



# Agenda of Board Meeting August 20, 2024 The Board of Trustees Wichita Falls Independent School District

In Compliance with the Texas Government Code, Chapter 551, Subchapter C, the Board of Trustees of the Wichita Falls Independent School District will meet for a Board Meeting at 6:00 PM, on August 20, 2024, in the Board Room at the Education Center, 1104 Broad St, Wichita Falls, TX 76301.

The subjects to be discussed, considered, or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

<b>I. CALL TO ORDER AND OPENING STATEMENT</b>	
<b>II. PRESENTATION OF COLORS</b>	
<b>III. INVOCATION</b>	
<b>IV. PUBLIC COMMENT</b>	
<b>V. PRESENTATIONS</b>	
A. TAFE National Recognitions	3
<b>VI. SUPERINTENDENT REPORT</b>	
<b>VII. CONSENT AGENDA</b>	
A. Minutes from July Meetings	4
B. Adult Breakfast and Lunch Price Increase for the 2024-25 School Year	14
C. Annual Review of Local Policies - 2nd Reading	15
<b>VIII. FINANCIAL SERVICES</b>	
A. Adoption of the 2024-2025 Maintenance and Operations Tax Rate and the Debt Service Tax Rate	35
B. Amended Purchase of Police Vehicles	41
C. Purchase of Small Wares (Food Service)	43
<b>IX. DISTRICT OPERATIONS:</b>	
A. UIL Athletics Transfer Discussion	49
<b>X. HUMAN RESOURCES</b>	
A. Applicant Pool	50
B. 2024-2025 T-TESS Appraisers	51
<b>XI. BOARD MATTERS</b>	
A. Closed Session Pursuant to Texas Government Code 551.074:	
1. Personnel Matters Including the Appointment, Evaluation, Reassignment, Duties, Discipline, Dismissal and/or Compensation of Individual District Employees	
<b>XII. ADJOURNMENT</b>	

*If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.*

The notice for this meeting was posted in compliance with the Texas Open Meetings Act on Friday, August 16, 2024 at 2:00 pm.

---

For the Board of Trustees

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**August 20, 2024**

<b>Agenda Item:</b>	Presentations		
<b>Administrator Responsible:</b>	Jennifer Spurgers, Career Education Center Principal		
<b>Presentation:</b>	TAFE National Recognitions		
<input type="checkbox"/> Action Needed	<input type="checkbox"/> For Discussion	<input checked="" type="checkbox"/> Presentations	<input type="checkbox"/> Report

Administrative Information:

That the Wichita Falls Independent School District Board of Trustees recognizes the Texas Association of Future Educators (TAFE) National Competitors as submitted and recommended by Dr. Donny Lee, Superintendent.

Explanation

After competing at the State competition, three WFISD TAFE students qualified to compete at the national contest held in Washington DC this summer. They competed, attended breakout sessions, and had the opportunity to sightsee.

These following WFISD students were recognized at the National competition:

- **Drue Dillard** (McNiel Middle School) - 2nd Place Children's Lit, Middle School Division
  - *She qualified with both books that she wrote and illustrated but was only able to take one to the National competition*
- **Leila Dillard** (Rider High School) - 3rd Place JV Lesson Plan, STEM
  - *She utilized WFISD's STEAM Bus in the lesson she created and taught to Mrs. Dufour's kindergarten class at Fowler Elementary. The CEC's AV students also helped by filming her lesson and creating the video that was submitted.*
- **Emily Kintner** (Rider High School) - 1st Place Varsity PreK Children's Lit
  - *She wrote and illustrated a book about believing in yourself and having the courage to try new and hard things.*

**Advisor:** Erin Dillard

**WICHITA FALLS ISD BOARD OF TRUSTEES  
AUGUST 20, 2024**

<b>Agenda Item:</b>	Minutes		
<b>Administrator Responsible:</b>	Dr. Donny Lee, Superintendent of Schools		
<b>Attachments:</b>	Minutes of Work Session, July 8, 2024 Minutes of Regular Meeting, July 15, 2024 Minutes of Special Session, July 30, 2024		
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

**Administrative Recommendation:**

That the Wichita Falls Independent School District Board of Trustees approves the proposed minutes of a work session on July 8, 2024, a regular meeting on July 15, 2024, and a special session on July 30, 2024 as submitted by Dr. Donny Lee, Superintendent of Schools.

**Explanation:**

The following are copies of the minutes referenced above. These minutes will become official upon approval by the Board.

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES  
WFISD ADMINISTRATION BUILDING – BOARD ROOM  
WORK SESSION MEETING JULY 8, 2024**

***CALL TO ORDER AND OPENING STATEMENT:***

The Board of Trustees of the Wichita Falls Independent School District met in a work session meeting on the above date. The meeting was called to order at 12:00 p.m. by Ms Katherine McGregor, board president.

Board members present: Ms. Katherine McGregor, Mr. Mark Lukert, Mr. Jim Johnson and Ms. Sandra Camp. Ms. McGregor noted that a quorum was present and the meeting had been duly called and notice of the meeting had been posted for the time and manner required by law.

Staff members present: Dr. Donny Lee, Superintendent of Schools, Ms. Dayna Hardaway, Director of Human Resources, Ms. Ashley Thomas, Communications Officer, Ms. Leah Horton, Chief Financial Officer, Ms. Keli Sims, Administrative Assistant- HR Department, Ms. Vanessa Dishman, Administrative Assistant to the Superintendent, Mr. Scot Hafley, Executive Director of Operations, Ms. Kim Thorne Associate Director of Special Education, Mr. Grant Freeman, Director of Athletics, Ms Denise Brown, Director of Finance, Ms Deb Dipprey, Executive Director of School Administration and Chief Anthony Smith, WFISD Police Department.

Also present: Mr. David Potter, Architect with DP4 Consult and Huckabee, Inc., Ms Jackie Hoegger, Owner, Hoegger Communications, and various media

***INVOCATION:***

Mr. Mark Lukert gave the invocation.

***PUBLIC COMMENT:***

None

***REPORTS OR SPECIAL DISCUSSION ITEMS:***

**CONSTRUCTION UPDATE ON WF LEGACY HIGH SCHOOL AND WF MEMORIAL HIGH SCHOOL:**

Mr. David Potter, Architect with DP4 Consult and Huckabee, Inc, gave a detailed report using photo slides on the construction at Wichita Falls Legacy High School and Wichita Falls Memorial High School. Temporary Occupancy Permit approved through the City of Wichita Falls. Mr. Potter stated that the auditoriums as well as the Bistros at both campuses will not be ready for the first days of school.

**HOEGGER COMMUNICATIONS**

Ms. Jackie Hoegger from Hoegger Communications presented the 20 second commercial the firm developed to promote the new high schools.

***FINANCIAL SERVICES:***

**FINANCIAL REPORTS AS OF MAY 31, 2024**

Mr. Mark Lukert, seconded by Mr. Jim Johnson, motioned that the Wichita Falls Independent School District Board of Trustees approve the year-to-date financial reports and investment reports as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Carried unanimously by a vote of 4-0

## **END OF YEAR BUDGET AMENDMENTS**

Ms. Sandy Camp, seconded by Mr. Jim Johnson, motioned that the Wichita Falls Independent School District Board of Trustees approve the budget amendments to the 2023-2024 budgets as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Carried unanimously by a vote of 4-0

### **RFP 2324-27-S-24 FOOD SERVICE DELIVERY VEHICLES (VANS)**

Ms Leah Horton, Chief Financial Officer, recommended that the Wichita Falls Independent School District Board of Trustees approve the purchase of two (2) cargo vans, totaling \$102,772.00, for WFISD Food Service as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools. RFP 2324-27-S-24 for (2) Cargo Vans for Food Service was advertised twice in the Times Record News and web-published for fourteen (14) days as required by Texas Department of Agriculture (TDA), as well as issued on WFISD's electronic bid solicitation platform for forty-five (45) days (TDA required). Thirty-one vendors received notification of the solicitation and (1) responded with a proposal for the cargo vans. Foundation Automotive US Corp's proposal fully meets the vehicle specifications and offers the lowest price

This item will be placed on the consent agenda for the regular meeting on July 15, 2024

### **RFP-2324-30-S-25 CAFETERIA SERVING LINE EQUIPMENT**

Mr. Jim Johnson, seconded by Mr. Mark Lukert, motioned that the Wichita Falls Independent School District Board of Trustees award RFP 2324-30-S-24 Cafeteria Serving Line Equipment (with installation) for a total of \$401,943.00 to Mission Restaurant Supply as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Carried unanimously by a vote of 4-0

### **PURCHASE OF EUREKA MATH**

Ms. Leah Horton, Chief Financial Officer, recommended that the Wichita Falls Independent School District Board of Trustees approve the purchase of Eureka Math for TEKS-aligned educational support of all K-12 students during the 2024-2025 school year in the amount of \$620,495.64 as submitted by Leah Horton, Chief Financial Officer and as recommended by Dr. Donny Lee, Superintendent of Schools. Great Minds PBC is a public benefit corporation and a subsidiary of Great Minds, a nonprofit organization, which established Eureka Math, a program developed by teachers and math experts who wrote the curriculum to be aligned with the new college- and career-ready standards, which emphasize deeper learning, critical thinking, and conceptual understanding of math. The Great Minds' Eureka Math proposal includes online resources for all district students, plus K-5 student kits and teacher kits, along with manipulatives to expand methods of learning. This purchase will be made utilizing Great Mind's award on New Caney ISD's RFP 149.20 IV, which was advertised twice in the Houston Community Newspaper in Conroe, Texas. The vendor quote has been reviewed and is verified to be compliant with the vendor award. Three alternate quotes were obtained and compared but none could provide the uniformity of learning across all methods offered by Eureka Math.

This item will be placed on the consent agenda for the regular meeting on July 15, 2024

### **SKYWARD FINANCE ANNUAL LICENSE AGREEMENT**

Ms. Leah Horton, Chief Financial Officer, recommended that the Wichita Falls Independent School District Board of Trustees renew the Skyward Finance Annual License Agreement for the 2024-2025 fiscal year in the amount of \$121,356.00, as recommended by Leah Horton, CFO, and as recommended by Dr. Donny Lee, Superintendent of Schools. Skyward Finance is utilized for the management of all District funds, as well as for Payroll, Human Resources, Inventory, Fixed Assets, and PEIMS. The Skyward Finance expenses are as follows:

2024-2025 for \$121,356.00 (attached)

For comparison:

2023-2024 total was \$121,160.00

2022-2023 total was \$110,317.00 (included a one-time discount of \$7,041)

2021-2022 total was \$112,303.

This item will be placed on the consent agenda for the regular meeting on July 15, 2024

## **PURCHASE OF IXL**

Ms. Leah Horton, Chief Financial Officer, recommended that the Wichita Falls Independent School District Board of Trustees approve the purchase of IXL Learning for educational support of all K-10 students (10,000 students) during the 2024-2025 school year in the amount of \$207,495.00 as submitted by Leah Horton, Chief Financial Officer and as recommended by Dr. Donny Lee, Superintendent of Schools. IXL Learning uses insights from student work in the curriculum and real-time diagnostic to generate personalized guidance for each learner. The personalized action plans link individual students to the skills that will help them build on their knowledge and remediate gaps in understanding by utilizing interactive components and unlimited practice questions. IXL Learning offers program training for teachers to assure full utilization and effectiveness. IXL Learning is a District-approved digital online resource.

This purchase will be made utilizing IXL Learning's award on TIPS 230105, which was advertised twice in in The Journal Record in Oklahoma City, Oklahoma. The vendor quote has been reviewed by TIPS and is verified to be compliant with the vendor award. The cost per student-user in 2023-2024 was \$20.93, while the cost per student-user for 2024-2025 is \$20.50. Alternative quotes were obtained but did not meet the resource needs nor budget for this purchase.

This item will be placed on the consent agenda for the regular meeting on July 15, 2024

## **PURCHASE OF FLIPPEN GROUP'S CAPTURING KIDS HEARTS PROGRAM**

Ms. Leah Horton, Chief Financial Officer, recommended That the Wichita Falls Independent School District Board of Trustees purchase professional development package from Capturing Kids' Hearts (The Flippen Group) in the amount of \$147,850.00 (previously approved for \$120,950.00), as submitted by Leah Horton, Chief Financial Officer and as recommended by Dr. Donny Lee, Superintendent of Schools. Capturing Kids Hearts (CKH) has been an integral component of our district initiatives since the 2015-2016 school year. All of our elementary campuses trained before 23-24 have received at least one National Showcase Distinction from CKH. In 23-24, Jefferson and West Foundation earned their 1st Distinction, and in its first year of CKH implementation, Cunningham earned the Rising Star Recognition, showing that campuses believe in this program. CKH supports several components of our current 5-part Strategic Plan, including Part 1 – “We will maximize human potential through a culture of high expectations”; Part 3 – “We will build a collaborative culture to foster ownership and increase engagement”; and Part 4 – “We will develop systems to identify and meet the physical, emotional, and social needs of students.” The increase of \$26,900.00 is for the expansion of CKH to McNiel Middle School. This additional cost will allow the district to equip McNiel staff with the CKH strategies that emphasize the importance of relationships and its effect of increasing academic achievement, building a strong classroom culture, and serving the whole child. Additionally, continued usage of the CKH Leadworthy Character Lessons on our campuses, and in our classrooms, is imperative in our continued efforts to improve campus and classroom culture, increase student engagement, build meaningful relationships, and meet the social and emotional needs of our students.

The purchase of the proposed CKH trainings will be made using RFP 23-15 and competitive quotes for services. This item will be placed on the consent agenda for the regular meeting on July 15, 2024.

This item will be placed on the consent agenda for the regular meeting on July 15, 2024

## ***DISTRICT OPERATIONS***

### **2024-2025 TDA EXCESS FUND BALANCE SPENDING PLAN**

Mr. Scot Hafley, Assistant Superintendent, recommended that the Wichita Falls Independent School District Board of Trustees approve the Texas Department of Agriculture Excess Net Cash Resource Plan for the 2024-25 school year as submitted by Scot Hafley, Assistant Superintendent, and as recommended by Dr. Donny Lee, Superintendent of Schools. A plan was developed by members of WFISD maintenance, finance, purchasing and food services. The plan was submitted to TDA on March 4, 2024 and approved. Following TDA approval, the WFISD Board of Trustees is asked to approve the spending plan as well. Prior to purchasing any item over \$5000.00 on the plan WFISD must receive final approval from TDA again to ensure compliance. The spending plan is attached for your review. The highlights of the plan are upgraded kitchen equipment, delivery trucks, and improvements to the Rider kitchen and cafeteria. The completion date is estimated for August 1, 2025.

The excess cash resources are determined by subtracting the three-month average expenditures from the Net Cash resources. These funds are strictly tied to improvements in food service and food quality for WFISD students. The Food Service fund balance is separate from the WFISD fund balance and budget.

This item will be placed on the consent agenda for the regular meeting on July 15, 2024

**HUMAN RESOURCES:**

**PERSONNEL REPORT**

Ms. Dayna Hardaway, Director of Human Resources, reported to the Wichita Falls Independent School District Board of Trustees a review of employee resignations/retirements that have been submitted since the last board meeting. The resignations/retirements have been accepted by Dr. Donny Lee, Superintendent of Schools, in accordance with the requirements of Policy DFE (LOCAL).

**TEACHER APPLICANT POOL**

Mr. Mark Lukert, seconded by Mr. Jim Johnson, moved that the Wichita Falls Independent School District Board of Trustees approve the proposed teacher applicant pool.

Carried unanimously by a vote of 4-0

**BOARD MATTERS:**

**BOARD MINUTES:**

Minutes of a work session, June 11, 2024, public hearing June 17, 2024 and regular meeting June 17, 2024

These items will be placed on the consent agenda for the regular meeting on July 15, 2024

**CONSIDER AND APPROVE MOVING THE AUGUST 19<sup>TH</sup> BOARD MEETING TO AUGUST 20<sup>TH</sup>:**

Ms. Sandy Camp, seconded by Mr. Jim Johnson, motioned that the Wichita Falls Independent School District Board of Trustees approve the movement of the August 19<sup>th</sup> regular board meeting to August 20<sup>th</sup> as submitted by Dr. Donny Lee, Superintendent of Schools.

Carried unanimously by a vote of 4-0

**2024-2025 BOARD MEETING DATES:**

That the Wichita Falls Independent School District Board of Trustees approve the 2024-2025 Board Meeting Dates Schedule as submitted and recommended by Dr. Donny Lee, Superintendent

These items will be placed on the consent agenda for the regular meeting on July 15, 2024

**RECESS:**

Ms. Katherine McGregor, board president, recessed the work session to go into closed session at 1:00 pm.

**CLOSED SESSION:**

1. Personnel Matters Including the Appointment, Evaluation, Reassignment, Duties, Discipline, Dismissal and/or Compensation of Individual District Employees (*Pursuant to Texas Government Code 551.074*)
2. Superintendent Evaluation

**OPEN SESSION:**

Ms. Katherine McGregor, board president, recessed the closed session to go back into open session at 2:57pm to act on the following:

**SUPERITENDENT EVALUATION**

Mr. Mark Lukert, seconded by Mr. Jim Johnson, motioned that the Wichita Falls Independent School District Board of Trustees approve the Superintendent Evaluation as presented in Closed Session

Carried unanimously by a vote of 4-0

**SUPERITENDENT CONTRACT**

The consideration of approval of the Superintendent Contract as presented in closed session.

This item will be placed on the agenda for the regular meeting on July 15, 2024

**ADJOURNED:**

Ms. Katherine McGregor, board president, adjourned the meeting at 2:59pm.

\_\_\_\_\_  
President, Board of Trustees

\_\_\_\_\_  
Secretary, Board of Trustees

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES  
WFISD ADMINISTRATION BUILDING – ROOM 302  
REGULAR SESSION MEETING JULY 15, 2024**

***CALL TO ORDER AND OPENING STATEMENT:***

The Board of Trustees of the Wichita Falls Independent School District met in a work session meeting on the above date. The meeting was called to order at 6:12 p.m. by Ms Katherine McGregor, board president.

Board members present: Ms. Katherine McGregor, Mr. Jim Johnson, Mr. Dale Harvey and Ms. Diann Scroggins. Ms. McGregor noted that a quorum was present and the meeting had been duly called and notice of the meeting had been posted for the time and manner required by law.

Staff members present: Dr. Donny Lee, Superintendent of Schools, Ms. Dayna Hardaway, Director of Human Resources, Ms. Leah Horton, Chief Financial Officer, Ms. Vanessa Dishman, Administrative Assistant to the Superintendent, Ms. Keli Sims, Administrative Assistant, HR, Ms. Ashley Thomas, Communications Officer, Ms. Trish Potts, Internal Auditor, Mr. Grant Freeman, Director of Athletics, Mr. Scot Hafley, Executive Director of Operations, Mr. Larry Menefee, Director of Student Services, Mr. Loy Studer, Rider Band Director and Ms. Kelly Strenski, Director of fine Arts.

Also present: Media

***INVOCATION:***

Ms. Diann Scroggins gave the invocation.

***PUBLIC COMMENT:***

None

***PRESENTATIONS***

**UIL STATE SOLO AND ENSAMBLE OVERALL OUSTANDING PERFORMERS**

Ms. Kelly Strenski, Director of Fine Arts, requested that the Wichita Falls Independent School District Board of Trustees recognize students from Rider High School who were named Overall Outstanding Performers at the UIL State Solo and Ensemble Contest as submitted and recommended by Dr. Donny Lee, Superintendent.

In May, two Rider High School students competed at the Texas State Solo and Ensemble Contest and were named UIL State Champions after being selected as UIL State Solo and Ensemble Overall Outstanding Performers.

Out of 9,544 soloists who performed, only 286 students earned the "Outstanding Performer" ranking from the judges.

Keira Dassinger - Outstanding Performer on Trumpet

Jun Park - Outstanding Performer on Violin

Instructor:

Loy Studer

***SUPERINTENDENT'S REPORT:***

Dr. Donny Lee, Superintendent of Schools, gave his monthly update:

- Informed the board of trustees that the district partnered with Hoegger Communications to develop a commercial highlighting the new high schools, it will air during the Olympics.
- Hirschi Renovations ongoing and looking great
  - New paint
  - Refurbishing band hall
  - Added Sidewalks
  - Polished floors
  - New lighting, etc.
- Cell Phone Pilot Program
  - Yonder-cell phone pouch.
  - Hirschi and McNeil Middle Schools: pilot campuses
  - Depending on results from these campuses will decide if the program will be used district wide in the future
- New campuses
  - Open houses

- Memorial: August 19<sup>th</sup>
  - Legacy: August 22<sup>nd</sup>
- School Board Election
  - Filing to run dates
    - July 20-August 19<sup>th</sup>
- Leadership Training
  - MSU, July 23<sup>rd</sup> & 24<sup>th</sup>
  - All District Administrators and Directors, any leadership role
- New Teacher Orientation
  - August 2<sup>nd</sup>-Draft
  - August 5<sup>th</sup>-7<sup>th</sup>Orientation
- Project Back to School
  - August 3<sup>rd</sup>
- Teacher Report Day
  - August 8<sup>th</sup>
- School Starts
  - August 15<sup>th</sup>
- STAAR results ruling: new law suit
  - Law suit puts a hold on district grading results for the 23-24 year
    - Dr Lee recommended Wichita Falls ISD to NOT join the law suit along with over 100 other Texas public school districts
  - Due to Rules for district grading change in the middle of the testing year
    - Same results as 22-23 would be graded a letter lower
    - AI grading new in 23-24 with many, many errors

***CONSENT AGENDA:***

Minutes from June Meetings  
 Purchase of Eureka Math  
 Skyward Finance Annual License Agreement  
 Purchase of IXL  
 Purchase of Flippen Group’s Capturing Kids’ Hearts Program  
 2024-2025 TDA Excess Fund Balance Spending Plan  
 RFP 2324-27-S-24 Food Service Delivery Vehicles (Vans)  
 2024-2025 Board Meeting Dates

Mr. Jim Johnson, seconded by Ms. Diann Scroggins, motioned that the Wichita Falls Independent School District Board of Trustees approve the above items placed on the Consent Agenda at the July 8, 2024 meeting.

Carried unanimously by a vote of 4 – 0

***HUMAN RESOURCES:***

**TEACHER APPLICANT POOL**

Mr. Jim Johnson, seconded by Ms. Diann Scroggins, moved that the Wichita Falls Independent School District Board of Trustees approve the proposed teacher applicant pool.

Carried unanimously by a vote of 4 – 0

***BOARD MATTERS:***

**CONSIDER AND APPROVE STRATEGIC PLAN, BELIEF STATEMENTS, VISION, MISSION, PRIORITIES AND STRATEGIC OBJECTIVES**

Ms. Diann Scroggins, seconded by Mr. Jim Johnson, moved that the Wichita Falls Independent School District Board of Trustees approve the Strategic Plan Belief Statements, Vision, Mission, Priorities, and Strategic Objectives.

Carried unanimously by a vote of 4 – 0

**RECESS:**

Ms. Katherine McGregor, board president, recessed to go into closed session at 6:51pm.

**CLOSED SESSION:**

1. Personnel Matters Including the Appointment, Evaluation, Reassignment, Duties, Discipline, Dismissal and/or Compensation of Individual District Employees (Pursuant to Texas Government Code 551.074)
2. Superintendent Contract

**OPEN SESSION:**

Ms. Katherine McGregor, board president, called the closed session to go back into open session at 7:32pm

**STUDENT INTRA-DISRICT TRANSFER PETITION**

Mr. Jim Johnson, seconded by Ms Diann Scroggins, motioned that the Wichita Falls Independent School District Board of Trustees approve the Superintendent's contract as presented in closed session.

Carried by a vote of 4-0

**ADJORNMENT:**

With no other action to take, Ms. Katherine McGregor, board president, adjourned the meeting at 7:36 pm.

\_\_\_\_\_  
President, Board of Trustees

\_\_\_\_\_  
Secretary, Board of Trustees

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES  
WFISD ADMINISTRATION BUILDING – BOARD ROOM  
SPECIAL SESSION MEETING JULY 30, 2024**

***CALL TO ORDER AND OPENING STATEMENT:***

The Board of Trustees of the Wichita Falls Independent School District met in a work session meeting on the above date. The meeting was called to order at 6:45 p.m. by Ms Katherine McGregor, board president.

Board members present: Ms. Katherine McGregor, Mr. Jim Johnson and Ms. Sandra Camp, Ms. Susan Grisel. Ms. McGregor noted that a quorum was present and the meeting had been duly called and notice of the meeting had been posted for the time and manner required by law.

Staff members present: Dr. Donny Lee, Superintendent of Schools, Ms. Dayna Hardaway, Director of Human Resources, Ms. Terrilyn Nowicki, Leave Specialist, Mr. Gene Silverstrand, Teacher.

Also present: Mr. Craig Wood, Counsel for District, Ms. Laura McLean, Counsel for District, Ms. Ashton Makarwich, Counsel for District, Ms. Carmen Jo Rejda-Ponce, Counsel for Employee.

***INVOCATION:***

None.

***PUBLIC COMMENT:***

None

***BOARD MATTERS:***

***RECESS:***

Ms. Katherine McGregor, board president, recessed the special session to go into closed session at 6:47 pm.

***CLOSED SESSION:***

1. Consultation with District's Legal Counsel Regarding Legal and Procedural Issues Concerning the Nonrenewal Hearing of a Term Contract Teacher (*Pursuant to Texas Government Code 551.07*)
2. Hearing and Deliberation of Nonrenewal of a Term Contract Teacher (*Pursuant to Texas Government Code Section 551.074*)

***OPEN SESSION:***

Ms. Katherine McGregor, board president, recessed the closed session to go back into open session at 11:45 pm. The board agreed to make a decision regarding the nonrenewal at the August 13<sup>th</sup> board work session.

***ADJOURNED:***

Ms. Katherine McGregor, board president, adjourned the meeting at 11:53 pm.

---

President, Board of Trustees

---

Secretary, Board of Trustees

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**August 20, 2024**

<b>Agenda Item:</b>	Adult Breakfast and Lunch Price Increase for 2024-25 School Year		
<b>Administrator Responsible:</b>	Hafley, Scot, Assistant Superintendent		
<b>Attachments:</b>	No Attachment		
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

**Administrative Recommendation:**

That the Wichita Falls Independent School District Board of Trustees approve the adult breakfast and adult lunch price increase for the 2024-25 school year as submitted by Scot Hafley, Assistant Superintendent, and as recommended by Dr. Donny Lee, Superintendent of Schools.

**Explanation:**

Each year Chartwells calculates meal prices based on the USDA meal price calculations.

**Fiscal Note:**

The 2023-24 meal prices were:  
Adult Breakfast \$2.95  
Adult Lunch \$4.35  
Recommended prices for 24-25:  
Adult Breakfast \$3.35 (increase of .40)  
Adult Lunch \$4.45 (increase of .10)

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**August 13, 2024**

<b>Agenda Item:</b>	TASB Recommended Annual Review of Key Policies Alert		
<b>Administrator Responsible:</b>	Scot Hafley, Assistant Superintendent of Operations		
<b>Attachments:</b>	Annotated policies for review		
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

**Administrative Recommendation:**

That the Wichita Falls Independent School District Board of Trustees review the (LOCAL) policies that were recommended by TASB Policy Services for consideration and according to the Annual Review of Key Policies: 2024-25 School Year submitted by Scot Hafley, Assistant Superintendent of Operations, and as recommended by Dr. Donny Lee, Superintendent of Schools.

**Explanation:**

Changes in law, districts practice, staffing or other factors can require changes in district policy. The Policy Alert Annual Review of Key Policies: 2024-25 School Year resulted in minimal recommendations to (LOCAL) policies. These policies are for review currently.

LOCAL policies recommended from TASB Annual Review of Key Policies: 2024-25 School Year to be revised are:

- DM (LOCAL)
- EHBAF (LOCAL)
- EIE (LOCAL)
- FDA (LOCAL)
- FL (LOCAL)
- FM (LOCAL)

**Purpose**

The purpose of the school leadership reform is to identify, develop, and increase the leadership capacity of all employees with a focus on developing the leadership qualities in certified staff. Through school leadership reform, all students shall be provided an opportunity to learn at their fullest potential because of the increased capabilities of District employees.

Leadership development at all levels is designed to:

1. Create a culture of high quality public education;
2. Engage parents as the first and best teachers in the development of District children;
3. Ensure that the teaching/learning process takes place for all students and staff;
4. Develop a structure of highly effective District employees; and
5. Produce a profound impact on every child's life.

**Leadership Beliefs and Practices**

The District believes that the foundation of leadership development can be viewed in four connecting and interdependent frames that empower individuals to make decisions that help District students achieve success. Each level and structure of the leadership frames carries its own significance with no frame having more importance than another, but creating the expectation for leaders to demonstrate the differing characteristics as individuals accept positions in the District that require increased leadership responsibility. An employee in a position of leadership at any of the levels shall be expected to be proactive in mentoring those who may fill his or her position while always continuing to promote the core beliefs and commitments of the District. The frames of leadership development are as follows.

**Emerging Leadership Frame**

The Emerging Leadership frame is designed to improve the leadership capacity of the classroom teacher at his or her campus and to identify potential candidates for administrative positions. These are classroom teachers who recognize they have an enduring impact on the lives of their students and that the influence they have reaches beyond their own classroom. The primary purpose of this leadership frame is to help teachers understand that they can have a significant influence on students, parents, teachers, and other members of their building staff. The District also believes some teachers may have a future in a leadership role as an administrator and, therefore, desires to increase the teacher's leadership capacity for that purpose.

The District shall help to identify and develop emerging teacher leadership by creating a Teacher Leadership Cohort (TLC) that

shall meet on a monthly basis and shall run congruent with the school year. This Cohort shall be used to present emerging teacher leaders with leadership principles and skill sets that will allow them to practice and develop their leadership skills at the campus level. The teachers' skill sets shall be developed through multiple activities, which the teachers shall complete throughout the year.

The TLC shall be facilitated by a central office administrator and shall have co-presenters who are teachers who have completed the TLC, assistant principals, principals, and central office staff who shall be modeling the skill sets of emerging leaders. Participants shall also reinforce leadership skills from the other leadership frames. Beyond the one-year experience, each TLC participant shall continue to be invited to participate in leadership development activities on an annual basis.

Developing  
Leadership Frame

These staff members are in assistant principal roles and have sought the position to improve their emerging leadership skills. This frame is designed to give them the skill set tools necessary for them to be successful as assistant principals and prepare them for the principal position in the future. Their leadership skills shall continue to be developed at monthly meetings that run congruent with the school year and are facilitated by a central office administrator who is modeling the skill set of a developing leader and reinforcing the skill sets of the other leadership frames.

Practicing  
Leadership Frame

These staff members are in principal roles and have sought the position to improve their developing leadership skills. This frame is designed to give them the skill set tools necessary for them to be successful at this level and to consider roles at the central office level. Their leadership skills shall continue to be developed at monthly meetings that run congruent with the school year and are facilitated by central office administrators who are modeling the skill sets of a practicing leader and reinforcing the skill sets of other leadership frames.

Modeling  
Leadership Frame

These staff members are in central office administrative roles and have sought the position to improve their leadership skills. Their leadership skills will continue to improve and will be developed by modeling leadership skill sets through facilitating activities throughout the year. Additionally, modeling leaders seek to increase their leadership skills through life-long learning activities that are shared with other leaders throughout the District as these new skills are learned and developed.

**Interdependence of  
Frames**

It is understood that the four leadership frames are closely connected and interdependent. Individuals operating in each of the leadership frames shall be capable and shall demonstrate skills

from each of the four frames. The District expects that the individuals identified from each of the frames of leadership have a responsibility and expectation to operate within the frame identified a majority of the time.

**Observable Outcomes**

The District believes in order for continuous leadership development to occur, each of the identified participants within the four frames must have objective, measurable outcomes, which verify improved leadership reform is meeting its intended goals.

Emerging Leadership Frame

This frame is designed for classroom teachers to participate in building leadership skill sets that will engage teachers on how to improve student achievement, to positively influence other teachers on their campus, and to give participants an opportunity to explore leadership possibilities at an administrative level. A classroom teacher who is interested in participating in the TLC shall complete the Teacher Leadership Self-Analysis Form and the Teacher Leadership Analysis Profile located on the District website.

The teachers who participate in the TLC shall demonstrate the development of the leadership skills by:

1. Meeting and participating in monthly three-hour training sessions beginning in July through April, with the exception of December;
2. Participating in two leadership development book studies selected by the TLC facilitator;
3. Engaging in monthly online discussion boards using topics selected by the TLC facilitator that cause the participant to reflect and respond to the previous month's training information;
4. Shadowing an assistant principal for half of a day; and
5. Completing two of the leadership skill-building activities on each of the topics covered in the monthly sessions and being prepared to report on the results of those activities by:
  - a. Submitting a written record of the skill-building activities for the facilitator to review and return comments; and
  - b. Attending the TLC banquet in May and sharing with Board members in attendance the impact of the TLC.

*How Emerging Leaders Act*

By participating in the TLC and through previous pedagogical skills learned in staff development, teachers shall respond with productive contributions using their talent, knowledge, skills, and good work habits. They shall be able to contribute their individual capabilities to the achievement of group objectives and goals with a focus on improving student achievement established within the core

beliefs of the District. Participants of the TLC shall also demonstrate efficient collaborative skills by working effectively with others in small group settings.

Developing  
Leadership Frame

This frame is designed for assistant principals to participate in building leadership skill sets that will engage them to improve student achievement; to positively influence parents, teachers, and staff on their campus; and to give participants an opportunity to practice leadership skill sets required at the principal level.

The assistant principals shall participate in the leadership development activities and shall demonstrate emerging leadership skills by:

1. Participating in monthly leadership development meetings throughout the year that focus on assistant principals as catalysts for improving student achievement;
2. Serving as mentors, when called upon, for teachers who are participating in the TLC;
3. Participating in at least one book study a year, selected by the facilitator, which directly focuses on improving the assistant principals' leadership skills and student achievement;
4. Demonstrating, through written and oral reports in the monthly leadership development meetings their developing leadership skills that will enable them at the assistant principal level and beyond; and
5. Working closely with the principal in developing and implementing strategies that focus on improving student achievement.

*How Developing  
Leaders Act*

Assistant principals shall demonstrate all of the expected actions of an emerging leader and shall be able to organize people and resources toward effective and efficient goals and objectives as they relate to improving student achievement established within the core beliefs of the District.

Practicing  
Leadership Frame

This frame is designed for principals to participate in building leadership skill sets that will engage them on how to improve student achievement, to positively influence parents, teachers, and staff on their campus, and to give participants an opportunity to model leadership skills at the principal and District level.

The principals shall participate in the leadership development activities and shall demonstrate leadership skills by:

1. Mentoring their assistant principals if one is assigned to them;

2. Participating in monthly leadership development meetings throughout the year that focus on principals as catalysts for improving student achievement;
3. Participating in at least one book study a year, selected by the facilitator, which directly focuses on improving the principals' leadership skills and on improving student achievement;
4. Demonstrating, through written and oral reports in the monthly leadership development meetings, practicing leadership skills that will enable them at the principal level and beyond; and
5. Working closely with the central office administration in developing and implementing strategies that focus on improving student achievement.

*How Practicing  
Leaders Act*

The principals shall demonstrate all of the expected actions of an emerging and developing leader and shall be able to inspire commitment in pursuit of clear and compelling beliefs that improve student achievement for all students by stimulating higher performance standards.

Modeling  
Leadership Frame

This frame is designed for central office administrators to participate in building leadership skill sets through individual and group training that will engage them in improving student achievement, to positively influence parents, teachers, and staff at the District level, and to model leadership skills at the District level.

The central office administrators shall participate in the leadership development activities and shall demonstrate leadership skills by:

1. Mentoring the principals during monthly and individual training sessions;
2. Participating in monthly leadership development meetings throughout the year that focus on leaders as catalysts for improving student achievement;
3. Facilitating at least one book study a year that directly focuses on improving administrative leadership skills and on improving student achievement;
4. Demonstrating emerging, developing, practicing, and modeling leadership skills that focus on improving student achievement through written and oral reports in the monthly leadership development meetings; and
5. Working closely with other central office administration in developing and implementing strategies that focus on improving student achievement.

PROFESSIONAL DEVELOPMENT

DM  
(LOCAL)

*How Modeling  
Leaders Act*

The central office staff shall demonstrate all of the expected actions of an emerging, developing, and practicing leader and shall demonstrate the ability to build a culture of student success for all students that is enduring and lasting through the building of leadership capacity at all levels of the District.

**Communication of  
Leadership  
Development  
Results**

The **associate assistant** superintendent shall be responsible for bringing an information report to the Board on an annual basis. The report shall detail the results of the leadership development process of the previous school year. The information in the report shall include, but is not limited to, the measurable objectives listed in this policy.

## PROPOSED REVISIONS

---

**Note:** Unless otherwise noted, the terms “video recording,” “video surveillance,” and “video monitoring” shall also include any associated audio recordings. In addition, the term “classroom” shall also include other special education settings subject to video and audio recording required by law.

---

To promote student safety, the District shall comply with requests for video and audio monitoring of certain self-contained special education classrooms as required by law. Regular or continual monitoring of video recordings shall be prohibited. Video recordings shall not be used for teacher evaluation or monitoring or for any purpose other than the promotion of student safety.

The ~~Superintendent~~ **executive director of special programs** is responsible for coordinating the provision of equipment to campuses in compliance with the law.

The Superintendent shall ensure that administrative regulations are developed to implement this policy.

### Requests

For Following Year

A parent of a student receiving special education services and whose placement for the following school year will be in a self-contained classroom eligible for video surveillance may request in writing that a video camera be placed in the classroom by the end of the current school year or by the tenth business day after the student’s admission, review, and dismissal (ARD) committee determines the student’s placement, whichever is later. If such a request is made, the campus shall begin operation of the camera by the deadlines in law.

For Current Year

Written requests from a parent, assistant principal, principal, staff member, or the Board shall be submitted and processed in accordance with the procedures in law.

Response

As required by law, the District shall provide a response to the requester not later than the seventh business day after receipt of the request.

### Notice

Before a camera is activated, the principal shall provide advance written notice to staff on the campus and to parents of the students assigned to or engaging in school activities in the classroom that video and audio surveillance will be conducted in the classroom.

### Installation and Operation

The classroom subject to the request shall begin operation of video surveillance not later than the time frames required in law, except when the District is granted an extension of time.

When the District has installed video cameras in a classroom as required by law, the District shall operate the cameras during the instructional day at all times when one or more students are in the classroom. For purposes of this policy, the instructional day shall be defined as the portion of a school day during which instruction is taking place in the classroom.

For the school year in which a campus receives a request for video and audio surveillance, the campus shall continue to operate and maintain any video cameras placed in the classroom for as long as the classroom continues to satisfy the requirements in Education Code 29.022(a). However, the campus may discontinue operation of the video camera during the year if the requester withdraws the request in writing and no request is submitted to continue the surveillance. Before a camera is deactivated, the principal shall provide advance written notice to staff on the campus and to parents of the students assigned to or engaging in school activities in the classroom that video and audio surveillance will be discontinued in the classroom and of the opportunity to request continued video and audio surveillance.

Video cameras must be capable of recording video and audio of all areas of the classroom, including a room attached to the classroom used for time out as defined by law. No visual monitoring, other than incidental coverage, shall be conducted of the inside of a bathroom or other area used for changing a student's clothes.

The District shall post notice at the entrance to a classroom in which video cameras are placed stating that video and audio surveillance is conducted in that classroom.

**Retention of Recordings**

Video recordings shall be retained for at least three months after the date of the recording but may be retained for a longer period in accordance with the District's records management program, or as required by law. [See CPC]

**Confidentiality of Recordings**

Video recordings made in accordance with this policy shall be confidential and shall only be released or viewed by the individuals and in the limited circumstances permitted by law. The following individuals shall have authority to view video recordings to the extent permitted by the Family Educational Rights and Privacy Act (FERPA):

1. A District employee or a parent of a student who is involved in an alleged incident documented by a recording and reported to the District;
2. Appropriate Department of Family and Protective Services (DFPS) personnel as part of an investigation of alleged abuse or neglect of a child;

3. A peace officer, school nurse, District administrator trained in de-escalation and restraint techniques, or human resource staff member in response to a report of an alleged incident or an investigation of an employee or a report of alleged abuse committed by a student; and
4. Appropriate Texas Education Agency or State Board for Educator Certification personnel or their agents as part of an investigation.

For purposes of this policy, the term “human resource staff member” shall include the Superintendent, a principal, an assistant principal or other campus administrator, and any supervisory position within the District’s human resources office. If an individual listed in items 2–4, above, believes that a recording shows a violation of District policy or campus procedures, the individual may allow access to the recording by appropriate legal and human resources personnel designated by the District for the purpose of determining whether a policy or procedure has been violated.

Any person who suspects that child abuse or neglect has occurred shall report this suspicion as required by law and District policy. [See FFG]

### Reporting an Incident

A person alleging that an incident, as defined by law, has occurred in a classroom in which video surveillance is conducted shall file a report on the form provided by the District with the director of special education soon as possible after the person suspects the alleged incident. If possible, an incident report form shall be filed within 48 hours of the facts giving rise to the allegation. The principal shall promptly view, or direct an authorized individual to view, the video surveillance footage to identify the relevant portion of the recording. No later than ~~ten District business days~~ **10 District business days** after the report is filed, the principal or designee shall respond by notifying the person whether the alleged incident was recorded in the District’s video surveillance footage and shall initiate other steps as required by law, District policy, or local procedures.

### Complaints

Complaints related to video and audio recordings under this policy shall be filed in accordance with DGBA, FNG, or GF, as applicable. A complainant who is dissatisfied with the outcome of the District’s complaint process may appeal in writing to the commissioner of education in accordance with Education Code 7.057 and 19 Administrative Code 103.1303. A parent, staff member, or District administrator may request an expedited review in accordance with 19 Administrative Code 103.1303.

### PROPOSED REVISIONS

#### Curriculum Mastery

Promotion and course credit shall be based on mastery of the curriculum. Expectations and standards for promotion shall be established for each grade level, content area, and course and shall be coordinated with compensatory, intensive, and/or accelerated services. [See EHBC] The District shall comply with applicable state and federal requirements when determining methods for students with disabilities [see FB] or students who are English language learners [see EHBE and EKBA] to demonstrate mastery of the curriculum.

Students Receiving  
Special Education  
Services

Any modified promotion standards for a student receiving special education services shall be determined by the student's admission, review, and dismissal (ARD) committee and documented in the student's individualized education program (IEP). [See EHBA series and EKB]

#### Standards for Mastery

In addition to the factors in law that must be considered for promotion, mastery shall be determined as follows:

1. Course assignments and unit evaluation shall be used to determine student grades in a subject. An average of 70 or **above on a scale of 100 based on course-level, grade-level standards (essential knowledge and skills)** ~~higher~~ shall be considered a passing grade. Students in kindergarten–grade 2 do not receive numerical grades. These students are evaluated on individual progress toward mastery of state standards.
2. Mastery of the skills necessary for success at the next level shall be validated by assessments that may either be incorporated into unit or semester examinations or may be administered separately. Mastery of at least 70 percent of the objectives shall be required. Students in kindergarten–grade 2 must receive marks of “progressing” or “mastered” in 70 percent of the evaluated standards in reading and mathematics.

Grades 1-2

In grades 1-2, promotion to the next grade level shall be based on ~~demonstrated proficiency~~ **mastery** of **at least** 70 percent of the ~~evaluated standards~~ **skills listed** in reading and mathematics.

Grades 3-5

In grades 3-5, promotion **to the next grade level** shall be based on **an overall average of 70 or above for all subjects and a grade of 70 or above in language arts, reading, and mathematics.**

~~demonstrated proficiency in the subject matter of the grade level. Demonstrated proficiency shall include all the following:~~

- ~~1.— A final grade average of at least 70 in reading;~~
- ~~2.— A final grade average of at least 70 in language arts (which includes English, spelling, and writing);~~
- ~~3.— A final grade average of at least 70 in mathematics; and~~
- ~~4.— A final combined grade average of 70 for science, social studies, reading, language arts, and mathematics.~~

*Retention for  
Elementary  
Students*

Failure to meet any one of the above criteria may result in retention of the student in his or her current grade level. ~~Students may attend an extended year summer school program to have an opportunity to be promoted based on demonstrating proficiency in the area of their deficiency.~~ The principal shall be responsible for the promotion of all students.

Grades 6-8

In grades 6-8, promotion to the next grade level shall be based on **an overall average of 70 or above for all subjects and a grade of 70 or above in language arts, mathematics, science, social studies, and all other elective classes where possible.**

~~demonstrated proficiency in the subject matter of the grade level. Demonstrated proficiency includes all the following:~~

- ~~1.— A final grade average of at least 70 in language arts;~~
- ~~2.— A final grade average of at least 70 in mathematics;~~
- ~~3.— A final grade average of 70 in science;~~
- ~~4.— A final grade average of 70 in social studies; and~~
- ~~5.— A final grade average of 70 in all other elective classes where possible.~~

*Retention for  
Grades 6-8*

Failure to meet any one of the above criteria may result in retention of the student in his or her current grade level. ~~Retained students may attend an extended year summer school program to have an opportunity to be promoted based on demonstrating a passing grade of 70 in the areas of their deficiency.~~ The principal shall be responsible for the promotion of all students.

Grades 9-12

Grade-level advancement for students in grades 9-12 shall be earned by course credits. [See EI]

## PROPOSED REVISIONS

<b>Authority</b>	The Superintendent is authorized to accept or reject any transfer requests, provided that such action is without regard to race, religion, color, sex, disability, national origin, or ancestral language.
Transfer Requests	Except as provided below, a nonresident student wishing to transfer into the District shall file an application for transfer each school year with the Superintendent or designee. Transfers shall be granted for one regular school year at a time for elementary and secondary students. Students on a transfer who failed to be in “good standing” during the school year are not allowed a transfer for the subsequent school year.
Transfer Agreements	A transfer student shall be notified in the written transfer agreement that he or she must follow all rules and regulations of the District. Violation of the terms of the agreement may result in a transfer request not being approved the following year.
<b>Definitions</b>	<p>As used in this policy, “parent” shall also include guardians, conservators, students 18 years or older, or other persons having legal control of a student.</p> <p>“Good standing” used in this policy shall mean that a student has not been placed in a disciplinary alternative education program (DAEP) and has not been suspended or expelled from classes, has not met standards of attendance to be referred to attendance court, or has not received a failing grade within the current or immediately preceding semester.</p>
<b>Nonresident Students</b>	<p>In approving transfers of nonresident students, the Superintendent or designee shall consider the following criteria:</p> <ol style="list-style-type: none"><li>1. The student’s status as a Texas resident.</li><li>2. Whether the student is in good standing as defined in this policy.</li><li>3. The availability of space and instructional staff.</li><li>4. The ability of the student, parent, or legal guardian to provide transportation to and from school.</li></ol> <p>The District shall follow applicable state and federal law when considering the transfer request of a student with a known disability, including a student who receives special education services.</p> <p>Unless the Superintendent or designee grants a waiver, the admission of children of nonresident District employees shall be conditioned upon the criteria set forth in this policy and policy FDB(LOCAL) as interdistrict students, in addition to the requirements of “good standing” as defined in this policy.</p>

**Incoming Ninth Graders**

Grade 9 students living outside the District's boundaries may attend District high schools in accordance with qualifications and guidelines established in policy FDB(LOCAL) and in this policy.

A parent may contact the student assignment office to receive a transfer application form. The completed forms may be mailed, delivered, or emailed to the student assignment office.

Once a transfer or assignment has been ~~finally~~ approved by the student assignment office and accepted by the parent, the assignment is binding for the **grade span of a campus school year and may continue to request a transfer each year** unless a student fails to meet any of the criteria set forth above. The parent/guardian shall receive notice of tentative assignment, acceptance, or denial within 30 school days after receipt of the application. Final approval shall be made as soon as possible following the transfer period.

The student and parent must enter into a written contract with the District providing that such student shall continue to be allowed to attend the assigned District school each year for so long as the student remains qualified and meets the conditions stated herein.

**Tuition**

If the District charges tuition, the amount shall be set by the Board, within statutory limits.

Waivers

The Board may waive tuition for a student based on financial hardship upon written application by the student, parent, or guardian. [See FP]

Nonpayment

The District may initiate withdrawal of students whose tuition payments are delinquent.

**Appeals**

Any appeals shall be made in accordance with FNG(LOCAL) and GF(LOCAL), as appropriate.

### PROPOSED REVISIONS

#### **Comprehensive System**

The Superintendent shall develop and maintain a comprehensive system of student records and reports dealing with all facets of the school program operation and shall ensure through reasonable procedures that records are accessed by authorized persons only, as allowed by this policy. These data and records shall be stored in a safe and secure manner and shall be conveniently retrievable for use by authorized school officials.

#### **Cumulative Record**

A cumulative record shall be maintained for each student from entrance into District schools until withdrawal or graduation from the District.

This record shall move with the student from school to school and be maintained at the school where currently enrolled until graduation or withdrawal. Records for nonenrolled students shall be retained for the period of time required by law. No permanent records may be destroyed without explicit permission from the Superintendent. [See CPC]

#### **Custodians of Records**

The Superintendent or principal are custodians of all records for currently enrolled students. The Superintendent is the custodian of records for students who have withdrawn or graduated. The student handbook made available to all students and parents shall contain a listing of the addresses of District schools, as well as the Superintendent's business address.

#### **Types of Education Records**

The record custodian shall be responsible for the education records of the District. These records may include:

1. Admissions data, personal and family data, including certification of date of birth.
2. Standardized test data, including intelligence, aptitude, interest, personality, and social adjustment ratings.
3. All achievement records, as determined by tests, recorded grades, and teacher evaluations.
4. All documentation regarding a student's testing history and any accelerated instruction he or she has received, including any accelerated education plan developed for the student.
5. Health services record, including:
  - a. The results of any tuberculin tests required by the District.
  - b. The findings of screening or health appraisal programs the District conducts or provides. [See FFAA]

- c. Immunization records. [See FFAB]
6. Attendance records.
7. Student questionnaires.
8. Records of teacher, school counselor, or administrative conferences with the student or pertaining to the student.
9. Verified reports of serious or recurrent behavior patterns.
10. Copies of correspondence with parents and others concerned with the student.
11. Records transferred from other districts in which the student was enrolled.
12. Records pertaining to participation in extracurricular activities.
13. Information relating to student participation in special programs.
14. Records of fees assessed and paid.
15. Records pertaining to student and parent complaints.
16. Other records that may contribute to an understanding of the student.

**Access by Parents**

The District shall make a student's records available to the student's parents, as permitted by law. The records custodian or designee shall use reasonable procedures to verify the requester's identity before disclosing student records containing personally identifiable information.

Records may be reviewed in person during regular school hours without charge upon written request to the records custodian. For in-person viewing, the records custodian or designee shall be available to explain the record and to answer questions. The confidential nature of the student's records shall be maintained at all times, and records to be viewed shall be restricted to use only in the Superintendent's, principal's, or school counselor's office, or other restricted area designated by the records custodian. The original copy of the record or any document contained in the cumulative record shall not be removed from the school.

Copies of records are available at a per copy cost, payable in advance. Copies of records must be requested in writing. Parents may be denied copies of records if they fail to follow proper procedures or pay the copying charge. If the student qualifies for free or

reduced-price lunches and the parents are unable to view the records during regular school hours, upon written request of a parent, one copy of the record shall be provided at no charge.

A parent may continue to have access to his or her child's records under specific circumstances after the student has attained 18 years of age or is attending an institution of postsecondary education. [See FL(LEGAL)]

**Access by School Officials**

A school official shall be allowed access to student records if he or she has a legitimate educational interest in the records.

For the purposes of this policy, "school officials" shall include:

1. An employee, Board member, or agent of the District, including an attorney, a consultant, an auditor, a contractor, a volunteer, and any outside service provider used by the District to perform institutional services.
2. An employee of a cooperative of which the District is a member or of a facility with which the District contracts for placement of students with disabilities.
3. A contractor retained by a cooperative of which the District is a member or by a facility with which the District contracts for placement of students with disabilities.
4. A parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

All contractors provided with student records shall follow the same rules as employees concerning privacy of the records and shall return the records upon completion of the assignment.

A school official has a "legitimate educational interest" in a student's records when he or she is:

1. Working with the student;
2. Considering disciplinary or academic actions, the student's case, or an individualized education program for a student with disabilities;
3. Compiling statistical data;
4. Reviewing an education record to fulfill the official's professional responsibility; or
5. Investigating or evaluating programs.

**Transcripts and Transfers of Records**

The District may request transcripts from previously attended schools for students transferring into District schools; however, the

ultimate responsibility for obtaining transcripts from sending schools rests with the parent or student, if 18 or older.

For purposes of a student's enrollment or transfer, the District shall promptly forward in accordance with the timeline provided in law education records upon request to officials of other schools or school systems in which the student intends to enroll or enrolls. [See FD(LEGAL), Required Documentation] The District may return an education record to the school identified as the source of the record.

**Records  
Responsibility for  
Students in Special  
Education**

The **executive** director of special **program-education** shall be responsible for ensuring the confidentiality of any personally identifiable information in records of students in special education.

A current listing of names and positions of persons who have access to records of students in special education is maintained at the office of the **executive** director of special **programs-education**.

**Procedure to Amend  
Records**

Within 15 District business days of the record custodian's receipt of a request to amend records, the District shall notify the parents in writing of its decision on the request and, if the request is denied, of their right to a hearing. If a hearing is requested, it shall be held within 10 District business days after the request is received.

Parents shall be notified in advance of the date, time, and place of the hearing. An administrator who is not responsible for the contested records and who does not have a direct interest in the outcome of the hearing shall conduct the hearing. The parents shall be given a full and fair opportunity to present evidence and, at their own expense, may be assisted or represented at the hearing.

The parents shall be notified of the decision in writing within 10 District business days of the hearing. The decision shall be based solely on the evidence presented at the hearing and shall include a summary of the evidence and reasons for the decision. If the decision is to deny the request, the parents shall be informed that they have 30 District business days within which to exercise their right to place in the record a statement commenting on the contested information and/or stating any reason for disagreeing with the District's decision.

**Directory  
Information**

The District has designated the following categories of information as directory information: student name; address; telephone listing; electronic mail address; photograph; date and place of birth; major field of study; degrees, honors, and awards received; dates of attendance; grade level; most recent educational institution attended; participation in officially recognized activities and sports; and weight and height of members of athletic teams.

### PROPOSED REVISIONS

<b>Use of District Facilities</b>	School-sponsored student groups may use District facilities with prior approval of the appropriate administrator. Other student groups may use District facilities in accordance with policy FNAB.
<b>Extracurricular Activity Absences</b>	The District shall make no distinction between absences for UIL activities and absences for other extracurricular activities approved by the Board. A student shall be allowed in a school year a maximum of ten extracurricular absences not related to post-district competition, a maximum of five absences for post-district competition prior to state, and a maximum of two absences for state competition. Additional absences may be granted in accordance with administrative procedures.
Testing and Scheduling	The Board recommends that staff members and the administration avoid the scheduling of an extracurricular activity or performance to occur on the day and evening immediately preceding the day on which International Baccalaureate (IB), Advanced Placement (AP), or PSAT tests are administered.
UIL Eligibility	<p>The Board shall not grant eligibility to any student in violation of UIL rules.</p> <p>Beginning with the 2018–19 school year, the following provisions regarding UIL eligibility shall apply:</p>
<i>Attendance Zone Students</i>	The first time a student is officially enrolled in his or her appropriate attendance zone high school and/or attends an in-season practice, the student shall have established eligibility in that high school for UIL purposes. If a student moves to another District attendance zone, the student shall be ineligible for varsity UIL competition for 15 days as long as the move was not made for athletic purposes. [See FDB(LOCAL) for proof of residency requirements.] If the move was made for athletic reasons, it could result in permanent ineligibility.
<i>Transfers Intradistrict</i>	A student who has transferred out of his or her attendance zone campus to attend another high school within the District shall be eligible at the school he or she first attends. Any subsequent transfer shall result in a one-year loss of varsity eligibility.
<i>Transfers Interdistrict</i>	A student transferring from out of district shall follow the same guidelines for varsity eligibility as students transferring within the District. If eligibility has been established at the district of residence, the transfer shall result in a loss of varsity eligibility for one year.

STUDENT ACTIVITIES

FM  
(LOCAL)

Extracurricular  
Participation  
Eligibility

A student in grades 7–12 may participate in extracurricular activities at the beginning of the school year if the student has earned the cumulative number of units in state-approved courses as indicated below:

1. Beginning at the seventh grade year, a student must have been promoted from the sixth grade to the seventh.
2. Beginning at the eighth grade year, a student must have been promoted from the seventh grade to the eighth.
3. Beginning at the ninth grade year, a student must have been promoted from the eighth grade to the ninth.
4. Beginning at the tenth grade year, a student must have earned at least 5 units toward graduation.
5. Beginning at the eleventh grade year, a student must have earned at least 10 units toward graduation.
6. Beginning at the twelfth grade year, a student must have earned at least 15 units toward graduation.

[See EIE and EIF]

[For eligibility of private school students, including homeschool students, to participate in extracurricular activities, see FD(LOCAL).]

**Eligibility Appeals  
Committee**

A student who is ruled ineligible to participate in UIL activities due to circumstances completely beyond his or her control may appeal to the eligibility appeals committee. This committee shall be composed of the principal of the school the student had been attending, the principal of the school the student will be attending, ~~the athletic coordinator from each school,~~ the director of athletics, ~~and the student assignment specialist or designee~~ **the director of student services, and the assistant superintendent.** The appeal and reason must be submitted to the athletic office in writing and dated and signed by the parent/guardian. A hearing shall be scheduled with the parent(s), student, and committee. Within ten days after the hearing, the committee shall send its decision in writing to the parent and both principals.

If the outcome of the conference with the eligibility appeals committee is not to the student's or parent's satisfaction, the student or parent may appeal the decision in accordance with FNG(LOCAL).

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**August 20, 2024**

<b>Agenda Item:</b>	Adoption of the 2024-2025 Maintenance and Operations Tax Rate And the Debt Service Tax Rate		
<b>Administrator Responsible:</b>	Leah Horton, Chief Financial Officer		
<b>Attachments:</b>	Truth-in-Taxation Worksheet 2024		
<input checked="" type="checkbox"/> Action Needed <input type="checkbox"/> Future Action <input type="checkbox"/> Presentation <input type="checkbox"/> Report			

**Administrative Recommendation:**

That the Wichita Falls Independent School District Board of Trustees sets the Maintenance and Operations tax rate at \$0.7011 per hundred-dollar valuation and sets the Debt Service tax rate at \$0.412393 for the tax year 2024, as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

**Explanation:**

A taxing entity authorized to pay both Maintenance and Operations and Debt Service expenses with property taxes must adopt its rate in two separate components, one tax rate for Maintenance and Operations and one tax rate for Debt Service.

Maintenance and Operations	\$0.701100
Debt Service	\$0.412393
<b>Total Proposed Tax Rate</b>	<b>\$1.113493</b>

**Fiscal Note:**

Based on the 2024 Certified Tax Roll from the Wichita Appraisal District.

# 2024 Tax Rate Calculation Worksheet

Form 50-859

## School Districts without Chapter 313 Agreements

Wichita Falls Independent School District

(940) 235-1004

School District's Name

Phone (area code and number)

1104 Broad Street, Wichita Falls, Texas 76301

www.wfisd.net

School District's Address, City, State, ZIP Code

School District's Website Address

**GENERAL INFORMATION:** Tax Code Section 26.04(c) requires an officer or employee designated by the governing body to calculate the no-new-revenue tax rate and voter-approval tax rate for the taxing unit. These tax rates are expressed in dollars per \$100 of taxable value calculated. The calculation process starts after the chief appraiser delivers to the taxing unit the certified appraisal roll or certified estimate of value and the estimated values of properties under protest. The designated officer or employee shall submit the rates to the governing body by August 7 or as soon thereafter as practicable. Tax Code Section 26.04(e-1) does not require school districts to certify tax rate calculations or comply with certain Tax Code notice requirements. School districts are required to provide notice regarding tax rate calculations pursuant to Education Code Chapter 44.

This worksheet is for **school districts without Chapter 313 agreements only**. School districts that have a Chapter 313 agreement should use Comptroller Form 50-884 *Tax Rate Calculation Worksheet, School Districts with Chapter 313 Agreements*.

Water districts as defined under Water Code Section 49.001(1) do not use this form. Use Comptroller Form 50-858 *Water District Voter-Approval Tax Rate Worksheet for Low Tax Rate and Developing Districts* or Comptroller Form 50-860 *Developed Water District Voter Approval Tax Rate Worksheet*.

All other taxing units should use Comptroller Form 50-856 *Tax Rate Calculation, Taxing Units Other Than School Districts or Water Districts*.

The Comptroller's office provides this worksheet to assist taxing units in determining tax rates. The Texas Education Agency (TEA) provides detailed information on and guidance to school districts in calculating their tax rates. Please review and rely on information provided by TEA when completing this worksheet. Additionally, the information provided in this worksheet is offered as technical assistance and not legal advice. Taxing units should consult legal counsel for interpretations of law regarding tax rate preparation and adoption.

### SECTION 1: No-New-Revenue Tax Rate

The no-new-revenue (NNR) tax rate enables the public to evaluate the relationship between taxes for the prior year and for the current year based on a tax rate that would produce the same amount of revenue if applied to the same properties that are taxed in both years (no new taxes). When appraisal values increase, the NNR tax rate should decrease.

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
1.	<b>Prior year total taxable value.</b> Enter the amount of the prior year taxable value on the prior year tax roll today. Include any adjustments since last year's certification; exclude one-fourth and one-third over-appraisal corrections made under Tax Code Section 25.25(d) from these adjustments. Exclude any property value subject to an appeal under Chapter 42 as of July 25 (will add undisputed value in Line 6). This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2). <sup>1</sup>	\$ 5,535,005,253
2.	<b>Prior year tax ceilings.</b> Enter the prior year total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. <sup>2</sup>	\$ 625,353,412
3.	<b>Preliminary prior year adjusted taxable value.</b> Subtract Line 2 from Line 1.	\$ 4,909,651,841
4.	<b>Prior year total adopted tax rate.</b>	\$ 1.142399 /\$100
5.	<b>Prior year taxable value lost because court appeals of ARB decisions reduced prior year appraised value.</b>	
	A. Original prior year ARB values: ..... \$ 43,037,926	
	B. Prior year values resulting from final court decisions: ..... - \$ 39,740,000	
	C. Prior year value loss. Subtract B from A. <sup>3</sup>	\$ 3,297,926
6.	<b>Prior year taxable value subject to an appeal under Chapter 42, as of July 25.</b>	
	A. Prior year ARB certified value: ..... \$ 9,561,165	
	B. Prior year disputed value: ..... - \$ 7,737,555	
	C. Prior year undisputed value. Subtract B from A. <sup>4</sup>	\$ 1,823,610
7.	<b>Prior year Chapter 42-related adjusted values.</b> Add Line 5 and 6.	\$ 5,121,536
8.	<b>Prior year taxable value, adjusted for actual and potential court-ordered adjustments.</b> Add Line 3 and Line 7.	\$ 4,914,773,377
9.	<b>Prior year taxable value of property in territory the school deannexed after Jan. 1, of the prior year.</b> Enter the prior year value of property in deannexed territory. <sup>5</sup>	\$ 0

<sup>1</sup> Tex. Tax Code §26.012(14)

<sup>2</sup> Tex. Tax Code §26.012(14)

<sup>3</sup> Tex. Tax Code §26.012(13)

<sup>4</sup> Tex. Tax Code §26.012(13)

<sup>5</sup> Tex. Tax Code §26.012(15)

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
10.	<p><b>Prior year taxable value lost because property first qualified for an exemption in the current year.</b> If the school district increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport goods-in-transit, or temporary disaster exemptions. Note that lowering the amount or percentage of an existing exemption in the current year does not create a new exemption or reduce taxable value.</p> <p><b>A. Absolute exemptions.</b> Use prior year market value: ..... \$ <u>385,105</u></p> <p><b>B. Partial exemptions.</b> Current year exemption amount or current year percentage exemption times prior year value: ... + \$ <u>32,018,549</u></p> <p><b>C. Value loss.</b> Add A and B. <sup>6</sup></p>	<p>\$ <u>32,403,654</u></p>
11.	<p><b>Prior year taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in the current year.</b> Use only properties that qualified in the current year for the first time, do not use properties that qualified in the prior year.</p> <p><b>A. Prior year market value.</b> ..... \$ <u>524,321</u></p> <p><b>B. Current year productivity or special appraised value:</b> ..... \$ <u>5,502</u></p> <p><b>C. Value loss.</b> Subtract B from A.</p>	<p>\$ <u>518,819</u></p>
12.	<b>Total adjustments for lost value.</b> Add Lines 9, 10C and 11C	<p>\$ <u>32,922,473</u></p>
13.	<b>Adjusted prior year taxable value.</b> Subtract Line 12 from Line 8.	<p>\$ <u>4,881,850,904</u></p>
14.	<b>Adjusted prior year total levy.</b> Multiply Line 4 by Line 13 and divide by \$100.	<p>\$ <u>66,770,216</u></p>
15.	<p><b>Taxes refunded for years preceding tax year prior year.</b> Enter the amount of taxes refunded by the district for tax years preceding tax year the prior year. Types of refunds include court decisions, tax Code Section 25.25(b) and (c) corrections and tax Code Section 31.11 payment errors. Do not include refunds for the prior tax year. This line applies only to tax years preceding the prior tax year. <sup>8</sup></p>	<p>\$ <u>442,342</u></p>
16.	<p><b>Adjusted prior year levy with refunds.</b> Add Line 14 and Line 15. <sup>9</sup></p> <p>Note: If the governing body of the school district governs a junior college district in a county with a population of more than two million, subtract the amount of taxes the governing body dedicated to the junior college district in the prior year from the result.</p>	<p>\$ <u>56,212,557</u></p>
17.	<p><b>Total current year taxable value on the current year certified appraisal roll today.</b> This value includes only certified values and includes the total taxable value of homesteads with tax ceilings (will deduct in line 19) These homesteads include homeowners age 65 or older or disabled. <sup>10</sup></p> <p><b>A. Certified values.</b><sup>11</sup> ..... \$ <u>5,993,511,823</u></p> <p><b>B. Pollution control and energy storage system exemption:</b> Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property: ..... - \$ <u>0</u></p> <p><b>C. Total current year value.</b> Subtract B from A.</p>	<p>\$ <u>5,993,511,823</u></p>
18.	<p><b>Total value of properties under protest or not included on certified appraisal roll.</b> <sup>12</sup></p> <p><b>A. Current year taxable value of properties under protest.</b> The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district's value and the taxpayer's claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value under protest. <sup>13</sup> ..... \$ <u>0</u></p> <p><b>B. Current year value of properties not under protest or included on certified appraisal roll.</b> The chief appraiser gives school districts a list of those taxable properties that the chief appraiser knows about but are not included in the appraisal roll certification. These properties are also not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value not on the roll. <sup>14</sup> ..... + \$ <u>0</u></p> <p><b>C. Total value under protest or not certified.</b> Add A and B.</p>	<p>\$ <u>0</u></p>

<sup>6</sup> Tex. Tax Code §26.012(15)  
<sup>7</sup> Tex. Tax Code §26.012(15)  
<sup>8</sup> Tex. Tax Code §26.012(13)  
<sup>9</sup> Tex. Tax Code §26.012(13)  
<sup>10</sup> Tex. Tax Code §§26.012 and 26.04(c-2)  
<sup>11</sup> Tex. Tax Code §26.012(6)  
<sup>12</sup> Tex. Tax Code §26.01(c) and (d)  
<sup>13</sup> Tex. Tax Code §26.01(c)  
<sup>14</sup> Tex. Tax Code §26.01(d)  
<sup>15</sup> Tex. Tax Code §26.012(6)(B)

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
19.	<b>Current year tax ceilings.</b> Enter current year total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. <sup>15</sup>	\$ 754,943,340
20.	<b>Current year total taxable value.</b> Add Lines 17C and 18C. Subtract Line 19.	\$ 5,238,568,483
21.	<b>Total current year taxable value of properties in territory annexed after Jan. 1, of the prior year.</b> Include both real and personal property. Enter the current year value of property in territory annexed by the school district.	\$ 0
22.	<b>Total current year taxable value of new improvements and new personal property located in new improvements.</b> New means the item was not on the appraisal roll in the prior year. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the school district after Jan. 1, of the prior year, and be located in a new improvement.	\$ 82,583,280
23.	<b>Total adjustments to the current year taxable value.</b> Add lines 21 and 22	\$ 82,583,280
24.	<b>Adjusted current year taxable value.</b> Subtract line 23 from line 20.	\$ 5,155,985,203
25.	<b>Current year NNR tax rate.</b> Divide line 16 by line 24 and multiply by \$100.	\$ 1.080238 /\$100

**SECTION 2: Voter-Approval Tax Rate**

The voter approval tax rate is the highest tax rate that a taxing unit may adopt without holding an election to seek voter approval of the rate. Most school districts calculate a voter approval tax rate that is split into three separate rates <sup>18</sup>

- Maximum Compressed Tax Rate (MCR):** A district's maximum compressed tax rate is defined as the tax rate for the current tax year per \$100 of valuation of taxable property at which the district must levy a maintenance and operations tax to receive the full amount of the tier one allotment. <sup>19</sup>
- Enrichment Tax Rate:** <sup>20</sup> A district's enrichment tax rate is defined as any tax effort in excess of the district's MCR and less than \$0.17. The enrichment tax rate is divided into golden pennies and copper pennies. School districts can claim up to 8 golden pennies, not subject to compression, and 9 copper pennies which are subject to compression with any increases in the guaranteed yield. <sup>21</sup>
- Debt Rate:** The debt rate includes the debt service necessary to pay the school district's debt payments in the coming year. This rate accounts for principal and interest on bonds and other debt secured by property tax revenue.

The MCR and Enrichment Tax Rate added together make up the school district's maintenance and operations (M&O) tax rate. Districts cannot increase the district's M&O tax rate to create a surplus in M&O tax revenue for the purpose of paying the district's debt service. <sup>22</sup>

If a school district adopted a tax rate that exceeded its voter-approval tax rate without holding an election to respond to a disaster in the prior year, as allowed by Tax Code Section 26.042(e), the school district may not consider the amount by which it exceeded its voter-approval tax rate (disaster pennies) in the calculation this year. This adjustment will be made in Section 4 of this worksheet.

A district must complete an efficiency audit before seeking voter approval to adopt a M&O tax rate higher than the calculated M&O tax rate, hold an open meeting to discuss the results of the audit, and post the results of the audit on the district's website 30 days prior to the election. <sup>23</sup> Additionally, a school district located in an area declared a disaster by the governor may adopt a M&O tax rate higher than the calculated M&O tax rate during the two-year period following the date of the *declaration without conducting an efficiency audit*. <sup>24</sup>

Districts should review information from TEA when calculating their voter-approval tax rate.

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
26.	<b>Current year maximum compressed tax rate (MCR).</b> TEA will publish compression rates based on district and statewide property value growth. Enter the school districts' maximum compressed rate based on guidance from TEA. <sup>25</sup>	\$ 0.651100 /\$100
27.	<b>Current year enrichment tax rate.</b> Enter the greater of A and B. <sup>26</sup>	\$ 0.050000 /\$100
	A. Enter the district's prior year enrichment tax rate, minus any required reduction under Education Code Section 48.202(f) .....	\$ 0.050000 /\$100
	B. \$0.05 per \$100 of taxable value .....	\$ 0.050000 /\$100

<sup>16</sup> [Reserved for expansion]  
<sup>17</sup> [Reserved for expansion]  
<sup>18</sup> Tex. Tax Code §26.08(n)  
<sup>19</sup> Tex. Edu. Code §48.2551(a)(3)  
<sup>20</sup> Tex. Tax Code §26.08(i) and Tex. Edu. Code §45.0032  
<sup>21</sup> Tex. Edu. Code §§48.202(a-1)(2) and 48.202(f)  
<sup>22</sup> Tex. Edu. Code §45.0021(a)  
<sup>23</sup> Tex. Edu. Code §11.184(b)  
<sup>24</sup> Tex. Edu. Code §11.184(b-1)  
<sup>25</sup> Tex. Edu. Code §§48.255, 48.2551(b)(1) and (b)(2)  
<sup>26</sup> Tex. Tax Code §26.08(n)(2)  
<sup>27</sup> Tex. Edu. Code §45.003(d)

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
28.	<b>Current year maintenance and operations (M&amp;O) tax rate.</b> Add Lines 26 and 27.  Note: M&O tax rate may not exceed the sum of \$0.17 and the district's maximum compressed rate. <sup>27</sup>	\$ 0.701100 /\$100
29.	<b>Total current year debt to be paid with property tax revenue.</b> Debt means the interest and principal that will be paid on debts that: <ul style="list-style-type: none"> <li>(1) Are paid by property taxes;</li> <li>(2) Are secured by property taxes;</li> <li>(3) Are scheduled for payment over a period longer than one year; and</li> <li>(4) Are not classified in the school district's budget as M&amp;O expenses.</li> </ul> <p>A. <b>Debt</b> includes contractual payments to other school districts that have incurred debt on behalf of this school district, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments. If the governing body of a taxing unit authorized or agreed to authorize a bond, warrant, certificate of obligation, or other evidence of indebtedness on or after Sept. 1, 2021, verify if it meets the amended definition of debt before including it here.<sup>28</sup></p> Enter debt amount: ..... \$ 22,021,182  B. Subtract <b>unencumbered fund amount</b> used to reduce total debt ..... \$ 0  C. Subtract <b>state aid</b> received for paying principal and interest on debt for facilities through the existing debt allotment program and/or instructional facilities allotment program ..... \$ 0  D. <b>Adjust debt:</b> Subtract B and C from A.	\$ 22,021,182
30.	<b>Certified prior year excess debt collections.</b> Enter the amount certified by the collector. <sup>29</sup>	\$ 307,484
31.	<b>Adjusted current year debt.</b> Subtract line 30 from line 29D.	\$ 21,713,698
32.	<b>Current year anticipated collection rate.</b> If the anticipated rate in A is lower than actual rates in B, C and D, enter the lowest rate from B, C and D. If the anticipated rate in A is higher than at least one of the rates in the prior three years, enter the rate from A. Note that the rate can be greater than 100%. <sup>30</sup> <ul style="list-style-type: none"> <li>A. Enter the current year anticipated collection rate certified by the collector.<sup>31</sup> 100.51 %</li> <li>B. Enter the 2023 actual collection rate 101.23 %</li> <li>C. Enter the 2022 actual collection rate 100.86 %</li> <li>D. Enter the 2021 actual collection rate 100.51 %</li> </ul>	100.51 %
33.	<b>Current year debt adjusted for collections.</b> Divide Line 31 by Line 32.  Note: If the governing body of the school district governs a junior college district in a county with a population of more than two million, add the amount of taxes the governing body proposes to dedicate to the junior college district in the current year to the result.	\$ 21,603,520
34.	<b>Current year total taxable value.</b> Enter the amount on Line 20 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 5,238,568,483
35.	<b>Current year debt rate.</b> Divide Line 33 by Line 34 and multiply by \$100.	\$ 0.412393 /\$100
36.	<b>Current year voter-approval tax rate.</b> Add Lines 28 and 35.  If the school district received distributions from an equalization tax imposed under former Chapter 18, Education Code, add the NNR tax rate as of the date of the county unit system's abolition to the sum of Lines 28 and 35. <sup>32</sup>	\$ 1.113493 /\$100

**SECTION 3: Voter-Approval Tax Rate Adjustment for Pollution Control**

A school district may raise its rate for M&O funds used to pay for a facility, device or method for the control of air, water or land pollution. This includes any land, structure, building, installation, excavation, machinery, equipment or device that is used, constructed, acquired or installed wholly or partly to meet or exceed pollution control requirements. The school district's expenses are those necessary to meet the requirements of a permit issued by the Texas Commission on Environmental Quality (TCEQ). The school district must provide the tax assessor with a copy of the TCEQ letter of determination that states the portion of the cost of the installation for pollution control.

This section should only be completed by a school district that uses M&O funds to pay for a facility, device or method for the control of air, water or land pollution.

<sup>28</sup> Tex. Tax Code §26.012(7)  
<sup>29</sup> Tex. Tax Code §§26.012(10) and 26.04(b)  
<sup>30</sup> Tex. Tax Code §§26.04(h), (h-1) and (h-2)  
<sup>31</sup> Tex. Tax Code §26.04(b)  
<sup>32</sup> Tex. Tax Code §26.08(g)  
<sup>33</sup> Tex. Tax Code §26.045(d)  
<sup>34</sup> Tex. Tax Code §26.045(i)

Line	Voter-Approval Rate Adjustment for Pollution Control Requirements Worksheet	Amount/Rate
37.	<b>Certified expenses from the Texas Commission on Environmental Quality (TCEQ).</b> Enter the amount certified in the determination letter from TCEQ. <sup>33</sup> The school district shall provide its tax assessor with a copy of the letter. <sup>34</sup>	\$ 0
38.	<b>Current year total taxable value.</b> Enter the amount on Line 20 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 5,238,568,483
39.	<b>Additional rate for pollution control.</b> Divide line 37 by line 38 and multiply by \$100.	\$ 0.000000 /\$100
40.	<b>Current year voter-approval tax rate, adjusted for pollution control.</b> Add line 36 and line 39.	\$ 1.113493 /\$100

**SECTION 4: Voter-Approval Tax Rate Adjustment in Year Following Disaster**

If a school district adopted a tax rate that exceeded its voter-approval tax rate without holding an election to respond to a disaster in the prior year, as allowed by Tax Code Section 26.042(e), the school district may not consider the amount by which it exceeded its voter-approval tax rate in the calculation this year. <sup>35</sup> As such, it must reduce its voter-approval tax rate for the current tax year.

This section applies to a school district in a disaster area that adopts a tax rate greater than its voter approval tax rate without holding an election in the prior year, as provided for by Tax Code Section 26.042(e).

Line	Prior Year Disaster Adjustment Worksheet	Amount/Rate
41.	<b>Prior year adopted tax rate.</b> Enter the rate in Line 4 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 1.142399 /\$100
42.	<b>Prior voter-approval tax rate.</b> If the school district adopted a tax rate above the prior year voter-approval tax rate without holding an election due to a disaster, enter the voter-approval tax rate from the prior year's worksheet.	\$ 0.000000 /\$100
43.	<b>Increase in the prior year tax rate due to disaster (disaster pennies).</b> Subtract Line 42 from Line 41.	\$ 0.000000 /\$100
44.	<b>Current year voter-approval tax rate, adjusted for prior year disaster.</b> Subtract Line 43 from one of the following lines (as applicable): Line 36 or Line 40 (school districts with pollution control).	\$ 1.113493 /\$100

**SECTION 5: Total Tax Rate**

Indicate the applicable total tax rates as calculated above.

No-New-Revenue Tax Rate ..... \$ 1.090238 /\$100  
 Enter the current year NNR tax rate from Line 25.

Voter Approval Tax Rate ..... \$ 1.113493 /\$100  
 As applicable, enter the current year voter-approval tax rate from Line 36, Line 40 or Line 44. Indicate the line number used: 36

**SECTION 6: School District Representative Name and Signature**

Enter the name of the person preparing the tax rate as authorized by the governing body of the school district. By signing below, you certify that you are the designated officer or employee of the school district and have calculated the tax rates in accordance with requirements in Tax Code and Education Code. <sup>36</sup>

**print here** → Tommy Smith  
 Printed Name of School District Representative

**sign here** → [Signature]  
 School District Representative

Date 03/27/24

<sup>35</sup> Tex. Tax Code §26.042(f) and Tex. Edu. Code §45.0032(d)  
<sup>36</sup> Tex. Tax Code §26.04(c)

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**August 13, 2024**

<b>Agenda Item:</b>	RFP 2425-08-C-25 Police Vehicles (revised)		
<b>Administrator Responsible:</b>	Leah Horton, Chief Financial Officer		
<b>Attachments:</b>	None		
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Information	<input type="checkbox"/> Report

**Administrative Information:**

That the Wichita Falls Independent School District Board of Trustees approve the purchase of ~~eight (8)~~ nine (9) used police vehicles, not to exceed \$160,000, for WFISD Police Vehicles procured on RFP 2425-08-C-25 as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

**Explanation:**

The RFP was advertised twice in the Times Record News and posted on WFISD’s electronic bid solicitation platform. Five (5) North Texas dealers were directly invited and thirty-eight (38) vendors received auto-invites on the electronic platform. Chicago Motors is the only respondent. The listed vehicles (eight are Ford Explorers, white, black or silver in color, plus one Ford Taurus). The RFP response was reviewed by Police Chief Anthony Smith, and facilitated by Lauren Zotz, Director of Purchasing.

Texas House Bill 3 (HB3) relates to measures for ensuring public school safety, including the development and implementation of purchases relating to public school safety and security requirements. HB3 requires the establishment of an armed security officer at each campus. The purchase of eight (8) police vehicles will support the requirement by allowing all officers to quickly respond to incidents district-wide. The purchase request for ~~eight (8)~~ nine (9) vehicles will support the current quantity of officers without police vehicles, as well as provide a vehicle for the Safety Coordinator a vehicle for daily travel to campuses.

Shipment of vehicles to WFISD is included in the not to exceed amount. Vendor requires full payment prior to shipment (by check or ACH).

**Fiscal Note:**

This purchase will be paid budgeted Security Funds. Purchases over \$100,000 require the Board of Trustees approval per policy, CH Local.

Available Police Vehicles for Purchase  
8/12/2024

Choice	Stock#	Year		Color	Mileage	Equipment	Price
1	R-3759	2017	<a href="https://chicagomotors.com/365043/2017-Ford-Explorer">https://chicagomotors.com/365043/2017-Ford-Explorer</a>	White	68,210	Spotlight	\$14,995
2	R-3966	2017	<a href="https://chicagomotors.com/379527/2017-Ford-Explorer">https://chicagomotors.com/379527/2017-Ford-Explorer</a>	White	75,196	Spotlight	\$13,795
3	R-3534	2017	<a href="https://chicagomotors.com/362761/2017-Ford-Explorer">https://chicagomotors.com/362761/2017-Ford-Explorer</a>	White	77,453	Spotlight	\$12,995
4	R-4263	2016	<a href="https://chicagomotors.com/385333/2016-Ford-Explorer">https://chicagomotors.com/385333/2016-Ford-Explorer</a>	White	66,685	Gun rack	\$14,995
5	R-4323	2017	<a href="https://chicagomotors.com/386161/2017-Ford-Explorer">https://chicagomotors.com/386161/2017-Ford-Explorer</a>	White	73,540	Cargo Partition, Trunk Vault	\$13,795
6	R-3149	2016	<a href="https://chicagomotors.com/352729/2016-Ford-Explorer">https://chicagomotors.com/352729/2016-Ford-Explorer</a>	White	64,610	Spotlight	\$14,795
7	R-3969	2016	<a href="https://chicagomotors.com/375352/2016-Ford-Explorer">https://chicagomotors.com/375352/2016-Ford-Explorer</a>	White	69,970	Spotlight	\$14,995
8	R-3735	2016	<a href="https://chicagomotors.com/368928/2016-Ford-Explorer">https://chicagomotors.com/368928/2016-Ford-Explorer</a>	White	70,865	Spotlight	\$13,795
9	R-4427	2017	Ford Taurus <a href="https://chicagomotors.com/390896/2017-Ford-Taurus">https://chicagomotors.com/390896/2017-Ford-Taurus</a>	White	90,278	Police Style	\$8,795
						<b>Total</b>	<b>\$122,955</b>

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**August 20, 2024**

<b>Agenda Item:</b>	Purchase of Small Wares (Food Service)		
<b>Administrator Responsible:</b>	Leah Horton, Chief Financial Officer		
<b>Attachments:</b>	Small Wares Product List		
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Information	<input type="checkbox"/> Report

**Administrative Information:**

That the Wichita Falls Independent School District Board of Trustees approve the purchase Food Service Program Small Wares (a variety of small kitchen tools) not to exceed \$160,000, to renew food service small wares at all campuses as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

**Explanation:**

A request for quotes was submitted to five (5) food service equipment and supply vendors, with two vendors responding with quotes for the small wares as listed on the attached. Of the two vendors responding (Mission Restaurant Supply and Jean’s Restaurant Supply), the quote result is split due to vendor’s varied product availability and utilizing lowest price on individual items. Vendors are providing revised quotes for the items “awarded” to them, which is expected to total approximately \$155,000.00, with some variation due to expected change in related shipping charges on the revised quotes.

Both vendors are EDGAR-compliant and neither are debarred, suspended, or otherwise excluded from or ineligible for participation in any federal, state, or local government contracts, programs, or projects. The purchases will be made on Choice Partners Contract 23/038TP-10, which is verified to fulfill the competitive procurement requirements.

**Fiscal Note:**

This expenditure will be paid with Food Service Funds. Purchases over \$100,000 require the Board of Trustees approval per policy, CH Local.

Small Wares  
Quote Request

Line#	Item Number	Item	Description	Quantity
1	859175	Portion Server Solid	2 oz Red handle	24
2	859177	Portion Server Solid	3 oz Beige Handle	24
3	859179	Portion Server Solid	4 oz Green Handle	24
4	859181	Portion Server Solid	6 oz Black handle	24
5	859182	Portion Server Solid	8 oz Blue Handle	24
6	557690	One-Piece Ladle	1 oz Black Kool-Touch Handle Stainless Steel	24
7	560191	One-Piece Ladle	2 oz Black Kool-Touch Handle Stainless Steel	24
8	566114	One-Piece Ladle	3 oz Black Kool-Touch Handle Stainless Steel	24
9	572949	One-Piece Ladle	4 oz Black Kool-Touch Handle Stainless Steel	24
10	588571	One-Piece Ladle	8 oz Black Kool-Touch Handle Stainless Steel	24
11	573269	Ergo Grip Ladle	4 oz Black Kool-Touch Handle Stainless Steel	24
12	581371	Ergo Grip Ladle	6 oz Black Kool-Touch Handle Stainless Steel	24
13	575486	Portion Server Perforated	4 oz Perforated Black Handle	24
14	578354	Portion Server Solid	4 oz Solid Black Handle	24
15	581017	Portion Server Perforated	6 oz Perforated Black Handle	24
16	583892	Portion Server Solid	6 oz Solid Black Handle	24
17	584899	Portion Server Perforated	8 oz Perforated Black Handle	24
18	588347	Portion Server Solid	8 oz Solid Black Handle	24
19	723724	Measuring Cup	4 quarts Clear Poly	24
20	572895	Measuring Spoon oval Bowl	1/4 cup stainless steel	12
21	603794	Measuring Cup Set	4 pc Set: Includes 1 Cup, 1/2 cup, 1/3 cup, 1/4 cup, Stainless Steel	6
22	601146	Measuring Spoon Set	4 pc Set Includes: 1 Tbl., 1 tsp., 1/2 tsp., 1/4 tsp. Stainless Steel	24
23	538158	Digital Portion Scale	10 lb, x 0.1 oz./ 5kg. X 1 g. Counter Model, 0.5" LCD Digital Display	6
24	538026	Digital Portion Scale	10 lb, x 1/8, 1/4, .1 & .2 oz./ 5kg. x 5 g. Counter Model, LCD Digital Display	6
25	538079	Digital Portion Scale	22 lb./ 11 kg. capacity 1 lb. to 11 lb. x 0.1 oz. Counter Model, LCD Digital Display	6
26	593904	Tender Touch Tong	9-1/2" L High Polish S/S	48
27	573269	Ergo-Grip Ladle	4 ounce Stainless Steel Offset Black Kool-Touch Handle	24
28	419531	EZ Banquet Pastry Server	10-1/4" L High Polish S/S	48
29	300387	Pizza Cutting Mat	22" Sq. X 1/8" H Non-Slip	24
30	310530	Pizza Slice Cutting Board & Guide	20" x 20" 1/4" H With Markings for 4 Slice or 8 Slice Pressed Wood	24
31	616140	Miramar Ocal Au Gratin	12", 2-5/8qt. Stainless Steel Induction Capable	12
32	721677	Adaptor Bar	12-15/16" x 1 x 1/4" Stainless Steel	24
33	771429	SP3 Wire Grate	Fits Full Size Steam Table Pans Stainless Steel	24
34	785276	Super Shape Wild Pan Outer	Third Size, Outer, 2-1/2" D 2.6 qt. Capacity *Use with 1 Wild Pan Inner Pan Stainless Steel	24

Small Wares  
Quote Request

Line#	Item Number	Item	Description	Quantity
35	612604	Super Shape Wild Pan Inner	Third Size, Inner, 2-1/2"D 2.6 qt. Capacity *Use with 2 Wild Pan Outer Pan Stainless Steel	24
36	771354	Super Shape Wild Pan Outer	Third Size, Outer, 4"D 3.8 qt. Capacity *Use with 1 Wild Pan Inner Pan Stainless Steel	24
37	771355	Super Shape Wild Pan Inner	Third Size, Inner, 4"D 3.8 qt. Capacity *Use with 2 Wild Pan Outer Pans Stainless Steel	24
38	771371	Adapter Bar for Wild Pans	Supports Two Wild Pans *Use w/Item#785320 & #771372 Stainless Steel	24
39	425744	Side Angle Riser	21-5/8" x 13-1/4" Aluminum Pewter Glo Finish	24
40	403866	Low Food Pan Riser	13" x 21-1/2" x 2" Stainless Steel	24
41	707245	Bonstone Tile	Singles Size Tile 13-1/8" x 21-1/2" Gray Granite	24
42	707344	Bonstone Tile	Single Size Tile 13-1/8" x 21-1/2" Solid Black	24
43	591885	Double Angled Adapter Riser	20-7/8" x 12-3/4" x 2-1/8" Holds (2) Half Size Pans Stainless Steel	24
44	425450	Sealed Beaded Riser	*Order 1 ea. Per well w/Baja Flats Stainless Steel	24
45	830658	Food Pan	Full-Size. 4"D Cast Aluminum Smooth MOD White Finish	24
46	839097	Food Pan	Full-Size, 2.5"D Cast Aluminum Smooth MOD White Finish	24
47	836837	Food Pan	Full Size, 1.5"D Cast Aluminum Smooth MOD White Finish	24
48	836566	Food Pan	Full Size, Divided 1.5"D Cast Aluminum Smooth MOD White Finish	24
49	834938	Food Pan	Half-Size, 4"D Cast Aluminum Smooth MOD White Finish	24
50	839364	Food Pan	Half-Size, 2.5"D Cast Aluminum Smooth MOD White Finish	24
51	837569	Food Pan	Half-Size, 1.5"D Cast Aluminum Smooth MOD White Finish	24
52	832074	Food Pan	Half -Size Long, 4"D Cast Aluminum Smooth MOD White Finish	24
53	832543	Food Pan	Half -Size Long, 2.5"D Cast Aluminum Smooth MOD White Finish	24
54	833936	Food Pan	Half-Size Long, 1.5"D Cast Aluminum Smooth MOD Finish	24
55	832754	Food Pan	Third-Size, 4"D Cast Aluminum Smooth MOD White Finish	24
56	838856	Food Pan	Third-Size, 2.5"D Cast Aluminum Smooth MOD White Finish	24
57	834773	Food Pan	Fourth-Size, 4"D Cast Aluminum Smooth MOD White Finish	24
58	833906	Food Pan	Fourth-Size, 2.5"D Cast Aluminum Smooth MOD White Finish	24
59	831387	Food Pan	Sixth-Size, 6"D Cast Aluminum Smooth MOD White Finish	24
60	836827	Food Pan	Sixth-Size, 4"D Cast Aluminum Smooth MOD White Finish	24
61	838755	Food Pan	Ninth-Size, 4"D Cast Aluminum Smooth MOD White Finish	24
62	785321	Super Shape Full Oval Pan	Full Size, 2-1/2"D 4.8 qt. Capacity Stainless Steel	24
63	609775	Super Shape Half Oval Pan	Half Size, 2-1/2"D 2.2 qt. Capacity Stainless Steel	24
64	785325	Super Shape Full Oval Pan	Full Size, 4"D 8.4 qt. Capacity Stainless Steel	24
65	785327	Super Shape Half Oval Pan	Half Size, 4"D 3.6 qt. Capacity Stainless Steel	24
66	591813	Super Shape Third Oval Pan	Third Size, 4"D 2.2 qt. Capacity Stainless Steel	24
67	785326	Super Shape Full Kidney Pan	Full Size, 2-1/2"D 5.1 qt. Capacity Stainless Steel	24
68	612550	Super Shape Half Kidney Pan	Half Size, 2-1/2"D 2.2 qt. Capacity Stainless Steel	24

Small Wares  
Quote Request

Line#	Item Number	Item	Description	Quantity
69	785557	Super Shape Full Hexagon Pan	Full Size, 2-1/2"D 5.8 qt. Capacity Stainless Steel	24
70	591462	Super Shape Half Hexagon Pan	Half Size, 2-1/2"D 2.2 qt. Capacity Stainless Steel	24
71	785320	Super Shape Wild Pan Long	Long, 2-1/2"D 3.7 qt. Capacity *2 Wild Pans Fit Standard Well Stainless Steel	24
72	785324	Super Shape Wild Pan Short	Short, 2-1/2"D 4.1 qt. Capacity *2 Wild Pans Fit Standard Well Stainless Steel	24
73	771372	Super Shape Wild Pan Long	Long, 3-1/2"D 5.1 qt. Capacity *2 Wild Pans Fit Standard Well Stainless Steel	24
74	609791	Super Shape Wild Pan Short	Short, 4"D 6.4 qt. Capacity *2 Wild Pans Fit Standard Well Stainless Steel	24
75		Yellow Thermometers	pocket thermometer	100
76	CBGR-1520	Cutting Board	Cutting Board, 15" x 20" x 1/2" thick, BPA free, polyethylene, green, NSF (Qty Break = 6 each), 6 ea/cs	24
77	47933	Mixing Bowl, Metal	Mixing Bowl, 3 quart, stainless, 9" dia., 3-1/2" deep, measurements approximate, imported	10
78	47935	Mixing Bowl, Metal	Mixing Bowl, 5 quart, stainless, 11 3/4" dia., 4-1/2" deep, measurements approximate, imported	10
79	47938	Mixing Bowl, Metal	Mixing Bowl, 8 quart, stainless, 13-1/2" dia., 5" deep, measurements approximate, imported	10
80	PSB18176	Plastic Salad Pasta Serving Bowl	Camwear® Serving Bowl, 20.2 qt., 18" dia., round, break resistant, pebbled, smooth interior, polycarbonate, NSF, 4 ea/cs	10
81	96134BH	BUSSING UTILITY TRANSPORT CART, ME	Utility Stock Truck, solid top shelf approximately 19" x 46", heavy duty bar style bottom shelf, all welded aluminum tubular frame, 5" heavy duty platform	12
82	444	BUSSING UTILITY TRANSPORT CART, ME	Utility Cart, 3-tier, open base, 500 lbs capacity, 21" x 35" shelf size, 13-1/8" shelf clearance, sound deadening panels, (1) push handle with bumpers, (2) bumpers	12
83	68350	COLANDER	Colander, 16 quart capacity, 16-7/16" dia., 10 ga, aluminum, NSF	6
84	47969	COLANDER	Colander, 8 quart, stainless with side handles, footed base, 13-15/16" dia., 4-1/4" deep, imported	6
85	RFSCW4135	FOOD STORAGE CONTAINER	Camwear® Storage Container, round, 4 qt., 8-3/16" dia. x 8-9/16" H, withstands temperature of -40° F to 210° F, stain resistant, molded-in handle, durable	4
86	RFSCW6135	FOOD STORAGE CONTAINER	Camwear® Storage Container, round, 6 qt., 9-15/16" dia. x 7-15/16" H, withstands temperature of -40° F to 210° F, stain resistant, molded-in handle,	4
87	RFSCW8135	FOOD STORAGE CONTAINER	Camwear® Storage Container, round, 8 qt., 9-15/16" dia. x 10-7/8" H, withstands temperature of -40° F to 210° F, stain resistant, molded-in handle, durable	4
88	RFSCW12135	FOOD STORAGE CONTAINER	Camwear® Storage Container, round, 12 qt., 14-7/8" dia. x 8-3/8" H, withstands temperature of -40° F to 210° F, stain resistant, molded-in	4
89	RFSCW22135	FOOD STORAGE CONTAINER	Camwear® Storage Container, round, 22 qt., 14-7/8" dia. x 15" H, withstands temperature of -40° F to 210° F, stain resistant, molded-in handle, durable	4
90	RFSCWC2135	FOOD STORAGE CONTAINER COVER	Camwear® Cover, for 2 & 4 qt. round storage container, clear, polycarbonate, NSF, 12 ea/cs	4
91	RFSCWC6135	FOOD STORAGE CONTAINER COVER	Camwear® Cover, for 6 & 8 qt. round storage container, clear, polycarbonate, NSF	10
92	RFSCWC12135	FOOD STORAGE CONTAINER COVER	Camwear® Cover, for 12, 18 & 22 qt. round storage container, clear, polycarbonate, NSF, 6 ea/cs	8
93	4SFSCW135	Food Storage Container	CamSquare Food Container, 4 qt., 7-1/4" L x 7-1/4" W x 7-3/8" H, red graduation, polycarbonate, dishwasher safe, resists stains & odors, clear, NSF, 6 ea/cs	4
94	6SFSCW135	Food Storage Container	CamSquare Food Container, 6 qt., 8-3/8" L x 8-3/8" W x 7-1/4" H, red graduation, polycarbonate, dishwasher safe, resists stains & odors, clear, NSF, 6 ea/cs	4
95	8SFSCW135	Food Storage Container	CamSquare Food Container, 8 qt., 8-3/8" L x 8-3/8" W x 9-1/8" H, red graduation, polycarbonate, dishwasher safe, resists stains & odors, clear, NSF, 6 ea/cs	4
96	12SFSCW135	Food Storage Container	CamSquare Food Container, 12 qt., 11-1/4" L x 12-1/4" W x 8-5/16" H, with handles, red graduation, polycarbonate, dishwasher safe, resists stains & odors,	4
97	SFC2SCPP190	Food Storage Container Cover	Cover, for polycarbonate Camwear® CamSquare® 2 & 4 qt. containers, polyethylene, translucent, NSF, 6 ea/cs	4
98	SFC6SCPP190	Food Storage Container Cover	Cover, for polycarbonate Camwear® CamSquare® 6 & 8 qt. containers, polyethylene, translucent, NSF, 6 ea/cs	4
99	SFC12SCPP190	Food Storage Container Cover	Cover, for polycarbonate Camwear® CamSquare® 12, 18 & 22 qt. containers, polyethylene, translucent, NSF, 6 ea/cs	4
100	SUPRO-20-TW	Rack Cover	Limited to Stock on Hand* Protecto® Rack Cover, 23" wide x 28" deep x 62" high, reinforced PVC universal loading cover with a clear PVC window, clear	12
101	CM103022	Insulated Food Container	Coldmaster® Coldcrock, 2 qt., with coaster, impact-resistant, refrigerant gel insulated, dishwasher safe, recyclable, polypropylene, white, BPA Free, NSF	12
102	CM1033P07	Salad Crock Cover	Coldmaster® Coldcrock Pump Lid, 6-1/4" dia., pump-hole molded-in handle, dishwasher safe, recyclable, acrylic, clear, BPA Free	12

Small Wares  
Quote Request

Line#	Item Number	Item	Description	Quantity
103	CM103307	Salad Crock Cover	Coldmaster® Coldcrock Lid, 6-1/4" dia., notched, molded-in knob handle, dishwasher safe, recyclable, acrylic, clear, BPA Free (4 each minimum order)	12
104	5659-20	Pizza Rocker	Pizza Rocker, 20", black	6
105		Sheet pan Full		200
106		Sheet pan half		200
107		Blender	I requested more inf on this	6
108		Muffin pan		8
109		oven mitt		100
110		cutting gloves	small	25
111		cutting gloves	medium	25
112		cutting gloves	large	25
113		cutting gloves	xlarge	25
114		tomato slicer	tomato slicer	6
115		dicer	dicer	2
116		Steam table Pan full 4 deep	Steam table Pan full 4 deep	24
117		Steam table Pan 1/2 4 deep	Steam table Pan 1/2 4 deep	24
118		Steam table Pan 1/3 4 deep	Steam table Pan 1/3 4 deep	24
119		Steam table Pan 1/6 size 6	Steam table Pan 1/6 size 6	24
120		Steam table Pan 1/6 size 4	Steam table Pan 1/6 size 4	24
121		Steam table Pan 1/9 2.5	Steam table Pan 1/9 2.5	24
122		Steam table Pan 1/9 size 4	Steam table Pan 1/9 size 4	24
123		Knife Block	Knife Block	24
124		Chef Knife	Chef Knife	24
125		Utility Knife	Utility Knife	24
126		Asian Knife	Asian Knife	24
127		Potatoe Masher	Potatoe Masher	24
128		Mixing Paddle	Mixing Paddle	24
129		Steam table Pan full 2 1/2 deep	Steam table Pan full 2 1/2 deep	24
130		Steam table pan half 2 1/2 deep	Steam table pan half 2 1/2 deep	24
131		steam table pan covers full	steam table pan covers full	24
132		Steam table pan covers 1/2	Steam table pan covers 1/2	24
133		Steam table pan covers 1/3	Steam table pan covers 1/3	24
134		Thermometers	Thermometers	24
135	225102	Shaker, Perforted	6 oz Swirl w/Perforated Top Clear Poly w/ Chrome Top	24
136	210231	Shaker, Slotted	6 oz Swirl W/Slotted Top Clear Poly w/Chrome Top	24

Small Wares  
Quote Request

Line#	Item Number	Item	Description	Quantity
137	609651	Miramar Small Food Pan w/out Handles	2.8qt Stainless Steel Induction Capable	24
138	612128	Miramar Small Food Pan w/ Handles	2.8qt Stainless Steel Induction Capable	24
139	609373	Miramar Large Food Pan w/out Handles	4.6qt Stainless Steel Induction Capable	24
140	609512	Miramar Large Food Pan w/Handles	4.6qt Stainless Steel Induction Capable	24
141	612641	Miramar Casserole Dish w/Cover	3qt Stainless Steel Induction Cover	24
142	616000	Miramar Casserole Dish w/Cover	5qt Stainless Steel Induction Capable	24
143	616274	Miramar Saute Pan	10", 2-1/4qt.Stainless Steel Induction Capable	24
144	771373	Miramar Brazier Pan	12" 6-5/16qt Stainless steel Induction Capable	24
145	557673	Miramar French Omelet Pan	10"3-1/16qt Stainless Steel Induction Capable	24
146	785278	Miramar Stir Fry Server	13"6-5/16qt Stainless Steel Induction Capable	24
147	307382	Round Balti Pan w/handles	7"Dia., 40oz Stainless steel, mirror Finish	24
148	310113	Round Balti Pan w/handles	8-1/8" "Dia.,62oz.Stainless Steel Mirror Finish	24
149	310018	Round Balti Pan w/handles	9-3/8"Dia.,105oz Stainless Steel, Mirror Finish	24

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**August 20, 2024**

<b>Agenda Item:</b>	UIL Transfer Discussion		
<b>Administrator Responsible:</b>	Scot Hafley, Assistant Superintendent		
<b>Attachments:</b>	Slides and Copy of Subchapter M Section 442 of the UIL C&CR		
<input type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input checked="" type="checkbox"/> Presentation	<input type="checkbox"/> Report

**Administrative Recommendation:**

That the Wichita Falls Independent School District Board of Trustees review and discuss the information presented regarding UIL transfers as submitted by Scot Hafley, Assistant Superintendent, and as recommended by Dr. Donny Lee, Superintendent of Schools.

**Explanation:**

**Fiscal Note:**

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**August 20, 2024**

<b>Agenda Item:</b>	Applicant Pool		
<b>Administrator Responsible:</b>	Dayna Hardaway, Director of Human Resources		
<b>Attachments:</b>	Applicant Pool		
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

**Administrative Recommendation:**

That the Wichita Falls Independent School District Board of Trustees approve the proposed applicant pool as submitted by Dayna Hardaway, Director of Human Resources, and as recommended by Dr. Donny Lee, Superintendent of Schools.

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**August 20, 2024**

<b>Agenda Item:</b>	2024-2025 T-TESS Appraisers		
<b>Administrator Responsible:</b>	Dayna Hardaway, Director of Human Resources		
<b>Attachments:</b>	Appraisal List		
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

**Administrative Recommendation:**

That the Wichita Falls Independent School District Board of Trustees approves the following list of appraisers for WFISD as submitted by Dayna Hardaway, Director of Human Resources, and as recommended by Dr. Donny Lee, Superintendent of Schools. All appraisers will be T-TESS certified for the 2024-2025 school year.

**Explanation:**

The Commissioner’s Rules concerning the Texas Teacher Evaluation and Support System (T-TESS) allow an appraiser other than the teacher’s supervisor provided the district Board of Trustees approves the appraiser. The “other appraiser” must hold a valid teaching certificate and be T-TESS qualified.

## T-TESS APPRAISERS 2024-2025

Second Appraiser Assignment Process: When a teacher requests a second appraisal under the T-TESS evaluation requirements, the campus principal will notify the Executive Director of Human Resources. The Human Resources Department will then notify the superintendent of the request. The superintendent or his designee will assign a second appraiser from the list of Board approved T-TESS appraisers to act as the second appraiser. The Human Resources Department will notify both the teacher and the campus principal of the person assigned as the teacher’s second appraiser.

These teacher appraisers attended the required three days of T-TESS training and passed the T-TESS Appraiser Certification exam. In addition, they completed the Advancing Educational Leadership (AEL) or Instructional Leadership Development (ILD) course required by the Texas Education Agency as part of the teacher appraiser certification requirements.

T-TESS appraisers must take and pass a certification exam annually for three years. After three consecutive years of certification, the T-TESS appraiser will be required to take and pass the T-TESS Appraiser Certification Exam once every three years in order to maintain certification.

<b>Name</b>	<b>Position</b>	<b>Campus/Department</b>
Dr. Cody Blair	Principal	Legacy High School
Dr. Shannon Cunningham	Associate Principal	Legacy High School
Dr. Troy Farris	Associate Principal	Legacy High School
Dr. Brittany Bailey	Assistant Principal	Legacy High School
Tami Davis	Assistant Principal	Legacy High School
Chris Freeman	Assistant Principal	Legacy High School

Laurie Kinne	Principal	Memorial High School
Patrick Moore	Associate Principal	Memorial High School
Robert Forney	Assistant Principal	Memorial High School
Kim Jans-Stutz	Assistant Principal	Memorial High School
Misty Speer	Assistant Principal	Memorial High School
Marc Bindel	Athletic Coordinator	Memorial High School

<b>Name</b>	<b>Position</b>	<b>Campus/Department</b>
Jennifer Spurgers	Principal	Career Education Center
Chrystal Miller	Assistant Principal	Career Education Center
Dr. Peter Braveboy	Principal	Barwise Middle School
Kyle Davenport	Assistant Principal	Barwise Middle School
Brenda De Leon	Assistant Principal	Barwise Middle School
Stacy Brown	Assistant Principal	Barwise Middle School
Del Hardaway	Principal	Hirschi Middle School
Dr. Summer Bynum	Assistant Principal	Hirschi Middle School
Suzanne Watson	Assistant Principal	Hirschi Middle School
Alexandria Martin	Principal	McNiel Middle School
Jason Morales	Assistant Principal	McNiel Middle School
Jackie McCartney	Assistant Principal	McNiel Middle School
Wendy Moulds	Assistant Principal	McNiel Middle School
Greg Darden	Principal	Alternative Ed. Center
Linda Nichols	Principal	JJAEP
Synquis Lewis	Principal	Booker T. Washington
Sandra Leger	Assistant Principal	Booker T. Washington
Letitia Willis	Principal	Brook Village & Haynes HS
Paula Tinker	Assistant Principal	Brook Village & Haynes HS

<b>Name</b>	<b>Position</b>	<b>Campus/Department</b>
Tristan Browne	Principal	Burgess Elementary
Kerris Shillingford	Assistant Principal	Burgess Elementary
Lydia Coyle	Principal	Crockett Elementary
Jennifer Shean	Assistant Principal	Crockett Elementary
Amy Simmons	Principal	Cunningham Elementary
Jarod Jacobs	Assistant Principal	Cunningham Elementary
Danielle McSweeney	Principal	Fain Elementary
Molly Stone	Assistant Principal	Fain Elementary
Amanda Awtrey	Principal	Fowler Elementary
Chavaz Jackson	Assistant Principal	Fowler Elementary
Ashley Murdock	Principal	Franklin Elementary
Rebecca Alfert	Assistant Principal	Franklin Elementary
Kelli Roberts	Principal	Jefferson Elementary
Nanette Mills	Assistant Principal	Jefferson Elementary
Dr. Gena Ayers	Principal	Milam Elementary
Molly Lemon	Assistant Principal	Milam Elementary
Laura Scott	Principal	Scotland Park Elementary
Kelli Heathington	Assistant Principal	Scotland Park Elementary
Cindy Waddell	Principal	Sheppard Elementary
Lauryn Taylor	Assistant Principal	Sheppard Elementary

<b>Name</b>	<b>Position</b>	<b>Campus/Department</b>
Amanda Garcia	Principal	Southern Hills Elementary
Lindsay Rogers	Assistant Principal	Southern Hills Elementary

Kim Smith	Principal	West Foundation
Laura Carr	Assistant Principal	West Foundation

Rebecca Hernandez	Principal	Zundy Elementary
Joseph Baka	Assistant Principal	Zundy Elementary

Scot Hafley	Assistant Superintendent
Debbie Dipprey	Executive Director of School Administration
Dayna Hardaway	Executive Director of Human Resources
Alefa Paris- Toulon	Executive Director of Special Programs
Grant Freeman	Director of Athletics
Jeff Hill	Director of Elementary Curriculum
Kelly Strenski	Director of Fine Arts
James Carr	Director of Secondary Curriculum
Cyndy Kohl	Director of Student Evaluation
Larry Menefee	Director of Student Services
Kimberly Thorne	Associate Director of Special Education
Cassie Cook	Curriculum Specialist for Grades K-1
Larry Ludtke	Curriculum Specialist for Social Studies Grades 6-12
Renisha Thomas	Special Education Evaluation Specialist

## **Pending T-TESS Appraisal Training**

These teacher appraisers have completed the three days of “Advanced Educational Leadership” training. They have **not** completed the required three days of T-TESS Appraiser Certification or Re-Certification training.

Upon completion of the T-TESS Appraisal Training and the certification requirement, these individuals will be certified teacher appraisers for the District.

- *Del Hardaway- Principal at Hirschi Middle School*
- *Sandra Leger- Assistant Principal at Booker T. Washington*
- *Grant Freeman- Director of Athletics*

*All are registered to take the T-TESS course at Region 9 on September 10-12, 2024.*

## **Pending T-TESS Re-Certification**

These teacher appraisers attended the initial required three days of T-TESS training and passed the T-TESS Appraiser Certification exam. In addition, they completed the Advancing Educational Leadership (AEL) or Instructional Leadership Development (ILD) course required by the Texas Education Agency as part of the teacher appraiser certification requirements.

T-TESS appraisers must take and pass a certification exam annually for three years. After three consecutive years of certification, the T-TESS appraiser will be required to take and pass the T-TESS Appraiser Certification Exam once every three years in order to maintain certification.

These teacher appraisers have not completed the T-TESS Appraiser Re-certification requirements for the current school year. Upon completion of the T-TESS Appraiser certification requirements, they will be certified appraisers within the District.

- *Dr. Cody Blair- Principal at Legacy High School*
- *Amanda Awtrey- Principal at Fowler Elementary School*
- *Ms. Alefia Paris-Toulon- Executive Director of Special Programs*
- *Ms. Molly Lemon- Assistant Principal at Milam Elementary School*

## **Pending AEL Training**

These teacher appraisers have attended the required three days of T-TESS Appraiser Certification training. They must now complete the three days of “Advanced Education Leadership” training.

Upon completion of the AEL training course, they will be certified teacher appraisers within the District.

*Wichita Falls ISD has no administrator that falls into this category.*

## **Pending T-TESS Appraisal & AEL Training**

These teacher appraisers have not completed the required three days of T-TESS Appraiser Certification training or the three days of “Advanced Education Leadership” training.

He/she must complete both trainings in order to be a certified teacher appraiser.

*Renisha Thomas- Special Education Evaluation Specialist*

*Jason Morales- Assistant Principal at McNiel Middle School*

- *T-TESS training on September 10-12*
- *AEL training September 23-25.*

*Both are registered to take the T-TESS course on September 10-12 and AEL training on September 23-25 at Region 9.*