



Agenda of Board Meeting August 16, 2021 The Board of Trustees Wichita Falls Independent School District

In Compliance with the Texas Government Code, Chapter 551, Subchapter C, the Board of Trustees of the Wichita Falls Independent School District will meet for a Board Meeting at 6:00 PM, on August 16, 2021, in the Board Room at the Education Center, 1104 Broad St, Wichita Falls, TX 76301.

The subjects to be discussed, considered, or upon which any formal action may be taken are as listed below.

Pursuant to the Governor Abbott's Temporary Suspension of Open Meetings Laws issued on March 16, 2020, and consistent with new state and local mandates on public health and social distancing, this Meeting of the Wichita Falls ISD Board of Trustees may be conducted via Google Meet, which will be available online at <http://wichitafallsisdtx.swagit.com/live>. A quorum of the Board of Trustees may not be physically present at one location.

I. CALL TO ORDER AND OPENING STATEMENT	
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A. Improved Academic Achievement	
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A. Closed Session Pursuant to Texas Government Code 551.074:	
1. Personnel Matters Including the Appointment, Evaluation, Reassignment, Duties, Discipline, Dismissal and/or Compensation of Individual District Employees	
2. Deliberations Regarding Abandonment of Contract by Teachers and the Attempt to Resign	
3. Deliberations Regarding Notifications to the State Board for Educator Certification of Teacher Contract Abandonment	
B. Open Session:	
1. Consideration and Possible Action Regarding Abandonment of Contract by Teachers and the Attempt to Resign	

2. Consideration and Possible Action Regarding Notifications to the State Board for Educator Certification of Teacher Contract Abandonment and/or Probationary Teacher Abandonment

XI. HUMAN RESOURCES

A. Memorandum of Understanding with MSU 32

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XII. ADJOURNMENT

The notice for this meeting was posted in compliance with the Texas Open Meetings Act on Friday, August 13, 2021 at 2:00 pm.

For the Board of Trustees

WICHITA FALLS ISD BOARD OF TRUSTEES
August 16, 2021

Agenda Item:	Presentations		
Administrator Responsible:	Kelly Strenski, Director of Fine Arts		
Presentation:	TSSEC Outstanding Performer Award		
<input type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input checked="" type="checkbox"/> Presentations	<input type="checkbox"/> Report

Administrative Information:

That the Wichita Falls Independent School District Board of Trustees recognizes **Sofia Camacho** from **Hirschi High School** for receiving the **Texas State Solo and Ensemble Competition (TSSEC) Outstanding Performer Award** submitted and recommended by Michael S. Kuhrt, Superintendent of Schools.

Explanation

In June of this year, the University Interscholastic League announced that Hirschi High School student, Sofia Camacho, was named an Outstanding Performer at the 2021 Texas State Solo-Ensemble Contest. Of the thousands of participants from across the state, only 2-3% of the solo performances earned the distinguished honor of being recognized as an Outstanding Performer.

Ms. Camacho is the only student in WFISD to receive this award. She was recognized for her piano performance.

WICHITA FALLS ISD BOARD OF TRUSTEES
August 16, 2021

Agenda Item:	Presentations		
Administrator Responsible:	Dr. Peter Griffiths, Associate Superintendent		
Presentation:	Capturing Kids Hearts National Showcase School		
<input type="checkbox"/> Action Needed	<input type="checkbox"/> For Discussion	<input checked="" type="checkbox"/> Presentations	<input type="checkbox"/> Report

Administrative Information:

That the Wichita Falls Independent School District Board of Trustees recognizes Lamar Elementary, Burgess Elementary, Haynes Elementary, and Zundy Elementary for being named a Capturing Kids Hearts National Showcase School as submitted by Peter Griffiths, Associate Superintendent, and recommended by Michael Kuhrt, Superintendent of Schools.

Explanation

Lamar Elementary, Burgess Elementary, and Haynes Elementary were named a Capturing Kids Hearts National Showcase School. That means their implementation of the Capturing Kids Hearts program has been exemplary among the nation's tens of thousands of schools that use the Flippen Group program. Principals, teachers, and students have transformed their campuses into something beyond just a school, but a caring and loving environment for all students.

WICHITA FALLS ISD BOARD OF TRUSTEES
August 16, 2021

Agenda Item:	RFP #22-02 Trades Bid
Administrator Responsible:	Tim Sherrod, Chief Financial Officer
Attachments:	RFP #22-02 Trades Bid Recap
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action <input type="checkbox"/> Information <input type="checkbox"/> Report

Administrative Information:

That the Wichita Falls Independent School District Board of Trustees award RFP #22-02 Trades Bid to the vendors listed on the attached recap as submitted by Tim Sherrod, Chief Finance Officer and as recommended by Michael S. Kuhrt, Superintendent of Schools.

Explanation:

This Trades Bid and attached recap is for a two (2) year period beginning September 2, 2021 and ending August 31, 2023. The solicitation for the RFP #22-02 Trades Bid was advertised twice in the Times Record News and a Letter of Invitation was sent by email and/or mail. Proposal packets were provided to eighteen (18) vendors and nine (9) vendors submitted responses. By awarding vendors in the listed categories, the District has vendors in qualified trades to provide for emergency services and/or projects outside of the scope of the District's Maintenance Department. The submissions are categorized by the low bidder to serve as the primary vendor and secondary vendors are to be utilized if the primary vendor is unable to provide services. The submissions were evaluated by Chris Fain, Director of Maintenance, Johnnie Ozee, Maintenance Supervisor, and Susan Fisher, Purchasing Specialist I.

Fiscal Note:

The expenditures are funded through the Maintenance budget. This bid requires Board approval as the total expenditures for the services could exceed \$100,000 per Policy CH (Local).

TRADES BID #22-02 RECAP
Effective September 1, 2021 thru August 31, 2023

RFP 22-02-A Plumbing Services (NO BIDDER)

Preference	Bidder		Master Plumber	Journeyman Plumber	Apprentice Plumber	Laborer	Backhoe	Other	OT Multiplier	Holiday Multiplier	Material Mark-Up

RFP 22-02-B Heating & Air Conditioning Services

Preference	Bidder		HVAC Mechanic	Laborer	Other	Material Mark Up	Overtime Multiplier	Holiday Multiplier
1	Trinity A/C	Wichita Falls, TX	\$50.00/hr.	\$30.00/hr.	n/a	25%	1.5	2.0

RFP 22-02- C Locksmith Services (NO BIDDER)

Preference	Bidder		Locksmith	Material Mark Up

RFP 22-02-D -Refrigeration Services (NO BIDDER)

Preference	Bidder		Laborer	Refrigeration Mechanic	Overtime Multiplier	Holiday Multiplier	Material Mark Up

TRADES BID #22-02 RECAP
Effective September 1, 2021 thru August 31, 2023

RFP 22-02-E -Electrician Services

Preference	Bidder		Master Electrician	Journeyman Electrician	Apprentice Electrician	Laborer	Material Mark Up %	Overtime Multiplier	Holiday Multiplier
1	Marvin Groves Electric	Wichita Falls, TX	\$80.00/hr.	\$62.00/hr.	\$34.00/hr.	\$19.50/hr.	18.25%	1.75	2.25
2	Davis Electric Co.	Wichita Falls, TX		\$60.00/hr.	\$40.00/hr.	\$30.00/hr.	25%	1.5	2

RFP 22-02-F Floor Covering Installation & Repair (NO BIDDER)

Preference	Bidder		Remove Existing	Floor Leveling / Resurfacing	Installed Carpet	Installed VCT Tile	Installed VET Tile	Installed Sheet Vinyl	Installed 4" Cove	Installed 6" Cove	Porcelain Floor <250 sq. ft.

RFP 22-02-G Asbestos Abatement – Flooring (NO BIDDER)

Preference	Bidder		0 to 500 sq. ft.	500-1000 sq. ft.	1000-2000 sq. ft.	2000-5000 sq. ft.	Greater than 5000 sq. ft.

RFP 22-02-H Asbestos Abatement-Surfacing (NO BIDDER)

Preference	Bidder		0-500 sq. ft.	500-1000 sq. ft.	1000-2000 sq. ft.	2000-5000 sq. ft.	Greater than 5000 sq. ft.

TRADES BID #22-02 RECAP
Effective September 1, 2021 thru August 31, 2023

RFP 22-02-I- Asbestos Abatement-TSI (Thermal System Installation) (NO BIDDER)

Preference	Bidder		3/4" to 2" pipe	2-1/2" to 4" pipe	6" to 8" pipe	Pipe Joints	Boiler & Tank

RFP 22-02-J Roof Repair & Re-Roofing Services

RFP 22-02-J Single Ply Roofing

Preference	Bidder	City	Craftsman	Laborer	2-Man Crew	4-Man Crew	Material Mark Up	Overtime Multiplier	Holiday Multiplier
1	Lydick-Hooks Roofing Co.	Wichita Falls, TX	\$65.00/hr.	\$52.00/hr.	\$900.00/day	\$1500.00/day	35%	1.5	2.0

RFP 22-02-J Roof Repair of Metal Roof

Preference	Bidder	City	Craftsman	Laborer	2-Man Crew	4-Man Crew	Material Mark Up	Overtime Multiplier	Holiday Multiplier
1	Lydick-Hooks Roofing Co.	Wichita Falls, TX	\$67.00/hr.	\$55.00/hr.	\$950.00/day	\$1700.00/day	35%	1.5	2.0

RFP 22-02-J Roof Repair of Shingles

Preference	Bidder	City	Craftsman	Laborer	2-Man Crew	4-Man Crew	Material Mark Up	Overtime Multiplier	Holiday Multiplier
1	Lydick-Hooks Roofing Co.	Wichita Falls, TX	\$65.00/hr.	\$52.00/hr.	\$900.00/hr.	\$1500.00/hr.	35%	1.5	2.0

TRADES BID #22-02 RECAP
Effective September 1, 2021 thru August 31, 2023

RFP 22-02-J Roof Repair of Built-Up Roofing

Preference	Bidder	City	Craftsman	Laborer	Material Mark Up	OT Multiplier	Holiday Multiplier	Overtime Multiplier	Holiday Multiplier
1	Lydick-Hooks Roofing	Wichita Falls, TX	\$65.00/hr.	\$52.00/hr.	\$900.00/hr.	\$1500.00/day	35%	1.5	2.0

RFP 22-02-K Fire Alarm and Security System Installation & Repair and Public Address System Installation & Repair

Preference	Bidder		Craftsman	Laborer	Material Mark Up	Overtime Multiplier	Holiday Multiplier
1	C & I Electronics	Wichita Falls, TX	\$66.00/hr.	\$39.00/hr.	N/A	1.5	2.0

RFP 22-02-L Commercial Door Installation and Repair (NO BIDDER)

Preference	Bidder		Craftsman	Laborer	Material Mark Up

RFP 22-02-M Overhead Door Installation and Repair (NO BIDDER)

Preference	Bidder		Craftsman	Laborer	Material Mark Up	Overtime Multiplier	Holiday Multiplier

TRADES BID #22-02 RECAP
Effective September 1, 2021 thru August 31, 2023

RFP 22-02-N Suspended Ceiling Installation & Repair (NO BIDDER)

Preference	Bidder		Vinyl Clad Alum. Grid w/ 2x2 vinyl	Standard Grid w/ specified 2x2 tiles	Removal of existing ceiling system	6" Fiberglass Insulation	Vinyl Clad Aluminum Grid	Standard Steel Grid	Other	Material Mark Up

RFP 22-02-O- Refuse & Salvage Dumpster Services

Preference	Bidder		Setting Fee (30 yd. container)	Pick Up (30 yd. container)	Monthly Fee (30 yd. container)	Disposal Rate
1	WFPC/ Ltd.	Wichita Falls, TX	\$75.00 each	\$175.00 each	\$1.00/Day	\$28.00/ton

RFP 22-02-P- Grease Trap & Sewage Pumping and Jetting Services

Preference	Bidder	Pumping Rate*	Grease Disposal*	Sewage Disposal*	Sewer Jetting Machine	Overtime Multiplier	Holiday Multiplier
1	IMC Waste Disposal Inc.	\$0.15/gal.	\$0.20/gal.	\$0.20/gal.	\$95.00/hr. 3 hr. min.	1.5	2.0

RFP 22-02-Q Wallcovering Installation (NO BIDDER)

Preference	Bidder		Comm. Vinyl, Installed	Dry Wall Finishing	Material Mark Up	Tape & Bed	Texture

TRADES BID #22-02 RECAP
Effective September 1, 2021 thru August 31, 2023

RFP 22-02-R Crane Service

Preference	Bidder		One Man & Service Truck	Crane Truck & Operator (23 ton)	Crane Truck & Operator (40 ton)	Crane Truck & Operator (65 ton)	Crane Truck & Operator (100 ton)	Overtime Multiplier	Holiday Multiplier
1	B.W. Strayhorn Co. Inc.	Wichita Falls, TX	\$ N/A	\$200.00/hr. 3 hr. min	\$200/hr. 3 hr. min.	\$275/hr. 4 hr. min.	\$275/hr. 4 hr. min.	1.5	2.0

RFP 22-02-S Concrete Construction and Repair (NO BIDDER)

Preference	Bidder		4 inch	6 inch	Concrete Demo & Removal	Asphalt Demo & Removal

RFP 22-02-T Forklift Service & Repair

Preference	Bidder		Labor Rate	Material Mark Up	Towing Charge	PM Forklift Only	PM Transmission & Hydraulics
1	Bolf Enterprise	Wichita Falls, TX	\$95.00/hr.	30%	\$125.00/ In Town	\$85.00/hr.+parts	\$125.00/hr.+parts

Bid # 22-02 U Asbestos Air Monitoring (NO BIDDER)

Preference	Bidder	City	DSHS Asbestos Consultant	DSHS Asbestos Inspector	Asbestos Bulk Sample/Standard	Asbestos Bulk Samples/Rush	Asbestos Survey Final Report	Asbestos Specifications

WICHITA FALLS ISD BOARD OF TRUSTEES
August 16, 2021

Agenda Item:	RFP #22-09 Catalog: T-Shirts and Personalized Items
Administrator Responsible:	Tim Sherrod, Chief Financial Officer
Attachments:	Vendor List
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action <input type="checkbox"/> Information <input type="checkbox"/> Report

Administrative Information:

That the Wichita Falls Independent School District Board of Trustees award RFP #22-09 Catalog: T-Shirts and Personalized Items, as submitted by Tim Sherrod, Chief Financial Officer and as recommended by Michael S. Kuhrt, Superintendent of Schools.

Explanation:

RFP #22-09 Catalog: T-Shirts & Personalized Items is for a period of two (2) years, beginning September 1, 2021 and ending August 31, 2023. The bid was advertised twice in the Times Record News, and posted on the Public Purchase website. Forty-one (41) vendors accessed the RFP, and sixteen (16) vendors delivered valid submissions. The vendors' discounts vary based on type of items and volume. Lauren Zotz, Director of Purchasing, and Susan Fisher, Purchasing Specialist I reviewed the valid submissions.

Fiscal Note:

Expenditures are from the respective budgeted campus and/or department budgets. Expenditures exceeding \$100,000 require Board approval per Policy CH (Local).

RFP 22-09
Catalog: T-shirts and Personalized Items
Valid 9/1/2021 - 8/31/2023

Qty	Vendor	City, State	Contact Name	Conflict of Interest Identified	Website	Email	Phone	Method of Payment	Product Availability	Design/Art Assistance	Set-up Fees for First Time Orders	Comments	Set-up Fee for Exact Duplicate Artwork	Shipping	Discount
1	D & B Sports ETC, LLC	Wichita Falls, Texas	W. O. Franklin	Alisha Crouch, WFISD Counselor, family member	www.dbsportswf.com	dbsports@twc.com	940.781.5863	PO/check	TBD	TBD	TBD	website and email address not provided	TBD	TBD	TBD
2	Hoegger Communications	Wichita Falls, Texas	Erica Sawyer, Project Manager; Jackie Hoegger, Owner	none stated	www.teamhoegger.com	erica@teamhoegger.com ; jackie@teamhoegger.com	940.692.7999	PO/check	Promotional products, also known as ad specialties, apparel, t-shirts, caps and hats, t-shirts, bags, tech products, backpacks, computers, and mobile accessories. mugs, pens, etc. Items can be printed, screen printed, and embroidered.	TBD	TBD	n/a	TBD	Free local delivery	15% WFISD discount, minimum order varies
3	Impressions	Wichita Falls, Texas	Jered Graham	none stated	not listed	not provided	not provided	PO/check	T-shirts and personalized items	TBD	TBD		TBD	Free local delivery	not listed
4	Sheila Oneal, DBA Oneals Screen Printing & Designs	Wichita Falls, Texas	Sheila Ann Oneal	none stated	none listed	sonelsscreenprinting@gmail.com	940.642.6130	PO/check	T-shirts, key chains, Christmas decorations, car fresheners (with school logos)	TBD	TBD		TBD	Local Delivery included	Quoted Pricing
5	Branded1st	Carrollton, Texas	Derrell Conway	none stated	www.branded1st.com	derrell@branded1st.com	972.394.1458	PO/check	Personalized clothing, drinkware, bags, gift items, household item, office supplies, trinkets, most anything on website.	YES	TBD	n/a	Retail charge minus 30%	TBD	up to 30% volume pricing
6	G&G Investments dba Gandy Ink	San Angelo, Texas	Mickey Pemberton (local to Wichita Falls)	none stated	www.gandyink.com	patty.pemberton@gandyink.com	903.814.0872	PO/check	Gandy Ink provides screen printed and embroidered apparel such as t-shirts, sweat shirts, polo shirts, woven shirts, jackets and caps for various school groups. We also have spirit items such as mugs, decals, tote bags, spirit sleeves, koozies, spirit towels, stadium seats and stadium blankets. See website.	FREE	FREE	No upcharge for larger sizes, 5 free shirts for every 50 purchased	FREE	TBD	Volume Discount, 5%-15%
7	Spirit Worx	Fort Worth, Texas	Kayla Riddle	none stated	none listed	none listed	817.477.4748	PO/check	T-shirts and personalized items	TBD	TBD		TBD	TBD	TBD
8	4Imprint	Oshkosh, Wisconsin	Shay Freund	none stated	www.4imprint.com	govrequests@4imprint.com	877.446.7746	PO/check	promotional products, shirts, custom pen, wallets, cups, mugs, etc	FREE	YES	No upcharge for larger sizes	FREE	Local Delivery included	10% off web pricing (with Code) (Plus volume discounts)
9	Bay Promo, LLC	Tampa, Florida	Margina Arguello	none stated	www.baypromo.net	harguello@baypromo.net ; sales@baypromo.net	800.410.4718	PO/check	Screen Printed, Imprinted and Embroidered T-Shirts, Hats, Scarves, Sweatshirts, Polo Shirts, Jackets, Socks, etc. Personalized Bags, office supplies, promotional trinkets, household items, entertainment items, small tools, flags, key chains, executive items, miscellaneous.	no	TBD	n/a	TBD	TBD	TBD
10	Custom Sportswear, Inc.	Sewell, New Jersey	Josh Collins	none stated	www.customsportswear.com	josh@customsportswear.net	800.697.0330	PO/check	T-shirts and personalized items	TBD	TBD	website and email address not provided	TBD	TBD	TBD
11	It's Greek to Me, Inc, dba Champion	Manhattan, Kansas	Jaime Bohnenblust	none stated	https://championteamwear.com	mhk-gtmbids@hanes.com	800.336.4486	PO/check	Champion Teamwear, uniforms, apparel and accessories,	TBD	TBD	upcharge on larger sizes, free ship over \$100 (5.95 for smaller orders), 5-7 wks sublimation	TBD	not listed	15% off uniforms, 10% off apparel and accessories, clearance items not discounted, other promotions may apply
12	Positive Promotions	Hauppauge, New York	Luke Marchese	none stated	www.positivepromotions.com	services@positivepromotions.com	800.635.2666	PO/check	T-shirts and personalized items	TBD	TBD		TBD	Discounted or FREE standard shipping	5%
13	RIDDELL	North Ridgeville, Ohio	Robin Campbell Hotchkiss	none stated	www.riddell.com/team-catalog/	rcampbell@riddellsales.com	800.275.5338 ext 8967	PO/check	See Team Catalog	TBD	TBD	DO NOT USE FOR JH OR HS TEAM UNIFORMS	TBD	Quoted	1-40% from catalog prices
14	School Tee Factory	Sewell, New Jersey	Ron Dozenski	none stated	none listed	none listed	800.697.0330	PO/check	T-shirts and personalized items	TBD	TBD		TBD	TBD	TBD

WICHITA FALLS ISD BOARD OF TRUSTEES
August 16, 2021

Agenda Item:	RFP #22-11 Catalog: Fundraisers
Administrator Responsible:	Tim Sherrod, Chief Financial Officer
Attachments:	Vendor List
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action <input type="checkbox"/> Information <input type="checkbox"/> Report

Administrative Information:

That the Wichita Falls Independent School District Board of Trustees award RFP #22-11 Catalog: Fundraisers, as submitted by Tim Sherrod, Chief Financial Officer and as recommended by Michael S. Kuhrt, Superintendent of Schools.

Explanation:

RFP #22-11 Catalog: Fundraisers is for a period of two (2) years beginning September 1, 2021 and ending August 31, 2023. The bid was advertised twice in the Times Records News, and posted on the Public Purchase website. Nineteen (19) vendors downloaded the RFP documents, and seven (7) vendors delivered valid submissions. The responding vendors' fundraising discounts vary based on type. Lauren Zotz, Director of Purchasing, and Susan Fisher, Purchasing Specialist I reviewed the submissions.

Fiscal Note:

Expenditures are from the respective campus budgets. Expenditures exceeding \$100,000 require Board approval per Policy CH (Local).

RFP 22-11
Fundraisers
Valid 9/1/2021 - 8/31/2023

Vendor	City, State	Permit Application	Contact Name	Website	Email	Grade Levels	Products	Product Price Ranges	Sales Methods	Anticipated Profit
Bonvee Inc DBA Boon Supply	Mill Valley, California	YES	Jon Snyder, President	www.boonsupply.com	customercare@boonsupply.com	K-12	Reusable bags, accessories, kitchenware and giftables with 12 month warranty	\$12 - \$54	Online, Social Media	Up to 40%
Branded1st	Carrollton, Texas	YES	Derrell Conway	www.branded1st.com	derrell@branded1st.com	K-12	hundreds of options, variable manufacturers' warranties	\$10 - \$100+	Online	10 - 30%
Deanan Gourmet Product, Inc., DBA Deanan Gourmet Popcorn	Wylie, Texas	YES	Janet Aaron	www.deanan.com	orders@deanan.com	K-12	Gourmet Popcorn (guaranteed fresh)	\$3 - \$7	Online, pre-sales, face-to-face	50% +
Freedom Fundraising	Chandler, Indiana	YES	Cindy Schwitz	www.freedomfundraising.com	fundraising@freedomfundraising.com	K-12	Snacks, Candy, and other items	\$0.50 - \$15	Face-to-face, pre-sale	+/- 50%
Pala Supply Company, Inc.	Lubbock, Texas	YES	Larry Jost	www.gsgfundraisers.com	larry@gsgfundraising.com	K-12	Popcorn, cookie dough, chocolate, nuts, snacks, candles, wrapping paper, household items, etc., 100% customer/parent guarantee	\$1 - \$40	Online, pre-sales, face-to-face	45 - 50%
World's Finest Chocolate	Chicago, Illinois	YES	Larry Jost	www.gsgfundraisers.com	larry@gsgfundraising.com	K-12	Chocolate bars, 100% customer/parent guarantee	\$1 - \$2	Face-to-face	45%
Scholastic Book Fairs	Cincinnati, Ohio (employs over 500 in Texas)	YES	Donna Hagan	www.scholasticbookfairs.com	dhagan@scholasticbookfairs.com	K-8	Books, Book Fairs, satisfaction guaranteed	\$1 - \$20		25 - 50% (in Scholastic Credit)

WICHITA FALLS ISD BOARD OF TRUSTEES
August 16, 2021

Agenda Item:	Skyward Finance Annual License Agreement		
Administrator Responsible:	Tim Sherrod, Chief Financial Officer		
Attachments:	2021-2022 Skyward Finance Invoice		
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Information	<input type="checkbox"/> Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees renew our Skyward Finance Annual License Agreement for the 2021-2022 fiscal year, as submitted by Tim Sherrod, Chief Financial Officer and as recommended by Michael S. Kuhrt, Superintendent of Schools.

Explanation

Wichita Falls Independent School District utilizes Skyward Finance for the management of District funds, as well as for Payroll, HR, Inventory, Fixed Assets, and PEIMS. The Skyward Finance invoice for the 2021-2022 fiscal year is attached.

Fiscal Note:

Expenditures exceeding \$100,000 require Board approval per Policy CH (Local).



Invoice Detail

WICHITA FALLS ISD
ATTN: ACCOUNTS PAYABLE
1104 BROAD STREET
WICHITA FALLS, TX 76301-4412

Invoice # 0000209625
Invoice Date 07/01/2021
Due Date 07/15/2021
Invoice Total 112,303.00

* Invoice was emailed.

<u>Qty.</u>	<u>Item Description</u>	<u>Unit Price</u>	<u>Extension</u>
1.00	FINANCIAL MANAGEMENT ANNUAL LICENSE FEE	24,916.0000	24,916.00
1.00	PAYROLL ANNUAL LICENSE FEE	14,196.0000	14,196.00
1.00	TRUE TIME ANNUAL LICENSE FEE	12,081.0000	12,081.00
1.00	EMPLOYEE ACCESS ANNUAL LICENSE FEE	9,063.0000	9,063.00
1.00	FIXED ASSETS ANNUAL LICENSE FEE	9,063.0000	9,063.00
1.00	INVENTORY ANNUAL LICENSE FEE	9,063.0000	9,063.00
1.00	EMPLOYEE MANAGEMENT ANNUAL LICENSE FEE	7,551.0000	7,551.00
1.00	SUBSTITUTE TRACKING ANNUAL LICENSE FEE	6,646.0000	6,646.00
1.00	SCHOOL BASED ACTIVITY ACCOUNTING ANNUAL LICENSE FEE	6,128.0000	6,128.00
1.00	FAST TRACK ANNUAL LICENSE FEE	4,532.0000	4,532.00
1.00	PEIMS FINANCE ANNUAL LICENSE FEE	4,532.0000	4,532.00
1.00	SALARY NEGOTIATIONS ANNUAL LICENSE FEE	4,532.0000	4,532.00

Annual License Fees: 07/01/2021 - 06/30/2022

Received
MAR 22 2021
S Brozina

Total Extension 112,303.00

REMIT TO:

SKYWARD ACCOUNTING DEPT
2601 SKYWARD DRIVE
STEVENS POINT, WI 54482

Invoice # 0000209625
Invoice Date 07/01/2021
Payor WICHITA FALLS ISD
Due Date 07/15/2021 (WICHITX 000)

Invoice Amount: 112,303.00
Remit Amount:

WICHITA FALLS ISD BOARD OF TRUSTEES
August 16, 2021

Agenda Item:	Recommendation for modification to the WFISD 2021-2022 School Calendar		
Administrator Responsible:	Debby Patterson, Executive Director of School Administration		
Attachments:	School Calendar		
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees be informed of the recommendation to modify the 2021-2022 School Calendar as presented by Debby Patterson, Executive Director of School Administration, and recommended by Michael S. Kuhrt, Superintendent of Schools.

Explanation:

The district calendar is typically approved every year in January. Changes made in previous year's calendars have not been experienced prior to the new calendar's submission. Now that the district has experienced graduation ceremonies occurring in three consecutive evenings at the stadium, administration, along with the high school campuses would like to recommend modifying the approved 2021-2022 calendar.

The recommended change to the calendar was shared with campus administration during the leadership meetings in July. All levels of campuses had no issues with the recommended change.

The District Advisory Committee will review the recommended changes on Monday, August 9. If approved, Administration would like for the Board to consider the modification for adoption.

Fiscal Note:

None

2021-2022 WICHITA FALLS ISD

STUDENT CALENDAR

JULY 2021						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

AUGUST 2021						
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29	30	31				

SEPTEMBER 2021						
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OCTOBER 2021						
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31						

NOVEMBER 2021						
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DECEMBER 2021						
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26	27	28	29	30	31	

Student Holidays/Important Dates

- Sept. 6.....Labor Day
- Oct. 11.....Columbus Day
- Nov. 22-26.....Thanksgiving Break
- Dec. 20-Jan. 4.....Winter Break
- Jan. 1.....New Year's Day
- Jan. 17..... MLK Day
- Feb. 21.....President's Day
- Mar. 14-18.....Spring Break
- April 17.....Easter
- May 30.....Memorial Day

Minute Calculation (min. 75,600)

- 170 days @ 440 min. = 74,800
- 2 ER days @ 240 min. = 480
- 2 SD days @ 360 min. = 720











Total minutes	76,000
Required minutes	75,600
Difference	400

Difference is equal to -
3 late starts

Inclement weather days built in

April 18th and May 20th

First semester – 82 days
Second semester – 90 days = 172 days

-  FIRST DAY OF SCHOOL
-  PARENT CONFERENCES – ALL GRADES
-  STAFF DEV. – STUDENT HOLIDAY
-  STAFF DEV. – OPT OUT
-  TEACHER PLANNING/STUDENT HOLIDAY
-  STUDENT AND TEACHER HOLIDAY
-  INCLEMENT WEATHER DAY
-  EARLY RELEASE DAY/END OF SEMESTER
-  END OF 9 WEEKS
-  END OF 6 WEEKS

JANUARY 2022						
Su	Mo	Tu	We	Th	Fr	Sa
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23	24	25	26	27	28	29
30	31					

FEBRUARY 2022						
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27	28					

MARCH 2022						
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APRIL 2022						
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MAY 2022						
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JUNE 2022						
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26	27	28	29	30		

MAY 2022						
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WICHITA FALLS ISD BOARD OF TRUSTEES
August 16, 2021

Agenda Item:	Minutes		
Administrator Responsible:	Michael S. Kuhrt, Superintendent of Schools		
Attachments:	Minutes of Special Session, July 13, 2021 Minutes of Regular Meeting, July 19, 2021		
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees approves the proposed minutes of a special session, July 13, 2021 and minutes of a regular meeting, July 19, 2021 as recommended by Michael S. Kuhrt, Superintendent of Schools.

Explanation:

Following are copies of the minutes of a special session, July 13, 2021 and minutes of a regular meeting, July 19, 2021. These minutes will become official upon approval by the Board.

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES
WFISD ADMINISTRATION BUILDING – BOARD ROOM
SPECIAL SESSION MEETING JULY 13, 2021**

CALL TO ORDER AND OPENING STATEMENT:

The Board of Trustees of the Wichita Falls Independent School District met in a special session meeting on the above date. The meeting was called to order at 12:00 p.m. by Mr. Mike Rucker, board president.

As President of the Board of Trustees of the Wichita Falls Independent School District, I, Mike Rucker, hereby call to order the Special Session of the Board of Trustees. Pursuant to Governor Abbott’s Temporary Suspension of Open Meetings Laws issued on March 16, 2020, and consistent with new state and local mandates on public health and social distancing, this Meeting of the Wichita Falls ISD Board of Trustees may be conducted via Google Meet, which will be available online at <http://wichitafallsisdtx.swagit.com/live>. A quorum of the Board of Trustees may not be physically present at one location.

Board members present: Mr. Mike Rucker, Ms. K. Elizabeth Yeager, Mr. Tom Bursey, Mr. Dale Harvey, Mr. Mark Lukert, Ms. Katherine McGregor (via Google Meet) and Mr. Robert Payton. Mr. Mike Rucker noted that a quorum was present and the meeting had been duly called and notice of the meeting had been posted for the time and manner required by law.

Staff members present: Mr. Michael S. Kuhrt, Superintendent of Schools, Mr. Tim Sherrod, Chief Financial Officer, Dr. Peter Griffiths, Associate Superintendent, Ms. Cyndy Kohl, Director of Human Resources, Ms. Denise Brown, Director of Finance, Mr. Scot Hafley, Athletic Director, Mr. Shad McGaha, Director of Technology and Ms. Shannon Kuhrt, Director of Assessment.

Also present were Mr. Torin Halsey, photographer for Times Record News, Ms. Trish Choate, reporter for Times Record News and Mr. Zach Verdea, reporter for KFDX Channel 3.

INVOCATION:

Mr. Mike Rucker gave the invocation.

PUBLIC COMMENT:

Jeanette Perry, community member, spoke on the reuse of school names for the new high schools.

SUPERINTENDENT’S REPORT:

Mr. Michael S. Kuhrt, Superintendent of Schools, gave a report to the Wichita Falls Independent School District Board of Trustees on the following subjects:

- Summer Learning for staff and students
- Hiring is ongoing
- COVID-19 protocols that have changed
 1. Online remote instruction is not funded for 2021-2022 school year
 2. Masks are no longer required (Governor’s Office)
 3. Attendance has changed.
- COVID-19 protocols that have not changed with CDC and Local Health Department
 1. Close Contact
 2. Contact Tracing
 3. Quarantine
- Vaccinations will play a factor in quarantine requirements for employees and students
- Masks worn will help you keep from being a close contact and having not to quarantine
- Bond Pricing/Budgetary Numbers

FINANCIAL SERVICES:

FINANCIAL REPORTS AS OF MAY 31, 2021:

Tim Sherrod, Chief Financial Officer, recommended that the Wichita Falls Independent School District Board of Trustees approve the attached year-to-date financial reports and investment reports.

This item will be placed on the consent agenda for the Board of Trustees regular meeting on July 19, 2021.

NWEA MAP GROWTH K-12 AND MAP READING FLUENCY:

Mr. Mark Lukert, seconded by Ms. K. Elizabeth Yeager moved that the Wichita Falls Independent School District Board of Trustees approve purchasing MAP Growth K-12 and MAP Reading Fluency PK-3 from NEWA.

Carried unanimously by a vote of 7 – 0

ADMINISTRATIVE SERVICES:

NAMING THE NEW SCHOOLS:

Ms. Debby Patterson, Executive Director of School Administration, presented the Wichita Falls Independent School District Board of Trustees nominations for the naming of the two new high schools at 3003 Henry S. Grace Fwy. and at 6600 Kell West Blvd.

Each naming committee reviewed the nominations for his/her assigned campus and is bringing forth the top five names, as deliberated and recommended by the committee to be placed on the agenda for two consecutive board meetings. At the second meeting, the Board may vote to name the facility from the top five names submitted or reserves the right to consider other nominations from the original list of nominations for the designated campus. Petitions will not be considered.

This item will be placed on the action agenda for the Board of Trustees regular meeting on July 19, 2021.

INSTRUCTIONAL SERVICES:

PRELIMINARY STAAR RESULTS 2020-2021:

Dr. Peter Griffiths, Associate Superintendent, presented to the Wichita Falls Independent School District Board of Trustees a preliminary STAAR Results for 2020-2021 school year.

BOARD MATTERS:

MINUTES:

Minutes of special session, June 15, 2021, minutes of a public hearing on the Proposed Budget and Proposed Tax rate for 2021-2022 Fiscal Year, June 21, 2021 and minutes of regular meeting, June 21, 2021.

These items will be placed on the consent agenda for the Board of Trustees regular meeting on July 19, 2021.

HUMAN RESOURCES:

PERSONNEL REPORT:

Mrs. Cyndy Kohl, Director of Human Resources reported to the Wichita Falls Independent School District Board of Trustees a review of employee resignations/retirements that have been submitted since the last board meeting. The resignations/retirements have been accepted by Mr. Michael S. Kuhrt, Superintendent of Schools, in accordance with the requirements of Policy DFE (LOCAL).

LETTERS OF RESIGNATION SINCE THE SUBMISSION OF THE LAST BOARD AGENDA:

Professionals

Apple, Lori – Principal, Haynes (6/7/2021)
Barron, Madelyn – Teacher, Haynes (5/29/2021)
Betts, Angie – Principal, Franklin (6/7/2021)
Brasfield, Zachary – Teacher, West Foundation (5/29/2021)
Bullard, Angie – Teacher, Milam (5/29/2021)
George, Marissa – Teacher, Zundy (5/29/2021)
Hall, Amber – Teacher/Coach, Hirschi (5/29/2021)
Howells, Chelsea – Instructional Leader, McNiel (5/29/2021)
Miller, Amanda – Teacher, Milam (5/29/2021)
Nash, Jennifer – Counselor, Barwise (6/4/2021)
Perales, Carlow – Teacher, Zundy (5/29/2021)
Pitts, Laura – Curriculum Facilitator, West Foundation (5/29/2021)
Potts, Jonathan – Teacher/Coach, Rider (5/29/2021)
Rodriguez, Gabrielle – Teacher, Fowler (5/29/2021)
Schenck, Alexandra – Curriculum Facilitator, Haynes (5/29/2021)
Schroeder, Ashley – Counselor, Scotland Park (5/29/2021)
Taylor, Kaycee – Teacher/Coach, WFHS (5/29/2021)
Turner, Christopher – Teacher, WFHS (5/29/2021)
Weaver, Alyssa – Teacher, McNiel (5/29/2021)
West, Deandra – Teacher, Cunningham (5/29/2021)
Wheat, Jackie – Director of State & Federal Programs (6/30/2021)

Clerical/Auxiliary/Support

Hillen, Cendy – Aide, Northwest HS (5/29/2021)
Cluley, Sarah – LVN, Burgess (5/27/2021)
Dever, Marilyn – LVN, Farris (6/2/2021)
Howell, Marsha – Aide, Scotland Park (5/28/2021)
O’Connor, Clark – Aide, McNiel (5/29/2021)
Wilkins, Jessica – District Webmaster, Ed Center (7/30/2021)

TEACHER APPLICANT POOL:

Ms. K. Elizabeth Yeager, seconded by Mr. Robert Payton, moved that the Wichita Falls Independent School District Board of Trustees approve the proposed teacher applicant pool (Exhibit A) and the addendum.

Carried unanimously by a vote of 7 – 0

RECESS:

Mr. Mike Rucker, board president, recessed the special session to go into closed session at 1:35 p.m.

CLOSED SESSION:

1. Personnel Matters Including the Appointment, Evaluation, Reassignment, Duties, Discipline, Dismissal and/or Compensation of Individual District Employees (*Pursuant to Texas Government Code 551.074*)
2. Discussion of Purchase, Exchange, Lease or Value of Real Property (*Pursuant to Texas Government Code Section 551.072*)
3. Hearing on Level III Grievance Appeals of Public School Student (*Pursuant to Texas Government Code Section 551.072*)
4. Consultation with District’s Legal Counsel Regarding Level III Grievance Appeal of Public School Student (*Pursuant to Board Policy FNG and DGBA and Texas Government Code Sections 551.071 and 551.082*)

RECONVENE:

Mr. Mike Rucker, board president, reconvened the closed session to go into open session at 3:09 p.m.

OPEN SESSION:

LEVEL III PARENT/STUDENT COMPLAINT:

Mr. Robert Payton, board member, wanted to thank the Eskew family for bringing the issue to the Board. He thanked our coaches and staff for the hard work that they do with balancing multiple priorities with their teams and students.

Mr. Robert Payton, board member, wanted to start, on behalf of his fellow trustees, to speak directly to Ethan. You showed great maturity and fortitude in coming here and speaking today, and we have no doubt you are going to go on and be successful in your next endeavors.

The issues raised demand a response and so the Board is today directing administration to:

- Develop programs for all UIL participating programs that place winning or awards on an equal level with developing students.
- Work with programs for expanded opportunities for all participants to be an active part of the program so that involvement and part of the team becomes less of an issue.
- Encourage and monitor for a positive atmosphere, no bullying or retaliation or intimidation, but rather an environment that increases effective communication between all affected stakeholders.
- Work individually with coaches or directors who need additional growth plans in order to be successful with these directives.

So with this information and directive:

Mr. Robert Payton seconded by Mark Lukert, moved that the Wichita Falls Independent School District Board of Trustees deny the Level 3 parent grievance of the Eskew family, uphold the Level 2 decision and further move that the Board deny all requested remedies not previously granted by the administration.

Carried unanimously by a vote of 7 – 0

ADJOURNED:

No further action and meeting was adjourned at 3:10 p.m.

President, Board of Trustees

Secretary, Board of Trustees

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES
WFISD ADMINISTRATION BUILDING – ROOM 302
REGULAR BOARD MEETING JULY 19, 2021**

CALL TO ORDER AND OPENING STATEMENT:

The Board of Trustees of the Wichita Falls Independent School District met in a regular board meeting on the above date. The meeting was called to order at 6:00 p.m. by Mr. Mike Rucker, board president.

As President of the Board of Trustees of the Wichita Falls Independent School District, I, Mike Rucker, hereby call to order the Regular Meeting of the Board of Trustees. Pursuant to Governor Abbott’s Temporary Suspension of Open Meetings Laws issued on March 16, 2020, and consistent with new state and local mandates on public health and social distancing this Meeting of the Wichita Falls ISD Board of Trustees is being conducted via Google Meet, which will be available online at <http://wichitafallsisdtx.swagit.com/live>. A quorum of the Board of Trustees may not be physically present at one location.

Board members present: Mr. Mike Rucker, Ms. K. Elizabeth Yeager, Mr. Tom Bursey, Mr. Dale Harvey, Mr. Mark Lukert, Ms. Katherine McGregor and Mr. Robert Payton. Mr. Mike Rucker, board president, noted that a quorum was present and the meeting had been duly called and notice of the meeting had been posted for the time and manner required by law.

Staff members present: Mr. Michael S. Kuhrt, Superintendent of Schools, Dr. Peter Griffiths, Associate Superintendent, Mr. Tim Sherrod, Chief Financial Officer, Ms. Cyndy Kohl, Director of Human Resources, Ms. Ashley Thomas, Communications Officer, Ms. Debby Patterson, Executive Director of School Administration and Dr. Travis Armstrong, Director of Early Learning.

Also present were Ms. Trish Choate, reporter for Times Record News, Mr. P. J. Green, reporter for KFDX Channel 3 and Mr. Mason Brighton, reporter for KAUZ Channel 6.

INVOCATION:

Mr. Mike Rucker gave the invocation.

PLEDGE OF ALLEGIANCE:

Mr. Robert Payton led the Pledge of Allegiance.

PUBLIC COMMENT:

- Mr. Jeff Roach, community member, would like UIL equal access for students who are homeschooled.
- Mr. Bradley Wilson, community member, would like the Wichita Falls Independent School District Board of Trustees to keep Wichita Falls in the naming of the schools. Mr. Wilson feels like it will help with the development of the City.
- Ms. Jeanette Perry, community member, would like to see Wichita Falls be a part of the name in the naming of the new schools.
- Mr. Charles Peters, community member, would like to see Wichita Falls High School be in the naming of a high school.

SUPERINTENDENT’S REPORT:

No Superintendent’s report at the regular meeting, July 19, 2021.

CONSENT AGENDA:

Mr. Mark Lukert, seconded by Mr. Tom Bursey, moved that the Wichita Falls Independent School District Board of Trustees approve the consent agenda consisting of the following items: financial reports as of May 31, 2021 and minutes.

Carried unanimously by a vote of 7 – 0

WATERFORD INSTITUTE READING ACADEMY:

Ms. K. Elizabeth Yeager, seconded by Mr. Robert Payton, moved that the Wichita Falls Independent School District Board of Trustees approve the renewal of Waterford Reading Academy.

Carried unanimously by a vote of 7 – 0

ADMINISTRATIVE SERVICES:

CONSIDERATION AND POSSIBLE ACTION ON NAMING OF THE TWO NEW HIGH SCHOOLS:

Mr. Mark Lukert, seconded by Mr. Robert Payton, moved that the Wichita Falls Independent School District Board of Trustees name Wichita Falls Legacy High School on the East property and Wichita Falls Memorial High School on the West property.

Carried by a vote of 6 – 1

CONSIDER UIL PARTICIPATION FOR UNENROLLED STUDENTS:

Mr. Robert Payton, seconded by Mr. Mark Lukert, moved that the Wichita Falls Independent School District Board of Trustees approve UIL participation for unenrolled students.

Did not carry by a vote of 3 – 4

INSTRUCTIONAL SERVICES:

REGION 9 EDUCATION SERVICE CENTER CONTRACT FOR 2021-2022:

Mr. Dale Harvey, seconded by Mr. Tom Bursey, moved that the Wichita Falls Independent School District Board of Trustees approve the multiple contracts for Fiscal Year 2021-2022 between Region 9 Service Center and Wichita Falls ISD for a total of \$259,244.26.

Carried unanimously by a vote of 7 – 0

BOARD MATTERS:

CLOSED SESSION:

No Closed Session for regular meeting on July 19, 2021.

HUMAN RESOURCES:

TEACHER APPLICANT POOL:

Mr. Dale Harvey, seconded by Mr. Mark Lukert, moved that the Wichita Falls Independent School District Board of Trustees approve the proposed teacher applicant pool (Exhibit A) and addendum.

Carried unanimously by a vote of 7 – 0

ADJOURNMENT:

No further action was taken and Mr. Mike Rucker, board president, adjourned the meeting at 7:10 p.m.

President, Board of Trustees

Secretary, Board of Trustees

WICHITA FALLS ISD BOARD OF TRUSTEES
August 16, 2021

Agenda Item:	Adoption of the 2021-2022 Maintenance and Operations Tax Rate and the Debt Service Tax Rate		
Administrator Responsible:	Tim Sherrod, Chief Financial Officer		
Attachments:	Attachments		
<input checked="" type="checkbox"/> Action Needed <input type="checkbox"/> Future Action <input type="checkbox"/> Information <input type="checkbox"/> Report			

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees sets the Maintenance and Operations tax rate at \$0.9401 per hundred-dollar valuation and sets the Debt Service Tax Rate at \$0.4250 for the tax year 2021, as submitted by Tim Sherrod, Chief Financial Officer, and as recommended by Michael S. Kuhrt, Superintendent of Schools.

Explanation:

A taxing entity authorized to pay both Maintenance and Operations and Debt Service expenses with property taxes must adopt its rate in two separate components, one tax rate for Maintenance and Operations and one tax rate for Debt Service.

Maintenance and Operations	\$ 0.9401
Debt Service	\$ 0.4250
Total Proposed Tax Rate	\$ 1.3651

Fiscal Note:

Based on the 2021 Certified Tax Roll from the Wichita Appraisal District.

ORDINANCE SETTING TAX RATE

STATE OF TEXAS

COUNTY OF WICHITA

On August 16, 2021, we, the Board of Trustees of the Wichita Falls Independent School District, hereby levy or set the tax rate on \$100 valuation for the District for the tax year 2021 at a total tax rate of \$1.3651, to be assessed and collected by the duly specified assessor and collector as follows:

\$0.9401 for the purposes of maintenance and operation, and

\$0.4250 for the purpose of payment of principal and interest on debts.

Such taxes are to be assessed and collected by the tax officials designated by the District.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE

THE TAX RATE WILL EFFECTIVELY BE RAISED BY 22.9 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$229

Adopted this 16th day of August 2021, by the Wichita Falls Independent School District.

By: _____
Mike Rucker, President

ATTEST:

Tom Burse, Secretary

WICHITA FALLS ISD BOARD OF TRUSTEES
August 16, 2021

Agenda Item:	Memorandum of Understanding Concerning Affiliation of Students for Education Field Experience – Between WFISD and Midwestern State University Texas		
Administrator Responsible:	Cyndy Kohl, Director of Human Resources		
Attachments:	MOU: Affiliation of Students for Education Field Experiences		
	<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Presentation
			<input type="checkbox"/> Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees approves the Memorandum of Understanding concerning affiliation of students for Education Field Experience between the District and Midwestern State University Texas West College of Education as submitted by Cyndy Kohl, Director of Human Resources and as recommended by Michael S. Kuhrt, Superintendent of Schools.

Explanation:

The Wichita Falls Independent School District has worked collaboratively with the Midwestern State University Texas West College of Education for many years. This collaboration has allowed students seeking a teaching degree to complete clinical observation and clinical teaching hours on campuses within the District. This partnership has allowed for the District’s teachers to mentor and share best practice instructional strategies with students who are working to gain teacher certification. Many of these students join the ranks of the District teaching staff upon completion of their college degree and certification requirements. This partnership has been effective for both parties.

The MOU is a formal document that lays out the expectations and responsibilities for both the District and the University.

Fiscal Note:

This agreement is a multi-year contract therefore requiring board approval per policy CH(LOCAL).

MEMORANDUM OF UNDERSTANDING CONCERNING
AFFILIATION OF STUDENTS FOREDUCTION FIELD EXPERIENCES

This is a Memorandum of Understanding on the part of Wichita Falls Independent School District hereinafter referred as "District", and the Midwestern State University West College of Education, hereinafter referred to as "University".

A. PURPOSE:

- (1) The purpose of this Memorandum of Understanding is to guide and direct the parties respecting their affiliation and working relationship, inclusive of anticipated future arrangements and agreements in furtherance thereof, to provide high quality clinical and field experiences for students in the University's College of Education, while at the same time enhancing the resources available to the District for provision of services to its students.
- (2) Neither party intends for this memorandum to alter in any way their respective legal rights or their legal obligations to one another, to the students and faculty assigned to the District, or as to any third party.

B. GENERAL UNDERSTANDING:

- (1) The clinical and field experiences in which University students will participate will be of such content, and cover such periods of time as may from time to time be mutually agreed upon by the University and District. The starting and ending date for each activity shall be agreed upon at least one month before the program commences unless otherwise agreed by the parties.
- (2) These experiences will include: school and classroom observations; exploratory and pre-clinical teaching activities; special field studies and research projects; and clinical teaching/capstone experiences.
- (3) Subject to the District's overall authority and supervisory responsibility for the education of its students, University student activities of whatever type will be administered cooperatively by selected members of the District staff and the University where formal arrangements for placement have been made. Working relationships between the University staff members and staff members of the District will be developed jointly, but final authority for activities in the schools rest with the administration of the District.
- (4) The number of students to be assigned by the University to the schools in the District will be kept within reasonable limits based upon professional criteria, the most important of which is the welfare of the District's pupils. In practice, the exact number of students to be received at any time will be determined by consultation between the Director of Certification and Compliance and the administrative authorities of the District.
- (5) All University student participants must be mutually acceptable to both parties and either party may withdraw any student from a program based upon perceived lack of competency on the part of the student, the student's failure to comply with the rules and policies of the District or the university, or, for any other reason where either party reasonably believes that it is not in the best interest of the program for the student to continue.

- (6) There shall be no discrimination on the basis of race, color, national origin, religion, sex, age, disability, or veteran status in either the selection of students for participating in the program, or as to any aspect of the clinical training.

C. DISTRICT RESPONSIBILITIES:

- (1) The District will retain responsibility for the education of its students and will maintain administrative and professional supervision of University students insofar as their presence and program assignments affect the operations of the District.
- (2) The District will provide adequate facilities for participating students in accordance with the objectives developed through cooperative planning by the University's departmental faculty and the District's staff.
- (3) District staff shall, upon request and upon proper authorization, assist the University in the evaluation of the learning and performance of participating University students.
- (4) The District shall provide for the orientation of both university faculty and participating students as to the faculty, philosophies, rules, regulations and policies of the District.

D. UNIVERSITY RESPONSIBILITIES:

- (1) The University will use its best efforts to see that students selected for participation in this training program are prepared for effective participation in the clinical for field experience phase of their overall education. The University will retain unlimited responsibility for the education of its students.
- (2) Prior to the commencement of a student field experience, the University will, upon request and with proper authorization, provide responsible District officials with such information about prospective participants as will adequately disclose their prior education and related experiences.
- (3) The University will use its best efforts to see that the clinical or field experience programs at the District are conducted in such a manner as to enhance the education of the District's students. Only those University students who have satisfactorily completed the prerequisite portion of their curriculum will be selected for participation in a program.
- (4) The University will require student compliance with the District's rules, regulations and procedures, and use its best efforts to keep students informed as to the same and any changes thereto. Specifically, the University will keep each participating student apprised of his or her responsibility:
 - a. To follow the administrative policies, standards and practices of the District when the student is participating in this program.
 - b. To report to the District on time and to follow all established regulations during the regularly scheduled operating hours of the District.
 - c. To conform to the standards and practices established by the University while training at the District.
 - d. To keep in confidence all personally identifiable information pertaining to students of the District.

- (5) Upon request by the District, students shall submit to a criminal background check, the result of which shall be furnished directly to the District for review. The University shall not review or certify the results of such check as it shall be the District's sole responsibility to make a determination of placement prior to the student's start date.

E. MUTUAL RESPONSIBILITIES:

- (1) The parties will work together to maintain an environment of quality learning experiences for both University and District students. At the instance of either party, a meeting or conference will be promptly held between University and District representatives to resolve any problems or develop any improvements in the operation of this program.
- (2) Unless sooner canceled as provided below, the term of this affiliation for clinical training shall be four years, commencing on start date of 8/9/2021 and ending on end date of 8/8/2024. This Working Relationship and affiliation may be renewed by mutual written consent of the parties. It may also be canceled at any time by either party upon not less than 90 days written notice in advance of the next training experience.


This 9th day of August, 2021.

BY AND ON BEHALF OF THE

SCHOOL DISTRICT: Wichita Falls

Michael S. Kuhrt
Superintendent of Schools, Wichita Falls ISD

Date



Dr. James Johnston
Provost and Vice President of Academic Affairs
Midwestern State University

08/09/2021

Date

Document History

SignNow E-Signature Audit Log

All dates expressed in MM/DD/YYYY (US)

Document name: 2021.08.09 CONTRACT ROUTING - MSU WFISD MOU THROUGH 2024
Document created: 08/09/2021 14:11:19
Document pages: 6
Document ID: 8cd53318c5704f299a60c233ee15f72b7b0214d7
Document Sent: 08/09/2021 14:20:56 UTC
Document Status: Signed
 08/09/2021 14:22:03UTC

Sender: amy.chase@msutexas.edu
Signers: daphney.curry@msutexas.edu, james.johnston@msutexas.edu
CC: amy.chase@msutexas.edu, lana.scates@msutexas.edu

Client	Event	By	Server Time	Client Time	IP Address
SignNow Web Application	Uploaded the Document	amy.chase@msutexas.edu	08/09/2021 14:11:19 pm UTC	08/09/2021 14:11:17 pm UTC	97.77.46.132
SignNow Web Application	Viewed the Document	amy.chase@msutexas.edu	08/09/2021 14:11:33 pm UTC	08/09/2021 14:11:33 pm UTC	97.77.46.132
SignNow Web Application	Signed the Document, Signature ID: d9465aee310fb4c12b4f4f	amy.chase@msutexas.edu	08/09/2021 14:16:19 pm UTC	08/09/2021 14:16:18 pm UTC	97.77.46.132
SignNow Web Application	Signed the Document, Signature ID: 6cf570651c884fa18a40	amy.chase@msutexas.edu	08/09/2021 14:16:19 pm UTC	08/09/2021 14:16:18 pm UTC	97.77.46.132
SignNow Web Application	Added a Text	amy.chase@msutexas.edu	08/09/2021 14:16:19 pm UTC	08/09/2021 14:16:18 pm UTC	97.77.46.132
SignNow Web Application	Added a Text	amy.chase@msutexas.edu	08/09/2021 14:16:19 pm UTC	08/09/2021 14:16:18 pm UTC	97.77.46.132
SignNow Web Application	Document Saved	amy.chase@msutexas.edu	08/09/2021 14:16:19 pm UTC	08/09/2021 14:16:18 pm UTC	97.77.46.132
SignNow Web Application	Viewed the Document	amy.chase@msutexas.edu	08/09/2021 14:19:31 pm UTC	08/09/2021 14:19:31 pm UTC	97.77.46.132
SignNow Web Application	Added a Text	amy.chase@msutexas.edu	08/09/2021 14:19:51 pm UTC	08/09/2021 14:19:50 pm UTC	97.77.46.132
SignNow Web Application	Added a Text	amy.chase@msutexas.edu	08/09/2021 14:19:51 pm UTC	08/09/2021 14:19:50 pm UTC	97.77.46.132
SignNow Web Application	Document Saved	amy.chase@msutexas.edu	08/09/2021 14:19:51 pm UTC	08/09/2021 14:19:50 pm UTC	97.77.46.132
SignNow Web Application	Viewed the Document	daphney.curry@msutexas.edu	08/09/2021 14:21:17 pm UTC	08/09/2021 14:21:17 pm UTC	97.77.46.137
SignNow Web Application	Signed the Document, Signature ID: f3ca95318c7a479ebbee4	daphney.curry@msutexas.edu	08/09/2021 14:22:02 pm UTC	08/09/2021 14:22:01 pm UTC	97.77.46.137
SignNow Web Application	Signed the Document, Signature ID: 46605acb6fa247959afb	daphney.curry@msutexas.edu	08/09/2021 14:22:02 pm UTC	08/09/2021 14:22:01 pm UTC	97.77.46.137
SignNow Web Application	Added a Text	daphney.curry@msutexas.edu	08/09/2021 14:22:02 pm UTC	08/09/2021 14:22:01 pm UTC	97.77.46.137
SignNow Web Application	Added a Text	daphney.curry@msutexas.edu	08/09/2021 14:22:02 pm UTC	08/09/2021 14:22:01 pm UTC	97.77.46.137
SignNow Web Application	Document Saved	daphney.curry@msutexas.edu	08/09/2021 14:22:03 pm UTC	08/09/2021 14:22:01 pm UTC	97.77.46.137
SignNow Web Application	Viewed the Document	james.johnston@msutexas.edu	08/09/2021 14:37:53 pm UTC	08/09/2021 14:37:53 pm UTC	97.77.46.158
SignNow Web Application	Signed the Document, Signature ID: 6536c21ea0e741efb8f0	james.johnston@msutexas.edu	08/09/2021 14:38:08 pm UTC	08/09/2021 14:38:07 pm UTC	97.77.46.158
SignNow Web Application	Signed the Document, Signature ID: 638e3875fd2f487fa3cf	james.johnston@msutexas.edu	08/09/2021 14:38:08 pm UTC	08/09/2021 14:38:07 pm UTC	97.77.46.158
SignNow Web Application	Added a Text	james.johnston@msutexas.edu	08/09/2021 14:38:08 pm UTC	08/09/2021 14:38:07 pm UTC	97.77.46.158
SignNow Web Application	Added a Text	james.johnston@msutexas.edu	08/09/2021 14:38:08 pm UTC	08/09/2021 14:38:07 pm UTC	97.77.46.158
SignNow Web Application	Document Saved	james.johnston@msutexas.edu	08/09/2021 14:38:08 pm UTC	08/09/2021 14:38:07 pm UTC	97.77.46.158

WICHITA FALLS ISD BOARD OF TRUSTEES
August 16, 2021

Agenda Item:	Applicant Pool		
Administrator Responsible:	Cyndy Kohl, Director of Human Resources		
Attachments:	Applicant Pool		
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees approve the proposed applicant pool as submitted by Cyndy Kohl, Director of Human Resources, and as recommended by Michael S. Kuhrt, Superintendent of Schools.

**APPLICANTS TO BE APPROVED BY THE BOARD OF EDUCATION
August 16, 2021**

CERTIFIED APPLICANT POOL

Name	Certification	University	Yrs of Exp	Position/Assignment	Previous District
Conklin, Robert "Drew"	Generalist 4-8 Science 4-8	Ohio University	6	Teacher Cunningham Replacing Emily Young	Burkburnett ISD
McSweeney, Barbara "Danielle"	Generalist 4-8 ESL Supplemental EC-4 GT Supplemental EC-8 Principal EC-12	Tarleton State University (Bachelors) University of Texas-Arlington (Masters)	12	Teacher Haynes Replacing Madelyn Barron	Killeen ISD

Asterisk indicates Contract Addendum Required. See key below.

** Enrolled in an Alternative Certification Program*

*** One-year out-of state Certification*

**** Probationary Certificate*

***** Non-Renewal Permit*

DOI = District Of Innovation