



## REGION 18 EDUCATION SERVICE CENTER

2811 La Force Boulevard, Midland, TX 79706

**Notice:** Of a Regular Meeting of the Board of Directors Thursday, June 8, 2023 at 11:30 AM, in the Conference Rooms A and B, Region 18 Education Service Center, 2811 La Force Boulevard, Midland, TX 79706. The Board may retire to executive session at any time between the meeting's opening and adjournment for purposes of deliberating business as authorized in Texas Government Code, Title 5, Subchapter D, Sections 551.071-551.074 and 551.076. Action, if any, will be taken in open session. (Texas Government Code Chapter 551.102)

### AGENDA

1. Call to Order
2. Invocation
3. Roll Call
4. Audience
5. Swear in Board Members

At the April 6, 2023 Board meeting the Board of Directors took action certifying the 2023 election.

The following candidates were uncontested:

Dr. Richard Jolly - Place 1

Place 1 is designated as the confines of Midland ISD.

Mr. Wayne Mitchell - Place 4

Place 4 is designated as the confines of Coahoma, Forsan, Glasscock County, Grady, Grandfalls-Royalty, Greenwood, Kermit, McCamey, Rankin, Reagan County, Stanton or Wink-Loving ISD.

Mr. Randy Graham - Place 6

Place 6 is designated as the confines of Pecos-Barstow-Toyah or Ft. Stockton ISD.

Mr. Carter James - Charter School Representative

Commissioner Morath appointed Mr. James as the Charter School Representative for a third one-year term effective June 1, 2023 through May 31, 2024.

- a) Place 1 - Dr. Richard Jolly
- b) Place 4 - Mr. Wayne Mitchell
- c) Place 6 - Mr. Randy Graham
- d) Charter School Representative - Mr. Carter James

#### 6. Board Reorganization

Board Policy BDA(LOCAL) states..."At the first meeting following the election, the Board shall reorganize and elect a chair, vice-chair and secretary who shall be members of the Board."

Current officers of the Board of Directors of Region 18 Education Service Center are:

- Chair - vacant with resignation of Mr. Ken Marks effective May 31, 2023
- Vice-Chair - Mr. Wayne Mitchell
- Secretary - Mr. Marcus Ramage

Board members will nominate and elect officers for 2023-2024

## 7. Director Reports

- a) Dr. Dewitt Smith - Executive Director/Chief Executive Officer
  - 1) Region 18 ESC Maxwell Leadership Institute of Texas, iLead
  - 2) Addition of Administrative Regulations
    - a. CK(REGULATION) Safety Program/Risk Management-Emergency Plans
    - b. EE(REGULATION) Use of ESC Facilities by Outside Entities
- b) Britt Hayes - Chief Financial Officer
  - 1) Financial Statement  
The Financial Report is shown in three sections. The first is the Financial Statement, which shows the budget to actual variances for both revenues and expenditures. The Statement of Position uses projected revenues and expenditures to estimate a fund balance at fiscal year-end, August 31, 2023. The third page is an investment report, which reflects investment balances, interest earned and shows a comparison of our interest rates to market trends.
  - 2) Joann Taylor - Chief TxCEE Officer
- c) Linda Jolly - Deputy Director of School Improvement and Federal Programs
  - 1) Amanda Magallan - Chief Federal Programs Officer
  - 2) Dr. Autumn Sloan - Chief Student and School Support Officer
  - 3) Jill Rivera - Chief Instructional & Federal Programs Officer
  - 4) Chris Enriquez - Director of Instructional Technology & Analytics
- d) Ronnie Golson - Deputy Director of Leadership & Superintendent Support
  - 1) Casey Ritchie - Chief Technology Officer

## 8. Action Items

- a) Consider Approval of Minutes for April 6, 2023 Board Meeting  
The April 6, 2023 Board of Directors Meeting minutes are attached for review and approval.
- b) Consider Approval of Budget Amendment #5  
The Texas Education Agency requires the Service Center to adopt a General Fund budget by function code. Amendments to the adopted budget between functions must be reflected in the official minutes. The following summary includes amendments for the 2022-2023 budget year. Please note that Transfers only move appropriations within the approved budget. In other words, they do not increase the total amount budgeted for the given fiscal year. Amounts in the Amendments section are in addition to the total amount approved in the initial budget and may impact fund balance.
- c) Consider Approval of Health Insurance Vendor and Products for 2023-2024  
Consider recommendation and award of Request for Proposals #R18-2023-03-000033 - Employee Benefits Plan (Medical & Prescription Drugs) - that provides the best value to the ESC for the provision of health insurance products for ESC employees and families for the 2023-2024 plan year as presented by ESC staff, and; authorize the ESC administration to execute any and all contracts and documents necessary to secure that vendor and its health insurance products for the 2023-2024 plan year starting September 1, 2023.
- d) Consider Approval of 2023-2024 Pay Grade Schedule  
The 2023-2024 Pay Grade Schedule is based on 235 days of work. The Pay Grade Schedule has a Minimum, Midpoint and Maximum salary for seven Professional Levels and seven Paraprofessional Levels.
- e) Consider Approval of 2023-2024 Salary Increase  
Region 18 is asking the Board of Directors to consider an employee salary increase for 2023-2024 in the amount of 3% of midpoint for employees hired prior to March 1, 2023.
- f) Consider Approval of 2023-2024 Region 18 ESC Purchasing Cooperative Discount Bid RFP #R18-2023-02-000032  
Region 18 is asking the Board to consider recommendation and award of approved vendors and interlocal agreements with participating districts.
- g) Consider Approval of Interlocal Agreement between Region 18 Education Service Center and Garland Independent School District

Region 18 ESC-TxCEE requests the Board consider and approve the interlocal agreement attached between Garland Independent School District and Region 18 Education Service Center.

h) Consider Approval of Interlocal Agreement between Region 18 Education Service Center and El Paso Leadership Academy

Region 18 ESC-TxCEE requests the Board consider and approve the interlocal agreement attached between El Paso Leadership Academy and Region 18 Education Service Center.

i) Consider Approval of Revised Board Policy DEA(LOCAL) Compensation and Benefits-Salaries, Wages, and Stipends

Region 18 is recommending a revision to attached Board Policy DEA(LOCAL) to permit more options for staff in the use of previously approved remote work days.

j) Consider Approval of Revised Board Policy DEB(LOCAL) Compensation and Benefits-Leaves and Absences

Region 18 is recommending a revision to attached Board Policy DEB(LOCAL) to permit more options for staff in the use of vacation leave.

#### 9. Executive Session

a) Personnel

b) Seek and receive legal advice regarding pending litigation in the 250th Judicial District of Travis County, Texas. (Closed Session under Tex. Gov't Code 551.071)

c) Consultation with Region 18 ESC general counsel to seek and receive legal advice regarding pending legal matters including, but not limited to, personnel matters and/or pending or contemplated litigation. (Closed Session under Tex. Gov't Code 551.071)

d) Discussion of Safety Program/Risk Management-Emergency Plans

#### 10. Adjourn Meeting

The next meeting of the Region 18 Board of Directors is scheduled for August 24, 2023 at 11:30 a.m. There being no further business, this meeting is adjourned.