



**BEAUMONT INDEPENDENT SCHOOL DISTRICT  
BOARD OF EDUCATION**

Regular Meeting – August 19, 2004

The Board of Education of the Beaumont Independent School District met in special public (open) session on Thursday, August 19, 2004 at 7:25 p.m. in the Board Room of the Administration Building of the District located at 3395 Harrison Avenue in Beaumont, Jefferson County, Texas. The meeting was called to order by President Martha Hicks.

It was found and determined that in accordance with the policies and orders of the Board, the Notice of this meeting was posted in the Administration Building of the District in accordance with the terms and provisions of Section 551.041 and Section 551.043, V.T.C.S., and that all of the terms and provisions of those sections have been fully complied with and that the 72 hour notice required by said sections has been properly and correctly given.

**ROLL CALL**

Present: Martha Hicks  
Woodrow Reece  
Dr. William Nantz  
Howard J. Trahan, Jr.  
John Williams

Absent: Terry Williams  
Bishop Ollis E. Whitaker

School Officials Present: Superintendent, Dr. Carrol A. Thomas; Chief of Staff and Academic Affairs, Dr. Mae E. Jones-Clark; Assistant Superintendents Mr. Terry Ingram, Ms. Beth Fischenich; Executive Director of Personnel, Ms. Sybil Comeaux; Executive Director of Finance, Ms. Jane Kingsley; Director of Communications, Ms. Jolene Ortego; and School Attorney Melody Chappell

Absent: None

**ESTABLISHMENT OF A QUORUM**

President Martha Hicks declared a quorum.

**PLEDGE OF ALLEGIANCE/ INVOCATION**

The West Brook NJROTC presented the colors. Janae Lambert and Courtney Marshall, 5<sup>th</sup> grade students at French Elementary School, led the pledges of allegiance for the United States and Texas flags.

**INVOCATION**

Whitney Guillory, a senior grade student at Ozen High School, gave the invocation.

**APPROVAL OF THE MINUTES**

Mr. John Williams moved, seconded by Mr. Woodrow Reece, to approve the minutes of the regular meeting July 29, 2004.

President Hicks called for additions or corrections to the minutes, there being none, she called for a vote.

YEAS: Ms. Hicks Dr. Nantz, Messrs. Woodrow Reece, Howard J. Trahan and John Williams

NAYS: None

## **REPORT OF THE SUPERINTENDENT**

Dr. Carrol Thomas reviewed the information presented at the public hearing held at 7:00 p.m. and stated that administration is particularly pleased that a balanced budget is presented for approval with no tax increase requested.

President Martha Hicks stated that while she was unable to tour schools on the first day of school heard that principals, teachers and student alike were excited to be back at school and ready to work.

## **REPORTS**

1. Status of State Comp Ed Funds presented in agenda book.
2. Status of Capital Projects Funds-Series 1994-1997 presented in agenda book.

## **COMMUNICATIONS**

**Eugene Badgett, 5775 Clint Lane**, spoke as a parent of a high school student who was denied a transfer from the home school, Central High School, to West Brook High School. Mr. Badgett pointed out the closer campus to be West Brook by miles as well as in the time it takes to travel either by bus or personal vehicle. Mr. Badgett asked the trustees to consider looking at the student assignment plan and the proximity of students to the high schools as well as the elementary schools.

## **SIGN-UP**

None

## **ACTION ITEMS**

**APPROVAL OF EXHIBITS "A.1", "A.2", "A.3", "B", "C", "D", "J", "E", "F", "G", "H.1", "H.2", "I.1", "I.2", "I.3", "I.4", "J", "K.1", "K.2", "L", "M", "N", "O", "P", "Q", "R", "S.1", "S.2", "T", "U", "V", "W.2", "W.3", "X", Addendum to "Y", and the deletion of Exhibit "W.1"**

Mr. John Williams moved, seconded Mr. Howard Trahan, to approve EXHIBITS "A.1", "A.2", "A.3", "B", "C", "D", "J", "E", "F", "G", "H.1", "H.2", "I.1", "I.2", "I.3", "I.4", "J", "K.1", "K.2", "L", "M", "N", "O", "P", "Q", "R", "S.1", "S.2", "T", "U", "V", "W.2", "W.3", "X", Addendum to "Y", and the deletion of Exhibit "W.1".

**Tax Collection Report Exhibit "A.1"** – Administration recommended acceptance of the Tax Collection Report in the amount of \$544,416.41 including certification of tax collection for the month of July 2004; reconciliation of disbursements to collections for the month of July 2004; report of collections for July 2004; tax collection year 2003; report of collections for July 2004, delinquent tax collection year 2003, current tax receivable update for tax year 2003, July 2004; year-to-day tax receivable for current tax year 2003, July 2004; year-to-date tax receivable for delinquent tax year 2003, July 2004; TIF current and delinquent receivable tax year 2003, July 2004; taxes due at July 30, 2004 by year.

(Copy of Certification of Tax Collection Report attached and made a part of these minutes.)

**Business Office Report (Exhibit "A.2")** – Administration recommended approval of the Business Office Report, including the general fund reports, July 2004, debt service reports, July 2004, capital projects report, July 2004, internal service funds July 2004; scholarship fund report, July 2004; investment report, July 2004.

**Amendments to 2003-2004 Budget (Exhibit "A.3")** – Administration recommended approval of amendments to the following budgets:

199/4	General Fund	#183
204/5	ESEA Title IV Safe and Drug Free Education	#184
205/4	Head Start	#185
211/4	ESEA Title I Improving Basic Programs	#186
227/4	IEDEA Part B Capacity Building & Improvement Deaf	#187
288/4	Child Care Local Initiatives – Cradles N Cribs	#188
394/4	Pregnancy Education and Parenting Program	#189
404/4	Accelerated Reading/Math Instruction Program	#190
425/4	Accelerated Reading/Math Instruction Program	#191
427/5	Insure A Kid Grant for Student Outreach	#192
485/4	ExxonMobil Greg Team	#193
494/4	Learn to Read Program	#194

**Approved the Designation of Fund Balance (Exhibit “B”)** –Administration recommended the following designation of fund balance for projects or contingencies which might occur:

Property Insurance Deductible	\$	50,000
Other Designation		200,000
Sick Pay/Compensated Absences		1,500,000
Maintenance Tax Notes		4,115,000
Total Designation		\$5,865,000

**Adopted the 2004-2005 Operating Budget and Accepted the 2004-2005 Special Revenue Fund Budgets (Exhibit “C”)** – Administration recommended the adoption of the annual operating budget and acceptance of the special revenue fund budgets as presented in accordance with Section 44.004 of the Texas Education Code. The RY 2005 annual operating budget includes the general fund, debt service fund, capital projects fund food and nutrition services fund and special programs summary budgets. The special revenue funds budgets for FY 2005 includes all the grants and special funds of the district. Governmental Accounting Standards Board Statement 34 (BASB34) recommends acceptance of special budgets rather than adoptions.

**Adopted the 2004 Tax Rate (Exhibit “D”)** – Administration recommended setting a tax rate of \$1.47 to support the Maintenance and Operating Fund and \$.07 for the Debt Service for a total tax rate of \$1.54 for the 2004-2005 budget.

**Adopted the 2004 Over-65 Optional Homestead Exemption (Exhibit “E”)** – Administration recommended approval to provide a local option \$5,000 exemption for homeowners over 65 years of age residing in the school district. for the year 2004.

**Reviewed the District’s Investment Policy (Exhibit “F”)** – Administration recommended no changes and approval of Investment Policy as presented in policy CDA (Legal) and CDA (Local).

**Approved Football Stadium Concession Contracts for the 2004-2005 School Year (Exhibit “G”)** – Administration recommended approval of the following contracts: Babe Zaharias Memorial Stadium/Central High School Booster Club/Adrienne Chretien, President; Greenie Stadium/Operation Restore Hope/ Joe Ballard, President; Alex Durley Memorial Stadium/Beaumont South-Forest Park Lions Club/ Eddie Hillyer, President; Lamar Cardinal Stadium/Ozen High Boosters Club/Gwen Ambres, President; and Lamar Cardinal Stadium/ West Brook High Booster Club/ David S. Raiford, President.

**Approved Bids for Paving and Drainage Improvements for Bus Compound Parking (Exhibit “H.1”)** - Bid packets were distributed to six (6) companies in addition to the appropriate advertisements. There were three (3) responses. Administration recommended acceptance of the bid from Placo, Ltd in the total amount of \$100,861.16 charged to Local Capital Projects Fund.  
(Copies of bids are on file in Purchasing Department.)

**Approved Bids for Parking Lot Striping for the 2004-2005 School Year (Exhibit "H.2")** - Bid packets were distributed to eight (8) companies in addition to the appropriate advertisements. There were three (3) responses. Administration recommended acceptance of the bid from E-Z Stripe charged to the Maintenance Department 2004-2005 appropriated funds.  
(Copies of bids are on file in Purchasing Department.)

**Approved Bids for Sheet Music Discount Bid for the 2004-2005 School Year (Exhibit "I.1")** - Bid packets were distributed to eighty-one (81) companies in addition to the appropriate advertisements. There were fourteen (14) responses. Administration recommended acceptance of the following bids as no single vendor can supply all the sheet music needed by the district:

Accelerando Music Service	Odessa, TX
Brook Mays Print Music	Dallas, TX
Choral Place	Katy, TX
Carolyn Nussbaum Music Company	Dallas, TX
DeRidder Band Room, Inc.	Lake Charles, LA.
Family Music Center	Milwaukee, WI
Music Rack	Spring, TX
Musician's Workshop	Austin, TX
Pender's Music Co.	Denton, TX
Pepper of Dallas/Fort Worth	Forth Worth, TX
Permian House of Music, Inc.	Odessa, TX
RBC Music Co., Inc.	San Antonio, TX
Southern Music Co.	San Antonio, TX
Swicegood Music Co.	Beaumont, TX

(Copies of bids are on file in Purchasing Department.)

**Approved Bid Office Supply Catalog Discount Bid for the 2004-2005 School Year (Exhibit "I.2")** - Bid packets were distributed to seven (7) companies in addition to the appropriate advertisements. There were five (5) responses. Administration recommended acceptance of the bid from Boise – Office Max for a 67% discount charged to the 2004-2005 appropriated funds:  
(Copies of bids are on file in Purchasing Department.)

**Approved Bids for School Supply Catalog Discount Bid for the 2004-2005 School Year (Exhibit "I.3")** - Bid packets were distributed to twenty-eight (28) companies in addition to the appropriate advertisements. There were thirteen (13) responses. Administration recommended that Manning's School Supply be approved as the primary vendor; however, it is also recommended acceptance of the following bids as alternates to supply items not available from Manning's:

ABC School Supply	18% minimum \$100 order
Childcraft Education Corp.	12% minimum of \$100 order
Dick Blick Art Materials	15% free shipping/over \$200
ETA/Cuisenaire (Math)	17% minimum \$25 order
ETA/Cuisenaire (Science)	10% minimum \$25 order
ETA/Cuisenaire (Reading)	6% minimum \$25 order)
Hatch, Inc.	10% free shipping
Kaplan Early Learning Co.	15% free shipping
Lakeshore Learning Materials	5% free shipping
<b>Manning's School Supply</b>	<b>23% free shipping</b>
NYSTROM	0% free shipping
S & S Worldwide	15% free shipping
Sax Arts & Crafts	25% minimum \$10 order, free shipping over \$50
School Specialty	25% free shipping over \$50
U.S. Toy Co/Constructive Playthings	5% free shipping over \$600

(Copies of bids are on file in Purchasing Department.)

**Approved Bids for Library Books and Pre-Bound Books Discount Bid for the 2004-2005 School Year (Exhibit "I.4")** - Bid packets were distributed to one hundred and fifty-five (155) companies in addition to the appropriate advertisements.

There were sixty-five (65) responses. Administration recommended acceptance of all the bids charged various 2004-2005 appropriated funds:

ABC-CLIO, Inc.	Abdo Publishing
Apple Books	Baker & Taylor, Inc.
Barnes & Nobles Booksellers	Bearport Publishing
Booksource, Inc.	Bound to Stay Bound Books
Brodart Co.	Capstone Press
Chelsea House Publishers	The Child's World
Circle Book Service, Inc.	Compass Point Books
Creative Company	Davidson Titles, Inc.
Delaney Educational Enterprises, Inc.	DEMCO Media Turtleback
DLB Educational Corp.	Encyclopedia Britannica
Enslow Publishers	Escue & Associates
Essential Learning Products	Facts on File, Inc.
Follett Library Resources	Gareth Stevens Publishing
Garrett Educational Corporation	Gourmet Curriculum
Gumdrop Books	Heinemann-Raintree Library
Hendrick-Long Publishing	High Noon Books
Highsmith	Houghton Mifflin Co.
Learning Links, Inc.	Lerner Publishing Group
Marco Products	Marshall Cavendish
Mason Crest Publishers	M. E. Sharpe, Inc.
Morgan Reynolds Publishing	The Penworthy Company
Perfection Learning, Corp.	Perma Bound Books
Picture Window Books	Plank Road Publishing
Power Kids Press	Prufrock Press
Rainbow Book Co.	Recent Book Co.
Rockbottom	Rosen Publishing
Rourke Publishing	Sagebrush Corp.
Salem Press	S.A.V.E.
Scholastic Library Publishing	Slosson Educational Pub.Inc.
Smart Art	Southeastern Book Company
Southwest Book Company	Teacher's Discovery
TR Books	World Almanac Education

(Copies of bids are on file in Purchasing Department.)

**Approved Bids for Purchase, Rental and Lease/Purchase of Portable Buildings**

**(Exhibit "J")** - Bid packets were distributed to fifteen (15) companies in addition to the appropriate advertisements. There were ten (10) responses. Administration recommended acceptance of the followings bids charged to the Maintenance Department 2004-2005 appropriated funds:

Campbell's	GE Capital Modular Space
Mobile Modular	Resun

(Copies of bids are on file in Purchasing Department.)

**Approved Bid for One Utility Tractor for Maintenance Department (Exhibit**

**"K.1")** - Bid packets were distributed to twelve (12) companies in addition to the appropriate advertisements. There were two (2) responses. Administration recommended acceptance of the bid from Oil City Tractors, Inc in the amount of \$15,490.00 charged to the Maintenance Department 2004-2005 appropriated funds.

(Copies of bids are on file in Purchasing Department.)

**Approved Bids for Vehicles for Maintenance Department (Exhibit "K.2")** - Bid

packets were distributed to fifteen (15) companies in addition to the appropriate advertisements. There were three (3) responses. Administration recommended acceptance of the bid from Trane & Hunton Trane Services in the total amount of \$73,728.00 charged to the Maintenance Department 2003-2004 appropriated funds.

(Copies of bids are on file in Purchasing Department.)

**Approved Bid for Installation of Suspended Ceilings for the 2004-2005 School Year (Exhibit "K.1")**

– Bid packets were distributed to eleven (11) companies in addition to the appropriated advertisements. There were three (3) responses. Administration recommends acceptance of the bid from Classic Chevrolet in the total

amount of \$46,124.63 charged to the Maintenance Department appropriated 2004-2005 funds.  
(Copies of bids are on file in Purchasing Department.)

**Approved Bid for School Repairs and Parts (Exhibit "L")** – Bid packets were distributed to thirty-seven (37) companies in addition to the appropriate advertisements. There fourteen (14) responses. Administration recommends acceptance of the follows bids charged to the Transportation Department appropriated 2004-2005 funds:

Chalk's Truck Parts	GCR Tire Center
Gray's Wholesale Tires	Jasper Engines
National Bus Sales	One Stop Bus Stop
Smart's Truck & Trailer Equipment	Tri-Con

(Copies of bids are on file in Purchasing Department.)

**Approved Bids for Rental of Moving Vans (Exhibit "M")** – Bid packets were distributed to six (6) companies in addition to the appropriate advertisements. There were two (2) responses. Administration recommended acceptance of the following bids charged to various appropriated 2004-2005 funds:

Enterprise Rent-A-Truck	Ryder Transportation Services
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(Copies of bids are on file in Purchasing Department.)

**Approved Bid for Lumber (Exhibit "N.1")** – Bid packets were distributed to nine (9) companies in addition to the appropriate advertisements. There were four (4) responses. Administration recommended acceptance of the bid from Parker Lumber in the amount of \$12,684.17 charged to the Maintenance Department appropriated 2004-2005 funds.

(Copies of bids are on file in Purchasing Department.)

**Approved Bids for Printed Forms and Computer Supplies (Exhibit "O")** – Bid packets were distributed to seventeen (17) companies in addition to the appropriate advertisements. There were nine (9) responses. Administration recommended acceptance of the following bids charged to the Business Office, Child and Nutrition and Information Services Departments appropriated 2004-2005 funds:

Classic Forms	\$ 42,313.20
Corporate Express	39.50
Best Computer Supplies	<u>118,949.15</u>
	\$162,301.85

(Copies of bids are on file in Purchasing Department.)

**Approved Bids for Health Education Supplies and Equipment (Exhibit "P")** Bid packets were distributed to fifteen (15) companies in addition to the appropriate advertisements. There were eight (8) responses. Administration recommended acceptance of the following bids charged to the Athletic Department 2004-2005 appropriated funds:

Ambrose Video	\$ 439.75
Area Impressions	516.90
BSN Sports	93.26
Films for Humanities and Sciences	593.76
Gopher Sport	1,802.88
NASCO	4,272.34
Power Systems	450.15
WRS Group	<u>1,615.50</u>
TOTAL	\$9,784.54

(Copies of bids are on file in Purchasing Department.)

**Rescind Approval of Bid for Chiller for Homer Drive Elementary School (Exhibit "Q")** – Administration recommended rescinding the July 29, 2004 Board approved bid awarded to Trane and Hunton Trane Services for \$73,728.00 due to errors made during the processing of the bid.

**Approved District Administrators as the 2004-2005 Professional Development and Appraisal System (PDAS) Appraisers (Exhibit "R")** – Administration

recommended approval of the following administrators to become district appraisers having completed the Professional Development Appraisal System (PDAS) Teacher Certification Course:

Patricia Adams	David Dunivant	Patsy Magee
Dr. Lona Alexander	Beth Fischenich	Randall Maxwell
Dr. Susan Alfred	Nancy Flores	James Melanson
Thom Campbell-Amons	Elvena Flowers	Odis Norris
Roland Antoine	Martha Fowler	Jolene Ortego
Linda Aplon	Elizabeth Gay	Shannon Pier
James Arnett	Gary Gray	Dr. Jean Pierre-Pipkin
Ifakorede Awoyefa	Amy Gil	Michael Ryals
Verna Azore	Alvin Goldman	Rodney Saveat
Carol Batiste	Mike Gonzales	Gwen Scott
Lydia Bahnsen	Suzie Glenn	John Sexton
Robert Beard	Bettye Grigsby	Michael Shelton
Patricia Blueford	Clifford Hardeman	Paul Shipman
Lisa Bolton	Barbara Hardeman	Hoyt Simmons
Paul Breaux	Rose Hardy	Felix Simieou
Frank Brocato	David Harris	Kimberly Smith
Philip Brooks	Gloria Harrison	Ellaretta Smiley
James Broussard	Marilyn Hayes	Marcia Stevens
Fannie Brown	Rachel Hebert	Ted Stuberfield
Ronnie Bryant	Sharon Hendrix	Dr. Carrol A. Thomas
Pat Calhoun	Matilda Hickman	Even Thomas
Richard Cantu	Holley Hancock	Linda Thomas
Timothy Chargois	Terry Ingram	Susan Thrash
Dr. Rodney Cavness	Janie Jackson	Carol Trousdale
Cathy Chavis	Adarena Johnson	Bonnie Vessel
Charles Chevis	Rachel Jones	Cynthia Washington
Gloria Cobb	Dr. Mae E. Jones-Clark	Sebrena Washington
Ava Colbert	Jessie Kibbles, Jr.	Anita Watson
Sybil Comeaux	Patricia Kenebrew	Iris Williams
Jackie Cotton	Ether Labrie	
Dr. Aaron Covington	Nancy Lloyd	

**Approved Purchase of Voyager Expanded Learning Reading Materials for the 4<sup>th</sup> and 5<sup>th</sup> Grades at All Elementary Schools (Exhibit "S.1")** – Administration recommended approval request to purchase the materials at a cost of \$212,429 funded by the following grants:

Intensive Reading Instruction Initiative Grant	\$147,429.00
Accelerated Reading Instruction Grant	\$ 40,000.00
ExxonMobil Reading Initiative Grant	\$ 25,000.00

Voyager was designated as the TEA authorized intensive reading provider and Voyager Expanded Learning is the sole source for Voyager reading materials.

**Approved the Purchase of Math Manipulative Kits from ETA Cuisenaire for the District's Elementary Campuses (Exhibit "S.2")** – Administration recommended approval of the request to purchase math manipulative kits at a cost of \$82,500 funded by the Accelerated Math Instruction grant to assist students in meeting TAKS standards.

**Approved Payment to Bayes Achievement Center, Inc. for Residential Placement of Two Special Education Students for the 2004-2005 School Year (Exhibit "T")** – Administration recommended approval of the request in a total of \$295,300 for the 2004-2005 school year payable in monthly installments by special education federal funds to Bayes in Huntsville, Texas which is an approved facility for disabled children by the Texas Education Agency..

**Approved the Purchase of STAR (Standardized Test Analysis & Reporting), Data Disaggregation Program provided by Texas Business and Education**

**Coalition as a Continuation for the School Year 2004-22005 (Exhibit “U”) –** Administration recommended approval of request to purchase the program at a cost of \$20,500 provided by the Texas Business and Education Coalition

**Approved the Purchase of Read 180 Software Program from Scholastic Inc. for Vincent Middle School (Exhibit “V”)** – Administration recommended approval of request to purchase the program at a cost of \$29,900 funded by Title I grant fund including software, books, audio books, 60 student licenses, professional development on-line for one teacher and two days training for staff.

**Deleted Exhibit “W.1” Request to Purchase “Cognitive Tutor” from Carnegie Learning, Inc. for Central High School)**

**Approved the Purchase of Audio Media Language Lab Equipment, Software, and CD-ROM Based License from Killeen Management System, Inc. for Central High School (Exhibit “W.2”)** – Administration recommended approval of request to purchase audio media language equipment at a cost of \$47,470.50 funded by the Central High School Texas Grant to Reduce Academic Dropout.

**Approved the Purchase of Computer Software from Twotrees Technologies, LLC and to Upgrade Existing Computer Hardware at Central High School (Exhibit “W.3”)** – Administration recommended approval of request to purchase software and upgrade at a cost of \$21,712.95 funded by the Central High School Texas Grant to Reduce Academic Dropout.

**Approved Student Transfers into the Beaumont Independent School District for the 2004-2005 School Year (Exhibit “X”)** – Administration recommended approval of the following transfer for the 2004-2005 school year:

Lidia Lanners	Ozen High School	Port Arthur, TX
Martin Anthony Williams	Central High School	Port Arthur, TX

**Approved Arbitrage Rebate (Addendum to Exhibit “Y”)** – Administration recommended approval of the arbitrage rebate as provided by the federal arbitrage laws and will be submitted through a tax return for each bond series filed as part of the process. The liability for rebate, calculated through August 31, 2004 per addendum presented for review is \$558,984.27

Dr. William Nantz questioned in depth the use and nonuse of supplementary materials and what type of results would the district expect specifically the Voyager grant approved software. Districtwide usage of same programs was discussed with Dr. Thomas responding that some schools elect to supplement their program differently; however, all supplementary programs must be approved by administration and be a part of the school’s campus improvement plan.

Mr. John Williams asked for a report in six months depicting the results of the programs emphasizing that the cost of the programs would be easier to approve if programs are being used and the results are being analyzed for student improvement. Dr. Thomas responded that administration would report back to the Board after the first semester.

Mr. John Williams questioned administration’s projections of all fuel costs and the variables of the market’s effect on the budget. Another concern stated by Mr. Williams was the catalog bid list and the vendors response to the bid list. Ms. Jane Kingsley responded that there is a common catalog that all vendors use to compile their bid response.

Mr. John Williams asked Ms. Kingsley to explain what an arbitrage rebate is. Ms. Kingsley responded that in the sell of bonds and the resulting proceeds and investments thereof, if the effective yield reaches beyond allowances, the federal government requires a calculated rebate. Ms. Kingsley explained a tax return will be filed for the rebate.

Mr. Woodrow Reece questioned administration asking for approval of an item at one board meeting then action to rescind at the next board meeting. Dr. Thomas responded that there was a problem with the bid and administration should not have brought it to the Board for approval the first time and apologized for the error.

President Hicks called for questions of the motion, hearing none, she called for a vote.

Yeas: Ms. Hicks, Dr. Nantz, Messer's: Reece, Trahan and John Williams

Nays: None

### **PERSONNEL**

President Martha Hicks announced in the public (open) meeting at 8:03 p.m. that the Board would go into executive (closed) session to discuss matters of the sort described in Section 551.071 (1)(2), and Section 551.074 (a) (1) of Texas Government Code, and that any action taken by the Board would be in public (open) session immediately following.

Mr. John Williams moved, seconded by Mr. Woodrow Reece to accept the following personnel recommendations (Trustee Howard Trahan left the meeting at 8:45 p.m.):

#### **1. Retirement**

Ebner Gary, Smith Middle, Science, effective July 26, 2005.

#### **2. Resignations**

Robin Adame, Spanish, Central High, effective August 9, 2004;

Dianna Bailey, Diagnostician, Curtis Elementary, effective July 26, 2004;

Michael Beard, Math, Ozen High, effective July 29, 2004;

Frank Breuer, Math, West Brook High, effective July 13, 2004;

Deborah Broome, Social Studies, Ozen High, effective July 30, 2004;

John Broussard, Physical Education, Caldwood elementary, effective July 20, 2004;

Teresa Doyen, English, Central High, effective August 5, 2004;

Kirvis Fontenot, Physical Education, Brown Center, effective August 2, 2004;

Horace Gordon, Speech, Ozen High, effective July 30, 2004;

Jeanette Hines, Special Education, Pietzsc/MacArthur, effective August 6, 2004;

Elizabeth Jones, French, West Brook High, effective July 26, 2004;

Shannon Jones, Level 2, French Elementary, effective July 21, 2004;

Anna Riley, Theater Arts, Vincent Middle, effective July 26, 2004;

JoAnn Russo, Math, Odom Academy, effective July 21, 2004;

Kay Self, English, Ozen High, effective July 21, 2004;

Sue Ellen Sheriff, Pre-K, Southerland, effective July 21, 2004;

Bethany D. Stansell, Kindergarten, Dunbar Elementary, effective July 21, 2004;

Armiller, Stewart, Level 4, Ogden Elementary, effective July 28, 2004;

Margaret Swope, Kindergarten, Fletcher Elementary, effective July 26, 2004;

Brenda Woolley, Science, Ozen High, effective August 3, 2004.

### **3. New Employee Contract Recommendations**

Thomas Aardahl, Math, King Middle, effective August 3, 2004 and ending May 21, 2005;

Tiffany Aardahl, Science, Ozen High, effective August 3, 2004 and ending May 21, 2005;

Tonya Avery, Special Education, Pietzsch/MacArthur, effective August 3, 2004 and ending May 21, 2004;

Heather Barnes, Kindergarten, Fehl Elementary, effective August 3, 2004 and ending May 21, 2005;

Jill Boykin, Math, West Brook High, effective August 3, 2004 and ending May 21, 2005;

Rebecca Briscoe, Social Studies, Odom Academy, effective August 3, 2004 and ending May 21, 2005;

Emily Bunn, Level 1, Dishman Elementary, effective August 3, 2004 and ending May 21, 2005;

Ruthanne Cassidy, ESL, Vincent Middle, effective August 3, 2004 and ending May 21, 2005;

Jane Champagne, Level 5 Resource, Pietzsch/MacArthur, effective August 3, 2004 and ending May 21, 2005;

Adiana Chapa, Spanish, Marshall Middle, effective August 3, 2004 and ending May 21, 2005;

James Chavis, Math, King Middle, effective August 3, 2004 and ending May 21, 2005;

Keith Collins, Science, Vincent Middle, effective August 3, 2004 and ending May 21, 2005;

Cicelia Como, Math, Ozen High, effective August 3, 2004 and ending May 21, 2005;

Brian Cooper, Special Education, Ozen High, effective August 3, 2004 and ending May 21, 2005;

Amy Coppage, Level 3, Homer Elementary, effective August 3, 2004 and ending May 21, 2005;

Stephen Cotton, Social Studies, Smith Middle, effective August 3, 2004 and ending May 21, 2005;

Brandy Dean, Chemistry, Ozen High, effective August 3, 2004 and ending May 21, 2005;

Bridget Different, Science, Odom Academy, effective August 3, 2004 and ending May 21, 2005;

Penny Durio, Level 5, Homer Elementary, effective August 3, 2004 and ending May 21, 2005;

Ralph Fields, Physical Education, Ogden Elementary, effective August 3, 2004 and ending May 21, 2005;

Kimberlee Galvan, Level 3, Homer Elementary, effective August 3, 2004 and ending May 21, 2005;

Adolfo Garcia, Band Director, Smith Middle, effective August 3, 2004 and ending May 21, 2005;

Damon Gengo, Theater Arts, Marshall Middle, effective August 3, 2004 and ending May 21, 2005;

Linda Gillespie, Level 4, Field Elementary, effective August 3, 2004 and ending May 21, 2005;

Patricia Greenwood, Level 2, Blanchette Elementary, effective August 3, 2004 and ending May 21, 2005;

Bouchra Gygax, French, Ozen High, effective August 3, 2004 and ending May 21, 2005;

Denishia Hadnot, Social Studies, Marshall Middle, effective August 3, 2004 and ending May 21, 2005;

Cortney Hall, Video/TV, Ozen High, effective August 3, 2004 and ending May 21, 2005;

James Harper, Social Studies, Ozen High, effective August 3, 2004 and ending May 21, 2005;

Paula Harris, Math, King Middle, effective August 3, 2004 and ending May 21, 2005;

Duaine Harris, Content Mastery, King Middle, effective August 3, 2004 and ending May 21, 2005;

Ryan Hunter, Math, Odom Academy, effective August 3, 2004 and ending May 21, 2005;

Jada Jefferson, Social Studies, Central High, effective August 3, 2004 and ending May 21, 2005;

April Joseph, Social Studies, Austin Middle, effective August 3, 2004 and ending May 21, 2005;

Gloria Kamrath, Math, Ozen High, effective August 3, 2004 and ending May 21, 2005;

Ronald Kelley, Agriculture, Central High, effective August 3, 2004 and ending May 21, 2005;

Diane Kennedy, English, Ozen High, effective August 3, 2004 and ending May 21, 2005;

Amber Kunkel, English, Central High, effective August 3, 2004 and ending May 21, 2005;

Teisha LaCour, Pre-Kindergarten, Southerland, effective August 3, 2004 and ending May 21, 2005;

Brett Lea, Level 5, Ogden Elementary, effective August 3, 2004 and ending May 21, 2005;

Marla Lemieux, Sign Language, West Brook High, effective August 3, 2004 and ending May 21, 2005;

Andrea McCartney, Social Studies, Ozen High, effective August 3, 2004 and ending May 21, 2005;

Cecile McDonald, Level 5, Curtis Elementary, effective August 3, 2004 and ending May 21, 2005;

Lisa Monette, Special Education, South Park Middle, effective August 3, 2004 and ending May 21, 2005;

Mary Montalbano, Math, Career Center, effective August 3, 2004 and ending May 21, 2005;

Ariane Moore, Level 3, Homer Elementary, effective August 3, 2004 and ending May 21, 2005;

Sherry Morgan, Science, Austin Middle, effective August 3, 2004 and ending May 21, 2005;

Jennifer Nichols, Level 3, Regina Elementary, effective August 3, 2004 and ending May 21, 2005;

Eddie Nixon, Level 5, Blanchette Elementary, effective August 3, 2004 and ending May 21, 2005;

Kimberly Patterson, Pre-Kindergarten, Southerland, effective August 3, 2004 and ending May 21, 2005;

Adrain Pickett, Jr., Social Studies, Central High, effective August 3, 2004 and ending May 21, 2005;

Dawn Pumphrey, Level 3, Blanchette Elementary, effective August 3, 2004 and ending May 21, 2005;

Michael Reynolds, Math, Odom Academy, effective August 3, 2004 and ending May 21, 2005;

Derrick Rivers, Kindergarten, Dunbar Elementary, effective August 3, 2004 and ending May 21, 2005;

Demetra Ryan, Math, South Park Middle, effective August 3, 2004 and ending May 21, 2005;

Rickie Sadberry, Level 3, French Elementary, effective August 3, 2004 and ending May 21, 2005;

Martha Schaefer, Math, Odom Academy, effective August 3, 2004 and ending May 21, 2005;

Rachael Scroggin, Permanent Substitute, West Brook High, effective August 3, 2004 and ending May 21, 2005;

Willie Scott, HPE, King Middle, effective August 3, 2004 and ending May 21, 2005;

Peggy Shaw, Librarian, King Middle, effective August 3, 2004 and ending May 21, 2005;

LaTanya Sigee, Level 2, Bingman Elementary, effective August 3, 2004 and ending May 21, 2005;

Julie Smith, ESL, Vincent Middle, effective August 3, 2004 and ending May 21, 2005;

Todd Sonnier, Language Arts, Odom Middle, effective August 3, 2004 and ending May 21, 2005;

Carrol Spradley, English, Central High, effective August 3, 2004 and ending May 21, 2005;

Marilyn Stephens, Social studies, Pathways, effective August 3, 2004 and ending May 21, 2005;

Carlton Thomas, Social Studies, Career Center, effective August 3, 2004 and ending May 21, 2005;

Ruth Vannoord, History, West Brook High, effective August 3, 2004 and ending May 21, 2005;

Deborah Waquspack, ESL, Central High, effective August 3, 2004 and ending May 21, 2005;

Lachelle Wallace, Special Education, Field Elementary, effective August 3, 2004 and ending May 21, 2005;

Janelle Young, Math, Pathways, effective August 3, 2004 and ending May 21, 2005;

Karen Young, Math, Ozen High, effective August 3, 2004 and ending May 21, 2005;

Kristal Young, Level 1, Guess Elementary, effective August 3, 2004 and ending May 21, 2005.

#### **4. Contract Recommendations**

Kristi Broussard, Level 2, Regina Elementary, re-hired August 3, 2004.

President Hicks called for questions of the motion, hearing none, she called for a vote.

Yeas: Ms. Hicks, Dr. Nantz, Mr. Woodrow Reece and Mr. John Williams

Nays: None

#### **5. Administrative Recommendations**

Mr. John Williams moved, seconded by Mr. Woodrow Reece to accept the following administrative recommendations:

Educational Diagnostician, Curtis & Austin

Bennie Berry

Educational Diagnostician, Dunbar, Fletcher, Ogden, Ozen  
Educational Diagnostician, Pietzsch/MacArthur,  
Odom, Blanchette  
Assistant Principal, Homer Drive Elementary  
Senior Network and Programming Administrator

Virginia Combs  
Danyelle Junot  
Jackie Lavergne  
Greg Schumacher

President Hicks called for questions of the motion, hearing none, she called for a vote.

Yeas: Ms. Hicks, Dr. Nantz, Messer's: Reece, and John Williams

Nays: None

### **ADJOURNMENT**

President Martha Hicks asked newly appointed administrators to stay after the meeting to be congratulated. President Hicks asked if there was any other business to come before the board; there being none, she adjourned the meeting at 9:07 p.m. August 19, 2004.

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Martha Hicks, President  
Beaumont ISD Board of Trustees

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Terry D. Williams, Secretary  
Beaumont ISD Board of Trustees

**BEAUMONT INDEPENDENT SCHOOL DISTRICT**  
**Beaumont, Texas**

**DISTRICT EDUCATIONAL  
IMPROVEMENT COMMITTEE**

**February 2, 2004**  
**MEETING MINUTES**  
**“Approved 8/31/04”**  
**PLEASE POST**

**Date:** Monday, February 2, 2004

**Time:** 4:30 p.m.

**Location:** BISD Administration Building Board Room

**Presiding:** **Dr. Mae E. Jones-Clark, Chief of Staff and Academic Affairs**

Dr. Jones-Clark asked all present to sign-in. The meeting was called to order at 4:25 p.m.

**Roll call for the DEIC minutes was determined by sign-in sheet.**

**DEIC Members Present:**

Amelia \* Linda Cook (Second Term)

Austin – Nancy Loyd

Bingman – Pamela Chance

Blanchette \* Ursula Arceneaux

Brown \* Kimberly Smith

Caldwood – Sami Gillette

Career Center \* Carson Gilbert

Central – LaTonya Waters

Curtis \* Dr. Aaron Covington

Dunbar \* Angela Langford

Fehl – Lucrecia Harris

Field – Judith Runnels

Fletcher \* Kelly McBride

Guess – Connie Hebert

Homer \* Chandra Walters

King \* Debra Briggs

Lucas \* L’Tunya Bernard

Martin \* Elois Alex

Odom \* Teresa Marlow

Ogden – Keisha Brazil-Hadnot

Ozen \* Victor Fulton

Pathways – Deborah Barideaux-Rowe

Pietzsch/MacArthur – Sarah Kingston

Price \* Jewel Wycoff (Second Term)

Regina-Howell \* Margaret Harrell

Smith \* Gloria Cobb

South Park \* Sandra Randle

Southerland \* Geraldine Browning

Vincent – Scott Jackson

West Brook – Bonnie Ardoin

Admin Bldg – David Dunivant

Admin Bldg – Beth Fischenich

Admin Bldg – Dr. Mae Jones-Clark

Admin Bldg – Dr. Carrol A. Thomas

Campuses not present:

Dishman

French

Marshall

\* Newly Elected Members

## **Welcome**

Dr. Jones-Clark welcomed members to the meeting. The newly elected members were asked to stand and identify themselves. Dr. Jones-Clark reminded the group that the committee acts as an advisory committee to Superintendent Dr. Carrol A. Thomas and when the Texas Education Agency (TEA) makes site visits to the district, the DEIC will be questioned by monitors about district procedures. Members need to be informed and able to answer questions consistently.

## **I. Old Business**

Dr. Jones-Clark asked members to look over the minutes of the last DEIC meeting on September 15, 2003, before asking for a vote on the approval of the minutes.

Motion by: Nancy Loyd, Austin Middle School  
Second by: Victor Fulton, Ozen High School  
For: All  
Against: None  
Motion: Passed

Minutes of the September 15, 2003 meeting were approved as presented.

## **II. New Business**

### **2004-2005 School Year Calendar**

Dr. Jones-Clark instructed DEIC members that the BISD school year calendar had to follow set guidelines and that the BISD calendar committee spent many hours developing two calendar proposals. BISD staff and school parent-teacher associations were then given an opportunity to vote for their choice. Calendar proposal #1 received the most votes.

DEIC members were given ballots to vote their choice of either calendar proposal #1 or #2. The results of the DEIC calendar vote were twenty-four (24) in favor of calendar #1 and eight (8) in favor of calendar #2.

Dr. Jones-Clark said that BISD would hold a public hearing on February 17, 2004. If the majority of patrons at the hearing accept calendar #1 and if the Board approves calendar #1, the district will apply to TEA for a waiver to begin school on August 9, 2004.

## **III. Other Concerns**

Nancy Loyd, Austin Middle School, asked about the status of starting a BISD Sick Day Bank. Dr. Jones-Clark said that a consensus could not be reached regarding the guidelines for the program.

**Other Concerns (contd.)**

Dr. Thomas welcomed DEIC members and thanked them for serving on the committee. He told members about his recent trip to Washington, D.C. to meet with Secretary Paige and members of the U.S. Department of Education. Dr. Thomas reported that the No Child Left Behind "1 percent rule" of limiting the number of students who can be exempted from taking the TAKS tests would be a challenge for all school districts. Dr. Thomas commented that BISD is ahead of many districts in meeting this challenge, but we must persevere to educate all children.

Dr. Thomas said that the state is studying incentive plans to reward performance. We must roll up our sleeves and teach kids at all levels. Students need to finish high school in four years. If they don't, the school is held responsible. We must adjust our teaching methods and work together as a team to raise our standards to a higher level. We have to do better than last year. If a student is not passing, we need to ask, "What can we do to make this child successful and be at standard?"

We need to keep absences at a minimum and make parents aware that every child will be tested. BISD has earned credibility by great teaching practices. We must guard against any sign of impropriety. If we have 20 tests and 20 answer sheets, then we need to collect 20 booklets and 20 sheets. If 21,000 tests are given, then 21,000 booklets and answer sheets must be turned in. Tests and answer sheets must be counted. Security is of utmost importance and extremely serious.

**IV. Closure/Adjournment**

Meeting was adjourned at 5:20 p.m.

**Handouts:**

Agenda for February 2, 2004 DEIC Meeting  
Unofficial DEIC Meeting Minutes for September 15, 2003  
DEIC 2003-2004 Membership List  
BISD 2004-2005 School Calendar Report and Ballot

Respectfully submitted by:  
Shirley McCarty, DEIC Secretary  
Lesa Harris, DEIC Reporter

**BEAUMONT INDEPENDENT SCHOOL DISTRICT**  
**Beaumont, Texas**

**DISTRICT EDUCATIONAL  
IMPROVEMENT COMMITTEE**

**August 31, 2004**  
**MEETING MINUTES**  
**“Approved 9/7/04”**

**PLEASE POST**

**Date:** Tuesday, August 31, 2004

**Time:** 4:30 p.m.

**Location:** BISD Administration Building Board Room

**Presiding:** **Dr. Mae E. Jones-Clark, Chief of Staff and Academic Affairs**  
Dr. Jones-Clark asked all present to sign-in. The meeting was called to order at 4:30 p.m.

**Roll call for the DEIC minutes was determined by sign-in sheet.**

**DEIC Members Present:**

Amelia – Kathleen Pinney	Lucas – L’Tunya Bernard
Bingman – Pamela Chance	Marshall – Larry Baggett
Blanchette – Ursula Arceneaux	Odom – Teresa Marlow
Brown – Kimberly Smith	Ogden – Keisha Brazil-Hadnot
Caldwood – Sami Gillette	Ozen – Victor Fulton
Career Center – Carson Jackson	Pathways – Deborah Barideaux-Rowe
Curtis – Nancy Loyd	Pietzsch/MacArthur – Sarah Kingston
Dishman – Lesa Harris	Price – Jewel Wycoff
Dunbar – Angela Langford	Regina-Howell – Margaret Harrell
Fehl – Lucrecia Harris	Smith – Gloria Cobb
Field – Judith Runnels	Southerland – Martha Wilmore
Fletcher – Kelly McBride	West Brook – Bonnie Ardoin
French – Leigh Lowell	Admin Bldg – David Dunivant
Guess – Connie Hebert	Admin Bldg – Beth Fischenich
Homer – Chandra Walters	Admin Bldg – Dr. Mae Jones-Clark
King – Debra Briggs	Admin Bldg – Dr. Carrol A. Thomas

**Campuses not present:**

Austin	Martin	Vincent
Central	South Park	

## Welcome

Dr. Jones-Clark welcomed members to the meeting and asked that they look over the minutes of the last meeting before the vote for approval.

### I. Old Business

Minutes of the February 2, 2004 meeting were approved as presented.

Motion by: Nancy Loyd, Curtis Elementary School  
Second by: Judith Runnels, Field Elementary School  
For: All  
Against: None  
Motion: Passed

### II. New Business

- **Districtwide Student Performance Improvement Plan 2004-2007**

Mr. David Dunivant, Director of Research, Planning and Evaluation, outlined the draft copy of the Districtwide Student Performance Improvement Plan (District Plan) for 2004-2007. He asked DEIC members to review the plan and turn in corrections and additions to him by Friday, September 3, 2004. The next DEIC meeting date was set for September 7, 2004. Mr. Dunivant advised members that they would then be asked to vote on the approval of the Plan and confirm approval by signing a DEIC verification form. The revised District Plan draft copy will be presented to the Board of Trustees on September 16, 2004 for ratification.

Mr. Dunivant stated that accountability ratings affect the District Plan. This year the district may not get the final federal accountability ratings until January 2005; therefore, the district plan may need to be changed at that time to meet Adequate Yearly Performance (AYP). With the new TAKS tests, scores went down and achievement gaps widened among subgroups. The district must address all student populations and get scores up.

- **District Planning and Decision-Making Survey**

Mr. David Dunivant distributed copies of the Survey of the Effectiveness of Campus Planning and Decision Making. He asked DEIC members to fill out the survey on-line and then ask ten other persons, including CEIC members at their campus, to complete the survey on-line by Friday, September 10.

- **Professional Development and Appraisal System (PDAS)**

Dr. Susan Alfred, Director of Staff Development, advised members to become familiar with the Board approved PDAS calendar for 2004-05. Each member received a copy of the PDAS handbook. The appraisal and nonappraisal dates, rules and scoring procedures are included in the handbook. Members were reminded that AYP and campus ratings are used in scoring.

- **Performance Appraisal for Administrators and Other Certified Educators**

Dr. Mae E. Jones-Clark reviewed changes in the Board Policy regarding frequency of administrators' and other professionals' appraisals. If an administrator or other certified educator was appraised as exceeding expectation in May 2004 and does not have any areas of deficiency, then the educator will not be appraised again until 2006. The PERFORMANCE APPRAISAL: EVALUATION OF OTHER PROFESSIONAL EMPLOYEES Board Policy

DNB (Local) EXCEPTION reads: “An employee with an “EXCEEDS EXPECTATION” rating for the overall score and does not have any areas of deficiency, will be appraised every two (2) years. However, walkthroughs shall be conducted at the discretion of the appraiser. An employee with an overall rating of “Proficient or Below” will receive an annual appraisal. If documentation, during the off-appraisal year indicates the need to do a formal appraisal, the policy shall provide the supervisor the option to conduct an evaluation. New and/or probationary teachers shall be appraised in the performance of their job duties annually or at more frequent intervals. *Education Code 21.352(c).*”

Questions regarding walkthroughs were asked. Dr. Jones-Clark postponed the DEIC vote on the policy until the next meeting on September 7, so more information could be made available to members.

Dr. Carrol A. Thomas, Superintendent of Schools, stated that the change in the appraisal policy allows principals ability to evaluate clearly outstanding teachers every two years and concentrate focus on new teachers and teachers who need help. The policy will give flexibility to principals by not having to evaluate top-level teachers every year.

### **III. Other Concerns**

Dr. Carrol A. Thomas welcomed members to the new school year and thanked them for being instrumental in making BISD very successful. He emphasized that BISD needs as many students as possible taking the TAKS tests. He is sure that with a positive attitude, BISD will meet the AYP challenge because the No Child Left Behind (NCLB) Act is national law. Our goal is to have all students pass TAKS and eliminate State-Developed Alternative Assessment (SDAA) tests.

### **IV. Closure/Adjournment**

Meeting was adjourned at 5:25 p.m.

### **Handouts:**

Agenda for August 31, 2004 DEIC Meeting  
Unofficial DEIC Meeting Minutes for February 2, 2004  
Districtwide Student Performance Improvement Plan 2004-2007 Draft Copy  
Survey of the Effectiveness of Campus Planning and Decision Making  
Professional Development and Appraisal System (PDAS) Calendar 2004-2005  
Performance Appraisal: Evaluation of Other Professional Employees – Board Policy DNB (Legal/Local)  
2004-2005 DEIC Election Schedule  
Staff Development Schedule 2004-2005  
Early Dismissal Dates 2004-2005

Respectfully submitted by:  
Shirley McCarty, DEIC Secretary  
Lesa Harris, DEIC Reporter



# **BEAUMONT INDEPENDENT SCHOOL DISTRICT BOARD OF EDUCATION**

Public Forum – February 17, 2004

The Board of Education of the Beaumont Independent School District met in special public (open) session on Thursday, February 17, 2004 at 6:34 p.m. in the Board Room of the Administration Building of the District located at 3395 Harrison Avenue in Beaumont, Jefferson County, Texas. The meeting was called to order by President Martha Hicks.

It was found and determined that in accordance with the policies and orders of the Board, the notice of this meeting was posted in the Administration Building of the District in accordance with the terms and provisions of Section 551.041 and Section 551.043, V.T.C.S., and that all of the terms and provisions of those sections have been fully complied with and that the 72 hour notice required by said sections has been properly and correctly given.

## **ROLL CALL**

Present: Martha Hicks  
Woodrow Reece  
Terry Williams  
Dr. William Nantz  
John H. Williams

Absent: Howard J. Trahan, Jr.  
Bishop Ollis E. Whitaker

School Officials Present: Superintendent, Dr. Carrol A. Thomas; Chief of Staff and Academic Affairs, Dr. Mae E. Jones-Clark; Assistant Superintendents, Dr. W. Preston Shaw, Terry Ingram, Beth Fischenich; Executive Director of Finance, Jane Kingsley; Executive Director of Personnel, Sybil Comeaux; Director of Communications, Jolene Ortego; and School Attorney, Melody Thomas

Absent: None

## **ESTABLISHMENT OF A QUORUM**

President Martha Hicks declared a quorum.

## **PUBLIC FORUM**

### **Selection Process and Procedures**

Dr. W. Preston Shaw, assistant superintendent for administration reviewed the law regarding the public school start date and that a district may not begin instruction for students before the week in which August 21 falls with Sunday considered the first day of the week. A district may submit an application for a waiver as defined in the law (Education Code 7.056) if they wish to start prior to the designated week and meet the requirements set forth in the law.

Dr. W. Preston Shaw reviewed the calendar selection process and procedures to designate a start date. Dr. Shaw shared results of the District Calendar Committee and the proposals submitted to the employees with 1,458 votes for calendar proposal "A" and 392 votes for calendar proposal "B". The district calendar committee is made up of teachers, administrators, student body presidents for the three high schools, two students-at-large, representatives from YMBL, food services, transportation, curriculum, health services, maintenance and assistant superintendents.

Dr. Shaw announced that the Board of Trustees indicated their intention to apply for a waiver with the Texas Education Agency at the regular monthly meeting held November 18, 2003. Newspaper notification was published regarding the requirement to hold a public forum two different days: Sunday, December 7, 2003 and Sunday, February 8, 2004. Dr. Shaw shared legal policy EB "School Start Date" waiver guidelines with Trustees.

Dr. Shaw called for questions after reviewing calendar proposal "A" and calendar proposal "B". There were no questions.

### **Public Comment**

President Martha Hicks called for public comments. There were three requests to speak to the Trustees:

1. **Mark Garcia**, 11085 Pine Cover
2. **Mike Getz**, 7950 Phelan
3. **Christine Stetson Guidry**, 5790 N. Circuit

President Hicks called for additional comments, hearing none, the comment portion of the meeting was closed.

### **Consensus of Opinion of Start Date**

Dr. Thomas announced that everyone attending the meeting should have been handed a ballot with the following choices: "in favor of the proposed calendar starting school on August 9, 2004", "not in favor of the proposed calendar string school on August 9, 2004" and "no position on the calendar." The votes were hand counted by Dr. Mae E. Jones, Clark, Ms. Beth Fischenich and Mr. Terry Ingram with the following results: 103 votes IN favor of starting school August 8, 2004; 53 votes NOT IN favor of starting school August 9, 2004 and 1 vote with NO POSITION on the calendar.

### **CLOSING COMMENTS**

Dr. Thomas reported that the district would submit the request for waiver prohibition to TEA with the summary of opinion expressed at the public forum supporting a start date of August 9, 2004.

Dr. Thomas thanked the community for their support and for attending the meeting and expressing their vote.

### **ADJOURNMENT**

President Martha Hicks adjourned the meeting at 6:55 p.m., February 17, 2004

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Martha Hicks, President  
Beaumont ISD Board of Trustees

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Terry Williams, Secretary  
Beaumont ISD Board of Trustees



# BEAUMONT INDEPENDENT SCHOOL DISTRICT BOARD OF EDUCATION

Special Meeting – February 14, 2004

The Board of Education of the Beaumont Independent School District met in regular public (open) session on Saturday February 14, 2004 at 8:30 a.m. in the Board Room of the Administration Building of the District located at 3395 Harrison Avenue in Beaumont, Jefferson County, Texas. The meeting was called to order by President Martha Hicks.

It was found and determined that in accordance with the policies and orders of the Board, the notice of this meeting was posted in the Administration Building of the District in accordance with the terms and provisions of Section 551.041 and Section 551.043, V.T.C.S., and that all of the terms and provisions of those sections have been fully complied with and that the 72 hour notice required by said sections has been properly and correctly given.

## ROLL CALL

Present: Martha Hicks  
Woodrow Reece  
Terry Williams  
Dr. William Nantz  
Howard J. Trahan, Jr.  
Bishop Ollis E. Whitaker  
John H. Williams

Absent : None

School Officials Present: Superintendent, Dr. Carrol A. Thomas; Chief of Staff and Academic Affairs, Dr. Mae E. Jones-Clark; Assistant Superintendents, Dr. W. Preston Shaw, Terry Ingram, Beth Fischenich; Executive Director of Finance, Jane Kingsley; and Director of Communications, Ms. Jolene Ortego

Absent: Executive Director of Personnel, Ms. Sybil Comeaux; School Attorney, Ms. Melody Chappell

## ESTABLISHMENT OF A QUORUM

President Martha Hicks declared a quorum.

## APPROVAL OF MINUTES

**Approved Election Order and Resolution Ordering the May 15, 2004 School Trustee Election** – Administration recommended approval of order and resolution for the election of trustees for district 3 and district 5 on May 15, 2004.

Mr. John Williams moved, seconded by Dr. William Nantz, to approve the Election Order and Resolution ordering the May 15, 2004 School Trustee Election for Districts 3 and 5.

President Hicks called for questions, there being none, she called for a vote.

Yeas: Ms. Hicks, Bishop Whitaker, Dr. Nantz, Messrs. Reece, Trahan, John Williams and Terry Williams

Nays: None

## REPORT OF THE PRESIDENT

President Martha Hicks announced that the State Board of Education requires public announcement by board members of the number of continuing education hours they have acquired during the past year at the same meeting that the board of trustee election is called. Each board member recorded the following:

Martha Hicks	6 hrs.
Woodrow Reece	11 hrs.
Howard Trahan	6 hrs
John Williams	14.75 hrs.
William Nantz	14.75 hrs.
Ollis E. Whitaker	11.75 hrs.
Terry Williams	11 hrs.

## WORKSHOP

### CAPITAL PROJECTS

**Building and Grounds Committee Report** – No report

**Facilities Status Report** – Mr. Ingram submitted the following:

- Retrofit Roof for Administration Building is scheduled for completion February 2004 weather permitting.
- Vincent M.S. Vocational Building contract awarded to SeTex Construction Company scheduled to begin no later than February 2004.
- Babe Zaharias Press Box contract awarded to Stephens Construction Company has not scheduled a start date due to the district awaiting a letter from the insurance company to verify the amount of payment for this project.
- Retrofit Roof for Dunbar Elementary School plans are completed by architect and will be submitted for a pre-bid meeting with all contractors, meeting to open bids will follow with a possible start date in March 2004.
- Central High School Roof Repairs to Auditorium and Repairs to Auditorium and Cafeteria – The roof (flat portion) has been replace and the mansard portion is currently being replaced. Architects are in the process of preparing plans for the repairs of the auditorium and cafeteria. Pre-bid and bid opening meetings will occur for the repairs of the auditorium and cafeteria in February expecting a 9 to 10 month completion.
- French Elementary Cafeteria and Adjoining Rooms have been cleaned and all damaged equipment removed. The architect is in the process of drawing up the plans with pre-bid and bid opening meetings schedule in March with a tentative start date of April 1, 2004.

Discussion included the possible purchase of land located on Cottonwood Street adjacent to Babe Zaharius for a satellite parking facility for buses.

**Bond Update** – Dr. Thomas reported that a committee of businessmen (CUAEC) were looking at the project and were getting ready to submit a report of their findings to the board in the near future.

### **FINANCE**

**Fund Balance – Economic Forecast** – Dr. Thomas reviewed the district 's General Fund Undesignated Fund Balance of \$17,561,317 as of August 31, 2003 and a total fund balance of \$20,051,489.

**Long Term Debt** – Report prepared reflected data on lease commitments for capital outlay and operating leases. Long-term debt summarized reported \$48,400,000 for general obligations bonds outstanding balance as of August 31, 2003; \$11,265,000 for lease revenue bonds outstanding balance as of August 31, 2003; \$1,185,000 for outstanding contractual obligation bonds as of

August 31, 2003 showing annual debt service requirements to maturity for the bonds less than \$60 million at \$59,665,000.

**Capital Outlay – Purchases 1996-2004** – Reports included the expenditures of capital outlay by year from the regular budget for a total of \$15,813,099, \$5,355,545 by contractual obligations for a total of \$21,168,654. It is expected that the schools will require capital outlay purchases this year as along with technology updates, A lease agreement rather than purchase will be considered by technology department for updated equipment.

**Contractual Obligations** - President Martha Hicks asked if contractual obligation funding would be taken to the voters. Dr. Thomas responded that this tax year that type of funding would fall under Maintenance and Operations and would not require public vote. Administration announced that they would ask for approval for \$5,000,000 in contractual obligations amortized over five years at 3.5% at the next board meeting to fund capital outlay purchases and technology updates.

**Bonds – Possible Refunding** – Timeline for refunding of bonds in 2004 was presented with two options: option 1 of 2 would result in more revenue. Ms. Kingsley explained the information submitted by the financial consultants, RBC Dain Raucher for both options with administrative preference to Option 1 showing a refinancing savings total of \$678,508 at fiscal year 2017 compared to Option 2 showing a refinancing savings total of \$571,822 at fiscal year 2017.

## **GRANTS AND OTHER INCENTIVES**

**Competitive, Non-competitive Grants and other Grants with Cumulative Totals for the Year 1996-2004** – The total 1996-2004 of grants reported is \$229,647,028. Information submitted showed fund and budget for each grant for all years with subtotals for federal, state, shared service and special revenue programs.

**Narrative for Grants 1996-2004** - Annually the board reviews the numbers and kinds of grants applicable to the district. A brief narrative of the all grants was available.

**School Volunteer Program 1996-to Present** - Summary of programs administered through the school volunteer department showed number of hours volunteered by parents/community persons, business, school/business partnerships, and the Beaumont Public School Foundation (BPSF). Total volunteer involvement hours and estimated contributions come to 4417 hrs and \$5,199,339.69 for the 2002-2003 year. Reporting period for summary included 1997-98 to 2002-2003.

**E-Rate Update** – Ms. Bettie Nixon, director of Information Services, reported that the E-Rate 2003-2004 application for Telecommunications and Internet Access had been released in the following categories and amounts:

Plain Old Telephone Services	\$191,452.80
T-1 lines	85,230.24
Nextel Phones	26,418.23
Internet Access	12,112.32
Verizon Wireless	559.44
Arch Wireless	5,461.20
GigaMAN Lines	<u>328,808.64</u>
TOTAL	\$650,043.17

Ms. Nixon explained the telephone access and changes in systems.

Trustees discussed the usage of Nextel phones by principals as well as the radios used by the maintenance department. Ms. Kingsley reported that the

usage of the Nextel phones had been carefully monitored resulting in a cost savings to the district .

Dr. Thomas stated administration was excited about the changes in technology and the innovative things that would be coming available throughout the district.

## **REVENUE/FUNDING**

**Budget** – Ms. Jane Kingsley presented the tentative timeline for the budget with comments regarding the certified tax roll which usually is received by the district from the Jefferson County Appraisal District by July 20, but this year Section 41.12 of the Property Tax Code will not allow the appraisal review board to approve the records for a taxing entity if there are any pending protests comprising more than 5% of the value. Accordingly the Jefferson County Appraisal District does not anticipate being able to certify the roll for the 2004 and subsequent tax years until the first part of August which could delay the district's timeline for the approval of salaries generally set in July prior to the start date for teachers

Dr. Thomas shared the tax rate history from 1994 – 2004 for Maintenance and Operations and Debt Service. The district has not raised taxes any higher than promised during the campaign for the passage of the \$56 million and has tried to maintain facilities within that promise.

The “maintenance of effort” was examined from 1995-96 to 2003-2004 to follow the efforts being made by the district at the local level. The trend during this timeline has been downward from 107.19 in 1996-97 to 98.48 in 2002-2003; however, to remain in tolerance a district must maintain 90% which Beaumont ISD is currently well within that limit.

Ms. Jane Kingsley reviewed the health insurance fund by presenting the contributions and expenditures from September 2003 forward to December 2003 noting the “run off” claims for services before August 31, 2003.

Trustees asked Ms. Kingsley about the future of the “pass through” insurance monies from the state. Ms. Kingsley shared concerns that were discussed at the Teacher Retirement System (TRS) board of trustees meeting in January regarding resolutions related to the health insurance for active and retired teachers. The board adopted a resolution naming Aetna as the administrator of the new Health Reimbursement Arrangement (HRA) program that was created by the 78<sup>th</sup> Legislature. Also adopted were resolutions retaining Aetna as the third party administrator of the TRS-Care retiree health insurance program and CareMark as the program's pharmacy benefit manager. Scheduled for approval in February are the 2004-05 premium rates for the TRS-ActiveCare preferred provider organization (PPO) plans, as well as plan design changes and new premiums for the TRS-Care retiree insurance plan to take effect in September 2004.

The property, fleet and other insurances were reviewed with significant increases for Trustee Errors and Omissions, Boiler & Machine, Property, Auto and Bus Fleet and students' accident. Mr. Terry Ingram stated that the maintenance department was working very hard to reduce costs when possible; safety programs were being implemented for employees stressing prevention as the best possible way to reduce accidents. The maintenance department is also working closely with the fire department to document the monthly building checks for insurance consultants.

Discussion among Trustees included concerns over the number of worker's compensation claims and avenues to reduce the numbers. Ms. Kingsley reviewed the types of claims and the lifetime obligatory coverage by the district. Dr. Nantz and Mr. John Williams asked the district to have the case manager to

study the claims carefully and check for reoccurring claims by one individual or department.

## **PERSONNEL**

**Staff Summary** – Ms Sybil Comeaux submitted for review a total staffing summary as of February 13, 2004 by year, campus, regular fund teacher, special fund teacher, NJROTC, Adult Ed. teachers, nurses, librarians, administrative, paraprofessional and auxiliary categories.

**Vacancies** –vacancies were presented by campus as of February 13, 2004 for administrative positions, teacher positions, paraprofessional positions, auxiliary positions totaling ninety-six.

**Incentive Pay Plan** – The current plan was available for review. With the change in the test format, it is anticipated the number of schools qualifying for incentive will be much fewer than in the past.

**Retirees/Social Security Loophole/Due Process** – Dr. Thomas announced to Trustees that the district was anticipating a larger number of retirees because of the June 30 deadline set through legislation to take advantage of the loophole in the law regarding Social Security and the Teacher Retirement Plan. Discussion included a possibility of hiring back some of those teachers who did not wish to retire but felt they should because of personal finances. Those hired back would be only be considered in hard to teach area with salary set at the beginning level.

## **ADMINISTRATIVE**

**Enrollment/Attendance** – Daily enrollment reports were submitted for review as of February 12, 2004. Reports depict enrollment by grade, ethnicity, additions and deletions by each campus. President Hicks asked if there was some reason their was a declining enrollment trend for some campuses. Dr. Thomas reminded Trustees that soma areas of town did not house a student age population and the bond issue of 2002 would have consolidated some of those schools. Discussion among the Trustees concluded that the data of two years ago used for the bond program might not be sufficient to decide which campuses should be consolidated or closed.

The committee known as Citizens United for Academic Excellence Committee (CUAEC) has been working on a bond program that might be received by the community. Discussion placed Trustees questioning whether CUAEC had the skills to design a plan for the bond project, the current leadership of the committee, the communication between the district and the committee, new issues to address and the timeline regarding the ten year existence of the committee.

Dr. Thomas stated that the committee had asked to work on a plan and the district should see what they are able to report before trying to pass another bond without their support.

**Student Ethnic Enrollment report** – The declining enrollment at Ozen was discussed in relation to the magnet concept and the courses offered at Ozen. Some Trustees felt as if West Brook had some of the same courses as Ozen; however, after discussion it was determined that the “dance” class was limited to the drill team and was not the same as the “dance” liberal arts class at Ozen.

**School Safety and Crisis Management** – A copy of the manual was given to each Trustee with details for each facility and the procedure of different types of disaster drills.

**Public Communications** – Jolene Ortego, director of communications, submitted a folder with an example of all the communication materials that the district offers to the public.

### **RECESS**

President Hicks declared a short recess at 10:30 a.m. for five (5) minutes. The meeting resumed at 10:37 a.m.

### **Goals/Objectives – Accountability System – Adequate Yearly Progress –**

Dr. Thomas shared a notebook of information that he had received from the meeting at Washington D.C. with the Commission of Education regarding the No Child Left Behind (NCLB). Dr. Thomas shared concerns regarding the mandate that 95% of all students must pass and the performance percentages as well as the numbers of exemptions.

Debate among Trustees included the district's challenge to target the TAKS objectives or concentrate on the NCLB mandates. If specific campuses do not meet the AYP performances those students can opt to transfer to any school regardless of the conditions, can opt to transfer out of the district or can demand an alternative program of instruction all funded by the district. Dr. Thomas announced that administration was going to meet with the campus principals to determine the exemption eligibility and the impact those reduced exemptions will have on the campuses' AYP report.

### **Student Assignment Plan – No changes**

**School Year 2004-2005** – The elementary, middle and high school registration timelines were submitted for review.

The Advancement Via Individual Determination (AVID) program was reviewed along with the Dana's Center's Math Delivery System. Ms. Beth Fischenich stated that the district was in the process of training the teachers to integrate curriculum with the objectives for Algebra, integrate objectives in a model lesson, practice model lesson and then let the Dana Center analyze the lesson. Curriculum is revamped during the summer to meet objectives. Principals will monitor the teachers using the models, the progress in the classroom and make sure they use integrated models.

In response to a request by Dr. Nantz data was given to Trustees showing the numbers of graduating students for May 2004 on the recommended program versus the minimum program. Concern over the numbers of "minimum" program graduates at West Brook High School was discussed. Board policy for those students transferring from a private school has not changed which allows the "test" grade to be the grade of record for those advanced courses rather than the "course" grade earned at the private school. End-of-course testing was discussed as a means to measure performance as well as curriculum. Trustees asked administration to make sure those students transferring into the district from the private sector of education would be duly informed of the testing dates and policy toward the test grade.

### **Transfer Procedure – February 16, 2004 through April 2, 2004**

The registration and transfer timeline was reviewed along with the information available to the principals and parents through the newspaper as well as fliers sent home by the district. Dr. Thomas stated that he anticipated few transfers in Tier 3 request along with Tier 5 requests due to building capacities.

**Summer School Programs** – Reduced federal funding will impact the summer programs significantly. Administration suggested cutting transportation in an effort to divert more funds for instruction.

**Students/Activities** – The timeline for tryouts and information available to parents for students trying out for cheerleader were available for discussion. The numbers of students in drill team and cheerleader squads at all three high schools were discussed with concern over Ozen's numbers. The budgets and parent responsibilities for participating students was discussed. Mr. Woodrow Reece asked administration to look into diversity as a part of all squads and drill teams. Dr. Thomas announced that he would meet with all sponsors and principals to review procedures and budgets.

Administration reviewed the types of field trips campuses were able to make along with the frequency some students were away from the classroom as well as the purpose of the trips. Block scheduling at the middle school coupled with any type of absence limits the time a student might have to once a week in some instances. President Martha Hicks asked administration to notify community organizations in a timely manner if the trips were reduced.

Drug testing was discussed for those participating in extracurricular activities due to concerns at the campuses by principals. Drug testing is allowed for extracurricular involved students only. These students are not typically the population to be targeted. Dr. Thomas stated that the district concentrate on a program to prevent and help those involved with drugs. While several Trustees encouraged administration to look into drug testing for the extracurricular students others disagreed and one stated "no opinion". Dr. Thomas notified Trustees that if employees are tested positive for drugs a rehabilitation program will be recommended, but not terminated.

**Function and Dates** – The following dates were discussed:

TABSE Annual Conference	February 19-22, 2004
Texas Public Schools Week	March 15-19, 2004
Neches River Festival Parade	April 17, 2004
Trustee Election (Districts III & V)	May 15, 2004
High School Graduation	May 22, 2004

The projected 2004-2005 calendar was reviewed with announcement that the public forum for public input would be held on Tuesday, February 17, 2004. The waiver will be sent to the Texas Education Agency (TEA) after the hearing requesting a start date of August 9, 2004.

### **General Topics**

Dr. Thomas reminded Trustees and administrators that it is important as a district to refer all complaints back to the source for resolution, to work together for the good of the district and continue to keep your word.

The Trustees reviewed procedure to access the Texas Education Update through the Region 5 web site. Members will individually review legislative changes and report completion through Region 5 electronically.

### **Superintendent**

Dr. Thomas thanked the administrative staff including the Information Services staff for the work submitting the information and the technology training and support.

Dr. Thomas declared that district would continue to work toward providing an exemplary district for the students of Beaumont in a safe, friendly and diverse climate.

## **ADJOURNMENT**

President Hicks asked if there was other business to come before the board, there being none, she adjourned the meeting at 12:45 p.m. February 14, 2004.

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Martha Hicks, President  
Beaumont ISD Board of Trustees

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Terry D. Williams, Secretary  
Beaumont ISD Board of Trustees

**BEAUMONT INDEPENDENT SCHOOL DISTRICT  
BOARD OF EDUCATION**

Regular Meeting – July 29, 2004

The Board of Education of the Beaumont Independent School District met in special public (open) session on Thursday, July 29, 2004 at 7:15 p.m. in the Board Room of the Administration Building of the District located at 3395 Harrison Avenue in Beaumont, Jefferson County, Texas. The meeting was called to order by President Martha Hicks.

It was found and determined that in accordance with the policies and orders of the Board, the Notice of this meeting was posted in the Administration Building of the District in accordance with the terms and provisions of Section 551.041 and Section 551.043, V.T.C.S., and that all of the terms and provisions of those sections have been fully complied with and that the 72 hour notice required by said sections has been properly and correctly given.

**ROLL CALL**

Present: Martha Hicks  
Woodrow Reece  
Terry Williams  
Dr. William Nantz  
Howard J. Trahan, Jr.  
John Williams

Absent: Bishop Ollis E. Whitaker

School Officials Present: Superintendent, Dr. Carrol A. Thomas; Chief of Staff and Academic Affairs, Dr. Mae E. Jones-Clark; Assistant Superintendents Mr. Terry Ingram, Ms. Beth Fischenich; Executive Director of Personnel, Ms. Sybil Comeaux; Executive Director of Finance, Ms. Jane Kingsley; Director of Communications, Ms. Jolene Ortego; and School Attorney Melody Chappell

Absent: None

**ESTABLISHMENT OF A QUORUM**

President Martha Hicks declared a quorum.

**PLEDGE OF ALLEGIANCE/ INVOCATION**

Zachery Hawthorne, a member of the Mount Gilead Baptist Church, led the pledges of allegiance for the United States and Texas flags.

**INVOCATION**

Morgan Jackson, a 9<sup>th</sup> grade student at West Brook High school year 2004-2005, gave the invocation

**APPROVAL OF THE MINUTES**

Mr. John Williams moved, seconded by Mr. Woodrow Reece, to approve the minutes of the special meeting June 3, 2004 and the regular meeting June 17, 2004.

President Hicks called for additions or corrections to the minutes, there being none, she called for a vote.

YEAS: Ms. Hicks Dr. Nantz, Messrs. Woodrow Reece, Howard J. Trahan,  
John Williams and Terry Williams

NAYS: None

## **REPORT OF THE SUPERINTENDENT**

None

### **REPORTS**

1. Status of State Comp Ed Funds presented in agenda book.
2. Status of Capital Projects Funds-Series 1994-1997 presented in agenda book.

### **INFORMATION ITEM**

The organization chart for 2004-2005 was submitted indicating changes in responsibilities and titles.

### **COMMUNICATIONS**

None

### **SIGN-UP**

None

### **DISCUSSION ITEM**

**Budget 2004-2005 Update** - Dr. Thomas asked Ms. Jane Kingsley, executive director of business/finance, to review any changes since the board met July 17, 2004. Ms. Kingsley reported that the only significant change was in the revenue projections with an updated state income increasing the overall total for projected revenues. Ms. Kingsley stated that the Jefferson County Appraisal District would certify the tax role on or about August 5 and it looked as if Beaumont ISD would stay within the \$2 million allowance for protests. Dr. Thomas shared the projected cost for a 2% salary increase for employees plus an increase of the monthly contribution to health cost per employee of \$40.00. The highlights also included some employee adjustments, capital outlay allocations, mileage increase for trip travel, maintenance allocation beyond standard department budget, buses, and transportation department land improvement provision. Dr. Thomas concluded by stating that administration was please to be able to present for approval a salary increase of 2% plus the \$40 per employee per month for health costs along with a balanced budget.

**Construction Update** - Dr. Thomas asked Dr. William Nantz, chairman of the building and grounds committee, to present an update of the district's construction projects. Dr. Nantz handed to Trustees a detail of the status of projects submitted by Architectural Alliance. Dr. Nantz reviewed the status of the press box at Babe Zaharias, the auditorium at Central High School, and the cafeteria at French Elementary. Mr. Woodrow Reece questioned the ability of contractors to finish within the timeline stated on the bid. Dr. Thomas stated the steel for the press box delayed construction, but the district was looking forward to seeing it finished within the next few weeks.

### **ACTION ITEMS**

#### **APPROVAL OF EXHIBITS "A.1", "A.2", "A.3", and "B" ,**

Mr. John Williams moved, seconded Mr. Terry Williams, to approve EXHIBITS "A.1", "A.2", "A.3", and "B".

**Tax Collection Report Exhibit "A.1"** – Administration recommended acceptance of the Tax Collection Report in the amount of \$793,449.98 including certification of

tax collection for the month of June 2004; reconciliation of disbursements to collections for the month of June 2004; report of collections for June 2004; tax collection year 2003; report of collections for June 2004, delinquent tax collection year 2003, current tax receivable update for tax year 2003, June 2004; year-to-day tax receivable for current tax year 2003, June 2004; year-to-date tax receivable for delinquent tax year 2003, June 2004; TIF current and delinquent receivable tax year 2003, June 2004; taxes due at June 30, 2004 by year.

(Copy of Certification of Tax Collection Report attached and made a part of these minutes.)

**Business Office Report (Exhibit "A.2")** – Administration recommended approval of the Business Office Report, including the general fund reports, June 2004, debt service reports, June 2004, capital projects report, June 2004, internal service funds June 2004; scholarship fund report, June 2004; investment report, June 2004.

**Amendments to 2003-2004 Budget (Exhibit "A.3")** – Administration recommended approval of amendments to the following budgets:

205/4	Head Start	#172
213/4	ESEA Title I Part B Even Start Family Literacy	#173
226/4	IDEA Part B Discretionary Residential Placement	#174
262/4	ESEA Title II Part D Technology	#175
262/5	ESEA Title II Part D Technology	#176
399/3	Investment Capital Fund – Price	#177
401/4	Optional Extended Year Program	#178
419.4	Texas Head Start Ready to Read	#179
421/4	Master Reading Teacher Stipends	#180
432/4	State TANF for Adult Education	#181
435/4	Regional Day School for the Deaf-State	#182

**Approved an Amendment to Contract for Collection and Assessment Services (Exhibit "B")** – Administration recommended approval of amendment requested the Jefferson County Commissioners' Court for the Tax Office to increase the cost from \$.22 to \$.32 for the collection and reporting of property taxes beginning October 1, 2004.

Mr. John Williams asked if the increase from \$.22 to \$.32 would impact the district greatly. Ms. Jane Kingsley responded that the total cost was not a huge amount.

President Hicks called for additions or corrections to the minutes, there being none, she called for a vote.

YEAS: Ms. Hicks Dr. Nantz, Messrs. Woodrow Reece, Howard J. Trahan, John Williams and Terry Williams

NAYS: None

#### **APPROVAL OF EXHIBIT "C"**

Mr. John Williams moved, seconded Mr. Terry Williams, to approve Exhibit "C".

**Approved the Order Authorizing the Issuance of Beaumont Independent School District Unlimited Tax Adjustable Rate Current Interest Refunding Bonds and Unlimited Tax Capital Appreciation Refunding Bonds, Series 2004; Authorizing the Redemption Prior to Maturity of Certain Outstanding Bonds; Authorizing the Advanced Refunding of Certain outstanding Obligations and the Execution of Delivery of an Escrow Agreement and Subscription For and Purchase of Certain Escrowed Securities; and Containing Other Matters Related Thereto (Exhibit "C")** – Administration recommended approving the Order Authorizing the Issuance of \$17,250,000 Beaumont Independent School District Unlimited Tax Adjustable Rate Current Interest Refunding Bonds, Series 2004 and \$560,000 Unlimited Tax Capital Appreciation Refunding Bonds, Series 2004.

President Hicks asked Mr. Ryan O'Hara to answer any questions the Trustees might have regarding the bond issuance. Mr. O'Hara gave a brief overview of the saving results that the bond issuance would produce and the recommendation as a financial consultant to approve the refinance with the savings available up front.

President Hicks thanked Mr. Ryan O'Hara and recognized Mr. U.S. Williams, financial consultants, for attending the meeting.

President Hicks called for questions to the motion, there being none, she called for a vote.

YEAS: Ms. Hicks Dr. Nantz, Messrs. Woodrow Reece, Howard J. Trahan, John Williams and Terry Williams

NAYS: None

**APPROVED EXHIBITS "D", "E", "F", "G", "H.1", "H.2", "I.1", "I.2", "I.3", "I.4", "J.1", "J.2", "J.3", "K.1", and "K.2"**

Mr. John Williams moved, seconded by Mr. Terry Williams to approve Exhibits "D", "E", "F", "G", "H.1", "H.2", "I.1", "I.2", "I.3", "I.4", "J.1", "J.2", "J.3", "K.1", and "K.2".

**Approved Business Auto Insurance and General Liability Insurance through Interlocal Agreement (Exhibit "D")** – Administration approved the purchase of Business Auto Insurance at a premium of \$296,064 and General Liability Insurance at a premium of \$7,556 from the Texas Association of School Boards through the Interlocal Agreement.

**Approved Bids for Uniforms for the Maintenance Department fore the 2004-2005 School Year (Exhibit "E")** -Bid packets were distributed to six (6) companies in addition to the appropriate advertisements. There were three (3) responses. Administration recommended acceptance of the bid from Munro's Safety Apparel in the total amount of \$14,877.90 charged to the Maintenance Department appropriated 2004-2005 funds:

(Copies of bids are on file in Purchasing Department.)

**Approved Bids for Mop Rental and Treatment for the 2004-2005 School Year (Exhibit "F")** - Bid packets were distributed to six (6) companies in addition to the appropriate advertisements. There were four (4) responses. Administration recommended acceptance of the bid from Shepherd's Uniform & Linen Supply Company charged to the Maintenance Department 2004-2005 appropriated funds.

(Copies of bids are on file in Purchasing Department.)

**Approved Bids Glass Replacement for the 2004-2005 School Year (Exhibit "G")** - Bid packets were distributed to six (6) companies in addition to the appropriate advertisements. There were four (4) responses. Administration recommended acceptance of the bids from A-1 Glass Company and Allied/San Jacinto Glass charged to the Maintenance Department 2004-2005 appropriated funds.

(Copies of bids are on file in Purchasing Department.)

**Approved Bids for Asbestos Floor Tile Abatement for the 2004-2005 School Year (Exhibit "H.1")** - Bid packets were distributed to fourteen (14) companies in addition to the appropriate advertisements. There were five (5) responses. Administration recommended acceptance of the bid from C & B Services charged to the Maintenance Department appropriated 2004-2005 funds.

(Copies of bids are on file in Purchasing Department.)

**Approved Bids for Floor Covering for the 2004-2005 School Year (Exhibit "H.2")** - Bid packets were distributed to twelve (12) companies in addition to the appropriate advertisements. There were three (3) responses. Administration recommended acceptance of the bid from Beaumont Carpet One and Custom Flooring charged to the Maintenance Department 2004-2005 appropriated funds.

(Copies of bids are on file in Purchasing Department.)

**Approved Bids for Charter Transite Asbestos Sheathing Abatement for the 2004-2005 School Year (Exhibit "1.1")** - Bid packets were distributed to thirteen (13) companies in addition to the appropriate advertisements. There were three (3) responses. Administration recommended acceptance of the bid from C & B Services charged to the Maintenance Department 2004-2005 appropriated funds. (Copies of bids are on file in Purchasing Department.)

**Approved Bids for Design, Fabricate, Repair and/or Replacement of Architectural Sheet Metal and HVAC Related Duct Work for the 2004-2005 School Year (Exhibit "1.2")** - Bid packets were distributed to eighteen (18) companies in addition to the appropriate advertisements. There were four (4) responses. Administration recommended acceptance of all the bids charged to the Maintenance Department 2004-2005 appropriated funds:

A-1 Sheetmetal	Beaumont, TX.
Associated Mechanical Service	Port Arthur, TX.
Metal Industries	Beaumont, TX.
T.C.T. Industries	Mauriceville, TX.

(Copies of bids are on file in Purchasing Department.)

**Approved Bids for Repair and Service on HVAC Equipment and/or Plumbing Systems for the 2004-2005 School Year (Exhibit "1.3")** - Bid packets were distributed to eighteen (18) companies in addition to the appropriate advertisements. There were four (4) responses. Administration recommended acceptance of the bid from Associated Mechanical Services charged to the Maintenance Department 2004-2005 appropriated funds.

(Copies of bids are on file in Purchasing Department.)

**Approved Bids for Labor and Materials for Insulation Work on Plumbing, Hot and Chilled Water Systems for the 2004-2005 School Year (Exhibit "1.4")** - Bid packets were distributed to six (6) companies in addition to the appropriate advertisements. There were three (3) responses. Administration recommended acceptance of all the bids charged to the Maintenance Department 2004-2005 appropriated funds:

East Texas Extreme Services	Beaumont, TX.
Insulation Industries	Orange, TX.
Orange County Industrial, Inc.	Orangefield, TX.

(Copies of bids are on file in Purchasing Department.)

**Approved Bids for Repair and Service on Water Sewer Utility Construction for the 2004-2005 School Year (Exhibit "J")** - Bid packets were distributed to ten (10) companies in addition to the appropriate advertisements. There was one (1) response. Administration recommended acceptance of the bid from T. Johnson Industries Inc. charged to the Maintenance Department 2004-2005 appropriated funds.

(Copies of bids are on file in Purchasing Department.)

**Approved Bids for Water Treatment and Service Program for Air Conditioning Thermal Water Systems for the 2004-2005 School Year (Exhibit "J.2")** - Bid packets were distributed to four (4) companies in addition to the appropriate advertisements. There were two (2) responses. Administration recommended acceptance of the bid from Worth Hydrochem of the Gulf Coast, Inc. in the total amount of \$18,060.00 charged to the Maintenance Department 2004-2005 appropriated funds.

(Copies of bids are on file in Purchasing Department.)

**Approved Bids for Chiller for Homer Drive Elementary School (Exhibit "J.3")** - Bid packets were distributed to fifteen (15) companies in addition to the appropriate advertisements. There were three (3) responses. Administration recommended acceptance of the bid from Trane & Hunton Trane Services in the total amount of \$73,728.00 charged to the Maintenance Department 2003-2004 appropriated funds.

(Copies of bids are on file in Purchasing Department.)

**Approved Bid for Installation of Suspended Ceilings for the 2004-2005 School Year (Exhibit "K.1")** – Bid packets were distributed to eight (8) companies in addition to the appropriated advertisements. There was one (1) response. Administration recommends acceptance of the bid from Brammer Construction, Inc. charged to the Maintenance Department appropriated 2004-2005 funds.  
(Copies of bids are on file in Purchasing Department.)

**Approved Bid for Re-roofing of Portable Buildings for the 2004-2005 School Year (Exhibit "K.2")** – Bid packets were distributed to twelve (12) companies in addition to the appropriate advertisements. There was one (1) response. Administration recommends acceptance of the bid from PRCE Roofing Company, Inc. charged to the Maintenance Department appropriated 2004-2005 funds.  
(Copies of bids are on file in Purchasing Department.)

President Hicks called for questions to the motion, there being none, she called for a vote.

YEAS: Ms. Hicks Dr. Nantz, Messrs. Woodrow Reece, Howard J. Trahan, John Williams and Terry Williams

NAYS: None

**APPROVED EXHIBITS "L", "M", "N.1", "N.2", "O", "P.1", "P.2", "P.3", "Q", "R.1", "R.2", "S", "T", "U", "V", and "W"**

Mr. John Williams moved, seconded by Mr. Terry Williams to approve Exhibits "L", "M", "N.1", "N.2", "O", "P.1", "P.2", "P.3", "Q", "R.1", "R.2", "S", "T", "U", "V", and "W".

**Approved Bid for Maintenance and Mechanical Work on Tractors for the 2004-2005 School Year (Exhibit "L")** – Bid packets were distributed to seven (7) companies in addition to the appropriate advertisements. There was one (1) response. Administration recommended acceptance of the bid from Bonura Service center charged to the Maintenance Department 2004-2005 appropriated funds.  
(Copies of bids are on file in Purchasing Department.)

**Approved Bid for Repair, Service and Installation of Electrical Systems for the 2004-2005 School Year (Exhibit "M")** – Bid packets were distributed to six (6) companies in addition to the appropriate advertisements. There were four (4) responses. Administration recommended acceptance of the bid from Gold Crest Electric Company charged to the Maintenance Department appropriated 2004-2005 funds.  
(Copies of bids are on file in Purchasing Department.)

**Approved Bid for Maintenance and Repair of Mixers, Slicers and Salad Makers for the 2004-2005 School (Exhibit "N.1")** – Bid packets were distributed to four (4) companies in addition to the appropriate advertisements. There were two (2) responses. Administration recommended acceptance of the bid from Gulf Coast Restaurant Service with an estimated annual cost of \$10,000 charged to the Child Nutrition Department appropriated 2004-2005 funds.  
(Copies of bids are on file in Purchasing Department.)

**Approved Bid for Purchase of Frozen Slush Drink Mix/Machine Program for the 2004-2005 School Year (Exhibit "N.2")** – Bid packets were distributed to two (92) companies in addition to the appropriate advertisements. There was one (1) response. Administration recommended acceptance of the bid from Abundant Fruit at an estimated annual cost of \$25,000.00 charged to the Child Nutrition Department appropriated 2004-2005 funds.  
(Copies of bids are on file in Purchasing Department.)

**Approved Bids for Paper for the District Print Shop (Exhibit "O")** – Bid packets were distributed to four (4) companies in addition to the appropriate advertisements. There were three (3) responses. Administration recommended acceptance of the following bids charged to various departments appropriated 2004-2005 funds:

Bosworth Papers	\$19,427.04
Olmstead-Kirk Paper Co.	\$19,003.33
	\$38,430.37

(Purchased on an "as needed" basis)  
(Copies of bids are on file in Purchasing Department.)

**Approved Bids for Physical Education Supplies and Equipment (Exhibit "P.1")**

Bid packets were distributed to sixteen (16) companies in addition to the appropriate advertisements. There were twelve (12) responses. Administration recommended acceptance of the following bids charged to the Athletic Department 2004-2005 appropriated funds:

Area Impressions	\$ 875.85
Barcelona Sporting Goods	290.97
Complete Athlete, Inc.	150.84
F & F Sports	1,809.04
Gopher Sport	4,445.66
Greg Larson Sports	727.27
Sportime LLC	2,671.45
U.S. Games	4,981.84
Wolverine Sports	188.76
TOTAL	\$ 16,141.68

(Copies of bids are on file in Purchasing Department.)

**Approved Bids for Basketball and Soccer Supplies and Equipment (Exhibit "P.2")**

– Bid packets were distributed to twenty-one (21) companies in addition to the appropriate advertisements. There were eighteen (18) responses. Administration recommended acceptance of the following bids charged to the Athletic Department 2004-2005 appropriated funds:

Area Impressions	\$ 1,509.13
ARC Sports	2,200.00
Barcelona Sporting Goods	11,583.43
BSN Sports	2,180.85
Cannon Sports	145.08
Complete Athlete, Inc.	15,631.63
F & F Sports	9,536.47
Greg Larson Sports	146.31
Not Just Soccer	4,412.92
Superior Sports	454.10
TOTAL	\$47,779.92

**Approved Bids for Wrestling Supplies and Equipment (Exhibit "P.3")**

– Bid packets were distributed to twelve (12) companies in addition to the appropriate advertisements. There were six (6) responses. Administration recommended acceptance of the following bid charged to the Athletic Department 2004-2005 appropriated funds:

Barcelona Sporting Goods	\$ 524.00
F & F Sports	457.25
Worldwide Sport Group	1,609.60
TOTAL	\$ 2,590.85

(Copies of bids are on file in Purchasing Department.)

**Approved Designation of Hazardous Bus Routes for the 2004-2005 School Year (Exhibit "Q")**

– Administration recommended approval of proposed hazardous routes as presented in accordance with the Texas Education Code, Section 16.156(d) and 21.177 (d).

**Approved Student Code of Conduct for the 2004-2005 School Year (Exhibit "R.1")**

– Administration recommended approval of the Student Code of Conduct for the District for the 2004-2005 school year as represented online. Copies are available for students new to the district as well as the appropriate grade levels.

**Approved the District Student Handbook for the 2004-2005 School Year (Exhibit "R.2")**

– Administration recommended approval of the District Student

Handbook for the 2004-2005 school year as presented online. Copies are available for all students new to the district as well as the appropriate grade levels.

**Approved Payment for Crossing Guards to the City of Beaumont (Exhibit “S”)**

– Administration recommended approval of payment for the district’s share of the fund year 2003-2004 in the amount of \$66,467.72 charged to special services 2003-2004 appropriated funds.

**Approved Student Transfers into the Beaumont Independent School District for the 2004-2005 School Year (Exhibit “T”)**

– Administration recommended approval of the following transfers for the 2004-2005 school year:

Stephen Long	12 <sup>th</sup>	West Brook High	Hardin-Jefferson
Ronald R. Pisana		West Brook High	Hardin-Jefferson
Jennifer Spacek	11 <sup>th</sup>	West Brook High	Hardin-Jefferson
Rheagan Humphrey	4 <sup>th</sup>	Fehl Elementary	Hamshire-Fannett
Jason Chambliss	Kdg.	Guess Elementary	Buna

**Approved the Professional Development and Appraisal System (PDAS) Calendar for 2004-2005– (Exhibit “U”)**

– Administration recommended approval of the Professional Development and Appraisal System (PDAS) Calendar for 2004-2005 as presented.

**Approved the Renewal of License Contract of the NovaNet Learning Programs (Exhibit “V”)**

– Administration recommended approval of license contract from September 1, 2004 through August 31, 2005 for the following schools charged to the appropriate campus funds:

Paul Brown Center	\$ 45,695.00
Central High School	39,520.00
Pathways Learning Center	19,760.00
Taylor Career Center	19,760.00
TOTAL	\$124,735.00

**Approved Princeton Review Testing Proposal and Elective Local Credit Course (Exhibit “W”)**

– Administration recommended approval of the local elective credit awarded for those 15% of students at each of the three high schools enrolled in the course onsite. All students are able to access program online; however, only those 15% enrolled will receive the elective credit. The three year purchase agreement for \$700,800 will be funded by Title I appropriated funds annually for \$175,000 and general fund annually for \$58,600.

A brief overview of the Princeton Review Testing Proposal was presented by Mr. Roel Pisenno with statistical data from districts presently using the program as well as plans to track the students participating in the campus-based study. Mr. Pisenno shared with Trustees the expectations of the new test for SAT and the appropriate scores. The online course will be available to all students having access to a computer whether at school, a library or at home. Princeton will have a local instructor at each high school fully engaged with the entire staff participating in all aspects of the high school campus. While local credit will be given, the district is looking into obtaining state credit as well.

President Hicks thanked Mr. Pisenno and other Princeton administrators for attending the meeting and sharing their excitement working with Beaumont ISD.

President Hicks called for questions to the motion, there being none, she called for a vote.

YEAS: Ms. Hicks, Dr. Nantz, Messrs. Woodrow Reece, Howard J. Trahan, John Williams and Terry Williams

NAYS: None

**APPROVAL OF EXHIBITS “X” AND “Y”**

Mr. John Williams moved, seconded by Dr. William Nantz, to approve Exhibits "X" and "Y".

**Approved Change of Date for Regular Monthly Meetings of the Board of Trustees for November, 2004, February 2005 and July 2005 (Exhibit "X")** –

Administration recommended approval of the following dates for the regular monthly meeting for month designated:

Tuesday	November 16, 2004
Tuesday	February 15, 2005
Thursday	July 28, 2005

**Approved Benefit and Salary Schedules for the 2004-2005 School Year (Exhibit "Y")** –

Administration recommended approval of the benefit and salary schedules for the 2004-2005 school year as presented under separate cover with 2% designated for employees and a \$40.00/month increase in contribution to health coverage per covered employee.

President Hicks called for questions of the motion, hearing none, she called for a vote.

Yeas: Ms. Hicks, Dr. Nantz, Messer's: Reece, Trahan, John Williams (Exhibit "X" only) and Terry Williams

Nays: None

Abstention Mr. John Williams on Exhibit "Y" only

**PERSONNEL**

President Martha Hicks announced in the public (open) meeting at 8:10 p.m. that the Board would go into executive (closed) session to discuss matters of the sort described in Section 551.071 (1)(2), and Section 551.074 (a) (1) of Texas Government Code, and that any action taken by the Board would be in public (open) session immediately following.

Mr. Woodrow Reece moved, seconded by Mr. Terry Williams to accept the following personnel recommendations:

**1. Retirements**

Joyce Booker, Ogden Elementary, Level 2, effective July 1, 2004;

Dolores Fulton, Ogden Elementary, Title I Curriculum Coordinator, June 25, 2004;

Floarina Henderson, Blanchette Elementary, Level 5, effective June 24, 2004;

Bonnie Marriott, Regina Elementary, Level 4, effective June 15, 2004;

Michael Mitchell, Administration, Director of Athletics, Physical Education, effective June 29, 2004;

Stephen Pardue, West Brook High, Sign Language, effective July 7, 2004;

Bobbie Williams, King Middle, Librarian, effective June 16, 2004.

**2. Resignations**

Candice Aldrich, Theatre Arts, Marshall Middle, effective July 2, 2004;

Rosalyn Antoine, English, Ozen High, effective July 7, 2004;

Regina A. Bartlett, PreKindergarten, Martin Elementary, effective June 22, 2004;

Hollis Bass, ESL, Vincent Middle, effective July 15, 2004;

Eric T. Carter, Economics, Ozen High, effective July 7, 2004;

Edna I. Earney, English, West Brook High, effective May 24, 2004;

Karen L. Eaves, Horticulture, Central High, effective June 14, 2004;

Myra L. Goldman, Level 2, Bingman Elementary, effective June 14, 2004;

Martha M. Hale, PreKindergarten, Southerland, effective June 30, 2004;

Dalia Hernandez, ESL, Central High, effective July 12, 2004;

Jennifer M. House, Level 1, Guess Elementary, effective July 7, 2004;

Louveria A. Kozlowski, Mathematics, Odom Academy, effective June 14, 2004;

Shannon D. Larson, Counselor, Ozen High, effective June 16, 2004;

Kathryn A. Lamb, Level 2, Regina Elementary, effective July 19, 2004;

Mele B. Langston, Level 3, Curtis Elementary, effective July 12, 2004;

Kenneth B. Lewis, HPE, Central High, effective July 7, 2004;

Cory T. Long, Social Studies, Austin Middle, effective July 8, 2004;

Doris H. Malgard, Level 2, Bingman Elementary, effective June 22, 2004;

Sherry Mallette, Diagnostician, Austin Middle, effective July 13, 2004;

Brandee R. Morvant, Kindergarten, Dishman Elementary, effective July 12, 2004;

Cottie B. Mouton, Level 5, Caldwood Elementary, effective June 4, 2004;

Virginia A. Mullen, Spanish, Marshall Middle, effective June 25, 2005;

Charles A. Nichols, Social Studies, Central High, effective June 21, 2004;

Abel P. Ramirez, Video/Technology, Ozen High, effective June 11, 2004;

Kim E. Ramirez, Level 3, Homer Elementary, effective June 11, 2004;

Bonnie J. Ramsey, Level 1, Dishman Elementary, effective July 7, 2004;

Cassandra L. Romar, ESL, South Park Middle, effective June 29, 2004;

Jerry D. Sandell, Math, West Brook, effective June 30, 2004;

Madeline K. Savoy, Title I Curriculum Coordinator, Southerland, effective June 15, 2004;

Matthews Smith, Reading, King Middle, effective June 28, 2004;

Brandy M. Soileau, Level 3, Homer Elementary, effective June 25, 2004;

Jorunn K. Stuberfield, Level 5, Lucas Elementary, effective July 1, 2004;  
Loranda R. Vasquez, Level 1, Ogden Elementary, effective June 18, 2004;  
LaTonya M. Waters, Social Studies, Central High, effective July 14, 2004;  
Brenda K. White, Mathematics, Brown Center, effective July 2, 2004;  
Jennifer H. Wilfong, Level 4, Dishman Elementary, effective June 14, 2004;  
Jonathan D. Williams, Music, Martin Elementary, effective July 14, 2004.

### **3. New Employee Contract Recommendations**

Victoria R. Adams, Level 1, Martin Elementary, effective August 3, 2004 and ending May 21, 2004;

Widad H. Abedelwahab, Math, Ozen High, effective August 3, 2004 and ending May 21, 2005;

Norman L. Abshere, Social Studies, King Middle, effective August 3, 2004 and ending May 21, 2005;

Jackie S. Allen, Level 5, Lucas Elementary, effective August 3, 2004 and ending May 21, 2005;

Christina R. Anderson, Level 3, Blanchette, effective August 3, 2004 and ending May 21, 2005;

Alan D. Antwine, Physical Education, Caldwood Elementary, effective August 3, 2004 and ending May 21, 2005;

Jennifer M. Atwood, Kindergarten, Dishman, effective August 3, 2004 and ending May 21, 2005;

Connie S. Barlow, Level 4, Guess Elementary, effective August 3, 2004 and ending May 21, 2005;

Brandon W. Basinger, Social Studies, Ozen High, effective August 3, 2004 and ending May 21, 2005;

Carla F. Bassett, English Language Arts, Central High, effective August 3, 2004 and ending May 21, 2005;

Patrick L. Blake, Social Studies, Central High, effective August 3, 2004 and ending May 21, 2005;

Carmen L. Brown, PreKindergarten, Southerland, effective August 3, 2004 and ending May 21, 2005;

Faleasha D. Brown, HPE, AUstin Middle, effective August 3, 2004 and ending May 21, 2005;

Tomasine W. Buesing, Content Mastery, Amelia Elementary, effective August 3, 2004 and ending May 21, 2005.

William F. Cole, Mathematics, Ozen High, effective August 3, 2004 and ending May 21, 2005;

Lisa M. Collins, Science, Central High, effective August 3, 2004 and ending May 21, 2005;

Julie A. Corona, Level 3, Homer Elementary, effective August 3, 2004 and ending May 21, 2005;

Robert L. Dean, Science, West Brook High, effective August 3, 2004 and ending May 21, 2005;

Maria F. Delcampo, Spanish, Ozen High, effective August 3, 2004 and ending May 21, 2005;

Doretta C. Fortenberry, Art, Martin Elementary, effective August 3, 2004 and ending May 21, 2005;

Christopher B. Foster, Life Skills, South Park Middle, effective August 3, 2004 and ending May 21, 2005;

Justin C. Foster, English, Austin Middle, effective August 3, 2004 and ending May 21, 2005;

Matthew C. Foust, Physical Education, Ma4rtin Elementary, effective August 3, 2004 and ending May 21, 2005;

Melonie R. Godeaux, Social Studies, SOuth Park Middle, effective August 3, 2004 and ending May 21, 2005;

Marcus D. Graham, Physical Education, Blanchette Elementary, effective August 3, 2004 and ending May 21, 2005;

David L. Hartman, Chemistry, West Brook High, effective August 3, 2004 and ending May 21, 2005;

Alpherta L. Hill, PreKindergarten, Martin Elementary, effective August 3, 2004 and ending May 21, 2005;

Christi S. Hood, Level 2, Martin Elementary, effective August 3, 2004 and ending May 21, 2005;

Jodi R. Horton, PreKindergarten, Dunbar Elementary, effective August 3, 2004 and ending May 21, 2005;

Sally A. Hunt, Level 5, Caldwood Elementary, effective August 3, 2004 and ending May 21, 2005;

Alecia R. Jackson, Home Economics, Ozen High, effective August 3, 2004 and ending May 21, 2005;

Dona R. Joubert, Level 3, Dunbar Elementary, effective August 3, 2004 and ending May 21, 2005;

Barbara A. Koch, Kindergarten, Caldwood Elementary, effective August 3, 2004 and ending May 21, 2005;

Melinda L. Lafitte, Level 4, French Elementary, effective August 3, 2004 and ending May 21, 2005;

Lisa Lambert, Art, Central High, effective August 3, 2004 and ending May 21, 2005;

Brandy D. LeBlanc, Level 4, French Elementary, effective August 3, 2004 and ending May 21, 2005;

Rhonda B. Lee, English, King Middle, effective August 3, 2004 and ending May 21, 2005;

David P. Louvier, Mathematics, West Brook High, effective August 3, 2004 and ending May 21, 2005;

Robin A. Lynn, Level 4, Lucas Elementary, effective August 3, 2004 and ending May 21, 2005;

Gloria L. Martin, Title I Level 2, Martin Elementary, effective August 3, 2004 and ending May 21, 2005;

Krystal R. McCullough, English, Central High, effective August 3, 2004 and ending May 21, 2005;

Kathryn A. McKeehan, Music, Austin Middle, effective August 3, 2004 and ending May 21, 2005;

Carey A. Minchew, Science, Ozen High, effective August 3, 2004 and ending May 21, 2005;

Lisa N. Monette, Special Education, South Park Middle, effective August 3, 2004 and ending May 21, 2005;

Jerry c. Moore, Social Studies, Ozen High, effective August 3, 2004 and ending May 21, 2005;

Tangie D. Nelson, Level 2, French Elementary, effective August 3, 2004 and ending May 21, 2005;

Patricia K. Peavey, Mathematics, Smith Middle, effective August 3, 2004 and ending May 21, 2005;

Melanie C. Pharis, Social Studies, West Brook High, effective August 3, 2004 and ending May 21, 2005;

Drek G. Reese, Title I Technology, Pietzsch/MacArthur, effective August 3, 2004 and ending May 21, 2005;

Sheri A. Ramirez, Kindergarten, Ozen High, effective August 3, 2004 and ending May 21, 2005;

Jada Richard, Level 1, Martin Elementary, effective August 3, 2004 and ending May 21, 2005;

Laura G. Slacum, Mathematics, Central High, effective August 3, 2004 and ending May 21, 2005;

Tricia N. Sanders, Title I Mathematics, Smith Middle, effective August 3, 2004 and ending May 21, 2005;

Erica N. Seastrunk, Reading, King Middle, effective August 3, 2004 and ending May 21, 2005;

Lisa K. Slott, Level 5, Regina Elementary, effective August 3, 2004 and ending May 21, 2005;

Chanda F. Smith, Science, Brown Center, effective August 3, 2004 and ending May 21, 2005;

Amy C. Stainaker, Deaf Co-Op, Guess Elementary, effective August 3, 2004 and ending May 21, 2005;

Paul Q. Stewart, Computer Applications, Central High, effective August 3, 2004 and ending May 21, 2005;

Jessica L. Stoute, Mathematics, Odom Academy, effective August 3, 2004 and ending May 21, 2005;

Ron C. Stump, Social Studies, Central High, effective August 3, 2004 and ending May 21, 2005;

Kathryn C. Tait, Level 4, Dishman Elementary, effective August 3, 2004 and ending May 21, 2005;

Regina M. Tenner, PreKindergarten, Southerland, effective August 3, 2004 and ending May 21, 2005;

Leticia Torres, Spanish, Ozen High, effective August 3, 2004 and ending May 21, 2005

Lorita C. Tyler, Reading, Central High, effective August 3, 2004 and ending May 21, 2005;

Christie G. Walker, ESL, Pietzsch/MacArthur Elementary, effective August 3, 2004 and ending May 21, 2005;

Missie R. Walker, Title II-A Level 3, Lucas Elementary, effective August 3, 2004 and ending May 21, 2005;

Rosemary E. Webb, Mathematics, Central High, effective August 3, 2004 and ending May 21, 2005;

#### **4. Contract Recommendations**

Sondra Harrison, Austin Middle, English/English/Language Arts, re-hired August 3, 2004;

Joy Jolivet, Blanchette Elementary, Level 3, re-hired August 3, 2004;

Allison Pierce, Field Elementary, Level 5, re-hired August 3, 2004.

President Hicks called for questions of the motion, hearing none, she called for a vote.

Yeas: Ms. Hicks, Dr. Nantz, Messer's: Reece, Trahan, John Williams and Terry Williams

Nays: None

#### **5. Administrative Recommendations**

Mr. Howard J. Trahan, Jr. moved, seconded by Mr. Woodrow Reece to accept the following administrative recommendations:

Title I Curriculum Coordinator	Homer Elem.	Chandra R. Walters
Title I Curriculum Coordinator	Southerland	Valencia Greenwood
Head Start Proj. Coordinator	Southerland	Wanda Keys
Head Start Assist. Coordinator	Southerland	Lyndee Furnace
Counselor	Curtis	Melissa Douglas
Diagnostician	none at this time	
Special Education Supervisor	Administration	Marilyn Hayes
Visiting Teacher	Administration	Sojourner McLemore
Assistant Principal	Ozen High	Jackie Cotton

President Hicks called for questions of the motion, hearing none, she called for a vote.

Yeas: Ms. Hicks, Dr. Nantz, Messer's: Reece, Trahan, John Williams and Terry Williams

Nays: None

### **ADJOURNMENT**

President Martha Hicks asked newly appointed administrators to stay after the meeting to be congratulated. President Hicks asked if there was any other business to come before the board; there being none, she adjourned the meeting at 8:50 p.m. July 29, 2004.

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Martha Hicks, President  
Beaumont ISD Board of Trustees

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Terry D. Williams, Secretary  
Beaumont ISD Board of Trustees

**BEAUMONT INDEPENDENT SCHOOL DISTRICT  
BOARD OF EDUCATION**

Special Meeting – June 3, 2004

The Board of Education of the Beaumont Independent School District met in special public (open) session on Thursday, June 3, 2004 at 6:37 p.m. in the Board Room of the Administration Building of the District located at 3395 Harrison Avenue in Beaumont, Jefferson County, Texas. The meeting was called to order by President Martha Hicks.

It was found and determined that in accordance with the policies and orders of the Board, the Notice of this meeting was posted in the Administration Building of the District in accordance with the terms and provisions of Section 551.041 and Section 551.043, V.T.C.S., and that all of the terms and provisions of those sections have been fully complied with and that the 72 hour notice required by said sections has been properly and correctly given.

**ROLL CALL**

Present: Martha Hicks  
Woodrow Reece  
Terry Williams  
Dr. William Nantz  
Bishop Ollis E. Whitaker  
Howard J. Trahan, Jr.  
John Williams

Absent: None

School Officials Present: Superintendent, Dr. Carrol A. Thomas; Chief of Staff and Academic Affairs, Dr. Mae E. Jones-Clark; Assistant Superintendents Mr. Terry Ingram, Ms. Beth Fischenich; Executive Director of Personnel, Ms. Sybil Comeaux; Executive Director of Finance, Ms. Jane Kingsley; Director of Communications, Ms. Jolene Ortego; and School Attorney Melody Chappell

Absent: None

**ESTABLISHMENT OF A QUORUM**

President Martha Hicks declared a quorum.

**ACTION ITEMS**

**APPROVAL OF EXHIBIT "A"**

Mr. John Williams moved, seconded by Mr. Terry Williams, to approve Exhibit "A".

**Approved First Reading of Revised LOCAL Policy CH "Purchasing and Acquisition" (Exhibit "A")** – Administration recommended approval of LOCAL CH Policy revising the aggregate cost of from \$10,000 to \$20,000 or more shall require Board approval. The Superintendent or designee has the authority to make budgeted purchases to that level.

President Martha Hicks called for questions of the motion, hearing none, she called for a vote.

Yeas: Ms. Hicks, Dr. Nantz, Bishop Whitaker, Messer's: Reece, Trahan, John Williams and Terry Williams

Nays: None

## **APPROVAL OF EXHIBIT “B”**

Mr. John Williams moved, seconded by Mr. Terry Williams to approve Exhibit “B”.

**Approved the Purchase of a License to Use Houston Independent School District’s CLEAR Curriculum Materials for PreKindergarten through Eighth Grades and Algebra for Beaumont Independent School District Math Curriculum Writing (Exhibit “B”)** – Administration recommended approval of purchase in the amount of \$38,000 funded by Title II, Part A grant for license and materials for pre-kindergarten through eighth grade and algebra for secondary grades and a half-day of staff development for curriculum writers.

Dr. William Nantz if these materials would require Beaumont ISD to purchase new textbooks or other curriculum in order to integrate this program. Dr. Thomas asked Mr. Jimmy Wilson, supervisor of math, to respond to the questions. Mr. Wilson stated that the program does not require a new textbook and would be implemented independent of text, used as resource and is based on Texas Essentials Knowledge and Skills (TEKS) objectives. Dr. Thomas stated that administration feels that this program will take the district where it needs to be at this time.

President Martha Hicks called for questions of the motion, hearing none, she called for a vote.

Yeas: Ms. Hicks, Dr. Nantz, Bishop Whitaker, Messer’s: Reece, Trahan, John Williams and Terry Williams

Nays: None

## **PERSONNEL**

President Martha Hicks announced in the public (open) meeting at 6:30 p.m. the Board would NOT GO INTO EXECUTIVE (closed) SESSION to discuss matters of the sort described in Section 551.071 (1)(2), and Section 551.074 (a) (1) of Texas Government Code, and that any action taken by the Board would be in public (open) session.

Mr. Woodrow Reece moved, seconded by Mr. Terry Williams to accept the following personnel recommendations:

### **1. Retirements**

Joseph H. Judith, Administration, Director of Special Education, effective July 30, 2004;

Carol A. Saxon, Marshall Middle, Counselor, effective May 28, 2004;

Patsy A. Stumpf, Martin Elementary, Art, effective June 10, 2004.

### **2. Resignations**

Marva L. Barnett-Suggs, Title I Technology, Fehl Elementary, effective June 30, 2004;

Karri G. Choate, PreKindergarten, Dunbar Elementary, effective May 27, 2004;

Wade E. Gillis, Social Studies, West Brook High, effective May 22, 2004;

Bettye L. Gooden, Reading, South Park Middle, effective May 21, 2004;

Dimitrise C. Haynes, Level 3, Dunbar Elementary, effective May 25, 2004;

Jennifer A. Hendrickson, Level 4, Guess Elementary, effective May 28, 2004;

Dionne P. Lee, Level 2, Regina Elementary, effective May 25, 2004;

Cynthia D. Merrill, French, Central High, effective May 22, 2004;

Sophia M. Mount, Health, Physical Education teacher/coach, effective May 24, 2004;

Courtney D. Walker, Title II-A Level 3, Lucas Elementary, effective May 24, 2004.

### **3. New Employee Contract Recommendations**

Adam G. Apodaca, Physical Education, Homer Elementary, effective August 3, 2004 and ending May 21, 2005;

Alisa G. Bailey, English, West Brook High, effective August 3, 2004 and ending May 21, 2005;

Rachael L. Davis, Assistant Band Director, Marshall Middle, effective August 3, 2004 and ending May 21, 2005;

Shawna P. Gaines, Special Education, French Elementary, effective August 3, 2004 and ending May 21, 2005;

Crystal N. Gans, PreKindergarten, Dunbar Elementary, effective August 3, 2004 and ending May 21, 2005;

Charles R. Johnson, Jr., Physical Education, Fehl Elementary, effective August 3, 2004 and ending May 21, 2005;

Kay C. Riley, Level 5, Amelia Elementary, effective August 3, 2004 and ending May 21, 2005;

Robyn L. Voss, Health, Physical Education teacher/coach, West Brook High, effective August 3, 2004 and ending May 21, 2005;

Demetris J. White, Level 4, Amelia Elementary, effective August 3, 2004 and ending May 21, 2005;

Tiffany N. Woodall, Special Education, West Brook High, effective August 3, 2004 and ending May 21 2005.

### **4. Coaching Contract Recommendations**

Robyn Voss	Head Softball	West Brook High School
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President Martha Hicks called for questions of the motion, hearing none, she called for a vote.

Yeas: Ms. Hicks, Dr. Nantz, Bishop Whitaker, Messer's: Reece, Trahan, John Williams and Terry Williams

Nays: None

### **5. Administrative Recommendations**

Mr. Howard J. Trahan, Jr. moved, seconded by Mr. John Williams to accept the following administrative recommendations:

Principal, Martin Elementary  
Principal, French Elementary  
Principal, Curtis Elementary  
Principal, Amelia Elementary  
Principal, Austin Middle  
Principal, South Park Middle  
Principal, Ozen High  
Director, Athletics, Health & PE  
Director, Special Education

David Harris  
Patricia Adams  
Nancy Lloyd  
Holley Hancock  
Dr. Aaron Covington  
Odis Norris  
James Broussard  
Rodney Saveat  
Anita Watson

(no assistant principal positions recommended)

President Martha Hicks called for questions of the motion, hearing none, she called for a vote.

Yeas: Ms. Hicks, Dr. Nantz, Bishop Whitaker, Messer's: Reece \*, Trahan, John Williams and Terry Williams

\*(Mr. Woodrow Reece abstained from vote on principal of Martin Elementary School, Mr. David Harris. Yea vote on all others.)

Nays: None

### **RECESS**

President Hicks called for a recess at 6:44 to allow Trustees to greet and congratulate newly appointed Beaumont ISD staff. The meeting resumed at 7:15 p.m.

### **BUDGET WORKSHOP**

#### **Goals and Objectives for 2004-2005**

Dr. Thomas reviewed the goals and objectives for 2004-2005:

- provide a balanced budget that requires no tax increase;
- provide employees with the best possible compensation package that meets budget constraints;
- develop a budget through affordable operating expenses and avoid reduction force (RIF);
- maintain a fully funded basic health insurance program for employees;
- provide additional funding for maintenance and other critical areas;
- provide a budget that meets the needs of a World Class Educational System that allows out students to compete on a global basis.

Dr. Thomas asked Ms. Jane Kingsley, executive director of finance, to present the financial status of the district to date.

#### **Historical Information**

##### **Tax Rate**

Ms. Kingsley presented the historical tax rate from year ended August 31, 2004 through 2005 broken down by maintenance and debt service. The total rate of \$1.54 has not changed in three years.

##### **Maintenance Department Budget**

The total expenditures and budget was presented for years 2000-2001 to 2003-2004. Through the end of May 2004 it is calculated that the total maintenance cost is \$10,513,873.

#### **General Fund Projection 2003-2004**

##### **Revenue & Other Resources**

The revenue from all sources was presented with a special note that \$1.2 million less was collected on the revenue side. All sources of revenue were reviewed, local sources, state program revenues, federal program revenues and other sources

including sale of bonds, sale of real and personal property, proceeds of capital leases and maintenance tax notes.

### **Expenditures & Other Uses**

The expenditures and other uses for 2003-2004 were presented by budget and year to date projections. Special note was made to the year to date projected expenditure of \$128,587,533 in comparison to the 2003-2004 budget of \$135,076,281. Projected uncommitted for 8/31/04 was reported as \$1,968,748 with a designated balance 8/31/04 of \$4,000,000 for Maintenance Tax Notes.

### **Undesignated Fund Balance**

The statement of revenues expenditures and changes in fund balance from 1997-1998 to projected 2003-2004 was presented. The undesignated fund balance is presently projected at \$16,939,400, (\$621,916) less. Investment in inventory (\$17,094), prepaid items (\$539,602), outstanding encumbrances (\$195,472), other designations (\$1,750,000) and maintenance tax notes (\$4,000,000) presents fund balance of \$23,441,568 for 8/31/2004.

### **Special Revenue Fund Budgets 2003-2004**

Dr. Thomas reviewed the 2001-2002 and 2002-2003 actual special revenue fund budgets in relation to the 2003-2004 budget showing an increase from \$17,301,150 to \$25,346,918. Special revenue funds include federal funds such as Title I and Head Start, state funds such as the Technology fund and grants. These funds are restricted for specific purposes.

### **General Fund Budget Information 2004-2005**

#### **Taxable Property Values History**

The assessed value of taxable property for the last ten fiscal years was presented beginning year 1994 through 2003 with the 2004 preliminary information from Jefferson County Appraisal District reported as \$6,864,985,676.

#### **Tax Calculations**

Ms. Jane Kingsley shared information with Trustees regarding the changes in taxation laws which allow the appraisal district to certify the tax role later than normal. The Jefferson County Appraisal District anticipated certifying the appraisal roll for the 2004 and subsequent tax years the first week of August. This is much later than prior years which were certified July 25.

The tax calculations for the 2004 tax roll showed \$7,064,985,676 preliminary taxable value from JCAD on May 10, 2004, allowing \$200,000,000 for lost to protests, a tax rate for maintenance and operations of \$1.47, a collection rate of 98% and a frozen levy amount of \$2,603,248.

#### **Update on the Special Legislative Session**

Dr. Thomas announced that he had been part of a group working with the governor on education reform issues and there was still a long way to go before some type of consensus could be reached regarding school finance.

#### **Revenue Projection 2004-2005 (Preliminary)**

The detail of revenues was presented for the 2003 actual, the 2004 budget and the 2004 projected with over and under line items. The 2005 proposed budget at \$1.47 tax rate is \$96,470,858 with a difference of \$5,651,557. State reduction in funds will occur if local contributions are up due to higher property values.

#### **Expenditures – Summary of Proposed 2004-2005**

The summary of expenditures by department was presented with a recap for year 2005. The balance available for salary increases and other projects was estimated at \$2,959,752.

#### **Expenditures – Detail by Department of Proposed 2004-2005**

The detail for each location was included for review.

### **Update of Employee Insurance and Benefits (Hidden Dollars)**

Dr. Thomas shared with Trustees dialogue that came out of the Consultation Committee meeting June 2, 2004 and their concern over health care costs. Administration proposed adding \$40 to the monthly \$240 contribution per employee resulting a benefit annually of \$2,880. The total contributions benefiting employees annually comes to \$5,133. If the district is able to increase the contribution as projected the total contribution annually would be \$5,613.

### **Salaries and Benefits History**

Historical data was presented by category, professional staff, support staff and "other salary" by audited years 1996-1997 to 2002-2003. Also included was 2003-2004 through May 27, 2004 payroll period. The grand total of salaries by year came to \$89,298,689.

### **Personnel**

The Consultation Committee asked if administration would present several options beginning with a 2%, a 2.5%, a 2.9%, a 3.0%, and a 3.25% for all employees along with an increase in the monthly contribution by the district for employee health care costs. Dr. Thomas asked Trustees to consider the amount of funds available for salary increases as they considered the total cost of the options presented.

### **Highlights**

Dr. Thomas reviewed the 2004-2005 budget consideration as follows:

- salary increase,
- increase in district contribution for health insurance,
- employee adjustments where needed,
- transportation department land improvements,
- maintenance of facilities,
- buses for transportation,
- capital outlay items.

Some of these items are included in the existing budget and can be carried over. There is approximately \$2.9 million of new monies to consider for the highlights 2004-2005.

### **Announcements**

Dr. Thomas concluded the budget workshop with a report of the Consultation Committee Meeting June 2, 2004. Teachers attending the meeting were very appreciative of the proposed health care cost contribution and the willingness of the district to be concerned enough to try to increase that amount. Mr. John Williams, member of Consultation Committee, stated he enjoyed visiting with the teacher group representatives and thanked those in attendance for their professionalism in debating salary increases.

Mr. John Williams and Mr. Woodrow Reece shared comments regarding the district incentive plan and the funds set aside for those recipients. Some groups have indicated those monies could be utilized more effectively some where else. Dr. Thomas announced that the state was looking seriously at some type of incentive for student performance and we could be sure that in the very near future we would be hearing about legislation for incentives in education.

Trustees asked if the \$2.9 million was a guaranteed figure. Dr. Thomas emphasized that the \$2.9 million was only an estimate at this time due to the timeline this year regarding county appraisal protests and the final certified tax role.

President Hicks asked Trustees if they agreed that administration should look at a 2.0% as a starting figure until numbers are more certain. Trustees agreed that administration should work on a 2.0% option with the \$40.00 health increase for all employees.

Discussion also included a need for a June 10, 2004 budget update. Administration reported that there would be no new numbers; hearing that, it was determined that a

meeting would not be necessary. The next report regarding budget would be scheduled on the regular monthly meeting June 17, 2004.

### **ADJOURNMENT**

President Hicks asked if there was any other business to come before the board; there being none, she adjourned the meeting at 8:05 p.m. June 3, 2004.

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Martha Hicks, President  
Beaumont ISD Board of Trustees

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Terry D. Williams, Secretary  
Beaumont ISD Board of Trustees

**BEAUMONT INDEPENDENT SCHOOL DISTRICT  
BOARD OF EDUCATION**

Regular Meeting – June 17, 2004

The Board of Education of the Beaumont Independent School District met in special public (open) session on Thursday, June 17, 2004 at 7:15 p.m. in the Board Room of the Administration Building of the District located at 3395 Harrison Avenue in Beaumont, Jefferson County, Texas. The meeting was called to order by Vice President Woodrow Reece.

It was found and determined that in accordance with the policies and orders of the Board, the Notice of this meeting was posted in the Administration Building of the District in accordance with the terms and provisions of Section 551.041 and Section 551.043, V.T.C.S., and that all of the terms and provisions of those sections have been fully complied with and that the 72 hour notice required by said sections has been properly and correctly given.

**ROLL CALL**

Present: Woodrow Reece  
Terry Williams  
Dr. William Nantz  
Bishop Ollis E. Whitaker  
Howard J. Trahan, Jr.  
John Williams

Absent: Martha Hicks

School Officials Present: Superintendent, Dr. Carrol A. Thomas; Chief of Staff and Academic Affairs, Dr. Mae E. Jones-Clark; Assistant Superintendents Mr. Terry Ingram, Ms. Beth Fischenich; Executive Director of Personnel, Ms. Sybil Comeaux; Executive Director of Finance, Ms. Jane Kingsley; Director of Communications, Ms. Jolene Ortego; and School Attorney Melody Chappell

Absent: None

**ESTABLISHMENT OF A QUORUM**

Vice President Woodrow Reece declared a quorum.

**PLEDGE OF ALLEGIANCE/ INVOCATION**

John Williams, Jr., member of Immanuel Baptist Church of Jesus Christ, led the pledges of allegiance for the United States and Texas flags. Master J. Williams who is also a 3<sup>rd</sup> grade student at Pietzsch/MacArthur, gave the invocation

**APPROVAL OF THE MINUTES**

Bishop Ollis E. Whitaker moved, seconded by Dr. William Nantz, to approve the minutes of the regular meeting May 11, 2004 and the special meeting May 25, 2004.

Vice President Reece called for additions or corrections to the minutes, there being none, he called for a vote.

YEAS: Dr. Nantz, Bishop Whitaker, Messrs. Woodrow Reece, Howard J. Trahan, John Williams and Terry Williams

NAYS: None

**REPORT OF THE SUPERINTENDENT**

**Texas Assessment of Knowledge and Skills (TAKS) Spring 2004 Test Results –** Dr. Mae E. Jones-Clark introduced Mr. David Dunivant, director of research and planning, to present an overview of the test results. Mr. Dunivant presented the new accountability measures and release dates, the Beaumont ISD results by grade level and subject tested, the 2004 district results versus the 2003 at the same standard, the 2004 versus 2003 results by subject area/subgroups, the special education percent tested and the state and district two year trend.

### **REPORTS**

1. Status of State Comp Ed Funds presented in agenda book.
2. Status of Capital Projects Funds-Series 1994-1997 presented in agenda book.

### **INFORMATION ITEM**

The Department of Health & Human Services' Administration for Children and Families On-Site Follow-Up Review March 22-26, 2004 Report Regarding the Southerland Head Start Program (presented in under separate cover).

### **COMMUNICATIONS**

1. **Cheryl Raposa, 575 Weatherford Place**, spoke to parents regarding the need for district transportation for those students having to walk down Phelan to West Brook High School. Ms. Raposa stated that because she lived within 2 miles of the campus, the district was not bound to provide transportation; however, the area is very hazardous due to the number of young drivers and the fact that there is not much shoulder for the students walking to school to traverse. Ms. Raposa asked the district to look at the area again for the sake of the safety of all children walking to West Brook.
2. **R. Hodge, 5430 Thames** (did not show up to speak)

### **SIGN-UP**

None

### **DISCUSSION ITEM**

**Budget 2004-2005 Update** - Dr. Thomas asked Ms. Jane Kingsley to review any changes since the board met for the budget workshop June 3, 2004. Ms. Kingsley, executive director of finance, reported that there were no significant changes; however the preliminary certified tax role indicated protests of \$89 million. Ms. Kingsley stated that it would be well into the first week of August before the Jefferson County Appraisal District would certified the final role.

Mr. Reece asked if the incentive pay amount was included in the 2004-2005 budget projection. Dr. Thomas responded, yes reviewing the highlights that administration would like to recommend a 2% salary increase for employees as well as an increase of \$40 monthly towards the district insurance contribution.

### **ACTION ITEMS**

**APPROVAL OF EXHIBITS "A.1", "A.2", "A.3", "B", "C", "D", "E", "F.1", "F.2", "F.3", "G", "H", "I", "J", "K.1", "K.2", "K.3", "K.4", "L.1", "L.2", "L.3", "L.4", "M.1", "M.2", "M.3", "M.4", "N.1", "N.2", and "N.3"**

Mr. John Williams moved, seconded Bishop Ollis Whitaker, to approve EXHIBITS "A.1", "A.2", "A.3", "B", "C", "D", "E", "F.1", "F.2", "F.3", "G", "H", "I", "J", "K.1", "K.2", "K.3", "K.4", "L.1", "L.2", "L.3", "L.4", "M.1", "M.2", "M.3", "M.4", "N.1", "N.2", and "N.3".

**Tax Collection Report Exhibit “A.1”** – Administration recommended acceptance of the Tax Collection Report in the amount of \$557,082.76 including certification of tax collection for the month of May 2004; reconciliation of disbursements to collections for the month of May 2004; report of collections for May 2004; tax collection year 2003; report of collections for May 2004, delinquent tax collection year 2003, current tax receivable update for tax year 2003, April 2004; year-to-day tax receivable for current tax year 2003, April 2004; year-to-date tax receivable for delinquent tax year 2003, April 2004; TIF current and delinquent receivable tax year 2003, April 224; taxes due at April 30, 2004 by year.  
(Copy of Certification of Tax Collection Report attached and made a part of these minutes.)

**Business Office Report (Exhibit “A.2”** – Administration recommended approval of the Business Office Report, including the general fund reports, May 2004, debt service reports, May 2004, capital projects report, May 2004, internal service funds May 2004; scholarship fund report, May 2004; investment report, May 2004.

**Amendments to 2003-2004 Budget (Exhibit “A.3”)** – Administration recommended approval of amendments to the following budgets:

199/4	General Fund	#138
204/4	ESEA Title IV Safe and Drug Free Education	#139
204/5	ESEA Title IV Safe and Drug Free Education	#140
211/4	ESEA Title I Improving Basic Programs	#141
211/5	ESEA Title I Improving Basic Programs	#142
220/5	Title II AEFLA Section 225 Corrections/Institutional	#143
224/5	IDEA Part B Formula	#144
224/5	IDEA Part B Capacity Building and Improvements	#145
225/5	IDEA Part B Preschool	#146
226/5	IDEA Part B Discretionary Deaf	#147
227/5	IDEA Part B Formula Deaf	#148
228/5	IDEA Part B Preschool Deaf	#149
240/4	Food and Nutrition Services	#150
244/4	Vocational Education Basic Grant	#151
244/5	Vocational Education Basic Grant	#152
255/5	ESEA Title II Part A TPTR	#153
262/5	ESEA Title II Part D Technology	#154
263/5	ESEA Title III Part A LEP	#155
269/5	ESEA Title V Innovative Education	#156
288/4	Child Care Local Initiative	#157
309/5	Title II AEFLA Section 231 Federal	#158
309/5	Title II AEFLA English Literacy & Civics Education	#159
309/5	Title II AEFLA English Lit Professional Development	#160
367/5	Title II AEFLA Section 223 Federal	#161
394/4	Pregnancy Education and Parenting Program	#162
399/3	Investment Capital Fund- Ogden	#163
409/4	Texas Grants to Reduce Academic Dropouts	#164
425/4	Pregnancy Education and Parenting Program	#165
426/4	Read to Succeed Grant – Curtis	#166
484/4	After School Program – Curtis	#167
485/4	ExxonMobil Green Team	#168
487/2	ExxonMobil Reading Initiative Program	#169
491/4	Entergy Grants – Insure a Kid	#170
650/4	Local Capital Projects	#171

**Waived the Penalty and Interest on Certain Delinquent Tax Accounts (Exhibit “B”)** – Administration recommended approval of waiver in the amount of \$1,682.16 requested by Miriam K. Johnson, Tax Assessor-Collector, according to Sec.33.011 of the *State Property Tax Code* for the following:

Rental Service	\$853.62
Paul Jones	\$ 90.26
Furniture Acquisition	\$738.28

TOTAL \$ 1,682.16

**Approved the Adjustable Rate Refunding of the Unlimited Tax School Building Bonds, Series 1996 (Exhibit "C")** – Administration recommended approving the Schedule of Events for the Adjustable Rate Refunding of the Unlimited Tax School Building Bonds, Series 1996 at a projected savings of \$1,173,006 has prepared by Frank Ildebrando of RBC Dain Rauscher, Inc.

**Approved Bids for Miscellaneous School Furniture (Exhibit "D")** – Bid packets were distributed to nine (9) companies in addition to the appropriate advertisements. There were seven (7) responses. Administration recommended acceptance of the following bids charged to the appropriated 2003-2004 general funds:

Don Huffman	\$908.92
Virco Inc.	7936.00
TOTAL	\$ 8,844.92

(Copies of bids are on file in the Purchasing Department.)

**Approved Bids for Band Instruments for High Schools (Exhibit "E")** -Bid packets were distributed to seventeen (17) companies in addition to the appropriate advertisements. There were ten (10) responses. Administration recommended acceptance of the following bids charged to the Fine Arts appropriated 2003-2004 funds:

American Music	\$ 9,258.52
Interstate Music	1,034.00
National Educational Music	29,842.00
Woodwind & Brasswind	8,031.00
TOTAL	\$48,165.52

**Approved Bids for Maintenance Department Supplies and Materials Discount Bid for the 2004-2005 School Year (Exhibit "F.1")** - Bid packets were distributed to two hundred forty-nine (249) companies in addition to the appropriate advertisements. There were sixty-six (66) responses. Administration recommended acceptance of all sixty-six (66) bids allowing the district to purchase from a broader base of supplies charged to the Maintenance Department 2004-2005 appropriated funds.

**Approved Bids for Athletic Medical Supplies Catalog Discount Bid for the 2004-2005 School Year (Exhibit "F.2")** - Bid packets were distributed to twelve (12) companies in addition to the appropriate advertisements. There were seven (7) responses. Administration recommended acceptance of all bids submitted charged to various appropriated funds.

Alert Service, Inc.	San Marcos, Tx.
Henry Schein, Inc.	Melville, NY
Medco Supply Co.	Tonawanda, NY
Medistat Medical	Houston, TX
Moore Medical Corp	New Britain, CT
School Health Corporation	Hanover Park, IL
William V. MacGill & Co.	Lombard, IL

**Approved Bids for Medical Supplies for Health Services and Special Education Departments for the 2004-2005 School Year (Exhibit "F.3")** - Bid packets were distributed to eighteen (18) companies in addition to the appropriate advertisements. There were eight (8) responses. Administration recommended acceptance of the following bids charged to the Health Services Department 2004-2005 appropriated funds.

Alert Services, Inc.	\$ 576.00
Henry Schein	8,246.48
Med Supply Partners	276.88
Medco Supply Co.	861.25
Medistat Medical	1,525.36
Moore Medical	5,584.59
School Health Corp	162.48
TOTAL	\$ 17,232.84

**Approved Bids for School Buses (Exhibit "G")** - Bid packets were distributed to thirteen (13) companies in addition to the appropriate advertisements. There were six (6) responses. Administration recommended acceptance of the following bid charged to the Head Start Grant 2003-2004 funds:

Capital Bus Sales & Service	\$28,327.20
Thomas Bus Gulf Coast GP	<u>71,077.00</u>
TOTAL	\$99,404.20

**Approved Bids for Charter Bus Services and Van Rental for the 2004-2005 School Year (Exhibit "H")** - Bid packets were distributed to twenty-eight (28) companies in addition to the appropriate advertisements. There were eight (8) responses. Administration recommended acceptance of all the bids with reservation based on the lowest priced vehicle available at the time needed:

Ed's Travel Service	Beaumont, TX.
Gulf Coast Transportation	Houston, TX.
Royal Motor Coach	Buna, TX.
Sierra Stage Coaches	S. Houston, TX.
Sun Travel Tours	Beaumont, TX.
Travel Associates	Beaumont, TX.
Enterprise Leasing Co. of Houston	Baytown, TX.
Lease All/Rent All, Inc.	Beaumont, TX.

**Approved Bids for Award Jackets, Blankets and Minor Awards for the 2004-2005 School Year (Exhibit "I")** - Bid packets were distributed to seven (7) companies in addition to the appropriate advertisements. There were three (3) responses. Administration recommended acceptance of the bid from Graduate Sales LTD/MECA Sportswear, Inc. for Award Jacks and the bid from Texas Letter Jackets for Stadium Blankets (no bid received for minor awards) charged to extra-curricular 2004-2005 budgeted funds in various schools and departments.

**Approved Bids for Gym Floor Finish for the 2004-2005 School Year (Exhibit "J")** - Bid packets were distributed to twenty-one (21) companies in addition to the appropriate advertisements. There were seven (7) responses. Administration recommended acceptance of the bid from Sanitary Supply in the estimated total amount of \$11,200.00 charged to the Maintenance Department 2004-2005 appropriated funds.

**Approved Bids for Small Equipment for Cafeterias (Exhibit "K.1")** - Bid packets were distributed to twenty-one (21) companies in addition to the appropriate advertisements. There were four (4) responses. Administration recommended acceptance of the overall lowest bid from Pasco in the total amount of \$25,457.07 charged to the Child Nutrition Department 2003-2004 appropriated funds.

**Approved Bids for Large Equipment for Cafeterias (Exhibit "K.2")** - Bid packets were distributed to thirty (30) companies in addition to the appropriate advertisements. There were six (6) responses. Administration recommended acceptance of the following bids charged to the Child Nutrition Department 2003-2004 appropriated funds:

Buckelew Hardware	\$12,603.00
Efficient Systems	241.00
Kommerical Kitchens	420.00
Texas Food Service Equipment	13,030.93
Warren Equipment	<u>680.00</u>
TOTAL	\$26,974.93

**Approved Bids for Purchase of Steam Cleaning Equipment for Cafeterias (Exhibit "K.3")** - Bid packets were distributed to twenty-four (24) companies in addition to the appropriate advertisements. There were three (3) responses. Administration recommended acceptance of the following bids charged to the Child Nutrition Department 2003-2004 appropriated funds:

Warren Equipment	\$31,293.60
Efficient Systems	<u>20,233.20</u>
TOTAL	\$51,526.80

**Approved Bids for Purchase and Installation of Outdoor, Manufactured, Seamless, Walk-in Cooler/Freezers for Cafeterias (Exhibit "K.4")** - Bid packets were distributed to twenty-nine (29) companies in addition to the appropriate advertisements. There were seven (7) responses. Administration recommended acceptance of the bid from Allan Vorda and Associates in the total amount of \$172,500.00 charged to the Child Nutrition Department 2003-2004 appropriated funds.

**Approved Second Year Option for Garbage Service for the 2004-2005 School Year (Exhibit "L.1")** – Included as part of the 2003-2004 bid was a second year option to extend the contract at the option of the district. Administration recommends exercising second year option from Waste Management in the amount of \$168,448.00 charged to the Maintenance Department appropriated 2004-2005 funds.

**Approved Second Year Option for Air Conditioning Filter Maintenance Service for the 2004-2005 School Year (Exhibit "L.2")** - Included as part of the 2003-2004 bid was a second year option to extend the contract at the option of the district. Administration recommends exercising second year option from Commercial Filtration Medias, Inc. charged to the Maintenance Department appropriated 2004-2005 funds.

**Approved Second Year Option for Repair of Cleaning Equipment for the 2004-2005 School Year (Exhibit "L.3")** - Included as part of the 2003-2004 bid was a second year option to extend the contract at the option of the district. Administration recommends exercising second year option from C.L.O. Repair & Parts to the Maintenance Department appropriated 2004-2005 funds.

**Approved Second Year Option for Repair and/or Replacement of Electrical Motors, 10HP and above, and Other Motor Related Items for the 2004-2005 School Year (Exhibit "L.4")** - Included as part of the 2003-2004 bid was a second year option to extend the contract at the option of the district. Administration recommends exercising second year option from Smith Belting & Electric Supply charged to the Maintenance Department appropriated 2004-2005 funds.

**Approved Second Year Option for Miscellaneous Concrete Work for the 2004-2005 School (Exhibit "M.1")** - Included as part of the 2003-2004 bid was a second year option to extend the contract at the option of the district. Administration recommends exercising second year option from T. Johnson Industries, Inc. charged to the Maintenance Department appropriated 2004-2005 funds.

**Approved Second Year Option for Dirt for the 2004-2005 School Year (Exhibit "M.2")** - Included as part of the 2003-2004 bid was a second year option to extend the contract at the option of the district. Administration recommends exercising second year option Jack Parham Trucking and Gulf Coast Limestone charged to the Maintenance Department appropriated 2004-2005 funds.

**Approved Second Year Option for Annual Fencing Contract for the 2004-2005 School Year (Exhibit "M.3")** - Included as part of the 2003-2004 bid was a second year option to extend the contract at the option of the district. Administration recommends exercising second year option from Hinds Quality Fences, Inc. charged to the Maintenance Department appropriated 2004-2005 funds.

**Approved Second Year Option for Temporary Aluminum Walkway Covers for the 2004-2005 School Year (Exhibit "M.4")** - Included as part of the 2003-2004 bid was a second year option to extend the contract at the option of the district. Administration recommends exercising second year option from American 21<sup>st</sup>

Century Construction charged to the Maintenance Department appropriated 2004-2005 funds.

**Approved Second Year Option for Inspection, Service and Installation of Fire Alarm Systems for the 2004-2005 Year (Exhibit "N.1")** - Included as part of the 2003-2004 bid was a second year option to extend the contract at the option of the district. Administration recommends exercising second year option from Texas Fire and Communications charged to the Maintenance Department appropriated 2004-2005 funds.

**Approved Second Year Option for Hourly Maintenance of Master and Time Recording Clocks Plus Parts for the 2004-2005 School Year (Exhibit "N.2")** - Included as part of the 2003-2004 bid was a second year option to extend the contract at the option of the district. Administration recommends exercising second year option from Texas Fire and Communications, Inc. charged to the Maintenance Department appropriated 2004-2005 funds.

**Approved Second Year Option for Security Services for the 2004-2005 School Year (Exhibit "N.3")** - Included as part of the 2003-2004 bid was a second year option to extend the contract at the option of the district. Administration recommends exercising second year option from Delta Security in the estimated total amount of \$96,048.00 charged to the Maintenance Department appropriated 2004-2005 funds.

Dr. Nantz asked how the charter bus bid would be handled. Ms. Jane Kingsley stated that sponsors were supposed to check at the time of the need and take the best offer per availability. Dr. Nantz stated the bid was hard to read.

Vice President Woodrow Reece called for questions of the motion, hearing none, he called for a vote.

Yeas: Dr. Nantz, Bishop Whitaker, Messer's: Reece, Trahan, John Williams and Terry Williams

Nays: None

**APPROVAL OF EXHIBITS "O.1", "O.2", "P", "Q", "R", "S", "T", "U", "V.1" and "V.2"**

Mr. John Williams moved, seconded by Mr. Howard Trahan to approve Exhibits "O.1", "O.2", "P", "Q", "R", "S", "T", "U", "V.1" and "V.2"

**Approved Second Year Option for Hourly Carpentry Services for the 2004-2005 School Year (Exhibit "O.1")** – Included as part of the 2003-2004 bid was a second year option to extend the contract at the option of the district at no increase in costs. Administration recommended exercising the second year option from Brammer Construction, Inc. charged to Maintenance Department appropriated 2004-2005 funds.

**Approved Second Year Option for Hourly Mechanic Service for the 2004-2005 School Year – (Exhibit "O.2")** - Included as part of the 2003-2004 bid was a second year option to extend the contract at the option of the district at no increase in costs. Administration recommended exercising the second year option from Baker Auto Repair, Fasulo Paint & Bode, Modica Brothers, Truck Body of Beaumont, Inc., White Tire Supply, Inc. and Yates Auto & Truck Repair charged to Maintenance Department appropriated 2004-2005 funds.

**Approved Second Year Option for Wrecker Services for the 2004-2005 School Year (Exhibit "P")** - Included as part of the 2003-2004 bid was a second year option to extend the contract at the option of the district at no increase in costs. Administration recommended exercising the second year option from TNT Wrecker Service charged to Maintenance Department appropriated 2004-2005 funds.

**Approved Second Year Option for Maintenance and Cleaning of Grease Traps for the 2004-2005 School Year (Exhibit "Q")** - Included as part of the 2003-2004 bid was a second year option to extend the contract at the option of the district at no increase in costs. Administration recommended exercising the second year option from J & R Services at an estimated cost of \$24,200.00 charged to Child Nutrition Department appropriated 2004-2005 funds.

**Approved Third Year Option for Student Insurance for the 2004-2005 School Year (Exhibit "R")** – Included as part of the 2002-2003 bid was a second and third year option to extend the contract at the option of the district. Administration recommended exercising the third year option to extend the contract with Alamo Insurance Group/Bollinger, Inc. in the amount of \$145,351.50 charged to the Athletic Department 2004-2005 appropriated funds.

**Approved the Purchase of Texas Head Start – Ready to Read School Readiness Tool Kits in English and Spanish from Lakeshore for SOutherland Head Start (Exhibit "S")** – Administration recommended approval of purchase at a cost of \$36,000 funded by the Texas Head Start – Ready to Read Grant with Lakeshore as the sole source vendor.

**Approved an Authorized Beaumont Independent School District (BISD) Official to Submit and Certify Federal errant Applications and Program Evaluations (Exhibit "T")** – Administration recommended approval of request to appoint Cathy F. Chavis, Title Programs' Director as BISD authorized official to submit and certify federal eGrant applications and program regulations for Title I, Part A; Title I, Part D; Title II Part A; Title II, Part D; Title III < LEP; Title IV, Part a; and Title V, Part A.

**Approved the Spring 2004 Texas Assessment of Knowledge and Skills (TAKS) Test Results and the State-Development Alternative Assessment (SDAA) Test Results (Exhibit "U")** – Administration recommended approval of the results as presented under separate cover.

**Approved the Second Reading of Revised LOCAL EHBC "Special Programs: Compensatory/Accelerated Services" (Exhibit "V.1")** – Administration recommended approval of the second reading of the LOCAL EHBC "Special Programs" Compensatory/Accelerated Services" with the "Credit Recapture Program" as an additional.

**Approved the Second Reading of Revised LOCAL CH "Purchasing and Acquisition" (Exhibit "V.2")** – Administration recommended approval of the second reading of LOCAL CH "Purchasing and Acquisition" changing the limit to \$20,000 in the "purchasing authority" for the Superintendent of Schools.

Vice President Woodrow Reece called for questions of the motion, hearing none, she called for a vote.

Yeas: Dr. Nantz, Bishop Whitaker, Messer's: Reece, Trahan, John Williams and Terry Williams

Nays: Mr. John Williams (opposed Exhibit "V.2" only)

### **PERSONNEL**

Vice President Woodrow Reece announced in the public (open) meeting at 7:55 p.m. that the Board would go into executive (closed) session to discuss matters of the sort described in Section 551.071 (1)(2), and Section 551.074 (a) (1) of Texas Government Code, and that any action taken by the Board would be in public (open) session immediately following.

Mr. John Williams moved, seconded by Mr. Howard J. Trahan, Jr., to accept the following personnel recommendations:

**1. Retirements**

JoAnn Compton, Amelia Elementary, Level 2, effective May 22, 2004;

Carolene C. Graham, King Middle, Special Education, effective June 30, 2004;

Freddie T. Joseph, Lucas Elementary, Diagnostician, effective June 30, 2004.

**2. Resignations**

Joyce M. Alexander, Mathematics, Ozen High, effective June 9, 2004;

Andrew Callis, English/Coach, Central High, effective June 8, 2004;

Lisa M. Campbell, Science, Odom Academy, effective June 14, 2004;

Betty A. Duncan, English, Austin Middle, effective May 22, 2004;

Cindy L. Frazier, Orchestra, Vincent Middle, effective June 4, 2004;

Donna K. Garnder, Choir Director, Austin Middle, effective May 22, 2004;

Cindy A. Hennings, Art, Central High, effective June 4, 2004;

Dianne Kilpatrick, Art, Marshall Middle, effective June 1, 2004;

James W. Pittard, Science/Coach, Central High, effective June 1, 2004;

Jana E. Richard, Special Education, South Park Middle, effective June 4, 2004;

Robbie L. Spencer, Science, Ozen High, effective June 3, 2004.

**3. Rescind Resignation**

Cynthia D. Merrill, French, Central High School

**4. New Employee Contract Recommendation**

Karen M. Alfred, Language Arts, South Park Middle, effective August 3, 2004 and ending May 21, 2005;

Wendi L. Bayless, Social Studies, Central High, effective August 3, 2004 and ending May 21, 2005;

Desmond J. Bridges, Special Education, Fehl Elementary, effective August 3, 2004 and ending May 21, 2005;

Hayley B. Chapman, Level 2, Amelia Elementary, effective August 3, 2004 and ending May 21, 2005;

Virginia A. Culver, Mathematics, Marshall Middle, effective August 3, 2004 and ending May 21, 2005;

Terri L. Dann, English, Central High, effective August 3, 2004 and ending May 21, 2005;

Diane H. Droddy, French, Central High, effective August 3, 2004 and ending May 21, 2005;

Thomas E. Eaves, Social Studies, Vincent Middle, effective August 3, 2004 and ending May 21, 2005;

Lori W. Eller, Kindergarten, Guess Elementary, effective August 3, 2004 and ending May 21, 2005;

Patricia A. Fehrenbacher, Kindergarten, Homer Elementary, effective August 3, 2004 and ending May 21, 2005;

Gelinda C. George, Level 4, Guess Elementary, effective August 3, 2004 and ending May 21, 2005;

Katy K. Gibbs, Physical Education, Marshall Middle, effective August 3, 2004 and ending May 21, 2005;

Kari R. Hillin, Health, Marshall Middle, effective August 3, 2004 and ending May 21, 2005;

Ralph A. Hoard, Physical Education, Dunbar Elementary, effective August 3, 2004 and ending May 21, 2005;

Jodi L. Humphrey, Mathematics, Marshall Middle, effective August 3, 2004 and ending May 21, 2005;

Malinda K. Kuhn, Communication Graphics, Central High, effective August 3, 2004 and ending May 21, 2005;

Winona R. Lindsey, Level 4, Guess Elementary, effective August 3, 2004 and ending May 21, 2005;

Dianne W. McCowan, Nurse, Lucas/French Elementary, effective August 3, 2004 and ending May 21, 2005;

Joan V. Mathews, Level 5, Pietzsch/MacArthur, effective August 3, 2004 and ending May 21, 2005;

Tammy M. Maxile, PreKindergarten, Dunbar Elementary, effective August 3, 2004 and ending May 21, 2005;

Betty R. Myers, PreKindergarten, Southerland School, effective August 3, 2004 and ending May 21, 2005;

Lisa A. Schaller, Title I– Level 5, Guess Elementary, effective August 3, 2004 and ending May 21, 2005;

Shanon P. Welch, Level 1, Curtis Elementary, effective August 3, 2004 and ending May 21, 2005.

Vice President Woodrow Reece called for questions of the motion, hearing none, he called for a vote.

Yeas: Dr. Nantz, Bishop Whitaker, Messer's: Reece, Trahan, John Williams and Terry Williams

Nays: None

## **5. Administrative Recommendations**

Mr. Howard J. Trahan, Jr. moved, seconded by Mr. John Williams to accept the following administrative recommendations:

Vice President Woodrow Reece called for questions of the motion, hearing none, he called for a vote.

Yeas: Dr. Nantz, Bishop Whitaker, Messer's: Reece, Trahan, John Williams and Terry Williams

Nays: None

Title I Supervisor	Kimber Knight	
Diagnosticians	Cheryl Martin-Andrepoint Gabrielle Polk Sherry Mallet	Marshall/South Park M.S. Amelia/Homer/Lucas Elem. Austin M.S./Dunbar/Fletcher
Counselors	Joan Garza Elizabeth Clark Susan Jones Rachel Guidry Linda Cook Connie Joubert Ramona Parks Karen Jones	Central H.S. Ozen H.S. Marshall M.S. Smith M.S. Amelia Elem. Homer Elem. Martin Elem. Regina Elem
Assistant Principals	Charles Chevis Felix Simieou Mike Gonzales	Austin M.S. Vincent M.S. West Brook H.S.

### **ADJOURNMENT**

Vice President Woodrow Reece asked newly appointed administrators to stay after the meeting to be congratulated. Vice President Reece asked if there was any other business to come before the board; there being none, he adjourned the meeting at 8:50 p.m. June 17, 2004.

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Martha Hicks, President  
Beaumont ISD Board of Trustees

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Terry D. Williams, Secretary  
Beaumont ISD Board of Trustees

**BEAUMONT INDEPENDENT SCHOOL DISTRICT  
BOARD OF EDUCATION**

Regular Meeting March 18, 2004

The Board of Education of the Beaumont Independent School District met in regular public (open) session on Tuesday, February 17, 2004 at 7:15 p.m. in the Board Room of the Administration Building of the District located at 3395 Harrison Avenue in Beaumont, Jefferson County, Texas. The meeting was called to order by President Martha Hicks.

It was found and determined that in accordance with the policies and orders of the Board, the notice of this meeting was posted in the Administration Building of the District in accordance with the terms and provisions of Section 551.041 and Section 551.043, V.T.C.S., and that all of the terms and provisions of those sections have been fully complied with and that the 72 hour notice required by said sections has been properly and correctly given.

**ROLL CALL**

Present: Martha Hicks  
Woodrow Reece  
Terry Williams  
Dr. William Nantz  
John H. Williams

Absent : Howard J. Trahan, Jr.  
Bishop Ollis E. Whitaker

School Officials Present: Superintendent, Dr. Carrol A. Thomas; Chief of Staff and Academic Affairs, Dr. Mae E. Jones-Clark; Assistant Superintendents, Terry Ingram, Beth Fischenich; Executive Director of Personnel, Ms. Sybil Comeaux; Executive Director of Finance, Jane Kingsley; Director of Communications, Ms. Jolene Ortego; and School Attorney, Ms. Melody Chappell

Absent: None

**ESTABLISHMENT OF A QUORUM**

President Martha Hicks declared a quorum.

**PLEDGE OF ALLEGIANCE**

The West Brook High School NJROTC presented the colors. Amber Polk, a 4<sup>th</sup> grade student at Dunbar Elementary School, led in the pledges of allegiance to the United States and Texas flags.

**INVOCATION**

The invocation was given by Jonathan Tekell, a 7<sup>th</sup> grade student at Vincent Middle School.

**APPROVAL OF MINUTES**

Mr. John Williams moved, seconded by Dr. William Nantz, to approve the minutes of the board retreat February 14, 2004, the public hearing February 17, 2004 and the regular meeting February 17, 2004.

President Hicks called for additions or corrections to the minutes, there being none, she called for a vote.

Yeas: Ms. Hicks, Dr. Nantz, Messrs. Reece, John Williams and Terry Williams

Nays: None

### REPORT OF THE SUPERINTENDENT

1. **Recognition of School Business Partnerships for Blanchette Elementary and Guess Elementary** – President Martha Hicks recognized business partnerships and schools with plaques: Advance American, represented by Michael Jenkins and Frankie Garrison, and Linda Aplon, principal at Blanchette; Chick-fil-A, represented by Duane Johnston, and Barbara Hardeman, assistant principal at Guess.
2. **Region 5 Board of Directors Unopposed Election** – Dr. Thomas announced that Region 5 would not hold an election this year since all races are uncontested: Place 1, Hardin County, Clinton Wright; Place 4, Jefferson County, Earl Jeffery; Place 7, Jasper County, Bert Fling.

### REPORTS

1. Status of priority funds report presented in agenda book.
2. Capital projects reports presented in agenda book.

### COMMUNICATIONS

Molly Fehrenbacher, 2480 Harrison, (requested to speak – did not appear)

### SIGN – UP

**Verlinda Brown, 9650 Meadowcreek Dr.**, presented to Trustees the Ozen High School AP Government Public Policy Showcase. Students had identified concerns and solutions regarding schools and community issues; conducted research and interviews; developed and evaluated different alternatives and consequences to solutions of infrastructure, truancy, block scheduling, instant replay, AIDS awareness, childcare and monies to Iraq.

### ACTION ITEMS

**APPROVAL OF EXHIBITS “A.1”, “A.2”, “A.3”, “B”, “C”, ”D”, “E”, “F”, “G”, “H”, “I”, “J”, “K”, and “L”**

Mr. John Williams moved, seconded by Mr. Terry Williams, to approve Exhibits “A.1”, “A.2”, “A.3”, “B”, “C”, “D”, “E”, “F”, “G”, “H”, “I”, “J”, “K”, and “L”.

**Tax Collection Report (Exhibit "A.1")** - Administration recommended acceptance of the Tax Collection Report in the amount of \$10,421,472.71 including certification of tax collection for the month of February 2004; reconciliation of disbursements to collections for the month of February 2004; report of collections for February 2004; tax collection year 2003; report of collections for February 2004, delinquent tax collection year 2003, current tax receivable update for tax year 2003, February 2004; year-to-date tax receivable for current tax year 2003, February 2004; year-to-date tax receivable for Delinquent Tax Year 2003, February 2004; TIF current and delinquent receivable tax year 2003, February 2004; taxes due at February 31, 2004 by year.

(Copy of Certification of Tax Collection Report attached and made a part of these minutes.)

**Business Office Report (Exhibit "A.2")** - Administration recommended approval of the Business Office Report, including the general fund reports, February 2004, debt service reports, February 2004, capital projects report, February 2004, internal service funds, February 2004; scholarship fund report, February 2004, investment report, February 2004.

**Amendments to 2001-02 Budget (Exhibit "A.3")** - Administration recommended approval of amendments to the following budgets:

199/4	General Fund	#089
205/4	Head Start	#090
211/4	ESEA Title I Improving Basic Programs	#091
226/4	IDEA Part B Discretionary Deaf	#092
244/4	Vocational Education Basic Grant	#093
255/4	ESEA Title II Part A TPTR	#094
263/4	ESEA Title III Part A LEP	#095
309/4	Title II AEFLA Section 231 Federal	#096
418/4	Active Health Insurance Coverage	#097
423/4	Apprenticeship Training State	#098
427/4	Insure-a-Kid Grant for Student Outreach	#099
435/4	Regional Day School for the Deaf State	#100
482/4	Apprenticeship Training Local	#101
650/4	Local Capital Projects	#102

**Approved the Resolution Authorizing Participation in TexPool/Texpool Prime and Designating Authorized Representatives – (Exhibit “B”)** – Administration recommended approval of the Resolution authorizing participation in TexPool/TexPool Prime and designating the authorized representatives as Jane Kingsley, executive director of finance, and Terry Ingram, assistant superintendent of business services.

**Approved the Order Authorizing the Issuance of Maintenance Tax Notes Series 2004 – (Exhibit “C”)** – Administration recommended approval of the order authorizing the issuance of maintenance tax notes for the acquisition of personal property pursuant to Section 45.108 of the Texas Education Code (Code).

**Approved Bid for Security Systems for Three School – ( Exhibit “D”)** – Bid packets were distributed to seven (7) companies in addition to the appropriate advertisements. There was one (1) response. Administration recommended acceptance of the bid from Advanced Systems and Alarm Services as follows:

Amelia Elementary Base Bid for System	\$ 8,403.00
Monthly Monitoring Fee	\$45.00
Marshall Middle School Base Bid for System	\$ 7,750.00
Monthly Monitoring Fee	\$45.00
Vincent Middle School Base Bid for System	\$ 5,125.00
Monthly Monitoring Fee	\$45.00

TOTAL \$21,278.00 plus monitoring fees

**Approved Proposals for French Elementary Restoration of the Cafeteria/Classroom Building – (Exhibit “E”)** – Packets were distributed to eight (8) companies in addition to the appropriate advertisements. There were five (5) responses. Administration recommended acceptance of the proposal from Premium Construction, hc. in the total amount of \$290,750.00 charged to the current Insurance Recovery and Fund Balance Funds.

**Approved Proposals for Excess Workers’ Compensation Insurance– (Exhibit “F”)** – Proposal packets were distributed to five (5) companies in addition to the appropriate advertisements. There were two (2) responses. Administration recommended acceptance of the proposal from Frost/Safety in the amount of \$106,655.00.

**Approved Second Year Option for Workers’ Compensation Claims Administration - (Exhibit “G”)** - Included in the approved bid March 2003 from F. A.

Richard and Associates was a second year option. Administration concurs with the consultant's recommendation to accept the second year option from F. A. Richard and Associates Inc in the estimated total cost for the year of \$117,250.00.

**Ratified the BISD Textbook Committee's Recommendations for Textbook Selections to be Implemented in the 2004-2005 School Year - (Exhibit "H") –**

Administration recommended ratification of the following textbook selections in compliance with Local Board Policy EFAA:

**Grades K-5**

<u>Avenues</u>	The Hempton-Brown Co., Inc.
<u>Connected Tech.</u>	Classroom Connect, Inv.

**6, 7, & 8<sup>th</sup> gr.**

Keyboarding Con.Projects/App.	Glencoe/McGraw-Hill
Exploring Careers	Glencoe/McGraw-Hill
High Point	The Hampton-Brown Co.
Take Charge of Your Life	Goodheart-Wilcox Co.,Inc.
Tech Connect Online Prg.	Glencoe/McGraw-Hill
Middle Grades Tech. Ed.	Pearson Education, Inc.

**High School**

Agricultural Metal Fabrications Technology,	CEV Multimedia, LTD
Agricultural Mechanics,	CEV Multimedia, LTD
Agricultural Power Tech.	CEV Multimedia, LTD
Agricultural Structures Tech.	CEV Multimedia, LTD
Animal Science	CEV Multimedia, LTD
Agriscience Fund. & Appl.	Delmar Learning
Equine Science	CEV Multimedia, LTD
Food Technology	CEV Multimedia, LTD
Home Maint. & Improve.	CEV Multimedia, LTD
Ornamental Horticulture	Delmar Learning
Intro. to Agricultural Mech.	CEV Multimedia, LTD
Intro. to Horticultural Sc.	CEV Multimedia, LTD
Agriscience/Technology I	CEV Multimedia, LTD
Landscape Design, Construction, and Maintenance	CEV Multimedia, LTD
Personal Skill Development	CEV Multimedia, LTD
Plant & Animal Production	CEV Multimedia, LTD
Wildlife and Rec. Mgnmt.	CEV Multimedia, LTD
Century 21 Accounting	Thomson Learning/South-Western
Business Computer Inf. Sys.	Pearson Education, Inc.
Tx. Microsoft Office Appl.	Thomson Learning/Course Technology
Intro. to Multimedia	Glencoe/McGraw-Hill
Law for Bus & Personal Use	Thomson Learning/South-Western
Bus Principles & Mgnmt.	Thomson Learning-South Western
Bus Principals/Ownership	Thomson Learning/South-Western
Intro to Business 5 <sup>th</sup> Edi.	Thomson Learning/South-Western
Century 21 Keyboarding/Wording Processing	Thomson Learning/South-Western
Recordkeeping for Tx.	Thomson Learning/South-Western
Career Connections	CEV Multimedia, LTD
Clothing: Fashion Fabrics and Construction	Glencoe/McGraw-Hill
The Developing Child	Glencoe/McGraw-Hill
Consumer Ed. & Eco.	Glencoe/McGraw-Hill
Culinary Essentials	Glencoe/McGraw-Hill
Nutrition, Food, & Fitness	Goodheart-Wilcox Co.
Hospitality Services: Food & Lodging	Goodheart-Wilcox Co.
Homes:Today & Tomorrow	Glencoe/McGraw-Hill
Contemporary Living	Goodheart-Wilcox Co.

Interior Design: Homes Today & Tomorrow	Glencoe/McGraw-Hill
Goals for Living	Goodheart-Wilcox Co.
Food for Today	Glencoe/McGraw-Hill
Today's Teen	Glencoe/McGraw-Hill
Parenting: Rewards & Res.	Glencoe/McGraw-Hill
Diversified Health Occupations	Delmar Learning
Marketing Essentials	Glencoe/McGraw-Hill
Marketing Yourself	Thomson Learning/South-Western
Marketing Anniv. Edition	Thomson Learning/South-Western
AP Biology	Pearson Education, Inc.
Holt Biology, Tx. Edition	Holt, Rinehart & Winston
Java Methods	Skylight Publishing
Fund. of Java, Comp. Course	Thomson Learning/Course Technology
Intro. Com. Science using Java	Glencoe/McGraw-Hill
Desktop Publ. BASICS	Thomson Learning/Course Technology
Digital Graphics & Animation with Photoshop & Flash	Pearson Education, Inc.
Video Tech. w/Premiere 6 & after Effects 5	Pearson Education, Inc.
Web Mastering with Dreamweaver MX	Pearson education, Inc.
Architectural Drafting & Design	Delmar Learning
Graphic Communications	Goodheart-Wilcox Co.
Tech. Today and Tomorrow	Glencoe/McGraw-Hill
Mechanical Drawing:Board and CAD Techniques	Glencoe/McGraw-Hill
Manufacturing & Automation	Goodheart-Wilcox Co.
Automotive Service: Inspection Maintenance & Repair	Delmar Learning
Milady's Standard:Cosmetology	Delmar Learning
Video:Communication/Production	Goodheart-Wilcox Co.
Criminal Justice	Pearson Education, Inc.

**Approved the Purchase of Metro Reading and Math Materials for the 2004 Title I Summer School Program – (Exhibit “I”)** – Administration recommended approval of purchase for reading and math materials from the Metropolitan Teaching and Learning Company in the amount of \$38,663 with Title I, Part A grant funds to be used in the Title I summer program.

**Approved Payment to Maximum Capacity Learning, Inc. for an Accelerated Learning English as a Second Language (ESL) Workshop – (Exhibit “J”)** – Administration recommended approval of payment to Maximum Capacity Learning, Inc. in the sum of \$22,000 for an Accelerated Learning English as a Second Language (ESL) workshop funded by Title I, Part A and Title II, Part A grant funds.

**Approved a Request for the Purchase of Ten Additional Slots at the Jefferson County Youth Academy – (Exhibit K”)** – Administration recommended approval of the request to purchase ten additional slots at the Jefferson County Youth Academy (JCYA) in the amount of \$12,800.00 for the 2003-2004 operational year.

**Adopted Technology Plan for 2004-2007– (Exhibit “L”)** – As required for district, the Technology Plan has been updated for the period 2004-2007 presented under separate cover.

Mr. John Williams asked Ms. Kingsley to identify the difference between TexPool and TexPool Prime. Ms. Kingsley explained that TexPool Prime was a new investment option to invest in commercial paper and certificates of deposit in addition to other permitted investment.

Mr. John Williams also asked what amount of the maintenance tax notes would be issued in and the intent use of those proceeds. Mr. Ryan O'Hara with RBC Dain Rauscher, Inc. responded that those notes would be in the amount of \$4.1 million over a five (5) year period at an "expected" interest rate of 2.87%. Mr. Lance Fox with Orgain, Bell & Tucker, L.L.P. also announced that there would be an amendment to the order to change the initial purchaser of the notes for a better rate.

Mr. Woodrow Reece asked if administration thought it was absolutely necessary to purchase additional slots for the Jefferson County Youth Academy. Dr. Thomas explained the academy is a means to keep those students with significant problems off the street. These students have a much greater chance of becoming productive adults through the rehabilitation program of the JCYA. Dr. Thomas stated that after the allotted time at the academy the students are referred back to Pathways then to the home campus.

Mr. John Williams asked why some security systems were more costly than others. Mr. Terry Ingram responded that the layout of each school is different, regardless of size, and some situations require different equipment due to the logistics of the building.

President Hicks called for additional questions to the motion, there being none, she called for a vote.

Yeas: Ms. Hicks, Dr. Nantz, Messrs. Reece, John Williams and Terry Williams

Nays: None

### **RECESS**

President Hicks announced that Trustees would break to greet the students and review the presentation of the by the Ozen High School AP Government Public Policy Showcase.

President Hicks announced in the public (open) meeting at 7:40 p.m. that the Board would go into executive (closed) session when it reconvened in order to discuss matters of the sort described in Section 551.071 (1) (2), and Section 551.074 (a) (1) of Texas Government Code, and that any action which the Board might take would be in public (open) session immediately following. The executive (closed) meeting ended at 8:20 p.m. and the Board in public (open) session acted on the following matters:

### **PERSONNEL**

Mr. John Williams moved, seconded by Mr. Terry Williams to accept the following personnel recommendations:

#### **1. Retirement**

Janie C. Babin, Amelia Elementary, Level 3, effective May 22 2004;

Janice A. Brassard, West Brook High, English/Coach, effective May 22, 2004

Sandra Coleman, Guess Elementary, Level 3, effective May 22, 2004;

Mary E. Doyle, Fletcher Elementary, Special Ed., effective May 22, 2004;

Rebecca Flores, Central High, English, effective May 22, 2004;

Virginia A. Gassiott Central High, English, effective May 22 2004;

Patti J. Genco, Pietzsch/MacArthur, Kindergarten, effective May 22 2004;  
Vernon P. Grant, Marshall Middle, Health Ed., effective May 22 2004;  
Rosie M. Johnson, Pietzsch/MacArthur, Level 1, effective May 22 2004;  
Eunice D. Maggio, Guess Elementary, Level 1, effective May 22 2004;  
Gertie M. Moye, Ogden Elementary, Principal, effective May 22 2004;  
Rosetta B. Patterson, Martin Elementary, Level 2, effective May 22 2004;  
Thomas C. Winger, Marshall Middle, Assist, Band, effective May 22 2004.

## **2. Resignations**

Misty L. Alexander, Social Studies, Ozen High, effective February 12, 2004;  
Loretta L. Morgan, Mathematics, Ozen High, effective March 5, 2004;  
Kathy J. Rich, Level 3, Guess Elementary, effective May 22, 2004;  
Khortni H. Rodgers, Speech Therapist, Ozen, effective March 17, 2004;  
Charlotte R. Scroggins, English, Central High, effective February 12, 2004.

## **3. New Employee Contracts**

Dwana L. Lewis, Reading, Pathways, effective February 23, 2004 and ending May 22, 2004;  
Alecia A. Moore, Level 2, French Elementary, effective February 17, 2004 and ending May 22, 2004;  
Misty M. Nurse, Oaks, effective March 15, 2004 and ending May 22, 2004.

President Hicks called for discussion of the motion, there being none, she called for a vote.

Yeas: Ms. Hicks, Dr. Nantz, Messrs. Reece, John Williams, and Terry Williams

Nays: None

Mr. John Williams moved, seconded by Mr. Terry Williams, to approve administrative and support re-election recommendations and professional re-election recommendations.

## **5. Administrative and Support Re-Election Recommendations**

42 Two-Year Administrative Term Contracts  
50 Two-Year Term Contracts  
01 Second-Year Probationary Contract  
01 Third-Year Probationary Contract

## **6. Professional Re-Election Recommendations**

548 Two-Year Term Contracts  
102 One-Year Term Contracts  
009 One-Year Term Contracts with Certification Deficiencies

- 087 Second-Year Probationary Contracts
- 090 Third-Year Probationary Contracts
- 029 Second-Year Probationary Contracts with Certification Deficiencies
- 016 Third-Year Probationary Contracts with Certification Deficiencies
- 006 No-Renewal Probationary Contracts; Due to uncertainty, not recommended
- 004 Non-Renewal Probationary Contracts; Not Recommended

**Proposed the Termination of Professional Employee Wade Gillis** - Mr. John Williams moved, seconded by Mr. Terry Williams, to approve administrative recommendation to propose termination of professional employee Wade Gillis.

President Hicks called for discussion of the motion, there being none, she called for a vote.

Yeas: Ms. Hicks, Dr. Nantz, Messrs. Reece, John Williams, and Terry Williams

Nays: None

### **ADJOURNMENT**

President Hicks asked if there was other business to come before the board, there being none, she adjourned the meeting at 8:26 p.m. March 18, 2004.

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Martha Hicks, President  
Beaumont ISD Board of Trustees

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Terry D. Williams, Secretary  
Beaumont ISD Board of Trustees

**BEAUMONT INDEPENDENT SCHOOL DISTRICT  
BOARD OF EDUCATION**

Regular Meeting – September 16, 2004

The Board of Education of the Beaumont Independent School District met in special public (open) session on Thursday, September 16, 2004 at 7:25 p.m. in the Board Room of the Administration Building of the District located at 3395 Harrison Avenue in Beaumont, Jefferson County, Texas. The meeting was called to order by President Martha Hicks.

It was found and determined that in accordance with the policies and orders of the Board, the Notice of this meeting was posted in the Administration Building of the District in accordance with the terms and provisions of Section 551.041 and Section 551.043, V.T.C.S., and that all of the terms and provisions of those sections have been fully complied with and that the 72 hour notice required by said sections has been properly and correctly given.

**ROLL CALL**

Present: Martha Hicks  
Woodrow Reece  
Terry Williams  
Dr. William Nantz  
Bishop Ollis E. Whitaker  
John Williams

Absent: Howard J. Trahan, Jr.

School Officials

Present: Superintendent, Dr. Carrol A. Thomas; Chief of Staff and Academic Affairs, Dr. Mae E. Jones-Clark; Assistant Superintendents Mr. Terry Ingram, Ms. Beth Fisichenich; Executive Director of Personnel, Ms. Sybil Comeaux; Executive Director of Business/Finance, Ms. Jane Kingsley; Director of Communications, Ms. Jolene Ortego; and School Attorney Nancy Hart

Absent: None

**ESTABLISHMENT OF A QUORUM**

President Martha Hicks declared a quorum.

**PLEDGE OF ALLEGIANCE/ INVOCATION**

The Central High School NJROTC presented the colors. Aaliyah Goodie, 5<sup>th</sup> grade student at Lucas Elementary School, led the pledges of allegiance for the United States and Texas flags.

**INVOCATION**

Matt Coker, a junior at West Brook High School, gave the invocation.

**REPORT OF THE SUPERINTENDENT**

President Martha Hicks announced that the order of the agenda would be changed with the report from the superintendent next.

1. **Presentation by Neches River Festival** – Mr. Ben Orgain and Ms. Nancy Fertitta presented a plaque of recognition to Trustees, Dr. Thomas and all district affiliates in appreciation of the participation in the NRF parade by

students, principals, bands, floats and area youth organizations. President Hicks also thanked the principals for their part as sponsors of the students.

- 2. Presentation of Texas Reading First Grants** – Dr. Mae Jones-Clark announced that the district had received over \$12,000,000 in a course of four years to promote better reading skills throughout the district. Dr. Clark asked Ms. Lydia Bahnsen, elementary supervisor, and Mr. Spike Blevins, executive director of Voyager, to give an overview of the grant. Ms. Bahnsen stated that the purpose of the grant is to improve instruction through research based reading curriculum. Mr. Blevins stated research had proven that 95% are capable of reading at grade level by 3<sup>rd</sup> grade

Dr. William Nantz questioned administration regarding the existing programs and would those programs be replaced by this one. Ms. Bahnsen responded that this program would replace the core program at the 11 campuses; however, there are supplemental materials some campuses may choose to use to enhance the learning environment. Mr. John Williams questioned the need for an additional program and asked for feedback after the program is in place to truly measure any success that students might experience regarding reading at on grade level.

Ms. Hicks asked if the administrators would consider hiring those retired teachers who are interested in working as tutors. Ms. Bohnsen responded that certainly the district would consider those retired teachers as tutors in the grant program. Mr. Woodrow Reece asked if there was data to show that this grant would be beneficial to our students. Mr. Blevins responded that the system had a benchmark of 92% in predicting children's weaknesses whereby the statistical analysis will assist the teacher in addressing those weak areas immediately. The tools provided with this program will assist the teachers allowing them to become more effective in all components of the grant.

Ms. Bahsen announced that the grant would be implemented this year with September 20<sup>th</sup> as the official start moving through August 31, 2005. The five year grant will be concluded year 2009.

Dr. Thomas thanked Mr. Blevins and Ms. Bahsen for the hard work in securing this grant.

### **3. Recognition of Principals for the 2004-2005 School Year**

Dr. Thomas announced the principals for the 2004-2005 school year as follows including the number of years served as principal:

Amelia Elementary	Holley Hancock	0 yr.
Bingman Elementary	Lisa Bolton	4 yr.
Blanchette Elementary	Linda Aplon	2 yr.
Caldwood Elementary	James Melanson	3 yr.
Curtis Elementary	Nancy Loyd	0 yr.
Dishman Elementary	Randall Maxwell	3 yr.
Dunbar Elementary	Iris Williams	17 yr.
Fehl Elementary	Lona Alexander	0 yr.
Field Elementary	Philip Brooks	7 yr.
Fletcher Elementary	Rachel Hebert	6 yr.
French Elementary	Patricia Adams	0 yr.
Guess Elementary	Hoyt Simmons	27 yr.
Homer Drive Elementary	Ava Colbert	7 yr.
Lucas Elementary	Timothy Chargois	4 yr.
Martin Elementary	David Harris	0 yr.
Ogden Elementary	Gwendolyn Scott	0 yr.
Pietzsch-MacArthur	Linda Thomas	7 yr.

Price Elementary	Rachel Jones	8 yr.
Regina Howell Elem.	Rose Hardy	13 yr.
Southerland School	Gloria Harrison	5 yr.
Austin Middle	Dr. Aaron Covington	2 yr.
M. L. King Middle	Clifford Hardeman	14 yr.
Marshall Middle	Bettye Grigsby	4 yr.
Odom Academy	Mathilda Hickman	4 yr.
Smith Middle	Carol Batiste	3 yr.
South Park Middle	Odis Norris	0 yr.
Vincent Middle	Richard Cantu	2 yr.
Central High School	Thom Campbell-Amons	13 yr.
Ozen High School	James Broussard	8 yr.
West Brook High School	Dr. Rodney Cavness	3 yr.

President Hicks thanked the principals for all the hard work and their continued enthusiasm starting the 2004-2005 school year.

### **APPROVAL OF THE MINUTES**

Mr. John Williams moved, seconded by Mr. Terry Williams, to approve the minutes of the public hearing August 19, 2004 and the regular meeting August 19, 2004.

President Hicks called for additions or corrections to the minutes, there being none, she called for a vote.

YEAS: Ms. Hicks Dr. Nantz, Bishop Whitaker Messrs. Woodrow Reece, Terry Williams and John Williams

NAYS: None

### **REPORTS**

1. Status of State Comp Ed Funds presented in agenda book.
2. Status of Capital Projects Funds-Series 1994-1997 presented in agenda book.
3. Minutes of the District Educational Improvement Committee (DEIC) Meetings February 2004 and August 31, 2004.

### **COMMUNICATIONS**

**Gethrel Williams-Wright, business agent for the National Alliance of Public Employees** – asked Trustees to revisit the role of the bus driver when incentive pay is given to the campuses that the drivers serve and let them also receive that incentive. Ms. Wright asked that drivers be able to voice their concerns to supervisors without retaliation or favoritism prior to going to work so that they might be able to concentrate better and drive more safely. Ms. Wright also asked the Trustees and administration to consider some type of yearly recognition for the department such as a “bus driver of the year award”. As spokesperson for the transportation department, Ms. Wright stated that they (the drivers) would like to feel like they are part of the family of Beaumont ISD and that they are treated with the same respect as the teachers.

3. **Carolyn Guidry, 4490 Booker St.,** (withdrew request)
4. **Gwen Spikes, 564 Georgetown Ln.,** (withdrew request)

### **SIGN-UP**

1. **Linda Pete Gilmore, 1350 Long Avenue**, spoke to Trustees regarding the new swipe system and the problems and asked for an explanation of the system. President Hicks responded that the attorney would visit with her regarding the procedure.
2. **Jessica Arceneaux, 3170 Cartwright**, spoke to Trustees regarding the new accountability by the hour rather than the route for bus drivers and the shortage of 8 days on her check. Ms. Arceneaux stated that she had to wait for a second check to be issued and it wasn't her fault the system was not working. Ms. Arceneaux also asked for more information regarding the swipe system.
3. **Rose Renfro, 3375 Glenwood**, asked if someone could explain to her how a driver is treated when they are out ill for some time and return to a different route with 1/3 less salary.
4. **Tammy Spiller, 279 Canterbury**, (withdrew request)
5. **Toni Soularie, 2875 Avenue A**, stated that many drivers could not get into the building to swipe the new cards, drivers were not being paid correctly, favoritism was shown for the extracurricular routes such as field trips. Ms. Soularie pointed out that after you reach 32 hours you are not allowed any extra runs for fear of overtime.

President Hicks responded that while patrons may address the Board, the Board is not prepared to respond but Trustees would ask administration to look into the problems of the swipe system, the hourly rate system for drivers and the delegation of routes among drivers.

### **ACTION ITEMS**

#### **APPROVAL OF EXHIBITS "A.1", "A.2", "A.3", "B", "C", "D", "E", "F", "G", "H", and "I"**

Mr. John Williams moved, seconded Mr. Terry Williams, to approve EXHIBITS "A.1", "A.2", "A.3", "B", "C", "D", "E", "F", "G", "H", and "I"

**Tax Collection Report Exhibit "A.1"** – Administration recommended acceptance of the Tax Collection Report in the amount of \$374,262,41 including certification of tax collection for the month of August 2004; reconciliation of disbursements to collections for the month of August 2004; report of collections for August 2004; tax collection year 2003; report of collections for August 2004, delinquent tax collection year 2003, current tax receivable update for tax year 2003, August 2004; year-to-day tax receivable for current tax year 2003, August 2004; year-to-date tax receivable for delinquent tax year 2003, August 2004; TIF current and delinquent receivable tax year 2003, August 2004; taxes due at August 31, 2004 by year.  
(Copy of Certification of Tax Collection Report attached and made a part of these minutes.)

**Business Office Report (Exhibit "A.2")** – Administration recommended approval of the Business Office Report, including the general fund reports, August 2004, debt service reports, August 2004, capital projects report, August 2004, internal service funds August 2004; scholarship fund report, August 2004; investment report, August 2004.

**Amendments to 2004-2005 Budget (Exhibit "A.3")** – Administration recommended approval of amendments to the following budgets:

199/5 General Fund	#001
211/5 ESEA Title I Part A Improving Basic Programs	#002
261/5 Title I Part B Reading First	#003
2875 Classroom Supply Teacher Reimbursement (CSTR)	#004
312/4 Federal – TANF for Adult Education	#005

397/4	Advanced Placement/IB Campus Awards–West Brook#006	
404/X	Intensive Reading Instruction Initiative	#007
409/4	Texas Grants to Reduce Academic Dropouts	#008
426/4	Read to Succeed Grant – Curtis	#009

**Approved Second Year Option for Maintenance of Computer Peripherals and Hardware for the Business Office and Information Services Department (Exhibit “B”)**

–Included as part of the 2003/04 bid was a second year option to extend the contract at the option of the district. Administration recommended exercising the second year option from Decision One, Entre Computer Center and Scantron Service Group in the total amount of \$30,684.68 charged to the Business Office and Information Services Department 2004-2005 appropriated funds.

(Bids are on file in the Purchasing Dept.)

**Approved Bids for Re-Bid of School Bus Filters and Miscellaneous Parts (Exhibit “C”)**

–Bid packets were distributed to twenty-one (21) companies in addition to the appropriate advertisements. there were nine (9) responses. Administration recommended acceptance of the following bids charged to the Transportation Department 2004-2005 appropriated funds:

- Group I – School Bus Filers: Vehicle Maintenance Program, Inc.
- Group II – School Bus Miscellaneous Parts
  - Atterbery Truck Sales
  - Buck’s Wheel & Equipment
  - Charlk’s Truck Parts, Inc.
  - Longhorn Bus Sales
  - O’Reilly Auto Parts
  - Smart’s Truck and Trailer
  - Vehicle Maintenance Program

(Bids are on file in the Purchasing Dept.)

**Approved Bids for Copy Paper (Exhibit “D”)** – Bid packets were mailed to nineteen (19) companies in addition to the appropriate advertisements. There were nine (9) responses. Administration recommended acceptance of the bid from Savin Corporation in the amount of \$116,531.92 charged to various 2004-2005 appropriated funds.

(Bids are on file in the Purchasing Dept.)

**Approved Bids for Magazines (Exhibit “E”)** –Bid packets were distributed to seven (7) companies in addition to the appropriate advertisements. There were three (3) responses. Administration recommended acceptance of the bid from Avanti Enterprises, Inc. at an estimate purchase of \$20,000 charged to various accounts as requisitioned.

(Bids are on file in the Purchasing Dept.)

**Approved the Districtwide Student Performance Improvement Plan 2004-2007 (Exhibit “F”)**

– Administration recommended approval of the Districtwide Student Performance Improvement Plan 2004-2007 as viewed on the Beaumont ISD IntraNET website <http://bisd-iis1.beaumont.k12.tx.us/ntranet/default1.htm>

**Approved the Purchase of a District Software License from School Center for a Web-hosting Tool for Teachers, Students, Parents, Staff, and Administrators (Exhibit “G”)**

– Administration recommended approval of purchase of software license for 33 locations at a cost of \$38,000 funded by the Title II, Part D Grant from School Center as the sole provider.

**Approved the Recording of Grades for the Princeton Review SAT/PSAT Course Offering for School Year 2004-2005 (Exhibit “H”)**

– Administration recommended approval of request that students enrolled in the Princeton Review SAT/PSAT program for the school year 2004-2005 may selection one of the following options which will be placed in the student’s academic achievement record for course completion.

- |           |                |                 |
|-----------|----------------|-----------------|
| Option I  | Local Credit   | Pass/Fail Grade |
| Option II | State Elective | Numerical Grade |

**Approved Summer 204 TAAS and TAKS Exit Level Results (Exhibit "I")** – Administration recommended approval of the Summer 2004 TAAS and TAKS Exit Level Results as presented under separate cover.

President Hicks called for additions or corrections to the minutes, there being none, she called for a vote.

YEAS: Ms. Hicks Dr. Nantz, Bishop Whitaker Messrs. Woodrow Reece, Terry Williams and John Williams

NAYS: None

**APPROVAL OF EXHIBITS "J", "K", "L", "M", "N", "O", "P", "Q", "R", "S", "T", "U", and "V"**

Mr. John Williams moved, seconded Mr. Terry Williams, to approve EXHIBITS "J", "K", "L", "M", "N", "O", "P", "Q", "R", "S", "T", "U", and "V".

**Approved the Purchase of Math manipulative Kits from ETA Cuisenaire Company for District-wide Middle School Math Teachers (Exhibit "J")** – Administration recommended approval of request of abstract mathematical concepts through concrete activities using manipulatives at a cost of \$43,808.00 funded by Title II, Part A.

**Approved the Purchase of Voyager Expanded Learning Reading Materials for Kindergarten through 5<sup>th</sup> Grades and Teacher Training (Exhibit "K")** – Administration recommended approval of request to purchase reading materials for kindergarten through 5<sup>th</sup> grades in the amount of \$1,331,228 funded by the Texas Reading First Grant. Voyager was designed as the TEA authorized intensive reading provider and Voyager Expanded Learning is the sole source for Voyager reading materials.

**Approved the Purchase of Earobics Software and Teacher Materials from Cognitive Concepts for Kindergarten through 3<sup>rd</sup> Grades at the Texas Reading First Grant Campuses, Bingman, Blanchette, Caldwood, Dunbar, Fletcher, French, Homer, Lucas, Martin, Pietzsch-MacArthur, and Price Elementary Schools (Exhibit "L")** – Administration recommended acceptance of the request to purchase software and related teacher materials from Cognitive Concepts at a cost of \$141,587 funded by the Texas Reading First Grant.

**Approved Goals, Inc. as the External Evaluator of the Texas Reading First Grant (Exhibit "M")** – Administration recommended acceptance of the request to approve contract with Goals, Inc. in the total amount allocated for evaluative service of \$99,000 funded by the Texas Reading First Grant fund.

**Approved the Purchase of Waterford Software, Materials, and Training from Pearson Digital Learning for Kindergarten and 1<sup>st</sup> Grades at the Texas Reading First Campuses, Bingman, Blanchette, Caldwood, Dunbar, Fletcher, French, Homer, Lucas, Martin, Pietzsch-MacArthur, and Price Elementary Schools (Exhibit "N")** – Administration recommended approval of request to purchase Waterford software, materials, and training from Pearson Digital Learning at the 11 Reading First campuses at a cost of \$550,611 funded by the Texas Reading First Grant.

**Approved the Purchase of ITBS Tests from Riverside Publishing for First through Third Grades at the Texas Reading First Grant Campuses, Bingman, Blanchette, Caldwood, Dunbar, Fletcher, French, Homer, Lucas, Martin, Pietzsch-MacArthur, and Price Elementary Schools. (Exhibit "O")** – Administration recommended approval of the request to purchase test for 2nd

through 3<sup>rd</sup> grades at the Reading First campuses in the total amount allocated for purchase and scoring of \$24,390 funded by the Texas Reading First Grant.

**Approved the Purchase of Fluency Coach Software from Scott-Foreman for Second and Third Grades at the Texas Reading First Grant Campuses. (Exhibit "P")** – Administrators recommended acceptance of the request to purchase software for the 2<sup>nd</sup> and 3<sup>rd</sup> grades in the 11 Reading First campuses at a total cost of \$20,000 funded by the Texas Reading First Grant.

**Approved the Purchase of Personal Digital Assistants for Teachers in Kindergarten through Third Grades at the Texas Reading First Grant Campuses (Exhibit "Q")** – Administration recommended approval of the request to purchase the PDAs to aid teachers in the administration of screenings, diagnostics progress monitoring and benchmark assessments at a cost not to exceed \$130,000-funded by the Texas Reading First Grant. The formal bid process will be conducted by the Beaumont ISD purchasing department.

**Approved the Allocation of Funds for the Hiring of Substitutes and the Payment of Stipends for Professional Activities Related to the Texas Reading First Grant (Exhibit "R")** - Administration recommended approval of request for the allocation of funds for the hiring of substitutes in the total amount of \$99,6000 funded by the Texas Reading First Grant and the payment of stipends for professional activities in the total amount of \$199,500 funded by the Texas Reading First Grant for the 11 Reading First campuses.

**Approved the Hiring of a Reading Coach at Each of the Eleven Texas Reading First Grant Campuses (Exhibit "S")** – Administration recommended approval of the request to hire a reading coach for each of the 11 Reading First campuses funded exclusively by the Texas Reading First Grant at an approximate cost for salaries and benefits of \$689,700.

**Approved Purchase of Computers and Printers from Hewlett-Packard for the Reading Coaches in the Texas Reading First Grant (Exhibit "T")** – Administration recommended approval of the request to purchase computer hardware for use at the eleven Reading First campuses at an approximate cost of \$20,000 funded by the Texas Reading First Grant. Hewlett-Packard is listed as a Catalog Information System Vendor (CISV) with the state of Texas.

**Approved the Purchase of Books for Kindergarten through Third Grades for the Texas Reading First Grant Campuses, Bingman, Blanchette, Caldwood, Dunbar, Fletcher, French, Homer, Lucas, Martin, Pietzsch-MacArthur, and Price Elementary Schools (Exhibit "U")** – Administration recommended approval of request to allow \$150.00 towards books at the appropriate reading level and interest of the students at the 11 K-3 Reading First campuses. The total cost of the books will not exceed \$30,000 and will be funded by the Texas Reading First Grant. The district library bid list will be used to place orders.

Trustees discussed the expenditures linked to the Texas Reading First Grant and the projected teacher pay associated with the grant budget. Dr. Thomas stated that all grants have projected budgets for teachers' salaries including benefits and other relative costs. Also it was stated that the projected salary allows flexibility in hiring qualified teachers. Trustees emphasized to administration that a concern would be regarding the expenditures of this grant to hire qualified, experienced and certified teachers in the language arts area.

Mr. John Williams voiced concern over the "PDA's" for teachers and if they would be adequately trained to use it comfortably. Ms. Lydia Bohnsen explained there was a personal training video for each teacher and "yes sir" the PDA's were definitely going to be used to disaggregate data and help teachers understand how students respond to testing and what areas are weak per individual student.

Dr. William Nantz asked about the request for a waiver regarding classroom size for those campuses reporting less student enrollment. Dr. Thomas stated that the campus had to submit a request for a waiver if any one class is greater than 22 students and there were some instances where that is the case. Dr. Nantz suggested that perhaps administration could move teachers from one grade level to another to equalize the teacher/pupil ratio when enrollment drops at some grade levels while other remain over the allowance of 22/1.

President Hicks called for questions of the motion, hearing none, she called for a vote.

Yeas: Ms. Hicks, Dr. Nantz, Messer's: Reece, Trahan and John Williams

Nays: None

### **PERSONNEL**

President Martha Hicks announced in the public (open) meeting at 8:25 p.m. that the Board would go into executive (closed) session to discuss matters of the sort described in Section 551.071 (1)(2), and Section 551.074 (a) (1) of Texas Government Code, and that any action taken by the Board would be in public (open) session immediately following.

Mr. John Williams moved, seconded by Mr. Terry Williams to accept the following personnel recommendations:

#### **1. Resignations**

Amy Gil, Assistant Principals, Homer Elementary, effective August 11, 2004;

Nichelle N. Thibodeaux, Journalism, Ozen High, effective August 13, 2004;

Deborah Washington, Diagnostician, Pietzsch/MacArthur, Blanchette, Ogden, effective July 29, 2004;

Branda LeBlanc, Level 4, French Elementary, effective August 23, 2004.

#### **2. New Employee Contract Recommendations**

Shaelyn Anderson, Pre-K, Dunbar Elementary, effective August 31, 2004 and ending May 21, 2005;

Bethany Bassa, Kindergarten, Regina Elementary, effective September 20, 2004 and ending May 21, 2005;

Jolane Bedford, French, West Brook High, effective August 23, 2004 and ending May 21, 2005;

Lisa Browning, Kindergarten, Amelia Elementary, effective September 8, 2004 and ending May 21, 2005;

Paula Clark, Speech Therapist, Curtis Elementary, effective September 3, 2004 and ending May 21, 2005;

Kristin Foster, Science, Smith Middle, effective August 21, 2004 and ending May 21, 2005;

Shakeitha Grant, Science, Central High, effective August 4, 2004 and ending May 21, 2005;

Margaret Green, Deaf Co-op, Administration Annex, effective August 12, 2004 and ending May 21, 2005;

Henry Bradd, Math, Brown Center, effective August 11, 2004 and ending May 21, 2005;

Angelia Hlebird, Level 4, Homer Elementary, effective September 13, 2004 and ending May 21, 2005;

Marko Johnson, Pre-K, Martin Elementary, effective September 8, 2004 and ending May 21, 2005;

Nataujia Johnson, Pre-K, Dunbar Elementary, effective August 22, 2004 and ending May 21, 2005;

Martha Newton, Math, Vincent Middle, effective August 3, 2004 and ending May 21, 2005;

Casey Reynard, Title I English, King Middle, effective September 7, 2004 and ending May 21, 2005;

Tigee, Rideaux, Social Studies, Ozen High, effective September 2, 2004 and ending May 21, 2005;

### **3. Coaching Contract Recommendations**

Adrian Pickett	Central High	Administrative Assistant, Varsity Football/Head Boys Powerlifting
Patrick Black	Central High	Assist.Varsity Football, Assist. Varsity Girls Track
Paul Stewart	Central High	Head Boys Soccer
David Young	Central High	Boys and Girls Athletic Trainer
James Harper	Ozen High	Assist.Soph.Football, Head Girls Basketball
Brandon Brasinger	Ozen High	Assist. Freshman Football
Melanie Pharis	West Brook	Head Boys Cross Country, Jr.Varsity Girls Soccer
Robyn Voss	West Brook H	Head Girls Softball
Ruth VanNoord	West Brook H	Jr. Varsity Girls Volleyball
Rachel Scroggin	West Brook H	Head Swimming
April Joseph	Austin Middle	Head Girls Basketball, 7 <sup>th</sup> Gr.Girls Volleyball
Falessha Brown	Austin Middle	7 <sup>th</sup> Gr.Girls Basketball, Head Girls Track
Duaine Harris	King Middle	Assist.Football, 7 <sup>th</sup> Gr. Basketball
Willie Scott	King Middle	Head Basketball
Katy Gibbs	Marshall Middle	Head Girls Track
Christopher Foster	South Park Mid.	Assist. Boys Track

President Hicks called for questions of the motion, hearing none, she called for a vote.

Yeas: Ms. Hicks, Dr. Nantz, Mr. Woodrow Reece, Bishop Whitaker, Mr. John Williams and Mr. Terry Williams

Nays: None

### **ADJOURNMENT**

President Martha Hicks asked newly appointed administrators to stay after the meeting to be congratulated. President Hicks asked if there was any other business to come before the board; there being none, she adjourned the meeting at 8:43 p.m. September 16, 2004.

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Martha Hicks, President  
Beaumont ISD Board of Trustees

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Terry D. Williams, Secretary  
Beaumont ISD Board of Trustees

# BEAUMONT INDEPENDENT SCHOOL DISTRICT BOARD OF EDUCATION

Public Hearing – August 21, 2003

The Board of Education of the Beaumont Independent School District held a public (open) hearing for HB 1200 on Thursday, August 21, 2003 at 6:30 p.m. in the Board Room of the Administration Building of the District located at 3395 Harrison Avenue in Beaumont, Jefferson County, Texas. The meeting was called to order by President Martha Hicks.

It was found and determined that in accordance with the policies and orders of the Board, the notice of this meeting was posted in the Administration Building of the District in accordance with the terms and provisions of Section 551.041 and Section 551.043, V.T.C.S., and that all of the terms and provision of those sections have been fully complied with and that the 72 hours notice required by said sections has been properly and correctly given.

## ROLL CALL

Present: Martha Hicks, President  
Woodrow Reece, Vice President  
Terry Williams, Secretary  
Dr. William Nantz, Member  
Howard J. Trahan, Jr., Member  
John Williams, Member

Absent: Bishop Ollis E. Whitaker, Member

### School Officials

Present: Superintendent, Dr. Carrol A. Thomas; Chief of Staff and Academic Affairs, Dr. Mae E. Jones-Clark; Assistant Superintendents, Dr. W. Preston Shaw, Terry Ingram, Beth Fischenich; Executive Director of Personnel, Sybil Comeaux; Executive Direction of Finance, Jane Kingsley; Director of Communications, Jolene Ortego; and School Attorney, Melody Chappell

Absent: None

## ESTABLISHMENT OF A QUORUM

President Martha Hicks declared a quorum.

## LIMITATION ON APPRAISED VALUE UNDER HB 1200

Mr. Gerry Mata, ATOFINA chemical branch manager, spoke to Trustees regarding the two new units planned for the Beaumont area. Mr. Mata cited location, proximity of raw materials and partnerships with customers as reasons for ATOFINA choosing this area. Mr. Mata stated that the involvement of the district in approving this tax application would offer additional incentives to companies and businesses looking at locations to expand and build. Mr. Mata asked the Trustees to carefully look at the potential of the plant and what this expansion will mean to the area's economic development.

Mr. Dan Casey of Moak, Casey & Associates, LLP gave a slide presentation featuring the timeline of the tax application and its impact on the district. Mr. Casey stated the state comptroller had approved the application and certified that the application met all state criteria. Trustees asked about the number of permanent

jobs the project might generate and if those would be filled locally. A minimum of ten (10) new jobs that meet the \$1400 weekly compensation are projected at this time. The company cannot close and reopen and use that avenue as “new jobs” for the area. Specific guidelines are part of the application should there be a buyer of the plant within the specified timeline.

Mr. Dan Casey stated the wealthier the district becomes the more the state aid would be reduced. Mr. Casey also reminded the district that ATOFINA is the 5<sup>th</sup> largest chemical in the world with options for the location of the facility. With the abatement ATOFINA would still be paying \$8 million to Maintenance and Operations and \$750 thousand to Debt Services in taxes over the thirteen year period.

“Once fully operational, increased annual activity will amount to more than \$30 million in direct output, \$10 million in direct value-added, while supporting a total of 355 permanent local job. Total taxes collected over the next fifteen years (including those directly associated with the plant as well as the ripple effects through the local economy) will exceed \$30 million. Assuming a discount rate of 5 percent, this revenue stream has a present value of over \$21.5 million. In other words, the value of ATOFINA expanding its facilities under these conditions in Jefferson County is worth approximately \$21.5 million today to local public jurisdictions.”

Mr. Dan O’Hanlon of O’Hanlon and Associates reviewed with the Trustees the process of the agreement with the district.

Application timeline:

March 7, 2003	Received application from ATOFINA Oil Corporation
July 31, 2003	Approved request for extension of consideration
August 8, 2003	Application formally amended

District acknowledged receipt of application and requisite application fee and made delivery of the application to the Texas Comptroller’s Office. After approval from the Comptroller, the district hired consultants, Moak, Casey & Associates, LLP, to conduct a specific financial analysis of the impact of the proposed abatement as required by HB 1200.

Mr. O’Hanlon stated that there were ongoing negotiations on behalf of the district with ATOFINA to work out the best possible scenario for the financial future of the district.

### **PUBLIC COMMENT & COMMUNICATIONS**

No requests were received from the audience.

Mr. Gerry Mata answered some of the concerns discussed among the Trustees during the presentation. Mr. Mata stated that ATOFINA was bound by the agreement with Jefferson County to have local and minority contractors. Mr. Mata introduced ATOFINA’s consultant, Mr. Dale Cummings as his guest at the meeting.

### **ADJOURNMENT**

Dr. Thomas thanked Mr. Gerry Mata, Mr. Dan Casey and Mr. Kevin O’Hanlon for their report on the status of the project.

President Hicks asked if there was other business to come before the board, there being none, she adjourned the meeting at 6:55 p.m. August 21, 2003.

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Martha Hicks, President  
Beaumont ISD Board of Trustees

Terry D. Williams, Secretary  
Beaumont ISD Board of Trustees

# BEAUMONT INDEPENDENT SCHOOL DISTRICT BOARD OF EDUCATION

Public Hearing – September 16, 2004

The Board of Education of the Beaumont Independent School District held a public (open) hearing on Thursday, September 16, 2004 at 7:00 p.m. in the Board Room of the Administration Building of the District located at 3395 Harrison Avenue in Beaumont, Jefferson County, Texas. The meeting was called to order by President Martha Hicks.

It was found and determined that in accordance with the policies and orders of the Board, the notice of this meeting was posted in the Administration Building of the District in accordance with the terms and provisions of Section 551.041 and Section 551.043, V.T.C.S., and that all of the terms and provision of those sections have been fully complied with and that the 72 hours notice required by said sections has been properly and correctly given.

## ROLL CALL

Present: Martha Hicks, President  
Woodrow Reece, Vice President  
Terry Williams, Secretary  
Dr. William Nantz, Member  
Bishop Ollis E. Whitaker, Member  
John Williams, Member

Absent: Howard J. Trahan, Jr., Member

### School Officials

Present: Superintendent, Dr. Carrol A. Thomas; Chief of Staff and Academic Affairs, Dr. Mae E. Jones-Clark; Assistant Superintendents, Terry Ingram, Beth Fischenich; Executive Director of Personnel, Sybil Comeaux; Executive Director of Business/Finance, Jane Kingsley; Director of Communications, Jolene Ortego; and School Attorney, Nancy Hart

Absent: None

## ESTABLISHMENT OF A QUORUM

President Martha Hicks declared a quorum.

## SCHOOL FINANCIAL INTEGRITY RATING SYSTEM OF TEXAS REPORT

President Hicks announced that the state required districts to report the findings of the FIRST report at a public hearing stating the rating received and allowing public comment as part of the meeting. President Hicks asked those persons wanting to speak to the Trustees regarding the report to pick up a yellow request to speak form on the table at the door, complete the information and present to the secretary.

Dr. Thomas asked Ms. Jane Kingsley as executive director of business and finance to present the report to the Trustees. Ms. Kingsley noted that the report in fall of 2004 reflects the 2003-2003 school year. The Texas Education Agency submitted a rating document with 21 indicators measuring the district's performance in the financial area much like the academic performance rating for student performance. Beaumont ISD was notified that its rating for the 2002-2003 year is "superior achievement". The categories are superior achievement, above-standard achievement, standard achievement, substandard achievement, and suspended –

data quality. The report showed the district receiving a “yes” in all 21 categories. Ms. Kingsley highlighted the 21 indicators for the Trustees.

President Hicks called for questions from the Trustees. Mr. John Williams, on behalf of the Trustees, thanked Ms. Kingsley and her staff for the outstanding work of the finance department. President Hicks also thanked the administrative staff for the excellent work.

### **PUBLIC COMMENT & COMMUNICATIONS**

No requests were received from the audience.

### **ADJOURNMENT**

President Hicks announced that the Board would take a 5 minute recess before the regular board meeting and adjourned the meeting at 7:16 p.m. September 16, 2004.

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Martha Hicks, President  
Beaumont ISD Board of Trustees

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Terry D. Williams, Secretary  
Beaumont ISD Board of Trustees

# BEAUMONT INDEPENDENT SCHOOL DISTRICT BOARD OF EDUCATION

Public Hearing – September 19, 2004

The Board of Education of the Beaumont Independent School District held a public (open) hearing for HB 1200 on Thursday, August 19, 2004 at 7:00 p.m. in the Board Room of the Administration Building of the District located at 3395 Harrison Avenue in Beaumont, Jefferson County, Texas. The meeting was called to order by President Martha Hicks.

It was found and determined that in accordance with the policies and orders of the Board, the notice of this meeting was posted in the Administration Building of the District in accordance with the terms and provisions of Section 551.041 and Section 551.043, V.T.C.S., and that all of the terms and provision of those sections have been fully complied with and that the 72 hours notice required by said sections has been properly and correctly given.

## ROLL CALL

Present: Martha Hicks, President  
Woodrow Reece, Vice President  
Terry Williams, Secretary  
Dr. William Nantz, Member  
Howard J. Trahan, Jr., Member  
John Williams, Member

Absent: Terry Williams, Secretary  
Bishop Ollis E. Whitaker, Member

### School Officials

Present: Superintendent, Dr. Carrol A. Thomas; Chief of Staff and Academic Affairs, Dr. Mae E. Jones-Clark; Assistant Superintendents, Terry Ingram, Beth Fischenich; Executive Director of Personnel, Sybil Comeaux; Executive Direction of Business/Finance, Jane Kingsley; and Director of Communications, Jolene Ortego

Absent: Attorney, Melody Chappell

## ESTABLISHMENT OF A QUORUM

President Martha Hicks declared a quorum.

## Proposed Budget 2004-2005

Dr. Thomas stated there were no significant changes in the proposed budget for 2004-2005 since the last meeting. Dr. Thomas asked Ms. Kingsley to review the proposed special revenue budgets and the operating budget.

Ms. Jane Kingsley reviewed the summary of revenue and grants broken down by function and object which shows a high percentage of the grant monies are spent on instructional materials or instructional related services. Some of the budgets for specific grants are not available at this time but will be renewed and brought to the Board at the time of initiation. The personnel for these grants are a part of the proposed special revenue budget which shows total payrolls costs are at \$3,000,000. The payroll costs and employee benefits are totally supported by the grants.

Ms. Kingsley reviewed the summary of funds budgeted with the proposal to adopt \$1.47 cents for maintenance and operations and \$.07 cents for debt service funds. The general fund revenue and other sources was reviewed with comparisons of years 2003, 2004 and projected 2004-2005. Payrolls costs including salary and benefits are at \$109,700,000 with expenditures at \$133,700,000 to present a balance budget. The district anticipates a 98% collection rate of taxes and approximately \$150,000,000 of the \$200,000,000 that was allocated for protests was lost. Ms. Kingsley reviewed the pay off of the contractual obligations, the refunding of bonds and debt service budget.

Mr. John Williams asked if there was a system in place to compensate for increased utility bills through some type of percentage relative to market price. Ms. Kingsley responded that while there was no percentage used in consideration of those budgets, expenditures were reviewed and increased where necessary, specifically in the transportation department. Dr. Thomas pointed out that a number of bus routes had been eliminated in an effort to reduce costs.

Dr. Thomas reviewed the proposed tax rate, \$1.47 for maintenance and operations and \$.07 for debt service, with the Trustees and asked for additional questions from Trustees.

Mr. Howard J. Trahan emphasized to patrons that Beaumont ISD was able to present a balance budget with no tax increase. While the county increased the appraisals of district properties, school taxes were not increased and the state will recapture any monies above the cap allowed by the state funding formula.

Dr. Thomas thanked the Trustees for the work done on the budget and the time spent reviewing the data presented over the summer. The budgets for special revenues as well as the general budgets were presented online and will be sent to the respective departments online.

Trustees thanked administration for the presentation.

### **PUBLIC COMMENT & COMMUNICATIONS**

No requests were received from the audience.

### **ADJOURNMENT**

President Hicks asked if there was other business to come before the board, there being none, she adjourned the meeting at 7:12 p.m. August 19, 2004.

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Martha Hicks, President  
Beaumont ISD Board of Trustees

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Terry D. Williams, Secretary  
Beaumont ISD Board of Trustees

# BEAUMONT INDEPENDENT SCHOOL DISTRICT BOARD OF EDUCATION

Public Hearing – August 21, 2003

The Board of Education of the Beaumont Independent School District held a public (open) hearing for HB 1200 on Thursday, August 21, 2003 at 7:00 p.m. in the Board Room of the Administration Building of the District located at 3395 Harrison Avenue in Beaumont, Jefferson County, Texas. The meeting was called to order by President Martha Hicks.

It was found and determined that in accordance with the policies and orders of the Board, the notice of this meeting was posted in the Administration Building of the District in accordance with the terms and provisions of Section 551.041 and Section 551.043, V.T.C.S., and that all of the terms and provision of those sections have been fully complied with and that the 72 hours notice required by said sections has been properly and correctly given.

## ROLL CALL

Present: Martha Hicks, President  
Woodrow Reece, Vice President  
Terry Williams, Secretary  
Dr. William Nantz, Member  
Howard J. Trahan, Jr., Member  
John Williams, Member

Absent: Bishop Ollis E. Whitaker, Member

### School Officials

Present: Superintendent, Dr. Carrol A. Thomas; Chief of Staff and Academic Affairs, Dr. Mae E. Jones-Clark; Assistant Superintendents, Dr. W. Preston Shaw, Terry Ingram, Beth Fischenich; Executive Director of Personnel, Sybil Comeaux; Executive Direction of Finance, Jane Kingsley; Director of Communications, Jolene Ortego; and School Attorney, Melody Chappell

Absent: None

## ESTABLISHMENT OF A QUORUM

President Martha Hicks declared a quorum.

## Proposed Budget 2003-2004

Dr. Thomas stated there were no significant changes in the proposed budget for 2003-2004 since the last meeting and Ms. Jane Kingsley would point out what changes were made and why those adjustments were made.

Ms. Jane Kingsley reported that the entire budget would be placed online when final approval by the Board had taken place. Changes would include additional funds from foreign trade zone (FTZ), funds allocated for approximately ten (10) buses and the revenue from the sale of the property reassigned.

Ms. Kingsley looked at the summary of funds budgeted with the proposal to adopt \$1.45 ½ cents for maintenance and operations and \$.8 ½ cents for debt service funds. The retirement of the 1994, 1996, 1997 bonds and the remaining contractual obligations will adjust debt service fund.

Mr. Woodrow Reece asked Dr. Thomas to review the highlights of the budget. Dr. Thomas stated that the district was able to balance the budget without the proposed 2% decrease and without a tax increase, to offer a salary increase to everyone, to fund \$1 million for additional maintenance projects, to increase security cost in order to remain competitive with surrounding entities and to provide some type of retirement plan for new employees the first 90 days of employment as well as insurance benefits. New employees will not be eligible for either plan until 90 days of employment have been completed.

Dr. Thomas reviewed the changes in state funding for the \$1000 pass through insurance benefit allotment. The state will fund only \$500 to some designated employees, \$250 to others and none for administrators. Dr. Thomas assured Trustees that while the district is trying very hard to reduce cost there would be no lay offs in personnel. Personnel will only be reduced by attrition and combination of responsibilities.

Dr. Thomas thanked the Trustees for the work done on the budget and the time spent reviewing the data presented over the summer. The budgets for special revenues as well as the general budgets were presented online and will be sent to the respective departments online.

Trustees thanked administration for the presentation.

### **PUBLIC COMMENT & COMMUNICATIONS**

No requests were received from the audience.

### **ADJOURNMENT**

President Hicks asked if there was other business to come before the board, there being none, she adjourned the meeting at 7:16 p.m. August 21, 2003.

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Martha Hicks, President  
Beaumont ISD Board of Trustees

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Terry D. Williams, Secretary  
Beaumont ISD Board of Trustees

# BEAUMONT INDEPENDENT SCHOOL DISTRICT BOARD OF EDUCATION

Regular Meeting – August 21, 2003

The Board of Education of the Beaumont Independent School District met in regular public (open) session on Thursday, August 21, 2003 at 7:20 p.m. in the Board Room of the Administration Building of the District located at 3395 Harrison Avenue in Beaumont, Jefferson County, Texas. The meeting was called to order by President Martha Hicks.

It was found and determined that in accordance with the policies and orders of the Board, the notice of this meeting was posted in the Administration Building of the District in accordance with the terms and provisions of Section 551.041 and Section 551.043, V.T.C.S., and that all of the terms and provision of those sections have been fully complied with and that the 72 hours notice required by said sections has been properly and correctly given.

## ROLL CALL

Present: Martha Hicks, President  
Woodrow Reece, Vice President  
Terry Williams, Secretary  
Dr. William Nantz, Member  
Howard J. Trahan, Jr., Member  
John Williams, Member

Absent: Bishop Ollis E. Whitaker, Member

### School Officials

Present: Superintendent, Dr. Carrol A. Thomas; Chief of Staff and Academic Affairs, Dr. Mae E. Jones-Clark; Assistant Superintendents, Dr. W. Preston Shaw, Terry Ingram, Beth Fischenich; Executive Director of Personnel, Sybil Comeaux; Executive Direction of Finance, Jane Kingsley; Director of Communications, Jolene Ortego; and School Attorney, Melody Chappell

Absent: None

## ESTABLISHMENT OF A QUORUM

President Martha Hicks declared a quorum.

## PLEDGE OF ALLEGIANCE

The pledge of allegiance was given by Aaron Harrison, a 5<sup>th</sup> grade student at Fehl Elementary School.

## INVOCATION

Amethyst Black-Knox, a senior at Central High School, gave the invocation.

## APPROVAL OF MINUTES

Mr. John Williams, moved, seconded by Mr. Woodrow Reece, to approve the minutes of the regular meeting July 31, 2003.

President Hicks called for questions or additions to the motion, there being none, she called for a vote.

Yeas: Ms. Hicks, Dr. Nantz; Messrs. Reece, Trahan, John Williams and Terry Williams

Nays: None

### **REPORT OF THE SUPERINTENDENT**

**Texas Alcoholic and Beverage Commission's Award to Central High School** – Glynda Baker with the commission presented the “Bert Ford” accommodation to Mr. Thom Amons, principal at Central High School and recognized Katherine Walker, Charlotte Wills and Dale Freeman with individual medallions for the program “Shattered Dreams”.

### **COMMUNICATIONS**

None

### **SIGN – UP**

None

### **ACTION ITEMS**

#### **APPROVAL OF EXHIBITS “A.1”, “A.2”, and “A.3”,**

Mr. John Williams moved, seconded by Mr. Howard J. Trahan, Jr. to approve Exhibits A.1”, “A.2”, and “A.3”.

**Tax Collection Report (Exhibit “A.1”)** – Administration recommended acceptance of the Tax Collection Report in the amount of \$731,341.36 including certification of tax collections for the month of July 2003; reconciliation of disbursements to collections for the month of July 2003; report of collections for July 2003; tax collection year 2002; report of collections for July 2003, delinquent tax collection year 2002, current tax receivable update for tax year 2002, July 2003; year-to-date tax receivable for current tax year 2002, July 2003; year-t-date tax receivable for delinquent tax years, tax year 2002, July 2003; TIF current and delinquent receivable tax year 2001, July 2003; taxes due at July 31, 2003 by year.  
(Copy of Certification of Tax Collection Report attached and made a part of these minutes.)

**Business Office Report (Exhibit “A.2”)** – Administration recommended approval of the Business Office Report, including the general fund reports, July 2003, debt service reports, July 2003, capital projects report, July 2003, internal service funds, July 2003; scholarship fund report, July 2003, investment report, July 2003.

**Amendments to 2002-2003 Budget (Exhibit “A.3”)** – Administration recommended approval of amendments to the following budgets:

199/2	General Fund	#190
205/3	Head Start	#191
211/4	ESEA Title I Improving Basic Programs	#192
255/4	ESEA Title II Teacher Principal Trng. Recruitment	#193
263/4	ESEA Title III Language Enhancement Program	#194
269/4	ESEA Title V Innovative Education Programs	#195
312/3	Federal – TANF for Adult Education	#196
367/4	Title II AEFLA Section 223 Fed. Prof. Dev.	#197
399/3	Investment Capital Fund – Lucas	#198
401/3	Optional Extended Year Program	#199
431/3	Title II AEFLA State Adult Education Program	#200
435/3	Regional Day School for the Deaf – State	#201

486/3 Continuing Hispanic Education Program	#202
494/3 Learn to Read Program	#203

President Hicks called for questions or additions to the motion, there being none, she called for a vote.

Yeas: Ms. Hicks, Dr. Nantz; Messrs. Reece, Trahan, John Williams and Terry Williams

Nays: None

#### **APPROVAL OF EXHIBITS "B" and "C"**

Mr. John Williams moved, seconded by Mr. Howard J. Trahan, Jr. to approve Exhibits "B" and "C"

**Adopted the 2003-2004 Operating Budget and Accept the 2003-2004 Special Revenue Fund Budgets (Exhibit "B")** – Administration recommended adoption of Annual Operating Budget and acceptance of the Special Revenue Fund Budgets including the General Fund, Debt Service Fund, Capital Projects Fund, Food and Nutrition Services Fund and Special Programs Summary budgets. The Beaumont ISD Public Facility Corporation is considered a component unit of Beaumont ISD and is also presented.

**Adopted the 2003 Tax Rate (Exhibit "C")** – Administration recommended setting rates of \$1.455 to support the Maintenance and Operating Fund for 2003-2004 school year \$.085 for the Debt Service for a total tax rate of \$1.54.

Mr. Woodrow Reece asked Dr. Thomas to review the key components of the budget. Dr. Thomas stated that without a tax increase the district had developed a budget that would not layoff any personnel, not cut services, added \$1 million to the maintenance budget, allowed a 3.25% salary increase to most employees (no employee would receive \$1000), added \$5.00 to the hourly rate for security workers, added funds for ten (10) additional buses and allowed for the increased contributions to Teachers Retirements System and coverage for 90 days for new teachers.

Mr. Howard Trahan applauded the teacher organizations for their professionalism during the budget process.

President Hicks called for questions or additions to the motion, there being none, she called for a vote.

Yeas: Ms. Hicks, Dr. Nantz; Messrs. Reece, Trahan, John Williams and Terry Williams

Nays: None

#### **APPROVAL OF EXHIBITS "D", "E", "F", "G", "H", "I.1", "I.2", "J", "K", "L", "M", "N", "O", "P", "Q.1", "Q.2", "Q.3", "Q.4", "Q.5", "R", "S", "T", "U", and "V"**

Mr. John Williams moved, seconded by Mr. Howard J. Trahan, Jr., to approved Exhibits "D", "E", "F", "G", "H", "I.1", "I.2", "J", "K", "L", "M", "N", "O", "P", "Q.1", "Q.2", "Q.3", "Q.4", "Q.5", "R", "S", "T", "U", and "V".

**Adopted the 2003- Over-65 Optional Homestead Exemption (Exhibit "D")** – Administration recommended exemption of \$5000 for homeowners over 65 years of age residing in the school district for the 2003 tax year.

**Approved the Resolution Approving Independent Sources of Instruction Relating to Investment Responsibilities (Exhibit “E”)** – Administration recommended approval of the resolution approving Independent Sources of Instruction Relating to Investment Responsibilities.

**Reviewed the District’s Investment Policy (Exhibit “F”)** – Administration recommended approval of the review of the District Investment Policy, CDA (Legal) and CDA (Local) as required by state law.

**Approve Bids for Two (2) Lawn Mowers for the Athletic Department (Exhibit “G”)** – Bid packets were distributed to five (5) companies in addition to the appropriate advertisements. There were three (3) responses. Administration recommended acceptance of the bid from Oil City Tractors, Inc and Triangle Law Equipment in the amount of \$6,224.00 each charged to the Athletic Department 2002-2003 appropriated funds.

**Approved Bids for Sheet Music Discount Bid (Exhibit “H”)** – Bid packets were distributed to thirty-seven (37) companies in addition to the appropriate advertisements. There were six (6) responses. Administration recommended acceptance of the follow bids as no single vendor can supply all the sheet music needed by the district:

AMC Music, L.L.C.	Houston, TX.
Pender’s Music Co.	Denton, TX.
Pepper of Dallas	Ft. Worth, TX.
Southern Music Co.	San Antonio, TX.
Swicegood Music Co.	Beaumont, TX.
Young Musicians, Inc.	Keller, TX.

**Approved General Consent Items (Exhibit “I”)**

- 1. Bids for Office Supply Catalog Discount Bid** – Bid packets were distributed to nine (9) companies in addition to the appropriate advertisements. There were five (5) responses. Administration recommended acceptance of the bid from Boise for a 65% discount off their catalog.
- 2. Approved Bids for School Supply Catalog Discount Bid** – Bid packets were distributed to twenty-five (25) companies in addition to the appropriate advertisements. There were fourteen (14) responses. Administration recommended acceptance of Manning’s School Supply as the primary vendor; however, all other vendors were recommended as alternate vendors to supply items not available from Manning’s School Supply.

ABC School Supply  
Childcraft Education Corp.  
Dick Blick Art Materials  
ETA/Cuisenaire  
Hatch, Inc.  
Keplan Early Learning Co.  
Lakeshore Learning Materials  
Manning’s School Supply  
Office Plus  
S & S Worldwide  
Sax Arts & Crafts  
School Specialty  
Triarco Arts & Crafts  
U.S. Toy Co/Constructive Playthings

**Approved Bids for Library Books and Pre-Bound Books Discount Bid (Exhibit “J”)** – Bid packets were distributed to one hundred and thirty-six (136) companies in addition to the appropriate advertisements. There were seventy-nine (79) responses. Administration recommended acceptance of all bidders as no one vendor can supply all the books:

ABC-CLIO, Inc.	Santa Barbara, CA.
Abdo Publishing	Edina, MN.
Advance Publishing	Houston, TX.
Apple Books	Pittsburgh, PA.
Baker & Taylor, Inc.	Charlotte, NC.
Barnes & Nobles	Beaumont, TX.
Booksource, Inc.	St.Louis, MO.
Blackbirch Press	Brookshire, TX.
Bound to Stay Bound	Jacksonville, IL.
Brodart Co.	Williamsport, PA.
Capstone Press	Mankato, MN.
Champion Books and Video	Ames, IA.
Chelsea House Publishers	Brookshire, TX.
The Child’s World	Chanhassen, MN
Circle Book Service, Inc.	Tomball, TX.
Compass Point Books	Minneapolis, MN.
The Continental Press, Inc.	Elizabethtown, PA.
Creative Company	Mankato, MN.
Davidson Titles, Inc.	Jackson, TN.
Delaney Educational Enterprises	San Diego, CA.
DEMCO Media Turtleback	Madison, SI.
DLB Educational Corp.	Houston, TX.
Eakin Pres	Austin, TX.
EDC Educational Services	Tulsa, OK
Educators Publishing Services	Cambridge, MA.
Encyclopedia Britannica	Brookshire, TX.
Enslow Publishers	Brookshire, TX.
Eskue & Associates	Brookshire, TX.
Essential Learning Products	Columbus, OH.
Facts on File, Inc.	New York, NY.
Follett Library Resources	McHenry, IL.
Gareth Stevens, Inc.	Milwaukee, WI.
Gareth Stevens, Publishing	Brookshire, TX.
Garrett Educational Corp.	Ada, OK.
Greenhaven Press	Brookshire, TX.
Gumdrop Books	Bethany, MO.
H. W. Wilson Company	Bronx, NY.
Heinemann Library	Chicago, IL.
Hendrick-Long Publishing	Houston, TX.
High Noon Books	Novato, CA.
Highsmith	Ft. Atkinson, WI.
Houghton Mifflin Co.	Dallas, TX.
Learning Links, Inc.	New Hyde Park, NY.
Learning Well	Baltimore, MD.
Lerner Publishing Group	Minneapolis, MN.
Library Sales Group, Inc.	Palestine, TX.
Lucent Books	Brookshire, TX.
Mackin Library Media	Burnsville, MN.
MARCO Products, Inc.	Warminster, PA.
Marshall Cavendish	Tarrytown, NY.
Mason Crest Publishers	Broomall, PA.
The Millbrook Press	Brookfield, CT.
Mitchell Lane Publishers	Bear, DE.
Morgan Reynolds Publishing	Greensboro, NC.
NGSD, LLC	Washington, D.C.
The Penworth Company	Milwaukee, WI.

Perfection Learning, Corp.	Logan, IA.
Perma-Bounds Books	Jacksonville, IL.
Picture Window Books	Minneapolis, MN.
Plank Road Publishing	Wauwatosa, WI.
Quality Books	Oregon, IL.
Quality Books, Inc.	Oregon, IL.
Raintree	Chicago, IL.
Regent Book Co.	Lodi, NJ.
Rockbottom Books	Minneapolis, MN.
Rosen Publishing	New York, NY.
Rourke Publishing	Vero Beach, FL.
Sagebrush Corp.	Minneapolis, MN.
S.A.V.E.	Schulenburg, TX.
Scholastic Library Publishing	Danbury, CT.
Scholastic, Inc.	Jefferson City, MO.
Slosson Educational	East Aurora, NY.
Smart Art	Katy, TX.
Southeastern Book Co.	Pembroke Park, FL.
Southwest Brook Co.	Stafford, TX.
Teacher's Discovery	Auburn Hills, MI.
TR Books	New Braunfels, TX.
Wright Group/McGraw-Hill	Bothell, WA.
World Almanac Education	Cleveland, OH.

**Approved Bids for School Bus Repairs and Parts (Exhibit "K")** – Bid packets were distributed to thirty-seven (37) companies in addition to the appropriate advertisements. There were eighteen (18) responses. Administration recommended acceptance of the following bids charged to the Transportation Department 2003-2004 appropriated funds:

- Atterbery Truck Sales
- Bucks Wheel & Equipment
- Capital Bus Sales
- Car Quest
- Chalks Truck Parts
- Darrington Tire Technology Facility
- GCR Tire Centers
- Gray's Wholesale Tires
- Longhorn Bus Sales
- Mott Supply
- National Bus Sales
- One Stop Bus Stop
- O'Reilly Auto Parts
- Smart's Truck & Trailer Equipment, Inc.
- Tri-Con, Inc.

**Approved Bids for Printed Forms and Computer Supplies (Exhibit "J")** – Bid packets were distributed to twenty-five (25) companies in addition to the appropriate advertisements. There were eight (8) responses. Administration recommended acceptance of the following bids charged to the Business Office, Child Nutrition Department and Information Services Department 2003-2004 appropriated funds:

Best Computer Supplies	\$99,596.50
Boise	12,148.25
S F I	25,562.20
Xpedx	<u>18,280.14</u>
TOTAL	\$ 155,587.09

**Approved Bids for Private Label Bottled Spring Water for Child Nutrition Department (Exhibit "M")** – Bid packets were distributed to four (4) companies in addition to the appropriate advertisements. There was one (1) response.

Administration recommended acceptance of the bid from Buck Springs charged to the Child Nutrition Department 2003-2004 appropriated funds.

**Approved Bids for Rental of Moving Vans (Exhibit "N")** – Bid packets were distributed to nine (9) companies in addition to the appropriate advertisements. There were two (2) responses. Administration recommended acceptance of the following bids charged to various 2003-2004 appropriated funds:

Enterprise Rent-A-Truck  
Ryder Transportation Services

**Approved Bids for Purchase, Rental and Lease/Purchase of Portable Buildings (Exhibit "O")** – Bid packets were distributed to fourteen (14) companies in addition to the appropriate advertisements. There were ten (10) responses. Administration recommended acceptance of the following bids charged to the Maintenance Department 2003-2004 appropriated funds:

Campbell's Portable Buildings  
Comark Building Systems  
G E Modular Space  
Mobile Modular  
Morgan Buildings  
Satellite Shelters

**Approved Bids for Lumber (Exhibit "P")** – Bid packets were distributed to eleven (11) companies in addition to the appropriate advertisements. There were five (5) responses. Administration recommended acceptance of the bid from M & D Supply in the amount of \$11,462.82 charged to the Maintenance Department 2003-2004 appropriated funds.

**Approved General Consent Items (Exhibit "Q")**

1. **Corporate Resolutions for Opening and Maintaining Deposit Accounts and Services with Bank of America, and to Approve Corporate Signature Cards** – Administration recommended approval of resolutions with depository bank, Bank of America, N.A. designating authorized signers for the following district accounts:

Payroll Clearing Account	0047 9796 9447
Controlled Disbursements	0032 9983 5951
Consolidated Account	0047 9977 4915
Debt Service Account	0047 9796 9641
Cafeteria Clearing Account	0047 9796 9845
2. **Blanket Corporate Resolution for Opening and Maintaining Deposit Accounts for Student Activity Funds and Blanket Corporate Signature Card to Govern Handling of Student Activity Accounts with Bank of America** – Administration recommended approval of Blanket Corporate Resolution with depository bank, Bank of America, N.A. authorizing Executive Director of Finance, Jane Kingsley, to notify the bank by letter of all changes in authorized signers.
3. **The Authorization and Agreement for Treasury Services and the Authorization and Agreement for Certification** – Administration recommended approval with depository bank, Bank of America, N.A. designating with the bank the primary person authorized to execute and deliver on behalf of the district documents the Bank may need for purposes of implementing the Depository Contract and certifies to Bank of America the signature on the above Treasury Services document signature of the person authorized to execute the form on behalf of the District.
4. **The Pledgee Agreement Form with the Federal Reserve Bank of Boston for the Holding of Securities in Joint Custody** –

Administration recommended approval of the agreement with the Federal Reserve Bank of Boston for the Holding of Securities in Joint Custody necessitated by the new depository for district fund for th3 2004-05 biennium beginning September 1, 2003.

5. **Approved the Authorization and Agreement Certification and to Approve the Customer Agreement for Commercial Automated Investment Account (Sweep Account)** – Administration recommended approval of authorization and agreement certification and the customer agreement for commercial automated investment account (sweep account) where collected account balances are “swept” at the end of each day into an investment that is approved under the Public Funds Investment Act and the district’s investment policy.

**Approved an Interlocal Agreement Between Harris County Department of Education and the Beaumont Independent School District for the Purpose of Providing Cooperative Services (Exhibit “R”)** – Administration recommended approval of Interlocal Agreement to provide cooperative services to obtain substantial savings for schools and school district through volume purchasing in Harris County, Texas for the food cooperative only charged to the Food and Nutrition Services.

**Approved the Purchase of School Buses (Exhibit “S”)** – Administration recommended approval of the request to bid ten (10) regular buses and 1 (1) lift bus at an approximate cost of \$68,000 with additional cost of radios for a total project cost of \$627,489.00 charged to the General Fund and the life bus charged to the IDEA-B Grant for Special Education Federal Funds.

**Approved District Administrators as the 2003-2004 Professional Development and Appraisal System (PDAS) Appraisers (Exhibit “T”)** – Administration recommended approval of administrators as presented for the Professional Development Appraisal System (PDAS) Teacher Certification Course for the 2003-2004 year.

**Approved a Preschool Program at Caldwood and Pietzsch-MacArthur Elementary Schools for Children of Beaumont Independent School District (BISD) Employees (Exhibit “U”)** – Administration recommended approval of preschool program at Caldwood and Pietzsch-MacArthur Elementary school for children of BISD employees with tuition to cover the cost of salaries.

**Approved the Purchase of STAR (Standardized Test Analysis & Reporting), Data Disaggregation Program Provided by Texas Business and Education Coalition (Exhibit “V”)** – Administration recommended approval of purchase in the amount of \$20,500.00 to disaggregate data on line at home or anywhere a teacher might have internet access.

President Hicks called for discussion of the motion, there being none, she called for a vote.

Yeas: Ms. Hicks, Dr. Nantz, Messrs. Reece, Trahan, John Williams, and Terry Williams

Nays: None

### **RECESS**

President Hicks announced in the public (open) meeting at 7:49 p.m. that the Board would go into executive (closed) session to discuss matters of the sort described in Section 551.071 (1)(2), and Section 551.074 (a) (1) of Texas Government Code. The Board then too action on the following personnel recommendations:

## PERSONNEL

Mr. John Williams moved, seconded by Dr. William Nantz to approved Exhibit "X".

**Proposed Termination of Christine Eastman, Professional Employee (Exhibit "X")** – Administration recommended proposing termination in the absence of a resignation requested by the district without response.

President Hicks called for discussion of the motion, there being none, she called for a vote.

Yeas: Ms. Hicks, Dr. Nantz, Messrs. Reece, Trahan, John Williams, and Terry Williams

Nays: None

Mr. John Williams moved, seconded by Dr. William Nantz to accept the following:

**1. Termination of Teacher Term Contract with Certification Deficiencies**

Molly C. Myers, Spanish, Ozen High, effective May 24, 2003;

Marva L. Vaughn, Special Education, Austin Middle, effective May 24, 2003.

**2. Retirements**

Linda H. Knauth, Curtis Elementary, Level 4, effective July 30, 2003.

**3. Resignations**

Dorrie E. Adolph, Level 2, Ogden Elementary, effective August 6, 2003;

Kristi C. Broussard, Level 4, French Elementary, effective July 27, 2003;

Delores A. Calvin, Computer Literacy, King Middle, effective August 1, 2003;

Marcus A. Castille, Science, Brown Alternative, effective August 4, 2003;

Ted O. Franklin, French, Ozen High, effective June 23, 2003;

Kevin S. Jackson, Special Education, Field Elementary, effective May 24, 2003;

Joy R. Jolivet, Home Economics, Smith Middle, effective July 31, 2003;

Charles A. Nichols, Social Studies, Central High, effective August 5, 2003;

Jean E. Pouncy, Reading, Ozen High, effective August 4, 2003;

Pamela G. Reed, Reading, King Middle, effective July 30, 2003;

Stephanie H. Satcher, English, Ozen High, effective July 31, 2003;

Larry D. Schimkowitsch, Assistant Principal/Magnet Coordinator, Ozen High, effective August 18, 2003;

Willie J. Scott, Health Education/Coach, Ozen High, effective July 31, 2003;

Gregory A. Sterling, Art, Dunbar Elementary, effective July 29, 2003;

Cynthia E. Taylor, Level 3, Pietzsch/MacArthur, effective July 30, 2003;

Carolyn N. Turner, Theater Arts, Odom Academy, effective July 23, 2003;

Kellie D. Vanya, Journalism, Ozen High, effective July 24, 2003;

Linda M. Whiteside, Spanish, Ozen High, effective July 24, 2003.

#### **4. New Employee Contract Recommendation**

Shandarae H. Baldwin, Physical Education, Bingman Elementary, effective August 5, 2003 and ending May 22, 2004;

Vicki D. Barfield, English, West Brook High, effective August 5, 2003 and ending May 22, 2004;

Jessica L. Barnes, Social Studies, Central High, effective August 6, 2003 and ending May 22, 2004;

Angela G. Barnett, Special Education, Dishman Elementary, effective August 5, 2003 and ending May 22, 2004;

Edwin M. Barrutia, Spanish, Odom Academy/Ozen High, effective August 5, 2003 and ending May 22, 2004;

Gladys A. Barrutia, Spanish, Ozen High, effective August 11, 2003 and ending May 22, 2004;

Dennis W. Batts, Social Studies, West Brook High, effective August 5, 2003 and ending May 22, 2004;

Melanie J. Bourne, English, Ozen High, effective August 14, 2003 and ending May 22, 2004;

Jeremi D. Bowman, Computer Literacy, King Middle, effective August 12, 2003;

Audrey M. Bowser, Special Education, Amelia Elementary, effective August 5, 2003 and ending May 22, 2004;

Frank F. Breuer, Mathematics, West Brook High, effective August 8, 2003 and ending May 22, 2004;

Alvin D. Broussard, Band Director, Austin Middle, effective August 5, 2003 and ending May 22, 2004;

Maria C. Castro, Spanish, West Brook High, effective August 5, 2003 and ending May 22, 2004;

Rochelle L. Celeste, Level 5, Curtis Elementary, effective August 5, 2003 and ending May 22, 2004;

Jason Chantaplin, Mathematics, King Middle, effective August 5, 2003 and ending May 22, 2004;

Renee M. Chavis, Speech Therapist, Blanchette Elementary, effective August 18, 2003 and ending May 22, 2004;

Cheryl D. Christ, Kindergarten, Field Elementary, effective August 5, 2003 and ending May 22, 2004;

James K. Comeaux, Mathematics, West Brook High, effective August 5, 2003 and ending May 22, 2004;

Althea G. Courtney, Science, West Brook High, effective August 5, 2003 and ending May 22, 2004;

Bruce B. Edwards, English, Odom Academy, effective August 5, 2003 and ending May 22, 2004;

Gerald G. Ellis, Mathematics, Ozen High, effective August 8, 2003 and ending May 22, 2004;

Marilee D. Fortune, Level 2, Amelia Elementary, effective August 5, 2003 and ending May 22, 2004;

Donna K. Gardner, Choir Director, Austin Middle, effective August 5, 2003 and ending May 22, 2004;

Cory Gauthier, Social Studies, Ozen High, effective August 5, 2003 and ending May 22, 2004;

Debra A. Goodman, Speech Therapist, Dunbar Elementary, effective August 5, 2003 and ending May 22, 2004;

Stacy M. Harbour, Level 4, Curtis Elementary, effective August 5, 2003 and ending May 22, 2004;

Senecia R. Helm, Social Studies, South Park Middle, effective August 5, 2003 and ending May 22, 2004;

Rachel A. Hill, Science, Central High, effective August 5, 2003 and ending May 22, 2004;

Kelly S. James, Mathematics, Vincent Middle, effective August 11, 2003 and ending May 22, 2004;

Jennifer J. Jones, Industrial Technology, Vincent Middle, effective August 5, 2003 and ending May 22, 2004;

Brandy M. Kellams, Assistant Band Director, Odom Academy, effective August 5, 2003 and ending May 22, 2004;

Adrienne P. King, Social Studies, Odom Academy, effective August 5, 2003 and ending May 22, 2004;

Linda T. Kirk, Home Economics, Smith Middle, effective August 8, 2003 and ending May 22, 2004;

Ronald A. Koba, Social Studies, Central High, effective August 5, 2003 and ending May 22, 2004;

Mary A. Lacefield, French, Ozen High, effective August 18, 2003 and ending May 22, 2004;

Gwendolyn L. Lewis, English, Smith Middle, effective August 5, 2003 and ending May 22, 2004;

Rachel M. Lewis, PreKindergarten, Southerland, effective August 5, 2003 and ending May 22, 2004;

Ruth M. Malveaux, Title I Level 1, Blanchette Elementary, effective August 6, 2003 and ending May 22, 2004;

Hoa L. Nguyen, Special Education, King Middle, effective August 5, 2003 and ending May 22, 2004;

Karrie M. Peacock, Special Education, Austin Middle, effective August 5, 2003 and ending May 22, 2004;

Ronitha C. Pickens, Title I Level 5, Martin Elementary, effective August 5, 2003 and ending May 22, 2004;

Tammy R. Riggs, Dyslexia Reading, King Middle, effective August 5, 2003 and ending May 22, 2004;

Latayne R. Rowell, Level 1, Martin Elementary, effective August 5, 2003 and ending May 22, 2004;

Amanda J. Roy, Special Education, Ozen High, effective August 5, 2003 and ending May 22, 2004;

Devon R. Savoy, Science, Ozen High, effective August 5, 2003 and ending May 22, 2004;

Thomas H. Schroeder, Orchestra/Choir, West Brook High, effective August 8, 2003 and ending May 22, 2004;

Charlotte R. Scroggins, English, Central High, effective August 5, 2003 and ending May 22, 2004;

Yolanda M. Shaw-Moore, Language Arts, Marshall Middle, effective August 5, 2003 and ending May 22, 2004;

Barbara J. Smith, Special Education, Dishman Elementary, effective August 5, 2003 and ending May 22, 2004;

Matthew Smith, English, King Middle, effective August 5, 2003 and ending May 22, 2004;

Nichelle L. Thibodeaux, Journalism, Ozen High, effective August 11, 2003 and ending May 22, 2004;

Delcie F. Thomas, Theater Arts, Odom Academy, effective August 5, 2003 and ending May 22, 2004;

Cheryl A. Tripplett, Level 4, Dunbar Elementary, effective August 18, 2003 and ending May 22, 2004;

Kimberly M. Walker, Title II-A Level 2, Blanchette Elementary, effective August 5, 2003 and ending May 22, 2004;

Desiree A. Washington, Title II-A Kindergarten, Pietzsch-MacArthur Elementary, effective August 5, 2003 and ending May 22, 2004;

Petula L. Whitfield, Science, South Park Middle, effective August 5, 2003 and ending May 22, 2004;

Jerry R. Williams, Jr., Physical Education, Pietzsch-MacArthur Elementary, effective August 5, 2003 and ending May 22, 2004;

Jennifer L. Wright, Level 2, Regina Elementary, effective August 5, 2003 and ending May 22, 2004.

President Hicks called for discussion of the motion, there being none, she called for a vote.

Yeas: Ms. Hicks, Dr. Nantz: Messrs. Reece, Trahan, John Williams, and Terry Williams

Nays: None

## **5. Administrative Recommendations**

Mr. John Williams, seconded by Mr. Terry Williams, to accept the following administrative recommendations:

Jroyed Guillory	Vocational Counselor	Ozen
Dennis Batts	Assistant Principal	Ozen
Brian Abel	Assistant Principal	Marshall
Patsy Magee	Director of Project Enterprise 2000	

President Hicks called for discussion of the motion, there being none, she called for a vote.

Yeas: Ms. Hicks, Dr. Nantz; Messrs. Reece, John Williams, and Terry Williams

Nays: Mr. Howard J. Trahan, Jr.

President Hicks asked newly appointed administrators to remain after adjournment so that Trustees could greet them.

## **ADJOURNMENT**

President Hicks asked if there was other business to come before the board, there being none, she adjourned the meeting at 8:23 p.m. July 31, 2003.

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Martha Hicks, President  
Beaumont ISD Board of Trustees

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Terry D. Williams, Secretary  
Beaumont ISD Board of Trustees

# BEAUMONT INDEPENDENT SCHOOL DISTRICT BOARD OF EDUCATION

Regular Meeting – November 18, 2003

The Board of Education of the Beaumont Independent School District met in regular public (open) session on Thursday, November 18, 2003 at 7:28 p.m. in the Board Room of the Administration Building of the District located at 3395 Harrison Avenue in Beaumont, Jefferson County, Texas. The meeting was called to order by Vice President Woodrow Reece.

It was found and determined that in accordance with the policies and orders of the Board, the notice of this meeting was posted in the Administration Building of the District in accordance with the terms and provisions of Section 551.041 and Section 551.043, V.T.C.S., and that all of the terms and provision of those sections have been fully complied with and that the 72 hours notice required by said sections has been properly and correctly given.

## ROLL CALL

Present: Martha Hicks, President (entered at 7:50 p.m.)  
Woodrow Reece, Vice President  
Terry Williams, Secretary  
Dr. William Nantz, Member  
Howard J. Trahan, Jr., Member  
John Williams, Member

Absent: Bishop Ollis E. Whitaker, Member

### School Officials

Present: Superintendent, Dr. Carrol A. Thomas; Chief of Staff and Academic Affairs, Dr. Mae E. Jones-Clark; Assistant Superintendents, Dr. W. Preston Shaw, Terry Ingram, Beth Fischenich; Executive Director of Personnel, Sybil Comeaux; Executive Direction of Finance, Jane Kingsley; Director of Communications, Jolene Ortego; and School Attorney, Melody Chappell

Absent: None

## ESTABLISHMENT OF A QUORUM

Vice President Woodrow Reece declared a quorum.

## PLEDGE OF ALLEGIANCE

The Ozen High School NJROTC presented the colors. Briana Sharp, a 5<sup>th</sup> grade student at Amelia Elementary School, led the pledges of allegiance to the United States and Texas flags.

## INVOCATION

Dr. W. Preston Shaw gave the invocation.

## APPROVAL OF MINUTES

Mr. John Williams moved, seconded by Mr. Terry Williams, to approve the minutes of the regular meeting October 16, 2003.

Vice President Woodrow Reece called for questions or additions to the motion, there being none, he called for a vote.

Yeas: Dr. Nantz; Messrs. Reece, Trahan, John Williams and Terry Williams

Nays: None

### REPORT OF THE SUPERINTENDENT

**2004-2005 School Calendar and Waiver Application Process** – Dr. Thomas reviewed the process of compiling the school calendar making special notation to the spring break timeline. He asked Trustees if it would be their pleasure to continue the start date prior to the August 21 state mandate; and, if so, the district would start the process to apply for a waiver and conduct a public hearing February 17, 2004 as required by TEA. Beaumont ISD has historically taken spring break the same week as Lamar University; however, due to conflicts with UIL and athletic competitions with neighboring district Beaumont ISD would propose scheduling the spring break the same week as surrounding districts. Dr. Thomas announced that employees were being polled as to the preference of aligning spring break with Lamar University, which is a week earlier than local districts, or scheduling the break concurrent with surrounding districts. Trustees were in agreement to start school prior to the August 21 mandate week. Trustee John Williams asked that the calendar committee look at the Monday after Easter as a teacher/student holiday. Dr. Shaw, chair of committee, assured Mr. Williams that the committee would look at that date as a holiday.

### REPORTS

1. **Report on Status of State Compo Ed Funds** (presented in agenda)
2. **Report on Capital Projects Funds-Series 1994-and 1997(presented in agenda)**
3. **Texas School Alliance Position Statement** – Dr. Thomas announced that as a member of the Texas School Alliance the Trustees would want to read the position statement as an informational item. The document supports districts' positions regarding equity, adequacy, capacity, efficiency, accountability, and local control of school finance.

Dr. William Nantz asked if the statement would be available to local representatives and media. Ms. Jane Kingsley affirmed the information would indeed be readily available through the district and the internet.

### COMMUNICATIONS

None

### SIGN – UP

None

### ACTION ITEMS

**APPROVAL OF EXHIBITS “A.1”, “A.2”, “A.3”, “B”, “C”, “D”, “E”, “F”, “G”, “H”, “I”, “J”, “K”, “L”, “M”, “N”, “O”, “P”, “Q”, “R”, “S”, “T”, “U”, “V”, and “W”**

Mr. John Williams moved, seconded by Mr. Howard Trahan. to approve Exhibits A.1”, “A.2”, “A.3” “B”, “C”, “D”, “E”, “F”, “G”, “H”, “I”, “J”, “K”, “L”, “M”, “N”, “O”, “P”, “Q”, “R”, “S”, “T”, “U”, “V”, and “W”.

**Tax Collection Report (Exhibit “A.1”)** – Administration recommended acceptance of the Tax Collection Report in the amount of \$1,693,092,60 including certification of tax collections for the month of October 2003; reconciliation of disbursements to collections for the month of October 2003;

report of collections for October 2003; tax collection year 2002; report of collections for October 2003, delinquent tax collection year 2002, current tax receivable update for tax year 2002, October 2003; year-to-date tax receivable for current tax year 2002, October 2003; year-t-date tax receivable for delinquent tax years, tax year 2002, October 2003; TIF current and delinquent receivable tax year 2001, October 2003; taxes due at October 31, 2003 by year.

(Copy of Certification of Tax Collection Report attached and made a part of these minutes.)

**Business Office Report (Exhibit “A.2”)** – Administration recommended approval of the Business Office Report, including the general fund reports, October 2003, debt service reports, October 2003, capital projects report, October 2003, internal service funds, October 2003; scholarship fund report, October 2003, investment report, October 2003.

**Amendments to 2002-2003 Budget (Exhibit “A.3”)** – Administration recommended approval of amendments to the following budgets:

199/4	General Fund	#027
204/2	ESEA Title IV Safe and Drug Free Education	#028
205/3	Head Start	#029
205/4	Head Start	#030
211/4	ESEA Title I Improving Basic Programs	#031
224/4	IDEA Part B Formula	#032
224/4	IDEA Part B Capacity Bldg./Improvements	#033
226/4	IDEA Part B Discretionary Deaf	#034
227/4	IDEA Part B Formula RDSPD	#035
227/4	IDEA Part B Capacity Bldg./Improvements Deaf	#036
228/4	IDEA Part B Preschool Deaf	#037
243/4	Vocational Education – Technical Preparation	#038
244/4	Vocational Education – Basic Grant	#039
255/4	ESEA Title II Part A TPTR	#040
262/4	ESEA Title II Part D Technology	#041
262/4	ESEA Title II Part D TARGET	#042
269/4	ESEA Title V Part A Innovative Program	#043
288/4	Child Care Local Initiative – Cradle ‘N Cribs	#044
288/4	Child Care Local Initiative – Southerland	#045
309/4	Title II AEFLA Section 231 Federal	#046
309/4	Title II AEFLA English Literacy Sec.231/Federal	#047
367/4	Title II AEFLA Section 223 Federal Prof. Dev.	#048
385/4	State Supplemental Visually Impaired	#049
394/4	Pregnancy Education and Parenting Program	#050
399/3	Investment Capital Fund – French	#051
399/3	Investment Capital Fund – Ogden	#052
424/4	Texas March of Dimes – Ozen	#053
425/4	Pregnancy Education and Parenting – Middle	#054
486/4	Continuing Hispanic Education	#055
487/4	ExxonMobil Reading Initiative Program	#056
619/4	Capital Project Series 1996	#057
650/4	Local Capital Projects	#058

**Approved Jefferson County Recap of the 2003 Tax Roll (Exhibit “B”)** – Administration recommended approval of resolution pursuant to the Texas Property Tax Code, Section 26.09 of the Grand Recap (Certified Roll Jurisdiction Summary) as requested by the Jefferson County Tax Office.

**Approved the Designation of Fund Balance (Exhibit “C”)** – Administration recommended approval of designations to update and not to add to the current designations with the effective date of August 31, 2003:

Other Obligations	\$250,000
Sick Pay/Compensated Absences	1,500,000
TOTAL DESIGNATIONS	\$1,750,000

**Approved Arbitrage Rebate Compliance Services (Exhibit “D”)** – Administration recommended approval of the proposal by Arbitrage Rebate Compliance Services in the total estimated cost of \$17,000 from Bond Logistix,

L.L.C. to perform arbitrage rebate analysis for all the district's outstanding tax-exempt bonds.

**Approved Bids for Paint for the 2003-2004 School Year (Exhibit "E")** – Bids were distributed to nine (9) companies in addition to the appropriate advertisements. There were five (5) responses. Administration recommended acceptance of the following bids charged to the Maintenance Department appropriated funds: ICI Paints, M & D Supply, McCown Paint, S.E.T.A.P.E. and Sherwin Williams.

(Copies of bids are on file in the purchasing department.)

**Approved Bids for Baseball/Powerlifting/Golf Supplies and Equipment (Exhibit "F")** – Bid packets were distributed to twenty-five (25) companies in addition to the appropriate advertisements. There were ten (10) responses. Administration recommended acceptance of the following bids charged to the Athletic Department 2003-2004 appropriated funds:

Barcelona Sporting Goods	\$4,857.20
BSN Sports	1,159.90
Cannon Sports	2,275.10
Complete Athlete	5,953.56
F & F Sports	8,739.72
Master Pitching Machine, Inc.	<u>1,718.00</u>
TOTAL	\$23,703.48

(Copies of bids are on file in the purchasing department.)

**Approved Bid for Vehicles for Maintenance Department (Exhibit "G")** – Bid packets were distributed to fifteen (15) companies in addition to the appropriate advertisements. There were three (3) responses. Administration recommended acceptance of the bid from Classic Chevrolet in the total amount of \$30,616.50 charged to the Maintenance Department 2003-2004 appropriated funds.

(Copies of bids are on file in the purchasing department.)

**Approved Bid for One Utility Tractor for Maintenance Department (Exhibit "H")** – Bid packets were distributed to eight (8) companies in addition to the appropriate advertisements. There was one (1) response. Administration recommended acceptance of the bid from Oil City Tractors, Inc. in the amount of \$14,743.00 charged to the Maintenance Department 2003-2004 appropriated funds.

(Copies of bids are on file in the purchasing department.)

**Approved Quotes for Repair and Service of Telephone System (Exhibit "I")** – Requests for quotations were sent to three (3) approved Texas Building and Procurement Commission Certified Information Systems Vendors (CISV). Administration recommended acceptance of the quotation from Pyramid Communications Services, Inc. in the annual amount of \$436,731.60

(Copies of quotations are on file in the purchasing department.)

**Approved Resolution of Votes Cast for Jefferson County Appraisal District Board of Directors (Exhibit "J")** – Administration recommended approval of resolution casting 1000 votes for Eugene Landry and 554 votes for C. L. Sherman for a total number of votes of 1,554 as designated by the Jefferson County Appraisal District.

**Approved the Request for Permission by Apollo Environmental Strategies, Inc. to Install a Monitoring Well on BISD Property Located South of 3390 Harrison (Exhibit "K")** – Administration recommended approving request for the installation of a monitoring well at 3390 Harrison as requested by Apollo Environmental Strategies, Inc. for a risk-based contamination assessment .

**Approved the Course Offerings for the Secondary Campuses (Exhibit "L")**

– Administration recommended approving the course offerings for secondary campuses for the 2004-2005 school year as presented under separate cover.

**Approved Purchase of the Iowa Test of Basic Skills (ITBS) and Cognitive Abilities Test (COGAT) Materials and Scoring Services from the Riverside Publishing Company (Exhibit "M")**

– Administration recommended approval of purchase from Riverside Publishing Company at a cost of \$60,000 for each elementary campus funded by the general fund testing account.

**Approved the Purchase of GradeMaster Programs, Answer Sheets and Custom Scanner (Exhibit "N")**

– Administration recommended approval of purchase of program from Apperson Print Management Services at a total cost of \$9,242.75 funded as follows:

Amelia	750.00	State Comp. Ed.
Austin	366.50	Title Program Funds
Blanchette	60.00	Campus Per/Pupil Allot.
Dishman	2,000.00	Campus Per/Pupil Allot.
Fleld	200.00	State Comp.Ed.
Guess	500.00	State Comp.Ed.
Homer	297.00	Campus Per/Pupil Allot.
Ogden	165.00	Title Program Funds
Regina-Howell	384.00	Campus Per/Pupil Allot.
Title Program	3,680.00	Title Program Funds
Shipping & Handling	840.25	Estimate
	<u>\$ 9,242.75</u>	TOTAL

**Approved the Purchase of Insight Kits from the Kendall/Hunt Publishing Company (Exhibit "O")**

– Administration recommended approval of the purchase of materials from Kendall/Hunt Publishing Company at a cost of \$9,050 for grades K-6 funded by Title II – Enterprise 2002 grand funds and state compensatory education funds for Guess Elementary.

**Approved the Purchase of Student Agenda Books from Premier Agendas, Inc. (Exhibit "P")**

– Administration recommended approval of the request to purchase student agenda books in the amount of \$18,420.77 from Premier as follows:

Bingman	\$ 2,031.00	SCE funds
Caldwood	2,222.50	SCE funds
Career Center	3,000.00	Campus Non Per/Pupil
Guess	3,000.00	Campus Per Pupil
Lucas	2,670.00	Campus Per Pupil
Odom Academy	2,500.00	SCE funds
Price	1,322.65	SCE funds
Shippint/Handling	1,674.62	Estimate
TOTAL	<u>\$18,420.77</u>	

**Approved Purchase of Science Kits from The Private Eye Project (Exhibit "Q")**

– Administration recommended approval of purchase from The Private Eye at a cost of \$15,000 funded by Enterprise 200 and Title II grants.

**Approved the Purchase of New Diagnostic Test and Testing Forms from the Psychological Corporation for the Special Education Department (Exhibit "R")**

– Administration recommended approval of purchase of test and testing forms at a cost of \$16,520 funded with the Disabilities Education Act (IDEA) – Part B Grant from Psychological Corporation.

**Approved the Purchase of Saxon Math, Phonics, Spelling, and Early Learning Materials (Exhibit "S")**

– Administration recommended approval of purchase of materials from Saxon Publishers, Inc. for the following:

Bingman	\$ 2,000.00	Campus Per/Pupil
Blanchette	1,000.00	Campus Per/Pupil

Fehl	12,984.00	S C E Funds
Guess	500.00	S C E Funds
Ogden	800.00	Title Program Funds
Shipping/Handling	<u>1,728.40</u>	Estimate
TOTAL	\$19,012.40	

**Approved the Purchase of the World Book Online Reference Center and World Book Encyclopedias and Atlases (Exhibit “T”) –** Administration recommended approval of the request to purchase one-year subscription one-site access for all district campuses and home access for students and staff funded by the following:

Library Services Dept.	\$ 9,664.64	General Fund/Library
Amelia	400.00	Campus Library Funds
Austin	675.00	Campus Library Funds
Bingman	150.00	Campus Library Funds
Curtis	382.00	Campus Library Funds
Fletcher	848.00	Campus Library Funds
Marshall	1,600.00	Campus Library Funds
Odom	2,000.00	Campus Library Funds
Ozen	848.00	Campus Library Funds
Smith	1,300.00	Campus Library Funds
Vincent	1,000.00	Campus Library Funds
West Brook High	1,050.00	Campus Library Funds
Shipping/Handling	<u>1,025.30</u>	Estimate
TOTAL	\$20,942.24	

**Approved the Purchase of Steck-Vaughn Reading and Math Materials (Exhibit “U”) –** Administration recommended approval of the request to purchase materials from Steck-Vaughn as follows:

Amelia	\$ 3,236.97	S C E Funds
Fehl	500.00	S C E Funds
Fletcher	1,200.00	Title Program Funds
Optional Extended Year	5,000.00	O E Y Grant Funds
Shipping/Handling	<u>993.70</u>	Estimate
TOTAL	\$10,930.67	

**Approved the Purchase of Instructional Performance Management System from Cambridge Knowledge System (Exhibit “V”) –** Administration recommended approval of the request to purchase the Instructional Performance System in the amount of \$55,500.00 funded from the TARGET grant.

**Approved the Purchase of Services for Professional Development in Mathematics, Grades 6-9, from the Charles A. Dana Center at the University of Texas, Austin, Texas (Exhibit “W”) –** Administration recommended approval of request to purchase program from the Charles A. Dana Center at a cost of \$63,652.00 funded by the TARGET grant.

Mr. John Williams stated that he did not feel it was a good idea to state “no substitutes” on the bid specifications that it might cause vendors to automatically raise the price. Ms. Jane Kingsley responded that those items had certain standards and specifications from the athletic department and in order not to eliminate competitive bidding those items were marked in that manner. Mr. Williams asked purchasing to look into another manner in which to handle those specialty items.

Mr. John Williams asked if he could have an exact cost for the shipping and handling for the student agenda books. Mr. Williams questioned the “estimate” amount for the shipping. Dr. Clark stated she would research the cost and present to the Trustees.

Dr. William Nantz asked why a campus would purchase two programs that would overlap. Ms. Lisa Bolton, principal of Bingman Elementary, and Ms. Cathy Chavis, director of Title Programs, stated that one is an adopted textbook used for reading and Saxon math is supplementary materials used to enhance program. Also, Ms. Bolton stated that after the first year the reading practice materials do not come with the adoption and must be purchase separately.

Vice President Woodrow Reece called for questions or additions to the motion, there being none, he called for a vote.

Yeas: Dr. Nantz; Messrs. Reece, Trahan, John Williams and Terry Williams

Nays: None

### **RECESS**

Vice President Woodrow Reece announced in the public (open) meeting at 7:50 p.m. that the Board would go into executive (closed) session after a five minutes recess to discuss matters of the sort described in Section 551.071 (1)(2), and Section 551.074 (a) (1) of Texas Government Code. The Board then took action on the following personnel recommendations:

### **PERSONNEL**

Mr. John Williams moved, seconded by Mr. Terry Williams, to approve the following personnel recommendations:

#### **1. Resignations**

Gordon D. Friesz, Social Studies, Pathways, effective November 14, 2003;

Dwana L. Lewis, English, Pathways, effective October 22, 2003;

Anastasia R. Rideaux-Linley, LLevel 4, Pietzsch/MacArthur Elementary, effective October 31, 2003.

#### **2. New Employee Contract Recommendations**

Michele M. Harrison, Science, Vincent Middle, effective November 10, 2003 and ending May 22, 2004;

Kathy B. Holland, Title I-Level 4, Pietzsch/MacArthur Elementary, effective November 3, 2003 and ending May 22, 2004;

Laurie A. Johnson, Choir Director, Central High, effective October 13, 2003 and ending May 22, 2004;

Corey E. Louviere, Communication Graphics, West Brook High, effective October 20, 2003 and ending May 22, 2004;

Cynthia D. Merrill, French, Central High, effective October 22, 2003 and ending May 22, 2004;

Jean E. Pouncy, Level 4, Pietzsch/MacArthur Elementary, effective October 20, 2003 and ending May 22, 2004;

Vice President Woodrow Reece called for discussion of the motion, there being none, he called for a vote.

Yeas: Dr. Nantz: Messrs. Reece, Trahan, John Williams, and Terry Williams

Nays: None

Vice President Woodrow Reece called for discussion of the motion, there being none, he called for a vote.

Yeas: Dr. Nantz: Messrs. Reece, Trahan, John Williams, and Terry Williams

Nays: None

Mr. John Williams moved, seconded by Mr. Howard Trahan, to approve Exhibit "Y"

**Accepted the Recommendations and Record of the Hearing Examiner Regarding the Proposed Termination of Teacher Molly Myers (Exhibit "Y")** – Administration recommended approval of termination of professional employee Molly Myers by adoption of the Findings of Fact and Conclusions of Law of Molly Myers as respondent with Beaumont Independent Schools District. Hearing Examiners records reflect the District's motion for summary judgement is granted.

Vice President Woodrow Reece called for discussion of the motion, there being none, he called for a vote.

Yeas: Dr. Nantz: Messrs. Reece, Trahan, John Williams, and Terry Williams

Nays: None

### **ADJOURNMENT**

Vice President Woodrow Reece asked if there was other business to come before the board, there being none, he adjourned the meeting at 8:46 p.m. November 18, 2003.

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Martha Hicks, President  
Beaumont ISD Board of Trustees

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Terry D. Williams, Secretary  
Beaumont ISD Board of Trustees

# BEAUMONT INDEPENDENT SCHOOL DISTRICT BOARD OF EDUCATION

Regular Meeting – October 16, 2003

The Board of Education of the Beaumont Independent School District met in regular public (open) session on Thursday, October 16, 2003 at 7:15 p.m. in the Board Room of the Administration Building of the District located at 3395 Harrison Avenue in Beaumont, Jefferson County, Texas. The meeting was called to order by President Martha Hicks.

It was found and determined that in accordance with the policies and orders of the Board, the notice of this meeting was posted in the Administration Building of the District in accordance with the terms and provisions of Section 551.041 and Section 551.043, V.T.C.S., and that all of the terms and provision of those sections have been fully complied with and that the 72 hours notice required by said sections has been properly and correctly given.

## ROLL CALL

Present: Martha Hicks, President  
Woodrow Reece, Vice President  
Terry Williams, Secretary  
Dr. William Nantz, Member  
Howard J. Trahan, Jr., Member  
John Williams, Member

Absent: Bishop Ollis E. Whitaker, Member

### School Officials

Present: Superintendent, Dr. Carrol A. Thomas; Chief of Staff and Academic Affairs, Dr. Mae E. Jones-Clark; Assistant Superintendents, Dr. W. Preston Shaw, Terry Ingram, Beth Fischenich; Executive Director of Personnel, Sybil Comeaux; Executive Direction of Finance, Jane Kingsley; Director of Communications, Jolene Ortego; and School Attorney, Melody Chappell

Absent: None

## ESTABLISHMENT OF A QUORUM

President Martha Hicks declared a quorum.

## PLEDGE OF ALLEGIANCE

The West Brook High School NJROTC presented the colors. Halle Goodie, a 5<sup>th</sup> grade student at Lucas Elementary School, led the pledges of allegiance to the United States and Texas flags.

## INVOCATION

Emily Eisen, a senior at West Brook High School, gave the invocation.

## APPROVAL OF MINUTES

Dr. William Nantz, moved, seconded by Mr. Woodrow Reece, to approve the minutes of the regular meeting September 18, 2003.

President Hicks called for questions or additions to the motion, there being none, she called for a vote.

Yeas: Ms. Hicks, Dr. Nantz; Messrs. Reece, Trahan, John Williams and Terry Williams

Nays: None

### **REPORT OF THE SUPERINTENDENT**

1. **Recognition of Students with Extended Years Perfect Attendance** – Special Services department recognized those students having completed 5, 8 or 12 years of perfect attendance in the Beaumont ISD with certificates and ribbons.

2. **Recognition of Beaumont A & M Club's 44<sup>th</sup> Annual Outstanding Classroom Teachers** – President Hicks recognized the following five teachers who were honored by the Beaumont A & M Club:

Ursula Ball Arceneaux	Blanchette Elementary
Phillip E. Hemmings	West Brook High
Heraldo H. McFarlane	Ozen High
CDR Mitchell W. Normand, Jr.	Central High
Charles Finnell	Marshall Middle

3. **Recognition of Beaumont ISD Bus Drivers** – President Hicks presented a letter of appreciation to the transportation department for the heroic measurers exhibited October 9, 2003 during excessive street flooding.

4. **Recognition of Trustee**

Mr. John Williams moved, seconded by Mr. Terry Williams, to approve the resolution recognizing Trustee Howard J. Trahan, Jr. for his community service and Leantha J. Redd Award by the National Association for the Advancement of Colored People (NAACP) local chapter.

President Hicks called for questions or additions to the motion, there being none, she called for a vote.

Yeas: Ms. Hicks, Dr. Nantz; Messrs. Reece, John Williams and Terry Williams

Nays: None

President Hicks presented Mr. Howard Trahan the framed resolution and Trustees congratulated Mr. Trahan.

### **COMMUNICATIONS**

**Isabelle Allgood Neal, 5950 Gladys Avenue**, spoke to Trustees on behalf of the Parents and Teachers Against Violence in Education (PTAVE) organization requesting the district to abolish corporal punishment as a means of discipline. Ms. Neal presented Trustees with statistics and organizations supporting her believe that corporal punishment is not an effective manner to address discipline.

### **SIGN – UP**

1. **Sandra Wilturner, 3925 Concord Rd.** spoke to the Trustees requesting that prayer be placed back in the schools and that the district should consider placing Bible as an elective in the curriculum

2. **Allen James, Jr., 5260 Maddox**, spoke to Trustees regarding the obscene conduct of students on the Ozen High School campus during some of the homecoming activities with suggestive dance and same sex couples.

### **ACTION ITEMS**

#### **APPROVAL OF EXHIBITS “A.1”, “A.2”, “A.3”, “B”, “C”, “D”, “E”, “F”, “G”, “H”, “I”, “J”, “K”, “L”, “M”, “N”, “O”, “P” and “Q”**

Mr. John Williams moved, seconded by Mr. Terry Williams. to approve Exhibits A.1”, “A.2”, “A.3” “B”, “C”, “D”, “E”, “F”, “G”, “H”, “I”, “J”, “K”, “L”, “M”, “N”, “O”, “P” and “Q”.

**Tax Collection Report (Exhibit “A.1”)** – Administration recommended acceptance of the Tax Collection Report in the amount of \$288,496.63 including certification of tax collections for the month of September 2003; reconciliation of disbursements to collections for the month of September 2003; report of collections for September 2003; tax collection year 2002; report of collections for September 2003, delinquent tax collection year 2002, current tax receivable update for tax year 2002, September 2003; year-to-date tax receivable for current tax year 2002, September 2003; year-t-date tax receivable for delinquent tax years, tax year 2002, September 2003; TIF current and delinquent receivable tax year 2001, September 2003; taxes due at September 30, 2003 by year.

(Copy of Certification of Tax Collection Report attached and made a part of these minutes.)

**Business Office Report (Exhibit “A.2”)** – Administration recommended approval of the Business Office Report, including the general fund reports, September 2003, debt service reports, September 2003, capital projects report, September 2003, internal service funds, September 2003; scholarship fund report, September 2003, investment report, September 2003.

**Amendments to 2002-2003 Budget (Exhibit “A.3”)** – Administration recommended approval of amendments to the following budgets:

199/4	General Fund	#012
199/4	General Fund	#013
204/4	ESEA Title IV Safe and Drug Free Education	#014
211/4	ESEA Title I Improving Basic Programs	#015
215/4	ESEA Title II, Part D Prevention and Intervention	#016
220/4	Title II, AEFLA Sec 225 Fed Corrections/Institutional	#017
224/4	IDEA Part B Formula	#018
224/4	IDEA Part B Capacity Bldg/Improvements	#019
225/4	IDEA Part B Preschool	#020
263/3	ESEA Title III, Part A Language Enhancement Prog	#021
286/4	National Science Foundation Enterprise 2002	#022
312/3	Federal – TANF for Adult Education	#023
413/2	Telecommunications Infrastructure Fund	#024
487/4	Exxon/Mobil Reading Initiative Program	#025
650/0	Local Capital Projects	#026

**Approved Third Year Option for Group Life and Accidental Death Insurance (Exhibit “B”)** – Administration recommended approval of exercising the third year option from Met Life with a three (3) year rate guarantee at .125 per \$1000 of coverage for Basic Life and .01 per \$1,000 of coverage for Accidental Death or Dismemberment.

(Copies of bids are on file in Purchasing Department)

**Approved Second Year Option for Scanning Special Education Records (Exhibit “C”)** – Administration recommended approval of exercising the second year option with Image Micrographics, Inc. included as part of the 2002-2003 bid. Services will be charged to IDEA Part B Formula, Special Education Federal Grant funds.

(Copies of bids are on file in Purchasing Department)

**Approved Bid for Gasoline for the 2003-2004 School Year (Exhibit "D")** – Bid packets were distributed to twenty-four-(24) companies in addition to the appropriate advertisements. There were three (3) responses. Administration recommended acceptance of the bid from Suncoast Resources charged to the Maintenance and Transportation Departments 2003-2004 appropriated funds.  
(Copies of bids are on file in Purchasing Department)

**Approved Bid Medicaid Billing Services (Exhibit "E")** – Bids were distributed to six (6) companies in addition to the appropriate advertisements. There were four (4) responses. Administration recommended acceptance of the bid from Long Start Educational Billing Services at 7% charged to the Medicaid 2003-2004 appropriated funds.  
(Copies of bids are on file in the purchasing department.)

**Approved Bid for Physical Capacity Testing (Exhibit "F")** – Bid packets were distributed to eight (8) companies in addition to the appropriate advertisements. There was one (1) response. Administration recommended acceptance of the bid from Moorman & Associates at \$150.00 per test charged to the Maintenance and Transportation Departments 2003-2004 appropriated funds.  
(Copies of bids are on file in the purchasing department.)

**Approved Request to Secure Bids for a New Roof for Dunbar Elementary School (Exhibit "G")** – Administration recommended approval to go out for bid for a new roof for Dunbar Elementary School due to numerous leaks throughout the building. The roof is beyond its useful life and needs to be replaced before additional damage occurs.

**Approved the 2003-2004 Campus Improvements Plans (Exhibit "H")** – Administration recommended approving 2003-2004 Campus Improvement Plans as submitted on the Intranet website

**Approved the 2003-2004 Textbook Committee (Exhibit "I")** – Administration recommended approval of the 2003-2004 Textbook Committee as follows:

Technology	Janice Kattawar, West Brook
Agriculture Science & Technology	Karen Hill, Taylor Career Center
Trade & Industrial Education, Technology Education	
Business Education	Jeanette Young-Haskell, Ozen
Career Orientation	
Family & Consumer Sciences	Bessie Starks, Central
Marketing Education	
Health Science Technology	
E S L	Mary Beth Bourg, Vincent
	Delissa Fusilier, Martin
Biology Grades 9-12	Becky Vowel, West Brook
	Shundria Walker, Ozen

Gary Gray, ESL Supervisor  
Pat Calhoun, Career Technology Director  
David Dunivant, District Textbook Coordinator

**Approved the Shared Services Arrangement Contract for the Southeast Texas Regional Day School Program for the Deaf (RDSPD) (Exhibit "J")** – Administration recommended approving contract and participation in the RDSPD cooperative to provide quality education for hearing impaired students as presented at <http://111.tea.state.tx.us/deaf/rdspdssaproced0403>.

**Approved the 2003-2004 Consolidated Renewal of the Follett Software Support Contract for the Library Management Program Used Districtwide (Exhibit "K")** – Administration recommended approving the contract of the Follett Software Support Contract for the district library management program at \$23,783.85 charged to the schools' library maintenance accounts.

**Approved the Purchase of Measuring Up to the Texas Essential Knowledge and Skills Student Worktexts, Annotated Teacher Editions and Diagnostic Practice Tests from the Peoples Publishing Group, Inc. (Exhibit "L")**

– Administration recommended approving purchase of materials for the Texas Assessment of Knowledge and Skills (TAKS) from the Peoples Publishing Group, Inc at \$92,780.47 funded by:

Amelia Elementary	\$6,398.10	State Comp. Ed.
Austin Middle	5,976.66	Title Program Funds
Blanchette Elementary	6,492.03	State Comp. Ed.
Central High	2,031.75	Campus Per/Pupil
Dishman Elementary	3,000.00	State Comp. Ed.
Dunbar Elementary	3,000.00	State Comp. Ed.
Fehl Elementary	5,000.00	State Comp. Ed.
Field Elementary	712.00	State Comp. Ed.
Fletcher Elementary	4,000.00	Title Program Funds
Guess Elementary	2,300.00	State Comp. Ed.
Homer Elementary	6,910.13	State Comp. Ed.
Lucas Elementary	4,299.02	State Comp. Ed.
Marshall Middle	600.00	Campus Per/Pupil
Martin Elementary	1,117.93	State Comp. Ed.
Odom Academy	600.00	Campus Per/Pupil
Ogden Elementary	6,000.00	Title Program Funds
Pietzsch-MacArthur	8,000.00	Title Program Funds
Price Elementary	9,683.68	Invest.Capital/Fd.Grant & State Comp. Ed.
Regina-Howell	1,500.00	State Comp. Ed.
Smith Middle	3,998.40	Title Program Funds
South Park Middle	3,000.00	Title Program Funds
Curriculum Dept.	500.00	Title Program Funds
Shipping/Handling	7,660.77	Estimate
	<u>\$92,780.47</u>	TOTAL

**Approved Purchase of Reading Materials from SRA/Macmillan/McGraw-Hill, a Division of The McGraw-Hill Companies (Exhibit "M")**

– Administration recommended approving purchase of reading materials from SRA/Macmillan/McGraw-Hill at a total purchase of \$69,969.03 funded by the following:

Amelia	1,500.00	Campus Per/Pupil
Bingman	2,245.00	State Comp. Edu.
Caldwood	3,863.25	State Comp. Edu.
Dishman	6,000.00	Title Program Funds & State Comp. Edu. Campus Energy Sav.
Fehl	10,000.00	State Comp. Edu.
Field	2,000.00	State Comp. Edu.
Fletcher	12,000.00	Title Program Funds
Guess	2,000.00	State Comp. Edu.
Homer	2,000.00	Title Program Funds
Optional Extended Year	6,000.00	Optional Ex.Yr.Grant
Pietzsch-MacArthur	10,000.00	Title Program Funds
Regina-Howell	6,000.00	State Comp. Edu.
Shipping/Handling	6,360.83	Estimate
	<u>\$69,969.08</u>	TOTAL

**Approved the Purchase of Options Intervention Program Materials from Options Publishing, Inc. (Exhibit "N")**

– Administration recommended approving purchase of program for reading, writing and math subject areas from kindergarten through fifth grade at a total purchase of \$37,711.71 funded by the following:

Amelia	5,500.00	State Comp. Ed.
Dunbar	2,000.090	State Comp. Ed.
Guess	6,500.00	Title Program Funds

Homer	5,000.00	Title Program Funds
Lucas	1,283.37	Title Program Funds
Ogden	1,000.00	Invest.Cap.Grant
Pietzsch-MacArthur	12,000.00	Title Program Funds
Curriculum Dept.	1,000.00	Title Program Funds
Shipping & Handling	3,428.34	Estimate
	<u>\$37,711.71</u>	TOTAL

**Approved the Purchase of Graphing Calculators and Batteries from D & H Distributing Company (Exhibit "O")** – Administration recommended approving purchase of calculators and batteries for the Paul Brown Alternative Center, Pathways Learning Center, Central, Ozen and West Brook High Schools at a cost of \$106,065.18 funded by the TARGET grant.

**Approved the Transfer of Funds to Workers Compensation Self Insurance Fund for 2002-2003 and Adjust the Fund Contribution Rates for 2003-2004 (Exhibit "P")** – Administration recommended approving request to transfer \$165,796 from the General Fund to the Workers Compensation Fund for the 2002-2003 year and, if necessary, the adjustment of the contribution rates for the 2003-2004 year.

**Approved Change of Date for the February Board Meeting to Tuesday, February 17, 2004 (Exhibit "Q")** – Administration recommended approving change of date for the February 2004 meeting to February 17, 2004 to provide staff development opportunities for superintendent and staff.

Dr. Nantz asked administration to closely monitor the workers comp claims and make sure safety measurers were being reviewed with employees.

Mr. John William asked if employees were trained to properly lift objects. Ms. Kingsley responded that the company contracted to conduct the physical capacity testing does provide instruction on lifting procedures. The transportation, maintenance and food service departments are the employees participating in the physical capacity testing.

Mr. John Williams also asked if there is any type of monitoring of the objectives set forth in the campus plans. Dr. Jones-Clark responded that not all campuses were able to meet their objectives and those campuses were implementing new strategies in the targeted areas that did not meet the standards. Mr. Williams commented that administration should look at the plans each year extensively and monitor campuses for results.

President Hicks called for questions or additions to the motion, there being none, she called for a vote.

Yeas: Ms. Hicks, Dr. Nantz; Messrs. Reece, Trahan, John Williams and Terry Williams

Nays: None

### **RECESS**

President Hicks announced in the public (open) meeting at 8:00 p.m. that the Board would go into executive (closed) session after a five minutes recess to discuss matters of the sort described in Section 551.071 (1)(2), and Section 551.074 (a) (1) of Texas Government Code. The Board then took action on the following personnel recommendations:

Mr. John Williams moved, seconded by Mr. Howard Trahan, to approve Exhibit "S"

**Terminated the Employment Contract of Professional Employee Christine Eastman (Exhibit "S")** – Administration recommended approval of termination of professional employee Christine Eastman since no resignation letter was tendered and employee left the district without notice to another state.

President Hicks called for discussion of the motion, there being none, she called for a vote.

Yeas: Ms. Hicks, Dr. Nantz: Messrs. Reece, Trahan, John Williams, and Terry Williams

Nays: None

## **PERSONNEL**

Mr. Howard Trahan moved, seconded by Mr. Terry Williams, to approve the following administrative recommendations:

### **1. Retirement**

Richard Ewing, West Brook High, Communications Graphics, effective October 2, 2003.

### **2. Resignations**

Dennis W. Batts, Assistant Principal, Ozen High, effective September 26, 2003;

Jeruther L. Expose, Level 3, Homer Drive Elementary, effective October 8, 2003;

LaVonne G. Valcin, Level 2, Pietzsch/MacArthur Elementary, effective October 3, 2003.

### **3. New Employee Contract Recommendations**

Marcia A. Berry, Mathematics, Ozen High, effective September 15, 2003 and ending May 22, 2004;

Vickie H. Bottoms, Special Education, Caldwood Elementary, effective September 22, 2003 and ending May 22, 2004;

Amber P. Ferrell, Kindergarten, Fehl Elementary, effective September 15, 2003 and ending May 22, 2004;

Kelly S. Gwynn, English, Smith Middle, effective October 7, 2003 and ending May 22, 2004;

Sherry A. Hanson, Speech Therapist, Caldwood Elementary, effective October 1, 2003 and ending May 22, 2004;

Allison K. Pierce, Title II A-Level 3, Fehl Elementary, effective September 29, 2003 and ending May 22, 2004;

Kath P. Reese, PreKindergarten, Martin Elementary, effective September 15, 2003 and ending May 22, 2004.

President Hicks called for discussion of the motion, there being none, she called for a vote.

Yeas: Ms. Hicks, Dr. Nantz: Messrs. Reece, Trahan, John Williams,  
and Terry Williams

Nays: None

Abstaining: Mr. Woodrow Reece

Mr. Howard Trahan moved, seconded by Mr. Terry William, to approve the following administrative recommendations announced by Dr. Thomas.

**4. Administrative Recommendations**

Assistant Principal  
Counselor

William Daniels  
Janice Harris

Ozen High  
Ozen High

President Hicks called for discussion of the motion, there being none, she called for a vote.

Yeas: Ms. Hicks, Dr. Nantz: Messrs. Reece, Trahan, John Williams,  
and Terry Williams

Nays: None

President Hicks asked the newly appointed administrators to remain after adjournment so that Trustees could greet them.

**ADJOURNMENT**

President Hicks asked if there was other business to come before the board, there being none, she adjourned the meeting at 8:46 p.m. October 16, 2003.

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Martha Hicks, President  
Beaumont ISD Board of Trustees

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Terry D. Williams, Secretary  
Beaumont ISD Board of Trustees

# BEAUMONT INDEPENDENT SCHOOL DISTRICT BOARD OF EDUCATION

Regular Meeting – September 18, 2003

The Board of Education of the Beaumont Independent School District met in regular public (open) session on Thursday, September 18, 2003 at 7:16 p.m. in the Board Room of the Administration Building of the District located at 3395 Harrison Avenue in Beaumont, Jefferson County, Texas. The meeting was called to order by President Martha Hicks.

It was found and determined that in accordance with the policies and orders of the Board, the notice of this meeting was posted in the Administration Building of the District in accordance with the terms and provisions of Section 551.041 and Section 551.043, V.T.C.S., and that all of the terms and provision of those sections have been fully complied with and that the 72 hours notice required by said sections has been properly and correctly given.

## **ROLL CALL**

Present: Martha Hicks, President  
Woodrow Reece, Vice President  
Terry Williams, Secretary  
Dr. William Nantz, Member  
Howard J. Trahan, Jr., Member  
John Williams, Member

Absent: Bishop Ollis E. Whitaker, Member

### School Officials

Present: Superintendent, Dr. Carrol A. Thomas; Chief of Staff and Academic Affairs, Dr. Mae E. Jones-Clark; Assistant Superintendents, Dr. W. Preston Shaw, Terry Ingram, Beth Fischenich; Executive Director of Personnel, Sybil Comeaux; Executive Direction of Finance, Jane Kingsley; Director of Communications, Jolene Ortego; and School Attorney, Melody Chappell

Absent: Beth Fischenich, Assistant Superintendent

## **ESTABLISHMENT OF A QUORUM**

President Martha Hicks declared a quorum.

## **PLEDGE OF ALLEGIANCE**

The Central High School presented the colors. Shanequa Garrett, a 5<sup>th</sup> grade student at Field Elementary School, led the pledges of allegiance to the United States and Texas flags.

## **INVOCATION**

Ashley Joseph, a seventh grade student at Central High School, gave the invocation.

## **APPROVAL OF MINUTES**

Mr. John Williams, moved, seconded by Mr. Howard J. Trahan, to approve the minutes of the public hearing for HB1200 on August 21, 2003, the minutes of the public tax hearing August 21, 2003 and the minutes of the regular meeting August 21, 2003.

President Hicks called for questions or additions to the motion, there being none, she called for a vote.

Yeas: Ms. Hicks, Dr. Nantz; Messrs. Reece, Trahan, John Williams and Terry Williams

Nays: None

### **REPORT OF THE SUPERINTENDENT**

**ExxonMobil Presentation for the Beaumont I.S.D. Reading Initiative** – Ms. Kathleen Jackson, representing ExxonMobil, presented the district with a \$50,000 check to support the reading initiative program in the district. President Hicks thanked ExxonMobil for their generous “extra dollars” channeled to the district for the reading program pointing out that the company is responsible for 25% of the taxed dollars for the district’s budget.

**School Business Partnership Recognitions** – President Hicks presented recognition plaques to the following businesses:

Boys Scouts of America will partner with the NJROTC Units at Central, Ozen and West Brook. Mr. Jack Crawford, Scout Executive for the Boys Scouts of America, was present to greet Commander Mitchell Normand and Chief Bill Brady from Central, Warrant Officer Phil Boone from West Brook and Warrant Officer Will Sells from Ozen.

The Family Resource Center was represented by Janet Rice, Center Operations and Marketing Director, and Beulah Joubert, Afterschool Coordinator. Mr. Iris Williams, principal of Dunbar Elementary, greeted business partner.

Bernie Hughes of Domino’s Pizza will partner with French Elementary. Mr. Clarence Francois, principal at French Elementary, was present to greet Mr. Hughes.

Alletha Bowden, manager of Waldenbooks, and Amanda Ardoin, bookseller and public relations associate, were greeted by Rachel Jones, principal of Price Elementary.

**Recognition of Principals for the 2003-2004 School Year** – Dr. Thomas recognized the principals for the year:

Ms. Anita Watson	Amelia Elementary
Ms. Lisa Bolton	Bingman Elementary
Ms. Linda Aplon	Blanchette Elementary
Mr. James Melanson	Caldwood Elementary
Dr. Aaron Covington	Curtis Elementary
Mr. Randall Maxwell	Dishman Elementary
Ms. Iris Williams	Dunbar Elementary
Mr. Phil Brooks	Field Elementary
Ms. Rachel Hebert	Fletcher Elementary
Mr. Clarence Francois	French Elementary
Mr. Hoyt Simmons	Guess Elementary
Ms. Ava Colbert	Homer Elementary
Mr. Timothy Chargois	Lucas Elementary
Mr. James Broussard	Martin Elementary
Ms. Maxine Moye	Ogden Elementary
Ms. Linda Thomas	Pietzsch-MacArthur Elem.
Ms. Rachel Jones	Price Elementary
Ms. Rose Hardy	Regina-Howell Elem.
Ms. Gloria Harrison	Southerland School

Mr. Bill Conway  
Mr. Clifford Hardeman  
Ms. Bettye Grigsby  
Ms. Tillie Hickman  
Ms. Carol Batiste  
Mr. Rodney Saveat  
Mr. Richard Cantu

Austin M.S.  
King M.S.  
Marshall M.S.  
Odom Academy  
Smith M.S.  
South Park M.S.  
Vincent M.S.

Mr. Thom Amons  
Mr. Roland Antoine  
Mr. Rodney Cavness

Central High  
Ozen High  
West Brook High

Ms. Suzanne Glenn (absent)  
Mr. Michael Ryals  
Ms. Ether LaBrie

Brown Alternative Ctr.  
Pathways Learning Ctr.  
Taylor Career Center

### **COMMUNICATIONS**

None

### **SIGN – UP**

**Michelle Harrington, 3550 Whittaker** spoke to the Trustees on behalf of the Regina Howell Elementary PTA. Ms. Harrington announced the program, “Drop the Remote and Nobody Gets Hurt,” would be presented by Ms. Beth Zarate, TX PTA Programs Director, at Regina-Howell Elementary at 7:00 p.m. on Oct. 7, 2003. Continuing educational hours would be awarded for persons attending the session.

**Dale Cummins**, financial consultant for ATOFINA, spoke to trustees regarding the approval of the HB 1200 agreement project. Mr. Cummings urged approval of the project for the area stating that this expansion for ATOFINA would stimulate economic develop in the area as well as promote consideration for future expansions at the Beaumont plant.

### **DISCUSSION**

**Update on Reserve Calculation for Workers’ Compensation** – Ms. Jane Kingsley briefed Trustees on the history of the program. Ms. Kingsley stated that the lost development factors had been changed August 31, 2003. Ms. Kingsley asked Trustees to engage a firm to provide a study to develop some factors standard to Beaumont I.S.D. rather than a statewide standard. Auditors will accept the factors if they comply with accounting standards. The study would provide benchmarks for future estimates of claims for adjustments of liability coverage. The study would actually look at the claims filed by district employees, the severity of the claim, and specific information unique to our district. The study will cost approximately \$6,000 to \$7,500 and will be funded by the workers’ comp budget. Trustees encouraged administrators to provide adequate training for employees, document training hours and promote safety in the work place at all time.

**Innovative Course AVID (Advancement via Individual Determination) Educational Programs** – Dr. Thomas shared details of the program with Trustees. Dr. Thomas stated that while the district already has this program in the course offering booklet, administration would be enhancing the program extensively in order to properly prepare all students for college. The focus for all students at the secondary level will be a college ready or four year school program. The “recommended” program is required for all high schools students unless the parents “opt out” of the program.

**Adequate Yearly Progress (AYP) Preliminary Results** – Mr. David Dunivant reviewed the results of the report emphasizing that the “needs improving” is not the

same classification as “low performing” issued by the state for regulated accountability ratings. The purpose of the AYP is to make sure that all campuses have in place strategies to implement the components of the “No Child Left Behind” act. The district’s performance overall was quite well since there was no criteria as to how the district would be measured and reported. AYP focuses on performance gains, participation rates, attendance and graduation rates. Mr. Dunivant pointed out that there is no pass/fail to this report for the district, rather a focus on areas that need improvement to meeting the federal and state standards for student performance.

President Hicks thanked the principals for their hard work as they accept the challenges educating the youth of today and dismissed the principals from the meeting

### **ACTION ITEMS**

#### **APPROVAL OF EXHIBITS “A.1”, “A.2”, “A.3”, “B”, “C”, “D”, “E”, “F”, “G”, “H”, “I”, “J”, “K”, “L”, “M” and “N”**

Mr. John Williams moved, seconded by Mr. Terry Williams. to approve Exhibits A.1”, “A.2”, “A.3” “B”, “C”, “D”, “E”, “F”, “G”, “H”, “I”, “J”, “K”, “L”, “M” and “N”.

**Tax Collection Report (Exhibit “A.1”)** – Administration recommended acceptance of the Tax Collection Report in the amount of \$344,887.27 including certification of tax collections for the month of August 2003; reconciliation of disbursements to collections for the month of August 2003; report of collections for August 2003; tax collection year 2002; report of collections for August 2003, delinquent tax collection year 2002, current tax receivable update for tax year 2002, August 2003; year-to-date tax receivable for current tax year 2002, August 2003; year-t-date tax receivable for delinquent tax years, tax year 2002, August 2003; TIF current and delinquent receivable tax year 2001, August 2003; taxes due at August 31, 2003 by year. (Copy of Certification of Tax Collection Report attached and made a part of these minutes.)

**Business Office Report (Exhibit “A.2”)** – Administration recommended approval of the Business Office Report, including the general fund reports, August 2003, debt service reports, August 2003, capital projects report, August 2003, internal service funds, August 2003; scholarship fund report, August 2003, investment report, August 2003.

**Amendments to 2002-2003 Budget (Exhibit “A.3”)** – Administration recommended approval of amendments to the following budgets:

199/4	General Fund	#001
204/2	ESEA Title IV Safe and Drug Free Education	#002
211/4	ESEA Title I Improving Basic Programs	#003
262/4	ESEA Title II, Part D TARGET	#004
286/4	National Science Foundation Enterprise 2002	#005
288/4	Child Care Local Initiative Cradle N Cribs	#006
397/4	AP/IB Incentive Program Awards	#007
427/4	Insure A Kid Grant for Student Outreach	#008
428.4	Statewide Tobacco Education and Prevention	#009
485/4	ExxonMobil Green Team	#010
650/4	Local Capital Projects	#011

**Waived the Penalty and Interest on Certain Delinquent Tax Accounts (Exhibit “B”)** – Administration recommended approval of waiver requested by Miriam K. Johnson, Tax Assessor-Collector for Kenneth Rollins in the amount of \$1.54, Interlott Technologies in the amount of \$104.69 and Memorial Sisters of Charity in the amount of \$134.98.

**Approved Findings of Fact Regarding the Economic Impact of ATOFINA HB 1200 Application for Abatement (Exhibit "C")** – Administration recommended approval of Findings and associated documentation under the Texas Economic Development Act supporting the application of ATOFINA for an Appraised Value Limitation on Qualified Property pursuant to Chapter 313 of the Texas Property Tax Code. Consultants Dan Casey of Moak, Casey & Associates, Kevin O’Hanlon of O’Hanlon & Associates and Texas Perspectives, Inc. was of the opinion that this application meets the criteria required by HB1200.

**Approved the Adoption of HB1200 Agreement and Tax Abatement to ATOFINA Chemicals, Inc. (Exhibit "D")** – Administration recommended approval of the HB1200 Agreement for Appraised Value Limitation on Qualified Property under the Texas Economic Development Act subject to any remaining details which must be worked out. Any contract revisions of a substantive nature will be brought to the Board for consideration.

**Approved Bids for Press Box for Zaharias Stadium (Exhibit "E")** – Bids were distributed to nine (9) companies in addition to the appropriate advertisements. There were eight (8) responses. Administration recommended acceptance of the bid from Stephens Construction in the amount of \$498000 charged to the Insurance Recovery and Fund Balance funds.  
(Copies of bids are on file in the purchasing department.)

**Approved Bids for Copy Paper (Exhibit "F")** – Bid packets were distributed to eighteen (18) companies in addition to the appropriate advertisements. There were eight (8) responses. Administration recommended acceptance of the bid from Boxworth Papers in the amount of \$75,883.96 charged to the various 2003-2004 appropriated funds.  
(Copies of bids are on file in the purchasing department.)

**Approved Bids for Maintenance of Computer Peripherals and Hardware for the Business Office and Information Services Departments (Exhibit "G")** – Bid packets were distributed to thirteen (13) companies in addition to the appropriate advertisements. There were three (3) responses. Administration recommended acceptance of the following bids charged to the Business Office and Information Services Department 2003-2004 appropriated funds:

Decision One	\$11,299.68
Entre Computer Center	9,185.00
Scantron Service Group	<u>10,200.00</u>
TOTAL	<b>\$30,684.68</b>

(Copies of bids are on file in the purchasing department.)

**Approved Bids for Automotive Batteries (Exhibit "H")** – Bid packets were distributed to eighteen (18) companies in addition to the appropriate advertisements. There were three (3) responses. Administration recommended acceptance of the bid from Interstate Batteries in the amount of \$7,983.00 charged to the Transportation and Maintenance Department appropriated 2003-2004 funds.  
(Copies of bids are on file in the purchasing department.)

**Approved Bids for School Buses (Exhibit "I")** – Bid packets were distributed to ten (10) companies in addition to the appropriate advertisements. There were three (3) responses. Administration recommended acceptance of the following bids charged to the Transportation Department and IDEA-B appropriated 2003-2004 funds.

Capital Bus Sales	\$133,652.00
Thomas Bus Gulf Coast	<u>758,643.00</u>
TOTAL	<b>\$892,295.00</b>

(Copies of bids are on file in the purchasing department.)

**Approved Bids for Classroom Furniture (Exhibit “J”)** – Bid packets were distributed to seven (7) companies in addition to the appropriate advertisements. There were five (5) responses. Administration recommended acceptance of the bid from Virco in the amount of \$9,705.00 charged to the General Administration 2003-2004 appropriated funds.  
(Copies of bids are on file in the purchasing department.)

**Approved Second Year Option for Maintenance of Computer Peripherals and Hardware for Child Nutrition Department (Exhibit “K”)** – Included in the bids for maintenance of computer peripherals and hardware for the 2003-2003 was a second year option to extend the contract. Administration recommended extending the contract with Decision One with the estimated total amount of \$6,555.60 charged to the Child Nutrition Department 2003-2004 appropriated funds.  
(Copies of bids are on file in the purchasing department.)

**Approved Third Year Option for Magazines (Exhibit “L”)** – Included in the bids for magazines for the 2001-2002 was a second and a third year option to extend the contract at the option of the district. Administration recommended extending the contract with National Organization Service, Inc. charged to various accounts as it is requisitioned by principals and other users.  
(Copies of bids are on file in the purchasing department.)

**Approved Purchase of Two (2) School Buses (Exhibit “M”)** – Administration recommended approval of purchase for two additional buses. These buses are added to the eleven (11) that were approved August 2003. This purchase is made possible due to a reimbursement to the general fund from the Head Start Program.

**Approved the Payment of \$160,000 for Contracted Services Provided by Communities in Schools Southeast Texas, Inc. (Exhibit “N”)** – Administration recommended approval of payment in the amount of \$160,000 charged to the State Compensatory Education Funds for the following eight schools:

Central High School	\$15,000
Austin Middle School	25,000
King Middle School	15,000
Smith Middle School	15,000
Ozen High School	25,000
Blanchette Elementary	25,000
Pietzsch/MacArthur Elementary	15,000
Martin Elementary	25,000
TOTAL	<b>\$160,000</b>

President Hicks asked Mr. Dan Casey to provide a brief overview of the agreement between ATOFINA and the district. Mr. Casey stated the findings of the application by ATOFINA met all requirements of the law. The district will be held whole harmless and share with ATOFINA the \$4.9 million over the next four to ten years.

Mr. Dale Cummins, financial consultant for ATOFINA, thanked the Trustees for considering the application citing the project would stimulate economic development in the area and bring more jobs to Beaumont.

Mr. Kevin O’Hanlon briefed Trustees regarding the application guarantees for district benefits and the fifty percentage split which would work significantly to the benefit of the district.

President Hicks called for questions or additions to the motion, there being none, she called for a vote.

Yeas: Ms. Hicks, Dr. Nantz; Messrs. Reece, Trahan, John Williams and Terry Williams

Nays: None

President Hicks recognized Mr. Jerry Mata with ATOFINA and Mr. Bill Huffheins with Bill S. Huffhines, Architectural Firm.

**APPROVAL OF EXHIBITS “O”, “P”, “Q”, “R” and “S”**

Mr. John Williams moved, seconded by Mr. Terry Williams. to approve Exhibits “O”, “P”, “Q”, “R” and “S”.

**Approved Districtwide Student Performance Improvement Plan 2003-2006 (Exhibit “O”)** – Administration recommended approval of the district plan for the 2003-2006 period presented on the Beaumont ISD IntraNet website <http://bisd-iis1.beaumont.k12.tx.us/intranet/default1.htm> under the Resources menu titled Campus Plans.

**Approved Payment to Bayes Achievement Center, Inc. for Residential Placement of Two Special Education Students (Exhibit “P”)** – Administration recommended approval of request to pay Bayes Achievement Center, Inc. in monthly installments a total of \$288,740 for residential placement of two special education students charged to the special education federal funds.

**Approved the Purchase of the Princeton Review Online Assessment and Diagnostic Program to be Used Districtwide by Supervisors, Principals, Teachers and Parents (Exhibit “Q”)** – Administration recommended approval of request to purchase online assessment and diagnostic toll program at a cost of \$85,000 funded by Title I to be used in all core subject areas for grades three through eleven.

**Approved the Summer 2003 TAAS Exit Level Results (Exhibit “R”)** – Administration recommended approval of the Results of the District and Campus TAAS Exit Level Summer Administration 2003 presented under separate cover.

**Approved Request for Maximum Class Size Waiver (Exhibit “S”)** – Administration recommended approval of the request for maximum class size waivers for the following campuses whose enrollment surveys indicates the allowable class size limit of 22:1 has been exceeded:

Dishman Elementary	Level 2
Fehl Elementary	Level 1
Guess Elementary	Level 4
Regina Elementary	Kindergarten

The reason for the waiver request is unanticipated enrollment growth and shortage of facilities.

President Hicks called for discussion of the motion, there being none, she called for a vote.

Yeas: Ms. Hicks, Dr. Nantz, Messrs. Reece, Trahan, John Williams, and Terry Williams

Nays: None

**RECESS**

President Hicks announced in the public (open) meeting that the Board would **NOT** go into executive (closed) session to discuss matters of the sort described in Section 551.071 (1)(2), and Section 551.074 (a) (1) of Texas Government Code. The Board then took action on the following personnel recommendations:

## PERSONNEL

Mr. John Williams moved, seconded by Mr. Woodrow Reece, to approve the following administrative recommendations:

**1. Removal of Name of Deceased Employee from Professional Roster**

Charlotte Wills, Coordinator of Guidance/Safe and Drug Free Schools, deceased August 23, 2003.

**2. Resignations**

Cynthia C. Daigle, Speech Therapist, Caldwood Elementary, effective August 26, 2003;

Leana B. Hudson, Special Education, West Brook High, August 27, 2003;

Peggye A. McDonald, Computer Literacy, Odom Academy, effective August 29, 2003

**3. New Employee Contract Recommendations**

Misty L. Alexander, Social Studies, Ozen High, effective August 28, 2003 and ending May 22, 2004;

Michael D. Beard, Mathematics, Ozen High, effective September 5, 2003 and ending May 22, 2004;

Robert L. Beresford, Science, Austin Middle, effective September 15, 2003 and ending May 22, 2004;

Chandra G. Brooks, English, Ozen High, effective August 19, 2003 and ending May 22, 2004;

Taylor E. Fogo, Kindergarten, Dunbar Elementary, effective August 5, 2003 and ending May 22, 2004;

Stacey R. Hennings, Special Education, Central High, effective September 8, 2003 and ending May 22, 2004;

Danette Kimbrough, Special Education, Pietzsch-MacArthur Elementary, effective August 29, 2003 and ending May 22, 2004;

Mary Ann Major, Special Education, West Brook High, effective September 5, 2003 and ending May 22, 2004;

Elizabeth K. Martindale, Reading, Ozen High, effective August 29, 2003 and ending May 22, 2004;

Patricia D. Prewitt, Mathematics, Central High, effective August 25, 2003 and ending May 22, 2004.

**4. Coaching Contract Recommendations**

Shandarae Baldwin, South Park Middle, Girls, 7<sup>th</sup> Gr. Volleyball;

Jessica Barnes, Central High, Girls, 9<sup>th</sup> Gr. Basketball;

Lisa Campbell, Odom Academy, Girls, 7<sup>th</sup> Gr. Volleyball;

Jason Chantaplin, King Middle, Head Tennis;

Carla Chesser, Ozen High, Head Girls Soccer;

Tommy Ehrensberger, Austin Middle, Assist.Track, 7<sup>th</sup> Gr. Basketball;

Tommy Gaspard, Austin Middle, Assistant Football;  
Corey Cauthier, Ozen High, Assist. Varsity Football, 9<sup>th</sup> Gr. Basketball;  
Kevin Johnson, Austin Middle, Head Football, Head Basketball, Track;  
Robert Koba, Central High, Head Boys Soccer;  
Byron Miller, Odom Academy, 7<sup>th</sup> Gr. Assistant Football;  
Tamicka Patterson, Odom Academy, Girls Head Track;  
Michael Renfro, Smith Middle, 7<sup>th</sup> Gr. Football;  
Wynett Rideaux, Vincent Middle, Girls 7<sup>th</sup> Gr. Volleyball;  
Cara Robinson, West Brook High, Girls Tennis, Assist. Varsity  
Volleyball;  
Dickie Robinson, West Brook High, Assist. Soph. Football, Assist.  
Baseball;  
Walter Terry, Jr., Ozen High, Assist. Varsity Football, 9<sup>th</sup> Gr.  
Basketball;  
Tommy White, King Middle, Head Football, Head Boys Track;  
Dawn Wilkin, Vincent Middle, Girls Head Track, Head Girls Basketball;  
Linda Young, Marshall Middle, 7<sup>th</sup> Gr. Girls Volleyball.

President Hicks called for discussion of the motion, there being none,  
she called for a vote.

Yeas: Ms. Hicks, Dr. Nantz: Messrs. Reece, Trahan, John Williams, and  
Terry Williams

Nays: None

#### **APPROVAL OF EXHIBIT "U"**

Mr. John Williams moved, seconded by Mr. Terry Williams to approved  
Exhibit "U"

**Rescinded August 21, 2003 Termination of Teacher Molly Myers** –  
Administration recommended rescinded termination presented for approval at  
the August 21, 2003 regular board meeting.

President Hicks called for discussion of the motion, there being none,  
she called for a vote.

Yeas: Ms. Hicks, Dr. Nantz: Messrs. Reece, Trahan, John Williams, and  
Terry Williams

Nays: None

#### **APPROVAL OF EXHIBIT "V"**

Mr. John Williams moved, seconded by Mr. Terry William to approved Exhibit  
"V"

**Proposed the Termination of Teacher Molly Myers** – Administration  
recommended proposing the termination of teacher Molly Myers.

President Hicks called for discussion of the motion, there being none,  
she called for a vote.

Yeas: Ms. Hicks, Dr. Nantz: Messrs. Reece, Trahan, John Williams, and  
Terry Williams

Nays: None

Mr. Woodrow Reece moved, seconded by Mr. Terry William, to approve the following administrative recommendation announced by Dr. Thomas.

**5. Administrative Recommendations**

Birdie Booker Harrison, Coordinator of Guidance/Safe and Drug Free Schools

President Hicks called for discussion of the motion, there being none, she called for a vote.

Yeas: Ms. Hicks, Dr. Nantz: Messrs. Reece, Trahan, John Williams, and Terry Williams

Nays: None

President Hicks asked Ms. Birdie Harrison to remain after adjournment so that Trustees could greet them.

**ADJOURNMENT**

President Hicks asked if there was other business to come before the board, there being none, she adjourned the meeting at 8:25 p.m. September 18, 2003.

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Martha Hicks, President  
Beaumont ISD Board of Trustees

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Terry D. Williams, Secretary  
Beaumont ISD Board of Trustees

# **BEAUMONT INDEPENDENT SCHOOL DISTRICT BOARD OF EDUCATION**

Regular Meeting – January 15, 2004

The Board of Education of the Beaumont Independent School District met in regular public (open) session on Thursday, January 15, 2004, at 7:16 p.m. in the Board Room of the Administration Building of the District located at 3395 Harrison Avenue in Beaumont, Jefferson County, Texas. The meeting was called to order by President Martha Hicks.

It was found and determined that in accordance with the policies and orders of the Board, the notice of this meeting was posted in the Administration Building of the District in accordance with the terms and provisions of Section 551.041 and Section 551.043, V.T.C.S., and that all of the terms and provisions of those sections have been fully complied with and that the 72 hour notice required by said sections has been properly and correctly given.

## **ROLL CALL**

Present: Martha Hicks  
Woodrow Reece  
Terry Williams  
Dr. William Nantz  
Howard J. Trahan, Jr.  
John H. Williams

Absent : Rev. Ollis E. Whitaker

School Officials Present: Superintendent, Dr. Carrol A. Thomas; Deputy Superintendent, Dr. Mae E. Jones-Clark; Assistant Superintendents, Dr. W. Preston Shaw, Terry Ingram, Beth Fisichenich, Assistant Superintendent; Special Assistant to the Superintendent for Personnel, Ms. Sybil Comeaux; Director of Communications, Ms. Jolene Ortego; Comptroller, Jane Kingsley, and School Attorney, Ms. Melody Chappell

Absent: None

## **ESTABLISHMENT OF A QUORUM**

President Martha Hicks declared a quorum.

## **PLEDGE OF ALLEGIANCE**

Brandi Wilson, a 5<sup>th</sup> grade student at French Elementary, led the pledges of allegiance to the Texas and American flags.

## **INVOCATION**

The invocation was given by Laresha Dixon, a 12<sup>h</sup> grade student at Paul Brown Center

## **APPROVAL OF MINUTES**

Mr. John Williams moved, seconded by Mr. Woodrow Reece, to approve the minutes of the December 18, 2003 Public Hearing and the December 18, 2003 regular meeting.

President Hicks called for additions or corrections to the minutes, there being none, she called for a vote.

Yeas: Ms. Hicks, Dr. Nantz, Messrs. Reece, Trahan, John Williams and Terry Williams

Nays: None

### **REPORT OF THE SUPERINTENDENT**

1. **Recognition of School Business Partnerships** – Plaques of recognition were presented to Jenny Phelps, estimator and coordinator with Adams Moving and Storage and Bill Conway, principal at Austin Middle School as well as Melinda McNeely, city manager for Kelly Services and Bettye Grigsby, principal at Marshall Middle School.
2. **School Board Appreciation** – Each campus was represented by two students who briefly commented on the “world of difference” that the board of trustees make in public education. Trustees thanked students, parents, teachers and administrators for taking time to come to the meeting to express their appreciation.

### **RECESS**

President Hicks announced there would be five minute recess to visit with students, parents, teacher and administrators. After the recess students were excused and the meeting resumed at 8:00 p.m.

### **REPORTS**

1. Status of priority funds report presented in agenda book.
2. Capital projects reports presented in agenda book.

### **COMMUNICATIONS**

None

### **SIGN – UP**

None

### **ACTION ITEMS**

#### **APPROVAL OF EXHIBITS “A.1”, “A.2”, “A.3”, “B”, “C”, “D”, “E”, “F”, “G”, and “H”**

Mr. John Williams moved, seconded by Mr. Terry Williams, to approve Exhibits “A.1”, “A.2”, “A.3”, “B”, “C”, “D”, “E”, “F”, “G”, and “H”.

**Tax Collection Report (Exhibit "A.1")** - Administration recommended acceptance of the Tax Collection Report in the amount of \$15,869,013.31 including certification of tax collection for the month of December 2003; reconciliation of disbursements to collections for the month of December 2003; report of collections for December 2003; tax collection year 2003; report of collections for December 2003, delinquent tax collection year 2003, current tax receivable update for tax year 2003, December 2003; year-to-date tax receivable for current tax year 2003, December 2003; Delinquent Tax Receivable Update Tax Year 2003, December 2003; Year-to-date Tax Receivable December 2003, Delinquent Tax Years – Tax Year 2003, Tax Due December 31, 2003, TIF current and delinquent receivable tax year 2002, December 2003.

(Copy of Certification of Tax Collection Report attached and made a part of these minutes.)

**Business Office Report (Exhibit "A.2")** - Administration recommended approval of the Business Office Report, including the general fund reports, December 2002, debt

service reports, December 2002, capital projects report, December 2002, internal service funds, December 2002; scholarship fund report, May 2002, investment report, May 2002.

**Amendments to 2001-02 Budget (Exhibit "A.3")** - Administration recommended approval of amendments to the following budgets:

199/4	General Fund	#069
211/4	ESEA Title I Improving Basic Programs	#070
213/4	ESEA Title I Even Start Family Literacy	#071
255/4	ESEA Title II Part A, TPTR	#072
263/4	ESEA Title III Part A LEP	#073
269/4	ESEA Title V Part A Innovative Programs	#074
650/4	Local Capital Projects	#075

**Approved Bid for Wrecker Services (Exhibit "B")** – Bid packets were distributed to two (2) companies in addition to the appropriate advertisements. There were two (2) responses. Administration recommended acceptance of the bid from TNT Wrecker Service charged to the current Maintenance and Transportation Departments appropriated funds.

**Approved Bid for Football Equipment Reconditioning (Exhibit "C")** – Bid packets were distributed to eight (8) companies in addition to the appropriate advertisements. There were four (4) responses. Administration recommended acceptance of the bid from Fiddell/All American charged to the Athletic Department appropriated funds.

**Approved the Request by Quantum Geophysical, Inc. for a Geophysical and Seismic Permit (Exhibit "D")** – Administration recommended approval of the permit requested to conduct a seismographic survey across the Beaumont I.S.D. and in Hardin County, Tx by Quantum Geophysical, Inc.

**Approved the Emergency Repairs and the Replacement in Kind of the French Elementary School Cafeteria and Adjoining Rooms (Exhibit "E")** – Administration recommended adhering to Education Code 44.031(h) allowing contracts for the replacement or repair of the equipment, school facility, or portion of the school facility may be made by a method other than the methods required by this section for non-emergency projects.

**Approved Payment to Region V Education Service Center for Services Provided by the Jefferson County Youth Academy (JJAEP) for School Year 2003-2004 (Exhibit "F")** – Administration recommended approval of payment to Region V Education Service Center for services provided by the Jefferson County Youth Academy (JJAEP) for 2003-2004 in the amount of \$168,000.00.

**Approved the Purchase of Naglieri Nonverbal Testing Materials from Harcourt Assessment for Kindergarten and First Grade Students (Exhibit "G")** – Administration recommended approval of purchase for testing materials at a cost of \$10,739.46 from the general fund gifted and talented testing account enabling the district to meet the Texas State Plan for Gifted Education requirement that school districts test students to determine appropriate placement in the Gifted and Talented Program.

**Approved Second Reading of Update 71 (LOCAL) Policies (Exhibit "H")** – Administration recommended approval of the second review of (LOCAL) policies as listed and placement online.

BBG	Local	Board Members, Compensation/Expenses
BQ	Local	Planning & Decision-Making Process
CDA	Local	Other Revenues, Investments
CQ	Local	Electronic Communication and Data Mgmt.
DEE	Local	Compensation/Benefits, Expense Reimb.

DLB	Local	Work Local, Required Plans and Reports
FDC	Local	Admissions, Homeless Students
FDD	Local	Admissions, School Safety Transfers
FFAB	Exhibit	Health Requirements/Services,
Immunizations		
FFAC	Local	Health Requirements/Services, Medical Treatment
FNG	Local	Student Right and Responsibilities, Student and Parent Complaints

Dr. Shaw brief Trustees on the status of the Jefferson County Youth Academy in response to Mr. John Williams inquiry.

President Hicks called for questions of the motion, there being none, she called for a vote.

Yeas: Ms. Hicks, Dr. Nantz, Messrs. Reece, Trahan, John Williams and Terry Williams

Nays: None

### RECESS

President Hicks announced in the public (open) meeting at 8:10 p.m. that the Board would go into executive (closed) session to discuss matters of the sort described in Section 551.071 (1) (2), and Section 551.074 (a) (1) of Texas Government Code, and that any action which the Board might take would be in public (open) session immediately following.

### PERSONNEL

Mr. John Williams moved, seconded by Mr. Terry Williams, to accept the following:

#### **1. Retirements**

Beverly A. Bailey, Vincent Middle, Science, effective December 19, 2003;

Franklin D. Gans, Pathways, Mathematics, effective December 19, 2003;

James P. Spivey, Pathways, Mathematics, effective December 19, 2003.

#### **2. Resignations**

Jackquelyn Lavergne, Language Arts/Early Childhood Supervisor, effective December 19, 2003;

Matthew M. Lewis, Athletic Trainer/Coach, Central High, effective January 23, 2004;

Amy L. McGallion, Science, West Brook High, effective December 19, 2003;

Elizabeth K. Martindale, Reading, Ozen High, effective December 19, 2003;

Jane C. Scott, Science, West Brook High, effective January 5, 2004;

Michael A. Stephens, Mathematics, Ozen High, effective January 5, 2004.

#### **3. New Employee Contracts**

Misti P. Beasley, Science, Odom Academy, effective January 5, 2004 and ending May 22, 2004;

Kathryn C. Everitt, Science, Vincent Middle, effective January 12, 2004 and ending May 22, 2004;

Valerie M. Green, Special Education, South Park Middle, effective January 8, 2004 and ending May 22, 2004;

Joy R. Jolivet, Title II-Level 3, Blanchette Elementary, effective January 8, 2004 and ending May 22, 2004;

Adasha D. Knight, Level 4, French Elementary, effective January 5, 2004 and ending May 22, 2004;

Nathaniel McCardell, Health, Physical Education/Coach, South Park Middle, effective January 5, 2005 and ending May 22, 2004;

Charles A. Nichols, Social Studies, Central High, effective January 5, 2004 and ending May 22, 2004;

Nasheka L. Powell, Business, West Brook High, effective January 6, 2004, and ending May 22, 2004;

Lauren E. Smith, Special Education, Marshall Middle, effective January 5, 2004 and ending May 22, 2004;

Latanga R. Spencer, Language Arts, King Middle, effective January 5, 2004 and ending May 22, 2004;

Michael G. Weir, Science, West Brook High, effective January 7, 2004 and ending May 22, 2004.

#### **4. Coaching Contract**

Nathaniel McCardell Head Boys Basketball      South Park Middle

President Hicks called for discussion of the motion, there being none, she called for a vote.

Yeas:            Ms. Hicks, Dr. Nantz, Messrs. Reece, Trahan, John Williams, and Terry Williams

Nays:           None

#### **5. Administrative Recommendations**

Mr. John Williams moved, seconded by Mr. Terry Williams, to accept the following:

Carol Saxon	Counselor	Curtis Elementary
Elizabeth Tucker	Diagnostician	West Brook

President Hicks called for discussion of the motion, there being none, she called for a vote.

Yeas:            Ms. Hicks, Dr. Nantz, Messrs. Reece, Trahan, John Williams, and Terry Williams

Nays:           None

**Approved the Results of the Appraisal of the Superintendent of Schools and the Contract of the Superintendent of Schools** – Mr. John Williams moved, seconded by Mr. Woodrow Reece to approve the evaluation and contract of the Superintendent of Schools stating the evaluation as “clearly outstanding”.

President Hicks called for discussion of the motion, there being none, she called for a vote.

Yeas: Ms. Hicks, Dr. Nantz, Messrs. Reece, Trahan, John Williams, and Terry Williams

Nays: None

### **ADJOURNMENT**

President Hicks asked if there was other business to come before the board, there being none, she adjourned the meeting at 8:50 p.m. January 15, 2004.

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Martha Hicks, President  
Beaumont ISD Board of Trustees

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Terry D. Williams, Secretary  
Beaumont ISD Board of Trustees

**BEAUMONT INDEPENDENT SCHOOL DISTRICT  
BOARD OF EDUCATION**

Regular Meeting  
April 15, 2004

The Board of Education of the Beaumont Independent School District met in regular public (open) session on Thursday, April 15, 2004 at 7:17 p.m. in the Board Room of the Administration Building of the District located at 3395 Harrison Avenue in Beaumont, Jefferson County, Texas. The meeting was called to order by President Martha Hicks.

It was found and determined that in accordance with the policies and orders of the Board, the notice of this meeting was posted in the Administration Building of the District in accordance with the terms and provisions of Section 551.041 and Section 551.043, V.T.C.S., and that all of the terms and provisions of those sections have been fully complied with and that the 72 hour notice required by said sections has been properly and correctly given.

**ROLL CALL**

Present: Martha Hicks  
Woodrow Reece  
Terry Williams  
Dr. William Nantz  
Bishop Ollis E. Whitaker

Absent : Howard J. Trahan, Jr.  
John H. Williams

School Officials Present: Superintendent, Dr. Carrol A. Thomas; Assistant Superintendents, Terry Ingram, Beth Fischenich; Executive Director of Finance, Ms. Jane Kingsley; Director of Communications, Ms. Jolene Ortego; and School Attorney, Ms. Melody Chappell

Absent: Dr. Mae E. Jones-Clark  
Ms. Sybil Comeaux

**ESTABLISHMENT OF A QUORUM**

President Martha Hicks declared a quorum.

**PLEDGE OF ALLEGIANCE**

The Central High School NJROTC presented the colors. Hallie Goodie, a 5<sup>th</sup> grade student at Lucas Elementary School, led in the pledges of allegiance to the United States and Texas flags.

**INVOCATION**

The invocation was given by Brandi Johnson, a 6<sup>th</sup> grade student at Smith Middle School.

**APPROVAL OF MINUTES**

Bishop O. Whitaker moved, seconded by Mr. Terry Williams, to approve the minutes of the regular meeting March 18, 2004.

President Hicks called for additions or corrections to the minutes, there being none, she called for a vote.

Yeas: Ms. Hicks, Dr. Nantz, Bishop Whitaker, Messrs. Woodrow Reece and Terry Williams

Nays: None

### **REPORT OF THE SUPERINTENDENT**

1. **Update of *Insure-a-Kid* Health Program** – Mr. Terry Ingram, assistant superintendent for business services, introduce the school training coordinator Laura Grimes to present the update.

### **REPORTS**

1. Status of priority funds report presented in agenda book.
2. Capital projects reports presented in agenda book.

### **COMMUNICATIONS**

None

### **SIGN – UP**

None

### **INFORMATION ITEM**

Texas Education Agency's Approval of the Beaumont I.S.D.'s Waiver to Start School Prior to the Week of August 21, 2004 received and made public.

### **DISCUSSION ITEM**

**Use of Facilities** – Dr. Thomas shared with Trustees a memorandum from the city manager and city clerk regarding the charges by the district to the city during the election for use of buildings on Saturdays. The rate of \$535.00 per location figured by the city is "more than fair" considering the custodial rate for each building must be paid at time and a half for a 14 to 16 hour day plus any charges for air or heat that might be necessary. With this information the Trustees agreed that, for the present, the procedure regarding the use of facilities for elections purposes would remain the same with a statement by the district that the district would make every effort possible to reduce cost wherever possible.

### **ACTION ITEMS**

#### **APPROVAL OF EXHIBITS "A.1", "A.2", "A.3", "B", "C", "D", "E", and "F"**

Mr. Woodrow Reece moved, seconded by Mr. Terry Williams, to approve Exhibits "A.1", "A.2", "A.3", "B", "C", "D", "E", and "F".

**Tax Collection Report (Exhibit "A.1")** - Administration recommended acceptance of the Tax Collection Report in the amount of \$1,190,126.78 including certification of tax collection for the month of March 2004; reconciliation of disbursements to collections for the month of March 2004; report of collections for March 2004; tax collection year 2003; report of collections for March 2004, delinquent tax collection year 2003, current tax receivable update for tax year 2003, March 2004; year-to-date tax receivable for current tax year 2003, March 2004; year-to-date tax receivable for Delinquent Tax Year

2003, March 2004; TIF current and delinquent receivable tax year 2003, March 2004; taxes due at March 31, 2004 by year.

(Copy of Certification of Tax Collection Report attached and made a part of these minutes.)

**Business Office Report (Exhibit "A.2")** - Administration recommended approval of the Business Office Report, including the general fund reports, March 2004, debt service reports, March 2004, capital projects report, March 2004, internal service funds, March 2004; scholarship fund report, March 2004, investment report, March 2004.

**Amendments to 2001-02 Budget (Exhibit "A.3")** - Administration recommended approval of amendments to the following budgets:

199/4	General Fund	#103
204/4	ESEA Title IV, Safe and Drug Free Education	#104
205/4	Head Start	#105
211/4	ESEA Title I Improving Basic Programs	#106
212/4	ESEA Title I Part C Migratory Children Grant	#107
213/4	ESEA Title I Part B Even Start Family Literacy	#108
215/4	ESEA Title I Part D Prevention and Intervention	#109
224/4	IDEA Part B Formula	#110
224/4	IDEA Part B Capacity Building and Improvements #111	
225/4	IDEA Part B Preschool	#112
227/4	IDEA Part B Capacity Building and Improvements #113	
255/4	ESEA Title II Part A TPTR	#114
262/4	ESEA Title II Part D Technology	#115
263/4	ESEA Title III Part A LEP	#116
269/4	ESEA Title V Part A Innovative Programs	#117
399/3	Investment Capital Fund – French	#118
399/3	Investment Capital Fund – Price	#119
424/4	Texas March of Dimes – Ozen High School	#120
426/4	Read to Succeed Grant – Caldwell Elementary	#121
428/4	Statewide Tobacco Education and Prevention (STEP)	#122
482/4	Apprenticeship Training Local	#123
495/4	Special Revenue Local Gift – Price	#124
650/4	Local Capital Projects	#125

**Approved Bids for Office and Office Supplies – (Exhibit “B”)** – Bid packets were distributed to thirteen (13) companies in addition to the appropriate advertisements. There were eight (8) responses. Administration recommended acceptance of the following bids charged to various funds:

Hernandez Office Supply	\$ 2,722.50
Manning’s School Supply	1,476.15
Pyramid School Products	23,462.60
School Specialty	21,796.26
Visual Techniques	<u>2,696.21</u>
TOTAL	\$52,153.72

(Copies of bids are on file in the Purchasing Department.)

**Approved Bids for Furniture and Equipment for Vincent Middle School Vocational Lab – (Exhibit “C”)** – Bid packets were distributed to nine (9) companies in addition to the appropriate advertisements. There were six (6) responses. Administration recommended acceptance of the following bids charged to the Insurance Recovery Funds:

Brodhead Garrett	\$11,845.71
Corporate Express	1,601.12
Midwest Technology Products	12,619.17
Paxton-Patterson	<u>10,624.00</u>
TOTAL	\$36,690.00

(Copies of bids are on file in the Purchasing Department.)

**Approved Proposal for Property Insurance – (Exhibit “D”)** – Proposal packets were distributed to eight (8) agents in addition to the appropriate advertisements. There were seven (7) responses. Administration recommended primary coverage by purchased from U.S. Fire through McGriff, Seibels & Williams of Texas, Inc. with a

premium amount of \$500,606.00 and the excess insurance be purchased from Royal through the Frost Insurance Agency with a premium amount of \$146,250.00 totaling \$646,856.00.

(Copies of proposals are on file in the Purchasing Department.)

**Approved the Lease Renewal between the Beaumont Independent School District and the City of Beaumont – (Exhibit “E”)** – Administration recommended approval of resolution renewing the lease of Beaumont Townsite, College Square Block, Travis Abstract No. 52 fronting College Street, between Neches and Trinity Streets, adjoining the College/Wall Street Connector Project for an additional five (5) year term for \$10.00 per hear.

**Adopted Resolution for the Observance of “School Nurse Awareness Day May 5, 2005 – (Exhibit ‘F’)** – In recognition of the important role that nurse play in the educational process, the Beaumont Independent School District has designated May 5, 2004 as “School Nurse Awareness Day” with adoption of the resolution for appropriate recognition thereof.

Mr. Woodrow Reece read the resolution and asked the nurses attending the meeting to stand. Ms. Connie Richard, director of health services, thanked the Trustees for recognizing their role in the lives of the students and introduced the nurses by school assignment.

**APPROVAL OF EXHIBITS “G”, “H”, “I”, “J”, “K” “L” and “M”**

Mr. Woodrow Reece moved, seconded by Mr. Terry Williams, to approve Exhibits “G”, “H”, “I”, “J”, “K” “L” and “M”.

**Approved the Purchase of Clicker Writing Software Unlimited Licenses and Teacher Training from Crick Software Inc. for Beaumont ISD Elementary Campuses - (Exhibit “G”)** - Administration recommended approval of request to purchase writing software unlimited licenses and teacher training for a cost of \$16,000 from Crick Software Inc. funded by the Enterprise 2002 technology grant for \$11,000 and Title II, Part D technology grant funds for \$5,000.

**Approved the Purchase of Waterford Reading, Math, and Science Programs, Equipment and Supplies from Pearson Digital Learning for Caldwood Elementary School - (Exhibit “H”)** – Administration recommended approval of request to purchase reading, math and science computer programs, equipment and supplies for the Waterford laboratories at Caldwood Elementary School in the amount of \$49,058.50 funded by the Title I grant in the amount of \$24,000 and State Compensatory Education (SCE) funds in the amount of \$25,058.50.

**Approved the Purchase of Annual Software Licenses and Support Services for the Knowledge Box Program from Pearson Digital Learning for Field, Lucas and Price Elementary Schools– (Exhibit “I”)** – Administration recommended approval of purchase of annual software licenses and support services for the Knowledge Box program funded by Title 1, Part A grant for the following locations:

Field Elementary	\$14,660.00
Lucas Elementary	12,380.00
Price Elementary	<u>8,342.50</u>
	\$35,382.50

**Issued Certificate of Election and Approved Resolution Declaring the Unopposed Election of Mr. Woodrow Reece to a Three Year Term as Trustee of District III – (Exhibit “J”)** – Administration recommended approval of resolution declaring the unopposed election of Mr. Woodrow Reece as trustee of Trustee District III in accordance with £2.053(a), Texas Election Code “Action on Certification”.

**Set Day to Canvass the Votes of the May 15, 2004 Election, Trustee District V – (Exhibit K)** – Administration recommended setting Tuesday, May 25, 2004 as the date for the canvass of votes for the election of Trustee of District V. Trustees for District III and V will be qualified for office and receive the oath of office at the meeting.

**Approve Change of Date of the May 2004 Board of Trustees Meeting to May 11, 2004 – (Exhibit “L”)** – Administration recommended setting Tuesday, May 11, 2004 as the date of the monthly board meeting due to changes in the time period that a local authority may canvass votes for the election to be held May 15, 2004.

**Authorized Estrada Hinojosa and Company, Inc., (the Underwriter) to Sell Beaumont Independent District Unlimited Tax Refunding Bonds, Series 2004 at Interest Rates Which Create a Minimum Present Value Savings of \$500,000 – Exhibit “M”** – Administration recommended authorizing Estrada Hinojosa and Company, Inc. to sell Beaumont I.S.D. Unlimited Tax Refunding Bonds, Series 2004 at interest rates which create a minimum present value savings of \$500,00 for a period of 90 calendar days from April 15, 2004.

President Hicks called for questions to the motion, there being none, she called for a vote.

Yeas: Ms. Hicks, Dr. Nantz, Bishop Whitaker, Messrs. Woodrow Reece, and Terry Williams

Nays: None

President Hicks announced in the public (open) meeting at 7:40 p.m. that the Board would **NOT** go into executive (closed) session.

## **PERSONNEL**

Mr. Terry Williams moved, seconded by Dr. William Nantz to accept the following personnel recommendations:

### **1. Removed Names of Deceased Employees from Professional Roster**

Carolyn R. Loehr, Home Economics, Ozen High, effective March 7, 2004;

Dr. W. Preston Shaw, Assistant Superintendent for Administration, effective March 7, 2004.

### **2. Retirements**

Phyllis F. Beaumont, Caldwood Elementary Kindergarten, effective May 22, 2004;

David C. Brown, Brown Center, Social Studies, effective May 22, 2004;

Carol A. Chirafis, Caldwood Elementary, Kindergarten, effective May 22, 2004;

Enoch N. Dixon, Jr., Homer Drive Elementary, Physical Education, effective May 22, 2004;

Dianne C. Fontenot, French Elementary, Reading, effective May 22, 2004;

Norma S. Granata, Amelia Elementary, Level 1, effective May 22, 2004;

Hubert A. Hilz, Central High, Vocation Ag., effective June 11, 2004;

Annie Payne, French Elementary, Special Ed., effective May 22, 2004;

Pamela C. Pearson, Dishman Elementary, Reading, May 22, 2004;

Jane C. Rench, Amelia Elementary, Kindergarten, effective May 22, 2004;

Carole A. Smith, Amelia Elementary, Level 2, effective May 22, 2004;

Sandra J. Thomas, Amelia Elementary, Counselor, effective May 31, 2004;

Franklin D. Wesley, Jr., Central High, Assistant Principal effective June 11, 2004;

Beatrice M. Wood, Price/Bingman Elementaries, Reading, effective May 22, 2004.

### **3. Resignations**

Holly D. Abel, Level 5, Field Elementary, effective May 21, 2004;

Lisa A. Chambers, Title I Curriculum Coordinator, Blanchette Elementary, effective March 15, 2004;

Gloria L. Hardin, Diagnostician, Austin Middle, effective March 5, 2005;

Leslie K. Ruff, Social Studies, Ozen High, effective April 16, 2005.

### **4. New Employee Contract Recommendations**

Patricia L. Schmidt, Level 5, Curtis Elementary, effective March 15, 2004 and ending May 22, 2004.

### **5. Contract Recommendations**

Misty Samford	1 yr. Probationary
Patricia Schmidt	1 yr. Probationary

President Hicks called for discussion of the motion, there being none, she called for a vote.

Yeas: Ms. Hicks, Dr. Nantz, Bishop Whitaker, Messrs. Woodrow Reece, and Terry Williams

Nays: None

### **5. Administrative Recommendation**

Bishop Whitaker moved, seconded by Mr. Terry Williams, to approve Administrative Recommendations

Denise Spooner	Title I Curriculum Coordinator	Blanchette Elem.
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Yeas: Ms. Hicks, Dr. Nantz, Bishop Whitaker, Messrs. Woodrow Reece and Terry Williams

Nays: None

President Hicks asked newly elected administrator, Ms. Denise Spooner, to remain after the meeting so that Trustees could meet and welcome her to the district.

## **ADJOURNMENT**

President Hicks asked if there was other business to come before the board, there being none, she adjourned the meeting at 7:37 p.m. April 15, 2004.

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Martha Hicks, President  
Beaumont ISD Board of Trustees

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Terry D. Williams, Secretary  
Beaumont ISD Board of Trustees

**BEAUMONT INDEPENDENT SCHOOL DISTRICT  
BOARD OF EDUCATION**

Regular Meeting – November 16, 2004

The Board of Education of the Beaumont Independent School District met in regular public (open) session on Thursday, November 16, 2004 at 7:15 p.m. in the Board Room of the Administration Building of the District located at 3395 Harrison Avenue in Beaumont, Jefferson County, Texas. The meeting was called to order by President Martha Hicks.

It was found and determined that in accordance with the policies and orders of the Board, the Notice of this meeting was posted in the Administration Building of the District in accordance with the terms and provisions of Section 551.041 and Section 551.043, V.T.C.S., and that all of the terms and provisions of those sections have been fully complied with and that the 72 hour notice required by said sections has been properly and correctly given.

**ROLL CALL**

Present: Martha Hicks, President  
Woodrow Reece, Vice President  
Terry Williams, Secretary  
Dr. William Nantz  
Bishop Ollis E. Whitaker  
John Williams

Absent: Howard J. Trahan, Jr.

School Officials

Present: Superintendent, Dr. Carrol A. Thomas; Chief of Staff and Academic Affairs, Dr. Mae E. Jones-Clark; Assistant Superintendents, Mr. Terry Ingram, Ms. Beth Fischenich; Executive Director of Personnel, Ms. Sybil Comeaux; Executive Director of Business/Finance, Ms. Jane Kingsley; Director of Communications, Ms. Jolene Ortego; and School Attorney Melody Chappell

Absent: None

**ESTABLISHMENT OF A QUORUM**

President Martha Hicks declared a quorum.

**PLEDGE OF ALLEGIANCE/ INVOCATION**

The West Brook High School NJROTC presented the colors. Caleb Bluitt, 5<sup>th</sup> grade student at Caldwood Elementary School, led the pledges of allegiance for the United States and Texas flags.

**INVOCATION**

The invocation was given by Mandy Ruckstuhl, a senior at West Brook Hick School.

**APPROVAL OF THE MINUTES**

Mr. Woodrow Reece moved, seconded by Mr. Terry Williams, to approve the minutes of the regular meeting of October 21, 2004.

President Martha Hicks called for additions or corrections to the minutes, there being none, she called for a vote.

YEAS: Ms. Hicks, Dr. Nantz, Bishop Whitaker Messrs. Woodrow Reece, John Williams and Terry Williams

NAYS: None

### REPORTS

1. Status of State Comp Ed Funds presented in agenda book.
2. Status of Capital Projects Funds-Series 1994-1997 presented in agenda book.

### REPORT OF THE SUPERINTENDENT

1. **Recognition of School Business Partnerships for Blanchette and Fehl Elementary Schools** - Plaques of appreciation were presented to school business partners PayLess Shoes/11<sup>th</sup> Street represented by Pat Salinas and Principal Dr. Lona Alexander of Fehl Elementary. Also recognized for participation as a school business partnership was Proctor Mortuary represented by Lashon Procter and Principal Linda Aplon of Blanchette Elementary School.
2. **2005-2006 School Calendar and Waiver Application Process** – Dr. Thomas reviewed the process provided by the Texas Education Agency whereby a district might make application to waive the start day of “the week of August 21<sup>st</sup>” thereby allowing the start date of school earlier. The consensus of the Trustees was to proceed with public notice and scheduling of a public hearing on February 15, 2004 which allows public comment regarding the start date for the district. After the public hearing the waiver will be submitted to TEA for approval.

### COMMUNICATIONS

None

### SIGN-UP

None

### DISCUSSION

1. **Energy Cost** – Mr. John Williams asked if administration had prepared a report of energy cost. Ms. Kingsley submitted report to Trustees.
2. **Student Enrollment** – Mr. John Williams asked administration if the budget would be adversely affected by the drop in student enrollment. Dr. Thomas responded that the district was in the process of cutting back on personnel when possible. Dr. Thomas reviewed the student enrollment report with Trustees pointing out the decline in school age population within the city as well as the southeast Texas area. Discussion among Trustees included home schooling, charter schools and a very mobile population as reasons for a drop in enrollment figures. Ms. Hicks asked if Trustees would provide attendance reports in order to get a better idea of the ADA and the impact on the budget.

Dr. Nantz questioned the increase of telephone charges over last year and why the increase was so much. Ms. Jane Kingsley said that the business office would look at the detail of the telephone charges in order to get a clearer idea of where the increases are in the current year.

3. **Spring 2004 Texas English Language Proficiency Assessment System (TELPAS) Results and Annual Measurable Achievement Objectives** – Dr. Mae Jones-Clark oriented Trustees regarding the Title I section of No Child Left Behind (NCLB) act requiring each LEP student to be tested. The year 2004 will set the benchmark for chartering progress from year to year. Dr. Clark introduced Mr. David Dunivant to review the results. Mr. Dunivant stated that the report will measure how these students are performing from year to year attaining the English proficiency. Extensive results will be reported in December or early January when the state releases the standard.

President Hicks thanked Mr. Dunivant for the report.

Discussion among Trustees went back to the enrollment report and a request by Mr. Woodrow Reece that the information be broken down in sub groups. Dr. Thomas stated the start date from last year to this year was chosen as the comparison; however, the PEIMS data for 04-05 is not shown as is the prior three years. Dr. Thomas shared concern with Trustees that the mobility of the student population in the area hampers the successful performance of those students and perhaps exit interviews with the family would help the district track students.

### **ACTION ITEMS**

#### **APPROVAL OF EXHIBITS “A.1”, “A.2”, “A.3”, “B”, “C”, “D”, “E”, “F”, “G”, “H”, “I”, and “J”**

Mr. John Williams moved, seconded Mr. Terry Williams, to approve EXHIBITS “A.1”, “A.2”, “A.3”, “B”, “C”, “D”, “E”, “F”, “G”, “H”, “I”, and “J”.

**Tax Collection Report Exhibit “A.1”** – Administration recommended acceptance of the Tax Collection Report in the amount of \$265,700.82 including certification of tax collection for the month of October 2004; reconciliation of disbursements to collections for the month of October 2004; report of collections for October 2004; tax collection year 2003; report of collections for October 2004, delinquent tax collection year 2003, current tax receivable update for tax year 2004, October 2004; year-to-day tax receivable for current tax year 2004, October 2004; year-to-date tax receivable for delinquent tax year 2004, October 2004; and TIF current and delinquent receivable tax year 2004, October 2004.

(Copy of Certification of Tax Collection Report attached and made a part of these minutes.)

**Business Office Report (Exhibit “A.2”)** – Administration recommended approval of the Business Office Report, including the general fund reports, October 2004, debt service reports, October 2004, capital projects report, October 2004, internal service funds October 2004; scholarship fund report, October 2004; investment report, October 2004.

**Amendments to 2004-2005 Budget (Exhibit “A.3”)** – Administration recommended approval of amendments to the following budgets:

199/5 General Fund	#036
204/5 ESEA Title IV Safe and Drug Free Education	#037
205/4 Head Start	#038
205/5 Head Start	#039
211/5 ESEA Title I, Improving Basic Programs	#040
224/5 IDEA Part B Formula	#041
244/5 Vocational Education Basic Grant	#042
255/5 ESEA Title II Part A TPTR	#043
262/5 ESEA Title II Part D Technology	#044
263/5 ESEA Title III, Part A Language Enhancement Prgm	#045
269/5 ESEA Title V Part A Innovative Programs	#046
288/5 Child Care Local Initiatives – Southerland	#047

309/5 Title II AEFLA Section 231 Federal	#048
312/4 Federal – TANF for Adult Education	#049
312/5 Federal – TANF for Adult Education	#050
393/9 Texas Successful Schools	#051
397/4 AP/IB Campus Awards	#052
419/4 Head Start Ready to Read	#053
427/5 Insure-a-Kid Grant for Student Outreach	#054
431/5 Title II AEFLA State Adult Education Programs	#055
487/4 ExxonMobil Reading Initiative Program	#056
487/5 ExxonMobil Reading Initiative Program	#057
494/5 Learn to Read Program	#058
619/5 Capital Projects Series 1996	#059
650/5 Local Capital Projects	#060

**Approved Jefferson County Recap for the 2004 Tax Roll (Exhibit “B”) –** Administration recommended adoption of resolution adopting the tax roll for the tax year 2004 for the district’s jurisdiction pursuant to the Texas Property Tax Code, Section 26.09. Copy of approved resolution forwarded to Jefferson County Tax Office.

**Approved Actuarial Study to Establish Reserve Requirements for Workers’ Compensation Self Insurance Fund (Exhibit “C”) –** Administration recommended approval of Actuarial Study by Milliman USA including update for 2003-2004 year to August 31, 2004 and projection of liability to August 31, 2005. Summary of results of the analysis shows: liability for unpaid workers compensation claims have declined, district’s expected losses are estimated to be approximately \$1.9 million and the district’s liability for unpaid workers compensation claims approximate projection to be \$3.2 million.

**Approved Proposals for Life and Accidental Death and Dismemberment Insurance (Exhibit “D”) –** Packets were distributed to twenty (20) companies in addition to the appropriate advertisements. There were three (3) responses. Administration recommended approval of proposal from Met Life with a monthly premium per employee of \$1.45 paid from budgeted funds as part of the \$280 approved for Health and Life Insurance.  
(Proposals on file in Business Office.)

**Approved Bid for Motor Fuel Tank Wagon Delivery for the 2004-2005 School Year (Exhibit “E”) –** Bid packets were distributed to twenty-four (24) companies in addition to the appropriate advertisements. There were four (4) responses. Administration recommended acceptance of the bid from Tri-Con, Inc. charged to the Maintenance and Transportation Departments appropriated 2004-2005 funds.  
(Bids are on file in the Purchasing Dept.)

**Approved the Bids Track/Tennis/Cross Country Supplies and Equipment (Exhibit “F”) –** Bid packets were distributed to twenty-one (21) companies in addition to the appropriate advertisements. There were eighteen (18) responses. Administration recommended acceptance of the following bids charged to the appropriated 2004-2005 Athletic Department funds:

ADA Badminton & Tennis	\$ 43.35
Aluminum Athletic Equipment Company	798.00
Area Impressions	273.85
BBI Tennis Group	927.85
BSN Sports	1,106.54
Barcelona Sporting Goods	3,149.80
Bill Fritz Sports Corporation	1,133.00
Complete Athlete	2,242.92
Dick Pond Athletics, Inc.	2,362.50
F & F Sports	8,970.59
First to the Finish	1,155.00
Greg Larson Sports	204.66
M-F Athletic Company	398.70
Superior Sports	480.00

Z-Wear		1,250.00
	Estimated TOTAL	\$ 24,496.76

(Bids are on file in the Purchasing Dept.)

**Approved Second Year Option for Repair and Service of Telephone Systems (Exhibit "G")** – Administration recommended approval of the second year option from Pyramid Communications Services in the annual amount of \$46,731.60 charged to the Maintenance Department 2004-2005 appropriated funds.  
(Bids are on file in the Purchasing Dept.)

**Approved the Course Offerings for the Secondary Campuses (Exhibit "H")** – Administration recommended approval of the course offerings submitted under separate cover for the secondary campuses for the 2005-2006 school year.

**Approved the Second and Final Reading of (LOCAL) Policies included in Update 73 (Exhibit "I")** – Administration recommended approval of the local policies with revisions or additions included in *Update 73*. Legal policies included in *Update 73* were reviewed at the October regular meeting. Reference includes list of *Update 73* policies.

**Amended the 2004-2005 Transportation Salary Schedule (Exhibit "J")** – Administration recommended approval the request to amend the 2004-2005 transportation salary schedule to include All Mid-Day Runs at \$2,500 and Full Time After-School Runs at \$2,00. The amount is based on a 180 day work schedule. Prior to amendment runs were paid on an hourly rate basis. Stipends will be effective November 8, 2004 through the end of school payable in eighteen (18) equal amounts from the December 10, 2004 payroll through August 25, 2005.

Dr. Nantz thanked administration for the workers' compensation report and asked if the district was making any headway in the numbers of claims. Ms. Jane Kingsley explained that the reserve being down is a "good thing". The report showed while frequency is down the severity and cost are up. Ms. Kingsley announced that the claims review committee meets twice a year and aggressively challenges claims for legitimacy.

Mr. John Williams asked if the district could have a representative of workers compensation to speak at the January 22, 2005 workshop. Administration agreed that would be pertinent.

Mr. John Williams asked if the transportation department was happy with the changes in the 2004-2005 salary schedule approved tonight. Mr. Clifton Guillory, director of transportation, responded that everyone was please that administration recommended the change and the Trustees approved the change.

President Martha Hicks called for questions of the motion, hearing none, she called for a vote.

Yeas: Ms. Hicks, Dr. Nantz, Bishop Whitaker, Messers: Reece, John Williams and Terry Williams

Nays: None

### **PERSONNEL**

President Martha Hicks announced in the public (open) meeting at 8:00 p.m. that the Board would **NOT** go into executive (closed) session to discuss matters of the sort described in Section 551.071 (1)(2), and Section 551.074 (a) (1) of Texas Government Code, and that any action taken by the Board would be in public (open) session.

Mr. John Williams moved, seconded by Mr. Woodrow Reece to accept the following personnel recommendations:

**1. Retirements**

Linda Aplon, Blanchette Elementary, principal, effective December 17, 2004.

**2. Resignations**

Sherry A. Hanson, Speech Therapist, Caldwood Elementary, effective October 23, 2004;

Diane D. Kennedy, English, Ozen High, effective October 29, 2004;

Sandra L. McCracken, Dyslexia Reading, Regina Elementary, effective November 5, 2004;

Stephanie R. Nance, Kindergarten, Field Elementary, effective December 17, 2004;

Kim Vine, Title I Curriculum Coordinator, Price Elementary, effective October 29, 2004;

Amy L. Weatherford, Level 4, Regina Elementary, effective November 1, 2004;

Paige Weatherly, Level 2, Guess Elementary, effective December 17, 2004.

**3. New Employee Contract Recommendation**

Nichelle Thibodeaux, Journalism, Ozen High, effective October 25, 2004 and ending may 21, 2005.

**4. Coaching Contract Recommendations**

Nataujia Johnson                      Central High                      Girls' Softball

President Martha Hicks called for questions of the motion, hearing none, she called for a vote.

Yeas:                      Ms. Hicks, Dr. Nantz, Bishop Whitaker, Messers:     Reece, John Williams and Terry Williams

Nays:                      None

Vice President Woodrow Reece announced that the Trustees were glad to have President Martha Hicks back from her absence at the regular monthly meeting October 21, 2004.

**ADJOURNMENT**

President Martha Hicks asked if there was any other business to come before the board; there being none, she adjourned the meeting at 8:05 p.m. November 16, 2004

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Martha Hicks, President  
Beaumont ISD Board of Trustees

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Terry D. Williams, Secretary  
Beaumont ISD Board of Trustees

# BEAUMONT INDEPENDENT SCHOOL DISTRICT BOARD OF EDUCATION

Public Hearing – November 18, 2003

The Board of Education of the Beaumont Independent School District met in regular public (open) session on Thursday, November 18, 2003 at 7:02 p.m. in the Board Room of the Administration Building of the District located at 3395 Harrison Avenue in Beaumont, Jefferson County, Texas. The meeting was called to order by Vice President Woodrow Reece.

It was found and determined that in accordance with the policies and orders of the Board, the notice of this meeting was posted in the Administration Building of the District in accordance with the terms and provisions of Section 551.041 and Section 551.043, V.T.C.S., and that all of the terms and provision of those sections have been fully complied with and that the 72 hours notice required by said sections has been properly and correctly given.

## ROLL CALL

Present: Woodrow Reece, Vice President  
Terry Williams, Secretary  
Dr. William Nantz, Member  
Howard J. Trahan, Jr., Member  
John Williams, Member

Absent: Martha Hicks, President  
Bishop Ollis E. Whitaker, Member

### School Officials

Present: Superintendent, Dr. Carrol A. Thomas; Chief of Staff and Academic Affairs, Dr. Mae E. Jones-Clark; Assistant Superintendents, Dr. W. Preston Shaw, Terry Ingram, Executive Director of Personnel, Sybil Comeaux; Executive Direction of Finance, Jane Kingsley; Director of Communications, Jolene Ortego; and School Attorney, Melody Chappell

Absent: Assistant Superintendent, Beth Fischenich

## ESTABLISHMENT OF A QUORUM

Vice President Woodrow Reece declared a quorum.

### Beaumont I.S.D.'s Rating and Overview of School FIRST (Financial Integrity Rating System of Texas)

Dr. Thomas asked Ms. Jane Kingsley, executive director of finance, to brief the board on the first time rating for 2001-2002 as required by Senate Bill 218. Ms. Kingsley presented an explanation of the ratings reporting that Beaumont I.S.D. had received "superior achievement" rating which is the highest. This procedure will expand the public education accountability system of Texas and is made up of district level indicators similar to academic performance rating system Academic Excellence Indicator System (AEIS). The objectives are to assess the quality of financial management, publicly report the FIRST rating and improve the management of school districts' financial resources. Sources of data are pulled from the annual audit report district are required to file with the Texas Education Agency and the PEIMS data. This rating is based on data from the 2001-2002 school year. The indicators are characterized as critical indicators, fiscal responsibility, budgeting, personnel and cash management. On every indicator Beaumont ISD rated well within acceptable range if not excellent.

Ms. Kingsley called for questions after the presentation of the report and review of the 21 indicators. There were no questions.

**Public Comment on the Report**

None

**ADJOURNMENT**

Vice President Woodrow Reece asked if there was other business to come before the board, there being none, he adjourned the meeting at 7:25 p.m. November 18, 2003.

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Martha Hicks, President  
Beaumont ISD Board of Trustees

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Terry D. Williams, Secretary  
Beaumont ISD Board of Trustees

# BEAUMONT INDEPENDENT SCHOOL DISTRICT BOARD OF EDUCATION

Special Meeting - May 25, 2004

The Board of Education of the Beaumont Independent School District met in special public (open) session on Tuesday, May 25, 2004 at 6:30 p.m. in the Board Room of the Administration Building of the District located at 3395 Harrison Avenue in Beaumont, Jefferson County, Texas. The meeting was called to order by President Martha Hicks.

It was found and determined that in accordance with the policies and orders of the Board, the notice of this meeting was posted in the Administration Building of the District in accordance with the terms and provisions of Section 551.041 and Section 551.043, V.T.C.S., and that all of the terms and provisions of those sections have been fully complied with and that the 72 hour notice required by said sections has been properly and correctly given.

## ROLL CALL

Present: Martha Hicks  
Woodrow Reece  
Terry Williams  
Dr. William Nantz  
Howard J. Trahan, Jr.  
Bishop Ollis E. Whitaker  
John H. Williams

Absent : None

School Officials Present: Superintendent, Dr. Carrol A. Thomas; Executive Director of Chief of Staff and Academic Affairs, Dr. Jones-Clark; Assistant Superintendents, Terry Ingram, Beth Fischenich; Executive Director of Finance, Ms. Jane Kingsley; Executive Director of Personnel, Ms. Sybil Comeaux; Director of Communications, Ms. Jolene Ortego; and School Attorney, Ms. Melody Chappell

Absent: None

## ESTABLISHMENT OF A QUORUM

President Martha Hicks declared a quorum.

## ACTION ITEMS

### **APPROVAL OF EXHIBIT "A"**

Mr. John Williams moved, seconded by Mr. Woodrow Reece, to approve Exhibit "A".

**Canvassed May 15 2004 School Trustee Election Returns and Certified Results (Exhibit "A")** – Certified results for the May 15, 2004 school trustee election are summarized including combined regular and absentee ballots:

Trustee District 5		
Jean Harris Baradar		165
William Nantz	393	
Terrence A. Holmes		71

President Hicks called for questions to the motion, there being none, she called for a vote.

Yeas: Ms. Hicks, Dr. Nantz, Bishop Whitaker, Messrs. Howard Trahan, Woodrow Reece, John Williams and Terry Williams

Nays: None

2. **Administered Oaths of Office** – Attorney Melody Chappell administered the oaths of office to unopposed trustee district 3, Mr. Woodrow Reece, and elected trustee district 5, Dr. William Nantz.
3. **Reorganization of the Board of Trustees** – Attorney Melody Chappell called for nominations from the floor for the office of president. Mr. Howard Trahan moved, seconded by Bishop Ollis E. Whitaker that all officers currently serving remain in the same exact position for the next term. Ms. Chappell called for questions regarding the motion, hearing none; she called for a vote of the motion.

Yeas: Ms. Hicks, Dr. Nantz, Bishop Whitaker, Messrs. Howard Trahan, Woodrow Reece, John Williams and Terry Williams

Nays: None

Ms. Chappell announced that the officers for the coming terms would remain as the present serving as president, Martha Hicks; vice president, Woodrow Reece; and secretary, Terry Williams. President Hicks announced that the Consultation Committee and Building and Grounds chairmen and members would also remain the same.

President Hicks announced to those persons in attendance with special interest in an agenda item that communications is not a part of a special meeting but rather at regularly scheduled monthly meeting. Thursday, June 17, 2004 was announced as the next regularly scheduled monthly board meeting.

#### **APPROVAL OF EXHIBIT “B”**

Mr. John Williams moved, seconded by Mr. Terry Williams, to approve Exhibit “B”.

**Amendments To 2003-04 Budget (Exhibit "B")** - Administration recommended approval of amendments to the following budget:

199/4 General Fund

#137

President Hicks called for questions to the motion, there being none, she called for a vote.

Yeas: Ms. Hicks, Dr. Nantz, Bishop Whitaker, Messrs. Howard Trahan, Woodrow Reece, John Williams and Terry Williams

Nays: None

#### **APPROVAL OF EXHIBIT “C”**

Mr. John Williams moved, seconded by Bishop Ollis Whitaker, to approve Exhibit “C”.

**Approved An Upgrade To The As/400 From Model 720 To Series Model 810 (Exhibit “C”)** - Administration recommended approval of upgrade proposal to the AS/400 from Model 720 to Miseries Model 810 by Prologic Technology Systems, Inc. at a cost of \$142,438 with a \$20,000 rebate for a net cost of \$122,438 to be purchased

and installed by June 30, 2004 funded 75% from the General Fund-Fund Balance and 25% from the Food and Nutrition Fund.

President Hicks called for questions to the motion, there being none, she called for a vote.

Yeas: Ms. Hicks, Dr. Nantz, Bishop Whitaker, Messrs. Howard Trahan,  
Woodrow Reece, John Williams and Terry Williams

Nays: None

#### **APPROVAL OF EXHIBIT “D”**

Mr. John Williams moved, seconded by Mr. Terry Williams, to approve Exhibit “D”.

**Approved the Purchase of TEAMS Application Software Suite and Time Clocks (Exhibit “D”)** – Administration recommended approval of this sole source software from Prologic Technology Systems with \$326,469 due for 2003-2004 and \$252,180 due for 2004-2005 with a further purchase of time clocks necessary to implement the timekeeping portion of the system at an estimated cost of \$72,000.

Mr. John Williams asked where and when would the implementation of the software take place. Ms. Jane Kingsley responded that the district was prepared to immediately begin to implement software beginning with personnel and payroll. The time clock portion will be implemented beginning with the new school year 2004-2005. Mr. Williams asked that administration closely monitor the time clock badge accountability.

President Hicks called for questions to the motion, there being none, she called for a vote.

Yeas: Ms. Hicks, Dr. Nantz, Bishop Whitaker, Messrs. Howard Trahan,  
Woodrow Reece, John Williams and Terry Williams

Nays: None

#### **APPROVAL OF EXHIBIT “E”**

Mr. John Williams moved, seconded by Bishop Ollis E. Whitaker, to approve Exhibit “E”.

**Approved the Acquisition of Copiers (Exhibit “E”)** – Administration recommended approval of proposal #2 from Xerox for workroom and office type copiers in the projected annual amount of \$292,020; with an additional recommendation of approval for proposal #2 from Xerox for the print shop copiers in the projected annual amount of \$88,368 for all machines on a sixty (60) month operating lease.

Trustees discussed the capabilities of the difference types of copiers, networking options, digital driven versus the existing analog types and the cost of acquisition versus leasing. Administration responded that the proposal recommended are on a sixty month lease, some types have networking options and the digital driven machines will offer fewer moving parts for maintenance purposes.

President Hicks called for questions to the motion, there being none, she called for a vote.

Yeas: Ms. Hicks, Dr. Nantz, Bishop Whitaker, Messrs. Howard Trahan,  
Woodrow Reece, John Williams and Terry Williams

Nays: None

#### **APPROVAL OF EXHIBIT “F”**

Mr. John Williams moved, seconded by Mr. Terry Williams, to approve Exhibit "F".

**Approved Payment to the Holiday Inn Beaumont Plaza for Hosting the Head Start 4<sup>th</sup> Annual Success Seminar (Exhibit "F")** – Administration recommended approval of payment covering the yearly event involving 300-700 educators, students and patrons. Twenty-nine teachers are recognized and eleven students were awarded college scholarships.

Questions from Trustees over the amount of the seminar were posed. Dr. Mae Jones-Clark stated that there were over 500 attendees and an itemized billing was available for Trustees. Amounts are not certain until the event since quotes are per person by each hotel. The seminar is held between the two largest hotels every other year.

During the discussion of the amount of \$10,848.80 coming in over the \$10,000 allowed to be approved by the Superintendent it was suggested that policy be reviewed to reflect a more realistic amount. Policy has not been changed and Texas Association of School Boards (TASB) has repeatedly pointed out that \$10,000 was no longer a realistic figure. President Martha Hicks asked that the next agenda should include a revision in the policy regarding authority by the superintendent to purchase without board approval.

President Hicks called for questions to the motion, there being none, she called for a vote.

Yeas: Ms. Hicks, Dr. Nantz, Bishop Whitaker, Messrs. Howard Trahan, Woodrow Reece and Terry Williams

Nays: John Williams

#### **APPROVAL OF EXHIBIT "G"**

Mr. John Williams moved, seconded by Mr. Terry Williams, to approve Exhibit "G".

**Approved the First Reading of Revised LOCAL EHBC "Special Programs: Compensatory/Accelerated Services (Exhibit "G")** – Administration recommended approval of first reading of revised policy as presented.

Questions were taken from Trustees by administrators regarding mandatory attendance and absenteeism. Dr. Thomas responded that the regulations would be studied and reviewed.

President Hicks called for questions to the motion, there being none, she called for a vote.

Yeas: Ms. Hicks, Dr. Nantz, Bishop Whitaker, Messrs. Howard Trahan, Woodrow Reece, John Williams and Terry Williams

Nays: None

President Hicks announced in the public (open) meeting at 6:50 p.m. that the Board would **NOT** go into executive (closed) session.

#### **PERSONNEL**

Mr. John Williams moved, seconded by Mr. Terry Williams to accept the following personnel recommendations:

##### **1. Retirements**

Elois G. Alex, Martin Elementary, Level 1, effective May 22, 2004;

Judy A. Baber, Guess Elementary, Kindergarten, effective May 22, 2004;

Maragold J. Crook, King Middle, Social Studies, effective May 22, 2004;

Preston W. Cummings, Homer Drive Elementary, Level 5, effective May 22, 2004;

Frances J. Ewing, Central High, Science, effective June 1, 2004;

Maxine L. Gilbert, Central High, Business, effective June 28, 2004;

Patricia A. LeBlanc, Martin Elementary, Counselor, May 22, 2004;

Beverly A. Miller, Smith Middle, Social Studies, effective May 22, 2004;

Clydia R. Simon, Pietzsch/MacArthur Elementary, Level 5, effective May 22, 2004;

Linda P. Wright, Guess Elementary, Level 2, effective May 22, 2004.

## **2. Resignations**

Brittney B. Burdick, English, West Brook High, effective May 22, 2004;

Quincy M. Cronenworth, Social Studies, Vincent Middle, effective May 22, 2004;

Stephanie P. Driscoll, Science, West Brook High, effective June 15, 2004;

Tommy J. Gaspard, Science, Austin Middle, effective May 22, 2004;

Janet D. LaFleur, Speech Pathologist, Regina Elementary, effective May 22, 2004;

Tracy N. Maxwell, Librarian, Marshall Middle, effective May 22, 2004;

Teri L. Royer, Level 4, Social Studies, Field Elementary, effective May 22, 2004;

Keri L. Stuckey, Physical Education, Caldwood Elementary, effective May 22, 2004;

Kari B. Webb, English, Odom Academy, effective May 22, 2004;

Jessica J. Williams, ESL, Pietzsch/MacArthur Elementary, effective June 15, 2004.

President Hicks called for discussion of the motion, there being none, she called for a vote.

Yeas: Ms. Hicks, Dr. Nantz, Bishop Whitaker, Messrs. Howard J. Trahan, Jr., Woodrow Reece, John Williams and Terry Williams

Nays: None

President Hicks asked if there were any administrative recommendations. Dr. Thomas announced that administration would be ready June 3, 2004 to make possibly eight principal recommendations as well as the athletic directorship and the special education directorship.

### **ADJOURNMENT**

President Hicks asked if there was other business to come before the board, there being none, she adjourned the meeting at 7:00 p.m. May 25, 2004.

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Martha Hicks, President  
Beaumont ISD Board of Trustees

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Terry D. Williams, Secretary  
Beaumont ISD Board of Trustees

**BEAUMONT INDEPENDENT SCHOOL DISTRICT  
BOARD OF EDUCATION**

Regular Meeting – October 21, 2004

The Board of Education of the Beaumont Independent School District met in regular public (open) session on Thursday, October 21, 2004 at 7:15 p.m. in the Board Room of the Administration Building of the District located at 3395 Harrison Avenue in Beaumont, Jefferson County, Texas. The meeting was called to order by Vice President Woodrow Reece

It was found and determined that in accordance with the policies and orders of the Board, the Notice of this meeting was posted in the Administration Building of the District in accordance with the terms and provisions of Section 551.041 and Section 551.043, V.T.C.S., and that all of the terms and provisions of those sections have been fully complied with and that the 72 hour notice required by said sections has been properly and correctly given.

**ROLL CALL**

Present: Woodrow Reece, Vice President  
Terry Williams, Secretary  
Dr. William Nantz  
Howard J. Trahan, Jr.  
Bishop Ollis E. Whitaker  
John Williams

Absent: Martha Hicks, President

School Officials

Present: Superintendent, Dr. Carrol A. Thomas; Chief of Staff and Academic Affairs, Dr. Mae E. Jones-Clark; Assistant Superintendents, Mr. Terry Ingram, Ms. Beth Fisichenich; Executive Director of Personnel, Ms. Sybil Comeaux; Executive Director of Business/Finance, Ms. Jane Kingsley; Director of Communications, Ms. Jolene Ortego; and School Attorney Melody Chappell

Absent: None

**ESTABLISHMENT OF A QUORUM**

Vice President Woodrow Reece declared a quorum.

**PLEDGE OF ALLEGIANCE/ INVOCATION**

The Ozen High School NJROTC presented the colors. Ayana Weeks, 4<sup>th</sup> grade student at Dishman Elementary School, led the pledges of allegiance for the United States and Texas flags.

**INVOCATION**

The invocation was given by Samantha Carry, an 8<sup>th</sup> grade student at South Park Middle School.

**APPROVAL OF THE MINUTES**

Mr. John Williams moved, seconded by Mr. Terry Williams, to approve the minutes of the public hearing and regular meeting of September 16, 2004.

Vice President Reece called for additions or corrections to the minutes, there being none, he called for a vote.

YEAS: Dr. Nantz, Bishop Whitaker Messrs. Howard Trahan, Woodrow Reece, John Williams and Terry Williams

NAYS: None

### REPORTS

1. Status of State Comp Ed Funds presented in agenda book.
2. Status of Capital Projects Funds-Series 1994-1997 presented in agenda book.

### REPORT OF THE SUPERINTENDENT

1. **Recognition of Students with Extended Years Perfect Attendance** - Special Services department recognized those students having completed 5, 6, 7, 8, or 9 years of perfect attendance in the Beaumont ISD with certificates and medallions.
2. **Recognition of School Business Partnerships for Blanchette, Dunbar and Lucas Elementary Schools** – Trustees welcomed Mr. Adekunle Odusanwu, owner of Nu World of Books, as a business partner with Blanchette, Dunbar and Lucas Elementary Schools. Principals Linda Aplon of Blanchette, Iris Williams of Dunbar and Tim Chargois of Lucas were presented certificates along with Mr. Aday.
3. **Recognition of “Recognized” Rating for Seven Campuses** – Trustees congratulated the following principals and staff for a “recognized” rating by the Texas Education Agency (TEA):

Blanchette Elementary  
Curtis Elementary  
Dunbar Elementary  
Fehl Elementary  
Fletcher Elementary  
Price Elementary

Principal Linda Aplon  
Principal Nancy Loyd  
Principal Iris Williams  
Principal Lona Alexander  
Principal Rachel Hebert  
Title I Coordinator Kim  
Guillory (Principal Rachel  
Jones absent)

Regina Howell

Principal Rose Hardy

4. **Recognition of Beaumont A & M Club Teacher of the Year Recipients** – Trustees honored Beaumont ISD teachers that were selected by the Beaumont A & M Club as Teacher of the Year at the annual Banquet September 28, 2004. Certificates of recognition were awarded to:  
Ms. Laurie Blewett West Brook High School  
Ms. Sheila Metoyer Vincent Middle School  
Ms. Gwendolyn Lacy Bingman Elementary School  
and the late Ms. Carolyn Loehr of Ozen High School (certificate was to be awarded to husband Timothy Loehr – absent)
5. **Recognition of Ms. Pamela Blackwell of Fehl Elementary School as Recipient of the American Stars of Teacher Award by the U.S. Department of Education** - Trustees recognized Ms. Pamela Blackwell for her award by the U.S. Department of Education for the No Child Left Behind American Stars of Teacher Award. This award is given for contributions to the classroom, outstanding achievements and successful implementation of the No Child Left Behind strategies regardless of the challenges faced in striving for improved student achievement.

## COMMUNICATIONS

1. **Angela Howard, 4189 Sullivan** – (withdrew request)
2. **Donald Washington, 7825 Bluebonnet** – (withdrew request)

## SIGN-UP

1. **Christy Arcenaux, 4675 Collier, #1** (withdrew request)
2. **Linda P. Gilmore, 1350 Long Avenue**, spoke to Trustees regarding the change in bus drivers' pay scale and how it is measured. Ms. Gilmore asked Trustees to consider paying drivers over a 12 month period rather than the school year months. Ms. Gilmore pointed out that many of the drivers had significant reduced pay checks and they had worked for the district 20+ years.
3. **Ms. Gethrel Wright, 4495 Fortune Ln., Public Employee Representative**, spoke on behalf of the transportation department addressing the change of the pay for bus drivers. Ms. Wright asked Trustees to consider looking closely at the difference in pay that some of the drivers were receiving this school year compared to last school year. Ms. Wright also requested administration to look at the number or charter buses used by schools rather than district buses.

Vice President Reece responded that while patrons may address the Board, the Board is not prepared to respond but Trustees would ask administration to look into the problems of the brought to the podium.

## DISCUSSION

**West End Little League Request to Renovate Bathroom Facility** – Mr. John Williams shared information with Trustees regarding a request by the West End Little League booster club to renovate the bathroom facility. Trustees agreed that renovations were appropriate and Dr. Carrol Thomas asked Mr. Terry Ingram to work with the booster club through the completion of the project. The booster club is responsible financially for the renovations. Mr. Howard Trahan asked if the restroom would meet ADA regulations. Mr. Williams replied that the booster club was working with an architect and the restroom would be ADA compliant.

## ACTION ITEMS

**APPROVAL OF EXHIBITS “A.1”, “A.2”, “A.3”, “B”, “C”, “D”, “E”, “F”, “G”, “H”, “I”, “J”, “K”, “L”, “M”, “N”, “O”, “P”, “Q”, “R”, “S”, and “T”**

Mr. John Williams moved, seconded Mr. Terry Williams, to approve EXHIBITS “A.1”, “A.2”, “A.3”, “B”, “C”, “D”, “E”, “F”, “G”, “H”, “I”, “J”, “K”, “L”, “M”, “N”, “O”, “P”, “Q”, “R”, “S”, and “T”.

**Tax Collection Report Exhibit “A.1”** – Administration recommended acceptance of the Tax Collection Report in the amount of \$265,700.82 including certification of tax collection for the month of September 2004; reconciliation of disbursements to collections for the month of September 2004; report of collections for September 2004; tax collection year 2003; report of collections for September 2004, delinquent tax collection year 2003, current tax receivable update for tax year 2003, September 2004; year-to-day tax receivable for current tax year 2003, September 2004; year-to-date tax receivable for delinquent tax year 2003, September 2004; TIF current and delinquent receivable tax year 2003, September 2004; taxes due at September 30, 2004 by year.

(Copy of Certification of Tax Collection Report attached and made a part of these minutes.)

**Business Office Report (Exhibit “A.2”)** – Administration recommended approval of the Business Office Report, including the general fund reports, September 2004, debt service reports, September 2004, capital projects report, September 2004, internal service funds September 2004; scholarship fund report, September 2004; investment report, September 2004.

**Amendments to 2004-2005 Budget (Exhibit “A.3”)** – Administration recommended approval of amendments to the following budgets:

199/5 General Fund	#010
199/5 General Fund	#011
204/5 ESEA Title IV Safe and Drug Free Education	#012
211/5 ESEA Title I Part A Improving Basic Programs	#013
213/5 ESEA Title I Part B Even Start Family Literacy	#014
224/5 IDEA Part B Formula	#015
255/5 ESEA Title II Part A TPTR	#016
256/5 Title I Part F Comprehensive School Reform-Central	#017
256/5 Title I Part F Comprehensive School Reform – Austin	#018
262/4 ESEA Title II Part D Target	#019
269/5 ESEA Title V Part A Innovative Programs	#020
285/5 Science (TEXTEAMS)	#021
309/5 Title II AEFLA Section 231 Federal	#022
309/5 Title II AEFLA English Literacy & Civics Sec.231 Fed.	#023
312/5 Federal – TANF for Adult Education	#024
394/5 Pregnancy Education and Parenting Program	#025
404/5 Accelerated Reading and Mathematics Instr.Pgrms.	#026
409/5 Texas High School Completion and Success	#027
411/5 Technology Allotment	#028
418.5 Active Employee Health Insurance Fund	#029
423/5 Apprenticeship Training State	#030
432/5 State TANF for Adult Education	#032
482/5 Apprenticeship Training Local Unions	#033
486/5 Continuing Hispanic Education Program	#034
650/5 Local Capital Projects	#035

**Approved Request to Waive the Penalty and Interest on Certain Delinquent Tax Accounts (Exhibit “B”)** –Administration recommended approval of the request by Miriam K. Johnson, Tax Assessor-Collector, to waive penalty and interest on the following accounts as presented by the Jefferson County Tax Office according to Sec.33.011 of the *State Property Tax Code*:

Joseph Wingate	\$ 127.07
Woodpark Homeowners	1401.40
Harbour Associates	49.45
User Friendly Phone Book	25.87
Minni Lindsey	6.57
Sheela Westbrook	35.73
Hollywood Theaters	300.30
Hollywood Theaters	627.13
J & E Investments	174.71
	<u>174.71</u>
	\$2,748.23

**Approved Resolution to Name Investment Officers for the District (Exhibit “C”)** – Administration recommended approval of resolution identifying Stacey Fitch and Jane Kingsley as investment officers for the district. All investment officers are required to take investment training within 12 months of approval.

**Approved Bids for Baseball, Softball and Golf Supplies and Equipment (Exhibit “D”)** – Bid packets were mailed to twenty-four (23) companies in addition to the appropriate advertisements. There were fourteen (14) responses. Administration recommended acceptance of the following bids charged to the Athletic Department 2004-2005 appropriated funds:

ARC Sports	\$ 3,252.60
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Area Impressions	500.40
Barcelona Sporting Goods	1,974.64
BSN Sports	1,351.14
Collegiate Pacific	2,821.45
Complete Athlete	1,934.40
F & F Sports	10,843.85
Riddell/All American	368.00
Superior Sports	1,623.92
Team Express	220.14
	<u>\$24,890.54</u>

(Bids are on file in the Purchasing Dept.)

**Approved Bid for School Buses (Exhibit "E")** – Bid packets were distributed to thirteen (13) companies in addition to the appropriate advertisements. There were three (3) responses. Administration recommended acceptance of the bid from Thomas Bus Gulf Coast in the total amount of \$1,408,594.00 charged to Transportation Department and IDEA-B Formula appropriated 2004-2005 funds.

(Bids are on file in the Purchasing Dept.)

**Approved the Bid for Motor Fuels for the 2004-2005 School Year (Exhibit "F")** – Bid packets were distributed to twenty-five (25) companies in addition to the appropriate advertisements. There was one (1) response. Administration recommended acceptance of the bid from Petroleum Traders Corp. at (+).0066 87 Octane Unleaded and (+).0086 Diesel Fuel for shipments over 5,000 gals. (transport delivery) charged to the Maintenance and Transportation Department 2004-2005 appropriated funds.

(Bids are on file in the Purchasing Dept.)

**Approved Second Year Option for Medicaid Billing Services (Exhibit "G")** – Administration recommended approval of the second year option from Lone Start Education Billing Services charged to the Medicaid 2004-2005 appropriated funds.

(Bids are on file in the Purchasing Dept.)

**Approved Second Year Option for Physical Capacity Testing (Exhibit "H")** – Administration recommended approval of the second year option from Moorman & Associates in the amount of \$150.00 per test charged to the Maintenance and Transportation Departments 2004-2005 appropriated funds.

(Bids are on file in the Purchasing Dept.)

**Approved the Payment of \$145,000 for Contracted Services Provided by Communities in Schools Southeast Texas, Inc. (Exhibit "I")** – Administration recommended approval of the payment in the amount of \$145,000 charged to the State Compensatory Education Funds as follows:

Central High School	\$15,000
Austin Middle School	25,000
King Middle School	25,000
Smith Middle School	10,000
Ozen High School	25,000
Pietzsch/MacArthur Elementary	20,000
Martin Elementary	25,000
	<u>\$145,000</u>

**Approved the 2004-2005 Campus Improvement Plans (Exhibit "J")** – Administration recommended approval of 2004-2005 Campus Improvement Plans available online at the Beaumont ISD Internet website at [http://222.beaumont.k12.tx.us/Campus\\_Plans/Default.htm](http://222.beaumont.k12.tx.us/Campus_Plans/Default.htm) and on the Beaumont ISD Intranet website under the Resources menu item titled Campus Plans at [http://bisd-iis1.beaumont.k12.tx.us/intranet/campus\\_plans/](http://bisd-iis1.beaumont.k12.tx.us/intranet/campus_plans/).

**Approved the 2004-2005 Textbook Committee (Exhibit "K")** – Administration recommended approval of the 2004-2005 Textbook Committee as per vote by campus for the following members:

Health Education Grades 1-12	
Physical Education	Judy Parsley, Guess Shyulanda Randle, Ozen



**Approved the Purchase of Algebra I Web-based Assessment, Data Disaggregation, Lesson Planning, Scope and Sequence, and Parent/Teacher Communication for Central High, West Brook High, Pathways Center and Paul Brown Center from the Cambridge Knowledge Systems (Exhibit “Q”) –**

Administration recommended approval of the request to purchase Cambridge Knowledge System at a cost of \$139,900 from the following funds:

TARGET 2 Grant Funds	\$ 5,000
Technology Allotment Funding	10,000
Title II Funds – Mathematics Dept	44,000
Title I Funds	50,000
General Fund ITBS Testing State Fund	18,000
General Resource – District Fund	12,900
	<u>\$139,900</u>

**Approved the Purchase of Measuring Up to the Texas Essential Knowledge and Skills and Success Strategies for the TAKS and the Measuring Up E-Path Online Benchmarking/Diagnostic System for Marshall Middle, Smith Middle, and West Brook High School from the Peoples Publishing Group (Exhibit “R”) –**

- Administration recommended approval of the purchase in the amount of \$16,788.15 from the State Compensatory Fund and Campus Instructional/Supplies Fund for the following skills:

Marshall Middle	\$ 3,013.76
Smith Middle	4,049.65
West Brook High	9,724.74
	<u>\$16,788.15</u>

**Approved the Purchase of Rising Stars Character Development Curriculum for Central High School from Go-4-IT Resources, Inc. (Exhibit “S”) –**

Administration recommended approval of the request to purchase curriculum at a cost of \$34,900 funded by the Texas Grant to Reduce Academics Dropout for high school students who are at risk of dropping out of school.

**Approved Review of Updated (LEGAL) Policies and First Reading of (LOCAL) Policies in Update 73 (Exhibit “T”) –** Administration recommended approval of the first reading of the (LOCAL) Policies in *Update 73* as attached. Legal policies included in update were reviewed.

Mr. John Williams asked why the bid for fuel was awarded to a company in Indiana. Ms. Jane Kingsley responded that the address on the bid is for billing purposes only. Mr. Williams asked that administration look at the budgeted amounts for fuel and report back to Trustees.

Mr. John Williams asked if administration checked the campus improvement plans to see if schools are actually meeting their goals and objectives. Dr. Thomas responded that the campus improvement goals and objectives are periodically analyzed by administration as well as by the principal to check increased performance or areas of weakness.

Trustees discussed the number of software programs purchased and the fact that there have been no benchmark progress reports documenting the need for such programs. Dr. Thomas stated that administration is monitoring programs, targeting weak areas and addressing those not implementing direct-teaching in the classroom. Dr. Thomas emphasized that technology and software is a supplement and direct-teaching is imperative. Administration will be assessing each request for supplementary materials.

Vice President Reece called for questions of the motion, hearing none, he called for a vote.

Yeas: Dr. Nantz, Bishop Whitaker, Messer's: Reece, Trahan, John Williams and Terry Williams

Nays: None

### **PERSONNEL**

Vice President Reece announced in the public (open) meeting at 8:14 p.m. that the Board would **NOT** go into executive (closed) session to discuss matters of the sort described in Section 551.071 (1)(2), and Section 551.074 (a) (1) of Texas Government Code, and that any action taken by the Board would be in public (open) session.

Mr. John Williams moved, seconded by Mr. Howard Trahan to accept the following personnel recommendations:

**1. Retirements**

Linda G. Wallace, Odom Academy, Counselor, effective December 17, 2004;

**2. Resignations**

Rhonda Lee, Language Arts, King Middle, effective September 9, 2004.

**3. New Employee Contract Recommendation**

Acacia Z. Croft, Spanish, Odom Academy, effective August 30, 2004 and ending May 21, 2005;

Virgilio, Spanish, Ozen High, effective October 11, 2004 and ending May 21, 2005;

Melissa Foreman, Librarian, Central High, effective October 18, 2004 and ending May 21, 2004;

Pamala Johnson, Language Arts, King Middle, effective September 13, 2004 and ending May 21, 2005.

Vice President Reece called for questions of the motion, hearing none, he called for a vote.

Yeas: Dr. Nantz, Bishop Whitaker, Messers: Reece, Trahan, John Williams and Terry Williams

Nays: None

### **ADJOURNMENT**

Vice President Reece asked if there was any other business to come before the board; there being none, he adjourned the meeting at 8:17 p.m. October 21, 2004

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Martha Hicks, President  
Beaumont ISD Board of Trustees

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Terry D. Williams, Secretary  
Beaumont ISD Board of Trustees



**BEAUMONT INDEPENDENT SCHOOL DISTRICT  
BOARD OF EDUCATION**

Regular Meeting – December 16, 2004

The Board of Education of the Beaumont Independent School District met in regular public (open) session on Thursday, December 16, 2004 at 7:15 p.m. in the Board Room of the Administration Building of the District located at 3395 Harrison Avenue in Beaumont, Jefferson County, Texas. The meeting was called to order by President Martha Hicks.

It was found and determined that in accordance with the policies and orders of the Board, the Notice of this meeting was posted in the Administration Building of the District in accordance with the terms and provisions of Section 551.041 and Section 551.043, V.T.C.S., and that all of the terms and provisions of those sections have been fully complied with and that the 72 hour notice required by said sections has been properly and correctly given.

**ROLL CALL**

Present: Martha Hicks, President  
Woodrow Reece, Vice President  
Terry Williams, Secretary  
Dr. William Nantz  
Howard J. Trahan, Jr.  
Bishop Ollis E. Whitaker  
John Williams

Absent: None

School Officials

Present: Superintendent, Dr. Carrol A. Thomas; Chief of Staff and Academic Affairs, Dr. Mae E. Jones-Clark; Assistant Superintendents, Mr. Terry Ingram, Ms. Beth Fischenich; Executive Director of Personnel, Ms. Sybil Comeaux; Executive Director of Business/Finance, Ms. Jane Kingsley; Director of Communications, Ms. Jolene Ortego; and School Attorney Melody Chappell

Absent: None

**ESTABLISHMENT OF A QUORUM**

President Martha Hicks declared a quorum.

**PLEDGE OF ALLEGIANCE/ INVOCATION**

The Central High School NJROTC presented the colors. Oriel Davis, 5<sup>th</sup> grade student at Bingman Elementary School and granddaughter of retired warehouse supervisor, Mr. Charles Mingo, led the pledges of allegiance for the United States and Texas flags.

**INVOCATION**

The invocation was given by Jacobi Grant, an 8<sup>th</sup> grade student at M. L. King Middle School.

**APPROVAL OF THE MINUTES**

Bishop Ollis Whitaker moved, seconded by Dr. William Nantz, to approve the minutes of the regular meeting of November 16, 2004.

President Martha Hicks called for additions or corrections to the minutes, there being none, she called for a vote.

YEAS: Ms. Hicks, Dr. Nantz, Bishop Whitaker Messrs. Woodrow Reece, Howard Trahan, John Williams and Terry Williams

NAYS: None

### **REPORTS**

1. Status of State Comp Ed Funds presented in agenda book.
2. Status of Capital Projects Funds-Series 1994-1997 presented in agenda book.

### **REPORT OF THE SUPERINTENDENT**

**Recognition of Certificate of Achievement for Excellence in Financial Reporting for the Comprehensive Annual Financial Report for the Fiscal Year Ended August 31, 2003** – Trustees recognized Jane Kingsley, executive director of business and finance; Stacey Fitch, accounting manger; and Belinda Klock, grants specialist, for the 8<sup>th</sup> consecutive year award from the Government Finance Officers Association of the United States and Canada for it's comprehensive annual financial report (CAFR) The GFOA is a nonprofit professional association serving approximately 15,000 government finance professionals.

### **COMMUNICATIONS**

**Gethrel William, National Alliance of Public Employees representative**, thanked the Trustees and administrators for the work involved in analyzing the bus transportation salary schedules and the adjustments made for the appropriate routes.

### **SIGN-UP**

None

### **INFORMATION ITEM**

**Update of 2005-2005 School Calendar** – Mr. Terry Ingram shared with Trustees the status of the calendar process and the vote selecting option #2 as the most popular by a very wide margin. Trustees asked for copies of all options. Mr. Ingram stated he would make those available to Trustees prior to the close of the meeting.

### **ACTION ITEMS**

**APPROVAL OF EXHIBITS "A.1", "A.2", "A.3", "B", "C", "D", "E", "F", "G", "H", and "I"**

Mr. John Williams moved, seconded Mr. Terry Williams, to approve EXHIBITS "A.1", "A.2", "A.3", "B", "C", "D", "E", "F", "G", "H", and "I".

**Tax Collection Report Exhibit "A.1"** – Administration recommended acceptance of the Tax Collection Report in the amount of \$3,883,741.94 including certification of tax collection for the month of November 2004; reconciliation of disbursements to collections for the month of November 2004; report of collections for November 2004; tax collection year 2003; report of collections for November 2004, delinquent tax collection year 2003, current tax receivable update for tax year 2004, November 2004; year-to-day tax receivable for current tax year 2004, November 2004; year-to-

date tax receivable for delinquent tax year 2004, November 2004; and TIF current and delinquent receivable tax year 2004, November 2004.

(Copy of Certification of Tax Collection Report attached and made a part of these minutes.)

**Business Office Report (Exhibit "A.2")** – Administration recommended approval of the Business Office Report, including the general fund reports, November 2004, debt service reports, November 2004, capital projects report, November 2004, internal service funds November 2004; scholarship fund report, November 2004; investment report, November 2004.

**Amendments to 2004-2005 Budget (Exhibit "A.3")** – Administration recommended approval of amendments to the following budgets:

199/5 General Fund	#061
211/5 ESEA Title I, Improving Basic Programs	#062
224/5 IDEA Part B Capacity Building & Improvements	#063
225/5 IDEA Part B Preschool	#064
261/5 Texas Title I Part B Preschool	#065
385/5 State Supplemental Visually Impaired	#066
401/5 Optional Extended Year Program	#067

**Approved the Comprehensive Annual Financial Report for the year ended August 31, 2004 (Exhibit "B")** – Administration recommended approval of the report as presented in conformity with generally accepted accounting principles (CAAP) and audited by a firm of licensed certified public accountants, Edwards, Tate and Fontenote, LP.

**Approved the Annual Arbitrage Rebate Analysis (Exhibit "C")** – Administration recommended approval of annual arbitrage rebate calculation for the year ended August 31, 2004 completed by Bond Logistix LLC. indicating a liability for the period of \$25,012.40. Liability amounts like change as the year passes and credits are available from the Internal Revenue Service (IRS) are applied.

**Approved an Amendment to Bond Order and Official Statement for the Unlimited Tax Adjustable Rate Current Interest Refunding Bonds and Unlimited Tax Capital Appreciation Bonds, Series 2004 (Exhibit "D")** – Administration recommended approval of amendment to the order and statement as prepared by Lance Fox of Orgain, Bell and Tucker, the District's bond counsel correcting error in the way the some of the refunding bonds were marketed.

**Approved Bid Renewal of J. S. Edwards and Sherlock Insurance Agency as the District's Consultant and Risk Manager Regarding Property/Casualty/Workers Compensation Programs (Exhibit "E")** – Administration recommended approval of agreement for \$28,920 with J. S. Edwards with the proposed scope of work along with the current Certificate of Insurance verifying the particulars of the program.

**Approved the Bids for Band Uniforms for West Brook High School (Exhibit "F")** – Bid packets were distributed to six (6) companies in addition to the appropriate advertisements. There was one (1) response. Administration recommended acceptance of the bid from Fruhauf Uniforms, Inc. in the total amount of \$128,319.32 charged to West Brook High School Band budgeted funds.  
(Copy of Bids on file in Purchasing Department.)

**Approved Student Transfer into the Beaumont Independent School District for the 2004-2005 School Year (Exhibit "G")** – Administration recommended approval of the request of a student transfer, Romelle Johnson, a first grade student coming from Sam Houston Elementary to Fehl Elementary. The student will pay tuition.

**Approved the Purchase of Leap Frog School House Leap-Track System Resource Room Kits for Each Elementary School (Exhibit "H")** – Administration recommended approval of the request to purchase the kits for a total cost of \$99,900

with the inclusion two days of professional development funded by the special education department Idea Part B Formula Grant .

**Reviewed Update (LEGAL) Policies and Approved First Reading of (LOCAL) Policies included in Update 74 (Exhibit "I")** – Administration recommended approval of the first reading of the (LOCAL) Policies in *Update 74* as listed on the attached.

Dr. William Nantz asked Ms. Kingsley to give the Trustees an overview of the arbitrage issues. Ms. Kingsley responded that the arbitrage was basically calculations on outstanding bonds over a five year payment period. The liability of \$25,012.40 will be recorded in the district's financial records; however, if adjustments are reported to the district the appropriate amount will be remitted to the IRS when due. Ms. Kingsley shared comments from the "rebate summary" and the individual liability per note that is not combined for remittance purposes for the IRS.

Mr. Woodrow Reece asked if the purchase of Leap Frog School House Leap-Track System kits for elementary schools was necessary. Dr. Mae Jones-Clark responded that the program was research based for the special needs student population at a much slower pace, with a variety of learning styles needed more than ever now, since the NCLB law requires all students to be tested regardless of their learning abilities.

Dr. Thomas recognized the auditors attending the meeting and asked them to step forward and introduce themselves. Mr. Mitch Fontenot, Mr. James Edwards and Mr. Mike Tate representing Edwards, Tate and Fontenote, a licensed certified public accounting firm reported that the district had received an "unqualified" audit which is the best a district can receive, and thanked the Beaumont ISD personnel involved in the auditing procedure for their help throughout the year.

President Martha Hicks asked Trustees if there were questions regarding the audit, there were none.

President Martha Hicks asked if there were any questions for Lance Fox of Orgain, Bell and Tucker regarding the amendment to the bond order, there were none.

President Martha Hicks called for additional questions of the motion, hearing none, she called for a vote.

Yeas: Ms. Hicks, Dr. Nantz, Bishop Whitaker, Messers: Trahan, Reece, John Williams and Terry Williams

Nays: None

## **PERSONNEL**

President Martha Hicks announced in the public (open) meeting at 7:37 p.m. that the Board would go into executive (closed) session to discuss matters of the sort described in Section 551.071 (1)(2), and Section 551.074 (a) (1) of Texas Government Code, and that any action taken by the Board would be in public (open) session.

Mr. John Williams moved, seconded by Mr. Terry Williams to accept the following personnel recommendations:

### **1. Retirements**

Carol Fillingame, Central High, Physics, effective December 17, 2004;

Ann E. Grahan, Odom Academy, Health, Physical Education, effective December 17, 2004;

Michael Newman, Career Center, Auto Mechanics, effective January 31, 2005;

Michael Waidley, West Brook High, Vocational Counselor, effective December 17, 2004.

## **2. Resignations**

Mary L. Brown, Reading, Odom Academy, effective January 12, 2005;

Melinda C. McConathy, Level 4, Guess Elementary, effective December 17, 2004;

Karen S. Newsum, Reading, Vincent Middle, effective December 17, 2004;

Pamela E. Sylvester, Special Education, Martin Elementary, effective December 17, 2004.

## **3. New Employee Contract Recommendation**

Stephanie Gilder, Level 3, Bingman Elementary, effective November 15, 2004 and ending May 21, 2005.

President Martha Hicks called for questions of the motion, hearing none, she called for a vote.

Yeas: Ms. Hicks, Dr. Nantz, Bishop Whitaker, Messers: Reece, John Williams and Terry Williams

Nays: None

## **4. Administrative Recommendations**

Mr. John Williams moved, seconded by Bishop Whitaker, to approve the following administrative recommendations:

Barbara Levy	Curriculum Coordinator/Price Elementary
Barbara Hardeman	Principal/Blanchette Elementary

President Martha Hicks called for questions of the motion, hearing none, she called for a vote.

Yeas: Ms. Hicks, Dr. Nantz, Bishop Whitaker, Messers: Trahan, John Williams and Terry Williams

Nays: None

Abstain: Mr. Woodrow Reece

## **ADJOURNMENT**

President Martha Hicks expressed condolences on behalf of the Trustees and administrators to Dr. William Nantz in the loss of his mother, Hazel Nantz, a long time teacher in the district. Dr. Nantz thanked everyone for the many acts of kindness during their loss.

President Hicks asked the newly appointed administrators to remain after the meeting in order for Trustees to meet them along with any family members that might be present

President Martha Hicks asked if there was any other business to come before the board; there being none, she adjourned the meeting at 8:05 p.m. December 16, 2004

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Martha Hicks, President  
Beaumont ISD Board of Trustees

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Terry D. Williams, Secretary  
Beaumont ISD Board of Trustees