



Agenda of Board Meeting February 20, 2023 The Board of Trustees Wichita Falls Independent School District

In Compliance with the Texas Government Code, Chapter 551, Subchapter C, the Board of Trustees of the Wichita Falls Independent School District will meet for a Board Meeting at 6:00 PM, on February 20, 2023, in the Board Room at the Education Center, 1104 Broad St, Wichita Falls, TX 76301.

The subjects to be discussed, considered, or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

I. CALL TO ORDER AND OPENING STATEMENT	
II. PRESENTATION OF COLORS	
III. INVOCATION	
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VI. SUPERINTENDENT REPORT	
VII. CONSENT AGENDA	
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X. BOARD MATTERS	
A. Closed Session Pursuant to Texas Government Code 551.074:	
1. Consider and Discuss Resignation of Board Member and Possible Candidates to Fill Vacancy	
2. Superintendent's Annual Evaluation, Contract, and Compensation	
XI. Open Session	
A. Consider and Take Possible Action to Accept Resignation of Board Member	
B. Consideration and Possible Action Regarding Superintendent's Annual Evaluation, Contract, and Compensation	
XII. ADJOURNMENT	

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

The notice for this meeting was posted in compliance with the Texas Open Meetings Act on Friday, February 17, 2022 at 2:00 pm.

WICHITA FALLS ISD BOARD OF TRUSTEES
February 20, 2023

Agenda Item:	Presentations		
Administrator Responsible:	Kelly Strenski, Director of Fine Arts		
Presentation:	Texas Music Educators Association (TMEA) All-State		
<input type="checkbox"/> Action Needed	<input type="checkbox"/> For Discussion	<input checked="" type="checkbox"/> Presentations	<input type="checkbox"/> Report

Administrative Information:

That the Wichita Falls Independent School District Board of Trustees recognizes **Texas Music Educators Association All-State Students** as submitted and recommended by Dr. Donny Lee, Superintendent.

Explanation:

TMEA sponsors the Texas All-State audition process to promote students' dedication to their musical knowledge and skill and to encourage educators to support their students in this development. Beginning each fall, over 70,000 high school students across the state audition in their TMEA Region. Individuals perform selected music for a panel of judges who rank each instrument or voice part. A select group of musicians advances to compete against musicians from other Regions in their TMEA Area. The highest-ranking musicians judged at the TMEA Area competitions qualify to perform in one of 18 Texas All-State ensembles sponsored by the Band, Orchestra, and Vocal Divisions. The following WFISD students received TMEA All-State honors:

Wichita Falls High School - Choir

Alaniss Garcia

Teacher: Sarah Cook

Wichita Falls High School - Band

Senon Cabrera

Teachers: Justin Lewis, Andrew Checki and Kevin Nguyen

Rider High School - Band

Victoria Bear

Brayden White

Teachers: Loy Studer, Michael Walta and Thomas Borgman

Rider High School - Choir

Amberly Schell

Teachers: Melanie Coons and Ayrian Norman

Rider High School - Orchestra

Jun Park

Teacher: Loy Studer

WICHITA FALLS ISD BOARD OF TRUSTEES
February 20, 2023

Agenda Item:	Presentations		
Administrator Responsible:	Scot Hafley, Director of Athletics		
Presentation: Academic	Hirschi High School TSWA All-State Football		
<input type="checkbox"/> Action Needed	<input type="checkbox"/> For Discussion	<input checked="" type="checkbox"/> Presentations	<input type="checkbox"/> Report

Administrative Information:

That the Wichita Falls Independent School District Board of Trustees recognizes **TSWA Football All-State Student Athletes from Hirschi High School** as submitted and recommended by Dr. Donny Lee, Superintendent.

Explanation:

The following student athletes from Hirschi High School received Texas Sports Writers' Association (TSWA) All-State honors for football:

Second Team

Jamarion Carroll (Wide Receiver)
A'Marion Peterson (Running Back)
Javian Frazier (Lineman)

Honorable Mention

Colten Green (Guard)
Matthew Balderas (Tackles)

Coach: Lawrence Johnson

WICHITA FALLS ISD BOARD OF TRUSTEES
February 20, 2023

Agenda Item:	Presentations		
Administrator Responsible:	Scot Hafley, Director of Athletics		
Presentation: Academic	Rider High School TSWA All-State Football		
<input type="checkbox"/> Action Needed	<input type="checkbox"/> For Discussion	<input checked="" type="checkbox"/> Presentations	<input type="checkbox"/> Report

Administrative Information:

That the Wichita Falls Independent School District Board of Trustees recognizes **THSCA and TSWA Football All-State Student Athletes from Rider High School** as submitted and recommended by Dr. Donny Lee, Superintendent.

Explanation:

The following student athletes from Rider High School received Texas Sports Writers' Association (TSWA) All-State honors for football:

Third Team

Jailyn Gibbs (Defensive End)

Honorable Mention

Luke Gambs (Defensive Tackle)

Tyrone Morgan (Cornerback)

Coach: Marc Bindel

WICHITA FALLS ISD BOARD OF TRUSTEES
February 20, 2023

Agenda Item:	Presentations		
Administrator Responsible:	Scot Hafley, Director of Athletics		
Presentation: Academic	Wichita Falls High School THSCA & TSWA All-State Football		
<input type="checkbox"/> Action Needed	<input type="checkbox"/> For Discussion	<input checked="" type="checkbox"/> Presentations	<input type="checkbox"/> Report

Administrative Information:

That the Wichita Falls Independent School District Board of Trustees recognizes **THSCA and TSWA Football All-State Student Athletes from Wichita Falls High School** as submitted and recommended by Dr. Donny Lee, Superintendent.

Explanation:

The following student athlete from Wichita Falls High School received Texas High School Coaches Association (THSCA) All-State honors for football:

Super-Elite Team

Cameron Gould

The following student athletes from Wichita Falls High School received Texas Sports Writers' Association (TSWA) All-State honors for football:

Second Team

Eric Powell (Fullback)
Patricio Maldonado (Place Kicker)
Ivy Kelley (Secondary)

Third Team

Cameron Gould (Linebacker)

Coach: Grant Freeman

WICHITA FALLS ISD BOARD OF TRUSTEES
February 20, 2023

Agenda Item:	Presentations		
Administrator Responsible:	Scot Hafley, Director of Athletics		
Presentation:	Wichita Falls High School Academic All-State Cross Country		
<input type="checkbox"/> Action Needed	<input type="checkbox"/> For Discussion	<input checked="" type="checkbox"/> Presentations	<input type="checkbox"/> Report

Administrative Information:

That the Wichita Falls Independent School District Board of Trustees recognizes Wichita Falls High School students for receiving TGCA Academic All-State Honors for Cross Country as submitted and recommended by Dr. Donny Lee, Superintendent.

Explanation:

The following student athletes from Wichita Falls High School received Texas Girls Coaches Association (TGCA) Academic All-State honors for Cross Country. To achieve this award, students had to have above a 94 GPA for all four years of high school.

Hattie Berend
Andrea Granados

Coach: Robert Woodard

WICHITA FALLS ISD BOARD OF TRUSTEES
February 20, 2023

Agenda Item:	Presentations		
Administrator Responsible:	Peter Griffiths, Associate Superintendent		
Presentation:	Recognition of CTE Month		
<input type="checkbox"/> Action Needed	<input type="checkbox"/> For Discussion	<input checked="" type="checkbox"/> Presentations	<input type="checkbox"/> Report

Administrative Information:

That the Wichita Falls Independent School District Board of Trustees recognizes the month of February as Career and Technical Education (CTE) Month as submitted and recommended by Dr. Donny Lee, Superintendent.

Explanation:

Every February, the CTE community celebrates CTE Month® to raise awareness of the role that CTE has in readying learners for college and career success. CTE Month is also a time to recognize and celebrate the achievements and accomplishments of our CTE partners at the local, state and national level.

During CTE Month, Wichita Falls ISD would like to recognize the impact that the WFISD Career Education Center and its staff have on the Wichita Falls community.

WICHITA FALLS ISD BOARD OF TRUSTEES
February 20, 2023

Agenda Item:	Presentations		
Administrator Responsible:	Michelle Wood, CTE Director		
Presentation:	Howmet Foundation Recognition		
<input type="checkbox"/> Action Needed	<input type="checkbox"/> For Discussion	<input checked="" type="checkbox"/> Presentations	<input type="checkbox"/> Report

Administrative Information:

That the Wichita Falls Independent School District Board of Trustees recognizes the **Howmet Foundation** for their donation to the Career Education Center as submitted and recommended by Dr. Donny Lee, Superintendent.

Explanation:

Howmet Foundation granted WFISD's CTE engineering department \$30,000 to enhance our program and scope of education. Equipment purchase included a carbon fiber 3D printer used to print sustainable parts after designs and revisions. The purchased workcell robotic arms introduced students to manufacturing concepts that are similar to machines used in plants like Howmet. Students received Arduinio equipment to teach the basics of motor connections with foundations of programming and basic coding, electronics, and other communications to enhance the engineering curriculum. The last items purchased included a drone education package that allows students to start the basics of drone applications to their program.

All the equipment and supplies used for this grant allowed our engineering student to make learning practical in hands-on applications. This is so important to our students as they gain skills to carry into the workforce or higher education by understanding the practical applications of concepts and problem solving when things don't work the way we think they will.

WICHITA FALLS ISD BOARD OF TRUSTEES February 20, 2023

Agenda Item:	TASB Recommended Local Policy Update 120		
Administrator Responsible:	Debbie Dipprey, Exec. Director of School Administration		
Attachments:	Update 120 Policy List and Instruction Sheet		
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees add, revise or delete (LOCAL) policies as recommended by TASB Policy Service and according to the Instruction Sheet for TASB Localized Policy Manual Update 120 as submitted by Debbie Dipprey, Exec. Director of School Administration, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Explanation:

Update 120 includes revisions to legal policies based on updates to the Texas Administrative Code. Recommended changes to local policies address the following topics:

- Board elections
- Emergency plans
- Student and parent complaints/grievances
- Student discipline

Fiscal

Note: None

(LOCAL) Policy Action List

WICHITA FALLS ISD (243905) - Update 120

BBB(LOCAL): BOARD MEMBERS - ELECTIONS

CKC(LOCAL): SAFETY PROGRAM/RISK MANAGEMENT - EMERGENCY PLANS

FNG(LOCAL): STUDENT RIGHTS AND RESPONSIBILITIES - STUDENT AND PARENT
COMPLAINTS/GRIEVANCES

FO(LOCAL): STUDENT DISCIPLINE

Instruction Sheet

TASB Localized Policy Manual Update 120

Wichita Falls ISD

Code	Type	Action To Be Taken	Note
AIC	(LEGAL)	Replace policy	Revised policy
AIE	(LEGAL)	Replace policy	Revised policy
BBB	(LOCAL)	Replace policy	Revised policy
BBB	(EXHIBIT)	Review exhibit	Revise as necessary
BBD	(LEGAL)	Replace policy	Revised policy
BE	(LEGAL)	Replace policy	Revised policy
CCGA	(LEGAL)	Replace policy	Revised policy
CFA	(LEGAL)	Replace policy	Revised policy
CFC	(LEGAL)	Replace policy	Revised policy
CKB	(LEGAL)	Replace policy	Revised policy
CKC	(LOCAL)	Replace policy	Revised policy
CMD	(LEGAL)	Replace policy	Revised policy
CQA	(LEGAL)	Replace policy	Revised policy
CRD	(LEGAL)	Replace policy	Revised policy
EHAA	(LEGAL)	Replace policy	Revised policy
EHAB	(LEGAL)	Replace policy	Revised policy
EHAC	(LEGAL)	Replace policy	Revised policy
EHBAB	(LEGAL)	Replace policy	Revised policy
EHBAE	(LEGAL)	Replace policy	Revised policy
EHBC	(LEGAL)	Replace policy	Revised policy
EIE	(LEGAL)	Replace policy	Revised policy
EIF	(LEGAL)	Replace policy	Revised policy
EKB	(LEGAL)	Replace policy	Revised policy
EKBA	(LEGAL)	Replace policy	Revised policy
FB	(LEGAL)	Replace policy	Revised policy
FFA	(LEGAL)	Replace policy	Revised policy
FFAE	(LEGAL)	Replace policy	Revised policy
FFG	(LEGAL)	Replace policy	Revised policy
FFI	(LOCAL)	No policy enclosed	See explanatory note
FNG	(LOCAL)	Replace policy	Revised policy
FO	(LOCAL)	Replace policy	Revised policy
FOF	(LEGAL)	Replace policy	Revised policy



(LOCAL) Policy Comparisons

These documents are generated by an automated process that compares the updated policy to the current policy as found in TASB records.

In this packet, you will find:

- Policies being recommended for revision (annotated)
- New policies (not annotated)
- Policies recommended for deletion (annotated in PDF; not shown in Word)

Annotations are shown as follows:

- Deletions are in a red strike-through font: ~~deleted text~~.
- Additions are in a blue, bold font: **new text**.
- Blocks of text that were moved without changes are shown in green, with double underline and double strike-through formatting to distinguish the text's new placement from its original location: ~~moved text~~ becomes moved text.
- Revision bars appear in the right margin to show sections with changes.

Note: While the annotation software competently identifies simple changes, large or complicated changes—as in an extensive rewrite—may be more difficult to follow. In addition, TASB's recent changes to the policy templates to facilitate accessibility sometimes makes formatting changes appear tracked, even though the text remains the same.

For further assistance in understanding policy changes, please refer to the explanatory notes in your Localized Policy Manual update packet or contact your policy consultant.

Contact:	School Districts and Education Service Centers	Community Colleges
	policy.service@tasb.org	colleges@tasb.org
	800.580.7529 512.467.0222	800.580.1488 512.467.3689

BOARD MEMBERS
ELECTIONS

BBB
(LOCAL)

Membership	The Board shall consist of seven members.
Method of Election	Election of Board members shall be a combination of at large and by single-member districts.
Election Date	General election of Board members shall be on the November uniform election date.
Terms and Election Schedule	Two Board members shall be elected at large for four year-terms, with elections conducted biennially, as follows:
At Large	The election of one Board member shall be held in 2018, 2022, 2026, 2030, 2034, and in four-year intervals thereafter. The A temporary two-year term for one at large position was set to realign the cycles when elections were moved from May to November by resolution. Therefore, the election of one Board member shall be held in 2024, 2028, 2032, 2018 and in 2020, 2024, and four-year intervals thereafter.
Single-Member Districts	Five Board members shall be elected by single-member districts for four-year terms, with elections conducted biennially, as follows:
<i>Districts 1, 3, and 5</i>	The election for single-member district numbers 1, 3, and 5 shall be held in 2018, 2022, 2026, 2030, 2034, and in four-year intervals thereafter.
<i>Districts 2 and 4</i>	The election for single-member district numbers 2 and 4 shall be held in 2020, 2024, 2028, 2032, and in four-year intervals thereafter.
Method of Voting	The at-large candidates receiving the highest number of votes for the number of seats positions with expiring terms shall be elected.
At Large	
<i>Plurality</i>	
Single-Member Districts	To be elected, a single-member district candidate must receive more votes than any other candidate for the single-member district.
<i>Plurality</i>	

**Emergency
Operations Plan**

The Superintendent shall ensure updating of the District's emergency operations plan and ongoing staff training.

As required by law, the emergency operations plan shall include the District's procedures addressing:

1. Reasonable security measures when District property is used as a polling place;
2. Response to an active shooter emergency; ~~and~~
3. Response to a nearby train derailment, as applicable; and
- ~~3-4.~~ Access to campus buildings and materials necessary for a substitute teacher to carry out the duties of a District employee during an emergency or an emergency drill.

Complaints

In this policy, the terms “complaint” and “grievance” shall have the same meaning.

Other Complaint Processes

Student or parent complaints shall be filed in accordance with this policy, except as required by the policies listed below. Some of these policies require appeals to be submitted in accordance with FNG after the relevant complaint process:

1. Complaints alleging discrimination or harassment based on race, color, religion, sex, gender, national origin, age, or disability shall be submitted in accordance with FFH.
2. Complaints concerning dating violence shall be submitted in accordance with FFH.
3. Complaints concerning retaliation related to discrimination and harassment shall be submitted in accordance with FFH.
4. Complaints concerning bullying or retaliation related to bullying shall be submitted in accordance with FFI.
5. Complaints concerning failure to award credit or a final grade on the basis of attendance shall be submitted in accordance with FEC.
6. Complaints concerning expulsion shall be submitted in accordance with FOD and the Student Code of Conduct.
7. Complaints concerning any final decisions of the gifted and talented selection committee regarding selection for or exit from the gifted program shall be submitted in accordance with EHBB.
8. Complaints [within the scope of Section 504, including complaints](#) concerning identification, evaluation, or educational placement of a student with a disability, ~~within the scope of Section 504~~ shall be submitted in accordance with FB and the procedural safeguards handbook.
9. [Complaints within the scope of the Individuals with Disabilities Education Act, including complaints](#) ~~Complaints~~ concerning identification, evaluation, educational placement, or discipline of a student with a disability, ~~within the scope of the Individuals with Disabilities Education Act~~ shall be submitted in accordance with EHBAE, FOF, and the procedural safeguards handbook provided to parents of all students referred to special education.
10. Complaints concerning instructional resources shall be submitted in accordance with [the EF series](#).

STUDENT RIGHTS AND RESPONSIBILITIES
STUDENT AND PARENT COMPLAINTS/GRIEVANCES

FNG
(LOCAL)

11. Complaints concerning a commissioned peace officer who is an employee of the District shall be submitted in accordance with CKE.
12. Complaints concerning intradistrict transfers or campus assignment shall be submitted in accordance with FDB.
13. Complaints concerning admission, placement, or services provided for a homeless student shall be submitted in accordance with FDC.
14. Complaints concerning disputes regarding a student's eligibility for free or reduced-priced meal programs shall be submitted in accordance with COB.

Complaints regarding refusal of entry to or ejection from District property based on Education Code 37.105 shall be filed in accordance with this policy. However, the timelines shall be adjusted as necessary to permit the complainant to address the Board in person within 90 calendar days of filing the initial complaint, unless the complaint is resolved before the Board considers it. [See GKA(LEGAL)]

Notice to Students and Parents

The District shall inform students and parents of this policy through appropriate District publications.

Guiding Principles

Informal Process

The Board encourages students and parents to discuss their concerns with the appropriate teacher, principal, or other campus administrator who has the authority to address the concerns. Concerns should be expressed as soon as possible to allow early resolution at the lowest possible administrative level.

Informal resolution shall be encouraged but shall not extend any deadlines in this policy, except by mutual written consent.

Formal Process

A student or parent may initiate the formal process described below by timely filing a written complaint form.

Even after initiating the formal complaint process, students and parents are encouraged to seek informal resolution of their concerns. A student or parent whose concerns are resolved may withdraw a formal complaint at any time.

The process described in this policy shall not be construed to create new or additional rights beyond those granted by law or Board policy, nor to require a full evidentiary hearing or "mini-trial" at any level.

Freedom from Retaliation

Neither the Board nor any District employee shall unlawfully retaliate against any student or parent for bringing a concern or complaint.

STUDENT RIGHTS AND RESPONSIBILITIES
STUDENT AND PARENT COMPLAINTS/GRIEVANCES

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General Provisions

Filing

Complaint forms and appeal notices may be filed by hand-delivery, by electronic communication, including email and fax, or by U.S. Mail. Hand-delivered filings shall be timely filed if received by the appropriate administrator or designee by the close of business on the deadline. Filings submitted by electronic communication shall be timely filed if they are received by the close of business on the deadline, as indicated by the date/time shown on the electronic communication. Mail filings shall be timely filed if they are post-marked by U.S. Mail on or before the deadline and received by the appropriate administrator or designated representative no more than three days after the deadline.

Scheduling
Conferences

The District shall make reasonable attempts to schedule conferences at a mutually agreeable time. If a student or parent fails to appear at a scheduled conference, the District may hold the conference and issue a decision in the student's or parent's absence.

Response

At Levels One and Two, "response" shall mean a written communication to the student or parent from the appropriate administrator. Responses may be hand-delivered, sent by electronic communication to the student's or parent's email address of record, or sent by U.S. Mail to the student's or parent's mailing address of record. Mailed responses shall be timely if they are postmarked by U.S. Mail on or before the deadline.

Days

"Days" shall mean District business days, unless otherwise noted. In calculating timelines under this policy, the day a document is filed is "day zero." The following business day is "day one."

Representative

"Representative" shall mean any person who or organization that is designated by the student or parent to represent the student or parent in the complaint process. A student may be represented by an adult at any level of the complaint.

The student or parent may designate a representative through written notice to the District at any level of this process. If the student or parent designates a representative with fewer than three days' notice to the District before a scheduled conference or hearing, the District may reschedule the conference or hearing to a later date, if desired, in order to include the District's counsel. The District may be represented by counsel at any level of the process.

Consolidating
Complaints

Complaints arising out of an event or a series of related events shall be addressed in one complaint. A student or parent shall not file separate or serial complaints arising from any event or series of events that have been or could have been addressed in a previous complaint.

STUDENT RIGHTS AND RESPONSIBILITIES
STUDENT AND PARENT COMPLAINTS/GRIEVANCES

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Untimely Filings

All time limits shall be strictly followed unless modified by mutual written consent.

If a complaint form or appeal notice is not timely filed, the complaint may be dismissed, on written notice to the student or parent, at any point during the complaint process. The student or parent may appeal the dismissal by seeking review in writing within ten days from the date of the written dismissal notice, starting at the level at which the complaint was dismissed. Such appeal shall be limited to the issue of timeliness.

Costs Incurred

Each party shall pay its own costs incurred in the course of the complaint.

Complaint and Appeal Forms

Complaints and appeals under this policy shall be submitted in writing on a form provided by the District.

Copies of any documents that support the complaint should be attached to the complaint form. If the student or parent does not have copies of these documents, copies may be presented at the Level One conference. After the Level One conference, no new documents may be submitted by the student or parent unless the student or parent did not know the documents existed before the Level One conference.

A complaint or appeal form that is incomplete in any material aspect may be dismissed but may be refiled with all the required information if the refile is within the designated time for filing.

Level One

Complaint forms must be filed:

1. Within 15 days of the date the student or parent first knew, or with reasonable diligence should have known, of the decision or action giving rise to the complaint or grievance; and
2. With the lowest level administrator who has the authority to remedy the alleged problem.

In most circumstances, students and parents shall file Level One complaints with the campus principal.

If the only administrator who has authority to remedy the alleged problem is the Superintendent or designee, the complaint may begin at Level Two following the procedure, including deadlines, for filing the complaint form at Level One.

If the complaint is not filed with the appropriate administrator, the receiving administrator must note the date and time the complaint form was received and immediately forward the complaint form to the appropriate administrator.

The appropriate administrator shall investigate as necessary and schedule a conference with the student or parent within ten days after receipt of the written complaint. The administrator may set reasonable time limits for the conference.

Absent extenuating circumstances, the administrator shall provide the student or parent a written response within ten days following the conference. The written response shall set forth the basis of the decision. In reaching a decision, the administrator may consider information provided at the Level One conference and any other relevant documents or information the administrator believes will help resolve the complaint.

Level Two

If the student or parent did not receive the relief requested at Level One or if the time for a response has expired, the student or parent may request a conference with the Superintendent or designee to appeal the Level One decision.

The appeal notice must be filed in writing, on a form provided by the District, within ten days of the date of the written Level One response or, if no response was received, within ten days of the Level One response deadline.

After receiving notice of the appeal, the Level One administrator shall prepare and forward a record of the Level One complaint to the Level Two administrator. The student or parent may request a copy of the Level One record.

The Level One record shall include:

1. The original complaint form and any attachments.
2. All other documents submitted by the student or parent at Level One.
3. The written response issued at Level One and any attachments.
4. All other documents relied upon by the Level One administrator in reaching the Level One decision.

The Superintendent or designee shall schedule a conference within ten days after the appeal notice is filed. The conference shall be limited to the issues and documents considered at Level One. At the conference, the student or parent may provide information concerning any documents or information relied upon by the administration for the Level One decision. The Superintendent or designee may set reasonable time limits for the conference.

The Superintendent or designee shall provide the student or parent a written response within ten days following the conference. The

written response shall set forth the basis of the decision. In reaching a decision, the Superintendent or designee may consider the Level One record, information provided at the Level Two conference, and any other relevant documents or information the Superintendent or designee believes will help resolve the complaint.

Recordings of the Level One and Level Two conferences, if any, shall be maintained with the Level One and Level Two records.

Level Three

If the student or parent did not receive the relief requested at Level Two or if the time for a response has expired, the student or parent may appeal the decision to the Board.

The appeal notice must be filed in writing, on a form provided by the District, within ten days of the date of the written Level Two response or, if no response was received, within ten days of the Level Two response deadline.

The Superintendent or designee shall inform the student or parent of the date, time, and place of the Board meeting at which the complaint will be on the agenda for presentation to the Board.

The Superintendent or designee shall provide the Board the record of the Level Two appeal. The student or parent may request a copy of the Level Two record.

The Level Two record shall include:

1. The Level One record.
2. The notice of appeal from Level One to Level Two.
3. The written response issued at Level Two and any attachments.
4. All other documents relied upon by the administration in reaching the Level Two decision.

The appeal shall be limited to the issues and documents considered at Level Two, except that if at the Level Three hearing the administration intends to rely on evidence not included in the Level Two record, the administration shall provide the student or parent notice of the nature of the evidence at least three days before the hearing.

The District shall determine whether the complaint will be presented in open or closed meeting in accordance with the Texas Open Meetings Act and other applicable law. [See BE]

The presiding officer may set reasonable time limits and guidelines for the presentation, including an opportunity for the student or par-

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FNG
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ent and administration to each make a presentation and provide rebuttal and an opportunity for questioning by the Board. The Board shall hear the complaint and may request that the administration provide an explanation for the decisions at the preceding levels.

In addition to any other record of the Board meeting required by law, the Board shall prepare a separate record of the Level Three presentation. The Level Three presentation, including the presentation by the student or parent or the student's representative, any presentation from the administration, and questions from the Board with responses, shall be recorded by audio recording, video/audio recording, or court reporter.

The Board shall then consider the complaint. It may give notice of its decision orally or in writing at any time up to and including the next regularly scheduled Board meeting. If the Board does not make a decision regarding the complaint by the end of the next regularly scheduled meeting, the lack of a response by the Board upholds the administrative decision at Level Two.

Note: This local policy has been revised in accordance with the District's [innovation plan](#).¹

Campus Behavior Coordinator

In accordance with the District's innovation plan, the District is exempt from the state law requiring that a single person at each campus be designated to serve as the campus behavior coordinator (CBC).

Student Code of Conduct

The District's rules of discipline are maintained in the Board-adopted Student Code of Conduct and are established to support an environment conducive to teaching and learning.

Rules of conduct and discipline shall not have the effect of discriminating on the basis of gender, race, color, disability, religion, ethnicity, or national origin.

At the beginning of the school year and throughout the school year as necessary, the Student Code of Conduct shall be:

1. Posted and prominently displayed at each campus or made available for review in the principal's office, as required by law; and
2. Made available on the District's website and/or as a hard copy to students, parents, teachers, administrators, and others on request.

Revisions

Revisions to the Student Code of Conduct approved by the Board during the year shall be made available promptly to students and parents, teachers, administrators, and others.

Extracurricular Standards of Behavior

With the approval of the principal and Superintendent, sponsors and coaches of extracurricular activities may develop and enforce standards of behavior that are higher than the District-developed Student Code of Conduct and may condition membership or participation in the activity on adherence to those standards. Extracurricular standards of behavior may take into consideration conduct that occurs at any time, on or off school property.

A student shall be informed of any extracurricular behavior standards at the beginning of each school year or when the student first begins participation in the activity. A student and his or her parent shall sign and return to the sponsor or coach a statement that they have read the extracurricular behavior standards and consent to them as a condition of participation in the activity.

Standards of behavior for an extracurricular activity are independent of the Student Code of Conduct. Violations of these standards

of behavior that are also violations of the Student Code of Conduct may result in independent disciplinary actions.

A student may be removed from participation in extracurricular activities or may be excluded from school honors for violation of extracurricular standards of behavior for an activity or for violation of the Student Code of Conduct.

“Parent” Defined

Throughout the Student Code of Conduct and discipline policies, the term “parent” includes a parent, legal guardian, or other person having lawful control of the child.

General Discipline Guidelines

A District employee shall adhere to the following general guidelines when imposing discipline:

1. A student shall be disciplined when necessary to improve the student’s behavior, to maintain order, or to protect other students, school employees, or property.
2. A student shall be treated fairly and equitably. Discipline shall be based on an assessment of the circumstances of each case. Factors to consider shall include:
 - a. The seriousness of the offense;
 - b. The student’s age;
 - c. The frequency of misconduct;
 - d. The student’s attitude;
 - e. The potential effect of the misconduct on the school environment;
 - f. Requirements of Chapter 37 of the Education Code; and
 - g. The Student Code of Conduct adopted by the Board.
3. Before a student under 18 is assigned to detention outside regular school hours, notice shall be given to the student’s parent to inform him or her of the reason for the detention and permit arrangements for necessary transportation.

Corporal Punishment

The Board prohibits the use of corporal punishment in the District. Students shall not be spanked, paddled, or subjected to other physical force as a means of discipline for violations of the Student Code of Conduct.

Physical Restraint

Note: A District employee may restrain a student with a disability who receives special education services only in accordance with law. [See FOF(LEGAL)]

Within the scope of an employee's duties, a District employee may physically restrain a student if the employee reasonably believes restraint is necessary in order to:

1. Protect a person, including the person using physical restraint, from physical injury.
2. Obtain possession of a weapon or other dangerous object.
3. ~~Protect property from serious damage.~~
- ~~3.4.~~ Remove a student refusing a lawful command of a school employee from a specific location, including a classroom or other school property, in order to restore order or to impose disciplinary measures.

~~4. Control an irrational student.~~

~~5.1. Protect property from serious damage.~~

~~A District employee may restrain a student with a disability who receives special education services only in accordance with law. [See FOF(LEGAL)]~~

Video and Audio Monitoring

Video and audio recording equipment shall be used for safety purposes to monitor student behavior on District property.

The District shall post signs notifying students and parents about the District's use of video and audio recording equipment. Students shall not be notified when the equipment is turned on.

Use of Recordings

The principal shall review recordings as needed, and evidence of student misconduct shall be documented. A student found to be in violation of the District's Student Code of Conduct shall be subject to appropriate discipline.

¹ Innovation Plan: <http://www.wfisd.net/Page/20552>

WICHITA FALLS ISD BOARD OF TRUSTEES
February 20, 2023

Agenda Item:	Minutes
Administrator Responsible:	Dr. Donny Lee, Superintendent of Schools
Attachments:	Minutes of Work Session, January 9, 2023 Minutes of Special Session, January 10, 2023 Minutes of Regular Meeting, January 17, 2023
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action <input type="checkbox"/> Presentation <input type="checkbox"/> Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees approves the proposed minutes of a work session on January 9, 2023, special session on January 10, 2023 and a regular meeting, January 17, 2023 as submitted by Dr. Donny Lee, Superintendent of Schools as submitted and recommended by Dr. Donny Lee, Superintendent.

Explanation:

Following are copies of the minutes of a work session on January 9, 2023, a special session on January 10, 2023 and a regular meeting, January 17, 2023 These minutes will become official upon approval by the Board.

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES
WFISD ADMINISTRATION BUILDING – BOARD ROOM
WORK SESSION MEETING JANUARY 9, 2023**

CALL TO ORDER AND OPENING STATEMENT:

The Board of Trustees of the Wichita Falls Independent School District met in a work session meeting on the above date. The meeting was called to order at 6:01 p.m. by Ms Katherine McGregor, board president.

Board members present: Ms. Katherine McGregor, Mr. Jim Johnson, Mr. Dale Harvey, Ms. Susan Grisel, and Ms Sandra Camp. Ms Katherine McGregor noted that a quorum was present and the meeting had been duly called and notice of the meeting had been posted for the time and manner required by law.

Staff members present: Dr. Donny Lee, Superintendent of Schools; Kay Douglas, TASB

INVOCATION:

No Invocation

PUBLIC COMMENT:

No Public Comment

CLOSED SESSION pursuant to Texas Government Code Section 551.074:

1. Discussions concerning the duties and responsibilities of WFISD School Board Members and the Superintendent
 - a. Texas Association of School Boards (TASB) training for board members and superintendent.

ADJOURNED:

No further action was taken and Ms. Katherine McGregor, board president, adjourned the meeting at 8:00p.m.

President, Board of Trustees

Secretary, Board of Trustees

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES
WFISD ADMINISTRATION BUILDING – BOARD ROOM
SPECIAL SESSION MEETING JANUARY 10, 2023**

CALL TO ORDER AND OPENING STATEMENT:

The Board of Trustees of the Wichita Falls Independent School District met in a special session meeting on the above date. The meeting was called to order at 12:00 p.m. by Ms. Katherine McGregor, board president.

Board members present: Ms. Katherine McGregor, Mr. Jim Johnson, Mr. Dale Harvey, Ms. Susan Grisel, and Ms Sandra Camp. Ms. McGregor noted that a quorum was present and the meeting had been duly called and notice of the meeting had been posted for the time and manner required by law.

Staff members present: Dr. Donny Lee, Superintendent of Schools, Dr. Peter Griffiths, Associate Superintendent, Ms. Dayna Hardaway, Director of Human Resources, Ms. Ashley Thomas, Communications Officer, Ms. Leah Horton, Chief Financial Officer, Ms Deb Dipprey, Executive Director of School Administration, Ms. Denise Brown, Director of Finance, Ms. Lauren Zotz, Director of Purchasing, Mr. Jeff Hill, Director of Elementary Curriculum, Mr. Curtis Shahan, Director of Technology, Ms. Betsi Morton, Risk & Contract Manager, Ms. Kelly Strenski, Director of Fine Arts, Ms Stacy Wood, Director of Nursing, Mr. Chris Fain, Director of Maintenance, Mr. Alvin Dorsman, Energy Manager, Ms. Vanessa Dishman, Administrative Assistant to the Superintendent, Ms. Keli Sims, Administrative Assistant, HR, Mr. Scot Hafley, Director of Athletics, Mr. Anthony Smith, Chief of Police, WFISD and Ms. Mary Rodriguez, LVN, school nurse.

Also present: Mr. David Potter, Architect with DP4 Consult and Huckabee, Inc, Mr. Chris Everett, Engage K12, Mr. Brian Gibson, Durham Transportation, Mr. Josh Hoggard, KFDX reporter, and a reporter for KAUZ.

INVOCATION:

Mr. Jim Johnson gave the invocation.

PRESENTATIONS:

NURSE RECOGNITION

Stacy Wood, Director of Nursing, recognized Scotland Park Elementary nurse, Mary Rodriguez LVN, for the outstanding job she did by providing emergent care to a Scotland Park student in December. The student had a traumatic event that could have resulted in the permanent loss of an appendage if not for the care provided by Nurse Rodriguez.

PUBLIC COMMENT:

No public comment

REPORTS OR SPECIAL DISCUSSION ITEMS:

ENGAGE2LEARN PRESENTATION:

Chris Everett, Ed. D Chief Operating Officer of Engage2Learn presented information regarding support services for Kirby Middle School. Engage2Learn has a proven track record of success in support campuses in the school improvement process. The proposal includes training one on one with 3 administrators and 10 teachers. Other staff would be able to access some training online if they wish. This training has been proven to increase test scores dramatically in a short period of time in other Texas districts in the past. The cost of the proposal for WFISD is \$172,503.00 and will be paid for out of Title II-Federal Funding. Ms. Deb Dipprey also presented the academic growth Fall 2022 to Winter 2023 comparison of Kirby students. Some improvement was already noted.

CONSTRUCTION UPDATE ON WF LEGACY HIGH SCHOOL AND WF MEMORIAL HIGH SCHOOL:

Mr. David Potter, Architect with DP4 Consult and Huckabee, Inc, gave a detailed report using photo slides on the construction at Wichita Falls Legacy High School and Wichita Falls Memorial High School.

FINANCIAL SERVICES:

FINANCIAL REPORTS AS OF November 30, 2022:

Mr. Dale Harvey, seconded by Ms Susan Grisel, motioned that the Wichita Falls Independent School District Board of Trustees approve the year to date financial reports and investment reports as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Carried unanimously by a vote of 5 – 0

NOVEMBER AMENDMENTS:

Mr. Dale Harvey, seconded by Ms. Sandy Camp, moved that the Wichita Falls Independent School District Board of Trustees approve the budget amendments to the 2022-2023 budgets as submitted by Ms. Leah Horton, Chief Financial Officer.

Carried unanimously by a vote of 5 – 0

2021-2022 PURCHASING COOPERATIVES' FEES REPORT:

Ms. Leah Horton, Chief financial Officer presented a report of the purchasing cooperatives that were utilized during the 2021-2022 fiscal year. The fees associated for each and the purpose of the fee is listed but no other fees were paid for contracts of \$25,000 or more.

Section 271.102 of the Local Government Code provides the legal authority to participate in a cooperative purchasing program with another local government or a local cooperative organization to purchase goods or services. *(For the 2021-2022 FY WFISD received rebate checks from TASB BuyBoard (\$1,729.00, December 2022), and TIPS (\$675.47) and a rebate credit from CitiBank (\$2,809.07) which were deposited into the General Fund.)

Texas Education Code, Section 44.0331, requires school districts that enter into a purchasing contract valued at \$25,000 or more, or under any other cooperative purchasing program authorized for school districts by law, shall document any contract-related fee, including any management fee, and the purpose of each fee under the contract. The amount, purpose, and disposition of any fee must be presented in a written report and submitted annually in an open meeting of the Board of Trustees of the school district. The written report must appear as an agenda item.

Currently the CTPA fee (\$150) and the State of Texas Comptroller membership fees (\$100) are paid out of Purchasing Department budgeted funds. The fees for Region VII (\$7,200.00) are currently paid by WFISD but are reimbursed by ABM.

RFP 23-11 MANAGED WAN SOLUTIONS AND EQUIPMENT, CAT 1 SERVICES:

Leah Horton, Chief Financial Officer presented a proposal for the Wichita Falls Independent School District Board of Trustees to award RFP 23-11 Managed Wide Area Network (WAN) Solutions and Equipment, Category 1 Services to Zayo Group and Category 1 Equipment to Netsync Network Solutions, Inc., as recommended by Dr. Donny Lee, Superintendent of Schools.

RFP 23-11 was advertised twice in the Times Record News, and issued on WFISD's electronic bidding platform as well as on the Universal Service Administrative Company (USAC) Portal, as required by law. One-hundred seventy-five (175) vendors received notification of bid with two (2) submitting a response for services and one (1) submitting a response for equipment. All responses were evaluated by Curtis Shahan, Director of Technology, Melissa Varazlic, Infrastructure Manager and Josh Snow, Network Analyst.

Zayo Group is the recommended vendor for Category 1 Services (Wide Area Network/WAN services) which provides intranet and internet connections for the two new high schools. Both campuses will have a physical link to two different fiber rings within the WFISD network. Services will benefit from e-rate funding (80%). First year of services includes build-out cost, with District portion of Year 1 expenditure totaling \$73,794, and the expenditure total of Years 1-5 is \$81,546.

Netsync is the recommended vendor for the Category 1 Equipment, which consists of technology equipment to put the fiber connections in service and tie them into our District network.

Funds for 20% of Service and Equipment expenditures will be moved from Fund Balance to Technology (\$73,794.00 in Year 1, \$1,938.00 in each of Years 2-5), with the remaining 80% paid by E-rate/USAC Funding. This is a multi-year contract and an expenditure over \$100,000 which requires the Board of Trustees approval per policy, CH Local.

This item will be placed on the consent agenda for the Board of Trustees regular meeting on January 17, 2023

RFP23-12 INTERNAL CONNECTIONS EQUIPMENT, CATEGORY 2:

Leah Horton, Chief Financial Officer presented a proposal for the Wichita Falls Independent School District Board of Trustees to award RFP 23-12 Internal Connections Equipment, Category 2 to Netsync Network Solutions, Inc. as recommended by Dr. Donny Lee, Superintendent of Schools.

RFP 23-12 was advertised twice in the Times Record News, and issued on WFISD's electronic bidding platform as well as on the Universal Service Administrative Company (USAC) Portal, as required by law. One-hundred seventy-one (171) vendors received notification of bid and six (6) submitted a response. All responses were evaluated by Curtis Shahan, Director of Technology, Melissa Varazlic, Infrastructure Manager and Josh Snow, Network Analyst.

Category 2 Equipment specified on RFP 23-12 includes all physical networking equipment for the two new high schools. Both campuses will have a robust local area network (wired) as well as complete coverage through an expansive wireless network. The networks will be supported by backup power systems as well. Netsync Network Solutions, Inc. is the recommended vendor.

This item will be placed on the consent agenda for the Board of Trustees regular meeting on January 17, 2023

AC AND HEATING INSTRUMENTS:

Dr Peter Griffiths submitted a recommendation that the Wichita Falls Independent School District Board of Trustees approves a transfer of \$250,000 of fund balance to maintenance to update/replace A/C and heating instruments as recommended by Dr. Donny Lee, Superintendent of Schools.

Explanation:

With some of our facilities, the instruments needed to continue to properly air condition and heat the buildings are wearing out and there will be a need to update and replace the controllers. Buildings and approximate costs, based on preliminary discussions, are as follows:

- Barwise Middle School-Replacement: \$154,481.12
- Brook Village-Replacement: \$48,250. 79
- Kirby Middle School-Upgrade: \$24,740.55
- Carrigan: \$5,735.84 (Maintenance has budgeted funds to cover cost)

There are not enough available funds in the maintenance budget to cover the additional needs of Barwise, Brook Village or Kirby. Request is to transfer \$250,000 from fund balance to cover the three facilities.

*Note: Barwise and Brook Village are in the most need, Kirby could be postponed a year. If the board wishes to postpone the Kirby upgrade, the request would be reduced to approximately \$205,000.

This item will be placed on the consent agenda for the Board of Trustees regular meeting on January 17, 2023

DISTRICT SERVICES AND OPERATIONS

3 TIER START/END TIMES FOR THE 23-24 SY:

Dr. Peter Griffiths requested that the Wichita Falls Independent School District Board of Trustees discuss a 3 Tier Start/End Times for the 23-24 School Year as recommended by Dr. Donny Lee, Superintendent of Schools.

With the additional 10 minutes approved by the board at the September 16, 2022 meeting, the consolidation / closure of campuses in the next few years, and expected increase in bussing needs due to the locations of the two new high schools and future changes at the middle schools' attendance zones, it was discussed that there needs to be a change in the operation of campus times to minimize the financial impact of bussing more students. After discussions with other districts of the same size and situations, a 3 tier start/end time has been recommended for the 23-24 school year to reduce district financial burdens.

- High School: 7:30 am to 3:00 pm (current 7:45 am to 3:05 pm)
- Elementary: 8:10 am to 3:40 pm (current 8:15 am to 3:35 pm)
- Middle School: 8:50 am to 4:20 pm (current 7:45 am to 3:05 pm)

Board members requested that the times be discussed further to include the need for older siblings to be home when elementary students get home from school, as well as, the fact that older students need more sleep and should possibly start later. Dr Griffiths also explained that the campus start times are not a policy so this is for Board of Trustees information only.

SCHOOL ADMINISTRATION:

ADOPTION OF THE WFISD 2023-2024 SCHOOL CALENDAR:

Ms. Ashley Thomas, Communications Officer, requested that the Wichita Falls Independent School District Board of Trustees adopt the 2023-2024 School Calendar as recommended by Dr. Donny Lee, Superintendent of Schools.

This item will be placed on the consent agenda for the Board of Trustees regular meeting on January 17, 2023

HUMAN RESOURCES:

PERSONNEL REPORT:

Ms. Dayna Hardaway, Director of Human Resources, reported to the Wichita Falls Independent School District Board of Trustees a review of employee resignations/retirements that have been submitted since the last board meeting. The resignations/retirements have been accepted by Dr. Donny Lee, Superintendent of Schools, in accordance with the requirements of Policy DFE (LOCAL).

LETTERS OF RETIREMENT SINCE THE SUBMISSION OF THE LAST BOARD AGENDA:

None

LETTERS OF RESIGNATION SINCE THE SUBMISSION OF THE LAST BOARD AGENDA:

Letters of Retirement:

Professionals

Dooley, Jim – Teacher, Southern Hills (01/31/23)
McElhannon, Deborah – Diagnostician, Ed Center (12/16/22)
Ward, Stephen – Teacher/Coach, Rider (01/31/23)

Clerical/Auxiliary/Support

Clampitt, Genda – Manager, Child Nutrition (05/25/23)

Letters of Resignation:

Professionals

Graph, Marci – SLP, Ed Center (3/10/23)
Halloran, Skyler – Teacher, Hirschi (12/16/22)
Mayle, Harleigh – Teacher, Zundy (12/09/22)

Clerical/Auxiliary/Support

Bowens, Ruthie – Para, WFHS (12/05/22)

Carnahan, Trisha – Para, Sheppard (1/13/23)
Jordan, Kevin – Para, Kirby (12/9/22)
Wall, Yahaira – Secretary, Lamar (12/16/23)

TEACHER APPLICANT POOL:

Mr. Dale Harvey, seconded by MS. Susan Grisel, moved that the Wichita Falls Independent School District Board of Trustees approve the proposed teacher applicant pool (Exhibit A) and the addendum (Exhibit B).

Carried unanimously by a vote of 5 – 0

BOARD MATTERS:

BOARD MINUTES:

Minutes of a special session, December 6, 2022 and a regular meeting, December 12, 2022.

These items will be placed on the consent agenda for the Board of Trustees regular meeting on January 17, 2023

WFISD SUPERINTENDENT EVALUATION INSTRUMENT:

Mr. Dale Harvey, seconded by Ms Susan Grisel, motioned that the Wichita Falls Independent School District Board of Trustees approve the Wichita Falls ISD Superintendent Evaluation Instrument as submitted and recommended by Dr. Donny Lee, Superintendent.

Carried unanimously by a vote of 5 – 0

RENEWAL OF MEMBERSHIP IN WALSH GALLEGOS’S RETAINER PROGRAM:

Mr. Jim Johnson, seconded by Mr. Dale Harvey, motioned that the Wichita Falls Independent School District Board of Trustees approve the renewal of membership in Walsh Gallegos’s Retainer Program as submitted and recommended by Dr. Donny Lee, Superintendent.

Carried unanimously by a vote of 5 – 0

RECESS:

Ms. Katherine McGregor, board president, recessed the work session to go into closed session at 1:46 p.m.

CLOSED SESSION:

1. Personnel Matters Including the Appointment, Evaluation, Reassignment, Duties, Discipline, Dismissal and/or Compensation of Individual District Employees (Pursuant to Texas Government Code Section 551.074)
2. Discussion of Purchase, Exchange, Lease or Value of Real Property (Pursuant to Texas Government Code Section 551.072)

ADJOURNED:

No further action was taken and Ms Katherine McGregor, board president, adjourned the meeting at 3:11 p.m.

President, Board of Trustees

Secretary, Board of Trustees

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES
WFISD ADMINISTRATION BUILDING – BOARD ROOM
REGULAR MEETING JANUARY 17, 2023**

CALL TO ORDER AND OPENING STATEMENT:

The Board of Trustees of the Wichita Falls Independent School District met in a special session meeting on the above date. The meeting was called to order at 6:00 p.m. by Ms. Katherine McGregor, board president.

Board members present: Ms. Katherine McGregor, Mr. Jim Johnson, Mr. Dale Harvey, Ms. Susan Grisel, and Ms. Sandra Camp. Ms. McGregor noted that a quorum was present and the meeting had been duly called and notice of the meeting had been posted for the time and manner required by law.

Staff members present: Dr. Donny Lee, Superintendent of Schools, Dr. Peter Griffiths, Associate Superintendent, Ms. Dayna Hardaway, Director of Human Resources, Ms. Ashley Thomas, Communications Officer, Ms. Leah Horton, Chief Financial Officer, Ms. Deb Dipprey, Executive Director of School Administration, Ms. Vanessa Dishman, Administrative Assistant to the Superintendent, Ms. Keli Sims, Administrative Assistant, HR, Mr. Scot Hafley, Director of Athletics, Ms. LeeAnn Haldane, Safety and Security Coordinator, Ms. Trish Potts, Internal Auditor, Ms. Misti Spear, Director of Strategic Planning, Mr. Lawrence Johnson, Hirschi Athletic Coordinator, Mr. Marc Bindel, Rider Athletic Coordinator, Mr. Grant Freeman, WFHS Athletic Coordinator, Ms. Julie Yandell, Rider Teacher and Volleyball Coach, Ms. Jessica Dixon, WFHS Counselor, Ms. Kaitie Nolan, Hirschi Counselor, Mr. Doug Albus, Hirschi Principal, Mr. Cody Blair, Rider Principal, Mr. Jerry Wood, Rider Football Coach, Ms. Cindy Waddell, Sheppard Principal, Ms. Lauryn Taylor, Sheppard Assistant Principal, Ms. Donna Hale, DoDEA Project Director, Ms. Jennifer Cannedy, Sheppard Teacher, Ms. LaChandra Hooper, Sheppard Teacher and Ms. Paula Belovosky, Sheppard Teacher.

Also present: Ms. Regina Perez, Community Member, Ms. Trish Choat, TRN Reporter KFDX reporter, and a reporter for KAUZ.

INVOCATION:

Ms. Sandy Camp gave the invocation.

PRESENTATIONS:

COLLEGE BOARD RECOGNITION SCHOLARS:

Ms. Deb Dipprey, Executive Director of School Administration requested that the Wichita Falls Independent School District Board of Trustees recognizes students who were named **College Board Recognition Scholars** as submitted and recommended by Dr. Donny Lee, Superintendent.

The College Board National Recognition Programs create pathways to college for underrepresented students by awarding them academic honors and connecting them with universities across the country. Students who take the PSAT/NMSQT, PSAT 10, or AP Exams and are African American or Black, Hispanic American or Latinx, Indigenous, or attend school in a rural area or small town may be invited to apply for academic recognition as part of the College Board National Recognition Programs.

We are excited to announce the list of students from WFISD who achieved this recognition based on their remarkable academic achievements and outstanding performance on the PSAT and/or AP exams.

College Board National African American Recognition Program Scholars

Assel Elsharafi – Rider High School
Abigail Bandas - Wichita Falls High School
Naomi Pearson - Wichita Falls High School

College Board National Indigenous Recognition Program Scholars

Shy Mancha – Wichita Falls High School

College Board National Hispanic Recognition Program Scholars

Alfonso Aviles – Hirschi High School

Juaquin Gonzales – Hirschi High School
Emmanuel Carrillo - Rider High School
Devin Cox - Rider High School
Madalyn Grady - Rider High School
Adam Grieger - Rider High School
Alexandra Hamaker - Rider High School
Graciela Rueda - Rider High School
Eleny Sandoval-Almuna - Rider High School
America Benitez - Wichita Falls High School
Benjamin Espino - Wichita Falls High School
Alaniss Garcia - Wichita Falls High School
Andrea Granados Millan - Wichita Falls High School
Ana Griffiths - Wichita Falls High School
Roselyn Hurtado - Wichita Falls High School
Karyme Lozano Garcia - Wichita Falls High School
Shy Mancha - Wichita Falls High School
Zander Perez-Castro - Wichita Falls High School

NATIONAL MERIT SCHOLARS:

Ms Deb Dipprey, Executive Director of School Administration requested that the Wichita Falls Independent School District Board of Trustees recognizes students who were named **National Merit Scholars** as submitted and recommended by Dr. Donny Lee, Superintendent

High school juniors entered the 2023 National Merit Scholarship Program by taking the 2021 Preliminary SAT/National Merit Scholarship Qualifying Test (PSAT/NMSQT®), which served as an initial screen of program entrants. Approximately 34,000 high scorers were named National Merit Commended Students. The nationwide pool of Semifinalists, representing less than one percent of U.S. high school seniors, includes the highest-scoring entrants in each state. We are proud to have four National Merit Semifinalists and six National Merit Commended students in WFISD.

National Merit Semifinalist

Prasi Desai - Rider High School
Christopher Echols - Rider High School
Maverick McKown - Rider High School
Matthew White - Rider High School

National Merit Commended

Adam Grieger - Rider High School
Amberly Schell - Rider High School
Jordan Tolleson - Rider High School
Carsen Watson - Rider High School
Brayden White - Rider High School
Andrea Granados Millan - Wichita Falls High School

HIRSCHI HIGH SCHOOL ACADEMIC ALL-STATE FOOTBALL:

Mr. Scot Hafley, Director of Athletics introduced Mr. Lawrence Johnson, Hirschi Athletic Coordinator. Mr. Johnson requested that the Wichita Falls Independent School District Board of Trustees recognizes Hirschi High School students for receiving **Academic All-State Honors for Football** as submitted and recommended by Dr. Donny Lee, Superintendent.

The following student athlete from Hirschi High School received Texas High School Coaches Association (THSCA) Academic All-State honors for football:

Cayden Resendez-Sigle - 2nd Team

RIDER HIGH SCHOOL ACADEMIC ALL-STATE FOOTBALL:

Mr. Scot Hafley, Director of Athletics introduced Mr. Marc Bindel, Athletic Coordinator. Mr. Bindel requested that the Wichita Falls Independent School District Board of Trustees recognizes Rider High School students for receiving **Academic All-State Honors for Football** as submitted and recommended by Dr. Donny Lee, Superintendent.

The following student athletes from Rider High School received Texas High School Coaches Association (THSCA) Academic All-State honors for football:

Kirk Finnell - 1st Team
Grayson Butler - Honorable Mention
Jack Pitts - Honorable Mention
Grayson Eaves - Honorable Mention

WICHITA FALLS HIGH SCHOOL ACADEMIC ALL-STATE FOOTBALL:

Mr. Scot Hafley, Director of Athletics introduced Mr. Grant Freeman, Athletic Coordinator. Mr. Freeman requested that the Wichita Falls Independent School District Board of Trustees recognizes Wichita Falls High School students for receiving **Academic All-State Honors for Football** as submitted and recommended by Dr. Donny Lee, Superintendent.

The following student athletes from Wichita Falls High School received Texas High School Coaches Association (THSCA) Academic All-State honors for football:

Victor Marquez - Honorable Mention
Ayden Ramirez - Honorable Mention
Eduardo Robles - Honorable Mention
Brigman Steward - Honorable Mention
Cory Whitman - Honorable Mention

RIDER HIGH SCHOOL ACADEMIC ALL-STATE VOLLEYBALL:

Mr. Scot Hafley, Director of Athletics introduced Ms Julie Yandell, Rider Volleyball Coach. Ms. Yandell requested that the Wichita Falls Independent School District Board of Trustees recognizes Rider High School students for receiving **Academic All-State Honors for Volleyball** as submitted and recommended by Dr. Donny Lee, Superintendent.

The following student athletes from Rider High School received Texas Girls Coaches Association (TGCA) Academic All-State honors for volleyball:

Corinne Ashcraft
Lauren Ramirez
Jenna Redding
Kendall Toliver
Caraline Underwood
Grayson Yowell

SHEPPARD ELEMENTARY DoDEA GRANT:

Dr. Peter Griffiths, Associate Superintendent, requested that the Wichita Falls Independent School District Board of Trustees recognizes the Sheppard Elementary staff for receiving a DoDEA Grant for military-connected students and teachers as submitted and recommended by Dr. Donny Lee, Superintendent.

Sheppard Elementary received a \$500,000 Department of Defense Education Activity (DoDEA) grant for military-connected students and teacher support. Sheppard Elementary was ranked 4th in the nation out of 39 applications. Since 2015, Sheppard Elementary has received two million dollars to support the learning taking place on its campus. Ms Cindy Waddell, Sheppard Principal, stated that it would be hard to meet the needs of their students with out the grant funds and appreciated all the hard work of her staff.

BOARD RECONGNITION MONTH:

The Wichita Falls Independent School District recognizes **Board of Trustees Appreciation Month** as submitted and recommended by Dr. Donny Lee, Superintendent.

January is School Board Recognition Month and WFISD is honored to celebrate its trustees for their dedication and commitment to the district's schools and students.

Our school board members are selfless volunteers who spend long hours working to ensure all of our students have the opportunity to learn and grow. Celebrating School Board Recognition Month is one way to say thanks for all they do.

Serving as a link between the community and classroom, school board members are elected to establish the policies that provide the framework for public schools

Board members serving WFISD are:

Katherine McGregor - President

Mark Lukert - Vice-President

Sandy Camp - Secretary

Susan Grisel

Dale Harvey

Jim Johnson

Mike Rucker

PUBLIC COMMENT:

Ms. Regina Perez, community member, spoke to the Board of Trustees about the possible closing of Kirby Middle School due to poor academic growth. She feels there should be more community involvement and suggested some type of initiative for the students that are not succeeding. Possibly rewarding the students that are so that the other will want to do better. She suggested business in Wichita Falls step in and offer monetary awards, etc.

REPORTS OR SPECIAL DISCUSSION ITEMS:

INTRUDER DETECTION AUDIT REPORT FINDINGS:

LeeAnn Haldane, Safety and Security Coordinator, in compliance with Texas Education Code 37.108, provided the Wichita Falls Independent School Board of Trustees and the public with notification that an Intruder Detection Audit was conducted by the Texas School Safety Center at a WFISD Campus and a corrective action was put into place due to findings as submitted by Anthony Smith, Chief of Police, as submitted and recommended by Dr. Donny Lee, Superintendent.

The top priority of the Wichita Falls Independent School Districts and the State of Texas is keeping students and staff safe every day. The Texas School Safety Center recently conducted an Intruder Detection Audit at one of our campuses. The audits test whether a campus is accessible to an unauthorized individual. This audit, conducted as part of Governor Abbott's school safety directives for all school systems following the tragedy in Uvalde, seeks to help districts identify how campuses can improve safety for students, such as ensuring exterior doors are locked. The audit provides us with an opportunity to create a safer learning environment for our students and staff.

We are working closely with our district's School Safety & Security Committee to ensure that we are training all our staff and securing our doors for the protection of everyone at our campuses. The support from the state in conducting the Intruder Detection Audits is just one of the many actions we are taking to ensure our schools are safe. We know that this work does not end, and we appreciate the Board's support.

We acknowledge that parents and community members are likely very interested in the details of the audit results; however, it is in the best interest of the students that we do not share this information to the broader public as it could lead to compromising important campus security information. Specific details of the Intruder Detection Audit will be discussed in the executive session and with the Safety and Security Committee. The Wichita Falls Independent School District is committed to providing a safe and secure learning environment for our students and staff.

Ms Katherine McGregor, board president, asked which school was audited. Ms. Haldane stated she would go over specifics during the Closed Session of today's meeting due to the safety concerns associated with the public having knowledge of the detailed information about the audit.

3 TIER START/END TIMES FOR THE 23-24 SY:

Dr. Peter Griffiths requested that the Wichita Falls Independent School District Board of Trustees discuss a 3 Tier Start/End Times for the 23-24 School Year as recommended by Dr. Donny Lee, Superintendent of Schools.

With the additional 10 minutes approved by the board at the September 16, 2022 meeting, the consolidation / closure of campuses in the next few years, and expected increase in bussing needs due to the locations of the two new high schools and future changes at the middle schools' attendance zones, it was discussed that there needs to be a change in the operation of campus times to minimize the financial impact of bussing more students. After discussions with other districts of the same size and situations, a 3 tier start/end time has been recommended for the 23-24 school year to reduce district financial burdens.

- Middle School: 7:30 am to 3:00 pm (current 7:45 am to 3:05 pm)
- Elementary: 8:10 am to 3:40 pm (current 8:15 am to 3:35 pm)
- High School: 8:50 am to 4:20 pm (current 7:45 am to 3:05 pm)

The proposed times were changed after the Work Session discussion on January 10, 2023. Middle School and High School start times were switched. Board members were still concerned about the times. Ms Katherine McGregor, board president, stated she knew they could not make everyone happy but the decision needed to be made to accommodate what was best for the school district as a whole. Dr Griffiths also reminded the board that the campus start times are not a policy so this is for Board of Trustees information only.

SUPERINTENDENT'S REPORT:

Dr Donny Lee reported to the Wichita Falls Independent School District Board of Trustees on the following information:

AED's at WFISD: There are AED's at every campus and facility. Every coach as well as the athletic trainers have them available during all practices and athletic events. Mr. Hafley commented that 3 more have arrived.

FFE Class Visits: Dr Lee and other staff members along with a few board members visited classes throughout the district to see what furniture the teachers and students liked, what they didn't and how those pieces have held up. There is a total of 14 million dollars for furniture, ESSER Technology, flexible seating and bond interest.

Junior Livestock Show: Great time and WFISD had a bunch of winners

Teacher Spotlight: Ms Verna Honeycutt, Social Studies teacher at Kirby received Teacher of the Month recognition
Prosper Rock Hill: Staff and board members will visit Prosper Rock Hill ISD in the coming weeks to see the newly built High School facility. It was designed and built by the same contractor, Bundy, Young, Sims and Potter, the WFISD is using for the two new high schools. Those going will be able to visit with Prosper Rock Hill peer groups and learn about the choices that were made when they opened the new high school.

TEA Commissioner Call Update: The scheduled call with the commissioner was canceled and will be scheduled for the week of January 23. Dr Lee will ask for help and request an additional option other than the two currently provided.

Option A: TEA takes of the Wichita Falls Board of Trustees

Option B: Closure of Kirby

Dr Lee will present the growth to date and the plan for increased growth going forward.

Attendance: District ADA for week of January 9-13: 93.62%, Top Early Learning: Brook Village, Top Elementary: Fowler, Top Middle School: Barwise and Top High School: Rider.

Principal Meeting: Focused on the Right things, student achievement, these for building capacity and AP leadership

Memorial High School: Drone footage of the build. The construction is two weeks ahead of schedule.

CONSENT AGENDA:

Mr. Jim Johnson, seconded by Mr. Dale Harvey, moved that the Wichita Falls Independent School District Board of Trustees approve the consent agenda with the following items: RFP 23-11 Managed WAN Solutions and Equipment, Category 1, RFP 23-12 Internal Connections Equipment, Category 2, A/C Heating Controls, Adoption of the WFISD 2023-2024 Calendar and Minutes.

Carried unanimously by a vote of 5 – 0

ACTION ITEMS:

ENGAGE2LEARN:

Ms. Susan Grisel, seconded by Mr. Dale Harvey, moved that the Wichita Falls Independent School District Board of Trustees approve a proposal from Engage2Learn regarding support services for Kirby Middle School Debbie Dipprey, Director of School Administration and as recommended by Dr. Donny Lee, Superintendent of Schools.

Carried unanimously by a vote of 5 – 0

HUMAN RESOURCES:

TEACHER APPLICANT POOL:

No Applicant Pool

BOARD MATTERS:

RECESS:

Ms. Katherine McGregor, board president, recessed the regular meeting to go into closed session at 7:16p.m.

CLOSED SESSION:

1. Personnel Matters Including the Appointment, Evaluation, Reassignment, Duties, Discipline, Dismissal and/or Compensation of Individual District Employees (Pursuant to Texas Government Code Section 551.074)
2. Discussions regarding the deployment, or specific occasions for implementation of security personnel or devices, or a security audit, to include districtwide intruder detection audit (Pursuant to Texas Government Code Section 551.076)
3. Discussion of Purchase, Exchange, Lease or Value of Real Property (Pursuant to Texas Government Code Section 551.072)

ADJOURNED:

No further action was taken and Ms Katherine McGregor, board president, adjourned the meeting at 8:13 p.m.

President, Board of Trustees

Secretary, Board of Trustees

WICHITA FALLS ISD BOARD OF TRUSTEES
February 20, 2023

Agenda Item:	RFP # 23-10 Purchase of Eight (8) New Buses		
Administrator Responsible:	Leah Horton, Chief Financial Officer		
Attachments:	None		
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees award RFP #23-10 for the purchase of eight (8) 77-Passenger Buses to Thomas Bus for a total of \$1,052,000 (\$131,500/each) as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Explanation:

RFP 23-10 was advertised twice in the Times Record News and published on WFISD’s electronic bidding platform. Eighteen (18) vendors received auto-notification of the bid opportunity, four (4) external invites issued, and four (4) vendors accessed the bid, with two (2) submitted proposals. Vendor proposals were evaluated by Dr. Peter Griffiths, Associate Superintendent, Lauren Zotz, Director of Purchasing, and Scot Hafley, Director of Athletics. Bus specifications were reviewed and deemed acceptable by Durham General Manager Brian Gibson. The evaluation committee recommends awarding the purchase of eight (8), 77-Passenger School Buses to Thomas Bus Texas, a savings of \$17,664 than the second bid price total (-\$2,208/each).

	Rush Bus Centers San Antonio, Texas		Thomas Bus Group Houston, Texas	
	Pricing and Lead Time ARO	RFP Score	Pricing and Lead Time ARO	RFP Score
Qty 8, 77-Passenger School Bus	\$133,708 each \$1,052,000 total 250 days ARO	93.68	\$131,500 each \$1,069,664 total 250 days ARO	96.67

Fiscal Note:

This expenditure will be made from fund balance. This purchase exceeds \$100,000 and requires the Board of Trustees approval per policy, CH Local.

WICHITA FALLS ISD BOARD OF TRUSTEES
February 20, 2023

Agenda Item:	Active Internet Technologies (Finalsite) Purchase		
Administrator Responsible:	Leah Horton, Chief Financial Officer		
Attachments:	Attachment		
<input checked="" type="checkbox"/> Action Needed <input type="checkbox"/> Future Action <input type="checkbox"/> Information <input type="checkbox"/> Report			

Administrative Information:

That the Wichita Falls Independent School District Board of Trustees approve a five-year agreement with Active Internet Technologies LLC, totaling \$262,610 combined, for website services, web hosting, and mass communication notifications, as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Explanation:

Active Internet Technologies LLC (AIT) purchased Blackboard Inc, and its products, include Website Content Management (including hosting), Mass Notifications, and Ally Community Engagement. WFISD has utilized the Blackboard goods and services since 2007, and is currently contract through August 31, 2024, but AIT has offered an upgrade to their product “Composer”. Composer offers all the features of the existing services, and expands to include improved website updating, editing, resource management, social media feeds, and automated staff directories, as well as the support for all current and additional features. WFISD has utilized Blackboard’s services since 2007. The current contract would end without penalty. The five-year agreement offers locked in pricing through August 31, 2028.

Period	Annual	Current Price	Composer Upgrade Price	Annual Increase %	Difference
1	9/1/2023-8/31/2024	\$54,763	\$49,092	n/a	-\$5,671
2	9/1/2024-8/31/2025	Discontinued	\$50,807*	+3.49%	n/a
3	9/1/2025-8/31/2026	“	\$52,522*	+3.38%	n/a
4	9/1/2026-8/31/2027	“	\$54,237*	+3.27%	n/a
5	9/1/2027-8/31/2028	“	\$55,952*	+3.16%	n/a
			*flat \$1,715 increase annually		

Fiscal Note:

The purchase would be made through TIPS Purchasing Cooperative Contract# 220601, using District budgeted funds. Multi-year contract requires Board of Trustees approval per Policy CH Local.

FINALSITE ORDER

This Finalsite Order (the “**Order**”) is entered into by and between Active Internet Technologies, dba Finalsite (“**Finalsite**”) and Wichita Falls Independent School District (“**Customer**”) and sets forth the terms of Customer’s use of the products and services set forth below (“**Pricing Summary**”). This Order, together with the Master Terms and Conditions for Services (the “**Master Terms**”) located at <http://www.finalsite.com/masterterms/useducationagencies> and incorporated herein by this reference, form the entire agreement between the parties in respect of the products and services set forth below. Each of the individuals executing this Order represent and warrant that he or she is authorized to execute this Order on behalf of Customer or Finalsite, as applicable. Unless otherwise specified herein, any capitalized terms used in this Order shall have the meaning defined in the Master Terms. The “**Effective Date**” of this Order is the date on which both parties have signed this Order as reflected in the signature lines below.

In consideration of the promises set forth herein, and other good and valuable consideration, the receipt of which are hereby acknowledged, the parties hereby agree as follows:

A. Pricing Summary

Creative and Deployment Services Package
Blackboard WCM Composer Upgrade The Statement of Work (‘SOW’) for this Creative Services Package can be reviewed here https://www.finalsite.com/sow-wcm-conv

Composer CMS Platform
Core Communications Platform - Blackboard WCM Conversion View a detailed description of what’s included in your software package here https://www.finalsite.com/wcm-conv-pkg

Products Included in Communications Core Platform - Blackboard WCM Conversion	
Finalsite Composer Content Management System	Forms Manager (120 forms pooled)
Admin Users. Editors (90)	Granular Permissions
Admins with ticketing rights (30)	HTTPS Implementation
Bandwidth (20 GB)	Knowledge Base and Product Training Resources
Basic Integrated Site Search	Mobile Friendly, Responsive Designs
Calendar Manager	News / Blogs via Posts (120 boards pooled)
Website cloud storage / 200 GB /mo	Page Based Notifications (Unlimited)
Comprehensive Training Program	Published Pages (Unlimited)
Content Migration for Tiers 1, 2, 3	Resources (Media, Galleries, Document Library)
District Site and 29 Additional Sites	Secure Hosting & CDN
Drag - and - Drop Page Elements	Single Sign-On
Faculty / Staff Directory (public facing)	Social Media Feeds for Districts - Standard
Faculty / Staff Portal	Standard Support Plan

Additional Products or Services Purchased:

Modules	
AudioEye Managed - PS 10K - 15K (5YR)	AudioEye Subscription Setup
Training & Support	
Support Plan - Premium	
Community Engagement	
MASS NOTIFICATIONS	WCM ESSENTIAL

Special Provisions:

1) This agreement will be processed via TIPS contract number: 220701

Services: Initial Term and Fees:

The initial term of this Order is for the (5) year period beginning from the Effective Date, unless otherwise outlined in the schedule below (the "Initial Term").

Fees for the Initial Term for the Services specified in the table above are set forth below:

Total Setup Cost (USD)
\$ 0

Schedule	Amount
Period 1 - Sep 01 2023	\$ 49,092
Period 2 - Sep 01 2024	\$ 50,807
Period 3 - Sep 01 2025	\$ 52,522
Period 4 - Sep 01 2026	\$ 54,237
Period 5 - Sep 01 2027	\$ 55,952

B. Payment Terms

1. All fees for the initial year of this Order shall be due as follows: (i) Set Up fees shall be invoiced on the Effective Date of this Order and shall be due and payable upon receipt of invoice; (ii) fees for Year 1 (described in the fee table above) shall be invoiced on the Effective Date of this Order or the first day of Year 1, whichever is later, and shall be due and payable upon receipt of invoice; (iii) fees for each subsequent Year of the Initial Term, and for each Renewal Term, shall be invoiced on the commencement of such Year or Renewal Term (as applicable) and shall be due and payable upon receipt of invoice. Fees for any other Services, and for reimbursable expenses, shall be invoiced in accordance with the Master Terms or this Order and shall be due and payable upon receipt of invoice.
2. Unless otherwise specified in the Special Provisions above, this Order Form shall be renewed automatically for successive periods of (0) years (each a "Renewal Term") after the expiration of the Initial Term and any subsequent Renewal Term, unless Client provides AIT, or AIT provides Client, with a written notice to the contrary ninety (90) days prior to the end of the Initial Term or Renewal Term, as applicable.
3. Unless otherwise specified, all dollars (\$) are United States currency.
4. Sales/VAT Tax: If applicable, a copy of Customer's Sales/VAT Tax Direct Pay Certificate or its Sales/VAT Tax Exemption Certificate must be returned with this Order Form. Otherwise, Finalsite will invoice Customer for applicable sales, use and other transactional taxes due in connection with the Services or the fees due therefor.
5. Except as otherwise specified in this Order, fees are subject to increase in accordance with the applicable provisions of the Master Terms.

By signing below, Finalsite and Customer each agree to the terms and conditions of this Order and the Master Terms.

Client Wichita Falls Independent School District
Signature
Name (printed)
Title (printed)
Date

Active Internet Technologies ("AIT")
Signature
Name (printed)
Title (printed)
Date

As the Customer Contact, by initialing in this box, I agree on behalf of Customer that I have read the Statement of Work ('SOW') and understand the expected deliverables for Finalsite as well as for Customer's project team. I understand that the project timeline is a good faith estimate which is dependent on, among other factors, Customer's ability to meet respective Customer tasks and deadlines.

C. Client Contact Information

Please fill out the following information, which will be used by our deployment & accounting teams.

Billing Contact
Title
Address Attn: Accounts Payable
City, State Zip Wichita Falls, TX 76307-7533
Phone
Email

Project Contact
Title
Phone
Email

*Executive Sponsor (Superintendent, Head of School, CFO, etc.)
Title
Email

*The Executive Sponsor should be separate from the Project Contact and is typically the Superintendent, Head of School, Business Manager, CFO, etc.

WICHITA FALLS ISD BOARD OF TRUSTEES
February 20, 2023

Agenda Item:	Applicant Pool		
Administrator Responsible:	Dayna Hardaway, Director of Human Resources		
Attachments:	Applicant Pool		
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees approve the proposed applicant pool as submitted by Dayna Hardaway, Director of Human Resources, and as recommended by Dr. Donny Lee, Superintendent of Schools.

**APPLICANTS TO BE APPROVED BY THE BOARD OF EDUCATION
February 20, 2023**

CERTIFIED APPLICANT POOL

Name	Certification	University	Yrs of Exp	Position/Assignment	Previous District
McElroy, Charmin	School Counselor PK-12 Diagnostician PK-12 SPED EC-12 Early Childhood PK-3	Southwestern Oklahoma State University (Bachelors & Masters)	20+	Diagnostician Ed Center Replacing Deborah McElhannon	Perkins Tryon Public Schools

Asterisk indicates Contract Addendum Required. See key below.

** Enrolled in an Alternative Certification Program*

*** One-year out-of state Certification*

****Emergency Permit*

***** Non-Renewal Permit*