



# Agenda of Regular Meeting

## Thursday, January 12, 2023

### The Board of Trustees

### Richardson ISD

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A Regular Meeting of the Board of Trustees of Richardson ISD will be held Thursday, January 12, 2023, beginning at 6:00 PM in the Administration Building, 400 S. Greenville Ave, Richardson, TX 75081.

Prior to or during consideration of agenda subjects, the board will hear public comments from any member of the public who has complied with District procedures for signing up to speak. The notice for this meeting was posted on January 9, 2023.

Public Comments: - Persons wishing to address the Board must complete an online Public Comment form by signing up at <https://web.risd.org/board/public-comments/> beginning when the meeting agenda is posted through 12:00 p.m. on the day of the meeting. RISD will not accept submissions after 12:00 p.m. on the posted meeting date. Persons who do not have access to a computer to complete the Public Comment form online may contact the Board Office during normal business hours at 469-593-0403 (español 469-593-0312) for assistance. Persons wishing to speak must complete the online registration form in full and be present at the meeting to make his/her own comments during the designated time for Public Comment to be eligible to speak. Any registered speaker who is absent from the meeting at the time for Public Comment forfeits the opportunity to address the Board at that meeting.

Disruptions. Disruptive behavior will not be tolerated during a meeting. After providing at least one warning to a disruptive visitor, the presiding officer may request assistance from law enforcement officials to remove from the meeting any person who continues to disrupt the meeting by utterances or actions. A visitor who exhibits disruptive behavior in a subsequent meeting may be issued a trespass warrant. It is a criminal offense for a person, with intent to prevent or disrupt a lawful meeting, to substantially obstruct or interfere with the ordinary conduct of a meeting by physical action or verbal utterance. The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

I. **CALL TO ORDER**

- A. Pledge of Allegiance / Moment of Silence
- B. Announcements / Communications  
Recognition of Schools, Students and Staff

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II. **PUBLIC COMMENT SECTION**

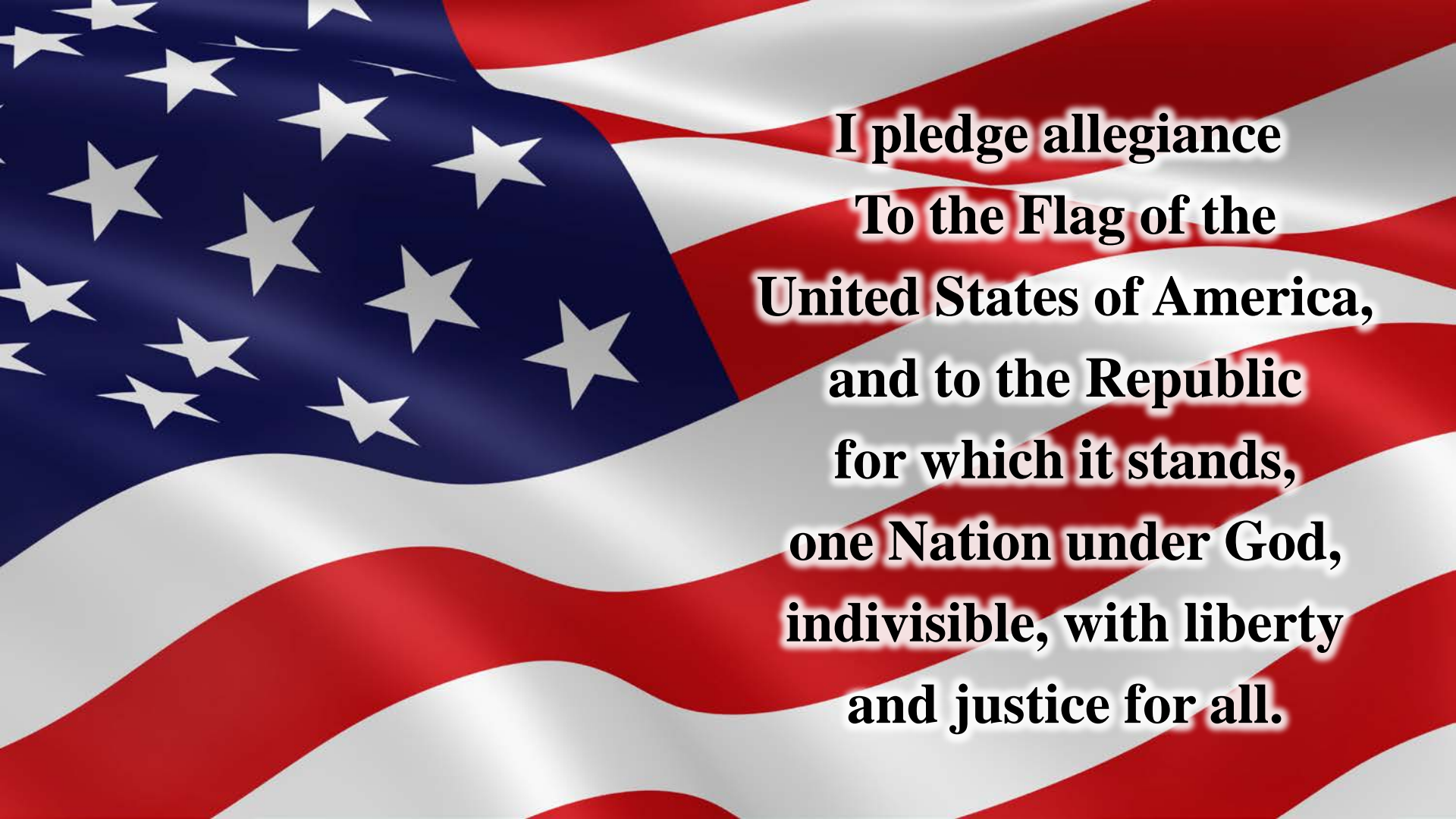
Comments from visitors who submitted the form requesting to address Board Members.

- A. Agenda Related Topic

	B. Non-Agenda Related Topic	
III.	<b>CONSENT / CONFIRMATION AGENDA ITEMS</b>	
	Submitted for Action and/or Information	
	A. Minutes of December 6 and December 8, 2022 Meetings	10
	Action Item	
	B. Human Resources Report	17
	Action/Information Item	
	C. Recommended Specified Best Value/Low Bids, Contracts and Cumulative Purchases	22
	Action/Information Item	
	<b>Part A: New Bids - For Approval</b>	
	Miscellaneous Consultant Services	
	Architectural Services for Northrich & Stults Rd Elementary Renovations	
	BHS Auditorium AV Upgrade	
	Internet Access - Erate	
	<b>Part B: Bid Renewals - For Approval</b>	
	Full-Service Delivery of Fresh Walnut Creek Farms Produce	
	<b>Part C: Contract Information (Greater than \$100,000) - For Approval</b>	
	MSC Industrial Supply - Air purifiers for athletic areas (NCPA #02-62)	
	<b>Part D: Interlocal Agreements, Memorandums of Understanding, and Other - For Approval</b>	
	<b>Interlocal Agreements:</b>	
	None	
	<b>Memorandums of Understanding:</b>	
	None	
	<b>Other:</b>	
	None	
	<b>Part E: Contracts, Contract Modifications &amp; Change Orders: Less than \$100,000 (Information Only)</b>	
	Dr. Thomas C. Frank, MD - Provide laryngoscopy evaluation. Assessment includes case history, perceptual aspects of vocal production, use of perceptual and/or instrumental measures including imaging techniques to visually depict the site and extent of medical pathology, through May 26, 2023.	
	YMCA Camping Services - Canyon Creek Elementary 5th grade science camp, overnight. May 15/17, 2023	
	Stephanie Szafranski - Provide support to Career and Technology Educations, through June 30, 2023.	
	<b>Part F: Cumulative Purchases - Information Only</b>	
	<b>Cumulative Purchases from Qualified Vendors:</b>	
	Buy Board - Texas Association of School Boards	
	CPGPC - Choice Partners	
	CTPA - Central Texas Purchasing Alliance	
	DIR - State of Texas Department of Information Resources	
	EPCNT - Education Purchasing Cooperative of North Texas	
	ESC - Educational Service Center	
	NCPA - National Cooperative Purchasing Alliance	
	SOURCEWELL - Sourcewell (previously NJPA)	
	OMNIA Partners - TCPN/IPA/US Communities	
	PPPCP - Prospering Pals	
	TIPS - The Interlocal Purchasing System	
	TPASS - Texas Procurement and Support Services	
	EQUALIS	

	D. Schedule of Upcoming Bids	27
	Information Item	
	E. Bond Expenditure Reports (2016 & 2021)	29
	Information Item	
	F. Budget Status Report	33
	Action Item	
IV.	<b>ACTION / INFORMATION ITEMS</b>	
	A. Consider Gifts	40
	Action Item	
	B. Consider 2023-2024 Academic Calendar	42
	Action Item	
	C. Consider 2024-2025 Academic Calendar	53
	Action Item	
	D. Strategic Plan Update	57
	Information Item	
	E. 2023-2024 Budget Discussion	82
	Information Item	
	F. Legislative Update	106
	Information Item	
	G. Intruder Detection Audit	107
	Information Item	
	H. Discussion of Student / District Activities	
	Information Item	
	I. Discussion of Recently Attended or Upcoming Conferences and Meetings	
	Information Item	
	J. Discussion of Upcoming Events	
	Information Item	
	K. Proposal of Future Agenda Items	
	Information Item	
V.	<b>CLOSED MEETING - The board will enter into closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, including but not limited to Section 551.071 - Consultation with Attorney and Section 551.076 - Security Devices.</b>	
	A. Intruder Detection Audit Update	
VI.	<b>RECONVENE in Open Session</b>	
VII.	<b>ADJOURNMENT</b>	

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See BEC(Legal)]

The background of the image is a waving American flag. The stars and stripes are clearly visible, with the blue field containing white stars on the left side. The red and white stripes flow across the right side of the image.

**I pledge allegiance  
To the Flag of the  
United States of America,  
and to the Republic  
for which it stands,  
one Nation under God,  
indivisible, with liberty  
and justice for all.**

The background of the image is the Texas state flag, featuring a blue field with a white five-pointed star on the left, and a white and red field on the right. The text is overlaid on the right side of the flag.

**Honor the Texas flag;  
I pledge allegiance  
to thee, Texas,  
one state under God,  
one and indivisible.**



# BOARD OF TRUSTEES RICHARDSON INDEPENDENT SCHOOL DISTRICT

## Procedures for Public Comments During Board Meetings

The Board of Trustees of the Richardson Independent School District welcomes members of the public to its meetings. The purpose of meetings is to allow trustees to conduct the business of the District. Although Board meetings are held in public, they are not public meetings and the public does not have a right to participate except as provided by the Board. The Board offers a limited open forum at meetings through its Public Comment Sections to provide opportunities for members of the public to convey information to the Board.

The Board adopted the following procedures concerning public comments to facilitate the efficient operation of meetings:

### Public Comment Section

- The Board of Trustees will include a Public Comment Section on the posted Agenda for each meeting. The Board holds regular monthly business meetings each month of the year, excluding July. Business meetings typically are scheduled for the first Thursday of the month. The Board schedules work sessions to address topics of study or as other needs arise. The Board reserves the third Thursday of each month for work sessions, but they also may be scheduled at any other time when a need arises. The Board reserves the right to schedule or reschedule meetings as necessary to meet the operational needs of the District. A written Agenda is posted for each Board meeting at least 72 hours before the meeting is scheduled. If an Emergency Meeting is authorized, an agenda will be posted at least one hour before the meeting is scheduled.

The Public Comment Section for agenda-related topics ordinarily will be placed on the Agenda just prior to the first business item on the Agenda. Where appropriate for efficient meeting management, the section for comments related to non-agenda topics may be placed on the Agenda after other action and information items. A speaker who attempts to address a non-agenda related topic during any period reserved for agenda-related topics is engaging in disruptive behavior. The speaker must stop his or her comments when directed.

- When necessary for effective meeting management, to accommodate large numbers of individuals wishing to address the Board at a meeting, or when otherwise advisable to accommodate specific circumstances, the Board delegates to the presiding officer the authority to make adjustments to these public comment procedures. Such adjustments may include, without limitation, adjusting when public comment will occur during a meeting, reordering agenda items, deferring public comment on non-agenda items, continuing an agenda item to a later meeting, temporarily revising public comment procedures as necessary if a meeting is conducted via videoconference, providing expanded opportunity for public comment, or establishing an overall time limit for public comments and adjusting the time allotted to each speaker.

### Speaker Topics

- Regular Business Meetings. Speakers may comment on specific Agenda items, as well as matters not on the posted Agenda (i.e. non-agenda items), during the Public Comment Section at regular business meetings.
- Work Sessions or Other Called Meetings. Speakers may comment only on specific agenda items during the Public Comment Section at work sessions and other called meetings.
- Public Hearings. When RISD gives notice of a public hearing, speakers may complete a separate online public comment form for the public hearing. Speakers may only comment on the specific topic noticed for the public hearing. All other rules noted herein apply to comments during a public hearing.

### Public Comment Form

- Persons wishing to address the Board must complete an online Public Comment form by signing up at the designated registration form link on the District's website beginning when the meeting agenda is posted through 12:00 p.m. on the day of the meeting. RISD will not accept submissions after 12:00pm on the posted meeting date. Persons wishing to speak must complete the designated registration form in full and be present at the meeting to make his/her own comments during the designated time for Public Comment to be eligible to speak. Any registered speaker who is absent from the meeting at the time for Public Comment forfeits the opportunity to address the Board at that meeting.
- In addition to identifying information, each speaker must indicate the specific Agenda item about which he or she wishes to comment and/or identify the non-Agenda topic of the comments.
- If RISD gives notice of a public hearing, it will provide a separate designated registration form link on the District's website for the public hearing that persons who wish to speak must complete. Individuals will be able to register beginning when the meeting agenda for

the public hearing is posted through 12:00 p.m. on the day of the meeting. RISD will not accept comment cards after 12:00pm on the posted meeting date.

- Persons who do not have access to a computer to complete the Public Comment form online may contact the Board Office at 469-593-0403 for assistance. The online form is required to be completed by no later than 12:00 pm on the day of the posted meeting.

### Written Materials

- A speaker who wishes to provide written materials to the Board of Trustees must bring at least nine (9) copies of the materials to the Board meeting. A copy of the materials will be provided to the trustees before the speaker is called. The speaker may not distribute materials when he or she is called to speak.

### Time

- Each speaker is limited to a total of three\* minutes and a speaker may not use time of another speaker to extend his or her comment period. Note: A speaker who addresses the Board through a translator will have six\* minutes to present comments to ensure that non-English speakers receive the same opportunity to address the Board.
- Staff will set a three\*-minute digital timer for each speaker. The speaker shall end his or her comments when the timer expires. Any speaker who fails to stop speaking and yield the podium at the end of his or her allotted time is considered out of order and may be escorted from the podium and/or asked to leave the meeting.  
**(\*Unless the comment period has been limited as provided herein.)**

### Single comment

- A speaker may complete one online Public Comment form for each meeting. A speaker who comments during a public hearing is not ineligible to speak during the regular public comment period.

### Protocol for Speakers

- The Board Secretary will call the name of each speaker who has submitted a public comment card and state the topic(s) on which the individual has registered to speak.
- Each speaker should approach the podium when his or her name is called. An adjustable microphone is affixed to the podium in the Auditorium. The speaker should clearly state his or her name and the school or school(s) the speaker's children attend or have attended before beginning to comment.
- The Board will not engage in dialogue with a speaker. Specific factual information or reference to an existing policy may be furnished in response to inquiries or statements. The Board cannot deliberate or make a decision on any subject that is not on the Agenda.
- The public comment period is not the appropriate forum for presentation of formal complaints. RISD maintains a formal grievance policy to address complaints. The Board will only consider formal complaints that remain unresolved after they have been addressed through proper administrative channels and when they have been placed on the Agenda. Attacks of a personal nature against Board members, RISD staff, students, or other citizens by name or unique title will not be allowed or tolerated. Speakers who wish to make a complaint regarding an employee should comply with the appropriate complaint policy. (DGBA – Employee Complaints; FNG – Student/Parent Complaints; GF – Public Complaints). Complaint policies are available on the RISD website.
- Remarks or other conduct that disrupt the meeting are considered out of order and will not be allowed. Visitors and staff must listen quietly and respectfully during the public comment section whether they agree or disagree with a speaker's message. It is not appropriate for staff or visitors to clap, cheer, boo, display banners, or otherwise engage in disruptive conduct. Persons who disrupt the meeting will be cautioned to observe meeting rules. Persons who persist in disrupting the meeting may be removed from the meeting.

### Consent for Online Publication

RISD may audio and video record its meetings. A person who chooses to speak during the Public Comment Section is consenting to the online audio/video publication of his or her comments.

### Reasonable Accommodation and Translation

Persons desiring to make a public comment who need reasonable accommodations of a disability or who require a language translator should contact the Board office at 469-593-0403 in advance of the meeting to request assistance.

Approved: September 15, 2022



# JUNTA DIRECTIVA DISTRITO ESCOLAR INDEPENDIENTE DE RICHARDSON

## Procedimientos para los comentarios del público durante las reuniones de la Junta Directiva

La Junta Directiva del Distrito Escolar Independiente de Richardson da la bienvenida a los miembros del público a sus reuniones. El propósito de las reuniones es permitir a los miembros de la Junta conducir los negocios del Distrito. Aunque las reuniones de la Junta Directiva se celebran en público, no son reuniones públicas y el público no tiene derecho a participar, salvo lo dispuesto por la Junta. La Junta ofrece un foro abierto limitado en las reuniones a través de su Sección de Comentarios Públicos para proporcionar oportunidades a los miembros del público para transmitir información a la Junta.

La Junta Directiva adoptó los siguientes procedimientos relativos a los comentarios del público para facilitar el funcionamiento eficiente de las reuniones:

### Sección de comentarios del público

- La Junta Directiva incluirá una sección de comentarios del público en el orden del día de cada reunión. La Junta celebra reuniones mensuales de trabajo todos los meses del año, excepto julio. Las reuniones de trabajo suelen celebrarse el primer jueves de cada mes. La Junta Directiva programa sesiones de trabajo para tratar temas de estudio o cuando surgen otras necesidades. La Junta se reserva el tercer jueves de cada mes para las sesiones de trabajo, pero también pueden programarse en cualquier otro momento cuando surja una necesidad. La Junta se reserva el derecho de programar o reprogramar las reuniones según sea necesario para satisfacer las necesidades operativas del Distrito. Se publica una agenda por escrito para cada reunión de la Junta Directiva al menos 72 horas antes de su realización. Si se autoriza una reunión de emergencia, se publicará una agenda al menos una hora antes de la fecha de la reunión.

La sección de comentarios del público para los temas relacionados con la agenda se incluirá normalmente en la agenda justo antes del primer punto de la misma. Cuando sea conveniente para una gestión eficaz de la reunión, la sección de comentarios relacionados con temas no incluidos en la agenda podrá incluirse después de otros puntos de acción e información. Un orador que intente abordar un tema no relacionado con la agenda durante cualquier período reservado para los temas relacionados con la agenda está incurriendo en un comportamiento perturbador. El orador deberá interrumpir sus comentarios cuando se le indique.

- Cuando sea necesario para la gestión eficaz de la reunión, para dar cabida a un gran número de personas que deseen dirigirse a la Junta en una reunión, o cuando sea aconsejable para adaptarse a circunstancias específicas, la Junta delega en el presidente la autoridad para hacer ajustes a estos procedimientos de comentarios del público. Dichos ajustes pueden incluir, sin limitación, la adaptación del momento en que se producirán los comentarios del público durante una reunión, la reordenación de los puntos del orden del día, el aplazamiento de los comentarios del público sobre los puntos no incluidos en el orden del día, la continuación de un punto del orden del día para una reunión posterior, la revisión temporal de los procedimientos de comentarios del público según sea necesario si una reunión se lleva a cabo a través de videoconferencia, la ampliación de las oportunidades para los comentarios del público, o el establecimiento de un límite de tiempo general para los comentarios del público y el ajuste del tiempo asignado a cada orador.

### Temas de los oradores

- Reuniones ordinarias de trabajo. Los oradores podrán hacer comentarios sobre puntos específicos de la agenda, así como sobre asuntos que no figuren en la agenda (es decir, puntos no incluidos en la agenda), durante la sección de comentarios del público en las reuniones ordinarias de trabajo.
- Sesiones de trabajo u otras reuniones convocadas. Los oradores sólo pueden comentar puntos específicos de la agenda durante la sección de comentarios del público en las sesiones de trabajo y otras reuniones convocadas.
- Audiencias públicas. Cuando RISD notifica una audiencia pública, los oradores pueden completar un formulario de comentarios públicos en línea separado para la audiencia pública. Los oradores sólo pueden hacer comentarios sobre el tema específico anunciado para la audiencia pública. Todas las demás normas indicadas aquí se aplican a los comentarios durante una audiencia pública.

### Formulario de comentarios públicos

- Las personas que deseen dirigirse a la Junta deben llenar un formulario de comentarios públicos en línea inscribiéndose en el enlace del formulario de registro designado en la página web del Distrito a partir del momento en que se publique la agenda de la reunión y hasta las 12:00 p.m. del día de la reunión. RISD no aceptará presentaciones después de las 12:00 p.m. de la fecha de la reunión publicada. Las personas que deseen hacer uso de la palabra deben completar el formulario de registro designado en su totalidad y estar presentes en la reunión para hacer sus propios comentarios durante el tiempo designado para los Comentarios Públicos para tener derecho a hablar. Cualquier orador registrado que se ausente de la reunión a la hora de los Comentarios Públicos perderá la oportunidad de dirigirse a la Junta en esa reunión.
- Además de la información de identificación, cada orador debe indicar el punto específico del orden del día sobre el que desea

comentar y/o identificar el tema no incluido en el orden del día de los comentarios.

- Si RISD avisa de la celebración de una audiencia pública, proporcionará un enlace a un formulario de registro designado por separado en el sitio web del Distrito para la audiencia pública que las personas que deseen intervenir deberán rellenar. Las personas podrán inscribirse a partir del momento en que se publique el orden del día de la audiencia pública hasta las 12:00 horas del día de la reunión. El RISD no aceptará tarjetas de comentarios después de las 12:00 p.m. de la fecha de la reunión anunciada.
- Las personas que no tengan acceso a una computadora para completar el formulario de comentarios públicos en línea pueden comunicarse con la Oficina de la Junta al 469-593-0403 para obtener ayuda. El formulario en línea debe completarse antes de las 12:00 p.m. del día de la reunión publicada.

### Materiales escritos

Un orador que desee proporcionar materiales escritos a la Junta Directiva debe traer al menos nueve (9) copias de los materiales a la reunión de la Junta. Se proporcionará una copia de los materiales a los miembros de la Junta antes de que el orador sea convocado. El orador no podrá distribuir materiales cuando sea llamado a hablar.

### Tiempo

- Cada orador está limitado a un total de tres\* minutos y un orador no puede utilizar el tiempo de otro orador para extender su período de comentarios. Nota: Un orador que se dirija a la Junta a través de un traductor dispondrá de seis\* minutos para presentar sus comentarios a fin de garantizar que las personas que no hablan inglés tengan la misma oportunidad de dirigirse a la Junta.

- El personal pondrá un reloj digital de tres\* minutos para cada orador. El orador terminará sus comentarios cuando el tiempo expire. Cualquier orador que no deje de hablar y ceda el podio al final de su tiempo asignado se considerará fuera de lugar y podrá ser escoltado del podio y/o se le pedirá que abandone la reunión.

(\*A menos que el período de comentarios se haya limitado según lo dispuesto en el presente documento).

### Un solo comentario

Un orador puede completar un formulario de comentarios públicos en línea para cada reunión. Un orador que comente durante una audiencia pública no podrá intervenir durante el periodo de comentarios públicos regular.

### Protocolo para los oradores

- La secretaria de la Junta llamará por su nombre a cada orador que haya presentado una tarjeta de comentarios públicos e indicará el tema o temas sobre los que se ha inscrito para hablar.
- Cada orador deberá acercarse al podio cuando se diga su nombre. En el podio del Auditorio hay un micrófono ajustable. El orador debe decir claramente su nombre y la escuela o escuelas a las que asisten o han asistido sus hijos/as antes de comenzar a comentar.
- La Junta no entablará un diálogo con el orador. En respuesta a las preguntas o declaraciones, se puede proporcionar información específica sobre los hechos o hacer referencia a una política existente. La Junta no puede deliberar ni tomar una decisión sobre ningún tema que no figure en la agenda.
- El período de comentarios públicos no es el foro apropiado para la presentación de quejas formales. El RISD mantiene una política de quejas formales para atenderlas. La Junta sólo considerará las quejas formales que queden sin resolver después de que se hayan abordado a través de los canales administrativos adecuados y cuando se hayan incluido en el orden del día. No se permitirán ni tolerarán los ataques de carácter personal contra los miembros de la Junta, el personal de RISD, los estudiantes u otros ciudadanos por su nombre o título. Los oradores que deseen presentar una queja sobre un empleado deberán cumplir con la política de quejas correspondiente. (DGBA - Quejas de empleados; FNG - Quejas de estudiantes/padres; GF - Quejas del público). Las políticas de quejas están disponibles en la página web de RISD.
- Los comentarios u otras conductas que perturben la reunión se consideran fuera de lugar y no se permitirán. Los visitantes y el personal deben escuchar en silencio y con respeto durante la sección de comentarios del público, tanto si están de acuerdo como si no lo están con el mensaje del orador. No es apropiado que el personal o los visitantes aplaudan, chiflen, abucheen, muestren pancartas o adopten cualquier otra conducta perturbadora. Las personas que perturben la reunión serán amonestadas para que respeten las normas de la misma. Las personas que persistan en perturbar la reunión podrán ser expulsadas de la misma.

### Consentimiento para la publicación en línea

RISD puede grabar sus reuniones en audio y vídeo. Una persona que elija hablar durante la Sección de Comentarios Públicos está consintiendo la publicación en línea de sus comentarios en audio y vídeo.

### Acomodación razonable e interpretación

Las personas que deseen hacer un comentario público y que necesiten adaptaciones razonables de una discapacidad o que requieran un traductor de idiomas deben ponerse en contacto con la oficina de la Junta al 469-593-0403 antes de la reunión para solicitar asistencia.

**BOARD OF TRUSTEES  
Richardson Independent School District  
Richardson, Texas**

**Date:** January 12, 2023

**Department:** Board of Trustees Office

**Submitted by:** Libby Oliver, Administrative Manager - Board Relations

## **ACTION ITEM**

**TOPIC:** Minutes of December 6 and December 8, 2023 Board Meetings

### **BACKGROUND INFORMATION**

Minutes recorded on above date(s).

### **SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends that the Board of Trustees approve the minutes of the 2023 meeting(s) listed above.

**RICHARDSON INDEPENDENT SCHOOL DISTRICT**  
**Board of Trustees – Called Meeting**  
**December 6, 2022**

The Board of Trustees of the Richardson Independent School District met in a Called Meeting for the purpose of a training session at 8:09 A.M. at the RISD Administration Building, 400 S. Greenville Ave., Richardson, Texas with the following present: Ms. Regina Harris, President; Mrs. Debbie Rentería, Vice President; Mr. Chris Poteet, Secretary, Mr. Eric Eager, Mrs. Vanessa Pacheco, Ms. Rachel McGowan, and Mrs. Megan Timme as well as Tabitha Branum, Superintendent and Ms. Leticia McGowan, General Counsel. Present

None Absent

Regina Harris welcomed the Board to the meeting and introduced Mrs. Karen Holburn, former President of the RISD Board of Trustees. Mrs. Holburn facilitated a discussion and training on setting a North Star vision for the Board and school district. Welcome & Training

Ms. Harris adjourned the meeting at 11:13 A.M. on December 6, 2022. Adjourned

Approved as submitted on January 12, 2023.

\_\_\_\_\_  
Chris Poteet, Secretary

\_\_\_\_\_  
Regina Harris, President

**RICHARDSON INDEPENDENT SCHOOL DISTRICT**  
**Board of Trustees**  
**December 8, 2022**

The Board of Trustees of the Richardson Independent School District met in a Regular Meeting at 6:01 P.M., in the Administration Building, 400 South Greenville Avenue, Richardson, Texas with the following present: Ms. Regina Harris, President; Mrs. Debbie Renteria, Vice President, Mr. Chris Poteet, Secretary; Mr. Eric Eager, Mrs. Megan Timme, and Ms. Rachel McGowan, as well as Mrs. Tabitha Branum, Superintendent; Dr. Kristin Byno, Assistant Superintendent of Teaching and Learning; Mrs. Sandra Hayes, Assistant Superintendent of Operations; Mr. David Pate, Chief Financial Officer; Ms. Melissa Heller, Chief of Strategy and Engagement; Mr. Henry Hall, Chief Technology Officer; Dr. Matthew Gibbins, Assistant Superintendent of Administrative Services; Dr. Christopher Goodson, Assistant Superintendent of Human Resources and Ms. Leticia McGowan, General Counsel.

Present

Mrs. Vanessa Pacheco

Absent

Ms. Harris welcomed two sixth grade students from the Moss Haven Beta Club to lead the pledges of allegiance.

Pledges of Allegiance

Dr. Melissa Heller presented the recognitions listed below.

Recognitions

The Board recognized the following:

Partner Recognition:

- Verandah McKinney, Founder, Owner, and CEO of BAK'D – provided cookies to the staff at Aikin Elementary and Greenwood Hills Elementary
- Ampex Brands - Provided more than 1200 Pizza Hut and KFC meals to students at Audelia Creek Elementary
- DBU – Distinguished School Partner Award
- Dallas College – Named RISD the ACE Apprentice Champion of Excellence Award Winner for Education

Staff Recognitions

- Emily Blackwell – 1<sup>st</sup> grade teacher at Brentfield Elementary – Named 2022 National Student Teacher of the Year

Student Recognitions

- Holiday Card Art Contest Winners: Grand Prize Winner - Sophomore Karly Wood from Pearce HS; From the BLC: Senior Anna Havner from Berkner HS; From the LHLC: 4th grader Eliza Nelson from White Rock Elem; From the PLC: 4th grader Annabel Penuel from Mohawk Elem; From the RLC: Freshman Abigail Bedke from Richardson HS
- Cross Country and Girls Volleyball 2022-2023 Academic All-State Recipients:
  - Cross Country: Berkner High School - Etwatwa Henok; Lake Highlands High School - Blake Cohorn, Scout Gomez, Blake Harris, Jack Hollis, Blake Negron, Turner Ring, Zachary Rose, Wes Walker; Pearce High School - Finn Boylan, Sebastian Carrasco, Benjamin Davenport, Mark Dreyer, Alison Le, Jose Navarro, Lily Paquette, Porter Rankin, Ntsongmboma Tayem, Aristotelis Tishlias; Richardson High School - Finlay Donovan
  - Pearce Cross Country State Qualifier - Charis Whittington finished in 25th place
  - Volleyball: Berkner High School - Landry Baughman; Lake Highlands High School - Campbell Cadenhead, Ivy Dries, Ellie Jordan, Ellee Irby, Hayden Layne, Emily Mabry, Miller McDonald; Pearce High School - Makayla Anderson, Alev Butler, Shea Dupuis, Haley Frederking, Claire Headlee, Kate Johnson, Riley Longoria; Richardson High School - Rita Araya, Mariana Cordero, Camryn Dyke, Olivia Hagstrom, Brooke Rifkin

RISD Believes Staff Award

- Reginald Marshall – Grounds Department
- Yenifer Rivera Ramirez - Kindergarten Inclusion Aide at MST

RISD Believes Student Award

- Harvey Ortiz - 3th Grade - Wallace Elementary
- John Culwell - 4th Grade - Wallace Elementary
- Kate Baker - 5th Grade - Spring Creek Elementary

The following persons addressed the board during the public comment section:

Public Comments

- Euan Blackman – Budget

A motion was made by Chris Poteet and seconded by Eric Eager to approve the consent agenda as follows:

No. 8858  
Consent  
Agenda

- Minutes of the November 3, 2022 Meetings
- Human Resources Report
- Recommended Specified Bids, Contracts, and Cumulative Purchases:
  - Part A: New Bids - For Approval**
    - Miscellaneous Consultant Services
    - CMAR for HPPM Renovations & Additions
    - Property Insurance
    - Inventory Management System
  - Part B: Bid Renewals - For Approval**
    - Excess Workers
  - Part C: Contract Information (Greater than \$100,000) - For Approval**
    - Interior Resources Group - BFE Phase 2 Furniture (Omnia #R191808)
    - SHI - Yearly renewal of Microsoft Enrollment for Education Services (DIR-TSO-4092)
    - RWB Consulting Engineers - Multi-Campus HVAC/Controls Upgrade (LHHS, PDC, SVE) 7.50% of cost of construction, subject to adjustment (RISD #22-189)
    - Technology for Education - BFE Recable (RISD Bid # 1612)
    - General Sound - BFE PA Speakers and clocks (RISD Bid #1499)
    - Meteor Education - FMMS Furniture (Equalis 052920-01G)
    - Tangram - FMMS Furniture Science (EqualisEQ-052920-01)
    - Netsync Network Solutions - Phone system management and bulk provisioning of phone numbers, names and phone settings (TIPS 200105)
    - Follett Store Dallas College - Fall Dual Credit Textbooks (EPCNT Grand Prairie 18-08)
  - Part D: Interlocal Agreements, Memorandums of Understanding, and Other - For Approval**
    - Interlocal Agreements:**
      - Multi-Region Purchasing Cooperative SY 2023-24
      - ESC Region 10/13 - TCMPC - Non Disclosure agreement
      - University of Texas Rio Grande Valley - Principal Practicum Affiliation Agreement
    - Memorandums of Understanding:**
      - None
    - Other:**
      - None
  - Part E: Contracts, Contract Modifications & Change Orders: Less than \$100,000 (Information Only)**
    - East Texas Educational Contracting on behalf of Christine Cohen - Support RISD's Evaluation staff to include, but not limited to, educational assessment, report writing, and attendance of ARD meetings, through June 9, 2023.
    - Soliant Health LLC on behalf of Laura Holloway - Fulfill all teacher responsibilities for the position assigned to, including: planning and delivering instruction, preparing for and attending ARD committee meetings, and participating in campus team meetings and staff development through May 26, 2023.
    - Education Service Center Region 10 - Student Placement & Servicing Program consists of multiple classrooms serving students in grades 6-12, who have qualified for Special Education and/or Related Services through IDEA, through June 9, 2023.
    - Accountable Healthcare Staffing Inc on behalf of Diana Ostroff - Fulfill all teacher responsibilities for the position assigned to, including: planning and delivering instruction, preparing for and attending ARD committee meetings, and participating in campus team meetings and staff development through May 26, 2023.
    - Soliant Health LLC on behalf of Trudell Holden - Fulfill all teacher responsibilities for the position assigned to, including: planning and delivering instruction, preparing for and attending ARD committee meetings, and participating in campus team meetings and staff development through December 31, 2022.

Soliant Health LLC on behalf of Opal Luedke - Fulfill all teacher responsibilities for the position assigned to, including: planning and delivering instruction, preparing for and attending ARD committee meetings, and participating in campus team meetings and staff development through December 31, 2022.

Soliant Health LLC on behalf of Melania Emerson - Fulfill all teacher responsibilities for the position assigned to, including: planning and delivering instruction, preparing for and attending ARD committee meetings, and participating in campus team meetings and staff development through December 31, 2022.

Dr. Stephanie Fleming - Provide eye report/low vision evaluations, and determine low vision equipment needs, through June 1, 2023.

SHC Services on behalf of Sandi Heussner - Provide support to Richardson ISD's Speech Pathology Team to include, but not limited to, collaboration with campus teams, attendance in RTI meetings, comprehensive speech language therapy, writing IEPs, updating progress and attendance in ARD meetings, through November 3, 2022.

SHC Services on behalf of Anne Marden - Support RISD's Evaluation staff to include, but not limited to, educational assessment, report writing, and attendance of ARD meetings, through June 9, 2023.

RWB Consulting Engineers - Multi-Campus Access Controls Upgrade Project Phase 1 Summer 2023 (RISD 22-189)

The Stepping Stones Group LLC on behalf of Beth Harwell - Fulfill all teacher responsibilities for the position assigned to, including: planning and delivering instruction, preparing for and attending ARD committee meetings, and participating in campus team meetings and staff development through May 26, 2023.

Soliant Health LLC on behalf of Verketha Harris - Fulfill all teacher responsibilities for the position assigned to, including: planning and delivering instruction, preparing for and attending ARD committee meetings, and participating in campus team meetings and staff development through December 31, 2022.

Soliant Health LLC on behalf of Leah Henry - Fulfill all teacher responsibilities for the position assigned to, including: planning and delivering instruction, preparing for and attending ARD committee meetings, and participating in campus team meetings and staff development through December 31, 2022.

**Part F: Cumulative Purchases - Information Only**

**Cumulative Purchases from Qualified Vendors:**

Buy Board - Texas Association of School Boards

CCGPF - Collin County Governmental Purchasing Forum

CPGPC - Choice Partners

CTPA - Central Texas Purchasing Alliance

DIR - State of Texas Department of Information Resources

EPCNT - Education Purchasing Cooperative of North Texas

ESC - Educational Service Center

NCPA - National Cooperative Purchasing Alliance

SOURCEWELL - Sourcwell (previously NJPA)

OMNIA Partners - TCPN/IPA/US Communities

PPPCP - Prospering Pals

SOURCEWELL - Sourcwell (previously NJPA)

TIPS - The Interlocal Purchasing System

TPASS - Texas Procurement and Support Services

EQUALIS

- Schedule of Upcoming Bids
- Bond Expenditure Reports (2016 & 2021)
- Budget Status Report – 2022-2023 Annual Budget
- Unclaimed Property to be Claimed by RISD (see attached documentation)
- Texas Middle School Fluency Waiver (Grade 7 Reading Diagnostic Waiver)
- Employee Termination – O. Abosedo
- Single Member District Map Amendment (see attached documentation)

The motion passed 6 - 0.

<p>None</p> <p>Mr. Pate presented the following gifts of \$5000 or more:</p> <ul style="list-style-type: none"> <li>• Spring Creek PTA donated \$17,735.10 to Spring Creek Elementary for the Sky Ranch field trip and soccer goals.</li> </ul> <p>A motion was made by Megan Timme and seconded by Debbie Renteria to approve the resolution whereas, the Board of Trustees has considered the gifts of \$5,000 or more as listed above; and whereas, ensuring timely and accurate financial record keeping supports the Board’s Strategic Objectives and Strategies; therefore be it resolved, that the Board of Trustees of the Richardson Independent School District accepts the gifts of \$5,000 or more as presented and approves amending the District's overall budget to reflect receipt of the monetary gifts.</p> <p>The motion passed 6 – 0.</p> <p>Regina Harris, Eric Eager, Chris Poteet, Debbie Renteria, Megan Timme, Rachel McGowan None</p> <p>Mrs. Branum asked Peggy Dillon, Area Superintendent of the Pearce Learning Community and Anabel Ruiz, Principal at Carolyn Bukhair Elementary to present information to the Board on the Targeted Improvement Plan including the following:</p> <ul style="list-style-type: none"> <li>• Targeted Intervention – Required by TEA due to past performance</li> <li>• Effective Schools Framework Grant</li> <li>• Major Key Moves</li> <li>• Progress Monitoring</li> <li>• Next Steps</li> </ul> <p>Board members thanked Mrs. Ruiz for the work she is doing at CBE and praised the improvement in student performance on her campus.</p> <p>A motion was made by Debbie Renteria and seconded by Rachel McGowan to approve the Targeted Improvement Plan for Carolyn Bukhair Elementary as presented.</p> <p>The motion passed 6 – 0.</p> <p>Regina Harris, Eric Eager, Chris Poteet, Debbie Renteria, Megan Timme, Rachel McGowan None</p> <p>Mrs. Branum asked Dr. Summer Martin, Director of Counseling, to present the Counseling Services update to the Board including the following:</p> <ul style="list-style-type: none"> <li>• Counseling Services Programs include Counseling Services, Intervention Counselors, College &amp; Career Supports, Pregnancy Related Services, Foster Care Liaison</li> <li>• Comprehensive School Counseling Program (Academics, Emotional Intelligence/Mental Health, College, Career Military Readiness</li> <li>• Current Challenges</li> <li>• Next Steps</li> </ul> <p>Board members thanked Dr. Martin for her presentation and discussed items related to the Counseling Update.</p> <p>Ms. Harris announced that the board would take a brief break.</p> <p>Mrs. Branum asked Mr. Pate and Dr. Denise Beutel, Executive Director of Grants and Entitlements to present an update to the Board regarding Richardson ISD’s Comprehensive Plan for the ESSER III Federal Grant including expenditures as of December 2022. The Board thanked Dr. Beutel and asked clarifying questions.</p> <p>Mrs. Branum presented information about the proposed academic calendars for 2023-2024 and 2024-2025 including composition of the calendar committee, calendar requirements, calendar considerations and next steps.</p> <p>Mrs. Branum and Mr. Pate provided the Board with an update on planning for adopting the 2023 – 2024 Budget including a timeline beginning in January 2023. The Board asked clarifying questions regarding the budget planning.</p>	<p>Nays</p> <p>No. 8859 Gifts</p> <p>Yeas Nays</p> <p>No. 8860 Targeted Improvement Plan (TIP) – Bukhair Elementary</p> <p>Yeas Nays</p> <p>Counseling Services Update</p> <p>Break</p> <p>ESSER III Update</p> <p>2023-2024 &amp; 2023-2025 Academic Calendars</p> <p>2023-2024 Budget Discussion</p>
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Sandra Hayes provided the Board an update on the Intruder Detection Audits at Thurgood Marshall Elementary and Pearce High School. There were no findings at TME, however findings were identified at PHS. The District Safety and Security Committee will meet on December 12 to create the required action plan. The findings and action plan will be shared in detail with the Board in closed session at the January Board meeting.	Intruder Detection Audit Report
Trustees shared reflections on district related events that they participated in over the last month.	Student / District Activities
At 9:02 P.M., Ms. Harris announced that the Board would enter into closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, including but not limited to Section 551.071 – Consultation with Attorney.	Closed Session
At 11:22 P.M., the Board reconvened into open session having taken no action while in closed session.	Open Session
Ms. Harris adjourned the meeting at 11:22 P.M. on December 8, 2022.	Adjourned
Approved as submitted on January 12, 2023.	

\_\_\_\_\_  
Chris Poteet, Secretary

\_\_\_\_\_  
Regina Harris, President

**BOARD OF TRUSTEES**  
**Richardson Independent School District**  
**Richardson, Texas**

**Date:** January 12, 2023

**Submitted by:** Christopher B. Goodson, Ed.D.  
Assistant Superintendent, Human Resources

## **ACTION ITEM**

**TOPIC:** Human Resources Report

### **BACKGROUND INFORMATION**

Listed on the following pages is the Human Resources Report. Part A of this report includes the appointments of professional personnel. The Assistant Superintendent of Human Resources has reviewed this report and recommends that the Board employ the individuals listed to work in the Richardson Schools during the 2022-2023 school year under the salary schedule adopted by the Board, subject to assignment and reassignment as determined by the Superintendent.

Also submitted for your information in Part B of the Human Resources Report, are appointments of paraprofessionals and classified employees, and separations of professional, paraprofessional, and classified personnel.

### **SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends that the Board of Trustees approve Part A of the Human Resources Report, dated January 12, 2023.

### **RESOLUTION**

**WHEREAS**, the Board of Trustees has approved the appropriate budgets and staffing allocations for the Richardson Independent School District and the following recommendations fall within those guidelines; and

**WHEREAS**, the appointment of highly qualified, student-focused staff supports the Board's vision, values, goals, and mission;

**THEREFORE, BE IT RESOLVED** that the Board of Trustees of the Richardson Independent School District approves Part A of the Human Resources Report for January 12, 2023.

**PART B: Personnel Actions Submitted for Board of Trustees' Information**

**SEPARATIONS of Personnel:**

PROFESSIONAL/ CLASSIFIED/PARA- PROFESSIONAL	LAST NAME	FIRST NAME	ASSIGNMENT/ SUBJECT/GRADE	LOCATION	LOCAL YEARS EXPERIENCE	DATE EFFECTIVE
CLASSIFIED	ALLEN	ROSE	BUS DRIVER	TRANSPORTATION	1	11/30/2022
PROFESSIONAL SECONDARY	ANCHETA	DIONISIO	TEACHER	LAKE HIGHLANDS HIGH SCHOOL	0	12/16/2022
PROFESSIONAL ELEMENTARY	BAKER	LISA	TEACHER	NORTHLAKE ELEMENTARY	14	12/16/2022
PARAPROFESSIONAL	BROWN	SANDRA	CLERK10MO	JESS HARBEN ELEMENTARY	28	12/16/2022
PARAPROFESSIONAL	BUENO DE LOS REYES	ALEJANDRA	AIDE I - PREK 10	DOBIE PRE KINDERGARTEN SCH	1	11/18/2022
PROFESSIONAL ELEMENTARY	BUQUET	RACHEL	TEACHER	SPRINGRIDGE ELEMENTARY	0	12/16/2022
PARAPROFESSIONAL	BURNS	CONNIE	ADMIN SPECIALIST III	TAX DEPARTMENT	28	12/16/2022
CLASSIFIED	CABRERA	VALENTINA	CUSTODIAL I	JJ PEARCE HIGH SCHOOL	15	12/30/2022
PROFESSIONAL ELEMENTARY	CAMBERE	KALEIGH	TEACHER	PRESTONWOOD ELEMENTARY	0	11/28/2022
CLASSIFIED	CARDONA	MARIO	BUS DRIVER	TRANSPORTATION	2	11/28/2022
PARAPROFESSIONAL	CARREON MARTEL	LAURA	EXEC ASSISTANT I	BILINGUAL SERVICES	6	01/06/2023
PARAPROFESSIONAL	CAVAZOS	BLANCA	EXEC ASSISTANT I	STUDENT SERVICES	1	01/06/2023
PARAPROFESSIONAL	CLAYTON	JOANN	AIDE I	NORTHLAKE ELEMENTARY	3	12/16/2022
CLASSIFIED	DANIELS	DAVID	BUS MONITOR	TRANSPORTATION	1	11/28/2022
PROFESSIONAL SECONDARY	DELEZEN	JASON	TEACHER	RICHARDSON HIGH SCHOOL	3	12/02/2022
CLASSIFIED	DIEC	UYEN	CHILD NUTRITIONIST	O. HENRY ELEMENTARY	1	11/18/2022
PARAPROFESSIONAL	ERICKSON	GARRETT	SPECIAL ED AIDE	MOSS HAVEN ELEMENTARY	3	12/02/2022
CLASSIFIED	FULLER	PAMELA	CHILD NUTRITION	CHILD NUTRITION	26	12/16/2022
PROFESSIONAL SECONDARY	GALLANDER	SUSAN	TEACHER	LAKE HIGHLANDS HIGH SCHOOL	1	12/16/2022
CLASSIFIED	GALLEGOS	GERARDA	CUSTODIAL I	BERKNER HIGH SCHOOL	11	12/30/2022
CLASSIFIED	GARCIA MAGANA	SERGIO	GROUNDSS II	GROUNDSS	0	12/02/2022
PROFESSIONAL SECONDARY	GEORGE	THOMAS	TEACHER	BERKNER HIGH SCHOOL	8	12/16/2022
PROFESSIONAL ADMINISTRATION	GOFF	WILLIAM	DIRECTOR	FACILITIES MAINTENANCE	30	12/30/2022
CLASSIFIED	GONZALEZ	CINDY	CHILD NUTRITIONIST	BERKNER HIGH SCHOOL	0	12/12/2022
PARAPROFESSIONAL	GREIM	CHRISTINA	AIDE I	SKYVIEW ELEMENTARY	6	11/29/2022
PROFESSIONAL SECONDARY	GUTIERREZ	DAMIEN	TEACHER	FOREST MEADOW JUNIOR HIGH	5	11/18/2022
PROFESSIONAL ELEMENTARY	HEARNE	EMILY	TEACHER	PRESTONWOOD ELEMENTARY	5	12/16/2022
PROFESSIONAL ELEMENTARY	HENSON	SANDRA	TEACHER	GREENWOOD HILLS ELEMENTARY	0	12/15/2022

**PART B: Personnel Actions Submitted for Board of Trustees' Information Continued**

**SEPARATIONS of Personnel:**

<b>PROFESSIONAL/ CLASSIFIED/PARA- PROFESSIONAL</b>	<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>ASSIGNMENT/ SUBJECT/GRADE</b>	<b>LOCATION</b>	<b>LOCAL YEARS EXPERIENCE</b>	<b>DATE EFFECTIVE</b>
CLASSIFIED	HERNANDEZ	IVET	CHILD NUTRITIONIST	FOREST MEADOW JUNIOR HIGH	1	12/05/2022
CLASSIFIED	HOUSTON	GERALD	BUS DRIVER	TRANSPORTATION	1	12/16/2022
CLASSIFIED	JACKSON	PATRICE	CHILD NUTRITION MGR	BOWIE ELEMENTARY	17	11/29/2022
CLASSIFIED	JACKSON	TOMMY	CHILD NUTRITIONIST	LAKE HIGHLANDS JUNIOR HIGH	0	11/29/2022
PROFESSIONAL ELEMENTARY	KELLEY	HEATHER	TEACHER	MATH/SCIENCE/TECH MAGNET	5	11/10/2022
CLASSIFIED	MAI	TRUNG NGHIA	CHILD NUTRITIONIST	MARK TWAIN ELEMENTARY	0	11/30/2022
CLASSIFIED	MANZANARES	MA SOCORRO	CUSTODIAL I	JESS HARBEN ELEMENTARY	0	12/29/2022
CLASSIFIED	MARSHALL	REGINALD	GROUND IV	GROUND	24	12/19/2022
PROFESSIONAL ELEMENTARY	MILLER RAUSCHER	EMILY	TEACHER	SPRINGRIDGE ELEMENTARY	3	12/01/2022
PARAPROFESSIONAL	MONK	ERIKA	STUDENT DATA SPEC	MATH/SCIENCE/TECH MAGNET	5	11/18/2022
PARAPROFESSIONAL	MONTGOMERY	LADONNA	SPECIAL ED AIDE	DARTMOUTH ELEMENTARY	12	12/16/2022
CLASSIFIED	NEAL	ALLANTE	BUS DRIVER	TRANSPORTATION	1	11/28/2022
PARAPROFESSIONAL	NEAL	JACOB	SPECIAL ED AIDE	NORTHWOOD HILLS ELEMENTARY	0	12/02/2022
PARAPROFESSIONAL	NOHR	MEGAN	EXECUTIVE ASSISTANT I	NORTHRICH ELEMENTARY	1	12/16/2022
PARAPROFESSIONAL	OVALLE	YESENIA	CLERK	LIBERTY JUNIOR HIGH	4	01/06/2023
PROFESSIONAL ELEMENTARY	PACE	ANN	TEACHER	BIG SPRINGS ELEMENTARY	1	12/02/2022
PARAPROFESSIONAL	PACHECO	SAMANTHA	AIDE I	APOLLO JUNIOR HIGH	0	11/07/2022
PARAPROFESSIONAL	PATMAN	LYNDSEY	SPECIAL ED AIDE	RICHARDSON TERRACE ELEM	5	11/30/2022
PROFESSIONAL ELEMENTARY	PHILLEY	ALI	TEACHER	NORTHWOOD HILLS ELEMENTARY	1	12/16/2022
PROFESSIONAL ELEMENTARY	PHILLIPS	SYDNEY	TEACHER	HAMILTON PARK PACESETTER	2	12/16/2022
CLASSIFIED	ROBINSON	LYDIA	BUS DRIVER	TRANSPORTATION	0	12/16/2022
CLASSIFIED	SBAHTU	TSIGE	CUSTODIAL I	DOBIE PRE KINDERGARTEN SCH	15	11/29/2022
PROFESSIONAL SECONDARY	SMITH	JOAN	INSTRUCTIONAL COACH	LIBERTY JUNIOR HIGH	2	12/16/2022
PROFESSIONAL ADMINISTRATION	SOULTAIRE	PAULA	PROGRAM SPECIALIST I	BOND PROGRAM MANAGEMENT	13	12/16/2022
PROFESSIONAL ELEMENTARY	TAPP	KELLIE	TEACHER	PRAIRIE CREEK ELEMENTARY	2	12/16/2022
PARAPROFESSIONAL	TAYLOR	MARCIA	STUDENT DATA SPEC	WHITE ROCK ELEMENTARY	15	12/16/2022
PROFESSIONAL SECONDARY	TAYLOR	LATAVIA	TEACHER	LAKE HIGHLANDS JUNIOR HIGH	0	12/16/2022
PROFESSIONAL ELEMENTARY	THAYER	ELIZABETH	TEACHER	STULTS ROAD ELEMENTARY	6	12/16/2022

**SEPARATIONS of Personnel:**

<b>PROFESSIONAL/ CLASSIFIED/PARA- PROFESSIONAL</b>	<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>ASSIGNMENT/ SUBJECT/GRADE</b>	<b>LOCATION</b>	<b>LOCAL YEARS EXPERIENCE</b>	<b>DATE EFFECTIVE</b>
PROFESSIONAL SECONDARY	THOMAS	KRISTEN	TEACHER	BERKNER HIGH SCHOOL	6	12/16/2022
PARAPROFESSIONAL	TORRES	LOUISA	SPECIAL ED AIDE	JJ PEARCE HIGH SCHOOL	17	12/16/2022
PROFESSIONAL ELEMENTARY	VANDEVER	MORGAN	TEACHER	FOREST LANE ACADEMY	0	12/16/2022
PROFESSIONAL SECONDARY	VAUPEL	CHRISTINA	TEACHER SUPPORT	LAKE HIGHLANDS JUNIOR HIGH	0	12/16/2022
CLASSIFIED	WELLS	ZINA	TRANSPORTATION COORD	TRANSPORTATION	4	12/20/2022
PROFESSIONAL ADMINISTRATION	WOLF	BRIAN	TECH ENGINEER/MGR III	TECHNOLOGY PROGRAM MGMT	24	12/30/2022

**PART B: PERSONNEL ACTIONS SUBMITTED FOR BOARD OF TRUSTEES' INFORMATION**

<b>PARAPROFESSIONAL</b>		<b>DATE</b>	<b>POSITION</b>	<b>LOCATION</b>
BETANCOURT	ANNELIESE	12/13/2022	CLERK	RICHARDSON HIGH SCHOOL
BUCHER	WENDY	12/12/2022	SPECIAL EDUCATION AIDE	R WEST TECH MAGNET
CHAPARRO	MARIA	11/28/2022	SPECIAL EDUCATION AIDE	PRESTONWOOD ELEMENTARY
HIDALGO	TATIANA	12/05/2022	SPECIAL EDUCATION AIDE	YALE ELEMENTARY
JACKSON	TYLER	12/05/2022	TECHNICAL ASSISTANT	NORTHRICH ELEMENTARY
JONES	LORI	01/03/2023	SECRETARY I/CLERK	DARTMOUTH ELEMENTARY
JORDAN	KEYLANA	11/28/2022	SECRETARY II-CAMPUS	BERKNER HIGH SCHOOL
PATRICK	KIESHA	12/13/2022	CLERK	PARKHILL JUNIOR HIGH
PLEASANT	TAMIKA	11/29/2022	SPECIAL EDUCATION AIDE	SPRING CREEK ELEMENTARY
REYES	ELLEN	11/29/2022	LIBRARY ASSISTANT	RISD ACADEMY
RUSTOM	HENOCK	01/03/2023	TECHNICAL ASSISTANT	AIKIN ELEMENTARY
STOVER	TIFFANI	11/16/2022	AIDE I	THURGOOD MARSHALL ELEM
TURNBO	ANGULAR	11/30/2022	SPECIAL EDUCATION AIDE	PRAIRIE CREEK ELEMENTARY
<b>CLASSIFIED</b>		<b>DATE</b>	<b>POSITION</b>	<b>LOCATION</b>
ARMSTRONG	TIEASHA	12/08/2022	CHILD NUTRITIONIST-6HR	STULTS ROAD ELEMENTARY
BRADLEY	MAKIYLA	12/05/2022	BUS MONITOR	TRANSPORTATION
JACKSON	TOMMY	11/29/2022	CHILD NUTRITIONIST-6HR	LAKE HIGHLANDS JUNIOR HIGH
LOWERY	ASHLEY	11/28/2022	BUS MONITOR	TRANSPORTATION
ORANTES AROCHE	DARLING	12/27/2022	CUSTODIAL I - 261	LAKE HIGHLANDS JUNIOR HIGH
OSORIO	IRIS	12/19/2022	CUSTODIAL I - 261	DOBIE PRE KINDERGARTEN SCH
WEAVER	TRALANDUS	11/29/2022	CHILD NUTRITIONIST-6HR	THURGOOD MARSHALL ELEM
WOODS	BRIANNA	12/08/2022	CHILD NUTRITIONIST-6HR	BERKNER HIGH SCHOOL

**BOARD OF TRUSTEES**  
**Richardson Independent School District**  
**Richardson, Texas**

**Date:** January 12, 2023

**Submitted by:** David Pate, CFO, Financial & Support Services

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**INFORMATION AND ACTION ITEM**

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**TOPIC:** Specified Best Value/Low Bids, Contracts, and Cumulative Purchases

**BACKGROUND INFORMATION:**

Bids for the items listed in Part A on the attached sheets were advertised and received for opening in the RISD Purchasing Department. The bid(s) listed under Part A are recommended for acceptance as the lowest responsive bid(s) or other qualifying bid that meets specifications and provides the best value to the District. If the lowest responsive bid does not fall within the budgeted amount for the item, supportive justification and information has been requested and may be made available.

Bids listed in Part B reflect vendors recommended for renewal of an existing bid that was originally approved as providing the best value/lowest responsive bid for the district.

Part C sets out purchases, contracts, contract modifications, and any contract change orders recommended for approval. The amount of items listed in Part C exceeds \$100,000. Purchases and contract(s) for the goods and services reflected under Part C have been reviewed and negotiated, where appropriate. Each contract is within the budgeted amount for the item, category, or service. As indicated, certain purchases and contracts have been renegotiated, modified, or otherwise changed. Any such changes recommended are within budgeted amounts.

Part D reflects Interlocal Agreements or other Memorandums of Understanding that address agreements and understandings between other local governmental entities or certain nonprofit organizations. These items are recommended for the Board's approval.

Part E is provided for the Board's information. The items reflected in this section involve contract amounts of less than \$100,000. Board policy CH (Local) delegates purchasing authority to the Superintendent for expenditure of budgeted amounts for goods and services under \$100,000.

Part F is provided for the Board's information. This section provides information about cumulative purchases from state-approved vendors under contracts or buying

cooperative agreements that the Board already has approved. All such purchases have been made through established District procedures to ensure that the purchase provided the best buy at the lowest available price.

### **SUPERINTENDENT'S RECOMMENDATION:**

The Superintendent recommends that the Board approve the items recommended under Parts A, B, C, and D. The items in Parts E and F are provided for the Board's information.

### **PROPOSED RESOLUTION**

**Whereas**, in compliance with state purchasing and procurement requirements and other applicable law, the RISD Purchasing Department, in collaboration with the end-user departments, has solicited, received, opened, and considered responsive bids for contracts to procure various goods and services required for District operations and has made recommendations for the acceptance and approval of bids and contracts that provide the best value to the District; and

**WHEREAS**, the district has collaborated with other local government entities to develop Interlocal Agreements and Memoranda of Understanding to obtain goods or share services; and

**WHEREAS**, the District has made cumulative purchases from previously qualified vendors in accordance with applicable procedures for services and has entered into contracts for goods and services within the Superintendent's delegated purchasing authority; and

**WHEREAS**, effective management of the District's purchasing and acquisition processes supports the Board's strategic objectives and strategies; now

**THEREFORE, BE IT RESOLVED**, that the Board of Trustees of the Richardson Independent School District accepts, and/or approves the recommended bids, contracts, and Interlocal Agreements and Memoranda of Understanding set out in Parts A, B, C, and D on the attached pages.

**Board Agenda January 12, 2023**

**PART A - New Bids -- For Approval**

<b>Bid Number</b>	<b>Description</b>	<b>Recommended Vendor</b>	<b>Amount</b>	<b>Budgeted Amount</b>	<b>Number of Responses</b>	<b>Number Of No Bid Responses</b>	<b>Bids Sought</b>
22-184	Miscellaneous Consultant Services	Kenneth DeWayne Wilson Jr dba Elae Entertainment Group LLC EMK Business Consulting LLC Gabriel L. Guerra All About Animals, LLC			4		
22-221	Architectural Services for Northrich & Stults Rd Elementary Renovations	Brown Reynolds Watford Architects (BRW)			24	0	111
22-227	BHS Auditorium AV Upgrade	Infinity Sound	\$ 837,398.00		4	0	181
22-214	Internet Access - Erate	Crown Castle Fiber LLC	\$ 145,800.00		4	0	36

**PART B - Bid Renewals -- For Approval**

<b>Bid Number</b>	<b>Description</b>	<b>Recommended Vendor</b>	<b>Amount</b>	<b>Budgeted Amount</b>	<b>Number of Responses</b>	<b>Number Of No Bid Responses</b>	<b>Bids Sought</b>
21-153	Full-Service Delivery of Fresh Produce	Walnut Creek Farms					

**PART C - Purchase and Contract Information (Greater than \$100,000) -- For Approval**

<b>Purchases, Contracts, Contract Modifications &amp; Change Orders:</b>	<b>Amount</b>
<b>MSC Industrial Supply</b> - Air purifiers for athletic areas (NCPA # 02-62)	\$ 204,000.00

**PART D - Interlocals, MOU's, and Other -- For Approval****Interlocals**

None

**Memorandum of Understanding****Other****PART E - Contracts, Contract Modifications & Change Orders:  
Less than \$100,000 (Information Only)**

	<b>Amount</b>
<b>Dr. Thomas C. Frank, MD</b> - Provide laryngoscopy evaluation. Assessment includes case history, perceptual aspects of vocal production, use of perceptual and/or instrumental measures including imaging techniques to visually depict the site and extent of medical pathology, through May 26, 2023.	\$ 50,000.00
<b>YMCA Camping Services</b> - Canyon Creek Elementary 5th grade science camp, overnight. May 15-17, 2023.	\$ 6,930.00
<b>Stephanie Szafranski</b> - Provide support to Career and Technology Educations, through June 30, 2023.	\$ 6,250.00

**PART F - Cumulative Purchases -- Information Only**

<b>Cumulative Purchases from Qualified Vendors:</b>	<b>Amount</b>
BUY BOARD - Texas Association of School Boards	\$ 136,542.12
CPGPC - Choice Partners	\$ 77,785.52
CTPA - Central Texas Purchasing Alliance	\$ 4,208.00
DIR - State of Texas Department of Information Resources	\$ 14,191,257.41
EPCNT - Education Purchasing Cooperative of North Texas	\$ 157,510.42
ESC - Educational Service Center	\$ 8,000.00
NCPA - National Cooperative Purchasing Alliance	\$ 1,331.06
SOURCEWELL - Sourcewell (previously NJPA)	\$ 76,151.03
OMNIA Partners - TCPN/IPA/US Communities	\$ 276,416.79
PPPCP - Prospering Pals	\$ 1,319.94
TIPS - The Interlocal Purchasing System	\$ 294,985.10
TPASS - Texas Procurement and Support Services	\$ 762.00
EQUALIS	\$ 3,678.44
<b>TOTAL:</b>	<b>\$ 15,229,947.83</b>

**BOARD AGENDA - January 12, 2023**  
**RECOMMENDED SPECIFIED BID COMMENTS**

<b>Bid #</b>	<b>Description</b>	<b>Comments</b>
22-184	Miscellaneous Consultant Services	This RFP (unsealed) establishes a roster of vendors to be used for consulting contracts. Vendors will be added as responses are submitted to the district and approved for district use. Contracts will be reported as needed per the BOT reporting guidelines. The term for this roster of vendors ends 8/31/2027.
22-221	Architectural Services for Northrich & Stults Rd Elementary Renovations	This RFQ establishes an architect for the renovations at NRE and Stults Rd Elementary
22-227	BHS Auditorium AV Upgrade	This RFP establishes a vendor to provide an AV upgrade for the BHS auditorium. The most responsive bidder was selected.
22-214	Internet Access - Erate	This RFP establishes a vendor to provide internet access to the district. This is a three year term with two one-year renewal options.

**Bid Renewals:**

<b>Bid #</b>	<b>Description</b>	<b>Comments</b>
21-153	Full-Service Delivery of Fresh Produce	First year of three (3) consecutive, single-year renewal options.

**BOARD OF TRUSTEES**  
**Richardson Independent School District**  
**Richardson, Texas**

**Date:** January 12, 2023

**Submitted by:** David Pate, CFO, Finance & Support Services

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**INFORMATION ITEM**

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**TOPIC:** Upcoming Bids

**BACKGROUND INFORMATION**

Attached is a schedule of anticipated bids for the next 12 months.

**SUPERINTENDENT'S RECOMMENDATION**

The Superintendent presents this schedule for the Board's information.

## RISD Purchasing Department- Upcoming Bids

### **BOT Meeting**

#### **February**

Access Controls Upgrade Phase One  
Multi Campus MST RHS Roofing  
Multi Campus Flooring  
Mowing Services  
Investment Management Services

#### **March**

Roofing Contractors  
Disposable Supplies  
Kitchen Equipment Parts and Supplies  
Custodial Supplies for CN

#### **April**

Annual Audit Services  
Depository Services

#### **May**

Athletic Equipment and Supplies

#### **June**

Paper, Specialty, and Envelopes  
Library Book and Media  
Fundraising  
Special Education Supplies and Equipment

#### **August**

Data Infrastructure Cabling

#### **September**

#### **October**

#### **November**

#### **December**

Property Insurance

#### **January**

**BOARD OF TRUSTEES  
Richardson Independent School District  
Richardson, Texas**

**Date:** January 12, 2023

**Submitted by:** David Pate, CFO, Finance and Support Services

## **INFORMATION ITEM**

**TOPIC:** Bond Expenditure Reports

### **BACKGROUND INFORMATION**

The Bond Program Management Department prepares a report of the 2016 bond authorization expenditures each month. These reports are presented as part of a process to ensure community understanding and provide a degree of oversight of financial decisions regarding these monies.

### **SUPERINTENDENT'S RECOMMENDATION**

The Superintendent presents these reports for the Board's information.

**RICHARDSON INDEPENDENT SCHOOL DISTRICT**  
**Bond Expenditures By Project Through December 05, 2022**  
**Bond Series 2016**

	Original Budget	Amended Budget	Spent and Committed	% Spent To Date	Balance	Estimate To Complete	Available or (Shortage)	Amounts Issued 2016 Bond	Changes from Prior Report 1-Nov-22			
									Spent and Committed	Estimate to Complete	Available or (Shortage)	
<b>Instruction &amp; Technology</b>												
Athletics	9,205,140	8,656,850	7,880,266	91.0%	776,584	776,584	-	9,205,140	6,887	(6,887)	-	
Career & Technical Education	16,332,244	16,544,746	16,326,410	98.7%	218,336	218,336	-	16,332,244	(1,200)	1,200	-	
Fine Arts	7,405,580	6,869,930	6,867,405	100.0%	2,525	2,525	-	7,405,580	-	-	-	
Health Services	266,780	358,445	358,445	100.0%	-	-	-	266,780	-	-	-	
Innovative Instructional Space/Library Media	19,188,412	16,534,298	16,247,626	98.3%	286,672	286,672	-	19,188,412	-	-	-	
Instructional Technology	59,216,049	63,704,945	59,019,947	92.6%	4,684,998	4,684,998	-	59,216,049	-	-	-	
Junior Reserve Officer Training Corp (JROTC)	623,500	660,610	565,655	85.6%	94,954	94,954	-	623,500	(268)	268	-	
Language Arts	1,914,445	1,916,255	1,878,280	98.0%	37,974	37,974	-	1,914,445	-	-	-	
Languages Other Than English	1,185,800	1,196,600	1,188,737	99.3%	7,863	7,863	-	1,185,800	-	-	-	
Mathematics	1,151,550	1,151,550	1,151,369	100.0%	181	181	-	1,151,550	-	-	-	
Multipurpose Activity Centers	59,981,665	50,749,416	49,860,243	98.2%	889,173	889,173	-	59,981,665	-	-	-	
PACE After School Program	216,000	223,204	213,105	95.5%	10,099	10,099	-	216,000	-	-	-	
Physical Education & Health	489,400	462,878	448,362	96.9%	14,516	14,516	-	489,400	-	-	-	
Science	2,656,702	2,689,598	2,689,598	100.0%	(0)	(0)	-	2,656,702	-	-	-	
Social Studies	311,523	340,900	311,708	91.4%	29,192	29,192	-	311,523	-	-	-	
Special Education	1,438,000	6,799,302	5,018,549	73.8%	1,780,752	1,780,752	-	1,438,000	173	(173)	-	
Student Assistance Programs	55,875	55,875	53,562	95.9%	2,313	2,313	-	55,875	-	-	-	
Student Performance and Evaluation	410,000	437,026	369,015	84.4%	68,011	68,011	-	410,000	-	-	-	
Visual Arts	547,697	469,294	465,795	99.3%	3,499	3,499	-	547,697	-	-	-	
	<u>182,596,362</u>	<u>179,821,718</u>	<u>170,914,077</u>	<u>95.0%</u>	<u>8,907,641</u>	<u>8,907,641</u>	<u>-</u>	<u>182,596,362</u>	<u>5,592</u>	<u>(5,592)</u>	<u>-</u>	
<b>Infrastructure and Support</b>												
Enterprise Technology	35,565,000	32,819,152	26,882,835	81.9%	5,936,317	5,936,317	-	35,565,000	(1,299)	1,299	-	
Facilities	97,507,693	84,774,079	84,113,102	99.2%	660,977	660,977	-	97,507,693	(398,823)	(139,437)	-	
Furniture, Office Equipment, Copiers	7,534,426	10,189,436	9,205,262	90.3%	984,174	984,174	-	7,534,426	-	-	-	
Maintenance & Operations	3,294,834	3,294,834	3,294,466	100.0%	368	368	-	3,294,834	-	-	-	
Program and Project Management	1,282,044	1,329,012	1,236,244	93.0%	92,768	92,768	-	1,282,044	5,083	(5,083)	-	
Transportation	3,349,835	1,136,957	1,092,929	96.1%	44,028	44,028	-	3,349,835	-	-	-	
	<u>148,533,832</u>	<u>133,543,469</u>	<u>125,824,837</u>	<u>94%</u>	<u>7,718,632</u>	<u>7,718,632</u>	<u>-</u>	<u>148,533,832</u>	<u>(395,039)</u>	<u>(143,221)</u>	<u>-</u>	
<b>Construction</b>												
Construction	107,271,359	132,140,643	132,140,643	100.0%	(0)	(0)	-	107,271,359	538,260	(0)	-	
	<u>107,271,359</u>	<u>132,140,643</u>	<u>132,140,643</u>	<u>100.0%</u>	<u>(0)</u>	<u>(0)</u>	<u>-</u>	<u>107,271,359</u>	<u>538,260</u>	<u>(0)</u>	<u>-</u>	
<b>TOTAL 2016 BOND</b>	<u>438,401,553</u>	<u>445,505,830</u>	<u>428,879,558</u>	<u>96.3%</u>	<u>16,626,272</u>	<u>16,626,272</u>	<u>-</u>	<u>438,401,553</u>	<u>148,814</u>	<u>(148,814)</u>	<u>-</u>	

(1) "Estimate To Complete" includes 100% of the original project estimate for projects not yet bid and estimated cost of projects in progress.

(2) From the total bond amount, \$84M was issued on 7/21/16, \$225M was issued on 5/31/17, and \$128M was issued on 6/13/19

**BOARD OF TRUSTEES  
Richardson Independent School District  
Richardson, Texas**

**Date:** January 12, 2023

**Submitted by:** David Pate, CFO, Finance and Support Services

## **INFORMATION ITEM**

**TOPIC:** Bond Expenditure Reports

### **BACKGROUND INFORMATION**

The Bond Program Management Department prepares a report of the 2021 bond authorization expenditures each month. These reports are presented as part of a process to ensure community understanding and provide a degree of oversight of financial decisions regarding these monies.

### **SUPERINTENDENT'S RECOMMENDATION**

The Superintendent presents these reports for the Board's information.

**RICHARDSON INDEPENDENT SCHOOL DISTRICT**  
**Bond Expenditures By Project Through December 05, 2022**  
**Bond Series 2021**

	Original Budget	Amended Budget	Spent and Committed	% Spent To Date	Balance	Estimate To Complete	Available or (Shortage)	Amounts Issued 2021 Bond	Changes from Prior Report		
									Spent and Committed	Estimate to Complete	Available or (Shortage)
<b>Instruction &amp; Technology</b>											
Accountability Continuous Imp	2,565,000	2,565,000	1,644,581	64.1%	920,419	920,419	-	2,565,000	-	-	-
Advance Learning Services	2,418,000	2,418,000	513,105	21.2%	1,904,895	1,904,895	-	2,418,000	810	(810)	-
Athletics	9,200,240	13,431,985	8,150,553	60.7%	5,281,432	5,281,432	-	9,200,240	77,011	(77,011)	-
Bilingual	940,000	940,000	394,763	42.0%	545,237	545,237	-	940,000	-	-	-
Career & Technical Education	9,450,000	9,450,000	2,325,600	24.6%	7,124,400	7,124,400	-	9,450,000	109,500	(109,500)	-
English as Second Language	3,083,130	3,083,130	1,131,462	36.7%	1,951,668	1,951,668	-	3,083,130	-	-	-
Fine Arts Music and Theatre	5,083,000	5,758,000	3,787,658	65.8%	1,970,342	1,970,342	-	5,083,000	23,177	(23,177)	-
Health Services	238,000	238,000	149,805	62.9%	88,195	88,195	-	238,000	22,223	(22,223)	-
Innovative Instructional Space/Library Media	2,131,000	2,131,000	956,226	44.9%	1,174,774	1,174,774	-	2,131,000	50,212	(50,212)	-
Instructional Technology	28,808,247	43,230,056	33,967,032	78.6%	9,263,024	9,263,024	-	28,808,247	13,580,438	(12,955,137)	-
JROTC	224,388	224,388	28,101	12.5%	196,287	196,287	-	224,388	-	(1,850)	-
Language Arts	3,965,050	3,965,050	581,000	14.7%	3,384,050	3,384,050	-	3,965,050	-	-	-
Language Other Than English	422,000	422,000	241,299	57.2%	180,701	180,701	-	422,000	5,593	(5,593)	-
Literacy & Intervention	6,013,311	6,013,311	3,314,315	55.1%	2,698,996	2,698,996	-	6,013,311	(1)	1	-
Mathematics	3,095,000	3,395,000	3,259,395	96.0%	135,605	-	-	3,095,000	-	(0)	-
Physical Education & Health	225,000	225,000	159,118	70.7%	65,882	65,882	-	225,000	20,705	(20,705)	-
PreKindergarten	688,488	688,488	236,042	34.3%	452,446	452,446	-	688,488	18,000	(18,000)	-
Prevention Programming	71,000	71,000	22,182	31.2%	48,818	48,818	-	71,000	-	-	-
Print Services	1,650,000	1,650,000	1,523,433	92.3%	126,567	126,567	-	1,650,000	-	-	-
Science	1,382,000	1,382,000	333,418	24.1%	1,048,582	1,048,582	-	1,382,000	(13,399)	13,399	-
Social Studies	219,000	219,000	-	0.0%	219,000	219,000	-	219,000	-	-	-
Special Student Services	1,218,712	1,218,712	631,734	51.8%	586,978	586,978	-	1,218,712	39,442	(39,442)	-
Teaching and Learning Svcs	1,448,000	1,448,000	970,740	67.0%	477,260	477,260	-	1,448,000	-	-	-
Visual Arts	490,820	490,820	484,789	98.8%	6,031	6,031	-	490,820	-	(0)	-
	<u>85,029,386</u>	<u>104,657,940</u>	<u>64,806,352</u>	<u>61.9%</u>	<u>39,851,587</u>	<u>39,851,587</u>	<u>-</u>	<u>85,029,386</u>	<u>13,933,713</u>	<u>(13,310,261)</u>	<u>-</u>
<b>Infrastructure and Support</b>											
Enterprise Technology	28,440,000	30,927,754	28,776,882	93.0%	2,150,872	2,150,872	-	28,440,000	3,271,387	1,728,613	-
Facilities	71,924,006	85,485,741	49,952,188	58.4%	35,533,553	35,533,553	-	71,924,006	821,107	11,440,278	-
Furniture, Office Equipment, Copiers	9,026,336	13,930,404	8,749,261	62.8%	5,181,143	5,181,143	-	9,026,336	1,522,915	1,677,085	-
Maintenance & Operations	1,868,961	1,868,961	937,632	50.2%	931,329	931,329	-	1,868,961	-	-	-
Program and Project Management	740,200	740,200	280,049	37.8%	460,151	460,151	-	740,200	25,187	(25,187)	-
Safety and Security	7,116,496	7,116,496	454,982	6.4%	6,661,514	6,661,514	-	7,116,496	-	-	-
Transportation	7,298,776	7,298,776	6,538,137	89.6%	760,639	760,639	-	7,298,776	-	-	-
	<u>126,414,775</u>	<u>147,368,333</u>	<u>95,689,130</u>	<u>64.9%</u>	<u>51,679,203</u>	<u>51,679,203</u>	<u>-</u>	<u>126,414,775</u>	<u>5,640,596</u>	<u>14,820,789</u>	<u>-</u>
<b>Construction</b>											
Construction	198,514,469	249,801,147	227,300,614	91.0%	22,500,533	22,500,533	-	198,514,469	802,788	(3,757,788)	-
	<u>198,514,469</u>	<u>249,801,147</u>	<u>227,300,614</u>	<u>91.0%</u>	<u>22,500,533</u>	<u>22,500,533</u>	<u>-</u>	<u>198,514,469</u>	<u>802,788</u>	<u>(3,757,788)</u>	<u>-</u>
<b>TOTAL 2021 BOND</b>	<u>409,958,630</u>	<u>501,827,419</u>	<u>387,796,096</u>	<u>77.3%</u>	<u>114,031,323</u>	<u>114,031,323</u>	<u>-</u>	<u>409,958,630</u>	<u>20,377,097</u>	<u>(2,247,260)</u>	<u>-</u>

(1) "Estimate To Complete" includes 100% of the original project estimate for projects not yet bid and estimated cost of projects in progress.

(2) From the total bond amount, \$200M was issued on 07/19/21, \$200M was issued on 6/08/22

**BOARD OF TRUSTEES  
Richardson Independent School District  
Richardson, Texas**

**Date:** January 12, 2023

**Submitted by:** David Pate, CFO, Finance & Support Services

## **ACTION ITEM**

**TOPIC:** Budget Status Report – 2022-2023 Annual Budget

### **BACKGROUND INFORMATION**

In compliance with the Texas Education Code and also with TEA Financial Accounting and Reporting Budgeting Module, the expenditure budget for the District must be approved by the Board of Trustees. The annual budget includes Funds 199 (Operating), 240 (Child Nutrition), and 599 (Debt Service) and is adopted by function and object series as prescribed by the Budgeting Module.

Many changes in function expenditures occur within each month. To keep the Board informed of these changes, the Budget Status Report for expenditures is presented for approval on a monthly basis. Changes in function expenditures or appropriations in amounts greater than \$5,000 are not made until the Board of Trustees gives its approval.

### **SUPERINTENDENT’S RECOMMENDATION**

The Superintendent recommends that the Board of Trustees of the Richardson Independent School District approve the Budget Status Report as listed on the following pages.

### **RESOLUTION**

**WHEREAS**, the Board of Trustees adopted the budget for the fiscal year in June; and

**WHEREAS**, changes occur in expenditures during the year; and

**WHEREAS**, these changes are necessary for the successful education of the students in the district and

**WHEREAS**, ensuring timely and accurate financial record keeping supports the Board’s Strategic Objectives and Strategies;

**THEREFORE, BE IT RESOLVED**, that the Board of Trustees of the Richardson Independent School District approve the Budget Status Report on the following pages.

**Summary of Budget - Proposed Amendments - All Official Funds**  
 Summary as of Date January 12, 2023

Description	Original Budget	Previously Adopted Budget Amendments			Revised Budget	Proposed Budget Amendments			Potential Revised Budget
		Rolled Over Encumbrances	Other Plan Changes <sup>1</sup>	Fund Balance Neutral Transfers		Rolled Over Encumbrances	Other Plan Changes	Fund Balance Neutral Transfers	
Beginning Fund Balance	\$ 131,110,967	\$ -	\$ -	\$ -	\$ 131,110,967	\$ -	\$ -	\$ -	\$ 131,110,967
<b>Revenues</b>									
Local	394,696,756	-	2,848	-	394,699,604	-	-	-	394,699,604
State	71,423,847	-	-	-	71,423,847	-	-	-	71,423,847
Federal	20,580,673	-	-	-	20,580,673	-	-	-	20,580,673
<b>Total Revenues</b>	<b>486,701,276</b>	<b>-</b>	<b>2,848</b>	<b>-</b>	<b>486,704,124</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>486,704,124</b>
<b>Expenditures</b>									
Function 11 - Instruction	238,170,732	252,063	-	(124,870)	238,297,925	-	-	107,924	238,405,849
Function 12 - Library/Media Services	5,872,244	15,798	-	-	5,888,042	-	-	-	5,888,042
Function 13 - Curriculum/Instructional Staff Development	8,713,055	87,666	-	271,289	9,072,010	-	-	(14,390)	9,057,620
Function 21 - Instruction Leadership	6,496,958	39,100	-	10,054	6,546,112	-	-	25,396	6,571,508
Function 23 - School Leadership	26,779,078	10,636	-	54,527	26,844,241	-	-	3,671	26,847,912
Function 31 - Guidance / Counseling	19,159,315	26,362	1,000	434	19,187,111	-	-	(133,749)	19,053,362
Function 32 - Social Work Services	1,367,702	313	-	35,800	1,403,815	-	-	-	1,403,815
Function 33 - Health Services	5,953,188	5,043	50,000	-	6,008,231	-	-	-	6,008,231
Function 34 - Student Transportation	7,701,197	50,670	-	(112,391)	7,639,476	-	-	-	7,639,476
Function 35 - Child Nutrition	23,357,687	-	-	-	23,357,687	-	-	-	23,357,687
Function 36 - Co-curricular / Extracurricular Activities	6,396,028	37,662	1,848	136,375	6,571,913	-	-	(4,045)	6,567,868
Function 41 - General Administration	11,729,010	265,083	283,389	(308,260)	11,969,222	-	-	(8,852)	11,960,370
Function 51 - Maintenance & Operations	33,505,459	245,616	311,197	-	34,142,539	-	-	-	34,142,539
Function 52 - Security Services	2,583,149	3,481	-	(52,500)	2,534,130	-	-	24,045	2,558,175
Function 53 - Data Processing Services	5,184,802	115,995	-	-	5,300,797	-	-	-	5,300,797
Function 61 - Community Services	2,081,997	2,208	-	9,275	2,093,480	-	-	-	2,093,480
Function 71 - Debt Administration	63,251,902	-	-	-	63,251,902	-	-	-	63,251,902
Function 72 - Debt Administration	36,762,817	-	-	-	36,762,817	-	-	-	36,762,817
Function 73 - Debt Administration	200,000	-	-	-	200,000	-	-	-	200,000
Function 81 - Facilities Acquisition & Construction	4,048,000	-	-	-	4,048,000	-	-	-	4,048,000
Function 91 - Intergovernmental Charges	3,680,761	-	-	-	3,680,761	-	-	-	3,680,761
Function 92 - Incremental Ch 41 costs	-	-	-	-	-	-	-	-	-
Function 93 - Payments to Member Districts	255,704	-	-	-	255,704	-	-	-	255,704
Function 95 - Payments to JJAEP	50,000	-	-	-	50,000	-	-	-	50,000
Function 97 - Payments to Tax Increment	1,900,000	-	-	-	1,900,000	-	-	-	1,900,000
Function 99 - Other Intergovernmental Charges	1,239,453	-	-	-	1,239,453	-	-	-	1,239,453
<b>Total Expenditures</b>	<b>516,440,238</b>	<b>1,157,696</b>	<b>647,434</b>	<b>-</b>	<b>518,245,368</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>518,245,368</b>
<b>Other Plan Sources (Uses)</b>									
7911 Refunding Bonds Issued	-	-	-	-	-	-	-	-	-
7912 Sale of Real and Personal Property	100,000	-	-	-	100,000	-	-	-	100,000
7916 Premium on Issuance of Bonds	-	-	-	-	-	-	-	-	-
7915 Transfers In	-	-	-	-	-	-	-	-	-
8911 Transfers Out	(1,000,000)	-	-	-	(1,000,000)	-	-	-	(1,000,000)
8949 Payment to Refunded Bond Escrow Agent	-	-	-	-	-	-	-	-	-
<b>Total Other Plan Sources (Uses)</b>	<b>(900,000)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(900,000)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(900,000)</b>
Ending Fund Balance	\$ 100,472,005	\$ (1,157,696)	\$ (644,586)	\$ -	\$ 98,669,723	\$ -	\$ -	\$ -	\$ 98,669,723

Note: The beginning fund balance reflects the 2021-22 ending fund balance per the 2021-22 CAFR less nonspendable balances and restrictions, commitments and assignments in the General Fund.

Summary of Budget - Proposed Amendments - General Operating Fund  
Summary as of Date January 12, 2023

Description	Original Budget	Previously Adopted Budget Amendments			Revised Budget	Proposed Budget Amendments			Potential Revised Budget
		Rolled Over Encumbrances	Other Plan Changes	Fund Balance Neutral Transfers		Rolled Over Encumbrances	Other Plan Changes	Fund Balance Neutral Transfers	
Beginning Fund Balance	\$ 95,655,634	\$ -	\$ -	\$ -	\$ 95,655,634	\$ -	\$ -	\$ -	\$ 95,655,634
<b>Revenues</b>									
Local	287,468,535	-	2,848	-	287,471,383	-	-	-	287,471,383
State	71,334,964	-	-	-	71,334,964	-	-	-	71,334,964
Federal	7,580,000	-	-	-	7,580,000	-	-	-	7,580,000
<b>Total Revenues</b>	<b>366,383,499</b>	<b>-</b>	<b>2,848</b>	<b>-</b>	<b>366,386,347</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>366,386,347</b>
<b>Expenditures</b>									
Function 11 - Instruction	238,170,732	252,063	-	(124,870)	238,297,925	-	-	107,924	238,405,849
Function 12 - Library/Media Services	5,872,244	15,798	-	-	5,888,042	-	-	-	5,888,042
Function 13 - Curriculum/Instructional Staff Development	8,713,055	87,666	-	271,289	9,072,010	-	-	(14,390)	9,057,620
Function 21 - Instruction Leadership	6,496,958	39,100	-	10,054	6,546,112	-	-	25,396	6,571,508
Function 23 - School Leadership	26,779,078	10,636	-	54,527	26,844,241	-	-	3,671	26,847,912
Function 31 - Guidance / Counseling	19,159,315	26,362	1,000	434	19,187,111	-	-	(133,749)	19,053,362
Function 32 - Social Work Services	1,367,702	313	-	35,800	1,403,815	-	-	-	1,403,815
Function 33 - Health Services	5,953,188	5,043	50,000	-	6,008,231	-	-	-	6,008,231
Function 34 - Student Transportation	7,701,197	50,670	-	(112,391)	7,639,476	-	-	-	7,639,476
Function 35 - Child Nutrition	775,600	-	-	-	775,600	-	-	-	775,600
Function 36 - Co-curricular / Extracurricular Activities	6,396,028	37,662	1,848	136,375	6,571,913	-	-	(4,045)	6,567,868
Function 41 - General Administration	11,729,010	265,083	283,389	(308,260)	11,969,222	-	-	(8,852)	11,960,370
Function 51 - Maintenance & Operations	33,187,314	245,616	311,197	80,267	33,824,394	-	-	-	33,824,394
Function 52 - Security Services	2,583,149	3,481	-	(52,500)	2,534,130	-	-	24,045	2,558,175
Function 53 - Data Processing Services	5,184,802	115,995	-	-	5,300,797	-	-	-	5,300,797
Function 61 - Community Services	2,079,497	2,208	-	9,275	2,090,980	-	-	-	2,090,980
Function 71 - Debt Administration	9,245	-	-	-	9,245	-	-	-	9,245
Function 72 - Debt Administration	-	-	-	-	-	-	-	-	-
Function 73 - Debt Administration	-	-	-	-	-	-	-	-	-
Function 81 - Facilities Acquisition & Construction	4,048,000	-	-	-	4,048,000	-	-	-	4,048,000
Function 91 - Intergovernmental Charges	3,680,761	-	-	-	3,680,761	-	-	-	3,680,761
Function 92 - Incremental Ch 41 costs	-	-	-	-	-	-	-	-	-
Function 93 - Payments to Member Districts	255,704	-	-	-	255,704	-	-	-	255,704
Function 95 - Payments to JJAEP	50,000	-	-	-	50,000	-	-	-	50,000
Function 97 - Payments to Tax Increment Fund	-	-	-	-	-	-	-	-	-
Function 99 - Other Intergovernmental Charges	1,239,453	-	-	-	1,239,453	-	-	-	1,239,453
<b>Total Expenditures</b>	<b>391,432,032</b>	<b>1,157,696</b>	<b>647,434</b>	<b>-</b>	<b>393,237,162</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>393,237,162</b>
<b>Other Plan Sources (Uses)</b>									
7911 Refunding Bonds Issued	-	-	-	-	-	-	-	-	-
7912 Sale of Real and Personal Property	100,000	-	-	-	100,000	-	-	-	100,000
7916 Premium on Issuance of Bonds	-	-	-	-	-	-	-	-	-
7915 Transfers In	-	-	-	-	-	-	-	-	-
8911 Transfers Out	(1,000,000)	-	-	-	(1,000,000)	-	-	-	(1,000,000)
8949 Payment to Refunded Bond Escrow Agent	-	-	-	-	-	-	-	-	-
<b>Total Other Plan Sources (Uses)</b>	<b>(900,000)</b>				<b>(900,000)</b>				<b>(900,000)</b>
<b>Ending Fund Balance</b>	<b>\$ 69,707,101</b>	<b>\$ (1,157,696)</b>	<b>\$ (644,586)</b>	<b>\$ -</b>	<b>\$ 67,904,819</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 67,904,819</b>

Note: The beginning fund balance reflects the 2021-22 ending fund balance per the 2021-22 CAFR less nonspendable balances and restrictions, commitments and assignments in the General Fund.

**Summary of Budget - Proposed Amendments - Child Nutrition Fund**  
 Summary as of Date January 12, 2023

Description	Original Budget	Previously Adopted Budget Amendments			Revised Budget	Proposed Budget Amendments			Potential Revised Budget
		Rolled Over Encumbrances	Other Plan Changes	Fund Balance Neutral Transfers		Rolled Over Encumbrances	Other Plan Changes	Fund Balance Neutral Transfers	
Beginning Fund Balance	\$ 7,039,752				\$ 7,039,752				\$ 7,039,752
<b>Revenues</b>									
Local	5,516,158	-	-	-	5,516,158	-	-	-	5,516,158
State	88,883	-	-	-	88,883	-	-	-	88,883
Federal	13,000,673	-	-	-	13,000,673	-	-	-	13,000,673
<b>Total Revenues</b>	<b>18,605,714</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>18,605,714</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>18,605,714</b>
<b>Expenditures</b>									
Function 11 - Instruction	-	-	-	-	-	-	-	-	-
Function 12 - Library/Media Services	-	-	-	-	-	-	-	-	-
Function 13 - Curriculum/Instructional Staff Development	-	-	-	-	-	-	-	-	-
Function 21 - Instruction Leadership	-	-	-	-	-	-	-	-	-
Function 23 - School Leadership	-	-	-	-	-	-	-	-	-
Function 31 - Guidance / Counseling	-	-	-	-	-	-	-	-	-
Function 32 - Social Work Services	-	-	-	-	-	-	-	-	-
Function 33 - Health Services	-	-	-	-	-	-	-	-	-
Function 34 - Student Transportation	-	-	-	-	-	-	-	-	-
Function 35 - Child Nutrition	22,582,087	-	-	-	22,582,087	-	-	-	22,582,087
Function 36 - Co-curricular / Extracurricular Activities	-	-	-	-	-	-	-	-	-
Function 41 - General Administration	-	-	-	-	-	-	-	-	-
Function 51 - Maintenance & Operations	318,145	-	-	-	318,145	-	-	-	318,145
Function 52 - Security Services	-	-	-	-	-	-	-	-	-
Function 53 - Data Processing Services	-	-	-	-	-	-	-	-	-
Function 61 - Community Services	2,500	-	-	-	2,500	-	-	-	2,500
Function 71 - Debt Administration	-	-	-	-	-	-	-	-	-
Function 72 - Debt Administration	-	-	-	-	-	-	-	-	-
Function 73 - Debt Administration	-	-	-	-	-	-	-	-	-
Function 81 - Facilities Acquisition & Construction	-	-	-	-	-	-	-	-	-
Function 91 - Intergovernmental Charges	-	-	-	-	-	-	-	-	-
Function 92 - Incremental Ch 41 costs	-	-	-	-	-	-	-	-	-
Function 93 - Payments to Member Districts	-	-	-	-	-	-	-	-	-
Function 95 - Payments to JJAEP	-	-	-	-	-	-	-	-	-
Function 97 - Payments to Tax Increment Fund	-	-	-	-	-	-	-	-	-
Function 99 - Other Intergovernmental Charges	-	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>22,902,732</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>22,902,732</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>22,902,732</b>
<b>Other Plan Sources (Uses)</b>									
7911 Refunding Bonds Issued	-	-	-	-	-	-	-	-	-
7912 Sale of Real and Personal Property	-	-	-	-	-	-	-	-	-
7916 Premium on Issuance of Bonds	-	-	-	-	-	-	-	-	-
7915 Transfers In	-	-	-	-	-	-	-	-	-
8911 Transfers Out	-	-	-	-	-	-	-	-	-
8949 Payment to Refunded Bond Escrow Agent	-	-	-	-	-	-	-	-	-
<b>Total Other Plan Sources (Uses)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Ending Fund Balance</b>	<b>\$ 2,742,734</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,742,734</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,742,734</b>

Note: The beginning fund balance reflects the 2021-22 ending fund balance less nonspendable balances per the 2021-22 CAFR.

**Summary of Budget - Proposed Amendments - Debt Service Fund**  
 Summary as of Date January 12, 2023

Description	Original Budget	Previously Adopted Budget Amendments			Revised Budget	Proposed Budget Amendments			Potential Revised Budget
		Rolled Over Encumbrances	Other Plan Changes	Fund Balance Neutral Transfers		Rolled Over Encumbrances	Other Plan Changes	Fund Balance Neutral Transfers	
Beginning Fund Balance	\$ 28,415,581				\$ 28,415,581				\$ 28,415,581
<b>Revenues</b>									
Local	101,712,063	-	-	-	101,712,063	-	-	-	101,712,063
State	-	-	-	-	-	-	-	-	-
Federal	-	-	-	-	-	-	-	-	-
<b>Total Revenues</b>	<b>101,712,063</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>101,712,063</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>101,712,063</b>
<b>Expenditures</b>									
Function 11 - Instruction	-	-	-	-	-	-	-	-	-
Function 12 - Library/Media Services	-	-	-	-	-	-	-	-	-
Function 13 - Curriculum/Instructional Staff Development	-	-	-	-	-	-	-	-	-
Function 21 - Instruction Leadership	-	-	-	-	-	-	-	-	-
Function 23 - School Leadership	-	-	-	-	-	-	-	-	-
Function 31 - Guidance / Counseling	-	-	-	-	-	-	-	-	-
Function 32 - Social Work Services	-	-	-	-	-	-	-	-	-
Function 33 - Health Services	-	-	-	-	-	-	-	-	-
Function 34 - Student Transportation	-	-	-	-	-	-	-	-	-
Function 35 - Child Nutrition	-	-	-	-	-	-	-	-	-
Function 36 - Co-curricular / Extracurricular Activities	-	-	-	-	-	-	-	-	-
Function 41 - General Administration	-	-	-	-	-	-	-	-	-
Function 51 - Maintenance & Operations	-	-	-	-	-	-	-	-	-
Function 52 - Security Services	-	-	-	-	-	-	-	-	-
Function 53 - Data Processing Services	-	-	-	-	-	-	-	-	-
Function 61 - Community Services	-	-	-	-	-	-	-	-	-
Function 71 - Debt Administration	63,242,657	-	-	-	63,242,657	-	-	-	63,242,657
Function 72 - Debt Administration	36,762,817	-	-	-	36,762,817	-	-	-	36,762,817
Function 73 - Debt Administration	200,000	-	-	-	200,000	-	-	-	200,000
Function 81 - Facilities Acquisition & Construction	-	-	-	-	-	-	-	-	-
Function 91 - Intergovernmental Charges	-	-	-	-	-	-	-	-	-
Function 92 - Incremental Ch 41 costs	-	-	-	-	-	-	-	-	-
Function 93 - Payments to Member Districts	-	-	-	-	-	-	-	-	-
Function 95 - Payments to JJAEP	-	-	-	-	-	-	-	-	-
Function 97 - Payments to Tax Increment Fund	1,900,000	-	-	-	1,900,000	-	-	-	1,900,000
Function 99 - Other Intergovernmental Charges	-	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>102,105,474</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>102,105,474</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>102,105,474</b>
<b>Other Plan Sources (Uses)</b>									
7911 Refunding Bonds Issued	-	-	-	-	-	-	-	-	-
7912 Sale of Real and Personal Property	-	-	-	-	-	-	-	-	-
7916 Premium on Issuance of Bonds	-	-	-	-	-	-	-	-	-
7915 Transfers In	-	-	-	-	-	-	-	-	-
8911 Transfers Out	-	-	-	-	-	-	-	-	-
8949 Payment to Refunded Bond Escrow Agent	-	-	-	-	-	-	-	-	-
<b>Total Other Plan Sources (Uses)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Ending Fund Balance	\$ 28,022,170	\$ -	\$ -	\$ -	\$ 28,022,170	\$ -	\$ -	\$ -	\$ 28,022,170

Note: The beginning fund balance reflects the 2021-22 ending fund balance less nonspendable balances per the 2021-22 CAFR.

**BOARD MEETING**  
**January 12, 2023**

**FUND BALANCE NEUTRAL CHANGES - OPERATING FUND (199)**

ACCOUNTS	REASON	AMOUNT
<b>From</b> 199.11.63991.145.11.1600.000.000	Consumable Supplies Teaching	(136.00)
<b>To</b> 199.11.63992.107.11.1600.000.000	Consumable Supplies Technology	1,017.00
<b>To</b> 199.11.62220.854.38.0000.854.000	Student Tuition Public School	133,853.00
<b>To</b> 199.11.63992.104.11.2546.000.000	Consumable Supplies Technology	510.00
<b>From</b> 199.11.61120.002.11.0000.000.000	Subst for Teachers or Oth Prof	(2,834.88)
<b>From</b> 199.11.62490.948.11.0000.948.000	Other Cont Maint and Repair	(20,000.00)
<b>From</b> 199.11.63990.949.11.1025.949.000	Other Supplies and Materials	(500.00)
<b>To</b> 199.11.63992.004.11.0000.000.000	Consumable Supplies Technology	1,017.00
<b>From</b> 199.11.63991.044.11.1600.000.000	Consumable Supplies Teaching	(610.00)
<b>From</b> 199.11.63991.145.11.1600.000.000	Consumable Supplies Teaching	(200.00)
<b>To</b> 199.11.63992.111.11.2546.000.000	Consumable Supplies Technology	407.00
<b>To</b> 199.11.63992.127.11.0000.000.000	Consumable Supplies Technology	1,017.00
<b>From</b> 199.11.62190.872.11.0000.872.000	Other Professional Services	(10,000.00)
<b>To</b> 199.11.63992.137.11.1600.000.000	Consumable Supplies Technology	4,384.00
<b>TOTAL FUNCTION 11</b>		<b>107,924.12</b>
<b>From</b> 199.13.61170.889.99.0000.889.000	Xtra Pay OT Prof Personnel	(5,500.00)
<b>To</b> 199.13.64110.949.99.1025.949.000	Travel, Train, Subsistence EE	500.00
<b>From</b> 199.13.63990.839.36.0000.839.000	Other Supplies and Materials	(20,000.00)
<b>To</b> 199.13.64110.044.99.0000.000.000	Travel, Train, Subsistence EE	610.00
<b>To</b> 199.13.61170.872.99.0000.872.000	Xtra Pay OT Prof Personnel	10,000.00
<b>TOTAL FUNCTION 13</b>		<b>(14,390.00)</b>
<b>To</b> 199.21.62990.889.99.0000.889.000	Misc Contracted Services	5,500.00
<b>To</b> 199.21.63990.839.99.0000.839.000	Other Supplies and Materials	20,000.00
<b>From</b> 199.21.61290.854.99.0000.997.000	Salaries or Wages Support Pers	(2,605.00)
<b>To</b> 199.21.63993.852.99.0000.852.000	Consumable Supplies Office	868.33
<b>To</b> 199.21.63993.854.38.0000.854.000	Consumable Supplies Office	868.33
<b>To</b> 199.21.61290.854.99.0000.997.000	Salaries or Wages Support Pers	2,038.00
<b>From</b> 199.21.63993.852.99.0000.852.000	Consumable Supplies Office	(509.50)
<b>From</b> 199.21.63993.854.38.0000.854.000	Consumable Supplies Office	(764.25)
<b>TOTAL FUNCTION 21</b>		<b>25,395.91</b>
<b>To</b> 199.23.63993.145.99.0000.000.000	Consumable Supplies Office	136.00
<b>To</b> 199.23.61170.002.99.0000.000.000	Xtra Pay OT Prof Personnel	2,834.88
<b>To</b> 199.23.64992.006.99.0000.000.000	Food Consumed by EE Onsite	500.00
<b>To</b> 199.23.63993.145.99.0000.000.000	Consumable Supplies Office	200.00
<b>TOTAL FUNCTION 23</b>		<b>3,670.88</b>
<b>From</b> 199.31.62290.854.99.0000.854.000	Tuition and Transfer Payments	(133,853.00)
<b>To</b> 199.31.63990.891.21.0000.891.000	Other Supplies and Materials	868.34
<b>From</b> 199.31.63990.891.21.0000.891.000	Other Supplies and Materials	(764.25)
<b>TOTAL FUNCTION 31</b>		<b>(133,748.91)</b>
<b>From</b> 199.36.62990.882.91.0000.882.000	Misc Contracted Services	(24,045.00)
<b>To</b> 199.36.63990.948.99.0000.948.000	Other Supplies and Materials	20,000.00
<b>TOTAL FUNCTION 36</b>		<b>(4,045.00)</b>
<b>From</b> 199.41.63990.737.99.0000.737.000	Other Supplies and Materials	(1,017.00)
<b>From</b> 199.41.63990.737.99.0000.737.000	Other Supplies and Materials	(510.00)
<b>From</b> 199.41.63990.737.99.0000.737.000	Other Supplies and Materials	(1,017.00)
<b>From</b> 199.41.64992.737.99.0000.737.000	Food Consumed by EE Onsite	(500.00)
<b>From</b> 199.41.63990.737.99.0000.737.000	Other Supplies and Materials	(407.00)
<b>From</b> 199.41.63990.737.99.0000.737.000	Other Supplies and Materials	(1,017.00)
<b>From</b> 199.41.63990.737.99.0000.737.000	Other Supplies and Materials	(4,384.00)
<b>TOTAL FUNCTION 41</b>		<b>(8,852.00)</b>

**FUND BALANCE NEUTRAL CHANGES - OPERATING FUND (199)**

<b>FUND BALANCE NEUTRAL CHANGES - OPERATING FUND (199)</b>		
<b>ACCOUNTS</b>	<b>REASON</b>	<b>AMOUNT</b>
To 199.52.62990.882.91.0000.882.000	Misc Contracted Services	24,045.00
<b>TOTAL FUNCTION 52</b>		<b>24,045.00</b>
<b>TOTAL FUND BALANCE NEUTRAL CHANGES - OPERATING FUND (199)</b>		<b>0.00</b>

**BOARD OF TRUSTEES**  
**Richardson Independent School District**  
**Richardson, Texas**

**Date:** January 12, 2023

**Submitted by:** David Pate, CFO, Finance & Support Services

## **ACTION ITEM**

**TOPIC:** Gifts

**BACKGROUND INFORMATION:**

The following gifts to the Richardson Independent School District were received as of December 2022. The Board of Trustees formally accepts gifts to the District of \$5,000 or more as described on the following pages. Gifts or donations of less than \$5,000 and a cumulative year-to-date total are also included for your information.

The Board's acceptance of gifts shall not be construed as a testimonial or endorsement by the Board or the District of a product or business enterprise.

By acknowledging these gifts and formally accepting those of \$5,000 or more, the Board also ratifies corresponding adjustments to the applicable organizations' budgets. Gifts of equipment or supplies do not require an adjustment in an organization's budget. The Superintendent's Advisory Council has approved this adjustment. Staff will provide the Board with the necessary information to formally amend the District's overall budget at the appropriate time.

**SUPERINTENDENT'S RECOMMENDATION:**

The Superintendent recommends that the Board accept the gifts of \$5,000 or more as listed on the following pages.

**RESOLUTION**

**WHEREAS**, the Board of Trustees has considered the gifts of \$5,000 or more as listed on the following pages; and

**WHEREAS**, the Board recognizes that monetary gifts to the District will require an adjustment to the overall adopted budget; and

**WHEREAS**, ensuring timely and accurate financial record keeping supports the Board's Strategic Objectives and Strategies;

**THEREFORE, BE IT RESOLVED**, that the Board of Trustees of the Richardson Independent School District accepts the gifts of \$5,000 or more as listed on the following pages and approves amending the District's overall budget to reflect receipt of the monetary gifts.

**\$5,000 or More**

To	From	Purpose	Cash Received	Estimated Supply/Equip Value
			<b>\$0.00</b>	<b>\$0.00</b>
<b>Total Cash &amp; Supply/Equipment Value - Gifts Over \$5,000</b>			<b>\$0.00</b>	
<b>January 2023</b>				

**Less Than \$5,000**

To	From	Purpose	Cash Received	Estimated Supply/Equip Value
Apollo Junior High	Charities Aid Foundation	Supplemental STEM supplies	\$500.00	
Canyon Creek Elementary	Cotton Bowl Foundation	Supplemental art supplies	\$500.00	
Dartmouth Elementary	Cotton Bowl Foundation	Supplemental art supplies	\$500.00	
Jess Harben Elementary	Anonymous donors via Donors Choose	Alternative seating, storage, supplemental classroom supplies		\$910.79
Jess Harben Elementary	Cotton Bowl Foundation	Supplemental art supplies	\$500.00	
Lake Highlands Junior High	Anonymous donors via Donors Choose	Maps for Social Studies teacher		\$960.57
Mohawk Elementary	Cotton Bowl Foundation	Supplemental art supplies	\$500.00	
Mohawk Elementary	MOH PTA	Supplemental PE supplies	\$1,448.59	
Northrich Elementary	Cotton Bowl Foundation	Supplemental art supplies	\$500.00	
Northwood Hills Elementary	Cotton Bowl Foundation	Supplemental art supplies	\$500.00	
Northwood Hills Elementary	NWHE PTA	Campus walkie talkies	\$825.53	
Northwood Hills Elementary	Robin and Richard Birnbaum	Library books	\$250.00	
O Henry Elementary	Cotton Bowl Foundation	Supplemental art supplies	\$500.00	
Prairie Creek Elementary	Cotton Bowl Foundation	Supplemental art supplies	\$500.00	
Richardson Heights Elementary	Amy Flickinger	Fourth grade field trip	\$500.00	
Richardson Heights Elementary	Ashley Gordon	Fourth grade field trip	\$372.00	
Richardson Heights Elementary	Julie Ta	Fourth grade field trip	\$1,730.47	
Richardson Terrace Elementary	Cotton Bowl Foundation	Supplemental art supplies	\$500.00	
Spring Creek Elementary	Cotton Bowl Foundation	Supplemental art supplies	\$500.00	
Spring Creek Elementary	SCE PTA	Fourth grade field trip	\$2,269.11	
Spring Valley Elementary	Anonymous donors via Donors Choose	Alternative seating, lamp, team-building activities		\$1,239.80
Thurgood Marshall Elementary	Lemon Aide Society	Teacher extra pay	\$2,000.00	
White Rock Elementary	Cotton Bowl Foundation	Supplemental art supplies	\$500.00	
			<b>\$15,395.70</b>	<b>\$3,111.16</b>
<b>Total Cash &amp; Supply/Equipment Value - Gifts Under \$5,000</b>			<b>\$18,506.86</b>	
<b>Grand Total of All Gifts Over &amp; Under \$5,000</b>			<b>\$18,506.86</b>	
<b>January 2023</b>				

**Prior Year Comparison**

<b>Fiscal YTD Cash &amp; Supply/Equipment Value - Gifts Over \$5,000</b>	\$207,015.82
<b>Fiscal YTD Cash &amp; Supply/Equipment Value - Gifts Under \$5,000</b>	\$95,512.02
<b>Fiscal YTD Total of All Gifts Over &amp; Under \$5,000</b>	<b>\$302,527.84</b>
<b>January 2023</b>	
<b>Fiscal YTD Total of All Gifts Over &amp; Under \$5,000</b>	<b>\$236,436.07</b>
<b>January 2022</b>	
<b>Increase / (decrease) compared to prior year</b>	<b>\$66,091.77</b>

**BOARD OF TRUSTEES**  
**Richardson Independent School District**  
**Richardson, Texas**

**Date:** January 12, 2023

**Submitted by:** Tabitha Branum, Superintendent

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## **ACTION ITEM**

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**TOPIC:** Proposed District Academic Calendar for 2023-2024

**BACKGROUND INFORMATION:**

The District has analyzed student instructional needs along with community, parent, and staff input to develop the Academic Calendar for the Richardson Independent School District for school year 2023-2024.

Based on a study by District staff and input from District stakeholders, the Academic Calendar (attached) is proposed for Board adoption. The proposed Academic Calendar includes the following to meet the number of required minutes and ensure RISD student success:

- August 14 - First Day of School
- September 4 – Labor Day-Student/ Staff Holiday
- October 6 - Staff Development Day
- October 9 - Fair Day-Student/Staff Holiday
- November 6-7 - Staff Development Days
- November 20-24 -Thanksgiving Break (Nov. 20-22 are Duty Exchange Days)
- December 22 - January 5 – Winter Break
- January 8 - Staff Development Day
- January 9 – Students Return (Second Semester begins)
- January 15 - Martin Luther King Jr. Holiday-Staff/Student Holiday
- February 19 – Staff Development Day
- March 11 -15 – Spring Break
- March 29 – Designated Make-Up Day (#1)
- April 12 - Designated Make-Up Day (#2)
- May 24 – Last Day of School

Additionally, the calendar will reflect four 2-hour early release days modeled similarly to previous RISD academic calendars.

**SUPERINTENDENT’S RECOMMENDATION:**

The Superintendent recommends that the Board of Trustees adopts the proposed RISD Academic Calendar for the 2023-2024 school year as submitted.

**PROPOSED RESOLUTION**

**WHEREAS**, district staff has taken Academic Calendar input from staff and community; and

**WHEREAS**, district staff has analyzed District academic needs and staff and community input to develop the Academic Calendar that supports all of the Board’s goals; and

**WHEREAS**, district leadership believes that a strong Academic Calendar with strategically placed professional development days has been key to improved student performance in the RISD; and

**WHEREAS**, the adjustments in minutes to the academic day and schedule are necessary to meet the requirements of House Bill 2610; and

**WHEREAS**, the Board has studied the RISD Academic Calendar proposal and finds that it best meets the needs of the District for the 2023-2024 school year.

**THEREFORE, BE IT RESOLVED** that the Board of Trustees of the Richardson Independent School District approves the proposed RISD Academic Calendar for the 2023-2024 school year.



# DRAFT 2023-24 CALENDAR

### JULY 2023

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

### AUGUST 2023

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Aug. 14..... First Day of School

### SEPTEMBER 2023

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Sept. 4..... Labor Day

### OCTOBER 2023

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Oct. 6..... Student Holiday/Staff Pro. Learning  
 Oct. 9..... State Fair Holiday  
 Oct. 13..... Grading Period Ends

### NOVEMBER 2023

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Nov. 6-7..... Student Holiday/Staff Pro. Learning  
 Nov. 20-22. Student Holiday/Staff Exchange Days  
 Nov. 24-25..... Thanksgiving Holiday

### DECEMBER 2023

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Dec. 21..... Early Release/Grading Period Ends  
 Dec. 22-Jan. 4..... Winter Break

### JANUARY 2024

S	M	T	W	T	F	S
		1	2	3	4	5
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Dec. 22-Jan. 5..... Winter Break  
 Jan. 8..... Student Holiday/Staff Pro. Learning  
 Jan. 9..... Second Semester Begins  
 Jan. 15..... Martin Luther King Jr. Day Holiday

### FEBRUARY 2024

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

Feb. 19..... Student Holiday/Staff Pro. Learning

### MARCH 2024

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

March 8..... Grading Period Ends  
 March 11-15..... Spring Break  
 March 29..... Make-Up Day

### APRIL 2024

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

April 12..... Make-Up Day

### MAY 2024

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

May 24..... Early Release/Last Day of School  
 May 27..... Memorial Day Holiday

### JUNE 2024

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

## CALENDAR SYMBOLS KEY

- ..... Student and Staff Holiday
- ..... Student Holiday/Staff Professional Learning
- ..... Student Holiday/Staff Exchange Day
- ..... Early Release
- ..... Grading Period Ends
- ..... Make-Up Day (if needed, subject to change)

Block schedule for secondary schools is indicated by the small letter beside the calendar date.

## SCHOOL HOURS

- Pre-K Programs..... Check with home campus
  - Dobie Pre-K..... 7:30 a.m. - 2:50 p.m.
  - Elementary..... 7:50 a.m. - 3:10 p.m.
  - Junior High..... 8:15 a.m. - 3:40 p.m.
  - High School..... 9 a.m. - 4:20 p.m.
- Early release dismissal is two hours ahead of normal dismissal time.



# BORRADOR DEL CALENDARIO 2023-2024

### JULIO 2023

D	L	M	M	J	V	D
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

### AGOSTO 2023

D	L	M	M	J	V	D
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

14 ..... Primer día de clases

### SEPTIEMBRE 2023

D	L	M	M	J	V	D
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

4 ..... Día festivo, Día del Trabajo

### OCTUBRE 2023

D	L	M	M	J	V	D
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

6 ... Día festivo estudiantil/Capacitación para el personal  
9 ..... Día festivo/Feria Estatal  
13 ..... Fin de periodo de calificaciones

### NOVIEMBRE 2023

D	L	M	M	J	V	D
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

6-7 .Día festivo estudiantil/Capacitación para el personal  
20-22..... Día festivo estudiantil/Día para reemplazar para el personal  
24-25 ..... Vacaciones de Acción de gracias

### DICIEMBRE 2023

D	L	M	M	J	V	D
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

21 ..... Día de salida temprano/Fin de periodo de calificaciones  
22-29 ..... Vacaciones de invierno

### ENERO 2024

D	L	M	M	J	V	D
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

1-5 ..... Vacaciones de invierno  
8 ... Día festivo estudiantil/Capacitación para el personal  
9 ..... Inicio del segundo semestre  
15 ..... Día festivo, Martin Luther King Jr.

### FEBRERO 2024

D	L	M	M	J	V	D
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

19 ... Día festivo estudiantil/Capacitación para el personal

### MARZO 2024

D	L	M	M	J	V	D
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

8 ..... Fin de periodo de calificaciones  
11-15 ..... Vacaciones de primavera  
29 ..... Día para reemplazar un día cancelado

### ABRIL 2024

D	L	M	M	J	V	D
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

12 ..... Día para reemplazar un día cancelado

### MAYO 2024

D	L	M	M	J	V	D
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

24...Día de salida temprano/Último día de clases  
27 ..... Día festivo, Día de los Caídos en Guerra

### JUNIO 2024

D	L	M	M	J	V	D
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

## CLAVE PARA EL CALENDARIO

- .....Día festivo para alumnos y personal
- .....Día festivo estudiantil/Capacitación para el personal
- .....Día festivo estudiantil/Día para reemplazar para el personal
- .....Día de salida temprano
- .....Fin de periodo de calificaciones
- .....Día para reemplazar un día cancelado (de ser necesario)

Horario de bloque para escuelas secundarias y preparatorias se indica con una letra pequeña al lado de la fecha.

## HORAS DE ESCUELA

- Programas de Prekínder ..... Averiguar en su escuela
- Prekínder en Dobie ..... 7:30 a.m. - 2:50 p.m.
- Primaria ..... 7:50 a.m. - 3:10 p.m.
- Secundaria ..... 8:15 a.m. - 3:40 p.m.
- Preparatoria ..... 9 a.m. - 4:20 p.m.

La salida temprano es dos horas antes del horario normal.



2023-2024 and 2024-2025

# Calendar Adoption

January 12, 2023

# Calendar Committee



- **Committee Appreciation - Ms. Pacheco**
- **Representatives from central, campus and community**
- **Collaborative process**
- **“There is NO perfect calendar.”**

# Calendar Requirements



## HB 2610:

- 75,600 minutes
- 1 day of instruction = 420 minutes
- 174 days instructional/student days
- 13 professional development/exchange days
- Last day of school cannot be before May 15
- 2 bad weather days

RISD High School:  
**440 Minutes**

RISD Junior High:  
**445 Minutes**

RISD Elementary School:  
**445 Minutes**

# Calendar Requirements



## **TEC Code 25.0811**

District may not begin instruction for a school year before the 4th Monday in August unless they are identified as a District of Innovation.

## **District of Innovation**

Richardson ISD will not begin the first day of instruction prior to the 2nd Monday in August.

# Calendar Considerations



9 Week  
Reporting Periods

Balance of Semesters:  
Semester Classes  
Semester Exam Schedule

Fine Arts/Athletics  
Practice Schedules  
and UIL Regulations

Bank 2 or 3 Weather  
Days (420 Minutes)

STAAR/EOC/AP  
Testing Schedule

DCCCD  
Spring Break  
(March 13-17)\*

# Calendar Recommendations



## 2023-2024 Calendar Recommendation

Start and End Date: August 14 and May 24

Holidays/Staff Development: Labor Day, Fair Day, Parent/Teacher Conference Day, Election, Thanksgiving, Winter Break, MLK, President's Day, Spring Break, Holiday/Snow Days

## 2024-2025 Calendar Recommendation

Start and End Date: August 13 and May 23

Holidays/Staff Development: Labor Day, Fair Day, Parent/Teacher Conference Day, Election, Thanksgiving, Winter Break, MLK, President's Day, Spring Break, Holiday/Snow Days

\*\*\*Spring Break Caveat

# Next Steps

1

Calendar Highlights

2

Calendars "A" and "B" posted on district website for community input using Let's Talk.

3

Let's Talk Feedback Analyzed and Adjustments Made

4

Board adopts 23/24 and 24/25 calendars on January 11.

5

Communicate calendar to all stakeholders.



**BOARD OF TRUSTEES**  
**Richardson Independent School District**  
**Richardson, Texas**

**Date:** January 12, 2023

**Submitted by:** Tabitha Branum, Superintendent

---

## **ACTION ITEM**

---

**TOPIC:** Proposed District Academic Calendar for 2024-2025

**BACKGROUND INFORMATION:**

The District has analyzed student instructional needs along with community, parent, and staff input to develop the Academic Calendar for the Richardson Independent School District for school year 2024-2025.

Based on a study by District staff and input from District stakeholders, the Academic Calendar (attached) is proposed for Board adoption. The proposed Academic Calendar includes the following to meet the number of required minutes and ensure RISD student success:

- August 13 - First Day of School
- September 2 – Labor Day-Student/ Staff Holiday
- October 11 - Staff Development Day
- October 14 - Fair Day-Student/Staff Holiday
- November 4-5 - Staff Development Days
- November 25-29 -Thanksgiving Break (Nov. 25-27 are Duty Exchange Days)
- December 23 - January 3 – Winter Break
- January 6 - Staff Development Day
- January 7 – Students Return (Second Semester begins)
- January 20 - Martin Luther King Jr. Holiday-Staff/Student Holiday
- February 17 – Staff Development Day
- March 17 -21 – Spring Break
- April 18 – Designated Make-Up Day (#1)
- April 21 - Designated Make-Up Day (#2)
- May 23 – Last Day of School

Additionally, the calendar will reflect four 2-hour early release days modeled similarly to previous RISD academic calendars.

**SUPERINTENDENT’S RECOMMENDATION:**

The Superintendent recommends that the Board of Trustees adopts the proposed RISD Academic Calendar for the 2024-2025 school year as submitted.

**PROPOSED RESOLUTION**

**WHEREAS**, district staff has taken Academic Calendar input from staff and community; and

**WHEREAS**, district staff has analyzed District academic needs and staff and community input to develop the Academic Calendar that supports all of the Board’s goals; and

**WHEREAS**, district leadership believes that a strong Academic Calendar with strategically placed professional development days has been key to improved student performance in the RISD; and

**WHEREAS**, the adjustments in minutes to the academic day and schedule are necessary to meet the requirements of House Bill 2610; and

**WHEREAS**, the Board has studied the RISD Academic Calendar proposal and finds that it best meets the needs of the District for the 2024-2025 school year.

**THEREFORE, BE IT RESOLVED** that the Board of Trustees of the Richardson Independent School District approves the proposed RISD Academic Calendar for the 2024-2025 school year.



# DRAFT 2024-2025 CALENDAR

### JULY 2024

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

### AUGUST 2024

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Aug. 13..... First Day of School

### SEPTEMBER 2024

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Sept. 2..... Labor Day

### OCTOBER 2024

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Oct. 10..... Grading Period Ends  
 Oct. 11..... Student Holiday/Staff Pro. Learning  
 Oct. 14..... State Fair Holiday

### NOVEMBER 2024

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Nov. 4-5..... Student Holiday/Staff Pro. Learning  
 Nov. 25-27... Student Holiday/Staff Exchange Days  
 Nov. 28-29 ..... Thanksgiving Holiday

### DECEMBER 2024

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Dec. 20..... Early Release/Grading Period Ends  
 Dec. 23-Jan. 3..... Winter Break

### JANUARY 2025

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Dec. 23-Jan. 3..... Winter Break  
 Jan. 6..... Student Holiday/Staff Pro. Learning  
 Jan. 7..... Second Semester Begins  
 Jan. 20..... Martin Luther King Jr. Day Holiday

### FEBRUARY 2025

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

Feb. 17..... Student Holiday/Staff Pro. Learning

### MARCH 2025

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

March 14..... Grading Period Ends  
 March 17-21..... Spring Break

### APRIL 2025

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

April 18..... Make-Up Day  
 April 21..... Make-Up Day

### MAY 2025

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

May 23..... Early Release/Last Day of School  
 May 26..... Memorial Day Holiday

### JUNE 2025

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

## CALENDAR SYMBOLS KEY

- ..... Student and Staff Holiday
- ..... Student Holiday/Staff Professional Learning
- ..... Student Holiday/Staff Exchange Day
- ..... Make-Up Day (if needed, subject to change)
- ..... Early Release
- ..... Grading Period Ends

Block schedule for secondary schools is indicated by the small letter beside the calendar date.

## SCHOOL HOURS

- Pre-K Programs..... Check with home campus
  - Dobie Pre-K..... 7:30 a.m. - 2:50 p.m.
  - Elementary..... 7:50 a.m. - 3:10 p.m.
  - Junior High..... 8:15 a.m. - 3:40 p.m.
  - High School..... 9 a.m. - 4:20 p.m.
- Early release dismissal is two hours ahead of normal dismissal time.



# BORRADOR DEL CALENDARIO 2024-2025

### JULIO 2024

D	L	M	M	J	V	D
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

### AGOSTO 2024

D	L	M	M	J	V	D
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

13 ..... Primer día de clases

### SEPTIEMBRE 2024

D	L	M	M	J	V	D
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

2 ..... Día festivo, Día del Trabajo

### OCTUBRE 2024

D	L	M	M	J	V	D
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

13 ..... Fin de periodo de calificaciones  
11... Día festivo estudiantil/Capacitación para el personal  
14 ..... Día festivo/Feria Estatal

### NOVIEMBRE 2024

D	L	M	M	J	V	D
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

4-5 .Día festivo estudiantil/Capacitación para el personal  
25-27 ..... Día festivo estudiantil/Día para reemplazar para el personal  
28-29 ..... Vacaciones de Acción de gracias

### DICIEMBRE 2024

D	L	M	M	J	V	D
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

20 ..... Día de salida temprano/Fin de periodo de calificaciones  
23-31 ..... Vacaciones de invierno

### ENERO 2025

D	L	M	M	J	V	D
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

1-3 ..... Vacaciones de invierno  
6... Día festivo estudiantil/Capacitación para el personal  
7 ..... Inicio del segundo semestre  
20 ..... Día festivo, Martin Luther King Jr.

### FEBRERO 2025

D	L	M	M	J	V	D
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

17 .Día festivo estudiantil/Capacitación para el personal

### MARZO 2025

D	L	M	M	J	V	D
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

14 ..... Fin de periodo de calificaciones  
17-21 ..... Vacaciones de primavera

### ABRIL 2025

D	L	M	M	J	V	D
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

18 ..... Día para reemplazar un día cancelado  
21 ..... Día para reemplazar un día cancelado

### MAYO 2025

D	L	M	M	J	V	D
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

23...Día de salida temprano/Último día de clases  
26 ..... Día festivo, Día de los Caídos en Guerra

### JUNIO 2025

D	L	M	M	J	V	D
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

## CLAVE PARA EL CALENDARIO

- .....Día festivo para alumnos y personal
- .....Día festivo estudiantil/Capacitación para el personal
- .....Día festivo estudiantil/Día para reemplazar para el personal
- .....Día de salida temprano
- .....Fin de periodo de calificaciones
- .....Día para reemplazar un día cancelado (de ser necesario)

## HORAS DE ESCUELA

- Programas de Prekínder ..... Averiguar en su escuela
- Prekínder en Dobie ..... 7:30 a.m. - 2:50 p.m.
- Primaria ..... 7:50 a.m. - 3:10 p.m.
- Secundaria ..... 8:15 a.m. - 3:40 p.m.
- Preparatoria ..... 9 a.m. - 4:20 p.m.

La salida temprano es dos horas antes del horario normal.

Horario de bloque para escuelas secundarias y preparatorias se indica con una letra pequeña al lado de la fecha.

**BOARD OF TRUSTEES**  
**Richardson Independent School District**  
**Richardson, Texas**

**Date:** January 12, 2023

**Submitted by:** Dr. Melissa Heller, Assistant Superintendent, Strategy & Engagement

## **INFORMATION ITEM**

**TOPIC:** Strategic Plan 2023 Update

**BACKGROUND INFORMATION:**

Strategic planning is a process in which an organization defines their vision for the future and identifies their goals and objectives. The process includes establishing the sequence in which those goals should be realized so that the organization can reach its stated vision. Strategic planning typically represents mid-to long-term goals with a life span of three to five years. The district's current strategic plan was developed and adopted in 2017 and has since served as the foundation for the district's annual improvement planning process.

RISD has started the development of its next five-year strategic plan and this evening's information item is to provide an update on the project as well as review the strategic plan timeline for the spring. Upcoming community engagement opportunities to participate in the process will also be reviewed and shared.



# Richardson ISD Board Update

January 12, 2023





# Strategic Design = Strategic Plan

## Discussion Items:

- Review the engage2learn Strategic Design Process
- District Design Team
  - Design days hosted on January 9-10
- Upcoming Community Engagement Opportunities
- Q&A and Reflections



# THE RISD GRADUATE PROFILE

To ensure academic success for all RISD students, we believe...

- In creating a safe learning environment that empowers every student in RISD to take risks, be creative, find acceptance, and grow;
- That education is an effective tool that can prepare every student in RISD for life after high school including teaching life skills;
- That every student in RISD will have the capability and desire to learn and rise to the level of expectations for individual success.

Students in RISD will develop competencies in the areas of:

## FINANCIAL LITERACY

- Comprehend financial skills and available resources (earning, spending, saving/investing, borrowing, and protecting money).
- Apply knowledge of financial skills to real life situations learned through simulations/experiences.
- Demonstrate the use of critical thinking, math skills and technology as tools to analyze financial reports/scenarios.

## CRITICAL THINKING/PROBLEM SOLVING

- Undertake risks with thoughts and ideas and learn through mistakes in a supported environment.
- Analyze problems, evaluate options and applies solutions.
- Exhibit curiosity, tenacity, resourcefulness, and innovation in and out of school.

## REAL WORLD CONNECTIONS

- Communicate and collaborate effectively.
- Advocate for self and others.
- Adapt and be flexible.

## EFFECTIVE COMMUNICATION

- Engage in multiple methods of communication including oral, written, and non-verbal, where all participants feel heard, valued, and understood.
- Understand the audience and the situation and identifies the appropriate response.
- Communicate professionally using a variety of methods and technologies.

## EMOTIONAL INTELLIGENCE

- Develop a positive self-worth and increase belief in one's self and one's capacity to thrive in different situations.
- Advocate effectively for self and form resiliency in the face of adversity.
- Values others (cultural awareness, being open-minded).

## GRADUATE OUTCOMES

THROUGH CULTIVATION OF THESE COMPETENCIES,  
RISD GRADUATES WILL BE EQUIPPED WITH...



Problem-solving, critical thinking, and creativity skills that have been developed and applied in real world scenarios and experiences to achieve individual goals.



Meaningful and effective communication skills to address audiences appropriately in a variety of ways.



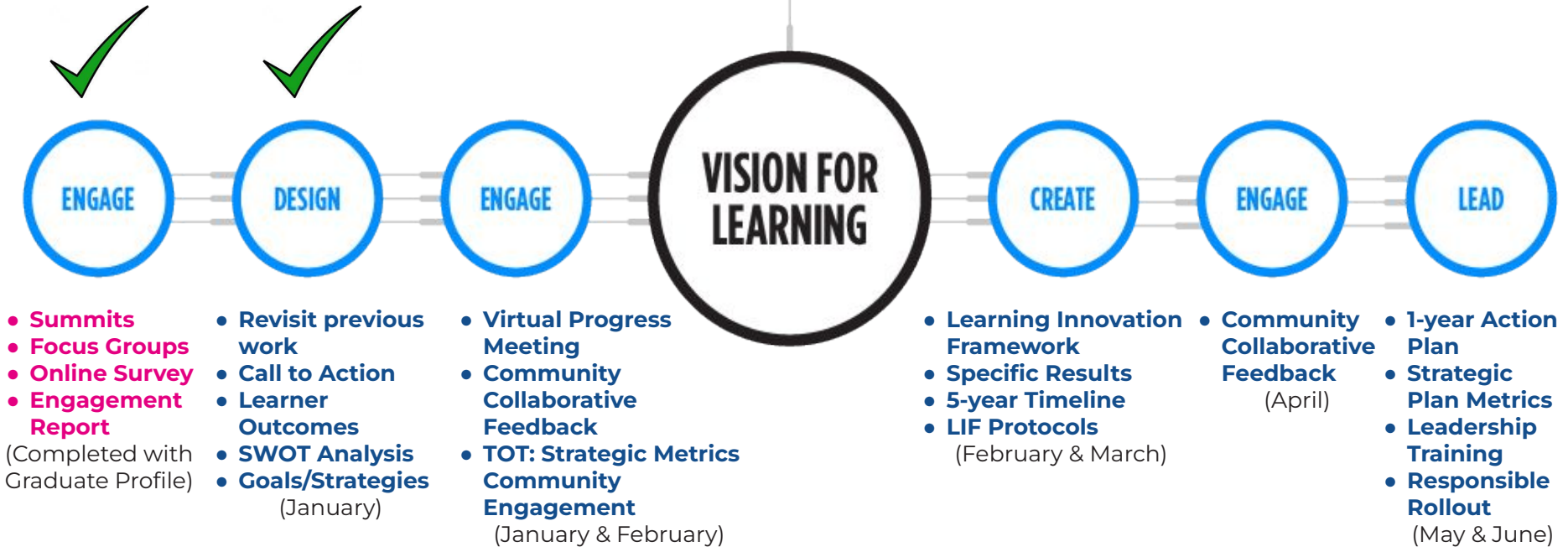
Tools to succeed in their choice of college, post-secondary training, and/or career post graduation.

The background is a solid blue color with a pattern of 3D hexagons. The hexagons are arranged in a staggered grid and have a slight shadow, giving them a three-dimensional appearance. The text is centered in the middle of the image.

# **Review of the Strategic Design Process**

# Richardson ISD Process

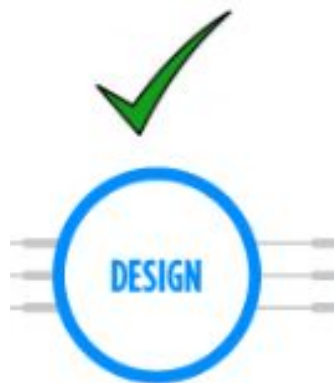
## e2L STRATEGIC DESIGN MODEL



## Richardson Strategic Planning Overview

Event/ Task	Audience	Description	Dates
<b>Design</b>	Stakeholder Design Team	Revisit the Graduate profile deliverables and develop strategic goals and strategies.	Jan 9, Jan 10
<b>Community Engagement Collaborative</b>	Community Members	Update, overview of current progress and opportunity for community input.	Jan 24
<b>Virtual Progress Meeting</b>	Community Members	Update and overview of current progress of the strategic plan deliverables.	Jan 25
<b>Trainer of Trainers - Strategic Metrics Community Engagement</b>	Facilitators (district leaders) for each goal/metric planning	Training for Richardson ISD on the design and planning of sessions to seek input from the community on strategic metrics	Feb 7, Feb 8,
<b>Strategic Metrics Community Engagement</b>	Community Members	Community input on possible strategic metrics	Feb 13, TBD
<b>Create</b>	Stakeholder Design Team	Learning Framework Design The process to reach graduate profile through the learning experience	Mar 21, 22, 23
<b>LIF Protocols</b>	Stakeholder Design Team	Learning Framework Learner/Educator Protocols for the classroom learning experience	Mar 28
<b>Community Engagement Collaborative</b>	Community Members	Update, overview of current progress and opportunity for community input.	Apr 12
<b>Lead</b>	Leadership team based on goals	Create Year 1 Action Plans of the strategic plan and Community Based Accountability Dashboard design	Apr 25, 26
<b>Board Workshop</b>	Board Members	Overview of finalized Community-Developed Strategic Plan	May 18
<b>RIDe - Responsible Rollout Facilitation</b>	District and Campus Leadership	Facilitate rollout of strategic plan and learning framework across the district	May 31
<b>Leadership Training</b>	District and Campus Leadership	Deep dive into the components of the strategic plan and strategies for implementation	June 7

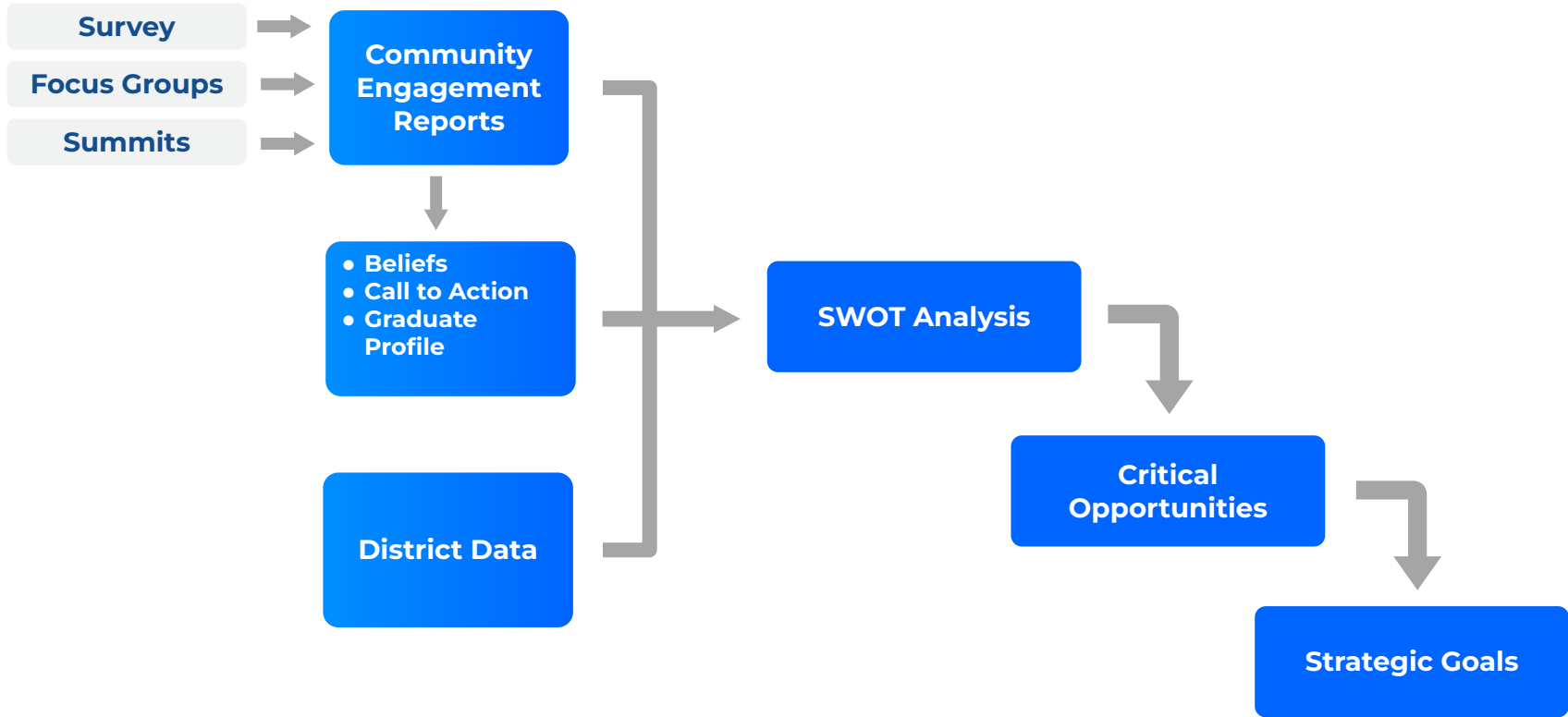
# Design Days - January 9th and 10th



- Revisit previous work
  - Call to Action
  - Learner Outcomes
  - SWOT Analysis
  - Goals/Strategies
- (January)



# Intentional Design



# Design Days - January 9th and 10th

## Sample Final Draft of a Strategy Goal

### Equitable Facilities

- All learning environments will be safe, current and facilitate engaging learning experiences.



# Design - January 9th and 10th

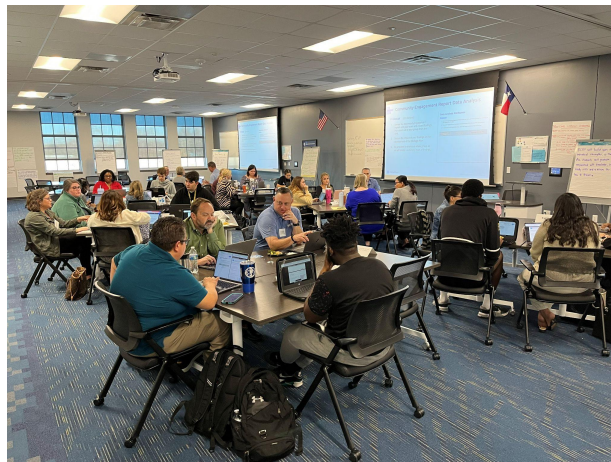


**Kathy Hodge** @kathyhodg... · 2h

Let's go Team 3/ The Over Thinkers! Digging into some valuable strategic planning @RichardsonISD w/ #engage2learn. #risdbelieves @nivasha @MedelyGaldamez



🗨️ ↻ ❤️ 1



**Tweets** Tweets & replies Media Likes



**PK Woods** @pk\_woods71 · 1h

Day 2 of Strategic Design in Richardson ISD. All stakeholders are actively engaged in the design process! @RichardsonISD #engage2learn @ThadMisterG @dr\_tdean



🗨️ ↻ 2 ❤️ 3 ↗

# Community Engagement Opportunities



## Richardson ISD Strategic Planning Community Engagement Opportunities



### Community Feedback

Opportunity for up to 60 people at each session to learn about the Strategic Goals process and provide ideas for the Design Committee.

**Date/Time**

- Jan 24, 2023 9:30a-12p [Sign-Up](#)
- Jan 24, 2023 4:30p-7p [Sign-Up](#)

**Location:** Arzell Ball Center 410 S Greenville Ave Richardson

### Virtual Progress Meeting

Opportunity for community to participate virtually for a progress update on the Strategic Planning Process.

**Date/Time**

- Jan 25, 2023 9-10:00 am
  - Join via Zoom link <https://us06web.zoom.us/j/88601534243>
- Jan 25, 2023 6-7pm
  - Join via Zoom Link <https://us06web.zoom.us/j/85406845047>



### Strategic Planning Metric Teams

Opportunity to provide input on possible metrics related to each strategic goal. There will be one team for each strategic goal.

**Dates/Times/Locations:** To be announced by Jan 19

### Community Feedback

Opportunity for up to 60 people at each session to learn about the Specific Results process and provide Action Planning ideas for the Design Committee.

**Date/Time**

- Apr 12, 2023 9:30a-12p Sign-Up TBA
- Apr 12, 2023 4:30p-7p Sign-Up TBA

**Location:** Richardson Operations Center 1123 S Greenville Ave Richardson



# Strategic Planning Metrics

- A way to determine if your efforts/plan/strategy are having the impact you intended
- Are aligned to your Call to Action, Learner Profile, and Goals
- Broad areas or categories that can be measured by specific metrics
- Identify indicators that will help you gauge progress toward your strategic goals.
- Determine the systems, processes, or strategies that exist or need to be developed in order to measure these indicators.

**Indicator Metrics: Processes and Metrics**

Indicator 1	<Insert indicator here>
	Is there already a way to measure...
Metrics	If Yes... List measure tool/method below (linking to existing report examples or including the measurement tool).
Metric 1	
Metric 2	
Metric 3	

Indicator 2	<Insert indicator here>
	Is there already a way to measure...
Metrics	If Yes... List measure tool/method below (linking to existing report examples or including the measurement tool).
Metric 1	
Metric 2	

**Protocol**

**Identify Indicators**

1. Review your Strategic Goals.
2. Individually brainstorm 3-5 ways making progress toward these goals will impact your students, staff, and/or schools.
3. Each team member shares their list.
4. With your team, identify the most critical 3-5 indicators that will help you gauge progress toward your goal.

*Example Indicators: Growth of Learners, Student Attendance, Performance of Educators*

**Metrics**

5. Determine what systems, processes, or strategies exist or need to be developed in order to measure these indicators.
  - a. If new systems, processes, or strategies need to be developed, review action plans and add a step/s to address this need.

*Example Metrics: MAP, STAAR/EOC, Data from Frontline, Walkthrough data, staff survey, graduation rate*

**Goals**

Goal 1	
Goal 2	
Goal 3	
Goal 4	
Goal 5	

## Create - Design Team reconvenes in March

- Learning Innovation Framework
- Specific Results
- 5-year timeline
- Learning Innovation Framework/LIF Protocols



# Lead - Late Spring & Summer 2023



## Year 1 Action Plans

- No more than 25% of Specific Results in Year 1
- Quick Wins and High Impact Specific Results

# Lead Day: Year 1 Action Plans

- Specific Results Analysis
- Create Action Plans
- 23-24 District and Campus Improvement Planning efforts

**Specific Results Analysis**

**Goal:**

**Specific Result:**

is about...

We know... (that will help us write this action plan)

We need to know...	Resource	Notes

**Example: Action Plan Template**

**Protocol**  
Find the goal and specific result you are writing action plans for.  
Add rows for action steps as needed.  
Specific Results will have multiple action plans, please feel free to add more plans as needed.

**Call to Action:**

**Goal 1:**

**Specific Result:**

**Action Plan Topic:**

Action Steps (add rows as needed)

	Lead? Assisting?	Start Date	Due Date	Baseline Data	Mid-year & EOY Projection	Current Implementation	Evidence of Completion
1.							
2.							
3.							

# Responsible Rollout - Training with Campus and District Leadership in May

Responsible Rollout ensures ROI.

- **Step One:**  
Determine Guiding Principles
- **Step Two:**  
Brainstorm Rollout Approaches
- **Step Three:**  
Select Rollout Approach
- **Step Four:**  
Develop Implementation Plans

Responsible Rollout Workspace						
Responsible Rollout: 5-Year Plan						
Timeline	Teacher/Campus Cohort			Leadership Orientation/Coaching		
	Year	Composition	Quantity	Implementation Begins	Campus	District
Year 1 2020-2021	Breakdown of Cohort (Campuses/Feeder Patterns, Grades, Content Areas, Volunteers, Other, etc.)	## teachers from each subgroup (grade, campus, content, etc.)	Semester:			Semester:
			Year:			Year:
Year 2 2021-2022	Breakdown of Cohort (Campuses/Feeder Patterns, Grades, Content Areas, Volunteers, Other, etc.)	## teachers from each subgroup (grade, campus, content, etc.)	Semester:			Semester:
			Year:			Year:
Year 3 2022-2023	Breakdown of Cohort (Campuses/Feeder Patterns, Grades, Content Areas, Volunteers, Other, etc.)	## teachers from each subgroup (grade, campus, content, etc.)	Semester:			Semester:
			Year:			Year:

# Leadership Training with Principals

- Strategic Design Process
- Strategic Design Overview
- Learning Framework Analysis
- Action Plan Brainstorming
- Analyze Data, Goals, Specific Results
- Planning Alignment
- Campus Improvement Plans

**CIP Template**  
Alignment to Strategic Design and Specific Results

Goal	
Performance Objective	
Evaluation Data Sources	

**Campus/Department-Specific Actions**

Strategy 1 Details	
Strategy 1	

**CIP Template Crosswalk**  
Alignment to Strategic Design and Specific Results

Goal	Goal
Performance Objective	Specific Result
Evaluation Data Sources	Key Indicators and Metrics

**Campus/Department-Specific Actions**

Strategy 1 Details	
Strategy 1	Action
Expected Result/Impact	Outcomes, Profiles
Staff Responsible for Monitoring	
Schoolwide and Targeted Assistance Title I Elements	
Funding Sources	

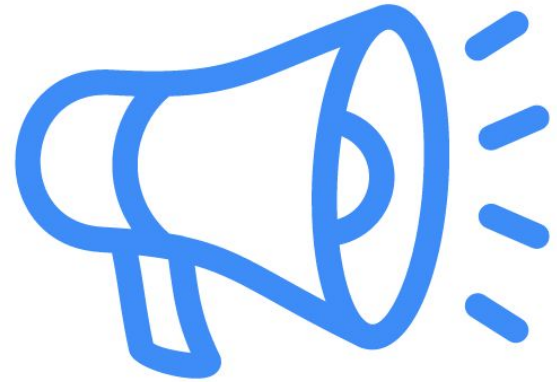


## Strategic Design Deliverables include:

- Call to Action
- Strategic Goals/Strategies
- Specific Results
- Year 1 Action Plans
- 3-5 year Timeline
- Learning Innovation Framework
- Strategic Planning Metrics

# Board of Trustees Role

- Champions of this community-designed process
- Promote awareness
- Encourage participation
- Connect constituents with questions to the right people



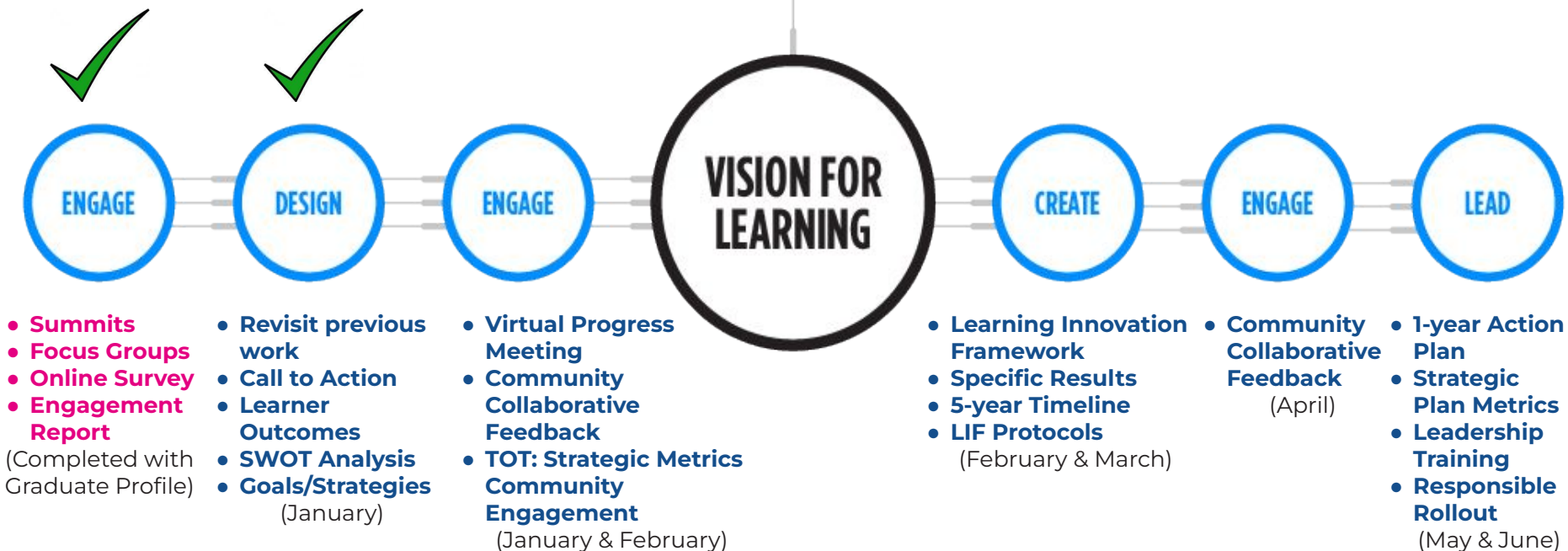
# Board Workshop- May

Present an overview of finalized community developed strategic plan.



# Richardson ISD Process

## e2L STRATEGIC DESIGN MODEL



# Updated Strategic Planning Website



<https://web.risd.org/strategicplan2023/>



# Questions and Reflections



**BOARD OF TRUSTEES**  
**Richardson Independent School District**  
**Richardson, Texas**

**Date:** January 12, 2023

**Submitted by:** David Pate, Assistant Superintendent of Finance  
and Support Services

## **INFORMATION ITEM**

**TOPIC:** 2023-24 Budget Discussion

### **BACKGROUND INFORMATION**

The Texas Education Code and the Texas Education Agency Financial Accountability System Resource Guide requires the district to prepare and adopt a budget prior to the start of the new fiscal year.

The budget process begins each July and culminates in June with the Board of Trustees adopting the budget.

The administration has prepared a calendar for the 2023-24 budget process.

The primary purpose of the presentation is to set a foundation for the 2023-24 budget process.

### **SUPERINTENDENT'S RECOMMENDATION**

The Superintendent presents the information regarding the 2023-24 Budget Discussion for the Board's information and review.



**Where all students connect, learn, grow and succeed.**

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# **General Fund Budget Update**

## **January 12, 2023**

*Actively pursue creative funding sources and manage current resources to support our mission.*

# TOPICS

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- Sources of District Funds
- School Finance 101
- Review Adopted Budget 22-23



# School Finance: The Big Picture

---

School districts are required to utilize fund accounting

Fund – self balancing set of accounts which are segregated for the purpose of carrying out specific activities

Funds are similar to the multiple subsidiaries of a large corporation

RISD utilizes several types of funds

- General or Operating Fund (M&O taxes)
- Debt Service Fund (I&S taxes)
- Capital Projects Fund (Bond proceeds)
- Special Revenue Funds (Federal and State grant revenues)
- Internal Service Funds (Print Shop and Workers Compensation)



# School Finance: The Big Picture

---

State law requires the Board of Trustees to adopt a budget for 3 funds

- General or Operating Fund
- Debt Service Fund
- Child Nutrition Fund (a special revenue fund)

The board does not adopt a budget for the remaining funds

- Capital Projects Fund
- Special Revenue Funds
- Internal Service Funds

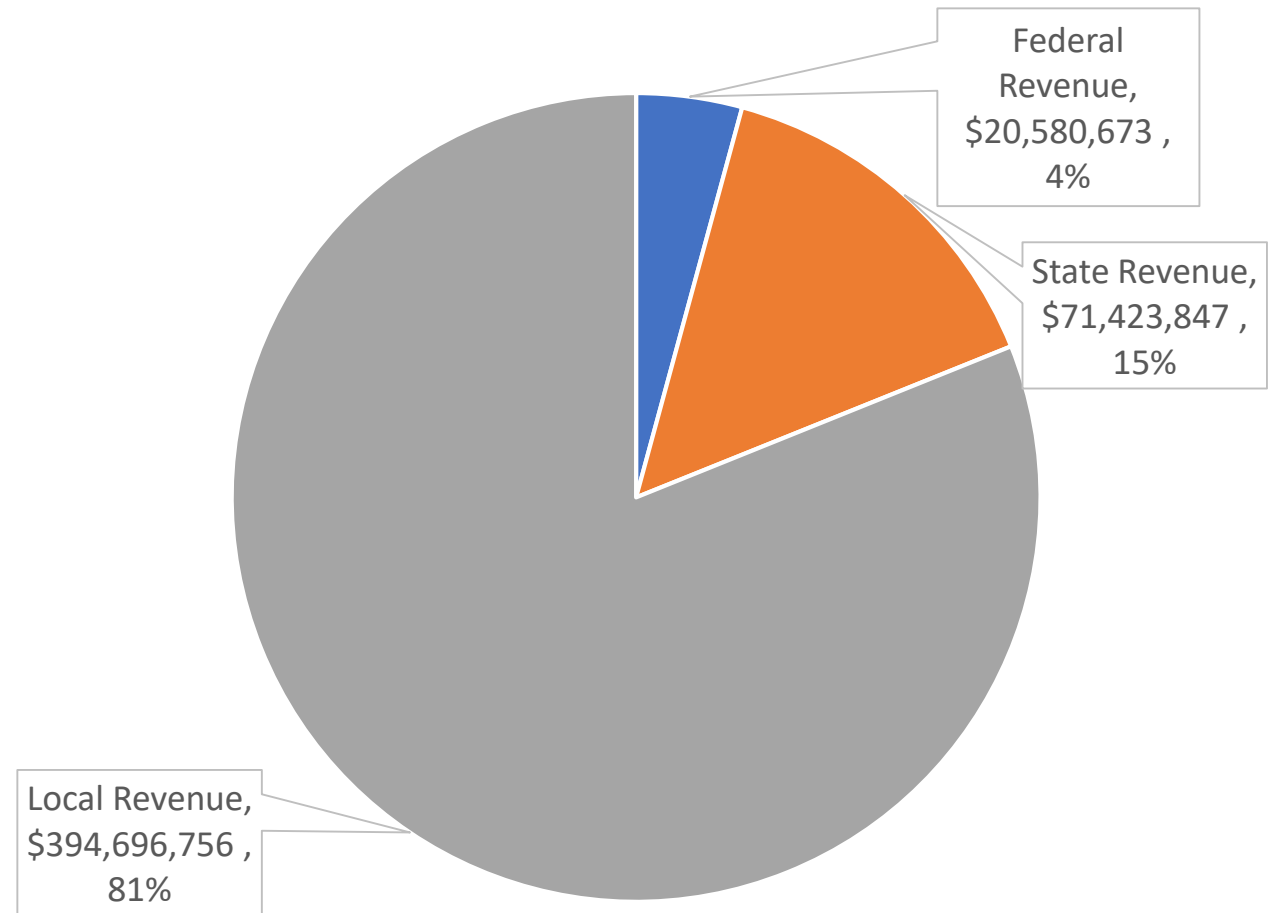


# School Finance: The Big Picture

School district's have 3 sources of revenue:

- Federal
- State
- Local

2022-23 Revenue Budget for Adopted Funds



# Federal Funding

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- Appropriated for special programs or to provide services to a specific group of students
  - National School and Breakfast Lunch Program
  - School Health and Related Services
  - Indirect Cost (Overhead charge to Federal grants)
- Cannot be used to replace state or local dollars to fund a program (supplanting)
- Restrictive spending requirements



# State Funding

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## Foundation School Program

- Primary source of state funding to school districts
- Administered by TEA
- Meant to ensure that all school districts, regardless of property wealth, receive “substantially equal access to similar revenue per student at similar tax effort”



# State Funding

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Funding is based on:

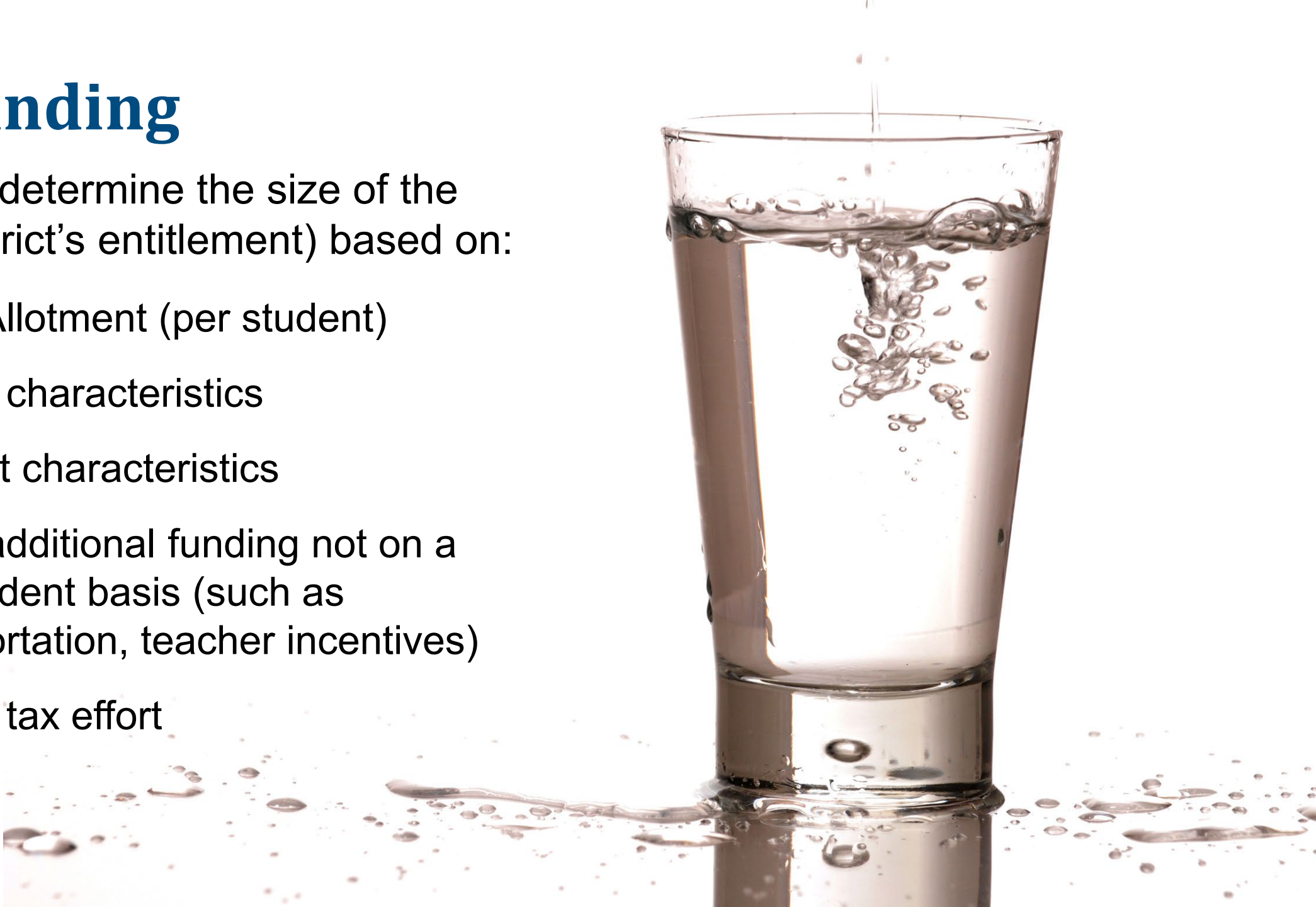
- Average number of students in attendance each day all year
- Student attributes
  - Special Education instructional arrangement
  - Career & Technology program participation
  - Dyslexia program participation
  - Bilingual program participation
  - Kindergarten thru 3<sup>rd</sup> grade attendance
  - Economically disadvantaged status
- Property wealth per student – Tax base divided by number of students
  - Lower “wealth per student” = more state funding
  - Higher “wealth per student” = less state funding
- **All other factors being equal, as local property values increase, the district receives less funding from the state.**



# State Funding

Formulas determine the size of the glass (district's entitlement) based on:

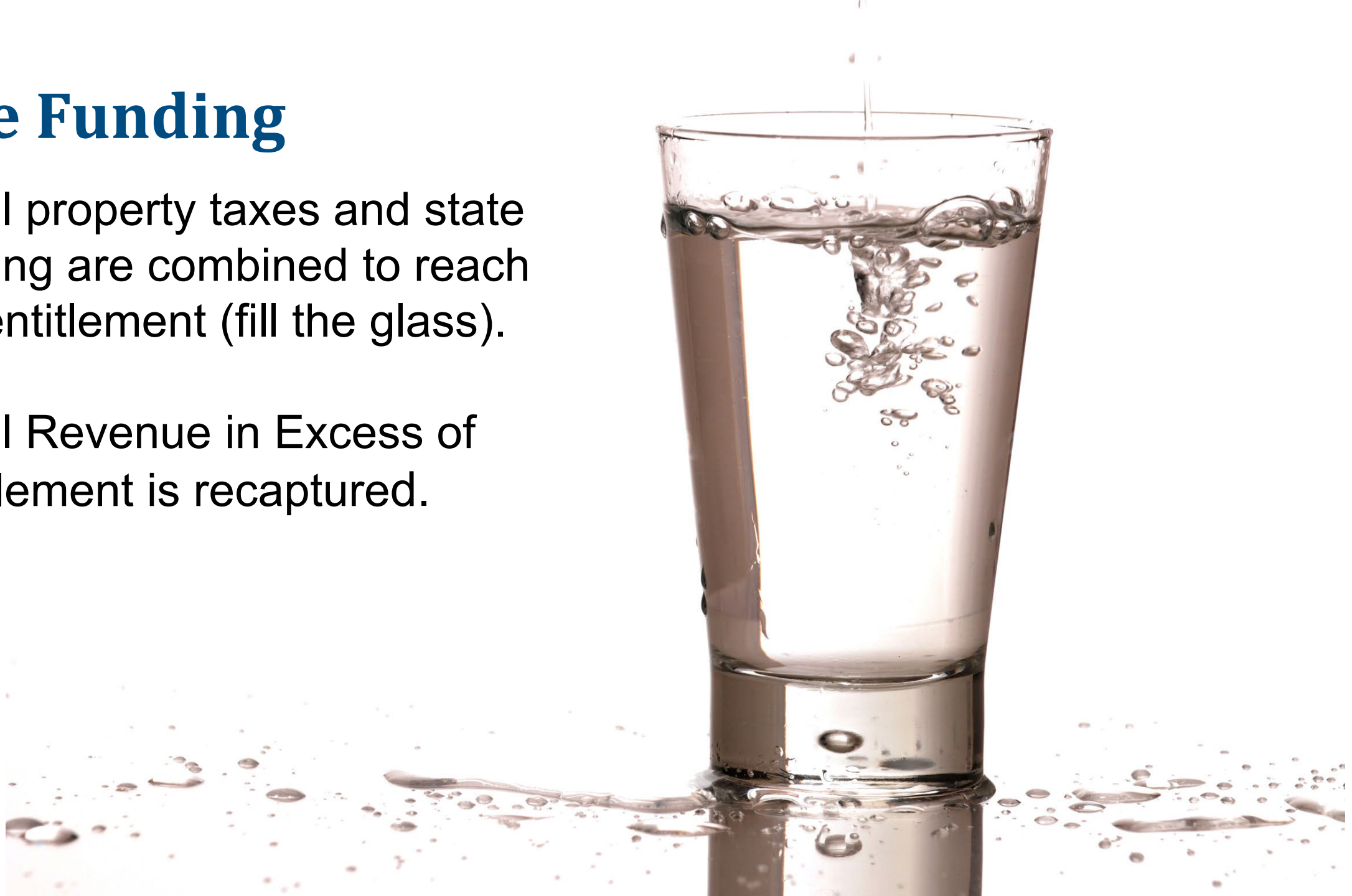
- Basic Allotment (per student)
- District characteristics
- Student characteristics
- Other additional funding not on a per-student basis (such as transportation, teacher incentives)
- District tax effort



# State Funding

Local property taxes and state funding are combined to reach the entitlement (fill the glass).

Local Revenue in Excess of Entitlement is recaptured.



# “Robin Hood” / Recapture

---

## “CHAPTER 49” DISTRICTS

Pay Recapture to State /  
No State Funding

Example:  
Highland Park ISD

## “GAP” DISTRICTS

Pay Some Recapture  
Based on Tax Rate /  
Receive Some State  
Funding

**Richardson ISD**

## “CHAPTER 48” DISTRICTS

Pay No Recapture /  
Receive State Funding

Example:  
Garland ISD

Driven by property wealth per student.



# Local Tax Effort

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- Local tax effort = property taxes = ad valorem taxes
  - Only tax that school districts collect
- Dallas Central Appraisal District sets market value of Commercial, Residential and Business Personal Property
- Each year, a school district adopts two tax rates, which make up the total tax rate:
  - Maintenance & Operations (M&O – aka general fund)
  - Interest & Sinking (I&S – aka debt service)



# Maintenance & Operations (M&O) Tax Rate

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Funds the day-to-day maintenance and operations of the district

- Salaries (for teachers and other staff)
- Utilities (electricity, water, internet)
- Bus repairs, maintenance and fuel
- School supplies and materials
- Custodial supplies

**For the average citizen  
this is similar to:**

- ✓ Utilities (electricity, water, internet)
- ✓ Car maintenance and fuel
- ✓ Cleaning supplies
- ✓ Groceries
- ✓ Other living expenses



# Interest & Sinking (I&S) Tax Rate

---

Funds the principal and interest payments on bonds authorized by the voters and issued by the District

Cannot be used for salaries, utilities or other day to day expenses of the District

**For the average citizen this is similar to payments on:**

- ✓ Mortgage
- ✓ Home Improvement Loan
- ✓ Vehicle Loan
- ✓ Furniture Financing



# Local Tax Effort

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## M&O

Capped at \$0.9646 per \$100 of property value for 2022-23. Cap adjusts annually based on property value growth.

If the district wants to raise the rate beyond the cap, it can only go as high as \$0.9963; however, it requires voter approval through the holding of a Tax Ratification Election.

## I&S

Effectively capped at \$0.50 per \$100 of property value.

Voters do not directly approve the I&S tax rate. They authorize the District to issue a maximum amount of bonds in a Bond Election.



# Current Richardson ISD Tax Rate

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M&O  
TAX RATE

I&S  
TAX RATE

TOTAL  
TAX RATE

---

\$0.9646

+

---

\$0.35

=

---

\$1.3146

per \$100 of  
property value

Lowest M&O rate in 30 years  
Lowest overall rate in 7 years



# Property Tax Exemptions

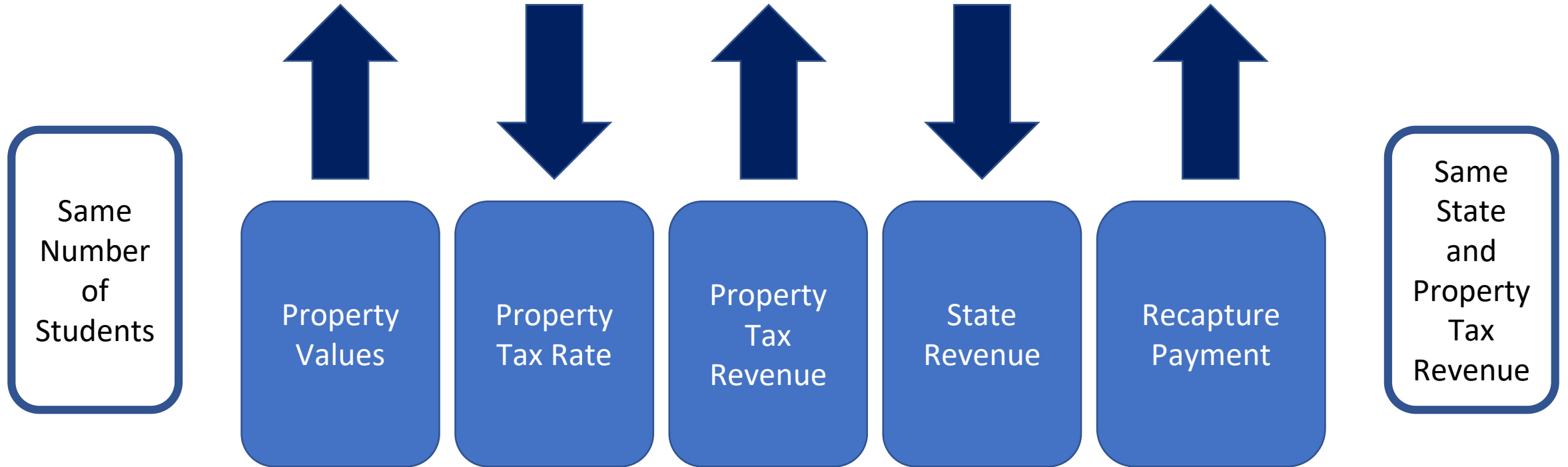
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- State Mandated Homestead Exemption
  - \$40,000 (increased from \$25,000 for 2022 tax bills and future)
- Local Optional Homestead Exemption (LOHE)
  - 10% but not less than \$5,000
  - One of only 3 districts in Dallas County that still provide a LOHE
    - The other two are Dallas and Highland Park Independent School Districts



# School District Funding

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# Funding Conclusions

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- RISD does not benefit from property value growth to fund day to day operations.
- Funding increases when the number of students increase.

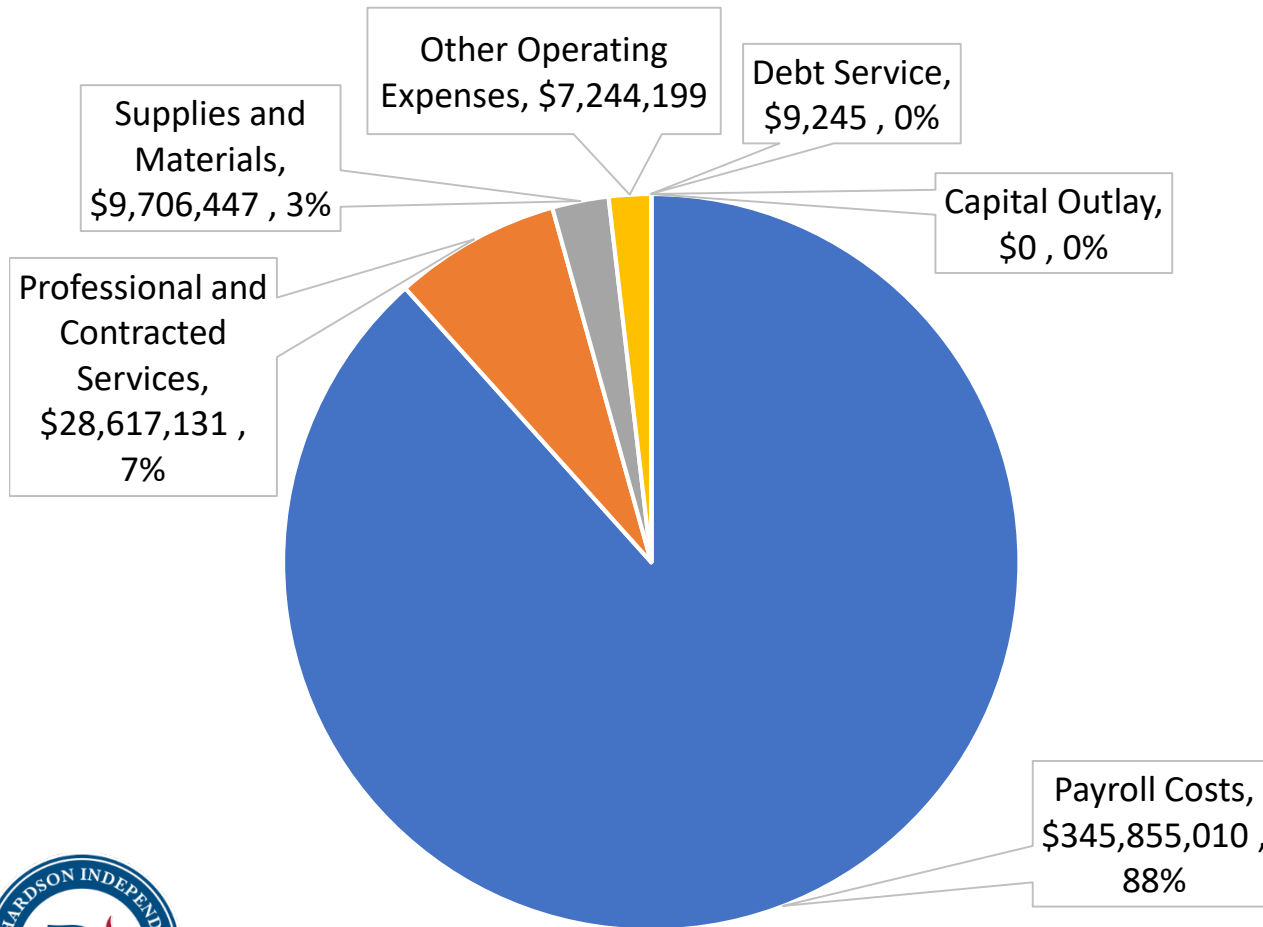


# General Fund Multi-Year Forecast (with daycare)

	Actual FY 21-22	Adopted FY 22-23	4.00% FY 23-24	3.00% FY 24-25	3.00% FY 25-26
Tax Rate	\$1.0409	\$0.9970	\$0.98180	\$0.97680	\$0.97180
Total Revenue	\$386,362,832	\$366,483,499	\$360,546,477	\$357,778,313	\$353,398,881
Recurring Costs		\$379,595,491	\$383,028,845	\$386,447,192	\$390,058,727
Raise (Teacher 4.25% to 5.0%, Others 4%)		\$13,167,154	\$22,530,947	\$32,174,196	\$42,105,285
New Hire Stipend		\$1,556,100			
Budget Increases (with daycare)		\$6,908,891	\$3,054,336	\$3,207,052	\$3,367,405
Eliminated positions		(\$1,195,604)	(\$1,195,604)	(\$1,195,604)	(\$1,195,604)
ESSER Supplanting		(\$7,600,000)			
Total Expenditures	\$383,159,514	\$392,432,032	\$407,418,524	\$420,632,836	\$434,335,813
Change in Fund Balance	\$3,203,318	(\$25,948,533)	(\$46,872,047)	(\$62,854,523)	(\$80,936,932)
Ending Total Fund Balance	\$170,696,165	\$144,747,632	\$97,875,585	\$35,021,062	(\$45,915,870)
% Total FB to Total Expenditures	45%	37%	24%	8%	(11%)



# 2022-23 General Fund Adopted Budget by Object



## Payroll Costs

- Salaries and Benefits

## Professional and Contracted Services

- Utilities
- Recapture
- Dallas Central Appraisal District Fee

## Supplies and Materials

- Classroom Supplies
- Office Supplies
- Custodial Supplies
- Fuel and

## Other Operating Expenses

- Property & Liability Insurance
- Election Costs
- Student & Employee Travel

## Debt Service

- Equipment Lease



# Budget Calendar

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- January 10, 2023 – 88<sup>th</sup> Legislature Regular Session convenes
- ➔ • January 12, 2023 – Board of Trustee Meeting: School Finance 101
- January 26, 2023 – Board of Trustee Work Session: Budget presentation
- February 1, 2023 – Send out budget worksheets to campuses and departments
- February 16, 2023 – Board of Trustee Meeting: Budget presentation
- February 24, 2023 – Campus and Department budget worksheets due to budget office
- February 24, 2023 – Cabinet member special requests due to budget office
- February 28, 2023 – Receive update from Dallas Central Appraisal District (tentative)
- March 9, 2023 – Board of Trustee Meeting: Budget presentation
- March 30, 2023 – Board of Trustee Work Session: Budget presentation
- April 13, 2023 – Board of Trustee Meeting: Budget presentation
- April 27, 2023 – Board of Trustee Work Session: Budget presentation
- April 28, 2023 – Last day to receive estimated certified value from Dallas Central Appraisal District (30<sup>th</sup> falls on a Sunday)

**Note: Budget Calendar Subject to Change**



*Where all students connect, learn, grow and succeed.*

# Budget Calendar (continued)

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- May 4, 2023 – Board of Trustee Meeting: Budget presentation, 23-24 Compensation Plan Approval
- May 6, 2023 – Board Election
- May 18, 2023 – Board of Trustee Work Session: Budget presentation
- May 25, 2023 – Publish notice of hearing to adopt budget and tax rate (no less than 10 and no more than 30 days prior to hearing)
- May 29, 2023 – Last day of 88<sup>th</sup> Legislature Regular Session
- June 8, 2023 – Board of Trustee Meeting: Conduct public hearing on budget and tax rate, and adopt budget
- July 25, 2023 – Last day to receive certified value from Dallas Central Appraisal District
- August 1, 2023 – Last day to Provide Certified Value to Texas Education Agency
- August 5, 2023 – Last for Texas Education Agency to Provide Maximum Compressed Tax Rate
- August 31, 2023 – Publish notice of hearing on tax rate (no less than 10 and no more than 30 days prior to hearing), if necessary
- September 14, 2023 – Board of Trustee Work Session: Adopt tax rate
- October 1, 2023 – Mail tax bills with adopted rate

**Note: Budget Calendar Subject to Change**



**BOARD OF TRUSTEES  
Richardson Independent School District  
Richardson, Texas**

**Date:** January 12, 2023

**Submitted by:** Liz Morse, Governmental Affairs Liaison

## **INFORMATION ITEM**

**TOPIC: Legislative Priorities**

**Background Information:**

Prior to each Texas legislative session, the RISD Board of Trustees' Legislative Subcommittee examines and reviews issues/topics that may be impacted by existing laws or potential new legislation. The subcommittee then drafts legislative priorities to draw attention to those issues/topics that could be improved by Texas legislators during the upcoming session. The subcommittee then presents the proposed legislative priorities to full board for discussion and approval. On August 25, 2022, the Board adopted the 2023 Legislative Priorities as recommended by the Legislative Subcommittee and Superintendent.

Tonight, an update will be provided to the Board related to 2023 Legislative Priorities.

**BOARD OF TRUSTEES Richardson  
Independent School District  
Richardson, Texas**

**Date:** January 12, 2023

**Department:** District Operations

**Submitted by:** Sandra Hayes, Assistant Superintendent

## **INFORMATION ITEM**

**TOPIC:** Safety and Security Update

### **BACKGROUND INFORMATION:**

The safety and security of students and staff is of paramount importance. Richardson ISD works with the Texas School Safety Center to make sure the district is in compliance with all safety and security initiatives. In an effort to keep schools protected in the wake of the Uvalde School Massacre a new mandate coming from our Governors Office requires districts to report out any time an unannounced intruder audit is carried out in our district. Since our last report White Rock Elementary and Aikin Elementary received unannounced audits and received no findings.

### **SUPERINTENDENT'S RECOMMENDATION:**

The Superintendent presents the Safety and Security Update for the Board's information.