

# **Agenda of Regular Meeting**

## **The Board of Trustees**

### **Florence Independent School District**

A Regular Meeting of the Board of Trustees of Florence Independent School District will be held March 24, 2025, beginning at 7:00 PM in the Florence High School Library, 401 FM-970, Florence, TX 76527.

Videoconference Notice: A quorum of the Board of Trustees will be physically present at the Florence High School Library, 401 FM 970, Florence, Texas 76527, and it is the intent to have a quorum of the Board present at that location. Pursuant to Texas Government Code 551.127 if a quorum of the Board is physically present at the designated location, other Trustees may attend and participate in this meeting via videoconference.

In accordance with the Texas Open Meetings Act, the board may enter into closed session at any time during deliberations pursuant to TOMA Governance Code Sections.

- 551.071 (consultation with attorney):
- 551.072 (deliberation regarding real property):
- 551.073 (deliberation regarding prospective gift):
- 551.074 (personnel matters):
- 551.076 (deliberation regarding security devices):
- 551.082 (discipline of student or complaints against employees):
- 551.083 (consultation with representative of employee group): and
- 551.084 (excluding witnesses from board investigation):

When appropriate the board may provide a brief clarification of board actions (not exceeding five minutes) immediately prior to closed session and/or prior to adjournment.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

- I. **Call to Order**
- II. **Pledges of Allegiance**
  - Presenter:** Anthony DeAugustineo
  - II.A. United States Pledge
  - II.B. Texas Pledge
- III. **Invocation**
  - Presenter:** Ed Navarette
- IV. Recognitions
  - IV.A. Teacher of the Month
    - Presenter:** Rick Kirkpatrick
- V. **Public Comment**
- VI. **Superintendent Report**
  - VI.A. Construction Update

- Presenter:** Rick Kirkpatrick
- VI.B. Legislative Update
- Presenter:** Rick Kirkpatrick
- VII. **Consent Agenda: Consideration, Discussion and Appropriate Action**
- VII.A. Minutes of February 24, 2025, Public Hearing Meeting.
- VII.B. Minutes of February 24, 2025, Regular Board Meeting.
- VIII. **Items Brought Down from Other Agenda Sections for Discussion and Appropriate Action**
- IX. **Regular Business: Consideration, Discussion and Appropriate Action**
- IX.A. Consideration and Possible Action to Name the Ag Building at Florence High School as the Rosenbusch Agricultural Science Center in Honor and Recognition of the Rosenbusch's for their Dedication to the Students of Florence ISD
- Presenter:** Rick Kirkpatrick
- IX.B. Consideration and Possible Action to Approve an Easement with the City of Georgetown for Waterline Access to the Meter at the New Florence Elementary School
- Presenter:** Rick Kirkpatrick
- IX.C. Consideration and Possible Action to Approve the Academic Calendar for the 2025-2026 School Year
- Presenter:** Rick Kirkpatrick
- IX.D. Consideration and Possible Action to Approve a New Course at Florence High School
- Presenter:** Rick Kirkpatrick
- IX.E. Consideration and Possible Action to Add, Revise, or Delete (LOCAL) Policies as Offered by TASB Policy Service for Consideration and According to the Instruction Sheet for TASB Localized Policy Manual Update 124 with the Following Changes:
- CAA(LOCAL) - Fiscal Management Goals and Objectives: Financial Ethics
- CDA(LOCAL) - Other Revenues: Investments
- CY(LOCAL) - Intellectual Property
- DH(LOCAL) - Employee Standards of Conduct
- EHB(LOCAL) - Curriculum Design: Special Programs
- EHBB(LOCAL) - Special Programs: Gifted and Talented Students
- FFG(LOCAL) - Student Welfare: Child Abuse and Neglect
- GKA(LOCAL) - Community Relations: Conduct on School Premises
- Presenter:** Rick Kirkpatrick
- IX.F. Consideration and Possible Action to Approve a Purchase Over \$50,000.00 - Furniture for the New Florence Elementary School
- Presenter:** Rick Kirkpatrick
- X. **Executive Session**
- X.A. Personnel, Texas Government Code §551.074
- Presenter:** Rick Kirkpatrick
- XI. **Action Taken from Closed Session**
- XI.A. Consideration and Possible Action to Approve Teacher Contracts for the 2025-2026 School Year

**Presenter:** Rick Kirkpatrick

**XII. Items for Future Board Meetings**

**XIII. Reports (no board action required)**

XIII.A. Finance Reports

XIII.B. Enrollment/Attendance Report

XIII.C. Campus Reports

XIII.D. Resignations/New Hires

**XIV. Adjournment**

## Public Hearing

Monday, February 24, 2025 6:30 PM

Florence High School Library, 401 FM-970, Florence, TX 76527

I. **Call to Order**

The meeting was called to order at 6:31  
p.m.

II. **Public Hearing to Review the 2023-2024  
Texas Academic Performance Report (TAPR)  
for Florence ISD**

Dr. Kelly Avritt

III. **Adjournment**

The meeting was adjourned at 6:52 p.m.

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Board Secretary, Jason Earp

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Board President, Ed Navarette

## Regular Meeting

Monday, February 24, 2025 7:00 PM

Florence High School, 401 FM 970, Florence, Texas 76527

J.T. Atkinson:	Present
Pete Burson:	Present
Anthony DeAugustineo:	Present
Jason Earp:	Present
Charles Giddens:	Present
Ed Navarette:	Present
Jeff Stone:	Absent

I.	<b>Call to Order</b>	
	The meeting was called to order at 7:06 p.m.	
II.	<b>Pledges of Allegiance</b>	Jason Earp
	II.A. United States Pledge	
	II.B. Texas Pledge	
III.	<b>Invocation</b>	JT Atkinson
IV.	Recognitions	
	IV.A. Student Recognitions	Rick Kirkpatrick
	IV.B. Teacher of the Month	Rick Kirkpatrick
V.	<b>Public Comment</b>	
VI.	<b>Superintendent Report</b>	
	VI.A. Interim Assessment Presentation	Dr. Kelly Avritt, Dr. Russell Porterfield, Tarah Staton, Erci Paredes
	VI.B. Child Nutrition Services Presentation Regarding Changes to the Community Eligibility Provision and the Impact on Universal Free Breakfast and Lunch	Lillian Barnett
	VI.C. Local Policy Update 124 - First Reading Affecting Policies: CAA(LOCAL) - Fiscal Management Goals and Objectives: Financial Ethics CDA(LOCAL) - Other Revenues: Investments CY(LOCAL) - Intellectual Property DH(LOCAL) - Employee Standards of Conduct EHB(LOCAL) - Curriculum Design: Special Programs EHBB(LOCAL) - Special Programs: Gifted and Talented Students FFG(LOCAL) - Student Welfare: Child Abuse and Neglect	Rick Kirkpatrick

GKA(LOCAL) - Community Relations:  
Conduct on School Premises

VI.D. Legislative Update Rick Kirkpatrick

**VII. Consent Agenda: Consideration, Discussion  
and Appropriate Action**

VII.A. Minutes of January 13, 2025,  
Workshop Meeting.

VII.B. Minutes of January 13, 2025 Regular  
Meeting.

VII.C. Minutes of January 16, 2025,  
Special Called Meeting.

VII.D. Minutes of February 3, 2025,  
Special Called Meeting.

VII.E. Minutes of February 18, 2025,  
Special Called Meeting.

**VIII. Items Brought Down from Other Agenda  
Sections for Discussion and Appropriate  
Action**

**IX. Regular Business: Consideration,  
Discussion and Appropriate Action**

IX.A. Consideration and Possible Action Rick Kirkpatrick  
to Receive and Accept the Certification  
of Unopposed Candidates for the  
Florence ISD Board of Trustees Election  
I move to receive and accept the  
Certification of Unopposed Candidates  
for the May 3, 2025, Florence ISD Board  
of Trustees Election. This motion, made  
by Charles Giddens and seconded by Pete  
Burson, Passed.

J.T.  
Atkinson: Yea

Pete  
Burson: Yea

Anthony  
DeAugustin Yea  
eo:

Jason  
Earp: Yea

Charles  
Giddens: Yea

Ed  
Navarette: Yea

Jeff  
Stone: Yea

Yea: 7, Nay: 0

IX.B. Consideration and Possible Action Rick Kirkpatrick  
to Approve the Order of Cancellation for  
the Board of Trustees Election on May  
3, 2025

I move to approve the Order of  
Cancellation and certify that Mr. Jason  
Earp, Place 6, and Mr. Joshua Atkinson,

Place 7, are unopposed and hereby elected. This motion, made by Charles Giddens and seconded by Anthony DeAugustineo, Passed.

J.T.  
Atkinson: Yea

Pete  
Burson: Yea

Anthony  
DeAugustin Yea  
eo:

Jason  
Earp: Yea

Charles  
Giddens: Yea

Ed  
Navarette: Yea

Jeff  
Stone: Yea

Yea: 7, Nay: 0

IX.C. Consideration and Possible Action Rick Kirkpatrick

to Accept the Work for the Florence ISD  
2023 Miscellaneous Hail Damage Project  
and Approve the Final Payment

I move to accept the work for the 2023  
Miscellaneous Hail Damage Project and  
approve the final payment. This motion,  
made by J.T. Atkinson and seconded by  
Jason Earp, Passed.

J.T.  
Atkinson: Yea

Pete  
Burson: Yea

Anthony  
DeAugustin Yea  
eo:

Jason  
Earp: Yea

Charles  
Giddens: Yea

Ed  
Navarette: Yea

Jeff  
Stone: Absent

Yea: 6, Nay: 0, Absent: 1

IX.D. Consideration and Possible Action Rick Kirkpatrick

to Approve a Memorandum of  
Understanding (MOU) with the Florence  
Youth Baseball and Softball Association

I move to approve the MOU with the Florence Youth Baseball and Softball Association. This motion, made by Anthony DeAugustineo and seconded by Pete Burson, Passed.

J.T.

Atkinson: Yea

Pete  
Burson: Yea

Anthony  
DeAugustin Yea  
eo:

Jason  
Earp: Yea

Charles  
Giddens: Yea

Ed  
Navarette: Yea

Jeff  
Stone: Absent

Yea: 6, Nay: 0, Absent: 1

IX.E. Consideration and Possible Action Rick Kirkpatrick  
to Approve the Summer 2025 Work  
Schedule

I move to approve the summer 2025 work schedule as presented. This motion, made by Jason Earp and seconded by Charles Giddens, Passed.

J.T.

Atkinson: Yea

Pete  
Burson: Yea

Anthony  
DeAugustin Yea  
eo:

Jason  
Earp: Yea

Charles  
Giddens: Yea

Ed  
Navarette: Yea

Jeff  
Stone: Absent

Yea: 6, Nay: 0, Absent: 1

IX.F. Consideration and Possible Action Rick Kirkpatrick  
to Approve a Resolution Authorizing  
Payment to All District Employees on  
Emergency Closure Days

I move to approve the resolution

authorizing payment to all district employees for the emergency closure day. This motion, made by Jason Earp and seconded by J.T. Atkinson, Passed.

J.T.

Atkinson: Yea

Pete  
Burson: Yea

Anthony  
DeAugustin Yea  
eo:

Jason  
Earp: Yea

Charles  
Giddens: Yea

Ed  
Navarette: Yea

Jeff  
Stone: Absent

Yea: 6, Nay: 0, Absent: 1

IX.G. Consideration and Possible Action Rick Kirkpatrick  
to Approve Administrative Contracts for  
the 2025-2026 School Year

I move to approve the administrative contracts for the 2025-2026 school year as presented. This motion, made by Pete Burson and seconded by Anthony DeAugustineo, Passed.

J.T.

Atkinson: Yea

Pete  
Burson: Yea

Anthony  
DeAugustin Yea  
eo:

Jason  
Earp: Yea

Charles  
Giddens: Yea

Ed  
Navarette: Yea

Jeff  
Stone: Absent

Yea: 6, Nay: 0, Absent: 1

IX.H. Consider and Possible Action to Rick Kirkpatrick  
Approve Professional Support Contracts  
for the 2025-2026 School Year

I move to approve the professional support contracts for the 2025-2026

school year as presented. This motion, made by J.T. Atkinson and seconded by Jason Earp, Passed.

J.T.  
Atkinson: Yea

Pete  
Burson: Yea

Anthony  
DeAugustin Yea  
eo:

Jason  
Earp: Yea

Charles  
Giddens: Yea

Ed  
Navarette: Yea

Jeff  
Stone: Absent

Yea: 6, Nay: 0, Absent: 1

IX.I. Consideration and Possible Action Eric Banfield  
to Approve a Resolution Authorizing  
Participation in the Texas Class  
Investment Pool

I move to approve the resolution authorizing participation in the Texas Class Investment Pool. This motion, made by Pete Burson and seconded by Anthony DeAugustineo, Passed.

J.T.  
Atkinson: Yea

Pete  
Burson: Yea

Anthony  
DeAugustin Yea  
eo:

Jason  
Earp: Yea

Charles  
Giddens: Yea

Ed  
Navarette: Yea

Jeff  
Stone: Absent

Yea: 6, Nay: 0, Absent: 1

IX.J. Consideration and Possible Action Rick Kirkpatrick  
to Approve a Purchase Over \$50,000 -  
Baseball and Softball Field Fence

I recommend the approval of the fencing proposal from Lone Star Fence for

\$48,000.00. This motion, made by J.T. Atkinson and seconded by Charles Giddens, Passed.

J.T.  
Atkinson: Yea

Pete  
Burson: Yea

Anthony  
DeAugustin Yea  
eo:

Jason  
Earp: Yea

Charles  
Giddens: Yea

Ed  
Navarette: Yea

Jeff  
Stone: Absent

Yea: 6, Nay: 0, Absent: 1

X. **Executive Session**

The Executive Session convened at 8:50 p.m.

Returned to Open Session at 9:53 p.m.

X.A. The Board will enter into a Closed Meeting pursuant to Government Code §551.072 related to Real Property.

XI. **Action Taken from Closed Session**

XII. **Items for Future Board Meetings**

XIII. **Reports (no board action required)**

XIII.A. Finance Reports

XIII.B. Enrollment/Attendance Report

XIII.C. Campus Reports

XIII.D. Resignations/New Hires

Rick Kirkpatrick

XIV. **Adjournment**

The meeting was adjourned at 9:58 p.m.

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Board Secretary, Jason Earp

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President, Ed Navarette

# EASEMENT/LAND DEDICATION INFORMATION FORM

In the development process, the City requires certain property--such as parkland or a fire station site--to be dedicated to the City as a condition of approval of the plat, plan, or permit sought. Such land must be conveyed via warranty deed. Similarly, anyone who seeks City-owned utility services must first construct any necessary infrastructure improvements and provide the City with easements to access, operate, and maintain the utilities. Sometimes, the easements will run outside of the plat or tract to be developed. Such easements are called "off-site" easements. In each instance, the property owner who grants the City the required land or easement rights is the "Grantor", and the grant of such rights must be accepted and recorded before the City can provide the approval sought.

This form enables the City to initiate the conveyance process for easements or land to be dedicated to the City.

**Basic Information:**

Dedication of Land                       Grant of Easement

- Type of Land / Easement to be Conveyed: \_\_\_\_\_  
(See <https://realestate.georgetown.org> for types of standard conveyance documents)
- Associated Development Project (if applicable): \_\_\_\_\_
- Owner/Grantor's Name: \_\_\_\_\_  
If an Entity, Type of Entity (Corporation, Partnership, etc): \_\_\_\_\_  
State of Incorporation (if applicable): \_\_\_\_\_  
Authorized Officer & Title (if applicable): \_\_\_\_\_  
(if a limited partnership, provide name of general partner and authorized officer of general partner)  
Mailing Address: \_\_\_\_\_
- Title Company Name (if applicable): \_\_\_\_\_  
Name of Escrow Officer: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Email: \_\_\_\_\_
- Lienholder Name (if applicable): \_\_\_\_\_  
Name of Authorized Representative: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Email: \_\_\_\_\_

**Additional Required Information:**

- If the property is owned by an entity: A copy of the articles of incorporation, designation of managers, partnership agreement, or any other document that identifies the authorized representative with the ability to grant or transfer any interest in the property.
- Metes and bounds and survey sketch for the easement/land to be conveyed.
- Title commitment (if applicable; see <https://realestate.georgetown.org> for more information)

*Upon receipt of this information, the City will provide a deed or easement agreement drafted by the City Attorney's Office to the Grantor for execution. Upon execution, the Grantor shall mail or deliver the original documents to the City Attorney's Office for review and the City's signatures. Please include pre-paid postage for the City to return the fully-executed document to the Grantor, or to forward the fully-executed document to the title company, for recordation. Upon recording the document, the original document shall be returned to the City for retention.*

- ADDENDUM #1**
- REVISED GAS ROUTING
  - REVISED WATER LINE CONNECTION TO WATER TANK
  - ADDED GENERATORS, PROPANE TANKS, AND 600A GUTTER FOR FIRE PUMP
  - REVISED RPZ AND SANITARY SEWER CALLOUTS
  - RELOCATED RPZS AND METERS FURTHER EAST
  - REMOVED JIB CRANE FROM LIFT STATION
- ADDENDUM #2**
- EXTENDED FUTURE CONNECTION FROM FIRE LOOP TO INCOMING WATER LINE TO CONNECT WHEN THE TEMP STORAGE TANK IS REMOVED.
  - RELOCATED GAS ROUTING FROM UNDER DUMPSTER PAD
  - REVISED SERVICAL CALLOUTS TO CLARIFY DESIGN INTENT
- ADDENDUM #3**
- REVISED GAS ROUTING TO REDUCE UTILITY CROSSINGS.
  - REVISED PROPANE TANKS TO BE THREE 1,000 GALLON TANKS BY THE LIFT STATION, FOUR 1,000 GALLON TANKS TO REPLACE THE 40K GALLON TANK, AND ONE 500 GALLON TANK TO SUPPORT THE WATER TANK PUMP GENERATOR.
  - RELOCATED GATE VALVE ON FIRE LINE PRIOR TO SPLIT TO TEMPORARY STORAGE TANK.

PROPOSED MANHOLE ELEVATIONS ARE APPROXIMATE AND NOT BASED ON SURVEY DATA. CONTRACTOR TO FIELD VERIFY ELEVATIONS PRIOR TO INSTALLATION.

STA 12+14.70~SSWR-1  
PROPOSED 3" 45° BEND  
INV. (3")=1013.59

STA 9+93.92~SSWR-1  
PROPOSED 3" 45° BEND  
INV. (3")=1012.41

STA 4+36.73~SSWR-1  
PROPOSED 3" 45° BEND  
INV. (3")=1016.03

STA 5+05.18~SSWR-1  
PROPOSED 3" 45° BEND  
INV. (3")=1026.75

STA 4+98.11~SSWR-1  
PROPOSED 3" 45° BEND  
INV. (3")=1026.75

STA 4+19.83~SSWR-1  
PROPOSED STD 4" DIA SSMH  
FL 4" IN (N) = 1027.00  
FL 6" IN (E) = 1026.07  
INV. 3" OUT (S) = 1026.75

STA 2+95.93~SSWR-1  
PROPOSED STD 4" DIA SSMH  
FL 4" IN (E) = 1027.03  
FL 6" IN (N) = 1027.03  
FL 6" OUT (W) = 1026.93

STA 0+97.57~SSWR-1  
PROPOSED STD 4" DIA SSMH  
FL 4" IN (N) = 1029.72  
FL 4" OUT (W) = 1029.62

STA 8+99.84~SSWR-1  
PROPOSED 3" 45° BEND  
INV. (3")=1012.41

STA 9+29.62~SSWR-1  
PROPOSED 3" 45° BEND  
INV. (3")=1012.41

STA 8+66.97~SSWR-1  
PROPOSED 3" 45° BEND  
INV. (3")=1012.41

STA 4+36.73~SSWR-1  
PROPOSED 3" 45° BEND  
INV. (3")=1016.03

STA 5+05.18~SSWR-1  
PROPOSED 3" 45° BEND  
INV. (3")=1026.75

STA 4+98.11~SSWR-1  
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PROPOSED STD 4" DIA SSMH  
FL 4" IN (N) = 1027.00  
FL 6" IN (E) = 1026.07  
INV. 3" OUT (S) = 1026.75

STA 2+95.93~SSWR-1  
PROPOSED STD 4" DIA SSMH  
FL 4" IN (E) = 1027.03  
FL 6" IN (N) = 1027.03  
FL 6" OUT (W) = 1026.93

STA 0+97.57~SSWR-1  
PROPOSED STD 4" DIA SSMH  
FL 4" IN (N) = 1029.72  
FL 4" OUT (W) = 1029.62

EXISTING MH RIM ELEVATION= 1017.26  
INV. 6" IN= 1012.66

PROPOSED MANHOLE ELEVATIONS ARE APPROXIMATE AND NOT BASED ON SURVEY DATA. CONTRACTOR TO FIELD VERIFY ELEVATIONS PRIOR TO INSTALLATION.

STA 12+14.70~SSWR-1  
PROPOSED 3" 45° BEND  
INV. (3")=1013.59

STA 9+93.92~SSWR-1  
PROPOSED 3" 45° BEND  
INV. (3")=1012.41

STA 4+36.73~SSWR-1  
PROPOSED 3" 45° BEND  
INV. (3")=1016.03

STA 5+05.18~SSWR-1  
PROPOSED 3" 45° BEND  
INV. (3")=1026.75

STA 4+98.11~SSWR-1  
PROPOSED 3" 45° BEND  
INV. (3")=1026.75

STA 4+19.83~SSWR-1  
PROPOSED STD 4" DIA SSMH  
FL 4" IN (N) = 1027.00  
FL 6" IN (E) = 1026.07  
INV. 3" OUT (S) = 1026.75

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PROPOSED STD 4" DIA SSMH  
FL 4" IN (E) = 1027.03  
FL 6" IN (N) = 1027.03  
FL 6" OUT (W) = 1026.93

STA 0+97.57~SSWR-1  
PROPOSED STD 4" DIA SSMH  
FL 4" IN (N) = 1029.72  
FL 4" OUT (W) = 1029.62

STA 8+99.84~SSWR-1  
PROPOSED 3" 45° BEND  
INV. (3")=1012.41

STA 9+29.62~SSWR-1  
PROPOSED 3" 45° BEND  
INV. (3")=1012.41

STA 8+66.97~SSWR-1  
PROPOSED 3" 45° BEND  
INV. (3")=1012.41

STA 4+36.73~SSWR-1  
PROPOSED 3" 45° BEND  
INV. (3")=1016.03

STA 5+05.18~SSWR-1  
PROPOSED 3" 45° BEND  
INV. (3")=1026.75

STA 4+98.11~SSWR-1  
PROPOSED 3" 45° BEND  
INV. (3")=1026.75

STA 4+19.83~SSWR-1  
PROPOSED STD 4" DIA SSMH  
FL 4" IN (N) = 1027.00  
FL 6" IN (E) = 1026.07  
INV. 3" OUT (S) = 1026.75

STA 2+95.93~SSWR-1  
PROPOSED STD 4" DIA SSMH  
FL 4" IN (E) = 1027.03  
FL 6" IN (N) = 1027.03  
FL 6" OUT (W) = 1026.93

STA 0+97.57~SSWR-1  
PROPOSED STD 4" DIA SSMH  
FL 4" IN (N) = 1029.72  
FL 4" OUT (W) = 1029.62

APPROXIMATE END OF LINE  
INV. 6" = 1023.66



THESE PLANS ARE SUBJECT TO REVIEW & APPROVAL BY JURISDICTIONAL ENTITIES.

**\*\*NOTICE TO CONTRACTORS - UTILITIES\*\***

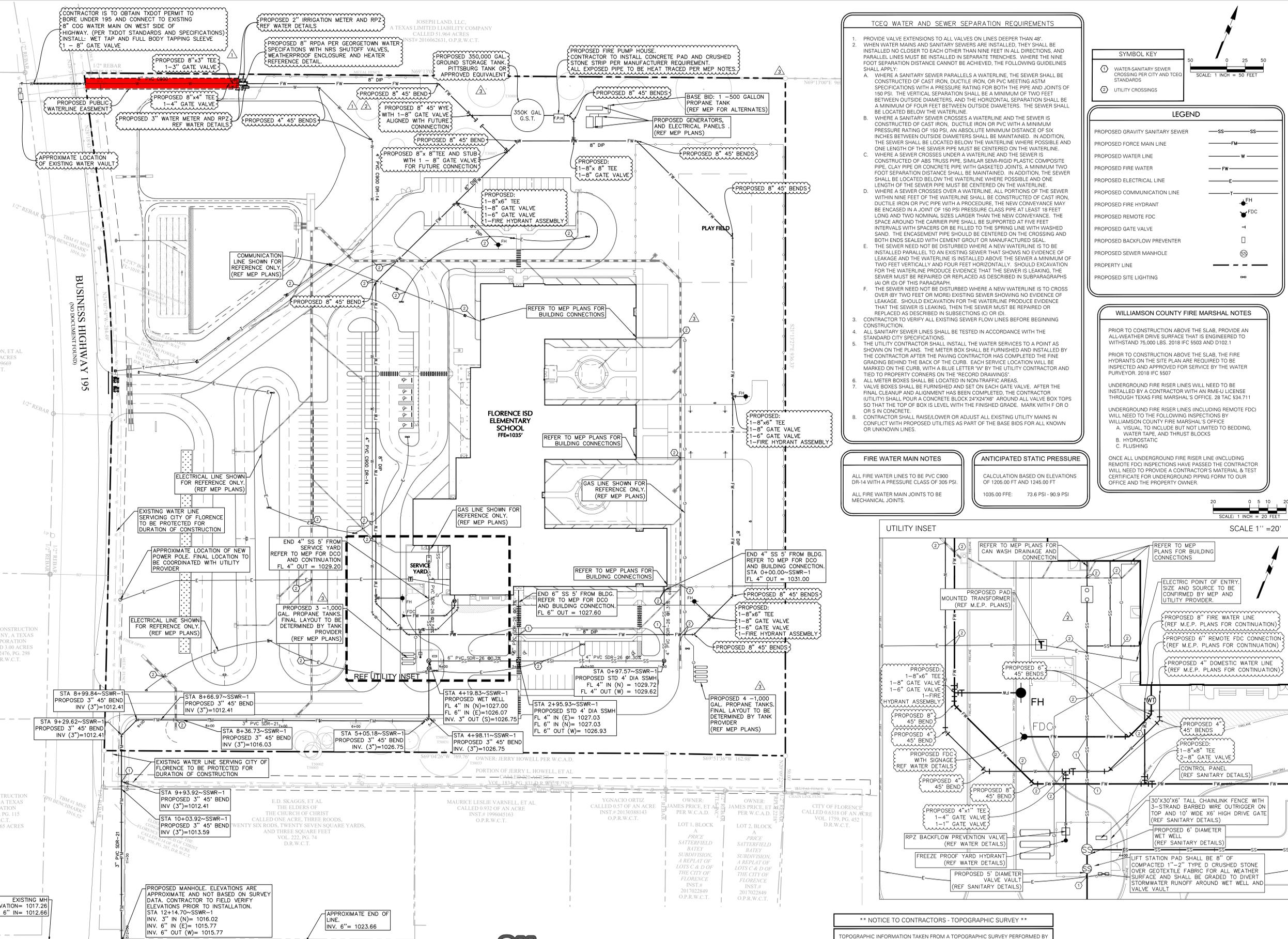
THE CONTRACTOR IS SPECIFICALLY CAUTIONED THAT THE LOCATION AND/OR ELEVATION OF ANY EXISTING UTILITIES AS SHOWN ON THESE PLANS ARE BASED ON RECORDS OF THE VARIOUS UTILITY COMPANIES, THE GOVERNING MUNICIPALITY, AND WHERE POSSIBLE, MEASUREMENTS TAKEN IN THE FIELD. THE INFORMATION PROVIDED IS NOT TO BE RELIED ON AS BEING EXACT OR COMPLETE. THE CONTRACTOR MUST CALL THE APPROPRIATE UTILITY COMPANY AT LEAST 48 HOURS BEFORE ANY EXCAVATION TO REQUEST EXACT FIELD LOCATION OF UTILITIES. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO RELOCATE ALL EXISTING UTILITIES WHICH CONFLICT WITH THE PROPOSED IMPROVEMENTS SHOWN ON THESE PLANS.

**\*\* NOTICE TO CONTRACTORS - TOPOGRAPHIC SURVEY \*\***

TOPOGRAPHIC INFORMATION TAKEN FROM A TOPOGRAPHIC SURVEY PERFORMED BY JPH LAND SURVEYING, INC. THE CONTRACTOR SHALL NOTIFY THE ENGINEER IMMEDIATELY, IN WRITING, OF ANY DISCREPANCIES OR OMISSIONS TO THE TOPOGRAPHIC INFORMATION. THE CONTRACTOR SHALL BE RESPONSIBLE FOR CONFIRMING THE LOCATION (HORIZONTAL/VERTICAL) OF ANY BURIED CABLES, CONDUITS, PIPES, AND STRUCTURES (STORM SEWER, SANITARY SEWER, WATER, GAS, TELEVISION, TELEPHONE, ETC.) WHICH IMPACT THE CONSTRUCTION SITE. THE CONTRACTOR SHALL NOTIFY THE OWNER AND ENGINEER IF ANY DISCREPANCIES ARE FOUND BETWEEN THE ACTUAL CONDITIONS VERSUS THE DATA CONTAINED IN THE CONSTRUCTION PLANS. ANY COSTS INCURRED AS THE RESULT OF NOT CONFIRMING THE ACTUAL LOCATION (HORIZONTAL/VERTICAL) OF SAID CABLES, CONDUITS, PIPES, AND STRUCTURES SHALL BE BORNE BY THE CONTRACTOR. ADDITIONALLY, THE CONTRACTOR SHALL NOTIFY THE OWNER AND ENGINEER IF ANY ERRORS OR DISCREPANCIES ARE FOUND ON THE CONSTRUCTION DOCUMENTS (PSSB), WHICH NEGATIVELY IMPACT THE PROJECT. THE ENGINEER AND OWNER SHALL BE INDEMNIFIED FROM ALL COSTS WHICH MAY RESULT FROM CONTRACTOR'S FAILURE TO NOTIFY ENGINEER AND OWNER.

**!!!CAUTION!!!**

EXISTING OVERHEAD & UNDERGROUND UTILITIES IN THE VICINITY. VERIFY LOCATION OF EXISTING UNDERGROUND UTILITIES BY VACUUM EXCAVATION OR OTHER POTHOLING TECHNIQUES.



**TCEQ WATER AND SEWER SEPARATION REQUIREMENTS**

- PROVIDE VALVE EXTENSIONS TO ALL VALVES ON LINES DEEPER THAN 48". WHEN WATER MAINS AND SANITARY SEWERS ARE INSTALLED, THEY SHALL BE INSTALLED NO CLOSER TO EACH OTHER THAN NINE FEET IN ALL DIRECTIONS, AND PARALLEL LINES MUST BE INSTALLED IN SEPARATE TRENCHES. WHERE THE NINE FOOT SEPARATION DISTANCE CANNOT BE ACHIEVED, THE FOLLOWING GUIDELINES SHALL APPLY:
  - WHERE A SANITARY SEWER PARALLELS A WATERLINE, THE SEWER SHALL BE CONSTRUCTED OF CAST IRON, DUCTILE IRON, OR PVC MEETING ASTM SPECIFICATIONS WITH A PRESSURE RATING FOR BOTH THE PIPE AND JOINTS OF 150 PSI. THE VERTICAL SEPARATION SHALL BE A MINIMUM OF TWO FEET BETWEEN OUTSIDE DIAMETERS, AND THE HORIZONTAL SEPARATION SHALL BE A MINIMUM OF FOUR FEET BETWEEN OUTSIDE DIAMETERS. THE SEWER SHALL BE LOCATED BELOW THE WATERLINE.
  - WHERE A SANITARY SEWER CROSSES A WATERLINE AND THE SEWER IS CONSTRUCTED OF CAST IRON, DUCTILE IRON OR PVC WITH A MINIMUM PRESSURE RATING OF 150 PSI, AN ABSOLUTE MINIMUM DISTANCE OF SIX INCHES BETWEEN OUTSIDE DIAMETERS SHALL BE MAINTAINED. IN ADDITION, THE SEWER SHALL BE LOCATED BELOW THE WATERLINE WHERE POSSIBLE AND ONE LENGTH OF THE SEWER PIPE MUST BE CENTERED ON THE WATERLINE.
  - WHERE A SEWER CROSSES UNDER A WATERLINE AND THE SEWER IS CONSTRUCTED OF ABS TRUSS PIPE, SIMILAR SEMI-RIGID PLASTIC COMPOSITE PIPE, CLAY PIPE OR CONCRETE PIPE WITH GASKETED JOINTS, A MINIMUM TWO FOOT SEPARATION DISTANCE SHALL BE MAINTAINED. IN ADDITION, THE SEWER SHALL BE LOCATED BELOW THE WATERLINE WHERE POSSIBLE AND ONE LENGTH OF THE SEWER PIPE MUST BE CENTERED ON THE WATERLINE.
  - WHERE A SEWER CROSSES OVER A WATERLINE, ALL PORTIONS OF THE SEWER WITHIN NINE FEET OF THE WATERLINE SHALL BE CONSTRUCTED OF CAST IRON, DUCTILE IRON OR PVC PIPE WITH A PROCEDURE, THE NEW CONVEYANCE MAY BE ENCASED IN A JOINT OF 150 PSI PRESSURE CLASS PIPE AT LEAST 18 FEET LONG AND TWO NOMINAL SIZES LARGER THAN THE NEW CONVEYANCE. THE SPACE AROUND THE CARRIER PIPE SHALL BE SUPPORTED AT FIVE FEET INTERVALS WITH SPACERS OR BE FILLED TO THE SPRING LINE WITH WASHED SAND. THE ENCASEMENT PIPE SHOULD BE CENTERED ON THE CROSSING AND BOTH ENDS SEALED WITH CEMENT GROUT OR MANUFACTURED SEAL.
  - THE SEWER NEED NOT BE DISTURBED WHERE A NEW WATERLINE IS TO BE INSTALLED PARALLEL TO AN EXISTING SEWER THAT SHOWS NO EVIDENCE OF LEAKAGE AND THE WATERLINE IS INSTALLED ABOVE THE SEWER A MINIMUM OF TWO FEET VERTICALLY AND FOUR FEET HORIZONTALLY. SHOULD EXCAVATION FOR THE WATERLINE PRODUCE EVIDENCE THAT THE SEWER IS LEAKING, THE SEWER MUST BE REPAIRED OR REPLACED AS DESCRIBED IN SUBPARAGRAPHS (A) OR (D) OF THIS PARAGRAPH.
  - THE SEWER NEED NOT BE DISTURBED WHERE A NEW WATERLINE IS TO CROSS OVER (BY TWO FEET OR MORE) EXISTING SEWER SHOWING NO EVIDENCE OF LEAKAGE. SHOULD EXCAVATION FOR THE WATERLINE PRODUCE EVIDENCE THAT THE SEWER IS LEAKING, THEN THE SEWER MUST BE REPAIRED OR REPLACED AS DESCRIBED IN SUBPARAGRAPHS (A) OR (D) OF THIS PARAGRAPH.
- CONTRACTOR TO VERIFY ALL EXISTING SEWER FLOW LINES BEFORE BEGINNING CONSTRUCTION.
- ALL SANITARY SEWER LINES SHALL BE TESTED IN ACCORDANCE WITH THE STANDARD CITY SPECIFICATIONS.
- THE UTILITY CONTRACTOR SHALL INSTALL THE WATER SERVICES TO A POINT AS SHOWN ON THE PLANS. THE METER BOX SHALL BE FURNISHED AND INSTALLED BY THE CONTRACTOR AFTER THE PAVING CONTRACTOR HAS COMPLETED THE FINE GRADING BEHIND THE BACK OF THE CURB. EACH SERVICE LOCATION WILL BE MARKED ON THE CURB, WITH A BLUE LETTER "W" BY THE UTILITY CONTRACTOR AND TIED TO PROPERTY CORNERS ON THE "RECORD DRAWINGS".
- ALL METER BOXES SHALL BE LOCATED IN NON-TRAFFIC AREAS.
- VALVE BOXES SHALL BE FURNISHED AND SET ON ELEVATED GATE VALVE. AFTER THE FINAL CLEANUP AND ALIGNMENT HAS BEEN COMPLETED, THE CONTRACTOR (UTILITY) SHALL POUR A CONCRETE BLOCK 24"x24"x6" AROUND ALL VALVE BOX TOPS SO THAT THE "TOP" OF BOX IS LEVEL WITH THE FINISHED GRADE. MARK WITH "F" OR "S" IN CONCRETE.
- CONTRACTOR SHALL RAISE, LOWER OR ADJUST ALL EXISTING UTILITY MAINS IN CONFLICT WITH PROPOSED UTILITIES AS PART OF THE BASE BIDS FOR ALL KNOWN OR UNKNOWN LINES.

**FIRE WATER MAIN NOTES**

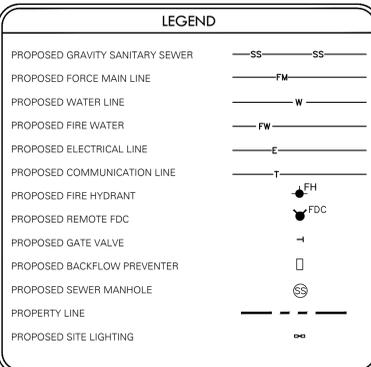
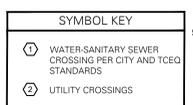
ALL FIRE WATER LINES TO BE PVC C900 DR-14 WITH A PRESSURE CLASS OF 305 PSI.

ALL FIRE WATER MAIN JOINTS TO BE MECHANICAL JOINTS.

**ANTICIPATED STATIC PRESSURE**

CALCULATION BASED ON ELEVATIONS OF 1205.00 FT AND 1245.00 FT

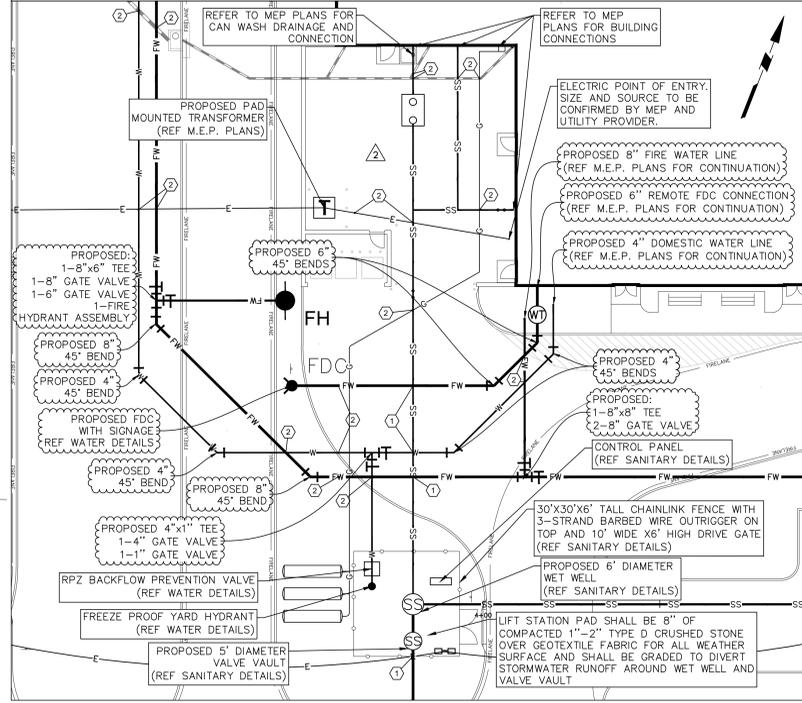
1035.00 FFE: 73.6 PSI - 90.9 PSI



**WILLIAMSON COUNTY FIRE MARSHAL NOTES**

- PRIOR TO CONSTRUCTION ABOVE THE SLAB, PROVIDE AN ALL-WEATHER DRIVE SURFACE THAT IS ENGINEERED TO WITHSTAND 75,000 LBS. 2018 IFC §503 AND D102.1
- PRIOR TO CONSTRUCTION ABOVE THE SLAB, THE FIRE HYDRANTS ON THE SITE PLAN ARE REQUIRED TO BE INSPECTED AND APPROVED FOR SERVICE BY THE WATER PURVEYOR. 2018 IFC §507
- UNDERGROUND FIRE RISER LINES WILL NEED TO BE INSTALLED BY A CONTRACTOR WITH AN RME-U LICENSE THROUGH TEXAS FIRE MARSHAL'S OFFICE. 28 TAC §34.71
- UNDERGROUND FIRE RISER LINES INCLUDING REMOTE FDC WILL NEED TO FOLLOW THE INSPECTIONS BY WILLIAMSON COUNTY FIRE MARSHAL'S OFFICE
- VISUAL TO INCLUDE BUT NOT LIMITED TO BEDDING, WATER TAPE, AND THRUST BLOCKS
  - HYDROSTATIC
  - FLUSHING
- ONCE ALL UNDERGROUND FIRE RISER LINE (INCLUDING REMOTE FDC) INSPECTIONS HAVE PASSED THE CONTRACTOR WILL NEED TO PROVIDE A CONTRACTOR'S MATERIAL & TEST CERTIFICATE FOR UNDERGROUND PIPING FORM TO OUR OFFICE AND THE PROPERTY OWNER.

**UTILITY INSET**



**VLK ARCHITECTS**

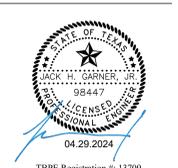
ARCHITECT

VLK Architects, Inc.  
2700 Via Fortuna, Suite 230  
Austin, Texas 78746  
Main Phone: 512.807.3145  
www.vlkarchitects.com

CIVIL ENGINEER

Langan  
9606 N. Mopace Expressway, Suite 110  
Austin, Texas 78759  
Main Phone: 737.289.7800  
www.langan.com

**100% CONSTRUCTION DOCUMENTS**



ISSUED: FEBRUARY 01, 2024

**REVISIONS**

Revision No.	Revision Date
ADDENDUM #1	02/15/24
ADDENDUM #2	02/22/24
ADDENDUM #3	03/07/24

Director: JG  
Designer: VM  
Proj. Manager: VM  
AR

PROJECT NO.  
**22-083.00**

SHEET TITLE  
UTILITY PLAN

SHEET NO.  
**C7.00**

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Florence ISD  
FLORENCE, TEXAS  
100% CONSTRUCTION DOCUMENT SET 02.01.24  
Florence ES Replacement  
C7.00

**EXHIBIT " \_\_\_ "**

**0.073-ACRE (3,195 SQUARE FOOT) WATER LINE EASEMENT  
OUT OF THE JOSEPHUS HORNSBY SURVEY, ABSTRACT NO. 285  
CITY OF FLORENCE ETJ, WILLIAMSON COUNTY, TEXAS**

**EASEMENT DESCRIPTION**

**FIELD NOTES** TO THAT CERTAIN 0.073 OF AN ACRE TRACT SITUATED IN THE JOSEPHUS HORNSBY SURVEY, ABSTRACT NO. 285, WILLIAMSON COUNTY, TEXAS, BEING A PORTION OF THE TRACT DESCRIBED AS 20.00 ACRES IN A SPECIAL WARRANTY DEED TO FLORENCE INDEPENDENT SCHOOL DISTRICT, RECORDED UNDER INSTRUMENT NUMBER 2023052074, OFFICIAL PUBLIC RECORDS OF WILLIAMSON COUNTY, TEXAS; THE SUBJECT TRACT IS MORE PARTICULARLY DESCRIBED AS FOLLOWS:

**COMMENCING** AT A 1/2" CAPPED REBAR STAMPED "JPH LAND SURVEYING" FOUND IN THE WEST RIGHT-OF-WAY LINE OF BUSINESS HIGHWAY 195 (NO DEDICATING INSTRUMENT FOUND), AT THE NORTHWEST CORNER OF SAID 20.00 ACRE TRACT; **THENCE** WITH THE EAST RIGHT-OF-WAY LINE OF SAID BUSINESS HIGHWAY 195 AND THE WEST LINE OF SAID 20.00 ACRE TRACT ALONG A CURVE TO THE RIGHT (CONCAVE SOUTHWEST), HAVING A RADIUS OF 2904.93 FEET AND A CHORD WHICH BEARS SOUTH 28° 41' 06" EAST, 7.31 FEET, AN ARC LENGTH OF 7.31 FEET TO THE **POINT OF BEGINNING**;

**THENCE** THROUGH THE INTERIOR OF SAID 20.00 ACRE TRACT, THE FOLLOWING CALLS:

1. NORTH 68° 46' 27" EAST, 212.12 FEET,
2. SOUTH 21° 13' 33" EAST, 4.92 FEET,
3. SOUTH 68° 46' 27" WEST, 2.00 FEET,
4. SOUTH 21° 13' 33" EAST, 5.17 FEET,
5. NORTH 68° 46' 27" EAST, 6.72 FEET,
6. SOUTH 21° 13' 33" EAST, 6.36 FEET,
7. SOUTH 68° 46' 27" WEST, 10.17 FEET,
8. NORTH 21° 13' 33" WEST, 1.45 FEET,
9. SOUTH 68° 46' 27" WEST, 204.78 FEET TO THE EAST RIGHT-OF-WAY LINE OF SAID BUSINESS HIGHWAY 195 AND THE WEST LINE OF SAID 20.00 ACRE TRACT, FROM WHICH A 1/2" CAPPED REBAR STAMPED "JPH LAND SURVEYING" FOUND IN THE WEST RIGHT-OF-WAY LINE AT A CORNER IN THE WEST LINE OF SAID 20.00 ACRE TRACT BEARS SOUTH 28° 18' 43" EAST, A DISTANCE OF 167.73 FEET;

**THENCE** WITH THE EAST RIGHT-OF-WAY LINE OF SAID BUSINESS HIGHWAY 195 AND THE WEST LINE OF SAID 20.00 ACRE TRACT, THE FOLLOWING CALLS:

1. NORTH 28° 18' 43" WEST, 1.97 FEET TO A 1/2" CAPPED REBAR STAMPED "JPH LAND SURVEYING" FOUND AT THE BEGINNING OF A CURVE TO THE LEFT (CONCAVE SOUTHWEST), HAVING A RADIUS OF 2904.93 FEET AND A CHORD WHICH BEARS NORTH 28° 26' 47" WEST, 13.15 FEET,
2. ALONG SAID CURVE TO THE LEFT, AN ARC LENGTH OF 13.15 FEET TO THE **POINT OF BEGINNING**, ENCLOSING 0.073 OF AN ACRE (±3,195 SQUARE FEET) OF LAND.

*Michael Jack Needham*

MICHAEL JACK NEEDHAM  
REGISTERED PROFESSIONAL  
LAND SURVEYOR NO. 5183  
JNEEDHAM@LANGAN.COM  
MARCH 12, 2025



<p><b>LANGAN</b> Langan Engineering and Environmental Services, LLC 9606 N. Mopac Expressway, Suite 110 Austin, TX 78759 T: 737.289.7800 F: 737.289.7801 www.langan.com TBPELS Firm No. 10194888</p>	Project	Drawing Title	Project No.	Drawing No.  <b>01</b>  Sheet 1 of 2
	<b>FLORENCE I.S.D.</b>	<b>EXHIBIT SHOWING 0.073 OF AN ACRE</b>	531023401	
	SITUATED IN JOSEPHUS HORNSBY SURVEY, ABSTRACT NO. 285		Date 2025/03/12	
	CITY OF FLORENCE ETJ WILLIAMSON COUNTY TEXAS		Drawn By R. GONZALES Checked By Z. MOORE	

LINE DATA TABLE

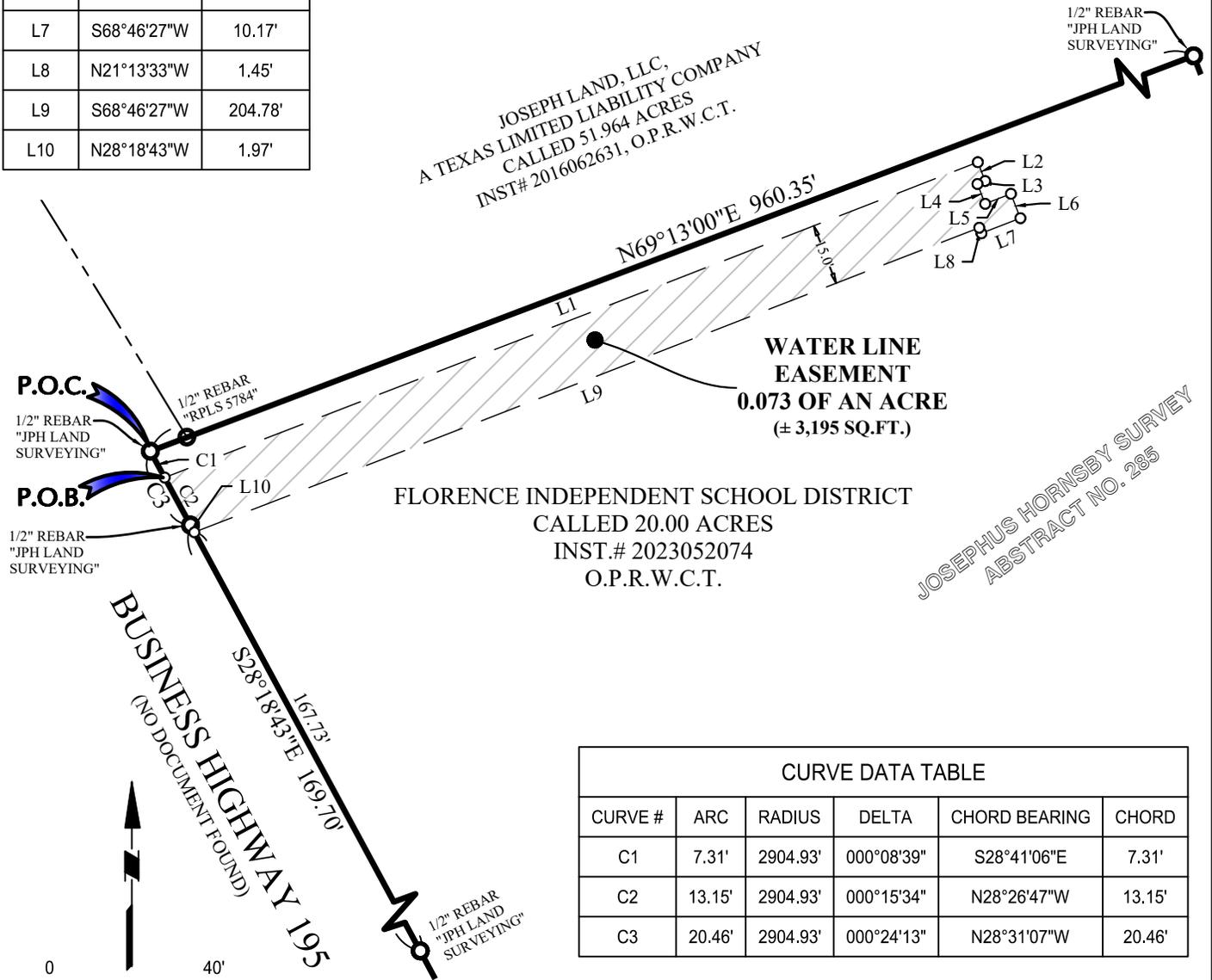
LINE #	BEARING	DISTANCE
L1	N68°46'27"E	212.12'
L2	S21°13'33"E	4.92'
L3	S68°46'27"W	2.00'
L4	S21°13'33"E	5.17'
L5	N68°46'27"E	6.72'
L6	S21°13'33"E	6.36'
L7	S68°46'27"W	10.17'
L8	N21°13'33"W	1.45'
L9	S68°46'27"W	204.78'
L10	N28°18'43"W	1.97'

EXHIBIT " \_\_\_ "

MONUMENTS / BEARING BASIS  
 ○ CALCULATED POINT (NOT FOUND OR SET)  
 ⊙ FOUND MONUMENTS ARE AS NOTED  
 THE BEARINGS SHOWN HEREON ARE TEXAS STATE PLANE GRID BEARINGS (TEXAS CENTRAL ZONE, NAD83).

LEGEND OF LINE TYPES

- PROPERTY LINE (SUBJECT TRACT)
- - - - - PROPERTY LINE (ADJOINING TRACT)
- EASEMENT LINE (HEREIN DESCRIBED)



**WATER LINE EASEMENT**  
**0.073 OF AN ACRE**  
 (± 3,195 SQ.FT.)

FLORENCE INDEPENDENT SCHOOL DISTRICT  
 CALLED 20.00 ACRES  
 INST.# 2023052074  
 O.P.R.W.C.T.

JOSEPHUS HORNSBY SURVEY  
 ABSTRACT NO. 285

CURVE DATA TABLE

CURVE #	ARC	RADIUS	DELTA	CHORD BEARING	CHORD
C1	7.31'	2904.93'	000°08'39"	S28°41'06"E	7.31'
C2	13.15'	2904.93'	000°15'34"	N28°26'47"W	13.15'
C3	20.46'	2904.93'	000°24'13"	N28°31'07"W	20.46'

LEGEND OF ABBREVIATIONS

- P.R.W.C.T. PLAT RECORDS OF WILLIAMSON COUNTY, TEXAS
- O.P.R.W.C.T. OFFICIAL PUBLIC RECORDS OF WILLIAMSON COUNTY, TEXAS
- D.R.W.C.T. DEED RECORDS OF WILLIAMSON COUNTY, TEXAS
- P.O.B./P.O.C. POINT OF BEGINNING/POINT OF COMMENCING

SKETCH TO ACCOMPANY BOUNDARY DESCRIPTION

**LANGAN**  
 Langan Engineering and Environmental Services, LLC  
 9606 N. Mopac Expressway, Suite 110  
 Austin, TX 78759  
 T: 737.289.7800 F: 737.289.7801 www.langan.com  
 TBPELS Firm No. 10194888

Project **FLORENCE I.S.D.**  
 SITUATED IN JOSEPHUS HORNSBY SURVEY, ABSTRACT NO. 285  
 CITY OF FLORENCE ETJ  
 WILLIAMSON COUNTY TEXAS

Drawing Title  
**EXHIBIT SHOWING 0.073 OF AN ACRE**

Project No. 531023401  
 Date 2025/03/12  
 Drawn By R. GONZALES  
 Checked By Z. MOORE

Drawing No. **01**  
 Sheet 2 of 2

JULY						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
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27	28	29	30	31		

AUGUST						
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31						

SEPTEMBER					
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OCTOBER						
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NOVEMBER						
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DECEMBER					
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JANUARY						
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FEBRUARY						
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MARCH					
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29	30	31			

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MAY						
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JUNE					
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21	22	23	24	25	26
28	29	30			

First Day/Last Day of School

Staff/Student Holiday

New Teacher Orientation

Professional Development/Student Holiday/Staff Work Day

Staff PD Trade Days and Student Holiday

Student Early Out

Student/Staff Early Out

5 PD Waiver Days

Instructional Days: 165 x 460 min = 75,900 + 1360 early release min = 77,260

2300 Minutes from PD Waivers + 1660 excess minutes= 3960 Extra Minutes

Full Days 165  
Early Release Days 4  
Total Days 169  
PD/Work Days 18

	Registration	1st 9 Weeks	August 13-October 9	39 days
	Testing Window	2nd 9 Weeks	October 14-December 19	42 days
		3rd 9 Weeks	January 6-March 13	44 days
		4th 9 Weeks	March 23-May 28	44 Days

staff days 187  
student days 169

	Instructional Minutes	
October 13 Indigineous Peoples Day		
November 11 Veterans Day	FHS	460
January 19 MLK Day	FMS	465
February 16 President's Day	FES	480

PD Waiver Days

Monday, August 25, 2025  
Friday, September 22, 2025  
Friday, November 10, 2025  
Tuesday, February 17, 2026  
Friday, March 6, 2026

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July						
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				



## Frequently Asked Questions

### November 2022

1. [What is the new Personal Financial Literacy and Economics course?](#)
2. [When did the requirement to provide Personal Financial Literacy and Economics go into effect?](#)
3. [Must every school district offer both the Personal Financial Literacy and Economics course and the Economics with Emphasis on the Free Enterprise System and Its Benefits course?](#)
4. [How can districts with a total district-wide high school enrollment of fewer than 500 students apply to the commissioner of education to offer either Economics with Emphasis on the Free Enterprise System and Its Benefits or Personal Financial Literacy and Economics?](#)
5. [Does the Personal Financial Literacy and Economics course need to be offered to students in the 2022-2023 school year and every year thereafter?](#)
6. [Is the Personal Financial Literacy and Economics course required for high school graduation?](#)
7. [Where can I find the Texas Essential Knowledge and Skills \(TEKS\) for Personal Financial Literacy and Economics?](#)
8. [What is the PEIMS code for Personal Financial Literacy and Economics?](#)
9. [What teacher certification is required for Personal Financial Literacy and Economics?](#)
10. [Must the Personal Financial Literacy high school elective course still be offered as part of the required secondary curriculum?](#)
11. [Can students be awarded credit for both Personal Financial Literacy and Economics and the Personal Financial Literacy high school elective course?](#)
12. [Can students be awarded credit for both the Personal Financial Literacy and Economics course and the Economics with Emphasis on the Free Enterprise System and Its Benefits course?](#)
13. [What instructional materials are available for Personal Financial Literacy and Economics?](#)

#### 1. What is the new Personal Financial Literacy and Economics course?

Personal Financial Literacy and Economics is a new one-half credit high school course developed in response to [Senate Bill \(SB\) 1063](#) and [Texas Education Code \(TEC\), §28.025\(b-22\)](#). Students may successfully complete either this new course or the Economics with Emphasis on the Free Enterprise System and Its Benefits course to satisfy the half-credit economics requirement for high school graduation. This new economics course is part of the required secondary curriculum.

#### 2. When did the requirement to provide Personal Financial Literacy and Economics go into effect?

August 1, 2022, was the effective date for the State Board of Education rule action adopting New 19 TAC Chapter 113, Texas Essential Knowledge and Skills for Social Studies, Subchapter C, High School, §113.76, Personal Financial Literacy and Economics (One-Half Credit), Adopted 2022.

**3. Must every school district offer both the Personal Financial Literacy and Economics course and the Economics with Emphasis on the Free Enterprise System and Its Benefits course?**

As explained in Texas Administrative Code (TAC) [§74.3. Description of a Required Secondary Curriculum](#), districts are required to offer both courses. However, districts with a total district-wide high school enrollment of fewer than 500 students can apply to the commissioner of education to offer either Economics with Emphasis on the Free Enterprise System and Its Benefits or Personal Financial Literacy and Economics.

**4. How can districts with a total district-wide high school enrollment of fewer than 500 students apply to the commissioner of education to offer either Economics with Emphasis on the Free Enterprise System and Its Benefits or Personal Financial Literacy and Economics?**

The requirement to offer both Economics with Emphasis on the Free Enterprise System and Its Benefits and Personal Financial Literacy and Economics may be reduced to one by the commissioner of education upon application of a school district with a total high school enrollment of less than 500 students. Districts should complete the [Request for Reduction in Required Curriculum Course Offerings](#) form and return the form to [curriculum@tea.texas.gov](mailto:curriculum@tea.texas.gov).

**5. Does the Personal Financial Literacy and Economics course need to be offered to students in the 2022-2023 school year and every year thereafter?**

Starting with the 2022-2023 school year, each school district and each open-enrollment charter school that offers a high school program must offer the Personal Financial Literacy and Economics course.

Like other required courses, Personal Financial Literacy and Economics does not have to be offered annually. [TAC §74.3\(b\)\(4\)](#) states: “If the school district will not offer the required courses every year but intends to offer particular courses only every other year, it must notify all enrolled students of that fact.”

**6. Is the Personal Financial Literacy and Economics course required for high school graduation?**

To satisfy the half-credit economics requirement for high school graduation, students may successfully complete either the Personal Financial Literacy and Economics course or the Economics with Emphasis on the Free Enterprise System and Its Benefits course.

**7. Where can I find the Texas Essential Knowledge and Skills (TEKS) for Personal Financial Literacy and Economics?**

The TEKS for the course are in 19 TAC Chapter 113. Texas Essential Knowledge and Skills for Social Studies, [§113.76 Personal Financial Literacy and Economics \(One-Half Credit\), Adopted 2022](#).

**8. What is the PEIMS code for Personal Financial Literacy and Economics?**

The PEIMS code for Personal Financial Literacy and Economics is 03380083.

**9. What teacher certification is required for Personal Financial Literacy and Economics?**

The State Board for Educator Certification (SBEC) ruled that the following teaching certificates would meet the [Economics and Personal Financial Literacy, Grades 9-12 teaching assignment](#):

- Any business certificate
- Junior High School (Grades 9-10 only) or High School:
  - Economics
  - Social Science, Composite
- Secondary, Grades 6-12, or Grades 9-12:
  - Economics
  - Social Studies
  - Social Studies, Composite
- Social Studies:
  - Grades 7-12
  - Grades 8-12

**10. Must the Personal Financial Literacy high school elective course still be offered as part of the required secondary curriculum?**

Yes, the [Personal Financial Literacy elective course](#) must still be offered to students. Both the Personal Financial Literacy elective course and the new Personal Financial Literacy and Economics course must be offered to students because both courses are part of the required secondary curriculum.

**11. Can students be awarded credit for both Personal Financial Literacy and Economics and the Personal Financial Literacy high school elective course?**

No, the State Board of Education (SBOE) decided that students may not be awarded credit for both the new Personal Financial Literacy and Economics course and the Personal Financial Literacy high school elective course.

**12. Can students be awarded credit for both the Personal Financial Literacy and Economics course and the Economics with Emphasis on the Free Enterprise System and Its Benefits course?**

Yes, a student can be awarded credit for both the new Personal Financial Literacy and Economics course and the Economics with Emphasis on the Free Enterprise System and Its Benefits course.

**13. What instructional materials are available for Personal Financial Literacy and Economics?**

You may wish to consider [Currently Adopted Instructional Materials](#) previously adopted by the SBOE for their alignment to the Personal Financial Literacy elective course or the Economics with Emphasis on the Free Enterprise System and Its Benefits course. These materials may align to TEKS of the new Personal Financial Literacy and Economics course.

TEA is currently in the process of developing a list of free, open-source, and publicly available curricula that may be used for Personal Financial Literacy and Economics.

Proclamation 2024, issued by the SBOE at its April 2022 meeting, called for instructional materials for Personal Financial Literacy and Economics. Instructional materials from this proclamation are expected to be available for use in schools beginning in the 2024–25 school year.

# Instruction Sheet

## TASB Localized Policy Manual Update 124

### Florence ISD

<b>Code</b>	<b>Type</b>	<b>Action To Be Taken</b>	<b>Note</b>
AIC	(LEGAL)	Replace policy	Revised policy
AIE	(LEGAL)	Replace policy	Revised policy
CAA	(LOCAL)	Replace policy	Revised policy
CBB	(LEGAL)	Replace policy	Revised policy
CDA	(LOCAL)	Replace policy	Revised policy
CFA	(LEGAL)	Replace policy	Revised policy
CFC	(LEGAL)	Replace policy	Revised policy
CH	(LEGAL)	Replace policy	Revised policy
CKEA	(LEGAL)	Replace policy	Revised policy
CKEB	(LEGAL)	Replace policy	Revised policy
CO	(LEGAL)	Replace policy	Revised policy
COA	(LEGAL)	Replace policy	Revised policy
COB	(LEGAL)	Replace policy	Revised policy
CQA	(LEGAL)	Replace policy	Revised policy
CQC	(LEGAL)	Replace policy	Revised policy
CV	(LEGAL)	Replace policy	Revised policy
CY	(LOCAL)	Replace policy	Revised policy
D	(LEGAL)	Replace table of contents	Revised table of contents
DAA	(LEGAL)	Replace policy	Revised policy
DAB	(LEGAL)	DELETE policy	See explanatory note
DBB	(LEGAL)	Replace policy	Revised policy
DECA	(LEGAL)	Replace policy	Revised policy
DECB	(LEGAL)	Replace policy	Revised policy
DG	(LEGAL)	Replace policy	Revised policy
DH	(LOCAL)	Replace policy	Revised policy
DI	(LEGAL)	Replace policy	Revised policy
DIA	(LEGAL)	Replace policy	Revised policy
DMA	(LEGAL)	Replace policy	Revised policy
EC	(LEGAL)	Replace policy	Revised policy
EFB	(LEGAL)	Replace policy	Revised policy
EHAA	(LEGAL)	Replace policy	Revised policy
EHAC	(LEGAL)	Replace policy	Revised policy
EHB	(LEGAL)	Replace policy	Revised policy
EHB	(LOCAL)	Replace policy	Revised policy

# Instruction Sheet

## TASB Localized Policy Manual Update 124

### Florence ISD

<b>Code</b>	<b>Type</b>	<b>Action To Be Taken</b>	<b>Note</b>
EHBA	(LEGAL)	Replace policy	Revised policy
EHBAA	(LEGAL)	Replace policy	Revised policy
EHBAB	(LEGAL)	Replace policy	Revised policy
EHBAC	(LEGAL)	Replace policy	Revised policy
EHBAD	(LEGAL)	Replace policy	Revised policy
EHBAE	(LEGAL)	Replace policy	Revised policy
EHBB	(LEGAL)	Replace policy	Revised policy
EHBB	(LOCAL)	Replace policy	Revised policy
EHBCA	(LEGAL)	Replace policy	Revised policy
EHBG	(LEGAL)	Replace policy	Revised policy
EHDD	(LEGAL)	Replace policy	Revised policy
EI	(LEGAL)	Replace policy	Revised policy
EIE	(LEGAL)	Replace policy	Revised policy
EIF	(LEGAL)	Replace policy	Revised policy
EKBA	(LEGAL)	Replace policy	Revised policy
ELA	(LEGAL)	Replace policy	Revised policy
FFB	(LEGAL)	Replace policy	Revised policy
FFG	(LEGAL)	Replace policy	Revised policy
FFG	(LOCAL)	Replace policy	Revised policy
FFH	(LEGAL)	Replace policy	Revised policy
FM	(LEGAL)	Replace policy	Revised policy
FNA	(LEGAL)	Replace policy	Revised policy
FOF	(LEGAL)	Replace policy	Revised policy
GA	(LEGAL)	Replace policy	Revised policy
GKA	(LOCAL)	Replace policy	Revised policy
GRB	(LEGAL)	Replace policy	Revised policy



## **(LOCAL) Policy Comparisons**

These documents are generated by an automated process that compares the updated policy to the current policy as found in TASB records.

In this packet, you will find:

- Policies being recommended for revision (annotated)
- New policies (not annotated)
- Policies recommended for deletion (annotated in PDF; not shown in Word)

Annotations are shown as follows:

- Deletions are in a red strike-through font: ~~deleted text~~.
- Additions are in a blue font: **new text**.
- Blocks of text that were moved without changes are shown in green, with double underline and double strike-through formatting to distinguish the text's new placement from its original location: ~~moved text~~ becomes **moved text**.
- Revision bars appear in the right margin to show sections with changes.

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**Note:** While the annotation software competently identifies simple changes, large or complicated changes — as in an extensive rewrite — may be more difficult to follow. In addition, TASB's recent changes to the policy templates to facilitate accessibility sometimes make formatting changes appear tracked, even though the text remains the same.

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For further assistance in understanding policy changes, please refer to the explanatory notes in your Localized Policy Manual update packet or contact your policy consultant.

### **Contact us:**

School Districts and Education Service Centers, call 800-580-7529 or email [policy.service@tasb.org](mailto:policy.service@tasb.org).

Community Colleges, call 800-580-1488 or email [colleges@tasb.org](mailto:colleges@tasb.org).

All Trustees, employees, vendors, contractors, agents, consultants, volunteers, and any other parties who are involved in the District's financial transactions shall act with integrity and diligence in duties involving the District's fiscal resources.

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**Note:** See the following policies and/or administrative regulations regarding conflicts of interest, ethics, and financial oversight:

- Code of ethics:
  - for Board members— BBF
  - for employees— DH
- Financial conflicts of interest:
  - for public officials— BBFA
  - for all employees— DBD
  - for vendors— CHE
- Compliance with state and federal grant and award requirements: CB, CBB
- Financial conflicts and gifts and gratuities regarding federal funds: CB, CBB
- Systems for monitoring the District's investment program: CDA
- Budget planning and evaluation: CE
- Compliance with accounting regulations: CFC
- Activity fund management: CFD
- Criminal history record information for employees: DBAA, DC
- Disciplinary action for fraud by employees: DCD, DCE, and DF series

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**Fraud and Financial Impropriety**

The District prohibits fraud and financial impropriety, as defined below, in the actions of its Trustees, employees, vendors, contractors, agents, consultants, volunteers, and others seeking or maintaining a business relationship with the District.

Definition

Fraud and financial impropriety shall include but not be limited to:

1. Forgery or unauthorized alteration of any document or account belonging to the District.
2. Forgery or unauthorized alteration of a check, bank draft, or any other financial document.

FISCAL MANAGEMENT GOALS AND OBJECTIVES  
FINANCIAL ETHICS

CAA  
(LOCAL)

3. Misappropriation of funds, securities, supplies, or other District assets, including employee time.
4. Impropriety in the handling of money or reporting of District financial transactions.
5. Profiteering as a result of insider knowledge of District information or activities.
6. Unauthorized disclosure of confidential or proprietary information to outside parties.
7. Unauthorized disclosure of investment activities engaged in or contemplated by the District.
8. Accepting or seeking anything of material value from contractors, vendors, or other persons providing services or materials to the District, except as otherwise permitted by law or District policy. [See CB, DBD]
9. Inappropriately destroying, removing, or using records, furniture, fixtures, or equipment.
10. Failure to provide financial records required by federal, state, or local entities.
11. Failure to disclose conflicts of interest as required by law or District policy.
12. Any other dishonest act regarding the finances of the District.
13. Failure to comply with requirements imposed by law, the awarding agency, or a pass-through entity for state and federal awards.

**Financial Controls and Oversight**

Each employee who supervises or prepares District financial reports or transactions shall set an example of honest and ethical behavior and shall actively monitor his or her area of responsibility for fraud and financial impropriety.

**Fraud Prevention**

The Superintendent ~~or designee~~ shall maintain a system of internal controls to deter and monitor for fraud or financial impropriety in the District.

Reports

Any person who suspects fraud or financial impropriety in the District shall report the suspicions immediately to a person with authority to investigate the suspicions, including any supervisor, the Superintendent ~~or designee~~, the Board President, or local law enforcement.

Reports of suspected fraud or financial impropriety shall be treated as confidential to the extent permitted by law. Limited disclosure

may be necessary to complete a full investigation or to comply with law. All employees involved in an investigation shall be advised to keep information about the investigation confidential.

*Protection from  
Retaliation*

Neither the Board nor any District employee shall unlawfully retaliate against a person who in good faith reports perceived fraud or financial impropriety. [See DG]

**Fraud Investigations**

In coordination with legal counsel and other internal or external departments or agencies, as appropriate, the Superintendent, Board President, or a designee shall promptly investigate reports of potential fraud or financial impropriety.

Response

If an investigation substantiates a report of fraud or financial impropriety, the Superintendent ~~or designee~~ shall promptly inform the Board of the report, the investigation, and any responsive action taken or recommended by the administration.

If an employee is found to have committed fraud or financial impropriety, the Superintendent ~~or designee~~ shall take or recommend appropriate disciplinary action, which may include termination of employment. If a contractor or vendor is found to have committed fraud or financial impropriety, the District shall take appropriate action, which may include cancellation of the District's relationship with the contractor or vendor.

When circumstances warrant, the Board, Superintendent, or a designee may refer matters to appropriate law enforcement or regulatory authorities. In cases involving monetary loss to the District, the District may seek to recover lost or misappropriated funds.

The final disposition of the matter and any decision to file a criminal complaint or to refer the matter to the appropriate law enforcement or regulatory agency for independent investigation shall be made in consultation with legal counsel.

Federal Awards  
Disclosure

~~The~~ In connection with federal awards, the District shall promptly disclose, ~~in a timely manner~~ in writing ~~to the federal awarding agency or pass-through entity, all violations~~ whenever the District has credible evidence of the commission of a violation of federal criminal law involving fraud, conflict of interest, bribery, or gratuity violations ~~potentially affecting~~ found in federal law, including the Civil False Claims Act. This provision applies to any activities or subawards of a federal ~~grant~~ award. [See CBB]

**Analysis of Fraud**

After any investigation substantiates a report of fraud or financial impropriety, the Superintendent ~~or designee~~ shall analyze conditions or factors that may have contributed to the fraudulent or improper activity. The Superintendent ~~or designee~~ shall ensure that

appropriate administrative procedures are developed and implemented to prevent future misconduct. These measures shall be presented to the Board for review.

**Investment Authority**

The Superintendent or other person designated by Board resolution shall serve as the investment officer of the District and shall invest District funds as directed by the Board and in accordance with the District's written investment policy and generally accepted accounting procedures. All investment transactions except investment pool funds and mutual funds shall be settled on a delivery versus payment basis.

**Approved  
Investment  
Instruments**

From those investments authorized by law and described further in CDA(LEGAL) under Authorized Investments, the Board shall permit investment of District funds, including bond proceeds and pledged revenue to the extent allowed by law, in only the following investment types, consistent with the strategies and maturities defined in this policy:

1. Obligations of, or guaranteed by, governmental entities as permitted by Government Code 2256.009.
2. Certificates of deposit and share certificates as permitted by Government Code 2256.010.
3. Fully collateralized repurchase agreements permitted by Government Code 2256.011.
4. A securities lending program as permitted by Government Code 2256.0115.
5. Banker's acceptances as permitted by Government Code 2256.012.
6. Commercial paper as permitted by Government Code 2256.013.
7. No-load mutual funds, except for bond proceeds, and no-load money market mutual funds, as permitted by Government Code 2256.014.
8. A guaranteed investment contract as an investment vehicle for bond proceeds, provided it meets the criteria and eligibility requirements established by Government Code 2256.015.
9. Public funds investment pools as permitted by Government Code 2256.016.

**Safety**

The primary goal of the investment program is to ensure safety of principal, to maintain liquidity, and to maximize financial returns within current market conditions in accordance with this policy. Investments shall be made in a manner that ensures the preservation of capital in the overall portfolio, and offsets during a 12-month period any market price losses resulting from interest-rate fluctua-

tions by income received from the balance of the portfolio. No individual investment transaction shall be undertaken that jeopardizes the total capital position of the overall portfolio.

**Investment  
Management**

In accordance with Government Code 2256.005(b)(3), the quality and capability of investment management for District funds shall be in accordance with the standard of care, investment training, and other requirements set forth in Government Code Chapter 2256.

**Liquidity and  
Maturity**

Any internally created pool fund group of the District shall have a maximum dollar weighted maturity of 365 days. The maximum allowable stated maturity of any other individual investment owned by the District shall not exceed three years from the time of purchase. The Board may specifically authorize a longer maturity for a given investment, within legal limits.

The District's investment portfolio shall have sufficient liquidity to meet anticipated cash flow requirements.

**Diversity**

The investment portfolio shall be diversified in terms of investment instruments, maturity scheduling, and financial institutions to reduce risk of loss resulting from overconcentration of assets in a specific class of investments, specific maturity, or specific issuer.

**Monitoring Market  
Prices**

The investment officer shall monitor the investment portfolio and shall keep the Board informed of significant changes in the market value of the District's investment portfolio. Information sources may include financial/investment publications and electronic media, available software for tracking investments, depository banks, commercial or investment banks, financial advisers, and representatives/advisers of investment pools or money market funds. Monitoring shall be done at least quarterly, as required by law, and more often as economic conditions warrant by using appropriate reports, indices, or benchmarks for the type of investment.

**Monitoring Rating  
Changes**

In accordance with Government Code 2256.005(b), the investment officer shall develop a procedure to monitor changes in investment ratings and to liquidate investments that do not maintain satisfactory ratings.

**Funds / Strategies**

Investments of the following fund categories shall be consistent with this policy and in accordance with the applicable strategy defined below. All strategies described below for the investment of a particular fund should be based on an understanding of the suitability of an investment to the financial requirements of the District and consider preservation and safety of principal, liquidity, marketability of an investment if the need arises to liquidate before maturity, diversification of the investment portfolio, and yield.

OTHER REVENUES  
INVESTMENTS

CDA  
(LOCAL)

Operating Funds	Investment strategies for operating funds (including any commingled pools containing operating funds) shall have as their primary objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.
Custodial Funds	Investment strategies for custodial funds shall have as their primary objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.
Debt Service Funds	Investment strategies for debt service funds shall have as their primary objective sufficient investment liquidity to timely meet debt service payment obligations in accordance with provisions in the bond documents.
Capital Project Funds	Investment strategies for capital project funds shall have as their primary objective sufficient investment liquidity to timely meet capital project obligations.
<b>Safekeeping and Custody</b>	The District shall retain clearly marked receipts providing proof of the District's ownership. The District may delegate, however, to an investment pool the authority to hold legal title as custodian of investments purchased with District funds by the investment pool.
<b>Sellers of Investments</b>	<p>Prior to handling investments on behalf of the District, a broker/dealer or a qualified representative of a business organization must submit required written documents in accordance with law. [See Sellers of Investments, CDA(LEGAL)]</p> <p>Representatives of brokers/dealers <a href="#">and representatives with distributors of investment pools</a> shall be registered with the Texas State Securities Board and must have membership in the Securities Investor Protection Corporation (SIPC) and be in good standing with the Financial Industry Regulatory Authority (FINRA). <a href="#">Distributors of investment pools shall also be a registrant in good standing with the Municipal Securities Rulemaking Board (MSRB).</a></p>
<b>Soliciting Bids for CDs</b>	In order to get the best return on its investments, the District may solicit bids for certificates of deposit in writing, by telephone, or electronically, or by a combination of these methods.
<b>Interest Rate Risk</b>	<p>To reduce exposure to changes in interest rates that could adversely affect the value of investments, the District shall use final and weighted-average-maturity limits and diversification.</p> <p>The District shall monitor interest rate risk using weighted average maturity and specific identification.</p>
<b>Internal Controls</b>	A system of internal controls shall be established and documented in writing and must include specific procedures designating who

has authority to withdraw funds. Also, they shall be designed to protect against losses of public funds arising from fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees and officers of the District. Controls deemed most important shall include:

1. Separation of transaction authority from accounting and recordkeeping and electronic transfer of funds.
2. Avoidance of collusion.
3. Custodial safekeeping.
4. Clear delegation of authority.
5. Written confirmation of telephone transactions.
6. Documentation of dealer questionnaires, quotations and bids, evaluations, transactions, and rationale.
7. Avoidance of bearer-form securities.

These controls shall be reviewed by the District's independent auditing firm.

**Annual Review**

The Board shall review this investment policy and investment strategies not less than annually and shall document its review in writing, which shall include whether any changes were made to either the investment policy or investment strategies.

**Annual Audit**

In conjunction with the annual financial audit, the District shall perform a compliance audit of management controls on investments and adherence to the District's established investment policies.

<b>Intellectual Property</b>	All copyrights, trademarks, and other intellectual property rights <del>be- longing to the District</del> shall remain with the District at all times. <del>Ex- cept as provided by law, policy, or written authorization from the Superintendent, the use of District intellectual property shall be lim- ited to District-related purposes.</del>
Students	A student shall retain all rights to <del>their own</del> work created as part of instruction or using District technology resources.
Employees <i>District Ownership</i>	As an agent of the District, an employee, including a student em- ployee, shall not have rights to work <del>he or she creates</del> created on District time or using District technology resources. The District shall own any work or work product created by a District employee in the course and scope of <del>his or her</del> District employment, including the right to obtain <del>patents or</del> copyrights.
<i>Employee Ownership</i>	<del>If the employee obtains a patent for such work, the employee shall grant a non-exclusive, non-transferable, perpetual, royalty-free, Districtwide license to the District for use of the patented work.</del> A District employee shall own any work or work product produced on <del>his or her own personal</del> time, <del>away from his or her job</del> and with personal equipment and materials, including the right to obtain pa- tents or copyrights.
<i>Permission A District employee may apply to the</i> Exception	The Superintendent <del>or designee</del> shall have the authority to permit use of District materials and equipment in <del>his or her creative devel- oping the employee's own</del> projects, provided the employee agrees <del>either</del> in writing to grant to the District a <del>non-exclusive, non-transfer- able</del> nonexclusive, nontransferable, perpetual, royalty-free, District- wide license to use the work, or permits the District to be listed as co-author or co-inventor if the District contribution to the work is substantial. District materials do not include student work, all rights to which are retained by the student.
<del>Works Made for Hire</del> Independent Contractors	The District may hire an independent contractor for specially com- missioned <del>work(s)</del> works under a written works-made-for-hire agreement that provides that the District shall own the work prod- uct created under the agreement, as permitted by copyright law. In- dependent contractors shall comply with copyright law in all works commissioned.
Return of Intellectual Property	Upon the termination of any person's association with the District, all permission to possess, receive, or modify the District's intellec- tual property shall also immediately terminate. All such persons shall return to the District all intellectual property, including but not limited to any copies, no matter how kept or stored, and whether directly or indirectly possessed by such person.

### Copyright

Unless the proposed use of a copyrighted work is an exception under the “fair use” guidelines maintained by the Superintendent ~~or designee~~, the District shall require an employee or student to obtain a license or permission from the copyright holder before copying, modifying, displaying, performing, distributing, or otherwise employing the copyright holder’s work for instructional, curricular, or extracurricular purposes. This policy does not apply to any work sufficiently documented to be in the public domain.

### Technology Use

~~All persons are prohibited from using~~ Use of District technology in violation of any law, including copyright law, ~~is prohibited~~. Only appropriately licensed ~~images, applications, programs, or other software~~ may be used with District technology resources. ~~No person shall use the~~ The District’s technology resources shall not be used to post, publicize, or duplicate information in violation of copyright law. The ~~Board shall direct the Superintendent or designee to~~ shall employ all reasonable measures to prevent the use of District technology resources in violation of the law. ~~All persons~~ Any person using District technology resources in violation of law shall lose user privileges in addition to other sanctions. [See BBI and CQ]

### ~~Electronic Media~~

~~Unless a license or permission is obtained, electronic media in the classroom~~ Performances and Displays

The display and performance of copyrighted material, including motion pictures ~~and other audiovisual~~, dramatic works, ~~must be used in~~ musical performances, or other audio and visual works, may only occur as part of instructional activities and in accordance with the following:

- As a regular part of teaching and directly related to the ~~course of~~ curriculum;
- During face-to-face teaching activities ~~as defined by law~~;
- When viewed in a classroom or designated place of instruction; and
- With a lawfully made copy or through authorized access.

### Designated Agent

The District shall designate an agent to receive notification of alleged online copyright infringement and shall notify the U.S. Copyright Office of the designated agent’s identity. The District shall include on its ~~Web site~~ website information on how to contact the District’s designated agent and a copy of the District’s copyright policy. Upon notification, the District’s designated agent shall take all actions necessary to remedy any violation. The District shall provide the designated agent appropriate training and resources necessary to protect the District.

If a content owner reasonably believes that the District’s technology resources have been used to infringe upon a copyright, the owner may notify the designated agent.

INTELLECTUAL PROPERTY

CY  
(LOCAL)

**Trademark**

The District protects all District and campus trademarks, including names, logos, mascots, and symbols, from unauthorized use.

School-Related Use

The District grants permission to students, student organizations, parent organizations and other District-affiliated school-support or booster organizations to use, without charge, District and campus trademarks to promote a group of students, an activity or event, a campus, or the District, if the use is in furtherance of a school-related business or activity. The Superintendent ~~or designee~~ shall determine what constitutes use in furtherance of a school-related business or activity and is authorized to revoke permission if the use is improper or does not conform to administrative regulations.

Public Use

Members of the ~~general~~ public, outside organizations, vendors, commercial manufacturers, wholesalers, and retailers shall not use District trademarks without ~~the written permission of~~ authorization from the Superintendent ~~or designee~~. Any production of merchandise with District trademarks for sale or distribution must be pursuant to a trademark licensing agreement and may be subject to the payment of royalties.

Any individual, organization, or business that uses District ~~or campus~~ trademarks without appropriate authorization ~~shall~~ may be subject to legal action.

Each District employee shall perform his or her duties in accordance with state and federal law, District policy, and ethical standards. The District holds all employees accountable to the Educators' Code of Ethics. [See DH(EXHIBIT)]

Each District employee shall recognize and respect the rights of students, parents, other employees, and members of the community and shall work cooperatively with others to serve the best interests of the District.

An employee wishing to express concern, complaints, or criticism shall do so through appropriate channels. [See DGBA]

**Violations of Standards of Conduct**

Each employee shall comply with the standards of conduct set out in this policy and with any other policies, regulations, and guidelines that impose duties, requirements, or standards attendant to his or her status as a District employee. Violation of any policies, regulations, or guidelines, including intentionally making a false claim, offering a false statement, or refusing to cooperate with a District investigation, may result in disciplinary action, including termination of employment. [See DCD and DF series]

**Weapons Prohibited**

The District prohibits the use, possession, or display of any firearm, location-restricted knife, club, or prohibited weapon, as defined at FNCG, on District property at all times.

Exceptions

No violation of this policy occurs when:

1. Use or possession of a firearm by a specific employee is authorized by Board action. ~~[See the CKE series]~~ [see the CKE series];
2. A District employee who holds a Texas handgun license stores a handgun or other firearm in a locked vehicle in a parking lot, parking garage, or other parking area provided by the District, provided the handgun or other firearm is not in plain view; or
3. The use, possession, or display of an otherwise prohibited weapon takes place as part of a District-approved activity supervised by proper authorities. [See FOD]

**Electronic Communication**

Use with Students

A certified employee, licensed employee, or any other employee designated in writing by the Superintendent or a campus principal may use electronic communication, as this term is defined by law, with currently enrolled students only about matters within the scope of the employee's professional responsibilities.

Unless an exception has been made in accordance with the employee handbook or other administrative regulations, an employee

shall not use a personal electronic communication platform, application, or account to communicate with currently enrolled students.

Unless authorized above, all other employees are prohibited from using electronic communication directly with students who are currently enrolled in the District. The employee handbook or other administrative regulations shall further detail:

1. Exceptions for family and social relationships;
2. The circumstances under which an employee may use text messaging to communicate with individual students or student groups;
3. Hours of the day during which electronic communication is discouraged or prohibited; and
4. Other matters deemed appropriate by the Superintendent ~~or~~ designee.

In accordance with ethical standards applicable to all District employees [see DH(EXHIBIT)], an employee shall be prohibited from using electronic communications in a manner that constitutes prohibited harassment or abuse of a District student; adversely affects the student's learning, mental health, or safety; includes threats of violence against the student; reveals confidential information about the student; or constitutes an inappropriate communication with a student, as described in the Educators' Code of Ethics.

An employee shall have no expectation of privacy in electronic communications with students. Each employee shall comply with the District's requirements for records retention and destruction to the extent those requirements apply to electronic communication. [See CPC]

Personal Use	All employees shall be held to the same professional standards in their public use of electronic communication as for any other public conduct. If an employee's use of electronic communication violates state or federal law or District policy, or interferes with the employee's ability to effectively perform his or her job duties, the employee is subject to disciplinary action, up to and including termination of employment.
Reporting Improper Communication	In accordance with administrative regulations, an employee shall notify his or her supervisor when a student engages in improper electronic communication with the employee.
Disclosing Personal Information	An employee shall not be required to disclose his or her personal email address or personal phone number to a student.

**Safety Requirements** Each employee shall adhere to District safety rules and regulations and shall report unsafe conditions or practices to the appropriate supervisor.

**Harassment or Abuse** An employee shall not engage in prohibited harassment, including sexual harassment, of:

1. Other employees. [See DIA]
2. Students. [See FFH; see FFG regarding child abuse and neglect.]

While acting in the course of employment, an employee shall not engage in prohibited harassment, including sexual harassment, of other persons, including Board members, vendors, contractors, volunteers, or parents.

An employee shall report child abuse or neglect as required by law. [See FFG]

**Relationships with Students** An employee shall not form romantic or other inappropriate social relationships with students. Any sexual relationship between a student and a District employee is always prohibited, even if consensual. [See FFH]

As required by law, the District shall notify the parent of a student with whom an educator is alleged to have engaged in certain misconduct. [See FFF]

**Tobacco and Nicotine Products and E-Cigarettes** ~~An employee shall not smoke or use tobacco products or e-cigarettes on District property, in District vehicles, or at school-related activities. [See also GKA]~~

An employee is prohibited from possessing or using any type of tobacco product, e-cigarette, or any other electronic vaporizing device while on school property, in a District vehicle, or while attending an off-campus school-related activity. An employee is also prohibited from possessing or using any type of nicotine product, including nicotine pouches, regardless of whether the product contains tobacco, while on District property, in a District vehicle, or while attending an off-campus school-related activity.

An employee's supervisor is authorized to approve an exception to this policy for a smoking cessation product.

**Alcohol and Drugs / Notice of Drug-Free Workplace** As a condition of employment, an employee shall abide by the terms of the following drug-free workplace provisions. An employee shall notify the Superintendent in writing if the employee is convicted for a violation of a criminal drug statute occurring in the workplace in accordance with Arrests, Indictments, Convictions, and Other Adjudications, below.

EMPLOYEE STANDARDS OF CONDUCT

DH  
(LOCAL)

An employee shall not manufacture, distribute, dispense, possess, use, or be under the influence of any of the following substances during working hours while on District property or at school-related activities during or outside of usual working hours:

1. Any controlled substance or dangerous drug as defined by law, including but not limited to marijuana, any narcotic drug, hallucinogen, stimulant, depressant, amphetamine, or barbiturate.
2. Alcohol or any alcoholic beverage.
3. Any abusable glue, aerosol paint, or any other chemical substance for inhalation.
4. Any other intoxicant or mood-changing, mind-altering, or behavior-altering drug.

An employee need not be legally intoxicated to be considered “under the influence” of a controlled substance.

Exceptions

It shall not be considered a violation of this policy if the employee:

1. Manufactures, possesses, or dispenses a substance listed above as part of the employee’s job responsibilities;
2. Uses or possesses a controlled substance or drug authorized by a licensed physician prescribed for the employee’s personal use; or
3. Possesses a controlled substance or drug that a licensed physician has prescribed for the employee’s child or other individual for whom the employee is a legal guardian.

Sanctions

An employee who violates these drug-free workplace provisions shall be subject to disciplinary sanctions. Sanctions may include:

1. Referral to drug and alcohol counseling or rehabilitation programs;
2. Referral to employee assistance programs;
3. Termination from employment with the District; and
4. Referral to appropriate law enforcement officials for prosecution.

Notice

Employees shall receive a copy of this policy.

**Arrests, Indictments,  
Convictions, and  
Other Adjudications**

An employee shall notify his or her principal or immediate supervisor within three calendar days of any arrest, indictment, conviction, no contest or guilty plea, or other adjudication of the employee for

any felony, any offense involving moral turpitude, and any of the other offenses as indicated below:

1. Crimes involving school property or funds;
2. Crimes involving attempt by fraudulent or unauthorized means to obtain or alter any certificate or permit that would entitle any person to hold or obtain a position as an educator;
3. Crimes that occur wholly or in part on school property or at a school-sponsored activity; or
4. Crimes involving moral turpitude, which include:
  - Dishonesty; fraud; deceit; theft; misrepresentation;
  - Deliberate violence;
  - Base, vile, or depraved acts that are intended to arouse or gratify the sexual desire of the actor;
  - Felony possession or conspiracy to possess, or any misdemeanor or felony transfer, sale, distribution, or conspiracy to transfer, sell, or distribute any controlled substance defined in Chapter 481 of the Health and Safety Code;
  - Felony driving while intoxicated (DWI); or
  - Acts constituting abuse or neglect under the Texas Family Code.

**Dress and Grooming**

An employee's dress and grooming shall be clean, neat, in a manner appropriate for his or her assignment, and in accordance with any additional standards established by his or her supervisor and approved by the Superintendent.

**Dyslexia and Related Disorders**

The District shall comply with all applicable state rules ~~and standards adopted by the State Board of Education and guidance published by the commissioner of education to implement the program to test~~ regarding students ~~for~~with dyslexia and related disorders, including the “Dyslexia Handbook” and the provision of dyslexia instruction for students with dyslexia or a related disorder as determined by the student’s admission, review, and dismissal committee.

In accordance with administrative procedures, the District shall provide regular training opportunities for teachers of students with dyslexia that include new research and practices for educating students with dyslexia.

<b>Referral</b>	Students may be referred for the gifted and talented program at any time by teachers, school counselors, parents, or other interested persons.
Screening and Identification Process	<p>The District shall provide assessment opportunities to complete the screening and identification process for referred students at least once per school year.</p> <p>The District shall schedule a gifted and talented program awareness session for parents that provides an overview of the <del>assessment</del> identification procedures and services for the program prior to beginning the screening and identification process.</p>
Parental Consent	The District shall obtain written parental consent before any special testing or individual assessment is conducted as part of the screening and identification process. All student information collected during the screening and identification process shall be an educational record, subject to the protections set out in policies at FL.
<b>Identification Criteria</b>	The Board-approved program for the gifted and talented shall establish criteria to identify gifted and talented students. The criteria shall be specific to the state definition of gifted and talented and shall ensure the fair assessment of students with special needs, such as the culturally different, the economically disadvantaged, and students with disabilities.
<b>Assessments</b>	Data collected through both objective and subjective assessments shall be measured against the criteria approved by the Board to determine individual eligibility for the program. Assessment tools may include, but are not limited to, the following: achievement tests, intelligence tests, creativity tests, behavioral checklists completed by teachers and parents, student/parent conferences, and available student work products.
<b>Selection</b>	A <del>selection</del> placement committee shall evaluate each referred student according to the established criteria and shall identify those students for whom placement in the gifted and talented program is the most appropriate educational setting. The committee shall be composed of at least three professional educators who have received training in the nature and needs of gifted students, as required by law.
<b>Notification</b>	The District shall provide written notification to parents of students who qualify for services through the District's gifted and talented program. Participation in any program or services provided for gifted students shall be voluntary, and the District shall obtain written permission from the parents before placing a student in a gifted and talented program.

<b>Reassessment</b>	<p>If the District reassesses students in the gifted and talented program, the reassessment shall be based on a student's performance in response to services and shall occur no more than once in elementary grades, once in middle school grades, and once in high school grades.</p>
<b>Transfer Students</b>	<p>When a student identified as gifted by a previous school district enrolls in the District, the <del>selection</del>placement committee shall review the student's records and conduct assessment procedures when necessary to determine if placement in the District's program for gifted and talented students is appropriate.</p> <p>[See FDD(LEGAL) for information regarding transfer students and the Interstate Compact on Educational Opportunities for Military Children]</p>
<b>Furloughs</b>	<p>The District may place on a furlough any student who is unable to maintain satisfactory performance or whose educational needs are not being met within the structure of the gifted and talented program. A furlough may be initiated by the District, the parent, or the student.</p> <p>In accordance with the Board-approved program, a furlough shall be granted for specified reasons and for a specified period of time. At the end of a furlough, the student may reenter the gifted and talented program, be placed on another furlough, or be exited from the program.</p>
<b>Exit Provisions</b>	<p>The District shall monitor student performance in response to gifted and talented program services. If at any time the <del>selection</del>placement committee or a parent determines <del>it is in the best interest of the student to exit</del> the program <del>is not meeting the student's educational needs</del>, the committee shall meet with the parent and student before finalizing an exit decision.</p>
<b>Appeals</b>	<p>A parent, student, or educator may appeal any final decision of the <del>selection</del>placement committee regarding <del>selection for or exit from services in</del> the gifted and talented program. Appeals shall be made first to the <del>selection</del>placement committee. Any subsequent appeals shall be made in accordance with FNG(LOCAL) beginning at Level Two.</p>
<b>Program Evaluation</b>	<p>The District shall annually evaluate the effectiveness of the District's gifted and talented program, and the results of the evaluation shall be used to modify and update the District and campus improvement plans. The District shall include parents in the evaluation process and shall share the information with Board members, administrators, teachers, school counselors, students in the gifted and talented program, and the community.</p>

**Funding**

The ~~District's~~ Superintendent shall develop administrative procedures to ensure that 100 percent of the state funds allocated for the gifted and talented program ~~shall address effective use of funds for programs and services consistent with the standards in the state plan~~ are spent providing for and enhancing the District's program and that a method accounting for expenditures related to the gifted and talented ~~students~~ program is established and aligns with the Texas Education Agency's financial compliance guidance.

**Community Awareness**

The District shall ensure that information about the District's gifted and talented program is available to parents and community members and that they have an opportunity to develop an understanding of and support for the program.

**Program to Address  
Child Sexual Abuse,  
Trafficking, and  
Maltreatment**

The District's program to address child sexual abuse, trafficking, and other maltreatment of children, as included in the District improvement plan and the student handbook, shall include:

1. Methods for increasing staff, student, and parent awareness regarding these issues, including prevention techniques and knowledge of likely warning signs indicating that a child may be a victim;
2. Age-appropriate, research-based antivictimization programs for students;
3. Actions that a child who is a victim should take to obtain assistance and intervention; and
4. Available counseling options for affected students.

Training

The District shall provide training to employees as required by law and District policy. Training shall address techniques to prevent and recognize sexual abuse, trafficking, and all other maltreatment of children, including children with significant cognitive disabilities. [See DMA]

[See BBD for Board member training requirements and BJCB for Superintendent continuing education requirements.]

**Reporting Child  
Abuse and Neglect**

Any person who has reasonable cause to believe that a child's physical or mental health or welfare has been adversely affected by abuse or neglect has a legal responsibility, under state law, to immediately report the suspected abuse or neglect to an appropriate authority.

As defined in state law, child abuse and neglect include both sex and labor trafficking of a child.

The following individuals have an additional legal obligation to submit a written or oral report within 48 hours of learning of the facts giving rise to the suspicion of abuse or neglect:

1. Any District employee, agent, or contractor who suspects a child's physical or mental health or welfare has been adversely affected by abuse or neglect.
2. A professional who has reasonable cause to believe that a child has been or may be abused or neglected or may have been a victim of indecency with a child. A professional is anyone licensed or certified by the state who has direct contact with children in the normal course of duties for which the individual is licensed or certified.

A person is required to make a report if the person has reasonable cause to believe that an adult was a victim of abuse or neglect as a

child and the person determines in good faith that disclosure of the information is necessary to protect the health and safety of another child or an elderly or disabled person.

[For parental notification requirements regarding an allegation of educator misconduct with a student, see FFF.]

#### Oral Reports

As required by law, an oral report made to the Texas Department of Family and Protective Services (DFPS) is recorded.

#### Restrictions on Reporting

In accordance with law, an employee is prohibited from using or threatening to use a parent's refusal to consent to administration of a psychotropic drug or to any other psychiatric or psychological testing or treatment of a child as the sole basis for making a report of neglect, unless the employee has cause to believe that the refusal:

1. Presents a substantial risk of death, disfigurement, or bodily injury to the child; or
2. Has resulted in an observable and material impairment to the growth, development, or functioning of the child.

#### Making a Report

Reports may be made to any of the following:

1. A state or local law enforcement agency;
2. The Child Protective Services (CPS) division of ~~the Texas Department of Family and Protective Services (DFPS)~~ at (800)-252-5400 or the [Texas Abuse Hotline Website](#)<sup>1</sup>;
3. A local CPS office; or
4. If applicable, the state agency operating, licensing, certifying, or registering the facility in which the suspected abuse or neglect occurred.

However, if the suspected abuse or neglect involves a person responsible for the care, custody, or welfare of the child, the report must be made to DFPS, unless the report is to the state agency that operates, licenses, certifies, or registers the facility where the suspected abuse or neglect took place; or the report is to the Texas Juvenile Justice Department as a report of suspected abuse or neglect in a juvenile justice program or facility. As defined by law, a person responsible for the care, custody, or welfare of a child includes school personnel and volunteers and day-care workers. [See FFG(LEGAL)]

An individual does not fulfill his or her responsibilities under the law by only reporting suspicion of abuse or neglect to a campus princi-

pal, school counselor, or another District staff member. Furthermore, the District is prohibited from requiring an employee to first report his or her suspicion to a District or campus administrator.

In accordance with law, an individual must provide their name and telephone number when making a report. If the individual making the report is a school employee, agent, or contractor, they must also provide their business address and profession.

**Confidentiality**

~~In accordance with state law, the~~The identity of a person making a report of suspected child abuse or neglect shall be kept confidential and disclosed only in accordance with the law and the rules of the investigating agency.

**Immunity**

A person who in good faith reports or assists in the investigation of a report of child abuse or neglect is immune from civil or criminal liability.

**Failing to Report  
Suspected Child  
Abuse or Neglect**

By failing to report suspicion of child abuse or neglect, an employee:

1. May be placing a child at risk of continued abuse or neglect;
2. Violates the law and may be subject to legal penalties, including criminal sanctions for knowingly failing to make a required report;
3. Violates Board policy and may be subject to disciplinary action, including possible termination of employment; and
4. May have his or her certification from the State Board for Educator Certification suspended, revoked, or canceled in accordance with 19 Administrative Code Chapter 249.

It is a criminal offense to coerce someone into suppressing or failing to report child abuse or neglect.

**Responsibilities  
Regarding  
Investigations**

In accordance with law, District officials shall be prohibited from:

1. Denying an investigator's request to interview a child at school in connection with an investigation of child abuse or neglect;
2. Requiring that a parent or school employee be present during the interview; or
3. Coercing someone into suppressing or failing to report child abuse or neglect.

District personnel shall cooperate fully and without parental consent, if necessary, with an investigation of reported child abuse or neglect. [See GKA]

Florence ISD  
246902

STUDENT WELFARE  
CHILD ABUSE AND NEGLECT

FFG  
(LOCAL)

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<sup>1</sup> Texas Abuse Hotline Website <http://www.txabusehotline.org>

DATE ISSUED: ~~10/29/2024~~ 1/8/2025  
UPDATE 418124  
FFG(LOCAL)-A

Adopted:

4 of 4

**Access to District Property**

Authorized District officials, including school resource officers and District police officers if applicable, may refuse to allow a person access to property under the District's control in accordance with law.

District officials may request assistance from law enforcement in an emergency or when a person is engaging in behavior rising to the level of criminal conduct.

**Ejection or Exclusion under Education Code 37.105**

In accordance with Education Code 37.105, a District official shall provide a person refused entry to or ejected from property under the District's control written information explaining the right to appeal such refusal of entry or ejection under the District's grievance process.

A person appealing under the District's grievance process shall be permitted to address the Board in person within 90 calendar days of filing the initial complaint, unless the complaint is resolved before the Board considers it. [See FNG and GF]

**Off-Campus Activities**

Employees shall be designated to ensure appropriate conduct of participants and others attending a school-related activity at non-District or out-of-District facilities. Those so designated shall coordinate their efforts with persons in charge of the facilities.

**Prohibitions**

Tobacco and E-Cigarettes

The District prohibits smoking and the use of tobacco products ~~and~~, e-cigarettes, or other electronic vaporizing devices on District property, in District vehicles, or at school-related activities.

Weapons

The District prohibits the unlawful use, possession, or display of any firearm, location-restricted knife, club, or prohibited weapon, as defined at FNCG, on all District property at all times.

*Exceptions*

No violation of this policy occurs when:

1. Use or possession of a firearm by ~~a specific employee is permitted~~ an individual authorized by Board ~~authorization and Superintendent certification.~~ [See ~~action~~ see the CKE series];
2. A Texas handgun license holder stores a handgun or other firearm in a locked vehicle in a parking lot, parking garage, or other parking area provided by the District, as long as the handgun or other firearm is not in plain view; or
3. The use, possession, or display of an otherwise prohibited weapon takes place as part of a District-approved activity supervised by proper authorities. [See FOD]

## (LOCAL) Policies Packet

For your convenience, this file contains *only* the local policies from your school district's TASB update packet.

### What is in this packet?

- Instruction sheet for recommended (LOCAL) policies
- Explanatory Notes for recommended (LOCAL) policies
- Clean copies of recommended (LOCAL) policies
- Annotated (redlined) copies of recommended (LOCAL) policy changes

### This is not the full update packet.

To retrieve your district's full update packet, log in to Policy Online® and visit My Policy Manual > Local Manual Updates > Numbered Updates.

### What is in the full update packet?

The full update packet contains:

- A summary of the overall policy update
- (LEGAL) policies and (EXHIBIT) documents that describe the statutory framework in which your local policies must operate
- Instructions and Explanatory Notes for every policy change, not just the (LOCAL) policies
- Guidance on how to:
  - Present recommended policy changes to the board
  - Keep minutes
  - Notify TASB of board action
  - Maintain your historical record
  - Update your administrative regulations

### Copyright and Disclaimer

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This information is provided for educational purposes only to facilitate a general understanding of the law or other regulatory matter. This information is neither an exhaustive treatment on the subject nor is this intended to substitute for the advice of an attorney or other professional adviser. Consult with your attorney or professional adviser to apply these principles to specific fact situations.

Instruction Sheet  
TASB Localized Policy Manual Update 124

**Florence ISD**

<b>Code</b>	<b>Type</b>	<b>Action To Be Taken</b>	<b>Note</b>
CAA	(LOCAL)	Replace policy	Revised policy
CDA	(LOCAL)	Replace policy	Revised policy
CY	(LOCAL)	Replace policy	Revised policy
DH	(LOCAL)	Replace policy	Revised policy
EHB	(LOCAL)	Replace policy	Revised policy
EHBB	(LOCAL)	Replace policy	Revised policy
FFG	(LOCAL)	Replace policy	Revised policy
GKA	(LOCAL)	Replace policy	Revised policy

# Explanatory Notes

## TASB Localized Policy Manual Update 124

### Florence ISD

#### **CAA(LOCAL) FISCAL MANAGEMENT GOALS AND OBJECTIVES: FINANCIAL ETHICS**

Recommended revisions to this local policy at Federal Awards Disclosure are to align text with updated rules regarding federal grants found in the Code of Federal Regulations. This guidance became effective October 1, 2024, and is reflected in CBB(LEGAL). The phrase "or designee" is recommended for deletion throughout the policy, except in places where the designation of another individual could be in place of the superintendent or board president and not just the superintendent as is the case in most other policies.

The Legal Issues in Update 124 memo, available with your Update 124 materials under [Local Manual Updates](#) on Policy Online (TASB login required), describes common legal concerns and best practices specific to this policy's topic.

#### **CDA(LOCAL) OTHER REVENUES: INVESTMENTS**

The section on Sellers of Investments is recommended for revision to specify that representatives with distributors of investment pools must be registered with the Texas State Securities Board, have membership in the Securities Investor Protection Corporation, and be in good standing with the Financial Industry Regulatory Authority. Distributors of investment pools must also be registered in good standing with the Municipal Securities Rulemaking Board.

The Legal Issues in Update 124 memo, available with your Update 124 materials under [Local Manual Updates](#) on Policy Online (TASB login required), describes common legal concerns and best practices specific to this policy's topic.

#### **CY(LOCAL) INTELLECTUAL PROPERTY**

Revisions are recommended throughout this local policy to clarify the circumstances under which the district's intellectual property may be used and where ownership of intellectual property lies when material is created by a district employee. Other recommended revisions clarify how district employees may use other copyrighted material, including copyrighted material used for performances and displays in instruction.

#### **DH(LOCAL) EMPLOYEE STANDARDS OF CONDUCT**

The provisions addressing tobacco and e-cigarettes are recommended for revision to include nicotine products regardless of whether the product contains tobacco. This language aligns with the language included in the Model Employee Handbook.

The Legal Issues in Update 124 memo, available with your Update 124 materials under [Local Manual Updates](#) on Policy Online (TASB login required), describes common legal concerns and best practices specific to this policy's topic.

#### **EHB(LOCAL) CURRICULUM DESIGN: SPECIAL PROGRAMS**

Recommended revisions to this local policy on Special Programs reflect updated Administrative Code rules addressing dyslexia and related disorders, specifically inclusion of references to the *Dyslexia Handbook* and admission, review, and dismissal (ARD) committee decisions.

#### **EHBB(LOCAL) SPECIAL PROGRAMS: GIFTED AND TALENTED STUDENTS**

Changes to the Texas State Plan for the Education of Gifted/Talented Students, approved by the State Board of Education in September 2024, prompted updates in terminology throughout this local policy. Recommended revisions at Funding are to align the text with requirements in the Education Code and in Administrative Code rules.

# Explanatory Notes

## TASB Localized Policy Manual Update 124

### **Florence ISD**

#### **FFG(LOCAL)**

#### **STUDENT WELFARE: CHILD ABUSE AND NEGLECT**

Under Reporting Child Abuse and Neglect, a new subsection on Oral Reports is recommended to comply with revisions to the Family Code and Administrative Code. Recommended revisions at Making a Report are to clarify new requirements in the Education Code stating that reporting individuals must provide their name and contact information when making a report. The policy still states that the identity of a person making a report of suspected child abuse or neglect shall be kept confidential and disclosed only in accordance with the law.

#### **GKA(LOCAL)**

#### **COMMUNITY RELATIONS: CONDUCT ON SCHOOL PREMISES**

Recommended language prohibiting electronic vaporizing devices has been added to the Tobacco and E-Cigarettes section of this local policy.

The revisions under Exceptions at Weapons Prohibited are recommended to clarify that individuals authorized by the board are not subject to the prohibition provisions.

The Legal Issues in Update 124 memo, available with your Update 124 materials under [Local Manual Updates](#) on Policy Online (TASB login required), describes common legal concerns and best practices specific to this policy's topic.

All Trustees, employees, vendors, contractors, agents, consultants, volunteers, and any other parties who are involved in the District's financial transactions shall act with integrity and diligence in duties involving the District's fiscal resources.

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**Note:** See the following policies and/or administrative regulations regarding conflicts of interest, ethics, and financial oversight:

- Code of ethics:
    - for Board members — BBF
    - for employees — DH
  - Financial conflicts of interest:
    - for public officials — BBFA
    - for all employees — DBD
    - for vendors — CHE
  - Compliance with state and federal grant and award requirements: CB, CBB
  - Financial conflicts and gifts and gratuities regarding federal funds: CB, CBB
  - Systems for monitoring the District's investment program: CDA
  - Budget planning and evaluation: CE
  - Compliance with accounting regulations: CFC
  - Activity fund management: CFD
  - Criminal history record information for employees: DBAA, DC
  - Disciplinary action for fraud by employees: DCD, DCE, and DF series
- 

**Fraud and Financial Impropriety**

The District prohibits fraud and financial impropriety, as defined below, in the actions of its Trustees, employees, vendors, contractors, agents, consultants, volunteers, and others seeking or maintaining a business relationship with the District.

Definition

Fraud and financial impropriety shall include but not be limited to:

1. Forgery or unauthorized alteration of any document or account belonging to the District.
2. Forgery or unauthorized alteration of a check, bank draft, or any other financial document.

FISCAL MANAGEMENT GOALS AND OBJECTIVES  
FINANCIAL ETHICS

CAA  
(LOCAL)

3. Misappropriation of funds, securities, supplies, or other District assets, including employee time.
4. Impropriety in the handling of money or reporting of District financial transactions.
5. Profiteering as a result of insider knowledge of District information or activities.
6. Unauthorized disclosure of confidential or proprietary information to outside parties.
7. Unauthorized disclosure of investment activities engaged in or contemplated by the District.
8. Accepting or seeking anything of material value from contractors, vendors, or other persons providing services or materials to the District, except as otherwise permitted by law or District policy. [See CB, DBD]
9. Inappropriately destroying, removing, or using records, furniture, fixtures, or equipment.
10. Failure to provide financial records required by federal, state, or local entities.
11. Failure to disclose conflicts of interest as required by law or District policy.
12. Any other dishonest act regarding the finances of the District.
13. Failure to comply with requirements imposed by law, the awarding agency, or a pass-through entity for state and federal awards.

**Financial Controls and Oversight**

Each employee who supervises or prepares District financial reports or transactions shall set an example of honest and ethical behavior and shall actively monitor his or her area of responsibility for fraud and financial impropriety.

**Fraud Prevention**

The Superintendent shall maintain a system of internal controls to deter and monitor for fraud or financial impropriety in the District.

Reports

Any person who suspects fraud or financial impropriety in the District shall report the suspicions immediately to a person with authority to investigate the suspicions, including any supervisor, the Superintendent, the Board President, or local law enforcement.

Reports of suspected fraud or financial impropriety shall be treated as confidential to the extent permitted by law. Limited disclosure may be necessary to complete a full investigation or to comply with

FISCAL MANAGEMENT GOALS AND OBJECTIVES  
FINANCIAL ETHICS

CAA  
(LOCAL)

law. All employees involved in an investigation shall be advised to keep information about the investigation confidential.

*Protection from  
Retaliation*

Neither the Board nor any District employee shall unlawfully retaliate against a person who in good faith reports perceived fraud or financial impropriety. [See DG]

**Fraud Investigations**

In coordination with legal counsel and other internal or external departments or agencies, as appropriate, the Superintendent, Board President, or a designee shall promptly investigate reports of potential fraud or financial impropriety.

Response

If an investigation substantiates a report of fraud or financial impropriety, the Superintendent shall promptly inform the Board of the report, the investigation, and any responsive action taken or recommended by the administration.

If an employee is found to have committed fraud or financial impropriety, the Superintendent shall take or recommend appropriate disciplinary action, which may include termination of employment. If a contractor or vendor is found to have committed fraud or financial impropriety, the District shall take appropriate action, which may include cancellation of the District's relationship with the contractor or vendor.

When circumstances warrant, the Board, Superintendent, or a designee may refer matters to appropriate law enforcement or regulatory authorities. In cases involving monetary loss to the District, the District may seek to recover lost or misappropriated funds.

The final disposition of the matter and any decision to file a criminal complaint or to refer the matter to the appropriate law enforcement or regulatory agency for independent investigation shall be made in consultation with legal counsel.

Federal Awards  
Disclosure

In connection with federal awards, the District shall promptly disclose in writing whenever the District has credible evidence of the commission of a violation of federal criminal law involving fraud, conflict of interest, bribery, or gratuity violations found in federal law, including the Civil False Claims Act. This provision applies to any activities or subawards of a federal award. [See CBB]

**Analysis of Fraud**

After any investigation substantiates a report of fraud or financial impropriety, the Superintendent shall analyze conditions or factors that may have contributed to the fraudulent or improper activity. The Superintendent shall ensure that appropriate administrative procedures are developed and implemented to prevent future misconduct. These measures shall be presented to the Board for review.



**Investment Authority**

The Superintendent or other person designated by Board resolution shall serve as the investment officer of the District and shall invest District funds as directed by the Board and in accordance with the District's written investment policy and generally accepted accounting procedures. All investment transactions except investment pool funds and mutual funds shall be settled on a delivery versus payment basis.

**Approved  
Investment  
Instruments**

From those investments authorized by law and described further in CDA(LEGAL) under Authorized Investments, the Board shall permit investment of District funds, including bond proceeds and pledged revenue to the extent allowed by law, in only the following investment types, consistent with the strategies and maturities defined in this policy:

1. Obligations of, or guaranteed by, governmental entities as permitted by Government Code 2256.009.
2. Certificates of deposit and share certificates as permitted by Government Code 2256.010.
3. Fully collateralized repurchase agreements permitted by Government Code 2256.011.
4. A securities lending program as permitted by Government Code 2256.0115.
5. Banker's acceptances as permitted by Government Code 2256.012.
6. Commercial paper as permitted by Government Code 2256.013.
7. No-load mutual funds, except for bond proceeds, and no-load money market mutual funds, as permitted by Government Code 2256.014.
8. A guaranteed investment contract as an investment vehicle for bond proceeds, provided it meets the criteria and eligibility requirements established by Government Code 2256.015.
9. Public funds investment pools as permitted by Government Code 2256.016.

**Safety**

The primary goal of the investment program is to ensure safety of principal, to maintain liquidity, and to maximize financial returns within current market conditions in accordance with this policy. Investments shall be made in a manner that ensures the preservation of capital in the overall portfolio, and offsets during a 12-month period any market price losses resulting from interest-rate fluctuations by income received from the balance of the portfolio. No indi-

OTHER REVENUES  
INVESTMENTS

CDA  
(LOCAL)

vidual investment transaction shall be undertaken that jeopardizes the total capital position of the overall portfolio.

**Investment  
Management**

In accordance with Government Code 2256.005(b)(3), the quality and capability of investment management for District funds shall be in accordance with the standard of care, investment training, and other requirements set forth in Government Code Chapter 2256.

**Liquidity and  
Maturity**

Any internally created pool fund group of the District shall have a maximum dollar weighted maturity of 365 days. The maximum allowable stated maturity of any other individual investment owned by the District shall not exceed three years from the time of purchase. The Board may specifically authorize a longer maturity for a given investment, within legal limits.

The District's investment portfolio shall have sufficient liquidity to meet anticipated cash flow requirements.

**Diversity**

The investment portfolio shall be diversified in terms of investment instruments, maturity scheduling, and financial institutions to reduce risk of loss resulting from overconcentration of assets in a specific class of investments, specific maturity, or specific issuer.

**Monitoring Market  
Prices**

The investment officer shall monitor the investment portfolio and shall keep the Board informed of significant changes in the market value of the District's investment portfolio. Information sources may include financial/investment publications and electronic media, available software for tracking investments, depository banks, commercial or investment banks, financial advisers, and representatives/advisers of investment pools or money market funds. Monitoring shall be done at least quarterly, as required by law, and more often as economic conditions warrant by using appropriate reports, indices, or benchmarks for the type of investment.

**Monitoring Rating  
Changes**

In accordance with Government Code 2256.005(b), the investment officer shall develop a procedure to monitor changes in investment ratings and to liquidate investments that do not maintain satisfactory ratings.

**Funds / Strategies**

Investments of the following fund categories shall be consistent with this policy and in accordance with the applicable strategy defined below. All strategies described below for the investment of a particular fund should be based on an understanding of the suitability of an investment to the financial requirements of the District and consider preservation and safety of principal, liquidity, marketability of an investment if the need arises to liquidate before maturity, diversification of the investment portfolio, and yield.

Operating Funds

Investment strategies for operating funds (including any commingled pools containing operating funds) shall have as their primary

OTHER REVENUES  
INVESTMENTS

CDA  
(LOCAL)

objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.

**Custodial Funds**

Investment strategies for custodial funds shall have as their primary objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.

**Debt Service Funds**

Investment strategies for debt service funds shall have as their primary objective sufficient investment liquidity to timely meet debt service payment obligations in accordance with provisions in the bond documents.

**Capital Project  
Funds**

Investment strategies for capital project funds shall have as their primary objective sufficient investment liquidity to timely meet capital project obligations.

**Safekeeping and  
Custody**

The District shall retain clearly marked receipts providing proof of the District's ownership. The District may delegate, however, to an investment pool the authority to hold legal title as custodian of investments purchased with District funds by the investment pool.

**Sellers of  
Investments**

Prior to handling investments on behalf of the District, a broker/dealer or a qualified representative of a business organization must submit required written documents in accordance with law. [See Sellers of Investments, CDA(LEGAL)]

Representatives of brokers/dealers and representatives with distributors of investment pools shall be registered with the Texas State Securities Board and must have membership in the Securities Investor Protection Corporation (SIPC) and be in good standing with the Financial Industry Regulatory Authority (FINRA). Distributors of investment pools shall also be a registrant in good standing with the Municipal Securities Rulemaking Board (MSRB).

**Soliciting Bids for  
CDs**

In order to get the best return on its investments, the District may solicit bids for certificates of deposit in writing, by telephone, or electronically, or by a combination of these methods.

**Interest Rate Risk**

To reduce exposure to changes in interest rates that could adversely affect the value of investments, the District shall use final and weighted-average-maturity limits and diversification.

The District shall monitor interest rate risk using weighted average maturity and specific identification.

**Internal Controls**

A system of internal controls shall be established and documented in writing and must include specific procedures designating who has authority to withdraw funds. Also, they shall be designed to protect against losses of public funds arising from fraud, employee

error, misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees and officers of the District. Controls deemed most important shall include:

1. Separation of transaction authority from accounting and recordkeeping and electronic transfer of funds.
2. Avoidance of collusion.
3. Custodial safekeeping.
4. Clear delegation of authority.
5. Written confirmation of telephone transactions.
6. Documentation of dealer questionnaires, quotations and bids, evaluations, transactions, and rationale.
7. Avoidance of bearer-form securities.

These controls shall be reviewed by the District's independent auditing firm.

**Annual Review**

The Board shall review this investment policy and investment strategies not less than annually and shall document its review in writing, which shall include whether any changes were made to either the investment policy or investment strategies.

**Annual Audit**

In conjunction with the annual financial audit, the District shall perform a compliance audit of management controls on investments and adherence to the District's established investment policies.

INTELLECTUAL PROPERTY

CY  
(LOCAL)

<b>Intellectual Property</b>	All copyrights, trademarks, and other intellectual property rights belonging to the District shall remain with the District at all times. Except as provided by law, policy, or written authorization from the Superintendent, the use of District intellectual property shall be limited to District-related purposes.
Students	A student shall retain all rights to their own work created as part of instruction or using District technology resources.
Employees <i>District Ownership</i>	As an agent of the District, an employee, including a student employee, shall not have rights to work created on District time or using District technology resources. The District shall own any work or work product created by a District employee in the course and scope of District employment, including the right to obtain patents or copyrights.
<i>Employee Ownership</i>	A District employee shall own any work or work product produced on personal time and with personal equipment and materials, including the right to obtain patents or copyrights.
<i>Exception</i>	The Superintendent shall have the authority to permit use of District materials and equipment in developing the employee's own projects, provided the employee agrees in writing to grant to the District a nonexclusive, nontransferable, perpetual, royalty-free, District-wide license to use the work, or permits the District to be listed as co-author or co-inventor if the District contribution to the work is substantial. District materials do not include student work, all rights to which are retained by the student.
Independent Contractors	The District may hire an independent contractor for specially commissioned works under a written works-made-for-hire agreement that provides that the District shall own the work product created under the agreement, as permitted by copyright law. Independent contractors shall comply with copyright law in all works commissioned.
Return of Intellectual Property	Upon the termination of any person's association with the District, all permission to possess, receive, or modify the District's intellectual property shall also immediately terminate. All such persons shall return to the District all intellectual property, including but not limited to any copies, no matter how kept or stored, and whether directly or indirectly possessed by such person.
<b>Copyright</b>	Unless the proposed use of a copyrighted work is an exception under the "fair use" guidelines maintained by the Superintendent, the District shall require an employee or student to obtain a license or permission from the copyright holder before copying, modifying, displaying, performing, distributing, or otherwise employing the copyright holder's work for instructional, curricular, or extracurricular purposes.

lar purposes. This policy does not apply to any work sufficiently documented to be in the public domain.

**Technology Use**

Use of District technology in violation of any law, including copyright law, is prohibited. Only appropriately licensed images, applications, programs, or other software may be used with District technology resources. The District's technology resources shall not be used to post, publicize, or duplicate information in violation of copyright law. The Superintendent shall employ all reasonable measures to prevent the use of District technology resources in violation of the law. Any person using District technology resources in violation of law shall lose user privileges in addition to other sanctions. [See BBI and CQ]

**Performances and Displays**

The display and performance of copyrighted material, including motion pictures, dramatic works, musical performances, or other audio and visual works, may only occur as part of instructional activities and in accordance with the following:

- As a regular part of teaching and directly related to the curriculum;
- During face-to-face teaching activities;
- When viewed in a classroom or designated place of instruction; and
- With a lawfully made copy or through authorized access.

**Designated Agent**

The District shall designate an agent to receive notification of alleged online copyright infringement and shall notify the U.S. Copyright Office of the designated agent's identity. The District shall include on its website information on how to contact the District's designated agent and a copy of the District's copyright policy. Upon notification, the District's designated agent shall take all actions necessary to remedy any violation. The District shall provide the designated agent appropriate training and resources necessary to protect the District.

If a content owner reasonably believes that the District's technology resources have been used to infringe upon a copyright, the owner may notify the designated agent.

**Trademark**

The District protects all District and campus trademarks, including names, logos, mascots, and symbols, from unauthorized use.

**School-Related Use**

The District grants permission to students, student organizations, parent organizations and other District-affiliated school-support or booster organizations to use, without charge, District and campus trademarks to promote a group of students, an activity or event, a

INTELLECTUAL PROPERTY

CY  
(LOCAL)

campus, or the District, if the use is in furtherance of a school-related business or activity. The Superintendent shall determine what constitutes use in furtherance of a school-related business or activity and is authorized to revoke permission if the use is improper or does not conform to administrative regulations.

Public Use

Members of the public, outside organizations, vendors, commercial manufacturers, wholesalers, and retailers shall not use District trademarks without written authorization from the Superintendent. Any production of merchandise with District trademarks for sale or distribution must be pursuant to a trademark licensing agreement and may be subject to the payment of royalties.

Any individual, organization, or business that uses District or campus trademarks without appropriate authorization may be subject to legal action.



Each District employee shall perform his or her duties in accordance with state and federal law, District policy, and ethical standards. The District holds all employees accountable to the Educators' Code of Ethics. [See DH(EXHIBIT)]

Each District employee shall recognize and respect the rights of students, parents, other employees, and members of the community and shall work cooperatively with others to serve the best interests of the District.

An employee wishing to express concern, complaints, or criticism shall do so through appropriate channels. [See DGBA]

**Violations of Standards of Conduct**

Each employee shall comply with the standards of conduct set out in this policy and with any other policies, regulations, and guidelines that impose duties, requirements, or standards attendant to his or her status as a District employee. Violation of any policies, regulations, or guidelines, including intentionally making a false claim, offering a false statement, or refusing to cooperate with a District investigation, may result in disciplinary action, including termination of employment. [See DCD and DF series]

**Weapons Prohibited**

The District prohibits the use, possession, or display of any firearm, location-restricted knife, club, or prohibited weapon, as defined at FNCG, on District property at all times.

Exceptions

No violation of this policy occurs when:

1. Use or possession of a firearm by a specific employee is authorized by Board action [see the CKE series];
2. A District employee who holds a Texas handgun license stores a handgun or other firearm in a locked vehicle in a parking lot, parking garage, or other parking area provided by the District, provided the handgun or other firearm is not in plain view; or
3. The use, possession, or display of an otherwise prohibited weapon takes place as part of a District-approved activity supervised by proper authorities. [See FOD]

**Electronic Communication**

Use with Students

A certified employee, licensed employee, or any other employee designated in writing by the Superintendent or a campus principal may use electronic communication, as this term is defined by law, with currently enrolled students only about matters within the scope of the employee's professional responsibilities.

Unless an exception has been made in accordance with the employee handbook or other administrative regulations, an employee

EMPLOYEE STANDARDS OF CONDUCT

DH  
(LOCAL)

shall not use a personal electronic communication platform, application, or account to communicate with currently enrolled students.

Unless authorized above, all other employees are prohibited from using electronic communication directly with students who are currently enrolled in the District. The employee handbook or other administrative regulations shall further detail:

1. Exceptions for family and social relationships;
2. The circumstances under which an employee may use text messaging to communicate with individual students or student groups;
3. Hours of the day during which electronic communication is discouraged or prohibited; and
4. Other matters deemed appropriate by the Superintendent.

In accordance with ethical standards applicable to all District employees [see DH(EXHIBIT)], an employee shall be prohibited from using electronic communications in a manner that constitutes prohibited harassment or abuse of a District student; adversely affects the student's learning, mental health, or safety; includes threats of violence against the student; reveals confidential information about the student; or constitutes an inappropriate communication with a student, as described in the Educators' Code of Ethics.

An employee shall have no expectation of privacy in electronic communications with students. Each employee shall comply with the District's requirements for records retention and destruction to the extent those requirements apply to electronic communication. [See CPC]

Personal Use

All employees shall be held to the same professional standards in their public use of electronic communication as for any other public conduct. If an employee's use of electronic communication violates state or federal law or District policy, or interferes with the employee's ability to effectively perform his or her job duties, the employee is subject to disciplinary action, up to and including termination of employment.

Reporting Improper Communication

In accordance with administrative regulations, an employee shall notify his or her supervisor when a student engages in improper electronic communication with the employee.

Disclosing Personal Information

An employee shall not be required to disclose his or her personal email address or personal phone number to a student.

**Safety Requirements** Each employee shall adhere to District safety rules and regulations and shall report unsafe conditions or practices to the appropriate supervisor.

**Harassment or Abuse** An employee shall not engage in prohibited harassment, including sexual harassment, of:

1. Other employees. [See DIA]
2. Students. [See FFH; see FFG regarding child abuse and neglect.]

While acting in the course of employment, an employee shall not engage in prohibited harassment, including sexual harassment, of other persons, including Board members, vendors, contractors, volunteers, or parents.

An employee shall report child abuse or neglect as required by law. [See FFG]

**Relationships with Students** An employee shall not form romantic or other inappropriate social relationships with students. Any sexual relationship between a student and a District employee is always prohibited, even if consensual. [See FFH]

As required by law, the District shall notify the parent of a student with whom an educator is alleged to have engaged in certain misconduct. [See FFF]

**Tobacco and Nicotine Products and E-Cigarettes** An employee is prohibited from possessing or using any type of tobacco product, e-cigarette, or any other electronic vaporizing device while on school property, in a District vehicle, or while attending an off-campus school-related activity. An employee is also prohibited from possessing or using any type of nicotine product, including nicotine pouches, regardless of whether the product contains tobacco, while on District property, in a District vehicle, or while attending an off-campus school-related activity.

An employee's supervisor is authorized to approve an exception to this policy for a smoking cessation product.

**Alcohol and Drugs / Notice of Drug-Free Workplace** As a condition of employment, an employee shall abide by the terms of the following drug-free workplace provisions. An employee shall notify the Superintendent in writing if the employee is convicted for a violation of a criminal drug statute occurring in the workplace in accordance with Arrests, Indictments, Convictions, and Other Adjudications, below.

An employee shall not manufacture, distribute, dispense, possess, use, or be under the influence of any of the following substances

EMPLOYEE STANDARDS OF CONDUCT

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(LOCAL)

during working hours while on District property or at school-related activities during or outside of usual working hours:

1. Any controlled substance or dangerous drug as defined by law, including but not limited to marijuana, any narcotic drug, hallucinogen, stimulant, depressant, amphetamine, or barbiturate.
2. Alcohol or any alcoholic beverage.
3. Any abusable glue, aerosol paint, or any other chemical substance for inhalation.
4. Any other intoxicant or mood-changing, mind-altering, or behavior-altering drug.

An employee need not be legally intoxicated to be considered "under the influence" of a controlled substance.

Exceptions

It shall not be considered a violation of this policy if the employee:

1. Manufactures, possesses, or dispenses a substance listed above as part of the employee's job responsibilities;
2. Uses or possesses a controlled substance or drug authorized by a licensed physician prescribed for the employee's personal use; or
3. Possesses a controlled substance or drug that a licensed physician has prescribed for the employee's child or other individual for whom the employee is a legal guardian.

Sanctions

An employee who violates these drug-free workplace provisions shall be subject to disciplinary sanctions. Sanctions may include:

1. Referral to drug and alcohol counseling or rehabilitation programs;
2. Referral to employee assistance programs;
3. Termination from employment with the District; and
4. Referral to appropriate law enforcement officials for prosecution.

Notice

Employees shall receive a copy of this policy.

**Arrests, Indictments,  
Convictions, and  
Other Adjudications**

An employee shall notify his or her principal or immediate supervisor within three calendar days of any arrest, indictment, conviction, no contest or guilty plea, or other adjudication of the employee for any felony, any offense involving moral turpitude, and any of the other offenses as indicated below:

EMPLOYEE STANDARDS OF CONDUCT

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1. Crimes involving school property or funds;
2. Crimes involving attempt by fraudulent or unauthorized means to obtain or alter any certificate or permit that would entitle any person to hold or obtain a position as an educator;
3. Crimes that occur wholly or in part on school property or at a school-sponsored activity; or
4. Crimes involving moral turpitude, which include:
  - Dishonesty; fraud; deceit; theft; misrepresentation;
  - Deliberate violence;
  - Base, vile, or depraved acts that are intended to arouse or gratify the sexual desire of the actor;
  - Felony possession or conspiracy to possess, or any misdemeanor or felony transfer, sale, distribution, or conspiracy to transfer, sell, or distribute any controlled substance defined in Chapter 481 of the Health and Safety Code;
  - Felony driving while intoxicated (DWI); or
  - Acts constituting abuse or neglect under the Texas Family Code.

**Dress and Grooming**

An employee's dress and grooming shall be clean, neat, in a manner appropriate for his or her assignment, and in accordance with any additional standards established by his or her supervisor and approved by the Superintendent.



**Dyslexia and Related Disorders**

The District shall comply with all applicable state rules regarding students with dyslexia and related disorders, including the “Dyslexia Handbook” and the provision of dyslexia instruction for students with dyslexia or a related disorder as determined by the student’s admission, review, and dismissal committee.

In accordance with administrative procedures, the District shall provide regular training opportunities for teachers of students with dyslexia that include new research and practices for educating students with dyslexia.



<b>Referral</b>	Students may be referred for the gifted and talented program at any time by teachers, school counselors, parents, or other interested persons.
Screening and Identification Process	<p>The District shall provide assessment opportunities to complete the screening and identification process for referred students at least once per school year.</p> <p>The District shall schedule a gifted and talented program awareness session for parents that provides an overview of the identification procedures and services for the program prior to beginning the screening and identification process.</p>
Parental Consent	The District shall obtain written parental consent before any special testing or individual assessment is conducted as part of the screening and identification process. All student information collected during the screening and identification process shall be an educational record, subject to the protections set out in policies at FL.
<b>Identification Criteria</b>	The Board-approved program for the gifted and talented shall establish criteria to identify gifted and talented students. The criteria shall be specific to the state definition of gifted and talented and shall ensure the fair assessment of students with special needs, such as the culturally different, the economically disadvantaged, and students with disabilities.
<b>Assessments</b>	Data collected through both objective and subjective assessments shall be measured against the criteria approved by the Board to determine individual eligibility for the program. Assessment tools may include, but are not limited to, the following: achievement tests, intelligence tests, creativity tests, behavioral checklists completed by teachers and parents, student/parent conferences, and available student work products.
<b>Selection</b>	A placement committee shall evaluate each referred student according to the established criteria and shall identify those students for whom placement in the gifted and talented program is the most appropriate educational setting. The committee shall be composed of at least three professional educators who have received training in the nature and needs of gifted students, as required by law.
<b>Notification</b>	The District shall provide written notification to parents of students who qualify for services through the District's gifted and talented program. Participation in any program or services provided for gifted students shall be voluntary, and the District shall obtain written permission from the parents before placing a student in a gifted and talented program.

<b>Reassessment</b>	If the District reassesses students in the gifted and talented program, the reassessment shall be based on a student's performance in response to services and shall occur no more than once in elementary grades, once in middle school grades, and once in high school grades.
<b>Transfer Students</b>	<p>When a student identified as gifted by a previous school district enrolls in the District, the placement committee shall review the student's records and conduct assessment procedures when necessary to determine if placement in the District's program for gifted and talented students is appropriate.</p> <p>[See FDD(LEGAL) for information regarding transfer students and the Interstate Compact on Educational Opportunities for Military Children]</p>
<b>Furloughs</b>	<p>The District may place on a furlough any student who is unable to maintain satisfactory performance or whose educational needs are not being met within the structure of the gifted and talented program. A furlough may be initiated by the District, the parent, or the student.</p> <p>In accordance with the Board-approved program, a furlough shall be granted for specified reasons and for a specified period of time. At the end of a furlough, the student may reenter the gifted and talented program, be placed on another furlough, or be exited from the program.</p>
<b>Exit Provisions</b>	The District shall monitor student performance in response to gifted and talented program services. If at any time the placement committee or a parent determines the program is not meeting the student's educational needs, the committee shall meet with the parent and student before finalizing an exit decision.
<b>Appeals</b>	A parent, student, or educator may appeal any final decision of the placement committee regarding services in the gifted and talented program. Appeals shall be made first to the placement committee. Any subsequent appeals shall be made in accordance with FNG(LOCAL) beginning at Level Two.
<b>Program Evaluation</b>	The District shall annually evaluate the effectiveness of the District's gifted and talented program, and the results of the evaluation shall be used to modify and update the District and campus improvement plans. The District shall include parents in the evaluation process and shall share the information with Board members, administrators, teachers, school counselors, students in the gifted and talented program, and the community.

SPECIAL PROGRAMS  
GIFTED AND TALENTED STUDENTS

EHBB  
(LOCAL)

**Funding**

The Superintendent shall develop administrative procedures to ensure that 100 percent of the state funds allocated for the gifted and talented program are spent providing for and enhancing the District's program and that a method accounting for expenditures related to the gifted and talented program is established and aligns with the Texas Education Agency's financial compliance guidance.

**Community  
Awareness**

The District shall ensure that information about the District's gifted and talented program is available to parents and community members and that they have an opportunity to develop an understanding of and support for the program.



**Program to Address  
Child Sexual Abuse,  
Trafficking, and  
Maltreatment**

The District's program to address child sexual abuse, trafficking, and other maltreatment of children, as included in the District improvement plan and the student handbook, shall include:

1. Methods for increasing staff, student, and parent awareness regarding these issues, including prevention techniques and knowledge of likely warning signs indicating that a child may be a victim;
2. Age-appropriate, research-based antivictimization programs for students;
3. Actions that a child who is a victim should take to obtain assistance and intervention; and
4. Available counseling options for affected students.

Training

The District shall provide training to employees as required by law and District policy. Training shall address techniques to prevent and recognize sexual abuse, trafficking, and all other maltreatment of children, including children with significant cognitive disabilities. [See DMA]

[See BBD for Board member training requirements and BJCB for Superintendent continuing education requirements.]

**Reporting Child  
Abuse and Neglect**

Any person who has reasonable cause to believe that a child's physical or mental health or welfare has been adversely affected by abuse or neglect has a legal responsibility, under state law, to immediately report the suspected abuse or neglect to an appropriate authority.

As defined in state law, child abuse and neglect include both sex and labor trafficking of a child.

The following individuals have an additional legal obligation to submit a written or oral report within 48 hours of learning of the facts giving rise to the suspicion of abuse or neglect:

1. Any District employee, agent, or contractor who suspects a child's physical or mental health or welfare has been adversely affected by abuse or neglect.
2. A professional who has reasonable cause to believe that a child has been or may be abused or neglected or may have been a victim of indecency with a child. A professional is anyone licensed or certified by the state who has direct contact with children in the normal course of duties for which the individual is licensed or certified.

A person is required to make a report if the person has reasonable cause to believe that an adult was a victim of abuse or neglect as a

child and the person determines in good faith that disclosure of the information is necessary to protect the health and safety of another child or an elderly or disabled person.

[For parental notification requirements regarding an allegation of educator misconduct with a student, see FFF.]

**Oral Reports**

As required by law, an oral report made to the Texas Department of Family and Protective Services (DFPS) is recorded.

**Restrictions on Reporting**

In accordance with law, an employee is prohibited from using or threatening to use a parent's refusal to consent to administration of a psychotropic drug or to any other psychiatric or psychological testing or treatment of a child as the sole basis for making a report of neglect, unless the employee has cause to believe that the refusal:

1. Presents a substantial risk of death, disfigurement, or bodily injury to the child; or
2. Has resulted in an observable and material impairment to the growth, development, or functioning of the child.

**Making a Report**

Reports may be made to any of the following:

1. A state or local law enforcement agency;
2. The Child Protective Services (CPS) division of DFPS at 800-252-5400 or the [Texas Abuse Hotline website](#)<sup>1</sup>;
3. A local CPS office; or
4. If applicable, the state agency operating, licensing, certifying, or registering the facility in which the suspected abuse or neglect occurred.

However, if the suspected abuse or neglect involves a person responsible for the care, custody, or welfare of the child, the report must be made to DFPS, unless the report is to the state agency that operates, licenses, certifies, or registers the facility where the suspected abuse or neglect took place; or the report is to the Texas Juvenile Justice Department as a report of suspected abuse or neglect in a juvenile justice program or facility. As defined by law, a person responsible for the care, custody, or welfare of a child includes school personnel and volunteers and day-care workers. [See FFG(LEGAL)]

An individual does not fulfill his or her responsibilities under the law by only reporting suspicion of abuse or neglect to a campus principal, school counselor, or another District staff member. Furthermore, the District is prohibited from requiring an employee to first report his or her suspicion to a District or campus administrator.

In accordance with law, an individual must provide their name and telephone number when making a report. If the individual making the report is a school employee, agent, or contractor, they must also provide their business address and profession.

**Confidentiality**

The identity of a person making a report of suspected child abuse or neglect shall be kept confidential and disclosed only in accordance with the law and the rules of the investigating agency.

**Immunity**

A person who in good faith reports or assists in the investigation of a report of child abuse or neglect is immune from civil or criminal liability.

**Failing to Report  
Suspected Child  
Abuse or Neglect**

By failing to report suspicion of child abuse or neglect, an employee:

1. May be placing a child at risk of continued abuse or neglect;
2. Violates the law and may be subject to legal penalties, including criminal sanctions for knowingly failing to make a required report;
3. Violates Board policy and may be subject to disciplinary action, including possible termination of employment; and
4. May have his or her certification from the State Board for Educator Certification suspended, revoked, or canceled in accordance with 19 Administrative Code Chapter 249.

It is a criminal offense to coerce someone into suppressing or failing to report child abuse or neglect.

**Responsibilities  
Regarding  
Investigations**

In accordance with law, District officials shall be prohibited from:

1. Denying an investigator's request to interview a child at school in connection with an investigation of child abuse or neglect;
2. Requiring that a parent or school employee be present during the interview; or
3. Coercing someone into suppressing or failing to report child abuse or neglect.

District personnel shall cooperate fully and without parental consent, if necessary, with an investigation of reported child abuse or neglect. [See GKA]

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<sup>1</sup> Texas Abuse Hotline website: <http://www.txabusehotline.org>



**Access to District  
Property**

Authorized District officials, including school resource officers and District police officers if applicable, may refuse to allow a person access to property under the District's control in accordance with law.

District officials may request assistance from law enforcement in an emergency or when a person is engaging in behavior rising to the level of criminal conduct.

**Ejection or  
Exclusion under  
Education Code  
37.105**

In accordance with Education Code 37.105, a District official shall provide a person refused entry to or ejected from property under the District's control written information explaining the right to appeal such refusal of entry or ejection under the District's grievance process.

A person appealing under the District's grievance process shall be permitted to address the Board in person within 90 calendar days of filing the initial complaint, unless the complaint is resolved before the Board considers it. [See FNG and GF]

**Off-Campus  
Activities**

Employees shall be designated to ensure appropriate conduct of participants and others attending a school-related activity at non-District or out-of-District facilities. Those so designated shall coordinate their efforts with persons in charge of the facilities.

**Prohibitions**

Tobacco and  
E-Cigarettes

The District prohibits smoking and the use of tobacco products, e-cigarettes, or other electronic vaporizing devices on District property, in District vehicles, or at school-related activities.

Weapons

The District prohibits the unlawful use, possession, or display of any firearm, location-restricted knife, club, or prohibited weapon, as defined at FNCG, on all District property at all times.

*Exceptions*

No violation of this policy occurs when:

1. Use or possession of a firearm by an individual authorized by Board action [see the CKE series];
2. A Texas handgun license holder stores a handgun or other firearm in a locked vehicle in a parking lot, parking garage, or other parking area provided by the District, as long as the handgun or other firearm is not in plain view; or
3. The use, possession, or display of an otherwise prohibited weapon takes place as part of a District-approved activity supervised by proper authorities. [See FOD]





## (LOCAL) Policy Comparisons

These documents are generated by an automated process that compares the updated policy to the current policy as found in TASB records.

In this packet, you will find:

- Policies being recommended for revision (annotated)
- New policies (not annotated)
- Policies recommended for deletion (annotated in PDF; not shown in Word)

Annotations are shown as follows:

- Deletions are in a red strike-through font: ~~deleted text~~.
- Additions are in a blue font: **new text**.
- Blocks of text that were moved without changes are shown in green, with double underline and double strike-through formatting to distinguish the text's new placement from its original location: ~~moved text~~ becomes moved text.
- Revision bars appear in the right margin to show sections with changes.

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**Note:** While the annotation software competently identifies simple changes, large or complicated changes — as in an extensive rewrite — may be more difficult to follow. In addition, TASB's recent changes to the policy templates to facilitate accessibility sometimes make formatting changes appear tracked, even though the text remains the same.

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For further assistance in understanding policy changes, please refer to the explanatory notes in your Localized Policy Manual update packet or contact your policy consultant.

### Contact us:

School Districts and Education Service Centers, call 800-580-7529 or email [policy.service@tasb.org](mailto:policy.service@tasb.org).

Community Colleges, call 800-580-1488 or email [colleges@tasb.org](mailto:colleges@tasb.org).

All Trustees, employees, vendors, contractors, agents, consultants, volunteers, and any other parties who are involved in the District's financial transactions shall act with integrity and diligence in duties involving the District's fiscal resources.

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**Note:** See the following policies and/or administrative regulations regarding conflicts of interest, ethics, and financial oversight:

- Code of ethics:
  - for Board members— BBF
  - for employees— DH
- Financial conflicts of interest:
  - for public officials— BBFA
  - for all employees— DBD
  - for vendors— CHE
- Compliance with state and federal grant and award requirements: CB, CBB
- Financial conflicts and gifts and gratuities regarding federal funds: CB, CBB
- Systems for monitoring the District's investment program: CDA
- Budget planning and evaluation: CE
- Compliance with accounting regulations: CFC
- Activity fund management: CFD
- Criminal history record information for employees: DBAA, DC
- Disciplinary action for fraud by employees: DCD, DCE, and DF series

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**Fraud and Financial Impropriety**

The District prohibits fraud and financial impropriety, as defined below, in the actions of its Trustees, employees, vendors, contractors, agents, consultants, volunteers, and others seeking or maintaining a business relationship with the District.

Definition

Fraud and financial impropriety shall include but not be limited to:

1. Forgery or unauthorized alteration of any document or account belonging to the District.
2. Forgery or unauthorized alteration of a check, bank draft, or any other financial document.

FISCAL MANAGEMENT GOALS AND OBJECTIVES  
FINANCIAL ETHICS

CAA  
(LOCAL)

3. Misappropriation of funds, securities, supplies, or other District assets, including employee time.
4. Impropriety in the handling of money or reporting of District financial transactions.
5. Profiteering as a result of insider knowledge of District information or activities.
6. Unauthorized disclosure of confidential or proprietary information to outside parties.
7. Unauthorized disclosure of investment activities engaged in or contemplated by the District.
8. Accepting or seeking anything of material value from contractors, vendors, or other persons providing services or materials to the District, except as otherwise permitted by law or District policy. [See CB, DBD]
9. Inappropriately destroying, removing, or using records, furniture, fixtures, or equipment.
10. Failure to provide financial records required by federal, state, or local entities.
11. Failure to disclose conflicts of interest as required by law or District policy.
12. Any other dishonest act regarding the finances of the District.
13. Failure to comply with requirements imposed by law, the awarding agency, or a pass-through entity for state and federal awards.

**Financial Controls and Oversight**

Each employee who supervises or prepares District financial reports or transactions shall set an example of honest and ethical behavior and shall actively monitor his or her area of responsibility for fraud and financial impropriety.

**Fraud Prevention**

The Superintendent ~~or designee~~ shall maintain a system of internal controls to deter and monitor for fraud or financial impropriety in the District.

Reports

Any person who suspects fraud or financial impropriety in the District shall report the suspicions immediately to a person with authority to investigate the suspicions, including any supervisor, the Superintendent ~~or designee~~, the Board President, or local law enforcement.

Reports of suspected fraud or financial impropriety shall be treated as confidential to the extent permitted by law. Limited disclosure

may be necessary to complete a full investigation or to comply with law. All employees involved in an investigation shall be advised to keep information about the investigation confidential.

*Protection from  
Retaliation*

Neither the Board nor any District employee shall unlawfully retaliate against a person who in good faith reports perceived fraud or financial impropriety. [See DG]

**Fraud Investigations**

In coordination with legal counsel and other internal or external departments or agencies, as appropriate, the Superintendent, Board President, or a designee shall promptly investigate reports of potential fraud or financial impropriety.

Response

If an investigation substantiates a report of fraud or financial impropriety, the Superintendent ~~or designee~~ shall promptly inform the Board of the report, the investigation, and any responsive action taken or recommended by the administration.

If an employee is found to have committed fraud or financial impropriety, the Superintendent ~~or designee~~ shall take or recommend appropriate disciplinary action, which may include termination of employment. If a contractor or vendor is found to have committed fraud or financial impropriety, the District shall take appropriate action, which may include cancellation of the District's relationship with the contractor or vendor.

When circumstances warrant, the Board, Superintendent, or a designee may refer matters to appropriate law enforcement or regulatory authorities. In cases involving monetary loss to the District, the District may seek to recover lost or misappropriated funds.

The final disposition of the matter and any decision to file a criminal complaint or to refer the matter to the appropriate law enforcement or regulatory agency for independent investigation shall be made in consultation with legal counsel.

Federal Awards  
Disclosure

~~The~~ In connection with federal awards, the District shall promptly disclose, ~~in a timely manner~~ in writing ~~to the federal awarding agency or pass-through entity, all violations~~ whenever the District has credible evidence of the commission of a violation of federal criminal law involving fraud, conflict of interest, bribery, or gratuity violations ~~potentially affecting~~ found in federal law, including the Civil False Claims Act. This provision applies to any activities or subawards of a federal ~~grant~~ award. [See CBB]

**Analysis of Fraud**

After any investigation substantiates a report of fraud or financial impropriety, the Superintendent ~~or designee~~ shall analyze conditions or factors that may have contributed to the fraudulent or improper activity. The Superintendent ~~or designee~~ shall ensure that

appropriate administrative procedures are developed and implemented to prevent future misconduct. These measures shall be presented to the Board for review.

**Investment Authority**

The Superintendent or other person designated by Board resolution shall serve as the investment officer of the District and shall invest District funds as directed by the Board and in accordance with the District's written investment policy and generally accepted accounting procedures. All investment transactions except investment pool funds and mutual funds shall be settled on a delivery versus payment basis.

**Approved  
Investment  
Instruments**

From those investments authorized by law and described further in CDA(LEGAL) under Authorized Investments, the Board shall permit investment of District funds, including bond proceeds and pledged revenue to the extent allowed by law, in only the following investment types, consistent with the strategies and maturities defined in this policy:

1. Obligations of, or guaranteed by, governmental entities as permitted by Government Code 2256.009.
2. Certificates of deposit and share certificates as permitted by Government Code 2256.010.
3. Fully collateralized repurchase agreements permitted by Government Code 2256.011.
4. A securities lending program as permitted by Government Code 2256.0115.
5. Banker's acceptances as permitted by Government Code 2256.012.
6. Commercial paper as permitted by Government Code 2256.013.
7. No-load mutual funds, except for bond proceeds, and no-load money market mutual funds, as permitted by Government Code 2256.014.
8. A guaranteed investment contract as an investment vehicle for bond proceeds, provided it meets the criteria and eligibility requirements established by Government Code 2256.015.
9. Public funds investment pools as permitted by Government Code 2256.016.

**Safety**

The primary goal of the investment program is to ensure safety of principal, to maintain liquidity, and to maximize financial returns within current market conditions in accordance with this policy. Investments shall be made in a manner that ensures the preservation of capital in the overall portfolio, and offsets during a 12-month period any market price losses resulting from interest-rate fluctua-

tions by income received from the balance of the portfolio. No individual investment transaction shall be undertaken that jeopardizes the total capital position of the overall portfolio.

**Investment  
Management**

In accordance with Government Code 2256.005(b)(3), the quality and capability of investment management for District funds shall be in accordance with the standard of care, investment training, and other requirements set forth in Government Code Chapter 2256.

**Liquidity and  
Maturity**

Any internally created pool fund group of the District shall have a maximum dollar weighted maturity of 365 days. The maximum allowable stated maturity of any other individual investment owned by the District shall not exceed three years from the time of purchase. The Board may specifically authorize a longer maturity for a given investment, within legal limits.

The District's investment portfolio shall have sufficient liquidity to meet anticipated cash flow requirements.

**Diversity**

The investment portfolio shall be diversified in terms of investment instruments, maturity scheduling, and financial institutions to reduce risk of loss resulting from overconcentration of assets in a specific class of investments, specific maturity, or specific issuer.

**Monitoring Market  
Prices**

The investment officer shall monitor the investment portfolio and shall keep the Board informed of significant changes in the market value of the District's investment portfolio. Information sources may include financial/investment publications and electronic media, available software for tracking investments, depository banks, commercial or investment banks, financial advisers, and representatives/advisers of investment pools or money market funds. Monitoring shall be done at least quarterly, as required by law, and more often as economic conditions warrant by using appropriate reports, indices, or benchmarks for the type of investment.

**Monitoring Rating  
Changes**

In accordance with Government Code 2256.005(b), the investment officer shall develop a procedure to monitor changes in investment ratings and to liquidate investments that do not maintain satisfactory ratings.

**Funds / Strategies**

Investments of the following fund categories shall be consistent with this policy and in accordance with the applicable strategy defined below. All strategies described below for the investment of a particular fund should be based on an understanding of the suitability of an investment to the financial requirements of the District and consider preservation and safety of principal, liquidity, marketability of an investment if the need arises to liquidate before maturity, diversification of the investment portfolio, and yield.

OTHER REVENUES  
INVESTMENTS

CDA  
(LOCAL)

Operating Funds	Investment strategies for operating funds (including any commingled pools containing operating funds) shall have as their primary objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.
Custodial Funds	Investment strategies for custodial funds shall have as their primary objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.
Debt Service Funds	Investment strategies for debt service funds shall have as their primary objective sufficient investment liquidity to timely meet debt service payment obligations in accordance with provisions in the bond documents.
Capital Project Funds	Investment strategies for capital project funds shall have as their primary objective sufficient investment liquidity to timely meet capital project obligations.
<b>Safekeeping and Custody</b>	The District shall retain clearly marked receipts providing proof of the District's ownership. The District may delegate, however, to an investment pool the authority to hold legal title as custodian of investments purchased with District funds by the investment pool.
<b>Sellers of Investments</b>	<p>Prior to handling investments on behalf of the District, a broker/dealer or a qualified representative of a business organization must submit required written documents in accordance with law. [See Sellers of Investments, CDA(LEGAL)]</p> <p>Representatives of brokers/dealers <a href="#">and representatives with distributors of investment pools</a> shall be registered with the Texas State Securities Board and must have membership in the Securities Investor Protection Corporation (SIPC) and be in good standing with the Financial Industry Regulatory Authority (FINRA). <a href="#">Distributors of investment pools shall also be a registrant in good standing with the Municipal Securities Rulemaking Board (MSRB).</a></p>
<b>Soliciting Bids for CDs</b>	In order to get the best return on its investments, the District may solicit bids for certificates of deposit in writing, by telephone, or electronically, or by a combination of these methods.
<b>Interest Rate Risk</b>	<p>To reduce exposure to changes in interest rates that could adversely affect the value of investments, the District shall use final and weighted-average-maturity limits and diversification.</p> <p>The District shall monitor interest rate risk using weighted average maturity and specific identification.</p>
<b>Internal Controls</b>	A system of internal controls shall be established and documented in writing and must include specific procedures designating who

has authority to withdraw funds. Also, they shall be designed to protect against losses of public funds arising from fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees and officers of the District. Controls deemed most important shall include:

1. Separation of transaction authority from accounting and recordkeeping and electronic transfer of funds.
2. Avoidance of collusion.
3. Custodial safekeeping.
4. Clear delegation of authority.
5. Written confirmation of telephone transactions.
6. Documentation of dealer questionnaires, quotations and bids, evaluations, transactions, and rationale.
7. Avoidance of bearer-form securities.

These controls shall be reviewed by the District's independent auditing firm.

**Annual Review**

The Board shall review this investment policy and investment strategies not less than annually and shall document its review in writing, which shall include whether any changes were made to either the investment policy or investment strategies.

**Annual Audit**

In conjunction with the annual financial audit, the District shall perform a compliance audit of management controls on investments and adherence to the District's established investment policies.

<b>Intellectual Property</b>	All copyrights, trademarks, and other intellectual property rights <del>be- longing to the District</del> shall remain with the District at all times. <del>Ex- cept as provided by law, policy, or written authorization from the Superintendent, the use of District intellectual property shall be lim- ited to District-related purposes.</del>
Students	A student shall retain all rights to <del>their own</del> work created as part of instruction or using District technology resources.
Employees <i>District Ownership</i>	As an agent of the District, an employee, including a student em- ployee, shall not have rights to work <del>he or she creates</del> created on District time or using District technology resources. The District shall own any work or work product created by a District employee in the course and scope of <del>his or her</del> District employment, including the right to obtain <del>patents or</del> copyrights.
<i>Employee Ownership</i>	<del>If the employee obtains a patent for such work, the employee shall grant a non-exclusive, non-transferable, perpetual, royalty-free, Districtwide license to the District for use of the patented work.</del> A District employee shall own any work or work product produced on <del>his or her own personal</del> time, <del>away from his or her job</del> and with personal equipment and materials, including the right to obtain pa- tents or copyrights.
<i>Permission A District employee may apply to the</i> Exception	The Superintendent <del>or designee</del> shall have the authority to permit use of District materials and equipment in <del>his or her creative devel- oping the employee's own</del> projects, provided the employee agrees <del>either</del> in writing to grant to the District a <del>non-exclusive, non-transfer- able</del> nonexclusive, nontransferable, perpetual, royalty-free, District- wide license to use the work, or permits the District to be listed as co-author or co-inventor if the District contribution to the work is substantial. District materials do not include student work, all rights to which are retained by the student.
<del>Works Made for Hire</del> Independent Contractors	The District may hire an independent contractor for specially com- missioned <del>work(s)</del> works under a written works-made-for-hire agreement that provides that the District shall own the work prod- uct created under the agreement, as permitted by copyright law. In- dependent contractors shall comply with copyright law in all works commissioned.
Return of Intellectual Property	Upon the termination of any person's association with the District, all permission to possess, receive, or modify the District's intellec- tual property shall also immediately terminate. All such persons shall return to the District all intellectual property, including but not limited to any copies, no matter how kept or stored, and whether directly or indirectly possessed by such person.

**Copyright**

Unless the proposed use of a copyrighted work is an exception under the “fair use” guidelines maintained by the Superintendent ~~or designee~~, the District shall require an employee or student to obtain a license or permission from the copyright holder before copying, modifying, displaying, performing, distributing, or otherwise employing the copyright holder’s work for instructional, curricular, or extracurricular purposes. This policy does not apply to any work sufficiently documented to be in the public domain.

Technology Use

~~All persons are prohibited from using~~ Use of District technology in violation of any law, including copyright law, ~~is prohibited~~. Only appropriately licensed ~~images, applications, programs, or other software~~ may be used with District technology resources. ~~No person shall use the~~ The District’s technology resources shall not be used to post, publicize, or duplicate information in violation of copyright law. The ~~Board shall direct the Superintendent or designee to~~ shall employ all reasonable measures to prevent the use of District technology resources in violation of the law. ~~All persons~~ Any person using District technology resources in violation of law shall lose user privileges in addition to other sanctions. [See BBI and CQ]

~~Electronic Media~~

~~Unless a license or permission is obtained, electronic media in the classroom~~ Performances and Displays

The display and performance of copyrighted material, including motion pictures ~~and other audiovisual~~, dramatic works, ~~must be used in~~ musical performances, or other audio and visual works, may only occur as part of instructional activities and in accordance with the following:

- As a regular part of teaching and directly related to the ~~course of~~ curriculum;
- During face-to-face teaching activities ~~as defined by law~~;
- When viewed in a classroom or designated place of instruction; and
- With a lawfully made copy or through authorized access.

Designated Agent

The District shall designate an agent to receive notification of alleged online copyright infringement and shall notify the U.S. Copyright Office of the designated agent’s identity. The District shall include on its ~~Web site~~ website information on how to contact the District’s designated agent and a copy of the District’s copyright policy. Upon notification, the District’s designated agent shall take all actions necessary to remedy any violation. The District shall provide the designated agent appropriate training and resources necessary to protect the District.

If a content owner reasonably believes that the District’s technology resources have been used to infringe upon a copyright, the owner may notify the designated agent.

INTELLECTUAL PROPERTY

CY  
(LOCAL)

**Trademark**

The District protects all District and campus trademarks, including names, logos, mascots, and symbols, from unauthorized use.

School-Related Use

The District grants permission to students, student organizations, parent organizations and other District-affiliated school-support or booster organizations to use, without charge, District and campus trademarks to promote a group of students, an activity or event, a campus, or the District, if the use is in furtherance of a school-related business or activity. The Superintendent ~~or designee~~ shall determine what constitutes use in furtherance of a school-related business or activity and is authorized to revoke permission if the use is improper or does not conform to administrative regulations.

Public Use

Members of the ~~general~~ public, outside organizations, vendors, commercial manufacturers, wholesalers, and retailers shall not use District trademarks without ~~the written permission of~~ authorization from the Superintendent ~~or designee~~. Any production of merchandise with District trademarks for sale or distribution must be pursuant to a trademark licensing agreement and may be subject to the payment of royalties.

Any individual, organization, or business that uses District ~~or campus~~ trademarks without appropriate authorization ~~shall~~ may be subject to legal action.

Each District employee shall perform his or her duties in accordance with state and federal law, District policy, and ethical standards. The District holds all employees accountable to the Educators' Code of Ethics. [See DH(EXHIBIT)]

Each District employee shall recognize and respect the rights of students, parents, other employees, and members of the community and shall work cooperatively with others to serve the best interests of the District.

An employee wishing to express concern, complaints, or criticism shall do so through appropriate channels. [See DGBA]

**Violations of Standards of Conduct**

Each employee shall comply with the standards of conduct set out in this policy and with any other policies, regulations, and guidelines that impose duties, requirements, or standards attendant to his or her status as a District employee. Violation of any policies, regulations, or guidelines, including intentionally making a false claim, offering a false statement, or refusing to cooperate with a District investigation, may result in disciplinary action, including termination of employment. [See DCD and DF series]

**Weapons Prohibited**

The District prohibits the use, possession, or display of any firearm, location-restricted knife, club, or prohibited weapon, as defined at FNCG, on District property at all times.

Exceptions

No violation of this policy occurs when:

1. Use or possession of a firearm by a specific employee is authorized by Board action. ~~[See the CKE series]~~ [see the CKE series];
2. A District employee who holds a Texas handgun license stores a handgun or other firearm in a locked vehicle in a parking lot, parking garage, or other parking area provided by the District, provided the handgun or other firearm is not in plain view; or
3. The use, possession, or display of an otherwise prohibited weapon takes place as part of a District-approved activity supervised by proper authorities. [See FOD]

**Electronic Communication**

Use with Students

A certified employee, licensed employee, or any other employee designated in writing by the Superintendent or a campus principal may use electronic communication, as this term is defined by law, with currently enrolled students only about matters within the scope of the employee's professional responsibilities.

Unless an exception has been made in accordance with the employee handbook or other administrative regulations, an employee

shall not use a personal electronic communication platform, application, or account to communicate with currently enrolled students.

Unless authorized above, all other employees are prohibited from using electronic communication directly with students who are currently enrolled in the District. The employee handbook or other administrative regulations shall further detail:

1. Exceptions for family and social relationships;
2. The circumstances under which an employee may use text messaging to communicate with individual students or student groups;
3. Hours of the day during which electronic communication is discouraged or prohibited; and
4. Other matters deemed appropriate by the Superintendent ~~or~~ designee.

In accordance with ethical standards applicable to all District employees [see DH(EXHIBIT)], an employee shall be prohibited from using electronic communications in a manner that constitutes prohibited harassment or abuse of a District student; adversely affects the student's learning, mental health, or safety; includes threats of violence against the student; reveals confidential information about the student; or constitutes an inappropriate communication with a student, as described in the Educators' Code of Ethics.

An employee shall have no expectation of privacy in electronic communications with students. Each employee shall comply with the District's requirements for records retention and destruction to the extent those requirements apply to electronic communication. [See CPC]

Personal Use

All employees shall be held to the same professional standards in their public use of electronic communication as for any other public conduct. If an employee's use of electronic communication violates state or federal law or District policy, or interferes with the employee's ability to effectively perform his or her job duties, the employee is subject to disciplinary action, up to and including termination of employment.

Reporting Improper Communication

In accordance with administrative regulations, an employee shall notify his or her supervisor when a student engages in improper electronic communication with the employee.

Disclosing Personal Information

An employee shall not be required to disclose his or her personal email address or personal phone number to a student.

**Safety Requirements** Each employee shall adhere to District safety rules and regulations and shall report unsafe conditions or practices to the appropriate supervisor.

**Harassment or Abuse** An employee shall not engage in prohibited harassment, including sexual harassment, of:

1. Other employees. [See DIA]
2. Students. [See FFH; see FFG regarding child abuse and neglect.]

While acting in the course of employment, an employee shall not engage in prohibited harassment, including sexual harassment, of other persons, including Board members, vendors, contractors, volunteers, or parents.

An employee shall report child abuse or neglect as required by law. [See FFG]

**Relationships with Students** An employee shall not form romantic or other inappropriate social relationships with students. Any sexual relationship between a student and a District employee is always prohibited, even if consensual. [See FFH]

As required by law, the District shall notify the parent of a student with whom an educator is alleged to have engaged in certain misconduct. [See FFF]

**Tobacco and Nicotine Products and E-Cigarettes** ~~An employee shall not smoke or use tobacco products or e-cigarettes on District property, in District vehicles, or at school-related activities. [See also GKA]~~

An employee is prohibited from possessing or using any type of tobacco product, e-cigarette, or any other electronic vaporizing device while on school property, in a District vehicle, or while attending an off-campus school-related activity. An employee is also prohibited from possessing or using any type of nicotine product, including nicotine pouches, regardless of whether the product contains tobacco, while on District property, in a District vehicle, or while attending an off-campus school-related activity.

An employee's supervisor is authorized to approve an exception to this policy for a smoking cessation product.

**Alcohol and Drugs / Notice of Drug-Free Workplace** As a condition of employment, an employee shall abide by the terms of the following drug-free workplace provisions. An employee shall notify the Superintendent in writing if the employee is convicted for a violation of a criminal drug statute occurring in the workplace in accordance with Arrests, Indictments, Convictions, and Other Adjudications, below.

EMPLOYEE STANDARDS OF CONDUCT

DH  
(LOCAL)

An employee shall not manufacture, distribute, dispense, possess, use, or be under the influence of any of the following substances during working hours while on District property or at school-related activities during or outside of usual working hours:

1. Any controlled substance or dangerous drug as defined by law, including but not limited to marijuana, any narcotic drug, hallucinogen, stimulant, depressant, amphetamine, or barbiturate.
2. Alcohol or any alcoholic beverage.
3. Any abusable glue, aerosol paint, or any other chemical substance for inhalation.
4. Any other intoxicant or mood-changing, mind-altering, or behavior-altering drug.

An employee need not be legally intoxicated to be considered “under the influence” of a controlled substance.

Exceptions

It shall not be considered a violation of this policy if the employee:

1. Manufactures, possesses, or dispenses a substance listed above as part of the employee’s job responsibilities;
2. Uses or possesses a controlled substance or drug authorized by a licensed physician prescribed for the employee’s personal use; or
3. Possesses a controlled substance or drug that a licensed physician has prescribed for the employee’s child or other individual for whom the employee is a legal guardian.

Sanctions

An employee who violates these drug-free workplace provisions shall be subject to disciplinary sanctions. Sanctions may include:

1. Referral to drug and alcohol counseling or rehabilitation programs;
2. Referral to employee assistance programs;
3. Termination from employment with the District; and
4. Referral to appropriate law enforcement officials for prosecution.

Notice

Employees shall receive a copy of this policy.

**Arrests, Indictments,  
Convictions, and  
Other Adjudications**

An employee shall notify his or her principal or immediate supervisor within three calendar days of any arrest, indictment, conviction, no contest or guilty plea, or other adjudication of the employee for

any felony, any offense involving moral turpitude, and any of the other offenses as indicated below:

1. Crimes involving school property or funds;
2. Crimes involving attempt by fraudulent or unauthorized means to obtain or alter any certificate or permit that would entitle any person to hold or obtain a position as an educator;
3. Crimes that occur wholly or in part on school property or at a school-sponsored activity; or
4. Crimes involving moral turpitude, which include:
  - Dishonesty; fraud; deceit; theft; misrepresentation;
  - Deliberate violence;
  - Base, vile, or depraved acts that are intended to arouse or gratify the sexual desire of the actor;
  - Felony possession or conspiracy to possess, or any misdemeanor or felony transfer, sale, distribution, or conspiracy to transfer, sell, or distribute any controlled substance defined in Chapter 481 of the Health and Safety Code;
  - Felony driving while intoxicated (DWI); or
  - Acts constituting abuse or neglect under the Texas Family Code.

**Dress and Grooming**

An employee's dress and grooming shall be clean, neat, in a manner appropriate for his or her assignment, and in accordance with any additional standards established by his or her supervisor and approved by the Superintendent.

**Dyslexia and Related Disorders**

The District shall comply with all applicable state rules and standards adopted by the State Board of Education and guidance published by the commissioner of education to implement the program to test regarding students with dyslexia and related disorders, including the “Dyslexia Handbook” and the provision of dyslexia instruction for students with dyslexia or a related disorder as determined by the student’s admission, review, and dismissal committee.

In accordance with administrative procedures, the District shall provide regular training opportunities for teachers of students with dyslexia that include new research and practices for educating students with dyslexia.

<b>Referral</b>	Students may be referred for the gifted and talented program at any time by teachers, school counselors, parents, or other interested persons.
Screening and Identification Process	<p>The District shall provide assessment opportunities to complete the screening and identification process for referred students at least once per school year.</p> <p>The District shall schedule a gifted and talented program awareness session for parents that provides an overview of the <del>assessment</del> identification procedures and services for the program prior to beginning the screening and identification process.</p>
Parental Consent	The District shall obtain written parental consent before any special testing or individual assessment is conducted as part of the screening and identification process. All student information collected during the screening and identification process shall be an educational record, subject to the protections set out in policies at FL.
<b>Identification Criteria</b>	The Board-approved program for the gifted and talented shall establish criteria to identify gifted and talented students. The criteria shall be specific to the state definition of gifted and talented and shall ensure the fair assessment of students with special needs, such as the culturally different, the economically disadvantaged, and students with disabilities.
<b>Assessments</b>	Data collected through both objective and subjective assessments shall be measured against the criteria approved by the Board to determine individual eligibility for the program. Assessment tools may include, but are not limited to, the following: achievement tests, intelligence tests, creativity tests, behavioral checklists completed by teachers and parents, student/parent conferences, and available student work products.
<b>Selection</b>	A <del>selection</del> placement committee shall evaluate each referred student according to the established criteria and shall identify those students for whom placement in the gifted and talented program is the most appropriate educational setting. The committee shall be composed of at least three professional educators who have received training in the nature and needs of gifted students, as required by law.
<b>Notification</b>	The District shall provide written notification to parents of students who qualify for services through the District's gifted and talented program. Participation in any program or services provided for gifted students shall be voluntary, and the District shall obtain written permission from the parents before placing a student in a gifted and talented program.

<b>Reassessment</b>	<p>If the District reassesses students in the gifted and talented program, the reassessment shall be based on a student's performance in response to services and shall occur no more than once in elementary grades, once in middle school grades, and once in high school grades.</p>
<b>Transfer Students</b>	<p>When a student identified as gifted by a previous school district enrolls in the District, the <del>selection</del>placement committee shall review the student's records and conduct assessment procedures when necessary to determine if placement in the District's program for gifted and talented students is appropriate.</p> <p>[See FDD(LEGAL) for information regarding transfer students and the Interstate Compact on Educational Opportunities for Military Children]</p>
<b>Furloughs</b>	<p>The District may place on a furlough any student who is unable to maintain satisfactory performance or whose educational needs are not being met within the structure of the gifted and talented program. A furlough may be initiated by the District, the parent, or the student.</p> <p>In accordance with the Board-approved program, a furlough shall be granted for specified reasons and for a specified period of time. At the end of a furlough, the student may reenter the gifted and talented program, be placed on another furlough, or be exited from the program.</p>
<b>Exit Provisions</b>	<p>The District shall monitor student performance in response to gifted and talented program services. If at any time the <del>selection</del>placement committee or a parent determines <del>it is in the best interest of the student to exit</del> the program <del>is not meeting the student's educational needs</del>, the committee shall meet with the parent and student before finalizing an exit decision.</p>
<b>Appeals</b>	<p>A parent, student, or educator may appeal any final decision of the <del>selection</del>placement committee regarding <del>selection for or exit from services in</del> the gifted and talented program. Appeals shall be made first to the <del>selection</del>placement committee. Any subsequent appeals shall be made in accordance with FNG(LOCAL) beginning at Level Two.</p>
<b>Program Evaluation</b>	<p>The District shall annually evaluate the effectiveness of the District's gifted and talented program, and the results of the evaluation shall be used to modify and update the District and campus improvement plans. The District shall include parents in the evaluation process and shall share the information with Board members, administrators, teachers, school counselors, students in the gifted and talented program, and the community.</p>

**Funding**

The ~~District's~~ Superintendent shall develop administrative procedures to ensure that 100 percent of the state funds allocated for the gifted and talented program ~~shall address effective use of funds for programs and services consistent with the standards in the state plan~~ are spent providing for and enhancing the District's program and that a method accounting for expenditures related to the gifted and talented ~~students~~ program is established and aligns with the Texas Education Agency's financial compliance guidance.

**Community Awareness**

The District shall ensure that information about the District's gifted and talented program is available to parents and community members and that they have an opportunity to develop an understanding of and support for the program.

**Program to Address  
Child Sexual Abuse,  
Trafficking, and  
Maltreatment**

The District's program to address child sexual abuse, trafficking, and other maltreatment of children, as included in the District improvement plan and the student handbook, shall include:

1. Methods for increasing staff, student, and parent awareness regarding these issues, including prevention techniques and knowledge of likely warning signs indicating that a child may be a victim;
2. Age-appropriate, research-based antivictimization programs for students;
3. Actions that a child who is a victim should take to obtain assistance and intervention; and
4. Available counseling options for affected students.

Training

The District shall provide training to employees as required by law and District policy. Training shall address techniques to prevent and recognize sexual abuse, trafficking, and all other maltreatment of children, including children with significant cognitive disabilities. [See DMA]

[See BBD for Board member training requirements and BJCB for Superintendent continuing education requirements.]

**Reporting Child  
Abuse and Neglect**

Any person who has reasonable cause to believe that a child's physical or mental health or welfare has been adversely affected by abuse or neglect has a legal responsibility, under state law, to immediately report the suspected abuse or neglect to an appropriate authority.

As defined in state law, child abuse and neglect include both sex and labor trafficking of a child.

The following individuals have an additional legal obligation to submit a written or oral report within 48 hours of learning of the facts giving rise to the suspicion of abuse or neglect:

1. Any District employee, agent, or contractor who suspects a child's physical or mental health or welfare has been adversely affected by abuse or neglect.
2. A professional who has reasonable cause to believe that a child has been or may be abused or neglected or may have been a victim of indecency with a child. A professional is anyone licensed or certified by the state who has direct contact with children in the normal course of duties for which the individual is licensed or certified.

A person is required to make a report if the person has reasonable cause to believe that an adult was a victim of abuse or neglect as a

child and the person determines in good faith that disclosure of the information is necessary to protect the health and safety of another child or an elderly or disabled person.

[For parental notification requirements regarding an allegation of educator misconduct with a student, see FFF.]

#### Oral Reports

As required by law, an oral report made to the Texas Department of Family and Protective Services (DFPS) is recorded.

#### Restrictions on Reporting

In accordance with law, an employee is prohibited from using or threatening to use a parent's refusal to consent to administration of a psychotropic drug or to any other psychiatric or psychological testing or treatment of a child as the sole basis for making a report of neglect, unless the employee has cause to believe that the refusal:

1. Presents a substantial risk of death, disfigurement, or bodily injury to the child; or
2. Has resulted in an observable and material impairment to the growth, development, or functioning of the child.

#### Making a Report

Reports may be made to any of the following:

1. A state or local law enforcement agency;
2. The Child Protective Services (CPS) division of ~~the Texas Department of Family and Protective Services (DFPS)~~ at (800)-252-5400 or the [Texas Abuse Hotline Website](#)<sup>1</sup>;
3. A local CPS office; or
4. If applicable, the state agency operating, licensing, certifying, or registering the facility in which the suspected abuse or neglect occurred.

However, if the suspected abuse or neglect involves a person responsible for the care, custody, or welfare of the child, the report must be made to DFPS, unless the report is to the state agency that operates, licenses, certifies, or registers the facility where the suspected abuse or neglect took place; or the report is to the Texas Juvenile Justice Department as a report of suspected abuse or neglect in a juvenile justice program or facility. As defined by law, a person responsible for the care, custody, or welfare of a child includes school personnel and volunteers and day-care workers. [See FFG(LEGAL)]

An individual does not fulfill his or her responsibilities under the law by only reporting suspicion of abuse or neglect to a campus princi-

pal, school counselor, or another District staff member. Furthermore, the District is prohibited from requiring an employee to first report his or her suspicion to a District or campus administrator.

In accordance with law, an individual must provide their name and telephone number when making a report. If the individual making the report is a school employee, agent, or contractor, they must also provide their business address and profession.

**Confidentiality**

~~In accordance with state law, the~~The identity of a person making a report of suspected child abuse or neglect shall be kept confidential and disclosed only in accordance with the law and the rules of the investigating agency.

**Immunity**

A person who in good faith reports or assists in the investigation of a report of child abuse or neglect is immune from civil or criminal liability.

**Failing to Report Suspected Child Abuse or Neglect**

By failing to report suspicion of child abuse or neglect, an employee:

1. May be placing a child at risk of continued abuse or neglect;
2. Violates the law and may be subject to legal penalties, including criminal sanctions for knowingly failing to make a required report;
3. Violates Board policy and may be subject to disciplinary action, including possible termination of employment; and
4. May have his or her certification from the State Board for Educator Certification suspended, revoked, or canceled in accordance with 19 Administrative Code Chapter 249.

It is a criminal offense to coerce someone into suppressing or failing to report child abuse or neglect.

**Responsibilities Regarding Investigations**

In accordance with law, District officials shall be prohibited from:

1. Denying an investigator's request to interview a child at school in connection with an investigation of child abuse or neglect;
2. Requiring that a parent or school employee be present during the interview; or
3. Coercing someone into suppressing or failing to report child abuse or neglect.

District personnel shall cooperate fully and without parental consent, if necessary, with an investigation of reported child abuse or neglect. [See GKA]

Florence ISD  
246902

STUDENT WELFARE  
CHILD ABUSE AND NEGLECT

FFG  
(LOCAL)

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<sup>1</sup> Texas Abuse Hotline ~~Website~~website: <http://www.txabusehotline.org>

DATE ISSUED: ~~10/29/2024~~1/8/2025  
UPDATE 418124  
FFG(LOCAL)-A

Adopted:

4 of 4

**Access to District Property**

Authorized District officials, including school resource officers and District police officers if applicable, may refuse to allow a person access to property under the District's control in accordance with law.

District officials may request assistance from law enforcement in an emergency or when a person is engaging in behavior rising to the level of criminal conduct.

**Ejection or Exclusion under Education Code 37.105**

In accordance with Education Code 37.105, a District official shall provide a person refused entry to or ejected from property under the District's control written information explaining the right to appeal such refusal of entry or ejection under the District's grievance process.

A person appealing under the District's grievance process shall be permitted to address the Board in person within 90 calendar days of filing the initial complaint, unless the complaint is resolved before the Board considers it. [See FNG and GF]

**Off-Campus Activities**

Employees shall be designated to ensure appropriate conduct of participants and others attending a school-related activity at non-District or out-of-District facilities. Those so designated shall coordinate their efforts with persons in charge of the facilities.

**Prohibitions**

Tobacco and E-Cigarettes

The District prohibits smoking and the use of tobacco products ~~and~~, e-cigarettes, or other electronic vaporizing devices on District property, in District vehicles, or at school-related activities.

Weapons

The District prohibits the unlawful use, possession, or display of any firearm, location-restricted knife, club, or prohibited weapon, as defined at FNCG, on all District property at all times.

*Exceptions*

No violation of this policy occurs when:

1. Use or possession of a firearm by ~~a specific employee is permitted~~ an individual authorized by Board ~~authorization and Superintendent certification.~~ [See ~~action~~ see the CKE series];
2. A Texas handgun license holder stores a handgun or other firearm in a locked vehicle in a parking lot, parking garage, or other parking area provided by the District, as long as the handgun or other firearm is not in plain view; or
3. The use, possession, or display of an otherwise prohibited weapon takes place as part of a District-approved activity supervised by proper authorities. [See FOD]

# Explanatory Notes

## TASB Localized Policy Manual Update 124

### Florence ISD

#### AIC(LEGAL)

#### ACCOUNTABILITY: INTERVENTIONS AND SANCTIONS

At Alternative Management, new text has been included due to changes to the Administrative Code, which became effective September 10, 2024. At Training of Board of Managers, language has been added relating to training requirements for board members who are appointed to join a board of managers. New rules effective on September 18, 2024, regarding Special Program Performance Determination and cyclical monitoring have also been included. In addition, adjustments to margin notes have been made elsewhere in the policy.

#### AIE(LEGAL)

#### ACCOUNTABILITY: INVESTIGATIONS

Language has been added at Compliance Monitoring Activities due to Administrative Code changes effective September 18, 2024. The new section at Supervision Under IDEA reflects recent amendments from the Administrative Code that outline TEA's procedures for investigating and issuing findings related to violations of the Individuals with Disabilities Education Act (IDEA).

#### CAA(LOCAL)

#### FISCAL MANAGEMENT GOALS AND OBJECTIVES: FINANCIAL ETHICS

Recommended revisions to this local policy at Federal Awards Disclosure are to align text with updated rules regarding federal grants found in the Code of Federal Regulations. This guidance became effective October 1, 2024, and is reflected in CBB(LEGAL). The phrase "or designee" is recommended for deletion throughout the policy, except in places where the designation of another individual could be in place of the superintendent or board president and not just the superintendent as is the case in most other policies.

The Legal Issues in Update 124 memo, available with your Update 124 materials under [Local Manual Updates](#) on Policy Online (TASB login required), describes common legal concerns and best practices specific to this policy's topic.

#### CBB(LEGAL)

#### STATE AND FEDERAL REVENUE SOURCES: FEDERAL

Extensive revisions and additions have been made to this legally referenced policy in light of updated rules about federal grants found in the Code of Federal Regulations, effective October 1, 2024.

#### CDA(LOCAL)

#### OTHER REVENUES: INVESTMENTS

The section on Sellers of Investments is recommended for revision to specify that representatives with distributors of investment pools must be registered with the Texas State Securities Board, have membership in the Securities Investor Protection Corporation, and be in good standing with the Financial Industry Regulatory Authority. Distributors of investment pools must also be registered in good standing with the Municipal Securities Rulemaking Board.

The Legal Issues in Update 124 memo, available with your Update 124 materials under [Local Manual Updates](#) on Policy Online (TASB login required), describes common legal concerns and best practices specific to this policy's topic.

#### CFA(LEGAL)

#### ACCOUNTING: FINANCIAL REPORTS AND STATEMENTS

TEA's Financial Accountability System Resource Guide has been updated to version 19, and those updates were adopted by reference in the Administrative Code effective March 31, 2024. The guide's version number has been updated at Account System, Financial Accountability System Resource Guide.

#### CFC(LEGAL)

#### ACCOUNTING: AUDITS

TEA's Financial Accountability System Resource Guide has been updated to version 19, and those updates were adopted by reference in the Administrative Code effective March 31, 2024. The guide's ver-

# Explanatory Notes

## TASB Localized Policy Manual Update 124

### **Florence ISD**

sion number has been updated at Financial Accountability System Resource Guide. A reference to material in the Administrative Code has been included in the Financial Accountability Rating System (School FIRST) section of this policy.

### **CH(LEGAL) PURCHASING AND ACQUISITION**

General provisions relating to interlocal contracts have been moved to GRB(LEGAL). Language specific to interlocal contracts used for purchasing remains in this legally referenced policy. A note has been added to assist readers in accessing additional provisions related to interlocal agreements.

### **CKEA(LEGAL) SECURITY PERSONNEL: COMMISSIONED PEACE OFFICERS**

A section on Medical and Psychological Exams has been added under Required Policies due to policy adoption requirements found in Senate Bill 1445 (88th Regular Session). The Texas Commission on Law Enforcement (TCOLE) has created a model policy that police departments (not the school board) must adopt. The TCOLE model policy was made available in May 2024 with a September 1, 2024, deadline for law enforcement agencies to submit their policies.

### **CKEB(LEGAL) SECURITY PERSONNEL: SCHOOL MARSHALS**

A new section on Psychological Fitness includes the requirements and processes outlined in Administrative Code rules to conform with changes to the Occupations Code made by Senate Bill 1445 (88th Regular Session). The new rules require TCOLE to adopt standards and procedures for the psychological examination of school marshal applicants, school marshal licensees, and school marshal licensees for whom there is reason to believe a new examination is necessary to ensure the individuals are able to perform the duties for which the school marshal license is required. There is also a clarification of the reporting requirements for school marshal appointing entities. A new reporting responsibility relating to psychological fitness has been included at District Responsibilities, and a new section at Fit for Duty Review has been added to reflect the new requirements from TCOLE.

### **CO(LEGAL) FOOD AND NUTRITION MANAGEMENT**

The revisions in this legally referenced policy reflect changes to federal rules related to child nutrition programs that became effective July 1, 2024.

### **COA(LEGAL) FOOD AND NUTRITION MANAGEMENT: PROCUREMENT**

Substantial additions have been made at Conflicts of Interest to reflect rule amendments that became effective on October 1, 2024. A new section on Procurement Training has been added to comply with an addition to the Code of Federal Regulations, effective July 1, 2024.

### **COB(LEGAL) FOOD AND NUTRITION MANAGEMENT: FREE AND REDUCED-PRICE MEALS**

Revisions to this policy reflect amendments to federal rules, effective July 1, 2024, changing terminology from "meal supplements" to "afterschool snacks." At Community Eligibility Provision, the minimum identified student percentage has changed from 40 to 25 based on an amended rule effective October 26, 2023. This change will give states and schools more flexibility to offer meals to all enrolled students at no cost when financially viable. Reference links have also been updated.

**Please note:** If your district is participating in the Community Eligibility Provision or Special Assistance Provision 2 program, please review your COB(LOCAL). If the policy is missing language to address the program in place in your district, please contact your policy consultant.

# Explanatory Notes

## TASB Localized Policy Manual Update 124

### **Florence ISD**

#### **CQA(LEGAL)**

#### **TECHNOLOGY RESOURCES: DISTRICT, CAMPUS, AND CLASSROOM WEBSITES**

The citation at item 48 under Other Required Internet Postings has been updated based on amendments to the Administrative Code.

#### **CQC(LEGAL)**

#### **TECHNOLOGY RESOURCES: EQUIPMENT**

Under Transfer of Equipment to Students, a new subsection on Standards has been added based on guidance recently developed by TEA as required by House Bill 18 (88th Regular Session). The standards provide guidance to districts on what electronic devices and software applications are permissible for use in the district.

#### **CV(LEGAL)**

#### **FACILITIES CONSTRUCTION**

A Note has been added on page 11 to direct readers to other policies related to interlocal contracts generally and interlocal contracts for purchasing good and services, based on organization of those provisions at different codes.

#### **CY(LOCAL)**

#### **INTELLECTUAL PROPERTY**

Revisions are recommended throughout this local policy to clarify the circumstances under which the district's intellectual property may be used and where ownership of intellectual property lies when material is created by a district employee. Other recommended revisions clarify how district employees may use other copyrighted material, including copyrighted material used for performances and displays in instruction.

#### **D(LEGAL)**

#### **PERSONNEL**

Provisions on genetic nondiscrimination, previously at DAB, have been moved to DAA, and policy DAB has been deleted. The D section table of contents has been revised to reflect that change.

#### **DAA(LEGAL)**

#### **EMPLOYMENT OBJECTIVES: EQUAL EMPLOYMENT OPPORTUNITY**

Changes have been made to comport with the new federal Pregnant Workers Fairness Act (PWFA) regulations, effective June 18, 2024.

Because the legal framework is being revised in light of the PWFA, we have taken the opportunity to significantly streamline content on employee nondiscrimination. Provisions regarding employee nondiscrimination were previously divided between DAA(LEGAL), addressing nondiscrimination in hiring and ending employment, and DIA(LEGAL), addressing nondiscrimination in terms, conditions, and privileges of employment. In order to minimize duplication of language and simplify the legally referenced materials, provisions regarding employment nondiscrimination have been moved to this code. Provisions relating to the Genetic Information Nondiscrimination Act (GINA) have also been moved to this legally referenced policy from DAB(LEGAL) to consolidate all nondiscrimination laws into one location.

#### **DAB(LEGAL)**

#### **EMPLOYMENT OBJECTIVES: GENETIC NONDISCRIMINATION**

Provisions on genetic nondiscrimination have been relocated to DAA(LEGAL) for clarity and continuity, and policy DAB has been deleted. All employment-related nondiscrimination language is now consolidated into DAA(LEGAL).

# Explanatory Notes

## TASB Localized Policy Manual Update 124

### **Florence ISD**

#### **DBB(LEGAL) EMPLOYMENT REQUIREMENTS AND RESTRICTIONS: MEDICAL EXAMINATIONS AND COMMUNICABLE DISEASES**

The policy cross-reference at Genetic Information has been updated to DAA to conform with the recoding of the provision there.

#### **DECA(LEGAL) LEAVES AND ABSENCES: FAMILY AND MEDICAL LEAVE**

Cross-references to DAB regarding genetic nondiscrimination have been updated to DAA throughout to conform with provisions recoded at this update.

#### **DECB(LEGAL) LEAVES AND ABSENCES: MILITARY LEAVE**

Updated provisions have been included at Federal Military Leave to comport with the Civilian Reservist Emergency Workforce Act of 2022.

#### **DG(LEGAL) EMPLOYEE RIGHTS AND PRIVILEGES**

A new section on Voting reflects existing provisions from the Election Code related to allowing employees time off to vote. This addition was suggested by a member of the Texas Council of School Attorneys, and we agreed it would be a helpful legal reference.

#### **DH(LOCAL) EMPLOYEE STANDARDS OF CONDUCT**

The provisions addressing tobacco and e-cigarettes are recommended for revision to include nicotine products regardless of whether the product contains tobacco. This language aligns with the language included in the Model Employee Handbook.

The Legal Issues in Update 124 memo, available with your Update 124 materials under [Local Manual Updates](#) on Policy Online (TASB login required), describes common legal concerns and best practices specific to this policy's topic.

#### **DI(LEGAL) EMPLOYEE WELFARE**

Revisions at Reporting Workplace Violence reflect amended Administrative Code rules, which became effective January 8, 2024.

#### **DIA(LEGAL) EMPLOYEE WELFARE: FREEDOM FROM DISCRIMINATION, HARASSMENT, AND RETALIATION**

To eliminate duplication and reduce confusion, this legally referenced policy has been substantially revised to recode employee nondiscrimination provisions to policy DAA(LEGAL).

#### **DMA(LEGAL) PROFESSIONAL DEVELOPMENT: REQUIRED STAFF DEVELOPMENT**

Changes to the subsection on Gifted and Talented Education reflect Administrative Code amendments that became effective September 1, 2024.

#### **EC(LEGAL) SCHOOL DAY**

At Pledges of Allegiance, a cross-reference has been added to policy FNA for additional information on patriotic observances.

#### **EFB(LEGAL) INSTRUCTIONAL RESOURCES: LIBRARY MATERIALS**

The Note at the beginning of this legally referenced policy has been deleted, as all deadlines to appeal in the *Book People, Inc. v. Wong* case have passed and the injunction put in place by the Fifth Circuit Court

# Explanatory Notes

## TASB Localized Policy Manual Update 124

### **Florence ISD**

of Appeals is now permanent. Other citations to the case have been amended accordingly. Also, the statutory definition of “obscene” has been included in this policy as a legal reference.

#### **EHAA(LEGAL)                      BASIC INSTRUCTIONAL PROGRAM: REQUIRED INSTRUCTION (ALL LEVELS)**

The Education Code requirement to obtain written consent of a student’s parent before the student may be provided with human sexuality instruction expired on August 1, 2024. The expired subsection has been removed from this legally referenced policy. TEA has issued [guidance](#) about this change. Districts are encouraged to clarify local expectations for parental consent regarding human sexuality instruction in their local student handbook.

#### **EHAC(LEGAL)                      BASIC INSTRUCTIONAL PROGRAM: REQUIRED INSTRUCTION (SECONDARY)**

Several revisions have been made to the Middle School Advanced Math Program section based on new Administrative Code rules, effective July 8, 2024. In the CPR and AED Instruction section, revisions regarding the applicability of the requirements have been made based on rule changes effective August 1, 2024.

#### **EHB(LEGAL)                      CURRICULUM DESIGN: SPECIAL PROGRAMS**

This policy includes substantial revisions, most of which are the result of amended Administrative Code rules effective June 30, 2024. At Parental Notice of Assistance for Learning Difficulties, a phrase has been added to item 3e to clarify the content in the cited Education Code provision. A new section with Definitions now found in the Administrative Code has been added. The provisions at Board Action Required and Screening, Testing, and Identification have been updated. Extensive edits at Parent Education are due to revisions from the Administrative Code. Changes include a new paragraph on Instruction and deletion of text related to a dyslexia reading program.

#### **EHB(LOCAL)                      CURRICULUM DESIGN: SPECIAL PROGRAMS**

Recommended revisions to this local policy on Special Programs reflect updated Administrative Code rules addressing dyslexia and related disorders, specifically inclusion of references to the *Dyslexia Handbook* and admission, review, and dismissal (ARD) committee decisions.

#### **EHBA(LEGAL)                      SPECIAL PROGRAMS: SPECIAL EDUCATION**

Extensive revisions to this legally referenced policy have been made as a result of Administrative Code revisions, effective August 22, 2024. A section on Policies, Procedures, Programs, and Practices has been added, as have provisions addressing Interventions and Sanctions to identify potential consequences for IDEA violations. The paragraph addressing discipline has been removed as the text is no longer in the Administrative Code. The text addressing Instructional Arrangements and Settings includes revisions throughout all subsections, and revisions have also been made to the provisions regarding Other Program Options, Contracts for Services, and Instructional Day. A reference to the applicable Administrative Code provision has been added at Extended School Year Services.

#### **EHBAA(LEGAL)                      SPECIAL EDUCATION: IDENTIFICATION, EVALUATION, AND ELIGIBILITY**

Substantial additions and amendments throughout this legally referenced policy reflect changes to the Administrative Code, effective July 30, 2024. A Student Communication section regarding student evaluation for special education has also been added. The Eligibility and Reevaluations section now includes a Birth Through Age Two subsection to conform to Administrative Code rules.

# Explanatory Notes

## TASB Localized Policy Manual Update 124

### **Florence ISD**

#### **EHBAB(LLEGAL) SPECIAL EDUCATION: ARD COMMITTEE AND INDIVIDUALIZED EDUCATION PROGRAM**

Changes to the Administrative Code resulted in updates throughout this legally referenced policy. Details related to the responsibilities of the admission, review, and dismissal committee have been added, and a provision relating to dyslexia is included in the section about Committee Members. Parent Participation includes revisions that became effective July 30, 2024, and a provision on Content of the IEP has been added. Revisions at Supplemental Special Education Services became effective May 28, 2024. Dyslexia and autism components have been amended, along with the Visual Impairment or Hard of Hearing section. Failure to Reach Agreement has also been amended to increase clarity around requirements. Finally, a section addressing the Eligibility Folder has been added and Teacher Access to IEP amended.

#### **EHBAC(LLEGAL) SPECIAL EDUCATION: STUDENTS IN NONDISTRICT PLACEMENT**

Residential Facilities has been revised in accordance with Administrative Code amendments, effective on August 22, 2024. A reference to the Administrative Code at District Placements points readers to an amended rule regarding the district's ability to contract with a nonpublic or nondistrict operated day program provider. An update at School for the Blind and Visually Impaired and School for the Deaf reflects revisions to the Administrative Code effective August 22, 2024.

#### **EHBAD(LLEGAL) SPECIAL EDUCATION: TRANSITION SERVICES**

Significant revisions at Individual Transition Planning are due to Administrative Code changes effective July 30, 2024. A new subsection on the Transition and Employment Designee required of each district has been added in accordance with rule changes that became effective August 22, 2024.

#### **EHBAAE(LLEGAL) SPECIAL EDUCATION: PROCEDURAL REQUIREMENTS**

The Prior Notice and Consent section includes provisions to align with revisions to the Administrative Code, effective July 30, 2024. Substantial revisions at Transfer of Rights to Adult Students are to clarify requirements in the Administrative Code.

#### **EHBBA(LLEGAL) SPECIAL PROGRAMS: GIFTED AND TALENTED STUDENTS**

Administrative Code rules regarding gifted and talented students were amended to be effective September 1, 2024. Changes have been made throughout this legally referenced policy to align with the new rules and to clarify requirements.

#### **EHBBL(LLOCAL) SPECIAL PROGRAMS: GIFTED AND TALENTED STUDENTS**

Changes to the Texas State Plan for the Education of Gifted/Talented Students, approved by the State Board of Education in September 2024, prompted updates in terminology throughout this local policy. Recommended revisions at Funding are to align the text with requirements in the Education Code and in Administrative Code rules.

#### **EHBBCA(LLEGAL) COMPENSATORY SERVICES AND INTENSIVE PROGRAMS: ACCELERATED INSTRUCTION**

Revisions at Accelerated Instruction reflect changes to the Administrative Code, effective May 22, 2024. A new section at Significantly Below Satisfactory has been included in accordance with Administrative Code revisions. Sections on Repeating a High School Course and Ratio Waiver have also been added due to the revised regulatory guidance.

# Explanatory Notes

## TASB Localized Policy Manual Update 124

### **Florence ISD**

#### **EHBG(LLEGAL)**

#### **SPECIAL PROGRAMS: PREKINDERGARTEN**

Administrative Code revisions that became effective June 9, 2024, prompted several changes to this legally referenced policy. The subsection relating to Eligibility for high-quality prekindergarten programs has been amended. The eligibility requirements are the same as those listed earlier in the policy for tuition-free prekindergarten. Rule changes also required other revisions throughout the policy, including to Teacher Requirements and Supervisor Requirements.

#### **EHDD(LLEGAL)**

#### **ALTERNATIVE METHODS FOR EARNING CREDIT: COLLEGE COURSE WORK/DUAL CREDIT**

A rewriting of Administrative Code rules, effective May 16, 2024, led to substantial revisions at Dual Credit Programs and at Dual Credit Agreement. The Administrative Code was amended in a way that allowed deletion of the Education Code requirements regarding agreements, as all requirements are now consolidated in one list at Dual Credit Agreement. Provisions addressing the FAST Program have also been amended to reflect revisions to Administrative Code rules.

#### **EI(LLEGAL)**

#### **ACADEMIC ACHIEVEMENT**

Language relating to instruction in the use of an automated external defibrillators (AED) has been added to the subsection on CPR, pursuant to revisions in the Administrative Code, effective August 1, 2024.

#### **EIE(LLEGAL)**

#### **ACADEMIC ACHIEVEMENT: RETENTION AND PROMOTION**

At Parental Option to Retain, a subsection on Passing Grades has been added to clarify the legal standard for assignment of grades when a course is retaken after a passing grade.

#### **EIF(LLEGAL)**

#### **ACADEMIC ACHIEVEMENT: GRADUATION**

A reference has been included in this policy pointing to the Administrative Code rule for further details relating to specific endorsements, including the STEM endorsement, that became effective August 1, 2024. Provisions addressing Physical Education and Other Physical Education Activities have been clarified to align with rule amendments effective August 1, 2024.

#### **EKBA(LLEGAL)**

#### **STATE ASSESSMENT: ENGLISH LEARNERS/EMERGENT BILINGUAL STUDENTS**

Revisions throughout the policy reflect amended Administrative Code rules, effective September 24, 2024, and the provisions have been reorganized for clarity and ease of reading.

#### **ELA(LLEGAL)**

#### **CAMPUS OR PROGRAM CHARTERS: PARTNERSHIP CHARTERS**

An expired Administrative Code provision addressing partial year as it relates to charter partnerships has been deleted. Administrative Code changes, effective March 26, 2024, also resulted in the removal of a provision regarding appeals of a decision made by TEA to deny, remove, or return an eligibility approval request.

#### **FFB(LLEGAL)**

#### **STUDENT WELFARE: CRISIS INTERVENTION**

The subsection previously titled Threat Assessment Team has been revised to include "Safe and Supportive Schools" to align with terminology used by TEA.

#### **FFG(LLEGAL)**

#### **STUDENT WELFARE: CHILD ABUSE AND NEGLECT**

The Definitions section of this legally referenced policy has been revised to better define Child Abuse and Neglect by including detailed language from the Family Code.

# Explanatory Notes

## TASB Localized Policy Manual Update 124

### **Florence ISD**

#### **FFG(LOCAL)**

#### **STUDENT WELFARE: CHILD ABUSE AND NEGLECT**

Under Reporting Child Abuse and Neglect, a new subsection on Oral Reports is recommended to comply with revisions to the Family Code and Administrative Code. Recommended revisions at Making a Report are to clarify new requirements in the Education Code stating that reporting individuals must provide their name and contact information when making a report. The policy still states that the identity of a person making a report of suspected child abuse or neglect shall be kept confidential and disclosed only in accordance with the law.

#### **FFH(LEGAL)**

#### **STUDENT WELFARE: FREEDOM FROM DISCRIMINATION, HARASSMENT, AND RETALIATION**

This legally referenced policy has been updated to remove an editor's note that is no longer applicable since a Texas federal court enjoined the Office for Civil Rights from enforcing this interpretation of the Title IX rules in June 2024. Policy Service issued a Policy Alert notifying districts of this change in July 2024.

#### **FM(LEGAL)**

#### **STUDENT ACTIVITIES**

In the UIL Allotment section, a robust Definitions section has been added in accordance with revisions to Administrative Code rules, effective on August 4, 2024.

#### **FNA(LEGAL)**

#### **STUDENT RIGHTS AND RESPONSIBILITIES: STUDENT EXPRESSION**

Under Patriotic Observances, a reference to policy EC has been added to provide additional information regarding pledge of allegiance requirements.

#### **FOF(LEGAL)**

#### **STUDENT DISCIPLINE: STUDENTS WITH DISABILITIES**

A paragraph regarding the discipline of students with disabilities been removed from the Students Receiving Special Education Services section due to amendments to the Administrative Code that became effective July 30, 2024.

#### **GA(LEGAL)**

#### **ACCESS TO PROGRAMS, SERVICES, AND ACTIVITIES**

New provisions addressing Web Content and Mobile App Accessibility have been added based on revisions found in the Code of Federal Regulations.

#### **GKA(LOCAL)**

#### **COMMUNITY RELATIONS: CONDUCT ON SCHOOL PREMISES**

Recommended language prohibiting electronic vaporizing devices has been added to the Tobacco and E-Cigarettes section of this local policy.

The revisions under Exceptions at Weapons Prohibited are recommended to clarify that individuals authorized by the board are not subject to the prohibition provisions.

The Legal Issues in Update 124 memo, available with your Update 124 materials under [Local Manual Updates](#) on Policy Online (TASB login required), describes common legal concerns and best practices specific to this policy's topic.

#### **GRB(LEGAL)**

#### **RELATIONS WITH GOVERNMENTAL ENTITIES: INTERLOCAL COOPERATION CONTRACTS**

Revisions to this legally referenced policy are based on the requirements of the Interlocal Cooperation Act. Details that were formerly in CH(LEGAL) have been recoded here to ensure all general interlocal agreement requirements are consolidated into one location. A citation to CNA(LEGAL) has been added to point readers to additional information relating to the operation of a transportation system.

Explanatory Notes  
TASB Localized Policy Manual Update 124

**Florence ISD**

### 2025-2026 Teacher Contracts

First Name	Last Name	Yrs Professional Experience (Including 2024-	Yrs Professional in District (1st teaching year is	2024-2025 Job Descr	2025-2026 Admin Recom	2025-2026 Adden
<b>Elementary School</b>						
PAULA	BARDSHAR	17	1	SPED/Dyslexia	TERM	
MELANIE	BOWLING	5	5	4th Grade/Math	PROBATIONARY	
MEGAN	BRIZENDINE	6	2	5th Grade/ELAR1	PROBATIONARY	
AMANDA	BURSON	7	3	SPED T2	TERM	
JAMIE	CAMPISE	3	2	5th Grade/Math	TERM	
KIMBERLY	CANNON			SITE COORDINATOR	Non-Cert 1 YR	
ALONSO	CANO	1	1	PreK Bilingual	PROBATIONARY	
SAVANNA	CARMAN	4	1	3rd Grade/Science	PROBATIONARY	
KORLEE	CARRUTHERS	5	1	4th Grade/Science	PROBATIONARY	
APRIL	COLE	14	0	2nd Grade	PROBATIONARY	
MELISSA	CUTRIGHT	10	10	1st Grade/Math	TERM	
DOYLE	FITZ	6	0	SPED TI/FAC	PROBATIONARY	
KAREN	FOOTE	13	2	5th Grade/Science	TERM	
SARAH	GALLE	4	0	3rd Grade (Bilingual)/SLAR	PROBATIONARY	
RACHEL	HARRIS	29	22	PreK SPED/LCL	TERM	
THERESA	HARRIS	5	0	SPED	PROBATIONARY	
BROOKLYNN	HARTY	2	2	2nd Grade/Math	PROBATIONARY	
SHARA	HERNANDEZ	9	0	5th Grade/ELAR2	PROBATIONARY	
SARAH	HOSMAN	6	1	SPED T3	PROBATIONARY	
JOHN	HUBBARD	20	7	PE	TERM	
BRITTANY	HUGHES	4	1	3rd Grade/ELAR	PROBATIONARY	
KRISTIN	MATHSON	17	11	Kindergarten/Math	TERM	
LESLIE	MERCADO	7	7	1st Grade/Science	TERM	
DESTINY	NOLES	9	9	TI SPED	TERM	
CHERYL	OWENS	14	14	2nd Grade	TERM	
ISABEL	PAYNE	11	6	Kindergarten (Bilingual)/SLAR	TERM	
ANDREW	PENCE	10	1	4th Grade/ELAR1	TERM	Retire/Rehire
CHRISTY	PORTERFIELD	16	0	Kindergarten/ELAR	PROBATIONARY	
CONNIE	RAMIREZ	34	30	1st Grade (Bilingual)/SLAR	TERM	

First Name	Last Name	Yrs Professional Experience (Including 2024-)	Yrs Professional in District (1st teaching year is	2024-2025 Job Descr	2025-2026 Admin Recom	2025-2026 Adden
RETA	RATCLIFFE	3	1	Kindergarten/Science	PROBATIONARY	
JOSEPH	RINE	19	1	Music/Choir	PROBATIONARY	
TAYLOR	ST TOURS	8	7	ES Dyslexia	TERM	
SARAH	STEPHENS	4	1	TI ES Interventionist	TERM	
KAYLIE	WILSON	1	1	3rd Grade/Math	PROBATIONARY	
ASHLEY	WRIGHT	12	9	1st Grade/ELAR	TERM	
<b>Middle School</b>						
JENNIFER	BAKER	5	0	7th ELAR	DUAL PROB	CDL ADD
HEATHER	BOWMAN	12	6	SPED/Dyslexia/Math Resource	DUAL TERM	CDL ADD
WENDIE	BURROUGHS	17	1	6th Grade Science	TERM	
CELESTE	CUNNINGTON	1	1	DOI - Teen Skills/Leadership/Media	DOI	
ALEXIS	DAVIS	1	1	ASST BAND DIRECTOR	TERM	
TIMOTHY	GONYEA	0	0	DOI - 7th Science	DOI	
SHERYL	GOODNIGHT	6	2	8th Grade Science	TERM	
ELIZABETH	HOWELL	8	0	7th Grade Math	PROBATIONARY	
MADISON	HOWRY	0	0	7th Grade SS	PROBATIONARY	
JESSICA	KUEHNE	15	2	ESL Support	TERM	
KAYLEEN	LOVE	29	3	INTERVENTIONIST	TERM	Retire/Rehire
DIANA	ORTIZ	1	1	Art	PROBATIONARY	
JOSE	PENA	2	1	PE	DOI	
KIVI	POTEAT	4	4	6th Math	DUAL TERM	CDL ADD
JOYCE	ROSAS	29	0	Spanish	PROBATIONARY	
BRYCE	TRULL	1	0	8TH Grade Math	PROBATIONARY	
KAROLINE	TURNER	0	0	8th Grade C & C, Tech Apps	PROBATIONARY	CDL ADD
BRITT	VILLINES	1	1	8th Grade SS/History	DUAL PROB	CDL ADD
LINDSAY	ZIMMER	2	2	6th Grade ELAR	PROBATIONARY	
<b>High School</b>						
PETER	ACOSTA	28	3	BAND DIRECTOR	TERM	CDL ADD
DENIELLE	BAILEY	10	10	CTE-AG/Food Tech/Meat Market	TERM	CDL ADD
CHRISTOPH	BELIVEAU	10	6	Math-Geometry	TERM	
JOSHUA	BLAKE	13	2	SS-W Geo/Eco/US Govt/Coach	DUAL TERM	CDL ADD
SANDRA	BRANDON	23	1	Librarian	PROBATIONARY	
DENNIS	BRATTON	12	12	CTE-AG/Meat Market	TERM	CDL ADD

First Name	Last Name	Yrs Professional Experience (Including 2024-)	Yrs Professional in District (1st teaching year is	2024-2025 Job Descr	2025-2026 Admin Recom	2025-2026 Adden
ZANE	BUSCH	33	3	Science-Biology	TERM	
ANGEL	CALLAN	5	4	ACE SITE COORDINATOR	Non-Cert 1 YR	
ALEXANDRA	DANIEL	5	1	Math-PRE-CAL & MM	PROBATIONARY	
JAMES	DUNCAN	32	1	DAEP/Credit Recovery & English 3/	DUAL TERM	CDL ADD
BARBARA	ELMORE	12	1	SPED T4/Coach	DUAL TERM	CDL ADD
HALEY	FOEH	0	0	CTE-Floral/Science	PROBATIONARY	
CASEY	GEORG	20	0	Science-Physics/A&P Honors	PROBATIONARY	
THERESA	GILL	18	1	ELAR-English & ESOL 1 AP Lit	TERM	
SHARLA	HAM	5	0	Science-Chemistry	PROBATIONARY	
ELIJAH	HOUSE	4	1	SS-W History/AP W History/Coach	DUAL TERM	CDL ADD
REBECCA	LEWIS	1	1	CTE-Business	PROBATIONARY	
BRENDA	MORO	18	0	SPED T2 Math/SS-FAC	PROBATIONARY	
MISTY	OVERFELT	22	7	CTE-Science	TERM	CDL ADD
NAVIN	PALICHERLA	10	9	Math-Algebra I	TERM	
AUSTIN	PARTON	6	2	SS-US History/Coach	DUAL TERM	CDL ADD
SARA	PIERCE	12	2	Math-Algebra II/Coach	DUAL TERM	CDL ADD
DONNA	RAY	21	1	ATHLETIC TRAINER	Non-Cert 1 YR	
MICHELLE	ROGERS	21	3	ESL Interventionist/Coach	DUAL TERM	CDL ADD
ANJA	SCHAEFER	24	4	ELAR-English 4 & DC 3&4 & AP Lan	TERM	
ROLANDO	SHAW	1	1	Electives/Yearbook/Art	DOI	
TRACI	TOMLINSON	28	1	SPED T1 Math/Geometry	TERM	
DAVID	WILLINGHAM	20	18	CTE-Business/Accounting	TERM	

# **AGENDA SUPPLEMENT**

## **Florence ISD Financial Information**

Meeting Date: FEBRUARY 2025 - Report Only

As Of: JANUARY 31, 2025

Prepared by Eric Banfield, Business Manager

**A FISC Investment Report**

- Investment Report/Bank Balances

**B Financial Reports**

- Cash Flow Projection Revenues/Expenditures      Fund 199 & Fund 599
- Board Amendments      Fund 199

**C Combined Funds Board Report [FIN3051]**

- Comparison of Revenues & Expend. to Budget      All Funds

**D Board Report [FIN3050]**

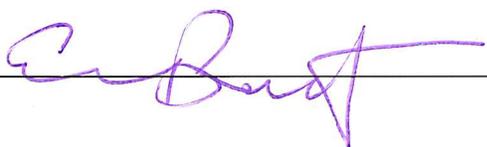
- Comparison of Revenue to Budget - General Fund (199)
- Comparison of Expenditures and Encumbrances to Budget - General Fund (199)
- Comparison of Revenue to Budget - Child Nutrition (240)
- Comparison of Expenditures and Encumbrances to Budget - Child Nutrition (240)
- Comparison of Revenue to Budget - Debt Service (599)
- Comparison of Expenditures and Encumbrances to Budget - Debt Service (599)

These updates are for the Trustees' review.

**Florence Independent School District  
Investment Report – Compliance Statement**

This report is presented in accordance with the Texas Government Code Section 2256. The below signed Investment Officers hereby certify that, to the best of their knowledge, Florence ISD is in compliance with the relevant provisions of Government Code 2256 and with the stated policies and strategies of Florence ISD.

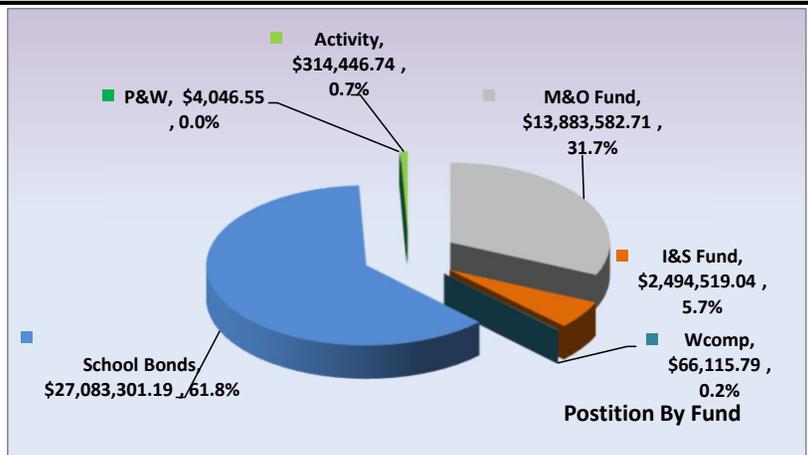
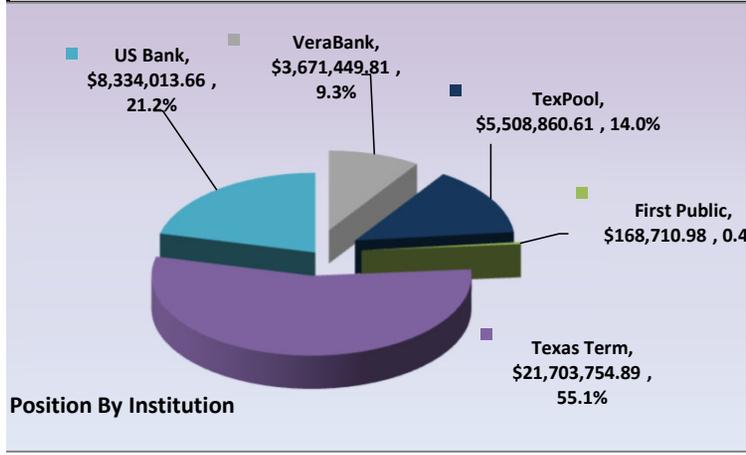
  
\_\_\_\_\_ Rick Kirkpatrick, Superintendent

  
\_\_\_\_\_ Eric Banfield, Business Manager

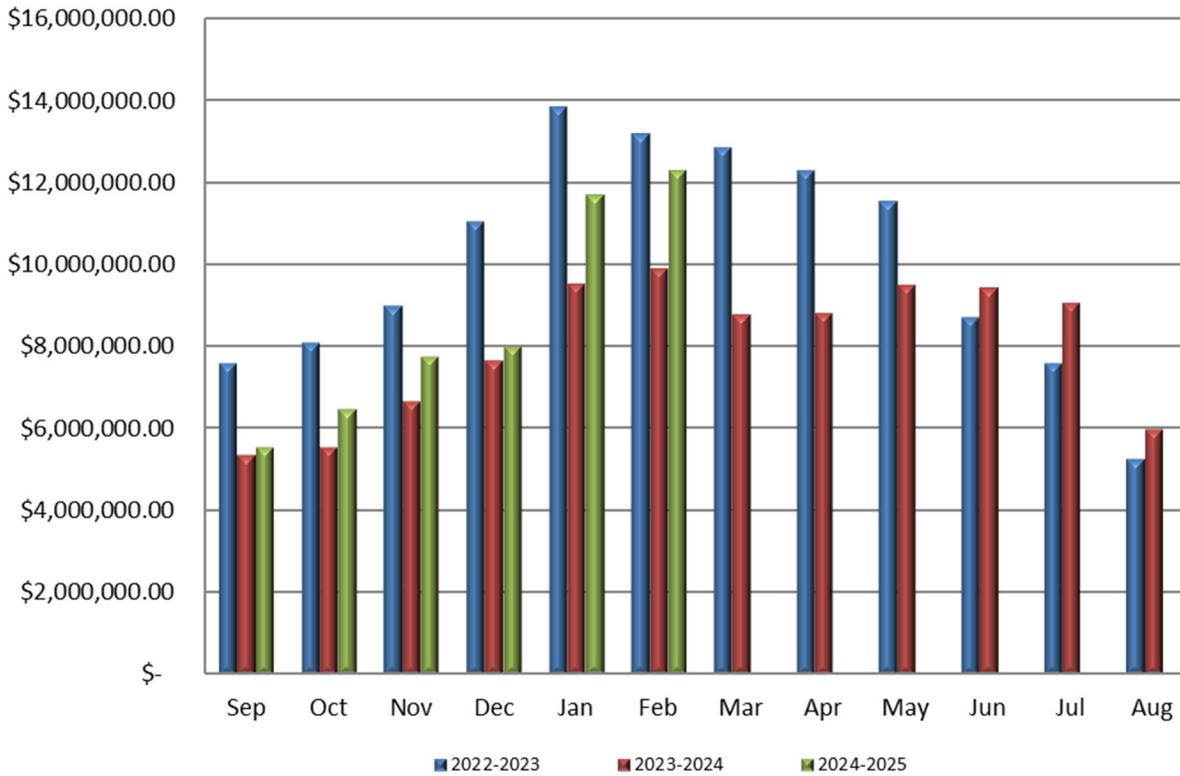
**A. Florence Independent School District  
Investment Report  
FEBRUARY 28, 2025**

Institution	Fund	Interest Rate	Account	Beginning Balance	Ending Balance	Monthly Interest	YTD Interest
				9/1/2024	2/28/2025		
TexPool			TexPool		\$ -		
TexPool-M & O	M&O	4.36%	TexPool	\$ 482,086.69	\$ 3,613,316.65	\$ 14,735.21	\$ 38,983
TexPool-I & S	I&S	4.36%	Texpool	\$ 85,199.95	\$ 1,895,543.96	\$ 3,673.19	\$ 8,670
TexPool			Texpool	\$ -	\$ -		
US Bank Custodial Account	F699		2022 Bond	\$ 39,095,154.90	\$ 8,334,013.66	\$ 85,433.15	\$ 929,490
First Public-Interest & Sink	I&S	4.35%	Gov. Overnight	\$ 7,986.03	\$ 8,172.42	\$ 27	\$ 186
First Public-M & O	M&O	4.35%	Gov. Overnight	\$ 156,877.05	\$ 160,538.56	\$ 534	\$ 3,662
Texas Range - 2022 Bond	F699	4.37%	Daily	\$ 26,563.42	\$ 5,906,287.12	\$ 24,875	\$ 56,287
Texas Range - 2022 Bond	F699	4.48%	Select	\$ 360,441.04	\$ 6,851,932.63	\$ 23,577	\$ 229,928
Texas Range - 2024 Bond	M&O		Select	\$ -	\$ 4,459,222.07	\$ 14,939	\$ 54,964
Texas Range M & O	M&O	4.37%	Daily	\$ 2,424,606.29	\$ 4,486,030.22	\$ 12,993	\$ 61,424
Texas Range - 2019 Bond	F699	4.37%	Daily	\$ 276.36	\$ 282.85	\$ 0.95	\$ 6
<b>Total Investments</b>				\$ 42,639,191.73	\$ 35,715,340.14	\$ 180,787	\$ 1,383,600
VeraBank				9/1/2024	2/28/2025		
Workers Comp	WC	3.50%	Money Market	\$ 65,389.90	\$ 66,115.79	\$ 177	\$ 1,342
Purple & White Trust	P&W	3.50%	Money Market	\$ 3,964.04	\$ 4,046.55	\$ 11	\$ 83
<b>Total Money Market Accounts</b>				\$ 69,353.94	\$ 70,162.34	\$ 188	\$ 1,425
VeraBank				9/1/2024	2/28/2025		
Maintenance & Operating	M&O	3.50%	Checking	\$ 2,221,722.25	\$ 933,120.75	\$ 5,527	\$ 47,381
Interest Sinking	I&S	3.50%	Checking	\$ 61,920.49	\$ 590,802.66	\$ 2,279	\$ 4,221
2019 BOND	699	3.50%	Checking	\$ 60,198.61	\$ 12,970.75	\$ 4,338	\$ 5,420
2022 BOND	699	3.50%	Checking	\$ 859,996.35	\$ 1,417,232.09	\$ 2,453	\$ 23,117
2024 BOND	699	3.50%	Checking	\$ -	\$ 101,360.02	\$ 271	\$ 360
Payroll	PR	3.50%	Checking	\$ 195,432.54	\$ 231,354.46	\$ 828	\$ 5,651
Activity Account	Activity	3.50%	Checking	\$ 262,178.96	\$ 314,446.74	\$ 826	\$ 6,127
<b>Total Checking Accounts</b>				\$ 3,661,449.20	\$ 3,601,287.47	\$ 16,523	\$ 92,278
<b>Total for District</b>				\$ 46,369,994.87	\$ 39,386,789.95	\$ 197,498.09	\$ 1,477,302.73

Institution	Account	Beginning Balance	Additions	Subtractions	Ending Balance	Monthly Change	Unrealized Gains & (Losses) - Securities
		2/1/2025			2/28/2025		
TexPool	TexPool	\$ -	\$ -	\$ -	\$ -	\$ -	
TexPool-M & O	4.36% TexPool	\$ 3,643,952.00	\$ 2,873,444	\$ 2,904,079.84	\$ 3,613,316.65	\$ (30,635.35)	
TexPool-I & S	4.36% TexPool	\$ 2,087,790.93	\$ 907,753	\$ 1,100,000.00	\$ 1,895,543.96	\$ (192,246.97)	
TexPool	Texpool	\$ -	\$ -	\$ -	\$ -	\$ -	TO MARKET VALUE
US Bank Custodial Account	2022 Bond	\$ 8,249,073.11	\$ 85,433.15	\$ 492.60	\$ 8,334,013.66	\$ 84,940.55	\$ 8,438,659
First Public-Interest & Sink	4.35% Gov. Overnight	\$ 8,145.25	\$ 27.17	\$ -	\$ 8,172.42	\$ 27.17	\$ 104,645
First Public-M & O	4.35% Gov. Overnight	\$ 160,004.81	\$ 533.75	\$ -	\$ 160,538.56	\$ 533.75	
Texas Range - 2022 Bond	4.37% Daily	\$ 8,381,412.29	\$ 24,874.83	\$ 2,500,000.00	\$ 5,906,287.12	\$ (2,475,125.17)	
Texas Range - 2022 Bond	4.48% Select	\$ 6,828,355.72	\$ 23,576.91	\$ -	\$ 6,851,932.63	\$ 23,576.91	
Texas Range - 2024 Bond	4.48% Select	\$ 4,444,283.34	\$ 14,938.73	\$ -	\$ 4,459,222.07	\$ 14,938.73	
Texas Range M & O	4.37% Daily	\$ 3,473,036.93	\$ 1,012,993.29	\$ -	\$ 4,486,030.22	\$ 1,012,993.29	
Texas Range - 2019 Bond	4.37% Daily	\$ 281.90	\$ 0.95	\$ -	\$ 282.85	\$ 0.95	
<b>Total Investments</b>		<b>\$ 37,276,336.28</b>			<b>\$ 35,715,340.14</b>	<b>\$ (1,560,996.14)</b>	<b>AVERAGE COLLECT.</b>
VeraBank		2/1/2025			2/28/2025		
Workers Comp	3.50% Money Market	\$ 66,041.70	\$ 177.14	\$ 103.05	\$ 66,115.79	\$ 74.09	\$ 65,975
Purple & White Trust	3.50% Money Market	\$ 4,035.71	\$ 10.84	\$ -	\$ 4,046.55	\$ 10.84	\$ 4,035
<b>Total Money Market Accounts</b>		<b>\$ 70,077.41</b>			<b>\$ 70,162.34</b>	<b>\$ 84.93</b>	
VeraBank		2/1/2025			2/28/2025		AVERAGE COLLECT.
Maintenance & Operating	3.50% Checking	\$ 1,410,616.22	\$ 2,502,371.07	\$ 2,979,866.54	\$ 933,120.75	\$ (477,495.47)	\$ 2,058,513
Interest Sinking	3.50% Checking	\$ 366,166.31	\$ 1,423,546.35	\$ 1,198,910.00	\$ 590,802.66	\$ 224,636.35	\$ 848,812
2019 BOND	3.50% Checking	\$ 61,275.36	\$ 4,338.14	\$ 52,642.75	\$ 12,970.75	\$ (48,304.61)	\$ 27,240
2022 BOND	3.50% Checking	\$ 385,187.33	\$ 2,552,184.23	\$ 1,520,139.47	\$ 1,417,232.09	\$ 1,032,044.76	\$ 913,672
2024 BOND	3.50% Checking	\$ 101,088.60	\$ 271.42	\$ -	\$ 101,360.02	\$ 271.42	\$ 101,088
Payroll	3.50% Checking	\$ 198,834.26	\$ 1,031,358.33	\$ 998,838.13	\$ 231,354.46	\$ 32,520.20	\$ 308,267
Activity Account	3.50% Checking	\$ 298,735.57	\$ 37,987.52	\$ 22,276.35	\$ 314,446.74	\$ 15,711.17	\$ 307,734
<b>Total Checking Accounts</b>		<b>\$ 2,821,903.65</b>			<b>\$ 3,601,287.47</b>	<b>\$ 779,383.82</b>	
<b>Total for District</b>		<b>\$ 40,168,317.34</b>			<b>\$ 39,386,789.95</b>	<b>\$ (781,527.39)</b>	



## Florence ISD Total Investment Values



\*Bond proceeds are not included in the total

**FLORENCE ISD - 2024-25***Cash Flow Projection***General Operating - M&O**

	September	October	November	December	January	February	March
	Current	Current	Current	Current	Current	Current	Projected
<b>Beginning</b>	<b>4,699,500</b>	<b>4,948,255</b>	<b>5,121,685</b>	<b>5,478,436</b>	<b>6,790,514</b>	<b>7,588,437</b>	<b>8,633,823</b>
<b>RECEIPTS</b>							
Tax Collections - Current	14,197	142,634	649,310	2,118,533	2,118,533	2,118,533	204,287
Tax Collections - Delinquent	3,859	49,938	3,845	817	1,155	6,576	5,000
Penalties & Interest	3,867	13,705	2,798	6,070	5,825	6,701	6,006
Other Local Revenue	11,853	54,872	30,706	284,438	38,809	38,817	31,000
State Revenue - ASF	42,539	43,784	43,576	74,913	22,589	22,589	85,000
State Revenue - Foundation	1,501,514	1,229,756	684,850	0	0	0	0
Other State Revenue, On-Behalf / Other	56,763	56,311	57,104	58,590	61,736	56,225	58,000
Federal Funds (Other)	0	0	1,984	236	92	0	0
Transfers, Other	0	0	0	0	0	0	0
<b>Total Receipts</b>	<b>1,634,592</b>	<b>1,591,000</b>	<b>1,474,174</b>	<b>2,543,597</b>	<b>2,248,740</b>	<b>2,249,440</b>	<b>389,293</b>
<b>DISBURSEMENTS</b>							
Payroll	986,442	1,002,061	1,007,237	988,076	944,525	964,453	985,000
Expenditures other than payroll	399,395	415,509	110,186	243,443	506,292	235,751	390,530
TEA/Projects/Other	0	0	0	0	0	0	0
Transfers	0	0	0	0	0	3,850	0
Other Uses	0	0	0	0	0	0	0
<b>Total Disbursements</b>	<b>1,385,837</b>	<b>1,417,570</b>	<b>1,117,423</b>	<b>1,231,519</b>	<b>1,450,817</b>	<b>1,204,054</b>	<b>1,375,530</b>
<b>Net Change</b>	<b>248,755</b>	<b>173,430</b>	<b>356,751</b>	<b>1,312,078</b>	<b>797,923</b>	<b>1,045,386</b>	<b>(986,237)</b>
<b>Ending M&amp;O</b>	<b>4,948,255</b>	<b>5,121,685</b>	<b>5,478,436</b>	<b>6,790,514</b>	<b>7,588,437</b>	<b>8,633,823</b>	<b>7,647,586</b>

**Interest and Sinking Fund**

<b>Beginning</b>	<b>125,000</b>	<b>134,480</b>	<b>229,362</b>	<b>815,760</b>	<b>1,271,405</b>	<b>2,713,749</b>	<b>2,464,286</b>
Tax Collections - Current	6,424	69,066	300,235	447,037	1,466,708	934,754	93,721
Tax Collections - Delinquent	1,244	20,781	1,978	5,289	5,571	3,382	625
Penalties & Interest	1,149	4,382	988	1,381	691	5,332	(654)
State Revenue	0	0	281,879	0	0	0	0
Interest / Transfers	664	653	1,318	1,937	3,099	5,979	4,692
<b>Total Receipts</b>	<b>9,480</b>	<b>94,882</b>	<b>586,398</b>	<b>455,644</b>	<b>1,476,068</b>	<b>949,447</b>	<b>98,384</b>
<b>I&amp;S Debt</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>33,724</b>	<b>1,198,910</b>	<b>0</b>
<b>Total Disbursements</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>33,724</b>	<b>1,198,910</b>	<b>0</b>
<b>Net Change in Cash</b>	<b>9,480</b>	<b>94,882</b>	<b>586,398</b>	<b>455,644</b>	<b>1,442,344</b>	<b>(249,463)</b>	<b>98,384</b>
<b>Ending I&amp;S</b>	<b>134,480</b>	<b>229,362</b>	<b>815,760</b>	<b>1,271,405</b>	<b>2,713,749</b>	<b>2,464,286</b>	<b>2,562,670</b>

**FLORENCE ISD - 2024-25***Cash Flow Projection***General Operating - M&O***Beginning*

	April	May	June	July	August	TOTALS	BUDGET
	Projected	Projected	Projected	Projected	Projected		
<i>Beginning</i>	7,647,586	6,958,156	6,334,782	6,088,150	5,416,250		
<b>RECEIPTS</b>							
Tax Collections - Current	40,033	40,033	40,033	40,033	40,033	7,566,190	7,566,190
Tax Collections - Delinquent	5,000	1,200	1,200	1,200	1,200	80,992	65,000
Penalties & Interest	6,006	6,006	6,006	6,006	6,006	75,000	75,000
Other Local Revenue	31,000	31,000	31,000	0	31,000	614,495	677,500
State Revenue - ASF	55,000	55,000	55,583	24,000	52,000	576,573	634,080
State Revenue - Foundation	475,000	340,276	681,996	425,000	460,000	5,798,392	5,904,849
Other State Revenue, On-Behalf / Other	58,000	58,000	58,000	55,808	56,700	691,237	704,500
Federal Funds (Other)	0	20,000	0	0	0	22,311	0
Transfers, Other	0	0	0	0	0	0	0
<b>Total Receipts</b>	<b>670,038</b>	<b>551,514</b>	<b>873,817</b>	<b>552,046</b>	<b>646,938</b>	<b>15,425,190</b>	<b>15,627,119</b>

<b>DISBURSEMENTS</b>							
Payroll	965,000	985,000	985,000	985,000	985,000	11,860,712	12,454,278
Expenditures other than payroll	394,468	189,889	135,449	238,946	602,693	3,862,551	3,934,254
TEA/Projects/Other	0	0	0	0	0	0	0
Transfers	0	0	0	0	0	0	0
Other Uses	0	0	0	0	0	0	29,000
<b>Total Disbursements</b>	<b>1,359,468</b>	<b>1,174,889</b>	<b>1,120,449</b>	<b>1,223,946</b>	<b>1,587,693</b>	<b>15,649,194</b>	<b>16,417,532</b>

Net Change (689,430) (623,375) (246,632) (671,900) (940,755) (224,005)

*Ending M&O* **6,958,156** **6,334,782** **6,088,150** **5,416,250** **4,475,495** **4,475,495**

**Interest and Sinking Fund***Beginning*

<i>Beginning</i>	2,562,670	2,599,433	2,636,196	2,671,959	2,429,081		
Tax Collections - Current	30,638	30,638	30,638	30,638	30,638	3,471,252	3,471,134
Tax Collections - Delinquent	625	625	625	625	625	41,994	12,000
Penalties & Interest	2,000	2,000	2,000	2,000	2,000	23,269	10,000
State Revenue	0	0	0	0	0	281,879	200,000
Interest / Transfers	3,500	3,500	2,500	2,500	2,500	32,842	5,000
<b>Total Receipts</b>	<b>36,763</b>	<b>36,763</b>	<b>35,763</b>	<b>35,763</b>	<b>35,763</b>	<b>3,851,236</b>	<b>3,698,134</b>

I&S Debt	0	0	0	278,641	2,062,675	3,573,950	3,698,134
<b>Total Disbursements</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>278,641</b>	<b>2,062,675</b>	<b>3,573,950</b>	<b>3,698,134</b>

Net Change in Cash 36,763 36,763 35,763 (242,878) (2,026,912) 277,286

*Ending I&S* **2,599,433** **2,636,196** **2,671,959** **2,429,081** **402,168** **402,286**

<b>Board Amendments - General Fund 199</b>		<b>Revenue &amp; Other Resources</b>	<b>Expenditures &amp; Other Uses</b>
<b>Current Amended Budget Total</b>		<b>\$ 15,627,119</b>	<b>\$ 16,388,682</b>
	<b>Adopted Rev./Exps.</b>	<b>\$15,427,119</b>	<b>\$15,943,682</b>
	<b>Other Res./Uses</b>		<b>\$0</b>
<b>CHANGES:</b>			
<b><u>September</u></b>	<b><u>Fund - Function</u></b>		
Insurance Proceeds / Project Completion		<b>\$ 200,000.00</b>	<b>\$ 380,000.00</b>
High School Walk-In Cooler			<b>\$ 65,000.00</b>
<b><u>October</u></b>			
None			
<b><u>November</u></b>			
None			
<b><u>December:</u></b>			
None			
<b><u>January</u></b>			
None			
<b><u>February:</u></b>			
None			
<b><u>March</u></b>			
None			
<b><u>April:</u></b>			
None			
<b><u>May:</u></b>			
None			
<b><u>June</u></b>			
None			
<b><u>July:</u></b>			
None			
<b><u>August</u></b>			
None			

Combined Funds Board Report  
 Combined Funds Recap by Fund  
 FLORENCE ISD

Comparison of Revenue to Budget  
 As of February

	Estimated Revenue	Current Realized Revenue	Realized Revenue To Date	Revenue Balance	Percent Realized
<b>General Operating Funds</b>					
199 / 5 - GENERAL FUND 5000	15,627,119.00	-2,158,530.46	-11,582,197.56	4,044,921.44	74.12%
<b>Totals 5000 R E C E I P T S</b>	<b>15,627,119.00</b>	<b>-2,158,530.46</b>	<b>-11,582,197.56</b>	<b>4,044,921.44</b>	<b>74.12%</b>
<b>Totals 7000</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00%</b>
<b>Totals General Operating Funds</b>	<b>15,627,119.00</b>	<b>-2,158,530.46</b>	<b>-11,582,197.56</b>	<b>4,044,921.44</b>	<b>74.12%</b>
<b>Special Revenue Funds</b>					
211 / 5 - TITLE I 5000	191,759.00	-32,224.59	-32,224.59	159,534.41	16.80%
224 / 5 - IDEA B - SPECIAL ED 5000	237,760.00	-1.70	-69,192.67	168,567.33	29.10%
225 / 5 - PRESCHOOL-SPECIAL ED 5000	3,429.00	.00	.00	3,429.00	.00%
240 / 5 - CHILD NUTRITION 5000	981,000.00	-139,824.59	-533,432.25	447,567.75	54.38%
240 / 5 - CHILD NUTRITION 7000	29,000.00	.00	.00	29,000.00	.00%
255 / 5 - TITLE II TPTR 5000	36,685.00	-22.08	-22.08	36,662.92	.06%
263 / 5 - TITLE III, PART A, LIMITED ENG 5000	38,187.00	-4,500.00	-4,500.00	33,687.00	11.78%
265 / 5 - 21ST CENTURY LEARNING 5000	317,722.00	-161,722.92	-161,722.92	155,999.08	50.90%
289 / 5 - SUMMER SCHOOL LEP 5000	13,729.00	.00	.00	13,729.00	.00%
410 / 5 - INSTRUCTIONAL ALLOTMENT 5000	.00	.00	-3,994.15	-3,994.15	.00%
429 / 5 - PK GRANT 5000	1,036,531.00	.00	-179,276.66	857,254.34	17.30%
461 / 5 - CAMPUS ACTIVITY FUND 5000	169,527.33	-21,041.16	-189,926.55	-20,399.22	112.03%
<b>Totals 5000 R E C E I P T S</b>	<b>3,026,329.33</b>	<b>-359,337.04</b>	<b>-1,174,291.87</b>	<b>1,852,037.46</b>	<b>38.80%</b>
<b>Totals 7000 OTHER RESOURCE ACCOUNTS</b>	<b>29,000.00</b>	<b>.00</b>	<b>.00</b>	<b>29,000.00</b>	<b>.00%</b>
<b>Totals Special Revenue Funds</b>	<b>3,055,329.33</b>	<b>-359,337.04</b>	<b>-1,174,291.87</b>	<b>1,881,037.46</b>	<b>38.43%</b>
<b>Interest &amp; Sinking Funds</b>					
599 / 5 - DEBT SERVICE 5000	3,698,134.00	-949,447.55	-3,572,016.56	126,117.44	96.59%
<b>Totals 5000 R E C E I P T S</b>	<b>3,698,134.00</b>	<b>-949,447.55</b>	<b>-3,572,016.56</b>	<b>126,117.44</b>	<b>96.59%</b>
<b>Totals 7000 OTHER RESOURCE ACCOUNTS</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00%</b>
<b>Totals Interest &amp; Sinking Funds</b>	<b>3,698,134.00</b>	<b>-949,447.55</b>	<b>-3,572,016.56</b>	<b>126,117.44</b>	<b>96.59%</b>
<b>Construction Funds</b>					
697 / 5 - 2024 BOND PROJECTS 5000	.00	-15,210.15	-55,323.63	-55,323.63	.00%
698 / 5 - 2019 BOND PROJECTS 5000	.00	-74.09	-1,156.38	-1,156.38	.00%
699 / 5 - 2022 BOND PROJECTS 5000	.00	-136,338.04	-1,139,612.51	-1,139,612.51	.00%
<b>Totals 5000 R E C E I P T S</b>	<b>.00</b>	<b>-151,622.28</b>	<b>-1,196,092.52</b>	<b>-1,196,092.52</b>	<b>.00%</b>
<b>Totals 7000 OTHER RESOURCE ACCOUNTS</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00%</b>
<b>Totals Construction Funds</b>	<b>.00</b>	<b>-151,622.28</b>	<b>-1,196,092.52</b>	<b>-1,196,092.52</b>	<b>.00%</b>
<b>Proprietary Funds</b>					
753 / 5 - WORKER'S COMP INSURANCE FUND 5000	.00	-177.14	-1,342.08	-1,342.08	.00%
<b>Totals 5000 R E C E I P T S</b>	<b>.00</b>	<b>-177.14</b>	<b>-1,342.08</b>	<b>-1,342.08</b>	<b>.00%</b>
<b>Totals 7000 OTHER RESOURCE ACCOUNTS</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00%</b>
<b>Totals Proprietary Funds</b>	<b>.00</b>	<b>-177.14</b>	<b>-1,342.08</b>	<b>-1,342.08</b>	<b>.00%</b>

Comparison of Revenue to Budget  
 As of February

	Estimated Revenue	Current Realized Revenue	Realized Revenue To Date	Revenue Balance	Percent Realized
<b>Expendable Trust Funds</b>					
829 / 5 - PURPLE AND WHITE SCHOLARSHIP 5000	.00	-485.84	-2,557.51	-2,557.51	.00%
865 / 5 - STUDENT ACTIVITY FUNDS 5000	2,995.16	.00	-2,995.16	.00	100.00%
<b>Totals 5000 R E C E I P T S</b>	<b>2,995.16</b>	<b>-485.84</b>	<b>-5,552.67</b>	<b>-2,557.51</b>	<b>185.39%</b>
<b>Totals 7000 OTHER RESOURCE ACCOUNTS</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00%</b>
<b>Totals Expendable Trust Funds</b>	<b>2,995.16</b>	<b>-485.84</b>	<b>-5,552.67</b>	<b>-2,557.51</b>	<b>185.39%</b>
<b>Total Revenues 5000</b>	<b>22,354,577.49</b>	<b>-3,619,600.31</b>	<b>-17,531,493.26</b>	<b>4,823,084.23</b>	<b>78.42%</b>
<b>Total Revenues 7000</b>	<b>29,000.00</b>	<b>.00</b>	<b>.00</b>	<b>29,000.00</b>	<b>.00%</b>
<b>Total Revenues</b>	<b>22,383,577.49</b>	<b>-3,619,600.31</b>	<b>-17,531,493.26</b>	<b>4,852,084.23</b>	<b>78.32%</b>

Comparison of Expenditures and Encumbrances to Budget  
 As of February

	<u>Appropriation</u>	<u>Encumbrance</u>	<u>Current Expenditure</u>	<u>Expenditure</u>	<u>Balance</u>	<u>Percent Expended</u>
<b>General Operating Funds</b>						
199 / 5 - GENERAL FUND 6000	-16,388,682.00	133,551.77	1,200,205.09	7,220,899.21	-9,034,231.02	44.06%
<b>Totals 6000 E X P E N D I T U R E S</b>	<b>-16,388,682.00</b>	<b>133,551.77</b>	<b>1,200,205.09</b>	<b>7,220,899.21</b>	<b>-9,034,231.02</b>	<b>44.06%</b>
<b>Totals 8000 OBJECT DESCR FOR 8000</b>	<b>-29,000.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>-29,000.00</b>	<b>-0.00%</b>
<b>Totals General Operating Funds</b>	<b>-16,417,682.00</b>	<b>133,551.77</b>	<b>1,200,205.09</b>	<b>7,220,899.21</b>	<b>-9,063,231.02</b>	<b>43.98%</b>
<b>Special Revenue Funds</b>						
211 / 5 - TITLE I 6000	-191,759.00	.00	11,325.14	53,961.15	-137,797.85	28.14%
224 / 5 - IDEA B - SPECIAL ED 6000	-237,760.00	.00	23,084.95	116,077.89	-121,682.11	48.82%
225 / 5 - PRESCHOOL-SPECIAL ED 6000	-3,429.00	.00	.00	3,000.00	-429.00	87.49%
240 / 5 - CHILD NUTRITION 6000	-1,010,000.00	103,678.49	39,245.55	444,490.64	-461,830.87	44.01%
242 / 5 - SUMMER FEED PROGRAM 6000	.00	.00	.00	19,629.64	19,629.64	.00%
255 / 5 - TITLE II TPTR 6000	-36,685.00	1,500.00	.00	920.00	-34,265.00	2.51%
263 / 5 - TITLE III, PART A, LIMITED ENG 6000	-38,187.00	.00	.00	4,500.00	-33,687.00	11.78%
265 / 5 - 21ST CENTURY LEARNING 6000	-317,722.00	.00	24,820.17	155,679.10	-162,042.90	49.00%
289 / 5 - SUMMER SCHOOL LEP 6000	-13,729.00	.00	.00	.00	-13,729.00	-0.00%
410 / 5 - INSTRUCTIONAL ALLOTMENT 6000	.00	.00	.00	2,050.83	2,050.83	.00%
429 / 5 - PK GRANT 6000	-908,231.00	86,767.39	55,682.71	281,070.54	-540,393.07	30.95%
461 / 5 - CAMPUS ACTIVITY FUND 6000	-378,034.37	17,237.19	29,455.05	154,840.16	-205,957.02	40.96%
<b>Totals 6000 E X P E N D I T U R E S</b>	<b>-3,135,536.37</b>	<b>209,183.07</b>	<b>183,613.57</b>	<b>1,236,219.95</b>	<b>-1,690,133.35</b>	<b>39.43%</b>
<b>Totals 8000</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00%</b>
<b>Totals Special Revenue Funds</b>	<b>-3,135,536.37</b>	<b>209,183.07</b>	<b>183,613.57</b>	<b>1,236,219.95</b>	<b>-1,690,133.35</b>	<b>39.43%</b>
<b>Interest &amp; Sinking Funds</b>						
599 / 5 - DEBT SERVICE 6000	-3,698,134.00	.00	1,198,910.00	1,232,633.96	-2,465,500.04	33.33%
<b>Totals 6000 E X P E N D I T U R E S</b>	<b>-3,698,134.00</b>	<b>.00</b>	<b>1,198,910.00</b>	<b>1,232,633.96</b>	<b>-2,465,500.04</b>	<b>33.33%</b>
<b>Totals 8000</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00%</b>
<b>Totals Interest &amp; Sinking Funds</b>	<b>-3,698,134.00</b>	<b>.00</b>	<b>1,198,910.00</b>	<b>1,232,633.96</b>	<b>-2,465,500.04</b>	<b>33.33%</b>
<b>Construction Funds</b>						
698 / 5 - 2019 BOND PROJECTS 6000	-61,093.00	.00	.00	48,377.75	-12,715.25	79.19%
699 / 5 - 2022 BOND PROJECTS 6000	-38,523,300.00	18,888,215.99	1,475,768.52	17,008,154.44	-2,626,929.57	44.15%
<b>Totals 6000 E X P E N D I T U R E S</b>	<b>-38,584,393.00</b>	<b>18,888,215.99</b>	<b>1,475,768.52</b>	<b>17,056,532.19</b>	<b>-2,639,644.82</b>	<b>44.21%</b>
<b>Totals 8000</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00%</b>
<b>Totals Construction Funds</b>	<b>-38,584,393.00</b>	<b>18,888,215.99</b>	<b>1,475,768.52</b>	<b>17,056,532.19</b>	<b>-2,639,644.82</b>	<b>44.21%</b>
<b>Proprietary Funds</b>						

Comparison of Expenditures and Encumbrances to Budget  
 As of February

	<u>Appropriation</u>	<u>Encumbrance</u>	<u>Current Expenditure</u>	<u>Expenditure</u>	<u>Balance</u>	<u>Percent Expended</u>
<b>Proprietary Funds</b>						
753 / 5 - WORKER'S COMP INSURANCE FUND 6000	.00	.00	3,790.56	45,556.65	45,556.65	.00%
<b>Totals 6000 EXPENDITURES</b>	<b>.00</b>	<b>.00</b>	<b>3,790.56</b>	<b>45,556.65</b>	<b>45,556.65</b>	<b>.00%</b>
<b>Totals 8000</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00%</b>
<b>Totals Proprietary Funds</b>	<b>.00</b>	<b>.00</b>	<b>3,790.56</b>	<b>45,556.65</b>	<b>45,556.65</b>	<b>.00%</b>
<b>Expendable Trust Funds</b>						
865 / 5 - STUDENT ACTIVITY FUNDS 6000	-22,448.76	1,819.00	103.20	303.20	-20,326.56	1.35%
<b>Totals 6000 EXPENDITURES</b>	<b>-22,448.76</b>	<b>1,819.00</b>	<b>103.20</b>	<b>303.20</b>	<b>-20,326.56</b>	<b>1.35%</b>
<b>Totals 8000</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00%</b>
<b>Totals Expendable Trust Funds</b>	<b>-22,448.76</b>	<b>1,819.00</b>	<b>103.20</b>	<b>303.20</b>	<b>-20,326.56</b>	<b>1.35%</b>
<b>Total Expenditures 6000</b>	<b>-61,829,194.13</b>	<b>19,232,769.83</b>	<b>4,062,390.94</b>	<b>26,792,145.16</b>	<b>-15,804,279.14</b>	<b>43.33%</b>
<b>Total Expenditures 8000</b>	<b>-29,000.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>-29,000.00</b>	<b>-0.00%</b>
<b>Total Expenditures</b>	<b>-61,858,194.13</b>	<b>19,232,769.83</b>	<b>4,062,390.94</b>	<b>26,792,145.16</b>	<b>-15,833,279.14</b>	<b>43.31%</b>

Board Report  
 Comparison of Revenue to Budget  
 FLORENCE ISD  
 As of February

Fund 199 / 5 GENERAL FUND

	Estimated Revenue (Budget)	Revenue Realized Current	Revenue Realized To Date	Revenue Balance	Percent Realized
5000 - RECEIPTS					
5700 - LOCAL REVENUE					
5710 - LOCAL REAL-PROPERTY TAXES	7,766,190.00	-2,040,899.27	-7,106,065.16	660,124.84	91.50%
5730 - TUITION & FEES FROM PATRONS	.00	-600.00	-600.00	-600.00	.00%
5740 - LOCAL REVENUE	580,000.00	-37,062.83	-431,157.25	148,842.75	74.34%
5750 - ENTERPRISING ACTIVITIES	30,500.00	-1,154.00	-23,921.00	6,579.00	78.43%
5760 - OTHER REV FM LOCAL SOURCE	7,000.00	.00	-5,513.55	1,486.45	78.77%
<b>Total LOCAL REVENUE</b>	<b>8,383,690.00</b>	<b>-2,079,716.10</b>	<b>-7,567,256.96</b>	<b>816,433.04</b>	<b>90.26%</b>
5800 - STATE PROGRAM REVENUES					
5810 - PER CAPITA-FOUNDATION REV	6,538,929.00	-22,589.00	-3,666,110.00	2,872,819.00	56.07%
5830 - TRS STATE REVENUE	704,500.00	-56,225.36	-345,835.74	358,664.26	49.09%
<b>Total STATE PROGRAM REVENUES</b>	<b>7,243,429.00</b>	<b>-78,814.36</b>	<b>-4,011,945.74</b>	<b>3,231,483.26</b>	<b>55.39%</b>
5900 - FEDERAL PROGRAM REVENUES					
5940 - E C I A AND E S E A	.00	.00	-2,994.86	-2,994.86	.00%
<b>Total FEDERAL PROGRAM REVENUES</b>	<b>.00</b>	<b>.00</b>	<b>-2,994.86</b>	<b>-2,994.86</b>	<b>.00%</b>
<b>Total Revenue Local-State-Federal</b>	<b>15,627,119.00</b>	<b>-2,158,530.46</b>	<b>-11,582,197.56</b>	<b>4,044,921.44</b>	<b>74.12%</b>

## FLORENCE ISD

## Fund 199 / 5 GENERAL FUND

As of February

	<u>Budget</u>	<u>Encumbrance YTD</u>	<u>Expenditure YTD</u>	<u>Current Expenditure</u>	<u>Balance</u>	<u>Percent Expended</u>
6000 - EXPENDITURES						
11 - INSTRUCTION						
6100 - PAYROLL COSTS	-7,374,887.00	.00	2,932,264.33	570,509.57	-4,442,622.67	39.76%
6200 - PURCHASE & CONTRACTED SVS	-293,370.00	3,787.50	161,558.59	11,141.52	-128,023.91	55.07%
6300 - SUPPLIES AND MATERIALS	-358,094.00	19,736.42	170,974.02	17,105.87	-167,383.56	47.75%
6400 - OTHER OPERATING EXPENSES	-84,000.00	2,631.58	11,056.63	427.76	-70,311.79	13.16%
<b>Total Function11 INSTRUCTION</b>	<b>-8,110,351.00</b>	<b>26,155.50</b>	<b>3,275,853.57</b>	<b>599,184.72</b>	<b>-4,808,341.93</b>	<b>40.39%</b>
12 - INSTRUCTIONAL RESOURCES/MEDIA						
6100 - PAYROLL COSTS	-151,861.00	.00	70,463.56	12,588.81	-81,397.44	46.40%
6200 - PURCHASE & CONTRACTED SVS	-4,480.00	.00	4,195.13	3,860.76	-284.87	93.64%
6300 - SUPPLIES AND MATERIALS	-24,949.84	1,400.01	1,757.67	55.99	-21,792.16	7.04%
6400 - OTHER OPERATING EXPENSES	-1,795.16	1,154.00	.00	.00	-641.16	-0.00%
<b>Total Function12 INSTRUCTIONAL</b>	<b>-183,086.00</b>	<b>2,554.01</b>	<b>76,416.36</b>	<b>16,505.56</b>	<b>-104,115.63</b>	<b>41.74%</b>
13 - CURRIC DEV/INSTRUC STAFF DEV						
6100 - PAYROLL COSTS	-232,361.00	.00	75,296.05	12,546.72	-157,064.95	32.40%
6200 - PURCHASE & CONTRACTED SVS	-36,500.00	.00	21,425.00	.00	-15,075.00	58.70%
6300 - SUPPLIES AND MATERIALS	-10,800.00	.00	2,919.74	911.96	-7,880.26	27.03%
6400 - OTHER OPERATING EXPENSES	-26,000.00	804.69	7,591.66	1,714.85	-17,603.65	29.20%
<b>Total Function13 CURRIC DEV/INSTRUC STAFF</b>	<b>-305,661.00</b>	<b>804.69</b>	<b>107,232.45</b>	<b>15,173.53</b>	<b>-197,623.86</b>	<b>35.08%</b>
21 - INSTRUCTIONAL ADMINISTRATION						
6100 - PAYROLL COSTS	-474,446.00	.00	181,963.50	31,038.41	-292,482.50	38.35%
6200 - PURCHASE & CONTRACTED SVS	-2,500.00	950.00	2,916.82	350.88	1,366.82	116.67%
6300 - SUPPLIES AND MATERIALS	-12,100.00	61.29	.00	.00	-12,038.71	-0.00%
6400 - OTHER OPERATING EXPENSES	-3,450.00	451.64	2,112.02	1,330.18	-886.34	61.22%
<b>Total Function21 INSTRUCTIONAL</b>	<b>-492,496.00</b>	<b>1,462.93</b>	<b>186,992.34</b>	<b>32,719.47</b>	<b>-304,040.73</b>	<b>37.97%</b>
23 - SCHOOL LEADERSHIP						
6100 - PAYROLL COSTS	-969,548.00	.00	481,994.29	76,981.90	-487,553.71	49.71%
6300 - SUPPLIES AND MATERIALS	-24,050.00	538.26	2,906.54	678.45	-20,605.20	12.09%
6400 - OTHER OPERATING EXPENSES	-20,800.00	59.32	4,546.09	1,875.33	-16,194.59	21.86%
<b>Total Function23 SCHOOL LEADERSHIP</b>	<b>-1,014,398.00</b>	<b>597.58</b>	<b>489,446.92</b>	<b>79,535.68</b>	<b>-524,353.50</b>	<b>48.25%</b>
31 - GUIDANCE AND COUNSELING SVS						
6100 - PAYROLL COSTS	-366,792.00	.00	180,942.04	31,050.12	-185,849.96	49.33%
6200 - PURCHASE & CONTRACTED SVS	-19,400.00	.00	11,216.10	.00	-8,183.90	57.81%
6300 - SUPPLIES AND MATERIALS	-38,876.00	12,407.50	6,920.24	1,231.75	-19,548.26	17.80%
6400 - OTHER OPERATING EXPENSES	-6,720.00	180.00	9,019.33	.00	2,479.33	134.22%
<b>Total Function31 GUIDANCE AND COUNSELING</b>	<b>-431,788.00</b>	<b>12,587.50</b>	<b>208,097.71</b>	<b>32,281.87</b>	<b>-211,102.79</b>	<b>48.19%</b>
32 - ATTENDANCE & SOCIAL WORK SVS						
6200 - PURCHASE & CONTRACTED SVS	-2,500.00	.00	.00	.00	-2,500.00	-0.00%
6300 - SUPPLIES AND MATERIALS	-1,700.00	.00	.00	.00	-1,700.00	-0.00%
6400 - OTHER OPERATING EXPENSES	-1,300.00	.00	.00	.00	-1,300.00	-0.00%
<b>Total Function32 ATTENDANCE &amp; SOCIAL WORK</b>	<b>-5,500.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>-5,500.00</b>	<b>-0.00%</b>
33 - HEALTH SERVICES						
6100 - PAYROLL COSTS	-165,515.00	.00	68,004.92	12,619.89	-97,510.08	41.09%
6200 - PURCHASE & CONTRACTED SVS	-160.00	.00	.00	.00	-160.00	-0.00%
6300 - SUPPLIES AND MATERIALS	-10,500.00	.00	3,770.77	408.48	-6,729.23	35.91%
6400 - OTHER OPERATING EXPENSES	-1,700.00	.00	.00	.00	-1,700.00	-0.00%
<b>Total Function33 HEALTH SERVICES</b>	<b>-177,875.00</b>	<b>.00</b>	<b>71,775.69</b>	<b>13,028.37</b>	<b>-106,099.31</b>	<b>40.35%</b>

	<u>Budget</u>	<u>Encumbrance YTD</u>	<u>Expenditure YTD</u>	<u>Current Expenditure</u>	<u>Balance</u>	<u>Percent Expended</u>
6000 - EXPENDITURES						
34 - PUPIL TRANSPORTATION-REGULAR						
6100 - PAYROLL COSTS	-635,444.00	.00	267,741.26	41,756.83	-367,702.74	42.13%
6200 - PURCHASE & CONTRACTED SVS	-69,475.00	3,952.69	46,631.22	219.90	-18,891.09	67.12%
6300 - SUPPLIES AND MATERIALS	-172,500.00	5,524.89	74,985.76	10,740.37	-91,989.35	43.47%
6400 - OTHER OPERATING EXPENSES	94,500.00	274.50	-15,531.56	373.44	79,242.94	16.44%
6600 - CPTL OUTLY LAND BLDG & EQUIP	-5,000.00	.00	.00	.00	-5,000.00	-0.00%
<b>Total Function34 PUPIL TRANSPORTATION-</b>	<b>-787,919.00</b>	<b>9,752.08</b>	<b>373,826.68</b>	<b>53,090.54</b>	<b>-404,340.24</b>	<b>47.44%</b>
35 - FOOD SERVICE						
6100 - PAYROLL COSTS	.00	.00	13,877.63	2,483.11	13,877.63	.00%
<b>Total Function35 FOOD SERVICE</b>	<b>.00</b>	<b>.00</b>	<b>13,877.63</b>	<b>2,483.11</b>	<b>13,877.63</b>	<b>.00%</b>
36 - CO-CURR/EXTRACURR ACTIVITIES						
6100 - PAYROLL COSTS	-360,807.00	.00	178,054.06	32,626.81	-182,752.94	49.35%
6200 - PURCHASE & CONTRACTED SVS	-77,450.00	5,857.96	53,837.55	7,573.85	-17,754.49	69.51%
6300 - SUPPLIES AND MATERIALS	-97,730.00	10,587.37	60,568.08	5,447.89	-26,574.55	61.97%
6400 - OTHER OPERATING EXPENSES	-198,395.00	6,398.33	61,487.43	7,733.80	-130,509.24	30.99%
<b>Total Function36 CO-CURR/EXTRACURR</b>	<b>-734,382.00</b>	<b>22,843.66</b>	<b>353,947.12</b>	<b>53,382.35</b>	<b>-357,591.22</b>	<b>48.20%</b>
41 - GENERAL ADMINISTRATION						
6100 - PAYROLL COSTS	-627,801.00	.00	335,378.74	56,118.38	-292,422.26	53.42%
6200 - PURCHASE & CONTRACTED SVS	-183,188.00	12,520.00	121,816.15	22,708.03	-48,851.85	66.50%
6300 - SUPPLIES AND MATERIALS	-49,000.00	1,193.00	8,062.70	617.29	-39,744.30	16.45%
6400 - OTHER OPERATING EXPENSES	-84,045.00	2,063.45	37,308.82	1,802.00	-44,672.73	44.39%
<b>Total Function41 GENERAL ADMINISTRATION</b>	<b>-944,034.00</b>	<b>15,776.45</b>	<b>502,566.41</b>	<b>81,245.70</b>	<b>-425,691.14</b>	<b>53.24%</b>
51 - PLANT MAINTENANCE & OPERATION						
6100 - PAYROLL COSTS	-933,667.00	.00	450,129.52	71,853.87	-483,537.48	48.21%
6200 - PURCHASE & CONTRACTED SVS	-724,000.00	10,329.65	388,277.35	43,519.41	-325,393.00	53.63%
6300 - SUPPLIES AND MATERIALS	-208,500.00	17,108.06	55,553.79	4,042.47	-135,838.15	26.64%
6400 - OTHER OPERATING EXPENSES	-177,750.00	290.00	221,023.71	.00	43,563.71	124.35%
6600 - CPTL OUTLY LAND BLDG & EQUIP	-65,000.00	.00	97,267.00	.00	32,267.00	149.64%
<b>Total Function51 PLANT MAINTENANCE &amp;</b>	<b>-2,108,917.00</b>	<b>27,727.71</b>	<b>1,212,251.37</b>	<b>119,415.75</b>	<b>-868,937.92</b>	<b>57.48%</b>
52 - SECURITY SERVICES						
6100 - PAYROLL COSTS	-8,000.00	.00	.00	.00	-8,000.00	-0.00%
6200 - PURCHASE & CONTRACTED SVS	-47,400.00	.00	11,897.50	1,800.00	-35,502.50	25.10%
6300 - SUPPLIES AND MATERIALS	-25,000.00	250.74	10,363.28	.00	-14,385.98	41.45%
6400 - OTHER OPERATING EXPENSES	-1,000.00	.00	76.00	8.00	-924.00	7.60%
<b>Total Function52 SECURITY SERVICES</b>	<b>-81,400.00</b>	<b>250.74</b>	<b>22,336.78</b>	<b>1,808.00</b>	<b>-58,812.48</b>	<b>27.44%</b>
53 - DATA PROCESSING						
6100 - PAYROLL COSTS	-149,149.00	.00	74,206.95	12,278.76	-74,942.05	49.75%
6200 - PURCHASE & CONTRACTED SVS	-97,802.00	.00	80,161.49	300.00	-17,640.51	81.96%
6300 - SUPPLIES AND MATERIALS	-50,284.00	2,253.62	16,790.99	50.00	-31,239.39	33.39%
6400 - OTHER OPERATING EXPENSES	-5,340.00	810.00	2,962.00	.00	-1,568.00	55.47%
<b>Total Function53 DATA PROCESSING</b>	<b>-302,575.00</b>	<b>3,063.62</b>	<b>174,121.43</b>	<b>12,628.76</b>	<b>-125,389.95</b>	<b>57.55%</b>
71 - DEBT SERVICE						
6500 - DEBT SERVICE	-203,300.00	.00	23,941.88	23,941.88	-179,358.12	11.78%
<b>Total Function71 DEBT SERVICE</b>	<b>-203,300.00</b>	<b>.00</b>	<b>23,941.88</b>	<b>23,941.88</b>	<b>-179,358.12</b>	<b>11.78%</b>
81 - CAPITAL PROJECTS						
6600 - CPTL OUTLY LAND BLDG & EQUIP	-350,000.00	9,975.30	70,430.20	63,779.80	-269,594.50	20.12%
<b>Total Function81 CAPITAL PROJECTS</b>	<b>-350,000.00</b>	<b>9,975.30</b>	<b>70,430.20</b>	<b>63,779.80</b>	<b>-269,594.50</b>	<b>20.12%</b>

	<u>Budget</u>	<u>Encumbrance YTD</u>	<u>Expenditure YTD</u>	<u>Current Expenditure</u>	<u>Balance</u>	<u>Percent Expended</u>
6000 - EXPENDITURES						
91 - EXCESS						
6200 - PURCHASE & CONTRACTED SVS	-60,000.00	.00	.00	.00	-60,000.00	-.00%
<b>Total Function91 EXCESS</b>	<b>-60,000.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>-60,000.00</b>	<b>-.00%</b>
95 - PAYMENTS TO JJAEP						
6400 - OTHER OPERATING EXPENSES	-25,000.00	.00	23,141.00	.00	-1,859.00	92.56%
<b>Total Function95 PAYMENTS TO JJAEP</b>	<b>-25,000.00</b>	<b>.00</b>	<b>23,141.00</b>	<b>.00</b>	<b>-1,859.00</b>	<b>92.56%</b>
99 - TAX DISTRICT						
6200 - PURCHASE & CONTRACTED SVS	-70,000.00	.00	34,643.67	.00	-35,356.33	49.49%
<b>Total Function99 TAX DISTRICT</b>	<b>-70,000.00</b>	<b>.00</b>	<b>34,643.67</b>	<b>.00</b>	<b>-35,356.33</b>	<b>49.49%</b>
8000 - OBJECT DESCR FOR 8000						
00 - DISTRICT WIDE						
8900 - OTHER USES ACCOUNTS	-29,000.00	.00	.00	.00	-29,000.00	-.00%
<b>Total Function00 DISTRICT WIDE</b>	<b>-29,000.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>-29,000.00</b>	<b>-.00%</b>
<b>Total Expenditures</b>	<b>-16,417,682.00</b>	<b>133,551.77</b>	<b>7,220,899.21</b>	<b>1,200,205.09</b>	<b>-9,063,231.02</b>	<b>43.98%</b>

Board Report  
 Comparison of Revenue to Budget  
 FLORENCE ISD  
 As of February

Fund 240 / 5 CHILD NUTRITION

	Estimated Revenue (Budget)	Revenue Realized Current	Revenue Realized To Date	Revenue Balance	Percent Realized
5000 - RECEIPTS					
5700 - LOCAL REVENUE					
5750 - ENTERPRISING ACTIVITIES	130,000.00	-3,817.71	-54,033.06	75,966.94	41.56%
<b>Total LOCAL REVENUE</b>	<b>130,000.00</b>	<b>-3,817.71</b>	<b>-54,033.06</b>	<b>75,966.94</b>	<b>41.56%</b>
5800 - STATE PROGRAM REVENUES					
5830 - TRS STATE REVENUE	105,000.00	.00	.00	105,000.00	.00%
<b>Total STATE PROGRAM REVENUES</b>	<b>105,000.00</b>	<b>.00</b>	<b>.00</b>	<b>105,000.00</b>	<b>.00%</b>
5900 - FEDERAL PROGRAM REVENUES					
5920 - OBJECT DESCR FOR 5920	746,000.00	-69,744.33	-357,792.05	388,207.95	47.96%
5930 - VOC ED NON FOUNDATION	.00	-66,262.55	-121,607.14	-121,607.14	.00%
<b>Total FEDERAL PROGRAM REVENUES</b>	<b>746,000.00</b>	<b>-136,006.88</b>	<b>-479,399.19</b>	<b>266,600.81</b>	<b>64.26%</b>
7000 - OTHER RESOURCE ACCOUNTS					
7900 - OTHER RESOURCES					
7910 - OBJECT DESCR FOR 7910	29,000.00	.00	.00	29,000.00	.00%
<b>Total OTHER RESOURCES</b>	<b>29,000.00</b>	<b>.00</b>	<b>.00</b>	<b>29,000.00</b>	<b>.00%</b>
<b>Total Revenue Local-State-Federal</b>	<b>1,010,000.00</b>	<b>-139,824.59</b>	<b>-533,432.25</b>	<b>476,567.75</b>	<b>52.82%</b>

Board Report  
 Comparison of Expenditures and Encumbrances to Budget  
 FLORENCE ISD  
 As of February

Fund 240 / 5 CHILD NUTRITION

	<u>Budget</u>	<u>Encumbrance YTD</u>	<u>Expenditure YTD</u>	<u>Current Expenditure</u>	<u>Balance</u>	<u>Percent Expended</u>
6000 - EXPENDITURES						
35 - FOOD SERVICE						
6100 - PAYROLL COSTS	-439,900.00	.00	201,116.23	36,496.60	-238,783.77	45.72%
6200 - PURCHASE & CONTRACTED SVS	-16,700.00	1,261.45	370.99	.00	-15,067.56	2.22%
6300 - SUPPLIES AND MATERIALS	-545,400.00	102,417.04	240,065.74	2,573.95	-202,917.22	44.02%
6400 - OTHER OPERATING EXPENSES	-8,000.00	.00	2,937.68	175.00	-5,062.32	36.72%
<b>Total Function35 FOOD SERVICE</b>	<b>-1,010,000.00</b>	<b>103,678.49</b>	<b>444,490.64</b>	<b>39,245.55</b>	<b>-461,830.87</b>	<b>44.01%</b>
<b>Total Expenditures</b>	<b>-1,010,000.00</b>	<b>103,678.49</b>	<b>444,490.64</b>	<b>39,245.55</b>	<b>-461,830.87</b>	<b>44.01%</b>

## Comparison of Revenue to Budget

## FLORENCE ISD

As of February

Fund 599 / 5 DEBT SERVICE

	<u>Estimated Revenue (Budget)</u>	<u>Revenue Realized Current</u>	<u>Revenue Realized To Date</u>	<u>Revenue Balance</u>	<u>Percent Realized</u>
5000 - RECEIPTS					
5700 - LOCAL REVENUE					
5710 - LOCAL REAL-PROPERTY TAXES	3,493,134.00	-943,468.19	-3,277,089.12	216,044.88	93.82%
5740 - LOCAL REVENUE	5,000.00	-5,979.36	-13,048.44	-8,048.44	260.97%
<b>Total LOCAL REVENUE</b>	<b>3,498,134.00</b>	<b>-949,447.55</b>	<b>-3,290,137.56</b>	<b>207,996.44</b>	<b>94.05%</b>
5800 - STATE PROGRAM REVENUES					
5820 - OTHER STATE REVENUE	200,000.00	.00	-281,879.00	-81,879.00	140.94%
<b>Total STATE PROGRAM REVENUES</b>	<b>200,000.00</b>	<b>.00</b>	<b>-281,879.00</b>	<b>-81,879.00</b>	<b>140.94%</b>
<b>Total Revenue Local-State-Federal</b>	<b>3,698,134.00</b>	<b>-949,447.55</b>	<b>-3,572,016.56</b>	<b>126,117.44</b>	<b>96.59%</b>

Board Report  
Comparison of Expenditures and Encumbrances to Budget  
FLORENCE ISD  
As of February

Fund 599 / 5 DEBT SERVICE

	<u>Budget</u>	<u>Encumbrance YTD</u>	<u>Expenditure YTD</u>	<u>Current Expenditure</u>	<u>Balance</u>	<u>Percent Expended</u>
6000 - EXPENDITURES						
71 - DEBT SERVICE						
6400 - OTHER OPERATING EXPENSES	.00	.00	.00	.00	.00	.00%
6500 - DEBT SERVICE	-3,698,134.00	.00	1,232,633.96	1,198,910.00	-2,465,500.04	33.33%
<b>Total Function71 DEBT SERVICE</b>	<b>-3,698,134.00</b>	<b>.00</b>	<b>1,232,633.96</b>	<b>1,198,910.00</b>	<b>-2,465,500.04</b>	<b>33.33%</b>
<b>Total Expenditures</b>	<b>-3,698,134.00</b>	<b>.00</b>	<b>1,232,633.96</b>	<b>1,198,910.00</b>	<b>-2,465,500.04</b>	<b>33.33%</b>

Florence Independent SD

# Investment Report

As of February 28, 2025



**M E E D E R**

**PUBLIC FUNDS**

# OBSERVATIONS AND EXPECTATIONS

- Market participants are expecting about two Federal Reserve rate cuts for 2025
- Fed Chair Powell recently stated that the labor market is in balance
- Consumer prices have been trending higher the past few months
- Both 2Y and 5Y U.S. Treasury rates are below Oct 2023 cycle highs but have rebounded materially since last September

### Dec 2025 Expected Fed Funds Rate

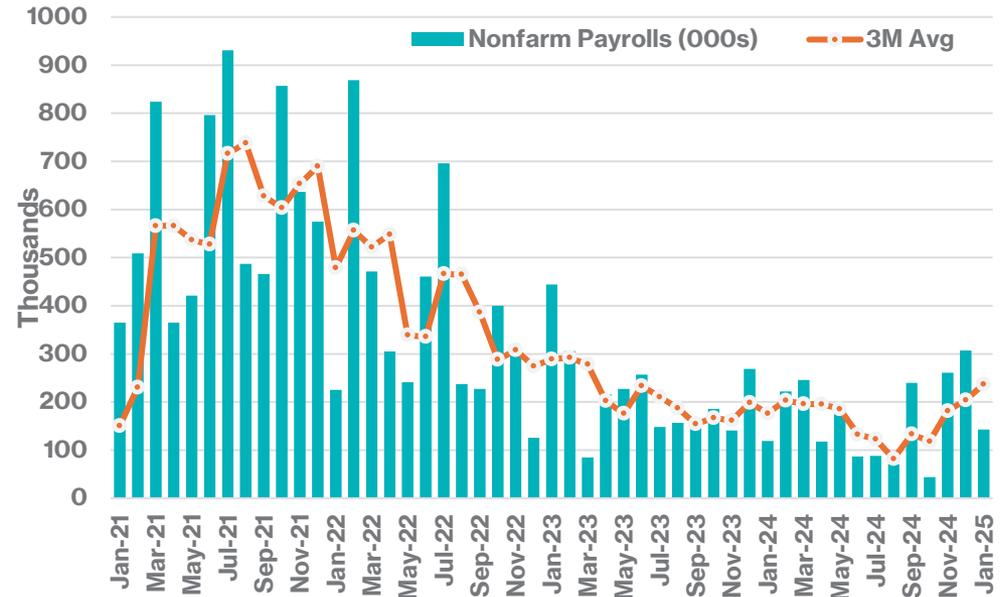


SOURCE: BLOOMBERG, CME AS OF 2/24/25

- The Fed Funds futures market continually prices where it expects the Funds rate to be heading.
- At the end of February, the futures market was showing about two 0.25% Fed cuts in 2025, with the rate ending at approximately 3.9%.

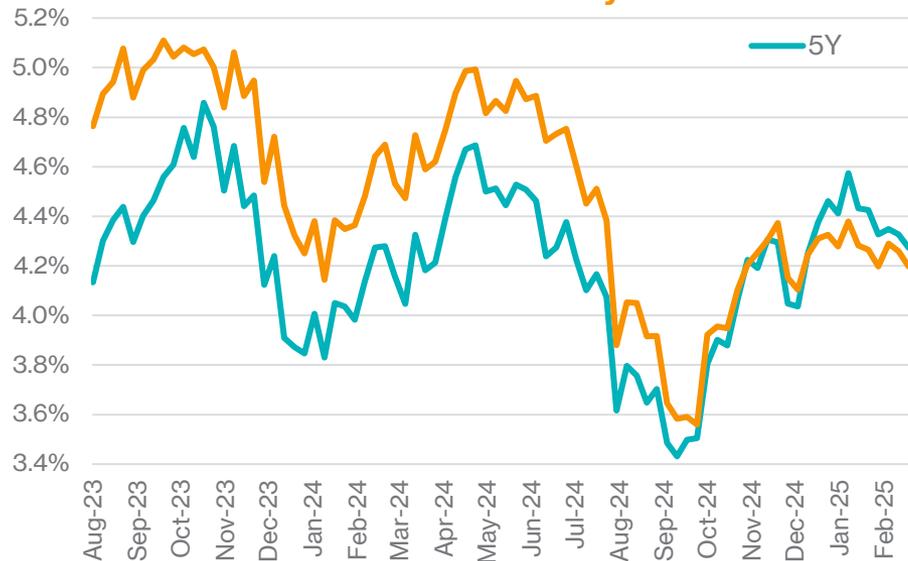
- The 3-month average for job creation has been climbing since last September.
- Unemployment remains low with a rate of 4.0% for January.

### Nonfarm Payrolls



SOURCE: BLOOMBERG, DEPARTMENT OF LABOR

### 2Y and 5Y U.S. Treasury Rates



- Inflation has been trending higher since September of last year.
- Grocery prices climbed 0.5% in January, compared with 0.3% in December, as egg prices surged more than 15% amid shortages caused by outbreak of avian flu.

SOURCE: BLOOMBERG, 2025\* RATE AS OF 2/24/25

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Earnings by Fund	13



## Portfolio Summary

**4.53**

Weighted Average Yield to Maturity

**0.06**

Weighted Average Maturity (Years)

**0.06**

Portfolio Effective Duration (Years)

**0.06**

Weighted Average Life (Years)

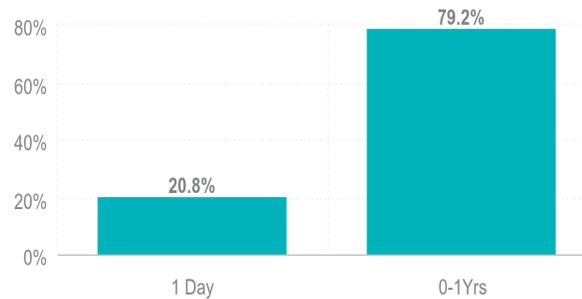
**AA-**

Average Credit Rating

## Portfolio Position

<b>Par Value</b>	\$8,422,486
<b>Principal Cost</b>	\$8,334,014
<b>Book Value</b>	\$8,405,169
<b>Market Value</b>	\$8,404,928
<b>Unrealized Gain/Loss</b>	(\$241)
<b>Accrued Interest</b>	\$31,822

## Maturity Distribution



## Sector Allocation



Commercial Paper	59.28%
Money Market Funds	20.79%
U.S. Agencies	19.93%

# Portfolio Overview

SECURITY TYPE	PAR VALUE	MARKET VALUE	BOOK VALUE	% OF PORTFOLIO	DAYS TO MATURITY	YIELD
Money Market Funds	1,747,485.73	1,747,485.73	1,747,485.73	20.79%	1	4.25
Commercial Paper	5,000,000.00	4,982,670.49	4,982,670.49	59.28%	28	4.65
U.S. Agencies	1,675,000.00	1,674,771.75	1,675,012.60	19.93%	30	4.47
<b>TOTAL</b>	<b>8,422,485.73</b>	<b>8,404,927.97</b>	<b>8,405,168.82</b>	<b>100.00%</b>	<b>23</b>	<b>4.53</b>

**CASH AND ACCRUED INTEREST**

Purchased Accrued Interest		0.00	0.00			
<b>TOTAL CASH AND INVESTMENTS</b>	<b>8,422,485.73</b>	<b>8,404,927.97</b>	<b>8,405,168.82</b>		<b>23</b>	<b>4.53</b>

**TOTAL EARNINGS**

**CURRENT MONTH**  
30,238.35

## Summary by Type

SECURITY TYPE	# OF SECURITIES	PAR VALUE	BOOK VALUE	% OF PORTFOLIO	YIELD	DAYS TO FINAL MATURITY
<b>PROJECT FUND</b>						
Money Market Funds	1	1,747,485.73	1,747,485.73	20.71	4.25	1
Commercial Paper	4	5,000,000.00	4,982,670.49	59.06	4.65	28
U.S. Agencies	2	1,675,000.00	1,675,012.60	20.22	4.47	30
<b>TOTAL</b>	<b>7</b>	<b>8,422,485.73</b>	<b>8,405,168.82</b>	<b>100.00</b>	<b>4.53</b>	<b>23</b>
<hr/>						
<b>GRAND TOTAL</b>	<b>7</b>	<b>8,422,485.73</b>	<b>8,405,168.82</b>	<b>100.00</b>	<b>4.53</b>	<b>23</b>



## Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD TO MATURITY	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
<b>PROJECT FUND</b>												
<b>MONEY MARKET FUNDS</b>												
31846V567	FIRST AMER:GVT OBLG;Z	02/28/2025 02/28/2025	1,747,485.73	1,747,485.73 0.00	1,747,485.73	4.25		1	1.00 1,747,485.73	0.00 1,747,485.73	20.79	Aaa AAA
<b>MONEY MARKET FUNDS TOTAL</b>			<b>1,747,485.73</b>	<b>1,747,485.73 0.00</b>	<b>1,747,485.73</b>	<b>4.25</b>		<b>1</b>	<b>1.00 1,747,485.73</b>	<b>0.00 1,747,485.73</b>	<b>20.79</b>	<b>AAA</b>
<b>COMMERCIAL PAPER</b>												
63873JQC7	NATIXIS NY 03/12/25	11/12/2024 11/12/2024	1,250,000.00	1,230,916.67 0.00	1,230,916.67	4.67	03/12/2025	12	99.86 1,248,250.69	0.00 1,248,250.69	14.85	P-1 A-1
8923A0QR7	TOYO CRD PUE RIC 03/25/25	11/13/2024 11/13/2024	1,250,000.00	1,228,687.50 0.00	1,228,687.50	4.75	03/25/2025	25	99.69 1,246,125.00	0.00 1,246,125.00	14.83	P-1 A-1+
62479LR72	MUFG BANK NY 04/07/25	11/07/2024 11/07/2024	1,250,000.00	1,226,353.82 0.00	1,226,353.82	4.61	04/07/2025	38	99.54 1,244,205.90	0.00 1,244,205.90	14.80	P-1 A-1
22533TR81	CREDIT AGRI NY 04/08/25	11/07/2024 11/07/2024	1,250,000.00	1,226,355.56 0.00	1,226,355.56	4.57	04/08/2025	39	99.53 1,244,088.89	0.00 1,244,088.89	14.80	P-1 A-1
<b>COMMERCIAL PAPER TOTAL</b>			<b>5,000,000.00</b>	<b>4,912,313.55 0.00</b>	<b>4,912,313.55</b>	<b>4.65</b>		<b>28</b>	<b>99.65 4,982,670.49</b>	<b>0.00 4,982,670.49</b>	<b>59.28</b>	<b>AA-</b>
<b>U.S. AGENCIES</b>												
3130AUZC1	FHLBANKS 4.625 03/14/25	06/08/2023 06/09/2023	875,000.00	873,590.38 0.00	873,590.38	4.71	03/14/2025	14	100.01 875,043.75	72.28 874,971.47	10.41	Aaa AA+
31422X2J0	FARMER MAC 4.250 04/17/25 MTN	05/02/2023 05/03/2023	800,000.00	800,624.00 0.00	800,624.00	4.21	04/17/2025	48	99.97 799,728.00	(313.13) 800,041.13	9.51	NA NA
<b>U.S. AGENCIES TOTAL</b>			<b>1,675,000.00</b>	<b>1,674,214.38 0.00</b>	<b>1,674,214.38</b>	<b>4.47</b>		<b>30</b>	<b>99.99 1,674,771.75</b>	<b>(240.85) 1,675,012.60</b>	<b>19.93</b>	<b>AA+</b>
<b>PROJECT FUND TOTAL</b>			<b>8,422,485.73</b>	<b>8,334,013.66 0.00</b>	<b>8,334,013.66</b>	<b>4.53</b>		<b>23</b>	<b>8,404,927.97</b>	<b>(240.85) 8,405,168.82</b>	<b>100.00</b>	<b>AA-</b>
<b>GRAND TOTAL</b>			<b>8,422,485.73</b>	<b>8,334,013.66 0.00</b>	<b>8,334,013.66</b>	<b>4.53</b>		<b>23</b>	<b>8,404,927.97</b>	<b>(240.85) 8,405,168.82</b>	<b>100.00</b>	<b>AA-</b>

## Cash Reconciliation Report

PROJECT FUND						
POST DATE	IDENTIFIER	DESCRIPTION	PAR VALUE	FINAL MATURITY	PRINCIPAL	AMOUNT
<b>COUPON</b>						
02/28/2025	3130AQU35	FEDERAL HOME LOAN BANKS 2.0 02/28/2025	0.00	02/28/2025	0.00	16,700.00
<b>COUPON TOTAL</b>			<b>0.00</b>		<b>0.00</b>	<b>16,700.00</b>
POST DATE	IDENTIFIER	DESCRIPTION	PAR VALUE	FINAL MATURITY	PRINCIPAL	AMOUNT
<b>MATURITY</b>						
02/28/2025	3130AQU35	FEDERAL HOME LOAN BANKS 2.0 02/28/2025	-1,670,000.00	02/28/2025	-1,670,000.00	1,670,000.00
<b>MATURITY TOTAL</b>			<b>-1,670,000.00</b>		<b>-1,670,000.00</b>	<b>1,670,000.00</b>



## Transaction Statement

PROJECT FUND								
	TRADE DATE	SETTLE DATE	CUSIP	DESCRIPTION	PAR VALUE	BOOK VALUE	TOTAL	NET REALIZED GAIN/LOSS
<b>MATURITY</b>								
	02/28/2025	02/28/2025	3130AQU35	FEDERAL HOME LOAN BANKS 2.0 02/28/2025	(1,670,000.00)	1,670,000.00	1,670,000.00	0.00
<b>MATURITY TOTAL</b>					<b>(1,670,000.00)</b>	<b>1,670,000.00</b>	<b>1,670,000.00</b>	<b>0.00</b>

## Amortization Schedule

CUSIP	DESCRIPTION	PAR VALUE	PRINCIPAL COST	ORIGINAL PREMIUM OR DISCOUNT	BEGINNING BOOK VALUE	CURRENT PERIOD AMORT	ENDING BOOK VALUE	TOTAL AMORTIZATION	UNAMORTIZED BALANCE
<b>PROJECT FUND</b>									
22533TR81	CREDIT AGRI NY 04/08/25	1,250,000.00	1,226,355.56	(23,644.44)	1,239,733.34	4,355.55	1,244,088.89	17,733.33	(5,911.11)
31422X2J0	FARMER MAC 4.250 04/17/25 MTN	800,000.00	800,624.00	624.00	800,065.63	(24.50)	800,041.13	(582.87)	41.13
3130AQU35	FEDERAL HOME LOAN BANKS 2.0 02/28/2025	750,000.00	716,092.50	(33,907.50)	748,579.83	1,420.17	0.00	33,907.50	0.00
3130AQU35	FEDERAL HOME LOAN BANKS 2.0 02/28/2025	920,000.00	892,440.48	(27,559.52)	918,036.66	1,963.34	0.00	27,559.52	0.00
3130AUZC1	FHLBANKS 4.625 03/14/25	875,000.00	873,590.38	(1,409.62)	874,910.02	61.45	874,971.47	1,381.09	(28.53)
62479LR72	MUFG BANK NY 04/07/25	1,250,000.00	1,226,353.82	(23,646.18)	1,239,821.18	4,384.72	1,244,205.90	17,852.08	(5,794.10)
63873JQC7	NATIXIS NY 03/12/25	1,250,000.00	1,230,916.67	(19,083.33)	1,243,797.92	4,452.78	1,248,250.69	17,334.02	(1,749.31)
8923A0QR7	TOYO CRD PUE RIC 03/25/25	1,250,000.00	1,228,687.50	(21,312.50)	1,241,604.17	4,520.83	1,246,125.00	17,437.50	(3,875.00)
<b>TOTAL</b>		<b>8,345,000.00</b>	<b>8,195,060.91</b>	<b>(149,939.09)</b>	<b>8,306,548.74</b>	<b>21,134.35</b>	<b>6,657,683.09</b>	<b>132,622.18</b>	<b>(17,316.91)</b>
<b>GRAND TOTAL</b>		<b>8,345,000.00</b>	<b>8,195,060.91</b>	<b>(149,939.09)</b>	<b>8,306,548.74</b>	<b>21,134.35</b>	<b>6,657,683.09</b>	<b>132,622.18</b>	<b>(17,316.91)</b>

## Accrued Interest Schedule

IDENTIFIER	DESCRIPTION	SETTLE DATE	PAR VALUE	PRINCIPAL COST	BEGINNING ACCRUED INTEREST	PURCHASED INTEREST	CURRENT PERIOD ACCRUAL	INTEREST RECEIVED	ENDING ACCRUED INTEREST
<b>PROJECT FUND</b>									
22533TR81	CREDIT AGRI NY 04/08/25	2024-11-07	1,250,000.00	1,226,355.56	0.00	0.00	0.00	0.00	0.00
31422X2J0	FARMER MAC 4.250 04/17/25 MTN	2023-05-03	800,000.00	800,624.00	9,822.22	0.00	2,833.33	0.00	12,655.56
3130AQU35	FEDERAL HOME LOAN BANKS 2.0 02/28/2025	2024-02-15	0.00	0.00	7,820.00	0.00	1,380.00	9,200.00	0.00
3130AQU35	FEDERAL HOME LOAN BANKS 2.0 02/28/2025	2023-05-24	0.00	0.00	6,375.00	0.00	1,125.00	7,500.00	0.00
3130AUZC1	FHLBANKS 4.625 03/14/25	2023-06-09	875,000.00	873,590.38	15,400.61	0.00	3,372.40	0.00	18,773.00
31846V567	FIRST AMER:GVT OBLG;Z	2025-02-28	1,747,485.73	1,747,485.73	7,266.13	0.00	393.28	7,266.13	393.28
62479LR72	MUFG BANK NY 04/07/25	2024-11-07	1,250,000.00	1,226,353.82	0.00	0.00	0.00	0.00	0.00
63873JQC7	NATIXIS NY 03/12/25	2024-11-12	1,250,000.00	1,230,916.67	0.00	0.00	0.00	0.00	0.00
8923A0QR7	TOYO CRD PUE RIC 03/25/25	2024-11-13	1,250,000.00	1,228,687.50	0.00	0.00	0.00	0.00	0.00
<b>TOTAL</b>			<b>8,422,485.73</b>	<b>8,334,013.66</b>	<b>46,683.96</b>	<b>0.00</b>	<b>9,104.01</b>	<b>23,966.13</b>	<b>31,821.84</b>
<b>GRAND TOTAL</b>			<b>8,422,485.73</b>	<b>8,334,013.66</b>	<b>46,683.96</b>	<b>0.00</b>	<b>9,104.01</b>	<b>23,966.13</b>	<b>31,821.84</b>



## Earnings by Fund

CUSIP	DESCRIPTION	ENDING PAR VALUE	BEGINNING BOOK VALUE	ENDING BOOK VALUE	FINAL MATURITY	COUPON RATE	YIELD	INTEREST EARNED	NET AMORTIZATION/ ACCRETION INCOME	NET REALIZED GAIN/LOSS	ADJUSTED INTEREST EARNINGS
<b>PROJECT FUND</b>											
22533TR81	CREDIT AGRY NY 04/08/25	1,250,000.00	1,239,733.34	1,244,088.89	04/08/2025	0.00	4.57	0.00	4,355.55	0.00	4,355.55
3130AQU35	FEDERAL HOME LOAN BANKS 2.0 02/28/2025	0.00	748,579.83	0.00	02/28/2025	2.00	0.00	1,125.00	1,420.17	0.00	2,545.17
3130AQU35	FEDERAL HOME LOAN BANKS 2.0 02/28/2025	0.00	918,036.66	0.00	02/28/2025	2.00	0.00	1,380.00	1,963.34	0.00	3,343.34
3130AUZC1	FHLBANKS 4.625 03/14/25	875,000.00	874,910.02	874,971.47	03/14/2025	4.63	4.71	3,372.40	61.45	0.00	3,433.84
31422X2J0	FARMER MAC 4.250 04/17/25 MTN	800,000.00	800,065.63	800,041.13	04/17/2025	4.25	4.21	2,833.33	(24.50)	0.00	2,808.83
31846V567	FIRST AMER:GVT OBLG;Z	1,747,485.73	54,012.20	1,747,485.73	02/28/2025	4.23	4.25	393.28	0.00	0.00	393.28
62479LR72	MUFG BANK NY 04/07/25	1,250,000.00	1,239,821.18	1,244,205.90	04/07/2025	0.00	4.61	0.00	4,384.72	0.00	4,384.72
63873JQC7	NATIXIS NY 03/12/25	1,250,000.00	1,243,797.92	1,248,250.69	03/12/2025	0.00	4.67	0.00	4,452.78	0.00	4,452.78
8923A0QR7	TOYO CRD PUE RIC 03/25/25	1,250,000.00	1,241,604.17	1,246,125.00	03/25/2025	0.00	4.75	0.00	4,520.83	0.00	4,520.83
<b>TOTAL</b>		<b>8,422,485.73</b>	<b>8,360,560.94</b>	<b>8,405,168.82</b>		<b>1.78</b>	<b>4.53</b>	<b>9,104.01</b>	<b>21,134.35</b>	<b>0.00</b>	<b>30,238.35</b>
<b>GRAND TOTAL</b>		<b>8,422,485.73</b>	<b>8,360,560.94</b>	<b>8,405,168.82</b>		<b>1.78</b>	<b>4.53</b>	<b>9,104.01</b>	<b>21,134.35</b>	<b>0.00</b>	<b>30,238.35</b>

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# **AGENDA SUPPLEMENT**

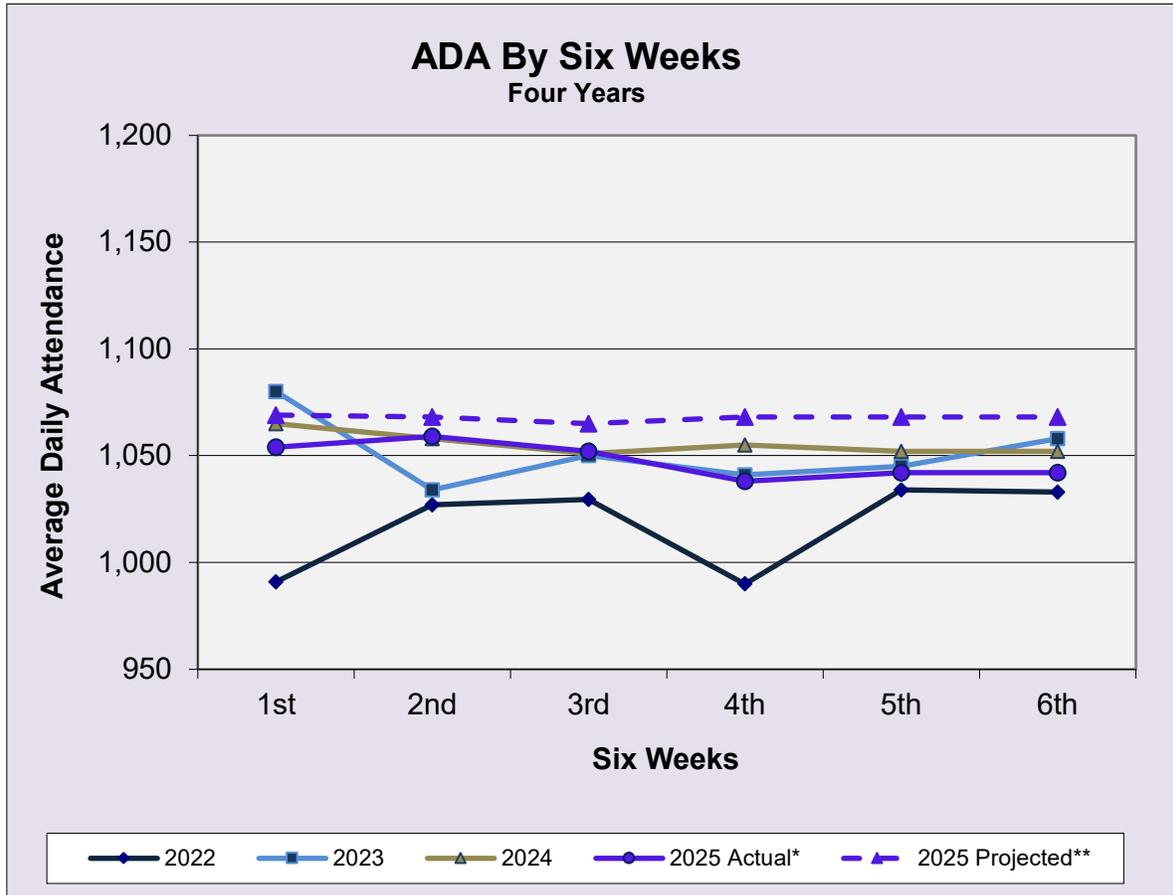
## Florence ISD Student Information

Meeting Date: Regular Meeting - Report Only

Prepared by Eric Banfield, Business Manager

A Attendance Report

B Enrollment Report



School Year	1st	2nd	3rd	4th	5th	6th	Annual	Change
<b>2022</b>	<b>991</b>	<b>1,027</b>	<b>1,030</b>	<b>990</b>	<b>1,034</b>	<b>1,033</b>	<b>1,031</b>	<b>24</b>
<b>2023</b>	<b>1,080</b>	<b>1,034</b>	<b>1,050</b>	<b>1,041</b>	<b>1,045</b>	<b>1,058</b>	<b>1,051</b>	<b>20</b>
<b>2024</b>	<b>1,065</b>	<b>1,058</b>	<b>1,051</b>	<b>1,055</b>	<b>1,052</b>	<b>1,052</b>	<b>1,056</b>	<b>4</b>
<b>2025 Actual*</b>	<b>1,054</b>	<b>1,059</b>	<b>1,052</b>	<b>1,038</b>	<b>1,042</b>	<b>1,042</b>	<b>1,048</b>	<b>-8</b>
<b>2025 Projected**</b>	<b>1,069</b>	<b>1,068</b>	<b>1,065</b>	<b>1,068</b>	<b>1,068</b>	<b>1,068</b>	<b>1,068</b>	<b>12</b>

\*Actual six-weeks ADA count from the District student accounting system.

\*\*Initial projected six-weeks data for budgeted ADA.

## Florence ISD 2024-2025 Enrollment Report

	EE	PK	K	1st	2nd	3rd	4th	5th	Total	6th	7th	8th	Total	9th	10th	11th	12th	Total	Total
<b>Enrollment Monthly</b>	<b>F.E.S.</b>									<b>F.M.S.</b>				<b>F.H.S. District</b>					
September 12, 2024	1	44	60	82	83	74	84	79	507	79	80	99	258	77	106	85	89	357	1122
October 11, 2024	1	45	65	82	86	77	86	79	521	80	82	99	261	80	107	85	89	361	1143
November 13, 2024	1	45	65	83	87	79	87	81	528	80	83	101	264	77	106	84	88	355	1147
December 20, 2024	1	44	64	83	86	77	88	81	524	80	83	101	264	77	106	84	88	355	1143
January 8, 2025	1	44	64	82	86	75	88	84	524	81	83	100	264	80	106	83	87	356	1144
February 13, 2025	1	44	65	82	86	75	89	82	524	81	81	97	259	73	105	78	89	345	1128
March 13, 2025									0				0					0	0
April 9, 2025									0				0					0	0
May 15, 2025									0				0					0	0

### Enrollment First Day of School

August 25, 2014	1	34	65	65	65	64	72	64	430	80	76	73	229	78	88	69	67	302	961
August 24, 2015	0	57	60	67	67	69	67	78	465	72	70	80	222	82	61	87	70	300	987
August 22, 2016	0	30	70	63	70	67	77	70	447	86	79	81	246	79	77	61	77	294	987
August 21, 2017	1	35	50	79	66	74	78	74	457	77	89	82	248	86	78	77	67	308	1013
August 20, 2018	1	29	69	56	78	78	81	78	470	76	81	94	251	84	91	81	74	330	1051
August 15, 2019	0	36	73	70	57	87	67	85	475	81	78	85	244	94	79	86	77	336	1055
August 31, 2020	0	30	57	78	78	57	88	66	454	87	90	80	257	92	92	74	85	343	1054
August 12, 2021	1	34	67	72	66	72	61	88	461	67	91	90	248	90	87	84	61	322	1031
August 18, 2022	3	42	80	75	78	79	86	68	511	90	76	93	259	96	95	92	82	365	1135
August 16, 2023	2	35	77	77	75	72	81	85	504	72	91	78	241	97	95	91	84	367	1112
August 14, 2024	1	41	57	79	81	74	84	78	495	78	72	98	248	74	108	81	82	345	1088

### Enrollment Peims Snapshot Date

October 31, 2014	1	47	64	65	65	67	74	65	448	81	80	75	236	81	90	72	68	311	995
October 30, 2015	0	65	63	69	67	70	73	79	486	72	78	81	231	87	62	91	69	309	1026
October 28, 2016	2	33	75	68	73	70	75	71	467	86	83	85	254	83	83	62	76	304	1025
October 27, 2017	2	40	51	80	72	78	77	73	473	80	92	86	258	94	79	77	67	317	1048
October 26, 2018	3	31	73	58	79	80	87	78	489	78	86	96	260	86	95	83	73	337	1086
October 25, 2019	3	39	81	74	60	86	88	86	517	85	80	90	255	101	79	86	81	347	1119
October 30, 2020	3	33	61	78	75	54	90	67	461	90	93	81	264	93	96	75	86	350	1075
October 29, 2021	3	34	77	74	75	80	65	97	505	73	95	98	266	96	97	88	65	346	1117
October 28, 2022	3	43	82	73	81	79	85	69	515	94	83	98	275	100	101	93	83	377	1167
October 27, 2023	6	39	77	79	83	77	82	90	533	76	96	78	250	96	95	91	88	370	1153
October 25, 2024	1	44	65	82	87	79	84	81	523	79	83	100	262	78	106	84	89	357	1142

### Enrollment End of School

June 6, 2014	3	55	73	66	65	68	62	79	471	77	69	69	215	88	73	72	73	306	992
June 4, 2015	0	55	64	69	69	66	77	62	462	79	77	75	231	74	85	77	72	308	1001
June 2, 2016	0	65	66	70	68	72	73	77	491	74	77	76	227	80	62	78	71	291	1009
May 25, 2017	3	35	76	63	69	74	72	70	462	85	84	84	253	81	80	67	73	301	1016
May 31, 2018	1	42	53	80	75	74	76	71	472	78	86	85	249	91	77	76	66	310	1031
May 30, 2019	1	34	73	58	81	79	85	77	488	76	83	95	254	80	92	79	66	317	1059
May 28, 2020	6	41	80	76	57	86	65	86	497	87	82	87	256	98	77	83	79	337	1090
May 27, 2021	6	35	65	79	72	58	89	66	470	92	92	81	265	101	98	75	89	363	1098
May 26, 2022	4	34	80	75	77	82	69	94	515	79	94	99	272	97	95	90	69	351	1138
May 25, 2023	6	49	82	74	86	82	86	72	537	98	82	95	275	95	95	83	84	357	1169
May 23, 2024	7	33	77	79	79	75	80	86	516	73	98	77	248	105	93	87	90	375	1139



# **FHS Board Update**

March 2025

## **Student Enrollment**

FHS currently has 343 students and 100 EB students.

## **Celebrations**

Wow, what an amazing month for FHS students!

### **Baseball**

The Varsity Baseball team won over Ellison High School 19 - 4!

They also defeated Bosqueville High School 9-7!

Baseball picked up a win over Vanguard Prep 5 - 2!

Baseball defeated Holland 5 - 3.

### **Softball**

Congratulations to the Lady Buffs for their win over Liberty Hill Legacy Ranch 23 - 0!

They also had a SWEET win over Thrall at the Taylor Tournament, 4-2!

Softball picked up a win over Cedar Creek 19 - 3.

### **Girls Soccer**

The girls soccer team defeated Jarrell, 2-1!

The Lady Buffs also won over Austin Achieve 2 - 0.



## Track

The high school track teams competed very well on Thursday, February 27 at the Marble Falls Track meet versus 4A high schools, with several athletes hitting PRs! Here are results for athletes finishing in the top half or better for their event.

### JV Girls

Haydon Harmon - 4th Place, High Jump

Tinley Keese - 11th Place, 100m Dash

Faith Crow - 5th Place, 400m Dash

### Varsity Girls

Ella Morrison - 8th Place, 1600m Run

### JV Boys

Manny Juarez - 8th Place, Discus

Josh Suarez - 9th Place, Discus

### Varsity Boys

Erick Ramirez - 7th Place, 3200m Run

Erick Ramirez - 9th Place, 1600m Run

Isaias Mendoza - 3rd Place, 800m Run

Isaias Mendoza - 9th Place, 400m Dash

Braxton Gould - 8th Place, Long Jump

Braxton Gould - 4th Place, Triple Jump

The high school track teams competed well and made improvements on Thursday, March 6 at the Llano Track meet. Here are results for athletes finishing in the top half or better for their event.

### JV Girls

Lilly Fisher - 4th place - 100M Dash

Madyson Montes - 7th place - 100M Dash

Madyson Montes - 9th place - 200 M Dash

Carissa Morrison - 7th place - 400M Dash

Carissa Morrison - 5th place - 800M Dash

Lacy Allen - 2nd place - 3200M Run

Lacy Allen - 8th place - 1600M Run

Ember Phillips - 3rd place - 3200M Run

Ember Phillips - 7th place - 1600M

Hayden Harmon - 4th place - 100M Hurdles

Hayden Harmon - 2nd place - High Jump

### Varsity Girls

Emerson Herring - 9th place - 100M Dash  
Narisa Hill - 11th place - 200M Dash  
Faith Crow - 8th place - 400M Run  
Ella Morrison - 1st place - 3200M Run  
Ella Morrison - 6th place - 800M Run

### **JV Boys**

Jeremi Roque - 1st place - 800M Run  
Max Pearson - 6th place - 800M Run  
Agustin Mendez - 6th place - 1600M Run  
Agustin Mendez - 6th place - 3200M Run

### **Varsity Boys**

Isaias Mendoza - 2nd place - 400M Dash  
Isaias Mendoza - 1st place - 800M Run  
Erick Ramirez - 4th place - - 800M Run  
Erick Ramirez - 1st place - - 3200M Run  
Braxton Gould - 7th place - Long Jump  
Braxton Gould - 3rd place - Triple Jump

### **Tennis**

Kynslee Cody and Eduardo Rios-Reyes placed 2nd at the Marble Falls Freshmen tournament.

### **Florence FFA**

**Anson SWCD CDE Results** with top 10 individual results:

#### **1st Place Wildlife Team**

Luke Nichols 1st  
Klareece Arldt 3rd  
Aiden Champlin 4th  
Mason Barnes 5th  
Sydney Bertelson 6th  
Tatum Lincoln  
Lacy Allen  
Hunter Butler

#### **1st Place ENR Team**

Cody Carlson 1st  
Sterling Arldt 3rd  
Carson Underwood 4th  
Wyatt Lincoln 5th  
Carter Hamm  
Caleb Wilkinson

#### **3rd Place Land Team**

Katie Bryant 2nd  
Weston Underwood 5th



Luke Hoysa 10th

Aiden Quick - highest score thrown this season so far

Dane Gola - highest score thrown this season so far

Cooper McAnelly - highest score thrown this season so far

Ethan Hausenfluck - highest score thrown this season so far

Kaylynn Janner - highest score thrown this season so far

A lot of the new members are learning the ropes and are going to be knocking it out come Area. We are super proud of their hard work so far!

The **Katy Invitational** was on Thursday, 2/27 and Florence showed up with a full bus!

Here's who placed:

### **Wildlife - 2nd Place**

Klareece Arldt, 3rd High Individual

Luke Nichols, 5th High Individual

Aiden Champlin, 6th High Individual

Sydney Bertelson, 7th High Individual

Mason Barnes

Lacy Allen

### **Land - 7th Place**

Weston Underwood

Luke Nichols

Aiden Quick

Cody Carlson

Dane Gola

Caleb Wilkinson

Wyatt Lincoln

Carter Hamm

Carson Underwood

Sterling Arldt

Kade Barclay

Cooper McAnelly

### **Homesite - 13th Place**

Katie Bryant, 10th High Individual

Ethan Hausenfluck

Kason Woolverton

Even with missing team members and first-time contest goers, it was a great day! A lot of learning took place and new contest jitters are out of the way. On to the next one!

As Mr. Bratton would say "the kids did work today" at the Taylor/Katy Invitational!

Wildlife, 1st Place!

-Luke Nichols, 1st High Individual!

-Klareece Arldt, 4th High Individual

-Mason Barnes, 6th High Individual

-Aiden Champlin, 7th High Individual

Land, 8th Place!

Homesite, 9th Place!

-Katie Bryant, 5th High Individual

Milk, 16th Place!

Nursery Landscape, FBM and Floral also competed!

It was a day filled with learning and getting ready for Area!



Landon Loerwald - Grand Champion Ag Mech Skillathon Winner at the Austin Rodeo

Congratulations Landon on a very successful day at the Rodeo Austin Ag Mech Skillathon!! Landon won and walked away with a new welding helmet and \$250!!



**Wildlife - 2nd**



**Land - 7th**



**Homesite - 13th**

## **Killeen Junior Livestock Show**

Congratulations to the following FHS students who did well at the Killeen Junior Livestock Show! These are the results that were posted so far:

### **Stock Show**

Grand Champion Breeding Goat

Hunter Butler - Trimmier 4H

Grand Champion Market Goat

Bailey Skinner - Trimmier 4H

Reserve Champion Roaster

Mallory Norman - Trimmier 4H

Grand Champion Broilers

Mallory Norman - Trimmier 4H

Grand Champion Market Lamb

Brody Fisher - Maxdale 4H

Reserve Grand Breeding Chamion Breeding Gilt  
Hunter Butler - Trimmier  
4H

Grand Champion Market Swine  
Hunter Butler - Trimmier 4H

Grand Champion Market Steer  
Brody Fisher - Maxdale 4H

### Ag Mech

Grand Champion Metal  
Hunter Butler - Trimmier 4H



### Fine Arts and Music Showcase

The Fine Arts Departments from both Florence Middle School and Florence High School hosted a Fine Arts and Music Showcase on Tuesday, February 25th on the FHS Campus. The event was well-attended and our FHS students did a fantastic job of showing off their fine art talents!

Congratulations to Mr. Shaw, Dr. Acosta, Ms. Davis and Mrs. Ortiz for hosting an awesome event!





## Band

Congratulations to these students for moving on to State for their ensemble performances today! State competition will happen at the end of May.

Trumpet Trio- Trinity Rashid, Ben Conner, Cris Gomez

Saxophone Quartet- Betsy Bradford, Aaron Williams, Anna Castillo, Samantha Kleinmeyer

Trombone Quartet- Zane Smith, Seth Ellis, Sebastian Gomez, August Kuehne

Clarinet Quartet- Roy Scott, Lilli Lacina Brown, Carla De La Mora Mendoza, Kieran Seaboch

Let's hear it for our soloists! The following students received a 1st Division for their solos!

Carissa Morrison - Mallet Solo

Betsy Bradford - Soprano Saxophone Solo

Aaron Williams - Alto Saxophone Solo

Lilli Lacina-Brown - Clarinet Solo

Also, Betsy Bradford will be performing her solo at State in late May.



**Ensembles**



**Solos**

## Powerlifting

Congratulations to Kimber Bliton for qualifying for the THSWPA State championship!

Congrats to Coach Blake and the other Girl Regional qualifiers - Lacy Allen, Hensley Bowman and Brylee Stanfield - on a great season!

Boys powerlifters had good success at Regionals. Adam Heffington placed 5th with a total of 1450 lbs and Colton Latimer placed 9th with a total of 1160 lbs.



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## What's Next For Our Seniors?

FHS is celebrating our seniors future plans, from college, military, to gainful employment in a career.



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## Clash of the Classes

### Attendance

Our goal for the year is to maintain attendance at **95%** and we were on track first semester. Currently, we are behind this goal to start the nine weeks. We know many students have been out ill, however, we want to stress the importance of being in class.

In order to get points for attendance in the clash of the classes the grade level must be at 95%.

Current attendance standings:

**9th - 93.67**

**10th - 92.47**

**11th - 92.55**

**12th - 88.55**

# CLASH OF THE CLASSES UPDATE

CATEGORY	WHO IS WINNING?
School Attendance	Freshmen currently in the lead!
Spirit Day Participation	Seniors: 30 pts Juniors: 20 pts
Game Attendance (Be sure you sign in at the gate to earn points!)	<u>Seniors - 42pts</u> <u>Juniors - 28 pts</u> Freshmen - 15 pt Sophomores - 14 pt
A - A/B Honor Roll	Cailbrating...

## Important Dates

3/26 - PSAT 10th Grade/SAT 11th Grade  
5/3 - Junior/Senior Prom @ Moravian Hall  
5/30 - Graduation @ Stampede Stadium

## CCMR Update

Currently FHS is at 79% CCMR.



**Russell Porterfield**

Russell is using Smore to create beautiful newsletters





# *FMS March Board Brief*

March 24, 2025

*BuffsBeTheBestTheyCanBe*

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## *Upcoming Campus Events*

**March 28-** Track District Meet

**April 4th-** STAAR Pep Rally

**April 10-** 6th-8th grade ELAR STAAR

**April 15-** 8th grade Science STAAR

**April 23-** 8th grade Social Studies STAAR

**April 29th-** 6th-8th grade Math/Algebra STAAR

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## *HERD Highlights*

*Grade Level Students of the Month: BuffsBeTheBestTheyCanBe*



**Olivia Kuehne- 6th Grade**



**Preston Hamm- 7th Grade**



**8th Grade- Ayleen Perez**

## *Teacher of the Month--Coach Pena*

Congratulations to Coach Pena, FMS Teacher of the Month. Coach Pena teaches PE, Pre-Athletics, and Athletics here at FMS. He also sponsors the FMS UIL Chess team and leads the Student Connections Committee. Coach Pena also coaches high school and middle school cross country, high school soccer, and high school track. Coach Pena is constantly holding student to a high standard and pushes each student to Be The Best They Can Be! We love having Coach Pena on our TEAM here at FMS.



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## *FMS Varsity Band Wins SWEEPSTAKES!*

Our FMS Varsity band for won SWEEPSTAKES at their UIL band competition in Lago Vista March 4! Our band received all 1 scores from the judges during the competition.



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## *YTD Attendance*

We have seen a decline in student attendance during the 2nd semester, as we have dropped just below 95%. As a campus, we have built in attendance incentives as well as upcoming testing dates to encourage attendance.

**Year-to-Date Campus Attendance Rates (2/28): 94.92%**

6th Grade-95.37%

7th Grade- 95.65%

8th Grade- 93.94%

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## Athletics

FMS Track is going strong and will round out with the district meet on 3/28.

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### Florence Middle School

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[Facebook](#)

[Website](#)



**Tarah Staton**

Tarah is using Smore to create beautiful newsletters



# Florence News

03/14/2025 From: Principal Paredes

## Week 27-Spelling Words- Print and Practice at Home

### *Practice Listening and Writing the 1000 Words at Home*

To support your child's reading, spelling, and writing fluency, I am adding an audio resource for the 1,000 words that students have in their purple folders. Just click on the link below and this audio will allow students to practice listening and writing the words at home. Please help us by encouraging your child to listen to the words and write them down. This practice will not only improve their fluency but also contribute to becoming a more confident and skilled reader. Thank you for your continued support in reinforcing these skills at home!

- [100 Words](#)
- [200 Words](#)
- [300 Words](#)
- [400 Words](#)
- [500 Words](#)
- [600 Words](#)
- [700 Words](#)
- [800 Words](#)
- [900 Words](#)
- [1000 Words](#)

### *Character Trait for March- Courage*

Courage means being brave enough to do what is right, even when it feels difficult or scary. It's standing up for yourself and others, trying new things, and never giving up, even when something is

challenging.

### **How to Practice Courage at Home:**

- **Try Something New:** Encourage your child to step outside their comfort zone, whether it's tasting a new food, learning a new skill, or speaking in front of others.
- **Speak Up:** Teach them to express their thoughts and feelings respectfully, even when it's hard.
- **Be Honest:** Remind them that telling the truth takes courage, especially when they've made a mistake.
- **Show Kindness:** Standing up for others and doing the right thing, even when no one is watching, is a great way to be courageous.

### ***Reminders:***

- Ensure students complete Formative Loop
- Practice Fluency Words
- Read nightly so they can take AR quizzes at school
- Practice Spelling Words
- Practice IXL at home!

### ***Mark your Calendar!***

03/14- Student and Staff Early Dismissal

03/17-03/21- Spring Break

03/31- Student Holiday/Staff Workday



**Ercilia Paredes**

Ercilia is using Smore to create beautiful newsletters

### FISD RESIGNATIONS

First	Last	Resigned	First Day Work	Last Day of Work	Job Title	Campus	Reason
Grasiela	Guerrero Gonzales	2/25/2025	10/7/2019	6/30/2025	Executive Assistant to Superintendents	Admin	Retirement
Sidra	Glass	2/26/2025	7/24/2023	6/20/2025	Special Education Compliance Coordinator	Admin	Retirement
Garrison	Hennig	3/4/2025	7/20/2023	6/27/2025	HS Assistant Principal	FHS	Leaving Profession
Lisa	Draper	3/5/2025	8/3/2023	5/30/2025	ELAR English 2 & ESOL Teacher	FHS	Retirement
Beth	Schimschock	3/5/2025	7/25/2022	6/10/2025	Speech Pathologist	Admin	Retirement
Hailey	Slover	3/7/2025	8/1/2024	5/30/2025	8th Grade ELAR	FES	N/A
Brent	Futrell	3/11/2025	8/9/1999	5/30/2025	Health/Key/CTE Teacher	FMS	Retirement
Benito	Quintanilla	3/13/2025	11/27/2018	5/30/2025	LOTE-Spanish Teacher	FHS	Leaving Profession
Chase	Burrow	3/13/2025	8/8/2022	5/30/2025	6th Grade Social Studies/Coach	FMS	N/A

3/24/2025

**2025-2026 NEW TEACHER CONTRACTS**

<b>First Name</b>	<b>Last Name</b>	<b>Yrs Professional Experience</b>	<b>Yrs Professional in District</b>	<b>2025-2026 Job Descr</b>	<b>2025-2026 Admin Recom</b>	<b>2025-2026 Adden</b>	<b>Previous District</b>	<b>Degree(s)</b>	<b>Certification(s)</b>
Pennie	Walters	20	0	Bilingual Teacher	PROBATIONARY	N/A	Venus ISD	Masters	Core w/STR (EC-6), Secondary Spanish (6-12), Speech (7-12), ESL Supp (EC-12), Bilingual ED Supp-Spanish ((EC-12)