



# Agenda of Regular Meeting

## Thursday, December 14, 2023

### The Board of Trustees

### Richardson ISD

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A Regular Meeting of the Board of Trustees of Richardson ISD will be held Thursday, December 14, 2023, beginning at 6:00 PM in the Administration Building, 400 S. Greenville Ave, Richardson, TX 75081.

Prior to or during consideration of agenda subjects, the board will hear public comments from any member of the public who has complied with District procedures for signing up to speak. The notice for this meeting was posted on December 11, 2023.

Public Comments: - Persons wishing to address the Board must complete an online Public Comment form by signing up at <https://web.risd.org/board/public-comments/> beginning when the meeting agenda is posted through 12:00 p.m. on the day of the meeting. RISD will not accept submissions after 12:00 p.m. on the posted meeting date. Persons who do not have access to a computer to complete the Public Comment form online may contact the Board Office during normal business hours at 469-593-0403 (español 469-593-0312) for assistance. Persons wishing to speak must complete the online registration form in full and be present at the meeting to make his/her own comments during the designated time for Public Comment to be eligible to speak. Any registered speaker who is absent from the meeting at the time for Public Comment forfeits the opportunity to address the Board at that meeting.

Disruptions. Disruptive behavior will not be tolerated during a meeting. After providing at least one warning to a disruptive visitor, the presiding officer may request assistance from law enforcement officials to remove from the meeting any person who continues to disrupt the meeting by utterances or actions. A visitor who exhibits disruptive behavior in a subsequent meeting may be issued a trespass warrant. It is a criminal offense for a person, with intent to prevent or disrupt a lawful meeting, to substantially obstruct or interfere with the ordinary conduct of a meeting by physical action or verbal utterance. The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

- I. **CALL TO ORDER**
  - A. Pledge of Allegiance / Moment of Silence 5
  - B. Announcements / Communications 7
    - Recognition of Schools, Students and Staff
  
- II. **PUBLIC COMMENT SECTION**
  - Comments from visitors who submitted the form requesting to address Board Members.
  - A. Agenda Related Topic

<p><b>III.</b></p> <p style="padding-left: 20px;"><b>B. Non-Agenda Related Topic</b></p> <p style="padding-left: 40px;"><b>CONSENT / CONFIRMATION AGENDA ITEMS</b></p> <p style="padding-left: 40px;">Submitted for Action and/or Information</p> <p style="padding-left: 20px;"><b>A. Minutes of November 9, 2023</b></p> <p style="padding-left: 40px;">Action Item</p> <p style="padding-left: 20px;"><b>B. Human Resources Report</b></p> <p style="padding-left: 40px;">Action/Information Item</p> <p style="padding-left: 20px;"><b>C. Recommended Specified Best Value/Low Bids, Contracts and Cumulative Purchases</b></p> <p style="padding-left: 40px;">Action/Information Item</p> <p style="padding-left: 40px;"><b>Part A: New Bids - For Approval</b></p> <p style="padding-left: 60px;">Miscellaneous Consultant Services</p> <p style="padding-left: 60px;">Architectural Services</p> <p style="padding-left: 60px;">Commercial Dish Dryers</p> <p style="padding-left: 40px;"><b>Part B: Bid Renewals - For Approval</b></p> <p style="padding-left: 60px;">None</p> <p style="padding-left: 40px;"><b>Part C: Contract Information (Greater than \$100,000) - For Approval</b></p> <p style="padding-left: 60px;">Scholastic - Storyworks Grade 1-6 subscription and DPA through December 31, 2026 (RISD 21-121)</p> <p style="padding-left: 60px;">CDW-G - Yearly renewal of Microsoft enrollment for education services (TIPS 230105)</p> <p style="padding-left: 60px;">Newsela - Formative software subscription for all campuses (RISD # 21-121)</p> <p style="padding-left: 60px;">Netsync Network Solutions - FMMS Network Switches (DIR-TSO-4167)</p> <p style="padding-left: 60px;">Technology for Education - JPHS Phase 2B Cabling (TIPS 230105)</p> <p style="padding-left: 60px;">Onstage Systems/Dallas Backup Inc. - Graduation Stage Rental 23-24 (RISD # 22-164)</p> <p style="padding-left: 60px;">Landmark Interior Builders Inc. - PDC Building A, 2nd Floor Renovation (RISD # 23-263)</p> <p style="padding-left: 60px;">McGriff Insurance Services LLC - Excess Workers Comp Insurance - PSAT</p> <p style="padding-left: 60px;">Dealers Electric - LED Lighting Upgrades - R. Terrance Elem (RISD # 23-269)</p> <p style="padding-left: 60px;">Dealers Electric - LED Lighting Upgrades - Dover Elem (RISD # 23-269)</p> <p style="padding-left: 40px;"><b>Part D: Interlocal Agreements, Memorandums of Understanding, and Other - For Approval</b></p> <p style="padding-left: 60px;"><b>Interlocal Agreements:</b></p> <p style="padding-left: 80px;">Oklahoma State University - Field Clinical Experiences for (1) year</p> <p style="padding-left: 80px;">Irving Convention Center at Las Colinas - RHS Prom</p> <p style="padding-left: 60px;"><b>Memorandums of Understanding:</b></p> <p style="padding-left: 80px;">None</p> <p style="padding-left: 60px;"><b>Other:</b></p> <p style="padding-left: 80px;">Special Education Staffing contracts increase - (referencing Action Item on 9/21/23)</p> <p style="padding-left: 80px;">Letter of Agreement - Workforce Solutions Greater Dallas Adult Education and Literacy Consortium</p> <p style="padding-left: 40px;"><b>Part E: Contracts, Contract Modifications &amp; Change Orders: Less than \$100,000 (Information Only)</b></p> <p style="padding-left: 60px;">Rachel Loar - Diagnostician to provide remote support to the Richardson ISD's Evaluation staff including, but not limited to, educational assessment, report writing, and attendance of ARD meetings through June 10, 2024.</p> <p style="padding-left: 60px;">Translation &amp; Interpretation Network LLC - foreign language translation services to include written language translation for Special Education documents, as required, and on demand phone and video interpretation, as well as scheduled consecutive interpretation onsite through July 12, 2024.</p> <p style="padding-left: 60px;">Vanessa Lopez - Diagnostician to provide remote support to the Richardson ISD's Evaluation staff including, but not limited to, educational assessment, report writing, and attendance of ARD meetings through May 24, 2024.</p> <p style="padding-left: 60px;">Teach for America - to provide recruitment, selection, training, and ongoing professional development of Teach for America teachers under contract with Richardson ISD through May 30, 2024.</p> <p style="padding-left: 60px;">Region 10 - Instructional Practices Package provides district and campus personnel access to core content professional</p>	<p>12</p> <p>18</p> <p>23</p>
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learning, career and technical education, technical expertise, support for state and federal accountability systems, Quarterly Curriculum Directors’ Meetings, and Compliance Training Bundle. Training is offered through on-site / in-district sessions at the request of districts and campuses and in central or geographically-clustered events at Region 10 ESC or other venues. Through June 30, 2024.

Joshua Ellis dba H1 K9 Consultants LLC - to provide master handler and master trainer services for canine and firearm detection through May 30, 2024.

Region 10 - Services to LEAs that join the Gifted & Talented Package include access to technical assistance in the area of gifted education, face-to-face and online professional learning, which includes state-mandated 30-hour GT professional development and 6-hour GT updates for all teachers, administrators, and counselors through June 30, 2024.

Kalavalli Ezekiel - to provide evaluations to determine the presence of ADHD and other health impairments, through May 24, 2024.

**Part F: Cumulative Purchases - Information Only**

**Cumulative Purchases from Qualified Vendors:**

ALLIED STATES (Region 19)

BUY BOARD - Texas Association of School Boards

CCGPF - Collin County Governmental Purchasing Forum

CPGPC - Choice Partners

DIR - State of Texas Department of Information Resources

EPCNT - Education Purchasing Cooperative of North Texas

ESC - Educational Service Center

EQUALIS

NCPA - National Cooperative Purchasing Alliance

SOURCEWELL - Sourcewell (previously NJPA)

OMNIA Partners - TCPN/IPA/US Communities

PPPCCP - Prospering Pals

TIPS - The Interlocal Purchasing System

TPASS - Texas Procurement and Support Services

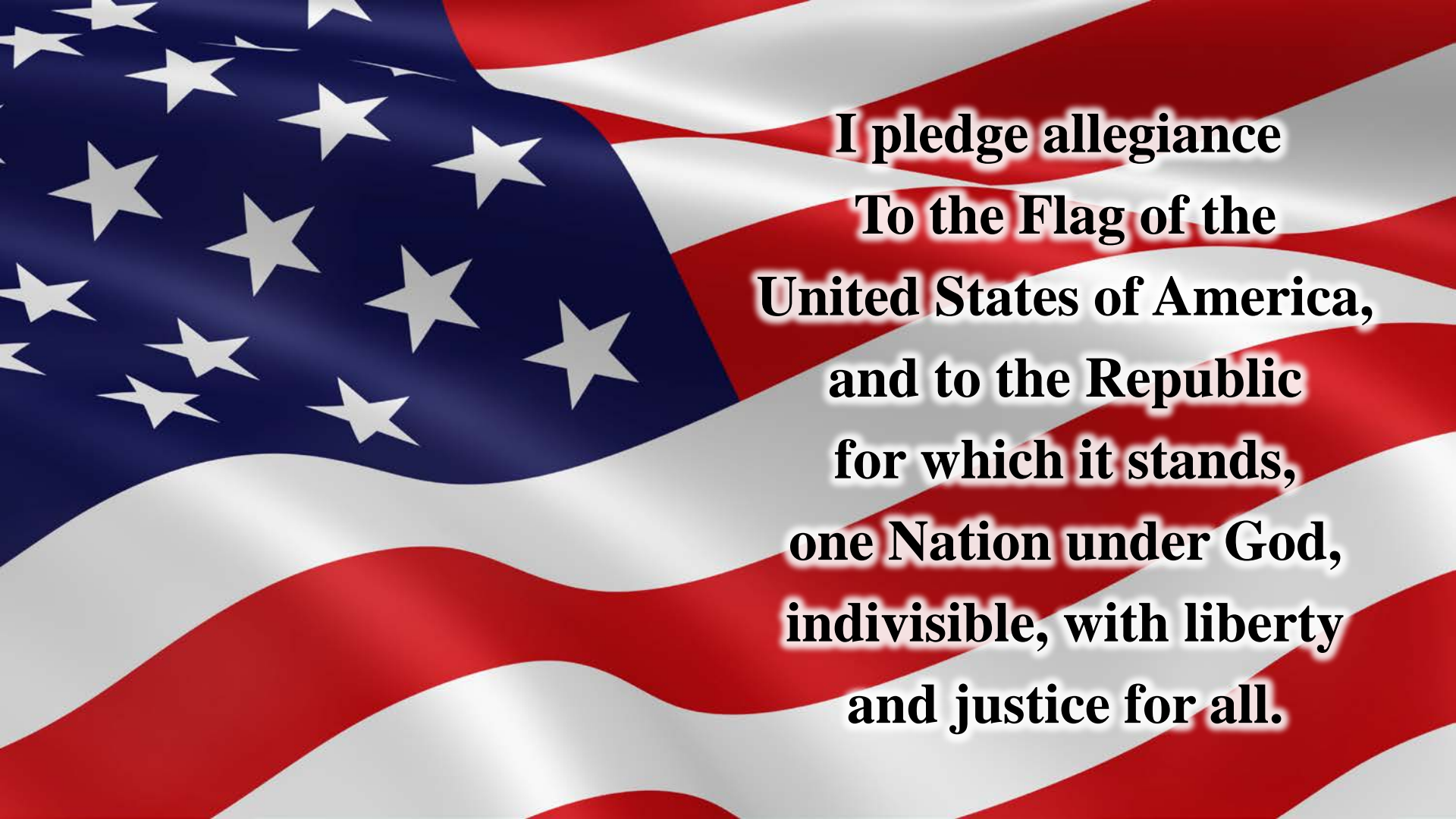
D.	Schedule of Upcoming Bids	30
	Information Item	
E.	Bond Expenditure Report	32
	Information Item	
F.	Budget Status Report	36
	Action Item	
G.	Unclaimed Property	43
	Information Item	
H.	Consider Addition to Lone Star Authorized Representatives	48
	Action Item	
I.	Notice of Grants Award: Stronger Connections & Safety & Facilities Enhancement Grant (SAFE)	50
	Information Item	

**IV. ACTION / INFORMATION ITEMS**

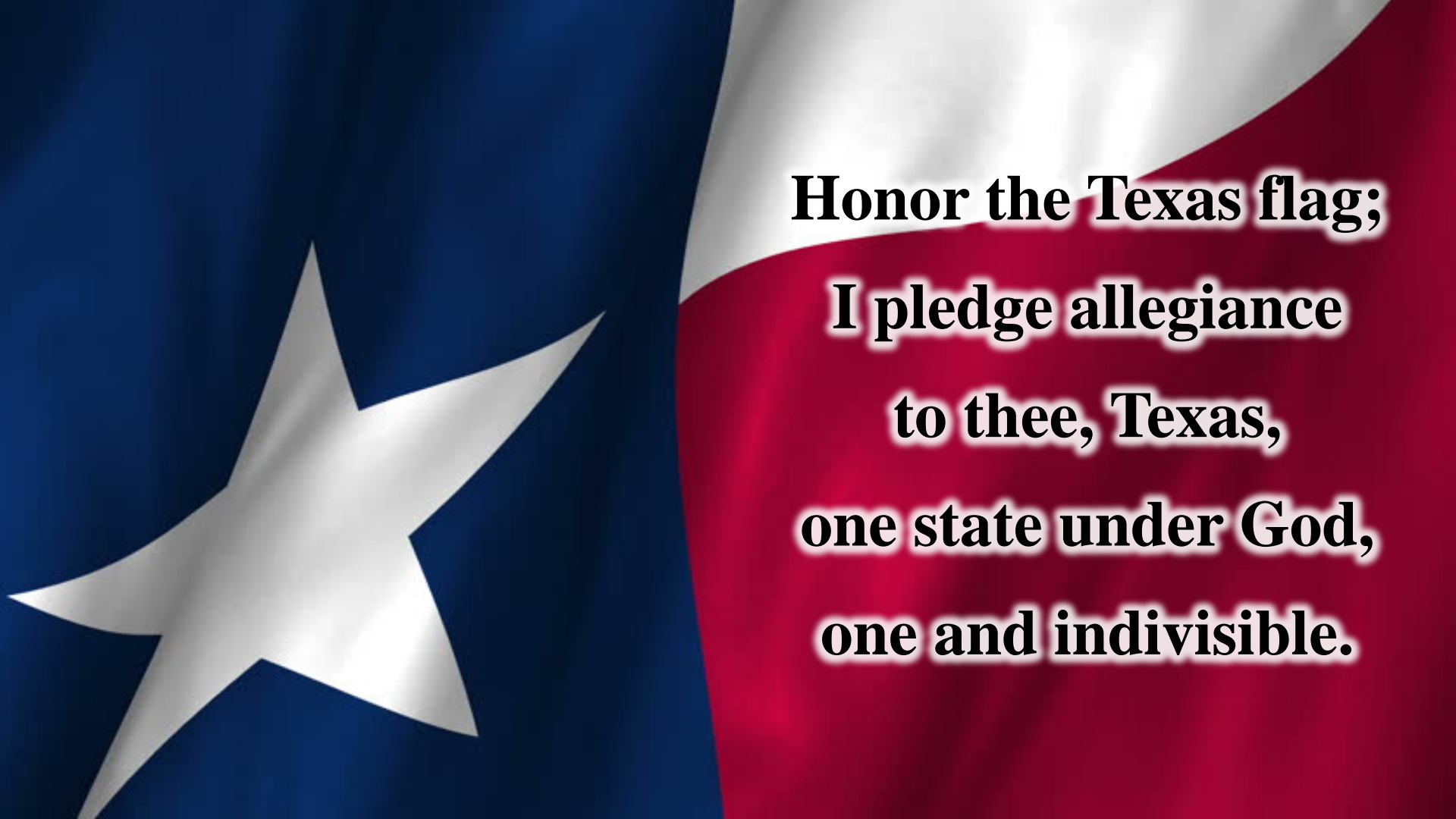
A.	Consider Gifts	51
	Action Item	
B.	Approval of 2024 Public Information Act Designated Non-Business Days Calendar	53
	Action Item	

C.	Consider Vote for Board Of Director of DCAD Action Item	55
D.	Consider Updated Insurance Policy Action Item	57
E.	Receive Recommendations for Community Budget Steering Committee Information Item	69
F.	Review Budget Planning Calendar Information Item	110
G.	Middle School Transition Update Information Item	117
H.	Discussion of Legislative Issues Information Item	
I.	Discussion of Student / District Activities Information Item	
J.	Discussion of Upcoming Events Information Item	
K.	Discussion of Recently Attended or Upcoming Conferences and Meetings Information Item	
L.	Proposal of Future Agenda Items Information Item	
V.	<b>CLOSED MEETING</b> If, during the course of the meeting, the Board of Trustees should determine that a closed session is required, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, including but not limited to Section 551.071-Consultation with Attorney.	
VI.	<b>RECONVENE</b> Open Meeting to vote on matters considered in Closed Meeting, if applicable.	
VII.	<b>ADJOURNMENT</b>	

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See BEC(LEGAL)]

The background of the image is a waving American flag. The stars and stripes are clearly visible, with the blue field of stars on the left and the red and white stripes on the right. The flag appears to be moving, creating a sense of dynamic energy.

**I pledge allegiance  
To the Flag of the  
United States of America,  
and to the Republic  
for which it stands,  
one Nation under God,  
indivisible, with liberty  
and justice for all.**

The background of the image is the Texas state flag, featuring a blue field with a white five-pointed star on the left, and a white and red field on the right. The text is overlaid on the right side of the flag.

**Honor the Texas flag;  
I pledge allegiance  
to thee, Texas,  
one state under God,  
one and indivisible.**

[Link to Recognitions](#)



# BOARD OF TRUSTEES RICHARDSON INDEPENDENT SCHOOL DISTRICT

## Procedures for Public Comments During Board Meetings

The Board of Trustees of the Richardson Independent School District welcomes members of the public to its meetings. The purpose of meetings is to allow trustees to conduct the business of the District. Although Board meetings are held in public, they are not public meetings and the public does not have a right to participate except as provided by the Board. The Board offers a limited open forum at meetings through its Public Comment Sections to provide opportunities for members of the public to convey information to the Board.

The Board adopted the following procedures concerning public comments to facilitate the efficient operation of meetings:

### Public Comment Section

- The Board of Trustees will include a Public Comment Section on the posted Agenda for each meeting. The Board holds regular monthly business meetings each month of the year, excluding July. Business meetings typically are scheduled for the first Thursday of the month. The Board schedules work sessions to address topics of study or as other needs arise. The Board reserves the third Thursday of each month for work sessions, but they also may be scheduled at any other time when a need arises. The Board reserves the right to schedule or reschedule meetings as necessary to meet the operational needs of the District. A written Agenda is posted for each Board meeting at least 72 hours before the meeting is scheduled. If an Emergency Meeting is authorized, an agenda will be posted at least one hour before the meeting is scheduled.

The Public Comment Section for agenda-related topics ordinarily will be placed on the Agenda just prior to the first business item on the Agenda. Where appropriate for efficient meeting management, the section for comments related to non-agenda topics may be placed on the Agenda after other action and information items. A speaker who attempts to address a non-agenda related topic during any period reserved for agenda-related topics is engaging in disruptive behavior. The speaker must stop his or her comments when directed.

- When necessary for effective meeting management, to accommodate large numbers of individuals wishing to address the Board at a meeting, or when otherwise advisable to accommodate specific circumstances, the Board delegates to the presiding officer the authority to make adjustments to these public comment procedures. Such adjustments may include, without limitation, adjusting when public comment will occur during a meeting, reordering agenda items, deferring public comment on non-agenda items, continuing an agenda item to a later meeting, temporarily revising public comment procedures as necessary if a meeting is conducted via videoconference, providing expanded opportunity for public comment, or establishing an overall time limit for public comments and adjusting the time allotted to each speaker.

### Speaker Topics

- Regular Business Meetings. Speakers may comment on specific Agenda items, as well as matters not on the posted Agenda (i.e. non-agenda items), during the Public Comment Section at regular business meetings.
- Work Sessions or Other Called Meetings. Speakers may comment only on specific agenda items during the Public Comment Section at work sessions and other called meetings.
- Public Hearings. When RISD gives notice of a public hearing, speakers may complete a separate online public comment form for the public hearing. Speakers may only comment on the specific topic noticed for the public hearing. All other rules noted herein apply to comments during a public hearing.

### Public Comment Form

- Persons wishing to address the Board must complete an online Public Comment form by signing up at the designated registration form link on the District's website beginning when the meeting agenda is posted through 12:00 p.m. on the day of the meeting. RISD will not accept submissions after 12:00pm on the posted meeting date. Persons wishing to speak must complete the designated registration form in full and be present at the meeting to make his/her own comments during the designated time for Public Comment to be eligible to speak. Any registered speaker who is absent from the meeting at the time for Public Comment forfeits the opportunity to address the Board at that meeting.
- In addition to identifying information, each speaker must indicate the specific Agenda item about which he or she wishes to comment and/or identify the non-Agenda topic of the comments.
- If RISD gives notice of a public hearing, it will provide a separate designated registration form link on the District's website for the public hearing that persons who wish to speak must complete. Individuals will be able to register beginning when the meeting agenda for

the public hearing is posted through 12:00 p.m. on the day of the meeting. RISD will not accept comment cards after 12:00pm on the posted meeting date.

- Persons who do not have access to a computer to complete the Public Comment form online may contact the Board Office at 469-593-0403 for assistance. The online form is required to be completed by no later than 12:00 pm on the day of the posted meeting.

### Written Materials

- A speaker who wishes to provide written materials to the Board of Trustees must bring at least nine (9) copies of the materials to the Board meeting. A copy of the materials will be provided to the trustees before the speaker is called. The speaker may not distribute materials when he or she is called to speak.

### Time

- Each speaker is limited to a total of three\* minutes and a speaker may not use time of another speaker to extend his or her comment period. Note: A speaker who addresses the Board through a translator will have six\* minutes to present comments to ensure that non-English speakers receive the same opportunity to address the Board.
- Staff will set a three\*-minute digital timer for each speaker. The speaker shall end his or her comments when the timer expires. Any speaker who fails to stop speaking and yield the podium at the end of his or her allotted time is considered out of order and may be escorted from the podium and/or asked to leave the meeting.  
**(\*Unless the comment period has been limited as provided herein.)**

### Single comment

- A speaker may complete one online Public Comment form for each meeting. A speaker who comments during a public hearing is not ineligible to speak during the regular public comment period.

### Protocol for Speakers

- The Board Secretary will call the name of each speaker who has submitted a public comment card and state the topic(s) on which the individual has registered to speak.
- Each speaker should approach the podium when his or her name is called. An adjustable microphone is affixed to the podium in the Auditorium. The speaker should clearly state his or her name and the school or school(s) the speaker's children attend or have attended before beginning to comment.
- The Board will not engage in dialogue with a speaker. Specific factual information or reference to an existing policy may be furnished in response to inquiries or statements. The Board cannot deliberate or make a decision on any subject that is not on the Agenda.
- The public comment period is not the appropriate forum for presentation of formal complaints. RISD maintains a formal grievance policy to address complaints. The Board will only consider formal complaints that remain unresolved after they have been addressed through proper administrative channels and when they have been placed on the Agenda. Attacks of a personal nature against Board members, RISD staff, students, or other citizens by name or unique title will not be allowed or tolerated. Speakers who wish to make a complaint regarding an employee should comply with the appropriate complaint policy. (DGBA – Employee Complaints; FNG – Student/Parent Complaints; GF – Public Complaints). Complaint policies are available on the RISD website.
- Remarks or other conduct that disrupt the meeting are considered out of order and will not be allowed. Visitors and staff must listen quietly and respectfully during the public comment section whether they agree or disagree with a speaker's message. It is not appropriate for staff or visitors to clap, cheer, boo, display banners, or otherwise engage in disruptive conduct. Persons who disrupt the meeting will be cautioned to observe meeting rules. Persons who persist in disrupting the meeting may be removed from the meeting.

### Consent for Online Publication

RISD may audio and video record its meetings. A person who chooses to speak during the Public Comment Section is consenting to the online audio/video publication of his or her comments.

### Reasonable Accommodation and Translation

Persons desiring to make a public comment who need reasonable accommodations of a disability or who require a language translator should contact the Board office at 469-593-0403 in advance of the meeting to request assistance.

Approved: September 15, 2022



# JUNTA DIRECTIVA DISTRITO ESCOLAR INDEPENDIENTE DE RICHARDSON

## Procedimientos para los comentarios del público durante las reuniones de la Junta Directiva

La Junta Directiva del Distrito Escolar Independiente de Richardson da la bienvenida a los miembros del público a sus reuniones. El propósito de las reuniones es permitir a los miembros de la Junta conducir los negocios del Distrito. Aunque las reuniones de la Junta Directiva se celebran en público, no son reuniones públicas y el público no tiene derecho a participar, salvo lo dispuesto por la Junta. La Junta ofrece un foro abierto limitado en las reuniones a través de su Sección de Comentarios Públicos para proporcionar oportunidades a los miembros del público para transmitir información a la Junta.

La Junta Directiva adoptó los siguientes procedimientos relativos a los comentarios del público para facilitar el funcionamiento eficiente de las reuniones:

### Sección de comentarios del público

- La Junta Directiva incluirá una sección de comentarios del público en el orden del día de cada reunión. La Junta celebra reuniones mensuales de trabajo todos los meses del año, excepto julio. Las reuniones de trabajo suelen celebrarse el primer jueves de cada mes. La Junta Directiva programa sesiones de trabajo para tratar temas de estudio o cuando surgen otras necesidades. La Junta se reserva el tercer jueves de cada mes para las sesiones de trabajo, pero también pueden programarse en cualquier otro momento cuando surja una necesidad. La Junta se reserva el derecho de programar o reprogramar las reuniones según sea necesario para satisfacer las necesidades operativas del Distrito. Se publica una agenda por escrito para cada reunión de la Junta Directiva al menos 72 horas antes de su realización. Si se autoriza una reunión de emergencia, se publicará una agenda al menos una hora antes de la fecha de la reunión.

La sección de comentarios del público para los temas relacionados con la agenda se incluirá normalmente en la agenda justo antes del primer punto de la misma. Cuando sea conveniente para una gestión eficaz de la reunión, la sección de comentarios relacionados con temas no incluidos en la agenda podrá incluirse después de otros puntos de acción e información. Un orador que intente abordar un tema no relacionado con la agenda durante cualquier período reservado para los temas relacionados con la agenda está incurriendo en un comportamiento perturbador. El orador deberá interrumpir sus comentarios cuando se le indique.

- Cuando sea necesario para la gestión eficaz de la reunión, para dar cabida a un gran número de personas que deseen dirigirse a la Junta en una reunión, o cuando sea aconsejable para adaptarse a circunstancias específicas, la Junta delega en el presidente la autoridad para hacer ajustes a estos procedimientos de comentarios del público. Dichos ajustes pueden incluir, sin limitación, la adaptación del momento en que se producirán los comentarios del público durante una reunión, la reordenación de los puntos del orden del día, el aplazamiento de los comentarios del público sobre los puntos no incluidos en el orden del día, la continuación de un punto del orden del día para una reunión posterior, la revisión temporal de los procedimientos de comentarios del público según sea necesario si una reunión se lleva a cabo a través de videoconferencia, la ampliación de las oportunidades para los comentarios del público, o el establecimiento de un límite de tiempo general para los comentarios del público y el ajuste del tiempo asignado a cada orador.

### Temas de los oradores

- Reuniones ordinarias de trabajo. Los oradores podrán hacer comentarios sobre puntos específicos de la agenda, así como sobre asuntos que no figuren en la agenda (es decir, puntos no incluidos en la agenda), durante la sección de comentarios del público en las reuniones ordinarias de trabajo.
- Sesiones de trabajo u otras reuniones convocadas. Los oradores sólo pueden comentar puntos específicos de la agenda durante la sección de comentarios del público en las sesiones de trabajo y otras reuniones convocadas.
- Audiencias públicas. Cuando RISD notifica una audiencia pública, los oradores pueden completar un formulario de comentarios públicos en línea separado para la audiencia pública. Los oradores sólo pueden hacer comentarios sobre el tema específico anunciado para la audiencia pública. Todas las demás normas indicadas aquí se aplican a los comentarios durante una audiencia pública.

### Formulario de comentarios públicos

- Las personas que deseen dirigirse a la Junta deben llenar un formulario de comentarios públicos en línea inscribiéndose en el enlace del formulario de registro designado en la página web del Distrito a partir del momento en que se publique la agenda de la reunión y hasta las 12:00 p.m. del día de la reunión. RISD no aceptará presentaciones después de las 12:00 p.m. de la fecha de la reunión publicada. Las personas que deseen hacer uso de la palabra deben completar el formulario de registro designado en su totalidad y estar presentes en la reunión para hacer sus propios comentarios durante el tiempo designado para los Comentarios Públicos para tener derecho a hablar. Cualquier orador registrado que se ausente de la reunión a la hora de los Comentarios Públicos perderá la oportunidad de dirigirse a la Junta en esa reunión.
- Además de la información de identificación, cada orador debe indicar el punto específico del orden del día sobre el que desea

comentar y/o identificar el tema no incluido en el orden del día de los comentarios.

- Si RISD avisa de la celebración de una audiencia pública, proporcionará un enlace a un formulario de registro designado por separado en el sitio web del Distrito para la audiencia pública que las personas que deseen intervenir deberán rellenar. Las personas podrán inscribirse a partir del momento en que se publique el orden del día de la audiencia pública hasta las 12:00 horas del día de la reunión. El RISD no aceptará tarjetas de comentarios después de las 12:00 p.m. de la fecha de la reunión anunciada.
- Las personas que no tengan acceso a una computadora para completar el formulario de comentarios públicos en línea pueden comunicarse con la Oficina de la Junta al 469-593-0403 para obtener ayuda. El formulario en línea debe completarse antes de las 12:00 p.m. del día de la reunión publicada.

### Materiales escritos

Un orador que desee proporcionar materiales escritos a la Junta Directiva debe traer al menos nueve (9) copias de los materiales a la reunión de la Junta. Se proporcionará una copia de los materiales a los miembros de la Junta antes de que el orador sea convocado. El orador no podrá distribuir materiales cuando sea llamado a hablar.

### Tiempo

- Cada orador está limitado a un total de tres\* minutos y un orador no puede utilizar el tiempo de otro orador para extender su período de comentarios. Nota: Un orador que se dirija a la Junta a través de un traductor dispondrá de seis\* minutos para presentar sus comentarios a fin de garantizar que las personas que no hablan inglés tengan la misma oportunidad de dirigirse a la Junta.

- El personal pondrá un reloj digital de tres\* minutos para cada orador. El orador terminará sus comentarios cuando el tiempo expire. Cualquier orador que no deje de hablar y ceda el podio al final de su tiempo asignado se considerará fuera de lugar y podrá ser escoltado del podio y/o se le pedirá que abandone la reunión.

(\*A menos que el período de comentarios se haya limitado según lo dispuesto en el presente documento).

### Un solo comentario

Un orador puede completar un formulario de comentarios públicos en línea para cada reunión. Un orador que comente durante una audiencia pública no podrá intervenir durante el periodo de comentarios públicos regular.

### Protocolo para los oradores

- La secretaria de la Junta llamará por su nombre a cada orador que haya presentado una tarjeta de comentarios públicos e indicará el tema o temas sobre los que se ha inscrito para hablar.
- Cada orador deberá acercarse al podio cuando se diga su nombre. En el podio del Auditorio hay un micrófono ajustable. El orador debe decir claramente su nombre y la escuela o escuelas a las que asisten o han asistido sus hijos/as antes de comenzar a comentar.
- La Junta no entablará un diálogo con el orador. En respuesta a las preguntas o declaraciones, se puede proporcionar información específica sobre los hechos o hacer referencia a una política existente. La Junta no puede deliberar ni tomar una decisión sobre ningún tema que no figure en la agenda.
- El período de comentarios públicos no es el foro apropiado para la presentación de quejas formales. El RISD mantiene una política de quejas formales para atenderlas. La Junta sólo considerará las quejas formales que queden sin resolver después de que se hayan abordado a través de los canales administrativos adecuados y cuando se hayan incluido en el orden del día. No se permitirán ni tolerarán los ataques de carácter personal contra los miembros de la Junta, el personal de RISD, los estudiantes u otros ciudadanos por su nombre o título. Los oradores que deseen presentar una queja sobre un empleado deberán cumplir con la política de quejas correspondiente. (DGBA - Quejas de empleados; FNG - Quejas de estudiantes/padres; GF - Quejas del público). Las políticas de quejas están disponibles en la página web de RISD.
- Los comentarios u otras conductas que perturben la reunión se consideran fuera de lugar y no se permitirán. Los visitantes y el personal deben escuchar en silencio y con respeto durante la sección de comentarios del público, tanto si están de acuerdo como si no lo están con el mensaje del orador. No es apropiado que el personal o los visitantes aplaudan, chiflen, abucheen, muestren pancartas o adopten cualquier otra conducta perturbadora. Las personas que perturben la reunión serán amonestadas para que respeten las normas de la misma. Las personas que persistan en perturbar la reunión podrán ser expulsadas de la misma.

### Consentimiento para la publicación en línea

RISD puede grabar sus reuniones en audio y vídeo. Una persona que elija hablar durante la Sección de Comentarios Públicos está consintiendo la publicación en línea de sus comentarios en audio y vídeo.

### Acomodación razonable e interpretación

Las personas que deseen hacer un comentario público y que necesiten adaptaciones razonables de una discapacidad o que requieran un traductor de idiomas deben ponerse en contacto con la oficina de la Junta al 469-593-0403 antes de la reunión para solicitar asistencia.

**BOARD OF TRUSTEES  
Richardson Independent School District  
Richardson, Texas**

**Date:** December 14, 2023

**Department:** Board of Trustees Office

**Submitted by:** Viri Gutierrez, Administrative Manager - Board Relations

## **ACTION ITEM**

**TOPIC:** Minutes of November 9, 2023 Board Meetings

### **BACKGROUND INFORMATION**

Minutes recorded on above date(s).

### **SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends that the Board of Trustees approve the minutes of the 2023 meeting(s) listed above.

**RICHARDSON INDEPENDENT SCHOOL DISTRICT**  
**Board of Trustees**  
**November 9, 2023**

The Board of Trustees of the Richardson Independent School District met in a Regular Meeting at 6:05 P.M. in the Administration Building, 400 South Greenville Avenue, Richardson, Texas with the following present: Ms. Regina Harris, President; Mrs. Debbie Renteria, Vice President; Mr. Chris Poteet, Secretary; Mr. Eric Eager, Mrs. Vanessa Pacheco and Ms. Rachel McGowan. As well as Mrs. Tabitha Branum, Superintendent; Mr. Mike Jasso, Chief of Staff; Ms. Leticia McGowan, General Counsel; Mrs. Sandra Hayes, Assistant Superintendent of Operations; Mr. David Pate, Assistant Superintendent of Finance and Support Services; Dr. Melissa Heller, Assistant Superintendent of Strategy and Engagement; Mr. Henry Hall, Assistant Superintendent of Technology; and Dr. Matthew Gibbins, Assistant Superintendent of Administrative Services.

Present

Megan Timme

Absent

Ms. Harris welcomed members of the Cub Scout Troop from Wallace Elementary to help lead the pledges of allegiance.

Pledges of Allegiance

Dr. Melissa Heller presented the recognitions listed below.

Recognitions

The Board recognized the following:

Special Recognition and Appreciation:

- Native American Heritage Month

Staff Recognitions

- Superintendent Tabitha Branum - Altrusa Outstanding Woman of Today: Hearts of Service Award

RISD Believes Student Award

- Theo Hanchey- 1st Grade- White Rock Elementary
- Mackenzie Ratcliff- 9th Grade- RHS
- Allie Moore- 12th Grade - RHS

RISD Believes Staff Award

- Wendy Bucher - RHS - SPED Aide
- Richard Dunn - Lake Highlands Elementary - Custodian
- Anita Givens - Science/ SS Department - Administrative Assistant
- Melody Perry- Wallace Elementary- Technology Assistant
- Juan Ramirez - Northlake Elementary - Community Liaison

The following persons addressed the board during the regular comment section:

Public Comments

- Randy Blankenship- Equity, Diversity & Inclusion Department

A motion was made by Chris Poteet and seconded by Debbie Rentería to approve the consent agenda as follows:

No. 8921  
Consent Agenda

- Minutes of October 12 and October 26, 2023 Meeting
- Human Resources Report

- Recommended Specified Bids, Contracts, and Cumulative Purchases:

**Part A: New Bids - For Approval**

*Miscellaneous Consultant Services*

*Medical Supplies and Related Items*

*Print Shop Equipment & Supplies*

*Vent Hood Cleaning Services for RISD Child Nutrition Department*

**Part B: Bid Renewals - For Approval**

*None*

**Part C: Contract Information (Greater than \$100,000) - For Approval**

*Child Play, Inc. - Replacement and new playgrounds for HPPM (Buyboard # 679-22)*

*Technology for Education - LHMS data cabling (TIPS #230105)*

*SAS Security Alarm Service Co. - Lake Highlands Middle School Security*

*Cameras Purchase & Installation (RISD # 23-245)*

*Certified Personnel LLC - Temporary labor for school kitchens (RISD # 22-204)*

*General Sound/LCR Sound - LHMS public address system and local clocks (RISD # 23-254)*

*eDynamic Learning - Multi-year curriculum for CTE courses RISD (#21-113)*

*Landmark Interior Builders, Inc. - HPPM Slab Mitigation# (23-263)*

*Beyond Therapy Educational Solutions on behalf of Britney Roman - To provide support to Richardson ISD's Speech-Language Pathology Team to include but not limited to collaboration with campus teams, attendance in MTSS meetings, comprehensive speech-language therapy, writing IEPs, completing evaluations, updating progress, and attendance in ARD meetings instruction through May 30, 2024.*

**Part D: Interlocal Agreements, Memorandums of Understanding, and Other - For Approval**

**Interlocal Agreements:**

*University of Alabama at Birmingham - Clinical education for dietary interns ending September 22, 2028.*

*Metrocare Services - provide community mental and behavioral healthcare services ending October 30, 2024, with (4) one-year renewal options.*

**Memorandums of Understanding:**

*None*

**Other:**

*None*

**Part E: Contracts, Contract Modifications & Change Orders: Less than \$100,000 (Information Only)**

*Margaret McCarty Carver - To provide support to Richardson ISD's Speech-Language Pathology Team to include but not limited to collaboration with campus teams, attendance in MTSS meetings, comprehensive speech-language therapy, writing IEPs, completing evaluations, updating progress, and attendance in ARD meetings instruction through May 30, 2024.*

*Falesha Coe dba Coe's Consultancy - To provide professional development and planning support on the launching of Reader's Workshop, in-class support and modeling during implementation, fidelity walk-throughs with feedback to*

ensure proper implementation of Reader's Workshop by teachers through May 29, 2024.

*Solution Tree Inc - To provide a speaker to perform onsite professional development services to develop the internal capacity for implementing and sustaining a PLC at Work, as well as focus on best practices in assessment and instruction through May 1, 2024.*

**Part F: Cumulative Purchases - Information Only**

**Cumulative Purchases from Qualified Vendors:**

*BUY BOARD - Texas Association of School Boards*

*CCGPF - Collin County Governmental Purchasing Forum*

*CPGPC - Choice Partners*

*CTPA - Central Texas Purchasing Association*

*DIR - State of Texas Department of Information Resources*

*EPCNT - Education Purchasing Cooperative of North Texas*

*EQUALIS*

*ESC - Educational Service Center*

*NCPA - National Cooperative Purchasing Alliance*

*SOURCEWELL - Sourcewell (previously NJPA)*

*OMNIA Partners - TCPN/IPA/US Communities*

*PPPCP - Prospering Pals*

*TIPS - The Interlocal Purchasing System*

*TPASS - Texas Procurement and Support Services*

- Schedule of Upcoming Bids
- Bond Expenditure Reports (2016 & 2021)
- Quarterly Investment Report
- Monthly Financial Statements
- Intruder Detection Audit Reports
- TEA Principal Residency Grant Cycle 7 Intent to Apply
- Budget Status Report
- Amendment to Superintendent Contract
- Consider Amendments to Board Policies
  - DCE - Employment Practices
  - DEA - Compensation and Benefits
  - EHBB - Special Programs
  - EIF - Academic Achievement
  - FB - Equal Employment Opportunity
  - FDE - Admissions
- Consider Deletion of Board Policy DMD - Professional Development
- Signature Authorization for Service Records

The motion passed 6-0

Regina Harris, Chris Poteet, Debbie Rentería, Eric Eager, Vanessa Pacheco, Rachel McGowan,  
None

Yeas  
Nays

Mr. Pate presented the following gifts of \$5,000 or more:

No. 8922  
Gifts Report

- Arapaho Classical Magnet PTA donated \$10,282.39 to Arapaho Classical Magnet for Library Books.
- Lake Highlands Elementary PTA donated \$6,100.00 to Lake Highlands Elementary for field trips.
- Merriman Park Elementary PTA donated \$17,125.00 to Merriman Park Elementary for Tutors and support for teacher planning days.
- White Rock Elementary PTA donated \$7,215.24 to White Rock Elementary for Field Trip Support.

A motion was made by Chris Poteet and seconded by Vanessa Pacheco to approve the resolution whereas, the Board of Trustees has considered the gifts of \$5,000 or more as listed above; and whereas, ensuring timely and accurate financial record keeping supports the Board’s Strategic Objectives and Strategies; therefore be it resolved, that the Board of Trustees of the Richardson Independent School District accepts the gifts of \$5,000 or more as presented and approves amending the District's overall budget to reflect receipt of the monetary gifts  
The motion passed 6-0

Regina Harris, Chris Poteet, Debbie Rentería, Eric Eager, Vanessa Pacheco, Rachel McGowan,  
None

Yeas  
Nays

David Pate, Assistant Superintendent of Finance and Support Services, introduced Sara Dempsey from Weaver, presented information to the Board on the Financial Statement Audit Results including:

- The Audit Process and engagement timeline
- Auditor Report on the Financial Statements -Unmodified Opinion
- Auditor’s Report on Internal Control & Compliance - No Material weaknesses noted
- Auditor’s Report on Compliance & Control on Each Major Program- Unmodified Opinion & No findings noted
- Auditor Required Communications

No. 8923  
Annual  
Comprehensive  
Financial Report  
(ACFR)- Fiscal  
Year Ended  
June 30, 2023

A motion was made by Vanessa Pacheco and seconded by Eric Eager to approve the resolution whereas, Texas Education Code, paragraph 44.008(a), requires an external audit of the school district fiscal accounts by a Texas certified or public accountant holding a permit from the Texas State Board of Public Accountancy; and whereas, the firm of Weaver and Tidwell, L.L.P. has completed the audit of the district’s fiscal accounts for the twelve months ended June 30, 2023; and whereas, a copy of the audit must be filed with the Texas Education Agency no later than 150 days after the close of the fiscal year for which the audit was made; and whereas, an annual audit of the District’s fiscal accounts supports the Board’s goal that the District will demonstrate fiscal responsibility, efficiency, and effectiveness in all operations; now therefore, be it resolved, that the Board of Trustees of the Richardson Independent School District approve the audit of the District’s fiscal accounts for the year ended June 30, 2023, and file the report with the Texas Education Agency no later than November 27, 2023.  
The motion passed 6-0.

Regina Harris, Chris Poteet, Debbie Rentería, Eric Eager, Vanessa Pacheco, Rachel McGowan,  
None

Yeas  
Nays

A motion was made by Vanessa Pacheco and seconded by Rachel McGowan to approve the resolution for the Frost Bank Contract Extension. Whereas, the Board of Trustees, consistent with the requirement to maintain a depository service provider; and whereas, the district has

No. 8924

experienced delays with the banking functions with Wells Fargo Bank; and whereas, the district will continue to work with Wells Fargo to transition banking functions; be it therefore resolved, that the Board of Trustees of the Richardson Independent School District hereby approves the extension and ratification of the contract with Frost Bank.

Frost Bank  
Contract  
Extension

The motion passed 6-0.

Regina Harris, Chris Poteet, Debbie Rentería, Eric Eager, Vanessa Pacheco, Rachel McGowan  
None

Yeas  
Nays

Mr. Josh Eason, Executive Director of AVID, presented an update regarding the AVID Program in the District. Information presented included:

AVID Update

- AVID in Elementary & Secondary Campuses
- AVID Excel
- AVID Enrollment Data in RISD
  - 10,249 Elementary Students
  - 848 Jr. High Students
  - 2,060 High School Students
- AVID Celebrations
  - 9 AVID National Staff Developers
  - Member of AVID National Advisory Council
- Next Steps
  - Expand AVID
  - Increase expansion AVID Excel Programs
  - Pursue AVID National Demonstrator Status at Jr. High/ Middle Schools

Liz Morse, Government Affairs Liaison, provided an update regarding legislative issues.

Legislative  
Update

Ms. Harris provided an opportunity for the Board to provide any events or district activities that they attended.

Discussion of  
District Events

Ms. Harris adjourned the meeting at 9:15 PM, on November 9, 2023.

Adjournment

Approved as submitted on December 14, 2023.

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Chris Poteet, Secretary

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Regina Harris, President

**BOARD OF TRUSTEES**  
**Richardson Independent School District**  
**Richardson, Texas**

**Date:** December 14, 2023

**Submitted by:** Christopher B. Goodson, Ed.D.  
Assistant Superintendent, Human Resources

## **ACTION ITEM**

**TOPIC:** Human Resources Report

### **BACKGROUND INFORMATION**

Listed on the following pages is the Human Resources Report. Part A of this report includes the appointments of professional personnel. The Assistant Superintendent of Human Resources has reviewed this report and recommends that the Board employ the individuals listed to work in the Richardson Schools during the 2023-2024 school year under the salary schedule adopted by the Board, subject to assignment and reassignment as determined by the Superintendent.

Also submitted for your information in Part B of the Human Resources Report, are appointments of paraprofessionals and classified employees, and separations of professional, paraprofessional, and classified personnel.

### **SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends that the Board of Trustees approve Part A of the Human Resources Report, dated December 14, 2023.

### **RESOLUTION**

**WHEREAS**, the Board of Trustees has approved the appropriate budgets and staffing allocations for the Richardson Independent School District and the following recommendations fall within those guidelines; and

**WHEREAS**, the appointment of highly qualified, student-focused staff supports the Board's vision, values, goals, and mission;

**THEREFORE, BE IT RESOLVED** that the Board of Trustees of the Richardson Independent School District approves Part A of the Human Resources Report for December 14, 2023.

**PART A: Proposed Personnel Actions Submitted for Board of Trustees' Approval**

**APPOINTMENTS OF PROFESSIONAL PERSONNEL:**

**ELEMENTARY**

<b>NAME</b>	<b>ASSIGNMENT</b>	<b>START DATE</b>	<b>ORGANIZATION</b>
ALNEGOMI, EMAN	ASSOCIATE TEACHER FT	11/01/2023	RICHLAND ELEMENTARY
BETANCOURT, JOHANNA	ASSOCIATE TEACHER FT	11/06/2023	CAROLYN G BUKHAIR ELEM
FALIES, SOPHIA	TEACHER	11/01/2023	MATH/SCIENCE/TECH MAGNET
SIMMONS, SHANIQUA	ASSOCIATE TEACHER FT	11/15/2023	LAKE HIGHLANDS HIGH SCHOOL

**APPOINTMENTS OF PROFESSIONAL PERSONNEL:**

**SECONDARY**

<b>NAME</b>	<b>ASSIGNMENT</b>	<b>START DATE</b>	<b>ORGANIZATION</b>
ANDRADE, EDITH	INTERVENTION COUNSELOR	11/27/2023	C MCAULIFFE LEARNING CTR
DEBERRY, TINA	ASSOCIATE TEACHER FT	11/01/2023	BERKNER HIGH SCHOOL
ORTIZ, MORIAH	TEACHER	10/20/2023	WESTWOOD: M/S/L MAGNET

**CENTRAL PROFESSIONAL**

<b>NAME</b>	<b>ASSIGNMENT</b>	<b>START DATE</b>	<b>ORGANIZATION</b>
None			

**ADMINISTRATIVE PROFESSIONAL**

<b>NAME</b>	<b>ASSIGNMENT</b>	<b>START DATE</b>	<b>ORGANIZATION</b>
CHAVEZ, CRISTAL	SOCIAL WORKER	11/16/2023	C MCAULIFFE LEARNING CTR
DAVENPORT, ALLISON	EXECUTIVE DIRECTOR	11/29/2023	FINANCIAL SERVICES
JORDAN, BRANDI	DIAGNOSTICIAN - SPECIAL ST SVC	11/01/2023	SPECIAL STUDENT SERVICES
WILLIAMS, MATTHEW	DIRECTOR - INSTRUCTIONAL PROG	11/06/2023	CAREER & TECHNOLOGY ED

**PART B: Personnel Actions Submitted for Board of Trustees' Information**

**APPOINTMENTS of Paraprofessional and Classified Personnel:**

<b>PARAPROFESSIONAL</b>	<b>DATE</b>	<b>POSITION</b>	<b>LOCATION</b>
ALAS GONZALEZ, KIMBERLIN	10/23/2023	SECRETARY II	JJ PEARCE HIGH SCHOOL
GARCIA ALMANZA, MARLEN	11/06/2023	SPECIAL EDUCATION AIDE	BRENTFIELD ELEMENTARY
HYMAN, HEAVEN	11/27/2023	SPECIAL EDUCATION AIDE	WALLACE ELEMENTARY
IRVING, KIERRA	11/01/2023	AIDE I	JESS HARBEN ELEMENTARY
JOHNSON, DAVID	11/02/2023	CLERK	RICHLAND ELEMENTARY
LEWIS, LASHONDA	10/16/2023	AIDE I	FORESTRIDGE ELEMENTARY
LOZANO, MARIA	11/13/2023	SECRETARY I	AUDELIA CREEK ELEMENTARY
MORALES, JAZMIN	11/02/2023	LIBRARY ASSISTANT	WALLACE ELEMENTARY
OLSON, LYNNELLE	10/25/2023	SPECIAL EDUCATION AIDE	R NORTH JUNIOR HIGH
OROZCO, LILA	11/13/2023	EXECUTIVE ASSISTANT I	NORTHRICH ELEMENTARY
SMITH, KARLA	11/15/2023	SPECIAL EDUCATION AIDE	SPRINGRIDGE ELEMENTARY
VASQUEZ REYNA, SHEILA	11/06/2023	EXEC ASSISTANT I	STUDENT SERVICES
<b>CLASSIFIED</b>	<b>DATE</b>	<b>POSITION</b>	<b>LOCATION</b>
AKTHAR, SULTANA	11/14/2023	CUSTODIAL I	CUSTODIAL SERVICES
ALABOODI, NAHED	11/08/2023	CHILD NUTRITIONIST	R WEST TECH MAGNET
CHU, QUANG	10/23/2023	CUSTODIAL I	CUSTODIAL SERVICES
COLLINS, ALICIA	11/08/2023	CHILD NUTRITIONIST	SKYVIEW ELEMENTARY
COUCH, CHELSEA	11/02/2023	BUS MONITOR	TRANSPORTATION
FARMER, JALISSA	11/27/2023	BUS DRIVER	TRANSPORTATION
JAMA, FARDOWSA	11/27/2023	BUS MONITOR	TRANSPORTATION
JONES, SHAQUILLA	11/28/2023	CHILD NUTRITIONIST	STULTS ROAD ELEMENTARY
SAAVEDRA, JORGE	11/09/2023	HVAC TECH	FACILITIES MAINTENANCE
SALIM, ABDULJELAN	11/08/2023	CUSTODIAL I	FOREST MEADOW JUNIOR HIGH
SOUTHERN, DAVID	11/08/2023	BUS DRIVER	TRANSPORTATION
TRAN, DINH KY	10/30/2023	CUSTODIAL I	CUSTODIAL SERVICES
TRAN, THI BINH	11/29/2023	CUSTODIAL I	PRESTONWOOD ELEMENTARY
WIMBLEY, KAREN	11/08/2023	CHILD NUTRITIONIST	CHILD NUTRITION
YIMER, ZELALEM	11/27/2023	BUS DRIVER	TRANSPORTATION

**PART B: Personnel Actions Submitted for Board of Trustees' Information**

**SEPARATIONS OF PERSONNEL:**

<b>PROFESSIONAL/ CLASSIFIED/PARA- PROFESSIONAL</b>	<b>NAME</b>	<b>ASSIGNMENT/ SUBJECT/GRADE</b>	<b>LOCATION</b>	<b>LOCAL YEARS EXPERIENCE</b>	<b>DATE EFFECTIVE</b>
CLASSIFIED	AQEEL, NAWAZ	PARKING LOT ATTENDANT	BERKNER HIGH SCHOOL	0	10/19/2023
PROFESSIONAL ELEMENTARY	BARNETT, OKEMAH	INSTRUCTIONAL COACH	CAROLYN G BUKHAIR ELEM	1	11/17/2023
PROFESSIONAL ELEMENTARY	BATES, CORTLYN	TEACHER	PRESTONWOOD ELEMENTARY	0	11/03/2023
PARAPROFESSIONAL	BENAVIDES, KIMBERLY	AIDE I	THURGOOD MARSHALL ELEM	0	10/20/2023
CLASSIFIED	BROWN, ASHLEY	BUS DRIVER	TRANSPORTATION	2	10/30/2023
PROFESSIONAL SECONDARY	BUTLER, CEARIA	ASSOCIATE TEACHER	BERKNER HIGH SCHOOL	0	10/18/2023
CLASSIFIED	CAO, TUNG	CUSTODIAL I	CUSTODIAL SERVICES	0	10/27/2023
PROFESSIONAL SECONDARY	CHALMERS, KENDREANNA	TEACHER	LIBERTY JUNIOR HIGH	0	11/15/2023
PROFESSIONAL ELEMENTARY	CLARK, ESTATE OF SARAH	TEACHER	YALE ELEMENTARY	5	11/03/2023
CLASSIFIED	CRUZ RAMIREZ, TERESA	CHILD NUTRITIONIST	BOWIE ELEMENTARY	0	11/02/2023
CLASSIFIED	ESCOBAR ALFERES, JUAN	BUS DRIVER	TRANSPORTATION	3	11/09/2023
PARAPROFESSIONAL	FIOL, OLGA	SECRETARY I	MARK TWAIN ELEMENTARY	0	11/13/2023
PARAPROFESSIONAL	FRANKLIN, MONIQUE	SPECIAL ED AIDE	LAKE HIGHLANDS HIGH SCHOOL	9	10/27/2023
CLASSIFIED	GARAY, ROSE	BUS MONITOR	TRANSPORTATION	5	10/27/2023
PROFESSIONAL ELEMENTARY	GOOD, JASMINE	TEACHER	THURGOOD MARSHALL ELEM	0	11/09/2023
PROFESSIONAL SECONDARY	HAHN, BARBARA	TEACHER	JJ PEARCE HIGH SCHOOL	6	11/22/2023
PROFESSIONAL ADMINISTRATION	HARRIS, RACHEL	DIRECTOR-CHILD LEARN CTR	PRE K 12 INTERVENTION	4	11/07/2023
PROFESSIONAL ELEMENTARY	HASHMY, GHAJEJA	TEACHER	DOBIE PRE KINDERGARTEN SCH	2	11/29/2023
PARAPROFESSIONAL	HAWKINS, SHARON	CLERK	RICHLAND ELEMENTARY	4	10/25/2023
CLASSIFIED	HECKATHORN, LOGAN	BUS DRIVER	TRANSPORTATION	0	11/17/2023
CLASSIFIED	HLIMI, SIHAM	CHILD NUTRITIONIST	RICHARDSON TERRACE ELEM	0	10/27/2023
PROFESSIONAL ELEMENTARY	HOFFMANN, DONNAMARIE	TEACHER	STULTS ROAD ELEMENTARY	0	10/06/2023
PARAPROFESSIONAL	JACKSON, CALEB	SPECIAL ED AIDE	AIKIN ELEMENTARY	0	11/10/2023
PARAPROFESSIONAL	KANCHARLA, ANGELICA	SPECIAL ED AIDE	DOBIE PRE	0	11/03/2023
CLASSIFIED	KELLEY, ROSGINA	BUS DRIVER	TRANSPORTATION	4	11/02/2023
PROFESSIONAL SECONDARY	LENOX, AMERICA	ASSOCIATE TEACHER	SKYVIEW ELEMENTARY	0	11/08/2023
PROFESSIONAL SECONDARY	MACK, NOAH	ASSOCIATE TEACHER	LAKE HIGHLANDS HIGH SCHOOL	4	10/18/2023
CLASSIFIED	MARTINEZ, CLARA	CUSTODIAL I	BIG SPRINGS ELEMENTARY	10	10/27/2023

<b>SEPARATIONS OF PERSONNEL:</b>					
<b>PROFESSIONAL/ CLASSIFIED/PARA- PROFESSIONAL</b>	<b>NAME</b>	<b>ASSIGNMENT/ SUBJECT/GRADE</b>	<b>LOCATION</b>	<b>LOCAL YEARS EXPERIENCE</b>	<b>DATE EFFECTIVE</b>
PROFESSIONAL ADMINISTRATION	MILANO, ALEXIS	SPEECH THERAPIST	SPECIAL STUDENT SERVICES	1	11/08/2023
PARAPROFESSIONAL	NARANJO, MARQUIS	TECHNOLOGY SPECIALIST II	TECHNOLOGY PROGRAM MGMT	8	11/17/2023
PARAPROFESSIONAL	ORTIZ, MARTHA	AIDE I	BRENTFIELD ELEMENTARY	0	11/17/2023
PROFESSIONAL ELEMENTARY	PARKER, RANELL	TEACHER	RICHLAND ELEMENTARY	0	11/17/2023
PARAPROFESSIONAL	PONSFORD, CHRISTINE	TEACHER ASSISTANT	HAMILTON PARK PACESETTER	5	10/30/2023
PARAPROFESSIONAL	SANDERS, ABAGAIL	SPECIAL ED AIDE	LAKE HIGHLANDS HIGH SCHOOL	0	11/03/2023
CLASSIFIED	THORNTON, SAMUEL	CUSTODIAL I	CUSTODIAL SERVICES	0	11/06/2023
PARAPROFESSIONAL	TIRICO, KRYSTAL	SPECIAL ED AIDE	BERKNER HIGH SCHOOL	2	10/10/2023
PARAPROFESSIONAL	TORRES, ALEJANDRA	ADMIN SPECIALIST IV	STUDENT INFORMATION SVCS	7	10/31/2023
PROFESSIONAL ELEMENTARY	VALENCIA LLANOS, SHERIYAH	TEACHER	DOBIE PRE KINDERGARTEN SCH	2	11/17/2023

**BOARD OF TRUSTEES**  
**Richardson Independent School District**  
**Richardson, Texas**

**Date:** December 14, 2023

**Submitted by:** David Pate, Assistant Superintendent of Finance & Support Services

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**INFORMATION AND ACTION ITEM**

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**TOPIC:** Specified Best Value/Low Bids, Contracts, and Cumulative Purchases

**BACKGROUND INFORMATION:**

Bids for the items listed in Part A on the attached sheets were advertised and received for opening in the RISD Purchasing Department. The bid(s) listed under Part A are recommended for acceptance as the lowest responsive bid(s) or other qualifying bid that meets specifications and provides the best value to the District. If the lowest responsive bid does not fall within the budgeted amount for the item, supportive justification and information has been requested and may be made available.

Bids listed in Part B reflect vendors recommended for renewal of an existing bid that was originally approved as providing the best value/lowest responsive bid for the district.

Part C sets out purchases, contracts, contract modifications, and any contract change orders recommended for approval. The amount of items listed in Part C exceeds \$100,000. Purchases and contract(s) for the goods and services reflected under Part C have been reviewed and negotiated, where appropriate. Each contract is within the budgeted amount for the item, category, or service. As indicated, certain purchases and contracts have been renegotiated, modified, or otherwise changed. Any such changes recommended are within budgeted amounts.

Part D reflects Interlocal Agreements or other Memorandums of Understanding that address agreements and understandings between other local governmental entities or certain nonprofit organizations. These items are recommended for the Board's approval.

Part E is provided for the Board's information. The items reflected in this section involve contract amounts of less than \$100,000. Board policy CH (Local) delegates purchasing authority to the Superintendent for expenditure of budgeted amounts for goods and services under \$100,000.

Part F is provided for the Board's information. This section provides information about cumulative purchases from state-approved vendors under contracts or buying

cooperative agreements that the Board already has approved. All such purchases have been made through established District procedures to ensure that the purchase provided the best buy at the lowest available price.

### **SUPERINTENDENT'S RECOMMENDATION:**

The Superintendent recommends that the Board approve the items recommended under Parts A, B, C, and D. The items in Parts E and F are provided for the Board's information.

### **PROPOSED RESOLUTION**

**Whereas**, in compliance with state purchasing and procurement requirements and other applicable law, the RISD Purchasing Department, in collaboration with the end-user departments, has solicited, received, opened, and considered responsive bids for contracts to procure various goods and services required for District operations and has made recommendations for the acceptance and approval of bids and contracts that provide the best value to the District; and

**WHEREAS**, the district has collaborated with other local government entities to develop Interlocal Agreements and Memoranda of Understanding to obtain goods or share services; and

**WHEREAS**, the District has made cumulative purchases from previously qualified vendors in accordance with applicable procedures for services and has entered into contracts for goods and services within the Superintendent's delegated purchasing authority; and

**WHEREAS**, effective management of the District's purchasing and acquisition processes supports the Board's strategic objectives and strategies; now

**THEREFORE, BE IT RESOLVED**, that the Board of Trustees of the Richardson Independent School District accepts, and/or approves the recommended bids, contracts, and Interlocal Agreements and Memoranda of Understanding set out in Parts A, B, C, and D on the attached pages.

**Board Agenda December 14, 2023**

**PART A - New Bids -- For Approval**

<b>Bid Number</b>	<b>Description</b>	<b>Recommended Vendor</b>	<b>Amount</b>	<b>Budgeted Amount</b>	<b>Number of Responses</b>	<b>Number Of No Bid Responses</b>	<b>Bids Sought</b>
23-260	Miscellaneous Consultant Services	Travis Ross Petty dba Shine 49 Media House - Video production/editing Matthew James Heagerty - Author Julia Brickman - Prof. Staff Development  The Impact Counselors - Student Support Healthcare Jessica Dieke - Special Education evaluations E-Therapy LLC - Special Ed Marker Learning - Special Ed Free To Do Me Foundation - Prof. Development/Speaker Chelsea Hall - ACT Prep Charlesworth Consulting, LLC - Risk management and insurance consulting	Compliance		10		
23-276	Architectural Services	Alliance Architects, Inc. Brown Reynolds Watford Architects, Inc.  BWA Architects, LLC Corgan Associates, Inc. DLR Group Inc. of Texas Glenn Partners HKS Architects, Inc. KAI Design PBK Architects, Inc. Perkins+Wills, Inc. Stantec Architecture Inc. VLK Architects, Inc. WRA Architects, Inc.	Compliance		35		232
23-271	Commercial Dish Dryers	Stragetic Equipment LLC	\$ 96,394.09	\$ 98,880.00	6		146

**PART B - Bid Renewals -- For Approval**

<b>Bid Number</b>	<b>Description</b>	<b>Recommended Vendor</b>	<b>Amount</b>	<b>Budgeted Amount</b>	<b>Number of Responses</b>	<b>Number Of No Bid Responses</b>	<b>Bids Sought</b>
None							

<b>PART C - Purchase and Contract Information (Greater than \$100,000) -- For Approval</b>	
<b>Purchases, Contracts, Contract Modifications &amp; Change Orders:</b>	<b>Amount</b>
<b>Greater than \$100,000</b>	

<b>Scholastic</b> - Storyworks Grade 1-6 subscription and DPA through December 31, 2026 (RISD 21-121)	\$	433,143.00
<b>CDW-G</b> - Yearly renewal of Microsoft enrollment for education services (TIPS 230105)	\$	420,595.71
<b>Newsela</b> - Formative software subscription for all campuses (RISD # 21-121)	\$	288,780.00
<b>Netsync Network Solutions</b> - FMMS Network Switches (DIR-TSO-4167)	\$	176,494.17
<b>Technology for Education</b> - JJPHS Phase 2B Cabling (TIPS 230105)	\$	170,781.13
<b>Onstage Systems/Dallas Backup Inc.</b> - Graduation Stage Rental 23-24 (RISD # 22-164)	\$	168,783.00
<b>Landmark Interior Builders Inc.</b> - PDC Building A, 2nd Floor Renovation (RISD # 23-263)	\$	165,000.00
<b>McGriff Insurance Services LLC</b> - Excess Workers Comp Insurance - PSAT	\$	161,112.00
<b>Dealers Electric</b> - LED Lighting Upgrades - R. Terrance Elem (RISD # 23-269)	\$	127,769.51
<b>Dealers Electric</b> - LED Lighting Upgrades - Dover Elem (RISD # 23-269)	\$	106,762.61

<b>PART D - Interlocals, MOU's, and Other -- For Approval</b>
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**Interlocals**

Oklahoma State University - Field Clinical Experiences for (1) year  
 Irving Convention Center at Las Colinas - RHS Prom

**Memorandum of Understanding**

None

**Other**

Special Education Staffing contracts increase - (referencing Action Item on 9/21/23)	\$800,000.00
Letter of Agreement - Workforce Solutions Greater Dallas Adult Education and Literacy Consortium	

<b>PART E - Contracts, Contract Modifications &amp; Change Orders: Less than \$100,000 (Information Only)</b>	<b>Amount</b>
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<b>Rachel Loar</b> - Diagnostician to provide remote support to the Richardson ISD's Evaluation staff including, but not limited to, educational assessment, report writing, and attendance of ARD meetings through June 10, 2024.	\$ 56,000.00
<b>Translation &amp; Interpretation Network LLC</b> - foreign language translation services to include written language translation for Special Education documents, as required, and on demand phone and video interpretation, as well as scheduled consecutive interpretation onsite through July 12, 2024.	\$ 48,000.00
<b>Vanessa Lopez</b> - Diagnostician to provide remote support to the Richardson ISD's Evaluation staff including, but not limited to, educational assessment, report writing, and attendance of ARD meetings through May 24, 2024.	\$ 37,200.00
<b>Teach for America</b> - to provide recruitment, selection, training, and ongoing professional development of Teach for America teachers under contract with Richardson ISD through May 30, 2024.	\$ 32,000.00
<b>Region 10</b> - Instructional Practices Package provides district and campus personnel access to core content professional learning, career and technical education, technical expertise, support for state and federal accountability systems, Quarterly Curriculum Directors' Meetings, and Compliance Training Bundle. Training is offered through on-site / in-district sessions at the request of districts and campuses and in central or geographically-clustered events at Region 10 ESC or other venues. Through June 30, 2024.	\$ 27,000.00
<b>Joshua Ellis dba H1 K9 Consultants LLC</b> - to provide master handler and master trainer services for canine and firearm detection through May 30, 2024.	\$ 15,000.00
<b>Region 10</b> - Services to LEAs that join the Gifted & Talented Package include access to technical assistance in the area of gifted education, face-to-face and online professional learning, which includes state-mandated 30-hour GT professional development and 6-hour GT updates for all teachers, administrators, and counselors through June 30, 2024.	\$ 8,000.00
<b>Kalavalli Ezekiel</b> - to provide evaluations to determine the presence of ADHD and other health impairments, through May 24, 2024.	\$ 5,000.00

**PART F - Cumulative Purchases -- Information Only**

<b>Cumulative Purchases from Qualified Vendors:</b>	<b>Amount</b>
ALLIED STATES (Region 19)	\$ 2,123.00
BUY BOARD - Texas Association of School Boards	\$ 244,942.05
CCGPF - Collin County Governmental Purchasing Forum	\$ 480.00
CPGPC - Choice Partners	\$ 138,587.47
DIR - State of Texas Department of Information Resources	\$ 109,474.92
EPCNT - Education Purchasing Cooperative of North Texas	\$ 216,317.20
ESC - Educational Service Center	\$ 212,300.00
EQUALIS	\$ 9,417.18
NCPA - National Cooperative Purchasing Alliance	\$ 8,000.00
SOURCEWELL - Sourcewell (previously NJPA)	\$ 65,423.07
OMNIA Partners - TCPN/IPA/US Communities	\$ 101,127.65
PPPCCP - Prospering Pals	\$ 16,989.00
TIPS - The Interlocal Purchasing System	\$ 687,261.00
TPASS - Texas Procurement and Support Services	\$ 664.56
<b>TOTAL:</b>	<b>\$ 1,813,107.10</b>

**BOARD AGENDA - December 14, 2023**  
**RECOMMENDED SPECIFIED BID COMMENTS**

<b>Bid #</b>	<b>Description</b>	<b>Comments</b>
22-184	Miscellaneous Consultant Services	This RFP (unsealed) establishes a roster of vendors to be used for consulting contracts. Vendors will be added as responses are submitted to the district and approved for district use. Contracts will be reported as needed per the BOT reporting guidelines. The term for this roster of vendors ends 8/31/2028.
23-276	Architectural Services	This RFQ (Request for Qualifications) establishes a roster of architects to be used for facility and construction related projects. This agreement is effective until December 2026, with (3) 1-year renewal options.
23-271	Commercial Dish Dryers	This ITB (Invitation to Bid) establishes a vendor to provide Commercial Dish Dryers to RISD Child Nutrition Department on an as needed basis. The term of this award is one (1) year with three (3) annual renewals expiring December, 2027.

**Bid Renewals:**

<b>Bid #</b>	<b>Description</b>	<b>Comments</b>
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None

**BOARD OF TRUSTEES**  
Richardson Independent School District  
Richardson, Texas

**Date:** December 14, 2023

**Submitted by:** David Pate, Assistant Superintendent of Finance & Support Services

## **INFORMATION ITEM**

**TOPIC:** Upcoming Bids

### **BACKGROUND INFORMATION**

Attached is a schedule of anticipated bids for the next 12 months.

### **SUPERINTENDENT'S RECOMMENDATION**

The Superintendent presents this schedule for the Board's information.

## RISD Purchasing Department- Upcoming Bids

### **BOT Meeting**

#### **January**

Online Subscriptions including Curriculum Delivery and other Online Delivery Services  
Commercial Reach-In Cooler and Freezer Replacements  
Armored Car and Bank Courier Services

#### **February**

Cheerleading, Dance, and Drill Team Related Items  
School Pictures/Portraits

#### **March**

Career and Technology Programs - Supplies, Service, Software, and Related Items

#### **April**

Elevator and Wheelchair Lifts, Service and Inspections

#### **May**

Document Storage including Retrieval and Destruction Services  
Custodial Supplies

#### **June**

#### **August**

#### **September**

#### **October**

**BOARD OF TRUSTEES**  
**Richardson Independent School District**  
**Richardson, Texas**

**Date:** December 14, 2023

**Submitted by:** David Pate, Assistance Superintendent of Finance and Support Services

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## **INFORMATION ITEM**

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**TOPIC:** Bond Expenditure Reports

### **BACKGROUND INFORMATION**

The Bond Program Management Department prepares a report of the 2016 bond authorization expenditures each month. These reports are presented as part of a process to ensure community understanding and provide a degree of oversight of financial decisions regarding these monies.

### **SUPERINTENDENT'S RECOMMENDATION**

The Superintendent presents these reports for the Board's information.

**RICHARDSON INDEPENDENT SCHOOL DISTRICT**  
**Bond Expenditures By Project Through November 27, 2023**  
**Bond Series 2016**

	Original Budget	Amended Budget	Spent and Committed	% Spent To Date	Balance	Estimate To Complete	Available or (Shortage)	Amounts Issued 2016 Bond	Changes from Prior Report 20-Oct-23			
									Spent and Committed	Estimate to Complete	Available or (Shortage)	
<b>Instruction &amp; Technology</b>												
Athletics	9,205,140	8,656,850	8,217,487	94.9%	439,363	439,363	-	9,205,140	-	-	-	
Career & Technical Education	16,332,244	16,340,778	16,315,844	99.8%	24,933	24,933	-	16,332,244	-	-	-	
Fine Arts	7,405,580	6,869,930	6,867,405	100.0%	2,525	2,525	-	7,405,580	-	-	-	
Health Services	266,780	358,445	358,445	100.0%	-	-	-	266,780	-	-	-	
Innovative Instructional Space/Library Media	19,188,412	16,534,298	16,238,121	98.2%	296,177	296,177	-	19,188,412	-	-	-	
Instructional Technology	59,216,049	59,535,629	59,020,044	99.1%	515,584	515,584	-	59,216,049	-	-	-	
Junior Reserve Officer Training Corp (JROTC)	623,500	660,610	565,923	85.7%	94,687	94,687	-	623,500	-	-	-	
Language Arts	1,914,445	1,916,255	1,878,280	98.0%	37,974	37,974	-	1,914,445	-	-	-	
Languages Other Than English	1,185,800	1,196,600	1,188,737	99.3%	7,863	7,863	-	1,185,800	-	-	-	
Mathematics	1,151,550	1,151,550	1,151,369	100.0%	181	181	-	1,151,550	-	-	-	
Multipurpose Activity Centers	59,981,665	49,892,912	49,892,912	100.0%	-	-	-	59,981,665	-	-	-	
PACE After School Program	216,000	223,204	216,000	96.8%	7,204	7,204	-	216,000	-	-	-	
Physical Education & Health	489,400	462,878	448,362	96.9%	14,516	14,516	-	489,400	-	-	-	
Science	2,656,702	2,689,598	2,689,598	100.0%	-	-	-	2,656,702	-	-	-	
Social Studies	311,523	340,900	311,708	91.4%	29,192	29,192	-	311,523	-	-	-	
Special Education	1,438,000	5,439,878	4,926,239	90.6%	513,639	513,639	-	1,438,000	(5,430)	5,430	-	
Student Assistance Programs	55,875	55,875	55,262	98.9%	613	613	-	55,875	-	-	-	
Student Performance and Evaluation	410,000	437,026	369,015	84.4%	68,011	68,011	-	410,000	-	-	-	
Visual Arts	547,697	469,294	465,795	99.3%	3,499	3,499	-	547,697	-	-	-	
	<u>182,596,362</u>	<u>173,232,507</u>	<u>171,176,546</u>	<u>98.8%</u>	<u>2,055,961</u>	<u>2,055,961</u>	<u>-</u>	<u>182,596,362</u>	<u>(5,430)</u>	<u>5,430</u>	<u>-</u>	
<b>Infrastructure and Support</b>												
Enterprise Technology	35,565,000	31,437,902	27,608,661	87.8%	3,829,241	3,829,241	-	35,565,000	-	-	-	
Facilities	97,507,693	88,200,917	84,610,642	95.9%	3,590,275	3,590,275	-	97,507,693	-	-	-	
Furniture, Office Equipment, Copiers	7,534,426	9,354,001	9,203,786	98.4%	150,215	150,215	-	7,534,426	-	-	-	
Maintenance & Operations	3,294,834	3,294,269	3,294,269	100.0%	-	-	-	3,294,834	-	-	-	
Program and Project Management	1,282,044	1,329,012	1,238,090	93.2%	90,922	90,922	-	1,282,044	8	(8)	-	
Transportation	3,349,835	1,176,497	1,092,929	92.9%	83,568	83,568	-	3,349,835	-	-	-	
	<u>148,533,832</u>	<u>134,792,597</u>	<u>127,048,377</u>	<u>94%</u>	<u>7,744,220</u>	<u>7,744,220</u>	<u>-</u>	<u>148,533,832</u>	<u>8</u>	<u>(8)</u>	<u>-</u>	
<b>Construction</b>												
Construction	107,271,359	132,034,300	132,034,300	100.0%	-	-	-	107,271,359	-	-	-	
	<u>107,271,359</u>	<u>132,034,300</u>	<u>132,034,300</u>	<u>100.0%</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>107,271,359</u>	<u>-</u>	<u>-</u>	<u>-</u>	
<b>TOTAL 2016 BOND</b>	<u>438,401,553</u>	<u>440,059,404</u>	<u>430,259,223</u>	<u>97.8%</u>	<u>9,800,181</u>	<u>9,800,181</u>	<u>-</u>	<u>438,401,553</u>	<u>(5,422)</u>	<u>5,422</u>	<u>-</u>	

(1) "Estimate To Complete" includes 100% of the original project estimate for projects not yet bid and estimated cost of projects in progress.

(2) From the total bond amount, \$84M was issued on 7/21/16, \$225M was issued on 5/31/17, and \$128M was issued on 6/13/19

**BOARD OF TRUSTEES  
Richardson Independent School District  
Richardson, Texas**

**Date:** December 14, 2023

**Submitted by:** David Pate, Assistant Superintendent of Finance and Support Services

## **INFORMATION ITEM**

**TOPIC:** Bond Expenditure Reports

### **BACKGROUND INFORMATION**

The Bond Program Management Department prepares a report of the 2021 bond authorization expenditures each month. These reports are presented as part of a process to ensure community understanding and provide a degree of oversight of financial decisions regarding these monies.

### **SUPERINTENDENT'S RECOMMENDATION**

The Superintendent presents these reports for the Board's information.

**RICHARDSON INDEPENDENT SCHOOL DISTRICT**  
**Bond Expenditures By Project Through November 27, 2023**  
**Bond Series 2021**

	Original Budget	Amended Budget	Spent and Committed	% Spent To Date	Balance	Estimate To Complete	Available or (Shortage)	Amounts Issued 2021 Bond	Changes from Prior Report 20-Oct-23		
									Spent and Committed	Estimate to Complete	Available or (Shortage)
<b>Instruction &amp; Technology</b>											
Accountability Continuous Imp	2,580,000	2,580,000	1,661,581	64.4%	918,419	918,419	-	2,580,000	-	-	-
Advance Learning Services	3,527,000	3,167,000	898,057	28.4%	2,268,943	2,268,943	-	3,527,000	(6,756)	6,756	-
Athletics	10,400,440	14,525,385	8,829,092	60.8%	5,696,292	5,696,292	-	10,400,440	11,592	(11,592)	-
Bilingual	1,100,000	1,100,000	567,528	51.6%	532,472	532,472	-	1,100,000	-	-	-
Career & Technical Education	13,700,000	12,300,000	5,612,646	45.6%	6,687,354	6,687,354	-	13,700,000	30,215	(30,215)	-
English as Second Language	3,083,130	3,083,130	1,705,199	55.3%	1,377,931	1,377,931	-	3,083,130	-	-	-
Fine Arts Music and Theatre	7,250,000	7,925,000	5,812,570	73.3%	2,112,430	2,112,430	-	7,250,000	3,522	(3,522)	-
Health Services	248,000	248,000	158,812	64.0%	89,188	89,188	-	248,000	-	-	-
Innovative Instructional Space/Library Media	2,943,000	2,943,000	1,396,835	47.5%	1,546,165	1,546,165	-	2,943,000	20,735	(20,735)	-
Instructional Technology	70,521,762	71,756,214	38,567,953	53.7%	33,188,261	33,188,261	-	70,521,762	136,218	(136,218)	-
JROTC	336,582	336,582	128,271	38.1%	208,311	208,311	-	336,582	-	(7,225)	-
Language Arts	5,965,050	5,965,050	661,517	11.1%	5,303,533	5,303,533	-	5,965,050	-	-	-
Language Other Than English	431,000	431,000	393,264	91.2%	37,736	37,736	-	431,000	-	(0)	-
Literacy & Intervention	6,071,311	7,037,573	3,340,201	47.5%	3,697,372	3,697,372	-	6,071,311	0	(0)	-
Mathematics	3,553,500	3,728,000	3,398,253	91.2%	329,747	329,747	-	3,553,500	-	-	-
Physical Education & Health	325,000	325,000	252,747	77.8%	72,253	72,253	-	325,000	2,531	(2,531)	-
PreKindergarten	967,232	967,232	553,719	57.2%	413,513	413,513	-	967,232	-	-	-
Prevention Programming	100,000	97,400	22,182	22.8%	75,218	75,218	-	100,000	-	-	-
Print Services	1,710,000	1,710,000	1,525,883	89.2%	184,117	184,117	-	1,710,000	-	-	-
Science	1,940,000	1,940,000	721,538	37.2%	1,218,462	1,218,462	-	1,940,000	1,947	(1,947)	-
Social Studies	343,000	343,000	261,400	76.2%	81,600	81,600	-	343,000	-	-	-
Special Student Services	1,828,068	1,828,068	926,887	50.7%	901,181	901,181	-	1,828,068	(664)	664	-
Teaching and Learning Svcs	1,672,000	1,672,000	1,098,898	65.7%	573,102	573,102	-	1,672,000	128,158	(128,158)	-
Visual Arts	628,024	628,024	590,865	94.1%	37,159	37,159	-	628,024	2,554	(2,554)	-
	<u>141,224,099</u>	<u>146,636,658</u>	<u>79,085,899</u>	<u>53.9%</u>	<u>67,550,759</u>	<u>67,550,759</u>	<u>-</u>	<u>141,224,099</u>	<u>330,050</u>	<u>(337,276)</u>	<u>-</u>
<b>Infrastructure and Support</b>											
Enterprise Technology	34,120,000	36,607,754	30,819,861	84.2%	5,787,893	5,787,893	-	34,120,000	37,013	(37,013)	-
Facilities	115,134,118	90,663,758	74,856,042	82.6%	15,807,716	15,807,716	-	115,134,118	3,932,783	(3,932,783)	-
Furniture, Office Equipment, Copiers	13,534,803	18,498,871	11,923,624	64.5%	6,575,247	6,575,247	-	13,534,803	-	-	-
Maintenance & Operations	2,681,811	2,681,811	1,611,509	60.1%	1,070,302	1,070,302	-	2,681,811	52,383	(52,383)	-
Program and Project Management	1,138,200	1,138,200	546,135	48.0%	592,065	592,065	-	1,138,200	19,319	(19,319)	-
Safety and Security	7,471,466	7,116,496	662,562	9.3%	6,453,934	6,453,934	-	7,471,466	-	-	-
Transportation	9,344,876	10,628,205	9,868,968	92.9%	759,237	759,237	-	9,344,876	169,032	(169,032)	-
	<u>183,425,274</u>	<u>167,335,095</u>	<u>130,288,701</u>	<u>77.9%</u>	<u>37,046,394</u>	<u>37,046,394</u>	<u>-</u>	<u>183,425,274</u>	<u>4,210,531</u>	<u>(4,210,531)</u>	<u>-</u>
<b>Construction</b>											
Construction	283,534,254	354,137,830	336,476,266	95.0%	17,661,564	17,661,564	-	283,534,254	36,194,666	(36,194,666)	-
	<u>283,534,254</u>	<u>354,137,830</u>	<u>336,476,266</u>	<u>95.0%</u>	<u>17,661,564</u>	<u>17,661,564</u>	<u>-</u>	<u>283,534,254</u>	<u>36,194,666</u>	<u>(36,194,666)</u>	<u>-</u>
<b>TOTAL 2021 BOND</b>	<u>608,183,627</u>	<u>668,109,583</u>	<u>545,850,865</u>	<u>81.7%</u>	<u>122,258,718</u>	<u>122,258,718</u>	<u>-</u>	<u>608,183,627</u>	<u>40,735,247</u>	<u>(40,742,472)</u>	<u>-</u>

(1) "Estimate To Complete" includes 100% of the original project estimate for projects not yet bid and estimated cost of projects in progress.

(2) From the total bond amount, \$200M was issued on 07/19/21. \$200M was issued on 6/08/22

**BOARD OF TRUSTEES  
Richardson Independent School District  
Richardson, Texas**

**Date:** December 14, 2023

**Submitted by:** David Pate, Assistant Superintendent of Finance & Support Services

## **ACTION ITEM**

**TOPIC:** Budget Status Report – 2023-2024 Annual Budget

### **BACKGROUND INFORMATION**

In compliance with the Texas Education Code and also with TEA Financial Accounting and Reporting Budgeting Module, the expenditure budget for the District must be approved by the Board of Trustees. The annual budget includes Funds 199 (Operating), 240 (Child Nutrition), and 599 (Debt Service) and is adopted by function and object series as prescribed by the Budgeting Module.

Many changes in function expenditures occur within each month. To keep the Board informed of these changes, the Budget Status Report for expenditures is presented for approval on a monthly basis. Changes in function expenditures or appropriations in amounts greater than \$5,000 are not made until the Board of Trustees gives its approval.

### **SUPERINTENDENT’S RECOMMENDATION**

The Superintendent recommends that the Board of Trustees of the Richardson Independent School District approve the Budget Status Report as listed on the following pages.

### **RESOLUTION**

**WHEREAS**, the Board of Trustees adopted the budget for the fiscal year in June; and

**WHEREAS**, changes occur in expenditures during the year; and

**WHEREAS**, these changes are necessary for the successful education of the students in the district and

**WHEREAS**, ensuring timely and accurate financial record keeping supports the Board’s Strategic Objectives and Strategies;

**THEREFORE, BE IT RESOLVED**, that the Board of Trustees of the Richardson Independent School District approve the Budget Status Report on the following pages.

**Summary of Budget - Proposed Amendments - All Official Funds**  
 Summary as of Date December 14, 2023

Description	Original Budget	Previously Adopted Budget Amendments			Revised Budget	Proposed Budget Amendments			Potential Revised Budget
		Rolled Over Encumbrances	Other Plan Changes	Fund Balance Neutral Transfers		Rolled Over Encumbrances	Other Plan Changes	Fund Balance Neutral Transfers	
Beginning Fund Balance	\$ 154,026,746	\$ -	\$ -	\$ -	\$ 154,026,746	\$ -	\$ -	\$ -	\$ 154,026,746
<b>Revenues</b>									
Local	413,402,762	-	(61,919,898)	-	351,482,864	-	-	-	351,482,864
State	69,694,803	-	56,323,580	-	126,018,383	-	-	-	126,018,383
Federal	22,095,187	-	18,233	-	22,113,420	-	-	-	22,113,420
<b>Total Revenues</b>	<b>505,192,752</b>	<b>-</b>	<b>(5,578,085)</b>	<b>-</b>	<b>499,614,667</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>499,614,667</b>
<b>Expenditures</b>									
Function 11 - Instruction	227,803,407	331,679	200	(19,302)	228,115,984	-	-	(482,122)	227,633,862
Function 12 - Library/Media Services	6,454,165	54,176	-	(13,878)	6,494,463	-	-	(10,000)	6,484,463
Function 13 - Curriculum/Instructional Staff Development	9,308,330	10,620	-	22,418	9,341,368	-	-	17,970	9,359,338
Function 21 - Instruction Leadership	7,877,451	4,871	5,000	(67,395)	7,819,927	-	-	(41,053)	7,778,874
Function 23 - School Leadership	27,634,725	4,615	-	3,422	27,642,762	-	-	1,069	27,643,831
Function 31 - Guidance / Counseling	20,108,858	67,627	-	24,482	20,200,967	-	1,383,412	-	21,584,379
Function 32 - Social Work Services	1,504,426	201	-	-	1,504,627	-	-	-	1,504,627
Function 33 - Health Services	6,362,928	269	11,863	62	6,375,122	-	-	-	6,375,122
Function 34 - Student Transportation	9,402,757	67,548	27,906	(70,000)	9,428,211	-	-	-	9,428,211
Function 35 - Child Nutrition	21,435,237	-	-	-	21,355,237	-	-	-	21,355,237
Function 36 - Co-curricular / Extracurricular Activities	6,701,534	24,236	-	29,500	6,755,270	-	-	31,750	6,787,020
Function 41 - General Administration	10,758,791	88,457	21,000	-	10,868,248	-	-	-	10,868,248
Function 51 - Maintenance & Operations	34,869,143	439,587	309,900	-	35,707,630	-	-	9,662	35,717,292
Function 52 - Security Services	2,384,850	2,484	-	10,130	2,397,464	-	-	8,741	2,406,205
Function 53 - Data Processing Services	5,194,734	176,496	-	62,378	5,433,608	-	-	-	5,433,608
Function 61 - Community Services	2,065,429	3,127	49,057	9,183	2,126,796	-	-	463,983	2,590,779
Function 71 - Debt Administration	79,659,513	-	(5,140,224)	-	74,519,289	-	-	-	74,519,289
Function 72 - Debt Administration	42,357,249	-	-	-	42,357,249	-	-	-	42,357,249
Function 73 - Debt Administration	15,000	-	-	-	15,000	-	-	-	15,000
Function 81 - Facilities Acquisition & Construction	48,000	-	-	-	48,000	-	-	-	48,000
Function 91 - Intergovernmental Charges	5,721,195	-	-	-	5,721,195	-	-	-	5,721,195
Function 92 - Incremental Ch 41 costs	-	-	-	-	-	-	-	-	-
Function 93 - Payments to Member Districts	255,704	-	-	-	255,704	-	-	-	255,704
Function 95 - Payments to JJAEP	50,000	-	-	-	50,000	-	20,000	-	70,000
Function 97 - Payments to Tax Increment	2,875,000	-	-	-	2,875,000	-	-	-	2,875,000
Function 99 - Other Intergovernmental Charges	1,316,566	-	-	-	1,316,566	-	-	-	1,316,566
<b>Total Expenditures</b>	<b>532,164,992</b>	<b>1,275,993</b>	<b>(4,715,298)</b>	<b>-</b>	<b>528,725,687</b>	<b>-</b>	<b>1,403,412</b>	<b>-</b>	<b>530,129,099</b>
<b>Other Plan Sources (Uses)</b>									
7911 Refunding Bonds Issued	-	-	-	-	-	-	-	-	-
7912 Sale of Real and Personal Property	100,000	-	-	-	100,000	-	-	-	100,000
7916 Premium on Issuance of Bonds	-	-	-	-	-	-	-	-	-
7915 Transfers In	-	-	-	-	-	-	-	-	-
8911 Transfers Out	(1,000,000)	-	-	-	(1,000,000)	-	-	-	(1,000,000)
8949 Payment to Refunded Bond Escrow Agent	-	-	-	-	-	-	-	-	-
<b>Total Other Plan Sources (Uses)</b>	<b>(900,000)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(900,000)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(900,000)</b>
<b>Ending Fund Balance</b>	<b>\$ 126,154,506</b>	<b>\$ (1,275,993)</b>	<b>\$ (862,787)</b>	<b>\$ -</b>	<b>\$ 124,015,726</b>	<b>\$ -</b>	<b>\$ (1,403,412)</b>	<b>\$ -</b>	<b>\$ 122,612,314</b>

Note: The beginning fund balance reflects the 2022-23 ending fund balance per the 2022-23 ACFR less nonspendable balances and restrictions, commitments and assignments in the General Fund.

**Summary of Budget - Proposed Amendments - General Operating Fund**  
 Summary as of Date December 14, 2023

Description	Original Budget	Previously Adopted Budget Amendments			Revised Budget	Proposed Budget Amendments			Potential Revised Budget
		Rolled Over Encumbrances	Other Plan Changes	Fund Balance Neutral Transfers		Rolled Over Encumbrances	Other Plan Changes	Fund Balance Neutral Transfers	
Beginning Fund Balance	\$ 104,138,245	\$ -	\$ -	\$ -	\$ 104,138,245	\$ -	\$ -	\$ -	\$ 104,138,245
<b>Revenues</b>									
Local	299,295,616	-	(56,838,405)	-	242,457,211	-	-	-	242,457,211
State	67,995,532	-	56,426,836	-	124,422,368	-	-	-	124,422,368
Federal	5,080,000	-	18,233	-	5,098,233	-	-	-	5,098,233
<b>Total Revenues</b>	<b>372,371,148</b>	<b>-</b>	<b>(393,336)</b>	<b>-</b>	<b>371,977,812</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>371,977,812</b>
<b>Expenditures</b>									
Function 11 - Instruction	227,803,407	331,679	200	(19,302)	228,115,984	-	-	(482,122)	227,633,862
Function 12 - Library/Media Services	6,454,165	54,176	-	(13,878)	6,494,463	-	-	(10,000)	6,484,463
Function 13 - Curriculum/Instructional Staff Development	9,308,330	10,620	-	22,418	9,341,368	-	-	17,970	9,359,338
Function 21 - Instruction Leadership	7,877,451	4,871	5,000	(67,395)	7,819,927	-	-	(41,053)	7,778,874
Function 23 - School Leadership	27,634,725	4,615	-	3,422	27,642,762	-	-	1,069	27,643,831
Function 31 - Guidance / Counseling	20,108,858	67,627	-	24,482	20,200,967	-	1,383,412	-	21,584,379
Function 32 - Social Work Services	1,504,426	201	-	-	1,504,627	-	-	-	1,504,627
Function 33 - Health Services	6,362,928	269	11,863	62	6,375,122	-	-	-	6,375,122
Function 34 - Student Transportation	9,402,757	67,548	27,906	(70,000)	9,428,211	-	-	-	9,428,211
Function 35 - Child Nutrition	775,600	-	-	-	775,600	-	-	-	775,600
Function 36 - Co-curricular / Extracurricular Activities	6,701,534	24,236	-	29,500	6,755,270	-	-	31,750	6,787,020
Function 41 - General Administration	10,758,791	88,457	21,000	-	10,868,248	-	-	-	10,868,248
Function 51 - Maintenance & Operations	34,556,499	439,587	309,900	9,000	35,314,986	-	-	9,662	35,324,648
Function 52 - Security Services	2,384,850	2,484	-	10,130	2,397,464	-	-	8,741	2,406,205
Function 53 - Data Processing Services	5,194,734	176,496	-	62,378	5,433,608	-	-	-	5,433,608
Function 61 - Community Services	2,064,229	3,127	49,057	9,183	2,125,596	-	-	463,983	2,589,579
Function 71 - Debt Administration	34,513	-	44,525	-	79,038	-	-	-	79,038
Function 72 - Debt Administration	540	-	-	-	540	-	-	-	540
Function 73 - Debt Administration	-	-	-	-	-	-	-	-	-
Function 81 - Facilities Acquisition & Construction	48,000	-	-	-	48,000	-	-	-	48,000
Function 91 - Intergovernmental Charges	5,721,195	-	-	-	5,721,195	-	-	-	5,721,195
Function 92 - Incremental Ch 41 costs	-	-	-	-	-	-	-	-	-
Function 93 - Payments to Member Districts	255,704	-	-	-	255,704	-	-	-	255,704
Function 95 - Payments to JJAEP	50,000	-	-	-	50,000	-	20,000	-	70,000
Function 97 - Payments to Tax Increment Fund	-	-	-	-	-	-	-	-	-
Function 99 - Other Intergovernmental Charges	1,316,566	-	-	-	1,316,566	-	-	-	1,316,566
<b>Total Expenditures</b>	<b>386,319,802</b>	<b>1,275,993</b>	<b>469,451</b>	<b>-</b>	<b>388,065,246</b>	<b>-</b>	<b>1,403,412</b>	<b>-</b>	<b>389,468,658</b>
<b>Other Plan Sources (Uses)</b>									
7911 Refunding Bonds Issued	-	-	-	-	-	-	-	-	-
7912 Sale of Real and Personal Property	100,000	-	-	-	100,000	-	-	-	100,000
7916 Premium on Issuance of Bonds	-	-	-	-	-	-	-	-	-
7915 Transfers In	-	-	-	-	-	-	-	-	-
8911 Transfers Out	(1,000,000)	-	-	-	(1,000,000)	-	-	-	(1,000,000)
8949 Payment to Refunded Bond Escrow Agent	-	-	-	-	-	-	-	-	-
<b>Total Other Plan Sources (Uses)</b>	<b>(900,000)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(900,000)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(900,000)</b>
<b>Ending Fund Balance</b>	<b>\$ 89,289,591</b>	<b>\$ (1,275,993)</b>	<b>\$ (862,787)</b>	<b>\$ -</b>	<b>\$ 87,150,811</b>	<b>\$ -</b>	<b>\$ (1,403,412)</b>	<b>\$ -</b>	<b>\$ 85,747,399</b>

Note: The beginning fund balance reflects the 2022-23 ending fund balance per the 2022-23 ACFR less nonspendable balances and restrictions, commitments and assignments in the General Fund.

Summary of Budget - Proposed Amendments - Child Nutrition Fund

Summary as of Date December 14, 2023

Description	Original Budget	Previously Adopted Budget Amendments			Revised Budget	Proposed Budget Amendments			Potential Revised Budget
		Rolled Over Encumbrances	Other Plan Changes	Fund Balance Neutral Transfers		Rolled Over Encumbrances	Other Plan Changes	Fund Balance Neutral Transfers	
Beginning Fund Balance	\$ 9,048,501				\$ 9,048,501				\$ 9,048,501
<b>Revenues</b>									
Local	1,340,500	-	-	-	1,340,500	-	-	-	1,340,500
State	165,000	-	-	-	165,000	-	-	-	165,000
Federal	17,015,187	-	-	-	17,015,187	-	-	-	17,015,187
<b>Total Revenues</b>	<b>18,520,687</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>18,520,687</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>18,520,687</b>
<b>Expenditures</b>									
Function 11 - Instruction	-	-	-	-	-	-	-	-	-
Function 12 - Library/Media Services	-	-	-	-	-	-	-	-	-
Function 13 - Curriculum/Instructional Staff Development	-	-	-	-	-	-	-	-	-
Function 21 - Instruction Leadership	-	-	-	-	-	-	-	-	-
Function 23 - School Leadership	-	-	-	-	-	-	-	-	-
Function 31 - Guidance / Counseling	-	-	-	-	-	-	-	-	-
Function 32 - Social Work Services	-	-	-	-	-	-	-	-	-
Function 33 - Health Services	-	-	-	-	-	-	-	-	-
Function 34 - Student Transportation	-	-	-	-	-	-	-	-	-
Function 35 - Child Nutrition	20,659,637	-	-	(80,000)	20,579,637	-	-	-	20,579,637
Function 36 - Co-curricular / Extracurricular Activities	-	-	-	-	-	-	-	-	-
Function 41 - General Administration	-	-	-	-	-	-	-	-	-
Function 51 - Maintenance & Operations	312,644	-	-	80,000	392,644	-	-	-	392,644
Function 52 - Security Services	-	-	-	-	-	-	-	-	-
Function 53 - Data Processing Services	-	-	-	-	-	-	-	-	-
Function 61 - Community Services	1,200	-	-	-	1,200	-	-	-	1,200
Function 71 - Debt Administration	-	-	-	-	-	-	-	-	-
Function 72 - Debt Administration	-	-	-	-	-	-	-	-	-
Function 73 - Debt Administration	-	-	-	-	-	-	-	-	-
Function 81 - Facilities Acquisition & Construction	-	-	-	-	-	-	-	-	-
Function 91 - Intergovernmental Charges	-	-	-	-	-	-	-	-	-
Function 92 - Incremental Ch 41 costs	-	-	-	-	-	-	-	-	-
Function 93 - Payments to Member Districts	-	-	-	-	-	-	-	-	-
Function 95 - Payments to JJAEP	-	-	-	-	-	-	-	-	-
Function 97 - Payments to Tax Increment Fund	-	-	-	-	-	-	-	-	-
Function 99 - Other Intergovernmental Charges	-	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>20,973,481</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>20,973,481</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>20,973,481</b>
<b>Other Plan Sources (Uses)</b>									
7911 Refunding Bonds Issued	-	-	-	-	-	-	-	-	-
7912 Sale of Real and Personal Property	-	-	-	-	-	-	-	-	-
7916 Premium on Issuance of Bonds	-	-	-	-	-	-	-	-	-
7915 Transfers In	-	-	-	-	-	-	-	-	-
8911 Transfers Out	-	-	-	-	-	-	-	-	-
8949 Payment to Refunded Bond Escrow Agent	-	-	-	-	-	-	-	-	-
<b>Total Other Plan Sources (Uses)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Ending Fund Balance	\$ 6,595,707	\$ -	\$ -	\$ -	\$ 6,595,707	\$ -	\$ -	\$ -	\$ 6,595,707

Note: The beginning fund balance reflects the 2022-23 ending fund balance less nonspendable balances per the 2022-23 ACFR.

**Summary of Budget - Proposed Amendments - Debt Service Fund**  
 Summary as of Date December 14, 2023

Description	Original Budget	Previously Adopted Budget Amendments			Revised Budget	Proposed Budget Amendments			Potential Revised Budget
		Rolled Over Encumbrances	Other Plan Changes	Fund Balance Neutral Transfers		Rolled Over Encumbrances	Other Plan Changes	Fund Balance Neutral Transfers	
Beginning Fund Balance	\$ 40,840,000				\$ 40,840,000				\$ 40,840,000
<b>Revenues</b>									
Local	112,766,646	-	(5,081,493)	-	107,685,153	-	-	-	107,685,153
State	1,534,271	-	(103,256)	-	1,431,015	-	-	-	1,431,015
Federal	-	-	-	-	-	-	-	-	-
<b>Total Revenues</b>	<b>114,300,917</b>	<b>-</b>	<b>(5,184,749)</b>	<b>-</b>	<b>109,116,168</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>109,116,168</b>
<b>Expenditures</b>									
Function 11 - Instruction	-	-	-	-	-	-	-	-	-
Function 12 - Library/Media Services	-	-	-	-	-	-	-	-	-
Function 13 - Curriculum/Instructional Staff Development	-	-	-	-	-	-	-	-	-
Function 21 - Instruction Leadership	-	-	-	-	-	-	-	-	-
Function 23 - School Leadership	-	-	-	-	-	-	-	-	-
Function 31 - Guidance / Counseling	-	-	-	-	-	-	-	-	-
Function 32 - Social Work Services	-	-	-	-	-	-	-	-	-
Function 33 - Health Services	-	-	-	-	-	-	-	-	-
Function 34 - Student Transportation	-	-	-	-	-	-	-	-	-
Function 35 - Child Nutrition	-	-	-	-	-	-	-	-	-
Function 36 - Co-curricular / Extracurricular Activities	-	-	-	-	-	-	-	-	-
Function 41 - General Administration	-	-	-	-	-	-	-	-	-
Function 51 - Maintenance & Operations	-	-	-	-	-	-	-	-	-
Function 52 - Security Services	-	-	-	-	-	-	-	-	-
Function 53 - Data Processing Services	-	-	-	-	-	-	-	-	-
Function 61 - Community Services	-	-	-	-	-	-	-	-	-
Function 71 - Debt Administration	79,625,000	-	(5,184,749)	-	74,440,251	-	-	-	74,440,251
Function 72 - Debt Administration	42,356,709	-	-	-	42,356,709	-	-	-	42,356,709
Function 73 - Debt Administration	15,000	-	-	-	15,000	-	-	-	15,000
Function 81 - Facilities Acquisition & Construction	-	-	-	-	-	-	-	-	-
Function 91 - Intergovernmental Charges	-	-	-	-	-	-	-	-	-
Function 92 - Incremental Ch 41 costs	-	-	-	-	-	-	-	-	-
Function 93 - Payments to Member Districts	-	-	-	-	-	-	-	-	-
Function 95 - Payments to JJAEP	-	-	-	-	-	-	-	-	-
Function 97 - Payments to Tax Increment Fund	2,875,000	-	-	-	2,875,000	-	-	-	2,875,000
Function 99 - Other Intergovernmental Charges	-	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>124,871,709</b>	<b>-</b>	<b>(5,184,749)</b>	<b>-</b>	<b>119,686,960</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>119,686,960</b>
<b>Other Plan Sources (Uses)</b>									
7911 Refunding Bonds Issued	-	-	-	-	-	-	-	-	-
7912 Sale of Real and Personal Property	-	-	-	-	-	-	-	-	-
7916 Premium on Issuance of Bonds	-	-	-	-	-	-	-	-	-
7915 Transfers In	-	-	-	-	-	-	-	-	-
8911 Transfers Out	-	-	-	-	-	-	-	-	-
8949 Payment to Refunded Bond Escrow Agent	-	-	-	-	-	-	-	-	-
<b>Total Other Plan Sources (Uses)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Ending Fund Balance	\$ 30,269,208	\$ -	\$ -	\$ -	\$ 30,269,208	\$ -	\$ -	\$ -	\$ 30,269,208

Note: The beginning fund balance reflects the 2022-23 ending fund balance less nonspendable balances per the 2022-23 ACFR.

**BOARD MEETING**  
**December 14, 2023**

**FUND BALANCE NEUTRAL CHANGES - OPERATING FUND (199)**

ACCOUNTS	REASON	AMOUNT
<b>From</b> 199.11.63990.889.11.0000.889.000	Other Supplies and Materials	(3,000.00)
<b>From</b> 199.11.63991.120.11.1600.000.000	Consumable Supplies Teaching	(1,102.49)
<b>To</b> 199.11.63991.115.11.1600.000.000	Consumable Supplies Teaching	600.00
<b>To</b> 199.11.62995.102.11.0000.000.000	Contracted Substitute Teachers	3,000.00
<b>From</b> 199.11.63991.111.11.1600.000.000	Consumable Supplies Teaching	(282.00)
<b>From</b> 199.11.61190.999.11.0000.996.000	Salaries Teachers and Oth Prof	(345,747.00)
<b>From</b> 199.11.61170.883.37.0000.883.000	Xtra Pay OT Prof Personnel	(3,000.00)
<b>To</b> 199.11.61170.004.11.0000.000.000	Xtra Pay OT Prof Personnel	4,000.00
<b>From</b> 199.11.63290.883.37.0000.883.000	Other Reading Materials	(2,000.00)
<b>From</b> 199.11.63990.893.11.0000.893.000	Other Supplies and Materials	(1,000.00)
<b>From</b> 199.11.61190.999.11.0000.996.000	Salaries Teachers and Oth Prof	(118,236.00)
<b>From</b> 199.11.64110.863.22.0000.863.000	Travel, Train, Subsistence EE	(17,000.00)
<b>To</b> 199.11.64991.005.11.3041.000.000	Food Consumed by Students	1,645.00
<b>TOTAL FUNCTION 11</b>		<b>(482,122.49)</b>
<b>From</b> 199.12.64110.864.99.0000.864.000	Travel, Train, Subsistence EE	(10,000.00)
<b>TOTAL FUNCTION 12</b>		<b>(10,000.00)</b>
<b>To</b> 199.13.64110.864.99.0000.864.000	Travel, Train, Subsistence EE	10,000.00
<b>To</b> 199.13.63990.863.22.0000.863.000	Other Supplies and Materials	3,000.00
<b>To</b> 199.13.64110.863.22.0000.863.000	Travel, Train, Subsistence EE	3,000.00
<b>To</b> 199.13.64992.863.22.0000.863.000	Food Consumed by EE Onsite	3,000.00
<b>From</b> 199.13.64110.005.99.3041.000.000	Travel, Train, Subsistence EE	(1,645.00)
<b>To</b> 199.13.64992.902.99.0000.902.000	Food Consumed by EE Onsite	615.00
<b>TOTAL FUNCTION 13</b>		<b>17,970.00</b>
<b>To</b> 199.21.63990.889.99.0000.889.000	Other Supplies and Materials	3,000.00
<b>From</b> 199.21.63990.838.99.0000.838.000	Other Supplies and Materials	(600.00)
<b>From</b> 199.21.63990.838.99.0000.838.000	Other Supplies and Materials	(300.00)
<b>From</b> 199.21.63990.838.99.0000.838.000	Other Supplies and Materials	(3,000.00)
<b>From</b> 199.21.63990.838.99.0000.838.000	Other Supplies and Materials	(29,250.00)
<b>To</b> 199.21.64110.883.37.0000.883.000	Travel, Train, Subsistence EE	3,000.00
<b>From</b> 199.21.63990.838.99.0000.838.000	Other Supplies and Materials	(4,000.00)
<b>To</b> 199.21.64110.883.37.0000.883.000	Travel, Train, Subsistence EE	2,000.00
<b>To</b> 199.21.64992.893.99.0000.893.000	Food Consumed by EE Onsite	1,000.00
<b>To</b> 199.21.64992.863.22.0000.863.000	Food Consumed by EE Onsite	3,000.00
<b>To</b> 199.21.63990.863.22.0000.863.000	Other Supplies and Materials	4,000.00
<b>To</b> 199.21.64110.863.22.0000.863.000	Travel, Train, Subsistence EE	1,000.00
<b>From</b> 199.21.63990.838.99.0000.838.000	Other Supplies and Materials	(20,903.00)
<b>TOTAL FUNCTION 21</b>		<b>(41,053.00)</b>
<b>To</b> 199.23.64110.120.99.0000.000.000	Travel, Train, Subsistence EE	1,102.49
<b>To</b> 199.23.64990.120.99.0000.000.000	Other Misc Operating Cost	300.00
<b>To</b> 199.23.62491.111.99.0000.000.000	Cont Maint and Repair Equip	282.00
<b>From</b> 199.23.64992.999.99.0000.838.000	Food Consumed by EE Onsite	(615.00)
<b>TOTAL FUNCTION 23</b>		<b>1,069.49</b>
<b>To</b> 199.36.62990.882.91.0000.882.000	Misc Contracted Services	1,500.00
<b>To</b> 199.36.64120.882.91.0000.882.000	Student Travel and Training	1,000.00
<b>To</b> 199.36.64120.005.99.0000.838.000	Student Travel and Training	29,250.00
<b>TOTAL FUNCTION 36</b>		<b>31,750.00</b>
<b>From</b> 199.51.62990.882.91.0000.882.000	Misc Contracted Services	(2,500.00)
<b>To</b> 199.51.63998.930.99.0000.930.000	Furniture	20,903.00
<b>From</b> 199.51.62594.937.99.0000.996.000	Utilities Electricity	(23,967.21)

**FUND BALANCE NEUTRAL CHANGES - OPERATING FUND (199)**

<b>ACCOUNTS</b>	<b>REASON</b>	<b>AMOUNT</b>
To 199.51.62490.919.99.0000.934.000	Other Cont Maint and Repair	3,505.21
To 199.51.62594.919.99.0000.937.000	Utilities Electricity	3,937.14
To 199.51.62594.920.99.0000.937.000	Utilities Electricity	5,732.12
To 199.51.62594.921.99.0000.937.000	Utilities Electricity	2,051.27
<b>TOTAL FUNCTION 51</b>		<b>9,661.53</b>
To 199.52.62490.920.99.0000.934.000	Other Cont Maint and Repair	8,741.47
<b>TOTAL FUNCTION 52</b>		<b>8,741.47</b>
From 199.61.61190.999.99.0000.996.000	Salaries Teachers and Oth Prof	(914,414.00)
To 199.61.61290.963.99.0000.997.000	Salaries or Wages Support Pers	572,901.00
To 199.61.61290.964.99.0000.997.000	Salaries or Wages Support Pers	538,047.00
To 199.61.61190.964.99.0000.997.000	Salaries Teachers and Oth Prof	149,213.00
To 199.61.63990.963.99.0000.951.000	Other Supplies and Materials	89,925.00
To 199.61.63990.964.99.0000.951.000	Other Supplies and Materials	28,311.00
<b>TOTAL FUNCTION 61</b>		<b>463,983.00</b>
<b>TOTAL FUND BALANCE NEUTRAL CHANGES - OPERATING FUND (199)</b>		<b>0.00</b>

**OTHER PLAN CHANGES - OPERATING FUND (199)**

<b>ACCOUNTS</b>	<b>REASON</b>	<b>AMOUNT</b>
To 199.31.62990.876.99.0000.876.000	Contracted Special Student Services	1,383,412.00
<b>TOTAL FUNCTION 31</b>		<b>1,383,412.00</b>
To 199.95.62390.881.99.0000.881.000	JJAEP	20,000.00
<b>TOTAL FUNCTION 95</b>		<b>20,000.00</b>
<b>TOTAL OTHER PLAN CHANGES - OPERATING FUND (199)</b>		<b>1,403,412.00</b>

**BOARD OF TRUSTEES**  
**Richardson Independent School District**  
**Richardson, Texas**

**Date:** December 14, 2023

**Submitted by:** David Pate, Assistant Superintendent of Finance and Support Services

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## **INFORMATION ITEM**

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**TOPIC:** Unclaimed Property to be claimed by RISD

### **BACKGROUND INFORMATION**

Title 6, Chapters 71 through 76 of the Texas Property Code requires all financial institutions, businesses, government entities and organizations that are holding unclaimed property to file an unclaimed property report with the Texas Comptroller's office. The attached report lists items identified in the Texas Comptroller's database that can be claimed by the Richardson Independent School District.

### **SUPERINTENDENT'S RECOMMENDATION**

The Superintendent provides the report for the Board's information.

Property Name Reported by State	Amount	Reporting Institution	Property ID
AIKIN ELEMENTARY	\$38.44	NOT DISCLOSED	76223028
AIKIN ELEMENTARY	\$39.04	NOT DISCLOSED	76223029
AIKIN ELEMENTARY	\$41.62	SAFEWAY INC	41259460
AIKIN ELEMENTARY SCHOOL	\$75.00	TARGET CORP	58489519
APOLLO JUNIOR HIGH	\$900.00	UNIVERSITY OF TX AT DALLAS	32445814
BERKNER HIGH SCHOOL	\$88.02	CIRRO GROUP INC	34963923
CANYON CREEK ELEM SCH	\$556.80	CLOVER TECHNOLOGIES GROUP LLC	55640131
CAROLYN G. BUKHAIR ELEM	\$215.66	NOT DISCLOSED	80712871
DARTMOUTH ELEMENTARY	\$26.40	CLOVER PARENT LLC	74708925
DARTMOUTH ELEMENTARY SCHOOL	\$67.50	RESOLUTE FP US INC.	61710033
DOBIE PRIMARY E S	\$105.74	SCHOLASTIC BOOK CLUBS INC	68183483
DOBIE PRIMARY SCHOOL	\$143.90	CLOVER TECHNOLOGIES GROUP LLC	52083092
DOVER ELEMENTARY	\$47.80	CLOVER TECHNOLOGIES GROUP LLC	55640831
DOVER ELEMENTARY SC	\$180.00	WORLDS FINEST CHOCOLATE	61037692
FFICE RICHARDSON ISD TAX O	\$1,100.00	COMERICA BANK AND ITS AFFILIATES	46582808
FOREST LANE ACADEMY	\$199.98	CLOVER PARENT LLC	74708956
FOREST MEADOW JUNIOR H S	\$47.99	SAFEWAY INC	53397507
GREENWOOD HILLS	\$33.00	CLOVER PARENT LLC	66576549
GREENWOOD HILLS ELEM SCHOOL	\$25.00	TARGET CORP	58489525
GREENWOOD HILLS ELEMENTARY SCH	\$61.55	RESOLUTE FP US INC.	61710452
GREENWOOD HILLS ELEMENTARY SCHOOL	\$154.20	NOT DISCLOSED	80712734
ISD RICHARDSON	\$141.00	NOT DISCLOSED	78508924
ISD RICHARDSON	\$141.00	NOT DISCLOSED	78508927
ISD RICHARDSON	\$141.00	NOT DISCLOSED	78508926
ISD RICHARDSON	\$141.00	EDUCATIONAL TESTING SVC	73111053
J J PEARCE HIGH SCHOOL	\$160.00	DALLAS COUNTY COMMUNITY COLLEGE DIS	32323621
JJ PEARCE HIGH SCHOOL	\$320.00	BRINKER RESTAURANT CORP	51033110
JJ PEARCE HIGH SCHOOL	\$90.00	BRINKER RESTAURANT CORP	51033111
LAKE HIGHLANDS	\$104.00	BRISTOL HOTELS MGT CORP	34363018
LAKE HIGHLANDS ELEM SCH	\$156.03	NOT DISCLOSED	81980560
LAKE HIGHLANDS ELEMENTARY SCHOOL	\$51.80	NOT DISCLOSED	80712753
LAKE HIGHLANDS FRESHMAN CENTER	\$56.85	SAFEWAY, INC	70791314
LAKE HIGHLANDS FRESHMAN CENTER	\$80.24	SAFEWAY, INC	70791313
LAKE HIGHLANDS HIGH SCHOOL	\$400.00	NOT DISCLOSED	80182553
LAKE HIGHLANDS HIGH SCHOOL	\$1,238.77	NOT DISCLOSED	82643889
LAKE HIGHLANDS JR HIGH SCHOOL	\$100.00	7 ELEVEN INC	57484410
LAKE HIGHLANDS JUNIOR HIGH	\$38.16	SAFEWAY INC	41259728
LAKE HIGHLANDS JUNIOR HIGH	\$32.15	SAFEWAY INC	53397659
LAKE HIGHLANDS JUNIOR HIGH	\$29.65	SAFEWAY, INC	58726480

LAKE HIGHLANDS JUNIOR HIGH	\$26.41	SAFEWAY, INC	63840966
LAKE HIGHLANDS JUNIOR HIGH	\$26.52	SAFEWAY INC	41259729
LIBERTY JUNIOR HIGH SCHOOL	\$183.34	NOT DISCLOSED	86365190
MARK T ELEM	\$53.97	SCHOLASTIC BOOK CLUBS INC	68183616
MATH SCIENCE TECH MAGNET SCHL	\$94.76	SAFEWAY, INC	70791349
MATH SCIENCE TECH MAGNET SCHOOL	\$50.00	TARGET CORP	58489652
MATH/SCIENCE/TECHNOLOGY MAGNET SCHOOL	\$68.58	CLOVER PARENT LLC	74708914
MERRIMAN PARK ELEMENTARY	\$108.08	NRG ENERGY INC	15756518
MERRIMAN PARK ELEMENTARY	\$27.80	NRG ENERGY INC	15778087
MERRIMAN PARK ELEMENTARY	\$55.68	NRG ENERGY INC	15801519
NORTHLAKE ELEMENTARY	\$96.07	SAFEWAY, INC	70791403
NORTHLAKE ELEMENTARY	\$107.51	NOT DISCLOSED	76223546
NORTHLAKE ELEMENTARY	\$97.12	NOT DISCLOSED	76223547
NORTHRICH ELEMENTARY	\$57.00	WORLDS FINEST CHOCOLATE	61037733
NORTHWOOD HILLS ELEM SCHOOL	\$36.79	BRADY CORP	57499133
NORTHWOOD HILLS ELEMENTARY	\$158.67	NOT DISCLOSED	88445571
PEARCE	\$37.14	NRG ENERGY INC	15756586
PEARCE HIGH SCHOOL	\$45.00	WORLDS FINEST CHOCOLATE	51973051
PEARCE HIGH SCHOOL	\$201.00	WORLDS FINEST CHOCOLATE	51973050
PEARCE HIGH SCHOOL	\$72.34	NOT DISCLOSED	82644095
PEARCE HIGH SCHOOL	\$111.67	NOT DISCLOSED	82644096
PRESTONWOOD ELEMENTA	\$51.71	SCHOLASTIC BOOK CLUBS INC	68183656
PRESTONWOOD ELEMENTARY	\$33.90	CLOVER TECHNOLOGIES GROUP LLC	55640137
RICHARDSON HEIGHTS ELEMENTARY	\$90.00	WORLDS FINEST CHOCOLATE	51973053
RICHARDSON HIGH SCHOOL	\$28.00	AMBIT ENERGY HOLDINGS LLC	54900900
RICHARDSON HIGH SCHOOL	\$78.00	TIME INC SHARED SVCS	3477655
RICHARDSON HIGH SCHOOL	\$789.08	GAYLORD ENTERTAINMENT CO	22442227
RICHARDSON HIGH SCHOOL	\$82.22	RESOLUTE FP US INC.	61711821
RICHARDSON INDEPENDENT SCH DIS	\$393.09	NOT DISCLOSED	83304230
RICHARDSON INDEPENDENT SCHOOL	\$129.87	GENERAL ELECTRIC CO	6566093
RICHARDSON INDEPENDENT SCHOOL	\$900.00	STATE OF TX ATTY GEN CHILD SUPPORT	61603093
RICHARDSON INDEPENDENT SCHOOL DIS	\$114.35	COMPASS GROUP USA INC	67834114
RICHARDSON INDEPENDENT SCHOOL DISTRICT	\$235.00	WELLS FARGO BANK NA	40062728
RICHARDSON INDEPENDENT SCHOOL DISTRICT	\$100.00	FCCI INS CO	73156551
RICHARDSON INDEPENDENT SCHOOL DISTRICT	\$1,000.00	WELLS FARGO BANK NA	40176017
RICHARDSON INDEPENDENT SD	\$50.00	LIFE OF THE SOUTHWEST	68252766
RICHARDSON ISD	\$146.33	STAPLES INC	594792
RICHARDSON ISD	\$1,391.57	WFG LENDER SERVICES LLC	48198652
RICHARDSON ISD	\$52.69	SIX CONTINENTS HOTELS INC	19893441
RICHARDSON ISD	\$2,425.49	HSBC FINANCE CORP	38831140
RICHARDSON ISD	\$486.90	NCS PEARSON INC	15511977
RICHARDSON ISD	\$44.52	HOUGHTON MIFFLIN HARCOURT PUBLISHING CO	62925984
RICHARDSON ISD	\$141.00	EDUCATIONAL TESTING SVC	64330013

RICHARDSON ISD	\$53.00	OCE IMAGISTICS INC	1815735
RICHARDSON ISD	\$100.00	AXA EQUITABLE	5699914
RICHARDSON ISD	\$250.00	AXA EQUITABLE	5699915
RICHARDSON ISD	\$141.00	EDUCATIONAL TESTING SVC	7460357
RICHARDSON ISD	\$399.87	PROGRESSIVE COUNTY MUTUAL INS CO	25232417
RICHARDSON ISD	\$350.00	PROVIDENT BANK	33233335
RICHARDSON ISD	\$76.81	TEXAS HEALTH PHYSICIANS GROUP	34392679
RICHARDSON ISD	\$400.00	EAGLE MOUNTAIN SAGINAW ISD	35630792
RICHARDSON ISD	\$100.00	NOT DISCLOSED	84446500
RICHARDSON ISD	\$80.26	OCE IMAGISTICS INC	1815701
RICHARDSON ISD	\$384.25	SCHOLASTIC BOOK CLUBS INC	3351893
RICHARDSON ISD	\$890.00	AXA EQUITABLE	5699913
RICHARDSON ISD	\$141.00	EDUCATIONAL TESTING SVC	7460358
RICHARDSON ISD	\$600.00	WELLS FARGO BANK NA	40112846
RICHARDSON ISD	\$49.00	APPLE INC	51543574
RICHARDSON ISD	\$1,326.48	CITY OF DALLAS	61411397
RICHARDSON ISD	\$141.00	EDUCATIONAL TESTING SVC	64330014
RICHARDSON ISD ATHLETIC DEPT	\$250.00	NOT DISCLOSED	79999727
RICHARDSON ISD EDI PO PROCESSING	\$63.69	STAPLES INC	52499187
RICHARDSON ISD EDI PO PROCESSING	\$83.05	STAPLES INC	52499157
RICHARDSON ISD EDI PO PROCESSING	\$25.65	STAPLES INC	595021
RICHARDSON ISD SCHOO	\$196.16	WASTE MANAGEMENT HOLDINGS INC	13881205
RICHARDSON ISD TAX OFFICE	\$413.08	NOT DISCLOSED	75084586
RICHARDSON ISD TAX OFFICE RICHARDSON TX	\$302.18	NOT DISCLOSED	79012731
RICHARDSON TERRACE E	\$184.35	SCHOLASTIC BOOK CLUBS INC	72558443
RICHARDSON TERRACE ELEMENTARY	\$26.42	RESOLUTE FP US INC.	61711824
RICHARDSON WEST JR HIGH SCHOOL	\$36.54	LIFETOUCH NTL SCHOOL STUDIOS INC	15688450
RICHARDSON WEST JUNIOR HIGH SCHOOL	\$65.32	TIME INC SHARED SVCS	3477656
RICHLAND ELEMENTARY SCHOOL	\$91.78	RESOLUTE FP US INC.	61711830
RISD	\$1,482.10	NOT DISCLOSED	75518827
RISD - TAX OFFICE	\$169.25	TEXAS HEALTH PHYSICIANS GROUP	34395416
RISD - TAX OFFICE	\$142.58	TEXAS HEALTH PHYSICIANS GROUP	34395417
RISD - TAX OFFICE	\$33.50	TEXAS HEALTH PHYSICIANS GROUP	34395418
RISD - TAX OFFICE	\$234.22	TEXAS HEALTH PHYSICIANS GROUP	34395415
RISD 37 RISD ACADEMY	\$326.95	WASTE MANAGEMENT HOLDINGS INC	13881234
RISD ACADEMY	\$90.73	CLOVER PARENT LLC	74708931
RISD THURGOOD MARSHA	\$226.67	WASTE MANAGEMENT HOLDINGS INC	13881236
SKYVIEW ELEMENTARY SCHOOL	\$921.61	NOT DISCLOSED	88445516
SPRINGRIDGE ELEMENTARY SCHOOL	\$96.70	CLOVER PARENT LLC	74708949
STULTS ROAD ELEMENTARY	\$26.18	SONIC CORP	22917865
STULTS ROAD ELEMENTARY	\$136.10	NOT DISCLOSED	80712798
STULTS ROAD ELEMENTARY SCHOOL	\$254.02	INTERSTATE STUDIO & PUBLISHING CO	59956657
STULTS ROAD ELEMENTARY SCHOOL	\$36.89	SAFEMAY, INC	63841225

STULTS ROAD ELEMENTARY SCHOOL	\$26.02	SAFEWAY, INC	70791526
THURGOOD MARSHALL ELEM SCH	\$25.00	TARGET CORP	58489735
THURGOOD MARSHALL SCHOOL	\$79.50	LIFETOUCH NTL SCHOOL STUDIOS INC	15688804
TWAIN ELEMENTARY SCHOOL	\$34.17	RESOLUTE FP US INC.	61712551
YALE E SCHO	\$134.65	SCHOLASTIC BOOK CLUBS INC	68186326
<b>Total</b>	<b>\$29,746.19</b>		

**BOARD OF TRUSTEES**  
**Richardson Independent School District**  
**Richardson, Texas**

**Date:** December 14, 2023

**Department:** Financial Services

**Submitted by:** David Pate, Assistant Superintendent of Finance and Support Services

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## **ACTION ITEM**

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**TOPIC: Authorize Amendment to Lone Star Participation Agreement**

### **BACKGROUND INFORMATION**

The participation agreement with the Texas Association of School Boards' investment vehicle, Lone Star, was last approved on December 12, 1998. It is necessary to approve a resolution amending the participation agreement in order to continue to invest idle district cash in Lone Star. The individual named is currently charged with responsibility for managing District cash

### **SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends that the District approve the attached resolution designating the named official to be authorized to sign on behalf of the District with Lone Star.

### **RESOLUTION**

WHEREAS, the Richardson Independent School District ("Participant") is a local government of the State of Texas and is empowered to delegate to a public funds investment pool, the authority to invest funds and to act as custodian of investments purchased with local investment funds; and

WHEREAS, it is in the best interest of the Participant to invest local funds in investments that provide for the preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act; and

WHEREAS, Lone Star, a public funds investment pool, was created on behalf of entities whose investment objective are preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act;

WHEREAS, the investment objectives of Lone Star investment pool support the Board's goal of demonstrating fiscal responsibility, efficiency, and effectiveness in all operations;

THEREFORE, BE IT RESOLVED that the Board of Trustees of the Richardson Independent School District approve the resolution designating individuals, whose names and signatures appear on page 1 of this Resolution, are authorized representatives of the Participant and are hereby authorized to transmit funds for investment in Lone Star and are further authorized to withdraw funds from time to time, to issue letters of instruction, and to take all other actions deemed necessary or appropriate for the investment of local funds.



**Authorized Representative Add Form**

Name of Participant Richardson ISD Participant Number 57916

**Addition of Authorized Representative**

In order to either (i) carry out the role of Investment Officer for the Participant or (ii) aid the Investment Officer of the Participant in the execution of his or her duties pursuant to Texas Government Code, Section 2256.003(c), as the case may be, the following officers, officials, employees, or contractors of the Participant are hereby designated as Authorized Representatives within the meaning of the Investment Agreement (Agreement). These designated Authorized Representatives have full power and authority to execute the Agreement and any other documents, as may be required to deposit money to and withdraw money from the Participant's Lone Star Investment Pool (Lone Star) account from time to time in accordance with the Agreement and the Information Statement, and take all other actions deemed necessary or appropriate for the investment of local funds of the Participant:

	Rep #1	Rep #2	Rep #3
Printed Name	<u>Allison Davenport</u>	_____	_____
Title	<u>Executive Dir-Finance</u>	_____	_____
E-mail address	<u>Allison.Davenport@risd.org</u>	_____	_____
Signature	<u>Allison Davenport</u>	_____	_____

In accordance with Lone Star procedures, an Authorized Representative shall promptly notify Lone Star of any changes in who is serving as Authorized Representative.

In addition to the foregoing Authorized Representatives, each Investment Officer of Lone Star appointed by the Lone Star Board of Trustees from time to time is hereby designated as an Investment Officer of the Government Entity and, as such, shall have responsibility for investing the share of Lone Star assets representing local funds of the Government Entity.

**PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.**

By: \_\_\_\_\_ By: \_\_\_\_\_

Regina Harris

Chris Poteet

*Printed Name, Board President*

*Printed Name, Board Secretary*

State of Texas, County of \_\_\_\_\_.

Before me, \_\_\_\_\_, on this day personally appeared \_\_\_\_\_, and \_\_\_\_\_  
*(name of notary) (name of President) (name of Clerk/Secretary)*

known to me (or proved to me on the oath of \_\_\_\_\_) or through \_\_\_\_\_ to be the person(s)  
*(person providing oath) (identification item)*

whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

Given under my hand and seal of office this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

(Personalized Seal)

\_\_\_\_\_  
*Notary Public's Signature*

If you have any questions, call the Lone Star Investment Pool at 800-758-3927 for assistance.

Please return the completed form to **customer.service@lonestarinvestmentpool.com** or fax **512-452-7842**.

**BOARD OF TRUSTEES**  
**Richardson Independent School District**  
**Richardson, Texas**

**Date:** December 14, 2023

**Submitted by:** David Pate, Assistant Superintendent of Finance & Support Services

## **INFORMATION ITEM**

**TOPIC: Notice of Grant Awards: Stronger Connections and Safety and Facilities Enhancement Grant (SAFE):**

### **BACKGROUND INFORMATION**

Board policy CB Local calls for public notice of all federal and state grant awards including pending grant applications to be presented to the Board and published to the district website. Richardson ISD was recently awarded the following grants by the Texas Education Agency.

**Stronger Connections Grant:** This federally funded, competitive grant is designed to support systemic change in the way that school districts address and respond to bullying, violence, and acts of hate. Funds will be used to support the academic and nonacademic needs of students by providing safe, inclusive, and supportive learning environments will result in improved academic achievement as well as mental, behavioral, emotional, and physical health and well-being of students. The grant period is 11/15/2023 to 9/30/2025 and RISD's award is \$1,500,000.

**Safety and Facilities Enhancement Grant (SAFE):** This formula, state grant will assist RISD implementing the adopted safety standards applicable to Chapter 61, Sub-chapter CC, 61.031 of Commissioner's Rules. The grant period is from 12/01/2023 to 07/31/2025 and RISD was awarded \$6,865,796.

### **SUPERINTENDENT'S RECOMMENDATION**

The Superintendent presents the information for the Board's information and review.

**BOARD OF TRUSTEES**  
**Richardson Independent School District**  
**Richardson, Texas**

**Date:** December 14, 2023

**Submitted by:** David Pate, Assistant Superintendent of Finance & Support Services

## **ACTION ITEM**

**TOPIC:** Gifts

**BACKGROUND INFORMATION:**

The following gifts to the Richardson Independent School District were received as of November 2023. The Board of Trustees formally accepts gifts to the District of \$5,000 or more as described on the following pages. Gifts or donations of less than \$5,000 and a cumulative year-to-date total are also included for your information.

The Board's acceptance of gifts shall not be construed as a testimonial or endorsement by the Board or the District of a product or business enterprise.

By acknowledging these gifts and formally accepting those of \$5,000 or more, the Board also ratifies corresponding adjustments to the applicable organizations' budgets. Gifts of equipment or supplies do not require an adjustment in an organization's budget. The Superintendent's Advisory Council has approved this adjustment. Staff will provide the Board with the necessary information to formally amend the District's overall budget at the appropriate time.

**SUPERINTENDENT'S RECOMMENDATION:**

The Superintendent recommends that the Board accept the gifts of \$5,000 or more as listed on the following pages.

**RESOLUTION**

**WHEREAS**, the Board of Trustees has considered the gifts of \$5,000 or more as listed on the following pages; and

**WHEREAS**, the Board recognizes that monetary gifts to the District will require an adjustment to the overall adopted budget; and

**WHEREAS**, ensuring timely and accurate financial record keeping supports the Board's Strategic Objectives and Strategies;

**THEREFORE, BE IT RESOLVED**, that the Board of Trustees of the Richardson Independent School District accepts the gifts of \$5,000 or more as listed on the following pages and approves amending the District's overall budget to reflect receipt of the monetary gifts.

**\$5,000 or More**

To	From	Purpose	Cash Received	Estimated Supply/Equip Value
White Rock Elementary	WRE PTA	Field trip; P.E. program	\$532.00	\$5,796.00
			<b>\$532.00</b>	<b>\$5,796.00</b>
<b>Total Cash &amp; Supply/Equipment Value - Gifts Over \$5,000 December 2023</b>			<b>\$6,328.00</b>	

**Less Than \$5,000**

To	From	Purpose	Cash Received	Estimated Supply/Equip
Canyon Creek Elementary	CCE PTA	Student incentives	\$440.00	
Forest Lane Academy	MPE PTA	Supplemental instructional supplies	\$1,000.00	
Lake Highlands Elementary	LHE PTA	Field trips	\$3,395.00	
Lake Highlands Junior High	Lake Highlands Estates Neighborhood Assn	Student yearbook support; camera lenses	\$500.00	
Northlake Elementary	Roberts Trucking	Books supporting author visit		\$2,037.96
O Henry Elementary	Anonymous donors via Donors Choose	Spanish language books; supplemental incentives		\$185.86
Prestonwood Elementary	Anonymous donor Wells Fargo Blackbaud Giving Fund	Supplemental instructional supplies	\$900.00	
Prestonwood Elementary	PWE PTA	Reflex online platform	\$3,295.00	
Richardson Heights Elementary	Charities Aid Foundation America	Supplemental instructional supplies	\$84.00	
RISD Schools	Randy J Blankenship	Supplemental library books		\$1,997.80
Spring Creek Elementary	Anonymous donors via Donors Choose	Classroom library	\$100.00	\$228.39
Spring Creek Elementary	SCE PTA	Austin field trip charter bus	\$4,631.63	
			<b>\$14,345.63</b>	<b>\$4,450.01</b>
<b>Total Cash &amp; Supply/Equipment Value - Gifts Under \$5,000</b>			<b>\$18,795.64</b>	
<b>Grand Total of All Gifts Over &amp; Under \$5,000 December 2023</b>			<b>\$25,123.64</b>	

**Prior Year Comparison**

<b>Fiscal YTD Cash &amp; Supply/Equipment Value - Gifts Over \$5,000</b>	<b>\$364,382.63</b>
<b>Fiscal YTD Cash &amp; Supply/Equipment Value - Gifts Under \$5,000</b>	<b>\$51,127.79</b>
<b>Fiscal YTD Total of All Gifts Over &amp; Under \$5,000 December 2023</b>	<b>\$415,510.42</b>
<b>Fiscal YTD Total of All Gifts Over &amp; Under \$5,000 December 2022</b>	<b>\$284,020.98</b>
<b>Increase / (decrease) compared to prior year</b>	<b>\$131,489.44</b>

**BOARD OF TRUSTEES**  
**Richardson Independent School District**  
**Richardson, Texas**

**Date:** December 14, 2023

**Department:** Office of the General Counsel

**Submitted by:** Leticia D. McGowan, General Counsel

**ACTION ITEM**

**TOPIC: 2024 Public Information Act Designated Non-Business Days Calendar**

**BACKGROUND INFORMATION:**

The 88<sup>th</sup> Texas Legislative Session included the passage of House Bill 3033 (“HB 3033”). HB 3 amended the Texas Government Code by adding Section 552.0031, which now provides a specific definition of “business day” for purposes of the Texas Public Information Act (“TPIA”). Traditionally, the Office of the Attorney General has defined “business day” as a day that a governmental body is closed. Under the new legislation, the definition of “business day” for purposes of the TPIA is now limited to: a day other than Saturday or Sunday; a national holiday, a state holiday or days on which a governmental body observes a national or state holiday that occurs on a Saturday or Sunday. Additionally, the new law allows governmental bodies to designate up to 10 non-business days each **calendar** year. The designations are for days that Richardson ISD is closed but those days are not covered within the new definition of non-business day.

**SUPERINTENDENT’S RECOMMENDATION:**

The Superintendent recommends that the Board of Trustees of Richardson Independent School District approve the 2024 Public Information Act Designated Non-Business Days Calendar.



# RICHARDSON ISD

## 2024 Public Information Calendar

### January

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

### February

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

### March

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

### April

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

### May

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

### June

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

### July

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

### August

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

### September

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

### October

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

### November

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

### December

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

— RISD Closed

○ State/National Holiday

□ RISD Designated PIR Non-Business Day

**BOARD OF TRUSTEES**  
**Richardson Independent School District**  
**Richardson, Texas**

**Date:** December 14, 2023

**Submitted by:** David Pate, Assistant Superintendent of Finance & Support Services

## **ACTION ITEM**

**TOPIC: Casting a Vote for the Board of Directors of the Dallas Central Appraisal District**

### **BACKGROUND INFORMATION**

Section 6.03 of the Texas Property Tax Code charges the Chief Appraiser of the Appraisal District with the responsibility to conduct an election process to determine the membership of the Board of Directors.

The entities of Greater Dallas County entered into an agreement in 1979 when the Dallas Central Appraisal District (DCAD) was first organized that the five-member Board would be comprised as follows:

- The City of Dallas, Dallas ISD, and Dallas County each appoint one representative to the Board;
- The suburban cities elect one representative; and
- The suburban school districts elect one representative.

The Texas Property Tax Code specifies the qualifications for membership to the Board of Directors in Section 6.03. The candidate must be a resident of the Dallas Central Appraisal District (DCAD) for at least two years prior to the election; may be an elected official of an agency represented by the DCAD; and cannot be an employee of any agency represented by the DCAD.

Each of the independent school districts, except for the Dallas Independent School District, may submit a nomination by an official resolution one (1) candidate as the fifth member of the Board of Directors. From those nominations, the independent school districts shall elect by majority vote the fifth member. Each independent school district may cast one (1) vote.

Cassandra Phillips has represented the participating Suburban School Districts on the Dallas Central Appraisal District Board since 2020. She has been nominated again. Ms. Phillips served as a board member in Duncanville ISD, Place 5, from 2017 to the present and understands the needs of school districts. Ms. Phillips is the only suburban school district nominee.

### **SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends that the Board cast its vote for Cassandra Phillips to represent the District on the Board of Directors of the Dallas Central Appraisal District.

**RESOLUTION**

**WHEREAS,** Section 6.03 of the Texas Property Tax Code authorizes the Chief Appraiser of the Appraisal District with the responsibility of conducting the election process to determine the membership of the Appraisal District Board of Directors; and,

**WHEREAS,** eligible taxing entities in Dallas County have approved an option which allows for representation on the Appraisal District Board of Directors in accordance with section 6.03 of the Tax Code; and

**WHEREAS,** each of the independent school districts, except for the Dallas Independent School District, shall have the right to nominate by an official resolution one (1) candidate to serve as a member of the Board of Directors; and

**WHEREAS,** from such nominations, the independent school districts, except for the Dallas Independent School District, may elect by majority vote the fifth member of the Board of Directors;

**THEREFORE, BE IT RESOLVED,** by the Board of Trustees of the Richardson Independent School District hereby cast its vote for Cassandra Phillips to represent the independent school districts as a Member of the Board of Directors for the Dallas Central Appraisal District.

PASSED and approved by the RISD Board of Trustees this 14<sup>th</sup> day of December 2023.

Board of Trustees

By: \_\_\_\_\_

Name: Regina Harris  
Title: President

Date Signed: December 14, 2023

Attest:

By: \_\_\_\_\_

Name: Chris Poteet  
Title: Secretary, Board of Trustees

Date Signed: December 14, 2023

**BOARD OF TRUSTEES  
Richardson Independent School District  
Richardson, Texas**

**Date:** December 14, 2023

**Submitted by:** David Pate, Assistant Superintendent of Finance & Support Services

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## **ACTION ITEM**

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**TOPIC: Property Insurance RFSP # 23-266**

**BACKGROUND INFORMATION:**

McGriff, Seibels & Williams, the Districts broker of record, along with the Purchasing and Risk Management departments facilitated RFSP #23-266 for Property insurance. Coverage begins December 31, 2023 – December 31, 2024.

**SUPERINTENDENT'S RECOMMENDATION:**

The Board of Trustees of the Richardson Independent School District approve the recommendation to purchase the only renewal option for the property insurance layered program comprised of 20 carriers, lead by AMWINS for \$4,500,030. The terrorism and active assailant coverage from Indian Harbor Insurance company for \$61,381. And boiler and machinery equipment breakdown coverage with Liberty Mutual for \$32,463. This is a total combined package renewal of \$4,593,874. McGriff, Seibels & Williams will facilitate the payments on the District's behalf.

**PROPOSED RESOLUTION**

**WHEREAS**, the Board of Trustees, consistent with the requirement to maintain annual property insurance; and

**WHEREAS**, the district has facilitated a competitive bid; and

**WHEREAS**, the most responsive option was reviewed and accepted

**BE IT THEREFORE RESOLVED**, that the Board of Trustees of the Richardson Independent School District hereby approves the recommendation that McGriff, Seibels & Williams will facilitate the various payments on the District's behalf.

**APPROVED** on the 14<sup>th</sup> day of December 2023.

Board of Trustees

By: \_\_\_\_\_  
Name: Regina Harris  
Title: President

Date Signed: December 14, 2023

ATTEST:

By: \_\_\_\_\_  
Name: Chris Poteet  
Title: Secretary

Date Signed: December 14, 2023



# Property Insurance Coverage 2023-24

Kim Eacker

December 14, 2023

Every student, teacher, and leader will meet or exceed their academic growth goals.

**RICHARDSON ISD'S NORTH STAR GOAL**



# Property Insurance RFSP #23-266



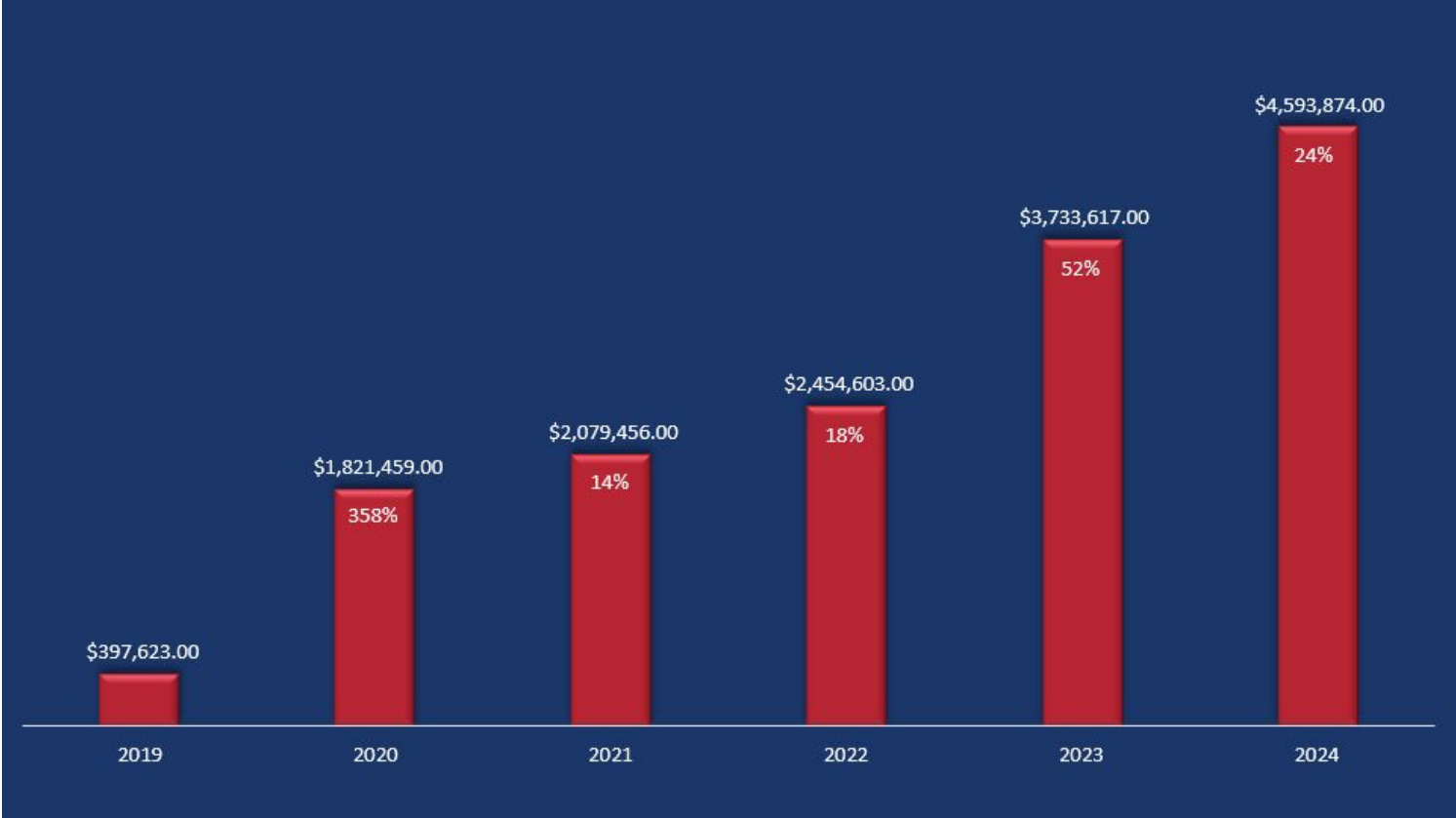
- Request for Sealed Proposal #23-266 for property insurance was issued and marketed to the global insurance marketplace
- All proposals have been reviewed by the District's Risk Management office
- Proposals Include:
  - One (1) property insurance proposal for a 20 carrier layered program lead by AMWINS
  - One (1) terrorism and active assailant proposal with Indian Harbor Insurance
  - Two (2) boiler and machinery breakdown proposals with Liberty Mutual Insurance and Travelers Insurance

RICHARDSON ISD'S NORTH STAR GOAL

Every student, teacher, and leader will meet or exceed their academic growth goals.



# Property Insurance Premium History

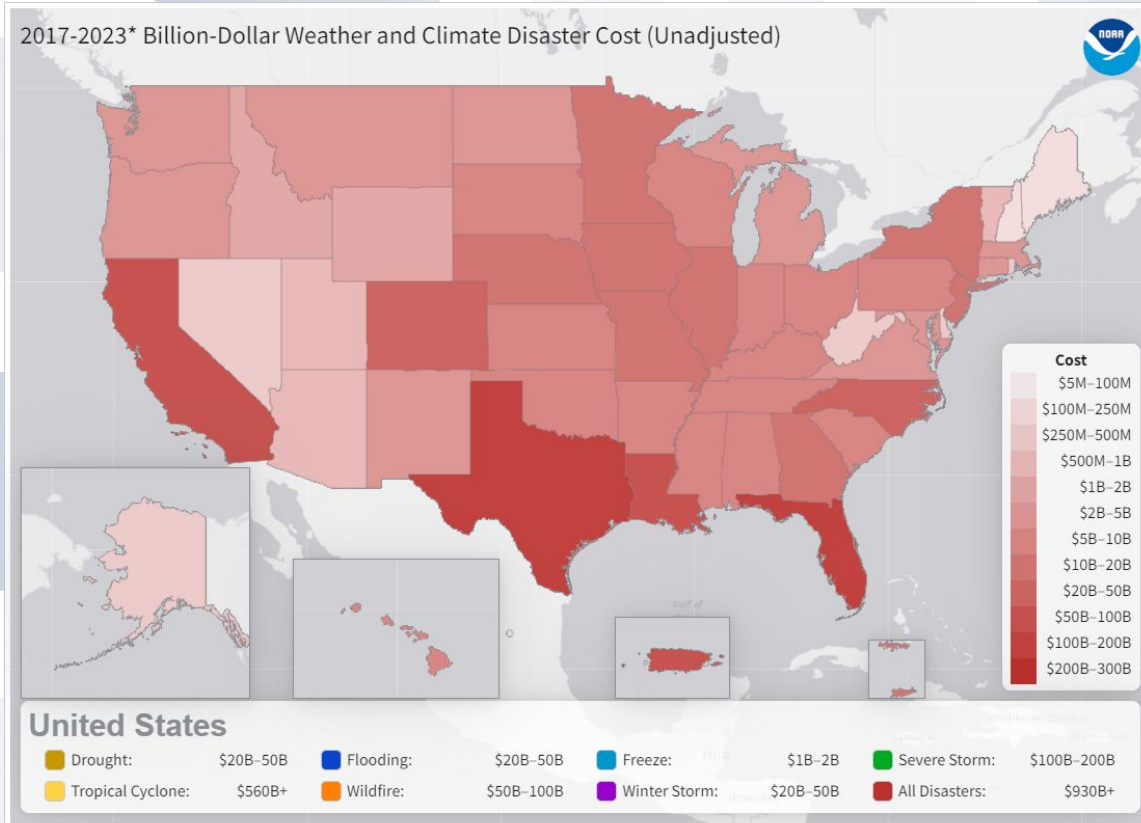


# Property Insurance Market Factors

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- Insured Losses for Significant Weather Events
  - \$1B Dallas County Hail Storm (2019)
    - \$304K RISD Loss | \$74K Recovery from insurance
  - \$2B Dallas County Tornado (2019)
  - \$10B Winter Storm Uri (2021)
    - \$1.3M RISD Loss | \$1.2M Recovery from insurance
  - \$67B Hurricane Ian (2022)
    - 2<sup>nd</sup> largest insured loss on record, after Hurricane Katrina (2005)
  - \$3.5B Winter Storm (Dec. 2022)
    - \$1.06M RISD Loss | \$500K Recovery from Insurance (remainder pending)
- Economic Factors
  - Property Value & Replacement Cost Increases
  - Increased Square Footage
  - Total Insured Value (TIV) Increases

# 2017 - 2023 Weather and Climate Disaster



- Insurance market is currently a “hard market” due to severe weather events in recent years, increased construction costs and property values
- Texas is ranked #1 in major hail events by the Insurance Information Institute

# Quote Comparison

## Coverage Synopsis:

Loss Limit:

Deductibles:

All Other Perils

Equipment Breakdown

Transit

Water/Freeze/Winter Storm

Wind/Hail

Deductible Cap

Margin Clause

Total Insured Values:

Annual Premium

Premium Increase

Property Insurance	
Expiring	Renewal Option
Layer Program (27 Carriers) Lead by AMWINS	Layer Program (20 Carriers) Lead by AMWINS
\$ 250,000,000	\$ 250,000,000
\$ 100,000	\$ 100,000
Excluded	Excluded
\$ 10,000	\$ 10,000
\$ 100,000	\$ 250,000
	Per Occ
2% of TIV per Loc	2% of TIV per Loc
\$250,000 min	\$250,000 min
Per Occ	Per Occ
\$ 2,500,000	No Max
115%	115%
\$ 1,206,317,434	\$ 1,352,637,250
\$ 3,595,919	\$ 4,500,030
	\$ 904,111

- Increased water/freeze/winter storm deductible
- \$2.5M wind/hail deductible cap removed
- 24% Premium Increase
- Premium increase due to 12% Rate Increase and 12% Increase in TIV
- Average Market Increases - 15% - 35% due to severe weather events, increased construction costs and property values

# Quote Comparison Continued

Terrorism Coverage		
Coverage Synopsis:	Expiring	Renewal Option
	<b>Indian Harbor Insurance Company</b>	<b>Indian Harbor Insurance Company</b>
Loss Limit:	\$ 100,000,000	\$ 100,000,000
Deductible:	\$ 10,000	\$ 10,000
Margin Clause:	125%	115%
Active Assailant:	Included	Included
Loss Limit:	\$ 5,000,000	\$ 5,000,000
Annual Premium:	<b>\$ 54,561</b>	<b>\$ 61,381</b>
Premium Increase:		\$ 6,820

- No rate increase
- Premium Increase due to 12% Increase in TIV

# Quote Comparison Continued

## Boiler & Machinery Equipment Breakdown Coverage

Coverage Synopsis:	Expiring	Renewal Option 1	Renewal Option 2
	<b>Liberty Mutual</b>	<b>Liberty Mutual</b>	<b>Travelers</b>
Loss Limit:	\$ 125,000,000	\$ 125,000,000	\$ 100,000,000
Deductible:	\$ 10,000	\$ 10,000	\$ 10,000
Annual Premium	<b>\$ 27,590</b>	<b>\$ 32,463</b>	<b>\$ 35,507</b>
Premium Increase		\$ 4,873	\$ 7,917
		N/A	\$ 3,044

- Liberty Mutual - 17% premium increase due to 5% rate increase and 12% increase in TIV

- Travelers - 29% increase due to 17% rate increase and 12% increase in TIV

# Recommendation

---

- Property Coverage
  - Layered Program (20 Carriers) | \$4,500,030
  - AMWINS Lead Underwriter
- Terrorism and Active Assailant Coverage
  - Indian Harbor Insurance Company | \$61,381
- Boiler & Machinery Equipment Breakdown Coverage
  - Liberty Mutual Insurance Company | \$32,463
- Combined Coverage Total \$4,593,874 (\$915,804 increase from prior year)

# THANK YOU!



**RICHARDSON ISD'S NORTH STAR GOAL**

Every student, teacher, and leader will meet or exceed their academic growth goals.



**BOARD OF TRUSTEES  
Richardson Independent School District  
Richardson, Texas**

**Date:** December 14, 2023

**Submitted by:** David Pate, Assistant Superintendent of Finance and Support Services

## **INFORMATION ITEM**

**TOPIC:** Community Budget Steering Committee Recommendations

### **BACKGROUND INFORMATION**

On June 8, 2023 the Board of Trustees convened a Community Budget Steering Committee (Committee) to assist with identifying and developing financially sustainable recommendations to address the unprecedented challenges associated with declining revenue and increased operating costs resulting from:

- Declining enrollment due to declining birth rates and other factors
- Lack of legislative investment in public education, as evidenced by not increasing the basic allotment since 2019
- 18% increase in the Consumer Price Index since March 2020
- Pressure to increase wages to keep pace with inflation
- Competition for educator and staff talent

The 61 members of the Committee met monthly beginning in July and held their last meeting on December 5th. Tonight, the Committee is bringing forward its recommendations after six months of analyzing enrollment projections, financial data, and other data relevant in creating a sustainable financial plan that aligns with the Board of Trustees' True North Goal that states: "Every student, teacher, and leader will meet or exceed their academic growth goals"

### **SUPERINTENDENT'S RECOMMENDATION**

The Superintendent presents the information regarding the Community Budget Steering Committees' recommendations for the Board's Information and review.



# Community Budget Steering Committee Recommendations

December 14, 2023

**RICHARDSON ISD'S NORTH STAR GOAL**

Every student, teacher, and leader will meet or exceed their academic growth goals.



# Presentation Overview



- 1** Introductions
- 2** District Vision and Beliefs
- 3** Committee Purpose and Charge
- 4** Sub-Committee Recommendations
- 5** Q&A

1

# Introductions

**RICHARDSON ISD'S NORTH STAR GOAL**

Every student, teacher, and leader will meet or exceed their academic growth goals.



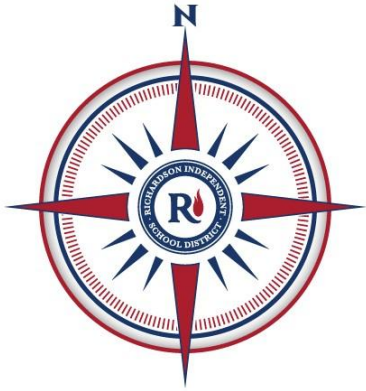
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# District Vision and Beliefs

RICHARDSON ISD'S NORTH STAR GOAL

Every student, teacher, and leader will meet or exceed their academic growth goals.





## **RICHARDSON ISD'S NORTH STAR GOAL**

Every student, teacher and leader will meet or exceed their academic growth goals.



# Graduate Profile

Students in RISD will develop competencies in the areas of:



Financial Literacy



Critical Thinking/Problem Solving



Real World Connections



Effective Communication



Emotional Intelligence



EVERY CHILD. EVERY TEACHER. EVERY LEADER. EVERY DAY.



## Goal 5

The school district will increase efficiency and effectiveness in operations and personnel and seek additional fiscal resources to accomplish the Call to Action.

### *Specific Results*

(Yr. 1) 5.1 - Ensure operations are conducted in a financially efficient and effective manner.

3

# Committee Purpose and Charge

RICHARDSON ISD'S NORTH STAR GOAL

Every student, teacher, and leader will meet or exceed their academic growth goals.



# Background Information



- RISD is currently projecting a **significant deficit** in next year's 2024-25 operating budget.
- As part of the 2023-24 budget process adopted in June 2023, RISD Trustees commissioned a **Community Budget Steering Committee (CBSC)**.
- The CBSC was charged with studying RISD's financial situation and arriving at **recommendations** for RISD Trustees to consider as part of the 2024-25 budget process.

RICHARDSON ISD'S NORTH STAR GOAL

Every student, teacher, and leader will meet or exceed their academic growth goals.



# Subcommittee Focus



The CBSC met between July and December, focusing work in four primary areas:



**Central  
Administration  
and Support**  
SUBCOMMITTEE



**Facility  
Utilization**  
SUBCOMMITTEE



**Revenue  
Generation**  
SUBCOMMITTEE



**Staffing and  
Compensation**  
SUBCOMMITTEE

RICHARDSON ISD'S NORTH STAR GOAL

Every student, teacher, and leader will meet or exceed their academic growth goals.



EVERY CHILD. EVERY TEACHER. EVERY LEADER. EVERY DAY.

# Financial Challenges



## Declining Enrollment

Due to declining birth rates and other factors



## Pressure to Increase Wages

Salary increases necessary to remain competitive with local benchmark districts



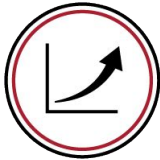
## Lack of Legislative Funding

No increase in the basic allotment since 2019



## Competition for Staff Talent

Below benchmark, competitive salaries



## Record Inflation

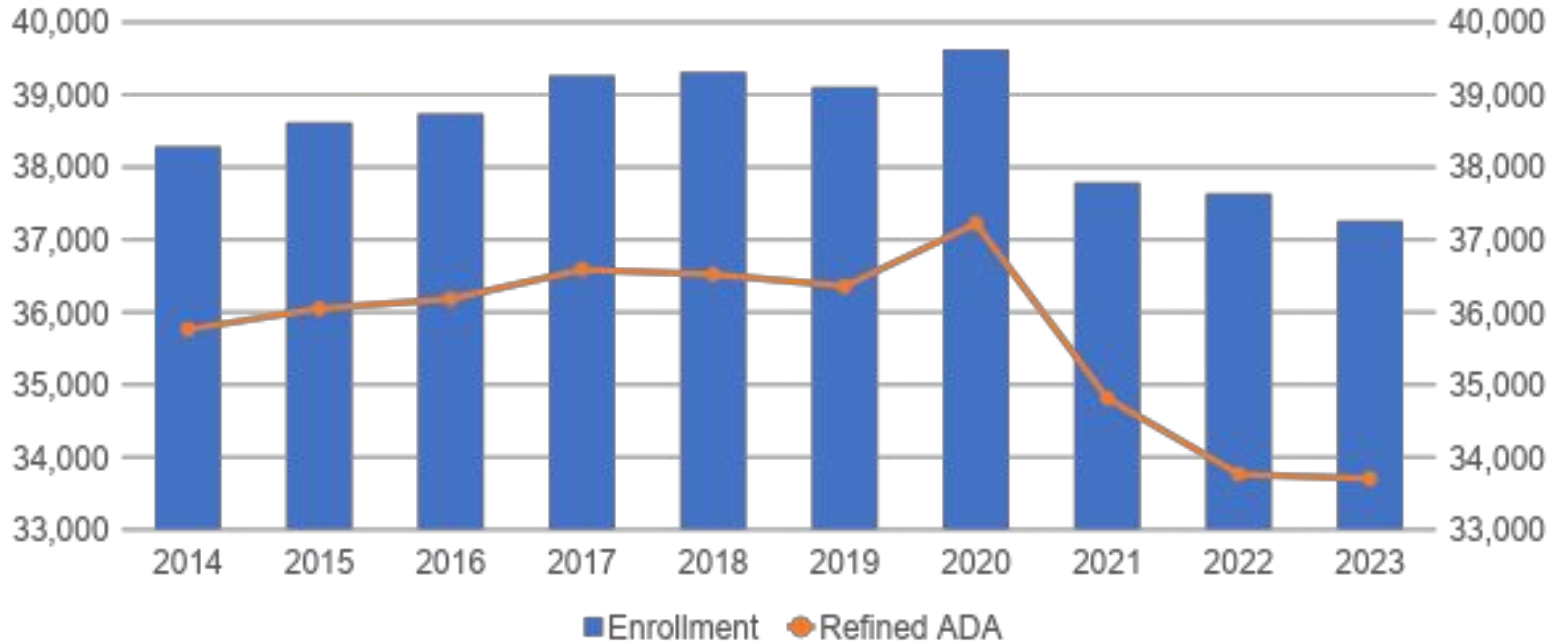
18% increase in Consumer Price Index since March 2020  
25% increase in property insurance (\$900,000)



## Inefficient Operation

Model for staffing not systemized

# Historic Enrollment and Attendance



# Annual Change in Peer District Enrollment

District	2019	2020	2021	2022	2023
Frisco ISD	1,750	2,677	788	2,332	1,097
Rockwall ISD	306	517	(20)	939	458
Allen ISD	400	397	(263)	(154)	313
Mesquite ISD	(654)	(422)	(1,329)	(149)	(13)
McKinney ISD	(248)	78	(1,223)	(19)	(24)
CFB ISD	295	86	(753)	81	(178)
Richardson ISD	<b>(219)</b>	<b>634</b>	<b>(1,832)</b>	<b>(154)</b>	<b>(373)</b>
Plano ISD	(938)	(181)	(2,475)	(754)	(469)
Garland ISD	(623)	(147)	(1,780)	(247)	(907)
Dallas ISD	(1,696)	(1,169)	(8,748)	(1,555)	(2,387)

# Steps Already Taken

Budget efficiencies of \$14.4 million gained through:

- Program redesign
- Departmental reductions
- Position absorptions
- Unfilled positions





## Community Budget Steering Committee

### Overview

Trustees approved RISD's 2023-24 budget at the June 8, 2023 regular meeting. The adopted operating budget includes a \$14.8 million deficit that will be funded through a one-time use of the district's fund balance. The adopted operating budget also includes \$14.4 million in reductions and efficiencies realized through not budgeting at full employment, central cuts, and reducing allocations to reflect decreased student enrollment. The budget includes an aggressive teacher raise and staff compensation package to remain competitive in the North Texas market.

Trustees also commissioned the creation of a community budget steering committee to assist the district with prioritizing narrowed resources for 2024-25 budget planning. The work of the steering committee will be critical in determining which steps RISD may take to reduce expenditures while increasing revenue. The committee will meet monthly beginning in July with the intent to make recommendations to the RISD board in December.

### Purpose of the Committee

The purpose of the 2023 Community Budget Steering Committee is to provide the Richardson Independent School District (Richardson ISD) Administration and Board of Trustees with financially sustainable recommendations to address the unprecedented financial challenges associated with declining revenue and increasing operating costs resulting from:

• Declining enrollment due to declining birth

### Meeting Dates, Minutes and Resources

- ▶ July 25, 2023
- ▶ August 22, 2023
- ▶ September 19, 2023
- ▶ October 17, 2023
- ▶ November 14, 2023

Some documents may contain content that is not accessible to all readers. To obtain assistance accessing these documents, please contact RISD's Budget and Finance Office at 469-593-0331.

### Additional Resources and Information

# Committee process, timeline, resources and presentations available on the RISD website.

[www.risd.org/home/community-budget-steering-committee](http://www.risd.org/home/community-budget-steering-committee)

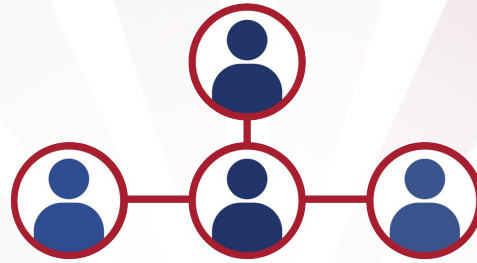
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# Sub-committee Recommendations

RICHARDSON ISD'S NORTH STAR GOAL

Every student, teacher, and leader will meet or exceed their academic growth goals.





# **Central Administration and Support**

## **SUBCOMMITTEE**

**Evaluate staffing and expenditures and make recommendations related to reducing departmental costs.**



**Central Admin  
and Support**  
SUBCOMMITTEE



**Facility  
Utilization**  
SUBCOMMITTEE



**Revenue  
Generation**  
SUBCOMMITTEE



**Staffing and  
Compensation**  
SUBCOMMITTEE

# Key Context and Findings



- Central Administration and Support is defined as all employees not assigned to a school.
- Richardson ISD's central expenditures are currently in the **bottom quartile** of peer school districts.





**Central Admin  
and Support**  
SUBCOMMITTEE



**Facility  
Utilization**  
SUBCOMMITTEE



**Revenue  
Generation**  
SUBCOMMITTEE



**Staffing and  
Compensation**  
SUBCOMMITTEE

# Central Administration and Support Cost by District



District	Percent of Budget for Central Administration
Dallas ISD	23.17%
Rockwall ISD	22.52%
Mesquite ISD	21.40%
Carrollton-Farmers Branch ISD	19.77%
Allen ISD	19.77%
McKinney ISD	19.02%
Garland ISD	17.49%
Plano ISD	16.68%
Frisco ISD	16.19%
<b>Richardson ISD</b>	<b>15.49%</b>



**Central Admin  
and Support**  
SUBCOMMITTEE



**Facility  
Utilization**  
SUBCOMMITTEE



**Revenue  
Generation**  
SUBCOMMITTEE



**Staffing and  
Compensation**  
SUBCOMMITTEE

# Recommendations



**1**

## **Reduce Central Expenditures 5-7%**

- Phase in over the next two fiscal years
- Excludes state-required recapture and TRS expenditures
- Remain in the bottom quartile of central expenditures among peer school districts relative to campus-based expenditures

**2**

## **Create a Standard Rubric for Evaluating Reductions**

When evaluating central departments and programming reductions, utilize a customized rubric that measures:

- Impact on teaching and learning (as aligned to RISD Vision and Beliefs)
- Impact on instructional programs
- Operational effectiveness and productivity
- Scope of impact on RISD students, staff, and/or stakeholders



**Central Admin  
and Support**  
SUBCOMMITTEE



**Facility  
Utilization**  
SUBCOMMITTEE



**Revenue  
Generation**  
SUBCOMMITTEE



**Staffing and  
Compensation**  
SUBCOMMITTEE

# Estimated Value

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**2024-2025**

**\$1,400,000 - \$2,000,000**

**2025-2026**

**\$1,400,000 - \$2,000,000**





# **Facility Utilization**

## **SUBCOMMITTEE**

**Review current facility utilization and make recommendations related to improving efficiency of facility utilization.**

# Key Context and Findings



Average  
Elementary  
Enrollment  
**521**

Average  
Elementary  
Capacity  
**755**

- Currently **9,000** unused elementary seats.
- Projected to have **12,000** unused elementary seats after district-wide middle school transition.
- RISD has the **smallest** average elementary campus enrollment among peer school districts.
- RISD's secondary model is operating efficiently relative to elementary.

# 2022-23 Campus Capacity vs Enrollment



Parameter	Total Capacity	2022-23 Enrollment	Excess Capacity
Elementary (40)	30,210	20,856	9,354
Junior High (8)	8,381	5,450	2,931
High School (4)	13,493	10,400	3,093
Dobie Pre-K	726	397	329
McAuliffe Learning Center	250	140	110

*Capacity based on classrooms used as a regular classroom.  
Spreadsheet with elementary details posted in August 22 meeting resources.*



**Central Admin  
and Support**  
SUBCOMMITTEE



**Facility  
Utilization**  
SUBCOMMITTEE



**Revenue  
Generation**  
SUBCOMMITTEE



**Staffing and  
Compensation**  
SUBCOMMITTEE



**Central Admin  
and Support**  
SUBCOMMITTEE



**Facility  
Utilization**  
SUBCOMMITTEE



**Revenue  
Generation**  
SUBCOMMITTEE



**Staffing and  
Compensation**  
SUBCOMMITTEE

# Recommendations

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**1**

## **Consolidate Elementary Schools**

- Considerations should include age and condition of the facility, location, equity across learning communities, attendance boundaries, enrollment projections and capacity.
- Renovation funds will need to be invested in order to accommodate consolidations.
- Schools no longer in use could be repurposed for other district uses.

**2**

## **Expand Inter-District Transfer Options**

Change district policy to permit enrollment of families residing outside of RISD boundaries.

- Limited to campuses with available seats after attendance area residents are prioritized.
- Phase in beginning in school year after initial campus consolidations.



Central Admin  
and Support  
SUBCOMMITTEE



Facility  
Utilization  
SUBCOMMITTEE



Revenue  
Generation  
SUBCOMMITTEE



Staffing and  
Compensation  
SUBCOMMITTEE

# Estimated Value

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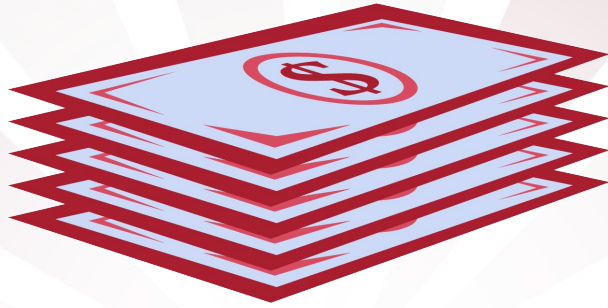
## PHASE 1

Approximately **\$1.82 million**  
per campus.

## PHASE 2

See Revenue Generation  
Recommendations.





# **Revenue Generation**

## **SUBCOMMITTEE**

**Evaluate opportunities for increasing revenue and make recommendations to increase revenue.**

# Key Context and Findings



- Each additional enrolled student generates approximately **\$6,160 per year** in revenue.
- Increases in property tax revenue due to rising values **do not** generate additional operating revenue for RISD (benefit goes to state of Texas).
- RISD's operating tax rate of 79.31¢ is currently at its **lowest** level in 39 years.



# Open Enrollment to Non-Resident Students



Student Increase	Basic Allotment	Revenue Increase
1 student	\$6,160	\$6,160
100 students	\$6,160	\$616,000
250 students	\$6,160	\$1,540,000
500 students	\$6,160	\$3,080,000
750 students	\$6,160	\$4,620,000
1,000 students	\$6,160	\$6,160,000



**Central Admin  
and Support**  
SUBCOMMITTEE



**Facility  
Utilization**  
SUBCOMMITTEE



**Revenue  
Generation**  
SUBCOMMITTEE



**Staffing and  
Compensation**  
SUBCOMMITTEE

# Recommendations



1

## Voter-Approved Tax Rate Election (VATRE)

Place a VATRE before RISD voters to increase M&O rate by 3.17¢.

2

## Expand *xPlore!* Enrollment

Increase enrollment in *xPlore!* (fee-based before and after school care programming).

3

## Expand Inter-District Transfer Options

Change district policy to permit enrollment of families residing outside of RISD boundaries.

- Limited to campuses with available seats after attendance area residents are prioritized.
- Phase in beginning in school year after initial campus consolidations.

4

## Choice Programming

Implement choice programming to attract and retain additional students.



Central Admin  
and Support  
SUBCOMMITTEE



Facility  
Utilization  
SUBCOMMITTEE



Revenue  
Generation  
SUBCOMMITTEE



Staffing and  
Compensation  
SUBCOMMITTEE

## Estimated Value

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**Voter-Approved 3.17¢ Increase in Tax Rate**

**\$5,700,000**

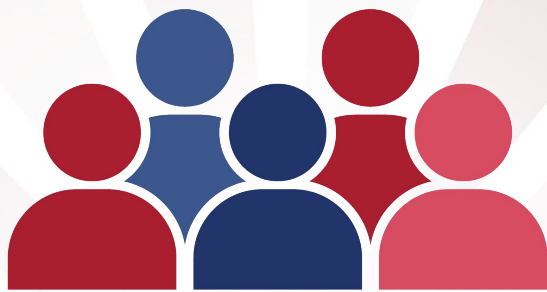
**250-750 Additional Students in xPlore!**

**\$760,000 - \$2,280,000**

**250-750 Additional Open Enrollment Students**

**\$1,540,000 - \$4,620,000**





# **Staffing and Compensation**

## **SUBCOMMITTEE**

**Evaluate current campus and central staffing ratios and compensation schedules and make recommendations related to appropriate staffing and compensation levels.**



Central Admin  
and Support  
SUBCOMMITTEE



Facility  
Utilization  
SUBCOMMITTEE



Revenue  
Generation  
SUBCOMMITTEE

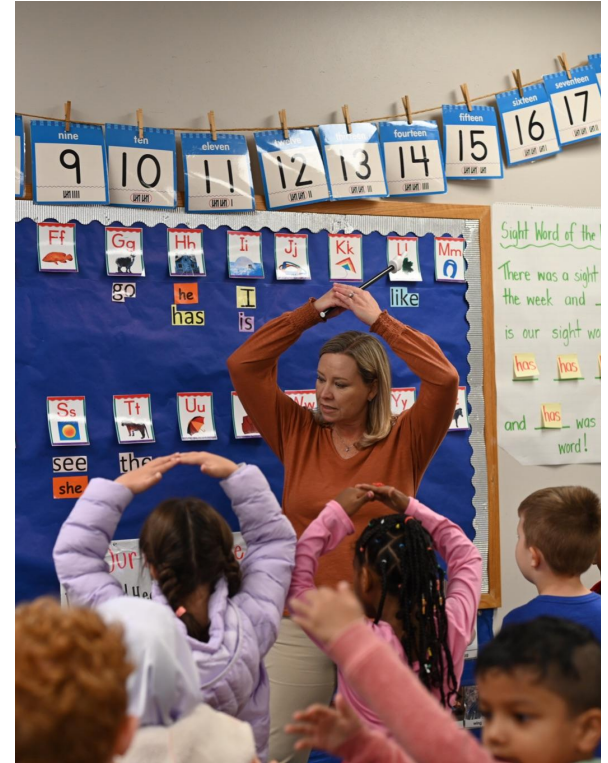


Staffing and  
Compensation  
SUBCOMMITTEE

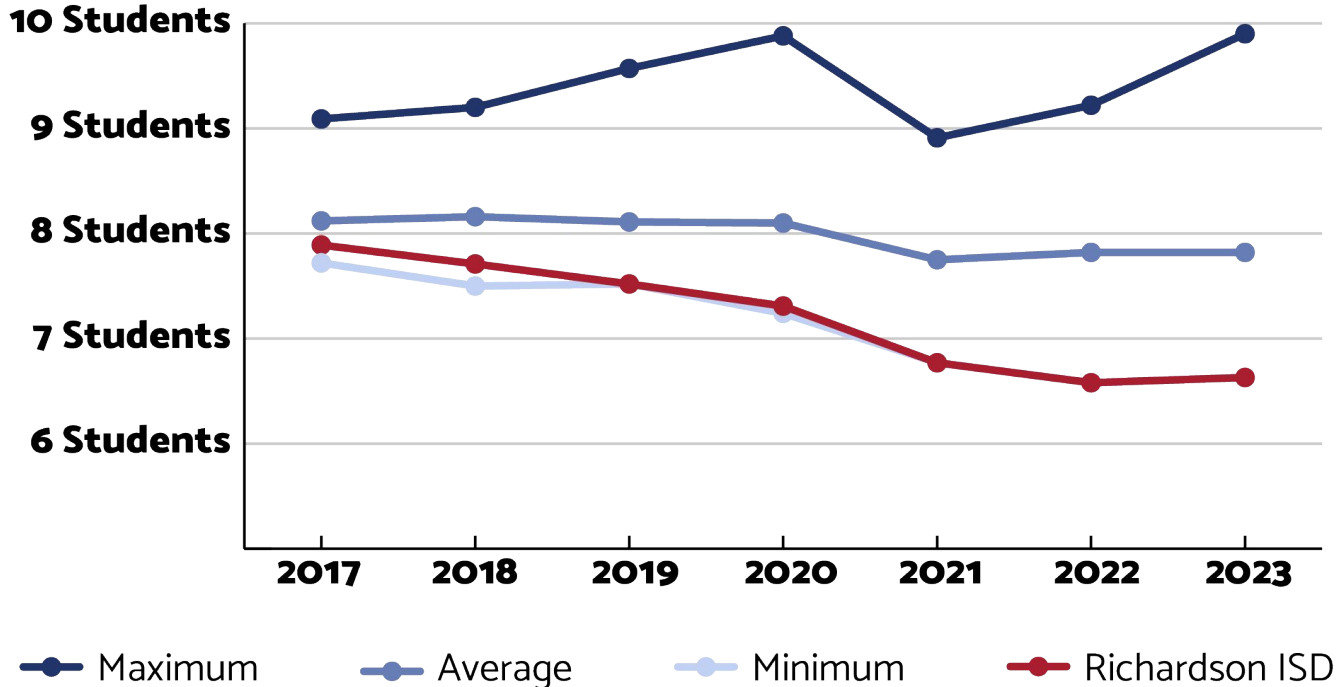
# Key Context and Findings



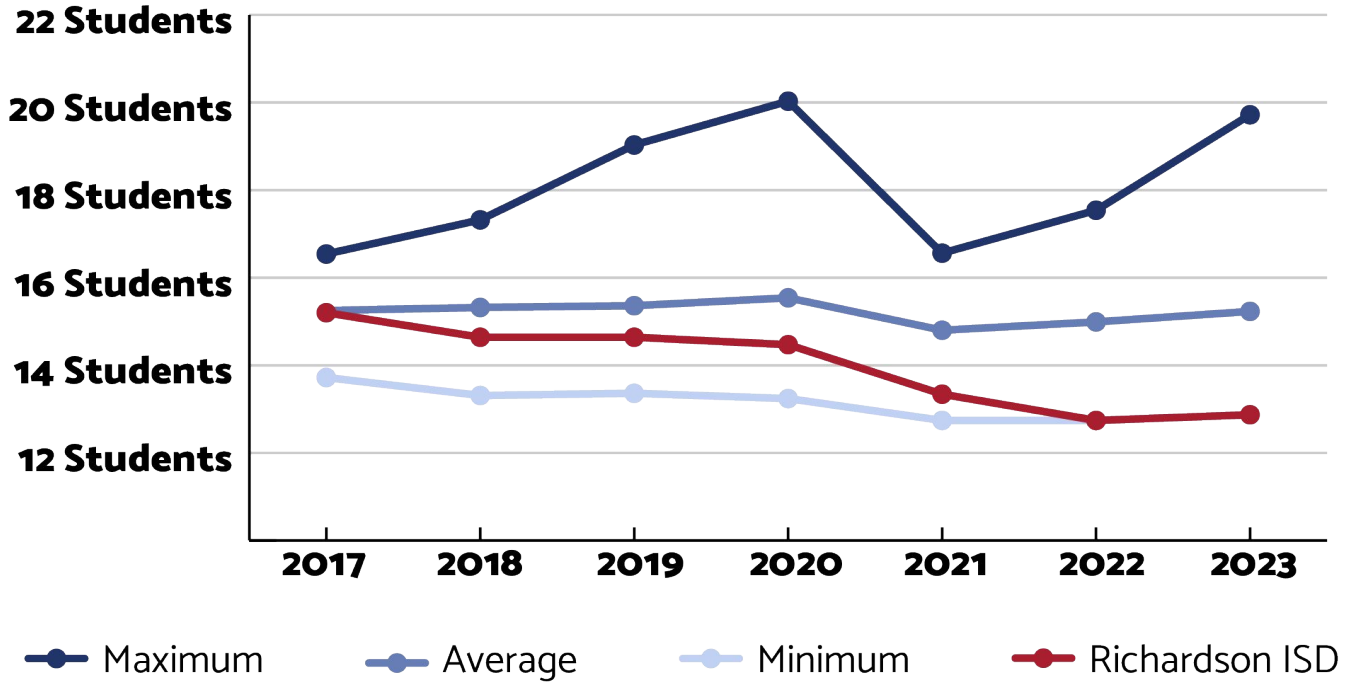
- RISD has **fewer students per staff** member than peer districts.
- RISD has **fewer students per teacher** than peer districts.
- Potential **imbalance of workloads** among similar positions between different schools.
- Filling and retaining high-need positions is a primary driver in district **recruitment and retention** efforts.



# Students Per Staff Member



# Students Per Teacher



# Recommendations

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1

## Implement Standard Staffing Model

- Create a staffing framework that maximizes efficiency based on enrollment benchmarks while allowing flexibility to accommodate student needs.
- Ensure efficient utilization of existing staff through consistent workloads and schedules

2

## Strategic Compensation Plan

- Implement a strategic compensation plan that places RISD at or above market averages for compensation with a focus on high-needs areas.

# Staffing and Compensation Value

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Estimates to be determined when district staffing model is adopted.



**Central Admin  
and Support**  
SUBCOMMITTEE



**Facility  
Utilization**  
SUBCOMMITTEE



**Revenue  
Generation**  
SUBCOMMITTEE



**Staffing and  
Compensation**  
SUBCOMMITTEE

# Summary of Recommendations

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**1** Reduce Central Expenditures 5-7%

**4** Expand Inter-District Transfer Options

**7** Choice Programming

**2** Standard Rubric for Reductions

**5** VATRE

**8** Standard Staffing Model

**3** Consolidate Elementaries

**6** Expand *xPlore!* Enrollment

**9** Strategic Compensation

Target is \$26,000,000 of ESSER supplanting in the 23-24 budget.

Expect closer to \$15,000,000 in year 1.



# Next Steps: Timeline and Initial Community Feedback: Let's Talk

5

# Q&A

**RICHARDSON ISD'S NORTH STAR GOAL**

Every student, teacher, and leader will meet or exceed their academic growth goals.



**BOARD OF TRUSTEES  
Richardson Independent School District  
Richardson, Texas**

**Date:** December 14, 2023

**Submitted by:** David Pate, Assistant Superintendent of Finance and Support Services

## **INFORMATION ITEM**

**TOPIC:** 2024-25 Budget Discussion

### **BACKGROUND INFORMATION**

The Texas Education Code and the Texas Education Agency Financial Accountability System Resource Guide requires the district to prepare and adopt a budget prior to the start of the new fiscal year.

The budget process begins each July and culminates in June with the Board of Trustees adopting the budget.

The administration has prepared a calendar for the 2024-25 budget process.

The primary purpose of the presentation is to set a foundation for the 2024-25 budget process.

### **SUPERINTENDENT'S RECOMMENDATION**

The Superintendent presents the information regarding the 2024-25 Budget Discussion for the Board's Information and review.



# 2024-2025 Budget Calendar

David Pate  
Assistant Superintendant of Finance and Support Services  
December 14, 2023

**RICHARDSON ISD'S NORTH STAR GOAL**  
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# Budget Calendar



- January 18, 2024 – Board of Trustee Meeting: Status of FY 2023-2024, Budget Presentation
- February 1, 2024 – Send out budget worksheets to campuses and departments
- February 22, 2024 – Board of Trustee Meeting: Demographic Report, Budget Presentation
- February 23, 2024 – Campus and Department budget worksheets due to budget office
- February 23, 2024 – Cabinet member special requests due to budget office
- February 28, 2024 – Receive update from Dallas Central Appraisal District (tentative)
- March 7, 2024 – Board of Trustee Meeting: Budget presentation
- April 4, 2024 – Board of Trustee Meeting: Budget presentation
- April 18, 2024 – Board of Trustee Work Session: Budget presentation
- April 30, 2024 – Last day to receive estimated certified value from Dallas Central Appraisal District

RICHARDSON ISD'S NORTH STAR GOAL

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# Budget Calendar (continued)



- May 2, 2024 – Board of Trustee Meeting: Budget presentation, 23-24 Compensation Plan Approval
- May 16, 2024 – Board of Trustee Work Session: Budget presentation
- May 25, 2024 – Publish notice of hearing to adopt budget and tax rate (no less than 10 and no more than 30 days prior to hearing)
- June 6, 2024 – Board of Trustee Meeting: Conduct public hearing on budget and tax rate, and adopt budget
- July 25, 2025 – Last day to receive certified value from Dallas Central Appraisal District
- August 1, 2024 – Last day to Provide Certified Value to Texas Education Agency
- August 5, 2024 – Last for Texas Education Agency to Provide Maximum Compressed Tax Rate
- August 24, 2024 – Publish notice of hearing on tax rate (no less than 10 and no more than 30 days prior to hearing), if necessary
- September 5, 2024 – Board of Trustee Work Session: Adopt tax rate
- October 1, 2024 – Mail tax bills with adopted rate

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# 2024-2025 Budget Calendar

David Pate  
Assistant Superintendant of Finance and Support Services  
December 14, 2023

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**BOARD OF TRUSTEES**  
**Richardson Independent School District**  
**Richardson, Texas**

**Date:** December 14, 2023

**Division:** School Leadership

**Submitted by:** Mike Jasso, Chief of Staff

## INFORMATION ITEM

**TOPIC: RISD Middle School Transition Update**

**BACKGROUND INFORMATION:**

**Middle School Transition:**

Richardson ISD convened a Grade Configuration Committee to study the possibility of moving sixth grade to junior high campuses and adopting a middle school model. Over forty participants representing district and campus staff, parents and community members gathered over the course of several months with the purpose of studying the pros and cons of a new middle school model and to make a recommendation to the Superintendent and the Board of Trustees.

This group was assembled as a result of the district's Strategic Plan and the Facilities Action Team, which made the recommendation that the district study this idea as a solution to:

- Mitigate space concerns at some of our elementary schools.
- Provide sixth graders access to wider and advanced academic offerings, extracurricular opportunities in fine arts, athletics and other areas of interest.

First and foremost, the district has studied the possibility of a new middle school model with an emphasis on what is best for students academically.

After study and deliberation, the grade configuration committee recommended to RISD Trustees in 2020 that the district move forward with implementing the middle school model, which trustees adopted as a resolution in 2021. In 2021, RISD voters approved funds for the first phases of middle school transformations in the Lake Highlands learning community, and sixth grade students in Lake Highlands are on schedule to attend Forest Meadow and Lake Highlands middle schools starting in the 2024-2025 school year. RISD intends to place the remaining six junior high to middle school transformation projects before voters as part of the next bond cycle.

Tonight, administration will present the second update on the middle school transition, including: history and context, academic programming and course offerings, staffing implications and HR processes student transfer considerations and processes, other considerations and next steps.



# DIGGING INTO Transition

MIDDLE SCHOOL TRANSITION PROCESS

**Mike Jasso | December 14, 2023**

**RICHARDSON ISD'S NORTH STAR GOAL**

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academic growth goals.



1

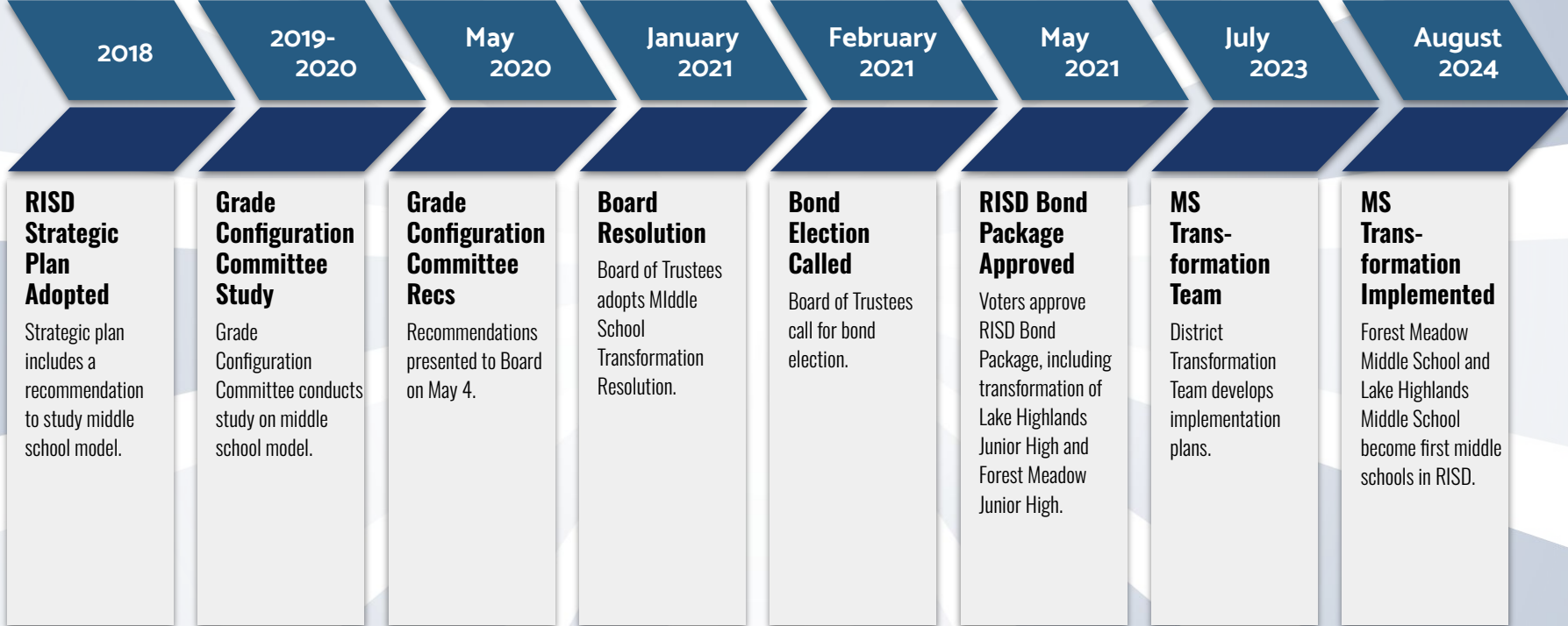
# Review: History & Context

RICHARDSON ISD'S NORTH STAR GOAL

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# RISD Middle School Transformation Timeline



2

# Academic Programming

RICHARDSON ISD'S NORTH STAR GOAL

Every student, teacher, and leader will meet or exceed their academic growth goals.



# What does the academic learning continuum look like at middle school 6-8?

---

## 6th Grade Core Content Continuum of Course Options

English - Reading Language Arts 6/Advanced RLA 6/GT Advanced RLA

- Double Block (consistent minutes for 6th graders)

Math - Math 6/Advanced Math 6/GT Advanced Math 6/Accelerated Math

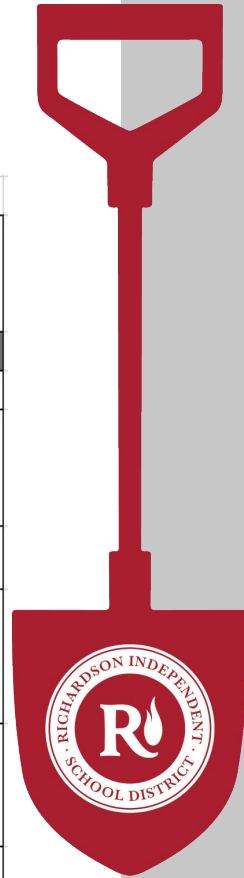
- Double Block (consistent minutes for 6th graders)

Science - Science 6/Advanced Science 6/GT Advanced 6

Social Studies - Social Studies 6/Advanced Social Studies 6/GT Advanced Social Studies 6



# Comparison: What does advanced learning look like in middle schools?



District	Reading Language Arts	Math	Science	Social Studies
<b>Richardson</b>	Advanced Double Blocked/Gifted & Talented Double Blocked	Advanced Double Blocked/Gifted & Talented Double Blocked/Accelerated Double Blocked	Advanced/Gifted & Talented	Advanced/Gifted & Talented
<b>Allen</b>	N/A	Accelerated	N/A	N/A
<b>Coppell</b>	Gifted & Talented	Accelerated Double Blocked/Accelerated Double Blocked Gifted & Talented	Gifted & Talented	Gifted & Talented
<b>Frisco</b>	Advanced/Gifted & Talented	Advanced	N/A	N/A
<b>Grapevine Colleyville</b>	Advanced, Gifted & Talented Advanced/TAGT Aspire Advanced	Advanced/Accelerated	Advanced/Accelerated	Advanced, Gifted & Talented Advanced/TAGT Aspire Advanced
<b>Leander</b>	Advanced Double Blocked/Gifted & Talented Double Blocked	Advanced Double Blocked/Accelerated Double Blocked	N/A	N/A
<b>Prosper</b>	Honors/Gifted & Talented	Honors/Gifted & Talented	N/A	N/A
<b>Round Rock</b>	Gifted & Talented	Accelerated	Gifted & Talented	Gifted & Talented

# What Elective choices will 6th grade students have ?

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PE/ Fine Art requirements for 6th - 8th grade

- Two years PE/Athletics
- One Fine Arts

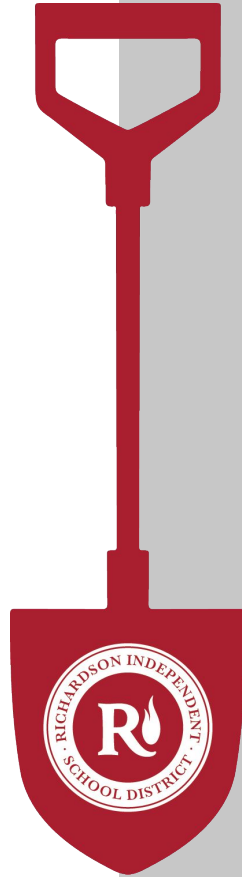
## **Required Choice (1 Period, 1 Course)**

- *Physical Education, Pre Athletics*

## **Choice - Elective (1 Period, 1 Course)**

- *Fine Arts*  
*Band, Choir , Orchestra, Art*

Master schedule efficiency, lessening variables for 6th grade  
Opportunities for all students in Fine Arts and/or PE/Athletics  
Continuity of Middle Schools  
Opens up student choice for 7th and 8th grade

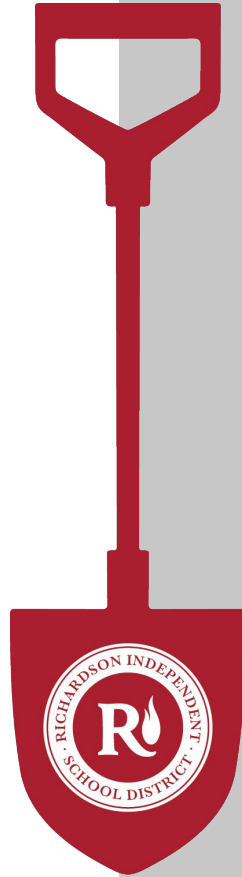


# Course Selection Process & Timeline

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## Course Selection Continuum 101

- Number of courses
  - Core Choices
    - RLA double blocked (2 periods, 1 course)
    - Math double blocked (2 periods, 1 course)
    - Science (1 period, 1 course)
    - Social Studies (1 period, 1 course)
  - Elective Choices
    - PE or Pre-Athletics (1 period, 1 course)
    - Fine Arts (1 period, 1 course)
- Process
  - JH and Elementary counselors work with students/families on understanding course choices
- Timelines
  - Course cards will go home Friday, Feb. 2nd due Feb. 9th to elementary counselors



**3**

# **Human Resources: Staffing Implications & Processes**

**RICHARDSON ISD'S NORTH STAR GOAL**

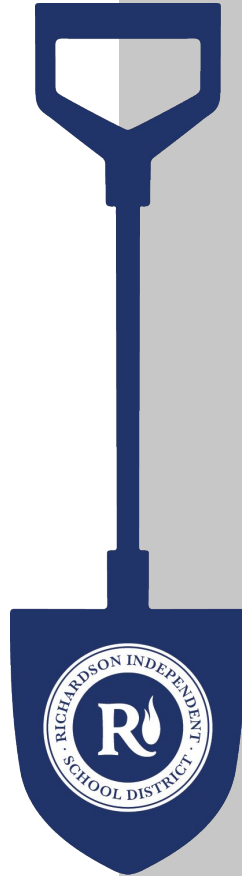
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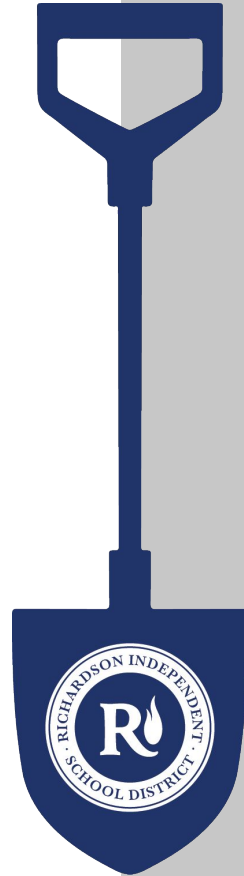
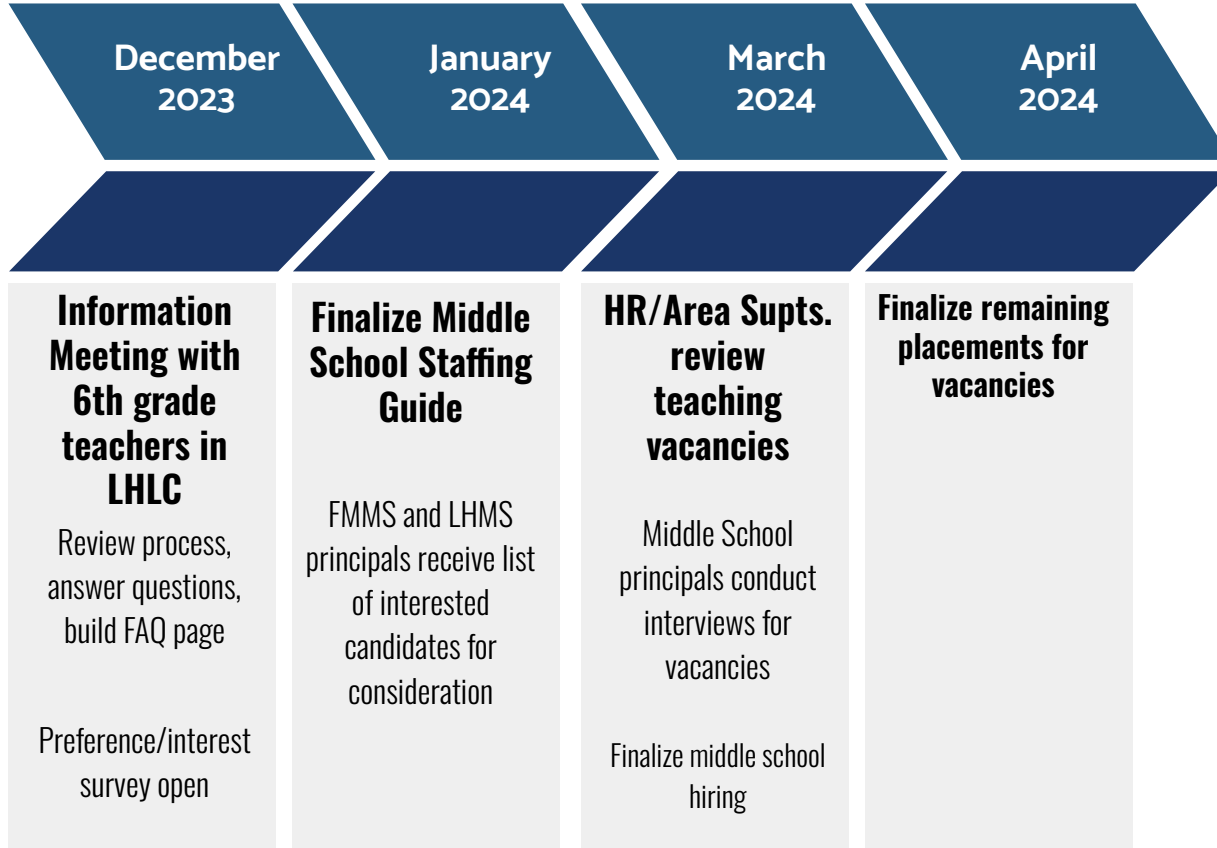
# HR: General Information

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- **Enrollment drives allocations**
  - Budget steering committee feedback
  - Goal of January, 2024 staffing guideline for middle school
- **Communication**
  - Met with Middle School principals, LHLC 6th Grade teachers
- **Choice**
  - All 6th grade teachers in the LHLC will have a teaching position, if they meet performance expectations and choose to stay.
  - HR has list of all 6th grade teachers and their respective certifications
  - Teachers will complete a preference survey to be submitted to HR for consideration. (Developed FAQ document)
- **Hiring**
  - Campus principals will consider internal candidates before open hiring



# HR: Staffing Implications & Processes



4

# Student/Parent Choice: Transfer Considerations and Processes

RICHARDSON ISD'S NORTH STAR GOAL

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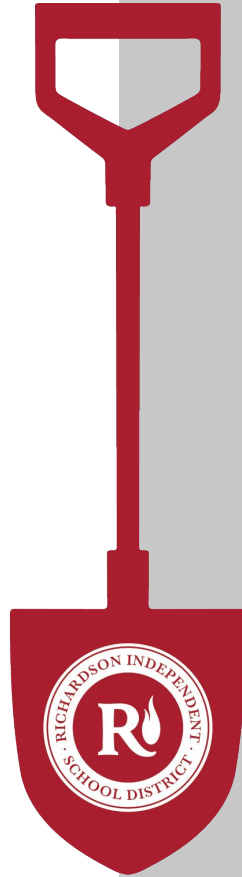
# Transfer Considerations and Processes

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## Intradistrict Transfer Process:

- Transfers within the district
- No major changes to process
- Monitoring possible outliers throughout the implementation phase

## [Transfer Guidelines](#)



5

# Other Considerations and Next Steps

RICHARDSON ISD'S NORTH STAR GOAL

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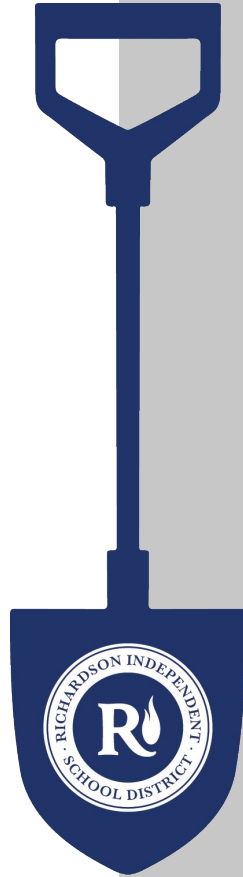


# Lake Highlands Learning Community Events

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## Community Open Houses - March 5th

- Opportunity for community to tour updated facilities
  - Forest Meadow MS (additions & renovation)
  - Lake Highlands MS (learn about new building)
  - Lake Highlands HS (additions & renovations)



# When will my middle school campus host incoming student event?

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## Forest Meadow Middle School

### Charging into Middle School for incoming 6th & 7th graders

**Wednesday, January 24<sup>th</sup>, 9:30-12:00**

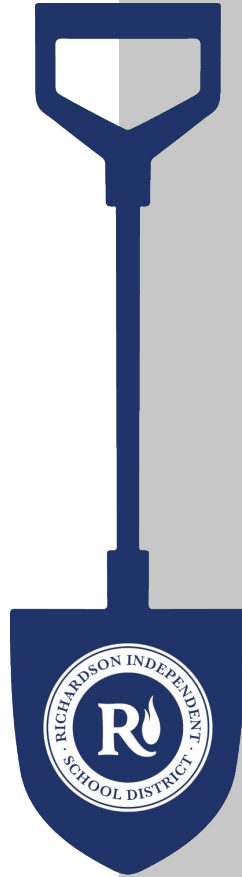
- MPE
- Skyview
- Stults

**Thursday, January 25<sup>th</sup>, 9:30-12:00**

- Aikin
- Moss Haven
- Forest Lane

### **FMMS Carnival Course Fair for Parents & Students, Grades 6-8**

- Wednesday, January 31, 2024, 6:00-8:00pm



# Questions?



**DIGGING  
INTO.**  
Transition

**RICHARDSON ISD'S NORTH STAR GOAL**

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