



# Agenda of Regular Meeting

## Thursday, March 7, 2024

### The Board of Trustees

### Richardson ISD

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A Regular Meeting of the Board of Trustees of Richardson ISD will be held Thursday, March 7, 2024, beginning at 6:00 PM in the Administration Building, 400 S. Greenville Ave, Richardson, TX 75081.

Prior to or during consideration of agenda subjects, the board will hear public comments from any member of the public who has complied with District procedures for signing up to speak. The notice for this meeting was posted on March 4, 2024.

Public Comments: - Persons wishing to address the Board must complete an online Public Comment form by signing up at <https://web.risd.org/board/public-comments/> beginning when the meeting agenda is posted through 12:00 p.m. on the day of the meeting. RISD will not accept submissions after 12:00 p.m. on the posted meeting date. Persons who do not have access to a computer to complete the Public Comment form online may contact the Board Office during normal business hours at 469-593-0403 (español 469-593-0312) for assistance. Persons wishing to speak must complete the online registration form in full and be present at the meeting to make his/her own comments during the designated time for Public Comment to be eligible to speak. Any registered speaker who is absent from the meeting at the time for Public Comment forfeits the opportunity to address the Board at that meeting.

Disruptions. Disruptive behavior will not be tolerated during a meeting. After providing at least one warning to a disruptive visitor, the presiding officer may request assistance from law enforcement officials to remove from the meeting any person who continues to disrupt the meeting by utterances or actions. A visitor who exhibits disruptive behavior in a subsequent meeting may be issued a trespass warrant. It is a criminal offense for a person, with intent to prevent or disrupt a lawful meeting, to substantially obstruct or interfere with the ordinary conduct of a meeting by physical action or verbal utterance.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. **CALL TO ORDER**
  - A. Pledge of Allegiance / Moment of Silence 5
  - B. Announcements / Communications 7
    - Recognition of Schools, Students and Staff
- II. **PUBLIC COMMENT SECTION**

Comments from visitors who submitted the form requesting to address Board Members.

- A. Agenda Related Topic
- B. Non-Agenda Related Topic

III. **CONSENT / CONFIRMATION AGENDA ITEMS**

Submitted for Action and/or Information

- A. Minutes of February 7 and February 22, 2024, Meetings 12

Action Item

- B. Human Resources Report 23

Action/Information Item

- C. Recommended Specified Best Value/Low Bids, Contracts and Cumulative Purchases 29

Action/Information Item

**Part A: New Bids - For Approval**

- Miscellaneous Consultant Services
- Armored Car and Bank Courier Services
- Career and Technology Education Supplies & Related Items
- Commodity Discount Providers

**Part B: Bid Renewals - For Approval**

None

**Part C: Contract Information (Greater than \$100,000) - For Approval**

- CORE Construction - Access Control - Phase II
- Focus School Software - Support and Maintenance Services for an additional five (5) year term beginning and ending April 1, 2024 - March 31, 2029 (\$4.20 - \$4.73 per student Year 1-5)
- Benchmark Education Company - Decodable readers for K-2 classrooms to support early reading (#RISD 21-121)
- Team Enterprise - Lake Highlands Junior High Abatement (RISD #23-267)
- Netsync Network Solutions - Lake Highlands Middle School Network Switches Technology (DIR-TSO-4167)
- Llano River Fence Company - Fencing for LHHS (RISD # 23-263)
- Cloud Ingenuity - Intercom system with a built in camera to enhance safety (TIPS #230105)
- Hand2Mind - Phonics kits to support Texas Reading Academy Learning (RISD 21-121)
- Llano River Fence Company - Fencing for RHS (RISD # 23-263)

**Part D: Interlocal Agreements, Memorandums of Understanding, and Other - For Approval**

**Interlocal Agreements:**

Region 10 ESC Academics Outdoors Program - Audelia Creek

**Memorandums of Understanding:**

City of Richardson - Project Search Transition Program - Term 8/14/2024 - 5/23/2025 with one additional 2-year option

**Cooperative Agreements:**

Netsync Network Solutions per DIR-CPO-4430 thru July 10, 2024 for Products and Related Services

**Other:**

Special Education Staffing contracts increase - (referencing Action Item on 9/21/23 and increase request Dec 14, 2023)

**Part E: Contracts, Contract Modifications & Change Orders: Less than \$100,000 (Information Only)**

Dealers Electric - LED Lighting Upgrades - R. Terrance Elem (RISD # 23-239) Change Order increase (originally reported 12/14/23)

Dealers Electric - LED Lighting Upgrades - Dover Elem (RISD # 23-239) Change Order increase (originally reported 12/14/23)

**Part F: Cumulative Purchases - Information Only**

**Cumulative Purchases from Qualified Vendors:**

- BUY BOARD - Texas Association of School Boards
- CPGPC - Choice Partners

	CTPA	
	EPCNT - Education Purchasing Cooperative of North Texas	
	SOURCEWELL - Sourcewell (previously NJPA)	
	OMNIA Partners - TCPN/IPA/US Communities	
	PPPCP - Prospering Pals	
	TIPS - The Interlocal Purchasing System	
	TPASS - Texas Procurement and Support Services	
	EQUALIS	
D.	Authorize Amendment to TexStar Participation Agreement Action Item	36
E.	Authorize Amendment to TexPool Authorized Representatives Action Item	39
F.	Budget Status Report Action Item	42
G.	Schedule of Upcoming Bids Information Item	49
H.	Bond Expenditure Report Information Item	51
I.	Monthly Financial Statements Information Item	55
J.	TEA Career & Technical Education Summer Grant 2023-2024 Information Item	65
IV.	<b>ACTION / INFORMATION ITEMS</b>	
A.	Approval to Ratify the Agreement of Dallas County Local Workforce Development Board Action Item	66
B.	Consider Cancellation of the May 2024 Board of Trustees Election Action Item	68
C.	Consider Hamilton Park Pacesetter Magnet Addition and Renovation Project - Guaranteed Maximum Price (GMP) Amendment No. 1 Action Item	77
D.	Consider Northrich Elementary School Renovation Project - Guaranteed Maximum Price (GMP) Amendment No. 1 Action Item	79
E.	Consider Stults Road Elementary School Renovation Project - Guaranteed Maximum Price (GMP) Amendment No.1 Action Item	81
F.	2024 - 2025 Budget Discussion Information Item	83
G.	Human Resources Update Information Item	103
H.	Inclement Weather Make-Up Days Information Item	130
I.	Discussion of Legislative Issues Information Item	

J. Discussion of Student / District Activities

Information Item

K. Discussion of Upcoming Events

Information Item

L. Discussion of Recently Attended or Upcoming Conferences and Meetings

Information Item

M. Proposal of Future Agenda Items

Information Item

V. **CLOSED MEETING**

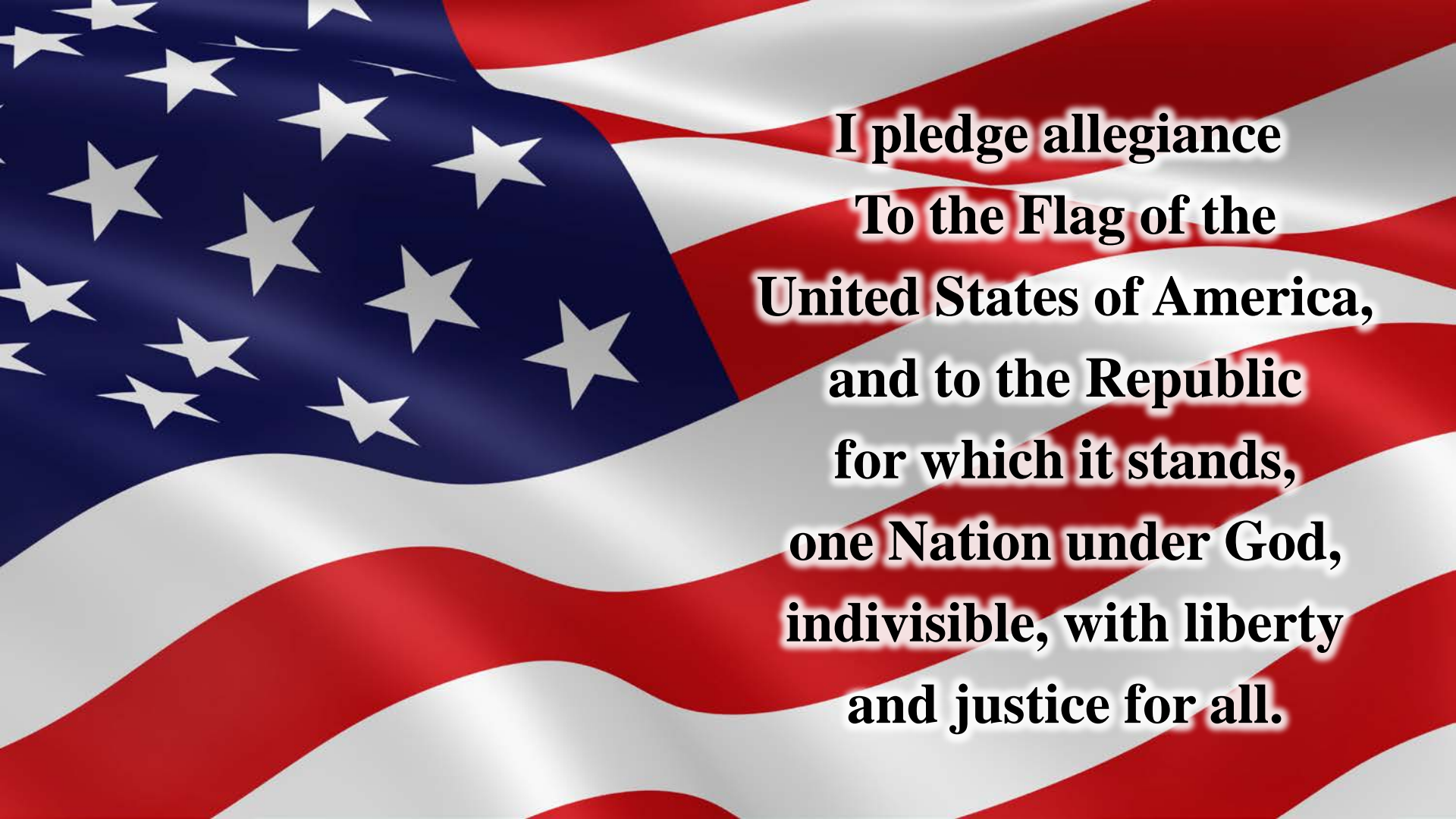
If, during the course of the meeting, the Board of Trustees should determine that a closed session is required, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, including but not limited to Section 551.071-Consultation with Attorney and 551.074 - Personnel Matters and Duties of Public Officer.

VI. **RECONVENE**

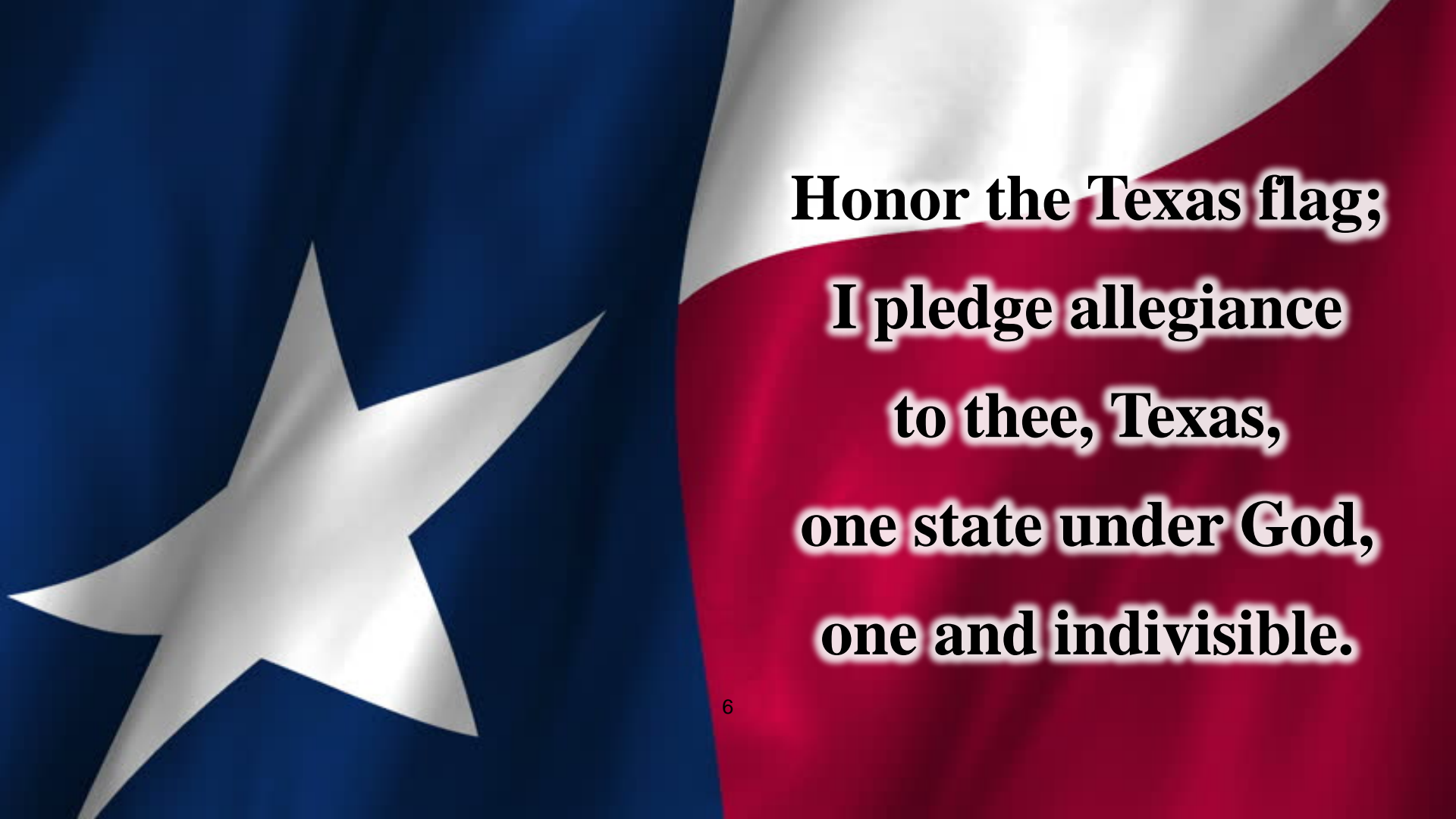
Open Meeting to vote on matters considered in Closed Meeting, if applicable.

VII. **ADJOURNMENT**

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See BEC(LEGAL)]

The background of the image is a waving American flag. The stars and stripes are clearly visible, with the blue field of stars on the left and the red and white stripes on the right. The flag appears to be moving, creating a sense of dynamic energy.

**I pledge allegiance  
To the Flag of the  
United States of America,  
and to the Republic  
for which it stands,  
one Nation under God,  
indivisible, with liberty  
and justice for all.**

The background of the image is the Texas state flag, featuring a blue field with a white five-pointed star on the left, and a white and red field on the right. The text is overlaid on the right side of the flag.

**Honor the Texas flag;  
I pledge allegiance  
to thee, Texas,  
one state under God,  
one and indivisible.**

Link to Recognitions:

[https://docs.google.com/presentation/d/1pVbols7rF6\\_u6p2\\_r\\_uiJQbOQLFJNPIteuFIP81mz-o/edit#slide=id.p](https://docs.google.com/presentation/d/1pVbols7rF6_u6p2_r_uiJQbOQLFJNPIteuFIP81mz-o/edit#slide=id.p)



# BOARD OF TRUSTEES RICHARDSON INDEPENDENT SCHOOL DISTRICT

## Procedures for Public Comments During Board Meetings

The Board of Trustees of the Richardson Independent School District welcomes members of the public to its meetings. The purpose of meetings is to allow trustees to conduct the business of the District. Although Board meetings are held in public, they are not public meetings and the public does not have a right to participate except as provided by the Board. The Board offers a limited open forum at meetings through its Public Comment Sections to provide opportunities for members of the public to convey information to the Board.

The Board adopted the following procedures concerning public comments to facilitate the efficient operation of meetings:

### Public Comment Section

- The Board of Trustees will include a Public Comment Section on the posted Agenda for each meeting. The Board holds regular monthly business meetings each month of the year, excluding July. Business meetings typically are scheduled for the first Thursday of the month. The Board schedules work sessions to address topics of study or as other needs arise. The Board reserves the third Thursday of each month for work sessions, but they also may be scheduled at any other time when a need arises. The Board reserves the right to schedule or reschedule meetings as necessary to meet the operational needs of the District. A written Agenda is posted for each Board meeting at least 72 hours before the meeting is scheduled. If an Emergency Meeting is authorized, an agenda will be posted at least one hour before the meeting is scheduled.

The Public Comment Section for agenda-related topics ordinarily will be placed on the Agenda just prior to the first business item on the Agenda. Where appropriate for efficient meeting management, the section for comments related to non-agenda topics may be placed on the Agenda after other action and information items. A speaker who attempts to address a non-agenda related topic during any period reserved for agenda-related topics is engaging in disruptive behavior. The speaker must stop his or her comments when directed.

- When necessary for effective meeting management, to accommodate large numbers of individuals wishing to address the Board at a meeting, or when otherwise advisable to accommodate specific circumstances, the Board delegates to the presiding officer the authority to make adjustments to these public comment procedures. Such adjustments may include, without limitation, adjusting when public comment will occur during a meeting, reordering agenda items, deferring public comment on non-agenda items, continuing an agenda item to a later meeting, temporarily revising public comment procedures as necessary if a meeting is conducted via videoconference, providing expanded opportunity for public comment, or establishing an overall time limit for public comments and adjusting the time allotted to each speaker.

### Speaker Topics

- Regular Business Meetings. Speakers may comment on specific Agenda items, as well as matters not on the posted Agenda (i.e. non-agenda items), during the Public Comment Section at regular business meetings.
- Work Sessions or Other Called Meetings. Speakers may comment only on specific agenda items during the Public Comment Section at work sessions and other called meetings.
- Public Hearings. When RISD gives notice of a public hearing, speakers may complete a separate online public comment form for the public hearing. Speakers may only comment on the specific topic noticed for the public hearing. All other rules noted herein apply to comments during a public hearing.

### Public Comment Form

- Persons wishing to address the Board must complete an online Public Comment form by signing up at the designated registration form link on the District's website beginning when the meeting agenda is posted through 12:00 p.m. on the day of the meeting. RISD will not accept submissions after 12:00pm on the posted meeting date. Persons wishing to speak must complete the designated registration form in full and be present at the meeting to make his/her own comments during the designated time for Public Comment to be eligible to speak. Any registered speaker who is absent from the meeting at the time for Public Comment forfeits the opportunity to address the Board at that meeting.
- In addition to identifying information, each speaker must indicate the specific Agenda item about which he or she wishes to comment and/or identify the non-Agenda topic of the comments.
- If RISD gives notice of a public hearing, it will provide a separate designated registration form link on the District's website for the public hearing that persons who wish to speak must complete. Individuals will be able to register beginning when the meeting agenda for

the public hearing is posted through 12:00 p.m. on the day of the meeting. RISD will not accept comment cards after 12:00pm on the posted meeting date.

- Persons who do not have access to a computer to complete the Public Comment form online may contact the Board Office at 469-593-0403 for assistance. The online form is required to be completed by no later than 12:00 pm on the day of the posted meeting.

### Written Materials

- A speaker who wishes to provide written materials to the Board of Trustees must bring at least nine (9) copies of the materials to the Board meeting. A copy of the materials will be provided to the trustees before the speaker is called. The speaker may not distribute materials when he or she is called to speak.

### Time

- Each speaker is limited to a total of three\* minutes and a speaker may not use time of another speaker to extend his or her comment period. Note: A speaker who addresses the Board through a translator will have six\* minutes to present comments to ensure that non-English speakers receive the same opportunity to address the Board.

- Staff will set a three\*-minute digital timer for each speaker. The speaker shall end his or her comments when the timer expires. Any speaker who fails to stop speaking and yield the podium at the end of his or her allotted time is considered out of order and may be escorted from the podium and/or asked to leave the meeting.

(\*Unless the comment period has been limited as provided herein.)

### Single comment

- A speaker may complete one online Public Comment form for each meeting. A speaker who comments during a public hearing is not ineligible to speak during the regular public comment period.

### Protocol for Speakers

- The Board Secretary will call the name of each speaker who has submitted a public comment card and state the topic(s) on which the individual has registered to speak.
- Each speaker should approach the podium when his or her name is called. An adjustable microphone is affixed to the podium in the Auditorium. The speaker should clearly state his or her name and the school or school(s) the speaker's children attend or have attended before beginning to comment.
- The Board will not engage in dialogue with a speaker. Specific factual information or reference to an existing policy may be furnished in response to inquiries or statements. The Board cannot deliberate or make a decision on any subject that is not on the Agenda.
- The public comment period is not the appropriate forum for presentation of formal complaints. RISD maintains a formal grievance policy to address complaints. The Board will only consider formal complaints that remain unresolved after they have been addressed through proper administrative channels and when they have been placed on the Agenda. Attacks of a personal nature against Board members, RISD staff, students, or other citizens by name or unique title will not be allowed or tolerated. Speakers who wish to make a complaint regarding an employee should comply with the appropriate complaint policy. (DGBA – Employee Complaints; FNG – Student/Parent Complaints; GF – Public Complaints). Complaint policies are available on the RISD website.
- Remarks or other conduct that disrupt the meeting are considered out of order and will not be allowed. Visitors and staff must listen quietly and respectfully during the public comment section whether they agree or disagree with a speaker's message. It is not appropriate for staff or visitors to clap, cheer, boo, display banners, or otherwise engage in disruptive conduct. Persons who disrupt the meeting will be cautioned to observe meeting rules. Persons who persist in disrupting the meeting may be removed from the meeting.

### Consent for Online Publication

RISD may audio and video record its meetings. A person who chooses to speak during the Public Comment Section is consenting to the online audio/video publication of his or her comments.

### Reasonable Accommodation and Translation

Persons desiring to make a public comment who need reasonable accommodations of a disability or who require a language translator should contact the Board office at 469-593-0403 in advance of the meeting to request assistance.



# JUNTA DIRECTIVA DISTRITO ESCOLAR INDEPENDIENTE DE RICHARDSON

## Procedimientos para los comentarios del público durante las reuniones de la Junta Directiva

La Junta Directiva del Distrito Escolar Independiente de Richardson da la bienvenida a los miembros del público a sus reuniones. El propósito de las reuniones es permitir a los miembros de la Junta conducir los negocios del Distrito. Aunque las reuniones de la Junta Directiva se celebran en público, no son reuniones públicas y el público no tiene derecho a participar, salvo lo dispuesto por la Junta. La Junta ofrece un foro abierto limitado en las reuniones a través de su Sección de Comentarios Públicos para proporcionar oportunidades a los miembros del público para transmitir información a la Junta.

La Junta Directiva adoptó los siguientes procedimientos relativos a los comentarios del público para facilitar el funcionamiento eficiente de las reuniones:

### Sección de comentarios del público

- La Junta Directiva incluirá una sección de comentarios del público en el orden del día de cada reunión. La Junta celebra reuniones mensuales de trabajo todos los meses del año, excepto julio. Las reuniones de trabajo suelen celebrarse el primer jueves de cada mes. La Junta Directiva programa sesiones de trabajo para tratar temas de estudio o cuando surgen otras necesidades. La Junta se reserva el tercer jueves de cada mes para las sesiones de trabajo, pero también pueden programarse en cualquier otro momento cuando surja una necesidad. La Junta se reserva el derecho de programar o reprogramar las reuniones según sea necesario para satisfacer las necesidades operativas del Distrito. Se publica una agenda por escrito para cada reunión de la Junta Directiva al menos 72 horas antes de su realización. Si se autoriza una reunión de emergencia, se publicará una agenda al menos una hora antes de la fecha de la reunión.

La sección de comentarios del público para los temas relacionados con la agenda se incluirá normalmente en la agenda justo antes del primer punto de la misma. Cuando sea conveniente para una gestión eficaz de la reunión, la sección de comentarios relacionados con temas no incluidos en la agenda podrá incluirse después de otros puntos de acción e información. Un orador que intente abordar un tema no relacionado con la agenda durante cualquier período reservado para los temas relacionados con la agenda está incurriendo en un comportamiento perturbador. El orador deberá interrumpir sus comentarios cuando se le indique.

- Cuando sea necesario para la gestión eficaz de la reunión, para dar cabida a un gran número de personas que deseen dirigirse a la Junta en una reunión, o cuando sea aconsejable para adaptarse a circunstancias específicas, la Junta delega en el presidente la autoridad para hacer ajustes a estos procedimientos de comentarios del público. Dichos ajustes pueden incluir, sin limitación, la adaptación del momento en que se producirán los comentarios del público durante una reunión, la reordenación de los puntos del orden del día, el aplazamiento de los comentarios del público sobre los puntos no incluidos en el orden del día, la continuación de un punto del orden del día para una reunión posterior, la revisión temporal de los procedimientos de comentarios del público según sea necesario si una reunión se lleva a cabo a través de videoconferencia, la ampliación de las oportunidades para los comentarios del público, o el establecimiento de un límite de tiempo general para los comentarios del público y el ajuste del tiempo asignado a cada orador.

### Temas de los oradores

- Reuniones ordinarias de trabajo. Los oradores podrán hacer comentarios sobre puntos específicos de la agenda, así como sobre asuntos que no figuren en la agenda (es decir, puntos no incluidos en la agenda), durante la sección de comentarios del público en las reuniones ordinarias de trabajo.
- Sesiones de trabajo u otras reuniones convocadas. Los oradores sólo pueden comentar puntos específicos de la agenda durante la sección de comentarios del público en las sesiones de trabajo y otras reuniones convocadas.
- Audiencias públicas. Cuando RISD notifica una audiencia pública, los oradores pueden completar un formulario de comentarios públicos en línea separado para la audiencia pública. Los oradores sólo pueden hacer comentarios sobre el tema específico anunciado para la audiencia pública. Todas las demás normas indicadas aquí se aplican a los comentarios durante una audiencia pública.

### Formulario de comentarios públicos

- Las personas que deseen dirigirse a la Junta deben llenar un formulario de comentarios públicos en línea inscribiéndose en el enlace del formulario de registro designado en la página web del Distrito a partir del momento en que se publique la agenda de la reunión y hasta las 12:00 p.m. del día de la reunión. RISD no aceptará presentaciones después de las 12:00 p.m. de la fecha de la reunión publicada. Las personas que deseen hacer uso de la palabra deben completar el formulario de registro designado en su totalidad y estar presentes en la reunión para hacer sus propios comentarios durante el tiempo designado para los Comentarios Públicos para tener derecho a hablar. Cualquier orador registrado que se ausente de la reunión a la hora de los Comentarios Públicos perderá la oportunidad de dirigirse a la Junta en esa reunión.

- Además de la información de identificación, cada orador debe indicar el punto específico del orden del día sobre el que desea

comentar y/o identificar el tema no incluido en el orden del día de los comentarios.

- Si RISD avisa de la celebración de una audiencia pública, proporcionará un enlace a un formulario de registro designado por separado en el sitio web del Distrito para la audiencia pública que las personas que deseen intervenir deberán rellenar. Las personas podrán inscribirse a partir del momento en que se publique el orden del día de la audiencia pública hasta las 12:00 horas del día de la reunión. El RISD no aceptará tarjetas de comentarios después de las 12:00 p.m. de la fecha de la reunión anunciada.
- Las personas que no tengan acceso a una computadora para completar el formulario de comentarios públicos en línea pueden comunicarse con la Oficina de la Junta al 469-593-0403 para obtener ayuda. El formulario en línea debe completarse antes de las 12:00 p.m. del día de la reunión publicada.

### Materiales escritos

Un orador que desee proporcionar materiales escritos a la Junta Directiva debe traer al menos nueve (9) copias de los materiales a la reunión de la Junta. Se proporcionará una copia de los materiales a los miembros de la Junta antes de que el orador sea convocado. El orador no podrá distribuir materiales cuando sea llamado a hablar.

### Tiempo

- Cada orador está limitado a un total de tres\* minutos y un orador no puede utilizar el tiempo de otro orador para extender su período de comentarios. Nota: Un orador que se dirija a la Junta a través de un traductor dispondrá de seis\* minutos para presentar sus comentarios a fin de garantizar que las personas que no hablan inglés tengan la misma oportunidad de dirigirse a la Junta.

- El personal pondrá un reloj digital de tres\* minutos para cada orador. El orador terminará sus comentarios cuando el tiempo expire. Cualquier orador que no deje de hablar y ceda el podio al final de su tiempo asignado se considerará fuera de lugar y podrá ser escoltado del podio y/o se le pedirá que abandone la reunión.

(\*A menos que el período de comentarios se haya limitado según lo dispuesto en el presente documento).

### Un solo comentario

Un orador puede completar un formulario de comentarios públicos en línea para cada reunión. Un orador que comente durante una audiencia pública no podrá intervenir durante el periodo de comentarios públicos regular.

### Protocolo para los oradores

- La secretaria de la Junta llamará por su nombre a cada orador que haya presentado una tarjeta de comentarios públicos e indicará el tema o temas sobre los que se ha inscrito para hablar.
- Cada orador deberá acercarse al podio cuando se diga su nombre. En el podio del Auditorio hay un micrófono ajustable. El orador debe decir claramente su nombre y la escuela o escuelas a las que asisten o han asistido sus hijos/as antes de comenzar a comentar.
- La Junta no entablará un diálogo con el orador. En respuesta a las preguntas o declaraciones, se puede proporcionar información específica sobre los hechos o hacer referencia a una política existente. La Junta no puede deliberar ni tomar una decisión sobre ningún tema que no figure en la agenda.
- El período de comentarios públicos no es el foro apropiado para la presentación de quejas formales. El RISD mantiene una política de quejas formales para atenderlas. La Junta sólo considerará las quejas formales que queden sin resolver después de que se hayan abordado a través de los canales administrativos adecuados y cuando se hayan incluido en el orden del día. No se permitirán ni tolerarán los ataques de carácter personal contra los miembros de la Junta, el personal de RISD, los estudiantes u otros ciudadanos por su nombre o título. Los oradores que deseen presentar una queja sobre un empleado deberán cumplir con la política de quejas correspondiente. (DGBA - Quejas de empleados; FNG - Quejas de estudiantes/padres; GF - Quejas del público). Las políticas de quejas están disponibles en la página web de RISD.
- Los comentarios u otras conductas que perturben la reunión se consideran fuera de lugar y no se permitirán. Los visitantes y el personal deben escuchar en silencio y con respeto durante la sección de comentarios del público, tanto si están de acuerdo como si no lo están con el mensaje del orador. No es apropiado que el personal o los visitantes aplaudan, chiflen, abucheen, muestren pancartas o adopten cualquier otra conducta perturbadora. Las personas que perturben la reunión serán amonestadas para que respeten las normas de la misma. Las personas que persistan en perturbar la reunión podrán ser expulsadas de la misma.

### Consentimiento para la publicación en línea

RISD puede grabar sus reuniones en audio y video. Una persona que elija hablar durante la Sección de Comentarios Públicos está consintiendo la publicación en línea de sus comentarios en audio y video.

### Acomodación razonable e interpretación

Las personas que deseen hacer un comentario público y que necesiten adaptaciones razonables de una discapacidad o que requieran un traductor de idiomas deben ponerse en contacto con la oficina de la Junta al 469-593-0403 antes de la reunión para solicitar asistencia.

**BOARD OF TRUSTEES**  
**Richardson Independent School District**  
**Richardson, Texas**

**Date:** March 07, 2024

**Department:** Board of Trustees Office

**Submitted by:** Viri Gutierrez, Administrative Manager - Board Relations

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## **ACTION ITEM**

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**TOPIC:** Minutes of February 7 and February 22, 2024 Board Meeting

**BACKGROUND INFORMATION**

Minutes recorded on above date(s).

**SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends that the Board of Trustees approve the minutes of the 2024 meeting(s) listed above.

**RICHARDSON INDEPENDENT SCHOOL DISTRICT**  
**Board of Trustees**  
**February 7, 2024**

The Board of Trustees of the Richardson Independent School District met in a Called Meeting at 6:07 PM, at the RISD Administration Building, 400 South Greenville Avenue, Richardson, Texas with the following present: Ms. Regina Harris, President; Mrs. Debbie Rentería, Vice President; Mr. Chris Poteet, Secretary; Mr. Eric Eager, Mrs. Megan Timme, and Mrs. Vanessa Pacheco. As well as Mrs. Tabitha Branum, Superintendent; Ms. Leticia McGowan, General Counsel; Mr. David Pate, Assistant Superintendent of Finance and Support Services.

Present

Mrs. Rachel McGowan

Absent

Mrs. Harris welcomed everyone and stated that the purpose of the training is to provide potential board candidates with information as it relates to the role of a school board trustee. There were no potential candidates in attendance. Mrs. Harris announced that the current Trustees understand the information, therefore a presentation was not needed. Current board members did not have any questions.

Candidate  
Training

The meeting adjourned at 6:09 PM on February 7, 2024.

Adjourn

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Chris Poteet, Secretary

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Regina Harris, President

**RICHARDSON INDEPENDENT SCHOOL DISTRICT**  
**Board of Trustees**  
**February 22, 2024**

The Board of Trustees of the Richardson Independent School District met in a Regular Meeting at 6:05 P.M. in the Administration Building, 400 South Greenville Avenue, Richardson, Texas with the following present: Ms. Regina Harris, President; Mrs. Debbie Rentería, Vice President; Mr. Chris Poteet, Secretary; Mr. Eric Eager, Mrs. Vanessa Pacheco, and Mrs. Megan Timme. As well as Mrs. Tabitha Branum, Superintendent; Mr. Mike Jasso, Chief of Staff; Ms. Leticia McGowan, General Counsel; Mrs. Sandra Hayes, Assistant Superintendent of Operations; Mr. David Pate, Assistant Superintendent of Finance and Support Services; Dr. Melissa Heller, Assistant Superintendent of Strategy and Engagement; Mr. Henry Hall, Assistant Superintendent of Technology; Dr. Chris Goodson, Assistant Superintendent of Human Resources, and Dr. Matthew Gibbins, Assistant Superintendent of Administrative Services.

Present

None

Absent

Ms. Harris welcomed students Harper Devinney, Ezra Hernandez, Katie Neef, Olivia Staats and Ford White, Student Council students from Spring Creek Elementary to help lead the pledges of allegiance.

Pledges of Allegiance

Dr. Melissa Heller presented the recognitions listed below.

Recognitions

The Board recognized the following:

Special Recognition and Appreciation

- Black History Month
- Career & Technical Education Month
- National School Counseling Week

Partner Recognitions

- Omni Dallas Hotel - RHS Hotel HUB

New Staff

- Kelsey Karcher- Director of Advanced Learning Programs and Services

Staff Recognitions

- RISD Campus Teachers of the Year: Aikin Elementary - Kelly Harmon, Apollo Junior High- Keith Tompkins, Arapaho Classical Magnet- Rachel Dresel, Audelia Creek Elementary- Michelle Gaspar, Berkner High School - Tim Spencer, Big Springs Elementary - Kim Adeyemi, Bowie Elementary - Natalie Roefer, Brentfield Elementary - Deanna Carter, Canyon Creek Elementary -Gwen Metzger, Carolyn Bukhair Elementary - Sophie George, Christa McAuliffe Learning Center - Ronnecia McCain, Dartmouth Elementary - Samantha Perez, Dobie Pre-Kindergarten - Telsa Guzman, Dover Elementary - Aura Rodriguez, Forest Lane Academy - Johnise Bryant-Tippins, Forest Meadow Junior High - Brian Rote, Forestridge Elementary - Genevieve Price, Greenwood Hills Elementary - Katie Koch, Hamilton Park Pacesetter Magnet - Shannon Southward, Jess Harben Elementary - Kathleen Weatherford, Lake Highlands Elementary - Yuridia Montelongo, Lake Highlands High School - Robert Gerald, Lake Highlands Junior High - Jill Harlan, Liberty Junior High - Catherine Chesser, Mark Twain Elementary - Victoria Valle, Memorial Park Academy - Mary Richards, Merriman Park Elementary - Elizabeth Leal, Mohawk Elementary - Natalie Gerhart, Moss Haven Elementary - Toni Crook, MST Magnet - Nicole Upchurch, Northlake Elementary - Sara

Turner, Northrich Elementary - Christy Robbins, Northwood Hills Elementary - Stephanie Patel, O. Henry Elementary - Amy Thibodeaux, Parkhill Junior High- Courtney Hunter, Pearce High School - Alyx Tolleson, Prairie Creek Elementary - Carren Hastings, Prestonwood Elementary - Maggie Perez, Richardson Heights Elementary - Jason Henry, Richardson High School- Debbie Reese, Richardson North Junior High- David Moran, Richardson Terrace Elementary - Alicia McCormick, Richardson West Junior High- Eunhee Kim, Richland Elementary - Beth Erschen, RISD Academy - Regina Valdez, Skyview Elementary - ShaQuita Thomas, Spring Creek Elementary - Sarah Giles, Spring Valley Elementary - Richelle Stinnett, Springridge Elementary - Barry Russell, Stults Road Elementary - Sandra Alvarez, Thurgood Marshall Elementary - Nitasha Walder, Wallace Elementary - Julia Robinson, Westwood Junior High - Vivian Arroyo, White Rock Elementary - Joseph Caldwell, Yale Elementary - Kristen King.

Student Recognitions

- 2024 National Merit Finalists -
  - RHS -Julian Villamar Robbins
  - PHS - Eden Brown, Katherine Dawson, Cooper Forejt, Josh Vorel
  - RHS - Isabelle Agarwal, Nathan Lamoreaux, Wesley Phillips, Celia Schaefer, Nicholas Webb
- 2024 Presidential Scholars Program
  - RHS - Isabelle Agarwal, Nicholas Webb
  - PHS - Katherine Dawson
  - LHHS - Julian Villamar Robbins

RISD Believes Student Award

- Giancarlos Villegas - RISD Academy
- Joaquin Molina - RNJH

RISD Believes Staff Award

- Rodney Featherston- Teacher - FMJH
- Gamze Ibay - SDS - Spring Creek Elementary
- Kimberly Lester Booker - Library Aide - RWJH
- Elianed Salado - Custodian - Prestonwood Elementary

The following persons addressed the board during the Public Hearing comment section:

- Euan Blackman - Data, CCMR
- Amy Phipps - Data, statistics

Public Hearing  
Comments

Mr. Jacob Cortez, Executive Director of Assessment and Accountability, presented an update on the 2022-2023 Annual Performance Report, where he addressed the educational performance of the district. Mr. Cortez presented the required information for the APR Hearing.

A motion was made by Megan Timme and seconded by Chris Poteet to approve the resolution whereas, each local educational agency (LEA) shall publish an annual report describing the educational performance of the district and of each campus in the district as provided under Section 39.306 of the Texas Education Code; and whereas, the Board of Trustees shall hold a hearing for public discussion of the report; and whereas, after the hearing, the report shall be widely disseminated within the district; and whereas, the Board of Trustees' goals clearly articulate high academic expectations and opportunities for student engagement, delivery of a profound curriculum designed to extend the learning of all students, high performing, student-focused teachers, and effective District operations with information about these goals included in this report; therefore, be it resolved the Board of Trustees of the Richardson Independent

No. 8939  
2022- 2023  
Annual  
Performance  
Report

School District approves the 2022-2023 Richardson Independent School District Annual Performance Report.

Ms. Harris announced that the hearing was closed at 7:06 PM.

The motion passed 7 - 0

Regina Harris, Debbie Renteria, Chris Poteet, Eric Eager, Megan Timme, Rachel McGowan, Vanessa Pacheco

Yeas

None

Nays

The following persons addressed the board during the regular public comment:

Public Comments

- Kemi Adepoju- FNG Policy changes, clarity on location of policies
- Randy Blankenship - Equity, Diversity, and Inclusion Department
- Euan Blackman - Salary and compensation, budget
- Amy Phipps - School consolidations

Ms. Harris announced that Item number 4, Board policies FNG (LOCAL) and DGBA (LOCAL), would be pulled from the consent agenda for further discussion.

No. 8940

A motion was made by Chris Poteet and seconded by Eric Eager to approve the consent agenda as follows:

Consent Agenda

- Minutes of January 18, 2024, Meeting
- Human Resources Report
- Recommended Specified Bids, Contracts, and Cumulative Purchases:

**Action/Information Item**

**Part A: New Bids - For Approval**

*Miscellaneous Consultant Services*

*Cheerleading and Drill Team Supplies & Related Items*

*Master Scheduling System*

*Online Subscriptions including Curriculum Delivery and other Online Delivery Services*

*Commodity Discount Providers*

**Part B: Bid Renewals - For Approval**

*Annual Audit Services*

**Part C: Contract Information (Greater than \$100,000) - For Approval**

*Netsync Network Solutions - Student devices for the 2024-2025 school year (RISD # 21-124)*

*Delcom Group - Interactive Flat Panel Displays and Installation (RISD # 24-282/TIPS 230901)*

*Interface Americas - Flooring Replacement - Summer 2024, Materials ONLY - RISD Academy (Sourcewell 061323-IFA)*

*Delcom Group - LHMS Gym Audio Visual with ScoreVision (TIPS 230105)*

*Stantec - Multi-Campus Flooring Replacement - Summer 2024 (RISD 23-276)*

*Interface Americas - Flooring Replacement - Summer 2024, Materials ONLY - Richland Elementary (Sourcewell 061323-IFA)*

*Interface Americas - Flooring Replacement - Summer 2024, Materials ONLY - Forestridge Elementary (Sourcewell 061323-IFA)*

*Enviromatic Systems - LHE EMA Controls Upgrades (RISD 22-186)*

*Amanda Coffey (Behavior Network) - to provide special education services through June 30, 2024 for student 2.*  
*Interface Americas - Flooring Replacement - Summer 2024, Materials ONLY - Northwood Hills Elementary (Sourcewell 061323-IFA)*  
*Netsync Network Solutions - Lake Highlands Middle School Purchase and the installation of Network Uninterrupted Power Supply's (DIR-CPO-4430)*  
*Interface Americas - Flooring Replacement - Summer 2024, Materials ONLY - Richardson Heights Elementary (Sourcewell 061323-IFA)*  
*Amanda Coffey (Behavior Network) - to provide special education services through June 30, 2024 for student 1.*  
*Interface Americas - Flooring Replacement - Summer 2024, Materials ONLY - Jess Harben Elementary (Sourcewell 061323-IFA)*  
*Interface Americas - Flooring Replacement - Summer 2024, Materials ONLY - Spring Creek Elementary (Sourcewell 061323-IFA)*  
*Interface Americas - Flooring Replacement - Summer 2024, Materials ONLY - O. Henry Elementary (Sourcewell 061323-IFA)*

**Part D: Interlocal Agreements, Memorandums of Understanding, Cooperative Agreements, and Other - For Approval**

**Interlocal Agreements:**

*Region 10 ESC Multi-Region Purchasing Cooperative SY 24-25*  
*City of Richardson - Temporary Construction Easement*  
*The University of Mississippi - Clinical Education and Training Affiliation Agreement - Term (1) year with (4) additional one-year terms*  
**Memorandums of Understanding:**

*The Impact Counselors - Counseling services for RISD students.*

**Cooperative Agreements:**

*CDW Government LLC per TIPS #230105 thru 5/31/2028 for Technology Solutions Products and Services*  
*CDW Government LLC per DIR-CPO-5093 thru 11/21/2024 for Product, Services, and Related Services*  
*Delcom Group Technology Solutions per TIPS #230105 thru 5/31/2028 for Technology Solutions Products and Services*  
*Delcom Group Technology Solutions per TIPS #230901 thru 11/30/ 2026 for Audio Visual Equipment, Supplies and Services*  
*Interface Americas Inc. per Sourcewell #061323-IFA thru 8/9/2027 for Flooring Materials with Related Supplies and Services*  
*JourneyEd.com per DIR-CPO-4451 thru 5/8/2024 for Products and Related Services*  
*Technology for Education per TIPS #230105 thru 5/31/2028 for Technology Solution Products and Services*

**Other:**

*None*

**Part E: Contracts, Contract Modifications & Change Orders: Less than \$100,000 (Information Only)**

*Jessica Dieke - Licensed Specialist in School Psychology to provide support to Richardson ISD's staff including, but not limited to, educational assessment, report writing, and attendance of ARD meetings through March 18, 2024.*

**Part F: Cumulative Purchases - Information Only**

*Cumulative Purchases from Qualified Vendors:*

*BUY BOARD - Texas Association of School Boards*

*CCGPF - Collin County Governmental Purchasing Forum*

*CPGPC - Choice Partners*

*DIR - State of Texas Department of Information Resources*

*EPCNT - Education Purchasing Cooperative of North Texas*

*ESC - Educational Service Center*

*SOURCEWELL - Sourcewell (previously NJPA)*

*MULTI-REGION Purchasing Cooperative*

*OMNIA Partners - TCPN/IPA/US Communities*

*PPPCP - Prospering Pals*

*TIPS - The Interlocal Purchasing System*

*TPASS - Texas Procurement and Support Services*

*EQUALIS*

- Schedule of Upcoming Bids
- Bond Expenditure Reports (2016 & 2021)
- Monthly Financial Statements
- Budget Status Report
- Quarterly Investment Report
- Adoption of Board Policies:
  - FEC (LOCAL) - Attendance: Attendance for Credit
  - EI (LOCAL) - Academic Achievement
  - EIE (LOCAL) -Academic Achievement: Retention and Promotion
  - EHB (LOCAL) - Curriculum Design: Special Programs
  - EHBA (LOCAL) - Special Education: Identification, Evaluation and Eligibility
  - FFAC (LOCAL) - Wellness and Health Services: Medical Treatment

The motion passed 7-0

Regina Harris, Debbie Rentería, Chris Poteet, Eric Eager, Megan Timme, Rachel McGowan, Vanessa Pacheco	Yeas
None	Nays

Board Policies FNG (LOCAL) and DGBA (LOCAL), were pulled from the consent agenda for further discussion.	No. 8941
A motion was made by Vanessa Pacheco and seconded by Debbie Rentería, to approve Board Policies FNG (LOCAL) and DGBA (LOCAL).	FNG (LOCAL) & DGBA (LOCAL)
The motion passed 7-0.	

Regina Harris, Debbie Rentería, Chris Poteet, Eric Eager, Megan Timme, Rachel McGowan, Vanessa Pacheco	Yeas
None	Nays

Mr. Pate presented the following gifts of \$5,000 or more:	No. 8942 Gifts Report
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- NAF Be Future Ready donated \$5,000 to RISD Career Technology Education for engineering programs.

A motion was made by Eric Eager and seconded by Chris Poteet, to approve the resolution whereas, the Board of Trustees has considered the gifts of \$5,000 or more as listed above; and whereas, ensuring timely and accurate financial record keeping supports the Board’s Strategic Objectives and Strategies; therefore be it resolved, that the Board of Trustees of the Richardson Independent School District accepts the gifts of \$5,000 or more as presented and approves amending the District's overall budget to reflect receipt of the monetary gifts

The motion passed 7-0

Regina Harris, Chris Poteet, Debbie Rentería, Eric Eager, Megan Timme, Rachel McGowan, Vanessa Pacheco

Yeas

None

Nays

A motion was made by Vanessa Pacheco and seconded by Rachel McGowan, to approve the resolution whereas, the Board of Trustees, consistent with the requirement to maintain proper contract compliance, is required to approve certain transactions in advance of the implementation of services; and whereas, services under the proposed agreement were performed prior to a final agreement being executed; and whereas, the district seeks to enter into and ratify the final agreement; be it resolve, that the Board of Trustees of the Richardson Independent School District hereby ratifies the agreement with the United States Conference of Catholic Bishops to receive funding from ORR for Bridging Refugee Youth and Children’s Services.

The motion passed 7-0.

No. 8943  
Ratify Agreement with United States Conference of Catholic Bishops

Regina Harris, Chris Poteet, Debbie Rentería, Eric Eager, Megan Timme, Rachel McGowan, Vanessa Pacheco

Yeas

None

Nays

A motion was made by Vanessa Pacheco and seconded by Rachel McGowan to approve the resolution whereas, the Board of Trustees, consistent with the requirement to maintain proper contract compliance, is required to approve certain transactions in advance of the implementation of services; and whereas, services under the proposed agreement were provided prior to a final agreement being approved by the Board of Trustees; and whereas, the district seeks to enter into and ratify the final interlocal agreement; be it resolved, that the Board of Trustees of the Richardson Independent School District hereby ratifies the interlocal agreement with Texas Department of Public Safety, whereas, the Board of Trustees, consistent with the requirement to maintain proper contract compliance; and whereas, the district has facilitated an agreement with vendor; Be it therefore resolved, that the Board of Trustees of the Richardson Independent School District hereby approves and ratifies the contract agreement

The motion passed 7-0.

No.8944  
Ratify Agreement with Texas Department of Public Safety

Regina Harris, Chris Poteet, Debbie Rentería, Eric Eager, Megan Timme, Rachel McGowan, Vanessa Pacheco

Yeas

None

Nays

A motion was made by Megan Timme and seconded by Eric Eager to approve the resolution whereas, the Board of Trustees, consistent with the requirement to maintain proper contract compliance, is required to approve certain transactions in advance of the implementation of service; and whereas, initial services under the proposed agreement were provided prior to a final agreement being approved by the Board of Trustees; and whereas, the district seeks to enter into and ratify the agreement and current expenditures with IdentiSys, Inc; be it therefore resolved, that the Board of Trustees of the Richardson Independent School District hereby ratifies the agreement and current expenditures with IdentiSys, Inc.  
The motion passed 7-0.

No.8945  
Ratify Agreement  
and Expenditures  
with IdentiSys, Inc.

Regina Harris, Chris Poteet, Debbie Renteria, Eric Eager, Megan Timme, Rachel McGowan,  
Vanessa Pacheco

Yeas

None

Nays

A motion was made by Megan Timme and seconded by Debbie Rentería, to approve the 2025-2026 Academic Calendar, option B as presented.  
The motion passed 7-0

No. 8946  
Adoption of 2025-  
2026 Academic  
Calendar

Regina Harris, Chris Poteet, Debbie Rentería, Eric Eager, Megan Timme, Rachel McGowan,  
Vanessa Pacheco

Yeas

None

Nays

A motion was made by Rachel McGowan and seconded by Chris Poteet to approve the resolution whereas, public education and the educated citizenry created by public education are the greatest safeguards to the State of Texas and the continuation of a free society; and the institution of public education is best protected by a robust and informed electorate; and whereas, exercising one's right to vote is a civic duty that should be encouraged and promoted; and whereas, the Board of Trustees of Richardson Independent School District seeks to create a culture of voting and encourage all District employees to model responsible citizenship for the benefit of students; and whereas, creating a culture of voting and participation in the electoral process supports the Board's mission, beliefs, strategic objectives, and strategies; and whereas, sections 276.001 and 276.004 of the Texas Election Code protect an employee's right to vote; and whereas, section 13.046(d) of the Texas Election Code supports efforts to encourage participation in the voting process by requiring the District to distribute an officially prescribed registration application to each student who is or will be 18 years of age or older during that year; and whereas, the Texas Education Code seeks to encourage and educate public school students on the importance of democracy and civic responsibility through the Texas Essential Knowledge and Skills (TEKS) for Social Studies; whereas, the Board of Trustees is mindful that public funds or resources may not be used for political advertising and nothing herein shall be construed to authorize the use of public funds or resources for political advertising; now therefore be it resolved, that the Board of Trustees of the Richardson Independent School District – adopts each statement in the Preamble above; supports a culture of voting and seeks to encourage maximum participation by District employees and eligible students in the election process; authorizes the administration to take further steps to encourage maximum participation by District employees and eligible students in the election process, which may include (without limitation): creating and distributing District communications that promote and inform employees and eligible students of the importance of voting; creating and distributing District communications that inform employees and eligible students about when

No. 8947  
Culture of Voting  
Resolution

and where they may vote; creating and distributing District communications that encourage employees and eligible students to learn about candidates' positions on public education; implementing administrative procedures that provide time during the early voting period for employees to vote; and encouraging District and campus coordination with volunteer community and civic organizations, such as the PTA, Chamber of Commerce, and retired educators' groups, to encourage and facilitate the District's efforts to promote a culture of voting;

The motion passed 7-0

Regina Harris, Chris Poteet, Debbie Rentería, Eric Eager, Megan Timme, Rachel McGowan, Vanessa Pacheco  
None

Yeas

Nays

Dr. Chris Goodson, Assistant Superintendent of Human Resources, and Mr. David Pate, Assistant Superintendent of Finance and Support Services, provided a presentation regarding salary and compensation. Items discussed were as follows:

Salary and Compensation Presentation

- Education job market outlook
- Impact of lack of action from legislature to increase basic allotment
- Review 2023- 2024 compensation and benefits plan
- Discuss compensation considerations for 2024 - 2025

The Board provided comments, asked questions, and thanked the staff for their presentation.

Mrs. Harris announced that the Board would take a brief break at 8:47 PM.

Break

Superintendent Branum brought forward a presentation regarding Project RightSize. The presentation addressed recommendations that would help create a budget that is sustainable, while prioritizing the North Star Goal for students and staff. Three objectives were discussed which included ensuring that the limited budget resources are used to prioritize compensation of talent. The second objective presented was to maintain student programming to help support academic outcomes. The third objective presented was to provide the resources necessary to support staff in achieving the North Star Goal.

2024-2025 Budget Reductions: Project RightSize Presentation

Further items discussed were as follows:

- Financial Challenges
- Standard Staffing Model
- Budget Forecast
- CBSC Recommendations
- Project RightSize Plan
- Timeline and Next Steps

Ms. Harris provided an update regarding district events that Trustees recently attended.

Update on District Activities

At 11:06 PM, Ms. Haris announced that accordance to the Texas Open Meetings Act, Texas Government Code Section 551.071 - Consultation with Attorney, Section 551.072 - Deliberating regarding Real Property and Section 551.074 - Personnel Matters and Duties of Public Officer, the Board would enter into a closed session.

Closed Session

The Board reconvened in open session having taken no action in closed session at 12:18 AM.

Reconvene

Ms. Harris adjourned the meeting at 12:18 AM, on February 23, 2024.

Adjournment

Approved as submitted on March 7, 2024.

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Chris Poteet, Secretary

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Regina Harris, President

**BOARD OF TRUSTEES  
Richardson Independent School District  
Richardson, Texas**

**Date:** March 7, 2024

**Submitted by:** Christopher B. Goodson, Ed.D.  
Assistant Superintendent, Human Resources

**ACTION ITEM**

**TOPIC:** Human Resources Report

**BACKGROUND INFORMATION**

Listed on the following pages is the Human Resources Report. Part A of this report includes the appointments of professional personnel. The Assistant Superintendent of Human Resources has reviewed this report and recommends that the Board employ the individuals listed to work in the Richardson Schools during the 2023-2024 school year under the salary schedule adopted by the Board, subject to assignment and reassignment as determined by the Superintendent.

Also submitted for your information in Part B of the Human Resources Report, are appointments of paraprofessionals and classified employees, and separations of professional, paraprofessional, and classified personnel.

**SUPERINTENDENT’S RECOMMENDATION**

The Superintendent recommends that the Board of Trustees approve Part A of the Human Resources Report, dated March 7, 2024.

**RESOLUTION**

**WHEREAS**, the Board of Trustees has approved the appropriate budgets and staffing allocations for the Richardson Independent School District and the following recommendations fall within those guidelines; and

**WHEREAS**, the appointment of highly qualified, student-focused staff supports the Board’s vision, values, goals, and mission;

**THEREFORE, BE IT RESOLVED** that the Board of Trustees of the Richardson Independent School District approves Part A of the Human Resources Report for March 7, 2024.

**PART A: Proposed Personnel Actions Submitted for Board of Trustees' Approval**

**APPOINTMENTS OF PROFESSIONAL PERSONNEL:**

**ELEMENTARY**

NAME	ASSIGNMENT	START DATE	ORGANIZATION
AMEN, LISA	TEACHER	02/26/2024	AUDELIA CREEK ELEMENTARY
CALLOWAY, KEVIN	TEACHER	02/02/2024	AUDELIA CREEK ELEMENTARY
COOK, ANNA	TEACHER	02/22/2024	SPRINGRIDGE ELEMENTARY
IGIEHON, IMUENTINYAN	TEACHER	02/07/2024	CAROLYN G BUKHAIR ELEM
REISNER, GLENNA	TEACHER	01/24/2024	ADVANCED ACADEMICS
VAWTER, ALLISON	TEACHER	02/02/2024	PRESTONWOOD ELEMENTARY

**SECONDARY**

NAME	ASSIGNMENT	START DATE	ORGANIZATION
MATTHEWS, LEWIS	TEACHER	02/05/2024	C MCAULIFFE LEARNING CTR

**CENTRAL PROFESSIONAL**

NAME	ASSIGNMENT	START DATE	ORGANIZATION
None			

**ADMINISTRATIVE PROFESSIONAL**

NAME	ASSIGNMENT	START DATE	ORGANIZATION
None			

**PART B: Personnel Actions Submitted for Board of Trustees' Information**

**APPOINTMENTS of Paraprofessional and Classified Personnel:**

<b>PARAPROFESSIONAL</b>	<b>DATE</b>	<b>POSITION</b>	<b>LOCATION</b>
ABDALLAH, JENNIFER	02/01/2024	EXECUTIVE ASSISTANT I	SPRING CREEK ELEMENTARY
ALBERTO LOPEZ, JASMIN	02/02/2024	SPECIAL EDUCATION AIDE	NORTHRICH ELEMENTARY
ARICHAVALA BERNAL, MAYRA	02/20/2024	AIDE I	LAKE HIGHLANDS ELEMENTARY
BRAWNER, ROWYN	02/05/2024	SPECIAL EDUCATION AIDE	GREENWOOD HILLS ELEMENTARY
CHAVERRIA, CITLALY	01/31/2024	AIDE I	WHITE ROCK ELEMENTARY
DOMINGUEZ, ADAMARIS	01/30/2024	AIDE I	PRE KINDERGARTEN
FISHER, AREYA	02/05/2024	SPECIAL EDUCATION AIDE	BERKNER HIGH SCHOOL
GUEVARA, ESMERALDA	01/16/2024	CLERK/SECRETARY II	RICHARDSON HIGH SCHOOL
GUTIERREZ RODRIGUEZ, VLADIANNY	02/09/2024	AIDE I	AUDELIA CREEK ELEMENTARY
IZQUIERDO, VANESSA	02/14/2024	SECRETARY II	JJ PEARCE HIGH SCHOOL
MALLICK, SANDHYA	02/05/2024	SECRETARY II	SPECIAL STUDENT SERVICES
MONDRAGON, LAURA	01/29/2024	SPECIAL EDUCATION AIDE	MOSS HAVEN ELEMENTARY
MOORE, MORGAN	02/09/2024	AIDE I	PRE KINDERGARTEN
MURPHY, KELLI	01/31/2024	SECRETARY III	SPECIAL STUDENT SERVICES
PENNELL, CAITLIN	01/11/2024	LIBRARY ASSISTANT	LIBERTY JUNIOR HIGH
RICHER, TAMERA	01/31/2024	SPECIAL EDUCATION AIDE	JESS HARBEN ELEMENTARY
RODHAN, ZAINAB	01/31/2024	SPECIAL EDUCATION AIDE	LIBERTY JUNIOR HIGH
ROHLFING, BAILEY	01/08/2024	AIDE I	BRENTFIELD ELEMENTARY
SANTIAGO, GENEVIE	02/05/2024	SPECIAL EDUCATION AIDE	FOREST MEADOW JUNIOR HIGH
TIRICO, KRYSTAL	01/31/2024	SPECIAL EDUCATION AIDE	DOVER ELEMENTARY

<b>CLASSIFIED</b>	<b>DATE</b>	<b>POSITION</b>	<b>LOCATION</b>
ABU SHAALA,SALEM	02/19/2024	TECHNOLOGY SPECIALIST I	TECHNOLOGY PROGRAM MGMT
ALVAREZ, BRISEYDA	01/29/2024	CHILD NUTRITIONIST	BOWIE ELEMENTARY
CARDONA LUNA, JUANA	02/07/2024	CHILD NUTRITIONIST	LAKE HIGHLANDS JUNIOR HIGH
HAILEMARIAM, BETESELAM	02/05/2024	CHILD NUTRITIONIST	PARKHILL JUNIOR HIGH
LANIER, BILLY	02/21/2024	MAINTENANCE I	FACILITIES MAINTENANCE
MCCOY, JACOREY	02/21/2024	BUS MONITOR	TRANSPORTATION
MCDONALD, SHANNON	02/07/2024	CHILD NUTRITIONIST	NORTHLAKE ELEMENTARY

**APPOINTMENTS of Paraprofessional and Classified Personnel Continued:**

<b>CLASSIFIED</b>	<b>DATE</b>	<b>POSITION</b>	<b>LOCATION</b>
MELENDEZ, SYLVIA	02/20/2024	CHILD NUTRITIONIST	SPRING CREEK ELEMENTARY
PONCE, MERY	02/01/2024	CHILD NUTRITIONIST	FOREST MEADOW JUNIOR HIGH
SIMS, DEMOND	02/15/2024	BUS MONITOR	TRANSPORTATION
VILLANUEVA, CYNTHIA	02/07/2024	CHILD NUTRITIONIST	FOREST MEADOW JUNIOR HIGH
WALIZADA, NELOFAR	02/13/2024	CHILD NUTRITIONIST	WESTWOOD: M/S/L MAGNET
WELDEAB, YIRGALEM	02/05/2024	CHILD NUTRITIONIST	R WEST TECH MAGNET

**PART B: Personnel Actions Submitted for Board of Trustees' Information**

**SEPARATIONS OF PERSONNEL:**

<b>PROFESSIONAL/ CLASSIFIED/PARA- PROFESSIONAL</b>	<b>NAME</b>	<b>ASSIGNMENT/ SUBJECT/GRADE</b>	<b>LOCATION</b>	<b>LOCAL YEARS EXPERIENCE</b>	<b>DATE EFFECTIVE</b>
CLASSIFIED	AHMED, ADIL	BUS DRIVER	TRANSPORTATION	2	02/02/2024
PARAPROFESSIONAL	AL GBURI, RUSUL	PARENT EDUCATION SPEC	STUDENT SERVICES	0	01/30/2024
CLASSIFIED	ARTEAGA, MA GUADALUPE	CUSTODIAL I	FOREST MEADOW JUNIOR HIGH	0	02/09/2024
PARAPROFESSIONAL	BANGURA, SORIE	SPECIAL EDUCATION AIDE	LAKE HIGHLANDS HIGH SCHOOL	5	01/26/2024
PARAPROFESSIONAL	BURKS, MICHELLE	SPECIAL EDUCATION AIDE	NORTHLAKE ELEMENTARY	10	02/02/2024
PROFESSIONAL ELEMENTARY	COALSON, TAMARA	TEACHER	HAMILTON PARK PACESETTER	5	02/05/2024
PARAPROFESSIONAL	COCKRELL, TRISTEN	SPECIAL EDUCATION AIDE	BERKNER HIGH SCHOOL	3	02/07/2024
PARAPROFESSIONAL	GARDNER, BRIONNA	SPECIAL EDUCATION AIDE	R WEST TECH MAGNET	0	01/24/2024
PARAPROFESSIONAL	HARDY, ADIA	SPECIAL EDUCATION AIDE	SKYVIEW ELEMENTARY	0	01/12/2024
PARAPROFESSIONAL	JACKSON, BRIANESHA	SPECIAL EDUCATION AIDE	AUDELIA CREEK ELEMENTARY	0	02/02/2024
PROFESSIONAL ELEMENTARY	JACKSON, CHRISTOPHER	TEACHER	NORTHWOOD HILLS ELEM	0	01/19/2024
PARAPROFESSIONAL	JACKSON, LISA	SPECIAL EDUCATION AIDE	WHITE ROCK ELEMENTARY	0	01/19/2024
CLASSIFIED	KAMARA, HAJA	CUSTODIAL I	PRESTONWOOD ELEMENTARY	0	02/02/2024
PARAPROFESSIONAL	KROUSE, ANGELA	EXECUTIVE ASSISTANT I	LAKE HIGHLANDS ELEMENTARY	22	02/02/2024
CLASSIFIED	LEWIS, JAYDEN	LICENSED ELECTRICIAN	FACILITIES MAINTENANCE	1	02/09/2024
CLASSIFIED	LIMA, RICARDO	CUSTODIAL I	AUDELIA CREEK ELEMENTARY	8	01/31/2024
PARAPROFESSIONAL	LOPEZ, HECTOR	SPECIAL EDUCATION AIDE	R NORTH JUNIOR HIGH	0	02/16/2024
PROFESSIONAL SECONDARY	MEHUNDREW, TARA	TEACHER	PARKHILL JUNIOR HIGH	0	02/16/2024
PARAPROFESSIONAL	MEJIA SALGADO, MARIA	AIDE I	LAKE HIGHLANDS ELEM	1	02/09/2024
PARAPROFESSIONAL	MIDENCE PAZ, JAILLENE	SPECIAL EDUCATION AIDE	RISD ACADEMY	0	01/19/2024
PARAPROFESSIONAL	MONDRAGON, LAURA	SPECIAL EDUCATION AIDE	MOSS HAVEN ELEMENTARY	0	02/09/2024
PARAPROFESSIONAL	MORALES, JAZMIN	LIBRARY ASSISTANT	WALLACE ELEMENTARY	0	02/02/2024
PROFESSIONAL ELEMENTARY	ORTEGA , DALILA	ASSOCIATE TEACHER FT	CAROLYN G BUKHAIR ELEM	0	01/11/2024
PROFESSIONAL ELEMENTARY	SCHWARTZ, PAULETTE	TEACHER	SPRING VALLEY ELEMENTARY	25	01/26/2024
CLASSIFIED	SIMENTAL, PERFECTO	GROUNDS II	GROUNDS	16	02/01/2024
PARAPROFESSIONAL	SMART, KAYLON	SPECIAL EDUCATION AIDE	NORTHRICH ELEMENTARY	4	02/02/2024
PARAPROFESSIONAL	STERLING, ANN-MARIE	SPECIAL EDUCATION AIDE	DARTMOUTH ELEMENTARY	4	01/31/2024
PARAPROFESSIONAL	STRATIS, BROOKE	TECHNICAL ASSISTANT	RICHLAND ELEMENTARY	9	02/16/2024

SEPARATIONS OF PERSONNEL CONTINUED:					
PROFESSIONAL/ CLASSIFIED/PARA- PROFESSIONAL	NAME	ASSIGNMENT/ SUBJECT/GRADE	LOCATION	LOCAL YEARS EXPERIENCE	DATE EFFECTIVE
PROFESSIONAL ELEMENTARY	TRACHTA, BRYNN	TEACHER	MATH/SCIENCE/TECH MAGNET	5	01/29/2024
PARAPROFESSIONAL	WARREN, WILSON	SPECIAL EDUCATION AIDE	PARKHILL JUNIOR HIGH	0	01/23/2024

**BOARD OF TRUSTEES**  
**Richardson Independent School District**  
**Richardson, Texas**

**Date:** March 7, 2024

**Submitted by:** David Pate, Assistant Superintendent of Finance & Support Services

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**INFORMATION AND ACTION ITEM**

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**TOPIC:** Specified Best Value/Low Bids, Contracts, and Cumulative Purchases

**BACKGROUND INFORMATION:**

Bids for the items listed in Part A on the attached sheets were advertised and received for opening in the RISD Purchasing Department. The bid(s) listed under Part A are recommended for acceptance as the lowest responsive bid(s) or other qualifying bid that meets specifications and provides the best value to the District. If the lowest responsive bid does not fall within the budgeted amount for the item, supportive justification and information has been requested and may be made available.

Bids listed in Part B reflect vendors recommended for renewal of an existing bid that was originally approved as providing the best value/lowest responsive bid for the district.

Part C sets out purchases, contracts, contract modifications, and any contract change orders recommended for approval. The amount of items listed in Part C exceeds \$100,000. Purchases and contract(s) for the goods and services reflected under Part C have been reviewed and negotiated, where appropriate. Each contract is within the budgeted amount for the item, category, or service. As indicated, certain purchases and contracts have been renegotiated, modified, or otherwise changed. Any such changes recommended are within budgeted amounts.

Part D reflects Interlocal Agreements, Memorandums of Understanding, and Cooperative Agreements that address agreements and understandings between other local governmental entities or certain nonprofit organizations. These items are recommended for the Board's approval.

Part E is provided for the Board's information. The items reflected in this section involve contract amounts of less than \$100,000. Board policy CH (Local) delegates purchasing authority to the Superintendent for expenditure of budgeted amounts for goods and services under \$100,000.

Part F is provided for the Board's information. This section provides information about cumulative purchases from state-approved vendors under contracts or buying cooperative agreements that the Board already has approved. All such purchases have been made through established District procedures to ensure that the purchase provided the best buy at the lowest available price.

**SUPERINTENDENT'S RECOMMENDATION:**

The Superintendent recommends that the Board approve the items recommended under Parts A, B, C, and D. The items in Parts E and F are provided for the Board's information.

**PROPOSED RESOLUTION**

**Whereas**, in compliance with state purchasing and procurement requirements and other applicable law, the RISD Purchasing Department, in collaboration with the end-user departments, has solicited, received, opened, and considered responsive bids for contracts to procure various goods and services required for District operations and has made recommendations for the acceptance and approval of bids and contracts that provide the best value to the District; and

**WHEREAS**, the district has collaborated with other local government entities to develop Interlocal Agreements and Memoranda of Understanding to obtain goods or share services; and

**WHEREAS**, the District has made cumulative purchases from previously qualified vendors in accordance with applicable procedures for services and has entered into contracts for goods and services within the Superintendent's delegated purchasing authority; and

**WHEREAS**, effective management of the District's purchasing and acquisition processes supports the Board's strategic objectives and strategies; now

**THEREFORE, BE IT RESOLVED**, that the Board of Trustees of the Richardson Independent School District accepts, and/or approves the recommended bids, contracts, and Interlocal Agreements and Memoranda of Understanding set out in Parts A, B, C, and D on the attached pages.

**Board Agenda March 7, 2024**

**PART A - New Bids -- For Approval**

<b>Bid Number</b>	<b>Description</b>	<b>Recommended Vendor</b>	<b>Amount</b>	<b>Budgeted Amount</b>	<b>Number of Responses</b>	<b>Number Of No Bid Responses</b>	<b>Bids Sought</b>
23-260	Miscellaneous Consultant Services	Eric Horwitz dba LIFT Enrichment Inc - Culinary workshops Luis R Salazar - Professional musician Great Mind PBC - Prof. staff training Evan Blackard - Marching band design  Its All Stories, LLC - Presenter/Author visits Positive Behavior Supports Corp - Special Ed. behavior analysis AS Strategy LLC - Prof. staff development			7		
23-274	Armored Car and Bank Courier Services	GardaWorld Cash Services			2	0	7
24-288	Career and Technology Education Supplies & Related Items	525 Technologies Ace Mart Restaurant Supply Co. ACP Direct Advanced Technologies Consultants AKJ Wholesale LLC, DBA AKJ Education, AKJ Books Anatomage, Inc. AVES Audio Visual Systems, Inc BusinessU CEV Multimedia, Ltd. CodeHS Coherent Cyber Education DATA PROJECTIONS, INC. Delcom Group eDynamic Holdings LP Fisher Scientific Company LLC (Fisher Science Education Business Unit) Follett Content Solutions, LLC Future Thinking Consulting Goodheart-Willcox Publisher JourneyEd.com, Inc. Kaemark Salon Furnishings KAMICO Instructional Media, Inc. Kamran Culinex, LLC	Compliance		69	0	334

Kira Learning  
Lab Resources, Inc.  
Lakeshore Learning Materials, LLC  
LEGO Education  
Mackin Educational Resources  
Mastery Coding, Inc.  
McGraw Hill LLC  
MeTEOR Education, LLC  
MIDWEST SHOP SUPPLIES INC dba  
MIDWEST TECHNOLOGY PRODUCTS  
MT Library Services, Inc. dba Junior Library  
Guild  
Nasco Education LLC  
NATIONAL HEALTHCAREER  
ASSOCIATION  
Open Education and Development Group  
LLC  
Pathful, Inc.  
Pitsco Education, LLC  
Pivot Point International, Inc  
PowerSchool Group LLC  
Precision Business Machines, Inc.  
Project Lead The Way, Inc.  
Rescue Co. 10  
Rex Academy  
Riverside Technologies, Inc.  
Safeway Certifications LLC/ Responsible  
Training  
Sally Beauty Holdings Inc.  
SAVE A LIFE  
Savvas Learning Company LLC  
School Specialty LLC  
SchoolLinks  
SolidProfessor  
Sphero, Inc.  
Sports Career Consulting  
STIIX LLC  
Teaching Systems, Inc.  
Tech Savvy DFW  
Technical Laboratory Systems, Inc.  
TechSmart, Inc.  
Textbook Warehouse  
THE BURMAX CO. INC.  
The College Board  
The Glimpse Group, Inc  
To Be Like Me  
Toolkit Technologies, Inc.

Troxell Communications, Inc.  
 U Startups Inc  
 ZSPACE, INC.

24-280 Commodity Discount Providers 4-L Engineering Company DFW Drywall Experts, LLC Compliance

**PART B - Bid Renewals -- For Approval**

Bid Number	Description	Recommended Vendor	Amount	Budgeted Amount	Number of Responses	Number Of No Bid Responses	Bids Sought
	None						

**PART C - Purchase and Contract Information (Greater than \$100,000) -- For Approval**  
**Purchases, Contracts, Contract Modifications & Change Orders:**  
**Greater than \$100,000**

<b>CORE Construction</b> - Access Control - Phase II	\$ 1,800,000.00
<b>Focus School Software</b> - Support and Maintenance Services for an additional five (5) year term beginning and ending April 1, 2024 - March 31, 2029 (\$4.20 - \$4.73 per student Year 1-5)	~ \$1,010,470
<b>Benchmark Education Company</b> - Decodable readers for K-2 classrooms to support early reading (#RISD 21-121)	\$ 669,075.00
<b>Team Enterprise</b> - Lake Highlands Junior High Abatement (RISD #23-267)	\$ 336,768.80
<b>Netsync Network Solutions</b> - Lake Highlands Middle School Network Switches Technology (DIR-TSO-4167)	\$ 255,283.95
<b>Llano River Fence Company</b> - Fencing for LHHS (RISD # 23-263)	\$ 190,582.59
<b>Cloud Ingenuity</b> - Intercom system with a built in camera to enhance safety (TIPS #230105)	\$ 153,429.40
<b>Hand2Mind</b> - Phonics kits to support Texas Reading Academy Learning (RISD 21-121)	\$ 128,245.50
<b>Llano River Fence Company</b> - Fencing for RHS (RISD # 23-263)	\$ 116,110.00

**PART D - Interlocals, MOU's, Cooperative Agreements and Other --**

**Interlocals**

Region 10 ESC Academics Outdoors Program - Audelia Creek \$ 921.00

**Memorandum of Understanding**

City of Richardson - Project Search Transition Program - Term 8/14/2024 - 5/23/2025 with one additional 2-year option

**Cooperative Agreements**

Netsync Network Solutions per DIR-CPO-4430 thru July 10, 2024 for Products and Related Services \$1,000,000.00

**Other**

Special Education Staffing contracts increase - (referencing Action Item on 9/21/23 and increase request Dec 14, 2023) \$2,000,000.00

**PART E - Contracts, Contract Modifications & Change Orders: Less than \$100,000 (Information Only) Amount**

Dealers Electric - LED Lighting Upgrades - R. Terrance Elem (RISD # 23-239) Change Order increase (originally reported 12/14/23) \$ 9,890.59

Dealers Electric - LED Lighting Upgrades - Dover Elem (RISD # 23-239) Change Order increase (originally reported 12/14/23) \$ 26,800.98

**PART F - Cumulative Purchases -- Information Only**

**Cumulative Purchases from Qualified Vendors:**

	<b>Amount</b>
BUY BOARD - Texas Association of School Boards	\$ 129,210.16
CPGPC - Choice Partners	\$ 136,251.57
CTPA	\$ 212,138.71
EPCNT - Education Purchasing Cooperative of North Texas	\$ 160,655.87
SOURCEWELL - Sourcewell (previously NJPA)	\$ 41,081.63
OMNIA Partners - TCPN/IPA/US Communities	\$ 2,006,494.54
PPPCP - Prospering Pals	\$ 8,956.50
TIPS - The Interlocal Purchasing System	\$ 261,827.83
TPASS - Texas Procurement and Support Services	\$ 950.00
EQUALIS	\$ 21,231.94

**TOTAL: \$ 2,978,798.75**

**BOARD AGENDA - March 7, 2024**  
**RECOMMENDED SPECIFIED BID COMMENTS**

<b>Bid #</b>	<b>Description</b>	<b>Comments</b>
23-260	Miscellaneous Consultant Services	This RFP (unsealed) establishes a roster of vendors to be used for consulting contracts. Vendors will be added as responses are submitted to the district and approved for district use. Contracts will be reported as needed per the BOT reporting guidelines. The term for this roster of vendors ends 8/31/2028.
23-274	Armored Car and Bank Courier Services	This CSP (Competitive Sealed Proposal) establishes a vendor to provide district-wide armored car services. This is a three year agreement with (1) two-year renewal option.
24-288	Career and Technology Education Supplies & Related Items	This RFSP (Request for Sealed Proposal) establishes multiple vendors for the legal procurement of Career and Technology Education Supplies & Related Items to be used by the District on an as-needed basis. Term of this award ends June 30, 2027.
24-280	Commodity Discount Providers	This RFP (unsealed) establishes a roster of vendors to be used for various district commodities. Vendors will be added as responses are submitted to the district and approved for district use. The term end date for these vendors will be assigned per commodity.

**Bid Renewals:**

<b>Bid #</b>	<b>Description</b>	<b>Comments</b>
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None

**BOARD OF TRUSTEES  
Richardson Independent School District  
Richardson, Texas**

**Date:** March 7, 2024

**Submitted by:** David Pate, Assistant Superintendent of Finance & Support Services

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## **ACTION ITEM**

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**TOPIC: Authorize Amendment to TexStar Participation Agreement**

### **BACKGROUND INFORMATION**

The participation agreement with investment vehicle, TexStar, was approved on August 19, 2002. It is necessary to approve a resolution amending the participation agreement in order to continue to invest idle district cash in TexStar.

### **SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends that the District approve the attached resolution designating the named official to be authorized to sign on behalf of the District with TexStar.

### **RESOLUTION**

**WHEREAS**, the Richardson Independent School District ("Participant") is a local government of the State of Texas and is empowered to delegate to a public funds investment pool, the authority to invest funds and to act as custodian of investments purchased with local investment funds; and

**WHEREAS**, it is in the best interest of the Participant to invest local funds in investments that provide for the preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act; and

**WHEREAS**, TexStar, a public funds investment pool, was created on behalf of entities whose investment objective are preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act;

**WHEREAS**, the investment objectives of TexStar investment pool support the Board's goal of demonstrating fiscal responsibility, efficiency, and effectiveness in all operations;

**THEREFORE, BE IT RESOLVED** that the Board of Trustees of the Richardson Independent School District approve the resolution designating individuals, whose names and signatures appear on page 1 of this Resolution, are authorized representatives of the Participant and are hereby authorized to transmit funds for investment in TexStar and are further authorized to withdraw funds from time to time, to issue letters of instruction, and to take all other actions deemed necessary or appropriate for the investment of local funds.



## AMENDING RESOLUTION

WHEREAS, the Richardson Independent School District

(the "Government Entity") by authority of the Application for Participation in TexSTAR (the "Application") has entered into an Interlocal Agreement (the "Agreement") and has become a participant in the public funds investment pool created there under known as TexSTAR Short Term Asset Reserve Fund ("TexSTAR");

WHEREAS, the Application designated on one or more "Authorized Representatives" within the meaning of the Agreement;

WHEREAS, the Government Entity now wishes to update and designate the following persons as the "Authorized Representatives" within the meaning of the Agreement;

NOW, THEREFORE, BE IT RESOLVED:

SECTION 1. The following officers, officials or employees of the Government Entity specified in this document are hereby designated as "Authorized Representatives" within the meaning of the Agreement, with full power and authority to open accounts, to deposit and withdraw funds, to agree to the terms for use of the website for online transactions, to designate other authorized representatives, and to take all other action required or permitted by Government Entity under the Agreement created by the application, all in the name and on behalf of the Government Entity.

SECTION 2. This document supersedes and replaces the Government Entity's previous designation of officers, officials or employees of the Government Entity as Authorized Representatives under the Agreement

SECTION 3. This resolution will continue in full force and effect until amended or revoked by Government Entity and written notice of the amendment or revocation is delivered to the TEXSTAR Board.

SECTION 4. Terms used in this resolution have the meanings given to them by the Application.

**Authorized Representatives.** Each of the following Participant officials is designated as Participant's Authorized Representative authorized to give notices and instructions to the Board in accordance with the Agreement, the Bylaws, the Investment Policy, and the Operating Procedures:

1. Name: David Pate Title: Assistant Superintendent of Finance and Support Services  
 Signature: David Pate Phone: 469-593-0329  
 Email: David.Pate@risd.org
2. Name: Allison Davenport Title: Executive Director of Finance  
 Signature: Allison Davenport Phone: 469-593-0516  
 Email: Allison.Davenport@risd.org
3. Name: Anthony Le Title: Director of Accounting  
 Signature: Anthony Le Phone: 469-593-0547  
 Email: Anthony.Le@risd.org
4. Name: LeAngiela Drake Title: Cash Manager  
 Signature: LeAngiela Drake Phone: 469-593-0635  
 Email: LeAngiela.Drake@risd.org

**{REQUIRED} PRIMARY CONTACT:** List the name of the Authorized Representative listed above that will be designated as the Primary Contact and will receive all TexSTAR correspondence including transaction confirmations and monthly statements

Name: Allison Davenport

**{OPTIONAL} INQUIRY ONLY CONTACT:** In addition, the following additional Participant representative (not listed above) is designated as an *Inquiry Only* Representative authorized to obtain account information:

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
 Signature: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Email: \_\_\_\_\_

Participant may designate other authorized representatives by written instrument signed by an existing Participant Authorized Representative or Participant's chief executive officer.

**\*REQUIRED\***  
**PLACE OFFICIAL SEAL OF ENTITY HERE**

DATED \_\_\_\_\_  
 \_\_\_\_\_  
 (NAME OF PARTICIPANT)

SIGNED BY: \_\_\_\_\_  
 (Signature of official)  
 \_\_\_\_\_  
 (Printed name and title)

ATTESTED BY: \_\_\_\_\_  
 (Signature of official)  
 \_\_\_\_\_  
 (Printed name and title)

**FOR INTERNAL USE ONLY**  
**APPROVED AND ACCEPTED: TEXAS SHORT TERM ASSET RESERVE FUND**  
 38  
 .....  
**AUTHORIZED SIGNER**

**BOARD OF TRUSTEES  
Richardson Independent School District  
Richardson, Texas**

**Date:** March 7, 2024

**Submitted by:** David Pate, Assistant Superintendent of Finance & Support Services

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## **ACTION ITEM**

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**TOPIC: Authorize Amendment to TexPool Authorized Representatives**

### **BACKGROUND INFORMATION**

On August 18, 1997, the Board approved a participation agreement with the Lehman Brothers' investment vehicle, TexPool. It is necessary to approve a resolution amending the authorized representatives in order to continue to invest idle district cash in TexPool. The individuals named are currently charged with responsibility for managing district cash.

### **SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends that the District approve the attached resolution designating the named officials to be authorized to sign on behalf of the District with TexPool.

### **RESOLUTION**

WHEREAS, the Richardson Independent School District ("Participant") is a local government of the State of Texas and is empowered to delegate to a public funds investment pool, the authority to invest funds and to act as custodian of investments purchased with local investment funds; and

WHEREAS, it is in the best interest of the Participant to invest local funds in investments that provide for the preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act; and

WHEREAS, the investment objectives of TexPool support the Board's goal of demonstrating fiscal responsibility, efficiency, and effectiveness in all operations;

WHEREAS, the Texas Local Government Investment Pool ("TexPool"), a public funds investment pool, was created on behalf of entities whose investment objective in order of priority and preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act;

THEREFORE, BE IT RESOLVED that the Board of Trustees of the Richardson Independent School District approve the resolution designating individuals, whose names and signatures appear on page 1 and 2 of the Resolution, are authorized representatives of the Participant and are hereby authorized to transmit funds for investment in TexPool and are further authorized to withdraw funds from time to time, to issue letters of instruction, and to take all other actions deemed necessary or appropriate for the investment of local funds.



# Resolution Amending Authorized Representatives

Please complete this form to amend or designate Authorized Representatives. *This document supersedes all prior Authorized Representative forms.*

**\* Required Fields**

## 1. Resolution

**WHEREAS,**

Richardson Independent School District 7 7 2 6 7  
Participant Name\* Location Number\*

("Participant") is a local government of the State of Texas and is empowered to delegate to a public funds investment pool the authority to invest funds and to act as custodian of investments purchased with local investment funds; and

**WHEREAS,** it is in the best interest of the Participant to invest local funds in investments that provide for the preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act; and

**WHEREAS,** the Texas Local Government Investment Pool ("TexPool / Texpool Prime"), a public funds investment pool, were created on behalf of entities whose investment objective in order of priority are preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act.

**NOW THEREFORE,** be it resolved as follows:

- A. That the individuals, whose signatures appear in this Resolution, are Authorized Representatives of the Participant and are each hereby authorized to transmit funds for investment in TexPool / TexPool Prime and are each further authorized to withdraw funds from time to time, to issue letters of instruction, and to take all other actions deemed necessary or appropriate for the investment of local funds.
- B. That an Authorized Representative of the Participant may be deleted by a written instrument signed by two remaining Authorized Representatives provided that the deleted Authorized Representative (1) is assigned job duties that no longer require access to the Participant's TexPool / TexPool Prime account or (2) is no longer employed by the Participant; and
- C. That the Participant may by Amending Resolution signed by the Participant add an Authorized Representative provided the additional Authorized Representative is an officer, employee, or agent of the Participant;

List the Authorized Representative(s) of the Participant. Any new individuals will be issued personal identification numbers to transact business with TexPool Participant Services.

1. Allison Davenport Executive Director of Finance  
Name Title

4 6 9 5 9 3 0 5 1 6 allison.davenport@risd.org  
Phone Fax Email

*Allison Davenport*  
Signature

2. David Pate Asst. Superintendent of Finance & Support Services  
Name Title

4 6 9 5 9 3 0 3 2 9 david.pate@risd.org  
Phone Fax Email

*David Pate*  
Signature

3. LeAngiela Drake Cash Manager  
Name Title

4 6 9 5 9 3 0 6 3 5 leangiela.drake@risd.org  
Phone Fax Email

*LeAngiela Drake*  
Signature

1. Resolution (continued)

4.    
 Name Title  
    
 Phone Fax Email  
  
 Signature

List the name of the Authorized Representative listed above that will have primary responsibility for performing transactions and receiving confirmations and monthly statements under the Participation Agreement.

Name

In addition and at the option of the Participant, one additional Authorized Representative can be designated to perform only inquiry of selected information. *This limited representative cannot perform transactions.* If the Participant desires to designate a representative with inquiry rights only, complete the following information.

Name Title  
    
 Phone Fax Email

D. That this Resolution and its authorization shall continue in full force and effect until amended or revoked by the Participant, and until TexPool Participant Services receives a copy of any such amendment or revocation. This Resolution is hereby introduced and adopted by the Participant at its regular/special meeting held on the  day of , 20.

**Note: Document is to be signed by your Board President, Mayor or County Judge and attested by your Board Secretary, City Secretary or County Clerk.**

Name of Participant\*

**SIGNED**

Signature\*  
  
Printed Name\*  
  
Title\*

**ATTEST**

Signature\*  
  
Printed Name\*  
  
Title\*

2. Delivery Instructions

Please return this document to **TexPool Participant Services:**

**Email:** [texpool@dstsystems.com](mailto:texpool@dstsystems.com)

**Fax:** 866-839-3291

**BOARD OF TRUSTEES  
Richardson Independent School District  
Richardson, Texas**

**Date:** March 7, 2024

**Submitted by:** David Pate, Assistant Superintendent of Finance & Support Services

## **ACTION ITEM**

**TOPIC:** Budget Status Report – 2023-2024 Annual Budget

### **BACKGROUND INFORMATION**

In compliance with the Texas Education Code and also with TEA Financial Accounting and Reporting Budgeting Module, the expenditure budget for the District must be approved by the Board of Trustees. The annual budget includes Funds 199 (Operating), 240 (Child Nutrition), and 599 (Debt Service) and is adopted by function and object series as prescribed by the Budgeting Module.

Many changes in function expenditures occur within each month. To keep the Board informed of these changes, the Budget Status Report for expenditures is presented for approval on a monthly basis. Changes in function expenditures or appropriations in amounts greater than \$5,000 are not made until the Board of Trustees gives its approval.

### **SUPERINTENDENT’S RECOMMENDATION**

The Superintendent recommends that the Board of Trustees of the Richardson Independent School District approve the Budget Status Report as listed on the following pages.

### **RESOLUTION**

**WHEREAS**, the Board of Trustees adopted the budget for the fiscal year in June; and

**WHEREAS**, changes occur in expenditures during the year; and

**WHEREAS**, these changes are necessary for the successful education of the students in the district and

**WHEREAS**, ensuring timely and accurate financial record keeping supports the Board’s Strategic Objectives and Strategies;

**THEREFORE, BE IT RESOLVED**, that the Board of Trustees of the Richardson Independent School District approve the Budget Status Report on the following pages.

**Summary of Budget - Proposed Amendments - All Official Funds**  
 Summary as of Date March 7, 2024

Description	Original Budget	Previously Adopted Budget Amendments			Revised Budget	Proposed Budget Amendments			Potential Revised Budget
		Rolled Over Encumbrances	Other Plan Changes	Fund Balance Neutral Transfers		Rolled Over Encumbrances	Other Plan Changes	Fund Balance Neutral Transfers	
Beginning Fund Balance	\$ 154,026,746	\$ -	\$ -	\$ -	\$ 154,026,746	\$ -	\$ -	\$ -	\$ 154,026,746
<b>Revenues</b>									
Local	413,402,762	-	(61,904,976)	-	351,497,786	-	-	-	351,497,786
State	69,694,803	-	56,568,432	-	126,263,235	-	-	-	126,263,235
Federal	22,095,187	-	18,233	-	22,113,420	-	-	-	22,113,420
<b>Total Revenues</b>	<b>505,192,752</b>	<b>-</b>	<b>(5,318,311)</b>	<b>-</b>	<b>499,874,441</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>499,874,441</b>
<b>Expenditures</b>									
Function 11 - Instruction	227,803,407	331,679	2,860,200	(357,735)	230,637,551	-	217,365	11,940	230,866,856
Function 12 - Library/Media Services	6,454,165	54,176	-	(26,028)	6,482,313	-	-	(8,000)	6,474,313
Function 13 - Curriculum/Instructional Staff Development	9,308,330	10,620	-	34,436	9,353,386	-	-	32,451	9,385,837
Function 21 - Instruction Leadership	7,877,451	4,871	5,000	(132,231)	7,755,091	-	-	(34,561)	7,720,530
Function 23 - School Leadership	27,634,725	4,615	-	9,556	27,648,896	-	-	(2,774)	27,646,122
Function 31 - Guidance / Counseling	20,108,858	67,627	1,383,412	(102,268)	21,457,629	-	-	-	21,457,629
Function 32 - Social Work Services	1,504,426	201	-	-	1,504,627	-	-	-	1,504,627
Function 33 - Health Services	6,362,928	269	11,863	62	6,375,122	-	-	-	6,375,122
Function 34 - Student Transportation	9,402,757	67,548	39,706	(115,225)	9,394,786	-	-	(7,700)	9,387,086
Function 35 - Child Nutrition	21,435,237	-	-	-	21,355,237	-	-	-	21,355,237
Function 36 - Co-curricular / Extracurricular Activities	6,701,534	24,236	58,942	61,696	6,846,408	-	-	284	6,846,692
Function 41 - General Administration	10,758,791	88,457	265,852	-	11,113,100	-	-	-	11,113,100
Function 51 - Maintenance & Operations	34,869,143	439,587	3,053,100	-	38,511,585	-	155,000	7,700	38,674,285
Function 52 - Security Services	2,384,850	2,484	3,450,000	22,438	5,859,772	-	-	160	5,859,932
Function 53 - Data Processing Services	5,194,734	176,496	-	62,378	5,433,608	-	-	-	5,433,608
Function 61 - Community Services	2,065,429	3,127	49,057	473,166	2,590,779	-	-	500	2,591,279
Function 71 - Debt Administration	79,659,513	-	(5,140,224)	-	74,519,289	-	-	-	74,519,289
Function 72 - Debt Administration	42,357,249	-	-	-	42,357,249	-	-	-	42,357,249
Function 73 - Debt Administration	15,000	-	-	-	15,000	-	-	-	15,000
Function 81 - Facilities Acquisition & Construction	48,000	-	-	-	48,000	-	-	-	48,000
Function 91 - Intergovernmental Charges	5,721,195	-	-	-	5,721,195	-	-	-	5,721,195
Function 92 - Incremental Ch 41 costs	-	-	-	-	-	-	-	-	-
Function 93 - Payments to Member Districts	255,704	-	-	-	255,704	-	-	-	255,704
Function 95 - Payments to JJAEP	50,000	-	20,000	-	70,000	-	-	-	70,000
Function 97 - Payments to Tax Increment	2,875,000	-	-	-	2,875,000	-	-	-	2,875,000
Function 99 - Other Intergovernmental Charges	1,316,566	-	-	-	1,316,566	-	-	-	1,316,566
<b>Total Expenditures</b>	<b>532,164,992</b>	<b>1,275,993</b>	<b>6,056,908</b>	<b>-</b>	<b>539,497,893</b>	<b>-</b>	<b>372,365</b>	<b>0</b>	<b>539,870,258</b>
<b>Other Plan Sources (Uses)</b>									
7911 Refunding Bonds Issued	-	-	-	-	-	-	-	-	-
7912 Sale of Real and Personal Property	100,000	-	11,800	-	111,800	-	170,125	-	281,925
7916 Premium on Issuance of Bonds	-	-	-	-	-	-	-	-	-
7915 Transfers In	-	-	-	-	-	-	-	-	-
8911 Transfers Out	(1,000,000)	-	-	-	(1,000,000)	-	-	-	(1,000,000)
8949 Payment to Refunded Bond Escrow Agent	-	-	-	-	-	-	-	-	-
<b>Total Other Plan Sources (Uses)</b>	<b>(900,000)</b>	<b>-</b>	<b>11,800</b>	<b>-</b>	<b>(888,200)</b>	<b>-</b>	<b>170,125</b>	<b>-</b>	<b>(718,075)</b>
<b>Ending Fund Balance</b>	<b>\$ 126,154,506</b>	<b>\$ (1,275,993)</b>	<b>\$ (11,363,419)</b>	<b>\$ -</b>	<b>\$ 113,515,094</b>	<b>\$ -</b>	<b>\$ (202,240)</b>	<b>\$ (0)</b>	<b>\$ 113,312,854</b>

Note: The beginning fund balance reflects the 2022-23 ending fund balance per the 2022-23 ACFR less nonspendable balances and restrictions, commitments and assignments in the General Fund.

**Summary of Budget - Proposed Amendments - General Operating Fund**  
 Summary as of Date March 7, 2024

Description	Original Budget	Previously Adopted Budget Amendments			Revised Budget	Proposed Budget Amendments			Potential Revised Budget
		Rolled Over Encumbrances	Other Plan Changes	Fund Balance Neutral Transfers		Rolled Over Encumbrances	Other Plan Changes	Fund Balance Neutral Transfers	
Beginning Fund Balance	\$ 104,138,245	\$ -	\$ -	\$ -	\$ 104,138,245	\$ -	\$ -	\$ -	\$ 104,138,245
<b>Revenues</b>									
Local	299,295,616	-	(56,823,483)	-	242,472,133	-	-	-	242,472,133
State	67,995,532	-	56,671,688	-	124,667,220	-	-	-	124,667,220
Federal	5,080,000	-	18,233	-	5,098,233	-	-	-	5,098,233
<b>Total Revenues</b>	<b>372,371,148</b>	<b>-</b>	<b>(133,562)</b>	<b>-</b>	<b>372,237,586</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>372,237,586</b>
<b>Expenditures</b>									
Function 11 - Instruction	227,803,407	331,679	2,860,200	(357,735)	230,637,551	-	217,365	11,940	230,866,856
Function 12 - Library/Media Services	6,454,165	54,176	-	(26,028)	6,482,313	-	-	(8,000)	6,474,313
Function 13 - Curriculum/Instructional Staff Development	9,308,330	10,620	-	34,436	9,353,386	-	-	32,451	9,385,837
Function 21 - Instruction Leadership	7,877,451	4,871	5,000	(132,231)	7,755,091	-	-	(34,561)	7,720,530
Function 23 - School Leadership	27,634,725	4,615	-	9,556	27,648,896	-	-	(2,774)	27,646,122
Function 31 - Guidance / Counseling	20,108,858	67,627	1,383,412	(102,268)	21,457,629	-	-	-	21,457,629
Function 32 - Social Work Services	1,504,426	201	-	-	1,504,627	-	-	-	1,504,627
Function 33 - Health Services	6,362,928	269	11,863	62	6,375,122	-	-	-	6,375,122
Function 34 - Student Transportation	9,402,757	67,548	39,706	(115,225)	9,394,786	-	-	(7,700)	9,387,086
Function 35 - Child Nutrition	775,600	-	-	-	775,600	-	-	-	775,600
Function 36 - Co-curricular / Extracurricular Activities	6,701,534	24,236	58,942	61,696	6,846,408	-	-	284	6,846,692
Function 41 - General Administration	10,758,791	88,457	265,852	-	11,113,100	-	-	-	11,113,100
Function 51 - Maintenance & Operations	34,556,499	439,587	3,053,100	69,755	38,118,941	-	155,000	7,700	38,281,641
Function 52 - Security Services	2,384,850	2,484	3,450,000	22,438	5,859,772	-	-	160	5,859,932
Function 53 - Data Processing Services	5,194,734	176,496	-	62,378	5,433,608	-	-	-	5,433,608
Function 61 - Community Services	2,064,229	3,127	49,057	473,166	2,589,579	-	-	500	2,590,079
Function 71 - Debt Administration	34,513	-	44,525	-	79,038	-	-	-	79,038
Function 72 - Debt Administration	540	-	-	-	540	-	-	-	540
Function 73 - Debt Administration	-	-	-	-	-	-	-	-	-
Function 81 - Facilities Acquisition & Construction	48,000	-	-	-	48,000	-	-	-	48,000
Function 91 - Intergovernmental Charges	5,721,195	-	-	-	5,721,195	-	-	-	5,721,195
Function 92 - Incremental Ch 41 costs	-	-	-	-	-	-	-	-	-
Function 93 - Payments to Member Districts	255,704	-	-	-	255,704	-	-	-	255,704
Function 95 - Payments to JJAEP	50,000	-	20,000	-	70,000	-	-	-	70,000
Function 97 - Payments to Tax Increment Fund	-	-	-	-	-	-	-	-	-
Function 99 - Other Intergovernmental Charges	1,316,566	-	-	-	1,316,566	-	-	-	1,316,566
<b>Total Expenditures</b>	<b>386,319,802</b>	<b>1,275,993</b>	<b>11,241,657</b>	<b>-</b>	<b>398,837,452</b>	<b>-</b>	<b>372,365</b>	<b>0</b>	<b>399,209,817</b>
<b>Other Plan Sources (Uses)</b>									
7911 Refunding Bonds Issued	-	-	-	-	-	-	-	-	-
7912 Sale of Real and Personal Property	100,000	-	11,800	-	111,800	-	170,125	-	281,925
7916 Premium on Issuance of Bonds	-	-	-	-	-	-	-	-	-
7915 Transfers In	-	-	-	-	-	-	-	-	-
8911 Transfers Out	(1,000,000)	-	-	-	(1,000,000)	-	-	-	(1,000,000)
8949 Payment to Refunded Bond Escrow Agent	-	-	-	-	-	-	-	-	-
<b>Total Other Plan Sources (Uses)</b>	<b>(900,000)</b>	<b>-</b>	<b>11,800</b>	<b>-</b>	<b>(888,200)</b>	<b>-</b>	<b>170,125</b>	<b>-</b>	<b>(718,075)</b>
<b>Ending Fund Balance</b>	<b>\$ 89,289,591</b>	<b>\$ (1,275,993)</b>	<b>\$ (11,363,419)</b>	<b>\$ -</b>	<b>\$ 76,650,179</b>	<b>\$ -</b>	<b>\$ (202,240)</b>	<b>\$ (0)</b>	<b>\$ 76,447,939</b>

Note: The beginning fund balance reflects the 2022-23 ending fund balance per the 2022-23 ACFR less nonspendable balances and restrictions, commitments and assignments in the General Fund.

**Summary of Budget - Proposed Amendments - Child Nutrition Fund**  
 Summary as of Date March 7, 2024

Description	Original Budget	Previously Adopted Budget Amendments			Revised Budget	Proposed Budget Amendments			Potential Revised Budget
		Rolled Over Encumbrances	Other Plan Changes	Fund Balance Neutral Transfers		Rolled Over Encumbrances	Other Plan Changes	Fund Balance Neutral Transfers	
Beginning Fund Balance	\$ 9,048,501				\$ 9,048,501				\$ 9,048,501
<b>Revenues</b>									
Local	1,340,500	-	-	-	1,340,500	-	-	-	1,340,500
State	165,000	-	-	-	165,000	-	-	-	165,000
Federal	17,015,187	-	-	-	17,015,187	-	-	-	17,015,187
<b>Total Revenues</b>	<b>18,520,687</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>18,520,687</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>18,520,687</b>
<b>Expenditures</b>									
Function 11 - Instruction	-	-	-	-	-	-	-	-	-
Function 12 - Library/Media Services	-	-	-	-	-	-	-	-	-
Function 13 - Curriculum/Instructional Staff Development	-	-	-	-	-	-	-	-	-
Function 21 - Instruction Leadership	-	-	-	-	-	-	-	-	-
Function 23 - School Leadership	-	-	-	-	-	-	-	-	-
Function 31 - Guidance / Counseling	-	-	-	-	-	-	-	-	-
Function 32 - Social Work Services	-	-	-	-	-	-	-	-	-
Function 33 - Health Services	-	-	-	-	-	-	-	-	-
Function 34 - Student Transportation	-	-	-	-	-	-	-	-	-
Function 35 - Child Nutrition	20,659,637	-	-	(80,000)	20,579,637	-	-	-	20,579,637
Function 36 - Co-curricular / Extracurricular Activities	-	-	-	-	-	-	-	-	-
Function 41 - General Administration	-	-	-	-	-	-	-	-	-
Function 51 - Maintenance & Operations	312,644	-	-	80,000	392,644	-	-	-	392,644
Function 52 - Security Services	-	-	-	-	-	-	-	-	-
Function 53 - Data Processing Services	-	-	-	-	-	-	-	-	-
Function 61 - Community Services	1,200	-	-	-	1,200	-	-	-	1,200
Function 71 - Debt Administration	-	-	-	-	-	-	-	-	-
Function 72 - Debt Administration	-	-	-	-	-	-	-	-	-
Function 73 - Debt Administration	-	-	-	-	-	-	-	-	-
Function 81 - Facilities Acquisition & Construction	-	-	-	-	-	-	-	-	-
Function 91 - Intergovernmental Charges	-	-	-	-	-	-	-	-	-
Function 92 - Incremental Ch 41 costs	-	-	-	-	-	-	-	-	-
Function 93 - Payments to Member Districts	-	-	-	-	-	-	-	-	-
Function 95 - Payments to JJAEP	-	-	-	-	-	-	-	-	-
Function 97 - Payments to Tax Increment Fund	-	-	-	-	-	-	-	-	-
Function 99 - Other Intergovernmental Charges	-	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>20,973,481</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>20,973,481</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>20,973,481</b>
<b>Other Plan Sources (Uses)</b>									
7911 Refunding Bonds Issued	-	-	-	-	-	-	-	-	-
7912 Sale of Real and Personal Property	-	-	-	-	-	-	-	-	-
7916 Premium on Issuance of Bonds	-	-	-	-	-	-	-	-	-
7915 Transfers In	-	-	-	-	-	-	-	-	-
8911 Transfers Out	-	-	-	-	-	-	-	-	-
8949 Payment to Refunded Bond Escrow Agent	-	-	-	-	-	-	-	-	-
<b>Total Other Plan Sources (Uses)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Ending Fund Balance	\$ 6,595,707	\$ -	\$ -	\$ -	\$ 6,595,707	\$ -	\$ -	\$ -	\$ 6,595,707

Note: The beginning fund balance reflects the 2022-23 ending fund balance less nonspendable balances per the 2022-23 ACFR.

**Summary of Budget - Proposed Amendments - Debt Service Fund**  
 Summary as of Date March 7, 2024

Description	Original Budget	Previously Adopted Budget Amendments			Revised Budget	Proposed Budget Amendments			Potential Revised Budget
		Rolled Over Encumbrances	Other Plan Changes	Fund Balance Neutral Transfers		Rolled Over Encumbrances	Other Plan Changes	Fund Balance Neutral Transfers	
Beginning Fund Balance	\$ 40,840,000				\$ 40,840,000				\$ 40,840,000
<b>Revenues</b>									
Local	112,766,646	-	(5,081,493)	-	107,685,153	-	-	-	107,685,153
State	1,534,271	-	(103,256)	-	1,431,015	-	-	-	1,431,015
Federal	-	-	-	-	-	-	-	-	-
<b>Total Revenues</b>	<b>114,300,917</b>	<b>-</b>	<b>(5,184,749)</b>	<b>-</b>	<b>109,116,168</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>109,116,168</b>
<b>Expenditures</b>									
Function 11 - Instruction	-	-	-	-	-	-	-	-	-
Function 12 - Library/Media Services	-	-	-	-	-	-	-	-	-
Function 13 - Curriculum/Instructional Staff Development	-	-	-	-	-	-	-	-	-
Function 21 - Instruction Leadership	-	-	-	-	-	-	-	-	-
Function 23 - School Leadership	-	-	-	-	-	-	-	-	-
Function 31 - Guidance / Counseling	-	-	-	-	-	-	-	-	-
Function 32 - Social Work Services	-	-	-	-	-	-	-	-	-
Function 33 - Health Services	-	-	-	-	-	-	-	-	-
Function 34 - Student Transportation	-	-	-	-	-	-	-	-	-
Function 35 - Child Nutrition	-	-	-	-	-	-	-	-	-
Function 36 - Co-curricular / Extracurricular Activities	-	-	-	-	-	-	-	-	-
Function 41 - General Administration	-	-	-	-	-	-	-	-	-
Function 51 - Maintenance & Operations	-	-	-	-	-	-	-	-	-
Function 52 - Security Services	-	-	-	-	-	-	-	-	-
Function 53 - Data Processing Services	-	-	-	-	-	-	-	-	-
Function 61 - Community Services	-	-	-	-	-	-	-	-	-
Function 71 - Debt Administration	79,625,000	-	(5,184,749)	-	74,440,251	-	-	-	74,440,251
Function 72 - Debt Administration	42,356,709	-	-	-	42,356,709	-	-	-	42,356,709
Function 73 - Debt Administration	15,000	-	-	-	15,000	-	-	-	15,000
Function 81 - Facilities Acquisition & Construction	-	-	-	-	-	-	-	-	-
Function 91 - Intergovernmental Charges	-	-	-	-	-	-	-	-	-
Function 92 - Incremental Ch 41 costs	-	-	-	-	-	-	-	-	-
Function 93 - Payments to Member Districts	-	-	-	-	-	-	-	-	-
Function 95 - Payments to JJAEP	-	-	-	-	-	-	-	-	-
Function 97 - Payments to Tax Increment Fund	2,875,000	-	-	-	2,875,000	-	-	-	2,875,000
Function 99 - Other Intergovernmental Charges	-	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>124,871,709</b>	<b>-</b>	<b>(5,184,749)</b>	<b>-</b>	<b>119,686,960</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>119,686,960</b>
<b>Other Plan Sources (Uses)</b>									
7911 Refunding Bonds Issued	-	-	-	-	-	-	-	-	-
7912 Sale of Real and Personal Property	-	-	-	-	-	-	-	-	-
7916 Premium on Issuance of Bonds	-	-	-	-	-	-	-	-	-
7915 Transfers In	-	-	-	-	-	-	-	-	-
8911 Transfers Out	-	-	-	-	-	-	-	-	-
8949 Payment to Refunded Bond Escrow Agent	-	-	-	-	-	-	-	-	-
<b>Total Other Plan Sources (Uses)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Ending Fund Balance	\$ 30,269,208	\$ -	\$ -	\$ -	\$ 30,269,208	\$ -	\$ -	\$ -	\$ 30,269,208

Note: The beginning fund balance reflects the 2022-23 ending fund balance less nonspendable balances per the 2022-23 ACFR.

**BOARD MEETING**  
**March 7, 2024**

**FUND BALANCE NEUTRAL CHANGES - OPERATING FUND (199)**

ACCOUNTS	REASON	AMOUNT
<b>From</b> 199.11.64997.120.11.1600.000.000	Student Awards and Incentives	(283.82)
<b>To</b> 199.11.61170.002.11.0000.000.000	Xtra Pay OT Prof Personnel	6,000.00
<b>From</b> 199.11.63991.144.11.1600.000.000	Consumable Supplies Teaching	(505.82)
<b>From</b> 199.11.63991.144.11.1600.000.000	Consumable Supplies Teaching	(370.00)
<b>From</b> 199.11.63991.047.11.1600.000.000	Consumable Supplies Teaching	(300.00)
<b>From</b> 199.11.63991.118.11.1600.000.000	Consumable Supplies Teaching	(160.00)
<b>From</b> 199.11.63991.109.11.1600.000.000	Consumable Supplies Teaching	(350.00)
<b>From</b> 199.11.63991.050.11.1600.000.000	Consumable Supplies Teaching	(200.00)
<b>To</b> 199.11.63991.135.11.1600.000.000	Consumable Supplies Teaching	1,110.00
<b>To</b> 199.11.63991.045.11.1600.000.000	Consumable Supplies Teaching	3,000.00
<b>To</b> 199.11.62995.121.11.0000.000.000	Contracted Substitute Teachers	5,000.00
<b>From</b> 199.11.63990.146.11.1600.000.000	Other Supplies and Materials	(1,000.00)
<b>TOTAL FUNCTION 11</b>		<b>11,940.36</b>
<b>From</b> 199.12.64110.864.99.0000.864.000	Travel, Train, Subsistence EE	(8,000.00)
<b>TOTAL FUNCTION 12</b>		<b>(8,000.00)</b>
<b>To</b> 199.13.62990.885.25.0000.885.000	Misc Contracted Services	32,701.00
<b>From</b> 199.13.64110.111.99.0000.000.000	Travel, Train, Subsistence EE	(500.00)
<b>From</b> 199.13.64990.890.99.0000.890.000	Other Misc Operating Cost	(750.00)
<b>To</b> 199.13.64110.146.99.0000.000.000	Travel, Train, Subsistence EE	1,000.00
<b>TOTAL FUNCTION 13</b>		<b>32,451.00</b>
<b>From</b> 199.21.63990.838.99.0000.838.000	Other Supplies and Materials	(32,701.00)
<b>From</b> 199.21.63990.838.99.0000.838.000	Other Supplies and Materials	(1,500.00)
<b>To</b> 199.21.64110.890.99.0000.890.000	Travel, Train, Subsistence EE	750.00
<b>To</b> 199.21.64110.864.99.0000.864.000	Travel, Train, Subsistence EE	8,000.00
<b>From</b> 199.21.63990.838.99.0000.838.000	Other Supplies and Materials	(1,110.00)
<b>From</b> 199.21.63990.838.99.0000.838.000	Other Supplies and Materials	(3,000.00)
<b>From</b> 199.21.63990.838.99.0000.838.000	Other Supplies and Materials	(5,000.00)
<b>TOTAL FUNCTION 21</b>		<b>(34,561.00)</b>
<b>To</b> 199.23.64993.902.99.0000.902.000	Food Consumed by EE Offsite	1,500.00
<b>To</b> 199.23.64110.111.99.0000.000.000	Travel, Train, Subsistence EE	500.00
<b>From</b> 199.23.61210.002.99.0000.000.000	Extra Duty Pay OT Supp Pers	(6,000.00)
<b>To</b> 199.23.63993.144.99.0000.000.000	Consumable Supplies Office	505.82
<b>To</b> 199.23.63990.144.99.0000.000.000	Other Supplies and Materials	370.00
<b>To</b> 199.23.62990.109.99.0000.000.000	Misc Contracted Services	350.00
<b>TOTAL FUNCTION 23</b>		<b>(2,774.18)</b>
<b>From</b> 199.34.62492.931.99.0000.931.000	Cont Maint and Repair Vehi	(7,700.00)
<b>TOTAL FUNCTION 34</b>		<b>(7,700.00)</b>
<b>To</b> 199.36.64998.120.99.0000.000.000	Student Clothing not uniforms	283.82
<b>TOTAL FUNCTION 36</b>		<b>283.82</b>
<b>To</b> 199.51.62492.931.99.0000.931.000	Cont Maint and Repair Vehi	7,700.00
<b>TOTAL FUNCTION 51</b>		<b>7,700.00</b>
<b>To</b> 199.52.64990.936.99.0000.936.000	Other Misc Operating Cost	160.00
<b>TOTAL FUNCTION 52</b>		<b>160.00</b>

**FUND BALANCE NEUTRAL CHANGES - OPERATING FUND (199)**

	<b>ACCOUNTS</b>	<b>REASON</b>	<b>AMOUNT</b>
To	199.61.64990.047.99.0000.000.000	Other Misc Operating Cost	300.00
To	199.61.64990.050.99.1600.000.000	Other Misc Operating Cost	200.00
	<b>TOTAL FUNCTION 61</b>		<b>500.00</b>
	<b>TOTAL FUND BALANCE NEUTRAL CHANGES - OPERATING FUND (199)</b>		<b>0.00</b>

**OTHER PLAN CHANGES - OPERATING FUND (199)**

	<b>ACCOUNTS</b>	<b>REASON</b>	<b>AMOUNT</b>
To	199.11.63991.xxx.11.1600.000.000	Annual PEIMS adjustment	47,240.00
To	199.11.66493.864.11.0000.864.000	Bulk sale of end of life iPads	170,125.00
	<b>TOTAL FUNCTION 11</b>		<b>217,365.00</b>
To	199.51.63990.999.99.0000.734.000	Theft & Vandalism	50,000.00
To	199.51.64292.999.99.0000.734.000	Liability insurance & deductibles	105,000.00
	<b>TOTAL FUNCTION 51</b>		<b>155,000.00</b>
	<b>TOTAL OTHER PLAN CHANGES - OPERATING FUND (199)</b>		<b>372,365.00</b>

**BOARD OF TRUSTEES**  
Richardson Independent School District  
Richardson, Texas

**Date:** March 7, 2024

**Submitted by:** David Pate, Assistant Superintendent of Finance & Support Services

## **INFORMATION ITEM**

**TOPIC:** Upcoming Bids

### **BACKGROUND INFORMATION**

Attached is a schedule of anticipated bids for the next 12 months.

### **SUPERINTENDENT'S RECOMMENDATION**

The Superintendent presents this schedule for the Board's information.

## RISD Purchasing Department- Upcoming Bids

### **BOT Meeting**

#### **April**

Workers' Compensation Third Party Claims Administration Services  
Districtwide Telephony Refresh  
Multi-Campus Flooring Replacement Project – Summer 2024  
CN Disposable Supplies  
Attendance Intervention System

#### **May**

Document Storage Services  
Voluntary Vision Coverage  
Flexible Spending Account and Health Savings Account Administration  
Basic, Supplemental and Retiree Life and AD&D and Long & Short-Term Disability Insurance

#### **June**

CN Plastic 6-Compartment Trays  
Custodial Supplies  
CN Steamers  
CN Ice Machines

#### **August**

Plumbing Services and Supplies

#### **September**

#### **October**

#### **November**

Print/Copy Services

#### **December**

#### **January**

#### **February**

**BOARD OF TRUSTEES  
Richardson Independent School District  
Richardson, Texas**

**Date:** March 07, 2024

**Submitted by:** David Pate, Assistance Superintendent of Finance and Support Services

## **INFORMATION ITEM**

**TOPIC:** Bond Expenditure Reports

### **BACKGROUND INFORMATION**

The Bond Program Management Department prepares a report of the 2016 bond authorization expenditures each month. These reports are presented as part of a process to ensure community understanding and provide a degree of oversight of financial decisions regarding these monies.

### **SUPERINTENDENT'S RECOMMENDATION**

The Superintendent presents these reports for the Board's information.

**RICHARDSON INDEPENDENT SCHOOL DISTRICT**  
**Bond Expenditures By Project Through February 16, 2024**  
**Bond Series 2016**

	Original Budget	Amended Budget	Spent and Committed	% Spent To Date	Balance	Estimate To Complete	Available or (Shortage)	Amounts Issued 2016 Bond	Changes from Prior Report 29-Jan-24			
									Spent and Committed	Estimate to Complete	Available or (Shortage)	
<b>Instruction &amp; Technology</b>												
Athletics	9,205,140	8,656,850	8,217,487	94.9%	439,363	439,363	-	9,205,140	-	-	-	
Career & Technical Education	16,332,244	16,340,778	16,315,844	99.8%	24,933	24,933	-	16,332,244	-	-	-	
Fine Arts	7,405,580	6,869,930	6,867,405	100.0%	2,525	2,525	-	7,405,580	-	-	-	
Health Services	266,780	358,445	358,445	100.0%	-	-	-	266,780	-	-	-	
Innovative Instructional Space/Library Media	19,188,412	16,534,298	16,238,121	98.2%	296,177	296,177	-	19,188,412	-	-	-	
Instructional Technology	59,216,049	59,535,629	58,939,801	99.0%	595,828	595,828	-	59,216,049	(80,244)	80,244	-	
Junior Reserve Officer Training Corp (JROTC)	623,500	660,610	565,923	85.7%	94,687	94,687	-	623,500	-	-	-	
Language Arts	1,914,445	1,916,255	1,878,280	98.0%	37,974	37,974	-	1,914,445	-	-	-	
Languages Other Than English	1,185,800	1,196,600	1,188,737	99.3%	7,863	7,863	-	1,185,800	-	-	-	
Mathematics	1,151,550	1,151,550	1,151,369	100.0%	181	181	-	1,151,550	-	-	-	
Multipurpose Activity Centers	59,981,665	49,892,912	49,892,912	100.0%	-	-	-	59,981,665	-	-	-	
PACE After School Program	216,000	223,204	216,000	96.8%	7,204	7,204	-	216,000	-	-	-	
Physical Education & Health	489,400	462,878	448,362	96.9%	14,516	14,516	-	489,400	-	-	-	
Science	2,656,702	2,689,598	2,689,598	100.0%	-	-	-	2,656,702	-	-	-	
Social Studies	311,523	340,900	311,708	91.4%	29,192	29,192	-	311,523	-	-	-	
Special Education	1,438,000	5,439,878	4,929,611	90.6%	510,266	510,266	-	1,438,000	-	-	-	
Student Assistance Programs	55,875	55,875	55,262	98.9%	613	613	-	55,875	-	-	-	
Student Performance and Evaluation	410,000	437,026	369,015	84.4%	68,011	68,011	-	410,000	-	-	-	
Visual Arts	547,697	469,294	465,795	99.3%	3,499	3,499	-	547,697	-	-	-	
	<u>182,596,362</u>	<u>173,232,507</u>	<u>171,099,675</u>	<u>98.8%</u>	<u>2,132,832</u>	<u>2,132,832</u>	<u>-</u>	<u>182,596,362</u>	<u>(80,244)</u>	<u>80,244</u>	<u>-</u>	
<b>Infrastructure and Support</b>												
Enterprise Technology	35,565,000	31,437,902	27,209,033	86.5%	4,228,868	4,228,868	-	35,565,000	-	-	-	
Facilities	97,507,693	88,200,917	84,620,644	95.9%	3,580,273	3,580,273	-	97,507,693	-	-	-	
Furniture, Office Equipment, Copiers	7,534,426	9,354,001	9,203,786	98.4%	150,215	150,215	-	7,534,426	-	-	-	
Maintenance & Operations	3,294,834	3,294,269	3,294,269	100.0%	-	-	-	3,294,834	-	-	-	
Program and Project Management	1,282,044	1,329,012	1,239,939	93.3%	89,073	89,073	-	1,282,044	1,398	(1,398)	-	
Transportation	3,349,835	1,176,497	1,092,929	92.9%	83,568	83,568	-	3,349,835	-	-	-	
	<u>148,533,832</u>	<u>134,792,597</u>	<u>126,660,600</u>	<u>94%</u>	<u>8,131,998</u>	<u>8,131,998</u>	<u>-</u>	<u>148,533,832</u>	<u>1,398</u>	<u>(1,398)</u>	<u>-</u>	
<b>Construction</b>												
Construction	107,271,359	132,034,300	132,034,300	100.0%	-	-	-	107,271,359	-	-	-	
	<u>107,271,359</u>	<u>132,034,300</u>	<u>132,034,300</u>	<u>100.0%</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>107,271,359</u>	<u>-</u>	<u>-</u>	<u>-</u>	
<b>TOTAL 2016 BOND</b>	<u>438,401,553</u>	<u>440,059,404</u>	<u>429,794,574</u>	<u>97.7%</u>	<u>10,264,830</u>	<u>10,264,830</u>	<u>-</u>	<u>438,401,553</u>	<u>(78,846)</u>	<u>78,846</u>	<u>-</u>	

(1) "Estimate To Complete" includes 100% of the original project estimate for projects not yet bid and estimated cost of projects in progress.

(2) From the total bond amount, \$84M was issued on 7/21/16, \$225M was issued on 5/31/17, and \$128M was issued on 6/13/19

**BOARD OF TRUSTEES  
Richardson Independent School District  
Richardson, Texas**

**Date:** March 07, 2024

**Submitted by:** David Pate, Assistant Superintendent of Finance and Support Services

## **INFORMATION ITEM**

**TOPIC:** Bond Expenditure Reports

### **BACKGROUND INFORMATION**

The Bond Program Management Department prepares a report of the 2021 bond authorization expenditures each month. These reports are presented as part of a process to ensure community understanding and provide a degree of oversight of financial decisions regarding these monies.

### **SUPERINTENDENT'S RECOMMENDATION**

The Superintendent presents these reports for the Board's information.

**RICHARDSON INDEPENDENT SCHOOL DISTRICT**  
**Bond Expenditures By Project Through February 13, 2024**  
**Bond Series 2021**

	Original Budget	Amended Budget	Spent and Committed	% Spent To Date	Balance	Estimate To Complete	Available or (Shortage)	Amounts Issued 2021 Bond	Changes from Prior Report 29-Jan-24		
									Spent and Committed	Estimate to Complete	Available or (Shortage)
<b>Instruction &amp; Technology</b>											
Accountability Continuous Imp	2,580,000	2,580,000	1,661,581	64.4%	918,419	918,419	-	2,580,000	-	-	-
Advance Learning Services	3,527,000	3,167,000	915,202	28.9%	2,251,798	2,251,798	-	3,527,000	10,000	(10,000)	-
Athletics	10,400,440	14,525,385	9,065,093	62.4%	5,460,291	5,460,291	-	10,400,440	19,908	(19,908)	-
Bilingual	1,100,000	1,100,000	567,528	51.6%	532,472	532,472	-	1,100,000	-	-	-
Career & Technical Education	13,700,000	12,300,000	5,859,701	47.6%	6,440,299	6,440,299	-	13,700,000	6,058	(6,058)	-
English as Second Language	3,083,130	3,083,130	1,762,034	57.2%	1,321,096	1,321,096	-	3,083,130	-	-	-
Fine Arts Music and Theatre	7,250,000	7,925,000	5,928,559	74.8%	1,996,441	1,996,441	-	7,250,000	46,142	(46,142)	-
Health Services	248,000	248,000	158,812	64.0%	89,188	89,188	-	248,000	-	-	-
Innovative Instructional Space/Library Media	2,943,000	2,943,000	1,516,491	51.5%	1,426,509	1,426,509	-	2,943,000	18,587	(18,587)	-
Instructional Technology	70,521,762	71,756,214	43,693,587	60.9%	28,062,627	28,062,627	-	70,521,762	149,153	(149,153)	-
JROTC	336,582	336,582	131,154	39.0%	205,428	205,428	-	336,582	-	-	-
Language Arts	5,965,050	5,965,050	952,328	16.0%	5,012,722	5,012,722	-	5,965,050	-	-	-
Language Other Than English	431,000	431,000	393,264	91.2%	37,736	37,736	-	431,000	-	-	-
Literacy & Intervention	6,071,311	6,121,311	3,482,533	56.9%	2,638,778	2,638,778	-	6,071,311	-	-	-
Mathematics	3,553,500	3,728,000	3,398,253	91.2%	329,747	329,747	-	3,553,500	-	-	-
Physical Education & Health	325,000	325,000	279,455	86.0%	45,545	45,545	-	325,000	2,381	(2,381)	-
PreKindergarten	967,232	967,232	562,740	58.2%	404,492	404,492	-	967,232	8,598	(8,598)	-
Prevention Programming	100,000	97,400	22,182	22.8%	75,218	75,218	-	100,000	-	-	-
Print Services	1,710,000	1,710,000	1,550,982	90.7%	159,018	159,018	-	1,710,000	-	-	-
Science	1,940,000	1,940,000	721,672	37.2%	1,218,328	1,218,328	-	1,940,000	-	-	-
Social Studies	343,000	343,000	261,400	76.2%	81,600	81,600	-	343,000	-	-	-
Special Student Services	1,828,068	1,828,068	946,944	51.8%	881,124	881,124	-	1,828,068	4,519	(4,519)	-
Teaching and Learning Svcs	1,672,000	1,672,000	970,740	58.1%	701,260	701,260	-	1,672,000	-	-	-
Visual Arts	628,024	628,024	626,567	99.8%	1,457	1,457	-	628,024	2,104	(2,104)	-
	<u>141,224,099</u>	<u>145,720,396</u>	<u>85,428,804</u>	<u>58.6%</u>	<u>60,291,592</u>	<u>60,291,592</u>	<u>-</u>	<u>141,224,099</u>	<u>267,451</u>	<u>(267,451)</u>	<u>-</u>
<b>Infrastructure and Support</b>											
Enterprise Technology	34,120,000	36,607,754	30,991,382	84.7%	5,616,372	5,616,372	-	34,120,000	62,319	(62,319)	-
Facilities	115,134,118	90,663,758	71,073,788	78.4%	19,589,970	19,589,970	-	115,134,118	867,533	(867,533)	-
Furniture, Office Equipment, Copiers	13,534,803	18,498,871	13,891,050	75.1%	4,607,821	4,607,821	-	13,534,803	-	-	-
Maintenance & Operations	2,681,811	2,681,811	1,887,841	70.4%	793,970	793,970	-	2,681,811	153,504	(153,504)	-
Program and Project Management	1,138,200	1,138,200	585,467	51.4%	552,733	552,733	-	1,138,200	-	-	-
Safety and Security	7,471,466	7,116,496	664,206	9.3%	6,452,290	6,452,290	-	7,471,466	(9,186)	9,186	-
Transportation	9,344,876	10,628,205	9,961,571	93.7%	666,634	666,634	-	9,344,876	-	-	-
	<u>183,425,274</u>	<u>167,335,095</u>	<u>129,055,305</u>	<u>77.1%</u>	<u>38,279,790</u>	<u>38,279,790</u>	<u>-</u>	<u>183,425,274</u>	<u>1,074,170</u>	<u>(1,074,170)</u>	<u>-</u>
<b>Construction</b>											
Construction	283,534,254	354,170,330	341,986,315	96.6%	12,184,016	12,184,016	-	283,534,254	785,742	(785,742)	-
	<u>283,534,254</u>	<u>354,170,330</u>	<u>341,986,315</u>	<u>96.6%</u>	<u>12,184,016</u>	<u>12,184,016</u>	<u>-</u>	<u>283,534,254</u>	<u>785,742</u>	<u>(785,742)</u>	<u>-</u>
<b>TOTAL 2021 BOND</b>	<u>608,183,627</u>	<u>667,225,821</u>	<u>556,470,424</u>	<u>83.4%</u>	<u>110,755,398</u>	<u>110,755,398</u>	<u>-</u>	<u>608,183,627</u>	<u>2,127,363</u>	<u>(2,127,363)</u>	<u>-</u>

(1) "Estimate To Complete" includes 100% of the original project estimate for projects not yet bid and estimated cost of projects in progress.

(2) From the total bond amount, \$200M was issued on 07/19/21, \$200M was issued on 6/08/22

**BOARD OF TRUSTEES  
Richardson Independent School District  
Richardson, Texas**

**Date:** March 7, 2024

**Submitted by:** David Pate, Assistant Superintendent of Finance and Support Services

## **INFORMATION ITEM**

**TOPIC:** Monthly Financial Statements

### **BACKGROUND INFORMATION**

The financial statements for the General Fund, Child Nutrition Fund and Debt Service Fund are presented for review.

### **SUPERINTENDENT'S RECOMMENDATION**

The Superintendent presents these financial statements for the Board's Information



# RICHARDSON INDEPENDENT SCHOOL DISTRICT

EVERY CHILD. EVERY TEACHER. EVERY LEADER. EVERY DAY.

## Finance and Support Services

Date: March 7, 2024  
To: Tabitha Branum  
Superintendent  
From: David Pate, CPA  
Assistant Superintendent of Finance and Support Services  
Subject: Summary of November 2023 Monthly Financial Statements

### YEAR TO DATE PAYROLL COST EXCLUDING TRS AND ESSER SUPPLANTING– FUND 199, GENERAL FUND

As of November 30, 2023, the year-to-date budget exceeded actual payroll costs for the General Fund by \$3,730,083 (3.6%). Actual payroll costs for the General Fund (excluding TRS On-behalf payments) totaled \$99,987,039, an increase of \$2,373,114 (2.4%) when compared to \$97,613,925 at November 30, 2023.

### SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

#### General Fund (199)

Revenues are consistent with budget expectations and/or prior year activity, except for the following sources:

- Refunds issued for prior year tax supplements increased created a decrease in Tax Prior Years (Object 5712) due to supplemental changes in the tax roll.
- Earnings from Temporary Deposits and Investments (Object 5742) increased by \$2,794,380 (229%) due to increased interest rates, when compared to the previous year.
- Rent (Object 5743) decreased by \$182,877 (-14%) due to tenants moving out of the Sherman Street properties as their leases ended.
- Gifts (Object 5744) decreased by \$178,263 (-483%) due to the reclass of a donation recorded in the general fund to the campus activity fund.

- Insurance Recovery (Object 5745) increased by \$164,914 due to the receipt of insurance proceeds related to the winter storm damage that occurred in December 2022.
- Miscellaneous Revenue from Intermediate Sources increased by \$319,679 due to the receipt of a payment related to the dissolution of Dallas County Schools.

As of November 30, 2023 42% of the year has passed. Expenditures are consistent with budget expectations and/or prior year activity.

#### **Child Nutrition Fund (240)**

Revenues are consistent with budget expectations and/or prior year activity.

As of October 31, 2023 42% of the year has passed. Expenditures are consistent with budget expectations and/or prior year activity.

#### **Debt Service Fund (599)**

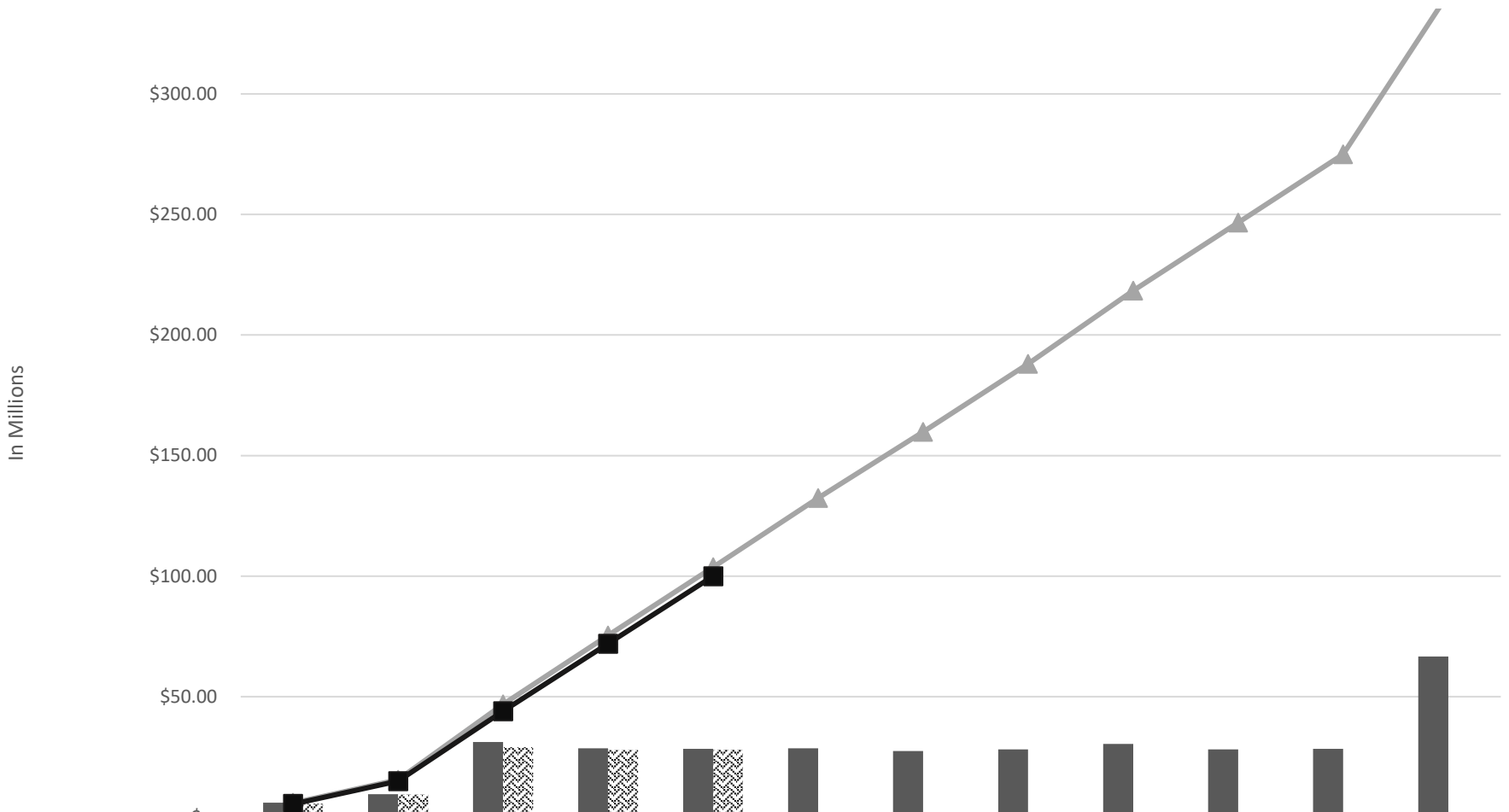
Revenues are consistent with budget expectations and/or prior year activity, except for the following sources:

- Earnings from Temporary Deposits and Investments (Object 5742) increased by \$286,339 (147%) due to increased interest rates, when compared to the previous year.

As of November 30, 2023 42% of the year has passed. Expenditures are consistent with budget expectations and/or prior year activity, except for the following functions:

- Increase in Function 72 (Interest on Long-term Debt) of \$7,624,506 is due to interest payments associated with the issuance of bond series 2022A issued in November 2022. The District makes scheduled principal and interest payments in February and interest only payments in August.

## FY 2024 General Fund Payroll Analysis Excluding TRS On-Behalf and ESSER Supplanting



	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun/Adj
Budget By Month	\$5.99	\$9.60	\$31.20	\$28.56	\$28.37	\$28.62	\$27.48	\$28.17	\$30.38	\$28.19	\$28.38	\$66.72
Actual By Month	\$5.56	\$9.44	\$29.03	\$27.96	\$27.99							
Cumulative Budget	\$5.99	\$15.59	\$46.79	\$75.34	\$103.72	\$132.34	\$159.82	\$187.99	\$218.37	\$246.56	\$274.95	\$341.66
Cumulative Actual	\$5.56	\$15.01	\$44.04	\$72.00	\$99.99							

**RICHARDSON INDEPENDENT SCHOOL DISTRICT  
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
BUDGET TO ACTUAL  
GENERAL FUND (199)**

% OF YEAR COMPLETE: 42%

**DESCRIPTION**

	<b>Nov-23 Budget</b>	<b>Nov-23 Actual</b>	<b>% of Actual to Budget</b>	<b>Nov-22 Budget</b>	<b>Nov-22 Actual</b>	<b>% of Actual to Budget</b>
<b>REVENUES</b>						
5711 Taxes Current Year Levy	\$ 235,475,064	\$ 13,509,448	6%	\$ 282,518,535	\$ 18,906,218	7%
5712 Taxes Prior Years	978,000	(322,581)	-33%	100,000	162,648	163%
5719 Penalties Interest and Other Tax Revenues	976,574	318,958	33%	400,000	188,155	47%
5739 Tuition and Fees	2,253,000	1,771,321	79%	2,050,000	1,343,084	66%
5742 Earnings from Temporary Deposits and Investments	150,000	4,015,131	2677%	150,000	1,220,751	814%
5743 Rent	1,850,000	1,094,263	59%	1,850,000	1,277,140	69%
5744 Revenue from Foundations, Non-Profits, and Gifts	5,000	(141,369)	-2827%	1,848	36,894	1996%
5745 Insurance Recovery	69,573	225,570	324%	-	60,656	100%
5749 Other Revenues from Local Sources	400,000	117,972	29%	101,000	167,785	166%
5752 Athletic Activities	300,000	426,709	142%	300,000	402,700	134%
5769 Miscellaneous Revenues from Intermediate Sources	-	319,679	100%	-	-	0%
5811 Per Capita Apportionment	13,982,774	3,805,522	27%	31,861,184	4,883,641	15%
5812 Foundation School Program Act Entitlements	86,439,594	60,576,997	70%	15,473,780	45,988,949	297%
5831 Teacher Retirement TRS Care On-Behalf Payments	24,000,000	8,656,974	36%	24,000,000	8,480,590	35%
5929 Federal Revenues Distributed by Texas Education Agency	1,500,000	-	0%	4,500,000	5,707	0%
5931 School Health and Related Services (SHARS)	3,500,000	130,270	4%	3,000,000	300	0%
5939 Federal Revenues Distributed by State of Texas Government	80,000	123,599	154%	80,000	129,855	162%
5949 Federal Revenues Distributed Directly from the Federal	18,233	18,233	100%	-	-	0%
<b>TOTAL REVENUES</b>	<b>\$ 371,977,812</b>	<b>\$ 94,646,695</b>	<b>25%</b>	<b>\$ 366,386,347</b>	<b>\$ 83,255,073</b>	<b>23%</b>

**RICHARDSON INDEPENDENT SCHOOL DISTRICT  
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
BUDGET TO ACTUAL  
GENERAL FUND (199)**

**% OF YEAR COMPLETE: 42%**

**DESCRIPTION**

	<b>Nov-23 Budget</b>	<b>Nov-23 Actual</b>	<b>% of Actual to Budget</b>	<b>Nov-22 Budget</b>	<b>Nov-22 Actual</b>	<b>% of Actual to Budget</b>
<b>EXPENDITURES</b>						
11 Instruction	\$ 227,639,361	\$ 67,627,702	30%	\$ 238,411,465	\$ 66,948,413	28%
12 Instructional Resources and Media Services	6,484,463	1,642,363	25%	5,888,042	1,661,590	28%
13 Curriculum Development and Instructional Staff Development	9,359,339	2,915,819	31%	9,047,619	3,065,345	34%
21 Instructional Leadership	7,761,373	2,529,642	33%	6,571,509	2,455,129	37%
23 School Leadership	27,645,672	8,896,862	32%	26,847,912	9,078,249	34%
31 Guidance, Counseling and Evaluation Services	20,200,967	5,939,282	29%	19,053,362	5,532,292	29%
32 Social Work Services	1,504,627	583,987	39%	1,403,815	610,590	43%
33 Health Services	6,375,122	1,955,317	31%	6,008,231	1,939,005	32%
34 Student (Pupil) Transportation	9,428,210	4,233,293	45%	7,639,476	4,780,378	63%
35 Food Service	775,600	114,073	15%	775,600	135,910	18%
36 Cocurricular/Extracurricular Activities	6,787,020	2,822,797	42%	6,567,868	2,732,313	42%
41 General Administration	10,868,248	4,141,914	38%	11,964,755	4,366,273	36%
51 Plant Maintenance and Operations	35,334,648	13,931,818	39%	33,824,394	13,376,801	40%
52 Security and Monitoring Services	2,406,365	1,707,049	71%	2,558,175	1,335,919	52%
53 Data Processing Services	5,433,608	1,884,935	35%	5,300,797	1,630,576	31%
61 Community Services	2,589,580	481,891	19%	2,090,980	397,799	19%
71 Debt Service	79,038	49,426	63%	9,245	-	0%
72 Interest on Long-term Debt	540	99	18%	-	-	0%
81 Facilities, Acquisition and Construction	48,000	-	0%	4,048,000	-	0%
91 Contracted Instructional Services Between Public Schools	5,721,195	-	0%	3,680,761	-	0%
93 Payments to Member Districts of Shared Services Arrangements	255,704	-	0%	255,704	-	0%
95 Payments to Juvenile Justice Alternative Education Programs	50,000	8,700	17%	50,000	5,280	11%
99 Other Intergovernmental Charges	1,316,566	662,018	50%	1,239,453	619,727	50%
<b>TOTAL EXPENDITURES</b>	<b>388,065,246</b>	<b>122,128,987</b>	<b>31%</b>	<b>393,237,163</b>	<b>120,671,589</b>	<b>31%</b>
<b>EXCESS (DEFICIENCY) REVENUES OVER (UNDER) EXPENDITURES</b>	<b>(16,087,434)</b>	<b>(27,482,292)</b>		<b>(26,850,816)</b>	<b>(37,416,516)</b>	
<b>OTHER FINANCING SOURCES (USES)</b>						
7912 Sale of Real and Personal Property	100,000	116,291	116%	100,000	81,438	81%
8911 Transfers Out	(1,000,000)	(1,000,000)	100%	(1,000,000)	(1,000,000)	100%
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>(900,000)</b>	<b>(883,709)</b>	<b>98%</b>	<b>(900,000)</b>	<b>(918,562)</b>	<b>102%</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>(16,987,434)</b>	<b>(28,366,000)</b>		<b>(27,750,816)</b>	<b>(38,335,078)</b>	
<b>FUND BALANCE JULY 1</b>	<b>184,894,749</b>	<b>184,894,749</b>		<b>170,696,165</b>	<b>170,696,165</b>	
<b>FUND BALANCE NOVEMBER 30 (UNAUDITED)</b>	<b>\$ 167,907,315</b>	<b>\$ 156,528,749</b>		<b>\$ 142,945,349</b>	<b>\$ 132,361,087</b>	

**RICHARDSON INDEPENDENT SCHOOL DISTRICT  
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
BUDGET TO ACTUAL  
FOOD SERVICE FUND (240)**

**% OF YEAR COMPLETE: 42%**

**DESCRIPTION**

	<b>Nov-23 Budget</b>	<b>Nov-23 Actual</b>	<b>% of Actual to Budget</b>	<b>Nov-22 Budget</b>	<b>Nov-22 Actual</b>	<b>% of Actual to Budget</b>
<b>REVENUES</b>						
5742 Earnings from Temporary Deposits and Investments	\$ 250,000	\$ 196,287	79%	\$ 3,720	\$ 81,126	2181%
5749 Revenues from Local Sources	38,000	12,836	34%	-	25,005	100%
5751 Food Service	1,052,500	1,152,367	109%	5,512,438	1,171,843	21%
5829 TEA/Non-Foundation Revenue	165,000	-	0%	88,883	-	0%
5921 School Breakfast Program	3,120,000	883,812	28%	3,527,562	751,538	21%
5922 National School Lunch Program	12,348,000	3,321,991	27%	9,348,600	3,146,634	34%
5923 United States Department of Agriculture Donated Commodities	1,466,487	6,138	0%	-	89,471	100%
5939 Federal Revenues Distributed by State of Texas Government Agencies	80,700	201,734	250%	124,511	264,795	213%
<b>TOTAL REVENUES</b>	<b>\$ 18,520,687</b>	<b>\$ 5,775,165</b>	<b>31%</b>	<b>\$ 18,605,714</b>	<b>\$ 5,530,412</b>	<b>30%</b>

**RICHARDSON INDEPENDENT SCHOOL DISTRICT  
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
BUDGET TO ACTUAL  
FOOD SERVICE FUND (240)**

**% OF YEAR COMPLETE: 42%**

**DESCRIPTION**

	<b>Nov-23 Budget</b>	<b>Nov-23 Actual</b>	<b>% of Actual to Budget</b>	<b>Nov-22 Budget</b>	<b>Nov-22 Actual</b>	<b>% of Actual to Budget</b>
<b>EXPENDITURES</b>						
35 Food Service	\$ 20,579,637	\$ 5,727,670	28%	\$ 22,582,087	\$ 5,282,274	23%
51 Plant Maintenance and Operations	392,644	89,915	23%	318,145	54,640	17%
61 Community Services	1,200	-	0%	2,500	-	0%
<b>TOTAL EXPENDITURES</b>	<b>20,973,481</b>	<b>5,817,585</b>	<b>28%</b>	<b>22,902,732</b>	<b>5,336,914</b>	<b>23%</b>
<b>EXCESS (DEFICIENCY) REVENUES OVER (UNDER) EXPENDITURES</b>	<b>(2,452,794)</b>	<b>(42,420)</b>		<b>(4,297,018)</b>	<b>193,498</b>	
<b>OTHER FINANCING SOURCES (USES)</b>						
7915 Operating Transfers In	-	-	0%	-	-	0%
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>-</b>	<b>-</b>		<b>-</b>	<b>-</b>	
<b>NET CHANGE IN FUND BALANCE</b>	<b>(2,452,794)</b>	<b>(42,420)</b>		<b>(4,297,018)</b>	<b>193,498</b>	
<b>FUND BALANCE JULY 1</b>	<b>9,150,404</b>	<b>9,150,404</b>		<b>7,191,247</b>	<b>7,191,247</b>	
<b>FUND BALANCE NOVEMBER 30 (UNAUDITED)</b>	<b>\$ 6,697,610</b>	<b>\$ 9,107,984</b>		<b>\$ 2,894,229</b>	<b>\$ 7,384,745</b>	

**RICHARDSON INDEPENDENT SCHOOL DISTRICT  
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
BUDGET TO ACTUAL  
DEBT SERVICE FUND (599)**

**% OF YEAR COMPLETE: 42%  
DESCRIPTION**

	<b>Nov-23 Budget</b>	<b>Nov-23 Actual</b>	<b>% of Actual to Budget</b>	<b>Nov-22 Budget</b>	<b>Nov-22 Actual</b>	<b>% of Actual to Budget</b>
<b>REVENUES</b>						
5711 Taxes on Current Year Levy	\$ 103,760,153	\$ 5,961,858	6%	\$ 101,387,063	\$ 6,355,022	6%
5712 Taxes for Prior Years	100,000	(121,395)	-121%	100,000	52,565	53%
5719 Penalties, Interest and Other Tax Revenues	200,000	75,389	38%	200,000	45,592	23%
5742 Earnings from Temporary Deposits and Investments	750,000	481,135	64%	25,000	194,796	779%
5746 Tax Increment Fund	2,875,000	-	0%	-	-	0%
5829 State Program Revenues Distributed by TEA	1,431,015	-	0%	-	27,814	100%
<b>TOTAL REVENUES</b>	<b>\$ 109,116,168</b>	<b>\$ 6,396,987</b>	<b>6%</b>	<b>\$ 101,712,063</b>	<b>\$ 6,675,789</b>	<b>7%</b>

**RICHARDSON INDEPENDENT SCHOOL DISTRICT  
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
BUDGET TO ACTUAL  
DEBT SERVICE FUND (599)**

**% OF YEAR COMPLETE: 42%**

**DESCRIPTION**

	<b>Nov-23 Budget</b>	<b>Nov-23 Actual</b>	<b>% of Actual to Budget</b>	<b>Nov-22 Budget</b>	<b>Nov-22 Actual</b>	<b>% of Actual to Budget</b>
<b>EXPENDITURES</b>						
71 Debt Service	74,440,251	-	0%	63,242,657	-	0%
72 Interest on Long-term Debt	42,356,709	21,178,354	50%	36,762,817	13,553,848	37%
73 Bond Issuance Costs and Fees	15,000	2,128	14%	200,000	9,136	5%
97 Payment to Tax Increment Fund	2,875,000	-	0%	1,900,000	-	0%
<b>TOTAL EXPENDITURES</b>	<b>119,686,960</b>	<b>21,180,482</b>	<b>18%</b>	<b>102,105,474</b>	<b>13,562,984</b>	<b>13%</b>
<b>EXCESS (DEFICIENCY) REVENUES OVER (UNDER) EXPENDITURES</b>	<b>(10,570,792)</b>	<b>(14,783,495)</b>		<b>(393,411)</b>	<b>(6,887,195)</b>	
<b>OTHER FINANCING SOURCES (USES)</b>						
7911 Issuance of Bonds	-	-	0%	-	-	0%
7916 Premium or Discount on Issuance of Bonds	-	-	0%	-	-	0%
8949 Other Uses	-	-	0%	-	-	0%
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>-</b>	<b>-</b>		<b>-</b>	<b>-</b>	
<b>NET CHANGE IN FUND BALANCE</b>	<b>(10,570,792)</b>	<b>(14,783,495)</b>		<b>(393,411)</b>	<b>(6,887,195)</b>	
<b>FUND BALANCE JULY 1</b>	<b>35,088,859</b>	<b>35,088,859</b>		<b>28,415,581</b>	<b>28,415,581</b>	
<b>FUND BALANCE NOVEMBER 30 (UNAUDITED)</b>	<b>\$ 24,518,067</b>	<b>\$ 20,305,364</b>		<b>\$ 28,022,170</b>	<b>\$ 21,528,386</b>	

**BOARD OF TRUSTEES  
Richardson Independent School District  
Richardson, Texas**

**Date:** March 7, 2024

**Submitted by:** David Pate, Assistant Superintendent of Finance & Support Services

## **INFORMATION ITEM**

**TOPIC: TEA Career and Technical Education Summer Grant 2023-24**

### **BACKGROUND INFORMATION**

Board policy CB Local calls for public notice of all federal and state grant awards including pending grant applications to be presented to the Board and published to the district website. The Career and Technical Education office completed the TEA CTE Summer Grant application to support two of their summer programs: Mayor Internship and Summer Healthcare Academy. If received, funds from this competitive grant will support CTE summer programming that will increase RISD students' future-ready skills development.

### **SUPERINTENDENT'S RECOMMENDATION**

The Superintendent presents the information for the Board's information and review.

**BOARD OF TRUSTEES  
Richardson Independent School District  
Richardson, Texas**

**Date:** March 7, 2024

**Submitted by:** David Pate, Assistant Superintendent of Finance & Support Services

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## **ACTION ITEM**

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**TOPIC:** Approval to Ratify Agreement – Dallas County Local Workforce Development Board

**BACKGROUND INFORMATION:**

Texas Workforce Commission is providing RISD AEL, a consortium partner, with additional funds for purchasing testing materials and increasing their part-time assistance. The amount of this cost amendment agreement is \$25,000.00.

**SUPERINTENDENT’S RECOMMENDATION:**

The Board of Trustees of the Richardson Independent School District approve and ratify agreement with Dallas County Local Workforce Development Board for a cost reimbursement contract involving the Adult Education and Literacy Program. Term of the agreement is July 1, 2023 – June 30, 2024. RISD personnel have been working to finalize the Agreement since October 18, 2023 and have recently received the final version of the agreement.

**PROPOSED RESOLUTION**

**WHEREAS**, the Board of Trustees, consistent with the requirement to maintain proper contract compliance; and

**WHEREAS**, the district seeks to enter into and ratify an agreement with vendor;

**BE IT THEREFORE RESOLVED**, that the Board of Trustees of the Richardson Independent School District hereby approves the Administration to enter into and ratify the agreement with Dallas County Local Workforce Development Board.

**APPROVED** on the 7<sup>th</sup> day of March 2024.

Board of Trustees

By: \_\_\_\_\_  
Name: Regina Harris  
Title: President

Date Signed: March 7, 2024

ATTEST:

By: \_\_\_\_\_  
Name: Chris Poteet  
Title: Secretary

Date Signed: March 7, 2024

**BOARD OF TRUSTEES  
RICHARDSON INDEPENDENT SCHOOL DISTRICT  
RICHARDSON, TEXAS**

**Date:** March 7, 2024

**Submitted by:** David Pate, Assistant Superintendent of Finance & Support Services

## **ACTION ITEM**

**TOPIC: Cancellation of May 2024 Board of Trustees Election and Declaration of Election to Office**

**BACKGROUND INFORMATION:**

On January 18, 2024, the Board of Trustees called an election for May 4, 2024, to fill the two board places that would become vacant at that time.

As of the close of the applicable candidate filing period, the candidates for Places 1, and 7, Megan Timme, and Chris Poteet, respectively, were the only individuals who filed to run in the election.

The Texas Election Code allows the Board of Trustees to cancel previously ordered elections when each candidate whose name is to appear on the ballot is unopposed. Per Texas Election Code Section 2.052, a certification of the unopposed status of the candidates is required to be filed. Upon receipt of the certification, the Board of Trustees shall declare each unopposed candidate elected to the office pursuant to Texas Election Code, Section 2.053(a).

**SUPERINTENDENT'S RECOMMENDATION:**

The Superintendent recommends that the Board of Trustees cancel the Board election called for May 4, 2024 and declare the unopposed candidates elected to office.

**PROPOSED RESOLUTION**

**WHEREAS**, on January 18, 2024, the Board of Trustees ordered a School Board election for Place 1 and Place 7; and

**WHEREAS**, the applicable candidate filing periods have closed; and only one individual has legally filed for each of the seats that will be open; and

**WHEREAS**, the required Texas Election Code certification that each candidate is unopposed has been received; thus, the elections will be uncontested;

**THEREFORE, BE IT RESOLVED** that the Board of Trustees of the Richardson Independent School District hereby approves the attached Order to cancel the School Board election scheduled to be held on May 4, 2024 and declare the unopposed candidates elected to office as follows: Place 1 – Megan Timme; and Place 7 – Chris Poteet.

**CERTIFICATION OF UNOPPOSED CANDIDATES  
CERTIFICACIÓN DE CANDIDATOS ÚNICOS**

**To:** President of the Board of Trustees of the Richardson Independent School District

**Al:** *Presidente de la Junta de del Administradores Distrito Independiente de de las Escuelas Richardson*

As the authority responsible for having the official ballot prepared, I hereby certify that the following candidates are unopposed for election to office for the election scheduled to be held on May 4, 2024:

*Como autoridad a cargo de la preparación de la boleta de votación oficial, por la presente certifico que los siguientes candidatos son candidatos únicos para elección para un cargo en la elección que se llevará a cabo el 4 de Mayo, 2024:*

<u>Offices</u>	<u>Candidates</u>	<u>Cargos</u>	<u>Candidatos</u>
Place 1 Place 7	Megan Timme Chris Poteet	Lugar 1 Lugar 7	Megan Timme Chris Poteet

*David Pate*

Signature (*Firma*) – David Pate

*2-29-2024*

Date Signed (*Fecha de firma*)

\_\_\_\_\_  
Title (*Puesto*)

# ORDER OF CANCELLATION

## EJEMPLO DE ORDEN DE CANCELACIÓN

The Board of Trustees of the Richardson Independent School District hereby cancels the election scheduled to be held on May 4, 2024, in accordance with Section 2.053(a) of the Texas Election Code. The following candidates have been certified as unopposed and are hereby elected as follows:

*La Junta de Administradores del Distrito Escolar Independiente De Richardson por la presente cancela la eleccios que se hubieran celebrado el 4 de Mayo, 2024 de conformidad con la Sección 2.053(a) del Código de Elecciones de Texas. Los siguientes candidatos han sido certificados como candidatos únicos y por la presente quedan elegidos como se halla indicado a continuación:*

Candidate (Candidato)	Office Sought (Cargo al que presenta candidatura)
Megan Timme	Board of Trustees Place 1 ( <i>La Junta de Administradores Lugar 1</i> )
Chris Poteet	Board of Trustees Place 7 ( <i>La Junta de Administradores Lugar 2</i> )

A copy of this order will be posted on Election Day at each polling place that would have been used in the election.

*El Día de la Elección se exhibirá una copia de esta orden en todas las mesas electorales que se hubieran utilizado en la eleccion.*

\_\_\_\_\_  
President (*Presidente*)

\_\_\_\_\_  
Secretary (*Secretario*)

(Seal/Sello)

\_\_\_\_\_  
Date of Adoption (*Fecha de adopción*)

**JUNTA DIRECTIVA DEL DISTRITO ESCOLAR  
INDEPENDIENTE DE RICHARDSON  
RICHARDSON, TEXAS**

**Fecha:** 7 de marzo de 2024

**Presentado por:** David Pate, Superintendente Asistente de Finanzas y Servicios de Apoyo

## **TEMA DE ACCIÓN**

**TEMA: Anulación de las elecciones de los miembros de la Junta Directiva para mayo 2024 y Declaración de elección al cargo**

### **ANTECEDENTES:**

El 18 de enero de 2024, la Junta de Síndicos convocó a elecciones para el 4 de mayo de 2024, a fin de cubrir los dos puestos de la Junta que quedarían vacantes en ese momento.

Al cierre del período de presentación de candidaturas aplicable, los candidatos para los puestos 1 y 7, Megan Timme y Chris Poteet, respectivamente, fueron las únicas personas que presentaron su candidatura para las elecciones.

El Código Electoral de Texas permite a la Junta Directiva cancelar elecciones previamente ordenadas cuando cada candidato cuyo nombre debe aparecer en la papeleta no tiene oposición. De acuerdo con la Sección 2.052 del Código Electoral de Texas, se requiere presentar una certificación de que los candidatos no tienen oposición. Al recibir la certificación, la Junta de Síndicos declarará a cada candidato sin oposición electo para el cargo de conformidad con la Sección 2.053(a) del Código Electoral de Texas.

### **RECOMENDACIÓN DE LA SUPERINTENDENTE:**

La Superintendente recomienda que la Junta Directiva cancele la elección de la Junta convocada para el 4 de mayo de 2024 y declare electos a los candidatos sin oposición.

### **RESOLUCION PROPUESTA**

**CONSIDERANDO QUE**, el 18 de enero de 2024, la Junta de Síndicos ordenó una elección de la Junta Escolar para el Lugar 1 y el Lugar 7; y

**CONSIDERANDO QUE**, los períodos de presentación de candidaturas aplicables se han cerrado; y que sólo una persona se ha presentado legalmente para cada uno de los puestos que quedarán vacantes; y

**CONSIDERANDO QUE** se ha recibido la certificación requerida del Código Electoral de Texas de que cada candidato no tiene oposición; por lo tanto, las elecciones serán sin oposición;

**POR LO TANTO, SE RESUELVE** que la Junta Directiva del Distrito Escolar Independiente de Richardson apruebe por la presente la Orden adjunta para cancelar la elección de la Junta Escolar programada para el 4 de mayo de 2024 y declarar a los candidatos sin oposición electos para el cargo de la siguiente manera: Lugar 1 - Megan Timme; y Lugar 7 - Chris Poteet.

**CERTIFICATION OF UNOPPOSED CANDIDATES  
CERTIFICACIÓN DE CANDIDATOS ÚNICOS**

**To:** President of the Board of Trustees  
of the Richardson Independent  
School District

**Al:** *Presidente de la Junta Directiva del  
Distrito Independiente de Richardson*

**As the authority responsible for having  
the official ballot prepared, I hereby  
certify that the following candidates are  
unopposed for election to office for the  
election scheduled to be held on May 4,  
2024:**

***Como autoridad a cargo de la preparación de  
la boleta de votación oficial, por la presente  
certifico que los siguientes candidatos son  
candidatos únicos para elección para un cargo  
en la elección que se llevará a cabo el 4 de  
mayo, 2024:***

<u>Offices</u>	<u>Candidates</u>	<u>Cargos</u>	<u>Candidatos</u>
Place 1 Place 7	Megan Timme Chris Poteet	Lugar 1 Lugar 7	Megan Timme Chris Poteet

\_\_\_\_\_  
**Signature (Firma) – David Pate**

\_\_\_\_\_  
**Date Signed (Fecha de firma)**

\_\_\_\_\_  
**Title (Puesto)**

# ORDER OF CANCELLATION

## EJEMPLO DE ORDEN DE CANCELACIÓN

The Board of Trustees of the Richardson Independent School District hereby cancels the election scheduled to be held on May 4, 2024, in accordance with Section 2.053(a) of the Texas Election Code. The following candidates have been certified as unopposed and are hereby elected as follows:

*La Junta Directiva del Distrito Escolar Independiente de Richardson por la presente cancela las elecciones que se hubieran celebrado el 4 de mayo, 2024 de conformidad con la Sección 2.053(a) del Código de Elecciones de Texas. Los siguientes candidatos han sido certificados como candidatos únicos y por la presente quedan elegidos como se haya indicado a continuación:*

Candidate (Candidato)	Office Sought (Cargo al que presenta candidatura)
Megan Timme	Board of Trustees Place 1 ( <i>La Junta de Administradores Lugar 1</i> )
Chris Poteet	Board of Trustees Place 7 ( <i>La Junta de Administradores Lugar 2</i> )

A copy of this order will be posted on Election Day at each polling place that would have been used in the election.

*El Día de la Elección se exhibirá una copia de esta orden en todas las mesas electorales que se hubieran utilizado en la elección.*

\_\_\_\_\_  
President (*Presidente*)

\_\_\_\_\_  
Secretary (*Secretario*)

(Seal/Sello)

\_\_\_\_\_  
Date of Adoption (*Fecha de adopción*)

**HỘI ĐỒNG QUẢN TRỊ HỌC KHU ĐỘC LẬP RICHARDSON  
(RICHARDSON INDEPENDENT SCHOOL DISTRICT)  
RICHARDSON, TEXAS**

**Ngày:** Ngày 7 tháng 3 năm 2024

**Người gửi:** David Pate, Trợ Lý Tổng Giám Đốc Học Khu Phụ Trách về Tài Chính & Dịch Vụ  
Hỗ Trợ

## **MỤC HÀNH ĐỘNG**

**CHỦ ĐỀ:** **Hủy Bỏ Cuộc Bầu Cử Hội Đồng Quản Trị Vào Tháng 5 Năm 2024 và Tuyên Bố Bầu Chức Vụ**

### **THÔNG TIN CƠ BẢN:**

Vào ngày 18 tháng 1 năm 2024, Hội Đồng Quản Trị đã kêu gọi một cuộc bầu cử vào ngày 4 Tháng 5 năm 2024 để bổ sung hai thành viên vào hội đồng quản trị, những vị trí sẽ trống vào thời điểm đó.

Tính đến thời điểm kết thúc hạn chót nộp hồ sơ ứng cử viên áp dụng, ứng cử viên cho Vị Trí 1 và Vị Trí 7, Megan Timme và Chris Poteet lần lượt là những người duy nhất nộp đơn tranh cử.

Bộ Luật Bầu Cử Texas (Texas Election Code) cho phép Hội Đồng Quản Trị hủy bỏ các cuộc bầu cử đã có lệnh trước đó khi mỗi ứng cử viên có tên trên lá phiếu không có đối thủ. Theo Mục 2.052 của Bộ Luật Bầu Cử Texas (Texas Election Code), phải nộp giấy chứng nhận tư cách không đối thủ của các ứng cử viên. Sau khi nhận được giấy chứng nhận, Hội Đồng Quản Trị sẽ tuyên bố mỗi ứng cử viên không có đối thủ được bầu vào chức vụ theo Bộ Luật Bầu Cử Texas, Mục 2.053(a).

### **KIẾN NGHỊ CỦA TỔNG GIÁM ĐỐC HỌC KHU:**

Tổng Giám Đốc Học Khu đề nghị Hội Đồng Quản Trị hủy bỏ cuộc bầu cử Hội Đồng được tổ chức vào ngày 4 tháng 5 năm 2024 và tuyên bố bầu các ứng cử viên không có đối thủ vào chức vụ.

### **GIẢI PHÁP ĐỀ XUẤT**

**XÉT RÀNG**, vào ngày 18 tháng 1 năm 2024, Hội Đồng Quản Trị đã ra lệnh bầu cử Hội Đồng Trường Học cho Vị Trí 1 và Vị Trí 7; và

**XÉT RÀNG**, thời hạn nộp hồ sơ ứng cử viên áp dụng đã kết thúc; và chỉ có một cá nhân nộp đơn ứng cử hợp pháp cho mỗi vị trí sẽ trống; và

**XÉT RÀNG**, chúng tôi đã nhận được chứng nhận bắt buộc theo Bộ Luật Bầu Cử Texas rằng mỗi ứng cử viên không có đối thủ; do đó các cuộc bầu cử sẽ không còn có đối thủ;

**VÌ VẬY, QUYẾT ĐỊNH GIẢI QUYẾT** rằng bằng văn bản này Hội Đồng Quản Trị Học Khu Độc Lập Richardson phê chuẩn Lệnh đính kèm để hủy bỏ cuộc bầu cử Hội Đồng Trường Học dự kiến sẽ được tổ chức vào ngày 4 tháng 5 năm 2024 và tuyên bố bầu các ứng cử viên không có đối thủ vào chức vụ như sau: Vị Trí 1 – Megan Timme; và Vị Trí 7 – Chris Poteet.

**CERTIFICATION OF UNOPPOSED CANDIDATES**  
**CHỨNG NHẬN ỨNG CỬ VIÊN KHÔNG CÓ ĐỐI THỦ**

To: President of the Board of Trustees of the Richardson Independent School District

Kính gửi: Chủ Tịch Hội Đồng Quản Trị Học Khu Độc Lập Richardson

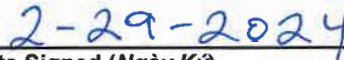
As the authority responsible for having the official ballot prepared, I hereby certify that the following candidates are unopposed for election to office for the election scheduled to be held on May 4, 2024:

Với quyền hạn là người có thẩm quyền chịu trách nhiệm chuẩn bị lá phiếu chính thức, bằng văn bản này, tôi xác nhận rằng các ứng cử viên sau đây không có đối thủ tranh cử vào các vị trí trong cuộc bầu cử dự kiến sẽ được tổ chức vào ngày 4 tháng 5 năm 2024:

<u>Offices</u>	<u>Candidates</u>	<u>Vị Trí</u>	<u>Ứng Cử Viên</u>
Place 1 Place 7	Megan Timme Chris Poteet	Vị Trí 1 Vị Trí 7	Megan Timme Chris Poteet



Signature (Chữ Ký) – David Pate



Date Signed (Ngày Ký)

\_\_\_\_\_  
 Title (Tiêu đề)

# ORDER OF CANCELLATION

## LỆNH HỦY

The Board of Trustees of the Richardson Independent School District hereby cancels the election scheduled to be held on May 4, 2024, in accordance with Section 2.053(a) of the Texas Election Code. The following candidates have been certified as unopposed and are hereby elected as follows:

*Bằng văn bản này, Hội Đồng Quản Trị Học Khu Độc Lập Richardson hủy bỏ cuộc bầu cử dự kiến sẽ được tổ chức vào ngày 4 tháng 5 năm 2024, theo Mục 2.053(a) của Bộ Luật Bầu Cử Texas. Các ứng cử viên sau đây đã được chứng nhận là không có đối thủ và theo đây được bầu như sau:*

Candidate (Ứng Cử Viên)	Office Sought (Vị Trí Cần Bầu Cử)
Megan Timme	Board of Trustees Place 1 (Hội Đồng Quản Trị Vị Trí 1)
Chris Poteet	Board of Trustees Place 7 (Hội Đồng Quản Trị Vị Trí 7)

A copy of this order will be posted on Election Day at each polling place that would have been used in the election.

*Một bản sao của lệnh này sẽ được đăng dán vào Ngày Bầu Cử tại mỗi địa điểm bỏ phiếu lẻ ra sẽ được sử dụng trong cuộc bầu cử.*

\_\_\_\_\_  
President (Chủ Tịch)

\_\_\_\_\_  
Secretary (Thư Ký)

(Seal/Đóng Dấu)

\_\_\_\_\_  
Date of Adoption (Ngày Thông Qua)

**BOARD OF TRUSTEES**  
Richardson Independent School District  
Richardson, Texas

**Date:** March 7, 2024  
**Department:** Operations  
**Submitted by:** Sandra Hayes, Assistant Superintendent, Operations

**ACTION ITEM**

**TOPIC: Hamilton Park Pacesetter Magnet Addition and Renovation Project – Guaranteed Maximum Price (GMP) Amendment No. 1**

**BACKGROUND INFORMATION:**

Following our Program Planning Committee process, the programming identified by this committee was designed in collaboration with HKS Architects. The total construction budget for the project is \$10,000,000. The project was competitively bid to subcontractors by Hill & Wilkinson General Contractors and bids were received on February 13, 2024. The bids were reviewed by District administrative staff, HKS Architects and Hill & Wilkinson General Contractors. The project scope will consist primarily of a building connector between the main building and auditorium; enhanced curb appeal; monument sign with digital marquee; secure vestibule and updated reception; improved aesthetics of classrooms; modern finishes throughout (flooring, walls, ceilings); flexible furniture; modernized lighting; and upgraded playground equipment. Due to the complexity of the addition and interior renovation and short duration of the summer months, construction phases are needed to ensure all aspects of the campus will operate in the most safe and efficient manner throughout the construction period.

**SUPERINTENDENT’S RECOMMENDATION:**

The Superintendent recommends that the Board of Trustees of Richardson Independent School District approve the Guaranteed Maximum Price in the amount of \$9,980,682 for the addition and renovation scope of work at Hamilton Park Pacesetter Magnet.

## **PROPOSED RESOLUTION**

**WHEREAS**, RISD desires to procure subcontractor bids incorporating the addition and renovation scope of work for this project with an estimated budget of \$9,980,682; and

**WHEREAS**, the Board approved the construction manager-at-risk construction delivery method for the construction of this project; and

**WHEREAS**, RISD followed board direction to create a committee for the purpose of identifying program needs at Hamilton Park Pacesetter Magnet; and

**WHEREAS**, this project is to address the needs identified by the Program Planning Committee at Hamilton Park Pacesetter Magnet; and

**THEREFORE, BE IT RESOLVED**, that the Board of Trustees of the Richardson Independent School District hereby approves the Guaranteed Maximum Price in the amount of \$9,980,682 for the addition and renovation scope of work at Hamilton Park Pacesetter Magnet.

**BOARD OF TRUSTEES**  
Richardson Independent School District  
Richardson, Texas

**Date:** March 7, 2024  
**Department:** Operations  
**Submitted by:** Sandra Hayes, Assistant Superintendent, Operations

**ACTION ITEM**

**TOPIC: Northrich Elementary School Renovation Project – Guaranteed Maximum Price (GMP) Amendment No. 1**

**BACKGROUND INFORMATION:**

Following our Program Planning Committee process, the programming identified by this committee was designed in collaboration with BRW Architects. The total construction budget for the project is \$10,000,000. The project was competitively bid to subcontractors by CORE Construction and bids were received on February 8, 2024. The bids were reviewed by District administrative staff, BRW Architects and CORE Construction. The project scope will consist primarily of enhanced curb appeal; new accessible sidewalk and trellis at front entry; monument sign with digital marquee; secure vestibule and updated reception; improved aesthetics of classrooms; modern finishes throughout (flooring, walls, ceilings); flexible furniture; breakout spaces/activity zones; additional staff restrooms and renovated workspace; upgraded restrooms; modernized lighting; and improved HVAC system. Due to the complexity of the interior renovation and short duration of the summer months, construction phases are needed to ensure all aspects of the campus will operate in the most safe and efficient manner throughout the construction period.

**SUPERINTENDENT’S RECOMMENDATION:**

The Superintendent recommends that the Board of Trustees of Richardson Independent School District approve the Guaranteed Maximum Price in the amount of \$9,932,754 for the renovation scope of work necessary for this revitalization project at Northrich Elementary School.

## **PROPOSED RESOLUTION**

**WHEREAS**, RISD desires to procure subcontractor bids incorporating the renovation scope of work necessary for this elementary school revitalization project with an estimated budget of \$9,932,754; and

**WHEREAS**, the Board approved the construction manager-at-risk construction delivery method for the construction of this project; and

**WHEREAS**, RISD followed board direction to create a committee for the purpose of identifying program needs at Northrich Elementary School; and

**WHEREAS**, this project is to address the needs identified by the Program Planning Committee at Northrich Elementary School; and

**THEREFORE, BE IT RESOLVED**, that the Board of Trustees of the Richardson Independent School District hereby approves the Guaranteed Maximum Price in the amount of \$9,932,754 for the renovation scope of work necessary for this revitalization project at Northrich Elementary School.

**BOARD OF TRUSTEES**  
Richardson Independent School District  
Richardson, Texas

**Date:** March 7, 2024  
**Department:** Operations  
**Submitted by:** Sandra Hayes, Assistant Superintendent, Operations

**ACTION ITEM**

**TOPIC: Stults Road Elementary School Renovation Project – Guaranteed Maximum Price (GMP) Amendment No. 1**

**BACKGROUND INFORMATION:**

Following our Program Planning Committee process, the programming identified by this committee was designed in collaboration with BRW Architects. The total construction budget for the project is \$10,000,000. The project was competitively bid to subcontractors by CORE Construction and bids were received on February 8, 2024. The bids were reviewed by District administrative staff, BRW Architects and CORE Construction. The project scope will consist primarily of enhanced curb appeal; monument sign with digital marquee; secure vestibule and updated reception; improved aesthetics of classrooms; modern finishes throughout (flooring, walls, ceilings); flexible furniture; breakout spaces/activity zones; upgraded restrooms; and modernized lighting. Due to the complexity of the interior renovation and short duration of the summer months, construction phases are needed to ensure all aspects of the campus will operate in the most safe and efficient manner throughout the construction period.

**SUPERINTENDENT’S RECOMMENDATION:**

The Superintendent recommends that the Board of Trustees of Richardson Independent School District approve the Guaranteed Maximum Price in the amount of \$9,987,860 for the renovation scope of work necessary for this revitalization project at Stults Road Elementary School.

## **PROPOSED RESOLUTION**

**WHEREAS**, RISD desires to procure subcontractor bids incorporating the renovation scope of work necessary for this elementary school revitalization project with an estimated budget of \$9,987,860; and

**WHEREAS**, the Board approved the construction manager-at-risk construction delivery method for the construction of this project; and

**WHEREAS**, RISD followed board direction to create a committee for the purpose of identifying program needs at Stults Road Elementary School; and

**WHEREAS**, this project is to address the needs identified by the Program Planning Committee at Stults Road Elementary School; and

**THEREFORE, BE IT RESOLVED**, that the Board of Trustees of the Richardson Independent School District hereby approves the Guaranteed Maximum Price in the amount of \$9,987,860 for the renovation scope of work necessary for this revitalization project at Stults Road Elementary School.

**BOARD OF TRUSTEES  
Richardson Independent School District  
Richardson, Texas**

**Date:** March 7, 2024

**Submitted by:** David Pate, Assistant Superintendent of Finance and Support Services

## **INFORMATION ITEM**

**TOPIC:** 2024-25 Budget Discussion

### **BACKGROUND INFORMATION**

The Texas Education Code and the Texas Education Agency Financial Accountability System Resource Guide requires the district to prepare and adopt a budget prior to the start of the new fiscal year.

The budget process begins each July and culminates in June with the Board of Trustees adopting the budget.

The administration has prepared a presentation regarding works compensation insurance, staff FTE's and enrollment, and other revenue and expenditure items.

The primary purpose of the presentation is to continue to provide updates on items in the 2024-25 budget.

### **SUPERINTENDENT'S RECOMMENDATION**

The Superintendent presents the information regarding the 2024-25 Budget Discussion for the Board's Information and review.



# 24-25 Budget Presentation

David Pate

Assistant Superintendent of Finance and Support Services

March 7, 2024



# Agenda



- Workers Compensation Fund
- Staff FTE's and Enrollment
- Other Revenue and Expenditures
  - Dallas Central Appraisal District Update
  - SHARS Revenue Update
  - Property Insurance



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# Workers Compensation Fund

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RICHARDSON ISD'S NORTH STAR GOAL  
Every student, teacher, and leader will meet or exceed their academic growth goals.



# Workers Compensation Fund



RISD is self-insured for workers compensation insurance

- All funds pay into the Workers Compensation Self Insurance Fund
- Premiums are a % of employee salary, with different rates for different categories of employees
- Claims exceeding \$500,000 for any one accident or occurrence are covered through an insurance carrier
- Claim costs have increased from \$1.0 million in 2017-2018 to \$1.8 million in 2022-2023
- On pace for 2023-2024 claims to slightly exceed 2022-2023



# Workers Compensation Fund (continued)



- Premiums will generate approximately \$900,000 in 2023-2024
- Premiums have remained unchanged since 2020-2021
- WC fund balance has declined from \$6.1 million in 2017-2018 to \$2.7 million in 2022-2023.
- WC fund balance will decline again in 2023-2024
- WC premiums will need to increase in 2024-2025
- May need to make a transfer from the general fund to keep the WC fund from having an deficit fund balance in 2023-2024



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# Staff FTE's and Enrollment

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RICHARDSON ISD'S NORTH STAR GOAL

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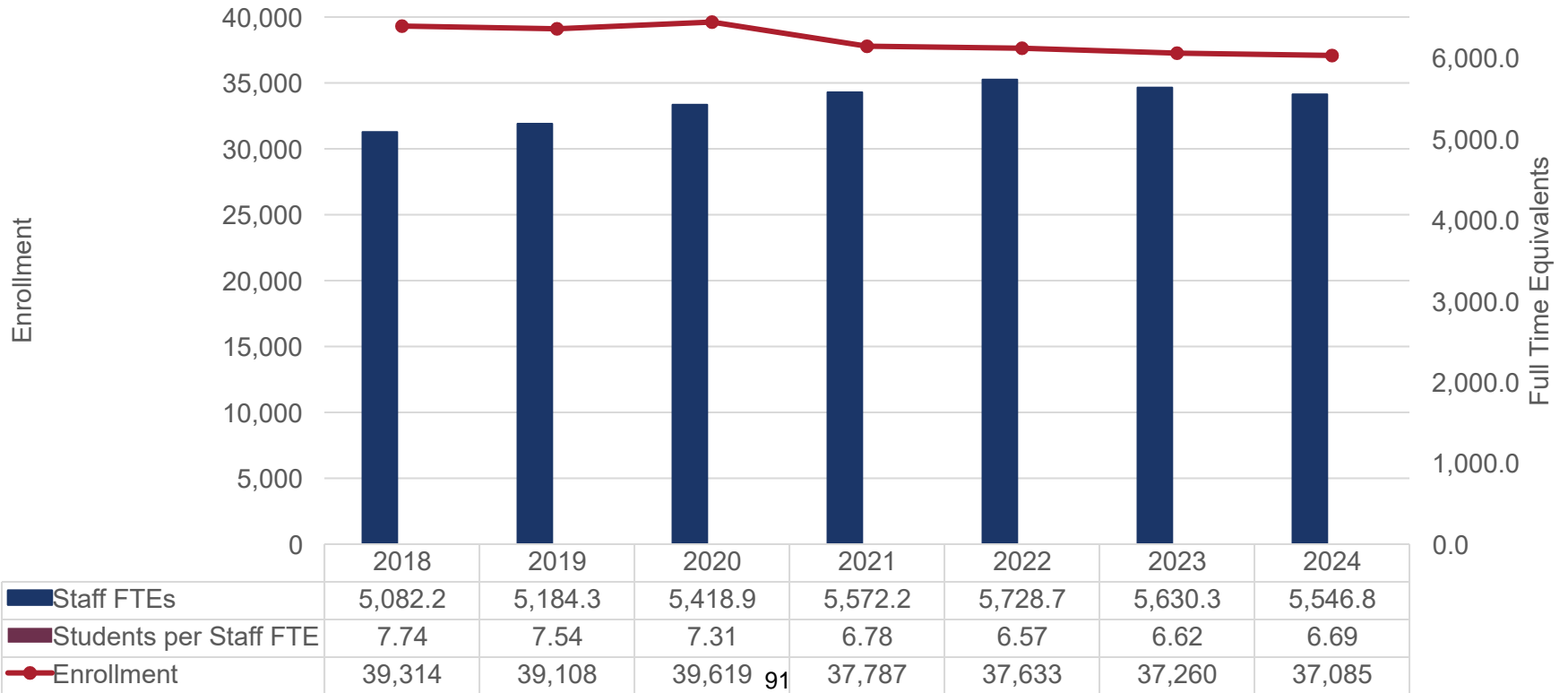


# Student Population

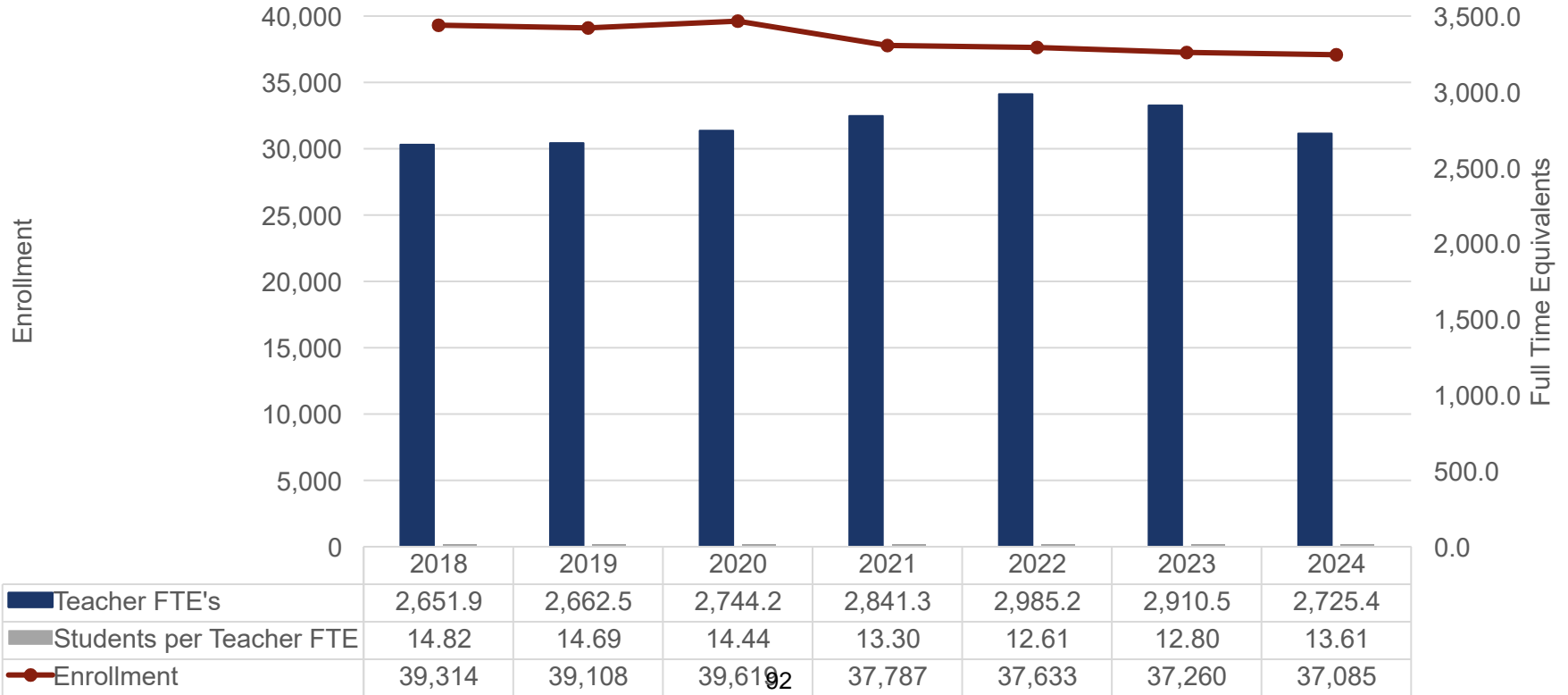
	2018	2019	2020	2021	2022	2023	2024
Enrollment	39,314	39,108	39,619	37,787	37,633	37,260	37,085
Economic Disadvantage	54.9%	55.5%	56.8%	55.5%	55.9%	57.0%	55.5%
Emergent Bilingual	25.4%	26.6%	28.0%	27.4%	28.0%	30.3%	32.1%
Immigrant	8.5%	8.2%	10.3%	9.33%	8.69%	9.44%	10.8%
Homeless	0.4%	0.4%	1.3%	0.7%	1.1%	1.9%	4.3%
Special Education	11.1%	12.0%	12.4%	13.1%	13.4%	14.2%	15.2%

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# Total Staff (all Funds) Full Time Equivalents and Student Enrollment



# Teacher (all Funds) Full Time Equivalents and Student Enrollment



Teacher FTE's are below FY 2020 level

# Identified Position Reductions for 2024 - 2025



	Central	Campus	
Teacher		100*	
Interventionist	30		
Other Professional	21		
Classroom Paraprofessional		8*	
Crisis Counselor		4*	
Teacher/Facilitator		4*	
Diagnostician	2		
Director	2		
Assistant Principal		2	
Other Paraprofessional	1		
<b>Total</b>	<b>56</b>	<b>118</b>	<b>163</b>

\* ESSER funded positions

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RICHARDSON ISD'S NORTH STAR GOAL

Every student, teacher, and leader will meet or exceed their academic growth goals.



EVERY CHILD. EVERY TEACHER. EVERY LEADER. EVERY DAY.

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# Other Revenue and Expenditures

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RICHARDSON ISD'S NORTH STAR GOAL  
Every student, teacher, and leader will meet or exceed their academic growth goals.



# Dallas Central Appraisal District Update



- DCAD Fee Comparison
  - 2024-2025 - \$1,318,067
  - 2023-2024 - \$1,324,036
- Reappraisal Rate
  - 2024 - 77.76%
  - 2023 - 79.76%
  - 2022 - 86.83%
- Receive Certified Estimate by April 30, 2024



# School Health and Related Services (SHARS) Revenue



SHARS are direct medical and transportation services

To receive SHARS services, Medicaid-enrolled students must:

- Be enrolled in a public school's special education program; and
- Be 3 – 20 years of age; and
- Have a disability or chronic medical condition; and
- Have an Individualized Education Program (IEP) documenting disability and medical necessity; and
- Have written parental consent



# What Is Happening With SHARS Revenue



- Health and Human Services Commission was audited by the Office of the Inspector General of the U.S. Department of Health and Human Services, final report was issued in October 2017
- Identified that some services being billed were educational in nature rather than medical
- This was different than the guidance provided to ISD by HHSC
- HHSC exhausted all appeals



# What Is Happening With SHARS Revenue (continued)



- The Random Moment Times Study percentage had been decreased from 43% to 20%
- This reduces reimbursements Texas school districts will receive in fiscal year 2024 by approximately half.
- This will impact future reimbursements
- Texas school districts did not do anything wrong, the guidance changed retroactively
- 2023 SHARS revenue was \$11.5 million
- 2024 SHARS revenue approximately \$4.9 million; budgeted \$3.5 million



# Property Insurance



- Property Insurance is expected to increase again this fall
- Aging structures generally cost more to insure
- Fewer companies willing to underwrite property policies
- Square footage increasing with Lake Highlands Middle School and Forest Meadow Middle School



# Budget Calendar



- March 7, 2024 – Board of Trustee Meeting: Budget presentation
- April 4, 2024 – Board of Trustee Meeting: Budget presentation
- April 18, 2024 – Board of Trustee Work Session: Budget presentation
- April 30, 2024 – Last day to receive estimated certified value from Dallas Central Appraisal District
- May 2, 2024 – Board of Trustee Meeting: Budget presentation, 23-24 Compensation Plan Approval
- May 16, 2024 – Board of Trustee Work Session: Budget presentation
- May 25, 2024 – Publish notice of hearing to adopt budget and tax rate (no less than 10 and no more than 30 days prior to hearing)
- June 6, 2024 – Board of Trustee Meeting: Conduct public hearing on budget and tax rate, and adopt budget



# Budget Calendar (continued)



- July 25, 2025 – Last day to receive certified value from Dallas Central Appraisal District
- August 1, 2024 – Last day to Provide Certified Value to Texas Education Agency
- August 5, 2024 – Last day for Texas Education Agency to Provide Maximum Compressed Tax Rate
- August 24, 2024 – Publish notice of hearing on tax rate (no less than 10 and no more than 30 days prior to hearing), if necessary
- September 5, 2024 – Board of Trustee Work Session: Adopt tax rate
- October 1, 2024 – Mail tax bills with adopted rate



# Questions

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**BOARD OF TRUSTEES**  
**Richardson Independent School District**  
**Richardson, Texas**

**Date:** March 7, 2024

**Submitted by:** Christopher B. Goodson, Ed.D.  
Assistant Superintendent, Human Resources

**ACTION ITEM**

**TOPIC:** Human Resources Report

**BACKGROUND INFORMATION**

Listed on the following pages is the Human Resources Report. Part A of this report includes the appointments of professional personnel. The Assistant Superintendent of Human Resources has reviewed this report and recommends that the Board employ the individuals listed to work in the Richardson Schools during the 2023-2024 school year under the salary schedule adopted by the Board, subject to assignment and reassignment as determined by the Superintendent.

Also submitted for your information in Part B of the Human Resources Report, are appointments of paraprofessionals and classified employees, and separations of professional, paraprofessional, and classified personnel.

**SUPERINTENDENT’S RECOMMENDATION**

The Superintendent recommends that the Board of Trustees approve Part A of the Human Resources Report, dated March 7, 2024.

**RESOLUTION**

**WHEREAS**, the Board of Trustees has approved the appropriate budgets and staffing allocations for the Richardson Independent School District and the following recommendations fall within those guidelines; and

**WHEREAS**, the appointment of highly qualified, student-focused staff supports the Board’s vision, values, goals, and mission;

**THEREFORE, BE IT RESOLVED** that the Board of Trustees of the Richardson Independent School District approves Part A of the Human Resources Report for March 7, 2024.



# Richardson ISD

## Human Resources Update

### March 7, 2024



EVERY Teacher. EVERY Day.

EVERY Leader. EVERY Day.

EVERY Child. EVERY Day.

# Agenda



- **Strategic Plan**
  - Progress & Feedback
- **Employee Statistics**
  - District Snapshot
  - Exit Survey Trends
- **Compensation**
  - TRS Premium Benefits Rates
  - Benchmarking Analysis
- **Teacher Incentive Allotment / NBCT**



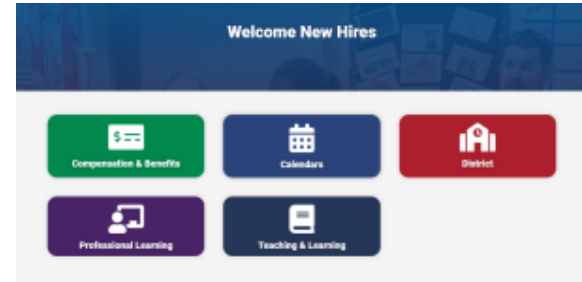
# **Staffing and Compensation –**

**RISD will reimagine the way we recruit and retain quality staff through comprehensive strategies.**

# Strategic Plan Update



- Branding
- Employee Benefits
  - Employee Daycare
  - Employee Health Clinic
  - Employee Mental Wellness Clinic
  - Access to paid maternity/paternity/bereavement leave
- Grow Your Own - Pathways
- Research Cost of Possible Incentives
- Employee Resource Page for New Hires



# Staff Feedback from DPC



## Successes

- Stratified raise
- Paid maternity/paternity leave
- Bereavement
- Expanded TIA
- Opened employee daycare
- Opened employee mental health clinic

## Wonderings

- Have we explored employee fitness - partnership with local gyms, yoga, or training at the MACs?
- How will we determine when/if we are ever “caught up” with peer districts re: compensation packages? Is that measured by vacancies, turnover, or something else?
- Recruit from other countries and support with green card or citizenship.
- FAQ for staff on incentives, for ex: year 2 for daycare, do they reapply or remain on waitlist, new services available, etc.



# DISTRICT SNAPSHOT



EVERY CHILD. EVERY TEACHER. EVERY LEADER. EVERY DAY.

Demographic	All Employees	Teachers
American Indian	0.38%	0.43%
Asian	6.44%	3.47%
African American	18.47%	13.29%
Hispanic	21.73%	15.49%
Pacific Islander	0.09%	0.11%
Two or More	1.46%	1.77%
White	51.44%	65.45%
<b>Total Minority Staff</b>	<b>34.55%</b>	

Years of Experience	All Employees	Teachers
0-5 Years	41.68%	43.31%
6-10 Years	19.27%	20.89%
11-20 Years	24.32%	22.63%
21+ Years	14.73%	13.16%



# Exit Survey Trends - All Employees



## Exit Survey Data - All Positions (4-year review)

### ● Years in RISD

1. 3-5 years in RISD
2. First year
3. Second year

### ● Reason for leaving

1. Position Closer to Home
2. Career Advancement/Position Change
3. Unhappy with job
4. Regular Retirement w/TRS
5. Greater Compensation



# Exit Survey Trends - Teacher



## Exit Survey Data - Teacher (4-year review)

### ● Years in RISD

1. 3-5 years in RISD
2. First year
3. Second year

### ● Reason for leaving

1. Position Closer to Home
2. Unhappy with job
3. Career advancement
4. Moving out of area
5. Regular retirement

Teacher Turnover	
22-23	<b>17.4%</b>
21-22	<b>17.1%</b>



# Compensation

# Compensation & Benefits



- TRS Premium Benefits Rates
- Analysis of surrounding districts
  - Benchmark Comparisons



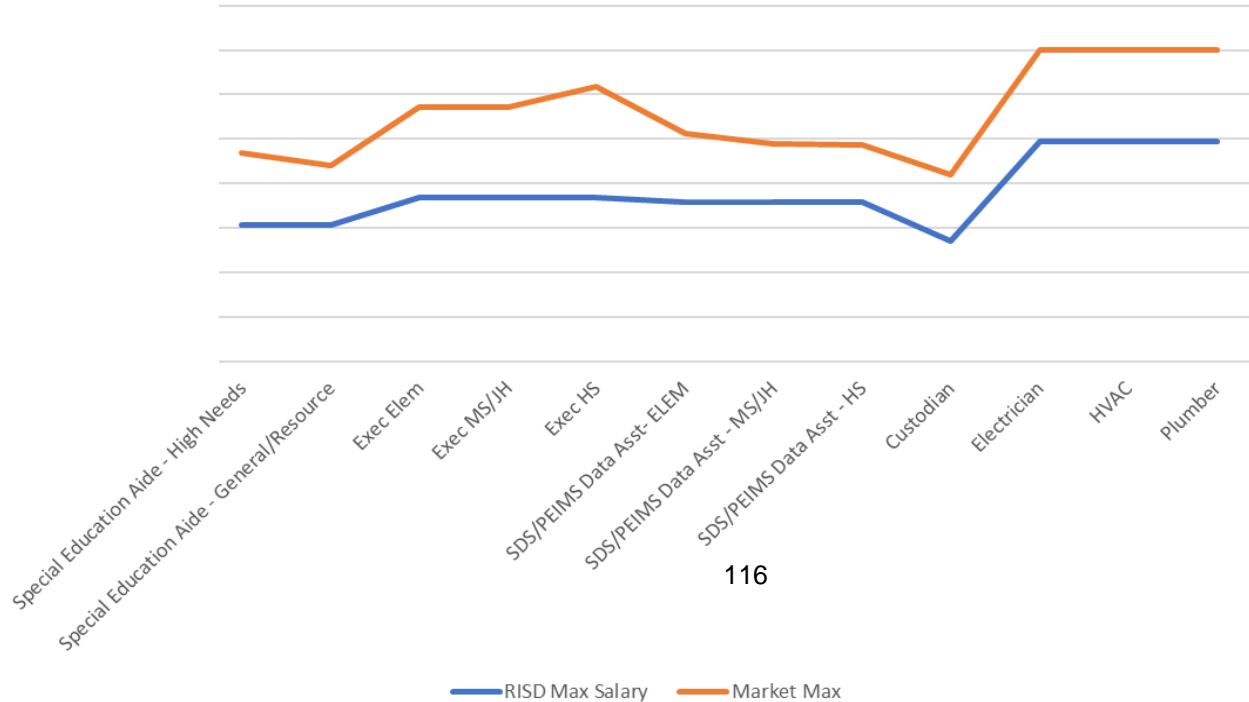
# Position Benchmark Comparisons

Minimum Starting Rate  
Auxiliary & Paraprofessionals 23-24



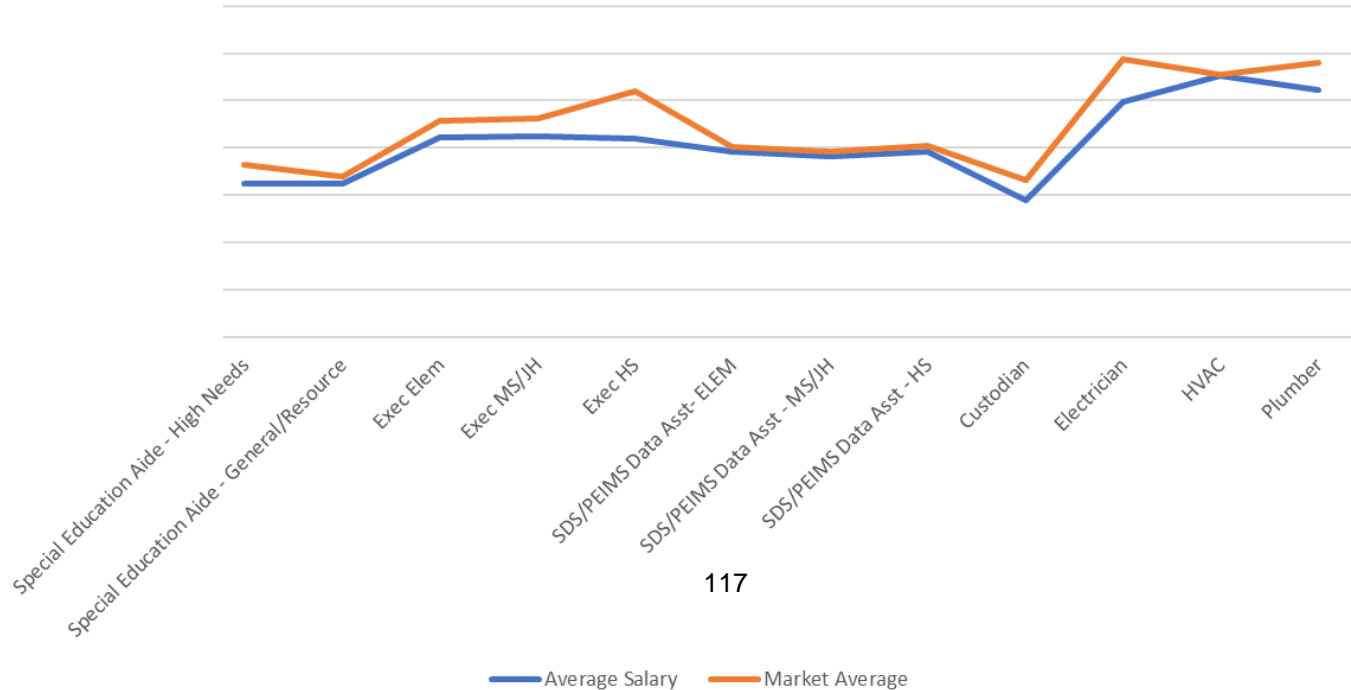
# Position Benchmark Comparisons

Maximum Starting Rate  
Auxiliary & Paraprofessionals 23-24



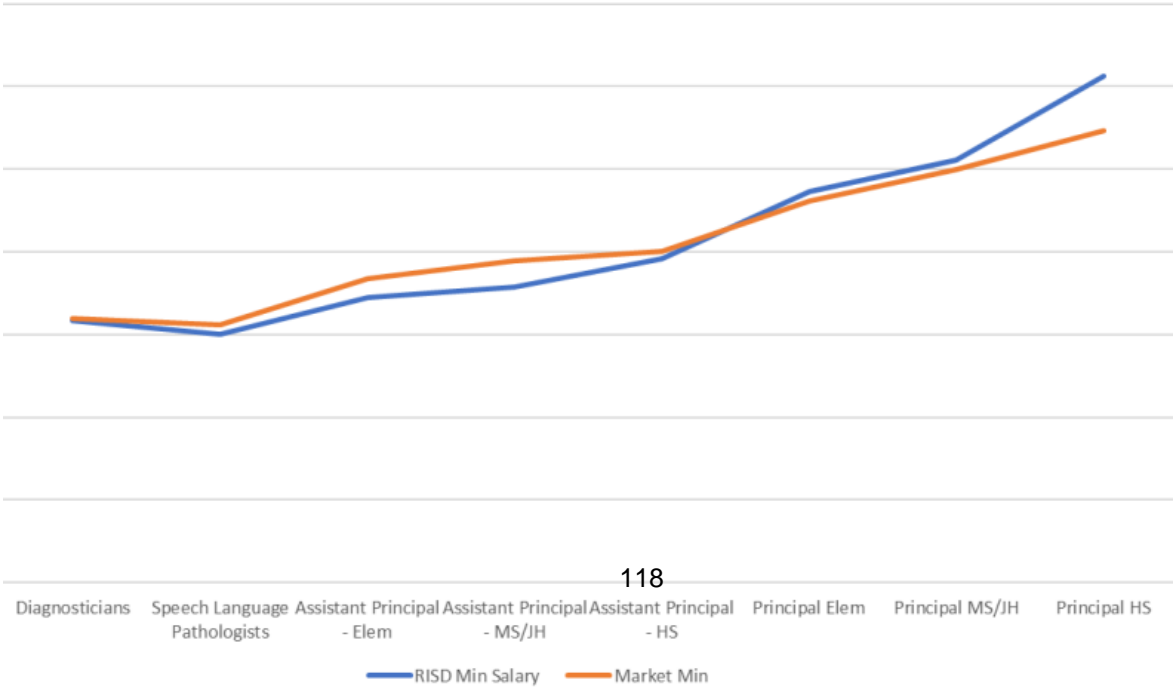
# Position Benchmark Comparisons

Average Incumbant Rate  
Auxiliary & Paraprofessionals 23-24



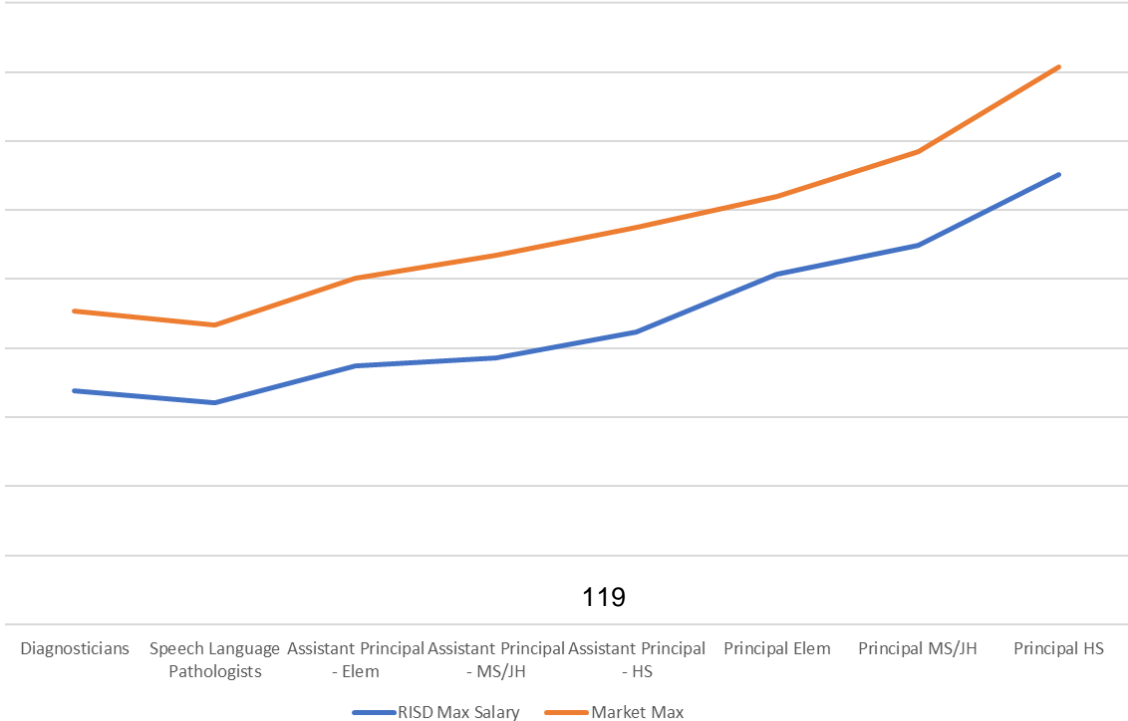
# Position Benchmark Comparisons

Minimum Starting Rate  
Professionals 23-24



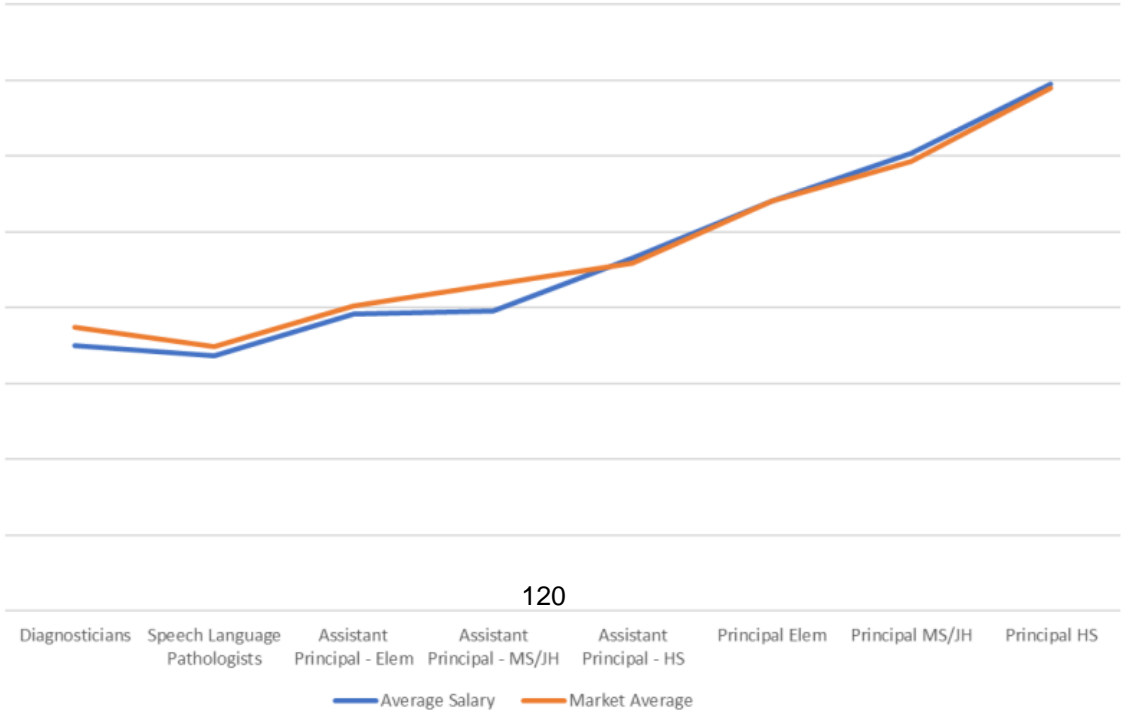
# Position Benchmark Comparisons

Maximum Starting Rate  
Professionals 23-24



# Position Benchmark Comparisons

Average Incumbant Rate  
Professionals 23-24



# Findings of Benchmark Comparisons

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- Several positions below benchmark comparison group (*Similar to teacher payscale*)
  - More competitive - new hires with less experience
  - Less competitive - new hires with more experience
- Will bring selected positions forward as part of the 24-25 budget/compensation recommendations for additional consideration



# **Teacher Incentive Allotment/ National Board Certification**



# What is National Board Certification?

National Board Certification is a voluntary advanced professional certification for PreK-12 educator that identifies teaching expertise through a performance-based, peer-reviewed assessment.

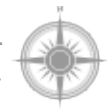
More than 125,000 teachers across all 50 states have achieved Board certification.



EVERY CHILD. EVERY TEACHER. EVERY LEADER. EVERY DAY.



• REGION 10 EDUCATION SERVICE CENTER •  
**NATIONAL BOARD CERTIFICATION**  
*Pinning Ceremony*  
**AND RECEPTION**  
JANUARY 24, 2024  
5:00 P.M. - 8:00 P.M.  
REGION 10 EDUCATION SERVICE CENTER  
400 EAST SPRING VALLEY ROAD  
RICHARDSON, TX 75081



# Cohort 3 & 4



- 2023–2025 Cohort 3 in progress with 8 candidates
- 2024-2026 Cohort 4 Interest Meeting March 21, 2024 at 4:45 p.m. via WebEx 30 Seats available



# Teacher Incentive Allotment (TIA)



## National Board Certification

- Individual teacher achieves National Board Certification
- Districts may choose to support cohorts of National Board candidates

fairly automatic



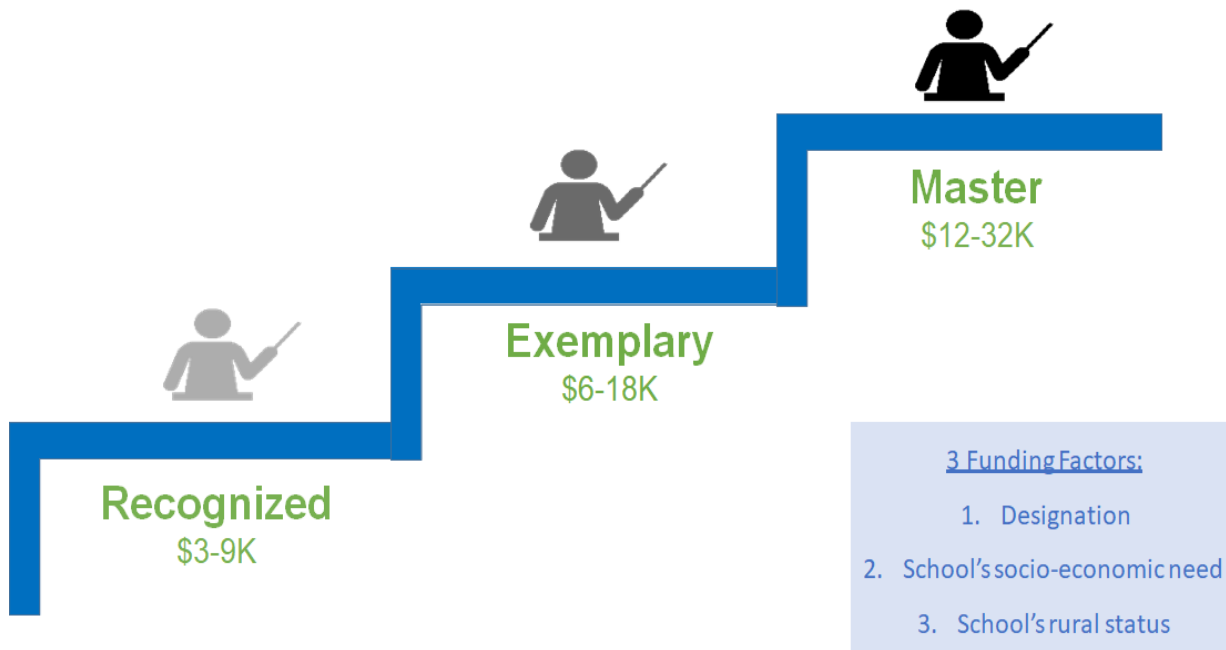
## Local Optional Teacher Designation System

- District-created system
- District system is approved
- District determines and issues teacher designations

application & approval process



# TIA Overview



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RICHARDSON ISD'S NORTH STAR GOAL

Every student, teacher, and leader will meet or exceed their academic growth goals.



EVERY CHILD. EVERY TEACHER. EVERY LEADER. EVERY DAY.

# Strategic Compensation



Innovative Compensation Strategy (supported by HB3 funding):

- National Board Certification
  - 2023 - **7** National Board Certified teachers
    - Automatic “Recognized” designation with TIA
  
- Teacher Incentive Allotment
  - 2021-2022 - **7** designated teachers (local designation)
  - 2022-2023 - **40** designated teachers (local designation)
  - 2023-2024 - **TBD** designated teachers (local designation)
  - 2024-2025 - (adding JH and additional elementary schools)



# THANK YOU!



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**RICHARDSON ISD'S NORTH STAR GOAL**

Every student, teacher, and leader will meet or exceed their academic growth goals.



**BOARD OF TRUSTEES**  
**Richardson Independent School District**  
**Richardson, Texas**

**Date:** March 7, 2024  
**Division:** School Operations  
**Submitted by:** Mike Jasso, Chief of Staff

**INFORMATION ITEM**

**TOPIC: Inclement Weather Make-Up Days**

**Background:** Due to inclement weather, Richardson ISD closed all programs and services Tuesday, January 16, 2024. The difficult decision to close the district is made in collaboration with local agencies, including the City of Richardson, Dallas and Garland. We recognize the importance of instructional time to our students and staff. At this time, no changes to the 2023-24 calendar will be required as a result of this unexpected closure. The current bell schedules at elementary and secondary campuses provide RISD with “banked” instructional minutes which will serve for the closure on January 16. The currently scheduled weather make-up days, March 29 and April 12, remain in place if needed. If the district is unexpectedly closed for any additional days, make-up day information will be determined and communicated at that time.

The Human Resources Department will communicate with staff related to the process to document non-duty hours worked in lieu of the work hours lost due to the January 16 inclement weather day.