



Agenda of Board Meeting July 15, 2024 The Board of Trustees Wichita Falls Independent School District

In Compliance with the Texas Government Code, Chapter 551, Subchapter C, the Board of Trustees of the Wichita Falls Independent School District will meet for a Board Meeting at 6:00 PM, on July 15, 2024, in the Board Room at the Education Center, 1104 Broad St, Wichita Falls, TX 76301.

The subjects to be discussed, considered, or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

I. CALL TO ORDER AND OPENING STATEMENT

II. INVOCATION

III. PUBLIC COMMENT

IV. PRESENTATIONS

- A. UIL State Solo and Ensemble Overall Outstanding Performer 3

V. SUPERINTENDENT REPORT

VI. CONSENT AGENDA

- A. RFP 2324-27-S-24 Food Service Delivery Vehicles (Vans) 4
- B. Purchase of Eureka Math 5
- C. Skyward Finance Annual License Agreement 9
- D. Purchase of IXL 11
- E. Purchase of Flippen Group's Capturing Kids' Hearts Program 12
- F. 2024-2025 TDA Excess Fund Balance Spending Plan 22
- G. Minutes from June Meetings 26
- H. 2024-2025 Board Meeting Dates 35

VII. HUMAN RESOURCES

- A. Applicant Pool 37

VIII. BOARD MATTERS

- A. Consider and Approve Strategic Plan Belief Statements, Vision, Mission, Priorities, and Strategic Objectives
- B. Closed Session Pursuant to Texas Government Code 551.074:
 - 1. Personnel Matters Including the Appointment, Evaluation, Reassignment, Duties, Discipline, Dismissal and/or Compensation of Individual District Employees
 - 2. Superintendent Contract
- C. Open Session:
 - 1. Consider/Approve the Superintendent Contract as Presented in Closed Session

IX. ADJOURNMENT

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

The notice for this meeting was posted in compliance with the Texas Open Meetings Act on Thursday, July 11, 2024 at 5:00 pm.

For the Board of Trustees

WICHITA FALLS ISD BOARD OF TRUSTEES
July 15, 2024

Agenda Item:	Presentations		
Administrator Responsible:	Kelly Strenski, Director of Fine Arts		
Presentation:	UIL State Solo and Ensemble Overall Outstanding Performer		
<input type="checkbox"/> Action Needed	<input type="checkbox"/> For Discussion	<input checked="" type="checkbox"/> Presentations	<input type="checkbox"/> Report

Administrative Information:

That the Wichita Falls Independent School District Board of Trustees recognizes students from Rider High School who were named **Overall Outstanding Performers** at the **UIL State Solo and Ensemble Contest** as submitted and recommended by Dr. Donny Lee, Superintendent.

Explanation

In May, two Rider High School students competed at the Texas State Solo and Ensemble Contest and were named UIL State Champions after being selected as UIL State Solo and Ensemble Overall Outstanding Performers.

Out of 9,544 soloists who performed, only 286 students earned the "Outstanding Performer" ranking from the judges.

Keira Dassinger - Outstanding Performer on Trumpet
Jun Park - Outstanding Performer on Violin

WICHITA FALLS ISD BOARD OF TRUSTEES
July 15, 2024

Agenda Item:	Purchase of Cargo Vans for Food Service		
Administrator Responsible:	Leah Horton, Chief Financial Officer		
Attachments:	None		
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Information	<input type="checkbox"/> Report

Administrative Information:

That the Wichita Falls Independent School District Board of Trustees approve the purchase of two (2) cargo vans, totaling \$102,772.00, for WFISD Food Service, as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Explanation:

RFP 2324-27-S-24 for (2) Cargo Vans for Food Service was advertised twice in the Times Record News and web-published for fourteen (14) days as required by Texas Department of Agriculture (TDA), as well as issued on WFISD’s electronic bid solicitation platform for forty-five (45) days (TDA required). Thirty-one vendors received notification of the solicitation and (1) responded with a proposal for the cargo vans.

Foundation Automotive US Corp’s proposal fully meets the vehicle specifications and offers the lowest price.

The responses received are as follows:

Vendor	Vehicle	Year/Fuel	Vehicle Model (and Reefer)	Lead-Time ARO	MSRP	WFISD Price
Foundation	(1) Cargo Van	2023/Gas	RAM 3500 PROMASTER CARGO VAN HIGH ROOF (159 in WB EXT)	In-stock/Rec’d	\$59,485.00	\$51,386.00
Foundation	(1) Cargo Van	2023/Gas	RAM 2500 PROMASTER CARGO VAN HIGH ROOF (136 in WB)	In-stock/Rec’d	\$55,625.00	\$51,386.00

Current Food Service Delivery Vehicles will be reviewed for either continued use in Food Service, transition to use by Maintenance, or deemed as surplus, depending on vehicle condition and district need.

Model	Make	Type	Purchased	Date Acquired	Purchase Price	Current Mileage
2024	Isuzu NRR	Box Truck (w/reefer)	New	08/08/2024*	\$153,656.67	n/a
2012	Isuzu NPR	Box Truck	New	1/19/2012	\$46,297.04	66,712
2008	Ford F350	Box Truck	New	2/26/2007	\$23,615.00	91,713
2008	Ford E250	Cargo Van	New	2/4/2008	\$20,270.00	93,524
2002	Chevy 2500 Cargo Expr	Cargo Van	New	3/11/2002	\$18,400.00	117,856
2002	Isuzu NPR	Box Truck	New	7/9/2002	\$31,717.00	70,466
2000	Dodge Ram Wagon	Cargo Van	New	6/20/2000	\$18,360.00	161,829

Fiscal Note:

This purchase is approved by TDA and the expense will be paid from budgeted Excess Child Nutrition Funds as approved by the Board in November 2023. Purchases over \$100,000 require the Board of Trustees approval per policy, CH Local.

WICHITA FALLS ISD BOARD OF TRUSTEES

July 15, 2024

Agenda Item:	Purchase of Eureka Math from Great Minds		
Administrator Responsible:	Leah Horton, Chief Financial Officer		
Attachments:	Great Minds' Quote		
<input checked="" type="checkbox"/> Action Needed <input type="checkbox"/> Future Action <input type="checkbox"/> Information <input type="checkbox"/> Report			

Administrative Information:

That the Wichita Falls Independent School District Board of Trustees approve the purchase of Eureka Math for TEKS-aligned educational support of all K-12 students during the 2024-2025 school year in the amount of \$620,495.64 as submitted by Leah Horton, Chief Financial Officer and as recommended by Dr. Donny Lee, Superintendent of Schools.

Explanation:

Great Minds PBC is a public benefit corporation and a subsidiary of Great Minds, a nonprofit organization, which established Eureka Math, a program developed by teachers and math experts who wrote the curriculum to be aligned with the new college- and career-ready standards, which emphasize deeper learning, critical thinking, and conceptual understanding of math.

The Great Minds' Eureka Math proposal includes online resources for all district students, plus K-5 student kits and teacher kits, along with manipulatives to expand methods of learning.

Campus	Grade Levels	Quantity	Price	Total	Discount	Total
Digital Licenses	K-12	13,200	\$5.00/student	\$66,000.00	-\$66,000.00	\$0
Math Kits	K-5	11,040	\$49.20/student	\$543,168.00	-\$90,528.00	\$452,640.00
Math Succeed Kits	4-5	2,160	\$49.20/bundle	\$106,272.00	-106,272.00	\$0
Teacher Editions	K-5	185	\$151.39/teacher	\$28,007.15	-\$28,007.15	\$0
Math Manipulatives	K-5	166	\$295 to \$670	\$98,060.00	\$0	\$98,060.00
Shipping						\$69,795.64
Total						\$620,495.64

This purchase will be made utilizing Great Mind's award on New Caney ISD's RFP 149.20 IV, which was advertised twice in the Houston Community Newspaper in Conroe, Texas. The vendor quote has been reviewed and is verified to be compliant with the vendor award. Three alternate quotes were obtained and compared but none could provide the uniformity of learning across all methods offered by Eureka Math.

Fiscal Note:

The expenditure will be paid from Federal (Esser III) Funds. Purchases over \$100,000 require the Board of Trustees approval per policy, CH Local.



every child
is capable of
greatness

Great Minds Quote

Date June 27, 2024
 Expiration Date July 31, 2024
 Prepared By Kaitlynn Wargo
 Email kaitlynn.wargo@greatminds.org

Quote Number 00362895
 Contact Name Jeff Hill
 Phone (940) 235-1000 Ext15040
 Email jshill@wfsd.net

Bill to Name Jeff Hill
 Bill To PO Box 97533
 Wichita Falls, TX 76307

Ship to Name Jeff Hill
 Ship To 1104 Broad St
 Wichita Falls, TX 76301

End User Wichita Falls Independent School District

Make Payment to:
 Great Minds PBC Tax ID: 84-3785772
Mail payment to:
 Great Minds PBC
 P.O. Box 200283
 Pittsburgh, PA 15251-0283

Phone: 202.223.1854
Email: ordertracking@greatminds.org

Wire/ACH details are available by visiting this link: <https://digitalsupport.greatminds.org/s/ach-instructions>

Eureka Math - Digital	ISBN	Quantity	List Price	Discounts	Total Price
Grade Multiple					
Eureka Math in Sync TEKS Edition Student License: Service End Date (6/30 of School Year 2024 - 2025 unless noted otherwise)	GM-01510	13200.00	\$5.00	100.00%	\$0.00

Eureka Math - Kit	ISBN	Quantity	List Price	Discounts	Total Price
Grade K					
Eureka Math, TEKS Edition, Grade K, Learn, Practice, Succeed Bundle, Modules 1-6	978-1-63642-917-5	2220.00	\$49.20	16.67%	\$91,020.00

Eureka Math, TEKS Edition, Grade K, Teacher Edition Bundle, Modules 1-6	978-1-63642-911-3	42.00	\$151.39	100.00%	\$0.00
Grade 1					
Eureka Math, TEKS Edition, Grade 1, Learn, Practice, Succeed Bundle, Modules 1-6	978-1-63642-918-2	2220.00	\$49.20	16.67%	\$91,020.00
Eureka Math, TEKS Edition, Grade 1, Teacher Edition Bundle, Modules 1-6	978-1-63642-912-0	42.00	\$151.39	100.00%	\$0.00
Grade 2					
Eureka Math, TEKS Edition, Grade 2, Learn, Practice, Succeed Bundle, Modules 1-8	978-1-63642-919-9	2220.00	\$49.20	16.67%	\$91,020.00
Eureka Math, TEKS Edition, Grade 2, Teacher Edition Bundle, Modules 1-8	978-1-63642-913-7	42.00	\$151.39	100.00%	\$0.00
Grade 3					
Eureka Math, TEKS Edition, Grade 3, Learn, Practice, Succeed Bundle, Modules 1-7	978-1-63642-920-5	2180.00	\$49.20	16.67%	\$89,380.00
Eureka Math, TEKS Edition, Grade 3, Teacher Edition Bundle, Modules 1-7	978-1-63642-914-4	21.00	\$151.39	100.00%	\$0.00
Grade 4					
Eureka Math, TEKS Edition, Grade 4, Learn, Practice, Succeed Bundle, Modules 1-7	978-1-63642-921-2	1100.00	\$49.20	16.67%	\$45,100.00
Eureka Math, TEKS Edition, Grade 4, Learn, Practice, Succeed Bundle, Modules 1-7	978-1-63642-921-2	1080.00	\$49.20	100.00%	\$0.00
Eureka Math, TEKS Edition, Grade 4, Teacher Edition Bundle, Modules 1-7	978-1-63642-915-1	19.00	\$151.39	100.00%	\$0.00
Grade 5					
Eureka Math, TEKS Edition, Grade 5, Learn, Practice, Succeed Bundle, Modules 1-6	978-1-63642-922-9	1100.00	\$49.20	16.67%	\$45,100.00
Eureka Math, TEKS Edition, Grade 5, Learn, Practice, Succeed Bundle, Modules 1-6	978-1-63642-922-9	1080.00	\$49.20	100.00%	\$0.00
Eureka Math, TEKS Edition, Grade 5, Teacher Edition Bundle, Modules 1-6	978-1-63642-916-8	19.00	\$151.39	100.00%	\$0.00

Eureka Math Kits - Manipulative	ISBN	Quantity	List Price	Discounts	Total Price
Grade K		7			

Eureka Math Complete Manipulative Kit, TEKS Edition, Grade Kindergarten	600-710	42.00	\$670.00	0.00%	\$28,140.00
Grade 1					
Eureka Math Complete Manipulative Kit, TEKS Edition, Grade 1	600-711	42.00	\$460.00	0.00%	\$19,320.00
Grade 2					
Eureka Math Complete Manipulative Kit, TEKS Edition, Grade 2	600-712	42.00	\$530.00	0.00%	\$22,260.00
Grade 3					
Eureka Math Complete Manipulative Kit, TEKS Edition, Grade 3	600-713	21.00	\$585.00	0.00%	\$12,285.00
Grade 4					
Eureka Math Complete Manipulative Kit, TEKS Edition, Grade 4	600-714	19.00	\$550.00	0.00%	\$10,450.00
Grade 5					
Eureka Math Complete Manipulative Kit, TEKS Edition, Grade 5	600-715	19.00	\$295.00	0.00%	\$5,605.00

Kit	\$677,447.15
Manipulative	\$98,060.00
Digital	\$66,000.00

Solution Subtotal	\$841,507.15
Discount	(\$290,807.15)
Shipping and Handling	\$69,795.64
*Pre-Tax Solution Total	\$620,495.64
Estimated Sales Tax	\$0.00
Estimated S&H Tax	\$0.00
Total Solution:	\$620,495.64

This Quote is governed by the Terms and Conditions at <https://greatminds.org/customer-quote-terms> which are hereby incorporated by reference as if fully set forth herein.

***Tax Exemption: If Customer is exempt from paying any or all taxes, customer shall provide written evidence of such tax exemption issued by the applicable taxing authority.**

WICHITA FALLS ISD BOARD OF TRUSTEES
July 15, 2024

Agenda Item:	Skyward Finance Annual License Agreement		
Administrator Responsible:	Leah Horton, CFO		
Attachments:	2024-2025 Skyward Finance Invoice		
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Information	<input type="checkbox"/> Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees renew the Skyward Finance Annual License Agreement for the 2024-2025 fiscal year in the amount of \$121,356.00, as recommended by Leah Horton, CFO, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Explanation

Skyward Finance is utilized for the management of all District funds, as well as for Payroll, Human Resources, Inventory, Fixed Assets, and PEIMS. The Skyward Finance expenses are as follows:

2024-2025 for \$121,356.00 (attached)

For comparison:

2023-2024 total was \$121,160.00

2022-2023 total was \$110,317.00 (included a one-time discount of \$7,041)

2021-2022 total was \$112,303.

Fiscal Note:

The expenditure will be paid from budgeted district funds. Expenditures exceeding \$100,000 and require Board approval per Policy CH (Local).

MAR 18 2024

Page: 1



WICHITA FALLS ISD
 ATTN: ACCOUNTS PAYABLE
 2015 5TH ST
 WICHITA FALLS, TX 76301-4412

Invoice Detail

Invoice # 0000229992
Invoice Date 07/01/2024
Due Date 07/15/2024
Invoice Total 121,356.00

* Invoice was emailed.

<u>Qty.</u>	<u>Item Description</u>	<u>Unit Price</u>	<u>Extension</u>
1.00	FINANCIAL MANAGEMENT ANNUAL LICENSE FEE	26,881.0000	26,881.00
1.00	PAYROLL ANNUAL LICENSE FEE	15,316.0000	15,316.00
1.00	TRUE TIME ANNUAL LICENSE FEE	13,034.0000	13,034.00
1.00	EMPLOYEE ACCESS ANNUAL LICENSE FEE	9,778.0000	9,778.00
1.00	FIXED ASSETS ANNUAL LICENSE FEE	9,778.0000	9,778.00
1.00	INVENTORY ANNUAL LICENSE FEE	9,778.0000	9,778.00
1.00	EMPLOYEE MANAGEMENT ANNUAL LICENSE FEE	8,147.0000	8,147.00
1.00	SUBSTITUTE TRACKING ANNUAL LICENSE FEE	7,170.0000	7,170.00
1.00	SCHOOL BASED ACTIVITY ACCOUNTING ANNUAL LICENSE FEE	6,611.0000	6,611.00
1.00	FAST TRACK ANNUAL LICENSE FEE	5,085.0000	5,085.00
1.00	PEIMS FINANCE ANNUAL LICENSE FEE	4,889.0000	4,889.00
1.00	SALARY NEGOTIATIONS ANNUAL LICENSE FEE	4,889.0000	4,889.00

Annual License Fees: 07/01/2024 - 06/30/2025

Total Extension 121,356.00

REMIT TO:

SKYWARD ACCOUNTING DEPT
 2601 SKYWARD DRIVE
 STEVENS POINT, WI 54482

Invoice # 0000229992
Invoice Date 07/01/2024
Payor WICHITA FALLS ISD
Due Date 07/15/2024 (WICHITX 000)

Invoice Amount: 121,356.00
Remit Amount:

WICHITA FALLS ISD BOARD OF TRUSTEES

July 15, 2024

Agenda Item:	Purchase of IXL Learning		
Administrator Responsible:	Leah Horton, Chief Financial Officer		
Attachments:	IXL Quote		
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Information	<input type="checkbox"/> Report

Administrative Information:

That the Wichita Falls Independent School District Board of Trustees approve the purchase of IXL Learning for educational support of all K-10 students (10,000 students) during the 2024-2025 school year in the amount of \$207,495.00 as submitted by Leah Horton, Chief Financial Officer and as recommended by Dr. Donny Lee, Superintendent of Schools.

Explanation:

IXL Learning uses insights from student work in the curriculum and real-time diagnostic to generate personalized guidance for each learner. The personalized action plans link individual students to the skills that will help them build on their knowledge and remediate gaps in understanding by utilizing interactive components and unlimited practice questions. IXL Learning offers program training for teachers to assure full utilization and effectiveness. IXL Learning is a District-approved digital online resource.

This purchase will be made utilizing IXL Learning’s award on TIPS 230105, which was advertised twice in in The Journal Record in Oklahoma City, Oklahoma. The vendor quote has been reviewed by TIPS and is verified to be compliant with the vendor award. The cost per student-user in 2023-2024 was \$20.93, while the cost per student-user for 2024-2025 is \$20.50. Alternative quotes were obtained but did not meet the resource needs nor budget for this purchase.

Campus	Grade Levels	Quantity Users/Students	Subjects	District Quote	Price p/Student
All Campuses	K-10	10,000	ELA, Math, Science, Social Studies	\$205,000.00	\$20.50
All Campuses	PD		Professional Development	\$2,495.00	

Fiscal Note:

The expenditure will be paid from General Fund (SCE) Funds. Purchases over \$100,000 require the Board of Trustees approval per policy, CH Local.

WICHITA FALLS ISD BOARD OF TRUSTEES
July 15, 2024

Agenda Item:	Purchase of Flippen Group’s Capturing Kids’ Hearts Program		
Administrator Responsible:	Leah Horton, Chief Financial Officer		
Attachments:	Capturing Kids’ Hearts Proposal		
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Information	<input type="checkbox"/> Report

Administrative Information:

That the Wichita Falls Independent School District Board of Trustees purchase professional development package from Capturing Kids’ Hearts (The Flippen Group) in the amount of \$147,850.00 (previously approved for \$120,950.00), as submitted by Leah Horton, Chief Financial Officer and as recommended by Dr. Donny Lee, Superintendent of Schools.

Explanation:

Capturing Kids Hearts (CKH) has been an integral component of our district initiatives since the 2015-2016 school year. All of our elementary campuses trained before 23-24 have received at least one National Showcase Distinction from CKH. In 23-24, Jefferson and West Foundation earned their 1st Distinction, and in its first year of CKH implementation, Cunningham earned the Rising Star Recognition, showing that campuses believe in this program. CKH supports several components of our current 5-part Strategic Plan, including Part 1 – “We will maximize human potential through a culture of high expectations”; Part 3 – “We will build a collaborative culture to foster ownership and increase engagement”; and Part 4 – “We will develop systems to identify and meet the physical, emotional, and social needs of students.”

The increase of \$26,900.00 is for the expansion of CKH to McNiel Middle School. This additional cost will allow the district to equip McNiel staff with the CKH strategies that emphasize the importance of relationships and its effect of increasing academic achievement, building a strong classroom culture, and serving the whole child. Additionally, continued usage of the CKH Leadworthy Character Lessons on our campuses, and in our classrooms, is imperative in our continued efforts to improve campus and classroom culture, increase student engagement, build meaningful relationships, and meet the social and emotional needs of our students.

The purchase of the proposed CKH trainings will be made using RFP 23-15 and competitive quotes for services.

Fiscal Note:

Expenditure will be made from Federal Funds. This purchase revises a purchase that exceeds \$100,000 which requires the Board of Trustees approval per policy, CH Local.



Capturing Kids' Hearts®

Powered by Flippen Group

CAPTURING KIDS' HEARTS ► ADDENDUM

CAPTURE *Hearts*. IMPACT *Culture*. SEE *Change*.

Created by:

Megan Haisten
Capturing Kids' Hearts

Prepared for:

Wichita Falls Independent School District
Date of Original Agreement: May 23, 2024
Revised Date: June 27, 2024



Wichita Falls Independent School District ("Client" or "you")
1104 Broad Street
Wichita Falls, Texas 76301

This addendum serves to show modification to Section 2 of the original "Agreement" between The Flippen Group, LLC, dba Capturing Kids' Hearts ("**CKH**" or "**we**") and Client. The original agreement entitled "Wichita Falls ISD DBD Renewal 2024-2025 Contract " (Dated: 05/23/2024) shall be modified as follows effective June 13, 2024. Please take a moment to review the information that follows and then sign and return this form to us promptly in order to confirm your training reservation.

SERVICE AGREEMENT



Section 2: Products and Services

Leadership Solutions	Proposed Timeline	Quantity	Solutions Price	Solutions Subtotal
<p>Capturing Kids' Hearts® 1 Training</p> <p>Two consecutive-day training sessions for up to 50 participants</p> <p>Includes:</p> <ul style="list-style-type: none"> • Access to the course training manual • Limited collection of foundational videos and resources on CKH.org 	August 5-6, 2024	2	\$22,900.00	\$45,800.00
<p>Campus Traction Visit (3 campuses per day)</p> <p>Three-day campus visit involving group and one-on-one sessions with campus administrators and/or Process Champions Team.</p>	October 16-18, 2024	1	\$11,250.00	\$11,250.00
<p>Campus Traction Visit (1/2 day per campus)</p> <p>Two-day campus visit involving group and one-on-one sessions with campus administrators and/or Process Champions Team.</p>	October 29-30, 2024	1	\$7,900.00	\$7,900.00
<p>CKH Campus Premium</p> <p>A campus-specific subscription that provides comprehensive ongoing support to leaders and staff who have completed Capturing Kids' Hearts® 1 Training</p>	2024-2025 School Year	4	\$4,000.00	\$16,000.00

SERVICE AGREEMENT



<p>CKH Campus Premium A campus-specific subscription that provides comprehensive ongoing support to leaders and staff who have completed Capturing Kids' Hearts® 1 Training</p>	<p>2024-2025 School Year</p>	<p>10</p>	<p>\$4,000.00</p>	<p>\$40,000.00</p>
--	----------------------------------	-----------	-------------------	--------------------

Grand Total \$120,950.00

Will be replaced with:

Section 2: Products and Services

Leadership Solutions	Proposed Timeline	Quantity	Solutions Price	Solutions Subtotal
<p>Capturing Kids' Hearts® 1 Training Two consecutive-day training sessions for up to 50 participants Includes:</p> <ul style="list-style-type: none"> • Access to the course training manual • Limited collection of foundational videos and resources on CKH.org 	<p>August 5-6, 2024</p>	<p>2</p>	<p>\$22,900.00</p>	<p>\$45,800.00</p>

SERVICE AGREEMENT



<p>Campus Traction Visit (3 campuses per day) Three-day campus visit involving group and one-on-one sessions with campus administrators and/or Process Champions Team.</p>	October 16-18, 2024	1	\$11,250.00	\$11,250.00
<p>Campus Traction Visit (1/2 day per campus) Two-day campus visit involving group and one-on-one sessions with campus administrators and/or Process Champions Team.</p>	October 29-30, 2024	1	\$7,900.00	\$7,900.00
<p>CKH Campus Premium A campus-specific subscription that provides comprehensive ongoing support to leaders and staff who have completed Capturing Kids' Hearts® 1 Training</p>	2024-2025 School Year	5	\$4,000.00	\$20,000.00
<p>CKH Campus Premium A campus-specific subscription that provides comprehensive ongoing support to leaders and staff who have completed Capturing Kids' Hearts® 1 Training</p>	2024-2025 School Year	10	\$4,000.00	\$40,000.00

SERVICE AGREEMENT



Capturing Kids' Hearts® 1 Training Two consecutive-day training sessions for up to 50 participants Includes: <ul style="list-style-type: none">• Access to the course training manual• Limited collection of foundational videos and resources on CKH.org	July 25-26, 2024	1	\$22,900.00	\$22,900.00
---	-------------------------	----------	--------------------	--------------------

Grand Total \$147,850.00



ADDITIONAL CHARGES (where applicable):

TRAVEL EXPENSES:

Travel expenses for each training event or other service provided by CKH under this Agreement are included in the total amounts itemized under this Agreement. Unless otherwise agreed in advance, such travel expenses inside the Continental United States will be billed at the rate of \$1,250.00 for one-day events, \$1,900.00 for two-day events, and \$2,250.00 for three-day events (per Consultant). Each additional consecutive day for durations in excess of three days will be billed at \$350.00 per day (per Consultant).

FACILITY EXPENSES:

Client (at a minimum) will be responsible for securing facilities/meeting space with adequate square footage, comfortable seating, and light refreshments for all attendees for any training event. Facilities and all related costs will be at Client's expense.

ADDITIONAL PARTICIPANT FEES (to the extent applicable):

- A \$400.00 fee will be charged for each person over 50 not to exceed 60 total per Capturing Kids' Hearts® 1 Training.



Confirmation

On behalf of the Client, the undersigned individual hereby confirms that they have read and understand all the terms and conditions of this Agreement, and, as the contact person and authorized representative of the Client for all purposes of this Agreement, will endeavor to see that all policies and related details are understood and completed by all Client involved parties in the planning of the Products and Services. The undersigned individual applies their signature to this Agreement on behalf of their respective party for the purposes of entering into a legally binding contractual relationship between CKH and Client.

If you have any questions or need additional assistance, please do not hesitate to contact us.

Wichita Falls Independent School District

By: *dlee@wfisd.net*

Printed Name: Donny Lee
Client's Authorized Representative

Title: Superintendent

Date: 06 / 27 / 2024

Contact Information:
Capturing Kids' Hearts
Attn: Megan Haisten
megan.haisten@capturingkidshearts.org
1199 Haywood Drive
College Station, TX 77845
Phone: 800-316-4311
Fax: 877-941-4700

Signature Certificate

Reference number: AEXSK-UEHQY-EISDI-GMZHV

Signer

Email: dlee@wfishd.net

Sent:

Viewed:

Signed:

Timestamp

27 Jun 2024 17:16:14 UTC

27 Jun 2024 17:55:51 UTC

27 Jun 2024 19:52:32 UTC

Signature



Recipient Verification:

✓Email verified

27 Jun 2024 17:55:51 UTC

IP address: 137.83.19.151

Location: Wichita Falls, United States

Document completed by all parties on:

27 Jun 2024 19:52:32 UTC

Page 1 of 1



Signed with PandaDoc

PandaDoc is a document workflow and certified eSignature solution trusted by 50,000+ companies worldwide.



WICHITA FALLS ISD BOARD OF TRUSTEES
July 15, 2024

Agenda Item:	Texas Department of Agriculture Excess Net Cash Resource Plan		
Administrator Responsible:	Hafley, Scot, Assistant Superintendent		
Attachments:	TDA Excess Spending Plan		
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees approve the Texas Department of Agriculture Excess Net Cash Resource Plan for the 2024-25 school year as submitted by Scot Hafley, Assistant Superintendent, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Explanation:

A plan was developed by members of WFISD maintenance, finance, purchasing and food services. The plan was submitted to TDA on March 4, 2024 and approved. Following TDA approval, the WFISD Board of Trustees is asked to approve the spending plan as well. Prior to purchasing any item over \$5000.00 on the plan WFISD must receive final approval from TDA again to ensure compliance. The spending plan is attached for your review. The highlights of the plan are upgraded kitchen equipment, delivery trucks, and improvements to the Rider kitchen and cafeteria. The completion date is estimated for August 1, 2025.

Fiscal Note:

The excess cash resources are determined by subtracting the three-month average expenditures from the Net Cash resources. These funds are strictly tied to improvements in food service and food quality for WFISD students. The Food Service fund balance is separate from the WFISD fund balance and budget.

Contracting Entity (CE): Wichita Falls ISD

Date: 03/04/2024

School Year: 2022/2023

Completion Date: 08/31/2025

Net Cash Resources Current Assets (Excluding Inventories) - Current Liabilities	\$ 7,236,478.00
Three-Month Average Expenditures (Total Expenditures / operating months) x 3 months	-\$ 1,795,364.25
Excess Net Cash Resources (Excess Fund Balance)	\$ 5,441,113.75

Description of allowable expenditure(s) proposed to decrease excess net cash resources:

<u>Description of activity</u>	<u>Unit(s)</u>	<u>Estimated Cost</u>	<u>Time frame</u>
Commercial Washer/Dryer Combo	1	30,000.00	08/31/2025
Elementary Serving Trays	10,000	100,000.00	08/31/2025
Ice Machines	25	187,500.00	08/31/2025
Freezer Monitoring	22	44,000.00	08/31/2025
Rider Cafeteria-Replace serving lines	n/a	750,000.00	08/31/2025
Rider Cafeteria-Paint serving area and cafeteria	n/a	see above	08/31/2025
Rider Cafeteria-Replace tables and chairs	n/a	see above	08/31/2025
Zundy Cafeteria-Replace serving lines	n/a	250,000.00	08/31/2025
Pizza Impinger	2	76,000.00	08/31/2025
Tilt Skillet	14	420,000.00	08/31/2025
Food Warmer Single Door	19	142,500.00	08/31/2025
2-door Reach-in	6	51,000.00	08/31/2025
3-door Reach-in	3	34,500.00	08/31/2025
TOTAL Must be greater than or equal to the Excess Net Cash Resources amount		\$ 2,085,500.00	

Contracting Entity (CE): Wichita Falls ISD

Date: 03/04/2024

School Year: 2022/2023

Completion Date: 08/31/2025

Net Cash Resources Current Assets (Excluding Inventories) - Current Liabilities	\$ 7,236,478.00
Three-Month Average Expenditures (Total Expenditures / operating months) x 3 months	-\$ 1,795,364.25
Excess Net Cash Resources (Excess Fund Balance)	\$ 5,441,113.75

Description of allowable expenditure(s) proposed to decrease excess net cash resources:

<u>Description of activity</u>	<u>Unit(s)</u>	<u>Estimated Cost</u>	<u>Time frame</u>
Combi Oven	18	594,000.00	08/31/2025
2-door Freezer	2	24,000.00	08/31/2025
Air Screen Cooler	1	15,500.00	08/31/2025
Pizza Prep Table	2	11,000.00	08/31/2025
Delivery Box Truck	2	320,000.00	08/31/2025
Electric Pallet Jacks	2	12,000.00	08/31/2025
Manual Pallet Jacks	2	1,000.00	08/31/2025
Electric Forklift	1	35,000.00	08/31/2025
TOTAL Must be greater than or equal to the Excess Net Cash Resources amount		\$ 1,012,500.00	

Please provide a short narrative explaining the following:

- **How the above expenses benefit the School Nutrition Program(s) and comply with financial regulations.**
- **The processes that will be in place to prevent excess net cash resources from reoccurring in the future at all sites.**

How the above expenses benefit the School Nutrition Program(s) and comply with financial regulations.

The Spending Plan will address the aging kitchen equipment in Wichita Falls ISD. New equipment will enhance the ability of our kitchen staff to cook efficiently and reduce time spent repairing old equipment. The new box trucks will deliver food and goods to each kitchen more efficiently, speeding up deliveries and providing our kitchen staff with more time to prepare quality food. All of the equipment is necessary as determined by age of the items. All of the purchases are allowed under federal and state rules and regulations.

The processes that will be in place to prevent excess net cash from reoccurring in the future at all sites:

WFISD has begun the process of inventorying all kitchen equipment at each campus. Each item is being classified by the location, item name, barcode, funding source originally allocated from, date acquired, original purchase price, serial number, purchase order number, and the vendor the item was purchased from. Our maintenance staff is verifying every kitchen item in the district and collaboratively working with our operations team to establish a kitchen equipment replacement plan. Once in place WFISD should be able to prevent excess net cash resources from reoccurring in the future. Additionally, our Manager of Energy is working to update all of our kitchen utility and custodial costs to ensure our numbers reflect recent cost increases due to inflation.

Riva Lonsdale

Signature of Representative Authorized in TX-UNPS

03/04/2024

Date

Lisa Lonsdale

Printed Name of Representative Authorized in TX-UNPS

TDA Approval

25

Date

**WICHITA FALLS ISD BOARD OF TRUSTEES
JULY 15, 2024**

Agenda Item:	Minutes		
Administrator Responsible:	Dr. Donny Lee, Superintendent of Schools		
Attachments:	Minutes of Work Session, June 11, 2024 Minutes of Public Hearing, June 17, 2024 Minutes of Regular Meeting, June 17, 2024		
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees approves the proposed minutes of a work session on June 11, 2024, a public hearing on June 17, 2024, and a regular meeting on June 17, 2024 as submitted by Dr. Donny Lee, Superintendent of Schools.

Explanation:

The following are copies of the minutes referenced above. These minutes will become official upon approval by the Board.

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES
WFISD ADMINISTRATION BUILDING – BOARD ROOM
WORK SESSION MEETING JUNE 11, 2024**

CALL TO ORDER AND OPENING STATEMENT:

The Board of Trustees of the Wichita Falls Independent School District met in a work session meeting on the above date. The meeting was called to order at 12:00 p.m. by Ms Katherine McGregor, board president.

Board members present: Ms. Katherine McGregor, Mr. Mark Lukert, Mr. Jim Johnson, Ms. Susan Grisel, Mr. Dale Harvey, Ms. Diann Scroggins and Ms. Sandra Camp. Ms. McGregor noted that a quorum was present and the meeting had been duly called and notice of the meeting had been posted for the time and manner required by law.

Staff members present: Dr. Donny Lee, Superintendent of Schools, Ms. Dayna Hardaway, Director of Human Resources, Ms. Ashley Thomas, Communications Officer, Ms. Leah Horton, Chief Financial Officer, Ms. Denise Brown, Director of Finance, Ms. Lauren Zotz, Director of Purchasing, Mr. Jeff Hill, Director of Elementary Curriculum, Ms. Vanessa Dishman, Administrative Assistant to the Superintendent, Mr. Scot Hafley, Executive Director of Operations, Ms. Marchuetta Matthews, Administrative Assistant to the Associate Superintendent, Mr. Shannon Troester, Records, Risk and Contract Manager, Ms. Alefia Paris-Toulon, Director of Special Education, Ms. Kim Thorne Associate Director of Special Education, Ms. Brenda Williams, Secretary of Special Education, Ms. Amber Manriquez, PEIMS & Evaluation Clerk, Ms Kerris Shillingford, teacher, Ms. Amber Frost, SPED Curriculum Coordinator, and Mr. Grant Freeman, Director of Athletics.

Also present: Mr. David Potter, Architect with DP4 Consult and Huckabee, Inc. Bethann Oswald and Maria Maloney with Bishop Realtor Group, and Brandon Porter with Benchmark

INVOCATION:

Mr. Mark Lukert gave the invocation.

PUBLIC COMMENT:

None

REPORTS OR SPECIAL DISCUSSION ITEMS:

CONSTRUCTION UPDATE ON WF LEGACY HIGH SCHOOL AND WF MEMORIAL HIGH SCHOOL:

Mr. David Potter, Architect with DP4 Consult and Huckabee, Inc, gave a detailed report using photo slides on the construction at Wichita Falls Legacy High School and Wichita Falls Memorial High School. Ms. McGregor asked if the buildings would open in time for school to start. Mr. Potter said they would be ready for school with items in the Auditoriums still to be addressed due to supply delays. Administrators will be cleared to go in July 1st.

GREGG ROAD PROPERTY UPDATE:

Representatives from Bishop Realty Group provided promotional information regarding land on Gregg Rd that the district has listed with the firm.

FINANCIAL SERVICES:

FINANCIAL REPORTS AS OF APRIL 30, 2024

Mr. Mark Lukert, seconded by Ms. Susan Grisel, motioned that the Wichita Falls Independent School District Board of Trustees approve the year-to-date financial reports and investment reports as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Carried unanimously by a vote of 7-0

INVESTMENT POLICY, ANNUAL INVESTMENT REPORT, INVESTMENT BROKERS AND INVESTMENT OFFICER TRAINING PROVIDERS

Ms. Diann Scroggins, seconded by Mr. Jim Johnson, motioned that the Wichita Falls Independent School District Board of Trustees adopt the presented Investment Policy, Investment Brokers and Investment Officer Training Providers, as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Carried unanimously by a vote of 7-0

EMPLOYER HEALTHCARE CONTRIBUTION

Ms Leah Horton, Chief Financial Officer, recommended That the Wichita Falls Independent School District Board of Trustees consider paying \$492 per month, 100% of the Primary Plan employee only monthly healthcare contribution for each employee for the 2024-2025 fiscal year as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools. Currently, the Wichita Falls Independent School District pays \$462 per month as the employer healthcare contribution benefit to employees. The attached chart shows the premium cost for the 2023-2024 year compared to the upcoming 2024-2025 year. The employee only cost for TRS ActiveCare Primary Plan has increased \$30 to \$492 a month. If approved, Wichita Falls Independent School District would continue to pay 100% of the lowest employee only healthcare plan. District paid healthcare portion at \$492 per month for an estimated 1,400 employees equal to \$688,800 per month or \$8,265,600 annually.

This item will be placed on the agenda for the regular meeting on June 17, 2024

RFP-2425-02-S-29 ARMORED COURIER SERVICES

Ms Leah Horton, Chief Financial Officer, recommended that the Wichita Falls Independent School District Board of Trustees award RFP 2425-02-S-29 Armored Courier Services to Ray Cannedy Security, Inc. of Wichita Falls, as submitted by Leah Horton, Chief Financial Officer and Dr. Donny Lee, Superintendent of Schools. The subject RFP was advertised twice in the Times Record News, posted on WFISD’s electronic bidding website, and four service vendors were called by phone to poll their interest, including Trinity (no longer serves Wichita Falls), Loomis, Wells Fargo and Ray Cannedy Security (the incumbent service provider). Ray Cannedy Security was the only interested company and the only responsive bidder. The bidder’s submission was fully evaluated by Denise Brown, Director of Finance, Shannon Troester, Risk and Contract Manager, and Matthew Cameron, Purchasing Specialist II. Based on the evaluations of the fully responsive bid, the committee approves and recommends the vendor’s fully responsive bid for award. The proposal is for a one-year period with four (4) one (1) year optional renewals. The proposal is an increase of \$3,983.44 per year compared to the last three years of the contract (an average 3.23% annual CPI increase).

Company	City	Previous 3 Years	Annual Cost 2024-2025	Annual Cost RFP Score
Ray Cannedy Security	Wichita Falls	\$39,830.00	\$43,813.44	96.67

The expenditure(s) will be funded from Athletic (\$5,052.24), Food Service (\$35,902.44) and Finance (\$2,858.76) respective budgets, and multi-year agreements require Board of Trustee approval per policy (CH Local). This item will be placed on the agenda for the regular meeting on May 20, 2024

This item will be placed on the consent agenda for the regular meeting on June 17, 2024

RFP 2425-05-C-25 SPECIAL EDUCATION SERVICES-SLP, LSSP, DIAGNOSITICIANS

Ms Leah Horton, Chief Financial Officer, recommended that the Wichita Falls Independent School District Board of Trustees approve the award of RFP# 2324-03-C-24 Special Education Staffing for needs related to Licensed Specialist in School Psychology and Speech Language Pathologists, to multiple vendors on an as-needed basis, for the 2024-2025 School Year, as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools. RFP 2425-04-C-25 was advertised twice in the Times Record News and published on the District’s electronic bidding platform. Three-hundred ninety-two (392) vendors received bid invitations per commodity code or direct email invite and sixteen (16) vendors submitted valid proposals for one or more of the three service categories. Historically, the positions sought have been hard to fill and the District operates with vacant positions. Fulfilling staff shortages with this RFP assures the district complies with legal imperatives to provide the essential services outlined. The staffing of Diagnosticians is canceled as the District is anticipating filling the positions needed. The RFP Evaluation Committee consisted of Alefia Paris-Toulon, Director of Special Education, Kimberly Thorne, Associate Director of Special Education, and Aidee Rubio, Lead Licensed Specialist in School Psychology, and was facilitated by Lauren Zotz, Director of Purchasing. The bolded vendors and services’ scores listed below will be contracted for variable levels of services per vendor. In the 2023-2024 school year, SLP and LSSP services were

obtained by the vendors with the total expense of \$578,534.48 (paid to date). This is the expense only portion and does not take into consideration the Medicaid reimbursements for services rendered.

This item will be placed on the consent agenda for the regular meeting on June 17, 2024

PURCHASE OF CHROMEBOOKS

Mr. Mark Lukert, seconded by Ms. Diann Scroggins, motioned that the Wichita Falls Independent School District Board of Trustees approve the purchase of 2,000 Dell Chromebooks, cases, licenses, and install, for the amount of \$743,000.00 as submitted by Leah Horton, Chief Financial Officer and as recommended by Dr. Donny Lee, Superintendent of Schools.

Carried unanimously by a vote of 7-0

PURCHASE OF PRINT MANAGEMENT SERVICES

Ms. Sandy Camp, seconded by Ms. Diann Scroggins, motioned that the Wichita Falls ISD Board of Trustees accept the recommendation to enter into a Print Management Services contract with Visual Edge I.T. as submitted by Leah Horton, Chief Financial Officer, and recommended by Dr. Donny Lee, Superintendent of Schools.

Carried unanimously by a vote of 7-0

HUMAN RESOURCES:

PERSONNEL REPORT

Ms. Dayna Hardaway, Director of Human Resources, reported to the Wichita Falls Independent School District Board of Trustees a review of employee resignations/retirements that have been submitted since the last board meeting. The resignations/retirements have been accepted by Dr. Donny Lee, Superintendent of Schools, in accordance with the requirements of Policy DFE (LOCAL).

TEACHER APPLICANT POOL

Ms. Susan Grisel, seconded by Mr. Jim Johnson, moved that the Wichita Falls Independent School District Board of Trustees approve the proposed teacher applicant pool.

Carried unanimously by a vote of 7-0

BOARD MATTERS:

BOARD MINUTES:

Minutes of a work session, May 14, 2024, regular meeting May 20, 2024 and a strategic planning session, May 28, 2024

These items will be placed on the consent agenda for the regular meeting on June 17, 2024

RECESS:

Ms. Katherine McGregor, board president, recessed the work session to go into closed session at 1:11 pm.

CLOSED SESSION:

1. Personnel Matters Including the Appointment, Evaluation, Reassignment, Duties, Discipline, Dismissal and/or Compensation of Individual District Employees (*Pursuant to Texas Government Code 551.074*)
2. Consider and Discuss the Request to Withdraw Resignation by a Central Office Administrator (*Pursuant to Texas Government Code 551.074*)
3. Discussion of Purchase, Exchange, Lease or Value of Real Property (*Pursuant to Texas Government Code 551.072*)
4. Discussions Regarding Student Intra-District Petitions Under Board Policy FDB (*Pursuant to Texas Government Code 551.0821*)

OPEN SESSION:

Ms. Katherine McGregor, board president, recessed the closed session to go back into open session at 2:51pm to act on the following:

Ms. Diann Scroggins, seconded by Ms. Sandy Camp, motioned that the Wichita Falls Independent School District Board of Trustees deny the secondary intra-district transfer petitions and authorize the Superintendent to provide written notice of the Boards action to their parents/guardians

Carried unanimously by a vote of 7-0

Mr. Mark Lukert, seconded by Ms. Susan Grisel, motioned that the Wichita Falls Independent School District Board of Trustees consent for Ms Alefia Paris-Toulon to withdraw her resignation.

Carried unanimously by a vote of 7-0

Mr. Jim Johnson, seconded by Ms. Sandy Camp, motioned that the Wichita Falls Independent School District Board of Trustees approve the Superintendent’s personnel report as discussed in closed session.

Carried unanimously by a vote of 7-0

Ms. Sandy Camp, seconded by Ms. Diann Scroggins, motioned that the Wichita Falls Independent School District Board of Trustees reject the bid offered for the Gregg Rd property as discussed in closed session.

Carried unanimously by a vote of 7-0

ADJOURNED:

Ms. Katherine McGregor, board president, adjourned the meeting at 2:53pm from Closed Session.

President, Board of Trustees

Secretary, Board of Trustees

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES
WFISD ADMINISTRATION BUILDING – BOARD ROOM
PUBLIC HEARING JUNE 17, 2024**

CALL TO ORDER AND OPENING STATEMENT:

The Board of Trustees of the Wichita Falls Independent School District met in a Public Hearing on the above date. The meeting was called to order at 5:30 p.m. by Ms. Katherine McGregor, board president.

Board members present: Ms. Katherine McGregor, Mr. Mark Lukert, Mr. Jim Johnson, Ms. Susan Grisel, Ms. Diann Scroggins, Mr. Dale Harvey and Ms Sandra Camp. Ms. McGregor noted that a quorum was present and the meeting had been duly called and notice of the meeting had been posted for the time and manner required by law.

Staff members present: Dr. Donny Lee, Superintendent of Schools, Ms Debbie Dipprey, Executive Director of School Administration, Ms. Dayna Hardaway, Director of Human Resources, Ms. Leah Horton, Chief Financial Officer, Ms. Vanessa Dishman, Administrative Assistant to the Superintendent, Ms. Keli Sims, Administrative Assistant, HR, Ms. Ashley Thomas, Communications Officer, Mr. Shannon Troester, Risk and Contract Manager, Mr. Grant Freeman, Director of Athletics, Mr. Scot Hafley, Executive Director of Operations, and Ms. Marchuetta Matthews, Administrative Assistant to the Associate Superintendent

Also present: Reporters for KAUZ and KFDX.

CONDUCT PUBLIC HEARING ON THE PROPOSED BUDGET AND PROPOSED TAX RATE FOR THE 2024-2025 SCHOOL YEAR

Ms. Leah Horton, Chief Financial Officer, presented the Proposed the General Fund budget, Food Service budget, and Debt Service budget for 2024-2025 as well as the Proposed Tax Rate Increase for the 2024-2025 School Year. The proposed General Fund budget includes raises for all current employees and increases to the hiring salary schedules for the Auxiliary and Clerical Pay Plans, a new Speech Therapist, SLP and LSSP salary schedule and updated Substitute Daily Rates. The Food Service budget includes and increase to the lunch prices for the 2024-2025.

PUBLIC COMMENT ON PROPOSED BUDGET AND TAX RATE FOR THE 2024-2025 SCHOOL YEAR:

No Public Comment

ADJOURNED:

Ms Katherine McGregor, board president, adjourned the Public Hearing at 6:03p.m.

President, Board of Trustees

Secretary, Board of Trustees

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES
WFISD ADMINISTRATION BUILDING – BOARD ROOM
REGULAR SESSION MEETING JUNE 17, 2024**

CALL TO ORDER AND OPENING STATEMENT:

The Board of Trustees of the Wichita Falls Independent School District met in a work session meeting on the above date. The meeting was called to order at 6:04 p.m. by Ms Katherine McGregor, board president.

Board members present: Ms. Katherine McGregor, Mr. Mark Lukert, Mr. Jim Johnson, Ms. Sandy Camp, Ms. Susan Grisel, Mr. Dale Harvey and Ms. Diann Scroggins. Ms. McGregor noted that a quorum was present and the meeting had been duly called and notice of the meeting had been posted for the time and manner required by law.

Staff members present: Dr. Donny Lee, Superintendent of Schools, Ms Debbie Dipprey, Executive Director of School Administration, Ms. Dayna Hardaway, Director of Human Resources, Ms. Leah Horton, Chief Financial Officer, Ms. Vanessa Dishman, Administrative Assistant to the Superintendent, Ms. Keli Sims, Administrative Assistant, HR, Ms. Ashley Thomas, Communications Officer, Mr. Shannon Troester, Risk and Contract Manager, Mr. Grant Freeman, Director of Athletics, Mr. Scot Hafley, Executive Director of Operations, Mr. Anthony Smith, Chief of Police, Ms. Alefia Paris-Toulon, Director of Special Education, Mr. Larry Menefee, Director of Student Services and Ms. Marchuetta Matthews, Administrative Assistant to the Associate Superintendent

Also present: Reporters for KAUZ and KFDX.

INVOCATION:

Mr. Mark Lukert gave the invocation.

PUBLIC COMMENT:

None

SUPERINTENDENT'S REPORT:

Dr. Donny Lee, Superintendent of Schools, gave his monthly update:

- Informed the board of trustees that the district partnered with Hoegger Communications to develop a commercial highlighting the new high schools, it will air during the Olympics.
- Hirschi Renovations ongoing and looking great
 - New paint
 - New lighting, etc.
- Discipline Issues at Fain Elementary
 - Academy 4 program at Fain.
 - What is Academy 4?
 - Academy 4 is a leadership mentoring program for fourth graders that gives a way to connect, engage, and make a difference in our community, to have an impact for good in the community and build hope in fourth graders in low-income schools.
 - How is it accomplished?
 - Once a month, community members (mentors) come together and mentor EVERY 4th grader in the economically disadvantaged schools in the district. Each Academy 4 mentor is matched with one 4th grader and is focused on building a positive relationship. In just 90 minutes, once a month, Academy 4 mentors make a positive difference.
 - How much is it?
 - Funded through a grant opportunity through Tailwinds via the McCoy Foundation

CONSENT AGENDA:

Minutes from May Meetings

RFP 2425-02-S29: Armored Courier Services

RFP 2425-04-C-25 Special Education Services, SLP, LSSP, Diagnosticians

Mr. Jim Johnson, seconded by Ms. Diann Scroggins, motioned that the Wichita Falls Independent School District Board of Trustees approve the above items placed on the Consent Agenda at the June 11, 2024 meeting.

FINANCIAL SERVICES

EMPLOYER HEALTHCARE CONTRIBUTION

Mr. Mark Lukert, seconded by Ms. Sandy Camp, motioned that the Wichita Falls Independent School District Board of Trustees approve paying \$492 per month, 100% of the Primary Plan employee only monthly healthcare contribution for each employee for the 2024-2025 fiscal year as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools

Carried unanimously by a vote of 7 – 0

ADOPTION OF THE BUDGET FOR 2024-2025 FISCAL YEAR FOR THE GENERAL FUND, FOOD SERVICE FUND AND DEBT SERVICE FUND.

Ms. Susan Grisel, seconded by Mr. Jim Johnson, motioned that the Wichita Falls Independent School District Board of Trustees adopt the General Fund budget, Food Service budget, and Debt Service budget for 2024-2025 as presented and submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools

Carried unanimously by a vote of 7 – 0

TRANSFER AND RELEASE OF DELINQUENT TAX LIENS

Mr. Mark Lukert, seconded by Ms. Diann Scroggins, motioned that the Wichita Falls Independent School District Board of Trustees approve the transfer and release of delinquent tax liens owed against the property located at 600 Burnett Street, Wichita Falls, TX 76301 as submitted by Leah Horton, Chief Financial Officer and as recommended by Dr. Donny Lee, Superintendent of Schools.

Carried unanimously by a vote of 7 – 0

CONTRACT FOR GROUNDS MAINTENANCE

Ms. Diann Scroggins, seconded by Mr. Mark Lukert, motioned that the Wichita Falls Independent School District Board of Trustees approves the agreement for Grounds Maintenance Services to AHI Facility Services Inc., for the annual cost of \$570,000.00 as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

A Grounds Maintenance RFP was issued April 18th for services at the two new high schools. On April 24th, the 2023-2024 current grounds maintenance contractor provided notification of non-renewal for 2024-2025, which was accepted by WFISD. At that time the open bid was amended to include the Career Education Center, and on April 30th, a second RFP was issued for grounds maintenance services at all elementary and middle schools, administrative offices, and unused/unimproved properties. The two bids closed on May 28th and June 4th. The submitted proposals received on each of the RFPs were deemed cost-prohibitive.

On June 4th, an inquiry was sent to the district’s custodial service provider AHI Facility Services, Inc. to determine if they would be willing and able to provide additional services to cover the district’s grounds’ needs. AHI quoted \$570,000.00 annually, plus a maximum of \$22,750.00 for services to be provided in June, beginning immediately upon Board approval and mutually signed amendment to the custodial service contract.

The recommendation is to amend the AHI contract to add district-wide grounds services, aligning the term of the amendment to align with the current contract dates of a one (1) year contract, annually renewable for three (3) 1-year terms, allowing for subsequent annual increases not to exceed 4% annually.

The annual expense of \$570,000.00 is an increase of \$46,562.50 annually (previous annual expense totaled \$523,437.50 but did not include services at the new high schools). The expenditure will be paid from budgeted Maintenance funds.

Carried unanimously by a vote of 7 – 0

DISTRICT OPERATIONS

STUDENT LUNCH INCREASE

Ms. Susan Grisel, seconded by Ms. Sandy Camp, motioned that the Wichita Falls Independent School District Board of Trustees approve the lunch price increase for the 2024-25 school year as submitted by Scot Hafley, Executive Director of Operations, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Each year, Chartwells calculates meal prices based on the USDA meal price calculations.

The 2023-24 student meal prices were:

Elementary Lunch \$3.15

Secondary Lunch \$3.25

The recommended 2024-25 student meal prices are:
Elementary Lunch \$3.25
Secondary Lunch \$3.35.

Carried unanimously by a vote of 7 – 0

HUMAN RESOURCES:

TEACHER APPLICANT POOL

Ms. Sandy Camp, seconded by Mr. Mark Lukert, moved that the Wichita Falls Independent School District Board of Trustees approve the proposed teacher applicant pool.

Carried unanimously by a vote of 7 – 0

BOARD MATTERS:

CONSIDER MOVING THE JULY 9TH BOARD MEETING TO JULY 8TH

Mr. Dale Harvey, seconded by Ms. Diann Scroggins, moved that the Wichita Falls Independent School District Board of Trustees move the Work Session scheduled for July 9th to July 8th.

Carried unanimously by a vote of 7 – 0

RECESS:

Ms. Katherine McGregor, board president, recessed to go into closed session at 6:32pm.

CLOSED SESSION:

1. Personnel Matters Including the Appointment, Evaluation, Reassignment, Duties, Discipline, Dismissal and/or Compensation of Individual District Employees (Pursuant to Texas Government Code 551.074)
2. Discussion of Purchase, Exchange, Lease or Value of Real Property (Pursuant to Texas Government Code 551.072)

ADJOURNMENT:

With no other action to take, Ms. Katherine McGregor, board president, adjourned the meeting at 7:31 pm.

President, Board of Trustees

Secretary, Board of Trustees

WICHITA FALLS ISD BOARD OF TRUSTEES
July 15, 2024

Agenda Item:	2024-2025 Board Meeting Dates		
Administrator Responsible:	Dr. Lee, Superintendent		
Attachments:	2024-2025 Board Meeting Dates Schedule		
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees approve the 2024-2025 Board Meeting Dates Schedule as submitted and recommended by Dr. Donny Lee, Superintendent.

Board Meeting Dates 2024-2025

Work Session @Noon	Board Meeting @6 PM
September 10, 2024	September 16, 2024
October 8, 2024	October 14, 2024
November 12, 2024	November 18, 2024
December 10, 2024	December 16, 2024
January 14, 2025	January 21, 2025
February 11, 2025	February 17, 2025
March 4, 2025	March 17, 2025
April 8, 2025	April 14, 2025
May 13, 2025	May 19, 2025 Rm 302
June 10, 2025	June 16, 2025
July 8, 2025	July 15, 2025
August 12, 2025	August 18, 2025

**WICHITA FALLS ISD BOARD OF TRUSTEES
JULY 15, 2024**

Agenda Item:	Applicant Pool		
Administrator Responsible:	Dayna Hardaway, Director of Human Resources		
Attachments:	Applicant Pool		
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees approve the proposed applicant pool as submitted by Dayna Hardaway, Director of Human Resources, and as recommended by Dr. Donny Lee, Superintendent of Schools.

APPLICANTS TO BE APPROVED BY THE BOARD OF EDUCATION

July 15, 2024

CERTIFIED APPLICANT POOL

Name	Certification	University	Yrs of Exp	Position/Assignment	Previous District
*Zavala, Yesenia	Core Subjects Grades (EC-6)	Midwestern State University	NA	Teacher Zundy Elementary Replacing Whitney Wedel	NA
*McCabe, Traci	Core Subjects Grades (EC-6)	Liberty University Bachelor's	NA	Teacher Zundy Elementary Replacing Jenny Price	NA
*Largent, Emily	Social Studies Grades (4-8)	Midwestern State University Grades (4-8)	NA	Teacher McNiel Middle School Replacing Kyle Morris	NA
*Wall, Riley	Special Education Grades (EC-12)	Midwestern State University Grades (EC-12)	NA	BAC Teacher Fowler Elementary Replacing Amanda Morris	NA

Asterisk indicates Contract Addendum Required. See key below.

** Enrolled in an Alternative Certification Program*

*** One-year out-of state Certification*

****Emergency Permit*

***** Non-Renewal Permit*

DOI = District of Innovation

*Vann, Marisol	Special Education Grades (EC-12)	Brandeis University Bachelor's	NA	Teacher Cunningham Elementary	NA
*Vera, Isabel	Core Subjects with STR Grades (EC-6)	Midwestern State University Bachelor's	1	Teacher Southern Hills Elementary Replacing Tammie Tarver (in-district promotion)	WFISD
* Urista Berenice	Core Subjects Bilingual Grades (EC-6)	Texas Tech University Bachelor's	NA	Teacher Zundy Elementary Replacing Maria Anguiano (in-district transfer)	NA
*Slater-Cammel, Vickie	Core Subjects Grades (EC-6)	Northwest Nazarene University Bachelor's	NA	Teacher Zundy Elementary Replacing Craig Conner (in-district transfer)	NA
*Rochon, Armani	Special Education Grades (EC-12)	York University Bachelor's	NA	Teacher/Coach Hirschi Middle School Replacing Nia Lewis	NA

Asterisk indicates Contract Addendum Required. See key below.

** Enrolled in an Alternative Certification Program*

*** One-year out-of state Certification*

****Emergency Permit*

***** Non-Renewal Permit*

DOI = District of Innovation

*Riding-In, Alec	Core Subjects Grades (EC-6)	Wayland Baptist University Bachelor's	NA	Teacher Booker T. Washington Replacing Bethany Horschler	NA
*Ortiz, Sarah	Core Subjects Grades (EC-6)	Midwestern State University Bachelor's	1	Head Start Teacher Haynes Head Start Replacing herself (testing)	WFISD
*Price, Melody	Special Education Grades (EC-12)	Western Governors University Bachelor's	1	Teacher Burgess Elementary Replacing Brooke Karr	Killeen ISD
*Nabors, Shanerica	Special Education Grades (EC-12)	Midwestern State University Bachelor's	NA	Teacher McNiel Middle School Replacing Jennifer Have	NA
*Johnson, Kenna	Core Subjects Grades (EC-6)	Southeastern Oklahoma State University Bachelor's	3	Teacher Scotland Park Elementary Replacing Shannon Myers (in-district promotion)	Ardmore Public Schools

Asterisk indicates Contract Addendum Required. See key below.

** Enrolled in an Alternative Certification Program*

*** One-year out-of state Certification*

****Emergency Permit*

***** Non-Renewal Permit*

DOI = District of Innovation

*James, Garrett	Mathematics Grades (4-8)	Texas A&M University Bachelor's	NA	Teacher McNiel Middle School Replacing Susan MEEKS (in-district transfer)	NA
*Corson, Emily	Art Grades (EC-12)	Rutgers University Bachelor's	NA	Teacher McNiel Middle School Replacing Jennifer McLarty	NA
*Baldizon, Daniel	Special Education Grades (EC-12)	University of North Texas Bachelor's	NA	Teacher McNiel Middle School Replacing Shavodrick Beaver (in-district promotion)	NA
*Au, Paige	Core Subjects Grades (EC-6)	University at Buffalo New York Bachelor's	NA	Teacher Scotland Park Elementary Replacing Danielle Bloomfield	NA
*Bria, Viktoria	Core Subjects Grades (EC-6)	Midwestern State University Bachelor's	NA	Teacher Fain Elementary Replacing Jordan Simms	NA

Asterisk indicates Contract Addendum Required. See key below.

** Enrolled in an Alternative Certification Program*

*** One-year out-of state Certification*

****Emergency Permit*

***** Non-Renewal Permit*

DOI = District of Innovation

*Glebe, Karen	ELAR Grades (4-8)	Midwestern State University Bachelor's	NA	Teacher McNiel Middle School Replacing Steven Chapman (in-district promotion)	NA
*Cook, Natalie	ELAR Grades (7-12)	Midwestern State University Bachelor's	NA	Teacher McNiel Middle School Replacing Hannah Reames (in-district promotion)	NA
*Rittenhouse, Lorena	ELAR Grades (4-8)	University of Texas at Arlington Bachelor's	NA	Teacher McNiel Middle School Replacing Pamela Johnston (in-district promotion)	NA
*Slupski, Kathleen	Science Grades (4-8)	Texas State University	NA	Teacher Franklin Elementary Replacing Melinda Alexander	NA
*Adams, Diona	Core Subjects Grades (EC-6)	Midwestern State University Bachelor's	NA	Teacher Crockett Elementary Replacing Charity Hartman	NA

Asterisk indicates Contract Addendum Required. See key below.

** Enrolled in an Alternative Certification Program*

*** One-year out-of state Certification*

****Emergency Permit*

***** Non-Renewal Permit*

DOI = District of Innovation

*Harder, Hannah	Core Subjects (EC-6)	Midwestern State University Bachelor's	NA	Teacher Haynes Head Start Replacing Jerrica LaLonde	NA
*Smith, Ronald	Mathematics Grades (4-8)	Midwestern State University Bachelor's	NA	Teacher Burgess Elementary Replacing Dana Griffin	NA
*Russell, Kimberly	Art Grades (EC-12)	Southern New Hampshire University Bachelor's	NA	Teacher McNiel Middle School Replacing Shannon Huffman (in-district transfer)	NA
Berry, RN, Laura	DOI	Vernon Community College Associates	N/A	Teacher CEC Replacing Carl Bishop	N/A
Ayres, Taylor	Generalist (Ec-6) Special Education (EC-12)	University of North Texas Bachelor's	9	Special Education Program Coordinator-Secondary Replacing Amber Frost (promotion)	Sanger ISD

Asterisk indicates Contract Addendum Required. See key below.

** Enrolled in an Alternative Certification Program*

*** One-year out-of state Certification*

****Emergency Permit*

***** Non-Renewal Permit*

DOI = District of Innovation

*Robinson, Mona	Core Subjects (EC-6)	Oklahoma Christian University Bachelor's	NA	Teacher Milam Elementary Replacing Drake Calloway	NA
*Garnett, Jennifer	Core Subjects (4-8)	Wayland Baptist University Bachelor's National University Master's	NA	Teacher Hirschi Middle School Replacing Clint Scobee (Movement)	NA

Asterisk indicates Contract Addendum Required. See key below.

** Enrolled in an Alternative Certification Program*

*** One-year out-of state Certification*

****Emergency Permit*

***** Non-Renewal Permit*

DOI = District of Innovation

APPLICANTS TO BE APPROVED BY THE BOARD OF EDUCATION

July 15, 2024

Contract Change

Name	Current Contract	Current Position	New Contract	New Position
James, Renisha	Diagnostician Term	Diagnostician	Professional Educator Probationary	SPED Evaluation Specialist
Jackson, Alexis	Teacher Probationary	Teacher Legacy	Teacher Dual Probationary	Teacher/Coach Legacy

Asterisk indicates Contract Addendum Required. See key below.

** Enrolled in an Alternative Certification Program*

*** One-year out-of state Certification*

****Emergency Permit*

***** Non-Renewal Permit*

DOI = District of Innovation