of Trustees

Date: 01-22-2024

RE: Consider approval of substantial completion for the MVMS Traffic Improvements Project.

- The District shall not make final payments for construction or the supervision of construction until the work has been completed and the Board has accepted the work.
- The administration recommends Board of Trustees approves the substantial completion of the MVMS Traffic Improvement Project.

Authority: CH (Legal/Local), CV (Legal/Local), CVB (Legal/Local), CVD (Legal)

Medina Valley Independent School District

Agenda Item Memorandum

To: MVISD Board of Trustees

Date: 01-22-2024

RE: Consider approval of CPS electric Right-Of-Way Agreement for Silos Elementary School

- CPS is the utility service company at Silos Elementary School that will provide permanent power service to the campus.
- The Right-Of-Way Agreement allows CPS to come onto our property and service the infrastructure at MVISD's property
- There is no cost to this ROW Agreement

Field Notes for a tract of land
Containing 0.164 of an acre (7,154.61 square feet) tract of land
Being a Variable width Electric Easement

A 0.164 of an acre (7,154.61 square feet) tract of land, being a Variable width Electric Easement, situated in the Isaac Garner Survey Number 13 1/4, Abstract Number 1004, Bexar County, Texas, being out of Lot 1, Block 1, County Block 5752, as shown on subdivision plat of Silos Elementary School, as recorded in Volume 20003, Pages 12-14, as conveyed to Medina Valley Independent School District, by Warranty Deed as recorded in Document Number 20200289815, both of the Official Public Records of Bexar County, Texas, said 0.164 of an acre (7,154.61 square feet) easement being more particularly described as follows:

Commencing at a found 1/2" iron rod with an orange plastic cap stamped "MTR ENG", having Texas State Plane Coordinates of N:13,678,628.22, E:2,042,071.94, on the northwest right of way line of Silos Ranch, a 70-foot wide right of way, being the southeast corner of Lot 901, Block 13, County Block 5752, as shown on plat of Silos Subdivision, Unit 8A, as recorded in Volume 20002, Pages 1754-1756, as conveyed to Silos Community Association, Inc., by Deed Without Warranty as recorded in Document Number 20220259623, both of the Official Public Records of Bexar County, Texas, and being the south corner of said Lot 1;

Thence, with the northwest right of way line of said Silos Ranch, being the southeast boundary of said Lot 1, the following three (3) courses:

North 73 degrees 56 minutes 06 seconds East, a distance of 63.08 feet to a found 1/2" iron rod with an orange plastic cap stamped "MTR ENG", being a point of tangent curvature to the left;

Along the arc of said curve to the left, 40.33 feet, having a radius of 360.01 feet, a central angle of 06 degrees 25 minutes 05 seconds, and a chord bearing and distance of North 70 degrees 43 minutes 33 seconds East, 40.31 feet to a found 1/2" iron rod with an orange plastic cap stamped "MTR ENG", being a point of tangency;

North 67 degrees 31 minutes 02 seconds East, a distance of 55.77 feet to a found 1/2" iron rod with an orange plastic cap stamped "MTR ENG", being an angle point;

Thence, leaving the northwest right of way line of said Silos Ranch, over said Lot 1, North 47 degrees 12 minutes 44 seconds West, a distance of 15.41 feet to the **Point of Beginning**, having Texas State Plane Coordinates of N:13,678,690.78, E:2,042,210.82, being on the northwest boundary of an Off-Lot 14-foot wide Electric, Gas, Telephone and Cable T.V. Easement, as recorded in Volume 20001, Page 2543, of the Official Public Records of Bexar County, Texas, and being the southeast corner of the herein described easement;

Thence, continuing over the remainder of said Lot 1, the following twelve (12) courses:

With the northwest boundary of said 14-foot wide Easement, being the southeast boundary of the herein described easement, South 67 degrees 31 minutes 02 seconds West, a distance of 28.44 feet to a point, being the south corner of the herein described easement;

Leaving the northwest boundary of said 14-foot wide Easement, North 32 degrees 33 minutes 47 seconds West, a distance of 30.21 feet to a point, being a northwest corner of the herein described easement;

North 57 degrees 26 minutes 13 seconds East, a distance of 4.00 feet to a point, being an interior corner of the herein described easement;

EXHIBIT A

North 32 degrees 33 minutes 47 seconds West, a distance of 302.21 feet to a point, being a northwest corner of the herein described easement;

North 64 degrees 29 minutes 04 seconds East, a distance of 1.81 feet to a point, being an interior corner of the herein described easement;

North 25 degrees 30 minutes 56 seconds West, a distance of 13.83 feet to a point, being the northwest corner of the herein described easement;

North 64 degrees 29 minutes 04 seconds East, a distance of 15.88 feet to a point, being the northeast corner of the herein described easement;

South 25 degrees 30 minutes 56 seconds East, a distance of 13.83 feet to a point, being an interior corner of the herein described easement;

North 64 degrees 29 minutes 04 seconds East, a distance of 2.47 feet to a point, being a northeast corner of the herein described easement;

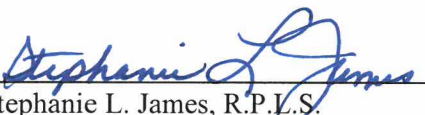
South 32 degrees 33 minutes 47 seconds East, a distance of 299.74 feet to a point, being an interior corner of the herein described easement;

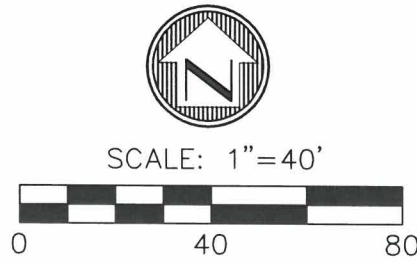
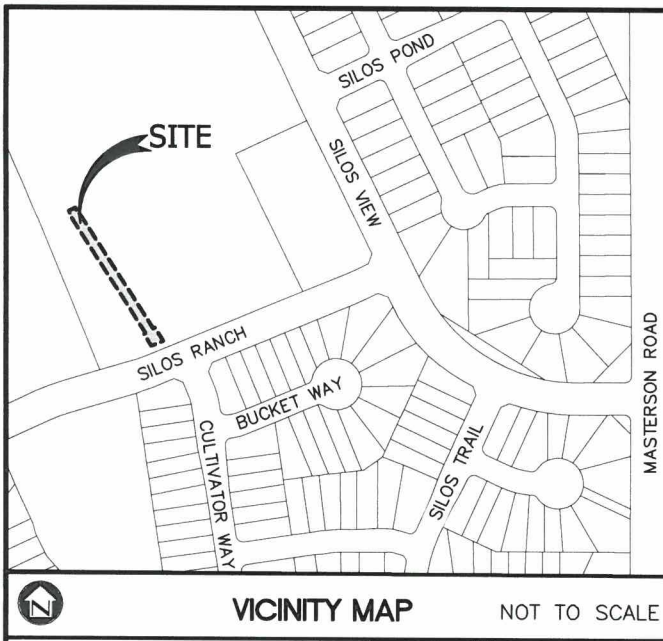
North 57 degrees 26 minutes 13 seconds East, a distance of 4.00 feet to a point, being a northeast corner of the herein described easement;

South 32 degrees 33 minutes 47 seconds East, a distance of 35.19 feet to the **Point of Beginning**, containing 0.164 of an acre (7,154.61 square feet) of land.

Note: Basis of bearings and coordinates cited were established from the State Plane Coordinate System, North American Datum of 1983, Texas South Central Zone Surface Units. A Survey of even date was prepared for this description.




Stephanie L. James, R.P.L.S.
Registered Professional Land Surveyor
No. 5950
Date: 2023-10-12 Job No. 20176
ZDI



LINE TABLE		
LINE	DIRECTION	LENGTH
L1	N47°12'44"W	15.41'
L2	S67°31'02"W	28.44'
L3	N32°33'47"W	30.21'
L4	N57°26'13"E	4.00'
L5	N64°29'04"E	1.81'
L6	N25°30'56"W	13.83'
L7	N64°29'04"E	15.88'
L8	S25°30'56"E	13.83'
L9	N64°29'04"E	2.47'
L10	N57°26'13"E	4.00'
L11	S32°33'47"E	35.19'

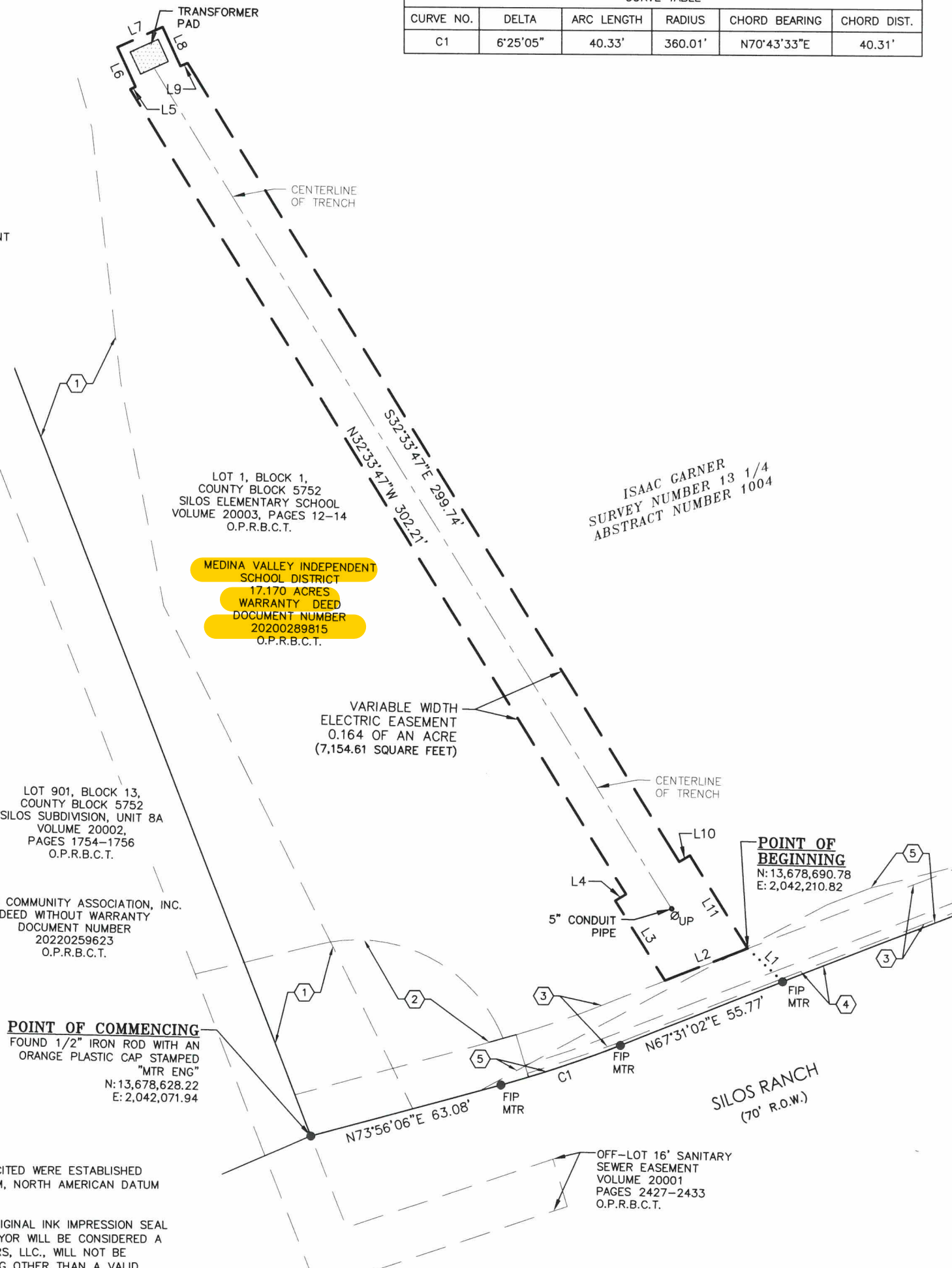
LEGEND:

- FIP MTR ● FOUND 1/2" IRON ROD WITH AN ORANGE PLASTIC CAP STAMPED "MTR ENG"
- O.P.R.B.C.T. OFFICIAL PUBLIC RECORDS OF BEXAR COUNTY TEXAS
- R.O.W. RIGHT OF WAY
- UPØ UTILITY POLE

CURVE TABLE					
CURVE NO.	DELTA	ARC LENGTH	RADIUS	CHORD BEARING	CHORD DIST.
C1	6°25'05"	40.33'	360.01'	N70°43'33"E	40.31'

KEY NOTES:

- ① VARIABLE WIDTH PUBLIC DRAINAGE EASEMENT VOLUME 20003, PAGES 12-14 O.P.R.B.C.T.
- ② VARIABLE WIDTH SANITARY SEWER, WATER DRAINAGE, ELECTRIC, GAS, TELEPHONE, CABLE T.V. AND MAINTENANCE ACCESS EASEMENT DOCUMENT NUMBER 20200289815 O.P.R.B.C.T.
- ③ OFF-LOT 14' ELECTRIC, GAS, TELEPHONE AND CABLE T.V. EASEMENT VOLUME 20001, PAGE 2543 O.P.R.B.C.T.
- ④ OFF-LOT 1' NON-VEHICULAR ACCESS EASEMENT VOLUME 20001, PAGE 2543 O.P.R.B.C.T.
- ⑤ VARIABLE WIDTH CLEAR VISION EASEMENT VOLUME 20003, PAGES 12-14 O.P.R.B.C.T.



GENERAL NOTES:

- 1) BASIS OF BEARINGS AND COORDINATES CITED WERE ESTABLISHED FROM THE STATE PLANE COORDINATE SYSTEM, NORTH AMERICAN DATUM OF 1983, TEXAS SOUTH CENTRAL ZONE.
- 2) ONLY THOSE COPIES WHICH BEAR AN ORIGINAL INK IMPRESSION SEAL AND AN ORIGINAL SIGNATURE OF THE SURVEYOR WILL BE CONSIDERED A "VALID" COPY. MOY TARIN RAMIREZ ENGINEERS, LLC., WILL NOT BE RESPONSIBLE FOR THE CONTENT OF ANYTHING OTHER THAN A VALID COPY OF THIS SURVEY.
- 3) A FIELD NOTE DESCRIPTION OF EVEN DATE WAS PREPARED FOR THIS EXHIBIT.
- 4) THIS EXHIBIT IS NOT INTENDED TO BE USED FOR THE TRANSFER OF REAL PROPERTY. NO MONUMENTATION HAS BEEN SET.

Moy Tarin Ramirez Engineers, LLC
 TBPELS ENGINEERING F-5297/SURVEYING NO. 10131500
 12770 CIMARRON PATH, SUITE 100 TEL: (210) 698-5051
 SAN ANTONIO, TEXAS 78249 FAX: (210) 698-5085



Stephanie L. James

EXHIBIT OF

A 0.164 OF AN ACRE (7,154.61 SQUARE FEET) TRACT OF LAND, BEING A VARIABLE WIDTH ELECTRIC EASEMENT, SITUATED IN THE ISAAC GARNER SURVEY NUMBER 13 1/4, ABSTRACT NUMBER 1004, BEXAR COUNTY, TEXAS, BEING OUT OF LOT 1, BLOCK 1, COUNTY BLOCK 5752, AS SHOWN ON SUBDIVISION PLAT OF SILOS ELEMENTARY SCHOOL, AS RECORDED IN VOLUME 20003, PAGES 12-14, AS CONVEYED TO MEDINA VALLEY INDEPENDENT SCHOOL DISTRICT, BY WARRANTY DEED AS RECORDED IN DOCUMENT NUMBER 20200289815, BOTH OF THE OFFICIAL PUBLIC RECORDS OF BEXAR COUNTY, TEXAS.

NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OR ALL OF THE FOLLOWING INFORMATION FROM ANY INSTRUMENT THAT TRANSFERS ANY INTEREST IN REAL PROPERTY BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.

ELECTRIC LINE RIGHT-OF-WAY AGREEMENT

STATE OF TEXAS §
 § KNOW ALL MEN BY THESE PRESENTS:
COUNTY OF BEXAR §

That, MEDINA VALLEY INDEPENDENT SCHOOL DISTRICT, (“Grantor” whether singular or plural), acting by and through Grantor’s duly authorized officers, for and in consideration of One Dollar (\$1.00) and other good and valuable consideration in hand paid by the CITY PUBLIC SERVICE BOARD OF SAN ANTONIO, a Municipal Board of the CITY OF SAN ANTONIO, in Bexar County, Texas, created pursuant to the authority contained in § 1502.070 of the Texas Government Code, and its predecessor statute; the receipt and sufficiency of which is hereby acknowledged and confessed, has granted, sold and conveyed and by these presents does grant, sell and convey unto the CITY OF SAN ANTONIO, as a part of its electric and gas system, (“Grantee”), whose mailing address is P. O. Box 1771, San Antonio, Texas 78296, an easement and right-of-way for overhead and underground electric transmission and distribution lines consisting of variable numbers of wires and cables, conduits, and all necessary or desirable appurtenances at or near the location, and along the general course now located and staked out by Grantee, across, under and upon the following described land located in Bexar County, Texas, to-wit:

Being a 0.164 acre tract of land out of Lot 1, Block 41, City Block 5752, Silos Elementary School Subdivision, according to plat thereof recorded in Volume 2003, Pages 12-14, Bexar County, Texas. Said Lot 1 being out of a 17.170 acre tract of land out of a 335.40 acre tract of land, out of the Isaac Garner Survey No. 13 ¼, Abstract No. 1004, Bexar County, Texas, as described in deed recorded in Document #20200289815, Official Public Record of Bexar County, Texas.

Said easement and right-of-way being more particularly described and shown by field notes and drawing marked Exhibits “A” and “B” attached hereto and made a part hereof.

Together with the right of ingress and egress over Grantor’s adjacent lands and along said right-of-way for the purpose of constructing, reconstructing, inspecting, patrolling, installing underground cables, conduits and aboveground transformers, erecting poles, hanging wires on, maintaining and removing said lines and appurtenances; the right to remove from said lands by standard industry practices employed in vegetation management, all trees, and parts thereof, any vegetation or obstructions which endanger or may interfere with the efficiency of said lines or appurtenances thereto, and Grantor agrees that no building or structure of any kind will hereafter be erected or placed by Grantor, Grantor’s successors and assigns, on said easement and right-of-wherein granted, so long as this easement remains in effect; and the right of exercising all other rights hereby granted.

TO HAVE AND TO HOLD the above described easement and rights unto Grantee, Grantee's successors and assigns, until the use of said easement by Grantee shall be permanently abandoned.

And Grantor does hereby bind Grantor, Grantor's successors and assigns, to warrant and forever defend all and singular the above described easement and rights unto Grantee, Grantee's successors and assigns, against every person whomsoever lawfully claiming or to claim the same or any part thereof.

SIGNED TO BE EFFECTIVE this _____ day of _____, 20__.

MEDINA VALLEY INDEPENDENT SCHOOL DISTRICT

BY: _____

NAME: _____

TITLE: _____

STATE OF _____ §

§

COUNTY OF _____ §

This instrument was acknowledged before me on this _____ day of _____, 20__, by _____ (Name), _____ (Title), on behalf of MEDINA VALLEY INDEPENDENT SCHOOL DISTRICT.

Notary Public, State of _____

Medina Valley Independent School District

Agenda Item Memorandum

To: MVISD Board of Trustees

Date: 1/22/2024

RE: Consider approving the 2024-2025 Academic Calendar and Flex Calendar

During the fall semester, we worked with with our Teacher Advisory Groups and our District Wide Advisory Committee to develop 2 academic calendars. In January, the two calendars were sent in a survey to determine which calendar was the most popular with our school community. Calendar One was the winner with 62% of the vote.

Highlights of the calendar are:

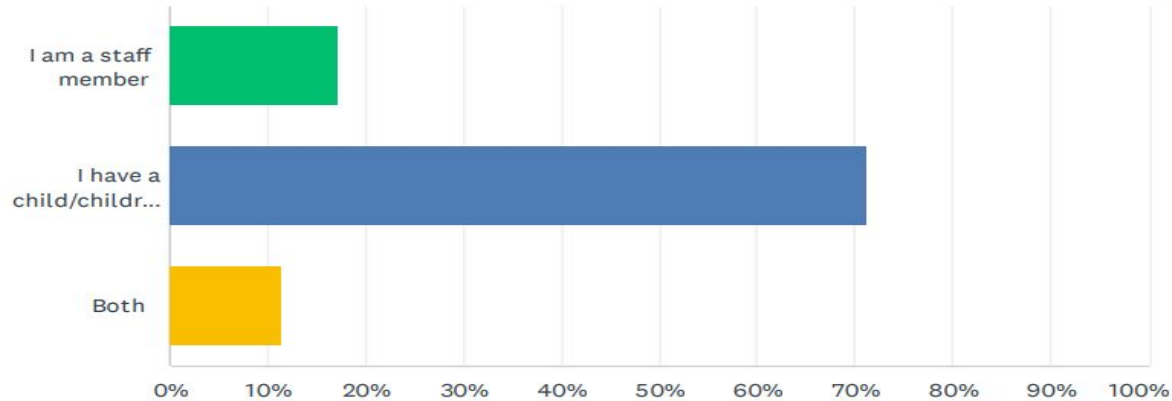
- A Professional Development Day at the end of 5 of the grading periods
- A week off in October (the hardest month of the year for educators)
- Starts in August and ends by June

Administration is requesting your approval of this calendar for the 2024-2025 school year.

School Calendar

Q1 Select one of the following:

Answered: 2,515 Skipped: 0

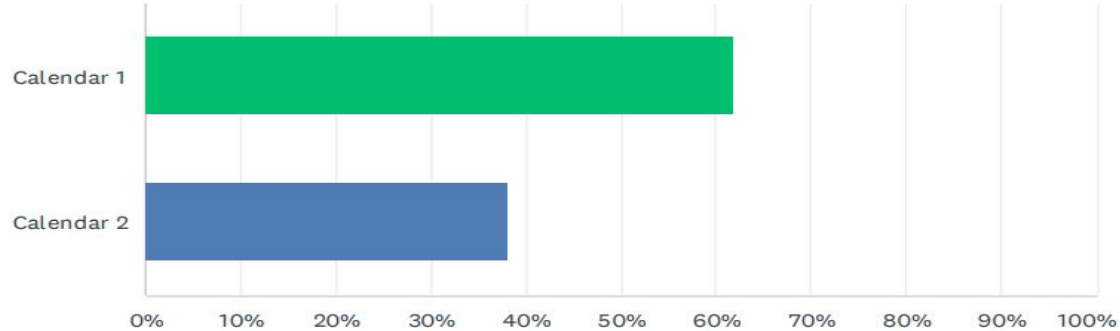




ANSWER CHOICES	RESPONSES	
I am a staff member	17.26%	68 434
I have a child/children enrolled at MVISD	71.29%	1,793
Both	11.45%	288

School Calendar

Q2 Which option do you choose:

Answered: 2,515 Skipped: 0



ANSWER CHOICES	RESPONSES
	61.79% 1,554
	38.21% 961
TOTAL	2,515

24 *June*

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

July

Sun	Mon	Tue	Wed	Thu	Fri	Sat
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August

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September

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Academic Calendar 2024-2025

August

- 2 Teacher Workday
- 5 Teacher Workday
- 6-9 Professional Development Days
- 12 Teacher Workday

September

- 2 Student/Teacher Break
- 23 Student Holiday/Teacher PD

October

- 14-15 Student Holiday/Teacher Trade Out Day
- 16-18 Student/Teacher Break

November

- 11 Student Break/Teacher PD
- 25-29 Thanksgiving Break

December

- 20 Early Release
- 23-31 Student/Teacher Break

January

- 1-3 Student/Teacher Break
- 6 Student Break/Teacher Workday
- 7 Student Break/Teacher PD
- 20 Student/Teacher Break
- 24 Student Holiday/Teacher Compliance

February

- 17 Student/Teacher Break
- 24 Student Break/Teacher PD

March

- 10-14 Student/Teacher Break

April

- 18 Student/Teacher Break
- 21 Bad Weather Makeup Day

May

- 26 Student/Teacher Break
- 29 Early Release
- 30 Teacher PD/Workday

Legend

- Student/Teacher Break
- Student Holiday/Teacher Workday
- Student Holiday/Trade Out Day
- Professional Development Day
- Student Holiday/Teacher Compliance Day
- Early Release
- Bad Weather Makeup Day

December

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February

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April

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24

June

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July

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August

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September

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October

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November

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Flex Calendar 2024-2025

August

- 2 Teacher Workday
- 5 Teacher Workday
- 6-9 Professional Development Days
- 12 Teacher Workday

September

- 2 Student/Teacher Break
- 23 Student Holiday/Teacher PD

October

- 14-15 Student Holiday/Teacher Trade Out Day
- 16-18 Student/Teacher Break

November

- 11 Student Break/Teacher PD
- 25-29 Thanksgiving Break

December

- 20 Early Release
- 23-31 Student/Teacher Break

January

- 1-3 Student/Teacher Break
- 6 Student Break/Teacher Workday
- 7 Student Break/Teacher PD
- 20 Student/Teacher Break
- 24 Student Holiday/Teacher Compliance

February

- 17 Student/Teacher Break
- 24 Student Break/Teacher PD

March

- 10-14 Student/Teacher Break

April

- 11 Flex Day
- 18 Student/Teacher Break
- 21 Bad Weather Makeup Day
- 25 Flex Day

May

- 2 Flex Day
- 23 Flex Day
- 26 Student/Teacher Break
- 27-29 Flex Day
- 30 Teacher PD/Workday

Legend

- Student/Teacher Break
- Student Holiday/ Teacher Workday
- Student Holiday/Trade Out Day
- Professional Development Day
- Student Holiday/Teacher Compliance Day
- Early Release
- Bad Weather Makeup Day
- MVHS Flex Day

December

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25

January

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February

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March

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April

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May

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Medina Valley Independent School District

Agenda Item Memorandum

To: MVISD Board of Trustees

Date: 1-22-2024

RE: Consider approving the branding design for Medina Valley ISD High School Logos

The Medina Valley ISD Branding Committee met several times to review the design of logos for Medina Valley ISD High Schools.

- Each high school will follow the traditional Medina Valley HS logo format with block letters that match the name of the school
- The respective mascots for consideration for future high schools are a tiger, lion, jaguar, leopard, and cougar.
- Each school will have its own bright primary color - Keep consistency throughout by using black, dark grey, and white

Process: High School students zoned to attend the new school will vote on which mascot they want.

Administration is recommending approval of the design of logos for Medina Valley ISD High Schools.

The logo features the word "Manifestive" in a bold, black, sans-serif font, with "DESIGN" in a smaller, grey, all-caps, sans-serif font below it. The text is centered within a white diamond shape. This diamond is set against a circular background with a complex, abstract pattern of overlapping geometric shapes in black, white, yellow, and light green. The entire composition is on a solid yellow background.

Manifestive
DESIGN

HIGH SCHOOLS

Mascots

Cat Family Theme

- **High Schools**
 - Panther ✓
 - Leopard
 - Tiger
 - Lion
 - Cougar
 - Jaguar
- **Middle Schools**
 - Wild Cats
- **Elementary Schools**
 - Cubs

Process

High School students zoned to attend the new school will vote on which mascot they want.

Each time there is a new school, we can design the new mascot to match established style.

Tiger



Lion



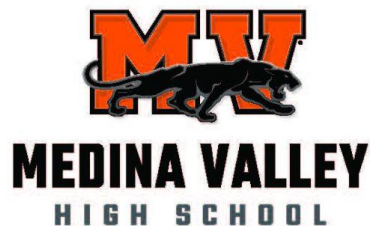
Jaguar



Leopard



Cougar



Tiger



SCHOOL NAME
HIGH SCHOOL

Lion



SCHOOL NAME

H I G H S C H O O L

Jaguar



SCHOOL NAME
HIGH SCHOOL

Leopard



SCHOOL NAME
HIGH SCHOOL

Cougar



SCHOOL NAME

H I G H S C H O O L

Colors

- Give each school it's own bright color
- Keep consistency throughout by using black, dark grey, and white



HS #1

HS #2

HS #3

HS #4

HS #5

HS #6

HS #7

HS #8



Summary - Policy Update 122

CQB (LOCAL) – Technology Resources, Cybersecurity

- To comply with SB 271, revised to reflect that breach notifications will also be made for security incidents.

CSA (LOCAL) – Facility Standards, Safety and Security

- Adds new policy on building access control audits to comply with state rules.

DC (LOCAL) – Employment Practices

- Adds cross-reference to DBE (LEGAL) regarding the nepotism exception in HB 1789 for the employment of bus drivers.

EHB (LOCAL) – Curriculum Design, Special Programs

- Adds new text as required by HB 3928 that the district will comply with all rules and standards adopted by SBOE and the commissioner to implement the program to test students for dyslexia and related orders.

EHBC (LOCAL) and EHBCA (LOCAL) – Compensatory Services and Intensive Programs and Accelerated Instruction

- Recode accelerated instruction provisions from EHBC to EHBCA (LOCAL).
- Revise text at EHBCA (LOCAL) in response to HB 1416 to clarify when a parent may request a particular teacher and the district's obligation to develop an accelerated learning plan.

FEA (LOCAL) – Attendance, Compulsory Attendance

- Includes optional text permitted under SB68 that would allow excused absences for a student to visit a professional to explore a career in that professional's field. Our policy states up to two days a student's junior year and up to two days a student's senior year.

FFAC (Local) – Wellness and Health Services, Medical Treatment

- Adds provision to address opioid antagonists on campuses as required by SB 629

FFB (LOCAL) – Student Welfare, Crisis Intervention

- Adds a new provision to comply with the HB 3 requirement that each campus establish a clear process for students to report concerning behavior by another student.
- Add new text regarding employee reports of potential threats to meet SB 1720 requirement.

FL (LOCAL) – Student Records

- Revised accelerated learning committee (no longer required) to accelerated education plan (new requirement)

(LEGAL) vs. (LOCAL) Policies: Remember the Difference

Information provided by Texas Association of School Boards (TASB)

(LEGAL) policies:

- Reflect the ever-changing legal context for governance and management of the district
- Should inform local decision making
- Should NOT be adopted, but only reviewed

(LOCAL) policies:

- Require close attention by both the administration and the board
- Must reflect the practices of the district and the intentions of the board
- May only be changed by board action (adopt, revise, or repeal)



(LOCAL) Policy Comparisons

These documents are generated by an automated process that compares the updated policy to the current policy as found in TASB records.

In this packet, you will find:

- Policies being recommended for revision (annotated)
- New policies (not annotated)
- Policies recommended for deletion (annotated in PDF; not shown in Word)

Annotations are shown as follows:

- Deletions are in a red strike-through font: ~~deleted text~~.
- Additions are in a blue, bold font: **new text**.
- Blocks of text that were moved without changes are shown in green, with double underline and double strike-through formatting to distinguish the text's new placement from its original location: ~~moved text~~ becomes moved text.
- Revision bars appear in the right margin to show sections with changes.

Note: While the annotation software competently identifies simple changes, large or complicated changes—as in an extensive rewrite—may be more difficult to follow. In addition, TASB's recent changes to the policy templates to facilitate accessibility sometimes make formatting changes appear tracked, even though the text remains the same.

For further assistance in understanding policy changes, please refer to the explanatory notes in your Localized Policy Manual update packet or contact your policy consultant.

Contact:	School Districts and Education Service Centers	Community Colleges
	policy.service@tasb.org	colleges@tasb.org
	800.580.7529	800.580.1488

Plan The District shall develop a cybersecurity plan to secure the District's cyberinfrastructure against a cyberattack or any other cybersecurity incidents, determine cybersecurity risk, and implement appropriate mitigation planning.

Coordinator The Superintendent shall designate a cybersecurity coordinator. The cybersecurity coordinator shall serve as the liaison between the District and the Texas Education Agency in cybersecurity matters.

Training The Board delegates to the Superintendent the authority to:

1. Determine the cybersecurity training program to be used in the District;
2. Verify and report compliance with training requirements in accordance with guidance from the Department of Information Resources; and
3. Remove access to the District's computer systems and databases for noncompliance with training requirements as appropriate.

The District shall complete periodic audits to ensure compliance with the cybersecurity training requirements.

Security Breach Notifications Upon discovering or receiving notification of a breach of system security or a security incident, as defined by law, the District shall disclose the breach or incident to affected persons or entities in accordance with the time frames established by law. The District shall give notice by using one or more of the following methods:

1. Written notice.
2. Email, if the District has email addresses for the affected persons.
3. Conspicuous posting on the District's websites.
4. Publication through broadcast media.

The District shall disclose a breach or incident involving sensitive, protected, or confidential student information as required by law.

**Building Access
Control**

Audits of building access control shall include weekly inspections of instructional facilities during school hours to certify all exterior doors are, by default, set to closed, latched, and locked status and cannot be opened from the outside without a key.

The Superintendent shall ensure that the findings of the weekly inspections are:

1. Reported to the District safety and security committee; and
2. Reported to the campus principal or lead administrator of the instructional facility to ensure awareness of any deficiencies identified.

The campus principal or lead administrator shall assign appropriate staff to take action to reduce the likelihood of similar deficiencies in the future.

The results of the weekly reports shall be kept for review as part of the required safety and security audit.

The District's building access control procedures shall not be interpreted as discouraging parents or guardians who have been properly verified as authorized visitors from visiting their student's campus. [See GKC]

Personnel Duties The Superintendent shall define the qualifications, duties, and responsibilities of all positions and shall ensure that job descriptions are current and accessible to employees and supervisors.

Posting Vacancies The Superintendent or designee shall establish guidelines for advertising employment opportunities and posting notices of vacancies. These guidelines shall advance the Board's commitment to equal opportunity employment and to recruiting well-qualified candidates. Current District employees may apply for any vacancy for which they have appropriate qualifications.

Applications All applicants shall complete the application form supplied by the District. Information on applications shall be confirmed before a contract is offered for a contractual position and before hiring or as soon as possible thereafter for a noncontractual position.

[For information related to the evaluation of criminal history records, see DBAA.]

Employment of Contractual Personnel The Superintendent has sole authority to make recommendations to the Board regarding the selection of contractual personnel.

The Board retains final authority for employment of contractual personnel in positions classified as principal and above. The Board delegates to the Superintendent final authority to employ contractual personnel in positions below the level of principal. The Superintendent shall inform the Board of any persons hired under this authority.

[See DCA, DCB, DCC, and DCE as appropriate]

Employment of Noncontractual Personnel

Note: For employment of a bus driver related to a Board member or the Superintendent, see DBE(LEGAL).

The Board delegates to the Superintendent final authority to employ and dismiss noncontractual employees on an at-will basis.
[See DCD]

Employment Assistance Prohibited

No District employee shall assist another employee of the District or of any school district in obtaining a new job if the employee knows, or has probable cause to believe, that the other employee engaged in sexual misconduct regarding a minor or student in violation of the law. Routine transmission of an administrative or personnel file does not violate this prohibition. [See CJ for prohibitions relating to contractors and agents and DH(EXHIBIT) for the Educators' Code of Ethics.]

Dyslexia and Related Disorders

The District shall comply with all rules and standards adopted by the State Board of Education and guidance published by the commissioner of education to implement the program to test students for dyslexia and related disorders.

In accordance with administrative procedures, the District shall provide regular training opportunities for teachers of students with dyslexia that include new research and practices for educating students with dyslexia.

SPECIAL PROGRAMS
COMPENSATORY SERVICES AND INTENSIVE PROGRAMS

EHBC
(LOCAL)

~~Each student who has been identified as being at risk of dropping out of school, who is not performing at grade level, or who did not perform satisfactorily on a state-mandated assessment shall be provided accelerated and/or compensatory educational services.~~

**Accelerated
Instruction**

~~The District shall provide accelerated instruction in accordance with law if a student fails to perform satisfactorily on a state-mandated assessment.~~

**Accelerated
Learning Committee**

~~When a student fails to perform satisfactorily on a math or reading state-mandated assessment in grades 3, 5, or 8, an accelerated learning committee shall develop a written educational plan in accordance with law. If a parent requests that the student be assigned to a particular teacher the following school year, the request shall be addressed in accordance with the District's administrative procedures.~~

~~A parent complaint about the content or implementation of the educational plan shall be filed in accordance with FNG.~~

COMPENSATORY SERVICES AND INTENSIVE PROGRAMS
ACCELERATED INSTRUCTION

EHBCA
(LOCAL)

Each student who has been identified as being at risk of dropping out of school, who is not performing at grade level, or who did not perform satisfactorily on a state-mandated assessment shall be provided accelerated and/or compensatory educational services.

**Accelerated
Instruction**

The District shall provide accelerated instruction in accordance with law if a student fails to perform satisfactorily on a state-mandated assessment.

Parent Request

If a student fails to perform satisfactorily on a state-mandated assessment, a parent's request that the student be assigned to a particular teacher the following school year shall be addressed in accordance with the District's administrative procedures.

**Accelerated
Education Plan**

Appropriate District staff shall develop an accelerated education plan for a student who fails to perform satisfactorily on the same state-mandated assessment for two or more consecutive years.

A parent complaint about the content or implementation of the accelerated education plan shall be filed in accordance with FNG.

Students in violation of the compulsory attendance law shall be reported to the District attendance officer, who may institute court action as provided by law.

Excused Absences

In addition to excused absences required by law, the District shall excuse absences for the following purposes. A student shall be required to submit verification of these absences in accordance with administrative regulations.

Higher Education Visits

The District shall excuse a student for up to two days during the student's junior year and up to two days during the student's senior year to visit an accredited institution of higher education.

Career Investigation

The District shall excuse a student for up to two days during the student's junior year and up to two days during the student's senior year to visit a professional's workplace for purposes of exploring the student's interest in pursuing a career in that professional's field.

Armed Services Enlistment

The District shall excuse a student 17 years of age or older for up to four days during his or her enrollment in high school for activities related to pursuing enlistment in a branch of the U.S. Armed Services or Texas National Guard.

Early Voting or Election Clerk

The District shall excuse a student for up to two days per school year to serve as an early voting or election clerk.

Learner or Driver's License

The District shall excuse a student 15 years of age or older for one day during his or her enrollment in high school for each of the following:

- Visiting a driver's license office to obtain a learner license; or
- Visiting a driver's license office to obtain a driver's license.

[For extracurricular activity absences, see FM.]

Withdrawal for Nonattendance

The District may initiate withdrawal of a student under the age of 19 for nonattendance under the following conditions:

1. The student has been absent ~~ten~~10 consecutive school days; and
2. Repeated efforts by the attendance officer and/or principal to locate the student have been unsuccessful.

[For District-initiated withdrawal of students 19 or older, see FEA(LEGAL).]

Students Attending Homeschools

Students who are homeschooled are exempt from the compulsory attendance law to the same extent as students enrolled in other private schools.

ATTENDANCE
COMPULSORY ATTENDANCE

FEA
(LOCAL)

Adequate documentation of homeschooling for withdrawal shall consist of either a statement of withdrawal in accordance with FD(LOCAL) indicating the date homeschooling began, or a signed and dated letter from a parent or guardian indicating that his or her child is being homeschooled and the date the homeschooling began.

The District may request from a parent or guardian a letter of assurance that a child is being educated using a curriculum designed to meet basic education goals of reading, spelling, grammar, mathematics, and a study of good citizenship.

Enforcing
Compulsory
Attendance

If a parent or guardian refuses to submit a requested statement or letter, or if the District has evidence that a school-aged child is not being homeschooled within legal requirements, the District may investigate further and, if warranted, shall pursue legal action to enforce the compulsory attendance law.

No employee shall give any student prescription medication, non-prescription medication, herbal substances, anabolic steroids, or dietary supplements of any type, except as authorized by this or other District policy.

Medication Provided by Parent

The Superintendent shall designate the employees who are authorized to administer medication that has been provided by a student's parent. An authorized employee is permitted to administer the following medication in accordance with administrative regulations:

1. Prescription medication in accordance with legal requirements.
2. Nonprescription medication, upon a parent's written request, when properly labeled and in the original container.
3. Herbal substances or dietary supplements provided by the parent and only if required by the individualized education program or Section 504 plan for a student with disabilities.

Medication Provided by District

[Except as required by law and provided by this policy, the District shall not purchase medication to administer to a student.](#)

Emergency Basis

The District shall purchase certain nonprescription medications to administer to students only on an emergency basis and in accordance with:

1. Protocols established by the District's medical adviser who must be licensed to practice medicine in the state of Texas; and
2. Parental consent given on the emergency treatment form.

The Superintendent shall designate the employees who are authorized to administer nonprescription medication under these protocols and permissions.

First-Aid

The District shall purchase certain topical nonprescription medications for use when administering first-aid to students in accordance with administrative regulations.

The Superintendent shall designate the employees who are authorized to administer nonprescription medication under this provision.

Athletic Program

The District shall purchase nonprescription medication that may be used to prevent or treat illness or injury in the District's athletic program. Only a licensed athletic trainer or a physician licensed to practice medicine in the state of Texas may administer this medication and may do so only if:

WELLNESS AND HEALTH SERVICES
MEDICAL TREATMENT

FFAC
(LOCAL)

1. The District has prior written consent for medication to be administered [see Medical Treatment, below]; and
2. The administration of a medication by an athletic trainer is in accordance with a standing order or procedures approved by a physician licensed to practice medicine in the state of Texas.

Epinephrine

The District authorizes school personnel who have agreed in writing and been adequately trained to administer an unassigned epinephrine auto-injector in accordance with law and this policy. Administration of epinephrine shall only be permitted when an authorized and trained individual reasonably believes a person is experiencing anaphylaxis.

On Campus

Authorized and trained individuals may administer an unassigned epinephrine auto-injector at any time to a person experiencing anaphylaxis on a school campus.

The District shall ensure that at each campus a sufficient number of authorized individuals are trained to administer epinephrine so that at least one trained individual is present on campus during all hours the campus is open. In accordance with state rules, the campus shall be considered open for this purpose during regular on-campus school hours and whenever school personnel are physically on site for school-sponsored activities.

Off Campus

Authorized and trained individuals may administer an unassigned epinephrine auto-injector to a person experiencing anaphylaxis at an off-campus school event or while in transit to or from a school event when an unassigned epinephrine auto-injector is available.

*Maintenance,
Availability, and
Training*

The Superintendent shall develop administrative regulations designating a coordinator to manage policy implementation and addressing annual training of authorized individuals in accordance with law; procedures for auto-injector use; and acquisition or purchase, maintenance, expiration, disposal, and availability of unassigned epinephrine auto-injectors at each campus, at off-campus events, and while in transit to and from a school event.

Notice to Parents

In accordance with law, the District shall provide notice of the policy to parents regarding the epinephrine program, including notice of any change to or discontinuation of this program.

*Administration of
Opioid Antagonist
Medication*

This provision shall be applicable to every campus.

The District shall purchase and authorize school personnel who have been adequately trained to administer an opioid antagonist in accordance with law and store opioid antagonist medication, such as

~~Naloxone, to assist~~ this policy. Administration of an opioid antagonist shall only be permitted when an authorized and trained individual reasonably believes a person ~~who may be~~ is experiencing an opioid-related ~~drug~~ overdose. ~~Only a registered nurse or other designated and trained District employee~~

Each applicable campus shall ~~be~~ have at least one individual who is authorized ~~to administer this medication~~ and ~~may do so only in accordance with a standing order or procedures approved~~ trained to administer an opioid antagonist present during regular school hours.

*Maintenance,
Availability,
Training, and
Reporting*

Each applicable campus shall have at least two unused, unexpired opioid antagonist doses available.

All opioid antagonists shall be stored in a secure location and shall be easily accessible by ~~a physician licensed to practice medicine in the state of Texas~~ individuals who are authorized and trained to administer an opioid antagonist.

The Superintendent shall develop administrative ~~procedures~~ regulations addressing acquisition, maintenance, expiration, ~~and disposal, and availability~~ of opioid ~~antagonist medication~~ antagonists in the District, as well as ~~reporting~~, employee training, and emergency notification requirements.

Psychotropics

Except as permitted by law, an employee shall not:

1. Recommend to a student or a parent that the student use a psychotropic drug;
2. Suggest a particular diagnosis; or
3. Exclude the student from a class or a school-related activity because of the parent's refusal to consent to psychiatric evaluation or examination or treatment of the student.

Medical Treatment

A student's parent, legal guardian, or other person having lawful control shall annually complete and sign a form that provides emergency information and addresses authorization regarding medical treatment. A student who has reached age 18 shall be permitted to complete this form.

The District shall seek appropriate emergency care for a student as required or deemed necessary.

**Threat Assessment
and Safe and
Supportive Team**

In compliance with law, the Superintendent shall ensure that a multidisciplinary threat assessment and safe and supportive team is established to serve each campus. The Superintendent shall appoint team members. The team shall be responsible for developing and implementing a safe and supportive school program at each campus served by the team and shall support the District in implementing its multi-hazard emergency operations plan.

Training

Each team shall complete training provided by an approved provider on evidence-based threat assessment programs.

Student Reports

Each campus shall establish a clear procedure for a student to report concerning behavior exhibited by another student for assessment by the team or other appropriate District employee.

Employee
Confidentiality

A District employee who reports a potential threat may elect for the employee's identity to remain confidential and not be subject to disclosure under the state's public information law. The employee's identity shall only be revealed when necessary for the team, the District, or law enforcement to investigate the reported threat.

The District shall maintain a record of the identity of a District employee who elects for the employee's identity to remain confidential.

Imminent Threats or
Emergencies

A member of the team or any District employee may act immediately to prevent an imminent threat or respond to an emergency, including contacting law enforcement directly.

Threat Assessment
Process

The District shall develop procedures as recommended by the Texas School Safety Center. In accordance with those procedures, the threat assessment and safe and supportive team shall conduct threat assessments using a process that includes:

1. Identifying individuals, based on referrals, tips, or observations, whose behavior has raised concerns due to threats of violence or exhibition of behavior that is harmful, threatening, or violent.
2. Conducting an individualized assessment based on reasonably available information to determine whether the individual poses a threat of violence or poses a risk of harm to self or others and the level of risk.
3. Implementing appropriate intervention and monitoring strategies, if the team determines an individual poses a threat of harm to self or others. These strategies may include referral of a student for a mental health assessment and escalation procedures as appropriate.

For a student or other individual the team determines poses a serious risk of violence to self or others, the team shall immediately report to the Superintendent, who shall immediately attempt to contact the student's parent or guardian. Additionally, the Superintendent shall coordinate with law enforcement authorities as necessary and take other appropriate action in accordance with the District's multihazard emergency operations plan.

For a student the team identifies as at risk of suicide, the team shall follow the District's suicide prevention program.

For a student the team identifies as having a substance abuse issue, the team shall follow the District's substance abuse program.

For a student whose conduct may constitute a violation of the District's Student Code of Conduct, the team shall make a referral to the campus behavior coordinator or other appropriate administrator to consider disciplinary action.

As appropriate, the team may refer a student:

1. To a local mental health authority or health-care provider for evaluation or treatment; or
2. For a full individualized and initial evaluation for special education services.

The team shall not provide any mental health-care services, except as permitted by law.

Guidance to School
Community

The team shall provide guidance to students and District employees on recognizing harmful, threatening, or violent behavior that may pose a threat to another person, the campus, or the community and methods to report such behavior to the team, including through anonymous reporting.

Reports

The team shall provide reports to the Texas Education Agency as required by law.

Comprehensive System

The Superintendent shall develop and maintain a comprehensive system of student records and reports dealing with all facets of the school program operation and shall ensure through reasonable procedures that records are accessed by authorized persons only, as allowed by this policy. These data and records shall be stored in a safe and secure manner and shall be conveniently retrievable for use by authorized school officials.

Cumulative Record

A cumulative record shall be maintained for each student from entrance into District schools until withdrawal or graduation from the District.

This record shall move with the student from school to school and be maintained at the school where currently enrolled until graduation or withdrawal. Records for nonenrolled students shall be retained for the period of time required by law. No permanent records may be destroyed without explicit permission from the Superintendent. [See CPC]

Custodian of Records

The ~~Superintendent~~ Superintendent is custodian of all records for currently enrolled students. ~~The Superintendent~~ The Superintendent is the custodian of records for students who have withdrawn or graduated. The student handbook made available to all students and parents shall contain a listing of the addresses of District schools, as well as the Superintendent's business address.

Types of Education Records

The record custodian shall be responsible for the education records of the District. These records may include:

1. Admissions data, personal and family data, including certification of date of birth.
2. Standardized test data, including intelligence, aptitude, interest, personality, and social adjustment ratings.
3. All achievement records, as determined by tests, recorded grades, and teacher evaluations.
4. All documentation regarding a student's testing history and any accelerated instruction he or she has received, including any ~~documentation of discussion or action by an accelerated learning committee convened~~ education plan developed for the student.
5. Health services record, including:
 - a. The results of any tuberculin tests required by the District.
 - b. The findings of screening or health appraisal programs the District conducts or provides. [See FFAA]

- c. Immunization records. [See FFAB]
6. Attendance records.
7. Student questionnaires.
8. Records of teacher, school counselor, or administrative conferences with the student or pertaining to the student.
9. Verified reports of serious or recurrent behavior patterns.
10. Copies of correspondence with parents and others concerned with the student.
11. Records transferred from other districts in which the student was enrolled.
12. Records pertaining to participation in extracurricular activities.
13. Information relating to student participation in special programs.
14. Records of fees assessed and paid.
15. Records pertaining to student and parent complaints.
16. Other records that may contribute to an understanding of the student.

Access by Parents

The District shall make a student's records available to the student's parents, as permitted by law. The records custodian or designee shall use reasonable procedures to verify the requester's identity before disclosing student records containing personally identifiable information.

Records may be reviewed in person during regular school hours without charge upon written request to the records custodian. For in-person viewing, the records custodian or designee shall be available to explain the record and to answer questions. The confidential nature of the student's records shall be maintained at all times, and records to be viewed shall be restricted to use only in the Superintendent's, principal's, or school counselor's office, or other restricted area designated by the records custodian. The original copy of the record or any document contained in the cumulative record shall not be removed from the school.

Copies of records are available at a per copy cost, payable in advance. Copies of records must be requested in writing. Parents may be denied copies of records if they fail to follow proper procedures or pay the copying charge. If the student qualifies for free or

reduced-price lunches and the parents are unable to view the records during regular school hours, upon written request of a parent, one copy of the record shall be provided at no charge.

A parent may continue to have access to his or her child's records under specific circumstances after the student has attained 18 years of age or is attending an institution of postsecondary education. [See FL(LEGAL)]

Access by School Officials

A school official shall be allowed access to student records if he or she has a legitimate educational interest in the records.

For the purposes of this policy, "school officials" shall include:

1. An employee, Board member, or agent of the District, including an attorney, a consultant, a contractor, a volunteer, a school resource officer, and any outside service provider used by the District to perform institutional services.
2. An employee of a cooperative of which the District is a member or of a facility with which the District contracts for placement of students with disabilities.
3. A contractor retained by a cooperative of which the District is a member or by a facility with which the District contracts for placement of students with disabilities.
4. A parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.
5. A person appointed to serve on a team to support the District's safe and supportive school program.

All contractors provided with student records shall follow the same rules as employees concerning privacy of the records and shall return the records upon completion of the assignment.

A school official has a "legitimate educational interest" in a student's records when he or she is:

1. Working with the student;
2. Considering disciplinary or academic actions, the student's case, or an individualized education program for a student with disabilities;
3. Compiling statistical data;
4. Reviewing an education record to fulfill the official's professional responsibility; or

5. Investigating or evaluating programs.

**Transcripts and
Transfers of Records**

The District may request transcripts from previously attended schools for students transferring into District schools; however, the ultimate responsibility for obtaining transcripts from sending schools rests with the parent or student, if 18 or older.

For purposes of a student's enrollment or transfer, the District shall promptly forward in accordance with the timeline provided in law education records upon request to officials of other schools or school systems in which the student intends to enroll or enrolls. [See FD(LEGAL), Required Documentation] The District may return an education record to the school identified as the source of the record.

**Records
Responsibility for
Students in Special
Education**

The ~~director of special programs~~ director of special programs shall be responsible for ensuring the confidentiality of any personally identifiable information in records of students in special education.

A current listing of names and positions of persons who have access to records of students in special education is maintained at ~~the office of the director of special programs~~ the office of the director of special programs.

**Procedure to Amend
Records**

Within 15 District business days of the record custodian's receipt of a request to amend records, the District shall notify the parents in writing of its decision on the request and, if the request is denied, of their right to a hearing. If a hearing is requested, it shall be held within ~~ten~~10 District business days after the request is received.

Parents shall be notified in advance of the date, time, and place of the hearing. An administrator who is not responsible for the contested records and who does not have a direct interest in the outcome of the hearing shall conduct the hearing. The parents shall be given a full and fair opportunity to present evidence and, at their own expense, may be assisted or represented at the hearing.

The parents shall be notified of the decision in writing within ~~ten~~10 District business days of the hearing. The decision shall be based solely on the evidence presented at the hearing and shall include a summary of the evidence and reasons for the decision. If the decision is to deny the request, the parents shall be informed that they have 30 District business days within which to exercise their right to place in the record a statement commenting on the contested information and/or stating any reason for disagreeing with the District's decision.

**Directory
Information**

Directory information for District students has been classified into two separate categories:

1. Items for use only for school-sponsored purposes; and
2. Items for all other purposes.

School-Sponsored
Purposes

For the following school-sponsored purposes—~~all District publications and announcements~~ — all District publications and announcements — directory information shall include ~~student name; address; telephone listing; electronic mail address; photograph; major field of study; degrees, honors, and awards received; grade level; most recent educational institution attended; participation in officially recognized activities and sports; and weight and height of members of athletic teams~~ student name; address; telephone listing; electronic mail address; photograph; major field of study; degrees, honors, and awards received; grade level; most recent educational institution attended; participation in officially recognized activities and sports; and weight and height of members of athletic teams.

All Other Purposes

For all other purposes, directory information shall include ~~student name, address, and grade level~~. student name, address, and grade level.