



Agenda of Board Meeting August 22, 2023 The Board of Trustees Wichita Falls Independent School District

In Compliance with the Texas Government Code, Chapter 551, Subchapter C, the Board of Trustees of the Wichita Falls Independent School District will meet for a Board Meeting at 6:00 PM, on August 22, 2023, in the Board Room at the Education Center, 1104 Broad St, Wichita Falls, TX 76301.

The subjects to be discussed, considered, or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

I. CALL TO ORDER AND OPENING STATEMENT

II. PRESENTATION OF COLORS

III. INVOCATION

IV. PRESENTATIONS

- A. Road to College Summer Program 2023 3

V. PUBLIC COMMENT

VI. SUPERINTENDENT REPORT

VII. CONSENT AGENDA

- A. Minutes from July Meetings 21
B. Approval of Bi-Annual Catalog Bids 27
C. RFP 2324-04-S-28 Elevator and Chairlift Maintenance, Inspections and Repair Services 35
D. RFP 2324-12-P-25 Bulk Fuel 36
E. RFP 2324-14-C-28 Charter Bus Services 37
F. IXL District Purchase 38
G. Policy Update 121 40

VIII. FINANCIAL SERVICES

- A. Adoption of the 2023-2024 Maintenance and Operations Tax Rate and the Debt Service Tax Rate 50

IX. DISTRICT SERVICES AND OPERATIONS

- A. Resolution Regarding Extracurricular Status of 4-H Organizations 52

X. HUMAN RESOURCES

- A. 2023-2024 T-TESS Appraisers 59
B. Applicant Pool 67

XI. BOARD MATTERS

A. Closed Session:

1. Personnel Matters Including the Appointment, Evaluation, Reassignment, Duties, Discipline, Dismissal and/or Compensation of Individual District Employees (*Pursuant to Texas Government Code 551.074*)
2. Discussion of Purchase, Exchange, Lease or Value of Real Property (*Pursuant to Texas Government Code Section 551.072*)

XII. ADJOURNMENT

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly

identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

The notice for this meeting was posted in compliance with the Texas Open Meetings Act on Friday, August 18, 2023 at 2:00 pm.

For the Board of Trustees

Road to College Summer Program 2023



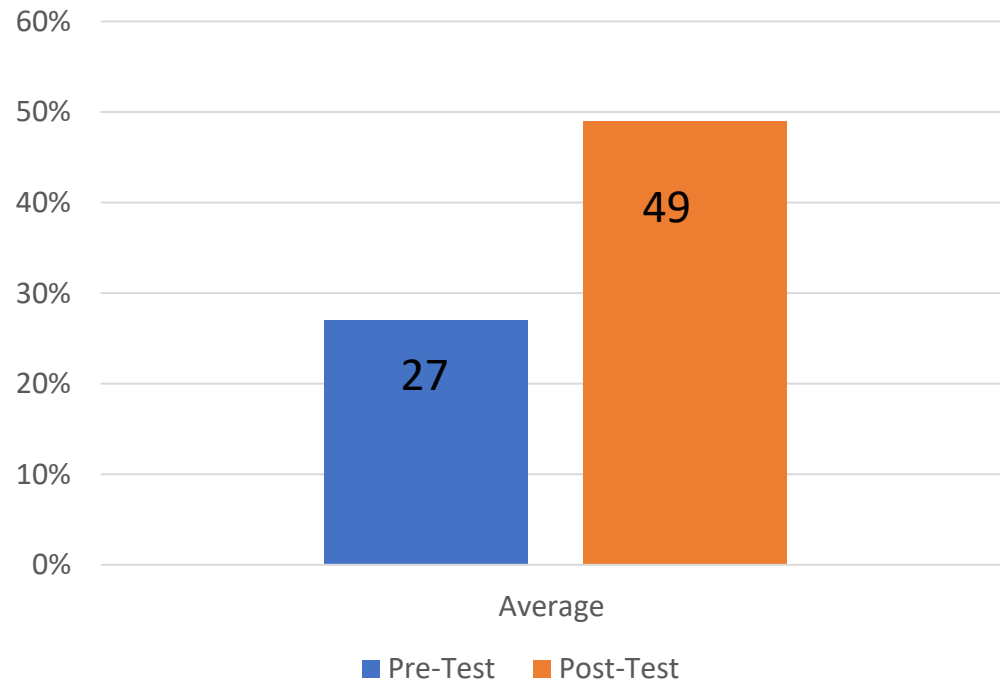
Math Data



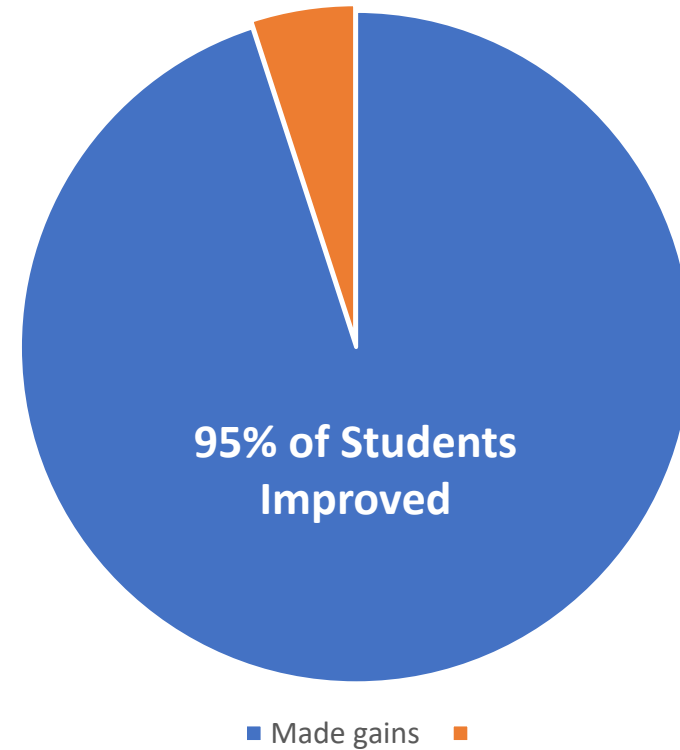
6th Grade- Mr. Hester

- 21 Students with pre- and post-test data for Math presented
 - 95% of students made progress
 - 81% increase between Pre- and Post-test (average score)
 - 22-point increase between pre and post

Mr. Hester Students- 6th Grade Math



Mr. Hester's Students- 6th Grade Math

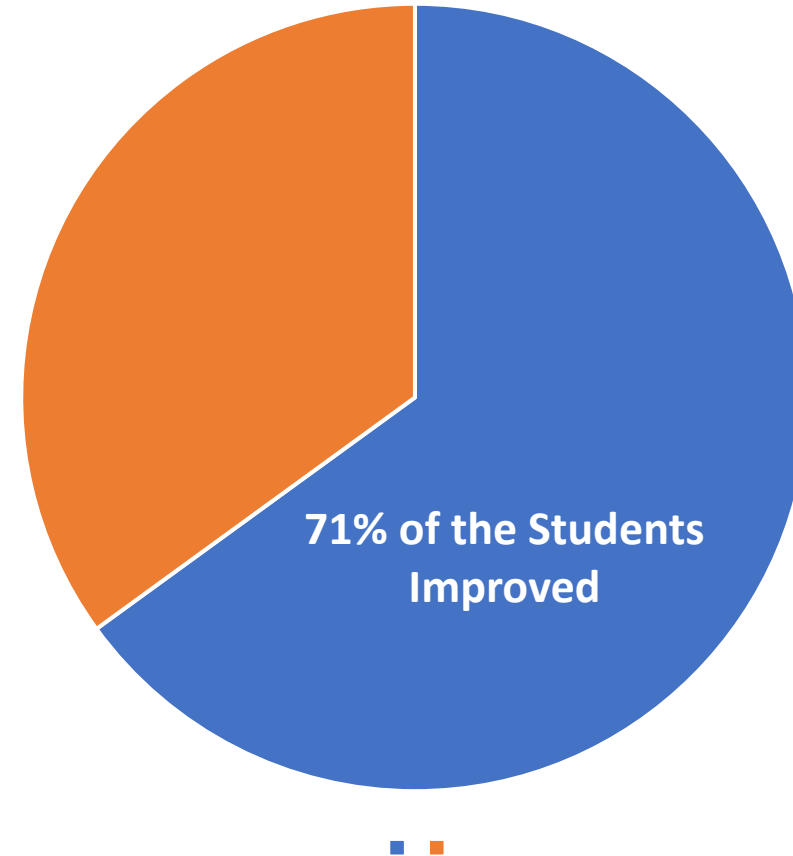
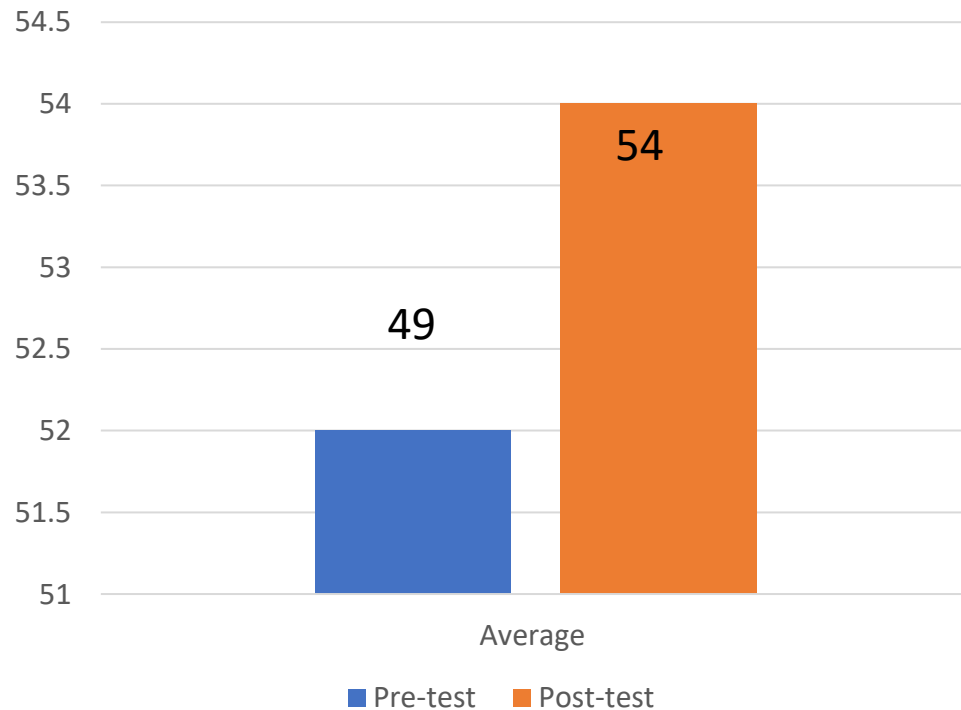


68% of students made 14pts plus improvements

7th Grade-Math- Mrs. Meeks

- 17 Students total **(14 students with pre- and post-data due to 3 students moving up to Algebra)*
 - 71% of the students made progress
 - 10% increase between Pre- and Post-test (average score)
 - 5-point increase between pre and post

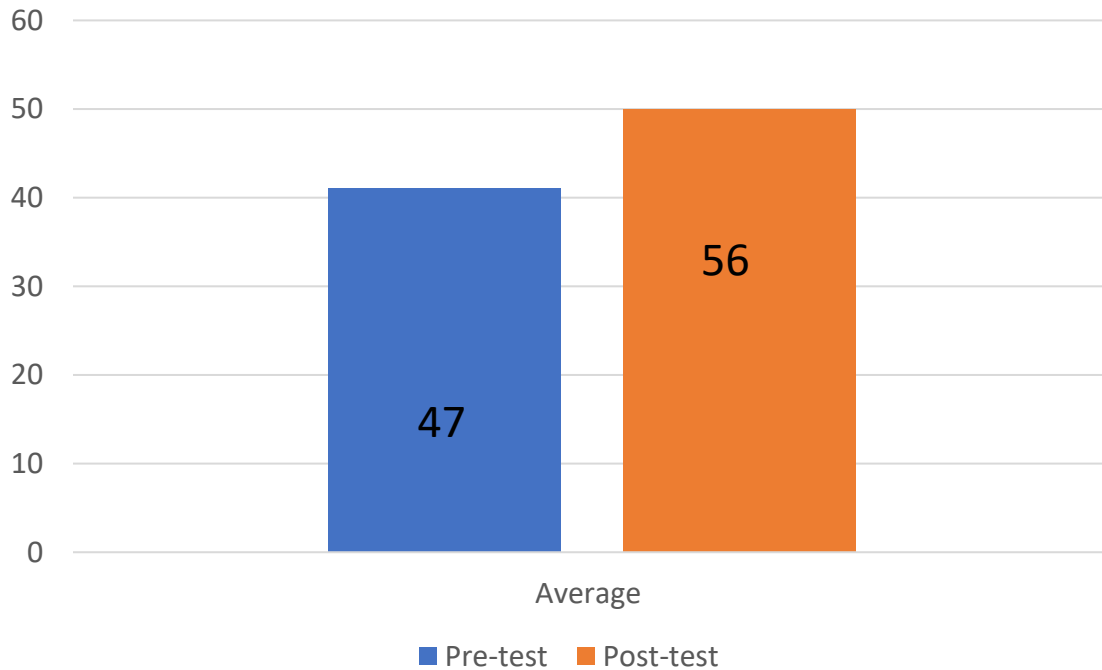
Mrs. Meeks' Students- 7th Grade Math



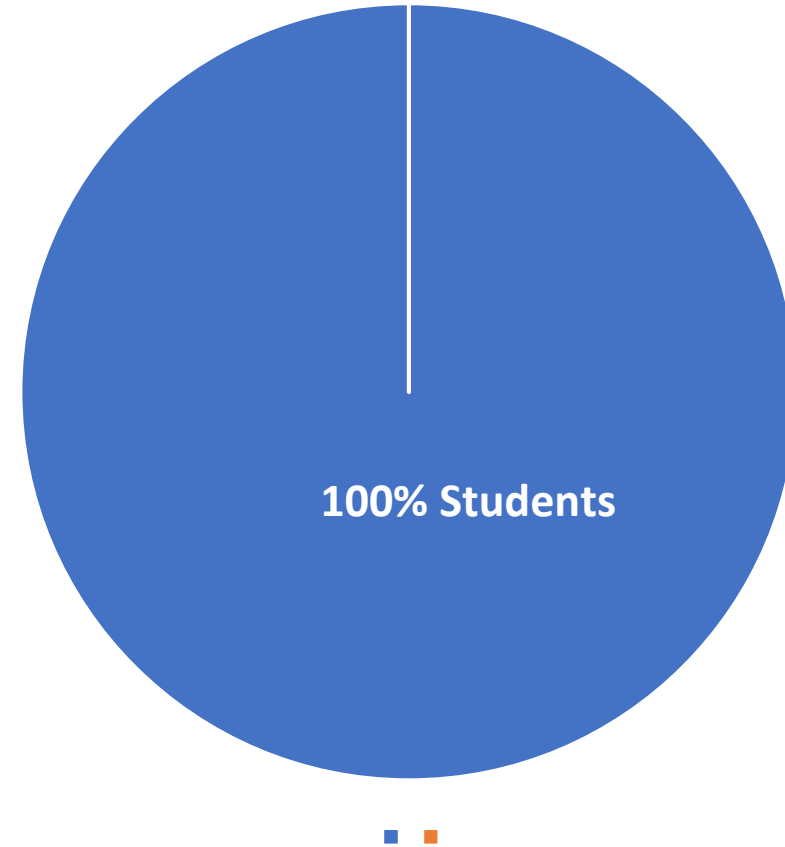
Algebra- Mrs. Aranda

- 13 Students with pre-and post-test data presented for Algebra
 - 100% of students made progress
 - 23% increase between Pre- and Post-test (average score)
 - 9-point increase

Mrs. Aranda's Students- Algebra



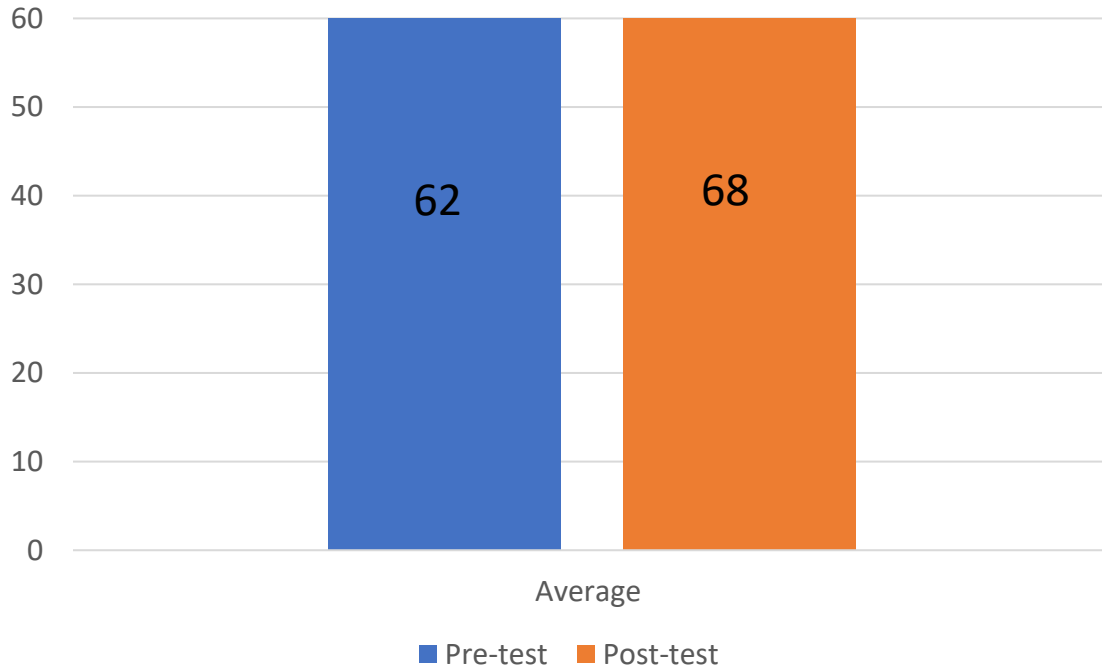
Mrs. Aranda- Algebra



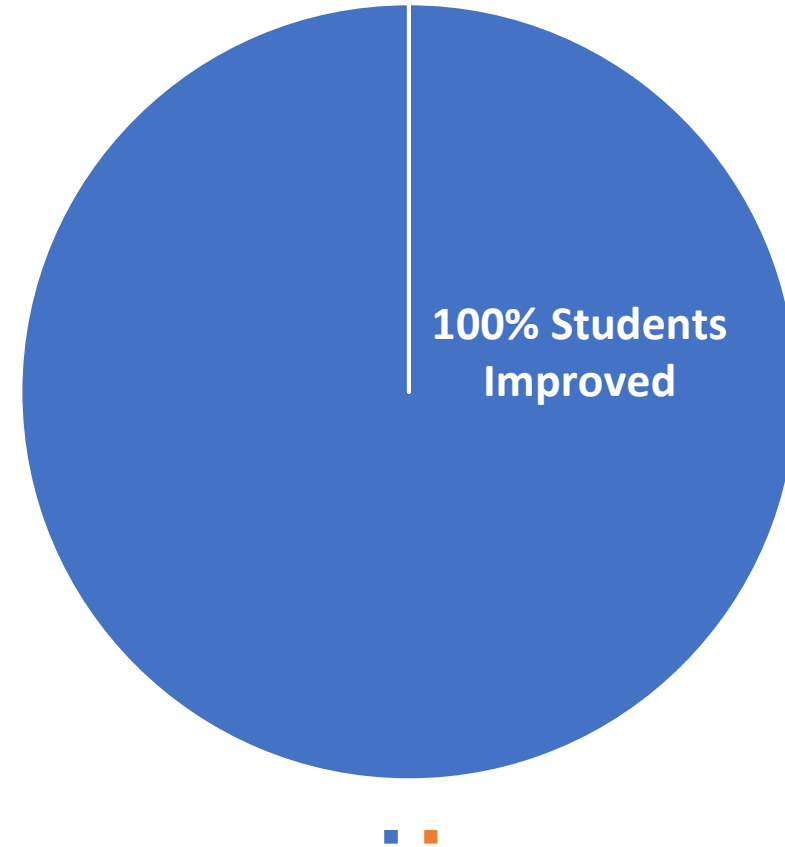
Geometry- Mrs. Aranda

- 8 Students with pre-and post-test data presented for Geometry
 - 100% of students made progress
 - 10% increase between Pre- and Post-test
 - 6-point increase

Mrs. Aranda's Students- Geometry



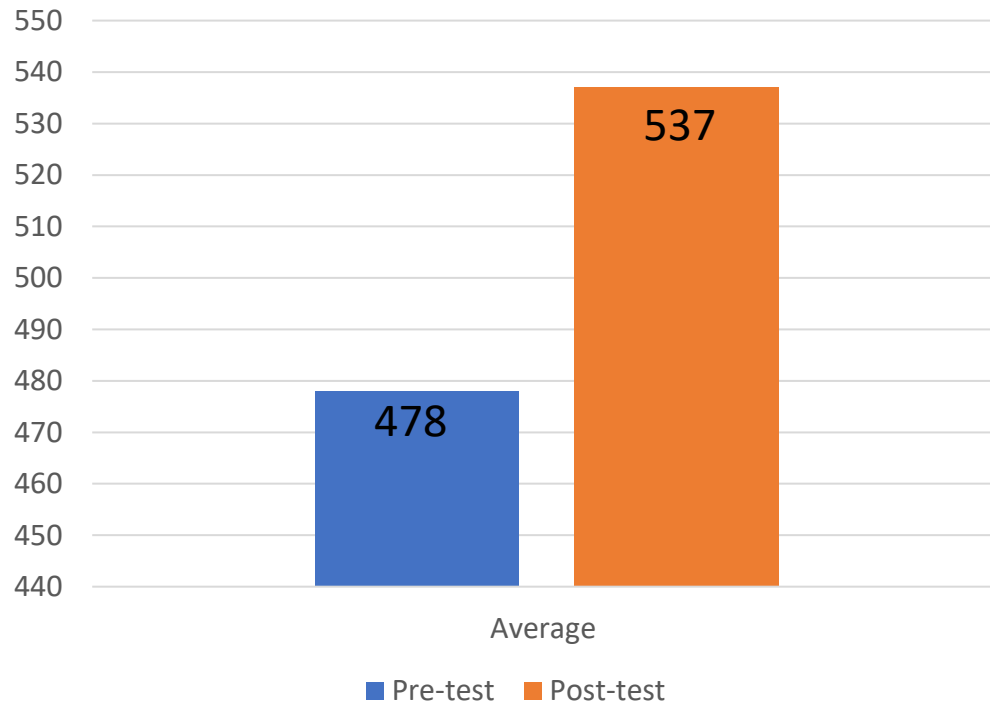
Mrs. Aranda- Geometry



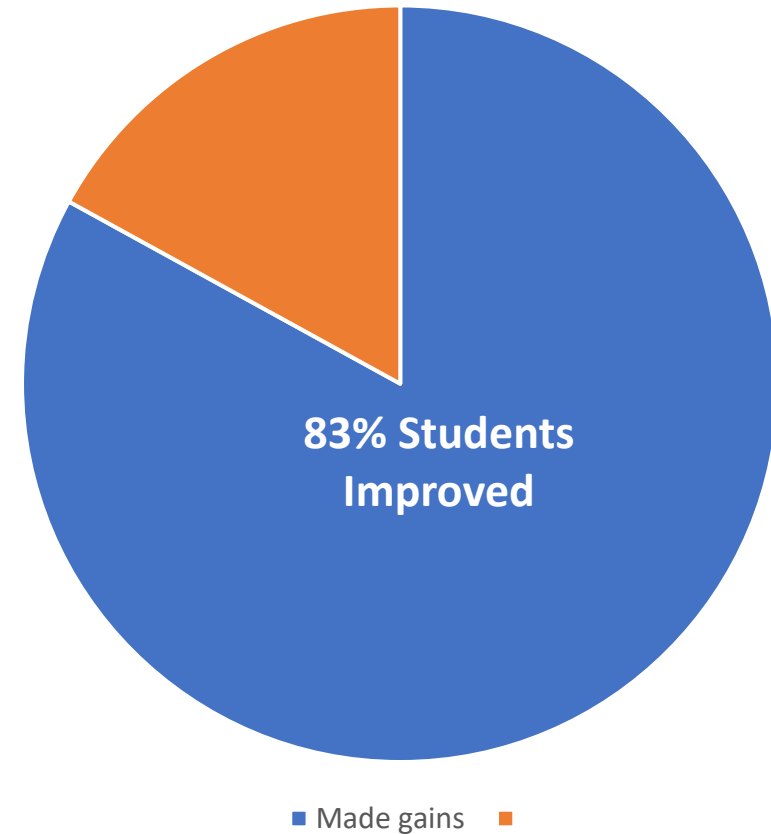
SAT Math Prep- Dr. Gupta

- 24 Students with pre-and post-test data for SAT Prep presented
 - 83% of students made progress
 - 11% increase between Pre- and Post-test (average score)
 - 42-point increase between Pre- and Post-Test scores

Dr. Gupta's Students- SAT Math Prep



Dr. Gupta's Students- SAT Math Prep



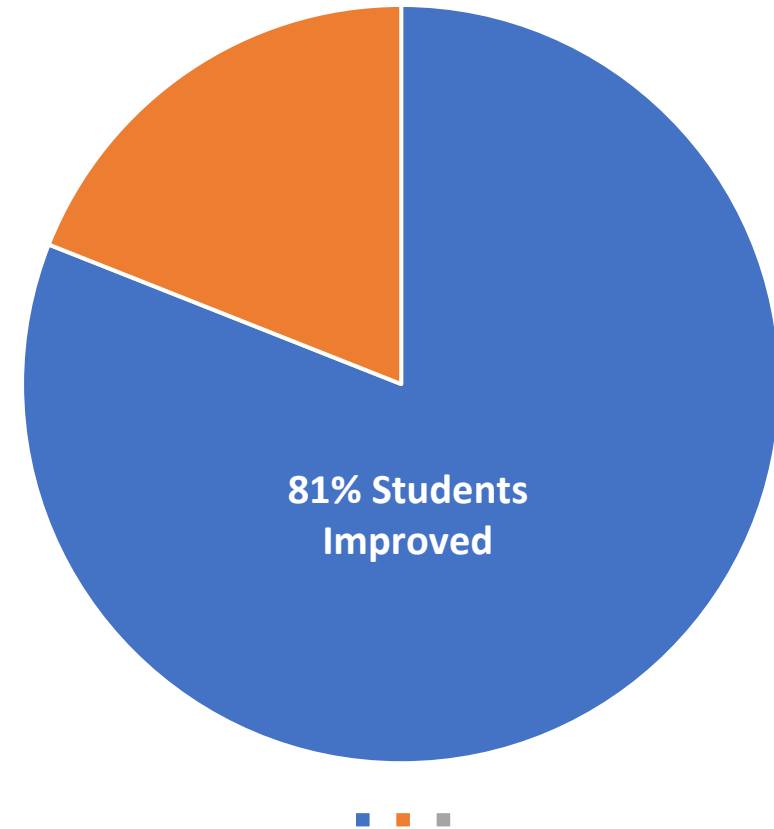
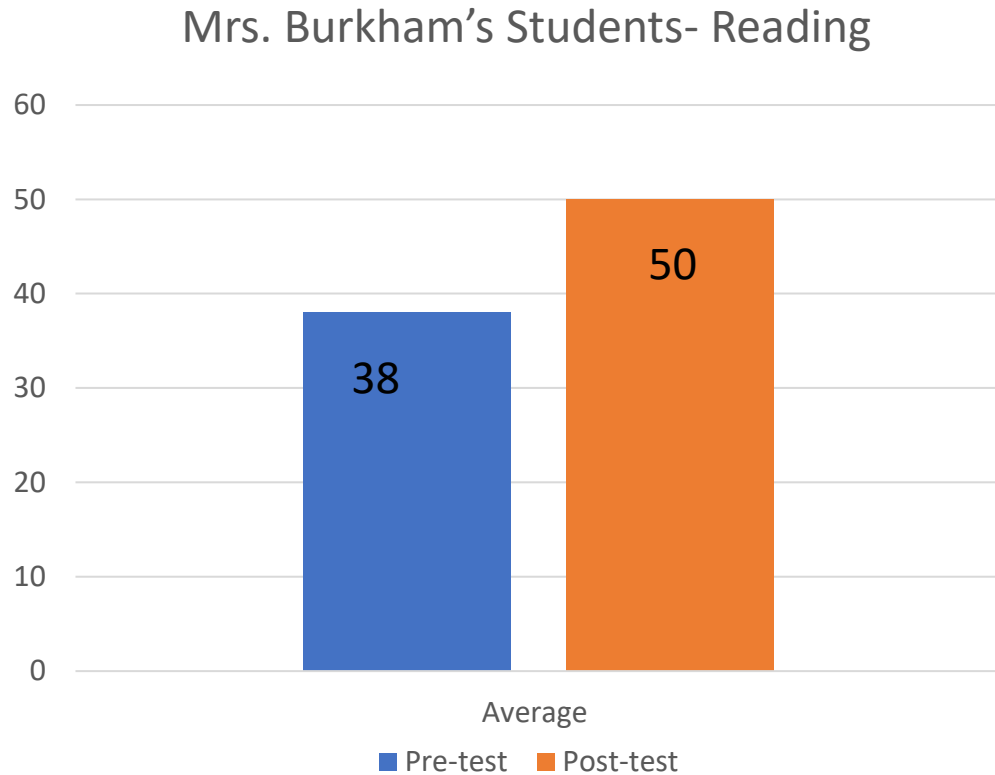
Reading Data



6th Grade Reading- Mrs. Burkham

- 19 Students with pre-and post-test data for Reading
 - 81% of students made progress
 - 33% increase between Pre- and Post-test (average score)
 - 12-point increase between Pre- and Post-test scores

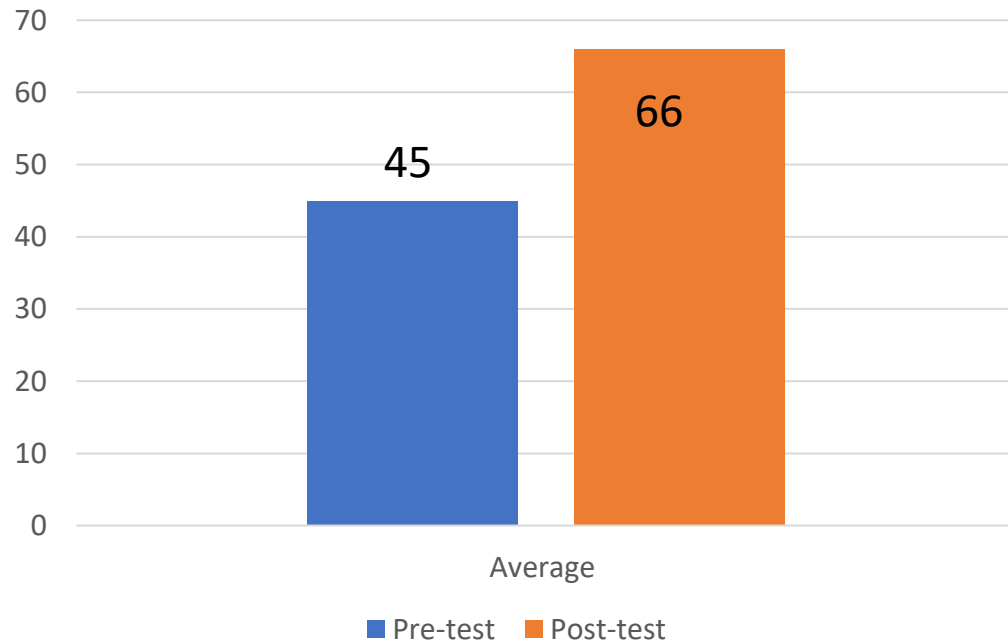
Mrs. Burkham's Students – 6th Grade Reading



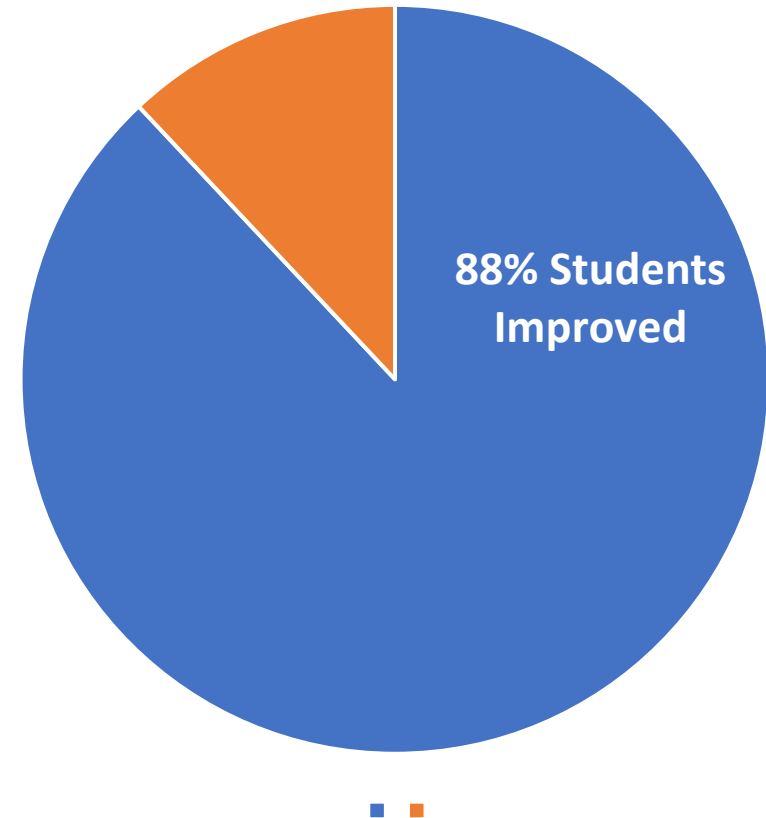
7th Grade Reading- Ms. Stanley

- 17 Students with Pre- and Post-test data for Reading
 - 88% of the students made progress
 - 47% increase between pre and post-test scores
 - 11-point increase

Ms. Stanley's Students- 7th grade Reading



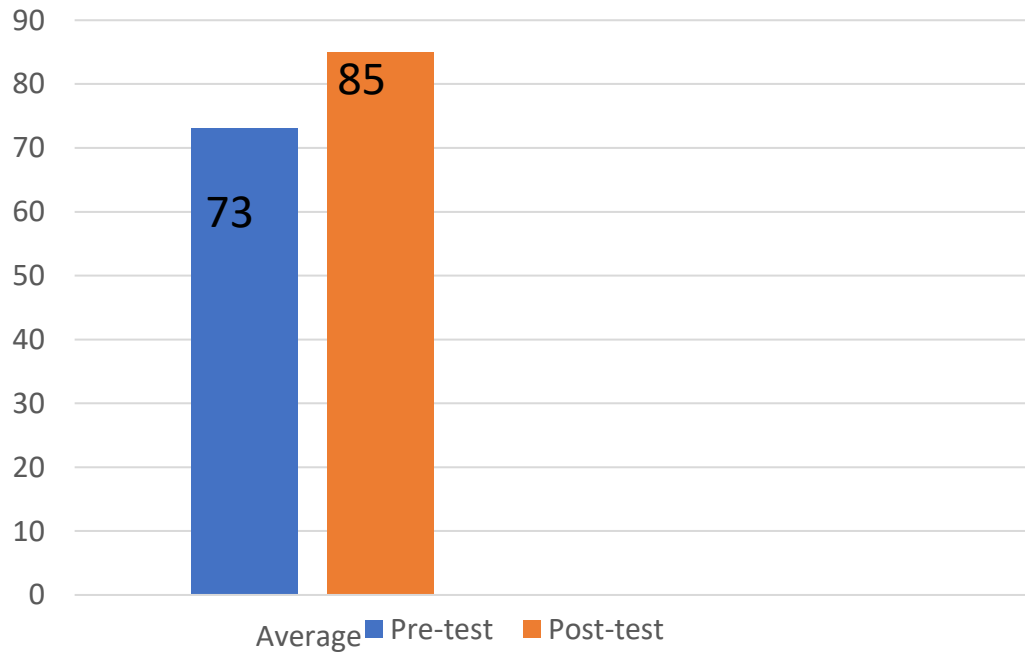
Ms. Stanley
Ms. Stanley's Students- 7th Grade Reading



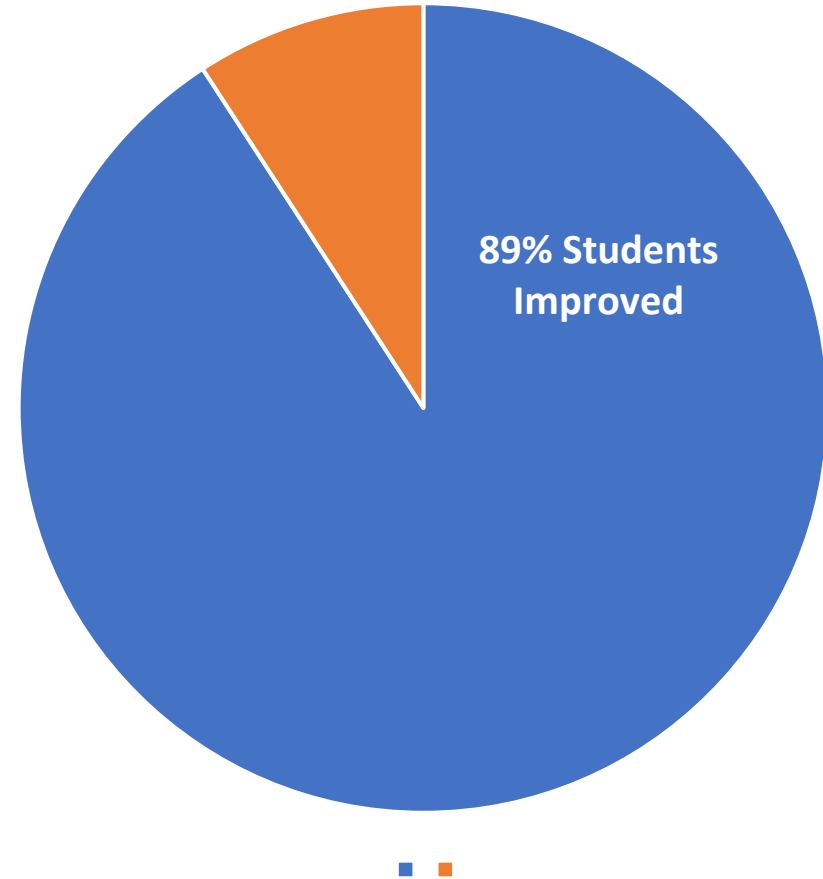
8th Grade Reading –Mr. Blackwell

- 18 Students with pre-and post-test data presented
 - 89% of the students made progress
 - 16% increase between Pre- and Post-test (average score)
 - 12-point increase

Mr. Blackwell's Students- 8th Grade Reading



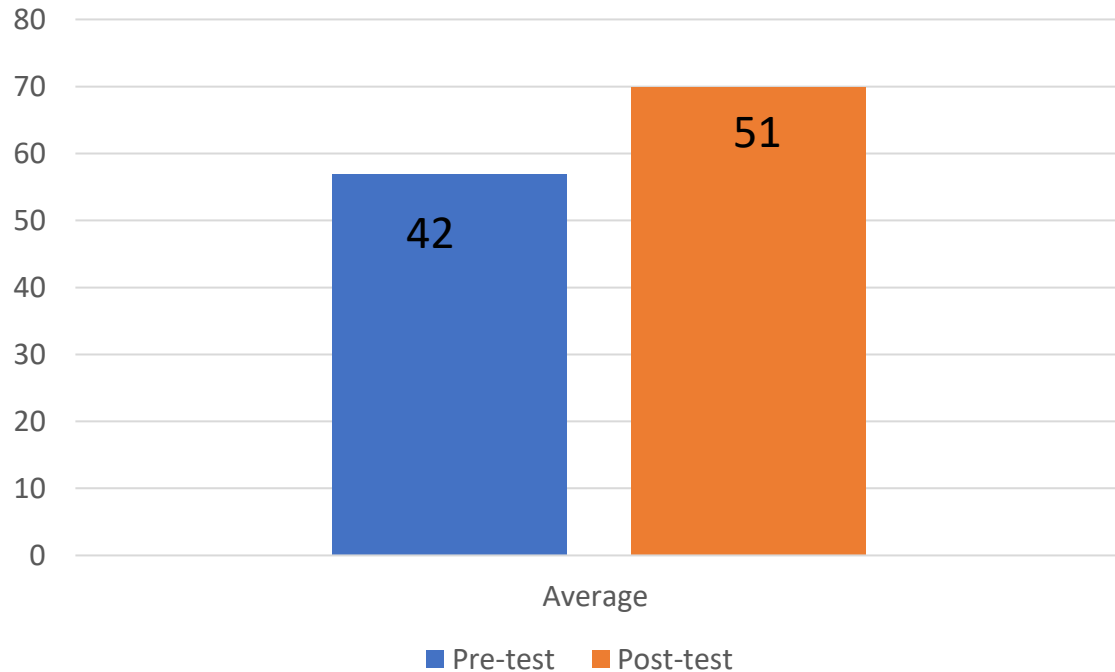
Mr. Blackwell's Students- 8th Grade Reading



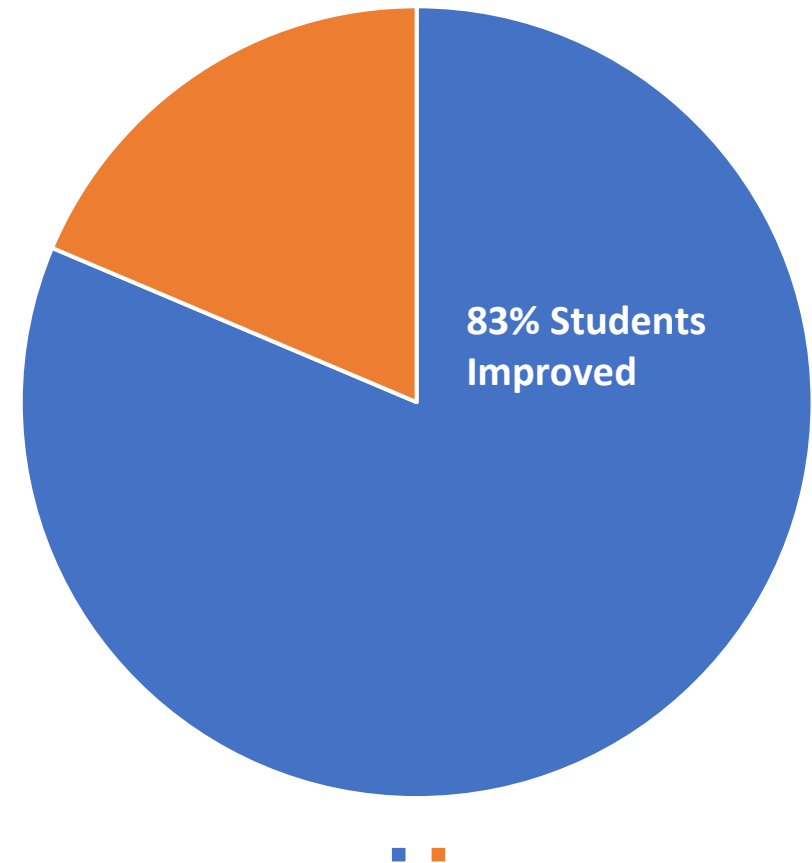
SAT Reading Prep- Mrs. Yeary

- 24 Students with pre- and post-test data presented
 - 83% of the students made progress
 - 21% increase between Pre- and Post-test (average score)
 - 9-point increase

Mrs. Yeary's- SAT Reading Prep

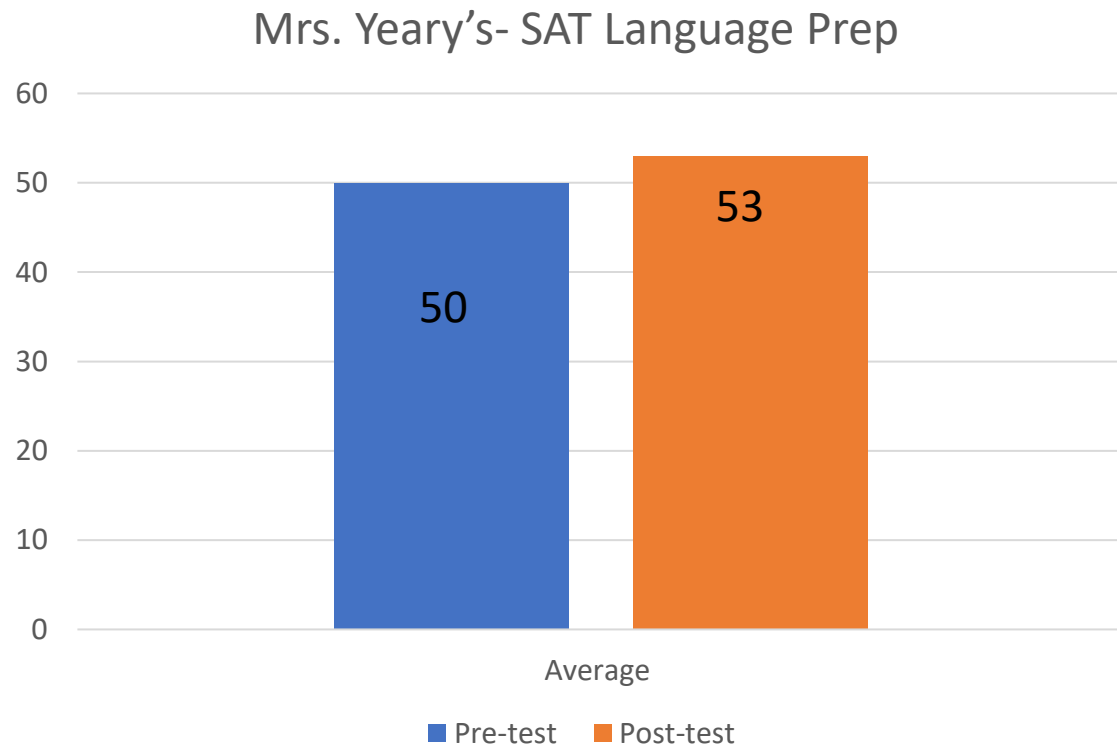


Mrs. Yeary's Students- SAT Reading Prep

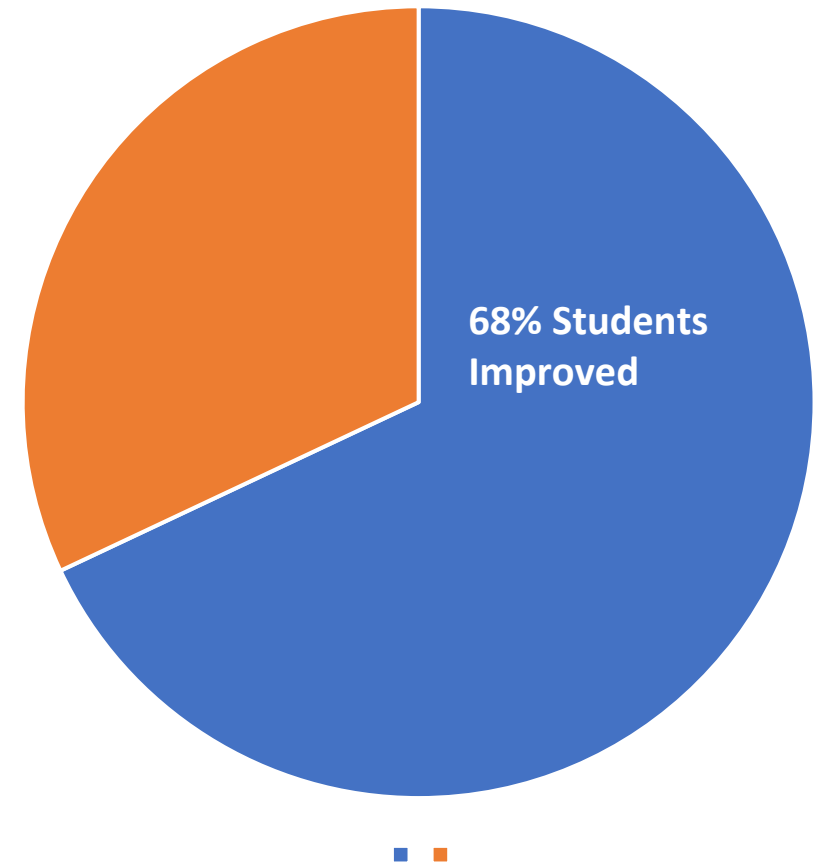


SAT Language Prep- Mrs. Yeary

- 24 Students with pre-and post-test data presented
 - 68% of the students made progress
 - 6% increase between Pre- and Post-test (average score)
 - 3-point increase



Mrs. Yeary's Students- SAT Language Prep



Summary & Teacher Program Evaluations



Summary & Teacher Program Evaluations



This summer concluded the 11th Road to College Summer Program. We take pride in growing a program that started with limited funds and approximately 15 students to 83 students this summer! In addition, the program cost was about \$45,000.00 and included a plethora of community volunteers and donors. Furthermore, we are proud to say the program continues to recruit and retain certified WFISD educators and MSU professors. Below you will find quotes from teacher evaluations regarding their feedback and personal experience!

Mrs. Elizabeth Burkham- WFISD 2023 Teacher of the Year

“I just completed my second summer teaching at Road to College. I feel truly blessed to be included in this program. The self-discipline, high expectations, and relationships that are built through this program are unique and invaluable to the growth and development of future leaders. This is my 13 year in public education and there isn’t another program that prepares our students for not only college but for a successful life and becoming contributing members of society.”

The rigor, discipline and community that Road to College offers our students is preparing them to be successful not only in college but as citizens and productive members of society. Respect for others and themselves is a lifelong skill that many students miss learning in their formative years. With social media and technology becoming more and more prominent in our lives, students have lost the ability to communicate and interact with people face to face. Road to College teaches students how to communicate effectively which is a skill that will put them ahead of their peers. ¹⁷

Road to College is a program that is invaluable to the future success of our students.”

Summary & Teacher Program Evaluations



Mr. Hester- *“I had the privilege to take part in the Road to College summer program for the fourth year in my career during the summer of 2023. I have been a teacher in the WFISD at 2 campuses for the past 13 years and this program allows me to see firsthand the great impact the experience of summer RTC can make on a student’s academic performance. The program’s impact extends beyond just students attending the classes, it also has a positive impact on the student volunteers participating as leaders in the program.”*

Mrs. Stanley- *“The overall structure of the program is very commendable. As a teacher, I appreciate having the opportunity to have immediate support in the classroom. I think it is great that organizers designed this so as to provide each teacher with a mentor. This helps to reduce the need for teachers to waste valuable instructional time dealing with minor things such as allowing for students to go to the restroom and sharpening pencils. The students know the expectations and are held accountable for their actions. This is major and one of the things that in my opinion helps to make this program a success.”*

Mrs. Meeks- *“Again, thank you so much! I wish that I had a program like this when I was growing up.”*

Summary & Teacher Program Evaluations



Mrs. Aranda- *“There are a lot of our peers who wonder why we, “teachers and students”, participate in the six weeks summer program. My normal answer to that is that I see the value and the impact this program has on the students and the community. And now I can say that I see the impact that it truly has on my own child, and I know he will be a better student this coming year and how it will impact his fellow peers within the school and the community. I include the community because the program not only shows the students the value of receiving high-quality education but instills the value of becoming a valuable member of our community. I am honored to get to be a part of this program and help make an impact in these students’ lives.”*

Mr. Blackwell- *“My name is Travis Blackwell and I have been teaching for 14 years. Out of those 14 years, I have taught summer school in 6 of those years through WFISD. In the summer of 2023, I taught my 7th year in summer school through Road to College. Road to College was one of, if not, the best experience I have had in my experience as a teacher.”*

Mrs. Yeary- *“This year I got to work with future seniors who happened to be in my first ever Road to College summer group as 5th graders! The young men and women they have developed into is a result of the RTC program. The organization, structure, leadership, and focus on developing a well-rounded student are what makes this such a great program to be a part of. My role is small in the grand scheme of things, but I appreciate how valued I feel as an educator. Thank you for creating such a unique program that truly makes a difference!”*



Summary & Teacher Program Evaluations

Dr. Gupta- *“There was growth academically, but a major area of growth seen was social. The students were more comfortable working collaboratively with peers whom they did not know, opening up to their own struggles, and communicating their understanding. A big part of that goes to the leadership and team-building activities that were done before and after the camp. The ripple effect of that was seen in the classroom in how students interacted with each other.”*



WICHITA FALLS ISD BOARD OF TRUSTEES
August 22, 2023

Agenda Item:	Minutes		
Administrator Responsible:	Dr. Donny Lee, Superintendent of Schools		
Attachments:	Minutes of Work Session, July 11, 2023 Minutes of Regular Meeting, July 17, 2023		
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees approves the proposed minutes of a work session on July 11, 2023 and the Regular Meeting on July 17, 2023, as submitted by Dr. Donny Lee, Superintendent of Schools.

Explanation:

The following are copies of the minutes referenced above. These minutes will become official upon approval by the Board.

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES
WFISD ADMINISTRATION BUILDING – BOARD ROOM
WORK SESSION MEETING JULY 11, 2023**

CALL TO ORDER AND OPENING STATEMENT:

The Board of Trustees of the Wichita Falls Independent School District met in a work session meeting on the above date. The meeting was called to order at 12:01 p.m. by Ms Katherine McGregor, board president.

Board members present: Ms. Katherine McGregor, Mr. Mark Lukert, Mr. Jim Johnson, Ms. Susan Grisel, and Ms. Sandra Camp. Ms. McGregor noted that a quorum was present and the meeting had been duly called and notice of the meeting had been posted for the time and manner required by law.

Staff members present: Dr. Donny Lee, Superintendent of Schools, Dr. Peter Griffiths, Associate Superintendent, Ms. Dayna Hardaway, Director of Human Resources, Ms. Ashley Thomas, Communications Officer, Ms. Leah Horton, Chief Financial Officer, Ms. Denise Brown, Director of Finance, Ms. Lauren Zotz, Director of Purchasing, Mr. Jeff Hill, Director of Elementary Curriculum, Ms. Vanessa Dishman, Administrative Assistant to the Superintendent, Ms. Marchuetta Matthews, Secretary, Mr. Larry Menefee, Director of Student Services, Ms Deb Dipprey, Executive Director of School Administration,, Ms Alefia Paris-Toulon, Director of Special Education, and Chief Anthony Smith, WFISD Police and Scot Hafley, Executive Director of Operations.

Also present: Mr. David Potter, Architect with DP4 Consult and Huckabee, Inc, Mr. Mike Wenk, SAFB Liaison, Ms. Trish Choate, TRN reporter, and a reporter from KFDX.

INVOCATION:

Mr. Jim Johnson gave the invocation.

PUBLIC COMMENT:

None

REPORTS OR SPECIAL DISCUSSION ITEMS:

CONSTRUCTION UPDATE ON WF LEGACY HIGH SCHOOL AND WF MEMORIAL HIGH SCHOOL:

Mr. David Potter, Architect with DP4 Consult and Huckabee, Inc, gave a detailed report using photo slides on the construction at Wichita Falls Legacy High School and Wichita Falls Memorial High School.

FINANCIAL SERVICES:

FINANCIAL REPORTS AS OF May 31, 2023

Mr. Mark Lukert, seconded by Ms. Susan Grisel, motioned that the Wichita Falls Independent School District Board of Trustees approve the year-to-date financial reports and investment reports as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Carried unanimously by a vote of 5 – 0

DISTRICT SERVICES AND OPERATIONS:

TRANSPORTATION DISCUSSION FOR 2024-2025 YEAR

Dr. Peter Griffiths, Associate Superintendent, reported to the Wichita Falls Independent School District Board of Trustees recommended changes to the Transportation Department for the 2024-2025 school year. The district will explore the possibility of moving the Transportation Department away from Durham Transportation and bring under the district. During the 23-24 SY, the district will look over costs, savings, advantages, disadvantages, and timelines to make a recommendation to switch or continue with the contract in 24-25 SY.

ADULT MEAL INCREASE

Ms Susan Grisel, seconded by Mr. Mark Lukert, moved that the Wichita Falls Independent School District Board of Trustees approve an adult meal price increase from \$4.10 to \$4.35 and adult breakfast meals from \$2.95 to \$3.20 for the school year 2023-2024 as submitted by Dr. Peter Griffiths, Associate Superintendent, and as recommended by Dr. Donny Lee, Superintendent.

Carried unanimously by a vote of 5– 0

MEMORIAL TXDOT RESOLUTION

Ms Sandy Camp, seconded by Mr. Mark Lukert, moved that the Wichita Falls Independent School District Board of Trustees approve the Board Resolution regarding construction of highway safety lanes and entrances/exits for the new Wichita Falls Legacy and Memorial High Schools with the Texas Department of Transportation as submitted by Dr. Peter Griffiths, Associate Superintendent, and as recommended by Dr. Donny Lee, Superintendent

Carried unanimously by a vote of 5– 0

HUMAN RESOURCES:

PERSONNEL REPORT

Ms. Dayna Hardaway, Director of Human Resources, reported to the Wichita Falls Independent School District Board of Trustees a review of employee resignations/retirements that have been submitted since the last board meeting. The resignations/retirements have been accepted by Dr. Donny Lee, Superintendent of Schools, in accordance with the requirements of Policy DFE (LOCAL).

TEACHER APPLICANT POOL

Ms. Susan Grisel, seconded by Mr. Mark Lukert, moved that the Wichita Falls Independent School District Board of Trustees approve the proposed teacher applicant pool (Exhibit A.)

Carried unanimously by a vote of 5– 0

BOARD MATTERS:

BOARD MINUTES:

Minutes of a work session, June 13, 2023, Public Hearing, June 19, 2023 and a regular meeting, June 19, 2023.

These items will be placed on the consent agenda for the Board of Trustees' regular meeting on July 17, 2023

RECESS:

Ms. Katherine McGregor, board president, recessed the work session to go into closed session at 12:25.

CLOSED SESSION:

1. Personnel Matters Including the Appointment, Evaluation, Reassignment, Duties, Discipline, Dismissal and/or Compensation of Individual District Employees (Pursuant to Texas Government Code 551.074)
2. To Deliberate the Deployment, or Special Occasions for Implementation, of Security Personnel or Devices (Pursuant to Texas Government Code 551.076)
3. Discussion of Purchase, Exchange, Lease or Value of Real Property (Pursuant to Texas Government Code Section 551.072)
4. Hearing on Level III Grievance Appeal of Public-School Student (Pursuant to Texas Government Code Section 551.082 and 551.0821)

OPEN SESSION:

1. Consideration and Possible Action Regarding Level III Grievance Appeal of Public-School Student

RECONVENE:

Ms. Katherine McGregor, board president, reconvened the closed session to go into open session at 2:22 p.m.

PARENT LEVEL III GRIEVANCE APPEAL

Mr. Jim Johnson spoke on behalf of the Board of Trustees making the following statement: "To the parents and grandparents, we appreciate your efforts to support and protect your son and grandson. We value and applaud you for your parental involvement. After listening to both sides, we understand you were asking for a remedy to your concern. However, we find that the original offense should not be taken lightly and that the administration acted within district policy."

Mr. Jim Johnson, seconded by Ms. Susan Grisel, moved that the Wichita Falls Independent School District Board of Trustees deny the level 3 parent grievance and further move that the board deny all requested remedies.

Carried by a vote of 4 – 0, 1 abstained

ADJOURNED:

Mr. Mark Lukert, seconded by Ms. Sandy Camp, moved that the Wichita Falls Independent School District Board of Trustees adjourn at 2:24 pm.

Carried unanimously by a vote of 5 – 0

President, Board of Trustees

Secretary, Board of Trustees

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES
WFISD ADMINISTRATION BUILDING – BOARD ROOM
REGULAR SESSION MEETING JULY 17, 2023**

CALL TO ORDER AND OPENING STATEMENT:

The Board of Trustees of the Wichita Falls Independent School District met in a work session meeting on the above date. The meeting was called to order at 6:00 p.m. by Ms Katherine McGregor, board president.

Board members present: Ms. Katherine McGregor, Mr. Mark Lukert, Mr. Jim Johnson, Mr. Dale Harvey, Ms. Susan Grisel, and Ms. Diann Scroggins. Ms. McGregor noted that a quorum was present and the meeting had been duly called and notice of the meeting had been posted for the time and manner required by law.

Staff members present: Dr. Donny Lee, Superintendent of Schools, Dr. Peter Griffiths, Associate Superintendent, Ms. Deb Dipprey, Executive Director of School Administration, Ms. Dayna Hardaway, Director of Human Resources, Ms. Ashley Thomas, Communications Officer, Ms. Leah Horton, Chief Financial Officer, Mr. Scot Hafley, Executive Director of Operations, Ms. Vanessa Dishman, Administrative Assistant to the Superintendent, Ms. Keli Sims, Administrative Assistant to, HR, Mr. Larry Menefee, Director of Student Services, and Ms. Alefia Paris-Toulon, Director of Special Education.

Also present: Ms. Trish Choate, TRN reporter, a KFDX reporter and a reporter from KAUZ.

INVOCATION:

Ms. Susan Grisel gave the invocation.

PUBLIC COMMENT:

None

REPORTS OR SPECIAL DISCUSSION ITEMS:

SUPERINTENDENT’S REPORT:

Dr. Donny Lee gave a detailed report using photo slides on the following:

- Leadership Training for WFISD District for campus administration and department directors is the week of July 24.
- Convocation is on August 11th and 8:00am at Frist Baptist Church Downtown Campus, all of the Board members are encouraged to attend
- STARR Update will not be officially available until end of August first of September.
- This month is the One Year Anniversary of Dr. Lee starting with WFISD as Superintendent.
- Legislative Update:
 - Nothing was decided on the allotment increase to fund teacher raises.
 - Homestead exemption was increased
- Issac Hawkins, 2023 Hirschi Graduate, was elected to FFA State President Office. First time a WFISD has held the office.
- Official Move-In Dates for new high schools:
 - Memorial: February 19, 2024
 - Legacy: May 22, 2024
- Murals designed for new high schools that will encompass old and new
- Possible auction to be held of old high school memorabilia
- Project Back to School: August 5th
- Partnership with YMCA for after school care at the following campuses; Booker T. Washington, Cunningham, Fain and Franklin elementary campuses.

CONSENT AGENDA:

MINUTES FROM JUNE MINUTES

Mr. Mark Lukert, seconded by Ms. Diann Scroggins, motioned that the Wichita Falls Independent School District Board of Trustees approve the minutes from the June Meetings by Dr. Donny Lee, Superintendent of Schools.
Carried unanimously by a vote of 6 – 0

FINANCIAL SERVICES:

REGION 9 EDUCATION SERVICE CENTER CONTRACT FOR 2023-2024

Ms. Diann Scroggins, seconded by Ms. Susan Grisel, motioned that the Wichita Falls Independent School District Board of Trustees approve the 2023-2024 Region 9 Education Service Center Contract as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.
Carried unanimously by a vote of 6 – 0

HUMAN RESOURCES:

TEACHER APPLICANT POOL

Mr. Mark Lukert, seconded by Mr. Dale Harvey, moved that the Wichita Falls Independent School District Board of Trustees approve the proposed teacher applicant pool (Exhibit A.)
Carried unanimously by a vote of 6 – 0

BOARD MATTERS:

MEETING DATE CHANGE:

August 21, 2023 6:00 pm scheduled meeting to be changed to August 22, 2023 at 6:00 pm

ADJOURNED

Ms. Katherine McGregor, board president, adjourned the work session at 1:22 pm due to no items to be discussed in closed session.

President, Board of Trustees

Secretary, Board of Trustees

WICHITA FALLS ISD BOARD OF TRUSTEES
August 22, 2023

Agenda Item:	Approval of Bi-Annual Catalog Bids		
Administrator Responsible:	Leah Horton, Chief Financial Officer		
Attachments:	Vendor List Attached for Each Bid Listed Below		
<input checked="" type="checkbox"/> Action Needed <input type="checkbox"/> Future Action <input type="checkbox"/> Information <input type="checkbox"/> Report			

Administrative Information:

That the Wichita Falls Independent School District Board of Trustees award the RFPs as listed below, to the vendors listed on the RFP attachments as outlined, effective September 1, 2023, for a period of two (2) years, as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Explanation:

The RFPs listed were advertised twice in the Times Record News, and issued on WFISD’s electronic bidding platform based on commodity code(s) matching. Responses were evaluated by Lauren Zotz, Director of Purchasing, and Matthew Cameron, Purchasing Specialist II. Purchase of goods will be on an as-needed basis.

RFP	Title
2324-07-C-25	Local Retail Goods and Supplies
2324-09-C-25	T-Shirts, Decals, Embroidery, Signs, Personalized Goods and Related
2324-11-C-25	Fundraising Company Services
2324-13-C-25	Books (all types)

See attached Vendor Lists for each RFP listed.

Fiscal Note:

Expenditures are from the respective campus/department budgets. These are multi-year contracts and therefore require the Board of Trustees approval per policy, CH Local.

RFP 2324-11-C-25 Fundraiser Services - 9/1/2023 to 8/31/2025

Supplier	Description
99Pledges	100% Web-based, Direct Delivery
Amber McPherson - Fundraiser Lady	Select all that apply, 100% Web-based, Direct Delivery, In-Person Product Sales, Delivery Upon Sale, In-Person Pre-order, Future Delivery
Believe Kids, Cherrydale, Shopfund, Fundgive and Spirit Gear Direct (Kredo Inc.)	100% Web-based, Direct Delivery, In-Person Pre-order, Future Delivery
Branded1st.com	100% Web-based, Direct Delivery, In-Person Product Sales, Delivery Upon Sale, In-Person Pre-order, Future Delivery
Century Resources, LLC	In-Person Pre-order, Future Delivery, Other (describe on next attribute)
Club's Choice Fundraising (Choice Products USA, LLC)	100% Web-based, Direct Delivery, In-Person Product Sales, Delivery Upon Sale, In-Person Pre-order, Future Delivery
Deanan Gourmet Popcorn (Aaron)	In-Person Product Sales, Delivery Upon Sale, In-Person Pre-order, Future Delivery
Diamond Fundraising, LLC	100% Web-based, Direct Delivery, In-Person Pre-order, Future Delivery
ESF FUNDRAISING OF TX LLC	In-Person Product Sales, Delivery Upon Sale, In-Person Pre-order, Future Delivery, In-person at Event, Balance Invoiced
Freedom Fundraising	In-Person Product Sales, Delivery Upon Sale, In-Person Pre-order, Future Delivery, Other (describe on next attribute)
Jenny's Penguin Patch Holiday Shop (R & K Sales, Inc.)	Other (describe on next attribute)
Literati, Inc	100% Web-based, Direct Delivery
Pala Supply Company, Inc	100% Web-based, Direct Delivery, In-Person Product Sales, Delivery Upon Sale, In-Person Pre-order, Future Delivery
Scholastic Book Fairs	In-Person Product Sales, Delivery Upon Sale, Other (describe on next attribute)
Signature Fundraising	100% Web-based, Direct Delivery, In-Person Product Sales, Delivery Upon Sale, In-Person Pre-order, Future Delivery
Speed Stacks, Inc	100% Web-based, Direct Delivery, In-Person Product Sales, Delivery Upon Sale
T&B Legacy Signs and Designs (T&B Legacy Signs and Designs)	In-Person Product Sales, Delivery Upon Sale, In-Person Pre-order, Future Delivery, In-person at Event, Balance Invoiced

RFP 2324-09-C-26 T-Shirts, Decals, Embroidery, Signs, Personalized Goods and Related - 9/1/2023 to 8/31/2025

Supplier	Percent	Supplier Notes
4imprint, Inc	10.0%	
Barefoot (C&G Sporting Goods)	0.0%	
Benchmark Signs (Brooks & Brooks Services, Inc.)	0.0%	
Branded1st.com	10.0%	Our minimum discount for K12 education is 10% but our offering is often more than the 10%; quantity requested and the factory we are using play a role in the pricing. The larger the discount we get the more we pass on. We discount all the items we sell.
BSN Sports & US Games	10.0%	WFISD will receive a 10% discount off list price on website
Bull Market Promotions	20.0%	
Cheerleading Company, Inc	0.0%	up to 3% depending on quantity and style
Cintas Corp #628	10.0%	
Creative Costuming & Designs	0.0%	
Digital Deviance (Digital Deviance LLC)	0.0%	
Educational Products, Inc.	5.0%	Educational Products, Inc offers FREE Artwork; FREE Set-up; and FREE Delivery. We offer quality apparel at affordable prices. Our pricing is based upon the garment chosen, the location of the design, the # of imprint colors, and the qty's ordered per size. With regards to our discounts and pricing, please see attached pricing and flyer information for details.
GHI Management LLC (BroCro Creative)	0.0%	Price based off of quantity, item, print details. Each order bid individually.
GSBZ PROMOTIONAL PRODUCTS, INC.	40.0%	
Jarvis Press (RRD)	0.0%	
O'Neal's Screen Printing & Designs (Sheila O'Neal)	0.0%	Special School Pricing available. Please contact for quotes per items selected and design needed.
Ruben's House of Classics L.L.C.	10.0%	Discount of 10.00 % applies to all orders if the order exceeds a volume of 200 or more than the 15.00% applies. Minimum order does apply in order to receive discount on decals and cups/tumblers/vehicle and fleet wraps TBD if needed
Selections Promotional Products	5.0%	
Sew Much Fun	0.0%	
Sign-On Enterprises	10.0%	
T&B Legacy Signs and Designs (T&B Legacy Signs and Designs)	5.0%	I always try and maximize profit for fundraisers discounts will be given as needed for this.
The Costume Closet	0.0%	
Uniform Shop LLC	0.0%	Discount is case-by-case. Prices vary depending on quantity and number of stitches. Bulk orders priced accordingly. We do NOT charge additional fees for the following: Number of items ordered, Simple design changes, Color changes, Large or heavy garments, Simple design digitizing (I.E. a name in a standard font) Use of Metallic or Neon thread

RFP 2324-13-C-25 Books (all types) - 9/1/2023 to 8/31/2025

Supplier	Percent	Supplier Notes
ABDO Publishing Company	0.0%	A 30% discount off list price is already reflected in our catalogs and online at abdobooks.com.
Adams Book Company DBA Texas Educational Paperbacks	25.0%	
Barnes & Noble Booksellers, Inc.	0.0%	Barnes & Noble offers the following tiered discounts on discountable books; 20% on purchases up to \$1,000, 30% on purchases from \$1,000 to \$5,000 and a 35% discount on purchases over \$5,000. Tiered discounting excludes textbooks, reference, technical books, eBooks & all non-book items; please partner with your Business Development Manager to inquire what discounting these items may be eligible for.
Bellwether Media	30.0%	Our school/library price is discounted (around 30%) from the retail/list price. A 30% discount from list price is already reflected in catalogs and online at www.bellwethermedia.com. Our paperbacks are retail price (\$7.99 or \$8.99 depending on the imprint).
Books By The Bushel, LLC.	5.0%	
Booksource (GL group, Inc.)	25.0%	
BOUND TO STAY BOUND BOOKS, INC.	30.0%	
Children's Plus, Inc.	0.0%	Discounts up to 30% off publishers list price reflected in web catalog
Childsworld/Childsplay (Prevention Products & Services, Inc.)	10.0%	
Coughlan Companies	0.0%	Library Division-Hard Cover & eBooks: 25% off List Price is reflected in the catalog and on the website as School/Library Price (S/L).Classroom Division-Paperback & eBooks: Various programs are discounted 5-10%. Catalog and website pricing reflects discount.PebbleGo, PebbleGo Create and Capstone Connect Products: multi-site, multi-database discounts available. Call Customer Service or your sales consultant for quote.
Delaney Educational Enterprises	0.0%	Discounts up to 30% off publishers list price reflected in web catalog
Discount School Supply (Earlychildhood, LLC)	3.0%	
EastWest (Learner Publisher Group)	25.0%	
Express Booksellers (Express Booksellers, LLC)	25.0%	We offer a discount range for trade publications in print 25%-40% off publisher's list price. Textbooks, library books, instructional materials, e-books and professional publications discounts range from 0%-25% off the publisher's list price. The discount offered is based on the type of publication and quantity ordered.
Follett Content Solutions, LLC	0.0%	The prices that are shown on Follett's Titlewave website will reflect any discounted pricing, which can be up to 45% off of publisher price.
Gumdrop Books (Central Programs Inc.)	70.0%	30

RFP 2324-13-C-25 Books (all types)		
Supplier	Percent	Supplier Notes
Hertzberg-New Method, Inc. d/b/a Perma-Bound Books	0.0%	Prices in our catalogs and on our website, www.perma-bound.com, are pre-discounted up to 40% off publisher list prices.
Imprints 1 (Imprints 1 PDJS, LLC)	0.0%	
Junior Library Guild (MT Library Services, Inc. dba Junior Library Guild)	0.0%	0 (zero) 0% Items are PREDISCOUNTED up to 75% off; therefore, no additional discount is possible; Pricing & Bid Discount file attached explaining pricing.
Just Right Reader, Inc.	3.0%	
KAMICO Instructional Media, Inc.	0.0%	KAMICO offers a 0-20% discount depending on item and quantity. KAMICO's everyday prices are competitive with other companies' discounted prices.
Kaplan Early Learning Company	10.0%	Discount applied to orders of \$300 or more on current list pricing in effect at time of order. Some exclusions apply.
Keystone Books and Media	0.0%	Discounts up to 30% off publishers list price reflected in web catalog
La Hacienda Musica	5.0%	
Lakeshore Learning Materials, LLC	5.0%	
Lerner Publishing Group	35.0%	
Mackin Educational Resources (Mackin Book Company)	8.0%	Mackin is offering an ADDITIONAL 8% discount off its continuously updated online catalog - Mackin.com - (which is already discounted up to 45% off List price) for PRINT books. All other products and services, such as eBooks, digital audiobooks, multi-media, professional/reference materials, Playaways, educational databases, makerspace products, etc., are offered at the pre-discounted standard Mackin.com pricing.
McGraw Hill LLC	25.0%	mheducation.com reflects LIST price until you log in with your school account. Once logged in with your school account, prices will reflect a discount of up to 25% off posted list prices. Visit this link to view complete catalogs with school pricing: https://www.mheducation.com/prek-12/explore/catalogs.html . Prices subject to annual increase.
Mrs. Nelson's Book Company LLC	43.0%	
New Readers Press (Proliteracy Worldwide)	0.0%	
Opal Booz & Associates	30.0%	
P A Publishing (Jeffery Kingore)	25.0%	

RFP 2324-13-C-25 Books (all types)		
Supplier	Percent	Supplier Notes
Perfection Learning Corporation	30.0%	30% discount off of publisher list price on individual Cover Craft/Turtleback, hardcover, and paperback trade titles already reflected in catalog and web prices. 0% discount applies to proprietary titles published under the names Perfection Learning, AMSCO, or Kinetic. For large orders, please contact the local sales consultant for possible additional discounts or shipping concessions.
Quill LLC (Staples Inc)	10.0%	
Rainbow Book Company	0.0%	Discounts up to 30% off publishers list price reflected in web catalog
Really Good Stuff, LLC	3.0%	
Red Brick Resources (Smart Apple Media)	30.0%	
RUSSELL'S EDUCATIONAL CONSULTING (Hazel Russell)	0.0%	
Saddleback Educational, Inc.	0.0%	Thank you very much for allowing Saddleback Educational, Inc. the opportunity to participate in your bid process. We understand that your budget has to go as far as possible, and we strive to make that easier by offering the best pricing possible. As we are priced for schools and libraries there are no additional discounts. All current pricing is available on our website, www.sdlback.com . We can also mail out current catalogs once addresses are provided.
Savvas Learning Company	0.0%	Please see account manager for any discounting opportunities based on specific purchase. Our standard pricing is included in the attached catalog information.
Scholastic Inc.	25.0%	
School Specialty LLC	33.0%	33% off List Price on Supply Items. Please see Cover Letter for more details.
Superior Text LLC	38.5%	10% is the minimum discount off of Publisher's List Price (PLP). Discounts on some items such as classroom literature and new novels, dictionaries and thesauruses can have discounts as high as 38.5% off of PLP. To get the most current and accurate pricing, please send requests to sales@superiortext.com . We have pre-owned textbooks and clean workbooks also and those discounts are subject to quotes as well.
Sweet Pipes (BRBM Publishing LLC)	10.0%	10% off all Yamaha, Canto, Da Capo Recorders and neckstraps 10% off all Sweet Pipes Publications (item #'s beginning with SP) 5% off Aulos recorders and Remo Percussion Sonor, Studio 49 and Remo Instruments, request a quote 0% off all other catalog items

RFP 2324-13-C-25 Books (all types)		
Supplier	Percent	Supplier Notes
Textbook Warehouse, LLC	5.0%	*5% Off Publishers List Price for Library Books, New Textbooks, Workbooks, TEs, Instructional & Technical Manuals, Foreign Language Books, and other Book Titles at www.textbookwarehouse.com *10% Off Catalog Prices for In-stock Used Textbooks, Workbooks, and TEs at www.textbookwarehouse.com *10% Off Publishers List Price for Reference and Test Prep Materials at www.textbookwarehouse.com *37% Off Publishers List Price on New Paperback Classic and Trade Novels at www.textbookwarehouse.com
The Reading Warehouse Inc	27.0%	1-24 copies of a title: 27% off Publisher list price / 25-99 copies of a title: 33% off Publisher list price / 100 or more copies of a title: 36% off Publisher list price / TRW Bargain Bin offers from 50% to a 95% discount on thousands of Publisher titles.
Theatre House (Fourth Wall LLC)	5.0%	use code ISD.
Torres Henderson Education Resources LLC	12.0%	
Wieser Educational, Inc.	0.0%	
William H. Sadlier	0.0%	Our catalog reflects a 25% discount for schools.
YouthLight, Inc.	0.0%	Volume discounts available on orders starting at \$500

RFP 2324-07-C-25 Local Retail Goods and Supplies (Walk-in) - 9/1/2023 to 8/31/2025			
Supplier	Max Discount	Supplier Notes	Vendor should describe all products offered for in-store purchases.
Ace Mart Restaurant Supply Company	7.0%	7% off in stock small wares, 5% in stock equipment.Special Order Items quoted on a case by case basisApplicable freight applied at time of order.	Large Kitchen Equipment, Small Wares, Janitorial Supplies, CTE Equipment, Floral Design Storage Equipment, Installation, Turn key, Design Services
Action Battery, LLC	30.0%		All types of batteries, chargers and battery related products as well as golf cars, electric buggies / utility vehicles and all golf car related parts and accessories. Discounts are up to 30% depending on product.
Baker Distributing Company	15.0%	5to25% off trade depending on product.	Heating, Ventillation, Air Conditioning, Refrigeration and Food Service Equipment, Parts & Supplies
Berend Turf & Tractor, LP	0.0%		Parts and Service for Power Equipment
BJD Engraving, LLC	30.0%	Usually, the engraving is included as the 30%	Trophies, Medals, plaques and any recognition or personalized office supplies needed.
Consolidated Electrical Distributors, INC.	0.0%	no discounts for walk in.	electrial supplies
Digital Deviance (Digital Deviance LLC)	0.0%		Screen Printed T-Shirts, Sweatshirts, Koozies, Promotional Items, etc... Embroidered Goods Hats, Bags, Backpacks, etc...
Empire Paper Company	0.0%		Cleaning and Janitorial Supplies, Food service, industrial, packaging and office supplies as well as commercial laundry and ware wash systems.
Metroplex Welding Supply	10.0%		Cylinder Gases, Gloves, Safety glasses, welding wire, abrasives, welding machines, wire wheels, wire brushes, cutting torch hoses, cutting torch kits, mig guns, mig gun consumables, welding caps, welding hoods, welding rods, welding cable, torch hose repair, welding machine repair, strong hand products, torch and regulator repair,
PPG Architectural Finishes, Inc.	25.0%		Paints and related supplies 25% off Retail List Sundries (Supplies) 50% off Retail Paints
Wichita Glass and Mirror Co.	0.0%		REPLACEMENT WINDOW GLASS, INSULATED GLASS UITS, DOOR CLOSERS, PIVOTS AND CONTINUOUS HINGE, SAFETY GLASS (TEMPERED & LAMIANATED GLASS)
WICHITA PIPE & SUPPLY COMPANY	0.0%		Plumbing,tools, Hvac parts, all building supplies
WOODARD BUILDERS SUPPLY CO	30.0%	30% off manufacturers catalog list price	Finish Hardware, Hollow Metal Doors & Frames, Wood Doors, Restroom Accessories

WICHITA FALLS ISD BOARD OF TRUSTEES
August 22, 2023

Agenda Item:	RFP 2324-04-S-28 Elevator and Chairlift Maintenance, Inspections and Repair Services		
Administrator Responsible:	Leah Horton, Chief Financial Officer		
Attachments:	None		
<input checked="" type="checkbox"/> Action Needed <input type="checkbox"/> Future Action <input type="checkbox"/> Information <input type="checkbox"/> Report			

Administrative information:

That the Wichita Falls Independent School District Board of Trustees award Elevator and Chairlift Maintenance, Inspections and Repair Services to TK Elevator Corporation as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Explanation:

This solicitation was advertised twice in the Times Record News and posted on WFISD’s bid solicitation platform. Invitations for the RFP were generated by commodity code and by direct invitation to thirty-four (34) vendors. Two (2) vendors submitted proposals. This RFP is a multi-year proposal for thirty-three (33) months District’s option to renew for two (2) additional one (1) year periods.

Vendor proposals were reviewed and evaluated by Chris Fain-Director of Maintenance, Johnnie Ozee-Maintenance Supervisor, Scott McLaughlin-Fire and Security, and the solicitation was facilitated by Lauren Zotz-Director of Purchasing. The proposed services provide comprehensive preventive maintenance and inspection services intended to ensure student and staff safety, protect investment, extend equipment life and provide a high level of performance and reliability for District elevators and chairlifts, and to provide emergency services when needed. Services also include maintaining equipment compliance with Texas Department of Licensing and Regulations.

Vendor Name	Headquarters	Local Office	Annual Cost	Evaluation Score
TK Elevators	Atlanta, Georgia	Fort Worth, Texas	\$57,000.00	91.89
Otis Elevators	Farmington, Connecticut	Irving, Texas	\$55,895.54	80.33

Fiscal Note:

The expenditure will be paid with budgeted Maintenance funds. This is a multi-year bid requiring Board of Trustees approval per CH Local.

WICHITA FALLS ISD BOARD OF TRUSTEES
August 22, 2023

Agenda Item:	RFP 2324-12-P-24 Bulk Fuel		
Administrator Responsible:	Leah Horton, Chief Financial Officer		
Attachments:	None		
<input checked="" type="checkbox"/> Action Needed <input type="checkbox"/> Future Action <input type="checkbox"/> Information <input type="checkbox"/> Report			

Administrative Information:

That the Wichita Falls Independent School District Board of Trustees award RFP 2324-12-P-25 Bulk Fuel to vendors as ranked below for one (1) year beginning September 1, 2023, through August 31, 2024, as submitted by Leah Horton, Chief Financial Officer and as recommended by Dr. Donny Lee, Superintendent of Schools.

Explanation:

The bid was advertised twice in the Times Record News, posted and access on WFISD’s electronic bid solicitation platform. Seven previous vendors were directly invited and thirty-seven (37) by auto-invite. Seven (7) vendors submitted proposals and ranked by pricing for diesel and unleaded. Awarded vendors Proposals were evaluated by Matthew Cameron-Purchasing Specialist II, and Lauren Zotz-Director of Purchasing. Highest ranking vendor will have first opportunity for order fulfillment. If unable, second vendor will be notified, then third, and so on. Ranking of vendors is as follows:

Diesel Load Price Ranking		
Total/7500 gal	Vendor	RFP Score
\$22,765.13	Haigood & Campbell	100.00
\$22,795.55	Fikes Wholesale	99.95
\$22,862.65	Merrimac Energy	99.88
\$23,025.60	Petroleum Traders	99.72
\$23,282.00	Sunoco, LLC	99.56
\$23,407.50	Delta Fuel Company	99.79
\$25,094.24	Pinnacle Petroleum Inc	97.31

Unleaded Load Price Ranking		
Total/7500	Vendor	RFP Score
\$22,743.40	Merrimac Energy	100.00
\$22,765.13	Haigood & Campbell	99.96
\$22,777.25	Fikes Wholesale	99.98
\$22,965.40	Petroleum Traders	99.67
\$23,197.25	Sunoco, LLC	99.60
\$23,407.50	Delta Fuel Company	99.64
\$24,869.23	Pinnacle Petroleum Inc	97.65

Historical Fuel	18-19	19-20	20-21	21-22	22-23
Diesel	247,431.28	184,332.32	165,059.63	323,818.08	397,047.23
Unleaded	57,245.43	55,232.88	44,502.44	84,308.31	98,707.73
Total	304,676.71	239,565.20	209,562.07	408,126.39	495,754.96

Fiscal Note:

Expenditures are from budgeted Maintenance and Transportation funds. Expenditures exceeding \$100,000 require Board of Trustees approval per policy, CH Local.

WICHITA FALLS ISD BOARD OF TRUSTEES
August 22, 2023

Agenda Item:	RFP 2324-14-C-28 Charter Bus Services
Administrator Responsible:	Leah Horton, Chief Financial Officer
Attachments:	None
<input checked="" type="checkbox"/> Action Needed <input type="checkbox"/> Future Action <input type="checkbox"/> Information <input type="checkbox"/> Report	

Administrative Information:

That the Wichita Falls Independent School District Board of Trustees award three (3) vendors as outlined below for RFP 2324-14-C-28 Charter Bus Services, for the period of three (3) years with two, one (1) year optional renewal periods, as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Explanation:

The RFP was advertised twice in the Times Record News and posted on WFISD’s bid solicitation platform. Thirty-seven vendors received auto or manual invitations to bid. Four (4) vendors submitted proposals, and of those, three (3) successful proposals and are included in the recommendation for award of indefinite delivery, indefinite quantity (IDIQ), and scheduled on an as-needed basis. The RFP was reviewed by Matthew Cameron, Purchasing Specialist II, and Lauren Zotz, Director of Purchasing.

Vendor	Headquarters	Score	AWARD
Xpress Charters	Wichita Falls, Texas	100.00	Yes
Game Time Transportation	Desoto, Texas	89.95	Yes
ECHO AFC Transportation	Houston, Texas	78.00	Yes
Avalon Motor Coaches LLC / Wynne Transportation	Irving, Texas	47.00	No

Fiscal Note:

The expenditures will be funded with Budgeted Department Funds (primarily Athletics and Fine Arts). Expenditures exceeding \$100,000 require Board approval per Policy CH (Local).

WICHITA FALLS ISD BOARD OF TRUSTEES
August 22, 2023

Agenda Item:	IXL Learning Purchase		
Administrator Responsible:	Leah Horton, Chief Financial Officer		
Attachments:	IXL Pricing and Participation Information		
<u> X </u> Action Needed	<u> </u> Future Action	<u> </u> Information	<u> </u> Report

Administrative Information:

That the Wichita Falls Independent School District Board of Trustees approve the purchase of IXL Learning for educational support of elementary and middle school campuses during the 2023-2024 school year as submitted by Leah Horton, Chief Financial Officer and as recommended by Dr. Donny Lee, Superintendent of Schools.

Explanation:

IXL Learning uses insights from student work in the curriculum and the real-time diagnostic to generate personalized guidance for each learner. The personalized action plans link students to the skills that will help them build on their knowledge and remediate gaps in understanding utilizing interactive components and unlimited practice questions. IXL Learning offers program training for teachers to assure full utilization and effectiveness. Training participation is being considered by participating campuses and is not yet determined as to the total cost (based on participation). Campuses and teachers previously utilizing IXL Learning program are already familiar with its functions but may choose to participate as deemed needed. District training is offered at \$3,600 for up to 150 teachers. Multiple trainings may be held if needed. (IXL Learning is a District-approved digital online resource.)

Campus	Total Student Licenses	PD	Campus Quote	District Quote	Funds Utilized
Burgess	400	NO	\$9,200	\$9,000	?
Crockett	350	NO	\$7,025	\$6,850	SCE
Cunningham	396	?	\$8,917	\$7,524	?
Fowler	525	?	\$12,075	\$11,812	?
Franklin	500	?	\$10,500	\$10,250	?
Milam	n/a	?	n/a	n/a	?
Scotland Park	625	?	\$11,125	\$10,812	?
Sheppard	175	NO	\$2,100	\$2,012.50	?
Zundy	300	?	\$6,900	\$6,750	?
MS – Barwise	1,120	?	\$25,200	\$24,640	?
MS – Kirby	473	YES	\$10,879	\$10,642	?
MS – McNiel	1,073	YES	\$24,142	\$23,606	?
			\$135,233*	\$127,500*	n/a

*Campus Quotes may include \$1,195 for Campus Training, District Quote includes \$3,600 for 150 teachers.

Fiscal Note:

This purchase will be made utilizing Allied States Cooperative Contract# 19-7335 and will be paid from budgeted District, Campus and/or Federal Funds. Purchases over \$100,000 require the Board of Trustees approval per policy, CH Local.

Campus	Allied States Price	Sections	Students	Math Levels	ELA Levels	Science Levels	Social Studies Levels	IXL Spanish	Seat Cost	Spanish	K-8 universal screener	IXL PD Pkg	PD Qty	Unlimited Instructor Accts	Discount/Credit	Quote Total	Sections2	District pricing	District Seat for Campus Cost	Campus Seat Savings	
Burgess	\$23.00	4	400	1-5	1-5	1-5	1-5		\$9,200.00		YES		0	YES	-\$200.00	\$9,200.00	4	\$22.50	\$9,000.00	\$200.00	
Crockett	\$17.50	2	200	1, 2, 5	1, 2, 5				\$3,500.00				0		\$0.00	\$3,500.00	2	\$17.00	\$3,400.00	\$100.00	
Crockett	\$23.50	4	150	3,4	3,4	3,4	3,4		\$3,525.00		YES		0	YES	\$0.00	\$3,525.00	4	\$23.00	\$3,450.00	\$75.00	
Cunningham	\$21.50	3	198	3-5	3-5	3-5			\$4,257.00		YES			YES	\$0.00	\$4,257.00	3	\$21.00	\$4,158.00	\$99.00	
Cunningham	\$17.50	2	198	K-2	K-2				\$3,465.00		YES	\$1,195.00		YES	\$0.00	\$4,660.00	2	\$17.00	\$3,366.00	\$99.00	
Fowler	\$23.00	4	525	K-5	K-5	K-5	K-5		\$12,075.00		YES	\$1,195.00		YES		\$13,270.00	4	\$22.50	\$11,812.50	\$262.50	
Franklin	\$21.00	3	500	K-5	K-5	K-5			\$10,500.00		YES	\$1,195.00		YES	\$0.00	\$11,695.00	3	\$20.50	\$10,250.00	\$250.00	
Milam	good until 7/24		300						\$0.00											\$0.00	
Scotland Park	\$23.00	4	250	3-5	3-5	3-5	3-5		\$5,750.00						-\$875.00	\$5,750.00	4	\$22.50	\$5,625.00	\$125.00	
Scotland Park	\$17.00	2	275	PK-2	PK-2				\$4,675.00						\$0.00	\$4,675.00	2	\$16.50	\$4,537.50	\$137.50	
Scotland Park	\$7.00		100					PK-5	\$700.00	1	YES	\$0.00		YES	\$0.00	\$700.00	1	\$6.50	\$650.00	\$50.00	
Sheppard	\$12.00	1	175	K-5					\$2,100.00		YES		0	YES	\$0.00	\$2,100.00	1	\$11.50	\$2,012.50	\$87.50	
Zundy	\$23.00	4	300	3-4	3-4	3-4	3-4		\$6,900.00		YES	\$1,195.00		YES	\$0.00	\$8,095.00	4	\$22.50	\$6,750.00	\$150.00	
Barwise	\$22.50	4	1120	6-8	6-8	6-8	6-8		\$25,200.00		YES	\$1,195.00		YES		\$26,395.00	4	\$22.00	\$24,640.00	\$560.00	
Kirby	\$23.00	4	473	6-8	6-8	6-8	6-8		\$10,879.00		YES	\$1,195.00	10	YES		\$12,074.00	4	\$22.50	\$10,642.50	\$236.50	
McNiel	\$22.50	4	1073	6-8	6-8	6-8	6-8		\$24,142.50		YES	\$1,195.00	75	YES		\$25,337.50	4	\$22.00	\$23,606.00	\$536.50	
			6237							\$126,868.50			\$8,365.00	85	Train		\$135,233.50			\$123,900.00	\$2,968.50
												Campus PD				District PD / 150				\$3,600.00	

Allied States	One subject	Two Subjects	Three Subjects	Four Subjects
<250 students	\$12.00	\$17.50	\$21.50	\$23.50
250-999 students	\$11.50	\$17.00	\$21.00	\$23.00
1,000-2,499 students	\$11.00	\$16.50	\$20.50	\$22.50
2,500-4,999 students	\$10.50	\$16.00	\$20.00	\$22.00
5,000-9,999 students	\$10.00	\$15.00	\$19.50	\$21.50
10,000+ students	\$9.50	\$15.00	\$19.00	\$21.00

Spanish \$7.00 student

Our virtual core package is \$1,195 per campus. Our [Train the Trainer](#) option is \$4,000 and trains up to 50 trainers (which should be plenty, here).Or, if you want our trainers to be there in person to train your teachers, we can [split them into groups of 50](#) and have them each attend 1 of 3 sessions in a day for \$3,600 per day (essentially, we could train up to 150 teachers per day).

WICHITA FALLS ISD BOARD OF TRUSTEES
August 22, 2023

Agenda Item:	TASB Recommended Local Policy Update 121		
Administrator Responsible:	Dr. Peter Griffiths, Associate Superintendent		
Attachments:	Update 121 Policy List and Instruction Sheet		
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees add, revise or delete (LOCAL) policies as recommended by TASB Policy Service and according to the Instruction Sheet for TASB Localized Policy Manual Update 121 and policies revised as a result of Update 121 as submitted by Dr. Peter Griffiths, Associate Superintendent, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Explanation:

Update 121 includes revisions to legal policies based on legislative and regulatory changes. Changes to local policies offered for consideration address the following topics:

- Fixed assets
- Integrated pest control
- Competitive bidding
- Competitive sealed proposals
- Compensation plans
- Admissions
- Bullying
- School safety personnel

Fiscal

Note: None

(LOCAL) Policy Action List

WICHITA FALLS ISD (243905) - Update 121

CFB(LOCAL): ACCOUNTING - INVENTORIES

CKE(LOCAL): SAFETY PROGRAM/RISK MANAGEMENT - SECURITY PERSONNEL

CKEA(LOCAL): SECURITY PERSONNEL - COMMISSIONED PEACE OFFICERS

CLB(LOCAL): BUILDINGS, GROUNDS, AND EQUIPMENT MANAGEMENT - MAINTENANCE

CRF(LOCAL): INSURANCE AND ANNUITIES MANAGEMENT - UNEMPLOYMENT

INSURANCE

CVA(LOCAL): FACILITIES CONSTRUCTION - COMPETITIVE BIDDING

CVB(LOCAL): FACILITIES CONSTRUCTION - COMPETITIVE SEALED PROPOSALS

DEA(LOCAL): COMPENSATION AND BENEFITS - COMPENSATION PLAN

FD(LOCAL): ADMISSIONS

FFI(LOCAL): STUDENT WELFARE - FREEDOM FROM BULLYING

AS A RESULT OF UPDATE 121:

CH(LOCAL): PURCHASING AND ACQUISITION

FDA(LOCAL): ADMISSIONS-INTERDISTRICT TRANSFERS

Authority	The Superintendent is authorized to accept or reject any transfer requests, provided that such action is without regard to race, religion, color, sex, disability, national origin, or ancestral language.
Transfer Requests	Except as provided below, a nonresident student wishing to transfer into the District shall file an application for transfer each school year with the Superintendent or designee. Transfers shall be granted for one regular school year at a time for elementary and secondary students. For secondary students, the transfer shall be binding for all grade levels at that building, unless a student fails to meet the criteria for nonresident students as reflected in this policy. Students on a transfer who failed to be in “good standing” during the school year are not allowed a transfer for the subsequent school year.
Transfer Agreements	A transfer student shall be notified in the written transfer agreement that he or she must follow all rules and regulations of the District. Violation of the terms of the agreement may result in a transfer request not being approved the following year.
Definitions	<p>As used in this policy, “parent” shall also include guardians, conservators, students 18 years or older, or other persons having legal control of a student.</p> <p>“Good standing” used in this policy shall mean that a student has not been placed in a disciplinary alternative education program (DAEP) and has not been suspended or expelled from classes, has not met standards of attendance to be referred to attendance court, or has not received a failing grade within the current or immediately preceding semester.</p>
Nonresident Students	<p>In approving transfers of nonresident students, the Superintendent or designee shall consider the following criteria:</p> <ol style="list-style-type: none">1. The student’s status as a Texas resident.2. Whether the student is in good standing as defined in this policy.3. The availability of space and instructional staff.4. The ability of the student, parent, or legal guardian to provide transportation to and from school. <p>The District shall follow applicable state and federal law when considering the transfer request of a student with a known disability, including a student who receives special education services.</p> <p>Unless the Superintendent or designee grants a waiver, the admission of children of nonresident District employees shall be condi-</p>

tioned upon the criteria set forth in this policy and policy FDB(LOCAL) as interdistrict students, in addition to the requirements of “good standing” as defined in this policy.

Incoming Ninth Graders

Grade 9 students living outside the District’s boundaries may attend District high schools in accordance with qualifications and guidelines established in policy FDB(LOCAL) and in this policy.

A parent may contact the student assignment office to receive a transfer application form. The completed forms may be mailed, delivered, or ~~faxed~~ e-mailed to the student assignment office.

Once a transfer or assignment has been finally approved by the student assignment office and accepted by the parent, the assignment is binding for ~~all grades at that building~~ the school year and may continue to request a transfer each year unless a student fails to meet any of the criteria set forth above. The parent/guardian shall receive notice of tentative assignment, acceptance, or denial within ~~44~~ 30 school days after receipt of the application. Final approval shall be made as soon as possible following the transfer period.

The student and parent must enter into a written contract with the District providing that such student shall continue to be allowed to attend the assigned District school each year for so long as the student remains qualified and meets the conditions stated herein.

Tuition

If the District charges tuition, the amount shall be set by the Board, within statutory limits.

Waivers

The Board may waive tuition for a student based on financial hardship upon written application by the student, parent, or guardian. [See FP]

Nonpayment

The District may initiate withdrawal of students whose tuition payments are delinquent.

Appeals

Any appeals shall be made in accordance with FNG(LOCAL) and GF(LOCAL), as appropriate.

**Purchasing
Authority**

The Board delegates to the Superintendent the authority to make budgeted purchases for goods or services. However, any single, budgeted purchase of goods or services that costs \$100,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place. Board approval shall also be required for:

1. Contracts that state law requires the Board to approve;
2. Contracts to be awarded to other than the lowest responsible bidder fulfilling specifications; and
3. Contracts that are not included in the current budget, regardless of the amount.

Exception for
Emergency
Contracts

In the event of a catastrophe, emergency, or natural disaster affecting the District, the Board delegates to the Superintendent the authority to contract for the replacement, construction, or repair of school equipment or facilities in accordance with law, if emergency replacement, construction, or repair is necessary for the health and safety of District students and staff. The Superintendent shall report to the Board at the next regular meeting any contract made under this authority. [See Disaster Exception, CH(LEGAL)]

The delegation regarding emergency contracts does not waive competitive purchasing requirements under Education Code Chapter 44. Only the Board is authorized to waive competitive purchasing requirements under limited circumstances in accordance with Education Code 44.031(h). [See Emergency Damage or Destruction, CH(LEGAL)]

Purchasing
Procedures

The Superintendent shall develop purchasing procedures to implement the requirements of state and federal law. [See also CB, CBB, CH(LEGAL), and COA]

Purchasing Method

The Board delegates to the Superintendent the authority to determine the method of purchasing in accordance with CH(LEGAL) or CBB(LEGAL), as appropriate.

*Competitive
Bidding*

If competitive bidding is chosen as the purchasing method, the Superintendent shall prepare bid specifications. All bids shall be in accordance with administrative regulations, and the submission of any electronic bids shall also be in accordance with Board-adopted rules. All bidders shall be invited to attend the bid opening. Any bid may be withdrawn prior to the scheduled time for opening. Bids received after the specified time shall not be considered.

PURCHASING AND ACQUISITION

CH
(LOCAL)

The District may reject any and all bids in accordance with state or federal law, as applicable.

*Competitive
Sealed Proposals*

If competitive sealed proposals are chosen as the purchasing method, the Superintendent shall prepare the request for proposals and/or specifications for items to be purchased. All proposals shall be in accordance with administrative regulations, and the submission of any electronic proposals shall also be in accordance with Board-adopted rules. Proposals received after the specified time shall not be considered. Proposals shall be opened at the time specified, and all proposers shall be invited to attend the proposal opening, *if any*. Proposals may be withdrawn prior to the scheduled time of opening. Changes in the content of a proposal, and in prices, may be negotiated after proposals are opened.

The District may reject any and all proposals in accordance with state or federal law, as applicable.

Electronic Bids or
Proposals

Bids or proposals that the District has chosen to accept through electronic transmission shall be administered in accordance with Board-adopted rules. Such rules shall safeguard the integrity of the competitive procurement process; ensure the identification, security, and confidentiality of electronic bids or proposals; and ensure that the electronic bids or proposals remain effectively unopened until the proper time.

**Responsibility for
Debts**

The Board shall assume responsibility for debts incurred in the name of the District so long as those debts are for purchases made in accordance with the adopted budget, state law, Board policy, and the District's purchasing procedures. [See CE] The Board shall not be responsible for debts incurred by persons or organizations not directly under Board control. District employees shall comply with all purchase order procedures set forth in the TEA *Financial Accountability System Resource Guide*. Persons making unauthorized purchases shall assume full responsibility for all such debts.

**Purchase
Commitments**

All purchase commitments shall be made by the Superintendent in accordance with administrative procedures, including the District's purchasing procedures.

Personal Purchases

District employees shall not be permitted to make purchases for personal use through the District's business office.

Authority	The Superintendent is authorized to accept or reject any transfer requests, provided that such action is without regard to race, religion, color, sex, disability, national origin, or ancestral language.
Transfer Requests	Except as provided below, a nonresident student wishing to transfer into the District shall file an application for transfer each school year with the Superintendent or designee. Transfers shall be granted for one regular school year at a time for elementary and secondary students. For secondary students, the transfer shall be binding for all grade levels at that building, unless a student fails to meet the criteria for nonresident students as reflected in this policy. Students on a transfer who failed to be in “good standing” during the school year are not allowed a transfer for the subsequent school year.
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PURCHASING AND ACQUISITION

CH
(LOCAL)

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The Board shall assume responsibility for debts incurred in the name of the District so long as those debts are for purchases made in accordance with the adopted budget, state law, Board policy, and the District's purchasing procedures. [See CE] The Board shall not be responsible for debts incurred by persons or organizations not directly under Board control. District employees shall comply with all purchase order procedures set forth in the TEA *Financial Accountability System Resource Guide*. Persons making unauthorized purchases shall assume full responsibility for all such debts.

**Purchase
Commitments**

All purchase commitments shall be made by the Superintendent in accordance with administrative procedures, including the District's purchasing procedures.

Personal Purchases

District employees shall not be permitted to make purchases for personal use through the District's business office.

WICHITA FALLS ISD BOARD OF TRUSTEES
August 22, 2023

Agenda Item:	Adoption of the 2023-2024 Maintenance and Operations Tax Rate And the Debt Service Tax Rate		
Administrator Responsible:	Leah Horton, Chief Financial Officer		
Attachments:	No Attachment		
<input checked="" type="checkbox"/> Action Needed <input type="checkbox"/> Future Action <input type="checkbox"/> Presentation <input type="checkbox"/> Report			

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees sets the Maintenance and Operations tax rate at \$0.717400 per hundred-dollar valuation and sets the Debt Service tax rate at \$0.424999 for the tax year 2023, as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Explanation:

A taxing entity authorized to pay both Maintenance and Operations and Debt Service expenses with property taxes must adopt its rate in two separate components, one tax rate for Maintenance and Operations and one tax rate for Debt Service.

Maintenance and Operations	\$0.717400
Debt Service	\$0.424999
Total Proposed Tax Rate	\$1.142399

Fiscal Note:

Based on the 2023 Certified Tax Roll from the Wichita Appraisal District.

ORDINANCE SETTING TAX RATE

STATE OF TEXAS

COUNTY OF WICHITA

On August 22, 2023, we, the Board of Trustees of the Wichita Falls Independent School District, hereby levy or set the tax rate on \$100 valuation for the District for the tax year 2023 at a total tax rate of \$1.142399, to be assessed and collected by the duly specified assessor and collector as follows:

\$0.717400 for the purpose of maintenance and operation, and

\$0.424999 for the purpose of payment of principal and interest on debts.

Such taxes are to be assessed and collected by the tax officials designated by the District.

Adopted this 22th day of August 2023, by the Wichita Falls Independent School District.

By:

Katherine McGregor, President

Attest:

Sandy Camp, Secretary

WICHITA FALLS ISD BOARD OF TRUSTEES
August 22, 2023

Agenda Item:	Resolution Regarding Extracurricular Status of 4-H Organizations		
Administrator Responsible:	Dr. Peter Griffiths, Associate Superintendent		
Attachments:	Resolution		
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees approves the proposed resolution that sanctions the Archer County and Wichita County Texas 4-H Organizations as an extracurricular activity as well as the Adjunct Faculty Agreements as submitted by Dr. Peter Griffiths, Associate Superintendent and approved by Dr. Donny Lee, Superintendent of Schools.

Explanation:

This resolution recognizes the Archer County Texas 4-H Organization and the Wichita County 4-H Organization as board approved for recognition and eligible for extracurricular status consideration under 19 Texas Administrative Code, Chapter 76.1, pertaining to extracurricular activities. Participation by 4-H members under provisions of this resolution is subject to all rules and regulations set forth under the 19 Texas Administrative Code as interpreted by the WFISD Board of Trustees and designated officials of WFISD whose rulings shall be final.

Archer County and Wichita County requests the agents listed on the Adjunct Faculty Agreements to be considered awarded adjunct staff member status for the period of time indicated in the agreement to allow for students to be considered “in attendance” when participating in off campus activities with an adjunct staff.

Fiscal Note: None

EXTRACURRICULAR STATUS REQUEST

RESOLUTION

EXTRACURRICULAR STATUS OF 4-H ORGANIZATION

Be it hereby resolved that upon this date, the duly elected Board of Trustees of the

Wichita Falls Independent School District

Meeting in public with a quorum present and certified,
did adopt this resolution that recognizes the

Wichita

County Texas 4-H Organization as approved for recognition and eligible for
extracurricular status consideration under 19 Texas Administrative Code,
Chapter 76.1, pertaining to extracurricular activities.

Participation by 4-H members under provisions of this resolution are
subject to all rules and regulations set forth under the 19 Texas
Administrative Code as interpreted by this Board and designated
officials of this school district.

Texas A&M AgriLife Extension
will request academic eligibility for all 4-H competitive activities,
regardless of if a school absence is or is not required, and for
non-competitive purposes when an absence is required.

Approved this 22nd day of August, 2023.

Board of Trustee

Superintendent

ADJUNCT FACULTY REQUEST

**THE STATE OF TEXAS
COUNTY OF WICHITA**

On this date, at a regularly scheduled and posted meeting, came the Board of Trustees of the Wichita Falls Independent School District, hereinafter referred to as "District." A quorum having been established; the Board proceeded to consider the appointment of the herein named individual(s) as an adjunct member of the Wichita Falls Independent School District.

Upon consideration and vote of _____ in favor, Katrena Mitchell and Heather Simpson are hereby named as adjunct faculty member(s) of the Wichita Falls Independent School District subject to the following considerations and provisions of such appointment to wit:

1. This appointment shall commence on the 16th day of August, 2023 and remain in effect until the 23rd day of May, 2024.
2. This appointment will include the Texas A&M AgriLife Extension Service employees listed below:

NAME	TITLE	DEGREE	INSTITUTION	DATE
Katrena Mitchell	County Extension Agent- 4-H Youth Development Agent	Bachelor of Science	Midwestern State University	1994
Heather Simpson	County Extension Agent- Better Living for Texans Agent	Master of Exercise Science and Health Promotion	California of Pennsylvania	2020

3. Adjunct faculty member(s) will receive no compensation, salary, or remuneration from Wichita Falls Independent School District.
4. Adjunct faculty member(s) is and shall remain an employee, in good standing, of the Texas A&M AgriLife Extension Service.
5. Adjunct faculty member(s) is and shall remain under the direct supervision of either the District Extension Administrator or District Extension Director.
6. Adjunct faculty member(s) shall receive all group insurance benefits, workman's compensation insurance benefits, unemployment insurance, and any and all other plans for the benefit of Texas A&M AgriLife Extension Service employees. The district shall have no responsibility for any of such benefits or plans.

Adjunct faculty member(s) shall direct the activities and participation of students of the school district in sponsored and approved activities as designated from time to time by adjunct faculty members for which notice shall be given to School District administrative personnel. Adjunct faculty members' activities and participation with students of the School District are directed, supervised, and controlled by and through supervisory personnel of Texas A&M AgriLife Extension Service pursuant to the supervisory authority of the District Extension Administrator or County Extension Director. Adjunct faculty member(s) is not the employee of the School District, and School District does not nor shall not supervise, direct or control the activities and/or participation of such Wichita County Extension Agents) who have/has been herein designated as an adjunct faculty member.

This appointment is made by the Independent School District by and through the Board of Trustees of said district for the benefit of allowing voluntary student participation in programs conducted by the Texas A&M AgriLife Extension Service in recognition of the educational benefits arising from such participation and activities and/or directed by the Texas A&M AgriLife Extension Service. This appointment is made in accordance with the provisions of Section 129.21 (1)(1) of the Texas Administrative Code authorizing the school to deem such participating students in attendance for foundation school program purposes.

This appointment of the herein named Wichita County Extension Agent(s), Katrena Mitchell and Heather Simpson are not intended nor shall be construed as a waiver of any claim or defense of sovereign or governmental immunity from liability now possessed by Wichita Falls Independent School District or any of its employees, agents, officers, and/or board members in the performance of governmental functions.

Signed this 22nd day of August, 2023.

Wichita Falls Independent School District

By: _____

Name of School

EXTRACURRICULAR STATUS REQUEST

RESOLUTION

EXTRACURRICULAR STATUS OF 4-H ORGANIZATION

Be it hereby resolved that upon this date, the duly elected Board of Trustees of the

Wichita Falls Independent School District

meeting in public with a quorum present and certified,
did adopt this resolution that recognizes the

Archer

County Texas 4-H Organization as approved for recognition and eligible
for extracurricular status consideration under 19 Texas Administrative Code,
Chapter 76.1, pertaining to extracurricular activities.

Participation by 4-H members under provisions of this resolution are subject
to all rules and regulations set forth under the 19 Texas Administrative Code
as interpreted by this Board and designated officials of this school district.

Texas A&M AgriLife Extension
will request academic eligibility for all 4-H competitive activities,
regardless if a school absence is or is not required, and
for non-competitive purposes when an absence is required.

Approved this 22nd day of August, 2023.

Board of Trustee

Superintendent

ADJUNCT FACULTY REQUEST

**THE STATE OF TEXAS
COUNTY OF ARCHER**

On this date, at a regularly scheduled and posted meeting, came the Board of Trustees of the Wichita Falls Independent School District, hereinafter referred to as "District." A quorum having been established; the Board proceeded to consider the appointment of the herein named individual(s) as an adjunct member of the Wichita Falls Independent School District.

Upon consideration and vote of _____ in favor, Maranda Revell and Paige McSpadden are hereby named as adjunct faculty member(s) of the Wichita Falls Independent School District subject to the following considerations and provisions of such appointment to wit:

1. This appointment shall commence on the 16th day of August, 2023 and remain in effect until the 23rd day of May, 2024.
2. This appointment will include the Texas A&M AgriLife Extension Service employees listed below:

NAME	TITLE	DEGREE	INSTITUTION	DATE
Maranda Revell	County Extension Agent-Family & Community Health	B.S.- Leadership & Development M.S. Agriculture	Texas A&M University Sam Houston State University	08/2006 12/2007
Paige McSpadden	County Extension Agent-Agriculture & Natural Resources	B.S.-Agricultural Media & Communications	West Texas A&M University	05/2020

3. Adjunct faculty member(s) will receive no compensation, salary, or remuneration from Wichita Falls Independent School District.
4. Adjunct faculty member(s) is and shall remain an employee, in good standing, of the Texas A&M AgriLife Extension Service.
5. Adjunct faculty member(s) is and shall remain under the direct supervision of either the District Extension Administrator or District Extension Director.
6. Adjunct faculty member(s) shall receive all group insurance benefits, workman's compensation insurance benefits, unemployment insurance, and any and all other plans for the benefit of Texas A&M AgriLife Extension Service employees. District shall have no responsibility for any of such benefits or plans.

Adjunct faculty member(s) shall direct the activities and participation of students of the school district in sponsored and approved activities as designated from time to time by adjunct faculty members for which notice shall be given to School District administrative personnel. Adjunct faculty members' activities and participation with students of the School District are directed, supervised, and controlled by and through supervisory personnel of Texas A&M AgriLife Extension Service pursuant to the supervisory authority of the District Extension Administrator or County Extension Director. Adjunct faculty member(s) is not the employee of the School District, and School District does not nor shall not supervise, direct or control the activities and/or participation of such Archer County Extension Agent(s) who have/has been herein designated as an adjunct faculty member.

This appointment is made by the Independent School District by and through the Board of Trustees of said district for the benefit of allowing voluntary student participation in programs conducted by the Texas A&M AgriLife Extension Service in recognition of the educational benefits arising from such participation and activities and/or directed by the Texas A&M AgriLife Extension Service. This appointment is made in accordance with the provisions of Section 129.21 (j)(1) of the Texas Administrative Code authorizing the school to deem such participating students in attendance for foundation school program purposes.

This appointment of the herein named Archer County Extension Agent(s), Maranda Revell and Paige McSpadden are not intended nor shall be construed as a waiver of any claim or defense of sovereign or governmental immunity from liability now possessed by Wichita Falls Independent School District or any of its employees, agents, officers, and/or board members in the performance of governmental functions.

Signed this 22nd day of August, 2023.

Wichita Falls Independent School District

By: _____

Name of School

WICHITA FALLS ISD BOARD OF TRUSTEES
August 22, 2023

Agenda Item:	2023-2024 T-TESS Appraisers		
Administrator Responsible:	Dayna Hardaway, Director of Human Resources		
Attachments:	Appraisal List		
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees approves the following list of appraisers for WFISD as submitted by Dayna Hardaway, Director of Human Resources, and as recommended by Dr. Donny Lee, Superintendent of Schools. All appraisers will be T-TESS certified for the 2023-2024 school year.

Explanation:

The Commissioner’s Rules concerning the Texas Teacher Evaluation and Support System (T-TESS) allow an appraiser other than the teacher’s supervisor provided the district Board of Trustees approves the appraiser. The “other appraiser” must hold a valid teaching certificate and be T-TESS qualified.

T-TESS APPRAISERS 2023-2024

Second Appraiser Assignment Process: When a teacher requests a second appraisal under the T-TESS evaluation requirements, the campus principal will notify the Director or Assistant Director of Human Resources. The Human Resources Department will then notify the superintendent of the request. The superintendent or his designee will assign a second appraiser from the list of Board approved T-TESS appraisers to act as the second appraiser. The Human Resources Department will notify both the teacher and the campus principal of the person assigned as the teacher's second appraiser.

These teacher appraisers attended the required three days of T-TESS training and passed the T-TESS Appraiser Certification exam. In addition, they completed the Advancing Educational Leadership (AEL) or Instructional Leadership Development (ILD) course required by the Texas Education Agency as part of the teacher appraiser certification requirements.

T-TESS appraisers must take and pass a certification exam annually for three years. After three consecutive years of certification, the T-TESS appraiser will be required to take and pass the T-TESS Appraiser Certification Exam once every three years in order to maintain certification.

Name	Position	Campus/Department
Doug Albus	Principal	Hirschi High School
Kimberly Jans-Stutz	Associate Principal	Hirschi High School
Wendy Moulds	Assistant Principal	Hirschi High School
Nicholas Mims	Assistant Principal	Hirschi High School

Dr. Cody Blair	Principal	Rider High School
Dr. Shannon Cunningham	Assistant Principal	Rider High School
Dr. Troy Farris	Assistant Principal	Rider High School
Robert Forney	Assistant Principal	Rider High School
		Rider High School
Brittany Bailey	Assistant Principal	<input type="checkbox"/> AEL <input type="checkbox"/> T-TESS
Marc Bindel	Athletic Coordinator	Rider High School

Name	Position	Campus/Department
Laurie Kinne	Principal	Wichita Falls High School
Tami Davis	Assistant Principal	Wichita Falls High School
Larry Ludtke	Assistant Principal	Wichita Falls High School
Misty Speer	Assistant Principal	Wichita Falls High School
Patrick Moore	Associate Principal	Wichita Falls High School

Synthia Kirby	Principal	Career Education Center
Jennifer Spurgers	Assistant Principal	Career Education Center

Peter Braveboy	Principal	Barwise Middle School
Kyle Davenport	Assistant Principal	Barwise Middle School
Brenda De Leon	Assistant Principal	Barwise Middle School
Christopher Freeman	Assistant Principal	Barwise Middle School

Alston Calliste	Principal	Kirby Middle School
Suzanne Watson	Assistant Principal	Kirby Middle School
Russell Bryant	Assistant Principal	Kirby Middle School

Summer Bynum	Principal	McNiel Middle School
Jackie McCartney	Assistant Principal	McNiel Middle School
Chrystal Miller	Assistant Principal	McNiel Middle School
Brent Hagen	Assistant Principal	McNiel Middle School ☒ AEL ☐ T-TESS

Greg Darden	Principal	Alternative Ed. Center
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Linda Nichols	Principal	JJAEP
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Name	Position	Campus/Department
Synquis Lewis	Principal	Booker T. Washington
Stacy Brown	Assistant Principal	Booker T. Washington
Tristan Browne	Principal	Burgess Elementary
	Assistant Principal	Burgess Elementary
Lydia Coyle	Principal	Crockett Elementary
Jennifer Shean	Assistant Principal	Crockett Elementary
Amy Simmons	Principal	Cunningham Elementary
Jarod Jacobs	Assistant Principal	Cunningham Elementary
Danielle McSweeney	Principal	Fain Elementary
Molly Stone	Assistant Principal	Fain Elementary
Alex Martin	Principal	Fowler Elementary
Amanda Awtrey	Assistant Principal	Fowler Elementary
Ashley Murdock	Principal	Franklin Elementary
Rebecca Alfert	Assistant Principal	Franklin Elementary
Kelli Roberts	Principal	Jefferson Elementary
Nanette Mills	Assistant Principal	Jefferson Elementary
Dr. Gena Ayers	Principal	Milam Elementary
Cassandra Cook	Assistant Principal	Milam Elementary

Name	Position	Campus/Department
Laura Scott	Principal	Scotland Park Elementary
Kelli Heathington	Assistant Principal	Scotland Park Elementary
Cindy Waddell	Principal	Sheppard Elementary
Lauryn Taylor	Assistant Principal	Sheppard Elementary
Amanda Garcia	Principal	Southern Hills Elementary
Kayla Heinlein	Assistant Principal	Southern Hills Elementary
Kim Smith	Principal	West Foundation
Frank Tarver	Assistant Principal	West Foundation
Rebecca Hernandez	Principal	Zundy Elementary
Joseph Baka	Assistant Principal	Zundy Elementary

Name	Position
Dr. Donny Lee	Superintendent
Dr. Peter Griffiths	Associate Superintendent
Deborah Dipprey	Executive Director of School Administration
Scot Hafley	Executive Director of Operations
Larry Menefee	Director of Student Services
Grant Freeman	Director of Athletics <input type="checkbox"/> AEL <input checked="" type="checkbox"/> T-TESS
Jeff Hill	Director of Elementary Curriculum
Christy Nash	Director of Federal & State Programs
Kelly Strenski	Director of Fine Arts
Ward Roberts	Director of Innovation and Advanced Academics
Dr. Shonna Norton	Director of Social & Emotional Learning
Alefia Paris-Toulon	Director of Special Education
Kimberly Thorne	Associate Director of Special Education
Julianne Bess	Evaluation Specialist <input type="checkbox"/> AEL <input type="checkbox"/> T-TESS
Cynthia Kohl	Director of Student Evaluation
Robbie Byrd	Special Education System Analyst/Transition Specialist
Dayna Hardaway	Director of Human Resources

Pending T-TESS Appraisal Training

These teacher appraisers have completed the three days of “Advanced Educational Leadership” training. They have **not** completed the required three days of T-TESS Appraiser Certification training.

Upon completion of the T-TESS Appraisal Training and the certification requirement, these individuals will be certified teacher appraisers for the District.

Brent Hagen- still needs to take the T-TESS course- he is registered with Region 9 to begin this training on 9/11/2023

Pending T-TESS Re-Certification

These teacher appraisers attended the initial required three days of T-TESS training and passed the T-TESS Appraiser Certification exam. In addition, they completed the Advancing Educational Leadership (AEL) or Instructional Leadership Development (ILD) course required by the Texas Education Agency as part of the teacher appraiser certification requirements.

T-TESS appraisers must take and pass a certification exam annually for three years. After three consecutive years of certification, the T-TESS appraiser will be required to take and pass the T-TESS Appraiser Certification Exam once every three years in order to maintain certification.

These teacher appraisers have not completed the T-TESS Appraiser Re-certification requirements for the current school year. Upon completion of the T-TESS Appraiser certification requirements, they will be certified appraisers within the District.

The Wichita Falls ISD has no employee in this category.

Pending AEL Training

These teacher appraisers have attended the required three days of T-TESS Appraiser Certification training. They must now complete the three days of “Advanced Education Leadership” training.

Upon completion of the AEL training course, they will be certified teacher appraisers within the District.

Grant Freeman- still needs to take the AEL course- he is registered with Region 9 to begin this training on 9/26/2023

Pending T-TESS Appraisal & AEL Training

These teacher appraisers have not completed the required three days of T-TESS Appraiser Certification training or the three days of “Advanced Education Leadership” training.

He/she must complete both trainings in order to be a certified teacher appraiser.

Julianne Bess- still needs to take the T-TESS and AEL courses- she is registered with Region 9 for the following:

- *T-TESS training on September 11-13*
- *AEL training September 26-28.*

Brittany Bailey- still needs to take the T-TESS and AEL courses- she is registered with Region 9 for the following:

- *T-TESS training on September 11-13*
- *AEL training September 26-28.*

WICHITA FALLS ISD BOARD OF TRUSTEES
August 22, 2023

Agenda Item:	Applicant Pool		
Administrator Responsible:	Dayna Hardaway, Director of Human Resources		
Attachments:	Applicant Pool		
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees approve the proposed applicant pool as submitted by Dayna Hardaway, Director of Human Resources, and as recommended by Dr. Donny Lee, Superintendent of Schools.

**APPLICANTS TO BE APPROVED BY THE BOARD OF EDUCATION
August 22, 2023**

CERTIFIED APPLICANT POOL

Name	Certification	University	Yrs of Exp	Position/Assignment	Previous District
Arredondo, Anna*	Deaf & Hard of Hearing (Ec-12)	Midwestern State University	2	Teacher Cunningham Replacing Brittant Weary	WFISD
Baeza, Aaron	ROTC***	N/A	0	Teacher/JROTC Instructor WFHS Replacing Christopher Souba	NA
Butler, Eric	Special Education (EC-12)	Sterling College	1	Teacher/Coach Kirby Replacing Brandice Snowden	WFISD

Asterisk indicates Contract Addendum Required. See key below.

** Enrolled in an Alternative Certification Program*

*** One-year out-of state Certification*

****Emergency Permit*

***** Non-Renewal Permit*

DOI = District of Innovation

NON-CERTIFIED PROFESSIONAL APPLICANT POOL

Name	Degree	University	Yrs of Exp	Position/Assignment	Previous District
Almanza, Ashley	BS-Social Work	Midwestern State University	8	Parent Instructor Denver/Parents As Teachers Replacing Brendy Beck	N/A

Asterisk indicates Contract Addendum Required. See key below.

** Enrolled in an Alternative Certification Program*

*** One-year out-of state Certification*

****Emergency Permit*

***** Non-Renewal Permit*

DOI = District of Innovation