



# Agenda of Board Meeting September 15, 2025 The Board of Trustees Wichita Falls Independent School District

In Compliance with the Texas Government Code, Chapter 551, Subchapter C, the Board of Trustees of the Wichita Falls Independent School District will meet for a Board Meeting at 6:00 PM, on September 15, 2025, in the Board Room at the Education Center, 1104 Broad St, Wichita Falls, TX 76301.

The subjects to be discussed, considered, or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

<b>I. CALL TO ORDER AND OPENING STATEMENT</b>	
<b>II. PRESENTATION OF COLORS</b>	
<b>III. INVOCATION</b>	
<b>IV. PRESENTATIONS</b>	
<b>V. PUBLIC COMMENT</b>	
<b>VI. SUPERINTENDENT REPORT</b>	
<b>VII. CONSENT AGENDA</b>	
A. Third Party Workers' Compensation Administration	2
B. Minutes from August Meetings	3
<b>VIII. FINANCIAL SERVICES</b>	
A. McNiel Elementary School Renovation Contractor	
B. Purchase of West Foundation Roof Restoration	17
<b>IX. HUMAN RESOURCES</b>	
A. Applicant Pool	24
<b>X. BOARD MATTERS</b>	
A. Closed Session:	
1. Personnel Matters Including the Appointment, Evaluation, Reassignment, Duties, Discipline, Dismissal and/or Compensation of Individual District Employees ( <i>Pursuant to Texas Government Code 551.074</i> )	
<b>XI. ADJOURNMENT</b>	

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*If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.*

The notice for this meeting was posted in compliance with the Texas Open Meetings Act on Tuesday, September 9, 2025 at 5:00 pm.

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For the Board of Trustees

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**September 15, 2025**

<b>Agenda Item:</b>	Third Party Workers' Compensation Administration		
<b>Administrator Responsible:</b>	Leah Horton, Chief Financial Officer		
<b>Attachments:</b>	None		
<input checked="" type="checkbox"/> Action Needed <input type="checkbox"/> Future Action <input type="checkbox"/> Presentation <input type="checkbox"/> Report			

**Administrative Recommendation:**

That the Wichita Falls Independent School District Board of Trustees approves the multi-year agreement to Claims Administrative Services for three years, as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

**Explanation:**

Quotes were obtained for the renewal of third-party Workers' Compensation claims services. The current vendor, Claims Administrative Services, provides claims administration at a lower cost than Texas Association of School Boards (TASB) and has successfully fulfilled these services for the district since 2012. The only rate change from the most recent agreement is an increase of \$10.00 for Loss Time and Medical Only rates, which based on 2024-2025 workers' comp activity, would have affected 242 claims.

Vendor	Contract Length	1-Year Estimated* Cost	3-Year Estimated* Cost
Claims Administrative Services (Claims-Only Services)	3 years	\$27,420.00	\$82,260.00
TASB (Claims-Replacement Services)	3 years	\$126,709.00	\$380,127.00
TASB Turn-key (All-inclusive Services)	3 years	\$377,692.00	\$1,133,076.00

*\*Estimated costs are based on updating pricing and the 4-year average historical workers' compensation claims processed.*

**Fiscal Note:**

This purchase will be made from budgeted Risk Management funds. Multi-year agreements require Board of Trustees approval per policy, CH Local.

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**September 15, 2025**

<b>Agenda Item:</b>	Minutes		
<b>Administrator Responsible:</b>	Dr. Donny Lee, Superintendent of Schools		
<b>Attachments:</b>	Minutes of Work Session, August 12, 2025 Minutes of Work Session, August 13, 2025 Minutes of Work Session, August 13, 2025 Minutes of Board Meeting, August 18, 2025		
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

**Administrative Recommendation:**

That the Wichita Falls Independent School District Board of Trustees approves the proposed minutes of a work session on August 12, 2025, two work sessions on August 13, 2025, and a board meeting on August 18, 2025 as submitted by Dr. Donny Lee, Superintendent of Schools.

**Explanation:**

The following are copies of the minutes referenced above. These minutes will become official upon approval by the Board.

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES  
WFISD ADMINISTRATION BUILDING – BOARD ROOM  
WORK SESSION MEETING AUGUST 12, 2025**

***CALL TO ORDER AND OPENING STATEMENT:***

The Board of Trustees of the Wichita Falls Independent School District met in a work session meeting on the above date. The meeting was called to order at 12:00 p.m. by Mr. Mark Lukert, board president.

Board members present: Mr. Mark Lukert, Ms Katherine McGregor, Mr. Jim Johnson, Ms. Susan Grisel, Ms. Sandy Camp, Mr. John Barnard and Ms. Dianne Scroggins. Mr. Lukert noted that a quorum was present and the meeting had been duly called and notice of the meeting had been posted for the time and manner required by law.

Staff members present: Dr. Donny Lee, Superintendent of Schools, Ms. Denise Williams, Director of Human Resources, Ms. Leah Horton, Chief Financial Officer, Ms. Keli Sims, Administrative Assistant to the Director of HR, Ms. Vanessa Dishman, Executive Assistant to the Superintendent, Ms. Debbie Dipprey, Executive Director of School Administration, Ms. Ashley Thomas, Communications Officer, Ms. Marchuetta Matthews, Administrative Assistant to the Assistant Superintendent, Mr. Shannon Troester, Risk & Contract Manager, Ms Lauren Zotz, Director of Purchasing, Mr. Scot Hafley Assistant Superintendent of Operations, Mr. James Carr, Director of Student Assignment, Dr. Cody Blair, Director of Secondary Schools, Chief Anthony Smith, WFISD PD, Ms. Laurie Kinne, Memorial Principal, Dr. Peter Braveboy, Legacy Principal, Ms. Jennifer Spurgers, CEC Principal, Ms. Alex Martin, Rider Principal, Mr. Kyle Davenport, Barwise Principal and Mr. Larry Menefee, Director of Student Services.

Others present: Mr. Taz Ellett, Ms. Maggie Brumley, Ms BethAnn Oswald and Maria Maloney; Bishop Realty and the media

***INVOCATION:***

Ms. Sandy Camp gave the invocation.

***PUBLIC COMMENT:***

None

***FINANCIAL SERVICES:***

**25-26 SALARY SCHEDULES**

Ms. Susan Grisel, seconded by Ms Katherine McGregor, motioned that the Wichita Falls Independent School District Board of Trustees approve the 2025-2026 Hiring Salary Schedules as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Carried unanimously by a vote of 7-0

**JUNE 2025 BUDGET ADMENDMENTS-SOF RECONCILIATION**

Ms Diann Scroggins, seconded by Mr. John Barnard, motioned that the Wichita Falls Independent School District Board of Trustees approve the budget amendments to the 2024-2025 budgets as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools. Budgeted funds that are transferred between functions, as well as increases/decreases to the district's legally adopted budgets, require Board approval in the form of a budget amendment. General Operating revenues reflect an increase of \$3,537,790 and expenditures reflect an increase of \$2,435,000 resulting in a balanced budget. Food Service revenues and expenditures reflect no change resulting in a deficit budget of \$4,428,000. There are no proposed amendments to the Debt Service budget.

Carried unanimously by a vote of 7-0

**JULY 2025 BUDGET ADMENDMENTS**

Ms Sandy Camp, seconded by Ms. Diann Scroggins, motioned that the Wichita Falls Independent School District Board of Trustees approve the budget amendments to the 2024-2025 budgets as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools. Budgeted funds that are

transferred between functions, as well as increases/decreases to the district's legally adopted budgets, require Board approval in the form of a budget amendment. General Operating revenues and expenditures reflect no change resulting in a balanced budget. Food Service revenues and expenditures reflect no change resulting in a deficit budget of \$3,603,156. Debt Service revenues reflect no change and expenditures increased by \$8,000 resulting in an excess budget of \$827,032.

Carried unanimously by a vote of 7-0

**RFP FOR JOB ORDER CONTRACT SERVICES**

Ms. Leah Horton, Chief Financial Officer, requested that the Wichita Falls Independent School District Board of Trustees award the RFPs as listed below, to the vendors listed on the RFP as outlined, effective September 1, 2025, through August 31, 2027, as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

RFP	Title	Period	2024-2025 Spend
2526-08-C-27	Local Retail Prepared Food	9/1/2025-8/31/2027	\$33,225
2526-09-C-27	Fundraising Services	9/1/2025-8/31/2027	\$84,854
2526-11-C-27	Marching Arts Related Goods and Services	9/1/2025-8/31/2027	\$30,250
2526-12-C-27	Local Retail Goods and Supplies	9/1/2025-8/31/2027	\$923,726
2526-13-C-27	Professional Development or Training	9/1/2025-8/31/2026	\$260,030
2526-14-C-27	Comprehensive Tree Services	9/1/2025-8/31/2027	\$59,505

This item will be placed on the consent agenda for the regular meeting on August 18, 2025

**PURCHASE OF 3-YEAR CAD SYSTEM LICENSES FOR CTE**

Ms. Leah Horton, Chief Financial Officer, requested that the Wichita Falls Independent School District Board of Trustees award the purchase of Purchase of CAD System 3-year Licenses for CTE to Lab Resources for \$5,885.00 for three years of access for SOLIDWORKS®, as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools. Quotes from Lab Resources were obtained for the renewal of software historically utilized by all high school campuses and upper level Engineering students at the Career Education Center. This software is the industry standard for software for both colleges and manufacturers. SOLIDWORKS® single year renewal rates were compared to three-year renewal pricing.

Lab Resources	Number of Seats	Contract Length	One-time Cost	Cost/Seat/School Year
<b>SOLIDWORKS® S-Pack</b>	<b>60</b>	<b>3 Years</b>	<b>\$5,885.00</b>	<b>\$32.69</b>
SOLIDWORKS® S-Pack	60	1 Year	\$2,493.00	\$41.55
SOLIDWORKS® Bundle	100	1 Year	\$4,701.00	\$47.01

This item will be placed on the consent agenda for the regular meeting on August 18, 2025

**APPRAISAL DISTRICT AGREEMENT**

Ms. Leah Horton, Chief Financial Officer, requested that the Wichita Falls Independent School District Board of Trustees accept the recommendation to enter into a renewed agreement with the County of Wichita for the collection of Wichita Falls ISD property taxes, as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools. The County of Wichita collects ad valorem taxes for Wichita Falls ISD and has collected those taxes at a rate of \$1.93 per parcel (set in 2016). The proposed collection rate is an increase to \$2.70 per parcel (a 39% increase). Fees to Wichita County for property tax collection paid in the prior years totaled just under \$85,000 per year. The proposed increase in the tax collection fee will require an annual budget of \$117,500 (an increase of \$32,500).

This item will be placed on the consent agenda for the regular meeting on August 18, 2025

**PURCHASE OF PURE STORAGE 3-YEAR AGREEMENT**

Ms. Leah Horton, Chief Financial Officer, requested that the Wichita Falls Independent School District Board of Trustees award Red River Technologies, LLC, the purchase of Pure Storage Flash Array TM 63TB (terabyte) flash array storage units with thirty-six (36) months of product support (for each) for a total amount of \$162,037.60 as submitted by Leah Horton, Chief Financial Officer and as recommended by Dr. Donny Lee, Superintendent of

Schools. The Pure Storage FlashArray™ is a storage area network needed to replace the district’s current end-of-life data storage equipment. One of the units will provide storage for the production server environment, with the second unit providing storage for our Disaster Recovery Center that will store all backups. Three vendor quotes were obtained for this purchase, with Red River Technology submitting the lowest price utilizing the State of Texas Department of Information Resources (“DIR”) Contract DIR-CPO-5400. Single-year pricing of services does not include replacement equipment.

Vendor		Purchase	Price
Red River Technology, LLC	36-month Support	New Equipment	\$162,037.60
	12-month Support	Keep 4-year old Equipment	\$53,250.00

This item will be placed on the consent agenda for the regular meeting on August 18, 2025

### PURCHASE OF MAINTENANCE VANS

Ms. Leah Horton, Chief Financial Officer, requested that the Wichita Falls Independent School District Board of Trustees approve the purchase of five (5) maintenance vans, totaling \$207,125 from Caldwell Chevrolet, as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools. The Maintenance service vehicles have not been replaced on a regular schedule which has resulted in a very old Maintenance fleet of vehicles. The purchase of five (5) Maintenance vans will allow some of the oldest vehicles (some as old as 2004) to be retired and sent for surplus.

Year	Make	Model	Quantity	Price per Van	Buyboard Fee	Line Total
2025	Chevrolet	2500 Express Cargo Van Without windows in cargo	3	\$41,145	\$400	\$123,835
2025	Chevrolet	2500 Express Cargo Van With windows in cargo	2	\$41,445	\$400	\$83,290
				<b>\$207,125</b>	<b>Grand Total</b>	

The purchase will be made utilizing Buyboard RFP award #724-23, which was advertised twice in eleven newspapers across Texas. The compliance of the quote has been verified with the cooperative to be within the parameters of the award.

This item will be placed on the consent agenda for the regular meeting on August 18, 2025

### PURCHASE OF WEB FILTERING TECHNOLOGY-3-YEAR AGREEMENT

Ms. Leah Horton, Chief Financial Officer, requested that the Wichita Falls Independent School District Board of Trustees approve the purchase of Web Filter Hardware and Subscription to ContentKeeper c/o BorderLAN for \$112,822.10 (paid \$29,734.22 annually for three years) as submitted Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools. Three quotes pertaining to the purchase of the Web Filter hardware subscription were received from two (2) vendors for three service options. ContentKeeper and Secured Tech. The recommended quote utilizes TIPS Contract 210101 Technology Solutions, Products and Services.

Vendor	City	Annual Payment	Total Contract
BorderLan ContentKeeper (3 year)	Anaheim, CA	\$29,734.22	\$89,202.65 3-year commitment
BorderLan Linewiz	Anaheim, CA	\$43,500.00	\$130,500.00
Secured Tech	Fortville, IN	\$36,270.00	\$108,810.00

Purchase price three years ago for BorderLan (ContentKeeper) was \$37,607.36/year, three year totaling \$112,822.10. Updated pricing provides annual savings of \$7,873.15. This purchase will be made from budgeted Technology funds.

This item will be placed on the consent agenda for the regular meeting on August 18, 2025

### CATALOG BIDS

Ms. Leah Horton, Chief Financial Officer, requested that the Wichita Falls Independent School District Board of Trustees award the RFPs as listed below, to the vendors listed on the RFP attachments as outlined, effective September 1, 2025, through August 31, 2027, as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

RFP	Title	Period	24-25 Spend
2526-08-C-27	Local Retail Prepared Food	9/1/2025-8/31/2027	\$33,225
2526-09-C-27	Fundraising Services	9/1/2025-8/31/2027	\$84,854
2526-11-C-27	Marching Arts Related Goods and Services	9/1/2025-8/31/2027	\$30,250
2526-12-C-27	Local Retail Goods and Supplies	9/1/2025-8/31/2027	\$923,726
2526-13-C-27	Professional Development or Training	9/1/2025-8/31/2026	\$260,030
2526-14-C-27	Comprehensive Tree Services	9/1/2025-8/31/2027	\$59,505

The RFPs listed were each advertised twice in the Times Record News and issued on WFISD’s electronic bidding platform based on matching commodity code(s). Responses were reviewed for responsiveness by Lauren Zotz, Director of Purchasing. All responsive bidders are included in the bid awards. Purchase of goods and services on all listed bids is on an as-needed basis. Expenditures are from budgeted campus/department funds

This item will be placed on the consent agenda for the regular meeting on August 18, 2025

### PURCHASE OF CHROMEBOOKS

Ms. Leah Horton, Chief Financial Officer, requested that the Wichita Falls Independent School District Board of Trustees approve the purchase of (582) Chromebooks, cases, licenses, and install, to Delcom Group for the amount of \$239,807.28 as submitted by Leah Horton, Chief Financial Officer and as recommended by Dr. Donny Lee, Superintendent of Schools.

	City, State	Chromebooks (582)	Cases (582)	Licenses (582)	IT Install	Total Quote (Qty 582)
<b>Delcom Group LP</b>	<b>Lewisville, TX</b>	<b>(\$344.09 ea)</b> <b>\$200,260.38</b>	<b>(\$23.00 ea)</b> <b>\$13,386.00</b>	<b>(\$29.95 ea)</b> <b>\$17,430.90</b>	<b>(\$15.00 ea)</b> <b>\$8,730.00</b>	<b>(\$412.04 ea)</b> <b>\$239,807.28</b>
Summus Industries	Sugar Land, TX	(\$329.50 ea) \$191,769.00	(\$32.50 ea) \$18,915.00	(\$31.78 ea) \$18,495.96	(\$19.86 ea) \$11,558.52	(\$413.64 ea) \$240,738.48
CDW Government	Chicago, IL	(\$443.00 ea) \$257,826.00	(\$29.00 ea) \$16,878.00	(\$32.00 ea) \$18,624.00	(\$8.50 ea) \$4,947.00	(\$512.50 ea) \$298,275.00

The Delcom Quote #58233 provides for (582) devices, each paired with a rugged case, Google license, and complete IT setup, for a per device bundle total of \$412.04 each, for a total purchase of \$239,807.28. The total devices (582) will be split between Zundy, Franklin, and Southern Hills. The goods were quoted with “White Glove Services” which provides vendor staffing and labor to unpack devices and cases, install each case and configure each device. The quoted pricing utilizes Department of Information Resources (DIR) Contact# DIR-CPO-5792, and two (2) additional quotes were obtained to meet DIR and EDGAR procurement requirements. This expenditure will be paid with Title 1 (Federal) funds

This item will be placed on the consent agenda for the regular meeting on August 18, 2025

### PURCHASE OF GOOGLE WORKSPACE 3-YEAR AGREEMENT

Ms. Leah Horton, Chief Financial Officer, requested that the Wichita Falls Independent School District Board of Trustees award the purchase of Google Workspace 3-year Licenses to CDW Education for \$47,750 (per year) for three years, as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools. Quotes were obtained for the renewal of Google Workspace for the purpose of continuing the program utilized by students and staff. The price per student is \$4.25 each, with staff licenses included at no charge, and a multi-year discount to bring overall price per user to \$3.05. Pricing increases for next year have already been established, therefore the recommendation is to lock the current price for three years. See attached Quote Summary for vendor pricing comparisons. The purchase is made per the TIPS purchasing cooperative award 230105.

Comparison Year to Year v. 3-year Agreement	Contract Length	Annual Cost	Discount	3-year Total Cost
CDW Education	25-26, 26-27, 27-28	\$53,125.00	(\$5,375)	\$143,250
CDW Education	2026-2027	\$53,125.00	Plus 20% Increase \$10,625	2026-2027 Cost \$63,750
CDW Education	2027-2028	\$63,750.00	Standard 5% CPI Inc \$3,187	2027-2028 Cost \$66,937
Total 3-year Savings from Locking in Price				Cost \$183,812 3-year Savings \$40,562

This purchase will be made from general budgeted Technology funds.

This item will be placed on the consent agenda for the regular meeting on August 18, 2025

**BID OFFERS FOR SURPLUS PROPERTIES**

Ms Sandy Camp, seconded by Ms. Diann Scroggins, moved that the Wichita Falls Independent School District Board of Trustees accept the highest acceptable bid offer of \$400,000.00 for the Lamar Elementary property located at 2206 Lucas Ave, Wichita Falls, TX 76302 as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Carried unanimously by a vote of 7-0

Mr. Jon Johnson, seconded by Ms. Susan Grisel, moved that the Wichita Falls Independent School District Board of Trustees accept the highest acceptable bid offer of \$1,225,000.00 for the Kirby Middle School property located at 1715 Loop 11, Wichita Falls, TX 76306 as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Carried unanimously by a vote of 7-0

Ms. Susan Grisel, seconded by Ms. Katherine McGregor, moved that the Wichita Falls Independent School District Board of Trustees reject the bid offer of \$11,100.00 for the Sam Houston Elementary property located at 2500 Grant Street, Wichita Falls, TX 76309 as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Carried unanimously by a vote of 7-0

Ms Sandy Camp, seconded by Ms. Katherine McGregor, moved that the Wichita Falls Independent School District Board of Trustees accept the highest acceptable bid offer of \$8,000.00 for the property located at 1707 & 1709 Monroe, Wichita Falls, TX 76309 as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Carried unanimously by a vote of 7-0

Ms Susan Grisel, seconded by Mr. Jim Johnson, moved that the Wichita Falls Independent School District Board of Trustees accept the highest acceptable bid offer of \$8,500.00 for the property located at 1008 Van Buren, Wichita Falls, TX 76309 as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Carried unanimously by a vote of 7-0

***DISTRICT SAFETY AND SECURITY***

**HOUSE BILL 3**

Ms. Katherine McGregor, seconded by Ms. Diann Scroggins, moved that the Wichita Falls Independent School District Board of Trustees approve the Resolution to Declare a Good Cause Exception for House Bill 3-Armed Security Officer requirement as submitted by Anthony Smith, Chief of Police, and recommended by Dr. Donny Lee, Superintendent.

Section 37.0814 of the Texas Education Code requires the board of trustees of each school district shall determine the appropriate number of armed security officers for each district campus; Section 37.0814(a) of the Texas Education Code requires the board to ensure that at least one armed security officer is present during regular school hours at each district campus; Section 37.0814(b) of the Texas Education Code requires that at least one armed

security officer at each campus be a commissioned peace officer, namely a school district peace officer; a school resource officer; or a commissioned peace officer employed as security personnel under Section 37.081 of the Texas Education Code; Section 37.0814(c) of the Texas Education Code provides that if the board of trustees of a school district is unable to comply with this section, the board may claim a good cause exception if the district's noncompliance is due to the availability of funding or qualified personnel;

Carried unanimously by a vote of 7-0

## ***SCHOOL ADMINISTRATION***

### **REVIEW AND DISCUSSION OF WFISD POLICY REGARDING CELL PHONE USAGE IN SCHOOLS**

Dr. Cody Blair, Director of Secondary Schools, requested that the Wichita Falls Independent School District Board of Trustees review and discuss the current WFISD policy regarding cell phone usage in schools as presented by WFISD Secondary Principals and as recommended by Dr. Lee, WFISD Superintendent of Schools.

## ***DISTRICT OPERATIONS***

### **ADOPTION OF 25-26 STUDENT CODE OF CONDUCT**

Ms Susan Grisel, seconded by Ms. Diann Scroggins, moved that the Wichita Falls Independent School District Board of Trustees adopt the 2025-2026 Student Code of Conduct as submitted by Scot Hafley, Assistant Superintendent and as recommended by Dr. Donny Lee, Superintendent of Schools. Annual update of the Student Code of Conduct as approved by the District Advisory Committee.

Carried unanimously by a vote of 7-0

### **TASB RECOMMENDED LEGISLATIVE CHANGES AND POLICIES-1<sup>ST</sup> READING**

Mr. Scot Hafley, Assistant Superintendent of Operations, requested that the Wichita Falls Independent School District Board of Trustees review the (LOCAL) policies that were recommended by TASB Policy Services for consideration and according to the Legislative Changes of Policies: 2025-26 School Year submitted by Scot Hafley, Assistant Superintendent of Operations, and as recommended by Dr. Donny Lee, Superintendent of Schools. Changes in law, districts practice, staffing or other factors can require changes in district policy. The Legislative Changes of Policies: 2025-26 School Year resulted in recommendations to (LOCAL) policies. These policies are for review currently. LOCAL policies recommended from TASB Legislative Changes of Policies: 2025-26 School Year to be revised are: CFB (LOCAL), EFB (LOCAL) and FNCE (LOCAL)

### **TASB RECOMMENDED POLICY UPDATE 125-1<sup>ST</sup> READING**

Mr. Scot Hafley, Assistant Superintendent of Operations, requested that the Wichita Falls Independent School District Board of Trustees add, revise or delete (LOCAL) policies as offered by TASB Policy Service for consideration and according to the Instruction Sheet for TASB Localized Policy Manual Update 125 and policies revised as a result of Update 125 with the following changes as submitted by Scot Hafley, Assistant Superintendent of Operations, and as recommended by Dr. Donny Lee, Superintendent of Schools. Update 125 includes revisions to legal policies based on legislative, regulatory and special session changes. Update 125 includes changes to local policy to address several remaining laws or changes to the Administrative Code. All referenced bills have already gone into effect unless otherwise noted.

## ***HUMAN RESOURCES:***

### **PERSONNEL REPORT**

Ms. Denise Williams, Director of Human Resources, reported to the Wichita Falls Independent School District Board of Trustees a review of employee resignations/retirements that have been submitted since the last Work Session board meeting. The resignations/retirements have been accepted by Dr. Donny Lee, Superintendent of Schools, in accordance with the requirements of Policy DFE (LOCAL).

**TEACHER APPLICANT POOL**

Ms. Susan Grisel, seconded by Ms. Katherine McGregor, moved that the Wichita Falls Independent School District Board of Trustees approve the proposed teacher applicant pool and addendum.

Carried unanimously by a vote of 7-0

**BOARD MATTERS:**

**BOARD MINUTES:**

Minutes of a work session on July 8, 2025 and regular meeting all held on July 14, 2025.

These items will be placed on the consent agenda for the regular meeting on August 18, 2025

**UPCOMING EVENTS:**

Ms. Ashley Thomas, Communications Officer, informed the Board of Trustees on the events happening around the district; 25/26 Teacher Draft Day and New PEople Orientation was on August 1<sup>st</sup>, Project Back to School, August 2<sup>nd</sup>, First Day for Hirschi Middle School, August 4<sup>th</sup>, Bull School, Memorial High School new students, August 7<sup>th</sup>, 25/26 Convocation was held at First Baptist Church on August 10<sup>th</sup>, Legacy High School Mom’s Football Clinic was on August 8<sup>th</sup>, First Day of School, High School Volleyball Tournaments; Legacy @ Denton Ryan, August 14-16, Memorial @ Burkburnett, August 15-16, High School Football games Memorial varsity scrimmage vs Decatur, home August 21 and Legacy Varsity vs Coronado home August 29, Labor Day, September 1; WFISD closed and September 5 is Texoma Gives.

**RECESS:**

Mr. Mark Lukert, board president, recessed the work session to go into closed session at 1:55 pm.

**CLOSED SESSION:**

1. Personnel Matters Including the Appointment, Evaluation, Reassignment, Duties, Discipline, Dismissal and/or Compensation of Individual District Employees (Pursuant to Texas Government Code 551.074)
2. Discussions Regarding Student Intra-District Petitions Under Board Policy FDB (Pursuant to Texas Government Code 551.082)
3. Discussions of Purchase, Exchange, Lease or Value of Real Property (Pursuant to Texas Government Code 551.072)
4. Discussions Regarding the Deployment, or Specific Occasions for Implementation, of Security Personnel or Devices, or a Security Audit, to Include Districtwide Intruder Detection Audit (Pursuant to Texas Government Code Section 551.076)

**OPEN SESSION:**

Mr. Mark Lukert, board president, called the meeting back into open session at 3:16 pm.

**ACTION CONCERNING STUDENT INTRA-DISTRICT TRANSFER PETITION**

Ms. Sandy Camp, seconded by Ms. Katherine, motioned that the Wichita Falls Independent School District Board of Trustees deny the student transfer requests as presented in closed session.

Carried unanimously by a vote of 7-0

**ADJOURNED:**

Mr. Mark Lukert, board president, adjourned the meeting from closed session at 3:17 pm.

\_\_\_\_\_  
President, Board of Trustees

\_\_\_\_\_  
Secretary, Board of Trustees

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES  
WFISD ADMINISTRATION BUILDING – BOARD ROOM  
WORK SESSION AUGUST 13, 2025**

***CALL TO ORDER AND OPENING STATEMENT:***

The Board of Trustees of the Wichita Falls Independent School District met for a Work Session Meeting on the above date. The work meeting was called to order at 1:00 p.m. by Mr. Mark Lukert, board president.

Board members present: Mr. Mark Lukert, Ms. Katherine McGregor, Ms. Sandy Camp, Ms. Susan Grisel, Ms. Diann Scroggins, and Mr. John Barnard. Mr. Lukert noted that a quorum was present and the meeting had been duly called and notice of the meeting had been posted for the time and manner required by law. Absent - Mr. Jim Johnson.

Staff members present: Dr. Donny Lee, Superintendent of Schools, Ms. Debbie Dipprey, Executive Director of School Administration, Mr. Scot Hafley, Assistant Superintendent of Operations, Ms. Alefia Paris-Toulon, Executive Director of Special Programs, Ms. Denise Williams, Director of Human Resources, Chief Anthony Smith, WFISD PD, Ms. Leah Horton, Chief Financial Officer.

Also present: Greg Gibson with Moak Casey, LLC.

**CLOSED SESSION:**

Closed Session Pursuant to Texas Government Code 551.074:

1. Discussions Concerning the Duties and Responsibilities of School Board Members and the Superintendent

**ADJOURNED**

No action was taken and Mr. Mark Lukert, board president, adjourned the meeting at 3:00 p.m.

\_\_\_\_\_  
President, Board of Trustees

\_\_\_\_\_  
Secretary, Board of Trustees

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES  
WFISD ADMINISTRATION BUILDING – BOARD ROOM  
WORK SESSION AUGUST 13, 2025**

***CALL TO ORDER AND OPENING STATEMENT:***

The Board of Trustees of the Wichita Falls Independent School District met for a Work Session Meeting on the above date. The work meeting was called to order at 5:00 p.m. by Mr. Mark Lukert, board president.

Board members present: Mr. Mark Lukert, Ms. Katherine McGregor, Ms. Sandy Camp, Mr. Jim Johnson, Ms. Susan Grisel, Ms. Diann Scroggins, and Mr. John Barnard. Mr. Lukert noted that a quorum was present and the meeting had been duly called and notice of the meeting had been posted for the time and manner required by law.

Staff members present: Dr. Donny Lee, Superintendent of Schools,

Also present: Greg Gibson with Moak Casey, LLC.

**CLOSED SESSION:**

Closed Session Pursuant to Texas Government Code 551.074:

1. Discussions Concerning the Duties and Responsibilities of School Board Members and the Superintendent

**ADJOURNED**

No action was taken and Mr. Mark Lukert, board president, adjourned the meeting at 6:37 p.m.

\_\_\_\_\_  
President, Board of Trustees

\_\_\_\_\_  
Secretary, Board of Trustees

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES  
WFISD ADMINISTRATION BUILDING – BOARD ROOM  
REGULAR SESSION MEETING AUGUST 18, 2025**

***CALL TO ORDER AND OPENING STATEMENT:***

The Board of Trustees of the Wichita Falls Independent School District met in a work session meeting on the above date. The meeting was called to order at 6:00 p.m. by Mr. Mark Lukert, board president.

Board members present: Mr. Mark Lukert, Mr. John Barnard, Ms. Susan Grisel, Mr. Jim Johnson, Ms Diann Scroggins and Ms. Sandy Camp. Mr. Lukert noted that a quorum was present and the meeting had been duly called and notice of the meeting had been posted for the time and manner required by law. Katherine McGregor was absent.

Staff members present: Dr. Donny Lee, Superintendent of Schools, Ms. Deb Dipprey, Executive Director of School Administration, Ms. Leah Horton, Chief Financial Officer, Ms. Denise Williams, Director of Human Resources, Mr. Scot Hafley, Assistant Superintendent, Ms. Vanessa Dishman, Executive Assistant to the Superintendent, Ms. Keli Sims, Administrative Assistant- HR, Ms. Ashley Thomas, Communications Officer, Mr. Jeff Hill, Director of School Administration, Mr. Jayme Carr, Director of Student Assignment, Dr. Cody Blair, Director of Secondary Schools, Chief Anthony Smith, WFISD PD and Ms Lacey Boyd, Teacher.

Also present: Mr. James Banner, WFISD parent and media

***INVOCATION:***

Ms. Susan Grisel gave the invocation.

***PUBLIC COMMENT:***

Ms. Lacey Boyd, WFISD teacher: requested that the board consider the dress code allowing jeans at all times for staff.

Mr. James Banner, parent of WFISD student: Voiced concerns with the way that Third Future Schools is conducting lunch line math questions; said it was not an encouraging learning environment and more like a jail.

***SUPERINTENDENT'S REPORT:***

Dr. Donny Lee, Superintendent of Schools, gave a report on the following:

- 12,324 Day 3 student enrollment (12,397 last day 24/25)
- 3 Days
  - Glows
    - Students safely to and from school
    - Principal feedback was it was the best first day in a long time
    - Traffic was much much better than last year
    - Morale was high
  - Grows
    - HVAC issues, especially at new schools
    - Busses, new company so there are some transition pains
- Special Session
  - Governor Abbott called another special session
- Ratings Released
  - Lower than ideal but...
    - No graduation rate due to a 1-year lag.
    - No CCMR points due to a 1-year lag.
    - 60% of the data points are missing, but will be present in year two.
    - The High School ratings caused the district rating to fall.
    - From 11 “D” or “F” campuses in 2023 to only 5 in 2025; 65% reduction
- Next board meeting on September 8 at a new time 5:00pm

***CONSENT AGENDA:***

Minutes from July Meetings  
RFP for Job Order Contract Services  
Purchase of 3-year CAD System Licenses for CTE  
Appraisal District Agreement

Purchase of Maintenance Vans  
 Purchase of Web Filtering Technology 3-year Agreement  
 Purchase of Chromebooks  
 Catalog Bids  
 IPurchase of Google Workspace 3-year Agreement

Mr. Jim Johnson, seconded by Ms. Diann Scroggins, motioned that the Wichita Falls Independent School District Board of Trustees approve items placed on the Consent Agenda at the August 12, 2025 meeting.

Carried unanimously by a vote of 6 – 0

**FINANCIAL SERVICES**

**ADOPTION OF THE 2025-2026 MAINTENANCE AND OPERATIONS TAX RATE AND THE DEBT SERVICE TAX RATE**

Ms. Susan Grisel, seconded by Mr. Jon Barnard, motioned that the Wichita Falls Independent School District Board of Trustees set the Maintenance and Operations tax rate at \$0.682200 per hundred-dollar valuation and sets the Debt Service tax rate at \$0.393087 for the tax year 2025, as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools. A taxing entity authorized to pay both Maintenance and Operations and Debt Service expenses with property taxes must adopt its rate in two separate components, one tax rate for Maintenance and Operations and one tax rate for Debt Service.

Maintenance and Operations	\$0.682200
Debt Service	\$0.393087
Total Proposed Tax Rate	\$1.075287

Based on the 2025 Certified Tax Roll from the Wichita Appraisal District..

Carried unanimously by a vote of 6 – 0

**PURCHASE OF BEDROCK GRAMMER 3-YEAR LICENSE**

Ms. Sandy Camp, seconded by Ms. Diann Scroggins, motioned that the Wichita Falls Independent School District Board of Trustees approve the purchase of Bilingual Grammar Curriculum 3-year License for \$2,000.00, as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools. The Bedrock Literacy and Grammar Curriculum sold through Bedrock is a complete bilingual literacy and grammar (reading and writing) curriculum designed to combine the bilingual needs of deaf and hard of hearing (DHH) students who are bridging American Sign Language (ASL) and English. The curriculum is designed to support the literacy and grammar of students from pre-k through high school. In comparison to other options, it is designed by skill level instead of grade level. Other vendors only offer supplemental supports for Bedrock, but do not carry the entire curriculum. This support provides extensive ASL and English lesson plans, formative, summative and benchmark assessments. This is a renewal of this supplemental support, and has been utilized by the district since 2022. This purchase will be made from budgeted SSA IDEA B funds supporting the deaf and hard of hearing program

Carried unanimously by a vote of 6 – 0

**PURCHASE OF RECORDING SOLUTION 5-YEAR AGREEMENT**

Ms. Diann Scroggins, seconded by Ms. Susan Grisel, motioned that the Wichita Falls Independent School District Board of Trustees approve the purchase of recording system for use by the Wichita Falls ISD Police Department, in the amount of \$25,162.96, from Dictation Sales and Services (dba Equature Recording), as submitted by Leah Horton, Chief Financial Officer and as recommended by Dr. Donny Lee, Superintendent of Schools. The Equature Recording solution provides clearer incident reconstruction for threats, fights, weapons calls, custody issues, and bus events, which will also offer event examples for improved training of new district police department staff with review of real calls/radio for coaching new SROs and dispatchers. The recording system captures “the whole incident” from the 9-9-9 call (WFISD’s internal “9-1-1 call” system), including the operator’s screen activity, in order to reconstruct timelines from synchronized sources instead of chasing clips. Allows for fast-find and review, as well as supervisor tools to replay, flag, add case numbers and notes, and allows for quicker debriefs or complaint resolutions. These tools will allow for easier/faster Texas Public Information Act (TPIA) responses or district attorney discovery by reducing the manual work related to issuing compliant TPIA responses. Furthermore, this solution works with what is already in place. The annual cost as presented includes all fees for maintenance and monitoring services. No additional charges will be billed for the services outlined. The quoted pricing utilizes the Houston-Galveston Area Council Purchasing Cooperative (HGACBuy) Contract# EC07-23.

	<b>Equipment</b>	<b>Configuration &amp; Professional Services</b>	<b>Maint &amp; Supp</b>	<b>Total Per Year</b>
Year 1	\$12,697.20	\$3,000.00	\$0	\$15,697.20
Year 2			\$2,366.44	\$2,366.44
Year 3			\$2,366.44	\$2,366.44
Year 4			\$2,366.44	\$2,366.44
Year 5			\$2,366.44	\$2,366.44
<b>Total Paid in Year 1</b>				<b>\$25,162.96</b>

This purchase will be made from budgeted Security funds.

Carried unanimously by a vote of 6 – 0

**PURCHASE OF PURE STORAGE 3-YEAR LICENSE**

Ms. Sandy Camp, seconded by Ms. Susan Grisel, motioned that the Wichita Falls Independent School District Board of Trustees award Red River Technologies, LLC, the purchase of Pure Storage Flash Array™ 63TB (terabyte) flash array storage units with thirty-six (36) months of product support (for each) for a total amount of \$162,037.60 as submitted by Leah Horton, Chief Financial Officer and as recommended by Dr. Donny Lee, Superintendent of Schools. The Pure Storage FlashArray™ is a storage area network needed to replace the district’s current end-of-life data storage equipment. One of the units will provide storage for the production server environment, with the second unit providing storage for our Disaster Recovery Center that will store all backups. With the purchase of new equipment, the annual service price is locked in for 3-years (paid annually). The purchase utilizes the State of Texas Department of Information Resources (“DIR”) Contract DIR-CPO-5400. This purchase is to be paid with budgeted Technology funds.

Carried unanimously by a vote of 6 – 0

***SCHOOL ADMINISTRATION***

**DUAL CREDIT INSTRUCTIONAL MINUTES WAIVER**

Ms. Sandy Camp, seconded by Mr. Jim Johnson, motioned that the Wichita Falls Independent School District Board of Trustees approve to submit a waiver to the Texas Education Agency for students enrolled in dual credit courses as submitted by Debbie Dipprey, Executive Director of School Administration and as recommended by Dr. Lee, WFISD Superintendent of Schools.

Carried unanimously by a vote of 6 – 0

**PRESENTATION OF TEXAS EDUCATION AGENCY (TEA) A-F ACCOUNTABILITY RATINGS**

Ms. Debbie Dipprey, Executive Director of School Administration, presented information regarding the TEA A-F Accountability ratings. Information presented compared the results from the 2023, 2024 and 2025 years. Ms Dipprey also shared the website to learn more; [www.txschools.gov](http://www.txschools.gov)

***DISTRICT OPERATIONS***

**TASB RECOMMENDED LEGISLATIVE CHANGES OF POLICIES - 2<sup>ND</sup> READING**

Mr. Jim Johnson, seconded by Ms. Diann Scroggins, motioned that the Wichita Falls Independent School District Board of Trustees approve the Legislative policy changes as submitted by Scot Hafley, Assistant Superintendent of Operations, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Carried unanimously by a vote of 6 – 0

**TASB RECOMMENDED POLICY UPDATE 125 - 2<sup>ND</sup> READING**

Ms Sandy Camp, seconded by Mr. John Barnard, motioned that the Wichita Falls Independent School District Board of Trustees approve the recommended Update 125 policy changes as submitted by Scot Hafley, Assistant Superintendent of Operations, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Carried unanimously by a vote of 6 – 0

**HUMAN RESOURCES:**

**TEACHER APPLICANT POOL**

Ms. Susan Grisel, seconded by Mr. Jim Johnson, motioned that the Wichita Falls Independent School District Board of Trustees approve the proposed teacher applicant pool and addendum.

Carried unanimously by a vote of 6 – 0

**BOARD MATTERS:**

**RECESS:**

Mr. Mark Lukert, board president, recessed to go into closed session at 6:42 pm.

**CLOSED SESSION:**

1. Personnel Matters Including the Appointment, Evaluation, Reassignment, Duties, Discipline, Dismissal and/or Compensation of Individual District Employees (Pursuant to Texas Government Code 551.074)
2. Discussions regarding Student Intra-District Transfer Petitions Under Board Policy FDB (Pursuant to Texas Government Code 551.082)

**OPEN SESSION:**

Mr. Mark Lukert, board president, called the meeting back into open session at 7:24 pm.

**ACTION CONCERNING STUDENT INTRA-DISTRICT TRANSFER PETITIONS**

Mr. Jim Johnson, seconded by Ms. Diann Scroggins, motioned that the Wichita Falls Independent School District Board of Trustees deny the intra-district transfer request of A Lucas, secondary student as discussed in closed session.

Carried unanimously by a vote of 6-0

Mr. Jim Johnson, seconded by Ms. Diann Scroggins, motioned that the Wichita Falls Independent School District Board of Trustees deny the intra-district transfer request of I. Ramirez, secondary student as discussed in closed session.

Carried unanimously by a vote of 6-0

Mr. Jim Johnson, seconded by Ms. Diann Scroggins, motioned that the Wichita Falls Independent School District Board of Trustees grant the intra-district transfer request of A. McGowan, secondary student as discussed in closed session.

Carried unanimously by a vote of 6-0

Mr. Jim Johnson, seconded by Ms. Diann Scroggins, motioned that the Wichita Falls Independent School District Board of Trustees deny the intra-district transfer request of L. Lucas, elementary student as discussed in closed session.

Carried unanimously by a vote of 6-0

**ADJORNMENT:**

Mr. Mark Lukert, board president, adjourned the meeting at 7:25 pm.

\_\_\_\_\_  
President, Board of Trustees

\_\_\_\_\_  
Secretary, Board of Trustees

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**September 15, 2025**

<b>Agenda Item:</b>	Purchase of West Foundation Roof Restoration		
<b>Administrator Responsible:</b>	Leah Horton, Chief Financial Officer		
<b>Attachments:</b>	TREMCO Proposal and Roof Analysis for West Foundation		
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Information	<input type="checkbox"/> Report

**Administrative Recommendation:**

That the Wichita Falls Independent School District Board of Trustees award West Foundation Elementary School roof restoration project to TREMCO CPG (dba, Weatherproofing Technologies, Inc-“WTI”) in the amount of \$479,740.00 as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

**Explanation:**

West Foundation Elementary School roof in its entirety (a total of ~57,800 square feet) plus adjacent parapet walls (estimated 750 sf) are in need of restoration. After careful consideration of options to solve the damaged and aging roof issues with the best, cost-effective method, Chris Fain, Director Maintenance, recommends the purchase and installation of The Alphaguard Bio® Restoration roof coating. As shown on the attached Proposal, TREMCO will first make necessary repairs as needed, then prepare and wash the surface of the roof, and through a two-step application of Alphaguard base and top coat®, will coat the entire surface of the roof indicated. The coating is long-lasting, and includes 12-year full warranty coverage. In the twelfth year, reapplications are offered at approximately 30% of the original cost and extends the warranty coverage for an additional seven years. The proposed roofing solution not only serves as full coverage leak protection, but also protects and extends the life of the roof, and because it lowers roof surface temperatures, energy use is decreased.

In comparison, the estimated cost of a complete tear-off and single-ply replacement of the ~57,800 sq. ft. is \$1,140,000.00 (approximately \$19.72/sf) and would also incur additional expenses related to removing and replacing electrical units and conduit lines, gas line reset, and other costs estimated at over \$100,000. The restoration solution proposed purchase will utilize TexBuy cooperative award IFB #025-D, which was advertised twice in the Amarillo Globe-News and made available on TexBuy electronic bid platform. The purchase utilizes will result in a rebate between \$1,439.22 to \$2,399.00, depending on completion of the project.

**Fiscal Note:**

Expenditure will be paid from General Fund/Maintenance budget. Purchases over \$100,000 require Board of Trustees approval per policy, CH Local.

**Scott Kingston**  
**Field Consultant**

**800-628-7501 Office**  
**772 361 9101 Mobile**  
**908.316.7587 FAX**

West Foundation budget considerations

**e-mail: skingston@tremcoinc.com**

Dear Mr. Fain,

After inspecting West Foundation E.S, the following considerations were taken into place, and budgets were formed.

This building had a combination of EPDM and Modified Bitumen roofing systems. All roofs are adhered directly to lightweight concrete, that was pitched nicely, and over a structural metal deck.

**Option 1- Tear off and reroof** due to no above light weight concrete insulation being present, and the code requiring r-25 minimum and continuous, adding this would be quite an extensive and costly endeavor. It would require changing out drains, lifting curbs, and would not be recommended due to financial considerations.

BUDGET- \$1,140,000.00

**Option 2- Fully adhered recover**

-Due to the presence of LW concrete, we could not mechanically attach with fasteners through the lightweight concrete. This would obliterate the LW and insulative value, and also be an unreliable and risky way of guaranteeing the cover board and membrane are consistently fastened all the way through to the structural steel deck.

BUDGET- \$ 745,000

Option 3- Fluid applied restoration- With the excellent pitch on all of these roofs and zero ponding issues, this is a prime candidate for a monolithic fluid system.

\$479,740.00

Respectfully,



*Scott Kingston*  
Scott Kingston  
Tremco INC.

High Performance Roofing, Building Envelopes and Construction Services

# Proposal for West Foundation Elementary School Roof Restoration



# Long Live Your Buildings



Proposal #: 5069350  
Contract #: AEPA IFB 025-D

Wichita Falls Independent  
School District  
1104 Broad Street  
Wichita Falls, TX 76301

August 1, 2025

**Wichita Falls Independent School District**

1104 Broad Street  
Wichita Falls, TX 76301

**RE: West Foundation Elementary School Roof Restoration**

Weatherproofing Technologies, Inc. (WTI), an affiliate of Tremco CPG Inc, is pleased to submit to Wichita Falls Independent School District (CLIENT) this proposal for a roof restoration located at 5220 Lake Wellington, Wichita Falls, TX 76310. We look forward to the possibility of working with you on this project.



West Foundation Elementary School  
Wichita Falls, TX

## BASE SCOPE OF WORK

### GENERAL CONDITIONS

Mobilization – Demobilization temporary protection including set up and maintaining all necessary temporary partitions and barricades around work area:

- Install temporary protection, as required.
- Install perimeter netting and/or fencing to meet OSHA safety requirements.
- Protection of adjacent building walls and facilities required by State Laws and City Ordinances.
- Mobilization, site preparation, and demobilization of equipment.
- Site cleaning and restoration to original condition required for completion of the work.

### WEST FOUNDATION ELEMENTARTY SCHOOL

1. Set up Safety to comply with OSHA and WTI standards.
2. Power wash roofs, approximately 57,800 s.f. field and flashings.
3. Load needed materials for roofing project.

#### Roofs 3,5,9,10,11 (MB Roofs)

1. Apply Alphaguard Bio Base Coat with Permafab embedded to approximately 5,000 l.f. of seams in a three-course application.
2. Apply Alphaguard Bio Base Coat to field and walls, including penetrations at a coverage rate of 2 gallons per 100 s.f., approximately 10,900 s.f.
3. Apply Alphaguard Bio Top Coat over cured base coat at a coverage rate of 1 gallon per 100 s.f.

#### Roofs 1,2,4,6,7,8 (EPDM Roofs)

1. Apply Alphaguard Bio Base Coat with Permafab embedded to approximately 25,000 l.f. of seams in a three-course application.
2. Apply Alphaguard Bio Base Coat to field and walls at a coverage rate of 1 gallon per 100 s.f., approximately 46,900 s.f.
3. Apply Alphaguard Bio Top Coat over cured base coat at a coverage rate of 1 gallon per 100 s.f.
4. Remove all debris from roofing project and place in a dumpster provided by WTI.

\* Updated IR Scan will need to be performed if project is not awarded within 6 months.

\* Once project is awarded if wet insulation is located, a change order will be needed to replace any wet insulation at an additional cost.

**PROJECT TOTAL:**

**\$479,740.00**

The preceding recommended repair program and estimate assumes the following:

1. Work shall be performed during normal working hours on weekdays.
2. Work will be performed at one time, under one contract.
3. Work cannot be completed during inclement weather.
4. We have included one mobilization for the project. Additional mobilization will result in additional charges.
5. Barricades and signs along with traffic and pedestrian control protection will be provided as needed.
6. Use of building electric power and water assumed during project duration.
7. City Permits and Payment Performance Bond have been excluded from the report.
8. Report supports OSHA's 29 CFR 1926.1153 Respirable Crystalline Silica Standard.
9. Removal of reverted or hardened caulking is excluded, as this would be considered an unforeseen condition.
10. Sales tax and prevailing wages have been excluded.

Very Truly Yours,

**WEATHERPROOFING TECHNOLOGIES, INC.**

*Mark Dittman*

Mark Dittman  
Construction Manager

CC: Scott Kingston, Tremco  
Gina Ortiz, Tremco  
Deron Aksentowitz, WTI

We have included in the project costs all labor, materials, equipment, and incidentals to complete the work, as outlined, including construction management, profit, and overhead. **For the proposed base scope of work, we estimate 45 working days for completion.**

This report is valid for thirty (30) days and does not include taxes.

Services requested beyond the above scope of work shall be considered additional services. Separate or multiple cost opinions, if requested, shall be prepared at additional cost.

This report is an offer by WTI to provide the Scope of Work set forth above to the Customer on the terms and conditions set forth herein and in WTI's standard terms and conditions (a copy of which may be obtained at <http://www.tremcoroofing.com/files/share/terms/TandCWTI.pdf>), which are hereby incorporated by reference (together, the "Terms and Conditions"). The Terms and Conditions will govern the Work to the exclusion of any other or different terms, including in any customer purchase order, unless otherwise expressly agreed in writing pursuant to a Master Agreement or similar contract with Customer signed by an authorized representative of WTI. Any Performance and Payment Bonds issued for associated repair work are limited to the performance of the repairs and one year warranty on such repairs. Bonds, if issued, do not apply to the TremCare extended service agreement. Please confirm your acceptance by return e-mail to the representative identified below. Upon receipt of acceptance, WTI will process your order and promptly begin the Scope of Work.



**APPLICANTS TO BE APPROVED BY THE BOARD OF EDUCATION**

**September 15, 2025**

**Addendum**

<b>Name</b>	<b>Certification</b>	<b>University</b>	<b>Yrs of Exp</b>	<b>Position/Assignment</b>	<b>Previous District</b>
Alvarado, Jacob	Science Grades 7-12	Midwestern State University Bachelor's	NA	Teacher Legacy High School Replacing Samantha Moorehead	WFISD Long-term Substitute
*Hernandez, Bobby	Special Education Grades (EC-12)	Texas Woman's University Bachelors	NA	BAC Teacher Franklin Elementary Replacing Bryanne Henry	NA

*Asterisk indicates Contract Addendum Required. See key below.*

*\* Enrolled in an Alternative Certification Program*

*\*\* One-year out-of state Certification*

*\*\*\*Emergency Permit*

*\*\*\*\* Non-Renewal Permit*

*DOI = District of Innovation*