



Agenda of Board Meeting December 16, 2024 The Board of Trustees Wichita Falls Independent School District

In Compliance with the Texas Government Code, Chapter 551, Subchapter C, the Board of Trustees of the Wichita Falls Independent School District will meet for a Board Meeting at 6:00 PM, on December 16, 2024, in the Board Room at the Education Center, 1104 Broad St, Wichita Falls, TX 76301.

The subjects to be discussed, considered, or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

I. CALL TO ORDER AND OPENING STATEMENT

II. PRESENTATION OF COLORS

III. INVOCATION

IV. PRESENTATIONS

- A. Presentation of Flags
- B. Legacy High School Academic All-State Football 3
- C. Legacy High School Academic All-State Volleyball 4
- D. Memorial High School Academic All-State Volleyball 5
- E. Nurse and Booker T. Washington Staff Recognition 6

V. PUBLIC COMMENT

VI. REPORTS OR SPECIAL DISCUSSION ITEMS

- A. WFISD PD Update

VII. SUPERINTENDENT REPORT

VIII. CONSENT AGENDA

- A. Minutes from November Meetings 7

IX. FINANCIAL SERVICES

- A. Purchase of Rider Middle School Refresh Contractor 18

X. SCHOOL ADMINISTRATION

- A. Presentation of Texas Child Health Access Through Telemedicine (TCHAT) 21

XI. DISTRICT OPERATIONS

- A. Closure and Consolidation of Campus 37
- B. FDB Local Discussion and Review 38

XII. HUMAN RESOURCES

- A. Applicant Pool 39

XIII. BOARD MATTERS

A. Closed Session:

1. Personnel Matters Including the Appointment, Evaluation, Reassignment, Duties, Discipline, Dismissal and/or Compensation of Individual District Employees (*Pursuant to Texas Government Code 551.074*)
2. Consultation with the District's Attorney Concerning Student Transfers (*Pursuant to Texas Government Code 551.071*)

XIV. ADJOURNMENT

Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

The notice for this meeting was posted in compliance with the Texas Open Meetings Act on Friday, December 13, 2024 at 2:00 pm.

For the Board of Trustees

WICHITA FALLS ISD BOARD OF TRUSTEES
December 16, 2024

Agenda Item:	Presentations		
Administrator Responsible:	Grant Freeman, Director of Athletics		
Presentation:	Legacy High School Academic All-State Football		
<input type="checkbox"/> Action Needed	<input type="checkbox"/> For Discussion	<input checked="" type="checkbox"/> Presentations	<input type="checkbox"/> Report

Administrative Information:

That the Wichita Falls Independent School District Board of Trustees recognizes Legacy High School students for receiving Academic All-State Honors for Football as submitted and recommended by Dr. Donny Lee, Superintendent.

Explanation:

The Academic All-State Teams recognize senior high school athletes, trainers and managers who excel in the following categories: GPA, class rank and ACT/SAT score. The students below are being recognized as a team member based on their scores in these categories. We applaud them for their commitment and dedication to perform with the highest of excellence academically and on the field.

Jimmell McFalls
Brady Parker

Coach: Lawrence Johnson

WICHITA FALLS ISD BOARD OF TRUSTEES
December 16, 2024

Agenda Item:	Presentations		
Administrator Responsible:	Grant Freeman, Director of Athletics		
Presentation:	Legacy High School Academic All-State Volleyball		
<input type="checkbox"/> Action Needed	<input type="checkbox"/> For Discussion	<input checked="" type="checkbox"/> Presentations	<input type="checkbox"/> Report

Administrative Information:

That the Wichita Falls Independent School District Board of Trustees recognizes Legacy High School students for receiving Academic All-State Honors for Volleyball as submitted and recommended by Dr. Donny Lee, Superintendent.

Explanation:

The following student athletes from Legacy High School received Texas High School Coaches Association (THSCA) and Texas Girls Coaches Association (TGCA) Academic All-State honors for volleyball:

- Lauren Carter - 2nd Team (THSCA)**
- Kenedee Pennington - Honorable Mention (THSCA)**

Coach: Stephanie Dorsey

WICHITA FALLS ISD BOARD OF TRUSTEES
December 16, 2024

Agenda Item:	Presentations		
Administrator Responsible:	Grant Freeman, Director of Athletics		
Presentation:	Memorial High School Academic All-State Volleyball		
<input type="checkbox"/> Action Needed	<input type="checkbox"/> For Discussion	<input checked="" type="checkbox"/> Presentations	<input type="checkbox"/> Report

Administrative Information:

That the Wichita Falls Independent School District Board of Trustees recognizes Memorial High School students for receiving Academic All-State Honors for Volleyball as submitted and recommended by Dr. Donny Lee, Superintendent.

Explanation:

The following student athletes from Memorial High School received Texas High School Coaches Association (THSCA) Academic All-State honors for volleyball:

- Emily Blake**
- Madison Bobbitt**
- Ashley Hughes**
- Regan Post**

Coach: Kelli Barnett

WICHITA FALLS ISD BOARD OF TRUSTEES
December 16, 2024

Agenda Item:	Nurse and Booker T. Washington Staff Recognition		
Administrator Responsible:	Stacey Wood, Director of Nursing		
Attachments:	None		
<input type="checkbox"/> Action Needed	<input type="checkbox"/> For Discussion	<input checked="" type="checkbox"/> Presentations	<input type="checkbox"/> Report

Administrative Information:

That the Wichita Falls Independent School District Board of Trustees recognizes the actions of Booker T. Washington staff members, Liana Plummer and Synquis Lewis, and nursing supervisor, Daphne Tucker, as submitted by Stacey Wood, Director of Nursing, and recommended by Dr. Donny Lee, Superintendent.

Explanation:

WFISD would like to recognize two Booker T. Washington staff members and a WFISD nursing supervisor for their heroic actions and quick thinking that helped save a student's life last month.

On November 11, as Ms. Plummer's class prepared to transition to their next lesson, a student briefly mentioned to her that they weren't feeling well. When asked what was wrong, the child simply responded, "my heart." Ms. Plummer immediately noticed the student's pale appearance and recognized the seriousness of the situation. Without hesitation, she seated the child and activated the classroom emergency button to summon help.

Booker T. Washington principal, Synquis Lewis, received the emergency call and rushed to the second-floor classroom. Upon arrival, she found the student conscious but unwell and began escorting the child to the nurse's office. While walking, Ms. Lewis noticed the student leaning heavily into her, when the child suddenly lost consciousness. Acting swiftly, Ms. Lewis carried the student to the stairwell, where she met the nurse, Daphne Tucker.

Nurse Tucker, a district nursing supervisor who was covering the campus clinic that day, immediately began assessing the student. When it became clear that the child's vitals were rapidly declining, she utilized the AED and initiated CPR. Her expert care revived the student, who regained consciousness before EMS arrived to transport them to the hospital.

It is important to note that Nurse Tucker, who was not the regular nurse at Booker T. Washington Elementary, had no prior medical history for this student. Despite this, the seamless teamwork between Ms. Plummer, Ms. Lewis, and Nurse Tucker proved critical. Medical professionals later determined that the student suffered from a rare condition that caused a sudden cardiac arrest. Without their swift intervention, the outcome could have been far worse.

On behalf of our district, I want to express my deepest gratitude to Ms. Plummer, Ms. Lewis, and Nurse Tucker for their exceptional dedication, courage, and professionalism. Their actions exemplify the very best of our school community, and their heroic efforts ensured the safety and well-being of a student in crisis.

**WICHITA FALLS ISD BOARD OF TRUSTEES
DECEMBER 16, 2024**

Agenda Item:	Minutes
Administrator Responsible:	Dr. Donny Lee, Superintendent of Schools
Attachments:	Minutes of Work Session, November 12, 2024 Minutes of Regular Meeting, November 19, 2024
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action <input type="checkbox"/> Presentation <input type="checkbox"/> Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees approves the proposed minutes of a work session on November 12, 2024 and a regular meeting on November 19, 2024 as submitted by Dr. Donny Lee, Superintendent of Schools.

Explanation:

The following are copies of the minutes referenced above. These minutes will become official upon approval by the Board.

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES
WFISD ADMINISTRATION BUILDING – BOARD ROOM
WORK SESSION MEETING NOVEMBER 12, 2024**

CALL TO ORDER AND OPENING STATEMENT:

The Board of Trustees of the Wichita Falls Independent School District met in a work session meeting on the above date. The meeting was called to order at 12:00 p.m. by Ms. Katherine McGregor, board president.

Board members present: Ms. Katherine McGregor, Mr. Mark Lukert, Mr. Jim Johnson, Ms. Susan Grisel, Ms. Sandy Camp, Ms. Diann Scroggins, Mr. Dale Harvey (left at 12:06) and Mr. John Barnard. Ms. McGregor noted that a quorum was present and the meeting had been duly called and notice of the meeting had been posted for the time and manner required by law.

Staff members present: Dr. Donny Lee, Superintendent of Schools, Ms. Dayna Hardaway, Executive Director of Human Resources, Ms. Leah Horton, Chief Financial Officer, Ms. Vanessa Dishman, Executive Assistant to the Superintendent, Ms. Ashley Thomas, Communications Officer, Mr. Scot Hafley, Assistant Superintendent of Operations, Mr. Larry Menefee, Director of Student Services, Ms. Debbie Dipprey, Executive Director of School Administration, Ms. Kelly Strenski, Director of Fine Arts, Ms. Marchuetta Matthews, Administrative Assistant to Assistant Superintendent, Mr. Shannon Troester, Risk & Contract Manager, Ms. Lauren Zotz, Director of Purchasing, Ms. Tabitha Eastman, Director of Social & Emotional Learning, Mr. Jamye Carr, Director of Secondary Curriculum, Mr. Jeff Hill, Director of Elementary Curriculum, Chief Anthony Smith, WFISD Police, Ms. Christy Nash, Director of State & Federal Programs, Ms. Denise Brown, Director of Finance, Mr. Wayne Toulon, Accounting Supervisor, Ms. Amy Simmons, Cunningham Principal, Ms. Danielle McSweeney, Fain Principal and Mr. Del Hardaway, Hirschi Middle School Principal..

Also present: Mr. Steve Wood, Bundy Young Sims & Potter, Claire Wooten, Weaver External Auditors, Mr. Woody Gossom, Retired Wichita County Judge and Media

INVOCATION:

Mr. Jim Johnson gave the invocation.

PRESENTATIONS:

Dr. Donny Lee recognized Mr. Dale Harvey for his 13 years of service on the WFISD Board of Directors

BOARD MATTERS:

Mr. Woody Gossom administered the Statement of Elected Officer and Oath of Office to the newly elected Mr. John Barnard and re-elected board members; Ms. Katherine McGregor and Ms. Diann Scroggins.

PUBLIC COMMENT:

None

REPORTS OR SPECIAL DISCUSSION ITEMS:

EXTERNAL AUDIT PRESENTATION:

Ms. Claire Wooten from Weaver External Auditors, gave a detailed report of the annual external audit. No findings were sighted and the financial reports were reviewed and approved by the board.

WFISD DISTRICT IMPROVEMENT PLAN

Mr. Mark Lukert, seconded by Ms Susan Grisel, motioned that the Wichita Falls Independent School District Board of Trustees approve the 24-25 WFISD District Improvement Plan as submitted by Ms. Christy Nash, Director of State & Federal Programs, and as recommended by Dr. Donny Lee, Superintendent of Schools.

The proposed 24-25 WFISD District Improvement Plan was drafted based on the approved 23-24 approved District Improvement Plan and data obtained from multiple sources including the most recent Texas Academic Performance Report (TAPR) for WFISD.

Carried unanimously by a vote of 7-0

FINANCIAL SERVICES:

FINANCIAL REPORTS AS OF SEPTEMBER 30, 2024

Mr. Jim Johnson, seconded by Ms. Susan Grisel, motioned that the Wichita Falls Independent School District Board of Trustees approve the Financial Reports as of September 30, 2024 as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Carried unanimously by a vote of 7-0

OCTOBER 2024 BUDGET AMENDMENTS

Ms. Susan Grisel, seconded by Mr. Mark Lukert, motioned that the Wichita Falls Independent School District Board of Trustees approve the budget amendments to the October 2024 budgets as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Carried unanimously by a vote of 7-0

PURCHASE OF FOOD SERVICE TRUCKS

Ms. Leah Horton, Chief Financial Officer, requested that the Wichita Falls Independent School District Board of Trustees approve the purchase of two (2) Box Trucks, totaling \$263,000.00 for WFISD Food Service, procured on RFP 2425-13-S-25 as submitted and as recommended by Dr. Donny Lee, Superintendent of Schools. RFP 2425-13-S-25 for (2) Box Trucks for Food Service was advertised twice in the Times Record News and web-published for fourteen (14) days as required by Texas Department of Agriculture (TDA), as well as issued on WFISD's electronic bid solicitation platform. Forty (40) vendors received notification of the solicitation and (3) responded with proposals for the (2) Box Trucks. All proposals for the both Box Trucks fully meet the vehicle specifications.

These items will be placed on the consent agenda for the regular meeting on November 19, 2024

PURCHASE OF STUDENT BUSES

Ms. Leah Horton, Chief Financial Officer, requested that the Wichita Falls Independent School District Board of Trustees award RFP 2425-16-S-25 for the Purchase of ten (10) new school buses to Thomas Bus Group for a total of \$1,396,000, as submitted, and as recommended by Dr. Donny Lee, Superintendent of Schools. RFP 2425-16-S-25 was advertised twice in the Times Record News and issued on WFISD's electronic bidding platform. Forty (40) vendors received email notification of the bid opportunity, four (4) vendors accessed the bid, and two (2) submitted proposals. The RFP was originally issued for twelve (12) buses but the two (2) activity buses were not awarded (canceled) to allow the opportunity to explore improved activity bus options not included in this bid. The recommendation is to award the purchase of all buses from Thomas Bus Group for the total of \$1,396,000. The low-priced options also provide for the quickest lead time ARO (after receipt of order).

These items will be placed on the consent agenda for the regular meeting on November 19, 2024

PURCHASE OF ARCHITECT/ENGINEERING SERVICES FOR RIDER REFRESH

Ms. Leah Horton, Chief Financial Officer, requested That the Wichita Falls Independent School District Board of Trustees approve the purchase of the Architect and Engineering services from BYSP Architects in the amount not to exceed \$279,200.00 as submitted and as recommended by Dr. Donny Lee, Superintendent of Schools. BYSP was selected on RFQ 2324-29-S-26 to provide as-needed Architect and Engineering ("A/E") services on an as-needed, as-approved basis in the 2025-2026 fiscal year.

The recommended A/E projects include:

Project	A/E Project Cost	Services Provided
Rider Refresh	\$93,000	a. As-built survey & analysis, b. Program/Scope Validation, c. Construction documents d. Permitting, bid negotiation assistance e. Construction administration
Rider Food Service Renovations*	\$39,750	
Warehouse, Cooler Replacement*	\$38,150	
Rider Renovations (project canceled)	< \$108,300†	†limited to services outlined in a., b., and c.
Total	\$279,200	

As the district continues to consolidate and close campuses, per the aggressive consolidation plan, and as well as make Food Service improvements utilizing Excess Food Service Funds, the district recommends the proposed budget not to exceed \$279,200.00 as submitted by BYSP, to complete the Rider Refresh Project and Rider Food Service Renovations to prepare it for the 25-26 School Year, and to replace the Food Service Warehouse walk-in chiller unit that is at end of life.

Fiscal Note:

This expenditure for Rider Refresh and Rider Renovations not to exceed \$201,300.00 will be paid with Fund Balance, the Food Service Improvements totaling \$77,900.00 will be paid with Food Service Excess Fund Balance (Plan 1) for a grand total expenditure amount of \$279,200.00. Purchases over \$100,000 require Board of Trustees approval per policy, CH Local.

These items will be placed on the consent agenda for the regular meeting on November 19, 2024

PURCHASE OF ROOF RESTORATION FOR BURGESS AND HIRSCHI

Ms. Leah Horton, Chief Financial Officer, requested that the Wichita Falls Independent School District Board of Trustees award the Burgess Elementary School and Hirschi Middle School roof restoration projects to TREMCO CPG (dba, Weatherproofing Technologies, Inc-“WTI”) in the amounts of \$497,421.71 and \$84,480.24 (total \$581,901.95) as submitted and as recommended by Dr. Donny Lee, Superintendent of Schools.

Burgess Elementary School roofs numbered 1-9 (a total of 61,100 square feet) plus adjacent parapet walls (estimated 2000 sf) need repair or replacement. After careful consideration of options to solve the damaged and aging roof issues with the best, cost-effective method, Chris Fain, Director Maintenance, recommends the purchase and installation of Geogard® Restoration roof coating for the modified bitumen roofs, and Ecolastic restoration system for the built up-gravel roofs. As shown on the attached Proposal, TREMCO will first make necessary repairs as needed, then prepare and wash the surface of the roof, and through a two-step application will coat the entire surface of the roof indicated. The coating includes a 12+7-year full warranty coverage. In the twelfth year, reapplications are offered at approximately 30% of the original cost and extend the warranty coverage for an additional seven years. The proposed roofing solution provides full coverage leak protection, and extends the life of the roof, and lowers roof surface temperatures, which saves energy. The Ecolastic gravel built up roof restoration system is a monolithic system comprised of a blend of oils and asphalts that is applied after pre-treating all penetrations and flashings. This system carries a 10-year NDL, leak warranty on labor and material, with inspections at years, 2,5, and 10.

At Hirschi High School, Tremco/WTI recently completed all out of warranty roofs except for roofs 1,2,14 and 15, with great success, and we look to complete the last 10,800 square feet on the above roofs. Tremco will install the same monolithic system, which comes with a 12+7-year warranty, NDL, and leak response on all labor and material. This warranty also comes with inspections at years 2,5,10, and 12.

The estimated cost of a complete tear-off and single-ply replacement of the 71,900 square feet at both schools is \$1,438,000 (approximately \$20/sf) and would also incur additional expenses related to removing and replacing electrical units and conduit lines, gas line reset, and other costs estimated at over \$40,000. The total for Tremco’s restorations installs at these two schools is \$593,000, saving the district \$845,000 by- restoring as opposed to tearing these roofs off. The expenditure will utilize TexBuy cooperative award IFB #021-D, which was advertised twice in the Amarillo Globe-News and made available on TexBuy electronic bid platform. This purchase utilizing TexBuy will result in a rebate of \$2,327.61 if completed in Q4 2024, or \$1,745.71 if completed in Q1 2025.

Fiscal Note:

Expenditure will be paid from General Fund/Maintenance budget. Purchases over \$100,000 require Board of Trustees approval per policy, CH Local.

These items will be placed on the consent agenda for the regular meeting on November 19, 2024

SCHOOL ADMINISTRATION

CAMPUS PROGRESS PRESENTATIONS: HIRSCHI MIDDLE SCHOOL, CUNNINGHAM ELEMENTARY AND FAIN ELEMENTARY

Ms. Debbie Dipprey, Executive Director of School Administration, introduced Mr. Del Hardaway, Principal of Hirschi Middle School, Ms. Amy Simmons, Principal of Cunningham Elementary, and Ms. Danielle McSweeney, Principal of Fain Elementary. Ms. Dipprey notified the Board of Trustees that the presentation would be tied into the WFISD Strategic Plan so the trustees could see how the campuses were working towards the same goals as the district is as a whole.

Mr. Hardaway spoke regarding the high quality of teachers that have been hired and the staff supports in place to give the students a place to learn and grow.

Ms. Amy Simmons spoke of the staffing patterns and that Cunningham is a high need campus and houses a large number of Special Needs students, went over the progress of the Sped students and support provided to staff to ensure student growth.

Ms. Danielle McSweeney spoke about Fain’s staffing, including an addition of an At-Risk Coordinator, STAAR performance of the Sped and general students and staff support on campus.

HUMAN RESOURCES:

PERSONNEL REPORT

Ms. Dayna Hardaway, Director of Human Resources, reported to the Wichita Falls Independent School District Board of Trustees a review of employee resignations/retirements that have been submitted since the last board meeting. The resignations/retirements have been accepted by Dr. Donny Lee, Superintendent of Schools, in accordance with the requirements of Policy DFE (LOCAL).

TEACHER APPLICANT POOL

Mr. Mark Lukert, seconded by Mr. Jim Johnson, moved that the Wichita Falls Independent School District Board of Trustees approve the proposed teacher applicant pool.

Carried unanimously by a vote of 7-0

BOARD MATTERS:

BOARD MINUTES:

Minutes of a work session, October 8, 2024, public hearing, and regular meeting October 14, 2024

These items will be placed on the consent agenda for the regular meeting on November 19, 2024

UPCOMING EVENTS:

Ms. Ashley Thomas, Communications Officer, informed the Board of Trustees on the events happening around the district; Veterans Day Ceremony on Monday, November 11, 2024, photos from the rivalry week between Legacy and Memorial, Taliyah Brooks, WFISD alumni that participated in the Olympics this past summer visited campuses, photos from the Wall of Champions presentation, Dorothy Huffman Award went to Emily Tackett at West Foundation, West Teaching Excellence awards, November Teacher Spotlight Award Winner is Brinlee Yates, and first ever Thankful Thursday at Barwise sponsored by PIE Partners . Coming up: Principal for a Day on November 14, Elementary Thanksgiving Lunches November 19-21, Teacher Advisory Council, November 20 and Thanksgiving Break November 25-29

RECESS:

Mr. Mark Lukert, board vice president, recessed the work session to go into closed session at 2:58 pm.

CLOSED SESSION:

1. Personnel Matters Including the Appointment, Evaluation, Reassignment, Duties, Discipline, Dismissal and/or Compensation of Individual District Employees (Pursuant to Texas Government Code 551.074)

ADJOURNED:

With no other items to address, Ms. Katherine McGregor, board president, adjourned the meeting from closed session at 3:25pm.

President, Board of Trustees

Secretary, Board of Trustees

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES
WFISD ADMINISTRATION BUILDING – BOARD ROOM
REGULAR SESSION MEETING NOVEMBER 19, 2024**

CALL TO ORDER AND OPENING STATEMENT:

The Board of Trustees of the Wichita Falls Independent School District met in a work session meeting on the above date. The meeting was called to order at 6:00 p.m. by Ms Katherine McGregor, board president.

Board members present: Ms. Katherine McGregor, Ms. Mark Lukert, Ms. Susan Grisel, Mr. Jim Johnson, Ms. Sandy Camp and Mr. John Barnard. Ms. McGregor noted that a quorum was present and the meeting had been duly called and notice of the meeting had been posted for the time and manner required by law.

Staff members present: Dr. Donny Lee, Superintendent of Schools, Ms. Dayna Hardaway, Executive Director of Human Resources, Ms. Leah Horton, Chief Financial Officer, Ms. Vanessa Dishman, Executive Assistant to the Superintendent, Ms. Keli Sims, Administrative Assistant, HR, Ms. Ashley Thomas, Communications Officer, Mr. Scot Hafley, Assistant Superintendent of Operations, Ms. Debbie Dipprey, Executive Director of School Administration, Ms. Kelly Strenski, Director of Fine Arts, Ms Alefia Paris-Toulon, Executive Director of Special Programs, Mr. Jeff Hill, Director of Elementary Curriculum, Ms. Lauren Zotz, Director of Purchasing, Mr. John Strenski, Emergency Management Coordinator, Ms. Laurie Kinne, Memorial High School Principal, Ms. Misty Speer, Memorial High School Assistant Principal, Ms. Jessica Dixon, Memorial College & Career Advisor, Dr. Cody Blair, Legacy Principal, Ms. Katie Nolan, Legacy College and Career Advisor, Ms. Amanda Garcia, Southern Hills Elementary Principal, and Mr. W Scotty Coppage, Barwise Middle School teacher

Also present: Ms. Maria Minx, Academy 4 Representative, Ms. Susan Raymond, SAFB School Liaison and area media

PRESENTATION OF COLORS:

Legacy High School JROTC

INVOCATION:

Ms. Sandy Camp gave the invocation.

PRESENTATIONS:

COLLEGE BOARD NATIONAL RECOGNITION

In August 2024, College Board awarded thousands of students from across the country with academic honors through the annual National Recognition Programs. The programs celebrate underrepresented students who excel academically on College Board assessments, including PSAT/NMSQT®, PSAT™ 10, and AP® Exams. For the first time, the academic honors recognize first-generation students, in addition to rural and small town, Black, Indigenous, and Hispanic/or Latino students:

Legacy High School

Senon Cabrera: First Generation Scholar, National Hispanic Recognized Scholar
Juan Gutierrez Jr.: First Generation Scholar, National Hispanic Recognized Scholar
Anna Luna Perez: National Indigenous Recognized Scholar
Kenneth Nguyen: First Generation Scholar
Saul Sanchez: First Generation Scholar, National Hispanic Recognized Scholar
Anh Tran: First Generation Scholar
Nayely Trejo: First Generation Scholar, National Hispanic Recognized Scholar
Jared Vazquez: National Hispanic Recognized Scholar
Nicholaus White: National Hispanic Recognized Scholar
Jessica Zardain: National Hispanic Recognized Scholar

Memorial High School

Aniyah Bascombe: National African American Recognized Scholar
Autumn Carrion: National Hispanic Recognized Scholar, First Generation Scholar

Joanna Chen: First Generation Scholar
Gabriel Estrada: First Generation Scholar, National Hispanic Recognized Scholar, Indigenous Recognized Scholar
Anthony Le: First Generation Scholar
Elyna Orue: National Hispanic Recognized Scholar
Chase Pontius: National Hispanic Recognized Scholar
Julisa Rodriguez: National Hispanic Recognized Scholar, First Generation Scholar
Florances Qiu: First Generation Scholar
Trae Steele: National African American Recognized Scholar
Kalina Wood-Jessup: National Indigenous Recognized Scholar

NATIONAL MERIT SCHOLARS

High school juniors entered the 2025 National Merit Scholarship Program by taking the 2023 Preliminary SAT/National Merit Scholarship Qualifying Test (PSAT/NMSQT®), which served as an initial screen of program entrants. Approximately 34,000 high scorers were named National Merit Commended Students. We are proud to have three National Merit Commended students in WFISD. From over 16,000 Semifinalists, more than 15,000 are expected to advance to the Finalist level, and in February they will be notified of this designation. We are proud to have two National Merit Semifinalists in WFISD.

National Merit Semifinalist

Evan Liang - Memorial High School
Jun Park - Memorial High School

National Merit Commended

Maegan Roberson - Legacy High School
Giorgio Toffoli - Legacy High School
Aarya Tanjavur - Memorial High School

PUBLIC COMMENT:

Mr. Walter “Scotty” Coppage, Barwise Middle School teacher- WFISD teacher retention; requested the board give more support to new teachers and offer more incentives

Ms. Susan Raymond, SAFB School Liaison- Introduction. Ms Raymond took Mr. Wenk’s place at SAFB because of his retirement and will be WFISD’s point of contact for all SAFB needs.

SUPERINTENDENT’S REPORT:

Dr. Donny Lee, Superintendent of Schools, gave his monthly update:

- Enrollment: 12,601; ADA 94.34%
- Classroom Visits: Board members welcome
 - 7 elementary campuses
 - Hirschi
 - CEC
 - Denver
 - Memorial
- Teacher Advisory Council
 - Continues to meet about the needs of WFISD: Agenda is previous agenda from board meeting
 - 1 teacher from every campus in the district
- 89th Legislative Session
 - January 14th-June 2nd
 - Big decisions regarding education
 - Education Savings account, need additional funding in the areas of Special Education, Safety and basic allotment
- Bluebonnett Learning Curriculum
 - TEA Middle School Math Curriculum
 - Dr Lee went over the numbers of the Math middle school STAAR scores for 2022 & 2023, showing the need for a different approach with a new curriculum.

- The need is to have a comprehensive plan of learning helps with knowing where students are and why
- Rider Middle School Update
 - Memorial fed from McNeil/Barwise currently. With this plan Rider will be a direct feed to Memorial. And Hirschi to Legacy
 - Work begins January 14, 2025
 - Painting of interior hallways and classrooms
 - Remove and replace ceiling tiles as needed
 - Remove and replace lighting with LED
 - Anticipated completion of Refresh May 2025
 - Discussions and Decisions for 25/26 School Year
 - Closing McNeil and moving to Rider
 - Redrawing middle school attendance zones to line up high school feeder patterns
 - Communication with parents important
 - Transfer policy updates and notifications
 - Staffing needs and changes
 - Transportation needs and changes
- On the Horizon
 - In Spring 2025 the district will begin to discuss the conversion of McNeil into an Elementary campus during the 25/26 school year
- Seats installed in the Memorial and Legacy gyms
 - Gyms being used for state play-off games
- Auditoriums close to completion
 - Doing sound tests, etc.
- Storm damage photos at Memorial Stadium
- WFISD Brand
 - Dr. Lee said the district is always asking “How are we improving the WFISD Brand?”
 - Supporting students, example “Pink Out for Kylie”
 - Recognizing staff and students

REPORTS OR SPECIAL DISCUSSION ITEMS:

ACADEMY 4 PROGRAM

Ms. Maria Minx with the Academy 4 Program gave an overview of what the program entails and how it is being received at the Fain Elementary campus.

INTRUDER DETECTION AUDIT REPORT FINDINGS

Mr. John Strenski, Emergency Management Coordinator in compliance with Texas Education Code 37.108 provided the public with notification that an Intruder Detection Audit was conducted by the Texas School Safety Center at a WFISD Campus and a corrective action was put into place due to findings as submitted by Anthony Smith, Chief of Police, and recommended by Dr. Donny Lee, Superintendent. The top priority of the Wichita Falls Independent School Districts and the State of Texas is keeping students and staff safe every day. The Texas School Safety Center recently conducted an Intruder Detection Audit at one of our campuses. The audits test whether a campus is accessible to an unauthorized individual. This audit, conducted as part of Governor Abbott’s school safety directives for all school systems following the tragedy in Uvalde, seeks to help districts identify how campuses can improve safety for students, such as ensuring exterior doors are locked. The audit provides us with an opportunity to create a safer learning environment for our students and staff.

We are working closely with our district's School Safety & Security Committee to ensure that we are training all our staff and securing our doors for the protection of everyone at our campuses. The support from the state in conducting the Intruder Detection Audits is just one of the many actions we are taking to ensure our schools are safe. We know that this work does not end, and we appreciate the Board’s support.

We acknowledge that parents and community members are likely very interested in the details of the audit results; however, it is in the best interest of the students that we do not share this information to the broader public as it could lead to compromising important campus security information. Specific details of the Intruder Detection Audit will be discussed in the executive session and with the Safety and Security Committee. The Wichita Falls Independent School District is committed to providing a safe and secure learning environment for our students and staff.

CONSENT AGENDA:

Purchase of Food Service trucks
Purchase of Student Buses
Purchase of Architect/Engineering Services for Rider Refresh
Purchase of Roof Refresh for Burgess and Hirschi
Minutes from October Meetings

Ms. Susan Grisel, seconded by Ms. Sandy Camp, motioned that the Wichita Falls Independent School District Board of Trustees approve the above items placed on the Consent Agenda at the November 12, 2024 meeting.

Carried unanimously by a vote of 5 – 0
(Mr. Jim Johnson stepped out)
(Stepped back in)

FINANCIAL SERVICES:

ELECTRICITY CONTRACT EXTENSION

The district is currently contracted with Reliant Energy Retail Services (parent company is NRG Energy, Inc.) through October 2031 for electricity provided to all WFISD locations at the price of \$0.03815/kWh. In April of 2020 an electricity contract extension (referred to as “Blend and Extend Pricing”) was presented and approved, lowering the rate for the period of May 2027 to November 2031 to \$0.02627/kWh. With the consideration of current increases in electricity, the district has the opportunity to approve Blend and Extend pricing extension through October 2035 at the rate of \$0.345/kWh.

Mr. John Barnard, seconded by Mr. Jim Johnson, motioned that the Wichita Falls Independent School District Board of Trustees approves an extended electricity contract as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Carried by a vote of 5 – 1

SCHOOL ADMINISTRATION:

CAMPUS PROGRESS PRESENTATION

Ms. Amanda Garcia, Southern Hills Elementary, updated the board on the progress and needs of the campus.

HUMAN RESOURCES:

TEACHER APPLICANT POOL

No Applicant Pool

BOARD MATTERS:

ELECTION OF BOARD OFFICERS:

Ms. Sandra Camp, board member, nominated Mr. Mark Luckert for board president

Mr. Mark Lukert approved as board president by vote of 6-0

Ms Katherine McGregor, board member, nominated Ms. Susan Grisel for board vice president.

Ms. Susan Grisel approved as board vice-president by vote of 6-0

Mr. Jim Johnson, board member, nominated Ms Sandra Camp for board secretary.

Ms Sandra Camp approved as board secretary by a vote of 6-0

RECESS:

Ms. Katherine McGregor, board president, recessed to go into closed session at 8:07pm.

CLOSED SESSION:

1. Personnel Matters Including the Appointment, Evaluation, Reassignment, Duties, Discipline, Dismissal and/or Compensation of Individual District Employees (Pursuant to Texas Government Code 551.074)
2. Discussions regarding the deployment, or specific occasions for implementation, of security personnel or devices, or a security audit, to include districtwide intruder detection audit (Pursuant to Texas Government Code Section 551.076)
3. Discussion of Purchase, Exchange, Lease or Value of Real Property (Pursuant to Texas Government Code Section 551.072)

ADJORNMENT:

With no other action to take, Ms. Katherine McGregor, board president, adjourned the meeting from Closed Session at 8:45 pm.

President, Board of Trustees

Secretary, Board of Trustees

WICHITA FALLS ISD BOARD OF TRUSTEES
December 16, 2024

Agenda Item:	Purchase of Rider Middle School Refresh Contractor		
Administrator Responsible:	Leah Horton, Chief Financial Officer		
Attachments:	Scoring of Responsive Submissions		
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Information	<input type="checkbox"/> Report

Administrative Information:

That the Wichita Falls Independent School District Board of Trustees approve to award construction services for the Rider Middle School Refresh to Gary Baker Construction in the amount of \$2,375,901.00 as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Explanation:

The two-step solicitation RFQ/CSP 2425-18-S-25 was advertised twice in the Times Record News and published on WFISD’s electronic solicitation platform in a two-step process. Eighty-four (84) vendors received the bid information by commodity code identification, fourteen (14) vendors viewed the solicitation, and five (5) vendors submitted complete proposals. One (1) vendor was disqualified due to failure to submit a bid bond.

The highest-ranking respondent of the two-step process (qualification and price) is Gary Baker Construction. The evaluation team consisted of Scot Hafley, Assistant Superintendent, Chris Fain, Director of Maintenance, Shannon Troester, Risk and Contracts Manager, Johnnie Ozee, Maintenance Supervisor and Kenneth Callahan, Maintenance Supervisor. The procurement was facilitated by Lauren Zotz, Director of Purchasing. Steve Wood, Architect with BYSP provided specifications and project guidance.

The recommended Rider Refresh proposal includes interior painting, replacement of damaged ceiling tiles, and replacement of most lighting (to LED lighting) in most of the areas to be utilized, along with areas of improvements to flooring.

Fiscal Note:

This expenditure will be paid with Fund Balance. Purchases over \$100,000 require the Board of Trustees approval per policy, CH Local.

Supplier Scoring Summary

2425-18-S-25 STEP 1 Addendum 5 - Construction (Rider Refresh Project) STEP 1 - Scoring Round

Supplier	Rank		Scoring Round 1 of 2					
	Rank	Score	1 Project Price	2 Reputation	3 Past Relationship	4 Record	5 Personnel	6 Experience
		100	40.00	15.00	15.00	15.00	5.00	10.00
Gary Baker Construction	1	96.00	40.00	13.80	14.20	14.20	4.60	9.20
Anthony Inman Construction, In	2	93.75	39.95	13.00	14.00	13.00	4.40	9.40
M & F Litteken Company	3	83.01	35.61	12.20	11.40	12.00	4.40	7.40
Target Solutions	4	73.51	24.31	12.80	12.40	11.40	4.00	8.60
Prestige Building Group	5	63.32	24.12	9.20	7.40	10.40	4.20	8.00
		81.92	32.80	12.20	11.88	12.20	4.32	8.52

RFP 2425-18-S-25
Pricing Combinations

Combination	Base	1A	1B	2	3	AIC Pricing	GBC Pricing	Difference
Base Proposal Only	x					\$2,067,000.00	\$2,045,313.00	-\$21,687.00
Base Plus Alternate 1A 130s Area D	x	x				\$2,181,000.00	\$2,152,934.00	-\$28,066.00
Base Plus Alternate 1B 230s Area K	x		x			\$2,166,000.00	\$2,144,658.00	-\$21,342.00
Base Plus Alternate 2 Door Wraps	x			x		\$2,140,000.00	\$2,138,538.00	-\$1,462.00
Base Plus Alternate 3 LVT1 Student Center	x				x	\$2,093,000.00	\$2,075,710.00	-\$17,290.00
Base Plus Alternate 1A 130s Area D, Alternate 1B 230s Area K	x	x	x			\$2,280,000.00	\$2,252,279.00	-\$27,721.00
Base Plus Alternate 1A 130s Area D, Alternate 2 Door Wraps	x	x		x		\$2,254,000.00	\$2,246,159.00	-\$7,841.00
Base Plus Alternate 1A 130s Area D, Alternate 3 LVT1 Student Center	x	x			x	\$2,207,000.00	\$2,183,331.00	-\$23,669.00
Base Plus Alternate 1B 230s Area K, Alternate 2 Door Wraps	x		x	x		\$2,239,000.00	\$2,237,883.00	-\$1,117.00
Base Plus Alternate 1B 230s Area K, Alternate 3 LVT1 Student Center	x		x		x	\$2,192,000.00	\$2,175,055.00	-\$16,945.00
Base Plus Alternate 2 Door Wraps, Alternate 3 LVT1 Student Center	x			x	x	\$2,166,000.00	\$2,168,935.00	\$2,935.00
Base Plus Alternate 1A 130s Area D, Alternate 1B 230s Area K, Alternate 2 Door Wraps	x	x	x	x		\$2,353,000.00	\$2,345,504.00	-\$7,496.00
Base Plus Alternate 1A 130s Area D, Alternate 1B 230s Area K, Alternate 3 LVT1 Student Center	x	x	x		x	\$2,306,000.00	\$2,282,676.00	-\$23,324.00
Base Plus Alternate 1A 130s Area D, Alternate 2 Door Wraps, Alternate 3 LVT1 Student Center	x	x		x	x	\$2,280,000.00	\$2,276,556.00	-\$3,444.00
Base Plus Alternate 1B 230s Area K, Alternate 2 Door Wraps, Alternate 3 LVT1 Student Center	x		x	x	x	\$2,265,000.00	\$2,268,280.00	\$3,280.00
Base Plus Alternate 1A 130s Area D, Alternate 1B 230s Area K, Alternate 2 Door Wraps, Alternate 3 LVT1 Student Center	x	x	x	x	x	\$2,379,000.00	\$2,375,901.00	-\$3,099.00

WICHITA FALLS ISD BOARD OF TRUSTEES
December 16, 2024

Agenda Item: Presentation of Texas Child Health Access Through Telemedicine (TCHAT)

Administrators Responsible: Tabitha Eastman, Director of Social and Emotional Services

Attachments: N/A

Action Needed Future Action Presentation Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees Board of Trustees receive information regarding TCHAT services as presented by Tabitha Eastman, Director of Social and Emotional Services and as recommended by Dr. Lee, WFISD Superintendent of Schools.



**MEMORANDUM OF UNDERSTANDING
TEXAS CHILD HEALTH ACCESS THROUGH TELEMEDICINE (TCHAT)**

This Memorandum of Understanding (“MOU”) is made and entered into by and between TEXAS TECH UNIVERSITY HEALTH SCIENCES CENTER, a public institution of higher education in the State of Texas (“University”), on behalf of its School of Medicine and Wichita Falls ISD, an independent school district located in Wichita Falls, TX, (“School District”) for the provision and administration of pediatric and adolescent behavioral health services via telehealth.

Both University and the School are also referred to herein as “Party” or collectively as “Parties.”

WITNESSETH

WHEREAS, the 86th Texas Legislature created the Texas Children’s Mental Health Care Consortium (“TCMHCC”) to leverage the expertise and capacity of health-related institutions of higher education to address urgent mental health challenges and improve the mental health care system in Texas in relation to children and adolescents;

WHEREAS, TCMHCC is composed of thirteen health-related institutions of higher education, including University, the Health and Human Services Commission, the Texas Higher Education Coordinating Board, three nonprofit organizations that focus on mental health care;

WHEREAS, TCMHCC was provided funding for the 2023-2025 biennium to support the Texas Child Health Access Through Telemedicine (“TCHAT”) program to provide short-term (approximately up to two month) school-based access to a limited number (4-6) of visits with a mental health professional for children and adolescents via telehealth;

WHEREAS, TCHAT is comprised of two direct service lines consisting of clinical services to students as further described on Exhibit “A” attached hereto and incorporated by reference herein, and education and outreach services as further described on Exhibit “B” attached hereto and incorporated by reference herein;

WHEREAS, School District desires to participate in TCHAT;

WHEREAS, University maintains a Department of Psychiatry capable of managing the TCHAT services and considerable experience in telemedicine encounters for such services;

NOW THEREFORE, University and School District hereby agree as follows:



ARTICLE I
RESPONSIBILITIES

A. University shall:

1. Assign a Project Director to be responsible for the general guidance and technical direction of all work under this MOU;
2. Cooperate and exert its best efforts in performing the services set out Statement of Work, which is attached hereto as Exhibit “A” and Exhibit “B” as applicable.

B. School District shall:

1. Assign Key Personnel to be responsible for the general guidance and technical direction of all work under this MOU;
2. Cooperate and exert its best efforts in performing the services set out Statement of Work, which is attached hereto as Exhibit “C” and incorporated by reference herein;
3. Obtain the appropriate consent(s) to share information it obtains during the course of performance of the work with the University staff, as well as maintain the confidentiality of such information, including, but not limited to, personal information subject to Federal Educational Rights and Privacy Act regulations and/or or protected health information subject to Health Insurance Portability and Accountability regulations.

ARTICLE II
COMPENSATION

A. All Parties expressly acknowledge that nothing in this MOU shall be construed as establishing an obligation of payment to either Party by the other Party.

ARTICLE III
TERM AND TERMINATION

A. This MOU shall begin on December 1, 2024 (“Effective Date”) and shall continue in full force and effect through November 30, 2028.

B. If notice of termination has not been given by either Party at the time of expiration of the current term of this MOU, this MOU shall be automatically renewed on a year to year basis.

C. Either Party may terminate this MOU at any time, with or without cause, by giving the other Party thirty (30) calendar days written notice.

D. Neither Party hereto shall be liable for delays to perform due to causes beyond its reasonable control including, but not limited to, acts of God, strikes, epidemics, wars, riots, flood, fire, sabotage, or any other circumstances of like character. In the event of such delay, the period



of service hereunder shall be extended for a period equal to the time lost by reasons of delay, and services omitted (or portions thereof) shall be performed during such extension.

- E. Performance by University under this MOU may be dependent upon the appropriation and allotment of funds by the Texas State Legislature (the “Legislature”), including without limitation the funding of the TCMHCC, and/or allocation of funds by the Board of Regents of the Texas Tech University System (the “Board”). If the Legislature fails to appropriate or allot the necessary funds, or the Board fails to allocate the necessary funds, then University will issue written notice to School District and University may terminate this MOU without further duty or obligation hereunder. School District acknowledges that appropriation, allotment, and allocation of funds are beyond the control of University.

ARTICLE IV
INSURANCE AND MUTUAL RESPONSIBILITY

- A. The Parties acknowledge that liability for the tortious conduct of the agents and employees of University (other than professional liability of medical staff physicians, residents and fellows) or for injuries caused by conditions of tangible state property is provided for solely by the provisions of the Texas Tort Claims Act (Texas Civil Practice and Remedies Code, Chapters 101 and 104), and that Workers’ Compensation Insurance coverage for employees of University is provided by University as mandated by the provisions of Texas Labor Code, Chapter 503. The Parties further acknowledge that University shall have the right, at its option, to either (a) obtain liability insurance protecting University and its employees and property insurance protecting University’s buildings and the contents, to the extent authorized by Section 51.966 of the Texas Education Code or other law; or (b) self-insure against any risk that may be incurred by University as a result of its operations under this MOU. Any obligation by University under this MOU to obtain insurance is expressly made subject to University’s authority under state law to obtain such insurance.
- B. University is responsible for its own negligence, gross negligence, willful misconduct or legal wrongdoing in any way connected with the performance of any work under this agreement which results in claims or liabilities, penalties, costs or expense as authorized by Texas law.

School District is responsible for its own negligence, gross negligence, willful misconduct or legal wrongdoing in any way connected with the performance of any work under this agreement which results in claims or liabilities, penalties, costs or expenses.

ARTICLE V
COMPLIANCE

- A. The Parties acknowledge that each is subject to applicable federal and state laws and regulations. Accordingly, each Party will enforce compliance with all applicable laws, regulations, and requirements, and will make available such information and records as may be reasonably requested in writing by the other Party to facilitate its compliance,



except for records that are confidential and privileged by law.

- B. School District acknowledges that due to the nature of the assessments administered by TCHATT, if a student is diagnosed with a mental health disorder, it is possible that students may be eligible for Section 504 or Special Education services.

ARTICLE VI
REPORTS & RECORDS INSPECTION

- A. School District agrees to furnish in a timely manner and appropriate format, such progress reports, schedules, and other information required for University for its reporting requirements to the TCMHCC. Reports shall be sent to the University Project Director at the address shown in Article 13. Furthermore, School District agrees to retain all progress reports, statistical records, and all other records pertinent to this MOU for a minimum of four (4) years from the termination date of this MOU.

ARTICLE VII
SCHOOL DISTRICT KEY PERSONNEL

- A. The key personnel cited below (each a “Key Person”) are considered to be essential to the work being performed hereunder. In the event that a Key Person leaves School District’s employ or becomes unable or unwilling to continue the project, School District shall notify University in writing reasonably in advance and may propose an individual to replace such Key Person. Any replacement of a Key Person must be approved, in writing, by University. In the event a mutually acceptable replacement is not available, University shall have the option to immediately terminate this MOU upon written notice to School District. The thirty (30) calendar day prior notice required under Article III of this MOU is not required for termination by University under this Article.

Key Personnel: Name: Dr. Donald Lee
 Address: PO Box 97533
 Wichita Falls, TX 76307

 (Ph): 940-235-1000
 Email: dlee@wfishd.net

ARTICLE VIII
MISCELLANEOUS

- A. Independent Contractor. Nothing in this MOU is intended nor shall be construed to create an employer/employee relationship or joint venture relationship between the contracting Parties. The sole interest and responsibility of the Parties is to ensure that the services covered by this MOU shall be performed and rendered in a competent, efficient, and satisfactory manner.



- B. Notices. All notices, consents, approvals, demands, requests, or other communications provided for or permitted to be given under any of the provisions of this MOU shall be in writing and sent via registered or certified mail, overnight courier, or email, and notice will be deemed given (i) if mailed, when deposited, postage prepaid, in United States mail, (ii) if sent by overnight courier, one (1) business day after delivery to the courier, and (iii) if sent by email, when received:

If to University:

Texas Tech University Health Sciences Center
Department of Psychiatry
Dr. Jeff Carr
3601 4th Street STOP 7305
Lubbock, Texas 79430
Jeff.Carr@ttuhsc.edu

Wichita Falls ISD
Dr. Donald Lee
PO Box 97533
Wichita Falls, TX 76307
dlee@wfisd.net

Notice of a change in address of one of the Parties shall be given in writing to the other Party as provided above, but shall be effective only upon actual receipt.

- C. Amendment. This MOU and each of its provisions shall be binding upon the Parties and may not be waived, modified, amended or altered except by writing signed by the Parties, or as required by TCMHCC.
- D. Assignment. Neither Party may assign this MOU, in whole or in part, without the prior written consent of the other Party.
- E. Venue; Governing Law. Pursuant to Section 109.005 of the Texas Education Code, venue in any action at law or equity in connection with this MOU will be in the state or federal courts of Lubbock County, Texas. This MOU and all of the rights and obligations of the Parties and any claims arising from this MOU will be construed, interpreted, and governed by the laws of the State of Texas.
- F. Dispute Resolution. School District shall use Texas Government Code, Chapter 2260's dispute resolution process to attempt to resolve any claim for breach of contract arising under this MOU that is not resolved in the ordinary course of business. Chapter 2260 requires School District to initiate the process by providing written notice of a claim and negotiating with University, conditions precedent to the contested case process. Governed by rules adopted by the Texas Attorney General's Office, the contested case process is School District's sole and exclusive method to seek a remedy for breach, unless, after considering the Administrative Law Judge's report, the Legislature gives consent for



School District to sue under Chapter 107 of the Civil Practices and Remedies Code. An event or claim for breach of contract is not grounds for School District to suspend performance under this MOU.

UNIVERSITY OR WICHITA FALLS ISD DOES NOT WAIVE SOVEREIGN IMMUNITY BY ITS EXECUTION OF OR BY ANY CONDUCT OF ITS REPRESENTATIVES UNDER THIS AGREEMENT, AND THE DISPUTE RESOLUTION PROCESS DOES NOT AFFECT UNIVERSITY'S OR WICHITA FALLS ISD'S RIGHT TO ASSERT ALL CLAIMS AND DEFENSES IN A LAW SUIT.

- G. **Severability.** If any term or provision of this MOU is held to be invalid for any reason, the invalidity of that section shall not affect the validity of any other section of this MOU provided that any invalid provisions are not material to the overall purpose and operation of this MOU. The remaining provisions of this MOU shall remain in full force and shall in no way be affected, impaired, or invalidated.
- H. **No Third Party Beneficiaries.** This MOU shall be binding upon and inure to the benefit of the Parties hereto, their successors and permitted assigns. Nothing in this MOU is intended, nor shall be deemed, to confer any benefits on any third party, including, without limitation, any patients of the School District, nor shall such person or entity have any right to seek, enforce or recover any right or remedy with respect hereto.
- I. **Public Information Act.** The Parties acknowledge that both TTUHSC and Wichita Falls ISD are public institutions of higher education in the state of Texas that are subject to requests for information under the Texas Public Information Act (Texas Government Code, Chapter 522). Under this Act, there are exceptions to requests for disclosure, which include but are not limited to, information confidential by law and certain commercial information and trade secrets. The Texas Attorney General's office makes the final determination whether or not requested information is to be disclosed on a case-by-case basis after reviewing the materials and assertions against disclosure. If proprietary information is requested, the Act requires the Party to provide written notice to the Party whose proprietary information may be subject to request and that Party may also submit information to the Texas Attorney General to establish that disclosure of the information would cause substantial competitive harm.
- J. **Warranty of Authority.** The person(s) executing this MOU on behalf of the Parties, or representing themselves as executing this MOU on behalf of a Party, warrant and guarantee that each has been duly authorized by the appropriate Party to execute this MOU on behalf of the Party and to validly and legally bind the Party to all of its terms, performances, and provisions.
- K. **Entire Agreement.** This MOU contains the entire agreement of the Parties concerning the subject matter described herein and there are no other promises or conditions in any other agreement whether oral or written concerning the subject matter described herein. This MOU supersedes any prior written or oral agreements between the Parties concerning the



tcmhcc
Texas Child Mental
Health Care Consortium

TCHATT
Texas Child Health Access
Through Telemedicine



TEXAS TECH UNIVERSITY
HEALTH SCIENCES CENTER™

subject matter described herein.

ARTICLE IX

E-SIGNATURES

This MOU may be executed in two or more counterparts, each of which shall be deemed to be an original as against any Party whose signature appears thereon, but all of which together shall constitute but one and the same instrument. Signatures to this MOU transmitted by facsimile, by electronic mail in “portable document format” (“pdf”), or by any other electronic means which preserves the original graphic and pictorial appearance of this MOU, shall have the same effect as physical delivery of the paper document bearing the original signature.

Signature Page Follows



tcmhcc
Texas Child Mental
Health Care Consortium

TCHATT
Texas Child Health Access
Through Telemedicine



TEXAS TECH UNIVERSITY
HEALTH SCIENCES CENTER™

IN WITNESS WHEREOF, the undersigned contracting Parties bind themselves to the faithful performance of this MOU.

University

Wichita Falls ISD

By: _____

Penny Harkey
Executive Vice President and
Chief Financial Officer

By: _____

Name: _____

Title: _____



EXHIBIT “A”
UNIVERSITY CLINICAL SERVICES FOR STUDENTS

TTUHSC, through its authorized employees working on the TCHAT program (“TCHAT Personnel”), will perform the following assessment services with the support of the School District:

1. Administer mental health assessments by licensed professional counselors to students within the School District as follows:
 - a. TTUHSC will only provide assessments to students that the School District refers to TCHAT Personnel. All referrals must include proper authorization and consent by parent/guardian (or student if the student is 18).
 - b. TTUHSC will schedule assessments at a suitable time as determined between TCHAT Personnel, the student’s parent(s), and the School District.
 - c. TTUHSC will administer assessments to students on an as needed basis as determined by the sole discretion of TCHAT Personnel from information provided by the School District.

2. Refer students within the School District to health care professionals affiliated with TTUHSC (“TCHAT Providers”) as determined in the TCHAT Personnel’s sole discretion for an appointment to be conducted via a telemedicine connection as follows:
 - a. If TCHAT Personnel determine that an appointment with a TCHAT Provider is warranted for a student, provided the appropriate authorization is obtained, TCHAT Personnel will:
 - i. schedule the initial appointment; and
 - ii. notify School District, in writing, of the date and time of the appointment.
 - b. The notification provided by TCHAT Personnel regarding the appointment with a TCHAT Provider will be in writing and shall be forwarded by School District to the student’s parent/guardian.
 - c. TCHAT Personnel will confirm all initial telemedicine appointments with the TCHAT Provider, the student’s parent(s), and the School District at least four days prior to the appointment.
 - d. Provided appropriate authorization has been obtained, TCHAT Personnel will report any student’s noncompliance with keeping an appointment to the School District’s school counselor.
 - e. For those students who require assessment and/or treatment from a TCHAT Provider, as determined by TCHAT Personnel’s sole discretion, TCHAT Personnel shall provide any telemedicine equipment and technical assistance necessary to perform the telemedicine consultation(s) with a TCHAT Provider if the SCHOOL DISTRICT lacks access to appropriate equipment.
 - f. TCHAT Personnel may determine that additional telemedicine consultations are necessary in a particular case. In the event that TCHAT Personnel makes such a determination, TCHAT Personnel shall schedule and facilitate additional



- appointments in accordance as recommended by TCHATT Personnel with the goal of triaging the student to the appropriate long-term care provider within 4-6 visits.
- g. Once TTUHSC has provided an assessment to referred students, provided recommendations for students, scheduled and facilitated an initial appointment with a TCHATT Provider if warranted, assisted in facilitating any other appointment with a TCHATT Provider as determined necessary in the sole discretion of the TCHATT Personnel, and assisted with coordination of referral for ongoing services recommended by a TCHATT Provider, the student will no longer receive services from TCHATT Personnel.



EXHIBIT “B”

UNIVERSITY EDUCATION AND OUTREACH SERVICES

TTUHSC, through TCHAT Personnel, will perform the following educational services with the support of the School District:

1. Operate and Administer the TCHAT ECHO (Extensions for Community Healthcare Outcomes) Hub. TTUHSC shall operate and administer the TCHAT ECHO Hub to provide mental health education to school faculty and staff and to provide general guidance for case presentations from school personnel. Operation and administration of the ECHO Hub includes, but is not limited to, the following activities:
 - a. Schedule and coordinate ECHO education sessions at a suitable time as determined between TCHAT Personnel, TCHAT Providers, and SCHOOL DISTRICT staff.
 - b. Staff the TCHAT ECHO Hub with relevant technical assistance and clinical expertise;
 - c. Conduct ECHO sessions;
 - d. Provide technical assistance for SCHOOL DISTRICT as necessary.
 - e. Provide curriculum for didactic presentations during ECHO sessions;
 - i. Education will include didactics in classroom interventions to assist in working with students who have difficulty managing their emotions and/or behavior and that has the potential to impact their participation in the educational environment.
 - f. Provide a community learning experience for difficult cases related to a student’s mental health distress encountered in the school setting.
 - i. Provide a De-identified Case Presentation Form to SCHOOL DISTRICT to use when presenting de-identified cases to the ECHO Hub and ECHO Community.
 - ii. Facilitate de-identified case presentation in community environment,
 - iii. Provide expert panel for consideration, general guidance, and referral resources as appropriate.
2. Operate and Administer the TCHAT Counseling Connections. TTUHSC shall operate and administer the TCHAT Counseling Connections sessions to provide self-care focused education and strategies to school faculty and staff and to provide guidance for self-care related questions from school personnel. Operation of the TCHAT Counseling Connections includes, but is not limited to, the following activities:
 - a. Schedule and coordinate virtual Counseling Connections sessions at a suitable time as determined between TCHAT Personnel, TCHAT Providers, and SCHOOL DISTRICT staff.
 - b. Staff the Counseling Connections sessions with relevant clinical expertise;
 - c. Conduct Counseling Connections sessions;
 - d. Provide technical assistance for SCHOOL DISTRICT as necessary;
 - e. Provide information and activities for self-care focused Counseling



- Connections sessions;
- i. Education will be non-therapeutic and does not establish a patient-provider relationship. Curriculum will be designed to educate school personnel about strategies and resources for burnout, compassion fatigue, vicarious trauma, etcetera. Materials will be evidence-based and are intended for educational purposes only.
3. Operate and Administer Professional Development. TTUHSC shall operate and administer Professional Development educational activities to school faculty and staff to provide mental health literacy and best-practice guidance and technical assistance. Operation of Professional Development education includes, but is not limited to, the following activities:
 - a. Schedule and coordinate Professional Development by means of virtual or in-person activities with school personnel at a reasonable time as determined by TCHATT Personnel, TCHATT Providers, and SCHOOL DISTRICT staff.
 - b. Staff Professional Development activities with relevant technical assistance and clinical expertise;
 - c. Conduct Professional Development activities;
 - d. Provide technical assistance for SCHOOL DISTRICT as necessary;
 - e. Provide curriculum and activities for Professional Development.
 4. Operate and Administer Student and Family Mental Health Literacy Education. TTUHSC shall operate and administer Student and Family Mental Health Literacy Education activities to provide students and families with mental health education. Student and Family Mental Health Literacy Education includes, but is not limited to, the following activities:
 - a. Schedule and coordinate Student and Family Mental Health Literacy Education by means of virtual or in-person activities with students and families at a reasonable time as determined by TCHATT Personnel, TCHATT Providers, and SCHOOL DISTRICT staff.
 - b. Staff Student and Family Mental Health Literacy Education activities with relevant technical assistance and clinical expertise;
 - c. Conduct Student and Family Mental Health Literacy Education activities;
 - d. Provide technical assistance for SCHOOL DISTRICT as necessary;
 - e. Provide curriculum and activities for Student and Family Mental Health Literacy Education.
 5. Operate and Administer Youth Aware of Mental Health (YAM) Program. The Youth Aware of Mental Health (YAM; www.y-a-m.org) Program is a 5-session program promoting increased knowledge and discussion about mental health in adolescents. The content is designed to enhance problem-solving skills and emotional intelligence through interactive lecture and role-play formats. YAM promotes youth empowerment and encourages adolescents to be more self-aware, while providing an opportunity to explore common dilemmas they currently face or may face in the future. Youth are actively engaged in learning from each other, while practicing listening skills, empathy, and perspective-taking. TTUHSC shall operate and administer Youth Aware of Mental Health (YAM) activities to provide students with mental health education. Youth Aware of Mental Health



- (YAM) includes, but is not limited to, the following activities:
- a. Discuss and provide to the SCHOOL DISTRICT information about the different projects and program options associated with the YAM Program.
 - b. Meet with the appropriate designated school personnel to plan implementation of the YAM Program.
 - c. Train and educate all necessary and appropriate school personnel about the programs prior to implementation;
 - d. Schedule and coordinate YAM with SCHOOL DISTRICT at a reasonable time as determined by TCHATT Personnel, TCHATT Providers, and SCHOOL DISTRICT staff;
 - e. Staff YAM activities with relevant technical assistance and clinical expertise;
 - f. Conduct YAM sessions;
 - g. Provide one YAM facilitator and one YAM assistant to implement the YAM Program;
 - h. Implementation will include five (5) 45 to 60-minute sessions delivered over 3 to 5 weeks;
 - i. Provide technical assistance for SCHOOL DISTRICT as necessary;
 - j. Provide YAM materials to students and appropriate school personnel including (i) student booklets and (ii) promotional posters;
6. Maintain TCHATT website
- a. TCHATT Personnel will provide access to useful tools and tips for participating educators and school counselors/behavioral health professionals via the TCHATT website.
 - b. TCHATT Personnel and TCHATT Providers will develop recommendations for best practice related to early intervention strategies to improve student's ability to engage in the typical school educational environment.
 - c. TCHATT Personnel will identify early intervention service gaps for students in the relevant education service center region.

The information provided by TTUHSC and/or TCHATT Education and Outreach Services to SCHOOL DISTRICT pursuant to this MOU is for educational and informational purposes only. As such, neither TTUHSC nor its employees make any representations, expressed or implied, with respect to the information provided under this deliverable. TTUHSC is not responsible for any advice, course of treatment, diagnosis, or any other information or services that SCHOOL DISTRICT provides based on the information obtained from TTUHSC.



EXHIBIT “C” SCHOOL DISTRICT SERVICES

School District, through its authorized employees, will perform the following services:

1. Provide a coordinator to act as a liaison between the students participating in TCHATT and the students’ parents/guardians, School District, and community resources.
2. Comply with the referral process provided by the TCHATT Personnel when referring students to TCHATT.
3. Identify, monitor and refer students to TTUHSC Personnel for a prompt mental health assessment.
 - a. Students referred to TCHATT must NOT be currently receiving treatment by another provider to address the concerns that prompted School District to refer the student to TCHATT.
 - b. School District must obtain the appropriate prior written consent from the student’s parent/guardian (or student if the student is authorized by applicable law) before sharing personally identifiable student information and/or education records with TTUHSC or referring any students to TCHATT for assessment process. The consent must specify the records to be released, state the purpose of the disclosure, identify the party(ies) to whom disclosure may be made, and be signed and dated by the parent/guardian (or student if the student is 18).
4. Provide a location for TCHATT Personnel to assess a student that protects the student’s confidentiality and privacy.
5. Allow and comply with any technical specifications as may be required by TTUHSC to support proper functioning of the TTUHSC Telemedicine equipment with the TTUHSC Telemedicine system and network, including access to LAN lines and network accessibility.
6. If TCHATT Personnel determine that a referral to a TCHATT Provider is necessary, School District will assure that student vital signs are obtained within 12 hours of the telemedicine appointment, unless the student is homebound or otherwise not located on school campus at the time of the appointment. The vitals that need to be monitored include the following: Height, weight, blood pressure, and pulse. School District must obtain parent/guardian consent to monitor these vital signs prior to the appointment.
7. Educate School District students and families on finding available community resources according to recommendations made by TCHATT Personnel.
8. Provide follow-up information to TCHATT Personnel regarding participants’ progress in reference to academic, attendance and behavioral records.

**WICHITA FALLS ISD BOARD OF TRUSTEES
December 16, 2024**

Agenda Item:	Closure and Consolidation of Schools		
Administrator Responsible:	Hafley, Scot, Assistant Superintendent		
Attachments:	No Attachment		
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees approve the closure of McNiel Middle school and opening of Rider Middle School per policy CT local as submitted by Scot Hafley, Assistant Superintendent, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Explanation:

Fiscal Note:

WICHITA FALLS ISD BOARD OF TRUSTEES
December 16, 2024

Agenda Item:	FDB Local Discussion and Review		
Administrator Responsible:	Scot Hafley, Assistant Superintendent		
Attachments:			
<input type="checkbox"/> Action Needed	<input checked="" type="checkbox"/> Future Action	<input checked="" type="checkbox"/> Presentation	<input type="checkbox"/> Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees review and discuss Board Policy FDB Local as submitted by Scot Hafley, Assistant Superintendent, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Explanation:

Fiscal Note:

**WICHITA FALLS ISD BOARD OF TRUSTEES
DECEMBER 16, 2024**

Agenda Item:	Applicant Pool		
Administrator Responsible:	Dayna Hardaway, Director of Human Resources		
Attachments:	Applicant Pool		
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees approve the proposed applicant pool as submitted by Dayna Hardaway, Director of Human Resources, and as recommended by Dr. Donny Lee, Superintendent of Schools.

APPLICANTS TO BE APPROVED BY THE BOARD OF EDUCATION

December 16, 2024

CERTIFIED APPLICANT POOL

Name	Certification	University	Yrs of Exp	Position/Assignment	Previous District
Ruiz, Melanie	December Graduate	Midwestern State University Bachelor's	NA	Teacher Southern Hills Elementary Replacing Samantha Bachelor	NA
Strange, Marklie	December Graduate	Midwestern State University Bachelor's	NA	Teacher Jefferson Elementary Replacing Denise Smith	NA
Torres, Delaney	December Graduate	Midwestern State University Bachelor's	NA	Teacher Southern Hills Elementary Replacing Isabel Torres	NA
Williams, Jayna	December Graduate	Midwestern State University Bachelor's	NA	Teacher Cunningham Elementary Replacing Ashley McBee	NA

Asterisk indicates Contract Addendum Required. See key below.

** Enrolled in an Alternative Certification Program*

*** One-year out-of state Certification*

****Emergency Permit*

***** Non-Renewal Permit*

DOI = District of Innovation

Melo, Lizbeth	December Graduate	Midwestern State University Bachelor's	NA	Teacher West Foundation Elementary Replacing Sarah White-Jones	NA
---------------	-------------------	--	----	--	----

Asterisk indicates Contract Addendum Required. See key below.

** Enrolled in an Alternative Certification Program*

*** One-year out-of state Certification*

****Emergency Permit*

***** Non-Renewal Permit*

DOI = District of Innovation

APPLICANTS TO BE APPROVED BY THE BOARD OF EDUCATION

December 16, 2024

Contract Change

Name	Current Contract	Current Position	New Contract	New Position
Matthews, Barrett	Dual Probationary	Teacher/Coach Legacy High School	Teacher Probationary	Special Education Inclusion Teacher Denver Alternative Center

Asterisk indicates Contract Addendum Required. See key below.

** Enrolled in an Alternative Certification Program*

*** One-year out-of state Certification*

****Emergency Permit*

***** Non-Renewal Permit*

DOI = District of Innovation

APPLICANTS TO BE APPROVED BY THE BOARD OF TRUSTEES

December 16, 2024

Addendum

Name	Certification	University	Yrs of Exp	Position/Assignment	Previous District
*Terrell, Amy	NA	University of North Texas Bachelor's	NA	Teacher Sheppard Elementary Replacing Ashley Stubblefield	NA
*Matthew, Asher	NA	Midwestern State University Bachelor's	NA	Music Therapist	NA
*George, Shanilka	NA	Grambling University Bachelor's	NA	Teacher McNiel Middle School Replacing Sherrie Reddick (in-district transfer)	NA
*Henry, Bryanne	NA	Midwestern State University Bachelor's & Master's	NA	Teacher Hirschi Middle School Replacing Bradley Rohrbach (in-district transfer)	NA

Asterisk indicates Contract Addendum Required. See key below.

** Enrolled in an Alternative Certification Program*

*** One-year out-of state Certification*

****Emergency Permit*

***** Non-Renewal Permit*

DOI = District of Innovation