



Agenda of Special Session September 12, 2023 The Board of Trustees Wichita Falls Independent School District

In Compliance with the Texas Government Code, Chapter 551, Subchapter C, the Board of Trustees of the Wichita Falls Independent School District will meet for a Special Session at 12:00 PM, on September 12, 2023, in the Board Room at the Education Center, 1104 Broad St, Wichita Falls, TX 76301.

The subjects to be discussed, considered, or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

I. CALL TO ORDER AND OPENING STATEMENT

II. INVOCATION

III. PUBLIC COMMENT

Public comments at Special Sessions are limited to items listed on the agenda.

IV. REPORTS OR SPECIAL DISCUSSION ITEMS

- | | |
|--|---|
| A. Information Regarding the TEA Accountability System | 3 |
| B. Construction Update for WF Legacy High School and WF Memorial High School | |
| C. August 10th Storm Damage Update | 4 |
| D. HB3 Resolution | 5 |

V. FINANCIAL SERVICES

- | | |
|---|----|
| A. Financial Reports as of July 31, 2023 | 7 |
| B. Budget Amendments | 23 |
| C. Resale Bids of Property Located within WFISD | 28 |
| D. Donation of Property Located with the WFISD | 38 |
| E. RFP 2324-06-P-25 Trades Bid | 43 |

VI. DISTRICT SERVICES AND OPERATIONS

- | | |
|---|----|
| A. Local District Update Policy FFAC | 64 |
| B. Local District Update Policy FNA, GKDA | 67 |

VII. HUMAN RESOURCES

- | | |
|---------------------|----|
| A. Personnel Report | 73 |
| B. Applicant Pool | 75 |

VIII. BOARD MATTERS

- | | |
|---|----|
| A. Minutes from August Meetings | 77 |
| B. Dress Code Discussion | |
| C. Closed Session: | |
| 1. Personnel Matters Including the Appointment, Evaluation, Reassignment, Duties, Discipline, Dismissal and/or Compensation of Individual District Employees (<i>Pursuant to Texas Government Code 551.074</i>) | |
| 2. Discussion of Purchase, Exchange, Lease or Value of Real Property (<i>Pursuant to Texas Government Code Section 551.072</i>) | |

IX. ADJOURNMENT

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly

identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

The notice for this meeting was posted in compliance with the Texas Open Meetings Act on Friday, September 8, 2023 at 2:00 pm.

For the Board of Trustees

WICHITA FALLS ISD BOARD OF TRUSTEES
September 12, 2023

Agenda Item: Information Regarding the TEA Accountability System

Administrator Responsible: Debbie Dipprey, Executive Director of School Administration

Attachments:

Action Needed Future Action Presentation Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees receive information regarding the TEA Accountability System as presented by Micki Wesley, Deputy Executive Director of Region 9 Educational Service Center, as submitted by Debbie Dipprey, Executive Director of School and Administration and as recommended by Dr. Donny Lee, Superintendent of schools.

Explanation:

Fiscal Note:

none

WICHITA FALLS ISD BOARD OF TRUSTEES
September 12, 2023

Agenda Item:	August 10 th Storm Damage Update		
Administrator Responsible:	Peter Griffiths, Associate Superintendent		
Attachments:	No Attachment		
<input type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input checked="" type="checkbox"/> Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees receive information and updates on the August 10th storm damages to Hirschi High School and Denver Alternative Facility, as submitted by Peter Griffiths, Associate Superintendent, and as recommended by Dr. Donny Lee, Superintendent of Schools.

WICHITA FALLS ISD BOARD OF TRUSTEES
September 12, 2023

Agenda Item: House Bill 3

Administrator Responsible: Anthony Smith, Chief of Police

Attachments: N/A

Action Needed Future Action Presentation Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees consider and adopt a Resolution to Declare a Good Cause Exception for House Bill 3 Armed Security Officer requirement for approval as submitted by Anthony Smith, Chief of Police, and recommended by Dr. Donny Lee, Superintendent.

Wichita Falls Independent School District



RESOLUTION

WHEREAS, Section 37.0814 of the Texas Education Code requires the board of trustees of each school district shall determine the appropriate number of armed security officers for each district campus;

WHEREAS, Section 37.0814(a) of the Texas Education Code requires the board to ensure that at least one-armed security officer is present during regular school hours at each district campus;

WHEREAS, Section 37.0814(c) of the Texas Education Code provides that if the board of trustees of a school district is unable to comply with this section, the board may claim a good cause exception if the district's noncompliance is due to the availability of funding or qualified personnel;

WHEREAS, The Wichita Falls Independent School District Board of Trustees designates Dr. Donny Lee, Superintendent, as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the Wichita Falls Independent School District hereby determines that the School District is unable to ensure that at least one-armed security officer, as defined by law, is present during regular school hours at each district campus;

BE IT FURTHER RESOLVED that the Board of Trustees determines that:

The District's noncompliance is due to lack of available qualified personnel. This shortage of qualified personnel is an issue that has affected agencies both nationally and locally. WFISD has budgeted to meet the requirements of HB 3 and is actively recruiting and hiring qualified candidates with a plan to be fully staffed per the mandate no later than the 24-25 School year.

FINALLY, BE IT RESOLVED that the Board of Trustees, having claimed a good cause exception, will develop and document an alternative standard with which the district is able to comply, in accordance with Sections 37.0814(d) and (e) of the Texas Education Code.

Adopted this 12th day of September, 2023, by the Board of Trustees.

Katherine McGregor, President

WFISD Board of Trustees signature: _____

Sandy Camp, Secretary

WFISD Board of Trustees signature: _____

WICHITA FALLS ISD BOARD OF TRUSTEES
September 12, 2023

Agenda Item:	Financial Reports as of July 31, 2023		
Administrator Responsible:	Leah Horton, Chief Financial Officer		
Attachments:	Financials		
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees approves the attached year-to-date financial reports and investment reports as submitted by Leah Horton, Chief Financial Officer, and is recommended by Dr. Donny Lee, Superintendent of Schools.

Explanation:

The following attachments report the revenue and expenditure position through July 31, 2023 for all funds. The current year column is reported as of the approved budget.

The “Year-to-Date Revenues & Expenses Comparison” report details the components of revenue and functional expenditures for the General Fund, Food Service, and Debt Service Fund.

For the General Fund, the Year-to-Date Budget vs. Actual shows the prior year actual, current budget, actual revenue and expenditures to date with the remaining amount left in each category. The prior year actual is provided for comparison to the current budget.

The attached financial reports represent one month of operation, 8.33% of the fiscal year. As of July 31st, of last year, the district had collected 0.82% of projected revenues, as compared to 1.69% for 2023-2024. Expenditures for 2023-2024 were 5.05% of budget, as compared to 3.56% for 2022-2023.

For the General Fund revenues were 0.63% last year as compared to 0.66% this year. Expenditures were 7.81% last year as compared to 6.58% this year.

For the Food Service Fund revenues were 0.65% last year as compared to 0.78% this year. Expenditures were 1.18% last year as compared to 1.21% this year.

For the Debt Service Fund revenues were 0.27% last year as compared to 0.51% this year. Expenditures were 23.92% last year as compared to 22.94% this year.

Investments:

Leah Horton, Chief Financial Officer, hereby certifies that the following Investment Report represents the investment position of the school district as of the noted date in compliance with the Board approved Investment Policy, the Public Funds Investment Act (Texas Government Code 2256), and, Generally Accepted Accounting Principles (GAAP).

WICHITA FALLS INDEPENDENT SCHOOL DISTRICT
FINANCIAL SUMMARY
July 31, 2023

	2022-2023			2023-2024		
	CURRENT BUDGET	ACTUAL YEAR TO DATE	% OF CURRENT BUDGET	CURRENT BUDGET	ACTUAL YEAR TO DATE	% OF CURRENT BUDGET
REVENUE:						
GNL. OPERATING	\$114,666,818	\$726,412	0.63%	\$123,623,591	\$819,332	0.66%
ATHLETICS	\$365,000	\$0	0.00%	\$315,000	\$2,390	0.76%
General Fund	\$115,031,818	\$726,412	0.63%	\$123,938,591	\$821,722	0.66%
SP. EDUCATION	\$929,436	\$126,252	13.58%	\$3,411,919	\$55,954	1.64%
VOCATIONAL	\$5,210	\$0	0.00%	\$189,132	\$0	0.00%
CONS. APPLIC.	\$6,821,380	\$222	0.00%	\$8,815,861	\$0	0.00%
OTHER SP. REV.	\$36,746,122	\$244,529	0.67%	\$11,198,870	\$317,004	2.83%
Special Revenues	\$44,502,148	\$371,003	0.83%	\$23,615,782	\$372,958	1.58%
FOOD SERVICE	\$7,503,819	\$48,761	0.65%	\$7,992,013	\$62,295	0.78%
INT & SINKING	\$21,756,639	\$58,605	0.27%	\$23,614,035	\$120,280	0.51%
CONSTRUCTION FUND	\$0	\$347,934	0.00%	\$0	\$1,645,031	0.00%
INTERNAL SERVICE	\$0	\$726	0.00%	\$0	\$2,541	0.00%
TOTAL REVENUE	\$188,794,424	\$1,553,441	0.82%	\$179,160,421	\$3,024,827	1.69%
EXPENDITURES:						
GNL. OPERATING	\$118,067,894	\$9,307,168	7.88%	\$122,676,591	\$8,090,804	6.60%
ATHLETICS	\$1,317,000	\$16,495	1.25%	\$1,262,000	\$67,453	5.34%
General Fund	\$119,384,894	\$9,323,664	7.81%	\$123,938,591	\$8,158,258	6.58%
SP. EDUCATION	\$929,436	\$317,819	34.19%	\$3,411,919	\$267,601	7.84%
VOCATIONAL	\$5,210	\$13,117	251.76%	\$189,132	\$13,146	6.95%
CONS. APPLIC.	\$6,821,380	\$217,592	3.19%	\$8,815,861	\$321,736	3.65%
OTHER SP. REV.	\$37,634,963	\$829,231	2.20%	\$12,084,159	\$1,382,894	11.44%
Special Revenues	\$45,390,989	\$1,377,759	3.04%	\$24,501,071	\$1,985,377	8.10%
FOOD SERVICE	\$7,276,219	\$86,075	1.18%	\$7,764,113	\$94,212	1.21%
INT & SINKING	\$21,995,847	\$5,262,173	23.92%	\$22,011,483	\$5,049,741	22.94%
CONSTRUCTION FUND	\$259,196,279	\$2,191	0.001%	\$126,465,052	\$0	0.00%
INTERNAL SERVICE	\$435,080	\$110,089	25.30%	\$441,126	\$112,627	25.53%
TOTAL EXPEND.	\$453,679,308	\$16,161,950	3.56%	\$305,121,436	\$15,400,214	5.05%

WICHITA FALLS INDEPENDENT SCHOOL DISTRICT
 FINANCIAL SUMMARY
 July 31, 2023

FUND	INVESTMENTS	CHECKING ACCOUNT	7/31/2022 TOTAL CASH	INVESTMENTS	CHECKING ACCOUNT	7/31/2023 TOTAL CASH
GNL. OPERATING	26,410,954	\$ 5,193,606	31,604,560	35,984,399	\$ 9,693,772	45,678,170
ATHLETICS	-	16,133	16,133	-	24,581	24,581
SPECIAL REVENUES	-	(2,782,922)	(2,782,922)	-	(4,865,940)	(4,865,940)
FOOD SERVICE	4,673,977	54,331	4,728,308	7,220,659	(284)	7,220,375
INT & SINKING	45,823	618	46,441	2,561,337	618	2,561,955
CONSTRUCTION FUND	242,453,283	903,052	243,356,335	139,484,623	8,269	139,492,892
INTERNAL SERVICE	563,209	(1,778,818)	(1,215,609)	586,346	(2,174,287)	(1,587,941)
PAYROLL	-	91,902	91,902	-	88,272	88,272
TOTAL	\$ 274,147,245	\$ 1,697,901	\$ 275,845,146	\$ 185,837,364	\$ 2,775,000	\$ 188,612,364

GENERAL FUND

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT
YEAR TO DATE REVENUES AND EXPENSES COMPARISON
JULY 2022 and JULY 2023**

1 month has passed = 8.33%		2022-2023			2023-2024		
		CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %	CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %
Revenues							
5700	Local Revenues	\$ 48,600,776	\$ 170,779	0.35%	\$ 49,782,000	\$ 359,802	0.72%
5800	State Revenues	62,817,597	527,066	0.84%	70,588,815	436,488	0.62%
5900	Federal Revenues	3,240,670	28,567	0.88%	3,215,000	17,776	0.55%
	Total Revenues	\$ 114,659,042	\$ 726,412	0.63%	\$ 123,585,815	\$ 814,066	0.66%
Expenses by Function							
11	Instruction	\$ 71,971,935	\$ 5,592,911	7.77%	\$ 71,037,561	\$ 4,259,165	6.00%
12	Instr. Resources/Media	1,499,537	110,837	7.39%	1,515,133	110,339	7.28%
13	Curriculum Dev. & Staff Dev	873,242	41,609	4.76%	666,539	27,524	4.13%
21	Instructional Leadership	2,080,448	145,753	7.01%	2,157,646	149,415	6.92%
23	School Leadership	7,621,518	636,513	8.35%	7,171,822	606,999	8.46%
31	Guidance, Counseling & Evaluation Svcs	4,030,167	410,142	10.18%	4,051,153	306,240	7.56%
32	Social Work Services	439,045	23,848	5.43%	276,377	30,560	11.06%
33	Health Services	1,950,691	141,720	7.27%	1,911,388	145,739	7.62%
34	Student Transportation	3,286,300	735	0.02%	5,389,900	1,063	0.02%
35	Food Service	-	4,591	0.00%	-	4,035	0.00%
36	Co-Curricular/Extracurricular	3,695,639	190,430	5.15%	3,731,433	228,410	6.12%
41	General Administration	3,655,989	325,358	8.90%	3,567,082	292,668	8.20%
51	Plant Maint. & Operations	12,019,408	1,480,492	12.32%	15,321,522	1,427,411	9.32%
52	Security & Monitoring	881,539	50,165	5.69%	1,567,109	92,252	5.89%
53	Data Processing Services	3,162,179	154,869	4.90%	3,379,524	467,487	13.83%
61	Community Services	12,150	16	0.13%	12,650	9,017	71.28%
71	Debt Service	1,184,062	11,437	0.97%	1,103,600	-	0.00%
81	Facilities Acquisition & Construction	-	-	#DIV/0!	-	-	0.00%
93	Payments to Fiscal Agent of SSA	100,000	-	0.00%	100,000	-	0.00%
95	Payments to JJAEP	40,000	2,236	5.59%	40,000	-	0.00%
99	Intergovernmental Charges	706,046	-	0.00%	763,152	-	0.00%
	Total Expenditures	\$ 119,209,894	\$ 9,323,664	7.82%	\$ 123,763,591	\$ 8,158,258	6.59%
Other Sources and (Uses)							
7900	Non-Operating Resources	372,776	-	0.00%	352,776	7,656	2.17%
8900	Other Uses-Non-operating	(175,000)	-	0.00%	(175,000)	-	0.00%
	Total Other Sources and Uses	\$ 197,776	\$ 11-	0.00%	\$ 177,776	\$ 7,656	4.31%
	Net Change in Fund Balance	\$ (4,353,076)	\$ (8,597,252)	197.50%	\$ -	\$ (7,336,536)	0.00%

WICHITA FALLS INDEPENDENT SCHOOL DISTRICT
YEAR TO DATE GENERAL FUND REVENUES COMPARISON
 July 2022 and July 2023

		2022-2023			2023-2024		
		BUDGET	ACTUAL	%	BUDGET	ACTUAL	%
Local Revenues							
5711	Current year tax levy	46,542,933	\$ -	0.00%	47,000,000	\$ -	0.00%
5712	Taxes-delinquent	772,340	110,071	14.25%	675,000	173,627	25.72%
5719	Tax penalties & interest	483,767	19,200	3.97%	495,000	28,816	5.82%
5735	Summer school tuition	-	-	0.00%	-	-	0.00%
5739	Tuition and Fess Local	90,000	1,634	1.82%	30,000	-	0.00%
5742	Interest income	85,000	29,748	35.00%	1,000,000	136,810	13.68%
5743	Facilities rental	100,000	2,186	2.19%	100,000	6,173	6.17%
5744	Gifts and local grants	-	-	0.00%	-	-	0.00%
5745	Insurance Proceeds	-	-	0.00%	-	-	0.00%
5749	Miscellaneous revenue	144,000	7,258	5.04%	155,000	11,393	7.35%
5755	Enterprise Revenue	12,736	682	5.36%	7,000	593	8.47%
	Local revenues to date before Athletics	48,230,776	170,779	0.35%	49,462,000	357,412	0.72%
5752	Scoreboard Fund	20,000	-	0.00%	20,000	-	0.00%
5752	Athletics Fund ticket sales	350,000	-	0.00%	300,000	2,390	0.80%
	Total local revenues to date	48,600,776	170,779	0.35%	49,782,000	359,802	0.72%
State Revenues							
5811	Available School Fund	5,498,654	-	0.00%	4,750,000	-	0.00%
5812	Foundation entitlements	51,267,591	-	0.00%	60,891,885	-	0.00%
5826	Pre K Supplement	-	-	0.00%			0.00%
5829	Misc. state programs	-	-	0.00%			0.00%
5831	TRS On-behalf	6,051,352	527,066	8.71%	4,946,930	436,488	8.82%
	Total state revenues to date	62,817,597	527,066	0.84%	70,588,815	436,488	0.62%
Federal Revenues							
5919	Other Federal Revenues	125,000	-	0.00%	25,000	-	0.00%
5927	Indirect costs	-	-	0.00%	-	-	0.00%
5929	After School Snack Program	270,000	2,575	0.95%	75,000	3,079	4.11%
5931	SHARS Revenue	2,527,670	11,107	0.44%	2,800,000	1,707	0.06%
5931	SHARS Revenue-Deferred	-	-	0.00%	-	-	0.00%
5941	Impact Aid	140,000	-	0.00%	150,000	-	0.00%
5946	ROTC salary reimbursement	178,000	14,885	0.00%	165,000	12,990	7.87%
	Total federal revenues to date	3,240,670	28,567	0.88%	3,215,000	17,776	0.55%
Non-Operating Resources							
7912	Sale of assets	30,000	-	0.00%	10,000	7,656	76.56%
7915	Transfers from Other Funds	342,776	-	0.00%	342,776	-	0.00%
	Total non-operating resources	372,776	12	0.00%	352,776	7,656	2.17%
GRAND TOTAL - GENERAL FUND		\$ 115,031,818	\$ 726,412	0.63%	\$ 123,938,591	\$ 821,722	0.66%

FOOD SERVICE FUND

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT
YEAR TO DATE REVENUES AND EXPENSES COMPARISON
JULY 2022 and JULY 2023**

		2022-2023			2023-2024		
		CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %	CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %
1 month has passed = 8.33%							
Revenues							
5700	Local Revenues	830,901	\$ 7,669	0.92%	844,581	\$ 30,897	3.66%
5800	State Revenues	36,000	-	0.00%	36,000	-	0.00%
5900	Federal Revenues	6,309,437	41,092	0.65%	6,751,756	31,398	0.47%
5900	After School Supper Program	272,175	-	0.00%	301,890	-	0.00%
5900	After School Snack Program	55,306	-	0.00%	57,786	-	0.00%
	Total Revenues	\$ 7,503,819	\$ 48,761	0.65%	\$ 7,992,013	\$ 62,295	0.78%
Expenses by Function							
35	Food Service	\$ 6,933,443	\$ 86,075	1.24%	\$ 7,421,337	\$ 94,213	1.27%
51	Plant Maint. & Operations	-	-	0.00%	-	-	0.00%
81	Facilities Acquisition & Construction	-	-	0.00%	-	-	0.00%
	Total Expenditures	\$ 6,933,443	\$ 86,075	1.24%	\$ 7,421,337	\$ 94,213	1.27%
Other Sources and (Uses)							
7900	Non-Operating Resources	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
8900	Other Uses-Non-operating	(342,776)	-	0.00%	(342,776)	-	0.00%
	Total Other Sources and Uses	\$ (342,776)	\$ -	0.00%	\$ (342,776)	\$ -	0.00%
	Net Change in Fund Balance	\$ 227,600	\$ (37,314)	16.39%	\$ 227,900	\$ (31,918)	14.01%

**DEBT SERVICE AND
CAPITAL PROJECTS FUNDS**

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT
YEAR TO DATE REVENUES AND EXPENSES COMPARISON
JULY 2022 and JULY 2023**

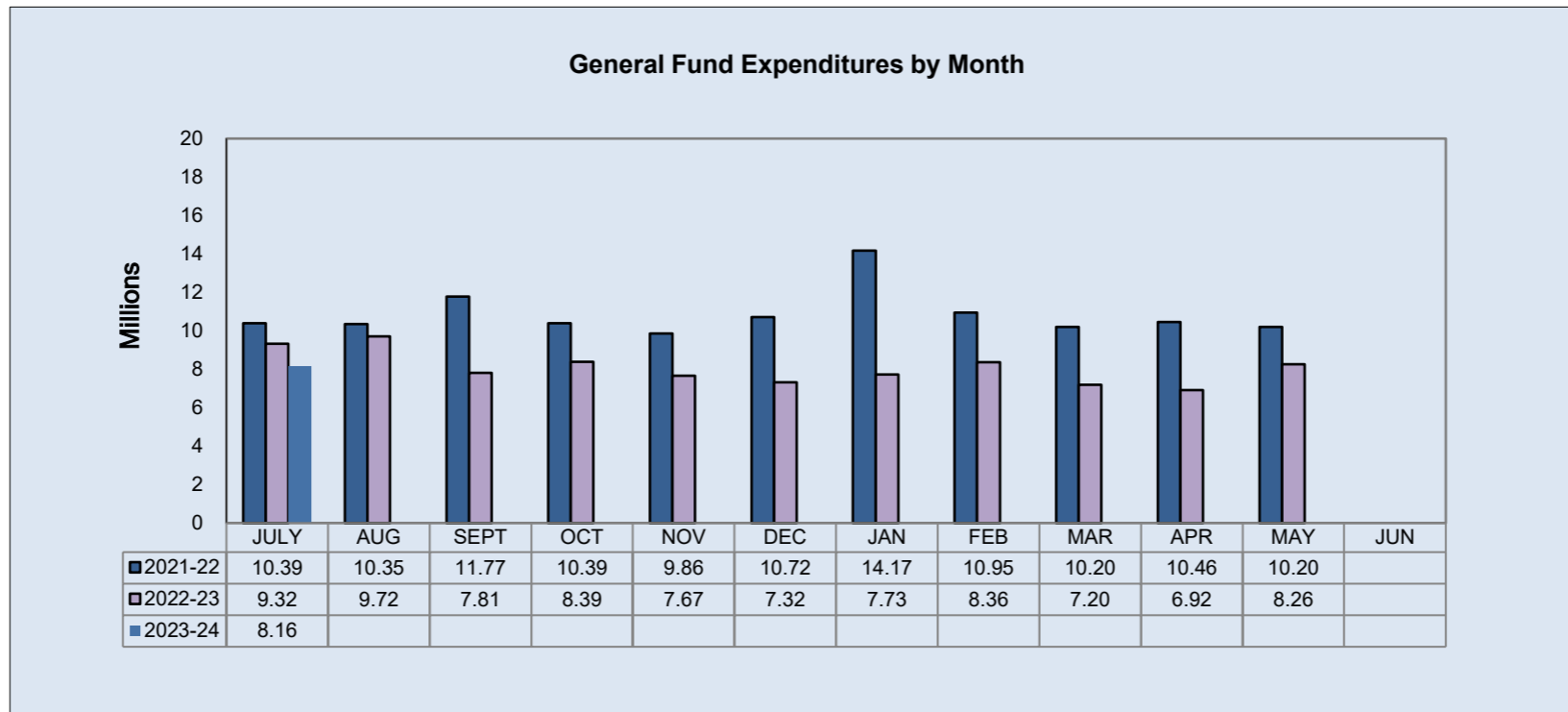
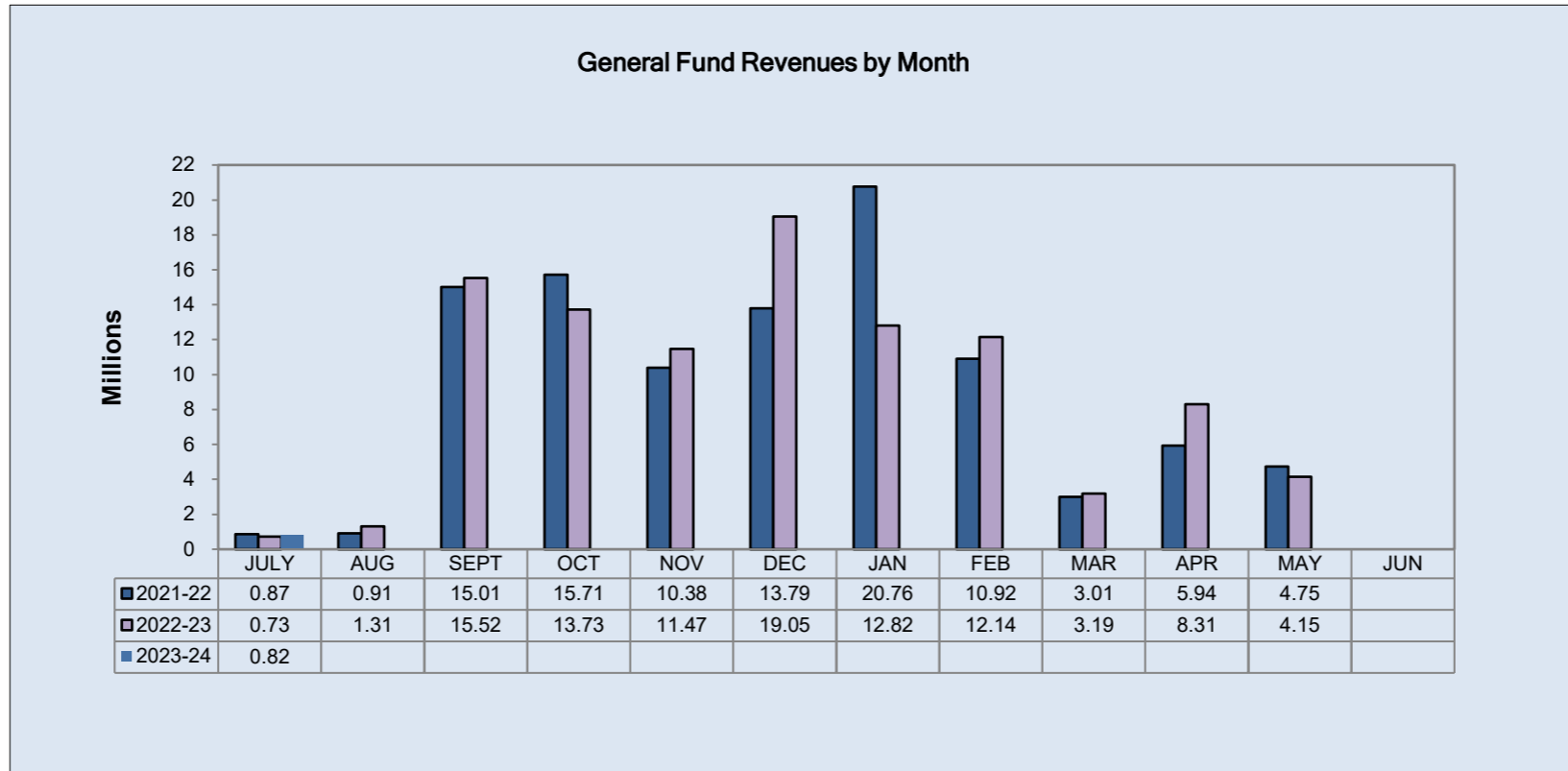
DEBT SERVICE FUND 1 month has passed = 8.33%		2022-2023			2023-2024		
		CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %	CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %
Revenues							
5700	Local Revenues	21,756,639	\$ 58,605	0.27%	23,614,035	\$ 120,280	0.51%
5800	State Revenues	-	-	0.00%	-	-	0.00%
5900	Federal Revenues			0.00%	-		0.00%
			-			-	
	Total Revenues	\$ 21,756,639	\$ 58,605	0.27%	\$ 23,614,035	\$ 120,280	0.51%
Expenses by Function							
71	Debt Service	\$ 21,995,847	\$ 5,262,173	23.92%	\$ 22,011,483	\$ 5,049,741	22.94%
	Total Expenditures	\$ 21,995,847	\$ 5,262,173	23.92%	\$ 22,011,483	\$ 5,049,741	22.94%
Other Sources and (Uses)							
7900	Non-Operating Resources	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
	Total Other Sources and (Uses)	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
	Net Change in Fund Balance	\$ (239,208)	\$ (5,203,568)	2175.33%	\$ 1,602,552	\$ (4,929,461)	307.60%
CAPITAL PROJECTS FUND 1 month has passed = 8.33%		2022-2023			2023-2024		
		CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %	CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %
Revenues							
5700	Local Revenues - Interest	-	\$ 347,934	0.00%	-	\$ 520,031	0.00%
5700	Local Revenues - Gifts and Bequests	-	-		-	1,125,000.00	
5800	State Revenues	-	-	0.00%	-	-	0.00%
5900	Federal Revenues	-	-	0.00%	-	-	0.00%
	Total Revenues	\$ -	\$ 347,934	0.00%	\$ -	\$ 1,645,031	0.00%
Expenses by Function							
11	Instruction	-	-	0.00%	-	-	0.00%
51	Plant M&O	-	-	0.00%	-	-	0.00%
71	Other Debt Service			0.00%			0.00%
81	Facilities Acquisition & Construction	259,196,279	2,191	0.001%	126,465,052	-	0.00%
	Total Expenditures	\$ 259,196,279	\$ 2,191	0.001%	\$ 126,465,052	\$ -	0.00%
Other Sources and (Uses)							
7900	Non-Operating Resources- Non-Bond						
7900	Non-Operating Resources - Bond	-	-	0.00%	-	-	0.00%
8900	Other Uses-Non-operating	-	-	0.00%	-	-	0.00%
			14				
	Total Other Sources and (Uses)	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%

**DEBT SERVICE AND
CAPITAL PROJECTS FUNDS**

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT
YEAR TO DATE REVENUES AND EXPENSES COMPARISON
JULY 2022 and JULY 2023**

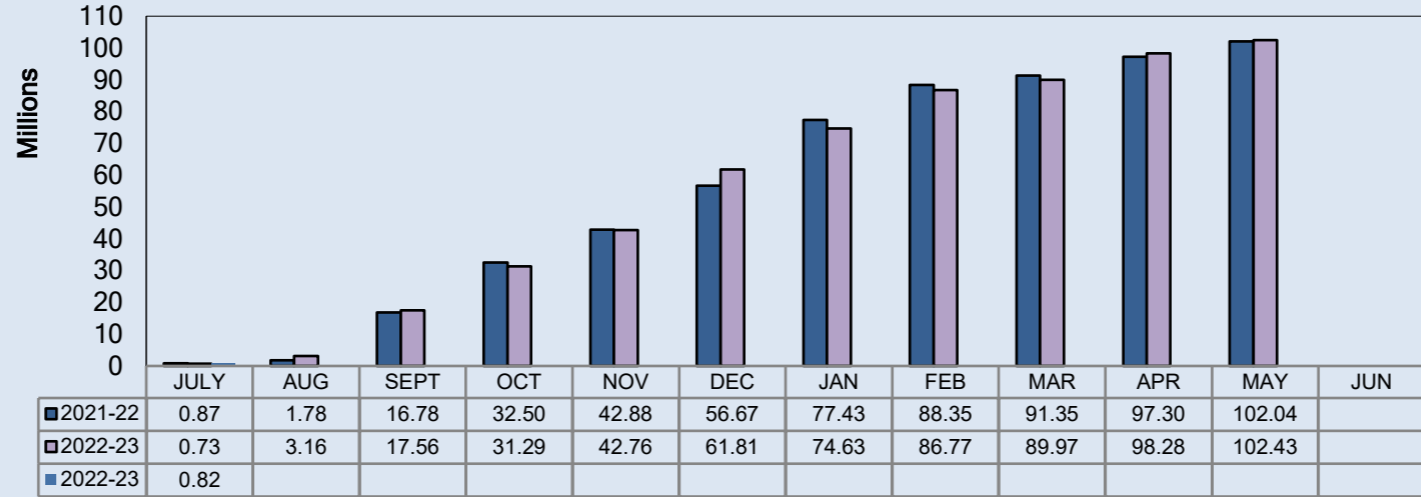
Net Change in Fund Balance	\$ (259,196,279)	\$ 345,743	0.13%	\$ (126,465,052)	\$ 1,645,031	1.30%
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**Board Graphs
JULY 31, 2023**

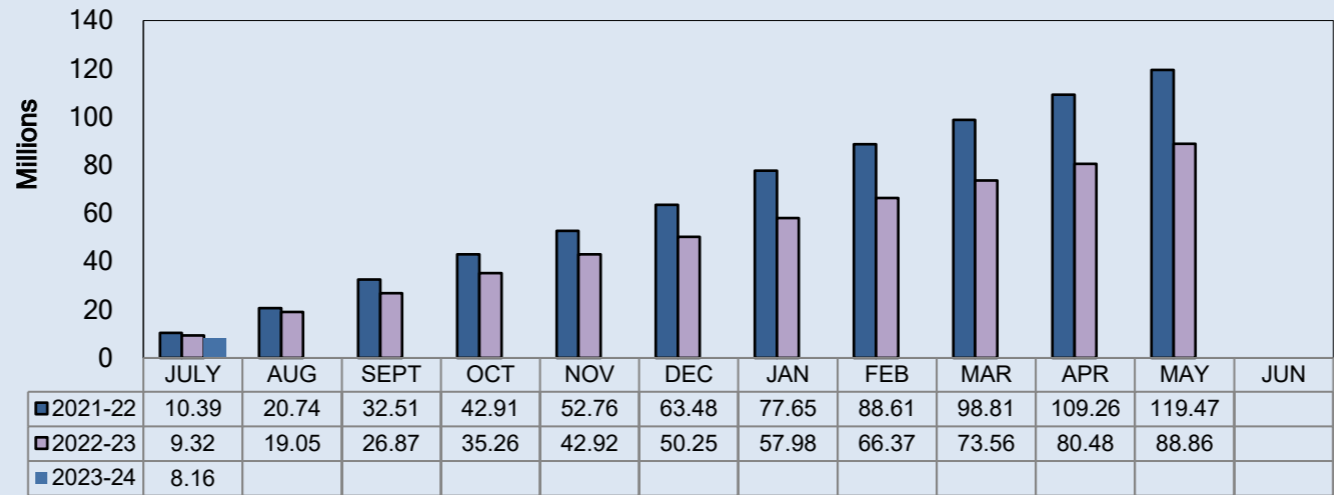


**Board Graphs
JULY 31, 2023**

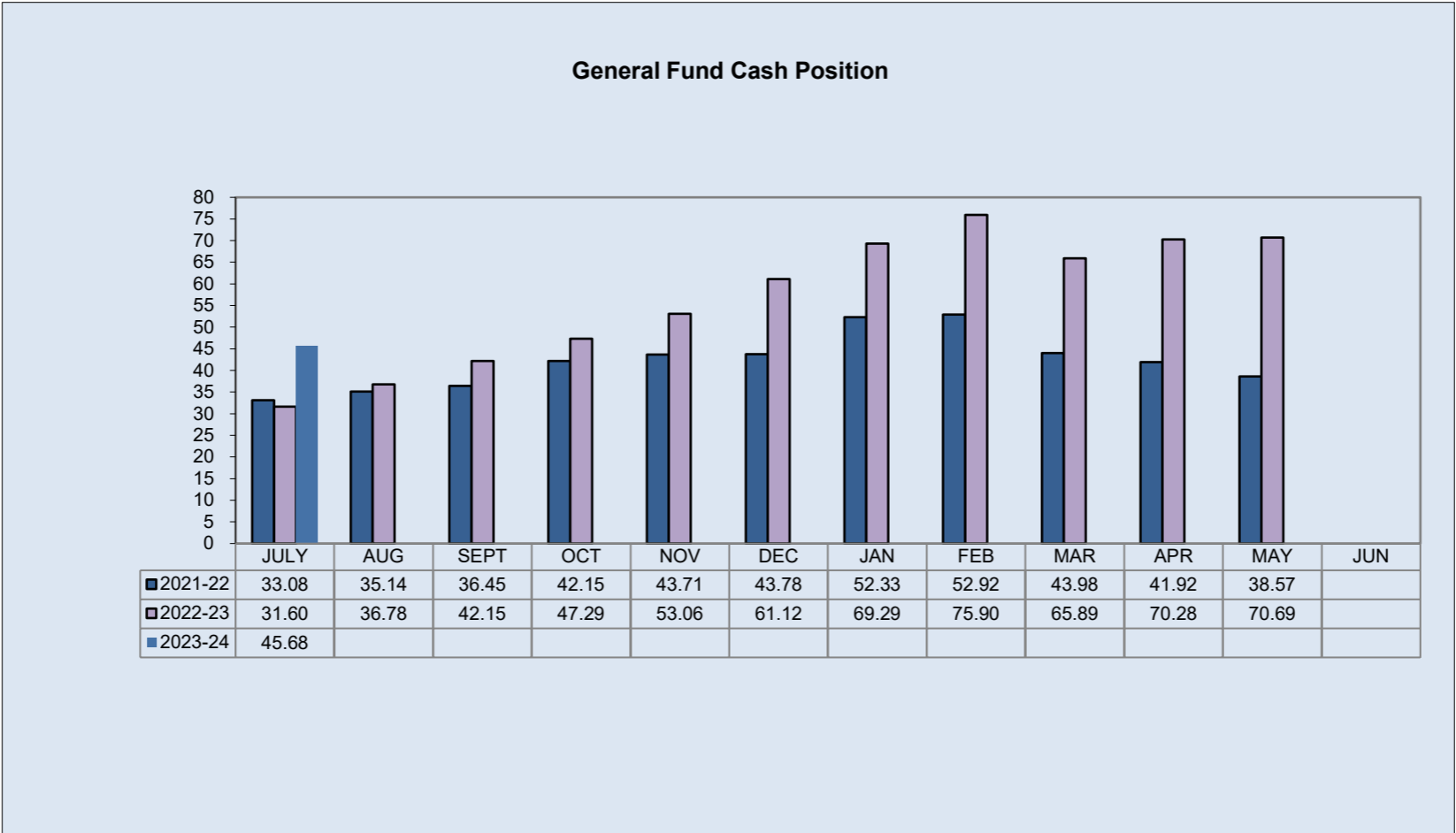
**General Fund Revenues
Cumulative Year To Date Totals**



**General Fund Expenditures
Cumulative Year to Date Totals**



**Board Graphs
JULY 31, 2023**



WICHITA FALLS ISD
Investments Report
July 31, 2023

INVESTMENTS	YIELD RATE	PAR VALUE	PURCHASE COST	CURRENT BOOK VALUE	MARKET VALUE @ 7/31/2023	INTEREST CURRENT MONTH	INTEREST YEAR TO DATE
GENERAL OPERATING FUND							
American National MMKT	0.9000%	\$3,367,413.57	\$3,367,413.57	\$3,367,413.57	\$3,367,413.57	\$2,572.03	\$2,572.03
TexasTERM Balance	5.1500%	\$1,214,304.93	\$1,214,304.93	\$1,214,304.93	\$1,214,304.93	\$5,289.84	\$5,289.84
TEXPOOL BALANCE	5.1238%	\$18,409,344.86	\$18,409,344.86	\$18,409,344.86	\$18,409,344.86	\$71,400.20	\$71,400.20
TEXPOOL Prime BALANCE	5.3597%	\$3,222,029.43	\$3,222,029.43	\$3,222,029.43	\$3,222,029.43	\$14,600.33	\$14,600.33
TEXPOOL TMN BALANCE	5.1238%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
First National Bank -ICS	5.2100%	\$3,287,256.96	\$3,287,256.96	\$3,287,256.96	\$3,287,256.96	\$14,477.95	\$14,477.95
American National CDARS MMKT	0.7500%	\$154,132.41	\$154,132.41	\$154,132.41	\$154,132.41	\$98.12	\$98.12
American National Bank -ICS	5.4100%	\$6,329,916.49	\$6,329,916.49	\$6,329,916.49	\$6,329,916.49	\$28,371.76	\$28,371.76
INTRA-MONTH CD ACTIVITY							
PREVIOUS MONTH'S MATURITIES							\$0.00
TOTAL GENERAL FUND		\$35,984,398.65	\$35,984,398.65	\$35,984,398.65	\$35,984,398.65	\$136,810.23	\$136,810.23
FOOD SERVICE FUND							
TEXPOOL BALANCE	5.1238%	\$7,211,281.80	\$7,211,281.80	\$7,211,281.80	\$7,211,281.80	\$30,955.20	\$30,955.20
TEXPOOL Prime BALANCE	5.3597%	\$9,377.16	\$9,377.16	\$9,377.16	\$9,377.16	\$42.45	\$42.45
INTRA-MONTH CD ACTIVITY							
PREVIOUS MONTH'S MATURITIES							\$0.00
TOTAL FOOD SERVICE FUND		\$7,220,658.96	\$7,220,658.96	\$7,220,658.96	\$7,220,658.96	\$30,997.65	\$30,997.65
INTEREST AND SINKING FUND							
TEXPOOL BALANCE	5.1238%	\$2,559,933.01	\$2,559,933.01	\$2,559,933.01	\$2,559,933.01	\$28,365.83	\$28,365.83
TEXPOOL Prime BALANCE	5.3597%	\$1,403.97	\$1,403.97	\$1,403.97	\$1,403.97	\$6.26	\$6.26
INTRA-MONTH CD ACTIVITY							
PREVIOUS MONTH'S MATURITIES							\$0.00
TOTAL INTEREST AND SINKING FUND		\$2,561,336.98	\$2,561,336.98	\$2,561,336.98	\$2,561,336.98	\$28,372.09	\$28,372.09
BOND CONSTRUCTION FUND							
American National MMKT	0.9000%	\$5,854,859.16	\$5,854,859.16	\$5,854,859.16	\$5,854,859.16	\$3,973.01	\$3,973.01
TEXPOOL BALANCE	5.1238%	\$10,078,886.92	\$10,078,886.92	\$10,078,886.92	\$10,078,886.92	\$77,272.56	\$77,272.56
TEXPOOL Prime BALANCE	5.3597%	\$96,831,959.64	\$96,831,959.64	\$96,831,959.64	\$96,831,959.64	\$438,785.28	\$438,785.28
BOND SAFEKEEPING (Bonds/Treasury Notes Investments)		\$26,718,917.25	\$26,718,917.25	\$26,718,917.25	\$26,718,917.25	\$0.00	\$0.00
INTRA-MONTH CD ACTIVITY							
PREVIOUS MONTH'S MATURITIES							
TOTAL BOND CONSTRUCTION FUND		\$139,484,622.97	\$139,484,622.97	\$139,484,622.97	\$139,484,622.97	\$520,030.85	\$520,030.85
WORKER'S COMPENSATION FUND							
TEXPOOL BALANCE	5.1238%	\$586,346.16	\$586,346.16	\$586,346.16	\$586,346.16	\$2,540.56	\$2,540.56
PREVIOUS MONTH'S MATURITIES							
TOTAL WORKER'S COMPENSATION FUND		\$586,346.16	\$586,346.16	\$586,346.16	\$586,346.16	\$2,540.56	\$2,540.56
TOTAL WFISD INVESTMENTS & INTEREST EARNINGS		\$185,837,363.72	\$185,837,363.72	\$185,837,363.72	\$185,837,363.72	\$718,751.38	\$718,751.38
TEXPOOL HIGHEST BALANCE 07/11/2023:							
GENERAL OPERATING FUND		\$21,684,565.92					
FOOD SERVICE		\$7,220,572.87					
INTEREST & SINKING FUND		\$7,498,774.99					
BOND CONSTRUCTION		\$116,875,452.53					
WORKER'S COMPENSATION		\$583,805.60					
MAINTENANCE TAX NOTE		\$0.00					
TOTAL		\$153,863,171.91					

Wichita Falls ISD
Property Tax Collections Report
July 31, 2023

This statement is compiled from the tax collections monthly statement for the month of July 2023 submitted to us by the Wichita County Tax Assessor-Collector, Tommy Smyth.

This statement shows total collections for the month. The breakdown is as follows:

Maintenance & Operations

<u>Original Levy</u>	<u>Adjustments</u>	<u>Adjusted Levy</u>		July 2023	FYTD	YTD	2022-23
				Collections	Collected	Collected	Budget
\$ 48,220,148	\$ (534,886.76)	\$ 966,812	Current				
\$ 1,737,685	\$ (223,619.10)	\$ 1,015,561	Prior Years				
Current Year					-	46,718,449.29	\$ 46,542,933
Prior Years				205,038.41	205,038.41	498,504.87	772,340
Penalty, Interest, & Misc Fees Collected				35,804.89	35,804.89	494,175.13	483,767
Refunds				(25,811.96)	(25,811.96)	(502,532.65)	
Adjustments				(13,068.05)	(13,068.05)	(696,449.09)	
Totals				\$ 201,963.29	201,963.29	46,512,147.55	47,799,040

Uncollected Levy

\$ 1,982,373

Interest & Sinking

<u>Original Levy</u>	<u>Adjustments</u>	<u>Adjusted Levy</u>		July 2023	FYTD	YTD	2022-23
				Collections	Collected	Collected	Budget
\$ 23,515,276	\$ (260,845.95)	\$ 471,480	Current				
\$ 355,736	\$ (109,051.40)	\$ 78,617	Prior Years				
Current Year				\$ -		22,782,950.28	\$ 21,533,486
Prior Years				94,141.49	94,141.49	168,067.32	144,744
Penalty, Interest, & Misc Fees Collected				13,177.16	13,177.16	158,369.08	73,410
Refunds				(12,344.03)	(12,344.03)	(171,120.04)	
Adjustments				(6,372.84)	(6,372.84)	(299,163.60)	
Totals				\$ 88,601.78	\$ 88,601.78	22,639,103.04	21,751,640

Uncollected Levy 2,532,470

\$ 550,097

Wichita County

YEAR-TO-DATE SUMMARY PART C

002 - WICHITA FALLS I.S.D.

CURRENT YEAR INFORMATION		Start Financial Year 09/21/2022 12							
Start Value	Start Exemption	Start Taxable	Rate	Calc Start Levy	Actual Start Levy	Start Frozen Loss	Start + Frozen		
8,742,377.417	2,927,913,398	5,814,464,019	1.296500	75,384,526.01	71,735,423.72	3,649,099.07	75,384,522.79		
Adjusted Value	Adjusted Exemption	Adj Taxable	Rate	Calc Adj Levy	Actual Current Levy	Adj Frozen Loss	Act Levy + Act Frozen		
8,734,709,357	2,979,054,816	5,755,654,541	1.296500	74,622,061.12	70,925,085.31	3,694,765.24	74,619,850.55		
Start Value	Net Value Adj	Start Value + Net Value Adj		Actual Current Value	Other Loss				
8,742,377.417	(7,668,060)	8,734,709,357		8,734,709,357	0.00				
Start Exemption	Net Exmp Adj	Start Exemp + Net Exmp Adj		Actual Current Exemption					
2,927,913,398	51,141,418	2,979,054,816		2,979,054,816					

YEAR	NET START BALANCE	NET MTD ADJ	NET YTD ADJ	NET MTD PAID	NET YTD PAID	CALC BALANCE	REFUNDS DUE	COL %
AS OF 07/31/2023								
1975	43.23	0.00	0.00	0.00	0.00	43.23	0.00	0.00
1976	9.70	0.00	0.00	0.00	0.00	9.70	0.00	0.00
1977	46.70	0.00	(5.74)	0.00	0.00	40.96	0.00	0.00
1978	46.70	0.00	(5.74)	0.00	0.00	40.96	0.00	0.00
1979	155.82	0.00	0.00	0.00	0.00	155.82	0.00	0.00
1980	70.48	0.00	0.00	0.00	0.00	70.48	0.00	0.00
1981	223.19	0.00	0.00	0.00	0.00	223.19	0.00	0.00
1982	236.98	0.00	0.00	0.00	0.00	236.98	0.00	0.00
1983	315.24	0.00	0.00	0.00	0.00	315.24	0.00	0.00
1984	198.27	0.00	0.00	0.00	0.00	198.27	0.00	0.00
1985	345.84	0.00	0.00	0.00	0.00	345.84	0.00	0.00
1986	366.02	0.00	0.00	0.00	0.00	366.02	0.00	0.00
1987	326.70	0.00	0.00	0.00	0.00	326.70	0.00	0.00
1988	243.69	0.00	0.00	0.00	0.00	243.69	0.00	0.00
1989	550.51	0.00	0.00	0.00	0.00	550.51	0.00	0.00
1990	1,121.76	0.00	0.00	0.00	0.00	1,121.76	0.00	0.00
1991	561.42	0.00	0.00	0.00	161.83	399.59	0.00	28.82
1992	579.27	0.00	0.00	0.00	161.83	417.44	0.00	27.93
1993	1,941.55	0.00	0.00	0.00	530.82	1,410.73	0.00	27.34
1994	2,397.90	0.00	0.00	0.00	554.13	1,843.77	0.00	23.10
1995	2,856.19	0.00	0.00	0.00	664.82	2,191.37	0.00	23.27
1996	1,848.64	0.00	(19.34)	0.00	39.22	1,790.08	(0.08)	2.14
1997	3,129.16	0.00	(65.40)	0.00	626.65	2,437.11	0.00	20.45
1998	3,810.54	0.00	(65.82)	0.00	643.83	3,100.89	0.00	17.19
1999	4,556.40	0.00	(65.82)	(6.00)	854.40	3,636.18	0.00	19.02
2000	4,920.65	0.00	(98.64)	0.18	1,526.22	3,295.79	(203.99)	31.65

TDSummaryC.rpt Revised 8/1/2023 7:49:22AM * = This year and prior years
 DataBase Name = TaxOffice - Wichita

Wichita County

YEAR-TO-DATE SUMMARY PART C

YEAR	NET START BALANCE	NET MTD ADJ	NET YTD ADJ	NET MTD PAID	NET YTD PAID	CALC BALANCE AS OF 07/31/2023	REFUNDS DUE	COL %
2001	3,686.13	0.00	(107.19)	1.76	720.50	2,858.44	0.00	20.13
2002	4,940.17	0.00	(793.37)	5.85	631.97	3,514.83	0.00	15.23
2003	7,804.81	0.00	(70.02)	7.73	637.02	7,097.77	0.00	8.23
2004	15,244.39	0.00	(70.02)	73.38	2,155.10	13,019.27	0.00	14.20
2005	18,963.96	0.00	(70.04)	590.45	2,947.38	15,946.54	0.00	15.59
2006	20,173.23	0.00	(77.41)	450.64	1,932.60	18,163.22	0.00	9.61
2007	18,193.97	0.00	(62.09)	149.65	979.43	17,152.45	0.00	5.40
2008	17,998.84	0.00	(60.29)	161.37	2,241.40	15,697.15	0.00	12.49
2009	23,513.28	0.00	(386.92)	76.03	1,993.64	21,132.72	0.00	8.62
2010	25,320.31	0.00	(288.51)	433.72	2,123.29	22,908.51	0.00	8.48
2011	30,418.61	0.00	(337.56)	464.23	4,119.20	25,961.85	0.00	13.69
2012	49,348.76	0.00	(10,530.21)	469.61	4,029.40	34,789.15	0.00	10.38
2013	59,131.43	0.00	(690.33)	250.67	4,510.11	53,930.99	0.00	7.71
2014	67,460.11	0.00	(491.01)	238.90	4,520.41	62,448.69	0.00	6.74
2015	65,453.21	0.00	(528.45)	65.97	4,858.50	60,066.26	0.00	7.48
2016	82,639.28	0.00	(607.61)	286.58	9,919.53	72,112.14	0.00	12.09
2017	100,900.97	0.00	(840.66)	1,238.89	15,972.47	84,087.84	0.00	15.96
2018	151,119.76	0.00	(982.39)	2,874.70	41,624.67	108,512.70	0.00	27.72
2019	206,793.02	0.00	(371.51)	4,894.61	66,588.42	139,833.09	0.00	32.25
2020	309,816.20	(57.32)	(43,040.81)	7,703.78	88,292.16	178,483.23	0.00	33.09
2021	783,598.55	(4,777.87)	(257,331.80)	13,288.63	134,552.67	391,714.08	0.00	25.56
2022	71,735,423.72	(14,605.70)	(810,338.41)	265,458.57	69,766,858.14	1,158,227.17	0.00	98.36
OTAL	73,828,845.26	(19,440.89)	(1,128,403.11)	299,179.90	70,167,971.76	2,532,470.39	(204.07)	

WICHITA FALLS ISD BOARD OF TRUSTEES
September 12, 2023

Agenda Item:	August, 2023 Budget Amendments
Administrator Responsible:	Leah Horton, Chief Financial Officer
Attachments:	Attachment
 <input checked="" type="checkbox"/> Action Needed <input type="checkbox"/> Future Action <input type="checkbox"/> Information <input type="checkbox"/> Report	

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees approves the attached budget amendments to the 2023-2024 budgets, as detailed on the attached Budget Amendment report. These amendments are submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Explanation:

Budgeted funds that are transferred between functions, as well as increases/decreases to the district's legally adopted budgets, require Board approval in the form of a budget amendment.

Fiscal Note:

General Operating revenues and expenditures reflect no change resulting in a balanced budget.

Debt Service reflects an increase in expenditures of \$8,000 for Bond Agency Fees resulting in a reduction of excess revenues over expenditures for fiscal year 2023-2024 of \$1,594,552.

There are no proposed amendments to the Food Service or Debt Service budgets.

The detail of the proposed amendments and cross-function transfers is reflected on the attached Budget Amendment report.

Memorandum

To: Dr. Donny Lee, Superintendent
From: Leah Horton, Chief Financial Officer
Date: September 12, 2023
Subject: August 2023 Budget Amendments/Revisions

General Operating Fund (199) Please approve the following inter-functional budget transfers:

<u>Campus/Dept.</u>	<u>Amount</u>	<u>From Function</u>	<u>To Function</u>
004 – Wichita Falls High School Student Travel Needs	\$1,600	11	36
046 – McNiel Jr High Counselor Extra Duty Needs	\$1,537	13	31
126 – West Foundation Elementary Instructional Supply Needs	\$350	12	11
Admin Supply Needs	\$350	31	23
885 – Innovation & Adv Academics TIA Staff Development Needs	\$50,731	11	13
950 – Limited English Proficiency (LEP) Staff Travel Needs	\$300	13	21

General Operating Fund (181/199): Please approve the following budget revisions to appropriate additional revenue and expenditures:

<u>Campus/Dept.</u>	<u>Account</u>	<u>Amount</u>
---------------------	----------------	---------------

Attached spreadsheet(s) reflect the impact to the budget.

**Wichita Falls Independent School District
General Operating Fund Budget
Aug-23**

	Original Operating Fund 199 Aug	Proposed Transfers & Revisions Increase/ (Decrease)	Amended Operating Fund 199 Aug
Revenues:			
5700 - Local Revenues	\$ 49,782,000	\$ -	\$ 49,782,000
5800 - State Program Revenues	70,588,815	-	70,588,815
5900 - Federal Program Revenues	3,215,000	-	3,215,000
Total Revenues	\$ 123,585,815	\$ -	\$ 123,585,815
Expenditures			
11 - Instruction	\$ 71,037,561	(51,981)	\$ 70,985,580
12 - Instructional Resources and Media Services	1,515,133	(350)	1,514,783
13 - Curriculum and Instructional Staff Development	666,539	48,894	715,433
21 - Instructional Leadership	2,157,646	300	2,157,946
23 - School Leadership	7,171,822	350	7,172,172
31 - Guidance, Counseling and Evaluation Services	4,051,153	1,187	4,052,340
32 - Social Work Services	276,377	-	276,377
33 - Health Services	1,911,388	-	1,911,388
34 - Student Transportation	5,389,900	-	5,389,900
36 - Cocurricular/Extracurricular Activities	3,731,433	1,600	3,733,033
41 - General Administration	3,567,082	-	3,567,082
51 - Plant Maintenance and Operations	15,321,522	-	15,321,522
52 - Security and Monitoring Services	1,567,109	-	1,567,109
53 - Data Processing Services	3,379,524	-	3,379,524
61 - Community Services	12,650	-	12,650
71 - Debt Service	1,103,600	-	1,103,600
81 - Facilities Acquisition and Construction	-	-	-
93 - Payments to Fiscal Agent	100,000	-	100,000
95 - Payments to JJAEP	40,000	-	40,000
99 - Other Intergovernmental Charges	763,152	-	763,152
Total Expenditures	\$ 123,763,590	\$ -	\$ 123,763,590
Other Financing Sources (Uses)			
Sale of Real & Personal Property	\$ 10,000	\$ -	\$ 10,000
Transfer in from Food Service Fund	342,776	\$ -	\$ 342,776
Transfer to Capital Projects for Stadium Maintenance	(75,000)	\$ -	(75,000)
Transfer to Capital Projects for Athletics	(50,000)	\$ -	(50,000)
Transfer to Capital Projects for Fine Arts	(50,000)	-	(50,000)
	-	-	-
Excess (Deficiency) of Revenues Over Expenditures	\$ -	\$ -	\$ -

**Wichita Falls Independent School District
Food Service Budget
Aug-23**

	Original Child Nutrition Funds 240 & 242 Aug	Increase/ (Decrease)	Amended Child Nutrition Funds 240 & 242 Aug
Revenues:			
Local Revenues	\$ 844,581	\$ -	\$ 844,581
State Program Revenues	36,000	-	36,000
Federal Program Revenues	7,111,432	-	7,111,432
Total Revenues	\$ 7,992,013	\$ -	\$ 7,992,013
Expenditures			
Instruction			
Instructional Resources and Media Services			
Curriculum and Instructional Staff Development			
Instructional Leadership			
School Leadership			
Guidance, Counseling and Evaluation Services			
Health Services			
Student Transportation			
Food Services	\$ 7,421,337	\$ -	\$ 7,421,337
Cocurricular/Extracurricular Activities			
General Administration			
Plant Maintenance and Operations			
Security and Monitoring Services			
Data Processing Services			
Community Services			
Facilities Acquisition and Construction			
Payments to Fiscal Agent			
Other Intergovernmental Charges			
Total Expenditures	\$ 7,421,337	\$ -	\$ 7,421,337
Other Financing Sources (Uses)			
Operating Transfers In			
Operating Transfers Out to General Operating Fund	\$ (342,776)	\$ -	\$ (342,776)
Excess (Deficiency) of Revenues Over Expenditures	\$ 227,900	\$ -	\$ 227,900

**Wichita Falls Independent School District
Debt Service Budget
Aug 2023**

	Original Debt Service Fund 599 Aug	Increase/ (Decrease)	Amended Debt Service Fund 599 Aug
Revenues:			
Local Revenues	\$ 23,614,035	\$ -	\$ 23,614,035
State Program Revenues	0	-	0
Federal Program Revenues	-		
Total Revenues	\$ 23,614,035	\$ -	\$ 23,614,035
Expenditures			
Instruction			
Instructional Resources and Media Services			
Curriculum and Instructional Staff Development			
Instructional Leadership			
School Leadership			
Guidance, Counseling and Evaluation Services			
Health Services			
Student Transportation			
Food Services			
Cocurricular/Extracurricular Activities			
General Administration			
Plant Maintenance and Operations			
Security and Monitoring Services			
Data Processing Services			
Community Services			
Debt Service	\$ 22,011,483	8,000	\$ 22,019,483
Facilities Acquisition and Construction			
Payments to Fiscal Agent			
Total Expenditures	\$ 22,011,483	\$ 8,000	\$ 22,019,483
Other Financing Sources (Uses)			
Sale of Bonds			
Excess (Deficiency) of Revenues Over Expenditures	\$ 1,602,552	\$ (8,000)	\$ 1,594,552

WICHITA FALLS ISD BOARD OF TRUSTEES
September 12, 2023

Agenda Item:	Resale Bids of Property Located within the WFISD		
Administrator Responsible:	Leah Horton, Chief Financial Officer		
Attachments:	Tax Resale Deed		
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> For Discussion	<input type="checkbox"/> Information	<input type="checkbox"/> Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees approve the Resale Bids for 2403 Taylor St., 1911 Polk St. and 502 Virginia Ave as submitted by Leah Horton, Chief Financial Officer and as recommended by Dr. Donny Lee, Superintendent of Schools.

Explanation:

The following properties located at 2403 Taylor St., 1911 Polk St. and 502 Virginia Ave. were previously struck off to the City of Wichita Falls, acting as Trustee for the City, Wichita County, and the Wichita Falls Independent School District. These properties are excess real property acquired through delinquent tax suits when there were no bids received on them at the Courthouse sale. Due to the condition and size of the properties, no one has expressed an interest in purchasing the properties for their struck off value, (2403 Taylor St. - \$33,525.86), (1911 Polk St. - \$5,899.55), (502 Virginia Ave. - \$3,746.68). We have had three separate interested parties make written offers to purchase the aforementioned properties for the purpose of developing the properties. Staff believes it is advantageous for the taxing entities to get the properties back on the tax roll and removed from the City’s mowing and maintenance responsibilities. At the time the properties were struck off there were structures on the properties, which reflects the high struck off value. The current tax appraised value of the property located at 2403 Taylor St. is \$3,000.00. The current tax appraised land value of the property located at 1911 Polk St. is \$3,000.00. The current tax appraised land value of the property located at 502 Virginia Ave. is \$970.00. All of the structures have since been demolished.

Note:

As required by Section 34.05 (i) of the Texas Property Tax Code, in order to sell properties for less than the struck off value, the approval of all of the taxing entities must be obtained.

**CITY COUNCIL AGENDA
September 19, 2023**

ITEM/SUBJECT: Resolution to accept the written offers as presented for 3 Trustee parcels and authorizing execution of the Quitclaim Deed to convey title to Lupe Chavira, Jose Corona, and Henry Soto.

INITIATING DEPT: Property Administration

STRATEGIC GOAL: Accelerate Economic Development

STRATEGIC OBJECTIVE: Support Neighborhood Revitalization

COMMENTARY: : In accordance with Section 272.001 and 253.008 of the Texas Local Government Code, written offers have been made for the properties located at **2403 Taylor St.** which was struck off on 05/04/2021, **1911 Polk St.** which was struck off on 11/02/2021, and **502 Virginia Ave.** which was struck off on 02/04/2020.

This item relates to three (3) trustee properties:

- 2403 Taylor St. (struck-off value: \$33,525.86, land market tax appraisal: \$3,000.00, **written offer: \$1,200.00**, Struck off Date: 05/04/2021)
- 1911 Polk St. (struck-off value: \$5,899.55, land market tax appraisal: \$3,000.00, **written offer: \$1,200.00**, Struck off Date: 11/02/2021.)
- 502 Virginia Ave. (struck-off value: \$3,746.68, land market tax appraisal: \$970.00, **written offer: \$650.00**, Struck off Date: 02/04/2020.)

Staff requests the City Council approve the conveyance of the properties above for the offered amounts.

To convey the properties for less than a minimum bid requires the approval of all three taxing entities.

- August 21, 2023 County Commissioner's Court approved
- September 12, 2023 WFISD School Board approved

The properties will be sold "as is" via Quitclaim deeds as abstracts, surveys, and title policies are not furnished by the City. The proposed buyers are in good financial standing with the City of Wichita Falls, Wichita County, and the WFISD.

City staff recommends approval of the resolution authorizing the City Manager to execute all necessary documents to facilitate the sale and conveyance of the parcels as described on the attached Request to Purchase lists.

Asst. City Manager

Property Administrator

ASSOCIATED INFORMATION: Resolution, Request to Purchase, and Location Map.

Budget Office Review:

City Attorney Review:

City Manager Approval

Resolution No. _____

Resolution to accept the written offers as presented for 3 Trustee parcels and authorizing execution of the Quitclaim Deeds to convey titles to Lupe Chavira, Jose Corona, and Henry Soto

WHEREAS, the County Commissioners and the WFISD School Board have both voted to accept the bids as presented; and,

WHEREAS, it is determined to be in the best interest of the public to return these properties to private ownership and put the properties back on the tax roll.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WICHITA FALLS, TEXAS, THAT:

The City Manager is hereby authorized to execute all necessary documents to facilitate the sale of 2403 Taylor St. to Lupe Chavira in the amount of \$1,200.00, 1903 Polk St. to Jose Corona in the amount of \$1,200.00, and 502 Virginia to Henry Soto in the amount of \$650.00.

PASSED AND APPROVED this the 19th day of September, 2023.

MAYOR

ATTEST:

City Clerk

Request to Purchase

2403 Taylor St. – Lot 11, Block 1, C.W. Walker Addition to the City of Wichita Falls, Wichita County, Texas

Lupe Chavira

Written Offer	\$1,200.00
Judgement Amount	\$33,525.86
Tax Appraisal Value (Land)	\$3,000.00
Struck off Date	05/04/2021

2403 Taylor St.



LOCATION MAP – 2403 Taylor St.



Request to Purchase

1911 Polk St. – Lots 11, Block 85A, Highland Addition to the City of Wichita Falls, Wichita County, Texas

Jose Corona

Written Offer	\$1,200.00
Judgement Amount	\$5,899.55
Tax Appraisal Value (Land)	\$3,000.00
Struck off Date	11/02/2021

1911 Polk St.



LOCATION MAP – 1911 Polk St.



Request to Purchase

502 Virginia Ave. – Lot 15, Block 32, Barwise & Jalonick Addition to the City of Wichita Falls, Wichita County, Texas

Henry Soto

Written Offer	\$650.00
Judgement Amount	\$3,746.68
Tax Appraisal Value (Land)	\$970.00
Struck off Date	02/04/2020

502 Virginia Ave.



WICHITA FALLS ISD BOARD OF TRUSTEES
September 12, 2023

Agenda Item:	Donation of Property Located within the WFISD		
Administrator Responsible:	Leah Horton, Chief Financial Officer		
Attachments:			
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> For Discussion	<input type="checkbox"/> Information	<input type="checkbox"/> Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees approve the donation of 1626 Pearl Ave. and 1807 Clark St. to Home for Freedom Inc. as submitted by Leah Horton, Chief Financial Officer and as recommended by Dr. Donny Lee, Superintendent of Schools.

Explanation:

Home for Freedom Inc. has submitted a request for the City of Wichita Falls to donate the vacant lots at 1626 Pearl Ave. and 1807 Clark St. for the construction of a new homes for low-income housing.

The property located at 1626 Pearl Ave. was struck off to the three taxing entities for back taxes on 07/07/2020 and the property located at 1807 Clark St. was struck off to the three taxing entities for back taxes on 07/07/2020.

In order to convey these properties for less than the minimum bids, the approval of all of the taxing entities must be obtained. On Monday, August 28, 2023, the Commissioners Court of Wichita County, Texas approved the transfer of ownership. On Tuesday, September 19, 2023, the City of Wichita Falls City County will consider action on this.

Staff is requesting the Wichita Falls ISD Board of Trustees approve the transfer of ownership for the properties at 1626 Pearl Ave. and 1807 Clark St. to Home For Freedom Inc. and authorize that the necessary documents be executed in order to convey ownership.

Fiscal Note:

As required by Section 34.05 (i) of the Texas Property Tax Code, in order to sell properties for less than the struck off value, the approval of all of the taxing entities must be obtained.

CITY COUNCIL AGENDA
September 19, 2023

ITEM/SUBJECT: Resolution authorizing the transfer of ownership of Trustee properties at 1626 Pearl Avenue and 1807 Clark Street to Home For Freedom Inc. for the construction of low to moderate income housing for military veterans.

INITIATING DEPT: Property Administration

STRATEGIC GOAL: Accelerate Economic Development

STRATEGIC OBJECTIVE: Support Neighborhood Revitalization

COMMENTARY: In accordance with Section 272.001 and 253.010 of the Texas Local Government Code, Home For Freedom, Inc., a Texas Domestic Non-Profit Corporation, has submitted a request for the City of Wichita Falls, as Trustee, to donate two (2) vacant parcels at **1626 Pearl Ave.** and **1807 Clark St.** for the construction of new homes for military veterans.

This item relates to two (2) trustee properties:

- 1626 Pearl Ave. (struck-off value: \$11,485.85, land market tax appraisal: \$2,000.00, Struck off Date: 07/07/2020)
- 1807 Clark St. (struck-off value: \$3,425.30, land market tax appraisal: \$2,000.00, Struck off Date: 07/07/2020)

Staff requests the City Council approve the conveyance of the properties above.

To convey the properties for less than a minimum bid requires the approval of all three taxing entities.

- August 28, 2023 County Commissioner’s Court approved
- September 12, 2023 WFISD School Board approved

The properties will be conveyed “as is” via Quitclaim deeds as abstracts, surveys, and title policies are not furnished by the City. The proposed non-profit is in good financial standing with the City of Wichita Falls, Wichita County, and the WFISD.

City staff recommends approval of the resolution authorizing the City Manager to execute all necessary documents to facilitate the conveyance of the parcels of vacant land.

Asst. City Manager

Property Administrator

ASSOCIATED INFORMATION: Resolution, Location Map.

Budget Office Review:

City Attorney Review:

City Manager Approval

Resolution No. _____

Resolution authorizing the transfer of ownership of Trustee properties at 1626 Pearl Avenue and 1807 Clark Street to Home For Freedom Inc. for the construction of low to moderate income housing for military veterans.

WHEREAS, the County Commissioners and the WFISD School Board have both voted to accept the conveyance of properties as presented; and,

WHEREAS, in accordance with Chapter § 272.001 and § 253.010 of the TEXAS LOCAL GOVERNMENT CODE, the City of Wichita Falls may convey property without the solicitation of bids to non-profit entities for economic development programs authorized by Title 1 of the Housing and Community Development Act; and,

WHEREAS, Home For Freedom, Inc. desires to construct homes for veterans in the Wichita Falls Community for the benefit of qualified low-to-moderate income families.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WICHITA FALLS, TEXAS, THAT:

The City Manager is hereby authorized to execute all necessary documents to facilitate the conveyance of 1626 Pearl Avenue and 1807 Clark Street to Home For Freedom, Inc. for the construction of low to moderate income housing for military veterans.

PASSED AND APPROVED this the 19th day of September, 2023.

MAYOR

ATTEST:

City Clerk

WICHITA FALLS ISD BOARD OF TRUSTEES
September 12, 2023

Agenda Item:	RFP 2324-06-P-25 Trades Bid		
Administrator Responsible:	Leah Horton, Chief Financial Officer		
Attachments:	Vendor Recap		
_____ Action Needed	___ X ___	Future Action	_____ Information _____ Report

Administrative Information:

That the Wichita Falls Independent School District Board of Trustees award RFP 2324-06-P-25 Trades Bid to the vendors listed on the attached recap for a period of two years beginning October 1, 2023, for a period of two years, as submitted by Leah Horton, Chief Financial Officer and as recommended by Dr. Donny Lee, Superintendent of Schools.

Explanation:

The solicitation for this RFP was advertised twice in the Times Record News. Direct email invitations were automatically sent to 235 vendors, manually sent to five vendors, and external invites sent to eleven vendors. Fourteen electronic bids and one manual (paper) bid were received.

By awarding vendors in the listed categories the District prequalifies trades vendors to provide for additional or emergent services and/or fulfill projects outside of the scope of the District’s Maintenance Department. The categories are identified as the low bidder to serve as the primary vendor and secondary vendors (in order of price) are listed and can be utilized if the primary vendor is unable to provide services. The submissions were evaluated by Chris Fain, Director of Maintenance, Jimmy Medlinger, Maintenance Supervisor, Johnnie Ozee, Maintenance Supervisor, and Scott McLaughlin, Fire and Security Coordinator. The responses were accepted as is and services will be utilized on an as-needed basis.

Historical Trades Bid Expenditures:

FY	Total
22-23	\$135,293.28
21-22	\$131,377.61
20-21	\$384,557.50
19-20	\$331,727.40

Fiscal Note:

The expenditures are funded through the Maintenance budget. Expenditures exceeding \$100,000 and multi-year contracts require Board approval per Policy CH (Local).

WFISD
RFP 2324-06-P-25 Trades Bid
10/01/2023-09/30/2025

1 Annual Fire Inspection Services and Repairs

1.1 Annual Fire Extinguisher Inspection									
Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #	
James Lane Fire Protection (James Lane Air Conditioning Co LLC)	1000	EA		\$2.45	\$2,450.00				
1.2 Annual Fire Extinguisher Flag Seal & Tag									
Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #	
James Lane Fire Protection (James Lane Air Conditioning Co LLC)	1000	EA		\$1.20	\$1,200.00				
1.3 5 lb ABC Extinguisher Test and Refill									
Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #	
James Lane Fire Protection (James Lane Air Conditioning Co LLC)	1	EA		\$13.95	\$13.95				
1.4 10 lb ABC Extinguisher Test and Refill									
Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #	
James Lane Fire Protection (James Lane Air Conditioning Co LLC)	1	EA		\$19.00	\$19.00				
1.5 5 lb CO2 Extinguisher Test and Refill									
Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #	
James Lane Fire Protection (James Lane Air Conditioning Co LLC)	1	EA		\$11.50	\$11.50				
1.6 Fire Suppression System Inspection									
Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #	
James Lane Fire Protection (James Lane Air Conditioning Co LLC)	1	EA		\$44.50	\$44.50				
1.7 Wichita Falls Fire Department Inspection Fee (pass-through cost)									
Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #	
James Lane Fire Protection (James Lane Air Conditioning Co LLC)	1	EA		\$35.00	\$35.00				
1.8 Material Markup									
Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #	
James Lane Fire Protection (James Lane Air Conditioning Co LLC)	1	Percent				Will quote as needed.			

2 Asbestos Abatement

2.1 Asbestos Abatement - Floor Covering									
Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #	
NorthStar Specialty Services Inc	1	SqFt (less than 100)		\$6.00	\$6.00				
2.2 Asbestos Abatement Floor Covering									
Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #	
NorthStar Specialty Services Inc	1	SqFt (100-5000)		\$3.00	\$3.00				
2.3 Asbestos Abatement Floor Covering									
Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #	
NorthStar Specialty Services Inc	1	SqFt (>5000)		\$2.70	\$2.70				
2.4 Asbestos Abatement Floor Surfacing									
Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #	
NorthStar Specialty Services Inc	1	SqFt (less than 100)		\$6.00	\$6.00				
2.5 Asbestos Abatement Floor Surfacing									
Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #	
NorthStar Specialty Services Inc	1	SqFt (100-5000)	44	\$5.00	\$5.00				
2.6 Asbestos Abatement Floor Surfacing									

WFISD
RFP 2324-06-P-25 Trades Bid
10/01/2023-09/30/2025

	Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #
	NorthStar Specialty Services Inc	1	SqFt (>5000)		\$4.25	\$4.25			
2.7	Asbestos Abatement - TSI (Thermal System Insulation)								
	NorthStar Specialty Services Inc	1	Linear Foot - 3/4" to 2'		\$17.50	\$17.50			
2.8	Asbestos Abatement - TSI (Thermal System Insulation)								
	NorthStar Specialty Services Inc	1	Linear Foot - 2.5" to 4"		\$17.50	\$17.50			
2.9	Asbestos Abatement - TSI (Thermal System Insulation)								
	NorthStar Specialty Services Inc	1	Linear Foot - 6" to 8" P		\$24.00	\$24.00			
2.10	Asbestos Abatement - TSI (Thermal System Insulation)								
	NorthStar Specialty Services Inc	1	Pipe Joints		\$65.00	\$65.00			
2.11	Asbestos Abatement - TSI (Thermal System Insulation)								
	NorthStar Specialty Services Inc	1	Boiler & Tank		\$17.00	\$17.00			
3	Asbestos Air Monitoring								
3.1	DSHS Asbestos Consultant								
	Farmer Environmental Group	1	Hourly Rate		\$150.00	\$150.00			
3.2	Asbestos On-Site Project Management								
	Farmer Environmental Group	1	Daily Rate		\$750.00	\$750.00	daily rate includes up to 10 hours & 10 PCM air samples.		
3.3	DSHS Asbestos Inspector								
	Farmer Environmental Group	1	Hourly Rate		\$85.00	\$85.00			
3.4	AHERA TEM Clearance Samples								
	Farmer Environmental Group	1	Set		\$100.00	\$100.00	/sample 24 hour turn around time		
3.5	Asbestos Bulk Sample/Standard								
	Farmer Environmental Group	1	Sample		\$12.00	\$12.00	5 to 7 day turn around time		
3.6	Asbestos Bulk Sample/Rush								
	Farmer Environmental Group	1	Sample		\$35.00	\$35.00	immediate turn around time 3-day TAT = \$15/sample; 2-day TAT = \$20/sample; 24-hour TAT = \$25/sample		
3.7	Asbestos Survey Final Report								
	Farmer Environmental Group	1	Report	45	\$550.00	\$550.00	less than 50 samples = \$550 greater than 50 samples = \$875		

WFISD
RFP 2324-06-P-25 Trades Bid
10/01/2023-09/30/2025

3.8 Asbestos Specifications									
Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #	
Farmer Environmental Group	1	Each		\$1,000.00	\$1,000.00	depends on the size of the project. Typically, about \$1000.			

3.9 DSHS Mold Assessment Consultant									
Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #	
Farmer Environmental Group	1	Hourly Rate		\$95.00	\$95.00				

3.10 Mold Assessment and Remediation Protocol									
Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #	
Farmer Environmental Group	1	Each		\$750.00	\$750.00				
NorthStar Specialty Services Inc	1	Each		No Bid					

3.11 Mold Remediation Clearance Samples									
Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #	
Farmer Environmental Group	1	Each		\$75.00	\$75.00	Mold Air Sample Analysis: \$75/sample (24-hr TAT), \$95/sample (Immediate)Mold Tape/Swab Analysis: \$75/sample (24-hr TAT), \$85/sample (Immediate)			

3.12 Post Remediation Mold Assessment									
Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #	
Farmer Environmental Group	1	Each		\$750.00	\$750.00				

3.13 Phase I Environmental Site Assessment									
Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #	
Farmer Environmental Group	1	Each		\$2,500.00	\$2,500.00				

3.14 DSHS Lead Inspector/Risk Assessor and Equipment									
Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #	
Farmer Environmental Group	1	Each		\$95.00	\$95.00	95/hour			

4 Asphalt Paving and Repair

4.1 Repair for Projects <100 Square Feet
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4.2 Repair for Projects >100 Square Feet
--

4.3 Paving of Projects <100 Square Feet

4.4 Paving for Projects >100 Square Feet
--

4.5 Liquid Asphalt Seal Cost Projects <100 Square Feet
--

4.6 Liquid Asphalt Seal Cost Projects >100 Square Feet but less <1000 Square Feet
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5 Building Moving and Leveling

WFISD
RFP 2324-06-P-25 Trades Bid
10/01/2023-09/30/2025

Vendor will:
 Furnish all labor, equipment, moving permit(s), and escorts to complete work.
 Raise building and install moving equipment.
 Move building to desired location within Wichita Falls city limits.
 Place building on level foundation.
 Insure that building is placed square and level, and that doors and windows function as before.
 Furnish and install tie-downs in accordance with local building code.
 Furnish evidence of General Liability and Workmen's Compensation insurance in the amounts specified in this document.

Vendor will not be responsible for any due back taxes, liens, legal encumbrances, deed restrictions, elevation of lot, or site preparation of new location.

District will:
 Furnish any required foundation or building permits.
 Prepare new location site on or before delivery date as specified by Contractor and to stake the four corners of the proposed building site.
 Be responsible for building contents, disconnection/connection of utilities, removal/relocation of steps, canopies, exterior skirting, fencing, plumbing, electrical, floor coverings, sheetrock, tile, siding, minor roof damage, Formica, shrubbery and other landscaping, gutters, screens, windows, porches, rutting of ground at either location.
 Understand that delays due to inclement weather or other unfavorable conditions should be expected and will alter Contractor's schedule accordingly.

5.1 Unit Pricing									
Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #	
Kickbox Leasing, LLC	1	Square Foot		\$28,300.00	\$28,300.00				

5.2 Labor Rate (leveling only)									
Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #	
Kickbox Leasing, LLC	1	Hourly		\$37.65	\$37.65				

6 Commercial Door Installation and Repair

6.1 Craftsman									
Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #	
Gary Baker Construction (Cage Construction & Management Co)	1	Hourly Rate		\$50.00	\$50.00				
Marrs Patriot Construction	1	Hourly Rate		\$75.00	\$75.00				

6.2 Laborer									
Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #	
Gary Baker Construction (Cage Construction & Management Co)	1	Hourly Rate		\$40.00	\$40.00				
Marrs Patriot Construction	1	Hourly Rate		\$55.00	\$55.00				

6.3 Other Services not listed									
Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #	
Gary Baker Construction (Cage Construction & Management Co)	1	Hourly Rate		\$58.00	\$58.00	Hourly Rate for Supervision			

6.4 Overtime Multiplier (over 8 hours in one day, upon request and approval by District)									
Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #	
Gary Baker Construction (Cage Construction & Management Co)	1	Overtime Multiplier		150%	150%				
Marrs Patriot Construction	1	Overtime Multiplier		150%	150%	Standard Overtime rule of time and half			

6.5 Holiday Multiplier (upon request and approval of District)									
Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #	
Gary Baker Construction (Cage Construction & Management Co)	1	Holiday Multiplier		200%	200%				
Marrs Patriot Construction	1	Holiday Multiplier		200%	200%	Standard holiday pay double time			

6.6 Material Mark-up from Cost									
Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #	
SUCH AS COMMERCIAL GRADE HM DOORS (STANDARD, INSULATED, STIFFENED, ETC.) AND SC WOOD DOORS, HM FRAMES, BORROWED LITES.			47						

WFISD
RFP 2324-06-P-25 Trades Bid
10/01/2023-09/30/2025

Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #
Gary Baker Construction (Cage Construction & Management Co)	1	Material Mark-up Perc		3.0%		3% Material Mark-up Percentage		
Marrs Patriot Construction	1	Material Mark-up Perc		5.0%				

7 Concrete Construction and Repair

7.1 Craftsman

Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #
Gary Baker Construction (Cage Construction & Management Co)	1	Hourly Rate		\$40.00	\$40.00			
Marrs Patriot Construction	1	Hourly Rate		\$65.00	\$65.00			

7.2 Laborer

Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #
Gary Baker Construction (Cage Construction & Management Co)	1	Hourly Rate		\$30.00	\$30.00			
Marrs Patriot Construction	1	Hourly Rate		\$45.00	\$45.00			

7.3 Other Services not listed

Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #
Gary Baker Construction (Cage Construction & Management Co)	1	Hourly Rate		\$40.00	\$40.00			
Marrs Patriot Construction	1	Hourly Rate		\$45.00	\$45.00	ADA Ramps Curb and Gutters		

7.4 Overtime Multiplier (over 8 hours in one day, upon request and approval by District)

Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #
Gary Baker Construction (Cage Construction & Management Co)	1	Overtime Multiplier		\$1.50	\$1.50			
Marrs Patriot Construction	1	Overtime Multiplier		\$1.50	\$1.50	Standard Overtime rule of time and half		

7.5 Holiday Multiplier (upon request and approval of District)

Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #
Gary Baker Construction (Cage Construction & Management Co)	1	Holiday Multiplier		\$2.00	\$2.00			
Marrs Patriot Construction	1	Holiday Multiplier		\$2.00	\$2.00	Standard holiday pay double time		

7.6 Material Mark-up from Cost

Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #
Gary Baker Construction (Cage Construction & Management Co)	1	Material Mark-up Perc		3.0%		3% Material Mark-up Percentage		
Marrs Patriot Construction	1	Material Mark-up Perc		3.0%				

7.7 4 inch

Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #
Marrs Patriot Construction	1	Square Foot		\$8.50	\$8.50			
Gary Baker Construction (Cage Construction & Management Co)	1	Square Foot		\$18.00	\$18.00			

7.8 6 inch

Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #
Marrs Patriot Construction	1	Square Foot		\$10.56	\$10.56			
Gary Baker Construction (Cage Construction & Management Co)	1	Square Foot		\$18.50	\$18.50			

7.9 Concrete Demo and Removal

Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #
Marrs Patriot Construction	1	Square Foot		\$9.00	\$9.00			
Gary Baker Construction (Cage Construction & Management Co)	1	Square Foot		\$16.60	\$16.60			

7.10 Asphalt Demo and Removal

Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #
Marrs Patriot Construction	1	Square Foot	40	\$7.50	\$7.50			
Gary Baker Construction (Cage Construction & Management Co)	1	Square Foot		No Bid				

WFISD
RFP 2324-06-P-25 Trades Bid
10/01/2023-09/30/2025

7.11	Form and Pour Quote Site should be considered pre-prepared for work								
	5' x 100' Sidewalk 4" Thick #4 Rebar reinforced 16" Centers								
	Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #
	Marrs Patriot Construction	1	Sample Quote Price		\$4,250.00	\$4,250.00			
	Gary Baker Construction (Cage Construction & Management Co)	1	Sample Quote Price		\$6,750.00	\$6,750.00			

7.12	Form and Pour Quote Site should be considered pre-prepared for work								
	50' x 50' Parking Lot 6" Thick #4 Rebar Reinforced 18" Centers								
	Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #
	Marrs Patriot Construction	1	Sample Quote Price		\$26,625.00	\$26,625.00			
	Gary Baker Construction (Cage Construction & Management Co)	1	Sample Quote Price		\$32,750.00	\$32,750.00			

8 Crane Service

Fuel and driving time charges are included in hourly rates charged

8.1	1-Man & Service Truck								
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8.2	Crane Truck & Operator (23 ton)								
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8.3	Crane Truck & Operator (40 ton)								
	Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #
	BWSTRAYHORN CRANE SERVICE	1	Hourly		\$212.00	\$212.00			

8.4	Crane Truck & Operator (65 ton)								
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8.5	Crane Truck & Operator (100 ton)								
	Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #
	BWSTRAYHORN CRANE SERVICE	1	Hourly		\$275.00	\$275.00			

8.6	Overtime Multiplier (over 8 hours in one day, upon request and approval by District)								
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8.7	Holiday Multiplier (upon request and approval of District)								
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9 Electrician Services

9.1	Master Electrician								
	Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #
	Marrs Patriot Construction	1	Hourly Rate		\$110.00	\$110.00			
	Green Planet, Inc.	1	Hourly Rate	49	No Bid				

9.2	Journeyman Electrician								
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WFISD
RFP 2324-06-P-25 Trades Bid
10/01/2023-09/30/2025

	Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #
	Marrs Patriot Construction	1	Hourly Rate		\$65.00	\$65.00			
	Green Planet, Inc.	1	Hourly Rate		No Bid				
9.3	Apprentice Electrician								
	Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #
	Marrs Patriot Construction	1	Hourly Rate		\$23.00	\$23.00			
	Green Planet, Inc.	1	Hourly Rate		No Bid				
9.4	Laborer								
	Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #
	Marrs Patriot Construction	1	Hourly Rate		\$20.00	\$20.00			
	Green Planet, Inc.	1	Hourly Rate		No Bid				
9.5	Overtime Multiplier (over 8 hours in one day, upon request and approval by District)								
	Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #
	Marrs Patriot Construction	1	Hourly Rate		150%	150%			
	Green Planet, Inc.	1	Hourly Rate		No Bid				
9.6	Holiday Multiplier (upon request and approval of District)								
	Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #
	Marrs Patriot Construction	1	Hourly Rate		200%	200%			
	Green Planet, Inc.	1	Hourly Rate		No Bid				
9.7	Material Mark-up from Cost								
Cost-Plus pricing must be confirmed in writing on each and every invoice submitted for payment.									
	Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #
	Marrs Patriot Construction	1	Material Mark-up Perc		10.0%				
10	Fence Repair and Installation								
10.1	Base Pricing for Installation of New Fencing								
	Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #
	Sozo Services LLC (Pro Insulation and Fence)	1	Per Linear Foot		\$33.10	\$33.10	The 6ft fence price, same as spec'd on what we have been building, is what is being priced out. Prices are good for normally 30 days from my supplier; some items are special orders and may need a down payment to get on-site. Such as specialty gates and operators. My credit line is currently 25k a month for due within 25 days of delivery.		
10.2	Installer Hourly Rate								
	Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #
	Sozo Services LLC (Pro Insulation and Fence)	1	Hourly Rate		No Bid				
10.3	Other Services not listed								
	Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #
	Sozo Services LLC (Pro Insulation and Fence)	1	Hourly Rate		No Bid		Small concrete jobs		
10.4	Material Mark-up from Cost								
	Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #
	Sozo Services LLC (Pro Insulation and Fence)	1	Material Mark-up Perc		No Bid				

WFISD
RFP 2324-06-P-25 Trades Bid
10/01/2023-09/30/2025

11 Fire Alarm and Security System Installation and Repair

The Vendor submitting for this section agrees to be onsite to begin service within four (4) hours from time of notification.

The Fire Alarm and Security System Install/Repair Vendor shall be licensed by the State of Texas Fire Marshal to SELL, INSTALL, AND SERVICE fire alarm systems as required by Senate Bill 925. With the exception of the installation of conduit, raceway or power circuits, all installation work shall be performed by a licensed fire alarm technician. In addition, the fire alarm Contractor shall be licensed as a Fire Alarm Design Superintendent and be NICET level IV certified. The NICET level IV designer shall stamp the drawings and submittals.

Copies of the current license certificate of the Vendor and the technician(s) assigned to the installation shall be included in the submittal.

The fire alarm Vendor, as a business entity, shall be an authorized and designated representative of the equipment manufacturer and shall have been actively engaged in the business of SELLING, INSTALLING, AND SERVICING fire alarm systems for a period of at least five (5) years prior to the Bid date.

WFISD currently utilizes Edwards fire alarm panels. NFPA 72, 2000 Edition will be used as guideline for repair qualifications in addition to previous attribute.

The fire alarm Vendor should have an office within 100 miles of the job site, staffed with trained technicians who are qualified to manage the installation, to be responsible that the system is installed as submitted, to conduct system startup, to instruct the owner's representatives and local authorities in the proper operation of the system, and to provide service throughout the warranty period.

If the Contractor does not have an office within 100 miles, the Contractor will be required to submit plans to support the requested response time.

The fire alarm Vendor SHALL NOT HAVE any grievances or complaints of record regarding workmanship, code compliance, or service response with either WFISD or the State Fire Marshal's office. A Vendor that has any prior finding(s) of a Fire Alarm license violation or has any litigation in process with the State Fire Marshal is unacceptable.

The system, including all components, shall be listed by Underwriters Laboratories Inc. for use as a fire protective signaling system:

1. Any equipment used shall conform to the specified manufacturer's standards of performance and quality;
2. Each item of equipment or materials shall be new and of the best quality obtainable for the purposes intended. Each item shall be capable of performing its function over an extended period of time with a minimum of attention and maintenance.
3. Design and build material, wiring, and equipment shall be in accordance with the best practices of the electric industry and conform to the standards of:
 - a. National Electrical Code
 - b. National Fire Protection Association Code
 - c. All components of this system and as a whole shall meet or exceed the standards contained in NFPA 72 and NFPA 101 Applicable State and Local Regulations
 - d. Underwriters' Laboratory
 - e. Americans with Disability Act (ADA)
4. The successful Vendor shall warrant the equipment to be new and free from defects in material and workmanship and will, within one (1) year from date of acceptance, repair or replace all or any part of the equipment or systems found to be defective, at no cost to the Owner.

11.1 Craftsman									
Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #	
James Lane Fire Protection (James Lane Air Conditioning Co LLC)	1	Hourly Rate		\$115.00	\$115.00				

11.2 Laborer									
Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #	
James Lane Fire Protection (James Lane Air Conditioning Co LLC)	1	Hourly Rate		\$60.00	\$60.00				

11.3 Other Services not listed									
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11.4 Overtime Multiplier (over 8 hours in one day, upon request and approval by District)									
Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #	
James Lane Fire Protection (James Lane Air Conditioning Co LLC)	1	Overtime Multiplier		150%	150%				

11.5 Holiday Multiplier (upon request and approval of District)									
Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #	
James Lane Fire Protection (James Lane Air Conditioning Co LLC)	1	Holiday Multiplier		200%	200%				

11.6 Material Mark-up from Cost									
Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #	
James Lane Fire Protection (James Lane Air Conditioning Co LLC)	1	Material Mark-up Perc		35.0%					

51

12 Floor Covering Installation and Repair

WFISD
RFP 2324-06-P-25 Trades Bid
10/01/2023-09/30/2025

Work under this description shall include all immediate projects and future projects yet to be identified, and shall consist of providing all materials, supplies, tools, transportation, and performance of all labor and services necessary or required in connection with or incidental to the installation of flooring in various buildings of WFISD, for a period of twelve (12) months of Project completion.

The Vendor shall, at its own expense, amend and make good any defects, settlements, or other faults in the work arising from defective or improper techniques or workmanship, which may appear within twelve (12) months after the acceptance of work by District. Manufacturer warranties against material defects shall be submitted in writing along with bid documents or at inception of Project.

Before ordering materials or beginning work of any given Project, Vendor shall verify all dimensions and conditions at the site and be responsible for the correctness of the same. Drawings should not be assumed to be accurate. Extra charges, such as material waste charges, or compensation due to differences between actual measurements and the dimensions shown on the drawings will not be allowed. Submit any differences which may be found to District's attention and have adjustments made before proceeding with work.

District reserves the right to purchase additional installations as need arises, based upon the unit costs submitted by Vendor, for a period of twelve (12) months of original order. Additional work during the twelve (12) month period shall be ordered in writing by District, and price to District shall be submitted in writing by Vendor, indicating the quantities of materials used to calculate the Project cost.

District reserves the right to purchase additional installations as need arises, based upon the unit costs submitted by Vendor, for a period of twelve (12) months of original order. Additional work during the twelve (12) month period shall be ordered in writing by District, and price to District shall be submitted in writing by Vendor, indicating the quantities of materials used to calculate the Project cost.

Exception: Manufacturer price increases during the bid period will be accepted by District only through written confirmation from the Manufacturer as to the amount of increase and the effective date of said increase. Unit price under the bid may then be adjusted accordingly.

District reserves the right to purchase additional installations as need arises, based upon the unit costs submitted by Vendor, for a period of twelve (12) months of original order. Additional work during the twelve (12) month period shall be ordered in writing by District, and price to District shall be submitted in writing by Vendor, indicating the quantities of materials used to calculate the Project cost.

Exception: Manufacturer price increases during the bid period will be accepted by District only through written confirmation from the Manufacturer as to the amount of increase and the effective date of said increase. Unit price under the bid may then be adjusted accordingly.

12.1 Removal of Existing Floor System									
Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #	
NorthStar Specialty Services Inc	1	SqFt		\$2.00	\$2.00				
Marrs Patriot Construction	1	SqFt		\$11.00	\$11.00				
12.2 Floor Leveling/Surfacing									
Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #	
NorthStar Specialty Services Inc	1	SqFt		\$1.75	\$1.75				
Marrs Patriot Construction	1	SqFt		\$10.00	\$10.00				
12.3 Carpet Installation									
Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #	
NorthStar Specialty Services Inc	1	SqFt		\$6.00	\$6.00				
Marrs Patriot Construction	1	SqFt		\$10.50	\$10.50				
12.4 VCT Tile Installed									
Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #	
NorthStar Specialty Services Inc	1	SqFt		\$3.50	\$3.50				
Marrs Patriot Construction	1	SqFt		\$11.25	\$11.25				
12.5 VET Tile Installed									
Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #	
NorthStar Specialty Services Inc	1	SqFt		\$5.75	\$5.75				
Marrs Patriot Construction	1	SqFt		\$11.25	\$11.25				
12.6 Sheet Vinyl Installed									
Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #	
NorthStar Specialty Services Inc	1	SqFt		\$6.00	\$6.00				
Marrs Patriot Construction	1	SqFt		\$16.25	\$16.25				
12.7 4" Cove Basel Installed (including corners)0.00004									
Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #	
NorthStar Specialty Services Inc	1	SqFt		\$3.50	\$3.50				
Marrs Patriot Construction	1	SqFt		\$7.00	\$7.00	this price is for linear foot.			

WFISD
RFP 2324-06-P-25 Trades Bid
10/01/2023-09/30/2025

12.8 6" Cove Basel Installed (including corners)0.00004									
Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #	
NorthStar Specialty Services Inc	1	SqFt		\$3.50	\$3.50				
Marrs Patriot Construction	1	SqFt		\$8.00	\$8.00	this price is for linear foot.			

12.9 Material Mark-up from Cost									
Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #	
Marrs Patriot Construction	1	Material Mark-up Perc		5.0%					
NorthStar Specialty Services Inc	1	Material Mark-up Perc		15.0%					

13 Forklift Service and Repair

13.1 Labor Rate									
Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #	
Bolf Enterprise, LLC	1	Hourly Rate		\$110.00	\$110.00				

13.2 Towing Charge									
Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #	
Bolf Enterprise, LLC	1	Towing		\$150.00	\$150.00				

13.3 Preventive Maintenance - Forklift Only									
Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #	
Bolf Enterprise, LLC	1	EA		\$85.00	\$85.00	\$85 electric forklifts \$65internal combustion			

13.4 Preventive Maintenance - Transmission and Hydraulics									
Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #	
Bolf Enterprise, LLC	1	EA		\$95.00	\$95.00	plus cost of parts			

13.5 Material Mark-up (Cost-Plus must be confirmed on each and every invoice presented for WFISD payment.)									
Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #	
Bolf Enterprise, LLC	1	Cost-Plus Percent		1.5%		mark up could be based on economical rate increases and/or freight cost			

14 Grease Trap / Sewage Pumping Services

Vendor to meet all City of Wichita Falls Ordinances regarding proper disposal and required paperwork for each grease trap pumping site. Contractor to provide receipts of proper disposal to WFISD Maintenance Department and/or purchasing@wfisd.net. Disposal to be in compliance with City, State, and Federal Law.

14.1 Pumping Rate									
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14.2 Grease Disposal									
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14.3 Sewage Disposal									
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14.4 Sewer Jetting Machine									
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14.5 Overtime Multiplier (upon request and approval of District)									
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14.6 Holiday Multiplier (upon request and approval of District)									
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WFISD
RFP 2324-06-P-25 Trades Bid
10/01/2023-09/30/2025

15 HVAC - Heating and Air Conditioning Services

15.1 HVAC Mechanic								
Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #
Trinity air conditioning inc	1	Hourly Rate		\$60.00	\$60.00			
James Lane Fire Protection (James Lane Air Conditioning Co LLC)	1	Hourly Rate		\$115.00	\$115.00			
Climatec. LLC	1	Hourly Rate		\$158.00	\$158.00	Automation, Remote Services/Application Engineer (2 hour Minimum)		

15.2 Laborer								
Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #
Trinity air conditioning inc	1	Towing		\$40.00	\$40.00			
James Lane Fire Protection (James Lane Air Conditioning Co LLC)	1	Towing		\$60.00	\$60.00			
Climatec. LLC	1	Towing		\$174.00	\$174.00	Automation, Systems Specialist (2 hour Minimum)		

15.3 Other								
Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #
Climatec. LLC	1	Hourly		\$184.00	\$184.00	Automation, Project Specialist/Application Engineer		

15.4 Material Mark-up Percentage								
Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #
Climatec. LLC	1	Material Mark-up Perc		0.0%		No mark up of material. ISD's receive a 54% discount on the purchase of materials.		
James Lane Fire Protection (James Lane Air Conditioning Co LLC)	1	Material Mark-up Perc		35.0%				

15.5 For hours worked on District Property over 8 hours per day and/or 40 hours per week.								
Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #
James Lane Fire Protection (James Lane Air Conditioning Co LLC)	1	Overtime Multiplier		150%	150%			
Trinity air conditioning inc	1	Overtime Multiplier		\$1.50	\$1.50			

15.6 For hours worked on holidays, as requested/required by District, limited to: New Year's Day Easter Memorial Day Independence Day Labor Day Thanksgiving Christmas								
Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #
James Lane Fire Protection (James Lane Air Conditioning Co LLC)	1	Holiday Multiplier		200%	200%			
Trinity air conditioning inc	1	Holiday Multiplier		\$2.00	\$2.00			

16 Irrigation System Installation and Repair

16.1 Technician								
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16.2 Laborer								
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WFISD
RFP 2324-06-P-25 Trades Bid
10/01/2023-09/30/2025

16.3	Other not listed	
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16.4	Overtime Multiplier (over 8 hours in one day, upon request and approval by District)	
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16.5	Holiday Multiplier (upon request and approval of District)	
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16.6	Material Mark-up from Cost	
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17 Kitchen Equipment/Appliances Service and Repair

17.1	Appliance Technician	
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17.2	Laborer	
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17.3	Other not listed	
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17.4	Overtime Multiplier (over 8 hours in one day, upon request and approval by District)	
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17.5	Holiday Multiplier (upon request and approval of District)	
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17.6	Material Mark-up from Cost	
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18 Locksmith Services

18.1	Locksmith Regular Hours								
	Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #
	Marrs Patriot Construction	1	Hourly Rate		\$90.00	\$90.00			

18.2	Locksmith Per Call/Event								
	Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #
	Marrs Patriot Construction	1	Per Call		\$180.00	\$180.00			

18.3	Cost Plus Pricing Must be confirmed in writing on all invoicing to District.								
	Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #
	Marrs Patriot Construction	1	Cost-Plus Percent		13.0%				

18.4	Material Mark-up (Cost-Plus must be confirmed on each and every invoice presented for WFISD payment.)								
	Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #
	Marrs Patriot Construction	1	Cost-Plus Percent	3.0%	3.0%				

WFISD
RFP 2324-06-P-25 Trades Bid
10/01/2023-09/30/2025

19 Masonry Repair and Construction

19.1 Craftsman

Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #
Marrs Patriot Construction	1	Hourly Rate		\$65.00	\$65.00			

19.2 Laborer

Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #
Marrs Patriot Construction	1	Hourly Rate		\$45.00	\$45.00			

19.3 Other Services not listed

19.4 Overtime Multiplier (over 8 hours in one day, upon request and approval by District)

Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #
Marrs Patriot Construction	1	Overtime Multiplier		\$32.50	\$32.50			

19.5 Holiday Multiplier (upon request and approval of District)

Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #
Marrs Patriot Construction	1	Holiday Multiplier		\$65.00	\$65.00			

19.6 Material Mark-up from Cost

Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #
Marrs Patriot Construction	1	Material Mark-up Perc		5.0%				

20 Overhead Door Installation and Repair

The Overhead Door Vendor shall have the necessary parts and knowledge to complete work and/or repair the following doors:

- Fire Rated doors
- Pull Up Doors
- Scissor Gate Doors

as well as any/or all overhead doors on WFISD property.

The undersigned agrees to be on site to begin service within 24 hours from time of notification.

20.1 Craftsman

20.2 Laborer

20.3 Other Services not listed

20.4 Overtime Multiplier (over 8 hours in one day, upon request and approval by District)

20.5 Holiday Multiplier (upon request and approval of District)

20.6 Material Mark-up from Cost

21 Plumbing Services

21.1 Master Plumber

Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #
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WFISD
RFP 2324-06-P-25 Trades Bid
10/01/2023-09/30/2025

James Lane Fire Protection (James Lane Air Conditioning Co LLC)	1	Hourly Rate	\$185.00	\$185.00
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21.2	Journeyman Plumber								
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Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #
James Lane Fire Protection (James Lane Air Conditioning Co LLC)	1	Hourly Rate		\$145.00	\$145.00			

21.3	Apprentice Plumbing								
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Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #
James Lane Fire Protection (James Lane Air Conditioning Co LLC)	1	Hourly Rate		\$115.00	\$115.00			

21.4	Laborer								
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Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #
James Lane Fire Protection (James Lane Air Conditioning Co LLC)	1	Hourly Rate		\$60.00	\$60.00			

21.5	Backhoe								
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Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #
James Lane Fire Protection (James Lane Air Conditioning Co LLC)	1	Hourly Rate		\$75.00	\$75.00			

21.6	Other Services not listed								
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21.7	Overtime Multiplier (over 8 hours in one day, upon request and approval by District)								
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Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #
James Lane Fire Protection (James Lane Air Conditioning Co LLC)	1	Hourly Rate		150%	150%			

21.8	Holiday Multiplier (upon request and approval of District)								
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Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #
James Lane Fire Protection (James Lane Air Conditioning Co LLC)	1	Hourly Rate		200%	200%			

21.9	Material Mark-up from Cost								
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Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #
James Lane Fire Protection (James Lane Air Conditioning Co LLC)	1	Hourly Rate		35.0%				

22	Refrigeration Services								
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22.1	Refrigeration Specialist								
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22.2	Laborer								
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22.3	Other								
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22.4	Overtime Multiplier (over 8 hours in one day, upon request and approval by District)								
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22.5	Holiday Multiplier (upon request and approval of District)								
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22.6	Material Mark-up from Cost								
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23	Refuse and Salvage Dumpster Services	57
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WFISD
RFP 2324-06-P-25 Trades Bid
10/01/2023-09/30/2025

Having carefully examined the special conditions/instructions to Bidders and additional specifications, the undersigned agrees to provide labor and materials at the RATES indicated below for the contract period unless otherwise mutually agreed in writing by both parties.

The undersigned agrees to be on site to begin service within 24 hours from time of notification.

23.1 30 yard container									
Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #	
Wichita Waste Management (WFPC, Ltd)	1	Setting Fee		\$125.00	\$125.00				
23.2 30 Yard Container									
Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #	
Wichita Waste Management (WFPC, Ltd)	1	Pick up		\$225.00	\$225.00				
23.3 30 Yard Container									
Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #	
Wichita Waste Management (WFPC, Ltd)	1	Monthly Fee		\$2.00	\$2.00	Daily Box Rental is \$2.00 per Day.			
23.4 Disposal Rate Please include whether or not the Disposal Rate is based on									
1. City of Wichita Falls' rate 2. Landfill rate 3. Other									
Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #	
Wichita Waste Management (WFPC, Ltd)	1	Per Ton		\$28.00	\$28.00	By CWF ordinance, all disposal must be to CWF Landfill. By CWF ordinance, Owner must obtain Permit for location of Container. Landfill rates based on current CWF rate and subject to change. We will provide evidence of changes.			

24 Roof Repair, Re-roofing Services - Single Ply Roofing

WFISD seeks to obtain as need roof repair service agreement with a qualified roofing contractor to respond to leak repairs, selected preventive maintenance and emergency repairs. Attributes responded "yes" will be included in types of roofing repairs for which Vendor rates are submitted within this Bid Line Package for Roof Repair and Reroofing Services.

A. Repair of Base Flashing, B. Repair of flat flanges of metal edge systems, pitch pans and rooftop equipment, C. Repair bases of vertical projections, D. Fill pitch pans, E. Repair mat blisters and surface breaks, F. Apply aluminum coating, G. Re-

24.1 Craftsman									
Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #	
Lydick-Hooks Roofing Co. of Wichita Falls, Inc.	1	Hourly Rate		\$65.00	\$65.00				
24.2 Laborer									
Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #	
Lydick-Hooks Roofing Co. of Wichita Falls, Inc.	1	Hourly Rate		\$52.00	\$52.00				
24.3 2-Man Crew									
Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #	
Lydick-Hooks Roofing Co. of Wichita Falls, Inc.	1	Daily Rate		\$900.00	\$900.00				
24.4 4-Man Crew									
Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #	
Lydick-Hooks Roofing Co. of Wichita Falls, Inc.	1	Daily Rate		\$1,500.00	\$1,500.00				
24.5 Other Services not listed									
Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #	
Lydick-Hooks Roofing Co. of Wichita Falls, Inc.	1	Hourly Rate				N/A			
24.6 Overtime Multiplier (over 8 hours in one day, upon request and approval by District)									
			58						
Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #	

WFISD
RFP 2324-06-P-25 Trades Bid
10/01/2023-09/30/2025

Lydick-Hooks Roofing Co. of Wichita Falls, Inc.	100%	Overtime Multiplier	150%	150%	1.5
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24.7	Holiday Multiplier (upon request and approval of District)								
	Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #
	Lydick-Hooks Roofing Co. of Wichita Falls, Inc.	1	Holiday Multiplier		200%	200%	2.0		

24.8	Material Mark-up from Cost								
	Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #
	Lydick-Hooks Roofing Co. of Wichita Falls, Inc.	1	Material Mark-up Perc		35.0%				

25	Stage Curtains - Rigging Installation and Repair
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25.1	Top Rigger					
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25.2	Floor Man					
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25.3	Laborer					
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25.4	Overtime Multiplier (over 8 hours in one day, upon request and approval by District)					
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25.5	Holiday Multiplier (upon request and approval of District)					
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25.6	Fabric Material Mark-up from Cost					
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25.7	Rigging Material Mark-up from Cost					
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25.8	Track Material Mark-up from Cost					
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25.9	Travel Charge					
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25.10	Travel Charge with Vendor Trailer					
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26	Suspended Ceiling Installation and Repair
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WFISD
RFP 2324-06-P-25 Trades Bid
10/01/2023-09/30/2025

Part 1 General

- (1) Specify all labor and materials to be included in General Contract.
- (2) Contractor shall furnish certification that no asbestos containing building materials have been incorporated into the installation.

Part 2 Products

- (1) Exposed Grid Suspension Systems
 - (a) Heavy duty, double web galvanized tee with painted cap, structural classification ASTM C635, fire resistance tested in accordance with ASTM E119.
 - (b) Aluminum Capped Grid for restrooms, concession rooms, kitchens, science storage areas and other rooms whose atmosphere of fumes or moisture are subject to corrode painted grid. All other characteristics to comply with item 1-a above. Aluminum shall be etched and coated with clear lacquer.
 - (c) Manufacturers of suspended grid may include:

- (i) National Rolling Mills
- (ii) Eastern Products Corporation
- (iii) Donn Products Company
- (iv) Chicago Metallic Corporation
- (d) All steel grid shall be painted white.

(2) Lay-in Tiles

- (a) Standard tile: 24" x 24" x 5/8 non-directional fissured mineral board, U.S. Gypsum, # 705; or Armstrong # 896 Fireguard, or comparable manufacturers: Celotex, Owens-Corning.
- (b) Kitchen or other "clean room" applications: Vinyl faced, ½" Gypsum board, rated one-hour in assembly 24" x 24".

Part 3 Installation

- (1) Ceiling grid shall be erected plane to the height scheduled, using main runners at 24" spacing, supported at a minimum of 48" o.c. with 12 gage tie wire. Cross tees shall be installed to accomplish a maximum tile size of 24" x 24".
- (2) Grid shall be installed with mitered corners, butt (and spliced) joints, and shall be neat in completed appearance. Kinked or warped grid shall be rejected.
- (3) All tiles whose exposed surface is scratched, damaged or blemished in any way shall be rejected and require replacement.
- (4) Specify for each 50,000 square feet of each different tile (or smaller quantity thereof) that two full cartons of spare tile be clearly marked and stored in custodial storage room at the project site.

Part 4 Warranty

- (1) Require one-year warranty on all labor and materials.

26.1 Craftsman									
Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #	
Gary Baker Construction (Cage Construction & Management Co)	1	Hourly Rate		\$40.00	\$40.00				
Marrs Patriot Construction	1	Hourly Rate		\$65.00	\$65.00				
26.2 Laborer									
Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #	
Gary Baker Construction (Cage Construction & Management Co)	1	Hourly Rate		\$35.00	\$35.00				
Marrs Patriot Construction	1	Hourly Rate		\$45.00	\$45.00				
26.3 Other Services not listed									
Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #	
Marrs Patriot Construction	1	Hourly Rate		\$7.25	\$7.25	Construction industry bids this as a Sqft Rate			
Gary Baker Construction (Cage Construction & Management Co)	1	Hourly Rate		\$50.00	\$50.00				
26.4 Overtime Multiplier (over 8 hours in one day, upon request and approval by District)									
Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #	
Gary Baker Construction (Cage Construction & Management Co)	1	Overtime Multiplier		150%	150%				
Marrs Patriot Construction	1	Overtime Multiplier		150%	150%				
26.5 Holiday Multiplier (upon request and approval of District)									
Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #	
Gary Baker Construction (Cage Construction & Management Co)	1	Holiday Multiplier		200%	200%				
Marrs Patriot Construction	1	Holiday Multiplier		200%	200%				
26.6 Material Mark-up from Cost									
Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #	
Gary Baker Construction (Cage Construction & Management Co)	1	Material Mark-up Perc	60	3.0%		3% Material Mark-up Percentage			
Marrs Patriot Construction	1	Material Mark-up Perc		5.0%					

WFISD
RFP 2324-06-P-25 Trades Bid
10/01/2023-09/30/2025

27	Vehicle - Service and Repair
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Authorization to Commence Repair of \$250 or more must be made by means of a WFISD District-issued Purchase Order authorizing the mechanic to do the repairs.
 Vendor Quote(s) for service and/or repair expected (or realized) to be greater than \$250 require:
 Detail of repairs to be completed
 Expected date of completion
 Anticipated parts itemized, and identified as new or rebuilt
 Labor itemized
 Storage fees or other charges (if any)
 District Signature
 Repairs must be done in a good and workmanlike manner as to not breach implied warranty.

27.1	Auto and Light Truck Service and Repair Standard Labor Rate	
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27.2	Auto and Light Truck Standard/Basic Oil Change Service	
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27.3	Auto and Light Truck Alignment	
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27.4	Auto and Light Truck Brake Service	
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27.5	Auto and Light Truck	
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27.6	Auto and Light Truck	
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27.7	Auto and Light Truck	
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27.8	Medium Duty Truck and Bus Service and Repair	
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27.9	Medium Duty Truck and Bus Repair	
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27.10	Medium Duty Truck and Bus Repair	
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27.11	Medium Duty and Bus	
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27.12	Medium Duty Truck and Bus	
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27.13	Medium Duty Truck and Bus	
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27.14	Medium Duty Truck and Bus	
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WFISD
RFP 2324-06-P-25 Trades Bid
10/01/2023-09/30/2025

28 Vehicle - Heavy Equipment Service and Repair

28.1 Tractor Service and Repair Labor Rate

28.2 Tractor Service and Repair Material Markup

28.3 Tractor Service and Repair Tow Charge

28.4 Backhoe Service and Repair Labor Rate

28.5 Backhoe Service and Repair Material Markup

28.6 Backhoe Service and Repair Tow Charge

29 Vehicle - Utility Vehicle Services

29.1 Repair Standard Labor Rate

29.2 Towing Charge

29.3 Oil Change Base Charge
(does not include oil over 5 quarts or replacement of filters or any other products and services)

29.4 Material Mark-up
(Cost-Plus must be confirmed on each and every invoice presented for WFISD payment.)

29.5 Standard Evaluation and Diagnosis Charge

30 Wall Repair and Installation

30.1 Commercial Vinyl Wall Covering, Installed

Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #
Marrs Patriot Construction	1	Per Yard		\$85.00	\$85.00			
Gary Baker Construction (Cage Construction & Management Co)	1	Per Yard		No Bid				

30.2 Dry Wall Finishing

Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #
Gary Baker Construction (Cage Construction & Management Co)	1	Square Foot		\$3.00	\$3.00			
Marrs Patriot Construction	1	Square Foot		\$5.00	\$5.00			

30.3 Tape and Bed

Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #
Gary Baker Construction (Cage Construction & Management Co)	1	Square Foot		\$3.00	\$3.00			
Marrs Patriot Construction	1	Square Foot		\$3.00	\$3.00			

30.4 Texture

Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #
Marrs Patriot Construction	1	Square Foot		\$2.00	\$2.00			

WFISD
RFP 2324-06-P-25 Trades Bid
10/01/2023-09/30/2025

Gary Baker Construction (Cage Construction & Management Co)	1	Square Foot	\$3.00	\$3.00
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30.5	Material Mark-up from Cost							
Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #
Gary Baker Construction (Cage Construction & Management Co)	1	Material Mark-up Perc		3.0%		3% Material Mark-up Percentage		
Marrs Patriot Construction	1	Material Mark-up Perc		5.0%				

31	Waste Oil, Antifreeze and Pain Disposal						
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Vendor to meet all City of Wichita Falls Ordinances regarding proper disposal and required paperwork for each grease trap pumping site.
Contractor to provide receipts of proper disposal to WFISD Maintenance Department and/or purchasing@wfisd.net. Disposal to be in compliance with City, State, and Federal Law.

31.1	Oil Disposal Identify minimum quantity and/or dollar amount in notes.	
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31.2	Grease Disposal Identify minimum quantity and/or dollar amount in notes.	
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31.3	Paint Disposal Identify minimum quantity and/or dollar amount in notes.	
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31.4	Antifreeze Disposal Identify minimum quantity and/or dollar amount in notes.	
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31.5	Oil Disposal	
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31.6	Grease Disposal	
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31.7	Paint Disposal	
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31.8	Antifreeze Disposal	
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31.9	Crushed Oil Filters	
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31.10	Un-Crushed Oil Filters	
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31.11	Charge for LESS THAN A TRUCKLOAD	
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END
WFISD RFP 2324-06-P-25 - Trades Bid

WICHITA FALLS ISD BOARD OF TRUSTEES
September 12, 2023

Agenda Item:	Local District Update Policy FFAC		
Administrator Responsible:	Dr. Peter Griffiths		
Attachments:	Policy FFAC(LOCAL)		
<input type="checkbox"/> Action Needed	<input checked="" type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees approve the proposed policy revision as submitted by Dr. Peter Griffiths, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Explanation:

Per SB 629, WFISD adds policy regarding opioid antagonist medication provided at campuses.

Fiscal Note:

No employee shall give any student prescription medication, nonprescription medication, herbal substances, anabolic steroids, or dietary supplements of any type, except as authorized by this or other District policy.

Medication Provided by Parent

The Superintendent shall designate the employees who are authorized to administer medication that has been provided by a student's parent. An authorized employee is permitted to administer the following medication in accordance with administrative regulations:

1. Prescription medication in accordance with legal requirements.
2. Nonprescription medication, upon a parent's written request, when properly labeled and in the original container. A written request by a physician or other healthcare professional with authority to write prescriptions shall be required when the medication must be administered for a longer period.
3. Herbal substances or dietary supplements provided by the parent and only if required by the individualized education program or Section 504 plan for a student with disabilities.

Medication Provided by District

Except as provided by this policy, the District shall not purchase medication to administer to a student.

Athletic Program

The District shall purchase nonprescription medication that may be used to prevent or treat illness or injury in the District's athletic program. Only a licensed athletic trainer or a physician licensed to practice medicine in the state of Texas may administer this medication and may do so only if:

1. The District has prior written consent for medication to be administered [see Medical Treatment, below]; and
2. The administration of a medication by an athletic trainer is in accordance with a standing order or procedures approved by a physician licensed to practice medicine in the state of Texas.

Administration of Opioid Antagonist Medication

The District shall purchase and store opioid antagonist medication, such as Naloxone, to assist a person who may be experiencing an opioid-related drug overdose. Only a registered nurse or other designated and trained /District employee shall be authorized to administer this medication and may do so only in accordance with a standing order or procedures approved by a physician licensed to practice medicine in the state of Texas.

The superintendent shall develop administrative procedures

addressing acquisition, maintenance, expiration, disposal, and availability of opioid antagonist medication in the District, as well as employee training and emergency notification requirements.

Psychotropics

Except as permitted by law, an employee shall not:

1. Recommend to a student or a parent that the student use a psychotropic drug;
2. Suggest a particular diagnosis; or
3. Exclude the student from a class or a school-related activity because of the parent's refusal to consent to psychiatric evaluation or examination or treatment of the student.

Medical Treatment

A student's parent, legal guardian, or other person having lawful control shall annually complete and sign a form that provides emergency information and addresses authorization regarding medical treatment. A student who has reached age 18 shall be permitted to complete this form.

The District shall seek appropriate emergency care for a student as required or deemed necessary.

WICHITA FALLS ISD BOARD OF TRUSTEES
September 12, 2023

Agenda Item:	Local District Update Policy FNAA, GKDA		
Administrator Responsible:	Dr. Peter Griffiths		
Attachments:	Policy FNAA(LOCAL) Policy GKDA(LOCAL)		
<input type="checkbox"/> Action Needed	<input checked="" type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees approve the proposed policy revision as submitted by Dr. Peter Griffiths, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Explanation:

Approval of distribution of nonschool literature such as flyers for free activities or community events process has been updated.

Fiscal Note:

STUDENT EXPRESSION
DISTRIBUTION OF NONSCHOOL LITERATURE

FNA
(LOCAL)

Written or printed materials, handbills, photographs, pictures, films, tapes, or other visual or auditory materials not sponsored by the District or by a District-affiliated school-support organization shall not be sold, circulated, distributed, or posted on any District premises by any District student, except in accordance with this policy.

The District shall not be responsible for, nor shall the District endorse, the contents of any nonschool literature distributed by students.

For purposes of this policy, "distribution" means the circulation of more than ten copies of material from a source other than the District.

Materials distributed under the supervision of instructional personnel as a part of instruction or other authorized classroom activities shall not be considered nonschool literature and shall not be governed by this policy.

[For distribution of nonschool literature by nonstudents, see GKDA]

**Limitations on
Content**

Nonschool literature shall not be distributed by students on District property if:

1. The materials are obscene, vulgar, or otherwise inappropriate for the age and maturity of the audience.
2. The materials endorse actions endangering the health or safety of students.
3. The materials promote illegal use of drugs, alcohol, or other controlled substances.
4. The distribution of such materials would violate the intellectual property rights, privacy rights, or other rights of another person.
5. The materials contain defamatory statements about public figures or others.
6. The materials advocate imminent lawless or disruptive action and are likely to incite or produce such action.
7. The materials are hate literature or similar publications that scurrilously attack ethnic, religious, or racial groups or contain content aimed at creating hostility and violence, and the materials would materially and substantially interfere with school activities or the rights of others.

STUDENT EXPRESSION
DISTRIBUTION OF NONSCHOOL LITERATURE

FNAA
(LOCAL)

8. There is reasonable cause to believe that distribution of the nonschool literature would result in material and substantial interference with school activities or the rights of others.

Prior Review

All nonschool literature intended for distribution by students on school campuses or other District premises under this policy shall be submitted to the building principal for prior review in accordance with the following:

1. Materials shall include the name of the person or organization sponsoring the distribution.
2. Using the standards found in this policy at Limitations on Content, the building principal shall approve or reject submitted materials within two school days of the time the materials were received.

Exceptions to Prior Review

Prior review shall not be required for distribution of nonschool literature by District students only in the following circumstances:

1. Distribution of materials by a student to other attendees during a meeting of a noncurriculum-related student group authorized to meet at school during noninstructional time in accordance with FNAB(LOCAL); or
2. Distribution of nonschool materials in circumstances for which exceptions to prior review are authorized at GKDA(LOCAL).

Even when prior review is not required, all other provisions of this policy shall apply.

Time, Place, and Manner Restrictions

Each campus principal shall designate times, locations, and means by which nonschool literature that is appropriate for distribution, as provided in this policy, may be made available or distributed by students to students or others at the principal's campus.

The ~~executive director of school administration~~ communications officer shall designate times, locations, and means for distribution of nonschool literature by students at District facilities other than school campuses, in accordance with this policy.

Violations of Policy

Failure to comply with this policy regarding distribution of nonschool literature shall result in appropriate administrative action, including but not limited to confiscation of nonconforming materials, suspension of a noncurriculum-related student group's use of District facilities, and/or other disciplinary action in accordance with the Student Code of Conduct.

Appeals

Decisions made by the administration in accordance with this policy may be appealed in accordance with FNG(LOCAL).

NONSCHOOL USE OF SCHOOL FACILITIES
DISTRIBUTION OF NONSCHOOL LITERATURE

GKDA
(LOCAL)

**Distribution of
Nonschool Literature
Permitted**

Written or printed materials, handbills, photographs, pictures, films, tapes, or other visual or auditory materials not sponsored by the District or by a District-affiliated school-support organization shall not be sold, circulated, distributed, or posted on any District premises by any District employee or by persons or groups not associated with the District, except in accordance with this policy.

The District shall not be responsible for, nor shall the District endorse, the contents of any nonschool literature distributed on any District premises.

[See CPAB regarding use of the District's internal mail system and FNAA regarding distribution of nonschool literature by students.]

**Limitations on
Content**

Nonschool literature shall not be distributed on District property if:

1. The materials are obscene, vulgar, or otherwise inappropriate for the age and maturity of the audience.
2. The materials endorse actions endangering the health or safety of students.
3. The materials promote illegal use of drugs, alcohol, or other controlled substances.
4. The distribution of such materials would violate the intellectual property rights, privacy rights, or other rights of another person.
5. The materials contain defamatory statements about public figures or others.
6. The materials advocate imminent lawless or disruptive action and are likely to incite or produce such action.
7. The materials are hate literature or similar publications that scurrilously attack ethnic, religious, or racial groups or contain content aimed at creating hostility and violence, and the materials would materially and substantially interfere with school activities or the rights of others.
8. There is reasonable cause to believe that distribution of the nonschool literature would result in material and substantial interference with school activities or the rights of others.

Prior Review

All nonschool literature intended for distribution on school campuses or other District premises under this policy shall be submitted to the ~~executive director of school administration~~ [communications officer](#) for prior review in accordance with the following:

NONSCHOOL USE OF SCHOOL FACILITIES
DISTRIBUTION OF NONSCHOOL LITERATURE

GKDA
(LOCAL)

1. Materials shall include the name of the person or organization sponsoring the distribution.
2. Using the standards found in this policy at Limitations on Content, the ~~executive director of school administration~~ **communications officer** shall approve or reject submitted materials within two school days of the time the materials were received.

Exceptions to Prior Review

Prior review shall not be required for distribution of nonschool literature in the following circumstances:

1. Distribution of materials by an attendee to other attendees at a school-sponsored meeting intended for adults and held after school hours;
2. Distribution of materials by an attendee to other attendees at a community group meeting held in accordance with GKD(LOCAL) or a noncurriculum-related student group meeting held in accordance with FNAB(LOCAL); or
3. Distribution for electioneering purposes during the time a school facility is being used as a polling place in accordance with state law [see BBBA].

All nonschool literature distributed under these exceptions shall be removed from District property immediately following the event at which the materials were distributed.

Even when prior review is not required, all other provisions of this policy shall apply.

Time, Place, and Manner Restrictions

Each campus principal shall designate times, locations, and means by which nonschool literature that is appropriate for distribution, as provided in this policy, may be made available or distributed to students or others at the principal's campus.

The ~~executive director of school administration~~ **communications officer** shall designate times, locations, and means for distribution of nonschool literature at District facilities other than school campuses, in accordance with this policy.

Violations of Policy

Failure to comply with this policy regarding distribution of nonschool literature shall result in appropriate administrative action, including but not limited to confiscation of nonconforming materials and/or suspension of use of District facilities. Appropriate law enforcement officials may be called if a person refuses to comply with this policy or fails to leave the premises when asked. [See GKA]

Appeals

Decisions made by the administration in accordance with this policy may be appealed in accordance with the appropriate District complaint policy. [See DGBA or GF]

WICHITA FALLS ISD BOARD OF TRUSTEES
September 12, 2023

Agenda Item:	Monthly Personnel Report		
Administrator Responsible:	Dayna Hardaway, Director of Human Resources		
Attachments:	No Attachment		
<input type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input checked="" type="checkbox"/> Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees reviews the employee resignations/retirements that have been submitted since the last Board meeting. The resignations/retirements have been accepted by Dr. Donny Lee, Superintendent of Schools, in accordance with the requirements of Policy DFE (Local).

Letters of Retirement:

Professionals

Lowery, Marian-Teacher, Kirby, Retirement Last Day 8/23/23

Clerical/Auxiliary/Support

Letters of Resignation:

Professionals

Almanza, Ashley-PAT Instructor, Denver, Resignation Last Day 9/8/23
Ashlock, Whitney- Teacher, Zundy, Resignation Last Day 9/15/23
Chavis, Kathy- Part-Time Teacher, Special Education, Resignation Last Day 5/27/23
Dodson, Cheryl-Teacher, McNiel, Resignation Last Day 5/27/23
Hagen, Brent-Assistant Principal, McNiel, Resignation Last Day 9/15/23
Havens, Mary-Teacher, Haynes Head Start, Resigned Never Started
Kravulski, Anna-Teacher, Hirschi, Resignation, Last Day 8/17/23
Penny, Ashley- Teacher, McNiel, Resignation, Last Day 9/6/23
Pierce, Alexandria-Teacher, Sheppard, Resignation Last Day 10/27/23
Quickle, Dewey-Teacher, JJAEP, Resignation, Last Day 9/1/23
Spain, Jody- Teacher, McNiel, Resignation Never Started

Clerical/Auxiliary/Support

Cantu, Sylvia- Aide II, Cunningham, Resignation Last Day 8/29/23
Cavitt, Moriah-Part-Time Music Therapist, Special Education, Resignation Last Day 8/14/23
Cerna, Claritza- Aide, McNiel, Resignation Last Day 8/15/23
Green, Amanda- Aide III, Rider, Resignation Last Day 5/26/23

Harbin, Jennifer-Aide, Franklin, Resignation Last Day 8/25/23
Holmes, Wesley- Aide II, Rider, Resignation Last Day 8/22/23
Martinez, Amariyls- Aide I, Hirschi, Resignation Last Day 8/25/23
Ojeda, Maribel-Aide II, Jefferson, Resignation, Last Day 9/15/23
Wilbur, Lisa- Aide II, Rider, Resignation Last Day 8/15/23

WICHITA FALLS ISD BOARD OF TRUSTEES
September 12, 2023

Agenda Item:	Applicant Pool		
Administrator Responsible:	Dayna Hardaway, Director of Human Resources		
Attachments:	Applicant Pool		
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees approve the proposed applicant pool as submitted by Dayna Hardaway, Director of Human Resources, and as recommended by Dr. Donny Lee, Superintendent of Schools.

**APPLICANTS TO BE APPROVED BY THE BOARD OF EDUCATION
September 12, 2023**

CERTIFIED APPLICANT POOL

Name	Certification	University	Yrs of Exp	Position/Assignment	Previous District
Policky, Amanda	Elementary Self Contained Grades 1-8 Early Childhood Education PK-KG Elementary English Grades 1-8 Diagnostician Grades EC-12 Driver Education Grades 6-12	Midwestern State University (Bachelors & Masters)	23	Diagnostician	WFISD
*Trestelle, Joseph	Special Education Grades (EC-12)	Midwestern State University	0	LEAP Teacher West Elementary Replacing Janee Clemens	N/A
*Katie Jones	***ELAR with STR (4-8)	Midwestern State University	0	ELAR Teacher Kirby Middle School Replacing Shera Rasmussen	N/A
*Michael Moser	***Science Grades (4-8)	University of North Texas	0	Science Teacher McNiel Middle School Replacing Cheryl Dodson	N/A

Asterisk indicates Contract Addendum Required. See key below.

** Enrolled in an Alternative Certification Program*

*** One-year out-of state Certification*

****Emergency Permit*

***** Non-Renewal Permit*

DOI = District of Innovation

WICHITA FALLS ISD BOARD OF TRUSTEES
September 12, 2023

Agenda Item:	Minutes		
Administrator Responsible:	Dr. Donny Lee, Superintendent of Schools		
Attachments:	Minutes of Special Session, August 14, 2023 Minutes of Work Session, August 15, 2023 Minutes of Regular Meeting, August 22, 2023		
<input type="checkbox"/> Action Needed	<input checked="" type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees approves the proposed minutes of a special session on August 14, 2023, a work session on August 15, 2023 and the Regular Meeting on August 22, 2023, as submitted by Dr. Donny Lee, Superintendent of Schools.

Explanation:

The following are copies of the minutes referenced above. These minutes will become official upon approval by the Board.

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES
WFISD ADMINISTRATION BUILDING – BOARD ROOM
SPECIAL SESSION MEETING AUGUST 14, 2023**

CALL TO ORDER AND OPENING STATEMENT:

The Board of Trustees of the Wichita Falls Independent School District met in a special session meeting on the above date. The meeting was called to order at 10:30 a.m. by Ms. Katherine McGregor, board president.

Board members present: Ms. Katherine McGregor, Mr. Jim Johnson, Mr. Mark Lukert, Ms. Susan Grisel, Ms. Diann Scroggins and Ms. Sandra Camp. Ms. McGregor noted that a quorum was present and the meeting had been duly called and notice of the meeting had been posted for the time and manner required by law.

Staff members present: Dr. Donny Lee, Superintendent of Schools, Leah Horton, Chief Financial Officer, Keli Sims, Administrative Assistant to HR, and Vanessa Dishman, Administrative Assistant to the Superintendent

Also present were A reporter for KAUZ and a reporter for KFDX.

INVOCATION:

Ms. Sandy Camp gave the invocation

PUBLIC COMMENT:

No public comment

BOARD MATTERS:

ADOPT A RESOLUTION FOR EMERGENCY AUTHORITY TO SUPERINTENDENT

A. Consideration and Possible Action To Adopt A Resolution Delegating Emergency Authority To The Superintendent To Enter In Contract For Construction Services To Repair Damage Due to Unforeseen Damage in the Hirschi High School and Denver Alternative Facility and Waive the Requirements Under Chapter 44 Of The Texas Education Code Due To The Emergency Situation Pursuant To Texas Education Code 44.031 And 44.0312

More Information: Significant damage to Denver at Harrell campus and Hirsch library area and roof. The resolution will allow Dr. Lee, Superintendent of Schools to make decisions regarding securing and repairing the facilities even if needs go over the \$100,000 threshold.

Mr. Mark Lukert, seconded by Mr. Jim Johnson moved that the Wichita Falls Independent School District Board of Trustees adopt the Resolution Delegating Emergency Authority to The Superintendent to Enter In Contract For Construction Services To Repair Damage Due to Unforeseen Damage in the Hirschi High School and Denver Alternative Facility and Waive the Requirements Under Chapter 44 Of The Texas Education Code Due To The Emergency Situation Pursuant To Texas Education Code 44.031 And 44.0312

Carried unanimously by a vote of 6-0

ADJOURNED:

No further action was taken and Ms. Katherine McGregor, board president, adjourned the meeting at 10:46 am p.m.

President, Board of Trustees

Secretary, Board of Trustees

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES
WFISD ADMINISTRATION BUILDING – BOARD ROOM
WORK SESSION MEETING AUGUST 15, 2023**

CALL TO ORDER AND OPENING STATEMENT:

The Board of Trustees of the Wichita Falls Independent School District met in a work session meeting on the above date. The meeting was called to order at 12:00 p.m. by Ms Katherine McGregor, board president.

Board members present: Ms. Katherine McGregor, Mr. Mark Lukert, Mr. Jim Johnson, Ms. Susan Grisel, Ms. Diann Scroggins and Ms. Sandra Camp. Ms. McGregor noted that a quorum was present and the meeting had been duly called and notice of the meeting had been posted for the time and manner required by law.

Staff members present: Dr. Donny Lee, Superintendent of Schools, Dr. Peter Griffiths, Associate Superintendent, Ms. Dayna Hardaway, Director of Human Resources, Ms. Ashley Thomas, Communications Officer, Ms. Leah Horton, Chief Financial Officer, Ms. Denise Brown, Director of Finance, Ms. Lauren Zotz, Director of Purchasing, Mr. Jeff Hill, Director of Elementary Curriculum, Ms. Vanessa Dishman, Administrative Assistant to the Superintendent, Ms. Keli Sims, Administrative Assistant to HR, Ms. Trish Potts, Internal Auditor, Ms. Christy Nash, Director of State & Federal Programs, Mr. Scott McLaughlin, Fire & Security Technician, Mr. Chris Fain, Director of Maintenance, Ms. Marchuetta Matthews, Secretary, Mr. Larry Menefee, Director of Student Services, Ms Deb Dipprey, Executive Director of School Administration,, Ms Alefia Paris-Toulon, Director of Special Education, Chief Anthony Smith, WFISD Police and Scot Hafley, Executive Director of Operations.

Also present: Mr. David Potter, Architect with DP4 Consult and Huckabee, Inc, Mr. Mike Wenk, SAFB Liaison, and a reporter from KAUZ.

INVOCATION:

Mr. Jim Johnson gave the invocation.

PUBLIC COMMENT:

None

REPORTS OR SPECIAL DISCUSSION ITEMS:

CONSTRUCTION UPDATE ON WF LEGACY HIGH SCHOOL AND WF MEMORIAL HIGH SCHOOL:

Mr. David Potter, Architect with DP4 Consult and Huckabee, Inc, gave a detailed report using photo slides on the construction at Wichita Falls Legacy High School and Wichita Falls Memorial High School.

23-24 SUMMER SCHOOL DISCUSSION

Dr. Donny Lee, Superintendent of Schools, discussed the need for change in the Summer School length of term and daily hours. It was discussed that although the attendance numbers were higher this summer even without bussing, it would be difficult to make it mandatory for grade level promotion. Board members agreed that a change that included motivation was necessary. Christy Nash, Director of State & Federal Programs with get the attendance numbers and cost of summer school compiled for future reference. Board asked Dr Lee and staff to meet and compile some ideas on how to incentivize the parents and students to attend the program.

CHANGE TO FDB (REGULATION)

Mr. Scot Hafley, Executive Director of Operations requested that the hat the Wichita Falls Independent School District Board of Trustees review the proposed change to policy FDB (Regulation) as follows as recommended by Dr. Donny Lee, Superintendent of Schools. To move the transfer period for Legacy and Memorial High School to September of 2023 for one year only. This will allow families the opportunity to apply for transfers prior the UIL snapshot day in October which establishes the official UIL enrollment and competitive alignment for the next two years. Any WFISD employee selected for positions at Memorial or Legacy High School in the spring of 2024 will have thirty days to apply for a transfer for their children if necessary. The remaining updates to FDB Regulation reflect changes in WFISD staff and provide clarity to the transfer and appeal process. After Memorial and Legacy High School open in

2024 the transfer period for high school students will move back to January. All students in pre-kindergarten through 7th grade will continue to follow the January timeline for transfers during the 2023-24 school year.

FINANCIAL SERVICES:

BUDGET AMENDMENTS

Mr. Mark Lukert, seconded by Ms. Diann Scroggins, motioned that the Wichita Falls Independent School District Board of Trustees approve the budget amendments as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Carried unanimously by a vote of 6-0

NWEA MAP GROWTH K-12 AND MAP READING

Ms. Diann Scroggins, seconded by Ms. Susan Grisel, motioned that the Wichita Falls Independent School District Board of Trustees approve the purchase of MAP Growth K-12 and MAP Reading Fluency from Northwest Evaluation Association (NWEA) for a total of \$118,980.43 as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Carried unanimously by a vote of 6-0

APPROVAL OF BI-ANNUAL CATALOG BIDS

Ms. Leah Horton, Chief Financial Officer, requested that the Wichita Falls Independent School District Board of Trustees award the RFPs as listed below, to the vendors listed on the RFP attachments as outlined, effective September 1, 2023, for a period of two (2) years, as recommended by Dr. Donny Lee, Superintendent of Schools.

This item will be placed on the consent agenda for the Board of Trustees' regular meeting on August 22, 2023

RFP 2324-15-O-24 POLICE VEHICLES

Ms. Sandy Camp, seconded by Ms. Diann Scroggins, motioned that the Wichita Falls Independent School District Board of Trustees approve the purchase of eight (8) used vehicles, totaling \$114,960, for WFISD Police Vehicles procured on RFP 2324-15-O-24 as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Carried unanimously by a vote of 6-0

RFP 2324-04-S-28 ELEVATOR AND CHAIRLIFT MAINTENANCE, INSPECTIONS AND REPAIR SERVICES

Ms. Leah Horton, Chief Financial Officer, requested that the Wichita Falls Independent School District Board of Trustees award Elevator and Chairlift Maintenance, Inspections and Repair Services to TK Elevator Corporation, as recommended by Dr. Donny Lee, Superintendent of Schools.

This item will be placed on the consent agenda for the Board of Trustees' regular meeting on August 22, 2023

RFP 2324-12-P-24 BULK FUEL

Ms. Leah Horton, Chief Financial Officer, requested that the Wichita Falls Independent School District Board of Trustees award RFP 2324-12-P-25 Bulk Fuel to vendors as ranked for one (1) year beginning September 1, 2023, through August 31, 2024, as recommended by Dr. Donny Lee, Superintendent of Schools.

This item will be placed on the consent agenda for the Board of Trustees' regular meeting on August 22, 2023

RFP 2324-14-C-28 CHARTER BUS SERVICES

Ms. Leah Horton, Chief Financial Officer, requested that the Wichita Falls Independent School District Board of Trustees award three (3) vendors as outlined below for RFP 2324-14-C-28 Charter Bus Services, for the period of three (3) years with two, one (1) year optional renewal periods, as recommended by Dr. Donny Lee, Superintendent of Schools.

This item will be placed on the consent agenda for the Board of Trustees' regular meeting on August 22, 2023

IXL LEARNING PURCHASE

Ms. Leah Horton, Chief Financial Officer, requested that the Wichita Falls Independent School District Board of Trustees approve the purchase of IXL Learning for educational support of elementary and middle school campuses during the 2023-2024 school year, as recommended by Dr. Donny Lee, Superintendent of Schools.

This item will be placed on the consent agenda for the Board of Trustees' regular meeting on August 22, 2023

ALSCO PURCHASE-MULTI YEAR

Mr. Mark Lukert, seconded by Mr. Jim Johnson, motioned that the Wichita Falls Independent School District Board of Trustees approve the ALSCO Uniforms 60-month agreement for the rental/laundry of CTE related goods, beginning August 16, 2023 as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Carried unanimously by a vote of 6-0

FEDERAL GRANTS

Ms. Leah Horton, Chief Financial Officer, reported to the Wichita Falls Independent School District Board of Trustees information regarding the 23-24 federal grant applications, as submitted by Leah Horton, Chief Financial Officer, and recommended by Dr. Donny Lee, Superintendent.

The Social/Emotional, Federal Programs, Special Education, and CTE departments will be seeking grant funds for the 2023-24 school year including the following grants but not limited to:

- (TEHCY) Texas Education of Homeless Children and Youth Continuation grant to assist students living in homeless situations
- (IDEA-B) Individuals with Disabilities Education Act for both Formula and Preschool grants to support the special education and related services for children
- ESSA Consolidated grant to include Title I Part A, Title I Part D, Title II Part A, Title III Part A, and Title IV Part A
- Perkins V: Strengthening Career and Technical Education for the 21st Century.

DISTRICT SERVICES AND OPERATIONS:

MIDDLE SCHOOL DISCUSSION

Dr. Peter Griffiths, Associate Superintendent, reported to the Wichita Falls Independent School District Board of Trustees options for moving the current middle schools into the three high school buildings that will be vacant after the two new high schools are opened. The board discussed the options presented by Dr. Griffiths. General consensus was to move as aggressively as possible. Dr. Griffiths will present more in-depth financial information and logistics at future board meetings

TASB RECOMMENDED LOCAL POLICY UPDATE 121

Dr. Peter Griffiths, Associate Superintendent, recommended that the Wichita Falls Independent School District Board of Trustees add, revise or delete (LOCAL) policies as recommended by TASB Policy Service and according to the Instruction Sheet for TASB Localized Policy Manual Update 121 and policies revised as a result of Update 121 as recommended by Dr. Donny Lee, Superintendent of Schools.

This item will be placed on the consent agenda for the Board of Trustees' regular meeting on August 22, 2023

ADOPTION OF 2023-2024 STUDENT CODE OF CONDUCT

Mr. Mark Lukert, seconded by Mr. Sandy Camp, moved that the Wichita Falls Independent School District Board of Trustees review and adopt the 2023-2024 Student Code of Conduct as submitted by Dr. Peter Griffiths, Associate Superintendent, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Carried unanimously by a vote of 6-0

HUMAN RESOURCES:

PERSONNEL REPORT

Ms. Dayna Hardaway, Director of Human Resources, reported to the Wichita Falls Independent School District Board of Trustees a review of employee resignations/retirements that have been submitted since the last board meeting. The resignations/retirements have been accepted by Dr. Donny Lee, Superintendent of Schools, in accordance with the requirements of Policy DFE (LOCAL).

TEACHER APPLICANT POOL

Ms. Susan Grisel, seconded by Mr. Jim Johnson, moved that the Wichita Falls Independent School District Board of Trustees approve the proposed teacher applicant pool. (Exhibit A)

Carried unanimously by a vote of 6-0

BOARD MATTERS:

BOARD MINUTES:

Minutes of a work session, July 11, 2023, Work Session and a regular meeting, July 17, 2023.

These items will be placed on the consent agenda for the Board of Trustees’ regular meeting on August 22, 2023

RECESS:

Ms. Katherine McGregor, board president, recessed the work session to go into closed session at 1:54pm.

CLOSED SESSION:

Pursuant to Texas Government Code 551.074:

- 1. Personnel Matters Including the Appointment, Evaluation, Reassignment, Duties, Discipline, Dismissal and/or Compensation of Individual District Employees
- 2. Deliberations Regarding Abandonment of Contract by Teachers and the Attempt to Resign
- 3. Deliberations Regarding Notifications to the State Board for Educator Certification of Teacher Contract Abandonment

OPEN SESSION:

- A. Consideration and Possible Action Regarding Abandonment of Contract by Teachers and the Attempt to Resign
- B. Consideration and Possible Action Regarding Notifications to the State Board for Educator Certification of Teacher Contract Abandonment

RECONVENE:

Ms. Katherine McGregor, board president, reconvened the closed session to go into open session at 2:59 p.m.

TEACHER CONTRACT ABANDONMENTS

Mr. Jim Johnson, seconded by Ms. Diann Scroggins, moved that the Wichita Falls Independent School District Board of Trustees authorize Ms. Katherine McGregor, Board President, to send a letter to the State Board for Educator Certification seeking sanctions for Cheryl L. Dodson, a term contract teacher and Mary Havens, a probationary contract teacher for abandonment of there employment contracts.

Carried unanimously by a vote of 6-0

ADJOURNED:

Mr. Mark Lukert, seconded by Ms. Susan Grisel, moved that the Wichita Falls Independent School District Board of Trustees adjourn at 3:00 pm.

Carried unanimously by a vote of 6-0

President, Board of Trustees

Secretary, Board of Trustees

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES
WFISD ADMINISTRATION BUILDING – BOARD ROOM
REGULAR SESSION MEETING AUGUST 22, 2023**

CALL TO ORDER AND OPENING STATEMENT:

The Board of Trustees of the Wichita Falls Independent School District met in a work session meeting on the above date. The meeting was called to order at 6:00 p.m. by Ms Katherine McGregor, board president.

Board members present: Ms. Katherine McGregor, Mr. Mark Lukert, Mr. Jim Johnson, Ms. Susan Grisel, and Ms. Diann Scroggins. Ms. McGregor noted that a quorum was present and the meeting had been duly called and notice of the meeting had been posted for the time and manner required by law.

Staff members present: Dr. Donny Lee, Superintendent of Schools, Dr. Peter Griffiths, Associate Superintendent, Ms. Deb Dipprey, Executive Director of School Administration, Ms. Dayna Hardaway, Director of Human Resources, Ms. Ashley Thomas, Communications Officer, Ms. Leah Horton, Chief Financial Officer, Mr. Scot Hafley, Executive Director of Operations, Ms. Vanessa Dishman, Administrative Assistant to the Superintendent, Ms. Keli Sims, Administrative Assistant to, HR, Chief Anthony Smith, WFISD Police, Ms. Lauren Zotz, Director of Purchasing, Ms. Kerri Mathis, Teacher, Ms. Elizabeth Burkham, teacher and Ms. Megan Flores, Teacher.

Also present: Gonzalo Robles, Café con Leche Mentor, Cesar Meza, parent, Amy McReynolds, parent, Crystal Barfield, parent, Naomi Pearson, parent, Samuel Pak, community member, Tashre Stevenson, parent, Twila Farmer, parent, Brett Boles, Target Solutions representative, a TRN reporter, a KFDX reporter and a reporter from KAUZ.

PRESENTATION OF COLORS:

A troop consisting of members of Hirschi, Rider and WFHS JROTCs presented the colors.

INVOCATION:

Ms. Susan Grisel gave the invocation.

PRESNTATIONS:

Mr. Gonzalo Robles-Café con Leche Director provided information about the Road to College Summer 2023 and presented the students that participated in the programs.

PUBLIC COMMENT:

Cesar Meza, parent- Thanked Mr. Robles and the success of the program. Wished for the district to continue the partnership.

Amy McReynolds, parent- Thanked Mr. Robles and the success of the program. Wished for the district to continue the partnership.

Twila Farmer, parent- Thanked Mr. Robles and the success of the program. Wished for the district to continue the partnership.

Elizabeth Burkham, teacher- Thanked Mr. Robles and the success of the program. Wished for the district to continue the partnership.

Tashre Stevenson, parent, grandparent- Thanked Mr. Robles and the success of the program. Wished for the district to continue the partnership.

Sam Pak, community member- Thanked Mr. Robles and the success of the program. Wished for the district to continue the partnership.

Megan Flores, teacher- Addressed student dress code policy on showing tattoos. Would like it relaxed because of the fact is much more common now and more of a distraction to have them covered than not. Also, they are a way to communicate and relate to students and parents.

Naomi Pearson, WFHS graduate and parent- Thanked Mr. Robles and the success of the program. Wished for the district to continue the partnership.

Crystal Barfield, parent- Thanked Mr. Robles and the success of the program. Wished for the district to continue the partnership.

REPORTS OR SPECIAL DISCUSSION ITEMS:

SUPERINTENDENT’S REPORT:

Dr. Donny Lee gave a detailed report using photo slides on the following:

- First Five days of schools consisted of routines, policy and procedure.
- Enrolment is a work in progress and is steadily increasing
- STARR Update: scores are in for campuses but not the rating associated with the scores, official release date is September 26th.
- This month is the One Year Anniversary of Dr. Lee starting with WFISD as Superintendent.
- Update from Brett Boles, Target Solutions rep on damage and clean-up to Denver, Hirschi and Maintenance Buildings from the August 10th storm.
- Upcoming dates:
 - Three with Lee starts on Wednesday; 3 minutes of highlighting a campus each week
 - The Happening @ Rider Thursday
 - Campus visits with principals begins August 25th
 - Last Rider vs WFHS game Friday at 7:30

CONSENT AGENDA:

MINUTES FROM JULY MINUTES

Mr. Mark Lukert, seconded by Ms. Susan Grisel, motioned that the Wichita Falls Independent School District Board of Trustees approve the minutes from the July Meetings by Dr. Donny Lee, Superintendent of Schools.

Carried unanimously by a vote of 6 – 0

FINANCIAL SERVICES:

ADOPTION OF THE 2023-2024 MAINTENANCE AND OPERATIONS TAX RATE AND THE DEBT SERVICE TAX RATE

Ms. Diann Scroggins, seconded by Mr. Jim Johnson, motioned that the Wichita Falls Independent School District Board of Trustees approve the adoption of the 2023-2024 Maintenance and Operations tax rate and the debt service tax rate as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Carried unanimously by a vote of 6 – 0

DISTRICT SERVICES AND OPERATIONS:

RESOLUTION REGARDING EXTRACURRICULAR STATUS OF 4-H ORGANIZATIONS

Mr. Mark Lukert, seconded by Ms. Diann Scroggins, moved that the Wichita Falls Independent School District Board of Trustees approve the Extracurricular status of the 4-H Organizations Resolution.

Carried unanimously by a vote of 6 – 0

HUMAN RESOURCES:

T-TESS APPRAISERS

Ms. Sandy Camp, seconded by Ms. Diane Scroggins, moved that the Wichita Falls Independent School District Board of Trustees approve the 2023-2024 certified T-TESS Appraisers (Exhibit A)

Carried unanimously by a vote of 6 – 0

TEACHER APPLICANT POOL

Ms. Susan Grisel, seconded by Mr. Mark Lukert, moved that the Wichita Falls Independent School District Board of Trustees approve the proposed teacher applicant pool (Exhibit B.)

Carried unanimously by a vote of 6 – 0

BOARD MATTERS:

RECESS:

Ms. Katherine McGregor, board president, recessed the work session to go into closed session at 7:02 pm.

CLOSED SESSION:

Discipline, Dismissal and/or Compensation of Individual District Employees (Pursuant to Texas Government Code 551.074)

2. Discussion of Purchase, Exchange, Lease or Value of Real Property (Pursuant to Texas Government Code Section 551.072)

ADJOURNED

No further action was taken and Ms. Katherine McGregor, board president, adjourned the meeting at 7:58 p.m.

President, Board of Trustees

Secretary, Board of Trustees

**T-TESS APPRAISERS
2023-2024**

Second Appraiser Assignment Process: When a teacher requests a second appraisal under the T-TESS evaluation requirements, the campus principal will notify the Director or Assistant Director of Human Resources. The Human Resources Department will then notify the superintendent of the request. The superintendent or his designee will assign a second appraiser from the list of Board approved T-TESS appraisers to act as the second appraiser. The Human Resources Department will notify both the teacher and the campus principal of the person assigned as the teacher’s second appraiser.

These teacher appraisers attended the required three days of T-TESS training and passed the T-TESS Appraiser Certification exam. In addition, they completed the Advancing Educational Leadership (AEL) or Instructional Leadership Development (ILD) course required by the Texas Education Agency as part of the teacher appraiser certification requirements.

T-TESS appraisers must take and pass a certification exam annually for three years. After three consecutive years of certification, the T-TESS appraiser will be required to take and pass the T-TESS Appraiser Certification Exam once every three years in order to maintain certification.

Name	Position	Campus/Department
Doug Albus	Principal	Hirschi High School
Kimberly Jans-Stutz	Associate Principal	Hirschi High School
Wendy Moulds	Assistant Principal	Hirschi High School
Nicholas Mims	Assistant Principal	Hirschi High School

Dr. Cody Blair	Principal	Rider High School
Dr. Shannon Cunningham	Assistant Principal	Rider High School
Dr. Troy Farris	Assistant Principal	Rider High School
Robert Forney	Assistant Principal	Rider High School
		Rider High School
Brittany Bailey	Assistant Principal	<input type="checkbox"/> AEL <input type="checkbox"/> T-TESS
Marc Bindel	Athletic Coordinator	Rider High School

Name	Position	Campus/Department
Laurie Kinne	Principal	Wichita Falls High School
Tami Davis	Assistant Principal	Wichita Falls High School
Larry Ludtke	Assistant Principal	Wichita Falls High School
Misty Speer	Assistant Principal	Wichita Falls High School
Patrick Moore	Associate Principal	Wichita Falls High School

Synthia Kirby	Principal	Career Education Center
Jennifer Spurgers	Assistant Principal	Career Education Center

Peter Braveboy	Principal	Barwise Middle School
Kyle Davenport	Assistant Principal	Barwise Middle School
Brenda De Leon	Assistant Principal	Barwise Middle School
Christopher Freeman	Assistant Principal	Barwise Middle School

Alston Calliste	Principal	Kirby Middle School
Suzanne Watson	Assistant Principal	Kirby Middle School
Russell Bryant	Assistant Principal	Kirby Middle School

Summer Bynum	Principal	McNiel Middle School
Jackie McCartney	Assistant Principal	McNiel Middle School
Chrystal Miller	Assistant Principal	McNiel Middle School
Brent Hagen	Assistant Principal	McNiel Middle School ☒ AEL ☐ T-TESS

Greg Darden	Principal	Alternative Ed. Center
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Linda Nichols	Principal	JJAEP
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Name	Position	Campus/Department
Synquis Lewis	Principal	Booker T. Washington
Stacy Brown	Assistant Principal	Booker T. Washington
Tristan Browne	Principal	Burgess Elementary
	Assistant Principal	Burgess Elementary
Lydia Coyle	Principal	Crockett Elementary
Jennifer Shean	Assistant Principal	Crockett Elementary
Amy Simmons	Principal	Cunningham Elementary
Jarod Jacobs	Assistant Principal	Cunningham Elementary
Danielle McSweeney	Principal	Fain Elementary
Molly Stone	Assistant Principal	Fain Elementary
Alex Martin	Principal	Fowler Elementary
Amanda Awtrey	Assistant Principal	Fowler Elementary
Ashley Murdock	Principal	Franklin Elementary
Rebecca Alfert	Assistant Principal	Franklin Elementary
Kelli Roberts	Principal	Jefferson Elementary
Nanette Mills	Assistant Principal	Jefferson Elementary
Dr. Gena Ayers	Principal	Milam Elementary
Cassandra Cook	Assistant Principal	Milam Elementary

Name	Position	Campus/Department
Laura Scott	Principal	Scotland Park Elementary
Kelli Heathington	Assistant Principal	Scotland Park Elementary
Cindy Waddell	Principal	Sheppard Elementary
Lauryn Taylor	Assistant Principal	Sheppard Elementary
Amanda Garcia	Principal	Southern Hills Elementary
Kayla Heinlein	Assistant Principal	Southern Hills Elementary
Kim Smith	Principal	West Foundation
Frank Tarver	Assistant Principal	West Foundation
Rebecca Hernandez	Principal	Zundy Elementary
Joseph Baka	Assistant Principal	Zundy Elementary

Name	Position
Dr. Donny Lee	Superintendent
Dr. Peter Griffiths	Associate Superintendent
Deborah Dipprey	Executive Director of School Administration
Scot Hafley	Executive Director of Operations
Larry Menefee	Director of Student Services
Grant Freeman	Director of Athletics <input type="checkbox"/> AEL <input checked="" type="checkbox"/> T-TESS
Jeff Hill	Director of Elementary Curriculum
Christy Nash	Director of Federal & State Programs
Kelly Strenski	Director of Fine Arts
Ward Roberts	Director of Innovation and Advanced Academics
Dr. Shonna Norton	Director of Social & Emotional Learning
Alefia Paris-Toulon	Director of Special Education
Kimberly Thorne	Associate Director of Special Education
Julianne Bess	Evaluation Specialist <input type="checkbox"/> AEL <input type="checkbox"/> T-TESS
Cynthia Kohl	Director of Student Evaluation
Robbie Byrd	Special Education System Analyst/Transition Specialist
Dayna Hardaway	Director of Human Resources

Pending T-TESS Appraisal Training

These teacher appraisers have completed the three days of “Advanced Educational Leadership” training. They have **not** completed the required three days of T-TESS Appraiser Certification training.

Upon completion of the T-TESS Appraisal Training and the certification requirement, these individuals will be certified teacher appraisers for the District.

Brent Hagen- still needs to take the T-TESS course- he is registered with Region 9 to begin this training on 9/11/2023

Pending T-TESS Re-Certification

These teacher appraisers attended the initial required three days of T-TESS training and passed the T-TESS Appraiser Certification exam. In addition, they completed the Advancing Educational Leadership (AEL) or Instructional Leadership Development (ILD) course required by the Texas Education Agency as part of the teacher appraiser certification requirements.

T-TESS appraisers must take and pass a certification exam annually for three years. After three consecutive years of certification, the T-TESS appraiser will be required to take and pass the T-TESS Appraiser Certification Exam once every three years in order to maintain certification.

These teacher appraisers have not completed the T-TESS Appraiser Re-certification requirements for the current school year. Upon completion of the T-TESS Appraiser certification requirements, they will be certified appraisers within the District.

The Wichita Falls ISD has no employee in this category.

Pending AEL Training

These teacher appraisers have attended the required three days of T-TESS Appraiser Certification training. They must now complete the three days of “Advanced Education Leadership” training.

Upon completion of the AEL training course, they will be certified teacher appraisers within the District.

Grant Freeman- still needs to take the AEL course- he is registered with Region 9 to begin this training on 9/26/2023

Pending T-TESS Appraisal & AEL Training

These teacher appraisers have not completed the required three days of T-TESS Appraiser Certification training or the three days of “Advanced Education Leadership” training.

He/she must complete both trainings in order to be a certified teacher appraiser.

Julianne Bess- still needs to take the T-TESS and AEL courses- she is registered with Region 9 for the following:

- *T-TESS training on September 11-13*
- *AEL training September 26-28.*

Brittany Bailey- still needs to take the T-TESS and AEL courses- she is registered with Region 9 for the following:

- *T-TESS training on September 11-13*
- *AEL training September 26-28.*

EXHIBIT B

APPLICANTS TO BE APPROVED BY THE BOARD OF EDUCATION August 22, 2023

CERTIFIED APPLICANT POOL

Name	Certification	University	Yrs of Exp	Position/Assignment	Previous District
Arredondo, Anna*	Deaf & Hard of Hearing (Ec-12)	Midwestern State University	2	Teacher Cunningham Replacing Brittant Weary	WFISD
Baeza, Aaron	ROTC***	N/A	0	Teacher/JROTC Instructor WFHS Replacing Christopher Souba	NA
Butler, Eric	Special Education (EC-12)	Sterling College	1	Teacher/Coach Kirby Replacing Brandice Snowden	WFISD

NON-CERTIFIED PROFESSIONAL APPLICANT POOL

Name	Degree	University	Yrs of Exp	Position/Assignment	Previous District
Almanza, Ashley	BS-Social Work	Midwestern State University	8	Parent Instructor Denver/Parents As Teachers Replacing Brendy Beck	N/A

Asterisk indicates Contract Addendum Required. See key below.

** Enrolled in an Alternative Certification Program*

*** One-year out-of state Certification*

****Emergency Permit*

***** Non-Renewal Permit*

DOI = District of Innovation