



Agenda of Special Session January 11, 2022 The Board of Trustees Wichita Falls Independent School District

In Compliance with the Texas Government Code, Chapter 551, Subchapter C, the Board of Trustees of the Wichita Falls Independent School District will meet for a Special Session at 12:00 PM, on January 11, 2022, in the Board Room at the Education Center, 1104 Broad St, Wichita Falls, TX 76301.

The subjects to be discussed, considered, or upon which any formal action may be taken are as listed below.

I. CALL TO ORDER AND OPENING STATEMENT	
II. INVOCATION	
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V. FINANCIAL SERVICES	
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A. Texas Academic Performance Reports	53
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VIII. BOARD MATTERS	
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B. Closed Session:	
1. Personnel Matters Including the Appointment, Evaluation, Reassignment, Duties, Discipline, Dismissal and/or Compensation of Individual District Employees (<i>Pursuant to Texas Government Code 551.074</i>)	
IX. HUMAN RESOURCES	
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X. ADJOURNMENT	

The notice for this meeting was posted in compliance with the Texas Open Meetings Act on Friday, January 7, 2021 at 4:00 pm.

For the Board of Trustees

**WICHITA FALLS ISD BOARD OF TRUSTEES
JANUARY 11, 2022**

Agenda Item:	Resale Bid of Property Located within the WFISD		
Administrator Responsible:	Tim Sherrod, Chief Financial Officer		
Attachments:	Tax Resale Deed		
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> For Discussion	<input type="checkbox"/> Information	<input type="checkbox"/> Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees approves the Resale Bid for 1307 33rd Street as submitted by Tim Sherrod, Chief Financial Officer and as recommended by Michael S. Kuhrt, Superintendent of Schools.

Explanation:

The property located at 401 E. 3rd Street was previously struck off to the City of Wichita Falls, acting as Trustee for the City, Wichita County, and the Wichita Falls Independent School District. The property is excess real property acquired through delinquent tax suits when there was no bid received on said property at the Courthouse sale. Due to the condition of the property, no one has expressed an interest in purchasing the property for the struck off value of \$2,023.62. An interested party made a written offer of \$600.00 to purchase 401 E. 3rd Street for the purpose of developing the property. The City of Wichita Falls staff believes it is advantageous for the taxing entities to get the property back on the tax roll and removed from the City's mowing and maintenance responsibilities. At the time the property was struck off there was a structure on the property, which reflects the high struck off value. The current tax appraised land value of the property is \$1,000.00. The structure has since been demolished.

FISCAL NOTE:

As required by Section 34.05 (i) of the Texas Property Tax Code, in order to sell properties for less than the struck off value, the approval of all of the taxing entities must be obtained.

CITY COUNCIL AGENDA
January 18, 2022

ITEM/SUBJECT: Resolution to accept the written offer as presented for 1 Trustee parcel and authorizing execution of the Quitclaim Deed to convey title to Ela Sonnamaker.

INITIATING DEPT: Property Administration

STRATEGIC GOAL: Accelerate Economic Development

STRATEGIC OBJECTIVE: Support Neighborhood Revitalization

COMMENTARY: : In accordance with Section 272.001 and 253.008 of the Texas Local Government Code, a written offer has been made for the property located at 401 E. 3rd St. which was struck off on 06/05/2008. The property had a hazardous structure when struck off and has since been demolished.

This item relates to one (1) trustee property:

- 401 E. 3rd St.. (struck-off value: \$2,023.62, tax appraisal: \$1,000.00, **written offer: \$600.00**, Struck off Date: June 05, 2008.)

Staff requests the City Council approve the conveyance of the property above for the offered amount.

To convey the property for less than a minimum bid requires the approval of all three taxing entities.

- December 20, 2021 County Commissioner's Court approved
- January 17, 2022 WFISD School Board approved

The property will be sold "as is" via Quitclaim deed as abstracts, surveys, and title policies are not furnished by the City. The proposed buyer is in good financial standing with the City of Wichita Falls, Wichita County, and the WFISD.

City staff recommends approval of the resolution authorizing the City Manager to execute all necessary documents to facilitate the sale and conveyance of the parcel as described on the attached Request to Purchase list.

Asst. City Manager

Property Administrator

ASSOCIATED INFORMATION: Resolution, Request to Purchase, and Location Map.

Budget Office Review:

City Attorney Review:

City Manager Approval

Resolution No. _____

Resolution to accept the written offer as presented for 1 Trustee parcel and authorizing execution of the Quitclaim Deed to convey title to Ela Sonnamaker.

WHEREAS, the County Commissioners and the WFISD School Board have both voted to accept the bids as presented; and,

WHEREAS, it is determined to be in the best interest of the public to return this property to private ownership and put the property back on the tax roll.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WICHITA FALLS, TEXAS, THAT:

The City Manager is hereby authorized to execute all necessary documents to facilitate the sale to Ela Sonnamaker as presented and recommended by staff.

PASSED AND APPROVED this the 18th day of January, 2022.

MAYOR

ATTEST:

City Clerk

Request to Purchase

401 E. 3rd Street – Lot 4, Block 2, Elmwood Addition to the City of Wichita Falls, Wichita County, Texas

Ela Sonnamaker

Written Offer	\$600.00
Judgement Amount	\$2,023.62
Tax Appraisal Value	\$1,000.00
Struck off Date	06/05/2008

AFTER DEMOLITION



LOCATION MAP – 401 E. 3rd St.



WICHITA FALLS ISD BOARD OF TRUSTEES
January 11, 2022

Agenda Item:	Financial Reports as of November 30, 2021
Administrator Responsible:	Tim Sherrod, Chief Financial Officer
Attachments:	Financials
<input type="checkbox"/> Action Needed <input checked="" type="checkbox"/> Future Action <input type="checkbox"/> Presentation <input type="checkbox"/> Report	

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees approves the attached year-to-date financial reports and investment reports as submitted by Tim Sherrod, Chief Financial Officer, and is recommended by Michael S. Kuhrt, Superintendent of Schools.

Explanation:

The following attachments report the revenue and expenditure position through November 30, 2021 for all funds. The current year column is reported as of the approved budget.

The “Year-to-Date Revenues & Expenses Comparison” report details the components of revenue and functional expenditures for the General Fund, Food Service, and Debt Service Fund.

For the General Fund, the Year-to-Date Budget vs. Actual shows the prior year actual, current budget, actual revenue and expenditures to date with the remaining amount left in each category. The prior year actual is provided for comparison to the current budget.

The attached financial reports represent five (5) months of operations, 41.67% of the fiscal year. As of November 30th, of last year, the district had collected 29.70% of projected revenues, as compared to 30.88% for 2021-2022. Expenditures for 2021-2022 were 37.62% of budget, as compared to 14.37% for 2020-2021.

For the General Fund revenues were 31.40% last year as compared to 33.68% this year. Expenditures were 39.51% last year as compared to 39.61% this year.

For the Food Service Fund revenues were 29.06% last year as compared to 51.61% this year. Expenditures were 34.29% last year as compared to 46.03% this year.

For the Debt Service Fund revenues were 10.10% last year as compared to 12.46% this year. Expenditures were 18.03% last year as compared to 7.25% this year.

Investments:

Tim Sherrod, Chief Financial Officer, hereby certifies that the following Investment Report represents the investment position of the school district as of the noted date in compliance with the Board approved Investment Policy, the Public Funds Investment Act (Texas Government Code 2256), and, Generally Accepted Accounting Principles (GAAP).

WICHITA FALLS INDEPENDENT SCHOOL DISTRICT
FINANCIAL SUMMARY
NOVEMBER 30, 2021

	2020-2021			2021-2022		
	CURRENT BUDGET	ACTUAL YEAR TO DATE	% OF CURRENT BUDGET	CURRENT BUDGET	ACTUAL YEAR TO DATE	% OF CURRENT BUDGET
REVENUE:						
GNL. OPERATING	\$128,998,596	\$40,425,389	31.34%	\$127,256,630	\$42,649,364	33.51%
ATHLETICS	\$415,000	\$123,222	29.69%	\$370,000	\$234,323	63.33%
General Fund	\$129,413,596	\$40,548,611	31.33%	\$127,626,630	\$42,883,687	33.60%
SP. EDUCATION	\$3,892,938	\$809,770	20.80%	\$4,110,301	\$855,060	20.80%
VOCATIONAL	\$208,632	\$26,107	12.51%	\$188,221	\$48,614	25.83%
CONS. APPLIC.	\$6,962,250	\$1,058,728	15.21%	\$7,336,705	\$1,027,472	14.00%
OTHER SP. REV.	\$5,927,043	\$2,762,677	46.61%	\$40,860,267	\$3,442,692	8.43%
Special Revenues	\$16,990,863	\$4,657,282	27.41%	\$52,495,494	\$5,373,838	10.24%
FOOD SERVICE	\$8,437,408	\$2,452,404	29.07%	\$8,047,707	\$4,153,290	51.61%
INT & SINKING	\$8,548,450	\$863,692	10.10%	\$21,187,181	\$2,639,451	12.46%
CONSTRUCTION FUND	\$0	\$0	0.00%	\$13,700,602	\$13,831,012	100.95%
INTERNAL SERVICE	\$5,762	\$372	6.46%	\$0	\$67	0.00%
TOTAL REVENUE	\$163,396,079	\$48,522,361	29.70%	\$223,057,615	\$68,881,345	30.88%
EXPENDITURES:						
GNL. OPERATING	\$132,901,504	\$52,548,986	39.54%	\$131,960,229	\$52,269,195	39.61%
ATHLETICS	\$1,423,950	\$458,137	32.17%	\$1,424,000	\$495,875	34.82%
General Fund	\$134,325,454	\$53,007,123	39.46%	\$133,384,229	\$52,765,070	39.56%
SP. EDUCATION	\$3,892,938	\$1,340,144	34.42%	\$4,110,301	\$1,660,769	40.41%
VOCATIONAL	\$208,632	\$62,421	29.92%	\$188,221	\$74,896	39.79%
CONS. APPLIC.	\$6,962,250	\$1,748,181	25.11%	\$7,336,705	\$1,977,517	26.95%
OTHER SP. REV.	\$5,927,043	\$2,856,362	48.19%	\$41,702,754	\$5,342,825	12.81%
Special Revenues	\$16,990,863	\$6,007,108	35.35%	\$53,337,981	\$9,056,008	16.98%
FOOD SERVICE	\$8,273,119	\$2,740,592	33.13%	\$7,842,999	\$3,481,239	44.39%
INT & SINKING	\$8,548,450	\$1,541,475	18.03%	\$19,357,366	\$1,403,850	7.25%
CONSTRUCTION FUND	\$0	\$0	0.00%	\$285,157,136	\$4,886,981	1.71%
INTERNAL SERVICE	\$637,749	\$196,083	30.75%	\$478,368	\$200,269	41.87%
TOTAL EXPEND.	\$168,775,635	\$63,492,381	37.62%	\$499,558,080	\$71,793,417	14.37%

WICHITA FALLS INDEPENDENT SCHOOL DISTRICT
 FINANCIAL SUMMARY
 NOVEMBER 30, 2021

FUND	INVESTMENTS	CHECKING ACCOUNT	11/30/2020 TOTAL CASH	INVESTMENTS	CHECKING ACCOUNT	11/30/2021 TOTAL CASH
GNL. OPERATING	40,395,479	4,067,734	44,463,213	36,796,230	6,915,076	43,711,305
ATHLETICS	-	36,692	36,692	-	84,128	84,128
SPECIAL REVENUES	-	(1,933,445)	(1,933,445)	-	(3,292,573)	(3,292,573)
FOOD SERVICE	19,466	74,517	93,983	1,848,744	191,481	2,040,225
INT & SINKING	2,061,718	5,618	2,067,336	4,169,796	1,368	4,171,164
CONSTRUCTION FUND	332	203,758	204,089	276,291,082	728,052	277,019,134
INTERNAL SERVICE	561,254	(1,628,642)	(1,067,389)	561,446	(1,510,744)	(949,298)
PAYROLL	-	335,072	335,072	-	91,591	91,591
TOTAL	\$ 43,038,248	\$ 1,161,303	\$ 44,199,551	319,667,298	3,208,378	322,875,677

GENERAL FUND

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT
YEAR TO DATE REVENUES AND EXPENSES COMPARISON
NOVEMBER 2020 and NOVEMBER 2021**

5 months has passed = 41.67%		2020-2021			2021-2022			CURRENT MONTH
		CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %	CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %	
Revenues								
5700	Local Revenues	\$ 47,585,779	\$ 5,664,268	11.90%	\$ 48,246,906	\$ 6,553,378	13.58%	3,601,945
5800	State Revenues	78,958,613	34,750,285	44.01%	75,570,036	34,407,825	45.53%	6,653,746
5900	Federal Revenues	2,539,002	114,422	4.51%	3,479,486	1,909,881	54.89%	126,749
	Total Revenues	\$ 129,083,394	\$ 40,528,975	31.40%	\$ 127,296,428	\$ 42,871,084	33.68%	\$ 10,382,440
Expenses by Function								
11	Instruction	82,516,873	32,864,083	39.83%	\$ 76,031,299	\$ 31,199,368	41.03%	6,040,857
12	Instr. Resources/Media	1,534,003	618,101	40.29%	1,586,028	628,597	39.63%	129,605
13	Curriculum Dev. & Staff Dev	1,639,087	625,079	38.14%	1,469,538	559,117	38.05%	122,977
21	Instructional Leadership	2,714,376	1,034,150	38.10%	2,805,152	1,076,938	38.39%	228,838
23	School Leadership	7,597,078	3,116,850	41.03%	7,924,529	3,228,185	40.74%	661,351
31	Guidance, Counseling & Evaluation Svcs	5,179,076	2,243,873	43.33%	5,634,566	2,254,002	40.00%	461,444
32	Social Work Services	325,089	177,005	54.45%	520,170	199,490	38.35%	42,375
33	Health Services	1,825,502	717,011	39.28%	1,968,374	775,795	39.41%	167,318
34	Student Transportation	2,622,500	788,601	30.07%	2,621,500	1,157,516	44.15%	265,162
35	Food Service	-	-	0.00%	-	-	0.00%	-
36	Co-Curricular/Extracurricular	3,880,576	1,335,472	34.41%	3,897,674	1,446,853	37.12%	311,739
41	General Administration	4,446,751	1,746,588	39.28%	4,704,315	1,815,829	38.60%	392,987
51	Plant Maint. & Operations	12,488,534	4,652,591	37.25%	12,301,680	5,146,683	41.84%	688,617
52	Security & Monitoring	1,003,919	262,194	26.12%	976,531	268,477	27.49%	62,958
53	Data Processing Services	3,332,147	1,643,334	49.32%	3,521,810	2,018,310	57.31%	257,839
61	Community Services	9,704	1,433	14.77%	13,300	10,353	77.84%	21
71	Debt Service	1,384,870	166,993	12.06%	1,325,262	157,193	11.86%	23,439
81	Facilities Acquisition & Construction	940,370	870,725	92.59%	5,108,412	674,829	13.21%	-
93	Payments to Fiscal Agent of SSA	100,000	-	0.00%	100,000	-	0.00%	-
95	Payments to JJAEP	25,000	215	0.86%	20,000	8,299	41.50%	1,978
99	Intergovernmental Charges	585,000	142,825	24.41%	679,090	139,235	20.50%	-
	Total Expenditures	\$ 134,150,455	\$ 53,007,123	39.51%	\$ 133,209,229	\$ 52,765,070	39.61%	\$ 9,859,508
Other Sources and (Uses)								
7900	Non-Operating Resources	\$ 330,202	\$ 14,636	4.43%	330,202	12,603	3.82%	2,248
8900	Other Uses-Non-operating	\$ (175,000)	-	0.00%	(175,000)	-	0.00%	-
	Total Other Sources and Uses	\$ 155,202	\$ 14,636	9.43%	\$ 155,202	\$ 12,603	8.12%	\$ 2,248
	Net Change in Fund Balance	\$ (4,911,858)	\$ (12,463,512)	253.74%	\$ (5,757,599)	\$ (9,881,383)	171.62%	\$ 525,180

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT
YEAR TO DATE GENERAL FUND REVENUES COMPARISON
NOVEMBER 2020 and NOVEMBER 2021**

		2020-2021			2021-2022			Current Month
		BUDGET	ACTUAL	%	BUDGET	ACTUAL	%	
Local Revenues								
5711	Current year tax levy	45,413,696	\$ 3,929,987	8.65%	46,259,864	\$ 5,231,732	11.31%	3,399,893
5712	Taxes-delinquent	781,326	582,250	74.52%	773,144	512,531	66.29%	58,212
5719	Tax penalties & interest	491,807	153,878	31.29%	478,098	142,952	29.90%	26,923
5735	Summer school tuition	7,450	-	0.00%	-	-	0.00%	-
5739	Tuition and Fess Local	30,000	430	1.43%	30,000	30,874	102.91%	16,168
5742	Interest income	175,000	39,653	22.66%	80,000	23,018	28.77%	4,796
5743	Facilities rental	130,000	43,637	33.57%	105,800	277,706	262.48%	779
5744	Gifts and local grants	30,000	34,000	113.33%	-	-	0.00%	-
5745	Insurance Proceeds	-	-	0.00%	-	-	0.00%	-
5749	Miscellaneous revenue	147,500	752,878	510.43%	144,000	91,164	63.31%	27,157
5755	Enterprise Revenue	10,000	3,498	34.98%	7,000	7,716	110.23%	1,705
	Local revenues to date before Athletics	47,216,779	5,540,211	11.73%	47,877,906	6,317,693	13.20%	\$ 3,535,633
5752	Scoreboard Fund	19,000	7,460	0.00%	19,000	17,602	92.64%	-
5752	Athletics Fund ticket sales	350,000	121,597	34.74%	350,000	218,083	62.31%	66,312
	Total local revenues to date	47,585,779	5,669,268	11.91%	48,246,906	6,553,378	13.58%	\$ 3,601,945
State Revenues								
5811	Available School Fund	5,189,564	1,218,569	23.48%	2,577,227	643,734	24.98%	199,013
5812	Foundation entitlements	67,522,291	30,730,512	45.51%	67,016,593	30,889,236	46.09%	5,914,561
5819	Other FSP Programs	-	-	0.00%	-	128,804	0.00%	-
5829	Misc. state programs	-	-	0.00%	-	-	0.00%	-
5831	TRS On-behalf	6,246,758	2,801,204	44.84%	5,976,216	2,746,051	45.95%	540,172
	Total state revenues to date	78,958,613	34,750,285	44.01%	75,570,036	34,407,825	45.53%	6,653,746
Federal Revenues								
5941	Impact Aid	155,000	-	0.00%	140,000	-	0.00%	-
5946	ROTC salary reimbursement	170,000	72,261	42.51%	184,500	61,531	33.35%	11,749
5931	SHARS Revenue	1,804,002	25,204	1.40%	2,664,679	157,444	5.91%	111,913
5931	SHARS Revenue-Deferred	-	-	0.00%	-	-	0.00%	-
5919	Other Federal Revenues	300,000	-	0.00%	272,707	-	0.00%	-
5929	Miscellaneous Federal Revenue	110,000	16,957	15.42%	217,600	1,690,906	777.07%	3,087
5927	Indirect costs	-	-	0.00%	-	-	0.00%	-
	Total federal revenues to date	2,539,002	114,422	4.51%	3,479,486	1,909,881	54.89%	126,749
Non-Operating Resources								
7912	Sale of assets	50,000	14,636	29.27%	50,000	12,603	25.21%	2,248
7915	Transfers from Other Funds	280,202	-	0.00%	280,202	-	0.00%	-
	Total non-operating resources	330,202	14,636	4.43%	330,202	12,603	3.82%	2,248
GRAND TOTAL - GENERAL FUND		\$ 129,413,596	\$ 40,548,611	31.33%	\$ 127,626,630	\$ 42,883,687	33.60%	\$ 10,384,688

FOOD SERVICE FUND

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT
YEAR TO DATE REVENUES AND EXPENSES COMPARISON
NOVEMBER 2020 and NOVEMBER 2021**

5 months has passed = 41.67%		2020-2021			2021-2022			CURRENT MONTH
		CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %	CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %	
Revenues								
5700	Local Revenues	1,515,154	\$ 265,762	17.54%	1,327,273	\$ 273,283	20.59%	73,475
5800	State Revenues	152,247	-	0.00%	36,000	-	0.00%	-
5900	Federal Revenues	6,406,110	2,113,741	33.00%	6,356,953	3,778,323	59.44%	954,254
5900	After School Supper Program	273,315	72,826	26.65%	272,175	101,653	37.35%	26,836
5900	After School Snack Program	90,582	-	0.00%	55,306	-	0.00%	-
	Total Revenues	\$ 8,437,408	\$ 2,452,329	29.06%	\$ 8,047,707	\$ 4,153,259	51.61%	\$ 1,054,565
Expenses by Function								
35	Food Service	\$ 7,992,916	\$ 2,740,592	34.29%	\$ 7,562,796	\$ 3,481,239	46.03%	690,379
51	Plant Maint. & Operations	-	-	0.00%	-	-	0.00%	-
81	Facilities Acquisition & Construction	-	-	0.00%	-	-	0.00%	-
	Total Expenditures	\$ 7,992,916	\$ 2,740,592	34.29%	\$ 7,562,796	\$ 3,481,239	46.03%	\$ 690,379
Other Sources and (Uses)								
7900	Non-Operating Resources	\$ -	\$ 73	0.00%	\$ -	\$ 31	0.00%	-
8900	Other Uses-Non-operating	(280,203)	-	0.00%	(280,203)	-	0.00%	-
	Total Other Sources and Uses	\$ (280,203)	\$ 73	0.03%	\$ (280,203)	\$ 31	0.01%	\$ -
	Net Change in Fund Balance	\$ 164,289	\$ (288,190)	175.42%	\$ 204,708	\$ 672,051	328.30%	\$ 364,186

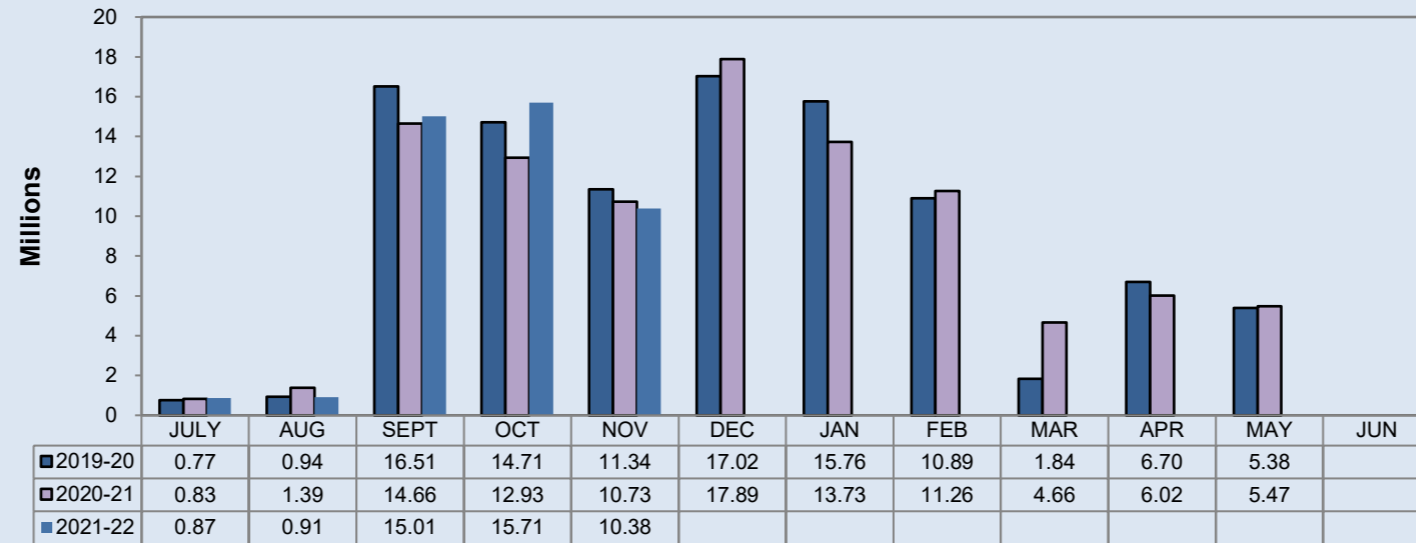
**DEBT SERVICE AND
CAPITAL PROJECTS FUNDS**

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT
YEAR TO DATE REVENUES AND EXPENSES COMPARISON
NOVEMBER 2020 and NOVEMBER 2021**

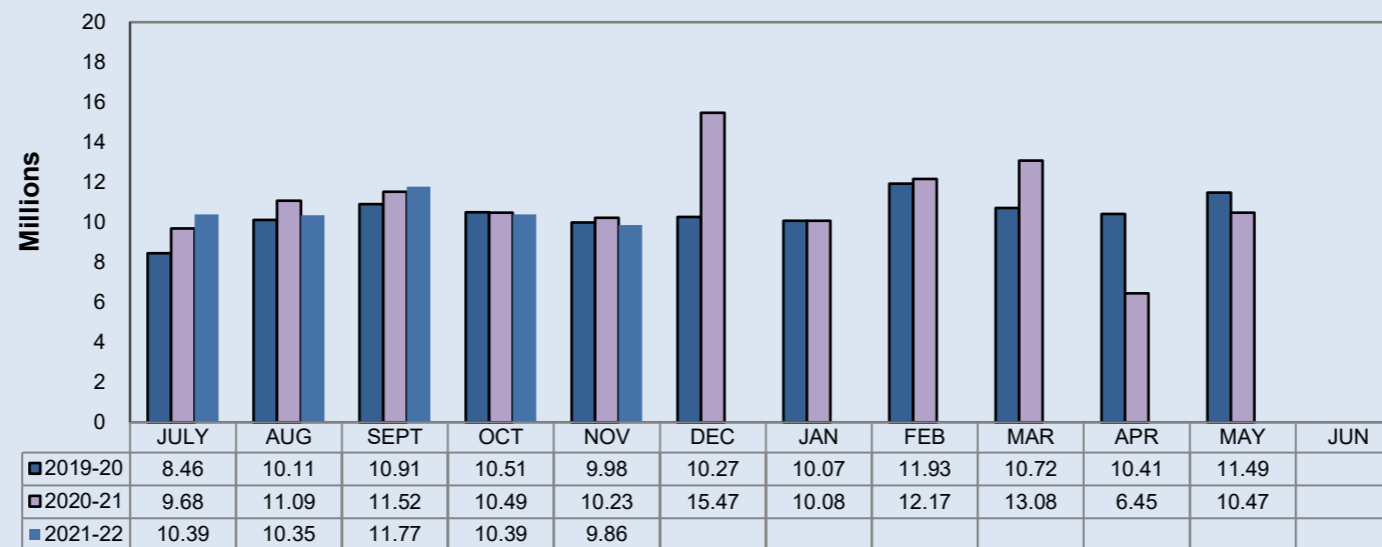
DEBT SERVICE FUND 5 months has passed = 41.67%		2020-2021			2021-2022			CURRENT MONTH
		CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %	CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %	
Revenues								
5700	Local Revenues	8,271,850	\$ 863,692	10.44%	21,169,093	\$ 2,482,274	11.73%	1,551,137
5800	State Revenues	276,600	-	0.00%	18,088	157,177	868.96%	154,783
5900	Federal Revenues		-	0.00%	-	-	0.00%	-
	Total Revenues	\$ 8,548,450	\$ 863,692	10.10%	\$ 21,187,181	\$ 2,639,451	12.46%	\$ 1,705,920
Expenses by Function								
71	Debt Service	\$ 8,548,450	\$ 1,541,475	18.03%	\$ 19,357,366	\$ 1,403,850	7.25%	-
	Total Expenditures	\$ 8,548,450	\$ 1,541,475	18.03%	\$ 19,357,366	\$ 1,403,850	7.25%	\$ -
Other Sources and (Uses)								
7900	Non-Operating Resources	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	-
	Total Other Sources and (Uses)	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -
	Net Change in Fund Balance	\$ -	\$ (677,783)	0.00%	\$ 1,829,815	\$ 1,235,601	67.53%	\$ 1,705,920
CAPITAL PROJECTS FUND 5 months has passed = 41.67%		2020-2021			2021-2022			CURRENT MONTH
		CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %	CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %	
Revenues								
5700	Local Revenues	-	\$ -	0.00%	-	\$ 130,410	0.00%	10,592
5800	State Revenues	-	-	0.00%	-	-	0.00%	-
5900	Federal Revenues	-	-	0.00%	-	-	0.00%	-
	Total Revenues	\$ -	\$ -	0.00%	\$ -	\$ 130,410	0.00%	\$ 10,592
Expenses by Function								
11	Instruction	-	-	0.00%	-	-	0.00%	-
51	Plant M&O	-	-	0.00%	-	-	0.00%	-
71	Debt Services	-	-	0.00%	115,602	113,710	98.36%	-
81	Facilities Acquisition & Construction	-	-	0.00%	285,041,534	4,773,272	1.67%	492,799
	Total Expenditures	\$ -	\$ -	0.00%	\$ 285,157,136	\$ 4,886,982	1.71%	\$ 492,799
Other Sources and (Uses)								
7900	Non-Operating Resources	-	-	0.00%	13,700,602	13,700,602	100.00%	\$ -
8900	Other Uses-Non-operating	-	-	0.00%	-	-	0.00%	-
	Total Other Sources and (Uses)	\$ -	\$ -	0.00%	\$ 13,700,602	\$ 13,700,602	100.00%	\$ -
	Net Change in Fund Balance	\$ -	\$ -	0.00%	\$ (271,456,534)	\$ 8,944,030	3.29%	\$ (482,207)

**Board Graphs
November 30, 2021**

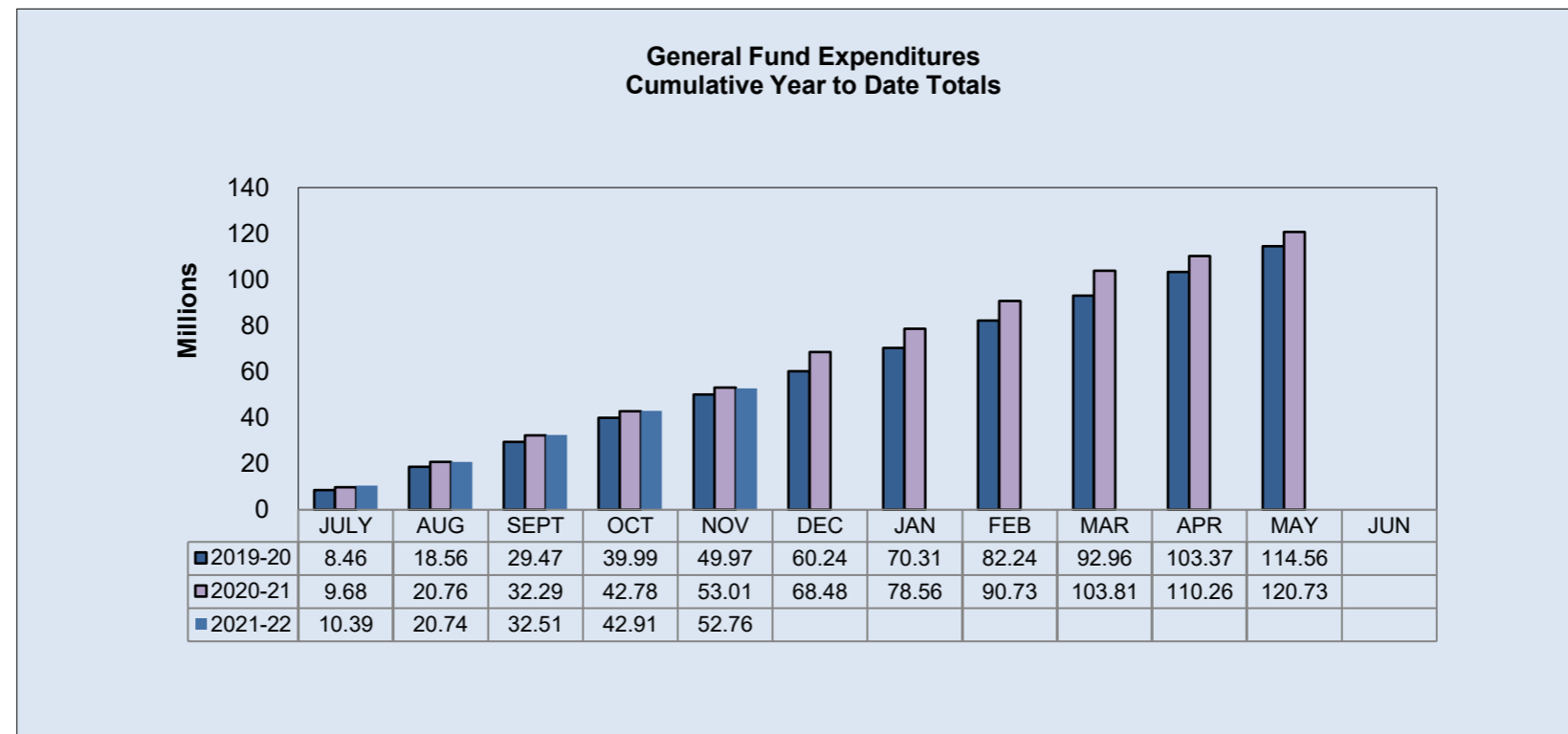
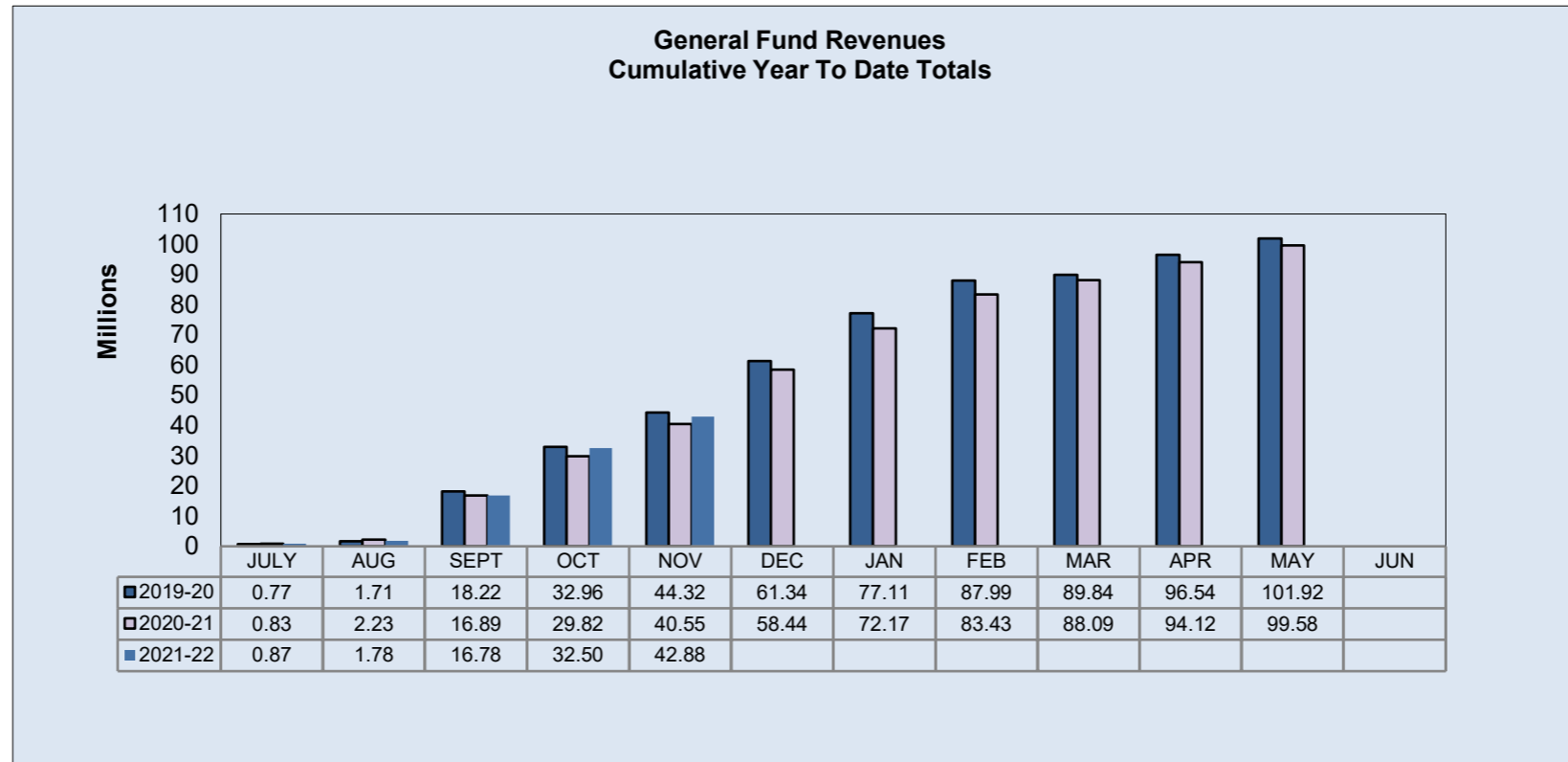
General Fund Revenues by Month



General Fund Expenditures by Month

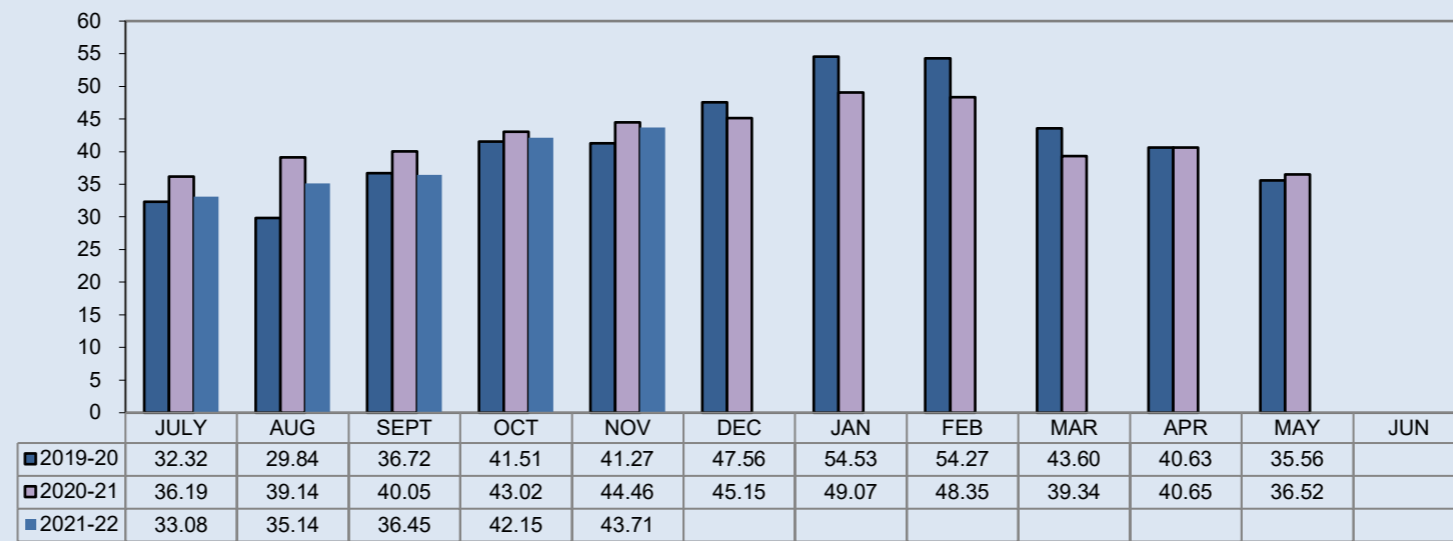


Board Graphs
November 30, 2021



**Board Graphs
November 30, 2021**

General Fund Cash Position



WICHITA FALLS ISD
Investments Report
November 30, 2021

	YIELD		PURCHASE	CURRENT	MARKET VALUE	INTEREST	INTEREST
INVESTMENTS	RATE	PAR VALUE	COST	BOOK VALUE	@ 11/30/2021	CURRENT MONTH	YEAR TO DATE
GENERAL OPERATING FUND							
American National MMKT	0.5000%	\$3,326,246.55	\$3,326,246.55	\$3,326,246.55	\$3,326,246.55	\$1,366.39	\$6,962.70
TexasTERM Balance	0.0200%	\$1,162,121.59	\$1,162,121.59	\$1,162,121.59	\$1,162,121.59	\$15.68	\$90.48
TEXPOOL BALANCE	0.0381%	\$20,016,793.57	\$20,016,793.57	\$20,016,793.57	\$20,016,793.57	\$587.06	\$1,645.68
TEXPOOL Prime BALANCE	0.0663%	\$2,945,043.93	\$2,945,043.93	\$2,945,043.93	\$2,945,043.93	\$160.15	\$784.52
TEXPOOL TMN BALANCE	0.0381%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
First National Bank -ICS	0.0487%	\$3,151,461.25	\$3,151,461.25	\$3,151,461.25	\$3,151,461.25	\$124.22	\$566.26
American National CDARS MMKT	0.5000%	\$152,554.23	\$152,554.23	\$152,554.23	\$152,554.23	\$60.58	\$319.34
American National Bank -ICS	0.5000%	\$6,042,008.69	\$6,042,008.69	\$6,042,008.69	\$6,042,008.69	\$2,482.42	\$12,649.46
INTRA-MONTH CD ACTIVITY							
PREVIOUS MONTH'S MATURITIES							\$0.00
TOTAL GENERAL FUND		\$36,796,229.81	\$36,796,229.81	\$36,796,229.81	\$36,796,229.81	\$4,796.50	\$23,018.44
FOOD SERVICE FUND							
TEXPOOL BALANCE	0.0381%	\$1,839,793.22	\$1,839,793.22	\$1,839,793.22	\$1,839,793.22	\$50.14	\$172.79
TEXPOOL Prime BALANCE	0.0663%	\$8,950.99	\$8,950.99	\$8,950.99	\$8,950.99	\$0.53	\$2.49
INTRA-MONTH CD ACTIVITY							
PREVIOUS MONTH'S MATURITIES							\$0.00
TOTAL FOOD SERVICE FUND		\$1,848,744.21	\$1,848,744.21	\$1,848,744.21	\$1,848,744.21	\$50.67	\$175.28
INTEREST AND SINKING FUND							
TEXPOOL BALANCE	0.0381%	\$4,168,456.18	\$4,168,456.18	\$4,168,456.18	\$4,168,456.18	\$110.02	\$294.94
TEXPOOL Prime BALANCE	0.0663%	\$1,340.21	\$1,340.21	\$1,340.21	\$1,340.21	\$0.00	\$0.00
INTRA-MONTH CD ACTIVITY							\$0.00
PREVIOUS MONTH'S MATURITIES							\$0.00
TOTAL INTEREST AND SINKING FUND		\$4,169,796.39	\$4,169,796.39	\$4,169,796.39	\$4,169,796.39	\$110.02	\$294.94
BOND CONSTRUCTION FUND							
American National MMKT	0.1000%	\$257.37	\$257.37	\$257.37	\$257.37	\$0.02	\$0.10
TEXPOOL BALANCE	0.0381%	\$124,947,041.59	\$124,947,041.59	\$124,947,041.59	\$124,947,041.59	\$3,941.19	\$16,044.35
TEXPOOL Prime BALANCE	0.0663%	\$100,042,794.86	\$100,042,794.86	\$100,042,794.86	\$100,042,794.86	\$5,439.64	\$26,649.72
BOND SAFEKEEPING (Municipal Bonds Investments)		\$51,300,987.90	\$51,300,987.90	\$51,300,987.90	\$51,300,987.90	\$1,210.61	\$87,715.75
INTRA-MONTH CD ACTIVITY							
PREVIOUS MONTH'S MATURITIES							\$0.00
TOTAL BOND CONSTRUCTION FUND		\$276,291,081.72	\$276,291,081.72	\$276,291,081.72	\$276,291,081.72	\$10,591.46	\$130,409.92
WORKER'S COMPENSATION FUND							
TEXPOOL BALANCE	0.0381%	\$561,446.35	\$561,446.35	\$561,446.35	\$561,446.35	\$17.56	\$66.88
PREVIOUS MONTH'S MATURITIES							
TOTAL WORKER'S COMPENSATION FUND		\$561,446.35	\$561,446.35	\$561,446.35	\$561,446.35	\$17.56	\$66.88
TOTAL WFISD INVESTMENTS & INTEREST EARNINGS		\$319,667,298.48	\$319,667,298.48	\$319,667,298.48	\$319,667,298.48	\$15,566.21	\$153,965.46
TEXPOOL HIGHEST BALANCE 11/02/2021:							
GENERAL OPERATING FUND		\$23,339,773.32					
FOOD SERVICE		\$1,523,457.49					
INTEREST & SINKING FUND		\$2,775,522.12					
BOND CONSTRUCTION		\$232,181,642.42					
WORKER'S COMPENSATION		\$561,428.79					
MAINTENANCE TAX NOTE		\$0.00					
TOTAL		\$260,381,824.14					

Wichita Falls ISD
Property Tax Collections Report
November 30, 2021

This statement is compiled from the tax collections monthly statement for the month of November 2021 submitted to us by the Wichita County Tax Assessor-Collector, Tommy Smyth.

This statement shows total collections for the month. The breakdown is as follows:

Maintenance & Operations

<u>Original Levy</u>	<u>Adjustments</u>	<u>Adjusted Levy</u>		Current		
\$ 46,688,032	\$ (146,371.98)	\$ 40,737,258	current	Month	YTD	
\$ 1,763,513	\$ (26,315.50)	\$ 1,612,124	prior years	Collections	Collected	Budget
Current Year				\$ 3,694,990.11	5,804,401.87	\$ 45,413,696
Prior Years				61,859.03	125,073.85	781,326
Penalty, Interest, & Misc Fees Collected				27,394.62	53,426.87	491,807
Refunds				(13,983.33)	(23,562.09)	
Adjustments				(47,462.45)	(172,687.48)	
Totals				<u>\$ 3,722,797.98</u>	<u>5,786,653.02</u>	<u>46,686,829</u>
Uncollected Levy					<u>\$ 42,349,382</u>	

Interest & Sinking

<u>Original Levy</u>	<u>Adjustments</u>	<u>Adjusted Levy</u>				
\$ 21,106,705	\$ (66,171.01)	\$ 18,416,481	current			
\$ 284,924	\$ (11,896.56)	\$ 250,463	prior years			
Current Year				\$ 1,670,430.63	2,624,052.93	\$ 8,090,273
Prior Years				10,962.41	22,564.04	115,767
Penalty, Interest, & Misc Fees Collected				4,015.28	8,003.57	61,319
Refunds				(2,760.12)	(4,668.48)	
Adjustments				(21,456.56)	(78,067.57)	
Totals				<u>\$ 1,661,191.64</u>	<u>2,571,884.49</u>	<u>8,267,359</u>
Uncollected Levy	61,016,326				<u>\$ 18,666,945</u>	

YEAR-TO-DATE SUMMARY PART C

Tax Year = 2021 AND Year End Date = 11/30/2021 AND Month Range from 11/01/2021 to 11/30/2021 and Tax Units = {multiple} AND Date Type = 1

002 - WICHITA FALLS I.S.D.

CURRENT YEAR INFORMATION Start Financial Year 09/28/2021

Start Value 7,440,109,333	Start Exemption 2,155,070,860	Start Taxable 5,285,038,473	Rate 1.365100	Calc Start Levy 72,146,060.19	Actual Start Levy 67,794,737.16	Start Frozen Loss 4,351,324.21	Start + Frozen 72,146,061.37
Adjusted Value 7,438,858,445	Adjusted Exemption 2,166,133,496	Adj Taxable 5,272,724,949	Rate 1.365100	Calc Adj Levy 71,977,968.28	Actual Current Levy 67,569,457.49	Adj Frozen Loss 4,396,829.94	Act Levy + Act Frozen 71,966,287.43
Start Value 7,440,109,333	Net Value Adj (1,250,888)	Start Value + Net Value Adj 7,438,858,445			Actual Current Value 7,438,704,748	Other Loss 0.00	
Start Exemption 2,155,070,860	Net Exmp Adj 11,062,636	Start Exemp + Net Exmp Adj 2,166,133,496			Actual Current Exemption 2,166,835,551		

YEAR	NET START BALANCE	NET MTD ADJ	NET YTD ADJ	NET MTD PAID	NET YTD PAID	CALC BALANCE	REFUNDS DUE	COL %
AS OF 11/30/2021								
1975	53.03	0.00	0.00	0.00	0.00	53.03	0.00	0.00
1976	9.70	0.00	0.00	0.00	0.00	9.70	0.00	0.00
1977	46.70	0.00	0.00	0.00	0.00	46.70	0.00	0.00
1978	46.70	0.00	0.00	0.00	0.00	46.70	0.00	0.00
1979	155.82	0.00	0.00	0.00	0.00	155.82	0.00	0.00
1980	70.48	0.00	0.00	0.00	0.00	70.48	0.00	0.00
1981	223.19	0.00	0.00	0.00	0.00	223.19	0.00	0.00
1982	236.98	0.00	0.00	0.00	0.00	236.98	0.00	0.00
1983	425.65	0.00	0.00	0.00	0.00	425.65	0.00	0.00
1984	415.54	0.00	0.00	0.00	0.00	415.54	0.00	0.00
1985	603.32	0.00	0.00	0.00	0.00	603.32	0.00	0.00
1986	645.03	0.00	0.00	0.00	36.26	608.77	0.00	5.62
1987	607.43	0.00	0.00	0.00	37.98	569.45	0.00	6.25
1988	539.16	0.00	0.00	0.00	44.59	494.57	0.00	8.27
1989	960.07	0.00	(119.98)	0.00	0.00	840.09	0.00	0.00
1990	1,254.10	0.00	146.46	0.00	269.43	1,131.13	0.00	19.23
1991	654.45	0.00	56.95	0.00	149.98	561.42	0.00	21.08
1992	649.58	0.00	84.92	0.00	148.75	585.75	0.00	20.25
1993	2,643.78	0.00	(224.17)	0.00	43.27	2,376.34	0.00	1.78
1994	3,370.65	0.00	194.57	17.36	462.94	3,102.28	0.00	12.98
1995	3,986.40	0.00	(219.99)	0.00	0.00	3,766.41	0.00	0.00
1996	2,623.33	0.00	0.00	0.00	25.73	2,597.60	(0.08)	0.98
1997	3,417.65	0.00	(82.57)	(1.34)	0.14	3,334.94	0.00	0.00
1998	4,718.86	(22.49)	(123.04)	0.00	0.00	4,595.82	0.00	0.00
1999	5,252.09	0.00	(108.05)	30.16	70.42	5,073.62	0.00	1.36
2000	5,876.27	(46.30)	(203.43)	22	0.00	5,672.18	(204.00)	0.01

YEAR-TO-DATE SUMMARY PART C

Tax Year = 2021 AND Year End Date = 11/30/2021 AND Month Range from 11/01/2021 to 11/30/2021 and Tax Units = {multiple} AND Date Type = 1

YEAR	NET START BALANCE	NET MTD ADJ	NET YTD ADJ	NET MTD PAID	NET YTD PAID	CALC BALANCE AS OF 11/30/2021	REFUNDS DUE	COL %
2001	5,068.10	(46.30)	(206.05)	(5.84)	1.94	4,860.11	0.00	0.03
2002	6,283.28	(46.90)	(268.18)	19.58	24.45	5,990.65	(0.01)	0.40
2003	10,183.53	(46.90)	(207.70)	3.33	6.67	9,969.16	(0.01)	0.06
2004	17,554.86	(46.90)	(268.18)	429.10	482.75	16,803.93	0.00	2.79
2005	20,442.16	(112.57)	(273.39)	0.00	0.00	20,168.77	0.00	0.00
2006	22,487.66	(104.94)	(281.84)	565.17	668.92	21,536.90	0.00	3.01
2007	20,794.11	(85.62)	(294.38)	303.85	304.56	20,195.17	0.00	1.48
2008	21,759.88	(657.76)	(891.09)	490.17	730.87	20,137.92	0.00	3.50
2009	30,829.35	(674.87)	(902.45)	809.05	1,015.46	28,911.44	0.00	3.39
2010	28,978.88	(92.40)	(306.26)	733.20	741.60	27,931.02	0.00	2.58
2011	41,233.97	(291.38)	(507.40)	75.88	123.69	40,602.88	0.00	0.30
2012	54,122.95	(289.46)	(473.05)	774.37	899.97	52,749.93	0.00	1.67
2013	69,071.87	(324.56)	(507.05)	2,775.60	2,855.85	65,708.97	0.00	4.16
2014	77,268.26	(244.27)	(348.56)	997.16	1,673.64	75,246.06	0.00	2.17
2015	79,449.65	(307.28)	(399.60)	2,800.38	3,642.33	75,407.72	0.00	4.60
2016	109,381.03	(166.30)	(305.63)	4,350.01	6,310.89	102,764.51	0.00	5.78
2017	136,368.14	(181.86)	(342.92)	5,720.67	9,170.10	126,855.12	0.00	6.74
2018	257,561.42	(76.61)	(262.40)	11,739.81	19,990.57	237,308.45	0.00	7.76
2019	363,082.58	(4,250.11)	(8,738.61)	14,671.34	25,714.62	328,629.35	0.00	7.25
2020	637,030.28	(13,850.62)	(21,828.99)	25,522.43	71,988.86	543,212.43	0.00	11.70
2021	67,794,737.16	(46,952.61)	(212,542.99)	5,365,420.74	8,428,454.80	59,153,739.37	0.00	12.47
TOTAL	69,843,175.08	(68,919.01)	(250,755.05)	5,438,242.18	8,576,092.69	61,016,327.34	(204.10)	

WICHITA FALLS INDEPENDENT SCHOOL DISTRICT
PROJECTED REVENUE YEAR TO DATE COMPARISON
November 2021

		2020-2021	2021-2022		2021-2022		
					YEAR TO DATE	PERCENT	
		ACTUAL	BUDGET	PROJECTED	DIFFERENCE	ACTUAL	COLLECTED
Local Revenues							
5711	Current year tax levy	3,929,987	\$ 46,259,864	\$ 46,259,864	\$ -	\$ 5,231,732	11%
5712	Taxes-delinquent	582,250	773,144	773,144	-	512,531	66%
5719	Tax penalties & interest	153,878	478,098	478,098	-	142,952	30%
5735	Summer School Tuition	-	-	-	-	-	0%
5739	Tuition & Fees	430	30,000	30,000	-	30,874	103%
5742	Interest income	39,653	80,000	80,000	-	23,018	29%
5743	Facilities rental	43,637	105,800	105,800	-	277,706	262%
5744	Gifts and local grants	34,000	-	-	-	-	0%
5745	Insurance Proceeds	-	-	-	-	-	0%
5749	Miscellaneous revenues	752,878	144,000	144,000	-	91,164	63%
5755	Enterprising Revenue	3,498	7,000	7,000	-	7,716	110%
Local revenues to date before Athletics		5,540,211	47,877,906	47,877,906	-	6,317,693	13%
5752	Scoreboard Fund	7,460	19,000	19,000	-	17,602	93%
5752	Athletics Fund ticket sales	121,597	350,000	350,000	-	218,083	62%
Total local revenues to date		5,669,268	48,246,906	48,246,906	-	6,553,378	14%
State Revenues							
5811	Available School Fund	1,218,569	2,577,227	2,577,227	-	643,734	25%
5812	Foundation entitlements	30,730,512	67,016,593	67,016,593	36,127,357	30,889,236	46%
5819	Other Foundation School Programs	-	-	-	-	128,804	0%
5820	Other State Program Revenue	-	-	-	-	-	0%
5826	PreK Supplement	-	-	-	-	-	0%
5829	High School Allotment	-	-	-	-	-	0%
5829	Misc. state programs	-	-	-	-	-	0%
5831	TRS On-behalf	2,801,204	5,976,216	5,976,216	-	2,746,051	46%
Total state revenues to date		34,750,285	75,570,036	75,570,036	36,127,357	34,407,825	46%
Federal Revenues							
5941	Impact Aid	-	140,000	140,000	-	-	0%
5946	ROTC salary reimbursement	72,261	184,500	184,500	-	61,531	33%
5931	SHARS Revenue	25,204	2,664,679	2,664,679	-	157,444	6%
5919	E-rate funding	-	272,707	272,707	-	-	0%
5929	Miscellaneous Federal Revenue	16,957	217,600	217,600	-	1,690,906	777%
Total federal revenues to date		114,422	3,479,486	3,479,486	-	1,909,881	55%
Non-Operating Resources							
7912	Sale of assets	14,636	50,000	50,000	-	12,603	25%
7914	Loan Proceeds	-	-	-	-	-	0%
7915	Transfer from Other Funds	-	280,202	280,202	-	-	0%
Total non-operating resources		14,636	330,202	330,202	-	12,603	4%
GRAND TOTAL - GENERAL FUND		\$ 40,548,611	\$ 127,626,630	\$ 127,626,630	\$ 36,127,357	\$ 42,883,688	34%
A	Projected FSP Payment/Due from State				\$ 36,127,357		
Based on following assumptions:		Attendance Projections	Budgeted	3rd Six Weeks	Difference		
	Refined ADA-(ADA FTE Report- 2nd 6 weeks)	13,059.849	12,886.133	12,407.217	(478.916)		
	Regular ADA-(ADA FTE Report- 2nd 6 weeks)	11,809.304	11,608.807	11,245.007	(363.800)		
	Special Education FTEs	435.545	541.196	457.782	(83.414)		
	Career & Tech FTEs	815.000	736.130	704.428	(31.702)		
	Weighted ADA (Summary of Finance Nov. 18, 2021)	18,007.153	17,699.154	2418,007.153	307.999		
	Compensatory Enrollment (As of 10/5/2021)	8,123.000	8,992.000	8,345.000	(647.000)		

WICHITA FALLS ISD BOARD OF TRUSTEES
January 11, 2022

Agenda Item: December, 2021 Budget Amendments

Administrator Responsible: Tim Sherrod, Chief Financial Officer

Attachments: Attachment

Action Needed Future Action Information Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees approves the attached budget amendments to the 2021-2022 budgets, as detailed on the attached Budget Amendment report. These amendments are submitted by Tim Sherrod, Chief Financial Officer, and as recommended by Michael S. Kuhrt, Superintendent of Schools.

Explanation:

Budgeted funds that are transferred between functions, as well as increases/decreases to the district's legally adopted budgets, require Board approval in the form of a budget amendment.

Fiscal Note:

General Operating revenues reflect no change and expenditures reflect no change resulting in a total budgeted deficiency of expenditures over revenues of \$5,757,599.

There are no proposed amendments to the Food Service or Debt Service budgets.

The detail of the proposed amendments and cross-function transfers is reflected on the attached Budget Amendment report.

Memorandum

To: Mr. Michael Kuhrt, Superintendent
From: Tim Sherrod, Chief Financial Officer
Date: January 11, 2022
Subject: December 2021 Budget Amendments/Revisions

General Operating Fund (199) Please approve the following inter-functional budget transfers:

Campus/Dept.	Amount	From Function	To Function
108 – Cunningham Elementary Instructional Supplies	\$1,000	13	11
112 – Franklin Elementary Counselor Needs	\$20	23	31
119 – Lamar Elementary TOPS Training	\$250	11	13
121 – Milam Elementary Desks for Admin	\$450	11	23
128 – Scotland Park Elementary Staff Development	\$250	11	13
UIL Needs	\$141	11	36
810 – Instructional Network Mgmt NetSync, Cisco Smartnet			
Renewals	\$110,741	11	53
Computers	\$30,000	11	53
Servers	\$10,000	11	53
Misc Equip	\$20,000	11	53
Software	\$10,000	11	53
Dues	\$3,150	11	53
Esport-Rider	\$1	53	36
829 – Community Relations Student Travel Needs	\$15	41	11
935 – Special Education ESPED Needs	\$62,870	93	11
Postage Needs	\$360	11	41
950 – Limited English Proficiency Bilingual Extra Duty	\$4,000	13	11

General Operating Fund (181/199): Please approve the following budget revisions to appropriate additional revenue and expenditures:

Campus/Dept.	Account	Amount
Total Budget Revisions for December		\$0.00

Attached spreadsheet(s) reflect the impact to the budget.

**Wichita Falls Independent School District
General Operating Fund Budget
Dec-21**

	Original Operating Fund 199 Dec	Proposed Transfers & Revisions Increase/ (Decrease)	Amended Operating Fund 199 Dec
Revenues:			
5700 - Local Revenues	\$ 48,246,906	\$ -	\$ 48,246,906
5800 - State Program Revenues	75,570,036	-	75,570,036
5900 - Federal Program Revenues	3,479,486	-	3,479,486
Total Revenues	<u>\$ 127,296,428</u>	<u>\$ -</u>	<u>\$ 127,296,428</u>
Expenditures			
11 - Instruction	\$ 76,031,299	(117,457)	\$ 75,913,842
12 - Instructional Resources and Media Services	1,586,028	-	1,586,028
13 - Curriculum and Instructional Staff Development	1,469,538	(4,500)	1,465,038
21 - Instructional Leadership	2,805,152	-	2,805,152
23 - School Leadership	7,924,529	430	7,924,959
31 - Guidance, Counseling and Evaluation Services	5,634,566	20	5,634,586
32 - Social Work Services	520,170	-	520,170
33 - Health Services	1,968,374	-	1,968,374
34 - Student Transportation	2,621,500	-	2,621,500
36 - Cocurricular/Extracurricular Activities	3,897,674	142	3,897,816
41 - General Administration	4,704,315	345	4,704,660
51 - Plant Maintenance and Operations	12,301,680	-	12,301,680
52 - Security and Monitoring Services	976,531	-	976,531
53 - Data Processing Services	3,521,810	183,890	3,705,700
61 - Community Services	13,300	-	13,300
71 - Debt Service	1,325,262	-	1,325,262
81 - Facilities Acquisition and Construction	5,108,412	-	5,108,412
93 - Payments to Fiscal Agent	100,000	(62,870)	37,130
95 - Payments to JJAEP	20,000	-	20,000
99 - Other Intergovernmental Charges	679,090	-	679,090
Total Expenditures	<u>\$ 133,209,229</u>	<u>\$ -</u>	<u>\$ 133,209,229</u>
Other Financing Sources (Uses)			
Sale of Real & Personal Property	\$ 50,000	\$ -	\$ 50,000
Transfer in from Food Service Fund	280,202	\$	280,202
Transfer to Capital Projects for Stadium Maintenance	(75,000)	-	(75,000)
Transfer to Capital Projects for Athletics	(50,000)	-	(50,000)
Transfer to Capital Projects for Fine Arts	(50,000)	-	(50,000)
	-	-	-
Excess (Deficiency) of Revenues Over Expenditures	<u>\$ (5,757,599)</u>	<u>\$ -</u>	<u>\$ (5,757,599)</u>

**Wichita Falls Independent School District
Food Service Budget
Dec-21**

	Original Child Nutrition Funds 240 & 242 Dec	Increase/ (Decrease)	Amended Child Nutrition Funds 240 & 242 Dec
Revenues:			
Local Revenues	\$ 1,327,273	\$ -	\$ 1,327,273
State Program Revenues	36,000	-	36,000
Federal Program Revenues	6,684,434	-	6,684,434
Total Revenues	\$ 8,047,707	\$ -	\$ 8,047,707
Expenditures			
Instruction			
Instructional Resources and Media Services			
Curriculum and Instructional Staff Development			
Instructional Leadership			
School Leadership			
Guidance, Counseling and Evaluation Services			
Health Services			
Student Transportation			
Food Services	\$ 7,562,796	\$ -	\$ 7,562,796
Cocurricular/Extracurricular Activities			
General Administration			
Plant Maintenance and Operations			
Security and Monitoring Services			
Data Processing Services			
Community Services			
Facilities Acquisition and Construction			
Payments to Fiscal Agent			
Other Intergovernmental Charges			
Total Expenditures	\$ 7,562,796	\$ -	\$ 7,562,796
Other Financing Sources (Uses)			
Operating Transfers In			
Operating Transfers Out to General Operating Fund	\$ (280,203)	\$ -	\$ (280,203)
Excess (Deficiency) of Revenues Over Expenditures	\$ 204,708	\$ -	\$ 204,708

**Wichita Falls Independent School District
Debt Service Budget
Dec 2021**

	Original Debt Service Fund 599 Dec	Increase/ (Decrease)	Amended Debt Service Fund 599 Dec
Revenues:			
Local Revenues	\$ 21,169,093	\$ -	\$ 21,169,093
State Program Revenues	18,088	-	18,088
Federal Program Revenues	-		
Total Revenues	\$ 21,187,181	\$ -	\$ 21,187,181
Expenditures			
Instruction			
Instructional Resources and Media Services			
Curriculum and Instructional Staff Development			
Instructional Leadership			
School Leadership			
Guidance, Counseling and Evaluation Services			
Health Services			
Student Transportation			
Food Services			
Cocurricular/Extracurricular Activities			
General Administration			
Plant Maintenance and Operations			
Security and Monitoring Services			
Data Processing Services			
Community Services			
Debt Service	\$ 19,357,366	-	\$ 19,357,366
Facilities Acquisition and Construction			
Payments to Fiscal Agent			
Total Expenditures	\$ 19,357,366	\$ -	\$ 19,357,366
Other Financing Sources (Uses)			
Sale of Bonds			
Excess (Deficiency) of Revenues Over Expenditures	\$ 1,829,815	\$ -	\$ 1,829,815

WICHITA FALLS ISD BOARD OF TRUSTEES
January 11, 2022

Agenda Item:	2020-2021 Cooperative Program Managing Fees Report		
Administrator Responsible:	Tim Sherrod, Chief Financial Officer		
Attachments:	No Attachments		
<input type="checkbox"/> Action Needed <input type="checkbox"/> For Discussion <input type="checkbox"/> Information <input checked="" type="checkbox"/> Report			

Administrative Information:

That the Wichita Falls Independent School District Board of Trustees receives a report of the cooperative purchasing programs that were utilized during the 2020-2021 fiscal year. The fees associated for each and the purpose of the fee is listed but no other fees were paid for contracts of \$25,000 or more, as presented by Tim Sherrod, Chief Financial Officer, and approved by Michael S. Kuhrt, Superintendent of Schools.

Organization	Fee	Rebate
Central Texas Purchasing Alliance	\$150.00	n/a
State of Texas Cooperative Purchasing Program	\$100.00	n/a
Region 7 Purchasing and Vendor Services	\$7,445.50	n/a
TASB BuyBoard	n/a	\$5,071.97
The Interlocal Purchasing System (TIPS)	n/a	\$308.89
State of Texas - Texas SmartBuy	n/a	n/a

Organization	Fee	Rebate
Choice Partners	n/a	n/a
Houston-Galveston Area Co-op (H-GAC)	n/a	n/a
OMNIA Partners	n/a	n/a
TexBuy	n/a	n/a
Allied States Cooperative	n/a	n/a
Purchasing Association of Cooperative Entities	n/a	n/a
Sourcewell	n/a	n/a

Explanation:

Section 271.102 of the Local Government Code provides the legal authority to participate in a cooperative purchasing program with another local government or a local cooperative organization to purchase goods or services. *(For the 2020-2021 FY WFISD received rebate checks from TASB BuyBoard (\$5,071.97, December 2021), and TIPS (\$308.89, November 2021) and a rebate credit from CitiBank (\$3,313.52, December 2021) which were deposited into the General Fund.)

Texas Education Code, Section 44.0331, requires school districts that enter into a purchasing contract valued at \$25,000 or more, or under any other cooperative purchasing program authorized for school districts by law, shall document any contract-related fee, including any management fee, and the purpose of each fee under the contract. The amount, purpose, and disposition of any fee must be presented in a written report and submitted annually in an open meeting of the Board of Trustees of the school district. The written report must appear as an agenda item.

Fiscal Note:

Currently the CTPA fee (\$150) and the State of Texas Comptroller membership fees (\$100) are paid out of the Purchasing budget. The fee for Region VII (\$7,445.50) is currently paid by WFISD but are reimbursed by ABM. Wichita Falls ISD has received reimbursement from ABM.

WICHITA FALLS ISD BOARD OF TRUSTEES
January 11, 2022

Agenda Item:	Six-Month Review of ESSER Safe Return to In-Person Instruction and Continuation of Services Plan		
Administrator Responsible:	Tim Sherrod, Chief Financial Officer		
Attachments:	None		
<input type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Information	<input checked="" type="checkbox"/> Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees receive a report for the Six-Month review of ESSER Safe Return to In-Person and Continuation of Services Plan as submitted by Tim Sherrod, Chief Financial Officer and as recommended by Michael S. Kuhrt, Superintendent of Schools.

Explanation:

Elementary and Secondary School Emergency Relief (ESSER) requires school districts to review and revise, as appropriate, their district's safe return to in-person instruction and continuity of services plan every 6 months until September 20, 2023. Ana Griffiths, Director of State and Federal Programs, will provide the board of trustees with an update while seeking public input and comments.

WICHITA FALLS ISD BOARD OF TRUSTEES
January 11, 2022

Agenda Item:	Premier High School Charter Application		
Administrator Responsible:	Debby Patterson, Executive Director of School Administration		
Attachments:	Statement of Impact form for Premier Charter High School		
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees be informed that Premier Charter High School has submitted an expansion amendment to the commissioner of education to add a site in Wichita Falls and thus is required to notify any district that is likely to be affected. The information and form to be completed is submitted by Debby Patterson, Executive Director of School Administration, and as recommended by Michael S. Kuhrt, Superintendent of Schools.

Explanation:

The Premier Charter High School is adding a site to be located in Wichita Falls. Therefore, they are notifying our district that we might be adversely impacted financially. District staff and the Board will have to inform TEA through completion of the form whether or not the addition of the campus is or is not expected to have a major impact on the school district and in what manner.

Fiscal Note:

None

ResponsiveEd

Charles Cook, Superintendent
Premier High Schools
P.O. Box 292730
Lewisville, TX 75029

Ben Klingenstein, Board President
Premier High Schools
P.O. Box 292730
Lewisville, TX 75029

Dear Superintendent and/or Board President:

This is to inform you that our charter school intends to submit an expansion amendment request for consideration by the commissioner of education to add a new campus.

Premier High Schools
County-District #072-801
P.O. Box 292730
Lewisville, TX 75029

As part of the amendment process, charter schools are required to notify any school districts that are likely to be affected by the new campus. Please see the enclosed Statement of Impact form regarding the proposed new campus.

The enclosed form may be completed by any district that may be affected, signed by the district's Superintendent or board of trustee's board president, and submitted electronically to the Texas Education Agency, Charter Schools Division at CharterAmendments@tea.texas.gov.

Sincerely,



Charles Cook, Superintendent
Premier High Schools



STATEMENT OF IMPACT
for Expansion Amendments

Premier High Schools
Charter School

072801
County-District #

1) Please be advised that the charter school listed above intends to submit an expansion amendment request for consideration by the commissioner of education to **add a new campus** with an effective date of: 8-1-2022

Proposed new address, if available: _____

If the campus address has not yet been secured, the planned area for the campus is listed below:

Planned area: Wichita Falls

Grade levels to be served at the new campus: 9-12 Expected maximum enrollment at the new campus: 250

Please note: If the requested new campus is approved by the commissioner, the agency will notify the superintendent of the school district in which the new campus will be located once the permanent address is secured.

2) Please be advised that the charter school listed above intends to submit an expansion amendment request for consideration by the commissioner of education to **add geographic boundaries** with an effective date of: _____

Proposed additional school districts:

-- OPTIONAL--TO BE COMPLETED BY DISTRICT SUPERINTENDENT AND/OR DISTRICT BOARD PRESIDENT

Please submit forms **electronically** to charteramendments@tea.texas.gov within two weeks of receipt.

Notwithstanding the change in district enrollment that will impact Average Daily Attendance (ADA), please provide any information you feel is relevant to the commissioner's decision-making process regarding the requested growth referenced above.

District Name	County-District #
District Address	Phone Number
Superintendent or Board President Name	Signature of Superintendent or Board President

Date Received by School District

WICHITA FALLS ISD BOARD OF TRUSTEES
January 11, 2022

Agenda Item:	DEC(LOCAL) Compensation and Benefits Leaves and Absences		
Administrator Responsible:	Debby Patterson, Executive Director of School Administration		
Attachments:	DEC(LOCAL)		
<input type="checkbox"/> Action Needed	<input checked="" type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees add, revise, or delete DEC(LOCAL) as submitted by Debby Patterson, Executive Director of School Administration and as recommended by Michael S. Kuhrt, Superintendent of Schools.

Explanation:

DEC(LOCAL) is being submitted to modify the amount received for unpaid leave upon separation or retirement.

Fiscal Note:

None

COMPENSATION AND BENEFITS
LEAVES AND ABSENCES

DEC
(LOCAL)

**Leave
Administration**

The Superintendent shall develop administrative regulations addressing employee leaves and absences to implement the provisions of this policy.

Definitions

The term "immediate family" is defined as:

Immediate Family

1. Spouse.
2. Son or daughter, including a biological, adopted, or foster child, a son- or daughter-in-law, a stepchild, a legal ward, or a child for whom the employee stands *in loco parentis*.
3. Parent, stepparent, parent-in-law, or other individual who stands *in loco parentis* to the employee.
4. Sibling, stepsibling, and sibling-in-law.
5. Grandparent and grandchild.
6. Any person residing in the employee's household at the time of illness or death.

For purposes of the Family and Medical Leave Act (FMLA), the definitions of spouse, parent, son or daughter, and next of kin are found in DECA(LEGAL).

Family Emergency

The term "family emergency" shall be limited to disasters and life-threatening situations involving the employee or a member of the employee's immediate family.

Leave Day

A "leave day" for purposes of earning, using, or recording leave shall mean the number of hours per day equivalent to the employee's usual assignment, whether full-time or part-time.

School Year

A "school year" for purposes of earning, using, or recording leave shall mean the term of the employee's annual employment as set by the District for the employee's usual assignment, whether full-time or part-time.

Catastrophic Illness
or Injury

A catastrophic illness or injury is a severe condition or combination of conditions affecting the mental or physical health of the employee or a member of the employee's immediate family that requires the services of a licensed practitioner for a prolonged period of time and that forces the employee to exhaust all leave time earned by that employee and to lose compensation from the District. Such conditions typically require prolonged hospitalization or recovery or are expected to result in disability or death. Conditions relating to pregnancy or childbirth shall be considered catastrophic if they meet the requirements of this paragraph.

Note: For District contribution to employee insurance during leave, see CRD(LOCAL).

Availability

The District shall make state personal leave and local leave for the current year available for use at the beginning of the school year.

State Leave Proration

If an employee separates from employment with the District before his or her last duty day of the school year or begins employment after the first duty day of the school year, state personal leave shall be prorated based on the actual time employed.

If an employee separates from employment before the last duty day of the school year, the employee's final paycheck shall be reduced for state personal leave the employee used beyond his or her pro rata entitlement for the school year.

Medical Certification

An employee shall submit medical certification of the need for leave if:

1. The employee is absent more than five consecutive workdays because of personal illness or illness in the immediate family;
2. The District requires medical certification due to a questionable pattern of absences or when deemed necessary by the supervisor or Superintendent; or
3. The employee requests FMLA leave for the employee's serious health condition; a serious health condition of the employee's spouse, parent, or child; or for military caregiver leave.

In each case, medical certification shall be made by a health-care provider as defined by the FMLA. [See DECA(LEGAL)]

State Personal Leave

The Board requires employees to differentiate the manner in which state personal leave is used.

Nondiscretionary Use

Nondiscretionary use of leave shall be for the same reasons and in the same manner as state sick leave accumulated before May 30, 1995. [See DEC(LEGAL)]

Nondiscretionary use includes leave related to the birth or placement of a child and taken within the first year after the child's birth, adoption, or foster placement.

Discretionary Use

Discretionary use of leave is at the individual employee's discretion, subject to limitations set out below.

COMPENSATION AND BENEFITS
LEAVES AND ABSENCES

DEC
(LOCAL)

*Request for
Leave*

In deciding whether to approve or deny a request for discretionary use of state personal leave, the supervisor shall not seek or consider the reasons for which an employee requests to use leave. The supervisor shall, however, consider the duration of the requested absence in conjunction with the effect of the employee's absence on the educational program and District operations, as well as the availability of substitutes.

Discretionary use of state personal leave shall generally not exceed three consecutive workdays.

Discretionary use of state personal leave may be extended by an additional two consecutive workdays if the request is documented to involve a member of the employee's immediate family on active duty for the call to or the return from a continuous military deployment of at least four months.

Local Leave

Each employee in a position normally requiring 10, 11, or 12 months of service shall earn five, six, or seven paid local leave days per school year, respectively, in accordance with administrative regulations.

Local leave shall accumulate to a maximum of 90 leave days.

Local leave shall be used according to the terms and conditions of state personal leave. [See State Personal Leave, above]

**Unpaid Extended
Sick Leave**

After all available paid leave days and any applicable compensatory time have been exhausted, an employee who is not a member of the catastrophic sick leave bank shall be granted in a school year a maximum of five unpaid leave days of extended sick leave to be used only for the employee's own catastrophic illness or injury, including pregnancy-related illness or injury.

A written request for extended sick leave must be accompanied by medical certification of the illness or injury.

**Unpaid Special
Leave**

An employee who has exhausted all paid leave as well as any applicable compensatory shall be permitted to request up to five days of unpaid special leave for absences related to an immediate family member's call to active military duty or upon return from active military duty.

**Catastrophic Sick
Leave Bank**

The District shall establish a sick leave bank that employees in a position normally requiring ten, 11, or 12 months of service may join through contribution of local leave.

Leave contributed to the bank shall be solely for the use of participating employees. An employee who is a member of the bank may request leave from the bank if the employee or a

COMPENSATION AND BENEFITS
LEAVES AND ABSENCES

DEC
(LOCAL)

member of the employee's immediate family experiences a catastrophic illness or injury and the employee has exhausted all paid leave and any applicable compensatory time.

The Superintendent shall develop regulations for the operation of the sick leave bank that address the following:

1. Membership in the sick leave bank, including the number of days an employee must contribute to become a member;
2. Procedures to request leave from the sick leave bank;
3. The maximum number of days per school year a member employee may receive from the sick leave bank;
4. The committee or administrator authorized to consider requests for leave from the sick leave bank and criteria for granting requests; and
5. Other procedures deemed necessary for the operation of the sick leave bank.

Appeal

An employee may appeal a decision regarding the sick leave bank in accordance with DGBA(LOCAL), beginning with the Superintendent or appropriate administrator.

**Unpaid Leave of
Absence**

Studies or
Sabbatical

A contract employee shall be permitted to request an unpaid leave of absence up to one year without pay to pursue graduate studies on a full-time basis. Each request shall be evaluated based on the needs of the District and the employee's personal reasons and goals.

Exchange Teacher

A teacher may request an unpaid leave of absence, not to exceed one year, to serve as a foreign exchange teacher. Each request shall be evaluated based on the availability of a satisfactory replacement for the time of absence.

**Family and Medical
Leave**

FMLA leave shall run concurrently with applicable paid leave and compensatory time, as applicable.

Note: See DECA(LEGAL) for provisions addressing FMLA.

Twelve-Month
Period

For purposes of an employee's entitlement to FMLA leave, the 12-month period shall be measured backward from the date an employee uses FMLA leave.

Combined Leave for
Spouses

When both spouses are employed by the District, the District shall limit FMLA leave for the birth, adoption, or placement of a child, or to care for a parent with a serious health condition, to a combined

COMPENSATION AND BENEFITS
LEAVES AND ABSENCES

DEC
(LOCAL)

	total of 12 weeks. The District shall limit military caregiver leave to a combined total of 26 weeks.
Intermittent or Reduced Schedule Leave	The District shall permit use of intermittent or reduced schedule FMLA leave for the care of a newborn child or for the adoption or placement of a child with the employee.
Certification of Leave	When an employee requests leave, the employee shall provide certification, in accordance with FMLA regulations, of the need for leave.
Fitness-for-Duty Certification	In accordance with administrative regulations, when an employee takes FMLA leave due to the employee's own serious health condition, the employee shall provide, before resuming work, a fitness-for-duty certification.
Leave at the End of Semester	When a teacher takes leave near the end of the semester, the District may require the teacher to continue leave until the end of the semester.
Temporary Disability Leave	<p>Any full-time employee whose position requires educator certification by the State Board for Educator Certification or by the District shall be eligible for temporary disability leave. The maximum length of temporary disability leave shall be 180 calendar days. [See DBB(LOCAL) for temporary disability leave placement and DEC(LEGAL) for return to active duty.]</p> <p>An employee's notification of need for extended absence due to the employee's own medical condition shall be forwarded to the Superintendent as a request for temporary disability leave.</p> <p>The District shall require the employee to use temporary disability leave and paid leave, including any compensatory time, concurrently with FMLA leave.</p>
Workers' Compensation	<hr/> <p>Note: Workers' compensation is not a form of leave. The workers' compensation law does not require the continuation of the District's contribution to health insurance.</p> <hr/>
	An absence due to a work-related injury or illness shall be designated as FMLA leave, temporary disability leave, and/or assault leave, as applicable.
No Paid Leave Offset	The District shall not permit the option for paid leave offset in conjunction with workers' compensation income benefits. [See CRE]

COMPENSATION AND BENEFITS
LEAVES AND ABSENCES

DEC
(LOCAL)

Court Appearances

Absences due to compliance with a valid subpoena or for jury duty shall be fully compensated by the District and shall not be deducted from the employee's pay or leave balance.

Absences for court appearances related to an employee's personal business shall be deducted from the employee's leave or, at the option of the employee, shall be taken as leave without pay.

Annual Payment for Unused Leave

Each employee shall receive an annual payment for unused local leave for each day that exceeds the allowable 90-day accumulation.

The employee shall receive payment for each day of unused local leave that exceeds the allowable 90-day accumulation at the rate of \$~~30~~80 per day. Days for which the employee received payment shall not be available to that employee for use in the District.

Absences that qualify under the FMLA and absences for bona fide religious holy days shall not count against the employee's eligibility for the incentive. [See DEC(LEGAL)]

The rate established by the Board shall be in effect until a new rate is adopted. Any changes to the rate shall apply beginning with the school year following the adoption of the rate change.

Payment for Unused Leave Upon Retirement

The following leave provisions shall apply to an employee hired before May 1, 2000.

An employee who retires from the District shall be eligible for payment for accumulated state and local leave plus any local leave from the final year of employment under the following conditions:

1. The employee's retirement is voluntary, i.e., the employee is not being discharged or nonrenewed.
2. The employee is retiring under the Teacher Retirement System of Texas (TRS).

The employee shall receive payment for each day of accumulated state and local leave, to a maximum of 90 days, at a rate of \$~~30~~80 per day. If the employee is reemployed with the District, days for which the employee received payment shall not be available to that employee.

The rate established by the Board shall be in effect until the Board adopts a new rate. Any changes to the rate shall apply beginning with the school year following the adoption of the rate change.

Payment for Accumulated Leave Upon Separation

The following leave provisions shall apply to an employee who was hired on or after May 1, 2000.

An employee who separates from employment with the District shall be eligible for payment for accumulated local leave under the following conditions:

1. The employee's separation from employment is voluntary, i.e., the employee is retiring or resigning and is not being discharged or nonrenewed.
2. The employee has at least five years of service with the District.

The employee shall receive payment for each day of accumulated local leave, to a maximum of 90 days, at a rate of \$3080 per day. If the employee is reemployed with the District, days for which the employee received payment shall not be available to that employee.

The District shall provide payment for accumulated local leave to the beneficiaries of an employee who dies while employed by the District. The employee must have had at least five years of service with the District and was not being discharged or nonrenewed. The beneficiaries of the employee shall receive payment for each day of accumulated local leave, to a maximum of 90 days, at a rate of \$3080 per day.

The rate established by the Board shall be in effect until the Board adopts a new rate. Any changes to the rate shall apply beginning with the school year following the adoption of the rate change.

Neutral Absence Control

If an employee has excessive absences equal to four workdays and does not return to work after exhausting all available paid and unpaid leave, the District shall provide the employee written notice that he or she no longer has leave available for use. The District shall automatically pursue termination of an employee who has exhausted all available leave, regardless of the reason for the absence [see DF series]. The employee's eligibility for reasonable accommodations, as required by the Americans with Disabilities Act [see DAA(LEGAL)], shall be considered before termination. If terminated, the employee may apply for reemployment with the District.

For purposes of this provision, excessive absence shall mean failure to appear for work when no leave applies to the absence and the absence is not excused on any other basis provided in law or District policy. Elective leaves, if any, shall apply to and excuse an absence when the leave has been duly elected by the employee and approved by the District and the absence qualifies for and falls within the leave period.

COMPENSATION AND BENEFITS
LEAVES AND ABSENCES

DEC
(LOCAL)

For purposes of this provision, a workday is a day the employee is required to perform services for the District in compliance with policy and the employment agreement between the employee and the District.

WICHITA FALLS ISD BOARD OF TRUSTEES
January 11, 2022

Agenda Item:	Admissions: Intradistrict Transfers and Classroom Assignments (FDB LOCAL)		
Administrator Responsible:	Debby Patterson, Executive Director of School Administration		
Attachments:	FDB(LOCAL)		
<input type="checkbox"/> Action Needed	<input checked="" type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees add, revise, or delete FDB (LOCAL) as submitted by Debby Patterson, Executive Director of School Administration and as recommended by Michael S. Kuhrt, Superintendent of Schools.

Explanation:

FDB(LOCAL) is being submitted to remove reference to the Middle Year's Program and to consider any other actions recommended by the Board for consideration.

Fiscal Note:

None

Assignment Goals In an effort to foster parent involvement, a student shall be assigned to the school in the attendance zone in which he or she resides.

Definition of Terms Definition of terms in this policy shall include:

1. "Parent" shall include guardian, conservator, or other person having legal control of a student. For extracurricular activities, refer to the UIL definition of guardianship.
2. "Residence" of a student shall be the same as the residence of the parent having the right to establish such residence. Documented proof of residence shall be required. Approved forms of documentation include a contract lease agreement or a utility bill no older than 60 days (water, gas, or electric only).
3. "Closest to campus" relates to residences outside of the school attendance zone. Distance shall be based on straight-line proximity—front door to front door—from the student residence to a requested campus.
4. "Good standing" includes academics, discipline, and attendance. Information to determine good standing shall be from the collection of data from the most recent semester and the current semester. Academic good standing shall be that the student promoted from the previous grade, and that all grades are 75 or above. Discipline good standing shall be five or fewer referrals for minor infractions, no serious infractions, and no alternative placement at Denver or JJAEP. A student who has been referred to the truancy process or has more than seven unexcused absences is not considered in good standing with attendance.
5. In the application of "good standing," the District shall follow applicable state and federal law when considering the transfer request of a student with a known disability, including a student who receives special education services.
6. "Intradistrict" involves movement of students from within the District. "Interdistrict" involves students from outside the District.

Prerequisite Assignments Students at all grade levels may be assigned to a particular school based on the needs of an individual student. When determining placement, unique programs, staff, or equipment that is available at a specific campus shall be the factors considered. These students shall be counted in the operating enrollment capacity of the campus to which they are assigned.

Examples of prerequisite assignments are:

ADMISSIONS
INTRADISTRICT TRANSFERS AND CLASSROOM ASSIGNMENTS

FDB
(LOCAL)

1. A bilingual or ESL student (only to the extent that the student transfer request may be limited to those schools offering bilingual or ESL programs); and
2. A student with a low-incidence disability who would be better served by participation in a centralized program providing services related to the student's disability.
3. Any legally required placements.

All Grade Levels

Classroom
Assignments

The school principal shall have the authority to assign or change a student from one classroom to another.

Student Residence
Relocation

A current District student, who has a legal change of address during the school year and as a result changes from one attendance zone to another, shall immediately notify the current campus of his or her change of address and provide proof of residency as defined on page 1, for the new address. As long as the rules for items 2, 3, and 4 (below, at Approval of the Voluntary Transfer Request) are met, the following options are available for the current year:

- The student may move immediately to the new attendance zone campus if there is space available;
- The student may be permitted to move to the receiving school at the semester break; or
- The student may be permitted to remain in the original school for the remainder of the school year.

The student shall be assigned to attend the campus in the new attendance zone for the next school year unless a voluntary transfer application has been submitted and approved to remain at the current campus.

**Approval of the
Voluntary Transfer
Request**

The Superintendent or designee shall approve all transfer requests based on the following guidelines:

1. Unusual circumstances that create a substantial hardship that warrants attendance at an out-of-zone campus. These hardships could include, but are not limited to, death, illness, or incapacity of an immediate family member;
2. Must not cause an increase in the number of staff, programs, or services provided at the receiving school;
3. Must not cause the school with current staff to be in violation of state law student-to-teacher ratios;

4. Must not violate enrollment capacity (based on operating enrollment) at the receiving school; and
5. Must be in good standing as defined on page 1.

The District shall establish two application periods for making a voluntary transfer request. Each year in November, families who have a substantial hardship shall be eligible to request a campus outside of their attendance zone by completing a voluntary transfer application for the second semester. A second transfer period in January shall be open for parents to apply for a voluntary transfer for the following school year. Applications are available in the Student Assignment office located at 1104 Broad St., Suite 300, Wichita Falls, Texas, 76301, or [on the District website](#)¹ during the transfer period. Completed forms shall be returned to the Student Assignment office via fax, e-mail, or in person by the transfer period deadline to be considered. Parents who submitted a transfer request shall receive notice of approval or denial of the requested transfer as soon as reasonably possible.

Students shall honor an approved voluntary transfer for at least one semester and only one transfer shall be granted per school year. Therefore, the only move a student can make after an initial voluntary transfer would be for the second semester, and the student is only eligible to return to his or her home attendance zone campus. If eligibility has been established for UIL competitions prior to returning to the home campus, eligibility shall be determined by UIL rules and could result in a suspension from varsity competitions for one calendar year. [See policy FM(LEGAL) and (LOCAL) for more information.]

**Revocation of
Voluntary Transfer**

Approved transfers shall be binding for the entire school year unless:

1. The receiving elementary school exceeds state law student-to-teacher ratios or the receiving secondary school has met FDB(EXHIBIT) enrollment caps;
2. The receiving school gives notice by April 1 of the school year that the student is no longer in good standing and shall return to the school in his or her attendance zone the following year; or
3. The District is made aware that false information was provided as part of the decision to approve the transfer.

Note: A person making a false statement in an enrollment document or any other document for the purpose of school enrollment commits a Class C misdemeanor under 37.10 of the Texas Penal Code.

Transportation

The District shall not provide transportation for any student voluntarily attending a campus outside his or her attendance zone.

Note: Transportation is provided for the International Baccalaureate Program (IB) ~~Middle Years Program at Kirby Middle School and the IB program~~ at Hirschi High School.

Errors

When a student has been erroneously enrolled in a District school due to an administrative oversight or a mistake, the student shall be entitled to complete the current semester at the wrongly assigned campus. The next semester of enrollment shall be at his or her correct attendance zone campus.

Elementary Schools

Enrollment at elementary schools shall be governed by the maximum enrollment number for each campus. Enrollment at the elementary level shall be limited to students who reside in the attendance zone, those placed in a unique program, legally required placements, or those approved for a voluntary transfer.

Provided a District employee lives within the state, the employee shall be granted the opportunity to enroll his or her child at the closest campus in proximity to the campus to which the employee is assigned with space available at the requested grade level and according to the campus capacity. If all students who meet these criteria are not able to be enrolled, priority shall be based on:

1. The employee's years of service; then
2. By residence within the state, farthest from the employee's assigned work campus, with in-District taking precedence over out-of-District.

Prekindergarten Programs

The District offers prekindergarten programs for students who meet eligibility requirements per Education Code 29.153 (a-1). Prekindergarten programs are placed at campuses with space available and are not available at all schools. Eligible students shall be enrolled in the nearest campus to their residence with available space.

Secondary School Assignments

The District's facilities are designed for effective delivery of educational requirements but only to a certain level of enrollment.

FDB(EXHIBIT) reflects an operating and maximum enrollment capacity for each campus and entering grade levels. For safety and security and to ensure the most efficient facility usage, once legally required placements are fulfilled, enrollment numbers shall serve as the overriding limit to admitting students and for the approval of voluntary transfers.

Once the operating capacity has been reached at a campus, the student assignment office shall cease assigning students. The additional seats available [see FDB(EXHIBIT)], which shall take the campus to the maximum enrollment capacity, shall be reserved for the following students:

1. A student whose parent lives within the state's boundaries and is a District employee. If all students who meet this criterion are not able to be enrolled for the requested campus, priority shall first be based on:
 - a. The employee's years of service; then
 - b. By residence within the state, farthest from the employee's assigned work campus.
2. New to the District transferred active military dependents (Interstate Compact on Educational Opportunity for Military Children) who move into the school's attendance zone;
3. New to the District nonmilitary students who move into the school's attendance zone; or
4. Foreign exchange students. If this entire group is not able to be enrolled, priority shall be based on the number of host family siblings at the chosen school, then by closest to campus.

Secondary Magnet Program

Each year during the application period, students in grade ~~5 may apply for admittance to IB Middle Years Program (MYP) at Kirby Middle School and students in grade 8~~ 11 may apply for admittance to the IB Program at Hirschi High School. ~~Students in any secondary grade levels who missed a prior opportunity to enroll at a magnet campus may submit an application.~~ In order to be approved for a magnet program, students must be in good standing, including grades, discipline, and attendance. Due to the advanced curricular expectations, the prior year's state-mandated assessment scores are also criteria for approval. Transportation is available to all students who are accepted into the ~~MYP or~~ IB programs. Applications are available in the Student Assignment office at the Education Center located at 1104 Broad St., Suite 300, Wichita Falls, Texas, 76301, or [on the District website](#) during the transfer period. Completed forms shall be returned to the same

office via fax, e-mail, or in person by the enrollment period deadline to be considered. Parents who submitted a transfer request shall receive notice of approval or denial as soon as reasonably possible.

Transportation

Although the District is only legally bound to offer transportation to students who attend a school within their attendance zone and reside two or more miles from the school or must navigate a hazardous area identified in CNA(REGULATION), transportation is also currently available to those students who are granted enrollment to a magnet school outside of their attendance zone. The Board and the Superintendent shall continue to monitor out-of-zone transportation cost, benefit to students, and the feasibility of continuing this additional service on a year-to-year basis.

**Limited, Previous
Secondary School
Attendance Zone
Opt-Out Program**

In 2015–16, moving away from choice, the District established an attendance zone opt-out program. The opt-out program was set to be eliminated for students choosing their transitional secondary campus for enrollment in the 2018–19 school year. Although no new opt-outs opportunities will occur, the District shall provide priority for transfers of future siblings to any family who has had a child who was granted an opt-out enrollment during the years it was provided.

Although the District recognizes students and parents as individuals with individual needs and desires, the first priority for approving the sibling provision in this policy and provide the family this same opportunity to attend the same secondary campus is building operating capacity. Families who meet this provision, shall apply for a transfer during the transfer period in January for a voluntary transfer for the following school year. On the application, the family shall need to identify the student as an opt-out sibling. Applications are available in the Student Assignment office located at 1104 Broad St., Suite 300, Wichita Falls, Texas, 76301, or [on the District website](#) during the transfer period. Completed forms shall be returned to the Student Assignment office via fax, e-mail, or in person by the transfer period deadline to be considered. Parents who submitted a transfer request shall receive notice of approval or denial of the requested transfer as soon as reasonably possible.

When transfer requests are approved and a student attends a campus outside their attendance zone, the student's eligibility for various UIL competitions shall be determined by UIL rules.

Approved sibling opt-out transfers shall be binding all years at the secondary campus.

**Secondary Schools
Capacity**

Once the voluntary transfer application period closes, an analysis of space available at each school shall be determined by the Student Assignment office. If the operating enrollment [see FDB(EXHIBIT)] has not been met for that school, students with an extenuating circumstance who have returned a completed voluntary transfer application to the Student Assignment office by the deadline shall be considered for enrollment at their chosen campus with space availability as the guiding factor. Parents who submitted a voluntary transfer request shall receive notice of approval or denial as soon as reasonably possible.

If a campus exceeds the school operating capacity [see FDB(EXHIBIT)] with attendance zone student enrollment, the Board must be notified by the Superintendent.

The operating enrollment number may be waived when immediate enrollment requirements are present, such as but not limited to:

- Attendance zone or prerequisite assignments;
- Students new to the District;
- Students of parents who are active military; and/or
- Approved transfer students for the upcoming year.

However, the maximum enrollment number may not be violated. The Superintendent is authorized to make the necessary changes and notify the Board through an agenda item for discussion at the next regular Board meeting.

If immediate enrollment requirements (as outlined above) cannot be met within the maximum enrollment number, the Superintendent must bring a recommendation and place an action item on the agenda for the next Board meeting so that the Board may act to address the immediate issue through:

1. Waiver of maximum enrollment number;
2. Redrawing affected attendance zone boundaries; or
3. Other means at their disposal to alleviate the situation.

If at any time less than 90 percent of the transfer secondary program applications received by the deadline are able to be approved due to enrollment constraints, the Superintendent shall notify the Board through an agenda item for discussion at the next Board meeting.

UIL Eligibility

Students participating in sanctioned UIL activities shall be bound by the UIL Rules of Eligibility as outlined in FM(LEGAL) and (LOCAL). If a discrepancy should occur between UIL policy and

District policy, UIL policy shall be the overriding authority for issues regarding all UIL activities.

Note: For the transfer of a student who is the victim of bullying or who engaged in bullying, see FDB(LEGAL). For the transfer of a student who attends a persistently dangerous school, becomes a victim of a violent criminal offense, or becomes a victim of sexual assault, see FDE.

¹ District website: <http://www.wfisd.net>

WICHITA FALLS ISD BOARD OF TRUSTEES
January 11, 2022

Agenda Item: Texas Education Agency Annual Report

Administrator Responsible: Peter Griffiths, Associate Superintendent

Attachments: No Attachments

Action Needed Future Action Presentation Report

Administrative Information:

Texas Education Code Chapter 39 requires each district's board of trustees to publish an annual report that includes the Texas Academic Performance Report (TAPR), campus performance objectives, a report of violent or criminal incidents, and information received under Texas Education Code 51.403 (e) from the Texas Higher Education Coordinating Board (THECB). The board of trustees shall hold a hearing for public discussion of the report, and they shall widely disseminate the report within the district.

Public Hearing Scheduled for 5:30 pm on January 18, 2022.

WICHITA FALLS ISD BOARD OF TRUSTEES
January 11, 2022

Agenda Item:	Social & Emotional Services Department Update
Administrator Responsible:	Shonna Norton, Director of Social & Emotional Services
Attachments:	None

Action Needed Future Action Presentations Report

Administrative Information:

That the Wichita Falls Independent School District Board of Trustees receive information and updates related to the Social and Emotional Services Department as submitted by Shonna Norton, Director of Social and Emotional Services, and as recommended by Michael S. Kuhrt, Superintendent of Schools.

WICHITA FALLS ISD BOARD OF TRUSTEES
January 11, 2022

Agenda Item:	Minutes		
Administrator Responsible:	Michael S. Kuhrt, Superintendent of Schools		
Attachments:	Minutes of Special Session, December 3, 2021 Minutes of Special Session, December 7, 2021 Minutes of Regular Meeting, December 13, 2021		
<input type="checkbox"/> Action Needed	<input checked="" type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees approves the proposed minutes of a special session, December 3, 2021, minutes of a special session, December 7, 2021, and minutes of a regular meeting, December 13, 2021 as recommended by Michael S. Kuhrt, Superintendent of Schools.

Explanation:

Following are copies of the minutes of a special session, December 3, 2021, minutes of a special session, December 7, 2021, and minutes of a regular meeting, December 13, 2021. These minutes will become official upon approval by the Board.

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES
WFISD ADMINISTRATION BUILDING – BOARD ROOM
SPECIAL SESSION MEETING DECEMBER 3, 2021**

CALL TO ORDER AND OPENING STATEMENT:

The Board of Trustees of the Wichita Falls Independent School District met in a special session meeting on the above date. The meeting was called to order at 12:00 p.m. by Mr. Mike Rucker, board president.

Board members present: Mr. Mike Rucker, Ms. K. Elizabeth Yeager, Mr. Tom Bursey, Ms. Katherine McGregor and Mr. Robert Payton. Mr. Mike Rucker noted that a quorum was present and the meeting had been duly called and notice of the meeting had been posted for the time and manner required by law. Mr. Dale Harvey was absent along with Mr. Mark Lukert. Mr. Mark Lukert was attending the TASB Board of Directors Meeting.

Staff members present: Mr. Michael S. Kuhrt, Superintendent of Schools, Dr. Peter Griffiths, Associate Superintendent, Ms. Debby Patterson, Executive Director of School Administration, Ms. Ashley Thomas, Communications Officer, Ms. Dayna Hardaway, Assistant Director of Human Resources, Mr. Shad McGaha, Director of Technology and Mr. Brady Woolsey, Executive Director of Operations.

Also present was Ms. Trish Choate, reporter for Times Record News.

INVOCATION:

Mr. Mike Rucker gave the invocation.

PUBLIC COMMENT:

No public comments at the special session on December 3, 2021.

HUMAN RESOURCES:

TEACHER APPLICANT POOL:

Mr. Tom Bursey, seconded by Ms. Elizabeth Yeager, moved that the Wichita Falls Independent School District Board of Trustees approve the proposed teacher applicant pool (Exhibit A).

Carried unanimously by a vote of 5 – 0

BOARD MATTERS:

DISCUSSION REGARDING POTENTIAL ATTENDANCE ZONE MODIFICATIONS:

Dr. Peter Griffiths, Associate Superintendent, presented to the Wichita Falls Independent School District Board of Trustees how the Guide K-12 program aids the process for modifying attendance zones. The Wichita Falls Independent School District Board of Trustees discussed Attendance Zone modifications and procedures for future changes. This item will be placed on the agenda of future meetings until further notice.

FACILITY UTILIZATION DISCUSSION:

Dr. Peter Griffiths, Associate Superintendent, began the discussion of facility utilization in WFISD. It was agreed that the Demographic Sub-Committee, made up of Elizabeth Yeager, Katherine McGregor and Bob Payton, will continue to look at facility utilization of elementary campuses and report findings to the whole board.

BOARD MATTERS:

RECESS:

Mr. Mike Rucker, board president, recessed the special session to go into closed session at 12:33 p.m.

CLOSED SESSION PURSUANT TO TEXAS GOVERNMENT CODE 551.074:

1. Personnel Matters Including the Appointment, Evaluation, Reassignment, Duties, Discipline, Dismissal and/or Compensation of Individual District Employees
2. Deliberations Regarding Abandonment of Contract by Teachers and the Attempt to Resign
3. Deliberations Regarding Notifications to the State Board for Educator Certification of Teacher Contract Abandonment

RECOVERED:

Mr. Mike Rucker, board president, reconvened the closed session to go into regular session at 12:55 p.m.

OPEN SESSION:

1. Consideration and Possible Action Regarding Abandonment of Contract by Teachers and the Attempt to Resign
2. Consideration and Possible Action Regarding Notifications to the State Board for Educator Certification of Teacher Contract Abandonment

Ms. K. Elizabeth Yeager, seconded by Mr. Tom Bursey, moved that the Wichita Falls Independent School District Board of Trustees issue a finding in accordance with Texas Education Code Section 21.210 [c] and 19 Texas Administrative Code 249.14 [g], that good cause did not exist for Hailey Eminger, a probationary contract teacher, to abandon her employment contract, abandon her position, and attempt to resign from Wichita Falls ISD.

Carried unanimously by a vote of 5 – 0

Ms. K. Elizabeth Yeager, seconded by Mr. Bob Payton, moved that the Wichita Falls Independent School District Board of Trustees authorize the board president to send a letter to the State Board for Educator Certification seeking sanctions for Hailey Eminger, a probationary contract teacher, for abandonment of her employment contract.

Carried unanimously by a vote of 5 – 0

ADJOURNMENT:

No further action was taken and Mr. Mike Rucker, board president, adjourned the meeting at 12:56 p.m.

President, Board of Trustees

Secretary, Board of Trustees

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES
WFISD ADMINISTRATION BUILDING – BOARD ROOM
SPECIAL SESSION MEETING DECEMBER 7, 2021**

CALL TO ORDER AND OPENING STATEMENT:

The Board of Trustees of the Wichita Falls Independent School District met in a special session meeting on the above date. The meeting was called to order at 12:00 p.m. by Mr. Mike Rucker, board president.

Board members present: Mr. Mike Rucker, Ms. K. Elizabeth Yeager, Mr. Tom Bursey, Mr. Mark Lukert, Ms. Katherine McGregor and Mr. Robert Payton. Mr. Mike Rucker noted that a quorum was present and the meeting had been duly called and notice of the meeting had been posted for the time and manner required by law. Mr. Dale Harvey was absent.

Staff members present: Mr. Michael S. Kuhrt, Superintendent of Schools, Dr. Peter Griffiths, Associate Superintendent, Mr. Tim Sherrod, Chief Financial Officer, Ms. Debby Patterson, Executive Director of School Administration, Ms. Ashley Thomas, Communications Officer, Ms. Dayna Hardaway, Assistant Director of Human Resources, Mr. Shad McGaha, Director of Technology, Mr. Brady Woolsey, Executive Director of Operations, Ms. Lauren Zotz, Director of Purchasing, Ms. Denise Brown, Director of Finance, Mr. Ward Roberts, Director of Innovation/Advance Academics, Ms. Debbie Dipprey, Director of Secondary Curriculum, Ms. Ann Work Goodrich, Communication Specialist, Mr. Chris Fain, Director of Maintenance, Ms. Kelly Strenski, Director of Fine Arts, Mr. Scot Hafley, Athletic Director and Mr. Kyle Redding, Health and Wellness Coordinator.

Also present were Ms. Chantale Belafante, reporter for KAUZ Channel 6 and Ms. Carney Porter, reporter for KFDX Channel 3.

INVOCATION:

Mr. Mike Rucker gave the invocation.

PUBLIC COMMENT:

Ms. Carol Wagner, community member, asked the Wichita Falls Independent School District Board of Trustees to keep the Coyotes as a mascot for one of the new high schools.

INSTRUCTIONAL SERVICES:

IMPROVED ACADEMIC ACHIEVEMENT: ADVANCED ACADEMICS:

Mr. Ward Roberts, Director of Innovation and Advance Academics, presented to the Wichita Falls Independent School District Board of Trustees a presentation on Improved Academic Achievement: Advanced Academics.

Mr. Roberts discussed advanced academics, the current structure for the GT program and other courses and programs the Wichita Falls Independent School District offers.

BOARD MATTERS:

The Wichita Falls Independent School District Board of Trustees received information from Mr. Bass, from Allison, Bass & Magee, LLP, a Law Firm retained to provide legal guidance on the process of redistricting of existing political boundaries.

CONSIDERATION AND POSSIBLE ACTION REGARDING THE REVISION OF EXSITING POLITICAL BOUNDARIES TO ADDRESS ANY UNCONSTITUTIONAL IMBALANCE OF EXISTING BOUNDARIES IN EXCESS OF A TOTAL MAXIMUM DEVIATION ON 10%:

Ms. K. Elizabeth Yeager, seconded by Mr. Robert Payton, moved that the Wichita Falls Independent School District Board of Trustees to consider and possible action regarding the revision of existing political boundaries to address any unconstitutional imbalance of existing boundaries in excess of a total maximum deviation on 10%.

Carried unanimously by a vote of 6 – 0

CONSIDER POSSIBLE ALTERNATIVE BOUNDARIES TO REDUCE ANY IMBALANCE AMONG THE EXISTING POLITICAL DISTRICTS, WARDS OR PRECINCTS TO A LEGALLY SUITABLE LEVEL AND TO ADDRESS THE VOTING RIGHTS OF ALL RESIDENTS OF THE JURISDICTION:

Mr. Mark Lukert, seconded by Mr. Tom Bursey, moved that the Wichita Falls Independent School District Board of Trustees consider possible alternative boundaries to reduce any imbalance among the existing political districts, wards or precincts to a legally suitable level and to address the voting rights of all residents of the jurisdiction.

Carried unanimously by a vote of 6 – 0

CALENDAR FUTURE DATES FOR PUBLIC HEARINGS TO RECEIVE PUBLIC COMMENT ON ANY PLAN OR ALTERNATIVE PLANS FOR THE REDISTRICTING OF POLITICAL BOUNDARIES< INCLUDING A DATE FOR THE POSSIBLE ADOPTION OF A REDISTRICTING PLAN:

Mr. Michael S. Kuhrt, Superintendent of Schools told the Wichita Falls Independent School District Board of Trustees will consult with Mr. Bass, with Allison, Bass & Magee, LLP about future dates for Public Hearings and other plans for Redistricting of Political Boundaries and possible adoption of a redistricting plan.

SUPERINTENDENT’S REPORT:

Mr. Michael S. Kuhrt, Superintendent of Schools, did not have a report for the special session on December 7, 2021.

ADMINISTRATIVE SERVICES:

MASCOTS FOR THE TWO NEW HIGH SCHOOLS:

Mr. Tom Bursey, seconded by Ms. Elizabeth Yeager, moved that the Wichita Falls Independent School District Board of Trustees approve WFISD Administration to move forward on the selection of the Mascots for the two new high schools.

Carried by a vote of 5 – 1

FINANCIAL SERIVCES:

FINANCIAL REPORTS AS OF OCTOBER 31, 2021:

Mr. Tim Sherrod, Chief Financial Officer, recommended that the Wichita Falls Independent School District Board of Trustees approve the attached year-to-date financial reports and investment reports.

This item will be placed on the action agenda for the Board of Trustees regular meeting on December 13, 2021.

REPLACE HVAC UNITS:

Mr. Tim Sherrod, Chief Financial Officer, recommended that the Wichita Falls Independent School District Board of Trustees approve replacing 57 HVAC units throughout the district in the amount of \$393,648. Maintenance has started inspecting units 20 years and older and found that 57 units so far throughout the district have bad heat exchangers. Once this problem is identified, the district must repair or replace these units and is not allowed to turn them back on. Mr. Tim Sherrod is asking that the Wichita Falls Independent School District Board of Trustees to approve the total replacement of the entire units at these locations due to bad heat exchangers and the age of the existing units.

This item will be placed on the consent agenda for the Board of Trustees regular meeting on December 13, 2021.

NOVEMBER 2021 BUDGET AMENDMENTS:

Mr. Mark Lukert, seconded by Mr. Robert Payton, moved that the Wichita Falls Independent School District Board of Trustees approve the attached budget amendments to the 2021-2022 budgets.

Carried unanimously by a vote of 6 – 0

RFP #22-02-S: SUPPLEMENT TRADES BID:

Mr. Tim Sherrod, Chief Financial Officer, recommended that the Wichita Falls Independent School District Board of Trustees award RFP #22-02-S to the vendors listed for a period of (8) months beginning January 3, 2022, with a one (1) year renewal option.

The solicitation for RFP #22-02-S Supplemental Trades Bid was advertised twice in the Times Record News and a Letter of Invitation was sent by email or mail to nineteen (19) separate vendors. Proposal packets were requested by nine (9) vendors and five (5) vendors’ submitted responses. By awarding vendors in the listed categories, the District prequalifies trades vendors to provide for emergency services and/or projects outside of the scope of the District’s Maintenance Department. The categories are identified as the low bidder to serve as the primary vendor and secondary vendors (in order of price) are listed and can be utilized if the primary vendor is unable to provide services. The submissions were evaluated by Chris Fain, Director of Maintenance, Jimmy Medlinger, Maintenance Supervisor and Susan Fisher, Purchasing Specialist I.

This item will be placed on the consent agenda for the Board of Trustees regular meeting on December 13, 2021.

INSTRUCTIONAL SERVICES:

APPROVAL OF PERSONAL RESPONSIBILITY CURRICULUM (HOT TOPICS) FOR STUDENTS IN GRADES 4-12:

Mr. Kyle Redding, WFISD Physical and Health Curriculum Specialist, recommended that the Wichita Falls Independent School District Board of Trustees approve the Personal Responsibility Curriculum for students in grades four through twelve.

With new guidance regarding the Student Health Advisory Council (SHAC), the board must select the district’s Human Sexuality instruction per Education Code 28.004 and the WFISD Policy EHAA (Legal) based on the recommendation of the SHAC. The SHAC which is composed of district staff, community members, and parents recommended Aim For Success, at their October 18th meeting.

Aim For Success complies with the EHAA (Legal) content of Human Sexuality Instruction.

This item will be placed on the action agenda for the Board of Trustees regular meeting on December 13, 2021.

WAIVER FOR HOMEBOUND AND REMOTE INSTRUCTION:

Mr. Mark Lukert, seconded by Mr. Tom Bursey, moved that the Wichita Falls Independent School District Board of Trustees approve the waiver for Homebound and Remote instruction.

Carried unanimously by a vote of 6 – 0

BOARD MATTERS:

MINUTES:

Minutes of special session, November 9, 2021 and minutes of a regular meeting, November 15, 2021.

This item will be placed on the consent agenda for the Board of Trustees regular meeting on December 13, 2021.

RECESS:

Mr. Mike Rucker, board president, recessed the special session to go into closed session at 1:51 p.m.

CLOSED SESSION: PURSUANT TO TEXAS GOVERNMENT CODE 551.074:

1. Personnel Matters Including the Appointment, Evaluation, Reassignment, Duties, Discipline, Dismissal and/or Compensation of Individual District Employees
2. Deliberations Regarding Abandonment of Contract by Teachers and the Attempt to Resign
3. Deliberations Regarding Notifications to the State Board for Educator Certification of Teacher Contract Abandonment

RECOVERED:

Mr. Mike Rucker, board president, reconvened the closed session to go into regular session at 2:07 p.m.

OPEN SESSION:

1. Consideration and Possible Action Regarding Abandonment of Contract by Teachers and the Attempt to Resign
2. Consideration and Possible Action Regarding Notifications to the State Board for Educator Certification of Teacher Contract Abandonment

Ms. K. Elizabeth Yeager, seconded by Mr. Tom Bursey, moved that the Wichita Falls Independent School District Board of Trustees issue a finding in accordance with Texas Education Code Section 21.210 [c] and 19 Texas Administrative Code 249.14 [g], that good cause did not exist for Rebecca Rudd, a term contract teacher, to abandon her employment contract, abandon her position, and attempt to resign from Wichita Falls ISD.

Carried unanimously by a vote of 6 – 0

Ms. K. Elizabeth Yeager, seconded by Mr. Bob Payton, moved that the Wichita Falls Independent School District Board of Trustees authorize the board president to send a letter to the State Board for Educator Certification seeking sanctions for Rebecca Ruddy, a term contract teacher, for abandonment of her employment contract.

Carried unanimously by a vote of 6 – 0

HUMAN RESOURCES:

TEACHER APPLICANT POOL:

Mr. Mark Lukert, seconded by Mr. Robert Payton, moved that the Wichita Falls Independent School District Board of Trustees approve the proposed teacher applicant pool (Exhibit A).

Carried unanimously by a vote of 6 – 0

MONTHLY PERSONNEL REPORT:

Ms. Dayna Hardaway, Assistant Director of Human Resources reported to the Wichita Falls Independent School District Board of Trustees a review of employee resignations/retirements that have been submitted since the last board meeting. The resignations/retirements have been accepted by Mr. Michael S. Kuhrt, Superintendent of Schools, in accordance with the requirements of Policy DFE (LOCAL).

LETTERS OF RETIREMENT SINCE THE SUBMISSION OF THE LAST BOARD AGENDA:

Professionals

Calhoon, Wayne – Assistant Principal, WFHS (12/19/2021)

Clerical/Auxiliary/Support

Brezina, Sandra – Accounts Payable/Travel Clerk, Ed Center (1/21/2022)

LETTERS OF RESIGNATION SINCE THE SUBMISSION OF THE LAST BOARD AGENDA:

Professionals

Farr, Elizabeth – Teacher, Cunningham (10/15/2021)

Ferguson, Susie – Teacher, CEC

Grimes, Lindsay – Teacher, Sheppard (11/19/2021)

Moss, Brittany – Teacher, Scotland Park (10/27/2021)

Clerical/Auxiliary/Support

Adkins, Sarah – Support Technician, Technology (10/29/2021)

Bloomfield, Austin – Building Tech, Maintenance (11/04/2021)

Merritt, Nora – Aide, Cunningham (10/29/2021)

Pearson, SaReah – Secretary, Ed Center (12/21/2021)

Satterfield, Molly – Aide II, McNeil (11/12/2021)

Sykora, Jessica – Discipline Clerk, Hirschi (11/01/2021)

Walker, Melissa – Aide I, Barwise (10/08/2021)

Williams, Ronald – Aide, Kirby (11/29/2021)

ADJOURNMENT:

No further action was taken and Mr. Mike Rucker, board president, adjourned the meeting at 2:10 p.m.

President, Board of Trustees

Secretary, Board of Trustees

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES
WFISD ADMINISTRATION BUILDING – BOARD ROOM
REGULAR BOARD MEETING DECEMBER 13, 2021**

CALL TO ORDER AND OPENING STATEMENT:

The Board of Trustees of the Wichita Falls Independent School District met in a regular board meeting on the above date. The meeting was called to order at 6:00 p.m. by Mr. Mike Rucker, board president.

Board members present: Mr. Mike Rucker, Ms. K. Elizabeth Yeager, Mr. Tom Bursey, Mr. Mark Lukert, Ms. Katherine McGregor and Mr. Robert Payton. Mr. Mike Rucker, board president, noted that a quorum was present and the meeting had been duly called and notice of the meeting had been posted for the time and manner required by law. Mr. Dale Harvey was absent.

Staff members present: Mr. Michael S. Kuhrt, Superintendent of Schools, Dr. Peter Griffiths, Associate Superintendent, Mr. Tim Sherrod, Chief Financial Officer, Ms. Cyndy Kohl, Director of Human Resources, Ms. Ashley Thomas, Communications Officer, Ms. Debby Patterson, Executive Director of School Administration, Ms. Ann Work Goodrich, Communications Specialist, Mr. Scot Hafley, Athletic Director and Mr. Kyle Redding, Physical Education and Health Curriculum Specialist.

Also present was Ms. Trish Choate, reporter for Times Record News.

PRESENTATION OF COLORS:

Hirschi School JROTC presented the colors.

INVOCATION:

Mr. Mike Rucker gave the invocation.

PRESENTATIONS:

ACADEMIC ALL-STATE VOLLEYBALL:

The Wichita Falls Independent School District Board of Trustees recognized the TGCA Volleyball Academic All-State Student Athletes.

Student athletes must meet the following criteria in order to be considered as an Academic All-State honoree:

- Must have an overall grade point average of 94 or above for grades 9-11
- Must be a varsity participant or member of the support staff of that sport in good standing
- Must be a graduating senior
- Must be of good moral character

The following student athletes received Academic All-State honors for volleyball:

Hirschi High School
Martina Piscopa
Coach: Sara Peterson

Rider High School
Lexi Carter
Cameron Chamberlain
Kenzi Debetaz

Libby Featherston
Maegan Lacy (TGCA All-Star Legacy Team)
Emma McGaha
Coach: Alysha Humpert

COLLEGE BOARD RECOGNITION SCHOLARS:

The Wichita Falls Independent School District Board of Trustees recognized students who were named College Board Recognition Scholars.

The College Board National Recognition Programs create pathways to college for underrepresented students by awarding them academic honors and connecting them with universities across the country. Students who take the PSAT/NMSQT, PSAT 10, or AP exams and are African American or Black, Hispanic American or Latinx, Indigenous, or attend school in a rural area or small town may be invited to apply for academic recognition as part of the College Board National Recognition Programs.

We are excited to announce the list of students from WFISD who achieved this recognition based on their remarkable academic achievements and outstanding performance on the PSAT and/or AP exams.

College Board National African American Recognition Program Scholars

Jon Anwasi – Hirschi High School
Shenay Franklin – Rider High School
Dovea Gogo – Rider High School
Chania Hooper – Rider High School

College Board National Indigenous Recognition Program Scholars

Jackson McCormick – Rider High School
Julie Miller – Rider High School

College Board National Hispanic Recognition Program Scholars

Julia Camacho – Hirschi High School
Geraldine Argandona – Rider High School
Misael Gutierrez – Rider High School
Miranda Salazar – Rider High School
Benjamin Marin – Wichita Falls High School

NATIONAL MERIT SCHOLARS:

The Wichita Falls Independent School District Board of Trustees recognized students who received National Merit Semifinalist and Commended honors.

Over 1.5 million juniors in about 21,000 high schools entered the 2021 National Merit Scholarship Program by taking the 2020 Preliminary SAT/National Merit Scholarship Qualifying Test, which served as an initial screen of program entrants. There were approximately 16,000 Semifinalists, representing less than one percent of U.S. high school seniors. We are proud to have one National Merit Semifinalist and two National Merit Commended students in the Wichita Falls Independent School District.

National Merit Semifinalist

Steven Lee – Wichita Falls High School

National Merit Commended

Tina Majdinasab – Rider High School
Miranda Salazar – Rider High School

PUBLIC COMMENT:

Mr. Aaron DeLozier, community member talked to the Wichita Falls Independent School District Board of Trustees about academics.

SUPERINTENDENT'S REPORT:

Mr. Michael S. Kuhrt, Superintendent of Schools, gave a report to the Wichita Falls Independent School District Board of Trustees on the following subjects:

- Report on Substitute pay will be available by January 2022.
- Head start Vaccine Mandate by the Federal Government.
- Open House at the Education Center, December 14, 2021 from 9:00 – 2:00.

CONSENT AGENDA:

Ms. K. Elizabeth Yeager, seconded by Mr. Tom Bursey, moved that the Wichita Falls Independent School District Board of Trustees approve the consent agenda consisting of the following items: replace HVAC Units, RFP #22-02-S: Supplemental Trades Bid and minutes.

Carried unanimously by a vote of 6 – 0

INSTRUCTIONAL SERVICES:

APPROVAL OF PERSONAL RESPONSIBILITY CURRICULUM (HOT TOPICS) FOR STUDENTS IN GRADES 4-12:

Ms. K. Elizabeth Yeager, seconded by Mr. Tom Bursey, moved that the Wichita Falls Independent School District Board of Trustees approve the personal responsibility curriculum (Hot Topic) for students in Grades 4-12.

Carried unanimously by a vote of 6 – 0

HUMAN RESOURCES:

TEACHER APPLICANT POOL:

Mr. Mark Lukert, seconded by Mr. Tom Bursey, moved that the Wichita Falls Independent School District Board of Trustees approve the proposed teacher applicant pool (Exhibit A) and addendum.

Carried unanimously by a vote of 6 – 0

BOARD MATTERS:

RECESS:

Mr. Mike Rucker, board president, recessed the regular meeting to go into closed session at 6:38 p.m.

CLOSED SESSION:

1. Personnel Matters Including the Appointment, Evaluation, Reassignment, Duties, Discipline, Dismissal and/or Compensation of Individual District Employees (*Pursuant to Texas Government Code 551.074*)
2. Consideration of a Prospective Gift for Donation to the District (*Pursuant to Texas Government Code Section 551.073*)

ADJOURNMENT:

No further action was taken and Mr. Mike Rucker, board president, adjourned the meeting at 7:19 p.m.

President, Board of Trustees

Secretary, Board of Trustees

WICHITA FALLS ISD BOARD OF TRUSTEES
January 11, 2022

Agenda Item:	Monthly Personnel Report		
Administrator Responsible:	Cyndy Kohl, Director of Human Resources		
Attachments:	No Attachment		
<input type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input checked="" type="checkbox"/> Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees reviews the employee resignations/retirements that have been submitted since the last Board meeting. The resignations/retirements have been accepted by Michael S. Kuhrt, Superintendent of Schools, in accordance with the requirements of Policy DFE (Local).

Letters of Retirement:

Professionals

- Baer, Paul – Teacher, Kirby (12/17/21)
- Bohac, Amelia – Teacher, Ed Center (5/31/22)
- Dudley, Mark – Teacher, McNeil (12/10/21)
- Gee, Brenda – Teacher, Southern Hills (12/17/21)
- Harris, Monique – Teacher, CEC (5/31/22)
- McBroom, Cynthia – Teacher, Burgess (12/17/21)
- Nunn, Angela – Teacher, BT Washington (12/17/21)

Clerical/Auxiliary/Support

- Calderon, Jose – Groundskeeper Forman, Maintenance (12/31/21)
- Mauldin, Donna – Clerk, McNeil (5/27/22)
- Reyna, Amy – Secretary, Farris (12/17/21)

Letters of Resignation:

Professionals

- Blackwell, Amy – Evaluation Specialist, Ed Center (1/31/21)
- Estrada, Lisa – Teacher, Rider (5/31/22)
- Harris, Monique – Teacher, CEC (5/31/22)

Clerical/Auxiliary/Support

Berry, Stephen – Aide, Hirshi (12/17/21)
Green, Magnolia – Aide, Milam (1/03/22)
Hill, Cari – Accountant, Ed Center (12/17/21)
Hopkins, Christina – Secretary, SPED (1/14/21)
Leverett, Mikayla – Aide, Farris – (12/17/21)
Mark, Chandra – Aide, McNeil (12/10/21)
McDonald, Rebecca – Aide, JJAEP (12/03/21)
Nichols, Amanda – Aide, Northwest Head Start (12/17/21)
Solorio, Angela – LVN, Haynes (12/10/21)
Smith, Jeffrey – Aide, Rider (12/3/21)
Trestelle, Joseph – Aide, West Foundation (1/10/22)
Watkins, Brittany – Teacher, Sheppard (12/17/21)

WICHITA FALLS ISD BOARD OF TRUSTEES
January 11, 2022

Agenda Item:	Applicant Pool		
Administrator Responsible:	Cyndy Kohl, Director of Human Resources		
Attachments:	Applicant Pool		
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees approve the proposed applicant pool as submitted by Cyndy Kohl, Director of Human Resources, and as recommended by Michael S. Kuhrt, Superintendent of Schools.

**APPLICANTS TO BE APPROVED BY THE BOARD OF EDUCATION
January 11, 2022**

CERTIFIED APPLICANT POOL

Name	Certification	University	Yrs of Exp	Position/Assignment	Previous District
Boston, Marsha***	Core Subjects with STR EC-6	Midwestern State University	19	Teacher Crockett Replacing Irene Gamboa	WFISD
Lerma, Luz	Social Studies 4-8	Midwestern State University	1	Teacher Kirby Replacing Paul McBroom	WFISD
Smith, Lisa	Math 1-8 Elem Self – Contained 1-8 Social Studies Composite 1-8 Gifted and Talented 1-8	Cameron University (Bachelors) Oklahoma City University (Masters)	20+	Teacher Kirby Paul Baer	Lawton Public Schools

Asterisk indicates Contract Addendum Required. See key below.

** Enrolled in an Alternative Certification Program*

*** One-year out-of state Certification*

****Probationary Certificate*

***** Non-Renewal Permit*

DOI = District Of Innovation

WICHITA FALLS ISD BOARD OF TRUSTEES
January 11, 2022

Agenda Item:	Substitute Pay Incentive
Administrator Responsible:	Cynthia Kohl, Director of Human Resources
Attachments:	Substitute Data
<input type="checkbox"/> Action Needed <input checked="" type="checkbox"/> Future Action <input type="checkbox"/> Information <input type="checkbox"/> Report	

Administrative Information:

That the Wichita Falls Independent School District Board of Trustees approve the substitute incentive based on the percentage of days worked each month as submitted by Cynthia Kohl, Director of Human Resources, and approved by Michael S. Kuhrt, Superintendent of Schools.

Explanation:

On average over the past 3 semesters, the District has 111 teacher and/or paraprofessional absences or vacancies per day which require a substitute teacher. The averages fill rate across the District has been almost 78%. However, some campuses have a fill rate that exceeds 78% while others have a fill rate that is much lower than 78%.

A review of substitute fill rates reveals that 10% of our current sub pool works 70% of the instructional days. 10% of our substitutes work between 50 and 60% of the instructional days. 71% work less than 50% of the instructional days. 9% of the substitute pool has not worked any days during the 2021-2022 school year.

The purpose of this incentive is to encourage substitutes to work more days. As substitutes work more days, the fill rates across the District and on campuses will improve.

Pay Incentive as Recommendation to Increase Number of Sub Days Worked Each Month:

	Recommendation #1	Recommendation #2
70% of instructional days per month	\$5.00 per day	\$10.00 per day
60 – 69% of instructional days per month	\$3.00 per day	\$7.00 per day
50-59% of instructional days per month	\$1.50 per day	\$5.00 per day

Fiscal Note:

Should the board approve recommendation #1, the potential fiscal cost is anticipated to be between \$14,016 and \$30,120. Should the board approve recommendation #2, the potential fiscal cost is anticipated to be between \$26,980 and \$40,680.

WICHITA FALLS ISD BOARD OF TRUSTEES
January 11, 2022

Agenda Item:	Texas COVID Learning Acceleration Supports (TCLAS) Stipends
Administrator Responsible:	Cynthia Kohl, Director of Human Resources
Attachments:	None
<input type="checkbox"/> Action Needed <input checked="" type="checkbox"/> Future Action <input type="checkbox"/> Information <input type="checkbox"/> Report	

Administrative Information:

That the Wichita Falls Independent School District Board of Trustees approve the TCLAS Stipends as submitted by Cynthia Kohl, Director of Human Resources, and approved by Michael S. Kuhrt, Superintendent of Schools.

Explanation:

The Texas COVID Learning Acceleration Supports (TCLAS) is a set of funding and targeted supports available to school districts in Texas to accelerate student learning in the wake of COVID-19 through the use of state and federal funds.

The District has opted to utilize BookNook for reading/language arts and Zearn for mathematics. Both of these programs have been approved through the Texas Education Agency as meeting the requirements for high quality teaching materials and will be used as part of the District’s accelerated instruction programming across the District.

For the 2021-2022 school year, the following T-CLAS stipends are recommended:

- Point of Contact for Accelerated Tutoring: \$1500 per semester
- Point of Contact for BookNook: \$1000 per semester
- Point of Contact for Zearn: \$1000 per semester

Additional Duties Assumed by Curriculum Specialist:

- *Point of Contact for Accelerated Instruction:*
 - Ensure tutors are completing the appropriate training
 - District-training
 - TEA training
 - Elementary/Middle School
 - Book Nook Training for Reading
 - Zearn Training for Math
 - Work collaboratively with HR, Federal Programs, and Region 9 with regards to the accelerated instruction program
 - Ensure that tutoring provides targeted instruction to students based on specific student needs.

- Point of Contact for Zearn or Book Nook:
 - Work collaboratively with Region 9, vendors, and/or tutors on the Zearn and Book Nook Programs
 - Develop a system to ensure utilization of the Zearn and Book Nook programs

Fiscal Note:

These stipends amounts will be funded through the TCLAS-ESSER III funds designated for Accelerated Instruction.