



Agenda of Special Session October 12, 2026 The Board of Trustees Wichita Falls Independent School District

In Compliance with the Texas Government Code, Chapter 551, Subchapter C, the Board of Trustees of the Wichita Falls Independent School District will meet for a Special Session at 5:00 PM, on October 12, 2026, in the Board Room at the Education Center, 1104 Broad St, Wichita Falls, TX 76301.

The subjects to be discussed, considered, or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

I. CALL TO ORDER AND OPENING STATEMENT

II. INVOCATION

III. PUBLIC COMMENT

Public comments at Special Sessions are limited to items listed on the agenda.

IV. REPORTS OR SPECIAL DISCUSSION ITEMS

- A. Cunningham Elementary Update 3
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VI. DISTRICT OPERATIONS

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VII. HUMAN RESOURCES

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VIII. BOARD MATTERS

- A. WFISD Board Training Hours 55
- B. Minutes 57
- C. Upcoming Events
- D. Closed Session:

- 1. Personnel Matters Including the Appointment, Evaluation, Reassignment, Duties, Discipline, Dismissal and/or Compensation of Individual District Employees (*Pursuant to Texas Government Code 551.074*)
- 2. Deliberations Regarding Abandonment of Contract by Teacher and the Attempt to Resign (*Pursuant to Texas Government Code 551.074*)
- 3. Deliberations Regarding Notifications to the State Board for Educator Certification of Teacher Contract Abandonment (*Pursuant to Texas Government Code 551.074*)

E. Open Session:

- 1. Consideration and Possible Action Regarding Abandonment of Contract by Teacher and the Attempt to Resign 1
- 2. Consideration and Possible Action Regarding Notifications to the State Board for Educator Certification of Teacher Contract Abandonment

IX. ADJOURNMENT

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

The notice for this meeting was posted in compliance with the Texas Open Meetings Act on Tuesday, October 6, 2026 at 5:00 pm.

For the Board of Trustees

WICHITA FALLS ISD BOARD OF TRUSTEES
October 12, 2026

Agenda Item:	Cunningham Elementary School Progress Update
Administrator Responsible:	Jeff Hill, Executive Director of Elementary Schools Amy Simmons, Cunningham Principal
Attachments:	No Attachment
_____ Action Needed _____ Future Action <u> X </u> Presentation _____ Report	

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees receive information regarding school progress performance data from Cunningham Elementary School as presented by Amy Simmons, Principal of Cunningham Elementary School, as submitted by Jeff Hill, Executive Director of Elementary Schools, and as recommended by Dr. Donny Lee, Superintendent of Schools.

WICHITA FALLS ISD BOARD OF TRUSTEES
October 12, 2026

Agenda Item:	Zundy Elementary School Progress Update
Administrator Responsible:	Jeff Hill, Executive Director of Elementary Schools Rebecca Hernandez, Zundy Elementary Principal
Attachments:	No Attachment
_____ Action Needed _____ Future Action <u> X </u> Presentation _____ Report	

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees receive information regarding school progress performance data from Zundy Elementary School as presented by Becky Hernandez, Principal of Zundy Elementary School, as submitted by Jeff Hill, Executive Director of Elementary Schools, and as recommended by Dr. Donny Lee, Superintendent of Schools.

WICHITA FALLS ISD BOARD OF TRUSTEES
October 12, 2026

Agenda Item:	Financial Reports as of August 31, 2026
Administrator Responsible:	Leah Horton, Chief Financial Officer
Attachments:	Financials
☒ Action Needed ☐ Future Action ☐ Presentation ☐ Report	

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees approves the attached year-to-date financial reports and investment reports as submitted by Leah Horton, Chief Financial Officer, and is recommended by Dr. Donny Lee, Superintendent of Schools.

Explanation:

The following attachments report the revenue and expenditure position through August 31, 2026 for all funds. The current year column is reported as of the approved budget.

The “Year-to-Date Revenues & Expenses Comparison” report details the components of revenue and functional expenditures for the General Fund, Food Service, and Debt Service Fund.

For the General Fund, the Year-to-Date Budget vs. Actual shows the prior year actual, current budget, actual revenue and expenditures to date with the remaining amount left in each category. The prior year actual is provided for comparison to the current budget.

The attached financial reports represent two months of operations, 16.67% of the fiscal year. As of August 31st, of last year, the district had collected 2.27% of projected revenues, as compared to 1.80% for 2026-2027. Expenditures for 2025-2026 were 15.77% of budget, as compared to 14.52% for 2026-2027.

For the General Fund revenues were 1.43% last year as compared to 1.41% this year. Expenditures were 16.13% last year as compared to 16.34% this year.

For the Food Service Fund revenues were 7.72% last year as compared to 9.30% this year. Expenditures were 10.15% last year as compared to 1.82% this year.

For the Debt Service Fund revenues were 1.03% last year as compared to 1.04% this year. Expenditures were 19.61% last year as compared to 19.60% this year.

Investments:

Leah Horton, Chief Financial Officer, hereby certifies that the following Investment Report represents the investment position of the school district as of the noted date in compliance with the Board approved Investment Policy, the Public Funds Investment Act (Texas Government Code 2256), and, Generally Accepted Accounting Principles (GAAP).

WICHITA FALLS INDEPENDENT SCHOOL DISTRICT
FINANCIAL SUMMARY
August 31, 2026

	2025-2026			2026-2027		
	CURRENT BUDGET	ACTUAL YEAR TO DATE	% OF CURRENT BUDGET	CURRENT BUDGET	ACTUAL YEAR TO DATE	% OF CURRENT BUDGET
REVENUE:						
GNL. OPERATING	\$135,142,364	\$1,930,798	1.43%	\$140,767,569	\$1,974,918	1.40%
ATHLETICS	\$315,000	\$9,652	3.06%	\$315,000	\$17,620	5.59%
General Fund	\$135,457,364	\$1,940,450	1.43%	\$141,082,569	\$1,992,538	1.41%
SP. EDUCATION	\$3,288,115	\$67,940	2.07%	\$3,409,303	\$26,003	0.76%
VOCATIONAL	\$234,016	\$9,761	4.17%	\$235,007	\$0	0.00%
CONS. APPLIC.	\$8,653,522	\$197,159	2.28%	\$23,266,091	\$0	0.00%
OTHER SP. REV.	\$3,425,140	\$952,426	27.81%	\$2,483,934	\$562,405	22.64%
Special Revenues	\$15,600,794	\$1,227,286	7.87%	\$29,394,334	\$588,408	2.00%
FOOD SERVICE	\$9,196,890	\$710,356	7.72%	\$8,395,299	\$780,378	9.30%
INT & SINKING	\$22,155,000	\$228,471	1.03%	\$23,695,000	\$247,059	1.04%
CONSTRUCTION FUND	\$0	\$32,979	0.00%	\$0	\$34,422	0.00%
INTERNAL SERVICE	\$0	\$4,730	0.00%	\$0	\$4,179	0.00%
TOTAL REVENUE	\$182,410,048	\$4,144,272	2.27%	\$202,567,202	\$3,646,985	1.80%
EXPENDITURES:						
GNL. OPERATING	\$134,195,364	\$21,748,975	16.21%	\$145,455,495	\$23,812,390	16.37%
ATHLETICS	\$1,262,000	\$96,996	7.69%	\$1,268,944	\$167,564	13.21%
General Fund	\$135,457,364	\$21,845,971	16.13%	\$146,724,439	\$23,979,955	16.34%
SP. EDUCATION	\$3,288,115	\$580,664	17.66%	\$3,409,303	\$561,783	16.48%
VOCATIONAL	\$234,016	\$21,664	9.26%	\$235,007	\$67,117	28.56%
CONS. APPLIC.	\$8,653,522	\$1,157,574	13.38%	\$23,266,091	\$886,400	3.81%
OTHER SP. REV.	\$4,383,428	\$712,115	16.25%	\$3,547,228	\$865,334	24.39%
Special Revenues	\$16,559,082	\$2,472,016	14.93%	\$30,457,628	\$2,380,635	7.82%
FOOD SERVICE	\$12,800,046	\$1,299,101	10.15%	\$10,458,677	\$190,603	1.82%
INT & SINKING	\$21,327,968	\$4,182,800	19.61%	\$21,695,584	\$4,251,616	19.60%
CONSTRUCTION FUND	\$3,279,877	\$6,298	0.19%	\$3,042,413	\$0	0.00%
INTERNAL SERVICE	\$515,351	\$143,613	27.87%	\$607,385	\$127,166	20.94%
TOTAL EXPEND.	\$189,939,688	\$29,949,799	15.77%	\$212,986,126	\$30,929,975	14.52%

WICHITA FALLS INDEPENDENT SCHOOL DISTRICT
FINANCIAL SUMMARY
August 31, 2026

FUND	INVESTMENTS	CHECKING ACCOUNT	8/31/2025 TOTAL CASH	INVESTMENTS	CHECKING ACCOUNT	8/31/2026 TOTAL CASH
GNL. OPERATING	50,316,638	\$ 5,105,827	55,422,466	54,355,238	4,500,659	58,855,897
ATHLETICS	-	32,419	32,419	-	42,141	42,141
SPECIAL REVENUES	-	(188,712)	(188,712)	-	(984,417)	(984,417)
FOOD SERVICE	6,302,304	43,332	6,345,636	6,396,627	102,939	6,499,567
INT & SINKING	10,620,654	2,027	10,622,681	13,255,704	1,099	13,256,803
CONSTRUCTION FUND	7,688,220	14,494	7,702,714	6,700,625	11,026	6,711,651
INTERNAL SERVICE	649,795	(3,156,828)	(2,507,032)	674,881	(3,609,362)	(2,934,481)
PAYROLL	-	39,547	39,547	-	17,803	17,803
TOTAL	\$ 75,577,613	\$ 1,892,105	\$ 77,469,718	81,383,076	81,888	\$ 81,464,963

GENERAL FUND

WICHITA FALLS INDEPENDENT SCHOOL DISTRICT YEAR TO DATE REVENUES AND EXPENSES COMPARISON AUGUST 2025 and AUGUST 2026

2 month has passed = 16.67%		2025-2026			2026-2027			CURRENT MONTH
		CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %	CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %	
Revenues								
5700	Local Revenues	\$ 41,117,000	\$ 648,874	1.58%	\$ 40,012,000	\$ 690,021	1.72%	364,468
5800	State Revenues	91,876,230	1,040,904	1.13%	98,599,701	1,086,012	1.10%	540,458
5900	Federal Revenues	1,981,879	245,850	12.40%	1,965,000	102,660	5.22%	22,451
	Total Revenues	\$ 134,975,109	\$ 1,935,628	1.43%	\$ 140,576,701	\$ 1,878,693	1.34%	\$ 927,377
Expenses by Function								
11	Instruction	\$ 76,382,304	\$ 11,964,805	15.66%	\$ 83,054,858	\$ 11,745,127	14.14%	5,943,887
12	Instr. Resources/Media	1,155,795	197,612	17.10%	1,022,069	182,166	17.82%	91,069
13	Curriculum Dev. & Staff Dev	656,993	92,425	14.07%	832,090	133,327	16.02%	76,163
21	Instructional Leadership	1,742,813	312,272	17.92%	1,671,355	366,737	21.94%	230,132
23	School Leadership	6,642,211	1,119,467	16.85%	6,405,108	1,084,794	16.94%	542,613
31	Guidance, Counseling & Evaluation Svcs	4,358,041	701,891	16.11%	4,349,069	753,593	17.33%	364,342
32	Social Work Services	290,547	43,959	15.13%	271,577	44,475	16.38%	22,455
33	Health Services	1,976,680	304,988	15.43%	1,942,184	340,999	17.56%	175,959
34	Student Transportation	7,315,468	36,986	0.51%	6,918,208	16,443	0.24%	16,202
35	Food Service	30,000	7,988	26.63%	30,000	8,318	27.73%	4,248
36	Co-Curricular/Extracurricular	3,802,642	341,574	8.98%	3,916,109	950,539	24.27%	231,078
41	General Administration	4,043,417	613,011	15.16%	4,383,497	728,188	16.61%	344,756
51	Plant Maint. & Operations	19,000,152	4,574,029	24.07%	18,549,640	4,360,309	23.51%	1,103,490
52	Security & Monitoring	1,960,132	308,833	15.76%	2,233,176	264,486	11.84%	134,485
53	Data Processing Services	3,903,867	996,655	25.53%	3,728,018	907,903	24.35%	439,243
61	Community Services	16,550	9,221	55.72%	15,973	9,579	59.97%	180
71	Debt Service	1,101,600	10,800	0.98%	1,306,025	320,025	24.50%	-
81	Facilities Acquisition & Construction	-	31,332	0.00%	4,817,331	1,584,509	0.00%	1,584,509
93	Payments to Fiscal Agent of SSA	100,000	-	0.00%	300,000	-	0.00%	-
95	Payments to JJAEP	40,000	-	0.00%	40,000	-	0.00%	-
99	Intergovernmental Charges	763,152	178,125	23.34%	763,152	178,439	23.38%	178,439
	Total Expenditures	\$ 135,282,364	\$ 21,845,971	16.15%	\$ 146,549,439	\$ 23,979,955	16.36%	\$ 11,483,249
Other Sources and (Uses)								
7900	Non-Operating Resources	482,255	4,824	1.00%	505,868	113,845	22.50%	112,935
8900	Other Uses-Non-operating	(175,000)	-	0.00%	(175,000)	-	0.00%	-
	Total Other Sources and Uses	\$ 307,255	\$ 4,824	1.57%	\$ 330,868	\$ 113,845	34.41%	\$ 112,935
	Net Change in Fund Balance	\$ -	\$ (19,905,519)	0.00%	\$ (5,641,870)	\$ (21,987,417)	389.72%	\$ (10,442,937)

WICHITA FALLS INDEPENDENT SCHOOL DISTRICT
YEAR TO DATE GENERAL FUND REVENUES COMPARISON
August 2025 and August 2026

		2025-2026			2026-2027			Current Month
		BUDGET	ACTUAL	%	BUDGET	ACTUAL	%	
Local Revenues								
5711	Current year tax levy	38,000,000	\$ -	0.00%	36,500,000	\$ -	0.00%	-
5712	Taxes-delinquent	555,000	200,865	36.19%	500,000	221,812	44.36%	131,864
5719	Tax penalties & interest	450,000	52,273	11.62%	400,000	53,336	13.33%	31,678
5735	Summer school tuition	-	-	0.00%	-	-	0.00%	-
5739	Tuition and Fess Local	30,000	-	0.00%	30,000	-	0.00%	-
5742	Interest income	1,500,000	337,735	22.52%	2,000,000	319,048	15.95%	157,295
5743	Facilities rental	100,000	13,605	13.61%	100,000	16,865	16.87%	6,893
5744	Gifts and local grants	-	-	0.00%	-	500	0.00%	500
5745	Insurance Proceeds	-	-	0.00%	-	-	0.00%	-
5749	Miscellaneous revenue	155,000	33,481	21.60%	155,000	58,640	37.83%	18,977
5755	Enterprise Revenue	7,000	1,263	18.04%	7,000	2,200	31.43%	951
	Local revenues to date before Athletics	40,797,000	639,222	1.57%	39,692,000	672,401	1.69%	\$ 348,158
5752	Scoreboard Fund	20,000	-	0.00%	20,000	-	0.00%	-
5752	Athletics Fund ticket sales	300,000	9,652	3.22%	300,000	17,620	5.87%	16,310
	Total local revenues to date	41,117,000	648,874	1.58%	40,012,000	690,021	1.72%	\$ 364,468
State Revenues								
5811	Available School Fund	4,500,000	-	0.00%	6,634,487	-	0.00%	-
5812	Foundation entitlements	81,947,000	-	0.00%	87,160,215	-	0.00%	-
5819	Other FSP Programs	-	-	0.00%	-	-	0.00%	-
5829	Misc. state programs	-	-	0.00%	-	-	0.00%	-
5831	TRS On-behalf	5,429,230	1,040,904	19.17%	4,804,999	1,086,012	22.60%	540,458
	Total state revenues to date	91,876,230	1,040,904	1.13%	98,599,701	1,086,012	1.10%	540,458
Federal Revenues								
5919	Other Federal Revenues	25,000	29,926	119.70%	25,000	-	0.00%	-
5927	Indirect costs	-	-	0.00%	-	-	0.00%	-
5929	After School Snack Program	75,000	11,286	15.05%	75,000	9,060	12.08%	4,605
5931	SHARS Revenue	1,566,879	190,973	12.19%	1,500,000	77,944	5.20%	14,564
5931	SHARS Revenue-Deferred	-	-	0.00%	-	-	0.00%	-
5941	Impact Aid	150,000	-	0.00%	200,000	-	0.00%	-
5946	ROTC salary reimbursement	165,000	13,665	8.28%	165,000	15,656	9.49%	3,282
	Total federal revenues to date	1,981,879	245,850	12.40%	1,965,000	102,660	5.22%	22,451
Non-Operating Resources								
7912	Sale of assets	10,000	4,824	48.24%	10,000	113,845	1138.45%	112,935
7915	Transfers from Other Funds	472,255	-	0.00%	495,868	-	0.00%	-
	Total non-operating resources	482,255	4,824	1.00%	505,868	113,845	22.50%	112,935
GRAND TOTAL - GENERAL FUND		\$ 135,457,364	\$ 1,940,452	1.43%	\$ 141,082,569	\$ 1,992,538	1.41%	\$ 1,040,312

FOOD SERVICE FUND

WICHITA FALLS INDEPENDENT SCHOOL DISTRICT YEAR TO DATE REVENUES AND EXPENSES COMPARISON AUGUST 2025 and AUGUST 2026

2 months has passed = 16.67%		2025-2026			2026-2027			CURRENT MONTH
		CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %	CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %	
Revenues								
5700	Local Revenues	1,510,864	\$ 217,133	14.37%	1,676,624	\$ 206,707	12.33%	182,011
5800	State Revenues	32,212	-	0.00%	38,000	-	0.00%	-
5900	Federal Revenues	7,146,032	473,119	6.62%	6,196,081	542,343	8.75%	514,854
5900	After School Supper Program	358,401	20,104	5.61%	395,908	31,328	7.91%	31,328
5900	After School Snack Program	149,381		0.00%	87,686	-	0.00%	-
	Total Revenues	\$ 9,196,890	\$ 710,356	7.72%	\$ 8,394,299	\$ 780,378	9.30%	\$ 728,193
Expenses by Function								
35	Food Service	\$ 12,327,791	\$ 1,299,101	10.54%	\$ 9,962,809	\$ 190,603	1.91%	117,380
51	Plant Maint. & Operations	-	-	0.00%	-	-	0.00%	-
81	Facilities Acquisition & Construction	-	-	0.00%	-	-	0.00%	-
	Total Expenditures	\$ 12,327,791	\$ 1,299,101	10.54%	\$ 9,962,809	\$ 190,603	1.91%	\$ 117,380
Other Sources and (Uses)								
7900	Non-Operating Resources	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	-
8900	Other Uses-Non-operating	(472,255)	-	0.00%	(495,868)	-	0.00%	-
	Total Other Sources and Uses	\$ (472,255)	\$ -	0.00%	\$ (495,868)	\$ -	0.00%	\$ -
	Net Change in Fund Balance	\$ (3,603,156)	\$ (588,745)	16.34%	\$ (2,064,378)	\$ 589,775	28.57%	\$ 610,813

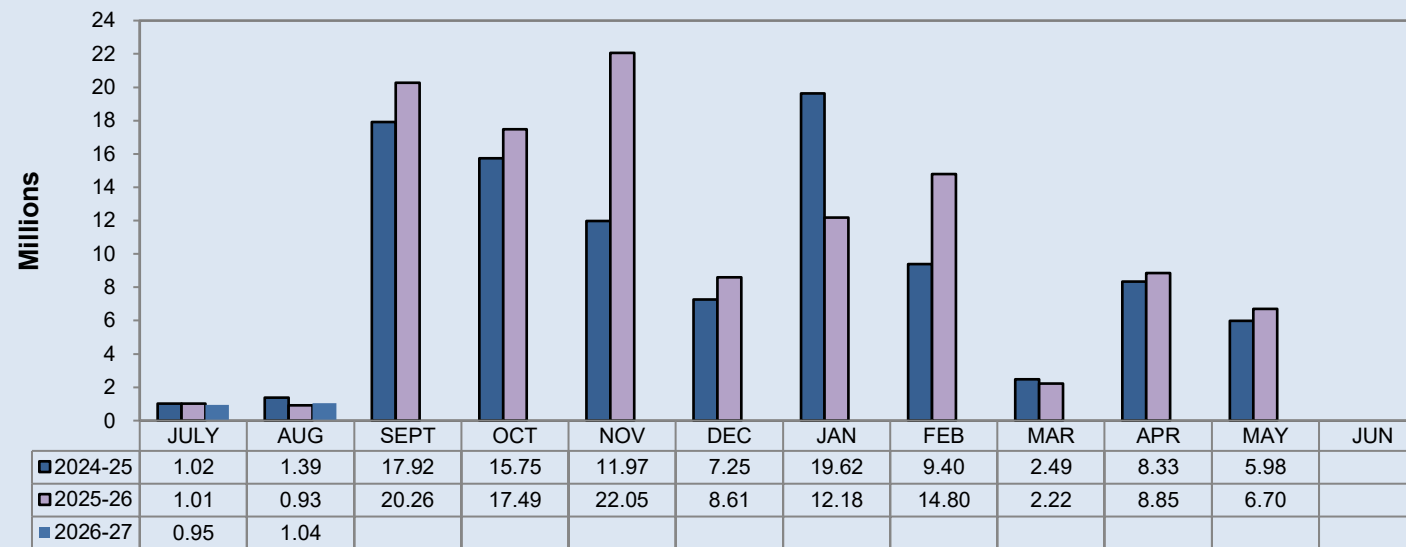
DEBT SERVICE AND
CAPITAL PROJECTS FUNDS

WICHITA FALLS INDEPENDENT SCHOOL DISTRICT
YEAR TO DATE REVENUES AND EXPENSES COMPARISON
AUGUST 2025 and AUGUST 2026

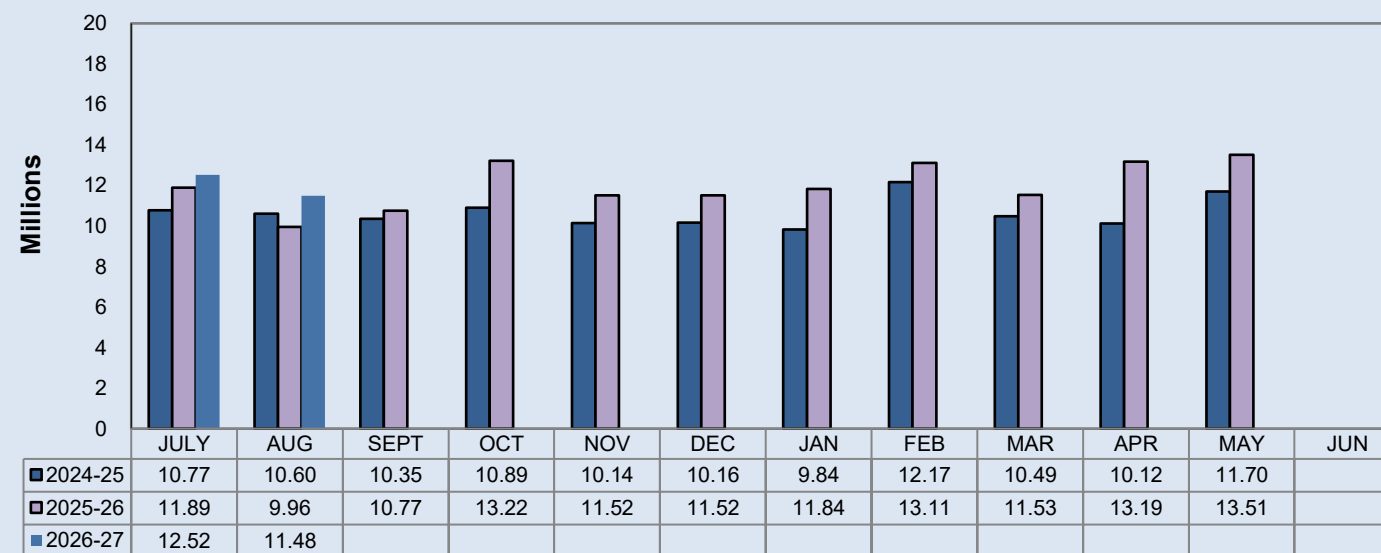
DEBT SERVICE FUND		2025-2026			2026-2027			CURRENT MONTH
2 months has passed = 16.67%		CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %	CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %	
Revenues								
5700	Local Revenues	22,155,000	\$ 228,471	1.03%	20,695,000	\$ 247,059	1.19%	132,217
5800	State Revenues	-	-	0.00%	3,000,000	-	0.00%	-
5900	Federal Revenues	-	-	0.00%	-	-	0.00%	-
	Total Revenues	\$ 22,155,000	\$ 228,471	1.03%	\$ 23,695,000	\$ 247,059	1.04%	\$ 132,217
Expenses by Function								
71	Debt Service	\$ 21,327,968	\$ 4,182,800	19.61%	\$ 21,695,584	\$ 4,251,616	19.60%	-
	Total Expenditures	\$ 21,327,968	\$ 4,182,800	19.61%	\$ 21,695,584	\$ 4,251,616	19.60%	\$ -
Other Sources and (Uses)								
7900	Non-Operating Resources	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	-
	Total Other Sources and (Uses)	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -
	Net Change in Fund Balance	\$ 827,032	\$ (3,954,329)	478.13%	\$ 1,999,416	\$ (4,004,557)	200.29%	\$ 132,217
CAPITAL PROJECTS FUND		2025-2026			2026-2027			CURRENT MONTH
2 months has passed = 16.67%		CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %	CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %	
Revenues								
5700	Local Revenues - interest Income	\$ -	32,979		\$ -	34,422	0.00%	17,264
5700	Local Revenues - Gifts & Bequest	-	-	0.00%	-	-	0.00%	-
5800	State Revenues	-	-	0.00%	-	-	0.00%	-
5900	Federal Revenues	-	-	0.00%	-	-	0.00%	-
	Total Revenues	\$ -	\$ 32,979	0.00%	\$ -	\$ 34,422	0.00%	\$ 17,264
Expenses by Function								
11	Instruction	-	-	0.00%	-	-	0.00%	-
36	Cocurricular/Extracurricular	-	-	0.00%	335,760.00	-	0.00%	-
71	Debt Services	-	-	0.00%	-	-	0.00%	-
81	Facilities Acquisition & Construction	3,279,877	6,298	0.19%	2,706,653	-	0.00%	-
	Total Expenditures	\$ 3,279,877	\$ 6,298	0.19%	\$ 3,042,413	\$ -	0.00%	\$ -
Other Sources and (Uses)								
7900	Non-Operating Resources	-	-	0.00%	-	-	0.00%	-
8900	Other Uses-Non-operating	-	-	0.00%	-	-	0.00%	-
	Total Other Sources and (Uses)	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -
	Net Change in Fund Balance	\$ (3,279,877)	\$ 26,681	0.81%	\$ (3,042,413)	\$ 34,422	1.13%	\$ 17,264

**Board Graphs
August 31, 2026**

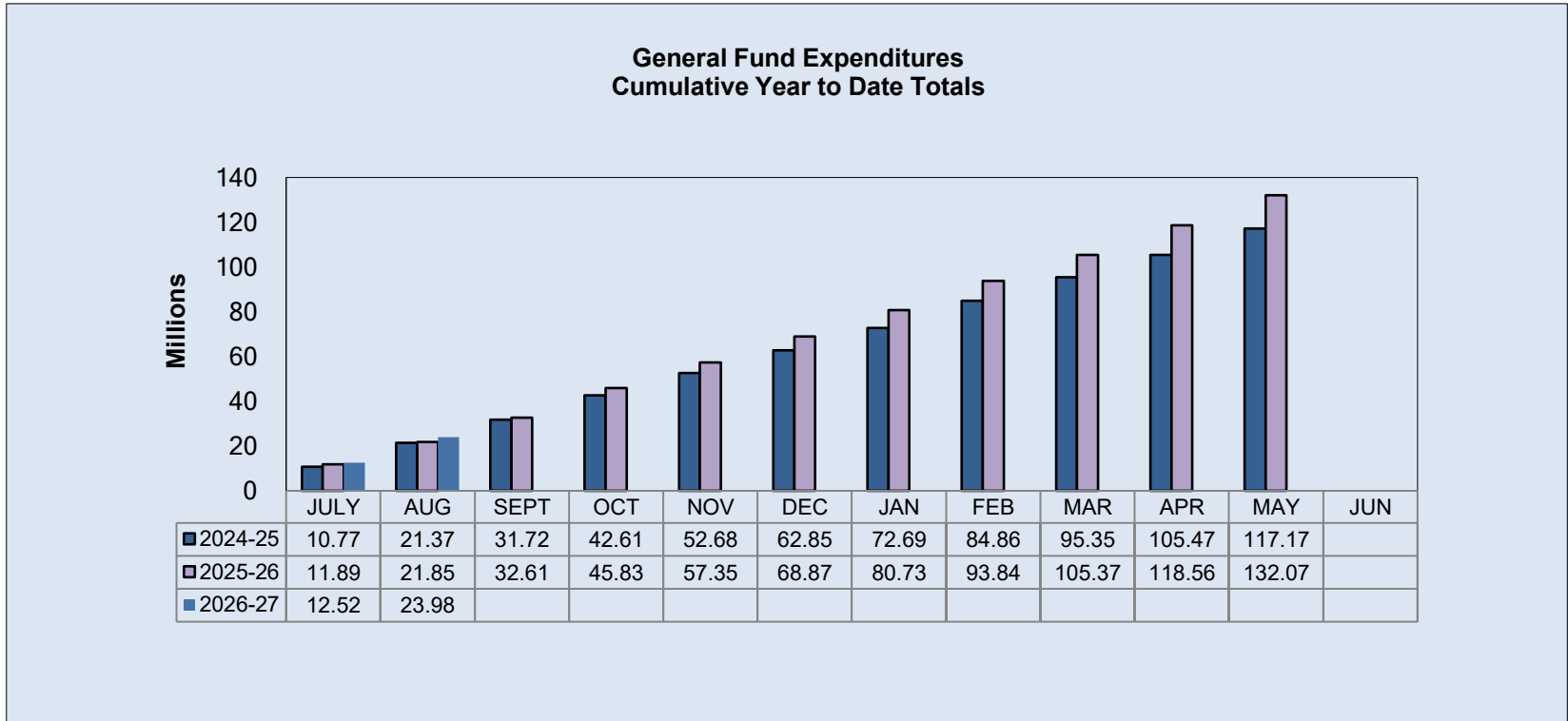
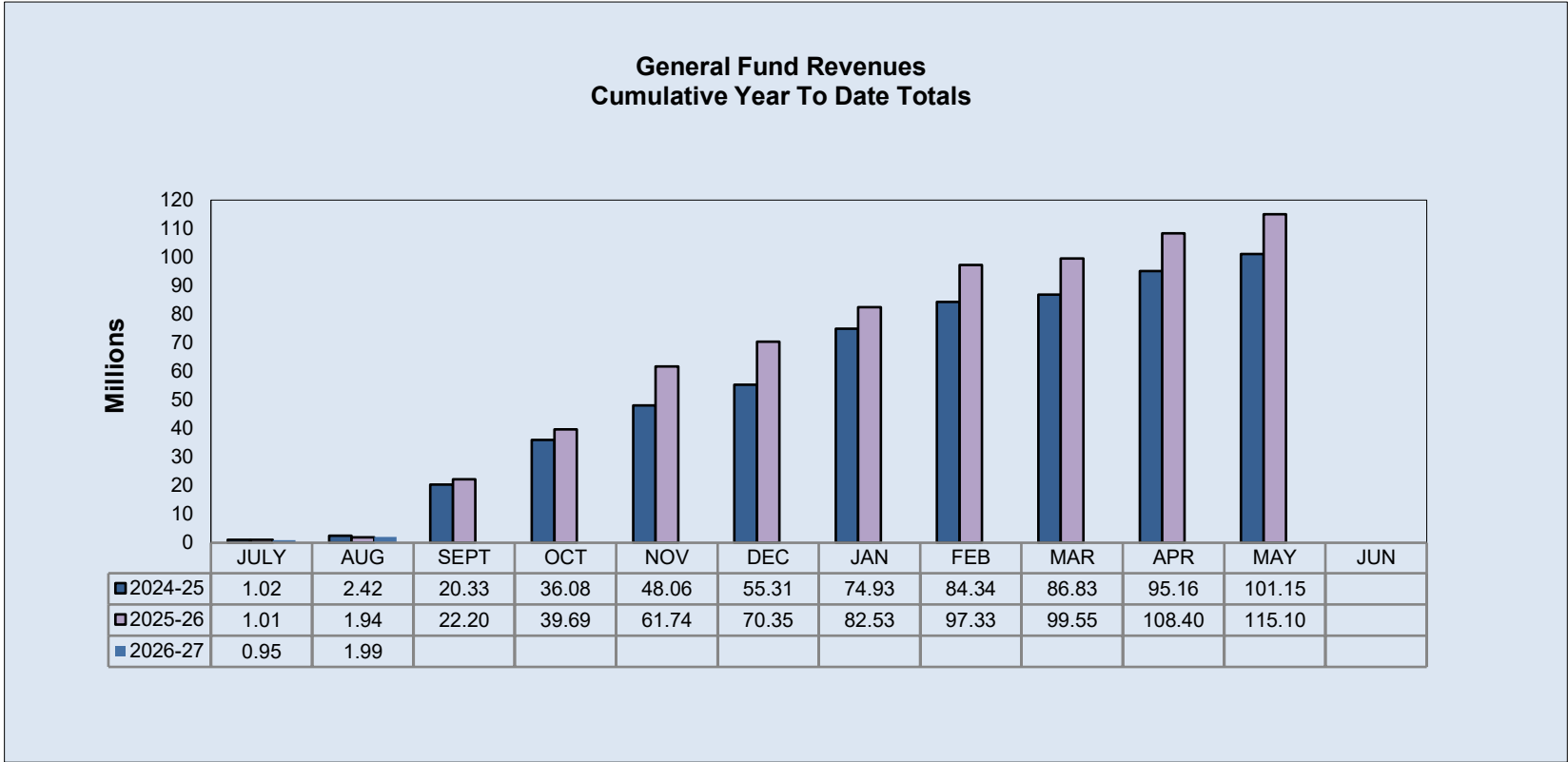
General Fund Revenues by Month



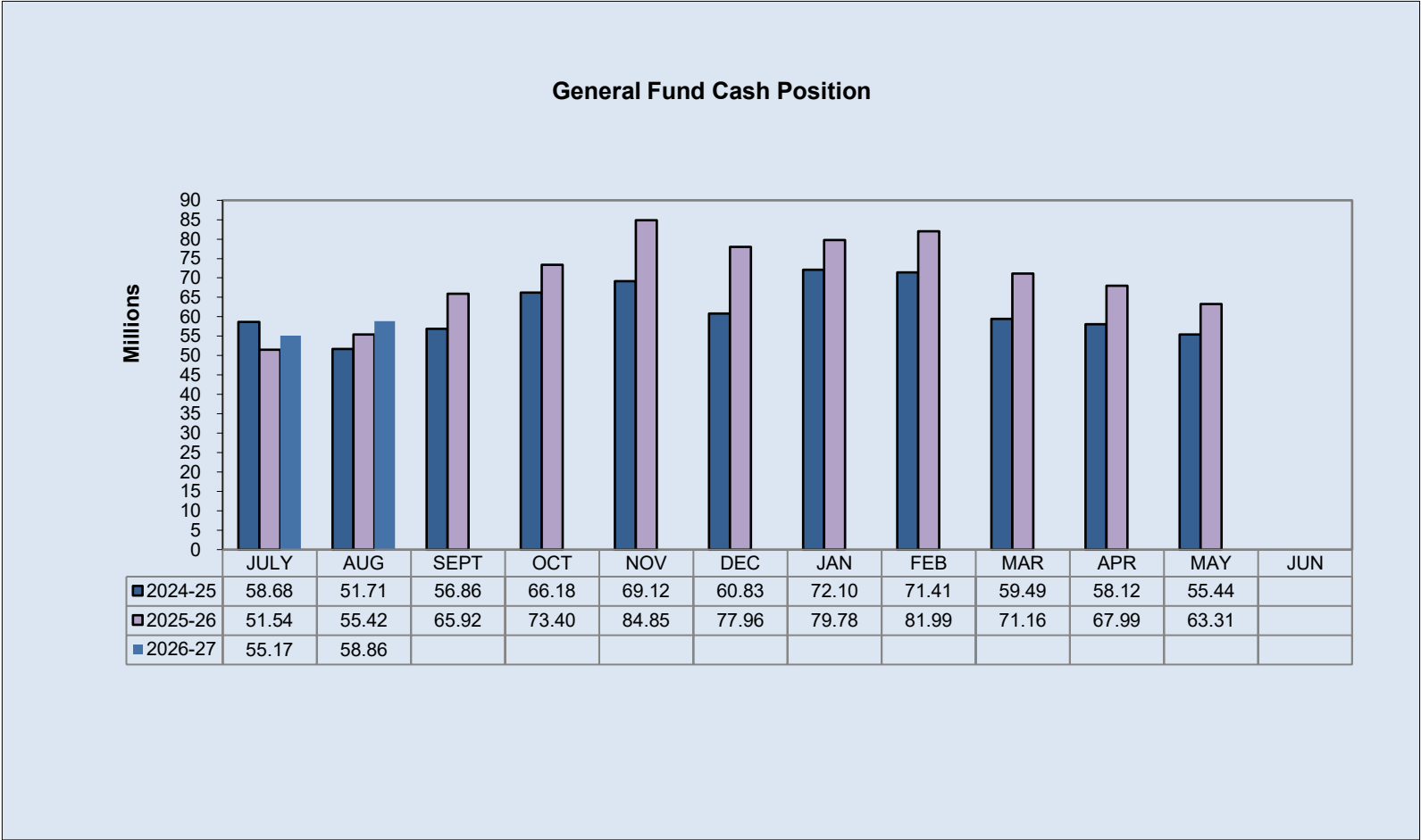
General Fund Expenditures by Month



Board Graphs
August 31, 2026



Board Graphs
August 31, 2026



WICHITA FALLS ISD
Investments Report
August 31, 2026

	YIELD	PAR VALUE	PURCHASE	CURRENT	MARKET VALUE	INTEREST	INTEREST
INVESTMENTS	RATE		COST	BOOK VALUE	@ 8/31/2026	CURRENT MONTH	YEAR TO DATE
GENERAL OPERATING FUND							
American National MMKT	0.4500%	\$28,263.68	\$28,263.68	\$28,263.68	\$28,263.68	\$10.80	\$21.60
TexasTERM Balance	3.6600%	\$1,397,435.27	\$1,397,435.27	\$1,397,435.27	\$1,397,435.27	\$4,335.58	\$8,634.82
TEXPOOL BALANCE	3.6775%	\$22,200,093.46	\$22,200,093.46	\$22,200,093.46	\$22,200,093.46	\$51,714.86	\$103,375.41
TEXPOOL Prime BALANCE	3.8234%	\$21,966,907.16	\$21,966,907.16	\$21,966,907.16	\$21,966,907.16	\$71,619.58	\$145,340.68
TEXPOOL TMN BALANCE	3.6775%	\$1,427,526.41	\$1,427,526.41	\$1,427,526.41	\$1,427,526.41	\$5,631.78	\$13,851.50
American National Bank -ICS	3.8500%	\$7,335,012.09	\$7,335,012.09	\$7,335,012.09	\$7,335,012.09	\$23,981.93	\$47,823.70
INTRA-MONTH CD ACTIVITY							
PREVIOUS MONTH'S MATURITIES							\$0.00
TOTAL GENERAL FUND		\$54,355,238.07	\$54,355,238.07	\$54,355,238.07	\$54,355,238.07	\$157,294.53	\$319,047.71
FOOD SERVICE FUND							
TEXPOOL BALANCE	3.6775%	\$6,385,784.20	\$6,385,784.20	\$6,385,784.20	\$6,385,784.20	\$19,894.03	\$39,649.80
TEXPOOL Prime BALANCE	3.8234%	\$10,843.24	\$10,843.24	\$10,843.24	\$10,843.24	\$35.11	\$69.95
INTRA-MONTH CD ACTIVITY							
PREVIOUS MONTH'S MATURITIES							\$0.00
TOTAL FOOD SERVICE FUND		\$6,396,627.44	\$6,396,627.44	\$6,396,627.44	\$6,396,627.44	\$19,929.14	\$39,719.75
INTEREST AND SINKING FUND							
	3.6775%	\$13,254,079.13	\$13,254,079.13	\$13,254,079.13	\$13,254,079.13	\$41,153.00	\$92,977.22
TEXPOOL Prime BALANCE	3.8234%	\$1,624.93	\$1,624.93	\$1,624.93	\$1,624.93	\$5.27	\$10.54
INTRA-MONTH CD ACTIVITY							
PREVIOUS MONTH'S MATURITIES							\$0.00
TOTAL INTEREST AND SINKING FUND		\$13,255,704.06	\$13,255,704.06	\$13,255,704.06	\$13,255,704.06	\$41,158.27	\$92,987.76
BOND CONSTRUCTION FUND							
American National MMKT	0.9000%	\$1,782,756.39	\$1,782,756.39	\$1,782,756.39	\$1,782,756.39	\$1,345.77	\$2,617.59
TEXPOOL BALANCE	3.6775%	\$580.34	\$580.34	\$580.34	\$580.34	\$1.86	\$3.72
TEXPOOL Prime BALANCE	3.8234%	\$4,917,288.36	\$4,917,288.36	\$4,917,288.36	\$4,917,288.36	\$15,916.27	\$31,800.16
BOND SAFEKEEPING (Bonds/Treasury Notes Investments)		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
ANB ICS BOND SAFEKEEPING HOLDING ACCOUNT		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
INTRA-MONTH CD ACTIVITY							
PREVIOUS MONTH'S MATURITIES							
TOTAL BOND CONSTRUCTION FUND		\$6,700,625.09	\$6,700,625.09	\$6,700,625.09	\$6,700,625.09	\$17,263.90	\$34,421.47
WORKER'S COMPENSATION FUND							
TEXPOOL BALANCE	3.6775%	\$674,880.85	\$674,880.85	\$674,880.85	\$674,880.85	\$2,101.28	\$4,179.52
PREVIOUS MONTH'S MATURITIES							
TOTAL WORKER'S COMPENSATION FUND		\$674,880.85	\$674,880.85	\$674,880.85	\$674,880.85	\$2,101.28	\$4,179.52
TOTAL WFISD INVESTMENTS & INTEREST EARNINGS		\$81,383,075.51	\$81,383,075.51	\$81,383,075.51	\$81,383,075.51	\$237,747.12	\$490,356.21
TEXPOOL HIGHEST BALANCE 08/25/2026							
GENERAL OPERATING FUND		\$44,571,988.68					
FOOD SERVICE		\$6,376,698.30					
INTEREST & SINKING FUND		\$13,214,545.79					
BOND CONSTRUCTION		\$4,901,950.57					
WORKER'S COMPENSATION		\$672,779.57					
MAINTENANCE TAX NOTE		\$1,550,252.13					
TOTAL		\$71,288,215.04					
			16				

Wichita Falls ISD
Property Tax Collections Report
August 31, 2026

This statement is compiled from the tax collections monthly statement for the month of August 2026 submitted to us by the Wichita County Tax Assessor-Collector, Tommy Smyth.

This statement shows total collections for the month. The breakdown is as follows:

Maintenance & Operations

Original Levy	Adjustments	Adjusted Levy						
\$ 37,970,777.56	\$ (2,639,498.86)	\$ 558,302.35	Current	Aug 2026	FYTD	YTD	2025-26	
\$ 1,993,792.94	\$ (345,140.76)	\$ 1,075,031.81	Prior Years	Collections	Collected	Collected	Budget	
Current Year				\$ 97,488.25	34,772,976.35	34,772,976.35	\$ 38,000,000	
Prior Years				23,035.24	573,620.37	266,511.74	555,000	
Penalty, Interest, & Misc Fees Collected				26,550.19	558,584.33	471,999.81	450,000	
Refunds				(17,472.03)	(683,559.61)	(585,354.30)		
Adjustments				(44,235.99)	(2,988,611.10)	(2,902,424.99)		
Totals				\$ 85,365.66	32,233,010.34	32,023,708.61	39,005,000	

Uncollected Levy **\$ 1,633,334**

Interest & Sinking

Original Levy	Adjustments	Adjusted Levy						
\$ 21,878,949.04	\$ (1,520,892.27)	\$ 321,697.28	Current	Aug 2026	FYTD	YTD	2025-26	
\$ 703,475.25	\$ (199,906.35)	\$ 204,916.81	Prior Years	Collections	Collected	Collected	Budget	
Current Year				\$ 56,173.24	\$20,036,359.49	20,036,359.49	\$ 21,500,000	
Prior Years				11,535.52	298,652.09	126,590.27	210,000	
Penalty, Interest, & Misc Fees Collected				16,824.11	258,070.11	215,011.52	145,000	
Refunds				(10,080.42)	(431,481.23)	(373,843.29)		
Adjustments				(25,489.00)	(1,716,827.14)	(1,666,131.73)		
Totals				\$ 48,963.45	\$18,444,773.32	18,337,986.26	21,855,000	

Uncollected Levy 2,159,948 **\$ 526,614**

YEAR-TO-DATE SUMMARY PART C

Tax Year = 2025 and Year End Date = 8/31/2026 and Month Range from 8/1/2026 to 8/31/2026 and Tax Units = {multiple} and Date Type = 1

002 - WICHITA FALLS I.S.D.

CURRENT YEAR INFORMATION Start Financial Year 07/01/2026 12

Start Value	10,617,618,631	Start Exemption	5,051,687,811	Start Taxable	5,565,930,820	Rate	1.075287	Calc Start Levy	59,849,730.54	Actual Start Levy	59,849,726.60	Start Frozen Loss	0.00	Start + Frozen	59,849,726.60
Adjusted Value	10,599,803,798	Adjusted Exemption	5,112,902,022	Adj Taxable	5,486,901,776	Rate	1.075287	Calc Adj Levy	58,999,941.50	Actual Current Levy	55,692,515.84	Adj Frozen Loss	3,307,421.77	Act Levy + Act Frozen	58,999,937.61
Start Value	10,617,618,631	Net Value Adj	(17,814,833)	Start Value + Net Value Adj	10,599,803,798			Actual Current Value	10,599,803,798	Other Loss	1,080.47				
Start Exemption	5,051,687,811	Net Exmp Adj	61,214,211	Start Exemp + Net Exmp Adj	5,112,902,022			Actual Current Exemption	5,112,902,022						

YEAR	NET START BALANCE	NET MTD ADJ	NET YTD ADJ	NET MTD PAID	NET YTD PAID	CALC BALANCE	REFUNDS DUE	COL %
AS OF 08/31/2026								
1975	43.23	0.00	0.00	0.00	0.00	43.23	0.00	0.00
1976	9.70	0.00	0.00	0.00	0.00	9.70	0.00	0.00
1977	40.96	0.00	0.00	0.00	0.00	40.96	0.00	0.00
1978	40.96	0.00	0.00	0.00	0.00	40.96	0.00	0.00
1979	155.82	0.00	0.00	0.00	0.00	155.82	0.00	0.00
1980	70.48	0.00	0.00	0.00	0.00	70.48	0.00	0.00
1981	223.19	0.00	0.00	0.00	0.00	223.19	0.00	0.00
1982	236.98	0.00	0.00	0.00	0.00	236.98	0.00	0.00
1983	315.24	0.00	0.00	0.00	0.00	315.24	0.00	0.00
1984	198.27	0.00	0.00	0.00	0.00	198.27	0.00	0.00
1985	345.65	0.00	0.00	0.00	0.00	345.65	0.00	0.00
1986	363.76	0.00	0.00	0.00	0.00	363.76	0.00	0.00
1987	326.70	0.00	0.00	0.00	0.00	326.70	0.00	0.00
1988	243.69	0.00	0.00	0.00	0.00	243.69	0.00	0.00
1989	524.87	0.00	0.00	0.00	0.00	524.87	0.00	0.00
1990	1,107.86	0.00	0.00	0.00	0.00	1,107.86	0.00	0.00
1991	364.69	0.00	0.00	0.00	0.00	364.69	0.00	0.00
1992	382.54	0.00	0.00	0.00	0.00	382.54	0.00	0.00
1993	1,252.13	0.00	0.00	0.00	0.00	1,252.13	0.00	0.00
1994	1,604.16	0.00	0.00	0.00	0.00	1,604.16	0.00	0.00
1995	1,839.64	0.00	0.00	0.00	0.00	1,839.64	0.00	0.00
1996	1,705.25	0.00	0.00	0.00	0.00	1,705.25	(0.08)	0.00
1997	1,768.50	0.00	0.00	0.00	0.00	1,768.50	0.00	0.00
1998	1,141.83	0.00	0.00	0.00	0.00	1,141.83	0.00	0.00
1999	1,217.47	0.00	0.00	0.00	0.00	1,217.47	0.00	0.00

Wichita County Tax Office

YEAR-TO-DATE SUMMARY PART C

Tax Year = 2025 and Year End Date = 8/31/2026 and Month Range from 8/1/2026 to 8/31/2026 and Tax Units = {multiple} and Date Type = 1

YEAR	NET START BALANCE	NET MTD ADJ	NET YTD ADJ	NET MTD PAID	NET YTD PAID	CALC BALANCE AS OF 08/31/2026	REFUNDS DUE	COL %
2000	992.60	0.00	0.00	0.00	0.00	992.60	0.00	0.00
2001	755.91	0.00	0.00	0.00	0.00	755.91	0.00	0.00
2002	1,030.87	0.00	0.00	0.00	0.00	1,030.87	0.00	0.00
2003	3,326.93	0.00	0.00	0.00	0.00	3,326.93	0.00	0.00
2004	8,258.34	0.00	0.00	0.00	0.00	8,258.34	0.00	0.00
2005	10,730.99	0.00	0.00	0.00	0.00	10,730.99	0.00	0.00
2006	14,805.72	0.00	0.00	11.00	22.04	14,783.68	0.00	0.14
2007	13,928.53	0.00	0.00	0.00	0.00	13,928.53	0.00	0.00
2008	11,580.26	0.00	0.00	0.00	0.00	11,580.26	0.00	0.00
2009	13,397.27	0.00	0.00	0.00	0.00	13,397.27	0.00	0.00
2010	14,872.70	0.00	0.00	130.94	130.94	14,741.76	0.00	0.88
2011	17,878.40	0.00	0.00	117.61	117.61	17,760.79	0.00	0.65
2012	22,592.30	0.00	0.00	118.10	118.10	22,474.20	0.00	0.52
2013	27,722.50	0.00	0.00	268.79	274.67	27,447.83	0.00	0.99
2014	34,562.99	0.00	0.00	395.96	409.21	34,153.78	0.00	1.18
2015	33,363.68	0.00	0.00	279.86	280.69	33,082.99	0.00	0.84
2016	49,191.78	0.00	0.00	291.09	306.88	48,884.90	0.00	0.62
2017	50,981.98	0.00	0.00	302.04	520.29	50,461.69	0.00	1.02
2018	62,183.23	0.00	0.00	305.79	432.48	61,750.75	0.00	0.69
2019	71,892.65	0.00	0.00	525.19	1,048.68	70,843.97	0.00	1.45
2020	78,845.02	0.00	0.00	1,290.54	1,703.93	77,141.09	0.00	2.16
2021	109,080.83	(246.95)	(240.97)	3,224.42	3,976.19	104,863.67	(549.94)	3.65
2022	178,168.13	(509.62)	(506.95)	4,193.37	6,606.92	171,054.26	(1,990.24)	3.71
2023	162,686.68	2,034.30	2,603.09	6,225.31	12,935.72	152,354.05	(172.14)	7.82
2024	355,942.68	(5,363.51)	(13,365.26)	16,890.75	43,053.17	298,624.25	(3,143.26)	12.60
2025	1,331,454.56	(65,639.21)	(83,319.76)	153,661.49	368,135.17	879,999.63	(7,480.38)	29.49
TOTAL	2,694,851.10	(69,724.99)	(94,829.85)	188,232.25	440,072.69	2,159,948.56	(13,336.04)	

* = This year and prior years

WICHITA FALLS ISD BOARD OF TRUSTEES
October 12, 2026

Agenda Item: September, 2026 Budget Amendments

Administrator Responsible: Leah Horton, Chief Financial Officer

Attachments: Attachment

☒ Action Needed ☐ Future Action ☐ Information ☐ Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees approves the attached budget amendments to the 2025-2026 budgets, as detailed on the attached Budget Amendment report. These amendments are submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Explanation:

Budgeted funds that are transferred between functions, as well as increases/decreases to the district's legally adopted budgets, require Board approval in the form of a budget amendment.

Fiscal Note:

General Operating revenues reflect no change and expenditures reflect a change of \$168,921 resulting in a deficit budget of \$5,810,791.

Food Service revenues and expenditures reflect no change resulting in a deficit budget of \$2,063,378.

Debt Service revenues and expenditures reflect no change resulting in an excess budget of \$1,999,416.

The detail of the proposed amendments and cross-function transfers is reflected on the attached Budget Amendment report.

Memorandum

To: Dr. Donny Lee, Superintendent
From: Leah Horton, Chief Financial Officer
Date: October 12, 2026
Subject: September 2026 Budget Amendments/Revisions

General Operating Fund (199) Please approve the following inter-functional budget transfers:

Campus/Dept.	Amount	From Function	To Function
012 – Memorial High School			
Choir Travel	\$390	36	11
UIL Extra Duty Needs	\$2,260	23	11
011 – Legacy High School			
Theater Supplies	\$350	36	11
Cheer Supplies	\$1,000	11	36
046 – Barwise Middle School			
Interpreter Needs	\$875	11	61
047 – Rider Middle School			
TIA Subs and Travel	\$2,851	11	13
107 – Crockett Elementary			
TIA Subs and Travel	\$790	11	13
111 – Fowler Elementary			
TIA Subs and Travel	\$790	11	13
123 – Sheppard Elementary			
Staff Dev-WinkEd-TIA	\$2,500	11	13
126 – West Foundation			
TIA Subs and Travel	\$790	11	13
128 – Scotland Park			
TIA Subs and Travel	\$790	11	13
950 – LEP			
Computer Equipment needs	\$3,000	11	21

General Operating Fund (181/199/599): Please approve the following budget revisions to appropriate additional revenue and expenditures:

Campus/Dept.	Account	Amount
Playground Resurfacing	199 E 11 6639 00 XXX 0 11 693	\$168,921.18

Attached spreadsheet(s) reflect the impact to the budget.

**Wichita Falls Independent School District
General Operating Fund Budget
Oct-26**

	Original Operating Fund 199 Sep	Proposed Transfers & Revisions Increase/ (Decrease)	Amended Operating Fund 199 Sep
Revenues:			
5700 - Local Revenues	\$ 40,012,000	\$ -	\$ 40,012,000
5800 - State Program Revenues	98,599,701	-	98,599,701
5900 - Federal Program Revenues	1,965,000	-	1,965,000
Total Revenues	\$ 140,576,701	\$ -	\$ 140,576,701
Expenditures			
11 - Instruction	\$ 83,054,858	157,755	\$ 83,212,613
12 - Instructional Resources and Media Services	1,022,069	-	1,022,069
13 - Curriculum and Instructional Staff Development	832,090	8,511	840,601
21 - Instructional Leadership	1,671,355	3,000	1,674,355
23 - School Leadership	6,405,108	(2,260)	6,402,848
31 - Guidance, Counseling and Evaluation Services	4,349,069	-	4,349,069
32 - Social Work Services	271,577	-	271,577
33 - Health Services	1,942,184	-	1,942,184
34 - Student Transportation	6,918,208	-	6,918,208
35 - Food Service	30,000	-	30,000
36 - Cocurricular/Extracurricular Activities	3,916,109	1,040	3,917,149
41 - General Administration	4,383,497	-	4,383,497
51 - Plant Maintenance and Operations	18,549,640	-	18,549,640
52 - Security and Monitoring Services	2,233,176	-	2,233,176
53 - Data Processing Services	3,728,018	-	3,728,018
61 - Community Services	15,973	875	16,848
71 - Debt Service	1,306,025	-	1,306,025
81 - Facilities Acquisition and Construction	4,817,331	-	4,817,331
93 - Payments to Fiscal Agent	300,000	-	300,000
95 - Payments to JJAEP	40,000	-	40,000
99 - Other Intergovernmental Charges	763,152	-	763,152
Total Expenditures	\$ 146,549,438	\$ 168,921	\$ 146,718,359
Other Financing Sources (Uses)			
Sale of Real & Personal Property	\$ 10,000	\$ -	\$ 10,000
Transfer in from Food Service Fund	495,868	-	495,868
Transfer to Capital Projects for Stadium Maintenance	(75,000)	-	(75,000)
Transfer to Capital Projects for Athletics	(50,000)	-	(50,000)
Transfer to Capital Projects for Fine Arts	(50,000)	-	(50,000)
	-	-	-
Excess (Deficiency) of Revenues Over Expenditures	\$ (5,641,870)	\$ (168,921)	\$ (5,810,791)

**Wichita Falls Independent School District
Food Service Budget
Oct-26**

	Original Child Nutrition Funds 240 & 242 Sep	Increase/ (Decrease)	Amended Child Nutrition Funds 240 & 242 Sep
Revenues:			
Local Revenues	\$ 1,676,624	\$ -	\$ 1,676,624
State Program Revenues	38,000	-	38,000
Federal Program Revenues	6,680,675	-	6,680,675
Total Revenues	\$ 8,395,299	\$ -	\$ 8,395,299
Expenditures			
Instruction			
Instructional Resources and Media Services			
Curriculum and Instructional Staff Development			
Instructional Leadership			
School Leadership			
Guidance, Counseling and Evaluation Services			
Health Services			
Student Transportation			
Food Services	\$ 9,962,809		\$ 9,962,809
Cocurricular/Extracurricular Activities			
General Administration			
Plant Maintenance and Operations			
Security and Monitoring Services			
Data Processing Services			
Community Services			
Facilities Acquisition and Construction			
Payments to Fiscal Agent			
Other Intergovernmental Charges			
Total Expenditures	\$ 9,962,809	\$ -	\$ 9,962,809
Other Financing Sources (Uses)			
Operating Transfers In			
Operating Transfers Out to General Operating Fund	\$ (495,868)	\$ -	\$ (495,868)
Excess (Deficiency) of Revenues Over Expenditures	\$ (2,063,378)	\$ -	\$ (2,063,378)

**Wichita Falls Independent School District
Debt Service Budget
Oct 2026**

	Original Debt Service Fund 599 Sep	Increase/ (Decrease)	Amended Debt Service Fund 599 Sep
Revenues:			
Local Revenues	\$ 20,695,000	\$ -	\$ 20,695,000
State Program Revenues	3,000,000	-	3,000,000
Federal Program Revenues	-		
Total Revenues	\$ 23,695,000	\$ -	\$ 23,695,000
Expenditures			
Instruction			
Instructional Resources and Media Services			
Curriculum and Instructional Staff Development			
Instructional Leadership			
School Leadership			
Guidance, Counseling and Evaluation Services			
Health Services			
Student Transportation			
Food Services			
Cocurricular/Extracurricular Activities			
General Administration			
Plant Maintenance and Operations			
Security and Monitoring Services			
Data Processing Services			
Community Services			
Debt Service	\$ 21,695,584		\$ 21,695,584
Facilities Acquisition and Construction			
Payments to Fiscal Agent			
Total Expenditures	\$ 21,695,584	\$ -	\$ 21,695,584
Other Financing Sources (Uses)			
Sale of Bonds			
Excess (Deficiency) of Revenues Over Expenditures	\$ 1,999,416	\$ -	\$ 1,999,416

WICHITA FALLS ISD BOARD OF TRUSTEES

October 12, 2026

Agenda Item:	Purchase of Eduphoria
Administrator Responsible:	Leah Horton, Chief Financial Officer
Attachments:	None
_____ Action Needed _____ X _____ Future Action _____ Information _____ Report	

Administrative Information:

That the Wichita Falls Independent School District Board of Trustees approve the purchase of Eduphoria through Region 10 in the amount of \$115,395.00, as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Explanation:

Wichita Falls ISD has utilized Eduphoria for the past 16 years. Eduphoria software subscription in the amount of \$115,395 for the period September 1, 2026, through August 31, 2027. The subscription provides districtwide applications supporting 1) student assessment and data analysis, 2) facilities, room, resource and event scheduling, 3) lesson planning and curriculum alignment, 4) electronic forms and workflow management, 5) district support ticket management (primarily Maintenance and Technology), and 6) employee evaluation and professional growth.

Component	Quantity	Rate	Annual Cost
1) Aware Premium	19*	\$2,505	\$47,595
2) Facilities & Events	24	\$510	\$12,240
3) Forethought	24	\$0	\$0
4) Form Space	24	\$510	\$12,240
5) Helpdesk	24	\$610	\$14,640
6) Strive	24	\$1,195	\$28,680
			\$115,395

*Aware Premium is available across the district, however, WFISD is charged for only 19 of its 24 sites. Eduphoria has grandfathered Brook Village, Haynes, Career Education Center, JJAEP, and DAEP at no cost. At the current Aware Premium rate, this represents \$12,525 in annual avoided licensing cost for the five grandfathered sites.

The expansion of Eduphoria components increases the annual cost by approximately \$31,000. The purchase will be made through an interlocal agreement with Region 10.

Fiscal Note:

This expenditure will be paid from budgeted Technology funds (\$91,560) and budgeted Curriculum funds (\$23,835). This expenditure is over \$100,000 which requires the Board of Trustees approval per Policy CH Local.

WICHITA FALLS ISD BOARD OF TRUSTEES

October 12, 2026

Agenda Item:	Purchase of VMware
Administrator Responsible:	Leah Horton, Chief Financial Officer
Attachments:	Quote
☒ Action Needed	☐ Future Action ☐ Information ☐ Report

Administrative Information:

That the Wichita Falls Independent School District Board of Trustees approve the purchase of VMWare 3-year renewal from Netsync Network Solutions for a total cost to the district of \$87,530.19 (paid over three years) as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Explanation:

VMware is software that lets your Technology Department turn one powerful physical server into several separate “virtual” servers. Instead of buying a different physical server for every district system or application, VMware allows multiple systems to safely share the same underlying hardware while behaving as though each has its own server. Of the three-year agreement, annual payments will be:

2026-2027, \$44,590.59

2027-2028, \$21,469.80

2028-2029, \$21,469.80

Total = \$87,530.19 compared to a cost of \$131,829, or more, for three years.

Historical Cost

2025-2026, \$43,943.20 (prices were substantially increased after our supplier was acquired by another – which led to the search for a better priced alternative for the district)

2024-2025, \$28,709.40

Maintaining fewer physical servers and creating multiple virtual servers saves money overall by:

Fewer servers to purchase — instead of replacing 20 aging physical servers, we only need 8.

Less electricity — every physical server consumes power 24/7. (Does not increase with increase virtual machines).

Less cooling — servers generate significant heat, so fewer servers reduce HVAC/cooling demand in the data center.

Less hardware maintenance — fewer physical machines means fewer power supplies, drives, fans, network cards, warranties, and other components to maintain or replace.

Less rack space and supporting equipment — fewer servers can also reduce the number of racks, cabling, switches, UPS capacity, and related infrastructure needed.

Easier replacement and recovery — because the "server" is virtual, IT isn't as dependent on one particular physical box. A virtual server can often be moved to another physical host when hardware needs maintenance or replacement.

The purchase will utilize DIR (Department of Information Resources) award DIR-CPO-5683.

Fiscal Note:

This expenditure will be paid from budgeted Technology funds. This is a multi-year contract which requires the Board of Trustees approval per Policy CH Local.

Quote #:	AAAQ495331-02
Date:	09/23/2026
Valid for:	30 Days

Customer	Inside Sales	Account Manager
Wichita Falls ISD enharris@wfsd.net 940-235-1050	Timothy Fain tfain@netsync.com (m) +15127621365	Kristy L Dice kdice@netsync.com

Please send purchase order to: PO@netsync.com

Line #	Part	Description	Qty	Unit Price	Ext Price
DELIVERABLES					Sub Total 0.00
Itemized Configuration					
1.0	VCF-VSP-FND-1Y	VMware vSphere Foundation (Purchase limitations - call Carahsoft for details.) - for 1 year VMware, LLC - VCF-VSP-FND-1Y Start Date: 10/01/2026 End Date: 09/30/2029	128	0.00	0.00
2.0	PFEE-VCF	Fee - VCF VMware, LLC - PFEE-VCF	1	0.00	0.00
2026 PAYMENT 1 OF 3					Sub Total 44,590.59
Annual Billing Year 1					
3.0	VM-Bundle1	Deliverables: QTY 128: VCF-VSP-FND-1Y QTY 1: Fee VMware, LLC - VM-Bundle1 Start Date: 10/01/2026 End Date: 09/30/2027	1	44,590.59	44,590.59
2027 PAYMENT 2 OF 3					Sub Total 21,469.80
Annual Billing Year 2					
4.0	VM-Bundle2	Deliverables: QTY 128: VCF-VSP-FND-1Y VMware, LLC - VM-Bundle2 Start Date: 10/01/2027 End Date: 09/30/2028	1	21,469.80	21,469.80
2028 PAYMENT 3 OF 3					Sub Total 21,469.80
Annual Billing Year 3					
5.0	VM-Bundle3	Deliverables: QTY 128: VCF-VSP-FND-1Y VMware, LLC - VM-Bundle3 Start Date: 10/01/2028 End Date: 09/30/2029	1	21,469.80	21,469.80

Quote is valid for 30 days, excluding items subject to product or supply constraints, which may be subject to price and availability changes without notice.

Notes: 340014290-002-01

2026 VMware Renewal, x128, 3yr

DIR-CPO-5683

27

Total	87,530.19
Tax/Vat	0.00
Shipping	0.00
Grand Total USD	87,530.19

WICHITA FALLS ISD BOARD OF TRUSTEES
October 12, 2026

Agenda Item: Board Resolution for Oncor Easement

Administrator Responsible: Leah Horton, Chief Financial Officer

Presentation:

 X Action Needed For Discussion Presentations Report

Administrative Information:

That the Wichita Falls Independent School District Board of Trustees approve the Board Resolution granting an Aerial Easement and Right of Way to Oncor Electric Delivery Company LLC as submitted by Leah Horton, Chief Financial Officer and as recommended by Dr. Donny Lee, Superintendent of Schools.

Explanation

Oncor Electric Delivery Company has requested an Aerial Easement for the purpose of installing electrical power cables and communications cables. The easement will be located on the south side of the Memorial High School property along Kell Blvd.

Fiscal Impact

Oncor is paying the district \$35,552.00 for the rights to the easement.

PT #: _____
District: _____
WR No. 30989755
ER #: _____

AERIAL EASEMENT AND RIGHT OF WAY

THE STATE OF TEXAS §
 § KNOW ALL MEN BY THESE PRESENTS:
COUNTY OF WICHITA FALLS §

That **Wichita Independent School District**, hereinafter called "Grantor," whether one or more, for and in consideration of Ten and NO/100 Dollars (\$10.00) and other valuable consideration to Grantor in hand paid by **Oncor Electric Delivery Company LLC, a Delaware limited liability company**, 1616 Woodall Rodgers Freeway, Dallas, Texas 75202-1234, hereinafter referred to as "Company," has granted, sold and conveyed and by these presents does grant, sell and convey unto said Company, its successors and assigns, an aerial easement and right-of-way for overhead electric power and communications lines, each consisting of variable number of wires and cables over and across all that certain tract(s) of land located in **WICHITA** County, Texas, more particularly described as follows:

SEE EXHIBIT "A" and "B" (ATTACHED)

Grantor recognizes that the general course of said lines or the metes and bounds description as above described, is based on preliminary surveys only, and Grantor hereby agrees that the easement and right-of-way and its general dimensions hereby granted shall apply to the actual location of said overhead lines when constructed.

Together with the right of ingress and egress over and along the easement and right-of-way and over Grantor's adjacent lands to or from the easement and right-of-way, for the purpose of and with the right to construct, operate, improve, reconstruct, repair, inspect, patrol, maintain and remove such overhead electric power and communications lines as the Company may from time to time find necessary, convenient or desirable, the right to relocate its facilities along the same general direction of said lines, the right to relocate said lines in the same relative position to any adjacent road if and as such road is widened in the future, the right to trim and cut down trees and shrubbery on the easement and right-of-way and Grantor's land adjacent thereto, to the extent, in the sole judgment of the Company, necessary to prevent possible interference with the operation of said overhead lines or to remove possible hazard thereto, and the right to remove or prevent the construction on the easement and right-of-way of any or all buildings, structures and obstructions.

It is understood, however, that Company shall have no right to erect any structures upon the above described easement but may overhang such easement with structures located on property adjacent to Grantor's property.

Grantor reserves the right to use the easement and right-of-way, provided such use shall not include the growing of trees thereon or any other use that may, in the sole judgment of the Company, interfere with the exercise by the Company of the rights hereby granted to it.

TO HAVE AND TO HOLD the above described easement and right-of-way unto the said Company, its successors and assigns, until all of said lines shall be abandoned, and in that event said easement and right-of-way shall cease and all rights herein granted shall terminate and revert to Grantor or Grantor's heirs, successors or assigns; and Grantor hereby binds himself, his heirs, successors, assigns, and legal representatives, to warrant and forever defend the above described aerial easement and right-of-way unto Company, its successors and assigns, against every person whomsoever lawfully claiming or to claim the same or any part thereof.

EXECUTED this _____ day of _____, A.D. 2026.

Grantor: **Wichita Independent School District**

By: _____
Signature and Title

STATE OF TEXAS §
 §
COUNTY OF WICHITA §

BEFORE ME, the undersigned authority, on this day personally appeared _____, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he/she executed the same as the act and deed of **Wichita Independent School District, as** _____ thereof, for the purposes and consideration therein expressed, in the capacity therein stated and that he/she is authorized to do so.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this _____ day of _____, A.D. 2026.

Seal

Notary Public, State of Texas

WICHITA FALLS ISD BOARD OF TRUSTEES
October 12, 2026

Agenda Item:	Purchase of Emergency Lines for Elevators		
Administrator Responsible:	Leah Horton, Chief Financial Officer		
Attachments:	Quote		
☐ Action Needed	☒ Future Action	☐ Information	☐ Report

Administrative Information:

That the Wichita Falls Independent School District Board of Trustees approve the purchase of AirDial elevator communication services from Zayo Group for a total cost to the district of \$39,764.76 over three years, as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Explanation:

Texas elevator safety requirements require elevators to have reliable two-way emergency communication between the elevator cab and a point outside the hoistway, including continued operation during a loss of normal building power.

The purchase of Zayo AirDial fulfills this required emergency communication and will connect to the existing elevator communication equipment. This solution provides multiple communication paths, ensuring emergency calls are completed even if one communication path is unavailable.

The district's current service does not provide the level of monitoring and reliability needed to consistently meet elevator safety requirements. Zayo AirDial will replace the current service and provide the communication connectivity, redundancy, and monitoring needed for the district's elevators while also reducing the district's cost.

Year 1, \$13,744.92 (\$735 parts)

Year 2, \$13,009.92

Year 3, \$13,009.92

Total, \$39,764.76

The purchase will utilize cooperative purchasing award TIPS 220105. WFISD Technology will install the equipment required

Fiscal Note:

This expenditure will be paid from budgeted Technology funds. This is a multi-year contract which requires the Board of Trustees approval per Policy CH Local.



Communication Services Quote

Service Attachment 1

Date Prepared: Friday, September 18, 2026
Organization: Wichita Falls Independent School District

Form Number: 1
Organization Type: Education - SP

Installation Site
Site Name: Wichita Falls ISD Administration
110 Broad Street,
Site Address: Wichita Falls, TX 76301
Contact:

Ship To Site
Site Name: Wichita Falls ISD Administration
110 Broad Street,
Site Address: Wichita Falls, TX 76301
ATTN:

Term of Service Requested: Three (3) Years

This Quote is valid until 5:00 p.m., Central Time, on Monday, November 16, 2026

Description				Total	
	One-time	Monthly	Quantity	One-time	Monthly
SIP Trunking Services - Includes 3,000 minutes of local and domestic LD ³ usage per channel or port per month					
POTS Line Replacement with Ooma AirDial® - cost per device. Includes monitoring and Remote Device Management. ** REQUIRES 36-MONTH AGREEMENT **	Use Ground Shipping				
Ooma AirDial® Line ¹²		\$24.00	15		\$360.00
Ooma AirDial® Site Survey - required		\$36.90	16		\$590.40
Ooma AirDial® Professional Installation - required and includes first three (3) hours	\$214.50		15	WAIVED	
Ooma AirDial® Professional Installation - each additional one (1) hour	\$412.50		15	WAIVED	
Ooma AirDial® External Antenna Assembly	\$165.00		31	WAIVED	
Ooma AirDial® External Antenna Cable, 50 feet	\$165.00		2	\$330.00	
Ooma AirDial® External Antenna Cable, 100 feet	\$55.00		0	\$0.00	
Ooma AirDial® External 24-hour Battery Backup System	\$110.00		2	\$220.00	
		\$10.00	0		\$0.00

Add-on Services

Configuration and Engineering Consulting

Integration with Customer firewall (ICB based on Customer's network)		ICB			\$0.00
LAN/WAN/PBX integration with Customer premises systems (hourly rate)	\$225.00			\$0.00	
Extend Service Demarcation Point (hourly rate)	\$225.00			\$0.00	
911 Configuration and changes	Included			\$0.00	

Subtotal Quoted Services

Subtotal Quoted Equipment

Estimated 911/E-911 Local Government Fees - based on location¹

Estimated USF and Government Fees - based on monthly voice service¹

Total Ground-service Shipping Charges⁸

Total Quoted

\$0.00	\$950.40
\$550.00	
location rate: \$1.00	\$16.00
12.39%	\$117.76
\$185.00	
\$735.00	\$1,084.16

¹ All fees, surcharges, taxes, 411 (Directory Assisted) Calls, International and non-Continental US LD calls are billed in addition to the flat monthly rate. Additional required taxes, if applicable, will be charged according to the province or territory to which the service is delivered. See Master Service Agreement for the per-call and per-minute charges that are not included.

² Availability of additional telephone numbers vary per LATA. Please see your Zayo Account Manager for more details. Additional numbers are available with SIP Trunking service.

³ By default, service comes with International LD and 900/976 Calls disabled. International LD can be re-enabled upon customer request. 411 Calls can be disabled upon customer request.

⁴ May not be available in all markets

⁵ Customer must provide the end device; e.g., fax machine, paging adapter, analog handset, headset, etc. Zayo does not provide, sell, install, nor service these devices unless the paging adapter is a Zayo Algo SIP device

⁶ The Basic Site Assessment will include a cursory review of each site's network infrastructure including the network switching environment, Ethernet switch configurations, and requirements to enable 802.1Q, P802.1p and 802.1af (VLAN, QoS and PoE) capabilities. Zayo Field Services may also perform basic tests on the fiber and copper uplinks between the MDF and each of the IDF's and may place a test VoIP call from each LAN segment. Zayo Voice service requires the customer's LAN environment to meet certain specifications. All service delivery prices are based on expected site readiness to receive the services. In the event that Basic Site Assessments determine a need for site make-ready work, service may not be available until such work is completed by customer.

⁷ Enhanced Pinpoint 911 requires that each extension across the entire site participate and have its own telephone number. Customer must provide and actively maintain the Enhanced Pinpoint 911 database information.

⁸ Zayo end-user devices are shipped directly to the customer-requested location. A line item for shipping charges is included in the pricing proposal.

⁹ Zayo end-user device models and prices are subject to change. Zayo may replace certain end-user device models over the course of the contract, as needed, based on availability and technology changes. Zayo will work with each customer to discuss available end-user device models and revised pricing at time of any equipment order.

¹⁰ On-site, Desktop Handset Installation includes unboxing, assembling, and either placing the device on the desk or mounting on the wall as ordered. The device will be connected to an active network jack, assigned an extension number, and tested to ensure the device is functioning and able to make and receive calls. Empty boxes will be collected and removed from the site. On-site, Desktop Handset Installation does not include cabling or network troubleshooting. Customer is responsible for ensuring an active, Ethernet cable run is located within 1.5 meters (5 ft) of the installation location, and the RJ45 network jack is easily accessible and not blocked by items weighing more than 25 lbs. On-site, Wall-mounted Handset Installation involves an additional charge and may require the purchase of a wall-mount bracket, depending on the telephone handset model.

¹¹ On-site, SIP Notification Device Installation includes unboxing, assembling, and either rack-, ceiling-, or wall-mounting the device. The device will be connected to an active network jack, assigned an extension number (if appropriate), and tested to ensure the device is functioning properly. Empty boxes will be collected and removed from the site. On-site SIP Notification Device Installation does not include cabling or a mounting box (unless specifically itemized in the proposal above) or network troubleshooting. Customer is responsible to ensure an active, Ethernet cable run is located within 1.5 meters (5 ft) of the installation location, and the network jack is easily accessible and not blocked by items weighing more than 25 lbs.

¹² **Ooma Terms and Conditions:** Customer shall be subject to Ooma's subscriber terms and conditions then in effect, located at <http://www.ooma.com/terms/> (U.S.) [<https://www.ooma.ca/legal/terms/> (Canada)], <https://www.ooma.com/legal/enterprise-terms/> (Enterprise) and Privacy Policy which may be updated at any time at the sole discretion of Ooma ("Terms and Conditions"). Customer shall agree to the Terms and Conditions referenced. Ooma shall provide services to Customers following its standard operating procedures. Ooma may communicate with Customers through email, voice, text message, in each case as permitted by applicable Law, in the provision of the Ooma Services.

* The pricing above is the gross monthly price for service. Any changes will be approved by the customer's designated personnel before implementation.

* There are no traditional "line" restrictions imposed other than the physical limits of your hardware. All voice calls will have access to your entire Internet bandwidth, not just a segregated voice-only channel.

WICHITA FALLS ISD BOARD OF TRUSTEES
October 12, 2026

Agenda Item:	Policy Changes – 1 st Reading		
Administrator Responsible:	Dr. Jeffrey Brasher, Executive Director of Operations		
Attachments:	Annotated policies for review		
_____Action Needed	_____X_____Future Action	_____Presentation	_____Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees review the (LOCAL) policies that were updated due to an administration position change submitted by Dr. Jeffrey L. Brasher, Executive Director of Operations, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Explanation:

Changes in district staffing or other factors can require changes in district policy. The hiring of an Executive Director of Operations resulted in recommendations to (LOCAL) policies. These policies are for review currently.

LOCAL policies to be revised are:

DBD (LOCAL)
FDA (LOCAL)
FDB (LOCAL)
FM (LOCAL)

EMPLOYMENT REQUIREMENTS AND RESTRICTIONS
CONFLICT OF INTEREST

DBD
(LOCAL)

Note: For conflicts of interest and gifts and gratuities related to federal grants and awards, see CB and CBB.

**Disclosure —
General Standard**

An employee shall disclose to his or her immediate supervisor a personal financial interest, a business interest, or any other obligation or relationship that in any way creates a potential conflict of interest with the proper discharge of assigned duties and responsibilities or with the best interest of the District.

Specific Disclosures
Substantial Interest

The Superintendent shall file an affidavit with the Board President disclosing a substantial interest, as defined by Local Government Code 171.002, in any business or real property that the Superintendent or any of his or her relatives in the first degree may have.

Any other employee who is in a position to affect a financial decision involving any business entity or real property in which the employee has a substantial interest, as defined by Local Government Code 171.002, shall file an affidavit with the Superintendent; however, the employee shall not be required to file an affidavit for the substantial interest of a relative.

Interest in Property

The Superintendent shall be required to file an affidavit disclosing interest in property in accordance with Government Code 553.002.

Annual Financial
Management
Report

The Superintendent, as the executive officer of the District, shall provide to the District in a timely manner information necessary for the District's annual financial management report.

[See BBFA]

Gifts

An employee shall not accept or solicit any gift, favor, service, or other benefit that could reasonably be construed to influence the employee's discharge of assigned duties and responsibilities. [See CAA, CB, and CBB]

Endorsements

An employee shall not recommend, endorse, or require students to purchase any product, material, or service in which the employee has a financial interest or that is sold by a company that employs or retains the District employee during nonschool hours. No employee shall require students to purchase a specific brand of school supplies if other brands are equal and suitable for the intended instructional purpose.

Sales

An employee shall not use his or her position with the District to attempt to sell products or services.

EMPLOYMENT REQUIREMENTS AND RESTRICTIONS
CONFLICT OF INTEREST

DBD
(LOCAL)

**Nonschool
Employment**

An employee shall disclose in writing to his or her immediate supervisor any outside employment that in any way creates a potential conflict of interest with the proper discharge of assigned duties and responsibilities or with the best interest of the District.

Private Tutoring

An employee shall disclose in writing to his or her immediate supervisor any private tutoring of District students for pay.

**Personal Services
Performed by an
Administrator**

An administrator, as defined in law, shall not receive any financial benefit for the performance of personal services except as permitted by and in accordance with law.

An administrator, other than a Superintendent or an ~~assistant superintendent~~ **executive director of operations**, who wishes to seek Board approval to perform personal services permitted by law shall submit that request to the Superintendent in accordance with administrative regulations.

ADMISSIONS
INTERDISTRICT TRANSFERS

FDA
(LOCAL)

Authority

The Superintendent is authorized to accept or reject any transfer requests, provided that such action is without regard to race, religion, color, sex, disability, national origin, or ancestral language.

Transfer Requests

Out of District (interdistrict) transfers apply to students living outside Wichita Falls Independent School District (WFISD). Approved interdistrict transfers are granted for the grade span of the campus. An approved elementary transfer does not guarantee a specific secondary school.

Interdistrict transfers will be accepted and reviewed by the student assignment office throughout the school year. Prior to approving or denying an interdistrict transfer the student assignment office will review the applicant's previous academic, disciplinary, and attendance records. If the requested campus is at capacity or not available due to mileage the student assignment office will work with the applicant to select an alternate campus.

The following criteria will also be considered before approving an interdistrict transfer:

- Student must be a Texas resident
- Distance to school requested
- Available space at the school requested
- Prior academic, disciplinary, and attendance history in WFISD or current school district.
- Balanced Enrollment
- Individual needs of the student and reason for the transfer
- Legal requirements affecting student transfer process
- Special course requests
- Medical reason(s) with physician's statement explaining the specific medial need
- Siblings attending a WFISD school
- Other factors WFISD deems relevant to the request

Transportation

WFISD does not provide transportation for transfer students unless otherwise required by law or specified District specialized programs. Parents whose transfer requests are approved will be responsible for providing transportation to and from the campus.

**Transfer
Agreements**

A transfer student shall be notified in the written transfer agreement that he or she must follow all rules and regulations of the District.

ADMISSIONS
INTERDISTRICT TRANSFERS

FDA
(LOCAL)

Violation of the terms of the agreement may result in immediate revocation.

Proof of Residence

Proof of residence for interdistrict transfers requires a two-step verification process:

- Step One: A current lease agreement, recent property tax statement, or mortgage statement proving residence outside of Wichita Falls ISD.
- Step Two: Provide two of the following documents with addresses matching the statement in step one:
 - Utility bill (gas, electric, water)
 - Driver's license or government issued identification
 - Voter Registration certificate

Revocations

Transfers are considered a privilege. Transfers may be revoked by the receiving principal with the approval of the Superintendent or designee for any of the following reasons:

- Student becomes a disruption to school operations;
- Student becomes a detriment to the learning of other students;
- Student has persistent disciplinary or attendance problems;
- Lack of parental cooperation and support. Documentation of these events must be shared with the Director of Student Services for verification prior to revocation;
- Changes in the facility and/or instructional capacity at the campus;
- Falsification of residence, transfer, or enrollment documents; or
- Other relevant factors as determined by the building principal.

**Change of
Residence**

An interdistrict student who moves into WFISD but outside his or her approved campus and wishes to complete the remainder of the academic year may do so with principal approval. However, to stay at the campus for subsequent years will require a submitted transfer request and approval by the District Transfer Committee.

An interdistrict student who changes primary residence but remains outside of WFISD must update the new address with the campus registrar.

Using a false address or refusing to update an address is grounds for an immediate revocation by the campus principal.

ADMISSIONS
INTERDISTRICT TRANSFERS

FDA
(LOCAL)

Honors

High school students transferring their senior year only cannot be considered for valedictorian or salutatorian. A student must have been enrolled in the same high school in the District at the end of his or her junior year and for his or her entire senior year immediately preceding graduation to be considered. [See EIC(LOCAL)]

Athletic Eligibility

A student may not transfer for the purpose of participation in extracurricular activities.

Transfer students are subject to all University Interscholastic League (UIL) eligibility requirements. All transfer students who wish to participate in varsity competition must complete the UIL Previous Athletic Participation Form. All Previous Athletic Participation forms will be reviewed by the UIL District Executive Committee (DEC). Varsity eligibility or length of ineligibility will be determined by the DEC. All student athletes are subject to a minimum of two home visits per year conducted by members of the coaching staff. All findings will be shared with the Director of Athletics and any possible UIL violations or falsifying of addresses will be reported to the Director of Student Assignment and the District Executive Committee for UIL.

**Academic and
Performing Arts**

To be eligible for other extracurricular activities, transfer students must be enrolled and attending the transfer school 15 calendar days prior to the application deadline for tryouts or election.

Falsifying Addresses

Student or families who falsify their address to attend another school or seek a transfer with false information will be removed from the campus of attendance and return to their assigned attendance zone or school district.

If it is discovered a student is attending a school under false information the campus principal and their designee will give the family 10 business days to update their address and provide an accurate proof of residence according to FDA (LOCAL) prior to moving the student back to their home campus.

Falsifying information is a violation of the Texas Penal Code and Texas Education Code.

- Texas Penal Code: Section 37.10 — Tampering with Government Records: Class A Misdemeanor punishable by up to one year in jail, a fine of up to \$4,000, or both jail time and a fine.
- Texas Education Code: Section 25.001(h) — In addition to the penalty provided by Section 37.10, Texas Penal Code, a person who knowingly falsifies information on a form required for enrollment of a student in a school district is liable to the

ADMISSIONS
INTERDISTRICT TRANSFERS

FDA
(LOCAL)

district if the student is not eligible for enrollment but is enrolled based on the false information. The person is liable for the period during which the ineligible student is enrolled, for the greater of: (1) The maximum tuition fee the district may charge under Section 25.038 of this code; or (2) The amount the district has budgeted for each student as maintenance and operating expenses.

Tuition

If the District charges tuition, the amount shall be set by the Board, within statutory limits.

Waivers

The Board may waive tuition for a student based on financial hardship upon written application by the student, parent, or guardian. [See FP]

Nonpayment

The District may initiate withdrawal of students whose tuition payments are delinquent.

Appeals

Level I Appeal

A written petition submitted by the parent will be considered within 15 days of the decision. Parents are asked to provide a written petition to the ~~assistant superintendent~~ **executive director of operations** stating the extenuating circumstances that they wish to be considered in requesting a change in the decision. The written petition and supporting documentation must be submitted in person to the ~~assistant superintendent~~ **executive director of operations** at 1104 Broad St., Wichita Falls, TX 76301.

The Level I Appeal decision will be issued on or before the end of the fifth business day following the receipt of the written petition.

If a parent is not satisfied with the decision of the Level I Appeal, the parent may file a Level II Appeal to the WFISD Board of Trustees.

Level II Appeal

A written request for an Appeal to the Board must be filed with the office of the Superintendent no later than the fifth (5th) business day following the parent's receipt of the Level I Appeal decision.

The written request for appeal to the Board may be submitted in any format, including email directed to the Superintendent's secretary or by filing a hard copy of the same with the Office of Student Assignment, at 1104 Broad St., Wichita Falls, TX 76301. The appeal will be considered by the WFISD Board of Trustees.

The Board will consider each written petition and evidence submitted in support of the same, as well as the findings of the Level I Appeal. The Board's review will be limited to the information considered on the Level I Appeal. Any action on the Appeal will be taken in Open Session.

ADMISSIONS
INTRADISTRICT TRANSFERS AND CLASSROOM ASSIGNMENTS

FDB
(LOCAL)

A student shall be assigned to a school in the attendance area in which he or she resides.

Class Changes

The campus principal shall be authorized to investigate and approve the transfer of a student from one classroom to another on that campus.

Transfers Between Schools

The District Transfer Committee shall be authorized to investigate and approve transfers between schools. A student's intradistrict transfer request shall be evaluated on a case-by-case basis and in accordance with administrative regulations. Guidelines can be found in FDB(REGULATION).

Note: For the transfer of a student who is the victim of bullying or who engaged in bullying, see FDB(LEGAL). For the transfer of a student who attends a persistently dangerous school, becomes a victim of a violent criminal offense, or becomes a victim of sexual assault see FDE.

Please refer to FDB(REGULATION) for updates on:

- Updated dates regarding transfer window dates;
- Where Centralized Programs are located;
- Explanation of secondary versus high school transfers for the graduating classes of 2029, 2030, 2031; and
- Special circumstances for transfers related to the closure and consolidation of campuses.

**All Students
Currently Enrolled
on a Transfer**

The transfer request must be submitted during the general transfer window in January each year.

A granted transfer is a privilege. An approved transfer to a specific elementary school does not guarantee approval to a secondary school. Elementary transfers take place during kindergarten-grade 4. Secondary transfers take place during fifth grade. The first opportunity to apply for a secondary transfer occurs during January of a student's fifth grade year. Once a student enters sixth grade secondary transfers are not allowed. Transfers in accordance with state law, Board policy, and for the International Baccalaureate (IB) Program at Legacy High School will still be reviewed by the Transfer Committee. Any intradistrict secondary transfer made after the eighth grade will result in a one-year loss of varsity eligibility. This applies to employees, military families, and peace officers. IB transfers will follow guidelines published in the University Interscholastic League Constitution and Contest Rules.

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Renewal

All transfers are granted for the grade span at the campus. An approved transfer to an elementary school does not guarantee approval to a particular secondary school.

Beginning with the graduating class of 2032, high school transfers shall not be permitted. The District requires students to apply for a secondary transfer, which places a student in a middle school feeder system where they shall remain through graduation. Any subsequent transfer or return to home campus shall result in loss of athletic eligibility for all transfer students including military, district employees, and IB transfers.

District Transfer Committee

Beginning January 1, 2023, all student transfers will be reviewed, approved, or denied by the District Transfer Committee made up of seven members:

- Superintendent or designee(s)
- Elementary School Campus Administrator
- Middle School Campus Administrator
- High School Campus Administrator
- Director of Student Services
- Director of Student Assignment

Transfer Procedures

[Transfer request forms](#)¹ are available on the District's website during the transfer window.

Elementary transfers apply to students entering kindergarten-grade 5. All transfers must meet academic, attendance, and discipline requirements established in FDB(LOCAL).

Secondary transfers apply to students entering sixth grade. Once a student is established at a middle school they remain in their feeder pattern. Any approved subsequent transfer will result in a loss of varsity eligibility in UIL activities including athletics and fine arts.

Transfers open annually in the month of January. The Transfer Committee will review all applications and notify families of the decision.

Transfers will not be approved for transportation, convenience to parental employment, friendship groups, sports teams, or any other school established organization.

If the transfer is approved, it is the responsibility of family to provide all required proof of residence to the campus the student is approved to attend. Failure to provide the required documents will

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result in the approved transfer being revoked by the campus principal.

Proof of residence for intradistrict transfers requires a two-step verification process.

- Step 1: A current lease agreement, recent property tax statement, or mortgage statement proving residence in Wichita Falls ISD.
- Step 2: Provide two of the following documents with addresses matching the statement in step 1:
 - Utility bill (gas, electric, water)
 - Driver's license or government-issued identification
 - Voter registration certificate

The principal or designee can request at any time for a family to update or provide additional proof of residence.

Employee Student Transfers

Any District employee's students will be considered for a student transfer. As a benefit of employment, employee student transfers will be considered.

WFISD employees are required to use the transfer period for all requests. New employees or employees changing campus assignments have 30 days to request a transfer for their student.

Employee transfer requests outside of the transfer period will be reviewed as an administrative transfer. Employee transfers must meet all grade, attendance, and behavioral requirements included in FDB(LOCAL).

Extenuating Circumstances Transfers

An extenuating circumstances transfer may be considered by the District Transfer Committee.

Administrative Transfers

An administrative transfer to another appropriate school setting may be made at any time when it is in the best interest of the student. An example of an administrative transfer could be documented bullying. All University Interscholastic League (UIL) eligibility rules apply to an administrative transfer.

Level I Appeal

A written petition submitted by the parent will be considered within 15 days of the committee decision. Parents are asked to provide a written petition to the ~~assistant superintendent~~ **executive director of operations** stating the extenuating circumstances that they wish to be considered in requesting a change in assignment. The written petition may be submitted in any format. The request should include the student's current assigned campus, the student's

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assigned campus for the following school year, the requested campus, the name of the student and parent, current home address, phone number, and email address. The request may also include any documentation that would support the request for a change in campus assignment.

The written petition and supporting documentation must be submitted in person to the ~~assistant superintendent~~ **executive director of operations** at 1104 Broad St., Wichita Falls, TX 76301.

The Level I Appeal decision will be issued on or before the end of the fifth (5th) business day following the receipt of the written petition.

If a parent is not satisfied with the decision of the Level I Appeal, the parent may file a Level II Appeal to the WFISD Board of Trustees.

Level II Appeal

A written request for an appeal to the Board must be filed with the office of the Superintendent no later than the fifth (5th) business day following the parent's receipt of the Level I Appeal decision. The written request for appeal to the Board may be submitted in any format, including email directed to the Superintendent's secretary or by filing a hard copy of the same with the Office of Student Assignment, at 1104 Broad St., Wichita Falls, TX 76301.

The appeal will be considered by the WFISD Board of Trustees. The Board will consider each written petition and evidence submitted in support of the same, as well as the findings of the Level I Appeal. The Board's review will be limited to the information considered on the Level I Appeal. Any action on the appeal will be taken in open session.

Note: Appeals under FDB(LOCAL) follow an expedited timeline.

**Specialized District
Program Placements**

Specialized Program Campuses are updated each year in FDB(REGULATION).

Services Provided
at All Grade Levels

All other special education and related services are offered to eligible students according to their individualized education programs (IEPs). Students whose IEPs specify services through the Bridging Academics & Character (BAC), Social Skills, Academic Study Skills, Speech, and related services including Occupational Therapy, Physical Therapy, and other services determined by the admission, review, and dismissal (ARD) committee, are provided these services at all schools.

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The Functional Program is offered at Fowler and Franklin Elementaries and at all secondary schools.

Siblings of District Centralized Programs students must meet criteria established in FDB(LOCAL) and will be reviewed as an administrative transfer. School capacity and all other transfer requirements will be considered prior to approval.

- Early Childhood Programs placement by the Coordinator of Early Childhood
- Early Childhood Special Education (ECSE) at Brook Village Early Learning, Haynes Early Learning, and Cunningham Elementary
- Prekindergarten at Brook Village Early Learning, Burgess Elementary, Cunningham Elementary, Fain Elementary, Fowler Elementary, McNiel Elementary, Milam Elementary, Scotland Park Elementary, Sheppard Elementary
- Head Start at Haynes Early Learning or Brook Village Early Learning

**International
Baccalaureate
Transfer**

International Baccalaureate (IB) at Legacy High School must be approved by the District's IB Coordinator and the Superintendent's designee. IB students must enroll in the required honors courses in grades 9-10 and IB courses in grades 11-12. Failure will result in removal from the IB program and being sent to home campus.

Considerations

The following factors will be considered before approving transfers:

- Available space
- Teacher allocation
- Balanced enrollment
- Student behavior and discipline record
- Attendance
- Tardies

Other factors may include but are not limited to:

- Individual needs of the student and reason for transfer;
- Legal requirements affecting student transfer requests;
- Effect the transfer will have on the home school and receiving school;
- Special course request;

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- Medical reason(s) with physician's statement explaining the specific medical need (must accompany the transfer request form);
- Desire to keep families together (when similar age siblings are currently attending different schools) when space is available; and
- Other factors the administration deems relevant to the request.

If a school reaches capacity, transfer requests may be denied.

Transportation

WFISD does not provide transportation for transfer students unless otherwise required by law or specified District specialized programs. Parents whose transfer requests are approved will be responsible for providing transportation to and from the campus.

Revocation

Transfers are considered a privilege. These transfers may be revoked by the receiving principal with the approval of the Superintendent or designee for any of the following reasons:

- Student becomes a disruption to school operations;
- Student becomes a detriment to the learning of other students;
- Student has persistent disciplinary or attendance problems;
- Lack of parental cooperation and support. Documentation of these events must be shared with the Director of Student Services for verification prior to revocation;
- Changes in the facility and/or instructional capacity at the campus;
- Falsification of residence, transfer, or enrollment documents; or
- Other relevant factors as determined by the building principal.

Once a transfer is revoked, the student must return to his or her home school. Except when deemed necessary by the Superintendent or designee, no further transfer request will be granted for this student.

**Change of
Residence**

A student who moves within WFISD but outside his or her original attendance area and wishes to remain at the campus of origin for the remainder of the school year may do so with principal approval. However, to stay at the campus for subsequent years will require a submitted transfer request and approval by the District Transfer Committee. The same criteria will be used as stated previously.

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(LOCAL)

Honors

High school students transferring their senior year only cannot be considered for valedictorian or salutatorian. A student must have been enrolled in the same high school in the District at the end of his or her junior year and for his or her entire senior year immediately preceding graduation to be considered. [See Extenuating Circumstances above]

**Athletic and
Extracurricular
Participation**

A student may not transfer for the purpose of participation in extracurricular activities.

To maintain UIL varsity eligibility a student must transfer at the first opportunity. This is the transfer period during January of fifth grade. Any subsequent intradistrict transfer after the first opportunity will result in the loss of UIL varsity eligibility for one calendar year. This applies to Military, Peace Officers and WFISD Employees as well.

Athletics

Transfer students are subject to all University Interscholastic League (UIL) eligibility requirements. All transfer students who wish to participate in varsity competition must complete the UIL Previous Athletic Participation Form. All Previous Athletic Participation forms will be reviewed by the UIL District Executive Committee (DEC). Varsity eligibility or length of ineligibility will be determined by the DEC.

All student athletes are subject to a minimum of two home visits per year conducted by members of the coaching staff. All findings will be shared with the Director of Athletics and any possible UIL violations or falsifying of addresses will be reported to the Director of Student Assignment and the District Executive Committee for UIL.

**Academic
Performing Arts
Programs**

To be eligible for other extracurricular activities, transfer students must be enrolled and attending the transfer school 15 calendar days prior to the application deadline for tryouts or election.

**Falsifying
Addresses**

Student or families who falsify their address to attend another school or seek a transfer with false information will be removed from the campus of attendance and return to their assigned attendance zone.

If it is discovered a student is attending a school under false information the campus principal and their designee will give the family 10 business days to update their address and provide an accurate proof of residence according to FDB(LOCAL) prior to moving the student back to their home campus.

Falsifying information is a violation of the Texas Penal Code and Texas Education Code.

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- Texas Penal Code: Section 37.10 — Tampering with Government Records: Class A Misdemeanor punishable by up to one year in jail, a fine of up to \$4,000, or both jail time and a fine.
- Texas Education Code: Section 25.001(h) — In addition to the penalty provided by Section 37.10, Texas Penal Code, a person who knowingly falsifies information on a form required for enrollment of a student in a school district is liable to the district if the student is not eligible for enrollment but is enrolled on the basis of the false information. The person is liable for the period during which the ineligible student is enrolled, for the greater of: (1) The maximum tuition fee the district may charge under Section 25.038 of this code; or (2) The amount the district has budgeted for each student as maintenance and operating expenses.

¹ District's Transfer Request Forms:

<https://www.wfisd.net/departments/student-services/student-transfers>

STUDENT ACTIVITIES

FM
(LOCAL)

**Use of District
Facilities**

School-sponsored student groups may use District facilities with prior approval of the appropriate administrator. Other student groups may use District facilities in accordance with policy FNAB.

**Extracurricular
Activity Absences**

The District shall make no distinction between absences for UIL activities and absences for other extracurricular activities approved by the Board. A student shall be allowed in a school year a maximum of 10 extracurricular absences not related to post-district competition, a maximum of five absences for post-district competition prior to state, and a maximum of two absences for state competition. Additional absences may be granted in accordance with administrative procedures.

Testing and
Scheduling

The Board recommends that staff members and the administration avoid the scheduling of an extracurricular activity or performance to occur on the day and evening immediately preceding the day on which International Baccalaureate (IB), Advanced Placement (AP), or PSAT tests are administered.

UIL Eligibility

The Board shall not grant eligibility to any student in violation of UIL rules.

Beginning with the 2018-19 school year, the following provisions regarding UIL eligibility shall apply:

*Attendance Zone
Students*

Students are eligible for UIL athletic competition in the attendance zone they live in. If a student transfers at first opportunity, and it is approved by the District's transfer committee according to FDB(LOCAL), their varsity eligibility remains in place. Any subsequent transfer or a transfer after first opportunity will require the loss of varsity eligibility for a minimum of 365 days and possibly more in accordance with UIL rules. Athletes are required to "play where they live." Any time an athlete changes their home address it should be reported to the athletic staff and campus registrar immediately to ensure the athlete's eligibility is not affected.

*Intradistrict
Transfers*

All intradistrict transfers shall occur at first opportunity for varsity eligibility to remain. First opportunity is defined in FDB(LOCAL) as entering sixth grade. The eighth grade students in the 2027-28 school year are the final class that will be allowed a first opportunity transfer during their eighth grade year.

[See FDB(LOCAL) for detailed intradistrict transfer policies.]

*Interdistrict
Transfers*

A student transferring from out of District shall meet all WFISD requirements to enroll and all UIL rules shall apply. If the student athlete's PAPF is approved for varsity competition the athlete may be required to file a residence waiver with the UIL.

[See FDA(LOCAL) for detailed interdistrict transfer policies.]

STUDENT ACTIVITIES

FM
(LOCAL)

Extracurricular
Participation
Eligibility

A student in grades 7-12 may participate in extracurricular activities at the beginning of the school year if the student has earned the cumulative number of units in state-approved courses as indicated below:

1. Beginning at the seventh grade year, a student must have been promoted from the sixth grade to the seventh.
2. Beginning at the eighth grade year, a student must have been promoted from the seventh grade to the eighth.
3. Beginning at the ninth grade year, a student must have been promoted from the eighth grade to the ninth.
4. Beginning at the tenth grade year, a student must have earned at least 5 units toward graduation.
5. Beginning at the eleventh grade year, a student must have earned at least 10 units toward graduation.
6. Beginning at the twelfth grade year, a student must have earned at least 15 units toward graduation.

[See EIE and EIF]

[For eligibility of private school students, including homeschool students, to participate in extracurricular activities, see FD(LOCAL).]

**Eligibility Appeals
Committee**

A student who is ruled ineligible to participate in UIL activities due to circumstances completely beyond his or her control may appeal to the eligibility appeals committee. This committee shall be composed of the principal of the school the student had been attending, the principal of the school the student will be attending, the director of athletics, the director of student services, and the ~~assistant superintendent~~ **executive director of operations**.

The appeal and reason must be submitted to the athletic office in writing and dated and signed by the parent/guardian. A hearing shall be scheduled with the parent(s), student, and committee. Within 10 days after the hearing, the committee shall send its decision in writing to the parent and both principals.

If the outcome of the conference with the eligibility appeals committee is not to the student's or parent's satisfaction, the student or parent may appeal the decision in accordance with FNG(LOCAL).

WICHITA FALLS ISD BOARD OF TRUSTEES
OCTOBER 12, 2026

Agenda Item:	PIA - Non Business Days
Administrator Responsible:	Nayna Torres, Records/Fixed Assets/Textbooks Manager
Attachments:	None
☒ Action Needed ☐ Future Action ☐ Presentation ☐ Report	

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees approves the dates of December 21, 22, 23, 28, 29, 30, 31 and March 17, 18 & 19 as board designated non-business days for the purpose of Public Information Requests as submitted by Nayna Torres, Records/Fixed Assets/Textbooks Manager and as recommended by Dr. Donny Lee, Superintendent of Schools.

Explanation:

Under the Texas Public Information Act (PIA) via HB 3033, governmental bodies can designate up to 10 non-business days per calendar year where administrative offices are closed or operating with minimal skeleton crews.

Rules for the 10 Designated Days

For school districts, the designation must be made by the board of trustees.

Purpose: These days are excluded when calculating the 10-business-day deadline to respond to public information requests.

Aside from the 10 optional days, the law already automatically excludes:

Weekends (Saturday and Sunday)

Official national and state holidays

Any days during an extended break (such as Thanksgiving, Winter, or Spring break) where the district's administrative offices are closed or minimally staffed must be included in those 10 board-designated non-business days to be excluded from the PIA deadline.

Under HB 3033, the statutory definition of a "business day" narrowed dramatically.

How Extended Breaks are Treated under the new law:

Official State/National Holidays are not considered business days: Specific holiday days within those breaks—such as Thanksgiving Day, the Friday after Thanksgiving, Christmas Eve, Christmas Day, and Day After Christmas (Dec. 26)—are automatically excluded by state law and do not count toward the 10-day limit. [1]

The Rest of the Break Counts as Business Days: Any other weekdays during those breaks (e.g., the Monday through Wednesday before Thanksgiving, or the extra weeks of Winter and Spring break) will count as statutory business days under the PIA. This is true even if the school district is completely locked up, the lights are off, and students/staff are gone.

**WICHITA FALLS ISD BOARD OF TRUSTEES
OCTOBER 12, 2026**

Agenda Item:	Monthly Personnel Report
Administrator Responsible:	Jennifer Spurgers, Director of Human Resources
Attachments:	No Attachment
_____Action Needed _____Future Action _____Presentation _____X Report	

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees reviews the employee resignations/retirements that have been submitted since the last work session board meeting. The resignations/retirements have been accepted in accordance with the requirements of Policy DFE (Local).

Letters of Retirement:

Professionals

Clerical/Auxiliary/Support

Letters of Resignation:

Professionals

Ball, Rochelle-Teacher, Brook Village, Last Day 1/4/27
Melo, Lizbeth-Teacher, Haynes HeadStart, Last Day 9/15/26
Kimberlin, Jennifer-Teacher, Memorial, Last Day 10/16/26
Ochoa, Kristina-Teacher, Haynes HeadStart, Last Day 9/25/26
Perkins, Kayleigh- Teacher, Sheppard, Last Day 9/11/26
Rodgers, Shannon- Sheppard, Last Day 9/11/26

Clerical/Auxiliary/Support

Abrham, Alixandra-Aide II, Memorial, Last Day 9/8/26
Brantley, Taylor-Aide I- Haynes HeadStart. Last Day 9/21/26
Cockheran, Kiana-Clerk I, Memorial, Last Day 10/2/26
Davis, Destiny-Aide II, Fowler, Last Day 10/2/26
Dawkins, Mackenzie-Secretary, Police Dept, Last Day 9/24/26
Diaz, Marianna-Aide II, West, Last Day 9/24/26
Hendrix, Chelsea- Aide I, Sheppard, Last Day 9/11/26
Meza, Graciela-Aide I, Scotland Park, Last Day 9/25/26

*Certification issues

**Third Future

WICHITA FALLS ISD BOARD OF TRUSTEES
October 12, 2026

Agenda Item:	Applicant Pool
Administrator Responsible:	Jennifer Spurgers, Director of Human Resources
Attachments:	Applicant Pool
<u> X </u> Action Needed <u> </u> Future Action <u> </u> Presentation <u> </u> Report	

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees approve the proposed applicant pool as submitted by Jennifer Spurgers, Director of Human Resources, and as recommended by Dr. Donny Lee, Superintendent of Schools.

**APPLICANTS TO BE APPROVED BY THE BOARD OF EDUCATION
OCTOBER 12, 2026**

CERTIFIED APPLICANT POOL

Name	Certification	University	Yrs of Exp	Position/Assignment	Previous District
Dalke, Raymond *	Mathematics/Physical Science/Engineering Grades 6-12	Midwestern State University Bachelor's	0	Teacher/Coach Memorial High School Replacing Russell Ratliff	WFISD (long term substitute)
Rice, Riley	Special Education Grades EC-12	Midwestern State University Bachelor's	2	Teacher Fowler Elementary Added Position	WFISD
Moore, William *	Social Studies Grades 9-12	Tarleton State University Bachelor's	0	Teacher Legacy High School Replacing Quana West	Waco ISD
Martinez, Amarilys *	Cores Subjects w/STR Bilingual Supp Grades EC-6	Universidad Del Sagrado Corazón Bachelor's	1	Teacher Brook Village Replacing Natalie Rodriquez (transfer)	WFISD (long term substitute)

Asterisk indicates Contract Addendum Required. See key below.

** Enrolled in an Alternative Certification Program*

*** One-year out-of state Certification*

****Emergency Permit*

***** Non-Renewal Permit*

DOI = District of Innovation

Carle, Joshua ***	JROTC Grades 6-12	N/A	o	ROTC Asst Instructor Memorial High School Replacing Tammy Walker	WFISD (long term substitute)
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Asterisk indicates Contract Addendum Required. See key below.

** Enrolled in an Alternative Certification Program*

*** One-year out-of state Certification*

****Emergency Permit*

***** Non-Renewal Permit*

DOI = District of Innovation

WICHITA FALLS ISD BOARD OF TRUSTEES
October 12, 2026

Agenda Item:	Board of Trustees Continuing Education Training
Administrator Responsible:	Dr. Donny Lee, Superintendent of Schools
Attachments:	Overview of Continuing Education Requirements Continuing Education Hours Oct. 2025 – Oct. 2026
☐ Action Needed ☐ Future Action ☐ Presentation ☒ Report	

Administrative Recommendation:

Mark Lukert, Board President, will make an announcement of the continuing education requirements.

Under State Board of Education Rule, completing required continuing education each year of service is a basic obligation and expectation of any sitting board member.

There are ten training areas for board member continuing education:

1. Local District Orientation
2. Orientation to the Texas Education Code
3. Evaluating and Improving Student Outcomes
4. Sexual Abuse, Human Trafficking, and Other Maltreatment of Children
5. School Safety
6. Parental Rights
7. Cybersecurity
8. Artificial Intelligence
9. Team Building
10. Additional Required Training

To the extent applicable to each board member, I will announce the completion or deficiency as to required training.

Local District Orientation:

No new board members were required to complete local district orientation training for the time period covered by this announcement.

Orientation/Update to the Texas Education Code:

No new board members were required to complete Orientation to the Texas Education Code training for the time period covered by this announcement.

Evaluating Student Academic Performance and Setting Goals:

The following board members have completed the biennial training on evaluating student academic performance and setting goals: Mark Lukert, Sandy Camp, Susan Grisel, Jim Johnson, Katherine McGregor and John Barnard. Since this training was completed through Lonestar Governance, Diann Scroggins will complete this at a later date with the new board member.

Sexual Abuse, Human Trafficking, and Other Maltreatment of Children:

The following board members will complete this biennial training by October 2027: Susan Grisel, Sandy Camp, Katherine McGregor, Jim Johnson, Diann Scroggins, and John Barnard.

School Safety:

The following board members have completed the biennial training School Safety: John Barnard

The following board members will complete the biennial training by October 2027: Susan Grisel, Sandy Camp, Katherine McGregor, Jim Johnson, Diann Scroggins.

Parental Rights:

The following board members have completed the annual training: Susan Grisel, Sandy Camp, Katherine McGregor, Jim Johnson, Diann Scroggins, John Barnard.

Cybersecurity:

The following board members will complete the biennial training by October 2027: Susan Grisel, Sandy Camp, Katherine McGregor, Jim Johnson, Diann Scroggins, and John Barnard.

Artificial Intelligence:

The following board members will complete the biennial training by October 2027: Susan Grisel, Sandy Camp, Katherine McGregor, Jim Johnson, Diann Scroggins, and John Barnard.

Team Building (Team of 8):

The following board members have completed the annual training: Susan Grisel, Sandy Camp, Katherine McGregor, Jim Johnson, Diann Scroggins, John Barnard.

Additional Required Training

All board members have met the required amount of continuing education training:

WICHITA FALLS ISD BOARD OF TRUSTEES
OCTOBER 12, 2026

Agenda Item:	Minutes
Administrator Responsible:	Dr. Donny Lee, Superintendent of Schools
Attachments:	Minutes of Work Session, September 4, 2026 Minutes of Public Hearing Meeting, September 21, 2026 Minutes of Regular Meeting, September 21, 2026
 ☐ Action Needed ☒ Future Action ☐ Presentation ☐ Report	

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees approves the proposed minutes of a work session on September 14, 2026, a public hearing on September 21, 2026, and a regular meeting on September 21, 2026 as submitted by Dr. Donny Lee, Superintendent of Schools.

Explanation:

The following are copies of the minutes referenced above. These minutes will become official upon approval by the Board.

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES WFISD ADMINISTRATION
BUILDING – BOARD ROOM
WORK SESSION MEETING SEPTEMBER 14, 2026**

CALL TO ORDER AND OPENING STATEMENT:

The Board of Trustees of the Wichita Falls Independent School District met in a work session meeting on the above date. The meeting was called to order at 5:00 p.m. by Mr. Mark Lukert, board president.

Board members present: Mr. Mark Lukert, Ms. Katherine McGregor, Mr. Jim Johnson, Ms. Sandy Camp, Ms. Susan Grisel, Ms. Diann Scroggins and Mr. John Barnard. Mr. Lukert noted that a quorum was present and the meeting had been duly called and notice of the meeting had been posted for the time and manner required by law.

Staff members present: Dr. Donny Lee, Superintendent of Schools, Ms. Leah Horton, Chief Financial Officer, Ms. Vanessa Dishman, Executive Assistant to the Superintendent, Ms. Ashley Thomas, Communications Officer, Ms. Jennifer Spurgers, Director of Human Resources, Ms. Keli Sims, Administrative Assistant to the Director of HR, Mr. Jeff Hill, Executive Director of Elementary Schools, Dr. Cody Blair, Executive Director of Secondary Schools, Ms. Lauren Zotz, Director of Purchasing Mr. Shannon Troester, Risk & Contract Manager, Mr. Curtis Shahan, Director of Technology, Ms. Alefia Paris-Toulon, Executive Director of Special Programs, Ms. Cindy Waddell, Sheppard Elementary Principal, Ms. Lauryn Taylor, Sheppard Elementary Assistant Principal, Ms. Donna Hale, Sheppard Teacher/DODEA Administrator and Dr. Peter Griffiths, Interim Director of Operations.

Others present: Mr. Taz Ellett and Ms. Maria Maloney, Bishop Realty and Mr. Steve Wood, BYSP Architects and media

INVOCATION:

Ms. Sandy Camp gave the invocation.

PUBLIC COMMENT:

None

REPORTS AND SPECIAL PRESENTATIONS

SHEPPARD ELEMENTARY'S CONSTRUCTION GRANT AWARD

Ms. Cindy Waddell, Sheppard Elementary Principal and Ms. Donna Hale, teacher/DODEA Administrator, presented information regarding the \$14.8 million federal construction grant through the Department of War Education Activity (DoWEA) under the Military-Connected Schools Construction, Modernization and Facilities Maintenance Program to support major facility improvements at Sheppard Elementary School. The award is structured as a five-year grant cycle ending May 31, 2031, and will fund an approximately 10,000-square-foot auditorium addition designed to enhance student safety, campus security, accessibility, and educational programming.

The new addition will include an auditorium, public-access restrooms, ADA-compliant access, enhanced security features, and a dedicated fine arts classroom that will also serve as the campus's code-compliant storm shelter, allowing the space to support daily instruction while providing a protected area for students and staff during severe weather emergencies.

In addition to the new construction, renovations to the existing campus will include updated classroom spaces in the Pre-K and Kindergarten area, as well as modifications to the cafeteria to remove the existing stage and restore the space for its intended cafeteria use.

A groundbreaking ceremony is currently being coordinated in collaboration with Sheppard Air Force Base (SAFB) command personnel. The WFISD Board of Trustees, WFISD administration, distinguished local and state officials, community leaders, and other key stakeholders will be invited to participate in this significant project milestone.

The project team, consisting of personnel from Wichita Falls ISD and SAFB, is currently being established and will support the planning, coordination, and successful implementation of the project.

Physical construction is expected to commence no later than spring 2028, with the project scheduled for completion and occupancy by August 2030. Final expenditures, required reporting, and all grant closeout activities are anticipated to be completed by May 31, 2031.

TECHNOLOGY UPDATE

Mr. Curtis Shahan, Director of Technology gave an update on the upgrades and advances the Technology Department is making to improve the service and security of the district IT.

ACCOUNTABILITY 26 UPDATE

Mr. Jeff Hill, Executive Director of Elementary Schools and Dr. Cody Blair, Executive Director of Secondary Schools, presented in-depth information on the 25-26 STAAR results. They reviewed the formula the state uses to determine the final grades and how each area of the test impacts the results. Scores were compared for the last four years and against the state average, and a significant “closing of the gap” was noted.

FINANCIAL SERVICES:

Mr. John Barnard stepped out of the meeting

FINANCIAL REPORTS AS OF JULY 31, 2026

Mr. Jim Johnson, seconded by Ms Diann Scroggins, motioned that the Wichita Falls Independent School District Board of Trustees approve financial reports as submitted by Ms. Leah Horton, Chief Financial Officer and recommended by Dr. Donny Lee, Superintendent of Schools.

Carried unanimously by a vote of 6-0, Mr. John Barnard was not present for the vote

Mr. John Barnard returned to the meeting

BUDGET ADMENDMENTS FOR AUGUST 2026

Ms. Susan Grisel, seconded by Mr. Jim Johnson, motioned that the Wichita Falls Independent School District Board of Trustees approve the budget amendments as submitted by Ms. Leah Horton, Chief Financial Officer and recommended by Dr. Donny Lee, Superintendent of Schools.

Carried unanimously by a vote of 7-0

LEASE OF DESKTOP PRINTERS

Ms. Sandy Camp, seconded by Ms. Katherine McGregor, motioned that the Wichita Falls Independent School District Board of Trustees approve the lease agreement for desktop printers for the nursing staff and Dr Lee as submitted by Ms. Leah Horton, Chief Financial Officer and recommended by Dr. Donny Lee, Superintendent of Schools.

Carried unanimously by a vote of 7-0

PURCHASE OF CHROMEBOOKS

Ms. Susan Grisel, seconded by Mr. Jim Johnson, motioned that the Wichita Falls Independent School District Board of Trustees approve the purchase of (545) Chromebooks, licenses, warranty and related services, to Delcom Group for the amount of \$602,622.85 as submitted by Ms. Leah Horton, Chief Financial Officer and recommended by Dr. Donny Lee, Superintendent of Schools.

Carried unanimously by a vote of 7-0

AWARD OF CHARTER BUS SERVICE

Ms Leah Horton, Chief Financial Officer, requested that the Wichita Falls Independent School District Board of Trustees award four (4) vendors: Xpress Charters, Game Time Transportation, ECHO AFC Transportation and AJL International for RFP 2627-03-C-29 Charter Bus Services, for the period of three (3) years with two, one (1) year optional renewal periods as recommended by Dr. Donny Lee, Superintendent of Schools.

This item will be placed on the consent agenda for the regular meeting on September 21, 2026

RESOLUTION RELATED TO SALE OF LAMAR

Ms. Diann Scroggins, seconded by Ms Susan Grisel, motioned that the Wichita Falls Independent School District Board of Trustees approve the resolution to sale the property previously Lamar Elementary as submitted by Ms. Leah Horton, Chief Financial Officer and recommended by Dr. Donny Lee, Superintendent of Schools.

Carried unanimously by a vote of 7-0

HUMAN RESOURCES:

PERSONNEL REPORT

Ms. Jennifer Spurgers, Director of Human Resources, reported to the Wichita Falls Independent School District Board of Trustees a review of employee resignations/retirements that have been submitted since the last Work Session board meeting. The resignations/retirements have been accepted by Dr. Donny Lee, Superintendent of Schools, in accordance with the requirements of Policy DFE (LOCAL).

TEACHER APPLICANT POOL

Ms. Katherine McGregor, seconded by Mr. John Barnard, moved that the Wichita Falls Independent School District Board of Trustees approve the proposed teacher applicant pool and addendum.

Carried unanimously by a vote of 7-0

BOARD MATTERS:**MEMORANDUM OF UNDERSTANDING BETWEEN WICHITA FALLS ISD AND REGION 9**

Mr. Jim Johnson, seconded by Ms. Diann Scroggins, moved that the Wichita Falls Independent School District Board of Trustees approve the MOU between Wichita Falls ISD and Region 9 for the collaborative effort to provide Lone Star Governance Training to Wichita Falls ISD Employee(s) and School Board Trustees during the 2026-2027 and 2027-2028 school years as recommended by Dr. Donny Lee, Superintendent of Schools.

Carried unanimously by a vote of 7-0

ORDER OF CERTIFICATE OF UNOPPOSED CANDIDATES

Ms Susan Grisel, seconded by Ms. Diann Scroggins, moved that the Wichita Falls Independent School District Board of Trustees approve the order to declare each unopposed candidate: District 1, Susan Grisel; District 3, Jason Johnson; District 5, Jim Johnson; At-Large, Sandy Camp, be elected to office and approve the certificate to submit to the Wichita County Elections Administrator as submitted and recommended by Dr. Donny Lee, Superintendent of Schools.

Carried unanimously by a vote of 7-0

ORDER OF CANCELLATION OF ELECTION

Ms Katherine McGregor, seconded by Ms. Diann Scroggins, moved that the Wichita Falls Independent School District Board of Trustees approve the order to cancel the November 3, 2026, School Board Trustee Election due to all candidates being unopposed: District 1, Susan Grisel; District 3, Jason Johnson; District 5, Jim Johnson; At-Large, Sandy Camp, as submitted and recommended by Dr. Donny Lee, Superintendent of Schools.

Carried unanimously by a vote of 7-0

CERTIFICATION OF COMPLIANCE WITH CERTAIN LAWS UNDER TEXAS EDUCATION CODE 39.008, AS ENACTED BY SENATE BILL 12

Ms Katherine McGregor, seconded by Mr. John Barnard, moved that the Wichita Falls Independent School District Board of Trustees approve the certification of compliance with certain laws under Texas Education Code 39.008 as enacted by SB12 as submitted and recommended by Dr. Donny Lee, Superintendent of Schools

Carried unanimously by a vote of 7-0

BOARD MINUTES:

Dr. Donny Lee, Superintendent of Schools requested that the Wichita Falls Independent School District Board of Trustees approves the proposed minutes of a work session on August 10, 2026 and regular meeting on August 17, 2026 as submitted by Dr. Donny Lee, Superintendent of Schools.

These items will be placed on the consent agenda for the regular meeting on September 21, 2026

UPCOMING EVENTS

Ms. Ashley Thomas, Communications Officer, informed the Board of Trustees on the events happening around the district.

RECESS:

Mr. Mark Lukert, board president, recessed the work session to go into closed session at 6:40 pm.

CLOSED SESSION:

1. Personnel Matters Including the Appointment, Evaluation, Reassignment, Duties, Discipline, Dismissal and/or Compensation of Individual District Employees (Pursuant to Texas Government Code 551.074)
2. Deliberations Regarding Abandonment of Contract by Teacher and the Attempt to Resign (Pursuant to Texas Government Code 551.074)
3. Deliberations Regarding Notifications to the State Board for Educator Certification of Teacher Contract Abandonment (Pursuant to Texas Government Code 551.074)

OPEN SESSION:

Mr. Mark Lukert, board president, called the meeting back into open session at 7:29 pm.

TEACHER CONTRACT ABANDONMENT

Mr. Jim Johnson, seconded by Mr. John Barnard, moved that the Wichita Falls Independent School District Board of Trustees issue a finding in accordance with Texas Education Code Section 21.210 (c) and 19 Texas Administrative Code 249.14(g), that good cause did not exist for Macie Hamner, a probationary contract teacher, to abandon her employment contract, abandon her position, and attempt to resign from Wichita Falls ISD.

Carried unanimously by a vote of 7-0

NOTIFICATION TO TEA OF CONTRACT ABANDONMENT

Ms Diann Scroggins, seconded by Ms. Katherine McGregor, moved that the Wichita Falls Independent School District Board of Trustees authorize Mr. Mark Lukert, Board President, to send a letter to the State Board for Educator Certification seeking sanctions for Macie Hamner, a probationary contract teacher, for abandonment of her employment contract.

Carried unanimously by a vote of 7-0

ADJOURNED:

With no more action to take, Mr. Mark Lukert, board president, adjourned the meeting from closed session at 7:31 pm.

President, Board of Trustees

Secretary, Board of Trustees

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES
WFISD ADMINISTRATION BUILDING – BOARD ROOM
PUBLIC HEARING SEPTEMBER 21, 2026**

CALL TO ORDER AND OPENING STATEMENT:

The Board of Trustees of the Wichita Falls Independent School District met in a Public Hearing on the above date. The meeting was called to order at 5:30 p.m. by Mr. Mark Lukert, board president.

Board members present: Ms. Katherine McGregor, Mr. Jim Johnson, Ms. Susan Grisel, Ms. Diann Scroggins, Ms. Sandra Camp, Mr. Mark Lukert, and Mr. John Barnard. Mr. Luckert noted that a quorum was present and the meeting had been duly called and notice of the meeting had been posted for the time and manner required by law.

Staff members present: Dr. Donny Lee, Superintendent of Schools, Ms. Leah Horton, Chief Financial Officer, Ms. Jennifer Spurgers, Director of Human Resources, Dr. Jeff Brasher, Executive Director of Operations, Ms. Vanessa Dishman, Executive Assistant to the Superintendent of Schools, Ms. Keli Sims, Administrative Assistant to the Director of Human Resources, Dr. Cody Blair, Executive Director of Secondary Schools and Mr. Jeff Hill, Executive Director of Elementary Schools

Others Present: Mr. Brian Bibb, Lone Star Governance Coach

SCHOOLS FIRST REPORT (FINANCIAL INTEGRITY RATING SYSTEM OF TEXAS):

REPORT:

Ms. Leah Horton, Chief Financial Officer, presented the Wichita Falls ISD Board of Trustees and the public with the Schools FIRST Report. Wichita Falls ISD received a “B” rating.

PUBLIC COMMENT:

None

ADJOURNED:

Mr. Mark Lukert, board president, adjourned the Public Hearing at 5:46 p.m.

President, Board of Trustees

Secretary, Board of Trustees

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES WFISD ADMINISTRATION
BUILDING – BOARD ROOM
BOARD MEETING SEPTEMBER 21, 2026**

CALL TO ORDER AND OPENING STATEMENT:

The Board of Trustees of the Wichita Falls Independent School District met in a board meeting on the above date. The meeting was called to order at 6:00 p.m. by Mr. Mark Lukert, board president.

Board members present: Mr. Mark Lukert, Ms. Katherine McGregor, Mr. Jim Johnson, Ms. Sandy Camp, Ms. Susan Grisel, Ms. Diann Scroggins and Mr. John Barnard. Mr. Lukert noted that a quorum was present and the meeting had been duly called and notice of the meeting had been posted for the time and manner required by law.

Staff members present: Dr. Donny Lee, Superintendent of Schools, Ms. Leah Horton, Chief Financial Officer, Ms. Vanessa Dishman, Executive Assistant to the Superintendent of Schools, Ms. Jennifer Spurgers, Director of Human Resources, Ms. Keli Sims, Administrative Assistant to the Director of HR, Mr. Jeff Hill, Executive Director of Elementary Schools, Dr. Cody Blair, Executive Director of Secondary Schools, Dr. Jeff Brasher, Executive Director of Operations.

Others present: Mr. Brian Bibb, Lone Star Governance Coach, Mr. Jason Johnson, future trustee, community members and media.

PRESENTATION OF COLORS:

Memorial High School JROTC

INVOCATION:

Ms. Diann Scroggins

PUBLIC COMMENT:

None

SUPERINTENDENT OF SCHOOLS REPORT

Dr. Donny Lee, Superintendent of Schools, presented the following information to the trustees:

- Current student enrollment: 12,067 (end of 2025/2026: 12,222)
- Average Daily Attendance (ADA): 94.7%
- Classroom observation visits so far by Dr Lee, Dr Blair and Mr. Hill
 - 80 classes total; all campuses, 4 classrooms each campus
- Reviewed processes and forms used to monitor and direct staff to improve student outcomes
 - Principal Weekly Task Checklist
 - Instructional Walkthrough and Teacher Growth Dashboard
 - Campus Teacher Walkthrough Data Sheet
 - Classroom Observation Tool
 - Example of Procedure they looking for in a classroom:
 - Turn & Talk, the goal is for the students to be active in learning
- Went over District Goals for the 1, 2 and 5 years
- Asked that the trustees begin to think about what needs to be done about the three district buildings that are not currently bring used; Jefferson Elementary, Wichita Falls High School and Sam Houston Elementary.
- Military Supported and Connected Campuses aka Purple Star Campuses
 - 15 out of the 16 in Region 9 are WFISD campuses
 - \$14.8 million grant to enhance Sheppard Elementary from the Department of Defense
 - Tour with Sheppard AFB leadership on Monday, September 28, they have requested to visit the following campuses:
 - Sheppard Elementary
 - Hirschi Middle School
 - Legacy High School
 - Career Education Center
- Virtual School Planning
 - WFISD has lost most students to home school
 - District has been in discussions with the local home school coalition, State Rep James Frank and other Texas school districts that have virtual learning programs
 - Two options: Full-Time virtual and Part-Time virtual: core subjects virtual; electives and sports in person
 - Third party vendor would be used instead of hiring WFISD virtual teachers

- Application process: Open to enrolled WFISD students and outside of district students must be a student in good standing. More information to come
- Proposed name of WFISD program: Connected Options for Online Learning: COOL
- Time Frame:
 - October: release RFP for online course providers
 - November:
 - Interest indicator survey to community
 - Home School Coalition meeting: TBD
 - December: Report on virtual instruction at Board Work Session
 - January: Community Open House to discuss program
 - January/February: Seek board approval of online course provider/vendor
 - March: Finalize and post guidebook with plan and policies
 - April/May begin student application process for roll out in 2027/2028
- Congratulations to newest Senior Staff member; Dr. Jeff Brasher, Executive Director of Operations.
 - Previous 4-time Superintendent, administrator and most recently City Administrator in Seymour, Texas

CONSENT AGENDA:

MINUTES FROM AUGUST MEETINGS

AWARD OF CHARTER BUS SERVICE

Ms. Katherine McGregor, seconded by Mr. John Barnard, motioned that the Wichita Falls Independent School District Board of Trustees approve items listed in the Consent Agenda as recommended by Dr. Donny Lee, Superintendent of Schools.

Carried unanimously by a vote of 7-0

HUMAN RESOURCES:

TEACHER APPLICANT POOL ADDENDUM

Ms. Susan Grisel, seconded by Ms Sandy Camp, moved that the Wichita Falls Independent School District Board of Trustees approve the proposed teacher applicant pool addendum.

Carried unanimously by a vote of 7-0

BOARD MATTERS:

SEPTEMBER QUARTERLY PROGRESS TRACKER-LONE STAR GOVERNANCE

Mr. Brian Bibb, Lone Start Governance Coach, reviewed the board of trustees progress thus far using the Quarterly Progress Tracker as the required Lone Star Governance Integrity Instrument.

Ms. Susan Grisel, seconded by Ms. Diann Scroggins, moved that the Wichita Falls Independent School District Board of Trustees receive and accept the Quarterly Progress Tracker as presented by Mr. Brian Bibb, Lone Start Governance Coach, and recommended by Dr. Donny Lee, Superintendent of Schools.

Carried unanimously by a vote of 7-0

RECESS:

Mr. Mark Lukert, board president, recessed the work session to go into closed session at 7:27 pm.

CLOSED SESSION:

1. Personnel Matters Including the Appointment, Evaluation, Reassignment, Duties, Discipline, Dismissal and/or Compensation of Individual District Employees (Pursuant to Texas Government Code 551.074)

ADJOURNED:

With no more action to take, Mr. Mark Lukert, board president, adjourned the meeting from closed session at 8:30 pm.

President, Board of Trustees

Secretary, Board of Trustees