



# Agenda of Special Session November 7, 2023 The Board of Trustees Wichita Falls Independent School District

In Compliance with the Texas Government Code, Chapter 551, Subchapter C, the Board of Trustees of the Wichita Falls Independent School District will meet for a Special Session at 12:00 PM, on November 7, 2023, in the Board Room at the Education Center, 1104 Broad St, Wichita Falls, TX 76301.

The subjects to be discussed, considered, or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

<b>I. CALL TO ORDER AND OPENING STATEMENT</b>	
<b>II. INVOCATION</b>	
<b>III. PUBLIC COMMENT</b>	
Public comments at Special Sessions are limited to items listed on the agenda.	
<b>IV. REPORTS OR SPECIAL DISCUSSION ITEMS</b>	
A. Construction Update for WF Legacy High School and WF Memorial High School	
B. Weaver External Audit	
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C. Closed Session:	
1. Personnel Matters Including the Appointment, Evaluation, Reassignment, Duties, Discipline, Dismissal and/or Compensation of Individual District Employees ( <i>Pursuant to Texas Government Code 551.074</i> )	
<b>XI. ADJOURNMENT</b>	

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*If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.*

The notice for this meeting was posted in compliance with the Texas Open Meetings Act on Friday, November 3, 2023 at 2:00 pm.

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For the Board of Trustees

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**November 7, 2024**

**Agenda Item:** 2023-2024 Goals and Performance Objectives

**Administrator Responsible:** Christy Nash, Director of Federal Programs

**Attachments:** District Improvement Plan

Action Needed       Future Action       Presentations       Report

**Administrative Recommendation:**

That the Wichita Falls Independent School District Board of Trustees approve the 2023-2024 Goals and Performance Objectives as submitted by Christy Nash, Director of Federal Programs, and as recommended by Dr. Donny Lee, Superintendent of Schools.

**Administrative Information:**

Per Board Policy, BQ (Local), a board shall ensure that a district improvement plan is developed, reviewed, and revised annually for the purpose of improving the performance of all students. A board shall annually approve performance objectives.

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**November 7, 2023**

<b>Agenda Item:</b>	Financial Reports as of September 30, 2023		
<b>Administrator Responsible:</b>	Leah Horton, Chief Financial Officer		
<b>Attachments:</b>	Financials		
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

**Administrative Recommendation:**

That the Wichita Falls Independent School District Board of Trustees approves the attached year-to-date financial reports and investment reports as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

**Explanation:**

The following attachments report the revenue and expenditure position through September 30, 2023 for all funds. The current year column is reported as of the approved budget.

The “Year-to-Date Revenues & Expenses Comparison” report details the components of revenue and functional expenditures for the General Fund, Food Service, and Debt Service Fund.

For the General Fund, the Year-to-Date Budget vs. Actual shows the prior year actual, current budget, actual revenue and expenditures to date with the remaining amount left in each category. The prior year actual is provided for comparison to the current budget.

The attached financial reports represent three months of operations, 25.00% of the fiscal year. As of September 30th, of last year, the district had collected 11.99% of projected revenues, as compared to 11.94% for 2023-2024. Expenditures for 2023-2024 were 19.60% of budget, as compared to 13.98% for 2022-2023.

**For the General Fund** revenues were 15.26% last year as compared to 12.23% this year. Expenditures were 22.46% last year as compared to 21.11% this year.

**For the Food Service Fund** revenues were 23.23% last year as compared to 21.59% this year. Expenditures were 8.19% last year as compared to 18.36% this year.

**For the Debt Service Fund** revenues were 1.15% last year as compared to 1.16% this year. Expenditures were 23.93% last year as compared to 22.95% this year.

**Investments:**

Leah Horton, Chief Financial Officer, hereby certifies that the following Investment Report represents the investment position of the school district as of the noted date in compliance with the Board approved Investment Policy, the Public Funds Investment Act (Texas Government Code 2256), and, Generally Accepted Accounting Principles (GAAP).

WICHITA FALLS INDEPENDENT SCHOOL DISTRICT  
FINANCIAL SUMMARY  
SEPTEMBER 30, 2023

	<b>2022-2023</b>			<b>2023-2024</b>		
	<b>CURRENT BUDGET</b>	<b>ACTUAL YEAR TO DATE</b>	<b>% OF CURRENT BUDGET</b>	<b>CURRENT BUDGET</b>	<b>ACTUAL YEAR TO DATE</b>	<b>% OF CURRENT BUDGET</b>
<b>REVENUE:</b>						
GNL. OPERATING	\$114,666,818	\$17,444,071	15.21%	\$123,623,591	\$14,998,063	12.13%
ATHLETICS	\$365,000	\$114,465	31.36%	\$315,000	\$164,347	52.17%
<b>General Fund</b>	<b>\$115,031,818</b>	<b>\$17,558,536</b>	<b>15.26%</b>	<b>\$123,938,591</b>	<b>\$15,162,410</b>	<b>12.23%</b>
SP. EDUCATION	\$4,109,595	\$391,501	9.53%	\$3,389,156	\$86,834	2.56%
VOCATIONAL	\$191,064	\$13,733	7.19%	\$189,132	\$13,748	7.27%
CONS. APPLIC.	\$8,245,476	\$370,520	4.49%	\$8,810,729	\$131,244	1.49%
OTHER SP. REV.	\$37,451,677	\$741,138	1.98%	\$12,561,597	\$844,984	6.73%
<b>Special Revenues</b>	<b>\$49,997,812</b>	<b>\$1,516,892</b>	<b>3.03%</b>	<b>\$24,950,614</b>	<b>\$1,076,810</b>	<b>4.32%</b>
FOOD SERVICE	\$7,503,819	\$1,742,986	23.23%	\$7,992,013	\$1,725,256	21.59%
INT & SINKING	\$21,756,639	\$251,034	1.15%	\$23,614,035	\$274,944	1.16%
CONSTRUCTION FUND	\$0	\$2,227,507	0.00%	\$0	\$3,308,528	0.00%
INTERNAL SERVICE	\$0	\$2,880	0.00%	\$0	\$7,759	0.00%
<b>TOTAL REVENUE</b>	<b>\$194,290,088</b>	<b>\$23,299,835</b>	<b>11.99%</b>	<b>\$180,495,253</b>	<b>\$21,555,707</b>	<b>11.94%</b>
<b>EXPENDITURES:</b>						
GNL. OPERATING	\$118,358,798	\$26,615,828	22.49%	\$123,676,591	\$26,063,776	21.07%
ATHLETICS	\$1,262,000	\$254,867	20.20%	\$1,262,000	\$309,572	24.53%
<b>General Fund</b>	<b>\$119,620,798</b>	<b>\$26,870,696</b>	<b>22.46%</b>	<b>\$124,938,591</b>	<b>\$26,373,348</b>	<b>21.11%</b>
SP. EDUCATION	\$4,109,595	\$916,707	22.31%	\$3,675,777	\$951,906	25.90%
VOCATIONAL	\$191,064	\$27,510	14.40%	\$189,132	\$43,403	22.95%
CONS. APPLIC.	\$8,245,476	\$933,283	11.32%	\$8,810,729	\$1,095,498	12.43%
OTHER SP. REV.	\$38,340,518	\$4,654,742	12.14%	\$13,446,886	\$3,348,282	24.90%
<b>Special Revenues</b>	<b>\$50,886,653</b>	<b>\$6,532,243</b>	<b>12.84%</b>	<b>\$26,122,524</b>	<b>\$5,439,089</b>	<b>20.82%</b>
FOOD SERVICE	\$7,276,219	\$596,115	8.19%	\$7,764,113	\$1,425,434	18.36%
INT & SINKING	\$21,995,847	\$5,263,173	23.93%	\$22,019,483	\$5,053,741	22.95%
CONSTRUCTION FUND	\$267,696,279	\$25,981,265	9.71%	\$126,465,052	\$21,858,480	17.28%
INTERNAL SERVICE	\$435,080	\$155,033	35.63%	\$441,126	\$154,050	34.92%
<b>TOTAL EXPEND.</b>	<b>\$467,910,876</b>	<b>\$65,398,525</b>	<b>13.98%</b>	<b>\$307,750,889</b>	<b>\$60,304,141</b>	<b>19.60%</b>

WICHITA FALLS INDEPENDENT SCHOOL DISTRICT  
 FINANCIAL SUMMARY  
 SEPTEMBER 30, 2023

FUND	INVESTMENTS	CHECKING ACCOUNT	9/30/2022 TOTAL CASH	INVESTMENTS	CHECKING ACCOUNT	9/30/2023 TOTAL CASH
GNL. OPERATING	36,277,212	\$ 5,870,812	42,148,023	43,027,919	\$ 4,339,675	47,367,594
ATHLETICS	-	72,296	72,296	-	53,573.48	53,573
SPECIAL REVENUES	-	(5,240,634)	(5,240,634)	-	(4,816,703)	(4,816,703)
FOOD SERVICE	4,545,855	132,673	4,678,528	7,104,320	42,212.82	7,146,532
INT & SINKING	237,253	618	237,871	2,712,002	617.99	2,712,620
CONSTRUCTION FUND	218,510,416	908,165	219,418,581	120,371,857	8,268.59	120,380,125
INTERNAL SERVICE	565,363	(1,831,246)	(1,265,884)	591,564	(2,220,020.61)	(1,628,456)
PAYROLL	-	87,730	87,730	-	86,217.45	86,217.45
<b>TOTAL</b>	<b>\$ 260,136,098</b>	<b>\$ 414</b>	<b>\$ 260,136,512</b>	<b>\$ 173,807,662</b>	<b>\$ (2,506,158)</b>	<b>\$ 171,301,503</b>

**GENERAL FUND**

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT  
YEAR TO DATE REVENUES AND EXPENSES COMPARISON  
SEPTEMBER 2022 and SEPTEMBER 2023**

3 month has passed = 25.00%		2022-2023			2023-2024			CURRENT MONTH
		CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %	CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %	
<b>Revenues</b>								
5700	Local Revenues	\$ 48,600,776	\$ 1,128,598	2.32%	\$ 49,782,000	\$ 1,445,603	2.90%	613,456
5800	State Revenues	62,817,597	16,170,986	25.74%	70,588,815	13,565,329	19.22%	12,681,469
5900	Federal Revenues	3,240,670	257,456	7.94%	3,215,000	135,796	4.22%	108,191
	<b>Total Revenues</b>	<b>\$ 114,659,042</b>	<b>\$ 17,557,040</b>	<b>15.31%</b>	<b>\$ 123,585,815</b>	<b>\$ 15,146,728</b>	<b>12.26%</b>	<b>\$ 13,403,116</b>
<b>Expenses by Function</b>								
11	Instruction	\$ 72,022,788	\$ 15,958,578	22.16%	\$ 70,986,444	\$ 14,675,314	20.67%	5,852,690
12	Instr. Resources/Media	1,500,337	297,850	19.85%	1,512,783	332,708	21.99%	113,280
13	Curriculum Dev. & Staff Dev	861,046	139,793	16.24%	715,433	122,464	17.12%	38,155
21	Instructional Leadership	2,029,331	451,114	22.23%	2,157,946	452,920	20.99%	148,871
23	School Leadership	7,624,486	1,831,686	24.02%	7,171,098	1,821,623	25.40%	608,315
31	Guidance, Counseling & Evaluation Svcs	4,032,479	975,517	24.19%	4,052,340	1,015,148	25.05%	426,746
32	Social Work Services	439,045	88,448	20.15%	276,377	61,702	22.33%	13,176
33	Health Services	1,950,871	382,126	19.59%	1,911,388	443,460	23.20%	149,914
34	Student Transportation	3,019,800	250,647	8.30%	5,389,900	610,000	11.32%	582,719
35	Food Service	-	14,106	0.00%	-	8,056	0.00%	0
36	Co-Curricular/Extracurricular	4,200,243	747,968	17.81%	3,735,033	788,279	21.10%	316,571
41	General Administration	3,655,989	840,358	22.99%	4,567,082	868,774	19.02%	260,657
51	Plant Maint. & Operations	12,019,408	3,467,843	28.85%	15,321,522	3,382,132	22.07%	949,003
52	Security & Monitoring	885,039	200,236	22.62%	1,567,109	370,217	23.62%	97,095
53	Data Processing Services	3,162,179	965,909	30.55%	3,379,524	1,195,152	35.36%	366,058
61	Community Services	12,650	10,242	80.96%	12,860	10,352	80.50%	121
71	Debt Service	1,184,062	76,312	6.44%	1,103,600	31,800	2.88%	-
81	Facilities Acquisition & Construction	-	-	0.00%	-	-	0.00%	-
93	Payments to Fiscal Agent of SSA	100,000	-	0.00%	100,000	-	0.00%	-
95	Payments to JJAEP	40,000	3,053	7.63%	40,000	1,505	3.76%	774
99	Intergovernmental Charges	706,046	168,910	23.92%	763,152	181,743	23.81%	-
	<b>Total Expenditures</b>	<b>\$ 119,445,798</b>	<b>\$ 26,870,696</b>	<b>22.50%</b>	<b>\$ 124,763,591</b>	<b>\$ 26,373,348</b>	<b>21.14%</b>	<b>\$ 9,924,146</b>
<b>Other Sources and (Uses)</b>								
7900	Non-Operating Resources	372,776	1,496	0.40%	352,776	15,682	4.45%	8,026
8900	Other Uses-Non-operating	(175,000)		0.00%	(175,000)	-	0.00%	-
	<b>Total Other Sources and Uses</b>	<b>\$ 197,776</b>	<b>\$ 1,496</b>	<b>0.76%</b>	<b>\$ 177,776</b>	<b>\$ 15,682</b>	<b>8.82%</b>	<b>\$ 8,026</b>
	<b>Net Change in Fund Balance</b>	<b>\$ (4,588,980)</b>	<b>\$ (9,312,160)</b>	<b>202.92%</b>	<b>\$ (1,000,000)</b>	<b>\$ (11,210,938)</b>	<b>1121.09%</b>	<b>\$ 3,486,996</b>

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT  
YEAR TO DATE GENERAL FUND REVENUES COMPARISON  
SEPTEMBER 2022 and SEPTEMBER 2023**

		2022-2023			2023-2024			Current Month
		BUDGET	ACTUAL	%	BUDGET	ACTUAL	%	
<b>Local Revenues</b>								
5711	Current year tax levy	46,542,933	\$ 102,210	0.22%	47,000,000	\$ -	0.00%	-
5712	Taxes-delinquent	772,340	428,636	55.50%	675,000	412,444	61.10%	66,027
5719	Tax penalties & interest	483,767	102,066	21.10%	495,000	95,155	19.22%	26,645
5735	Summer school tuition	-	-	0.00%	-	-	0.00%	-
5739	Tuition and Fess Local	90,000	1,806	2.01%	30,000	3,010	10.03%	1,548
5742	Interest income	85,000	124,576	146.56%	1,000,000	436,095	43.61%	147,745
5743	Facilities rental	100,000	24,557	24.56%	100,000	18,521	18.52%	6,174
5744	Gifts and local grants	-	150,000	0.00%	-	-	0.00%	-
5745	Insurance Proceeds	-	-	0.00%	-	-	0.00%	-
5749	Miscellaneous revenue	144,000	54,622	37.93%	155,000	298,559	192.62%	266,219
5755	Enterprise Revenue	12,736	3,200	25.13%	7,000	4,792	68.46%	3,082
	<b>Local revenues to date before Athletics</b>	<b>48,230,776</b>	<b>991,673</b>	<b>2.06%</b>	<b>49,462,000</b>	<b>1,268,576</b>	<b>2.56%</b>	<b>\$ 517,440</b>
5752	Scoreboard Fund	20,000	22,460	112.30%	20,000	20,920	104.60%	20,920
5752	Athletics Fund ticket sales	350,000	114,465	32.70%	300,000	156,107	52.04%	75,096
	<b>Total local revenues to date</b>	<b>48,600,776</b>	<b>1,128,598</b>	<b>2.32%</b>	<b>49,782,000</b>	<b>1,445,603</b>	<b>2.90%</b>	<b>\$ 613,456</b>
<b>State Revenues</b>								
5811	Available School Fund	5,498,654	638,687	11.62%	4,750,000	403,354	8.49%	403,354
5812	Foundation entitlements	51,267,591	14,075,695	27.46%	60,891,885	11,777,355	19.34%	11,777,355
5819	Other FSP Programs	-	-	0.00%	-	-	0.00%	-
5829	Misc. state programs	-	-	0.00%	-	-	0.00%	-
5831	TRS On-behalf	6,051,352	1,456,604	24.07%	4,946,930	1,384,620	27.99%	500,760
	<b>Total state revenues to date</b>	<b>62,817,597</b>	<b>16,170,986</b>	<b>25.74%</b>	<b>70,588,815</b>	<b>13,565,329</b>	<b>19.22%</b>	<b>12,681,469</b>
<b>Federal Revenues</b>								
5919	Other Federal Revenues	125,000	-	0.00%	25,000	-	0.00%	-
5927	Indirect costs	-	-	0.00%	-	-	0.00%	-
5929	After School Snack Program	270,000	12,905	4.78%	75,000	9,760	13.01%	3,101
5931	SHARS Revenue	2,527,670	214,741	8.50%	2,800,000	59,473	2.12%	54,264
5931	SHARS Revenue-Deferred	-	-	0.00%	-	-	0.00%	-
5941	Impact Aid	140,000	-	0.00%	150,000	35,338	23.56%	35,338
5946	ROTC salary reimbursement	178,000	29,810	16.75%	165,000	31,225	18.92%	15,488
	<b>Total federal revenues to date</b>	<b>3,240,670</b>	<b>257,456</b>	<b>7.94%</b>	<b>3,215,000</b>	<b>135,796</b>	<b>4.22%</b>	<b>108,191</b>
<b>Non-Operating Resources</b>								
7912	Sale of assets	30,000	1,496	4.99%	10,000	15,682	156.82%	8,026
7915	Transfers from Other Funds	342,776	-	0.00%	342,776	-	0.00%	-
	<b>Total non-operating resources</b>	<b>372,776</b>	<b>1,496</b>	<b>0.40%</b>	<b>352,776</b>	<b>15,682</b>	<b>4.45%</b>	<b>8,026</b>
<b>GRAND TOTAL - GENERAL FUND</b>		<b>\$ 115,031,818</b>	<b>\$ 17,558,536</b>	<b>15.26%</b>	<b>\$ 123,938,591</b>	<b>\$ 15,162,410</b>	<b>12.23%</b>	<b>\$ 13,411,142</b>

**FOOD SERVICE FUND**

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT  
YEAR TO DATE REVENUES AND EXPENSES COMPARISON  
SEPTEMBER 2022 and SEPTEMBER 2023**

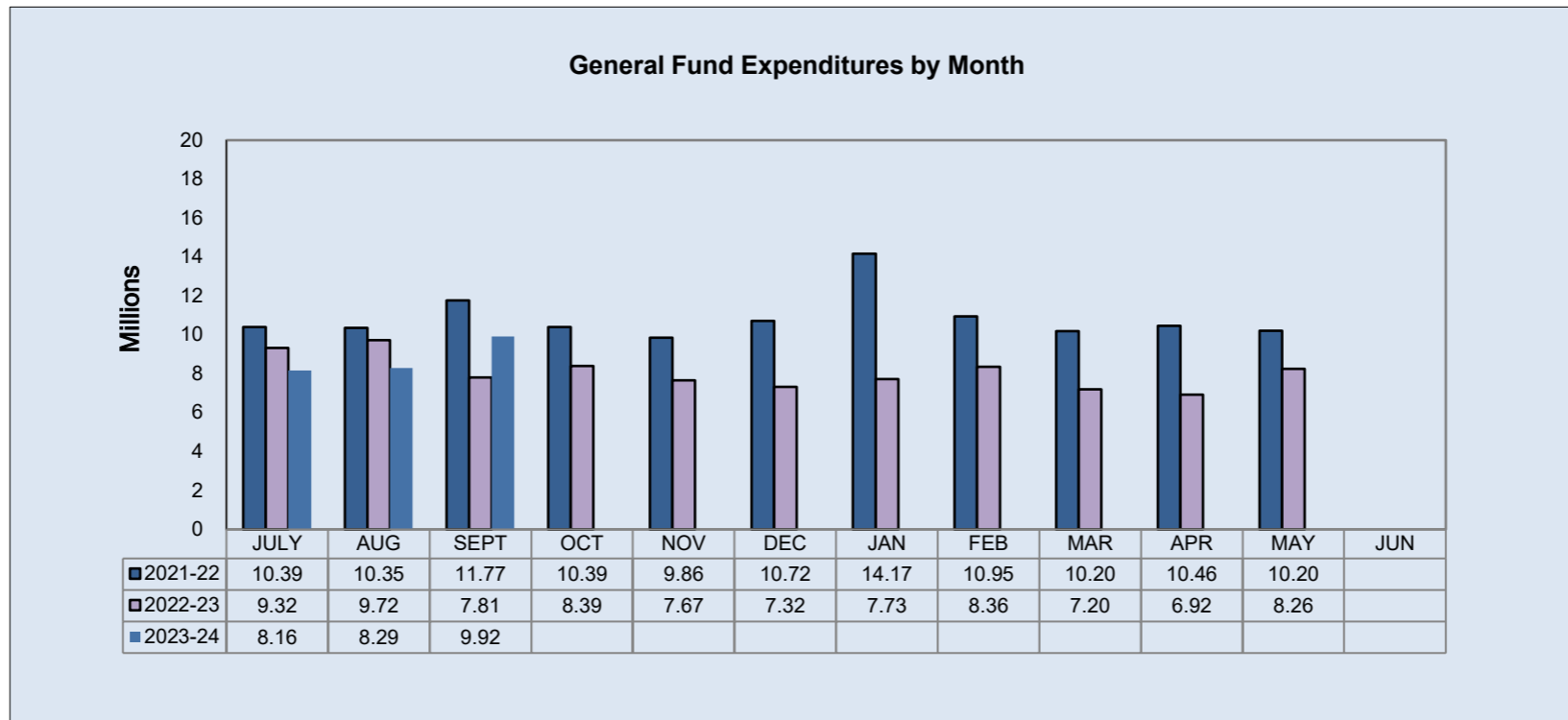
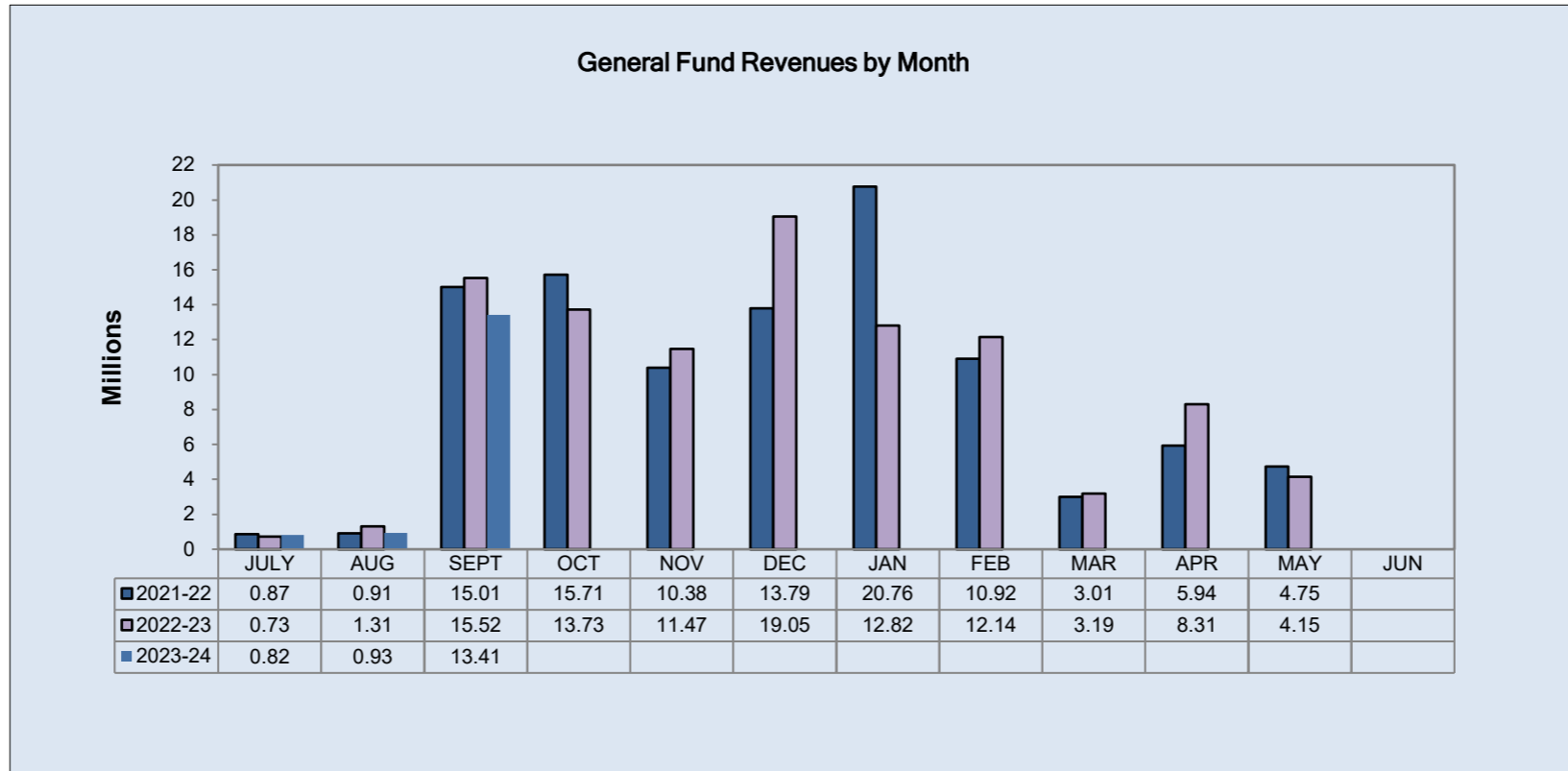
3 months has passed = 25.00%		2022-2023			2023-2024			CURRENT MONTH
		CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %	CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %	
<b>Revenues</b>								
5700	Local Revenues	830,901	\$ 323,453	38.93%	844,581	\$ 379,518	44.94%	178,169
5800	State Revenues	36,000	-	0.00%	36,000	-	0.00%	-
5900	Federal Revenues	6,309,437	1,361,424	21.58%	6,751,756	1,301,677	19.28%	732,336
5900	After School Supper Program	272,175	58,109	21.35%	301,890	44,050	14.59%	29,343
5900	After School Snack Program	55,306	-	0.00%	57,786	-	0.00%	-
	<b>Total Revenues</b>	<b>\$ 7,503,819</b>	<b>\$ 1,742,986</b>	<b>23.23%</b>	<b>\$ 7,992,013</b>	<b>\$ 1,725,245</b>	<b>21.59%</b>	<b>\$ 939,848</b>
<b>Expenses by Function</b>								
35	Food Service	\$ 6,933,443	\$ 596,115	8.60%	\$ 7,421,337	\$ 1,425,434	19.21%	811,747
51	Plant Maint. & Operations	-	-	0.00%	-	-	0.00%	-
81	Facilities Acquisition & Construction	-	-	0.00%	-	-	0.00%	-
	<b>Total Expenditures</b>	<b>\$ 6,933,443</b>	<b>\$ 596,115</b>	<b>8.60%</b>	<b>\$ 7,421,337</b>	<b>\$ 1,425,434</b>	<b>19.21%</b>	<b>\$ 811,747</b>
<b>Other Sources and (Uses)</b>								
7900	Non-Operating Resources	\$ -	\$ -	0.00%	\$ -	\$ 11	0.00%	11
8900	Other Uses-Non-operating	(342,776)	-	0.00%	(342,776)	-	0.00%	-
	<b>Total Other Sources and Uses</b>	<b>\$ (342,776)</b>	<b>\$ -</b>	<b>0.00%</b>	<b>\$ (342,776)</b>	<b>\$ 11</b>	<b>0.00%</b>	<b>\$ 11</b>
	<b>Net Change in Fund Balance</b>	<b>\$ 227,600</b>	<b>\$ 1,146,871</b>	<b>503.90%</b>	<b>\$ 227,900</b>	<b>\$ 299,822</b>	<b>131.56%</b>	<b>\$ 128,112</b>

**DEBT SERVICE AND  
CAPITAL PROJECTS FUNDS**

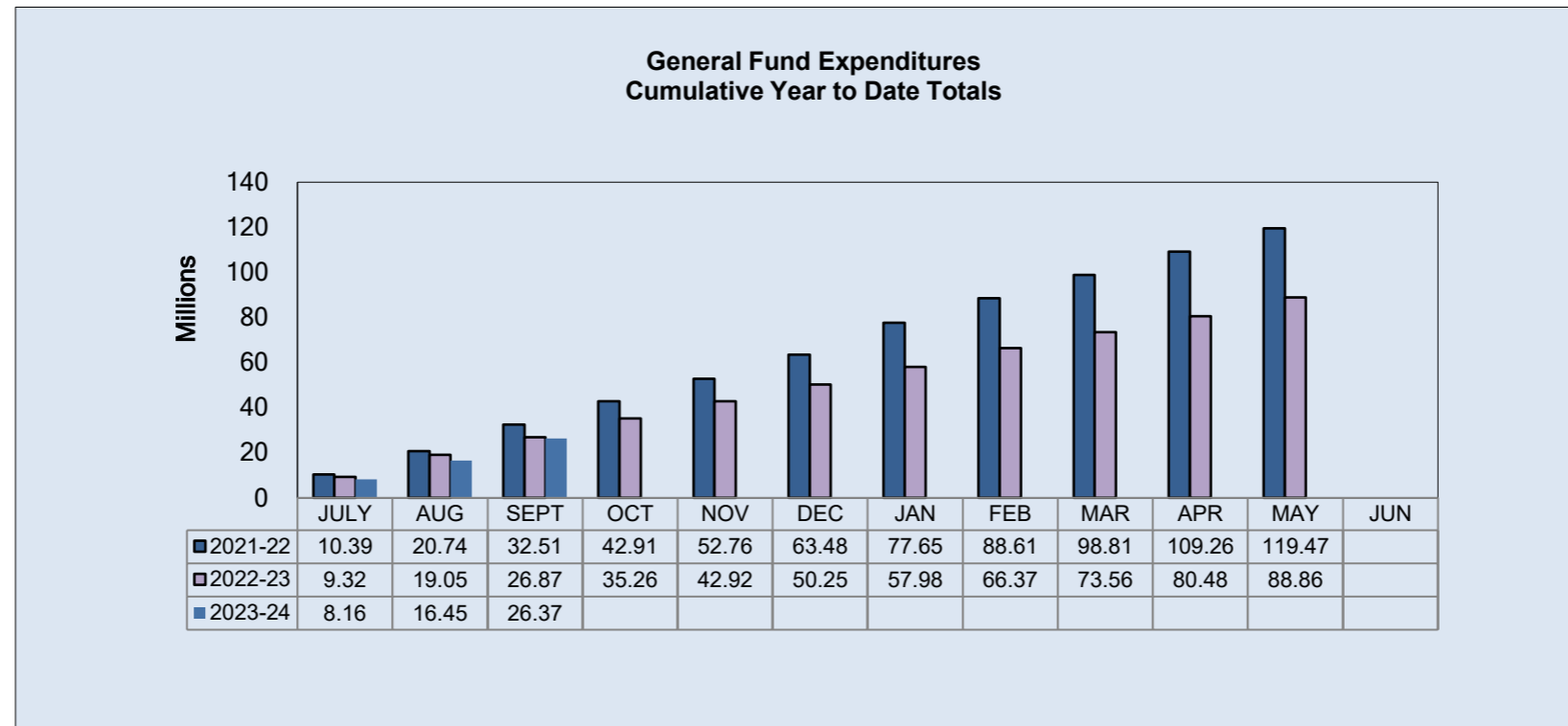
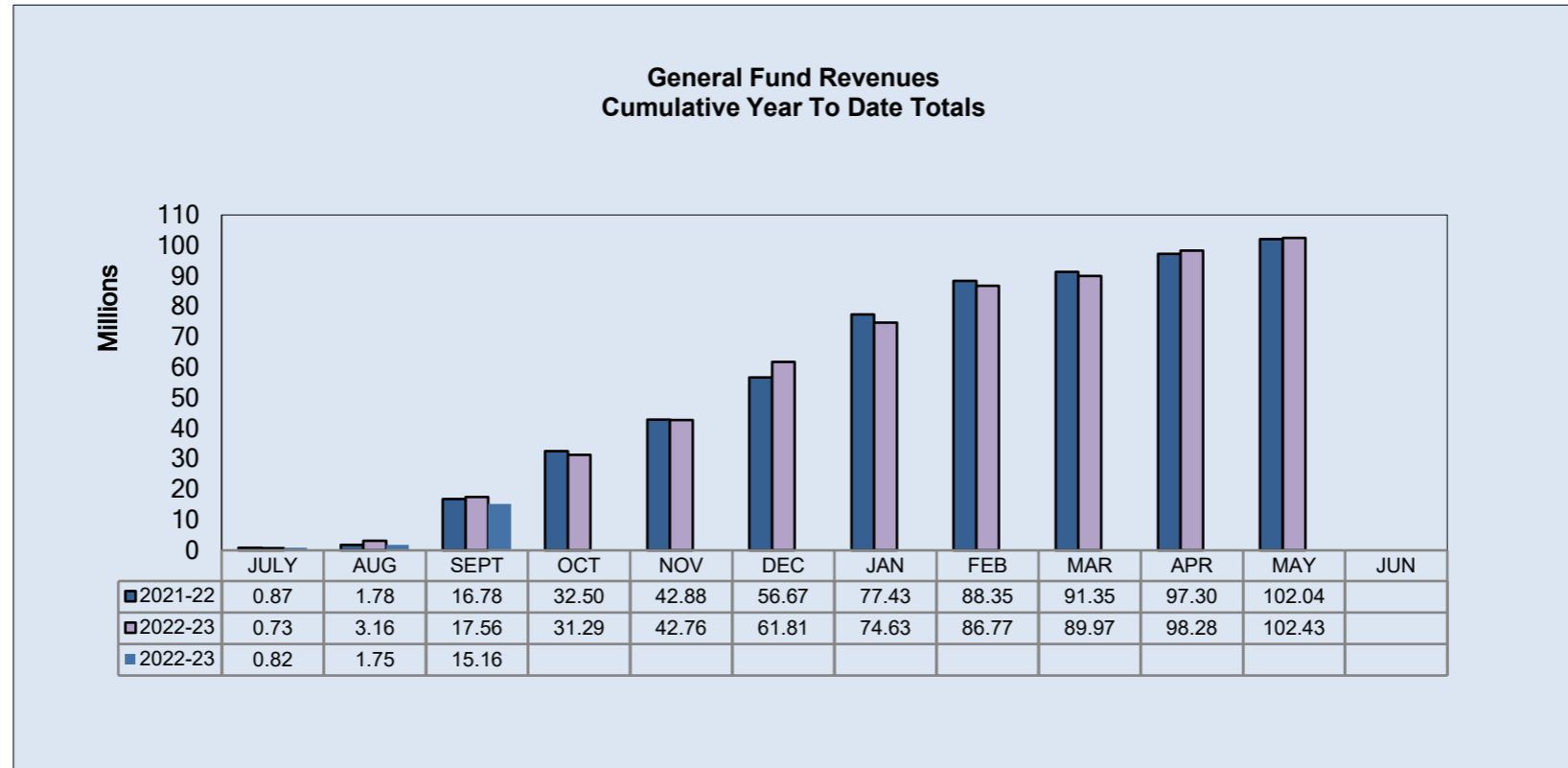
**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT  
YEAR TO DATE REVENUES AND EXPENSES COMPARISON  
SEPTEMBER 2022 and SEPTEMBER 2023**

DEBT SERVICE FUND 3 months has passed = 25.00%		2022-2023			2023-2024			CURRENT MONTH
		CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %	CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %	
<b>Revenues</b>								
5700	Local Revenues	21,756,639	\$ 251,034	1.15%	23,614,035	\$ 274,944	1.16%	49,841
5800	State Revenues	-	-	0.00%	-	-	0.00%	-
5900	Federal Revenues	-	-	0.00%	-	-	0.00%	-
	<b>Total Revenues</b>	<b>\$ 21,756,639</b>	<b>\$ 251,034</b>	<b>1.15%</b>	<b>\$ 23,614,035</b>	<b>\$ 274,944</b>	<b>1.16%</b>	<b>\$ 49,841</b>
<b>Expenses by Function</b>								
71	Debt Service	\$ 21,995,847	\$ 5,263,173	23.93%	\$ 22,019,483	\$ 5,053,741	22.95%	-
	<b>Total Expenditures</b>	<b>\$ 21,995,847</b>	<b>\$ 5,263,173</b>	<b>23.93%</b>	<b>\$ 22,019,483</b>	<b>\$ 5,053,741</b>	<b>22.95%</b>	<b>\$ -</b>
<b>Other Sources and (Uses)</b>								
7900	Non-Operating Resources	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	-
	<b>Total Other Sources and (Uses)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.00%</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.00%</b>	<b>\$ -</b>
	<b>Net Change in Fund Balance</b>	<b>\$ (239,208)</b>	<b>\$ (5,012,139)</b>	<b>2095.31%</b>	<b>\$ 1,594,552</b>	<b>\$ (4,778,797)</b>	<b>299.70%</b>	<b>\$ 49,841</b>
<b>CAPITAL PROJECTS FUND</b> 3 months has passed = 25.00%								
		CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %	CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %	CURRENT MONTH
<b>Revenues</b>								
5700	Local Revenues - interest Income	\$ -	\$ 1,101,773.00	0.00%	\$ -	\$ 1,683,528.00	0.00%	502,657
5700	Local Revenues - Gifts & Bequest	-	1,125,734.00	0.00%	-	1,625,000.00	0.00%	500,000
5800	State Revenues	-	-	0.00%	-	-	0.00%	-
5900	Federal Revenues	-	-	0.00%	-	-	0.00%	-
	<b>Total Revenues</b>	<b>\$ -</b>	<b>\$ 2,227,507</b>	<b>0.00%</b>	<b>\$ -</b>	<b>\$ 3,308,528</b>	<b>0.00%</b>	<b>\$ 1,002,657</b>
<b>Expenses by Function</b>								
11	Instruction	-	-	0.00%	-	-	0.00%	-
51	Plant M&O	-	-	0.00%	-	-	0.00%	-
71	Debt Services	-	-	0.00%	-	-	0.00%	-
81	Facilities Acquisition & Construction	267,696,279	25,981,265	9.71%	126,465,052	21,858,480	17.28%	21,739,219
	<b>Total Expenditures</b>	<b>\$ 267,696,279</b>	<b>\$ 25,981,265</b>	<b>9.71%</b>	<b>\$ 126,465,052</b>	<b>\$ 21,858,480</b>	<b>17.28%</b>	<b>\$ 21,739,219</b>
<b>Other Sources and (Uses)</b>								
7900	Non-Operating Resources	-	-	0.00%	-	-	0.00%	-
8900	Other Uses-Non-operating	-	-	0.00%	-	-	0.00%	-
	<b>Total Other Sources and (Uses)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.00%</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.00%</b>	<b>\$ -</b>
	<b>Net Change in Fund Balance</b>	<b>\$ (267,696,279)</b>	<b>\$ (23,753,758)</b>	<b>8.87%</b>	<b>\$ (126,465,052)</b>	<b>\$ (18,549,952)</b>	<b>14.67%</b>	<b>\$ (20,736,562)</b>

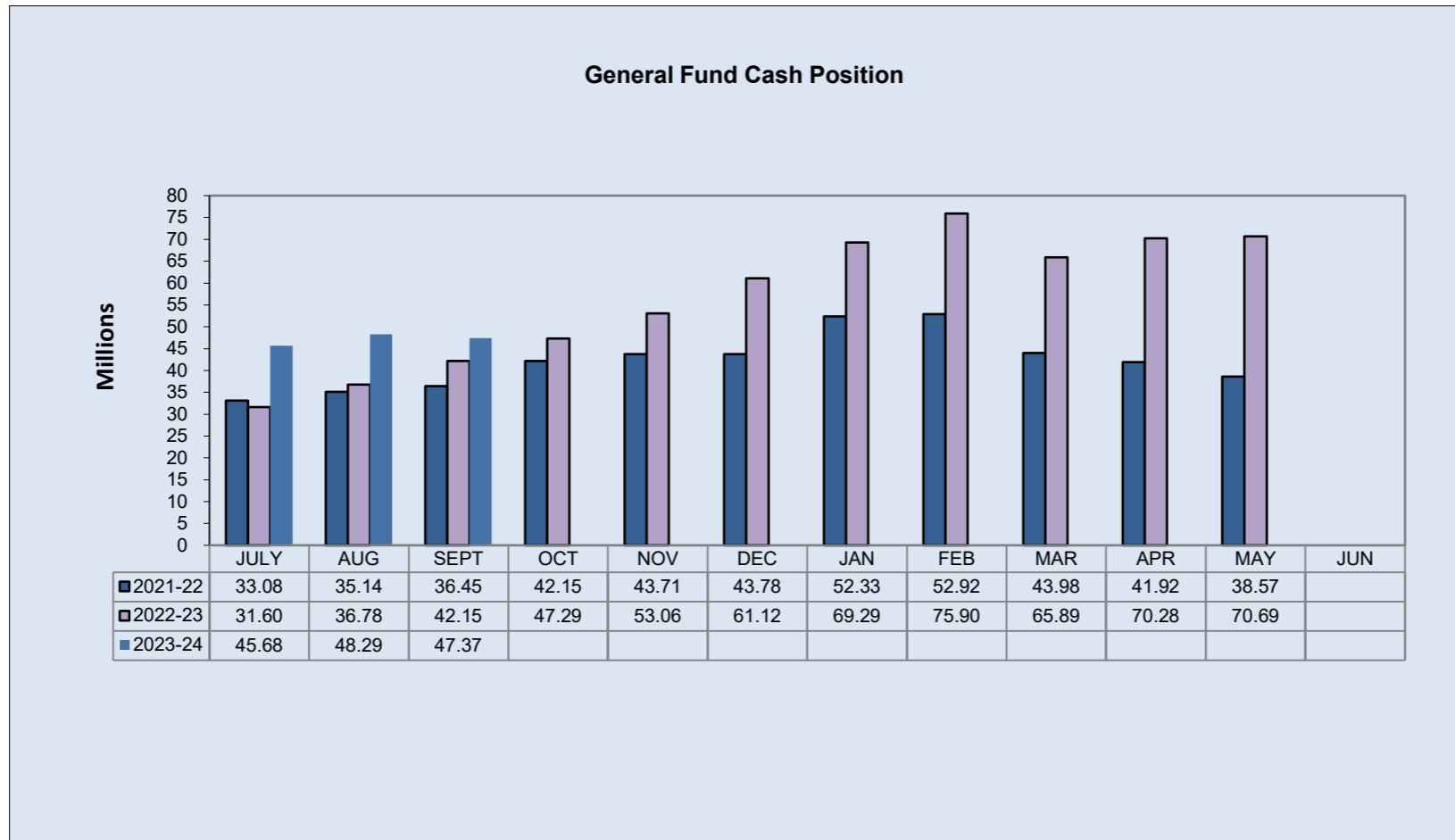
**Board Graphs**  
September 30, 2023



**Board Graphs**  
September 30, 2023



**Board Graphs**  
September 30, 2023



**WICHITA FALLS ISD  
Investments Report  
September 30, 2023**

	YIELD	PAR VALUE	PURCHASE	CURRENT	MARKET VALUE	INTEREST	INTEREST
INVESTMENTS	RATE		COST	BOOK VALUE	@ 9/30/2023	CURRENT MONTH	YEAR TO DATE
<b>GENERAL OPERATING FUND</b>							
American National MMKT	0.9000%	\$3,372,480.44	\$3,372,480.44	\$3,372,480.44	\$3,372,480.44	\$2,492.87	\$7,638.90
TexasTERM Balance	5.3500%	\$1,225,162.91	\$1,225,162.91	\$1,225,162.91	\$1,225,162.91	\$5,364.21	\$16,147.82
TEXPOOL BALANCE	5.3218%	\$25,318,488.57	\$25,318,488.57	\$25,318,488.57	\$25,318,488.57	\$81,347.64	\$236,307.36
TEXPOOL Prime BALANCE	5.5512%	\$3,252,022.57	\$3,252,022.57	\$3,252,022.57	\$3,252,022.57	\$14,770.53	\$44,593.47
First National Bank -ICS	5.4420%	\$3,317,101.30	\$3,317,101.30	\$3,317,101.30	\$3,317,101.30	\$14,785.46	\$44,322.29
American National CDARS MMKT	0.7500%	\$154,332.00	\$154,332.00	\$154,332.00	\$154,332.00	\$104.58	\$297.71
American National Bank -ICS	5.5300%	\$6,388,331.70	\$6,388,331.70	\$6,388,331.70	\$6,388,331.70	\$28,879.11	\$86,786.97
INTRA-MONTH CD ACTIVITY							
PREVIOUS MONTH'S MATURITIES							\$0.00
<b>TOTAL GENERAL FUND</b>		\$43,027,919.49	\$43,027,919.49	\$43,027,919.49	\$43,027,919.49	\$147,744.40	\$436,094.52
<b>FOOD SERVICE FUND</b>							
TEXPOOL BALANCE	5.3218%	\$7,094,855.11	\$7,094,855.11	\$7,094,855.11	\$7,094,855.11	\$32,218.10	\$96,118.07
TEXPOOL Prime BALANCE	5.5512%	\$9,464.46	\$9,464.46	\$9,464.46	\$9,464.46	\$43.00	\$129.75
INTRA-MONTH CD ACTIVITY							
PREVIOUS MONTH'S MATURITIES							\$0.00
<b>TOTAL FOOD SERVICE FUND</b>		\$7,104,319.57	\$7,104,319.57	\$7,104,319.57	\$7,104,319.57	\$32,261.10	\$96,247.82
<b>INTEREST AND SINKING FUND</b>							
TEXPOOL BALANCE	5.3218%	\$2,710,584.68	\$2,710,584.68	\$2,710,584.68	\$2,710,584.68	\$11,730.68	\$51,900.29
TEXPOOL Prime BALANCE	5.5512%	\$1,416.84	\$1,416.84	\$1,416.84	\$1,416.84	\$6.36	\$19.13
INTRA-MONTH CD ACTIVITY							
PREVIOUS MONTH'S MATURITIES							\$0.00
<b>TOTAL INTEREST AND SINKING FUND</b>		\$2,712,001.52	\$2,712,001.52	\$2,712,001.52	\$2,712,001.52	\$11,737.04	\$51,919.42
<b>BOND CONSTRUCTION FUND</b>							
American National MMKT	0.9000%	\$6,363,792.11	\$6,363,792.11	\$6,363,792.11	\$6,363,792.11	\$4,457.59	\$12,905.96
TEXPOOL BALANCE	5.3218%	\$10,366,049.01	\$10,366,049.01	\$10,366,049.01	\$10,366,049.01	\$11,398.01	\$134,062.56
TEXPOOL Prime BALANCE	5.5512%	\$87,058,960.78	\$87,058,960.78	\$87,058,960.78	\$87,058,960.78	\$479,217.71	\$1,402,421.04
BOND SAFEKEEPING (Bonds/Treasury Notes Investments)		\$16,581,540.85	\$16,581,540.85	\$16,581,540.85	\$16,581,540.85	\$7,576.25	\$132,623.60
ANB ICS BOND SAFEKEEPING HOLDING ACCOUNT	5.5300%	\$1,514.13	\$1,514.13	\$1,514.13	\$1,514.13	\$6.82	\$1,514.13
INTRA-MONTH CD ACTIVITY							
PREVIOUS MONTH'S MATURITIES							\$0.00
<b>TOTAL BOND CONSTRUCTION FUND</b>		\$120,371,856.88	\$120,371,856.88	\$120,371,856.88	\$120,371,856.88	\$502,656.38	\$1,683,527.29
<b>WORKER'S COMPENSATION FUND</b>							
TEXPOOL BALANCE	5.3218%	\$591,564.19	\$591,564.19	\$591,564.19	\$591,564.19	\$2,576.29	\$7,758.59
PREVIOUS MONTH'S MATURITIES							
<b>TOTAL WORKER'S COMPENSATION FUND</b>		\$591,564.19	\$591,564.19	\$591,564.19	\$591,564.19	\$2,576.29	\$7,758.59
<b>TOTAL WFISD INVESTMENTS &amp; INTEREST EARNINGS</b>		<b>\$173,807,661.65</b>	<b>\$173,807,661.65</b>	<b>\$173,807,661.65</b>	<b>\$173,807,661.65</b>	<b>\$696,975.21</b>	<b>\$2,275,547.64</b>
<b>TEXPOOL HIGHEST BALANCE 09/05/2023:</b>							
GENERAL OPERATING FUND		\$22,224,892.46					
FOOD SERVICE		\$7,422,058.47					
INTEREST & SINKING FUND		\$2,669,282.05					
BOND CONSTRUCTION		\$116,916,396.07					
WORKER'S COMPENSATION		\$588,987.90					
MAINTENANCE TAX NOTE		\$0.00					
<b>TOTAL</b>		<b>\$149,821,616.95</b>	15				

**Wichita Falls ISD**  
Property Tax Collections Report  
September 30, 2023

This statement is compiled from the tax collections monthly statement for the month of September 2023 submitted to us by the Wichita County Tax Assessor-Collector, Tommy Smyth.

This statement shows total collections for the month. The breakdown is as follows:

**Maintenance & Operations**

<u>Original Levy</u>	<u>Adjustments</u>	<u>Adjusted Levy</u>		September 2023	FYTD	YTD	2022-23
				Collections	Collected	Collected	Budget
\$ 48,220,148	\$ (534,886.76)	\$ 966,812	Current				
\$ 1,737,685	\$ (293,170.14)	\$ 740,006	Prior Years				
Current Year					-	46,718,449.29	\$ 46,542,933
Prior Years				53,521.59	411,042.40	704,508.86	772,340
Penalty, Interest, & Misc Fees Collected				25,770.81	97,691.24	556,061.48	483,767
Refunds				(30,678.41)	(67,922.62)	(544,643.31)	
Adjustments				(32,943.89)	(82,619.09)	(766,000.13)	
<b>Totals</b>				<b>\$ 15,670.10</b>	<b>358,191.93</b>	<b>46,668,376.19</b>	<b>47,799,040</b>

Uncollected Levy

**\$ 1,706,818**

**Interest & Sinking**

<u>Original Levy</u>	<u>Adjustments</u>	<u>Adjusted Levy</u>		September 2023	FYTD	YTD	2022-23
				Collections	Collected	Collected	Budget
\$ 23,515,276	\$ (260,845.95)	\$ 471,480	Current				
\$ 355,736	\$ (142,969.06)	\$ (49,206)	Prior Years				
Current Year				\$ -		22,782,950.28	\$ 21,533,486
Prior Years				22,857.10	188,046.88	261,972.71	144,744
Penalty, Interest, & Misc Fees Collected				8,592.90	35,445.34	180,637.26	73,410
Refunds				(13,698.82)	(31,022.22)	(189,798.23)	
Adjustments				(16,065.61)	(40,290.50)	(333,081.26)	
<b>Totals</b>				<b>\$ 1,685.57</b>	<b>\$ 152,179.50</b>	<b>22,702,680.76</b>	<b>21,751,640</b>

**Uncollected Levy 2,129,092**

**\$ 422,274**

**YEAR-TO-DATE SUMMARY PART C**

Tax Year = 2022 and Year End Date = 9/30/2023 and Month Range from 9/1/2023 to 9/30/2023 and Tax Units = {multiple} and Date Type = 1

**002 - WICHITA FALLS I.S.D.**

<b>CURRENT YEAR INFORMATION</b>		Start Financial Year 09/21/2022 12					
Start Value	Start Exemption	Start Taxable	Rate	Calc Start Levy	Actual Start Levy	Start Frozen Loss	Start + Frozen
8,742,377,417	2,927,913,398	5,814,464,019	1.296500	75,384,526.01	71,735,423.72	3,649,099.07	75,384,522.79
Adjusted Value	Adjusted Exemption	Adj Taxable	Rate	Calc Adj Levy	Actual Current Levy	Adj Frozen Loss	Act Levy + Act Frozen
8,732,269,565	2,982,860,573	5,749,408,992	1.296500	74,541,087.58	70,842,772.25	3,695,318.51	74,538,090.76
Start Value	Net Value Adj	Start Value + Net Value Adj			Actual Current Value	Other Loss	
8,742,377,417	(10,107,852)	8,732,269,565			8,732,269,565	0.00	
Start Exemption	Net Exmp Adj	Start Exemp + Net Exmp Adj			Actual Current Exemption		
2,927,913,398	54,947,175	2,982,860,573			2,982,860,573		

YEAR	NET START BALANCE	NET MTD ADJ	NET YTD ADJ	NET MTD PAID	NET YTD PAID	CALC BALANCE	REFUNDS DUE	COL %
						AS OF 09/30/2023		
1975	43.23	0.00	0.00	0.00	0.00	43.23	0.00	0.00
1976	9.70	0.00	0.00	0.00	0.00	9.70	0.00	0.00
1977	46.70	0.00	(5.74)	0.00	0.00	40.96	0.00	0.00
1978	46.70	0.00	(5.74)	0.00	0.00	40.96	0.00	0.00
1979	155.82	0.00	0.00	0.00	0.00	155.82	0.00	0.00
1980	70.48	0.00	0.00	0.00	0.00	70.48	0.00	0.00
1981	223.19	0.00	0.00	0.00	0.00	223.19	0.00	0.00
1982	236.98	0.00	0.00	0.00	0.00	236.98	0.00	0.00
1983	315.24	0.00	0.00	0.00	0.00	315.24	0.00	0.00
1984	198.27	0.00	0.00	0.00	0.00	198.27	0.00	0.00
1985	345.84	0.00	0.00	0.00	0.00	345.84	0.00	0.00
1986	366.02	0.00	0.00	0.00	0.00	366.02	0.00	0.00
1987	326.70	0.00	0.00	0.00	0.00	326.70	0.00	0.00
1988	243.69	0.00	0.00	0.00	0.00	243.69	0.00	0.00
1989	550.51	0.00	0.00	0.00	0.00	550.51	0.00	0.00
1990	1,121.76	0.00	0.00	0.00	0.00	1,121.76	0.00	0.00
1991	561.42	0.00	0.00	0.00	161.83	399.59	0.00	28.82
1992	579.27	0.00	0.00	0.00	161.83	417.44	0.00	27.93
1993	1,941.55	0.00	0.00	0.00	530.82	1,410.73	0.00	27.34
1994	2,397.90	0.00	0.00	0.00	554.13	1,843.77	0.00	23.10
1995	2,856.19	0.00	0.00	85.85	750.67	2,105.52	0.00	26.28
1996	1,848.64	0.00	(19.34)	83.42	122.64	1,706.66	(0.08)	6.70
1997	3,129.16	0.00	(65.40)	70.79	697.44	2,366.32	0.00	22.76
1998	3,810.54	0.00	(65.82)	50.37	694.20	3,050.52	0.00	18.53
1999	4,556.40	0.00	(65.82)	17 50.37	910.77	3,579.81	0.00	20.28

YEAR-TO-DATE SUMMARY PART C

Tax Year = 2022 and Year End Date = 9/30/2023 and Month Range from 9/1/2023 to 9/30/2023 and Tax Units = {multiple} and Date Type = 1

YEAR	NET START BALANCE	NET MTD ADJ	NET YTD ADJ	NET MTD PAID	NET YTD PAID	CALC BALANCE	REFUNDS DUE	COL %
						AS OF 09/30/2023		
2000	4,920.65	0.00	(98.64)	0.00	1,532.39	3,289.62	(203.99)	31.77
2001	3,686.13	(9.93)	(117.12)	0.00	726.67	2,842.34	0.00	20.36
2002	4,940.17	(14.95)	(808.32)	19.87	677.98	3,453.87	0.00	16.40
2003	7,804.81	(14.95)	(84.97)	1.40	654.38	7,065.46	0.00	8.47
2004	15,244.39	(14.95)	(160.00)	59.35	2,447.17	12,637.22	0.00	16.22
2005	18,963.96	(14.95)	(579.55)	30.09	2,983.72	15,400.69	0.00	16.22
2006	20,173.23	0.00	(396.54)	13.94	1,952.11	17,824.58	0.00	9.87
2007	18,193.97	(11.37)	(1,034.09)	11.89	1,002.03	16,157.85	0.00	5.83
2008	17,998.84	(11.46)	(71.75)	11.99	2,266.82	15,660.27	0.00	12.64
2009	23,513.28	(185.46)	(712.47)	19.92	2,031.80	20,769.01	0.00	8.91
2010	25,320.31	(194.87)	(662.55)	9.35	2,223.68	22,434.08	0.00	9.01
2011	30,418.61	(210.28)	(719.48)	62.28	4,223.47	25,475.66	0.00	14.22
2012	49,348.76	(218.87)	(11,190.14)	17.66	4,422.25	33,736.37	0.00	11.58
2013	59,131.43	(203.75)	(1,366.89)	384.30	5,110.13	52,654.41	0.00	8.84
2014	67,460.11	(184.22)	(1,084.56)	981.63	5,576.33	60,799.22	0.00	8.40
2015	65,453.21	(199.89)	(1,023.18)	1,159.40	6,175.74	58,254.29	0.00	9.58
2016	82,639.28	(292.09)	(3,162.10)	1,475.26	10,933.57	68,543.61	0.00	13.75
2017	100,900.97	(30.14)	(2,813.27)	1,361.27	17,318.25	80,769.45	0.00	17.65
2018	151,119.76	514.60	(270.72)	2,146.27	45,392.37	105,456.67	0.00	30.09
2019	206,793.02	355.55	(1,171.06)	1,604.39	70,051.35	135,570.61	0.00	34.06
2020	309,816.20	839.02	(42,528.98)	1,746.77	96,254.35	171,032.87	0.00	36.01
2021	783,598.55	(5,705.60)	(268,936.10)	4,353.66	160,637.30	354,025.15	(409.54)	31.21
2022	71,735,423.72	(43,200.94)	(892,651.47)	60,567.20	70,018,702.95	824,069.30	(26,844.08)	98.83
<b>OTAL</b>	<b>73,828,845.26</b>	<b>(49,009.50)</b>	<b>(1,231,871.81)</b>	<b>76,378.69</b>	<b>70,467,881.14</b>	<b>2,129,092.31</b>	<b>(27,457.69)</b>	

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**November 7, 2023**

<b>Agenda Item:</b>	October, 2023 Budget Amendments
<b>Administrator Responsible:</b>	Leah Horton, Chief Financial Officer
<b>Attachments:</b>	Attachment
<input checked="" type="checkbox"/> Action Needed <input type="checkbox"/> Future Action <input type="checkbox"/> Information <input type="checkbox"/> Report	

**Administrative Recommendation:**

That the Wichita Falls Independent School District Board of Trustees approves the attached budget amendments to the 2023-2024 budgets, as detailed on the attached Budget Amendment report. These amendments are submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

**Explanation:**

Budgeted funds that are transferred between functions, as well as increases/decreases to the district's legally adopted budgets, require Board approval in the form of a budget amendment.

**Fiscal Note:**

General Operating revenues and expenditures reflect no change resulting in a deficit budget of \$1,000,000.

There are no proposed amendments to the Food Service or Debt Service budgets.

The detail of the proposed amendments and cross-function transfers is reflected on the attached Budget Amendment report.

# Memorandum

**To:** Dr. Donny Lee, Superintendent  
**From:** Leah Horton, Chief Financial Officer  
**Date:** November 7, 2023  
**Subject:** October 2023 Budget Amendments/Revisions

**General Operating Fund (199)** Please approve the following inter-functional budget transfers:

<u>Campus/Dept.</u>	<u>Amount</u>	<u>From Function</u>	<u>To Function</u>
004 – WF High School			
Tutorial Bussing Needs	\$1,000	11	34
Band UHaul Needs	\$200	23	36
109 – Fain Elementary			
Staff TMEA Registration	\$70	23	13
118 – Jefferson Elementary			
Interpreter Needs	\$140	11	61
123 – Sheppard Elementary			
Student Travel Needs	\$500	23	11
860 – Div of Curriculum & Instruction			
Region 9 Contract-TEKS			
Eduphoria Needs	\$2,138	13	12
Budget Setup for Assoc			
Superintendent	\$2,950	21	41

**General Operating Fund (181/199):** Please approve the following budget revisions to appropriate additional revenue and expenditures:

<u>Campus/Dept.</u>	<u>Account</u>	<u>Amount</u>
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Attached spreadsheet(s) reflect the impact to the budget.

**Wichita Falls Independent School District  
General Operating Fund Budget  
Oct-23**

	Original Operating Fund 199 Oct	Proposed Transfers & Revisions Increase/ (Decrease)	Amended Operating Fund 199 Oct
<b>Revenues:</b>			
5700 - Local Revenues	\$ 49,782,000	\$ -	\$ 49,782,000
5800 - State Program Revenues	70,588,815	-	70,588,815
5900 - Federal Program Revenues	3,215,000	-	3,215,000
Total Revenues	<u>\$ 123,585,815</u>	<u>\$ -</u>	<u>\$ 123,585,815</u>
<b>Expenditures</b>			
11 - Instruction	\$ 70,986,444	(640)	\$ 70,985,804
12 - Instructional Resources and Media Services	1,512,783	2,138	1,514,921
13 - Curriculum and Instructional Staff Development	715,433	(2,068)	713,365
21 - Instructional Leadership	2,157,946	(2,950)	2,154,996
23 - School Leadership	7,171,098	(770)	7,170,328
31 - Guidance, Counseling and Evaluation Services	4,052,340	-	4,052,340
32 - Social Work Services	276,377	-	276,377
33 - Health Services	1,911,388	-	1,911,388
34 - Student Transportation	5,389,900	1,000	5,390,900
36 - Cocurricular/Extracurricular Activities	3,735,033	200	3,735,233
41 - General Administration	4,567,082	2,950	4,570,032
51 - Plant Maintenance and Operations	15,321,522	-	15,321,522
52 - Security and Monitoring Services	1,567,109	-	1,567,109
53 - Data Processing Services	3,379,524	-	3,379,524
61 - Community Services	12,860	140	13,000
71 - Debt Service	1,103,600	-	1,103,600
81 - Facilities Acquisition and Construction	-	-	-
93 - Payments to Fiscal Agent	100,000	-	100,000
95 - Payments to JJAEP	40,000	-	40,000
99 - Other Intergovernmental Charges	763,152	-	763,152
Total Expenditures	<u>\$ 124,763,590</u>	<u>\$ -</u>	<u>\$ 124,763,590</u>
<b>Other Financing Sources (Uses)</b>			
Sale of Real & Personal Property	\$ 10,000	\$ -	\$ 10,000
Transfer in from Food Service Fund	342,776	\$	342,776
Transfer to Capital Projects for Stadium Maintenance	(75,000)	-	(75,000)
Transfer to Capital Projects for Athletics	(50,000)	-	(50,000)
Transfer to Capital Projects for Fine Arts	(50,000)	-	(50,000)
	-	-	-
Excess (Deficiency) of Revenues Over Expenditures	<u>\$ (1,000,000)</u>	<u>\$ -</u>	<u>\$ (1,000,000)</u>

**Wichita Falls Independent School District  
Food Service Budget  
Oct-23**

	Original Child Nutrition Funds 240 & 242 Oct	Increase/ (Decrease)	Amended Child Nutrition Funds 240 & 242 Oct
<b>Revenues:</b>			
Local Revenues	\$ 844,581	\$ -	\$ 844,581
State Program Revenues	36,000	-	36,000
Federal Program Revenues	7,111,432	-	7,111,432
Total Revenues	\$ 7,992,013	\$ -	\$ 7,992,013
 <b>Expenditures</b>			
Instruction			
Instructional Resources and Media Services			
Curriculum and Instructional Staff Development			
Instructional Leadership			
School Leadership			
Guidance, Counseling and Evaluation Services			
Health Services			
Student Transportation			
Food Services	\$ 7,421,337	\$ -	\$ 7,421,337
Cocurricular/Extracurricular Activities			
General Administration			
Plant Maintenance and Operations			
Security and Monitoring Services			
Data Processing Services			
Community Services			
Facilities Acquisition and Construction			
Payments to Fiscal Agent			
Other Intergovernmental Charges			
Total Expenditures	\$ 7,421,337	\$ -	\$ 7,421,337
 <b>Other Financing Sources (Uses)</b>			
Operating Transfers In			
Operating Transfers Out to General Operating Fund	\$ (342,776)	\$ -	\$ (342,776)
Excess (Deficiency) of Revenues Over Expenditures	\$ 227,900	\$ -	\$ 227,900

**Wichita Falls Independent School District  
Debt Service Budget  
Oct 2023**

	Original Debt Service Fund 599 Oct	Increase/ (Decrease)	Amended Debt Service Fund 599 Oct
<b>Revenues:</b>			
Local Revenues	\$ 23,614,035	\$ -	\$ 23,614,035
State Program Revenues	0	-	0
Federal Program Revenues			
Total Revenues	\$ 23,614,035	\$ -	\$ 23,614,035
<b>Expenditures</b>			
Instruction			
Instructional Resources and Media Services			
Curriculum and Instructional Staff Development			
Instructional Leadership			
School Leadership			
Guidance, Counseling and Evaluation Services			
Health Services			
Student Transportation			
Food Services			
Cocurricular/Extracurricular Activities			
General Administration			
Plant Maintenance and Operations			
Security and Monitoring Services			
Data Processing Services			
Community Services			
Debt Service	\$ 22,019,483		\$ 22,019,483
Facilities Acquisition and Construction			
Payments to Fiscal Agent			
Total Expenditures	\$ 22,019,483	\$ -	\$ 22,019,483
<b>Other Financing Sources (Uses)</b>			
Sale of Bonds			
Excess (Deficiency) of Revenues Over Expenditures	\$ 1,594,552	\$ -	\$ 1,594,552

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**November 7, 2023**

<b>Agenda Item:</b>	One Time Payment		
<b>Administrator Responsible:</b>	Leah Horton, Chief Financial Officer		
<b>Attachments:</b>			
<input type="checkbox"/> Action Needed	<input checked="" type="checkbox"/> Future Action	<input type="checkbox"/> Information	<input type="checkbox"/> Report

**Administrative Recommendation:**

That the Wichita Falls Independent School District Board of Trustees approve a one time payment to all WFISD employees in the amount of one thousand dollars as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

**Explanation:**

District administration would like to provide all WFISD employees a one time payment of one thousand dollars as a retention bonus to the estimated 1,630 employees in the district. This one time payment will total \$1,653,977.

**Fiscal Note:**

Expenditures will be made from fund balance in the general fund.

**WICHITA FALLS ISD BOARD OF TRUSTEES**

**November 7, 2023**

<b>Agenda Item:</b>	Purchase of External Construction Audit Services		
<b>Administrator Responsible:</b>	Leah Horton, Chief Financial Officer		
<b>Attachments:</b>	Proposal		
<input type="checkbox"/> Action Needed	<input checked="" type="checkbox"/> Future Action	<input type="checkbox"/> Information	<input type="checkbox"/> Report

**Administrative Information:**

That the Wichita Falls Independent School District Board of Trustees approve the engagement of R. L. Townsend and Associates, LLC, who serve as Certified Public Accountants specializing in external construction audit services for a total of \$150,000, as submitted by Leah Horton, Chief Financial Officer and as recommended by Dr. Donny Lee, Superintendent of Schools.

**Explanation:**

The utilization of a construction audit service is to verify all charges of the Construction Manager At-Risk as well as the Architectural Firm, as associated with the entire construction project, to ensure costs are in compliance with the construction contracts. A construction audit identifies potential overcharges, opportunities for cost avoidance, and/or cost recoveries of District overpayments due to misunderstandings, oversights, or misinterpretations that may have occurred within the significant details involved in administering a construction project.

R. L. Townsend’s proposal includes full-scope audit services, categorized as: audit of basic services scope, general conditions, subcontracts, payment applications, use of contingency funds and owner changes, credits, compliance with prevailing wage rates, and final cost reconciliation. The audit serves the entirety of the construction projects of Memorial High School and Legacy High School. The final report process is scheduled to be complete by the end of 2024.

The procurement of Certified Public Accountant services is exempt from competitive bidding in accordance with Texas Government Code 2254.

**Fiscal Note:**

This expenditure will be paid from Bond Funds. Purchases over \$100,000 require Board of Trustees approval per policy, CH Local.

October 30, 2023

Trish Potts, Internal Auditor  
Wichita Falls Independent School District  
tpotts@wfid.net  
cc: Leah Horton, Chief Financial Officer  
lhorton@wfid.net

**RE: Construction Audit Services: Wichita Falls ISD – Two High Schools**

This memo will serve to document our proposal to provide construction audit services for your organization.

**Project to Be Audited and Agreed Upon Fee:**

Exhibit "A" documents the construction audit related engagement to be performed by R. L. Townsend & Associates, LLC. This form outlines the specifics related to the requested engagement and **establishes Lump Sum Fee Amount of \$150,000** to be billed for work completed during this engagement.

**Invoice Payment Terms:**

For work completed, invoices will be submitted periodically, typically on a monthly basis, as the construction audit services are performed. Payment will be due upon receipt of an approved invoice. Payment terms will be established at Net 30 days after receipt.

**Confidentiality:**

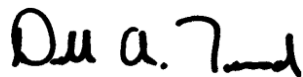
All information reviewed during the performance of our audit services will be treated as strictly confidential by R. L. Townsend & Associates, LLC representatives and not disclosed to anyone other than Client representatives on a need to know basis and/or others as directed by authorized representatives of Client.

Wichita Falls ISD may terminate this agreement at any time. Upon such termination, R.L. Townsend & Associates, LLC will be entitled to compensation for work property performed through the date of termination and no other amount.

We appreciate this opportunity to be of service to your organization and look forward to working with you.

Submitted by:  
R. L. Townsend & Associates, LLC

Approved by Client:  
Wichita Falls Independent School District



Debbie A. Townsend  
President



By: \_\_\_\_\_  
Date:  \_\_\_\_\_

Exhibit A  
R. L. Townsend & Associates, LLC for Wichita Falls ISD

<b>Engagement:</b>	Full Scope of Services Construction Audit
<b>Project:</b>	Two High Schools
<b>Contract(s):</b>	Total Construction Costs - approximately \$220M
<b>Contractor(s):</b>	Huckabee & Associates; Bartlett-Cocke
<b>Completion Date:</b>	3 <sup>rd</sup> or 4 <sup>th</sup> Quarter 2024

**Audit Objective:** Determine that Wichita Falls ISD is being billed in accordance with the terms of the CMAR contracts.

**Timing of Project:** The project will be started as directed by Wichita Falls ISD and will commence on the date this agreement goes into effect with signature.

**Kick off Meeting (Optional)**

Set up a meeting with the contractor & owner representatives to discuss the audit and the process. Items to be discussed include:

- Documentation requested for review & Methods of obtaining
- Communications throughout the audit
- Documented log of questions and status
- Draft & Final report process

**Methodology**

- All documentation received from the contractor is maintained on our FTP site.
- An audit question log will be maintained on an Excel spreadsheet which is used to document questions and responses from the contractor.
- Documentation such as analysis work sheets, document exhibits, etc. to support conclusions are provided as necessary.
- At the end of the project, the open items on the audit question log will be included in the audit report.
- A draft report is normally reviewed by both the contractor and the owner.
- We will normally assist in the resolution of any audit issues.
- As items are resolved in the report, the report is updated and finalized when the final pay app is processed.
- The final report is issued.

Exhibit A  
R. L. Townsend & Associates, LLC for Wichita Falls ISD

**Basic Services Scope of Work to Be Covered During the Audit**

1. Read the construction contract agreement to obtain an understanding of the provisions therein.
2. Meet with the Contractor to gain a general understanding of how transactions relative to the Project are processed.
3. Review the Contractor's method for computation of any construction cost to be reimbursed requiring prior approval by Client, if provided by the contract agreement.

**General Conditions:**

1. Determine whether the contractor's charges for labor and labor burden, materials and equipment are in accordance with the terms of the contract agreement.
2. Review to ensure that all specified bonds and insurance are actually purchased by the Contractor for the specified amount as stated in the contract agreement.

**Subcontracts:**

1. Review bid process for selected subcontracts, review leveling of bids and reconcile to subcontract amount.
2. Obtain from the Contractor copies of subcontractor agreements between the Contractor and its respective subcontractors.
3. Review of Subcontractor status reports to determine change order activity by subcontractor.
4. For selected subcontractors, obtain from Contractor copies of the labor rate (and related labor rate breakdowns) provided to the Contractor by the subcontractors and review the labor rates and burden calculation to determine whether they are in accordance with the contract agreement and whether the rates are reasonable in terms of the job scope and comparable market rates.
5. For subcontractors with a significant amount of equipment in their change orders, obtain from the Contractor and its subcontractors' copies of their equipment rental rates to determine whether they are in accordance with the provisions of the contract agreement.
6. For selected subcontractors, review commodity material prices to determine whether they are in accordance with the provisions of the contract agreement and whether the material prices are reasonable in terms of the job scope and comparable market rates.
7. Review the subcontractor's current Schedule of Values and compare to what is billed on the owner payment application.
8. Review of subcontracts for allowances and back charges.

**Payment Applications:**

1. Review all applications for payment and review the underlying documentation to determine whether amounts are reimbursable and reasonable in accordance with the terms of the contract.
2. Review for any job-owned equipment to ensure that appropriate credit is received for all equipment purchased and charged to the job.

**Use of Contingency Funds and Owner Changes:**

1. Review a sample of significant change order requests submitted by the Contractor and determine whether amounts are reimbursable in accordance with the terms of the contract.

**Exhibit A**  
**R. L. Townsend & Associates, LLC for Wichita Falls ISD**

2. Analyze the Contractor’s accounting for “Allowance” and “Contingency” items and verify that they have been incurred in accordance with the terms of the contract.

Credits:

1. Select a sample of costs incurred by Contractor and determine if there are any credits due from the Contractor related to discounts, rebates, sales of surplus material, dividends, and refunds or any nature and determine whether the credits have been properly applied for the benefit of Client.
2. Review to ensure that credit is received for any applicable sales of scrap or recyclable material.

Final cost reconciliation:

1. Reconcile total project expenditures to ensure discrepancies do not exist between contract billings and the actual payments. Review to ensure that duplicate billings, duplicate payments and/or duplicate scope items are detected in a timely manner.
2. Reconcile the final Contractor’s Application and Certificate for Payment for selected line items to the contractor’s cost reports and Schedule of Construction Costs Incurred to Date as submitted by the Contractor.

Compliance with Prevailing Wage Rates (if requested):

1. Ensure a process is in place to obtain worker wage rate forms.
2. On a sample basis, review worker wage rates for compliance to contractual prevailing wage rates.

**Fee Budget for this Engagement**

A Lump Sum Fee of \$150,000 has been established to cover R. L. Townsend & Associates, LLC for the professional services covered by this Exhibit “A”. Invoices will occur as work is performed and the amount billed will correlate to the percentage of work completed.

A breakdown of the estimated hours associated with this Fee is shown in the following chart:

<i>Professional Role</i>	<i>Hours per High School</i>	<i>Total Hours</i>
Project Executive	20	40
Senior Construction Auditor	250	500
Construction Auditor	175	350
Construction Audit Assistant	100	200
<b>Total</b>	<b>545</b>	<b>1,090</b>

**Changes in Fee and/or Scope:**

Increases in the agreed upon Fee may be approved by Client, in cases where the scope or substantial completion date has significantly changed. Any approval to alter the budgeted amount must be done in writing by means of a signed amendment specifying a new budget amount, signed by both parties.

## Document History

SignNow E-Signature Audit Log

All dates expressed in MM/DD/YYYY (US)

**Document name:** 10312023 Townsend Proposal for Two High Schools - Full Services 10.30.2023  
**Document created:** 10/31/2023 14:19:55  
**Document pages:** 4  
**Document ID:** 23db69842f9940ce8858f4a3d56a7039f42e8284  
**Document Sent:** 10/31/2023 14:20:30 UTC  
**Document Status:** Signed  
 10/31/2023 19:17:05UTC

**Sender:** bmorton@wfsd.net  
**Signers:** dlee@wfsd.net  
**CC:** lhorton@wfsd.net

Client	Event	By	Server Time	Client Time	IP Address
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SignNow Web Application	Viewed the Document	bmorton@wfsd.net	10/31/2023 14:19:59 pm UTC	10/31/2023 14:19:59 pm UTC	137.83.19.149
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**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**November 7, 2023**

<b>Agenda Item:</b>	Purchase of Rider Roof Restoration		
<b>Administrator Responsible:</b>	Leah Horton, Chief Financial Officer		
<b>Attachments:</b>	Weatherproofing Technologies Proposals		
<input type="checkbox"/> Action Needed	<input checked="" type="checkbox"/> Future Action	<input type="checkbox"/> Information	<input type="checkbox"/> Report

**Administrative Information:**

That the Wichita Falls Independent School District Board of Trustees award the Rider High School roof restoration project to TREMCO CPG (dba, Weatherproofing Technologies, Inc-“WTI”) in the amount of \$561,795.85, as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

**Explanation:**

Older portions of Rider High School roofing (71,000 square feet) are in need of repair or replacement (as reflected on Page 2 of the Proposal). After careful consideration of options to solve the aging roof issues with the best, cost-effective method, Chris Fain, Director Maintenance, recommends the purchase and installation of Geogard® Restoration roof coating. As shown on the attached Proposal, TREMCO/WTI will first make necessary repairs as needed, then prepare and wash the surface of the roof, and through a two-step application of Geogard®, coat the entire surface of each roof in sections. The coating is long-lasting, and includes 12-year full warranty coverage. In the twelfth year, reapplications are offered at approximately 60% of the original cost and extends the warranty coverage for an additional seven years. The proposed Geogard® roofing solution not only serves as full coverage leak protection, but also protects and extends the life of the roof, and because it lowers roof surface temperatures, energy use is decreased.

In comparison, the estimated cost of a complete tear-off and single-ply replacement of the 71,000 sq. ft. is \$1,305,000, and would also require relocation of electrical units and conduit lines, gas line reset/removal, and other costs estimated at over \$100,000. The restoration solution proposed purchase will utilize TexBuy cooperative award IFB #021-D, which was advertised twice in the Amarillo Globe-News and made available on TexBuy electronic bid platform. Purchasing on the TexBuy contract will also result in a rebate of approximately \$1685.00.

**Fiscal Note:**

Expenditure will be paid from Maintenance budgeted funds. Purchases over \$100,000 require Board of Trustees approval per policy, CH Local.

10/31/2023  
Christopher Fain  
Wichita Falls ISD  
Not to exceed proposal/budget letter

RE: TPO replacement roof

Dear Mr. Fain,

Per your request, and in conjunction with a Tremco certified contractor, the following NTE proposal was developed for a complete tear off of roofs 1-10, at Rider High School. These roofs, including parapet walls, are comprised of 71,000 square feet of surface area to be removed and re-roofed.

**TPO RE-ROOF 60 MIL- 15 year warranty(\*pending asbestos tests comes back negative as it will be disturbed)**

1. Mobilize, set up receptacles for discarded roof debris, porta-johns, and material storage areas.
2. Set up protection for outside access areas for falling and discarded debris./ set up ground cover for discarded roof debris/ inspect interior for safety concerns to be considered upon roof tear off.
3. Set up roof top and crane/lift safety per OSHA standards.  
-material and labor- **\$35,000**
4. Tear off 71,000 square feet(roof 5 consists of two roofs currently) of existing roofing and wall flashings and dispose in containers to be hauled away 5. Re-install "water stops" at end of each day to keep building watertight while exposed during tear off and replacement.
6. Dispose of debris at landfill.  
-material and labor- **\$190,000**
7. build up perimeter of roof where there is no parapet walls(appx. 2,100 linear feet) with wood blocking to accommodate new roofing heights due to putting back insulation to building code of r-25(5" minimum and continuous.)
8. Move and fabricate new curbs in conjunction with technician to accommodate new roofing membrane heights to appx. 21 units. Raise hatch curb and in- stall new hatch on access roof due to new membrane heights.Raise conduit and condensation lines.  
material and labor- **\$100,000**
9. Install vapor barrier on decking.
10. Install polyisocyanurate insulation at 5" minimum and continuous on all roofs with 1/2" slope per 10' to promote positive drainage to 70,000 sf.
11. Mechanically fasten cover board to 70,000 sf. to make for even, hard working surface resistant to hail underneath single ply TPO.
12. Fully adhere in bonding adhesive a 60 mil. TPO membrane to coverboard. Terminate sheet on perimeter using metal edge detail.
13. Terminate membrane under counter flashings on parapet walls using existing counter flashing, with a termination bar, water block behind flashing sheet, **\$980,000**

**TOTAL \$1,305,000.00** (\$18.38 a square foot) (does not include contingencies below)

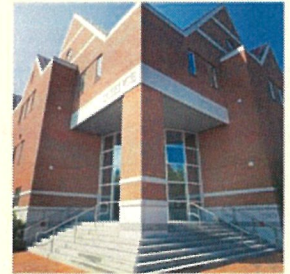
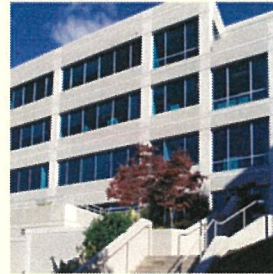
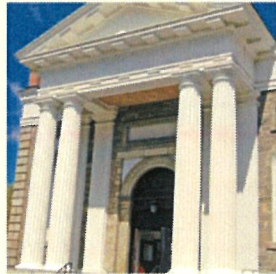
Total does not include the following contingencies.

1. Electrician for relocation of electrical units and conduit lines in question due to increased membrane heights due to insulation code requirements ,-\$15,000
2. Gas line reset/removal due to new roofing heights- \$20,000
3. 71,000 SF of asbestos abatement and disposal per OSHA standards.(if present) - \$85,000

Respectfully,

Scott Kingston  
Tremco Inc.

Proposal for:  
**Wichita Falls ISD**  
*Wichita Falls ISD – Rider High School*



Submitted by:  
**Weatherproofing Technologies, Incorporated.**  
A Subsidiary of Tremco Incorporated.

3735 Green Road  
Beachwood, OH 44122

October 20<sup>th</sup>, 2023



Association of Educational  
PURCHASING AGENCIES

Contract #: IFB #021-D  
WTI Proposal # 5058825

Building Life. Managed.  
[www.tremcoroofing.com](http://www.tremcoroofing.com)





October 20, 2023

Mr. Chris Fain  
Wichita Falls ISD  
1104 Broad Street  
Wichita Falls TX 76310

RE: **RESTORATION WICHITA FALLS ISD - RIDER HIGH SCHOOL**

Mr. Fain:

Weatherproofing Technologies, Inc. (WTI), a subsidiary of Tremco CPG, is pleased to submit to Wichita Falls ISD (CLIENT) this proposal for the roof restoration on Wichita Falls ISD - Rider High School located at 4611 Cypress Avenue Wichita Falls TX 76310. We look forward to the possibility of working with you on this project.



Wichita Falls ISD – Rider High School  
Wichita Falls TX-Roofs 1-10



### **SCOPE OF WORK**

#### **GEOGARD RESTORATION- 12+7 MANUFACTURERS NDL LEAK WARRANTY**

- 1. Set up Safety to comply with OSHA and WTI standards.**
- 2. Perform DTA.**
- 3. Power wash roofs 1-10(PER REPORT) approximately 71,000 s.f. field and flashings.**
- 4. Load needed materials for roofing project.**
- 5. Apply Geogard base coat with permafab embedded to approximately 17000 l.f. of seams in a three coarse application.**

**Roof 1,2,3,4,6,7,8,9,10 are granulated cap.**

- 6. Apply Geogard base coat to field and walls including penetrations at a coverage rate of 2 gallons per 100 s.f.**
- 7. Remove drain rings and remove any debris from bowl, grind metal surface. Apply Geogard base coat with permafab embedded to all drain areas.**
- 8. Apply Geogard top coat over cured base coat at a coverage rate of 3 gallons per 100 s.f.**

**Roof 10**

- 9. Build a saddle approximately 50 l.f. on wall to divert water to gutter area.**
- 10. Use Taper insulation fastened to deck with 6"-8" screws.**
- 11. Apply Powerply Endure adhesive with a 1 Ply Burmastic Composite ply at a coverage rate of 3 gallons per 100 s.f.**
- 12. Apply Granulated cap sheet over cured composite ply at a coverage rate of 3 gallons per 100 s.f.**

**Roof 5 is EPDM**

- 13. Build a saddle approximately 50 l.f. to divert water to gutter.**
- 14. Use taper insulation fastened to deck with 6"-8" screws.**
- 15. Apply new EPDM over insulation using bonding adhesive.**
- 16. Apply seam tape to perimeter edge to seal membrane.**
- 17. Apply Geogard base coat to field, walls, and penetrations at a coverage rate 1 gallon per 100 s.f.**
- 18. Apply Geogard top coat to cured base coat at a coverage rate 1 gallon per 100 s.f.**
- 19. Remove all debris from roofing project in dumpster provided by WTI.**



### **QUALIFICATIONS**

1. Normal working hours Monday through Friday have been proposed.
2. We have included one mobilization for the project. Multiple mobilizations will result in additional expense.
3. Barricades and signs along with traffic control protection will be provided as needed.
4. Use of onsite parking for workers assumed during construction.
5. Use of building electric power and water assumed during construction.
6. Temporary restroom facilities have been proposed.
7. Use of dumpster and mobile equipment for material handling have been proposed.
8. Relocation of electrical, microwave and telecommunication equipment have been excluded and must be removed from building exterior or temporarily shut off during construction prior and prior to starting.

### **PROPOSED SCHEDULE & FEES**

#### **SCHEDULE**

We will dedicate required manpower/resources to perform our services on a timely and responsive basis. Supervision will be supplied by For the Basic Scope of Work, we estimate Sixty-One (61) days construction time which will be scheduled from receipt of a purchase order.

**NOTE:**      *Field work cannot be completed during inclement weather.*

#### **FEES:**

Based on the Scope of Work listed, we propose a total lump sum fee in the amount of: **(Five Hundred Sixty-One Thousand Seven Hundred Fifty-Nine Dollars and Eighty-Five Cents): \$561,759.85**

We have included in the project costs all labor, materials, equipment and incidentals to complete the work as outlined in the specifications, including construction management, profit and overhead.

This proposal is valid for sixty (60) days and does not include taxes. Owner to provide tax exempt certificate if project is tax exempt.

Services requested beyond the above scope of work shall be considered additional services. Separate or multiple cost opinions, if requested, shall be prepared at additional cost.





This Proposal is an offer by WTI to provide the Scope of Work set forth above to the Customer on the terms and conditions set forth herein and in WTI's standard terms and conditions (a copy of which may be obtained at <http://www.tremcoroofing.com/files/terms/TandCWTI.pdf>), which are hereby incorporated by reference (together, the "Terms and Conditions"). The Terms and Conditions will govern the Work to the exclusion of any other or different terms, including in any customer purchase order, unless otherwise expressly agreed in writing pursuant to a Master Agreement or similar contract with Customer signed by an authorized representative of WTI. We appreciate the opportunity of being considered for these services. Should you have any questions about our proposal, please let us know.

Very Truly Yours,  
**WEATHERPROOFING TECHNOLOGIES, INC.**

A handwritten signature in black ink, appearing to read "Percy Land", written in a cursive style.

Percy Land  
Construction Manager

Copy: Scott Kingston, Tremco  
Gina Ortiz, Tremco  
Anthony Poleo, WTI

					
		Association of Educational Professionals of Kansas Effective 01/01/2023			
		Valid for 60 days. After that time, project conditions are subject to reassessment.			
WEATHERPROOFING TECHNOLOGIES, INC. LINE ITEM PRICING		Contract #: IFB #021-D			
Wichita Falls ISD Rider HS Restoration QUOTE # 5058825 DATE: 10.20.23					
Bid Item Number	Description of Cost Factors	Unit of Measure	Price	Quantity	Project Amount
533	Installer	Per Hour	\$ 142.20	1464	\$ 208,180.80
396	Difficult access or fall restriction; surcharge	Each	15%	\$ 208,180.80	\$ 31,227.12
491L005P	GEOGARD LO BASE COAT 5 GAL	EA	499.68	240	\$ 119,923.20
4890905P	GEOGARD FINISH COAT WHITE 5 GL	EA	774.2	152	\$ 117,678.40
230006R	PERMAFAB 6 X 300' ROLL	ROL	84.87	65	\$ 5,516.55
494105P	GEOGARD PRIMER 5 GAL	EA	641.71	4	\$ 2,566.84
0000000000000290					
400	PERMAFAB 40 X 324' ROLL	ROL	490.16	1	\$ 490.16
365420PK805	POWERPLY ENDURE BIO ADHESIVE TF 4 GL SET	CJ	256.34	7	\$ 1,794.38
036STD601	POWERPLY STANDARD - WHITE GRANULE	ROL	128.17	3	\$ 384.51
108800 601	Burmastic Composite Ply HT - High (Non Discountable)	Roll	\$ 200.91	2	\$ 401.82
400	Additional and occasional services Roofing supplies Discount off Retail Price List	% of Discount	13.40%		
521	Construction Distributor Material For Repair Work (Epdm, HD Roller, HD Roller Frame, Econ Poly Roller, Epdm, Tapered Insulation, Epdm Bonding Adhesive, Tpaered Edge.)	Multiplier	1.15	\$ 5,071.50	\$ 5,832.23
544	R.S. Means Multiplier Factor - Normal Hours - Non-Prevailing Wage Rates	Percent	89%	\$ 64,206.12	\$ 57,143.45
384	Per diem rate per worker per 24 hour period of time	Per Day	\$ 43.28	75	\$ 3,246.00
457	12 Year Restoration Warranty Over 10,000 Square Feet, Standard	SF	\$ 0.10	\$ 73,744.00	\$ 7,374.40
<b>FREIGHT PREPAID &amp; ADD:</b>					
				<b>TOTAL PROJECT COST</b>	<b>\$ 561,759.85</b>
* The pricing contained in this proposal is based in part on individual site-specific conditions and unique circumstances presented on each individual project, where applicable.					
* Multiple proposals may not be combined into one Purchase Order or Contract due to Prevailing Wage Laws.					
Separate Purchase Orders or Contracts will need to be issued for each Line Item Proposal.					

## Cost Estimate Report

Date: 10/18/2023

### 5058825 - Wichita Falls ISD

Year: 2023 Quarter: 4

Unit Detail Report

Prepared By: Jabari Harris

WFI

LineNumber	Description	Quantity	Unit	Total Incl. O&P	Ext. Total Incl. O&P
<b>Division 01 General Requirements</b>					
015433400075	Rent aerial lift, articulating boom, to 60' high, 500 lb. capacity, diesel, Incl. Hourly Oper. Cost.	4.00	Week	\$2,023.81	\$8,095.25
015433406420	Rent portable toilet chemical, recycle, flush type, Incl. Hourly Oper. Cost.	3.00	Month	\$300.77	\$902.32
015436501200	Mobilization or demobilization, delivery charge for small equipment, placed in rear of, or towed by pickup truck	122.00	Ea.	\$331.39	\$40,429.58
015436501200	Labor availability, shortage, add, modifications to total project cost summaries	1.00	Project	\$16.12	\$1,966.52
015436501200	Economic conditions, unfavorable, add, modifications to total project cost summaries	1.00	Project	\$8.06	\$963.26
015436501200	Cost adjustment factors, protection of existing work, add to construction costs for particular job requirements, maximum	1.00	Costs	\$7.99	\$975.27
015436501200	Cost adjustment factors, cut & patch to match existing construction, add to construction costs for particular job requirements, maximum	1.00	Costs	\$10.28	\$1,253.92
<b>Division 01</b>	<b>General Requirements Subtotal</b>				<b>\$54,606.12</b>
<b>Division 02 Existing Conditions</b>					
024119190800	Selective demolition, rubbish handling, dumpster, 30 C.Y., 7 ton capacity, weekly rental, includes one dump per week, cost to be added to demolition cost	12.00	Week	\$800.00	\$9,600.00
<b>Division 02</b>	<b>Existing Conditions Subtotal</b>				<b>\$9,600.00</b>

LineNumber	Description	Quantity	Unit	Total Incl. O&P	Ext. Total Incl. O&P
	Subtotal				\$64,206.12
	General Contractor's Markup on Subs			0.00%	\$0.00
	Subtotal				\$64,206.12
	General Conditions			0.00%	\$0.00
	Subtotal				\$64,206.12
	General Contractor's Overhead and Profit			0.00%	\$0.00
	<b>Grand Total</b>				<b>\$64,206.12</b>

# GEOGARD®

SETTING THE STANDARD IN ROOF RESTORATION.

**TREMCO**  
ROOFING & BUILDING MAINTENANCE





# GEOGARD®



## A CROWN JEWEL IN THE ROOF RESTORATION CATEGORY.

The Geogard system was designed and developed in the mid-1980s to minimize overall installation cost and maximize investment by extending the life of virtually any flat or low-sloped roof. The Geogard system will perform up to the highest expectations in terms of weatherproofing, appearance and longevity.

### HOW GOOD DO YOU WANT TO LOOK?

When you guide building owners to restore a roof with the Geogard system, you'll look like a real hero. The building owner will get a high-performance roofing system that is applied with minimal disruption at a much lower cost than a tear-off and replacement, and you'll have a project that you can complete quickly and efficiently. Everybody saves time, money and problems, and the roof looks great for years.

### GREAT SAVINGS.

The minute you start to restore a roofing system with the Geogard system, the savings begin to add up. As a contractor, you'll save on installation time and labor while the building owner gets an outstanding looking roof that will perform for years with less long-term maintenance costs and lower energy use.

### EASY APPLICATION.

No tear-off means that building owners and crews love the Geogard system. It's quick and easy to apply directly over existing substrates with just a roller or squeegee. The job gets done more efficiently so labor costs are lower than other roofing options. And there is virtually no disruption during normal business hours.



*before*



*after*

## TREMCO/WTI JOB REFERENCES

### **Caddo Mills ISD-**

**Dustin Barton- Superintendent -512.914.2289**

**Metal restoration**

### **Wills Point ISD-\*\*\*\***

**Jim Harrison- Director of Operations- 469.410.4959-jim.harrison@wpisd.com**

**Metal restorations and Built up roof restorations**

### **Henrietta ISD-\*\*\*\***

**George Essler- Director of Operations-940.257.8000**

**Alphagard Bio Mod Bit restoration-**

### **Van Alstyne ISD- 1096 N. Waco, Van Alstyne, TX\*\*\*\***

**Lannie Barnes- Director of Operations-903.647.3107- LBARNES@VANALSTYNEISD.ORG**

**Metal and Mod Bit restorations**

### **Sivells Bend ISD-**

**James Daugherty- Superintendent-940.665.6411**

**Metal restoration**

### **City of Cedar Hill**

**Alex Lugo- Facilities Director -469.334.8485**

**Metal restoration**

### **City of Chico\*\*\***

**Colleen Self- Mayor-940.626.9263**

**Metal restoration/Built up roof restoration**

### **Grayson County Facilities\*\*\*\***

**Gregg Allen- Director of Facilities-903.821.2827**

**Metal restorations**

### **Navasota ISD**

**Sloan Dyer- Director of Operations- 936.825.5281-dyers@navasotaisd.org**

**Metal restoration**

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**November 7, 2023**

<b>Agenda Item:</b>	RFP 2324-16-S-24 Purchase of Two (2) New Buses		
<b>Administrator Responsible:</b>	Leah Horton, Chief Financial Officer		
<b>Attachments:</b>	Pricing Summary		
_____ Action Needed	___X___ Future Action	_____ Presentation	_____ Report

**Administrative Recommendation:**

That the Wichita Falls Independent School District Board of Trustees award RFP 2324-16-S-24 for the purchase of two (2) 53-Passenger Buses (with lifts) to Thomas Bus Texas for a total of \$267,800.00 as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

**Explanation:**

The RFP was advertised twice in the Times Record News and published on WFISD’s electronic bidding platform. Forty (40) vendors received auto-notification of the bid opportunity, four (4) external invites were issued, and two (2) vendors submitted proposals. Bus specifications were reviewed and deemed acceptable by Durham General Manager Brian Gibson. Price proposals were reviewed by Lauren Zotz, Director of Purchasing. Both vendor proposals utilize Buyboard Contract# 630-20 pricing, and require an additional District Fee of \$800.00 per PO, with a portion of the PO fee being offset by the Buyboard rebate program.

	<b>Rush Bus Centers San Antonio, Texas</b>		<b>Thomas Bus Group Houston, Texas</b>	
	Lead Time ARO	Unit Price / Total Price	Lead Time ARO	Unit Price / Total Price
<b>Quantity 2, 53-Passenger School Bus</b>	360 days	\$138,436.00/ea \$276,872.00 <b><u>\$277,672.00</u></b>	360 days	\$133,500.00/ea \$267,000.00 <b><u>\$267,800.00</u></b>

**Fiscal Note:**

This expenditure is budgeted in the general fund. This purchase exceeds \$100,000 and requires the Board of Trustees approval per policy, CH Local.

<b>Event Number</b>	RFP 2324-16-S-24	<b>Organization</b>	Wichita Falls ISD
<b>Event Title</b>	Purchase of (2) School Buses	<b>Workgroup</b>	Purchasing
<b>Event Description</b>	Purchase of school buses: Qty 2, 53-Passenger	<b>Event Owner</b>	Lauren Zotz
<b>Event Type</b>	RFP	<b>Email</b>	lzotz@wfid.net
<b>Issue Date</b>	10/13/2023 06:00:02 AM (CT)	<b>Phone</b>	
<b>Close Date</b>	11/6/2023 12:00:00 PM (CT)	<b>Fax</b>	

	Responding Supplier	City	State	Response Submitted	Lead Time ARO	Unit Price	Response Total
DIESEL	Thomas Bus Texas (Thomas Bus Gulf Coast GP, Inc.)	Houston	TX	11/3/2023 05:34:02 PM (CT)	365 days	\$133,503.50	\$267,000.00
GAS	Rush Truck Centers of Texas, LP dba Rush Bus Centers	New Braunfels	TX	11/6/2023 09:23:07 AM (CT)	180-250 days	\$138,571.00	\$277,142.00
DIESEL	Rush Truck Centers of Texas, LP dba Rush Bus Centers	New Braunfels	TX	11/6/2023 09:23:07 AM (CT)	180-250 days	\$138,436.00	\$276,872.00

**Additional information of current open orders for buses:**

Ordered	Vendor	Type Bus	Qty	Adjusted DATE ETA	Actual LTARO	Proposal LTARO	Additional LTARO
9/23/2022	Rush Bus	84-passenger activity bus	3	2/15/2024	510	250	-260
9/23/2022	Thomas Bus	53-passenger C Bus, w/ lift	2	12/10/2023	443	250	-193
2/22/2023	Thomas Bus	77-passenger C Bus, no lift	8	11/30/2023	281	250	-31

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**November 7, 2023**

<b>Agenda Item:</b>	RFP 2324-17-C-25 Catalog: Local Retail (Walk-in, Supplemental)		
<b>Administrator Responsible:</b>	Leah Horton, Chief Financial Officer		
<b>Attachments:</b>	Attached Vendor List		
<input type="checkbox"/> Action Needed	<input checked="" type="checkbox"/> Future Action	<input type="checkbox"/> Information	<input type="checkbox"/> Report

**Administrative Information:**

That the Wichita Falls Independent School District Board of Trustees award RFP 2324-17-C-25 Local Retail (Walk-in, Supplemental) to the vendors as listed on the attached, effective immediately, effective through August 31, 2025, as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

**Explanation:**

The RFP was advertised twice in the Times Record News, and issued on WFISD’s electronic bidding platform. One-hundred-ten (110) email invitations were issued to local brick and mortar vendors based on current vendor usage, district request and/or need, and numerous vendors were contacted by phone to be included in an effort to expand the availability of local vendors for district purchases. Eighteen (18) vendor responses were received and reviewed by Lauren Zotz, Director of Purchasing. Approval of submissions is based on a pass or fail to provide documentation as required. All eighteen (18) submissions fulfilled all proposal requirements. The local vendors awarded herein are supplemental to twenty-two (22) previously Local Retail (Walk-in) for a total of forty (40) local purchasing options for district campuses and departments.

Purchase of goods from awarded local retail vendors is on an as-needed basis.

**Fiscal Note:**

Expenditures will be made from the respective campus/department budgets. Multi-year contracts require Board of Trustees approval per policy, CH Local.

RFP 2324-17-C-25 Local Retail Goods and Supplies (Walk-in, Supplemental) 11/14/2023-8/31/2025			
Supplier	Max Discount	Supplier Notes	Vendor should describe all products offered for in-store purchases.
Airgas USA, LLC	20.0%		INDUSTRIAL GASES, WELDING SUPPLIES - Which include: Welding Equipment, consumables (grinding/cutting wheels), filler metals (wire and electrodes), SAFETY SUPPLIES, HAND TOOLS, POWER TOOLS, OXY-FUEL CUTTING SUPPLIES. CONTRACTOR DISCOUNT APPLIED TO ALL INVOICES
Commercial & Industrial electronics, Inc.	0.0%		Design, install, service, and inspect the following: Fire alarm, security alarm, environmental monitoring, access control, CCTV, intercom, commercial sound (Public Address), and audio/visual systems.
Davis Electric Co.	0.0%		ELECTRICAL SERVICE, REMODEL AND NEW CONSTRUCTION WORK
Ferguson Veresh Inc.	0.0%		HVAC, PLUMBING, AND FIRE SPRINKLER MATERIALS
Builder's Lumber Company	0.0%	Contractor Rates	LUMBER, ENTRY DOORS, STEEL SHINGLES, DUTCH DOORS, DOOR LOCKS, LAMINATED SHINGLES, CEDAR LUMBER, COMPOSITE SHINGLES, SHINGLES, VINYL WINDOWS, PLYWOOD, PATIO DOORS, CABINET HARDWARE, ADHESIVES/CAULKS
Imprints 1 (Imprints 1 PDJS, LLC)	0.0%	Volume pricing includes all applicable discounts.	Screen printed T-shirts, Embroidered shirts, caps, jackets etc. Promotional products, signs & banners
Mayfield Paper Company	5.0%	Discount of 5-50% depending on item.	Paper janitorial cleaning supplies, food service packaging supplies, industrial packaging supplies and office supplies.
Mobile Phone of Texas, Inc	20.0%	Some low cost parts under \$20.00 don't receive a full 20% discount.	Motorola 2-way radios, parts, and service; batteries, speaker mic, antenna, chargers, clips and etc. Body and vehicle Cameras. Security Cameras
NUNN ELECTRIC SUPPLY CO.	0.0%		WHOLESALE ELECTRICAL SUPPLIES
Pecan Shed	20.0%		Gift Items such as candied pecans, fudge, salsas, and dips.
Ruben's House of Classics L.L.C.	10.0%	10% applies to all orders and any items over \$200 the 15% applies	DTF printing for t-shirts/sweatshirts/koozies/etc, vehicle graphics, personalized goods, banners, stickers, decals, window perforation, yard signs, metal art, signs, posters, printing for flyers, and design services.
Sweet Texas Tees (Monica Combs)	10.0%	Each job is priced differently depending on the quantity and brand of the items as well as what decorating process is made. There is no set pricing for our products. Each job is different.	We offer custom decorated garments from t-shirts to cold weather hoodies or jackets for spirit wear as well as uniforms for required dress or fundraising. . Decorated items include but are not limited to screen printing, direct to film transfers, embroidery, sublimation. As technology changes, other applications are added to our business. We also offer blank items for special purchase of groups wanting to decorate their own gear.
T&W Tire LLC	1.0%	T&W Tire LLC participates in State of Texas Buy Board Government Pricing Program. We have specific pricing with this program per product.	We specialize in providing tires, wheels and tire services for passenger, and commercial and heavy duty equipment. We also offer alignments.
The Reynolds Company	15.0%		Electrical Supplies, Lighting supplies, full line electrical warehouse. Stocking everything in Wichita Falls you will need to complete an electrical project.
TNT SIGNS & GRAPHICS INC	0.0%		SIGNS, BANNERS, APPAREL, DECALS, PROMOTIONAL ITEMS, ETC
Trinity air conditioning Inc	0.0%		HVAC PRODUCTS
Wichita A/C Supply	0.0%		Air conditioning, heating and ventilation equipment. HVAC supplies, filters and maintenance supplies.
Wichita Lock & Key Inc	0.05%		LOCK,KEYS AND SAFES

A WFISD-issued Purchase Order is always required prior to a purchase of goods and/or services.

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**November 7, 2023**

<b>Agenda Item:</b>	Adoption of the WFISD 2024-2025 School Calendar		
<b>Administrator Responsible:</b>	Ashley Thomas, Communications Officer		
<b>Attachments:</b>	Calendar Draft A Calendar Draft A Explanation Calendar Draft B Calendar Draft B Explanation		
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> For Discussion	<input type="checkbox"/> Presentations	<input type="checkbox"/> Report

**Administrative Information:**

That the Wichita Falls Independent School District Board of Trustees adopts the 2024-2025 School Calendar Draft A as presented by Ashley Thomas, Communications Officer, and recommended by Dr. Donny Lee, Superintendent of Schools.

**Explanation**

The WFISD academic calendar is typically approved in January. However, we are requesting that the calendar be approved earlier so that campuses may begin working on master schedules for Memorial and Legacy High Schools.

The District Advisory Committee (DAC) met in October to review a first draft of the 24-25 calendar. After receiving feedback from the DAC, modifications were made to the calendar draft. The modified version was emailed to DAC members and they were asked to get feedback on the calendar. After receiving feedback, additional modifications were made.

On November 2, the DAC met and voted to adopt Calendar Draft A.



## 24-25 Calendar Draft A - STUDENTS

170 days August 15 - May 21 (168 days @ 450 minutes = 75,600 minutes and 2 days @ 240 minutes = 480 minutes), totaling 76,080 minutes

- 12 days in August
  - August 15 - first day of school
- 19 days in September
  - September 2 - Labor Day (Staff/Student Holiday)
  - September 27 - Staff Development Day (Student Holiday)
- 21 days in October
  - October 7 - Teacher Planning/Work Day (Student Holiday)
  - October 8 - Parent Conference Day at all Campuses (Student Holiday)
- 16 days in November
  - November 25 & 26 - Teacher Opt Out Days (Student Holiday)
  - November 27-29 - Thanksgiving Break (Staff/Student Holiday)
- 15 days in December (14 days at 450 minutes and 1 day at 240 minutes)
  - December 20 - Last Day of Semester/Early Release
  - December 23-31 - Winter Break (Staff/Student Holiday)
- 18 days in January
  - January 1-3 - Winter Break (Staff/Student Holiday)
  - January 6 - Teacher Planning/Work Day (Student Holiday)
  - January 20 - MLK Day/Teacher Opt-Out Day (Student Holiday)
- 19 days in February
  - February 17 - Staff Development Day (Student Holiday)
- 16 days in March
  - March 10-14 - Spring Break (Staff/Student Holiday)
- 20 days in April
  - April 18 - Good Friday/Teacher Opt Out Day (Student Holiday)
  - April 21 - Inclement Weather Day #1 (Teacher Work Day/Student Holiday)
- 14 days in May (13 days at 450 minutes and 1 day at 240 minutes)
  - May 16 - Inclement Weather Day #2 (Teacher Work Day/Student Holiday)
  - May 21 - Last Day of School/Early Release
  - May 22 - Teacher Work Day
  - May 22 & 23 - Graduation (Legacy & Memorial)
  - May 26 - Memorial Day (Staff Holiday)

170 days = 168 days @ 450 minutes plus 2 days at 240 minutes = 76,080 minutes

2 Staff Development Days requested for time waivers/student days @ 360 minutes = 720 minutes

- Day 1 is September 27
- Day 2 is February 17

Total Minutes = 76,800

Required Student Minutes = 75,600

Difference = 1,200 Minutes

*The difference is equal to 2 additional inclement weather days and 2 additional late starts.*

**First Semester = 83 Days**

**Second Semester = 87 Days**

## Calendar Draft A - TEACHERS

5 Days of Staff Development (August 8-14)

170 Student Days: August 15 - May 21

- 12 days in August
  - August 15 - first day of school
- 19 days in September
  - September 2 - Labor Day (Staff/Student Holiday)
  - September 27 - Staff Development Day (Student Holiday)
- 21 days in October
  - October 7 - Teacher Planning/Work Day (Student Holiday)
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  - November 27-29 - Thanksgiving Break (Staff/Student Holiday)
- 15 days in December (14 days at 450 minutes and 1 day at 240 minutes)
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  - May 21 - Last Day of School/Early Release
  - May 22 - Teacher Work Day
  - May 22 & 23 - Graduation (Legacy & Memorial)
  - May 26 - Memorial Day (Staff Holiday)

2 Staff Development Days requested for time waivers/student days @ 360 minutes = 720 minutes

- Day 1 is September 27
- Day 2 is February 17

5 Teacher Planning/Work Days (October 7, January 6, April 21, May 16, May 22)

1 Parent Teacher Conference Day (October 8)

4 Opt Out Days (November 25 & 26, January 20, April 18)

### **Total = 187 Teacher Work Days**

Note:

- There are no Inclement Weather Days scheduled after the last day of school.
- Teachers will no longer have to work on the Saturday after the last day of school.
- Graduations will be on Thursday and Friday.
- The last day of school will be on a Wednesday so that students do not have to attend school on the day of their graduation.



# DRAFT B

## WICHITA FALLS INDEPENDENT SCHOOL DISTRICT

# 2024-2025 DISTRICT CALENDAR

JULY							AUGUST							SEPTEMBER							OCTOBER							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
				4	5	6					1	2	3	1	2	3	4	5	6	7				1	2	3	4	5
7	8	9	10	11	12	13	4	5	6	7	8	9	10	8	9	10	11	12	13	14	6	7	8	9	10	11	12	
14	15	16	17	18	19	20	11	12	13	14	15	16	17	15	16	17	18	19	20	21	13	14	15	16	17	18	19	
21	22	23	24	25	26	27	18	19	20	21	22	23	24	22	23	24	25	26	27	28	20	21	22	23	24	25	26	
28	29	30	31				25	26	27	28	29	30	31	29	30						27	28	29	30	31			

## 24-25 Calendar Draft B - STUDENTS

170 days August 15 - May 21 (168 days @ 450 minutes = 75,600 minutes and 2 days @ 240 minutes = 480 minutes), totaling 76,080 minutes

- 12 days in August
  - August 15 - first day of school
- 19 days in September
  - September 2 - Labor Day (Staff/Student Holiday)
  - September 27 - Staff Development Day (Student Holiday)
- 21 days in October
  - October 7 - Teacher Planning/Work Day (Student Holiday)
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  - January 1-3 - Winter Break (Staff/Student Holiday)
  - January 6 - Teacher Planning/Work Day (Student Holiday)
  - January 20 - MLK Day/Teacher Opt-Out Day (Student Holiday)
- 19 days in February
  - February 17 - Staff Development Day (Student Holiday)
- 15 days in March
  - March 10-14 - Spring Break (Staff/Student Holiday)
  - March 28 - Inclement Weather Day #1 (Teacher Work Day/Student Holiday)
- 21 days in April
  - April 18 - Good Friday/Teacher Opt Out Day (Student Holiday)
- 14 days in May (13 days at 450 minutes and 1 day at 240 minutes)
  - May 16 - Inclement Weather Day #2 (Teacher Work Day/Student Holiday)
  - May 21 - Last Day of School/Early Release
  - May 22 - Teacher Work Day
  - May 22 & 23 - Graduation (Legacy & Memorial)
  - May 26 - Memorial Day (Staff Holiday)

170 days = 168 days @ 450 minutes plus 2 days at 240 minutes = 76,080 minutes

2 Staff Development Days requested for time waivers/student days @ 360 minutes = 720 minutes

- Day 1 is September 27
- Day 2 is February 17

Total Minutes = 76,800

Required Student Minutes = 75,600

Difference = 1,200 Minutes

*The difference is equal to 2 additional inclement weather days and 2 additional late starts.*

**First Semester = 83 Days**

**Second Semester = 87 Days**

## Calendar Draft B - TEACHERS

5 Days of Staff Development (August 8-14)

170 Student Days: August 15 - May 21

- 12 days in August
  - August 15 - first day of school
- 19 days in September
  - September 2 - Labor Day (Staff/Student Holiday)
  - September 27 - Staff Development Day (Student Holiday)
- 21 days in October
  - October 7 - Teacher Planning/Work Day (Student Holiday)
  - October 8 - Parent Conference Day at all Campuses (Student Holiday)
- 16 days in November
  - November 25 & 26 - Teacher Opt Out Days (Student Holiday)
  - November 27-29 - Thanksgiving Break (Staff/Student Holiday)
- 15 days in December (14 days at 450 minutes and 1 day at 240 minutes)
  - December 20 - Last Day of Semester/Early Release
  - December 23-31 - Winter Break (Staff/Student Holiday)
- 18 days in January
  - January 1-3 - Winter Break (Staff/Student Holiday)
  - January 6 - Teacher Planning/Work Day (Student Holiday)
  - January 20 - MLK Day/Teacher Opt-Out Day (Student Holiday)
- 19 days in February
  - February 17 - Staff Development Day (Student Holiday)
- 15 days in March
  - March 10-14 - Spring Break (Staff/Student Holiday)
  - March 28 - Inclement Weather Day #1 (Teacher Work Day/Student Holiday)
- 21 days in April
  - April 18 - Good Friday/Teacher Opt Out Day (Student Holiday)
- 14 days in May (13 days at 450 minutes and 1 day at 240 minutes)
  - May 16 - Inclement Weather Day #2 (Teacher Work Day/Student Holiday)
  - May 21 - Last Day of School/Early Release
  - May 22 - Teacher Work Day
  - May 22 & 23 - Graduation (Legacy & Memorial)
  - May 26 - Memorial Day (Staff Holiday)

2 Staff Development Days requested for time waivers/student days @ 360 minutes = 720 minutes

- Day 1 is September 27
- Day 2 is February 17

5 Teacher Planning/Work Days (October 7, January 6, March 28, May 16, May 22)

1 Parent Teacher Conference Day (October 8)

4 Opt Out Days (November 25 & 26, January 20, April 18)

### **Total = 187 Teacher Work Days**

Note:

- There are no Inclement Weather Days scheduled after the last day of school.
- Teachers will no longer have to work on the Saturday after the last day of school.
- Graduations will be on Thursday and Friday.
- The last day of school will be on a Wednesday so that students do not have to attend school on the day of their graduation.

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**November 7, 2023**

<b>Agenda Item:</b>	Texas Education Agency Waiver Application for Expedited and General State Waiver for Staff Development		
<b>Administrator Responsible:</b>	Ashley Thomas, Communications Officer		
<b>Attachments:</b>	None		
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

**Administrative Recommendation:**

That the Board of Trustees for WFISD approves the request for submitting an application for expedited and general state waiver for a reduction in instructional days for 2024-2025 in order to provide staff development as prepared by Ashley Thomas, Communications Officer and as recommended by Dr. Donny Lee, Superintendent of Schools.

**Explanation:**

Texas Education Agency offers a *Staff Development Minutes Waiver* that provides for a maximum of 2,100 total waiver minutes to use for professional development for districts that provide operational and instructional minutes. For the 2024-2025 school calendar, the Board must approve of administration seeking a waiver from TEA, and TEA approving the waiver for the District. The *Staff Development Minutes Waiver*, once available in TEAL should be applicable for one year only.

Each district may choose how to apply their approved *Staff Development Minutes Waiver*. Schools may choose to offer early release, late start, all day staff development, or a combination. However, the total waiver minutes for staff development shall not exceed 2,100 minutes per year.

This waiver is for staff development in place of student instruction; therefore, the waiver minutes are only applicable to staff development provided instead of student instruction during the school year. Effective with the 2018-2019 school year, the *Staff Development Minutes Waiver* may not be used prior to the first day of student instruction or after the last day of student instruction.

On staff development days when students are in attendance part of the day, in order to receive full ADA funding, the district or open-enrollment charter school must provide at least 120 minutes of student instruction. *Instructional* minutes are defined in the SAAH as the portion of the school day in which instruction takes place along with other exceptions. In addition to the 120 minutes of student instruction, any staff development waiver minutes reported must reflect actual staff development minutes provided.

**Fiscal Note:** None

# WICHITA FALLS ISD BOARD OF TRUSTEES

November 7, 2023

**Agenda Item:** Instructional Materials Adoption Committees for Science, grades K-12;

**Administrators Responsible:** Debbie Dipprey, Executive Director of School Administration & Jeff Hill, Director of Elementary Curriculum

**Attachments:** List of Proposed Committee Members

Action Needed       Future Action       Presentation       Report

**Administrative Recommendation:**

That the Wichita Falls Independent School District Board of Trustees Board of Trustees approves the list of committee members for the Instructional Materials Adoption Committee for Proclamation 2024 Science Textbook Adoption as submitted by Debbie Dipprey, Executive Director of School Administration and as recommended by Dr. Lee, WFISD Superintendent of Schools.

**Explanation:**

Through Proclamation 2024, the Texas Education Agency will release funds to districts for the purchase of new instructional materials for Science K-12.

Instructional Materials Adoption Committees are comprised of classroom teachers, parent volunteers and community members who are charged to make decisions regarding instructional materials.

Pending approval of the committees, the next steps in the process include:

- November: General meeting of textbook committees
- December: Sub-committee meetings
- January: Publisher Hearing at Region IX ESC
- February: General meeting of the textbook committees
- March: Recommendations presented to the WFISD Board of Trustees

## Elementary Science Textbook Adoption Committee 23-24

Jane Ann Bruner	District Coordinator
Stephanie Parsons	District Coordinator
Kellie Hare	District Coordinator
Diane Wachsman	Teacher
Sarah Chisum	Teacher
Tracey Goodman	Teacher
Julie Martinez	Teacher
Morgan Giles	Teacher
Brett Batchelor	Teacher
Brendy Beck	Teacher
Ana Dougherty	Teacher
Emily Young	Teacher
Gina Maness	Teacher
Christy Vestal	Teacher
Janet Hughes	Teacher
Bailey Richmond	Teacher
Kayleigh Perkins	Teacher
Hannah McWilliams	Teacher
Melissa Rodriguez	Teacher
Doni Kaufhold	Teacher
Stephanie Bohannon	Parent
Megan Deason	Parent
Nicole Gross	Parent
Sarah Marcov	Community Member
Meagan Deason	Parent

Nicole Gross	Parent
Chris Blue	Community Member
Heather Simpson	Community Member
Liz Martin	Community Member
Rebecca Vincent	Teacher
Sara White Jones	Teacher
Vallan Wiest	Teacher
Lynn Mills	Teacher
LaChandra Hooper	Teacher
Chelsie Friemel	Teacher
Verinia Acree	Teacher
Hally Davis	Teacher
Jennifer Gillespie	Teacher
Megan Lancaster	Teacher

## Secondary Science Textbook Adoption Committee 23-24

Bryce Henderson	Curriculum Specialist
Jessica Mitchell	Teacher
Jesselee Shores	Teacher
Shanda Keating	Teacher
Amaris Wise	Teacher
Jennifer Parker	Teacher
Anita Lang	Teacher
Steve Henderson	Community Member
Joshua Nielsen	Teacher
Mendy Davis	Teacher
Chris Preston	Teacher
Stacie Martin	Teacher
Cindy Price	Teacher
Brionne Perry	Teacher
Carl Thomas	Teacher
Laura Checki	Community Member
Rock Marker	Teacher
Joy McCleskey	Teacher
Shaye Lipscomb	Parent
Sean Brown	Teacher
Kelly Wilson	Teacher
Kamil Kell	Parent

Heather Hart	Community Member
Alexandria Gilmore	Community Member
Bruce Zotz	Community Member
David Leonard	Community Member

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**November 7, 2023**

**Agenda Item:** New High School Planning Update

**Administrator Responsible:** Ashley Thomas, Communications Officer, Laurie Kinne, Principal Memorial High School and Cody Blair, Principal Legacy High School

**Attachments:**

Action Needed       Future Action       Presentation       Report

**Administrative Recommendation:**

That the Wichita Falls Independent School District Board of Trustees receive information regarding planning for Memorial High School and Legacy High School as submitted by Ashley Thomas, Communications Officer, Laurie Kinne, Principal Memorial High School and Cody Blair, Principal Legacy High School and as recommended by Dr. Donny Lee, Superintendent of Schools.

**Explanation:**

**Fiscal Note:**

none

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**November 7, 2023**

<b>Agenda Item:</b>	Harrell Demolition		
<b>Administrator Responsible:</b>	Dr. Peter Griffiths, Associate Superintendent		
<b>Presentation:</b>			
<input type="checkbox"/> Future Action	<input checked="" type="checkbox"/> For Discussion	<input type="checkbox"/> Presentations	<input type="checkbox"/> Report

**Administrative Information:**

Wichita Falls Independent School District Board of Trustees discuss the demolition of Harrell as submitted by Dr. Peter Griffiths, Associate Superintendent, and as recommended by Dr. Donny Lee, Superintendent of Schools.

**Explanation**

Under CT (Local), school closure shall refer to a cessation of school operation that comes as a result of efforts by the District to operate more efficiently by using capacity available in other existing schools.

The District is recommending the demolition and closure of:

- Harrell Campus

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**November 7, 2023**

<b>Agenda Item:</b>	Monthly Personnel Report		
<b>Administrator Responsible:</b>	Dayna Hardaway, Director of Human Resources		
<b>Attachments:</b>	No Attachment		
<input type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input checked="" type="checkbox"/> Report

**Administrative Recommendation:**

That the Wichita Falls Independent School District Board of Trustees reviews the employee resignations/retirements that have been submitted since the last Board meeting. The resignations/retirements have been accepted by Dr. Donny Lee, Superintendent of Schools, in accordance with the requirements of Policy DFE (Local).

**Letters of Retirement:**

**Professionals**

Biggs, Stephanie-Librarian, Milam, Last Day 12/15/23

**Clerical/Auxiliary/Support**

**Letters of Resignation:**

**Professionals**

Brown, Talitha- Teacher, Hirschi, Resignation, Last Day 10/27/23  
Hernandez, Amber- Teacher, McNeil, Last Day 9/13/23  
McNeil, Marcia-Teacher, Cunningham, Last Day 11/3/23  
Morgan, Jamie- Teacher, Fain, Last Day 11/1/23  
Tarver, Frank- Assistant Principal, West, Last Day 11/8/23  
Tempelmeyer, Rebekah-Teacher, Hirschi, Last Day 10/25/23

**Clerical/Auxiliary/Support**

Bowden, Brandi-Clerk, Kirby, Last Day 12/15/23  
Conner, Brien-Sergeant, Ed Center, Last Day 10/24/23  
Crabtree, Rhonda- Aide II, Milam Last Day 10/19/23  
Griffin, Taylor-Aide II, Cunningham, Last Day 10/27/23  
Tomo, Jadelyn-Aide II, Rider, Last Day 10/24/23  
Ward, Kelsey- Aide II, Milam, Last Day 9/26/23

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**November 7, 2023**

<b>Agenda Item:</b>	Applicant Pool		
<b>Administrator Responsible:</b>	Dayna Hardaway, Director of Human Resources		
<b>Attachments:</b>	Applicant Pool		
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

**Administrative Recommendation:**

That the Wichita Falls Independent School District Board of Trustees approve the proposed applicant pool as submitted by Dayna Hardaway, Director of Human Resources, and as recommended by Dr. Donny Lee, Superintendent of Schools.

**APPLICANTS TO BE APPROVED BY THE BOARD OF EDUCATION  
November 7, 2023**

**CERTIFIED APPLICANT POOL**

Name	Certification	University	Yrs of Exp	Position/Assignment	Previous District
*McCain, Abigail	Social Studies Grades 4-8	Midwestern State University Bachelor's	NA	Teacher Kirby Middle School Replacing Brent Neilson	NA

**PROFESSIONAL EDUCATOR APPLICANT POOL**

Name	Certification	University	Yrs of Exp	Position/Assignment	Previous District
Bunker, Sandra	Special Education Grades EC-12 Core Subjects Grades EC-6 Educational Diagnostician Grades EC-12	Cameron University (Bachelor's & Master's)	5	Restorative Behavioral Specialist	Burkburnett ISD

*Asterisk indicates Contract Addendum Required. See key below.*

*\* Enrolled in an Alternative Certification Program*

*\*\* One-year out-of state Certification*

*\*\*\*Emergency Permit*

*\*\*\*\* Non-Renewal Permit*

*DOI = District of Innovation*

## CONTRACT CHANGE

Name	Current Contract	Current Position	New Contract	New Position
Barton, Carol “Michelle”	Teacher Term	Special Education Teacher	Professional Educator	Restorative Behavioral Specialist

*Asterisk indicates Contract Addendum Required. See key below.*

*\* Enrolled in an Alternative Certification Program*

*\*\* One-year out-of state Certification*

*\*\*\*Emergency Permit*

*\*\*\*\* Non-Renewal Permit*

*DOI = District of Innovation*

**APPLICANTS TO BE APPROVED BY THE BOARD OF EDUCATION  
November 7, 2023**

**Addendum**

**NON-CERTIFIED PROFESSIONAL**

Name District	License	University	Yrs of Exp	Position/Assignment	Previous
Lemmond, Abby	Social Worker	Texas A&M University (B) University Texas at Arlington (M)	NA	Social Worker Haynes Head STart Replacing Debra Crawford	NA

*Asterisk indicates Contract Addendum Required. See key below.*

*\* Enrolled in an Alternative Certification Program*

*\*\* One-year out-of state Certification*

*\*\*\*Emergency Permit*

*\*\*\*\* Non-Renewal Permit*

*DOI = District of Innovation*

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**November 7, 2023**

<b>Agenda Item:</b>	Minutes		
<b>Administrator Responsible:</b>	Dr. Donny Lee, Superintendent of Schools		
<b>Attachments:</b>	Minutes of Work Session, October 10, 2023 Minutes of Regular Meeting, October 16, 2023		
<input type="checkbox"/> Action Needed	<input checked="" type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

**Administrative Recommendation:**

That the Wichita Falls Independent School District Board of Trustees approves the proposed minutes of a work session on October 10, 2023 and the Regular Meeting on October 16, 2023, as submitted by Dr. Donny Lee, Superintendent of Schools.

**Explanation:**

The following are copies of the minutes referenced above. These minutes will become official upon approval by the Board.

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES  
WFISD ADMINISTRATION BUILDING – BOARD ROOM  
WORK SESSION MEETING OCTOBER 10, 2023**

***CALL TO ORDER AND OPENING STATEMENT:***

The Board of Trustees of the Wichita Falls Independent School District met in a work session meeting on the above date. The meeting was called to order at 12:00 p.m. by Ms Katherine McGregor, board president.

Board members present: Mr. Mark Lukert, Mr. Jim Johnson, Ms. Susan Grisel, Ms. Diann Scroggins and Ms. Sandra Camp. Mr. Lukert noted that a quorum was present and the meeting had been duly called and notice of the meeting had been posted for the time and manner required by law.

Staff members present: Dr. Donny Lee, Superintendent of Schools, Dr. Peter Griffiths, Associate Superintendent, Ms. Dayna Hardaway, Director of Human Resources, Ms. Ashley Thomas, Communications Officer, Ms. Leah Horton, Chief Financial Officer, Ms. Denise Brown, Director of Finance, Ms. Lauren Zotz, Director of Purchasing, Mr. Jeff Hill, Director of Elementary Curriculum, Ms. Vanessa Dishman, Administrative Assistant to the Superintendent, Ms. Keli Sims, Administrative Assistant-HR, Ms. Marchuetta Matthews, Administrative Assistant to Associate Superintendent, Ms. Deb Dipprey, Executive Director of School Administration, Ms. Misti Spear, Director of Strategic Planning, Mr. Grant Freeman, Director of Athletics, Chief Anthony Smith, WFISD Police, Scot Hafley, Executive Director of Operations, January Cadotte, Community Partnership Coordinator and Del Hardaway, Principal of Kirby Middle School..

Also present: Mr. David Potter, Architect with DP4 Consult and Huckabee, Inc, Mr. Mike Wenk, SAFB Liaison, Ms. Mollie Larew, Ms. Lillian Harris, Project Coordinator of Project Back to School, Ms. Vanda Cullar, WFISD Foundation Board Member, Ms. Teresa Austin, WFISD Foundation Board Member, Mr. Lance Spruiell, President of WFISD Foundation, Ms. Cheryl Ritchie, former Project Back to School Coordinator and reporters from KAUZ, KFDX and TRN.

***INVOCATION:***

Ms. Diann Scroggins gave the invocation.

***PUBLIC COMMENT:***

None

***PRESENTATIONS:***

Ms. Lance Spruiell recognized Ms. Cheryl Ritchie and the Project Back to School committee for their impact on the students of WFISD. In 2009, Cheryl Ritchie formed Project Back to School as a way to help disadvantaged students in our community by providing them with a custom school supply kit and backpack each year before the start of a new school year. For the past 15 years, Project Back to School has provided back to school support for thousands of students and families in our community. On October 1, Project Back to School Executive Director Cheryl Ritchie officially retired from PBTS and handed the project over to the WFISD Foundation. It will now be overseen by the WFISD Foundation Board and Project Back to School Coordinator, Lillian Cadotte. WFISD and the WFISD Foundation would like to thank Cheryl Ritchie and her committee for their dedication to the students in our district and the countless hours they have given to Project Back to School.

***REPORTS OR SPECIAL DISCUSSION ITEMS:***

**CONSTRUCTION UPDATE ON WF LEGACY HIGH SCHOOL AND WF MEMORIAL HIGH SCHOOL:**

Mr. David Potter, Architect with DP4 Consult and Huckabee, Inc, gave a detailed report using photo slides on the construction at Wichita Falls Legacy High School and Wichita Falls Memorial High School.

**KIRBY MIDDLE SCHOOL UPDATE:**

Ms. Deb Dipprey, Executive Director of School Administration, presented information regarding the preliminary data from testing in Spring of 2023 at Kirby Middle School and compared the 22-23 support plan to the 23-24 plan. Ms. Dipprey also introduced Mr. Del Hardaway, the new Principal of Kirby Middle School. Mr. Hardaway outlined his philosophy and the day to day operational changes already implemented at the campus.

**FINANCIAL SERVICES:**

**FINANCIAL REPORTS AS OF August 31, 2023**

Ms. Diann Scroggins, seconded by Ms. Susan Grisel, motioned that the Wichita Falls Independent School District Board of Trustees approve the year- to-date financial reports and investment reports as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Carried unanimously by a vote of 5-0

**BUDGET AMENDMENTS**

Ms. Susan Grisel, seconded by Ms. Sandy Camp, motioned that the Wichita Falls Independent School District Board of Trustees approve the budget amendments as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Carried unanimously by a vote of 5-0

**RESALE BIDS OF PROPERTY LOCATED WITHIN WFISD**

Mr. Jim Johnson, seconded by Ms. Diann Scroggins, motioned that the Wichita Falls Independent School District Board of Trustees approve the Resale Bids for 403 California St. to Akiel Hardey and Andrew Skinner as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Carried unanimously by a vote of 5-0

**FFE PURCHASES**

Ms. Sandy Camp, seconded by Ms. Diann Scroggins, motioned that the Wichita Falls Independent School District Board of Trustees award the purchases from vendors as listed below, for the fulfillment of Bond FFE purchases made at the District level, as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

The Furniture, Fixtures and Equipment (FFE) expenditures listed are included in the FFE Bond budget. Procurement method is outlined per purchase, as well as difference from anticipated cost to actual. All listed pricing came in at or under expected cost except the Commercial Washer/Dryer sets\*. Quotes for purchases were facilitated and reviewed by Lauren Zotz, Director of Purchasing, as well as verified by the respective department representatives, deemed to meet the specifications requested.

Recommendation is marked for action for purpose of immediate order due to extended product lead times.

Vendor	City, ST	Goods/Services For Purchase	Procurement Method	Cost per Campus	Total Cost	FFE Dept & Expected Cost
ASCO	Wichita Falls, TX	(2) Boom Lift	Buyboard 685-22	\$131,372.80	\$271,245.60**	Maintenance \$300,000.00
Alliance Laundry Systems Dist.	Coppell, TX	(8) Commercial W/D	Buyboard 682-22	\$98,246.40	*\$196,246.40	Maintenance *\$160,000.00
Pioneer Athletics	Cleveland, OH	Track Equipment	Buyboard 665-22	\$75,297.90	\$150,595.80	Athletics \$165,300.00
Game One	Holland, OH	Weight Room (goods and installation)	Buyboard 665-22	\$225,000.00	\$500,000.00	Athletics \$500,000.00
Wenger Corp	Owatonna, MN	Fine Arts Furniture and Storage	Buyboard 712-23	\$138,205.55	\$274,411.10	Fine Arts \$300,000.00
						Difference Expected -\$32,801.10

\*\*Boom Lift quoted freight cost is calculated for separate shipment of each unit. Anticipated shipment of both units on one truck will result in reduced

freight

Carried unanimously by a vote of 5-0

**PITNEW BOWES CONTRACT FOR EQUIPMENT AND MAINTENANCE**

Mr. Jim Johnson, seconded by Ms. Diann Scroggins, motioned that the Wichita Falls Independent School District Board of Trustees approve the Pitney Bowes Inc. 60-month lease agreement for District Mailing Equipment as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools

Carried unanimously by a vote of 5-0

***DISTRICT SERVICES AND OPERATIONS:***

**DEC (LOCAL) REVISIONS (1<sup>ST</sup> READING)**

Dr. Peter Griffiths, Associate Superintendent, recommended that the Wichita Falls Independent School District Board of Trustees add, review the DEC (LOCAL) policy revisions due to HB1486 and HB471, The revisions include Mental Health Leave & Line of Duty Illness or Injury Leave of Absence, as recommended by Dr. Donny Lee, Superintendent of Schools.

This item will be placed on the consent agenda for the Board of Trustees’ regular meeting on October 17, 2023

**CONSOLIDATION OF CAMPUSES**

Dr. Peter Griffiths, Associate Superintendent, recommended that the Wichita Falls Independent School District Board of Trustees approve the consolidation of Harrell Alternative Center to Farris Alternative Center for the remainder of the 23-24 school year, Hirschi High School, Rider High School, and Wichita Falls High School to Legacy High School and Memorial High School and Kirby Middle School to Hirschi Middle School for the 2024-2025 school year as submitted by Dr. Peter Griffiths, Associate Superintendent, and as recommended by Dr. Donny Lee, Superintendent of Schools.

This item will be placed on the consent agenda for the Board of Trustees’ regular meeting on October 17, 2023

**CLOSURE OF CAMPUSES**

Dr. Peter Griffiths, Associate Superintendent, recommended that the Wichita Falls Independent School District Board of Trustees approve the closure of Harrell Alternative Center for the 2023-2024 school year and Kirby Middle School for the 2024-2025 school year as submitted by Dr. Peter Griffiths, Associate Superintendent, and as recommended by Dr. Donny Lee, Superintendent of Schools.

This item will be placed on the consent agenda for the Board of Trustees’ regular meeting on October 17, 2023

**CLASS SIZE WAVERS**

Mr. Jim Johnson, seconded by Ms. Diann Scroggins, motioned that the Wichita Falls Independent School District Board of Trustees approve class-size exception waivers for the campuses on the list below as recommended by Dr. Donny Lee, Superintendent of Schools.

Fowler	243905111			
	3rd	92	4	Teacher A 23 Teacher B 23 Teacher C 23 Teacher D 23
Southern Hills	243905129			
	KG	77	4	Teacher A 17 Teacher B 17 Teacher C 19 Teacher D 24
	3	77	4	Teacher A 17 Teacher B 18 Teacher C 18 Teacher D 24

**RESOLUTION OF THE BOARD TO EMPLOY OR ACCEPT VOLUNTEER CHAPLAINS**

Dr. Peter Griffiths, Associate Superintendent, recommended that the Wichita Falls Independent School District Board of Trustees discuss the Senate Bill 763, passed by the 88<sup>th</sup> Texas Legislature, that requires each school board to take a record vote between September 1, 2023, and March 1, 2024, on whether to adopt a policy authorizing a campus of the district to employ or accept as a volunteer a chaplain under Education Code Chapter 23.

Discussion only.

***HUMAN RESOURCES:***

**PERSONNEL REPORT**

Ms. Dayna Hardaway, Director of Human Resources, reported to the Wichita Falls Independent School District Board of Trustees a review of employee resignations/retirements that have been submitted since the last board meeting. The resignations/retirements have been accepted by Dr. Donny Lee, Superintendent of Schools, in accordance with the requirements of Policy DFE (LOCAL).

**TEACHER APPLICANT POOL**

Mr. Jim Johnson, seconded by Ms. Diann Scroggins, moved that the Wichita Falls Independent School District Board of Trustees approve the proposed teacher applicant pool (Exhibit B.)

Carried unanimously by a vote of 5 – 0

***BOARD MATTERS:***

**BOARD MINUTES:**

Minutes of a work session, September 12, 2023, special session, September 18, 2023 and a regular meeting, September 18, 2023.

These items will be placed on the consent agenda for the Board of Trustees’ regular meeting on October 16, 2023

**RECESS:**

Mr. Mark Lukert, board vice president, recessed the work session to go into closed session at 12:53pm.

**CLOSED SESSION:**

Personnel Matters Including the Appointment, Evaluation, Reassignment, Duties, Discipline, Dismissal and/or Compensation of Individual District Employees (Pursuant to Texas Government Code 551.074)

**ADJOURNED:**

No further action was taken and Mr. Mark Lukert, board vice president, adjourned the meeting at 1:34 p.m

\_\_\_\_\_  
President, Board of Trustees

\_\_\_\_\_  
Secretary, Board of Trustees

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES  
WFISD ADMINISTRATION BUILDING – BOARD ROOM  
REGULAR SESSION MEETING OCTOBER 16, 2023**

***CALL TO ORDER AND OPENING STATEMENT:***

The Board of Trustees of the Wichita Falls Independent School District met in a work session meeting on the above date. The meeting was called to order at 6:00 p.m. by Ms Katherine McGregor, board president.

Board members present: Ms. Katherine McGregor, Mr. Jim Johnson, Mr. Dale Harvey, Ms. Sandy Camp and Ms. Diann Scroggins. Ms. McGregor noted that a quorum was present and the meeting had been duly called and notice of the meeting had been posted for the time and manner required by law.

Staff members present: Dr. Donny Lee, Superintendent of Schools, Dr. Peter Griffiths, Associate Superintendent, Ms. Dayna Hardaway, Director of Human Resources, Ms. Deb Dipprey, Executive Director of School Administration, Ms. Ashley Thomas, Communications Officer, Ms. Leah Horton, Chief Financial Officer, Mr. Scot Hafley, Executive Director of Operations, Ms. Vanessa Dishman, Administrative Assistant to the Superintendent, Ms. Keli Sims, Administrative Assistant- HR, Chief Anthony Smith, WFISD Police, Ms. Lauren Zotz, Director of Purchasing, Mr. Grant Freeman, Director of Athletics, Ms. Kelly Strenski, Director of Fine Arts, Ms. Michelle Wood, CTE Director, Mr. Larry Menefee, Director of Student Services and Mr. Salvador Montez, WFHS JROTC Instructor

Also present: a KFDX reporter and Trish Choat, TRN reporter

***PRESENTATION OF COLORS:***

WFHS JROTC presented the colors.

***INVOCATION:***

Mr. Jim Johnson gave the invocation.

***PUBLIC COMMENT:***

None

***PRESENTATIONS:***

None.

***REPORTS OR SPECIAL DISCUSSION ITEMS:***

**INFORMATION REGARDING CAREER AND TECHNOLOGY PROGRAMS:**

Ms. Michelle Wood, CTE Director, gave a detailed report using photo slides on the latest information regarding the current CTE programs and future plans to expand the number of programs at the Career Technology Center and across the district in the future. Information presented:

- When the CEC opened in 17-18, enrollment was 1,242 in 22-23 is was 1,491
- 22-23: 413 students earned a recognized IBC
- CTE Audit Sept. 2023 Findings: Several areas that could be captured for additional revenue funding due to CTE course being funded at a higher rate.
- Major CTE Support Activities are:
  - Advisory Committees
  - Endorsement Road Show
  - 8<sup>th</sup> Grade Tours
  - CEC open house in February 2024

**SUPERINTENDENT’S REPORT:**

Dr. Donny Lee gave a detailed report using photo slides on the following:

- Current Enrollment 12,909, ADA 94.64%      73
- Legislative Update on Vouchers:

- Money taken from public schools and given to private schools
  - Public schools must take all students, private schools may choose
  - Public schools have accountability for academic and financial performance, private schools do not
  - Students lose many of their federal protections when attending a private school, such as those with disabilities or need for special accommodations
  - Current basic allotment of \$6,160 per student has not changed since 2019.
  - Inflation has increased by 19% in same time frame
  - \$10 billion in funding not allocated
  - Public school systems are not afraid of competition, just want fair competition and to be fully funded
- Legacy and Memorial High Schools Staff Announced
  - WF Legacy Assistant Principals
    - Dr. Troy Farris
    - Dr. Shannon Cunningham
    - Ms. Tami Davis
    - Mr. Nicholas Mims
    - Ms. Brittany Bailey
  - WF Legacy Secretary
    - Ms. Jessica Garcia
  - WF Memorial Assistant Principals
    - Mr. Patrick Moore
    - Ms. Misty Speer
    - Mr. Michael Forney
    - Ms. Kim Stutz
  - WF Memorial Secretary
    - Ms. Emily Espinoza
- New High School Spirit Committees
  - Students were selected to be on the new high school Spirit Committee
  - Met with each principal of the new high schools
    - Discussed ideas for traditions
    - Ways to motivate school spirit
- Campus visits since last report:
  - WFHS
  - Kirby
  - Hirschi
  - Rider
  - Fain
  - Sheppard
  - Haynes HS
  - CEC
  - McNeil
  - Milam
  - Burgess
  - Denver
- Homeschool/8 week surveys
  - Sent out survey to every homeschool parent who had a student enrolled in 22-23
  - Please complete 8 week survey
- Principal for a Day
  - District wide: October 18, 2023
  - Lunch at CEC after 11:30 am, Board welcome to attend
  - Reflection and debrief with community after lunch

**CONSENT AGENDA:**

DEC (LOCAL) REVISIONS  
 CONSOLODATION OF CAMPUSES  
 CLOSURE OF CAMPUSES  
 SEPTEMBER BOARD MINUTES

Mr. Jim Johnson, seconded by Ms. Diann Scroggins, motioned that the Wichita Falls Independent School District Board of Trustees approve items placed on the Consent Agenda at the October 10, 2023 meeting.

Carried unanimously by a vote of 5 – 0

***FINANCIAL SERVICES:***

**RFP 23-14 ENGERGY CONTROLS (BARWISE PROJECT)**

Ms. Sandy Camp, seconded by Ms. Diann Scroggins, moved that the Wichita Falls Independent School District Board of Trustees award RFP #23-14 for the purchase of Energy Management Controls and Installation at Barwise Middle School to Ferguson Veresh for \$296,574.60 as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Carried unanimously by a vote of 5 – 0

**TEXAS EDUCATION AGENCY WAIVER APPLICATION FOR EXPEDITED AND GENERAL STATE WAIVER FOR STAFF DEVELOPMENT**

Mr. Dale Harvey, seconded by Ms. Diann Scroggins, moved that the Wichita Falls Independent School District Board of Trustees approve the request to submit an application for expedited and general state waiver for a reduction in instructional days for 2023-2024 in order to provide staff development as presented by Ms. Ashley Thomas, Communications Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools

Carried unanimously by a vote of 5 – 0

***HUMAN RESOURCES:***

**TEACHER APPLICANT POOL**

Mr. Dale Harvey, seconded by Mr. Jim Johnson, moved that the Wichita Falls Independent School District Board of Trustees approve the proposed teacher applicant pool (Exhibit B.)

Carried unanimously by a vote of 5 – 0

***BOARD MATTERS:***

**BOARD OF TRUSTEE CONTINUING EDUCATION TRAINING**

Ms. Katherine McGregor informed the audience of the number of required board training of each board member and the number that needs to be completed by October 18, 2023

**RESOLUTION AGAINST VOUCHERS**

Resolution against any and all mechanisms that reduce public education funding was read by Ms. Katherine McGregor.

Mr. Dale Harvey, seconded by Ms. Diann Scroggins, moved that the Wichita Falls Independent School District Board of Trustees approve the resolution opposing vouchers, education savings accounts, taxpayer savings grants, and other mechanisms that reduce public education funding as recommended by Dr. Donny Lee, Superintendent of Schools.

Carried unanimously by a vote of 5- 0

**RECESS:**

Ms. Katherine McGregor, board president, recessed the meeting to go into closed session at 6:52 pm.

**CLOSED SESSION:**

1. Personnel Matters Including the Appointment, Evaluation, Reassignment, Duties, Discipline, Dismissal and/or Compensation of Individual District Employees (Pursuant to Texas Government Code 551.074)
2. Team of Eight-Goal Setting

**ADJOURNED**

No further action was taken and Ms. Katherine McGregor, board president, adjourned the meeting at 8:20 p.m.

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**November 7, 2023**

<b>Agenda Item:</b>	Teacher Dress Code		
<b>Administrator Responsible:</b>	None		
<b>Attachments:</b>	No Attachment		
<input type="checkbox"/> Action Needed	<input checked="" type="checkbox"/> Possible Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

**Administrative Recommendation:**

That the Wichita Falls Independent School District Board of Trustees discuss and possibly take action as submitted and recommended by Dr. Donny Lee, Superintendent of Schools.