



# Agenda of Special Session August 15, 2023 The Board of Trustees Wichita Falls Independent School District

In Compliance with the Texas Government Code, Chapter 551, Subchapter C, the Board of Trustees of the Wichita Falls Independent School District will meet for a Special Session at 12:00 PM, on August 15, 2023, in the Board Room at the Education Center, 1104 Broad St, Wichita Falls, TX 76301.

The subjects to be discussed, considered, or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

## **I. CALL TO ORDER AND OPENING STATEMENT**

## **II. INVOCATION**

## **III. PUBLIC COMMENT**

Public comments at Special Sessions are limited to items listed on the agenda.

## **IV. REPORTS OR SPECIAL DISCUSSION ITEMS**

A. Construction Update for WF Legacy High School and WF Memorial High School

B. 23-24 Summer School Discussion

C. Update on FDB Regulation

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## **V. FINANCIAL SERVICES**

A. Budget Amendments

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B. NWEA MAP Growth K-12 and MAP Reading Fluency

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C. Approval of Bi-Annual Catalog Bids

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D. RFP 2324-15-O-24 Police Vehicles

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E. RFP 2324-04-S-28 Elevator and Chairlift Maintenance, Inspections and Repair Services

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F. RFP 2324-12-P-25 Bulk Fuel

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G. RFP 2324-14-C-28 Charter Bus Services

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H. IXL District Purchase

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I. ALSCO Purchase - Multi Year

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J. Federal Grants

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## **VI. DISTRICT SERVICES AND OPERATIONS**

A. Middle School Discussion with Possible Board Recommendations

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B. Policy Update 121

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C. 2023-2024 Student Code of Conduct

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## **VII. HUMAN RESOURCES**

A. Board Designee for Contracted Employee Resignations

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B. Personnel Report

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C. Applicant Pool

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## **VIII. BOARD MATTERS**

A. Minutes from July Meetings

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B. Closed Session Pursuant to Texas Government Code 551.074:

1. Personnel Matters Including the Appointment, Evaluation, Reassignment, Duties, Discipline, Dismissal and/or Compensation of Individual District Employees

2. Deliberations Regarding Abandonment of Contract by Teachers

3. Deliberations Regarding Notifications to the State Board for Educator Certification of Teacher Contract Abandonment

## **IX. Open Session**

A. Consideration and Possible Action Regarding Abandonment of Contract by Teachers

B. Consideration and Possible Action Regarding Notifications to the State Board for Educator Certification of Teacher Contract Abandonment

**X. ADJOURNMENT**

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*If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.*

The notice for this meeting was posted in compliance with the Texas Open Meetings Act on Friday, August 11th, 2023 at 2:00 pm.

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For the Board of Trustees

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**August 15, 2023**

<b>Agenda Item:</b>	Update on FDB Regulation		
<b>Administrator Responsible:</b>	Scot Hafley, Executive Director of Operations		
<b>Attachments:</b>	FDB Regulation		
<input type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input checked="" type="checkbox"/> Report

**Administrative Recommendation:**

That the Wichita Falls Independent School District Board of Trustees review the proposed agenda item as submitted by Scot Hafley Executive Director of Operations, and as recommended by Dr. Donny Lee, Superintendent of Schools.

**Explanation:**

WFISD will move the transfer period for Legacy and Memorial High School to September of 2023 for one year only. This will allow families the opportunity to apply for transfers prior the UIL snapshot day in October which establishes the official UIL enrollment and competitive alignment for the next two years. Any WFISD employee selected for positions at Memorial or Legacy High School in the spring of 2024 will have thirty days to apply for a transfer for their children if necessary. The remaining updates to FDB Regulation reflect changes in WFISD staff and provide clarity to the transfer and appeal process. After Memorial and Legacy High School open in 2024 the transfer period for high school students will move back to January. All students in pre-kindergarten through 7<sup>th</sup> grade will continue to follow the January timeline for transfers during the 2023-24 school year.

**Fiscal Note:**

none

**All Students  
Currently Enrolled  
on a Transfer**

~~Beginning with~~ **During** the 2023-24 school year **and for the 2024-2025 school year**, all Wichita Falls ISD (WFISD) students will be assigned to the campus determined by the address where they reside. Any student, kindergarten through twelfth grade, who wishes to attend a school outside his or her attendance area (the home school) must complete a Transfer Request and obtain District approval.

The transfer request must be submitted during the **general** transfer window ~~from in~~ January ~~1 through January 31, 2023 for the 2023-24 school~~ **each** year.

A granted transfer is a privilege. An approved transfer to a specific elementary school does not guarantee approval to a specific middle school, just as a transfer approval to a specific middle school does not guarantee approval to a specific high school.

**Special Transfer  
Period for 2024  
Opening of Memorial  
and Legacy High  
School**

**This timeline only applies to the opening of the new high schools for the 2024-2025 school year.**

- **September 1-30: Transfer window open**

**District Transfer  
Committee**

Beginning January 1, 2023, all student transfers will be reviewed, approved, or denied by the District Transfer Committee made up of seven members:

- Superintendent or designee
- Elementary School Campus Administrator
- Middle School Campus Administrator
- High School Campus Administrator
- Director of Elementary Curriculum
- ~~Director of Secondary Curriculum~~ **Executive Director of Operations**
- Executive Director of School Administration

**Transfer Procedures**

Transfer request forms are available online at <https://www.wfisd.net/transfer> during the transfer window.

Other than for WFISD employees' dependents, student transfer requests will only be considered due to administrative decisions and/or extenuating circumstances.

- A current proof of residence is necessary when applying for a transfer.

- Proof of residence must include: a current utility bill (gas, water, or electric) or a current lease agreement, mortgage statement, or purchase contract.
- ~~The most recent report card, attendance, and discipline records.~~
- A condition of every approved transfer is the requirement that the student maintain prompt and regular attendance, the student maintain good behavior, and the parent cooperate with the receiving school.
- Transfer requests must be approved by the District Transfer Committee before a student may change schools.

### Employee Student Transfers

Any District employee's students will be considered for a student transfer. As a benefit of employment, employee student transfers will be given priority when possible.

For WFISD staff requesting a student transfer, the transfer window will be January 1 through January 31 each year. [See Renewal for annual requirements] Notifications of approval or denial should be completed by March 31. The District may delay a decision when the District determines a delay is necessary to properly consider relevant information and operational needs.

New employees requesting student transfers will be on a case-by-case basis, depending on enrollment at requested campuses. New hires will be discussed at the first regularly scheduled review sessions held after the employee's hire date. In general, transfer requests from District employees will not be considered outside the transfer window. The only exception will be for employees who move during the course of the year and new employees. The District Transfer Committee reserves the right to make exceptions in extenuating situations.

**WFISD staff will have 30 days after their notification of placement to request a student transfer.**

### Extenuating Circumstances Transfers

An extenuating circumstances transfer may be considered by the District Transfer Committee. An example of an extenuating circumstance would be a transfer for a 5th, 8th, or 12th grader completing the final year at a campus.

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**Note:** **Appeals under FDB(REGULATION) will be amended for students enrolled in WFISD schools for the spring semester of the 2022-23 school year to include an follows an expedited appeal process timeline.**

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### Level I Appeal

A written petition submitted by the parent will be considered by **the Associate Superintendent within 15 days of the committee decision. Dr. Peter Griffiths**. Parents are asked to provide a written petition stating the extenuating circumstances that they wish to be considered in requesting a change in assignment. The written petition may be submitted in any format. The request should include the student's current assigned campus, the student's assigned campus for the **2023-24 following** school year, the requested campus, the name of the student and parent, current home address, phone number, and email address. The request may also include any documentation that would support the request for a change in campus assignment.

The written petition and supporting documentation may be submitted by email to **the Associate Superintendent vdis-**  
**man@wfid.net** or by filing a hard copy of the same with the Office of Student Assignment, at 1104 Broad St. Wichita Falls, TX 76301. **The Level I Appeal must be received by May 1, 2023.**

A response to the Level I Appeal will be issued on or before the end of the fifth (5th) business day following the receipt of the written petition.

If a parent is not satisfied with the decision of the Associate Superintendent, the parent may file a Level II appeal to the WFISD Board of Trustees.

### Level II Appeal

A written request for an appeal to the Board must be filed with the office of the Superintendent no later than the fifth (5th) business day following the parent's receipt of the Associate Superintendent's decision. The written request for appeal to the Board may be submitted in any format, including email directed to **vdishman@wfid.net the Superintendent's secretary** or by filing a hard copy of the same with the Office of Student Assignment, at 1104 Broad St. Wichita Falls, TX 76301.

All appeals to the Board must be submitted no later than **May 8th 2023.**

The appeal will be considered by the WFISD Board of Trustees. The Board will consider each written petition and evidence submitted in support of the same, as well as the findings of the Associate Superintendent. The Board's review will be limited to the information considered on appeal to the **Assistant Associate** Superintendent. Any action on the appeal will be taken in open session.

### Administrative Transfers

An administrative transfer to another appropriate school setting may be made at any time by the District Transfer Committee. An

example of an administrative transfer could be documented bullying. The District Transfer Committee will meet monthly to review administrative transfer requests. The transfer window does not apply under this heading.

**Specialized District  
Program Transfers  
Placements**

~~A specialized District program transfer to another appropriate school setting may be made at any time by the District Transfer Committee. The transfer window does not apply under this heading.~~ Student's placement in Specialized Programs is as follows:

Special programs at campuses:

**Special Ed Program placements by the ARD committee:**

- LEAP at ~~Southern Hills~~ Milam Elementary, West Elementary, Barwise Middle School, Wichita Falls High School
- BASE at Fowler Elementary, McNiel Middle School, Rider High School
- LIFE at Cunningham Elementary, Jefferson Elementary, Rider High School
- LIFE/BASE at Southern Hills Elementary, McNiel Middle School, Rider High School
- Transitional Kindergarten & First (TK & T1) at Milam Elementary

**Early Childhood Programs placements by the Coordinator of Early Childhood**

- Early Childhood Special Education (ECSE) at Brook Village Early Learning, Farris Early Learning, Cunningham Elementary
- ~~IB at Hirschi High School~~
- Prekindergarten at Booker T Washington Elementary, Brook Village Early Learning, Burgess Elementary, Cunningham Elementary, Fain Elementary, Fowler Elementary, ~~Haynes Elementary~~, Jefferson Elementary, ~~Lamar Elementary~~, Milam Elementary, Scotland Park Elementary, Southern Hills Elementary, Sheppard Elementary
- Head Start at ~~Farris Haynes~~ Early Learning, ~~or~~ Brook Village Early Learning, ~~Booker T. Washington Elementary, Cunningham Elementary~~

- **IB at designated High School transfers need to be approved by the District's IB Coordinator and the Superintendent's Designee**

~~• Military Families at Sheppard Elementary~~

**Considerations**

The following factors will be considered before approving transfers:

- Available space
- Teacher allocation
- Balanced enrollment
- Student behavior
- Attendance

Other factors may include but are not limited to:

- Individual needs of the student and reason for transfer;
- Legal requirements affecting student transfer requests;
- Effect the transfer will have on the home school and receiving school;
- Special course request;
- Medical reason(s) with physician's statement explaining the specific medical need (must accompany the transfer request form);
- Desire to keep families together (when similar age siblings are currently attending different schools) when space is available; and
- Other factors the administration deems relevant to the particular request.

If a school reaches capacity, transfer requests may be denied.

**Transportation**

WFISD does not provide transportation for transfer students unless otherwise required by law or specified District specialized programs. Parents whose transfer requests are approved will be responsible for providing transportation to and from the campus.

**Revocation**

Transfers are considered a privilege. These transfers may be revoked by the receiving principal with the approval of the Superintendent or designee for any of the following reasons:

- Student becomes a disruption to school operations;
- Student becomes a detriment to the learning of other students;

- Student has persistent disciplinary or attendance problems;
- Lack of parental cooperation and support;
- Changes in the facility and/or instructional capacity at the campus;
- Falsification of residence, transfer, or enrollment documents; or
- Other relevant factors as determined by the building principal.

Once a transfer is revoked, the student must return to his or her home school. Except when deemed necessary by the Superintendent or designee, no further transfer request will be granted for this student.

**Change of Residence**

A student who moves within WFISD but outside his or her original attendance area and wishes to remain at the campus of origin for the remainder of the school year may do so with principal approval. However, to stay at the campus for subsequent years will require a submitted transfer request and approval by the District Transfer Committee. The same criteria will be used as stated previously.

**Renewal**

All transfers **are granted for the grade span at the campus. must be renewed annually, no exceptions. Renewal of a transfer request is necessary when a student moves from the fifth to the sixth grade and from the eighth to the ninth grade. The student's place of residence must remain in WFISD.** An approved transfer to an elementary school does not guarantee approval to a particular middle school, just as a transfer approval to a specific middle school does not guarantee approval to a particular high school.

**Honors**

High school students transferring their senior year only cannot be considered for valedictorian or salutatorian. A student must have been enrolled in the same high school in the District at the end of his or her junior year and for his or her entire senior year immediately preceding graduation to be considered. [See Extenuating Circumstances above]

**Out of District Transfers**

Students who would like to transfer into the WFISD that are beyond our District boundaries will be considered under the following expectations:

- Student of a staff member or general student who lives outside of the District.
- Transfer permitted to **an the closest** available campus that has capacity **from a choice of 2. the distance of the student's**

~~residence, if space is available.~~ However, if space is unavailable at the requested campuses, student may attend an alternative campus closest to the student's residence.

This type of transfer requires the student's prior year educational documents be submitted with the application.

- Attendance
- Grades
- Discipline

If there is no discipline to report, the parent must submit a signed statement printed on school letterhead and signed by a school official that states there was no discipline.

- ARD / 504 documents
- All of the expectations outlined under Revocation are consistent with out of District transfers.

### Athletic and Extracurricular Participation

A student may not transfer for the purpose of participation in extracurricular activities.

In order to maintain UIL varsity eligibility a student must transfer at the first opportunity. This is the transfer period during their 8th grade year. Any intra-district transfer after the first opportunity will result in the loss of UIL varsity eligibility for one calendar year.

#### Athletics

Transfer students are subject to all University Interscholastic League (UIL) eligibility requirements. All transfer students who wish to participate in varsity competition must complete the UIL Previous Athletic Participation Form. All Previous Athletic Participation forms will be reviewed by the UIL District Executive Committee (DEC). Varsity eligibility or length of ineligibility will be determined by the DEC. [See the [athletics website](#)<sup>1</sup> for detailed information] More information can be found at the UIL constitution and contest rules sections 440 and 442.

#### Academic Performing Arts Programs

To be eligible for other extracurricular activities, transfer students must be enrolled and attending the transfer school fifteen (15) calendar days prior to the application deadline for tryouts or election.

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<sup>1</sup> Athletics website: <https://www.wfisd.net/Domain/22>

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**August 15, 2023**

<b>Agenda Item:</b>	July, 2023 Budget Amendments
<b>Administrator Responsible:</b>	Leah Horton, Chief Financial Officer
<b>Attachments:</b>	Attachment
 <input checked="" type="checkbox"/> Action Needed <input type="checkbox"/> Future Action <input type="checkbox"/> Information <input type="checkbox"/> Report	

**Administrative Recommendation:**

That the Wichita Falls Independent School District Board of Trustees approves the attached budget amendments to the 2022-2023 budgets, as detailed on the attached Budget Amendment report. These amendments are submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

**Explanation:**

Budgeted funds that are transferred between functions, as well as increases/decreases to the district's legally adopted budgets, require Board approval in the form of a budget amendment.

**Fiscal Note:**

General Operating revenues and expenditures reflect no change resulting in a balanced budget.

There are no proposed amendments to the Food Service or Debt Service budgets.

The detail of the proposed amendments and cross-function transfers is reflected on the attached Budget Amendment report.

# Memorandum

**To:** Dr. Donny Lee, Superintendent  
**From:** Leah Horton, Chief Financial Officer  
**Date:** August 15, 2023  
**Subject:** July 2023 Budget Amendments/Revisions

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**General Operating Fund (199)** Please approve the following inter-functional budget transfers:

<u>Campus/Dept.</u>	<u>Amount</u>	<u>From Function</u>	<u>To Function</u>
815 – Risk Management Fingerprinting Fees	\$246	36	41
860 – Div of Curriculum & instruction Region 9 Contract Services	\$2,000	13	12

**General Operating Fund (181/199):** Please approve the following budget revisions to appropriate additional revenue and expenditures:

<u>Campus/Dept.</u>	<u>Account</u>	<u>Amount</u>
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Attached spreadsheet(s) reflect the impact to the budget.

**Wichita Falls Independent School District  
General Operating Fund Budget  
Jul-23**

	Original Operating Fund 199 July	Proposed Transfers & Revisions Increase/ (Decrease)	Amended Operating Fund 199 July
<b>Revenues:</b>			
5700 - Local Revenues	\$ 49,782,000	\$ -	\$ 49,782,000
5800 - State Program Revenues	70,588,815	-	70,588,815
5900 - Federal Program Revenues	3,215,000	-	3,215,000
Total Revenues	\$ 123,585,815	\$ -	\$ 123,585,815
<b>Expenditures</b>			
11 - Instruction	\$ 71,037,561	-	\$ 71,037,561
12 - Instructional Resources and Media Services	1,513,133	2,000	1,515,133
13 - Curriculum and Instructional Staff Development	668,539	(2,000)	666,539
21 - Instructional Leadership	2,157,646	-	2,157,646
23 - School Leadership	7,171,822	-	7,171,822
31 - Guidance, Counseling and Evaluation Services	4,051,153	-	4,051,153
32 - Social Work Services	276,377	-	276,377
33 - Health Services	1,911,388	-	1,911,388
34 - Student Transportation	5,389,900	-	5,389,900
36 - Cocurricular/Extracurricular Activities	3,731,679	(246)	3,731,433
41 - General Administration	3,566,836	246	3,567,082
51 - Plant Maintenance and Operations	15,321,522	-	15,321,522
52 - Security and Monitoring Services	1,567,109	-	1,567,109
53 - Data Processing Services	3,379,524	-	3,379,524
61 - Community Services	12,650	-	12,650
71 - Debt Service	1,103,600	-	1,103,600
81 - Facilities Acquisition and Construction	-	-	-
93 - Payments to Fiscal Agent	100,000	-	100,000
95 - Payments to JJAEP	40,000	-	40,000
99 - Other Intergovernmental Charges	763,152	-	763,152
Total Expenditures	\$ 123,763,591	\$ -	\$ 123,763,590
<b>Other Financing Sources (Uses)</b>			
Sale of Real & Personal Property	\$ 10,000	-	\$ 10,000
Transfer in from Food Service Fund	342,776	-	\$ 342,776
Transfer to Capital Projects for Stadium Maintenance	(75,000)	-	\$ (75,000)
Transfer to Capital Projects for Athletics	(50,000)	-	\$ (50,000)
Transfer to Capital Projects for Fine Arts	(50,000)	-	(50,000)
	-	-	-
Excess (Deficiency) of Revenues Over Expenditures	\$ -	\$ -	\$ -

**Wichita Falls Independent School District  
Food Service Budget  
Jul-23**

	Original Child Nutrition Funds 240 & 242 July	Increase/ (Decrease)	Amended Child Nutrition Funds 240 & 242 July
<b>Revenues:</b>			
Local Revenues	\$ 844,581	\$ -	\$ 844,581
State Program Revenues	36,000	-	36,000
Federal Program Revenues	7,111,432	-	7,111,432
Total Revenues	\$ 7,992,013	\$ -	\$ 7,992,013
<b>Expenditures</b>			
Instruction			
Instructional Resources and Media Services			
Curriculum and Instructional Staff Development			
Instructional Leadership			
School Leadership			
Guidance, Counseling and Evaluation Services			
Health Services			
Student Transportation			
Food Services	\$ 7,421,337	\$ -	\$ 7,421,337
Cocurricular/Extracurricular Activities			
General Administration			
Plant Maintenance and Operations			
Security and Monitoring Services			
Data Processing Services			
Community Services			
Facilities Acquisition and Construction			
Payments to Fiscal Agent			
Other Intergovernmental Charges			
Total Expenditures	\$ 7,421,337	\$ -	\$ 7,421,337
<b>Other Financing Sources (Uses)</b>			
Operating Transfers In			
Operating Transfers Out to General Operating Fund	\$ (342,776)	\$ -	\$ (342,776)
Excess (Deficiency) of Revenues Over Expenditures	\$ 227,900	\$ -	\$ 227,900

**Wichita Falls Independent School District  
Debt Service Budget  
Jul 2023**

	Original Debt Service Fund 599 July	Increase/ (Decrease)	Amended Debt Service Fund 599 July
<b>Revenues:</b>			
Local Revenues	\$ 23,614,035	\$ -	\$ 23,614,035
State Program Revenues	0	-	0
Federal Program Revenues	-		
Total Revenues	\$ 23,614,035	\$ -	\$ 23,614,035
<b>Expenditures</b>			
Instruction			
Instructional Resources and Media Services			
Curriculum and Instructional Staff Development			
Instructional Leadership			
School Leadership			
Guidance, Counseling and Evaluation Services			
Health Services			
Student Transportation			
Food Services			
Cocurricular/Extracurricular Activities			
General Administration			
Plant Maintenance and Operations			
Security and Monitoring Services			
Data Processing Services			
Community Services			
Debt Service	\$ 22,011,483	-	\$ 22,011,483
Facilities Acquisition and Construction			
Payments to Fiscal Agent			
Total Expenditures	\$ 22,011,483	\$ -	\$ 22,011,483
<b>Other Financing Sources (Uses)</b>			
Sale of Bonds			
Excess (Deficiency) of Revenues Over Expenditures	\$ 1,602,552	\$ -	\$ 1,602,552

# WICHITA FALLS ISD BOARD OF TRUSTEES

August 15, 2023

<b>Agenda Item:</b>	NWEA MAP Growth K-12 and MAP Reading Fluency		
<b>Administrator Responsible:</b>	Leah Horton, Chief Financial Officer		
<b>Attachments:</b>	Sales Order		
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Information	<input type="checkbox"/> Report

**Administrative Information:**

That the Wichita Falls Independent School District Board of Trustees approve the purchase of MAP Growth K-12 and MAP Reading Fluency from Northwest Evaluation Association (NWEA) for a total of \$118,980.43 as submitted by Leah Horton, Chief Financial Officer and as recommended by Dr. Donny Lee, Superintendent of Schools.

**Explanation:**

NWEA MAP is an online data resource that allows staff to measure, predict, and compare student and school performance. MAP Growth provides assessment tools that measure achievement and growth in K–12 math, reading, language usage, and science. MAP Reading Fluency provides insights to support early readers, maximize instructional time, and to monitor oral reading fluency, literary comprehension, and foundational reading skills

The District will utilize MAP Growth assessments with students in first through eighth grades. The MAP Reading Fluency assessment meets the state requirements of TEC §38.003 to administer a dyslexia screener to all first grade students within the District and will be administered to all first grade students. Additionally, the MAP Reading Fluency Assessment is one of the commissioner approved options available for Districts to use to meet the requirements of TEC §28.006(c-1) and will be administered to all seventh grade students that did not achieve a passing score on their sixth grade reading/language arts STAAR during the Spring 2023 administration.

The quote is attached for MAPS Growth K-12, MAPS Reading Fluency Add-on Bundle, and including Growth Reporting at no cost (with one hour of Virtual Counseling), for the period of September 1, 2023, through August 31, 2024. The procurement will utilize Allied States Cooperative Contract # 20-7373.

**Fiscal Note:**

This purchase will be paid from budgeted Student Evaluation funds. Purchases over \$100,000 require the Board of Trustees approval per policy, CH Local.



NWEA, a division of Houghton Mifflin Harcourt Publishing Company

Schedule A

SALES ORDER

Company Address: 121 NW Everett Street
Portland, OR 97209
Start Date: 09/01/2023
End Date: 08/31/2024

Created Date: 08/07/2023
Quote Number: 00084430
Agency Code: 19080

Prepared By: Jennifer Little
Phone:
Email: jennifer.little@nwea.org

Contact Name: Cyndy Kohl
Phone: (940) 235-1030 Ext: 16012
Email: ckohl@wfid.net

Bill To Name: Wichita Falls ISD
Bill To Address: PO Box 97533
Wichita Falls, TX 76301

Ship To Name: Wichita Falls ISD
Ship To Address: PO Box 97533
Wichita Falls, TX 76301-4412

Table with 6 columns: Product, List Price, Sales Price, Quantity, Total Price, Item Discount. Rows include MAP Growth K-12, MAP Reading Fluency Add-on, MAP Growth Science, and Growth Report +1hr Virtual Consulting.

Quote Discount -\$24,489.57
Quote Subtotal \$118,980.43
Estimated Tax \$0.00
Grand Total \$118,980.43

Notes

Allied States RFP# 20-7373

Terms and Conditions

This Schedule A is subject to the terms and conditions located at: https://legal.nwea.org/ (the "Agreement") for the Products and Services listed above.

General. Product and Onsite/Virtual Services-specific terms are located at: http://legal.nwea.org/msa\_supplemental\_terms.pdf.

Information about NWEA's collection, use, and disclosure of Student Information can be found here: https://legal.nwea.org/nwea-privacy-and-security-for-pii.html

NWEA's W9 can be found at: https://legal.nwea.org/nwea-w-9.html

Until this Schedule A is signed, the terms identified here are valid for 30 days from the date above. Please confirm the billing address or specify changes to your Account Manager.



NWEA, a division of Houghton Mifflin Harcourt Publishing Company

**Signature**

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_

Title \_\_\_\_\_

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**August 15, 2023**

<b>Agenda Item:</b>	Approval of Bi-Annual Catalog Bids		
<b>Administrator Responsible:</b>	Leah Horton, Chief Financial Officer		
<b>Attachments:</b>	Vendor List Attached for Each Bid Listed Below		
_____ Action Needed	_____ <b>X</b> _____	_____ Information	_____ Report

**Administrative Information:**

That the Wichita Falls Independent School District Board of Trustees award the RFPs as listed below, to the vendors listed on the RFP attachments as outlined, effective September 1, 2023, for a period of two (2) years, as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

**Explanation:**

The RFPs listed were advertised twice in the Times Record News, and issued on WFISD’s electronic bidding platform based on commodity code(s) matching. Responses were evaluated by Lauren Zotz, Director of Purchasing, and Matthew Cameron, Purchasing Specialist II. Purchase of goods will be on an as-needed basis.

RFP	Title
2324-07-C-25	Local Retail Goods and Supplies
2324-09-C-25	T-Shirts, Decals, Embroidery, Signs, Personalized Goods and Related
2324-11-C-25	Fundraising Company Services
2324-13-C-25	Books (all types)

See attached Vendor Lists for each RFP listed.

**Fiscal Note:**

Expenditures are from the respective campus/department budgets. These are multi-year contracts and therefore require the Board of Trustees approval per policy, CH Local.

**RFP 2324-11-C-25 Fundraiser Services - 9/1/2023 to 8/31/2025**

Supplier	Description
99Pledges	100% Web-based, Direct Delivery
Amber McPherson - Fundraiser Lady	Select all that apply, 100% Web-based, Direct Delivery, In-Person Product Sales, Delivery Upon Sale, In-Person Pre-order, Future Delivery
Believe Kids, Cherrydale, Shopfund, Fundgive and Spirit Gear Direct (Kredo Inc.)	100% Web-based, Direct Delivery, In-Person Pre-order, Future Delivery
Branded1st.com	100% Web-based, Direct Delivery, In-Person Product Sales, Delivery Upon Sale, In-Person Pre-order, Future Delivery
Century Resources, LLC	In-Person Pre-order, Future Delivery, Other (describe on next attribute)
Club's Choice Fundraising (Choice Products USA, LLC)	100% Web-based, Direct Delivery, In-Person Product Sales, Delivery Upon Sale, In-Person Pre-order, Future Delivery
Deanan Gourmet Popcorn (Aaron)	In-Person Product Sales, Delivery Upon Sale, In-Person Pre-order, Future Delivery
Diamond Fundraising, LLC	100% Web-based, Direct Delivery, In-Person Pre-order, Future Delivery
ESF FUNDRAISING OF TX LLC	In-Person Product Sales, Delivery Upon Sale, In-Person Pre-order, Future Delivery, In-person at Event, Balance Invoiced
Freedom Fundraising	In-Person Product Sales, Delivery Upon Sale, In-Person Pre-order, Future Delivery, Other (describe on next attribute)
Jenny's Penguin Patch Holiday Shop (R & K Sales, Inc.)	Other (describe on next attribute)
Literati, Inc	100% Web-based, Direct Delivery
Pala Supply Company, Inc	100% Web-based, Direct Delivery, In-Person Product Sales, Delivery Upon Sale, In-Person Pre-order, Future Delivery
Scholastic Book Fairs	In-Person Product Sales, Delivery Upon Sale, Other (describe on next attribute)
Signature Fundraising	100% Web-based, Direct Delivery, In-Person Product Sales, Delivery Upon Sale, In-Person Pre-order, Future Delivery
Speed Stacks, Inc	100% Web-based, Direct Delivery, In-Person Product Sales, Delivery Upon Sale
T&B Legacy Signs and Designs (T&B Legacy Signs and Designs)	In-Person Product Sales, Delivery Upon Sale, In-Person Pre-order, Future Delivery, In-person at Event, Balance Invoiced

**RFP 2324-09-C-26 T-Shirts, Decals, Embroidery, Signs, Personalized Goods and Related - 9/1/2023 to 8/31/2025**

Supplier	Percent	Supplier Notes
4imprint, Inc	10.0%	
Barefoot (C&G Sporting Goods)	0.0%	
Benchmark Signs (Brooks & Brooks Services, Inc.)	0.0%	
Branded1st.com	10.0%	Our minimum discount for K12 education is 10% but our offering is often more than the 10%; quantity requested and the factory we are using play a role in the pricing. The larger the discount we get the more we pass on. We discount all the items we sell.
BSN Sports & US Games	10.0%	WFISD will receive a 10% discount off list price on website
Bull Market Promotions	20.0%	
Cheerleading Company, Inc	0.0%	up to 3% depending on quantity and style
Cintas Corp #628	10.0%	
Creative Costuming & Designs	0.0%	
Digital Deviance (Digital Deviance LLC)	0.0%	
Educational Products, Inc.	5.0%	Educational Products, Inc offers FREE Artwork; FREE Set-up; and FREE Delivery. We offer quality apparel at affordable prices. Our pricing is based upon the garment chosen, the location of the design, the # of imprint colors, and the qty's ordered per size. With regards to our discounts and pricing, please see attached pricing and flyer information for details.
GHI Management LLC (BroCro Creative)	0.0%	Price based off of quantity, item, print details. Each order bid individually.
GSBZ PROMOTIONAL PRODUCTS, INC.	40.0%	
Jarvis Press (RRD)	0.0%	
O'Neal's Screen Printing & Designs (Sheila O'Neal)	0.0%	Special School Pricing available. Please contact for quotes per items selected and design needed.
Ruben's House of Classics L.L.C.	10.0%	Discount of 10.00 % applies to all orders if the order exceeds a volume of 200 or more than the 15.00% applies. Minimum order does apply in order to receive discount on decals and cups/tumblers/vehicle and fleet wraps TBD if needed
Selections Promotional Products	5.0%	
Sew Much Fun	0.0%	
Sign-On Enterprises	10.0%	
T&B Legacy Signs and Designs (T&B Legacy Signs and Designs)	5.0%	I always try and maximize profit for fundraisers discounts will be given as needed for this.
The Costume Closet	0.0%	
Uniform Shop LLC	0.0%	Discount is case-by-case. Prices vary depending on quantity and number of stitches. Bulk orders priced accordingly. We do NOT charge additional fees for the following: Number of items ordered, Simple design changes, Color changes, Large or heavy garments, Simple design digitizing (I.E. a name in a standard font) Use of Metallic or Neon thread

**RFP 2324-13-C-25 Books (all types) - 9/1/2023 to 8/31/2025**

<b>Supplier</b>	<b>Percent</b>	<b>Supplier Notes</b>
ABDO Publishing Company	0.0%	A 30% discount off list price is already reflected in our catalogs and online at abdobooks.com.
Adams Book Company DBA Texas Educational Paperbacks	25.0%	
Barnes & Noble Booksellers, Inc.	0.0%	Barnes & Noble offers the following tiered discounts on discountable books; 20% on purchases up to \$1,000, 30% on purchases from \$1,000 to \$5,000 and a 35% discount on purchases over \$5,000. Tiered discounting excludes textbooks, reference, technical books, eBooks & all non-book items; please partner with your Business Development Manager to inquire what discounting these items may be eligible for.
Bellwether Media	30.0%	Our school/library price is discounted (around 30%) from the retail/list price. A 30% discount from list price is already reflected in catalogs and online at www.bellwethermedia.com. Our paperbacks are retail price (\$7.99 or \$8.99 depending on the imprint).
Books By The Bushel, LLC.	5.0%	
Booksource (GL group, Inc.)	25.0%	
BOUND TO STAY BOUND BOOKS, INC.	30.0%	
Children's Plus, Inc.	0.0%	Discounts up to 30% off publishers list price reflected in web catalog
Childsworld/Childsplay (Prevention Products & Services, Inc.)	10.0%	
Coughlan Companies	0.0%	Library Division-Hard Cover & eBooks: 25% off List Price is reflected in the catalog and on the website as School/Library Price (S/L).Classroom Division-Paperback & eBooks: Various programs are discounted 5-10%. Catalog and website pricing reflects discount.PebbleGo, PebbleGo Create and Capstone Connect Products: multi-site, multi-database discounts available. Call Customer Service or your sales consultant for quote.
Delaney Educational Enterprises	0.0%	Discounts up to 30% off publishers list price reflected in web catalog
Discount School Supply (Earlychildhood, LLC)	3.0%	
EastWest (Learner Publisher Group)	25.0%	
Express Booksellers (Express Booksellers, LLC)	25.0%	We offer a discount range for trade publications in print 25%-40% off publisher's list price. Textbooks, library books, instructional materials, e-books and professional publications discounts range from 0%-25% off the publisher's list price. The discount offered is based on the type of publication and quantity ordered.
Follett Content Solutions, LLC	0.0%	The prices that are shown on Follett's Titlewave website will reflect any discounted pricing, which can be up to 45% off of publisher price.
Gumdrop Books (Central Programs Inc.)	70.0%	22

<b>RFP 2324-13-C-25 Books (all types)</b>		
<b>Supplier</b>	<b>Percent</b>	<b>Supplier Notes</b>
Hertzberg-New Method, Inc. d/b/a Perma-Bound Books	0.0%	Prices in our catalogs and on our website, www.perma-bound.com, are pre-discounted up to 40% off publisher list prices.
Imprints 1 (Imprints 1 PDJS, LLC)	0.0%	
Junior Library Guild (MT Library Services, Inc. dba Junior Library Guild)	0.0%	0 (zero) 0% Items are PREDISCOUNTED up to 75% off; therefore, no additional discount is possible; Pricing & Bid Discount file attached explaining pricing.
Just Right Reader, Inc.	3.0%	
KAMICO Instructional Media, Inc.	0.0%	KAMICO offers a 0-20% discount depending on item and quantity. KAMICO's everyday prices are competitive with other companies' discounted prices.
Kaplan Early Learning Company	10.0%	Discount applied to orders of \$300 or more on current list pricing in effect at time of order. Some exclusions apply.
Keystone Books and Media	0.0%	Discounts up to 30% off publishers list price reflected in web catalog
La Hacienda Musica	5.0%	
Lakeshore Learning Materials, LLC	5.0%	
Lerner Publishing Group	35.0%	
Mackin Educational Resources (Mackin Book Company)	8.0%	Mackin is offering an ADDITIONAL 8% discount off its continuously updated online catalog - Mackin.com - (which is already discounted up to 45% off List price) for PRINT books. All other products and services, such as eBooks, digital audiobooks, multi-media, professional/reference materials, Playaways, educational databases, makerspace products, etc., are offered at the pre-discounted standard Mackin.com pricing.
McGraw Hill LLC	25.0%	mheducation.com reflects LIST price until you log in with your school account. Once logged in with your school account, prices will reflect a discount of up to 25% off posted list prices. Visit this link to view complete catalogs with school pricing: <a href="https://www.mheducation.com/prek-12/explore/catalogs.html">https://www.mheducation.com/prek-12/explore/catalogs.html</a> . Prices subject to annual increase.
Mrs. Nelson's Book Company LLC	43.0%	
New Readers Press (Proliteracy Worldwide)	0.0%	
Opal Booz & Associates	30.0%	
P A Publishing (Jeffery Kingore)	25.0%	

RFP 2324-13-C-25 Books (all types)		
Supplier	Percent	Supplier Notes
Perfection Learning Corporation	30.0%	30% discount off of publisher list price on individual Cover Craft/Turtleback, hardcover, and paperback trade titles already reflected in catalog and web prices. 0% discount applies to proprietary titles published under the names Perfection Learning, AMSCO, or Kinetic. For large orders, please contact the local sales consultant for possible additional discounts or shipping concessions.
Quill LLC (Staples Inc)	10.0%	
Rainbow Book Company	0.0%	Discounts up to 30% off publishers list price reflected in web catalog
Really Good Stuff, LLC	3.0%	
Red Brick Resources (Smart Apple Media)	30.0%	
RUSSELL'S EDUCATIONAL CONSULTING (Hazel Russell)	0.0%	
Saddleback Educational, Inc.	0.0%	Thank you very much for allowing Saddleback Educational, Inc. the opportunity to participate in your bid process. We understand that your budget has to go as far as possible, and we strive to make that easier by offering the best pricing possible. As we are priced for schools and libraries there are no additional discounts. All current pricing is available on our website, <a href="http://www.sdlback.com">www.sdlback.com</a> . We can also mail out current catalogs once addresses are provided.
Savvas Learning Company	0.0%	Please see account manager for any discounting opportunities based on specific purchase. Our standard pricing is included in the attached catalog information.
Scholastic Inc.	25.0%	
School Specialty LLC	33.0%	33% off List Price on Supply Items. Please see Cover Letter for more details.
Superior Text LLC	38.5%	10% is the minimum discount off of Publisher's List Price (PLP). Discounts on some items such as classroom literature and new novels, dictionaries and thesauruses can have discounts as high as 38.5% off of PLP. To get the most current and accurate pricing, please send requests to <a href="mailto:sales@superiortext.com">sales@superiortext.com</a> . We have pre-owned textbooks and clean workbooks also and those discounts are subject to quotes as well.
Sweet Pipes (BRBM Publishing LLC)	10.0%	10% off all Yamaha, Canto, Da Capo Recorders and neckstraps 10% off all Sweet Pipes Publications (item #'s beginning with SP) 5% off Aulos recorders and Remo Percussion Sonor, Studio 49 and Remo Instruments, request a quote 0% off all other catalog items

RFP 2324-13-C-25 Books (all types)		
Supplier	Percent	Supplier Notes
Textbook Warehouse, LLC	5.0%	*5% Off Publishers List Price for Library Books, New Textbooks, Workbooks, TEs, Instructional & Technical Manuals, Foreign Language Books, and other Book Titles at <a href="http://www.textbookwarehouse.com">www.textbookwarehouse.com</a> *10% Off Catalog Prices for In-stock Used Textbooks, Workbooks, and TEs at <a href="http://www.textbookwarehouse.com">www.textbookwarehouse.com</a> *10% Off Publishers List Price for Reference and Test Prep Materials at <a href="http://www.textbookwarehouse.com">www.textbookwarehouse.com</a> *37% Off Publishers List Price on New Paperback Classic and Trade Novels at <a href="http://www.textbookwarehouse.com">www.textbookwarehouse.com</a>
The Reading Warehouse Inc	27.0%	1-24 copies of a title: 27% off Publisher list price / 25-99 copies of a title: 33% off Publisher list price / 100 or more copies of a title: 36% off Publisher list price / TRW Bargain Bin offers from 50% to a 95% discount on thousands of Publisher titles.
Theatre House (Fourth Wall LLC)	5.0%	use code ISD.
Torres Henderson Education Resources LLC	12.0%	
Wieser Educational, Inc.	0.0%	
William H. Sadlier	0.0%	Our catalog reflects a 25% discount for schools.
YouthLight, Inc.	0.0%	Volume discounts available on orders starting at \$500

<b>RFP 2324-07-C-25 Local Retail Goods and Supplies (Walk-in) - 9/1/2023 to 8/31/2025</b>			
<b>Supplier</b>	<b>Max Discount</b>	<b>Supplier Notes</b>	<b>Vendor should describe all products offered for in-store purchases.</b>
Ace Mart Restaurant Supply Company	7.0%	7% off in stock small wares, 5% in stock equipment.Special Order Items quoted on a case by case basisApplicable freight applied at time of order.	Large Kitchen Equipment, Small Wares, Janitorial Supplies, CTE Equipment, Floral Design Storage Equipment, Installation, Turn key, Design Services
Action Battery, LLC	30.0%		All types of batteries, chargers and battery related products as well as golf cars, electric buggies / utility vehicles and all golf car related parts and accessories. Discounts are up to 30% depending on product.
Baker Distributing Company	15.0%	5to25% off trade depending on product.	Heating, Ventillation, Air Conditioning, Refrigeration and Food Service Equipment, Parts & Supplies
Berend Turf & Tractor, LP	0.0%		Parts and Service for Power Equipment
BJD Engraving, LLC	30.0%	Usually, the engraving is included as the 30%	Trophies, Medals, plaques and any recognition or personalized office supplies needed.
Consolidated Electrical Distributors, INC.	0.0%	no discounts for walk in.	electrial supplies
Digital Deviance (Digital Deviance LLC)	0.0%		Screen Printed T-Shirts, Sweatshirts, Koozies, Promotional Items, etc... Embroidered Goods Hats, Bags, Backpacks, etc...
Empire Paper Company	0.0%		Cleaning and Janitorial Supplies, Food service, industrial, packaging and office supplies as well as commercial laundry and ware wash systems.
Metroplex Welding Supply	10.0%		Cylinder Gases, Gloves, Safety glasses, welding wire, abrasives, welding machines, wire wheels, wire brushes, cutting torch hoses, cutting torch kits, mig guns, mig gun consumables, welding caps, welding hoods, welding rods, welding cable, torch hose repair, welding machine repair, strong hand products, torch and regulator repair,
PPG Architectural Finishes, Inc.	25.0%		Paints and related supplies 25% off Retail List Sundries (Supplies) 50% off Retail Paints
Wichita Glass and Mirror Co.	0.0%		REPLACEMENT WINDOW GLASS, INSULATED GLASS UITS, DOOR CLOSERS, PIVOTS AND CONTINUOUS HINGE, SAFETY GLASS (TEMPERED & LAMIANATED GLASS)
WICHITA PIPE & SUPPLY COMPANY	0.0%		Plumbing,tools, Hvac parts, all building supplies
WOODARD BUILDERS SUPPLY CO	30.0%	30% off manufacturers catalog list price	Finish Hardware, Hollow Metal Doors & Frames, Wood Doors, Restroom Accessories

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**August 15, 2023**

<b>Agenda Item:</b>	RFP 2324-15-O-24 Police Vehicles
<b>Administrator Responsible:</b>	Leah Horton, Chief Financial Officer
<b>Attachments:</b>	All Vehicle Information
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action <input type="checkbox"/> Information <input type="checkbox"/> Report

**Administrative Information:**

That the Wichita Falls Independent School District Board of Trustees approve the purchase of eight (8) used vehicles, totaling \$114,960, for WFISD Police Vehicles procured on RFP 2324-15-O-24 as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

**Explanation:**

The RFP was advertised twice in the Times Record News and posted on WFISD’s electronic bid solicitation platform. Five (5) North Texas dealers were directly invited and twenty-nine (29) vendors received auto-invites on the electronic platform. Chicago Motors is the only respondent of which the listed vehicles (all are Ford Explorers, white in color). The RFP response was reviewed by CFO Leah Horton, Police Chief Anthony Smith, and Lauren Zotz, Director of Purchasing.

Texas House Bill 3 (HB3) relates to measures for ensuring public school safety, including the development and implementation of purchases relating to public school safety and security requirements. HB3 requires the establishment of an armed security officer at each campus. The purchase of eight (8) police vehicles will support the requirement by allowing all officers to quickly respond to incidents district-wide. The purchase request includes the following vehicles:

Choice	Stock#	Year	Other	Tire Condition	Mileage	Equipment	Price
1	R-9441	2015	Recall-Rear Toe Link; May need tires	Min 75%	96,758	Bumper push	\$11,795
2	R-9495	2015	Recall-Rear Toe Link	New <2,500 mi	91,545	Pushbar	\$11,995
3	R-9224	2016	Recall-Rear Toe Link; Transmission removed & Reinstalled, Front end minor accident (stationary object)	Min 75%	95,326	Bug guard	\$12,995
4	R-9187	2014	No accidents; Recall-Rear Toe Link	Min 75%	81,950	Spotlights	\$13,795
5	R-9461	2017	Recall-Rear Toe Link	Min 75%	98,585	Bumper Push, Spotlights	\$13,795
6	R-8893	2014	2-owner, no accidents	Min 75%	60,588	Spotlights, Bug guard	\$14,795
7	R-9343	2014	No accidents, no recall	Min 75%	82,846	Lightbar, Bumper Push	\$16,795
8	R-9299	2017	Recall-Rear Toe Link; Accident (deer) 03/2022	Min 75%	82,901	Lightbar, Passenger Cage, Siren	\$18,995
<b>Total</b>							<b>\$114,960</b>

Shipment of vehicles to WFISD is included in prices shown. Vendor requires full payment prior to shipment (by check or ACH).

**Fiscal Note:**

This purchase will be paid budgeted Security Funds. Purchases over \$100,000 require the Board of Trustees approval per policy, CH Local.

RFP 2324-15-O-24 Police Vehicles  
Summary August 15, 2023

	Other	Explorers	White Explorers	Black Explorers	Silver/Grey Explorers	Shipping	Dealer Inventory Number/ID	Vehicle Make, Year and Model	Trim	Current Vehicle Mileage	Vehicle Cosmetic Condition	Passenger Doors	Vehicle Mechanical History	Vehicle Exterior	Vehicle Interior	Drivetrain	Fuel Type	Clean Title	Rooftop Light Bar	Communication Device	Recording Equipment	Spotlight(s)	Additional information about this Vehicle
POLICE VEHICLE 1/20		\$11,795.00	\$11,795.00			\$0.00	R-9441	2015 Ford Explorer	SEE LINK BELOW	96,758	Good	4-Doors	SEE LINK BELOW	White	Black	All-Wheel Drive	Gasoline	Yes, Clean Title	NOT equipped with Light Bar	NOT equipped with Communication Device	NOT equipped with Recording Equipment	NOT equipped with Spotlight(s)	<a href="https://chicagomotors.com/329737/2015-Ford-Explorer">https://chicagomotors.com/329737/2015-Ford-Explorer</a>
POLICE VEHICLE 2/20		\$11,995.00	\$11,995.00			\$0.00	R-9495	2015 Ford Explorer	SEE LINK BELOW	91,545	Good	4-Doors	SEE LINK BELOW	White	Black	All-Wheel Drive	Gasoline	Yes, Clean Title	NOT equipped with Light Bar	NOT equipped with Communication Device	NOT equipped with Recording Equipment	NOT equipped with Spotlight(s)	<a href="https://chicagomotors.com/331029/2015-Ford-Explorer">https://chicagomotors.com/331029/2015-Ford-Explorer</a>
POLICE VEHICLE 4/20		\$12,995.00	\$12,995.00			\$0.00	R-9224	2016 Ford Explorer	SEE LINK BELOW	95,326	Good	4-Doors	SEE LINK BELOW	White	SEE LINK BELOW	All-Wheel Drive	Gasoline	Yes, Clean Title	NOT equipped with Light Bar	NOT equipped with Communication Device	NOT equipped with Recording Equipment	Spotlight(s) included	<a href="https://chicagomotors.com/321532/2016-Ford-Explorer">https://chicagomotors.com/321532/2016-Ford-Explorer</a>
POLICE VEHICLE 5/20		\$13,795.00	\$13,795.00			\$0.00	R-9187	2014 Ford Explorer	SEE LINK BELOW	81,950	Good	4-Doors	SEE LINK BELOW	White	SEE LINK BELOW	All-Wheel Drive	Gasoline	Yes, Clean Title	NOT equipped with Light Bar	NOT equipped with Communication Device	NOT equipped with Recording Equipment	NOT equipped with Spotlight(s)	<a href="https://chicagomotors.com/318213/2014-Ford-Explorer">https://chicagomotors.com/318213/2014-Ford-Explorer</a>
POLICE VEHICLE 6/20		\$13,795.00	\$13,795.00			\$0.00	R-9461	2017 Ford Explorer	SEE LINK BELOW	SEE LINK BELOW	Good	4-Doors	SEE LINK BELOW	White	SEE LINK BELOW	All-Wheel Drive	Gasoline	Yes, Clean Title	NOT equipped with Light Bar	NOT equipped with Communication Device	NOT equipped with Recording Equipment	Spotlight(s) included	<a href="https://chicagomotors.com/329565/2017-Ford-Explorer">https://chicagomotors.com/329565/2017-Ford-Explorer</a>
POLICE VEHICLE 13/20		\$14,795.00	\$14,795.00			\$0.00	R-8893	2014 Ford Explorer	SEE LINK BELOW	60,588	Good	4-Doors	SEE LINK BELOW	White	SEE LINK BELOW	All-Wheel Drive	Gasoline	Yes, Clean Title	NOT equipped with Light Bar	NOT equipped with Communication Device	NOT equipped with Recording Equipment	NOT equipped with Spotlight(s)	<a href="https://chicagomotors.com/330188/2014-Ford-Explorer">https://chicagomotors.com/330188/2014-Ford-Explorer</a>
POLICE VEHICLE 17/20		\$16,795.00	\$16,795.00			\$0.00	R-9343	2014 Ford Explorer	SEE LINK BELOW	82,846	Good	4-Doors	SEE LINK BELOW	White	SEE LINK BELOW	All-Wheel Drive	Gasoline	Yes, Clean Title	Light Bar included	NOT equipped with Communication Device	NOT equipped with Recording Equipment	NOT equipped with Spotlight(s)	<a href="https://chicagomotors.com/324981/2014-Ford-Explorer">https://chicagomotors.com/324981/2014-Ford-Explorer</a>
POLICE VEHICLE 21		\$18,995.00	\$18,995.00			\$0.00	R-9299	2017 Ford Explorer	SEE LINK BELOW	82,901	Good	4-Doors	SEE LINK BELOW	White	SEE LINK BELOW	All-Wheel Drive	Gasoline	Yes, Clean Title	Light Bar included, Pushbar, K0, Prisoner cage	NOT equipped with Communication Device	NOT equipped with Recording Equipment	NOT equipped with Spotlight(s)	<a href="https://chicagomotors.com/324981/2014-Ford-Explorer">https://chicagomotors.com/324981/2014-Ford-Explorer</a>
POLICE VEHICLE 14/20		\$14,795.00			\$14,795.00	\$0.00	R-9476	2017 Ford Explorer	SEE LINK BELOW	89,118	Good	4-Doors	SEE LINK BELOW	Silver	SEE LINK BELOW	All-Wheel Drive	Gasoline	Yes, Clean Title	NOT equipped with Light Bar	NOT equipped with Communication Device	NOT equipped with Recording Equipment	NOT equipped with Spotlight(s)	<a href="https://chicagomotors.com/332316/2017-Ford-Explorer">https://chicagomotors.com/332316/2017-Ford-Explorer</a>
POLICE VEHICLE 15/20		\$14,995.00			\$14,995.00	\$0.00	R-8993	2016 Ford Explorer	SEE LINK BELOW	94,865	Good	4-Doors	SEE LINK BELOW	Silver	SEE LINK BELOW	All-Wheel Drive	Gasoline	Yes, Clean Title	NOT equipped with Light Bar	NOT equipped with Communication Device	NOT equipped with Recording Equipment	NOT equipped with Spotlight(s)	<a href="https://chicagomotors.com/313996/2016-Ford-Explorer">https://chicagomotors.com/313996/2016-Ford-Explorer</a>

RFP 2324-15-O-24 Police Vehicles  
Summary August 15, 2023

POLICE VEHICLE 19/20		\$17,795.00			\$17,795.00	\$0.00	R-9148	2016 Ford Explorer	SEE LINK BELOW	76,899	Good	4-Doors	SEE LINK BELOW	Silver	SEE LINK BELOW	All-Wheel Drive	Gasoline	Yes, Clean Title	NOT equipped with Light Bar	NOT equipped with Communication Device	NOT equipped with Recording Equipment	NOT equipped with Spotlight(s)	<a href="https://chicagomotors.com/317397/2016-Ford-Explorer">https://chicagomotors.com/317397/2016-Ford-Explorer</a>
POLICE VEHICLE 7/20					\$13,795.00	\$0.00	R-9514	2015 Ford Explorer	SEE LINK BELOW	83,593	Good	4-Doors	SEE LINK BELOW	Grey	SEE LINK BELOW	All-Wheel Drive	Gasoline	Yes, Clean Title	NOT equipped with Light Bar	NOT equipped with Communication Device	NOT equipped with Recording Equipment	NOT equipped with Spotlight(s)	<a href="https://chicagomotors.com/332743/2015-Ford-Explorer">https://chicagomotors.com/332743/2015-Ford-Explorer</a>
POLICE VEHICLE 3/20				\$12,995.00		\$0.00	R-9251	2017 Ford Explorer	SEE LINK BELOW	93,740	Good	4-Doors	SEE LINK BELOW	Black	Black	All-Wheel Drive	Gasoline	Yes, Clean Title	NOT equipped with Light Bar	NOT equipped with Communication Device	NOT equipped with Recording Equipment	Spotlight(s) included	<a href="https://chicagomotors.com/321198/2017-Ford-Explorer">https://chicagomotors.com/321198/2017-Ford-Explorer</a>
POLICE VEHICLE 9/20				\$13,995.00		\$0.00	R-9212	2018 Ford Explorer	SEE LINK BELOW	97,836	Good	4-Doors	SEE LINK BELOW	Black	SEE LINK BELOW	All-Wheel Drive	Gasoline	Yes, Clean Title	NOT equipped with Light Bar	NOT equipped with Communication Device	NOT equipped with Recording Equipment	NOT equipped with Spotlight(s)	<a href="https://chicagomotors.com/320052/2018-Ford-Explorer">https://chicagomotors.com/320052/2018-Ford-Explorer</a>
POLICE VEHICLE 10/20	\$14,795.00					\$0.00	R-9359	2015 Chevrolet Caprice	SEE LINK BELOW	97,879	Good	4-Doors	SEE LINK BELOW	Black	SEE LINK BELOW	2-Wheel Drive	Gasoline	Yes, Clean Title	NOT equipped with Light Bar	NOT equipped with Communication Device	NOT equipped with Recording Equipment	Spotlight(s) included	<a href="https://chicagomotors.com/326851/2015-Chevrolet-Caprice">https://chicagomotors.com/326851/2015-Chevrolet-Caprice</a>
POLICE VEHICLE 12/20		\$14,795.00		\$14,795.00		\$0.00	R-9400	2017 Ford Explorer	SEE LINK BELOW	93,159	Good	4-Doors	SEE LINK BELOW	Black	SEE LINK BELOW	All-Wheel Drive	Gasoline	Yes, Clean Title	NOT equipped with Light Bar	NOT equipped with Communication Device	NOT equipped with Recording Equipment	Spotlight(s) included	<a href="https://chicagomotors.com/327011/2017-Ford-Explorer">https://chicagomotors.com/327011/2017-Ford-Explorer</a>
POLICE VEHICLE 16/20		\$14,995.00		\$14,995.00		\$0.00	R-9334	2018 Ford Explorer	SEE LINK BELOW	81,723	Good	4-Doors	SEE LINK BELOW	Black	SEE LINK BELOW	All-Wheel Drive	Gasoline	Yes, Clean Title	NOT equipped with Light Bar	NOT equipped with Communication Device	NOT equipped with Recording Equipment	NOT equipped with Spotlight(s)	<a href="https://chicagomotors.com/324030/2018-Ford-Explorer">https://chicagomotors.com/324030/2018-Ford-Explorer</a>
POLICE VEHICLE 18/20		\$16,995.00		\$16,995.00		\$0.00	R-9199	2019 Ford Explorer	SEE LINK BELOW	82,529	Good	4-Doors	SEE LINK BELOW	Black	SEE LINK BELOW	All-Wheel Drive	Gasoline	Yes, Clean Title	NOT equipped with Light Bar	NOT equipped with Communication Device	NOT equipped with Recording Equipment	NOT equipped with Spotlight(s)	<a href="https://chicagomotors.com/320053/2019-Ford-Explorer">https://chicagomotors.com/320053/2019-Ford-Explorer</a>
POLICE VEHICLE 20/20		\$17,795.00		\$17,795.00		\$0.00	R-9313	2016 Ford Explorer	SEE LINK BELOW	72,315	Very Good, Good	4-Doors	SEE LINK BELOW	Black	SEE LINK BELOW	All-Wheel Drive	Gasoline	Yes, Clean Title	NOT equipped with Light Bar	NOT equipped with Communication Device	NOT equipped with Recording Equipment	Spotlight(s) included	<a href="https://chicagomotors.com/325742/2016-Ford-Explorer">https://chicagomotors.com/325742/2016-Ford-Explorer</a>
POLICE VEHICLE 8/20		\$13,995.00		\$13,995.00		\$0.00	R-9389	2017 Ford Explorer	SEE LINK BELOW	86,184	Good	4-Doors	<a href="https://chicagomotors.com/320052/2018-Ford-Explorer">https://chicagomotors.com/320052/2018-Ford-Explorer</a>	Black	<a href="https://chicagomotors.com/320052/2018-Ford-Explorer">https://chicagomotors.com/320052/2018-Ford-Explorer</a>	All-Wheel Drive	Gasoline	Yes, Clean Title	NOT equipped with Light Bar	NOT equipped with Communication Device	NOT equipped with Recording Equipment	Spotlight(s) included	<a href="https://chicagomotors.com/326530/2017-Ford-Explorer">https://chicagomotors.com/326530/2017-Ford-Explorer</a>
POLICE VEHICLE 11/20	\$14,795.00					\$0.00	R-9483	2015 Dodge Charger	SEE LINK BELOW	95,420	Good	4-Doors	SEE LINK BELOW	Black	SEE LINK BELOW	All-Wheel Drive	Gasoline	Yes, Clean Title	NOT equipped with Light Bar	NOT equipped with Communication Device	NOT equipped with Recording Equipment	Spotlight(s) included	<a href="https://chicagomotors.com/329048/2015-Dodge-Charger">https://chicagomotors.com/329048/2015-Dodge-Charger</a>

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**August 15, 2023**

<b>Agenda Item:</b>	RFP 2324-04-S-28 Elevator and Chairlift Maintenance, Inspections and Repair Services		
<b>Administrator Responsible:</b>	Leah Horton, Chief Financial Officer		
<b>Attachments:</b>	None		
<input type="checkbox"/> Action Needed <input checked="" type="checkbox"/> Future Action <input type="checkbox"/> Information <input type="checkbox"/> Report			

**Administrative information:**

That the Wichita Falls Independent School District Board of Trustees award Elevator and Chairlift Maintenance, Inspections and Repair Services to TK Elevator Corporation as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

**Explanation:**

This solicitation was advertised twice in the Times Record News and posted on WFISD’s bid solicitation platform. Invitations for the RFP were generated by commodity code and by direct invitation to thirty-four (34) vendors. Two (2) vendors submitted proposals. This RFP is a multi-year proposal for thirty-three (33) months District’s option to renew for two (2) additional one (1) year periods.

Vendor proposals were reviewed and evaluated by Chris Fain-Director of Maintenance, Johnnie Ozee-Maintenance Supervisor, Scott McLaughlin-Fire and Security, and the solicitation was facilitated by Lauren Zotz-Director of Purchasing. The proposed services provide comprehensive preventive maintenance and inspection services intended to ensure student and staff safety, protect investment, extend equipment life and provide a high level of performance and reliability for District elevators and chairlifts, and to provide emergency services when needed. Services also include maintaining equipment compliance with Texas Department of Licensing and Regulations.

Vendor Name	Headquarters	Local Office	Annual Cost	Evaluation Score
TK Elevators	Atlanta, Georgia	Fort Worth, Texas	\$57,000.00	91.89
Otis Elevators	Farmington, Connecticut	Irving, Texas	\$55,895.54	80.33

**Fiscal Note:**

The expenditure will be paid with budgeted Maintenance funds. This is a multi-year bid requiring Board of Trustees approval per CH Local.

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**August 15, 2023**

<b>Agenda Item:</b>	RFP 2324-12-P-24 Bulk Fuel
<b>Administrator Responsible:</b>	Leah Horton, Chief Financial Officer
<b>Attachments:</b>	None
<input type="checkbox"/> Action Needed <input checked="" type="checkbox"/> Future Action <input type="checkbox"/> Information <input type="checkbox"/> Report	

**Administrative Information:**

That the Wichita Falls Independent School District Board of Trustees award RFP 2324-12-P-25 Bulk Fuel to vendors as ranked below for one (1) year beginning September 1, 2023, through August 31, 2024, as submitted by Leah Horton, Chief Financial Officer and as recommended by Dr. Donny Lee, Superintendent of Schools.

**Explanation:**

The bid was advertised twice in the Times Record News, posted and access on WFISD’s electronic bid solicitation platform. Seven previous vendors were directly invited and thirty-seven (37) by auto-invite. Seven (7) vendors submitted proposals and ranked by pricing for diesel and unleaded. Awarded vendors Proposals were evaluated by Matthew Cameron-Purchasing Specialist II, and Lauren Zotz-Director of Purchasing. Highest ranking vendor will have first opportunity for order fulfillment. If unable, second vendor will be notified, then third, and so on. Ranking of vendors is as follows:

<b>Diesel Load Price Ranking</b>		
<b>Total/7500 gal</b>	<b>Vendor</b>	<b>RFP Score</b>
\$22,765.13	Haigood & Campbell	100.00
\$22,795.55	Fikes Wholesale	99.95
\$22,862.65	Merrimac Energy	99.88
\$23,025.60	Petroleum Traders	99.72
\$23,282.00	Sunoco, LLC	99.56
\$23,407.50	Delta Fuel Company	99.79
\$25,094.24	Pinnacle Petroleum Inc	97.31

<b>Unleaded Load Price Ranking</b>		
<b>Total/7500</b>	<b>Vendor</b>	<b>RFP Score</b>
\$22,743.40	Merrimac Energy	100.00
\$22,765.13	Haigood & Campbell	99.96
\$22,777.25	Fikes Wholesale	99.98
\$22,965.40	Petroleum Traders	99.67
\$23,197.25	Sunoco, LLC	99.60
\$23,407.50	Delta Fuel Company	99.64
\$24,869.23	Pinnacle Petroleum Inc	97.65

<b>Historical Fuel</b>	<b>18-19</b>	<b>19-20</b>	<b>20-21</b>	<b>21-22</b>	<b>22-23</b>
Diesel	247,431.28	184,332.32	165,059.63	323,818.08	397,047.23
Unleaded	57,245.43	55,232.88	44,502.44	84,308.31	98,707.73
<b>Total</b>	<b>304,676.71</b>	<b>239,565.20</b>	<b>209,562.07</b>	<b>408,126.39</b>	<b>495,754.96</b>

**Fiscal Note:**

Expenditures are from budgeted Maintenance and Transportation funds. Expenditures exceeding \$100,000 require Board of Trustees approval per policy, CH Local.

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**August 15, 2023**

<b>Agenda Item:</b>	RFP 2324-14-C-28 Charter Bus Services
<b>Administrator Responsible:</b>	Leah Horton, Chief Financial Officer
<b>Attachments:</b>	None
<input type="checkbox"/> Action Needed <input checked="" type="checkbox"/> Future Action <input type="checkbox"/> Information <input type="checkbox"/> Report	

**Administrative Information:**

That the Wichita Falls Independent School District Board of Trustees award three (3) vendors as outlined below for RFP 2324-14-C-28 Charter Bus Services, for the period of three (3) years with two, one (1) year optional renewal periods, as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

**Explanation:**

The RFP was advertised twice in the Times Record News and posted on WFISD’s bid solicitation platform. Thirty-seven vendors received auto or manual invitations to bid. Four (4) vendors submitted proposals, and of those, three (3) successful proposals and are included in the recommendation for award of indefinite delivery, indefinite quantity (IDIQ), and scheduled on an as-needed basis. The RFP was reviewed by Matthew Cameron, Purchasing Specialist II, and Lauren Zotz, Director of Purchasing.

Vendor	Headquarters	Score	AWARD
Xpress Charters	Wichita Falls, Texas	100.00	Yes
Game Time Transportation	Desoto, Texas	89.95	Yes
ECHO AFC Transportation	Houston, Texas	78.00	Yes
Avalon Motor Coaches LLC / Wynne Transportation	Irving, Texas	47.00	No

**Fiscal Note:**

The expenditures will be funded with Budgeted Department Funds (primarily Athletics and Fine Arts). Expenditures exceeding \$100,000 require Board approval per Policy CH (Local).

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**August 15, 2023**

<b>Agenda Item:</b>	IXL Learning Purchase		
<b>Administrator Responsible:</b>	Leah Horton, Chief Financial Officer		
<b>Attachments:</b>	IXL Pricing and Participation Information		
_____ Action Needed	___X___ Future Action	_____ Information	_____ Report

**Administrative Information:**

That the Wichita Falls Independent School District Board of Trustees approve the purchase of IXL Learning for educational support of elementary and middle school campuses during the 2023-2024 school year as submitted by Leah Horton, Chief Financial Officer and as recommended by Dr. Donny Lee, Superintendent of Schools.

**Explanation:**

IXL Learning uses insights from student work in the curriculum and the real-time diagnostic to generate personalized guidance for each learner. The personalized action plans link students to the skills that will help them build on their knowledge and remediate gaps in understanding utilizing interactive components and unlimited practice questions. IXL Learning offers program training for teachers to assure full utilization and effectiveness. Training participation is being considered by participating campuses and is not yet determined as to the total cost (based on participation). Campuses and teachers previously utilizing IXL Learning program are already familiar with its functions but may choose to participate as deemed needed. District training is offered at \$3,600 for up to 150 teachers. Multiple trainings may be held if needed. (IXL Learning is a District-approved digital online resource.)

Campus	Total Student Licenses	PD	Campus Quote	District Quote	Funds Utilized
Burgess	400	NO	\$9,200	\$9,000	?
Crockett	350	NO	\$7,025	\$6,850	SCE
Cunningham	396	?	\$8,917	\$7,524	?
Fowler	525	?	\$12,075	\$11,812	?
Franklin	500	?	\$10,500	\$10,250	?
Milam	n/a	?	n/a	n/a	?
Scotland Park	625	?	\$11,125	\$10,812	?
Sheppard	175	NO	\$2,100	\$2,012.50	?
Zundy	300	?	\$6,900	\$6,750	?
MS – Barwise	1,120	?	\$25,200	\$24,640	?
MS – Kirby	473	YES	\$10,879	\$10,642	?
MS – McNiel	1,073	YES	\$24,142	\$23,606	?
			<b>\$135,233*</b>	<b>\$127,500*</b>	n/a

\*Campus Quotes may include \$1,195 for Campus Training, District Quote includes \$3,600 for 150 teachers.

**Fiscal Note:**

This purchase will be made utilizing Allied States Cooperative Contract# 19-7335 and will be paid from budgeted District, Campus and/or Federal Funds. Purchases over \$100,000 require the Board of Trustees approval per policy, CH Local.

Campus	Allied States Price	Sections	Students	Math Levels	ELA Levels	Science Levels	Social Studies Levels	IXL Spanish	Seat Cost	Spanish	K-8 universal screener	IXL PD Pkg	PD Qty	Unlimited Instructor Accts	Discount/Credit	Quote Total	Sections2	District pricing	District Seat for Campus Cost	Campus Seat Savings	
Burgess	\$23.00	4	400	1-5	1-5	1-5	1-5		\$9,200.00		YES		0	YES	-\$200.00	\$9,200.00	4	\$22.50	\$9,000.00	\$200.00	
Crockett	\$17.50	2	200	1, 2, 5	1, 2, 5				\$3,500.00				0		\$0.00	\$3,500.00	2	\$17.00	\$3,400.00	\$100.00	
Crockett	\$23.50	4	150	3,4	3,4	3,4	3,4		\$3,525.00		YES		0	YES	\$0.00	\$3,525.00	4	\$23.00	\$3,450.00	\$75.00	
Cunningham	\$21.50	3	198	3-5	3-5	3-5			\$4,257.00		YES			YES	\$0.00	\$4,257.00	3	\$21.00	\$4,158.00	\$99.00	
Cunningham	\$17.50	2	198	K-2	K-2				\$3,465.00		YES	\$1,195.00		YES	\$0.00	\$4,660.00	2	\$17.00	\$3,366.00	\$99.00	
Fowler	\$23.00	4	525	K-5	K-5	K-5	K-5		\$12,075.00		YES	\$1,195.00		YES		\$13,270.00	4	\$22.50	\$11,812.50	\$262.50	
Franklin	\$21.00	3	500	K-5	K-5	K-5			\$10,500.00		YES	\$1,195.00		YES	\$0.00	\$11,695.00	3	\$20.50	\$10,250.00	\$250.00	
Milam	good until 7/24		300						\$0.00											\$0.00	
Scotland Park	\$23.00	4	250	3-5	3-5	3-5	3-5		\$5,750.00						-\$875.00	\$5,750.00	4	\$22.50	\$5,625.00	\$125.00	
Scotland Park	\$17.00	2	275	PK-2	PK-2				\$4,675.00						\$0.00	\$4,675.00	2	\$16.50	\$4,537.50	\$137.50	
Scotland Park	\$7.00		100					PK-5	\$700.00	1	YES	\$0.00		YES	\$0.00	\$700.00	1	\$6.50	\$650.00	\$50.00	
Sheppard	\$12.00	1	175	K-5					\$2,100.00		YES		0	YES	\$0.00	\$2,100.00	1	\$11.50	\$2,012.50	\$87.50	
Zundy	\$23.00	4	300	3-4	3-4	3-4	3-4		\$6,900.00		YES	\$1,195.00		YES	\$0.00	\$8,095.00	4	\$22.50	\$6,750.00	\$150.00	
Barwise	\$22.50	4	1120	6-8	6-8	6-8	6-8		\$25,200.00		YES	\$1,195.00		YES		\$26,395.00	4	\$22.00	\$24,640.00	\$560.00	
Kirby	\$23.00	4	473	6-8	6-8	6-8	6-8		\$10,879.00		YES	\$1,195.00	10	YES		\$12,074.00	4	\$22.50	\$10,642.50	\$236.50	
McNiel	\$22.50	4	1073	6-8	6-8	6-8	6-8		\$24,142.50		YES	\$1,195.00	75	YES		\$25,337.50	4	\$22.00	\$23,606.00	\$536.50	
			<b>6237</b>							<b>\$126,868.50</b>			<b>\$8,365.00</b>	<b>85</b>	<b>Train</b>		<b>\$135,233.50</b>			<b>\$123,900.00</b>	<b>\$2,968.50</b>

Campus PD

District PD / 150

\$3,600.00

Allied States	One subject	Two Subjects	Three Subjects	Four Subjects
<250 students	\$12.00	\$17.50	\$21.50	\$23.50
250-999 students	\$11.50	\$17.00	\$21.00	\$23.00
1,000-2,499 students	\$11.00	\$16.50	\$20.50	\$22.50
2,500-4,999 students	\$10.50	\$16.00	\$20.00	\$22.00
5,000-9,999 students	\$10.00	\$15.00	\$19.50	\$21.50
10,000+ students	\$9.50	\$15.00	\$19.00	\$21.00

District Savings \$7,733.50

Campus Cost \$135,233.50

\$127,500.00

Spanish \$7.00 student

Our virtual core package is \$1,195 per campus. Our [Train the Trainer](#) option is \$4,000 and trains up to 50 trainers (which should be plenty, here).Or, if you want our trainers to be there in person to train your teachers, we can [split them into groups of 50](#) and have them each attend 1 of 3 sessions in a day for \$3,600 per day (essentially, we could train up to 150 teachers per day).

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**August 15, 2023**

<b>Agenda Item:</b>	ALSCO Purchase – Multi-Year
<b>Administrator Responsible:</b>	Leah Horton, Chief Financial Officer
<b>Attachments:</b>	60-month Agreement
<input checked="" type="checkbox"/> Action Needed <input type="checkbox"/> Future Action <input type="checkbox"/> Information <input type="checkbox"/> Report	

**Administrative Information:**

That the Wichita Falls Independent School District Board of Trustees approve the ALSCO Uniforms 60-month agreement for the rental/laundry of CTE related goods, beginning August 16, 2023, as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

**Explanation:**

The Career Technology Education has utilized ALSCO Uniform services for 10+ years for providing Auto Tech students and teachers with rented and laundered uniforms, shop rags, and fender covers utilized for completion of services. The revenue from the Auto Tech services provided are utilized to pay for the rental of goods.

In 2022-2023, over thirty (30) students were outfitted with three (3) shirts, for a weekly cost of \$0.60/shirt per week, twenty (20) fender covers, and fifty (50) shop towels. Last two year’s expenditures:

Fiscal Year	Annual Spend	Monthly Average
2022-2023	\$4,235	\$353
2021-2022	\$4,172	\$348

Fiscal Year	Weekly Uniform Rental (3 per student)	Fender Cover Rental (20 per week)	Rag Rental (50 per week)
2022-2023	\$0.605/each	\$1.98/each	\$0.275/each
2021-2022	\$0.55/each	\$0.980/each	\$0.25/each
2020-2021	\$0.48/each	\$0.82/each	\$0.20/each

**Fiscal Note:**

This purchase will be paid from Auto Tech Activity Funds that are generated from the services provided by Auto Tech program. Multi-year agreements require the Board of Trustees approval per policy, CH Local.

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**August 15, 2023**

<b>Agenda Item:</b>	Federal Grants		
<b>Administrator Responsible:</b>	Leah Horton, Chief Financial Officer		
<b>Attachments:</b>	No Attachment		
<input type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input checked="" type="checkbox"/> Information	<input type="checkbox"/> Report

**Administrative Information:**

That the Wichita Falls Independent School District Board of Trustees will receive information regarding the 23-24 federal grant applications, as submitted by Leah Horton, Chief Financial Officer, and recommended by Dr. Donny Lee, Superintendent.

**Explanation:**

The Social/Emotional, Federal Programs, Special Education, and CTE departments will be seeking grant funds for the 2023-24 school year including the following grants but not limited to:

- (TEHCY) Texas Education of Homeless Children and Youth Continuation grant to assist students living in homeless situations
- (IDEA-B) Individuals with Disabilities Education Act for both Formula and Preschool grants to support the special education and related services for children
- ESSA Consolidated grant to include Title I Part A, Title I Part D, Title II Part A, Title III Part A, and Title IV Part A
- Perkins V: Strengthening Career and Technical Education for the 21<sup>st</sup> Century.

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**August 15, 2023**

**Agenda Item:** Middle School Options Discussion

**Administrator Responsible:** Dr. Peter Griffiths, Associate Superintendent

**Presentation:**

Action Needed     For Discussion     Presentations     Report

**Administrative Information:**

That the Wichita Falls Independent School District Board of Trustees discuss the consolidation and closures of possible middle school campuses.

**Explanation**

Allow the board to discuss different middle school options as the district prepares to consolidate and close high school campuses in the coming year.

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**August 15, 2023**

<b>Agenda Item:</b>	TASB Recommended Local Policy Update 121		
<b>Administrator Responsible:</b>	Dr. Peter Griffiths, Associate Superintendent		
<b>Attachments:</b>	Update 121 Policy List and Instruction Sheet		
<input type="checkbox"/> Action Needed	<input checked="" type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

**Administrative Recommendation:**

That the Wichita Falls Independent School District Board of Trustees add, revise or delete (LOCAL) policies as recommended by TASB Policy Service and according to the Instruction Sheet for TASB Localized Policy Manual Update 121 and policies revised as a result of Update 121 as submitted by Dr. Peter Griffiths, Associate Superintendent, and as recommended by Dr. Donny Lee, Superintendent of Schools.

**Explanation:**

Update 121 includes revisions to legal policies based on legislative and regulatory changes. Changes to local policies offered for consideration address the following topics:

- Fixed assets
- Integrated pest control
- Competitive bidding
- Competitive sealed proposals
- Compensation plans
- Admissions
- Bullying
- School safety personnel

**Fiscal**

**Note:** None

(LOCAL) Policy Action List

WICHITA FALLS ISD (243905) - Update 121

CFB(LOCAL): ACCOUNTING - INVENTORIES

CKE(LOCAL): SAFETY PROGRAM/RISK MANAGEMENT - SECURITY PERSONNEL

CKEA(LOCAL): SECURITY PERSONNEL - COMMISSIONED PEACE OFFICERS

CLB(LOCAL): BUILDINGS, GROUNDS, AND EQUIPMENT MANAGEMENT - MAINTENANCE

CRF(LOCAL): INSURANCE AND ANNUITIES MANAGEMENT - UNEMPLOYMENT

INSURANCE

CVA(LOCAL): FACILITIES CONSTRUCTION - COMPETITIVE BIDDING

CVB(LOCAL): FACILITIES CONSTRUCTION - COMPETITIVE SEALED PROPOSALS

DEA(LOCAL): COMPENSATION AND BENEFITS - COMPENSATION PLAN

FD(LOCAL): ADMISSIONS

FFI(LOCAL): STUDENT WELFARE - FREEDOM FROM BULLYING

AS A RESULT OF UPDATE 121:

CH(LOCAL): PURCHASING AND ACQUISITION

FDA(LOCAL): ADMISSIONS-INTERDISTRICT TRANSFERS

**Purchasing  
Authority**

The Board delegates to the Superintendent the authority to make budgeted purchases for goods or services. However, any single, budgeted purchase of goods or services that costs \$100,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place. Board approval shall also be required for:

1. Contracts that state law requires the Board to approve;
2. Contracts to be awarded to other than the lowest responsible bidder fulfilling specifications; and
3. Contracts that are not included in the current budget, regardless of the amount.

Exception for  
Emergency  
Contracts

In the event of a catastrophe, emergency, or natural disaster affecting the District, the Board delegates to the Superintendent the authority to contract for the replacement, construction, or repair of school equipment or facilities in accordance with law, if emergency replacement, construction, or repair is necessary for the health and safety of District students and staff. The Superintendent shall report to the Board at the next regular meeting any contract made under this authority. [See Disaster Exception, CH(LEGAL)]

The delegation regarding emergency contracts does not waive competitive purchasing requirements under Education Code Chapter 44. Only the Board is authorized to waive competitive purchasing requirements under limited circumstances in accordance with Education Code 44.031(h). [See Emergency Damage or Destruction, CH(LEGAL)]

Purchasing  
Procedures

The Superintendent shall develop purchasing procedures to implement the requirements of state and federal law. [See also CB, CBB, CH(LEGAL), and COA]

Purchasing Method

The Board delegates to the Superintendent the authority to determine the method of purchasing in accordance with CH(LEGAL) or CBB(LEGAL), as appropriate.

*Competitive  
Bidding*

If competitive bidding is chosen as the purchasing method, the Superintendent shall prepare bid specifications. All bids shall be in accordance with administrative regulations, and the submission of any electronic bids shall also be in accordance with Board-adopted rules. All bidders shall be invited to attend the bid opening. Any bid may be withdrawn prior to the scheduled time for opening. Bids received after the specified time shall not be considered.

The District may reject any and all bids in accordance with state or federal law, as applicable.

*Competitive  
Sealed Proposals*

If competitive sealed proposals are chosen as the purchasing method, the Superintendent shall prepare the request for proposals and/or specifications for items to be purchased. All proposals shall be in accordance with administrative regulations, and the submission of any electronic proposals shall also be in accordance with Board-adopted rules. Proposals received after the specified time shall not be considered. Proposals shall be opened at the time specified, and all proposers shall be invited to attend the proposal opening, *if any*. Proposals may be withdrawn prior to the scheduled time of opening. Changes in the content of a proposal, and in prices, may be negotiated after proposals are opened.

The District may reject any and all proposals in accordance with state or federal law, as applicable.

Electronic Bids or  
Proposals

Bids or proposals that the District has chosen to accept through electronic transmission shall be administered in accordance with Board-adopted rules. Such rules shall safeguard the integrity of the competitive procurement process; ensure the identification, security, and confidentiality of electronic bids or proposals; and ensure that the electronic bids or proposals remain effectively unopened until the proper time.

**Responsibility for  
Debts**

The Board shall assume responsibility for debts incurred in the name of the District so long as those debts are for purchases made in accordance with the adopted budget, state law, Board policy, and the District's purchasing procedures. [See CE] The Board shall not be responsible for debts incurred by persons or organizations not directly under Board control. District employees shall comply with all purchase order procedures set forth in the TEA *Financial Accountability System Resource Guide*. Persons making unauthorized purchases shall assume full responsibility for all such debts.

**Purchase  
Commitments**

All purchase commitments shall be made by the Superintendent in accordance with administrative procedures, including the District's purchasing procedures.

**Personal Purchases**

District employees shall not be permitted to make purchases for personal use through the District's business office.

**Authority**

The Superintendent is authorized to accept or reject any transfer requests, provided that such action is without regard to race, religion, color, sex, disability, national origin, or ancestral language.

Transfer Requests

Except as provided below, a nonresident student wishing to transfer into the District shall file an application for transfer each school year with the Superintendent or designee. Transfers shall be granted for one regular school year at a time for elementary and secondary students. ~~For secondary students, the transfer shall be binding for all grade levels at that building, unless a student fails to meet the criteria for nonresident students as reflected in this policy.~~ Students on a transfer who failed to be in “good standing” during the school year are not allowed a transfer for the subsequent school year.

Transfer Agreements

A transfer student shall be notified in the written transfer agreement that he or she must follow all rules and regulations of the District. Violation of the terms of the agreement may result in a transfer request not being approved the following year.

**Definitions**

As used in this policy, “parent” shall also include guardians, conservators, students 18 years or older, or other persons having legal control of a student.

“Good standing” used in this policy shall mean that a student has not been placed in a disciplinary alternative education program (DAEP) and has not been suspended or expelled from classes, has not met standards of attendance to be referred to attendance court, or has not received a failing grade within the current or immediately preceding semester.

**Nonresident Students**

In approving transfers of nonresident students, the Superintendent or designee shall consider the following criteria:

1. The student’s status as a Texas resident.
2. Whether the student is in good standing as defined in this policy.
3. The availability of space and instructional staff.
4. The ability of the student, parent, or legal guardian to provide transportation to and from school.

The District shall follow applicable state and federal law when considering the transfer request of a student with a known disability, including a student who receives special education services.

Unless the Superintendent or designee grants a waiver, the admission of children of nonresident District employees shall be condi-

tioned upon the criteria set forth in this policy and policy FDB(LOCAL) as interdistrict students, in addition to the requirements of “good standing” as defined in this policy.

**Incoming Ninth Graders**

Grade 9 students living outside the District’s boundaries may attend District high schools in accordance with qualifications and guidelines established in policy FDB(LOCAL) and in this policy.

A parent may contact the student assignment office to receive a transfer application form. The completed forms may be mailed, delivered, or ~~faxed~~ e-mailed to the student assignment office.

Once a transfer or assignment has been finally approved by the student assignment office and accepted by the parent, the assignment is binding for ~~all grades at that building~~ the school year and may continue to request a transfer each year unless a student fails to meet any of the criteria set forth above. The parent/guardian shall receive notice of tentative assignment, acceptance, or denial within ~~44~~ 30 school days after receipt of the application. Final approval shall be made as soon as possible following the transfer period.

The student and parent must enter into a written contract with the District providing that such student shall continue to be allowed to attend the assigned District school each year for so long as the student remains qualified and meets the conditions stated herein.

**Tuition**

If the District charges tuition, the amount shall be set by the Board, within statutory limits.

Waivers

The Board may waive tuition for a student based on financial hardship upon written application by the student, parent, or guardian. [See FP]

Nonpayment

The District may initiate withdrawal of students whose tuition payments are delinquent.

**Appeals**

Any appeals shall be made in accordance with FNG(LOCAL) and GF(LOCAL), as appropriate.

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**August 15, 2023**

**Agenda Item:** Adoption of 2023-2024 Student Code of Conduct

**Administrator Responsible:** Dr. Peter Griffiths, Associate Superintendent

**Presentation:**

Action Needed     For Discussion     Presentations     Report

**Administrative Information:**

That the Wichita Falls Independent School District Board of Trustees review and adopt the 2023-2024 Student Code of Conduct as submitted by Dr. Peter Griffiths, Associate Superintendent, and as recommended by Dr. Donny Lee, Superintendent of Schools.

**Explanation:**

Annual update of the Student Code of Conduct as approved by the District Advisory Committee.

**Fiscal Note:** None

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**August 15, 2023**

<b>Agenda Item:</b>	Board Designee for Contracted Employee Resignations		
<b>Administrator Responsible:</b>	Dayna Hardaway, Director of Human Resources		
<b>Attachments:</b>	WFISD Policy DFE (Legal) DFE (Local)		
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

**Administrative Recommendation:**

That the Wichita Falls Independent School District Board of Trustees approve the recommendation to appoint Dayna Hardaway, Director of Human Resources as Board Appointed Designee to accept employee resignations per District Policy DFE (Legal) and DFE (Local) as submitted by Dayna Hardaway, Director of Human Resources and as recommended by Dr. Donny Lee, Superintendent of Schools.

**Explanation:**

Having the Director of Human Resources accept resignations on behalf of the Board of Trustees and Superintendent of Schools streamlines the separation process.

**Fiscal Note:**

None

TERMINATION OF EMPLOYMENT  
RESIGNATION

DFE  
(LEGAL)

**Resignation without  
Consent (Unilateral  
Resignation)**

An educator employed under a probationary contract for the following school year, or under a term or continuing contract, may relinquish the position and leave district employment at the end of the school year without penalty by filing a written resignation with a board or a board's designee not later than the 45th day before the first day of instruction of the following school year.

A written resignation mailed by prepaid certified or registered mail to a board president or a board's designee at the post office address of the district is considered filed at the time of mailing.

*Education Code 21.105(a), .160(a), .210(a)*

An unequivocal resignation filed not later than the 45th day before the first day of instruction of the following school year is effective upon filing with a district and the district cannot reject such a resignation. The resignation cannot be withdrawn by the teacher based on an argument that the district has not accepted the resignation. *Fantroy v. Dallas Indep. Sch. Dist., Tex. Comm'r of Educ. Decision No. 034-R8-0206 (Mar. 5, 2009); Garcia v. Miles Indep. Sch. Dist., Tex. Comm'r of Educ. Decision No. 055-R1-503 (Nov. 30, 2006).*

**Resignation with  
Consent**

The educator may resign, with the consent of the board or the board's designee, at any other time. *Education Code 21.105(b), .160(b), .210(b)*

**Sanctions for  
Abandonment of  
Contract**

On written complaint by a district, the State Board for Educator Certification (SBEC) may impose sanctions against an educator who is employed under a probationary contract, or under a continuing or term contract, for the following school year, and who:

1. Resigns;
2. Fails without good cause to comply with the resignation deadline or the provision regarding resignation by consent; and
3. Fails without good cause to perform the contract.

*Education Code 21.105(c), .160(c), .210(c)*

Acceptance or approval of a resignation indicates consent to abandonment of contract. *Quitman Indep. Sch. Dist. v. Wilkerson, Tex. Comm'r of Educ. Decision No. 142-TTC-698 (Dec. 2, 1999); Houston Indep. Sch. Dist. v. Johnson, Tex. Comm'r of Educ. Decision No. 054-TTC-1196 (Sept. 28, 1998)*

SBEC shall not pursue sanctions against an educator who is alleged to have abandoned his or her contract unless a board:

1. Submits a written complaint within 30 calendar days after the effective date of the educator's separation from employment

TERMINATION OF EMPLOYMENT  
RESIGNATION

DFE  
(LEGAL)

from the district. Unless the district and the educator have a written agreement to the contrary, the effective date of separation from employment is the first day that, without district permission, the educator fails to appear for work under the contract.

2. Renders a finding that good cause did not exist under Education Code 21.105(c)(2) (probationary contract), 21.160(c)(2) (continuing contract), or 21.210(c)(2) (term contract). This finding constitutes prima facie evidence of the educator's lack of good cause but is not a conclusive determination.
3. Submits the following required attachments to the written complaint:
  - a. The educator's resignation letter, if any;
  - b. The agreement with the educator regarding the effective date of separation from employment, if any;
  - c. The educator's contract; and
  - d. Board meeting minutes indicating a finding of "no good cause." If the board does not meet within 30 calendar days of the educator's separation from employment, the minutes may be submitted within ten calendar days after the next board meeting.

*19 TAC 249.14(j)*

Good Cause

SBEC may consider the following factors when an educator is reported to have abandoned a contract in violation of Education Code 21.105(c), 21.160(c), or 21.210(c):

1. Serious illness or health condition of the educator or close family member of the educator;
2. Relocation to a new city as a result of change in employer of the educator's spouse or partner who resides with the educator; or
3. Significant change in the educator's family needs that requires the educator to relocate or to devote more time than allowed by current employment.

Mitigating Factors

SBEC may consider the following factors when seeking, proposing, or making a decision regarding an educator who has abandoned a contract in violation of Education Code 21.105(c), 21.160(c), or 21.210(c):

TERMINATION OF EMPLOYMENT  
RESIGNATION

DFE  
(LEGAL)

1. Educator gave written notice to school district 30 days or more in advance of the first day of instruction for which the educator will not be present;
2. Educator assisted school district in finding a replacement educator to fill the position;
3. Educator continued to work until the school district hired a replacement educator;
4. Educator assisted in training the replacement educator;
5. Educator showed good faith in communications and negotiations with school district; or
6. Educator provided lesson plans for classes following educator's resignation.

*19 TAC 249.17(d)*

**Report to SBEC**

A superintendent shall report the educator's resignation to SBEC if the conditions set forth at Education Code 21.006 exist. [See DHB] *Education Code 21.006*

**Investigation**

A superintendent of a district, including a district of innovation, shall complete an investigation of an educator that involves evidence that the educator may have abused or otherwise committed an unlawful act, was involved in a romantic relationship with, or solicited or engaged in sexual contact with a student or minor, despite the educator's resignation from employment before completion of the investigation. *Education Code 21.006(b-1); 19 TAC 249.14(d)(3)(C)*

**Report by Principal**

A person who serves as a principal in a district, including a district of innovation, must notify the superintendent, and may be subject to sanctions for failure to do so, not later than the seventh business day after the date of an educator's resignation following an alleged incident of misconduct described by Education Code 21.006(b) [see DP]. *Education Code 21.006(b-2); 19 TAC 249.14(e)*

TERMINATION OF EMPLOYMENT  
RESIGNATION

DFE  
(LOCAL)

**General  
Requirements**

All resignations shall be submitted in writing to the Superintendent or designee. The employee shall give reasonable notice and shall include in the letter a statement of the reasons for resigning. A pre-paid certified or registered letter of resignation shall be considered submitted upon mailing.

**At-Will Employees**

The Superintendent or designee shall be authorized to accept the resignation of an at-will employee at any time.

**Contract Employees**

The Superintendent or designee shall be authorized to receive a contract employee's resignation effective at the end of the school year or submitted after the last day of the school year and before the penalty-free resignation date. The resignation requires no further action by the District and is accepted upon receipt.

The Superintendent or **other person designated by Board action** shall be authorized to accept a contract employee's resignation submitted or effective at any other time. The Superintendent or other Board designee shall either accept the resignation or submit the matter to the Board in order to pursue sanctions allowed by law.

Withdrawal of  
Resignation

Once submitted and accepted, the resignation of a contract employee may not be withdrawn without consent of the Board.

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**August 15, 2023**

<b>Agenda Item:</b>	Monthly Personnel Report		
<b>Administrator Responsible:</b>	Dayna Hardaway, Director of Human Resources		
<b>Attachments:</b>	No Attachment		
<input type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input checked="" type="checkbox"/> Report

**Administrative Recommendation:**

That the Wichita Falls Independent School District Board of Trustees reviews the employee resignations/retirements that have been submitted since the last Board meeting. The resignations/retirements have been accepted by Dr. Donny Lee, Superintendent of Schools, in accordance with the requirements of Policy DFE (Local).

**Letters of Retirement:**

**Professionals**

**Clerical/Auxiliary/Support**

**Letters of Resignation:**

**Professionals**

- Adkins, Erica-Principal, Jefferson, Last Day 8/11/23
- Deatherage, Brian-Athletic trainer, Hirschi, Last day 5/27/23
- Graves, Joshua-Teacher, Rider, Last Day 5/27/23
- Griffiths, Ana- Director, Ed Center, Last Day 8/11/23
- Johnson, Jessica-Teacher, Hirschi, Last Day 5/27/23
- McClung, Cooper-Counselor, WFHS, Last Day 6/2/23
- Miller, Dorthea-Counselor, WFHS, Last Day 7/14/23
- Murphy, Heather- Teacher, WFHS, Last Day 5/27/23
- Murray, Thomas-Teacher/Coach, McNeil, Last Day 5/27/23
- Roan, Jana- Teacher, Crockett, Last Day 5/27/23
- Thomas, Ashley D.-Asst Principal, Crockett, Last Day 6/2/23

**Clerical/Auxiliary/Support**

- Allen, Mackenzie- Aide, Fowler, Last Day 5/26/23
- Boatman, Savannah-Aide, Fowler, Never Started
- Brown, Amoy-Aide, Cunningham, Last Day 5/26/23
- Del Toro, Mayra-LVN, Barwise, Last Day 5/26/23
- Flores, Ernesto-General Tradesman, Maintenance Last Day 7/28/23

Gallagher, Elizabeth-Aide, Fowler, Last Day 5/26/23  
Griner, Sherry-Aide, Sheppard, Last Day 5/26/23  
Haiduk, Mikala-Clerk, Ed Center, Last Day 7/21/23  
Hedge, Desmond- Aide, Hirschi, Last Day 5/26/23  
Jackson, Valeria-Aide, Cunningham, Last Day 5/26/23  
Kuykendall, Jessica-Aide, McNeil, Last Day 5/26/23  
Lawrence, Barbara- Aide, McNeil, Last Day 5/26/23  
Munoz-Chavez, Anahi- Aide, Haynes Head Start, Last Day 5/26/23  
Perry, Samantha-LVN, Barwise, Last Day 5/26/23  
Ricenbaw, Tracy-Aide, Jefferson, Last Day 5/26/23

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**August 15, 2023**

<b>Agenda Item:</b>	Applicant Pool		
<b>Administrator Responsible:</b>	Dayna Hardaway, Director of Human Resources		
<b>Attachments:</b>	Applicant Pool		
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

**Administrative Recommendation:**

That the Wichita Falls Independent School District Board of Trustees approve the proposed applicant pool as submitted by Dayna Hardaway, Director of Human Resources, and as recommended by Dr. Donny Lee, Superintendent of Schools.

**APPLICANTS TO BE APPROVED BY THE BOARD OF EDUCATION  
August 15, 2023**

**CERTIFIED APPLICANT POOL**

Name	Certification	University	Yrs of Exp	Position/Assignment	Previous District
Anderson, Laresa	Special Education Supplemental Grades EC-12 Generalist Grades 4-8 ESL Supplemental Grades 4-8	Texas Women's University	15	Teacher Kirby Movement on campus	Pilot Point ISD
Banks, Javen*	***Special Education Grades EC-12	Texas State University	0	Teacher/Coach Hirschi Replacing Skyler Halloran (Teaching) Replacing Eric Ward (Coaching)	NA
Becker, Eli*	Social Studies Grades 7-12	Midwestern State University	0	Teacher/Coach McNiel Replacing Kyle Morris (Teaching) Replacing Mr. Murray (Coaching)	NA
Booth, Hailey*	Core Subjects Grades EC-6	Northwestern State University of Louisiana	0	Teacher Fain Replacing Charisse Humphries	NA

*Asterisk indicates Contract Addendum Required. See key below.*

*\* Enrolled in an Alternative Certification Program*

*\*\* One-year out of state Certification*

*\*\*\*Emergency Permit*

*\*\*\*\* Non-Renewal Permit*

*DOI = District of Innovation*

Bracks, LaTrece	Elementary Self-Contained Grades 1-8 Elementary English Grades 1-8 English as a Second Grades 1-8 Special Education Grades EC-12	Texas A & M	20	Life/Base Teacher McNiel Replacing Crystal Steinbeck	Burkburnett
Brown, Sean*	***Composite Science Grades 7-12	Midwestern State University	0	Teacher WFHS Replacing Riley Hester	NA
Coward, Krystal	DOI	Vernon Junior College	11	Teacher CEC Replacing Dan Brown	NA
Ernest, Payton*	***Mathematics Grades (4-8)	Clark University	0	Teacher McNiel Replacing Cheryl Dodson	NA
Fieldsend, Kathleen	Art Grades EC-12 Generalist Grades EC-4 English as a Second Language Supplemental Grades EC-12 Librarian Grades EC-12	Texas Tech University (Bachelors) University of North Texas (Masters)	6	Librarian Zundy Replacing Abigail Eakins	Birdville ISD

*Asterisk indicates Contract Addendum Required. See key below.*

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*\*\*\*Emergency Permit*

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Gonzalez, Sarah	Bachelor of Science in Nursing Master of Public Health	Midwestern State University (Bachelors) Tulane University (Masters)	0	Nursing Supervisor Ed Center Replacing Bethany Buscher	NA
Gosler, Heather	Elementary Grades 1-8 English as a Second Language Supplemental Grades 1-8 ***Counselor	Cameron University (Bachelor) Lamar University (Masters December 2023)	0	Counselor Kirby Replacing Dorothea Miller	WFISD
Hart, Wesley	Mathematics Grades (7-12)	Midwestern State University	7	Teacher Denver Replacing William Lockwood	Grand Prairie ISD
Hernandez, Amber*	*** Social Studies Grades 4-8	Midwestern State University	0	Teacher McNiel Replacing Cliff Nichols	NA
Hinkle, William	Mathematics Grades (7-12)	Midwestern State University	0	Teacher Rider Replacing Dale Murdock	NA
Hott, Koby*	***Special Education Grades EC-12	Midwestern State University	0	Teacher McNiel Himself (Testing)	NA

Asterisk indicates Contract Addendum Required. See key below.

\* Enrolled in an Alternative Certification Program

\*\* One-year out of state Certification

\*\*\*Emergency Permit

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DOI = District of Innovation

Hudson, Lara	Special Education Grades EC-12 ELAR with STR Grades 4-8 ESL Supp Grades (EC-12) Special Education Supp Grades EC-12	University of Maryland	5	Teacher Barwise Replacing Erica Smith	Windthorst ISD
LaLonde, Jerrica*	***Core Subjects Grades EC-6	University of Phoenix	0	Teacher Haynes Replacing Jeff Scruggs	NA
Minnear, Toby*	***Core Subjects Grades EC-6	Midwestern State University	0	Teacher Fain Replacing himself (testing)	NA
Mudd, Garrett	Special Education Grades EC-12	Midwestern State University	2	Teacher Kirby Replacing Chelsea Mawson	WFISD
Munoz, Wilmer*	***Mathematics Grades 7-12	Liberty University	0	Teacher WFHS Replacing Jessica Williams	NA
Newsome, Connie*	*** Core Subjects EC-6	Shorter University (Bachelors & Masters)	0	Teacher Zundy Replacing Heather Gosler	NA
Ortiz, Sarah*	***Core Subjects Grades (EC-6)	Midwestern State University	0	Teacher Haynes Head Start Replacing Mary Havens	NA

*Asterisk indicates Contract Addendum Required. See key below.*

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Pauyo, Shateeck	Core Subjects Grades EC-6 Science of Teaching Reading Grades EC-6	Midwestern State University	0	Teacher Zundy Replacing Nichole Smith	NA
Radke, Barnabas	Special Education Grades EC-12	Ashford University (Bachelors & Masters)	4	Teacher Hirschi Replacing Eric Ward	Miami School District
Rivard, Christopher	DOI	Vernon Junior College	0	Teacher CEC Replacing Amber West	NA
Sanchez Henriquez, Auria *	***Art Grades EC-12	Midwestern State University	0	Teacher Hirschi Replacing Jessica Johnson	NA
Schlunderberg, Tristan	N/A	United Air Force Academy (Bachelor) John Hopkins (Masters)	NA	RN Barwise Replacing Chelsea Gunville-Schied	NA
Slupski, Kathleen*	*** Mathematics Grades 4-8	Texas State University- San Marcos	0	Teacher Kirby Replacing Beverly Albert	NA
Smith, Adison*	Special Education EC-12	Midwestern State University	0	Teacher Franklin Added Vacancy	NA
Talukder, Jafreen*	Special Education Grades EC-12	Midwestern State University	1	Teacher West Replacing Ashley Warton	WFISD

*Asterisk indicates Contract Addendum Required. See key below.*

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*\*\* One-year out of state Certification*

*\*\*\*Emergency Permit*

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Taylor, Lauren	***History Grades (7-12)	University of Arkansas (Bachelor) Southern University of Arkansas (Masters)	0	Teacher Hirschi Replacing James Matheson	N/A
Troester, Pamela*	***Technology Applications Grades 7-12	DeVry/Kaplan University (Bachelors) Capella University (Masters)	0	Teacher Barwise Replacing Christopher Tidmore	NA
Wilcut, Lindsay	**Elementary Grades K-6	Lindenwood-Belleville University	2	Teacher Booker T. Washington Replacing Delana Probst	WFISD
Woods, Michael*	***Special Education Grades EC-12	Columbia Southern University	0	Teacher Fain Replacing Tamera Spray	NA

*Asterisk indicates Contract Addendum Required. See key below.*

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*\*\* One-year out of state Certification*

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*\*\*\*\* Non-Renewal Permit*

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**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**August 15, 2023**

<b>Agenda Item:</b>	Minutes		
<b>Administrator Responsible:</b>	Dr. Donny Lee, Superintendent of Schools		
<b>Attachments:</b>	Minutes of Work Session, July 11, 2023 Minutes of Regular Meeting, July 17, 2023		
<input type="checkbox"/> Action Needed	<input checked="" type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

**Administrative Recommendation:**

That the Wichita Falls Independent School District Board of Trustees approves the proposed minutes of a work session on July 11, 2023 and the Regular Meeting on July 17, 2023, as submitted by Dr. Donny Lee, Superintendent of Schools.

**Explanation:**

The following are copies of the minutes referenced above. These minutes will become official upon approval by the Board.

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES  
WFISD ADMINISTRATION BUILDING – BOARD ROOM  
WORK SESSION MEETING JULY 11, 2023**

***CALL TO ORDER AND OPENING STATEMENT:***

The Board of Trustees of the Wichita Falls Independent School District met in a work session meeting on the above date. The meeting was called to order at 12:01 p.m. by Ms Katherine McGregor, board president.

Board members present: Ms. Katherine McGregor, Mr. Mark Lukert, Mr. Jim Johnson, Ms. Susan Grisel, and Ms. Sandra Camp. Ms. McGregor noted that a quorum was present and the meeting had been duly called and notice of the meeting had been posted for the time and manner required by law.

Staff members present: Dr. Donny Lee, Superintendent of Schools, Dr. Peter Griffiths, Associate Superintendent, Ms. Dayna Hardaway, Director of Human Resources, Ms. Ashley Thomas, Communications Officer, Ms. Leah Horton, Chief Financial Officer, Ms. Denise Brown, Director of Finance, Ms. Lauren Zotz, Director of Purchasing, Mr. Jeff Hill, Director of Elementary Curriculum, Ms. Vanessa Dishman, Administrative Assistant to the Superintendent, Ms. Marchuetta Matthews, Secretary, Mr. Larry Menefee, Director of Student Services, Ms Deb Dipprey, Executive Director of School Administration,, Ms Alefia Paris-Toulon, Director of Special Education, and Chief Anthony Smith, WFISD Police and Scot Hafley, Executive Director of Operations.

Also present: Mr. David Potter, Architect with DP4 Consult and Huckabee, Inc, Mr. Mike Wenk, SAFB Liaison, Ms. Trish Choate, TRN reporter, and a reporter from KFDX.

***INVOCATION:***

Mr. Jim Johnson gave the invocation.

***PUBLIC COMMENT:***

None

***REPORTS OR SPECIAL DISCUSSION ITEMS:***

**CONSTRUCTION UPDATE ON WF LEGACY HIGH SCHOOL AND WF MEMORIAL HIGH SCHOOL:**

Mr. David Potter, Architect with DP4 Consult and Huckabee, Inc, gave a detailed report using photo slides on the construction at Wichita Falls Legacy High School and Wichita Falls Memorial High School.

***FINANCIAL SERVICES:***

**FINANCIAL REPORTS AS OF May 31, 2023**

Mr. Mark Lukert, seconded by Ms. Susan Grisel, motioned that the Wichita Falls Independent School District Board of Trustees approve the year-to-date financial reports and investment reports as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Carried unanimously by a vote of 5 – 0

***DISTRICT SERVICES AND OPERATIONS:***

**TRANSPORTATION DISCUSSION FOR 2024-2025 YEAR**

Dr. Peter Griffiths, Associate Superintendent, reported to the Wichita Falls Independent School District Board of Trustees recommended changes to the Transportation Department for the 2024-2025 school year. The district will explore the possibility of moving the Transportation Department away from Durham Transportation and bring under the district. During the 23-24 SY, the district will look over costs, savings, advantages, disadvantages, and timelines to make a recommendation to switch or continue with the contract in 24-25 SY.

**ADULT MEAL INCREASE**

Ms Susan Grisel, seconded by Mr. Mark Lukert, moved that the Wichita Falls Independent School District Board of Trustees approve an adult meal price increase from \$4.10 to \$4.35 and adult breakfast meals from \$2.95 to \$3.20 for the school year 2023-2024 as submitted by Dr. Peter Griffiths, Associate Superintendent, and as recommended by Dr. Donny Lee, Superintendent.

Carried unanimously by a vote of 5– 0

### **MEMORIAL TXDOT RESOLUTION**

Ms Sandy Camp, seconded by Mr. Mark Lukert, moved that the Wichita Falls Independent School District Board of Trustees approve the Board Resolution regarding construction of highway safety lanes and entrances/exits for the new Wichita Falls Legacy and Memorial High Schools with the Texas Department of Transportation as submitted by Dr. Peter Griffiths, Associate Superintendent, and as recommended by Dr. Donny Lee, Superintendent

Carried unanimously by a vote of 5– 0

### ***HUMAN RESOURCES:***

### **PERSONNEL REPORT**

Ms. Dayna Hardaway, Director of Human Resources, reported to the Wichita Falls Independent School District Board of Trustees a review of employee resignations/retirements that have been submitted since the last board meeting. The resignations/retirements have been accepted by Dr. Donny Lee, Superintendent of Schools, in accordance with the requirements of Policy DFE (LOCAL).

### **TEACHER APPLICANT POOL**

Ms. Susan Grisel, seconded by Mr. Mark Lukert, moved that the Wichita Falls Independent School District Board of Trustees approve the proposed teacher applicant pool (Exhibit A.)

Carried unanimously by a vote of 5– 0

### ***BOARD MATTERS:***

### **BOARD MINUTES:**

Minutes of a work session, June 13, 2023, Public Hearing, June 19, 2023 and a regular meeting, June 19, 2023.

These items will be placed on the consent agenda for the Board of Trustees' regular meeting on July 17, 2023

### **RECESS:**

Ms. Katherine McGregor, board president, recessed the work session to go into closed session at 12:25.

### **CLOSED SESSION:**

1. Personnel Matters Including the Appointment, Evaluation, Reassignment, Duties, Discipline, Dismissal and/or Compensation of Individual District Employees (Pursuant to Texas Government Code 551.074)
2. To Deliberate the Deployment, or Special Occasions for Implementation, of Security Personnel or Devices (Pursuant to Texas Government Code 551.076)
3. Discussion of Purchase, Exchange, Lease or Value of Real Property (Pursuant to Texas Government Code Section 551.072)
4. Hearing on Level III Grievance Appeal of Public-School Student (Pursuant to Texas Government Code Section 551.082 and 551.0821)

### **OPEN SESSION:**

1. Consideration and Possible Action Regarding Level III Grievance Appeal of Public-School Student

### **RECONVENE:**

Ms. Katherine McGregor, board president, reconvened the closed session to go into open session at 2:22 p.m.

### **PARENT LEVEL III GRIEVANCE APPEAL**

Mr. Jim Johnson spoke on behalf of the Board of Trustees making the following statement: "To the parents and grandparents, we appreciate your efforts to support and protect your son and grandson. We value and applaud you for your parental involvement. After listening to both sides, we understand you were asking for a remedy to your concern. However, we find that the original offense should not be taken lightly and that the administration acted within district policy."

Mr. Jim Johnson, seconded by Ms. Susan Grisel, moved that the Wichita Falls Independent School District Board of Trustees deny the level 3 parent grievance and further move that the board deny all requested remedies.

Carried by a vote of 4 – 0, 1 abstained

**ADJOURNED:**

Mr. Mark Lukert, seconded by Ms. Sandy Camp, moved that the Wichita Falls Independent School District Board of Trustees adjourn at 2:24 pm.

Carried unanimously by a vote of 5 – 0

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President, Board of Trustees

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Secretary, Board of Trustees

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES  
WFISD ADMINISTRATION BUILDING – BOARD ROOM  
REGULAR SESSION MEETING JULY 17, 2023**

***CALL TO ORDER AND OPENING STATEMENT:***

The Board of Trustees of the Wichita Falls Independent School District met in a work session meeting on the above date. The meeting was called to order at 6:00 p.m. by Ms Katherine McGregor, board president.

Board members present: Ms. Katherine McGregor, Mr. Mark Lukert, Mr. Jim Johnson, Mr. Dale Harvey, Ms. Susan Grisel, and Ms. Diann Scroggins. Ms. McGregor noted that a quorum was present and the meeting had been duly called and notice of the meeting had been posted for the time and manner required by law.

Staff members present: Dr. Donny Lee, Superintendent of Schools, Dr. Peter Griffiths, Associate Superintendent, Ms. Deb Dipprey, Executive Director of School Administration, Ms. Dayna Hardaway, Director of Human Resources, Ms. Ashley Thomas, Communications Officer, Ms. Leah Horton, Chief Financial Officer, Mr. Scot Hafley, Executive Director of Operations, Ms. Vanessa Dishman, Administrative Assistant to the Superintendent, Ms. Keli Sims, Administrative Assistant to, HR, Mr. Larry Menefee, Director of Student Services, and Ms. Alefia Paris-Toulon, Director of Special Education.

Also present: Ms. Trish Choate, TRN reporter, a KFDX reporter and a reporter from KAUZ.

***INVOCATION:***

Ms. Susan Grisel gave the invocation.

***PUBLIC COMMENT:***

None

***REPORTS OR SPECIAL DISCUSSION ITEMS:***

***SUPERINTENDENT’S REPORT:***

Dr. Donny Lee gave a detailed report using photo slides on the following:

- Leadership Training for WFISD District for campus administration and department directors is the week of July 24.
- Convocation is on August 11<sup>th</sup> and 8:00am at Frist Baptist Church Downtown Campus, all of the Board members are encouraged to attend
- STARR Update will not be officially available until end of August first of September.
- This month is the One Year Anniversary of Dr. Lee starting with WFISD as Superintendent.
- Legislative Update:
  - Nothing was decided on the allotment increase to fund teacher raises.
  - Homestead exemption was increased
- Issac Hawkins, 2023 Hirschi Graduate, was elected to FFA State President Office. First time a WFISD has held the office.
- Official Move-In Dates for new high schools:
  - Memorial: February 19, 2024
  - Legacy: May 22, 2024
- Murals designed for new high schools that will encompass old and new
- Possible auction to be held of old high school memorabilia
- Project Back to School: August 5<sup>th</sup>
- Partnership with YMCA for after school care at the following campuses; Booker T. Washington, Cunningham, Fain and Franklin elementary campuses.

***CONSENT AGENDA:***

**MINUTES FROM JUNE MINUTES**

Mr. Mark Lukert, seconded by Ms. Diann Scroggins, motioned that the Wichita Falls Independent School District Board of Trustees approve the minutes from the June Meetings by Dr. Donny Lee, Superintendent of Schools.  
Carried unanimously by a vote of 6 – 0

***FINANCIAL SERVICES:***

**REGION 9 EDUCATION SERVICE CENTER CONTRACT FOR 2023-2024**

Ms. Diann Scroggins, seconded by Ms. Susan Grisel, motioned that the Wichita Falls Independent School District Board of Trustees approve the 2023-2024 Region 9 Education Service Center Contract as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.  
Carried unanimously by a vote of 6 – 0

***HUMAN RESOURCES:***

**TEACHER APPLICANT POOL**

Mr. Mark Lukert, seconded by Mr. Dale Harvey, moved that the Wichita Falls Independent School District Board of Trustees approve the proposed teacher applicant pool (Exhibit A.)  
Carried unanimously by a vote of 6 – 0

***BOARD MATTERS:***

**MEETING DATE CHANGE:**

August 21, 2023 6:00 pm scheduled meeting to be changed to August 22, 2023 at 6:00 pm

**ADJOURNED**

Ms. Katherine McGregor, board president, adjourned the work session at 1:22 pm due to no items to be discussed in closed session.

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President, Board of Trustees

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Secretary, Board of Trustees