



# Agenda of Board Meeting May 17, 2021 The Board of Trustees Wichita Falls Independent School District

In Compliance with the Texas Government Code, Chapter 551, Subchapter C, the Board of Trustees of the Wichita Falls Independent School District will meet for a Board Meeting at 6:00 PM, on May 17, 2021, in the Room 302 at the Education Center, 1104 Broad St, Wichita Falls, TX 76301.

The subjects to be discussed, considered, or upon which any formal action may be taken are as listed below.

*Pursuant to the Governor Abbott's Temporary Suspension of Open Meetings Laws issued on March 16, 2020, and consistent with new state and local mandates on public health and social distancing, this Meeting of the Wichita Falls ISD Board of Trustees may be conducted via Google Meet, which will be available online at <http://wichitafallsisdtx.swagit.com/live>. A quorum of the Board of Trustees may not be physically present at one location.*

<b>I. CALL TO ORDER AND OPENING STATEMENT</b>	
<b>II. PRESENTATION OF COLORS</b>	
<b>III. INVOCATION</b>	
<b>IV. PRESENTATIONS</b>	<b>3</b>
<b>V. PUBLIC COMMENT</b>	
<b>VI. SUPERINTENDENT'S REPORT</b>	
<b>VII. CONSENT AGENDA</b>	
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B. RFP #21-24: Athletic Uniforms	38
C. RFP #21-26: Student Transportation	39
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<b>VIII. FINANCIAL SERVICES</b>	
A. Investment Policy, Annual Investment Report, Investment Brokers and Investment Officer Training Providers	75
<b>IX. BOARD MATTERS</b>	
A. Consideration and Possible Action Updating the WFISD COVID-19 Procedures for Summer 2021 and 2021-2022 School Year	
B. Resolution of the Board Regarding ESSER III and Policy CB(LOCAL), State and Federal Revenue Sources	96
C. Closed Session:	
1. Personnel Matters Including the Appointment, Evaluation, Reassignment, Duties, Discipline, Dismissal and/or Compensation of Individual District Employees ( <i>Pursuant             to Texas Government Code Section 551.074</i> )	
<b>X. HUMAN RESOURCES</b>	
A. Personnel Report	97
B. Applicant Pool	100
<b>XI. ADJOURNMENT</b>	

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The notice for this meeting was posted in compliance with the Texas Open Meetings Act on Friday, May 14, 2021 at 11:00 am.

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For the Board of Trustees

## **Order for the board presentations Monday, May 17, 2021**

1. HHS TSSEC Qualifiers
2. RHS TSSEC Qualifiers
3. WFHS TSSEC Qualifiers
4. Texas Music Scholars
5. State VASE Qualifiers
6. Purchase Art Awards
7. YAM Capitol Show
8. Congressional Art Contest
9. SkillsUSA State Qualifiers
10. FFA State Qualifiers
11. Esports
12. HHS Girls Track Awards
13. RHS Tennis Awards
14. RHS Boys Soccer Awards
15. WFHS Tennis Awards
16. WFHS Powerlifting
17. WFHS Girls Soccer Awards
18. WFHS Boys Soccer Awards

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**May 17, 2021**

<b>Agenda Item:</b>	Presentations		
<b>Administrator Responsible:</b>	Kelly Strenski, Director of Fine Arts		
<b>Presentation:</b>	TSSEC State Qualifiers – Hirschi High School		
<input type="checkbox"/> Action Needed	<input type="checkbox"/> For Discussion	<input checked="" type="checkbox"/> Presentations	<input type="checkbox"/> Report

**Administrative Information:**

That the Wichita Falls Independent School District Board of Trustees recognizes the **Texas State Solo and Ensemble Competition (TSSEC) State Music Qualifiers from Hirschi High School** as submitted and recommended by Michael S. Kuhrt, Superintendent of Schools.

**Explanation**

**TSSEC State Music Qualifiers - Hirschi High School**

**Band**

Alfonso Aviles  
Catherine Dockery  
Miranda Dowdy  
Drevan Hartley  
Annette Hernandez  
Christopher King  
Rhiannon Perry  
Jimmie Reynolds  
Valen Rinker  
Vencen Rinker  
Myles Thomas

**Directors:** *Shirley Bouquin and Nicholas Alberts*

**Choir**

Albright Nzeh-Biko

**Director:** *Mineasa Nesbit*

**Orchestra**

Kofi Agyepong  
Sofia Camacho  
Julia Camacho

**Director:** *Desmond Juarez*



**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**May 17, 2021**

<b>Agenda Item:</b>	Presentations		
<b>Administrator Responsible:</b>	Kelly Strenski, Director of Fine Arts		
<b>Presentation:</b>	TSSEC State Qualifiers – Rider High School		
<input type="checkbox"/> Action Needed	<input type="checkbox"/> For Discussion	<input checked="" type="checkbox"/> Presentations	<input type="checkbox"/> Report

**Administrative Information:**

That the Wichita Falls Independent School District Board of Trustees recognizes the **Texas State Solo and Ensemble Competition (TSSEC) State Music Qualifiers from Rider High School** as submitted and recommended by Michael S. Kuhrt, Superintendent of Schools.

**Explanation**

**TSSEC State Music Qualifiers – Rider High School**

**Band**

Ana Alvarez  
Victoria Bear  
KT Bruce  
Ashley Carraway  
Tyler Clancy  
Chaz Dassinger

*Directors: Loy Studer, Michael Walta & Geoff Martin*

**Choir**

Trinity Anderson  
Maya Arrendondo  
Tamera Bishop  
Carolyn Bledsoe  
Abby Breault  
Mikayla Brown  
Laura Christoff  
Davidson Cook

Chloe Flitchie  
Shenay Franklin  
Olivia Lane  
Sandra Le  
Glenna Linthicum  
Abby Martin  
Julie Miller  
Eliana Perez  
Jeff Ross  
Amberly Schell  
Samantha Smith  
Ruby Spear

**Directors:** *Melanie Coons & Sarah Cook*

**Orchestra**

Matthew Bitz  
Helen Li  
Maverick McKown  
Chaityana Reddy  
Trent Roth

**Directors:** *Loy Studer & Michael Walta*

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**May 17, 2021**

<b>Agenda Item:</b>	Presentations		
<b>Administrator Responsible:</b>	Kelly Strenski, Director of Fine Arts		
<b>Presentation:</b>	TSSEC State Qualifiers – Wichita Falls High School		
<input type="checkbox"/> Action Needed	<input type="checkbox"/> For Discussion	<input checked="" type="checkbox"/> Presentations	<input type="checkbox"/> Report

**Administrative Information:**

That the Wichita Falls Independent School District Board of Trustees recognizes the **Texas State Solo and Ensemble Competition (TSSEC) State Music Qualifiers from Wichita Falls High School** as submitted and recommended by Michael S. Kuhrt, Superintendent of Schools.

**Explanation**

**TSSEC State Music Qualifiers – Wichita Falls High School**

**Band**

Andrea Granados  
Robert Horvath  
Miles Lewis  
Jason Starks  
Valencia Valdez

**Directors:** *Justin Lewis and Andrew Checki*

**Choir**

Macie DiFilippo  
Alaniss Garcia  
**Director:** *Sarah Cook*

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**May 17, 2021**

<b>Agenda Item:</b>	Presentations		
<b>Administrator Responsible:</b>	Kelly Strenski, Director of Fine Arts		
<b>Presentation:</b>	Texas Music Scholars		
<input type="checkbox"/> Action Needed	<input type="checkbox"/> For Discussion	<input checked="" type="checkbox"/> Presentations	<input type="checkbox"/> Report

**Administrative Information:**

That the Wichita Falls Independent School District Board of Trustees recognizes the **Texas Music Scholars** as submitted and recommended by Michael S. Kuhrt, Superintendent.

**Explanation**

**Texas Music Scholars**

Miranda Dowdy – Hirschi High School Band

Baxter Naylor – Hirschi High School Band

**Instructor:** *Shirley Johnston-Bouquin*

Kofi Agyepong – Hirschi High School Orchestra

Sofia Camacho – Hirschi High School Orchestra

**Instructor:** *Desmond Juarez*

Amberly Schell – Rider High School Choir

Emily Spicer – Rider High School Choir

**Instructor:** *Melanie Coons*

Victoria Bear – Rider High School Band

Katherine (KT) Bruce – Rider High School Band

Tyler Clancy – Rider High School Band

Sarah Beth Johnson – Rider High School Band

Hayden Walker – Rider High School Band

**Instructor:** *Loy Studer*

Matthew Bitz – Rider High School Orchestra

Helen Li – Rider High School Orchestra

Maverick McKown – Rider High School Orchestra

Silas McKown – Rider High School Orchestra

Chaitanya Reddy – Rider High School Orchestra

Kara Rodger – Rider High School Orchestra

Trent Roth – Rider High School Orchestra

**Instructor:** *Loy Studer*

Robert Horvath – Wichita Falls High School Band

Josh Tran – Wichita Falls High School Band

**Instructor:** *Justin Lewis*

The Texas Music Scholars award is given by TMEA with the following requirements:

- Is a viable member of the school’s parent musical organization for the entire school year.
- Maintains in all cumulative coursework an overall “A” average as defined by the local school district for the current school year.
- Maintains academic eligibility for the entire school year.
- Participates in all scheduled events of the parent organization.
- Attends, as an audience member, two director-approved concert events of high school, collegiate or professional level during a school year.
- Has auditioned, been selected, and participated as required in a TMEA or ATSSB organization (band, orchestra, or choir).
- Performs a UIL Prescribed Music List Class 1 solo for a competition or public performance.
- Consistently exhibits behavior, which brings honor to the parent organization, school and community.

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**May 17, 2021**

<b>Agenda Item:</b>	Presentations		
<b>Administrator Responsible:</b>	Kelly Strenski, Director of Fine Arts		
<b>Presentation:</b>	TAEA Visual Arts Scholastic Event		
<input type="checkbox"/> Action Needed	<input type="checkbox"/> For Discussion	<input checked="" type="checkbox"/> Presentations	<input type="checkbox"/> Report

**Administrative Information:**

That the Wichita Falls Independent School District Board of Trustees recognizes the **State VASE Qualifiers** as submitted and recommended by Michael S. Kuhrt, Superintendent of Schools.

**Explanation**

The mission of the TAEA Visual Arts Scholastic Event is to recognize exemplary student achievement in the Visual Arts by providing art students and programs a standard of excellence in which to achieve. For VASE competition, students begin by entering their artwork into one of 20 region contests statewide. At this level, jurors look for originality of concept, technical expertise, understanding of the Texas Essential Knowledge and Skills (TEKS) for visual art, and the interpretation of the student’s stated intent. Pieces are rated on a rating level of 1-4, with 4 meaning Superior, and awarded a State VASE gold medallion. The state jury panel selects Gold Seal winners from those artworks receiving gold medallions. The last time a student from WFISD received a Gold Seal was in 2015.

**Visual Arts Scholastic Event Gold Medallion Winners**

Rider

Hayden Nguyen – 2 Gold Medallions  
Lauren Waters – 2 Gold Medallions and Gold Seal  
Ciera George  
Brooke Thompson

**Teacher:** *Vickie Harding*

Krista Coons

**Teacher:** *Morgan Meyer*

WFHS

Ainsley Gardner  
**Teacher:** *Chris Mayfield*

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**May 17, 2021**

<b>Agenda Item:</b>	Presentations		
<b>Administrator Responsible:</b>	Kelly Strenski, Director of Fine Arts		
<b>Presentation:</b>	2021 WFISD Purchase Art Awards		
<input type="checkbox"/> Action Needed	<input type="checkbox"/> For Discussion	<input checked="" type="checkbox"/> Presentations	<input type="checkbox"/> Report

**Administrative Information:**

That the Wichita Falls Independent School District Board of Trustees recognizes the **2021 WFISD Art Purchase Awards** as submitted and recommended by Michael S. Kuhrt, Superintendent.

**Explanation**

Student Purchase Art Awards are presented by the district to talented high school student artists. Their artwork can be seen in the hallways and in the Board Room of the Education Center. Each student will receive a cash award of \$100 from the Perkins-Prothro Foundation. The students are:

**Hirschi High School:** Ayla Hayes  
Anika Sharmila

**Teachers:** *Jessica Johnson and Royal Johnson*

**Rider High School:** Ciera George  
Isabelle Grisel

**Teacher:** *Vickie Harding*

**Wichita Falls High School:** Briana Brown (x2)

**Teacher:** *Carol Rose*

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**May 17, 2021**

<b>Agenda Item:</b>	Presentations		
<b>Administrator Responsible:</b>	Kelly Strenski, Director of Fine Arts		
<b>Presentation:</b>	Youth Art Month Capitol Show		
<input type="checkbox"/> Action Needed	<input type="checkbox"/> For Discussion	<input checked="" type="checkbox"/> Presentations	<input type="checkbox"/> Report

**Administrative Information:**

That the Wichita Falls Independent School District Board of Trustees recognizes a **Youth Art Month Capitol Show** selection as submitted and recommended by Michael S. Kuhrt, Superintendent.

**Explanation**

March is National Youth Art Month with Texas being a leader in celebrations and events. TAEA sponsors a number of programs celebrating art during the month of March such as a Texas YAM flag design contest, an exhibit of over 100 pieces of student artwork at the Bob Bullock State History Museum and the Lower Rotunda of the State Capitol Building in Austin. The following student's piece was one selected for display:

**Wichita Falls High School**

Briana Brown

**Teacher:** *Carol Rose*

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**May 17, 2021**

<b>Agenda Item:</b>	Presentations		
<b>Administrator Responsible:</b>	Kelly Strenski, Director of Fine Arts		
<b>Presentation:</b>	Congressional Art Contest		
<input type="checkbox"/> Action Needed	<input type="checkbox"/> For Discussion	<input checked="" type="checkbox"/> Presentations	<input type="checkbox"/> Report

**Administrative Information:**

That the Wichita Falls Independent School District Board of Trustees recognizes winners of the **Congressional Art Competition** as submitted and recommended by Michael S. Kuhrt, Superintendent.

**Explanation**

Each spring, a nation-wide high school arts competition is sponsored by the Members of the U.S. House of Representatives. The Congressman representing the Wichita Falls area is Ronny Jackson. The Discovery Contest is an opportunity to recognize and encourage the artistic talent in the nation, as well as in the congressional districts. The winners from the Wichita Falls congressional district are below:

**Rider High School**

**First Place** – Devotion Rodriguez

**Second Place** – Hayden Nguyen

**Honorable Mention** – Karis Ward

**Teacher:** *Vickie Harding*

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**May 17, 2021**

<b>Agenda Item:</b>	Presentations		
<b>Administrator Responsible:</b>	Peter Griffiths, Associate Superintendent		
<b>Presentation:</b>	SkillsUSA State Qualifiers		
<input type="checkbox"/> Action Needed	<input type="checkbox"/> For Discussion	<input checked="" type="checkbox"/> Presentations	<input type="checkbox"/> Report

**Administrative Information:**

That the Wichita Falls Independent School District Board of Trustees recognizes the **Career Education Center SkillsUSA State Qualifiers** as submitted and recommended by Mr. Michael S. Kuhrt, Superintendent.

**Explanation**

**SkillsUSA Interactive Application and Video Game Creation**  
***District 3<sup>rd</sup> Place Team – Advanced to State Competition***  
***State 5<sup>th</sup> Place Team***  
**Nathaniel Huff – WFHS**  
**Caleb Tippit - Rider**

**Advisor:** *Brian Bass*



**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**May 17, 2021**

<b>Agenda Item:</b>	Presentations		
<b>Administrator Responsible:</b>	Peter Griffiths, Associate Superintendent		
<b>Presentation:</b>	Wichita Falls FFA State Qualifiers		
<input type="checkbox"/> Action Needed	<input type="checkbox"/> For Discussion	<input checked="" type="checkbox"/> Presentations	<input type="checkbox"/> Report

**Administrative Information:**

That the Wichita Falls Independent School District Board of Trustees recognizes the **Wichita Falls FFA State Qualifiers** as submitted and recommended by Mr. Michael S. Kuhrt, Superintendent.

**Explanation**

**Milk Quality Products – 3<sup>rd</sup> Overall Team**

**Joseph Catletti** – Rider

**Henry Pinson (6<sup>th</sup> Overall Individual)** – Rider

**Zach Reis (2<sup>nd</sup> Overall Individual)** – Rider

**Oscar Salgado** – Wichita Falls High School

**Advisor:** *LeAnn Scharbrough*

**Poultry Judging – 2<sup>nd</sup> Overall Team**

**Isaac Hawkins** – Hirschi

**Lexi Nix** – Rider

**Savanna Phillips** – Rider

**Analise Porras (3<sup>rd</sup> Overall Individual)** – Rider

**Advisor:** *Keyla McGuire*

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**May 17, 2021**

<b>Agenda Item:</b>	Presentations		
<b>Administrator Responsible:</b>	Shad McGaha, Chief Technology Officer		
<b>Presentation:</b>	Rider High School Esports Teams		
<input type="checkbox"/> Action Needed	<input type="checkbox"/> For Discussion	<input checked="" type="checkbox"/> Presentations	<input type="checkbox"/> Report

**Administrative Information:**

That the Wichita Falls Independent School District Board of Trustees recognizes the **Rider High Schools Esports Teams** as submitted and recommended by Mr. Michael S. Kuhrt, Superintendent.

**Explanation**

**Spring 2020 Rocket League Team – 2<sup>nd</sup> Place at State Competition**

Landon Adkins  
Jonathan Penrose  
Mason McWhirter

**Fall 2020 Rocket League Team – 2<sup>nd</sup> Place at State Competition**

Landon Adkins  
Jonathan Penrose  
Mason McWhirter

**Fall 2020 Overwatch Team – 2<sup>nd</sup> Place at State Competition**

Kamryn Lee  
Ari Nguyen  
Bailey Beirne  
Ethan Saenz  
Phoenix Wilburn

**Teacher:** *Chris Preston*

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**May 17, 2021**

<b>Agenda Item:</b>	Presentations		
<b>Administrator Responsible:</b>	Scot Hafley, Director of Athletics		
<b>Presentation:</b>	Hirschi High School Girls Track Awards		
<input type="checkbox"/> Action Needed	<input type="checkbox"/> For Discussion	<input checked="" type="checkbox"/> Presentations	<input type="checkbox"/> Report

**Administrative Information:**

That the Wichita Falls Independent School District Board of Trustees recognizes **Hirschi High School Girls Track** participants as submitted and recommended by Michael S. Kuhrt, Superintendent.

**Explanation**

**Hirschi Track State Qualifiers**

Akia Bowens  
Breonna Campbell  
Ashton Carter  
Sylvia Dennis  
Cheryl Harrell  
Traysha Newsome  
Ja'kiah Peterson  
Martina Piscopo

**Girls Track Coach:** *Tommy Nash*

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**May 17, 2021**

<b>Agenda Item:</b>	Presentations		
<b>Administrator Responsible:</b>	Scot Hafley, Director of Athletics		
<b>Presentation:</b>	Rider High School Tennis Awards		
<input type="checkbox"/> Action Needed	<input type="checkbox"/> For Discussion	<input checked="" type="checkbox"/> Presentations	<input type="checkbox"/> Report

**Administrative Information:**

That the Wichita Falls Independent School District Board of Trustees recognizes **Rider High School Tennis** as submitted and recommended by Michael S. Kuhrt, Superintendent.

**Explanation**

**State Qualifier – Girls Singles (May 20 & 21)**

Axelle Jacquemin

**Head Tennis Coach:** *Kyle Apperson*

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**May 17, 2021**

<b>Agenda Item:</b>	Presentations		
<b>Administrator Responsible:</b>	Scot Hafley, Director of Athletics		
<b>Presentation:</b>	Rider High School Boys Soccer Awards		
<input type="checkbox"/> Action Needed	<input type="checkbox"/> For Discussion	<input checked="" type="checkbox"/> Presentations	<input type="checkbox"/> Report

**Administrative Information:**

That the Wichita Falls Independent School District Board of Trustees recognizes **Rider High School Boys Soccer** players as submitted and recommended by Michael S. Kuhrt, Superintendent.

**Explanation**

**TASCO Academic All-State**

Tate Greer  
Coen Houtsma  
Brennan Lifland  
Jackson Redding

**TASCO All-State**

Eduardo Cerna – Honorable Mention

**Head Boys Soccer Coach:** *Dustin Holly*

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**May 17, 2021**

<b>Agenda Item:</b>	Presentations		
<b>Administrator Responsible:</b>	Scot Hafley, Director of Athletics		
<b>Presentation:</b>	Wichita Falls High School Tennis Awards		
<input type="checkbox"/> Action Needed	<input type="checkbox"/> For Discussion	<input checked="" type="checkbox"/> Presentations	<input type="checkbox"/> Report

**Administrative Information:**

That the Wichita Falls Independent School District Board of Trustees recognizes **Wichita Falls High School Tennis** players as submitted and recommended by Michael S. Kuhrt, Superintendent.

**Explanation**

**TTCA Academic All-State**

Hannah Earley

Elie Lam

Jackson Parsons

**Head Tennis Coach:** *Alexandra McClung*

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**May 17, 2021**

<b>Agenda Item:</b>	Presentations		
<b>Administrator Responsible:</b>	Scot Hafley, Director of Athletics		
<b>Presentation:</b>	Wichita Falls High School Powerlifting Award		
<input type="checkbox"/> Action Needed	<input type="checkbox"/> For Discussion	<input checked="" type="checkbox"/> Presentations	<input type="checkbox"/> Report

**Administrative Information:**

That the Wichita Falls Independent School District Board of Trustees recognizes **Wichita Falls High School Powerlifting** as submitted and recommended by Michael S. Kuhrt, Superintendent.

**Explanation**

**THSPA Academic All-State**  
Cynthia Steward – 2<sup>nd</sup> Team

**Powerlifting Coach:** *Quana West*

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**May 17, 2021**

<b>Agenda Item:</b>	Presentations		
<b>Administrator Responsible:</b>	Scot Hafley, Director of Athletics		
<b>Presentation:</b>	Wichita Falls High School Girls Soccer Awards		
<input type="checkbox"/> Action Needed	<input type="checkbox"/> For Discussion	<input checked="" type="checkbox"/> Presentations	<input type="checkbox"/> Report

**Administrative Information:**

That the Wichita Falls Independent School District Board of Trustees recognizes **Wichita Falls High School Girls Soccer** players as submitted and recommended by Michael S. Kuhrt, Superintendent.

**Explanation**

**TASCO Academic All-State - 90 average for all 4 years**

Zoe Brewster

Guadalupe Lugo

Alyssa Salazar

Emari Villalpando

**Head Girls Soccer Coach:** *Rob Woodard*



**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**May 17, 2021**

<b>Agenda Item:</b>	Presentations		
<b>Administrator Responsible:</b>	Scot Hafley, Director of Athletics		
<b>Presentation:</b>	Wichita Falls High School Boys Soccer Awards		
<input type="checkbox"/> Action Needed	<input type="checkbox"/> For Discussion	<input checked="" type="checkbox"/> Presentations	<input type="checkbox"/> Report

**Administrative Information:**

That the Wichita Falls Independent School District Board of Trustees recognizes **Wichita Falls High School Boys Soccer** players as submitted and recommended by Michael S. Kuhrt, Superintendent.

**Explanation**

**TASCO All-State**

Davis Mays – 1<sup>st</sup> Team All-State Defender

Ayden Ramirez – 1<sup>st</sup> Team All-State Goalkeeper

Daniel Alvarez – All-State Honorable Mention Forward

**Head Boys Soccer Coach:** *Patrick McCauley*

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**May 17, 2021**

<b>Agenda Item:</b>	Financial Reports as of March 31, 2021
<b>Administrator Responsible:</b>	Tim Sherrod, Chief Financial Officer
<b>Attachments:</b>	Financials
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action <input type="checkbox"/> Presentation <input type="checkbox"/> Report

**Administrative Recommendation:**

That the Wichita Falls Independent School District Board of Trustees approves the attached year-to-date financial reports and investment reports as submitted by Tim Sherrod, Chief Financial Officer, and is recommended by Michael S. Kuhrt, Superintendent of Schools.

**Explanation:**

The following attachments report the revenue and expenditure position through March 31, 2021 for all funds. The budget balance amounts for the prior fiscal year column and for the two-year average column reflect the current budget balances for that period. The current year column is reported as of the approved budget.

The “Year-to-Date Revenues & Expenses Comparison” report details the components of revenue and functional expenditures for the General Fund, Food Service, and Debt Service Fund and provides a comparison to the same month for 2019-2020.

For the General Fund, the Year-to-Date Budget vs. Actual shows the prior year actual, current budget, actual revenue and expenditures to date with the remaining amount left in each category. The prior year actual is provided for comparison to the current budget.

The attached financial reports represent nine months of operations, 75.00% of the fiscal year. As of March 31st, of last year, the district had collected 70.41% of projected revenues, as compared to 67.38% for 2020-2021. Expenditures for 2020-2021 were 71.89% of budget, as compared to 73.21% for 2019-2020.

**For the General Fund** revenues were 68.89% last year as compared to 68.23% this year. Expenditures were 70.59% last year as compared to 72.55% this year.

**For the Food Service Fund** revenues were 71.11% last year as compared to 62.99% this year. Expenditures were 79.52% last year as compared to 64.71% this year.

**For the Debt Service Fund** revenues were 101.12% last year as compared to 102.25% this year. Expenditures were 100% last year as compared to 99.98% this year.

**Investments:**

Tim Sherrod, Chief Financial Officer, hereby certifies that the following Investment Report represents the investment position of the school district as of the noted date in compliance with the Board approved Investment Policy, the Public Funds Investment Act (Texas Government Code 2256), and, Generally Accepted Accounting Principles (GAAP).

WICHITA FALLS INDEPENDENT SCHOOL DISTRICT  
FINANCIAL SUMMARY  
MARCH, 2021

	2019-2020			2020-2021		
	CURRENT BUDGET	ACTUAL YEAR TO DATE	% OF CURRENT BUDGET	CURRENT BUDGET	ACTUAL YEAR TO DATE	% OF CURRENT BUDGET
<b>REVENUE:</b>						
GNL. OPERATING	\$130,470,137	\$89,566,478	68.65%	\$128,998,596	\$87,887,735	68.13%
ATHLETICS	\$390,000	\$271,546	69.63%	\$415,000	\$206,524	49.76%
<b>General Fund</b>	<b>\$130,860,137</b>	<b>\$89,838,024</b>	<b>68.65%</b>	<b>\$129,413,596</b>	<b>\$88,094,259</b>	<b>68.07%</b>
SP. EDUCATION	\$3,621,153	\$2,933,293	81.00%	\$3,845,839	\$1,445,827	37.59%
VOCATIONAL	\$192,755	\$111,294	57.74%	\$241,426	\$94,073	38.97%
CONS. APPLIC.	\$5,891,951	\$2,508,758	42.58%	\$7,085,356	\$2,885,026	40.72%
OTHER SP. REV.	\$3,310,206	\$3,270,647	98.80%	\$6,265,117	\$3,814,614	60.89%
<b>Special Revenues</b>	<b>\$13,016,065</b>	<b>\$8,823,992</b>	<b>67.79%</b>	<b>\$17,437,738</b>	<b>\$8,239,540</b>	<b>47.25%</b>
FOOD SERVICE	\$8,288,051	\$5,893,611	71.11%	\$8,437,408	\$5,314,713	62.99%
INT & SINKING	\$8,381,857	\$8,475,396	101.12%	\$8,548,450	\$8,740,671	102.25%
CONSTRUCTION FUND	\$0	\$2,905	0.00%	\$0	\$0	0.00%
INTERNAL SERVICE	\$4,764	\$7,509	157.63%	\$5,762	\$480	8.33%
<b>TOTAL REVENUE</b>	<b>\$160,550,874</b>	<b>\$113,041,438</b>	<b>70.41%</b>	<b>\$163,842,955</b>	<b>\$110,389,663</b>	<b>67.38%</b>
<b>EXPENDITURES:</b>						
GNL. OPERATING	\$130,540,801	\$92,077,452	70.54%	\$141,835,416	\$102,944,211	72.58%
ATHLETICS	\$1,330,750	\$883,224	66.37%	\$1,423,950	\$867,568	60.93%
<b>General Fund</b>	<b>\$131,871,551</b>	<b>\$92,960,676</b>	<b>70.49%</b>	<b>\$143,259,366</b>	<b>\$103,811,778</b>	<b>72.46%</b>
SP. EDUCATION	\$3,621,153	\$3,393,631	93.72%	\$3,845,839	\$2,758,763	71.73%
VOCATIONAL	\$192,755	\$120,707	62.62%	\$241,426	\$122,736	50.84%
CONS. APPLIC.	\$5,891,951	\$3,129,089	53.11%	\$7,085,356	\$3,192,887	45.06%
OTHER SP. REV.	\$3,310,206	\$3,809,925	115.10%	\$6,265,117	\$4,114,172	65.67%
<b>Special Revenues</b>	<b>\$13,016,065</b>	<b>\$10,453,353</b>	<b>80.31%</b>	<b>\$17,437,738</b>	<b>\$10,188,559</b>	<b>58.43%</b>
FOOD SERVICE	\$8,036,559	\$6,236,833	77.61%	\$8,273,119	\$5,172,081	62.52%
INT & SINKING	\$8,524,500	\$8,524,500	100.00%	\$8,548,450	\$8,546,450	99.98%
CONSTRUCTION FUND	\$0	\$0	0.00%	\$0	\$0	0.00%
INTERNAL SERVICE	\$549,658	\$417,352	75.93%	\$637,749	\$363,650	57.02%
<b>TOTAL EXPEND.</b>	<b>\$161,998,333</b>	<b>\$118,592,714</b>	<b>73.21%</b>	<b>\$178,156,422</b>	<b>\$128,082,518</b>	<b>71.89%</b>

WICHITA FALLS INDEPENDENT SCHOOL DISTRICT  
FINANCIAL SUMMARY  
MARCH, 2021

FUND	INVESTMENTS	CHECKING ACCOUNT	3/30/2020 TOTAL CASH	INVESTMENTS	CHECKING ACCOUNT	3/31/2021 TOTAL CASH
GNL. OPERATING	40,798,321	2,805,476	43,603,798	36,755,504	2,581,917	39,337,421
ATHLETICS	-	19,930	19,930	-	28,303	28,303
SPECIAL REVENUES	-	(1,377,220)	(1,377,220)	-	(793,527)	(793,527)
FOOD SERVICE	512,554	328,403	840,957	576,565	145,434	721,999
INT & SINKING	2,407,466	9,118	2,416,584	2,935,972	3,368	2,939,340
CONSTRUCTION FUND	217,085	28,758	245,842	332	203,758	204,089
INTERNAL SERVICE	560,445	(1,325,788)	(765,344)	561,362	(1,258,008)	(696,646)
PAYROLL	-	450,531	450,531	-	253,258	253,258
<b>TOTAL</b>	<b>\$ 44,495,871</b>	<b>\$ 939,207</b>	<b>\$ 45,435,078</b>	<b>\$ 40,829,735</b>	<b>\$ 1,164,502</b>	<b>\$ 41,994,237</b>

**GENERAL FUND**

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT  
YEAR TO DATE REVENUES AND EXPENSES COMPARISON  
March 2020 and March 2021**

9 months has passed = 75.00%		2019-2020			2020-2021			CURRENT MONTH
		CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %	CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %	
<b>Revenues</b>								
5700	Local Revenues	46,169,369	44,725,064	96.87%	\$ 47,585,779	\$ 46,796,965	98.34%	1,172,709
5800	State Revenues	80,240,715	41,460,590	51.67%	78,958,613	38,925,698	49.30%	1,462,371
5900	Federal Revenues	3,987,053	3,643,195	91.38%	2,539,002	2,347,199	92.45%	2,021,118
	<b>Total Revenues</b>	<b>\$ 130,397,137</b>	<b>\$ 89,828,849</b>	<b>68.89%</b>	<b>\$ 129,083,394</b>	<b>\$ 88,069,862</b>	<b>68.23%</b>	<b>\$ 4,656,198</b>
<b>Expenses by Function</b>								
11	Instruction	\$ 80,033,676	\$ 56,071,300	70.06%	\$ 84,038,098	60,472,505	71.96%	7,403,630
12	Instr. Resources/Media	1,566,741	1,123,536	71.71%	1,558,563	1,138,199	73.03%	137,309
13	Curriculum Dev. & Staff Dev	1,347,091	940,184	69.79%	1,616,193	979,367	60.60%	126,561
21	Instructional Leadership	2,955,027	2,032,026	68.77%	2,821,554	2,010,233	71.25%	347,857
23	School Leadership	7,765,973	5,531,345	71.23%	7,716,105	5,639,486	73.09%	691,124
31	Guidance, Counseling & Evaluation Svcs	4,328,748	3,212,665	74.22%	5,283,531	3,894,884	73.72%	493,832
32	Social Work Services	323,277	231,685	71.67%	334,797	351,225	104.91%	47,196
33	Health Services	1,771,106	1,284,695	72.54%	1,885,140	1,321,341	70.09%	163,042
34	Student Transportation	3,113,960	2,345,591	75.33%	2,622,500	1,621,323	61.82%	259,607
35	Food Service	-	-	0.00%	35,252	17,155	0.00%	17,155
36	Co-Curricular/Extracurricular	3,773,583	2,621,124	69.46%	3,867,906	2,508,543	64.86%	317,691
41	General Administration	4,513,208	3,370,864	74.69%	4,487,206	3,159,290	70.41%	372,852
51	Plant Maint. & Operations	11,754,372	8,031,828	68.33%	12,541,252	8,272,890	65.97%	968,569
52	Security & Monitoring	695,272	535,416	77.01%	1,031,193	526,499	51.06%	44,293
53	Data Processing Services	4,785,846	3,166,440	66.16%	3,322,164	2,427,007	73.06%	186,471
61	Community Services	5,340	2,821	52.82%	14,435	4,347	30.11%	2,908
71	Debt Service	1,384,070	1,313,751	94.92%	1,384,870	1,314,551	94.92%	35,441
81	Facilities Acquisition & Construction	836,002	660,028	78.95%	7,813,608	7,710,544	98.68%	1,354,295
93	Payments to Fiscal Agent of SSA	100,000	45,222	45.22%	100,000	46,873	46.87%	-
95	Payments to JJAEP	25,000	17,544	70.18%	25,000	3,956	15.82%	1,763
99	Intergovernmental Charges	618,257	422,613	68.36%	585,000	391,560	66.93%	109,500
	<b>Total Expenditures</b>	<b>\$ 131,696,551</b>	<b>\$ 92,960,676</b>	<b>70.59%</b>	<b>\$ 143,084,366</b>	<b>\$ 103,811,778</b>	<b>72.55%</b>	<b>\$ 13,081,096</b>
<b>Other Sources and (Uses)</b>								
7900	Non-Operating Resources	463,000	9,176	1.98%	\$ 330,202	\$ 24,397	7.39%	6,187
8900	Other Uses-Non-operating	(175,000)	-	0.00%	\$ (175,000)	-	0.00%	-
	<b>Total Other Sources and Uses</b>	<b>\$ 288,000</b>	<b>\$ 9,176</b>	<b>3.19%</b>	<b>\$ 155,202</b>	<b>\$ 24,397</b>	<b>15.72%</b>	<b>\$ 6,187</b>
	<b>Net Change in Fund Balance</b>	<b>\$ (1,011,412)</b>	<b>\$ (3,122,651)</b>	<b>308.74%</b>	<b>\$ (13,845,769)</b>	<b>\$ (15,717,519)</b>	<b>113.52%</b>	<b>\$ (8,418,711)</b>

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT  
YEAR TO DATE GENERAL FUND REVENUES COMPARISON  
MARCH 2020 and MARCH 2021**

9 months has passed = 75.00%		2019-2020			2020-2021			Current Month
		BUDGET	ACTUAL	%	BUDGET	ACTUAL	%	
<b>Local Revenues</b>								
5711	Current year tax levy	43,664,990	\$ 42,556,237	97.46%	45,413,696	\$ 44,388,845	97.74%	1,014,786
5712	Taxes-delinquent	806,118	736,330	91.34%	781,326	765,980	98.04%	31,284
5719	Tax penalties & interest	470,105	334,328	71.12%	491,807	395,818	80.48%	95,123
5735	Summer school tuition	7,450	580	7.79%	7,450	-	0.00%	-
5739	Tuition and Fess Local	25,000	32,082	128.33%	30,000	9,030	30.10%	3,096
5742	Interest income	500,000	482,914	96.58%	175,000	61,173	34.96%	5,331
5743	Facilities rental	107,000	129,032	120.59%	130,000	94,197	72.46%	5,425
5744	Gifts and local grants	32,681	27,000	82.62%	30,000	-	0.00%	-
5745	Insurance Proceeds	-	-	0.00%	-	-	0.00%	-
5749	Miscellaneous revenue	180,933	132,644	73.31%	147,500	865,459	586.75%	7,229
5755	Enterprise Revenue	8,000	11,278	140.98%	10,000	5,931	59.31%	546
	<b>Local revenues to date before Athletics</b>	<b>45,802,277</b>	<b>44,442,425</b>	<b>97.03%</b>	<b>47,216,779</b>	<b>46,586,433</b>	<b>98.66%</b>	<b>\$ 1,162,820</b>
5752	Scoreboard Fund	17,092	19,782	115.74%	19,000	9,633	50.70%	-
5752	Athletics Fund ticket sales	350,000	262,857	75.10%	350,000	200,897	57.40%	9,887
	<b>Total local revenues to date</b>	<b>46,169,369</b>	<b>44,725,064</b>	<b>96.87%</b>	<b>47,585,779</b>	<b>46,796,965</b>	<b>98.34%</b>	<b>\$ 1,172,707</b>
<b>State Revenues</b>								
5811	Available School Fund	3,200,166	1,570,306	49.07%	5,189,564	3,081,566	59.38%	887,829
5812	Foundation entitlements	70,943,475	35,030,976	49.38%	67,522,291	30,730,512	45.51%	-
5819	Other FSP Programs	-	180,979	0.00%	-	-	0.00%	-
5826	Pre K Supplement	-	-	0.00%	-	-	0.00%	-
5829	Misc. state programs	-	-	0.00%	-	-	0.00%	-
5831	TRS On-behalf	6,097,074	4,678,329	76.73%	6,246,758	5,113,620	81.86%	574,542
	<b>Total state revenues to date</b>	<b>80,240,715</b>	<b>41,460,590</b>	<b>51.67%</b>	<b>78,958,613</b>	<b>38,925,698</b>	<b>49.30%</b>	<b>1,462,371</b>
<b>Federal Revenues</b>								
5941	Impact Aid	155,000	97,008	62.59%	155,000	151,287	97.60%	-
5946	ROTC salary reimbursement	165,000	128,866	78.10%	170,000	140,598	82.70%	17,376
5931	SHARS Revenue	3,257,053	3,127,322	96.02%	1,804,002	2,024,280	112.21%	1,999,076
5931	SHARS Revenue-Deferred	-	-	0.00%	-	-	0.00%	-
5919	Other Federal Revenues	300,000	202,582	67.53%	300,000	-	0.00%	-
5929	After School Snack Program	110,000	87,417	79.47%	110,000	31,034	28.21%	4,666
	<b>Total federal revenues to date</b>	<b>3,987,053</b>	<b>3,643,195</b>	<b>91.38%</b>	<b>2,539,002</b>	<b>2,347,199</b>	<b>92.45%</b>	<b>2,021,118</b>
<b>Non-Operating Resources</b>								
7912	Sale of assets	50,000	9,176	18.35%	50,000	24,397	48.79%	6,187
7915	Transfers from Other Funds	413,000	-	0.00%	280,202	-	0.00%	-
	<b>Total non-operating resources</b>	<b>463,000</b>	<b>9,176</b>	<b>1.98%</b>	<b>330,202</b>	<b>24,397</b>	<b>7.39%</b>	<b>6,187</b>
<b>GRAND TOTAL - GENERAL FUND</b>		<b>\$ 130,860,137</b>	<b>\$ 89,838,025</b>	<b>68.65%</b>	<b>\$ 129,413,596</b>	<b>\$ 88,094,259</b>	<b>68.07%</b>	<b>\$ 4,662,383</b>

**FOOD SERVICE FUND**

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT  
YEAR TO DATE REVENUES AND EXPENSES COMPARISON  
MARCH 2020 and MARCH 2021**

9 months has passed = 75.00%		2019-2020			2020-2021			CURRENT MONTH
		CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %	CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %	
<b>Revenues</b>								
5700	Local Revenues	1,440,515	\$ 1,152,491	80.01%	1,515,154	\$ 469,282	30.97%	59,286
5800	State Revenues	152,247	-	0.00%	152,247	-	0.00%	-
5900	Federal Revenues	6,361,642	4,407,446	69.28%	6,406,110	4,664,213	72.81%	758,880
5900	After School Snack Program	333,647	266,136	79.77%	273,315	181,114	66.27%	40,705
5900	After School Supper Program	-	67,377	0.00%	90,582	-	0.00%	-
	<b>Total Revenues</b>	<b>\$ 8,288,051</b>	<b>\$ 5,893,450</b>	<b>71.11%</b>	<b>\$ 8,437,408</b>	<b>\$ 5,314,609</b>	<b>62.99%</b>	<b>\$ 858,871</b>
<b>Expenses by Function</b>								
35	Food Service	7,843,559	\$ 6,236,832	79.52%	\$ 7,992,916	\$ 5,172,081	64.71%	727,368
51	Plant Maint. & Operations	-	-	0.00%	-	-	0.00%	-
81	Facilities Acquisition & Construction	-	-	0.00%	-	-	0.00%	-
	<b>Total Expenditures</b>	<b>\$ 7,843,559</b>	<b>\$ 6,236,832</b>	<b>79.52%</b>	<b>\$ 7,992,916</b>	<b>\$ 5,172,081</b>	<b>64.71%</b>	<b>\$ 727,368</b>
<b>Other Sources and (Uses)</b>								
7900	Non-Operating Resources	\$ -	\$ 159	0.00%		\$ 104	0.00%	-
8900	Other Uses-Non-operating	(193,000)	-	0.00%	(280,203)	-	0.00%	-
	<b>Total Other Sources and Uses</b>	<b>\$ (193,000)</b>	<b>\$ 159</b>	<b>0.08%</b>	<b>\$ (280,203)</b>	<b>\$ 104</b>	<b>0.04%</b>	<b>\$ -</b>
	<b>Net Change in Fund Balance</b>	<b>\$ 251,492</b>	<b>\$ (343,223)</b>	<b>136.47%</b>	<b>\$ 164,289</b>	<b>\$ 142,632</b>	<b>86.82%</b>	<b>\$ 131,503</b>



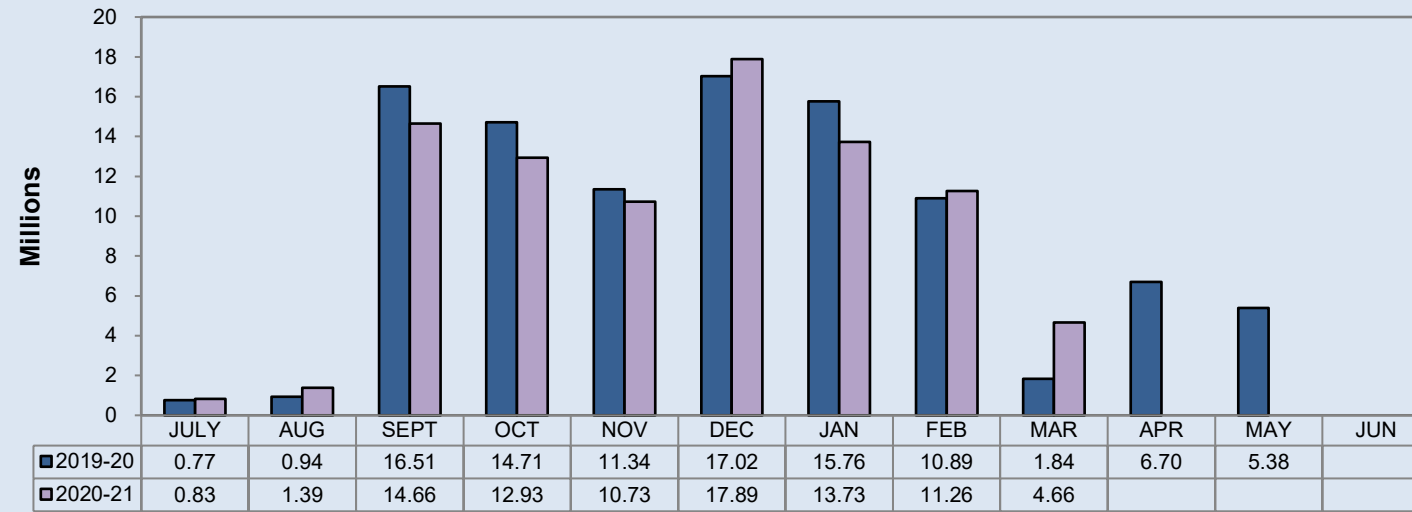
**DEBT SERVICE AND  
CAPITAL PROJECTS FUNDS**

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT  
YEAR TO DATE REVENUES AND EXPENSES COMPARISON  
MARCH 2020 and MARCH 2021**

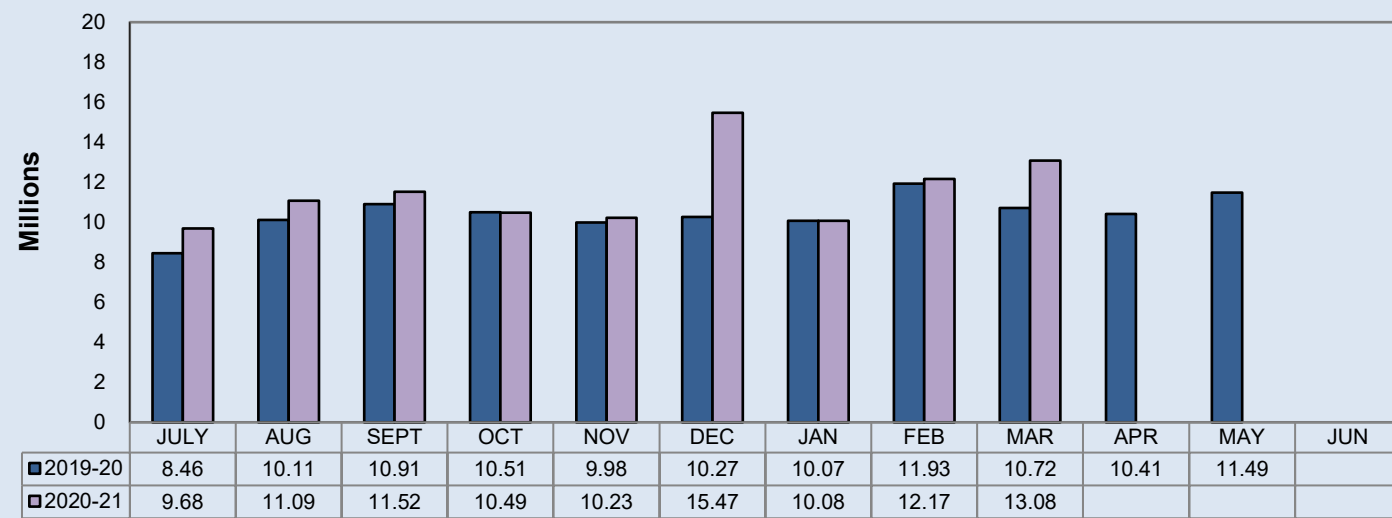
DEBT SERVICE FUND 9 months has passed =75.00%		2019-2020			2020-2021			CURRENT MONTH
		CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %	CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %	
<b>Revenues</b>								
5700	Local Revenues	7,592,770	\$ 8,098,928	106.67%	8,271,850	\$ 8,463,241	102.31%	211,317
5800	State Revenues	789,087	376,468	47.71%	276,600	277,430	100.30%	-
5900	Federal Revenues	-	-	0.00%	-	-	0.00%	-
<b>Total Revenues</b>		<b>\$ 8,381,857</b>	<b>\$ 8,475,396</b>	<b>101.12%</b>	<b>\$ 8,548,450</b>	<b>\$ 8,740,671</b>	<b>102.25%</b>	<b>\$ 211,317</b>
<b>Expenses by Function</b>								
71	Debt Service	\$ 8,524,500	\$ 8,524,500	100.00%	\$ 8,548,450	\$ 8,546,450	99.98%	2,250
<b>Total Expenditures</b>		<b>\$ 8,524,500</b>	<b>\$ 8,524,500</b>	<b>100.00%</b>	<b>\$ 8,548,450</b>	<b>\$ 8,546,450</b>	<b>99.98%</b>	<b>\$ 2,250</b>
<b>Other Sources and (Uses)</b>								
7900	Non-Operating Resources	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	-
<b>Total Other Sources and (Uses)</b>		<b>\$ -</b>	<b>\$ -</b>	<b>0.00%</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.00%</b>	<b>\$ -</b>
<b>Net Change in Fund Balance</b>		<b>\$ (142,643)</b>	<b>\$ (49,104)</b>	<b>34.42%</b>	<b>\$ -</b>	<b>\$ 194,221</b>	<b>0.00%</b>	<b>\$ 209,067</b>
<b>CAPITAL PROJECTS FUND</b> 9 months has passed = 75.00%		2019-2020			2020-2021			CURRENT MONTH
		CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %	CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %	
<b>Revenues</b>								
5700	Local Revenues	-	\$ 2,905	0.00%	-	\$ -	0.00%	-
5800	State Revenues	-	-	0.00%	-	-	0.00%	-
5900	Federal Revenues	-	-	0.00%	-	-	0.00%	-
<b>Total Revenues</b>		<b>\$ -</b>	<b>\$ 2,905</b>	<b>0.00%</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.00%</b>	<b>\$ -</b>
<b>Expenses by Function</b>								
11	Instruction	-	-	0.00%	-	-	0.00%	-
51	Plant M&O	-	-	0.00%	-	-	0.00%	-
53	Data Processing Services	-	-	0.00%	-	-	0.00%	-
81	Facilities Acquisition & Construction	-	-	0.00%	-	-	0.00%	-
<b>Total Expenditures</b>		<b>\$ -</b>	<b>\$ -</b>	<b>0.00%</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.00%</b>	<b>\$ -</b>
<b>Other Sources and (Uses)</b>								
7900	Non-Operating Resources	-	-	0.00%	-	-	0.00%	-
8900	Other Uses-Non-operating	-	-	0.00%	-	-	0.00%	-
<b>Total Other Sources and (Uses)</b>		<b>\$ -</b>	<b>\$ -</b>	<b>0.00%</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.00%</b>	<b>\$ -</b>
<b>Net Change in Fund Balance</b>		<b>\$ -</b>	<b>\$ 2,905</b>	<b>0.00%</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.00%</b>	<b>\$ -</b>

**Board Graphs  
March 31, 2021**

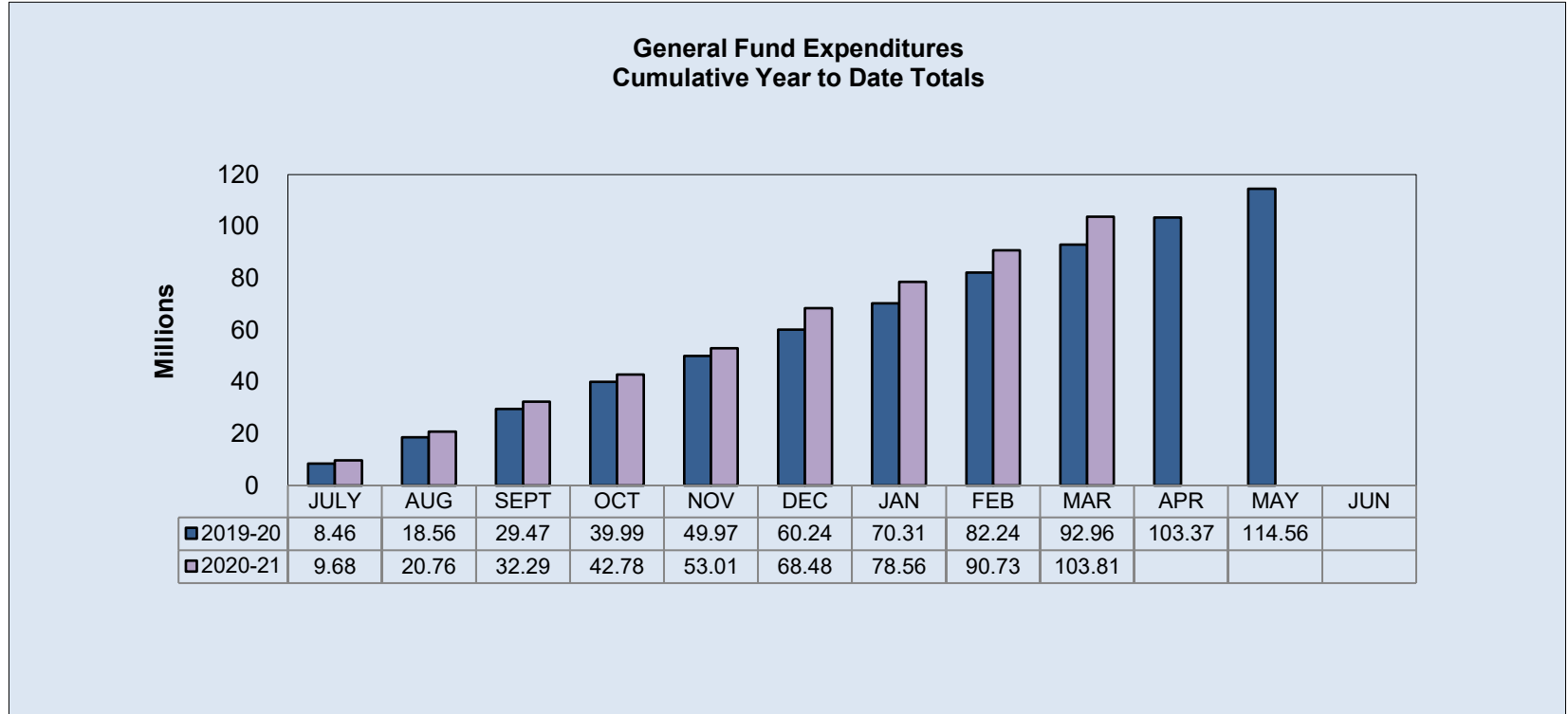
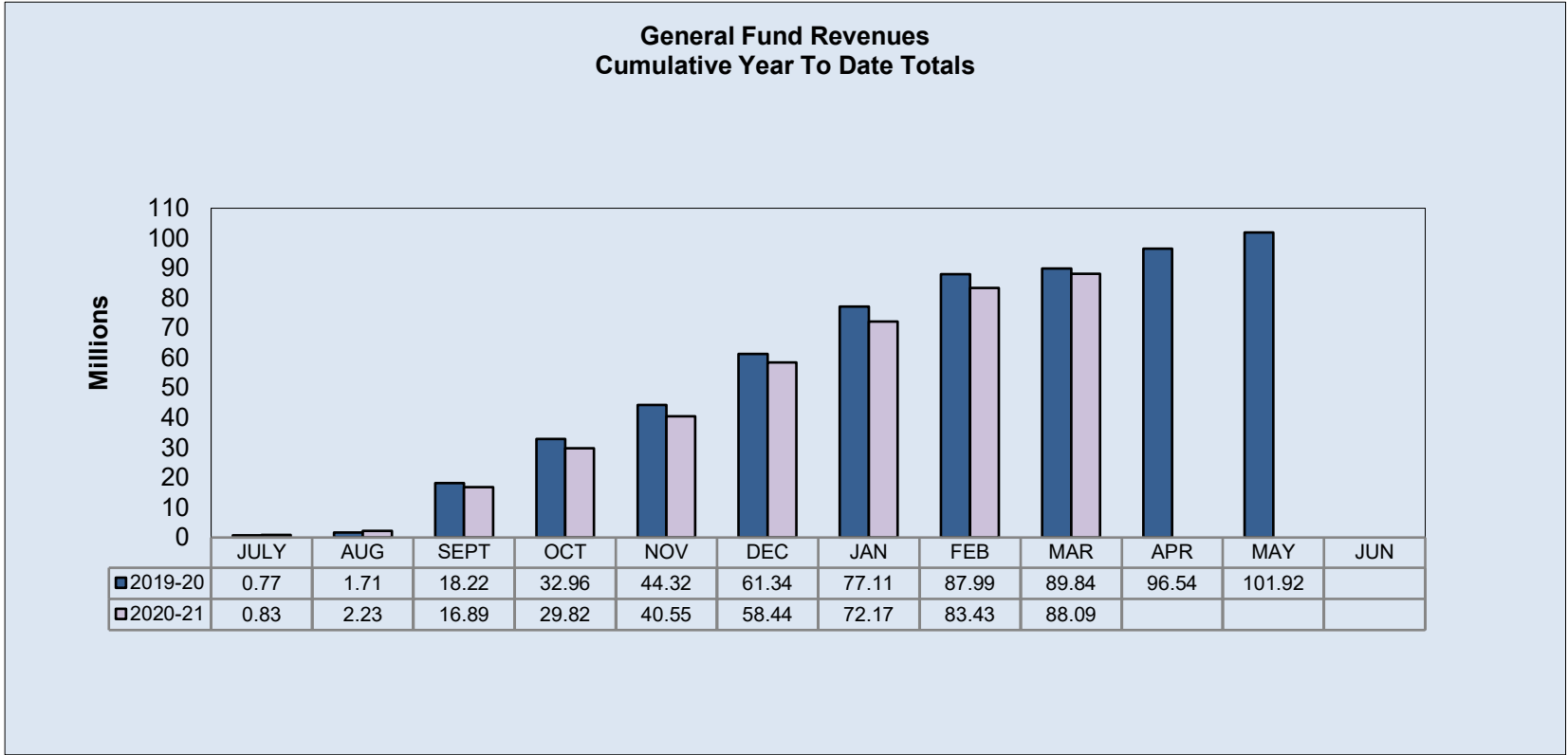
**General Fund Revenues by Month**



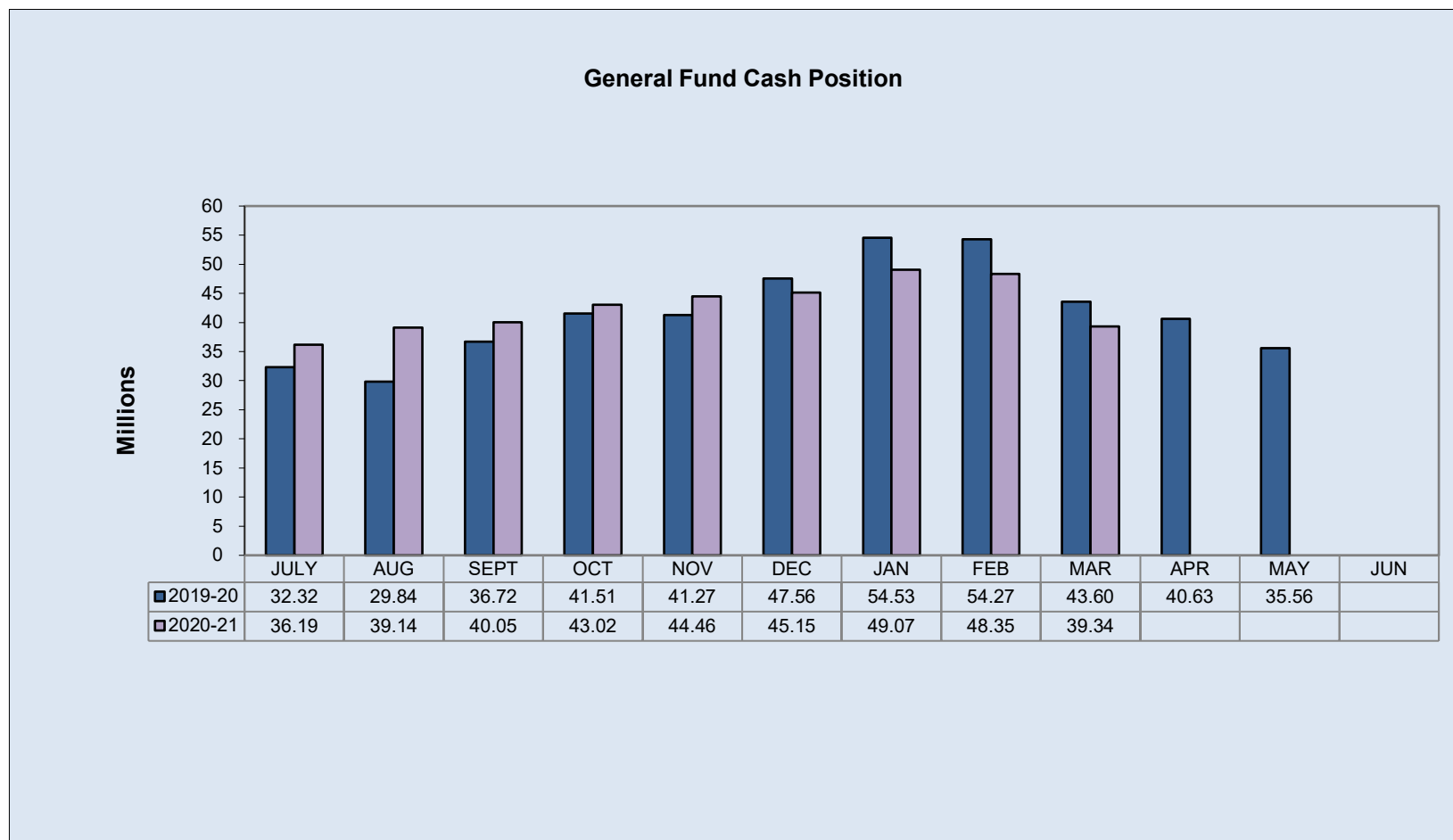
**General Fund Expenditures by Month**



**Board Graphs**  
**March 31, 2021**



Board Graphs  
March 31, 2021



**WICHITA FALLS ISD**  
**Investments Report**  
**March 2021**

INVESTMENTS	YIELD RATE	PAR VALUE	PURCHASE COST	CURRENT BOOK VALUE	MARKET VALUE @ March 31, 2021	INTEREST CURRENT MONTH	INTEREST YEAR TO DATE
<b>GENERAL OPERATING FUND</b>							
American National MMKT	0.5000%	\$3,315,149.55	\$3,315,149.55	\$3,315,149.55	\$3,315,149.55	\$1,407.20	\$12,417.26
TexasTERM Balance	0.0500%	\$1,161,913.72	\$1,161,913.72	\$1,161,913.72	\$1,161,913.72	\$49.85	\$964.89
TEXPOOL BALANCE	0.0187%	\$20,010,452.23	\$20,010,452.23	\$20,010,452.23	\$20,010,452.23	\$410.97	\$14,855.16
TEXPOOL Prime BALANCE	0.0916%	\$2,943,693.15	\$2,943,693.15	\$2,943,693.15	\$2,943,693.15	\$228.90	\$4,593.57
TEXPOOL TMN BALANCE	0.0187%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$294.70
First National Bank -ICS	0.0780%	\$3,150,404.16	\$3,150,404.16	\$3,150,404.16	\$3,150,404.16	\$208.65	\$4,318.85
American National CDARS MMKT	0.5000%	\$152,043.19	\$152,043.19	\$152,043.19	\$152,043.19	\$92.06	\$15,044.03
American National Bank -ICS	0.4600%	\$6,021,848.33	\$6,021,848.33	\$6,021,848.33	\$6,021,848.33	\$2,063.44	\$8,684.18
INTRA-MONTH CD ACTIVITY							
PREVIOUS MONTH'S MATURITIES							\$0.00
<b>TOTAL GENERAL FUND</b>		<b>\$36,755,504.33</b>	<b>\$36,755,504.33</b>	<b>\$36,755,504.33</b>	<b>\$36,755,504.33</b>	<b>\$5,331.07</b>	<b>\$61,172.64</b>
<b>FOOD SERVICE FUND</b>							
TEXPOOL BALANCE	0.0187%	\$567,618.72	\$567,618.72	\$567,618.72	\$567,618.72	\$8.35	\$219.06
TEXPOOL Prime BALANCE	0.0916%	\$8,946.68	\$8,946.68	\$8,946.68	\$8,946.68	\$0.62	\$13.67
INTRA-MONTH CD ACTIVITY							
PREVIOUS MONTH'S MATURITIES							\$0.00
<b>TOTAL FOOD SERVICE FUND</b>		<b>\$576,565.40</b>	<b>\$576,565.40</b>	<b>\$576,565.40</b>	<b>\$576,565.40</b>	<b>\$8.97</b>	<b>\$232.73</b>
<b>INTEREST AND SINKING FUND</b>							
TEXPOOL BALANCE	0.0187%	\$2,934,631.41	\$2,934,631.41	\$2,934,631.41	\$2,934,631.41	\$45.22	\$1,860.57
TEXPOOL Prime BALANCE	0.0916%	\$1,340.21	\$1,340.21	\$1,340.21	\$1,340.21	\$0.00	\$1.85
INTRA-MONTH CD ACTIVITY							\$0.00
PREVIOUS MONTH'S MATURITIES							\$0.00
<b>TOTAL INTEREST AND SINKING FUND</b>		<b>\$2,935,971.62</b>	<b>\$2,935,971.62</b>	<b>\$2,935,971.62</b>	<b>\$2,935,971.62</b>	<b>\$45.22</b>	<b>\$1,862.42</b>
<b>BOND CONSTRUCTION FUND</b>							
American National MMKT	0.1000%	\$257.21	\$257.21	\$257.21	\$257.21	\$0.02	\$0.18
TEXPOOL BALANCE	0.0187%	\$10.57	\$10.57	\$10.57	\$10.57	\$0.00	\$0.00
TEXPOOL Prime BALANCE	0.0916%	\$63.93	\$63.93	\$63.93	\$63.93	\$0.00	\$0.00
INTRA-MONTH CD ACTIVITY							
PREVIOUS MONTH'S MATURITIES							\$0.00
<b>TOTAL BOND CONSTRUCTION FUND</b>		<b>\$331.71</b>	<b>\$331.71</b>	<b>\$331.71</b>	<b>\$331.71</b>	<b>\$0.02</b>	<b>\$0.18</b>
<b>WORKER'S COMPENSATION FUND</b>							
TEXPOOL BALANCE	0.0187%	\$561,362.13	\$561,362.13	\$561,362.13	\$561,362.13	\$8.93	\$480.37
PREVIOUS MONTH'S MATURITIES							
<b>TOTAL WORKER'S COMPENSATION FUND</b>		<b>\$561,362.13</b>	<b>\$561,362.13</b>	<b>\$561,362.13</b>	<b>\$561,362.13</b>	<b>\$8.93</b>	<b>\$480.37</b>
<b>TOTAL WFISD INVESTMENTS &amp; INTEREST EARNINGS</b>		<b>\$40,829,735.19</b>	<b>\$40,829,735.19</b>	<b>\$40,829,735.19</b>	<b>\$40,829,735.19</b>	<b>\$5,394.21</b>	<b>\$63,748.34</b>
<b>TEXPOOL HIGHEST BALANCE 02/10/2021:</b>							
GENERAL OPERATING FUND		\$32,028,010.78					
FOOD SERVICE		\$409,410.61					
INTEREST & SINKING FUND		\$2,802,566.56					
BOND CONSTRUCTION		\$74.50					
WORKER'S COMPENSATION		\$561,353.20					
MAINTENANCE TAX NOTE		\$0.00					
<b>TOTAL</b>		<b>\$35,801,415.65</b>					
			33				

**Wichita Falls ISD**  
Property Tax Collections Report  
March 31, 2021

This statement is compiled from the tax collections monthly statement for the month of March 2021 submitted to us by the Wichita County Tax Assessor-Collector, Tommy Smyth.

This statement shows total collections for the month. The breakdown is as follows:

**Maintenance & Operations**

<u>Original Levy</u>	<u>Adjustments</u>	<u>Adjusted Levy</u>		Current Month Collections	YTD Collected	Budget
\$ 46,216,106	\$ (179,835.76)	\$ 1,582,389.68	current			
\$ 1,886,065	\$ (85,593.91)	\$ 1,513,761.61	prior years			
Current Year				\$ 940,083.56	44,453,880.75	\$ 45,413,696
Prior Years				32,055.10	770,933.54	781,326
Penalty, Interest, & Misc Fees Collected				90,419.54	401,990.05	491,807
Refunds				(54,193.59)	(179,942.45)	
Adjustments				(63,246.99)	(235,518.62)	
Totals				\$ 945,117.62	45,211,343.27	\$ 46,686,829.00
Uncollected Levy					<b>3,096,152.77</b>	

**Interest & Sinking**

<u>Original Levy</u>	<u>Adjustments</u>	<u>Adjusted Levy</u>				
\$ 8,608,132	\$ (33,493.74)	\$ 294,736.64	current			
\$ 302,980	\$ (15,941.38)	\$ 236,116.35	prior years			
Current Year				\$ 175,097.92	8,279,901.98	\$ 8,090,273
Prior Years				5,690.18	139,054.41	115,767
Penalty, Interest, & Misc Fees Collected				15,840.02	56,576.04	61,319
Refunds				(10,063.67)	(33,094.93)	
Adjustments				(11,779.09)	(50,713.59)	
Totals				\$ 174,785.36	8,391,723.91	\$ 8,267,359.00
Uncollected Levy					<b>530,852.97</b>	



# Wichita County

Print Date: 4/1/2021 7:53:37AM

## YEAR-TO-DATE SUMMARY PART C

Tax Year = 2020 AND Year End Date = 03/31/2021 AND Month Range from 03/01/2021 to 03/31/2021 and Tax Units = {multiple} AND Date Type = 1

### 002 - WICHITA FALLS I.S.D.

#### CURRENT YEAR INFORMATION

Start Financial Year 10/01/2020

Start Value	Start Exemption	Start Taxable	Rate	Calc Start Levy	Actual Start Levy	Start Frozen Loss	Start + Frozen
7,024,962,751	2,072,747,076	4,952,215,675	1.146400	56,772,200.50	54,824,238.55	1,947,962.38	56,772,200.93
Adjusted Value	Adjusted Exemption	Adj Taxable	Rate	Calc Adj Levy	Actual Current Levy	Adj Frozen Loss	Act Levy + Act Frozen
7,021,554,350	2,085,268,542	4,936,285,808	1.146400	56,589,580.50	54,610,909.05	1,976,617.10	56,587,526.15
Start Value	Net Value Adj	Start Value + Net Value Adj			Actual Current Value	Other Loss	
7,024,962,751	(3,408,401)	7,021,554,350			7,021,554,350	0.00	
Start Exemption	Net Exmp Adj	Start Exemp + Net Exmp Adj			Actual Current Exemption		
2,072,747,076	12,521,466	2,085,268,542			2,085,268,542		

YEAR	NET START BALANCE	NET MTD ADJ	NET YTD ADJ	NET MTD PAID	NET YTD PAID	CALC BALANCE AS OF 03/31/2021	REFUNDS DUE	COL %
1975	53.03	0.00	0.00	0.00	0.00	53.03	0.00	0.00
1976	9.70	0.00	0.00	0.00	0.00	9.70	0.00	0.00
1977	46.70	0.00	0.00	0.00	0.00	46.70	0.00	0.00
1978	46.70	0.00	0.00	0.00	0.00	46.70	0.00	0.00
1979	155.82	0.00	0.00	0.00	0.00	155.82	0.00	0.00
1980	70.48	0.00	0.00	0.00	0.00	70.48	0.00	0.00
1981	223.19	0.00	0.00	0.00	0.00	223.19	0.00	0.00
1982	236.98	0.00	0.00	0.00	0.00	236.98	0.00	0.00
1983	425.71	0.00	0.00	0.00	0.06	425.65	0.00	0.01
1984	451.65	0.00	0.00	14.04	14.04	437.61	0.00	3.10
1985	1,416.38	0.00	0.00	0.00	0.00	1,416.38	0.00	0.00
1986	1,463.31	0.00	0.00	0.00	0.00	1,463.31	0.00	0.00
1987	1,289.06	0.00	0.00	0.00	0.00	1,289.06	0.00	0.00
1988	1,093.61	0.00	0.00	0.00	0.00	1,093.61	0.00	0.00
1989	1,637.53	0.00	0.00	0.00	33.57	1,603.96	0.00	2.05
1990	1,872.35	0.00	0.00	0.00	0.00	1,872.35	0.00	0.00
1991	733.86	0.00	0.00	0.00	0.00	733.86	0.00	0.00
1992	678.91	0.00	0.00	0.00	17.28	661.63	0.00	2.54
1993	3,525.91	0.00	0.00	16.49	43.12	3,482.79	0.00	1.22
1994	4,196.30	0.00	0.00	0.00	0.00	4,196.30	0.00	0.00
1995	4,779.65	0.00	0.00	0.00	10.88	4,768.77	0.00	0.22
1996	3,384.65	0.00	0.00	0.00	217.46	3,167.19	(0.08)	6.42
1997	4,236.23	0.00	0.00	31.93	31.93	4,204.30	0.00	0.75
1998	5,498.75	0.00	0.00	3.44	3.44	5,495.31	0.00	0.06
1999	6,632.23	0.00	(27.57)	0.00	231.21	6,373.45	0.00	3.50
2000	8,782.13	(770.21)	(830.21)	38.82	1,043.62	6,908.30	(204.00)	13.12
2001	6,909.36	0.00	(60.00)	0.00	946.49	5,902.87	0.00	13.81

\* = This year and prior years



# Wichita County

Print Date: 4/1/2021 7:53:37AM

## YEAR-TO-DATE SUMMARY PART C

Tax Year = 2020 AND Year End Date = 03/31/2021 AND Month Range from 03/01/2021 to 03/31/2021 and Tax Units = {multiple} AND Date Type = 1

YEAR	NET START BALANCE	NET MTD ADJ	NET YTD ADJ	NET MTD PAID	NET YTD PAID	CALC BALANCE AS OF 03/31/2021	REFUNDS DUE	COL %
2002	8,194.57	0.00	(84.09)	0.00	1,015.32	7,095.16	(0.01)	12.51
2003	12,175.79	0.00	(84.09)	3.41	1,048.37	11,043.33	(0.01)	8.67
2004	19,604.22	(15.64)	(99.73)	0.00	1,095.38	18,409.11	0.00	5.61
2005	26,006.20	(15.64)	(99.75)	0.00	715.36	25,191.09	0.00	2.76
2006	23,757.99	(13.94)	(88.90)	0.00	135.10	23,533.99	0.00	0.57
2007	22,550.10	(11.89)	(150.37)	0.00	111.77	22,287.96	0.00	0.49
2008	25,758.13	(11.99)	(498.99)	0.00	139.46	25,119.68	0.00	0.55
2009	37,989.40	(12.00)	(460.02)	8.02	391.54	37,137.84	0.00	1.04
2010	50,564.73	(16,255.57)	(16,703.59)	23.58	655.53	33,205.61	0.00	1.93
2011	47,386.16	(22.17)	(133.84)	101.51	1,430.83	45,821.49	0.00	3.02
2012	62,033.69	(24.20)	(136.33)	390.56	2,351.89	59,545.47	0.00	3.79
2013	80,356.02	(83.21)	(192.60)	901.55	2,866.56	77,296.86	0.00	3.57
2014	91,674.64	(38.59)	(133.83)	845.50	4,414.09	87,126.72	0.00	4.82
2015	99,331.46	(48.77)	(167.72)	694.51	6,873.27	92,290.47	0.00	6.93
2016	145,367.54	(36.47)	(252.70)	1,409.16	14,757.91	130,356.93	0.00	10.16
2017	209,469.13	(149.25)	(509.12)	5,329.92	36,119.20	172,840.81	0.00	17.28
2018	402,164.44	(546.52)	(19,387.88)	11,687.19	63,608.25	319,168.31	0.00	16.61
2019	764,812.13	(17,181.17)	(61,433.97)	16,245.65	197,308.78	506,069.38	0.00	28.05
2020	54,824,238.55	(39,788.85)	(213,329.50)	1,115,181.48	52,733,782.73	1,877,126.32	(286.60)	96.56
<b>TOTAL</b>	<b>57,013,285.07</b>	<b>(75,026.08)</b>	<b>(314,864.80)</b>	<b>1,152,926.76</b>	<b>53,071,414.44</b>	<b>3,627,005.83</b>	<b>(490.70)</b>	



WICHITA FALLS INDEPENDENT SCHOOL DISTRICT  
PROJECTED REVENUE YEAR TO DATE COMPARISON  
March 31, 2021

		2019-2020	2020-2021			2020-2021	
						YEAR TO DATE	PERCENT
		ACTUAL	BUDGET	PROJECTED	DIFFERENCE	ACTUAL	COLLECTED
<b>Local Revenues</b>							
5711	Current year tax levy	43,610,417	\$ 45,413,696	\$ 45,413,696	\$ -	\$ 44,388,845	98%
5712	Taxes-delinquent	795,223	781,326	781,326	-	765,980	98%
5719	Tax penalties & interest	480,328	491,807	491,807	-	395,818	80%
5735	Summer School Tuition	580	7,450	7,450	-	-	0%
5739	Tuition & Fees	37,242	30,000	30,000	-	9,030	30%
5742	Interest income	535,720	175,000	175,000	-	61,173	35%
5743	Facilities rental	149,161	130,000	130,000	-	94,197	72%
5744	Gifts and local grants	32,681	30,000	30,000	-	-	0%
5745	Insurance Proceeds	986	-	-	-	-	0%
5749	Miscellaneous revenues	151,889	147,500	147,500	-	865,459	587%
5755	Enterprising Revenue	14,130	10,000	10,000	-	5,931	59%
	<b>Local revenues to date before Athletics</b>	<b>45,808,357</b>	<b>47,216,779</b>	<b>47,216,779</b>	<b>-</b>	<b>46,586,433</b>	<b>99%</b>
5752	Scoreboard Fund	-	19,000	19,000	-	9,633	51%
5752	Athletics Fund ticket sales	293,124	350,000	350,000	-	200,897	57%
	<b>Total local revenues to date</b>	<b>46,101,481</b>	<b>47,585,779</b>	<b>47,585,779</b>	<b>-</b>	<b>46,796,963</b>	<b>98%</b>
<b>State Revenues</b>							
5811	Available School Fund	4,135,544	5,189,564	5,189,564	-	3,081,566.00	59%
5812	Foundation entitlements	69,767,407	67,522,291	67,522,291	36,791,779	30,730,512.00	46%
5819	Other Foundation School Programs	180,979	-	-	-	-	0%
5820	Other State Program Revenue	-	-	-	-	-	0%
5826	PreK Supplement	-	-	-	-	-	0%
5829	High School Allotment	170,642	-	-	-	-	0%
5829	Misc. state programs	-	-	-	-	-	0%
5831	TRS On-behalf	6,598,590	6,246,758	6,246,758	-	5,113,620	82%
	<b>Total state revenues to date</b>	<b>80,853,162</b>	<b>78,958,613</b>	<b>78,958,613</b>	<b>36,791,779</b>	<b>38,925,698</b>	<b>49%</b>
<b>Federal Revenues</b>							
5941	Impact Aid	202,582	155,000	155,000	-	151,287	98%
5946	ROTC salary reimbursement	282,764	170,000	170,000	-	140,598	83%
5931	SHARS Revenue	3,286,730	1,804,002	1,804,002	-	2,024,280	112%
5919	E-rate funding	110,474	300,000	300,000	-	-	0%
5929	After School Snack Program	179,374	110,000	110,000	-	31,034	28%
	<b>Total federal revenues to date</b>	<b>4,061,924</b>	<b>2,539,002</b>	<b>2,539,002</b>	<b>-</b>	<b>2,347,199</b>	<b>92%</b>
<b>Non-Operating Resources</b>							
7912	Sale of assets	32,875	50,000	50,000	-	24,397	49%
7914	Loan Proceeds	-	-	-	-	-	0%
7915	Transfer from Other Funds	413,000	280,202	280,202	-	-	0%
	<b>Total non-operating resources</b>	<b>445,875</b>	<b>330,202</b>	<b>330,202</b>	<b>-</b>	<b>24,397</b>	<b>7%</b>
<b>GRAND TOTAL - GENERAL FUND</b>		<b>\$ 131,462,442</b>	<b>\$ 129,413,596</b>	<b>\$ 129,413,596</b>	<b>\$ 36,791,779</b>	<b>\$ 88,094,257</b>	<b>68%</b>
	<b>A</b> Projected FSP Payment/Due from State				<b>\$ 36,791,779</b>		
Based on following assumptions:		<b>Attendance Projections</b>	<b>Budgeted</b>	<b>5th 6 Weeks Attendance</b>	<b>TEA Hold Harmless 2020-21</b>	<b>WFISD Actual Attendance Difference</b>	<b>TEA Hold Harmless Difference</b>
	Refined ADA-(ADA FTE Report-4th 6 weeks)	13,534.080	12,924.386	12,243.466	12,886.133	(680.920)	(38.253)
	Regular ADA-(ADA FTE Report- 4th 6 weeks)	12,324.310	11,772.595	11,103.263	11,756.503	(669.332)	(16.092)
	Special Education FTEs	388.036	400.280	444.341	393.500	44.061	(6.780)
	Career & Tech FTEs	821.734	751.511	695.862	736.130	(55.649)	(15.381)
	Weighted ADA (Summary of Finance April 9, 2021)	18,140.179	17,661.538	16,708.893		(952.645)	-
	Compensatory Enrollment	8,992.000	8,992.000	8,888.000		(104.000)	(104.000)

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**May 17, 2021**

<b>Agenda Item:</b>	RFP #21-24 Exclusive Athletic Uniforms Agreement
<b>Administrator Responsible:</b>	Tim Sherrod, Chief Financial Officer
<b>Attachments:</b>	None
<input checked="" type="checkbox"/> Action Needed <input type="checkbox"/> Future Action <input type="checkbox"/> Information <input type="checkbox"/> Report	

**Administrative Recommendation:**

That the Wichita Falls Independent School District Board of Trustees accepts the recommendation to award the Exclusive Athletic Uniform Contract RFP #21-24 for four (4) years beginning July 1, 2021, and ending June 30, 2025, with optional three (3) two-year renewals, for a maximum of ten (10) years upon mutual written agreement of WFISD and Vendor, for all district team sports uniforms to Athletic Supply (Adidas) as submitted by Tim Sherrod, Chief Financial Officer, and as recommended by Michael S. Kuhrt, Superintendent of Schools.

**Explanation:**

The solicitation was advertised twice in the Times Record News and provided on the Public Purchase website. Twenty-six (26) vendors downloaded the RFP documents and three (3) submissions were received. Scot Hafley, Athletic Director, Grant Freeman, WFHS Head Football Coach, Rosemary Rivera, Athletics Secretary, Brady Woolsey, Executive Director of Operations, Lauren Zotz, Director of Purchasing and Susan Fisher, Purchasing Specialist I evaluated the submissions. The Athletic Supplies’ Adidas submission achieved the highest ranking and is selected for offering the best overall value to the district for athletic uniforms (including footwear). Athletic and PE equipment and other related supplies are **not** included in this contract.

Vendor	City, ST	Final Scoring
Athletic Supplies – Adidas	Dallas, Texas	93.44
Athletic Supplies – Under Armour	Dallas, Texas	91.77
BSN Sports – Nike	Dallas, Texas	66.83

**Fiscal Note:**

This purchase is funded by the Athletics budget. Awards exceeding \$100,000 and multi-year contracts require BOT approval per policy CH (Local).

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**May 17, 2021**

<b>Agenda Item:</b>	RFP# 21-26 Student Transportation		
<b>Administrator Responsible:</b>	Tim Sherrod, Chief Financial Officer		
<b>Attachments:</b>	None		
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Information	<input type="checkbox"/> Report

**Administrative Recommendation:**

That the Wichita Falls Independent School District Board of Trustees accepts the recommendation to award the Student Transportation Services RFP #21-26 to Durham School Services, L.P. for three (3) years beginning July 1, 2021, and ending June 30, 2024, with optional two (2) 1-year renewals, for a maximum of five (5) years as submitted by Tim Sherrod, Chief Financial Officer, and as recommended by Michael S. Kuhrt, Superintendent of Schools.

**Explanation:**

The RFP was posted on Public Purchase and advertised twice in the Times Record News. The Public Purchase posting was accessed by thirty-five (35) vendors with two (2) vendors delivering bid submissions. The Evaluation Committee for this RFP consists of: Tim Sherrod, Chief Financial Officer, Brady Woolsey, Executive Director of Operations, Lauren Zotz, Director of Purchasing, Susan Fisher, Purchasing Specialist I, Scot Hafley, Athletic Director, Summer Bynum, Principal, McNiel Middle School, Angela Rooney, Principal, Booker T. Washington Elementary School, and Dr. Cody Blair, Principal, Rider High School.

National Express, LLC (dba Durham School Services, L.P.) submitted a proposal of \$2,468,976.28 annually. Student Transportation of America (dba GoldStar Transit, Inc.) submitted a proposal of \$2,844,559.49 annually. Awarding the bid to Durham School Services, L.P. will potentially save the district \$375,583.21 annually based off the current home to school routes.

**Fiscal Note:**

Home to School routes are paid from the General Fund and Special Education budgets based on the number of students participating. Extracurricular costs are paid from their associated campus or athletic budget.

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**May 17, 2021**

<b>Agenda Item:</b>	RFP # 21-28 Purchase of Four (4) New Buses
<b>Administrator Responsible:</b>	Tim Sherrod, Chief Financial Officer
<b>Attachments:</b>	None
<input checked="" type="checkbox"/> Action Needed <input type="checkbox"/> Future Action <input type="checkbox"/> Presentation <input type="checkbox"/> Report	

**Administrative Recommendation:**

That the Wichita Falls Independent School District Board of Trustees award RFP #21-28 for the purchase of four (4) new school buses for the total amount of \$302,706.74 as submitted by Tim Sherrod, Chief Financial Officer and as recommended by Michael S. Kuhrt, Superintendent of Schools.

**Explanation:**

The RFP was posted on Public Purchase and advertised twice in the Times Record News. The Public Purchase posting was accessed by twenty-one (21) vendors with three (3) vendors submitting valid responses. The Evaluation Committee consists of Tim Sherrod, Chief Financial Officer, Brady Woolsey, Executive Director of Operations, Jennifer Lee, Purchasing Specialist II and Lauren Zotz, Director of Purchasing. Pricing was valued at 65% of the total score.

The committee recommends awarding the purchase of one (1) 24-Passenger Activity Bus and one (1) 14-Passenger Activity Bus to Alliance Bus Group. The committee also recommends awarding one (1) 48/32 Passenger Conventional Bus and one (1) 53-Passenger Conventional Bus to Thomas Bus. Splitting the purchases saves the District \$9,093.26. The results are as follows (awarded bids are highlighted):

Bus Description	Alliance Bus Group Price	Alliance Bus Group Score	Rush Bus Centers Price	Rush Truck Ctrs Score	Thomas Bus Texas Price	Thomas Bus Texas Score
	Lewisville, Texas		San Antonio, Texas		Houston, Texas	
24-Passenger Activity Bus	\$ 52,692.42	93.75	\$ 63,629.00	91.33	\$ 57,400.00	93.92
14-Passenger Activity Bus	\$ 51,564.32	93.75	\$ 59,059.00	89.26	\$ 55,950.00	94.15
48/32 Passenger Conventional Bus	No Bid	n/a	\$ 99,201.00	97.16	\$ 98,675.00	99.25
53-Passenger Conventional Bus	No Bid	n/a	\$ 99,826.00	97.47	\$ 99,775.00	99.25

**Fiscal Note:**

This purchase will be part of the 2021-2022 budget presented to the BOT for approval. This purchase exceeds \$100,000 which requires the Board of Trustees approval per Policy CH Local.

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**May 17, 2021**

<b>Agenda Item:</b>	ABM Service Agreement		
<b>Administrator Responsible:</b>	Tim Sherrod, Chief Financial Officer		
<b>Attachments:</b>	Service Agreement		
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

**Administrative Recommendation:**

That the Wichita Falls Independent School District Board of Trustees approve a two (2) year and one (1) month service agreement with ABM Texas General Services, Inc. (ABM) for the School Year 2022-2023 as submitted by Tim Sherrod, Chief Financial Officer, and as recommended by Michael S. Kuhrt, Superintendent of Schools.

**Explanation:**

The service agreement would start June 1, 2021 and end on June 30, 2023 and will be purchased through Region 7 purchasing cooperative for custodial services for the district. This agreement allows for a cancellation by issuing a 30-day written notification initiated by either party

ABM agrees to reimburse Wichita Falls Independent School District (WFISD) for the annual cost of the Region 7 purchasing cooperative estimated at \$7,448 per year. ABM also agrees to pay \$1,000 a month for the rental fee of office space to WFISD billed annually by WFISD.

The Pricing and payment schedule are displayed in Exhibit B as the following:

- Annual Price: \$3,516,916
- Monthly Price: \$293,076
- Price per square footage: \$1.4639
- Cleanable square footage: 2,402,445 (Each facility listed on Exhibit A)

**Fiscal Note:**

This award exceeds \$100,000 which requires the Board of Trustees approval per policy, CH Local. The cost of this contract is budgeted in the maintenance budget for the 2021-22 fiscal year.





## SERVICE AGREEMENT

This Service Agreement (the "Agreement") is made June 1, 2021 between **ABM Texas General Services, Inc.**, a Delaware corporation ("ABM"), and **Wichita Falls Independent School District**, a public school district and political subdivision of the State of Texas ("Client" or "District").

1. **Services.** ABM will provide services to Client or its agent at the location(s) listed on the attached **Exhibit A** and according to the specifications in **Exhibit B** (the "Services"). ABM may perform the Services by any reasonable means. All school building and its appurtenances listed in **Exhibit A** shall be maintained in a sanitary manner and in compliance with Board policies. ABM and all full-time building custodians or janitors shall know the fundamentals of safety and school sanitation. Texas Health and Safety Code Section 341.065. No smoking or use of any tobacco products is permitted on Client's property.
2. **Term.** This Agreement shall be in effect commencing **June 1, 2021 – June 30, 2023** and shall continue thereafter for successive periods of twelve months, subject to any termination pursuant to the terms and conditions of this Agreement.
3. **Termination.** If Client is dissatisfied with the quality of the Services, Client may inform ABM in writing of the specific areas of dissatisfaction, and if ABM shall fail to substantially correct the deficiencies within 30 days, Client may then terminate this Agreement by thirty (30) days' written notice to ABM. Either party may terminate this Agreement by providing thirty (30) days' written notice to the other party. In the event of an unpaid undisputed invoice by Client, ABM shall notify Client in writing of the non-payment, and if Client fails to pay the undisputed amount within 30 days, ABM may then terminate this Agreement. Upon termination, Client will pay amounts due to ABM for the services performed by ABM prior to the date of termination. All property and equipment furnished by ABM under this Agreement shall remain ABM's property. Upon the expiration of termination of this Agreement, ABM shall have 30 days to remove its property and equipment from Client's premises.
4. **Price.** Client agrees to pay ABM monthly for the Services rendered in accordance with the schedule attached as **Exhibit C**. If Client requires issuance of a Purchase Order Number ("PO") in order for ABM to submit an invoice, Client shall provide ABM with a PO promptly upon Contract execution and shall provide ABM thirty (30) days written notice in advance of any change or update to an existing PO. Any PO issued by Client shall note the location listed above and all new, updated and PO renewals must be sent to [PO\\_Update@abm.com](mailto:PO_Update@abm.com) and the local ABM point of contact. Invoices shall be distributed monthly by ABM in PDF format via an automated email process unless other arrangements are agreed to in writing by the parties. Payment shall be due within thirty (30) days from the earlier of the date of Client's receipt of the invoice or the last day of each month for which the Services were performed. All payments and payment disputes shall be governed by Texas Government Code Chapter 2251. A late charge of the lesser of (a) 1.5% per month or (b) the maximum rate permitted by law, shall be paid by Client to ABM on any past due payment not received within fifteen (15) days after the payment due date. The price is based upon the service area and frequency of the Services in the attached specifications. If there is any change in either the service area or frequency of the Services, Client and ABM agree to negotiate a reasonable price adjustment. ABM shall maintain complete and accurate records of all amounts billed to Client and payments made by Client in accordance with generally accepted accounting practices. ABM shall retain such records for a period of four (4) years from the date of ABM's receipt of payment. ABM agrees to provide Client with reasonable supporting documentation concerning any disputed amount upon Client's request.
5. **Adjustments for Wages and Fringe Benefits.** The attached price schedule is based on present wages and fringe benefits. If such wages or fringe benefits increase above those in effect on the date of this Agreement due to a change in the applicable federal or state law or regulations, ABM shall notify Client in writing of such increases. Client may either terminate this Agreement or may agree to a proportionate increase in the price.
6. **Adjustments for CPI.** At the end of each twelve (12) month period during the Term of this Agreement, the price shall be increased by the greater of: (a) three percent (3%), or (b) a percentage equal to the percentage increase in the Consumer Price Index for All Urban Consumers (CPI-U) during the twelve (12) month period immediately prior to the first



day of the then current annual period; provided, however, that the percentage of increase in the price determined under this provision shall never exceed five percent (5%) in any twelve (12) month period.

**7. Extraordinary Cost Changes.** If any extraordinary event affects ABM's costs, upon written notice by one party to the other party, the parties agree to attempt to negotiate a reasonable adjustment. Such extraordinary events shall include armed hostilities, riots, strikes, picketing, boycott, acts of God, epidemics, and other events not reasonably foreseeable by that party. However, such extraordinary events shall not include the current COVID-19 pandemic.

**8. Equipment.** In event that this Agreement is cancelled or terminated by Client prior to the expiration of its then current term, without cause, Client shall pay ABM within thirty (30) days after receipt of an itemized invoice from ABM for any undisputed unamortized costs of any equipment purchased by ABM for use at the Client's locations. The amortization period shall be based on the date that the equipment was put into service.

**9. Holidays.** ABM is not obligated to perform the Services on the following holidays: New Year's Day, Memorial Day, 4<sup>th</sup> of July, Labor Day, Thanksgiving Day, Christmas Day. Services on these holidays, when requested by Client, shall be charged on an over-time basis. A holiday on the sixth or seventh day of the work week shall be subject to additional charge of a full day at straight time if wages are required to be paid for that day.

**10. Indemnification.** ABM must take all commercially reasonable precautions necessary for the safety and prevention of damage to Client's property and for the safety of and prevention of injury to persons, including Client's employees, students, or third parties on Client's property. ABM SHALL INDEMNIFY, DEFEND AND HOLD HARMLESS CLIENT FROM LOSS, LIABILITY, COST, OR EXPENSE (INCLUDING REASONABLE ATTORNEYS' FEES) FOR BODILY INJURY, DEATH, AND PROPERTY DAMAGE (HEREINAFTER, REFERRED TO AS "CLAIMS") BUT ONLY TO THE EXTENT SAME ARE CAUSED BY THE NEGLIGENCE, MISCONDUCT, OR OTHER FAULT OF ABM, ITS SUBCONTRACTORS, AGENTS, AND EMPLOYEES, AND WHICH ARISE OUT OF SERVICES PERFORMED UNDER THIS AGREEMENT. The foregoing provision shall only benefit Client if Client notifies ABM promptly in writing of such Claim of same being reported to Client or its representative. Notwithstanding the foregoing, if ABM is required by Client to clean or wax floors when the floors are being used by employees, customers, tenants, or visitors, ABM shall not be responsible for any Claim in connection therewith. ABM shall not be liable for disposal of documents or valuable items left on floors. Client agrees to keep its facilities in a safe condition and in conformance with applicable federal, state, and local laws, ordinances, and regulations.

**11. Limitation of Liability.** As the Services set forth on Exhibit B include Disinfecting and/or Sanitizing Services, ABM and Client agree that the Disinfecting and/or Sanitizing Services are designed to create a visually clean environment and reduce but not eliminate the risks of spreading infectious disease and viruses. The Disinfecting and/or Sanitizing Services will align with the most current laws, regulations, recommendations and guidelines on environmental cleaning published by relevant agencies, public health and occupational safety organizations, but there is no guarantee that the Disinfecting and/or Sanitizing Services or any cleaning services will completely eliminate the risks of spreading infectious disease and viruses. Therefore, ABM and Client agree that ABM shall have no obligation to defend Client against any Claims arising out of, alleging, or resulting from exposure to communicable disease or pathogens causing any such disease, unless caused by the negligence or willful misconduct of ABM (each, an "Exposure Claim"). Further, ABM's indemnity obligation in connection with an Exposure Claim will be limited to loss or damage found by a court of competent jurisdiction to have been caused by the negligence or willful misconduct of ABM and in no event will ABM's indemnity obligations in connection with an Exposure Claim exceed \$1,000,000. The foregoing shall include, without limitation, all defense costs, settlements, and verdicts.

**The Disinfecting and/or Sanitizing Services are provided as is, where is, and for commercial and school use only without any representation or warranty of effectiveness or success. Except as expressly provided in this Agreement, there are no other warranties or conditions, express or implied, including without limitation those of merchantability, or fitness for a particular purpose. ABM expressly disclaims any representations or warranties made by the manufacturers or distributors of any cleaning products or equipment used by ABM to perform the Disinfecting and/or Sanitizing Services. ABM shall notify Client in writing of the selected cleaning products and equipment to be used and Client assumes all responsibility for determining whether the Disinfecting and/or Sanitizing Services and selected cleaning products and equipment are sufficient for Client's desired purposes.**



Except as may be owed to a third party under ABM's indemnification obligations, neither ABM nor Client, or their respective owners, officers, directors, employees, agents, or affiliates, shall be liable one to the other whether under contract, statute, tort (including negligence) or otherwise, for any indirect, exemplary, unforeseeable, loss of profits, loss of use, punitive or consequential, incidental, or special damages, even if that party is notified in advance of such possibility, regardless of the form of the claim or action.

**12. Insurance and Taxes.** ABM agrees to maintain in full force and effect during the term of this Agreement the following insurance coverage for the work performed for Client under this Agreement:

- a. Commercial General Liability insurance with limits for bodily injury and property damage of not less than \$1,000,000 per occurrence, \$2,000,000 general aggregate.
- b. Commercial Automobile Liability insurance with limits of liability for bodily injury and property damage of not less than \$1,000,000 per occurrence.
- c. Workers Compensation insurance with statutory limits and with an Employers Liability Coverage of at least \$500,000.
- d. Sexual Misconduct & Molestation Liability insurance with limits of \$3,000,000 per victim.
- e. Employee Dishonesty/Fidelity insurance with limits of \$2,000,000 each occurrence.
- f. Excess or Umbrella Liability insurance on a follow-form basis with respect to the Commercial General Liability, Employers' Liability, Commercial Automobile Liability, and Sexual Misconduct & Molestation Liability of not less than \$5,000,000 per occurrence, \$5,000,000 general aggregate.

ABM has the right to be self-insured where permitted by state law or to provide such coverage subject to a deductible or self-insured retention. Prior to the start of services and thereafter upon request by Client, ABM will provide Client with a certificate of insurance describing the coverage provided in accordance with these provisions and include Client as an additional insured. ABM shall be responsible for paying all payroll-based taxes affecting its employees. Client is exempt from taxes and will provide a certificate of exemption upon request.

**13. Independent Contractor.** ABM is an independent contractor and all persons employed to furnish the Services hereunder are employees of ABM and not of Client. The employees performing the Services for ABM will be employees of ABM, and ABM will pay for all wages, benefits, expenses, federal, and state payroll taxes and any similar tax relating to such employees; and will provide uniforms and badges in accordance with ABM's established standards.

**14. Employees.** ABM agrees that services shall be performed by qualified, responsible, trained employees. Upon written request by Client, ABM will remove from service any employee assigned to Client's premises who has engaged in improper conduct, including without limitation, a breach of Client policies or failure to perform the duties herein, provided such request is in accordance with applicable laws. ABM shall supervise its employees through ABM's designated personnel. Any individuals who will provide services under this Agreement on behalf of ABM shall have successfully passed a criminal background check in accordance with the requirements of Texas Education Code Section 22.0834 and ABM shall provide certification to Client of compliance with this provision and that none of its covered employees have a disqualifying criminal history. ABM agrees that if it receives information that a covered employee is arrested or convicted for any of the disqualifying criminal history offenses, ABM will immediately remove the covered employee from Client's premises or other location where students are regularly present and notify Client within three (3) days of doing so. ABM understands that any failure to comply with this provision may be grounds for terminating this Agreement. ABM shall not discriminate against any employee or applicant for employment in violation of state or federal law. All employees must have the right to work in the United States of America.

**15. Keys.** ABM shall not be provided master keys to any property. Should access to a master key be required, Client will provide a key box or lock box for such master key(s) at the property. ABM shall promptly notify Client of the loss of theft of any keys to the property. Notwithstanding anything to the contrary in this Agreement, ABM shall not be responsible for any damages including, without limitation, any costs incurred in re-keying or changing locks caused by the loss or theft of such key(s).



**16. Use.** ABM shall not use Client's name, trademark, and/or logo in promotional materials, publicity releases, advertising, or any other similar publications or communications without prior written consent from Client.

**17. Notices.** Notices, requests, demands, etc., shall be written and delivered or mailed with postage prepaid.

to Client at:  
Wichita Falls ISD  
1104 Broad Street  
Wichita Falls, Texas 76301  
ATTN: Brady Woolsey, Exec. Dir. Of Operations

to ABM at:  
ABM Texas General Services, Inc.  
11651 Plano Rd. Suite 200  
Dallas, Texas 75243  
ATTN: Janet Kinney, Regional VP of Operations

With a copy to:  
Walsh Gallegos Trevino Russo & Kyle, PC  
Attn: Elisabeth Nelson  
PO Box 168046  
Irving, Texas 75016-8046

With a copy to:  
ABM Legal Department  
1350 Euclid Avenue, Suite 160  
Cleveland, OH 44115  
Attn: Assistant General Counsel  
[LegalNotice@abm.com](mailto:LegalNotice@abm.com)

**18. Assignment.** This Agreement may not be assigned by either party without the advance written consent of the other party. However, consent shall not be required in the event ABM assigns this Agreement to an affiliate (any legal entity that, directly or indirectly, (i) is owned and/or controlled by, (ii) owns and/or controls, or (iii) is under common ownership and/or control with ABM), in which case written notice shall be provided to Client.

**19. Force Majeure.** "Force Majeure" shall mean acts of God; strikes, lockouts, or other industrial disturbances; acts of the public enemy; laws, rules, regulations, or orders of the any applicable court or governmental authority; insurrections; riots; epidemics (other than the current COVID-19 pandemic); landslides; lightning; earthquakes; fires; hurricanes; storms; floods; washouts; restraint of government and people; civil disturbances; explosions; unavoidable breakage or accidents to machinery, equipment, or plants; and any other events which, whether similar to those enumerated or otherwise, are not reasonably within the control of the party affected. In the event either party is rendered unable, wholly or in part, by Force Majeure to carry out its obligations under this Agreement, then the obligations of such party, to the extent affected by such Force Majeure and to the extent that due diligence is being used to resume performance at the earliest practical time, shall be suspended during the continuance of any inability so caused to the extent provided, but for no longer period. Any time that a party intends to rely on Force Majeure to suspend obligations, such party shall notify the other party in writing as soon as reasonably possible, setting forth the particulars of the situation. Notice shall then be given when the effect of the Force Majeure event has ceased.

**20. Miscellaneous.** Pursuant to Texas Government Code Chapter 2271, if this Agreement is valued at \$100,000 or more and if ABM has at least ten (10) full time employees, then ABM, by its execution of this Agreement represents and warrants to Client that ABM does not boycott Israel and will not boycott Israel during the term of this Agreement. This section does not apply to a sole proprietorship. ABM affirms that it is not a foreign terrorist organization as identified on the list prepared and maintained by the Texas Comptroller of Public Accounts. If ABM has misrepresented its inclusion on the Comptroller's list such omission or misrepresentation will void this Agreement. By entering into this Agreement, nothing contained herein is intended to waive any governmental immunity available to Client by law. The requirements of Subchapter J, Chapter 552, Government Code, may apply to this contract and AMB agrees that the contract can be terminated if ABM knowingly or intentionally fails to comply with a requirement of that subchapter.

**21. Choice of Law; Venue.** This Agreement shall be governed by the laws of the State of Texas. Venue for any dispute hereunder shall be in Wichita County, Texas.

**22. Entire Agreement.** This Agreement contains the entire agreement between the parties. All prior negotiations between the parties are merged in this Agreement, and there are no understandings or agreements other than those



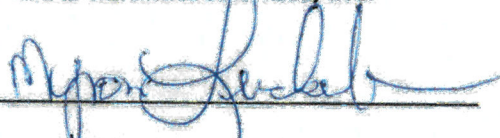
incorporated herein. This Agreement may not be modified except by written instrument signed by both parties. In the event of conflict between any of the foregoing provisions of this Agreement and any other contract, purchase order, agreement, request for proposal, or specification between the parties, this Agreement shall be controlling. This Agreement shall inure to and bind the successors, assigns, agents and representatives of the parties.

**IN WITNESS WHEREOF**, the parties hereto have executed this Agreement as of the date first written above.

**WICHITA FALL INDEPENDENT SCHOOL DISTRICT**

**ABM TEXAS GENERAL SERVICES, INC.**

By: \_\_\_\_\_

By:  \_\_\_\_\_

Name: \_\_\_\_\_

Name: Myron Luckenbach

Title: \_\_\_\_\_

Title: Senior Vice President - Operations

Date: \_\_\_\_\_

Date: April 15, 2021

**Exhibit A**  
**Service Locations**

**SCHOOL BUILDINGS AND SUPPORT SITES TO BE SERVICED BY ABM**  
**AND CLEANABLE SQUARE FOOTAGE**

<u>School/Site</u>	<u>SF</u>
Brook Village	24,325
Burgess	56,071
Crockett	54,339
Cunningham	62,806
Fain	64,111
Farris	25,296
Fowler	51,625
Franklin	49,164
Haynes	38,572
Jefferson	64,366
Lamar	37,367
Milam	61,106
Scotland Park	68,012
Shepperd	46,135
Southern Hills	64,446
Washington	101,732
West	57,920
Zundy	99,870
Hirschi	205,520
Rider	235,219
Wichita Falls	345,998
Barwise	111,001
Kirby	102,230
McNiel	132,966
Carrigan	36,815
Education Center	92,354
Harrell Center	15,793
Maintenance	4,400
Food Service	2,606
N.W. Head Start	7,835
CEC	82,445

Total 2,402,445

**Exhibit B**  
**Scope of Work**

***\*See pages 7 and 8***



ATTACHMENT B-1 Elementary Schools

D: Daily	W: Weekly	2W: Twice Weekly	EOD: Every Other Day	3W: Three Times Weekly	M: Monthly	Q: Quarterly	SA: Semi-annually	A: Annually	AN: As Needed	Auditorium	Cafeteria	Classrooms	Fine Arts	Special Needs Area	Gyms/Field Houses/Locker Rooms	Library	Offices	Public/Com	Restrooms	Teachers Lounge/Workroom	Outside Policing
Vacuum carpeted floor	D									D				D		D					
Full Vacuum mats/rugs	D									D				D		D					
Spot clean carpets	D									D				D		D					
Hot water extract carpet (wall to wall)	SA									SA				M		SA				SA	
Spot clean upholstery	AN									AN				D		AN				AN	
Sweep/Dust mop hard surface floors	D									D				D		D				D	
Spot Mop hard surface floors	D									D				D		D				D	
Full mop/auto scrub hard surface floors	W									D				D		3W				D	
Burnish hard floors	Q									Q				Q		Q				Q	
Refinish hard surface floors	A									A				A		A				A	
Empty trash/replace liners	D/AN									D/AN				D/AN		D/AN				D/AN	
Empty recycling containers	2W									2W				2W		2W				2W	
Clean inside trash containers	M									M/AN				W		M				M	
Empty pencil sharpeners										D				D		D				D	
Clean whiteboards										W				W		W				W	
Clean and sanitize water fountains										D				D		D				D	
Spot clean glass, glass cases & counters	D									D				D		D				D	
Full clean glass/windows (interiors up to 10ft)	W									D				W		W				W	
Dust furniture, horizontal & vertical surfaces (up to 10ft.)	W									W				D		W				W	
Remove graffiti	D									D				D		D				D	
Report needed repairs to office staff	D									D				D		D				D	
Clean glass case glass & counters	W									W				W		W				W	
Clean and sanitize desktops/tabletops										5xD				D		D				D	
Detail clean lab tables										D				D		D				D	
Dust computer monitors										W				W		W				W	
Gum removal (interior items)	W									W				W		W				W	
Remove spider webs (up to 10 feet)	AN									AN				AN		AN				AN	
Dust HVAC vents (up to 10 feet)	Q									Q				Q		Q				Q	
Clean inside light fixtures (up to 10 feet)	A									A				A		A				A	
Clean mirrors										D				D		D				D	
Clean and disinfect wash bowls, sinks, counters, toilet bowls, urinals, partitions and walls										D				D		D				D	
Restock consumables (paper towels, toilet paper, soap)										D/AN				D/AN		D/AN				D/AN	
Scrub tiled and grout floors																				Q	
Spot clean walls	W									W				W		W				W	
Clean bleachers (including under and behind)	AN									AN				AN		AN				AN	

**Other Daily Duties:**  
 Disarm building and unlock entry doors as directed by the district and arm building when evening/night. Lock interior doors as directed by the district. Keep custodial closets locked.  
 Responsible for moving desks, chairs and tables for classrooms. Also, for event setups, tear-downs and clean-ups (Monday - Friday). Weekend and holiday custodial needs will be an extra charge.  
 Responsible for outside trash pickup and empty trash cans around perimeter of building to the curb at the street on each side of the school and to 100' if no street exists. These areas include parking lots and fence lines. Responsible for keeping flower beds and dumpster areas free of trash and debris.



ATTACHMENT B-2 Secondary Schools

D: Daily  
 M: Monthly  
 W: Weekly  
 Q: Quarterly  
 2W: Twice Weekly  
 SA: Semi-annually  
 EOD: Every Other Day  
 A: Annually  
 3W: Three Times Weekly  
 AN: As Needed

	Auditorium	Cafeteria	Classrooms	Fine Arts	Special Needs Area	Gyms/Field Houses/Locker Rooms	Library	Offices	Public/Com Mon Areas	Restrooms	Teachers Lounge/Workroom	Outside Policing
Vacuum carpeted floor	D		EOD		D	D	D		D		D	
Full Vacuum mats/rugs	D	D	EOD	D	D	D	D	D	D	D	D	
Spot clean carpets	D		AN	D	D	D	D	D	D	D	D	
Hot water extract carpet (wall to wall)	SA		SA		M		SA	SA	SA		SA	
Spot clean upholstery	AN		EOD		D		AN	AN	AN		AN	
Sweep/Dust mop hard surface floors	D	D	EOD	D	D	D	D	D	D	D	D	
Spot Mop hard surface floors	D	D	EOD	D	D	D	D	D	D	D	D	
Full mop/auto scrub hard surface floors	W	D	EOD	3W	D	3W	D	W	3W	D	D	
Burnish hard floors	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	
Refinish hard surface floors	A	A	A	A	A	A	A	A	A	A	A	
Empty trash/replace liners	D/AN	D/AN	D/AN	D/AN	D/AN	D/AN	D/AN	D/AN	D/AN	D/AN	D/AN	D/AN
Empty recycling containers	2W	2W	2W	2W	2W	2W	2W	2W	2W	2W	2W	
Clean inside trash containers	M	M	M/AN	M	W	M	M	M	M	M	M	
Empty pencil sharpeners		D	NA	D	D		D			D	D	
Clean whiteboards			W	W	W	W	W	W		W	W	
Clean and sanitize water fountains		D			D	D			D			
Spot clean glass, glass cases & counters	D	D	EOD	D	D	D	D	D	D	D	D	
Full clean glass/windows (interiors up to 10ft)	W	D	W	W	W	W	W	W	W	W	W	
Dust furniture, horizontal & vertical surfaces (up to 10ft.)	W	W	EOD	D	D	W	W	W	W	W	W	
Remove graffiti	D	D	D	D	D	D	D	D	D	D	D	
Report needed repairs to office staff	D	D	D	D	D	D	D	D	D	D	D	
Clean glass case glass & counters	W			W		W	W	W	W			
Clean and sanitize desktops/tabletops		5xD	EOD	D	D	D	D	D	D	D	D	
Detail clean lab tables			D	D								
Dust computer monitors			W	W	W	W	W	W	W			
Gum removal (interior items)	W	W	W	W	W	W	W	W	W	W	W	
Remove spider webs (up to 10 feet)	AN	AN	AN	AN	AN	AN	AN	AN	AN	AN	AN	AN
Dust HVAC vents (up to 10 feet)	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	
Clean inside light fixtures (up to 10 feet)	A	A	A	A	A	A	A	A	A	A	A	
Clean mirrors			D	D	D	D	D	D	D	D	D	
Clean and disinfect wash bowls, sinks, counters, toilet bowls, urinals, partitions and walls			D		D	D				D		
Restock consumables (paper towels, toilet paper, soap)		D/AN	D/AN	D/AN	D/AN	D/AN	D/AN	D/AN	D/AN	D/AN	D/AN	
Scrub tiled and grout floors												
Spot clean walls	W	W	W	W	W	W	W	W	W	W	W	
Clean bleachers (including under and behind)	AN			AN		AN						

**Other Daily Duties:**  
 Disarm building and unlock entry doors as directed by the district and lock and arm building when evening/night. Lock interior doors as directed by the district. Keep custodial closets locked.  
 Responsible for moving desks, chairs and tables for classrooms. Also, for event setups, tear-downs and clean-ups (Monday - Friday). Weekend and holiday custodial needs will be an extra charge.  
 Responsible for outside trash pickup and empty trash cans around perimeter of building to the curb at the street on each side of the school and to 100' if no street exists. These areas include parking lots and fence lines. Responsible for keeping flower beds and dumpster areas free of trash and debris.  
 Responsible for spreading approved de-icer on at entries into the building, student bus drop off spots and teacher entries into the building.



## Exhibit C

### Pricing and Payment of Schedule

Annual Price:	\$3,516,916.00
Monthly Price:	\$293,076.00
Price per square foot	\$1.4639
Cleanable square footage	2,402,445

Cost increase for any additional square footage will be determined by multiplying the increase of net cleanable square footage (90% of gross square footage) times the cost per square foot for that given year.

<b>TAG Labor for WFISD</b>	billable labor
Labor Rate	\$27.15

**Exhibit D**  
**Other Considerations**

**A. Management. ABM shall provide the following:**

a. Oversight. ABM shall oversee sound custodial program, including use of a system that will help align duties according to standard square footage ratios while taking into consideration the occupancy needs of District staff and students and specialized services required in areas prone to easily communicable and infectious agents (i.e. locker rooms) and areas housing medically fragile students or staff.

b. Maintain Adequate Staffing Levels. ABM shall provide efficient systems in hiring employees and substitutes to assure staffing and coverage of custodial needs of the Client at all times. ABM shall provide qualified substitutes to cover employee absenteeism and vacations.

c. Employment Related Obligations. With regard to ABM's employees subject to the services set forth in this agreement, ABM will perform all duties pertaining to new employment, and employee status whether it is termination or promotion, and all recommendations pertaining to these personnel. However, ABM agrees to notify the District of any employment or material scheduling changes which may affect service. ABM further agrees that, upon request of the District, it will remove from the District's premises or from employment any employee who, in the opinion of the District, is guilty of improper conduct or whose presence is deemed detrimental to the District.

B. Staffing. ABM shall provide each campus with a list of employees, their work hours and a map depicting areas of responsibilities. Prior to change in working hours, ABM shall provide a schedule which details the hours to be worked each day in order for the campus to know who will disarm and arm back up. ABM Staffing is expected to be at School Year levels starting two weeks prior to school starting until the last day of school. Some of the work on the scope of work occurs during the summer. Each campus will need a designated ABM night custodian to carry WFISD radio. All ABM communications with the campus will need to be routed through the designated campus contact, not the teacher.

C. Miscellaneous. In addition to the cleaning services, ABM shall be responsible for the following:

a. ABM will secure the buildings each evening (Monday thru Friday) according to District procedures.

b. ABM will ensure that its employees are familiar with the District emergency fire and disaster plan including evacuation procedures.

c. ABM's supervisory and management personnel shall be available on a daily basis for tour inspections at the buildings if District staff desires.

d. ABM's executive management staff shall be available to meet with District staff on a monthly basis for tour inspections of the buildings.

e. WFISD will provide ABM with a reasonable office space, storage and locker space, warehouse and and distribution space for ABM's use and ABM will pay WFISD \$1,000 per month.

f. ABM will be responsible for reimbursing WFISD's yearly Region VII purchasing cooperative fee at approximately \$7,448 per year.

D. Quality Assurance. ABM shall establish and maintain a system and measurable benchmarks that will assure cleaning standards reasonably acceptable to the District.



E. Cleaning Specifications and Frequencies. Items listed in Exhibit B, which is attached hereto and incorporated herein by reference, are the specifications and frequencies for specific areas. ABM daytime custodians will be available to the District's building Principal as needed for sanitation and assistance. ABM should anticipate and provide sufficient labor for providing miscellaneous housekeeping services as requested by the District, such as cleaning after emergency spills, accidents, special events cleaning, etc.

F. Exclusion of Duties. ABM shall not be responsible for the following, unless otherwise agreed by ABM and the District:

- a. Mechanical maintenance except duty to report such.
- b. Any internal kitchen cleaning and kitchen supplies. However, custodians may be asked to clean spills in serving line areas.
- c. Weekend cleaning or setup for any non-District events except at an additional charge negotiated with the District.
- d. Moving of heavy furniture, supplies, or equipment if ample employees are not available and cannot be moved with a single man dolly.
- e. Changing light bulbs at room height over 10 feet.
- f. Post construction clean-up of new or renovated facilities except at an additional charge negotiated with the District.

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**May 17, 2021**

<b>Agenda Item:</b>	Instructional Materials Allotment & TEKS Certification		
<b>Administrator Responsible:</b>	Peter Griffiths, Associate Superintendent		
<b>Attachments:</b>	Instructional Materials Allotment & TEKS Certification		
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

**Administrative Information:**

That the Wichita Falls Independent School District Board of Trustees approves the certification form required by the Texas Education Agency for instructional materials covering all elements of the Texas Essential Knowledge and Skills (TEKS), other than physical education, for each grade level as required in the Texas Education Code, Section 28.002 and as approved by Michael S. Kuhrt, Superintendent of Schools.

**Explanation:**

Beginning in the 2011-2012 fiscal year, Senate Bill 6 created an Instructional Materials Allotment (IMA), formerly known as the textbook allotment, for the purchase of instructional materials, technological equipment and technology-related services. This bill changed the process for receiving textbooks and instructional technology funds. The district is required to certify to TEA annually that the district is meeting its obligation to cover the TEKS.

Beginning 2021-2022 school year TEA is requiring the District to list materials being used to meet the TEKS instructional requirement.

**Fiscal Note:**

All purchases, which are funded through state IMA funds, may only be spent on student or teacher materials, technology equipment or technology-related services. The Instructional Materials Allotment with TEKS Certification form (attached) must be approved by the local Board of Trustees. TEA requires an online form to be submitted based on the informational sheet attached.

NOTE: This template is for planning purposes only, and will not be

First and Last Name: Shannon Troester  
 E-mail: [stroester@wfid.net](mailto:stroester@wfid.net)  
 District Name: Wichita Falls ISD  
 County District Number: 243905

Certification of Math Instructional Materials				
Grade	Product(s) you plan to use for Tier 1 instruction to cover 100% of standards in school year 2021-22. List all that apply.	What is your district's approach to covering 100% of the standards for math?	What implementation approach does your district take for math materials?	Notes
Grades K-5	enVisionMATH Texas 2.0 (Savvas Learning Company LLC formerly Pearson K12 Learning)	Adopt TEKS Resource System (TRS) and align purchased materials to TRS scope and sequence	All school leaders required to implement district's approach	
Grades K-5	TEKS Resource System (TRS)			
Grades K-5	enVisionMATH Texas 2.0 en español (Savvas Learning Company LLC formerly Pearson K12 Learning)			
Grades 6-8	TEKS Resource System (TRS)			
Grades 6-8	Texas Math (McGraw-Hill School Division)			
Grades 9-12	TEKS Resource System (TRS)			
Grades 9-12	Texas Algebra 1 (School Education Group, a division of The McGraw-Hill Companies, Inc.)			
Grades 9-12	Geometry (School Education Group, a division of The McGraw-Hill Companies, Inc.)			
Grades 9-12	Texas Precalculus (School Education Group, a division of The McGraw-Hill Companies, Inc.)			
Grades 9-12	Pearson Texas Alg II (Savvas Learning Company LLC formerly Pearson K12 Learning)			

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First and Last Name: Shannon Troester  
 E-mail: [stroester@wfid.net](mailto:stroester@wfid.net)  
 District Name: Wichita Falls ISD  
 County District Number: 243905

Certification of RLA Instructional Materials				
Grade	Product(s) you plan to use for Tier 1 instruction to cover 100% of standards in school year 2021-22. List all that apply.	What is your district's approach to covering 100% of the standards for RLA?	What implementation approach does your district take for RLA materials?	Notes
Grades K-2	TEKS Resource System (TRS)	Adopt TEKS Resource System (TRS) and align purchased materials to TRS scope and sequence	All school leaders required to implement district's approach	
Grades K-1	Heggerty Phonemic Awareness			
Grades K-2	Raz-Plus ELL Texas Edition (Learning A-Z, LLC)			
Grades K-2	Fountas and Pinnell			
Grades K-2	Really Great Reading Phonics			
Grades K-2	Write Time for Kids			
Grades K-2	TCM Bookroom K-5			
Grades K-2	TCM Exploring Reading			
Grades K-2	Texas miVisión Lectura (Savvas Learning Company LLC formerly Pearson K12 Learning)			
Grades 3-5	TEKS Resource System (TRS)			
Grades 3-5	Texas miVisión Lectura (Savvas Learning Company LLC formerly Pearson K12 Learning)			
Grades 3-5	Raz-Plus ELL Texas Edition (Learning A-Z, LLC)			
Grades 3-5	Really Great Reading Phonics			
Grades 3-5	Write Time for Kids			
Grades 3-5	TCM Bookroom K-5			
Grades 3-5	TCM Exploring Reading			
Grades 3-5	Fountas and Pinnell			
Grades 6-8	TEKS Resource System (TRS)			
Grades 6-8	myPerspectives Texas English Language Arts (Savvas Learning Company LLC formerly Pearson K12 Learning)			
Grades 9-12	TEKS Resource System (TRS)			
Grades 9-12	myPerspectives Texas English Language Arts (Savvas Learning Company LLC formerly Pearson K12 Learning)			

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First and Last Name: Shannon Troester  
 E-mail: [stroester@wfid.net](mailto:stroester@wfid.net)  
 District Name: Wichita Falls ISD  
 County District Number: 243905

Certification of Science Instructional Materials				
Grade	Product(s) you plan to use for Tier 1 instruction to cover 100% of standards in school year 2021-22. List all that apply.	What is your district's approach to covering 100% of the standards for science?	What implementation approach does your district take for science materials?	Notes
Grades K-5	TEKS Resource System (TRS)	Adopt TEKS Resource System (TRS) and align purchased materials to TRS scope and sequence	All school leaders required to implement district's approach	
Grades K-5	Stemscopes			
Grades K-5	HMH ScienceFusion Texas (Houghton Mifflin Harcourt Depository)			
Grades 6-8	TEKS Resource System (TRS)			
Grades 6-8	HMH ScienceFusion Texas (Houghton Mifflin Harcourt Depository)			
Grade 9-12	TEKS Resource System (TRS)			
Grade 9-12	Integrated Physics & Chemistry Texas (McGraw-Hill School Division(Contract Vendor))			
Grade 9-12	BIOLOGY TEXAS (McGraw-Hill School Division(Contract Vendor))			
Grade 9-12	Pearson Chemistry, Texas Edition (Savvas Learning Company LLC formerly Pearson K12 Learning)			
Grade 9-12	PHYSICS PRINCIPLES & PROBLEMS TEXAS (McGraw-Hill School Division(Contract Vendor))			

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First and Last Name: Shannon Troester  
 E-mail: [stroester@wfid.net](mailto:stroester@wfid.net)  
 District Name: Wichita Falls ISD  
 County District Number: 243905

Certification of Social Studies Instructional Materials				
Grade	Product(s) you plan to use for Tier 1 instruction to cover 100% of standards in school year 2021-22. List all that apply.	What is your district's approach to covering 100% of the standards for social studies?	What implementation approach does your district take for social studies materials?	Notes
Grades K-5	TEKS Resource System (TRS)	Adopt TEKS Resource System (TRS) and align purchased materials to TRS scope and sequence	All school leaders required to implement district's approach	
Grades K-5	Texas Studies Weekly (Studies Weekly, Inc.)			
Grades K-5	Texas Studies Weekly -Spanish (Studies Weekly, Inc.)			
Grades 6-8	TEKS Resource System (TRS)			
Grades 6-8	HMH Contemporary World Studies Texas (Houghton Mifflin Harcourt Depository)			
Grades 6-8	HMH Texas History			
Grades 6-8	HMH US History Texas (Houghton Mifflin Harcourt Depository)			
Grades 9-12	TEKS Resource System (TRS)			
Grades 9-12	HMH World Geography Texas (Houghton Mifflin Harcourt Depository)			
Grades 9-12	HMH The Americans (Houghton Mifflin Harcourt Depository)			
Grades 9-12	HMH World History Texas (Houghton Mifflin Harcourt Depository)			
Grades 9-12	HMH/HMD Economics: Concepts and Choices (Houghton Mifflin Harcourt Depository)			
Grades 9-12	Pearson Government in Americas 978-0-13-399175-8			

NOTE: This template is for planning purposes only, and will not be

First and Last Name: Shannon Troester  
 E-mail: [stroester@wfid.net](mailto:stroester@wfid.net)  
 District Name: Wichita Falls ISD  
 County District Number: 243905

Certification of Pre-K Instructional Materials				
Grade	Product(s) you plan to use for Tier 1 instruction to cover 100% of standards in school year 2021-22. List all that apply.	What is your district's approach to covering 100% of the standards for social studies?	What implementation approach does your district take for social studies materials?	Notes
Pre-K	Frog Street (Current usage and new program adopted for implementation in 2021-2022)	Adopt TEKS Resource System (TRS) and align purchased materials to TRS scope and sequence	All school leaders required to implement district's approach	

\_\_\_\_\_  
 Signature of Superintendent

\_\_\_\_\_  
 Signature of Board President

\_\_\_\_\_  
 Signature of Board Secretary

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**May 17, 2021**

<b>Agenda Item:</b>	Reading Academies TEA Grant Project Memorandum of Understanding		
<b>Administrator Responsible:</b>	Dr. Peter Griffiths, Associate Superintendent		
<b>Attachments:</b>	MOU		
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Information	<input type="checkbox"/> Report

**Administrative Information:**

That the Wichita Falls Independent School District Board of Trustees approve the Memorandum of Understanding for the Reading Academies TEA Grant Project as submitted by Dr. Peter Griffiths, Associate Superintendent, and as recommended by Michael S. Kuhrt, Superintendent of Schools.

**Explanation:**

Continuation of implementation of the Reading Academies with Region 9 support.

**Fiscal Note:**

None



**MEMORANDUM OF UNDERSTANDING**  
**Reading Academies TEA Grant Project**  
**Local Implementation Option**  
**2021-2022 and 2022-2023 School Year**

**RECITALS**

WHEREAS, Region 9 Education Service Center (“Region 9 ESC”) serves as an Authorized Provider to conduct Reading Academies as required by House Bill 3 (2019) (the “Reading Academies”);

WHEREAS, the provision of Reading Academies is being regulated by the Texas Education Agency (“TEA”) with the cooperation of Region 11 Education Service Center; and

WHEREAS, to accomplish the outcome of every Kindergarten through Third Grade teacher and principal receiving Reading Academy training, TEA has published guidance in the form of letters to school districts and FAQ guidance to Education Service Centers; and

WHEREAS, the most recent guidance to Education Service Center regarding their provision of Reading Academies to school districts and is incorporated for all purposes into this MOU as if reproduced in its entirety; and

WHEREAS, TEA states that school districts have the following three options relating to ensuring their teachers obtain Reading Academies training:

1. **Use an Authorized Provider** for Comprehensive and/or Blended training for teachers and principals.
  - District pays per participant (\$3,000 for Comprehensive; \$400 for Blended).
2. **Apply to be an approved Authorized Provider** and provide the training to participants.
  - As an Authorized Provider, the district would assume all costs for the training.
3. **Sign an MOU with an Authorized Provider, then employ staff to act as Cohort Leaders and provide either the Blended or Comprehensive training locally to teachers and principals.**
  - District pays a flat fee to the Authorized Provider (\$10,000 per Cohort Leader for Blended; \$12,000 per Cohort Leader for Comprehensive).
  - All Cohort Leaders must pass the Cohort Leader Screening; and

WHEREAS, Region 9 ESC, as an Authorized Provider, desires to comply with the guidance set forth by TEA by entering into this MOU with school districts that opt to provide Reading Academy training for their teachers and principals through Option 3 above; and

WHEREAS, Region 9 ESC and Wichita Falls ISD (hereinafter the “District”) agree that the

provisions set forth in this MOU are intended to set forth the respective responsibilities of the parties regarding the provision of Reading Academies to the District;

NOW, THEREFORE, in consideration of the mutual promises and subject to the terms and conditions set forth herein, the Parties hereto agree as follows:

**I. Designation by District of Reading Academies Services to be Provided by Region 9 ESC:**

The District opts for Region 9 ESC to provide Reading Academies training to the District as follows:

**Use Region 9 ESC as an Authorized Provider, and District will employ staff to act as Cohort Leaders and provide either the Blended or Comprehensive training locally to teachers and principals.**

**II. Responsibilities of the Parties.**

a. For Region 9 ESC:

- 1) Ensure all Cohort Leaders meet qualifications as determined by TEA.
- 2) Coordinate and fund travel for all Cohort Leaders.
- 3) Conduct program evaluation as determined by TEA.
- 4) Provide registration assistance, logistical support, and regional technical assistance.

b. For the District:

- 1) Ensure all Cohort Leaders meet the screening requirements determined by TEA and meet the following prerequisite requirements prior to being hired by the district:
  - i. Have served as a reading teacher in K-3 for three or more years across career (special education, general education, or specialized reading teacher).
  - ii. The leader of a Comprehensive Cohort may manage a cohort of up to 60 participants - Comprehensive Cohort Leaders may only one cohort at a time.
- 2) Hire Cohort Leaders and assume responsibility for providing salary and benefits.
- 3) Follow and implement HB 3 Reading Academies content as designed by TEA.
- 4) Ensure all Cohort Leaders attend the Cohort Leader training provided by TEA.
- 5) Ensure all Cohort Leaders abide by the established participant limitations for each cohort:
  - i. The leader of a Blended Cohort may manage a cohort of up to 100 participants - Blended Cohort Leaders may lead up to 3 cohorts at a time.
  - ii. The leader of a Comprehensive Cohort may manage a cohort of up to 60 participants - Comprehensive Cohort Leaders may only one cohort at a time.
- 6) Conduct program evaluation as determined by TEA.
- 7) Communicate and respond to Region 9 and TEA information requests.
- 8) Shall only provide training for teachers in Wichita Falls ISD.
- 9) Serve as Moderated Rater for Local Implementation and possibly other similar cohorts.

### III. TERM OF AGREEMENT

This Agreement shall be effective on the date signed, and terminate, except as provided herein, on August 31, 2023, unless sooner terminated upon 30 days prior written notice by either party or upon completion of all training by Region 9 ESC of the District's personnel (the "Term"). Upon termination hereof, each party agrees to cooperate with the other to fulfill any action required by TEA in its regulation of Reading Academies.

### IV. FEES

Pay a flat fee to the Region 9 as an Authorized Provider (\$10,000 per Blended Cohort Leader; \$12,000 per Comprehensive Cohort Leader) each year.

### V. ADDITIONAL TERMS AND CONDITIONS.

1. Assignments. Neither Party may assign this Agreement without the prior written consent of the other.

2. Entire Agreement. This Agreement contains all of the agreement between the Parties with respect to the matters contained herein and no prior agreement or understanding pertaining to any such matters shall be effective for any purpose.

3. Independent Contractor Status. Each party and its people are independent contractors in relation to the other party with respect to all matters arising under this Agreement. Nothing herein shall be deemed to establish a partnership, joint venture, association, or employment relationship between the parties.

4. Third Party Beneficiaries. Nothing in this Agreement creates, or will be deemed to create, third party beneficiaries of or under this Agreement.

5. Governing Law. This Agreement shall be governed, construed, and enforced according to the laws of the State of Texas, without giving effect to principles of conflicts of laws, and the Parties agree to resolve any dispute in the state and federal courts having jurisdiction in Dallas County, Texas.

6. Notices. Notices sent to either party shall be effective when delivered in person or transmitted by fax machine; one (1) day after being sent by overnight courier; or two (2) days after being sent by first class mail postage prepaid, to the address or fax number, as the case may be, set forth in this Agreement. A facsimile of this Agreement and notices generated in good form by a fax machine (as well as a photocopy thereof) shall be treated as "original" documents admissible into evidence unless a document's authenticity is genuinely placed in question.

7. Counterparts. This Agreement and any amendment or supplement to this Agreement may be executed in two or more counterparts, each of which will constitute an original but all of which will together constitute a single instrument. Transmission by facsimile of an executed counterpart signature page hereof by a party hereto shall constitute due execution and delivery of this Agreement by such party.

8. Sovereign Immunity. Nothing in this Agreement shall be deemed to waive the sovereign immunity of Region 9 ESC, of the staff and employees of Region 9 ESC, or of the District.

9. **Dispute Resolution.** The Executive Director of Region 9 ESC or his/her designee and the authorized agent of the District shall resolve disputes that develop under this Agreement.

10. **Amendments.** This Agreement may not be amended, modified or changed, nor shall any waiver of any provision hereof be effective, except by an instrument in writing and signed by each of the Parties

IN WITNESS WHEREOF, for adequate consideration and intending to be legally bound, the Parties hereto have caused this AGREEMENT to be executed by their duly authorized representatives.

**The individuals signing below are authorized to do so by the respective Parties to this Agreement.**

**FOR AND ON BEHALF OF THE DISTRICT      FOR AND ON BEHALF OF REGION 9 ESC**

**By: \_\_\_\_\_  
Superintendent Signature**

**By: \_\_\_\_\_  
Authorized Signature**

**Superintendent**

**Executive Director**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Date**

**Jennifer Davenport  
District Contact Person**

**Pat Page  
Region 9 ESC Contact Person**

**Reading Academy Facilitator  
Title of Contact**

**Director of Teaching and Learning  
Title of Contact**

**1104 Broad St.  
Street Address**

**301 Loop 11  
Street Address**

**Wichita Falls, TX 76301  
City, State                  Zip**

**Wichita Falls, TX 76306  
City, State                  Zip**

**940-235-1000  
Contact's Telephone Number**

**940-322-6928  
Contact's Telephone Number**

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**May 17, 2021**

<b>Agenda Item:</b>	Minutes		
<b>Administrator Responsible:</b>	Michael S. Kuhrt, Superintendent of Schools		
<b>Attachments:</b>	Minutes of Special Session, April 13, 2021 Minutes of Regular Meeting, April 19, 2021		
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

**Administrative Recommendation:**

That the Wichita Falls Independent School District Board of Trustees approves the proposed minutes of a special session, April 13, 2021 and a regular meeting, April 19, 2021 as recommended by Michael S. Kuhrt, Superintendent of Schools.

**Explanation:**

Following are copies of the minutes of a special session, April 13, 2021 and a regular meeting, April 19, 2021. These minutes will become official upon approval by the Board.

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES  
WFISD ADMINISTRATION BUILDING – BOARD ROOM  
SPECIAL SESSION MEETING APRIL 13, 2021**

***CALL TO ORDER AND OPENING STATEMENT:***

The Board of Trustees of the Wichita Falls Independent School District met in a special session meeting on the above date. The meeting was called to order at 12:01 p.m. by Mr. Mike Rucker, board president.

As President of the Board of Trustees of the Wichita Falls Independent School District, I, Mike Rucker, hereby call to order the Special Session of the Board of Trustees. Pursuant to Governor Abbott’s Temporary Suspension of Open Meetings Laws issued on March 16, 2020, and consistent with new state and local mandates on public health and social distancing, this Meeting of the Wichita Falls ISD Board of Trustees may be conducted via Google Meet, which will be available online at <http://wichitafallsisdtx.swagit.com/live>. A quorum of the Board of Trustees may not be physically present at one location.

Board members present: Mr. Mike Rucker, Ms. K. Elizabeth Yeager, Mr. Tom Bursey, Mr. Dale Harvey, Mr. Mark Lukert (remote), Ms. Katherine McGregor and Mr. Robert Payton. Mr. Mike Rucker noted that a quorum was present and the meeting had been duly called and notice of the meeting had been posted for the time and manner required by law.

Staff members present: Mr. Michael S. Kuhrt, Superintendent of Schools, Mr. Tim Sherrod, Chief Financial Officer, Dr. Peter Griffiths, Associate Superintendent, Ms. Debby Patterson, Executive Director of School Administration, Ms. Cyndy Kohl, Director of Human Resources, Ms. Ashley Thomas, Communications Officer, Ms. Ann Work Goodrich, Communications Specialist, Ms. Denise Brown, Director of Finance, Ms. Lauren Zotz, Director of Purchasing, Mr. Brady Woolsey, Executive Director of Operations and Mr. Ward Roberts, Director of Innovation and Advanced Academics.

Also present were Ms. Trish Choate, reporter for Times Record News, Mr. Zach Verdea, reporter for KFDX Channel 3 and Ms. Emily Bjorklund, reporter for KAUZ Channel 6.

***INVOCATION:***

Mr. Mike Rucker gave the invocation.

***PUBLIC COMMENT:***

No public comments for the special session on April 13, 2021.

***SUPERINTENDENT’S REPORT:***

Mr. Michael S. Kuhrt, Superintendent of Schools, gave a report to the Wichita Falls Independent School District Board of Trustees on the following subjects:

- Groundbreaking for WFISD two new high schools.
- WFISD success for starting school in August 2020 during COVID-19.
- Student testing is scheduled and ready to go.
- COVID numbers are low.

***ADMINISTRATIVE SERVICES:***

**TASB RECOMMENDED LOCAL POLICY UPDATE 115:**

Ms. Debby Patterson, Executive Director of School Administration, recommended that the Wichita Falls Independent School District Board of Trustees add, revise or delete (LOCAL) policies as recommended by TASB Policy Service and according to the Instruction Sheet for TASB Localized Policy Manual Update 116.

While not covered in this publication, many of the (LEGAL) policies included in this update were affected by recent changes to Administrative Code rules or legislation from the 86<sup>th</sup> Texas Legislative Session that became effective as of January 1, 2021. Recommended changes to local policies address the following topics:

- Dismissal appeal process for employees
- Cybersecurity training
- Student medical treatment
- Community conduct on school premises

This item will be placed on the consent agenda for the Board of Trustees regular meeting on April 19, 2021.

***FINANCIAL SERVICES:***

**RESALE BID OF PROPERTY LOCATED WITHIN WFISD AND WICHITA COUNTY:**

Ms. K. Elizabeth Yeager, seconded by Mr. Dale Harvey, moved that the Wichita Falls Independent School District Board of Trustees approve the attached Resale Bid for property 1.152 acres, Block 20, Denton CSL LG2 located within the Wichita Falls Independent School District.

Carried unanimously by a vote of 7– 0  
Mr. Mark Lukert voted remotely.

**RESALE BIDS OF PROPERTY LOCATED WITHIN WFISD, CITY OF WICHITA FALLS, AND WICHITA COUNTY:**

Mr. Dale Harvey, seconded by Mr. Tom Bursey, moved that the Wichita Falls Independent School District Board of Trustees approve the written offer made for the property at 1101 Tulsa Street.

Carried unanimously by a vote of 7– 0  
Mr. Mark Lukert voted remotely.

**FINANCIAL REPORTS AS OF FEBRUARY 28, 2021:**

Tim Sherrod, Chief Financial Officer, recommended that the Wichita Falls Independent School District Board of Trustees approve the attached year-to-date financial reports and investment reports.

This item will be placed on the consent agenda for the Board of Trustees regular meeting on April 19, 2021.

**MARCH 2021 BUDGET AMENDMENTS:**

Mr. Tom Bursey, seconded by Ms. K. Elizabeth Yeager, moved that the Wichita Falls Independent School District Board of Trustees approve the attached budget amendments to the 2020-2021 budgets.

Carried unanimously by a vote of 7– 0  
Mr. Mark Lukert voted remotely.

**2021-2022 CHARTWELLS TDA CONTRACT RENEWAL:**

Mr. Tim Sherrod, Chief Financial Officer, recommended that the Wichita Falls Independent School District Board of Trustees approve the final one-year renewal to the existing contract with Chartwells for the School Year 2021-2022.

This item will be placed on the consent agenda for the Board of Trustees regular meeting on April 19, 2021.

**RFP #21-17 CATALOG BID FOR ADVERTISING, MARKETING AND RELATED SERVICES:**

Mr. Tim Sherrod, Chief Financial Officer, recommended that the Wichita Falls Independent School District Board of Trustees award RFP #21-17 Catalog Bid for Advertising, Marketing and Related Services to vendors for two (2) years beginning May 1, 2021, through May 31, 2023.

Vendor Name	City	Mediums	Advertising	Related Svcs	Full Service Agency
BrandEra	Fort Worth, TX	ALL	ALL	Agency Services	YES
Goodsides LLC	Austin, TX	ALL	ALL	Agency Services	YES
Hoegger Communications	Wichita Falls, TX	ALL	ALL	Agency Services	YES
KAUZ	Wichita Falls, TX	Television	Television	Monitor on-line listings, Social Media, Mobile Web	NO

This item will be placed on the consent agenda for the Board of Trustees regular meeting on April 19, 2021.

**RFP #21-23 CATALOG BIDS FOR PROFESSIONAL DEVELOPMENT:**

Mr. Tim Sherrod, Chief Financial Officer, recommended that the Wichita Falls Independent School District Board of Trustees award RFP #21-23 Catalog Bids for Professional Development to the vendors for two (26) months beginning May 1, 2021, through June 30, 2023.

This item will be placed on the consent agenda for the Board of Trustees regular meeting on April 19, 2021.

<b>RFP 21-23 Vendors</b>	<b>City</b>	<b>Professional Development opportunities provided:</b>
Benchmark Education	New Rochelle, NY	Comprehensive, standards-based literacy programs, content-area reading, skill-specific intervention and bilingual and English learning resources for Grades K–12.
Flippen Group	College Station, TX	Capturing Kids’ Hearts Program
Houston Education Leadership	Houston, TX	Executive Education Academy
Mentoring Minds LP	Tyler, TX	Customizable critical thinking training for campus/admin
Savvas Learning Company LLC (formerly Pearson K12 Learning)	Paramus, NJ	Focused on standards-based curriculum, instruction, assessment, and differentiated learning solutions for special populations.
Scholastic, Inc.	New York, NY	Learning Services for teachers and leadership, and for Social-Emotional Skills
Sirius Education Solutions	Austin, TX	Educators; ignite curiosity, thoughtful assessment, math tools, classroom tools, classroom instruction
Solution Tree Inc.	Bloomington, IN	Coaching Academies, Onsite Customizable, all district
The Master Teacher	Manhattan, KS	Teachers, paras, support, subs, principals; social/emotional, Mastery, Inclusion, autism, behavior
Top 20 Training	St. Paul, MN	All district staff, team building, social/emotional, relationships, classroom strategies, student engagement

This item will be placed on the consent agenda for the Board of Trustees regular meeting on April 19, 2021.



## **RFQ #21-25 SURVEYING SERVICES, CIVIL ENGINEERING SERVICES AND RELATED SERVICES:**

Mr. Tom Bursey, seconded by Ms. K. Elizabeth Yeager, moved that the Wichita Falls Independent School District Board of Trustees award RFQ #21-25 Surveying Services, Civil Engineering Services and Related Services to Biggs and Mathews, Inc.

Carried unanimously by a vote of 7– 0  
Mr. Mark Lukert voted remotely.

## **2021-2022 PRELIMINARY REVENUE PROJECTIONS AND BUDGET UPDATE:**

Mr. Tim Sherrod, Chief Financial Officer, presented to the Wichita Falls Independent School District Board of Trustees information concerning 2021-2022 Revenue Projections and cost of potential pay increases.

The document compares the 2021-2022 to 202-2021 Revenue Projections using the funding template published by Educational Service Center 13 (ESC 13). The template was completed by Tim Sherrod, Chief Financial Officer and Denise Brown, Director of Finance.

The cost of 3 separate potential pay increase options will be presented to the board.

## ***INSTRUCTIONAL SERVICES:***

### **TEACHER INCENTIVE ALLOTMENT PRESENTATION:**

Mr. Ward Roberts, Director of Innovation and Advanced Academics, presented to the Wichita Falls Independent School District Board of Trustees the process of applying to be a part of the Teacher Incentive Allotment (TIA). This program, enacted by the Texas legislature and managed by the TEA, aims to help districts recruit and retain quality teachers through monetary incentives.

Here are some highlights of the Teacher Incentive Allotment program.

- Teachers can take steps to earn one of three designations: Recognized, Exemplary, or Master. (Higher designations generate more funding)
- Allotment amounts also depend on the economic needs of the campus. (Schools with a greater need generate more funding)
- The program is part of foundation school funding, so – barring any change in legislation – will not “go away” like a grant program. (However, funding is on a schedule to be reimbursed after each award year, rather than being front-loaded)

Within certain parameters, the state allows districts to create their own locally-developed designation systems. However, each system must include ways to collect data in these two categories:

- Teacher performance (using T-Tess)
- Student Growth (using measures such as pre- and post-tests)

Since January, a team of District teachers and administrators have been working on the plan, which we will submit to TEA for approval. Information on this plan can be found at the site below.

<https://sites/google.com/wfisd.net/tia/home>

There, you can find more information, such as:

- List of staff members on the TIA Development Team
- Sample allotment amounts, by campus
- Links to other resources

**BOARD MATTERS:**

**MINUTES:**

Minutes of special session, March 9, 2021 and minutes of regular meeting, March 22, 2021.

These items will be placed on the consent agenda for the Board of Trustees regular meeting on April 19, 2021.

**2020 BOND ACTIVITY:**

Mr. Tom Lueck, Chief Operations Officer at Huckabee, gave a presentation on the 2020 Bond Activity.

**2021 BOND ACTIVITY:**

Mr. Michael S. Kuhrt, Superintendent of Schools, and the Wichita Falls Independent School District Board of Trustees reported that we have had media coverage on the Bond Election and early voting starts on April 19, 2021.

**RECESS:**

Mr. Mike Rucker, board president, recessed the special session to go into closed session at 2:10 p.m.

**CLOSED SESSION:**

1. Discussion of Purchase, Exchange, Lease or Value of Real Property (*Pursuant to Texas Government Code 551.072*)
2. Personnel Matters Including the Appointment, Evaluation, Reassignment, Duties, Discipline, Dismissal and/or Compensation of Individual District Employees (*Pursuant to Texas Government Code 551.074*)
3. Deliberations Regarding Superintendent's Recommendation Concerning the Renewal of One-Year Term or Probationary Contracts of Employment as Noted on the List Provided by Administration for Certified/Non-Certified Administrators, Teachers, and Professionals (*Pursuant to Texas Government Code 551.074*)

Mr. Mark Lukert, board member, left the closed session at 2:45 p.m.

**RECONVENE:**

Mr. Mike Rucker, board president, reconvened the closed session to go into open session at 3:56 p.m.

**OPEN SESSION:**

**CONSIDER AND ADOPT A RESOLUTION AUTHORIZING THE PURCHASE OF REAL PROPERTY DESCRIBED AS FOLLOWS:**

Ms. K. Elizabeth Yeager, seconded by Mr. Tom Bursey, moved that the Wichita Falls Independent School District Board of Trustees adopt a resolution to authorize the purchase of real property described in Open Session, Item 2 of the agenda, and authorize the Superintendent or the Chief Financial Officer, individually, to tender the purchase price and other costs and execute closing documents on behalf of the District.

Carried unanimously by a vote of 6 – 0

## ***HUMAN RESOURCES:***

### **PERSONNEL REPORT:**

Mrs. Cyndy Kohl, Director of Human Resources reported to the Wichita Falls Independent School District Board of Trustees a review of employee resignations/retirements that have been submitted since the last board meeting. The resignations/retirements have been accepted by Mr. Michael S. Kuhrt, Superintendent of Schools, in accordance with the requirements of Policy DFE (LOCAL).

### **LETTERS OF RETIREMENT SINCE THE SUBMISSION OF THE LAST BOARD AGENDA:**

#### **Professionals**

Albus, Anna – Teacher, Washington (5/29/2021)  
Carroll, Wendell – Teacher, Denver (5/29/2021)  
Clement, Joseph – At Risk Coordinator, Scotland Park (5/29/2021)  
Driver, Charlotte Jan – Special Education Teacher, Barwise (5/29/2021)  
Gamboa, Irene – Teacher, Crockett (5/29/2021)  
Little, Lisa – Social Worker, Northwest Head Start (6/2/2021)  
Mallas, Arlene – Teacher, Hirschi (5/29/2021)  
Olsen, Michael – Teacher/Coach, McNeil (5/29/2021)  
Parker, Nina – Parents as Teachers, WFISD (5/29/2021)  
Smith, Alvina – Teacher, Southern Hills (5/29/2021)  
Swartz, Denise – Teacher, Crockett (5/29/2021)

#### **Clerical/Auxiliary/Support**

Rigsby, Ellen – Attendance Clerk II, Rider (5/28/2021)

### **LETTERS OF RESIGNATION SINCE THE SUBMISSION OF THE LAST BOARD AGENDA:**

#### **Professionals**

Angle, Mollie – Interventionist, Zundy (5/29/2021)  
Brown, LeKeysha – Teacher, Booker T. Washington (5/29/2021)  
Calhoon, Angela – Teacher, Milam (5/29/2021)  
Catlerri, Lacreata – Paraprofessional, Zundy (5/28/2021)  
Cannedy, Cheyenne – Teacher, NTSH (5/29/2021)  
Cummins, Morgan – Teacher, Cunningham (5/29/2021)  
Geddings, Kaitlin – Teacher, Kirby (5/29/2021)  
Hairell, Disa – Teacher, Barwise (5/29/2021)  
Jarvis, Chris – Teacher, WFHS (5/29/2021)  
Lankford, Brittany – Teacher, Jefferson (5/29/2021)  
Lau, Michael – Teacher, Booker T. Washington (5/29/2021)  
Loyd, Siobhan – Teacher, Milam (5/29/2021)  
Maclin, Audrey – Teacher, WFHS (5/29/2021)  
Mathis, Marcus – Assistant Principal, Milam (6/4/2021)  
Melgoza-Pearson, Lorraine – Teacher, WFHS (5/29/2021)  
Merriex, Janette – Counselor, Zundy (5/29/2021)  
Molina, Breann – Teacher, Franklin (5/29/2021)  
Mooneyham, Heather – Teacher, Kirby (5/29/2021)  
Monroe, Jamie – Teacher, Franklin (5/29/2021)  
Munn, Erin – Teacher, Franklin (5/29/2021)  
Nadeem, Shahnaz – Teacher, Barwise (5/29/2021)  
Nicholes, Deidre – Teacher, Jefferson (5/29/2021)  
Parker, Ethan – Teacher, Jefferson (5/29/2021)  
Paulson, Amber – Teacher, McNeil (5/29/2021)  
Phillis, Sarah – Teacher, WFHS (5/29/2021)  
Ramos, Rosendo – Teacher, Zundy (5/29/2021)  
Riggs, Cheryl – Teacher, Cunningham (5/29/2021)

Roberto, Peter – Teacher, Zundy (5/29/2021)  
Schreck, Kristin – Counselor, Booker T. Washington (6/2/2021)  
Sigala, Brenda – Teacher, Lamar (5/29/2021)  
Strong, Paula – MTSS/Testing Coordinator, Kirby (6/2/2021)  
Weiss, Angela – Teacher, Rider (5/29/2021)  
Wheeler, Sarah – Teacher, Zundy (5/29/2021)  
Woolsey, Haley – PT Music Therapist, SPED (5/27/2021)  
Yancey, Albert – Teacher, Barwise (5/29/2021)

**Clerical/Auxiliary/Support**

Akhtar Shazai – Paraprofessional, McNiel (5/28/2021)  
Duprey, Brandon – SRO WFISD (3/10/2021)  
Hensley, Theresa Paraprofessional, Booker T. Washington (5/28/2021)  
Hopkins, Donald – Paraprofessional, McNiel (4/9/2021)  
Horton, Debra – Paraprofessional, Fowler (3/3/2021)  
Jones, Terrell – Warehouse Worker, Warehouse (3/26/2021)  
Malacusk, Cheri – Paraprofessional, McNiel (5/28/2021)  
Nowicki, Terri – HR Specialist, Ed Center (3/26/2021)  
Perry, Stephen – Paraprofessional, Burgess (3/31/2021)  
Pest, Paul – Support Technician, Technology (4/9/2021)  
Puddu, Maricar – Paraprofessional, Barwise (3/12/2021)  
Satterfield, Molly – Speech Language Pathology Assistant, Ed Center (5/29/2021)  
Torres, Heidi – Paraprofessional, Franklin (3/26/2021)  
Tucker, Yolanda – Paraprofessional, McNiel (5/28/2021)  
Vasquez, Andrea – Paraprofessional, Scotland Park (5/28/2021)  
Wallace, Regina – Paraprofessional, Farris (5/28/2021)

**TEACHER APPLICANT POOL:**

Mr. Robert Payton, seconded by Ms. K. Elizabeth Yeager, moved that the Wichita Falls Independent School District Board of Trustees approve the proposed teacher applicant pool (Exhibit A).

Carried unanimously by a vote of 6 – 0

**ADJOURNED:**

No further action and meeting was adjourned at 4:00 p.m.

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President, Board of Trustees

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Secretary, Board of Trustees

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES  
WFISD ADMINISTRATION BUILDING – ROOM 302  
REGULAR BOARD MEETING APRIL 19, 2021**

***CALL TO ORDER AND OPENING STATEMENT:***

The Board of Trustees of the Wichita Falls Independent School District met in a regular board meeting on the above date. The meeting was called to order at 6:00 p.m. by Ms. K. Elizabeth Yeager, board vice president.

As Vice President of the Board of Trustees of the Wichita Falls Independent School District, I, K. Elizabeth Yeager, hereby call to order the Regular Meeting of the Board of Trustees. Pursuant to Governor Abbott’s Temporary Suspension of Open Meetings Laws issued on March 16, 2020, and consistent with new state and local mandates on public health and social distancing this Meeting of the Wichita Falls ISD Board of Trustees is being conducted via Google Meet, which will be available online at <http://wichitafallsisdtx.swagit.com/live>. A quorum of the Board of Trustees may not be physically present at one location.

Board members present: Ms. K. Elizabeth Yeager, Mr. Tom Bursey, Mr. Dale Harvey, Mr. Mark Lukert, Ms. Katherine McGregor and Mr. Robert Payton. Ms. K. Elizabeth Yeager, board vice president, noted that a quorum was present and the meeting had been duly called and notice of the meeting had been posted for the time and manner required by law. Mr. Mike Rucker was absent.

Staff members present: Mr. Michael S. Kuhrt, Superintendent of Schools, Dr. Peter Griffiths, Associate Superintendent, Mr. Tim Sherrod, Chief Financial Officer, Ms. Debby Patterson, Executive Director of School Administration, Ms. Cyndy Kohl, Director of Human Resources, Ms. Ashley Thomas, Communications Officer, Ms. Ann Work Goodrich, Communications Specialist, Mr. Shad McGaha, Chief Technology Officer and Mr. Scot Hafley, Athletic Director.

***INVOCATION:***

Mr. Robert Payton gave the invocation.

***PRESENTATION OF COLORS:***

Wichita Falls High School JROTC presented the colors.

***PRESENTATIONS:***

**HIRSCHI HIGH SCHOOL TSWA CLASS 4A All-STATE TEAM:**

The Wichita Falls Independent School District Board of Trustees recognized Hirschi High School Football All-State student athlete.

The following student athlete was named to the Texas Sports Writers Association’s Class 4A All-State Team for football.

All-State Team

Chris Murray – First-Team Defensive Lineman

**RIDER HIGH SCHOOL GIRLS BASKETBALL AWARDS:**

The Wichita Falls Independent School District Board of Trustees recognized Rider High School athletes for receiving All-State Honors in Basketball.

Ms. K. Elizabeth Yeager, board vice president, recessed the regular meeting to go into closed session at 6:12 p.m.

**CLOSED SESSION:**

Closed Session Pursuant to Texas Government Code 551.074:

1. Discussion of Purchase, Exchange, Lease or Value of Real Property (*Pursuant to Texas Government Code Section 551.072*)
2. Personnel Matters Including the Appointment, Evaluation, Reassignment, Duties, Discipline, Dismissal and/or Compensation of Individual District Employees (*Pursuant to Texas Government Code Section 551.074*)
3. Deliberations Regarding Superintendent’s Recommendations Concerning the Renewal of One-Year Term or Probationary Contracts of Employment as Noted on the List Provided by Administration for Certified/Non-Certified Administrators, Teachers, and Professionals (*Pursuant to Texas Government Code Section 551.074*)

**RECONVENE:**

Ms. K. Elizabeth Yeager, board vice president, reconvened the closed session to go into the open session at 7:45 p.m.

**OPEN SESSION:**

Mr. Dale Harvey, seconded by Mr. Tom Bursey, moved that the Wichita Falls Independent School District Board of Trustees approve the Renewal of One-Year Term or Probationary Contracts of Employment as Noted on the List Provided by Administration for Certified/Non-Certified Administrators, Teachers, and Professionals.

Carried unanimously by a vote of 6 – 0

**HUMAN RESOURCES:**

**TEACHER APPLICANT POOL:**

Mr. Mark Lukert, seconded by Mr. Dale Harvey, moved that the Wichita Falls Independent School District Board of Trustees approve the proposed teacher applicant pool (Exhibit A).

Carried unanimously by a vote of 6 – 0

**ADJOURNMENT:**

No further action was taken and Ms. K. Elizabeth Yeager, board vice president, adjourned the meeting at 7:50 p.m.

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President, Board of Trustees

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Secretary, Board of Trustees

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**May 17, 2021**

<b>Agenda Item:</b>	Investment Policy, Annual Investment Report, Investment Brokers and Investment Officer Training Providers
<b>Administrator Responsible:</b>	Tim Sherrod, Chief Financial Officer
<b>Attachments:</b>	Attachments
<input checked="" type="checkbox"/> Action Needed <input type="checkbox"/> Future Action <input type="checkbox"/> Information <input type="checkbox"/> Report	

**Administrative Information:**

That the Wichita Falls Independent School District Board of Trustees receive an Annual Investment Report and adopt the attached Investment Policy, Investment Brokers and Investment Officer Training Providers, as submitted by Tim Sherrod, Chief Financial Officer, and as recommended by Michael S. Kuhrt, Superintendent of Schools.

**Explanation:**

Annually, the financial officers are required to prepare a comprehensive report of investment program and investment activity to the Wichita Falls Independent School District Board of Trustees. This report is provided in the attachment on pages 2 through 3.

In compliance with the Public Funds Investment Act 2256.008, Wichita Falls Independent School District shall, at least annually, review, revise and adopt the District's Investment Policy pages 4-13, Other Revenue Investments CDA (Local).

Section 2256.052 provides for the annual review and approval of qualified brokers that are authorized to engage in investment transactions with the District, pages 14-16.

Section 2256.008 provides for the review of entities providing the investment officer training listed on page 17.

**Fiscal Note:**

None

## **Annual Investment Report For Year Ending June 30, 2021**

As required by Wichita Falls Independent School District's investment policy, the District's investment officers are required to prepare annually a comprehensive report on the investment program and investment activity to the Board of Trustees.

Monthly investment reports are prepared by the District's Finance Department and provided to the Board of Trustees by the Chief Financial Officer. The District's investment officers are required to maintain the appropriate training certifications.

For the 2020-2021 school year, the Wichita Falls ISD investment policy limited any investment to nine types allowed by the Public Funds Investment Act:

1. Obligations of the United States or Texas or its agencies and instrumentalities and political subdivisions. **Obligations of states, agencies, counties, cities, and other political subdivisions of any state rated as to investment quality by a nationally recognized investment rating firm not less than A or its equivalent permitted** by Government Code 2256.009.
2. Certificates of deposit permitted by Government Code 2256.010.
3. Fully collateralized repurchase agreements permitted by Government Code 2256.011.
4. A securities lending program as permitted by Government Code 2256.0115.
5. Banker's acceptances as permitted by Government Code 2256.012.
6. Commercial paper as permitted by Government Code 2256.013.
7. No-load money market mutual funds and no-load mutual funds as permitted by Government Code 2256.014.
8. A guaranteed investment contract as an investment vehicle for bond proceeds, provided it meets the criteria and eligibility requirements established by Government Code 2256.015.
9. Public funds investment pools as permitted by Government Code 2256.016.

Wichita Falls ISD investments during the 2020-2021 school year were spread primarily among two public funds investment pools: TexasTERM Local Government Investment Pool and TexPool, as well as an American National Bank Money Market account, First National Bank ICS Account, and an American National Bank CDARS and ICS Account investments.

Annual investment balances, as of the end of the 2019-2020 fiscal year, are reflected on page 2. Copies of CDA (Local) can be found, beginning on page 3. No changes are recommended to these policies, at this time. Recommendations regarding investment brokers/dealers and investment training providers can be found, beginning on page 14.



**WICHITA FALLS ISD  
Investments Report  
FY 2019-2020**

	Yield Rate	Market Value	Market Value	YTD Interest
	@	@	@	@
Description	June 30, 2020	September 1, 2019	June 30, 2020	June 30, 2020
<b><u>GENERAL OPERATING FUND</u></b>				
American National MMKT	0.5000%	\$3,277,988.11	\$3,302,732.29	\$30,860.51
TexasTERM Balance	0.2400%	\$1,148,107.88	\$1,160,948.83	\$17,304.08
TEXPOOL BALANCE	0.2165%	\$12,651,954.98	\$11,153,985.05	\$280,171.99
TEXPOOL Prime BALANCE	0.5240%	\$2,902,248.88	\$2,939,099.58	\$48,760.74
TEXPOOL TMN BALANCE	0.2165%	\$1,478,795.18	\$1,494,255.04	\$21,183.50
First National Bank -ICS	0.3700%	\$3,107,310.96	\$3,146,085.31	\$51,613.96
American National CDARS	2.4000%	\$3,000,000.00	\$3,000,000.00	\$0.00
ANB CDARS Interest Account	0.5000%	\$76,243.00	\$136,999.16	\$72,660.82
American National Bank -ICS	0.4126%	\$0.00	\$3,013,164.15	\$13,164.15
TOTAL GENERAL FUND		\$27,642,648.99	\$29,347,269.41	\$535,719.75
<b><u>FOOD SERVICE FUND</u></b>				
TEXPOOL BALANCE	0.2165%	\$844,992.00	\$245,422.50	\$9,497.37
TEXPOOL Prime BALANCE	0.5240%	\$8,821.02	\$8,933.01	\$148.22
TOTAL FOOD SERVICE FUND		\$853,813.02	\$254,355.51	\$9,645.59
<b><u>INTEREST AND SINKING FUND</u></b>				
TEXPOOL BALANCE	0.2165%	\$879,328.28	\$2,719,809.38	\$28,790.57
TEXPOOL Prime BALANCE	0.5240%	\$1,321.39	\$1,338.36	\$22.29
TOTAL INTEREST AND SINKING FUND		\$880,649.67	\$2,721,147.74	\$28,812.86
<b><u>BOND CONSTRUCTION FUND</u></b>				
American National MMKT	0.2800%	\$256.57	\$257.03	\$0.56
TEXPOOL BALANCE	0.2165%	\$214,688.35	\$10.57	\$2,994.89
TEXPOOL Prime BALANCE	0.5240%	\$63.92	\$63.93	\$0.01
TOTAL BOND CONSTRUCTION FUND		\$215,008.84	\$331.53	\$2,995.46
<b><u>WORKER'S COMPENSATION FUND</u></b>				
TEXPOOL BALANCE	0.2165%	\$555,078.90	\$560,881.76	\$7,945.89
TOTAL WORKER'S COMPENSATION FUND		\$555,078.90	\$560,881.76	\$7,945.89
	77			
<b>TOTAL WFISD INVESTMENTS &amp; INTEREST EARNINGS</b>		<b>\$30,147,199.42</b>	<b>\$32,883,985.95</b>	<b>\$585,119.55</b>

**Objectives**

The objectives of the District investment policy shall be:

- First, safety; second, adequate liquidity; and third, yield.
- To set forth methods, means, and goals of financial investment and debt management operation for the District.
- To insure the financial security and optimum liquidity of the District's funds at all times.
- To assist the District in achieving the maximum total investment of the District's funds in a prudent manner at all times.
- To assist the District in achieving the maximum interest yield on the District's funds at all times through methods allowed under federal and state law and in accordance with the District's current bank depository contract.

**Standard of Care**

The District's investments shall be made with judgment and care under circumstances then prevailing that persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived and optimum liquidity required for operations in the District. Individual investments shall be made in a manner consistent with this policy.

All investments must be in compliance with Texas Government Code 2256.

**Investment Strategy**

The District maintains portfolios that utilize four specific investment strategy considerations designed to address the unique characteristics of the fund groups represented in the portfolios.

General Operating Funds

The District's investment strategy for general operating funds shall be made to ensure that anticipated cash flows are matched with adequate investment liquidity.

Bond Operating Funds

The District shall utilize an investment policy for bond operating funds to generate a dependable revenue stream for the appropriate debt service funds consistent with the District's investment policy and state law.

Debt Service Funds

The District shall utilize as the primary objective for the investment of debt service funds adequate liquidity to cover the debt service obligation of the District on required payment dates. Investments shall not have a stated final maturity date that exceeds the appropriate debt service payment date.

OTHER REVENUES  
INVESTMENTS

CDA  
(LOCAL)

Special and Trust  
Funds

The District shall invest special and trust funds in accordance with state law and the District's investment policy to the maximum ability that such investments may benefit the District directly or shall utilize said funds in a method that such funds may benefit the District indirectly.

General Strategy

The District's investment portfolio shall consist of a variety of securities, which may include any or all of the authorized investments listed at Authorized Investments in this policy.

It shall be the general practice of the District to utilize an investment strategy based on Standard of Care in this policy, which also defines yield objectives as well as the Public Funds Investment Act, formerly Subchapter A of Chapter 2256 of the Texas Government Code (the Act). It is the District's intent to hold purchased securities to the stated maturity date and to have invested in such a manner to insure both the safety and liquidity of such transaction. In the event, however, the need arises to sell securities before the stated maturity date, said securities shall be analyzed to determine the appropriate time to liquidate said securities and minimize any potential real or book value loss to the District.

**Responsibilities**

An investment committee shall be appointed by the Board. The committee is responsible for establishing operating policies that will ensure that investments are maintained in a proper and prudent maturity distribution, represent sound extensions of credit and are appropriate investments with regard to regulatory and legal requirements. The committee shall meet quarterly, or as frequently as necessary, and shall be accountable to the Board. Ultimate responsibility for management of the investment portfolio rests with the investment officer (IO). It is expected that the IO may wish to delegate one or more of the specific investment objectives. Additionally, the IO shall be responsible for purchasing the type of securities approved in the quarterly investment strategy report. Sales from the portfolio must be approved by the IO and at least one other member of the committee.

During each quarterly meeting, the committee shall review securities purchases and sales of the previous period to determine their adherence to the investment policy and applicable laws and regulations. The committee shall also review investments maturing in the upcoming months and discuss possible reinvestment strategies. These strategies should be formulated with special regard to the District's liquidity needs, cash flow requirements, the projected economic environment, and policy guidelines as established by the committee. These actions by the investment committee are to be taken in addition to the Board taking action at monthly Board meetings to approve securities transactions and adherence to policy.

Summary information must be provided to the Board on the composition, size, quality, maturity, yield, and current market valuations for the investment portfolio. Implementation of this policy is the responsibility of the IO.

**Authorized  
Investments**

In accordance with authorizing federal and state laws (Government Code 2256), the District's depository contract, and appropriate approved collateral provisions, the District may utilize the following types of investments for the District's funds, including bond proceeds and pledged revenue to the extent allowed by law.

The IO shall be required to diversify maturities. The IO, to the extent possible, shall attempt to match investments with anticipated cash flow requirements. Matching maturities with cash flow dates will reduce the need to sell securities prior to maturity, thus, reducing market risk. Unless matched to specific requirements, the IO may not invest more than 20 percent of the District's funds for a period greater than one year.

U.S. Treasury  
Securities

U.S. Treasury securities are direct obligations of the U.S. Government. U.S. Treasury obligations are the highest quality and are the most liquid and marketable of investment securities. Investments in this category shall include Treasury bills, Treasury notes, and Treasury bonds. U.S. Treasury bills are sold on a discount basis and have initial maturities of three months, six months, and one year. U.S. Treasury notes and Treasury bonds are coupon-bearing instruments with initial maturities from two to ten years for notes and ten to 30 years for bonds.

The average life of the U.S. Treasury securities portfolio shall not exceed two years and may comprise up to 100 percent of the investment portfolio.

Federal Agencies

After U.S. Treasury securities, federal agency securities are generally regarded as the next highest quality investment suitable for the portfolio.

Federal agency obligations are usually acceptable for pledging and other collateral requirements. Agencies generally offer a rate of return slightly higher than direct U.S. Treasury securities. The spread difference in yield will be affected by the general level of interest rate, markets, and economic conditions at any given time. Consideration should be given to the spread relationship existing when portfolio investment decisions are made.

Securities included in this category are debt issuance by the Federal Farm Credit System (Farm Credits), the Federal Home Loan Bank (FHLB), the Federal National Mortgage Association (FNMA), the Student Loan Marketing Association (SLMA), the Federal

OTHER REVENUES  
INVESTMENTS

CDA  
(LOCAL)

Home Loan Mortgage Corporation (FHLMC or “Freddie Mac”), the Government National Mortgage Association (GNMA or “Ginnie Mae”), and the Small Business Administration (SBA).

The average life of the U.S. agency section of the portfolio shall not exceed two years and shall comprise up to 100 percent of the investment portfolio.

Municipal Bonds

Any direct obligations of the state of Texas or its agencies and instrumentalities are considered municipal bonds, **and obligations of states, agencies, counties, cities, and other political subdivisions of any state rated as to investment quality by a nationally recognized investment rating firm not less than A or its equivalent.** The IO shall consider prudent diversification of investment holdings per obligor. Compliance with all legal and regulatory guidelines shall be adhered to in the purchase and holding of securities. Taxable municipal obligation purchases may be made but are subject to the same credit, maturity, and geographic distribution requirements that may be applicable as dictated by the investment policy.

Credit information shall be maintained sufficient for management of the District to exercise an informed judgment in determining whether the securities should be purchased and to enable regulators to determine that each security purchased meets all statutory and regulatory requirements. Credit information sufficient for the Board to comply with all statutory and regulatory requirements relating to the approval of each investment shall be provided. The District shall retain all records relating to transactions in its investment portfolio as may be required by statute or regulation.

Additional consideration shall be given to the increased yield spread of taxable municipals over all other taxable investment alternatives.

Various political subdivisions of state and local government issue debt through municipal securities generally under two categories: general obligation (G.O.) and revenue bonds.

G.O. bonds are issued for a variety of public financing needs. They are generally regarded as the most credit worthy of municipal securities as they are backed by the taxing authority of the issuing governmental entity.

Revenue bonds are issued to finance specific projects (i.e., water and/or sewer revenues) and depend on the revenue or fee generated from the projects for repayment of principal and interest.

Bonds with a minimum Moody’s Investor’s Service rating of A or Standard & Poor’s Service rating of A shall be considered as eligible portfolio investments. An exception may be made for local, well-known credit issues where the cost of obtaining a credit rating by the issuing body is prohibitive.

Geographical distribution of municipals is an effective method of diversifying the District's overall credit risk and maximizing income potential.

The District will consider the following credit information on general obligation municipals to be purchased:

1. Relationship of debt burden to property valuation.
2. Reasonableness of debt burden on a per capita basis.
3. Sinking fund provisions.
4. Historical trends of debt.
5. Future debt service requirements.
6. Assessed valuation, including basis of assessment.
7. Relationship of tax burden to property valuation.
8. Tax collection record.
9. Recent trends in tax rates.
10. Economic background.
11. Debt paying ability.
12. Population trends.

The District shall consider the following credit information on revenue municipals to be purchased:

1. The number of times gross revenues cover debt service (coverage).
2. The segregation of revenue funds from general funds.
3. The flow of revenues to specific reserve accounts.
4. Special covenants that may limit default remedies.

**(The average maturity of this section of the portfolio shall be no greater than two years and will comprise no more than 50 percent of the investment portfolio.)\*\*\*Eliminate this section\*\*\***

Certificates of  
Deposit

Certificates of deposit must be issued by a state or national bank, domiciled in the state of Texas, or a savings and loan association, domiciled in the state of Texas, which is guaranteed or insured by the Federal Deposit Insurance Corporation (FDIC), or its successor; secured by obligations described in the Act, including mortgage-backed securities directly issued by a federal agency or instrumentality that have a market value of not less than the principal

OTHER REVENUES  
INVESTMENTS

CDA  
(LOCAL)

amount of the certificates, but excluding those mortgage-backed securities of the nature described by the Act; or secured in any other manner and amount provided by law for deposits of the investing entity. Total collateralized certificates of deposits may comprise 100 percent of the investment portfolio.

Repurchase  
Agreements

A fully collateralized repurchase agreement authorized under the Act, if the repurchase agreement has a defined termination date, is secured by obligations described by the Act, and requires the securities being purchased by the entity to be pledged to the entity, held in the entity's name, and deposited at the time the investment is made with a third party selected and approved by the entity; and is placed through a primary government securities dealer, as defined by the Federal Reserve, or a financial institution doing business in the state of Texas. "Repurchase agreement" means a simultaneous agreement to buy, hold for a specified time, and sell back at a future date, obligations described by the Act at a market value at the time the funds are dispersed of not less than 102 percent of the principal amount of the funds dispersed. The term of the repurchase agreements shall not exceed 180 days.

Notwithstanding any other law, the term of any reverse security repurchase agreement shall not exceed 90 days after the date the reverse security repurchase agreement is delivered. Money received by an entity under the terms of a reverse security repurchase agreement shall be used to acquire additional authorized investments, but the term of authorized investments acquired must mature no later than the expiration date stated in the reverse security repurchase agreement.

Total investment in repurchase and reverse repurchase agreements shall not exceed 100 percent of the investment portfolio.

Mutual Funds

No-load money market mutual funds are regulated by the Securities and Exchange Commission, which has a dollar-weighted average stated maturity of 90 days or fewer and includes in its investment objectives the maintenance of a stable net asset value of \$1 for each share. A no-load mutual fund is an authorized investment under the Public Funds Investment Act if the mutual fund is registered with the Securities and Exchange Commission; has an average weighted maturity of less than two years; is invested exclusively in obligations approved by the Act; is continuously rated as to investment quality by at least one nationally recognized investment firm of not less than AAA or its equivalent; and conforms to the requirements set forth in the Act relating to the eligibility of investment pools to receive and invest funds of investing entities. The District is not authorized to invest in the aggregate more than 80 percent of its monthly average fund balance, excluding bond



OTHER REVENUES  
INVESTMENTS

CDA  
(LOCAL)

proceeds, and reserves and other funds held for debt service, in money market mutual funds as set forth herein above, or mutual funds as herein set forth above, either separately or collectively; invest in the aggregate more than 15 percent of its monthly average fund balance, excluding bond proceeds, and reserves and other funds held for debt service, in mutual funds as herein above described; invest any portion of bond proceeds, reserves and funds held for debt service, in mutual funds herein described above; or invest its funds or funds under its control, including bond proceeds and reserves and other funds held for debt service, in any one mutual fund as herein set out above in an amount that exceeds ten percent of the total assets of the mutual fund.

Additionally, the District may invest in a public investment pool meeting the requirements of the Act if the Board authorizes the investment in the particular pool. Investment in this type of pool shall not exceed ten percent of the investment portfolio.

Certificates of  
Deposit—Credit  
Unions

Certificates of deposit (CDs) and share certificates must be issued by a state or federal credit union domiciled in the state of Texas, guaranteed or insured by the FDIC or its successor or the National Credit Union Share Insurance Fund or its successor, and secured by obligations described by the Act at 102 percent of the principal value of the CD, except for obligations described in the Act.

Public Funds  
Investment Pools

Public funds investment pools shall comprise 100 percent of the investment portfolio.

**Monitoring Market  
Prices**

The investment officer shall monitor the investment portfolio and shall keep the Board informed of significant changes in the market value of the District's investment portfolio. Information sources may include financial/investment publications and electronic media, available software for tracking investments, depository banks, commercial or investment banks, financial advisers, and representatives/advisers of investment pools or money market funds. Monitoring shall be done at least quarterly, as required by law, and more often as economic conditions warrant by using appropriate reports, indices, or benchmarks for the type of investment.

**Monitoring Rating  
Changes**

In accordance with Government Code 2256.005(b), the investment officer shall develop a procedure to monitor changes in investment ratings and to liquidate investments that do not maintain satisfactory ratings.

**Safekeeping and  
Collateralization**

The laws of the state and prudent treasury management require that all purchased securities be bought on a delivery versus payment basis and be held in safekeeping by either the District, an independent third-party financial institution, or the District's designated depository.

All safekeeping arrangements shall be designated by the IO and an agreement of the terms executed in writing. The third-party custodian shall be required to issue safekeeping receipts to the District listing each specific security, rate, description, maturity, cusip number, and other pertinent information. Each safekeeping receipt shall be clearly marked that the security is held for the District or pledged to the District.

Collateralization shall be required on two types of investments:

1. CDs over the FDIC insurance coverage of \$250,000; and
2. Repurchase agreements.

In order to anticipate market changes and provide a level of additional security for all funds, the collateralization level required shall be 102 percent of the market value of the principal and accrued interest.

### **Evaluation and Reporting**

The IO shall submit monthly reports to the Board and quarterly and annual reports to the District containing sufficient information to permit an informed outside reader to evaluate the investment program. At a minimum, this report shall contain:

- Beginning and ending market value of the portfolio by market sector and total portfolio;
- Beginning and ending carrying (book) value of the portfolio by market sector and total portfolio;
- Transactions that change market and book value, detail reporting on each asset (book, market, and maturity dates at a minimum);
- Overall current yield of the portfolio; and
- Overall weighted average maturity of the portfolio and maximum maturities in the portfolio.

The report shall be prepared jointly by all involved in the investment activity and shall be signed by the staff involved.

### **Prudence**

The standard of prudence to be used in the investment function shall be the "prudent person" standard and shall be applied in the context of managing the overall portfolio. This standard states:

"Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable

safety of their capital as well as the expected income to be derived.”

**Securities  
Dealers/Transactions**

The District has employed Sentry Management, Inc. (SMI) to provide professional investment advice for the District’s investment portfolio and other related investment areas such as asset/liability and interest rate risk analysis. SMI is an investment adviser firm registered with the Securities Exchange Commission as an adviser under the Investment Advisers Act of 1940 (15 U.S.C. section 80 b-1) and also with the Texas State Securities Board. SMI shall be employed on a set-fee basis only and shall not act as a dealer or broker.

The District’s management and Board recognize the importance of receiving objective, professional advice in management of the investment portfolio; however, it is explicitly understood that the Board, through management, does not delegate responsibility for the portfolio to SMI. All acquisitions and/or sales of securities shall be directly at the discretion of the District.

SMI places dealers in competition on purchases and sales and maintains records of each transaction. Transactions are done on a “best execution” basis, which precludes limiting any individual dealer’s securities’ volume with the District. Setting maximum volume quotas could force the District to purchase or sell securities at less than the best price and would not be in the best interest of the District.

Further, SMI shall not execute a transaction for the District without specific authorization from the District.

The District may have transactions with any Federal Reserve reporting government dealer (primary dealer). The Federal Reserve requires all primary dealers to maintain large capital and be financially solvent.

In addition to primary dealers, the District may have security transactions with the dealers listed at CDA(EXHIBIT)-A. Current financial information is maintained by SMI on the dealers listed on Exhibit A and is made available to the District. Additionally, the District shall maintain information on each dealer listed. The District may purchase or sell any of the approved investments listed in the investment policy from or to any of the approved securities dealers.

It shall be the District’s Board acting through the committee and management’s responsibility to review the dealers’ financial condition. Considerations of each dealer shall be the dealer’s capital and financial strength and general reputation with other financial institutions and investment dealers. Whenever available and possible,

the District shall consider information from state or federal securities regulators and securities industry self-regulatory organizations, such as the National Association of Securities Dealers, concerning any formal enforcement actions against the dealer, its affiliates, or associated personnel.

All the District's records are available for unannounced, on-site inspection at SMI offices by any representative of the District.

**Sellers of  
Investments**

Prior to handling investments on behalf of the District, a broker/dealer or a qualified representative of a business organization must submit required written documents in accordance with law. [See Sellers of Investments, CDA(LEGAL)]

Representatives of brokers/dealers shall be registered with the Texas State Securities Board and must have membership in the Securities Investor Protection Corporation (SIPC) and be in good standing with the Financial Industry Regulatory Authority (FINRA).

**Exceptions to Policy**

It is anticipated that, in the course of business, it may be prudent to make investment decisions that differ from current operating policy when it is impossible for the committee to convene. In the event of this occurrence, the IO and one other committee member may act for the entire committee. All actions taken in the absence of the complete committee shall be reported in full to the next regularly scheduled committee and/or Board meeting. A permanent file of all exceptions shall be maintained by the IO.

This policy is intended to be flexible to deal with rapidly changing conditions in the District's economic environment and the global bond and money markets. Therefore, this policy can be amended by a majority vote of the committee. All policy changes shall be reported and approved at the next Board meeting.

This policy shall be reviewed by the Board at least annually.

1. The district currently has access to the following list of investment brokers and dealers that have been selected by the District's Financial Advisor, Murphy Davis, Sr. with Sentry Management, Inc. We recommend that the board of Trustees review and adopt these lists of qualified brokers and dealers that are authorized to engage in investment transactions with the district.

## EXHIBIT A

### LIST OF THE PRIMARY GOVERNMENT SECURITIES DEALERS REPORTING TO THE MARKET REPORTS DIVISION OF THE FEDERAL RESERVE BANK OF NEW YORK

(As of January 3, 2020)

#### Primary Dealers

Bank of Nova Scotia, New York Agency  
BMO Capital Markets Corp.  
BNP Paribas Securities Corp.  
Barclays Capital Inc.  
Cantor Fitzgerald & Co.  
Citigroup Global Markets Inc.  
Credit Suisse AG, New York Branch  
Daiwa Capital Markets America Inc.  
Deutsche Bank Securities Inc.  
Goldman Sachs & Co. LLC  
HSBC Securities (USA) Inc.  
Jefferies LLC  
J.P. Morgan Securities LLC  
Merrill Lynch, Pierce, Fenner & Smith Incorporated  
Mizuho Securities USA LLC  
Morgan Stanley & Co. LLC  
NatWest Markets Securities Inc.  
Nomura Securities International, Inc.  
RBC Capital Markets, LLC  
Societe Generale, New York Branch  
TD Securities (USA) LLC  
UBS Securities LLC.  
Wells Fargo Securities, LLC

NOTE: This list has been compiled and made available for statistical purposes only and has no significance with respect to other relationships between dealers and the Federal Reserve Bank of New York. Qualification for the reporting list is based on the achievement and maintenance of the standards outlined in the [Federal Reserve Bank of New York's memorandum of January 11, 2010](#).



**SENTRY MANAGEMENT, INC .**  
INVESTMENT ADVISERS

Exhibit A-1

**APPROVED BROKER/DEALER LIST**

**January 2, 2020**

<b>DEALER</b>	<b>FINANCIAL DATE</b>	<b>CONTACT</b>	<b>CITY</b>
BAKER GROUP	Dec-18	TODD STORY	AUSTIN
BANC OF AMERICA SECURITIES	Sep-19	JULIA ERICKSON	DALLAS
BANK OF OKLAHOMA	Sep-19	NIKI PLUNKETT	LITTLE ROCK
BB&T CAPITAL MARKETS	Dec-18	JR GULKA	NEW JERSEY
BARCLAYS CAPITAL INC.	Dec-18	DICK WU	NEW YORK
BMO CAPITAL MARKETS	Dec-18	SCOTT SHANNON	NEW YORK
BNP PARIBAS	Dec-18	ALEX FRUM	CHICAGO
BNY MELLON FINANCIAL MARKETS	Dec-18	ANNA HENNESSY	PITTSBURGH
CANTOR FITZGERALD & CO	Dec-18	STEVE HANLON	MEMPHIS
CAPITAL INSTITUTIONAL SERVICES (CIS)	Dec-18	DAVID LEE	DALLAS
CITIGROUP GLOBAL MARKETS	Dec-18	MARK PRICE	LOS ANGELES
COMMERCE BANK	Dec-18	MARK CHELLIS	ST. LOUIS
CREDIT SUISSE SECURITIES	Dec-18	MARY BARBER	NEW YORK
CREWS & ASSOCIATES, INC.	Dec-18	RICK CALHOUN	LITTLE ROCK
DAVENPORT & CO. LLC	Dec-18	KEVIN BOLL	RICHMOND
DEUTSCHE BANK	Dec-18	PAUL MILLER	NEW YORK
DUNCAN WILLIAMS	Dec-18	DOUG BOYER	ATLANTA
ESTRADA HINOJOSA & CO.	Dec-18	ROSS MORING	DALLAS
FIRST TENNESSEE BANK, N.A.	Dec-18	JASON DOMBOSKI	MEMPHIS
FROST BANK CAPITAL MARKETS	Dec-18	JEFF BECKEL	SAN ANTONIO
FCSTONE	Dec-18	MEG SURIANI	NEW YORK
GEORGE K BAUM	Oct-19	DUSTIN OSBORN	DENVER
GOLDMAN, SACHS & CO.	Dec-18	KARL A BAUMERT	NEW YORK
HILLTOP SECURITIES	Jun-19	GENE PALMA	DALLAS
HUTCHINSON SHOCKEY ERLEY & CO.	Mar-19	JOSH SHNEYDEROV	CHICAGO
JANNEY MONTGOMERY SCOTT LLC	Dec-18	SUSAN MARRON	NEW YORK
J.P. MORGAN/CHASE SECURITIES	Dec-18	RICH DROZD	NEW YORK
JEFFERIES & COMPANY, INC.	Nov-19	JILL NENTWIG	NEW YORK
KEY BANK	Dec-18	TONY VERCELLI	NEW YORK
MIZUHO SECURITIES, INC.	Sep-19	AMY WALKINGTON	CHICAGO
MORGAN STANLEY DEAN WITTER & CO	Sep-18	MIKE GORMLEY	NEW YORK
NOMURA	Mar-19	PAUL MURPHY	NEW YORK
OPPENHEIMER & COMPANY INC.	Dec-18	JON CURRA	KANSAS CITY
PNC CAPITAL MARKETS	Dec-18	JUSTON DAVENPORT	PITTSBURGH
PIPER JAFFRAY & CO.	Mar-19	ADAM SAFER	DENVER
RAYMOND JAMES	Sep-19	DAVID THOMPSON	LITTLE ROCK
RBC DAIN RAUSCHER, INC.	Oct-19	PHILLIP SMITH	DALLAS
ROBERT W. BAIRD & CO	Jun-19	LARRY SEROTA	HOUSTON
SAMCO CAPITAL MARKET INC.	Dec-18	JOHN DUGAN	DALLAS
STEPHENS INC.	Jun-19	STEVE GELLER	ST. PETERSBURG
STERN BROTHERS	Oct-19	DEBORAH BRUCE	KANSAS CITY
STIFEL NICOLAUS & COMPANY INC.	Dec-18	MIKE BELL	DALLAS
SUNTRUST SECURITIES CORP	Sep-19	SUSAN BONSELL	MEMPHIS
TD SECURITIES	Oct-19	JACQUELINE CAVOTO	NEW YORK
UMB BANK	Sep-19	JEFFREY STEINER	DALLAS
UBS PAINWEBBER, INC.	Sep-19	CRAIG LEIDERMAN	NEW YORK
VINING-SPARKS IBC, L.P.	Jun-19	JOHN PENDER	MEMPHIS
WELLS FARGO	Dec-18	RUSTY PARKER	DALLAS
WILLIAM BLAIR	Dec-18	CARTER BROWER	DALLAS
ZIONS BANK CAPITAL MARKETS	Dec-18	TY ROBERTS	SALT LAKE CITY



2. Government Code, Chapter 2256, requires investment officers to receive instruction relating to investment responsibilities under the Public Funds Investment Act from an independent source approved by the Board of a designated investment committee advising the investment officer, as provided for in the District's investment policy. We recommend the following providers for investment training:

- Texas Association of School Administrators (TASA)
- Texas Association of School Boards (TASB)
- Texas Association of School Business Officials (TASBO) and local Affiliates
- Texas Comptroller of Public Accounts
- Texas State Society of Certified Public Accountants and its approved providers
- Regional Education Service Centers
- Government Finance Officers Association
- Government Treasurer's Organization of Texas

1. The district currently has access to the following list of investment brokers and dealers that have been selected by the District's Financial Advisor, Murphy Davis, Jr. with Sentry Management, Inc. We recommend that the board of Trustees review and adopt these lists of qualified brokers and dealers that are authorized to engage in investment transactions with the district.

## EXHIBIT A

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(As of April 19, 2020)

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Bank of Nova Scotia, New York Agency  
BMO Capital Markets Corp.  
BNP Paribas Securities Corp.  
Barclays Capital Inc.  
BofA Securities, Inc.  
Cantor Fitzgerald & Co.  
Citigroup Global Markets Inc.  
Credit Suisse AG, New York Branch  
Daiwa Capital Markets America Inc.  
Deutsche Bank Securities Inc.  
Goldman Sachs & Co. LLC  
HSBC Securities (USA) Inc.  
Jefferies LLC  
J.P. Morgan Securities LLC  
Mizuho Securities USA LLC  
Morgan Stanley & Co. LLC  
NatWest Markets Securities Inc.  
Nomura Securities International, Inc.  
RBC Capital Markets, LLC  
Societe Generale, New York Branch  
TD Securities (USA) LLC  
UBS Securities LLC.  
Wells Fargo Securities, LLC

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<https://www.newyorkfed.org/markets/primarydealers>



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INVESTMENT ADVISERS

Exhibit A-1

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**January 2, 2020**

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- Texas State Society of Certified Public Accountants and its approved providers
- Regional Education Service Centers
- Government Finance Officers Association
- Government Treasurer's Organization of Texas

## Resolution of the Board Regarding ESSER III and Policy CB(LOCAL), State and Federal Revenue Sources

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WHEREAS, on April 28, 2021, TEA notified school districts of the opportunity to apply for their allocation of the Elementary and Secondary School Emergency Relief III (ESSER III) Fund, which should be used to respond to the pandemic and to address student learning loss as a result of COVID-19;

WHEREAS, TEA published guidance regarding how these funds can be used and local compliance requirements school districts must follow, including a recommendation that districts develop local board policy to address how the district will provide the required public notice regarding federal grants and awards for consistency;

WHEREAS, Texas Education Code 11.151 gives the Board of Trustees the exclusive power and duty to govern and oversee the management of the public schools of the District; and

WHEREAS, the Board finds that a need exists to adjust local policy provisions to address public notice for federal grants and awards and approval of required grant plans;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Wichita Falls Independent School District adopts the following text for inclusion at CB(LOCAL), State and Federal Revenue Sources:

- The District shall provide public notice of federal grant applications through an information item at a Board meeting and by publishing information on the District's website. The District shall make available opportunities for public input as required by law or the granting agency.
- Approval of required grant and award plans shall be by *(for example, this could be "the Board" or "the Superintendent")*.

The change to CB(LOCAL) is effective based on the adoption date of this resolution.

Adopted this \_\_\_\_\_ (date) day of \_\_\_\_\_ (month), \_\_\_\_\_ (year), by the Board of Trustees.

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Presiding Officer

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Secretary

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**May 11, 2021**

<b>Agenda Item:</b>	Monthly Personnel Report		
<b>Administrator Responsible:</b>	Cyndy Kohl, Director of Human Resources		
<b>Attachments:</b>	No Attachment		
<input type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input checked="" type="checkbox"/> Report

**Administrative Recommendation:**

That the Wichita Falls Independent School District Board of Trustees reviews the employee resignations/retirements that have been submitted since the last Board meeting. The resignations/retirements have been accepted by Michael S. Kuhrt, Superintendent of Schools, in accordance with the requirements of Policy DFE (Local).

**Letters of Retirement:**

**Professionals**

Henderson, Julie – Curriculum Specialist, Ed Center (5/29/21)  
Schotta, Charles – LSSP, SPED (5/29/21)

**Clerical/Auxiliary/Support**

Jimenez, Sondra “Joan” – Purchasing Supervisor, Ed Center (6/30/21)  
Villastrigo, Sandra – Aide, Scotland Park (5/28/21)  
Wheeler, Irma – Aide, Northwest Head Start (4/06/21)  
Wineinger, Rhonda “Sue” – Diagnostician, SPED (6/04/21)

**Letters of Resignation:**

**Professionals**

Augustine, Shameca – Teacher, West Foundation (5/29/21)  
Barron, Demi – Teacher, Scotland Park (5/29/21)  
Beck, Brendy – Teacher, Southern Hills (5/29/21)  
Bentley, Laura – Teacher, Southern Hills (5/29/21)  
Brown, Talitha – Teacher, Hirschi (5/29/21)  
Bryant, Kayleigh – Teacher, Barwise (5/29/21)  
Bynum, Wilma – Teacher, McNeil, (5/29/21)  
Cargal, Adrian – Instructional Coach, Haynes (5/29/21)  
Checki, Laura – Instructional Leader, Kirby (5/29/21)  
Coffey, Heaven – Teacher, Southern Hills (5/29/21)



Diaz, Jocelyn – Teacher, Hirschi (5/29/21)  
Dunkerley, Patricia – Teacher, Cunningham (5/29/21)  
Evans, Garrett – Teacher/Coach, WFHS (5/29/21)  
Gonzalez, Aaron – Teacher/Coach (5/29/21)  
Heliton, James – Teacher, Barwise (5/29/21)  
Hutcheson, Cheyenne – Teacher, Zundy (5/29/21)  
Lamb, Ashley – Assistant Principal, Southern Hills (6/7/21)  
Lankford, John – Assistant Principal, Kirby (6/4/21)  
Lathan, Amanda – Teacher, Amanda – Teacher, McNiel (5/29/21)  
Lawson, Donnie – Teacher, Denver (5/29/21)  
Lee, Ada – Teacher, Lamar (5/28/21)  
Luz, Lerma – Teacher, Barwise (5/29/21)  
Meek, Sydney – Teacher, Cunningham (5/29/21)  
Mendoza, Leslie Alvarado – Teacher, Southern Hills (5/29/21)  
Mitchell, Clara – Teacher, Barwise (5/29/21)  
Murphy, Alexandria – Teacher, McNeil (5/29/21)  
Nash, Garron – Teacher/Coach, Barwise (5/29/21)  
Scroggins, Megan – Assistant Principal, Zundy (6/4/21)  
Sillemon, Mack – Teacher/Coach, Kirby (5/29/21)  
Steinbeck, Crystal – Teacher, Barwise (5/29/21)  
Stubing, Lynn – School Psychologist, SPED (5/29/21)  
Talukder, Jafreen – Teacher, Barwise (5/29/21)  
Taylor, Kaycie – At Risk Coordinator, Lamar (5/29/21)  
Taylor, Kayla – Teacher, CEC (5/29/21)  
Thompson, Jennifer – Teacher, Milam (5/28/21)  
Thrasher-Mckinney, Chaenette – Teacher Booker T. Washington (5/29/21)  
Vines, Elizabeth – Teacher, Fain (5/29/21)  
Williams, Shanika – Teacher/Coach, Kirby (5/29/21)  
Young, Jason – Teacher, WFHS (5/29/21)

### **Clerical/Auxiliary/Support**

Albrecht, Candace – Support Technician, Technology (4/23/21)  
Ayles, BreeAnne – Aide, Fowler (5/28/21)  
Barrett, Sabian – Aide, Northwest HS (5/3/21)  
Briscoe, Shawn – Aide, Jefferson (5/28/21)  
Brown, Stephanie – Aide, Fain (5/28/21)  
Calcillo, Briana – Aide, Brook Village (5/28/21)  
Centeno, Martha – Aide, Burgess (5/28/21)  
Chupka, Emily -Aide, Jefferson (5/28/21)  
Conrad, Nichole – Aide, Sheppard (5/28/21)  
Cronin, Caroline – Aide, West Foundation (5/28/21)  
Dalton, Samantha – Aide, Farris (5/28/21)  
Foster, Julius – Aide, Hirschi (5/28/21)  
Franks, Darby – Aide, West (5/28/21)  
Graupmann, Raenne – Aide, Barwise (5/28/21)  
Guido, Zenaida – Aide, Lamar (5/28/21)

Guthrie, Jamie – Aide, Milam (5/28/21)  
Halloran, Skyler – Aide, Burgess (5/28/21)  
Hendri, Nadia – Aide, Milam (5/28/21)  
Hester, Mary – Aide, Cunningham (5/28/21)  
Howell, Marsha – Aide, Scotland Park (5/28/21)  
Karm, McKenzie – Aide, Cunningham (5/28/21)  
Keilbarth, Kayla – Secretary, Ed Center (5/4/21)  
Kinnard, Deana – Aide, Fowler (5/28/21)  
Moore, Krystal – Aide, Fain (5/28/21)  
O’Neil, Abigail – Aide, Scotland Park (5/28/21)  
Parish, Vanessa – Aide, Crockett (5/28/21)  
Ramey, Jennifer – Aide, Fowler (5/28/21)  
Sanchez Gallegos, Susana – Aide, Zundy (5/28/21)  
Simmons, Emily – Aide, Milam (5/28/21)  
Smith, Jaidyn – Aide, McNiel (5/28/21)  
Swanson, Amanda – LVN, Southern Hills (4/23/21)  
Toler, Lydia – Aide, Zundy (5/28/21)  
White, Lillian – Aide, Sheppard (5/28/21)  
Wilson, Kerry – Aide, Barwise (4/16/21)  
Wright, Tami – Aide, Crockett (5/28/21)

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**May 17, 2021**

<b>Agenda Item:</b>	Applicant Pool		
<b>Administrator Responsible:</b>	Cyndy Kohl, Director of Human Resources		
<b>Attachments:</b>	Applicant Pool		
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

**Administrative Recommendation:**

That the Wichita Falls Independent School District Board of Trustees approve the proposed applicant pool as submitted by Cyndy Kohl, Director of Human Resources, and as recommended by Michael S. Kuhrt, Superintendent of Schools.

**APPLICANTS TO BE APPROVED BY THE BOARD OF EDUCATION  
May 17, 2021**

**CERTIFIED APPLICANT POOL  
(2021-2022 Hires)**

<b>Name</b>	<b>Certification</b>	<b>University</b>	<b>Yrs of Exp</b>	<b>Position/Assignment</b>	<b>Previous District</b>
Alvarez, Julie	SPED EC-12 Generalist EC-4 & 4-8 Science 4-8 ESL Supplemental	Midwestern State University	14	Teacher Kirby Replacing Anthony Rennhack	Haskell ISD
Clark, Nicole	Generalist EC-6 ESL Supplemental EC-6	Midwestern State University	9	Parents as Teachers Zundy Replacing Sarah Lucas	City View ISD
Clayton, Jessica	SPED EC-12 Generalist EC-6	Midwestern State University	7	Teacher Scotland Park Replacing Saide Girouard	Duncan Public Schools
Parrish, Logan	SPED EC-12 Math 7-12	Midwestern State University	6	Teacher/Coach Hirschi Replacing Nathan Frost	Brazosport ISD

**APPLICANTS TO BE APPROVED BY THE BOARD OF EDUCATION  
May 17, 2021**

**CERTIFIED APPLICANT POOL  
(ADDENDUM)  
(2021-2022 Hires)**

<b>Name</b>	<b>Certification</b>	<b>University</b>	<b>Yrs of Exp</b>	<b>Position/Assignment</b>	<b>Previous District</b>
Lawson, Macie	Speech Language Pathologist	University of Texas Austin (Bachelors & Masters)	0	SLP Ed Center Replacing Jamie Heilman	NA