

**Official Agenda and Meeting Notice
of the Board of the
Beaumont Independent School District
in the Board Room of the Beaumont ISD Administration Building**

Tuesday, June 25, 2024

Regular Meeting

5:00 PM

The items on this agenda may be taken in any order.

As directed under the Texas Open Meetings Act, Texas Government Code, Chapter 551 (the “Act”), if during the course of the meeting covered by this Notice, the Board should determine that a closed session of the Board is required, then such closed session will be held by the Board at the date, hour, and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the Board may conveniently meet in closed session concerning any and all purposes permitted by the Act.

5:00 PM - (CALL TO ORDER)

- I. INTRODUCTION
 - A. ROLL CALL
 - 1. CLOSED SESSION (CLOSED TO PUBLIC) - BOARD WILL CONVENE IN CLOSED SESSION UNDER CHAPTER 551 OF THE TEXAS GOVERNMENT CODE, SECTIONS 551.071, 551.072, 551.073, 551.074, 551.076, 551.083, 551.084 AND/OR 551.087, TO DELIBERATE ON THE FOLLOWING:
 - a. LEGAL
 - 1. Pending or contemplated litigation matters and status report
 - 2. Matters on which the school district legal counsel's duties to the school district under the Texas Disciplinary Rules of Professional Conduct or the State Bar of Texas Clearly conflicts with the Texas Open Meetings Act
 - b. STUDENT
 - 1. Deliberation of a case involving a public school child
 - 1. Expulsion Appeal Hearing: A.H.
 - 2. Expulsion Appeal Hearing: D.G.
 - c. PERSONNEL
 - 1. Deliberation regarding the appointment, employment, evaluation, reassignment, duties, proposed terminations, terminations and suspensions, proposed nonrenewals, renewals, and resignation/retirements, discipline, and/or dismissal of a public officer or employee, including the superintendent, and/or hear complaints and grievances against public officers or employees
 - 1. Nonrenew professional contract employee
 - d. REAL ESTATE
 - 1. Deliberation regarding the purchase, exchange, lease or value of real property
 - e. ECONOMIC DEVELOPMENT
 - 1. Deliberation regarding an offer of a financial or other incentive to a business prospect related to economic development negotiations
- II. PUBLIC HEARING - BUDGET
 - A. Budget Presentation
- III. REGULAR OPEN MEETING
 - A. INTRODUCTION OF REGULAR MEETING
 - 1. United States and Texas Flags Pledges of Allegiance
 - 2. Recognitions
 - B. STUDENT OUTCOMES
 - 1. Superintendent's Report
 - 2. Cabinet Report
 - a. School Board Outcome Goals Progress Monitoring Report: EOY Data



Board Exhibit Cover Sheet

Meeting Date: June 25, 2024

Agenda Item/Exhibit Number: **III.B.2.a.**

Agenda Item Title: School Board Outcome Goals Progress Monitoring Report: EOY Data

Cabinet Level Presenter(s): Dr. Anita Frank

Additional Presenter(s): Jenny Angelo, Valerie Maclin, Sheree Will and Gwen Sharp

Executive Summary: The School Board Outcome Goals Progress Monitoring Report provides an update on the progress the District is making toward reaching the Early Literacy and Early Math targets for the 2023-2024 school year. Data from the mClass and NWEA Map EOY assessments in grades PK-3 are provided.

Recommendation: Information Only

Budget Impact* (if applicable): N/A

Funding Source (if applicable): N/A

Compliance with Purchasing Guidelines (list applicable guidelines, including grant requirements): N/A

Policy Reference (if applicable, list policy/regulation): N/A

Legal Review (if necessary, list attorney and firm): N/A

Anita Frank

Cabinet Level Presenter's Signature

6/19/24

Date

*CFO Signature (required if there is a budget impact)

Date

General Counsel's Signature

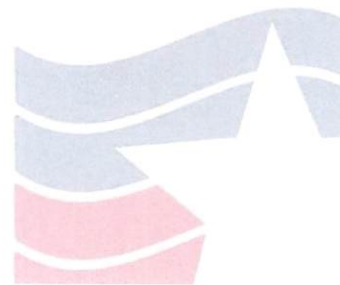
Date




Beaumont ISD School Board Outcome Goals

Progress Monitoring Report: End of the Year (EOY) Data

June 2024



2020-2025 Board Outcome Goals

- The percent of 3rd grade students that score meets grade level or above on STAAR Reading will increase from 16% to 55% by June 2025.
 - The percent of 3rd grade students that score meets grade level or above on STAAR Math will increase from 11% to 50% by June 2025.
 - The percentage of graduates that meet the criteria for CCMR will increase from 36.6% to 65% by August 2025.
 - Beaumont ISD will improve its perception in the community as indicated on an annual *net promoter* survey score.
 - The district will increase the percentage of students in A or B-rated schools from 34% to 50% by August 2025.
- 

Sources of Data

RLA

- CLI Engage (PK)
- MOY mCLASS Assessments (K-3)

Math

- CLI Engage (PK)
- MOY NWEA MAP (K-3)



Beaumont ISD Strategic Plan

Goal 1 (HB3)

Early Childhood Literacy Board Outcome Goal

The percent of 3rd grade students that score meets grade level or above on STAAR Reading will increase 16% to 55% by June 2025.

Yearly Target Goals					
2020 Actual	2021 Actual	2022	2023	2024	2025
25%	16%	25%	35%	45%	55%

2023
32%

Performance Objective(s) (Measures):

- **Performance Objective 1:** The percent of PreK students meeting grade level criterion on the CIRCLE assessment in Reading will increase from 55% in October 2020 to 82% by May 2025.
- **Performance Objective 2:** The percent of K students meeting grade level criterion on the mCLASS assessment in Reading will increase from 19% in January 2021 to 56% by May 2025.
- **Performance Objective 3:** The percent of 1st grade students meeting grade level criterion on the mCLASS assessment will increase from 22% in October 2020 to 55% by May 2025.
- **Performance Objective 4 :** The percent of 2nd grade students meeting grade level criterion on the mCLASS assessment will increase from 35% in October 2020 to 55% by May 2025.

mCLASS MOY Data

mCLASS[®] ★ TEXAS



Exceeded Target



+27

Pre-Kindergarten Data
CLI Engage/CIRCLE
Reading



2023-2024	Total # of Students Tested	% Tier 1 At/Above	% Tier 2 Below	% Tier 3 Well Below
BOY	954	51%	11%	38%
MOY	1,058	76% (+25)	7% (-4%)	17% (-21)
EOY	1,007	78% (+2%)	6% (-1%)	14% (-3%)

2024 At/Above Tier 1 Target Goal= 77%

Exceeded Target



Kindergarten Data
 mCLASS/ Amplify



2023-2024	Total # of Students	% Tier 1 At/Above	% Tier 2 Below	% Tier 3 Well Below
BOY	888	46%	18%	36%
MOY	895	52% (+6)	19% (+1)	29% (-7)
EOY	882	65% (+13)	13% (-6)	22% (-7)

2024 At/Above Tier 1 Target Goal= 51%



Exceeded Target



1st Grade Data
 mCLASS/ Amplify



2023-2024	Total # of Students	% Tier 1 At/Above	% Tier 2 Below	% Tier 3 Well Below
BOY	911	38%	19%	43%
MOY	924	43% (+5)	15% (-4)	42% (-1)
EOY	918	57% (+14)	13% (-2)	30% (-12)

2024 At/ Above Tier 1 Target Goal= 50%





Did Not Meet Target

2nd Grade Data
mCLASS/ Amplify

X +10

2023-2024	Total # of Students	% Tier 1 At/Above	% Tier 2 Below	% Tier 3 Well Below
BOY	1,075	38%	12%	50%
MOY	1,078	40% (+2)	14% (+2)	46% (-4)
EOY	1,078	48% (+8)	14% (-)	38% (-8)

2024 At/Above Tier 1 Target Goal= 50%



Did Not Meet Target

3rd Grade Data
mCLASS/ Amplify

X +9

2023-2024	Total # of Students	% Tier 1 At/Above	% Tier 2 Below	% Tier 3 Well Below
BOY	1,058	36%	15%	49%
MOY	1,068	37% (+1)	13% (-2)	50% (+1)
EOY	1,085	45% (+8)	14% (+1)	41% (-9)

2024 At/Above Tier 1 Target = 46%
2024 STAAR Meets Grade Level Target Goal= 45%



+5

4th Grade Data
mCLASS/ Amplify



2023-2024	Total # of Students	% Tier 1 At/Above	% Tier 2 Below	% Tier 3 Well Below
BOY	990	45%	21%	34%
MOY	976	49% (+4)	14% (-7)	37% (+3)
EOY	983	50% (+1)	18% (+4)	32% (-5)



+12

5th Grade Data
mCLASS/ Amplify



2023-2024	Total # of Students	% Tier 1 At/Above	% Tier 2 Below	% Tier 3 Well Below
BOY	1,013	41%	19%	40%
MOY	1,000	42% (+1)	15% (-4)	43% (+3)
EOY	1,006	53% (+11)	10% (-5)	37% (-6)



Goal 1: Summary Reading Performance Objectives Targets



Performance Objective	2022 Target	2022 Actual	2023 Target	2023 Actual	2024 Target	2024 Actual	2025
Measure 1: PK (CIRCLE)	58%	67%	72%	75%	77%	78% Above Target	82%
Measure 2: K (mClass)	22%	41%	46%	44%	51%	65% Above Target	56%
Measure 3: 1st (mClass)	25%	40%	45%	46% Above Target	50%	57% Above Target	55%
Measure 4: 2nd (mClass)	38%	40%	45%	41% Below Target	50%	48% Below Target	55%

Beaumont ISD Strategic Plan

Goal 2 (HB3)

Early Childhood Math Board Outcome Goal

The percent of 3rd grade students that score meets grade level or above on STAAR Math will increase from 11% to 50% by June 2025.

Yearly Target Goals					
2020 Actual	2021 Actual	2022	2023	2024	2025
22%	11%	22%	30%	40%	50%

2023

24%



Performance Objective(s) (Measures):

- **Performance Objective 1:** The percent of PreK students meeting grade level criterion on the CIRCLE assessment in math will increase from 74% in October 2020 to 92% by June 2025.
- **Performance Objective 2:** The percent of K students meeting grade level criterion on the district Math assessment will increase from 51% in September 2020 to 85% by May 2025.
- **Performance Objective 3:** The percent of 1st grade students meeting grade level criterion on the district Math assessment will increase from 30% in September 2020 to 70% by May 2025.
- **Performance Objective 4:** The percent of 2nd grade students meeting grade level criterion on the district Math assessment will increase from 32% in September 2020 to 50% by May 2025.

NWEA Map MOY Data



Exceeded Target



+8

Pre-Kindergarten Data
CLI Engage/CIRCLE
Math



2023-2024	Total # of Students Tested	% Tier 1 At/Above	% Tier 2 Below	% Tier 3 Well Below
BOY	1,103	77%	10%	13%
MOY	1,068	83% (+5)	5% (-5)	11% (-2)
EOY	1,007	86% (+3)	5% (--)	9% (-2)

2024 At/Above Tier 1 Target Goal= 85%





Did Not Meet Target

**Kindergarten Math
 NWEA Map**

X -5

2023-2024	Total # of Students	% Tier 1	% Tier 2	% Tier 3
BOY	921	59%	25.5%	15.5%
MOY	927	52% (-7)	24% (-1.5)	24% (+8.4)
EOY	937	54% (+2)	18% (-6)	28% (+4)

2024 Tier 1 Target Goal= 66%



Did Not Meet Target

**1st Grade Math
 NWEA Map**

X -1

2023-2024	Total # of Students	% Tier 1	% Tier 2	% Tier 3
BOY	943	44%	21%	35%
MOY	939	42% (-2)	23.5% (+2.5)	34.5% (-.5)
EOY	954	43% (-1)	20% (-3.5)	37% (+3.5)

2024 Tier 1 Target Goal= 51%



Did Not Meet
Target

+/- 0

2nd Grade Math
NWEA Map



2023-2024	Total # of Students	% Tier 1	% Tier 2	% Tier 3
BOY	1,071	38%	20%	42%
MOY	1,064	40% (+2)	20% (-)	40% (-2)
EOY	1,068	38% (-2)	21% (+1)	43% (+3)

2024 Tier 1 Target Goal= 45%

Did Not Meet
Target

+6

3rd Grade Math
NWEA Map



2023-2024	Total # of Students	% Tier 1	% Tier 2	% Tier 3
BOY	1,074	36%	23%	41%
MOY	1,081	38% (+2)	21% (-2)	41% (-)
EOY	1,100	42% (+4)	16% (-5)	42% (+1)

2024 At/Above Tier 1 Target Goal = 46%

2024 STAAR Meets Grade Level Target Goal = 40%



EOY	1,015	39% (-4)	22% (+2)	39% (+2)
MOY	997	43% (+1)	20% (-)	37% (-2)
BOY	1,001	42%	20%	39%
2023-2024	Total # of Students	% Tier 1	% Tier 2	% Tier 3



**5th Grade Math
NWEA Map**

-3



EOY	1,001	42% (-3)	19% (-)	39% (-1)
MOY	1,081	45% (-)	17% (-2)	38% (+2)
BOY	975	45%	19%	36%
2023-2024	Total # of Students	% Tier 1	% Tier 2	% Tier 3



**4th Grade Math
NWEA Map**

-3

Goal 2: Summary Math Performance Objectives Targets



Performance Objective	2022 Target	2022 Actual	2023 Target	2023 Actual	2024 Target	2024 Actual	2025
Measure 1: PK (CIRCLE)	77%	76%	82%	85%	85%	86% Above Target	92%
Measure 2: K	54%	80%	75%	79%	66%	54% Below Target	85%
Measure 3: 1st	33%	57%	60%	59%	51%	43% Below Target	70%
Measure 4: 2nd	35%	34%	40%	47%	45%	38% Below Target	50%

ANY
Questions?



b. Partnership Update

Third Future Schools

June 2024 Update



MISSION

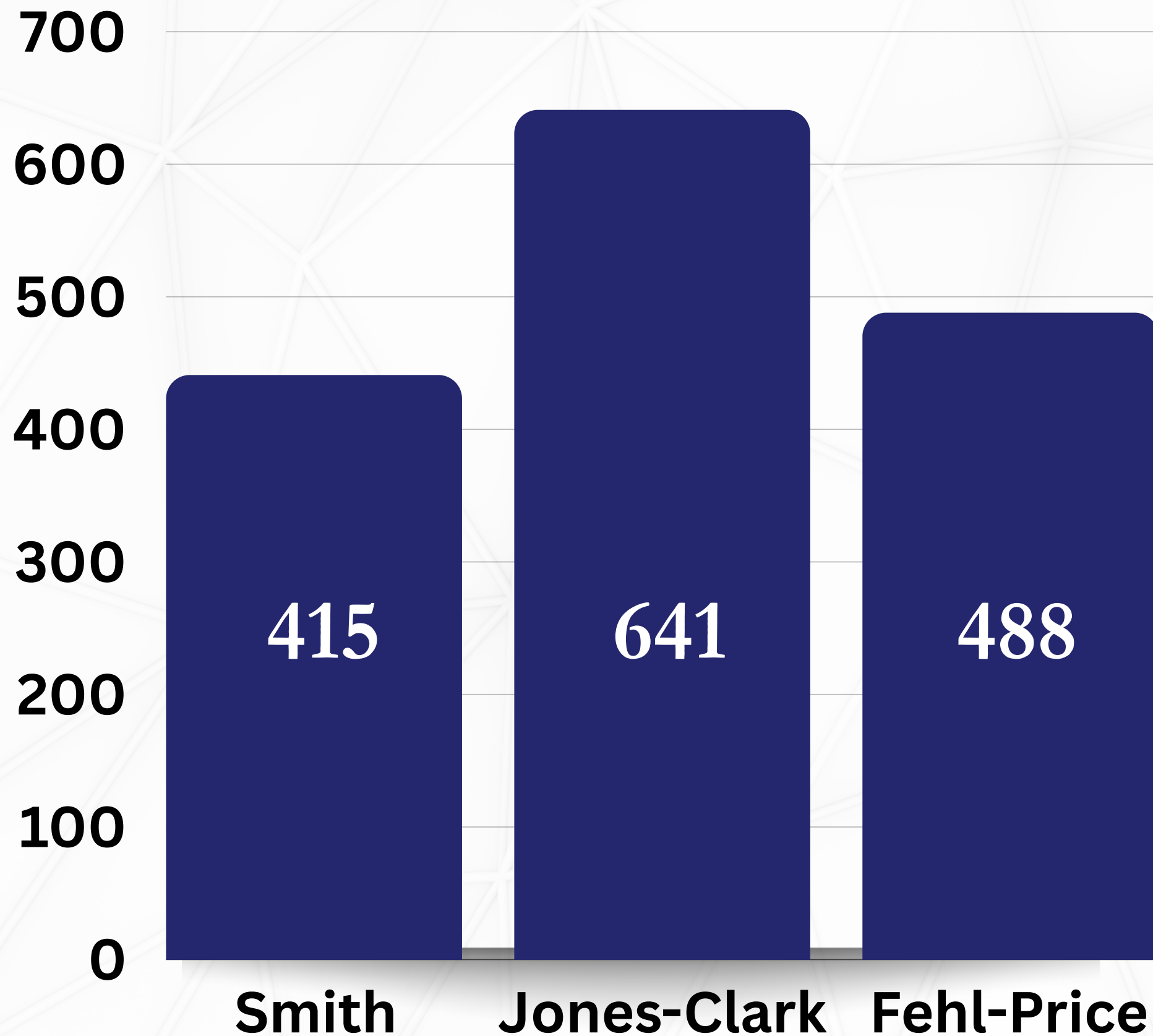
We prepare every student with the knowledge and skills to thrive in college, career and life.

Our mission focuses on building a high performance and caring culture that has high expectations and where the main instructional delivery model is personalized learning.

OUTLINE

- Enrollment and Attendance
- Student Achievement
- Discipline
- Staffing
- Campus Priorities
- Reflections and Questions

ENROLLMENT



Attendance Rates:

Smith: 81.87%

Jones-Clark: 86.25%

Fehl-Price: 88.25%

Total Enrollment:

1,544

Network

2024 EOY DIBELS Growth: Grades 2-8

% At or Above Benchmark		
AAL	32%	65%
Grade	BOY	EOY
Kinder	24%	67%
	38%	63%
1st		

% At or Above Benchmark		
Sam	79%	92%
Grade	BOY	EOY
Kinder	72%	95%
	86%	89%
1st		

% At or Above Benchmark		
Lamar	24%	79%
Grade	BOY	EOY
Kinder	24%	86%
	24%	71%
1st		

% At or Above Benchmark		
Prescott	24%	57%
Grade	BOY	EOY
Kinder	25%	76%
	23%	32%
1st		

% At or Above Benchmark		
C3	42%	72%
Grade	BOY	EOY
Kinder	26%	71%
	61%	73%
1st		

% At or Above Benchmark		
Jones	43%	69%
Grade	BOY	EOY
Kinder	48%	75%
	37%	62%
1st		

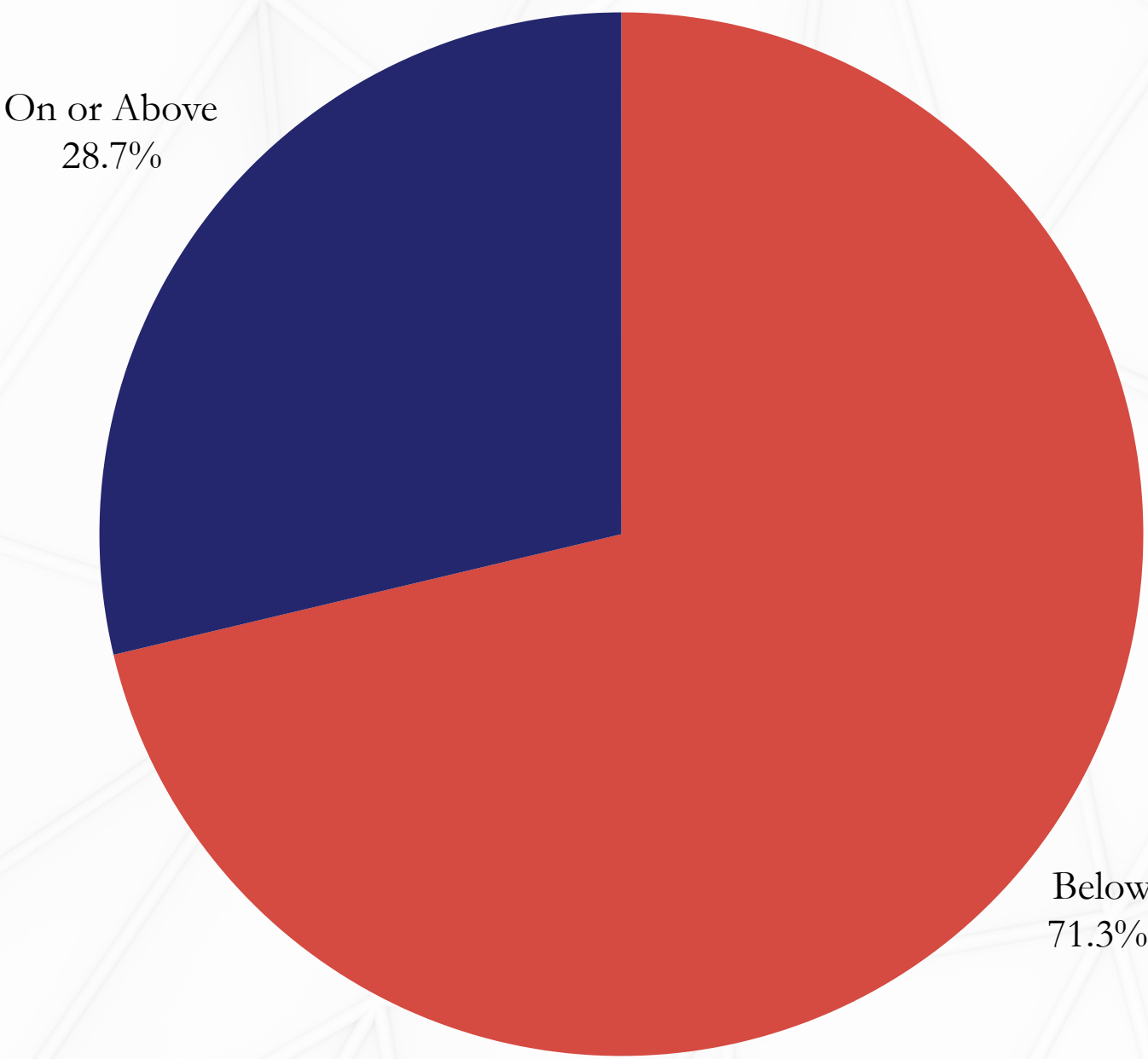
% At or Above Benchmark		
Fehl	28%	79%
Grade	BOY	EOY
Kinder	38%	75%
	20%	82%
1st		

■ > 74	■ 50-74
■ 25-49	■ < 25

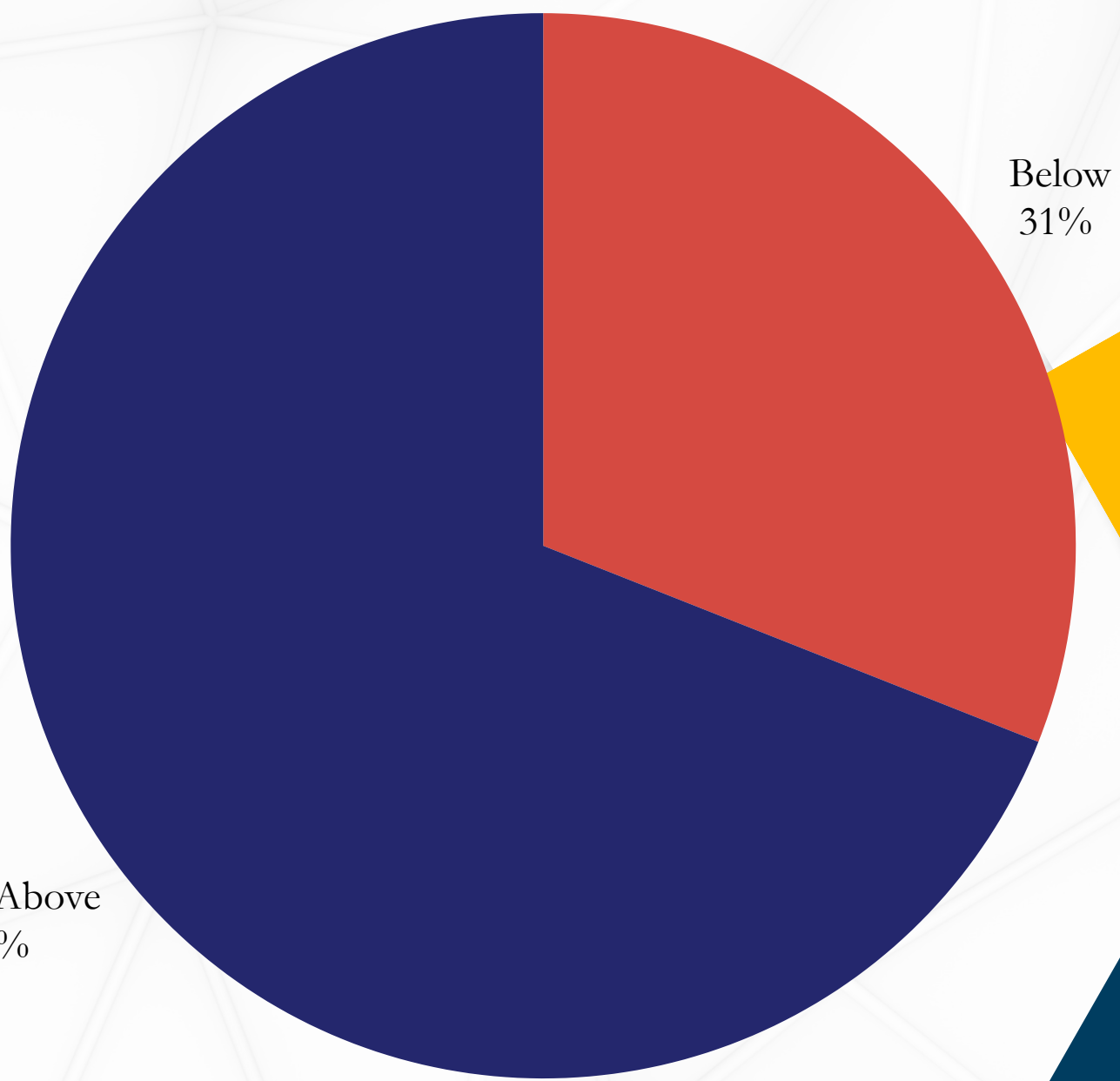
STUDENT ACHIEVEMENT: READING

JONES-CLARK

BOY



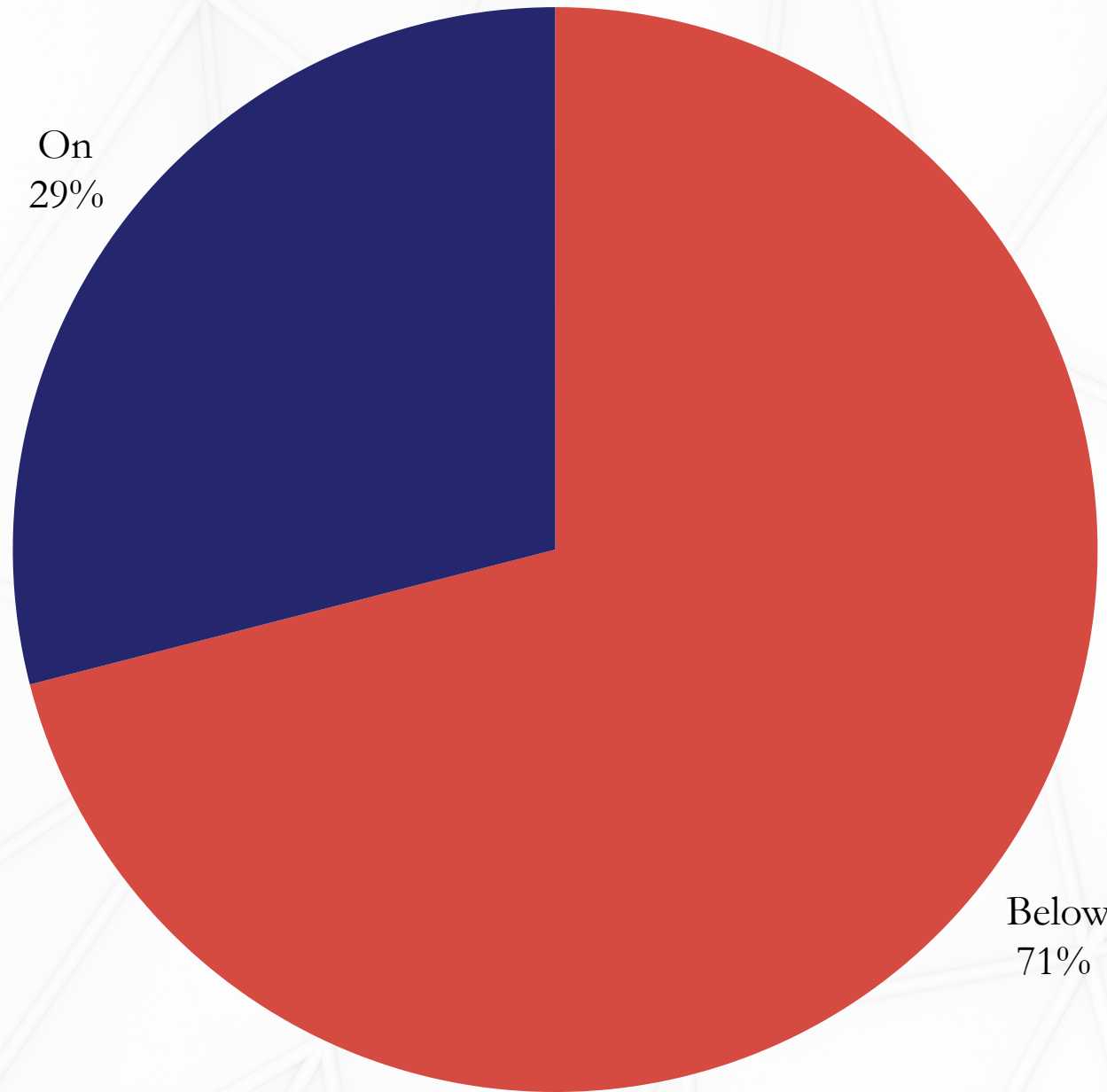
EOY



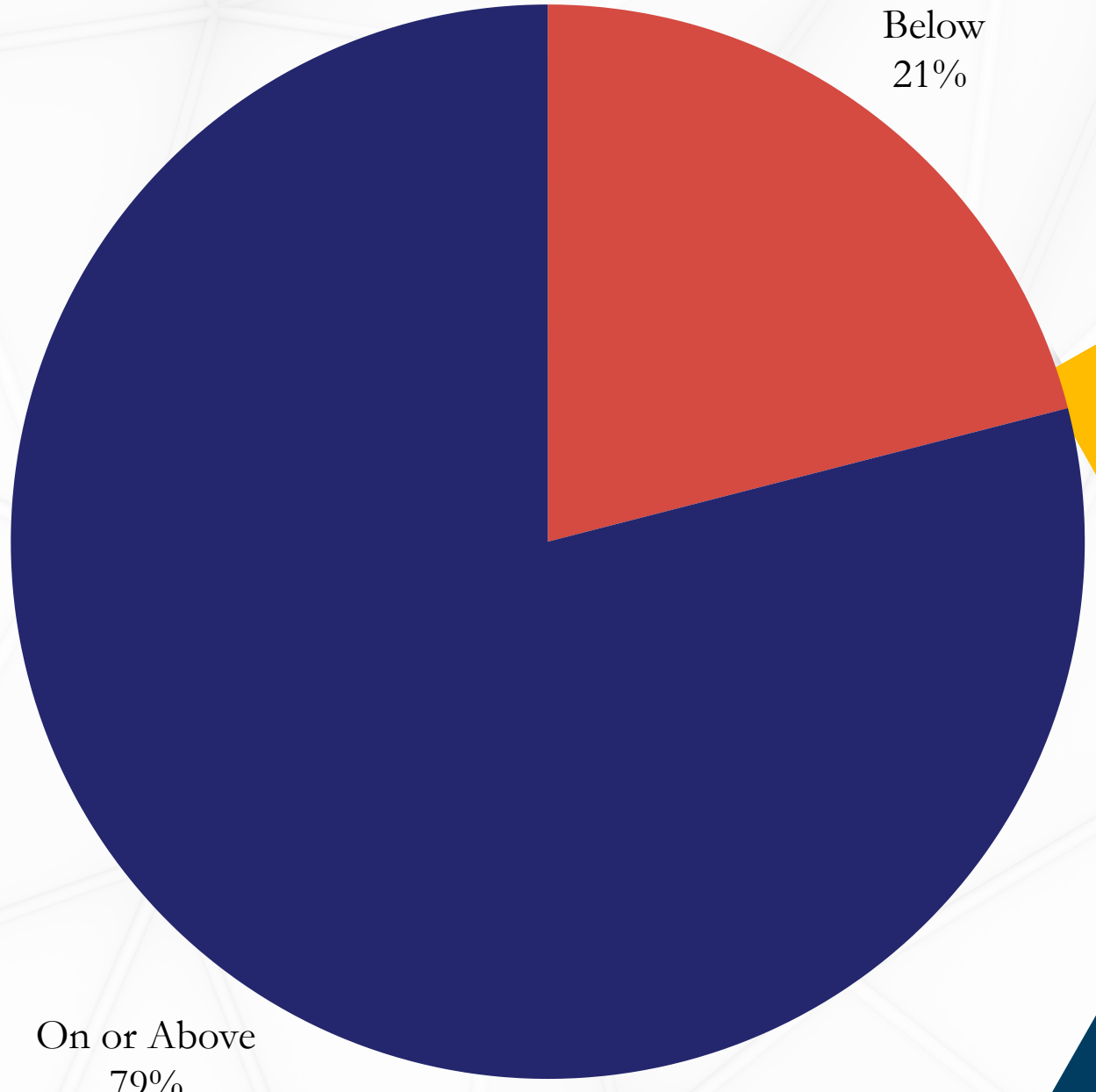
STUDENT ACHIEVEMENT: READING

FEHL-PRICE

BOY



EOY



Jones-Clark

2024 EOY NWEA Growth: Grades 2-5

1.0 YEARS OF GROWTH REPRESENTS THE AVERAGE GROWTH A STUDENT IN THE U.S. IS EXPECTED TO MAKE IN ONE SCHOOL YEAR IN THAT GRADE AND SUBJECT, BASED ON U.S. MAP NORMATIVE DATA. THE SCHOOL-WIDE AVERAGES SHOWN BELOW ARE WEIGHTED BASED ON THE NUMBER OF STUDENTS PER GRADE.

YEARS OF GROWTH — WEIGHTED AVERAGES			
Jones-Clark	1.23	1.10	1.70
Grade	ELA	Math	Sci
2nd	1.08	0.81	1.52
3rd	1.47	1.20	1.67
4th	0.98	0.94	1.43
5th	1.39	1.42	2.20

< 1.00	1.0 - 1.4	1.4 - 2.0	> 2.0
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SCHOOL-WIDE GROWTH

JONES-CLARK ELEMENTARY

23-24 **1.34**

PERCENTILE GROWTH — WEIGHTED AVERAGES			
Jones-Clark	28th	34th	7.63
Grade	BOY ¹	EOY ²	Growth ³
2nd	29.1	32.1	4.17
3rd	26.3	34.4	11.99
4th	30.6	34.4	3.94
5th	26.5	36.1	11.11

¹ The average BOY percentile is a weighted average of all the BOY test percentiles.

² The average EOY percentile is a weighted average of all the EOY test percentiles. These two indicators are used to give you an idea of the average level of our students at the beginning and end of the year, **without** capturing the **growth** of each student.

³ Average percentile **growth** takes into account the **percentile point increase** each student made in each subject. Because this is a **relational** measure that **compares BOY to EOY for each student**, you can expect that this indicator will **not** be equal to the point difference between the average BOY percentile¹ and the average EOY percentile.²

Fehl-Price

2024 EOY NWEA Growth: Grades 2-5

1.0 YEARS OF GROWTH REPRESENTS THE AVERAGE GROWTH A STUDENT IN THE U.S. IS EXPECTED TO MAKE IN ONE SCHOOL YEAR IN THAT GRADE AND SUBJECT, BASED ON U.S. MAP NORMATIVE DATA. THE SCHOOL-WIDE AVERAGES SHOWN BELOW ARE WEIGHTED BASED ON THE NUMBER OF STUDENTS PER GRADE.

YEARS OF GROWTH — WEIGHTED AVERAGES			
Fehl-Price	1.27	1.25	1.78
Grade	ELA	Math	Sci
2nd	1.07	1.01	1.41
3rd	1.15	1.34	1.85
4th	1.47	1.46	1.62
5th	1.41	1.18	2.18

SCHOOL-WIDE GROWTH

FEHL-PRICE ELEMENTARY

23-24 1.43

PERCENTILE GROWTH — WEIGHTED AVERAGES			
Fehl-Price	25th	33rd	9.56
Grade	BOY ¹	EOY ²	Growth ³
2nd	22.5	29.5	6.99
3rd	22.6	31.5	12.13
4th	22.8	30.6	9.59
5th	32.5	38.6	9.58

¹ The **average BOY percentile** is a weighted average of all the BOY test percentiles.
² The **average EOY percentile** is a weighted average of all the EOY test percentiles. These two indicators are used to give you an idea of the average level of our students at the beginning and end of the year, **without** capturing the **growth** of each student.
³ Average percentile **growth** takes into account the **percentile point increase** each student made in each subject. Because this is a **relational** measure that **compares BOY to EOY for each student**, you can expect that this indicator will **not** be equal to the point difference between the average BOY percentile¹ and the average EOY percentile.²



2024 EOY NWEA Growth: Grades 6-8

1.0 YEARS OF GROWTH REPRESENTS THE AVERAGE GROWTH A STUDENT IN THE U.S. IS EXPECTED TO MAKE IN ONE SCHOOL YEAR IN THAT GRADE AND SUBJECT, BASED ON U.S. MAP NORMATIVE DATA. THE SCHOOL-WIDE AVERAGES SHOWN BELOW ARE WEIGHTED BASED ON THE NUMBER OF STUDENTS PER GRADE.

YEARS OF GROWTH — WEIGHTED AVERAGES			
Smith	1.65	1.17	1.92
Grade	ELA	Math	Sci
6th	1.35	1.23	1.73
7th	1.10	1.11	1.61
8th	2.48	1.18	2.38



PERCENTILE GROWTH — WEIGHTED AVERAGES			
Smith	27th	32nd	5.80
Grade	BOY ¹	EOY ²	Growth ³
6th	26.5	32.1	5.97
7th	25.1	28.5	3.40
8th	29.0	34.5	8.10



¹ The **average BOY percentile** is a weighted average of all the BOY test percentiles.

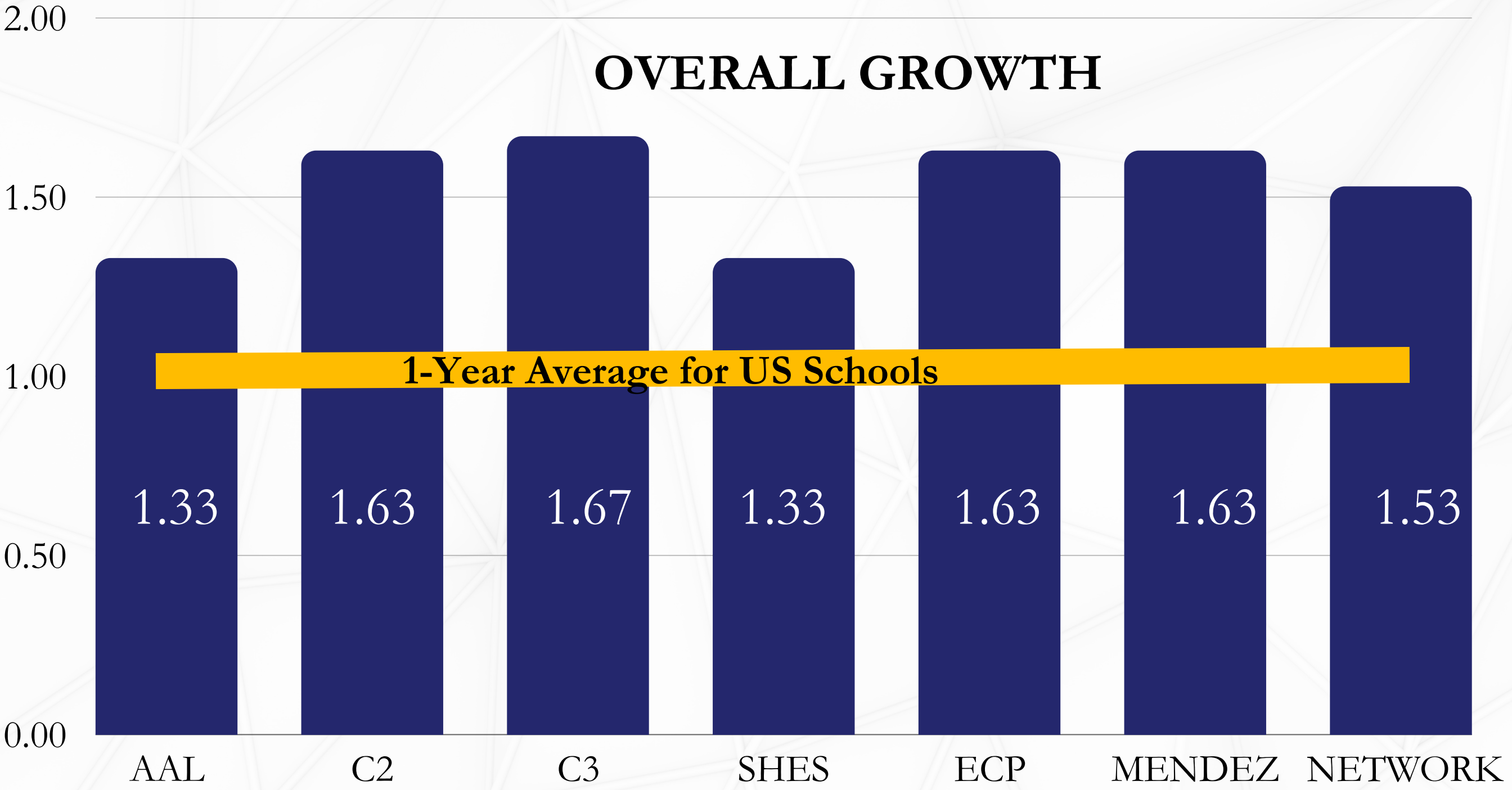
² The **average EOY percentile** is a weighted average of all the EOY test percentiles. These two indicators are used to give you an idea of the average level of our students at the beginning and end of the year, **without** capturing the **growth** of each student.

³ Average percentile **growth** takes into account the **percentile point increase** each student made in each subject. Because this is a **relational** measure that **compares BOY to EOY for each student**, you can expect that this indicator will **not** be equal to the point difference between the average BOY percentile¹ and the average EOY percentile.²

STUDENT ACHIEVEMENT: TFS CAMPUSES

BOY to EOY Growth

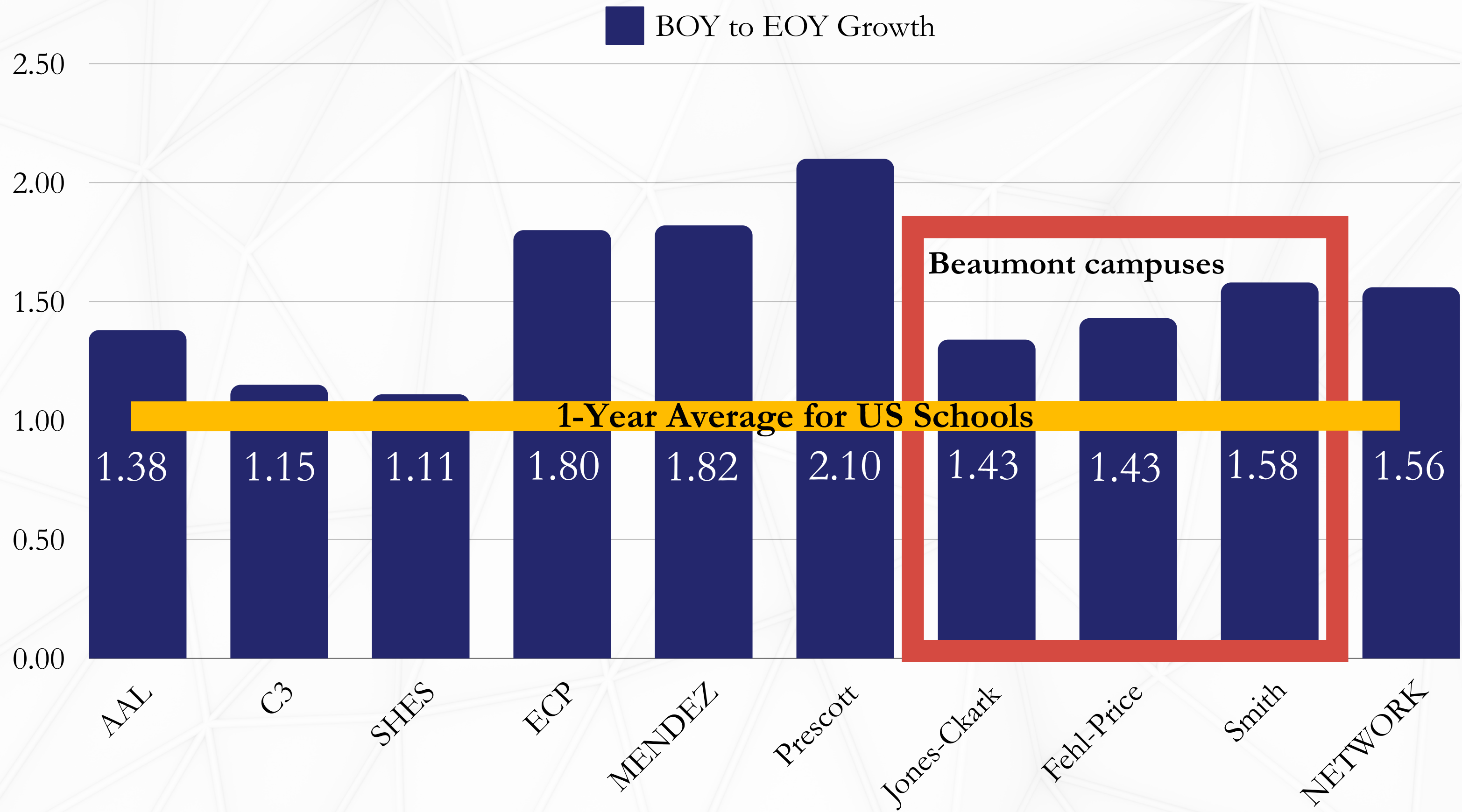
OVERALL GROWTH



1-Year Average for US Schools

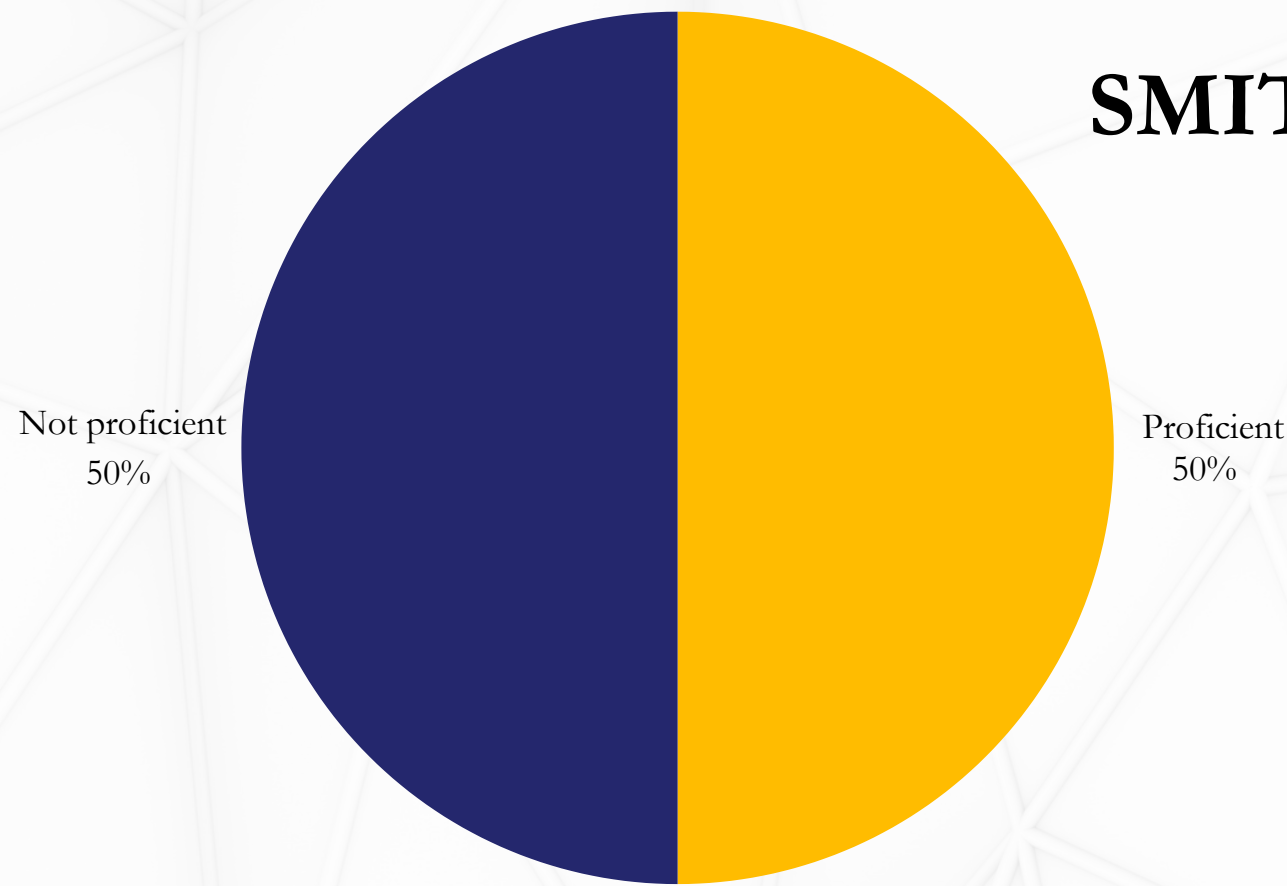


STUDENT ACHIEVEMENT: TFS CAMPUSES

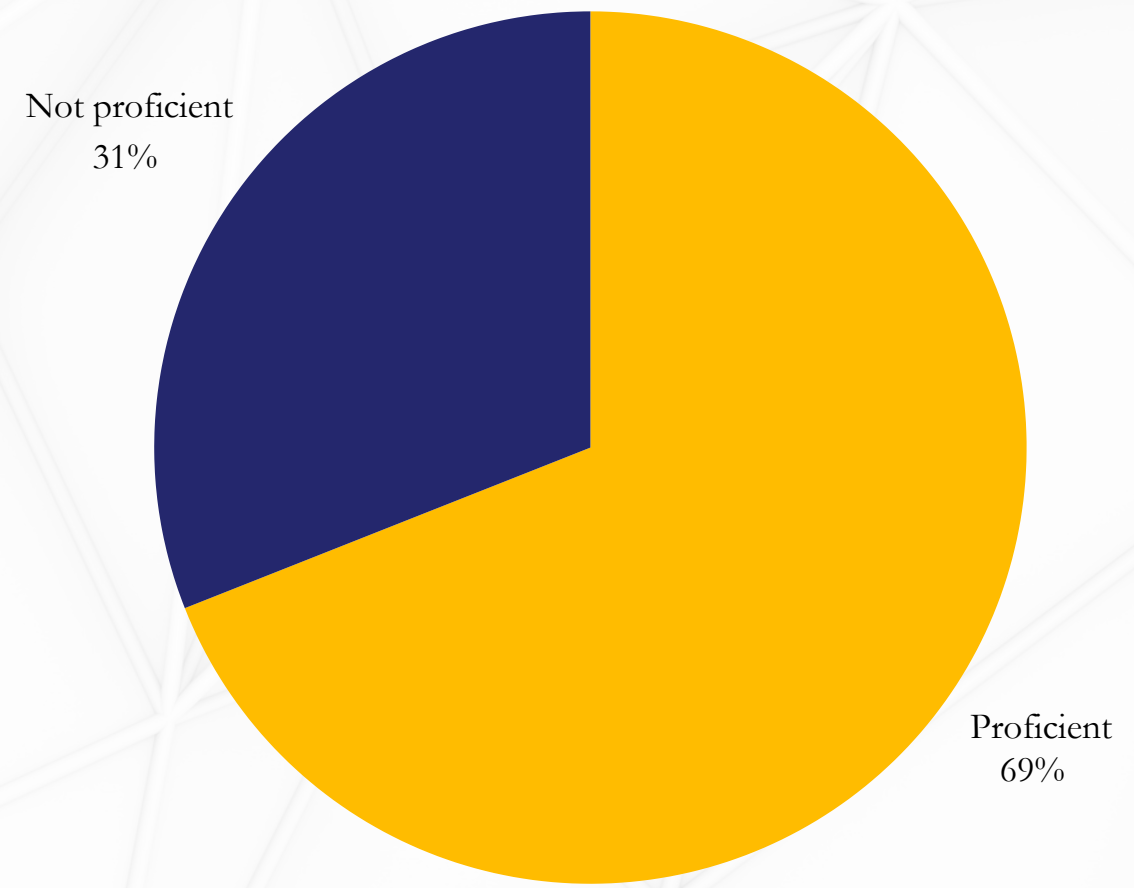


STUDENT ACHIEVEMENT: SPOTS

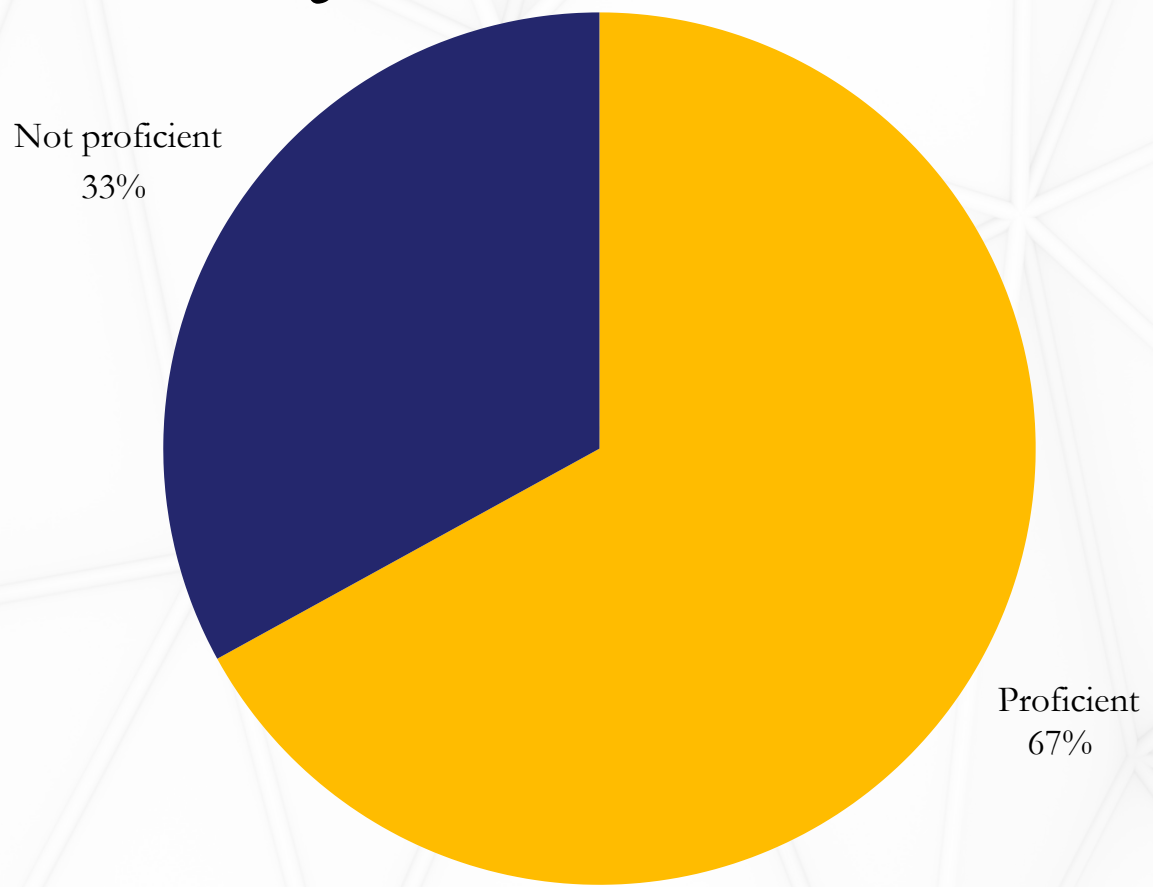
SMITH



FEHL-PRICE

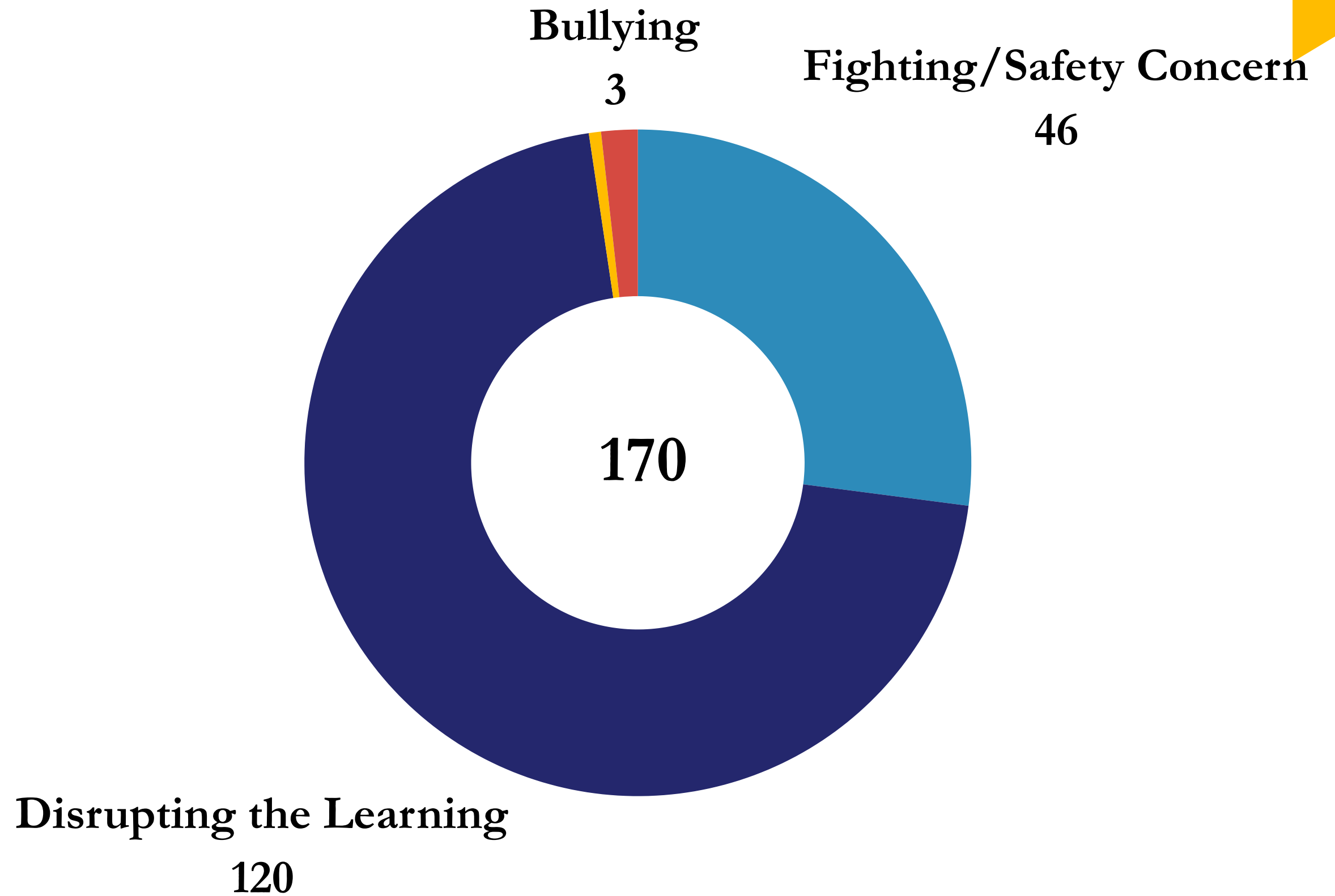


JONES-CLARK



DISCIPLINE

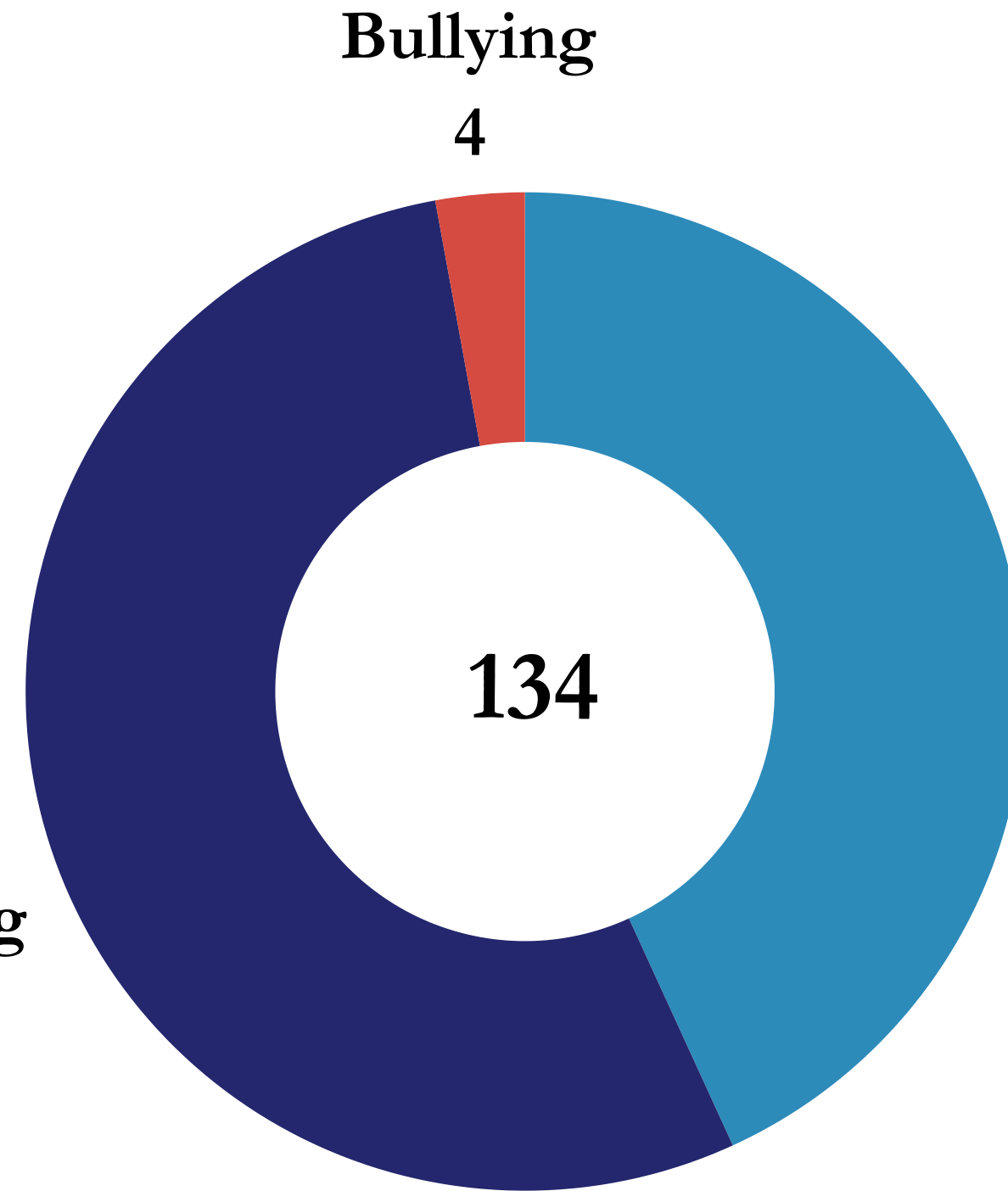
Jones-Clark



DISCIPLINE

Fehl-Price

Disrupting the Learning
75

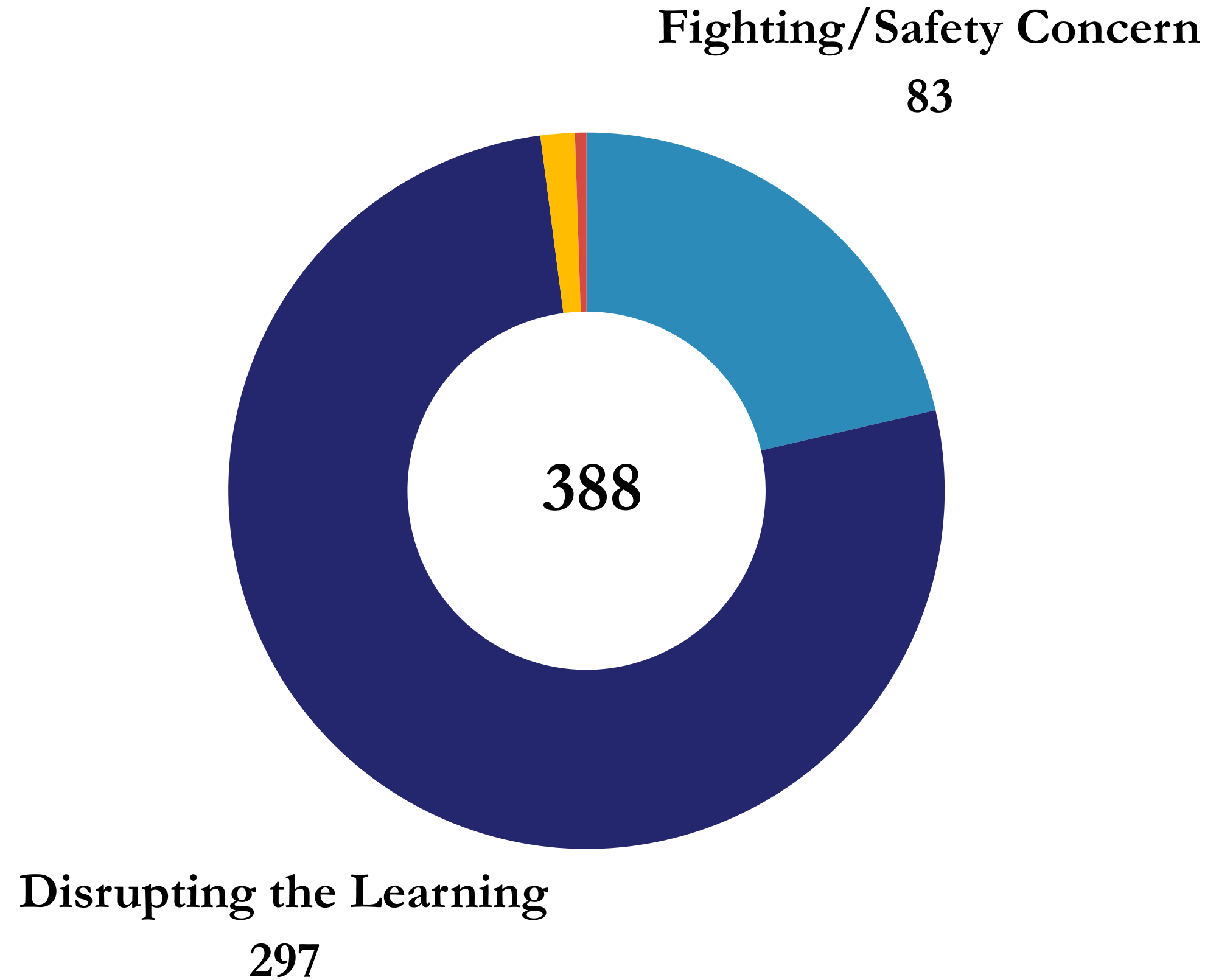


Fighting/Safety Co
60

Bullying
4

DISCIPLINE

Smith



Staffing EOY 2024

Core Value: We believe effective teachers make the most difference in a child's academic growth.

	Smith	Jones-Clark	Fehl-Price
Number of FTEs	42	51	50
Resignations	5	5	2
Terminations	4 in RIF; 4	1	1
Non-renewals	11	7	8
Vacancies-to-date	1	8	3

TFS ACTION PLAN

1

GROW STAFF
CAPACITY TO
PROVIDE THE
HIGHEST
QUALITY
INSTRUCTION

2

IMPLEMENT THE
LSAE MODEL WITH
FIDELITY

3

SUCCESSFULLY
IMPLEMENT THE 2023-
2024 TFS STAFFING
PLAN

4

SUCCESSFULLY
IMPLEMENT THE
NEW TEACHER
EVALUATION AND
COMPENSATION
SYSTEM

5

EXPAND
IMPLEMENTATION
OF THE DYAD
MODEL

6

STRENGTHEN THE
LEADERSHIP DENSITY
OF THIRD FUTURE
SCHOOLS

7

IMPLEMENT OUR
SCIENCE OF READING
INITIATIVE

8

TFS FOUNDATION TO
SUPPORT DYAD
TRAVEL AND
INOVATION

AROUND THE CAMPUS



DYAD

- Student selected experiences
- Travel destinations: Washington, DC and London



REFLECTIONS

PRAISE

- MAP growth achievement
- Dyad Travel
- Early childhood literacy growth

POLISH

- Solidifying campus leadership
- Intensive coaching from senior leadership at BOY
- Action Plan are refined for effectiveness; no new items added

LOOKING AHEAD

Q5/SUMMER SCHOOL

- PD for teachers June 18th
- June 19th-July 19th
- Approx. 575 students registered
- Training grounds for new admin and teachers

LEADERSHIP TRAINING

- All TFS leadership in Beaumont
- July 14-18th; Holiday Day Inn (“Holidome”)
- On-the-job training for a week; instructionally focused
- Beaumont Admin invited

EAST TEXAS UNIT PD

- All Beaumont campuses as well as Parnell (Jasper ISD)
- July 22nd-23rd (teachers return)
- Instructional training (i.e., learning objectives, engagement, data)

2024-25 SCHOOL YEAR

- Senior leadership on campus first several weeks
- About 350 staff members
- Serving approx. 1,700 students
- First day: August 1st

THANK YOU



- C. PUBLIC COMMENTS
- D. INFORMATION ITEMS
 - 1. Update on Personnel Activities
 - 2. Report for Tax Collections



Board Exhibit Cover Sheet

Meeting Date: June 25, 2024

Agenda Item/Exhibit Number: **III.D.2.**

Agenda Item Title: Report – Tax Collections

Cabinet Level Presenter(s): Cheryl Hernandez

Additional Presenter(s):

Executive Summary: N/A

Recommendation: N/A

Budget Impact* (if applicable): N/A

Funding Source (if applicable): N/A

Compliance with Purchasing Guidelines (list applicable guidelines, including grant requirements):

Policy Reference (if applicable, list policy/regulation):

Legal Review (if necessary, list attorney and firm):



Cabinet Level Presenter's Signature



Date

*CFO Signature (required if there is a budget impact)

Date

General Counsel's Signature

Date

Tax Collection Report
May 31, 2024

	Taxes Collected			
	5/31/24		5/31/23	
	M & O	I & S	M & O	I & S
Current	478,517.70	164,728.96	1,112,283.90	309,135.92
Delinquent	39,189.28	10,412.43	83,211.10	21,676.68
Penalties & Interest	113,732.61	35,782.55	164,442.05	44,147.61
Totals	631,439.59	210,923.94	1,359,937.05	374,960.21

Current Taxes			
Tax Levy	Collections for 05/31/2024	YTD Current Collections	Collected Percentage
128,696,879.56	643,246.66	124,649,184.57	96.85%

Two Year Comparison	
Current Year as of 05/31/2024	Current Year as of 05/31/2023
96.85%	96.98%

AGENDA:
June 25, 2024

3. Report for General Fund Revenue and Expenditures



Board Exhibit Cover Sheet

Meeting Date: June 25, 2024

Agenda Item/Exhibit Number: **III.D.3.**

Agenda Item Title: Report – General Fund Summary

Cabinet Level Presenter(s): Cheryl Hernandez

Additional Presenter(s):

Executive Summary: N/A

Recommendation:

Budget Impact* (if applicable): N/A

Funding Source (if applicable): N/A

Compliance with Purchasing Guidelines (list applicable guidelines, including grant requirements):

Policy Reference (if applicable, list policy/regulation):

Legal Review (if necessary, list attorney and firm):

Cheryl Hernandez
Cabinet Level Presenter's Signature

6/13/2024
Date

*CFO Signature (required if there is a budget impact) Date

General Counsel's Signature Date

BEAUMONT INDEPENDENT SCHOOL DISTRICT
GENERAL FUND
General Fund Summary
May 31, 2024

	Amended Budget	Month To Date	Year to Date Transactions	Outstanding Encumbrances	Balances
REVENUES					
Property Tax Collection (including delinquencies)	94,812,571	631,440	89,544,206	-	5,268,365
Sources of Misc Income (Foreign Trade Zone, Athletics...)	12,068,653	419,096	15,078,163	-	(3,009,510)
State Program Revenues	57,301,924	953,229	39,108,616	-	18,193,308
Federal Program Revenues	7,897,910	85,257	4,728,742	-	3,169,168
Other Financing Sources	100,000	-	2,718	-	97,282
Total Revenues	172,181,058	2,089,022	148,462,444	-	23,718,614
EXPENDITURES					
11 Classroom	91,743,040	7,637,470	82,797,710	1,389,192	7,556,138
12 Library	1,269,260	91,310	1,058,971	9,354	200,935
13 Staff Development	609,514	57,956	317,197	32,835	259,481
21 Asst Sups, Directors, Supervisors, Curriculum Coordinators	3,835,977	297,668	3,084,274	27,461	724,242
23 Principal, Asst. Principals, Office Clerical	9,825,949	860,142	8,719,002	95,784	1,011,163
31 Counselors	6,072,351	503,211	5,267,015	53,522	751,814
32 Social Workers	335,233	13,005	133,745	-	201,488
33 Nurses	2,106,293	165,846	1,749,212	76,209	280,872
34 Transportation	7,308,995	478,412	5,600,698	289,671	1,418,626
36 Extracurricular	6,852,825	553,613	5,707,352	297,360	848,113
41 Administration	7,430,981	546,948	5,757,805	136,460	1,536,716
51 Maintenance and Utilites	34,632,446	3,228,311	30,422,468	935,258	3,274,721
52 Police and Monitoring Services	6,528,994	454,583	4,380,267	1,315,205	833,522
53 Data Processing Personnel	4,770,880	355,750	3,841,312	401,692	527,876
61 Parent involvment Liaisons, Day Car Workers	284,560	8,744	102,787	2,029	179,744
71 Debt Service	1,114,965	-	1,114,964	-	1
93 Fiscal Agent - Shared Service for Deaf Program	518,950	259,095	518,190	-	760
95 Juvenile Justice Alternative Ed Program	161,860	-	161,860	-	-
99 Other Intergovernmental Charges	3,075,000	-	1,040,724	-	2,034,276
Total Expenditures	188,478,073	15,512,063	161,774,549	5,062,033	21,641,490
Net increase (decrease)	(16,297,015)				

4. Report for Campus Activities Funds and Donations



Board Exhibit Cover Sheet

Meeting Date: June 25, 2024

Agenda Item/Exhibit Number: **III.D.4.**

Agenda Item Title: Report – Campus Activity Funds and Donations

Cabinet Level Presenter(s): Cheryl Hernandez

Additional Presenter(s):

Executive Summary: N/A

Recommendation: N/A

Budget Impact* (if applicable): N/A

Funding Source (if applicable): N/A

Compliance with Purchasing Guidelines (list applicable guidelines, including grant requirements):

Policy Reference (if applicable, list policy/regulation):

Legal Review (if necessary, list attorney and firm):

Cheryl Hernandez
Cabinet Level Presenter's Signature

6/12/2024
Date

*CFO Signature (required if there is a budget impact)

Date

General Counsel's Signature

Date

**CAMPUS ACTIVITY FUND
EXPLANATION OF AMENDMENTS
MAY 2024**

West Brook High School	\$ 127,293.00
Explanation:	Car Registrations, Chromebook Fees, AP Fees, Cell Phone Fines, Library Fines, Commissions/Vending Machines, ID Fines, Yearbook, Program Ads, LED Signs, Donation
Beaumont United High School	\$ 18,500.00
Explanation:	Car Registrations, Chromebook Fees, ID Fines, Commissions/Vending Machines, Donation
Smith Middle School	\$ 170.00
Explanation:	Chromebook Fees
King Middle School	\$ 30.00
Explanation:	Chromebook Fees
Marshall Middle School	\$ 13,926.00
Explanation:	LED Signs, Chromebook Fees, Yearbooks, ID Fines, Library Fines, Commissions/Vending Machines, Donation
Odom Academy	\$ 10,214.00
Explanation:	Chromebook Fees, Cell Phone Fines, Library Fines, Donation, ID Fines
Vincent Middle School	\$ 23,366.00
Explanation:	Chromebook Fees, Commissions/Vending Machines, ID Fines, Donation, Cell Phone Fines
Amelia Elementary	\$ 4,725.00
Explanation:	Commissions/Vending Machines, Donation, Library Fines
Caldwood Elementary	\$ 9,925.00
Explanation:	Lucas Balance Transfer, Chromebook Fees, Library Fines, ID Fines, Donation, Book Fair
Curtis Elementary	\$ 13,839.00
Explanation:	Library Fines, Chromebook Fees, Donation, Book Fair, Fundraiser Proceeds
Fletcher Elementary	\$ 35,240.00
Explanation:	Fundraiser Proceeds, Chromebook Fees, Library Fines
Guess Elementary	\$ 11,008.00
Explanation:	Commissions/Vending Machines, Chromebook Fees, Library Fines, Donation
Regina Howell Elementary	\$ 45,221.00
Explanation:	Chromebook Fees, Commissions/Vending Machines, Fundraiser Proceeds, Book Fair, Library Fines
Homer Drive Elementary	\$ 7,562.00
Explanation:	Commissions/Vending Machines, Lucas Balance Transfer, Chromebook Fees, Fundraising Proceeds, Donation
Pietzsch Elementary	\$ 3,699.00
Explanation:	Commissions/Vending Machines, ID Fines, Book Fair
Dishman Elementary	\$ 4,068.00
Explanation:	Commissions/Vending Machines, Chromebook Fees, Library Fines, Donation
Blanchette Elementary	\$ 5,812.00
Explanation:	Chromebook Fees, Book Fair, Fundraiser Proceeds
Martin Elementary	\$ 2,313.00
Explanation:	Lucas Balance Transfer, Chromebook Fees, Donation, Fundraiser Proceeds, Library Fines

**CAMPUS ACTIVITY FUND
EXPLANATION OF AMENDMENTS, CONTINUED
MAY 2024**

Phalen Leadership Academy (Jones-Clark ES)	\$ 995.00
Explanation: Chromebook Fees, Commissions/Vending Machines	
Charlton-Pollard Elementary	\$ 11,663.00
Explanation: Library Fines, Chromebook Fees, Commissions/Vending Machines, Donation, Book Fair, Fundraiser Proceeds	
Fehl Price Classical Academy	\$ 70.00
Explanation: Chromebook Fees	
Bingman Pre-K Center	\$ 2,559.00
Explanation: Donation, Fundraiser Proceeds	
Lucas Pre-K Center	\$ -
Explanation: Campus closed. Balances transferred.	
Pathways Learning Center	\$ 750.00
Explanation: Chromebook Fees, Donation	
Career and Technical Center	\$ 16,803.00
Explanation: Commissions/Vending Machines, CTE Program Proceeds	
Brown Center	\$ 720.00
Explanation: Cell Phone Fines, ID Fines, Donation	
Transportation Dept	\$ 316.00
Explanation: Commissions/Vending Machines	
Maintenance Dept	\$ 64.00
Explanation: Commissions/Vending Machines	
Administration Building	\$ 491.00
Explanation: Commissions/Vending Machines	
Admin. Annex Building	\$ 58.00
Explanation: Commissions/Vending Machines	
Police Dept.	\$ -
Explanation:	
Early College H.S.	\$ 58,289.00
Explanation: Library Fines, Chromebook Fees, Yearbooks, ID Fines, Donation	
School for the Deaf (Deaf Ed.)	\$ -
Explanation:	
Fine Arts Department	\$ 2,000.00
Explanation: Donation	

**CAMPUS ACTIVITY FUNDS
BUDGET CHANGE REPORT - MAY 2024**

		<u>Original Budget</u>	<u>Change</u>	<u>Amended Budget</u>
Revenues				
Local Revenue - Other Sources	461.00.5749.00	270,376	431,689	702,065
Expenditures				
	School Leadership			
West Brook High School	461.XX.6499.00.008.00.000	93,941	127,293	221,234
Beaumont United High School	461.XX.6499.00.014.00.000	37,457	18,500	55,957
Smith Middle School	461.XX.6499.00.042.00.000	1,635	170	1,805
King Middle School	461.XX.6499.00.043.00.000	4,619	30	4,649
Marshall Middle School	461.XX.6499.00.046.00.000	11,304	13,926	25,230
Odom Academy	461.XX.6499.00.047.00.000	15,709	10,214	25,923
Vincent Middle School	461.XX.6499.00.048.00.000	5,153	23,366	28,519
Amelia Elementary	461.XX.6499.00.101.00.000	1,888	4,725	6,613
Caldwood Elementary	461.XX.6499.00.104.00.000	3,801	9,925	13,726
Curtis Elementary	461.XX.6499.00.105.00.000	7,945	13,839	21,784
Fletcher Elementary	461.XX.6499.00.110.00.000	12,645	35,240	47,885
Guess Elementary	461.XX.6499.00.112.00.000	1,725	11,008	12,733
Regina Howell Elementary	461.XX.6499.00.118.00.000	14,833	45,221	60,054
Homer Drive Elementary	461.XX.6499.00.123.00.000	138	7,562	7,700
Pietzsch Elementary	461.XX.6499.00.125.00.000	6,962	3,699	10,661
Dishman Elementary	461.XX.6499.00.126.00.000	698	4,068	4,766
Blanchette Elementary	461.XX.6499.00.127.00.000	5,156	5,812	10,968
Martin Elementary	461.XX.6499.00.128.00.000	3,440	2,313	5,753
Phalen Leadership Academy (Jones-Clark)	461.XX.6499.00.129.00.000	11,566	995	12,561
Charlton-Pollard Elementary	461.XX.6499.00.130.00.000	6,458	11,663	18,121
Fehl Price Classical Academy	461.XX.6499.00.131.00.000	1,672	70	1,742
Bingman Pre-K Center	461.XX.6499.00.132.00.000	1,773	2,559	4,332
Lucas Pre-K Center	461.XX.6499.00.133.00.000	263	-	263
Pathways Learning Center	461.XX.6499.00.006.00.000	78	750	828
Career and Technical Center	461.XX.6499.00.009.00.000	11,823	16,803	28,626
Brown Center	461.XX.6499.00.012.00.000	842	720	1,562
Transportation Dept	461.XX.6499.00.811.00.000	175	316	491
Maintenance Dept	461.XX.6499.00.819.00.000	591	64	655
SSA Deaf Program	461.XX.6499.00.838.00.000	51	-	51
Administration Building	461.XX.6499.00.842.00.000	2,403	491	2,894
Admin. Annex Building	461.XX.6499.00.843.00.000	156	58	214
Police Dept.	461.XX.6499.00.850.00.000	307	-	307
Early College H.S.	461.XX.6499.00.013.00.000	3,169	58,289	61,458
Fine Arts Department	461.XX.6499.00.849.00.000	-	2,000	2,000
	Total Expenditures	<u>270,376</u>	<u>431,689</u>	<u>702,065</u>
BUDGET CHANGE				
	Total Revenues	270,376	431,689	702,065
	Total Expenditures	<u>(270,376)</u>	<u>(431,689)</u>	<u>(702,065)</u>
	Adjusted Surplus	-	-	-

DONATION REPORT - MAY 2024
MONETARY DONATIONS

<u>Donor Name/Organization</u>	<u>Recipient</u>	<u>Account Number</u>	<u>Amount Given</u>
Paula Antoinette Ede DBA Hill McBride Event Concepts	Beaumont United High School Student Council	865.00.2190.00.014.00.S69	\$ 400
Exxon Mobil Corp	Career Center	488.61.6499.00.009.99.CMR	10,000
Julia Rodriguez	West Brook High School	461.00.5749.00.008.00.C47	15
Cheerleaders of America	Curtis Elementary School	865.00.2190.00.105.00.S12	122
Tri-Con	Homer Elementary School	461.00.5749.00.123.00.C47	500
Tri-Con	Amelia Elementary School	461.00.5749.00.101.00.C47	500
NAACP Beaumont Chapter	Martin Elementary School	461.00.5749.00.128.00.C47	100
Total Monetary Donations			\$ 11,637

DONATION REPORT - MAY 2024
RECORD OF DONATED ITEMS

<u>Donor Name/Organization</u>	<u>SAF Club/Department</u>	<u>Description of Items</u>	<u>Estimated Value</u>
Beaumont Community Players	Odom Academy	Ties for 8th Grade Graduation (100)	500
DJ's Boudain	Odom Academy	Boudin for Field Day	250
Shawn Sold It Real Estate	Community & Media Relations	Acrylic Teacher Lights	250
Chick Fil A	Community & Media Relations	Swag Bag	250
MCT Credit Union	Community & Media Relations	Cookie Bags	100
Woodforest Bank	Community & Media Relations	Candy Bags	100
MCM Elegante Hotel	Community & Media Relations	Elegante Swag Bags	250
Legacy Community Health	Community & Media Relations	Legacy Swag Bags	250
Lamar University	Community & Media Relations	Mini Notepads	100
SETX Food Bank	Community & Media Relations	Bubba Water Bottles, Lysol, School Supplies	1,365
Symphony of SETX	Community & Media Relations	2 Season Ticket Passes	900
Main Event	Community & Media Relations	24 Small & 2 Large Gift Baskets	400
Raising Cane's	Community & Media Relations	Large Gift Baskets	200
Entergy	Community & Media Relations	Desktop Dri-Erase Boards	125
Shawn Sold It Real Estate	Community & Media Relations	\$50 Visa Gift Cards (2)	100
Cotton Cargo	West Brook High School	NJROTC Embroidery Services	75
DJ's Boudain	Beaumont United High School	C/O 2024 - Boudin (14 cases)	474
HEB - Schmalfeldt/Toutcheque	Martin Elementary School	Gift Card	150

5. Report for Quarterly Investment Report

**QUARTERLY INVESTMENT REPORT
FOR THE QUARTER ENDED FEBRUARY 29, 2024**

Investment Program

The legal requirements and local authority for investment of District funds are detailed in Board Policy CDA (Legal) and CDA (Local) as adopted by the Board of Managers. The investments utilized by Beaumont ISD for the Quarter Ended February 29, 2024 included TexPool and Lone Star and Investment Pools.

Investment Position at February 29, 2024

<u>Investment</u>	<u>Book Value</u>	<u>Market Value</u>
Lone Star Investment Pool	\$ 133,297,993.16	\$ 133,297,993.16
TexPool	<u>4,395,287.47</u>	<u>4,395,287.47</u>
Total	<u>\$ 137,693,280.63</u>	<u>\$ 137,693,280.63</u>

Investment Activity

A summary of activity is listed below:

<u>Investment</u>	<u>Carrying Amount 12/01/2023</u>	<u>Additions 12/01/2023 - 02/29/2024</u>	<u>Deductions 12/01/2023 - 02/29/2024</u>	<u>Carrying Amount 02/29/2024</u>
General Fund - Corporate Overnight Plus Fund	\$ 42,564,984.56	86,451,381.90	40,833,839.00	\$ 88,182,527.46
General Fund - Corporate Overnight Fund	2,196,180.24	30,492.10	-	2,226,672.34
General Fund - Government Overnight Fund	1,076,741.27	85,597,759.02	71,427,834.59	15,246,665.70
Total General Fund	<u>\$ 45,837,906.07</u>	<u>\$ 172,079,633.02</u>	<u>\$ 112,261,673.59</u>	<u>\$ 105,655,865.50</u>
Debt Service - Corporate Overnight Plus Fund	\$ 6,323,042.24	32,018,718.54	17,053,547.94	\$ 21,288,212.84
Debt Service - Corporate Overnight Fund	634,207.35	8,805.43	-	643,012.78
Debt Service - Government Overnight Fund	1,972,774.22	35,538,127.82	31,800,000.00	5,710,902.04
Total Debt Service Fund	<u>\$ 8,930,023.81</u>	<u>\$ 67,565,651.79</u>	<u>48,853,547.94</u>	<u>\$ 27,642,127.66</u>
Total Lone Star Investments	<u>\$ 54,767,929.88</u>	<u>\$ 239,645,284.81</u>	<u>\$ 161,115,221.53</u>	<u>\$ 133,297,993.16</u>

**Schedule of Transactions by Fund Group
Investments in TexPool
Quarter Ended February 29, 2024**

<u>Type</u>	<u>Carrying Amount 12/01/2023</u>	<u>Additions 12/01/2023- 02/29/2024</u>	<u>Deductions 12/01/2023- 02/29/2024</u>	<u>Carrying Amount 02/29/2024</u>
General Fund	\$ 4,182,529.62	\$ 56,006.17	\$ -	\$ 4,238,535.79
Debt Service Fund	154,680.46	2,071.22	-	156,751.68
Total Investments	<u>\$ 4,337,210.08</u>	<u>\$ 58,077.39</u>	<u>\$ -</u>	<u>\$ 4,395,287.47</u>


Cheryl Hernandez, CFO


Stacey Fitch, Comptroller

E. CONSENT AGENDA

1. Minutes of May 16, 2024, Special Meeting, May 29, 2024.
2. Approve Local Policy amendments contained in TASB Policy Update 123



Board Exhibit Cover Sheet

Meeting Date: June 25, 2024

Agenda Item/Exhibit Number: **III.E.2.**

Agenda Item Title: Approve local policy amendments contained in TASB Policy Update 123

Cabinet Level Presenter(s): Shannon Allen, Superintendent

Additional Presenter(s):

Executive Summary: Consider approval of revision to local board policies as recommended by TASB in Update 123. A summary is included with the coversheet.

Recommendation: Approve local policy amendments in accordance with Policy Update 123.

Budget Impact* (if applicable):

Funding Source (if applicable):

Compliance with Purchasing Guidelines (list applicable guidelines, including grant requirements): N/A

Policy Reference (if applicable, list policy/regulation):

Legal Review (if necessary, list attorney and firm): Sierra Fisher



Cabinet Level Presenter's Signature

Date

*CFO Signature (required if there is a budget impact)

Date

General Counsel's Signature

Date

(LOCAL) Policy Action List

BEAUMONT ISD (123910) - Update 123

BBD (LOCAL):	BOARD MEMBERS - TRAINING AND ORIENTATION
BBFA (LOCAL):	ETHICS - CONFLICT OF INTEREST DISCLOSURES
CCGB (LOCAL):	AD VALOREM TAXES - ECONOMIC DEVELOPMENT
CKC (LOCAL):	SAFETY PROGRAM/RISK MANAGEMENT - EMERGENCY PLANS
CKE (LOCAL):	SAFETY PROGRAM/RISK MANAGEMENT - SECURITY PERSONNEL
CKEA (LOCAL):	SECURITY PERSONNEL - COMMISSIONED PEACE OFFICERS
CQC (LOCAL):	TECHNOLOGY RESOURCES - EQUIPMENT
DCE (LOCAL):	EMPLOYMENT PRACTICES - OTHER TYPES OF CONTRACTS
DGBA (LOCAL):	PERSONNEL-MANAGEMENT RELATIONS - EMPLOYEE COMPLAINTS/GRIEVANCES
EEH (LOCAL):	INSTRUCTIONAL ARRANGEMENTS - HOMEBOUND INSTRUCTION
EF (LOCAL):	INSTRUCTIONAL RESOURCES
EFA (LOCAL):	INSTRUCTIONAL RESOURCES - INSTRUCTIONAL MATERIALS
EFB (LOCAL):	INSTRUCTIONAL RESOURCES - LIBRARY MATERIALS
FNG (LOCAL):	STUDENT RIGHTS AND RESPONSIBILITIES - STUDENT AND PARENT COMPLAINTS/GRIEVANCES
GF (LOCAL):	PUBLIC COMPLAINTS



(LOCAL) Policy Comparisons

These documents are generated by an automated process that compares the updated policy to the current policy as found in TASB records.

In this packet, you will find:

- Policies being recommended for revision (annotated)
- New policies (not annotated)
- Policies recommended for deletion (annotated in PDF; not shown in Word)

Annotations are shown as follows:

- Deletions are in a red strike-through font: ~~deleted text~~.
- Additions are in a blue, bold font: **new text**.
- Blocks of text that were moved without changes are shown in green, with double underline and double strike-through formatting to distinguish the text's new placement from its original location: ~~moved text~~ becomes moved text.
- Revision bars appear in the right margin to show sections with changes.

Note: While the annotation software competently identifies simple changes, large or complicated changes—as in an extensive rewrite—may be more difficult to follow. In addition, TASB's recent changes to the policy templates to facilitate accessibility sometimes make formatting changes appear tracked, even though the text remains the same.

For further assistance in understanding policy changes, please refer to the explanatory notes in your Localized Policy Manual update packet or contact your policy consultant.

Contact:	School Districts and Education Service Centers	Community Colleges
	policy.service@tasb.org	colleges@tasb.org
	800.580.7529	800.580.1488

**Public Information
Coordinator**

After Election or
Appointment

The Superintendent shall fulfill the responsibilities of the public information coordinator and shall receive, on behalf of Board members, the training specified by Government Code 552.012. [See GBAA]

After a Violation

A Board member who receives written notice from the attorney general that the member must complete Public Information Act (PIA) training described by GBAA(LEGAL) following the District's failure to comply with a PIA requirement shall complete the training within the timelines described in law. The completion of the training in response to such a notice cannot be delegated.

**Reporting
Continuing
Education Credit**

The Board President shall announce the status of each Board member's continuing education credit. The announcement shall be made annually at the last regular Board meeting before the District's uniform election date, whether or not an election is held. The announcement shall be reflected in the meeting minutes and, when necessary, posted on the District's website in accordance with law.

In addition to disclosures required by law, a Board member shall disclose to the Board any personal financial interest, business interest, or obligation or relationship that in any way creates a potential conflict of interest with a vote on a pending matter.

A Board member shall not use coercive means or promise special treatment in order to influence Board or District decisions, nor use the member's position to seek personal advantage. [See also BBF(LOCAL)]

**Annual Financial
Management Report**

Each Board member shall provide to the District in a timely manner information necessary for the District's annual financial management report. [See CFA]

Note: The Texas Economic Development Act, Tax Code Chapter 313, Subchapters B and C, expired on December 31, 2022.

A limitation on appraised value approved before the expiration continues in effect according to the law as it existed immediately before its expiration, and the law is continued in effect for purposes of the limitation on appraised value.

Texas Economic Development Act

Purpose

These provisions outline the District's procedures ~~for accepting, reviewing, and considering applications and amendments to applications, and, when necessary,~~ enforcing agreements under the Texas Economic Development Act (the Act), as set forth in Tax Code Chapter 313. [See CCGB(LEGAL)]

Definitions

~~In addition to the definitions set out in CCGB(LEGAL), the following definitions apply in this policy:~~

~~"Application review period" means the period during which the Board will consider and act on an application. The application review period begins on the application review start date and ends on the 151st day thereafter, unless the application review period is extended by Board action prior to the expiration date.~~

~~"Appraisal district" means each county appraisal district that appraises property that is the subject of an application.~~

~~"Large project application" means an application for which the qualified investment exceeds \$300,000,000.~~

Filing an Application

~~In the form and formats required by the comptroller, an applicant shall file with the Superintendent the original and copies of the completed application along with a searchable electronic copy certified to contain information identical to the original hard copy. [See CCGB(LEGAL) at Required Contents and Format]~~

~~The Superintendent shall hold any incomplete applications or applications submitted without the full application fee until the application is properly completed and the application fee is paid. The Superintendent's determination of whether an application is complete shall be final.~~

Confidentiality of Applicant Information

~~If the Board decides to consider an application, information provided in connection with an application will not be considered confidential except as allowed by law. [See CCGB(LEGAL) at Confidential Business Information]~~

~~Amending an
Application~~

~~An applicant may seek to amend an application at any time prior to final Board action on the application. If an amended application is filed within 60 days of the end of the application review period, the application review period shall be extended automatically to the 61st day after the date on which the last amended application is filed, unless the Board takes action to extend the application review period otherwise.~~

~~The Superintendent shall review and forward to the comptroller any amended application or supplemental information on receipt.~~

~~Standard
Application Fee~~

~~An applicant shall pay a standard application fee of \$75,000 to the District to cover the District's costs in processing and considering the application. This fee is nonrefundable except as set forth in this policy:~~

- ~~1. For large project fees after the initial fee submission; or~~
- ~~2. If the application is rejected after an initial Board review.~~

~~The standard application fee does not include any amount charged by the comptroller to the applicant for the comptroller's economic impact evaluation.~~

~~Large Project
Application Fee~~

~~For a large project application, the Board may set an application fee higher than the standard application fee if the analysis or evaluation of the application warrants a higher fee. In this case, the applicant shall initially submit the standard application fee. If the Board sets a higher fee, the applicant may withdraw its application and any fee submitted if the applicant disagrees with the higher fee.~~

**Processing an
Application**

Upon receipt of an application and application fee, the Superintendent shall:

**Before Initial Board
Review**

- ~~1. Send the applicant written confirmation of receipt of the application and application fee.~~
- ~~2. Review the application and, as necessary, require the applicant to submit additional and/or supplementary information, including all required schedules.~~
- ~~3. Within seven days of receipt of a completed application, submit the application to the comptroller, together with any economic analysis of the proposed project submitted by the applicant.~~
- ~~4. Obtain necessary conflict of interest disclosures. [See BBFA(LEGAL)]~~

~~Initial Board Review~~ As soon as practical after an application is filed, the Board shall conduct an initial review of the application during which the Board may consider the Superintendent's recommendation and written or oral presentations concerning the application.

~~If, after the initial review, the Board determines that the application is not in the best interests of the District, the Board shall reject the application and return to the applicant the application fee, less any necessary and reasonable costs of the initial review.~~

~~If the Board accepts a large project application for further consideration, the Board may set an appropriate fee in accordance with this policy.~~

~~After Initial Board Review~~ If the Board elects to consider the completed application, the Superintendent shall:

- ~~1. Deposit the application fee and provide required written notice to the applicant and comptroller, with a copy to the appraisal district, that the District has received and will consider the completed application;~~
- ~~2. Deliver to the comptroller a copy of the application and required material along with a request for an economic impact evaluation;~~
- ~~3. Accept on behalf of the Board any amendments or supplements submitted by the applicant, and transmit copies to the comptroller within seven days of receipt;~~
- ~~4. Direct appropriate District personnel to create a link from the District's website to the location on the comptroller's website where copies of applications are posted;~~
- ~~5. Within the time allowed by law, provide all required supplemental information necessary to assist the comptroller and the Texas Education Agency (TEA) with the required analyses;~~
- ~~6. On receipt, provide the applicant and District consultants with a copy of the economic impact evaluation and the school facilities impact analysis;~~
- ~~7. Work with the applicant and District consultants to provide the District and the comptroller with copies of the proposed agreement in a timely manner [see CCGB(LEGAL) at Continued Eligibility];~~
- ~~8. Take all action necessary or required to process the application;~~

- ~~9. Not later than 151 days after the application review start date, present to the Board an agreement for final approval or a request for extension of the application review period;~~
- ~~10. If an extension of the application review period is requested, report each such request to the comptroller within seven days of the decision to grant the extension; and~~
- ~~11. After Board action on the application, if any, transmit all necessary and required information to the comptroller, the applicant, and the appraisal district.~~

~~District Consultants~~ On retention by the Board, District consultants, including legal counsel, shall review the application to ensure it includes all required information. District consultants shall also begin an analysis of the application, consider any legal implications of the application, draft and negotiate an appropriate revenue protection agreement, and evaluate the analyses from the comptroller and TEA on receipt.

~~District consultants shall be paid for services from the application fee and shall complete their analyses in time to assist the Board, as appropriate, in its initial review or final determination on the application.~~

Board Action on Application

~~Completed applications may be considered for approval by the Board only after completion of the economic impact evaluation and the school facilities impact analysis and receipt of the comptroller's certification, as required by the Act.~~

Public Hearing

~~The Board's final determination on an application shall be made after a public hearing at which the Superintendent, District consultants, the applicant, and members of the public may provide input and information concerning the proposed application. The comptroller's certification shall be disclosed at the public hearing.~~

~~The public hearing shall be held at a time that allows the Board to approve or disapprove an application before the expiration of the application review period, unless the deadline has been extended.~~

Findings of Fact

~~After the public hearing, the Board shall make specific written findings as required by law. [See CCGB(LEGAL) at Approval]~~

Adoption of Agreement

~~After considering the comptroller's certification, the economic impact evaluation, the school facilities impact analysis, information from District consultants, and any other relevant information, the Board may approve the application and enter into an agreement that complies with all legal requirements. [See CCGB(LEGAL) at Agreement] The Board shall also consider and adopt an agreement with the applicant to provide protection from or compensation for~~

	any financial risks undertaken by the District in accepting the application.
Waiver of Jobs Requirement	The Board may waive the new jobs creation requirement in accordance with the law. [See CCGB(LEGAL) at Waiver of New Jobs Creation Requirement] If an applicant makes a waiver request subsequent to the original application, the Board may charge the applicant a fee to cover the costs of any consultant required by the Board in making the requisite finding.
Superintendent Responsibilities After Agreement	During the term of any agreement, the Superintendent shall ensure that all reporting requirements are met in a timely manner by the District and the applicant. The Superintendent is authorized to delegate this function to District consultants.
Statements Regarding Conflicts of Interest	Each Board member and any District employee who is a local government official under Local Government Code Chapter 176 Within 60 days after each Board election or appointment, each new Board member shall submit a conflict of interest statement confirming or denying the existence of a conflict of interest or a substantial business interest in each project that is the subject of an application, agreement, or amendment to an agreement with the District. Within This requirement to submit a conflict of interest statement within 60 days after each Board election or the appointment of a Board member, each new Board member shall complete also apply to any new District employee who is a statement. local government official under Local Government Code Chapter 176. The completed statements shall be retained by the District with each affected application or agreement. If a conflict or substantial interest exists, the appropriate disclosure forms shall be completed and filed as required by law. [See BBFA(LEGAL)]

**Emergency
Operations Plan**

The Superintendent shall ensure updating of the District's emergency operations plan and ongoing staff training.

As required by law, the emergency operations plan shall include the District's procedures addressing:

1. Reasonable security measures when District property is used as a polling place;
2. Response to an active shooter emergency;
3. Response to a nearby train derailment, as applicable; and
4. Access to campus buildings and materials necessary for a substitute teacher to carry out the duties of a District employee during an emergency or an emergency drill.

**Notice Regarding
Violent Activity**

- ~~4.~~ The Superintendent shall develop procedures to notify parents regarding violent activity that has occurred or is being investigated at a campus or other District facility or at a District-sponsored activity.

District Police Department	To ensure sufficient security and protection of students, staff, and property, the Board authorizes the formation of a District police department and shall employ and commission police officers.
Supervisory Authority	The chief of police shall be accountable to and shall report to the Superintendent. In accordance with law, the Superintendent shall not delegate this supervisory responsibility.
Jurisdiction	The jurisdiction of District police officers shall include all territory within District boundaries, as well as all real and personal property outside the boundaries of the District that is owned, leased, or rented by the District, or is otherwise under the District's control.
Police Authority and Duties	<p>Each District police officer shall have all the powers, privileges, and immunities of police officers on or off duty within the jurisdiction of the District. Subject to limitations in law, each District police officer shall:</p> <ol style="list-style-type: none">1. Protect the safety and welfare of any person in the jurisdiction of the District and protect the property of the District.2. Enforce all laws, including municipal ordinances, county ordinances, and state laws, and investigate violations of law as needed. In doing so, District police officers may serve search warrants in connection with District-related investigations in compliance with the Texas Code of Criminal Procedure.3. Arrest suspects consistent with state and federal statutory and constitutional standards governing arrests, including arrests without warrant, for offenses that occur in the officer's presence or under the other rules set out in the Texas Code of Criminal Procedure.4. Coordinate and cooperate with commissioned officers of all other law enforcement agencies in the enforcement of this policy as necessary.5. Enforce District policies, rules, and regulations on District property, in school zones, at bus stops, or at District functions.6. Investigate violations of District policy, rules, and regulations as requested by the Superintendent and participate in hearings concerning alleged violations.7. Carry weapons as directed by the chief of police and approved by the Superintendent.8. Carry out all other duties as directed by the chief of police or Superintendent.

	<p>A District police officer shall not be assigned routine classroom discipline or administrative tasks.</p>
<p>Limitations on Nonschool Employment</p>	<p>No officer commissioned under this policy shall provide law enforcement or security services for an outside employer without prior written approval from the chief of police and Superintendent. Each District police officer shall enforce all laws, including municipal ordinances, county ordinances, and state laws within another law enforcement agency's jurisdiction while working off-duty or temporarily assigned to another agency.</p>
<p>Relationship with Outside Agencies</p>	<p>The District's police department and the law enforcement agencies with which it has overlapping jurisdiction shall enter into memoranda of understanding and other appropriate interlocal agreements that outline reasonable communication and coordination efforts among the department and the agencies. The chief of police and the Superintendent shall review the memoranda of understanding and other agreements at least once every year. All such agreements shall be approved by the Board.</p>
<p><i>Interlocal Agreement for Mutual Aid</i></p>	<p>While operating pursuant to an interlocal agreement for mutual aid or other support for another law enforcement agency, each District police officer shall perform the duties and have the authorities set out in the agreement, including enforcing all laws within the other agency's jurisdiction.</p>
<p>Video Monitoring</p>	<p>If available, video equipment shall be used on a District police car for safety purposes whenever the flashing lights on the car are in use.</p>
<p><i>Access to Recordings</i></p>	<p>Recordings shall be considered law enforcement records, shall remain in the custody of the chief of police, and shall be maintained as required by the department regulations manual and law. A parent or student who wishes to view a video recording in response to disciplinary action taken against the student may request such access under the procedures set out by law. [See FL(LEGAL)]</p>
<p>Training</p>	<p>Each District police officer shall receive at least the minimum amount of education and training required by law.</p>
<p>Department Regulations Manual</p>	<p>To carry out the provisions in this policy, the police department shall compile and maintain a manual that describes and sets forth operational procedures, rules, and regulations pertaining to the administration of police services. The chief of police and the Superintendent shall review the manual annually and make any appropriate revisions.</p>

<i>Racial Profiling</i>	The chief of police shall develop and implement regulations to ensure compliance with laws regarding racial profiling. A District police officer shall not initiate any law enforcement action based on an individual's race, ethnicity, or national origin.
<i>Use of Force</i>	The use of force, including deadly force, shall be authorized only when reasonable and necessary, as outlined in the department regulations manual.
<i>High-Speed Pursuit</i>	A District police officer shall not engage in high-speed chases in a motor vehicle when the immediate danger to the public or the officer created by the pursuit exceeds the immediate or potential danger presented by the offenders remaining at large. Guidelines for high-speed pursuits shall be addressed in the department regulations manual.
Complaints	<p>Complaints against a District police officer shall be in writing on a form provided by the District and shall be signed by the person making the complaint. In accordance with law, the District shall provide to the police officer a copy of the complaint.</p> <p>Appeals regarding this complaint process shall be filed in accordance with DGBA, FNG, or GF, as appropriate.</p> <p>[See CKE(LEGAL) and CKEA(LEGAL)]</p>
Security Officers Authorized to Possess Firearms	To implement the District's comprehensive safety programs, the District shall employ security officers as defined by Occupations Code Chapter 1702. To be authorized to carry a firearm, a security officer shall have completed the Department of Public Safety (DPS) Level III training course in order to be commissioned. The District shall comply with DPS rules for the employment of commissioned security officers. Security officers shall be accountable to and shall report to the Superintendent.
Jurisdiction	The jurisdiction of security officers shall include all territory within District boundaries, as well as all real and personal property outside the boundaries of the District that is owned, leased, or rented by the District, or is otherwise under the District's control.
Authorization	<p>Pursuant to its authority under state law, the Board shall authorize security officers to possess certain firearms in schools, at Board meetings, and at school-sponsored or school-related events on District property, to the extent allowed by law. Each authorized security officer shall have immunities as provided by law.</p> <p>Each specifically authorized security officer shall be approved by action of the Board. The Superintendent shall issue written authorization to each approved security officer. The written authorization</p>

shall specify the District premises and other property where the security officer is authorized to carry a firearm, as well as the means of carrying and storing the firearm.

Revocation

The Superintendent, as well as the Board, shall have the authority to revoke at any time a security officer's authorization to possess a firearm under this policy.

In addition, authorization for a security officer to possess a firearm under this policy shall be automatically revoked if the employee is placed on administrative leave or separates from employment with the District, regardless of the reason.

Duties

An authorized security officer shall not perform routine law enforcement duties unless the duty is performed in response to an emergency that poses a threat of death or serious bodily injury to a student, employee, or other individual on a District campus.

In addition to complying with the relevant DPS regulations, a security officer shall:

1. Act as necessary to protect the safety and welfare of any person in the jurisdiction of the District;
2. Maintain school security by patrolling campus hallways, completing door checks, and monitoring the perimeter of the campus throughout the day;
3. Routinely check exterior doors and interior classroom doors to ensure they are locked;
4. Complete weekly exterior door audits;
5. Inform campus administrators of malfunctioning cameras, doors, locks, gates, windows, etc., that require the submission of a work order for repair;
6. Assist with campus safety drills (i.e., fire, hold, secure, lock-down, evacuate, shelter);
7. Assist and coordinate with law enforcement personnel as needed;
8. Notify the police, fire department, emergency responders, or other appropriate authority of any situation requiring immediate attention; and
9. Perform other tasks and carry out all other lawful duties as directed by the Superintendent.

Handgun Licensees

Each security officer shall be required to maintain a current license to carry a handgun in accordance with state law.

Training	<p>In addition to the training required by law and applicable DPS rules, each security officer assigned to a campus shall receive training in the following:</p> <ol style="list-style-type: none">1. Student mental health, including suicide awareness;2. Trauma-informed care;3. Age-appropriate responses;4. Child abuse identification and reporting;5. Bullying, cyberbullying, harassment, and dating violence;6. Special accommodations for students with disabilities (including behavior de-escalation techniques);7. Confidentiality; and8. Board policies and District regulations.
Permitted Weapons and Ammunition	<p>Only District-approved firearms and ammunition shall be authorized for possession and use under this policy and the District's emergency operations procedures.</p>
Implementation	<p>The Superintendent shall ensure that procedures to implement this safety and security program are detailed in the District's emergency operations plan.</p>

SECURITY PERSONNEL
COMMISSIONED PEACE OFFICERS

CKEA
(LOCAL)

**District Police
Department**

~~To ensure sufficient security and protection of students, staff, and property, the Board authorizes the formation of a District police department and shall employ and commission police officers.~~

~~Supervisory
Authority~~

~~The chief of police shall be accountable to and shall report to the Superintendent. In accordance with law, the Superintendent shall not delegate this supervisory responsibility.~~

~~Jurisdiction~~

~~The jurisdiction of police officers shall include all territory within District boundaries, as well as all real and personal property outside the boundaries of the District that is owned, leased, or rented by the District, or is otherwise under the District's control.~~

~~Police Authority~~

~~Police officers employed by the District shall have all the powers, privileges, and immunities of police officers on or off duty within the jurisdiction of the District. Subject to limitations in law, District police officers shall have the authority to:~~

- ~~1. Protect the safety and welfare of any person in the jurisdiction of the District and protect the property of the District.~~
- ~~2. Enforce all laws, including municipal ordinances, county ordinances, and state laws, and investigate violations of law as needed. In doing so, District police officers may serve search warrants in connection with District-related investigations in compliance with the Texas Code of Criminal Procedure.~~
- ~~3. Arrest suspects consistent with state and federal statutory and constitutional standards governing arrests, including arrests without warrant, for offenses that occur in the officer's presence or under the other rules set out in the Texas Code of Criminal Procedure.~~
- ~~4. Coordinate and cooperate with commissioned officers of all other law enforcement agencies in the enforcement of this policy as necessary.~~
- ~~5. Enforce District policies, rules, and regulations on District property, in school zones, at bus stops, or at District functions.~~
- ~~6. Investigate violations of District policy, rules, and regulations as requested by the Superintendent and participate in hearings concerning alleged violations.~~
- ~~7. Carry weapons as directed by the chief of police and approved by the Superintendent.~~
- ~~8. Carry out all other duties as directed by the chief of police or Superintendent.~~

SECURITY PERSONNEL
COMMISSIONED PEACE OFFICERS

CKEA
(LOCAL)

	District police officers shall not be assigned routine classroom discipline or administrative tasks.
Temporary Assignment	District police officers shall enforce all laws, including municipal ordinances, county ordinances, and state laws within another law enforcement agency's jurisdiction while temporarily assigned to the other agency.
Limitations on Nonschool Employment	No officer commissioned under this policy shall provide law enforcement or security services for an outside employer without prior written approval from the chief of police and Superintendent.
Relationship with Outside Agencies	The District's police department and the law enforcement agencies with which it has overlapping jurisdiction shall enter into a memorandum of understanding that outlines reasonable communication and coordination efforts among the department and the agencies. The chief of police and the Superintendent shall review the memorandum of understanding at least once every year. The memorandum of understanding shall be approved by the Board.
Video Monitoring	If available, video equipment shall be used on a District police car for safety purposes whenever the flashing lights on the car are in use.
Access to Recordings	Recordings shall be considered law enforcement records, shall remain in the custody of the chief of police, and shall be maintained as required by the department regulations manual and law. A parent or student who wishes to view a video recording in response to disciplinary action taken against the student may request such access under the procedures set out by law. [See FL(LEGAL)]
Training	All District officers shall receive at least the minimum amount of education and training required by law.
Department Regulations Manual	To carry out the provisions in this policy, the police department shall compile and maintain a manual that describes and sets forth operational procedures, rules, and regulations pertaining to the administration of police services. The chief of police and the Superintendent shall review the manual annually and make any appropriate revisions.
Racial Profiling	The chief of police shall develop and implement regulations to ensure compliance with state law regarding racial profiling. Police officers employed by the District shall not initiate any law enforcement action based on an individual's race, ethnicity, or national origin.
Use of Force	The use of force, including deadly force, shall be authorized only when reasonable and necessary, as outlined in the department regulations manual.

SECURITY PERSONNEL
COMMISSIONED PEACE OFFICERS

CKEA
(LOCAL)

*High-Speed
Pursuit*

~~Officers shall not engage in high-speed chases in a motor vehicle when the immediate danger to the public or the officer created by the pursuit exceeds the immediate or potential danger presented by the offenders remaining at large. Guidelines for high-speed pursuits shall be addressed in the department regulations manual.~~

Complaints

~~Complaints against a District police officer shall be in writing on a form provided by the District and shall be signed by the person making the complaint. In accordance with law, the District shall provide to the police officer a copy of the complaint.~~

~~Appeals regarding this complaint process shall be filed in accordance with DGBA, FNG, or GF, as appropriate.~~

With this policy, the Board adopts the model health and safety guidelines for the effective integration of digital devices in schools that have been developed by the Texas Education Agency and the Health and Human Services Commission.

The Superintendent shall develop regulations that implement these guidelines.

**Non-Chapter 21
Contracts**

The District shall employ on non-Chapter 21 contracts, not to be governed by Chapter 21 of the Education Code, the following positions: internal auditor, chief financial officer, chief operations officer, and police chief.

**Appeal of
Employment Actions**

In accordance with DCE(LEGAL), an employee may request a hearing before the Board to appeal discharge during the contract period ~~in accordance with DCE(LEGAL).~~

**An Termination
During Contract
Term**

An employee whose contract is not reissued at the end of the contract period may appeal in accordance with DGBA(LOCAL).

Complaints

In this policy, the terms “complaint” and “grievance” shall have the same meaning.

Other Complaint
Processes

Employee complaints shall be filed in accordance with this policy, except as required by the policies listed below. Some of these policies require appeals to be submitted in accordance with DGBA after the relevant complaint process:

1. Complaints alleging discrimination, including violations of Title IX (gender), Title VII (sex, race, color, religion, national origin), ADEA (age), or Section 504 (disability), shall be submitted in accordance with [the DIA series](#).
2. Complaints alleging certain forms of harassment, including harassment by a supervisor and violation of Title VII, shall be submitted in accordance with [the DIA series](#).
3. Complaints concerning retaliation relating to discrimination and harassment shall be submitted in accordance with [the DIA series](#).
4. Complaints concerning instructional resources shall be submitted in accordance with the EF series.
5. Complaints concerning a commissioned peace officer who is an employee of the District shall be submitted in accordance with [the CKE series](#).
6. Complaints concerning the proposed nonrenewal of a term contract issued under Chapter 21 of the Education Code shall be submitted in accordance with DFBB.
7. Complaints concerning the proposed termination or suspension without pay of an employee on a probationary, term, or continuing contract issued under Chapter 21 of the Education Code during the contract term shall be submitted in accordance with DFAA, DFBA, or DFCA.

Notice to Employees

The District shall inform employees of this policy through appropriate District publications.

Guiding Principles

Informal Process

The Board encourages employees to discuss their concerns with their supervisor, principal, or other appropriate administrator who has the authority to address the concerns. Concerns should be expressed as soon as possible to allow early resolution at the lowest possible administrative level.

Informal resolution shall be encouraged but shall not extend any deadlines in this policy, except by mutual written consent.

PERSONNEL-MANAGEMENT RELATIONS
EMPLOYEE COMPLAINTS/GRIEVANCES

DGBA
(LOCAL)

Direct Communication with Board Members	Employees shall not be prohibited from communicating with a member of the Board regarding District operations except when communication between an employee and a Board member would be inappropriate because of a pending hearing or appeal related to the employee.
Formal Process	<p>An employee may initiate the formal process described below by timely filing a written complaint form.</p> <p>Even after initiating the formal complaint process, employees are encouraged to seek informal resolution of their concerns. An employee whose concerns are resolved may withdraw a formal complaint at any time.</p> <p>The process described in this policy shall not be construed to create new or additional rights beyond those granted by law or Board policy, nor to require a full evidentiary hearing or “mini-trial” at any level.</p>
Freedom from Retaliation	Neither the Board nor any District employee shall unlawfully retaliate against an employee for bringing a concern or complaint.
Whistleblower Complaints	<p>Whistleblower complaints shall be filed within the time specified by law and may be made to the Superintendent or designee beginning at Level Two. Timelines for the employee and the District set out in this policy may be shortened to allow the Board to make a final decision within 60 calendar days of the initiation of the complaint.</p> <p>[See DG]</p>
Complaints Against Supervisors	Complaints alleging a violation of law by a supervisor may be made to the Superintendent or designee. Complaint forms alleging a violation of law by the Superintendent may be submitted directly to the Board or designee.
General Provisions Filing	Complaint forms and appeal notices may be filed by hand-delivery, by electronic communication, including email and fax, or by U.S. Mail. Hand-delivered filings shall be timely filed if received by the appropriate administrator or designee by the close of business on the deadline. Filings submitted by electronic communication shall be timely filed if they are received by the close of business on the deadline, as indicated by the date/time shown on the electronic communication. Mail filings shall be timely filed if they are post-marked by U.S. Mail on or before the deadline and received by the appropriate administrator or designated representative no more than three days after the deadline.
Scheduling Conferences	The District shall make reasonable attempts to schedule conferences at a mutually agreeable time. If the employee fails to appear at a scheduled conference, the District may hold the conference and issue a decision in the employee’s absence.

PERSONNEL-MANAGEMENT RELATIONS
EMPLOYEE COMPLAINTS/GRIEVANCES

DGBA
(LOCAL)

Response	<p>At Levels One and Two, “response” shall mean a written communication to the employee from the appropriate administrator. Responses may be hand-delivered, sent by electronic communication to the employee’s email address of record, or sent by U.S. Mail to the employee’s mailing address of record. Mailed responses shall be timely if they are postmarked by U.S. Mail on or before the deadline.</p>
Days	<p>“Days” shall mean District business days, unless otherwise noted. In calculating timelines under this policy, the day a document is filed is “day zero.” The following business day is “day one.”</p>
Representative	<p>“Representative” shall mean any person who or an organization that does not claim the right to strike and is designated by the employee to represent him or her in the complaint process.</p> <p>The employee may designate a representative through written notice to the District at any level of this process. The representative may participate in person or by telephone conference call. If the employee designates a representative with fewer than three days’ notice to the District before a scheduled conference or hearing, the District may reschedule the conference or hearing to a later date, if desired, in order to include the District’s counsel. The District may be represented by counsel at any level of the process.</p>
Consolidating Complaints	<p>Complaints arising out of an event or a series of related events shall be addressed in one complaint. Employees shall not file separate or serial complaints arising from any event or series of events that have been or could have been addressed in a previous complaint.</p> <p>When two or more complaints are sufficiently similar in nature and remedy sought to permit their resolution through one proceeding, the District may consolidate the complaints.</p>
Untimely Filings	<p>All time limits shall be strictly followed unless modified by mutual written consent.</p> <p>If a complaint form or appeal notice is not timely filed, the complaint may be dismissed, on written notice to the employee, at any point during the complaint process. The employee may appeal the dismissal by seeking review in writing within ten days from the date of the written dismissal notice, starting at the level at which the complaint was dismissed. Such appeal shall be limited to the issue of timeliness.</p>
Costs Incurred	<p>Each party shall pay its own costs incurred in the course of the complaint.</p>

Complaint and
Appeal Forms

Complaints and appeals under this policy shall be submitted in writing on a form provided by the District.

Copies of any documents that support the complaint should be attached to the complaint form. If the employee does not have copies of these documents, they may be presented at the Level One conference. After the Level One conference, no new documents may be submitted by the employee unless the employee did not know the documents existed before the Level One conference.

A complaint or appeal form that is incomplete in any material aspect may be dismissed but may be refiled with all the required information if the refile is within the designated time for filing.

Audio Recording

As provided by law, an employee shall be permitted to make an audio recording of a conference or hearing under this policy at which the substance of the employee's complaint is discussed. The employee shall notify all attendees present that an audio recording is taking place.

Level One

Complaint forms must be filed:

1. Within 15 days of the date the employee first knew, or with reasonable diligence should have known, of the decision or action giving rise to the complaint or grievance; and
2. With the lowest level administrator who has the authority to remedy the alleged problem.

In most circumstances, employees on a school campus shall file Level One complaints with the campus principal; other District employees shall file Level One complaints with their immediate supervisor.

If the only administrator who has authority to remedy the alleged problem is the Superintendent or designee, the complaint may begin at Level Two following the procedure, including deadlines, for filing the complaint form at Level One.

If the complaint is not filed with the appropriate administrator, the receiving administrator must note the date and time the complaint form was received and immediately forward the complaint form to the appropriate administrator.

The appropriate administrator shall investigate as necessary and schedule a conference with the employee within ten days after receipt of the written complaint. The administrator may set reasonable time limits for the conference.

Absent extenuating circumstances, the administrator shall provide the employee a written response within ten days following the conference. The written response shall set forth the basis of the decision. In reaching a decision, the administrator may consider information provided at the Level One conference and any other relevant documents or information the administrator believes will help resolve the complaint.

Level Two

If the employee did not receive the relief requested at Level One or if the time for a response has expired, the employee may request a conference with the Superintendent or designee to appeal the Level One decision.

The appeal notice must be filed in writing, on a form provided by the District, within ten days of the date of the written Level One response or, if no response was received, within ten days of the Level One response deadline.

After receiving notice of the appeal, the Level One administrator shall prepare and forward a record of the Level One complaint to the Level Two administrator. The employee may request a copy of the Level One record.

The Level One record shall include:

1. The original complaint form and any attachments.
2. All other documents submitted by the employee at Level One.
3. The written response issued at Level One and any attachments.
4. All other documents relied upon by the Level One administrator in reaching the Level One decision.

The Superintendent or designee shall schedule a conference within ten days after the appeal notice is filed. The conference shall be limited to the issues and documents considered at Level One. At the conference, the employee may provide information concerning any documents or information relied upon by the administration for the Level One decision. The Superintendent or designee may set reasonable time limits for the conference.

The Superintendent or designee shall provide the employee a written response within ten days following the conference. The written response shall set forth the basis of the decision. In reaching a decision, the Superintendent or designee may consider the Level One record, information provided at the Level Two conference, and any other relevant documents or information the Superintendent or designee believes will help resolve the complaint.

Recordings of the Level One and Level Two conferences, if any, shall be maintained with the Level One and Level Two records.

Level Three

If the employee did not receive the relief requested at Level Two or if the time for a response has expired, the employee may appeal the decision to the Board.

The appeal notice must be filed in writing, on a form provided by the District, within ten days of the date of the written Level Two response or, if no response was received, within ten days of the Level Two response deadline.

The Superintendent or designee shall inform the employee of the date, time, and place of the Board meeting at which the complaint will be on the agenda for presentation to the Board.

The Superintendent or designee shall provide the Board the record of the Level Two appeal. The employee may request a copy of the Level Two record.

The Level Two record shall include:

1. The Level One record.
2. The notice of appeal from Level One to Level Two.
3. The written response issued at Level Two and any attachments.
4. All other documents relied upon by the administration in reaching the Level Two decision.

The appeal shall be limited to the issues and documents considered at Level Two, except that if at the Level Three hearing the administration intends to rely on evidence not included in the Level Two record, the administration shall provide the employee notice of the nature of the evidence at least three days before the hearing.

The District shall determine whether the complaint will be presented in open or closed meeting in accordance with the Texas Open Meetings Act and other applicable law. [See BE]

The presiding officer may set reasonable time limits and guidelines for the presentation, including an opportunity for the employee and administration to each make a presentation and provide rebuttal and an opportunity for questioning by the Board. The Board shall hear the complaint and may request that the administration provide an explanation for the decisions at the preceding levels.

In addition to any other record of the Board meeting required by law, the Board shall prepare a separate record of the Level Three

presentation. The Level Three presentation, including the presentation by the employee or the employee's representative, any presentation from the administration, and questions from the Board with responses, shall be recorded by audio recording, video/audio recording, or court reporter.

The Board shall then consider the complaint. It may give notice of its decision orally or in writing at any time up to and including the next regularly scheduled Board meeting. If the Board does not make a decision regarding the complaint by the end of the next regularly scheduled meeting, the lack of a response by the Board upholds the administrative decision at Level Two.

General Education

Consistent with ~~TEA's~~the Texas Education Agency (TEA) *Student Attendance Accounting Handbook (SAAH)*, a student may be eligible for general education homebound services if the student is to be confined for a minimum of four weeks to a hospital or homebound setting for medical or psychological reasons specifically documented by a physician licensed to practice in the United States. The weeks of confinement need not be consecutive. The parent's request for services shall be submitted to the principal in accordance with TEA's *SAAH* and administrative procedures.

The principal or designee shall convene a placement committee composed of at least a campus administrator, a teacher of the student, and the parent or guardian of the student to consider the necessity of providing general education homebound instruction to the student. If the committee determines that such instruction is appropriate, the committee shall determine the type and amount of instruction to be provided and, if applicable, the length of the transition period to the school-based setting based on current ~~medical~~ information regarding the medical or psychological condition.

Special Education

Consistent with state rule and the *SAAH*, a student receiving special education services may be eligible for special education homebound services if the student is to be confined for a minimum of four weeks to a hospital or homebound setting for medical or psychological reasons specifically documented by a physician licensed to practice in the United States. ~~If a student is chronically ill, the student's admission, review, and dismissal (ARD) committee shall determine whether the~~The weeks of confinement need ~~to not~~ be consecutive.

~~If the ARD~~If a student's admission, review, and dismissal committee determines that homebound instruction is appropriate, the committee shall determine the type and amount of instruction to be provided in accordance with law, and, if applicable, the length of the transition period to the school-based setting based on current ~~medical~~ information regarding the medical or psychological condition.

Documentation of Services

The District shall maintain full documentation about students receiving homebound services, in accordance with administrative procedures, the *SAAH*, and a student's individualized education program ~~(IEP)~~, as applicable.

Note: — For information related to the selection process and accounting of instructional materials, as this term is defined by state law and rule, see GMD and EFA.

~~The District shall provide a wide range of instructional resources for students and faculty that present varying levels of difficulty, diversity of appeal, and a variety of points of view. Although professional staff members may select instructional resources for their use in accordance with District policy and administrative regulations, the ultimate authority for determining and approving the curriculum and instructional program of the District lies with the Board.~~

Objectives

~~In this policy, “instructional resources” may include textbooks, library acquisitions, supplementary resources for classroom use, and any other instructional resources, including electronic resources, used for formal or informal teaching and learning purposes. The primary objectives of instructional resources are to implement, enrich, and support the District’s educational program.~~

~~The Board shall rely on District professional staff to select and acquire instructional resources that:~~

- ~~1. — Enrich and support the curriculum, taking into consideration students’ varied interests, abilities, learning styles, and maturity levels.~~
- ~~2. — Stimulate growth in factual knowledge, enjoyment of reading, literary appreciation, aesthetic values, and societal standards.~~
- ~~3. — Present various sides of controversial issues so that students have an opportunity to develop, under guidance, skills in critical analysis and in making informed judgments in their daily lives.~~
- ~~4. — Represent many ethnic, religious, and cultural groups and their contributions to the national heritage and world community.~~
- ~~5. — Provide a wide range of background information that will enable students to make intelligent judgments in their daily lives.~~

Selection Criteria

~~In the selection of instructional resources, professional staff shall ensure that the resources:~~

- ~~1. — Support and are consistent with the general educational goals of the state and District and the aims and objectives of individual schools and specific courses consistent with the District and campus improvement plans.~~

INSTRUCTIONAL RESOURCES

EF
(LOCAL)

- ~~2.— Meet high standards for artistic quality and/or literary style, authenticity, educational significance, factual content, physical format, presentation, readability, and technical quality.~~
- ~~3.— Are appropriate for the subject area and for the age, ability level, learning styles, and social and emotional development of the students for whom they are selected.~~
- ~~4.— Are designed to help students gain an awareness of our pluralistic society.~~
- ~~5.— Are designed to provide information that will motivate students and staff to examine their own attitudes and behavior; to understand their duties, responsibilities, rights, and privileges as citizens participating in our society; and to make informed choices in their daily lives.~~
- ~~6.— For library selections, are integral to the instructional program, are appropriate for the reading levels and understanding of students, reflect the interests and needs of the students and faculty, are included because of their literary or artistic value and merit, and present information with the greatest degree of accuracy and clarity.~~

~~Administrators, teachers, library media specialists, other District personnel, parents, and community members, as appropriate, may recommend instructional resources for selection. Gifts of instructional resources shall be evaluated according to these criteria and accepted or rejected in accordance with CDG(LOCAL).~~

~~Selection of resources is an ongoing process that includes the removal of resources no longer appropriate and the periodic replacement or repair of resources that still have educational value.~~

Controversial Issues

~~District professional staff shall endeavor to maintain a balanced collection representing various views when selecting instructional resources on controversial issues. Resources shall be chosen to clarify historical and contemporary forces by presenting and analyzing intergroup tension and conflict objectively, placing emphasis on recognizing and understanding social and economic problems. [See also EMB regarding instruction about controversial issues and EHAA regarding human sexuality instruction.]~~

Challenged Resources

~~A parent of a District student, any employee, or any District resident may formally challenge an instructional resource used in the District's educational program on the basis of appropriateness.~~

~~Informal
Reconsideration~~

~~The school receiving a complaint about the appropriateness of an instructional resource shall try to resolve the matter informally using the following procedure:~~

INSTRUCTIONAL RESOURCES

EF
(LOCAL)

- ~~1.—The principal or designee shall explain the school's selection process, the criteria for selection, and the qualifications of the professional staff who selected the questioned resource.~~
- ~~2.—The principal or designee shall explain the intended educational purpose of the resource and any additional information regarding its use.~~
- ~~3.—If appropriate, the principal or designee may offer a concerned parent an alternative instructional resource to be used by that parent's child in place of the challenged resource.~~
- ~~4.—If the complainant wishes to make a formal challenge, the principal or designee shall provide the complainant a copy of this policy and a form to request a formal reconsideration of the resource.~~

~~Formal
Reconsideration~~

~~A complainant shall make any formal objection to an instructional resource on the form provided by the District and shall submit the completed and signed form to the principal. Upon receipt of the form, the principal shall appoint a reconsideration committee.~~

~~The reconsideration committee shall include at least one member of the instructional staff who has experience using the challenged resource with students or is familiar with the challenged resource's content. Other members of the committee may include District-level staff, library staff, secondary-level students, parents, and any other appropriate individuals.~~

~~All members of the committee shall review the challenged resource in its entirety. As soon as reasonably possible, the committee shall meet and determine whether the challenged resource conforms to the principles of selection set out in this policy. The committee shall prepare a written report of its findings and provide copies to the principal, the Superintendent or designee, and the complainant.~~

~~Appeal~~

~~The complainant may appeal the decision of the reconsideration committee in accordance with appropriate complaint policies, starting with the appropriate administrator. [See DGBA, FNG, and GF]~~

~~Guiding Principles~~

~~The following principles shall guide the Board and staff in responding to challenges of instructional resources:~~

- ~~1.—A complainant may raise an objection to an instructional resource used in a school's educational program, despite the fact that the professional staff selecting the resources were qualified to make the selection, followed the proper procedure, and adhered to the objectives and criteria for instructional resources set out in this policy.~~

INSTRUCTIONAL RESOURCES

EF
(LOCAL)

- ~~2.— A parent's ability to exercise control over reading, listening, or viewing matter extends only to his or her own child.~~
- ~~3.— Access to a challenged resource shall not be restricted during the reconsideration process, except the District may deny access to a child if requested by the child's parent.~~

~~The major criterion for the final decision on challenged resources is the appropriateness of the resource for its intended educational use. No challenged instructional resource shall be removed solely because of the ideas expressed therein.~~

Note: For information related to the accounting of instructional materials, as this term is defined by state law and rule, see CMD.

For information related to the selection process of library materials, see EFB.

The District shall provide instructional materials designed to teach the Texas Essential Knowledge and Skills and further the District's educational mission. Although the Superintendent shall ensure that professional staff select instructional materials in accordance with District policy and administrative regulations, the ultimate authority for determining and approving the curriculum and instructional program of the District lies with the Board.

Objectives

In this policy, "instructional materials" may include textbooks, supplementary resources for classroom use, and any other instructional resources, including electronic resources, used for formal or informal teaching and learning purposes. The primary objectives of instructional materials are to implement, enrich, and support the District's educational program.

Selection

Instructional materials that are textbooks and related supplemental materials, which may include items from the list of resources adopted by the State Board of Education, shall be chosen in accordance with administrative regulations and the objectives above.

The Board shall rely on District professional staff to select and acquire instructional materials that:

1. Enrich and support the curriculum consistent with the general educational goals of the state and District, the aims and objectives of individual schools and specific courses, and the District and campus improvement plans.
2. Are appropriate for the subject area and for the age, ability level, learning styles, interests, and social and emotional development of the students for whom they are selected.
3. Meet high standards for artistic quality, literary style, authenticity, educational significance, factual content, physical format, presentation, readability, and technical quality.
4. Present various sides of controversial issues so that students have an opportunity to develop, under guidance, skills in critical analysis and in making informed judgments in their daily lives. [See also EMB regarding instruction about controversial issues.]
5. Promote literacy.

District professional staff may select additional instructional materials in accordance with administrative regulations and the criteria above.

Administrators, teachers, other District personnel, parents, and community members, as appropriate, may recommend instructional materials for selection. Gifts of instructional materials shall be evaluated according to these criteria and accepted or rejected in accordance with CDC(LOCAL).

Selection of instructional materials is an ongoing process that includes the removal of materials no longer appropriate and the periodic replacement or repair of materials that still have educational value.

**Reconsideration of
Instructional
Materials**

A District employee or a parent or guardian of a District student may request reconsideration of instructional material used in the District's educational program on the basis that the instructional material fails to meet the standards set forth in this policy.

Guiding Principles

The following principles shall guide the Board and staff in responding to a request for reconsideration of instructional materials:

1. A complainant may raise an objection to an instructional material used in a school's educational program, despite the fact that the professional staff selecting the materials were qualified to make the selection, followed the proper procedure, and adhered to the objectives for instructional materials set out in this policy.
2. A parent's ability to exercise control over instruction extends only to his or her own child as set forth in Education Code Chapter 26.
3. Access to a challenged material shall not be restricted during the reconsideration process, except the District may deny access to a child if requested by the child's parent.

The major criterion for the final decision on challenged instructional materials is the appropriateness of the material for its intended educational use. No challenged instructional material shall be removed solely because of the ideas expressed therein.

Informal
Reconsideration

When the District or a campus receives an objection to the appropriateness of an instructional material, the appropriate administrator shall try to resolve the matter informally. The administrator shall explain the selection process and discuss the intended educational purpose for the instructional material. If appropriate, the adminis-

trator may offer a concerned parent an alternative instructional material to be used by that parent's child in place of the challenged material.

If the complainant wishes to make a formal challenge, the administrator shall provide the complainant a copy of this policy and a form to request a formal reconsideration of the instructional material.

Formal Request for
Reconsideration

A complainant shall make any formal request to reconsider an instructional material on the form provided by the District and shall submit the completed and signed form to the principal. Upon receipt of the form, the principal shall appoint a reconsideration committee.

The reconsideration committee shall include at least one member of the instructional staff who has experience using the challenged material with students or is familiar with the challenged material's content. Other members of the committee may include District-level staff, secondary-level students, parents, and any other appropriate individuals.

All members of the committee shall review the challenged instructional material in its entirety. As soon as reasonably possible, the committee shall meet and determine whether the challenged material conforms to the principles of selection set out in this policy and whether the challenged material will continue to be used in the educational program. The committee shall prepare a written report of its findings. The Superintendent, other appropriate administrators, and the complainant shall receive copies of the report.

*Frequency of
Review*

After an instructional material has been reviewed through formal reconsideration, it shall not be reviewed again until it is evaluated in the periodic local selection process.

Appeal

The complainant may appeal the decision of the reconsideration committee in accordance with appropriate complaint policies, starting at the appropriate level. [See DGBA, FNG, and GF]

Note: For information related to the selection of instructional materials, see EFA.

**Collection
Development Policy**

The purpose of this policy is to ensure that the District provides a wide range of library materials for students and faculty that support student achievement and present varying levels of difficulty, diversity of appeal, and a variety of points of view. This policy also provides standards for collection development and the selection and evaluation of library materials.

In this policy, “library materials” may include printed and electronic library acquisitions, including online catalogs, and other ancillary or supplementary materials maintained in a campus library.

The library collection development standards shall apply to all library materials available for use or display, including material contained in school libraries, classroom libraries, and online catalogs.

In developing library collections, the District shall consider the age groups, grade levels, and access to library material by all students on a campus.

Responsibility

The District shall ensure librarians, professional library staff, and other designated professional staff trained on the proper collection development standards select and acquire library materials in accordance with state law and rules, this collection development policy, and administrative procedures.

The Superintendent shall develop administrative procedures to ensure that library collections comply with applicable law and the District’s collection development purpose and goals.

Collection
Development Goals

In addition to the requirements in state law and rules, the District’s library collections shall:

1. Present multiple viewpoints related to controversial issues [see EMB regarding instruction about controversial issues].
2. Provide a wide range of background information that will enable students to make intelligent decisions in their daily lives.
3. Include accurate and authentic factual content from authoritative sources.
4. Have a high degree of potential user appeal and interest.
5. Offer a global perspective that promotes equity of access, including print and nonprint materials such as electronic and multimedia, to meet the needs of individual learners.

6. Represent diverse viewpoints and cultures appropriate to each campus to ensure the collection embodies the unique background of its student population.

Selection and
Evaluation of
Materials

Library materials shall be selected and acquired in accordance with guidelines adopted by the Texas State Library and Archives Commission and the District standards and priorities expressed in this policy.

When selecting, acquiring, and evaluating library materials, librarians and other professional staff shall ensure that the materials:

1. Enrich and support the TEKS and the state and local curriculum, taking into consideration students' varied interests, maturity levels, abilities, and learning styles.
2. Foster growth in factual knowledge, literary appreciation, aesthetic values, and societal standards.
3. Encourage the enjoyment of reading, foster high-level thinking skills, support personal learning, and encourage discussion based on rational analysis.
4. Represent ethnic, religious, and cultural groups of the state and their contributions to the state, the nation, and the world.

The Superintendent shall ensure that administrative procedures regarding the selection of library materials consider at least two of the following factors:

1. Recommendations from students, parents or guardians, teachers, and District community members.
2. Consultation with District teachers and library staff.
3. Consultation with library staff from other districts.
4. Extensive review of the library material.
5. Context of the library material, including overall fit within the existing collection and support of District curriculum.
6. Reviews of the library material from sources such as professional journals in library science, recognized professional education or content journals with book reviews, national and state award recognition lists, library science field experts, and highly acclaimed author and literacy expert recommendations.
7. Coverage of topics, authors, series, or genres that fill gaps in the school library collection.

Access Plan

The District shall allow efficient parental access to the District's library and any available online catalogs.

Online catalogs shall be publicly available. The District shall publish information about library material titles, including how and where material can be accessed.

Each campus shall communicate the following to parents and guardians:

- Access to policies relating to school libraries and library materials;
- Consistent access to library materials and resources; and
- Opportunities for students, parents and guardians, educators, and community members to provide feedback on library materials and services.

Parental
Involvement

Parents and guardians are the primary decision makers regarding their student's access to library material. In general, a student is afforded the opportunity to self-select library materials as part of literacy development and the library program. District staff may assist a student in selecting library material; however, the ultimate determination of appropriateness remains with the student and parent or guardian. Parents and guardians are encouraged to communicate with the campus librarian and their child's teacher about special considerations regarding library materials self-selected by their student.

In accordance with state law and administrative procedures, parents or guardians may select alternative library materials for their student. [For information on parental rights regarding instructional materials and other instructional resources, see EFA(LEGAL).]

The District shall focus on maximizing transparency with parents while meeting student needs and providing enrichment opportunities with library materials. Parental involvement in library acquisition, maintenance, and campus activities is encouraged.

*Access
Procedures*

School Library

A parent or guardian who wishes to access a school's library shall first submit a request to the principal. The principal or a staff member designated by the principal shall work with the parent or guardian to determine a time to access the library that will not interfere with the delivery of instruction or disrupt student use of library services.

Online Catalog

A parent or guardian who wishes to access an online catalog shall submit a written request to the principal. The principal or a staff member designated by the principal shall respond to the request in accordance with administrative procedures.

INSTRUCTIONAL RESOURCES
LIBRARY MATERIALS

EFB
(LOCAL)

Protection from
Inappropriate
Material

Library materials shall not include “harmful material” as defined by Penal Code 43.24(a)(2); “obscene” material as defined by Penal Code 43.21(a)(1); any library material that is pervasively vulgar or educationally unsuitable as referenced in *Board of Education v. Pico*; or any other material legally prohibited from inclusion in a public school library. [See EFB(LEGAL)]

Obscene material is not protected by the First Amendment to the United States Constitution.

Library materials shall comply with the Children's Internet Protection Act (CIPA), including technology protection measures. [See CQ]

Reconsideration of
Library Material

A District employee or a parent or guardian of a District student may request the reconsideration of a library material maintained in the District's library program.

*Guiding
Principles*

The following principles shall guide the review of a request to reconsider a library material:

1. An individual may raise an objection to a library material used in the District's library program, despite the fact that the professional staff selecting the materials were qualified to make the selection, followed the proper procedure, and adhered to the objectives and criteria for library materials set out in this policy.
2. A parent's or guardian's ability to exercise control over instruction and instructional resources, including library materials, extends only to his or her own child as set forth in Education Code Chapter 26.
3. Access to a challenged material shall not be restricted during the reconsideration process, except the District may deny access to a student if requested by the student's parent or guardian.

In addition to compliance with state law and this policy, a criterion for the final decision on challenged library materials is the appropriateness of the material for its intended use. No challenged library material shall be removed solely because of the ideas expressed in the library material or the personal background of the library material's author or the personal background of the characters in the material.

*Informal
Reconsideration*

When the District or a campus receives an objection to the appropriateness of a library material, the appropriate librarian or adminis-

trator shall try to resolve the matter informally. The librarian or administrator shall explain the selection process and discuss the intended purpose for the library material.

The librarian or administrator shall offer a concerned parent or guardian an alternative library material to be used by the child in place of the material and, if requested, shall restrict the child's access to the material objected to by the parent or guardian.

If the individual wishes to make a formal challenge, the administrator shall make available to the individual a copy of this policy and a form to request a formal reconsideration of the library material.

*Formal Request
for
Reconsideration*

The District shall make a form to request reconsideration of library material available in the District's administrative office.

If an employee or a parent or guardian of a District student wishes to request reconsideration of a library material, they shall follow the procedures to complete and submit the request for reconsideration form.

After a request for reconsideration form is submitted, the form shall be provided to the Superintendent. Copies of the form shall be provided to the school librarian, the Board, and any other staff designated in administrative procedures.

*Reconsideration
Committee*

For purposes of this policy, "days" shall mean District business days, unless otherwise noted.

The principal shall appoint a reconsideration committee and notify committee members within 10 days of receiving the request for reconsideration form.

The reconsideration committee shall include the librarian and at least one member of the instructional staff who is familiar with the material's content. Other members of the committee may include District-level staff, secondary-level students, parents or guardians, and any other appropriate individuals.

Within 10 days of appointment of the committee the District shall provide members of the committee the relevant materials to review. If additional time is required to obtain and distribute the materials for review, all members of the committee shall be informed that a reasonable extension of time is needed.

All members of the committee shall review the challenged library material in its entirety and determine whether the material conforms to this policy and whether the material will continue to be available in the library. The committee shall prepare a written report of its findings.

Absent extenuating circumstances, the written report shall be provided to the administration within 60 days of the District providing the material to the committee members. In calculating timelines under this policy, the day the committee is provided the materials is "day zero." The following business day is "day one."

Extensions of time due to extenuating circumstances shall take into consideration the time necessary to convene the committee members, the amount of material being reviewed, and any other pending reconsideration requests being handled by the committee.

An extension of any deadline shall be promptly communicated to the individual who submitted the request for reconsideration.

The Superintendent, the school librarian, the individual submitting the request for reconsideration, and any other appropriate administrators shall receive a copy of the committee's report.

Appeal

An individual who submitted a request for reconsideration may appeal the decision of the reconsideration committee in accordance with appropriate complaint policies, starting at the level immediately preceding Board consideration of a complaint. [See DGBA and FNG]

Frequency of Review

After a library material has been reviewed through the reconsideration process, it shall not be reviewed again within two calendar years of the reconsideration committee's final decision.

Maintenance of Library Materials

In accordance with state guidelines and District administrative procedures, collections shall be evaluated and updated regularly based on the collections' age, relevance, diversity, and variety. The Superintendent shall ensure administrative procedures are established for regular maintenance of the library collection on each campus. Standard maintenance procedures for any library collection include repair, replacement, and removal of materials as necessary. Regular maintenance shall also include scheduled inventories of the collection. Disposal of any District-owned library materials shall be in accordance with District policy and procedures. [See C]

Gifts and Donations

The District shall accept gifts and donations of library materials with the understanding that the use and disposition of the materials and monies will be in accordance with District policy and the selection criteria noted above. [See CDC]

Policy Review

This policy shall be reviewed at least every three years and revised as necessary.

Complaints

In this policy, the terms “complaint” and “grievance” shall have the same meaning.

Other Complaint Processes

Student or parent complaints shall be filed in accordance with this policy, except as required by the policies listed below. Some of these policies require appeals to be submitted in accordance with FNG after the relevant complaint process:

1. Complaints alleging discrimination or harassment based on race, color, religion, sex, gender, national origin, age, or disability shall be submitted in accordance with [the FFH series](#).
2. Complaints concerning dating violence shall be submitted in accordance with [the FFH series](#).
3. Complaints concerning retaliation related to discrimination and harassment shall be submitted in accordance with [the FFH series](#).
4. Complaints concerning bullying or retaliation related to bullying shall be submitted in accordance with FFI.
5. Complaints concerning failure to award credit or a final grade on the basis of attendance shall be submitted in accordance with FEC.
6. Complaints concerning expulsion shall be submitted in accordance with FOD and the Student Code of Conduct.
7. Complaints concerning any final decisions of the gifted and talented selection committee regarding selection for or exit from the gifted program shall be submitted in accordance with EHBB.
8. Complaints within the scope of Section 504, including complaints concerning identification, evaluation, or educational placement of a student with a disability, shall be submitted in accordance with FB and the procedural safeguards handbook.
9. Complaints within the scope of the Individuals with Disabilities Education Act, including complaints concerning identification, evaluation, educational placement, or discipline of a student with a disability, shall be submitted in accordance with EHBAE, FOF, and the procedural safeguards handbook provided to parents of all students referred to special education.
10. Complaints concerning instructional resources shall be submitted in accordance with the EF series.

STUDENT RIGHTS AND RESPONSIBILITIES
STUDENT AND PARENT COMPLAINTS/GRIEVANCES

FNG
(LOCAL)

11. Complaints concerning a commissioned peace officer who is an employee of the District shall be submitted in accordance with [the CKE series](#).
12. Complaints concerning intradistrict transfers or campus assignment shall be submitted in accordance with FDB.
13. Complaints concerning admission, placement, or services provided for a homeless student shall be submitted in accordance with FDC.
14. Complaints concerning disputes regarding a student's eligibility for free or reduced-priced meal programs shall be submitted in accordance with COB.

Complaints regarding refusal of entry to or ejection from District property based on Education Code 37.105 shall be filed in accordance with this policy. However, the timelines shall be adjusted as necessary to permit the complainant to address the Board in person within 90 calendar days of filing the initial complaint, unless the complaint is resolved before the Board considers it. [See GKA(LEGAL)]

Notice to Students and Parents

The District shall inform students and parents of this policy through appropriate District publications.

Guiding Principles

Informal Process

The Board encourages students and parents to discuss their concerns with the appropriate teacher, principal, or other campus administrator who has the authority to address the concerns. Concerns should be expressed as soon as possible to allow early resolution at the lowest possible administrative level.

Informal resolution shall be encouraged but shall not extend any deadlines in this policy, except by mutual written consent.

Formal Process

A student or parent may initiate the formal process described below by timely filing a written complaint form.

Even after initiating the formal complaint process, students and parents are encouraged to seek informal resolution of their concerns. A student or parent whose concerns are resolved may withdraw a formal complaint at any time.

The process described in this policy shall not be construed to create new or additional rights beyond those granted by law or Board policy, nor to require a full evidentiary hearing or "mini-trial" at any level.

Freedom from Retaliation

Neither the Board nor any District employee shall unlawfully retaliate against any student or parent for bringing a concern or complaint.

STUDENT RIGHTS AND RESPONSIBILITIES
STUDENT AND PARENT COMPLAINTS/GRIEVANCES

FNG
(LOCAL)

General Provisions

Filing

Complaint forms and appeal notices may be filed by hand-delivery, by electronic communication, including email and fax, or by U.S. Mail. Hand-delivered filings shall be timely filed if received by the appropriate administrator or designee by the close of business on the deadline. Filings submitted by electronic communication shall be timely filed if they are received by the close of business on the deadline, as indicated by the date/time shown on the electronic communication. Mail filings shall be timely filed if they are post-marked by U.S. Mail on or before the deadline and received by the appropriate administrator or designated representative no more than three days after the deadline.

Scheduling
Conferences

The District shall make reasonable attempts to schedule conferences at a mutually agreeable time. If a student or parent fails to appear at a scheduled conference, the District may hold the conference and issue a decision in the student's or parent's absence.

Response

At Levels One and Two, "response" shall mean a written communication to the student or parent from the appropriate administrator. Responses may be hand-delivered, sent by electronic communication to the student's or parent's email address of record, or sent by U.S. Mail to the student's or parent's mailing address of record. Mailed responses shall be timely if they are postmarked by U.S. Mail on or before the deadline.

Days

"Days" shall mean District business days, unless otherwise noted. In calculating timelines under this policy, the day a document is filed is "day zero." The following business day is "day one."

Representative

"Representative" shall mean any person who or organization that is designated by the student or parent to represent the student or parent in the complaint process. A student may be represented by an adult at any level of the complaint.

The student or parent may designate a representative through written notice to the District at any level of this process. If the student or parent designates a representative with fewer than three days' notice to the District before a scheduled conference or hearing, the District may reschedule the conference or hearing to a later date, if desired, in order to include the District's counsel. The District may be represented by counsel at any level of the process.

Consolidating
Complaints

Complaints arising out of an event or a series of related events shall be addressed in one complaint. A student or parent shall not file separate or serial complaints arising from any event or series of events that have been or could have been addressed in a previous complaint.

STUDENT RIGHTS AND RESPONSIBILITIES
STUDENT AND PARENT COMPLAINTS/GRIEVANCES

FNG
(LOCAL)

Untimely Filings	<p>All time limits shall be strictly followed unless modified by mutual written consent.</p> <p>If a complaint form or appeal notice is not timely filed, the complaint may be dismissed, on written notice to the student or parent, at any point during the complaint process. The student or parent may appeal the dismissal by seeking review in writing within ten days from the date of the written dismissal notice, starting at the level at which the complaint was dismissed. Such appeal shall be limited to the issue of timeliness.</p>
Costs Incurred	<p>Each party shall pay its own costs incurred in the course of the complaint.</p>
Complaint and Appeal Forms	<p>Complaints and appeals under this policy shall be submitted in writing on a form provided by the District.</p> <p>Copies of any documents that support the complaint should be attached to the complaint form. If the student or parent does not have copies of these documents, copies may be presented at the Level One conference. After the Level One conference, no new documents may be submitted by the student or parent unless the student or parent did not know the documents existed before the Level One conference.</p> <p>A complaint or appeal form that is incomplete in any material aspect may be dismissed but may be refiled with all the required information if the refiling is within the designated time for filing.</p>

Level One

Complaint forms must be filed:

1. Within 15 days of the date the student or parent first knew, or with reasonable diligence should have known, of the decision or action giving rise to the complaint or grievance; and
2. With the lowest level administrator who has the authority to remedy the alleged problem.

In most circumstances, students and parents shall file Level One complaints with the campus principal.

If the only administrator who has authority to remedy the alleged problem is the Superintendent or designee, the complaint may begin at Level Two following the procedure, including deadlines, for filing the complaint form at Level One.

If the complaint is not filed with the appropriate administrator, the receiving administrator must note the date and time the complaint form was received and immediately forward the complaint form to the appropriate administrator.

The appropriate administrator shall investigate as necessary and schedule a conference with the student or parent within ten days after receipt of the written complaint. The administrator may set reasonable time limits for the conference.

Absent extenuating circumstances, the administrator shall provide the student or parent a written response within ten days following the conference. The written response shall set forth the basis of the decision. In reaching a decision, the administrator may consider information provided at the Level One conference and any other relevant documents or information the administrator believes will help resolve the complaint.

Level Two

If the student or parent did not receive the relief requested at Level One or if the time for a response has expired, the student or parent may request a conference with the Superintendent or designee to appeal the Level One decision.

The appeal notice must be filed in writing, on a form provided by the District, within ten days of the date of the written Level One response or, if no response was received, within ten days of the Level One response deadline.

After receiving notice of the appeal, the Level One administrator shall prepare and forward a record of the Level One complaint to the Level Two administrator. The student or parent may request a copy of the Level One record.

The Level One record shall include:

1. The original complaint form and any attachments.
2. All other documents submitted by the student or parent at Level One.
3. The written response issued at Level One and any attachments.
4. All other documents relied upon by the Level One administrator in reaching the Level One decision.

The Superintendent or designee shall schedule a conference within ten days after the appeal notice is filed. The conference shall be limited to the issues and documents considered at Level One. At the conference, the student or parent may provide information concerning any documents or information relied upon by the administration for the Level One decision. The Superintendent or designee may set reasonable time limits for the conference.

The Superintendent or designee shall provide the student or parent a written response within ten days following the conference. The

written response shall set forth the basis of the decision. In reaching a decision, the Superintendent or designee may consider the Level One record, information provided at the Level Two conference, and any other relevant documents or information the Superintendent or designee believes will help resolve the complaint.

Recordings of the Level One and Level Two conferences, if any, shall be maintained with the Level One and Level Two records.

Level Three

If the student or parent did not receive the relief requested at Level Two or if the time for a response has expired, the student or parent may appeal the decision to the Board.

The appeal notice must be filed in writing, on a form provided by the District, within ten days of the date of the written Level Two response or, if no response was received, within ten days of the Level Two response deadline.

The Superintendent or designee shall inform the student or parent of the date, time, and place of the Board meeting at which the complaint will be on the agenda for presentation to the Board.

The Superintendent or designee shall provide the Board the record of the Level Two appeal. The student or parent may request a copy of the Level Two record.

The Level Two record shall include:

1. The Level One record.
2. The notice of appeal from Level One to Level Two.
3. The written response issued at Level Two and any attachments.
4. All other documents relied upon by the administration in reaching the Level Two decision.

The appeal shall be limited to the issues and documents considered at Level Two, except that if at the Level Three hearing the administration intends to rely on evidence not included in the Level Two record, the administration shall provide the student or parent notice of the nature of the evidence at least three days before the hearing.

The District shall determine whether the complaint will be presented in open or closed meeting in accordance with the Texas Open Meetings Act and other applicable law. [See BE]

The presiding officer may set reasonable time limits and guidelines for the presentation, including an opportunity for the student or par-

STUDENT RIGHTS AND RESPONSIBILITIES
STUDENT AND PARENT COMPLAINTS/GRIEVANCES

FNG
(LOCAL)

ent and administration to each make a presentation and provide rebuttal and an opportunity for questioning by the Board. The Board shall hear the complaint and may request that the administration provide an explanation for the decisions at the preceding levels.

In addition to any other record of the Board meeting required by law, the Board shall prepare a separate record of the Level Three presentation. The Level Three presentation, including the presentation by the student or parent or the student's representative, any presentation from the administration, and questions from the Board with responses, shall be recorded by audio recording, video/audio recording, or court reporter.

The Board shall then consider the complaint. It may give notice of its decision orally or in writing at any time up to and including the next regularly scheduled Board meeting. If the Board does not make a decision regarding the complaint by the end of the next regularly scheduled meeting, the lack of a response by the Board upholds the administrative decision at Level Two.

Complaints

In this policy, the terms “complaint” and “grievance” shall have the same meaning.

Other Complaint Processes

Complaints by members of the public shall be filed in accordance with this policy, except as required by the policies listed below. Some of these policies require appeals to be submitted in accordance with GF after the relevant complaint process:

1. Complaints concerning instructional resources shall be filed in accordance with the EF series.
2. Complaints concerning a commissioned peace officer who is an employee of the District shall be filed in accordance with [the CKE series](#).

Complaints regarding refusal of entry to or ejection from District property based on Education Code 37.105 shall be filed in accordance with this policy. However, the timelines shall be adjusted as necessary to permit the complainant to address the Board in person within 90 calendar days of filing the initial complaint, unless the complaint is resolved before the Board considers it. [See GKA(LEGAL)]

Guiding Principles

Informal Process

The Board encourages the public to discuss concerns with an appropriate administrator who has the authority to address the concerns. Concerns should be expressed as soon as possible to allow early resolution at the lowest possible administrative level.

Informal resolution shall be encouraged but shall not extend any deadlines in this policy, except by mutual written consent.

Formal Process

An individual may initiate the formal process described below by timely filing a written complaint form.

Even after initiating the formal complaint process, individuals are encouraged to seek informal resolution of their concerns. An individual whose concerns are resolved may withdraw a formal complaint at any time.

The process described in this policy shall not be construed to create new or additional rights beyond those granted by law or Board policy, nor to require a full evidentiary hearing or “mini-trial” at any level.

Freedom from Retaliation

Neither the Board nor any District employee shall unlawfully retaliate against any individual for bringing a concern or complaint.

General Provisions

Filing

Complaint forms and appeal notices may be filed by hand-delivery, by electronic communication, including email and fax, or by U.S. Mail. Hand-delivered filings shall be timely filed if received by the appropriate administrator or designee by the close of business on

the deadline. Filings submitted by electronic communication shall be timely filed if they are received by the close of business on the deadline, as indicated by the date/time shown on the electronic communication. Mail filings shall be timely filed if they are post-marked by U.S. Mail on or before the deadline and received by the appropriate administrator or designated representative no more than three days after the deadline.

Scheduling
Conferences

The District shall make reasonable attempts to schedule conferences at a mutually agreeable time. If the individual fails to appear at a scheduled conference, the District may hold the conference and issue a decision in the individual's absence.

Response

At Levels One and Two, "response" shall mean a written communication to the individual from the appropriate administrator. Responses may be hand-delivered, sent by electronic communication to the individual's email address of record, or sent by U.S. Mail to the individual's mailing address of record. Mailed responses shall be timely if they are postmarked by U.S. Mail on or before the deadline.

Days

"Days" shall mean District business days, unless otherwise noted. In calculating timelines under this policy, the day a document is filed is "day zero." The following business day is "day one."

Representative

"Representative" shall mean any person who or organization that is designated by an individual to represent the individual in the complaint process.

The individual may designate a representative through written notice to the District at any level of this process. If the individual designates a representative with fewer than three days' notice to the District before a scheduled conference or hearing, the District may reschedule the conference or hearing to a later date, if desired, in order to include the District's counsel. The District may be represented by counsel at any level of the process.

Consolidating
Complaints

Complaints arising out of an event or a series of related events shall be addressed in one complaint. An individual shall not file separate or serial complaints arising from any event or series of events that have been or could have been addressed in a previous complaint.

Untimely Filings

All time limits shall be strictly followed unless modified by mutual written consent.

If a complaint form or appeal notice is not timely filed, the complaint may be dismissed, on written notice to the individual, at any point during the complaint process. The individual may appeal the dismissal by seeking review in writing within ten days from the date

of the written dismissal notice, starting at the level at which the complaint was dismissed. Such appeal shall be limited to the issue of timeliness.

Costs Incurred

Each party shall pay its own costs incurred in the course of the complaint.

Complaint and
Appeal Forms

Complaints and appeals under this policy shall be submitted in writing on a form provided by the District.

Copies of any documents that support the complaint should be attached to the complaint form. If the individual does not have copies of these documents, they may be presented at the Level One conference. After the Level One conference, no new documents may be submitted by the individual unless the individual did not know the documents existed before the Level One conference.

A complaint or appeal form that is incomplete in any material aspect may be dismissed but may be refiled with all the required information if the refiling is within the designated time for filing.

Level One

Complaint forms must be filed:

1. Within 15 days of the date the individual first knew, or with reasonable diligence should have known, of the decision or action giving rise to the complaint or grievance; and
2. With the lowest level administrator who has the authority to remedy the alleged problem.

If the only administrator who has authority to remedy the alleged problem is the Superintendent or designee, the complaint may begin at Level Two following the procedure, including deadlines, for filing the complaint form at Level One.

If the complaint is not filed with the appropriate administrator, the receiving administrator must note the date and time the complaint form was received and immediately forward the complaint form to the appropriate administrator.

The appropriate administrator shall investigate as necessary and schedule a conference with the individual within ten days after receipt of the written complaint. The administrator may set reasonable time limits for the conference.

Absent extenuating circumstances, the administrator shall provide the individual a written response within ten days following the conference. The written response shall set forth the basis of the decision. In reaching a decision, the administrator may consider information provided at the Level One conference and any other

relevant documents or information the administrator believes will help resolve the complaint.

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The Superintendent or designee shall schedule a conference within ten days after the appeal notice is filed. The conference shall be limited to the issues and documents considered at Level One. At the conference, the individual may provide information concerning any documents or information relied upon by the administration for the Level One decision. The Superintendent or designee may set reasonable time limits for the conference.

The Superintendent or designee shall provide the individual a written response within ten days following the conference. The written response shall set forth the basis of the decision. In reaching a decision, the Superintendent or designee may consider the Level One record, information provided at the Level Two conference, and any other relevant documents or information the Superintendent or designee believes will help resolve the complaint.

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The appeal notice must be filed in writing, on a form provided by the District, within ten days of the date of the written Level Two response or, if no response was received, within ten days of the Level Two response deadline.

The Superintendent or designee shall inform the individual of the date, time, and place of the Board meeting at which the complaint will be on the agenda for presentation to the Board.

The Superintendent or designee shall provide the Board the record of the Level Two appeal. The individual may request a copy of the Level Two record.

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The appeal shall be limited to the issues and documents considered at Level Two, except that if at the Level Three hearing the administration intends to rely on evidence not included in the Level Two record, the administration shall provide the individual notice of the nature of the evidence at least three days before the hearing.

The District shall determine whether the complaint will be presented in open or closed meeting in accordance with the Texas Open Meetings Act and other applicable law. [See BE]

The presiding officer may set reasonable time limits and guidelines for the presentation, including an opportunity for the individual and administration to each make a presentation and provide rebuttal and an opportunity for questioning by the Board. The Board shall hear the complaint and may request that the administration provide an explanation for the decisions at the preceding levels.

In addition to any other record of the Board meeting required by law, the Board shall prepare a separate record of the Level Three presentation. The Level Three presentation, including the presentation by the individual or his or her representative, any presentation

from the administration, and questions from the Board with responses, shall be recorded by audio recording, video/audio recording, or court reporter.

The Board shall then consider the complaint. It may give notice of its decision orally or in writing at any time up to and including the next regularly scheduled Board meeting. If the Board does not make a decision regarding the complaint by the end of the next regularly scheduled meeting, the lack of a response by the Board upholds the administrative decision at Level Two.

3. Approve the amendments to the Local Key Policies contained in the Annual Review for the 2024-2025 School Year



Board Exhibit Cover Sheet

Meeting Date: June 25, 2024

Agenda Item/Exhibit Number: **III.E.3.**

Agenda Item Title: Approve the amendments to the Local Key Policies contained in the Annual Review for the 2024-2025 School Year

Cabinet Level Presenter(s): Shannon Allen, Superintendent

Additional Presenter(s):

Executive Summary: Consider approval of the Local Key Policies contained in the 2024-2025 Annual Review.

Recommendation: Approve local Key Policies in accordance with the Annual Review for the 2024-2025 School Year.

Budget Impact* (if applicable):

Funding Source (if applicable):

Compliance with Purchasing Guidelines (list applicable guidelines, including grant requirements): N/A

Policy Reference (if applicable, list policy/regulation):

Legal Review (if necessary, list attorney and firm): Sierra Fisher



Cabinet Level Presenter's Signature

June 19, 2024

Date

*CFO Signature (required if there is a budget impact)

Date

General Counsel's Signature

Date

Annual Review of Key Policies: 2024-25 School Year

BBB (LOCAL)	Elections
BE (LOCAL)	Board Meetings
BED (LOCAL)	Board Meetings: Public Participation
BQ (LOCAL)	Series Planning and Decision-Making Process
CDA (LOCAL)	Investments
CKE (LOCAL) Series	Safety Program/Risk Management: Security Personnel
CAN (LOCAL)	Student Transportation
DCB and DCE (LOCAL)	Employment Practices
DIA (EXHIBIT)	Freedom from Discrimination, Harassment, and Retaliation
DMA (LOCAL)	Professional Development
DP (LOCAL)	Personnel Positions
EFB (LOCAL)	Instructional Resources: Library Materials
EHBAF (LOCAL)	Special Education: Video and Audio Monitoring
EIA (LOCAL)	Grading/Progress Reports to Parents
EIC (LOCAL)	Class Rank
EIE (LOCAL)	Retention and Promotion
EIF (LOCAL)	Graduation
FB (EXHIBIT)	Equal Educational Opportunity
FDA (LOCAL)	Interdistrict Transfers
FFA (LOCAL)	Wellness and Health Services
FFAC (LOCAL)	Wellness and Health Services: Medical Treatment
FFAF (LOCAL)	Wellness and Health Services: Care Plans
FFC (EXHIBIT)	Student Support Services
FFG (LOCAL)	Child Abuse and Neglect
FFH (EXHIBIT)	Freedom from Discrimination, Harassment, and Retaliation
FL (LOCAL)	Student Records
FM (LOCAL)	Student Activities
GKE (LOCAL)	Community Relations: Business, Civic, and Youth Groups

Policy Alert

Annual Review of Key Policies: 2024-25 School Year

Changes in law, district practice, staffing, or other factors can require changes in district policy. As you are updating student and employee handbooks before the start of each school year, a review of key policies can help ensure that your manual matches district practice and that all documents are aligned.

This annual *Alert* lists the policies and exhibits that most commonly need adjusting and explains what you should focus on when reviewing them.

If you need to make changes to your policies or exhibits, contact your [policy consultant](#) at 800-580-7529. Exhibits do not need board adoption.

Innovation Districts

Newly designated districts of innovation will need to add AF(LOCAL) and may need to make policy changes to reflect exemptions. In addition, some existing innovation plans expired in 2022. In either case, your policy consultant can help you evaluate and draft any changes the district may need to make to its policy manual.

BBB(LOCAL), Elections

Verify the following information is correct in the policy: the number of board members, the length of board member terms and election schedule, the general election date for the district, and the methods of election and voting. Please review closely the method of voting specified. Generally, to be elected, a school board candidate must receive a plurality of votes. A plurality occurs when a candidate receives more votes than any other candidate for the office. A runoff is rarely required in an election decided by a plurality. A majority vote, on the other hand, requires a candidate to receive more than 50 percent of the vote (i.e., 50 percent plus one vote, not 51 percent). If an election requires a majority and no candidate receives more than 50 percent of the vote, a runoff election is required between the top two candidates.

BE(LOCAL), Board Meetings

This policy includes important information about the district's board meetings. At Regular Meetings and Agenda, verify that the following information is correctly reflected in the policy: the time for regular board meetings, the day of the week on which meetings are usually scheduled, and the deadlines for submitting items for inclusion on the agenda. In addition, please review the number of members required to call special or emergency meetings. If the district has also adopted board operating procedures, verify that this document is aligned with your policy.

BED(LOCAL), Board Meetings: Public Participation

This policy reflects important information relating to public participation during board meetings. Verify that the time limit specified for an individual's comments to the board remains appropriate for your community and that the policy correctly reflects the district's decision whether to receive public comments concerning subjects not posted on an agenda.

BQ(LOCAL) Series, Planning and Decision-Making Process

This policy series meets legal requirements for the board to adopt a policy establishing district- and campus-level planning and decision-making processes. At least every two years, a district must evaluate the effectiveness of the district's decision-making and planning policies, procedures, and staff development activities to ensure that they are effectively structured to positively impact student performance.

In your biennial evaluation, check that the BQ(LOCAL) series provisions are still accurate and that the policy, related procedures, and staff development activities are effectively structured to positively impact student performance.

CDA(LOCAL), Investments

State law requires the board to review its investment policy and investment strategies at least annually. Check your CDA(LOCAL) to be sure all provisions are still accurate.

CKE(LOCAL) series, Safety Program/Risk Management: Security Personnel

As part of Update 123, Policy Service will recommend revisions to the CKE series to align with state law regarding security personnel. Policy Service sent a survey to districts in early April to gather accurate information about districts' security arrangements. Based on the survey submitted by your district, Policy Service will recommend revisions to applicable policies in the CKE series in Update 123. Please review the recommendations carefully for accuracy and contact your policy consultant for assistance with policy revisions.

CNA(LOCAL), Student Transportation

If your district will seek funding for transportation of students who live within two miles of their campus but would be subject to areas with hazardous traffic conditions or a high risk of violence if they walked to school, the board must approve a resolution, to be updated and renewed annually, with specific information about the hazardous conditions or areas with a high risk of violence. Sample resolutions can be found in the [TASB Regulations Resource Manual](#), available through the [Governance and Management Library](#) in Policy Online® (TASB login required).

DCB and DCE(LOCAL), Employment Practices

The DC series of policies outlines the district's employment practices and generally includes the positions or job categories that the district employs either by Chapter 21 term contracts or by non-Chapter 21 contracts, if applicable. Review each policy and verify that the list of positions for which the district provides contracts is accurate.

As part of Update 123, Policy Service will recommend changes to DCE(LOCAL) to clarify the process an employee on a non-Chapter 21 contract would use to request a hearing when the employee is discharged during the contract period.

DIA(EXHIBIT), Freedom from Discrimination, Harassment, and Retaliation

This exhibit includes the contact information for the district's Title IX coordinator to whom employees may make reports regarding prohibited discrimination, harassment, or retaliation against employees. The exhibit also includes the contact information for the district's

ADA/Section 504 coordinator to whom reports of discrimination based on disability may be directed. Check that the exhibit lists the correct name, position, address, email address, and phone number for these individuals.

Districts must prominently display on their websites the required contact information for the Title IX coordinator.

DMA(LOCAL), Professional Development

State law requires the board to annually review the professional development [clearinghouse](#) published by the State Board for Educator Certification and annually approve the district's professional development plan.

DP(LOCAL), Personnel Positions

State law requires the board to adopt a policy requiring a school counselor to spend at least 80 percent of the school counselor's work time on duties that are components of a comprehensive school counseling program (CSCP). The law requires further action if the board determines that, because of staffing needs in the district or at a campus, a school counselor cannot spend 80 percent of work time on CSCP components.

Additionally, the board is required to annually review DP(LOCAL) to assess the district's compliance with the policy. Each year, the district should identify any school counselors who will not spend 80 percent of their time on components of the CSCP, for appropriate action under the policy.

Please note: State law required the board to take a record vote on whether to allow for the employment or acceptance of volunteer chaplains earlier this year. If the board passed a resolution allowing for the employment or acceptance of volunteer chaplains, please email the signed resolution to your policy consultant to evaluate if policy changes are necessary.

EFB(LOCAL), Instructional Resources: Library Materials

State law requires the board to adopt a policy regarding the standards for collection development and the selection and evaluation of library materials. Policy Service will recommend policy language to comply with the law as part of Update 123.

The law amended Education Code 33.021 to require the Texas State Library and Archives Commission, with initial approval by the State Board of Education, to adopt standards for school library collection development for school districts. Now that they are in place, districts must adhere to the standards in [13 Administrative Code 4.2](#) while developing and implementing library collection development policies and related administrative procedures. The law further requires review of this policy at least once every three years.

Please note: The addition of EFB(LOCAL) requires the deletion of EF(LOCAL) and the addition of EFA(LOCAL), which will be included in Update 123. If your district already has EFA(LOCAL) and EFB(LOCAL), revisions to these policies may be recommended as part of Update 123 to comply with the new law.

EHBAF(LOCAL), Special Education: Video and Audio Monitoring

This policy on video and audio monitoring of special education classrooms and other settings includes the title of the administrator responsible for coordinating equipment delivery to campuses. Check that your district's current policy reflects the correct title of the individual fulfilling this role. The [TASB Regulations Resource Manual](#) includes sample exhibits aligned with the recommended local policy text.

EIA(LOCAL), Grading/Progress Reports to Parents

This policy includes important information about grade reports to parents and students. At Progress Reporting, check that the grade reporting period for report cards is correct. At Interim Reports, ensure that the information correctly reflects district practice for issuing interim progress reports. Be sure the grade reporting period matches any grade reporting period mentioned in EIC(LOCAL).

EIC(LOCAL), Class Rank

This policy addresses the district's class rank provisions. Review your policy for changes that might be needed due to the following.

Pre-AP[®] Course Designation: The [College Board](#), which provides Pre-Advanced Placement (Pre-AP) courses, has [notified](#) districts that Pre-AP is a registered trademark and can only be used in relation to official College Board Pre-AP courses. During the 2021-22 school year, districts were required to cease using a "Pre-AP" label for courses that have not been approved by the College Board. If your district has not already revised its class rank or other policies accordingly, please contact your policy consultant.

Retaken Course Grades: State law permits parents to elect to have their student repeat a high school course in which the student was enrolled during the previous school year unless the district determines the student has met all requirements for graduation. Absent local policy, TEA guidance provides that the original passing grade must be retained. Contact your policy consultant for assistance with policy language that reflects the district's option regarding the use of grades from retaken courses in the calculation of class rank and on the transcript.

EIE(LOCAL), Retention and Promotion

This policy lists the standards for mastery for promotion to the next grade level. Review the promotion standards for grades 1-8 for accuracy.

EIF(LOCAL), Graduation

This policy should reflect whether the district requires additional credits beyond the number mandated by the state for graduation under the foundation program, with or without an endorsement. Additionally, the policy should reflect whether the district awards credit for physical education substitutions, including those from an appropriate private or commercially sponsored program, and credit for participation in an approved community-based fine arts program. If the district needs to update these requirements, contact your policy consultant. Please note that specific course requirements, including specific course information related to endorsements, does not need to be listed in policy.

FB(EXHIBIT), Equal Educational Opportunity

This exhibit includes the contact information for the district's Title IX and ADA/Section 504 coordinators to whom students may make reports regarding prohibited discrimination, harassment, dating violence, and retaliation. Check that the exhibit lists the correct name, position, address, email address, and phone number for each coordinator and that the information in FB(EXHIBIT) matches that in FFH(EXHIBIT).

Districts must prominently display on their websites the required contact information for the Title IX coordinator.

FDA(LOCAL), Interdistrict Transfers

State law permits the board, without entering into an interlocal agreement, to establish and operate a transportation system outside the district to transport enrolled students who reside outside the district. To do so, the board must have a policy that prohibits screening of interdistrict transfer students based on the student's academic performance, disciplinary history, or attendance records, which is addressed at FDA(LOCAL). The district must also certify that the district meets the performance and accountability standards in Education Code 34.007(a)(3)(B) for the preceding school year. Therefore, the district should ensure each year that the performance and academic standards continue to be met.

Please contact your policy consultant if your district will operate a transportation system as permitted by law and you need revisions to FDA(LOCAL).

FFA(LOCAL), Wellness and Health Services

Under federal law, each district that participates in the National School Lunch Program and/or the School Breakfast Program must adopt a wellness policy that includes goals for nutrition promotion and education, physical activity, and other school-based activities to promote student wellness, as well as nutrition guidelines for all foods available on school campuses. Each district should also develop a plan for implementing the wellness policy.

Please note that the Texas Department of Agriculture requires a district to annually review its wellness policy and wellness plan to determine if changes are necessary. Under federal law, a formal assessment of progress is required at least once every three years.

FFAC(LOCAL), Wellness and Health Services: Medical Treatment

This policy reflects current guidance from the Texas Department of State Health Services and common district practices. If not currently reflected in your policy, contact your policy consultant if the district purchases or provides any medication for students, including nonprescription medication in the district's athletic program, unassigned epinephrine auto-injectors, or unassigned prescription asthma medication.

As part of Update 122, Policy Service recommended language to address the legal requirement for districts to adopt a policy regarding maintenance, administration, and disposal of opioid antagonists at each campus that serves students in grades 6 through 12. If your district

implements this policy at campuses that serve students below grade 6 and this is not currently reflected in FFAC(LOCAL), please contact your policy consultant.

Your policy consultant can assist you in reviewing the district's choices. The [TASB Regulations Resource Manual](#) includes sample regulations.

FFAF(LOCAL), Wellness and Health Services: Care Plans

State law requires districts to adopt local policy for the care of students with food allergies at risk for anaphylaxis. FFAF(LOCAL), which meets this policy requirement, further requires that the district annually review its food allergy management plan and review individual care plans as needed or after an anaphylactic reaction at school. Check that the district has appropriate food allergy management plans in place as well as updated care plans for students with food allergies at risk for anaphylaxis. The [TASB Regulations Resource Manual](#) includes sample regulations aligned with the recommended local policy text.

FFC(EXHIBIT), Student Support Services

Federal law requires each district to designate an appropriate employee as the district liaison for homeless children. Check that the correct name, position, address, and phone number are listed for this individual and that this information has been sent to TEA. For more information on designating a liaison or to designate your district's liaison, visit TEA's [Texas Education for Homeless Children and Youth](#) web page.

Please note that a district is also required to appoint and, pursuant to Education Code 33.904, notify TEA of the employee who serves as the district's foster care liaison officer. [See TEA's [Foster Care Points of Contact](#) web page.]

FFG(LOCAL), Child Abuse and Neglect

State law requires the board to annually review policies for reporting child abuse and to distribute the policies to all personnel at the beginning of each school year. This policy includes important information regarding the district's required program to address child sexual abuse, trafficking, and maltreatment.

FFH(EXHIBIT), Freedom from Discrimination, Harassment, and Retaliation

This exhibit includes the contact information for the district's Title IX and ADA/Section 504 coordinators to whom students may make reports regarding prohibited discrimination, harassment, dating violence, and retaliation. Check that the exhibit lists the correct name, position, address, email address, and phone number for each coordinator and that the information in FFH(EXHIBIT) matches that in FB(EXHIBIT).

Districts must prominently display on their websites the required contact information for the Title IX coordinator.

FL(LOCAL), Student Records

This policy reflects whether the district has chosen to designate a separate list of student information as directory information for specific school-sponsored purposes. The policy also lists the categories of information that the district has designated as directory information for all other

purposes. Verify that the policy matches the district's practice, that the categories listed are still correct, and that policy and practice match the information found in the student handbook.

As part of Update 122, Policy Service recommended revisions to this policy to reflect that accelerated learning committees were repealed by state law.

FM(LOCAL), Student Activities

This policy includes the maximum number of absences related to extracurricular activities that a student will be allowed in a school year. Check that the number of absences allowed and the conditions under which the absences are permitted are still correct.

GKE(LOCAL), Community Relations: Business, Civic, and Youth Groups

GKE(LOCAL) satisfies the state law requirement for a board policy to allow a principal to provide a representative of a patriotic society an opportunity to speak to students during the school day. The policy must give the principal discretion over the date and time and allow the principal to limit the presentation to 10 minutes on a single school day. The statute requires the board to adopt the policy at the beginning of each school year, and it is our understanding that continuing implementation of a previously adopted policy would meet that requirement.

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BOARD MEMBERS
ELECTIONS

BBB
(LOCAL)

Membership	The Board shall consist of seven members.
Method of Election	Election of Board members shall be a combination of at large and by single-member districts.
Election Date	General election of Board members shall be on the May uniform election date.
Terms and Election Schedule	Two Board members shall be elected at large for four-year terms, with elections conducted biennially, as follows:
At Large	The election of two Board members shall be held in 2023 , 2027, 2031, <u>2035</u> , and in four-year intervals thereafter.
Single-Member Districts	Five Board members shall be elected by single-member districts for four-year terms, with elections conducted biennially, as follows:
Districts 1, 2, 3, and 5	The election for single-member district numbers 1, 2, 3, and 5 shall be held in 2025, 2029, 2033, and in four-year intervals thereafter.
District 4	The election for single-member district number 4 shall be held in 2023 , 2027, 2031, <u>2035</u> , and in four-year intervals thereafter.
Method of Voting	The at-large candidates receiving the highest number of votes for the number of seats with expiring terms shall be elected.
At Large	
Plurality	
Single-Member Districts	To be elected, a single-member district candidate must receive more votes than any other candidate for the single-member district.
Plurality	

BOARD MEETINGS

BE
(LOCAL)

Meeting Place and Time

The notice for a Board meeting shall reflect the date, time, and location of the meeting.

Regular Meetings

Regular meetings of the Board shall normally be held on the third Thursday of each month at 6:30 p.m.; however, closed session meetings begin at 5:00 p.m. When determined necessary and for the convenience of Board members, the Board President may change the date, time, or location of a regular meeting with proper notice.

Special or Emergency Meetings

The Board President shall call special meetings at the Board President's discretion or on request by two members of the Board.

The Board President shall call an emergency meeting when it is determined by the Board President or two members of the Board that an emergency or urgent public necessity, as defined by law, warrants the meeting.

Agenda

Deadline

The deadline for submitting items for inclusion on the agenda is the fifth business day before regular meetings and the third business day before special meetings.

Preparation

In consultation with the Board President, the Superintendent shall prepare the agenda for all Board meetings. Any two members of the Board may request that a subject be included on the agenda for a meeting, and the Superintendent shall include on the preliminary agenda of the meeting all topics that have been timely submitted by two Board members.

Notice to Members

Members of the Board shall be given notice of regular and special meetings at least 72 hours prior to the scheduled time of the meeting and at least one hour prior to the time of an emergency meeting.

Closed Meeting

Notice of all meetings shall provide for the possibility of a closed meeting during an open meeting, in accordance with law.

The Board may conduct a closed meeting when the agenda subject is one that may properly be discussed in closed meeting. [See BEC]

Order of Business

The order of business for regular Board meetings shall be as set out in the agenda accompanying the notice of the meeting. At the meeting, the order in which posted agenda items are taken may be changed by consensus of Board members.

Rules of Order

The Board shall observe the parliamentary procedures as found in *Robert's Rules of Order, Newly Revised*, except as otherwise provided in Board procedural rules or by law. Procedural rules may be

BOARD MEETINGS

BE
(LOCAL)

suspended at any Board meeting by majority vote of the members present.

Voting

Voting shall be by voice vote or show of hands, as directed by the Board President. Any member may abstain from voting, and a member's vote or failure to vote shall be recorded upon that member's request. [See BDAA(LOCAL) for the Board President's voting rights]

Consent Agenda

When the agenda is prepared, the Superintendent shall determine items, if any, that qualify to be placed on the consent agenda. A consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. For each item listed as part of a consent agenda, the Board shall be furnished with background material. All such items shall be acted upon by one vote without separate discussion, unless a Board member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote.

Minutes

Board action shall be carefully recorded by the Board Secretary or clerk; when approved, these minutes shall serve as the legal record of official Board actions. The written minutes of all meetings shall be approved by vote of the Board and signed by ~~the Board President and~~ the Board Secretary.

The official minutes of the Board shall be retained on file in the office of the Superintendent and shall be available for examination during regular office hours.

Discussions and Limitation

Discussions shall be addressed to the Board President and then the entire membership. Discussion shall be directed solely to the business currently under deliberation, and the Board President shall halt discussion that does not apply to the business before the Board.

The Board President shall also halt discussion if the Board has agreed to a time limitation for discussion of an item, and that time limit has expired. Aside from these limitations, the Board President shall not interfere with debate so long as members wish to address themselves to an item under consideration.

4. Approve Student and Athletic Insurance Renewal (RFP #22.23)



Board Exhibit Cover Sheet

Meeting Date: June 25, 2024

Agenda Item/Exhibit Number: **III.E.4.**

Agenda Item Title: Approve Student and Athletic Insurance Renewal (RFP #22.23)

Cabinet Level Presenter(s): Cheryl Hernandez

Additional Presenter(s):

Executive Summary: A Request for Proposals was issued for Student and Athletic Insurance under RFP #22.23.

Recommendation: Approve the renewal for The Brokerage Store for one year ending in June 2025. This is the last extension of two.

Budget Impact* (if applicable): \$123,956.00

Funding Source (if applicable): General Fund

Compliance with Purchasing Guidelines (list applicable guidelines, including grant requirements): TEC.CH 44

Policy Reference (if applicable, list policy/regulation): CH (Legal) CH (Local)

Legal Review (if necessary, list attorney and firm): N/A



Cabinet Level Presenter's Signature



Date

*CFO Signature (required if there is a budget impact)

Date

General Counsel's Signature

Date

5. Approve District Contribution for Health Insurance and Other District Paid Benefits for 2024-25

6. Approve Resolution Designating Nonbusiness Days for Purposes of Public Information Act



Board Exhibit Cover Sheet

Meeting Date: June 25, 2024

Agenda Item/Exhibit Number: **III.E.6.**

Agenda Item Title: Approve Resolution Designating Nonbusiness Days for Purposes of Public Information Act

Cabinet Level Presenter(s): Shannon Allen

Executive Summary: The 88th Legislature passed House Bill 3033 effective September 1, 2023, adding section 552.0031, which creates a definition of business days for purposes of complying with timelines promulgated by the Texas Public Information Act. BISD's 2024-2025 calendar includes days of closure or limited staffing that are not identified in the definition of business days under amended Texas Government Code section 552.0031. As permitted by HB 3033, the administration requests the Board approve the Resolution to designate the following days as nonbusiness days, in addition to those designated by statute. The designation will allow staff members to work according to the BISD calendar while also ensuring adequate time to comply with the timelines required by the Public Information Act.

Designated Nonbusiness Days (Limited to PIA):

2024: November 27; December 27, 30, and 31

2025: March 10-12; July 1-3

Recommendation: Approve Resolution Designating Nonbusiness Days for Purposes of the Public Information Act

Budget Impact* (if applicable): If not approved, assignment of additional duty days will be necessary to process public information during period of closure.

Policy Reference (if applicable, list policy/regulation): Board Policy Manual, Policy GB, GBA, GBAA

Legal Review (if necessary, list attorney and firm): Sierra Fisher


Cabinet Signature

06/19/2024
Date

**RESOLUTION OF THE BOARD OF TRUSTEES
OF THE BEAUMONT INDEPENDENT SCHOOL DISTRICT
REGARDING DESIGNATION OF NONBUSINESS DAYS FOR PURPOSES OF
THE PUBLIC INFORMATION ACT FOR THE 2024-2025 SCHOOL YEAR**

WHEREAS, the Beaumont Independent School District (“the District” or “BISD”) is a governmental entity subject to Texas Government Code Chapter 552, the Texas Public Information Act;

WHEREAS, the 88th Legislature passed House Bill 3033 effective September 1, 2023, adding Section 552.0031, which creates a definition of business days for purposes of complying with timelines promulgated by the Texas Public Information Act;

WHEREAS Section 552.0031 defines nonbusiness days as “a Saturday or Sunday; a national holiday under Section 662.003(a); a state holiday under Section 662.003(b); an optional holiday under Section 662.003(c) . . . if the officer for public information of the governmental body observes the optional holiday; the Friday before or Monday after a [state or federal holiday] if the holiday occurs on a Saturday or Sunday and the governmental body observes the holiday on that Friday or Monday.”

WHEREAS, Section 552.0031 also provides, “a governmental body may designate a day on which the governmental body’s administrative offices are closed or operating with minimum staffing as a nonbusiness day. The designation of a nonbusiness day for an independent school district must be made by the board of trustees . . . A governmental body may designate not more than 10 nonbusiness days under this subsection each calendar year.”

WHEREAS, BISD’s 2024-2025 calendar includes days of closure or limited staffing that are not identified in the definition of nonbusiness days under amended Texas Government Code Section 552.0031.

WHEREAS, BISD requires the designation of additional days of closure as nonbusiness days in order to permit staff to work in accordance with their assigned schedule and the BISD calendar;

NOW THEREFORE, be it resolved that:

- (1) In addition to all Saturdays and Sundays, for the 2024-2025 school year (August 1, 2024-July 31, 2024), the Board of Trustees of the Beaumont Independent School District designates the follow days as nonbusiness days for purposes of compliance with timelines adopted in the Texas Public Information Act, Texas Government Code Chapter 552:

- a. National Holidays (TGC 662.003(a))
 - i. September 2, 2024
 - ii. November 11, 2024
 - iii. November 28, 2024
 - iv. December 25, 2024
 - v. January 1, 2025
 - vi. January 20, 2025
 - vii. February 17, 2025
 - viii. May 26, 2025
 - ix. July 4, 2025

- b. State Holidays (TGC 662.003(b))
 - i. August 27, 2024
 - ii. November 29, 2024
 - iii. December 24, 2024
 - iv. December 26, 2024
 - v. January 19, 2025
 - vi. March 2, 2025
 - vii. April 21, 2025
 - viii. June 19, 2025

- c. Friday/Monday Holiday Observation (TGC 552.0031(e))

- d. Optional Holiday Observed by PIA Officer (TGC 662.003(c)/552.0031(c))
 - i. April 18, 2025

- e. Board Designated Nonbusiness Days (TGC 552.0031(f))
 - i. November 27, 2024
 - ii. December 27, 2024
 - iii. December 30, 2024
 - iv. December 31, 2024
 - v. March 10, 2025
 - vi. March 11, 2025
 - vii. March 12, 2025
 - viii. July 1, 2025
 - ix. July 2, 2025
 - x. July 3, 2025

CERTIFICATE FOR RESOLUTION

I hereby certify that the foregoing resolution was presented to the Board of Trustees of the Beaumont Independent School District during a Regular Board Meeting on June 25, 2024. A quorum of the Board of Trustees being then present, it was then duly moved and seconded that the resolution be adopted, and such resolution was then adopted according to the following vote:

Ayes: _____ Nays: _____ Abstentions: _____

President, Beaumont ISD Board of Trustees

Secretary, Beaumont ISD Board of Trustees

7. Approve Addendum to Partnership Agreements with Third Future School



Board Exhibit Cover Sheet

Meeting Date: June 25, 2024

Agenda Item/Exhibit Number: **III.E.7.**

Agenda Item Title: Approve Addendum to Partnership Agreements with Third Future Schools

Cabinet Level Presenter(s): Charisma Popillion

Additional Presenter(s): Dr. Shannon Allen

Executive Summary: Third Future Schools operates Fehl-Price, Jones Clark, and Smith pursuant to a partnership agreement and SB 1882. The proposed amendment aligns the partnership agreement to current practice and allows TFS to access IDEA-B and federal Title grant funds for permissible purposes. The addendum also creates a Special Education Facilitator for the partnership, as well as confirms that BISD will retain all 1882 funds during the 2025-202 school year.

Recommendation: Approve the Addendum to Partnership Agreements with Third Future Schools.

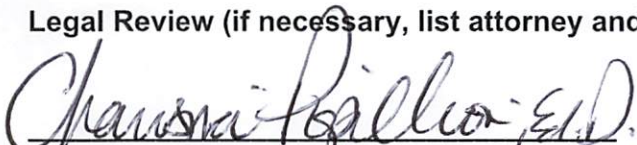
Budget Impact* (if applicable):

Funding Source (if applicable):

Compliance with Purchasing Guidelines (list applicable guidelines, including grant requirements): N/A

Policy Reference (if applicable, list policy/regulation):

Legal Review (if necessary, list attorney and firm): N/A


Cabinet Level Presenter's Signature


Date

*CFO Signature (required if there is a budget impact)

Date

General Counsel's Signature

Date

F. ACTION ITEMS

1. Action, if any, on items discussed in closed session.
2. Approve Budget Amendments



Board Exhibit Cover Sheet

Meeting Date: June 25, 2024

Agenda Item/Exhibit Number: **III.F.2.**

Agenda Item Title: Approve Budget Amendments

Cabinet Level Presenter(s): Cheryl Hernandez

Additional Presenter(s):

Executive Summary:

Recommendation: Approve budget amendments GF-13, CP-2, and CN-3 and accept amendment SR-29.

Budget Impact* (if applicable):

Funding Source (if applicable):

Compliance with Purchasing Guidelines (list applicable guidelines, including grant requirements):

Policy Reference (if applicable, list policy/regulation):

Legal Review (if necessary, list attorney and firm):

Cheryl Hernandez
Cabinet Level Presenter's Signature

6/19/2024
Date

*CFO Signature (required if there is a budget impact)

Date

General Counsel's Signature

Date

Explanations of June Budget Amendments

General Fund GF-13

- Transfer a total of \$7,000 from instructional leadership general supplies & employee travel to staff development employee travel for teachers to attend summer training – Gifted & Talented (804).
- Transfer \$1,500 from instructional extra duty to co-curricular extra duty for extra duty associated with student council – Charlton Pollard ES (130).
- Transfer \$2,984 from instructional resources reading materials to school leadership employee travel for reimbursement of TEPSA travel for Principal & Assistant Principal – Caldwood ES (104).
- Transfer a total of \$6,277 from school leadership general supplies, employee travel, membership dues & misc contracted services to instructional leadership extra duty for coordinators – Beaumont United HS (014).
- Transfer \$10,000 from staff development employee travel to instructional leadership employee travel for TCASE Conference – Special Education (814).
- Increase Police Dept budget \$96,525 for FUSUS agreement with the City of Beaumont.
- Increase Operating Transfers Out \$2,500,000 for Capital Projects.

Capital Projects CP-2

- Record an increase in Capital Projects Operating Transfers In \$2,500,000.
- Increase Capital Projects budget.

Child Nutrition CN-3

- Transfer \$25,000 from Food Services non-exempt salaries to maintenance & operations group health & life insurance – Child Nutrition (833).

SR-29 Fund 211

- Reallocate Title I Funds To assist with Language barriers for Students and Parents.

2023-2024 BUDGET AMENDMENT NUMBER GF-13

	<u>Current Budget</u>	<u>Change</u>	<u>Amended Budget</u>
<u>Expenditures</u>			
199.21.6XXX.47.804.21.000	11,061	(7,000)	4,061
199.13.6411.47.804.21.000	8,600	7,000	15,600
199.11.6117.04.130.30.301	2,000	(1,500)	500
199.36.6117.04.130.30.000	-	1,500	1,500
199.12.6329.0X.104.XX.000	7,825	(2,984)	4,841
199.23.6411.04.104.30.000	1,040	2,984	4,024
199.23.6XXX.XX.014.XX.XXX	138,732	(6,277)	132,455
199.21.6117.04.014.30.301	20,380	6,277	26,657
199.13.6411.46.193.11.000	13,000	(10,000)	3,000
199.21.6411.65.814.23.000	12,648	10,000	22,648
199.52.6499.87.726.99.000	-	96,525	96,525
199.11.61XX.XX.XXX.XX.XXX	74,320,596	(2,500,000)	71,820,596
199.99.8911.00.000.00.000	1,500,000	2,500,000	4,000,000
Net Change in the General Fund Budget		<u>96,525</u>	

2023-2024 BUDGET CHANGE

Total Revenues/Other Sources	172,181,058	-	172,181,058
Total Expenditures	<u>188,478,073</u>	<u>96,525</u>	<u>188,574,598</u>
 2023-2024 Adjusted	 (16,297,015)	 96,525	 (16,393,540)

2023-2024 BUDGET AMENDMENT NUMBER CP-2

	<u>Current Budget</u>	<u>Change</u>	<u>Amended Budget</u>
<u>Revenues</u>			
650.00.7915.00.000.00.000	-	2,500,000	2,500,000
Total Revenues		2,500,000	
<u>Expenditures</u>			
650.51.6299.00.819.99.000	3,452,305	2,500,000	5,952,305
Total Expenditures		<u>2,500,000</u>	
Net Change in the Capital Projects Budget		<u><u>-</u></u>	
<hr/> <hr/>			
2023-2024 BUDGET CHANGE			
Total Revenues/Other Sources	1,500,000	2,500,000	4,000,000
Total Expenditures	<u>9,412,855</u>	<u>2,500,000</u>	<u>11,912,855</u>
2023-2024 Adjusted	(7,912,855)	-	(7,912,855)

2023-2024 BUDGET AMENDMENT NUMBER CN-3

	<u>Current Budget</u>	<u>Change</u>	<u>Amended Budget</u>
<u>Expenditures</u>			
240.35.6129.00.999.99.000	230,266	(25,000)	205,266
240.51.6142.00.833.99.000	63	25,000	
 Total Expenditures		<u>-</u>	
 Net Change in the Child Nutrition Budget		<u>-</u>	
<hr/> <hr/>			
2023-2024 BUDGET CHANGE			
Total Revenues/Other Sources	13,892,823		13,892,823
Total Expenditures	<u>16,192,823</u>		<u>16,192,823</u>
 2023-2024 Adjusted	(2,300,000)	-	(2,300,000)

2023-2024 BUDGET AMENDMENT NUMBER SR-29

	<u>Current Budget</u>	<u>Change</u>	<u>Amended Budget</u>
<u>Instruction</u>			
211.11.6399.00.118.30.000	3,196	(266)	2,930
211.11.6117.00.830.30.000		57,410	57,410
Curriculum & Development			
211.13.6117.00.830.24.000	31,468	(31,468)	-
<u>Curriculum Dev & Instruction</u>			
211.21.6117.00.830.30.000	7,200	(7,200)	-
211.21.6117.00.830.30.HB6	29,800	(7,450)	22,350
211.21.6411.00.830.30.000	19,050	(11,292)	7,758
<u>School Leadership</u>			
211.23.6395.00.118.30.000	2,826	1,959	4,785
<u>Community Services</u>			
211.61.6399.00.118.30.290	3,177	(1,693)	1,484
Net (Increase) ESEA TITLE I		<u><u>-</u></u>	

2023-2024 BUDGET CHANGE

Total Revenues/Other Sources	8,377,867	-	8,377,867
Total Expenditures	<u>8,377,867</u>	-	<u>8,377,867</u>
2023-2024 Adjusted	-	-	-

3. Approve Purchases of \$50K or More



Board Exhibit Cover Sheet

Meeting Date: June 25, 2024

Agenda Item/Exhibit Number: **III.F.3.**

Agenda Item Title: Approve Purchases over \$50,000.

Cabinet Level Presenter(s): Cheryl Hernandez

Additional Presenter(s): Allen Devault, Jenny Angelo, Mary Ellen Vivrett, Richelle Brooks, Brandi Phillips

Executive Summary: The attached list reflects the purchases over \$50,000.

Recommendation: Approve purchases in the amounts shown on the attached list.

Budget Impact* (if applicable): General Fund: \$231,267.22
Federal Funds: \$256,817.00
State Grant Funds: \$4,807.50
IMA Funds: \$220,269.90

Funding Source (if applicable): General Fund, Federal Funds, State Grant Funds, IMA Funds

Compliance with Purchasing Guidelines (list applicable guidelines, including grant requirements): N/A

Policy Reference (if applicable, list policy/regulation): CH (LEGAL); CH (LOCAL)

Legal Review (if necessary, list attorney and firm): N/A

Cheryl Hernandez

Cabinet Level Presenter's Signature

6/13/2024

Date

*CFO Signature (required if there is a budget impact)

Date

General Counsel's Signature

Date



General Fund

Republic Services	Maintenance & Operations	Waste disposal for FY 24-25	Region 5 20240404	Estimated \$231,267.22
Total				\$231,267.22

Federal Funds

Carnegie Learning	Curriculum	Math program for middle school students for FY 24-25.	TIPS 220105	\$55,500.00
Dairy Farmers of America	Child Nutrition	Increase the previous NTE amount of \$1,140,000 to \$1,300,000 to cover milk and juice purchases for FY 23-24.	SPA 03-2023	\$160,000.00
The Stepping Stones	Special Services	Speech services. Increase previous NTE amount of \$90,000 to \$128,200 for FY 23-24.	RFP 24.05	\$38,200.00
TheraSpace	Special Services	Speech services. Increase previous NTE amount of \$454,100 to \$457,217 for FY 23-24.	RFP 24.05	\$3,117.00
Total				\$256,817.00



State Grant Funds

Dragonfly Interpreting Services	Regional Day School Program for the Deaf	Sign language interpreting services. Increase previous NTE amount of \$327,000 to \$331,807.50 for FY 23-24.	RFP 24.01	\$4,807.50
Total				\$4,807.50

IMA Funds

Carnegie Learning	Research, Planning, and Evaluation	Digital math licenses and courses for middle school. Payment 1 of 2. Second payment will be August 2025. Payment 1 is for FY 24-25.	19 TAC CH.66	\$220,269.90
Total				\$220,269.90



Sustainability in Action

Effective 7.1.2024

Term 12 MTHS

Exhibit A

Service Location and Frequency

Chg's

ACCOUNT	SITE	Grp	SCHOOL	LOCATION	City	Service change effective date	QTY	Size	PU per week	Service Days	2024-2025 Rates (2.40 py)	NOTES	Est Monthly Total (4.33 weeks)	Est Yearly Total (mthly x 12)
2981161	1	2	BEAUMONT ISD ADMIN ANNEX	4315 CONCORD RD	BEAUMONT	8/9/2021	1	8	3	M/W/F	\$20.01	Slant Top	\$259.93	\$3,119.16
2981161	2	1	AMELIA ELEMENTARY SCHOOL	565 S MAJOR DR	BEAUMONT	8/9/2021	2	6	5	M-F	\$15.00	Slant Top	\$649.50	\$7,794.00
2981161	3	1	BEAUMONT ISD ADMIN	3395 HARRISON AVE	BEAUMONT	8/9/2021	1	8	3	M/W/F	\$20.01	Slant Top	\$259.93	\$3,119.16
2981161	4	1	BEAUMONT ISD MAINTENANCE	1650 CALDWELL AVE	BEAUMONT	8/9/2021	1	8	1	TH	\$20.01	Slant Top	\$86.64	\$1,039.72
2981161	5	1	BINGHAM HEADSTART	5265 KENNETH AVE	BEAUMONT	8/9/2021	2	6	5	M-F	\$15.00	Slant Top	\$649.50	\$7,794.00
2981161	6	2	BLANCHETTE ELEMENTARY	2550 SARAH ST	BEAUMONT	8/9/2021	1	6	5	M-F	\$15.00	Slant Top	\$324.75	\$3,897.00
2981161	6	3	BLANCHETTE ELEMENTARY	2550 SARAH ST	BEAUMONT	8/9/2021	1	6	5	M-F	\$15.00	Slant Top	\$324.75	\$3,897.00
2981161	7	1	CALDWOOD ELEMENTARY	102 BERKSHIRE LN	BEAUMONT	8/9/2021	2	6	5	M-F	\$15.00	Slant Top	\$649.50	\$7,794.00
2981161	8	3	PAUL BROWN ALTERNATIVE LEARN	88 JAGUAR DR	BEAUMONT	8/9/2021	1	8	1	TH	\$20.01	Slant Top	\$86.64	\$1,039.72
2981161	9	1	CHARLTON POLLARD ELEMENTARY	825 JACKSON ST	BEAUMONT	8/9/2021	2	6	5	M-F	\$15.00	Slant Top	\$649.50	\$7,794.00
2981161	10	1	CURTIS ELEMENTARY	6225 N CIRCUIT DR	BEAUMONT	8/9/2021	2	6	5	M-F	\$15.00	Slant Top	\$649.50	\$7,794.00
2981161	11	1	DISHMAN ELEMENTARY	3475 CHAMPIONS DR	BEAUMONT	8/9/2021	2	6	5	M-F	\$15.00	Slant Top	\$649.50	\$7,794.00
2981161	12	1	FEHL PRICE ELEMENTARY	3350 BLANCHETTE ST	BEAUMONT	8/9/2021	2	6	5	M-F	\$15.00	Slant Top	\$649.50	\$7,794.00
2981161	13	1	FLETCHER ELEMENTARY	1055 AVENUE F	BEAUMONT	8/9/2021	2	6	5	M-F	\$15.00	Slant Top	\$649.50	\$7,794.00
2981161	14	2	GUESS ELEMENTARY	8055 VOTH RD	BEAUMONT	8/9/2021	2	6	5	M-F	\$15.00	Slant Top	\$649.50	\$7,794.00
2981161	15	1	HICKMAN AG BUILDING	6150 N KEITH RD	BEAUMONT	8/9/2021	1	4	1	T	\$10.00	Slant Top	\$43.30	\$519.60
2981161	16	1	HOMER ELEMENTARY	8950 HOMER DR	BEAUMONT	8/9/2021	2	6	5	M-F	\$15.00	Slant Top	\$649.50	\$7,794.00
2981161	17	1	JONES CLARK ELEMENTARY	3525 CLEVELAND ST	BEAUMONT	8/9/2021	2	6	5	M-F	\$15.00	Slant Top	\$649.50	\$7,794.00
2981161	18	1	KING MIDDLE SCHOOL	1400 AVENUE A	BEAUMONT	8/9/2021	1	4	1	TH	\$10.00	Slant Top	\$43.30	\$519.60
2981161	19	1	LUCAS PRESCHOOL CTR	1750 E LUCAS DR	BEAUMONT	8/9/2021	1	4	1	TH	\$10.00	Slant Top	\$43.30	\$519.60
2981161	20	1	MARSHALL MIDDLE SCHOOL	6455 GLADYS AVE	BEAUMONT	8/9/2021	2	8	5	M-F	\$20.01	Slant Top	\$866.43	\$10,397.20
2981161	21	1	MARTIN ELEMENTARY SCHOOL	3500 PINE ST	BEAUMONT	8/9/2021	2	6	5	M-F	\$15.00	Slant Top	\$649.50	\$7,794.00
2981161	22	332.87	ODOM ACADEMY MIDDLE SCHOOL	2550 W VIRGINIA ST	BEAUMONT	8/9/2021	1	8	5	M-F	\$20.01	Slant Top	\$433.22	\$5,198.60
2981161	22	1	ODOM ACADEMY MIDDLE SCHOOL	2550 W VIRGINIA ST	BEAUMONT	8/9/2021	1	8	5	M-F	\$20.01	Slant Top	\$433.22	\$5,198.60
2981161	23	1	BEAUMONT UNITED HIGH SCHOOL	3443 FANNETT RD	BEAUMONT	8/9/2021	2	6	5	M-F	\$15.00	Slant Top	\$649.50	\$7,794.00
2981161	23	1	BEAUMONT UNITED HIGH SCHOOL	3443 FANNETT RD	BEAUMONT	8/9/2021	3	8	5	M-F	\$20.01	Slant Top	\$1,299.65	\$15,595.79
2981161	24	1	PATHWAYS LEARNING CENTER	2300 VICTORIA ST	BEAUMONT	8/9/2021	1	8	3	TH	\$20.01	Slant Top	\$259.93	\$3,119.16
2981161	25	1	AUSTIN INNOVATIONS CENTER	3410 AUSTIN ST	BEAUMONT	8/9/2021	1	6	5	M-F	\$15.00	Slant Top	\$324.75	\$3,897.00
2981161	26	1	PIETZSCH MACARTHUR	4301 HIGHLAND AVE	BEAUMONT	8/9/2021	1	8	5	M-F	\$20.01	Slant Top	\$433.22	\$5,198.60
2981161	26	1	PIETZSCH MACARTHUR	4301 HIGHLAND AVE	BEAUMONT	8/9/2021	1	8	5	M-F	\$20.01	Slant Top	\$433.22	\$5,198.60
2981161	27	1	REGINA HOWELL ELEMENTARY	5850 REGINA LN	BEAUMONT	8/9/2021	2	6	5	M-F	\$15.00	Slant Top	\$649.50	\$7,794.00
2981161	28	1	SMITH MIDDLE SCHOOL	4415 CONCORD RD	BEAUMONT	8/9/2021	2	6	5	M-F	\$15.00	Slant Top	\$649.50	\$7,794.00
2981161	29	3	SOUTH PARK MIDDLE SCHOOL	4500 HIGHLAND AVE	BEAUMONT	9/3/2021	2	6	5	M-F	\$15.00	Slant Top	\$649.50	\$7,794.00
2981161	30	1	TAYLOR CAREER CENTER	2330 NORTH ST	BEAUMONT	8/9/2021	1	8	1	THUR	\$20.01	Slant Top	\$86.64	\$1,039.72
2981161	31	2	THOMAS CENTER	5250 BAYOU VILLA DR	BEAUMONT	8/9/2021	1	4	1	M	\$10.00	Slant Top	\$43.30	\$519.60
2981161	31	1	THOMAS CENTER	5250 BAYOU VILLA DR	BEAUMONT	8/9/2021	7	4	OC		\$10.00	Slant Top	On Call	On Call
2981161	32	1	TRANSPORTATION-MILAM	3385 MILAM ST	BEAUMONT	8/9/2021	1	6	1	W	\$15.00	Slant Top	\$64.95	\$779.40
2981161	34	2	VINCENT MIDDLE SCHOOL	350 ELDRIDGE DR	BEAUMONT	8/9/2021	2	8	5	M-F	\$20.01	Slant Top	\$866.43	\$10,397.20
2981161	35	2	WESTBROOK HIGH SCHOOL	8750 PHELAN BLVD	BEAUMONT	8/9/2021	4	8	5	M-F	\$20.01	Slant Top	\$1,732.87	\$20,794.39
2981161	36	1	BEAUMONT ISD POLICE DEPT	9275 MANION DR	BEAUMONT	8/9/2021	1	6	1	M	\$15.00	Slant Top	\$64.95	\$779.40
2981161	42	1	BISD Maintenance - Cottonwood	1950 Cottonwood	BEAUMONT		1	6	1	THUR	\$15.00	Slant Top	\$64.95	\$779.40

19,272.27 231,267.22

Extra Lift Chg

8yd \$ 20.01
 6yd \$ 15.00
 4yd \$ 10.00



QUOTE ANALYSIS FORM

Form version 7.2023

INSTRUCTIONS FOR COMPLETION:

- 1) Vendor quotes must be provided by Vendor, in writing, and not expired.
- 2) Vendors must be awarded via District RFP/CSP or Interlocal Agreement (Purchasing co-op) **TEC 44.031**
- 3) Selection/Award must be based on "best value" for the use of District funds **TEC 44.031**

Quote Analysis Summary

Please provide a short summary below for each quotation obtained and include why it was selected or denied.

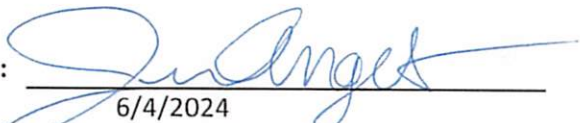
Vendor Name:	Carnegie Learning	Quote Total:	\$55,500.00
Summary:	Researched-based resource that is supplemental to our core materials for middle school math. Provides students with online MATHstream that is customizable and interactive for practice and intervention of specific skills. Aligned to TEKS to provide coverage of all skills.		
Vendor Name:	IXL Learning	Quote Total:	\$59,281.00
Summary:	Site licenses for all campuses grades 6-8 that provide targeted practice online and have a screener for the program. It is an interactive on-line program that provides practice for all math skills. Aligned to TEKS.		
Vendor Name:	XtraMath	Quote Total:	\$8,000.00 \$2,000 per campus
Summary:	Online program that provides practice in math bath computational skills only.		

Funding /Account #: Title I, Part A district funds 211.11.6399.00.830.30.000

Vendor Selected: Carnegie Learning

Selection Justification: MATHstream is a robust supplemental program that complements the core Carnegie math program for our middle school students. We used this program for the 23-24 school year as part of our new Carnegie math instruction. It aligns better with our scope and sequence and TEKS than other programs.

Name of Department/Campus Administrator: Jenny Angelo

Signature: 
6/4/2024

NOTE: THE COMPLETED & SIGNED TABULATION FORM AND COPIES OF ALL QUOTES MUST BE ATTACHED TO THE REQUISITION.



4 Smithfield St, 8th Floor
 Pittsburgh, PA, 15222
 (888) 851-7094

QUOTE NO: Q-51508

DATE: 5/30/2024
 EXPIRES ON: 6/28/2024

CONTACT INFORMATION

Beaumont Independent School District 3395 Harrison Ave. Beaumont, TX, 77706	Jenny Angelo Chief Academic Officer 4096175000 jangelo@bmtisd.com	Bradley Luster Account Executive bluster@carnegielearning.com
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Student Digital Access, 1 yr

ITEM	DESCRIPTION	TERM	UNITS	NET TOTAL
TX MATHstream Student License	MATHstream per Student License (Texas)	1 Yrs	2,775	Included
Student Digital Access, 1 yr TOTAL:				USD 55,500.00

SUBTOTAL:	USD 55,500.00
SHIPPING AND HANDLING:	USD 0.00
ESTIMATED SALES TAX:	USD 0.00
TOTAL:	USD 55,500.00



BEAUMONT INDEPENDENT SCHOOL DISTRICT
PURCHASE ORDER CHANGE REQUEST

Traditional Requisitions

Project Requisitions

Add/Increase Line Item

Increase PO Amount

Delete Line Item/Close PO

Decrease/Close PO Amount

Purchase Order Number: 24000572

Vendor Name: Dairy Farmers of America

Change Amount: \$160,000 New PO Amount: \$1,300,000

Account Number: 240-35-6341-00-833-99-000

Balance in Account at Time of Request: \$190,458.15

Detailed Reason for Change:

covering milk and juice purchases through the end of summer.

I have verified with the vendor there are no open invoices for this po before closing.

Requestor: _____

Date: _____

Director/Principal: _____

Date: _____

Purchasing Department: _____

Date: _____



BEAUMONT INDEPENDENT SCHOOL DISTRICT
PURCHASE ORDER CHANGE REQUEST

Traditional Requisitions

Project Requisitions

Add/Increase Line Item

Increase PO Amount

Delete Line Item/Close PO

Decrease/Close PO Amount

Purchase Order Number: 24002318

Vendor Name: The Stepping Stones

Change Amount: \$38,200 New PO Amount: \$128,200

Account Number: 224-11-6219-00814-23-000

Balance in Account at Time of Request: \$734,447

Detailed Reason for Change:

to cover invoices for the remainder of the year

I have verified with the vendor there are no open invoices for this po before closing.

Requestor: _____

Date: _____

Director/Principal: _____

Date: _____

Purchasing Department: _____

Date: _____



BEAUMONT INDEPENDENT SCHOOL DISTRICT
PURCHASE ORDER CHANGE REQUEST

Traditional Requisitions

Project Requisitions

Add/Increase Line Item

Increase PO Amount

Delete Line Item/Close PO

Decrease/Close PO Amount

Purchase Order Number: 24002319

Vendor Name: TheraSpace

Change Amount: \$3,117 New PO Amount: \$457,217

Account Number: 224-11-6219-00-814-23-000

Balance in Account at Time of Request: \$734,447

Detailed Reason for Change:

covering invoices for the remainder of the year

I have verified with the vendor there are no open invoices for this po before closing.

Requestor: _____

Date: _____

Director/Principal: _____

Date: _____

Purchasing Department: _____

Date: _____



**BEAUMONT INDEPENDENT SCHOOL DISTRICT
PURCHASE ORDER CHANGE REQUEST**

Traditional Requisitions

Project Requisitions

Add/Increase Line Item

Increase PO Amount

Delete Line Item/Close PO

Decrease/Close PO Amount

Purchase Order Number: 24001046

Vendor Name: Dragonfly Interpreting Services

Change Amount: \$4,807.50 **New PO Amount:** \$331,807.50

Account Number: 446-11-6299-00-838-23-000

Balance in Account at Time of Request: \$5,075.03

Detailed Reason for Change:

covering invoices for the remainder of the year

I have verified with the vendor there are no open invoices for this po before closing.

Requestor: _____

Date: _____

Director/Principal: _____

Date: _____

Purchasing Department: _____

Date: _____



4 Smithfield St, 8th Floor
 Pittsburgh, PA 15222
 (888) 851-7094
 Send Payment to: PO Box 646003, Pittsburgh, PA 15264

QUOTE NO: Q-51694

DATE: 6/5/2024
 EXPIRES ON: 6/28/2024

CONTACT INFORMATION		
Beaumont Independent School District 3395 Harrison Ave. Beaumont, TX, 77706	Jenny Angelo Chief Academic Officer 4096175000 jangelo@bmtisd.com	Bradley Luster Account Executive bluster@carnegielearning.com

School years 2024-2026

ITEM	DESCRIPTION	TERM	UNITS	NET TOTAL
TX MATHia (CLC) Student License	MATHia per Student License (Texas)	2 Yrs	2,775	USD 128,593.50
Texas Math Solution Digital Course - Student Edition Grade 6	Digital Course - Student (Texas)	2 Yrs	600	USD 18,738.00
Texas Math Solution Digital Course - Student Edition Grade 6 Accelerated	Digital Course - Student (Texas)	2 Yrs	275	USD 8,588.25
Texas Math Solution Digital Course - Student Edition Grade 8	Digital Course - Student (Texas)	2 Yrs	75	USD 2,342.25
6th grade Pegasus				
Texas Math Solution Digital Course - Student Edition Grade 7	Digital Course - Student (Texas)	2 Yrs	650	USD 20,299.50
Texas Math Solution Digital Course - Student Edition Grade 8	Digital Course - Student (Texas)	2 Yrs	125	USD 3,903.75
7th grade accelerated course				
Texas Math Solution Digital Course - Student Edition Algebra I	Digital Course - Student (Texas)	2 Yrs	100	USD 3,123.00
7th grade Pegasus				
Texas Math Solution Digital Course - Student Edition Grade 8	Digital Course - Student (Texas)	2 Yrs	700	USD 21,861.00
Texas Math Solution Digital Course - Student Edition Algebra I	Digital Course - Student (Texas)	2 Yrs	200	USD 6,246.00
Texas Math Solution Digital Course - Student Edition Geometry	Digital Course - Student (Texas)	2 Yrs	50	USD 1,561.50
Texas Math Solution - Teacher's Implementation Guide - Print and Digital Course Grade 6	Texas Math Solution - Teacher's Implementation Guide - Print and Digital Course	2 Yrs	12	USD 1,214.16
• Texas Math Solution Teacher Edition Grade 6	Print - Teacher Implementation Guide (Texas)		12	Included

ITEM	DESCRIPTION	TERM	UNITS	NET TOTAL
• Texas Math Solution Digital Course - Teacher Edition Grade 6	Digital Course - Teacher (Texas)	2 Yrs	12	Included
Texas Math Solution - Teacher's Implementation Guide - Print and Digital Course Grade 6 Accelerated	Texas Math Solution - Teacher's Implementation Guide - Print and Digital Course	2 Yrs	4	USD 404.72
• Texas Math Solution Teacher Edition Grade 6 Accelerated	Print - Teacher Implementation Guide (Texas)		4	Included
• Texas Math Solution Digital Course - Teacher Edition Grade 6 Accelerated	Digital Course - Teacher (Texas)	2 Yrs	4	Included
Texas Math Solution - Teacher's Implementation Guide - Print and Digital Course Grade 7	Texas Math Solution - Teacher's Implementation Guide - Print and Digital Course	2 Yrs	12	USD 1,214.16
• Texas Math Solution Teacher Edition Grade 7	Print - Teacher Implementation Guide (Texas)		12	Included
• Texas Math Solution Digital Course - Teacher Edition Grade 7	Digital Course - Teacher (Texas)	2 Yrs	12	Included
Texas Math Solution - Teacher's Implementation Guide - Print and Digital Course Grade 8	Texas Math Solution - Teacher's Implementation Guide - Print and Digital Course	2 Yrs	4	USD 404.72
7th Accelerated course				
• Texas Math Solution Teacher Edition Grade 8	Print - Teacher Implementation Guide (Texas)		4	Included
• Texas Math Solution Digital Course - Teacher Edition Grade 8	Digital Course - Teacher (Texas)	2 Yrs	4	Included
Texas Math Solution - Teacher's Implementation Guide - Print and Digital Course Grade 8	Texas Math Solution - Teacher's Implementation Guide - Print and Digital Course	2 Yrs	8	USD 809.44
• Texas Math Solution Teacher Edition Grade 8	Print - Teacher Implementation Guide (Texas)		8	Included
• Texas Math Solution Digital Course - Teacher Edition Grade 8	Digital Course - Teacher (Texas)	2 Yrs	8	Included
Texas Math Solution - Teacher's Implementation Guide - Print and Digital Course Algebra I	Texas Math Solution - Teacher's Implementation Guide - Print and Digital Course	2 Yrs	4	USD 404.72
• Texas Math Solution Teacher Edition Algebra I	Print - Teacher Implementation Guide (Texas)		4	Included
• Texas Math Solution Digital Course - Teacher Edition Algebra I	Digital Course - Teacher (Texas)	2 Yrs	4	Included
Texas Math Solution - Teacher's Implementation Guide - Print and Digital Course Geometry	Texas Math Solution - Teacher's Implementation Guide - Print and Digital Course	2 Yrs	1	USD 4.65
• Texas Math Solution Teacher Edition Geometry	Print - Teacher Implementation Guide (Texas)		1	Included
• Texas Math Solution Digital Course - Teacher Edition Geometry	Digital Course - Teacher (Texas)	2 Yrs	1	Included
School years 2024-2026 TOTAL:				USD 219,814.50

School years 2026-2028

ITEM	DESCRIPTION	TERM	UNITS	NET TOTAL
TX MATHia (CLC) Student License	MATHia per Student License (Texas)	2 Yrs	2,775	USD 128,593.50
Texas Math Solution Digital Course - Student Edition Grade 6	Digital Course - Student (Texas)	2 Yrs	600	USD 18,738.00
Texas Math Solution Digital Course - Student Edition Grade 6 Accelerated	Digital Course - Student (Texas)	2 Yrs	275	USD 8,588.25
Texas Math Solution Digital Course - Student Edition Grade 8	Digital Course - Student (Texas)	2 Yrs	75	USD 2,342.25
6th grade Pegasus				
Texas Math Solution Digital Course - Student Edition Grade 7	Digital Course - Student (Texas)	2 Yrs	650	USD 20,299.50
Texas Math Solution Digital Course - Student Edition Grade 8	Digital Course - Student (Texas)	2 Yrs	125	USD 3,903.75
7th grade accelerated course				
Texas Math Solution Digital Course - Student Edition Algebra I	Digital Course - Student (Texas)	2 Yrs	100	USD 3,123.00
7th grade Pegasus				
Texas Math Solution Digital Course - Student Edition Grade 8	Digital Course - Student (Texas)	2 Yrs	700	USD 21,861.00
Texas Math Solution Digital Course - Student Edition Algebra I	Digital Course - Student (Texas)	2 Yrs	200	USD 6,246.00
Texas Math Solution Digital Course - Student Edition Geometry	Digital Course - Student (Texas)	2 Yrs	50	USD 1,561.50
Texas Math Solution - Teacher's Implementation Guide - Print and Digital Course Grade 6	Texas Math Solution - Teacher's Implementation Guide - Print and Digital Course	2 Yrs	12	USD 1,214.16
• Texas Math Solution Teacher Edition Grade 6	Print - Teacher Implementation Guide (Texas)		12	Included
• Texas Math Solution Digital Course - Teacher Edition Grade 6	Digital Course - Teacher (Texas)	2 Yrs	12	Included
Texas Math Solution - Teacher's Implementation Guide - Print and Digital Course Grade 6 Accelerated	Texas Math Solution - Teacher's Implementation Guide - Print and Digital Course	2 Yrs	4	USD 404.72
• Texas Math Solution Teacher Edition Grade 6 Accelerated	Print - Teacher Implementation Guide (Texas)		4	Included
• Texas Math Solution Digital Course - Teacher Edition Grade 6 Accelerated	Digital Course - Teacher (Texas)	2 Yrs	4	Included

ITEM	DESCRIPTION	TERM	UNITS	NET TOTAL
Texas Math Solution - Teacher's Implementation Guide - Print and Digital Course Grade 7	Texas Math Solution - Teacher's Implementation Guide - Print and Digital Course	2 Yrs	12	USD 1,214.16
• Texas Math Solution Teacher Edition Grade 7	Print - Teacher Implementation Guide (Texas)		12	Included
• Texas Math Solution Digital Course - Teacher Edition Grade 7	Digital Course - Teacher (Texas)	2 Yrs	12	Included
Texas Math Solution - Teacher's Implementation Guide - Print and Digital Course Grade 8	Texas Math Solution - Teacher's Implementation Guide - Print and Digital Course	2 Yrs	4	USD 404.72
7th Accelerated course				
• Texas Math Solution Teacher Edition Grade 8	Print - Teacher Implementation Guide (Texas)		4	Included
• Texas Math Solution Digital Course - Teacher Edition Grade 8	Digital Course - Teacher (Texas)	2 Yrs	4	Included
Texas Math Solution - Teacher's Implementation Guide - Print and Digital Course Grade 8	Texas Math Solution - Teacher's Implementation Guide - Print and Digital Course	2 Yrs	8	USD 809.44
• Texas Math Solution Teacher Edition Grade 8	Print - Teacher Implementation Guide (Texas)		8	Included
• Texas Math Solution Digital Course - Teacher Edition Grade 8	Digital Course - Teacher (Texas)	2 Yrs	8	Included
Texas Math Solution - Teacher's Implementation Guide - Print and Digital Course Algebra I	Texas Math Solution - Teacher's Implementation Guide - Print and Digital Course	2 Yrs	4	USD 404.72
• Texas Math Solution Teacher Edition Algebra I	Print - Teacher Implementation Guide (Texas)		4	Included
• Texas Math Solution Digital Course - Teacher Edition Algebra I	Digital Course - Teacher (Texas)	2 Yrs	4	Included
Texas Math Solution - Teacher's Implementation Guide - Print and Digital Course Geometry	Texas Math Solution - Teacher's Implementation Guide - Print and Digital Course	2 Yrs	1	USD 4.65
• Texas Math Solution Teacher Edition Geometry	Print - Teacher Implementation Guide (Texas)		1	Included
• Texas Math Solution Digital Course - Teacher Edition Geometry	Digital Course - Teacher (Texas)	2 Yrs	1	Included
School years 2026-2028 TOTAL:				USD 219,814.50

SUBTOTAL:	USD 439,629.00
SHIPPING AND HANDLING:	USD 455.40
ESTIMATED SALES TAX:	USD 0.00
TOTAL:	USD 440,084.40

EXHIBIT C – Payment Schedule

This constitutes an agreement between licensor and Beaumont Independent School District, whereby Beaumont Independent School District agrees to purchase products per the terms of this contract.

Purchasing Agent understands that this is a legally binding contract and certifies that they are authorized to act and sign on behalf of Beaumont Independent School District. This contract constitutes Beaumont Independent School District's agreement to the terms and conditions as outlined in the contract. No change to or modification of this order shall be binding unless agreed to by both parties in writing.

Beaumont Independent School District agrees to pay full amount listed below and per the terms of EXHIBIT B. In the event of any dispute, chargeback transaction, refusal of shipment, or unpaid balance, Beaumont Independent School District shall be liable for applicable collection fees, court costs, and attorney's fees to the extent the Pennsylvania law will cover.

Payment Terms

Carnegie Learning will generate one invoice upon receipt of signed agreement.

Payment 1: To be paid net 30 days from date of invoice. Total amount of payment: \$220,269.90

Payment 2: To be paid prior to or by August 1, 2025. Total amount of payment: \$219,814.50

Carnegie Learning Inc. Account Executive:

Name: Bradley Luster

Phone number: 210-723-6669

Email: bluster@carnegielearning.com

4. Approve the amendment to the District of Innovation Plan



Board Exhibit Cover Sheet

Meeting Date: June 25, 2024

Agenda Item/Exhibit Number: **III.F.4.**

Agenda Item Title: Approve Amendment to the District of Innovation Plan

Cabinet Level Presenter(s): Dr. Anita Frank and Mrs. Anetra Cheatham

Additional Presenter(s):

Executive Summary: The 84th Legislative Session passed House Bill 1842, which allows school districts to be exempt from certain provisions of the Texas Education Code (TEC) through designation as a District of Innovation (DOI). Innovation districts are provided flexibility to positively impact student achievement and improve the quality of services for all educational stakeholders. The current District of Innovation Plan provides the district flexibility in School Start Date, Professional Employee Certification, Probationary Contracts, Planning and Preparation Periods, Prekindergarten – Grade 4 Class Size, Inter-District Transfers, and Suspension of Students Below Third Grade. The district seeks to amend the current District of Innovation Plan. The amendment includes addition of innovation with regard to Mandatory DAEP Placement-E-Cigarettes, unrelated to THC and removal of prior innovation regarding Suspension of Students Below Third Grade which is now invalid per Texas Administrative Code Section 109.1309(a)(1)(H)

Recommendation: The Board approves the amendment to the District of Innovation Plan.

Budget Impact* (if applicable):

Funding Source (if applicable):

Compliance with Purchasing Guidelines (list applicable guidelines, including grant requirements): N/A

Policy Reference (if applicable, list policy/regulation):

Legal Review (if necessary, list attorney and firm): N/A



Cabinet Level Presenter's Signature

June 19, 2024

Date

*CFO Signature (required if there is a budget impact)

Date

General Counsel's Signature

Date



DISTRICT OF INNOVATION PLAN AMENDMENT

June 2024

The 84th Legislative Session passed House Bill 1842, which allows school districts to be exempt from certain provisions of the Texas Education Code (TEC) through designation as a District of Innovation. Innovation districts are provided flexibility to positively impact student achievement and improve the quality of services for all educational stakeholders.

In order to best serve our students and align learning to district goals, Beaumont ISD developed a five-year District of Innovation Plan originally approved by the BISD Board of Managers on January 19, 2018. The Plan was later amended on March 24, 2020, and set to expire in January of 2023. In order to allow for consistency for the duration of the 2022-2023 school year, the District Educational Improvement Committee (DEIC) has reviewed and revised the plan to be renewed for another five-year period upon approval by the Board of Trustees.

The term of the plan is for five years, with an anticipated start date for the 2022-2023 school year and ending at the conclusion of the 2026-2027 school year, unless terminated or renewed by the Board of Trustees in accordance with the law. The plan may be amended at any time by the DEIC with the approval of the Board of Trustees in accordance with Texas Education Code section 12A.007.

Innovation status does not exempt school districts from statutes related to curriculum, graduation requirements, academic accountability, or financial accountability, and BISD does not seek exemption from these important educational guideposts.

With regard to each area of innovation, Beaumont ISD declares exemption from the listed statutory provisions, as well as any implementing rules or regulations promulgated pursuant to those statutory provisions by any state agency or entity, including but not limited to the Commissioner of Education, Texas Education Agency, State Board for Educator Certification, and the State Board of Education.

School Start Date (Included in Original DOI Plan)

Exemption from: TEC 25.0811

Related Board Policies: EB (Legal)

Current Statute: TEC 25.0811 states that a school district may not begin instruction for students for a school year before the fourth Monday in August.

Challenge Created by Current Statutes: These statutes allow no flexibility in the design of annual calendars to fit the needs of the community or the wishes of the local Board of Trustees who represent community interests in this matter.

Innovation Strategies: BISD will continue collaborative local processes to create an annual academic calendar that aligns with the goals of balancing academic grading periods, considers local community and county events that impact student attendance, and includes regular professional learning opportunities for district personnel. The district will also work collaboratively with partnering school districts and Institutes of Higher Learning (IHL) to align academic calendars to benefit students participating in programs and/or activities provided through shared services, cooperatives, and other academic groups.

•
Professional Employee Certification (Amended from Original DOI Plan)

Exemption from: TEC 21.003, 21.051, 21.053, 21.055, 21.057, and 37.008(a)(7)

Related Board Policies: DBA (Legal) and (Local); DK (Legal) and (Local)

Current Statutes: TEC 21.003 states that a person may not be employed as a teacher, teacher intern, or trainee, librarian, educational aide, administrator, educational diagnostician, or school counselor by a school district unless the person holds an appropriate certificate or permit issued by the appropriate state agency.

TEC 21.051 requires an individual to have completed at least 15 hours of field-based experience that includes instructional or education activities before a school district can employ the individual as the teacher of record.

TEC 21.053 requires a teacher to present his or her certificate to the district before their employment contract will be binding and prohibits the district from paying



an educator for teaching if the educator does not hold a valid certificate at the time.

TEC 21.055 identifies the criteria a school district must comply with before issuing a school district teaching permit including solicitation of consent from the Commissioner of Education for core subject area certification.

TEC 21.057 requires that school districts provide written notice to parents if an inappropriately certified or uncertified teacher is assigned to a classroom for more than 20 consecutive instructional days.

TEC 37.008(a)(7) requires teachers assigned to a school district's Discipline Alternative Education Program to be certified in accordance with Chapter 21 of the education code.

Challenges Created by Current Statutes: The identified sections relate to the certification of educators and provide that a person may not be employed as a teacher by a school district unless the person holds the appropriate certificate or permit by the appropriate state agency. In the event a district cannot locate a certified teacher for a position or a teacher is teaching a subject outside of his or her certification, a district may request emergency certification from the Texas Education Agency. In addition, a teacher must present his or her certificate to the district before his or her employment contract will be binding, and prohibits the district from paying an educator as a teacher if the educator does not hold a valid certificate at the time. The process to issue local teaching permits is cumbersome, and the District has no authority to issue local teaching permits in core academic areas without approval from the TEA commissioner. The district is required to submit written notice to parents if an inappropriately certified teacher is assigned to a classroom for more than thirty-consecutive instructional days. The indicated statutes do not consider the unique recruitment challenges Beaumont ISD faces.

Innovation Strategies: The District will maintain high standards for teacher qualification and will make every attempt to hire individuals with appropriate certifications for the positions available in the district. However, BISD will have the flexibility to hire individuals who are knowledgeable in the subject area and equipped to perform the position's duties effectively. Positions most likely to be



filled with locally certified personnel include, but are not limited to, Career and Technology Education (CTE), Languages Other Than English, and other hard-to-fill positions.

The campus principal may submit to the Human Resources Department a request for local certification that will allow an already certified teacher to teach a course or grade level for which he or she is not certified. The principal must specify in writing the reason for the request and document the credentials or life experience the individual possesses that qualifies the person to teach the proposed subject.

Teachers that do not have SBEC certification will be provided teacher mentoring, increased observations and feedback, professional development, instructional resources, and additional support as needed.

Except as required by federal law, notice regarding teacher certification will not be mailed to parents. BISD will notify parents of teacher qualifications upon request.

▪
Probationary Contracts

Exemption from: TEC 21.102(b)

Related Board Policies: DCA (Legal)

Current Statute: TEC 21.102(b) states that a probationary contract may not be for a term exceeding one school year and may be renewed for a maximum permissible probationary period of three school years for teachers new to the profession. Additionally, for a person who has been employed as a teacher in public education for at least five of the eight years preceding employment by the district, the probationary period may not exceed one year.

Challenge Created by Current Statute: At times, education preparation programs or prior employers have not sufficiently prepared educators for success in the classroom. In these instances, the probationary period time constraints force the district to terminate probationary contracts rather than offer term contracts to teachers who need a longer probationary period for further development.

Innovation Strategies: The district will continue to invest in the orientation and development of teachers new to the profession and those new to the district. In



Beaumont ISD, an individual new to the profession will have up to a four-year probationary period. An individual new to the district, but not to the profession, will have up to a two-year probationary period. The extended time period allows the employee appropriate time to demonstrate the level of mastery expected by Beaumont ISD. This will assist the district in retaining teachers with whom it has invested valuable time and resources. It does not, however, require an extended probationary period. Campus and district administrators will maintain the option to make annual employment decisions based on teacher proficiency and potential.

▪

Planning and Preparation Periods

Exemption From: TEC 21.404

Related Board Policies: DL (Legal)

Current Statute: TEC 21.404 requires that each classroom teacher be provided at least 450 minutes within each two-week period for instructional preparation, including parent-teacher conferences, evaluating students' work, and planning.

Challenges Created by Current Statute: There is no flexibility for teachers to earn additional compensation by electing to teach more courses and waive the statutorily required planning time.

Proposed Innovation Strategies: In order to allow our students greater access to quality teachers and provide more flexibility in the campus master schedules, Beaumont ISD will allow teachers to waive their planning and preparation time to teach additional courses. Teachers that elect to waive their planning and preparation time to provide student instruction will be provided additional compensation.

▪

Prekindergarten – Grade 4 Class Size

Exemption from: TEC 25.111, 25.112, and 25.113

Related Board Policies: EEB (Legal) and (Local)

Current Statutes: TEC 25.111 requires that each school district employ a sufficient number of certified teachers to maintain an average ratio of not less than one teacher for each 20 students in average daily attendance.



TEC 21.112 and TEC 25.113 requires districts to maintain a class size of 22 students or less for prekindergarten through 4th Grade classes. When any class exceeds this limit, the district must complete and file a waiver with the Texas Education Agency. In addition, school districts are required to notify parents of waivers or exceptions to the class size limits.

Challenge Created by Current Statutes: The process to solicit a class size waiver from TEA inputs unnecessary bureaucracy, as the Agency rarely denies a school district's request for a class size waiver. Moreover, in many cases, the district can modify schedules or a shift in student population allows for the class to return to the 22:1 ratio before the waiver is approved by TEA.

Innovative Strategies: Decisions regarding the appropriate student to teacher ratios will be made at the local level, taking into consideration the age and grade level of the students, the subject matter of the class, the needs of individual teachers and student groups, and the availability of additional instructional staff members.

BISD will begin each school year in accordance with the staffing guidelines set by the State. If any class size exceeds this ratio during the school year, the Superintendent will report this information to the Board of Trustees. A TEA waiver request will not be filed when a PreK-4 classroom exceeds the statutory ratio and notification to parents will not occur unless the classroom exceeds the statutory ratio for a period of one semester.



▪
Inter-District Transfers

Exemption from: TEC 25.036

Related Board Policies: FDA (Legal) and (Local)

Current Statute: TEC 25.036 allows a district to accept, as transfers, students who are not entitled to enroll in the district; however, a transfer term is interpreted to be for a period of one school year.

Challenge Created by Current Statute: BISD maintains a policy that requires an annual application/renewal policy for inter-district transfers. Transfer students are expected to follow the rules and regulations of the district. The one-year commitment to accept a transfer student prohibits the district from taking action to revoke a student's transfer status during the school year, should the student fail to meet the district's conduct expectations.

Innovative Strategy: Beaumont ISD will not grant transfer status on a one-year basis, and a student's inter-district transfer status may be revoked at any time during the school year by the Superintendent or her designee if the student:

1. Engages in persistent (documented over time) misbehavior,
2. Engages in conduct that warrants in or out of school suspension,
3. Is placed in a disciplinary alternative program,
4. Is expelled, or
5. Attendance falls below the TEA truancy standard despite due diligence on behalf of campus leadership.

▪
Suspension of Students Below Third Grade (REMOVED)

Exemption from: ~~TEC 37.005(e)~~

Related Board Policy: ~~FOB (Legal)~~

Current Statute: ~~TEC 37.005 (e) provides that a student who is enrolled in a grade level below third grade may not be placed in out of school suspension, unless the student engages in an offense related to weapons, a violent offense, or selling, giving, or delivering drugs and/or alcohol.~~



~~**Challenge Created by Current Statute:** The law provides no flexibility to respond appropriately to safeguard the educational environment when students engage in persistent, disruptive misbehavior.~~

~~**Innovation Strategy:** With the consent of the Assistant Superintendent for Elementary Education, campus administrators will be provided the authority to suspend students below third grade out of school for no more than three days when the students are not responsive to other disciplinary consequences and continue to materially disrupt the educational environment. This innovation will allow for school-based decision making, assist in maintaining an orderly learning environment for all students, and grant school administrators the authority to promote a safe and secure learning environment for all students.~~

Mandatory DAEP Placement-E-Cigarettes, unrelated to THC (New)

Exemption from: TEC 37.006(a)(2)(C-2)

Related Board Policies: FOC (Legal) and FOCA (Legal)

Current Statute: Texas Education Code Section Effective September 1, 2023, TEC 37.006(a)(2)(C-2) was added to Chapter 37 of the Texas Education Code pursuant to the 88th Texas Legislature's passage of HB 114 during the Summer of 2023. Accordingly, as of September 1, 2023, TEC 37.006(a)(2)(C-2) requires the District to place students in the District's Disciplinary Alternative Education Program (DAEP) when the student is found to possess, use, sell or deliver, an e-cigarette (vape) on or within 300 feet of District property or while attending a school-sponsored or school-related activity on or off school property.

Challenge Created by Current Statute: The recently adopted legislation eliminates school district discretion in administering discipline for students in possession of an e-cigarette (vape) at or near school. BISD's DAEP is limited in size and staffing. With high frequency of vape offenses, the recent amendment to Chapter 37 has forced BISD to fill its DAEP seats with low-risk students. The District acknowledges that the statute provides the authority to move students with vape offenses between in-school suspension (ISS) and DAEP when the DAEP is at capacity; however, the resulting inconsistency in the educational environment has



demonstrated detrimental to student progress and creates unnecessary paperwork and burden on the administrators and teachers providing instruction in the ISS and DAEP.

Innovation Strategies: BISD will implement its prior disciplinary practice and assign disciplinary consequences to students for non-THC, e-cigarette offenses in accordance with the District's discipline guidelines. BISD will continue to evaluate and may amend its disciplinary guidance; therefore, the innovation plan does not restrict administrator discretion in issuing placement consistent with local standards. Rather, the innovation plan will permit BISD to be exempt from the mandatory DAEP placement for non-THC, e-cigarette offenses and allow for local discretion."



5. Designate a Delegate and Alternate to the Texas Association of School Board (TASB)
2024 Delegate Assembly



Board Exhibit Cover Sheet

Meeting Date: June 25, 2024

Agenda Item/Exhibit Number: **III.F.5.**

Agenda Item Title: Designate a Delegate and Alternate to the Texas Association of School Board (TASB) 2024 Delegate Assembly

Cabinet Level Presenter(s):

Additional Presenter(s):

Executive Summary:

Recommendation:

Budget Impact* (if applicable):

Funding Source (if applicable):

Compliance with Purchasing Guidelines (list applicable guidelines, including grant requirements): N/A

Policy Reference (if applicable, list policy/regulation):

Legal Review (if necessary, list attorney and firm): N/A

Cabinet Level Presenter's Signature

Date

*CFO Signature (required if there is a budget impact)

Date

General Counsel's Signature

Date

Official Delegate Designation Form

Please note:

- Only board members of TASB Active Members (public school districts and ESCs) may serve as delegates or alternates.
- TASB Directors and the four Legislative Advisory Council (LAC) members serving on the TASB Legislative Committee are delegates by virtue of their positions. If one of your board members is also a TASB Director or one of the four LAC representatives, do not designate this member; he or she will already be participating as a voting delegate in the Assembly.
- If you are designating an individual newly elected to your board, please update your district's membership information in myTASB. The update form is available under the Member Profile link (<https://www.tasb.org/apps/memberprofile/index.aspx>). If you have any questions about updating your membership information, contact Michael Pennant (contact information located at bottom of page).
- You also may submit your designation online. The online form is available in myTASB under the Member Profile link (<https://www.tasb.org/apps/memberprofile/index.aspx>).
- The *Delegate Assembly Handbook* will be distributed electronically at least 20 days prior to Delegate Assembly. Hard copies of the *Handbook* will be mailed to delegates and alternates.

Delegate: _____

Board position: _____ E-mail: _____

Mailing address (if NOT the district address) for Delegate Assembly materials:

_____ 3395 Harrison Avenue, Beaumont, TX 77706 _____

Alternate: _____

Board position: _____ E-mail: _____

Mailing address (if NOT the district address) for Delegate Assembly materials:

_____ 3395 Harrison Avenue, Beaumont, TX 77706 _____

Name of school district: Beaumont Independent School District

County-district number: 123-910 **TASB (ESC) region number:** 5

I hereby certify that the above persons were chosen by our board as our official voting delegate and alternate to the 2024 TASB Delegate Assembly scheduled for September 28 (as provided by the TASB Bylaws).

Board president's signature: _____ Date: _____

Please return your board's designations online or to the address below by _____, to ensure your delegate and alternate will receive the hard copy of the Handbook by mail. Registration will remain open until _____ at 2 p.m.

Texas Association of School Boards
Attn: Michael Pennant
Fax: 512.467.3554
Email: michael.pennant@tasb.org

Questions? Contact Michael Pennant at 800.580.8272 or michael.pennant@tasb.org.



6. Adopt Ordinance and Resolution Adopting the School District Budget for 2024-25
Fiscal Year



Board Exhibit Cover Sheet

Meeting Date: June 25, 2024

Agenda Item/Exhibit Number: **III.F.6.**

Agenda Item Title: Adopt Ordinance and Resolution Adopting the School District Budget for 2024-2025 Fiscal Year

Cabinet Level Presenter(s): Cheryl Hernandez

Additional Presenter(s):

Executive Summary: The Board must adopt the budgets for the General, Child Nutrition Services and Debt Service Funds.

Recommendation: Adopt Ordinance and Resolution Adopting the School District Budget for 2024-2025 Fiscal Year

Budget Impact* (if applicable):

Funding Source (if applicable):

Compliance with Purchasing Guidelines (list applicable guidelines, including grant requirements):

Policy Reference (if applicable, list policy/regulation):

Legal Review (if necessary, list attorney and firm):

Legal Review (if necessary, list attorney and firm):

Cabinet Level Presenter's Signature

Date

*CFO Signature (required if there is a budget impact)

Date

General Counsel's Signature

Date

ORDINANCE AND RESOLUTION ADOPTING BUDGET

AN ORDINANCE AND RESOLUTION ADOPTING AND APPROVING THE BUDGET OF THE BEAUMONT INDEPENDENT SCHOOL DISTRICT OF JEFFERSON COUNTY, TEXAS, BEGINNING JULY 1, 2024, AND TERMINATING JUNE 30, 2025, AND MAKING APPROPRIATIONS FOR EACH DEPARTMENT, PROJECT AND ACCOUNT.

WHEREAS, the Superintendent of the **BEAUMONT INDEPENDENT SCHOOL DISTRICT**, under the laws of the State of Texas, shall prepare and adopt the budget of said District for each fiscal year of operation of said District; and

WHEREAS, such Board of Trustees does hereby desire to adopt and approve the budget of such District for the fiscal year 2024-2025;

NOW, THEREFORE: BE IT ORDAINED AND RESOLVED by the Board of Trustees of the **BEAUMONT INDEPENDENT SCHOOL DISTRICT OF JEFFERSON COUNTY, TEXAS**, that:

SECTION 1. Subject to the applicable provisions of the state law and the state constitution, the budget for the fiscal year beginning **July 1, 2024**, and terminating **June 30, 2025**, as filed and submitted by the Superintendent of such District and as adjusted by the Board of Trustees of said District, containing estimates of resources and revenues for the year from all of the various sources, and the projects, operations, activities, and purchases proposed to be undertaken during the year on Exhibit "B", together with the estimated costs therefore, and estimated amounts of all proposed expenditures, is hereby approved and adopted as set forth on the Exhibit "C" attached hereto and made a part hereof for all intents and purposes.

SECTION 2. There is hereby appropriated from the funds indicated and for such purposes respectively, as set forth on the attached Exhibits "B-1" and "C-1" such sums of money as may be required for the accomplishment of each of the projects, operations, activities, purchases and other expenditures proposed in such budget, not to exceed for all such purposes proposed for any department, the total amount of the estimated cost of the projects, operations, activities, purchases, and other expenditures proposed for such department.

Date Approved: _____

**BEAUMONT INDEPENDENT SCHOOL DISTRICT
JEFFERSON COUNTY, TEXAS**

By: _____

President, Board of Trustees

ATTEST:

Secretary, Board of Trustees

BEAUMONT INDEPENDENT SCHOOL DISTRICT
BUDGETED REVENUES
SUMMARY BY FUND

TYPE OF REVENUE	2023-24 Adopted Budget	2024-25 Proposed Budget
199 General Fund	\$ 171,807,722	\$ 183,452,772
240 Child Nutrition Services	13,890,659	14,355,878
500 Interest & Sinking	<u>40,405,860</u>	<u>25,731,178</u>
TOTAL ALL FUNDS	<u>\$ 226,104,241</u>	<u>\$ 223,539,828</u>

BEAUMONT INDEPENDENT SCHOOL DISTRICT
 BUDGETED EXPENDITURES
 SUMMARY BY FUND

Board Adopted Budgets	2023-24 Adopted Budget	2024-25 Proposed Budget
199 General Fund	\$ 171,807,722	\$183,452,772
240 Child Nutrition Services	16,190,659	18,992,165
500 Interest & Sinking	<u>40,405,860</u>	<u>25,731,178</u>
TOTAL ALL FUNDS	<u><u>\$ 228,404,241</u></u>	<u><u>\$228,176,115</u></u>

7. Approve Rankings and Contract Award for Health Insurance (RFP 24.19)



Board Exhibit Cover Sheet

Meeting Date: June 25, 2024

Agenda Item/Exhibit Number: **III.F.7.**

Agenda Item Title: Approve Rankings and Contract Award for Health Insurance (RFP 24.19)

Cabinet Level Presenter(s): Cheryl Hernandez

Additional Presenter(s): Tracy Reinholt

Executive Summary: A Request for Proposals was issued for Employee Health Benefits. The District's evaluation committee separately reviewed the proposals, scored in accordance with the published criteria and submitted their rankings and recommendations.

Recommendation: Approve the rankings and selection of _____ to provide Employee Health Insurance Coverage.

Budget Impact* (if applicable):

Funding Source (if applicable):

Compliance with Purchasing Guidelines (list applicable guidelines, including grant requirements): TEC. CH 44

Policy Reference (if applicable, list policy/regulation): CH (Legal & Local)

Legal Review (if necessary, list attorney and firm):

Cheryl Hernandez
Cabinet Level Presenter's Signature

6/20/2024
Date

*CFO Signature (required if there is a budget impact)

Date

General Counsel's Signature

Date

8. Approve Sale of BISD Property - 1965 Southerland Street (Bid Notice 24.17)



Board Exhibit Cover Sheet

Meeting Date: June 25, 2024

Agenda Item/Exhibit Number: **III.F.8.**

Agenda Item Title: Approve Sale of BISD Property – 1965 Southerland Street (Bid Notice 24.17)

Cabinet Level Presenter(s): Cheryl Hernandez

Additional Presenter(s):

Executive Summary: A Bid Notice was issued for the sale of 1965 Southerland Street, Beaumont TX 77705 (6.007 acre parcel of land). One response was received.

Recommendation: Approve the sale of 1965 Southerland Street for \$130,099 to Divino Development, LLC.

Budget Impact* (if applicable):

Funding Source (if applicable):

Compliance with Purchasing Guidelines (list applicable guidelines, including grant requirements): TEC. CH 11

Policy Reference (if applicable, list policy/regulation): CDB (LEGAL)

Legal Review (if necessary, list attorney and firm):

Cheryl Hernandez
Cabinet Level Presenter's Signature

6/13/2024
Date

*CFO Signature (required if there is a budget impact)

Date

General Counsel's Signature

Date

**REQUEST FOR SEALED BIDS
BEAUMONT INDEPENDENT SCHOOL DISTRICT
BID NOTICE 24.17 – SALE OF BEAUMONT ISD REAL PROPERTY**

**EXHIBIT B
LETTER OF INTENT FORM**

Beaumont Independent School District
3395 Harrison Ave
Beaumont, Texas 77706

Re: Letter of Intent from Divino Development, LLC ("Prospective Purchaser") to purchase the surface estate of an approximate 6.007 acre parcel of land ("Property") from Beaumont Independent School District ("Seller") pursuant to request for sealed bids notice 24.17.

To Seller:

Prospective Purchaser submits the following offer to purchase the above-described Property, as depicted in Exhibit A of the request. Prospective Purchaser acknowledges that, if accepted by the Seller's Board of Trustees, such purchase would be subject to the following material terms, to be finalized by the parties in a definitive Purchase and Sale Agreement ("Agreement") to be executed by Seller and Prospective Purchaser following approval of the same by Seller's Board of Trustees:

1. Prospective Purchaser's Contact Information:

Legal Name: Divino Development, LLC

Authorized Representative: Michael Alfred Sr.

Address: 1877 Washington Blvd, Beaumont, TX 77705

Phone Number: (409) 781-0242

Email: michaelalfred57@yahoo.com

- 2. Purchase Price:** The purchase price for the Property ("Purchase Price") will be \$ 130,000.00, payable in cash at closing, in accordance with the terms below. The Purchase Price will not be adjusted based on the final Survey approved by Prospective Purchaser and Seller.
- 3. Earnest Money and Independent Consideration:** Prospective Purchaser submits a cashier's check herewith in the amount of \$1,300.00 payable to Texas Regional Title Company, as Earnest Money, and Prospective Purchaser submits a cashier's check herewith in the amount of \$500.00 payable to Beaumont Independent School District, as Independent Consideration. Seller will deposit the Earnest Money with the Title Company within five (5) Seller business days after the Effective Date of the Agreement and, except as may be provided otherwise in the Agreement, the Earnest Money shall be applied to the Purchase Price at closing. Upon the parties' execution of the Agreement, the Independent Consideration shall be non-refundable to Prospective Purchaser and shall be retained by Seller as independent consideration for Prospective Purchaser's right to terminate the Agreement during the Feasibility Period, as described below.

REQUEST FOR SEALED BIDS
BEAUMONT INDEPENDENT SCHOOL DISTRICT
BID NOTICE 24.17 – SALE OF BEAUMONT ISD REAL PROPERTY

4. **Title Company:** The Title Company for this transaction shall be:
Texas Regional Title, 7675 Folsom Dr., Bldg. 100, Beaumont, TX 77706 Attn: Mary Rodriguez.
5. **Effective Date:** The Effective Date of the Agreement shall be the date that the fully executed Agreement is received by the Title Company.
6. **Feasibility Period:** Prospective Purchaser shall have until 5:00 p.m. CST on the date that is forty-five (45) days after the Effective Date to perform any non-invasive surveys, tests, inspections, and other due diligence activities on or with respect to the Property, provided that such activities shall be subject to any reasonable requirements of Seller, which requirements shall be further detailed in the Agreement. Any invasive due diligence activities, including, without limitation, a Phase II environmental site assessment, shall require the Seller's prior written consent. If Prospective Purchaser deems the Property unsuitable, Prospective Purchaser may terminate the Agreement by providing written notice to Seller prior to the expiration of the Feasibility Period, and upon such timely termination the Earnest Money shall be returned to Prospective Purchaser.
7. **Survey:** Prospective Purchaser, at its sole cost and expense, shall obtain a new land title survey of the Property ("Survey") within twenty (20) days after the Effective Date of the Agreement, indicating the boundaries and total area of the Property, and shall provide a copy of such Survey to Seller and the Title Company for approval.
8. **Title Commitment and Policy:** Within fifteen (15) days after the Effective Date, Prospective Purchaser will, at its sole cost and expense, cause the Title Company to issue to Prospective Purchaser a commitment ("Title Commitment") for an owner's policy of title insurance covering the Property ("Title Policy"). Prospective Purchaser will pay for the Title Policy and any endorsements requested by Prospective Purchaser at closing.
9. **Title Review:** Prospective Purchaser will have a period of fifteen (15) days after receipt of the last of the Survey and the Title Commitment to make written objections to matters affecting title. Seller may, but is not required to, cure any such objections.
10. **Closing:** Closing and funding of the transaction shall take place within fifteen (15) days following the expiration of the Feasibility Period, unless otherwise agreed by the parties in writing. At closing, Seller will convey the Property to Prospective Purchaser by Special Warranty Deed, free and clear of all mortgages, liens, and other encumbrances, except as approved or waived by Prospective Purchaser, provided that Seller will make no warranties as to any rights, privileges, or appurtenances pertaining to the Property.
11. **Minerals and Surface Rights:** Seller excepts from this transaction and will reserve in the deed delivered by Seller at closing any and all minerals in and of the Property, subject to a reasonable waiver of surface rights for the development and production of said minerals.

**REQUEST FOR SEALED BIDS
BEAUMONT INDEPENDENT SCHOOL DISTRICT
BID NOTICE 24.17 – SALE OF BEAUMONT ISD REAL PROPERTY**

12. **Commissions:** Prospective Purchaser represents to Seller that Prospective Purchaser has entered into an agreement with G-Team Real Estate ("Prospective Purchaser's Broker") to represent Prospective Purchaser in the purchase of the Property. Prospective Purchaser shall be responsible for the payment of any fees, commissions, or compensation payable to Prospective Purchaser's Broker or any other person or entity as a result of Prospective Purchaser's participation in the transaction contemplated herein, and Seller shall have no liability therefor.

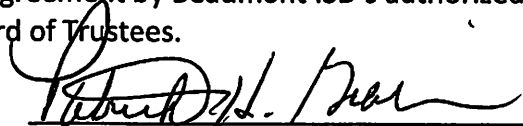
13. **Proposed Land Use:** Offeror's proposed land use is described below:

We plan to explore all options available
on the parcel of land.

14. **Taxes:** Property taxes will be prorated to the date of closing.

15. **THIS SALE SHALL BE AN "AS-IS, WHERE-IS, WITH ALL FAULTS" SALE, AND THE SPECIAL WARRANTY DEED DELIVERED BY SELLER AT CLOSING SHALL SO PROVIDE.**

It is understood that the basic transaction outlined above and such other terms and conditions as are usual and appropriate for a transaction of this type shall be the subject matter of a definitive Agreement prepared, negotiated, and executed by Seller and Prospective Purchaser after the approval of the terms set forth herein by Beaumont ISD's Board of Trustees. If Prospective Purchaser's sealed bid is selected and this Letter of Intent is approved by Beaumont ISD's Board of Trustees, Prospective Purchaser agrees, within ten (10) business days after written notification by Seller, to execute any such Agreement. Beaumont ISD's acceptance of the Agreement is effective only upon the execution of the Agreement by Beaumont ISD's authorized representative after approval of the same by Seller's Board of Trustees.



Signature of Authorized Representative

PATRICK H. GIBBS

Print Name

05-28-2024

Date

ONCE EXECUTED BY PROSPECTIVE PURCHASER, THIS LETTER OF INTENT CONSTITUTES AN OFFER TO PURCHASE THE PROPERTY AND MAY CREATE LEGAL OBLIGATIONS ON THE PROSPECTIVE PURCHASER. AN OFFER MAY ONLY BE ACCEPTED BY FORMAL ACTION OF THE BEAUMONT ISD BOARD OF TRUSTEES. PROSPECTIVE PURCHASERS MAY WISH TO HAVE AN ATTORNEY REVIEW THIS LETTER OF INTENT TO ADVISE THEM AS TO THE EFFECTS THEREOF.

