

**The Lockhart Independent School District  
Board of Trustees**

**M.L. Cisneros Education Support Center Boardroom, 2nd Floor, Room 200, 419 Bois D'Arc Street,  
Lockhart, TX 78644  
Special Meeting, June 3, 2024 – 5:30 PM**

Notice is hereby given that on June 3, 2024, the Board of Trustees of the Lockhart Independent School District will hold a Special meeting at 5:30 PM in the M.L. Cisneros Education Support Center Boardroom, 2nd Floor, Room 200, 419 Bois D'Arc Street, Lockhart, TX 78644. The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

1. Call to Order
2. Public Comment
3. Recognition:
  - A. THSCA Academic All State
4. COMMUNICATION:
  - A. Review bid release for safety fencing around the District 3
  - B. Review bid release for replacing the ceiling grid and tiles in the kitchens 5
  - C. 2024 - 2025 Staffing and Budget Session 7
5. COMMUNICATION/ACTION:
  - A. Consider and/or Approve Date for Public meeting on 2024-2025 Budget 9
  - B. Consider and/or Approve 2024 Tax Rate to be Published 11
  - C. Consider and/or Approve Staffing for the 2024-2025 School Year 16
  - D. Consider and/or Approve Budget Amendments 19
6. ADJOURNMENT

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See BEC(LEGAL)]

Texas Government Code Section:

- |         |  |
|---------|--|
| 551.071 | Consultation with Attorney; Closed Meeting   |
| 551.072 | Deliberation Regarding Real Property; Closed Meeting   |
| 551.073 | Deliberation Regarding Prospective Gift; Closed Meeting  |
| 551.074 | Personnel Matters; Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline or Dismissal of a Public Officer or Employee; Closed Meeting |
| 551.075 | Conference Relating to Investments and Potential Investments Attended by Board of Trustees of Texas Growth Fund; Closed Meeting                                      |
| 551.076 | Deliberation Regarding Security Devices; Closed Meeting  |
| 551.082 | School Children; School District Employees; Disciplinary Matter or Complaint   |
| 551.083 | Certain School Boards; Closed Meeting Regarding Consultation with Representative of Employee Group   |
| 551.084 | Investigation; Exclusion of Witness from Hearing   |

Should any final action, final decision, or final vote be required in the opinion of the School Board with regard to any matter considered in such closed or executive meeting or session, then the final decision, or final vote shall be either:

- (a) in the open meeting covered by the Notice upon the reconvening of the public meeting; or,
- (b) at a subsequent public meeting of the School Board upon notice thereof; as the School Board shall determine.

On this day of May 30, 2024, this Notice was mailed or faxed to news media who had previously requested such Notice and an original copy was posted on the display window in the School District Administration Building on said date.



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Superintendent

# Lockhart Independent School District Board of Trustees

Date of Board Meeting:

Agenda Item:

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AGENDA SECTION:

READING:

PREVIOUS BOARD REVIEW DATE:

TYPE OF ACTION:

DEPARTMENT:

## DISTRICT GOAL(S) ALIGNMENT:

1. Create innovative opportunities for ALL students to prepare for success beyond graduation.
2. Every campus will have an A rating by 2028 through exemplary teaching and student-centered learning.
3. Cultivate an environment where our employees choose Lockhart Independent School District.

AGENDA TITLE:

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## Timeline for Budget/Tax Rate Adoption and Voter-Approval Tax Rate Elections

Published online in [TASB School Law eSource](#)

The dates below apply to school districts adopting their budgets and tax rates and conducting voter-approval tax rate elections (VATRE) in 2024. The year is included below if the date changes each year.

Prior to conducting a VATRE, a district must conduct an efficiency audit in accordance with the deadlines set out below and guidelines established by the [Legislative Budget Board](#). This efficiency audit is not required for school districts that have been subject to a recent disaster declaration from the governor.<sup>1</sup>

TASB Legal Services' [School District Budget and Tax Rate Adoption in 2023](#) contains detailed information about each requirement and deadline below. For more information on voter-approval tax rate elections, see TASB Legal Services' [School District Voter-Approval Tax Rate Elections in 2023](#).

- **April 30:** Deadline for chief appraiser to certify estimate of district's property values<sup>2</sup>
- **June 19:** Deadline for districts with July 1 fiscal year to prepare a proposed budget<sup>3</sup>
- **June 20:** Latest date for districts with July 1 fiscal year to publish Notice of Public Meeting to Discuss Budget and Proposed Tax Rate (Texas Comptroller's Form 50-280), which must be published 10 - 30 days before the budget/tax rate meeting<sup>4</sup>
- **June 30:** Deadline to adopt budget for district with July 1 fiscal year<sup>5</sup>
- **July 5:** Deadline to select auditor for efficiency audit for districts seeking a VATRE in the November 5, 2024 election (**no later than 4 months before Election Day**),<sup>6</sup>
- **July 18 - August 1:** TEA Local Property Value Survey regarding taxable property values and local exemption amounts for the preceding and current tax years<sup>7</sup>
- **July 25:** Deadline for chief appraiser to provide certified appraisal roll to district's tax assessor; if the appraisal review board has not approved the appraisal records by July 20, the chief appraiser must prepare and certify an *estimate* of taxable property value by July 25<sup>8</sup>
- **August 1:** Deadline for tax assessor to determine district property values and submit appraisal roll to the board<sup>9</sup>
- **August 5:** Deadline for TEA to calculate and make available a preliminary maximum compressed tier one tax rate (MCR) for each district<sup>10</sup>
- **August 9:** Latest date for districts *planning a VATRE* to publish Notice of Public Meeting to Discuss Budget and Proposed Tax Rate (Texas Comptroller's Form 50-280)<sup>11</sup>
- **August 15 (or 10 Calendar Days after TEA approves preliminary MCR):**
  - Deadline to appeal preliminary MCR<sup>12</sup>
  - If not appealed, preliminary MCR becomes final<sup>13</sup>

- **August 19 (78th day before Election Day):** Deadline to order a VATRE to be held on the November uniform election date; a district must adopt its budget and tax rate *before* ordering an election<sup>14</sup>
- **August 20:** Deadline for districts with September 1 fiscal year to prepare a proposed budget<sup>15</sup>
- **August 21:** Latest date for districts with September 1 fiscal year to publish Notice of Public Meeting to Discuss Budget and Proposed Tax Rate (Texas Comptroller’s Form 50-280) *if not conducting a VATRE*<sup>16</sup>
- **August 31:**
  - Deadline to adopt budget for district with September 1 fiscal year<sup>17</sup>
  - Deadline for TEA to issue final determination of MCR appeals<sup>18</sup>
- **September 29 or 60 days after receiving certified appraisal roll (whichever is later):** Tax rate must be adopted *before* the later of these dates if not conducting a VATRE<sup>19</sup>
- **October 4 (no later than three months after auditor appointment):** Efficiency audit completed if the board appointed the auditor on July 5; may be earlier if the auditor was appointed before the deadline; final report is due no later than 90 days after appointment<sup>20</sup>
- **October 4 (no later than thirty days before Election Day):** Efficiency audit results posted on district website; before the VATRE, the board must hold an open meeting to discuss the results<sup>21</sup>
- **November 5 (First Tuesday after first Monday in November):** Uniform election date for VATRE<sup>22</sup>

*This document is provided for educational purposes and contains information to facilitate a general understanding of the law. References to judicial or other official proceedings are intended to be a fair and impartial account of public records, which may contain allegations that are not true. This publication is not an exhaustive treatment of the law, nor is it intended to substitute for the advice of an attorney. Consult your own attorney to apply these legal principles to specific fact situations.*

Published May 2024

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<sup>1</sup> Tex. Educ. Code § 11.184. The board of a district located in an area declared a disaster area by the governor under Texas Government Code chapter 418 may hold a VATRE during the two-year period following the date of the declaration *without* conducting an efficiency audit. Tex. Educ. Code § 11.184(b-1).

<sup>2</sup> Tex. Tax Code § 26.01(e).

<sup>3</sup> Tex. Educ. Agency, [Financial Accountability System Resource Guide](#), (FASRG), Module 1, Financial Accounting and Reporting, section 1.1.3, p. 13, and *Module 4, Auditing*, section 4.6.4, Exhibit 1, p. 59 (2024).

<sup>4</sup> Tex. Educ. Code §44.004(c). Because a district with a July 1 fiscal year will not have its maximum compressed tax rate (MCR) from TEA by this date, a district can use the district’s MCR estimated in its state aid template and add the desired number of tier two pennies for the purpose of publishing the required Notice of Public Meeting to Discuss Budget and Proposed Tax Rate. See Tex. Educ. Code § 48.2551 (a district’s MCR is calculated by TEA and is the lesser of the district’s prior year MCR, the state compression rate, or the rate determined by a statutory formula if the district’s taxable property value for the current year exceeds the district’s prior year value by at least 2.5 percent.) A district will need to publish a revised notice if it ultimately plans to adopt a higher tax rate than the original proposed rate. Tex. Educ. Code §44.004(g-1).

<sup>5</sup> Tex. Educ. Agency, [FASRG](#), Module 1, Financial Accounting and Reporting, section 1.1.3, p. 13, and *Module 4, Auditing*, section 4.6.4, Exhibit 1, p. 59 (2024).

<sup>6</sup> Tex. Educ. Code § 11.184(d). The efficiency audit is due not later than three months after the selection. Tex. Educ. Code § 11.184(g).

- <sup>7</sup> 19 Tex. Admin. Code § 61.1000(c).
- <sup>8</sup> Tex. Tax Code § 26.01(a)-(a-1); see also Tex. Tax Code § 26.04(c-2) (if the assessor received a certified estimate, the taxing unit’s designated officer or employee shall calculate the no-new-revenue tax rate and voter-approval tax rate using the certified estimate).
- <sup>9</sup> Tex. Tax Code § 26.04(a)-(b).
- <sup>10</sup> 19 Tex. Admin. Code § 61.1000(d).
- <sup>11</sup> Tex. Educ. Code § 44.004. A district with a July 1 fiscal year must, after receipt of the certified appraisal roll, publish a revised notice and hold another public meeting before the district may adopt a tax rate that exceeds the proposed rate or the district’s voter-approval tax rate using the certified appraisal roll. Tex. Educ. Code § 44.004(i)(1)-(2).
- <sup>12</sup> 19 Tex. Admin. Code § 61.1000(g)(1).
- <sup>13</sup> 19 Tex. Admin. Code § 61.1000(f).
- <sup>14</sup> Tex. Elec. Code § 3.005; Tex. Tax Code § 26.08. See TASB Legal Services’ eSource [Elections](#) website and the Secretary of State [Elections Division](#) website for more information regarding election procedures and deadlines.
- <sup>15</sup> Tex. Educ. Agency, [FASRG](#), Module 1, Financial Accounting and Reporting, section 1.1.3, p. 13, and Module 4, Auditing, section 4.6.4, Exhibit 1, p. 59 (2024).
- <sup>16</sup> Tex. Educ. Code § 44.004(b). The notice must be published “not earlier than the 30<sup>th</sup> day or later than the 10<sup>th</sup> day before the date of the hearing.”
- <sup>17</sup> Tex. Educ. Agency, [FASRG](#), Module 1, Financial Accounting and Reporting, section 1.1.3, p. 13, and Module 4, Auditing, section 4.6.4, Exhibit 1, p. 59 (2024).
- <sup>18</sup> 19 Tex. Admin. Code § 61.1000(e).
- <sup>19</sup> Tex. Tax Code § 26.05(a).
- <sup>20</sup> Tex. Educ. Code § 11.184(g).
- <sup>21</sup> Tex. Educ. Code § 11.184(h).
- <sup>22</sup> Tex. Tax Code § 26.08(a); Tex. Elec. Code § 41.001.

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## OFFICE OF BUSINESS AND FINANCE

PO Box 120 • Lockhart, Texas 78644 • phone: 512.398.0000 • fax: 512.398.0025  
www.lockhartisd.org

DATE: June 3, 2024  
TO: Lockhart ISD Board of Trustees  
FROM: Nicole Weiser, Chief Financial Officer  
RE: 2024-2025 Staffing Request

In reviewing the evolving needs of the school district, LISD requests the following stipends for the 2024-2025 fiscal year:

**Junior High Science Stipend (\$2,000 each – 10 positions)                      \$ 20,000**

**TOTAL General Fund Payroll Budget Request    \$ 20,000**

\*All positions were included in the expenditure projections that were presented at the 06/03/24 Board Budget Workshop.

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