



Agenda of Special Session September 14, 2021 The Board of Trustees Wichita Falls Independent School District

In Compliance with the Texas Government Code, Chapter 551, Subchapter C, the Board of Trustees of the Wichita Falls Independent School District will meet for a Special Session at 12:00 PM, on September 14, 2021, in the Board Room at the Education Center, 1104 Broad St, Wichita Falls, TX 76301.

The subjects to be discussed, considered, or upon which any formal action may be taken are as listed below.

I. CALL TO ORDER AND OPENING STATEMENT	
II. INVOCATION	
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IV. SUPERINTENDENT'S REPORT	
V. FINANCIAL SERVICES	
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F. Carnegie Learning: Fast ForWord and Reading Assistant	33
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B. Texas Education Agency Waiver Application for Expedited and General State Waiver for Staff Development	37
C. TASB Recommended Local Policy Update 117	38
VII. INSTRUCTIONAL SERVICES	
A. Class-Size Exception Waiver	54
B. Resolution Regarding Extracurricular Status of 4-H Organization	56
C. Membership for the WFISD Student Health Advisory Committee (SHAC)	63
D. Improved Academic Achievement	
VIII. BOARD MATTERS	
A. Minutes	65
B. Closed Session:	
1. Personnel Matters Including the Appointment, Evaluation, Reassignment, Duties, Discipline, Dismissal and/or Compensation of Individual District Employees (<i>Pursuant to Texas Government Code Section 551.074</i>)	
2. Discussion of Purchase, Exchange, Lease or Value of Real Property (<i>Pursuant to Texas Government Code Section 551.072</i>)	
IX. HUMAN RESOURCES	
A. Personnel Report	76
B. Applicant Pool	78
X. ADJOURNMENT	

The notice for this meeting was posted in compliance with the Texas Open Meetings Act on Friday, September 10, 2021 at 6:00 pm.

For the Board of Trustees

WICHITA FALLS ISD BOARD OF TRUSTEES
September 14, 2021

Agenda Item:	Resale Bids of Property Located within the WFISD		
Administrator Responsible:	Tim Sherrod, Chief Financial Officer		
Attachments:	Tax Resale Deed		
<input type="checkbox"/> Action Needed	<input checked="" type="checkbox"/> Future Action	<input type="checkbox"/> Information	<input type="checkbox"/> Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees approves the Resale Bid for 1307 33rd Street as submitted by Tim Sherrod, Chief Financial Officer and as recommended by Michael S. Kuhrt, Superintendent of Schools.

Explanation:

The property located at 1307 33rd Street was previously struck off to the City of Wichita Falls, acting as Trustee for the City, Wichita County, and the Wichita Falls Independent School District. The property is excess real property acquired through delinquent tax suits when there was no bid received on said property at the Courthouse sale. Due to the condition of the property, no one has expressed an interest in purchasing the property for the struck off value of \$3,334.46. We had an interested party make a written offer of \$1,000.00 to purchase 1307 33rd Street for the purpose of developing the property. The City of Wichita Falls staff believes it is advantageous for the taxing entities to get the property back on the tax roll and removed from the City's mowing and maintenance responsibilities. At the time the property was struck off there was a structure on the property, which reflects the high struck off value. The current tax appraised land value of the property is \$1,000.00. The structure has since been demolished.

Fiscal Note:

As required by Section 34.05 (i) of the Texas Property Tax Code, in order to sell properties for less than the struck off value, the approval of all of the taxing entities must be obtained.

CITY COUNCIL AGENDA
October 5, 2021

ITEM/SUBJECT: Resolution to accept the written offer as presented for 1 Trustee parcel and authorizing execution of the Quitclaim Deed to convey title to Isaiah Hall.

INITIATING DEPT: Property Administration

STRATEGIC GOAL: Accelerate Economic Development

STRATEGIC OBJECTIVE: Support Neighborhood Revitalization

COMMENTARY: : In accordance with Section 272.001 and 253.008 of the Texas Local Government Code, a written offer has been made for the property located at 1307 33rd St. which was struck off on 01/02/2019. The property had a hazardous structure when struck off and has since been demolished.

This item relates to one (1) trustee property:

- 1307 33rd St.. (struck-off value: \$3,334.46, tax appraisal: \$1,000.00, **written offer: \$1,000.00**, Struck off Date: January 02, 2019.)

Staff requests the City Council approve the conveyance of the property above for the offered amount.

To convey the property for less than a minimum bid requires the approval of all three taxing entities.

- August 23, 2021 County Commissioner's Court approved
- September 20, 2021 WFISD School Board approved

The property will be sold "as is" via Quitclaim deed as abstracts, surveys, and title policies are not furnished by the City. The proposed buyer is in good financial standing with the City of Wichita Falls, Wichita County, and the WFISD.

City staff recommends approval of the resolution authorizing the City Manager to execute all necessary documents to facilitate the sale and conveyance of the parcel as described on the attached Request to Purchase list.

Asst. City Manager

Property Administrator

ASSOCIATED INFORMATION: Resolution, Request to Purchase, and Location Map.

Budget Office Review:

City Attorney Review:

City Manager Approval

Resolution No. _____

Resolution to accept the written offer as presented for 1 Trustee parcel and authorizing execution of the Quitclaim Deed to convey title to Isaiah Hall.

WHEREAS, the County Commissioners and the WFISD School Board have both voted to accept the bids as presented; and,

WHEREAS, it is determined to be in the best interest of the public to return this property to private ownership and put the property back on the tax roll.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WICHITA FALLS, TEXAS, THAT:

The City Manager is hereby authorized to execute all necessary documents to facilitate the sale to Isaiah Hall as presented and recommended by staff.

PASSED AND APPROVED this the 5th day of October, 2021.

MAYOR

ATTEST:

City Clerk

Request to Purchase

1307 33rd Street – Lot 4, Block 11, Hillcrest Addition to the City of Wichita Falls, Wichita County, Texas

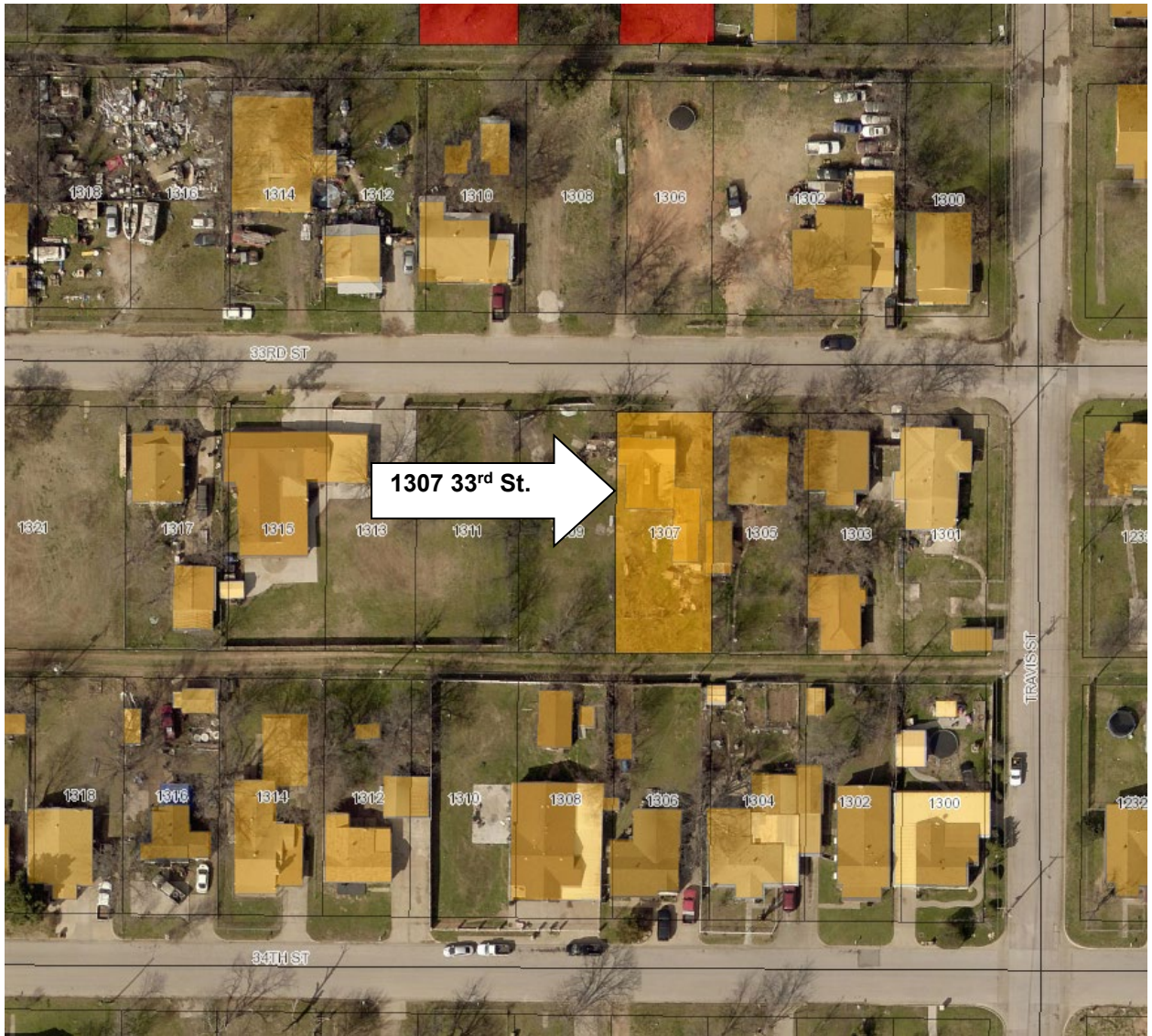
Isaiah Hall

Written Offer	\$1,000.00
Judgement Amount	\$3,334.46
Tax Appraisal Value	\$1,000.00
Struck off Date	01/02/2019

AFTER DEMOLITION



LOCATION MAP – 1307 33rd St.



WICHITA FALLS ISD BOARD OF TRUSTEES
September 14, 2021

Agenda Item:	Financial Reports as of July 31, 2021		
Administrator Responsible:	Tim Sherrod, Chief Financial Officer		
Attachments:	Financials		
<input type="checkbox"/> Action Needed	<input checked="" type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees approves the attached year-to-date financial reports and investment reports as submitted by Tim Sherrod, Chief Financial Officer, and is recommended by Michael S. Kuhrt, Superintendent of Schools.

Explanation:

The following attachments report the revenue and expenditure position through July 31, 2021 for all funds. The current year column is reported as of the approved budget.

The “Year-to-Date Revenues & Expenses Comparison” report details the components of revenue and functional expenditures for the General Fund, Food Service, and Debt Service Fund.

For the General Fund, the Year-to-Date Budget vs. Actual shows the prior year actual, current budget, actual revenue and expenditures to date with the remaining amount left in each category. The prior year actual is provided for comparison to the current budget.

The attached financial reports represent one month of operations, 8.33% of the fiscal year. As of July 31st, of last year, the district had collected 1.42% of projected revenues, as compared to 0.79% for 2021-2021. Expenditures for 2021-2022 were 7.98% of budget, as compared to 2.89% for 2020-2021.

For the General Fund revenues were 0.65% last year as compared to 0.68% this year. Expenditures were 7.33% last year as compared to 8.14% this year.

For the Food Service Fund revenues were 2.90% last year as compared to 0.85% this year. Expenditures were 4.06% last year as compared to 2.68% this year.

For the Debt Service Fund revenues were 0.48% last year as compared to 0.21% this year. Expenditures were 18.0% last year as compared to 7.24% this year.

Investments:

Tim Sherrod, Chief Financial Officer, hereby certifies that the following Investment Report represents the investment position of the school district as of the noted date in compliance with the Board approved Investment Policy, the Public Funds Investment Act (Texas Government Code 2256), and, Generally Accepted Accounting Principles (GAAP).

WICHITA FALLS INDEPENDENT SCHOOL DISTRICT
FINANCIAL SUMMARY
July 31, 2021

	2020-2021			2021-2022		
	CURRENT BUDGET	ACTUAL YEAR TO DATE	% OF CURRENT BUDGET	CURRENT BUDGET	ACTUAL YEAR TO DATE	% OF CURRENT BUDGET
REVENUE:						
GNL. OPERATING	\$128,998,596	\$833,465	0.65%	\$127,256,630	\$857,273	0.67%
ATHLETICS	\$415,000	\$458	0.11%	\$370,000	\$12,095	3.27%
General Fund	\$129,413,596	\$833,923	0.64%	\$127,626,630	\$869,368	0.68%
SP. EDUCATION	\$695,085	\$285,596	41.09%	\$3,917,995	\$112,343	2.87%
VOCATIONAL	\$45,326	\$0	0.00%	\$188,221	\$0	0.00%
CONS. APPLIC.	\$6,707,129	\$0	0.00%	\$7,215,534	\$0	0.00%
OTHER SP. REV.	\$1,955,967	\$805,303	41.17%	\$11,313,270	\$313,436	2.77%
Special Revenues	\$9,403,507	\$1,090,899	11.60%	\$22,635,019	\$425,779	1.88%
FOOD SERVICE	\$8,437,408	\$244,716	2.90%	\$8,047,707	\$68,191	0.85%
INT & SINKING	\$8,548,450	\$41,375	0.48%	\$21,187,181	\$43,718	0.21%
CONSTRUCTION FUND	\$0	\$0	0.00%	\$0	\$7,766	0.00%
INTERNAL SERVICE	\$5,762	\$99	1.72%	\$0	\$9	0.00%
TOTAL REVENUE	\$155,808,724	\$2,211,012	1.42%	\$179,496,537	\$1,414,831	0.79%
EXPENDITURES:						
GNL. OPERATING	\$130,750,570	\$9,644,273	7.38%	\$126,484,818	\$10,374,924	8.20%
ATHLETICS	\$1,423,950	\$34,283	2.41%	\$1,424,000	\$19,479	1.37%
General Fund	\$132,174,520	\$9,678,576	7.32%	\$127,908,818	\$10,394,404	8.13%
SP. EDUCATION	\$695,085	\$260,128	37.42%	\$3,917,995	\$253,016	6.46%
VOCATIONAL	\$45,326	\$12,474	27.52%	\$188,221	\$13,750	7.31%
CONS. APPLIC.	\$6,707,129	\$259,441	3.87%	\$7,215,534	\$340,986	4.73%
OTHER SP. REV.	\$1,955,967	\$592,174	30.28%	\$11,313,270	\$257,976	2.28%
Special Revenues	\$9,403,507	\$1,124,216	11.96%	\$22,635,019	\$865,728	3.82%
FOOD SERVICE	\$8,273,119	\$324,724	3.93%	\$7,842,999	\$202,854	2.59%
INT & SINKING	\$8,548,450	\$1,538,475	18.00%	\$19,357,366	\$1,401,850	7.24%
CONSTRUCTION FUND	\$0	\$0	0.00%	\$267,305,567	\$3,650	0.00%
INTERNAL SERVICE	\$557,546	\$24,355	4.37%	\$478,368	\$21,636	4.52%
TOTAL EXPEND.	\$158,957,142	\$12,690,346	7.98%	\$445,528,137	\$12,890,122	2.89%

WICHITA FALLS INDEPENDENT SCHOOL DISTRICT
 FINANCIAL SUMMARY
 July 31, 2021

FUND	INVESTMENTS	CHECKING ACCOUNT	7/31/2020 TOTAL CASH	INVESTMENTS	CHECKING ACCOUNT	7/31/2021 TOTAL CASH
GNL. OPERATING	30,512,875	\$ 5,672,830	36,185,706	28,109,016	\$ 4,969,948	33,078,964
ATHLETICS	-	30,892	30,892	-	18,544.98	18,545
SPECIAL REVENUES	-	(2,952,465)	(2,952,465)	-	\$ (2,290,687)	(2,290,687)
FOOD SERVICE	305,293	393,506	698,798	1,067,851	205,080.86	1,272,931
INT & SINKING	1,239,402	8,618	1,248,020	1,759,035	3,367.99	1,762,403
CONSTRUCTION FUND	332	203,758	204,089	267,351,168	728,051.88	268,079,220
INTERNAL SERVICE	560,981	(1,451,457)	(890,476)	561,388	(1,326,918.89)	(765,530)
PAYROLL	-	414,664	414,664	-	170,262.84	170,263
TOTAL	\$ 32,618,882	\$ 2,320,346	\$ 34,939,228	\$ 298,848,458	\$ 2,477,651	\$ 301,326,109

GENERAL FUND

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT
YEAR TO DATE REVENUES AND EXPENSES COMPARISON
JULY 2020 and JULY 2021**

1 month has passed = 8.33%		2020-2021			2021-2022		
		CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %	CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %
Revenues							
5700	Local Revenues	\$ 47,585,779	\$ 250,162	0.53%	\$ 48,246,906	\$ 269,425	0.56%
5800	State Revenues	78,958,613	554,070	0.70%	75,570,036	566,364	0.75%
5900	Federal Revenues	2,539,002	29,691	1.17%	3,479,486	29,819	0.86%
	Total Revenues	\$ 129,083,394	\$ 833,923	0.65%	\$ 127,296,428	\$ 865,608	0.68%
Expenses by Function							
11	Instruction	\$ 80,870,775	\$ 6,081,387	7.52%	\$ 76,234,094	\$ 6,220,337	8.16%
12	Instr. Resources/Media	1,547,043	117,942	7.62%	1,584,482	114,269	7.21%
13	Curriculum Dev. & Staff Dev	1,656,667	91,861	5.54%	1,455,707	77,333	5.31%
21	Instructional Leadership	2,770,041	199,592	7.21%	2,841,266	210,478	7.41%
23	School Leadership	7,585,517	619,757	8.17%	7,713,544	606,307	7.86%
31	Guidance, Counseling & Evaluation Svcs	5,179,094	442,463	8.54%	5,625,408	429,153	7.63%
32	Social Work Services	325,089	33,608	10.34%	520,170	46,973	9.03%
33	Health Services	1,790,391	139,266	7.78%	1,897,677	140,395	7.40%
34	Student Transportation	2,609,500	12,331	0.47%	2,621,500	12,321	0.47%
35	Food Service	-	-	0.00%	-	-	0.00%
36	Co-Curricular/Extracurricular	3,880,946	201,037	5.18%	3,898,741	187,605	4.81%
41	General Administration	4,433,905	361,889	8.16%	4,713,065	402,969	8.55%
51	Plant Maint. & Operations	12,248,247	719,748	5.88%	11,923,804	1,560,619	13.09%
52	Security & Monitoring	967,668	7,425	0.77%	976,351	7,892	0.81%
53	Data Processing Services	3,146,564	193,218	6.14%	3,307,970	364,340	11.01%
61	Community Services	9,704	5	0.05%	13,500	1,221	9.04%
71	Debt Service	1,384,870	23,439	1.69%	1,325,262	11,437	0.86%
81	Facilities Acquisition & Construction	883,500	433,608	49.08%	282,188	-	0.00%
93	Payments to Fiscal Agent of SSA	100,000	-	0.00%	100,000	-	0.00%
95	Payments to JJAEP	25,000	-	0.00%	20,000	774	3.87%
99	Intergovernmental Charges	585,000	-	0.00%	679,090	-	0.00%
	Total Expenditures	\$ 131,999,520	\$ 9,678,576	7.33%	\$ 127,733,818	\$ 10,394,422	8.14%
Other Sources and (Uses)							
7900	Non-Operating Resources	330,202	-	0.00%	330,202	3,758	1.14%
8900	Other Uses-Non-operating	(175,000)	-	0.00%	(175,000)	-	0.00%
	Total Other Sources and Uses	\$ 155,202	\$ -	0.00%	\$ 155,202	\$ 3,758	2.42%
	Net Change in Fund Balance	\$ (2,760,924)	\$ (8,844,653)	320.35%	\$ (282,188)	\$ (9,525,057)	3375.44%

WICHITA FALLS INDEPENDENT SCHOOL DISTRICT
YEAR TO DATE GENERAL FUND REVENUES COMPARISON
 July 2020 and July 2021

		2020-2021			2021-2022		
		BUDGET	ACTUAL	%	BUDGET	ACTUAL	%
Local Revenues							
5711	Current year tax levy	45,413,696	\$ -	0.00%	46,259,864	\$ -	0.00%
5712	Taxes-delinquent	781,326	187,932	24.05%	773,144	200,989	26.00%
5719	Tax penalties & interest	491,807	40,527	8.24%	478,098	39,307	8.22%
5735	Summer school tuition	7,450	-	0.00%	-	-	0.00%
5739	Tuition and Fess Local	30,000	-	0.00%	30,000	1,548	5.16%
5742	Interest income	175,000	11,299	6.46%	80,000	4,501	5.63%
5743	Facilities rental	130,000	3,512	2.70%	105,800	2,149	2.03%
5744	Gifts and local grants	30,000	-	0.00%	-	-	0.00%
5745	Insurance Proceeds	-	-	0.00%	-	-	0.00%
5749	Miscellaneous revenue	147,500	4,392	2.98%	144,000	15,890	11.03%
5755	Enterprise Revenue	10,000	2,042	20.42%	7,000	243	3.47%
Local revenues to date before Athletics		47,216,779	249,704	0.53%	47,877,906	264,627	0.55%
5752	Scoreboard Fund	19,000	-	0.00%	19,000	-	0.00%
5752	Athletics Fund ticket sales	350,000	458	0.13%	350,000	4,800	1.37%
Total local revenues to date		47,585,779	250,162	0.53%	48,246,906	269,427	0.56%
State Revenues							
5811	Available School Fund	5,189,564	-	0.00%	2,577,227	-	0.00%
5812	Foundation entitlements	67,522,291	-	0.00%	67,016,593	-	0.00%
5826	Pre K Supplement	-	-	0.00%	-	-	0.00%
5829	Misc. state programs	-	-	0.00%	-	-	0.00%
5831	TRS On-behalf	6,246,758	554,070	8.87%	5,976,216	566,364	9.48%
Total state revenues to date		78,958,613	554,070	0.70%	75,570,036	566,364	0.75%
Federal Revenues							
5929	After School Snack Program	110,000	3,126	2.84%	217,600	4,127	1.90%
5941	Impact Aid	155,000	-	0.00%	140,000	-	0.00%
5946	ROTC salary reimbursement	170,000	16,836	9.90%	184,500	17,376	9.42%
5931	SHARS Revenue	1,804,002	9,729	0.54%	2,664,679	8,316	0.31%
5931	SHARS Revenue-Deferred	-	-	0.00%	-	-	0.00%
5919	Other Federral Revenues	300,000	-	0.00%	272,707	-	0.00%
5927	Indirect costs	-	-	0.00%	-	-	0.00%
Total federal revenues to date		2,539,002	29,691	1.17%	3,479,486	29,819	0.86%
Non-Operating Resources							
7912	Sale of assets	50,000	-	0.00%	50,000	3,758	7.52%
7915	Transfers from Other Funds	280,202	-	0.00%	280,202	-	0.00%
Total non-operating resources		330,202	14	0.00%	330,202	3,758	1.14%
GRAND TOTAL - GENERAL FUND		\$ 129,413,596	\$ 833,923	0.64%	\$ 127,626,630	\$ 869,368	0.68%

FOOD SERVICE FUND

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT
YEAR TO DATE REVENUES AND EXPENSES COMPARISON
JULY 2020 and JULY 2021**

1 month has passed = 8.33%		2020-2021			2021-2022		
		CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %	CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %
Revenues							
5700	Local Revenues	1,515,154	\$ 121	0.01%	1,327,273	\$ 1,504	0.11%
5800	State Revenues	152,247	-	0.00%	36,000	-	0.00%
5900	Federal Revenues	6,406,110	244,595	3.82%	6,356,953	66,687	1.05%
5900	After School Supper Program	273,315	-	0.00%	272,175	-	0.00%
5900	After School Snack Program	90,582	-	0.00%	55,306	-	0.00%
	Total Revenues	\$ 8,437,408	\$ 244,716	2.90%	\$ 8,047,707	\$ 68,191	0.85%
Expenses by Function							
35	Food Service	\$ 7,992,916	\$ 324,723	4.06%	\$ 7,562,796	\$ 202,854	2.68%
51	Plant Maint. & Operations	-	-	0.00%	-	-	0.00%
81	Facilities Acquisition & Construction	-	-	0.00%	-	-	0.00%
	Total Expenditures	\$ 7,992,916	\$ 324,723	4.06%	\$ 7,562,796	\$ 202,854	2.68%
Other Sources and (Uses)							
7900	Non-Operating Resources	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
8900	Other Uses-Non-operating	(280,203)	-	0.00%	(280,203)	-	0.00%
	Total Other Sources and Uses	\$ (280,203)	\$ -	0.00%	\$ (280,203)	\$ -	0.00%
	Net Change in Fund Balance	\$ 164,289	\$ (80,007)	48.70%	\$ 204,708	\$ (134,663)	65.78%

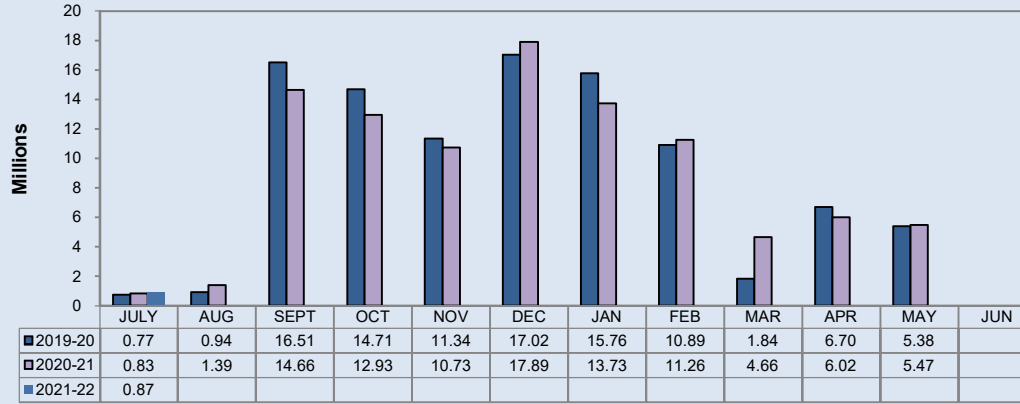
**DEBT SERVICE AND
CAPITAL PROJECTS FUNDS**

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT
YEAR TO DATE REVENUES AND EXPENSES COMPARISON
JULY 2020 and JULY 2021**

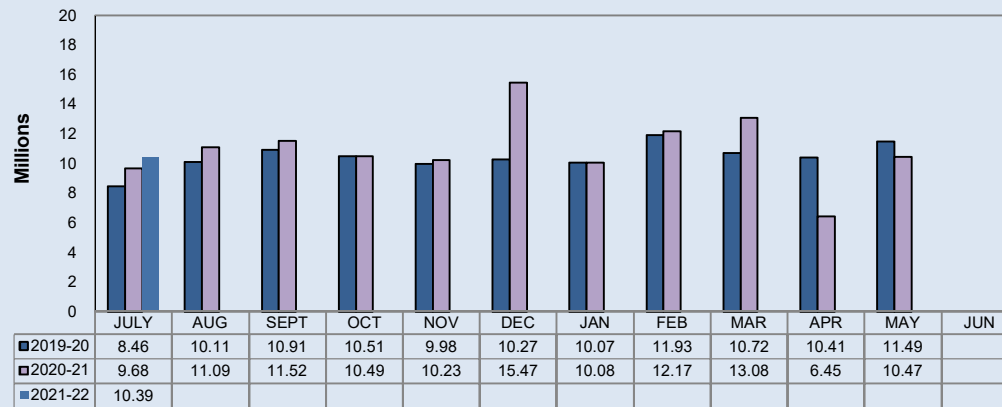
DEBT SERVICE FUND 1 month has passed = 8.33%		2020-2021			2021-2022		
		CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %	CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %
Revenues							
5700	Local Revenues	8,271,850	\$ 41,375	0.50%	21,169,093	\$ 43,718	0.21%
5800	State Revenues	276,600	-	0.00%	18,088	-	0.00%
5900	Federal Revenues		-	0.00%		-	0.00%
	Total Revenues	\$ 8,548,450	\$ 41,375	0.48%	\$ 21,187,181	\$ 43,718	0.21%
Expenses by Function							
71	Debt Service	\$ 8,548,450	\$ 1,538,475	18.00%	\$ 19,357,366	\$ 1,401,850	7.24%
	Total Expenditures	\$ 8,548,450	\$ 1,538,475	18.00%	\$ 19,357,366	\$ 1,401,850	7.24%
Other Sources and (Uses)							
7900	Non-Operating Resources	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
	Total Other Sources and (Uses)	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
	Net Change in Fund Balance	\$ -	\$ (1,497,100)	0.00%	\$ 1,829,815	\$ (1,358,132)	74.22%
CAPITAL PROJECTS FUND 1 month has passed = 8.33%							
		CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %	CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %
Revenues							
5700	Local Revenues	-	\$ -	0.00%	-	\$ 7,766	0.00%
5800	State Revenues	-	-	0.00%	-	-	0.00%
5900	Federal Revenues	-	-	0.00%	-	-	0.00%
	Total Revenues	\$ -	\$ -	0.00%	\$ -	\$ 7,766	0.00%
Expenses by Function							
11	Instruction	-	-	0.00%	-	-	0.00%
51	Plant M&O	-	-	0.00%	-	-	0.00%
71	Other Debt Service	-	-	0.00%	-	-	0.00%
81	Facilities Acquisition & Construction	-	-	0.00%	267,305,567	3,650	0.00%
	Total Expenditures	\$ -	\$ -	0.00%	\$ 267,305,567	\$ 3,650	0.00%
Other Sources and (Uses)							
7900	Non-Operating Resources- Non-Bond						
7900	Non-Operating Resources - Bond	-	-	0.00%	-	-	0.00%
8900	Other Uses-Non-operating	-	-	0.00%	-	-	0.00%
	Total Other Sources and (Uses)	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
	Net Change in Fund Balance	\$ -	\$ -	0.00%	\$ (267,305,567)	\$ 4,116	0.00%

**Board Graphs
JULY 31, 2021**

General Fund Revenues by Month

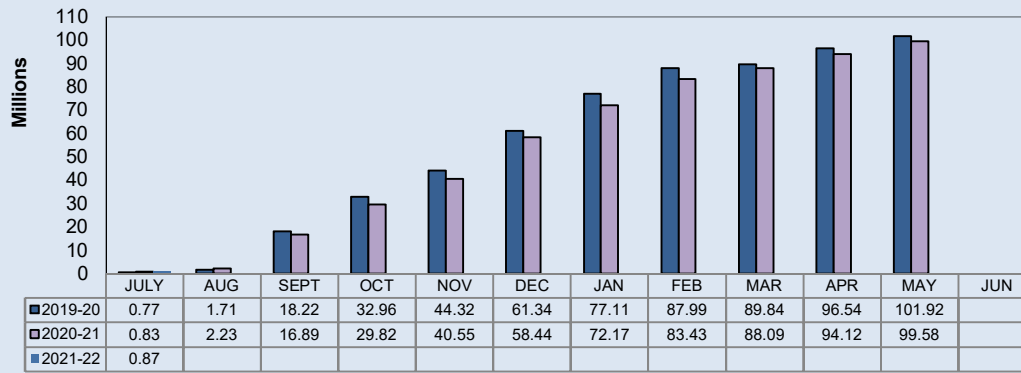


General Fund Expenditures by Month

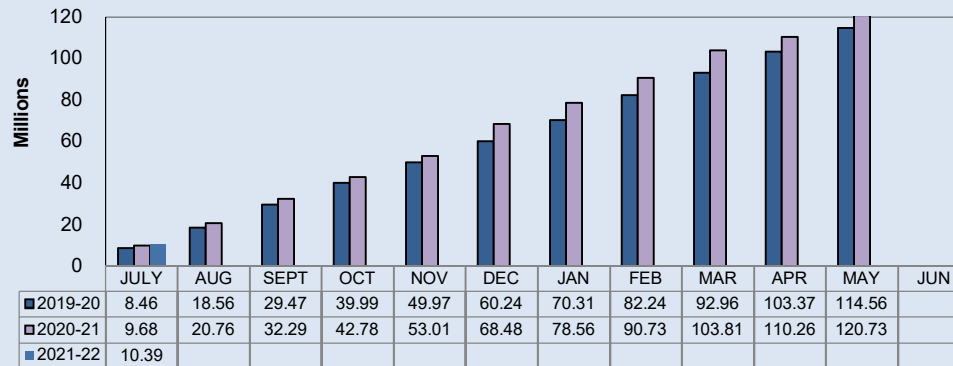


**Board Graphs
JULY 31, 2021**

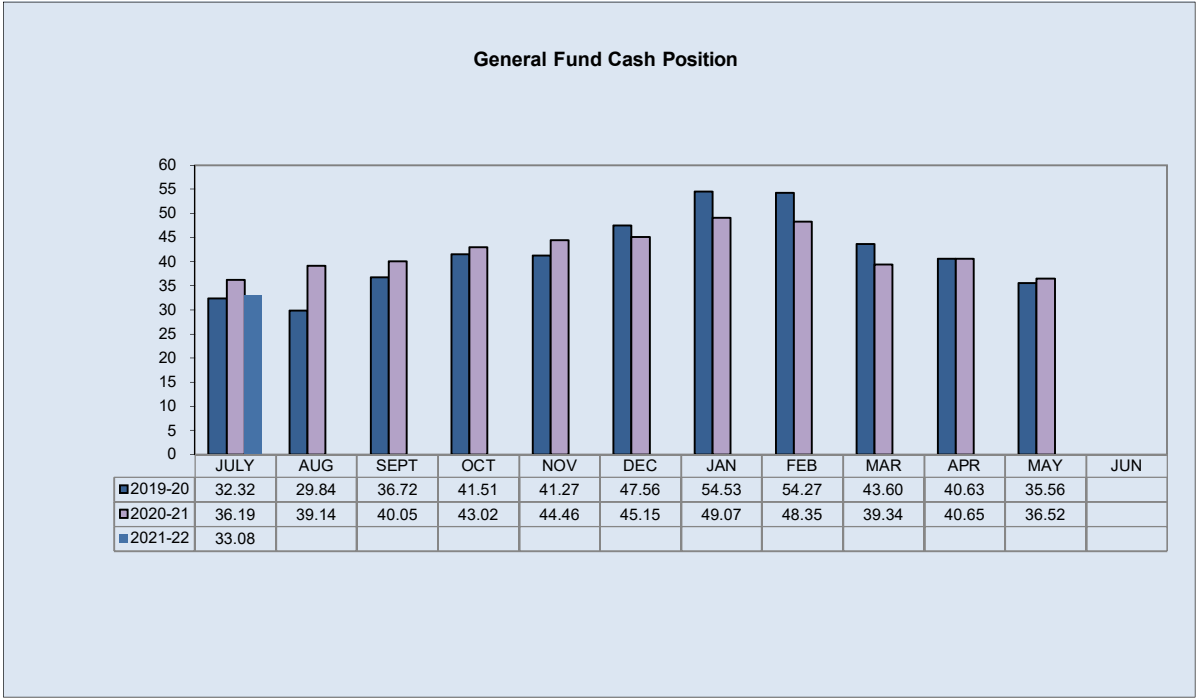
**General Fund Revenues
Cumulative Year To Date Totals**



**General Fund Expenditures
Cumulative Year to Date Totals**



**Board Graphs
JULY 31, 2021**



WICHITA FALLS ISD
Investments Report
July 31, 2021

	YIELD	PAR VALUE	PURCHASE COST	CURRENT BOOK VALUE	MARKET VALUE @ July 31, 2021	INTEREST CURRENT MONTH	INTEREST YEAR TO DATE
INVESTMENTS							
GENERAL OPERATING FUND							
American National MMKT	0.5000%	\$3,320,693.41	\$3,320,693.41	\$3,320,693.41	\$3,320,693.41	\$1,409.56	\$1,409.56
TexasTERM Balance	0.0200%	\$1,162,051.25	\$1,162,051.25	\$1,162,051.25	\$1,162,051.25	\$20.14	\$20.14
TEXPOOL BALANCE	0.0189%	\$11,346,622.52	\$11,346,622.52	\$11,346,622.52	\$11,346,622.52	\$170.81	\$170.81
TEXPOOL Prime BALANCE	0.0655%	\$2,944,423.21	\$2,944,423.21	\$2,944,423.21	\$2,944,423.21	\$163.80	\$163.80
TEXPOOL TMN BALANCE	0.0189%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
First National Bank -ICS	0.0395%	\$3,151,007.91	\$3,151,007.91	\$3,151,007.91	\$3,151,007.91	\$112.92	\$112.92
American National CDARS MMKT	0.5000%	\$152,297.45	\$152,297.45	\$152,297.45	\$152,297.45	\$62.56	\$62.56
American National Bank -ICS	0.5000%	\$6,031,920.01	\$6,031,920.01	\$6,031,920.01	\$6,031,920.01	\$2,560.78	\$2,560.78
INTRA-MONTH CD ACTIVITY							
PREVIOUS MONTH'S MATURITIES							\$0.00
TOTAL GENERAL FUND		\$28,109,015.76	\$28,109,015.76	\$28,109,015.76	\$28,109,015.76	\$4,500.57	\$4,500.57
FOOD SERVICE FUND							
TEXPOOL BALANCE	0.0189%	\$1,058,901.50	\$1,058,901.50	\$1,058,901.50	\$1,058,901.50	\$16.93	\$16.93
TEXPOOL Prime BALANCE	0.0655%	\$8,949.11	\$8,949.11	\$8,949.11	\$8,949.11	\$0.61	\$0.61
INTRA-MONTH CD ACTIVITY							
PREVIOUS MONTH'S MATURITIES							\$0.00
TOTAL FOOD SERVICE FUND		\$1,067,850.61	\$1,067,850.61	\$1,067,850.61	\$1,067,850.61	\$17.54	\$17.54
INTEREST AND SINKING FUND							
TEXPOOL BALANCE	0.0189%	\$1,757,695.04	\$1,757,695.04	\$1,757,695.04	\$1,757,695.04	\$47.98	\$47.98
TEXPOOL Prime BALANCE	0.0655%	\$1,340.21	\$1,340.21	\$1,340.21	\$1,340.21	\$0.00	\$0.00
INTRA-MONTH CD ACTIVITY							\$0.00
PREVIOUS MONTH'S MATURITIES							\$0.00
TOTAL INTEREST AND SINKING FUND		\$1,759,035.25	\$1,759,035.25	\$1,759,035.25	\$1,759,035.25	\$47.98	\$47.98
BOND CONSTRUCTION FUND							
American National MMKT	0.1000%	\$257.29	\$257.29	\$257.29	\$257.29	\$0.02	\$0.02
TEXPOOL BALANCE	0.0189%	\$135,377,625.92	\$135,377,625.92	\$135,377,625.92	\$135,377,625.92	\$2,202.45	\$2,202.45
TEXPOOL Prime BALANCE	0.0655%	\$100,021,709.16	\$100,021,709.16	\$100,021,709.16	\$100,021,709.16	\$5,564.02	\$5,564.02
BOND SAFEKEEPING ACCOUNT		\$31,951,575.60	\$31,951,575.60	\$31,951,575.60	\$31,951,575.60		
INTRA-MONTH CD ACTIVITY							
PREVIOUS MONTH'S MATURITIES							\$0.00
TOTAL BOND CONSTRUCTION FUND		\$267,351,167.97	\$267,351,167.97	\$267,351,167.97	\$267,351,167.97	\$7,766.49	\$7,766.49
WORKER'S COMPENSATION FUND							
TEXPOOL BALANCE	0.0189%	\$561,388.45	\$561,388.45	\$561,388.45	\$561,388.45	\$8.98	\$8.98
PREVIOUS MONTH'S MATURITIES							
TOTAL WORKER'S COMPENSATION FUND		\$561,388.45	\$561,388.45	\$561,388.45	\$561,388.45	\$8.98	\$8.98
TOTAL WFISD INVESTMENTS & INTEREST EARNINGS		\$298,848,458.04	\$298,848,458.04	\$298,848,458.04	\$298,848,458.04	\$12,341.56	\$12,341.56
TEXPOOL HIGHEST BALANCE 07/03/2021:							
GENERAL OPERATING FUND		\$14,767,146.06					
FOOD SERVICE		\$1,067,833.07					
INTEREST & SINKING FUND		\$3,130,598.34					
BOND CONSTRUCTION		\$238,560,501.36					
WORKER'S COMPENSATION		\$561,379.47					
MAINTENANCE TAX NOTE		\$0.00	20				
TOTAL		\$258,087,458.30					

Wichita Falls ISD
Property Tax Collections Report
July 31, 2021

This statement is compiled from the tax collections monthly statement for the month of July 2021 submitted to us by the Wichita County Tax Assessor-Collector, Tommy Smyth.

This statement shows total collections for the month. The breakdown is as follows:

Maintenance & Operations

<u>Original Levy</u>	<u>Adjustments</u>	<u>Adjusted Levy</u>		Current Month Collections	YTD Collected	Budget
\$ 46,216,106	\$ (236,172.00)	\$ 863,128.09	current			
\$ 1,886,065	\$ (163,875.04)	\$ 1,083,601.46	prior years			
<hr/>						
Current Year				\$ -	45,116,806.10	\$ 45,413,696
Prior Years				235,427.76	1,122,812.56	781,326
Penalty, Interest, & Misc Fees Collected				39,425.08	576,645.86	491,807
Refunds				(11,113.18)	(274,430.29)	
Adjustments				(18,648.36)	(370,135.15)	
<hr/>						
Totals				<u>\$ 245,091.30</u>	<u>46,171,699.08</u>	<u>\$ 46,686,829.00</u>
Uncollected Levy					<u>1,946,731.03</u>	

Interest & Sinking

<u>Original Levy</u>	<u>Adjustments</u>	<u>Adjusted Levy</u>				
\$ 8,608,132	\$ (43,985.79)	\$ 160,769.04	current			
\$ 302,980	\$ (30,520.42)	\$ 157,806.26	prior years			
<hr/>						
Current Year				\$ -	8,403,377.53	\$ 8,090,273
Prior Years				43,533.96	202,785.46	115,767
Penalty, Interest, & Misc Fees Collected				7,327.42	87,180.45	61,319
Refunds				(2,068.17)	(50,664.75)	
Adjustments				(3,473.06)	(75,784.52)	
<hr/>						
Totals				<u>\$ 45,320.15</u>	<u>8,566,894.17</u>	<u>\$ 8,267,359.00</u>
Uncollected Levy	2,265,306.31				<u>318,575.28</u>	

YEAR-TO-DATE SUMMARY PART C

Tax Year = 2020 AND Year End Date = 07/31/2021 AND Month Range from 07/01/2021 to 07/31/2021 and Tax Units = {multiple} AND Date Type = 1

002 - WICHITA FALLS I.S.D.

CURRENT YEAR INFORMATION Start Financial Year 10/01/2020

Start Value	Start Exemption	Start Taxable	Rate	Calc Start Levy	Actual Start Levy	Start Frozen Loss	Start + Frozen
7,024,962,751	2,072,747,076	4,952,215,675	1.146400	56,772,200.50	54,824,238.55	1,947,962.38	56,772,200.93
Adjusted Value	Adjusted Exemption	Adj Taxable	Rate	Calc Adj Levy	Actual Current Levy	Adj Frozen Loss	Act Levy + Act Frozen
7,020,879,508	2,090,957,153	4,929,922,355	1.146400	56,516,629.88	54,533,780.46	1,979,466.76	56,513,247.22
Start Value	Net Value Adj	Start Value + Net Value Adj			Actual Current Value	Other Loss	
7,024,962,751	(4,083,243)	7,020,879,508			7,020,879,508	0.00	
Start Exemption	Net Exmp Adj	Start Exemp + Net Exmp Adj			Actual Current Exemption		
2,072,747,076	18,210,077	2,090,957,153			2,090,957,153		

YEAR	NET START BALANCE	NET MTD ADJ	NET YTD ADJ	NET MTD PAID	NET YTD PAID	CALC BALANCE AS OF 07/31/2021	REFUNDS DUE	COL %
1975	53.03	0.00	0.00	0.00	0.00	53.03	0.00	0.00
1976	9.70	0.00	0.00	0.00	0.00	9.70	0.00	0.00
1977	46.70	0.00	0.00	0.00	0.00	46.70	0.00	0.00
1978	46.70	0.00	0.00	0.00	0.00	46.70	0.00	0.00
1979	155.82	0.00	0.00	0.00	0.00	155.82	0.00	0.00
1980	70.48	0.00	0.00	0.00	0.00	70.48	0.00	0.00
1981	223.19	0.00	0.00	0.00	0.00	223.19	0.00	0.00
1982	236.98	0.00	0.00	0.00	0.00	236.98	0.00	0.00
1983	425.71	0.00	0.00	0.00	0.06	425.65	0.00	0.01
1984	451.65	0.00	0.00	0.00	36.11	415.54	0.00	7.99
1985	1,416.38	0.00	(364.97)	0.00	448.09	603.32	0.00	42.61
1986	1,463.31	0.00	(394.75)	0.00	423.53	645.03	0.00	39.63
1987	1,289.06	0.00	(347.38)	0.00	334.25	607.43	0.00	35.49
1988	1,093.61	0.00	(225.32)	0.00	329.13	539.16	0.00	37.90
1989	1,637.53	0.00	(280.23)	9.80	387.44	969.86	0.00	28.54
1990	1,872.35	0.00	(340.81)	1.89	275.56	1,255.98	0.00	17.99
1991	733.86	0.00	(79.41)	0.00	0.00	654.45	0.00	0.00
1992	678.91	0.00	(10.18)	0.00	19.15	649.58	0.00	2.86
1993	3,525.91	(6.98)	(782.06)	7.69	100.07	2,643.78	0.00	3.64
1994	4,196.30	(7.29)	(782.37)	9.08	9.08	3,404.85	0.00	0.26
1995	4,779.65	(7.29)	(782.37)	0.00	10.88	3,986.40	0.00	0.27
1996	3,384.65	(64.28)	(505.11)	12.92	243.31	2,636.23	(0.08)	8.44
1997	4,236.23	(113.03)	(596.27)	147.20	222.31	3,417.65	0.00	6.10
1998	5,498.75	(84.40)	(643.80)	0.00	136.09	4,718.86	0.00	2.80
1999	6,632.23	(84.40)	(651.24)	346.35	577.56	5,403.43	0.00	9.65
2000	8,782.13	(86.91)	(1,570.47)	22 32.59	1,332.39	5,879.27	(204.00)	18.47

YEAR-TO-DATE SUMMARY PART C

Tax Year = 2020 AND Year End Date = 07/31/2021 AND Month Range from 07/01/2021 to 07/31/2021 and Tax Units = {multiple} AND Date Type = 1

YEAR	NET START BALANCE	NET MTD ADJ	NET YTD ADJ	NET MTD PAID	NET YTD PAID	CALC BALANCE AS OF 07/31/2021	REFUNDS DUE	COL %
2001	6,909.36	(86.91)	(742.95)	15.24	1,098.31	5,068.10	0.00	17.81
2002	8,194.57	(88.04)	(723.72)	0.00	1,187.57	6,283.28	(0.01)	15.89
2003	12,175.79	(100.55)	(751.39)	3.37	1,234.16	10,190.24	(0.01)	10.80
2004	19,604.22	(100.55)	(631.40)	0.00	1,364.19	17,608.63	0.00	7.19
2005	26,006.20	(3,772.43)	(4,534.63)	0.00	963.55	20,508.02	0.00	4.48
2006	23,757.99	(114.12)	(764.32)	0.00	448.62	22,545.05	0.00	1.95
2007	22,550.10	(107.16)	1,506.20	1.62	3,100.18	20,956.12	0.00	12.88
2008	25,758.13	(122.47)	(3,491.19)	118.82	421.87	21,845.07	0.00	1.89
2009	37,989.40	(554.72)	(4,831.55)	506.80	2,207.51	30,950.34	0.00	6.65
2010	50,564.73	(652.06)	(19,327.46)	165.88	2,114.00	29,123.27	0.00	6.76
2011	47,386.16	(164.50)	(2,452.96)	118.93	3,606.44	41,326.76	0.00	8.02
2012	62,033.69	(236.73)	(2,426.04)	214.73	4,910.97	54,696.68	0.00	8.23
2013	80,356.02	(559.86)	(2,756.51)	311.70	7,497.26	70,102.25	0.00	9.66
2014	91,674.64	(511.99)	(2,999.42)	666.63	9,460.14	79,215.08	0.00	10.66
2015	99,331.46	(528.07)	(3,722.61)	1,634.68	13,330.07	82,278.78	0.00	13.94
2016	145,367.54	(520.18)	(3,850.07)	3,203.18	26,962.61	114,554.86	0.00	19.05
2017	209,469.13	(843.78)	(3,593.64)	4,677.45	59,888.63	145,986.86	0.00	29.08
2018	402,164.44	(21.62)	(21,240.44)	9,628.87	109,605.23	271,318.77	0.00	28.77
2019	764,812.13	(2,279.80)	(98,403.33)	28,663.53	270,492.69	395,916.11	(287.50)	40.58
2020	54,824,238.55	(10,301.30)	(290,458.09)	228,462.77	53,748,646.40	785,134.06	(286.60)	98.56
TOTAL	57,013,285.07	(22,121.42)	(474,552.26)	278,961.72	54,273,425.41	2,265,307.40	(778.20)	

WICHITA FALLS INDEPENDENT SCHOOL DISTRICT
PROJECTED REVENUE YEAR TO DATE COMPARISON
July 2021

		2020-2021		2021-2022			2021-2022	
							YEAR TO DATE	PERCENT
		ACTUAL	BUDGET	PROJECTED	DIFFERENCE		ACTUAL	COLLECTED
Local Revenues								
5711	Current year tax levy	-	\$ 46,259,864	\$ 46,259,864	\$ -		\$ -	0%
5712	Taxes-delinquent	187,932	773,144	773,144	-		200,989	26%
5719	Tax penalties & interest	40,527	478,098	478,098	-		39,307	8%
5735	Summer School Tuition	-	-	-	-		-	#DIV/0!
5739	Tuition & Fees	-	30,000	30,000	-		1,548	5%
5742	Interest income	11,299	80,000	80,000	-		4,501	6%
5743	Facilities rental	3,512	105,800	105,800	-		2,149	2%
5744	Gifts and local grants	-	-	-	-		-	#DIV/0!
5745	Insurance Proceeds	-	-	-	-		-	0%
5749	Miscellaneous revenues	4,392	144,000	144,000	-		15,890	11%
5755	Enterprising Revenue	2,042	7,000	7,000	-		243	3%
	Local revenues to date before Athletics	249,704	47,877,906	47,877,906	-		264,627	1%
5752	Scoreboard Fund	-	19,000	19,000	-		-	0%
5752	Athletics Fund ticket sales	458	350,000	350,000	-		4,800	1%
	Total local revenues to date	250,162	48,246,906	48,246,906	-		269,427	1%
State Revenues								
5811	Available School Fund	-	2,577,227	2,577,227	-		0	0%
5812	Foundation entitlements	-	67,016,593	67,016,593	67,016,593	A	0	0%
5819	Other Foundation School Programs	-	-	-	-		0	0%
5820	Other State Program Revenue	-	-	-	-		-	0%
5826	PreK Supplement	-	-	-	-		-	0%
5829	High School Allotment	-	-	-	-		-	0%
5829	Misc. state programs	-	-	-	-		-	0%
5831	TRS On-behalf	554,070	5,976,216	5,976,216	-		566,364	9%
	Total state revenues to date	554,070	75,570,036	75,570,036	67,016,593		566,364	1%
Federal Revenues								
5941	Impact Aid	-	140,000	140,000	-		4,127	3%
5946	ROTC salary reimbursement	16,836	184,500	184,500	-		17,376	9%
5931	SHARS Revenue	9,729	2,664,679	2,664,679	-		-	0%
5919	E-rate funding	-	272,707	272,707	-		8,316	3%
5929	After School Snack Program	3,126	217,600	217,600	-		-	0%
	Total federal revenues to date	29,691	3,479,486	3,479,486	-		29,819	1%
Non-Operating Resources								
7912	Sale of assets	-	50,000	50,000	-		-	0%
7914	Loan Proceeds	-	-	-	-		-	0%
7915	Transfer from Other Funds	-	280,202	280,202	-		3,758	1%
	Total non-operating resources	-	330,202	330,202	-		3,758	1%
GRAND TOTAL - GENERAL FUND		\$ 833,923	\$ 127,626,630	\$ 127,626,630	\$ 67,016,593		\$ 869,368	1%
A	Projected FSP Payment/Due from State				\$ 67,016,593			
Based on following assumptions:		Attendance Projections	Budgeted	4th Six Weeks	Difference			
	Refined ADA-(ADA FTE Report- 3rd 6 weeks)	13,059.849	12,886.133		(12,886.133)			
	Regular ADA-(ADA FTE Report- 3rd 6 weeks)	11,809.304	11,608.807		(11,608.807)			
	Special Education FTEs	435.545	541.196		(541.196)			
	Career & Tech FTEs	815.000	736.130		(736.130)			
	Weighted ADA (Summary of Finance April 30, 2020)	17,969.613	17,699.154		(17,699.154)			
	Compensatory Enrollment	8,123.000	8,992.000		(8,992.000)			

WICHITA FALLS ISD BOARD OF TRUSTEES
September 14, 2021

Agenda Item:	August, 2021 Budget Amendments
Administrator Responsible:	Tim Sherrod, Chief Financial Officer
Attachments:	Attachment
<input checked="" type="checkbox"/> Action Needed <input type="checkbox"/> Future Action <input type="checkbox"/> Information <input type="checkbox"/> Report	

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees approves the attached budget amendments to the 2021-2022 budgets, as detailed on the attached Budget Amendment report. These amendments are submitted by Tim Sherrod, Chief Financial Officer, and as recommended by Michael S. Kuhrt, Superintendent of Schools.

Explanation:

Budgeted funds that are transferred between functions, as well as increases/decreases to the district's legally adopted budgets, require Board approval in the form of a budget amendment.

Fiscal Note:

General Operating revenues reflect no change and expenditures reflect a change of \$4,344,700.74 and a total budgeted deficiency of expenditures over revenues of \$4,626,889.

There are no proposed amendments to the Food Service or Debt Service budgets.

The detail of the proposed amendments and cross-function transfers is reflected on the attached Budget Amendment report.

Memorandum

To: Mr. Michael Kuhrt, Superintendent
From: Tim Sherrod, Chief Financial Officer
Date: September 14, 2021
Subject: August 2021 Budget Amendments/Revisions

General Operating Fund (199) Please approve the following inter-functional budget transfers:

Campus/Dept.	Amount	From Function	To Function
001 – Hirsch High School			
Theater Arts Needs	\$750	36	11
Choir Needs	\$300	36	11
Nursing Supply Needs	\$43	11	33
105 – Burgess Elementary			
Admin Supply Needs	\$500	11	23
046 – Barwise Middle School			
Vape Sensors for Restrooms	\$7,755	11	23
Orchestra UIL Travel Needs	\$700	36	11
047 – McNeil Middle School			
Nursing Supply Needs	\$200	11	33
108 – Cunningham Elementary			
Admin Supply Needs-Sparkletts	\$500	11	23
123 – Sheppard Elementary			
Ice Machine-Nursing/Field Trips	\$1,500	11	23
927 – Secondary Education			
Subs for Testing Training	\$2,000	13	11

General Operating Fund (181/199): Please approve the following budget revisions to appropriate additional revenue and expenditures:

Campus/Dept.	Account	Amount
Assistant Principal Compensation		
Equity Review	199 E 23 6116 00 001 0 99 000	\$193,733.93
Bond Increase for Competition		
Level Fields	199 E 81 6629 22 999 0 99 EAS	\$2,075,483.40
	199 E 81 6629 22 999 0 99 WES	\$2,075,483.41
Total Budget Revisions for August		\$4,344,700.74

Attached spreadsheet(s) reflect the impact to the budget.

**Wichita Falls Independent School District
General Operating Fund Budget
Aug-21**

	Original Operating Fund 199 Aug	Proposed Transfers & Revisions Increase/ (Decrease)	Amended Operating Fund 199 Aug
Revenues:			
5700 - Local Revenues	\$ 48,246,906	\$ -	\$ 48,246,906
5800 - State Program Revenues	75,570,036	-	75,570,036
5900 - Federal Program Revenues	3,479,486	-	3,479,486
Total Revenues	<u>\$ 127,296,428</u>	<u>\$ -</u>	<u>\$ 127,296,428</u>
Expenditures			
11 - Instruction	\$ 76,234,094	(8,898)	\$ 76,225,196
12 - Instructional Resources and Media Services	1,584,482	-	1,584,482
13 - Curriculum and Instructional Staff Development	1,455,707	(1,250)	1,454,457
21 - Instructional Leadership	2,841,266	-	2,841,266
23 - School Leadership	7,713,544	203,989	7,917,533
31 - Guidance, Counseling and Evaluation Services	5,625,408	-	5,625,408
32 - Social Work Services	520,170	-	520,170
33 - Health Services	1,897,677	243	1,897,920
34 - Student Transportation	2,621,500	-	2,621,500
36 - Cocurricular/Extracurricular Activities	3,898,741	(350)	3,898,391
41 - General Administration	4,713,065	-	4,713,065
51 - Plant Maintenance and Operations	11,923,804	-	11,923,804
52 - Security and Monitoring Services	976,351	-	976,351
53 - Data Processing Services	3,307,970	-	3,307,970
61 - Community Services	13,500	-	13,500
71 - Debt Service	1,325,262	-	1,325,262
81 - Facilities Acquisition and Construction	282,188	4,150,967	4,433,154
93 - Payments to Fiscal Agent	100,000	-	100,000
95 - Payments to JJAEP	20,000	-	20,000
99 - Other Intergovernmental Charges	679,090	-	679,090
Total Expenditures	<u>\$ 127,733,818</u>	<u>\$ 4,344,701</u>	<u>\$ 132,078,518</u>
Other Financing Sources (Uses)			
Sale of Real & Personal Property	\$ 50,000	\$ -	\$ 50,000
Transfer in from Food Service Fund	280,202	-	280,202
Transfer to Capital Projects for Stadium Maintenance	(75,000)	-	(75,000)
Transfer to Capital Projects for Athletics	(50,000)	-	(50,000)
Transfer to Capital Projects for Fine Arts	(50,000)	-	(50,000)
	-	-	-
Excess (Deficiency) of Revenues Over Expenditures	<u>\$ (282,188)</u>	<u>\$ (4,344,701)</u>	<u>\$ (4,626,889)</u>

**Wichita Falls Independent School District
Food Service Budget
Aug-21**

	Original Child Nutrition Funds 240 & 242 Aug	Increase/ (Decrease)	Amended Child Nutrition Funds 240 & 242 Aug
Revenues:			
Local Revenues	\$ 1,327,273	\$ -	\$ 1,327,273
State Program Revenues	36,000	-	36,000
Federal Program Revenues	6,684,434	-	6,684,434
Total Revenues	\$ 8,047,707	\$ -	\$ 8,047,707
Expenditures			
Instruction			
Instructional Resources and Media Services			
Curriculum and Instructional Staff Development			
Instructional Leadership			
School Leadership			
Guidance, Counseling and Evaluation Services			
Health Services			
Student Transportation			
Food Services	\$ 7,562,796	\$ -	\$ 7,562,796
Cocurricular/Extracurricular Activities			
General Administration			
Plant Maintenance and Operations			
Security and Monitoring Services			
Data Processing Services			
Community Services			
Facilities Acquisition and Construction			
Payments to Fiscal Agent			
Other Intergovernmental Charges			
Total Expenditures	\$ 7,562,796	\$ -	\$ 7,562,796
Other Financing Sources (Uses)			
Operating Transfers In			
Operating Transfers Out to General Operating Fund	\$ (280,203)	\$ -	\$ (280,203)
Excess (Deficiency) of Revenues Over Expenditures	\$ 204,708	\$ -	\$ 204,708

**Wichita Falls Independent School District
Debt Service Budget
Aug 2021**

	Original Debt Service Fund 599 Aug	Increase/ (Decrease)	Amended Debt Service Fund 599 Aug
Revenues:			
Local Revenues	\$ 21,169,093	\$ -	\$ 21,169,093
State Program Revenues	18,088	-	18,088
Federal Program Revenues	-	-	-
Total Revenues	\$ 21,187,181	\$ -	\$ 21,187,181
Expenditures			
Instruction			
Instructional Resources and Media Services			
Curriculum and Instructional Staff Development			
Instructional Leadership			
School Leadership			
Guidance, Counseling and Evaluation Services			
Health Services			
Student Transportation			
Food Services			
Cocurricular/Extracurricular Activities			
General Administration			
Plant Maintenance and Operations			
Security and Monitoring Services			
Data Processing Services			
Community Services			
Debt Service	\$ 19,357,366	-	\$ 19,357,366
Facilities Acquisition and Construction			
Payments to Fiscal Agent			
Total Expenditures	\$ 19,357,366	\$ -	\$ 19,357,366
Other Financing Sources (Uses)			
Sale of Bonds			
Excess (Deficiency) of Revenues Over Expenditures	\$ 1,829,815	\$ -	\$ 1,829,815

WICHITA FALLS ISD BOARD OF TRUSTEES
September 14, 2021

Agenda Item:	RFP# 22-08 Walk-In Maintenance Supplies		
Administrator Responsible:	Tim Sherrod, Chief Financial Officer		
Attachments:	RFP# 22-08 Recap		
<input type="checkbox"/> Action Needed	<input checked="" type="checkbox"/> Future Action	<input type="checkbox"/> Information	<input type="checkbox"/> Report

Administrative Information:

That the Wichita Falls Independent School District Board of Trustees award RFP# 22-08 Walk-In Maintenance Supplies for purchases of general maintenance goods to the responding vendors listed on the attached recap as submitted by Tim Sherrod, Chief Financial Officer and as recommended by Michael S. Kuhrt, Superintendent of Schools.

Explanation:

RFP# 22-08 was advertised twice in the Times Record News. Proposals pertaining to Walk-In Maintenance purchases were provided by email to fifty-nine (59) vendors of which nine (9) submitted a response. This RFP enables the District to utilize local vendors to obtain general maintenance supplies in a timely manner. Additional vendors may be added to this RFP throughout the year upon receipt of their completed RFP packet. The responsive vendors were reviewed by Chris Fain, Director of Maintenance, Jimmy Medlinger, Maintenance Supervisor, and Susan Fisher, Purchasing Specialist I, recommending awarding to all responding vendors.

Fiscal Note:

The expenditures are funded through Maintenance as well as respective campus budgets. This bid requires Board approval as the total expenditures for the services exceed \$100,000 per CH (Local).

RFP #22-08

Walk In Maintenance Supplies

Bid valid 10-1-2021 to 8-31-2022 with extensions until 8-31-2023

Vendor	City	Discount
Auto Plus (Main Auto)	Wichita Falls, TX	40%
Berend Turf & Tractor	Wichita Falls, TX	0%
Breegle Building Products	Wichita Falls, TX	10%
CED	Wichita Falls, TX	0%
Empire Paper	Wichita Falls, TX	0%
Karl Klement Ford	Decatur, TX	25%
Metroplex Welding	Wichita Falls, TX	15%
NorTex Materials	Wichita Falls, TX	10%
Reynolds Company	Wichita Falls, TX	15%

WICHITA FALLS ISD BOARD OF TRUSTEES
September 14, 2021

Agenda Item:	RFP# 22-18 Staffing Services (Special Education)		
Administrator Responsible:	Tim Sherrod, Chief Financial Officer		
Attachments:	None		
_____ Action Needed	_____ <input checked="" type="checkbox"/> Future Action	_____ Presentation	_____ Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees approve the award of RFP# 22-18 Staffing Services to fulfill Special Education staffing needs to two vendors, Presence Learning and Trinity Educational Services for agreements not to exceed July 30, 2022, as submitted by Tim Sherrod, Chief Financial Officer and as recommended by Michael S. Kuhrt, Superintendent of Schools.

Explanation:

RFP# 22-18 was advertised twice in the Times Record News, and posted on the Public Purchase website for vendor access. Thirty-eight vendors accessed the bid with six (6) vendors submitting responses. Historically, the positions included in the RFP have been hard to fill positions and each year the district operates with one or more vacant positions in these areas. Addressing the Speech Language Pathologists (SLP), Licensed Specialist in School Psychology (LSSP), and Diagnostician (DIAG) shortages through this RFP will allow the district to provide speech services at three elementary campuses, psychological and evaluations services at multiple campuses, and special education diagnostic testing and case management support across the district.

Vendor Name	Vendor City	DIAG Score	LSSP Score	SLP Score
Accountable Healthcare Staffing, Inc.	Boca Raton, FL	54.67	54.67	54.67
AMN Allied Services, LLC	Broomfield, CO	14.67	61.54	63.95
Educational Based Services (EBS)	West Chester, PA	55.09	56.63	57.02
Presence Learning	New York, NY	46.33	81.38	93.59
Sunbelt Staffing	Oldsmar, FL	54.89	55.69	52.22
Trinity Educational Services	New Braunfels, TX	68.90	*64.45¹	60.92
(Awarded Services Scores in bold)				

¹The second highest score for Licensed Specialist in School Psychology (LSSP) is selected due to the highest scored vendor only offering virtual services, which is not the best practice for this service.

Fiscal Note:

The expenditures will be paid with Local and/or IDEA-B Funds. Expenditures exceeding \$100,000 require Board approval per Policy CH (Local).

WICHITA FALLS ISD BOARD OF TRUSTEES
September 14, 2021

Agenda Item:	Carnegie Learning: Fast ForWord and Reading Assistant		
Administrator Responsible:	Tim Sherrod, Chief Financial Officer		
Attachments:	Carnegie Learning Proposal		
<input type="checkbox"/> Action Needed	<input checked="" type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees approve the purchase of Carnegie Learning’s Fast ForWord and Reading Assistant programs in the amount of \$122,950 as submitted by Tim Sherrod, Chief Financial Officer and as recommended by Michael S. Kuhrt, Superintendent of Schools.

Explanation:

Carnegie Learning’s (formerly Scientific Learning) Fast ForWord and Reading Assistant Program has been utilized in our district for grades K-5 since 2017-2018, and is expanding to grades 6-8 for 2021-2022. The program focuses on reading and language skills, as well as cognitive skills such as: memory, attention, processing and sequencing. It improves both reading and mathematical reasoning skills. It also delivers diagnostic reports with scaffolding system for teacher utilization. The procurement is via Allied States Cooperative Contract # 18-7281.

Fiscal Note:

The expenditures will be paid with Local budgeted funds and \$60,000 in ESSER III Funds. Expenditures exceeding \$100,000 require Board approval per Policy CH (Local).

Pricing Options:

Product/ Service	Cost
Fast ForWord Per Student License Price discount available by volume	\$50 PSL
Fast ForWord Perpetual Site License Renewal Per Campus (WFISD currently has 16 Elem campuses that qualify)s	\$5,775 annually
Professional Development - Recommendation based on implementation - includes 4 onsite/in-classroom support days and 8 virtual coaching/office hours sessions	\$13,000

Current Proposal	Cost
Fast ForWord (up to 2000 student users across any campuses)	\$78,000 <i>Includes \$22,000 savings for volume and partnership</i>
Professional Development - Recommendation based on implementation - includes 4 onsite/in-classroom support days and 8 virtual coaching/office hours sessions	\$13,000
TOTAL PRICE	\$91,000

Optional Perpetual Site Renewal Plus MS Per Student Add On	Cost
Fast ForWord Renewal of 16 Sites	\$92,400
Fast ForWord Per Student Licenses for 3 Middle Schools - 450 users	\$17,550 <i>Includes \$4,950 savings for volume and partnership</i>
Professional Development - Recommendation based on implementation - includes 4 onsite/in-classroom support days and 8 virtual coaching/office hours sessions	\$13,000
TOTAL PRICE	\$122,950

Partnership Team

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WICHITA FALLS ISD BOARD OF TRUSTEES
September 14, 2021

Agenda Item:	Mascots and Colors for the New Schools		
Administrator Responsible:	Debby Patterson, Executive Director of School Administration		
Attachments:			
<input type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input checked="" type="checkbox"/> Presentation	<input type="checkbox"/> Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees receive for review nominations for the top five mascots and color combinations for each of the two new high schools, Wichita Falls Legacy High School and Wichita Falls Memorial High School as presented by Debby Patterson, Executive Director of School Administration, and recommended by Michael S. Kuhrt, Superintendent of Schools.

Explanation:

WFISD is excited about the opening of two new high schools in Wichita Falls in 2024. In July, the Board of Trustees approved the names of the new schools: Wichita Falls Legacy High School and Wichita Falls Memorial High School. The Naming Committee reviewed community input on the nominations for his/her assigned campus, and is bringing forth the top five mascot names and color combinations as deliberated and recommended by the committee to be considered by the Board. The Board may deliberate and choose the top two names and color combinations for each site to forwarded to students for their vote. Final selections will be voted on by students and determined in October.

Fiscal Note:

None

**WICHITA FALLS ISD BOARD OF TRUSTEES
SEPTEMBER 14, 2021**

Agenda Item:	Texas Education Agency Waiver Application for Expedited and General State Waiver for Staff Development		
Administrator Responsible:	Debby Patterson, Executive Director of School Administration		
Attachments:	None		
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

Administrative Recommendation:

That the Board of Trustees for WFISD approves the request for submitting an application for expedited and general state waiver for a reduction in instructional days for 2022-2023 in order to provide staff development as prepared by Debby Patterson, Executive Director of School Administration, and as recommended by Michael S Kuhrt, Superintendent of Schools.

Explanation:

Texas Education Agency offers a *Staff Development Minutes Waiver* that provides for a maximum of 2,100 total waiver minutes to use for professional development for districts that provide operational and instructional minutes. Prior to a district adopting their 2022-2023 school calendar, the Board must approve of administration seeking a waiver from TEA, and TEA approving the waiver for the District. The *Staff Development Minutes Waiver*, once available in TEAL should be applicable for one year only.

Each district may choose how to apply their approved *Staff Development Minutes Waiver*. Schools may choose to offer early release, late start, all day staff development, or a combination. However, the total waiver minutes for staff development shall not exceed 2,100 minutes per year.

This waiver is for staff development in place of student instruction; therefore, the waiver minutes are only applicable to staff development provided instead of student instruction during the school year. Effective with the 2018-2019 school year, the *Staff Development Minutes Waiver* may not be used prior to the first day of student instruction or after the last day of student instruction.

On staff development days when students are in attendance part of the day, in order to receive full ADA funding, the district or open-enrollment charter school must provide at least 120 minutes of student instruction. *Instructional* minutes are defined in the SAAH as the portion of the school day in which instruction takes place along with other exceptions. In addition to the 120 minutes of student instruction, any staff development waiver minutes reported must reflect actual staff development minutes provided.

Fiscal Note: None

WICHITA FALLS ISD BOARD OF TRUSTEES
September 14, 2021

Agenda Item:	TASB Recommended Local Policy Update 117		
Administrator Responsible:	Debby Patterson, Executive Director of School Administration		
Attachments:	Policy Update 117, affecting local policies (see attached list).		
<input type="checkbox"/> Action Needed	<input checked="" type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees add, revise or delete (LOCAL) policies as recommended by TASB Policy Service and according to the Instruction Sheet for TASB Localized Policy Manual Update 117 as submitted by Debby Patterson, Executive Director of School Administration, and as recommended by Michael S. Kuhrt, Superintendent of Schools.

Explanation:

Update 117 includes policy revisions in response to revised state and federal rules. In addition, the update includes a reorganization of the legally referenced policies in the CH and CV series regarding purchasing and facilities construction. Local policy recommendations address revisions to the leaves and absences policy and an optional delegation to the superintendent for certain emergency contracts.

Fiscal Note:

None

(LOCAL) Policy Action List

WICHITA FALLS ISD(243905) - Update / LDU 117

CH(LOCAL): PURCHASING AND ACQUISITION

CV(LOCAL): FACILITIES CONSTRUCTION

DEC(LOCAL): COMPENSATION AND BENEFITS - LEAVES AND ABSENCES

**Purchasing
Authority**

The Board delegates to the Superintendent the authority to make budgeted purchases for goods or services. However, any single, budgeted purchase of goods or services that costs \$100,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place. Board approval shall also be required for:

1. Contracts that state law requires the Board to approve;
2. Contracts to be awarded to other than the lowest responsible bidder fulfilling specifications; and
3. Contracts that are not included in the current budget, regardless of the amount.

Exception for
Emergency
Contracts

In the event of a catastrophe, emergency, or natural disaster affecting the District, the Board delegates to the Superintendent the authority to contract for the replacement, construction, or repair of school equipment or facilities in accordance with law, if emergency replacement, construction, or repair is necessary for the health and safety of District students and staff. The Superintendent shall report to the Board at the next regular meeting any contract made under this authority. [See Disaster Exception, CH(LEGAL)]

The delegation regarding emergency contracts does not waive competitive purchasing requirements under Education Code Chapter 44. Only the Board is authorized to waive competitive purchasing requirements under limited circumstances in accordance with Education Code 44.031(h). [See Emergency Damage or Destruction, CH(LEGAL)]

Purchasing
Procedures

The Superintendent shall develop purchasing procedures to implement the requirements of state and federal law. [See also CB, CBB, CH(LEGAL), and COA]

Purchasing Method

The Board delegates to the Superintendent the authority to determine the method of purchasing in accordance with CH(LEGAL) or CBB(LEGAL), as appropriate.

*Competitive
Bidding*

If competitive bidding is chosen as the purchasing method, the Superintendent shall prepare bid specifications. All bids shall be in accordance with administrative regulations, and the submission of any electronic bids shall also be in accordance with Board-adopted rules. All bidders shall be invited to attend the bid opening. Any bid may be withdrawn prior to the scheduled time for opening. Bids received after the specified time shall not be considered.

The District may reject any and all bids in accordance with state or federal law, as applicable.

PURCHASING AND ACQUISITION

CH
(LOCAL)

*Competitive
Sealed Proposals*

If competitive sealed proposals are chosen as the purchasing method, the Superintendent shall prepare the request for proposals and/or specifications for items to be purchased. All proposals shall be in accordance with administrative regulations, and the submission of any electronic proposals shall also be in accordance with Board-adopted rules. Proposals received after the specified time shall not be considered. Proposals shall be opened at the time specified, and all proposers shall be invited to attend the proposal opening. Proposals may be withdrawn prior to the scheduled time of opening. Changes in the content of a proposal, and in prices, may be negotiated after proposals are opened.

The District may reject any and all proposals in accordance with state or federal law, as applicable.

Electronic Bids or
Proposals

Bids or proposals that the District has chosen to accept through electronic transmission shall be administered in accordance with Board-adopted rules. Such rules shall safeguard the integrity of the competitive procurement process; ensure the identification, security, and confidentiality of electronic bids or proposals; and ensure that the electronic bids or proposals remain effectively unopened until the proper time.

**Responsibility for
Debts**

The Board shall assume responsibility for debts incurred in the name of the District so long as those debts are for purchases made in accordance with the adopted budget, state law, Board policy, and the District's purchasing procedures. [See CE] The Board shall not be responsible for debts incurred by persons or organizations not directly under Board control. District employees shall comply with all purchase order procedures set forth in the TEA *Financial Accountability System Resource Guide*. Persons making unauthorized purchases shall assume full responsibility for all such debts.

**Purchase
Commitments**

All purchase commitments shall be made by the Superintendent in accordance with administrative procedures, including the District's purchasing procedures.

Personal Purchases

District employees shall not be permitted to make purchases for personal use through the District's business office.

FACILITIES CONSTRUCTION

CV
(LOCAL)

Compliance with Law

The Superintendent shall establish procedures that ensure that all school facilities within the District comply with applicable laws and local building codes.

Construction Contracts

Prior to advertising, the Board shall determine the project delivery/contract award method to be used for each construction contract valued at or above \$50,000. To assist the Board, the Superintendent shall recommend the project delivery/contract award method that he or she determines provides the best value to the District. [See CV series generally and CBB(LEGAL) for requirements if federal funds are involved.]

For construction contracts valued at or above \$50,000, the Superintendent shall also submit the resulting contract to the Board for approval. Lesser expenditures for construction and construction-related materials or services shall be at the discretion of the Superintendent and consistent with law and policy. [See also CH and CBB(LEGAL)]

Note: For provisions regarding delegation of authority for construction contracts in the event of a catastrophe, emergency, or natural disaster affecting the District, see CH(LOCAL).

Change Orders

Change orders permitted by law shall be approved by the Board or its designee prior to any changes being made in the approved plans or the actual construction of the facility.

Project Administration

All construction projects shall be administered by the Superintendent or designee.

The Superintendent shall keep the Board informed concerning construction projects and also shall provide information to the general public.

Final Payment

The District shall not make final payments for construction or the supervision of construction until the work has been completed and the Board has accepted the work.

Leave Administration

The Superintendent shall develop administrative regulations addressing employee leaves and absences to implement the provisions of this policy.

Definitions

The term “immediate family” is defined as:

Immediate Family

1. Spouse.
2. Son or daughter, including a biological, adopted, or foster child, a son- or daughter-in-law, a stepchild, a legal ward, or a child for whom the employee stands *in loco parentis*.
3. Parent, stepparent, parent-in-law, or other individual who stands *in loco parentis* to the employee.
4. Sibling, stepsibling, and sibling-in-law.
5. Grandparent and grandchild.
6. Any person residing in the employee’s household at the time of illness or death.

For purposes of the Family and Medical Leave Act (FMLA), the definitions of spouse, parent, son or daughter, and next of kin are found in DECA(LEGAL).

Family Emergency

The term “family emergency” shall be limited to disasters and life-threatening situations involving the employee or a member of the employee’s immediate family.

Leave Day

A “leave day” for purposes of earning, ~~using~~**use**, or recording-~~of~~ leave shall mean the number of hours per day equivalent to the employee’s usual assignment, whether full-time or part-time.

School Year

A “school year” for purposes of earning, using, or recording leave shall mean the term of the employee’s annual employment as set by the District for the employee’s usual assignment, whether full-time or part-time.

Catastrophic Illness or Injury

A catastrophic illness or injury is a severe condition or combination of conditions affecting the mental or physical health of the employee or a member of the employee’s immediate family that requires the services of a licensed practitioner for a prolonged period of time and that forces the employee to exhaust all leave time earned by that employee and to lose compensation from the District. Such conditions typically require prolonged hospitalization or recovery or are expected to result in disability or death. Conditions relating to pregnancy or childbirth shall be considered catastrophic if they meet the requirements of this paragraph.

Note: For District contribution to employee insurance during leave, see CRD(LOCAL).

Availability

The District shall make state personal leave and local leave for the current year available for use at the beginning of the school year.

State Earning Local Leave

~~An employee shall not earn any local leave when he or she is in unpaid status. An employee using full or proportionate paid leave shall be considered to be in paid status.~~

Deductions

~~Leave Without Pay~~

~~The District shall not approve paid leave for more leave days than have been accumulated in prior years plus leave currently available. Any unapproved absences or absences beyond accumulated and available paid leave shall result in deductions from the employee's pay.~~

~~Leave Proration~~

~~Employed for Less Than Full Year~~

If an employee separates from employment with the District before his or her last duty day of the school year, or begins employment after the first duty day of the school year, state personal leave ~~and local leave~~ shall be prorated based on the actual time employed.

If an employee separates from employment before the last duty day of the school year, the employee's final paycheck shall be reduced for state personal leave the employee used beyond his or her pro rata entitlement for the school year.:

- ~~1. State personal leave the employee used beyond his or her pro rata entitlement for the school year; and~~
- ~~2. Local leave the employee used but had not earned as of the date of separation.~~

~~Employed for Full Year~~

~~If an employee uses more local leave than he or she earned and remains employed with the District through his or her last duty day, the District shall deduct the cost of the excess leave days from the employee's pay in accordance with administrative regulations.~~

Recording

~~Leave shall be recorded as follows:~~

- ~~1. For positions for which a substitute is normally required, leave shall be recorded in half-day increments, even if a substitute is not employed.~~
- ~~2. For positions for which a substitute is not normally required, leave shall be recorded on an hourly basis for nonexempt employees and in half-day increments for exempt employees.~~
- ~~3. If the employee is taking intermittent FMLA leave, leave shall be recorded in one-hour increments.~~

~~In accordance with administrative procedures, leave days shall be recorded in one and one-fourth day increments during the summer months.~~

Order of Use

~~Earned compensatory time shall be used before any available paid state and local leave. [See DEAB]~~

~~Employees shall be charged leave as used even if a substitute is not employed.~~

~~Unless an employee requests a different order, available paid state and local leave shall be used in the following order, as applicable:~~

~~1. Local leave.~~

~~2. State sick leave accumulated before the 1995-96 school year.~~

~~3. State personal leave.~~

~~Use of sick leave days provided through the catastrophic sick leave bank shall be permitted only after all other state and local leave and vacation days have been exhausted.~~

Concurrent Use of Leave

~~When an absent employee is eligible for FMLA leave, the District shall designate the absence as FMLA leave.~~

~~The District shall require the employee to use temporary disability leave and paid leave, including compensatory time, concurrently with FMLA leave.~~

~~An employee receiving workers' compensation income benefits may be eligible for paid or unpaid leave. An absence due to a work-related injury or illness shall be designated as FMLA leave, temporary disability leave, and/or assault leave, as applicable.~~

Medical Certification

An employee shall submit medical certification of the need for leave if:

1. The employee is absent more than five consecutive workdays because of personal illness or illness in the immediate family;

2. The District requires medical certification due to a questionable pattern of absences or when deemed necessary by the supervisor or Superintendent; or

~~3.~~ The employee requests FMLA leave for the employee's serious health condition; a serious health condition or that of the employee's spouse, parent, or child; or

4.3. The employee requests FMLA leave for military caregiver leave purposes.

In each case, medical certification shall be made by a health-care provider as defined by the FMLA. [See DECA(LEGAL)]

~~Note: — For District contribution to employee insurance during leave, see CRD(LOCAL).~~

State Personal Leave

The Board requires employees to differentiate the manner in which state personal leave is used. :

~~Nondiscretionary~~
~~Non-Discretionary~~ Use

~~1.4.~~ ~~Nondiscretionary~~~~Non-discretionary~~ use of leave shall be for the same reasons and in the same manner as state sick leave accumulated before May 30, 1995. [See DEC(LEGAL)]

~~Nondiscretionary~~~~Non-discretionary~~ use includes leave related to the birth or placement of a child and taken within the first year after the child's birth, adoption, or foster placement.

Discretionary Use

~~2.5.~~ Discretionary use of leave is at the individual employee's discretion, subject to limitations set out below.

~~Limitations~~

Request for
Leave

~~In deciding whether to approve or deny a~~~~The employee shall submit a written~~ request for discretionary use of state personal leave, ~~to the immediate supervisor or designee in advance in accordance with administrative regulations. In deciding whether to approve or deny state personal leave, the supervisor or designee shall not seek or consider the reasons for which an employee requests to use leave. The supervisor or designee shall, however, consider the duration of the requested absence in conjunction with the effect of the employee's absence on the educational program and/or~~ District operations, as well as the availability of substitutes.

~~Duration of
Leave~~

Discretionary use of state personal leave shall ~~generally~~ not exceed three consecutive workdays.

~~Discretionary~~~~However, discretionary~~ use of state personal leave may be extended by an additional two consecutive workdays if the request is documented to involve a member of the employee's immediate family on active duty for the call to or the return from a continuous military deployment of at least four months. ~~All leave shall be charged to the employee's local and/or state leave days. If all leave days have been exhausted, the District shall dock the employee for each day up to five days. [See Extended Sick Leave, below] Discretionary use of leave for deployment reasons must be taken no earlier than 60 days before the date of deployment or no later than 30 days after the date of return from deployment.~~

~~Schedule
Limitations~~

~~Use of discretionary leave shall be discouraged on the day before a school holiday, the day after a school holiday, days scheduled for~~

Local Leave

~~end of semester or end of year exams, days scheduled for state-mandated assessments, staff development days, a pupil contact day that falls on the first or last day of a semester, a federal holiday, or during the first or last week of school.~~

Each employee in a position normally requiring ten 10 months of service shall earn five paid local leave days per school year.

~~Employees in positions normally requiring 11, or months of service shall earn six paid local leave days per school year.~~

Employees in positions normally requiring 12 months of service shall earn five, six, or seven paid local leave days per school year, respectively, in accordance with administrative regulations.

Local leave shall accumulate to a maximum of 90 leave days.

Local leave shall be used according to the terms and conditions of state personal leave. [See State Personal Leave, above]

Unpaid Extended Sick Leave

After all available paid state and local leave days and any applicable compensatory time vacation days have been exhausted, an employee who is not a member of the catastrophic sick leave bank shall be granted in a school year a maximum of five unpaid leave days of extended sick leave to be used only for the employee's own catastrophic illness or injury, including pregnancy-related illness or injury, or for absences related to the catastrophic illness or injury of a member of the employee's immediate family.

A written request for extended sick leave must be accompanied by medical certification of the illness or injury.

Unpaid Special Leave

An employee who has exhausted all paid leave as well as any applicable compensatory shall be permitted to request up to five days of unpaid special leave for absences related to an immediate family member's call to active military duty or upon return from active military duty.

~~Studies or Sabbatical~~

~~Contract personnel may request a leave of absence up to one year without pay to pursue graduate studies on a full time basis. Each request shall be evaluated based on the needs of the District and the employee's personal reasons and goals.~~

~~Exchange Teacher~~

~~A teacher may request a leave of absence, not to exceed one year, without pay to serve as a foreign exchange teacher. Each request shall be evaluated based on the availability of a satisfactory replacement for the time of absence.~~

**Catastrophic Sick
Leave Bank**

The District shall establish a ~~catastrophic~~-sick leave bank that employees in ~~a position~~~~positions~~ normally requiring ten, 11, or 12 months of ~~service~~~~services~~ may join through contribution of local leave.

Leave contributed to the bank shall be solely for the use of participating employees. An employee who is a member of the bank may request leave from the bank if the employee or a member of the employee's immediate family experiences a catastrophic illness or injury and the employee has exhausted all paid leave and ~~any applicable compensatory time~~~~vacation days~~.

The Superintendent~~or designee~~ shall develop regulations for the operation of the sick leave bank that address the following:

1. Membership in the sick leave bank, including the number of days an employee must contribute to become a member;
2. Procedures to request leave from the sick leave bank;
3. The maximum number of days per school year a member employee may receive from the sick leave bank;
4. The committee or administrator authorized to consider requests for leave from the sick leave bank and criteria for granting requests; and
5. Other procedures deemed necessary for the operation of the sick leave bank.

~~Loss of Access to
Days~~

~~An employee shall lose the right to utilize the benefits of the catastrophic-sick leave bank by:~~

- ~~1. Terminating employment with the District.~~
- ~~2. Canceling membership at any time, executed on the proper form.~~
- ~~3. Being on approved sabbatical.~~
- ~~4. Choosing not to pay back required number of days.~~
- ~~5. Reaching the lifetime maximum for days withdrawn from the bank while employed by the District, including any break in service.~~

Appeal

~~An employee may appeal a decision~~~~All decisions~~ regarding the sick leave bank ~~may be appealed~~ in accordance with DGBA(LOCAL), beginning with the Superintendent or ~~appropriate administrator~~~~designee~~.

**Unpaid Leave of
Absence**

**Studies or
Sabbatical**

A contract employee shall be permitted to request an unpaid leave of absence up to one year without pay to pursue graduate studies on a full-time basis. Each request shall be evaluated based on the needs of the District and the employee's personal reasons and goals.

Exchange Teacher

A teacher may request an unpaid leave of absence, not to exceed one year, to serve as a foreign exchange teacher. Each request shall be evaluated based on the availability of a satisfactory replacement for the time of absence.

**Religious
Observance**

~~{See DEC(LEGAL) for information regarding leave requests for religious observances}~~

**Family and Medical
Leave**

FMLA leave shall run concurrently with applicable paid leave and compensatory time, as applicable.

Note: See DECA(LEGAL) for provisions addressing FMLA.

Twelve-Month
Period

For purposes of an employee's entitlement to FMLA leave, the 12-month period shall be measured backward from the date an employee uses FMLA leave.

Combined Leave for
Spouses

~~When~~ If both spouses are employed by the District, the District shall limit FMLA leave for the birth, adoption, or placement of a child, or to care for a parent with a serious health condition, to a combined total of 12 weeks. The District shall limit military caregiver leave to a combined total of 26 weeks. ~~{See DECA(LEGAL)}~~

Intermittent or
Reduced Schedule
Leave ~~for Child
Care~~

The District shall permit use of intermittent or reduced schedule FMLA leave for the care of a newborn child or for the adoption or placement of a child with the employee. ~~{See DECA(LEGAL) for use of intermittent or reduced schedule leave due to a medical necessity.}~~

Certification of
Leave

~~When~~ If an employee requests leave, the employee shall provide certification, ~~in accordance with~~ as required by FMLA regulations, of the need for leave. ~~{See DECA(LEGAL)}~~

Fitness-for-Duty
Certification

~~In accordance with administrative regulations,~~ ~~when~~ If an employee takes FMLA leave due to the employee's own serious health condition, the employee shall provide, before resuming work, a fitness-for-duty certification. ~~If the District will require certification of the employee's ability to perform essential job functions, the District shall provide a list of essential job functions to the employee with the FMLA designation notice.~~

COMPENSATION AND BENEFITS
LEAVES AND ABSENCES

DEC
(LOCAL)

<p>Leave at the End of Semester Leave</p>	<p>WhenIf a teacher takes leave near the end of the semester, the District may require the teacher to continue leave until the end of the semester. [See DECA(LEGAL), Leave at the End of a Semester]</p>
<p>Failure to Return</p>	<p>If, at the expiration of FMLA leave, the employee is able to return to work but chooses not to do so, the District may require reimbursement of premiums paid by the District during the leave. [See DECA(LEGAL), Recovery of Benefit Cost]</p>
<p>Temporary Disability Leave</p>	<p>Any full-time employee whose position requires educator certification by the State Board for Educator Certification or by the District shall be eligible for temporary disability leave. The maximum length of temporary disability leave shall be 180 calendar days. [See DBB(LOCAL) for temporary disability leave placement and DEC(LEGAL) for return to active duty.]</p> <p>An employee's notification of need for extended absence due to the employee's own medical condition shall be forwarded to the Superintendent or designee as a request for temporary disability leave.</p> <p>The District shall require the employee to use temporary disability leave and paid leave, including any compensatory time, concurrently with FMLA leave.</p>
<p>Workers' Compensation</p>	<hr/> <p>Note: Workers' compensation is not a form of leave. The workers' compensation law does not require the continuation of the District's contribution to health insurance. [See CRD(LOCAL) regarding payment of insurance contribution during employee absences.]</p> <hr/> <p><u>An absence due to a work-related injury or illness shall be designated as FMLA leave, temporary disability leave, and/or assault leave, as applicable.</u></p>
<p>No Paid Leave Offset</p>	<p>The District shall not permit the option An absence due to a work-related injury or illness shall be designated as FMLA leave, temporary disability leave, and/or assault leave, as applicable.</p> <p>An employee eligible for paid leave offset in conjunction with workers' compensation income benefits. [See CRE], and not on assault leave, may elect in writing to use paid leave.</p>
<p>Court Appearances</p>	<p>Absences due to compliance with a valid subpoena or for jury duty shall be fully compensated by the District and shall not be deducted from the employee's pay or leave balance.</p>

Absences for court appearances related to an employee's personal business shall be deducted from the employee's leave or, at the option of the employee, shall be taken as leave without pay.

Annual Payment for Unused Leave

~~An employee shall receive an annual payment for who has unused current local leave for each day that exceeds the allowable 90-day accumulation.~~

Each End-of-Year Reimbursement

~~The employee maximum of accumulated local leave shall receive payment be paid \$30 for each day of unused local leave that exceeds beyond the allowable 90-day accumulation maximum. The payment for the unused leave shall be made at the rate end of \$30 per day. Days each school year, and the days for which the employee received payment reimbursement is made shall not be available to that employee for use indeducted from the District employee's leave balance.~~

Reimbursement for Unused Local Leave

~~As a way of rewarding an employee for dedicated service, the District shall pay him or her for unused current and accumulated local leave days as stipulated in this policy.~~

~~Employment on or Prior to April 30, 2000~~

~~As provided by prior policy, an employee who began continuous employment with the District on or prior to April 30, 2000, who retires under the Teacher Retirement System of Texas (TRS), and who begins drawing his or her annuity at the time of leaving District employment shall be paid \$30 for each unused state or local leave day up to a maximum of 90 days, in the event the total number of state and local leave days exceed 90 days.~~

~~The eligible employee shall also be paid at a rate of \$30 for each unused current leave day earned during the final year of employment. These payments shall be made within 90 days of the employee's last day of employment.~~

~~An employee who began continuous employment with the District on or prior to April 30, 2000, who resigns from the District, shall be paid \$30 for each unused local leave day up to a maximum of 90 days.~~

Attendance Incentive

~~The following provisions shall apply to an employee who began continuous employment on or after May 1, 2000.~~

~~An employee who terminates employment with the District after five years of service with the District shall be paid \$30 for each unused local leave day up to a maximum of 90 days.~~

~~Reimbursement shall not be made if the employee was terminated, nonrenewed, resigned, or retired in lieu of termination.~~

~~Days for which an attendance incentive is paid shall be deducted from the employee's local leave balance.~~

Absences that qualify under the FMLA and absences for bona fide religious holy days shall not count against the employee's eligibility for the incentive. [See DEC(LEGAL)]

The rate established by the Board shall be in effect until a new rate is adopted. Any changes to the rate shall apply beginning with the school year following the adoption of the rate change.

Payment for Unused Leave Upon Retirement

The following ~~unused~~ leave provisions shall apply to an employee hired before May 1, 2000.

~~And days of a regular employee who retires from dies while actively serving the District shall be eligible for payment paid to the beneficiaries of the deceased employee at the rate of \$30 per day for accumulated state and local leave plus any local leave from the final year of employment under the following conditions:~~

1. The employee's retirement is voluntary, i.e., the employee is not being discharged or nonrenewed.
2. The employee is retiring under the Teacher Retirement System of Texas (TRS).

The employee shall receive payment for each day of accumulated state and local leave, ~~up~~ to a maximum of 90 days, at a rate of \$30 per day. If the employee is reemployed with the District, days for which the employee received payment shall not be available to that employee.

The rate established by the Board shall be in effect until the Board adopts a new rate. Any changes to the rate shall apply beginning with the school year following the adoption of the rate change.

Payment for Accumulated Leave Upon Separation

The following leave provisions shall apply to an employee who was hired on or after May 1, 2000.

An employee who separates from employment with the District shall be eligible for payment for accumulated local leave under the following conditions:

1. The employee's separation from employment is voluntary, i.e., the employee is retiring or resigning and is not being discharged or nonrenewed.
2. The employee has at least five years of service with the District.

The employee shall receive payment for each day of accumulated local leave, to a maximum of 90 days, at a rate of \$30 per day. If

the employee is reemployed with the District, days for which the employee received payment shall not be available to that employee.

The District shall provide payment for accumulated local leave to the beneficiaries of an employee who dies while employed by the District. The employee must have had at least five years of service with the District and was not being discharged or nonrenewed. The beneficiaries of the employee shall receive payment for each day of accumulated local leave, to a maximum of 90 days, at a rate of \$30 per day.

The rate established by the Board shall be in effect until the Board adopts a new rate. Any changes to the rate shall apply beginning with the school year following the adoption of the rate change.

**Neutral Absence
Control**

If an employee has excessive absences equal to four workdays and does not return to work after exhausting all available paid and unpaid leave, the District shall provide the employee written notice that he or she no longer has leave available for use. The District shall automatically pursue termination of an employee who has exhausted all available leave, regardless of the reason for the absence [see DF series]. The employee's eligibility for reasonable accommodations, as required by the Americans with Disabilities Act [see DAA(LEGAL)], shall be considered before termination. If terminated, the employee may apply for reemployment with the District.

For purposes of this provision, ~~excessive absence~~ **Employees who have excessive absences equal to four workdays during the school year shall be recommended for nonrenewal or termination in accordance with this policy, other applicable policies, and applicable law. [See DCD and DF series]**

~~"Excessive absence"~~ shall mean failure to appear for work when no leave applies to the absence and the absence is not excused on any other basis provided in law or District policy. Elective leaves, if any, shall apply to and excuse an absence when the leave has been duly elected by the employee and approved by the District and the absence qualifies for and falls within the leave period.

For purposes of this provision, a workday is a day ~~those days on which~~ **Workdays are those days on which** the employee is required to perform services for the District in compliance with policy and the employment agreement between the employee and the District.

WICHITA FALLS ISD BOARD OF TRUSTEES
September 14, 2021

Agenda Item:	Class-Size Exception Waiver		
Administrator Responsible:	Peter Griffiths, Associate Superintendent Misti Spear, Director of Elementary Curriculum		
Attachments:	Class-Size Exception Waiver		
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees approves class-size exception waivers for the campuses on the attached list as submitted by Peter Griffiths, Associate Superintendent and Misti Spear, Director of Elementary Curriculum, and as recommended by Michael S. Kuhrt, Superintendent of Schools.

Explanation:

- Class-size exception waivers must be requested for any class in kindergarten through fourth grade that exceeds the 1:22 ratio.
7 classes at 5 campuses will require a waiver.

Class-Size Exception Waivers

September 14, 2021

Campus	Campus No.	Grade Level	Current Enrollment	Number of Teachers	Names of Teachers	# of Students
Jefferson	243905118					
		4	67	3	Teacher A	23
					Teacher B	22
					Teacher C	22
Lamar	243905119					
		1	53	2	Teacher A	27
					Teacher B	27
Sheppard	243905123					
		4	44	2	Teacher A	21
					Teacher B	23
West	243905126					
		K	68	3	Teacher A	23
					Teacher B	23
					Teacher C	22
Zundy	243905131					
		2	66	3	Jessica Martin	21
					Teacher B	23
					Teacher C	21

Breakdown of overages includes:

- 7 classes at 5 campuses will require a waiver.
 - 2 class at 27
 - 2 First grade
 - 5 classes at 23
 - 2 Kinder
 - 1 Second grade
 - 2 Fourth grade

WICHITA FALLS ISD BOARD OF TRUSTEES
September 14, 2021

Agenda Item:	Resolution Regarding Extracurricular Status of 4-H Organizations		
Administrator Responsible:	Dr. Peter Griffiths, Associate Superintendent		
Attachments:	Resolution		
<input type="checkbox"/> Action Needed	<input checked="" type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees approves the proposed resolution that sanctions the Archer County and Wichita County Texas 4-H Organizations as an extracurricular activity as well as the Adjunct Faculty Agreements as submitted by Peter Griffiths, Associate Superintendent and approved by Michael S. Kuhrt, Superintendent of Schools.

Explanation:

This resolution recognizes the Archer County Texas 4-H Organization and the Wichita County 4-H Organization as board approved for recognition and eligible for extracurricular status consideration under 19 Texas Administrative Code, Chapter 76.1, pertaining to extracurricular activities. Participation by 4-H members under provisions of this resolution is subject to all rules and regulations set forth under the 19 Texas Administrative Code as interpreted by the WFISD Board of Trustees and designated officials of WFISD whose rulings shall be final.

Archer County and Wichita County requests the agents listed on the Adjunct Faculty Agreements to be considered awarded adjunct staff member status for the period of time indicated in the agreement to allow for students to be considered “in attendance” when participating in off campus activities with an adjunct staff.

Fiscal Note: None

EXTRACURRICULAR STATUS REQUEST

RESOLUTION

EXTRACURRICULAR STATUS OF 4-H ORGANIZATION

Be it hereby resolved that upon this date, the duly elected Board of Trustees of the

_____ Wichita Falls Independent School District _____

meeting in public with a quorum present and certified,
did adopt this resolution that recognizes the

_____ Archer _____

County Texas 4-H Organization as approved for recognition and eligible
for extracurricular status consideration under 19 Texas Administrative Code,
Chapter 76.1, pertaining to extracurricular activities.

Participation by 4-H members under provisions of this resolution are subject
to all rules and regulations set forth under the 19 Texas Administrative Code
as interpreted by this Board and designated officials of this school district.

Texas A&M AgriLife Extension
will request academic eligibility for all 4-H competitive activities,
regardless if a school absence is or is not required, and
for non-competitive purposes when an absence is required.

Approved this _____ day of _____, 20_____.

Board of Trustee

Superintendent

ADJUNCT FACULTY REQUEST

**THE STATE OF TEXAS
COUNTY OF ARCHER**

On this date, at a regularly scheduled and posted meeting, came the Board of Trustees of the Wichita Falls Independent School District, hereinafter referred to as "District." A quorum having been established; the Board proceeded to consider the appointment of the herein named individual(s) as an adjunct member of the Wichita Falls Independent School District.

Upon consideration and vote of _____ in favor, Maranda Revell and Josh Smartt are hereby named as adjunct faculty member(s) of the Wichita Falls Independent School District subject to the following considerations and provisions of such appointment to wit:

1. This appointment shall commence on the _____ day of _____, 20____ and remain in effect until the _____ day of _____, 20_____.
2. This appointment will include the Texas A&M AgriLife Extension Service employees listed below:

NAME	TITLE	DEGREE	INSTITUTION	DATE
Maranda Revell	County Extension Agent- Family & Community Health	B.S.- Leadership & Development	Texas A&M University	08/2006
		M.S. Agriculture	Sam Houston State University	12/2007
Joshua Smartt	County Extension Agent- Agriculture & Natural Resources	B.S.-Animal Science	San Angelo State University	12/2011
		M.S.-Animal Science	San Angelo State University	08/2015

3. Adjunct faculty member(s) will receive no compensation, salary, or remuneration from Wichita Falls Independent School District.
4. Adjunct faculty member(s) is and shall remain an employee, in good standing, of the Texas A&M AgriLife Extension Service.
5. Adjunct faculty member(s) is and shall remain under the direct supervision of either the District Extension Administrator or District Extension Director.
6. Adjunct faculty member(s) shall receive all group insurance benefits, workman's compensation insurance benefits, unemployment insurance, and any and all other plans for the benefit of Texas A&M AgriLife Extension Service employees. District shall have no responsibility for any of such benefits or plans.

Adjunct faculty member(s) shall direct the activities and participation of students of the school district in sponsored and approved activities as designated from time to time by adjunct faculty members for which notice shall be given to School District administrative personnel. Adjunct faculty members' activities and participation with students of the School District are directed, supervised, and controlled by and through supervisory personnel of Texas A&M AgriLife Extension Service pursuant to the supervisory authority of the District Extension Administrator or County Extension Director. Adjunct faculty member(s) is not the employee of the School District, and School District does not nor shall not supervise, direct or control the activities and/or participation of such Archer County Extension Agent(s) who have/has been herein designated as an adjunct faculty member.

This appointment is made by the Independent School District by and through the Board of Trustees of said district for the benefit of allowing voluntary student participation in programs conducted by the Texas A&M AgriLife Extension Service in recognition of the educational benefits arising from such participation and activities and/or directed by the Texas A&M AgriLife Extension Service. This appointment is made in accordance with the provisions of Section 129.21 (j)(1) of the Texas Administrative Code authorizing the school to deem such participating students in attendance for foundation school program purposes.

This appointment of the herein named Archer County Extension Agent(s), Maranda Revell and Joshua Smartt are not intended nor shall be construed as a waiver of any claim or defense of sovereign or governmental immunity from liability now possessed by Wichita Falls Independent School District or any of its employees, agents, officers, and/or board members in the performance of governmental functions.

Signed this _____ day of _____, 2020.

Wichita Falls Independent School District

By: _____
Name of School

RESOLUTION

EXTRACURRICULAR STATUS OF 4-H ORGANIZATION

Be it hereby resolved that upon this date, the duly elected Board of Trustees of the

Wichita Falls Independent School District

meeting in public with a quorum present and certified,
did adopt this resolution that recognizes the

Wichita County Texas 4H Organization

County Texas 4-H Organization as approved for recognition and eligible
for extracurricular status consideration under 19 Texas Administrative Code,
Chapter 76.1, pertaining to extracurricular activities.

Participation by 4-H members under provisions of this resolution are subject
to all rules and regulations set forth under the 19 Texas Administrative Code
as interpreted by this Board and designated officials of this school district.

Texas A&M AgriLife Extension
will request academic eligibility for all 4-H competitive activities,
regardless if a school absence is or is not required, and
for non-competitive purposes when an absence is required.

Approved this _____ day of _____, 20_____.

Board of Trustee _____

Superintendent _____

ADJUNCT FACULTY REQUEST

**THE STATE OF TEXAS
COUNTY OF WICHITA**

On this date, at a regularly scheduled and posted meeting, came the Board of Trustees of the Wichita Falls Independent School District, hereinafter referred to as "District." A quorum having been established; the Board proceeded to consider the appointment of the herein named individual(s) as adjunct members of the Wichita Falls Independent School District.

Upon consideration and vote of in favor, David Graf, Katrena Mitchell and Heather Simpson are hereby named as adjunct faculty member(s) of the Wichita Falls Independent School District subject to the following considerations and provisions of such appointment to wit:

1. This appointment shall commence on the _____ day of _____, 20____ and remain in effect until the _____ day of _____, 20_____.
2. This appointment will include the Texas A&M AgriLife Extension Service employees listed below:

NAME	TITLE	DEGREE	INSTITUTION	DATE
Katrena Mitchell	4H Youth Development Agent	Bachelor of Science	Midwestern State University	1994
David Graf	Agriculture and Natural Resources Agent	Master of Science Adult Education	Texas A&M University Kingsville	2010
Heather Simpson	Better Living for Texans Agent	Masters of Exercise Science and Health Promotion	California University of Pennsylvania	2020

3. Adjunct faculty member(s) will receive no compensation, salary, or remuneration from Wichita Falls Independent School District.
4. Adjunct faculty member(s) is and shall remain an employee, in good standing, of the Texas A&M AgriLife Extension Service.
5. Adjunct faculty member(s) is/are and shall remain under the direct supervision of the District Extension Administrator of district 3 or County Extension Director.
6. Adjunct faculty member(s) shall receive all group insurance benefits, workman's compensation insurance benefits, unemployment insurance, and any and all other plans for the benefit of Texas A&M AgriLife Extension Service employees. Wichita Falls Independent District shall have no responsibility for any of such benefits or plans.

Adjunct faculty member (s) shall direct the activities and participation of students of the school district in sponsored and approved activities as designated from time to time by adjunct faculty members for which notice shall be given to School District administrative personnel. Adjunct faculty members' activities and participation with students of the School District are directed, supervised, and controlled by and through supervisory personnel of Texas A&M AgriLife Extension Service pursuant to the supervisory authority of the District Extension Administrator or County Extension Director. Adjunct faculty member(s) is not the employee of the School District, and School District does not nor shall not supervise, direct or control the activities and/or participation of such Wichita County Extension Agent(s) who have/has been herein designated as an adjunct faculty member.

This appointment is made by the Wichita Falls Independent School District by and through the Board of Trustees of said district for the benefit of allowing voluntary student participation in programs conducted by the Texas A&M AgriLife Extension Service in recognition of the educational benefits arising from such participation and activities and/or directed by the Texas A&M AgriLife Extension Service. This appointment is made in accordance with the provisions of Section 129.21 (j)(1) of the Texas Administrative Code authorizing the school to deem such participating students in attendance for foundation school program purposes.

This appointment of the herein named Wichita County Extension Agent(s), David Graf, Katrena Mitchell and Heather Simpson (Extension employee) is/are not intended nor shall be construed as a waiver of any claim or defense of sovereign or governmental immunity from liability now possessed by Wichita Falls Independent School District or any of its employees, agents, officers, and/or board members in the performance of governmental functions.

Signed this _____ day of _____, 2021.

Wichita Falls Independent School District

By: _____

WICHITA FALLS ISD BOARD OF TRUSTEES
September 14, 2021

Agenda Item:	Membership for the WFISD Student Health Advisory Committee (SHAC)
Administrator Responsible:	Kyle Redding, WFISD Physical Education/Health Curriculum Specialist and Chair of the Student Health Advisory Council
Attachments:	Roster of Student Health Advisory Council Members for the 2021-2022 school year.
<input type="checkbox"/> Action Needed <input checked="" type="checkbox"/> Future Action <input type="checkbox"/> Presentation <input type="checkbox"/> Report	

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees appoint the proposed members to serve on the 2021-2022 WFISD Student Health Advisory Council as submitted by Kyle Redding, SHAC Chair and as recommended by Michael S. Kuhrt, Superintendent of Schools.

Explanation:

In accordance with guidance published by the Texas Department of Human Services and WFISD Policy BDF (Legal), The WFISD Board of Trustees shall establish a local School Health Advisory Council (SHAC) to assist the district in ensuring that local community values are reflected in the district's health education instruction. The composition of the SHAC must include at least five members. The majority of members must be persons who are parents of students enrolled in the district and are not employed by the district.

Fiscal Note:

None

Student Health Advisory Council Membership 2021-2022	
Kyle Redding	WFISD PE/Health Specialist – Co Chair
Steve Miller	Parent – Co Chair
Allison Duncan	Parent
Will Carter	City of Wichita Falls Health Department
Kristine Cook	Parent
Jada Rankin	WFISD Child Nutrition
Chelsea Costilla	Parent
Meagan Meachum	WFISD PT
Kristi Hollars	Parent

**WICHITA FALLS ISD BOARD OF TRUSTEES
SEPTEMBER 14, 2021**

Agenda Item:	Minutes		
Administrator Responsible:	Michael S. Kuhrt, Superintendent of Schools		
Attachments:	Minutes of Special Session, August 10, 2021 Minutes of Regular Meeting, August 16, 2021		
<input type="checkbox"/> Action Needed	<input checked="" type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees approves the proposed minutes of a special session, August 10, 2021 and minutes of a regular meeting, August 16, 2021 as recommended by Michael S. Kuhrt, Superintendent of Schools.

Explanation:

Following are copies of the minutes of a special session, August 10, 2021 and minutes of a regular meeting, August 16, 2021. These minutes will become official upon approval by the Board.

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES
WFISD ADMINISTRATION BUILDING – BOARD ROOM
SPECIAL SESSION MEETING AUGUST 10, 2021**

CALL TO ORDER AND OPENING STATEMENT:

The Board of Trustees of the Wichita Falls Independent School District met in a special session meeting on the above date. The meeting was called to order at 12:01 p.m. by Mr. Mike Rucker, board president.

As President of the Board of Trustees of the Wichita Falls Independent School District, I, Mike Rucker, hereby call to order the Special Session of the Board of Trustees. Pursuant to Governor Abbott’s Temporary Suspension of Open Meetings Laws issued on March 16, 2020, and consistent with new state and local mandates on public health and social distancing, this Meeting of the Wichita Falls ISD Board of Trustees may be conducted via Google Meet, which will be available online at <http://wichitafallsisdtx.swagit.com/live>. A quorum of the Board of Trustees may not be physically present at one location.

Board members present: Mr. Mike Rucker, Ms. K. Elizabeth Yeager, Mr. Tom Bursey, Mr. Dale Harvey, Ms. Katherine McGregor and Mr. Robert Payton (remote). Mr. Mike Rucker noted that a quorum was present and the meeting had been duly called and notice of the meeting had been posted for the time and manner required by law. Mr. Mark Lukert (connected remotely at 12:31 p.m.).

Staff members present: Mr. Michael S. Kuhrt, Superintendent of Schools, Mr. Tim Sherrod, Chief Financial Officer, Dr. Peter Griffiths, Associate Superintendent, Ms. Cyndy Kohl, Director of Human Resources, Ms. Denise Brown, Director of Finance, Mr. Scot Hafley, Athletic Director, Mr. Shad McGaha, Director of Technology, Ms. Lauren Zotz, Director of Purchasing, Ms. Ashley Thomas, Communication Officer, Ms. Ann Work Goodrich, Communications Specialist, Mr. Brady Woolsey, Executive Director of Operations, Ms. Debbie Dipprey, Director of Secondary Curriculum and Ms. Lahoma Vaughn, WFISD Chief of Police.

Also present were Ms. Trish Choate, reporter for Times Record News, Ms. Chantale Belefanti, reporter for KAUZ Channel 6 and Ms. Markeshia Jackson, reporter for KFDX Channel 3.

INVOCATION:

Mr. Mike Rucker gave the invocation.

PUBLIC COMMENT:

No public comments were made at the August 10, 2021 special session.

SUPERINTENDENT’S REPORT:

Mr. Michael S. Kuhrt, Superintendent of Schools, gave a report to the Wichita Falls Independent School District Board of Trustees on the following subjects:

- Summer Learning for staff and students
- Hiring is ongoing
- COVID-19 protocols that have changed
 1. Online remote instruction is not funded for 2021-2022 school year
 2. Masks are no longer required (Governor’s Office)
 3. Attendance has changed.
- COVID-19 protocols that have not changed with CDC and Local Health Department
 1. Close Contact
 2. Contact Tracing
 3. Quarantine
- Vaccinations will play a factor in quarantine requirements for employees and students
- Masks worn will help you keep from being a close contact and having not to quarantine

- Bond Pricing/Budgetary Numbers

INSTRUCTIONAL SERVICES:

NEW TEACHER MENTORING PROGRAM:

Ms. Debbie Dipprey, Director of Secondary Curriculum, presented to the Wichita Falls Independent School District Board of Trustees the WFISD New Teacher Mentoring Program.

WFISD Mentoring Program Highlights:

- Classroom Procedures & Routines
- Student Engagement & Behavior Management
- Professional Communication
- “Bite Sized” Suggestions for Improvement
- Personal Goal Setting and Progress Tracking
- Written Feedback for Teachers and Campus Administrators

Key to the success of the program is the use of “outside” mentors. New teachers will be able to share concerns and struggles that they might not be comfortable sharing with a campus administrator or other supervisor.

Dee Palmore (Retired WFISD Administrator) and Randy Lovelady (Retired Burk ISD Administrator) will provide one-on-one support and guidance throughout the school year.

Mentors will partner with campus principals to ensure that the needs of new teachers and the campus are addressed.

End of year surveys of new teachers and campus administrators will be used to track program success.

FINANCIAL SERVICES:

ADOPTION OF THE 2021-2022 MAINTENANCE AND OPERATIONS TAX RATE AND THE DEBT SERVICE TAX RATE:

Mr. Tim Sherrod, Chief Financial Officer, recommended that the Wichita Falls Independent School District Board of Trustees sets the Maintenance and Operations tax rate at \$0.9401 per hundred-dollar valuation and sets the Debt Service Tax Rate at \$0.4250 for the tax year 2021.

A taxing entity authorized to pay both Maintenance and Operations and Debt Service expenses with property taxes must adopt its rate in two separate components, one tax rate for Maintenance and Operations and one tax rate for Debt Service.

Maintenance and Operations	\$0.9401
Debt Service	<u>\$0.4250</u>
Total Proposed Tax Rate	\$1.3651

This item will be placed on the action agenda for the Board of Trustees regular meeting on August 16, 2021.

JULY 2021 BUDGET AMENDMENTS:

Ms. K. Elizabeth Yeager, seconded by Mr. Tom Bursey, moved that the Wichita Falls Independent School District Board of Trustees approve the attached budget amendments to the 2021-2022 budgets.

Carried unanimously by a vote of 7– 0

RFP #22-02 TRADES BID

Mr. Tim Sherrod, Chief Financial Officer, recommended that the Wichita Falls Independent School District Board of Trustees award RFP #22-02 Trades Bid to the vendors listed on the attached recap.

This Trades Bid and attached recap is for a two (2) year period beginning September 2, 2021 and ending August 31, 2023. The solicitation for the RFP #22-02 Trades Bid was advertised twice in the Times Record News and a Letter of Invitation was sent by email and/or mail. Proposal packets were provided to eighteen (18) vendors and nine (9) vendors' submitted responses. By awarding vendors in the listed categories, the District has vendors in qualified trades to provide for emergency services and/or projects outside of the scope of the District's Maintenance Department. The submissions are categorized by the low bidder to serve as the primary vendor and secondary vendors are to be utilized if the primary vendor is unable to provide services. The submissions were evaluated by Chris Fain, Director of Maintenance, Johnnie Ozee, Maintenance Supervisor and Susan Fisher, Purchasing Specialist I.

These items will be placed on the consent agenda for the Board of Trustees regular meeting on August 16, 2021.

RFP #22-09 CATALOG: T-SHIRTS AND PERSONALIZED ITEMS:

Mr. Tim Sherrod, Chief Financial Officer, recommended that the Wichita Falls Independent School District Board of Trustees award RFP #22-09 Catalog: T-Shirts and Personalized Items.

RFP #22-09 Catalog: T-Shirts & Personalized Items is for a period of two (2) years, beginning September 1, 2021 and ending August 31, 2023. The bid was advertised twice in the Times Record News and posted on the Public Purchase Website. Forty-one (41) vendors accessed the RFP, and sixteen (16) vendors delivered valid submissions. The vendors' discounts vary based on type of items and volume. Lauren Zotz, Director of Purchasing and Susan Fisher, Purchasing Specialist I reviewed the valid submissions.

These items will be placed on the consent agenda for the Board of Trustees regular meeting on August 16, 2021.

RFP #22-11 CATALOG: FUNDRAISERS:

Mr. Tim Sherrod, Chief Financial Officer, recommended that the Wichita Falls Independent School District Board of Trustees award RFP #22-11 Catalog: Fundraisers.

RFP #22-11 Catalog: Fundraisers are for a period of two (2) years beginning September 1, 2021 and ending August 31, 2023. The bid was advertised twice in the Times Record News and posted on the Public Purchase website. Nineteen (19) vendors' downloaded the RFP documents, and seven (7) vendors delivered valid submissions. The responding vendors' fundraising discounts vary based on type. Lauren Zotz, Director of Purchasing and Susan Fisher, Purchasing Specialist I reviewed the submissions.

These items will be placed on the consent agenda for the Board of Trustees regular meeting on August 16, 2021.

SKYWARD FINANCE ANNUAL LICENSE AGREEMENT:

Mr. Tim Sherrod, Chief Financial Officer, recommended that the Wichita Falls Independent School District Board of Trustees renew Skyward Finance Annual License Agreement for the 2021-2022 fiscal year.

Wichita Falls Independent School District utilizes Skyward Finance for the management of District funds, as well as for Payroll, HR, Inventory, Fixed Assets and PEIMS. The Skyward Finance invoice for the 2021-2022 fiscal year is attached.

These items will be placed on the consent agenda for the Board of Trustees regular meeting on August 16, 2021.

ADMINISTRATIVE SERVICES:

RECOMMENDATION FOR MODIFICATION TO THE WFISD 2021-2022 SCHOOL CALENDAR:

Ms. Debby Patterson, Executive Director of School Administration, presented the Wichita Falls Independent School District Board of Trustees modify the 2021-2022 School Calendar.

The district calendar is typically approved every year in January. Changes made in previous year’s calendars have not been experienced prior to the new calendar’s submission. Now that the district has experienced graduation ceremonies occurring in three consecutive evenings at the stadium, administration, along with the high school campuses, had no issues with the recommended change.

These items will be placed on the consent agenda for the Board of Trustees regular meeting on August 16, 2021.

ADOPTION OF THE 2021-2022 STUDENT CODE OF CONDUCT:

Ms. K. Elizabeth Yeager, seconded by Mr. Dale Harvey, moved that the Wichita Falls Independent School District Board of Trustees adopt the 2021-2022 Student Code of Conduct.

Carried unanimously by a vote of 7– 0

NEW HIGH SCHOOL MASCOTS AND COLORS PROCEDURES:

Ms. Debby Patterson, Executive Director of School Administration, presented to the Wichita Falls Independent School District Board of Trustees the process for choosing mascots and colors for the two new high schools.

MASCOT & COLOR SELECTION TIMELINE
Wichita Falls Legacy High School
Wichita Falls Memorial High School

- August 13-20, 2021: Suggestion Form is open for Community Input
- August 31, 2021: School Naming Committee Meeting to receive list of all suggestions
- September 13, 2021: School Naming Committee Narrows down suggestions (5 for each high school)
- September 14, 2021: Board of Trustees reviews Top 5 selections for each high school
- September 20, 2021: Board of Trustees votes on Top 2 selections for each high school
- September 27-30, 2021: Students (9th grade and below) vote on Final 2 Designs
- October 1, 2021: Mascots and Colors Announced

INSTRUCTIONAL SERVICES:

UPDATE ON TEXAS COVID LEARNING ACCELERATION SUPPORTS (TCLAS):

Dr. Peter Griffiths, Associate Superintendent, presented to the Wichita Falls Independent School District Board of Trustees an update on Texas COVID Learning Acceleration Supports (TCLAS).

EMERGENCY CONNECTIVITY FUNDS CHROMEBOOK PURCHASE:

Mr. Robert Payton, seconded by Mr. Tom Bursey, moved that the Wichita Falls Independent School District Board of Trustees award the Emergency Connectivity Funds Chromebook Purchase to Delcom Group pending grant approval.

Carried unanimously by a vote of 7– 0

BOARD MATTERS:

MINUTES:

Minutes of special session, July 13, 2021 and minutes of regular meeting, June 19, 2021.

These items will be placed on the consent agenda for the Board of Trustees regular meeting on August 16, 2021.

MEMORANDUM OF UNDERSTANDING WITH WFISD AND WFPD:

Mr. Tom Bursey, seconded by Ms. K. Elizabeth Yeager, moved that the Wichita Falls Independent School District Board of Trustees approve the Memorandum of Understanding between WFISD and WFPD.

Carried unanimously by a vote of 7– 0

INTERLOCAL AGREEMENT WITH WFISD AND WCSO:

Mr. Tom Bursey, seconded by Ms. K. Elizabeth Yeager, moved that the Wichita Falls Independent School District Board of Trustees approve the Interlocal Agreement with WFISD and WCSO.

Carried unanimously by a vote of 7– 0

HUMAN RESOURCES:

PERSONNEL REPORT:

Mrs. Cyndy Kohl, Director of Human Resources reported to the Wichita Falls Independent School District Board of Trustees a review of employee resignations/retirements that have been submitted since the last board meeting. The resignations/retirements have been accepted by Mr. Michael S. Kuhrt, Superintendent of Schools, in accordance with the requirements of Policy DFE (LOCAL).

LETTERS OF RETIREMENT SINCE THE SUBMISSION OF THE LAST BOARD AGENDA:

Clerical/Auxiliary/Support

Duran, Micueyla – Aide, Farris (5/28/2021)

LETTERS OF RESIGNATION SINCE THE SUBMISSION OF THE LAST BOARD AGENDA:

Professionals

Byerly, Shannon – Teacher, Southern Hills (5/29/2021)

Calvert, Aaron - Teacher, CEC (5/29/2021)

Ealy, Jordan – Teacher, Fain (5/29/2021)

Hollingsworth, Stephanie – Teacher, Farris (5/29/2021)

Lerma, Chelsey – Teacher, Barwise (5/29/2021)

Thomas, Kimbra – Teacher, McNeil (5/29/2021)

Clerical/Auxiliary/Support

Arias, Brian – School Resource Officer, Ed Center (5/27/2021)

Austin, LeeTreanna – Aide, Booker T. Washington (5/28/2021)

Bowden, Brandi – Aide, Hirschi (5/28/2021)
Fisher, Ashli – Aide, Fowler (5/28/2021)
Gavia-Arias, Sarai – Aide, Barwise (5/28/2021)
Gray, Lorna – Aide, Hirschi (5/28/2021)
Petty, Destine – Aide, Lamar (5/28/2021)
Preito, Karli – Aide, Milam (5/28/2021)
Williams, Jeff – School Resource Officer, Ed Center (5/27/2021)

TEACHER APPLICANT POOL:

Ms. K. Elizabeth Yeager, seconded by Mr. Dale Harvey, moved that the Wichita Falls Independent School District Board of Trustees approve the proposed teacher applicant pool (Exhibit A) and the addendum.

Carried unanimously by a vote of 7 – 0

2021-2022 T-TESS APPRAISERS:

Ms. K. Elizabeth Yeager, seconded by Mr. Tom Bursey, moved that the Wichita Falls Independent School District Board of Trustees approve the 2021-2022 T-TESS Appraisers list for WFISD.

Carried unanimously by a vote of 7– 0

ASSISTANT PRINCIPAL COMPENSATION AND EQUITY REVIEW:

Ms. K. Elizabeth Yeager, seconded by Mr. Dale Harvey, moved that the Wichita Falls Independent School District Board of Trustees approve implementing the compensation and equity plan for Assistant Principals.

Carried unanimously by a vote of 7– 0

ADJOURNED:

No further action and meeting was adjourned at 2:30 p.m.

President, Board of Trustees

Secretary, Board of Trustees

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES
WFISD ADMINISTRATION BUILDING – BOARD ROOM
REGULAR BOARD MEETING AUGUST 16, 2021**

CALL TO ORDER AND OPENING STATEMENT:

The Board of Trustees of the Wichita Falls Independent School District met in a regular board meeting on the above date. The meeting was called to order at 6:00 p.m. by Mr. Mike Rucker, board president.

As President of the Board of Trustees of the Wichita Falls Independent School District, I, Mike Rucker, hereby call to order the Regular Meeting of the Board of Trustees. Pursuant to Governor Abbott’s Temporary Suspension of Open Meetings Laws issued on March 16, 2020, and consistent with new state and local mandates on public health and social distancing this Meeting of the Wichita Falls ISD Board of Trustees is being conducted via Google Meet, which will be available online at <http://wichitafallsisdtx.swagit.com/live>. A quorum of the Board of Trustees may not be physically present at one location.

Board members present: Mr. Mike Rucker, Ms. K. Elizabeth Yeager, Mr. Tom Bursey, Mr. Dale Harvey, Mr. Mark Lukert, Ms. Katherine McGregor and Mr. Robert Payton. Mr. Mike Rucker, board president, noted that a quorum was present and the meeting had been duly called and notice of the meeting had been posted for the time and manner required by law.

Staff members present: Mr. Michael S. Kuhrt, Superintendent of Schools, Dr. Peter Griffiths, Associate Superintendent, Mr. Tim Sherrod, Chief Financial Officer, Ms. Cyndy Kohl, Director of Human Resources, Ms. Ashley Thomas, Communications Officer, Ms. Debby Patterson, Executive Director of School Administration, Ms. Kelly Strenski, Director of Fine Arts and Ms. Ann Work Goodrich, Communications Specialist.

Also present were Ms. Trish Choate, reporter for Times Record News, and Mr. Chris Horgen, reporter for KAUZ Channel 6.

PRESENTATION OF COLORS:

Rider High School, Hirschi High School and WFHS JROTC presented the colors.

INVOCATION:

Mr. Mike Rucker gave the invocation.

PRESENTATIONS:

TSSEC OUTSTANDING PERFORMER AWARD:

The Wichita Falls Independent School District Board of Trustees recognized Sofia Camacho from Hirschi High School, for receiving the Texas State Solo and Ensemble Competition (TSSEC) Outstanding Performer Award.

In June of 2021, the University Interscholastic League announced that Hirschi High School student, Sofia Camacho, was named an Outstanding Performer at the 2021 Texas State Solo-Ensemble Contest. Of the thousands of participants from across the state, only 2-3% of the solo performances earned the distinguished honor of being recognized as an Outstanding Performer.

Sofia Camacho is the only student in WFISD to receive this award. She was recognized for her piano performance.

CAPTURING KIDS' HEARTS NATIONAL SHOWCASE SCHOOLS:

The Wichita Falls Independent School District Board of Trustees recognized Lamar Elementary, Burgess Elementary, Haynes Elementary and Zundy Elementary for being named a Capturing Kids' Hearts National Showcase Schools.

Lamar Elementary, Burgess Elementary, Haynes Elementary and Zundy Elementary were named a Capturing Kids' Hearts National Showcase Schools. That means their implementation of the Capturing Kids' Hearts program has been exemplary among the nation's tens of thousands of schools that use the Flippen Group program. Principals, teachers and students have transformed their campuses into something beyond just a school, but a caring and loving environment for all students.

PUBLIC COMMENT:

Mr. Gonzalo Robles, community member, talked to the Wichita Falls Independent School District Board of Trustees about the Café Con Leche Organization.

Mr. Montserrat Benitez, community member, talked to the Wichita Falls Independent School District Board of Trustees about Café con Leche/Road to College Program.

Ms. Ashtyn Huff, community member, talked to the Wichita Falls Independent School District Board of Trustees about the Road to College Program as a teacher ally for the Road to College Program.

Ms. Juanita Orozco, community member, talked to the Wichita Falls Independent School District Board of Trustees about Café con Leche/Road to College Program.

Mr. Jack Browne, member of Southwest Rotary Club, talked to the Wichita Falls Independent School District Board of Trustees about the Road to College Program.

Ms. Linda Boughton, community member, talked to the Wichita Falls Independent School District Board of Trustees about the procedures in place and better communication from WFISD when there are bomb threats or other emergency situations at our campuses.

SUPERINTENDENT'S REPORT:

Mr. Michael S. Kuhrt, Superintendent of Schools, gave a report to the Wichita Falls Independent School District Board of Trustees on the following subjects:

- First (3) days of 2021-2022 School Year Enrollment. Enrollment is at 13,000
- Pandemic Protocols: Elementary students 55% - 60% wearing masks, secondary 30% wearing masks, teachers 45% wearing masks. Mr. Kuhrt is encouraging everyone to please wear masks. Contact tracing is going to be difficult.
- Bomb Threats: bomb threats are a felony/terroristic threat and have serious consequences. Identified the individual who committed the offenses. Bomb threats are a major disruption to school. Bomb threats are hard to deal with and these multiple threats affected thousands of people. WFISD worked with local police and the FBI. WFISD and law authorities debriefed and campuses have a plan in place.

CONSENT AGENDA:

Mr. Mark Lukert, seconded by Mr. Robert Payton, moved that the Wichita Falls Independent School District Board of Trustees approve the consent agenda consisting of the following items: RFP #22-02 Trades Bid, RFP #22-09 Catalog T-Shirts & Personalized Items, RFP #22-11 Catalog Fundraiser Companies, Skyward Finance Annual License Agreement, recommendation for modification to the WFISD 2021-2022 School Calendar and minutes.

Carried unanimously by a vote of 7 – 0

FINANCIAL SERVICES:

ADOPTION OF THE 2021-2022 MAINTENANCE AND OPERATIONS TAX RATE AND THE DEBT SERVICE TAX RATE:

Mr. Tom Bursey, seconded by Mr. Mark Lukert, moved that the Wichita Falls Independent School District Board of Trustees adopt the 2021-2022 Maintenance and Operations Tax Rate and the Debt Service Tax Rate.

Carried unanimously by a vote of 7 – 0

INSTRUCTIONAL SERVICES:

IMPROVED ACADEMIC ACHIEVEMENT:

Dr. Peter Griffiths, Associate Superintendent, presented to the Wichita Falls Independent School District Board of Trustees the Improved Academic Achievement process.

HUMAN RESOURCES:

MEMORANDUM OF UNDERSTANDING CONCERNING AFFILIATION OF STUDENTS FOR EDUCATION FIELD EXPERIENCE – BETWEEN WFISD AND MIDWESTERN STATE UNIVERSITY OF TEXAS:

Ms. K. Elizabeth Yeager, seconded by Mr. Tom Bursey, moved that the Wichita Falls Independent School District Board of Trustees approve the Memorandum of Understanding concerning affiliation of students for Education Field Experience between the District and Midwestern State University Texas West College of Education.

Carried unanimously by a vote of 7– 0

TEACHER APPLICANT POOL:

Mr. Mark Lukert, seconded by Mr. Robert Payton, moved that the Wichita Falls Independent School District Board of Trustees approve the proposed teacher applicant pool (Exhibit A) and addendum.

Carried unanimously by a vote of 7 – 0

BOARD MATTERS:

RECESS:

Mr. Mike Rucker, board president, recessed the regular meeting to go into closed session at 7:50 p.m.

CLOSED SESSION:

Closed Session Pursuant to Texas Government Code 551.074:

1. Personnel Matters Including the Appointment, Evaluation, Reassignment, Duties, Discipline, Dismissal and/or Compensation of Individual District Employees
2. Deliberations Regarding Abandonment of Contract by Teachers and the Attempt to Resign
3. Deliberations Regarding Notifications to the State Board for Educator Certification of Teacher Contract Abandonment

RECOVENE:

Mr. Mike Rucker, board president, reconvened the closed session to go into the regular meeting at 8:26 p.m.

OPEN SESSION:

Ms. K. Elizabeth Yeager, seconded by Mr. Dale Harvey, moved that the Wichita Falls Independent School District Board of Trustees issue a finding in accordance with Texas Education Code Section 21.210© and 19 Texas Administrative Code 249.14 (g), that good cause did not exist for Catherine Gravens, a term contract teacher, to abandon her employment contract, abandon her position, and attempt to resign from Wichita Falls ISD.

Carried by a vote of 6 – 1

Ms. K. Elizabeth Yeager, seconded by Mr. Dale Harvey, moved that the Wichita Falls Independent School District Board of Trustees authorize the Board President to send a letter to the State Board for Educator Certification seeking sanctions for Catherine Gravens, a term contract teacher, for abandonment of her employment contract.

Carried by a vote of 6 – 1

ADJOURNMENT:

No further action was taken and Mr. Mike Rucker, board president, adjourned the meeting at 8:28 p.m.

President, Board of Trustees

Secretary, Board of Trustees

WICHITA FALLS ISD BOARD OF TRUSTEES
September 14, 2021

Agenda Item:	Monthly Personnel Report		
Administrator Responsible:	Cyndy Kohl, Director of Human Resources		
Attachments:	No Attachment		
<input type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input checked="" type="checkbox"/> Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees reviews the employee resignations/retirements that have been submitted since the last Board meeting. The resignations/retirements have been accepted by Michael S. Kuhrt, Superintendent of Schools, in accordance with the requirements of Policy DFE (Local).

Letters of Retirement:

Professionals

Clerical/Auxiliary/Support

Barron, Rebecca – Aide, Farris (9/8/21)
Johnson, Tanya – Aide, Haynes (8/13/21)

Letters of Resignation:

Professionals

Gallenberger, Gwenna – Teacher, Kirby (5/29/21)
Halford, Megan – Teacher, Lamar (5/29/21)
Steinbeck, Crystal – Teacher, Barwise (5/29/21)

Clerical/Auxiliary/Support

Barrett, Jinna – Aide, West Foundation (8/12/21)
Butler, Eric Jr – Aide, Rider (5/28/21)
Caitlin, Jamie – Aide, WFHS (9/2/21)
Cummings, Lisa – SPED Clerk, SPED (8/6/21)
Duhan, Christopher – Support Technician, Technology (9/10/21)
Green, Verlene – Aide, Kirby (8/27/21)
House, Shana – Clerk, Hirschi (8/2/21)
Jones, Jessica – Food Service Worker, McNiel (8/6/21)
Lee, Jennifer – Purchasing Specialist, Ed Center (8/20/21)

Mendoza, Angelita – Clerk, Kirby (9/3/21)
Niedzwiecki, Cobi – Aide, West Foundation (8/27/21)
Parker, Mitchell – School Resource Officer, Ed Center (5/27/21)
Rambo, Terri – LVN, Burgess (8/6/21)
Rasbury, Kelli – Clerk, McNiel (8/27/21)
Rivera, Amanda – Aide, Milam (8/27/21)
Uribez, Patricia – Food Service Worker, WFHS (8/20/21)
Wherry, Tamara – Aide, Barwise (5/28/21)
Worthey, Jennifer – Secretary, Ed Center (8/12/21)

WICHITA FALLS ISD BOARD OF TRUSTEES
September 14, 2021

Agenda Item:	Applicant Pool		
Administrator Responsible:	Cyndy Kohl, Director of Human Resources		
Attachments:	Applicant Pool		
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees approve the proposed applicant pool as submitted by Cyndy Kohl, Director of Human Resources, and as recommended by Michael S. Kuhrt, Superintendent of Schools.

**APPLICANTS TO BE APPROVED BY THE BOARD OF EDUCATION
September 14, 2021**

CERTIFIED APPLICANT POOL

Name	Certification	University	Yrs of Exp	Position/Assignment	Previous District
Gregory, David	*Science 4-8	Cameron University	0	Teacher Kirby Replacing Gwenna Gallenberg	WFISD (Sub)
Lee, Ada	*Core Subjects EC-6	University of North Carolina	0	Teacher Cunningham Replacing Deandre West	WFISD (Para)
Wood, Cortney	DOI	Midwestern State University	0	Teacher CEC Replacing Chad Johnson	NA

Asterisk indicates Contract Addendum Required. See key below.

** Enrolled in an Alternative Certification Program*

*** One-year out-of state Certification*

****Probationary Certificate*

***** Non-Renewal Permit*

DOI = District Of Innovation