



Agenda of Board Meeting October 17, 2022 The Board of Trustees Wichita Falls Independent School District

In Compliance with the Texas Government Code, Chapter 551, Subchapter C, the Board of Trustees of the Wichita Falls Independent School District will meet for a Board Meeting at 6:00 PM, on October 17, 2022, in the Board Room at the Education Center, 1104 Broad St, Wichita Falls, TX 76301.

The subjects to be discussed, considered, or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

I. CALL TO ORDER AND OPENING STATEMENT

II. PRESENTATION OF COLORS

III. INVOCATION

IV. BOARD MATTERS

- A. Consideration and Possible Action to Accept the Resignation of Board Member Bob Payton
- B. Consideration and Possible Action to Appoint Susan Grisel to Fill Board Vacancy
- C. Administer Statement of Elected Officer and Oath of Office to Susan Grisel, District 1

V. PUBLIC COMMENT

VI. SUPERINTENDENT REPORT

VII. REPORTS OR SPECIAL DISCUSSION ITEMS

- A. 2022-2023 Goals and Performance Objectives 3

VIII. CONSENT AGENDA

- A. Financial Reports as of August 31, 2022 4
- B. Budget Amendment Supporting the Teacher Incentive Allotment Program 19
- C. TASB Recommended Local Policy Update 119 20
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- E. Adult Lunch Price Increase for School Year 2022-2023 47
- F. Minutes 48

IX. HUMAN RESOURCES

- A. Applicant Pool 64

X. BOARD MATTERS

- A. Joint Election Agreement and Election Services Agreement Between the Wichita Falls ISD and Wichita County for the November 8, 2022 Election 66
- B. Board of Trustee Continuing Education Training 78
- C. Closed Session:
 - 1. Personnel Matters Including the Appointment, Evaluation, Reassignment, Duties, Discipline, Dismissal and/or Compensation of Individual District Employees (*Pursuant to Texas Government Code 551.074*)
 - 2. Consultation with District's Legal Counsel Regarding Legal and Procedural Matters Related to Level Three Employee Grievances (*Pursuant to Texas Government Code Section 551.071*)
 - 3. Level Three Employee Grievance Appeal Hearing of John Cain and Deliberation Regarding Same (*Pursuant to Texas Government Code Section 551.074*)
 - 4. Level Three Employee Grievance Appeal Hearing of Kim Smith and Deliberation Regarding Same (*Pursuant to Texas Government Code Section 551.074*)

D. Open Session:

1. Consideration and Possible Action Regarding Level Three Employee Grievance Appeal of John Cain
2. Consideration and Possible Action Regarding Level Three Employee Grievance Appeal of Kim Smith

XI. ADJOURNMENT

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

The notice for this meeting was posted in compliance with the Texas Open Meetings Act on Friday, October 14, 2022 at 4:00 pm.

For the Board of Trustees

WICHITA FALLS ISD BOARD OF TRUSTEES
October 17, 2022

Agenda Item: 2022-2023 Goals and Performance Objectives

Administrator Responsible: Misti Spear, Director of Strategic Planning

Attachments: District Improvement Plan

Action Needed Future Action Presentations Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees approve the 2022-2023 Goals and Performance Objectives as submitted by Misti Spear, Director of Strategic Planning, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Administrative Information:

Per Board Policy, BQ (Local), a board shall ensure that a district improvement plan is developed, reviewed, and revised annually for the purpose of improving the performance of all students. A board shall annually approve performance objectives.

WICHITA FALLS ISD BOARD OF TRUSTEES
October 17, 2022

Agenda Item:	Financial Reports as of August 31, 2022
Administrator Responsible:	Leah Horton, Chief Financial Officer
Attachments:	Financials
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action <input type="checkbox"/> Presentation <input type="checkbox"/> Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees approves the attached year-to-date financial reports and investment reports as submitted by Leah Horton, Chief Financial Officer, and is recommended by Dr. Donny Lee, Superintendent of Schools.

Explanation:

The following attachments report the revenue and expenditure position through August 31, 2022 for all funds. The current year column is reported as of the approved budget.

The “Year-to-Date Revenues & Expenses Comparison” report details the components of revenue and functional expenditures for the General Fund, Food Service, and Debt Service Fund.

For the General Fund, the Year-to-Date Budget vs. Actual shows the prior year actual, current budget, actual revenue and expenditures to date with the remaining amount left in each category. The prior year actual is provided for comparison to the current budget.

The attached financial reports represent two months of operations, 16.67% of the fiscal year. As of August 31st, of last year, the district had collected 8.48% of projected revenues, as compared to 2.83% for 2022-2023. Expenditures for 2022-2023 were 7.65% of budget, as compared to 5.71% for 2021-2022.

For the General Fund revenues were 1.39% last year as compared to 2.75% this year. Expenditures were 15.68% last year as compared to 15.93% this year.

For the Food Service Fund revenues were 10.49% last year as compared to 9.19% this year. Expenditures were 7.89% last year as compared to 3.07% this year.

For the Debt Service Fund revenues were 0.35% last year as compared to 0.63% this year. Expenditures were 7.24% last year as compared to 23.92% this year.

Investments:

Leah Horton, Chief Financial Officer, hereby certifies that the following Investment Report represents the investment position of the school district as of the noted date in compliance with the Board approved Investment Policy, the Public Funds Investment Act (Texas Government Code 2256), and, Generally Accepted Accounting Principles (GAAP).

WICHITA FALLS INDEPENDENT SCHOOL DISTRICT
FINANCIAL SUMMARY
August 31, 2022

	2021-2022			2022-2023		
	CURRENT BUDGET	ACTUAL YEAR TO DATE	% OF CURRENT BUDGET	CURRENT BUDGET	ACTUAL YEAR TO DATE	% OF CURRENT BUDGET
REVENUE:						
GNL. OPERATING	\$127,256,630	\$1,770,216	1.39%	\$114,666,818	\$3,116,352	2.72%
ATHLETICS	\$370,000	\$8,215	2.22%	\$365,000	\$44,019	12.06%
General Fund	\$127,626,630	\$1,778,431	1.39%	\$115,031,818	\$3,160,371	2.75%
SP. EDUCATION	\$3,917,995	\$341,725	8.72%	\$4,109,595	\$201,465	4.90%
VOCATIONAL	\$188,221	\$14,395	7.65%	\$191,064	\$0	0.00%
CONS. APPLIC.	\$7,215,533	\$180,390	2.50%	\$7,745,476	\$75,371	0.97%
OTHER SP. REV.	\$23,451,478	\$373,972	1.59%	\$36,978,850	\$408,992	1.11%
Special Revenues	\$34,773,227	\$910,482	2.62%	\$49,024,985	\$685,828	1.40%
FOOD SERVICE	\$8,047,707	\$844,333	10.49%	\$7,503,819	\$689,311	9.19%
INT & SINKING	\$21,187,181	\$74,269	0.35%	\$21,756,639	\$137,538	0.63%
CONSTRUCTION FUND	\$13,700,602	\$13,796,087	100.70%	\$0	\$795,024	0.00%
INTERNAL SERVICE	\$0	\$20	0.00%	\$0	\$1,761	0.00%
TOTAL REVENUE	\$205,335,347	\$17,403,622	8.48%	\$193,317,261	\$5,469,833	2.83%
EXPENDITURES:						
GNL. OPERATING	\$130,829,518	\$20,595,282	15.74%	\$118,358,798	\$18,905,414	15.97%
ATHLETICS	\$1,424,000	\$147,432	10.35%	\$1,262,000	\$151,051	11.97%
General Fund	\$132,253,518	\$20,742,714	15.68%	\$119,620,798	\$19,056,464	15.93%
SP. EDUCATION	\$3,917,995	\$605,600	15.46%	\$4,109,595	\$610,123	14.85%
VOCATIONAL	\$188,221	\$33,241	17.66%	\$191,064	\$14,343	7.51%
CONS. APPLIC.	\$7,215,533	\$822,852	11.40%	\$7,745,476	\$642,633	8.30%
OTHER SP. REV.	\$23,451,478	\$1,468,875	6.26%	\$37,867,691	\$1,847,102	4.88%
Special Revenues	\$34,773,227	\$2,930,569	8.43%	\$49,913,826	\$3,114,201	6.24%
FOOD SERVICE	\$7,842,999	\$619,102	7.89%	\$7,276,219	\$223,723	3.07%
INT & SINKING	\$19,357,366	\$1,401,850	7.24%	\$21,995,847	\$5,262,173	23.92%
CONSTRUCTION FUND	\$285,157,136	\$1,676,763	0.00%	\$267,696,279	\$7,914,945	2.96%
INTERNAL SERVICE	\$478,368	\$31,716	6.63%	\$435,080	\$133,109	30.59%
TOTAL EXPEND.	\$479,862,615	\$27,402,714	5.71%	\$466,938,049	\$35,704,615	7.65%

WICHITA FALLS INDEPENDENT SCHOOL DISTRICT
 FINANCIAL SUMMARY
 August 31, 2022

FUND	INVESTMENTS	CHECKING ACCOUNT	8/31/2021 TOTAL CASH	INVESTMENTS	CHECKING ACCOUNT	8/31/2022 TOTAL CASH
GNL. OPERATING	28,769,908	6,371,976	35,141,884	30,622,973	6,156,929	36,779,901
ATHLETICS	-	46,808	46,808	-	28,839	28,839
SPECIAL REVENUES	-	(3,900,564)	(3,900,564)	-	(3,507,617)	(3,507,617)
FOOD SERVICE	861,416	308,590	1,170,006	4,706,692	147,165	4,853,857
INT & SINKING	1,823,788	3,368	1,827,156	124,756	618	125,374
CONSTRUCTION FUND	279,464,483	728,052	280,192,535	235,372,756	908,165	236,280,921
INTERNAL SERVICE	561,399	(1,344,253)	(782,854)	564,244	(1,809,323)	(1,245,080)
PAYROLL	-	151,747	151,747	-	88,641	88,641
TOTAL	\$ 311,480,994	\$ 2,365,724	\$ 313,846,718	271,391,420	2,013,416	273,404,837

GENERAL FUND

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT
YEAR TO DATE REVENUES AND EXPENSES COMPARISON
AUGUST 2021 and AUGUST 2022**

2 month has passed = 16.67%		2021-2022			2022-2023			CURRENT MONTH
		CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %	CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %	
Revenues								
5700	Local Revenues	\$ 48,246,906	\$ 449,247	0.93%	\$ 48,600,776	\$ 1,786,840	3.68%	1,616,061
5800	State Revenues	75,570,036	1,253,024	1.66%	62,817,597	1,319,118	2.10%	792,052
5900	Federal Revenues	3,479,486	72,402	2.08%	3,240,670	52,917	1.63%	24,350
	Total Revenues	\$ 127,296,428	\$ 1,774,673	1.39%	\$ 114,659,042	\$ 3,158,875	2.76%	\$ 2,432,463
Expenses by Function								
11	Instruction	\$ 76,225,196	\$ 12,591,184	16.52%	\$ 71,985,945	\$ 11,510,322	15.99%	5,917,410
12	Instr. Resources/Media	1,584,482	227,572	14.36%	1,499,537	227,495	15.17%	116,658
13	Curriculum Dev. & Staff Dev	1,454,457	169,568	11.66%	859,842	95,175	11.07%	53,567
21	Instructional Leadership	2,841,266	426,871	15.02%	2,071,548	308,024	14.87%	149,154
23	School Leadership	7,917,533	1,254,164	15.84%	7,621,428	1,308,846	17.17%	672,333
31	Guidance, Counseling & Evaluation Svcs	5,625,408	868,173	15.43%	4,032,167	742,791	18.42%	332,649
32	Social Work Services	520,170	83,382	16.03%	439,045	59,462	13.54%	35,613
33	Health Services	1,897,920	281,271	14.82%	1,950,871	297,254	15.24%	155,533
34	Student Transportation	2,621,500	309,510	11.81%	3,019,800	167,074	5.53%	166,339
35	Food Service	-	-	0.00%	-	9,219	0.00%	4,628
36	Co-Curricular/Extracurricular	3,898,391	498,877	12.80%	4,200,743	475,827	11.33%	285,397
41	General Administration	4,713,065	759,192	16.11%	3,655,989	615,323	16.83%	289,965
51	Plant Maint. & Operations	11,923,804	2,445,992	20.51%	12,019,408	2,373,630	19.75%	893,138
52	Security & Monitoring	976,351	70,456	7.22%	885,039	143,777	16.25%	93,613
53	Data Processing Services	3,307,970	655,526	19.82%	3,162,179	644,079	20.37%	489,210
61	Community Services	13,500	1,325	9.82%	12,150	10,238	84.26%	10,222
71	Debt Service	1,325,262	98,878	7.46%	1,184,062	64,875	5.48%	53,437
81	Facilities Acquisition & Construction	4,433,154	-	0.00%	-	-	0.00%	-
93	Payments to Fiscal Agent of SSA	100,000	-	0.00%	100,000	-	0.00%	-
95	Payments to JJAEP	20,000	774	3.87%	40,000	3,053	7.63%	817
99	Intergovernmental Charges	679,090	-	0.00%	706,046	-	0.00%	-
	Total Expenditures	\$ 132,078,518	\$ 20,742,714	15.70%	\$ 119,445,798	\$ 19,056,464	15.95%	\$ 9,719,684
Other Sources and (Uses)								
7900	Non-Operating Resources	330,202	3,758	1.14%	372,776	1,496	0.40%	1,496
8900	Other Uses-Non-operating	(175,000)		0.00%	(175,000)		0.00%	-
	Total Other Sources and Uses	\$ 155,202	\$ 3,758	2.42%	\$ 197,776	\$ 1,496	0.76%	\$ 1,496
	Net Change in Fund Balance	\$ (4,626,888)	\$ (18,964,283)	409.87%	\$ (4,588,980)	\$ (15,896,093)	346.40%	\$ (7,285,725)

WICHITA FALLS INDEPENDENT SCHOOL DISTRICT
YEAR TO DATE GENERAL FUND REVENUES COMPARISON
August 2021 and August 2022

		2021-2022			2022-2023			Current Month
		BUDGET	ACTUAL	%	BUDGET	ACTUAL	%	
Local Revenues								
5711	Current year tax levy	46,259,864	\$ -	0.00%	46,542,933	\$ -	0.00%	-
5712	Taxes-delinquent	773,144	326,404	42.22%	772,340	274,804	35.58%	164,733
5719	Tax penalties & interest	478,098	69,311	14.50%	483,767	52,888	10.93%	33,688
5735	Summer school tuition	-	-	0.00%	-	-	0.00%	-
5739	Tuition and Fess Local	30,000	1,548	5.16%	90,000	1,634	1.82%	-
5742	Interest income	80,000	9,001	11.25%	85,000	72,817	85.67%	43,069
5743	Facilities rental	105,800	13,647	12.90%	100,000	13,372	13.37%	11,186
5744	Gifts and local grants	-	-	0.00%	-	1,275,734	0.00%	1,275,734
5745	Insurance Proceeds	-	-	0.00%	-	-	0.00%	-
5749	Miscellaneous revenue	144,000	26,644	18.50%	144,000	50,060	34.76%	42,802
5755	Enterprise Revenue	7,000	1,772	0.00%	12,736	1,512	11.87%	830
	Local revenues to date before Athletics	47,877,906	448,327	0.94%	48,230,776	1,742,821	3.61%	\$ 1,572,042
5752	Scoreboard Fund	19,000	-	0.00%	20,000	-	0.00%	-
5752	Athletics Fund ticket sales	350,000	920	0.26%	350,000	44,019	12.58%	44,019
	Total local revenues to date	48,246,906	449,247	0.93%	48,600,776	1,786,840	3.68%	\$ 1,616,061
State Revenues								
5811	Available School Fund	2,577,227	-	0.00%	5,498,654	-	0.00%	-
5812	Foundation entitlements	67,016,593	-	0.00%	51,267,591	255,998	0.50%	255,998
5819	Other FSP Programs	-	128,804	0.00%	-	-	0.00%	-
5829	Misc. state programs	-	-	0.00%	-	-	0.00%	-
5831	TRS On-behalf	5,976,216	1,124,220	18.81%	6,051,352	1,063,120	17.57%	536,054
	Total state revenues to date	75,570,036	1,253,024	1.66%	62,817,597	1,319,118	2.10%	792,052
Federal Revenues								
5941	Impact Aid	140,000	-	0.00%	140,000	-	0.00%	-
5946	ROTC salary reimbursement	184,500	20,874	11.31%	178,000	17,685	9.94%	2,800
5931	SHARS Revenue	2,664,679	42,532	1.60%	2,527,670	27,422	1.08%	16,315
5931	SHARS Revenue-Deferred	-	-	0.00%	-	-	0.00%	-
5919	Other Federal Revenues	272,707	-	0.00%	125,000	-	0.00%	-
5929	After School Snack Program	217,600	8,996	4.13%	270,000	7,810	2.89%	5,235
5927	Indirect costs	-	-	0.00%	-	-	0.00%	-
	Total federal revenues to date	3,479,486	72,402	2.08%	3,240,670	52,917	1.63%	24,350
Non-Operating Resources								
7912	Sale of assets	50,000	3,758	7.52%	30,000	1,496	4.99%	1,496
7915	Transfers from Other Funds	280,202	-	0.00%	342,776	-	0.00%	-
	Total non-operating resources	330,202	3,758	1.14%	372,776	1,496	0.40%	1,496
GRAND TOTAL - GENERAL FUND		\$ 127,626,630	\$ 1,778,431	1.39%	\$ 115,031,818	\$ 3,160,371	2.75%	\$ 2,433,959

FOOD SERVICE FUND

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT
YEAR TO DATE REVENUES AND EXPENSES COMPARISON
AUGUST 2021 and AUGUST 2022**

		2021-2022			2022-2023			CURRENT MONTH
		CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %	CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %	
2 months has passed = 16.67%								
Revenues								
5700	Local Revenues	1,327,273	\$ 67,588	5.09%	830,901	\$ 145,180	17.47%	137,511
5800	State Revenues	36,000	-	0.00%	36,000	-	0.00%	-
5900	Federal Revenues	6,356,953	760,050	11.96%	6,309,437	524,266	8.31%	483,174
5900	After School Supper Program	272,175	16,695	6.13%	272,175	19,865	7.30%	19,865
5900	After School Snack Program	55,306	-	0.00%	55,306	-	0.00%	-
	Total Revenues	\$ 8,047,707	\$ 844,333	10.49%	\$ 7,503,819	\$ 689,311	9.19%	\$ 640,550
Expenses by Function								
35	Food Service	\$ 7,562,796	\$ 619,102	8.19%	\$ 6,933,443	\$ 223,723	3.23%	137,648
51	Plant Maint. & Operations	-	-	0.00%	-	-	0.00%	-
81	Facilities Acquisition & Construction	-	-	0.00%	-	-	0.00%	-
	Total Expenditures	\$ 7,562,796	\$ 619,102	8.19%	\$ 6,933,443	\$ 223,723	3.23%	\$ 137,648
Other Sources and (Uses)								
7900	Non-Operating Resources	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	-
8900	Other Uses-Non-operating	(280,203)	-	0.00%	(342,776)	-	0.00%	-
	Total Other Sources and Uses	\$ (280,203)	\$ -	0.00%	\$ (342,776)	\$ -	0.00%	\$ -
	Net Change in Fund Balance	\$ 204,708	\$ 225,231	110.03%	\$ 227,600	\$ 465,588	204.56%	\$ 502,902

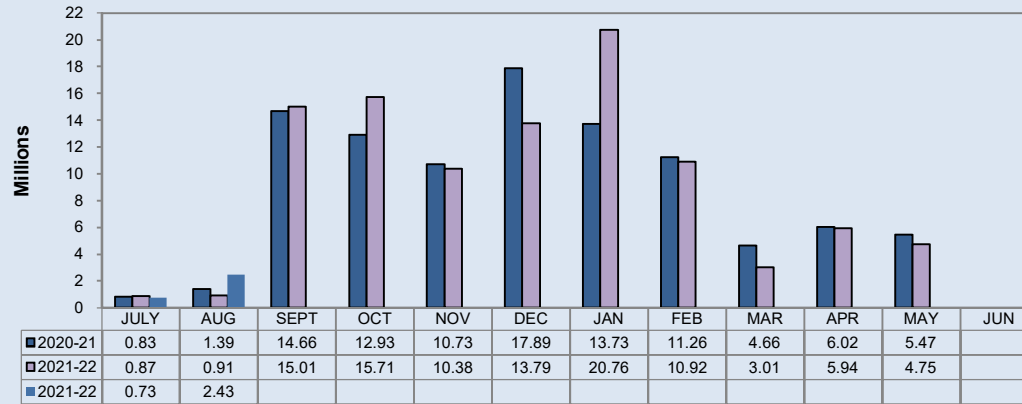
**DEBT SERVICE AND
CAPITAL PROJECTS FUNDS**

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT
YEAR TO DATE REVENUES AND EXPENSES COMPARISON
AUGUST 2021 and AUGUST 2022**

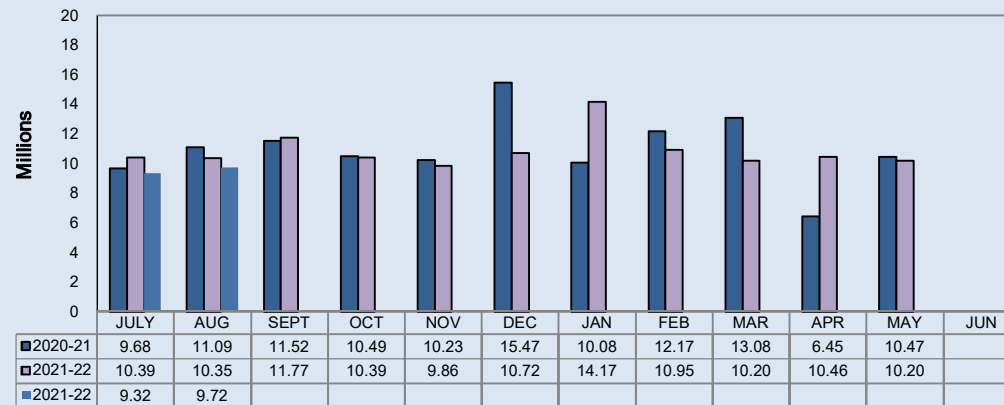
DEBT SERVICE FUND 2 months has passed = 16.67%		2021-2022			2022-2023			CURRENT MONTH
		CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %	CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %	
Revenues								
5700	Local Revenues	21,169,093	\$ 71,875	0.34%	21,756,639	\$ 137,538	0.63%	78,933
5800	State Revenues	18,088	2,394	13.24%	-	-	0.00%	-
5900	Federal Revenues		-	0.00%		-	0.00%	-
	Total Revenues	\$ 21,187,181	\$ 74,269	0.35%	\$ 21,756,639	\$ 137,538	0.63%	\$ 78,933
Expenses by Function								
71	Debt Service	\$ 19,357,366	\$ 1,401,850	7.24%	\$ 21,995,847	\$ 5,262,173	23.92%	-
	Total Expenditures	\$ 19,357,366	\$ 1,401,850	7.24%	\$ 21,995,847	\$ 5,262,173	23.92%	\$ -
Other Sources and (Uses)								
7900	Non-Operating Resources	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	-
	Total Other Sources and (Uses)	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -
	Net Change in Fund Balance	\$ 1,829,815	\$ (1,327,581)	72.55%	\$ (239,208)	\$ (5,124,635)	2142.34%	\$ 78,933
CAPITAL PROJECTS FUND 2 months has passed = 16.67%								
		CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %	CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %	CURRENT MONTH
Revenues								
5700	Local Revenues	-	\$ 95,485	0.00%	-	\$ 795,024	0.00%	447,090
5800	State Revenues	-	-	0.00%	-	-	0.00%	-
5900	Federal Revenues	-	-	0.00%	-	-	0.00%	-
	Total Revenues	\$ -	\$ 95,485	0.00%	\$ -	\$ 795,024	0.00%	\$ 447,090
Expenses by Function								
11	Instruction	-	-	0.00%	-	-	0.00%	-
51	Plant M&O	-	-	0.00%	-	-	0.00%	-
71	Debt Services	115,602	113,710	98.36%	-	-	0.00%	-
81	Facilities Acquisition & Construction	285,041,534	1,563,053	0.55%	267,696,279	7,914,945	2.96%	7,912,754
	Total Expenditures	\$ 285,157,136	\$ 1,676,763	0.59%	\$ 267,696,279	\$ 7,914,945	2.96%	\$ 7,912,754
Other Sources and (Uses)								
7900	Non-Operating Resources	13,700,602	13,700,602	100.00%	-	-	0.00%	\$ -
8900	Other Uses-Non-operating	-	-	0.00%	-	-	0.00%	-
	Total Other Sources and (Uses)	\$ 13,700,602	\$ 13,700,602	100.00%	\$ -	\$ -	0.00%	\$ -
	Net Change in Fund Balance	\$ (271,456,534)	\$ 12,119,324	4.46%	\$ (267,696,279)	\$ (7,119,921)	2.66%	\$ (7,465,664)

**Board Graphs
August 31, 2022**

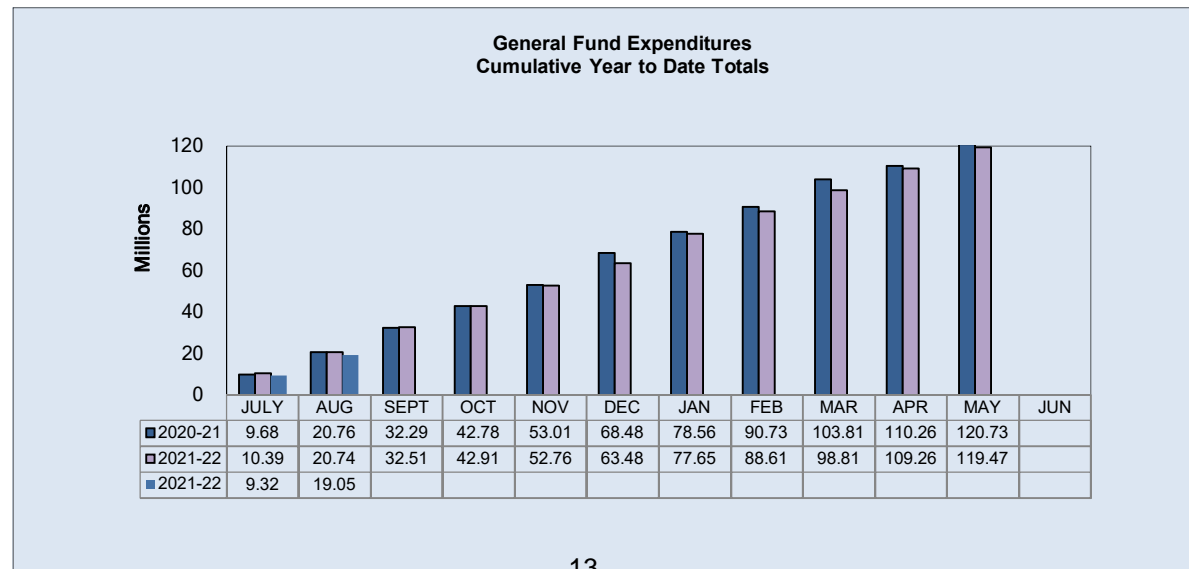
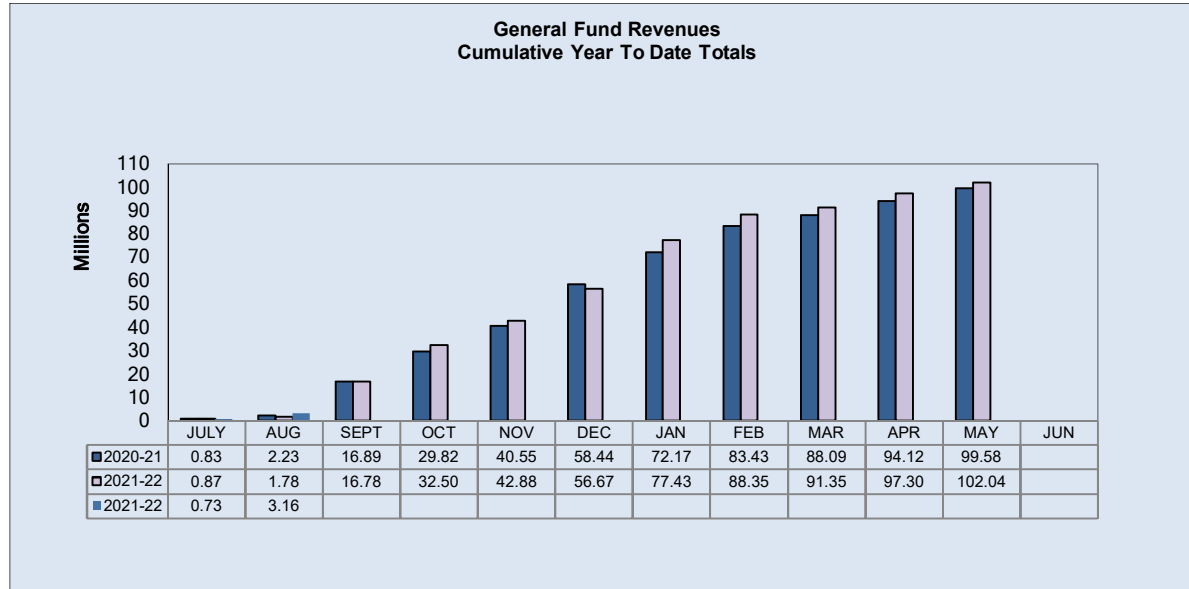
General Fund Revenues by Month



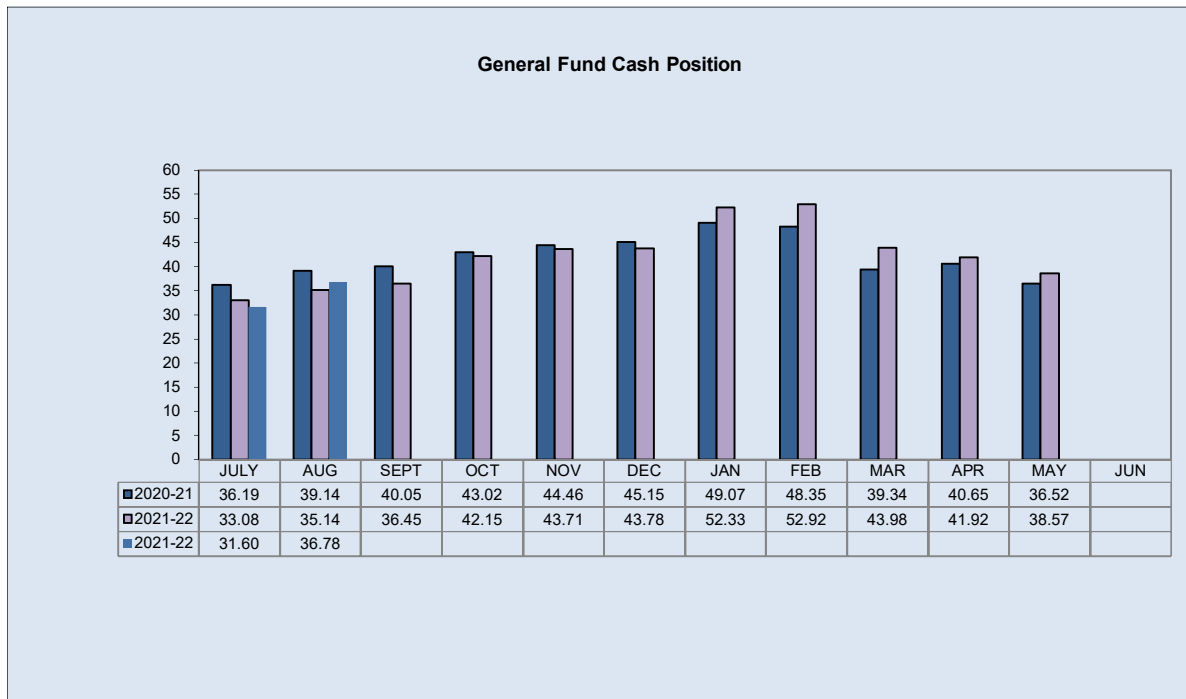
General Fund Expenditures by Month



**Board Graphs
August 31, 2022**



**Board Graphs
August 31, 2022**



WICHITA FALLS ISD
Investments Report
August 31, 2022

	YIELD		PURCHASE	CURRENT	MARKET VALUE	INTEREST	INTEREST
INVESTMENTS	RATE	PAR VALUE	COST	BOOK VALUE	@ 8/31/2022	CURRENT MONTH	YEAR TO DATE
GENERAL OPERATING FUND							
American National MMKT	0.5000%	\$5,967,241.46	\$5,967,241.46	\$5,967,241.46	\$5,967,241.46	\$1,777.24	\$3,193.86
Texas TERM Balance	2.1100%	\$1,167,783.80	\$1,167,783.80	\$1,167,783.80	\$1,167,783.80	\$2,092.30	\$3,561.57
TEXPOOL BALANCE	2.1627%	\$11,123,477.16	\$11,123,477.16	\$11,123,477.16	\$11,123,477.16	\$15,988.88	\$27,075.58
TEXPOOL Prime BALANCE	2.3026%	\$2,962,452.41	\$2,962,452.41	\$2,962,452.41	\$2,962,452.41	\$5,782.05	\$9,975.52
TEXPOOL TMN BALANCE	2.1627%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
First National Bank -ICS	2.1335%	\$3,165,605.50	\$3,165,605.50	\$3,165,605.50	\$3,165,605.50	\$5,621.38	\$8,893.37
American National CDARS MMKT	0.5000%	\$153,125.71	\$153,125.71	\$153,125.71	\$153,125.71	\$60.81	\$127.88
American National Bank -ICS	2.4000%	\$6,083,286.80	\$6,083,286.80	\$6,083,286.80	\$6,083,286.80	\$11,746.29	\$19,989.29
INTRA-MONTH CD ACTIVITY							
PREVIOUS MONTH'S MATURITIES							\$0.00
TOTAL GENERAL FUND		\$30,622,972.84	\$30,622,972.84	\$30,622,972.84	\$30,622,972.84	\$43,068.95	\$72,817.07
FOOD SERVICE FUND							
TEXPOOL BALANCE	2.1627%	\$4,697,687.80	\$4,697,687.80	\$4,697,687.80	\$4,697,687.80	\$8,598.81	\$14,626.34
TEXPOOL Prime BALANCE	2.3026%	\$9,003.83	\$9,003.83	\$9,003.83	\$9,003.83	\$17.55	\$30.29
INTRA-MONTH CD ACTIVITY							
PREVIOUS MONTH'S MATURITIES							\$0.00
TOTAL FOOD SERVICE FUND		\$4,706,691.63	\$4,706,691.63	\$4,706,691.63	\$4,706,691.63	\$8,616.36	\$14,656.63
INTEREST AND SINKING FUND							
TEXPOOL BALANCE	2.1627%	\$123,408.27	\$123,408.27	\$123,408.27	\$123,408.27	\$180.51	\$5,645.67
TEXPOOL Prime BALANCE	2.3026%	\$1,347.89	\$1,347.89	\$1,347.89	\$1,347.89	\$2.65	\$4.55
INTRA-MONTH CD ACTIVITY							\$0.00
PREVIOUS MONTH'S MATURITIES							\$0.00
TOTAL INTEREST AND SINKING FUND		\$124,756.16	\$124,756.16	\$124,756.16	\$124,756.16	\$183.16	\$5,650.22
BOND CONSTRUCTION FUND							
American National MMKT	0.1000%	\$257.55	\$257.55	\$257.55	\$257.55	\$0.02	\$0.04
TEXPOOL BALANCE	2.1627%	\$15,212,816.40	\$15,212,816.40	\$15,212,816.40	\$15,212,816.40	\$24,793.00	\$36,525.72
TEXPOOL Prime BALANCE	2.3026%	\$100,634,157.63	\$100,634,157.63	\$100,634,157.63	\$100,634,157.63	\$196,415.47	\$338,866.48
BOND SAFEKEEPING (Bonds/Treasury Notes Investments)		\$119,525,524.43	\$119,525,524.43	\$119,525,524.43	\$119,525,524.43	\$225,882.40	\$419,632.40
INTRA-MONTH CD ACTIVITY							
PREVIOUS MONTH'S MATURITIES							\$0.00
TOTAL BOND CONSTRUCTION FUND		\$235,372,756.01	\$235,372,756.01	\$235,372,756.01	\$235,372,756.01	\$447,090.89	\$795,024.64
WORKER'S COMPENSATION FUND							
TEXPOOL BALANCE	2.1627%	\$564,243.71	\$564,243.71	\$564,243.71	\$564,243.71	\$1,034.51	\$1,760.93
PREVIOUS MONTH'S MATURITIES							
TOTAL WORKER'S COMPENSATION FUND		\$564,243.71	\$564,243.71	\$564,243.71	\$564,243.71	\$1,034.51	\$1,760.93
TOTAL WFISD INVESTMENTS & INTEREST EARNINGS		\$271,391,420.35	\$271,391,420.35	\$271,391,420.35	\$271,391,420.35	\$499,993.87	\$889,909.49
TEXPOOL HIGHEST BALANCE 08/08/2022:							
GENERAL OPERATING FUND		\$12,146,711.77					
FOOD SERVICE		\$4,673,976.96					
INTEREST & SINKING FUND		\$82,018.51					
BOND CONSTRUCTION		\$118,598,383.43					
WORKER'S COMPENSATION		\$563,209.20					
MAINTENANCE TAX NOTE		\$0.00					
TOTAL		\$136,064,299.87					

Wichita Falls ISD
Property Tax Collections Report
August 31, 2022

This statement is compiled from the tax collections monthly statement for the month of August 2022 submitted to us by the Wichita County Tax Assessor-Collector, Tommy Smyth.

This statement shows total collections for the month. The breakdown is as follows:

Maintenance & Operations

<u>Original Levy</u>	<u>Adjustments</u>	<u>Adjusted Levy</u>		August 2022	FYTD	YTD	2021-22
\$ 46,688,032	\$ (377,807.22)	\$ 861,527	current	Collections	Collected	Collected	Budget
\$ 1,763,513	\$ (269,604.13)	\$ 994,176	prior years				
Current Year				\$ -	-	45,448,697.23	\$ 46,259,864
Prior Years				154,579.01	291,426.19	732,629.03	773,144
Penalty, Interest, & Misc Fees Collected				33,933.67	56,374.04	465,919.38	478,098
Refunds				(4,131.17)	(27,660.24)	(475,505.20)	
Adjustments				(5,519.77)	(24,069.50)	(646,114.72)	
Totals				\$ 178,861.74	296,070.49	45,525,625.72	47,511,106
Uncollected Levy						\$ 1,855,704	

Interest & Sinking

<u>Original Levy</u>	<u>Adjustments</u>	<u>Adjusted Levy</u>		August 2022	FYTD	YTD	2021-22
\$ 21,106,705	\$ (170,796.93)	\$ 389,476	current	Collections	Collected	Collected	Budget
\$ 284,924	\$ (121,881.08)	\$ 2,314	prior years				
Current Year				\$ -	-	20,546,432.68	\$ 20,774,198
Prior Years				62,812.34	121,564.32	160,725.56	131,003
Penalty, Interest, & Misc Fees Collected				11,684.63	18,857.36	129,748.01	63,892
Refunds				(1,592.74)	(10,317.58)	(138,412.23)	
Adjustments				(2,495.34)	(10,881.19)	(293,974.64)	
Totals				\$ 70,408.89	\$ 119,222.91	20,404,519.38	20,969,093
Uncollected Levy	2,247,494					\$ 391,790	

YEAR-TO-DATE SUMMARY PART C

002 - WICHITA FALLS I.S.D.

CURRENT YEAR INFORMATION Start Financial Year 09/28/2021 12

Start Value	7,440,109,333	Start Exemption	2,155,070,860	Start Taxable	5,285,038,473	Rate	1.365100	Calc Start Levy	72,146,060.19	Actual Start Levy	67,794,737.16	Start Frozen Loss	4,351,324.21	Start + Frozen	72,146,061.37
Adjusted Value	7,434,197,958	Adjusted Exemption	2,185,489,036	Adj Taxable	5,248,708,922	Rate	1.365100	Calc Adj Levy	71,650,125.49	Actual Current Levy	67,224,913.75	Adj Frozen Loss	4,424,723.72	Act Levy + Act Frozen	71,649,637.47
Start Value	7,440,109,333	Net Value Adj	(5,911,375)	Start Value + Net Value Adj	7,434,197,958			Actual Current Value	7,434,197,958	Other Loss	0.00				
Start Exemption	2,155,070,860	Net Exmp Adj	30,418,176	Start Exmp + Net Exmp Adj	2,185,489,036			Actual Current Exemption	2,185,489,036						

YEAR	NET START BALANCE	NET MTD ADJ	NET YTD ADJ	NET MTD PAID	NET YTD PAID	CALC BALANCE AS OF 08/31/2022	REFUNDS DUE	COL %
1972	0.00	0.00	3.36	0.00	3.36	0.00	0.00	100.00
1973	0.00	0.00	3.48	0.00	3.48	0.00	0.00	100.00
1974	0.00	0.00	6.30	0.00	6.30	0.00	0.00	100.00
1975	53.03	0.00	6.30	0.00	16.10	43.23	0.00	27.13
1976	9.70	0.00	5.88	0.00	5.88	9.70	0.00	37.74
1977	46.70	0.00	4.92	0.00	4.92	46.70	0.00	9.53
1978	46.70	0.00	4.92	0.00	4.92	46.70	0.00	9.53
1979	155.82	0.00	5.92	0.00	5.92	155.82	0.00	3.66
1980	70.48	0.00	5.92	0.00	5.92	70.48	0.00	7.74
1981	223.19	0.00	4.38	0.00	4.38	223.19	0.00	1.92
1982	236.98	0.00	15.17	0.00	15.17	236.98	0.00	6.01
1983	425.65	0.00	11.08	0.00	121.49	315.24	0.00	27.81
1984	415.54	0.00	0.43	0.00	217.70	198.27	0.00	52.33
1985	603.32	0.00	0.00	0.00	257.48	345.84	0.00	42.67
1986	645.03	0.00	0.00	0.00	279.01	366.02	0.00	43.25
1987	607.43	0.00	0.00	0.00	280.73	326.70	0.00	46.21
1988	539.16	0.00	0.00	0.00	295.47	243.69	0.00	54.80
1989	960.07	0.00	(119.98)	0.00	289.58	550.51	0.00	34.47
1990	1,254.10	0.00	146.46	0.00	278.80	1,121.76	0.00	19.90
1991	654.45	0.00	56.95	0.00	149.98	561.42	0.00	21.08
1992	649.58	0.00	84.92	0.00	155.23	579.27	0.00	21.13
1993	2,643.78	0.00	(224.17)	0.00	478.06	1,941.55	0.00	19.75
1994	3,370.65	0.00	72.21	0.00	1,044.96	2,397.90	0.00	30.35
1995	3,986.40	0.00	(467.32)	0.00	662.89	2,856.19	0.00	18.83
1996	2,623.33	0.00	(280.21)	0.00	494.48	1,848.64	(0.08)	21.10
1997	3,417.65	0.00	(288.35)	0.00	0.14	3,129.16	0.00	0.00

YTDSummaryC.rpt Revised 9/1/2022 7:58:23AM * = This year and prior years

Wichita County

YEAR-TO-DATE SUMMARY PART C

YEAR	NET START BALANCE	NET MTD ADJ	NET YTD ADJ	NET MTD PAID	NET YTD PAID	CALC BALANCE AS OF 08/31/2022	REFUNDS DUE	COL %
1998	4,718.86	0.00	(863.01)	0.00	42.22	3,813.63	0.00	1.09
1999	5,252.09	(11.24)	(568.55)	0.00	124.05	4,559.49	0.00	2.64
2000	5,876.27	(11.58)	(908.57)	0.00	43.87	4,923.83	(204.00)	0.88
2001	5,068.10	(11.58)	(1,292.73)	0.00	52.21	3,723.16	0.00	1.38
2002	6,283.28	(11.73)	(659.57)	4.70	587.40	5,036.31	(0.01)	10.44
2003	10,183.53	(11.73)	(895.50)	5.91	1,364.10	7,923.93	(0.01)	14.68
2004	17,554.86	(11.73)	(1,099.41)	0.00	1,144.65	15,310.80	0.00	6.95
2005	20,442.16	(11.73)	(1,237.59)	23.30	141.55	19,063.02	0.00	0.73
2006	22,487.66	(10.45)	(1,439.38)	25.66	780.09	20,268.19	0.00	3.70
2007	20,794.11	(5.95)	(1,650.33)	8.32	799.28	18,344.50	0.00	4.17
2008	21,759.88	(6.00)	(2,468.97)	20.04	1,209.65	18,081.26	0.00	6.27
2009	30,829.35	(1,182.70)	(5,738.01)	8.40	1,435.93	23,655.41	0.00	5.72
2010	28,978.88	(633.98)	(1,983.27)	28.34	1,582.93	25,412.68	0.00	5.86
2011	41,233.97	(6.03)	(8,993.55)	49.54	1,730.32	30,510.10	0.00	5.36
2012	54,122.95	(6.05)	(1,607.11)	302.17	3,026.39	49,489.45	0.00	5.76
2013	69,071.87	(6.03)	(2,286.64)	561.93	7,372.48	59,412.75	0.00	11.03
2014	77,268.26	(172.76)	(29,401.62)	599.77	(19,884.79)	67,751.43	0.00	0.00
2015	79,449.65	(150.05)	(50,518.25)	573.73	(37,097.19)	66,028.59	0.00	0.00
2016	109,381.03	(6.15)	(35,196.53)	747.66	(9,895.46)	84,079.96	0.00	0.00
2017	136,368.14	(6.15)	(35,776.48)	1,534.22	(1,682.00)	102,273.66	0.00	0.00
2018	257,561.42	(6.10)	(29,947.28)	3,225.82	54,651.40	172,962.74	0.00	24.01
2019	363,082.58	(5.75)	(25,108.00)	6,746.71	108,856.20	229,118.38	0.00	32.20
2020	637,030.28	(1,232.38)	(129,684.17)	16,347.74	170,146.02	337,200.09	0.00	33.53
2021	67,794,737.16	(4,497.26)	(569,823.41)	186,564.65	66,363,977.33	860,936.42	0.00	98.71
TOTAL	69,843,175.08	(8,015.11)	(940,089.36)	217,391.35	66,655,590.98	2,247,494.74	(204.10)	

* = This year and prior years

WICHITA FALLS ISD BOARD OF TRUSTEES
October 17, 2022

Agenda Item:	Budget Amendment supporting the Teacher Incentive Allotment Program		
Administrator Responsible:	Leah Horton, Chief Financial Officer Judith Whittington, Interim Chief Financial Officer		
Attachments:	None		
<input checked="" type="checkbox"/> Action Needed <input type="checkbox"/> Future Action <input type="checkbox"/> Presentation <input type="checkbox"/> Report			

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees approves an amendment to the General Fund budget to provide for the Teacher Incentive Allotment as submitted by Leah Horton, Chief Financial Officer and as recommended by Dr. Donny Lee, Superintendent of Schools.

Explanation:

The Teacher Incentive Allotment (TIA) was created by the Texas Legislature as part of House Bill 3 to help attract and retain highly effective teachers. Last year was the first year for WFISD to submit data for the allotment, and two teachers received designation. Payments were made to the teachers last summer, and funding will be received through the TEA Summary of Finances (SOF) in 2022-23. Since the designation is for five years, WFISD will be funded for approximately the same amount for each of the next four years.

There are three categories of designation, with average payout per teacher noted:

Recognized: \$5,296 Exemplary: \$10,592 Master: \$19,653

This year 94 teachers will be submitted for various designations. An application fee of \$500 per teacher will be paid in November 2022 for a total of \$47,000. If the applications are approved as submitted, the estimated payout for this year’s stipends is \$914,233. We will be notified of the exact allotment amounts generated by each designated teacher in April 2023, and the stipends will be paid to teachers in July or August 2023. WFISD will be reimbursed the application fees and the teacher stipends through the TEA Summary of Finances for 2023-24 and for the following four years.

During fiscal year 2022-23 our expenditure will be \$12,451 for year two of the first group plus the applications fees of \$47,000 for the second group – total of \$59,451. Reimbursement will not be received until the next fiscal year, but the revenue to offset our expenditures may be accrued as a receivable from state in the current fiscal year.

Fiscal Note:

This year’s expenditures will require an amendment adding to Function 11 for \$59,451. The supporting accrued revenue will generate an amendment adding to State Program Revenues Distributed by TEA in the amount of \$59,451. The effect on Fund Balance is zero.

WICHITA FALLS ISD BOARD OF TRUSTEES
October 17, 2022

Agenda Item:	TASB Recommended Local Policy Update 119		
Administrator Responsible:	Debbie Dipprey, Executive Director of School Administration		
Attachments:	Policy List		
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees add, revise or delete (LOCAL) policies as recommended by TASB Policy Service and according to the Instruction Sheet for TASB Localized Policy Manual Update 119 as submitted by Debbie Dipprey, Executive Director of School Administration, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Explanation:

Update 119 includes policy recommendations to address the remainder of the legislative changes from the 87th Legislature, Regular Session; other revisions resulting from legislation enacted during the special sessions; and revisions based on updates to the Texas Administrative Code.

Recommended changes to local policies address the following topics:

- Records management
- Required staff development
- Required instruction
- G/T students
- Graduation
- Trauma-informed care
- Freedom from discrimination, harassment, and retaliation.

Fiscal Note:

None

(LOCAL) Policy Action List

WICHITA FALLS ISD(243905) - Update / LDU 119

CPC(LOCAL): OFFICE MANAGEMENT - RECORDS MANAGEMENT

DMA(LOCAL): PROFESSIONAL DEVELOPMENT - REQUIRED STAFF DEVELOPMENT

EHAA(LOCAL): BASIC INSTRUCTIONAL PROGRAM - REQUIRED INSTRUCTION (ALL LEVELS)

EHB(LOCAL): CURRICULUM DESIGN - SPECIAL PROGRAMS

EHBAA(LOCAL): SPECIAL EDUCATION - IDENTIFICATION, EVALUATION, AND ELIGIBILITY

EHBB(LOCAL): SPECIAL PROGRAMS - GIFTED AND TALENTED STUDENTS

EIF(LOCAL): ACADEMIC ACHIEVEMENT - GRADUATION

FFBA(LOCAL): CRISIS INTERVENTION - TRAUMA-INFORMED CARE

FFH(LOCAL): STUDENT WELFARE - FREEDOM FROM DISCRIMINATION, HARASSMENT, AND RETALIATION



(LOCAL) Policy Comparisons

These documents are generated by an automated process that compares the updated policy to the current policy as found in TASB records.

In this packet, you will find:

- Policies being recommended for revision (annotated)
- New policies (not annotated)
- Policies recommended for deletion (annotated in PDF; not shown in Word)

Annotations are shown as follows:

- Deletions are in a red strike-through font: ~~deleted text~~.
- Additions are in a blue, bold font: **new text**.
- Blocks of text that were moved without changes are shown in green, with double underline and double strike-through formatting to distinguish the text's new placement from its original location: ~~moved text~~ becomes moved text.
- Revision bars appear in the right margin to show sections with changes.

Note: While the annotation software competently identifies simple changes, large or complicated changes—as in an extensive rewrite—may be more difficult to follow. In addition, TASB's recent changes to the policy templates to facilitate accessibility sometimes makes formatting changes appear tracked, even though the text remains the same.

For further assistance in understanding policy changes, please refer to the explanatory notes in your Localized Policy Manual update packet or contact your policy consultant.

Contact:	School Districts and Education Service Centers	Community Colleges
	policy.service@tasb.org	colleges@tasb.org
	800.580.7529 512.467.0222	800.580.1488 512.467.3689

The Superintendent shall oversee the performance of records management functions prescribed by state and federal law:

- Records ~~administrator~~ **Administrator**, as prescribed by Local Government Code 176.001 and 176.0065.007 [See BBFA and CHE]
- Officer for ~~public information~~ **Public Information**, as prescribed by Government Code 552.201–.205. [See GBAA]
- Public ~~information coordinator~~ **Information Coordinator**, as prescribed by Government Code 552.012. [See BBD]

Local Government Records Act

The term “local government record” shall pertain to all items identified as such by the Local Government Records Act.

“Local Government Record”

Records Management Officer

The ~~Superintendent~~ **Superintendent** shall serve as and perform the duties of the District’s records management officer as prescribed by Local Government Code 203.023, and shall administer the District’s records management program pertaining to local government records in compliance with the Local Government Records Act.

Notification

The records management officer shall file his or her name with the Texas State Library and Archives Commission (TSLAC) within 30 days of assuming the position.

Electronic Records

The records management officer shall develop procedures for the management of electronic records that comply with the District’s records control schedules and meet the minimum components required by law.

The procedures shall:

1. Specify the objectives of the electronic records management program;
2. Identify the responsibilities of employees who create, receive, or maintain electronic records;
3. Ensure the maintenance of electronic records until the expiration of the applicable retention period and final disposition; and
4. Ensure that electronic records that must be protected from unauthorized use or disclosure are appropriately protected as required by law, regulation, or other applicable requirements.

Records Control Schedules

The records management officer shall file with the TSLAC a written declaration that the District has adopted records control schedules

that comply with records retention schedules issued by the TSLAC as provided by law.

Website Postings

The District's records management program shall address the length of time records will be posted on the District's website when the law does not specify a posting period.

Records Destruction Practices

All local government records shall be considered District property and any unauthorized destruction or removal shall be prohibited. The District shall follow its records control schedules, records management program, and all applicable laws regarding records destruction. However, the District shall preserve records, including electronically stored information, and suspend routine record destruction practices where appropriate and in accordance with procedures developed by the records management officer. Such procedures shall describe the circumstances under which local government records scheduled for destruction must be retained. Notification shall be given to appropriate staff when routine record destruction practices must be suspended and when they may be resumed.

Training

The records management officer shall receive appropriate training regarding the Local Government Records Act and shall ensure that custodians of records, as defined by law, and other applicable District staff are trained on the District's records management program, including this policy and corresponding procedures.

PROFESSIONAL DEVELOPMENT
REQUIRED STAFF DEVELOPMENT

DMA
(LOCAL)

**Staff Development
Equivalency Time**

The Superintendent shall recommend ~~With the District's Superintendent's or principal's prior approval, professional personnel may attend conventions, conferences, workshops, and seminars on weekends, holidays, summer vacation, or other noninstructional time and be credited with staff development plan~~ hours.

~~Employees who wish to be excused from a scheduled staff development activity shall submit a request to the principal or supervisor.~~

**New Teacher
Orientation**

~~New teacher orientation is mandatory for all teachers new to the District employees. The Board orientation shall annually review the professional development clearinghouse published by the State Board for Educator Certification (SBEC) and annually approve be conducted during the District's professional days designated for such purposes immediately preceding the staff development plan.~~ The District's professional development plan must:

1. Be guided by the SBEC clearinghouse training recommendations;
2. Note any differences in the District's plan from the clearinghouse recommendations; and

Include a schedule of the required professional development for all District employees ~~required of all certified staff at the beginning of the year or on dates designated during the instructional year.~~

**Human Sexuality
Instruction**

The following process shall apply regarding the adoption of curriculum materials for the ~~District's~~ district's human sexuality instruction:

1. The Board shall adopt a resolution convening the District's school health advisory council (SHAC) to recommend curriculum materials for the instruction.
2. The SHAC shall hold at least two public meetings on the curriculum materials before adopting recommendations to present to the Board.
3. The SHAC recommendations must comply with the instructional content requirements in law, be suitable for the subject and grade level for which the materials are intended, and be reviewed by academic experts in the subject and grade level for which the materials are intended.
4. The SHAC shall present its recommendations to the Board at a public meeting.
5. After the Board ensures the recommendations from the SHAC meet the standards in law, the Board shall take action on the recommendations by a record vote at a public meeting.

**Instruction on
Prevention of Child
Abuse, Family
Violence, Dating
Violence, and Sex
Trafficking**

The following process shall apply regarding the adoption of curriculum materials for the District's instruction relating to the prevention of child abuse, family violence, dating violence, and sex trafficking:

1. The Board shall adopt a resolution convening the District's SHAC to recommend curriculum materials for the instruction.
2. The SHAC shall hold at least two public meetings on the curriculum materials before adopting recommendations to present to the Board.
3. The SHAC recommendations must comply with the instructional content requirements in law, be suitable for the subject and grade level for which the materials are intended, and be reviewed by academic experts in the subject and grade level for which the materials are intended.
4. The SHAC shall present its recommendations to the Board at a public meeting.
5. After the Board ensures the recommendations from the SHAC meet the standards in law, the Board shall take action on the recommendations by a record vote at a public meeting.

In accordance with administrative procedures, the District shall provide regular training opportunities for teachers of students with dyslexia that include new research and practices for educating students with dyslexia.

When a student transitions from early childhood intervention (ECI) to early childhood special education (ECSE) services, the District shall develop and implement an individualized education program (IEP) by the child's third birthday.

Referral	Students may be referred for the gifted and talented program at any time by teachers, school counselors, parents, or other interested persons.
Screening and Identification Process	<p>The District shall provide assessment opportunities to complete the screening and identification process for referred students at least once per school year.</p> <p>The District shall schedule a gifted and talented program awareness session for parents that provides an overview of the assessment procedures and services for the program prior to beginning the screening and identification process.</p>
Parental Consent	The District shall obtain written parental consent before any special testing or individual assessment is conducted as part of the screening and identification process. All student information collected during the screening and identification process shall be an educational record, subject to the protections set out in policies at FL.
Identification Criteria	The Board-approved program for the gifted and talented shall establish criteria to identify gifted and talented students. The criteria shall be specific to the state definition of gifted and talented and shall ensure the fair assessment of students with special needs, such as the culturally different, the economically disadvantaged, and students with disabilities.
Assessments	Data collected through both objective and subjective assessments shall be measured against the criteria approved by the Board to determine individual eligibility for the program. Assessment tools may include, but are not limited to, the following: achievement tests, intelligence tests, creativity tests, behavioral checklists completed by teachers and parents, student/parent conferences, and available student work products.
Selection	A selection committee shall evaluate each referred student according to the established criteria and shall identify those students for whom placement in the gifted and talented program is the most appropriate educational setting. The committee shall be composed of at least three professional educators who have received training in the nature and needs of gifted students, as required by law.
Notification	The District shall provide written notification to parents of students who qualify for services through the District's gifted and talented program. Participation in any program or services provided for gifted students shall be voluntary, and the District shall obtain written permission from the parents before placing a student in a gifted and talented program.

Reassessment	If the District reassesses students in the gifted and talented program, the reassessment shall be based on a student's performance in response to services and shall occur no more than once in elementary grades, once in middle school grades, and once in high school grades.
Transfer Students	When a student identified as gifted by a previous school district enrolls in the District, the selection committee shall review the student's records and conduct assessment procedures when necessary to determine if placement in the District's program for gifted and talented students is appropriate.
Interdistrict	[See FDD(LEGAL) for information regarding transfer students and the Interstate Compact on Educational Opportunities for Military Children]
Intradistrict	A student who transfers from one campus in the District to the same grade level at another District campus shall continue to receive services in the District's gifted and talented program.
Furloughs	The District may place on a furlough any student who is unable to maintain satisfactory performance or whose educational needs are not being met within the structure of the gifted and talented program. A furlough may be initiated by the District, the parent, or the student. In accordance with the Board-approved program, a furlough shall be granted for specified reasons and for a specified period of time. At the end of a furlough, the student may reenter the gifted and talented program, be placed on another furlough, or be exited from the program.
Exit Provisions	The District shall monitor student performance in response to gifted and talented program services. If at any time the selection committee or a parent determines it is in the best interest of the student to exit the program, the committee shall meet with the parent and student before finalizing an exit decision.
Appeals	A parent, student, or educator may appeal any final decision of the selection committee regarding selection for or exit from the gifted and talented program. Appeals shall be made first to the selection committee. Any subsequent appeals shall be made in accordance with FNG(LOCAL) beginning at Level Two.
Program Evaluation	The District shall annually evaluate the effectiveness of the District's gifted and talented program, and the results of the evaluation shall be used to modify and update the District and campus improvement plans. The District shall include parents in the evaluation process and shall share the information with Board members,

administrators, teachers, school counselors, students in the gifted and talented program, and the community.

Funding

The District's gifted and talented program shall address effective use of funds for programs and services consistent with the standards in the state plan for gifted and talented students.

~~The District shall annually report to the Texas Education Agency (TEA) regarding funding used to implement the District's gifted and talented program. The District shall annually certify to TEA:~~

- ~~1. The establishment of a gifted and talented program by the District; and~~
- ~~2. That the District's program is consistent with the state plan for gifted and talented students.~~

Community Awareness

The District shall ensure that information about the District's gifted and talented program is available to parents and community members and that they have an opportunity to develop an understanding of and support for the program.

Course Requirements	To graduate, a student must complete the courses required by the District in addition to those mandated by the state.
Foundation Program	The courses that satisfy District requirements under the foundation program, including courses for the distinguished level of achievement and courses for endorsements offered by the District, shall be listed in appropriate District publications.
Without an Endorsement	The District requires no additional credits beyond the number mandated by the state to graduate under the foundation program without an endorsement. Graduation under the foundation program without an endorsement shall be permitted only as authorized under state law and rules.
With an Endorsement	The District requires no additional credits beyond the number mandated by the state to graduate under the foundation program with an endorsement.
Distinguished Level of Achievement	The District requires no additional credits beyond the number mandated by the state to graduate under the foundation program with the distinguished level of achievement.
No Fine Arts Substitutions	The District shall not award state graduation credit in fine arts for participation in a community-based fine arts program.
Physical Education Substitutions	To the extent permitted by state rules, the District shall award state graduation credit in physical education for participation in approved activities and elective courses.
Activities and Courses	
Private or Commercial Programs	The District shall award state graduation credit for physical education for appropriate private or commercially sponsored physical activity programs conducted either on or off campus, upon approval by the Commissioner of Education. The District has established the following categories for these activities: <ol style="list-style-type: none">1. Category I – Olympic-level participation and/or competition that includes a minimum of 15 hours per week of highly intense, professional, supervised training.2. Category II – Private or commercially sponsored physical activities that include those certified by the Superintendent to be of high quality and well supervised by appropriately trained instructors. Students' participation of at least five hours per week must be required.
	The training facility, instructor, and the activities involved in the program must be certified by the Superintendent to be of exceptional quality. Students qualifying and participating in Category I may be dismissed from school one hour per day. Students dismissed may

not miss any class other than physical education. Students certified to participate in Category II may not be dismissed from any part of the regular school day. Substitutions for limited credits of physical education shall apply to students in grades 7–12. [See also EHAC]

**Financial Aid
Application
Confirmation**

As confirmation of a student's completion and submission of a free application for federal student aid (FAFSA) or a Texas application for state financial aid (TASFA), the District shall accept the following:

1. A screenshot that includes the processed date field in ApplyTexas Counselor Suite FAFSA data;
2. Notification, such as a copy of an email, from the United States Department of Education verifying completion of the FAFSA;
3. A copy or screenshot of the FAFSA acknowledgment page;
4. A screenshot of the TASFA submission acknowledgment page (from those institutions that offer an electronic form);
5. An acknowledgment receipt from an institution of higher education (IHE); or
6. A copy of a financial aid award letter from an IHE.

[For students who choose not to complete and submit a FAFSA or a TASFA, see EIF(LEGAL).]

The District shall maintain individual student documentation of the financial aid application requirement as an education record. [See FL]

**Trauma-Informed
Care Program**

The District's trauma-informed care program, as included in the District improvement plan, shall provide for the integration of trauma-informed care practices in the school environment, including increasing staff and parent awareness of trauma-informed care, implementation of trauma-informed practices and care by District and campus staff, and providing information about available counseling options for students affected by trauma or grief.

Training

The District shall provide training in trauma-informed care to District educators as required by law [and the Board-approved District professional development plan](#). The District improvement plan shall specify required training for any other District employees as applicable.

Note: This policy addresses discrimination, including harassment, and retaliation against District students. For provisions regarding discrimination, including harassment, and retaliation against District employees, see DIA. For reporting requirements related to child abuse and neglect, see FFG. Note that FFH shall be used in conjunction with FFI (bullying) for certain prohibited conduct.

**Statement of
Nondiscrimination**

~~The District prohibits discrimination, including harassment, against any student on the basis of race, color, religion, sex, gender, national origin, age, disability, or any other basis prohibited by law. The District prohibits dating violence, as defined by this policy. Retaliation against anyone involved in the complaint process is a violation of District policy and is prohibited.~~

Discrimination

~~Discrimination against a student is defined as conduct directed at a student on the basis of race, color, religion, sex, gender, national origin, age, disability, or any other basis prohibited by law, that adversely affects the student.~~

Prohibited Conduct

In this policy, the term “prohibited conduct” includes discrimination, harassment, dating violence, and retaliation as defined by this policy, even if the behavior does not rise to the level of unlawful conduct.

Prohibited conduct also includes sexual harassment as defined by Title IX. [See FFH(LEGAL)]

~~**Prohibited
Harassment
Prohibited
harassment**~~

**Statement
of
Nondiscrimination**

The District prohibits discrimination, including harassment, against any student. Discrimination is defined as treating a student or group of students differently from similarly situated students on the basis of race, color, religion, sex, gender, national origin, age, disability, or any other basis prohibited by law. One type of harassment this policy prohibits is dating violence, as defined below. Retaliation against anyone exercising their rights under this policy is a violation of District policy and is prohibited.

Harassment

Harassment of a student is defined as physical, verbal, or nonverbal conduct based on the student’s race, color, religion, sex, gender, national origin, age, disability, or any other basis prohibited by law, when the conduct is so severe, persistent, or pervasive that the conduct:

1. Affects a student’s ability to participate in or benefit from an educational program or activity, or creates an intimidating, threatening, hostile, or offensive educational environment;

2. Has the purpose or effect of substantially or unreasonably interfering with the student's academic performance; or
3. Otherwise adversely affects the student's educational opportunities.

Harassment ~~Prohibited harassment~~ includes dating violence as defined by law and this policy.

Examples

Examples of prohibited harassment may include offensive or derogatory language directed at another person's religious beliefs or practices, accent, skin color, or need for accommodation; threatening, intimidating, or humiliating conduct; offensive jokes, name calling, slurs, or rumors; cyberharassment; physical aggression or assault; display of graffiti or printed material promoting racial, ethnic, or other negative stereotypes; or other kinds of aggressive conduct such as theft or damage to property.

**Title IX Sexual
Based Harassment**

As required by law, the District shall follow the procedures below at Response to **Title IX Sexual Harassment**—~~Title IX~~ upon a report of sex-based harassment, including sexual harassment, gender-based harassment, and dating violence, when such allegations, if proved, would meet the definition of sexual harassment **in an education program or activity and against a person in the United States** under Title IX. [See FFH(LEGAL)]

**Other Sexual
Harassment**

By an Employee

Sexual harassment of a student by a District employee includes both welcome and unwelcome sexual advances; requests for sexual favors; sexually motivated physical, verbal, or nonverbal conduct; or other conduct or communication of a sexual nature when:

1. A District employee causes the student to believe that the student must submit to the conduct in order to participate in a school program or activity, or that the employee will make an educational decision based on whether or not the student submits to the conduct; or
2. The conduct is so severe, persistent, or pervasive that it:
 - a. Affects the student's ability to participate in or benefit from an educational program or activity, or otherwise adversely affects the student's educational opportunities; or
 - b. Creates an intimidating, threatening, hostile, or abusive educational environment.

Romantic or other inappropriate social relationships between students and District employees are prohibited. Any sexual relationship between a student and a District employee is always prohibited, even if consensual. [See DH]

By Others

Sexual harassment of a student, including harassment committed by another student, includes unwelcome sexual advances; requests for sexual favors; or sexually motivated physical, verbal, or nonverbal conduct when the conduct is so severe, persistent, or pervasive that it:

1. Affects a student's ability to participate in or benefit from an educational program or activity, or creates an intimidating, threatening, hostile, or offensive educational environment;
2. Has the purpose or effect of substantially or unreasonably interfering with the student's academic performance; or
3. Otherwise adversely affects the student's educational opportunities.

Examples

Examples of sexual harassment of a student may include sexual advances; touching intimate body parts or coercing physical contact that is sexual in nature; jokes or conversations of a sexual nature; and other sexually motivated conduct, contact, or communications, including electronic communication.

Necessary or permissible physical contact such as assisting a child by taking the child's hand, comforting a child with a hug, or other physical contact not reasonably construed as sexual in nature is not sexual harassment.

Gender-Based Harassment

Gender-based harassment includes physical, verbal, or nonverbal conduct based on the student's gender, the student's expression of characteristics perceived as stereotypical for the student's gender, or the student's failure to conform to stereotypical notions of masculinity or femininity. For purposes of this policy, gender-based harassment is considered prohibited harassment if the conduct is so severe, persistent, or pervasive that the conduct:

1. Affects a student's ability to participate in or benefit from an educational program or activity, or creates an intimidating, threatening, hostile, or offensive educational environment;
2. Has the purpose or effect of substantially or unreasonably interfering with the student's academic performance; or
3. Otherwise adversely affects the student's educational opportunities.

Examples	Examples of gender-based harassment directed against a student, regardless of the student's or the harasser's actual or perceived sexual orientation or gender identity, may include offensive jokes, name-calling, slurs, or rumors; cyberharassment; physical aggression or assault; threatening or intimidating conduct; or other kinds of aggressive conduct such as theft or damage to property.
Dating Violence	<p>Dating violence occurs when a person in a current or past dating relationship uses physical, sexual, verbal, or emotional abuse to harm, threaten, intimidate, or control the other person in the relationship. Dating violence also occurs when a person commits these acts against a person in a marriage or dating relationship with the individual who is or was once in a marriage or dating relationship with the person committing the offense.</p> <p>For purposes of this policy, dating violence is considered prohibited harassment if the conduct is so severe, persistent, or pervasive that the conduct:</p> <ol style="list-style-type: none">1. Affects a student's ability to participate in or benefit from an educational program or activity, or creates an intimidating, threatening, hostile, or offensive educational environment;2. Has the purpose or effect of substantially or unreasonably interfering with the student's academic performance; or3. Otherwise adversely affects the student's educational opportunities.
Examples	Examples of dating violence against a student may include physical or sexual assaults; name-calling; put-downs; or threats directed at the student, the student's family members, or members of the student's household. Additional examples may include destroying property belonging to the student, threatening to commit suicide or homicide if the student ends the relationship, attempting to isolate the student from friends and family, stalking, threatening a student's spouse or current dating partner, or encouraging others to engage in these behaviors.
Reporting Procedures	Any student who believes that he or she has experienced prohibited conduct and any person who believes that another student has experienced prohibited conduct should immediately report the alleged acts to a teacher, school counselor, principal, other District employee, or the appropriate District official listed in this policy.
Student Report	
Employee Report	Any District employee who suspects or receives direct or indirect notice that a student or group of students has or may have experienced prohibited conduct shall immediately notify the appropriate District official listed in this policy and take any other steps required by this policy.

STUDENT WELFARE
FREEDOM FROM DISCRIMINATION, HARASSMENT, AND RETALIATION

FFH
(LOCAL)

Definition of District Officials	For the purposes of this policy, District officials are the Title IX coordinator, the ADA/Section 504 coordinator, and the Superintendent.
<i>Title IX Coordinator</i>	Reports of discrimination based on sex, including sexual harassment, gender-based harassment, or dating violence, may be directed to the designated Title IX coordinator for students. [See FFH(EXHIBIT)]
<i>ADA / Section 504 Coordinator</i>	Reports of discrimination based on disability may be directed to the designated ADA/Section 504 coordinator for students. [See FFH(EXHIBIT)]
<i>Superintendent</i>	The Superintendent shall serve as coordinator for purposes of District compliance with all other nondiscrimination laws.
Alternative Reporting Procedures	<p>An individual shall not be required to report prohibited conduct to the person alleged to have committed the conduct. Reports concerning prohibited conduct, including reports against the Title IX coordinator or ADA/Section 504 coordinator, may be directed to the Superintendent.</p> <p>A report against the Superintendent may be made directly to the Board. If a report is made directly to the Board, the Board shall appoint an appropriate person to conduct an investigation.</p>
Timely Reporting	To ensure the District's prompt investigation, reports of prohibited conduct shall be made as soon as possible after the alleged act or knowledge of the alleged act.
Notice to Parents	<p>The District official or designee shall promptly notify the parents of any student alleged to have experienced prohibited conduct by a District employee or another adult.</p> <p>[For parental notification requirements regarding an allegation of educator misconduct with a student, see FFF.]</p> <p>When the District receives a report of prohibited conduct that includes dating violence, the appropriate District official shall immediately notify the parent or guardian of the student who has been identified in the report as the alleged victim or perpetrator.</p>
Investigation of Reports Other Than Title IX	The following procedures apply to all allegations of prohibited conduct other than allegations of harassment prohibited by Title IX. [See FFH(LEGAL)] For allegations of sex-based harassment that, if proved, would meet the definition of sexual harassment under Title IX, including sexual harassment, gender-based harassment, and dating violence, see the procedures below at Response to Title IX Sexual Harassment — Title IX .

	<p>The District may request, but shall not require, a written report. If a report is made orally, the District official shall reduce the report to written form.</p>
Initial Assessment	<p>Upon receipt or notice of a report, the District official shall determine whether the allegations, if proved, would constitute prohibited conduct as defined by this policy. If so, the District shall immediately undertake an investigation, except as provided below at Criminal Investigation.</p> <p>If the District official determines that the allegations, if proved, would not constitute prohibited conduct as defined by this policy, the District official shall refer the complaint for consideration under FFI.</p>
Interim Action	<p>If appropriate and regardless of whether a criminal or regulatory investigation regarding the alleged conduct is pending, the District shall promptly take interim action calculated to address prohibited conduct or bullying prior to the completion of the District's investigation.</p>
District Investigation	<p>The investigation may be conducted by the District official or a designee, such as the principal, or by a third party designated by the District, such as an attorney. When appropriate, the principal shall be involved in or informed of the investigation.</p> <p>The investigation may consist of personal interviews with the person making the report, the person against whom the report is filed, and others with knowledge of the circumstances surrounding the allegations. The investigation may also include analysis of other information or documents related to the allegations.</p>
Criminal Investigation	<p>If a law enforcement or regulatory agency notifies the District that a criminal or regulatory investigation has been initiated, the District shall confer with the agency to determine if the District investigation would impede the criminal or regulatory investigation. The District shall proceed with its investigation only to the extent that it does not impede the ongoing criminal or regulatory investigation. After the law enforcement or regulatory agency has finished gathering its evidence, the District shall promptly resume its investigation.</p>
Concluding the Investigation	<p>Absent extenuating circumstances, such as a request by a law enforcement or regulatory agency for the District to delay its investigation, the investigation should be completed within ten District business days from the date of the report; however, the investigator shall take additional time if necessary to complete a thorough investigation.</p>

	<p>The investigator shall prepare a written report of the investigation. The report shall include a determination of whether prohibited conduct or bullying occurred. The report shall be filed with the District official overseeing the investigation.</p>
<i>Notification of Outcome</i>	<p>Notification of the outcome of the investigation shall be provided to both parties in compliance with FERPA.</p>
District Action <i>Prohibited Conduct</i>	<p>If the results of an investigation indicate that prohibited conduct occurred, the District shall promptly respond by taking appropriate disciplinary action in accordance with the Student Code of Conduct and may take corrective action reasonably calculated to address the conduct.</p>
Corrective Action	<p>Examples of corrective action may include a training program for those involved in the report, a comprehensive education program for the school community, counseling to the victim and the student who engaged in prohibited conduct, follow-up inquiries to determine if any new incidents or any instances of retaliation have occurred, involving parents and students in efforts to identify problems and improve the school climate, increasing staff monitoring of areas where prohibited conduct has occurred, and reaffirming the District's policy against discrimination, and harassment, and retaliation.</p>
<i>Bullying</i>	<p>If the results of an investigation indicate that bullying occurred, as defined by FFI, the District official shall refer to FFI for appropriate notice to parents and District action. The District official shall refer to FDB for transfer provisions.</p>
<i>Improper Conduct</i>	<p>If the investigation reveals improper conduct that did not rise to the level of prohibited conduct or bullying, the District may take disciplinary action in accordance with the Student Code of Conduct or other corrective action reasonably calculated to address the conduct.</p>
Confidentiality	<p>To the greatest extent possible, the District shall respect the privacy of the complainant, persons against whom a report is filed, and witnesses. Limited disclosures may be necessary in order to conduct a thorough investigation and comply with applicable law.</p>
Appeal	<p>A student or parent who is dissatisfied with the outcome of the investigation may appeal through FNG(LOCAL), beginning at the appropriate level. A student or parent has the shall be informed of his or her right to file a complaint with the United States Department of Education Office for Civil Rights.</p>

**Response to Title IX
Sexual Harassment–
Title IX**

General Response

For purposes of the District’s response to reports of harassment prohibited by Title IX, definitions can be found in FFH(LEGAL).

When the District receives notice or an allegation of conduct that, if proved, would meet the definition of sexual harassment under Title IX, the Title IX coordinator shall promptly contact the complainant to:

- Discuss the availability of supportive measures and inform the complainant that they are available, with or without the filing of a formal complaint;
- Consider the complainant’s wishes with respect to supportive measures; and
- Explain to the complainant the option and process for filing a formal complaint.

The District’s response to sexual harassment shall treat complainants and respondents equitably by offering supportive measures to both parties, as appropriate, and by following the Title IX formal complaint process before imposing disciplinary sanctions or other actions that are not supportive measures against a respondent.

If a formal complaint is not filed [or dismissed](#), the District reserves the right to investigate and respond to prohibited conduct in accordance with Board policies and the Student Code of Conduct. [The Title IX coordinator also reserves the right to sign a formal complaint, initiating the Title IX grievance process, if it would be deliberately indifferent not to investigate and respond to the prohibited conduct in accordance with Board policies and the Student Code of Conduct.](#)

Title IX Formal
Complaint Process

To distinguish the process described below from the District’s general grievance policies [see DGBA, FNG, and GF], this policy refers to the grievance process required by Title IX regulations for responding to formal complaints of sexual harassment as the District’s “Title IX formal complaint process.”

The Superintendent shall ensure the development of a Title IX formal complaint process that complies with legal requirements. [See FFH(LEGAL)] The formal complaint process shall be posted on the District’s website. In compliance with Title IX regulations, the District’s Title IX formal complaint process shall address the following basic requirements:

1. Equitable treatment of complainants and respondents;
2. An objective evaluation of all relevant evidence;

3. A requirement that the Title IX coordinator, investigator, decision-maker, or any person designated to facilitate an informal resolution process not have a conflict of interest or bias;
4. A presumption that the respondent is not responsible for the alleged sexual harassment until a determination is made at the conclusion of the Title IX formal complaint process;
5. Time frames that provide for a reasonably prompt conclusion of the Title IX formal complaint process, including time frames for appeals and any informal resolution process, and that allow for temporary delays or the limited extension of time frames with good cause and written notice as required by law;
6. A description of the possible disciplinary sanctions and remedies that may be implemented following a determination of responsibility for the alleged sexual harassment;
7. A statement of the standard of evidence to be used to determine responsibility for all Title IX formal complaints of sexual harassment;
8. Procedures and permissible bases for the complainant and respondent to appeal a determination of responsibility or a dismissal of a Title IX formal complaint or any allegations therein;
9. A description of the supportive measures available to the complainant and respondent;
10. A prohibition on using or seeking information protected under a legally recognized privilege unless the individual holding the privilege has waived the privilege;
11. Additional formal complaint procedures in 34 C.F.R. 106.45(b), including written notice of a formal complaint, consolidation of formal complaints, recordkeeping, and investigation procedures; and
12. Other local procedures as determined by the Superintendent.

Standard of Evidence

The standard of evidence used to determine responsibility in a Title IX formal complaint of sexual harassment shall be the preponderance of the evidence.

Retaliation

The District prohibits retaliation by a student or District employee against a student alleged to have experienced discrimination or harassment, including dating violence, or another student who, in good faith, makes a report of harassment or discrimination, files a complaint of harassment or discrimination, serves as a witness, or participates in an investigation. The definition of prohibited retaliation under this policy also includes retaliation against a student

who refuses to participate in any manner in an investigation under Title IX. [In the absence of a formal complaint, allegations of retaliation shall be investigated under Investigation of Reports Other Than Title IX, above.](#)

Examples

Examples of retaliation may include threats, intimidation, coercion, rumor spreading, ostracism, assault, destruction of property, unjustified punishments, or unwarranted grade reductions. Unlawful retaliation does not include petty slights or annoyances.

False Claim

A student who intentionally makes a false claim or offers false statements in a District investigation regarding discrimination or harassment, including dating violence, shall be subject to appropriate disciplinary action in accordance with law.

Records Retention

The District shall retain copies of allegations, investigation reports, and related records regarding any prohibited conduct in accordance with the District's records control schedules, but for no less than the minimum amount of time required by law. [See CPC]

[For Title IX recordkeeping and retention provisions, see FFH(LEGAL) and the District's Title IX formal complaint process.]

Access to Policy and Procedures

Information regarding this policy and any accompanying procedures shall be distributed annually in the employee and student handbooks. Copies of the policy and procedures shall be posted on the District's website, to the extent practicable, and readily available at each campus and the District's administrative offices.

WICHITA FALLS ISD BOARD OF TRUSTEES
October 17, 2022

Agenda Item:	Local Policy Update: CT(LOCAL)		
Administrator Responsible:	Dr. Peter Griffiths, Associate Superintendent		
Attachment:	New Policy Language for CT(LOCAL)		
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Presentations	<input type="checkbox"/> Report

Administrative Information:

That the Wichita Falls Independent School District Board of Trustees discusses CT (Local) Policy Update regarding facilities as submitted by Dr. Peter Griffiths, Associate Superintendent, and recommended by Dr. Donny Lee, Superintendent of Schools.

Explanation

With the possible closures, consolidation, and vacating of district facilities in the coming years, the district would like to update the CT (Local) policy.

The Wichita Falls ISD would like the board to approve the change.

First reading.

CT — Facilities Planning

Efficient Use of District Facilities

This policy shall apply to planning for efficient use of campus facilities considered for consolidation, closure, or reuse under state and local academic accountability standards established by law and local policy.

Consolidation

Consolidation shall refer to the merging of two or more campuses onto one campus to address more efficient use of the available capacity and a reduction in operating costs in specific school attendance areas that have lost enrollment. The condition of the facilities shall be an important factor for consideration when determining which campus will continue to operate.

School Closure / Reuse

School closure shall refer to a cessation of school operation that comes as a result of efforts by the District to operate more efficiently by using capacity available in other existing schools and to avoid the operating costs for a school campus that ceases operation. The campus closure may be temporary for the purpose of preparing the campus for reuse for a different function or in order to lease the property. The closure shall become permanent if the Board decides to sell the property.

Reassignment of Students

To the extent that a school closure or consolidation under this policy affects student assignment patterns, reassignments shall be made in accordance with policies at FDB.

Reassignment of Teachers

To the extent that a school closure or consolidation under this policy affects teacher assignment patterns, a teacher being reassigned shall be reassigned in accordance with policies at DFBB.

The Board shall approve any action under this policy applicable to a campus being considered for consolidation or closure no later than the end of the semester prior to implementation of the action.

This policy shall be effective as of the adoption date on October 17, 2022.

WICHITA FALLS ISD BOARD OF TRUSTEES
October 17, 2022

Agenda Item:	Adult Lunch Price Increase for School Year 2022-2023		
Administrator Responsible:	Dr. Peter Griffiths, Associate Superintendent		
Attachments:	No Attachment		
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees approve a lunch price increase for elementary and secondary schools and for adults for the school year 2022-2023 as submitted by Dr. Peter Griffiths, Associate Superintendent, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Explanation:

This price increase is mandated by the United States Department of Agriculture to ensure the School District stays in compliance with the National School Lunch Program.

The Administrative Review Manual created by the Texas Department of Agriculture helps schools calculate the yearly adult price increase requirement. This tool was not released until recently. We are recommending an increase for the adult lunch meal to \$4.10. There will be no change to the adult breakfast meal of \$2.70.

Fiscal Note:

Proposed lunch price for adults/visitors is \$4.10. Breakfast price for adults/visitors will stay at \$2.70.

Elementary lunch price of \$3.05 and the Secondary lunch price of \$3.15 was approved in June 2022.

WICHITA FALLS ISD BOARD OF TRUSTEES
October 17, 2022

Agenda Item:	Minutes		
Administrator Responsible:	Dr. Donny Lee, Superintendent of Schools		
Attachments:	Minutes of Special Session, September 13, 2022 Minutes of Regular Meeting, September 19, 2022 Minutes of Work Session, September 26, 2022		
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees approves the proposed minutes of a special session, September 13, 2022, a regular meeting, September 19, 2022, and a work session, September 26, 2022 as recommended by Dr. Donny Lee, Superintendent of Schools.

Explanation:

Following are copies of the minutes of a special session, September 13, 2022, a regular meeting, September 19, 2022, and a work session, September 26, 2022. These minutes will become official upon approval by the Board.

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES
WFISD ADMINISTRATION BUILDING – BOARD ROOM
SPECIAL SESSION MEETING SEPTEMBER 13, 2022**

CALL TO ORDER AND OPENING STATEMENT:

The Board of Trustees of the Wichita Falls Independent School District met in a special session meeting on the above date. The meeting was called to order at 12:00 p.m. by Mr. Mike Rucker, board president.

Board members present: Mr. Mike Rucker, Ms. K. Elizabeth Yeager, Mr. Tom Bursey, Mr. Dale Harvey, Mr. Mark Lukert, Ms. Katherine McGregor and Mr. Robert Payton. Mr. Mike Rucker noted that a quorum was present and the meeting had been duly called and notice of the meeting had been posted for the time and manner required by law.

Staff members present: Dr. Donny Lee, Superintendent of Schools, Dr. Peter Griffiths, Associate Superintendent, Ms. Dayna Hardaway, Director of Human Resources, Ms. Ashley Thomas, Communications Officer, Ms. Judith Whittington, Interim Chief Financial Officer, Ms. Deborah Dipprey, Director of School Administration, Mr. Curtis Shahan, Director of Technology, Ms. Denise Brown, Director of Finance, Mr. Larry Menefee, Assistant Director of School Administration, Ms. Lauren Zotz, Director of Purchasing, Ms. Trish Potts, Internal Auditor, Ms. Laurie Kinne, Director of Secondary Curriculum, Mr. Chris Fain, Director of Maintenance, Ms. Misti Spear, Director of Strategic Planning, Ms. Kelly Strenski, Director of Fine Arts, Ms. Betsi Morton, Risk and Contract Manager, and Mr. Scot Hafley, Director of Athletics.

Also present were Mr. Brian Gibson, GM at Durham School Services, Mr. Alex Carrion, reporter for KAUZ, and Ms. Trish Choate, reporter for Times Record News.

INVOCATION:

Mr. Mike Rucker gave the invocation.

PUBLIC COMMENT:

Mr. David Gray, Burkburnett, TX resident, spoke to the Wichita Falls Independent School District Board of Trustees about financials and personnel listed on the applicant pool.

Ms. Valerie Rhoades, community member of WFISD, spoke to the Wichita Falls Independent School District Board of Trustees about transportation for students and early education.

REPORTS OR SPECIAL DISCUSSION ITEMS:

WICHITA FALLS AREA FOOD BANK PROPERTY PRESENTATION:

Ms. Kara Nickens, CEO of the Wichita Falls Area Food Bank (WFAFB), Mr. Rick Sims, Architect at Bundy, Young, Sims, & Potter (BYSP), and David O'Neil, Director of Philanthropy at WFAFB, presented information to the Wichita Falls Independent School District Board of Trustees about the request to purchase a portion of property from WFISD that is East of the Career Education Center on Hatton Rd. The group shared a presentation of their plans for the property and the future of WFAFB.

WICHITA FALLS ISD FINE ARTS PRESENTATION:

Ms. Kelly Strenski, Director of Fine Arts, presented to the Wichita Falls Independent School District Board of Trustees an update to Fine Arts programs across the district. The update included information on Art classes from elementary through high school, the dance program at Rider High School, Music classes from elementary through high school, and Theater classes in middle school and high school.

DISTRICT PROGRAMS AND OPERATIONS:

RESOLUTION REGARDING EXTRACURRICULAR STATUS OF 4-H ORGANIZATION:

Dr. Peter Griffiths, Associate Superintendent, recommended that the Wichita Falls Independent School District Board of Trustees approve the proposed resolution that sanctions the Archer County and Wichita County Texas 4-H Organizations as an extracurricular activity as well as the Adjunct Faculty Agreements.

This item will be placed on the consent agenda for the Board of Trustees regular meeting on September 19, 2022.

FINANCIAL SERVICES:

FINANCIAL REPORTS AS OF JULY 31, 2022:

Ms. Judith Whittington, Interim Chief Financial Officer, recommended that the Wichita Falls Independent School District Board of Trustees approve the year-to-date financial reports and investment reports.

This item will be placed on the consent agenda for the Board of Trustees regular meeting on September 19, 2022.

AUGUST 2022 BUDGET AMENDMENTS:

Mr. Mark Lukert, seconded by Mr. Tom Burse, moved that the Wichita Falls Independent School District Board of Trustees approve the recommended budget amendments to the 2022-2023 budgets.

Carried unanimously by a vote of 7 – 0

REPORT ON TRANSPORTATION FUNDS:

Ms. Judith Whittington, Interim Chief Financial Officer, presented a report to the Wichita Falls Independent School District Board of Trustees regarding the transportation budget in consideration of a future amendment to the 2022-2023 General Fund budget. The 2022-23 budget for transportation services that was presented to the Board of Trustees for approval in June 2022 was insufficient to provide for the costs of existing routes and fuel costs. The total final budget of 22-23 to the total approved budget for 21-22 gave the appearance that the new budget was adequate because the amounts were similar. However, the shortfall is revealed when comparing the “Total before bus purchases” (per the worksheet) in 21-22 to the same computation for the 22-23 Original Budget. The higher budget in 22-23 for bus purchases masked the shortfall of an estimated \$305,000 in the operations section of the budget. Additionally, in 22-23 a new Special route became necessary for a special needs student, which will require adding an estimated \$50,000 to the budget.

Per item #2 of the documents provided, there was insufficient budget in 22-23 to fund the purchase of the six buses as the bids were submitted this year. This was an oversight, thinking that there were possible excess funds in the operations section and/or other funds available in the Extracurricular function for activity buses. This will increase the budget shortfall in Transportation by \$54,372. If the Board chooses to purchase all six buses as bid, there will need to be a transfer of funds from Transportation to Extracurricular for \$675,872 for the activity buses per item #3 of the attached. As information, the bid price of the activity buses is \$168,968 each for a total of \$675,872, and the bid price of the route buses is \$118,500 each for a total of \$237,000.

This item will be placed on the action agenda for the Board of Trustees regular meeting on September 19, 2022.

NWEA MAP GROWTH K-12 AND MAP READING FLUENCY:

Ms. Judith Whittington, Interim Chief Financial Officer, recommended that the Wichita Falls Independent School District Board of Trustees approve the purchase of MAP Growth K-12 and MAP Reading Fluency PK-3 from Northwest Evaluation Association (NWEA) for a total of \$120,029.00.

This item will be placed on the consent agenda for the Board of Trustees regular meeting on September 19, 2022.

TECHNOLOGY SERVICES:

DOCUNAV SOLUTIONS LASERVICHE PURCHASE:

Mr. Curtis Shahan, Director of Technology, recommended that the Wichita Falls Independent School District Board of Trustees approve the purchase of DocuNav Solutions three-year agreement for the annually invoiced amount of \$17,945.16, for a total of \$53,835.48 over three years.

Quote# DSA9458 is for digital recordkeeping for all student records held by WFISD. The quote outlines the annual cost for three annual billing periods beginning December 16, 2022 through December 15, 2025. This purchase will utilize Department of Information Resources (DIR) Contract# DIR-CPO-4449. This purchase will be paid from budgeted Technology funds. Multi-year agreements require the Board of Trustees approval per policy, CH Local.

This item will be placed on the consent agenda for the Board of Trustees regular meeting on September 19, 2022.

SCHOOL ADMINISTRATION:

CLASS-SIZE EXCEPTION WAIVER:

Ms. K. Elizabeth Yeager, seconded by Mr. Dale Harvey, moved that the Wichita Falls Independent School District Board of Trustees approve the class-size exception waivers for 14 classes at four campuses.

Carried unanimously by a vote of 7 – 0

TEXAS EDUCATION AGENCY WAIVER APPLICATION FOR EXPEDITED AND GENERAL STATE WAIVER FOR STAFF DEVELOPMENT:

Ms. Debbie Dipprey, Executive Director of School Administration, recommended that the Wichita Falls Independent School District Board of Trustees approve the submission of an application for expedited and general state waiver for a reduction in instructional days for 2022-2023 school year in order to provide staff development to the Texas Education Agency.

This item will be placed on the consent agenda for the Board of Trustees regular meeting on September 19, 2022.

INCREASED MINUTES OF INSTRUCTION FOR THE 2023-2024 SCHOOL YEAR:

Ms. Debbie Dipprey, Executive Director of School Administration, recommended that the Wichita Falls Independent School District Board of Trustees approve an increase in the number of instructional minutes per school day for the 2023-2024 school year. The addition of 10 minutes of instruction to each school day will allow needed flexibility in the event of more than two inclement weather days occurring within the 23-24 school year. With the added minutes of instruction, students would be less likely to be required to make up instructional time on the two instructional days that are set aside for inclement weather. The additional minutes of instruction would not impact the number of days that employees are on duty.

This item will be placed on the consent agenda for the Board of Trustees regular meeting on September 19, 2022.

LOCAL POLICY UPDATE: FDB - TRANSFERS:

Dr. Peter Griffiths, Associate Superintendent, recommended that the Wichita Falls Independent School District Board of Trustees approve the proposed policy update for FDB(LOCAL) regarding transfers. With the upcoming changes in attendance across the district in the coming years, staff was charged to review and update with recommendations regarding FDB Local Policy (Transfers). The updated recommendation was brought to the District Advisory Committee in the Spring and Summer of 2022 and discussed with the School Board in July 2022. After much discussion, the District Advisory Committee approved the recommended change to the Transfer Policy to go into effect for the 23-24 school year at their July meeting.

This item will be placed on the action agenda for the Board of Trustees regular meeting on September 19, 2022.

BOARD MATTERS:

MINUTES:

Minutes of special session, August 8, 2022 and minutes of regular meeting, August 15, 2022.

These items will be placed on the consent agenda for the Board of Trustees regular meeting on September 19, 2022.

JOINT ELECTION AGREEMENT AND ELECTION SERVICES AGREEMENT BETWEEN THE WICHITA FALLS ISD AND WICHITA COUNTY FOR THE NOVEMBER 8, 2022 ELECTION:

The Wichita Falls Independent School District Board of Trustees received an announcement that district personnel are working closely with the Wichita County Election Division to prepare the joint election agreement.

This item will be placed on the action agenda for the Board of Trustees regular meeting on September 19, 2022.

RECESS:

Mr. Mike Rucker, board president, recessed the special session to go into closed session at 1:38 p.m.

CLOSED SESSION:

1. Discussion of Purchase, Exchange, Lease or Value of Real Property (Pursuant to Texas Government Code Section 551.072)
2. Personnel Matters Including the Appointment, Evaluation, Reassignment, Duties, Discipline, Dismissal and/or Compensation of Individual District Employees (Pursuant to Texas Government Code Section 551.074)
3. Deliberations Regarding Proposed Termination of Term Contract Employee (Pursuant to Texas Government Code Section 551.074)
4. Attorney Consultation Regarding Legal and Procedural Issues Related to Termination of Term Contract Employee (Pursuant to Texas Government Code Section 551.071)

RECONVENED:

Mr. Mike Rucker, board president, reconvened the open session at 2:48 p.m.

HUMAN RESOURCES:

WAIVER CERTIFICATION FOR TEACHERS:

Ms. Dayna Hardaway, Director of Human Resources, recommended that the Wichita Falls Independent School District Board of Trustees approve the waiver certification for teachers. This waiver will allow an individual to serve without the necessary certification requirements.

This item will be placed on the consent agenda for the Board of Trustees regular meeting on September 19, 2022.

PERSONNEL REPORT:

Ms. Dayna Hardaway, Director of Human Resources, reported to the Wichita Falls Independent School District Board of Trustees a review of employee resignations/retirements that have been submitted since the last board meeting. The resignations/retirements have been accepted by Dr. Donny Lee, Superintendent of Schools, in accordance with the requirements of Policy DFE (LOCAL).

LETTERS OF RETIREMENT SINCE THE SUBMISSION OF THE LAST BOARD AGENDA:

Professionals

Bryant, Kimberly – Teacher, McNiel (12/16/22)

Clerical/Auxiliary/Support

Martin, Robin – Aide, Brook Village (12/16/22)

Myles, Hilda – Print Shop Foreman, Ed Center (12/16/22)

Worthen, Gloria – Aide, Jefferson (9/30/22)

LETTERS OF RESIGNATION SINCE THE SUBMISSION OF THE LAST BOARD AGENDA:

Professionals

Deeb, Julie – Diagnostician, SPED (9/30/22)

Miller, Aaron – Teacher, Rider/Hirschi (8/18/22)

Schultz, Claudia – Diagnostician, SPED (8/24/22)

Stewart, Tori – Teacher, Milam (8/12/22)

Clerical/Auxiliary/Support

Anguiano, Claudia – Aide, Lamar (8/29/22)

Arriaga, Maribel – Aide, Southern Hills (8/8/22)

Barron, Jose – Aide, Fowler (5/27/22)

Bates, Josh – Textbook Specialist, Warehouse (9/5/22)

Butler, Margaret – Aide, Jefferson (5/27/22)

Chronos, Joshua – Aide, McNiel (9/6/22)

Chronos, Tina – Aide, McNiel (8/12/22)

Davis, Brittany – Aide, West Foundation (5/27/22)

Johnson, Felisha – Clerk, Hirschi (9/1/22)

Jones, Lisa – LVN, Southern Hills (9/2/22)

Guthrie, Lynette – Aide, McNiel (5/27/22)

Laussman, Melissa – Clerk, WFHS (9/08/22)

Perez, Victoria – Clerk, Barwise (8/30/22)

Reese, Diane – Clerk, CEC (8/26/22)

Rivers, Ninfa – Aide, McNiel (5/27/22)

Scobee, Rhonda – Aide, McNiel (5/27/22)

Stokes, Monica – Aide, Farris (5/27/22)

Torres, Jamie – Clerk, Hirschi (9/15/22)

White, Alison – Aide, Fain (5/27/22)

Williams, Amanda – Aide, West Foundation (5/27/22)

TEACHER APPLICANT POOL:

Mr. Mark Lukert, seconded by Ms. K. Elizabeth Yeager, moved that the Wichita Falls Independent School District Board of Trustees approve the proposed teacher applicant pool (Exhibit A) and the addendum (Exhibit B).

Carried unanimously by a vote of 7 – 0

ADJOURNED:

Mr. Mark Lukert, seconded by Mr. Tom Bursey, moved that the Wichita Falls Independent School District Board of Trustees adjourn the meeting at 2:55 p.m.

Carried unanimously by a vote of 7 – 0

President, Board of Trustees

Secretary, Board of Trustees

**APPLICANTS TO BE APPROVED BY THE BOARD OF EDUCATION
September 13, 2022**

CERTIFIED APPLICANT POOL

Name	Certification	University	Yrs of Exp	Position/Assignment	Previous District
Fix, Jennifer	Generalist EC-4	West Texas A&M University (Bachelors & Masters)	3	Teacher Haynes Replacing Dana Griffin	Paradise Honors Elementary Surprise, AZ
Graham, Marley	*Biology 7-12	Texas Tech University	0	Teacher Hirschi Replacing Bridget McConnell	NA
Horton, Leah	NA	Midwestern State University (Bachelors & Masters)	21	Chief Financial Officer Ed Center Replacing Tim Sherrod	WFISD
Love, Abby	***Core Subjects EC-6	Midwestern State University	0	Teacher Franklin Replacing Brenda Woodward	NA
Pollard, Marie	*Core Subjects EC-6	Columbia Southern University	0	Teacher Southern Hills Replacing Brendy Beck	WFISD (Para)

Asterisk indicates Contract Addendum Required. See key below.

** Enrolled in an Alternative Certification Program*

*** One-year out-of state Certification*

****Emergency Permit*

***** Non-Renewal Permit*

DOI = District of Innovation

Rasbury, Kelli	*Core Subject EC-6	Midwestern State University	0	Teacher Southern Hills Replacing Samantha Roark	NA
Reams, Jenica	***Core Subjects EC-6	Midwestern State University	0	Teacher Zundy Added Position	NA
Rodgers, Claire	Generalist 4-8 Science 8-12	Tarleton State University	4	Teacher Southern Hills Replacing Ashley Descottier	Keller ISD
Sillemon, Mack	*PE EC-12	Langston University	1	Teacher Kirby Replacing Gene Silverstrand	WFISD
Thomas, Carl	*Science 7-12	University of Houston Victoria	0	Teacher Hirschi Replacing Cole Moulder	NA
Widner, Megan	DOI	Midwestern State University	0	Teacher Hirschi/Rider Replacing Aaron Miller	NA

Asterisk indicates Contract Addendum Required. See key below.

** Enrolled in an Alternative Certification Program*

*** One-year out-of state Certification*

****Emergency Permit*

***** Non-Renewal Permit*

DOI = District of Innovation

CONTRACT CHANGE

Name	Current Contract	Current Position	New Contract	New Position
Bryant, Kelley	Certified Classroom Teacher Term	Teacher Kirby	Dual Teacher Term	Teacher/Coach Kirby Replacing Shaun Beasley/ Abby Twining
McConnell, Bridget	Certified Classroom Teacher Term	Teacher Kirby	Dual Teacher Term	Teacher/Coach Kirby Replacing Kelly Delaney

Asterisk indicates Contract Addendum Required. See key below.

** Enrolled in an Alternative Certification Program*

*** One-year out-of state Certification*

****Emergency Permit*

***** Non-Renewal Permit*

DOI = District of Innovation

**APPLICANTS TO BE APPROVED BY THE BOARD OF EDUCATION
September 13, 2022**

**CERTIFIED APPLICANT POOL
ADDENDUM**

Name	Certification	University	Yrs of Exp	Position/Assignment	Previous District
McCall, James	Business Education 6-12 Social Studies 6-12	University of Texas Austin	0	Teacher Rider Replacing Rodney Savanich	WFISD (Sub)

CONTRACT CHANGE

Name	Current Contract	Current Position	New Contract	New Position
LaBelle, Rebecca	Certified Classroom Teacher Term	Teacher Cunningham	Diagnostician Term	Diagnostician SPED Replacing Brenda Woodward

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES
WFISD ADMINISTRATION BUILDING – BOARD ROOM
REGULAR BOARD MEETING SEPTEMBER 19, 2022**

CALL TO ORDER AND OPENING STATEMENT:

The Board of Trustees of the Wichita Falls Independent School District met in a regular board meeting on the above date. The meeting was called to order at 6:00 p.m. by Mr. Mike Rucker, board president.

Board members present: Mr. Mike Rucker, Ms. K. Elizabeth Yeager, Mr. Dale Harvey, Mr. Robert Payton, Ms. Katherine McGregor and Mr. Mark Lukert. Mr. Mike Rucker, board president, noted that a quorum was present and the meeting had been duly called and notice of the meeting had been posted for the time and manner required by law. Mr. Tom Burse was absent.

Staff members present: Dr. Donny Lee, Superintendent of Schools, Dr. Peter Griffiths, Associate Superintendent, Ms. Dayna Hardaway, Director of Human Resources, Ms. Ashley Thomas, Communications Officer, Ms. Leah Horton, Chief Financial Officer, Ms. Judith Whittington, Interim Chief Financial Officer, Ms. Deborah Dipprey, Director of School Administration, Ms. Cynthia Kohl, Director of Student Evaluation, Ms. Misti Spear, Director of Strategic Planning, Ms. Lahoma Vaughn, WFISD Chief of Police, and Ms. Kelly Strenski, Director of Fine Arts.

Also present were Mr. Brian Gibson, GM at Durham School Services, Mr. David Potter, Architect at DP4 Consult, and Ms. Trish Choate, reporter for Times Record News.

PRESENTATION OF COLORS:

Wichita Falls High School JROTC presented the colors.

INVOCATION:

Mr. Mike Rucker gave the invocation.

PRESENTATIONS:

TSSEC OUTSTANDING PERFORMERS:

The Wichita Falls Independent School District Board of Trustees recognized the Texas State Solo and Ensemble Competition (TSSEC) Outstanding Performers from Rider High School.

Rider High School Choir

Anibal Aranda

Directors: Melanie Coons and Ayrian Norman

Rider High School Orchestra

Jun Park

Director: Loy Studer

PUBLIC COMMENTS:

Ms. Meagan Hoover, community member and parent, spoke to the Wichita Falls Independent School District Board of Trustees about attendance lines.

Mr. David Gray, a Burkburnett resident, shared with the Wichita Falls Independent School District Board of Trustees his thoughts on several agenda items.

Ms. Valerie Rhodes, a community member, spoke to the Wichita Falls Independent School District Board of Trustees regarding the programs that will be in the new high schools and transportation availability after the attendance zones are changed.

REPORTS OR SPECIAL DISCUSSION ITEMS:

CONSTRUCTION UPDATE ON WF LEGACY HS AND WF MEMORIAL HS:

Mr. David Potter, Architect with DP4 Consult and Huckabee, Inc, gave a detailed report on the construction at Wichita Falls Legacy High School and Wichita Falls Memorial High School.

CONSENT AGENDA:

Ms. Elizabeth Yeager, seconded by Mr. Dale Harvey, moved that the Wichita Falls Independent School District Board of Trustees approve the consent agenda with the following items: Resolution Regarding Extracurricular Status of 4-H Organization, Financial Reports as of July 31, 2022, NWEA MAP Growth K-12 and Map Reading Fluency, DocuNav Solutions Laserfiche Purchase, Texas Education Agency Waiver Application for Expedited and General State Waiver for Staff Development, Increased Minutes of Instruction for the 2023-2024 School Year, Minutes, and Waiver Certification for Teachers.

Carried unanimously by a vote of 6 – 0

SCHOOL ADMINISTRATION:

LOCAL POLICY UPDATE: FDB - TRANSFERS:

Ms. K. Elizabeth Yeager, seconded by Mr. Robert Payton, moved that the Wichita Falls Independent School District Board of Trustees approve the proposed changes to policy FDB(LOCAL) regarding transfers.

Carried by a vote of 5 – 1

FINANCIAL SERVICES:

TRANSPORTATION BUDGET AMENDMENT:

Ms. K. Elizabeth Yeager, seconded by Mr. Robert Payton, moved that the Wichita Falls Independent School District Board of Trustees approve transportation budget amendment including adjusting the number of buses that were approved at a previous meeting.

Carried unanimously by a vote of 6 – 0

BOARD MATTERS:

JOINT ELECTION AGREEMENT AND ELECTION SERVICES AGREEMENT BETWEEN THE WICHITA FALLS ISD AND WICHITA COUNTY FOR THE NOVEMBER 8, 2022 ELECTION:

The Wichita Falls Independent School District Board of Trustees received an announcement that district personnel are working closely with the Wichita County Election Division to prepare the joint election agreement.

This item will be placed on the action agenda for the Board of Trustees special session on October 11, 2022.

RECESS:

Mr. Mike Rucker, board president, recessed the special session to go into closed session at 6:46 p.m.

CLOSED SESSION:

1. Personnel Matters Including the Appointment, Evaluation, Reassignment, Duties, Discipline, Dismissal and/or Compensation of Individual District Employees (Pursuant to Texas Government Code 551.074)
2. Discussion of Purchase, Exchange, Lease or Value of Real Property (Pursuant to Texas Government Code Section 551.072)

RECONVENED:

Mr. Mike Rucker, board president, reconvened the open session at 7:57 p.m.

HUMAN RESOURCES:

TEACHER APPLICANT POOL:

Mr. Mark Lukert, seconded by Mr. Robert Payton, moved that the Wichita Falls Independent School District Board of Trustees approve the proposed teacher applicant pool (Exhibit A) and addendum (Exhibit B).

Carried unanimously by a vote of 6 – 0

ADJOURNMENT:

Mr. Robert Payton, seconded by Mr. Dale Harvey, moved that the Wichita Falls Independent School District Board of Trustees adjourn the meeting at 8:00 p.m.

Carried unanimously by a vote of 6 – 0

President, Board of Trustees

Secretary, Board of Trustees

**APPLICANTS TO BE APPROVED BY THE BOARD OF EDUCATION
September 19, 2022**

CERTIFIED APPLICANT POOL

Name	Certification	University	Yrs of Exp	Position/Assignment	Previous District
Coleman, Sarah	* Core Subjects w/ STR EC-6 SPED EC-12	Midwestern State University	0	Teacher Milam Replacing Sandra Bunker	WFISD (Sub)
Scruggs, Erin	***Core Subjects w/ STR EC-6	Midwestern State University	0	Teacher Scotland Park Replacing Michael Almanza	WFISD (Sub)

Asterisk indicates Contract Addendum Required. See key below.

** Enrolled in an Alternative Certification Program*

*** One-year out-of state Certification*

****Emergency Permit*

***** Non-Renewal Permit*

DOI = District of Innovation

**APPLICANTS TO BE APPROVED BY THE BOARD OF EDUCATION
September 19, 2022**

**CONTRACT CHANGE
ADDENDUM**

Name	Current Contract	Current Position	New Contract	New Position
Walker, Mae	Professional Educator Term	Curriculum Specialist Ed Center – Elementary	Certified Classroom Teacher Term	Teacher Haynes Replacing Madison Smith

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES
WFISD ADMINISTRATION BUILDING – BOARD ROOM
WORK SESSION SEPTEMBER 26, 2022**

CALL TO ORDER AND OPENING STATEMENT:

The Board of Trustees of the Wichita Falls Independent School District met in a work session on the above date. Mr. Mike Rucker, board president, called the meeting to order at 6:00 p.m.

Board members present: Mr. Mike Rucker, Ms. K. Elizabeth Yeager, Mr. Tom Bursey, Mr. Dale Harvey, Mr. Mark Lukert, Ms. Katherine McGregor, and Mr. Robert Payton. Mr. Mike Rucker, board president, noted that a quorum was present and the meeting had been duly called and notice of the meeting had been posted for the time and manner required by law.

Others present: Dr. Donny Lee, Superintendent of Schools, Wes Pierce, Executive Director at Region 9 ESC, Micki Wesley, Deputy Executive Director at Region 9 ESC, Kenny Miller, Deputy Executive Director at Region 9 ESC, and Joseph Saint, reporter for KAUZ.

INVOCATION:

Mr. Mike Rucker gave the invocation.

PUBLIC COMMENT:

Mr. David Gray, community member, spoke to the Wichita Falls Independent School District Board of Trustees about duties and responsibilities of Board Members and Superintendent of Schools.

BOARD MATTERS:

CLOSED SESSION:

Mr. Mike Rucker, board president recessed the work session to go into closed session at 6:05 p.m.

Closed Session Pursuant to Texas Government Code 551.074: Discussions Concerning the Duties and Responsibilities of School Board Members and the Superintendent.

GOAL SETTING WORKSHOP:

Mr. Wes Pierce, Executive Director at Region 9 ESC, led the Goal Setting Workshop with the Wichita Falls Independent School District Board of Trustees.

RECONVENED:

Mr. Mike Rucker, board president, reconvened the open session at 8:50 p.m.

ADJOURNMENT:

Mr. Dale Harvey, seconded by Mr. Mark Lukert, moved that the Wichita Falls Independent School District Board of Trustees adjourn the meeting at 8:51 p.m.

Carried unanimously by a vote of 7 – 0

President, Board of Trustees

Secretary, Board of Trustees

WICHITA FALLS ISD BOARD OF TRUSTEES
October 17, 2022

Agenda Item:	Applicant Pool		
Administrator Responsible:	Dayna Hardaway, Director of Human Resources		
Attachments:	Applicant Pool		
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees approve the proposed applicant pool as submitted by Dayna Hardaway, Director of Human Resources, and as recommended by Dr. Donny Lee, Superintendent of Schools.

**APPLICANTS TO BE APPROVED BY THE BOARD OF EDUCATION
October 17, 2022**

**CERTIFIED APPLICANT POOL
(Addendum)**

Name	Certification	University	Yrs of Exp	Position/Assignment	Previous District
Minniear, Toby	*Core Subjects w/STR EC-6	Midwestern State University	0	Teacher Fain Replacing Brittany Davis	NA
Smith, Anthony	NA	Liberty University	9	Chief of Police Ed Center Replacing Lahoma Vaughn	Buna ISD

Asterisk indicates Contract Addendum Required. See key below.

** Enrolled in an Alternative Certification Program*

*** One-year out-of state Certification*

****Probationary Certificate*

***** Non-Renewal Permit*

DOI = District Of Innovation

WICHITA FALLS ISD BOARD OF TRUSTEES
October 17, 2022

Agenda Item:	Election Services Contract between the Wichita Falls ISD and Wichita County for the November 8, 2022 Trustee Election		
Administrator Responsible:	Dr. Donny Lee, Superintendent		
Attachments:	Election Services Contract		
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees enters into an Election Services Contract with Wichita County as recommended by Dr. Donny Lee, Superintendent of Schools.

THE STATE OF TEXAS §
 § COMMISSIONERS COURT
COUNTY OF WICHITA §

**JOINT ELECTION CONTRACT/ELECTION SERVICES CONTRACT BETWEEN
THE WICHITA FALLS INDEPEDENT SCHOOL DISTRICT AND WICHITA
COUNTY, TEXAS**

THIS AGREEMENT FOR ELECTION SERVICES (hereinafter “Contract”) is made this 17th day of October, 2022, by and between Wichita County, Texas (hereinafter “County”), and Wichita Falls Independent School District (hereinafter “Political Subdivision”), pursuant to Texas Election Code Sections 31.092 and 271.002 for a November 8, 2022 election to be administered by Lori Bohannon, Wichita County County Clerk, (hereinafter “Wichita County Clerk”).

RECITALS

WHEREAS, Political Subdivision, at its sole expense, is holding a general election for the selection of certain elected officers on November 8, 2022; and

WHEREAS, County owns an electronic voting system, the Hart InterCivic Verity Duo, which has been duly approved by the Secretary of State pursuant to Texas Election Code Chapter 122, as amended, and is compliant with the accessibility requirements set forth by Texas Election Code Section 61.012; and

WHEREAS, Political Subdivision desires to use the County's electronic voting system and to compensate County for such use and to share in certain other expenses connected with joint elections in accordance with the applicable provisions of Chapters 31 and 271 of the Texas Election Code, as amended;

NOW THEREFORE, in consideration of the mutual covenants, agreements, and benefits to the parties, **IT IS AGREED** as follows:

I. ADMINISTRATION

The parties agree to hold a "Joint Election" in accordance with Chapter 271 of the Texas Election Code and this Contract. The Wichita County Clerk shall coordinate, supervise, and handle all aspects of administering the Joint Election as provided in this Contract.

Political Subdivision agrees to pay Wichita County for equipment, supplies, services, and administrative costs as provided in this Contract. The Wichita County Clerk shall serve as the administrator for the Joint Election; however, Political Subdivision shall remain responsible for the decisions and actions of its officers necessary for the lawful conduct of its election. The Wichita County County Clerk shall provide advisory services in connection with decisions to be made and actions to be taken by the officers of the Political Subdivision.

It is understood that other political subdivisions may wish to participate in the use of the County's electronic voting system and polling places, and it is agreed that Wichita County and

the Wichita County Clerk may enter into other joint election agreements and contracts for election services for those purposes on terms and conditions generally similar to those set forth in this Contract. Political Subdivision agrees that Wichita County may enter into joint election agreements with other political subdivisions that may have territory located partially or wholly within the boundaries of Political Subdivision, and in such case all parties sharing common territory shall share a joint ballot on the County's electronic voting system at the applicable polling places. In such cases, costs shall be pro-rated among the participants according to **Section X** of this Contract.

At each polling location, joint participants shall share voting equipment and supplies to the extent possible. The participating parties shall share a mutual ballot in those precincts where jurisdictions overlap.

However, in no instance shall a voter be permitted to receive a ballot containing an office or proposition stating a measure on which the voter is ineligible to vote. Multiple ballot styles shall be available in those shared polling places where jurisdictions do not overlap.

II. LEGAL DOCUMENTS

Political Subdivision shall be responsible for the preparation, adoption, and publication of all required election orders, resolutions, notices, and any other pertinent documents required by the Texas Election Code and/or Political Subdivision's governing body, charter, or ordinances.

Preparation of the necessary materials for notices and the official ballot shall be the responsibility of each participating authority, including translation to languages other than English. Each participating authority shall provide a copy of their respective election orders and notices to the Wichita County Clerk.

If necessary, the Political Subdivision shall prepare a submission to the United States Department of Justice for pre-clearance of the joint election procedures and polling places, pursuant to the Voting Rights Act of 1965, as amended.

III. VOTING LOCATIONS

All resident qualified voters of Political Subdivision shall be permitted to vote in said election at any countywide polling place (commonly referred to as "Countywide Vote Centers").

The Wichita County Clerk shall select and arrange for the use of all election day voting locations. Voting locations will be, whenever possible, the usual voting location for each election precinct in elections conducted by the County. The proposed voting locations are listed in Exhibit "B", as amended, of this Contract. In the event a voting location is not available, the Wichita County Clerk will arrange for use of an alternate location with the approval of the Political Subdivision. The Wichita County Clerk shall notify the Political Subdivision in writing of any changes to the locations listed in Exhibit "B".

If polling place(s) for the November 8, 2022 election are different from the polling place(s) used by Political Subdivision in its most recent election, Political Subdivision agrees to post a notice (in English and Spanish) no later than November 7, 2022 at the entrance to any previous polling

places in the jurisdiction stating that the polling location has changed and stating the Political Subdivision's polling place names and addresses in effect for the November 8, 2022 election.

IV. ELECTION JUDGES, CLERKS, AND OTHER ELECTION PERSONNEL

Wichita County Clerk shall be responsible for the appointment of the presiding judge and alternate judge for each polling location in accordance with Chapter 32 of the Texas Election Code. The Wichita County Clerk shall make emergency appointments of election officials if necessary.

Upon request by the Political Subdivision, the Wichita County Clerk agrees to assist in recruiting polling place officials who are bilingual (fluent in both English and Spanish).

The Wichita County Clerk shall notify all election judges of the eligibility requirements of Subchapter C of Chapter 32 of the Texas Election Code, and will take the necessary steps to insure that all election judges appointed for the Joint Election are eligible to serve.

The Wichita County Clerk shall arrange for the training of all election judges and clerks. The Wichita County Clerk shall arrange for the date, time, and place for presiding election judges to pick up their election supplies. Each presiding election judge will be sent a letter from the Wichita County Clerk notifying him of his appointment, the time and location of training and distribution of election supplies, and the number of election clerks that the presiding judge may appoint. Each election judge and clerk will receive compensation as stated in Exhibit "A" from Political Subdivision at an hourly rate established by the Political Subdivision pursuant to Texas Election Code Section 32.091. The election judge will receive an additional sum of \$15.00 to \$25.00 (based on distance traveled) for picking up the election supplies prior to Election Day and for returning the supplies and equipment to the central counting station after the polls close.

The Wichita County Clerk may employ other personnel necessary for the proper administration of the election, including security as necessary, such part-time help as is necessary to prepare for the election, to ensure the timely delivery of supplies during early voting and on Election Day and for the efficient tabulation of ballots at the central counting station. Part-time personnel working in support of the Early Voting Ballot Board and/or central counting station on election night will be compensated at the rate set by Wichita County.

V. PREPARATION OF SUPPLIES AND VOTING EQUIPMENT

The Wichita County Clerk shall arrange for all election supplies and voting equipment including, but not limited to official ballots, sample ballots, voter registration lists, and all forms, signs, maps and other materials used by the election judges at the voting locations. At each polling location, joint participants shall share voting equipment and supplies to the extent possible. The participating parties shall share a mutual ballot in those precincts where jurisdictions overlap. However, in no instance shall a voter be permitted to receive a ballot containing an office or proposition stating a measure on which the voter is ineligible to vote. Multiple ballot styles shall be available in those shared polling places where jurisdictions do not overlap. The Wichita County Clerk shall provide the necessary voter registration information, maps, instructions, and

other information needed to enable the election judges in the voting locations that have more than one ballot style to conduct a proper election.

Political Subdivision shall furnish the Wichita County Clerk a list of candidates and/or propositions showing the order and the exact manner in which the candidate names and/or proposition(s) are to appear on the official ballot (including titles and text in each language in which the authority's ballot is to be printed). This list shall be delivered to the Wichita County Clerk as soon as possible after ballot positions have been determined by each of the participating authorities. Each participating authority shall be responsible for proofreading and approving the ballot insofar as it pertains to that authority's candidates and/or propositions.

VI. EARLY VOTING

The participating authorities agree to conduct joint early voting and to appoint the Election Administrator as the Early Voting Clerk in accordance with Sections 31.097 and 271.006 of the Texas Election Code. Political Subdivision agrees to appoint the Wichita County Clerk's permanent county employees as deputy early voting clerks. The participating authorities further agree that the Wichita County Clerk may appoint other deputy early voting clerks to assist in the conduct of early voting as necessary, and that these additional deputy early voting clerks shall be compensated at an hourly rate set by Wichita County pursuant to Section 83.052 of the Texas Election Code. Early Voting by personal appearance will be held at the locations, dates, and times listed in Exhibit "B" of this Contract, as amended. Any qualified voter of the Joint Election may vote early by personal appearance at any one of the joint early voting locations.

As Early Voting Clerk, the Wichita County Clerk shall receive applications for early voting ballots to be voted by mail in accordance with Chapters 31 and 86 of the Texas Election Code. Any requests for early voting ballots to be voted by mail received by the Political Subdivision shall be forwarded immediately by fax or courier to the Wichita County Clerk for processing.

The Wichita County Clerk shall, upon request, provide the Political Subdivision a copy of the early voting report on a daily basis and a cumulative final early voting report following the election.

VII. EARLY VOTING BALLOT BOARD

Wichita County shall appoint an Early Voting Ballot Board (EVBB) to process early voting results from the Joint Election. The Presiding Judge of Central Count, with the assistance of the Wichita County Clerk, shall appoint two or more additional members to constitute the EVBB. The Wichita County Clerk shall determine the number of EVBB members required to efficiently process the early voting ballots.

VIII. CENTRAL COUNTING STATION AND ELECTION RETURNS

The Wichita County Clerk shall be responsible for establishing and operating the central counting station to receive and tabulate the voted ballots in accordance with the provisions of the Texas Election Code and of this Contract.

The participating authorities hereby, in accordance with sections 127.002, 127.003, and 127.005 of the Texas Election Code, appoint the following central counting station officials:

- Counting Station Manager: Lori Bohannon, Wichita County Clerk
- Tabulation Supervisor: Penny Baxley, Wichita County Deputy Clerk Presiding Judge: TBD, Election Clerk

The Counting Station Manager or their representative shall deliver timely cumulative reports of the election results as precincts report to the central counting station and are tabulated. Said Manager shall be responsible for releasing cumulative totals and precinct returns from the election to the joint participants, by distribution of hard copies transmittals by facsimile and by phone (when so requested).

The Wichita County County Clerk will prepare the unofficial canvass reports after all precincts have been counted, and will deliver a copy of the unofficial canvass to the Political Subdivision as soon as possible after all returns have been tabulated. All participating authorities shall be responsible for the official canvass of their respective elections.

The Wichita County County Clerk shall be responsible for conducting the post-election manual recount required by Section 127.201 of the Texas Election Code unless a waiver is granted by the Secretary of State. Notification and copies of the recount, if waiver is denied, will be provided to each participating authority and the Secretary of State's Office.

IX. RUNOFF ELECTION

Political Subdivision shall have the option of extending the terms of this Contract through its runoff election, if applicable. In the event of such runoff election, the terms of this Contract shall automatically extend unless the Political Subdivision notifies the Wichita County Clerk in writing within 10 days of the original election.

Political Subdivision shall reserve the right to reduce the number of early voting locations and/or Election Day voting locations in any runoff election. If necessary, any voting changes made by the Political Subdivision between the original election and the runoff election shall be submitted by the authority making the change to the United States Department of Justice for the preclearance required by the Federal Voting Rights Act of 1965, as amended.

X. ELECTION EXPENSES AND ALLOCATION OF COSTS

The participating authorities agree to share the costs of administering the Joint Election. Unless specifically stated otherwise, it is mutually agreed that election costs will be shared according to a formula which is based on the cost. The election costs will be calculated by adding together the overall expenses the election. The percentage to be charged is as set forth in Exhibit "A."

Costs for Early Voting by Personal Appearance shall be allocated as shown in Exhibit "A" of this Contract.

XI. WITHDRAWAL FROM CONTRACT DUE TO CANCELLATION OF ELECTION

Political Subdivision may withdraw from this Contract and the Joint Election should it cancel its election in accordance with Sections 2.051 - 2.053 of the Texas Election Code. The Political Subdivision is fully liable for any expenses incurred by Wichita County on behalf of the Political Subdivision. Any monies deposited with the County by the withdrawing authority shall be refunded, minus the aforementioned expenses and administrative fee if applicable.

XII. RECORDS OF THE ELECTION

The Wichita County Clerk is hereby appointed general custodian of the voted ballots and all records of the Joint Election as authorized by Section 271.010 of the Texas Election Code.

Access to the election records shall be available to each participating authority as well as to the public in accordance with applicable provisions of the Texas Election Code and the Texas Public Information Act. The election records shall be stored at the offices of the Wichita County Clerk or at an alternate facility used for storage of the County's records. The Wichita County Clerk shall ensure that the records are maintained in an orderly manner so that the records are clearly identifiable and retrievable.

Records of the election shall be retained and disposed of in accordance with the provisions of Section 66.058 of the Texas Election Code. If records of the election are involved in any pending election contest, investigation, litigation, or open records request, the Wichita County Clerk shall maintain the records until final resolution or until final judgment, whichever is applicable.

It is the responsibility of each participating authority to bring to the attention of the Wichita County Clerk any notice of pending election contest, investigation, litigation or open records request which may be filed with the participating authority.

XIII. RECOUNTS

A recount may be obtained as provided by Title 13 of the Texas Election Code. Political Subdivision agrees that any recount shall take place at the offices of the Wichita County Clerk, and that the Wichita County Clerk shall serve as Recount Supervisor and the Political Subdivision's official or employee who performs the duties of a secretary under the Texas Election Code shall serve as Recount Coordinator.

The Wichita County County Clerk agrees to provide advisory services to the Political Subdivision as necessary to conduct a proper recount.

XIV. MISCELLANEOUS PROVISIONS

1. Because other districts and political subdivisions may wish to participate in the use of the County's election equipment and voting places, it is agreed that the Wichita County Clerk may contract with such other districts or political subdivisions for such purposes and that in such event there may be an adjustment of the pro-rata share to be paid to the County by the participating authorities.
2. The Wichita County Clerk shall file copies of this Contract with the Wichita County Treasurer and the Wichita County Auditor in accordance with Section 31.099 of the Texas Election Code.

3. In the event that legal action is filed contesting Political Subdivision's election under Title 14 of the Texas Election Code, Political Subdivision shall choose and provide, at its own expense, legal counsel for the County, the Wichita County Clerk, and additional election personnel as necessary.

4. Nothing in this Contract prevents any party from taking appropriate legal action against any other party and/or other election personnel for a breach of this Contract or a violation of the Texas Election Code.

5. The parties agree that under the Constitution and laws of the State of Texas, neither Wichita County nor Political Subdivision can enter into an agreement whereby either party agrees to indemnify or hold harmless another party; therefore, all references of any kind, if any, to indemnifying or holding or saving harmless for any reason are hereby deleted.

6. This Contract shall be construed under and in accord with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Wichita County, Texas.

7. In the event one or more of the provisions contained in this Contract shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision hereof and this Contract shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

8. All parties shall comply with all applicable laws, ordinances, and codes of the State of Texas, all local governments, and any other entities with local jurisdiction.

9. The waiver by any party of a breach of any provision of this Contract shall not operate as or be construed as a waiver of any subsequent breach.

10. Any amendments of this Contract shall be of no effect unless in writing and signed by all parties hereto.

IN TESTIMONY HEREOF, this Contract, its multiple originals all of equal force, has been executed on behalf of the parties hereto as follows, to-wit:

It has on the ___ day of _____, 2022 been executed on behalf of Wichita County by the County Judge and the Wichita County Clerk pursuant to the Texas Election Code so authorizing;

It has on the ___ day of _____, 2022 been executed on behalf of the Political Subdivision by its Presiding Officer or authorized representative, pursuant to an action of the Political Subdivision so authorizing;

ATTEST: WICHITA COUNTY, TEXAS

Woodrow G. Gossom, County Judge

Lori Bohannon, Wichita County County Clerk

ATTEST: POLITICAL SUBDIVISION

Donny Lee, Superintendent

EXHIBIT “A”

STAFF FOR POLLING LOCATIONS:

- Judges and alternate Judges: \$15.00 per hour
- Clerks: \$12.00 per hour
- Judges: \$15.00 to \$25.00 fee for Pickup and Delivery to Wichita County County Clerk’s Office in Wichita Falls, Texas based on distance traveled.

ADMINISTRATION FEE:

- Ten percent (10%) of the cost per entity

COST SHARE:

BASED ON THE NUMBER OF ENTITIES PARTICIPATING IN THIS ELECTION, POLITICAL SUBDIVISION’S PROPORTIONATE SHARE OF ELECTION COSTS WILL BE AS SHOWN BELOW:

Wichita County	56.8%
WFISD	39.3%
CVISD	3.9%

EXHIBIT “B”

The polling places at said election shall be countywide polling places (commonly referred to as “Countywide Vote Centers”) located in Wichita County, Texas at the following locations, which are subject to change by Wichita County:

EARLY VOTING LOCATIONS

LOCATION	ADDRESS	DATE	TIME
WICHITA COUNTY COURTHOUSE Main Location	900 7TH ST ROOM 139	October 24th – 28th October 29th October 30th October 31 Nov -4th	8:00 to 5:00 7:00 to 7:00 Noon to 6:00 7:00 to 7:00
COMMISSIONER 2 BLDG	102 W COLLEGE BURKBURNETT	October 24th – 28th October 29th October 30th October 31 Nov -4th	8:00 to 5:00 7:00 to 7:00 Noon to 5:00 7:00 to 7:00
WICHITA COUNTY TAX OFFICE SUBSTATION	400 N WALL ST IOWA PARK	October 24th – 28th October 29th October 30th October 31 Nov -4th	8:00 to 5:00 7:00 to 7:00 Noon to 5:00 7:00 to 7:00
HOME DEPOT	3705 KELL BLVD WICHITA FALLS	October 24th – 28th October 29th October 30th October 31 Nov -4th	9:00 to 7:00 8:00 to 8:00 Noon to 5:00 8:00 to 8:00
SENER MALL SIKES	3111 MIDWESTERN PKWY WICHITA FALLS	October 24th – 28th October 29th October 30th October 31 Nov -4th	10:00 to 7:00 10:00 to 7:00 Noon to 5:00 10:00 to 7:00
COMMISSIONER 4 BLDG	2023 SH 25 N ELECTRA	October 24th – 28th October 29th October 30th October 31 Nov -4th	8:00 to 5:00 Closed Closed 8:00 to 5:00

Due to COVID locations and times are subject to CHANGE

EXHIBIT “C”

Election Day Voting Locations November 8, 2022 Primary Elections

Allendale Baptist Church, 4650 Allendale Rd., Wichita Falls, 76310

The Forum, 2120 Speedway Ave., Wichita Falls, 76308

Western Hills Baptist Church, 5107 Ridgecrest, Wichita Falls 76310

Faith Lodge #1158, 3503 Kemp Ave., Wichita Falls, 76308

Sikes Lake Center, Council DR, Wichita Falls, 76308

Kamay VFD, 8537 SH 258 W, Kamay, 76369

Texas Highway Dept., 1601 Southwest Pkwy., Wichita Falls, 76302

Wesley United Methodist Church, 1526 Weeks St., Wichita Falls, 76302

First Baptist Church at Sheppard, 2101 Puckett Road, Wichita Falls, 76306

Legacy Church of God, 1420 TX-11 Loop, Wichita Falls, 76306

Cameron Gardens VFD, 153 FM 1740, Wichita Falls, 76305

Commissioner Pct. 2 Bldg., 102 West College, Burkburnett, 76354

Tenth & Broad Church of Christ, 1319 10th St., Wichita Falls, 76301

Region IX Education Center, 301 Loop 11, Wichita Falls, 76306

First Baptist Family Center, 300 W Bank, Iowa Park, 76367

Faith Baptist Church, 411 S Wall, Iowa Park TX 76367

Martin Luther King Center, 1100 Smith, Wichita Falls, 76301

Jefferson Baptist Church, 401 Jefferson St, Wichita Falls 76306

Mercy Church, 3101 McNeil, Wichita Falls, 76309

Life Church, 4350 Seymour Hwy., Wichita Falls, 76309

Floral Heights United Methodist Church, 2215 10th St., Wichita Falls, 76309

Haws Rd. Community Church, 2635 Haws Rd., Iowa Park, 76367

First Baptist Church, 406 W. Garrison, Electra, 76360

WICHITA FALLS ISD BOARD OF TRUSTEES
October 17, 2022

Agenda Item:	Board of Trustees Continuing Education Training		
Administrator Responsible:	Dr. Donny Lee, Superintendent of Schools		
Attachments:	Overview of Continuing Education Requirements Continuing Education Hours Oct. 2021 – Oct. 2022		
<input type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input checked="" type="checkbox"/> Report

Administrative Recommendation:

Mike Rucker, Board President, will make an announcement of the continuing education requirements.

Under State Board of Education Rule, completing required continuing education each year of service is a basic obligation and expectation of any sitting board member.

There are seven training areas for board member continuing education:

1. Local District Orientation
2. Orientation to the Texas Education Code
3. Post-Legislative Update to the Texas Education Code
4. Team-Building
5. Additional Continuing Education
6. Evaluating Student Academic Performance and Setting Goals
7. Identifying and Reporting Abuse, Trafficking, and other Maltreatment of Children
8. School Safety

To the extent applicable to each board member, I will announce the completion or deficiency as to required training.

Local District Orientation:

No new board members were required to complete local district orientation training for the time period covered by this announcement.

Orientation to the Texas Education Code:

No new board members were required to complete Orientation to the Texas Education Code training for the time period covered by this announcement.

Post-Legislative Update to the Texas Education Code:

No new board members were required to complete the post-legislative update to the Texas Education Code for the time period covered by this announcement.

Team-Building:

The following board members have completed Team-Building: Mike Rucker, Elizabeth Yeager, Tom Bursey, Dale Harvey, Mark Lukert, and Katherine McGregor.

Additional Continuing Education:

Note: 10 hours for first-year members, 5 hours for subsequent years.

The following board members have completed the additional continuing education requirements: Mike Rucker, Tom Bursey, Mark Lukert, and Katherine McGregor.

The following board members have not completed the additional continuing education requirements: Dale Harvey and Elizabeth Yeager.

Evaluating Student Academic Performance and Setting Goals:

The following board members have not completed the biennial training on evaluating student academic performance and setting goals: Mike Rucker, Elizabeth Yeager, Tom Bursey, Dale Harvey, Mark Lukert, and Katherine McGregor. Since this training is required with the superintendent, the team of eight is working to complete this training in the coming months.

Identifying and Reporting Abuse, Trafficking, and Other Maltreatment of Children:

The following board members have completed the biennial training on identifying and reporting abuse and trafficking: Mike Rucker, Tom Bursey, Katherine McGregor, and Mark Lukert.

The following board members have not completed the biennial training on identifying and reporting abuse and trafficking: Elizabeth Yeager and Dale Harvey.

School Safety:

The following board members have completed the biennial training on identifying and reporting abuse and trafficking: Mike Rucker, Tom Bursey, and Katherine McGregor.

The following board members have not completed the biennial training on identifying and reporting abuse and trafficking: Elizabeth Yeager, Dale Harvey, and Mark Lukert.

Exceeding Required Continuing Education

The following board members have exceeded the required amount of continuing education training: Mark Lukert exceeded the required training with 9 additional hours.

School Board Continuing Education Record

School District: Wichita Falls ISD

Reporting Date: October 17, 2022

Reporting Period: October 19, 2021 - October 17, 2022

Name	Tier One		Tier Two	Tier Three	Tier Four: Eval. Student Performance	Open Meetings Training	Public Information Act Training	School Safety	Child Abuse Prevention
	Local Orientation	Education Code Orientation or Update	Team-Building (Annual)	Continuing Education in Assessed Needs	Required every other year-3 hours	Required of All Elected Public Officials	Required of All Elected Public Officials	Required by TEA Learn every other year	Required by HB403 - Every other year
	Enter date completed	Enter date completed	Enter date entire team completed	Enter hours completed since October 19, 2021	Enter date completed	Enter date completed	Enter date completed	Enter date completed	Enter date completed
Mike Rucker	4/11/2017	9/9/2021	9/26/2022	5.25	5/28/2020	11/23/2017	11/23/2017	8/24/2022	9/14/2022
Elizabeth Yeager	5/22/2014	9/9/2021	9/26/2022	1.00	5/28/2020	6/14/2014	6/14/2014		5/14/2020
Tom Bursey	7/25/2016	9/1/2021	9/26/2022	5.00	3/30/2021	11/24/2017	11/24/2017	8/24/2022	8/27/2022
Dale Harvey	5/29/2012	10/18/2019	9/26/2022		5/14/2018	7/13/2006	7/13/2006		
Mark Lukert	1/15/2019	10/30/2021	9/26/2022	14.00	9/19/2019	12/1/2018	12/1/2018		9/9/2021
Katherine McGregor	1/15/2019	9/1/2021	9/26/2022	5.00	9/19/2019	12/1/2018	12/1/2018	10/2/2022	10/17/2022